



**Stevensville Town Council Meeting
Agenda for
THURSDAY, MARCH 12, 2026
6:30 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
 - a. C.O.W. Meeting Minutes 01/28/2026
5. Approval of Bi-Weekly Claims
 - a. Claims #20211-#20212, #20227-#20267
6. Administrative Reports
 - a. Airport
 - b. Building Department
 - c. Finance
 - d. Fire Department
 - e. Police Department
 - f. Public Works
7. Guests
 - a. Jon Konen, Superintendent Stevensville Public Schools
8. Unfinished Business
 - a. Discussion/Decision: Approve Grant Creek Excavating LLC Contract for Sump Replacement
9. New Business
 - a. Discussion/Decision: Late Fee on a Water/Sewer Bill
 - b. Informational: Conclusion Governance Letter FY24-25
 - c. Opening of Bids for Pavement Rehabilitation at the Stevensville Airport
 - d. Opening of Bids for Surplused Items up for Sale
 - e. Discussion/Decision: Awarding of Bids for Surplused Vehicles
 - f. Discussion/Decision: Request for Waiver of \$20/Day Electricity Fee for 2026 Market Season
 - g. Discussion/Decision: Proposal for Reducing Rates for SELC Children Swim
 - h. Seeking permission to install temporary book walk signs in Lewis & Clark Park or other public park in Stevensville
 - i. Discussion/Decision: Resolution No. 415A, a Resolution Amending Resolution No 415 to make the Land Donation to the Town of Stevensville via Ravalli County Resolution 3600, a Permanent Part of the Stevensville River Park
10. Board Reports
11. Town Council Comments
12. Executive Report
13. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.

File Attachments for Item:

a. C.O.W. Meeting Minutes 01/28/2026

Stevensville Committee of the Whole Meeting Minutes
for WEDNESDAY, JANUARY 28, 2026,
6:30 PM 206 Buck Street, Town Hall

1. Call to Order and Roll Call

Mayor Crews called the meeting to order. Councilmembers Bailey and Smith were present. Councilmember Ross is out due to illness.

2. Discussion on the Following Items

a. Resolution No. 540

Mayor Crews: introduced discussion item a, Resolution No. 540. (the mayor read what a committee of the whole meeting is). It is kind of a brainstorming meeting to come up with ideas. Tonight's meeting, we are going to discuss Resolution No. 540 (the mayor read Resolution No. 540). During that meeting there were some discussions and the council said that they liked these fees. This all arose when I was going to approve some special event permits requests and I went back and read the resolution. I read that line about the annual event fee. (re-read that line in resolution no. 540). That is why I brought that to council because we have an obligation to fix a problem immediately. I will open the floor to discussion.

Councilmember Bailey: as you were reading I thought, you mentioned that the stage set up and moving fee is \$100.00 per event per stage and does not pertain to the Civic Club because they own the stage.

Mayor Crews: that is correct.

Councilmember Bailey: then why does the town charge a rate for the stage that we do not own.

Mayor Crews: because other people might use that stage.

Councilmember Bailey: so, do we give that fee to the Civic Club or do we get that money.

Mayor Crews: that is not specified in the resolution.

Jenelle Berthoud: Public works usually are the ones moving so equipment time, people time.

Mayor Crews: manpower.

Councilmember Bailey: very good. The annual event fee is set at \$100.00 per person not to include permit fees and the other fees, the annual event fee is defined as the following events (read the events). That is a \$25.00 discount from the special event fee. Is that because these are reoccurring. I am just trying to understand why we have a different annual event fee that is different.

Mayor Crews: in the ordinance in town code, it does not say what an annual event is. (the mayor read Section 22-282). Section 22-282 (b) has a list (the mayor read section b.) special event is defined annual event is not.

Councilmember Bailey: that was my point, annual event. My recommendation would be removing the annual event fee and the annual event definition from this resolution and just have special event permit fees, as every event that is going to be requested is probably going to be beneficial to our community.

Mayor Crews: Councilmember Bailey recommends remove the definition of annual event from the resolution.

Councilmember Bailey: (read those lines in the resolution) my recommendation would be that we have one special event permit fee rather than the creation of an annual event fee.

Councilmember Smith: sounds good.

Councilmember Bailey: third paragraph (read third paragraph) periodically is where I am getting hung up.

Mayor Crews: periodically is usually around budget time.

Councilmember Bailey: should we, I think that it should be defined or not in there honestly.

Mayor Crews: I do not see that the development of the budget is the actual time frame to set these fees I think that they should be set and evaluated annually. Whether they occur in budget season or not, so this if council wanted to set a time period on that I guess you could do that.

Councilmember Bailey: follow up question, I think that we discussed it last week, resolutions are not on a revolving renewal or approval cycle, that is correct.

Mayor Crews: that is correct, we have some resolutions on the books for 50 years.

Councilmember Bailey: do some of those resolutions include a revolving like we review this every year. Is that something that logistically makes sense that we create. Or how would we follow up on this every year, a reminder.

Jenelle Berthoud: I can give an example, when the administration asked to separate out everything into their own resolutions. Everything got its own resolution so when we want to change something it is just done by that one resolution. The pool and the fees are a perfect example around budget time when they are assessing how much money was brought in for the pool and what we are expecting for the following year then administration will make a suggestion that we need to look at that fee for coming to the pool \$1.00 let's say, then that resolution will come back with that suggestion from the finance office or maybe even public works or the parks department that would be my example of when it would come back up, it does not have to be around budget time, they could decide in July to bring to council and ask to change from \$3.00 to \$5.00. I agree with the mayor that budget time is usually when that comes up.

Councilmember Bailey: that makes sense because we had these applications for special events and if we get them before January we know what that influx is for the year. Help out with future delays.

Mayor Crews: quick question for Jenelle, do we have a standard check list to look at any of these fees

Jenelle Berthoud: there is not a standard check list but the department heads are really good at reviewing those and going over them especially the pool. Since I do a lot of fingerprints throughout the year I usually bring that up and that may be something that will come up at budget time. Everyone does look over those things.

Councilmember Bailey: I would make a recommendation in that third paragraph to remove periodically and put in annually I guess around budget season or November whatever month that would be start working on that.

Jenelle Berthoud: March and April because your budget goes into effect on July 1.

Councilmember Bailey: we would want to do that in March because that is typically like the beginning of the year, because that is when we start.

Mayor Crews: budget is in the middle of the year.

Councilmember Bailey: what am I missing.

Jenelle Berthoud: our budget runs July 1-June 30. You can make suggestions to change a resolution to take effect on Fiscal Year 26/27. That would be an example.

Mayor Crews: if we were to suggest an annual review we would need to see what we want to look at month by month.

Councilmember Bailey: what would you like it to say. The town council annually sets fees and charges or do we want to define a time of year or month. Do we need to put that in there?

Mayor Crews: I think that the wording is okay.

Councilmember Smith: do we want to lock ourselves into another constant meeting every year that may not need to.

Mayor Crews: we could say that these fees are reviewed at an annual basis.

Councilmember Bailey: I agree with that. Camping rates undefined, but I believe that we referred to it in one of the ordinances. Do we have folks that camp here or request camping.

Mayor Crews: there are some events that do allow camping like the circus and creamery picnic. And did we have a copy of the camping request in here, that may be something that we have to look at. Events are only allowed until 11:00pm unless there is camping so if people are camping there is a requirement to provide sanitation. At one point eight years ago, we opened the pool bathrooms for use, the fire event. Part of the special event process identifies whether or not you are going to camp. I have the special event sheet here and it says is overnight camping requested. If we do camping in Section 22-315 it talks about what you have to do for camping, that may include power or use of water. These are things that you folks need to examine.

Councilmember Bailey: I don't think we should do a camping rate; I think it is part of the special event in my opinion. I do think that we should have a camping deposit so that there is a bit more risk of folks staying overnight. We want the park returned to how it was.

Jenelle Berthoud: an example of the last time that camping was used was two years ago when the circus was here, the event was being put on by the Civic Club, so the Civic Club carries their insurance for that event and they in turn took on that responsibility for those that camped at Lewis & Clark Park. They took on the responsibility to ask allowing camping for the event and also took responsibility porta potties, electricity, in that event and in past events it all goes back on who is having the event and who is carrying the insurance.

Mayor Crews: to be honest with you, I do not think that a camping fee should be charged if they are already paying for a special event.

Councilmember Smith: that is why the deposit is a good idea.

Mayor Crews: the deposit is a good idea.

Jenelle Berthoud: who would you be putting the deposit on?

Mayor Crews: for damages at the park.

Jenelle Berthoud: that goes back to, I will use the Civic Club as an example. So, it is going to go back to their insurance because they are the ones that pulled the event.

Mayor Crews: it depends, if you read the town code, the only thing that is required to get deposit is for alcohol based on the number of people and the number sold. Maybe a deposit should not be on camping just alcohol. The town under the code has the option to wave the security fee.

Councilmember Bailey: let's say it is not somebody from the Civic Club they are still required to have insurance?

Mayor Crews: correct.

Councilmember Bailey: so, we would be comfortable without a deposit because they have insurance.

Mayor Crews: you can't have a special event permit without insurance.

Councilmember Bailey: right, so what is the point of the alcohol deposit.

Mayor Crews: that is because it is listed in the alcohol section.

Councilmember Bailey: I understand that, I am just trying to work through all of the details and understand it. So, I could essentially pay \$125.00 and camp as long as I have insurance.

Mayor Crews: I would take that as reasonable, and it would still need to go to the council for approval.

Jenelle Berthoud: but we still do not allow camping in the parks.

Mayor Crews: unless it is a special event.

Jenelle Berthodu: the special event, can it just be camping? Can you open it up to having a special event for 500 people and they are all brining their campers and tents to Lewis & Clark Park.

Mayor Crews: 10 years ago, this was a subject because they were trying to do a bicycle camp at Lewis & Clark Park. It ended up going over by the Stevi Hotel, he got a grant. They wanted to let people camp at the park, but they could not

because it was not a special event. Let's say you had a trail group that wanted to ride through and camp in Stevensville they would have to get a special event permit and then council could authorize it. it would be considered on a case-by-case basis.

Councilmember Bailey: getting to the meat of the resolution. Special event is set at \$125.00; road closures are set at \$25.00 per block, power panel fee is \$20.00, special event with alcohol is \$200.00 we do not have a special event application with alcohol we just have a special event application.

Jenelle Berthoud: we have an alcohol use request form.

Councilmember Bailey: is that an extra \$200.00 or just \$75.00.

Jenelle Berthoud: extra \$200.00 it is on the bottom of that page.

Councilmember Bailey: so, if I want to have a special event with alcohol I am paying \$325.00.

Jenelle Berthoud: yes.

Mayor Crews: it is kind of confusing because of the way that it is worded. When you talk about road closures and power panels is that per day or event. If you go to the city of Hamilton I talked this over with one of their deputy clerks, they charge \$20.00 per day for power. Their farmers market charges \$45.00 per power cord. The event venue only pays \$20.00 per day. One thing that we have to remember is power is paid for by the citizens of the town. Are we giving taxpayer money away or do we need to recover it.

Councilmember Smith: we are bound to recover it.

Mayor Crews: so, you are wanting to charge \$20.00 per day for power. The road closures, I talked this over with the clerk in the office and how these happen, most of these events close their own roads, so this fee should only apply if we are supplying the manpower to do it, would you consider that.

Councilmember Smith: so, they would have to supply their own cones.

Mayor Crews: sometimes they might borrow, in general the roads are closed by the venue, they have to supply a traffic plan. The traffic clue has to be reviewed and approved by the chief of police. Most of these have to have a review from all of the departments including the council before the clerk can issue a permit. So, what is your suggestion on the power, road closure.

Councilmember Smith: I agree and I like what you said about the farmers market if they want to close it down themselves that is fine.

Mayor Crews: they are using their own people.

Councilmember Bailey: I reworded the middle paragraph if you would like to hear my suggestion. This is going to be the fourth paragraph.

“Special event permit fee is set at \$125.00 with additional rates for road closures at the rate of \$25.00 per block requested per day. Power panel rates at \$20.00 per panel per day. Alcohol fee set at \$200.00 with applicable alcohol deposit. Stage set up rates at \$100.00 per stage as requested, bonfire rates \$50.00 per requested and pavilion rental of \$40.00 per event.” I think that we should have a separate line for continuing. Moving on, a special event permit will need to be submitted for each event in a serious. I think that this is something new that we should do, for things like farmers market that are reoccurring each week. That was also in the ordinance that it needs to be submitted.

Mayor Crews: this would be a good time to read this, the problem with this ordinance 22-315, the last general revision was 2008. We have on modification in 2015 when we charged the requirement for the mayor to sign the special event permit if it is less than 1,000 people and if more than 1,000 people has to go before the council. The section that Councilmember Bailey is talking about is. (read sec. 22-315). The last sentence has been overlooked for the past 18 years, I think that it was just something that nobody ever caught, it is in the ordinance, and we have to live to that. I guess the question is if you have a 23-week event as the farmers market is, you have to resubmit to council every two weeks for approval is there an additional fee?

Councilmember Bailey: I think that is a tough one I am thinking specifically the farmers market that has 23 weeks, that is a lot of money. I think that we scale that down, if it is over 20 weeks we charge \$5.00 to resubmit, that is very arbitrary and I do not want to get into arbitrary numbers. That is a tough one, what do you guys think.

Mayor Crews: with an event of this magnitude I would not be thinking \$125.00 every two weeks, I would not do that. I am not sure what that would be. You would already be paying for power.

Councilmember Bailey: do we have any processing fees in the town for paperwork.

Jenelle Berthdou: the only other thing that we are allowed to charge for is records requests. I have a quick question mayor, like you said this has not gone on for 18 years and this event has to come back every two weeks, I will use farmers market as our example. They would come to the council and get two Saturdays approved and then have to come back and get two more Saturdays approved

what if council does not approve that next set of two Saturdays. What is that event going to do?

Mayor Crews: good question, I don't know if when this ordinance was written an event of this length was considered, I read the minutes of that meeting and I have them right here and they never talked about anything like that. Talked about charging \$125.00 for a special event. These farmers markets, car shows, gun shows. I remember when I first moved here we had a gun show right on the main street but have not seen any in years.

Sean Doyle: I do not have a comment just a question that ties directly to this. What if following the law every two weeks what if someone else applied to use that and farmers market had not applied yet.

Mayor Crews: it first comes first serve.

Sean Doyle: just a question no comment.

Councilmember Bailey: I know that this is cumbersome, what if we created a renewal application that is separate from the special event application and in the special event application you put in the dates that you want to do it, like March through September and then you have a special event renewal form and that you have to submit every two weeks to the council and we just say, nothing has changed on your application you are approved and we are still meeting that ordinance by reviewing it. Does that satisfy everything or are there issues with that.

Mayor Crews: it still to come in front of council.

Councilmember Bailey: we still would to meet that requirement.

Mayor Crews: state your statement again.

Councilmember Bailey: so, you have your application for special event permit, and it will have the dates of your event of every Saturday from March through September. That is your special event permit, we would approve that through council and look at the dates and say that is appropriate and approve the dates, but there is also an additional part to that and that is the renewal, the renewal comes to the council every two weeks and we review it so that it locks in the application locks in the dates for farmers market and then you have the renewal application and that meets the requirements.

Mayor Crews: so, if someone puts in a special event application for a 12-week event council would approve that for 12 weeks, however they have to come back and confirm that they still have it.

Councilmember Bailey: yes, we are going the best that we can to honor their request and the ordinance. I think that seems fair to everyone.

Jenelle Berthoud: we already talked about this in the office; I think that you will no longer have this as an event in the town of Stevensville. that is a lot of work to put on the event holders to hold that they get it back. I get the ordinance and we have found a lot of things through out the years that just don't get followed because there is not the time or there is to much procedure involved and it was easier for a mayor to say it is good lets move forward it is okay. That is just my personal opinion that you will see an event 12 weeks, or 23 weeks taking place on one of our streets I think that it will go to a private lot.

