



**Stevensville Ad Hoc Budget Committee  
Agenda for  
TUESDAY, AUGUST 13, 2019  
7:00 PM**

Budget Committee Members: Jim Chandler, Kendra Ruff, Stan Schweissing

1. Call to Order
2. Discussion/Recommendation on the Following Items
  - a. Fiscal Year 2020 Mayor's Proposed Budget
3. Public Comment
4. Adjournment

**Guidelines for Public Comment**

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.





*Town of*  
**STEVENSVILLE**  
*Montana*



**PROPOSED BUDGET**  
**FOR FISCAL YEAR 2020**  
**JULY 1, 2019 TO JUNE 30, 2020**

TOWN OF STEVENSVILLE, MONTANA

### FY2020 Staffing Changes

We strive to maintain service levels with our growing community. We have a strategic approach to staffing this year and have developed staffing plans to address our staffing needs on a Citywide level. Going forward, we hope these plans will become more refined and predictable for the organization and community,

	Current FY19	Recommended Changes FY20	FY20 Total
<b>General Government</b>			
Administration & Finance	1.7	(.50)	1.20
Municipal Court	.75	-	.75
Town Attorney	.15	-	.15
	<b>2.60</b>	<b>(.50)</b>	<b>2.10</b>
<b>Public Safety</b>			
Police	4.00	1.0	5.00
Fire	.50	-	.50
Building Inspection	.70	-	.70
	<b>5.20</b>	<b>1.0</b>	<b>6.20</b>
<b>Public Services</b>			
Public Works General	1.00	0.50	1.50
Water	2.38	0.25	2.63
Wastewater	2.36	0.25	2.61
	<b>5.75</b>	<b>1.00</b>	<b>6.40</b>
<b>Public Welfare</b>			
Parks and Recreation	1.20	-	1.20
Economic Development	.10	-	0.10
	<b>1.30</b>	<b>0.00</b>	<b>1.30</b>
<b>Total Employees</b>	<b>14.85</b>	<b>1.50</b>	<b>16.35</b>

## Organizational Chart

# Fund Summaries

# Fund Summaries

The purpose of fund summaries is to capture and detail the financial condition of each Town fund. A fund summary provides information on revenues, expenditures and ending funds available. In addition, it functions as a planning mechanism, as it allows expenditures to be matched to available revenues and/or fund balance. Fund summaries also identify components of funds available and anticipated uses. It is important to note that sources and uses are always balanced because a fund's sources either are expended, become restricted, committed or assigned, or become unrestricted (unreserved or undesignated) funds available.

Town funds can be divided into three categories: governmental funds, proprietary funds and fiduciary funds. By maintaining separate funds, the Town is able to comply with laws that require certain money to be spent for specific purposes.

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 1000 GENERAL

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
310000 TAXES		
312000 P & I on Delinquent Taxes	1,100	805
314140 Local Option Tax	58,163	60,725
Group:	59,263	61,530
320000 LICENSES AND PERMITS		
322010 Alcohol Beverage Licenses and Permits	1,700	2,050
322030 Franchise Fees	9,385	8,500
323030 Animal Licenses	255	250
323050 Business Licenses	4,725	10,000
323052 Alarm Permits		5,000
323054 Dump Permits		1,625
323056 Special Event Permits		1,920
Group:	16,065	29,345
330000		
334120 Treasure State Endowment Program (TSEP)		300
335120 Gambling Machine Permits	5,700	5,538
335230 State Entitlement Share (HB124)	200,310	208,597
337000 Local Grants		5,000
Group:	206,010	219,435
340000 CHARGES FOR SERVICES		
342000 Public Safety		2,000
342010 Law Enforcement	5,593	5,410
342020 Fire Protection	1,500	1,500
343010 Street and Roadway Charges		2,500
343310 Cemetery Charges	1,350	0
343320 Sale of Cemetery Plots	2,100	2,000
343340 Opening and Closing Charges	7,800	4,000
346030 Swimming Pool Fees	16,967	22,014
346050 Culture & Recreation Park Fees	343	300
Group:	35,653	39,724
350000 FINES AND FORFEITURES		
351030 City Courts	10,651	17,750
Group:	10,651	17,750
360000 MISCELLANEOUS REVENUE		
360000 MISCELLANEOUS REVENUE	56	0
361000 Rents/Leases	11,000	6,000
362000 Other Miscellaneous Revenue	1,944	0
365000 Contributions and Donations	4,922	0
Group:	17,922	6,000



TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 1000 GENERAL

Account	Previous Year Actual	Final Budget
-----	-----	-----
370000 INVESTMENT AND ROYALTY EARNINGS		
371010 Investment Earni ngs	15	19
	Group:	15
380000 Other Financing Sources		
383000 Interfund Operating Transfer In	29,000	0
	Group:	29,000
Total Revenues	374,579	373,803
Expendi tures		
410000 General Government		
410200 Executive Services		
110 Salaries and Wages	1,562	5,850
140 Employer Contributions	260	979
210 Office Supplies & Materials	44	1,075
320 Printing, Duplicating,		25
330 Publicity, Subscriptions &	535	325
340 Utility Services	439	450
350 Professional Services	388	150
370 Travel	470	750
380 Training Services	150	150
510 Insurance	97	94
	Account:	3,945
410211 Council		
110 Salaries and Wages	9,000	9,600
140 Employer Contributions	729	776
210 Office Supplies & Materials	208	201
212 Small Non-capitalized	1,288	
229 Food	45	
320 Printing, Duplicating,	10	
330 Publicity, Subscriptions &	280	250
350 Professional Services	1,520	1,100
370 Travel	758	2,000
380 Training Services	922	2,000
510 Insurance	337	352
	Account:	15,097
410360 City/Municipal Court		
110 Salaries and Wages	19,271	13,842
140 Employer Contributions	3,115	2,380
210 Office Supplies & Materials	250	275
212 Small Non-capitalized	975	2,225
311 Postage, Box Rent, etc.	197	385
320 Printing, Duplicating,	95	55
330 Publicity, Subscriptions &	349	270
340 Utility Services	211	222
350 Professional Services	19,347	20,591
370 Travel	1,442	3,845

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 1000 GENERAL

Account	Previous Year Actual	Final Budget
380 Training Services	850	1,150
394 Jury and Witness Fees		600
510 Insurance	729	703
520 Premiums on Surety Bond	20	18
Account:	46,851	46,561
410530 Yearly Audit		
350 Professional Services	4,110	4,080
Account:	4,110	4,080
410550 Administration		
110 Salaries and Wages	50,043	51,189
120 Overtime Wages	81	
140 Employer Contributions	14,786	18,431
142 MMIA Retired Employee	240	
210 Office Supplies & Materials	661	1,500
212 Small Non-capitalized	364	
220 Operating Supplies	138	60
229 Food	45	45
230 Repair & Maintenance	185	
231 Gas, Oil, Diesel Fuel,	111	40
232 Motor Vehicle Repair &		50
311 Postage, Box Rent, etc.	1,245	803
320 Printing, Duplicating,	293	193
330 Publicity, Subscriptions &	1,334	986
350 Professional Services	2,772	1,450
355 Codify Ordinances	775	775
370 Travel	205	594
380 Training Services	150	623
510 Insurance	1,296	1,237
520 Premiums on Surety Bond	40	44
Account:	74,764	78,020
410600 Elections		
350 Professional Services		2,000
Account:		2,000
411100 Legal Services		
350 Professional Services	11,776	6,500
352 Legal Services	9,466	8,500
Account:	21,242	15,000
411201 Town Hall/Annex Building		
212 Small Non-capitalized	81	
220 Operating Supplies	297	220
230 Repair & Maintenance	297	
235 Building Repair and	379	35
311 Postage, Box Rent, etc.	11	
340 Utility Services	6,162	5,989
350 Professional Services	21	
360 Repair & Maintenance	1,024	300
510 Insurance	140	146
940 Machinery & Equipment	-102	
Account:	8,310	6,690
Group:	174,319	178,478

## 1000 GENERAL

Account	Previous Year Actual	Final Budget
-----	-----	-----
420000 Public Safety		
420100 Law Enforcement Services		
110 Salaries and Wages	110,309	173,032
120 Overtime Wages	2,554	
140 Employer Contributions	39,981	62,626
210 Office Supplies & Materials	85	1,150
212 Small Non-capitalized	2,684	2,508
220 Operating Supplies	803	830
226 Clothing and Uniforms	2,933	3,370
227 Firearm Supplies	353	150
229 Food	74	100
230 Repair & Maintenance	1,712	450
231 Gas, Oil, Diesel Fuel,	2,550	6,000
232 Motor Vehicle Repair &	2,673	2,000
236 Tires and Tubes		850
311 Postage, Box Rent, etc.	157	252
317 Vehicle Tow-In Services	83	260
320 Printing, Duplicating,	249	563
330 Publicity, Subscriptions &	4,435	5,531
336 Public Relations	193	500
340 Utility Services	2,393	3,351
350 Professional Services	4,186	2,698
370 Travel		300
510 Insurance	6,652	6,350
520 Premiums on Surety Bond	20	18
940 Machinery & Equipment	5,000	
Account:	190,079	272,889
420410 Fire Department - Administration		
110 Salaries and Wages	16,438	19,859
140 Employer Contributions	6,278	6,956
210 Office Supplies & Materials	67	75
212 Small Non-capitalized	105	
220 Operating Supplies	6	
228 FFR Reimbursement	2,500	2,500
229 Food	-52	500
231 Gas, Oil, Diesel Fuel,	112	
310 Communication &		1,900
311 Postage, Box Rent, etc.	154	175
320 Printing, Duplicating,	450	
330 Publicity, Subscriptions &	369	2,005
336 Public Relations	60	250
338 Firefighter Recruitment		500
340 Utility Services	156	162
350 Professional Services	1,214	2,235
351 Medical Services		4,410
370 Travel	245	300
380 Training Services	330	500
510 Insurance	1,024	1,152
520 Premiums on Surety Bond	10	9
Account:	29,466	43,488

## 1000 GENERAL

Account	Previous Year Actual	Final Budget
-----	-----	-----
420421 Fire Department - Facilities Station #1		
220 Operating Supplies		300
230 Repair & Maintenance	200	319
369 Other Repair & Maint Service		300
Account:	200	919
420422 Fire Department - Facilities Station #2		
220 Operating Supplies	28	30
235 Building Repair and		100
340 Utility Services	282	250
369 Other Repair & Maint Service		250
930 Improvements Other than	7,707	
Account:	8,017	630
420440 Fire Department - Fire Prevention		
223 Educational Supplies	281	300
Account:	281	300
420460 Fire Department - Suppression		
212 Small Non-capitalized	930	2,445
220 Operating Supplies	1,574	1,000
226 Clothing and Uniforms	3,700	4,500
229 Food	142	
230 Repair & Maintenance	118	
231 Gas, Oil, Diesel Fuel,	3,246	3,500
232 Motor Vehicle Repair &	366	4,000
236 Tires and Tubes		5,600
310 Communication &	1,185	
350 Professional Services	3,868	
351 Medical Services	1,951	
360 Repair & Maintenance	328	4,050
369 Other Repair & Maint Service	3,745	
380 Training Services	429	1,200
510 Insurance	1,818	1,087
Account:	23,400	27,382
420730 Emergency Medical Services		
220 Operating Supplies	-30	
Account:	-30	0
Group:	251,413	345,608
430000 Public Works		
430100 Public Works Administration		
110 Salaries and Wages	34,018	52,270
120 Overtime Wages	324	
140 Employer Contributions	9,851	13,344
210 Office Supplies & Materials	22	113
212 Small Non-capitalized	1,725	1,000
220 Operating Supplies	1,071	450
230 Repair & Maintenance	114	200
231 Gas, Oil, Diesel Fuel,	565	500
232 Motor Vehicle Repair &	1,375	1,700
330 Publicity, Subscriptions &	15	
340 Utility Services	1,608	1,814

