



**Stevensville Town Council Meeting
Agenda for
THURSDAY, OCTOBER 13, 2022
7:00 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
 - [a.](#) Special Town Council Meeting Minutes 09/01/2022
 - [b.](#) Special Town Council Meeting Minutes (Closed Session) 09/07/2022
5. Approval of Bi-Weekly Claims
 - [a.](#) Claims #17912-#17992
6. Administrative Reports
 - [a.](#) Airport
 - [b.](#) Building Department
 - [c.](#) Finance
 - [d.](#) Fire Department
 - [e.](#) Police Department
 - [f.](#) Public Works
7. Guests
8. Correspondence
9. Public Hearings
 - [a.](#) Discussion/Decision: Rephrasing Request of Twin Creeks Subdivision Phase 3, Reduction of R-1 Lots and Increase of Common Area
10. Unfinished Business
 - [a.](#) Discussion/Decision: Second Reading of Ordinance No. 170 an Ordinance Adopting Revised Building and Technical Codes Required by the State of Montana by Amending Chapter 6 of the Stevensville MT Municipal Code
11. New Business
 - [a.](#) Discussion/Decision: Cross Walk and Street Access at South Avenue and Main Street
 - [b.](#) Discussion/Decision: Installation of a Yield Sign at the Corner of E. 3rd Street and Railroad Avenue
12. Executive Report
13. Town Council Comments
14. Board Reports
15. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.

File Attachments for Item:

- a. Special Town Council Meeting Minutes 09/01/2022

Stevensville Special Town Council Meeting Minutes for

THURSDAY, SEPTEMBER 01, 2022

6:00 PM 206 Buck Street, Town Hall

CONDENSED MINUTES

1. Call to Order and Roll Call

Mayor Gibson called the meeting to order councilmember's Barker, Brown, Michalson and Wolff were all present.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

NONE.

4. Public Hearings

a. Discussion: FY 2022/2023 Preliminary Budget

Mayor Gibson: introduced discussion of preliminary budget for FY22-23. What we are doing tonight is going through all of the revenue. And next week we will go through all of the expenditures and hopefully pass the budget.

Pam Sosa, Finance Officer: the expenditure revenue budget report in front of you consist of all of the projected revenue for the town.

Mayor Gibson: I could be wrong, and Bob can correct me if I am wrong, but in my time, I don't remember seeing it this detailed.

Councilmember Michalson: not since 2018, we have never had worksheets like this.

Councilmember Michalson: are we going to go line by line or bounce around.

Mayor Gibson: I would suggest that if there are things that stand out, some of them are pretty basic.

Councilmember Wolff: this is the first time that I have laid eyes on this, I would appreciate going through each of these.

Mayor Gibson: we can do that.

Councilmember Wolff: franchise fees, what franchise fees are we talking about.

Robert Underwood: Charter, one other one, since they operate in a part of the town, they pay a fee.

Councilmember Wolff: dog licenses. Big drop from last year.

Mayor Gibson: this is a projection from the last administration.

Robert Underwood: yes, what you are looking at is the past administration and the projections from the last budget.

Councilmember Wolff: business licenses. That is going down as well.

Robert Underwood: that current budget is a guess and next to that is the actual.

Mayor Gibson: what you see in 21/22 is a projection from the last administration.

Councilmember Michalson: is everyone ready to go down into charges and services? SRO services \$33,352.00, did we already receive that money from them?

Robert Underwood: yes, just rolled over the same amount from last year.

Councilmember Michalson: and they pay for half the insurance for one officer?

Robert Underwood: correct.

Councilmember Michalson: finger printing services, Jenelle?

Robert Underwood: that is Jenelle's.

Councilmember Michalson: can you tell me why there is so much revenue from fingerprints?

Jenelle Berthoud: I do a lot of fingerprints, \$20.00 per card. Last year I did a little over 300 cards.

Councilmember Barker: is that because they don't have to go to Hamilton?

Jenelle Berthoud: it has a lot to do with the state of Montana and cannabis licensure, gaming licenses, city of Missoula is booked out 3-6 weeks at a time, so they travel to do it. Mainly I do it between 2:00-4:00 only about 2-3 days a week and depends on what is going on at town hall.

Councilmember Michalson: a question for Jeff, fire protection. Is there a reason?

Chief Jeff Motley: it is for fire protection from the other departments.

Robert Underwood: the prior administration wanted to fine someone who's alarm went off so many times.

Mayor Gibson: the fact is that they projected \$2500.00.

Councilmember Wolff: parking meters and fees, I did not know that we have parking meters and the budget 21/22 said we were going to get \$10,000.00.

Robert Underwood: last year, we have a lot over here and they thought about leasing and the parking meters did not happen.

Councilmember Wolff: Field use? What is that about?

Robert Underwood: if a team wants to come and use the park for their team.

Councilmember Barker: is that Lewis & Clark Park

Councilmember Brown: is that Ravalli too?

Councilmember Michalson: swimming pool fees?

Robert Underwood: went through the average.

Councilmember Michalson: do we want to go that high if we know that there are pool issues.

Mayor Gibson: we are not going to get into that at this time.

Councilmember Wolff: recreations fees, we really jumped there.

Robert Underwood: the last administration had plans with day care, after school programs, food costs. We did not get any revenue from that.

Councilmember Michalson: page 2 other financing sources, \$236,000.00?

Robert Underwood: that means that we were going to take \$236,000.00 out of the general fund, it was probably out of the CARES money, but it did not happen.

Councilmember Barker: rents and leases, what was the \$5,000.00

Robert Underwood: it was that interlocal agreement, rent the fire hall to district and then pay them for the other half.

Mayor Gibson: ambulance services?

Robert Underwood: this is the first time that we have gotten paid for two transports. The reality is that it is hit or miss for transport.

Councilmember Barker: with the new Bitterroot Health, is that going to cut more from you?

Chief Jeff Motley: I don't see that.

Councilmember Michalson: planning fees, for planning and zoning.

Robert Underwood: yes, the estimation for last year was \$25,000.00 we never received that we ended up with less. Expecting \$5,000.00 this year.

Councilmember Michalson: inter fund what is that?

Robert Underwood: it is not projected this year.

Councilmember Wolff: under TIFF revenue, looks like that was over inflated or did something happen there.

Robert Underwood: this is an odd ball; the state sent a letter stating that we would not be getting TIFF money and we ended up with the state kicking in other funds. It is how they have the exemptions set.

Councilmember Wolff: page 7 we have zeros.

Robert Underwood: this is an account that we just need to spend down.

Councilmember Wolff: building licenses and permits, that is a real jump to a budget this year of \$25,000.00.

Robert Underwood: you can see from previous years. I am not sure where last years was going to come from.

Councilmember Wolff: page 9, misc. revenue special assessments.

Robert Underwood: this is the lighting districts.

Councilmember Wolff: police training and pension? It looks like a decrease.

Robert Underwood: we just get the money in the back account; I have to go back and look for the paperwork to track it back this number is looking low. It is basically pass through.

Councilmember Wolff: what is BARSA.

Robert Underwood: it is bridge and road safety accountability program.

Mayor Gibson: we are looking at using that for street repairs, we are looking at Spring Street.

Councilmember Wolff: are these programs gone, going from \$10,000 to zero, the state grants.