Mayor Crews: an alternative would be to change the ordinance, but we still have to fair to everybody. Jenelle how many other venues have come to town and wanted to use the same space at the same time as the farmers market by chance.

Jenelle Berthoud: farmers market, no. except for when there are times like Creamery Picnic and Scarecrow Festival and they have learned to really work together through the years and work with each to say we are going to be there until 2:00 pm and then you can have it for a teen dance, Scarecrow Festival, we will be out at 2:00 and you can have it for a dance. The only place that I see it is at Lewis and Clark Park people will plan to use the large field, pavilions rent out fast.

Mayor Crews: the only thing that I get concerned about is if council approves something to go for 12 weeks and somebody comes in and says that you are not giving an even break to everybody and that is where the rub is, what do you do in that case.

Jenelle Berthoud: if you are following the town ordinance and I like the suggestion that Councilmember Bailey said, you can't legally approve that special event permit for all 12 weeks for something because you are making them come back every two weeks, and you just made a good point and that was then what is someone else wants it and everyone is supposed to be reviewed every two weeks. That is my concern with that.

Councilmember Smith: the sticky of that is when they put in for it they already put in for the 12 weeks and we have approved that, and if I am a vendor that will sit back and say why do I have to do this every two weeks I have already done it once why do I have to do it every two weeks.

Jenelle Berthoud: councilmember Smith is right on, that is why that ordinance has been overlooked for so many years, I have been here nine years, and I can't

think of anytime that has been used for farmers market, can I ask how many years has farmers market been here.

Jess Bundren: is this location it will be 14 years and 20 years in the Stevensville area.

Councilmember Bailey: so, that is how long we have been ignoring this ordinance.

Mayor Crews: for 18 years. I only went back to 2008 that is when the revision to the ordinance was made, since then I can't think of when this was used. I don't mean to use farmers market, but it is our prominent event, we are trying to obey the law and make it fair for everyone. It can be a bit tough, in Hamilton they block off two blocks, they charge a lot more fees, they are a co-op and you have to join the co-op, and you have to pay a fee, and a fee for power and it gets pretty expensive. We are looking at base rate of \$20.00 per day because we do not have individual kilowatt meters to measure power usage and charge on kilowatt hours.

Councilmember Smith: are we interested in charging the power rate at \$20.00 per day for the overall general vendor or to each individual vendors.

Councilmember Bailey: I said, per panel per day.

Mayor Crews: per panel per day. We have one meter down there that everyone plugs into.

Jenelle Berthoud: that is correct, there is no panel at 3rd Street.

Mayor Crews: right now, there is one panel, the right way to do it is to use a meter and charge for amount used, that is ultimately what we should use, but we do not have that capability right now. The \$20 per panel per day is the best right now.

Jenelle Berthoud: if you use the word panel, like you said there is one power pole at 3rd Street, and a power panel is using only used at Creamery Picnic and Scarecrow. They are actual panels that get plugged in, Snow Mountain Electric comes out and does those.

Mayor Crews: doesn't the civic club supply the panels?

Sean Doyle: they belong to the civic club, like the stage they are held onto by public works.

Mayor Crews: I would think right now, that \$20.00 per panel.

Councilmember Bailey: does that make sense.

Mayor Crews: the biggest draw right now is the food truck.

Councilmember Smith: how many extensions cords can go off of that panel.

Jess Bundren: two. Food truck and music.

Mayor Crews: is there any other thing on this resolution that need to be changed? This was written in 2024 and we are in 2026. We can bring back a resolution to the council for approval; can we close this agenda item.

b. Revisions to Special Event Permit

Mayor Crews: I was not aware that Jenelle gave out a permit. I have drafted one, it is in you packet. (went through the permit). This is a little more cumbersome then what the clerk is used to, do you have what we are using right now.

Jenelle Berthoud: I included it in the packet. There is the one that we are using now and then the draft from the mayor.

Councilmember Smith: Jenelle you are saying that the last page is what we are using now.

Jenelle Berthoud: no, what we are using now is pages 5-9.

Mayor Crews: what this new permit would do is show you what you are allowed to do.

(side discussion took place about what is being used right now)

Mayor Crews: anybody would be able to come up and look at that. the first two pages are to be filled out by the person holding the event. Everything that is required by code is in this form.

Jenelle Berthoud: on the section about stages, we still need to have the exception of the civic club. I just found out that the power panels are the property of the civic club. That is another item that is owned by the civic club, which is very similar to the stages.

Mayor Crews: at this time, we cannot charge for the use of the panels just the electricity. That is something that we would have to work out with the civic club and when we can use them and how much to charge the town to use them per event. (discussed the draft form, read it to the council). One of the things that will get the permit disapproved is if you need police department and it is going to tie them up you will need to pay for that time.

Councilmember Bailey: if we are going to charge for electricity and pay back to the civic club for the use of the panel, then my suggestion would be that we charge \$20.00 per panel per day over what we are charged as a town.

Jenelle Berthoud: say that one more time.

Councilmember Bailey: I want the town to be able to collect \$20.00 over what we are charged, essentially. If they charge us \$20.00 per panel per day and we charge on the application \$40.00 and we have to pay them for the panel then we are collecting the \$20.00 for electricity.

Jenelle Berthoud: you are looking at two things, right now it has been great, and the civic club has just had them here. We the town is getting the \$20.00, nobody else was but the only way to charge the rate fairly is to go with the meters and that needs to go into the budget.

Mayor Crews: they are not very expensive, they are digital, they have a code. You plug into them and charge for that usage, that is the fair way to do that.

Jenelle Berthoud: you would then have to bill them the following month after the northwest bill comes.

Mayor Crews: we should not have to buy more than a few of these.

Sean Doyle: I apologize, outside of the town clerk I have filled out more special event permits than anybody, I am very familiar with the power set up at the park and at 3rd.

Councilmember Smith: how many panels did you install?

Sean Doyle: if you are talking about the spider boxes I believe that there are five or six and we do not charge anybody for them, similar to the stage if people want to use them for events in town they can use them and that is why they sit at town if they sit in my barn you have to wait until I am available and that is why they have been with public works. If the church wants to use it they can use them anytime as long as public works is around just like the power panels. If you are talking about the plugs around town that are owned by the town, except for the one that we paid for along E 3rd, because the power was already there.

Councilmember Bailey: that is what I was trying to clarify was if the town is being charged then we need to charge for that.

Councilmember Smith: I think that we should just buy them from you.

Sean Doyle: I do not charge the town, it is under our insurance instead of the town, if something happens to the panel/spider box it is on the civic club. Power

is something that the town needs to look at. Power is something that needs to be revisited, town clerk and I have had many conversations around this. Scarecrow Festival alone food court, we put 5-6 trucks over there for two days, that is a lot of power not including the DJ. At Creamery we had 12 food trucks in the park the last two years, plus for the beer trailer, inside the tent and band. I think the idea for the kilowatt is a killer idea, get ones that lock.

Mayor Crews: Sean has made a good point, Myla at the ranch over here her husband made his fortune providing power to events, it is very expensive to the venue.

Sean Doyle: right now, for Scarecrow the town is really getting power from, they are not counting it on wall plugs they are basing it on the spider boxes, Scarecrow is using 3 spider boxes for \$60.00 I can tell you they are pulling more power than \$60.00. For Creamery we use all 6 of them the civic club was using \$120.00 for power, I am sure that is going to be more than \$120.00. when working with the town, we are not here to rip off the town.

Jenelle Berthoud: in 2025 between the town, Sean and Northwest we were able to get the power on 3rd figured out and restructured. I really hand it to Sean, Public Works and Andrena.

Mayor Crews: that brings us to page 3, (read through the draft of page 3)

Councilmember Bailey: on the alcohol deposit how will we arrive at that amount.

Mayor Crews: that is what they put in the ordinance, council has the authority to either wave that or provide a number, they get the deposit back after public works gives the okay, it goes back to the finance officer to put on claims for reimbursement. (went through the rest of the draft). Road and traffic control by the council, we need to change that because it has to go in front of the chief and the clerk give that out.

Councilmember Smith: it does look like this draft that you have created has covered all of the bases.

Mayor Crews: when I started going through this, this is a council decision. I sat down with the ordinance line by line and that is what I put in here. That is why I sent out required reading for you folks. How long did it take you to read it?

Councilmember Smith: you asked how long did it take, two or three hours.

Councilmember Bailey: two hours, I do have some changes that I wrote down on the permit application. We are ready touched on the permit every two weeks. The start and end time, the ordinance says no event between 11:00pm and 8:00am

unless camping is approved. do we want to put that in there, so we are setting the expectation. It also says in the ordinance we may grant some provisions to insurance and hours of the event. Maybe we should put in these are the hours that we want you to operate in.

Mayor Crews: that is reasonable to me, what about you Councilmember Smith?

Councilmember Smith: that is reasonable.

Councilmember Bailey: do we have any events that go outside of those hours.

Mayor Crews: how late do the dances go.

Sean Doyle: we have had the dances go after 10:00pm, in 2024, 2023 the crowd was into it and the band kept playing and they played until after 11:00pm on Main Street. They are always scheduled to end at 10:00pm. the only town that officially goes past 10:00 is the fire department with the fireworks show.

Councilmember Bailey: maybe we can put in there that we would consider exceptions. Location requested, is there any way to include all of the locations that folks can rent or suggest. Alcohol use, if yes, please attach alcohol request form, the ordinance states liquor license, do you collect that.

Jenelle Berthoud: that is on the state level, and they have to fill that out with the state and bring it back for law enforcement to sign off.

Councilmember Bailey: so, there is verification that they have a liquor license.

Jenelle Berthoud: they have to attach that to the alcohol form, because it is the state, we will sometimes get in all of their forms, and we are still waiting on the state to provide us with their alcohol and MDOT's road closure. In the past you would have seen where they came forth to get their dates and then I would bring it back to show that they got their approval to show that they got their approval for both of those things.

Councilmember Bailey: as long as we have it, it says in the ordinance that it has to be attached. Also, it says an activity permit form, what do we think that is, our special event form?

Mayor Crews: yes.

Councilmember Bailey: nothing on page 2, on page 3 deposit for alcohol and that we be determined at time of application by town council. We already touched on page 4. I guess that we can take insurance in a case by case.

Mayor Crews: it is a longer form from what is going to go on.

Councilmember Bailey: I think that it is great because it is all in one place. I do have a question, changing an ordinance, can you fill me in on that.

Mayor Crews: you can change an ordinance, get the ordinance written out, have your town attorney review it, and then you have to have two meetings before you can approve it, and then it does not go into effect for 30 days after that and then the mayor has the option of vetoing it. it is a process and takes about a month to get it going and then takes another month before it is in effect.

Councilmember Smith: does that have to go into the paper too?

Mayor Crews: yes. public notice, two hearings and readings.

Jenelle Berthoud: the newspaper costs us about \$160.00 and then after that is complete has to go in for codification and that is where you get your costs from \$350-\$850. It is very expensive to update, unfortunately they do not take it as a lump sum it is all individual and how they have to fix those in the town code for us. This is something that we need to look at with the budget so that we can afford this.

Mayor Crews: we have one ordinance that has changed but that ordinance effects other ordinances, the growth policy and the P&Z By laws. If we are done with that then I would like to read from Councilmember Ross, he is not at the meeting tonight.

Passing along that I will not be able to make the COW meeting tonight due to illness.

I do have some thoughts I would like to pass along that can hopefully be considered in the discussion.

I would like to preface all of this by saying that I agree with the Mayor in stating that we need to take a closer look at the language of this resolution. I agree that as it reads, there may be some confusion as to the intent of the resolution.

First and foremost, reading through the minutes from when Resolution 540 was approved, my interpretation was that the original intent was to ensure there wasn't a bunch of extra fees tacked on to these special events, as it was believed we were losing out on events due to the large fee costs, and to instead limit it to one special event fee.

2 quotes from meeting minutes:

Councilmember Barker: I just want to say that I like the structure of this, it is not about the fees, it is about bringing people to our community.

Councilmember Barker: How this came up was when Civic Club came in, they had a whole slew of fees totaling over \$750.00. I think that is where we have lost some of the events coming into town because of those high fees.

I believe we should maintain that same premise. I think it's important to empower the town to have these events, bringing people to the town and our local business's.

I believe if the current resolution is going to be read that the special event fee does not waive the need for all the other fees, than we need to pursue changing the language to read that special events may be exempt from some or all of the extra fees.

I know the Mayor brought up the power hookup fee and other costs that could reoccur like in the case of the farmer's market. I agree this does need to be considered but the town should be cautious about raising the cost for these applicants. In doing so, it only makes things more difficult for the applicants, likely leading to them needing to raise their own fees, therefore discouraging local and small business from participating.

I think it is important that we approach this with a mentality that prioritizes what is important and best for the town. Supporting local business and providing opportunities for them is vital for the future of our town. An increase in fees will not aid the town in any way and is more likely to hurt it and disincentivizes people from holding invents in our town, especially if other communities may be more cooperative and supportive.

Apologies for not being able to make it tonight. I really wanted to be there in person to talk about this.

Thank you!

Mayor Crews: very well thought out. Are there any more suggestions on these forms?

3. Public Comment

Sean Doyle: as far as fees go and long-term existing events, they are not going to go anywhere the club is not here to rip the town off, they are there to at least break even. A couple of things on the form here page 1 of the application, close down the street, there may be a piece that is missing, one thing that the civic club

has is that public works distributes the road closure signs, but they do not close the street for us. The barricades, we get them all dropped off at the town annex public works volunteers to distribute the equipment, my questions is are they closing the street or distributing, if the answer is yes then charge us. We are using town resources, that also happens for country Christmas, the one thing that we are not allowed to do is shut down Main street north and south that has to be done by emergency services only. Highway closure, is yes please attach, Jenelle and I have discussed this, the town says you have to have the transportation permit and transportation says you have to have the town permit we end up in a position, you have to have both to get the other, this is one the reasons that we come back, we come for the initial permit application, prior to that we have submitted it to Chief Boe, then we come back the second time with the transportation permit, same with alcohol that process for beer and wine, we start it on line, then we are forced to stop there is a special page that we have to print and fill out and take to a member of law enforcement to give his approval, then we go back onto the state website and scan it back to them and then turn it in. Hours for events that you are mentioning I do not think it is an issue even for after ten. Power is a big one, I have played a lot with power. I retired from the civic club, but I am not going anywhere. The one that is causing me, two things, on page two do you have insurance yes or no, I think that there should be a third option, one thing that we do every year, we give a copy to the town clerk in the morning, I think that there should be an option for "on file" . The other thing is deposits. We would have to pay the amount and eventually get that money back; I think that puts an extra load on the town. If we are talking about deposits or security deposits, that is what our insurance is for, and our insurance agent is local and everything happens quickly if there is a claim, I would like to see that part go away.

Jenelle Berthoud: I will add to the deposit part, you need to check in with Gina, an auditor is going to be watching. Lets say we did a \$500 deposit, what is going to be our deposit policy are we holding the check or are we cashing and depositing it, and then if we deposit it can take as much as 4 weeks for that person to get it back because it has to come back as a claim to be paid out. We stopped giving back almost two years ago, if someone rented the pavilion and canceled, the process for Gina to give back that money is insane, we left them know that we keep track of that and use it at a later date, and they are fine with that. we need to really check with Gina on how to do this and I have never taken a deposit for anything and that is why I go back to the insurance piece. I went and did a training with MMIA about our coverage insurance and why we have to have it. It is \$1.5 million by MCA, and the insurance companies can only do it at \$2.0 million.