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 1000 GENERAL

Account	Previous Year Actual	Final Budget
350 Professional Services	235	500
510 Insurance	2,756	1,227
Account:	53,679	73,118
430200 Road & Street Services		
212 Small Non-capitalized	165	
220 Operating Supplies	401	156
230 Repair & Maintenance	1,072	500
231 Gas, Oil, Diesel Fuel,	2,487	3,000
340 Utility Services	2,023	2,348
350 Professional Services	3,607	
360 Repair & Maintenance	1,366	
380 Training Services		500
510 Insurance	266	274
820 Transfers to Other Funds		2,769
940 Machinery & Equipment	21,346	
Account:	32,733	9,547
430263 Street Lighting		
340 Utility Services	14,194	13,420
Account:	14,194	13,420
430900 Cemetery Services		
110 Salaries and Wages	2,400	
140 Employer Contributions	330	
212 Small Non-capitalized	480	
220 Operating Supplies	69	450
230 Repair & Maintenance	576	200
231 Gas, Oil, Diesel Fuel,	175	200
330 Publicity, Subscriptions &	970	500
340 Utility Services	2,455	2,117
350 Professional Services		2,500
360 Repair & Maintenance	30	250
510 Insurance	379	374
940 Machinery & Equipment	6,560	
Account:	14,424	6,591
Group:	115,030	102,676
460000 Culture and Recreation		
460300 Community Events		
220 Operating Supplies		5,000
231 Gas, Oil, Diesel Fuel,		200
340 Utility Services		150
Account:		5,350
460430 Parks		
212 Small Non-capitalized	480	
220 Operating Supplies	821	300
230 Repair & Maintenance	1,101	350
231 Gas, Oil, Diesel Fuel,	175	200
340 Utility Services	2,470	2,328
350 Professional Services	5,566	2,924
360 Repair & Maintenance	326	1,000
390 Other Purchased Services	9,166	

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 1000 GENERAL

Account	Previous Year Actual	Final Budget
-----	-----	-----
510 Insurance	1,256	880
930 Improvements Other than		3,500
940 Machinery & Equipment	6,560	
Account:	27,921	11,482
460437 Forestry and Nursery		
220 Operating Supplies		2,000
350 Professional Services		2,200
Account:		4,200
460450 Spectator Recreation - Pool		
110 Salaries and Wages	20,279	21,073
140 Employer Contributions	2,932	2,906
220 Operating Supplies	494	3,400
226 Clothing and Uniforms		100
230 Repair & Maintenance	964	185
330 Publicity, Subscriptions &	623	
340 Utility Services	3,477	2,970
350 Professional Services	472	350
360 Repair & Maintenance	246	
510 Insurance	1,128	1,102
555 Bank Service Charges	96	120
930 Improvements Other than	3,554	
Account:	34,265	32,206
Group:	62,186	53,238
470000		
470280 Code Enforcement		
220 Operating Supplies	18	
Account:	18	0
Group:	18	0
520000 Other Financing Uses		
521000 Interfund Operating Transfers Out		
820 Transfers to Other Funds	639	
900 CAPITAL OUTLAY		40,000
Account:	639	40,000
Group:	639	40,000
Total Expenditures	603,605	720,000

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

2230 Ambulance

Account	Previous Year Actual	Final Budget
-----	-----	-----
Revenues		
340000 CHARGES FOR SERVICES		
342050 Ambulance Services		2,190
	Group:	2,190
Total Revenues		2,190
Expenditures		
420000 Public Safety		
420730 Emergency Medical Services		
212 Small Non-capitalized	2,296	
220 Operating Supplies	852	1,000
226 Clothing and Uniforms		350
230 Repair & Maintenance		100
231 Gas, Oil, Diesel Fuel,	41	600
232 Motor Vehicle Repair &	512	250
336 Public Relations		100
350 Professional Services	569	
370 Travel		300
380 Training Services		500
510 Insurance	380	366
	Account:	4,650
	Group:	3,566
Total Expenditures	4,650	3,566

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 2250 PLANNING

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
340000 CHARGES FOR SERVICES		
341070 Planning Fees	2,548	1,289
	Group:	1,289
Total Revenues	2,548	1,289
Expenditures		
410000 General Government		
410210 Administration		
110 Salaries and Wages	841	3,195
140 Employer Contributions	150	546
330 Publicity, Subscriptions &	79	40
350 Professional Services	390	398
	Account:	4,179
	Group:	4,179
Total Expenditures	1,460	4,179



TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 2310 Tax Increment Finance District

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
310000 TAXES		
312000 P & I on Delinquent Taxes	124	0
	Group:	0
Total Revenues	124	0
Expenditures		
410000 General Government		
410210 Administration		
110 Salaries and Wages	500	1,950
140 Employer Contributions	83	325
930 Improvements Other than		22,900
	Account:	25,175
	Group:	25,175
Total Expenditures	583	25,175

## 2311 Targeted Economic Development District

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
310000 TAXES		
312000 P & I on Delinquent Taxes	67	0
	Group:	0
Total Revenues	67	0
Expenditures		
520000 Other Financing Uses		
521000 Interfund Operating Transfers Out		
820 Transfers to Other Funds	11,250	10,038
	Account:	10,038
	Group:	11,250
Total Expenditures	11,250	10,038

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 2390 Drug Fines-Forfeitures Account

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
370000 INVESTMENT AND ROYALTY EARNINGS		
371010 Investment Earnings	2	0
Group:	2	0
Total Revenues	2	0
Expenditures		
410000 General Government		
410200 Executive Services		
212 Small Non-capitalized	400	
Account:	400	0
Group:	400	0
420000 Public Safety		
420100 Law Enforcement Services		
220 Operating Supplies		500
Account:		500
Group:		500
Total Expenditures	400	500

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 2394 BUILDING CODE ENFORCEMENT

Account	Previous Year Actual	Final Budget
-----	-----	-----
Revenues		
320000 LICENSES AND PERMITS		
323010 Building & Related Permits	67,038	120,459
	Group:	120,459
Total Revenues	67,038	120,459
Expenditures		
420000 Public Safety		
420531 Building Inspector		
110 Salaries and Wages	35,308	37,310
140 Employer Contributions	8,140	8,319
210 Office Supplies & Materials	396	1,300
212 Small Non-capitalized	1,397	2,000
220 Operating Supplies	165	
311 Postage, Box Rent, etc.	13	23
320 Printing, Duplicating,	954	295
330 Publicity, Subscriptions &	559	975
340 Utility Services	2,131	2,168
350 Professional Services	1,713	3,106
370 Travel	613	3,600
380 Training Services	609	3,500
510 Insurance	1,153	1,114
940 Machinery & Equipment		35,000
	Account:	98,710
	Group:	98,710
Total Expenditures	53,151	98,710

2410 Dayton Lighting #1 District 55

Account -----	Previous Year Actual -----	Final Budget -----
Expenditures		
430000 Public Works		
430263 Street Lighting		
340 Utility Services		
	Account:	
	Group:	
Total Expenditures	3,583	3,700

## 2420 Peterson Addn Lighting #2 District 80

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
360000 MISCELLANEOUS REVENUE		
363000 Special Assessments	1,750	425
Group:	1,750	425
Total Revenues	1,750	425
Expenditures		
430000 Public Works		
430263 Street Lighting		
340 Utility Services	2,605	2,700
Account:	2,605	2,700
Group:	2,605	2,700
Total Expenditures	2,605	2,700

2430 Geo Smith Lighting #3 District 76

Account -----	Previous Year Actual -----	Final Budget -----
Expenditures		
430000 Public Works		
340 Utility Services	3,954	4,100
	Account:	3,954      4,100
	Group:	3,954      4,100
Total Expenditures	3,954	4,100

## 2440 Creekside Lighting #4 District 77

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
360000 MISCELLANEOUS REVENUE		
363000 Special Assessments	1,332	2,200
Group:	1,332	2,200
Total Revenues	1,332	2,200
Expenditures		
430000 Public Works		
430263 Street Lighting		
340 Utility Services	3,194	3,300
Account:	3,194	3,300
Group:	3,194	3,300
Total Expenditures	3,194	3,300



## 2450 Twin Creeks Lighting #5 District

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
310000 TAXES		
312000 P & I on Delinquent Taxes	9	0
	Group:	0
360000 MISCELLANEOUS REVENUE		
363000 Special Assessments	7,826	0
	Group:	0
Total Revenues	7,835	0
Expenditures		
430000 Public Works		
430263 Street Lighting		
340 Utility Services	5,844	6,000
	Account:	6,000
	Group:	6,000
Total Expenditures	5,844	6,000

2810 POLICE TRAINING & PENSION

Account -----	Previous Year Actual -----	Final Budget -----
Expenditures		
420000 Public Safety		
420100 Law Enforcement Services		
370 Travel	26	1,000
380 Training Services	3,386	8,000
Account:	3,412	9,000
Group:	3,412	9,000
Total Expenditures	3,412	9,000

## 2820 GAS APPORTIONMENT TAX

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
330000		
335040 Gasoline Tax Apportionment	31,556	36,178
	Group:	36,178
Total Revenues	31,556	36,178
Expenditures		
430000 Public Works		
430200 Road & Street Services		
212 Small Non-capitalized		6,800
230 Repair & Maintenance		4,000
350 Professional Services	23,895	5,000
360 Repair & Maintenance	9,549	2,500
940 Machinery & Equipment		4,700
950 Construction		85,000
	Account:	108,000
	Group:	108,000
Total Expenditures	33,444	108,000

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

2821 BaRSAA (HB 473)

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
330000		
335040 Gasoline Tax Apportionment	12,773	55,385
	Group:	12,773
380000 Other Financing Sources		
383000 Interfund Operating Transfer In	639	2,769
	Group:	639
Total Revenues	13,412	58,154
Expenditures		
430000 Public Works		
430200 Road & Street Services		
950 Construction		55,385
	Account:	55,385
	Group:	55,385
Total Expenditures		55,385

2889 Heyer Foundation Grant

Account -----	Previous Year Actual -----	Final Budget -----
Expenditures		
420000 Public Safety		
420460 Fire Department - Suppression		
212 Small Non-capitalized		
	Account:	
	Group:	
Total Expenditures	1,137	530

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 2940 Economic Development

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
330000		
334070	150,000	50,000
	Group:	150,000
		50,000
Total Revenues	150,000	50,000
Expenditures		
410000 General Government		
410550 Administration		
110 Salaries and Wages	2,295	2,880
140 Employer Contributions	330	397
350 Professional Services	9,205	15,000
730 Grants to Other Institutions	152,400	5,000
	Account:	164,230
		23,277
	Group:	164,230
		23,277
Total Expenditures	164,230	23,277

2987 Jean Thomas Park Beautification Fund

Account -----	Previous Year Actual -----	Final Budget -----
Expenditures		
460000 Culture and Recreation		
460430 Parks		
212 Small Non-capitalized		3,500
	Account:	3,500
	Group:	3,500
Total Expenditures		3,500