Robert Underwood: we got our grant for the \$10,000 and that money came in. we are not planning on anything others at this time. But I do need to add the library as a pass through for \$7,500.00.

Councilmember Wolff: all of that COVID and Stimulus money was used up correct.

Robert Underwood: last June we got about \$260,000 and this June we got about \$260,000 and then another \$370,000. There is just about \$800,000.00 in our ARPA fund.

Mayor Gibson: when we get to the other part of the budget you are going to see one-time purchases and then the ARPA money is for the ARPA grant match.

Councilmember Michalson: page 19, Misc. Revenue. Are we going to do another surplus sale? Maybe the ambulance.

Mayor Gibson: I have spoken to Steve Kruse and after this budget we need to do an inventory and advertise and have a sale.

Robert Underwood: over the past three years we have allocated so many of our mills to go into our Capital Funds, unless they are voted levies, we cannot do that. So, I have to back those out. It has to go into the general fund. Should be zeros.

Councilmember Barker: page 22, misc. private gifts for \$10,000.00 was that for the lights that they wanted to put on Main Street.

Mayor Gibson: yes, it is and it has not been spent.

Councilmember Wolff: page 23. On the water, I am just wondering on the preliminary budget we are dropping from \$366,000 down to \$270,000. I know that we still have some meters that need to be replaced.

Mayor Gibson: we ordered those meters, and they are coming from Israel. I think that we have about 100 meters that are not working.

Robert Underwood: I think that you are looking at the first draft.

Councilmember Wolff: on the airport, tie down fees. I am not sure if they are tracking these anymore. No one is there to track those all the time.

Robert Underwood: they have a box up there, but this year we got \$15.00. you will see this CARES money for the airport. They were given two different grants one for \$13,000 and one for \$32,000. We are in the process of drawing those accounts down.

Vickie Motley: 318 9th Street, I was just looking at the user and business fees and up to this year they had collected \$9,000 and this year only \$125.00.

Robert Underwood: after I left, they did not bill the airport, so those bills just went out so that revenue is coming in. This coming year and last year.

Councilmember Michalson: tie down fees, \$500, then \$15.00 and now \$50.00 is that just non enforcement.

Robert Underwood: the big year that is when they shut down the apron. Normally is it just collecting it out of a box, honor system.

Councilmember Barker: so, we are paying an airport manager to do this, why is he not doing the job?

Councilmember Wolff: the manager is half time, not there all the time.

Councilmember Barker: they have a log of when they are coming in.

Mayor Gibson: pot money, it is a projection Ravalli County passed a 3% recreational. It will be distributed to Darby, Hamilton and Stevensville. It will go into our budget. It will be up to you, but my intent is to go into Parks or Law Enforcement. Next week we start the actual budget each department head will be here, and I just want to make it clear that this is our recommendation to you, this is your budget you will be free to make amendments, if you want to take out or put it. We have issues out there; we are trying to get the dollar amounts. We may have some issues with the pool, the pool has gotten by inspections show different. Steve Kruse is looking at that. We have some issues with the engineer. The ARPA grant for water storage and leaks, looks like we are running into some issues with water capacity, pumps and there could be some major costs there. Coming up next year, we are going to have the fire fighter liability to have to start paying. These people have put together a fiscally responsible budget. Looking at a .75 per hour per employee raise, \$25 per month stipend for you the council and a \$25 per month for the fire chief. We are going to ask for a utility increase. I can't recall any other big increases. We are going to put in the budget with our reservoir for pumps. These people have worked very hard including Jenelle. When we get to it next week it is our recommendation but it is your budget.

5. Adjournment

APPROVE:

Steve Gibson, Mayor

ATTEST:

Jenelle S. Berthoud, Town Clerk

File Attachments for Item:

a. Claims #17912-#17992

10/11/22
16:07:52

TOWN OF STEVENSVILLE
Claim Approval List
For the Accounting Period: 9/22
For Pay Date: 10/11/22

Page: 2 of 5
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
17969		1722 Local Government Serices	260.00					
	4755	09/08/22 AFR late fee (Aug & Sept)	260.00			1000 410550	350	101000
17970		1409 Eagle Pump Service	435.00					
		Maplewood well pump warranty replacement						
		09/25/22 W- Maplewood well pump	435.00			1000 430900	360	101000
17971		1703 North Ridge Fire Equipment	49.95					
	19614	09/13/22 FD- Aluminum Adaptor	49.95			1000 420460	230	101000
17972		299 L.N. CURTIS & SONS	5,006.59					
	631190	09/30/22 FD- G-extreme 3.0 jacket (2)	2,828.00			1000 420460	226	101000
	631190	09/30/22 FD-GPS Globe turnout pants	2,126.00			1000 420460	226	101000
	631190	09/30/22 FD-Hanging letter patch	41.00			1000 420460	226	101000
	631190	09/30/22 FD- Shipping & Handling	11.59			1000 420460	226	101000
17973		1856 Master Meter	1,200.00					
	250828	09/17/22 W- water meter license fee	1,200.00			5210 430510	330	101000
17974		1675 Ravalli County Sheriff's Office	145.53					
	08152022	09/15/22 PD- Zuercher license fee	132.30			1000 420100	312	101000
	08152022	09/15/22 PD- 10% maintenance fee	13.23			1000 420100	312	101000
17975		728 HDR ENGINEERING, INC.	2,500.00					
		Misc Twin Creeks Subdivison / Reimbursement of engineering fees paid for by Twin Creeks.						
	1200442533	06/30/22 W-Reimbursement engineerin	2,500.00*			5210 430630	350	101000
17976		1827 Pintler Billing Services	50.00					
	631	09/01/22 FD- medical billing maintenanc	50.00			2230 420730	350	101000
17977		1800 Industrial Scientific	809.31					
	2567921	09/26/22 FD-Ventis MX4 gas monitor	809.31			1000 420460	360	101000
17978		1330 Burnt Fork Market	4.69					
	02-1499251	09/17/22 PW- Soap	4.69*			1000 430100	210	101000
17979		1677 Robert Underwood	600.00					
		Hours of work 20.00						
	106	10/04/22 Finance work (20.00 hours)	600.00			1000 410550	350	101000

10/11/22
16:07:52

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Page: 3 of 5
Report ID: AP100