Mayor Crews: the only place that it talks about a deposit is involving alcohol. (read the town code about this). I like the idea of not depositing the check and that makes it easier to give the check back and we do need to talk to Gina about this.

Jenelle Berthoud: did you just read in that section that the person can ask for a variance to that.

Mayor Crews: it says, "the town council determination may be appealed by filing a request for consideration to the town council"

Jenelle Berthoud: perfect example would be civic club has to put their volunteers through their own training to serve alcohol, would that be an example of when we would not take a deposit.

Mayor Crews: the special event permit through the town council would be a time to ask for the variance.

Sean Doyle: we require at least three of the board members do safe serve certification for that year. Safe Serve Certification that the state of Montana requires, they have to read through and sign and then signed off by Chief Boe based on the amount of alcohol being served and we do not know how much we are going to have. Rather than pre order, we get it delivered on demand, there are some years we went through 16 barrels and some years we went through 28.

Mayor Crews: I would think that past performance would be a determination

Councilmember Smith: you always leave everything clean.

Sean Doyle: I don't think anyone knows but it takes a lot of money to do that. We pay groups to clean up the park and Main Street.

Mayor Crews: it is not cheap; Ramona had her property cleaned up and it cost her over \$700.00.

Sean Doyle: we pay over \$3,000.00 last year. That is all of our events, we pay for all of them, I am friends with the public works director, and it is the last thing that I want a call from him that there is trash in the park. I told him years ago that I would make sure that it would be cleaned up.

Mayor Crews: and we appreciate that.

Jess Bundren: Talon hit it on the nose with what he had to say and thank you Jenelle to. Comparing us to the Hamiltons Farmer Market, and you said that you talked to the clerk down there, and them being a co-op and paying their fees, that market does not go in front of their council. I have not seen it come to their

meetings. They pay their fee, I am not arguing the power charge that we use on the street, the comparability to their market, they are much larger than us and way better established with 80 years compared to our 14/20 years. I disagree with removing the annual fees and putting it into a special event permit. I think that now puts the civic club into like 3 or 4 events instead of one annual event. They are now paying each of these fees. That was the point with resolution no. 540 was getting our town events under one fee for the year. Other small towns compared to us, Polson, Thompson Falls, Ronan and Plains do not charge their markets because they are part of the town. I am not against an annual fee or the power, part of the point that I wanted to make tonight that we really like where we are at, we have put over \$3500 into advertising for downtown Stevensville, next to Valley Drug and Variety it is on our signage, on our radio ads in magazines throughout western Montana, and \$2500 did come back to the local community, whether it was soccer, civic club, booster club and town parks. When we do our monthly events any extra fees after our bills are paid goes back into the community because we are nonprofit.

Mayor Crews: are you a 501C3.

Jess Bundren: we are in the process yes. it is still pending and this would be our first year under a 501C3.

Mayor Crews: Hamilton is getting ready to revise this whole process just like we are looking at. I talked to them on the phone and I looked at their fees, and I called them up and talked to them. They said that they are getting ready to change all of this.

Jess Bundren: they have several markets. I just know that the co-op does the farmers market. The two-week thing, not knowing if we are approved for the downtown, for me to have to come in every two weeks and hope that we are going to get approved, our advertising is already out there, we guarantee our vendors and our advertising goes out May 2-October 1.

Mayor Crews: it is something that we have to figure out.

Jess Bundren: I understand, our vendors money is already in that, and it is pending.

Mayor Crews: I do not see a huge issue about getting them renewed, you put your special event permit in, and you know that every two weeks you need to have council review this. I don't think it will be that big of a deal.

Jess Bundren: like Jenelle and Sean said, the only other event that comes in is Creamery Picnic and Scarecrow to put the stage at the end of the road. Which I do not put somebody in that spot that day.

Mayor Crews: it is a shame in this town that we do not have a place to sit this up without having to do one of these permits.

Jess Bundren: I have thought about it a lot.

Mayor Crews: if someone had a piece of property to do this, it kind of takes the town out of the loop. One other thing that we did not discuss in this process is when we have fundraising for fire and police we need to consider waiving those fees because it is a town event raising funds for the town to assist our budget and council does have that capability.

Councilmember Smith: wild hair question for you, have you ever considered having the market at the park.

Jess Bundren: it still has to come through town and because it is a weekly event, I have concerns about tearing up the grass and two with the Miller Colony that sits right outside of Cenex one hour before us, we have had an issue with them moving our signage before and moving directly down the road from them, it is not about the park, but what about the people that are renting out the pavilion or the pool where are we going to park versus our vendors.

Councilmember Smith: first come first serve. It is kind of what it is now, isn't it.

Jess Bundren: no, we offer them main street, and we ask that the vendors do not park on Main street and leave the first two rows of parking open at the Kohl parking. Chad did open up the other two rows for us; there is still Buck Street and the parking behind Valley Drug.

Mayor Crews: how do the vendors in the Kohl building respond to using the restroom.

Jess Bundren: we provide a porta potty, and they have a sign on their door that you must be a customer to use their bathroom.

Mayor Crews: I was just wondering how that was being handled.

Jess Bundren: we offered to clean it up for the day, buy toilet paper clean the restrooms, but we ordered a porta instead.

Councilmember Smith: the other concept that I had was the park has the restrooms, not everything is perfect.

Mayor Crews: what we will do is, Jenelle and I will sit down, and I am not sure if we will have this ready by the second.

Jenelle Berthoud: that is a special town council meeting I don't think.

Mayor Crews: I think that we could bring it back on the 12th.

Jenelle Berthoud: tomorrow night I will post the special town council meeting for the purpose of candidates.

Councilmember Smith: how is that looking? Do we have applicants?

Jenelle Berthoud: yes.

Mayor Crews: 2. If there is not further comment or discussion I will entertain a motion to adjourn.

4. Adjournment

Councilmember Smith: I move.

Councilmember Bailey: 2nd.

APPROVE:

**James Crews, Mayor
Town Clerk**

ATTEST:

Jenelle S. Berthoud,

File Attachments for Item:

a. Claims #20211-#20212, #20227-#20267

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
20211	C	1702 DE Lage Landen Finance Services, Printer Lease-PD for March 2026		82.00	(3/26)	****	420100	320	101000
		595894472 03/01/26 PD-Printer Lease		82.00*	(3/26)	****			
				133.70					
20212	E	2000 RICOH USA Inc Printer Lease for Town Hall for period 03/01/26-- 3/31/26		6.68			410100	320	101000
		109842091 03/01/26 Printer Lease-Mayor		6.69*			410200	320	101000
		109842091 03/01/26 Printer Lease - Council		3.34			410360	320	101000
		109842091 03/01/26 Printer Lease - Court		20.06			410550	320	101000
		109842091 03/01/26 Printer Lease - Admin		13.37			420531	320	101000
		109842091 03/01/26 Printer Lease - Bldg		40.11			430510	320	101000
		109842091 03/01/26 Printer Lease - Water		40.11			430610	320	101000
		109842091 03/01/26 Printer Lease - Sewer		3.34			430300	320	101000
		109842091 03/01/26 Printer Lease - Airport							
		*** Claim from another period (2/26) ***		3,104.40					
		*** Claim from another period (2/26) ***		50.35					
20227	E	2044 First Security Bank VISA Writing supplies		82.72		1000-	202200		101000
		AMAZON					-410550-210		
		CC-630 02/02/26 Costco-Admin				1000-	202200		101000
		supplies					-410550-210		
		Costco Wholesale							
		CC-630 02/02/26 Costco-Water		11.99		5210-	202200		101000
		supplies					-430510-210		
		Costco Wholesale							
		CC-630 02/02/26 Costco-Sewer		12.00		5310-	202200		101000
		supplies					-430610-210		
		Costco Wholesale							
		CC-630 02/02/26 Costco-FD		11.74		1000-	202200		101000
		supplies					-420410-210		
		Costco Wholesale							
		CC-634 01/27/26 Amazon - Admin		31.99		1000-	202200		101000
		Headset for Town Clerk					-410550-210		
		AMAZON							
		CC-631 02/01/26 Bitter Root Disposal - Roads		104.81		1000-	202200		101000
		BITTERRoot DISPOSAL 5411-88770					-430200-340		
		CC-631 02/01/26 Bitter Root Disposal - Sewer		104.81		5310-	202200		101000
		BITTERRoot DISPOSAL 5411-88770					-430610-340		
		CC-632 02/01/26 Bitter Root Disposal - Court		2.51		1000-	202200		101000
		Bitterroot Disposal - 5411-88931					-410360-340		
		CC-632 02/01/26 Bitter Root Disposal - Admin		10.05		1000-	202200		101000
		Bitterroot Disposal - 5411-88931					-410550-340		
		CC-632 02/01/26 Bitter Root Disposal - PD		2.51		1000-	202200		101000
		Bitterroot Disposal - 5411-88931					-420100-340		

* Pd out of cycle

* Pd out of cycle

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		CC-632 02/01/26 Bitter Root Disposal - FD		2.51			1000 202200		101000
		Bitterroot Disposal - 5411-88931			CC Accounting:	1000-	-420410-340		101000
		CC-632 02/01/26 Bitter Root Disposal - Bldg		2.51			2394 202200		101000
		Bitterroot Disposal - 5411-88931			CC Accounting:	2394-	-420531-340		101000
		CC-632 02/01/26 Bitter Root Disposal - Water		15.08			5210 202200		101000
		Bitterroot Disposal - 5411-88931			CC Accounting:	5210-	-430510-340		101000
		CC-632 02/01/26 Bitter Root Disposal - Sewer		15.08			5310 202200		101000
		Bitterroot Disposal - 5411-88931			CC Accounting:	5310-	-430610-340		101000
		CC-635 02/04/26 Amazon - Mayor		65.99			1000 202200		101000
		AMAZON			CC Accounting:	1000-	-410200-210		101000
		CC-636 12/10/25 Coast to Coast		226.10			1000 202200		101000
		Coast to Coast Solutions			CC Accounting:	1000-	-420100-220		101000
		CC-627 01/31/26 T-Mobile - PD		197.76			1000 202200		101000
		PD			CC Accounting:	1000-	-420100-345		101000
		T-Mobile							
		CC-627 01/31/26 T-Mobile - Water		34.40			5210 202200		101000
		Water			CC Accounting:	5210-	-430510-345		101000
		T-Mobile							
		CC-627 01/31/26 T-Mobile - Sewer		34.40			5310 202200		101000
		Sewer			CC Accounting:	5310-	-430610-345		101000
		T-Mobile							
		CC-627 01/31/26 T-Mobile - Mayor		35.25			1000 202200		101000
		Mayor			CC Accounting:	1000-	-410200-345		101000
		T-Mobile							
		CC-627 01/31/26 T-Mobile - Airport		35.25			5610 202200		101000
		Airport			CC Accounting:	5610-	-430300-345		101000
		T-Mobile							
		CC-639 02/10/26 Air Solutions- Airport		440.74			5610 202200		101000
		Repair Supplies			CC Accounting:	5610-	-430300-230		101000
		Airside Solutions Inc							
		CC-640 02/11/26 ADOBE - Admin		23.99			1000 202200		101000
		ADOBE			CC Accounting:	1000-	-410550-331		101000
		ADOBE							
		CC-640 02/11/26 ADOBE - Water		11.99			5210 202200		101000
		ADOBE			CC Accounting:	5210-	-430510-331		101000
		ADOBE							
		CC-640 02/11/26 ADOBE - Sewer		12.00			5310 202200		101000
		ADOBE			CC Accounting:	5310-	-430610-331		101000
		ADOBE							
		CC-641 02/12/26 Amazon - Bldg Dept		26.50			2394 202200		101000
		office supplies			CC Accounting:	2394-	-420531-210		101000
		AMAZON							
		CC-641 02/12/26 Amazon - PD		29.99			1000 202200		101000
		office supplies			CC Accounting:	1000-	-420100-210		101000
		AMAZON							

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		CC-642 01/31/26 Ravalli Electric-Fuel Tank		56.44			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-		-430300-340		101000
		CC-642 01/31/26 Ravalli Electric - Airport Lig		63.05			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-		-430300-340		101000
		CC-642 01/31/26 Ravalli Electric - Well		48.03			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-		-430300-340		101000
		CC-642 01/31/26 Ravalli Electric - Airport Gat		52.36			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-		-430300-340		101000
		CC-642 01/31/26 Credit Autopay-Paperless Bill		-1.00			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-		-430300-340		101000
		CC-642 01/31/26 Power of Change		0.12			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-		-430300-340		101000
		CC-643 02/28/26 Spectrum -Admin		53.32			1000 202200		101000
		Spectrum			CC Accounting: 1000-		-410550-345		101000
		Spectrum							
		CC-643 02/28/26 Specturm-FD		27.50			1000 202200		101000
		Spectrum			CC Accounting: 1000-		-420410-345		101000
		Spectrum							
		CC-643 02/28/26 Specturm-Court		27.47			1000 202200		101000
		Spectrum			CC Accounting: 1000-		-410360-345		101000
		Spectrum							
		CC-643 02/28/26 Specturm-Water		80.85			5210 202200		101000
		Spectrum			CC Accounting: 5210-		-430510-345		101000
		Spectrum							
		CC-643 02/28/26 Specturm-WWTP		80.85			5310 202200		101000
		Spectrum			CC Accounting: 5310-		-430610-345		101000
		Spectrum							
		CC-643 02/28/26 Specturm-PD		129.99			1000 202200		101000
		Spectrum			CC Accounting: 1000-		-420100-345		101000
		Spectrum							
		CC-643 02/28/26 Specturm -Pool		50.00			1000 202200		101000
		Spectrum			CC Accounting: 1000-		-460445-345		101000
		Spectrum							
		CC-643 02/28/26 Specturm-WWTP Office		40.00			5310 202200		101000
		Spectrum			CC Accounting: 5310-		-430610-345		101000
		Spectrum							
		CC-648 02/17/26 Cardio Partners		138.00			1000 202200		101000
		Defrib Pads			CC Accounting: 1000-		-420730-220		101000
		Cardio Partners							
		CC-649 02/18/26 ZOOM - Court Subscription		165.90			1000 202200		101000
		ZOOM			CC Accounting: 1000-		-410360-331		101000
		Training							
		CC-644 02/19/26 Kaminsky - PD Training		375.00			2810 202200		101000
		Kaminsky, Sllenberg & Associates Inc			CC Accounting: 2810-		-420100-380		101000
		CC-645 02/20/26 Amazon - Mayor		-65.99			1000 202200		101000
		AMAZON			CC Accounting: 1000-		-410200-210		101000

