



**Stevensville Special Town Council Meeting
Agenda for
THURSDAY, SEPTEMBER 30, 2021
5:00 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
5. Approval of Bi-Weekly Claims
6. Administrative Reports
7. Guests
8. Correspondence
9. Public Hearings
10. Unfinished Business
11. New Business
 - a. Discussion/Decision: Bid opening for Park Avenue Sewer Main Extension
12. Executive Report
13. Town Council Comments
14. Board Reports
15. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.

File Attachments for Item:

a. Discussion/Decision: Bid opening for Park Avenue Sewer Main Extension

SECTION 00100
INVITATION TO BID

Separate sealed bids for the construction of Park Avenue Sewer Main Extension will be received by the Town of Stevensville at 206 Buck Street, Stevensville, Montana 59870 until 5:00 p.m. local time on September 30, 2021, and then publicly opened and read aloud in the Town of Stevensville Town Hall Conference Room promptly at 6:30 pm in the presence of the Town Council.

The project consists of the construction of approximately 1,290 linear feet of 8-inch PVC sanitary sewer, approximately 60 linear feet of 4-inch PVC sanitary sewer laterals, associated manhole structures, a single water main tap and service, associated clearing, grubbing, and erosion control, and pavement restoration to the limits shown on the plans.

Complete digital project bidding documents are available online and may be downloaded at <https://www.townofstevensville.com/rfps>. The plans and specifications may be examined through this site for no charge.

CONTRACTOR and any of the CONTRACTOR'S subcontractors bidding or doing work on this project will be required to be registered with the Montana Department of Labor and Industry (DLI). Forms for registration are available from the Department of Labor and Industry, P.O. Box 8011, 1805 Prospect, Helena, Montana 59604-8011. Information on registration can be obtained by calling 1-406-444-7734. All laborers and mechanics employed by CONTRACTOR or subcontractors in performance of the construction work shall be paid Montana Prevailing Wage Rates for Heavy Construction. The CONTRACTOR must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

Each bid or proposal must be accompanied by a Certified Check, Cashier's Check, or Bid Bond payable to the "Town of Stevensville, MT", in an amount not less than ten percent (10%) of the total amount of the bid. Successful BIDDER shall furnish an approved Performance Bond and a Labor and Materials Payment Bond, each in the amount of one hundred percent (100%) of the contract amount. Insurance as required shall be provided by the successful BIDDER and a certificate(s) of that insurance shall be provided.

No bid may be withdrawn after the scheduled time for the receiving of bids, , which is 5:00 p.m. local time, September 30, 2021.

For further information concerning this project, please contact Mayor Brandon Dewey by telephone at (406) 777-5271 or by email at info@townofstevensville.com or Coralynn Revis with HDR Engineering by telephone at (406) 532-2219 or by email at Coralynn.Revis@hdrinc.com.

The right is reserved to reject any or all proposals received, to waive informalities, to postpone the award of the contract for a period of not to exceed sixty (60) days, and to accept the lowest responsive and responsible bid which is in the best interest of the OWNER.

The CONTRACTOR is required to be an Equal Opportunity Employer.

END OF SECTION

HDR Project No. 10256142
Stevensville

Town of

Extension

Park Avenue Sewer Main

BID

INVITATION TO

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00100 -