## 4000 CAPITAL IMPROVEMENTS

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
360000 MISCELLANEOUS REVENUE		
367000 Sale of Junk or Salvage	35,000	0
Group:	35,000	0
370000 INVESTMENT AND ROYALTY EARNINGS		
371010 Investment Earnings	339	0
Group:	339	0
380000 Other Financing Sources		
383000 Interfund Operating Transfer In	5,000	60,000
Group:	5,000	60,000
Total Revenues	40,339	60,000
Expenditures		
410000 General Government		
411201 Town Hall/Annex Building		
950 Construction	7,052	
Account:	7,052	0
Group:	7,052	0
420000 Public Safety		
420100 Law Enforcement Services		
940 Machinery & Equipment		80,000
Account:		80,000
420421 Fire Department - Facilities Station #1		
930 Improvements Other than		11,500
Account:		11,500
Group:		91,500
430000 Public Works		
430100 Public Works Administration		
940 Machinery & Equipment		4,700
Account:		4,700
Group:		4,700
460000 Culture and Recreation		
460430 Parks		
950 Construction	7,685	
Account:	7,685	0
Group:	7,685	0



4000 CAPITAL IMPROVEMENTS

Account	Previous Year Actual	Final Budget
-----	-----	-----
520000 Other Financing Uses		
521000 Interfund Operating Transfers Out		
820 Transfers to Other Funds		
Account:	29,000	0
Group:	29,000	0
Total Expenditures	43,737	96,200

4001 Sidewalk Improvements

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
370000 INVESTMENT AND ROYALTY EARNINGS		
371010 Investment Earnings	22	0
Group:	22	0
Total Revenues	22	0
Expenditures		
430000 Public Works		
430262 Sidewalks Improvements		15,000
950 Construction		15,000
Account:		15,000
Group:		15,000
Total Expenditures		15,000

## 4002 Fire Engine Capital Improvement

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
360000 MISCELLANEOUS REVENUE		
367000 Sale of Junk or Salvage	10,000	0
	Group:	0
370000 INVESTMENT AND ROYALTY EARNINGS		
371010 Investment Earnings	23	0
	Group:	0
Total Revenues	10,023	0
Expenditures		
420000 Public Safety		
420460 Fire Department - Suppression		
940 Machinery & Equipment		25,000
	Account:	25,000
	Group:	25,000
Total Expenditures		25,000

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 5210 WATER

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
330000		
334131 USDA Grant	1,424	0
	Group:	0
340000 CHARGES FOR SERVICES	1,424	0
343022 Metered & Unmetered Water Sales	305,278	310,081
343025 Water Permits	57,750	40,500
343027 Miscellaneous Water Revenue	3,963	0
	Group:	350,581
370000 INVESTMENT AND ROYALTY EARNINGS		
371010 Investment Earnings	2,771	3,200
	Group:	3,200
Total Revenues	371,186	353,781
Expenditures		
430000 Public Works		
430510 Administration		
110 Salaries and Wages	104,181	121,944
120 Overtime Wages	686	4,867
140 Employer Contributions	36,929	39,816
210 Office Supplies & Materials	340	1,375
212 Small Non-capitalized	4,636	500
220 Operating Supplies	2,201	900
230 Repair & Maintenance	257	200
231 Gas, Oil, Diesel Fuel,	2,703	2,400
232 Motor Vehicle Repair &	599	7,000
311 Postage, Box Rent, etc.	2,131	2,006
320 Printing, Duplicating,	552	493
330 Publicity, Subscriptions &	2,136	2,081
335 Membership & Registration	480	340
340 Utility Services	2,012	2,249
350 Professional Services	11,204	9,004
360 Repair & Maintenance	1,366	3,000
370 Travel	836	2,000
380 Training Services	660	1,200
500 Help 4 You Assistance	1,164	1,259
510 Insurance	4,810	4,656
520 Premiums on Surety Bond	15	9
940 Machinery & Equipment	22,470	9,405
	Account:	216,704
430530 Source of Supply & Pumping (Wells)		
212 Small Non-capitalized	244	
220 Operating Supplies	400	200

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 5210 WATER

Account	Previous Year Actual	Final Budget
-----	-----	-----
230 Repair & Maintenance	599	2,200
340 Utility Services	62,741	60,160
350 Professional Services	5,480	20,000
360 Repair & Maintenance	6,037	5,000
510 Insurance	765	796
910 Land		250,000
930 Improvements Other than	42,199	750,000
940 Machinery & Equipment		95,500
Account:	118,465	1,183,856
430540 Purification and Treatment (Plant)		
212 Small Non-capitalized	1,688	4,000
220 Operating Supplies	13,961	14,000
230 Repair & Maintenance	752	1,000
231 Gas, Oil, Diesel Fuel,		200
340 Utility Services	3,718	3,202
350 Professional Services	1,517	870
510 Insurance	2,204	2,293
Account:	23,840	25,565
430550 Transmission & Distribution (Lines)		
220 Operating Supplies	42,079	23,904
230 Repair & Maintenance	6,055	
340 Utility Services	1,855	1,712
350 Professional Services		3,500
360 Repair & Maintenance	8,621	5,000
Account:	58,610	34,116
Group:	403,283	1,460,241
Total Expenditures	403,283	1,460,241

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 5250 WATER BOND Principal &amp; Interest

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
360000 MISCELLANEOUS REVENUE		
363020 Bond Principal and Interest Assessments	188,443	188,968
Group:	188,443	188,968
Total Revenues	188,443	188,968
Expenditures		
490000 Debt Service Reserve		
490200 Revenue Bonds		
610 Principal	29,243	35,237
620 Interest	54,181	55,771
Account:	83,424	91,008
Group:	83,424	91,008
Total Expenditures	83,424	91,008

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 5310 SEWER

Account	Previous Year Actual	Final Budget
-----	-----	-----
Revenues		
330000		
334131 USDA Grant	1,424	0
	Group:	0
340000 CHARGES FOR SERVICES		
343030 Sewer Revenues	165	0
343031 Sewer Service Charges	335,884	345,860
343033 Sewer Permits	15,525	13,385
343037 Miscellaneous Sewer Revenues	1,035	0
	Group:	359,245
370000 INVESTMENT AND ROYALTY EARNINGS		
371010 Investment Earnings	2,110	1,600
	Group:	1,600
Total Revenues	356,143	360,845
Expenditures		
430000 Public Works		
430510 Administration		
210 Office Supplies & Materials		1,375
	Account:	1,375
430610 Administration		
110 Salaries and Wages	104,175	120,993
120 Overtime Wages	686	4,867
140 Employer Contributions	36,927	38,397
210 Office Supplies & Materials	265	375
212 Small Non-capitalized	6,528	500
220 Operating Supplies	1,814	1,356
230 Repair & Maintenance	172	300
231 Gas, Oil, Diesel Fuel,	2,694	2,400
232 Motor Vehicle Repair &	599	7,000
311 Postage, Box Rent, etc.	2,141	2,006
320 Printing, Duplicating,	425	493
330 Publicity, Subscriptions &	274	133
340 Utility Services	2,012	2,254
350 Professional Services	13,605	9,004
360 Repair & Maintenance	1,470	4,000
370 Travel	561	1,650
380 Training Services	107	1,200
500 Help 4 You Assistance	2,492	2,696
510 Insurance	4,708	4,530
520 Premiums on Surety Bond	15	9
940 Machinery & Equipment	22,470	9,405
	Account:	213,568

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 5310 SEWER

Account	Previous Year Actual	Final Budget
-----	-----	-----
430630 Collection & Transmission - Main Lines		
220 Operating Supplies	26	100
230 Repair & Maintenance	2,499	4,200
340 Utility Services	92	258
350 Professional Services	1,892	3,500
360 Repair & Maintenance	6,877	9,000
Account:	11,386	17,058
430640 Treatment and Disposal - Plants		
212 Small Non-capitalized	17,616	
220 Operating Supplies	5,446	4,200
230 Repair & Maintenance	2,202	4,500
231 Gas, Oil, Diesel Fuel,		200
340 Utility Services	55,347	54,690
350 Professional Services	16,221	18,500
360 Repair & Maintenance	9,236	10,000
510 Insurance	9,646	10,032
940 Machinery & Equipment	11,169	
Account:	126,883	102,122
Group:	342,409	334,123
Total Expenditures	342,409	334,123



## 5350 SEWER BOND PRINCIPAL &amp; INTEREST

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
360000 MISCELLANEOUS REVENUE		
363020 Bond Principal and Interest Assessments	225,169	224,844
Group:	225,169	224,844
Total Revenues	225,169	224,844
Expenditures		
490000 Debt Service Reserve		
490200 Revenue Bonds		
610 Principal	48,467	75,286
620 Interest	109,473	114,242
Account:	157,940	189,528
Group:	157,940	189,528
Total Expenditures	157,940	189,528

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

## 5610 AIRPORT

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
310000 TAXES		
311010 Real Property Taxes	6,066	5,242
312000 P & I on Delinquent Taxes	60	0
Group:	6,126	5,242
340000 CHARGES FOR SERVICES		
343062 Aviation Fuel	931	911
343063 Tie Down Fees	954	900
343064 Hanger and Land Lease	13,038	10,500
343065 User and Business Fees	9,163	9,750
Group:	24,086	22,061
360000 MISCELLANEOUS REVENUE		
365000 Contributions and Donations	560	0
Group:	560	0
370000 INVESTMENT AND ROYALTY EARNINGS		
371010 Investment Earnings	206	232
Group:	206	232
380000 Other Financing Sources		
383000 Interfund Operating Transfer In	11,250	10,038
Group:	11,250	10,038
Total Revenues	42,228	37,573
Expenditures		
430000 Public Works		
430300 Airport		
110 Salaries and Wages	5,718	7,878
140 Employer Contributions	1,604	2,710
220 Operating Supplies	12	
230 Repair & Maintenance	121	
231 Gas, Oil, Diesel Fuel,	343	400
311 Postage, Box Rent, etc.	61	48
320 Printing, Duplicating,	70	70
330 Publicity, Subscriptions &	70	50
340 Utility Services	2,281	2,165
350 Professional Services	1,701	3,983
360 Repair & Maintenance	4,357	1,375
370 Travel	327	250
380 Training Services	150	150
510 Insurance	4,208	2,719
940 Machinery & Equipment		6,500
Account:	21,023	28,298

TOWN OF STEVENSVILLE  
Fund Budget Summary  
For the Year: 2019 - 2020

5610 AIRPORT

Account -----	Previous Year Actual -----	Final Budget -----
Group:	21,023	28,298
490000 Debt Service Reserve		
490500 Other Debt Service Payments		
610 Principal	10,381	
620 Interest	1,306	
Account:	11,687	0
Group:	11,687	0
Total Expenditures	32,710	28,298

## 5620 Airport Project

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
330000		
331129 Federal Aeronautics Administration (FAA)	143,454	193,500
Group:	143,454	193,500
Total Revenues	143,454	193,500
Expenditures		
430000 Public Works		
430300 Airport		
350 Professional Services	151,034	
950 Construction	20,830	215,000
Account:	171,864	215,000
Group:	171,864	215,000
Total Expenditures	171,864	215,000

## 7120 FIREMEN'S DISABILITY

Account -----	Previous Year Actual -----	Final Budget -----
Revenues		
330000		
335050 Insurance Premium Apportionment	4,012	4,000
	Group:	4,000
Total Revenues	4,012	4,000
Expenditures		
510000 Miscellaneous		
510300 Other Unallocated Costs		
780 Intergovernmental TRF to	4,012	4,000
	Account:	4,000
	Group:	4,000
Total Expenditures	4,012	4,000

TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	15-16	16-17	17-18	18-19	Budget	Rec.	Budget	Change	Budget	Budget
	15-16	16-17	17-18	18-19	18-19	18-19	19-20	19-20	19-20	19-20
1000 GENERAL										
310000 TAXES										
311010 Real Property Taxes	265,467	228,134	273,251	299,764	279,369	107%	284,266		284,266	101%
311020 Personal Property Taxes	242	2,328	2,536	2,045	2,533	81%	2,536		2,536	100%
311021 Mobile Homes	200	93	505	228	227	100%	227		227	100%
312000 P & I on Delinquent Taxes	777	477	955	1,100	802	137%	805		805	100%
314140 Local Option Tax	49,772	46,497	54,635	58,163	48,000	121%	60,725		60,725	126%
Group:	316,458	277,529	331,882	361,300	330,931	109%	348,559	0	348,559	105%
320000 LICENSES AND PERMITS										
322010 Alcohol Beverage Licenses	1,900	2,300	2,300	1,700	2,050	83%	2,050		2,050	100%
322030 Franchise Fees	1,335	6,483	7,980	9,385	7,500	125%	8,500		8,500	113%
323030 Animal Licenses	328	256	236	255	276	92%	250		250	90%
323050 Business Licenses	6,311	5,325	5,025	4,725	4,725	100%	10,000		10,000	211%
323052 Alarm Permits					0	0%	5,000		5,000	*****
323054 Dump Permits					0	0%	1,625		1,625	*****
323056 Special Event Permits					0	0%	1,920		1,920	*****
Group:	9,874	14,364	15,541	16,065	14,551	110%	29,345	0	29,345	201%
330000										
331010 CDBG/HOME			4,000		0	0%			0	0%
334010 Crime Control		6,685	3,433		0	0%			0	0%
334121 DNRC Grant	300		300		300	0%	300		300	100%
334200 State of MT CDBG Grant		18,007			0	0%			0	0%
335120 Gambling Machine Permits	4,915	5,126	6,410	5,700	5,290	108%	5,538		5,538	104%
335230 State Entitlement Share	187,382	195,071	196,207	200,310	200,310	100%	208,597		208,597	104%
337000 Local Grants					0	0%	5,000		5,000	*****
Group:	192,597	224,889	210,350	206,010	205,900	100%	219,435	0	219,435	106%
340000 CHARGES FOR SERVICES										
342000 Public Safety					0	0%	2,000		2,000	*****
342010 Law Enforcement		305	3,850	4,213	2,112	199%	3,010		3,010	142%
342013 Law Enforcement - Other			20,506	1,380	9,600	14%	2,400		2,400	25%
342020 Fire Protection	1,500	2,934	202,450	1,500	1,500	100%	1,500		1,500	100%
342040 Interlocal Contract	3,000				0	0%			0	0%
343010 Street and Roadway					0	0%	2,500		2,500	*****
343310 Cemetery Charges				1,350	0	***%			0	0%
343320 Sale of Cemetery Plots	5,800	2,050	3,000	2,100	2,000	105%	2,000		2,000	100%
343340 Opening and Closing	1,950	2,800	4,750	7,800	3,750	208%	4,000		4,000	106%
346030 Swimming Pool Fees	24,044	20,784	21,213	16,967	21,796	78%	22,014		22,014	101%
346050 Culture & Recreation Park	360	270	1,325	343	300	114%	300		300	100%
Group:	36,654	29,143	257,094	35,653	41,058	87%	39,724	0	39,724	96%

TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	15-16	16-17	17-18	18-19	Budget	Rec.	Budget	Change	Budget	Budget
	18-19	19-20	19-20	19-20	19-20	19-20	19-20	19-20	19-20	19-20
1000 GENERAL										
350000 FINES AND FORFEITURES										
351030 City Courts	18,901	14,280	19,950	10,651	17,350	61%	17,750		17,750	102%
Group:	18,901	14,280	19,950	10,651	17,350	61%	17,750	0	17,750	102%
360000 MISCELLANEOUS REVENUE										
360000 MISCELLANEOUS REVENUE	4,065			56	0	***%			0	0%
361000 Rents/Leases	20,000	15,000	13,500	11,000	12,000	92%	6,000		6,000	50%
362000 Other Miscellaneous		2,466	14,500	1,944	0	***%			0	0%
365000 Contributions and			300	4,922	4,200	117%			0	0%
Group:	24,065	17,466	28,300	17,922	16,200	111%	6,000	0	6,000	37%
370000 INVESTMENT AND ROYALTY EARNINGS										
371010 Investment Earnings	93	14	18	15	19	79%	19		19	100%
Group:	93	14	18	15	19	79%	19	0	19	100%
380000 Other Financing Sources										
383000 Interfund Operating	6,138	15,011		29,000	29,000	100%			0	0%
Group:	6,138	15,011		29,000	29,000	100%	0	0	0	0%
Fund:	604,780	592,696	863,135	676,616	655,009	103%	660,832	0	660,832	100%
2230 Ambulance										
340000 CHARGES FOR SERVICES										
342050 Ambulance Services					9,500	0%	2,190		2,190	23%
Group:					9,500	0%	2,190	0	2,190	23%
Fund:					9,500	0%	2,190	0	2,190	23%
2250 PLANNING										
310000 TAXES										
311021 Mobile Homes			2		0	0%			0	0%
Group:			2		0	0%	0	0	0	0%

TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	15-16	16-17	17-18	18-19	Budget	Rec.	Budget	Change	Budget	Budget
	18-19	19-20	19-20	19-20	19-20	19-20	19-20	19-20	19-20	19-20
2250 PLANNING										
330000										
334200 State of MT CDBG Grant		14,993			0	0%			0	0%
Group:		14,993			0	0%	0	0	0	0%
340000 CHARGES FOR SERVICES										
341070 Planning Fees	4	1,621	452	2,548	7,005	36%	1,289		1,289	18%
Group:	4	1,621	452	2,548	7,005	36%	1,289	0	1,289	18%
Fund:	4	16,614	454	2,548	7,005	36%	1,289	0	1,289	18%
2310 Tax Increment Finance District										
310000 TAXES										
311001 TIF Revenue	27,806	27,602	30,655	30,311	27,753	109%	30,614		30,614	110%
312000 P & I on Delinquent Taxes			1	124	0	***%			0	0%
Group:	27,806	27,602	30,656	30,435	27,753	110%	30,614	0	30,614	110%
Fund:	27,806	27,602	30,656	30,435	27,753	110%	30,614	0	30,614	110%
2311 Targeted Economic Development District										
310000 TAXES										
311002 TEDD Revenue	5,574	5,478	5,744	11,977	5,500	218%	10,599		10,599	192%
312000 P & I on Delinquent Taxes			13	67	25	268%			0	0%
Group:	5,574	5,478	5,757	12,044	5,525	218%	10,599	0	10,599	191%
Fund:	5,574	5,478	5,757	12,044	5,525	218%	10,599	0	10,599	191%
2390 Drug Fines-Forfeitures Account										
370000 INVESTMENT AND ROYALTY EARNINGS										
371010 Investment Earnings		1	1	2	0	***%			0	0%
Group:		1	1	2	0	***%	0	0	0	0%
Fund:		1	1	2	0	***%	0	0	0	0%



TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	15-16	16-17	17-18	18-19	Budget	Rec.	Budget	Change	Budget	Budget
	15-16	16-17	17-18	18-19	18-19	18-19	19-20	19-20	19-20	19-20
2394 BUILDING CODE ENFORCEMENT										
320000 LICENSES AND PERMITS										
323010 Building & Related	40,941	48,715	53,605	67,038	36,350	184%	120,459		120,459	331%
Group:	40,941	48,715	53,605	67,038	36,350	184%	120,459	0	120,459	331%
380000 Other Financing Sources										
383000 Interfund Operating	30				0	0%			0	0%
Group:	30				0	0%	0	0	0	0%
Fund:	40,971	48,715	53,605	67,038	36,350	184%	120,459	0	120,459	331%
2410 Dayton Lighting #1 District 55										
310000 TAXES										
312000 P & I on Delinquent Taxes			7		0	0%			0	0%
Group:			7		0	0%	0	0	0	0%
360000 MISCELLANEOUS REVENUE										
363000 Special Assessments	2,296	2,446	60		0	0%			0	0%
Group:	2,296	2,446	60		0	0%	0	0	0	0%
Fund:	2,296	2,446	67		0	0%	0	0	0	0%
2420 Peterson Addn Lighting #2 District 80										
360000 MISCELLANEOUS REVENUE										
363000 Special Assessments	1,561	1,824		1,750	1,750	100%	425		425	24%
Group:	1,561	1,824		1,750	1,750	100%	425	0	425	24%
Fund:	1,561	1,824		1,750	1,750	100%	425	0	425	24%
2430 Geo Smith Lighting #3 District 76										
310000 TAXES										
312000 P & I on Delinquent Taxes			6		0	0%			0	0%
Group:			6		0	0%	0	0	0	0%

TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current Budget	% Rec.	Prelim. Budget	Budget Change	Final Budget	% Old Budget
	15-16	16-17	17-18	18-19						
2430 Geo Smith Lighting #3 District 76										
360000 MISCELLANEOUS REVENUE										
363000 Special Assessments	1,882	1,840	73		0	0%			0	0%
Group:	1,882	1,840	73		0	0%	0	0	0	0%
Fund:	1,882	1,840	79		0	0%	0	0	0	0%
2440 Creekside Lighting #4 District 77										
360000 MISCELLANEOUS REVENUE										
363000 Special Assessments	242			1,332	1,400	95%	2,200		2,200	157%
Group:	242			1,332	1,400	95%	2,200	0	2,200	157%
Fund:	242			1,332	1,400	95%	2,200	0	2,200	157%
2450 Twin Creeks Lighting #5 District										
310000 TAXES										
312000 P & I on Delinquent Taxes			10	9	0	***%			0	0%
Group:			10	9	0	***%	0	0	0	0%
360000 MISCELLANEOUS REVENUE										
363000 Special Assessments	6,920	3,637	6,730	7,826	7,800	100%			0	0%
Group:	6,920	3,637	6,730	7,826	7,800	100%	0	0	0	0%
Fund:	6,920	3,637	6,740	7,835	7,800	100%	0	0	0	0%
2810 POLICE TRAINING & PENSION										
330000										
335050 Insurance Premium	3,553	3,571	3,888		3,708	0%			0	0%
Group:	3,553	3,571	3,888		3,708	0%	0	0	0	0%
380000 Other Financing Sources										
383000 Interfund Operating		5,395			0	0%			0	0%
Group:		5,395			0	0%	0	0	0	0%

TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	15-16	16-17	17-18	18-19	Budget	Rec.	Budget	Change	Budget	Budget
					18-19	18-19	19-20	19-20	19-20	19-20
Fund:	3,553	8,966	3,888		3,708	0%	0	0	0	0%
2811 DOT GRANT FOR DUI TASK FORCE										
380000 Other Financing Sources										
383000 Interfund Operating	10				0	0%			0	0%
Group:	10				0	0%	0	0	0	0%
Fund:	10				0	0%	0	0	0	0%
2820 GAS APPORTIONMENT TAX										
330000										
335040 Gasoline Tax	34,379	34,148	34,327	31,556	34,425	92%	36,178		36,178	105%
Group:	34,379	34,148	34,327	31,556	34,425	92%	36,178	0	36,178	105%
Fund:	34,379	34,148	34,327	31,556	34,425	92%	36,178	0	36,178	105%
2821 BaRSAA (HB 473)										
330000										
335040 Gasoline Tax				12,773	44,705	29%	55,385		55,385	123%
Group:				12,773	44,705	29%	55,385	0	55,385	123%
380000 Other Financing Sources										
383000 Interfund Operating				639	639	100%	2,769		2,769	433%
Group:				639	639	100%	2,769	0	2,769	433%
Fund:				13,412	45,344	30%	58,154	0	58,154	128%
2889 Heyer Foundation Grant										
360000 MISCELLANEOUS REVENUE										
365020 Private Grant Revenue			1,667		0	0%			0	0%
Group:			1,667		0	0%	0	0	0	0%
Fund:			1,667		0	0%	0	0	0	0%

TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	15-16	16-17	17-18	18-19	Budget	Rec.	Budget	Change	Budget	Budget
					18-19	18-19	19-20	19-20	19-20	19-20
2916 COPS Grant										
330000										
331020 Community Oriented	35,621				0	0%			0	0%
Group:	35,621				0	0%	0	0	0	0%
370000 INVESTMENT AND ROYALTY EARNINGS										
371010 Investment Earnings	5,005	3			0	0%			0	0%
Group:	5,005	3			0	0%	0	0	0	0%
Fund:	40,626	3			0	0%	0	0	0	0%
2940 Economic Development										
330000										
334075 Big Sky Economic	383,832	97,893	960	150,000	150,000	100%	50,000		50,000	33%
Group:	383,832	97,893	960	150,000	150,000	100%	50,000	0	50,000	33%
380000 Other Financing Sources										
383000 Interfund Operating	22,999				0	0%			0	0%
Group:	22,999				0	0%	0	0	0	0%
Fund:	406,831	97,893	960	150,000	150,000	100%	50,000	0	50,000	33%
2987 Jean Thomas Park Beautification Fund										
360000 MISCELLANEOUS REVENUE										
365000 Contributions and		75,000			0	0%			0	0%
Group:		75,000			0	0%	0	0	0	0%
Fund:		75,000			0	0%	0	0	0	0%
4000 CAPITAL IMPROVEMENTS										
310000 TAXES										
311010 Real Property Taxes					0	0%	11,001		11,001	*****%
Group:					0	0%	11,001	0	11,001	*****%

TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	15-16	16-17	17-18	18-19	Budget	Rec.	Budget	Change	Budget	Budget
					18-19	18-19	19-20	19-20	19-20	19-20
4000 CAPITAL IMPROVEMENTS										
360000 MISCELLANEOUS REVENUE										
362000 Other Miscellaneous	9,994				0	0%				0 0%
367000 Sale of Junk or Salvage			5,003	35,000	0	***%				0 0%
Group:	9,994		5,003	35,000	0	***%	0	0		0 0%
370000 INVESTMENT AND ROYALTY EARNINGS										
371010 Investment Earnings	456	405	407	339	200	170%				0 0%
Group:	456	405	407	339	200	170%	0	0		0 0%
380000 Other Financing Sources										
383000 Interfund Operating	132,993		1,268	5,000	0	***%	60,000		60,000	*****%
Group:	132,993		1,268	5,000	0	***%	60,000	0	60,000	*****%
Fund:	143,443	405	6,678	40,339	200	***%	71,001	0	71,001	35500%
4001 Sidewalk Improvements										
310000 TAXES										
311010 Real Property Taxes	4,005	4,320			0	0%				0 0%
Group:	4,005	4,320			0	0%	0	0		0 0%
370000 INVESTMENT AND ROYALTY EARNINGS										
371010 Investment Earnings	16	26	26	22	24	92%				0 0%
Group:	16	26	26	22	24	92%	0	0		0 0%
380000 Other Financing Sources										
383000 Interfund Operating	34,498				0	0%				0 0%
Group:	34,498				0	0%	0	0		0 0%
Fund:	38,519	4,346	26	22	24	92%	0	0		0 0%
4002 Fire Engine Capital Improvement										
360000 MISCELLANEOUS REVENUE										
365000 Contributions and			1,350		0	0%				0 0%
367000 Sale of Junk or Salvage				10,000	0	***%				0 0%
Group:			1,350	10,000	0	***%	0	0		0 0%

TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current Budget	% Rec.	Prelim. Budget	Budget Change	Final Budget	% Old Budget
	15-16	16-17	17-18	18-19						
4002 Fire Engine Capital Improvement										
370000 INVESTMENT AND ROYALTY EARNINGS										
371010 Investment Earnings	130	55	45	23	46	50%			0	0%
Group:	130	55	45	23	46	50%	0	0	0	0%
Fund:	130	55	1,395	10,023	46	***%	0	0	0	0%
5210 WATER										
330000										
334131 USDA Grant				1,424	5,252	27%			0	0%
Group:				1,424	5,252	27%	0	0	0	0%
340000 CHARGES FOR SERVICES										
343022 Metered & Unmetered Water	293,933	276,535	291,277	305,278	290,503	105%	310,081		310,081	106%
343025 Water Permits	38,500	53,900	50,050	57,750	26,950	214%	40,500		40,500	150%
343027 Miscellaneous Water	200	19,788	1,285	3,963	0	***%			0	0%
343029 Help 4 You Contributions	2,356	3,951	22		0	0%			0	0%
Group:	334,989	354,174	342,634	366,991	317,453	116%	350,581	0	350,581	110%
370000 INVESTMENT AND ROYALTY EARNINGS										
371010 Investment Earnings		3,459	3,431	2,771	3,500	79%	3,200		3,200	91%
Group:		3,459	3,431	2,771	3,500	79%	3,200	0	3,200	91%
380000 Other Financing Sources										
383000 Interfund Operating	736,116	59			0	0%			0	0%
Group:	736,116	59			0	0%	0	0	0	0%
Fund:	1,071,105	357,692	346,065	371,186	326,205	114%	353,781	0	353,781	108%
5220 WATER PROJECT										
330000										
331005 USDA Rural Development	72,136				0	0%			0	0%
Group:	72,136				0	0%	0	0	0	0%

TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	15-16	16-17	17-18	18-19	Budget	Rec.	Budget	Change	Budget	Budget
	18-19	19-20	19-20	19-20	19-20	19-20	19-20	19-20	19-20	19-20
5220 WATER PROJECT										
380000 Other Financing Sources										
383000 Interfund Operating	10				0	0%			0	0%
Group:	10				0	0%	0	0	0	0%
Fund:	72,146				0	0%	0	0	0	0%
5250 WATER BOND Principal & Interest										
360000 MISCELLANEOUS REVENUE										
363020 Bond Principal and	180,494	181,887	184,881	188,443	185,624	102%	188,968		188,968	101%
Group:	180,494	181,887	184,881	188,443	185,624	102%	188,968	0	188,968	101%
Fund:	180,494	181,887	184,881	188,443	185,624	102%	188,968	0	188,968	101%
5310 SEWER										
330000										
331005 USDA Rural Development			19,565		0	0%			0	0%
334131 USDA Grant				1,424	5,202	27%			0	0%
Group:			19,565	1,424	5,202	27%	0	0	0	0%
340000 CHARGES FOR SERVICES										
343030 Sewer Revenues				165	0	***%			0	0%
343031 Sewer Service Charges	294,080	304,995	319,638	335,884	343,019	98%	345,860		345,860	100%
343033 Sewer Permits	11,385	13,455	12,420	15,525	7,245	214%	13,385		13,385	184%
343037 Miscellaneous Sewer		5,100		1,035	0	***%			0	0%
343039 Help 4 You Contributions	5,100	8,518	47		0	0%			0	0%
Group:	310,565	332,068	332,105	352,609	350,264	101%	359,245	0	359,245	102%
370000 INVESTMENT AND ROYALTY EARNINGS										
371010 Investment Earnings		1,843	1,843	2,110	1,850	114%	1,600		1,600	86%
Group:		1,843	1,843	2,110	1,850	114%	1,600	0	1,600	86%
380000 Other Financing Sources										
383000 Interfund Operating	325,702				0	0%			0	0%
Group:	325,702				0	0%	0	0	0	0%
Fund:	636,267	333,911	353,513	356,143	357,316	100%	360,845	0	360,845	100%

TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old	
	15-16	16-17	17-18	18-19	Budget	Rec.	Budget	Change	Budget	Budget	
	15-16	16-17	17-18	18-19	18-19	18-19	19-20	19-20	19-20	19-20	
5320 SEWER PROJECT											
330000											
331005	USDA Rural Development	1,828,123	281,215		0	0%				0	0%
334120	Treasure State Endowment	387,965	15,000		0	0%				0	0%
334121	DNRC Grant	95,000	5,000		0	0%				0	0%
Group:		2,311,088	301,215		0	0%	0	0		0	0%
360000 MISCELLANEOUS REVENUE											
360000	MISCELLANEOUS REVENUE	50			0	0%				0	0%
Group:		50			0	0%	0	0		0	0%
380000 Other Financing Sources											
381020	Proceeds from Revenue	1,250,000			0	0%				0	0%
Group:		1,250,000			0	0%	0	0		0	0%
Fund:		3,561,138	301,215		0	0%	0	0		0	0%
5350 SEWER BOND PRINCIPAL & INTEREST											
360000 MISCELLANEOUS REVENUE											
363020	Bond Principal and	216,216	217,257	220,854	225,169	216,318	104%	224,844		224,844	103%
Group:		216,216	217,257	220,854	225,169	216,318	104%	224,844	0	224,844	103%
Fund:		216,216	217,257	220,854	225,169	216,318	104%	224,844	0	224,844	103%
5610 AIRPORT											
310000 TAXES											
311010	Real Property Taxes	222	331	4,481	6,066	4,000	152%	5,242		5,242	131%
312000	P & I on Delinquent Taxes			10	60	0	***%			0	0%
Group:		222	331	4,491	6,126	4,000	153%	5,242	0	5,242	131%
330000											
331129	Federal Aeronautics		-25,221			0	0%			0	0%
Group:			-25,221			0	0%	0	0	0	0%



TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	15-16	16-17	17-18	18-19	Budget	Rec.	Budget	Change	Budget	Budget
	18-19	19-20	19-20	19-20	19-20	19-20	19-20	19-20	19-20	19-20
5610 AIRPORT										
340000 CHARGES FOR SERVICES										
343062 Aviation Fuel	612	1,321	781	931	500	186%	911		911	182%
343063 Tie Down Fees	1,556	2,159	424	954	900	106%	900		900	100%
343064 Hanger and Land Lease	8,814	7,339	14,276	13,038	8,421	155%	10,500		10,500	124%
343065 User and Business Fees	8,508	8,400	7,845	9,163	11,000	83%	9,750		9,750	88%
Group:	19,490	19,219	23,326	24,086	20,821	116%	22,061	0	22,061	105%
360000 MISCELLANEOUS REVENUE										
360000 MISCELLANEOUS REVENUE		60	58,025		0	0%			0	0%
365000 Contributions and				560	0	***%			0	0%
Group:		60	58,025	560	0	***%	0	0	0	0%
370000 INVESTMENT AND ROYALTY EARNINGS										
371010 Investment Earnings	222	242	232	206	185	111%	232		232	125%
Group:	222	242	232	206	185	111%	232	0	232	125%
380000 Other Financing Sources										
383000 Interfund Operating			88,303	11,250	11,250	100%	10,038		10,038	89%
Group:			88,303	11,250	11,250	100%	10,038	0	10,038	89%
Fund:	19,934	-5,369	174,377	42,228	36,256	116%	37,573	0	37,573	103%
5620 Airport Project										
330000										
331129 Federal Aeronautics	207,837	1,854,614	125,740	143,454	165,465	87%	193,500		193,500	116%
334000 State Grants	7,992				0	0%			0	0%
334030 Montana Aeronautics Grant		26,680			0	0%			0	0%
Group:	215,829	1,881,294	125,740	143,454	165,465	87%	193,500	0	193,500	116%
380000 Other Financing Sources										
383000 Interfund Operating	82,041				0	0%			0	0%
Group:	82,041				0	0%	0	0	0	0%
Fund:	297,870	1,881,294	125,740	143,454	165,465	87%	193,500	0	193,500	116%