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		CC-646 02/20/26 MSU Local Gov - Admin		25.00			1000 202200		101000
		Training			CC Accounting:	1000-	-410550-380		
		MSU LOCAL GOVERNMENT CENTER							
		CC-646 02/20/26 MSU Local Gov - Water		32.50			5210 202200		101000
		Training			CC Accounting:	5210-	-430510-380		
		MSU LOCAL GOVERNMENT CENTER							
		CC-646 02/20/26 MSU Local Gov - Sewer		32.50			5310 202200		101000
		Training			CC Accounting:	5310-	-430610-380		
		MSU LOCAL GOVERNMENT CENTER							
		CC-646 02/20/26 MSU Local Gov - Airport		10.00			5610 202200		101000
		Training			CC Accounting:	5610-	-430300-380		
		MSU LOCAL GOVERNMENT CENTER							
		CC-647 02/19/26 HP Ink Charge - FD		39.49			1000 202200		101000
		HP			CC Accounting:	1000-	-420410-320		
		CC-647 02/19/26 HP Ink Charge - Court		8.00			1000 202200		101000
		HP			CC Accounting:	1000-	-410360-320		
		20228 C 89 MORRISON-MAIERLE, INC.			*** Claim from another period (3/26) ****				
		AIP 3-30-0044-022-2025 - Self Serve Fuel Station. This project is 100% paid for		20,140.80					
		by the FAA and MT Aeronautics.							
		268092 02/06/26 Airport Fuel Station - FAA		20,140.80*			5620 430300	950	6 101000
		Construction work completed for Airport Grant - AIP 3-30-0044-022-2025 New Fuel		167,987.41					
		Station RFR #5							
		20230 E 852 CENEX FLEETCARD			*** Claim from another period (2/26) ****				
		Fuel for the Town		1,288.82			5620 430300	950	6 101000
		331937CL 02/28/26 Fuel - T. Motley FD		21.76			1000 420460	231	101000
		331937CL 02/28/26 Fuel-J. Searle - FD		36.74			1000 420460	231	101000
		331937CL 02/28/26 Fuel - T. Motley - FD		89.12			1000 420460	231	101000
		331937CL 02/28/26 Fuel - J. Motley - FD		102.22			1000 420460	231	101000
		331937CL 02/28/26 Fuel - K. Franklin - PD		139.34			1000 420100	231	101000
		331937CL 02/28/26 Fuel - J. Boe - PD		166.91			1000 420100	231	101000
		331937CL 02/28/26 Fuel - O. Baugh - PD Trainin		201.88			2810 420100	370	101000
		331937CL 02/28/26 Fuel - PW		176.95			1000 430100	231	101000
		331937CL 02/28/26 Fuel - PW		176.95			5210 430510	231	101000
		331937CL 02/28/26 Fuel - PW		176.95			5310 430610	231	101000

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
20231	E	1659 CHS Mountain West CO-OP		*** Claim from another period (3/26) *** 163.70								
	Fuel											
		178831 02/03/26 Fuel - PW		54.57			1000		430100	231		101000
		178831 02/03/26 Fuel - PW		54.57			5210		430510	231		101000
		VK6499 02/27/26 Fuel - PW		54.56			5310		430610	231		101000
20232	C	1754 Construct Montana, LLC		*** Claim from another period (2/26) *** 5,464.00								
	Buliding inspection and plan review											
		1186 01/31/26 Bldg Inspection		4,628.64			2394		420531	350		101000
		1186 01/31/26 Plan review		835.36			2394		420531	350		101000
20233		201 Montana Rural Water Systems, MRWS Annual Membership Fee for 2026		*** Claim from another period (3/26) *** 400.00								
		1203 03/04/26 MRWS Annual fee		400.00			5210		430510	335		101000
20234		2055 DTS Truck Repair, LLC		*** Claim from another period (2/26) *** 169.18								
	Service on Truck 54											
		HD-84 02/16/26 Repairs		169.18			1000		420460	360	9	101000
20235		2055 DTS Truck Repair, LLC		*** Claim from another period (3/26) *** 1,907.09								
	Service on Truck 54											
		HD-79 02/11/26 Repairs		1,907.09			1000		420460	360	9	101000
20236	E	1957 Netchex		*** Claim from another period (3/26) *** 414.24								
	Netchex monthly service fee for Payroll Software. This is deducted automatically on the 15th of the month or the Friday before if the 15th falls on a weekend.											
		2026035366 03/10/26 Netchex fees - Council		78.89			1000		410100	333		101000
		2026035366 03/10/26 Netchex fees - Mayor		19.73			1000		410200	333		101000
		2026035366 03/10/26 Netchex fees - Court		9.86			1000		410360	333		101000
		2026035366 03/10/26 Netchex fees - Admin		59.17			1000		410550	333		101000
		2026035366 03/10/26 Netchex fees - PW Admin		19.73			1000		430100	333		101000
		2026035366 03/10/26 Netchex fees - PD		59.17			1000		420100	333		101000
		2026035366 03/10/26 Netchex fees - FD		49.31			1000		420410	333		101000
		2026035366 03/10/26 Netchex fees - Water		49.33			5210		430510	333		101000
		2026035366 03/10/26 Netchex fees - Sewer		49.33			5310		430610	333		101000
		2026035366 03/10/26 Netchex fees- Airport		19.72			5610		430300	333		101000
20237	E	206 MONTANA DEPARTMENT OF REVENUE		*** Claim from another period (3/26) *** 1,696.84								
	1% Gross Receipts Tax for EnergiSystem for the Self Serve Fuel station -AIP											
		3-30-044-022-2025										
		021326 02/13/26 1% Gross Receipts Tax		1,696.84*			5620		430300	950	6	101000

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20238	E	85 CENTURYLINK		*** Claim from another period (3/26) **** 65.32								
5489	-Phone/Internet Well House	Feb 22nd 2026 to March 21 2026		65.32			5210	430510	430510	345		101000
	5489-0326	03/21/26 Phone/Internet Well House		*** Claim from another period (3/26) **** 73.97								
20239	E	85 CENTURYLINK		73.97								
9846	- Phone/Internet for WTP	Feb 22 2026 to Mar 21 2026		68.99			5210	430510	430510	345		101000
	9846-0326	03/21/26 Phone/Internet MBF		*** Claim from another period (3/26) **** 68.99								
20240	E	85 CENTURYLINK		68.99								
3247	- Phone at Sewer Plant	Feb 22 2026 to March 21 2026		2,455.75			5310	430610	430610	345		101000
	3247-0326	03/21/26 Phone		*** Claim from another period (3/26) **** 196.46								
20241	C	1696 First Call Computer Solutions,		2,455.75								
506.25	IT services for the Town for the month of March 2026			196.46			1000	410100	410100	356		101000
	111034	03/01/26 IT Services - Council		49.12			1000	410200	410200	356		101000
	111034	03/01/26 IT Services - Mayor		49.12			1000	410360	410360	356		101000
	111034	03/01/26 IT Services - Court		196.44			1000	410550	410550	356		101000
	111034	03/01/26 IT Services - Admin		196.46			1000	420100	420100	356		101000
	111034	03/01/26 IT Services - PD		98.23			1000	420410	420410	356		101000
	111034	03/01/26 IT Services - FD		810.40			5210	430510	430510	356		101000
	111034	03/01/26 IT Services - Water		810.40			5310	430610	430610	356		101000
	111034	03/01/26 IT Services - Sewer		49.12			5610	430300	430300	356		101000
	111034	03/01/26 IT Services - Airport		*** Claim from another period (2/26) **** 666.33								
20242	C	1696 First Call Computer Solutions,		666.33								
.GOV	monthly charges for month of February 2026			115.88			1000	410550	410550	331		101000
	111437	02/28/26 .GOV - ADMIN		115.88*			1000	420100	420100	331		101000
	111437	02/28/26 .GOV - PD		43.46*			1000	410360	410360	331		101000
	111437	02/28/26 .GOV - COURT		72.43*			1000	420410	420410	331		101000
	111437	02/28/26 .GOV - FD		72.43*			5210	430510	430510	331		101000
	111437	02/28/26 .GOV - WATER		72.43*			5310	430610	430610	331		101000
	111437	02/28/26 .GOV - SEWER		115.88			1000	410100	410100	331		101000
	111437	02/28/26 .GOV - COUNCIL		28.97			1000	410200	410200	331		101000
	111437	02/28/26 .GOV - MAYOR		28.97			5610	430300	430300	331		101000
	111437	02/28/26 .GOV - AIRPORT		*** Claim from another period (2/26) **** 506.25								
20243	C	1696 First Call Computer Solutions,		506.25								
A	town email was hacked and a malicious email was sent to several entities inside and outside of our network. IT determined it was malicious. All affected workstations were reviewed and passwords were reset. The charge is above and beyond our normal scope of work.			40.50			1000	410100	410100	356		101000
	110887	02/15/26 IT Services - Council		10.13			1000	410200	410200	356		101000
	110887	02/15/26 IT Services - Mayor		10.13			1000	410360	410360	356		101000
	110887	02/15/26 IT Services - Court										

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		110887 02/15/26 IT Services - Admin		40.50			1000		410550	356		101000
		110887 02/15/26 IT Services - PD		40.50			1000		420100	356		101000
		110887 02/15/26 IT Services - PD		20.25			1000		420410	356		101000
		110887 02/15/26 IT Services - Water		167.06			5210		430510	356		101000
		110887 02/15/26 IT Services - Sewer		167.06			5310		430610	356		101000
		110887 02/15/26 IT Services - Airport		10.12			5610		430300	356		101000
		*** Claim from another period (2/26) ****										
20244	E	2006 RICOH		8.46								
		Printing charges for the month of February 2026										
		5072855731 02/28/26 Printing - Admin		1.06			1000		410550	320		101000
		5072855731 02/28/26 Printing - BLDG Dept		0.42			2394		420531	320		101000
		5072855731 02/28/26 Printing - Water		2.96			5210		430510	320		101000
		5072855731 02/28/26 Printing - Sewer		2.96			5310		430610	320		101000
		5072855731 02/28/26 Printing - Airport		0.21			5610		430300	320		101000
		5072855731 02/28/26 Printing - PW Admin		0.85			1000		430100	320		101000
		*** Claim from another period (3/26) ****										
20245		1436 Maureen M. O'Connor		3,000.00								
		City Judge services for March 2026										
		030126 03/01/26 City Judge Services		3,000.00			1000		410360	350		101000
		*** Claim from another period (2/26) ****										
20246	C	2098 Kierra Smethers		1,250.00								
		Prosecution work for the Town for the month of February 2026										
		26-02 02/28/26 Prosecution Services		1,110.00			1000		410364	352		101000
		26-02 02/28/26 Prosecution Paralegal		95.00			1000		410364	352		101000
		26-02 02/28/26 Prosecution Travel		45.00			1000		410364	352		101000
		*** Claim from another period (2/26) ****										
20247		2114 Lindley Law, LLC		1,924.90								
		Legal services for the Town, attending P&Z meetings, travel time, review prior attorney work and litigations.										
		101 02/24/26 Legal services for the town		1,924.90			1000		411100	352		101000
		*** Claim from another period (3/26) ****										
20248		2114 Lindley Law, LLC		930.00								
		Legal services for the Town regarding BERTA Farms and Airport Litigation										
		102 02/24/26 BERTA Farms		900.00			1000		411100	352		101000
		103 02/24/26 Airport		30.00*			5610		430300	352		101000
		*** Claim from another period (2/26) ****										
20249		33 NORTHWESTERN ENERGY		15,906.85								
		Northwestern Energy for the town for the month of February 2026										
		02/28/26 721275-6 Geo Smith Lt Dist 3		272.89			2430		430263	340		101000
		GEO Smith Lighting District 3, Turner, Heritage & Valley View -16 Lights										
		Admin 5%		28.78*			1000		410550	340		101000
		02/28/26 722451-2 206 Buck Adm 5%										
		02/28/26 722451-2 - PD 15%		86.34			1000		420100	340		101000
		Police Dept 15%										

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		02/28/26 7224512 - Court 2.5%	Court 2.5%	14.39*			1000		410360	340		101000
		02/28/26 722451 - - Bldg - 5%	Bldg - 5%	28.78			2394		420531	340		101000
		02/28/26 722451-2 - Fire Dept 50%	Fire Dept 50%	287.81			1000		420421	340		101000
		02/28/26 722451-2 - Sewer 10%	Sewer 10%	57.56			5310		430610	340		101000
		02/28/26 722451-2 - Water 10%	Water 10%	57.56*			5210		430510	340		101000
		02/28/26 722451-2 - Airport 2.5%	Airport 2.5%	14.39			5610		430300	340		101000
		02/28/26 723606-0 Peterson Lt Dist 2	Peterson Lt Dist 2	215.41			2420		430263	340		101000
		02/28/26 723607-8 Dayton Lt Dist 1	Dayton Lt Dist 1	296.18			2410		430263	340		101000
		02/28/26 724186-2 Maplewood Cemetery	Maplewood Cemetery	12.49*			1000		430900	340		101000
		02/28/26 724187-0 Main St seasonal Lig	Main St seasonal Lig	22.05			1000		430263	340		101000
		02/28/26 724206-8 Orig Town Street Ligh	Orig Town Street Ligh	293.74			1000		430263	340		101000
		02/28/26 724207-6 ESH - 5th St. Lights	ESH - 5th St. Lights	557.38			1000		430263	340		101000
		02/28/26 724208-4 5th to Valley Vw Lt	5th to Valley Vw Lt	53.30			1000		430263	340		101000
		02/28/26 724209-2 Add'l Town lighting	Add'l Town lighting	221.44			1000		430263	340		101000
		02/28/26 724515-2 MBF H20 plant	MBF H20 plant	157.44			5210		430520	340		101000
		02/28/26 724518-6 102 Main St pump #1	102 Main St pump #1	117.05			5210		430520	340		101000
		724755-4 Riverside Cemetery IR	Riverside Cemetery IR	0.00*			1000		430900	340		101000
		724756-2 Maplewood Cemetery	Maplewood Cemetery	0.00*			1000		430900	340		101000
		02/28/26 724942-8 Sewer lift station W.	Sewer lift station W.	28.46			5310		430620	340		101000
		02/28/26 724944-4 WWTP	WWTP	5,063.35			5310		430620	340		101000
		02/28/26 724971-7 Truck garage	Truck garage	438.91			5210		430520	340		101000
		02/28/26 725036-8 L&C Yard Light	L&C Yard Light	12.49			1000		460430	340		101000
		02/28/26 725041-8 L&C Park Shp IRR	L&C Park Shp IRR	0.22			1000		460430	340		101000

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		02/28/26 725042-6 L&C Park Event		22.05			1000		460430	340		101000
		Special Events plugs perimeter of field, S & W Fence										
		02/28/26 725084-8 L&C Park Rest/Field		32.00			1000		460430	340		101000
		3 Yard Lights along Rd to Plant -N.W.E does not maintain										
		02/28/26 782189-5 214 Buck Water 10%		6.45			5210		430520	340		101000
		Annex - Water										
		02/28/26 782189-5 Sewer 10%		6.45			5310		430620	340		101000
		Annex - Sewer										
		02/28/26 782189-5 Town Hall 40%		25.78			1000		411201	340		101000
		Annex - TH										
		02/28/26 782189-5 - PD 40%		25.78			1000		420100	340		101000
		Annex - PD										
		02/28/26 1447753-3 3rd & Park Lt		15.41			1000		430263	340		101000
		1 Light on Corner of 3rd & Park										
		02/28/26 1538216-1-Airport-SRE 50%		71.87			5610		430300	340		101000
		421 Airport Rd SRE Bldg										
		02/28/26 1538216-1-Airport-SRE 50% FD		71.87			1000		420422	340		101000
		421 Airport Rd SRE Bldg										
		02/28/26 1685436-6 Crksde Mdws P1 LD4		295.03			2440		430263	340		101000
		Creekside Phase 1 Lighting District 4, Birch Lane & Willow Way 7 Lights										
		02/28/26 1685994-4 Crksde Mdws p2 LD4		160.38			2440		430263	340		101000
		Creekside Phase 2 Lighting District 4, Creekside Dr, Aspen Trail & Syring St, 7 Lights										
		02/28/26 2057364-8 Pool		83.67*			1000		460445	340		101000
		Pool										
		02/28/26 2079637-1 305 MBF Well Field		5,590.26			5210		430520	340		101000
		Silver Stone lane										
		02/28/26 2079645-4 346 MBF booster		224.79			5210		430520	340		101000
		Pump Station										
		02/28/26 3148944-6 Twin Creeks LD5		505.21			2450		430263	340		101000
		Twin Creek Phase 1 Lighting District 5, 9 Lights										
		02/28/26 3218493-9 223 Main Creamery		70.59			1000		460430	340		101000
		Creamery Park, 3 Lights										
		02/28/26 3672984-6 300 Main Outlet		22.05			1000		460430	340		101000
		Plug in behind Exit Realty										
		02/28/26 3672985-3 Stevensville Cutoff		22.05			1000		430263	340		101000
		Plug in for Cutoff road- not used										
		02/28/26 3691677-3 157 Sewer Rd - Water		41.94			5210		430520	340		101000
		Sewer Work Rd Old Depo / 3										
		02/28/26 3691677-3 Sewer 157 Sewer Work		41.94			5310		430620	340		101000
		Sewer Work Rd Old Depo / 3										
		02/28/26 3691677-3 Streets 157 Sewer Wo		41.93			1000		430200	340		101000
		Sewer Work Rd Old Depo / 3										
		02/28/26 3763580-2 Dickerson Park		8.02			1000		460430	340		101000
		1 light at 6th Street Park										

