



**Stevensville Town Council Meeting
Agenda for
THURSDAY, JULY 28, 2022
7:00 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
 - a. [Town Council Meeting Minutes 06/23/2022](#)
 - b. [Town Council Meeting Minutes 07/14/2022](#)
5. Approval of Bi-Weekly Claims
 - a. [Claims #17810-#17846](#)
6. Administrative Reports
7. Guests
8. Correspondence
9. Public Hearings
10. Unfinished Business
11. New Business
 - a. Discussion/Decision: Consent to the Mayor's Appointment of James Crews to the Police Commission Board
 - b. Discussion/Decision: Award Morrison-Maierle to complete Master Plan for the Stevensville Airport
13. Town Council Comments
14. Board Reports
12. Executive Report
15. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.

File Attachments for Item:

a. Town Council Meeting Minutes 06/23/2022

Stevensville Town Council Meeting Minutes

for THURSDAY, JUNE 23, 2022, 7:00 PM

206 Buck Street, Town Hall

CONDENSED MINUTES

1. Call to Order and Roll Call

Mayor Gibson called the meeting to order, Councilmembers Barker, Brown, Michalson and Wolff were all present.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

Craig Thomas: airport board chair, I would like to ask that the council please review the ordinance for the airport, I would like to thank Marilyn, Jenelle, Steve and the airport board for their work.

4. Approval of Minutes

a. Town Council Meeting Minutes 06/09/2022

Mayor Gibson: introduced meeting minutes for 06/09/2022.

Councilmember Michalson: make a motion to approve.

Councilmember Wolff: 2nd.

Mayor Gibson: there is a motion and a 2nd. Council discussion? Public comment? Seeing none, Jenelle please call for the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 4-0

5. Approval of Bi-Weekly Claims

a. Claims #17755-#17778

Mayor Gibson: introduced approval of bi-weekly claims, #17755-#17778.

Councilmember Michalson: make a motion to approve the claims, #17755-#17778.

Councilmember Barker: 2nd

Mayor Gibson: there is a motion and a 2nd, discussion?

Councilmember Michalson: HDR, for Park Street, I did speak with Mr. Kruse on this, and it was for a follow up meeting.

Mayor Gibson: correct me if I am wrong Mr. Kruse, but basically the project was supposed to happen this fall, not sure why that did not happen, supposed to happen this spring it did not happen. So, we asked for two things, one what do we owe at this point if we don't move forward and two what will it cost for the change order. Originally the cost was around \$250,000.
Councilmember Michalson?

Councilmember Michalson: Montana Law Enforcement Academy, came into talk to Pam about this claim and Officer Wortman is at academy and this is for meals and a cot.

Councilmember Wolff: I thought that was also extraordinary, but it is for a 13-week course. And that is why it is \$1236.00.

Councilmember Michalson: sign damage at airport, volunteer, explain to me why we should pay for that.

Mayor Gibson: you are right, Pam correct me if I am wrong, it was a volunteer that was mowing the lawn and the lawn mower damaged a private sign.

Pam Sosa, Finance Officer: correct.

Councilmember Michalson: if we approve this it will come out of the airport budget?

Pam Sosa: yes.

Councilmember Michalson: did the airport discuss this?

Councilmember Wolff: yes, it was discussed at our monthly meeting and my understanding after talking with Craig Thomas this is one of many accidents that have been covered. This one is under the deductible for our insurance.

Mayor Gibson: I looked into that too.

Councilmember Michalson: that is the only problem that I have with the claims.

Mayor Gibson: any public comment on the claims? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: no.

Councilmember Wolff: abstained.

Mayor Gibson: 2 for, 1 no and 1 abstained.

6. Administrative Reports

NONE.

7. Guests

Mayor of Philipsburg, Dan Reddish.

Dan Reddish: thank you for having me.

8. Correspondence .

NONE

9. Public Hearings

NONE.

10. Unfinished Business

a. Discussion/Decision: ILmar Properties LLC, Subdivision Exemption Application

Mayor Gibson: introduced unfinished business item a. With the council's permission I would like to proceed as before, I would like Mr. Overstreet, the town attorney, to present and then we will ask for a representative from ILmar to speak and then we will go to public comment and then back to the council.

Greg Overstreet, City Attorney: the bottom line is that I recommend that you approve this application tonight. If you remember at the June 9th meeting it was tabled because of a statute that was cited by the applicant and it said pretty clear that a certificate of survey was required, I presume that you wanted more information and did not want to make a rash decision. I have spent the past two weeks going over this and looking at what authority she had that supposedly said that a certificate of survey is not required. She did not provide it I persuaded her to provide it. She did provide it, and I looked at other towns and see how they handled this issue. I found one in Missoula County, and it listed what you needed to submit with your application, and it did not include a certificate of survey. So, I have to conclude that Missoula has reason to not include a certificate of survey and I have to conclude that a certificate of survey is not needed, and it is in the town's best interest to approve this application and I can answer any questions that you have.

Mayor Gibson: Councilmember Michalson?

Councilmember Michalson: Greg, I would like to go back in time to April 22, 2021, meeting minutes and the former administration. They went through the conditions that had to be met when applying for R-2. It is very interesting that they talked about many things, how to mitigate ground water, surface water, the parking everything that had to be done. They tabled it and gave the developers until the next meeting on May 13th meeting under unfinished business. Councilmember Michalson read from the meeting minutes. They went over it pretty extensively and they are going on 14 months now and I don't think any of these conditions have been met. I have the planning and zoning meeting minutes and they go into the steps that have to be taken and none of those have been addressed. My issue is the town is small, why would we want to make another mistake again. I would like to make a motion to table this.

Mayor Gibson: before you make a motion, can we have public comment? Mr. Overstreet.

Greg Overstreet: if I may clarify, as a legal matter we are talking about, the record needs to be clear that the application for lot aggregation does not consider those conditions there might be another way to enforce those conditions, but for the record what you are approving does not have to do with those conditions.

Councilmember Michalson: what you are saying is if we approve this application and none of this applies?

Greg Overstreet: it may, but I want to create a separation of the aggregation that is before you and those conditions, they are two separate things.

Councilmember Wolff: I just want to add what Bob has said. This neighborhood will be increased plenty unless there is an engineering report. I am very concerned with that neighborhood, and they are worried about it. Even though this is a separate issue I just want to voice my concern.

Councilmember Barker: another thing that we have talked about time and time again is water hookups. We are lacking services, and then we add more services what is that going to do to the town?

Colleen Dowdall: attorney for Ilmar Properties. This particular statute is kind of new some of it is not. The part that is not new is what it restricts and what it allows, and what this statute allows is for someone that has a piece of property that has a lot of boundaries and lots within and with the exemptions from the subdivision platting map and ask that all the boundaries be removed and have one big parcel. It is exempt from subdivision review it has to comply with zoning and the current zoning there does comply with it because it is one big lot once this is approved and so it is a part of the process the zoning was approved and now it the next process is to do the boundary adjustment and to be quiet frank and have done land use work pretty much all over the state of Montana no other city or town council considered this question. It is something that is not to (unclear audio) because there are the statutes to subdivision review by eliminating the lot lines. So, that is what we are hoping that you will consider tonight when we bring in the next part you will get to talk about all of those other things, there is no way around that. This has been pending for about 6 or 8 weeks and that has put us behind about 6-8 weeks at least. What you have to consider is that this builder is a local guy, and he is trying to make a living too. It is unfortunate that he keeps coming up in front of these obstructions to getting his job done (unclear audio, phone rang in the background) and that is all I have to say.