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17980		85 CENTURYLINK	508.54					
	Aug/Sep	09/22/22 WWTP Internet #0185	205.86			5310 430640	340	101000
	Aug/Sep	09/22/22 H2O Plant Phone #7132	144.66*			5210 430540	340	101000
	Aug/Sep	09/22/22 MBF Reservoir #9934	158.02			5210 430530	340	101000
17981		108 BITTERROOT STAR	36.90					
	7150	09/21/22 Legal Ad-Hearing building code	36.90*			1000 410550	320	101000
17982		1702 DE Lage Landen Finance Services, Printer Lease September 2022	55.02					
	77651949	09/24/22 Printer Lease	55.02			1000 410360	320	101000
17983		33 NORTHWESTERN ENERGY	17,511.70					
	Sept 22	09/15/22 Special Lighting District	237.39			2430 430263	340	101000
	Sept 22	09/15/22 206 Buck 90% TH Facility	269.91			1000 411201	340	101000
	Sept 22	09/15/22 206 Buck 10% Bldg Dept	29.99			2394 420531	340	101000
	Sept 22	09/15/22 Peterson Add'n lighting	176.39			2420 430263	340	101000
	Sept 22	09/15/22 Dayton Add'n lighting	242.52			2410 430263	340	101000
	Sept 22	09/15/22 Maplewood Cemetery	10.07*			1000 430900	340	101000
	Sept 22	09/15/22 Main St seasonal lighting	12.14			1000 430263	340	101000
	Sept 22	09/15/22 Orig Town street lights	232.58			1000 430263	340	101000
	Sept 22	09/15/22 ESH - 5th St. lights	421.27			1000 430263	340	101000
	Sept 22	09/15/22 5th St - Lange Park lights	33.62			1000 430263	340	101000
	Sept 22	09/15/22 Add'l Town lighting	152.57			1000 430263	340	101000
	Sept 22	09/15/22 MBF H2O plant	62.20			5210 430520	340	101000
	Sept 22	09/15/22 102 Main St pump #1	33.09			5210 430520	340	101000
	Sept 22	09/15/22 Riverside Cemetery IRR	369.49*			1000 430900	340	101000
	Sept 22	09/15/22 Maplewood Cemetery	249.64*			1000 430900	340	101000
	Sept 22	09/15/22 Sewer lift station W. Central	11.25*			5310 430620	340	101000
	Sept 22	09/15/22 Sewer trtmnt plant	2,803.13*			5310 430620	340	101000
	Sept 22	09/15/22 Truck garage South	43.99			1000 430100	340	101000
	Sept 22	09/15/22 L&C Yard Light	10.07			1000 460430	340	101000
	Sept 22	09/15/22 L&C Park Irrigation 5hp IRR	236.98			1000 460430	340	101000
	Sept 22	09/15/22 L&C Park Parking Lot	6.00			1000 460430	340	101000
	Sept 22	09/15/22 L&C Park Restrooms/Field ligh	552.50			1000 460430	340	101000
	Sept 22	09/15/22 214 Buck St. - H2O 25%	9.98			5210 430520	340	101000
	Sept 22	09/15/22 214 Buck St. - Sewer 25%	9.98*			5310 430620	340	101000
	Sept 22	09/15/22 214 Buck St. - PD 50%	19.96			1000 420100	340	101000
	Sept 22	09/15/22 3rd & Park	12.12			1000 430263	340	101000
	Sept 22	09/15/22 421 Airport Rd - SRE 50%	37.20			5610 430300	340	101000
	Sept 22	09/15/22 421 Airport Rd - FD 50%	37.20			1000 420422	340	101000
	Sept 22	09/15/22 Pool	395.55			1000 460445	340	101000
	Sept 22	09/15/22 MBF Well Field	9,573.76			5210 430520	340	101000
	Sept 22	09/15/22 MBF booster station	149.86			5210 430520	340	101000

10/11/22
16:07:52

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Page: 4 of 5
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	Sept 22	09/15/22 Creamery Park (223 Main)	45.70			1000 460430	340	101000
	Sept 22	09/15/22 102 Main Street D-PD	145.73			1000 420100	340	101000
	Sept 22	09/15/22 Dickerson Park	6.35			1000 460430	340	101000
	Sept 22	09/15/22 Water 157 Sewer Works Rd Depo	3.33			5210 430520	340	101000
	Sept 22	09/15/22 Sewer 157 Sewer Works Rd Depo	3.33*			5310 430620	340	101000
	Sept 22	09/15/22 Streets 157 Sewer Works Rd De	3.33			1000 430200	340	101000
	Sept 22	09/15/22 Crksde Mdws Lighting Dist #4	242.53			2440 430263	340	101000
	Sept 22	09/15/22 Crksde Mdws Lighting Dist #4	130.81			2440 430263	340	101000
	Sept 22	09/15/22 Stevensville Cutoff Rd Path	6.00			1000 430263	340	101000
	Sept 22	09/15/22 Twin Creeks Dist #5	416.31			2450 430263	340	101000
	Sept 22	09/15/22 300 Main St seasonal lighting	6.00			1000 430263	340	101000
	Sept 22	09/15/22 206 Buck Fire Dept Lighting	59.88			1000 411201	340	101000
17984		1881 Civic Plus	550.00					
	238348	09/30/22 Admin-Online code hosting	550.00			1000 410550	330	101000
17985		29 STEVENSVILLE NAPA AUTO PARTS	128.42					
	705194	09/21/22 PW- female coupler 1 2 in	16.92			1000 430100	231	101000
	703844	09/13/22 P- Trico titan front premium	63.34*			1000 460430	231	101000
	703844	09/13/22 P- Adapter	2.96			1000 460430	212	101000
	703844	09/13/22 P- blow gun	25.64			1000 460430	212	101000
	701612	08/31/22 PW- z hose end fitting	19.56			1000 430100	231	101000
17986		1889 SWARNA REDDY	99.28					
	Overpayment on water bill. Credit was in the system since April 2022							
	300910-01	10/07/22 W-Imbursement for overpayme	99.28*			5210 430100	340	101000
17987	E	852 CENEX FLEETCARD	3,218.87					
	Fuel for Town departments							
	248634CL	09/30/22 Fuel for Police	618.59			1000 420100	231	101000
	248634CL	09/30/22 Fuel for Fire Dept	635.40			1000 420460	231	101000
	248634CL	09/30/22 Fuel for Public Works	1,964.88			1000 430100	231	101000
17988		1845 Thomson Reuters-West	200.00					
	846932174	09/01/22 PD- Online software	200.00			1000 420100	331	101000
17989		1688 Montana Supreme Court	300.00					
	Registration fee for Fall 2022 Judicial Certification School							
	10/05/22	C- Fall 2022 Judicial Cert	300.00			1000 410360	370	101000

10/11/22
16:07:52

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Page: 5 of 5
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17990		295 BITTERROOT TURF FARM	64.80					
	220663	09/30/22 Cemetary-sod for burials	64.80			1000 430900	220	101000
17991		1890 Amanda Lassiter	630.00					
		PW & Parks Safety clothing						
		09/30/22 Parks- Safety clothing (Tees)	100.00			1000 460410	226	101000
		09/30/22 Parks- Safety clothing (hood)	120.00			1000 460430	226	101000
		09/30/22 Water- safety clothing (tee)	205.00*			5210 430510	226	101000
		09/30/22 Sewer-safety clothing(tees)	205.00*			5310 430610	226	101000
17992		1118 Montana Magistrates Association	200.00					
		Montana Magistrate Association Dues 2022						
		July 1, 2022- June 30, 2023						
		C-MT Magistrate Assoc. dues	200.00			1000 410360	370	101000
		# of Claims	34	Total:				47,197.10
			Total Electronic Claims	3,218.87	Total Non-Electronic Claims	43978.23		

File Attachments for Item:

b. Building Department

MONTHLY REPORT

Building Department

September 2022

<u>Permits Issued</u>	<u>Fees Collected</u>
<u>Building</u> (1 permits)	
1. NSFR	\$0
2. New Commercial Building	\$0
3. Renovation/Remodel	\$50.00
4. Demo	\$0
<u>Electrical</u> (2 permits)	
1. NSFR	\$0
2. New Commercial Building	\$0
3. Renovation/Remodel	\$120.60
4. Demo	\$0
<u>Mechanical</u> (0 permits)	
1. NSFR	\$0
2. New Commercial Building	\$0
3. Renovation/Remodel	\$0
4. Demo	\$0
<u>Plumbing</u> (3 permits)	
1. NSFR	\$0
2. New Commercial Building	\$0
3. Renovation/Remodel	\$169.00
4. Demo	\$0
Total permits issued: 6	Total fees collected: \$339.60
<u>Activities</u>	
1. Inspections and consultations.	
2. Active clearing or archiving old and expired permits, depending on age of activity.	
3. Implement uniform strategies to increase records retention and accessibility thereof.	
<u>Items of Interest</u>	
1. Continued exploration of best ways to universally digitize records and day to day functions to be accessible across pertinent staff for greater efficiency.	

