



**Stevensville Park Advisory Board Meeting  
Agenda for  
TUESDAY, JULY 13, 2021  
6:00 PM**

**206 Buck Street, Town Hall, Upstairs  
Fire Department Training Room  
(Please use the stairs located at the back of Town Hall)**

1. Call to Order and Roll Call
  
2. Discussion on the Following Items
  - a. Approval of Meeting Minutes for April 12, 2021
  - b. Approval of Meeting Minutes for April 26, 2021
  - c. Father Ravalli Park Renovations
  - d. Creamery Garden Park, Maintenance
  
3. Adjournment

**Guidelines for Public Comment**

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.

**File Attachments for Item:**

- a. Approval of Meeting Minutes for April 12, 2021

# Park Board Advisory Meeting

April 12, 2021 – 6:30

## Minutes

Board Members Present: Sydney Allen (ZOOM), Patrick Shourd, Renee Endicott, Loey Knapp, Vicki Motley

Visitors: Bobby Sonsteng, Brandon Dewey, John Munk and Victoria Howell

Approval of Minutes: Loey Knapp moved to accept the minutes from the 7-20-20 meeting, Patrick Shourd 2<sup>nd</sup>. Motion passed.

Unfinished Business: none

### New Business:

- a. Renovations to Father Ravalli Park – Bobby listed the different problems: swings, basketball nets, 2 benches, sign @ the North end, hole in the fence by the car wash, exposed wires, gates completed so that kids won't run out into the road, bike rack and more benches.
  - a. 2020 small slide was removed, large slide is having problems. Corkscrew has been taken out, and there are 8 bolts that are popping through. Bobby has filed them down to the best of his ability. Hole into the car wash has been repaired, but it gets cut. Bobby suggested doing a little kids climbing wall. Add 2 picnic tables, 1 begin ADA friendly. New garbage cans @ \$400. The 90 ft stretch of fence that borders the park is rotting. Bobby has contacted the owner, and he says it's about \$6K to replace, swings are okay, they just need some paint. Grants for Dog Park – South side of park, run a sideway that connect to Main St. One Dog Park Grant that they are pursuing is the AARP one. Play structures run from \$11K to \$14K. Parks & Rec Director and the Mayor are asking for \$25K from the Jean Thomas Fund to pay for these upgrades. Loey asked how much money was in the fund. Brandon Dewey stated that there was \$75K. Loey asked if there were other projects, Bobby said YES. The property owner with the chain link fence wants the hole fixed. The climbing wall would be 6-8 ft. Patrick Shourd moved to make a recommendation to the Town Council to spend \$25K from the Jean Thomas Fund for a new play structure at Father Ravalli Park. Loey Knapp 2<sup>nd</sup>. Motion passed.
  - b. Contribution to the Splash Pad Project @ Lewis & Clark Park – the Civic Club/Splash Deck Committee are asking for \$25K from the Jean Thomas Fund to go towards the new Splash Deck at Lewis & Clark Park. This would be to have a recirculating pump in the splash deck so that it would be a better use of the water in the town. This pump would pay for itself in 4 years. The entire project will cost around \$145K. This project jumped from \$78K to \$145K due to the fact that it was a preliminary number. Victoria Howell stated that \$30K had been raised so far. Jean Thomas' name would be put on it. Patrick Shourd made a

motion to recommend to the Town Council to spend \$25K towards the recirculation pump on the Splash Pad, Sydney Allen 2<sup>nd</sup>. Motion passed.

- c. Lewis & Clark Park Entrance Sign - in the last wind storm, the sign did not fair so well. A new sign from the Amish Beam plant - 4 ply 2x8 solid beam, 35ft header, 24 ft sides Ranch style entry \$1000. \$400-\$1000 signage that would come out of next years budget. Arch way will incorporate the Old Sign. Donated time for design. Vicki mentioned Lindsay & Nathan Bean & Renee also suggested Shawn McGrath. 2 way entry way would be better to facilitate, better access. Avoid the gate it is too narrow.
- d. Parks & Rec. Programming – Bobby stated that he had some good ideas for up to 8 weeks. He is working on funding 5 hr/day. Bobby is looking @ Outdoor Alliance Curriculum; this would help fill a void. Bobby will need help with facilitation – teachers, counselors, etc. He is looking at the American Rescue funding for this year, but doesn't know if its sustainable in the future. Some funding from fees charged. Website Designer & Registration System – Loey will get with Bobby on names. He will be relying on teachers to do this program, and also utilize HS students to monitor kids.
- e. Creamery Park Issues – Loey stated that you can't sit at the tables, it's no maintained, and uninviting. There are also some individuals that are making the use of the park uninviting. These individuals are not doing anything vandalism, they are compliant, but they're there all day. The police have been notified about this issue. Maybe clean up during Clean-Up Day. It was also discussed partnering with Mission Bistro about cost sharing the tables. We need to replace the tables. Brandon said that there were not funds allocated for tables, but both Vicki and Patrick recalled the Town Council authorizing \$5K from the Jean Thomas Funds to do the tables. Patrick likes having a sign. It could be Tobacco Free in Creamery Garden Park. It was stated that it would need to be ALL parks, not just Creamery. Loey would like to see the park used more efficiently. They could have Library Readings, Spinning Demonstrations, etc.
- f. Election of 2021 Park Board Officers:
  - President – Sydney Allen
  - Vice President – Renee Endicott
  - Secretary – Vicki Motley

Loey Knapp moved to accept the slate of officers, Patrick Shourd 2<sup>nd</sup>. Motion passed.