Mayor Gibson: is there any further public comment? Seeing none, council further discussion.

Councilmember Michalson: so, I can get this straight, what we are approving now is getting rid of the boundary lines and making is just one piece.

Greg Overstreet: that is correct.

Councilmember Michalson: that is, it, they are not going to start digging tomorrow, this is just part of the process moving forward.

Greg Overstreet: that is my understanding.

Colleen Dowdall: I would remind you that if someone owns a piece of land, they are entitled to dig but they can't build anything until they have zoning compliance, so this is just one step in the process to getting to that.

Mayor Gibson: further discussion? So is there a motion to approve just the subdivision application. Councilmember Brown?

Councilmember Brown: I would like to ask the mayor to rephrase that.

Mayor Gibson: that is what it says in the agenda. Discussion/Decision: Ilmar Properties LLC, Subdivision Exemption Application. Correct?

Councilmember Brown: okay.

Greg Overstreet: correct.

Mayor Gibson: Councilmember Michalson?

Councilmember Michalson: make a motion to approve.

Councilmember Wolff: 2nd.

Mayor Gibson: motion and a 2nd. Any further discussion? Seeing none, Jenelle please call for the vote.

Councilmember Barker: no.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 3-1.

b. Discussion/Decision: Resolution 505, Process for Selling Stevensville Airport Millings

Mayor Gibson: introduced unfinished business item b. Councilmember Wolff.

Councilmember Wolff: I would like to read the Resolution. Councilmember Wolff read Resolution No. 505. (Resolution No. 505 will be attached to the minutes of this meeting). Councilmember Wolff introduced Exhibits that were attached to the agenda item.

PUBLIC COMMENT:

Craig Thomas, airport board chairman: want to say thank you to Marilyn, Tim Smead.

Councilmember Michalson: what is the current price.

Tim Smead: \$10.00 per yard.

Councilmember Michalson: so that is what we go by then.

Tim Smead: so, if a sale was to come up we would call and get the best price and take the average.

Councilmember Michalson: the reason that I brought that up is if you are selling it at \$10.00 and the price goes up then would you have to come back to the council, if you set it at \$10.00?

Tim Smead: I would just keep it at fair market value.

Mayor Gibson: any further discussion, if not I would entertain a motion.

Councilmember Wolff: I would like to make a motion to approve.

Councilmember Michalson: 2nd.

Mayor Gibson: motion and a 2nd. Any further discussion? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes, 4-0.

11. New Business

a. Discussion/Decision: Mayor's Request to Explore and Evaluate the Benefits and Opportunities to the Community Afforded by the Federal Aviation Administration's (FAA) Airport Investment Partnership Program (AIPP)

Mayor Gibson: introduced new business item a. With the council's permission I would like to ask Mr. Smead to give his presentation. Before we move forward, I would like to make it clear, there seems to be so confusion on this agenda item, this agenda item is solely to make a decision if the council approves to explore this possibility this has nothing to do tonight with selling the airport. And obviously if the council approves to look into both leasing and sale it is going to be a long process, we are going to have to follow a lot of guidelines including the FAA, if it got to that point there would have to be public hearings and ordinance changes. So, I want to make it very clear if you look at the agenda item, this is not about selling the airport tonight.

Tim Smead, Airport Manager: read a presentation that he had provided to the council. (This three-page presentation will be attached to the minutes of this meeting.)

Mayor Gibson: any public comment? Seeing none. Council discussion?

Councilmember Brown: I just want to make other councilmembers aware that there is a reburdment (unclear) clause, the deed from Ravalli County in 1980 excepting are reserving the right of the first party and the right which is Ravalli County, to retake possession or ownership of the subjected property in the event that the second party attempts to convey the subject

property without the permission of the first part or the subject property is no longer used as a public airport.

Mayor Gibson: thank you that was kind of what I was talking about, tonight we are here to have a discussion in whether we want to pursue this, and all of those things would be taken into consideration. Also there has been a confusion, I have talked to a few gentleman and I have different years on it, it came from the county supposedly all of the taxes were to come back to the town. And what I discovered when I talked to Tim Smead, when I talked to the finance officer and other people that is not entirely true, this is along with your comments Councilmember Brown, my understanding is that we only get \$12,000.00 per year from the TEDD fund and that is to expire in 2024. What I have been told and there has been a lot of confusion around this and correct me if I am wrong, but those taxes go to the county for schools.

Tim Smead: that is correct.

Mayor Gibson: any further discussion? Seeing none, can I entertain a motion to only explore this possibility. This has nothing to do with selling the airport. I will not and I am sure none of you will put FAA funds in jeopardy.

Councilmember Michalson: make a motion to have the mayor explore and evaluate the benefits and opportunities.

Councilmember Barker: 2nd.

Mayor Gibson: we have a motion and a 2nd, further discussion? Seeing none, Jenelle please call for the vote.

Councilmember Barker: aye.

Councilmember Brown: no.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: motion passes, 3-1.

Mayor Gibson: we will go over to discussion/decision motion to approve Morris and Maierle. Excuse me?

Dean Whitesitt: I was board chairman when this airport was taken over, I don't think that you can just eliminate it like that, this was sold to Stevensville with the understanding that if Stevensville did not want it, it was turned back to the county.

Mayor Gibson: sir that is what we said, this is not about selling the airport tonight, if that is true.

Dean Whitesitt: the taxes or any part of that are for upkeep and maintain the airport with no money coming out of the town of Stevensville.

Mayor Gibson: I need to interrupt you, first I am being very respectful allowing you to come up after public comment. Secondly, I have explained the information that I have from the airport manager from the finance people, I don't doubt, and we had that discussion. But what I have been told and however this happened, we had money, \$12,000 the rest goes to the county for the schools and will be explored.

Dean Whitesitt: it should be because it was never to cost the town anything and the taxes were to come to the airport.

Mayor Gibson: I don't deny that.

Dean Whitesitt: they were supposed to come back in a secondary loan from the Montana Aeronautics. They only thing that I saw that cost the town

Mayor Gibson: thank you, if you have that information, I would like to see that.

Dean Whitesitt: I don't have that it should be in the airport minutes.

Mayor Gibson: thank you. back to where we were.

b. Discussion/Decision: Motion to Approve Morrison Maierle to Apply for ARPA Grant for Water/Septic at the Airport

Mayor Gibson: introduced new business item b. Tim it is your night.

Tim Smead: I am going to bring up Morris & Maierle.

Arron (unclear audio) with Morrison & Maierle: just briefly been working with the airport and supporting Tyler and I am a wastewater engineer at the Missoula office. Trying to find solutions for reliable and safe drinking water and wastewater at the airport. There are some private wells used by airport users and there are concerns of water quality. I think the town operates those, but they are not connected to the city system, and they don't meet Montana's DEQ. What we have discussed is applying or exploring the use of the ARPA funds, there were several pots of money available, what is possibly available to the town of Stevensville is Ravalli County's money. Approximately \$280,000 not used. What the airport is asking for is the town's support to approach Ravalli County for the state assistance that assistance needs to be done prior to September 1st that is what is recommended.

