



**Stevensville Mayor's Sewer & Water Advisory
Committee
Agenda for
TUESDAY, APRIL 21, 2026
4:30 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Discussion on the Following Items
 - a. Discussion/Decision: Approval of W&S Committee Meeting Minutes 04/07/2026
 - b. Discussion/Decision: Approval of Updates to Water & Sewer Committee Bylaws
 - c. Discussion: Finance Department Overview of Water & Sewer Accounts
3. Public Comment
4. Adjournment

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.

File Attachments for Item:

- a. Discussion/Decision: Approval of W&S Committee Meeting Minutes 04/07/2026

Sewer and Water Advisory Committee Meeting

April 7th, 2026

Roll Call: Brinda, Bruce, Sue, Jim, Melissa

Item a. Discussion/Decision: Approval of Water and Sewer Committee Meeting minutes from 03.19.2026

Approval W&S Committee Meeting Minutes from 03.19.2026, work on typos. Motion to approve made by Brenda, Jim seconded. None opposed, motion passed.

Item b. Discussion/Decision: Approval of Water and Sewer Committee Bylaws

Members reviewed the drafted Bylaws and agreed with the draft as previous discussed. Members did make a motion to add changes to include membership within town limits and to have the meeting minutes posted within five days to the drafted Bylaws. Members had no other concerns and motioned for approval with the agreed upon changes. None opposed, motion passed.

Item c. Discussion: Prioritizing Goals

Members discussed the goals and questions that were identified at the March 19th meeting of the committee and discussed how to rate the order of importance. Members felt that of the list of goals and questions should focus first on a tour of the facility and well houses and at the next meeting have the finance department present on the current water rates.

Members then discussed the recent events of a power outage and water pressure issues for the Twin Creeks and a large number of homes in town. Brenda shared her experience of no water pressure and how she struggled to get ahold of an emergency contact for the town. She suggested that the emergency number be added to the town hall phone tree or to the water bills for ease of access in an urgent situation. She also recommended that some follow up be offered for those who call in with an urgent need. Members agreed with her suggestion. Melissa to discuss with the Mayor.

Sue made a motion to follow two main concerns as our first call to business, touring facilities and understanding finances for water and sewer. Jim second. None opposed. Motion passed.

Public Comment: None

Adjournment: 5:17pm

Action items:

Melissa to follow and Jim and Steve to arrange tours of water and sewer facilities

Melissa to follow up with Gina and Robert on presentation for finance at April 21st meeting

Members to arrange for tour of facilities well house once approved by mayor to be completed by members before the first meeting in May

Melissa to update Brinda's email on distribution list

File Attachments for Item:

b. Discussion/Decision: Approval of Updates to Water & Sewer Committee Bylaws

Town of Stevensville Water and Sewer Committee Bylaws

General Provisions

The Water and Sewer committee is convened by commission of the Stevensville Town Council, and will report to the town council any recommendations for findings that they deem relevant to Town Council proceedings.

The committee will adhere to Roberts Rules of Order, with the presiding officer being a member of the town council at the behest of the mayor. Members of the committee must be approved through the mayor, and live within the Town limits of Stevensville.

Meeting minutes shall be recorded for all formal proceedings of the committee, and ready for review by members at the next regularly scheduled meeting. Meeting minutes will be published five days after each meeting.

The majority of the members of the committee shall constitute a quorum. The affirmative vote of a majority of the members present at a lawful meeting of the Council shall be necessary to adopt or reject any motion to pass any measure for recommendation to the Town Council.

Agenda Items will include:

- Call to Order and Roll Call
- Discussion on New or Returning Topics
- Public Comment
- Adjournment

Items may only be added to the agenda after approval of the presiding officer of the committee.

The committee shall remain in effect until the members deem it to have served its purpose, and will require a majority vote of the committee and town council approval before it may disband.

Drafted 03.31.2026, v1.

Approved this 21st day of April 2026.

Approve:

Committee Chair

Attest:

Town Clerk