#### Director's Report:

- Bobby reported that HDR is helping with the swimming pool, they should come back again next week. The Kiddie Pool needs to have the voids filled and make repairs. Reasonable \$ for the fixes. Not maxing out the capacity. Still useful.
- Bobby has completed his Certified Pool Training

- Community Clean Up Day – May 1, 2021 @ 9am to 1pm, meet at Lewis & Clark Park. Park there and then disperse. Bobby will have project lists available when they arrive. This would be good for any of our Foreign Exchange Students, as they need Community Service.
  - Triangles in gardens
  - Creamery Garden Park
  - Bobby will reach out to the Garden Club to find out where the drains are so they can be filled weekly to keep plants growing.
  - River Park – thank you to the good Samaritan that cuts up the downed trees.
- Other:
  - Loey talked about the need to have a group lead the Scarecrow Festival. She would like to see the Park Board take this on. Vicki suggested the STARS FOUNDATION.
- Meeting adjourned at 8:05 pm

Vicki Motley  
Park Board Secretary

**File Attachments for Item:**

b. Approval of Meeting Minutes for April 26, 2021

# Park Board Advisory Meeting

April 26, 2021 – 6:30

## Minutes

Board Members Present: Sydney Allen (ZOOM), Patrick Shourd, Renee Endicott, Loey Knapp, Vicki Motley

Visitors: Bobby Sonsteng, Sloan Shourd

Approval of Minutes: There were not minutes to approve.

### Unfinished Business:

- a. Father Ravalli Park North Fence: the fence that is on the north side of the park is falling down, some of which has been caused by the park sprinklers hitting the fence. The landowner has gotten a bid for \$5800. He would like to go 50/50 with the Town on the cost of replacing it. This would be a cost of \$2900 to the Town. Vicki Motley asked about having to get more than 1 bid due to the cost. Is the ceiling about \$500 or \$5000. Owner will cover all of the maintenance costs.

Playground Structure – new paint on the swings + structure would be a cost of \$27K through American Parks Co. Then there would be the cost of the rubberized chips \$725/pallet. Renee stated that the wood chips are more ADA complaint than the rubber ones. Burke has lots of options, BOSS – Monkey Business 30x31 is \$10578, Monkey in the Middle 37x23 is \$11772. This would include the timber orders w/spikes. The maintenance crew does not want to take on this project, so the installation would be \$11K. Patrick asked if we could repair and add onto the existing structure. This is not possible. There are many areas that are just not up to standards. We could use local contractors for a cheaper price. This system has a great warranty even if we don't have them install.

- What company does Missoula Parks & Rec use?
- Go private with installation. Steve Kauffman & crew could do the installation, and then this company would come and certify it.
- Recycle the old structure @ Pacific Steel.
- Warranty & Shipping are key to this project.
- 2 picnic tables @ Father Ravalli Park & 4 tables @ Creamery Garden Park.
- Mulch for the Park
- \$500 from Burnt Fork Vet for flowers
- Trash cans like the ones that we are using at Lewis & Clark Park
- Bike Rack like at Blacksmith Brewing
- Wood for climbing wall would be donated. The cost would be in the climbing attachments, \$1K, this would go in the NW corner.

Sloan Shourd stated that kids don't like the wood chips as they get stuck in their shoes. She thought that the rubberized ones would be better.

- b. Creamery Garden Park –
  - Sidewalks are dipping, potentially use sidewalk funds to go with a wider path, and this might possibly gain more use. Vicki stated that when the park was originally done the cobblestone path was done to stop skateboarders from destroying the tables, etc.
  - Mission Bistro doesn't want to share any costs on the picnic tables, as they don't have enough staff to work it.
  - Possible stage in the NW corner
  - 4 tables for Creamery Garden Park (2 ADA, 2 regular)
  - Clean Up Day – paint the light poles, power wash the fence and stain it. Bobby thinks the fence is stout.
- c. River Park –
  - There will be 4 apple trees planted @ the River Park in memory of Bob Lewis.
- d. Dog Park –
  - The funding fell through for the dog park. They are looking for new grants.

Director's Report:

Bobby stated that we need some new signs.

1. NO DOGS @ Bear Mountain & Skate Park, Renee stated that Big Bear Signs in Missoula did the original Bear Mountain signs. Renee said that she would get Bobby the information. This **isn't** in the Park Board Budget.
2. NO SMOKING signs in the parks – or have a no smoking section behind the backstop w/covered area and an ash can. Renee and Vicki both stated that the Park Board had taken the NO SMOKING issue to the Town Council, but it was denied.
3. Civic Club/Splash Pad Deck Proposal – they want to get a letter of approval from the Park Board. Sydney Allen stated that she would do the letter.

Vicki Motley  
Park Board Secretary