Mayor Gibson: I think that pretty well covers it, if the, Councilmember Wolff?

Councilmember Wolff: my understanding is there is no matching. That was already met by two other towns in Ravalli County.

Arron: ultimately it is the Ravalli Commissioners to free up the money there were two other communities, they exceeded the 2.1 million in match funds, so you are correct in saying that the counties obligations are met. It would be in their privy to request a match.

Mayor Gibson: with that questions, I would like to ask Mr. Kruse a question. I totally support this, but it is up to the council.

Steve Kruse: Public Works with Stevensville.

Mayor Gibson: you were approached several months ago by county commissioner, and you were told a 1:1 match.

Steve Kruse: I was not approached, but I was brought aware.

Mayor Gibson: further discussion? Public comment?

PUBLIC COMMENT:

Craig Thomas: airport chairman, this is a perfect blessing for Stevensville. Wells have tested in the past for chloroform, (unclear audio).

Mayor Gibson: public comment? Council discussion?

Councilmember Barker: to make it clear, that town is not responsible for this.

Mayor Gibson: that is the way that it is being proposed.

Councilmember Barker: it seems like we have one project after one project and we are still paying on those, correct? There are too many things that been just passed through.

Mayor Gibson: I agree, I am going to trust the airport manager and I am going to trust these people to follow through. If it comes back at some time and if there is a match of some kind that it will come back in front of the council.

Arron: just really quick to clarify the process. We would present a letter to the county commissioners, if the county commissioners support it a formal letter will be submitted to DNRC, it then can come back as an award letter and there is no obligation. The financial reporting, framework would be down the road if we were awarded the money.

Mayor Gibson: thank you.

Councilmember Wolff: I would like to make a motion to approve.

Councilmember Barker: 2nd.

Mayor Gibson: motion and a 2nd. Any more discussion? Any more public comment? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 4-0

c. Discussion/Decision: Consent to the Mayor's Appointment of Brian Germane to the Airport Board

Mayor Gibson: introduced new business item c.

Tim Smead: he is not available this evening.

PUBLIC COMMENT

Craig Thomas: airport chairman, the board and the review of the applications were all excellent applicants. He will be a good fit.

Mayor Gibson: thank you. any more public comment? Any further discussion? I will take a motion.

Councilmember Michalson: make a motion to approve.

Councilmember Wolff: 2nd.

Mayor Gibson: motion and a 2nd, any further discussion, seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 4-0

d. Discussion: Cemetery Guidelines Pertaining to Riverside Cemetery and Monument Markers

Mayor Gibson: introduced new business item d. it is all in your packet.

Steve Kruse: the west end of Riverside Cemetery is pretty much at capacity. We have started to sell lots in the east end. It has been brought to my attention that the said property is to be used as a cemetery. Deeded the property to the town of Stevensville I brought this to the mayor's attention that we needed to abide to this.

Mayor Gibson: thank you, any public comment? Any further discussion?

Councilmember Brown: I would like to ask Steve a question, I do realize that this deed is only on a portion of the west end, are you going to try and keep this type of monument in this area or are you going to try to do more outside of the boundaries of this deed. Or have you marked off the cemetery.

Steve Kruse: the legal description of the property is the cemetery.

Councilmember Brown: this is only a portion. There are several deeds out there for the cemetery if you would like a copy of this you can have it. It is only a portion of what is out there,

I think that it might be a little wiser for the town if they want to do that, they may want to incorporate the others, it is up for discussion.

Steve Kruse: I think that it is up to the council.

Councilmember Michalson: Councilmember Brown explain to me why incorporating the other two.

Councilmember Brown: the document that he brought here so, the restrictions on that deed (pointing to a document)

Councilmember Michalson: do we have to come back later to approve the other parts?

Steve Kruse: what you are referring to are in the east end?

Councilmember Brown: Steve come look and you tell us.

Mayor Gibson: this is pretty clear what this document says.

Jenelle Berthoud, Town Clerk: Mayor this is just a discussion item.

Councilmember Brown: I guess my question is, is this document plated out there? You can't enforce this on areas outside of this.

Steve Kruse: (unclear audio)

Mayor Gibson: I guess we will bring it back.

Councilmember Brown: Steve if you would like me to order a copy of this I can.

12. Board Reports

Councilmember Wolff: last Tuesday was the June meeting for the Airport Board Meeting. Councilmember Wolff gave a brief overview of the meeting. A lot of work to come.

Councilmember Michalson: not until July.

Mayor Gibson: Jenelle has some information from the City of Hamilton on growth to pass along.

13. Town Council Comments

Councilmember Michalson: Western Heritage Days is going on this weekend.

Councilmember Wolff: want to give comment on my vote for AIPP. When you are on a board you wear two hats, one for the council and one for the board. I know of what has been passed down from the last administration and I know that the mayor wants to get some of this done. I think it is important to look at the details and I think that it still needs to be looks at.

14. Executive Report

Mayor Gibson: it is short, we have done a lot with the airport, developments. Pam and I are going to start on Monday with the budget. We will be meeting will each department head to go through their requests. My intent is July 14th. Starting then we are going to be a little busy going

through that budget. I would hope to complete it by the end of August. There are deadlines in September.

15. Adjournment

APPROVE:

ATTEST:

Steve Gibson, Mayor

Jenelle S. Berthoud, Town Clerk

Town of STEVENSVILLE
PO Box 30
Stevensville, MT 59870



STATE OF MONTANA RAVALLI COUNTY Page: 1 of 1
DOCUMENT: 777424 MUNICIPAL RESOLUTIONS
RECORDED: 7/1/2022 1:56:24 PM
Regina Plettenberg, CLERK AND RECORDER
Fee \$0.00 By *Carianna M Newton* Deputy

RESOLUTION NO. 505

**A Resolution to Authorize the Town of Stevensville
To Establish a Process for Selling Airport Millings**

WHEREAS, the Town of Stevensville has applied for Federal Aviation Administration-administered financial assistance.

WHEREAS, the Town of Stevensville has agreed to obligations upon acceptance of Federal Aviation Administration-administered financial assistance program funding.

WHEREAS, the Federal Aviation Administration enforces these obligations through its Airport Compliance Program.

NOW THEREFORE BE IT RESOLVED, by this Town Council of the Town of Stevensville, that if the Town wishes to sell any non-aeronautical use property that it must do so in compliance with all federal and state regulations and laws governing aviation.

THE FOLLOWING ITEMS ARE HEREBY DECLARED AS PART OF A FEDERALLY FUNDED AIRPORT PROJECT, NOT CONSIDERED SURPLUS PROPERTY, AND CAN BE SOLD AT FAIR MARKET VALUE AND BE DEPOSITED IN A STEVENSVILLE AIRPORT FUND FOR USE AS AIRPORT CAPITAL OR FOR AIRPORT OPERATING COSTS ONLY:

Airport Millings


DATED THIS 23rd day of June, 2022, after motion and second at a regular meeting of the Stevensville Town Council.

Approved:



Steve Gibson, Mayor

Attest:


Jenelle Berthoud, Town Clerk



Airport Investment Partnership Program (AIPP)

(formerly the Airport Privatization Pilot Program)

What is the AIPP Program?