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		02/28/26 3795194-4 208 Buck Fire Dept Department Addition		182.92			1000 420421	340	101000
20250		1656 COLJ CONFERENCE REGISTRATION Spring conference Registration Fee 04/20-4/23/2026 in Billings.		300.00	*** Claim from another period (3/26) ****				
		042026 02/23/26 COLJ Spring Conference		300.00			1000 410360	380	101000
20251		1714 Big Bear Sign Company Inc Decals and Installation for Truck #2054. The funds for this is coming from the RAP Family Donation.		1,628.00	*** Claim from another period (2/26) ****				
		2026-185 02/11/26 Decals for #2054		1,628.00*			1000 420460	220 9	101000
20252		1675 Ravalli County Sheriff's Office Zuercher Field Ops Licenses fees for 2 units 7/31/2025 to 7/30/2026.		352.99	*** Claim from another period (3/26) ****				
		091026 09/10/26 FD- Zuercher field ops license		320.90*			1000 420410	331	101000
		091026 09/10/25 Ravalli Maintenance Fee 10%		32.09*			1000 420410	331	101000
20253		2115 Abbie Motley EMT Training Reimbursement. This is split with Rural Fire		1,089.00	*** Claim from another period (3/26) ****				
		02/28/26 EMT Training Class Fee		950.00			1000 420730	380	101000
		02/28/26 NREMT License Fee		104.00			1000 420730	380	101000
		02/28/26 EMT ST Application Fee		35.00			1000 420730	380	101000
20254		C 690 Core & Main LP Pot Hole Patch		558.00	*** Claim from another period (2/26) ****				
		Y589921 02/26/26 Pot hole patch		558.00			1000 430200	220	101000
20255		C 2033 CHEMICAL MONTANA COMPANY Chlorine & Orthophosphate for the treatment plant		3,922.93	*** Claim from another period (3/26) ****				
		31993 03/02/26 Chemicals for Plant		3,922.93			5210 430540	222	101000
20256		661 Mid American Research Chemical Sewer Solvent & Enzymes		875.00	*** Claim from another period (2/26) ****				
		0871562 02/20/26 Chemicals for WWTP		875.00*			5310 430640	222	101000
20257		1929 MISSOULA MOTOR PARTS CO. DEF for Backhoe and Battery & parts for work truck		161.65	*** Claim from another period (3/26) ****				
		926843 02/19/26 Supplies		53.88			1000 430100	231	101000
		928211 02/27/26 Supplies		53.89			5210 430510	232	101000
		928211 02/27/26 Supplies		53.88			5310 430610	232	101000

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20263	C	1787 Valli Information Systems, Inc.	478.49	*** Claim from another period (2/26) ****										
		UB Billing Statement Services for Water & Sewer for the month of January 2025.	239.24											
		104842 02/28/26 UB Stmt Services - Water	239.25				5210	430510		320		101000		
		104842 02/28/26 UB Stmt Services -Sewer	5,000.00	*** Claim from another period (3/26) ****			5310	430610		320		101000		
20264		2003 TALL TIMBER CLIMBING & removal of windstorm damaged trees along Church, 3rd street and vacant lot north end of college st, west side This will be reimbursed												
		from the Disaster Funds												
		03/10/26 Church St - 4	2,500.00				1000	460437		350		101000		
		03/10/26 3rd Street - 3	1,875.00				1000	460437		350		101000		
		03/10/26 Vacant Lot - 1	625.00				1000	460437		350		101000		
20265	C	1906 Jim Crews	371.20	*** Claim from another period (3/26) ****										
		Travel reimbursement for municipal conference in Livingston - March 3/4-3/6	371.20*											
		032026 03/04/26 Travel - Mayor	23,378.00	*** Claim from another period (3/26) ****			1000	410200		370		101000		
20266	E	2111 USDA Water and Sewer Loans												
		Automatic deduction from bank account												
		Water Bond Payment - (7,584.00)												
		Sewer Bond Payment - Series 2016A, 2016B (1,337.00+2,376.00=\$3,713.00)												
		Sewer Bond Payment - Series 2000A, 2000B. 2011,												
		(3,663.00+5,625.00+2,793.00=\$12,081.00)												
		03/26 03/21/26 W-Payment - Principle	2,658.42				5210	490200		610		101000		
		03/26 03/21/26 W-Payment - Interest	4,925.58				5210	490200		620		101000		
		03/26 03/21/26 S-Payment - Principle	633.87				5310	490200		610		101000		
		03/26 03/21/26 S-Payment - Interest	703.13				5310	490200		620		101000		
		03/26 03/21/26 S-Payment - Principle	1,126.00				5310	490200		610		101000		
		03/26 03/21/26 S-Payment - Interest	1,250.00				5310	490200		620		101000		
		03/26 03/21/26 S-Payment - Principle	715.01				5310	490200		610		101000		
		03/26 03/21/26 S-Payment - Interest	2,077.99				5310	490200		620		101000		
		03/26 03/21/26 S-Payment - Principle	935.40				5310	490200		610		101000		
		03/26 03/21/26 S-Payment - Interest	2,727.60				5310	490200		610		101000		
		03/26 03/21/26 S-Payment - Principle	1,436.43				5310	490200		620		101000		
		03/26 03/21/26 S-Payment - Interest	4,188.57				5310	490200		620		101000		
20267	C	728 HDR ENGINEERING, INC.	1,013.76	*** Claim from another period (2/26) ****										
		Repair Storm drain at Heritage & Smith. This is in the budget under the BARSA												
		Funds												
		1200807314 02/28/26 Storm Drain Repair	1,013.76				2820	430200		950		101000		
											# of Claims	43	Total:	284,046.45
											Total Electronic Claims	247,801.02	Total Non-Electronic Claims	36245.43

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	27,360.42
2394 BUILDING CODE ENFORCEMENT	
101000 Cash - Operating	5,535.58
2410 DAYTON LIGHTING #1 DISTRICT 55	
101000 Cash - Operating	296.18
2420 PETERSON ADDN LIGHTING #2 DISTRICT 80	
101000 Cash - Operating	215.41
2430 GEO SMITH LIGHTING #3 DISTRICT 76	
101000 Cash - Operating	272.89
2440 CREEKSIDE LIGHTING #4 DISTRICT 77	
101000 Cash - Operating	455.41
2450 TWIN CREEKS LIGHTING #5 DISTRICT	
101000 Cash - Operating	505.21
2810 POLICE TRAINING & PENSION	
101000 Cash - Operating	576.88
2820 GAS APPORTIONMENT TAX / BarsAA	
101000 Cash - Operating	1,013.76
5210 WATER	
101000 Cash - Operating	20,573.85
5230 ARPA WATER LEAK REPAIR	
101000 Cash - Operating	12,459.50
5310 SEWER	
101000 Cash - Operating	23,953.58
5610 AIRPORT	
101000 Cash - Operating	1,002.73
5620 AIRPORT PROJECT	
101000 Cash - Operating	189,825.05
Total:	284,046.45

File Attachments for Item:

a. Airport

Stevensville Airport Manager's Report

March 2026

1. Maintenance
 - a. Update on the lighting failure:
 - We now have all the parts for the repair of the PAPI system. Those repairs will take place over the next couple weeks while we wait for a status on the PCL receiver.
 - The PCL receiver has been sent to Aerotronics in Billings. We are hopeful that they will be able to repair it.
 - All airport lighting continues to be NOTAM'd out of service.
2. CIP Projects for 2025/2026
 - a. The fuel farm project is currently waiting for the tank to arrive. We received an update on 3/2 stating that the tank would now not ship until 4/20. M/M responded that that was unacceptable and that it was needed sooner. As of this writing, there has not been an update. The QC building has been fabricated and is scheduled to arrive the week of 3/9.
 - b. The asphalt rehab project was bid last month. Bidding closes on 3/11. Bids will be opened during the 3/12 council meeting. Those bids will be vetted by MM, reviewed and voted on by the Airport Board, and then the Board's recommendation brought back to Council on 3/19.
3. Fuel Sales
 - a. February fuel sales were slightly less than January, but still strong. February saw the sale of 410.15 gallons for a total of \$2,203.18.
4. MDT Aeronautics Board
 - a. We received the official grant offer from MDT Aeronautics for the purchase of the new tractor and mower. We have been pricing the equipment out with various vendors including LS, Kubota, and John Deere. Jenelle was able to get the town registered with SourceWell, which provides significant discounts to public entities across many items – construction and ag equipment being some. That discount has allowed us to entertain equipment from a larger number of manufacturers.
5. Upcoming
 - a. Missoula Skydiving's 2026 season opens April 17th. Missoula Skydiving, the Board, and I are working to address some of the issues that were discovered during their first season – namely a designated spectator area.

File Attachments for Item:

b. Building Department

MONTHLY REPORT

Building Department

February 2026

<u>Permits Issued</u>	<u>Fees Collected</u>
<u>Building</u> (6 permits)	
1. NSFR	\$3391.25
2. New/Remodel Commercial Building	\$0
3. Renovation/Remodel	\$0
4. Demo re-roof, commercial.....	\$275.00
<u>Electrical</u> (2 permits)	
1. NSFR	\$200.00
2. New/Remodel Commercial Building	\$0
3. Renovation/Remodel	\$100.00
4. Demo	\$0
<u>Mechanical</u> (0 permits)	
1. NSFR	\$0
2. New/Remodel Commercial Building	\$0
3. Renovation/Remodel	\$0
4. Demo	\$0
<u>Plumbing</u> (1 permit)	
1. NSFR	\$0
2. New/Remodel Commercial Building	\$0
3. Renovation/Remodel	\$44.00
4. Demo	\$0
Total permits issued: 9	Total fees collected: \$4,010.25
<u>Activities</u>	
1. Inspections and consultations.	
2. Active clearing or archiving old and expired permits, depending on age of activity.	
3. Implement uniform strategies to increase records retention and accessibility thereof.	
<u>Items of Interest</u>	
1. Continued exploration of best ways to universally digitize records and day-to-day functions to be accessible across pertinent staff for greater efficiency.	

Prepared by Jenelle Berthoud, Town Clerk

File Attachments for Item:

c. Finance

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL						
101000 Cash - Operating	295,737.69	22,169.26	0.00	36,725.02	31,037.00	250,144.93
2250 PLANNING						
101000 Cash - Operating	2,874.58	931.20	0.00	0.00	0.00	3,805.78
2310 TAX INCREMENT FINANCE DISTRICT						
101000 Cash - Operating	355,262.82	3,965.11	0.00	0.00	0.00	359,227.93
2311 TARGETED ECONOMIC DEVELOPMENT DISTRICT						
101000 Cash - Operating	42,382.41	193.33	0.00	0.00	0.00	42,575.74
2394 BUILDING CODE ENFORCEMENT						
101000 Cash - Operating	17,452.96	4,249.80	0.00	276.77	6,792.28	14,633.71
2410 DAYTON LIGHTING #1 DISTRICT 55						
101000 Cash - Operating	2,854.50	0.00	0.00	0.00	297.75	2,556.75
2420 PETERSON ADDN LIGHTING #2 DISTRICT 80						
101000 Cash - Operating	2,065.56	0.00	0.00	0.00	216.55	1,849.01
2430 GEO SMITH LIGHTING #3 DISTRICT 76						
101000 Cash - Operating	2,729.73	109.80	0.00	0.00	274.19	2,565.34
2440 CREEKSIDE LIGHTING #4 DISTRICT 77						
101000 Cash - Operating	2,615.70	88.62	0.00	0.00	458.39	2,245.93
2450 TWIN CREEKS LIGHTING #5 DISTRICT						
101000 Cash - Operating	2,739.99	0.00	0.00	0.00	508.55	2,231.44
2810 POLICE TRAINING & PENSION						
101000 Cash - Operating	31,205.20	0.00	0.00	0.00	27.19	31,178.01
2820 GAS APPORTIONMENT TAX / BARSAA						
101000 Cash - Operating	171,706.30	7,408.23	0.00	0.00	0.00	179,114.53
4001 SIDEWALK IMPROVEMENT						
101000 Cash - Operating	14,148.40	0.00	0.00	0.00	0.00	14,148.40
4002 FIRE ENGINE CAPITAL IMPROVEMENT						
101000 Cash - Operating	2,588.85	0.00	0.00	0.00	0.00	2,588.85
4006 Street Equipment Capital Asset						
101000 Cash - Operating	10,595.68	0.00	0.00	0.00	0.00	10,595.68
5210 WATER						
101000 Cash - Operating	582,040.37	56,877.53	0.00	17,530.75	28,235.05	593,152.10
102000 Cash - Restricted	7,584.00	0.00	0.00	0.00	0.00	7,584.00
102210 Bond & Interest	7,392.61	7,121.34	162.48	0.00	0.00	14,676.43
102220 Cash - Rest. Future Payment	91,008.00	0.00	0.00	0.00	0.00	91,008.00
102240 Cash - Rest. Replacement	169,000.00	0.00	0.00	0.00	0.00	169,000.00
Total Fund	857,024.98	63,998.87	162.48	17,530.75	28,235.05	875,420.53
5211 WATER CAPITAL ASSET						
101000 Cash - Operating	857,459.90	21,539.71	347.18	0.00	0.00	879,346.79
5230 ARPA WATER LEAK REPAIR						
101000 Cash - Operating	250,477.12	0.00	0.00	0.00	28,877.29	221,599.83
5310 SEWER						
101000 Cash - Operating	255,440.68	37,745.93	738.40	17,531.05	37,093.33	239,300.63
102000 Cash - Restricted	316,062.00	0.00	0.00	0.00	0.00	316,062.00
102210 Bond & Interest	5,921.31	14,923.18	334.81	0.00	0.00	21,179.30
Total Fund	577,423.99	52,669.11	1,073.21	17,531.05	37,093.33	576,541.93

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
5311 SEWER CAPITAL ASSET						
101000 Cash - Operating	708,073.44	12,147.74	199.83	0.00	0.00	720,421.01
5610 AIRPORT						
101000 Cash - Operating	15,292.78	2,724.24	1.00	1,999.38	3,879.26	12,139.38
5620 AIRPORT PROJECT						
101000 Cash - Operating	75,568.42	180,333.80	0.00	0.00	5,807.98	250,094.24
7120 FIREMEN'S DISABILITY						
101000 Cash - Operating	3.15	0.00	0.00	0.00	0.00	3.15
7910 PAYROLL FUND						
101000 Cash - Operating	23,406.65	73,648.73	0.00	72,840.77	0.00	24,214.61
7930 CLAIMS FUND						
101000 Cash - Operating	35,484.55	0.00	141,721.11	137,330.10	0.00	39,875.56
Totals	4,357,175.35	446,177.55	143,504.81	284,233.84	143,504.81	4,519,119.06

*** Transfers In and Transfers Out columns should match, with the following exceptions:
 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

