



**Stevensville Airport Board Meeting
Agenda for
TUESDAY, NOVEMBER 01, 2022
5:30 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Approval of Minutes
 - a. Meeting Minutes for 10/11/2022
3. Financial Reports
 - a. Guests: Pam Sosa, Finance Officer. Robert Underwood, Contracted Finance Officer.
4. Engineers Report
5. New Business
 - a. Guest: Council President Bob Michalson, Courtesy Car
 - b. Discussion/Decision: Recommendation to the Council to Direct the Airport Manger to use whatever available means to Obtain Payments on Delinquent Leases
6. Airport Manager's Report
7. Public Comments
8. Adjournment

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.

File Attachments for Item:

a. Meeting Minutes for 10/11/2022

Stevensville Airport Board Meeting Minutes October 11, 2022

In attendance:

Craig Thomas

Rich Perry

Kelli Weed

Brian Germane

Cindy Brown – Council Representative

1. Meeting called to order at 17:33
2. A motion was made to approve September's minutes. Motion was seconded and approved.
3. No correspondence
4. Financial Reports – A motion was made to have Rich and Brian meet with Pam to discuss the Airport budget in greater detail. Motion was seconded and approved.
5. Engineer Report – Tyler was not present, no report
6. Discussion
 - a. Craig discussed the status of proposed amendments that sit with the Town Council. It was recommended that the Board attend the Town Council meeting 10/27/2022 in order to weigh in.
 - b. Craig discussed the proposed FBO and the needed ramp expansion. A better understanding of how we can fund the ramp expansion will have to wait until Tyler's return and a more transparent budget.
 - c. The change to 40-year lease agreements was discussed. A motion was made for Craig to write a proposal to bring before Town Council on 10/27/22. Motion was seconded and approved.
 - d. Skydive Montana presented their proposal. A long discussion centered around a location for their hangar. Their preferred sites have already been spoken for. Alternates were discussed but not selected. A motion was made for Craig to add this to this proposal to the Town Council meeting agenda on 10/27/2022. Motion was seconded and approved.
 - e. Manager's Report – Tim discussed the airport's Tax Revenue and will forward the board copies. It was noted that the airport needs to contract an outside firm to assess the airport's fee structure. The cost for the assessment will be \$3200. Tim also gave a status of the AWOS. The radio signal is still too weak. Tim also discussed the deer situation and the efforts to try to remove them from the property as well as the status of the gate.
7. Cindy asked us to provided her with agenda documents prior to the meeting so she has time to review.
8. Meeting was adjourned at 19:43