- During the Clinton administration, Congress passed the Federal Aviation Reauthorization Act of 1996 which authorized the Federal Aviation Administration (FAA) to establish an Airport Privatization Pilot Program (APPP). The program allowed airport owners to explore privatization as a means to generate access to sources of private capital for airport improvement and development.
- In 2018 congress passed the Federal Aviation Reauthorization Act of 2018. The Act removed some of the limitations on airport owners and was formally renamed **Airport Investment Partnership Program (AIPP)** effectively ending the pilot program.
- Through this initiative, not only does the AIPP continue to permit airport owners to explore privatization as a means to generate access to sources of private capital for airport improvement and development, but also allows airport owners to tap into the asset value of their airport.
- In April of 2021, the Federal Aviation Administration (FAA) updated its application policy.
- Currently there are over 4,000 airports in the US. Out of those, only 2 airports are in the program. This is namely due to the new application policy that was updated in April of 2021.

What AIPP Could Mean For Stevensville

(In a nutshell)

The FAA, Airport Investment Partnership Program (AIPP) is the ONLY way the town could potentially have the option to either sell the airport, or lease the airport, long term AND be able to utilize the revenue generated by either option, for use in the community.

File Attachments for Item:

b. Town Council Meeting Minutes 07/14/2022

Stevensville Town Council Meeting Minutes for

THURSDAY, JULY 14, 2022, 7:00 PM 206 Buck Street, Town Hall

CONDENSED MINUTES

1. Call to Order and Roll Call

Mayor Gibson called the meeting to order, Councilmembers Barker, Brown, Michalson and Wolff were all present.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

Vickie Motley, 318 9th Street, own property on College Street, there is yard debris on the street that has started to pile up and I would like that taken care of.

Jim Kalkofen: comments and questions about Burnt Fork Estates, the water booster station, my questions is it is upgraded. Architectural theme has this been updated. Single family homes could only be erected. One final comment as a taxpayer, when a new owner of a subdivision takes over and increases the size, it should be reviewed by the Planning & Zoning Board and the town council.

4. Approval of Minutes

NONE

5. Approval of Bi-Weekly Claims

a. Claims #17780-#17808

Mayor Gibson: introduced approval of Bi-Weekly Claims.

Councilmember Wolff: I would make a motion to approve the claims. #17780-#17808.

Councilmember Michalson: 2nd

Mayor Gibson: there is a motion and a 2nd. Any discussion? Any public comment? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: motion passes 4-0.

6. Administrative Reports

a. Airport

- b. Building Department
- c. Finance
- d. Fire Department
- e. Police Department
- f. Public Works

Mayor Gibson: introduced administrative reports.

7. Guests

NONE

8. Correspondence

NONE

9. Public Hearings

NONE

10. Unfinished Business

NONE

11. New Business

- a. Discussion/Decision: Special Event and Alcohol Use Permit for Stevensville Creamery Picnic

Mayor Gibson: introduced new business item a. it is all in your packet, any discussion?

Councilmember Michalson: I will make a motion to approve.

Councilmember Wolff: 2nd.

Mayor Gibson: motion and a 2nd. Any public comment?

Liz Cook: I am with Civic Club, any questions or comments.

Councilmember Michalson : security that they are providing?

Mayor Gibson: I believe that it is four. Any further discussion? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: motion passes 4-0.

b. Discussion/Decision: Rescind/Suspend Resolution No. 486 (Resolution for The Bill Assistance Program)

Mayor Gibson: introduced new business item b. in your packet, this is Mr. Michalson's.

Councilmember Michalson: I would like to amend mine a little bit. I want to a motion to suspend Resolution 486.

Councilmember Barker: 2nd.

Mayor Gibson: we have a motion to suspend. Councilmember Michalson.

Councilmember Michalson: After a long thought, I can't kick these 8 people off of this. I went back to 2015. We have, I am looking at \$1100.00, we have enough money to keep these people on the program until the end of the year. We could suspend, stop taking the .41 cents out.

Mayor Gibson: so, basically what you are saying is leaving the program but not charging.

Councilmember Michalson: correct, leaving the program but not charging the .41 cents.

Councilmember Barker: we actually did it before, we just spent it down.

Mayor Gibson: we have an amendment to suspend.

Councilmember Michalson: to suspend the rate payers paying, but not the program.

Mayor Gibson: again, my question is who is going to pay it?

Councilmember Michalson: it will come out of \$1100.00 we have.

Councilmember Barker: 2nd the motion to suspend.

Mayor Gibson: is there any discussion?

Councilmember Wolff: I do have a prepared statement. (Councilmember Wolff's statement will be included in the minutes of this meeting)

Councilmember Brown: I disagree, we can't make them pay for something that they are not getting. If they are not using it, they should not pay. I feel that it is a lawsuit waiting to happen. Especially the letter going out to people saying that their water is going to be shut off and their water bill is paid current. Their usage has been paid, we can't make them pay for other people's usage so, with a voluntary program that is a different story. Mandatory, I can see is a lawsuit waiting to happen.

Councilmember Barker: was this brought to the public to even vote on at the time.

Mayor Gibson: I can respond to that; it was during the Burnt Fork Estates, and everyone had left, and I was the only one left. And my comment was not that the program was wrong, but how did the numbers get calculated. They said that it was a decrease, but it was actually an increase. So, to answer your question there was no body there to vote, I was there no one spoke in opposition.

Councilmember Michalson: I can go back to 20105 when it was first created under former Mayor Minmack. It was a big thing then; they moved the meeting from in here to out to the fire hall. 6 people showed up and 4 of the 6 voted in opposition to it. Then it went to 2017 and it was a \$1.52 and the funds were so high in 2017. We suspended it because it was so high, and I have not seen more than a dozen people on the program. There is also a program passed by the council last fall that will end in 2023. You can't use them both and how many are on that?

Jenelle Berthoud, Town Clerk: it varies, because they can apply through out the year, but off the top of my head I would say about 8-10 have come through.

Councilmember Michalson: so, we have about 12 on DPPHS and 7 on Help for You.

Mayor Gibson: there are only about 3 people that are not paying, no one is having their water shut off. Any further discussion?

Councilmember Brown: I brought the letter. I know personally of two letters there were sent out for shut off. Mayor Gibson:

Jenelle Berthoud: I believe that took place because it is the automatic system that Black Mountain reads is when an account is not paid in full or there is a balance.

Mayor Gibson: but they did not receive a shut off.

Jenelle Berthoud: correct, no pink slip was hung on the door. That letter was made because of how the system generates notices.

Councilmember Michalson: between the office in there and the billing system in Idaho you guys don't know.

Jenelle Berthoud: Black Mountain is our billing system, and that program talks to BDS, and that company prints our bills.

Councilmember Michalson: what I am hearing Mr. Mayor these 2 or 3 people that are protesting will not have their water shut off.

Mayor Gibson: so far.

Councilmember Brown: what about the letter? A way to stop the letter going out, talk to them.

Jenelle Berthoud: I think that is something that has to be discussed, mayor.

Mayor Gibson: we will have to talk to Black Mountain.

Councilmember Brown: because the people that I know, it is a stress on them.

