



**Stevensville Airport Board Meeting
Agenda for
TUESDAY, SEPTEMBER 15, 2026
6:30 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Approval of Minutes
 - a. Airport Meeting Minutes 07/14/2026
3. Financial Reports
4. Engineers Report
5. New Business
 - a. Discuss and Make Recommendations on how TEDD Funds Could be Spent
 - b. Discuss Annual Airport Budget and Review Overall Annual Deficit
 - c. Discuss and Make Recommendations on How to Mitigate Annual Airport Deficit- Including Proposed Town-Owned T-Hangars
 - d. Discussion/Decision: On Stevensville Rural Fire Department's Proposal to Build a New Station at the Airport
 - e. Discuss Alleged Access Agreement at 650 Hollibaugh Road
6. Airport Manager's Report
7. Public Comments
8. Adjournment

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.

File Attachments for Item:

a. Airport Meeting Minutes 07/14/2026

Airport Board Meeting 07/14/2026

Present: Rich, Jim, Melissa , Craig

Absent: Alex, Brad

Present as well: Brian, Mayor Crews, Jerry

Discussion/decision maintenance and storage SRE building

Craig gave historical overview. Fire department was allowed a 10x35 ft space after the fires of 2017 after several months of negotiations with the FAA Diane Silson by Craig Thomas. Use would be allowed On conditions the airport would be compensated at fair market value for such space which could be offset by services rendered. After change of administration from Crews to Dewey a MOU between the fire department and airport was never completed.

A lease agreement was established between the USFS for storage.

Since 2017 the fire department now is using half of the building, heating is required, expensive lights have been installed, and other use maintenance is needed to doors and lights used almost entirely by the fire department. These costly additions are outside the original intended use and cause additional cost to the operation of the airport.

Mayor Crews, who was party to the original agreement, has agreed to create a MOU reestablishing the original intent.

A motion to this effect was by Jim Johnson and seconded by Rich Perry. Motion carried unanimously.

Engineering report was by Brian contract asphalt rehab will probably take two weeks to complete late August.

Item airport standards to continue as Brad was not present.

Managers' report Brian

Fuel tested and good in new tank. Old tank not removed yet.

General discussion of airport operations ensued.

Motion to Adjournment passed.

File Attachments for Item:

a. Discuss and Make Recommendations on how TEDD Funds Could be Spent



**Town of Stevensville
Airport Board
Agenda Item Request**

To be submitted at least 8 days prior to the scheduled meeting

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Brian Germane
Second Person Submitting the Agenda Item:	
Submitter Title:	Department Head
Submitter Phone:	406-880-3361
Submitter Email:	airportmanager@townofstevensville.gov
Requested Council Meeting Date for Item:	
Agenda Topic:	Discuss and make recommendations on how TEDD funds could be spent
Backup Documents Attached?	No
If no, why not?	No documents available – brainstorming session
Approved/Disapproved by the Board Chair?	Approved
If Approved, Meeting Date for Consideration:	NA
Notes:	

File Attachments for Item:

b. Discuss Annual Airport Budget and Review Overall Annual Deficit



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Requested Council Meeting Date for Item:	
Agenda Topic:	Discuss annual Airport budget and review overall annual deficit.
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved by the Board Chair?	Approved
If Approved, Meeting Date for Consideration:	NA
Notes:	

09/10/26
17:51:24

TOWN OF STEVENSVILLE
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 26

Page: 1 of 2
Report ID: B100C

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2311 TARGETED ECONOMIC DEVELOPMENT DISTRICT							
430000 Public Works/Airport Admin							
430300 Airport							
350	Professional Services	0.00	0.00	33,209.00	33,209.00	33,209.00	0%
	Account Total:	0.00	0.00	33,209.00	33,209.00	33,209.00	0%
	Account Group Total:	0.00	0.00	33,209.00	33,209.00	33,209.00	0%
520000 Other Financing Uses							
521000 Interfund Operating Transfers Out							
820	Transfers to Other Funds	0.00	0.00	7,165.00	7,165.00	7,165.00	0%
	Account Total:	0.00	0.00	7,165.00	7,165.00	7,165.00	0%
	Account Group Total:	0.00	0.00	7,165.00	7,165.00	7,165.00	0%
	Fund Total:	0.00	0.00	40,374.00	40,374.00	40,374.00	0%
5610 AIRPORT							
430000 Public Works/Airport Admin							
430300 Airport							
110	Salaries and Wages	146.18	2,949.20	16,370.00	16,370.00	13,420.80	16%
140	Employer Contributions	49.13	479.09	2,340.00	2,340.00	1,860.91	20%
210	Office Supplies & Materials	0.00	0.00	125.00	125.00	125.00	0%
220	Operating Supplies	0.00	175.96	500.00	500.00	324.04	35%
230	Repair & Maintenance Supplies	0.00	13.40	700.00	700.00	686.60	2%
231	Gas, Oil, Diesel Fuel, Grease,	0.00	0.00	250.00	250.00	250.00	0%
232	Motor Vehicle Repair & Maintenance	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
236	Tires and Tubes	0.00	0.00	1,200.00	1,200.00	1,200.00	0%
253	Aviation Fuel for Sale	0.00	27,577.43	75,000.00	75,000.00	47,422.57	37%
311	Postage, Box Rent, etc.	0.00	0.00	175.00	175.00	175.00	0%
320	Printing, Duplicating, Typing &	3.34	10.95	50.00	50.00	39.05	22%
331	Computer Software / Websites	0.00	57.94	1,680.00	1,680.00	1,622.06	3%
332	Publication of Formal & Legal	0.00	0.00	50.00	50.00	50.00	0%
333	Payroll Service/Website	0.00	41.32	260.00	260.00	218.68	16%
334	BMS / Muni-Code	15.16	284.98	430.00	430.00	145.02	66%
335	Memberships & Registration Fees	0.00	0.00	185.00	185.00	185.00	0%
340	Utility Services	0.00	318.16	3,200.00	3,200.00	2,881.84	10%
345	Telephone & Internet	69.99	413.05	1,800.00	1,800.00	1,386.95	23%
350	Professional Services	0.00	0.00	2,600.00	2,600.00	2,600.00	0%
352	Legal Services	0.00	275.00	3,000.00	3,000.00	2,725.00	9%
353	Accounting and Auditing	0.00	0.00	1,375.00	1,375.00	1,375.00	0%
356	Information Technology Services	49.16	146.49	1,344.00	1,344.00	1,197.51	11%
360	Repair & Maintenance Services	0.00	108.98	12,000.00	12,000.00	11,891.02	1%
510	Insurance	0.00	3,647.42	6,450.00	6,450.00	2,802.58	57%
940	Machinery & Equipment	0.00	1,828.34	1,700.00	1,700.00	-128.34	108%
	Account Total:	332.96	38,327.71	133,784.00	133,784.00	95,456.29	29%
	Account Group Total:	332.96	38,327.71	133,784.00	133,784.00	95,456.29	29%