TOWN OF STEVENSVILLE  
 Revenue Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	15-16	16-17	17-18	18-19	Budget	Rec.	Budget	Change	Budget	Budget
	19-20	19-20	19-20	19-20	18-19	18-19	19-20	19-20	19-20	19-20
7120 FIREMEN'S DISABILITY										
310000 TAXES										
311021 Mobile Homes			3		0	0%			0	0%
Group:			3		0	0%	0	0	0	0%
330000										
335050 Insurance Premium	3,553	3,571	3,888	4,012	3,708	108%	4,000		4,000	107%
Group:	3,553	3,571	3,888	4,012	3,708	108%	4,000	0	4,000	107%
Fund:	3,553	3,571	3,891	4,012	3,708	108%	4,000	0	4,000	107%
Grand Total:	7,418,250	4,193,127	2,418,756	2,375,587	2,276,731		2,407,452	0	2,407,452	

TOWN OF STEVENSVILLE  
Fund Summary of Revenues by Source  
For the Year: 2019 - 2020  
For Funds 0 - 9999

Account -----	Previous Year Actual -----	Final Budget -----
1000 GENERAL	374,579	373,803
2230 Ambulance		2,190
2250 PLANNING	2,548	1,289
2310 Tax Increment Finance District	124	0
2311 Targeted Economic Development District	67	0
2390 Drug Fines-Forfeitures Account	2	0
2394 BUILDING CODE ENFORCEMENT	67,038	120,459
2420 Peterson Addn Lighting #2 District 80	1,750	425
2440 Creekside Lighting #4 District 77	1,332	2,200
2450 Twin Creeks Lighting #5 District	7,835	0
2820 GAS APPORTIONMENT TAX	31,556	36,178
2821 BaRSAA (HB 473)	13,412	58,154
2940 Economic Development	150,000	50,000
4000 CAPITAL IMPROVEMENTS	40,339	60,000
4001 Sidewalk Improvements	22	0
4002 Fire Engine Capital Improvement	10,023	0
5210 WATER	371,186	353,781
5250 WATER BOND Principal & Interest	188,443	188,968
5310 SEWER	356,143	360,845
5350 SEWER BOND PRINCIPAL & INTEREST	225,169	224,844
5610 AIRPORT	36,162	32,331
5620 Airport Project	143,454	193,500
7120 FIREMEN'S DISABILITY	4,012	4,000
Grand Total :	2,025,196	2,062,967

### Summary of all Fund Expenditures by Object

Fund	FTE	Personal Services	Operating & Maintenance	Capital Outlay	Transfers	Total
1000 GENERAL		346,715	108,398	43,500	2,769	720,000
2230 Ambulance						3,566
2250 PLANNING		3,195	546			4,179
2310 Tax Increment Finance District		1,950	325	22,900		25,175
2311 Targeted Economic Development District					10,038	10,038
2390 Drug Fines-Forfeitures Account						500
2394 BUILDING CODE ENFORCEMENT		37,310	8,319	35,000		98,710
2410 Dayton Lighting #1 District 55						3,700
2420 Peterson Addn Lighting #2 District 80						2,700
2430 Geo Smith Lighting #3 District 76						4,100
2440 Creekside Lighting #4 District 77						3,300
2450 Twin Creeks Lighting #5 District						6,000
2810 POLICE TRAINING & PENSION						9,000
2820 GAS APPORTIONMENT TAX				89,700		108,000
2821 BaRSAA (HB 473)				55,385		55,385
2889 Heyer Foundation Grant						530
2940 Economic Development		2,880	397			23,277
2987 Jean Thomas Park Beautification Fund						3,500
4000 CAPITAL IMPROVEMENTS				96,200		96,200
4001 Sidewalk Improvements				15,000		15,000
5210 WATER		126,811	39,816	1,104,905		1,460,241
5250 WATER BOND Principal & Interest						91,008
5310 SEWER		125,860	38,397	9,405		334,123
5350 SEWER BOND PRINCIPAL & INTEREST						189,528
5610 AIRPORT		7,878	2,710	6,500		28,298
5620 Airport Project				215,000		215,000
7120 FIREMEN'S DISABILITY						4,000
<b>Total:</b>		<b>652,599</b>	<b>198,908</b>	<b>1,693,495</b>	<b>12,807</b>	<b>3,515,058</b>

# Activity/Department Details

# Activity/Department Detail

As stated in the Budget Summary the budget is separated out by activity. Within those activities are the Departments. The Departments have Divisions within them and there are specific funds that they use for operational budgeting. The following table lists the Department and corresponding division and budgeted fund for the current fiscal year.

Activity	Departments	Divisions and Budget Units	Budgeted Funds
General Government	Town Council	Town Council, Special Bodies	General
	Executive Services	Administration, Mayor	General
	Municipal Court	Operations	General
	Town Attorney	Administration, Civil Litigation, Criminal Litigation, Criminal Victim-Witness	General, Victim Witness Advocate
	Administration & Finance	Administration, Accounting, Human Resources	General
	Community Development	Planning	Planning & Zoning
	Facilities Maintenance	Town Hall, Town Hall Annex, Fire Station #1, Fire Station #2, Maintenance Shop, Park Facilities	General
Public Safety	Police	Operations, Crime Control & Investigations, Code Enforcement	General, Drug Forfeiture, Police Training & Pension
	Fire	Administration, Operations, Fire Prevention, EMS	General, Ambulance, Heyer Foundation Grant
	Building Inspection	Operations	Building Inspection
Public Works	Airport	Operations	Airport
	Public Works Administration	Administration, Engineering, Sidewalk Repair Program, Sidewalk & Curb Construction, Cemetery's	General, Water, Sewer, Sidewalk Improvements
	Streets & Transportation	Operations, Maintenance, Construction, Snow & Ice Removal, Lighting, Traffic Signs & Markers	General, Gas Tax, Lighting Districts
	Water	Operations, Supply & Pumping, Purification & Treatment, Distribution,	Water, Water Impact Fees
	Wastewater	Operations, Collection & Transmission, Treatment & Disposal	Wastewater, Wastewater Impact Fees
Public Welfare	Parks & Recreation	Parks, Forestry, Recreation	General, Parks & Open Space Bond, Tree Maintenance, Recreation Special Revenue, Story Mansion Operating
	Economic Development	Economic Development	General, Economic Development, North Stevensville TIFD, Stevensville Airport TEDD
Other	Non-Departmental	Insurance, Contingencies, Transfers, Principal & Interest	General

# General Government

# Town Council

*About:*

The Town Council is the legislative body of Town government. It is comprised of four councilmembers. Members of the Town Council are elected at by wards for four year overlapping terms. Responsibilities of the Council include establishment of policies governing the operation of the Town, enactment of ordinances and resolutions, adoption of the annual operating budget, levying of taxes, and appointment of members to citizen advisory boards and commissions. The Town Council’s budget is appropriated in the General fund.



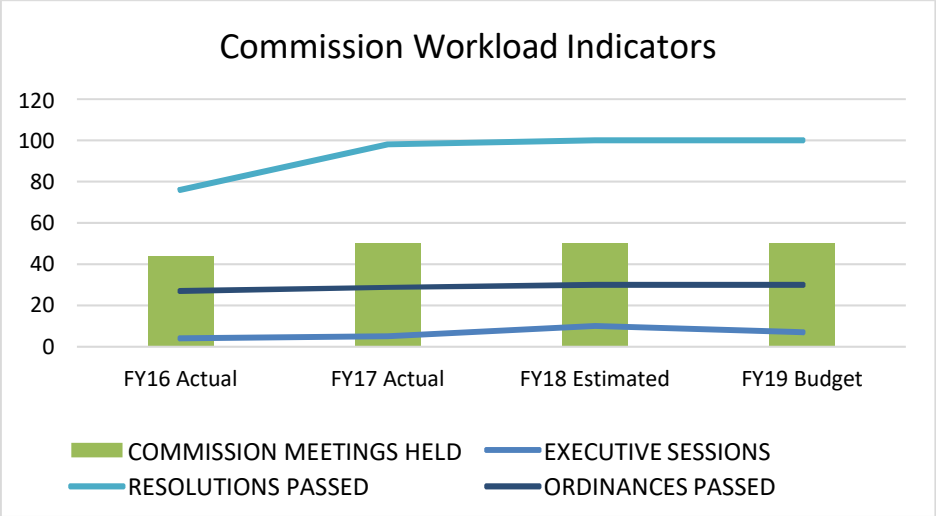
**Major Objectives:**

- 
- Work closely with the administration and other government officials to lobby for state legislation beneficial to cities.
- Develop broad-based Town-wide support for economic development and to foster coordination of public and private resources as a means of enhancing economic prosperity and environmental quality.
- Improve public facilities and the quality of services delivered to the public in order to meet the needs of the citizenry.
- Cooperate with other governmental entities in order to provide services efficiently and effectively and in a manner resulting in the most equitable distribution of the taxburden.
- Ensure that all decisions are protective of the health, safety and general welfare of the citizens of this community.

**Accomplishments**

- Adopting the Code of Conduct

**Workload Indicators**



**Budget Issues and Details**

- Training - \$2,000
- Travel - \$2,000



TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
410211	Council										
110	Salaries and Wages	8,400	8,400	9,600	9,000	9,600	94%	9,600		9,600	100%
140	Employer Contributions	679	680	778	729	776	94%	776		776	100%
141	MMIA Council member		-551			0	0%			0	0%
210	Office Supplies & Material	62	100	74	208	64	325%	201		201	314%
212	Small Non-capitalized Equip			228	1,288	1,741	74%			0	0%
220	Operating Supplies	7		12		0	0%			0	0%
229	Food				45	0	***%			0	0%
320	Printing, Duplicating, Typing	64			10	0	***%			0	0%
330	Publicity, Subscriptions				280	125	224%	250		250	200%
350	Professional Services	173	26	202	1,520	0	***%	1,100		1,100	***%*
370	Travel	1,602	728	2,022	758	1,876	40%	2,000		2,000	107%
380	Training Services	540	547	751	922	900	102%	2,000		2,000	222%
510	Insurance	318	804	805	337	337	100%	352		352	104%
	Account:	11,845	10,734	14,472	15,097	15,419	98%	16,279	0	16,279	106%

# Executive Services

## About:

The role of the Mayor to operate the Town with a focus on policy, long range planning, and strategy. The purpose of the Mayor’s office is the administration of the Town operations and is to provide overall leadership, direction, coordination, and support for the Town’s activities and workforce. The Mayor provides information to the Town Council in an effort to support their ability to make informed policy decisions. The Mayor’s budget is appropriated in the General fund.