Mayor Gibson: I am going to make one more comment, I understand what you are saying Mr. Michalson. This is just my personal opinion, price of gas, price of groceries, the price of getting a person to the doctor. .41 cents people. My goodness, .41 cents. I just don't understand it.

Councilmember Barker not one person got up during that meeting. Any public comment?

PUBLIC COMMENT

Vicki Motley: is there a way in the software that the portion of this can be taken off their bill. I agree it is only .41 cents. Maybe if that portion could be taken off of the bill. For those that don't want to do it, it could be just taken off of their bill.

Mayor Gibson: I have a comment to that, we let 2 then we let 10 then we let 20 my personal feeling on this is that it is not the time. I think that we had two elderly aged woman here last week that did not even know about this. Any further discussion?

Councilmember Wolff: for two of three people, I looked at my bill today, it is .40 cents. To me it is nothing, I have asked the question that Vicki brought up. There could be more in the future.

Councilmember Michalson: I am sorry that I brought this up now. I am having a really hard time kicking these 8 or 10 people to the curb. I came from a background of very poor people I am trying to see both sides. I cannot support this; I withdraw my motion.

Councilmember Wolff: 2nd the motion to withdraw.

Councilmember Michalson: I make a motion to table the motion.

Councilmember Barker: 2nd.

Mayor Gibson: any further discussion, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: no.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: this has been tabled, 3-1.

12. Town Council Comments

Councilmember Barker: will the Lewis & Clark Park sign go back up to identify the park?

Jenelle Berthoud: I can send an email to Public Works.

13. Board Reports

Councilmember Michalson: we were supposed to have a P&Z meeting but did not have enough members to hold the meeting.

Councilmember Wolff: there was an Airport Board Meeting, I was unable to attend.

14. Executive Report

Mayor Gibson: ARPA grant, we will have it in the budget, about 1.5 million that we will have to match. Focus on fixing the leaks and the water storage. Our plan is to start the next council meeting and I will talk to later and would like to start at 6:00 for that meeting.

15. Adjournment

APPROVE:

Steve Gibson, Mayor

ATTEST:

Jenelle S. Berthoud, Town Clerk

July 14, 2022 Town Council Meeting

New Business: Rescind/Suspend Resolution No 486 Help for You Water Assistance Program

The previous administration reinstated the water assistance program in September 2021 for those town residents who qualify by income requirements. Currently eight residents receive a reduction in their monthly water/sewer bill. With all the financial challenges we are experiencing through price hikes, helping those most affected is important. Montana DPHHS offers a similar but temporary program that requires completion of an 11 page application, a wait to see if accepted, and the program ends September 2023. If the Council rescinds the town's program, it seems to me as Council members we are not doing our jobs to help support vulnerable residents in our town. Suspending the program on the other hand only delays a final solution.

We have residents who refuse to pay the 40 cents on their monthly water/sewer bill to support the assistance program which equals 1.3 cents a day. I leave pennies at the check out counter all the time to help others pay for a shortage on a purchase. The Town's billing system identifies unpaid balances, and it prompts a shut off notice and those who oppose the assistance program don't appreciate getting the notice. 40 cents a month in a years time results in the price of a loaf of bread or a cup of coffee whereas the money could help those in need.

Right now there is an overage in the water assistance account that supports the program making this a self-supporting program. Those who pay the 40 cents are making a meaningful contribution to the elderly, disabled, and probably veterans who live here. I believe the overage should be kept in place and grow especially if more residents apply for the program because we live in uncertain financial times.

I feel the "Help For You" program should continue and I oppose to rescind or suspend it.

Marilyn Wolff
Stevensville Town Council Member

File Attachments for Item:

a. Claims #17810-#17846

* ... Over spent expenditure

| Claim | Check | Vendor #/Name/ Invoice #/Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|-------|---------------------|--|-------------------------|---------|------|---------------|-------------|-----------------|
| 17810 | | 1731 Quadient Finance USA, Inc. | 288.57 | | | | | |
| | | Postage | | | | | | |
| | 07/12/22 | Admin-Postage | 76.85 | | | 1000 410550 | 311 | 101000 |
| | 07/12/22 | Court- Postage | 24.38 | | | 1000 410360 | 311 | 101000 |
| | 07/12/22 | PD-Postage | 6.24 | | | 1000 420100 | 311 | 101000 |
| | 07/12/22 | FD-Postage | 7.71 | | | 1000 420410 | 311 | 101000 |
| | 07/12/22 | BD-Postage | 0.00 | | | 2394 420531 | 311 | 101000 |
| | 07/12/22 | W-Postage | 93.28 | | | 5210 430510 | 311 | 101000 |
| | 07/12/22 | WW- Postage | 60.95 | | | 5310 430610 | 311 | 101000 |
| | 07/12/22 | AP- Postage | 19.16 | | | 5610 430300 | 311 | 101000 |
| 17811 | | 17 MONTANA SAWS LLC | 30.00 | | | | | |
| | | Cemetary Weed-eater extra parts | | | | | | |
| | 415 07/06/22 | Cemetary weed-eater repair | 30.00 | | | 1000 430900 | 220 | 101000 |
| 17812 | | 690 Core & Main LP | 5,329.58 | | | | | |
| | R140006 07/06/22 | W-water meter registers | 3,625.00 | | | 5210 430550 | 238 | 101000 |
| | Q807388 05/05/22 | W- 6 full water meters | 1,462.62 | | | 5210 430550 | 238 | 101000 |
| | R203511 07/13/22 | W- water service fitting | 241.96* | | | 5210 430550 | 230 | 101000 |
| 17813 | | 77 THATCHER COMPANY OF MONTANA | 3,779.47 | | | | | |
| | 2022350100 07/11/22 | W- disinfection chemicals | 3,779.47 | | | 5210 430540 | 222 | 101000 |
| 17814 | | 1722 Local Government Serices | 130.00 | | | | | |
| | 4690 07/08/22 | AFR late fee | 130.00 | | | 1000 410550 | 350 | 101000 |
| 17815 | | 1849 StoryBrook Medicine | 207.50 | | | | | |
| | | Firefighter yearly physicals | | | | | | |
| | 06/09/22 | FD- yearly physicals (Mead) | 207.50 | | | 1000 420410 | 351 | 101000 |
| 17816 | | 21 BLACK MOUNTAIN SOFTWARE | 14,442.00 | | | | | |
| | 28082 07/01/22 | FY21-22 UB Annual Mainten | 1,415.00* | | | 5210 430510 | 350 | 101000 |
| 50% | | | | | | | | |
| | 28082 07/01/22 | FY21-22 UB Annual Maintenance | 1,415.00* | | | 5310 430610 | 350 | 101000 |
| 50% | | | | | | | | |
| | 28082 07/01/22 | FY21-22 Acct/Budget Mainte | 834.90* | | | 5210 430510 | 350 | 101000 |
| 30% | | | | | | | | |
| | 28082 07/01/22 | FY21-22 Acct/Budget Maint | 834.90* | | | 5310 430610 | 350 | 101000 |
| 30% | | | | | | | | |
| | 28082 07/01/22 | FY21-22 Acct/Budget Maint | 417.45 | | | 1000 410550 | 350 | 101000 |
| 15% | | | | | | | | |
| | 28082 07/01/22 | FY21-22 Acct/Budget Maintenanc | 138.80* | | | 1000 420100 | 350 | 101000 |
| 5% | | | | | | | | |
| | 28082 07/01/22 | FY21-22 Acct/Budget Maintenanc | 138.80* | | | 1000 430200 | 350 | 101000 |
| 5% | | | | | | | | |