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5610 AIRPORT							
490000 Debt Service Reserve							
490500 Other Debt Service Payments							
	610 Principal	0.00	7,100.00	7,300.00	7,300.00	200.00	97%
	620 Interest	0.00	64.68	65.00	65.00	0.32	100%
	Account Total:	0.00	7,164.68	7,365.00	7,365.00	200.32	97%
	Account Group Total:	0.00	7,164.68	7,365.00	7,365.00	200.32	97%
	Fund Total:	332.96	45,492.39	141,149.00	141,149.00	95,656.61	32%
5620 AIRPORT PROJECT							
430000 Public Works/Airport Admin							
430300 Airport							
	350 Professional Services	0.00	0.00	19,352.00	19,352.00	19,352.00	0%
	940 Machinery & Equipment	0.00	57,600.00	0.00	0.00	-57,600.00	0%
	950 Construction	0.00	0.00	413,435.00	413,435.00	413,435.00	0%
	Account Total:	0.00	57,600.00	432,787.00	432,787.00	375,187.00	13%
	Account Group Total:	0.00	57,600.00	432,787.00	432,787.00	375,187.00	13%
	Fund Total:	0.00	57,600.00	432,787.00	432,787.00	375,187.00	13%
	Grand Total:	332.96	103,092.39	614,310.00	614,310.00	511,217.61	17%

New Budget FY 26/27 Revenue

Fund	Fund Description	Account	Account Description	Estimated Revenue	
5610	AIRPORT	311010	Real Property Taxes	3,800.00	
5610	AIRPORT	343062	Aviation Fuel	100,810.00	
5610	AIRPORT	343063	Tie Down Fees	0.00	
5610	AIRPORT	343064	Hanger and Land Lease	14,000.00	\$0.06 leases increased by 10%
5610	AIRPORT	343065	User and Business Fees	7,500.00	
5610	AIRPORT	360000	MISCELLANEOUS REVENUE	0.00	
5610	AIRPORT	371010	Investment Earnings	1,500.00	
5610	AIRPORT	383000	Interfund Operating Transfer In	0.00	

TOTAL \$127,610.00

File Attachments for Item:

c. Discuss and Make Recommendations on How to Mitigate Annual Airport Deficit-Including
Proposed Town-Owned T-Hangars



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Submitter Title:	Department Head
Submitter Phone:	406-880-3361
Submitter Email:	airportmanager@townofstevensville.gov
Requested Council Meeting Date for Item:	
Agenda Topic:	Discuss and make recommendations on how to mitigate annual Airport deficit – including proposed Town-owned T-Hangars
Backup Documents Attached?	No
If no, why not?	No documents available – brainstorming session
Approved/Disapproved by the Board Chair?	Approved
If Approved, Meeting Date for Consideration:	NA
Notes:	

File Attachments for Item:

d. Discussion/Decision: On Stevensville Rural Fire Department's Proposal to Build a New Station at the Airport



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Requested Council Meeting Date for Item:	
Agenda Topic:	Discussion/decision on Stevensville Rural Fire Department's proposal to build a new station at the Airport
Backup Documents Attached?	No
If no, why not?	No documents available
Approved/Disapproved by the Board Chair?	Approved
If Approved, Meeting Date for Consideration:	NA
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File Attachments for Item:

e. Discuss Alleged Access Agreement at 650 Hollibaugh Road



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Submitter Email:	airportmanager@townofstevensville.gov
Requested Council Meeting Date for Item:	
Agenda Topic:	Discuss alleged access agreement at 650 Hollibaugh Rd.
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved by the Board Chair?	Approved
If Approved, Meeting Date for Consideration:	NA
Notes:	