Prepared by Jenelle Berthoud, Town Clerk

File Attachments for Item:

d. Fire Department



STEVENSVILLE FIRE DEPARTMENT

206 BUCK STREET

Activity Report – September 2022

Calls for the Month of September: 52

Calls for Stevensville Town: 20

Calls for Stevensville Rural: 29

Mutual Aid: 3

Medical Response: 39

Fire Calls: 8

Motor Vehicle Crash: 5

Total Calls: 52

Calls for the Year to Date: 498

Calls for Stevensville Town: 194

Calls for Stevensville Rural: 284

Mutual Aid: 20

Missed call: 0

Medical Response: 398

Fire Calls: 81

Motor Vehicle Crash: 19

Total Calls: 498

File Attachments for Item:

e. Police Department

**TOWN OF STEVENSVILLE
POLICE DEPARTMENT ACTIVITY REPORT**

September 2022

MONTHLY REPORT: August 2022 - Police Activity Report

Officers engaged in four (1) arrest in the month of September.

PROACTIVE POLICING, CALLS FOR SERVICE, and Investigations: Call for Service tallies do not include Traffic Citations, Traffic Warnings, Vacation Checks, Extra Patrols or Agency Assists

PERSONNEL WORKLOAD	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22	9/22	10/22	11/22	12/22	Total
PATROL													
Arrests	1	0	6	2	2	0	2	4	1				17
Traffic Citations	2	7	4	4	3	6	1	0	0				27
Traffic Warnings	25	25	18	14	15	32	12	8	3				149
Calls for Service 2021	55	59	63	76	58	95	72	103	83	50	34	36	784
Calls for Service	59	66	69	48	60	67	66	75	52				509
INVESTIGATIONS													
Robbery/Homicide 2021	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery/Homicide	0	0	0	0	0	0	0	0	0				0
Assault 2021	0	0	0	1	1	1	2	1	1	1	0	0	8
Assault	0	1	0	0	1	1	2	1	1				6
Sex Crime 2021	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Crime	0	0	2	0	0	0	0	1	1				3
Burglary/Theft 2021	2	2	1	1	1	2	1	2	4	0	2	1	19
Burglary/Theft	4	0	4	2	2	0	0	1	0				13
Crim Mischief 2021	1	0	0	0	0	0	3	1	0	0	0	0	6
Crim Mischief	3	1	1	0	1	2	3	2	1				13
Fraud 2021	2	0	2	0	0	0	1	0	1	1	1	1	9
Fraud	0	0	0	0	1	1	1	0	1				3
Suspicious Incident 2021	0	0	3	3	1	6	3	1	7	6	0	2	32
Suspicious Incident	4	3	5	1	3	6	6	1	6				29
Disturbance 2021	2	2	6	5	2	2	10	5	3	1	1	3	42
Disturbance	4	6	3	3	4	4	0	4	2				28
Found Property 2021	0	0	1	0	1	2	1	1	0	0	0	1	7
Found Property	0	0	1	0	1	2	0	0	1				4
Traffic Hazard 2020	2	0	1	0	0	2	3	0	1	0	1	0	10
Traffic Hazard	0	0	0	0	2	2	0	0	0				4
Traffic Accidents 2020	0	0	0	0	2	1	3	4	2	1	0	0	13
Traffic Accident	0	0	3	2	3	2	5	1	0				16
Vacation Checks 2020	0	0	0	0	0	4	10	2	1	2	0	0	19
Vacation Checks	0	0	1	0	0	0	1	0	0				2
SPD AGENCY ASSISTS													
Ravalli County S.O	4	6	8	6	6	8	13	8	5				51

File Attachments for Item:

f. Public Works

WO Number	Type	Status	Description	Locations	Assigned To	Requester
001558	CORRECTIVE	Closed	Prune trees on road into Riverside cemetery	Town of Stevensville	Stephen Lassiter	Steve Kruse
001553	SCHEDULED	Closed	Garbage removal and bag replacement	Town of Stevensville	Ian Murray	Steve Kruse
001551	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001549	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001548	SCHEDULED	Closed	Wednesday Manhole Inspection and degreasing and bio treatment	Town of Stevensville Wastewater / Town of Stevensville	Cody Anderson	Steve Kruse
001543	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001541	CORRECTIVE	Closed	Start hauling rock etc from Yoder and build new piles	Town of Stevensville	Glenn Bies Ian Murray	Steve Kruse
001537	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001534	SCHEDULED	Closed	Monday Check all trash can sites for weekend use	Town of Stevensville		Steve Kruse
001533	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001531	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001529	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001528	SCHEDULED	Closed	Hose brush on headworks perforated plate screen		Cody Anderson Dustin Tribby Glenn Bies	Steve Kruse
001527	SCHEDULED	Closed	Garbage removal and bag replacement	Town of Stevensville	Ian Murray	Steve Kruse
001526	CORRECTIVE	Closed	Inspect meter pit for coffee shop in Lange Park, leak?	Water / Town of Stevensville	Cody Anderson Dustin Tribby Ian Murray	Steve Kruse

WO Number	Type	Status	Description	Locations	Assigned To	Requester
001525	CORRECTIVE	Closed	Call in locate, excavate water service at 404 Pine, leaking at curb, maybe	Water / Town of Stevensville	Cody Anderson Dustin Tribby Ian Murray Stephen Lassiter Steve Kruse	Steve Kruse
001524	CORRECTIVE	Closed	Pull meters from parks, make sure they are labeled correctly before putting in meter closet. Bike path, Creamery already done	Water / Town of Stevensville	Cody Anderson Dustin Tribby Ian Murray Stephen Lassiter	Steve Kruse
001522	CORRECTIVE	Closed	Remove brush from Pantry Partners parking lot, need skidsteet, grapple, trailer and dump truck, probably 1 load	Town of Stevensville	Cody Anderson Glenn Bies Ian Murray Stephen Lassiter	Steve Kruse
001521	CORRECTIVE	Closed	Remove boards and tarp at ditch headworks	Town of Stevensville	Cody Anderson	Steve Kruse
001520	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001519	SCHEDULED	Closed	Ditch Maintenance	Town of Stevensville	Cody Anderson Dustin Tribby Ian Murray Steve Kruse	Steve Kruse
001517	CORRECTIVE	Closed	Weedeat ditch East side of reservoir, S Burnt Fk Rd	Town of Stevensville	Glenn Bies Ian Murray Stephen Lassiter	Steve Kruse
001516	CORRECTIVE	Closed	Line of sight tree pruning on Main St	Streets	Stephen Lassiter	Steve Kruse
001513	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001512	SCHEDULED	Closed	Wednesday Manhole Inspection and degreasing and bio treatment	Town of Stevensville Wastewater / Town of Stevensville		Steve Kruse
001509	CORRECTIVE	Closed	Pour concrete pad around valve box entrance to L and C	Town of Stevensville	Cody Anderson Dustin Tribby Ian Murray	Steve Kruse