* ... Over spent expenditure

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|-------|-------|--|-------------------------|---------|------|---------------|-------------|-----------------|
| 5% | 28082 | 07/01/22 FY21-22 Acct/Budget Maintenanc | 139.15 | | | 1000 410360 | 350 | 101000 |
| 2.5% | 28082 | 07/01/22 FY21-22 Acct/Budget Mainte | 69.75 | | | 2394 420531 | 350 | 101000 |
| 2.5% | 28082 | 07/01/22 FY21-22 Acct/Budget Maint | 69.75* | | | 1000 420410 | 350 | 101000 |
| 2.5% | 28082 | 07/01/22 FY21-22 Acct/Budget Maint | 69.75 | | | 5610 430300 | 350 | 101000 |
| 2.5% | 28082 | 07/01/22 FY21-22 Acct/Budget Maint | 69.75 | | | 2250 411010 | 350 | 101000 |
| 30% | 28082 | 07/01/22 FY21-22 Payroll/ACH Mod M | 1,094.40* | | | 5210 430510 | 350 | 101000 |
| 30% | 28082 | 07/01/22 FY21-22 Payroll/ACH Mod M | 1,094.40* | | | 5310 430610 | 350 | 101000 |
| 15% | 28082 | 07/01/22 FY21-22 Payroll/ACH Mod M | 547.20 | | | 1000 410550 | 350 | 101000 |
| 5% | 28082 | 07/01/22 FY21-22 Payroll/ACH Mod M | 182.40* | | | 1000 420100 | 350 | 101000 |
| 5% | 28082 | 07/01/22 FY21-22 Payroll/ACH Mod Ma | 182.40* | | | 1000 430200 | 350 | 101000 |
| 5% | 28082 | 07/01/22 FY21-22 Payroll/ACH Mod M | 182.40 | | | 1000 410360 | 350 | 101000 |
| 2.5% | 28082 | 07/01/22 FY21-22 Payroll/ACH Mod M | 91.20 | | | 2394 420531 | 350 | 101000 |
| 2.5% | 28082 | 07/01/22 FY21-22 Payroll/ACH Mod Mainte | 91.20* | | | 1000 420410 | 350 | 101000 |
| 2.5% | 28082 | 07/01/22 FY21-22 Payroll/ACH Mod Mainte | 91.20 | | | 5610 430300 | 350 | 101000 |
| 2.5% | 28082 | 07/01/22 FY21-22 Payroll/ACH Mod Mainte | 91.20 | | | 2250 411010 | 350 | 101000 |
| 30% | 28082 | 07/01/22 FY21-22 Cash Receipt Mod Maint | 235.50* | | | 5210 430510 | 350 | 101000 |
| 30% | 28082 | 07/01/22 FY21-22 Cash Receipt Mod Maint | 235.50* | | | 5310 430610 | 350 | 101000 |
| 30% | 28082 | 07/01/22 FY21-22 Cash Receipt Mod M | 235.50 | | | 2394 420531 | 350 | 101000 |
| 50% | 28082 | 07/01/22 FY21-22 Cash Receipt Mod M | 78.50 | | | 1000 410550 | 350 | 101000 |
| | 28082 | 07/01/22 FY21-22 PERMITTING MOD M | 746.00 | | | 2394 420531 | 350 | 101000 |
| | 28082 | 07/01/22 FY 21-22 CLOUD HOSTING | 1,024.00* | | | 5210 430510 | 350 | 101000 |
| 50% | 28082 | 07/01/22 FY 21-22 CLOUD HOSTING | 1,024.00* | | | 5310 430610 | 350 | 101000 |
| 50% | 28082 | 07/01/22 FY 21-22 ACH Direct Deposit | 52.50* | | | 1000 420100 | 350 | 101000 |
| 50% | 28082 | 07/01/22 FY 21-22 ACH Direct Deposit | 52.50 | | | 1000 410550 | 350 | 101000 |

* ... Over spent expenditure

| Claim | Check | Vendor #/Name/ Invoice #/Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|-------|-------|--|-------------------------|---------|------|---------------|-------------|-----------------|
| 50% | 28082 | 07/01/22 FY 21-22 AMR Interface & Supp. | 122.50 | | | 1000 410550 | 350 | 101000 |
| 50% | 28082 | 07/01/22 FY 21-22 AMR Interface & Supp | 122.50* | | | 1000 420100 | 350 | 101000 |
| | 28082 | 07/01/22 FY 21-22 Budget Prep | 626.00 | | | 1000 410550 | 350 | 101000 |
| | 28082 | 07/01/22 FY 21-22 Budget Prep | 156.50* | | | 1000 420100 | 350 | 101000 |
| | 28082 | 07/01/22 FY 21-22 Budget Prep | 156.50* | | | 1000 430200 | 350 | 101000 |
| | 28082 | 07/01/22 FY 21-22 Budget Prep | 156.50 | | | 1000 410360 | 350 | 101000 |
| | 28082 | 07/01/22 FY 21-22 Budget Prep | 156.50* | | | 1000 420410 | 350 | 101000 |
| 17817 | | 16 MONTANA ENVIRONMENTAL LAB LLC 07/06/22 S-Lab testing services | 1,144.00 1,144.00* | | | 5310 430610 | 355 | 101000 |
| 17818 | | 1845 Thomson Reuters-West 846594059 07/01/22 PD- Online/Software subscri | 200.00 200.00 | | | 1000 420100 | 331 | 101000 |
| 17819 | | 1787 Valli Information Systems, Inc. Sewer On Line Monthly Maintenance, Web posting, manual postage, e-statements, etc | 502.94 | | | | | |
| | 83307 | 07/13/22 S- 1st image | 145.00* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S-Manual image | 0.60* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S-Web posting | 9.11* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S- Postage | 316.17* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S- Manual postage | 14.33* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S- ZRO Client customer field | 2.60* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S- E-text | 0.50* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S- Add Image | 3.56* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S- Add manual image | 1.72* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S- Foreign add image | 1.00* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S- E-statement | 7.50* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S- Returned statement | 0.53* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S- Non-verified address | 0.20* | | | 5310 430510 | 320 | 101000 |
| | 83307 | 07/13/22 S- Foreign add image | 0.12* | | | 5310 430510 | 320 | 101000 |
| 17820 | | 1701 Cote and Associates, CPAs, PPL June 2022 hours AFR | 1,248.75 | | | | | |
| | | 2732 07/01/22 AFR- June hours | 1,248.75 | | | 1000 410100 | 356 | 101000 |
| 17821 | | 1875 Emma Mitchell Reimbursement for pool uniform | 74.23 | | | | | |
| | | 07/21/22 P- Reimbursement of pool unifo | 74.23 | | | 1000 460445 | 226 | 101000 |