## Major Objectives:

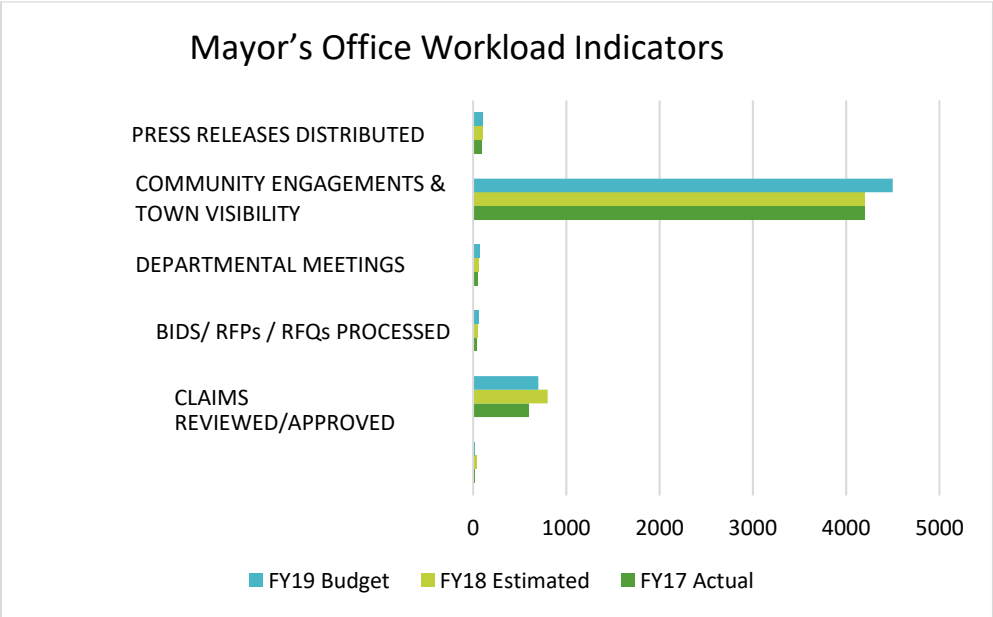
The Mayor’s office is support of the Mission, Values, and Goals of the Town and to implement the policy put forward by the Town Council. It is the goal of the Mayor’s Office to be a citizen & customer focused government, serving you and enhancing the services we provide in the following key areas:

- Public Safety – Restoring public trust in law enforcement and enhancing community safety.
- Economic Growth & Development – Creating an atmosphere to attract and retain businesses and jobs, building a stronger tax base.
- Budget – Promoting long-term fiscal health without undue burden on citizens.
- Infrastructure – Maintaining critical public infrastructure at an affordable price.
- Quality of Life – Engaging citizens and improving the quality and character of our community.

## Accomplishments

The Mayor’s Office successfully implemented the redesign of the Town’s website, increasing accessibility and providing greater opportunity for citizens to interact and obtain information. Community communication strategies were implemented to more frequently and effectively provide accurate information to citizen.

## Workload and Performance Indicators



### Budget Issues and Details

Equipment Upgrades – Purchase of equipment to allow the Mayor mobility while remaining connected to the office.

Salary Increase – Increase in salary for increased hours (30-40/week) so that Mayor is accessible for staff & citizens as a resource.

### Budget

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
410200	Executive Services										
110	Salaries and Wages	1,910	1,500	2,071	1,562	2,250	69%	5,850		5,850	260%
140	Employer Contributions	154	121	238	260	375	69%	979		979	261%
210	Office Supplies & Material	133	123	294	44	75	59%	1,075		1,075	1433%
320	Printing, Duplicating, Typing	56		67		22	0%	25		25	114%
330	Publicity, Subscriptions			104	535	525	102%	325		325	62%
340	Utility Services	498	487	442	439	450	98%	450		450	100%
350	Professional Services		372	53	388	150	259%	150		150	100%
370	Travel	222	924	1,414	470	958	49%	750		750	78%
380	Training Services	160	392	276	150	100	150%	150		150	150%
510	Insurance	100	137	137	97	97	100%	94		94	97%
	Account:	3,233	4,056	5,096	3,945	5,002	79%	9,848	0	9,848	197%

# Town Attorney

## About:

The Town Attorney is the legal advisor and primary attorney for the Town and as such is responsible for protecting the legal interests of the Town and directing its legal operations. The Town Attorney: represents the town before all courts, administrative agencies, and all legal proceedings involving the Town; prosecute misdemeanors including DUI, domestic violence related cases, and other offenses civil and criminal offenses committed within Town; provide legal advice to the Town Council, Mayor, and all departmental staff and agencies and boards; and prepare or review contracts, deeds, resolutions, ordinances, and other municipal documents. The Town Attorney's Office also oversees litigation involving the town conducted by appointed counsel. The Town Attorney's budget is appropriated in the General Fund.

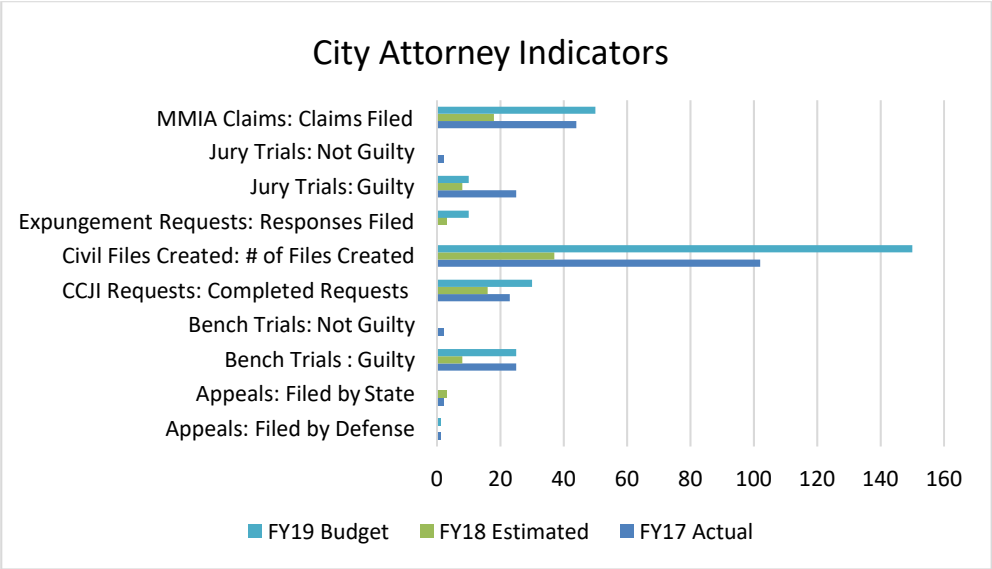
## Major Objectives:

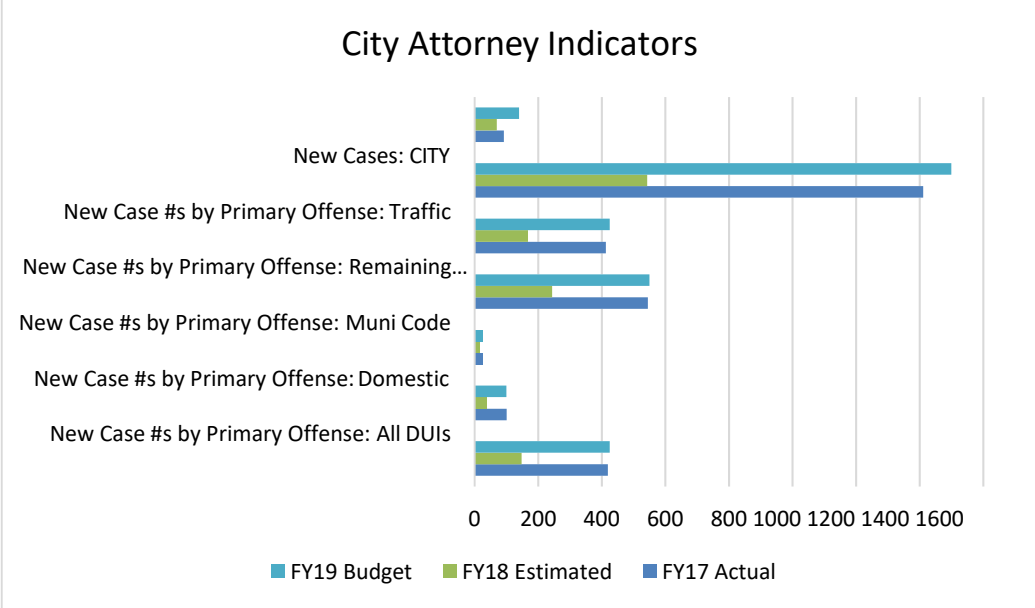
- To work with the Stevensville Police Department to enforce state laws and Town ordinances pertaining to misdemeanor offenses within the town.
- To work with other town personnel and officials in enforcing town ordinances including zoning, building code, fire code, etc.
- To review legitimate complaints from citizens for the filing of criminal offenses and, if accepted, prosecute the violations in court.
- To prosecute criminal cases in a timely and efficient manner in the best interests of justice, the best interests of the citizens of Stevensville, and the interests of victims of crime.

## Accomplishments

- New Town Attorney Appointed 7/2019

## Workload and Performance Indicators





**Budget Issues and Details**

- Town Attorney is contracted.

**Budget**

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
411100	Legal Services										
350	Professional Services	4,395	4,581	5,772	11,776	5,100	231%	6,500		6,500	127%
352	Legal Services	7,859	11,490	11,482	9,466	11,100	85%	8,500		8,500	77%
	Account:	12,254	16,071	17,254	21,242	16,200	131%	15,000	0	15,000	93%

## Administration & Finance Department

### *About:*

The Administration & Finance Department is charged with the overall Legislative Services, Finance, Accounting and Treasury administration of the Town. The Department is operationally comprised of three divisions: Administration, Finance, and Human Resources. The Administration Division consists of the Town Clerk's Office and cares for the records of the Town, overseeing the recording of official documents, preparing agendas for Council and Board meetings, and maintaining the minutes for meetings. The Administration Division processes records requests and oversees the Town's overall website maintenance. The Finance Division provides support to other departments including financial planning, budgeting, insurance administration, accounting and financial statement preparation, data processing, collection and investment of Town funds, debt administration, utility billing, tax increment district accounting, and development of internal controls. The Administration & Finance Department is budgeted out of the General Fund but some of its costs are allocated to the Enterprise funds for the support of their financial operations.