WO Number	Type	Status	Description	Locations	Assigned To	Requester
001508	SCHEDULED	Closed	Influent and effluent DEQ sampling	23-Headworks Bldg / Wastewater / Town of Stevensville 39-UV Bldg / Wastewater / Town of Stevensville	Cody Anderson Dustin Tribby Glenn Bies	Steve Kruse
001507	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001506	SCHEDULED	Closed	Backup the SCADA Computer	Town of Stevensville Water / Town of Stevensville		Steve Kruse
001504	CORRECTIVE	Closed	Remove flower pots on Main after first freeze, store in Depot	Town of Stevensville	Stephen Lassiter	Steve Kruse
001503	CORRECTIVE	Closed	Install bike rack at Father Ravalli park	Town of Stevensville	Cody Anderson Dustin Tribby Ian Murray Stephen Lassiter	Steve Kruse
001501	CORRECTIVE	Closed	New No Parking sign at Valley Drug handicap site, and restripe walking path to power pole with no parking paint	Streets	Dustin Tribby Ian Murray	Steve Kruse
001500	CORRECTIVE	Closed	Bring mower and weed eater to well house inside fence, clean up for winter	Town of Stevensville	Ian Murray Stephen Lassiter	Steve Kruse
001498	SCHEDULED	Closed	Start and drive plow/sander truck to exercise	Town of Stevensville	Cody Anderson Dustin Tribby Glenn Bies Ian Murray	Steve Kruse
001496	SCHEDULED	Closed	Hand water flower buckets on Main St and Creamery park	Town of Stevensville		Steve Kruse
001494	SCHEDULED	Closed	Monday Check all trash can sites for weekend use	Town of Stevensville		Steve Kruse
001490	CORRECTIVE	Closed	clean out digester 1	Town of Stevensville		Dustin Tribby

WO Number	Type	Status	Description	Locations	Assigned To	Requester
				13-Bioreactor Bldg / Wastewater / Town of Stevensville		
001487	SCHEDULED	Closed	Mowing, weed eating and irrigation for all parks and cemeteries every week	Town of Stevensville		Steve Kruse
001486	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001485	SCHEDULED	Closed	Hose brush on headworks perforated plate screen		Cody Anderson Dustin Tribby Glenn Bies	Steve Kruse
001484	SCHEDULED	Closed	Garbage removal and bag replacement	Town of Stevensville	Ian Murray	Steve Kruse
001482	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001481	SCHEDULED	Closed	Backhoe Status fluids/tires/air filter/filters/clean exterior and interior		Glenn Bies Ian Murray	Steve Kruse
001479	SCHEDULED	Closed	Inspect all trees in all grids	Streets	Ian Murray Stephen Lassiter	Steve Kruse
001478	CORRECTIVE	Closed	Mow right of way E 3rd St, Mel Cooke	Streets	Cody Anderson Dustin Tribby Ian Murray	Steve Kruse
001477	CORRECTIVE	Closed	Utility locate 310 8th St	Streets	Cody Anderson Dustin Tribby Glenn Bies	Steve Kruse
001476	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001475	SCHEDULED	Closed	Wednesday Manhole Inspection and degreasing and bio treatment	Town of Stevensville Wastewater / Town of Stevensville		Steve Kruse
001474	SCHEDULED	Closed	weekly/biweekly cleaning	24-Influent Channel /	Cody Anderson	Steve Kruse

WO Number	Type	Status	Description	Locations	Assigned To	Requester
			of channels, clarifiers and bar screen brush	Wastewater / Town of Stevensville 23-Headworks Bldg / Wastewater / Town of Stevensville 19-Final Clarifier 1 / Wastewater / Town of Stevensville 20-Final Clarifier 2 / Wastewater / Town of Stevensville	Glenn Bies	
001473	SCHEDULED	Closed	Influent and effluent DEQ sampling	23-Headworks Bldg / Wastewater / Town of Stevensville 39-UV Bldg / Wastewater / Town of Stevensville	Cody Anderson Dustin Tribby Glenn Bies	Steve Kruse
001472	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001471	SCHEDULED	Closed	Backup the SCADA Computer	Town of Stevensville Water / Town of Stevensville		Steve Kruse
001470	SCHEDULED	Closed	maintenance jetting of St Mary's/5th Street/Masonic alley	43-Manholes / Wastewater / Town of Stevensville Town of Stevensville Wastewater / Town of Stevensville		Steve Kruse
001469	CORRECTIVE	Closed	Check curb valve at second Pine St location, Glenn could not get it to move on Saturday, get address from him	Water / Town of Stevensville	Cody Anderson Dustin Tribby	Steve Kruse
001468	SCHEDULED	Closed	Mowing, weed eating and irrigation for all parks and cemeteries every week	Town of Stevensville		Steve Kruse
001467	SCHEDULED	Closed	Inspect Mini Excavator			Steve Kruse
001466	SCHEDULED	Closed	Start and drive plow/sander truck to	Town of Stevensville	Cody Anderson Dustin Tribby	Steve Kruse

WO Number	Type	Status	Description	Locations	Assigned To	Requester
			exercise		Glenn Bies Ian Murray	
001465	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001464	SCHEDULED	Closed	Hand water flower buckets on Main St and Creamery park	Town of Stevensville		Steve Kruse
001463	SCHEDULED	Closed	Backup the SCADA Computer	Town of Stevensville Water / Town of Stevensville		Steve Kruse
001462	SCHEDULED	Closed	Inspect skidsteer			Steve Kruse
001461	SCHEDULED	Closed	Monday Check all trash can sites for weekend use	Town of Stevensville		Steve Kruse
001460	CORRECTIVE	Closed	Remove tree from parking spot in front of 316 Main, NW Energy removed due to tree on power line	Town of Stevensville	Cody Anderson Dustin Tribby Ian Murray	Steve Kruse
001459	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001458	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001457	SCHEDULED	Closed	Mowing, weed eating and irrigation for all parks and cemeteries every week	Town of Stevensville		Steve Kruse
001456	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001455	SCHEDULED	Closed	Hose brush on headworks perforated plate screen		Cody Anderson Dustin Tribby Glenn Bies	Steve Kruse
001454	SCHEDULED	Closed	Garbage removal and bag replacement	Town of Stevensville	Ian Murray	Steve Kruse
001453	CORRECTIVE	Closed	Data log 3589 Blacksmith for 3 or 4 days to check for irrigation leak, sprinkly times are 7 am, 11 and 7,	Water / Town of Stevensville	Cody Anderson	Steve Kruse