1000 GENERAL

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
410000 General Government						
410100 Legislative Services	1,033.39	14,148.19	24,919.00	24,919.00	10,770.81	57%
410200 Executive Services	439.17	4,066.80	6,709.00	6,709.00	2,642.20	61%
410360 City Court	5,260.21	46,079.55	81,654.00	81,654.00	35,574.45	56%
410364 Prosecution Services	1,250.00	14,393.74	16,000.00	16,000.00	1,606.26	90%
410530 Audit Services	0.00	19,239.75	19,200.00	19,200.00	-39.75	100%
410550 Administration	8,756.03	78,015.66	125,027.00	125,027.00	47,011.34	62%
410600 Elections	0.00	1,552.50	1,800.00	1,800.00	247.50	86%
411100 Legal Services	1,924.90	8,557.90	18,000.00	18,000.00	9,442.10	48%
411201 Town Hall/Annex Building	25.78	6,420.70	8,600.00	8,600.00	2,179.30	75%
Account Group Total:	18,689.48	192,474.79	301,909.00	301,909.00	109,434.21	64%
420000 Public Safety Pension Expense						
420100 Law Enforcement Services	20,582.30	201,662.52	319,819.00	319,819.00	118,156.48	63%
420410 Fire Department - Administration	2,876.39	36,373.74	73,435.00	73,435.00	37,061.26	50%
420421 Fire Department - Facilities Station	470.73	5,418.72	7,000.00	7,000.00	1,581.28	77%
420422 Fire Department - Facilities Station	71.87	488.94	2,100.00	2,100.00	1,611.06	23%
420460 Fire Department - Suppression	5,922.20	19,020.17	36,640.00	36,640.00	17,619.83	52%
420730 Emergency Medical Services	373.64	1,250.93	6,200.00	6,200.00	4,949.07	20%
Account Group Total:	30,297.13	264,215.02	445,194.00	445,194.00	180,978.98	59%
430000 Public Works/Airport Admin						
430100 Public Works Administration	1,936.77	21,495.32	35,928.00	35,928.00	14,432.68	60%
430200 Road & Street Services	837.85	9,830.34	17,800.00	17,800.00	7,969.66	55%
430263 Street Lighting	1,185.37	9,584.62	13,000.00	13,000.00	3,415.38	74%
430900 Cemetery Services	12.49	9,250.90	11,260.00	11,260.00	2,009.10	82%
Account Group Total:	3,972.48	50,161.18	77,988.00	77,988.00	27,826.82	64%
460000 Culture and Recreation						
460430 Parks	2,617.83	28,934.70	59,289.00	59,289.00	30,354.30	49%
460437 Forestry and Nursery	5,080.50	25,804.68	49,250.00	49,250.00	23,445.32	52%
460445 Swimming Pool / Aquatics	133.67	35,343.99	49,184.00	49,184.00	13,840.01	72%
460446 Splash Pad	0.00	1,259.54	2,800.00	2,800.00	1,540.46	45%
Account Group Total:	7,832.00	91,342.91	160,523.00	160,523.00	69,180.09	57%
Fund Total:	60,791.09	598,193.90	985,614.00	985,614.00	387,420.10	61%
Grand Total:	60,791.09	598,193.90	985,614.00	985,614.00	387,420.10	61%

TOWN OF STEVENSVILLE
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 2 / 26

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
2250 PLANNING	0.00	0.00	250.00	250.00	250.00	0%
2310 TAX INCREMENT FINANCE DISTRICT	0.00	16,950.00	40,000.00	40,000.00	23,050.00	42%
2311 TARGETED ECONOMIC DEVELOPMENT	0.00	0.00	7,475.00	7,475.00	7,475.00	0%
2394 BUILDING CODE ENFORCEMENT	11,276.35	35,371.76	44,974.00	44,974.00	9,602.24	79%
2410 DAYTON LIGHTING #1 DISTRICT 55	296.18	2,402.53	3,600.00	3,600.00	1,197.47	67%
2420 PETERSON ADDN LIGHTING #2 DISTRICT	215.41	1,747.31	2,614.00	2,614.00	866.69	67%
2430 GEO SMITH LIGHTING #3 DISTRICT 76	272.89	2,226.26	3,534.00	3,534.00	1,307.74	63%
2440 CREEKSIDE LIGHTING #4 DISTRICT 77	455.41	3,696.42	5,520.00	5,520.00	1,823.58	67%
2450 TWIN CREEKS LIGHTING #5 DISTRICT	505.21	4,104.76	6,150.00	6,150.00	2,045.24	67%
2810 POLICE TRAINING & PENSION	576.88	1,879.07	8,150.00	8,150.00	6,270.93	23%
2820 GAS APPORTIONMENT TAX / BARSAA	1,013.76	3,103.06	128,500.00	128,500.00	125,396.94	2%
4006 Street Equipment Capital Asset	0.00	12,000.00	12,000.00	12,000.00	0.00	100%
5210 WATER	33,605.52	467,677.50	1,309,282.00	1,309,282.00	841,604.50	36%
5211 WATER CAPTIAL ASSET	0.00	0.00	200,000.00	200,000.00	200,000.00	0%
5230 ARPA WATER LEAK REPAIR	12,459.50	164,133.38	381,937.00	381,937.00	217,803.62	43%
5310 SEWER	42,114.96	425,668.18	1,065,857.00	1,065,857.00	640,188.82	40%
5311 SEWER CAPITAL ASSET	0.00	23,618.76	248,000.00	248,000.00	224,381.24	10%
5610 AIRPORT	4,005.76	99,274.59	119,224.00	119,224.00	19,949.41	83%
5620 AIRPORT PROJECT	167,987.41	389,698.15	538,000.00	538,000.00	148,301.85	72%
7120 FIREMEN'S DISABILITY	0.00	0.00	7,732.00	7,732.00	7,732.00	0%
Grand Total:	274,785.24	1,653,551.73	4,132,799.00	4,132,799.00	2,479,247.27	40%

TOWN OF STEVENSVILLE
Statement of Revenue Budget vs Actuals
For the Accounting Period: 2 / 26

Fund	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
1000 GENERAL	21,893.28	599,797.14	940,922.00	341,124.86	64 %
2250 PLANNING	931.20	5,538.25	5,000.00	-538.25	111 %
2310 TAX INCREMENT FINANCE DISTRICT	3,965.11	24,675.75	26,000.00	1,324.25	95 %
2311 TARGETED ECONOMIC DEVELOPMENT DISTRICT	193.33	11,069.15	17,000.00	5,930.85	65 %
2394 BUILDING CODE ENFORCEMENT	4,249.80	23,268.01	34,000.00	10,731.99	68 %
2410 DAYTON LIGHTING #1 DISTRICT 55	0.00	3,270.57	3,350.00	79.43	98 %
2420 PETERSON ADDN LIGHTING #2 DISTRICT 80	0.00	2,300.00	2,300.00	0.00	100 %
2430 GEO SMITH LIGHTING #3 DISTRICT 76	109.80	2,738.65	2,800.00	61.35	98 %
2440 CREEKSIDE LIGHTING #4 DISTRICT 77	88.62	3,461.72	5,425.00	1,963.28	64 %
2450 TWIN CREEKS LIGHTING #5 DISTRICT	0.00	2,798.00	4,800.00	2,002.00	58 %
2810 POLICE TRAINING & PENSION	0.00	7,732.00	7,732.00	0.00	100 %
2820 GAS APPORTIONMENT TAX / BARSAA	7,408.23	65,590.89	93,593.00	28,002.11	70 %
4006 Street Equipment Capital Asset	0.00	0.00	23,500.00	23,500.00	0 %
5210 WATER	66,130.65	633,118.15	827,328.00	194,209.85	77 %
5211 WATER CAPITAL ASSET	22,589.93	158,644.12	816,550.00	657,905.88	19 %
5230 ARPA WATER LEAK REPAIR	0.00	0.00	46,434.00	46,434.00	0 %
5310 SEWER	55,877.92	432,611.22	675,547.00	242,935.78	64 %
5311 SEWER CAPITAL ASSET	12,708.90	111,544.55	539,400.00	427,855.45	21 %
5610 AIRPORT	2,724.24	86,540.22	94,518.00	7,977.78	92 %
5620 AIRPORT PROJECT	180,333.80	471,804.98	573,503.00	101,698.02	82 %
7120 FIREMEN'S DISABILITY	0.00	7,732.00	7,732.00	0.00	100 %
Grand Total:	379,204.81	2,654,235.37	4,747,434.00	2,093,198.63	56 %

File Attachments for Item:

d. Fire Department



STEVENSVILLE FIRE DEPARTMENT

206 BUCK STREET

Activity Report – February 2026

Calls for the Month of February: 61

Calls for Stevensville Town: 25

Calls for Stevensville Rural: 34

Mutual Aid: 2

Medical Response: 44

Fire Calls: 6

Motor Vehicle Crash: 11

Total Calls: 61

Missed calls: 6

Calls for the Year to Date: 115

Calls for Stevensville Town: 46

Calls for Stevensville Rural: 66

Mutual Aid: 3

Medical Response: 84

Fire Calls: 10

Motor Vehicle Crash: 21

Total Calls: 115

Missed calls: 13

File Attachments for Item:

e. Police Department

Stevensville Police Department Monthly Activity Report 2026

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
CALLS FOR SERVICE	77	49										
ARRESTS ADULT/JUV	0	4										
TRAFFIC CITATIONS	14	7										
TRAFFIC STOPS	18	9										
TRAFFIC ACCIDENTS	5	4										
VEH TOWS	1	1										
HOMICIDES	0	0										
ROBBERIES	0	0										
BURGLARIES	0	0										
THEFTS	2	1										
ASSAULTS OR PFMA	0	1										
SEX CRIMES	0	0										
FRAUD CRIMES	1	0										
CRIMINAL MISCHIEF	1	0										
PRIVACY COMMUNICAT	1	0										
THREATS OR INTIMIDATION	1	2										
SUSPICIOUS ACTIVITY	3	1										
DISTURBANCE	1	0										
UNATTENDED DEATHS	0	0										
WELFARE CHECKS	3	4										
LOST/FOUND PROPERTY	0	1										
BURG ALARMS 911 HANGUPS	0	1										
VICTIM NOTIFICATION	0	0										

File Attachments for Item:

f. Public Works

TOWN OF STEVENSVILLE PUBLIC WORKS ACTIVITY REPORT February 2026

UTILITIES REPORT

Domestic Water Treatment

	<i>This Month</i>	<i>Last Month</i>
<i>Gallons Produced</i>	17,779,210	---15,955,594 (missing one week)-----

- 💧 Monthly, weekly and Annual reports to the state
- 💧 Monthly Meter Readings

Waste Water Treatment

	<i>This Month</i>	<i>Last Month</i>
<i>Gallons Treated</i>	5,070,629	6,250,859

- 💧 State Reports and EPA, weekly monthly and Annual samples taken and reports submitted.
- 💧 Satisfied Permit reporting, testing and regulatory requirements
- 💧 Running sludge press

○

OTHER

- 💧 Meter reads and billing cycle
- 💧 Daily road grid inspections
- 💧 Street maintenance, potholes, sign installation and replacement
- 💧 Water and Wastewater plants rounds
- 💧 Preventive maintenance at WWTP buildings
- 💧 Vehicle Maintenance
- 💧 Downtown risk management inspections
- 💧 Continued storm damaged tree removal/pruning
- 💧 SCADA upgrade continues at wellhouse and WWTP
- 💧 Repaired pool fence from wind storm
- 💧 Got two old trucks running and ready for auction
- 💧 Explored signage for River Park
- 💧 Pumped chlorine at well house and ordered more chlorine
- 💧 Targeted Charlos for grading/additional road base

- Marked graves at Riverside for monuments
- Grading/leveling at Riverside
- Took screen down from pool fence
- Shut off water on Buck Street for customer leak repair
- Repaired polymer line on sludge press
- Replaced playground bridge

WO Number	Type	Status	Description	Locations	Assigned To	Requester
004848	CORRECTIVE	Closed	Pump chlorine at well house	Town of Stevensville		Stephen Lassiter
004847	CORRECTIVE	Closed	Make sure the two old trucks crank and ready for auction	Town of Stevensville		Stephen Lassiter
004846	CORRECTIVE	Closed	Shut water off on Buck Street for customer leak repair	Town of Stevensville		Stephen Lassiter
004836	CORRECTIVE	Closed	Repair polymer tap to sludge press	Town of Stevensville		Stephen Lassiter
004834	CORRECTIVE	Closed	Repair pool fence from wind storm	Town of Stevensville		Stephen Lassiter
004833	CORRECTIVE	Closed	Charlos road repair, potholes, etc.	Streets		Stephen Lassiter
004758	CORRECTIVE	Closed	Pothole patch wherever needed in town	Streets		Stephen Lassiter
004755	CORRECTIVE	Closed	Repair playground bridge	Town of Stevensville		Stephen Lassiter

File Attachments for Item:

a. Jon Konen, Superintendent Stevensville Public Schools

Why We Are Renewing Our Technology Levy

By Jon Konen, Superintendent

In every classroom across our district, learning is happening in ways that look very different than they did even ten years ago. Yes, we are very hands-on with math and science manipulatives, reading from real books, and writing with pencils in notebooks. We also have students who are researching in real time, collaborating through digital platforms, creating multimedia projects, accessing career-readiness tools, and engaging with curriculum that prepares them for a world that is increasingly driven by technology. Behind the scenes, secure networks, safety systems, and business platforms keep our schools running smoothly.

This year, our community is being asked to renew the Technology Levy. I want to be clear: **this is not a new tax**. It is a renewal of essential funding that expires this year. Without renewal, the funding that supports classroom tools, security systems, and critical infrastructure will disappear.

We face a critical moment. The devices and hardware purchased when the levy was last renewed in 2016 are now aging out of service, and many are failing at the same time. That creates a significant replacement need. Renewing this levy allows us to replace outdated equipment in an organized, fiscally responsible way, rather than reacting to breakdowns that disrupt instruction and strain other parts of the budget.

Since 2016, the cost of technology (hardware, software, cybersecurity protections, cloud services, and technical support) has increased substantially. At the same time, our reliance on secure, reliable systems has grown. If the levy is not renewed, the consequences will be severe. We will be forced to cut valuable curriculum platforms. We will be unable to update critical security systems. We will lose technology support staff who keep our classrooms and networks functioning each day.

What Does the Technology Levy Pay For?

The levy supports three major areas that directly impact students, staff, and school safety:

1. Technology Equipment, Safety, and Security

- Security cameras and software
- Secure doors and access systems, including background check systems
- Emergency operations applications
- Student and staff computers (Chromebooks, laptops, desktops)
- Interactive boards and projectors
- Network hardware such as switches and routers
- Repairs, maintenance, and scheduled replacements

These are not extras. They are the foundation of safe, functional schools.

2. Cloud-Based Services and Instructional Platforms

- Online learning management systems
- Curriculum, instructional, and assessment platforms
- Cloud storage
- Cybersecurity and compliance tools
- Virtual servers and network services
- Business office and operational systems

Nearly every lesson, assessment, payroll process, safety communication, and report card relies on these systems working securely and reliably.

3. Technology Staff, Training, and Support

- Professional development for teachers
- Technology coaching and classroom support
- Implementation of new instructional tools

- Salaries for technology support staff

Technology is only effective when educators are trained and supported in using it well. Our staff ensure devices are repaired quickly, systems remain secure, and teachers have the guidance they need to use tools effectively for student learning.

This levy is authorized under Montana law (MCA 20-9-533) and exists specifically to support these essential technology functions.

What Is the Tax Impact?

In Fall 2026, the middle school bond will drop off the tax rolls. Taking this into account both the elementary district and high school district will see slight increases overall.