07/26/22
16:01:22

TOWN OF STEVENSVILLE
Claim Approval List
For the Accounting Period: 7/22

Page: 4 of 6
Report ID: AP100

* ... Over spent expenditure

| Claim | Check | Vendor #/Name/ Invoice #/Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|-------|------------|--|-------------------------|---------|------|---------------|-------------|-----------------|
| 17822 | 814469 | 386 MONTANA RAIL LINK, INC. 06/02/22 W- Potable water pipeline | 100.00 100.00* | | | 5210 430550 | 340 | 101000 |
| 17823 | | 1711 Office Solutions & Service Printer lease | 204.45 | | | | | |
| | 106397 | 06/30/22 FD-Printer lease (black) | 8.18 | | | 1000 410360 | 320 | 101000 |
| | 106397 | 06/30/22 FD-Printer lease (color) | 144.07 | | | 1000 420410 | 320 | 101000 |
| | 106397 | 06/30/22 FD- Toner cartridge | 52.20 | | | 1000 410360 | 320 | 101000 |
| 17834 | | 53 SUPER 1 FOODS | 52.76 | | | | | |
| | 09701 | 06/30/22 Admin- Hanging baskets | 39.96 | | | 1000 410550 | 220 | 101000 |
| | 06-1392905 | 06/04/22 W-Distilled water | 12.80* | | | 1000 430510 | 220 | 101000 |
| 17835 | | 1318 THE PLUMBER INC. Reimbursement for Town resident. Plumbing service repair due to Town water leak that filled residents water line with sand. | 825.79 | | | | | |
| | 19702 | 07/22/22 W- Reimbursement claim | 825.79* | | | 1000 430200 | 360 | 101000 |
| 17836 | | 1653 MCKESSON MEDICAL - SURGICAL Medical supplies, Ambulance | 58.59 | | | | | |
| | 58794326 | 06/30/22 FD- Med supplies Ambulance | 58.59 | | | 2230 420730 | 220 | 101000 |
| 17837 | | 85 CENTURYLINK AWOS phone line | 58.98 | | | | | |
| | 499709556 | 07/08/22 A-AWOS phone line | 58.98* | | | 5610 430300 | 345 | 101000 |
| 17838 | | 1876 Corporate Warehouse Supply Toner replacement- Town Hall | 489.85 | | | | | |
| | 31673 | 05/18/22 A- toner replacement | 489.85* | | | 1000 410550 | 320 | 101000 |
| 17839 | | 1628 Rocky Road Enterprise, LLC Material for Splash pad | 365.00 | | | | | |
| | 6450 | 06/10/22 P- 2-15 yd loads crushed | 270.00 | | | 2987 460430 | 212 | 101000 |
| | 6450 | 06/10/22 P- 15 yd 3/4 crushed | 95.00 | | | 2987 460430 | 212 | 101000 |
| 17840 | | 1669 Pavlik Electric Co, Inc Airport pass through for project. Funds provided by FAA | 89,505.41 | | | | | |
| | 06/09/22 | A-Vertical pivot gate (North) | 89,505.41 | | | 5610 188000 | | 101000 |

* ... Over spent expenditure

| Claim | Check | Vendor #/Name/ Invoice #/Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|-------|----------|---|-------------------------|---------|------|---------------|-------------|-----------------|
| 17841 | | 1877 Montana Department of Labor 1% tax on Airport project FAA provided funds | 904.10 | | | | | |
| | 06/08/22 | A- 1% tax on Airport project | 904.10 | | | 5610 188000 | | 101000 |
| 17842 | | 1823 Visa c/o Rocky Mountain Bank | 7,976.96 | | | | | |
| | 06/18/22 | TH-Go Daddy | 20.17 | | | 1000 410550 | 330 | 101000 |
| | 06/09/22 | PW- Admin supplies | 23.24 | | | 1000 430100 | 230 | 101000 |
| | 05/18/22 | TH-Adobe acrobat | 50.97 | | | 1000 410550 | 330 | 101000 |
| | 06/28/22 | P- Pool chemicals | 89.90 | | | 1000 460445 | 222 | 101000 |
| | 06/23/22 | P- deadbolts splashpad pump | 53.48 | | | 1000 460445 | 230 | 101000 |
| | 06/27/22 | A -cleaning supplies | 75.71* | | | 5610 430300 | 230 | 101000 |
| | 06/01/22 | P- bulk fasteners/mending brac | 34.15 | | | 1000 460445 | 230 | 101000 |
| | 06/16/22 | P- parts for pool repair | 18.93 | | | 1000 460445 | 230 | 101000 |
| | 05/15/22 | WW- blowers, supplies, etc | 51.55 | | | 5310 430640 | 220 | 101000 |
| | 07/01/22 | TH- Bitterroot Disposal | 105.50 | | | 1000 410550 | 340 | 101000 |
| | 06/30/22 | Admin First Call | 400.00 | | | 1000 410550 | 356 | 101000 |
| | 06/30/22 | PD First Call | 400.00 | | | 1000 420100 | 356 | 101000 |
| | 06/30/22 | Court First Call | 110.00 | | | 1000 410360 | 356 | 101000 |
| | 06/30/22 | Bldg First Call | 110.00 | | | 2394 420531 | 356 | 101000 |
| | 06/30/22 | FD First Call | 110.00 | | | 1000 420410 | 356 | 101000 |
| | 06/30/22 | Sewer First Call | 535.00 | | | 5310 430610 | 356 | 101000 |
| | 06/30/22 | Water First Call | 535.00 | | | 5210 430510 | 356 | 101000 |
| | 05/15/22 | Ravalli Electric- Airport | 331.00 | | | 5610 430300 | 340 | 101000 |
| | 06/07/22 | Verizon-Mayor phone | 46.61 | | | 1000 410200 | 340 | 101000 |
| | 06/07/22 | Verizon- PD cell phone | 201.52 | | | 1000 420100 | 340 | 101000 |
| | 06/07/22 | Verizon- H20 cell phone | 41.03 | | | 5210 430510 | 345 | 101000 |
| | 06/07/22 | Verizon- Sewer cell phone | 41.02 | | | 5310 430610 | 345 | 101000 |
| | 06/07/22 | Verizon- Airport cell phone | 84.12 | | | 5610 430300 | 340 | 101000 |
| | 06/07/22 | Verizon-Mobile internet | 20.04 | | | 5610 430300 | 340 | 101000 |
| | 06/07/22 | Verizon Mobile internet ambula | 9.94* | | | 2230 420730 | 340 | 101000 |
| | 06/16/22 | Spectrum- Admin | 37.17 | | | 1000 410550 | 340 | 101000 |
| | 06/16/22 | Spectrum- Police | 139.97 | | | 1000 420100 | 340 | 101000 |
| | 06/16/22 | Spectrum-Fire Dept | 40.53 | | | 1000 420410 | 340 | 101000 |
| | 06/16/22 | Spectrum-Eco Development | 37.42* | | | 2940 410550 | 340 | 101000 |
| | 06/16/22 | Spectrum-Water Dept | 101.72* | | | 5210 430510 | 340 | 101000 |
| | 06/16/22 | Spectrum-Sewer Dept | 101.72* | | | 5310 430610 | 340 | 101000 |
| | 06/16/22 | Spectrum-Pool | 46.36 | | | 1000 460445 | 340 | 101000 |
| | 06/13/22 | A- Tractor rental | 3,335.00* | | | 5610 430300 | 230 | 101000 |
| | 06/02/22 | P- Drip depot irrigation suppl | 86.93* | | | 5210 460410 | 230 | 101000 |
| | 06/05/22 | P- Bitterroot Disposal | 250.00 | | | 1000 460430 | 340 | 101000 |
| | 06/05/22 | Bldg-Bitterroot Disposal | 48.13 | | | 2394 420531 | 340 | 101000 |
| | 06/05/22 | TH-Bitterroot Disposal | 105.50 | | | 1000 410550 | 340 | 101000 |
| | 06/08/22 | PW- Paper and supplies | 147.63 | | | 1000 430100 | 210 | 101000 |