WO Number	Type	Status	Description	Locations	Assigned To	Requester
			let Melanie know results			
001451	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001450	SCHEDULED	Closed	Ditch Maintenance	Town of Stevensville	Cody Anderson Dustin Tribby Ian Murray Steve Kruse	Steve Kruse
001449	CORRECTIVE	Closed	Reinstall pump house roof at Maplewood	Town of Stevensville	Dustin Tribby	Steve Kruse
001447	CORRECTIVE	Closed	Curb shutoff on Saturday for homeowner plumbing repair 424 Pine 9:00 am	Water / Town of Stevensville	Glenn Bies	Steve Kruse
001446	CORRECTIVE	Closed	Burial 9/12/22 at Riverside, 3:00 PM	Town of Stevensville	Cody Anderson Dustin Tribby Ian Murray Stephen Lassiter	Steve Kruse
001445	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001443	SCHEDULED	Closed	weekly/biweekly cleaning of channels, clarifiers and bar screen brush	24-Influent Channel / Wastewater / Town of Stevensville 23-Headworks Bldg / Wastewater / Town of Stevensville 19-Final Clarifier 1 / Wastewater / Town of Stevensville 20-Final Clarifier 2 / Wastewater / Town of Stevensville	Cody Anderson Glenn Bies	Steve Kruse
001442	CORRECTIVE	Closed	Use submersible to drain splashpad tank, in order to refill for possible openng	Town of Stevensville	Cody Anderson Dustin Tribby Stephen Lassiter Steve Kruse	Steve Kruse
001441	CORRECTIVE	Closed	Fill generator at wellhouse and WWTP with diesel, do not overfill	Water / Town of Stevensville	Cody Anderson Dustin Tribby	Steve Kruse

WO Number	Type	Status	Description	Locations	Assigned To	Requester
001440	SCHEDULED	Closed	Influent and effluent DEQ sampling	23-Headworks Bldg / Wastewater / Town of Stevensville 39-UV Bldg / Wastewater / Town of Stevensville	Cody Anderson Dustin Tribby Glenn Bies	Steve Kruse
001439	SCHEDULED	Closed	Open and check condition of restrooms everyday	Town of Stevensville	Ian Murray	Steve Kruse
001437	SCHEDULED	Closed	Mowing, weed eating and irrigation for all parks and cemeteries every week	Town of Stevensville		Steve Kruse
001436	SCHEDULED	Closed	Start and drive plow/sander truck to exercise	Town of Stevensville	Cody Anderson Dustin Tribby Glenn Bies Ian Murray	Steve Kruse
001434	SCHEDULED	Closed	Hand water flower buckets on Main St and Creamery park	Town of Stevensville		Steve Kruse
001433	SCHEDULED	Closed	Backup the SCADA Computer	Town of Stevensville Water / Town of Stevensville		Steve Kruse
001432	SCHEDULED	Closed	Monday Check all trash can sites for weekend use	Town of Stevensville		Steve Kruse
001429	CORRECTIVE	Closed	Pull roof on pump house at Maplewood for pump and motor pull	Town of Stevensville	Cody Anderson Dustin Tribby Glenn Bies Ian Murray	Steve Kruse
001428	CORRECTIVE	Closed	Pull bank B and reconnect bulb under the sensor, showing a fault right now	Wastewater / Town of Stevensville	Cody Anderson Dustin Tribby Glenn Bies	Steve Kruse
001424	SCHEDULED	Closed	Garbage removal and bag replacement	Town of Stevensville	Ian Murray	Steve Kruse
001423	CORRECTIVE	Closed	Pick up 23 candles at Fort Owen	Town of Stevensville	Cody Anderson Dustin Tribby Glenn Bies Ian Murray	Steve Kruse

WO Number	Type	Status	Description	Locations	Assigned To	Requester
001422	SCHEDULED	Closed	Put CL17 at Reservoir through cleaning cycle and clean			Steve Kruse
001421	SCHEDULED	Closed	Switch UV banks		Cody Anderson Dustin Tribby Glenn Bies	Steve Kruse
001419	SCHEDULED	Closed	Remove sediment/rags/rocks from in front of bar screen	23-Headworks Bldg / Wastewater / Town of Stevensville	Cody Anderson Dustin Tribby Glenn Bies Ian Murray	Steve Kruse
001418	SCHEDULED	Closed	Grease Huber sludge press		Glenn Bies	Steve Kruse
001417	SCHEDULED	Closed	Inspect condition of tree bricks and rocks on all trees on Main St and report any work needing done	Streets	Stephen Lassiter	Steve Kruse
001415	SCHEDULED	Closed	Grrease perf screen and influent pumps		Glenn Bies	Steve Kruse
001414	SCHEDULED	Closed	Grease press during operating season		Glenn Bies	Steve Kruse
001413	CORRECTIVE	Closed	Run Splashpad to test ttraction	Town of Stevensville	Dustin Tribby Steve Kruse	Steve Kruse
001412	CORRECTIVE	Closed	Urn burial Maplewood Saturday 2:00	Town of Stevensville	Dustin Tribby Glenn Bies	Steve Kruse
001384	CORRECTIVE	Closed	Clean old grout up at pool and prep for crack sealing	Town of Stevensville	Cody Anderson Dustin Tribby Ian Murray Stephen Lassiter	Steve Kruse
001297	CORRECTIVE	Closed	Clean all buildings and organize and inventory all materials, discard old product. Paint, lubes, chemicals and clearly label all materials	Town of Stevensville		Steve Kruse

WO Number	Type	Status	Description	Locations	Assigned To	Requester
001229	CORRECTIVE	Closed	Locate replacement plow hydraulic cylinder for snow plow, rebuild or junk yard	Mobile / Town of Stevensville	Dustin Tribby Glenn Bies Steve Kruse	Steve Kruse

TOWN OF STEVENSVILLE PUBLIC WORKS ACTIVITY REPORT September, 2022

UTILITIES REPORT

	<i>This Month</i>	<i>Last Month</i>
<i>Gallons Produced</i>	25,754,000	36,051,000

- 💧 Total Metered/Unmetered Usage 12,203,060
- 💧 Monthly, weekly and Annual reports to the state
- 💧 Monthly Meter Readings
- 💧 Unread Meters: 162
- 💧 Satisfied Permit reporting and testing requirements

Waste Water Treatment

	<i>This Month</i>	<i>Last Month</i>
<i>Gallons Treated</i>	5,268,000	5,285,027

- 💧 State Reports and EPA, weekly monthly and Annual samples taken and reports submitted.
- 💧 Wasting to drying beds
- 💧 Bi-annual Bac-T test
- 💧 Satisfied Permit reporting, testing and regulatory requirements

○

OTHER

- 💧 Preemptive Sanitary Sewer Jetting in all Grids
- 💧 Meter reads and billing cycle
- 💧 Pool grout repair
- 💧 Brought Well 1 into operable condition
- 💧 Replaced failed well pump at Maplewood, warranty
- 💧 Storm drain inspections and scheduled vac truck
- 💧 Repaired and prepped snow removal equipment
- 💧 Winterization and removal of meters from all Parks
- 💧 Street maintenance, potholes, sign installation and replacement
- 💧 Main Street sweeping schedule weekly early Friday mornings
- 💧 Garbage removal all grids
- 💧 Stocking plant with sand, rock, gravel etc
- 💧 Operation of parks and rest rooms
- 💧 Ditch maintenance and planning for co-op covering of ditch, winterized headworks
- 💧 Water and Waste plants rounds
- 💧 Repaired 3 major water leaks