Here is the estimated \$175,000 additional annual impact, this request is in addition to the \$75,000 previously authorized as a perpetual levy in 2016, and will be limited to 10 years:

Home Value – \$100,000

- Elementary: \$5.83 / year (\$0.49 per month)
- High School: \$4.37 / year (\$0.36 per month)

Home Value – \$300,000

- Elementary: \$17.49 / year (\$1.48 per month)
- High School: \$13.11 / year (\$1.09 per month)

Home Value – \$600,000

- Elementary: \$40.19 / year (\$3.35 per month)
- High School: \$30.14 / year (\$2.51 per month)

We understand that every dollar matters. As superintendent, I take seriously our responsibility to steward taxpayer resources carefully and transparently. This renewal allows us to plan responsibly for the next decade rather than make disruptive cuts that impact students directly.

Why Voting Matters

Technology today supports nearly every part of our schools. It shapes learning in reading, math, science, career and technical education, and college-readiness programs. It powers communication with families. It strengthens school safety systems. It keeps student information secure. It ensures our business office systems function efficiently and accurately.

Most importantly, it helps ensure that our graduates are ready for the future.

When we invest in technology, we are not investing in devices alone. We are investing in opportunity, safety, communication, and preparation for a rapidly changing world.

I ask you to consider the students who rely on these tools each day as you vote. Consider the teachers who work tirelessly to provide engaging instruction. Consider the importance of secure schools and reliable systems.

This renewal protects what we already have in place and ensures we can continue serving students at the level they deserve. Your voice matters. Your vote matters.

I will be doing community presentations in March and April. When the dates and locations get confirmed, I will make sure to get them in the newspaper. If you have questions, please call, come in, or email at konenj@stevensville.k12.mt.us.

File Attachments for Item:

- a. Discussion/Decision: Approve Grant Creek Excavating LLC Contract for Sump Replacement



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Unfinished Business
Person Submitting the Agenda Item:	Jim Crews
Second Person Submitting the Agenda Item:	Stephen Lassiter, Public Works Supervisor
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	03/12/2026
Agenda Topic:	Discussion/Decision: Approve Grant Creek Excavating LLC Contract for Sump Replacement
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	02/26/2026
Notes:	<p>This is the for the street drain replacement located at Heritage Street and Smith Street.</p> <p>This agenda item was placed on the 2/26/2026 town council meeting and was tabled pending review.</p>

Proposal

Grant Creek Excavating, LLC
 316 Expressway
 Missoula, MT 59808

Date	Estimate #
1/21/2026	312635E

steves@grantcreekexcavating.com

Phone: 406-541-7122

Fax: 406-721-4500

Project	Stevensville Sum...
---------	---------------------

Bill To / Address
Caleb Oneal

Ship To

Description	Unit	Qty	Unit Price	Total
EXCAVATION PERMIT	LS	1	236.25	236.25
TRAFFIC CONTROL	LS	1	335.00	335.00
6" SDR 35 PVC SEWER PIPE	LF	45	136.00	6,120.00
6" GASKETED 90° FITTING	EA	1	56.70	56.70
TRACER WIRE	LF	60	2.14	128.40
SLOTTED DRY WELL BASE	EA	1	1,688.00	1,688.00
ECCENTRIC CONE	EA	1	1,688.00	1,688.00
CAST IRON FRAME & SOLID LID	LS	1	950.00	950.00
3" - 8" CLEAN DRAIN ROCK	CY	40	64.58	2,583.20
NON-WOVEN SEPARATION FABRIC (ROLL)	EA	1	655.00	655.00
EXPORT	CY	10	36.50	365.00
3/4" MINUS CRUSHED BASE COURSE	CY	10	97.95	979.50
Cold Millings and seed and topsoil removed per town of Stevensville				
No access or utility conflict				
No ground thawing				
No prevailing wages				
No concrete replacement				
No existing structure lid replacement or repair				
No Cold Millings				

	Total	\$15,785.05
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Grant Creek Excavating, LLC (GCE) will perform work as noted in the proposal and will bill for percentage completed by the 15th day of the subsequent month. Client accepts responsibility for payment of services performed. Payment must be received within 10 days of receipt of the invoice. All past due balances are subject to a 1.5% monthly service charge. Any changes from above specifications involving extra costs will be executed only upon written order and will become an extra charge in addition to the proposal. In the event that suit is brought to collect amounts due under this agreement or to enforce this agreement, the prevailing party shall be entitled to recover all reasonable attorneys' fees and costs incurred by that suit. In addition, GCE reserves the right to pursue all remedies available to it under Montana law, including and without limitation under the Montana Construction Lien statutes. GCE will warranty all work for one year from the date work was performed.

If solid rock or groundwater is encountered, it will be addressed on a time and materials basis using current GCE rates. GCE will not warranty any electrical or communication lines that are not in conduit and is not responsible for the unintentional transport or activation of existing vegetative seeds to, from, or within the jobsite. GCE will not provide chlorination or sterilization of water service parts. Chlorination or sterilization, if required shall be performed by a third party at the Owner's expense.

WHEN SIGNED, THIS SHALL BE A BINDING CONTRACT.

OWNER/GENERAL CONTRACTOR

Signature _____ Date _____

GRANT CREEK EXCAVATING, LLC

Signature _____ Date _____

File Attachments for Item:

a. Discussion/Decision: Late Fee on a Water/Sewer Bill



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Carmel Sayre
Second Person Submitting the Agenda Item:	
Submitter Title:	Citizen
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	03/12/2026
Agenda Topic:	Discussion/Decision: Late Fee on a Water/Sewer Bill
Backup Documents Attached?	Personal Information on the documents, will be provided to the councilmembers at the meeting.
If no, why not?	
Approved/Disapproved?	Approved by mayor
If Approved, Meeting Date for Consideration:	03/12/2026
Notes:	

File Attachments for Item:

b. Informational: Conclusion Governance Letter FY24-25



February 25, 2026

Town Council
Gina Crowe, Finance Director

Town of Stevensville
P.O. Box 30
Stevensville, MT 59870

We have audited the financials statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Stevensville for the year ended June 30, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 2, 2026. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Town of Stevensville are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2025. As described in Note 1 to the financial statements, Town of Stevensville changed accounting policies related to the reporting of the fiduciary funds by adopting statement of Governmental Accounting Standards (GASB Statement) No. 101, Compensated Absences, in fiscal year 2025. We noted no transactions entered into by Town of Stevensville during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements and are based on management's judgment, including historical experience, current conditions, and assumptions about future events. Some estimates are particularly sensitive because of their significance to the financial statements and the potential for actual results to differ materially from those assumptions. The most sensitive estimates affecting the Government-Wide and proprietary fund financial statements include the OPEB liability, the net pension liability, and the compensated absences liability.

Management's estimates for the OPEB liability and net pension liability are based on the requirements of GASB Statement No. 75 and GASB Statement No. 68, respectively, and are determined with the assistance of professional actuaries. The estimate for compensated absences is based on the Town's analysis of historical data for terminated employees, including patterns of sick leave usage and amounts paid out upon separation. We evaluated the key factors and assumptions underlying these estimates and determined that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

In addition, professional standards requires us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. The attached schedule summarizes the material misstatements that were identified as a result of our audit procedures and were brought to the attention of, and were corrected by, management.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 27, 2026.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Town of Stevensville's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Town of Stevensville's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Budgetary Comparison Schedule, Budget-to-GAAP Reconciliation, Management's Discussion and Analysis (MD&A), Schedule of Changes in the Total Other Post-Employment Benefits (OPEB) Liability and Related Ratios, Schedule of Proportionate Share of the Net Pension Liability, and Schedule of Contributions.) which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and

comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide an assurance on the RSI.

We were engaged to report on, and the Schedule of Expenditures of Federal Awards)], which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restrictions on Use

This information is intended solely for the information and use of Council and management of Town of Stevensville and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Jonathan Mahrt, CPA

Nexus CPA Group, PLLC

File Attachments for Item:

c. Opening of Bids for Pavement Rehabilitation at the Stevensville Airport



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Tyler Reed, Morrison-Maierle
Second Person Submitting the Agenda Item:	Brian Germane, Airport Manager
Submitter Title:	Engineer, Airport
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	03/12/2026
Agenda Topic:	Opening of Bids for Pavement Rehabilitation at the Stevensville Airport
Backup Documents Attached?	No
If no, why not?	
Approved/Disapproved?	Approved by Mayor Crews
If Approved, Meeting Date for Consideration:	03/12/2026
Notes:	

File Attachments for Item:

d. Opening of Bids for Surplused Items up for Sale



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jim Crews
Second Person Submitting the Agenda Item:	Jeff Motley, Fire Chief and Stephen Lassiter, Public Works Director
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	03/12/2026
Agenda Topic:	Opening of Bids for Surplused Items up for Sale
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Approved by Mayor Crews
If Approved, Meeting Date for Consideration:	03/12/2026
Notes:	Jeff Motley, Fire Chief and Stephen Lassiter, Public Works Director presented items for surplus via Resolution No. 576 on December 11, 2025.

File Attachments for Item:

e. Discussion/Decision: Awarding of Bids for Surplused Vehicles



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jim Crews
Second Person Submitting the Agenda Item:	Jeff Motley, Fire Chief and Stephen Lassiter, Public Works Director
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	03/12/2026
Agenda Topic:	Discussion/Decision: Awarding of Bids for Surplused Vehicles
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Approved by Mayor Crews
If Approved, Meeting Date for Consideration:	03/12/2026
Notes:	

File Attachments for Item:

f. Discussion/Decision: Request for Waiver of \$20/Day Electricity Fee for 2026 Market Season



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jessica Bundren
Second Person Submitting the Agenda Item:	Stacie Barker
Submitter Title:	Citizen
Submitter Phone:	(406) 207-9425
Submitter Email:	SteviHVFM@gmail.com
Requested Council Meeting Date for Item:	3/12/2026
Agenda Topic:	Request for Waiver of \$20/Day Electricity Fee for 2026 Market Season
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	03/12/2026
Notes:	The Stevensville Harvest Valley Farmers Market respectfully requests a waiver of the \$20/day electricity fee for the 2026 season. In return, we will submit good-faith metering and reimbursement for power use.

Jess Bundren
Stevensville Harvest Valley Farmers Market
Stevensville, MT 59870

March 5, 2026

Mayor Jim Crews,
Town Clerk Jenelle Berthoud,
Members of the Council
Town of Stevensville



Request for Waiver of \$20/Day Electricity Fee for 2026 Market Season

Mayor Crews,
Clerk Berthoud
Members of the Council,

The Stevensville Harvest Valley Farmers Market respectfully requests a waiver of the \$20/day electricity fee for the 2026 season.

Good-Faith Metering and Reimbursement

To support fairness, the Market will:

- Meter our own electricity usage throughout the season
- Document consumption for each market day
- Reimburse the Town in good faith based on actual usage

This ensures compensation while avoiding a flat fee that may not reflect actual consumption.

This approach is fair, transparent, and consistent with our goals.

Thank you for your consideration and for your continued support of the Stevensville Harvest Valley Farmers Market.

Respectfully,
Jess Bundren
Stevensville Harvest Valley Farmers Market

File Attachments for Item:

g. Discussion/Decision: Proposal for Reducing Rates for SELC Children Swim



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jaime Devlin
Second Person Submitting the Agenda Item:	
Submitter Title:	Citizen
Submitter Phone:	406-396-0831
Submitter Email:	jaime@a2zpersonnel.net
Requested Council Meeting Date for Item:	Next available
Agenda Topic:	Proposal for reducing rates for SELC children swim
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved by Mayor Crews
If Approved, Meeting Date for Consideration:	03/12/2026
Notes:	

Proposal to the Stevensville Town Council
From: Sapphire Early Learning Center
Re: Request for Reduced Pool Rates for Summer Youth Programming

February 23, 2026

Dear Council Members,

On behalf of Sapphire Early Learning Center, we respectfully submit this proposal requesting consideration of a reduced rate for open swim and swim lessons at the Stevensville community pool for the Summer (June–August) season.

Program Overview

Sapphire Early Learning Center is a nonprofit early childhood facility serving children ages 3–12 during our summer program. We are seeking to incorporate weekly open swim opportunities and scheduled swim lessons into our summer enrichment programming.

- Participants: 10–20 children per visit
- Frequency: 1 time per week (June–August, 12 weeks)
- Supervision: 2–3 adult teachers present in addition to certified lifeguards

Current Rates (as understood)

- Open Swim: \$5.00 per child
- Swim Lessons: \$75.00 per Group Session

Requested Reduced Rates

As a nonprofit organization with limited funding, we respectfully request consideration of the following adjusted rates:

- Open Swim: \$2.00 per child, once per week
OR
\$24.00 per child for the full 12-week session (one visit per week)
- Swim Lessons: \$65.00 per group session at your currently scheduled lesson times

Rationale

We are surrounded by rivers, lakes, and irrigation canals throughout the Bitterroot Valley. Water safety is not optional in our community, it is essential. Providing structured access to swimming and formal swim instruction helps ensure children develop life-saving skills at a young age.

Beyond safety, this program would:

- Promote physical health and wellness
- Build confidence and independence
- Strengthen community partnerships
- Encourage positive use of town recreational resources

This collaboration supports both community engagement and child safety while maintaining responsible supervision. Our staff will be present in the water and on deck to assist with organization, behavior management, and additional safety oversight.

Community Partnership

We believe this proposal represents a mutually beneficial opportunity. By working together, we can increase youth access to swimming while supporting the town's pool programming during regular operating hours.

We are open to discussion, alternative suggestions, scheduling adjustments, or structured group pricing that the Council feels would be appropriate. Our goal is to create a sustainable partnership that benefits the families we serve.

Thank you for your consideration and for your continued dedication to the well-being of our community's children.

Respectfully submitted,

Jaime Devlin
Sapphire Early Learning Center

File Attachments for Item:

h. Seeking permission to install temporary book walk signs in Lewis & Clark Park or other public park in Stevensville



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Lisa DeMoss, Assistant to the Director North Valley Public Library
Second Person Submitting the Agenda Item:	
Submitter Title:	NVPL
Submitter Phone:	(406)777-5061
Submitter Email:	lisad@northvalleylibrary.org
Requested Council Meeting Date for Item:	March 12, 2026
Agenda Topic:	Seeking permission to install temporary book walk signs in Lewis & Clark Park or other public park in Stevensville
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved by Mayor Crews
If Approved, Meeting Date for Consideration:	03/12/2026
Notes:	

RE: Book Walk



Jim Crews <mayor@townofstevens>

To DeMoss

Cc Jenelle Berthoud



Sun 10:18 AM

Follow up. Completed on Monday, February 9, 2026.
You forwarded this message on 2/9/2026 11:53 AM.

From: DeMoss <lisad@northvalleylibrary.org>
Sent: Thursday, January 15, 2026 4:41 PM
To: Jim Crews <mayor@townofstevensville.gov>
Cc: denisea <denisea@northvalleylibrary.org>
Subject: Book Walk

Hi there Mayor Crews,

As a fun way to promote early literacy, I'm looking to restart the library's Story Walk program (renaming it Book Walk) this spring and wonder if you may be able to help me. The program would entail temporarily posting up to 12 metal signs depicting a children's book along a public pathway. We were thinking they would get great exposure placed around Lewis and Clark Park. My coworker, Emily Sandersfeld, relayed that installation of these signs was a team effort with parks and rec back in 2020 and 2021, but we would be totally willing to do all of this ourselves. So, we really just need permission to place them. Might you all be able to direct me in what would need to happen next?

For reference, below is the library's online calendar description of this program when introduced in 2020:

North Valley Public Library is partnering with the Town of Stevensville to bring you the first ever StoryWalk?! StoryWalk? is an innovative and delightful way for children — and adults! — to enjoy reading and the outdoors at the same time. Pages from a children's book are displayed along an outdoor path. As you stroll down the trail, you're directed to the next page in the story. Join in the fun starting on Monday, August 31 starting at 9 am on the east end of the Stevensville Bike Path (the part closest to town). You can visit the walk any time during the day and it will be displayed for the entire week. Our story will be *Over in the Forest: Come and Take a Peek* by Marianne Berkes. StoryWalks? have been installed in 50 states and 12 countries including, Germany, Canada, England, Bermuda, Russia, Malaysia, Pakistan, and South Korea! They are always received with appreciation. StoryWalk? was created by Anne Ferguson of Montpelier, VT and has developed with the help of Rachel Senechal, Kellogg-Hubbard Library.