07/26/22
16:01:22

TOWN OF STEVENSVILLE
Claim Approval List
For the Accounting Period: 7/22

Page: 6 of 6
Report ID: AP100

* ... Over spent expenditure

| Claim | Check | Vendor #/Name/ Invoice #/Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|-------|---|--|-------------------------|---------|------|---------------|-------------|-----------------|
| 17843 | | 285 BITTERROOT TREE SERVICE | 1,236.50 | | | | | |
| | Spray trees and bushes on Main Street, Bike path and all parks | | | | | | | |
| | 648295 | 07/21/22 P- Tree, bush, park spraying | 1,236.50 | | | 1000 460437 | 365 | 101000 |
| 17844 | | 34 STEVENSVILLE HARDWARE AND RENTAL | 459.41 | | | | | |
| | 07/12/22 | Pool- Supplies | 22.48 | | | 1000 460445 | 220 | 101000 |
| | 07/12/22 | W- water leak parts | 25.57* | | | 5210 430630 | 230 | 101000 |
| | 07/12/22 | WW- clarifier repair | 16.99 | | | 5310 430630 | 230 | 101000 |
| | 07/05/22 | W-nifty wrapper/connector | 31.18* | | | 5210 430630 | 230 | 101000 |
| | 07/18/22 | W-PVC nipple/flex tape | 13.60* | | | 5210 430630 | 230 | 101000 |
| | 07/12/22 | W-PVC nipple, FIP ball valve | 25.57* | | | 5210 430630 | 230 | 101000 |
| | 07/12/22 | W-SXFIP Adapter | 1.59* | | | 5210 430630 | 230 | 101000 |
| | 07/11/22 | P-garden hose | 8.97 | | | 1000 460430 | 220 | 101000 |
| | 07/11/22 | P-metal fan nozzle | 16.99 | | | 1000 460430 | 220 | 101000 |
| | 07/21/22 | P-rotor sprinkler/hose plug | 35.17 | | | 1000 460430 | 220 | 101000 |
| | 07/21/22 | Pool- alkaline battery | 13.98 | | | 1000 460445 | 220 | 101000 |
| | 07/21/22 | WW- furnace filter | 57.13 | | | 5310 430610 | 230 | 101000 |
| | 06/30/22 | W-plumbing supplies | 186.41 | | | 1000 460430 | 365 | 101000 |
| | 03/28/22 | PW-street sweeper supplies | 3.78 | | | 1000 430100 | 232 | 101000 |
| 17845 | | 23 VALLEY DRUG AND VARIETY | 80.90 | | | | | |
| | 528197 | 06/02/22 W- postage for meter reader | 55.22 | | | 5210 430510 | 311 | 101000 |
| | 536140 | 07/08/22 TH- Copy paper-pink | 15.00 | | | 1000 410550 | 210 | 101000 |
| | 530953 | 06/14/22 FD- postage MX4 gas monitor | 10.68 | | | 1000 420410 | 311 | 101000 |
| 17846 | | 1433 Robert Michalson | 32.17 | | | | | |
| | Mileage reimbursement for MMIA/League of Cities and Town Training in Missoula | | | | | | | |
| | 07/18/22 | Mileage reimbursement | 32.17 | | | 1000 410200 | 370 | 101000 |
| | | # of Claims | 27 | | | | | |
| | | Total: | 129,727.91 | | | | | |

File Attachments for Item:

a. Discussion/Decision: Consent to the Mayor's Appointment of James Crews to the Police Commission Board

received
7-5-22 pmx

BOARD APPLICATION FORM
STEVENSVILLE, MONTANA

*Disclosure: any information on this application is available for public view

Name: James V. Crews Home Phone: 406-546-1102

Address: 316 9th St. Work/Cell Phone: _____

City: Stevensville State: MT Zip: 59870

Email Address: shadowdolittle@gmail.com


Business or Occupation: Retired Nuclear Maintenance Planner/Retired Weapons Handling Instructor

Board or Committee applying for: Police Commission

✓ Please describe your experience or background which you believe qualifies you for service on this Board or Committee (attached additional sheets if needed):
I have been a firearms instructor since 1985 with experience teaching military and law enforcement personnel the safe and tactical use of weapons systems. I have had significant training opportunities regarding what a police officer may experience in the line of duty from nominal citizen interactions to the potential use of deadly physical force. In that regard I have developed a reasonable understanding of the temperament and character requirements that might be needed of a police officer.

✓ Why do you wish to serve on this Board or Committee?
I desire to serve on the Police Commission so that I can continue to give back to our community. Stevensville has had a rotating door regarding the development of our police force. I think we need to work diligently to reverse that trend, so that we can develop a police department in Stevensville that knows and understands the people the department serves.

✓ Additional information which you feel is pertinent:
See the attached resume and training documentation that may support my qualification as a member of the police commission. Please note that additional experience that may qualify me for the board includes serving on the town council, selected as the town council president and appointed as mayor whereby I was the chief law enforcement administrator for the town of Stevensville Police Department.

Signature: 

Date: 7-5-22

Return Application to: Town of Stevensville, P.O. Box 30, Stevensville, MT 59870



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

| | |
|---|---|
| Agenda Item Type: | New Business |
| Person Submitting the Agenda Item: | Steve Gibson |
| Second Person Submitting the Agenda Item: | |
| Submitter Title: | Mayor |
| Submitter Phone: | |
| Submitter Email: | |
| Requested Council Meeting Date for Item: | 07/28/2022 |
| Agenda Topic: | Discussion/Decision: Consent to the Mayor's Appointment of James Crews to the Police Commission Board |
| Backup Documents Attached? | Yes |
| If no, why not? | |
| Approved/Disapproved? | Choose an item. |
| If Approved, Meeting Date for Consideration: | 07/28/2022 |
| Notes: | |

File Attachments for Item:

b. Discussion/Decision: Award Morrison-Maierle to complete Master Plan for the Stevensville Airport



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

| | |
|---|--|
| Agenda Item Type: | New Business |
| Person Submitting the Agenda Item: | Steve Gibson |
| Second Person Submitting the Agenda Item: | |
| Submitter Title: | Mayor |
| Submitter Phone: | |
| Submitter Email: | |
| Requested Council Meeting Date for Item: | 07/28/2022 |
| Agenda Topic: | Discussion/Decision: Award Morrison-Maierle to complete Master Plan for the Stevensville Airport |
| Backup Documents Attached? | Choose an item. |
| If no, why not? | |
| Approved/Disapproved? | Choose an item. |
| If Approved, Meeting Date for Consideration: | 07/28/2022 |
| Notes: | Hard Copies of Statement of Qualifications Are Available to each Councilmember from the Town Clerk |