- 💧 Trouble calls, 3 sewer
- 💧 Utility Locates
- 💧 Storm drain maintenance, plan on vac truck in October
- 💧 Pool winterized
- 💧 2 3rd party contractor locates
- 💧 Meter replacements, received 25 meter registers, started replacing failed meters
- 💧 Hazard tree inspection and mitigation, pruning for traffic line of sight and clearance
- 💧 Removed flower pots on Main St
- 💧 Vehicle Maintenance
- 💧 Park building maintenance and winterize
- 💧 Trouble Calls
- 💧 Cemetery locates and 3 burials
- 💧 Coordinating with engineers, vendors to investigate pumping activity at wellhouse, pumps not keeping up with demand during watering hours. Propose an engineering report on solutions
- 💧 Pavillion maintenance and repair
- 💧 Repired 2 water main valves in streets
- 💧 Coordinated with Mayor and Finance and engineer to start ARPA grant funding

File Attachments for Item:

a. Discussion/Decision: Rephrasing Request of Twin Creeks Subdivision Phase 3, Reduction of R-1 Lots and Increase of Common Area



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Public Hearing
Person Submitting the Agenda Item:	Mayor Gibson
Second Person Submitting the Agenda Item:	Ron Ewart, Land Use Planner, PCI
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	10/13/2022
Agenda Topic:	Discussion/Decision: Rephasing Request of Twin Creeks Subdivision Phase 3, Reduction of R-1 Lots and Increase of Common Area
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	10/13/2022
Notes:	

Missoula Office
3115 Russell Street • PO Box 1750 • Missoula, Montana 59806
406-728-1880 • fax 406-728-0276

Hamilton Office
1713 N. First Street • Hamilton, Montana 59840
406-363-1201 • fax 406-363-1215

September 21, 2022

Town of Stevensville
Mayor and City Council
206 Buck Street
Stevensville, MT 59870

RE: Twin Creeks, Phase 3 Rephasing Plan

Dear Mayor Gibson and Councilors,

We respectfully request to rephase Phase 3 of the Twin Creeks subdivision, with no changes to the property's R-1 single-family residential zoning requirements nor to the final plat filing deadlines of either Phase 2 or 3. This rephasing plan would delete a total of 15 lots in Phase 3 and would increase the total amount of common area from about 3 acres to 6.6 acres. No changes are proposed to Phase 2. However, we will explain the development plans and site data in a comprehensive context of both Phases 2 and 3, as those phases cover the area still be constructed.

This proposed rephasing plan is better for the environment than the existing, approved preliminary design. Approximately 1300 linear feet of roadway and utilities will not have to be constructed and installed. It would lessen the lotted area and more than double the amount of common area, thereby preserving more of the existing open space. All owners within Twin Creeks, including those in Phase 1, will be able to use and recreate in the common area.

The 2.0 acres outside of, but adjacent to the south of, the original 40.27-acre tract to be subdivided was earlier included in the approved preliminary plat and consisted of 9 lots. The 2.0 acres now has different owners than when the subdivision was approved, and this parcel will no longer be part of the subdivision. Legal access will continue to be permitted to the 2.0-acre property.

The original 2007 preliminary plat approval of Twin Creeks was for 117 single-family lots on 42.27 acres. The end result is that with this proposal, there will be a total of 102 lots on 40.27 acres.

Phase 1, which consisted of 53 lots on 17.9 acres, was filed in 2014 and is built out. The final plat filing deadline for Phase 2 is January 25, 2024. The filing deadline for Phase 3 is January 15, 2026.

The approved density of Phases 2 and 3, including the outside 2.0 acres was 64 lots on 24.37 acres, or 2.63 homes per acre. With this proposal, the total area in Phases 2 and 3 decreases to 22.37 acres and the number of lots decreases to 49. So- the density of Phases 2 and 3, without the 2.0 acres and without the 15 lots, goes from 2.63 homes per acre down to 2.19 homes per acre.

Two neighboring parcels, located to the south and to the southwest of the subdivision, share an existing private access easement southward on Cimarron Lane. This easement, and any & all rights of access, will continue to be respected.

Approvals Timeline

Twin Creeks Preliminary Plat approved November 26, 2007
Phase1 (Correction) plat filed June 26, 2014
Phase 2-3 Rephasing Plan approved May 13, 2021
Final Plat Filing Deadline of Phase 2- January 25, 2024
Final Plat Filing Deadline of Phase 3: January 15, 2026

Phases 2 and 3 Data	As Approved	As Proposed
Number of lots:	64 lots	49 lots
Area in Lots:	Approx. 15 ac.	11.32 ac.
Area in Roads:	Approx. 5 ac.	4.08 ac.
Total Common Area:	Approx. 3 ac.	6.61 ac.
Overall Density:	2.63 homes/ ac.	2.19 homes/ ac.
Total Area:	24.37 ac.	22.37 ac.

Thank you very much for your time and review. I would be happy to meet with any interested persons or to provide additional information and answer questions. When we know the date of our public meeting, so as to inform the neighborhood I plan to send a copy of this letter and attachments to the lot owners in Twin Creeks, Phase 1 and to the surrounding property owners.

Sincerely,



Ron Ewart



Land Use Planner

Professional Consultants Inc.

3115 Russell St / PO Box 1750

Missoula, MT 59806

Office- (406) 728-1880

rone@pcimontana.com

Attachments

- Aerial Map
- Filed Plat of Twin Creeks, Phase 1
- Proposed Preliminary Plat of Twin Creeks, Phases 2 and 3
- Approved Rephasing Plan of Twin Creeks, Phases 2 and 3
- Proposed Rephasing Plan of Twin Creeks, Phase 3
- Town of Stevensville Fee Schedule

TWIN CREEKS, PHASES 2 & 3

AERIAL MAP

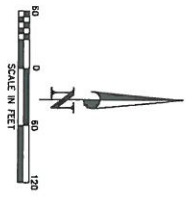


Professional Consultants Inc.
Engineers, Surveyors, Planners, Mappers





PRELIMINARY PLAT
TWIN CREEKS, PHASES 2 & 3
 LOCATED IN SECTION 35, T. 9N., R. 20W., P.M.M.,
 RAVALLI COUNTY, MONTANA



OWNER/APPLICANT
 JAMES C. BROWN

DATE OF BEARING / VERTICAL DATUM
 MONTANA STATE PLUMBING / NAVD83

ZONING
 R1

DEVELOPMENT SUMMARY PHASES 2 & 3
 NET LOTTED AREA = 1132.1 ACRES
 COMMON AREA 1 = 4.87 ACRES
 COMMON AREA 2 = 4.32 ACRES
 TOTAL AREA = 1141.29 ACRES

CA1 AND CAO DEDICATED WITH FILING OF PHASE 3

PHASING PLAN
 PHASE 2 - FILED BY JANUARY 15, 2020
 PHASE 3 - FILED BY JANUARY 15, 2020

LEGAL DESCRIPTION
 S35, 1/4M, R. 20W., ACRES 2.301, NINE INDEXT, CS 866021, T. 9N., LESS
 0.288 PLAT TWIN CREEKS PHASE 2 & 3

ENGINEER
 PROFESSIONAL CONSULTANTS, INC.