Our Book Walk signs look like the ones pictured below.



Lisa DeMoss
Assistant to the Director
North Valley Public Library
208 Main Street
Stevensville, MT 59870
406.777.5061
lisad@northvalleylibrary.org



File Attachments for Item:

i. Discussion/Decision: Resolution No. 415A, a Resolution Amending Resolution No 415 to make the Land Donation to the Town of Stevensville via Ravalli County Resolution 3600, a Permanent Part of the Stevensville River Park



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jim Crews
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	03/12/2026
Agenda Topic:	Discussion/Decision: Resolution No. 415A, a Resolution Amending Resolution No 415 to make the Land Donation to the Town of Stevensville via Ravalli County Resolution 3600, a Permanent Part of the Stevensville River Park
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	03/12/2026
Notes:	

RESOLUTION NO. 415A

A Resolution Amending Resolution 415 To Make The Land Donation To The Town Of Stevensville Via Ravalli County Resolution 3600 a Permanent Part Of The Stevensville River Park

WHEREAS, on the 14th day of August 2017, the Mayor for the Town of Stevensville accepted land donated to the Town of Stevensville via Ravalli County Resolution 3600; and

WHEREAS, on the 24th day of March 2022 Resolution No. 415A was brought to a regularly scheduled Town Council Meeting as an agenda item and the motion failed; and

WHEREAS, the property has been held in trust by the Town of Stevensville for recreational and park purposes since its donation; and

WHEREAS, it is on the river and was intended to be another resource for the Town of Stevensville to be used for recreational or park purposes; and

WHEREAS, the Town finds it is in the best interests of the citizens of the Town of Stevensville and surrounding communities to continue its use as recreational park lands; and

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Stevensville hereby adopts this land donation as part of the Stevensville River Park.

PASSED AND ADOPTED by the Town Council of the Town of Stevensville the 12th day of March 2026.

Approved:

Attest:

James Crews, Mayor

Jenelle S. Berthoud, Town Clerk

RESOLUTION NO 415A

A RESOLUTION AMENDING RESOLUTION 415 TO MAKE THE LAND DONATION TO THE TOWN OF STEVENSVILLE VIA RAVALLI COUNTY RESOLUTION 3600 A PERMANENT PART OF THE STEVENSVILLE RIVER PARK.

WHEREAS, on the 14th day of August, 2017, the Mayor for the town of Stevensville accepted land donated to the Town of Stevensville via Ravalli County Resolution 3600,

WHEREAS, the property has been held in trust by the Town of Stevensville for recreational and park purposes since its donation,

WHEREAS, it is on the river and was intended to be another resource for the Town of Stevensville to be used for recreational or park purposes,

WHEREAS, the Town finds it is in the best interests of the Citizens of the Town of Stevensville and surrounding communities to continue its use as recreational park lands,

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Stevensville hereby adopts this land donation as part of the Stevensville River Park.

Passed and adopted by the Town Council of the Town of Stevensville, Montana this ____ day of _____, 2022.

Approved:

Attest:

Steve Gibson, Mayor

Jenelle Berthoud, Town Clerk

Ret: Stevensville town Clerk
PO Box 30
Stevensville, MT 59870

STATE OF MONTANA RAVALLI COUNTY Page: 1 of 5
DOCUMENT: 712655 MUNICIPAL RESOLUTIONS
RECORDED: 8/15/2017 2:34:19 PM
Regina Plettenberg, CLERK AND RECORDER
Fee \$0.00 By *Regina Plettenberg* Deputy

RESOLUTION NO. 415

A RESOLUTION APPROVING AND ACCEPTING THE DONATION OF A CERTAIN PARCEL OF REAL PROPERTY FROM THE COUNTY OF RAVALLI

WHEREAS, on August 3, 2017 and pursuant to MCA §7-8-102, the Ravalli County Commissioners approved Resolution 3600; and

WHEREAS, Resolution 3600 approved the deed of park land described as "a tract of land located in and being a portion of the SE 1/4", Section 22, T9N, R20W, also being a portion of River Park Commercial Village being more particularly described as The Park in said River Park Commercial Village excepting that parcel described in Document 545232, containing 1.52 acres, more or less" to the Town of Stevensville for the purpose of the use as a park or recreational ground and to allow access to the Blitterroot River; and

WHEREAS, MCA §7-8-103(2) authorizes a Town to accept a donation of real property to own and to improve upon; and

WHEREAS, the Town finds it is in the best interests to accept the property as parkland and river access land and to take such necessary steps to create river access.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Stevensville, finds acceptance of the donation as described above and as depicted in attachment A in the best interests of the Town and hereby accepts the donation in accordance with the restrictions contained in Resolution 3600 attached as attachment B;

FURTHER, the Town authorizes that the Mayor execute any document so necessary to complete the transfer.

Passed and adopted by the Town Council of the Town of Stevensville, Montana, this 14th day of AUGUST, 2017.

Approved:

Jim Crews

Jim Crews, Mayor

Attest:

Denise Philley

Denise Philley, Town Clerk

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STATE OF MONTANA RAVALLI COUNTY Page: 1 of 4
DOCUMENT: 712359 COUNTY RESOLUTIONS
RECORDED: 8/7/2017 1:47:59 PM
Regina Plettenberg, CLERK AND RECORDER
Fee \$0.00 By R. Montgomery Deputy

RESOLUTION NO. 3600

Authorization to Deed County Land to Town of Stevensville

WHEREAS, MCA 7-8-102 grants authorization to deed county land to other governmental entities; and

WHEREAS, The County of Ravalli is the Owner of Park Land located as described as "a tract of land located in and being a portion of the SE ¼, Section 22, T9N, R20W, also being a portion of River Park Commercial Village being more particularly described as The Park in said River Park Commercial Village excepting that parcel described in Document 545232, containing 1.52 acres, more or less; and

WHEREAS, The Board of County Commissioners desires to deed the Park Land as described to the Town of Stevensville without charge, upon the condition that the park land shall be maintained by the Town of Stevensville for the purpose of use as park or recreational grounds, and to allow access to the Bitterroot River; and

WHEREAS, the Town of Stevensville is willing to accept transfer of such land upon the terms and conditions specified;

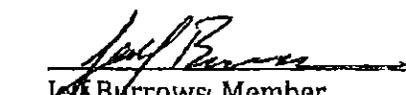
WHEREFORE, it is hereby resolved that the county approves the transfer without charge of the land described herein to the Town of Stevensville to be used as park or recreational grounds, upon the condition that in the event that the land ceases to be used for such purposes for a period of 5 years in succession, title shall revert back to Ravalli County;

FURTHER RESOLVED that upon execution of this Resolution, the county authorizes the preparation of a deed to finalize this Land Transfer in conformity with § 7-8-102, MCA.

PASSED AND APPROVED THIS 3RD DAY OF AUGUST, 2017.
BOARD OF RAVALLI COUNTY COMMISSIONERS



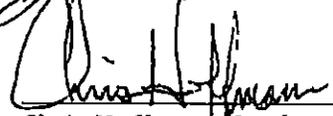
Greg Chilcott, Chairman



Jeff Burrows, Member

Absent

Ray Hawk, Member



Chris Hoffman, Member

Return: Commissioners

Doug Schallenberger
Doug Schallenberger, Member

Regina Plattenberg
Regist: Clerk & Recorder
by D. Montgomery,
Deputy



Attachments: Maps/Legal Description

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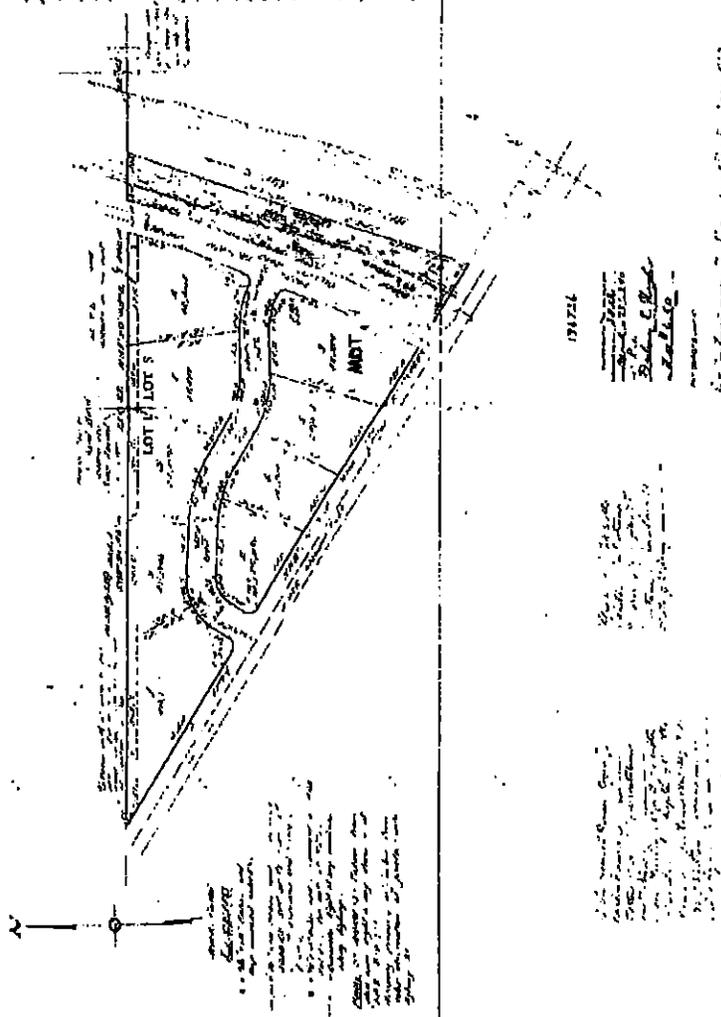
231

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RIVER PARK COMMERCIAL VILLAGE
 A SUBDIVISION OF PROPERTY IN THE
 LOT 1 OF SECTION 21
 LOT 5 OF SECTION 22
 T9N R20W P.M., Montana Ravalli County, Montana

RIVER PARK COMMERCIAL VILLAGE



RECOMMENDATION:

After a review of the plans, maps, and other documents submitted in connection with the application for subdivision, the Planning Commission has the honor to recommend that the subdivision be approved as shown on the attached plan. The Commission has also reviewed the proposed plat and the proposed subdivision map and has no objection to the same. The Commission has also reviewed the proposed plat and the proposed subdivision map and has no objection to the same. The Commission has also reviewed the proposed plat and the proposed subdivision map and has no objection to the same.

[Handwritten signature]
 Planning Commission
 City of Missoula, Montana

COMMISSIONER'S CERTIFICATE:

I, the undersigned, being duly sworn, do hereby certify that the above and foregoing is a true and correct copy of the original as the same appears in the files of the Planning Commission of the City of Missoula, Montana.

[Handwritten signature]
 Commissioner
 City of Missoula, Montana

SECURITY APPROVAL:

I, the undersigned, being duly sworn, do hereby certify that the above and foregoing is a true and correct copy of the original as the same appears in the files of the Security Department of the City of Missoula, Montana.

[Handwritten signature]
 Security Department
 City of Missoula, Montana

RECORDING:

I, the undersigned, being duly sworn, do hereby certify that the above and foregoing is a true and correct copy of the original as the same appears in the files of the Recorder's Office of the County of Ravalli, Montana.

[Handwritten signature]
 Recorder
 County of Ravalli, Montana

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SUB-STANDARD QUALITY WHEN RECEIVED

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STATE OF MONTANA RAVALLI COUNTY Page: 1 of 3

DOCUMENT: 714728 QUIT CLAIM DEED

RECORDED: 10/23/2017 2:34:03 PM

Regina Plettenberg, CLERK AND RECORDER

Fee \$0.00 By R. Montgomery Deputy

AFTER RECORDING RETURN TO:

Town of Stevensville
206 Buck St
Stevensville, MT 59870

P*260750

QUITCLAIM DEED

TRANSFEROR:

Ravalli County, a political subdivision of the State of Montana, with offices at 215 S 4th Street, Suite A, Hamilton, Montana.

TRANSFeree:

The Town of Stevensville, with offices at 206 Buck Street, Stevensville, Montana.

DESCRIPTION OF REAL PROPERTY CONVEYED BY THIS DEED:

See Exhibit "A" attached hereto.

Transferor, pursuant to Mont. Code Ann. § 7-8-102, remises, releases, and forever quitclaims to Transferee all of the interest of Transferor, if any, in and to that certain real property located in Ravalli County, Montana, and more fully described in Exhibit "A" attached hereto. To have and to hold, all and singular the described property, together with the tenements, hereditaments, and appurtenances belonging to the property, or in any way appertaining, and the rents, issues, and profits of the property to Transferee and Transferee's assigns forever.

SUBJECT TO Transferor's reversionary interest under Mont. Code Ann. § 7-8-102(2), such that in the event the real property shall cease to be used as a public park or for recreational grounds for a period of 5 years in succession, title thereto shall revert to Transferor.

SUBJECT TO reservations, covenants, restrictions, easements, encumbrances, and rights-of-way of record or evident on the premises.

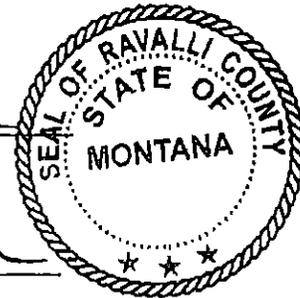
IN WITNESS WHEREOF, the Board of County Commissioners executes this Quitclaim Deed for and on behalf of Ravalli County.

Dated this 28 day of ~~August~~ ^{September}, 2017.

Ravalli County, Transferor:

Absent
Greg Chilcott, Chairperson

Jeff Burrows
Jeff Burrows



Ray Hawk
Ray Hawk

Doug Schallenberger
Doug Schallenberger

Chris Hoffman
Chris Hoffman

Attest: Regina Plettenberg
Clerk and Recorder

Handwritten initials

Return: Commissioners

Acceptance and Acknowledgement of Transferor's Reversionary Interest:

Town of Stevensville:

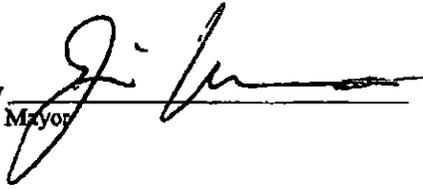
By  10-10-17
Mayor

EXHIBIT A

A tract of land located in and being a portion of the SE1/4, Section 22, T9N, R20W, also being a portion of River Park Commercial Village being more particularly described as The Park in said River Park Commercial Village excepting that parcel described in Document 545232, containing 1.52 acres, more or less.

(QUITCLAIM DEED – TRANSFEROR/RAVALLI COUNTY – TRANSFEREE/TOWN OF STEVENSVILLE)



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Unfinished Business
Person Submitting the Agenda Item:	Bob Michalson
Second Person Submitting the Agenda Item:	James V. Crews
Submitter Title:	Council Member
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	03/24/2022
Agenda Topic:	Discussion/Decision: Resolution No 415a, to Incorporate Donated Land into the Boundaries of Stevensville River Park
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	03/24/2022
Notes:	During the time of James Crews' appointment as Mayor, he accepted a parcel of land via Resolution 415, in order to have additional resources available to the Town of Stevensville that could be used as a Fishing Access Site. According to the terms of donation, the Town must use in succession for recreation or park purposes for 5 years from the date of reception. (Ravalli County Resolution 3600) The property has been in use recreationally for the entire period, but should be incorporated as part of the Stevensville River Park officially.