SURVEYOR'S CERTIFICATION

TOBY DUMONT, P.L.S.
 M.T. REG. NO. 129715

TWIN CREEKS SUBDIVISION PHASES 2 & 3	PROJECT # 1022-20 SHEET NO. 1 CHECKED BY DRAWN BY DATE
	PROFESSIONAL CONSULTANTS, INC. 1000 1/2 AVENUE S. STE. 100 HELENA, MT 59601 TEL: (406) 261-1111 FAX: (406) 261-1112 WWW.PCICONSULTANTS.COM
SEPT. 19, 2022 PRELIM. PLAT 1	STEVENSVILLE, MT RAVALLI COUNTY



TWIN CREEKS PHASE 1

Stevensville Town Council
APPROVED
 Date 5-13-21

AS PROPOSED

LEGEND

- PHASE 2
- PHASE 3
- COMMON AREA (PHASE 3)
- COMMON AREA

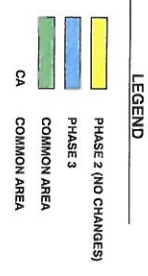
FINAL PLAT FILING DEADLINES:
 PHASE 2 - JANUARY 15, 2022
 PHASE 3 - JANUARY 15, 2026



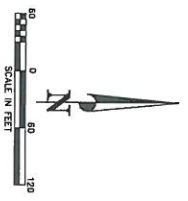
APPROVED 1	APR 26 2021	TWIN CREEKS, PHASES 2 & 3 PHASE 2 & 3	STEVENSVILLE, MT	RAVALL COUNTY
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TWIN CREEKS, PHASES 2 & 3 REPHASING PLAN AS-PROPOSED



- FINAL PLAT FILING DEADLINES:**
- PHASE 2 - JANUARY 26, 2024
 - PHASE 3 - JANUARY 15, 2026
 - CA1 AND CA2 DEDICATED WITH FILING OF PHASE 3



<p>PROJECT # 2022-23</p> <p>DATE 08/17/22</p> <p>DESIGNER</p> <p>DRAWN</p> <p>CHECKED</p> <p>APPROVED</p>	<p>TWIN CREEKS SUBDIVISION</p> <p>PHASES 2 & 3</p> <p>STEVENSVILLE, MT RAVALLI COUNTY</p>	<p>Professional Consultants, Inc.</p> <p>1000 N. 10th Street, Suite 100 Stevensville, MT 59759 Phone: (406) 339-1111 Fax: (406) 339-1112 www.pci-inc.com</p>
<p>SEPT. 19, 2022</p> <p>AS-PROPOSED</p> <p>1</p>		

File Attachments for Item:

a. Discussion/Decision: Second Reading of Ordinance No. 170 an Ordinance Adopting Revised Building and Technical Codes Required by the State of Montana by Amending Chapter 6 of the Stevensville MT Municipal Code

ORDINANCE NO. 170

AN ORDINANCE ADOPTING REVISED BUILDING AND TECHNICAL CODES AS ADOPTED AND REQUIRED BY THE STATE OF MONTANA BY AMENDING CHAPTER 6 OF THE STEVENSVILLE, MONTANA MUNICIPAL CODE

SECTION 1. Article VI, Sec. 6-102 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Building Code, 2018 edition,” to the “International Building Code, 2021 edition.”

Section 2. Article IV, Sec. 6-78 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Residential Code, 2018 edition,” to the “International Residential Code, 2021 edition.”

Section 3. Article VII, Sec. 6-156 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Energy Conservation Code, 2018 edition,” to the “International Energy Conservation Code, 2021 edition.”

Section 4. Article VI, Sec. 6-135 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Existing Building Code, 2018 edition,” to the “International Existing Building Code, 2021 edition.”

Section 5. Article XII, Sec. 6-280 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Mechanical Code, 2018 edition,” to the “International Mechanical Code, 2021 edition.”

Section 6. Article XII, Sec. 6-238 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Fuel Gas Code, 2018 edition,” to the “International Fuel Gas Code, 2021 edition.”

Section 7. Article XII, Sec. 6-315 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Swimming Pool & Spa Code, 2018 edition,” to the “International Swimming Pool & Spa Code, 2021 edition.”


Section 8. Article XIII, Sec. 6-311 of the Stevensville, Montana Municipal Code shall be amended by changing the “Uniform Plumbing Code, 2018 edition,” to the “Uniform Plumbing Code, 2021 edition.”

Section 9. Article VIII, Sec. 6-183 of the Stevensville, Montana Municipal Code shall be amended by changing the “National Electrical Code,” to the “National Electrical Code, 2020 edition.”

Passed on First Reading by the Stevensville Town Council this 22 day of September, 2022.

APPROVED:

ATTEST:



Steve Gibson, Mayor



Jenelle S. Berthoud, Town Clerk

Passed and Adopted on Second Reading by the Stevensville Town Council this ____ day of _____, 2022.

APPROVED:

ATTEST:

Steve Gibson, Mayor

Jenelle S. Berthoud, Town Clerk



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Public Hearing
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	Jenelle Berthoud
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	10/13/2022
Agenda Topic:	Discussion/Decision: Second Reading of Ordinance No. 170 an Ordinance Adopting Revised Building and Technical Codes Required by the State of Montana by Amending Chapter 6 of the Stevensville MT Municipal Code
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	10/13/2022
Notes:	

File Attachments for Item:

a. Discussion/Decision: Cross Walk and Street Access at South Avenue and Main Street



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Meghann Staat
Second Person Submitting the Agenda Item:	
Submitter Title:	Citizen
Submitter Phone:	406-546-9232
Submitter Email:	Meikana21@hotmail.com
Requested Council Meeting Date for Item:	10/13/2022
Agenda Topic:	Discussion/Decision: Cross Walk and Street Access at South Avenue and Main Street
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Choose an item.
If Approved, Meeting Date for Consideration:	10/13/2022
Notes:	

To whom it may concern:

9/15/22

I am writing this letter in regard to the Main Street/ South Ave junction in Stevensville. I have lived on South Ave for 7 years now, and Stevensville my entire life.

The first item that I would like to discuss is the lack of a posted speed limit. In the last 2 years I have noticed an increase in traffic as well as increased speed. We have children, pets and many walkers and they shouldn't have to jump in someone's yard every time someone barrels down the road.

The second item I would like to discuss is the lack of a crosswalk across South adjacent to Main. Especially during school time, there are several children walking for lunch and they should have a safe passage to get across the street. That area is already hard to see because of the trees so a crosswalk would be very helpful.

The last item that I would like to discuss is the entrance/exit to the Burnt Fork Market located at the top of South. The entrance has been dangerous and at one point was blocked off. The store has 3 other entrance/exits and this is not necessary. I drive down this street everyday and 9 times out of 10 someone is veering sideways from Main trying to go into the parking lot or they are flying out not paying attention to the traffic flowing toward Main. This area is already congested with the cars parked on the street and limiting a turn there would be beneficial for many reasons in my opinion.

Thank you for your time.

Meghann Staat

File Attachments for Item:

b. Discussion/Decision: Installation of a Yield Sign at the Corner of E. 3rd Street and Railroad Avenue



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Officer Todd Schafer
Second Person Submitting the Agenda Item:	
Submitter Title:	Staff
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	10/13/2022
Agenda Topic:	Discussion/Decision: Installation of a Yield Sign at the Corner of E. 3 rd Street and Railroad Avenue
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	10/13/2022
Notes:	This intersection is heavily used during school hours, the installation of a yield sign at the corner of E. 3 rd Street and Railroad Ave. would help reduce the number of near accidents, traffic violations and congestion that is occurring at this time.