### Major Objectives:

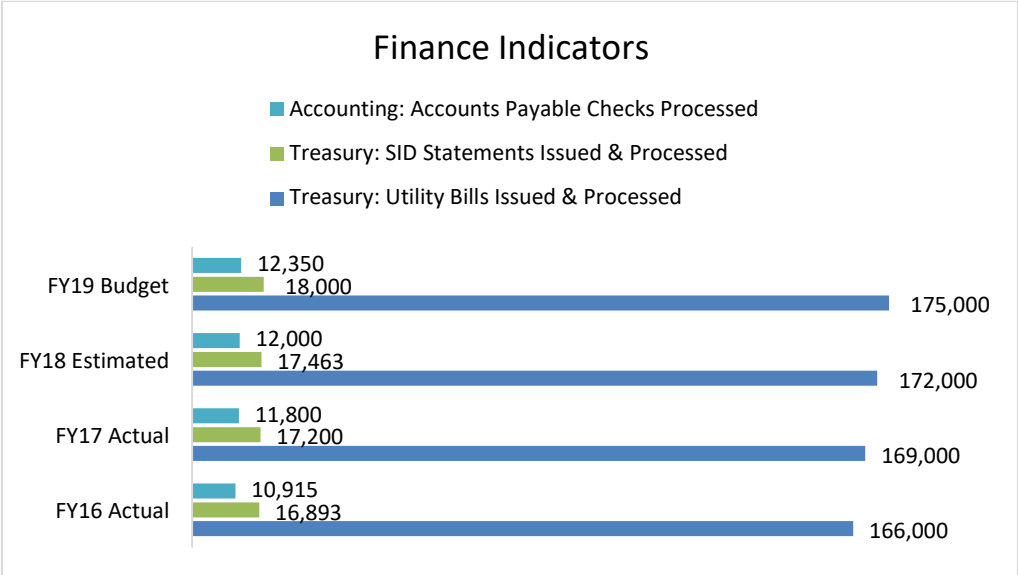
- Town Clerk- To support the Town Council and to preserve the Town records.
- To manage and account for the Town's finances in accordance with Generally Accepted Accounting Principles (GAAP), as set forth by the Governmental Accounting Standards Board (GASB).
- To prepare a Comprehensive Annual Financial Report (CAFR) in conformity with GAAP
- To prepare a comprehensive budget on an annual basis that encompasses all funds of the Town.
- To monitor all department grants for compliance with federal and state regulations and reporting requirements.
- To assure efficient and effective management of the public's resources by providing quality financial services.
- To safeguard and account for Town's assets and to provide accurate and timely budgetary and financial data to management, Town Council, and the citizens of Stevensville.
- 

### Accomplishments

- Completion of audits for all fiscal years.



Workload and Performance Indicators



Budget Issues and Details

Personnel costs are reduced with reduction in administrative staff and re-allocation of funds.

Budget

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
410550	Administration										
110	Salaries and Wages	37,697	35,016	36,597	50,043	47,929	104%	51,189		51,189	107%
120	Overtime Wages				81	1,990	4%			0	0%
140	Employer Contributions	11,350	11,156	11,281	14,786	14,657	101%	18,431		18,431	126%
141	MMIA Councilmember		234	79		0	0%			0	0%
142	MMIA Retired Employee				240	0	***%			0	0%
210	Office Supplies & Material	1,076	1,013	454	661	500	132%	1,500		1,500	300%
212	Small Non-capitalized Equ	1,005		702	364	239	152%			0	0%
220	Operating Supplies	76	334	129	138	0	***%	60		60	***%
229	Food	37		3	45	0	***%	45		45	***%
230	Repair & Maintenance Supp	112			185	0	***%			0	0%
231	Gas, Oil, Diesel Fuel, Gr		149	43	111	60	185%	40		40	67%
232	Motor Vehicle Repair & Ma					0	0%	50		50	***%
311	Postage, Box Rent, etc.	288	321	508	1,245	1,280	97%	803		803	63%
320	Printing, Duplicating, Ty	661	517	651	293	400	73%	193		193	48%
330	Publicity, Subscriptions	2,499	1,880	797	1,334	1,365	98%	986		986	72%
350	Professional Services	906	2,193	1,726	2,772	1,474	188%	1,450		1,450	98%
355	Codify Ordinances	2,495	775	1,016	775	0	***%	775		775	***%
360	Repair & Maintenance Serv	140				0	0%			0	0%
370	Travel	299	301	281	205	711	29%	594		594	84%
380	Training Services	222	233	208	150	623	24%	623		623	100%
510	Insurance	1,610	2,997	1,497	1,296	1,296	100%	1,237		1,237	95%
520	Premiums on Surety Bond	21	21	21	40	21	190%	44		44	210%
555	Bank Service Charges	294	367			0	0%			0	0%
	Account:	60,788	57,507	55,993	74,764	72,545	103%	78,020	0	78,020	108%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
410530	Yearly Audit										
350	Professional Services	2,705	2,586	10,450	4,110	4,110	100%	4,080		4,080	99%
	Account:	2,705	2,586	10,450	4,110	4,110	100%	4,080	0	4,080	99%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current Budget 18-19	% Exp. 18-19	Prelim. Budget 19-20	Budget Changes 19-20	Final Budget 19-20	% Old Budget 19-20
		15-16	16-17	17-18	18-19						
410600	Electi ons										
350	Professi onal Servi ces	1,569		1,222	0	0%	2,000		2,000	*****%	
	Account:	1,569		1,222	0	***%	2,000	0	2,000	*****%	

# Facilities Management

## *About:*

The Facilities Management budget accounts for costs associated with sustaining operations with limited discretionary spending to Town owned buildings and grounds including: Town Hall; Fire Station #1, and the annex building. Facilities Management is also responsible for coordinating remodeling, renovations, and new construction projects. Contracted services include activities such as: janitorial services; building systems including heating, ventilation, air conditioning systems, mechanical controls, and building generators.

## Major Objectives:

- Provide a safe, comfortable, and professional working environment in all town facilities.
- Maintain all buildings and related equipment in good working condition in a proactive manner that will help extend useful life.
- Maintain a proactive approach for long-term facility planning and project scheduling in order to avoid costly problems of deferred maintenance.
- Assure town buildings meet or exceed all applicable building codes, OSHA, and ADA requirements.
- Implement building design, maintenance, and operational practices resulting in energy saving measures.

## Accomplishments

- Lighting Replacements in Fire Station #1
- Generator Grant Funding Application
- Gutter repairs & install of additional gutters and snow break

## Budget Issues and Details

The budget does not include any significant capital projects for general facility projects. Some projects are planned for Fire Station #1 and are contained in the Fire Department Budget.

## Budget

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
411201	Town Hall/Annex Building										
212	Small Non-capitalized Equ	350			81	100	81%			0	0%
220	Operating Supplies	252	92	268	297	90	330%	220		220	244%
230	Repair & Maintenance Supp	203	321	296	297	1,063	28%			0	0%
235	Building Repair and Maint		859	158	379	295	128%	35		35	12%
311	Postage, Box Rent, etc.				11	0	***%			0	0%
340	Utility Services	5,297	6,095	5,531	6,162	5,277	117%	5,989		5,989	113%
350	Professional Services	783		21	21	21	100%			0	0%
360	Repair & Maintenance Serv	464	170	140	1,024	952	108%	300		300	32%
510	Insurance	213	213	139	140	140	100%	146		146	104%
940	Machinery & Equipment				-102	0	***%			0	0%
	Account:	7,562	7,750	6,553	8,310	7,938	105%	6,690	0	6,690	84%

# Community Development Department

## About:

The Community Development Department plans for the growth and development of the Town of Stevensville. Working with property owners, the design community, residents and business owners to plan, build and grow our community by considering the needs of the current and future residents and property owners within the Town boundaries. Major elements of our work consist of: Long Range Planning, Development Review, Historic Preservation, and collaborating with the Planning & Zoning Board. The Community Development Department's budget is appropriated in the special revenue Planning Fund.

## Major Objectives:

- Provide exemplary customer service by making the planning process accessible, understandable, and efficient.
- Evaluate and make recommendations to the Planning Board, Town Council, and /or Director of Public Works on all applications for annexations and subdivisions of land.
- Evaluate and make recommendations to the Zoning Board Town Council on proposals for site development.
- Review business licenses and building permit applications for compliance with the Zoning Ordinance.
- Support the Town's economic development programs.

## Accomplishments

- Supported the Stevensville Growth Policy (2016 edition)
- Continued coordination and cooperation on planning issues with Ravalli County, School District 2, Montana Department of

Transportation, Bitterroot Valley Land Trust, and other public and private organizations.

UDC Code Update

**BOZEMAN**<sup>MT</sup>  
CODE UPDATE

YOUR COMMUNITY

YOUR IDEAS

YOUR VOICE



## Budget Issues and Details

## Budget

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

2250 PLANNING

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
410210	Administration										
110	Salaries and Wages	1,089	755	188	841	4,064	21%	3,195		3,195	79%
140	Employer Contributions	115	63	31	150	921	16%	546		546	59%
210	Office Supplies & Material	4	7	15		0	0%			0	0%
311	Postage, Box Rent, etc.	30				40	0%			0	0%
320	Printing, Duplicating, Typing					15	0%			0	0%
330	Publicity, Subscriptions	60	32	37	79	30	263%	40		40	133%
350	Professional Services	2,022	36,162	159	390	88	443%	398		398	452%
357	Planning & Zoning Service	3,500				0	0%			0	0%
510	Insurance	52	136	136		0	0%			0	0%
	Account:	6,872	37,155	566	1,460	5,158	28%	4,179	0	4,179	81%
	Fund:	6,872	37,155	566	1,460	5,158	28%	4,179	0	4,179	81%



# Town Court

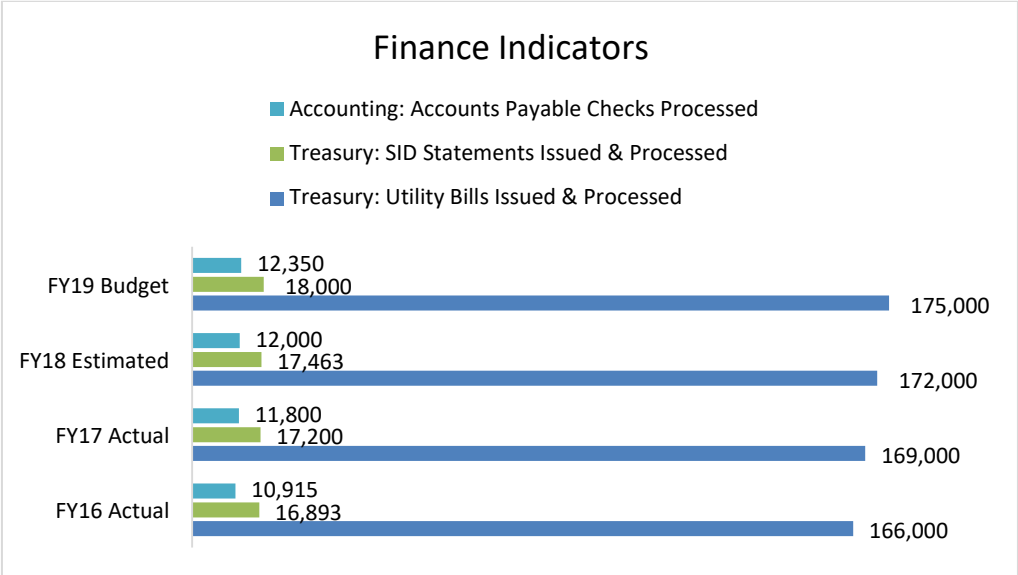
*About:*

The Town Judge is an Appointed Position. Town Court accounts for costs associated with the judicial branch of Town government, which includes one part-time judge and one part-time clerk, and related operating costs. The Town Court hears cases involving Town ordinances and misdemeanor cases defined by state criminal codes. The Town Judge is appointed every 4 years by the Mayor with consent of the Town Council. The Town Court’s budget is appropriated in the General fund.

**Major Objectives:**

- Maintain an efficient collection system concentrating on collection of fines and restitution.
- Continue effective communications with the Town Attorney/ Prosecutor, Law Enforcement, and Public Defender’s Office.

**Workload and Performance Indicators**



**Budget Issues and Details**

.50 FTE Court Clerk is maintained. New MCA Codebooks will be ordered and all annual trainings for both the Judge and Clerk will be attended.

**Budget**

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
410360	City/Municipal Court										
110	Salaries and Wages	17,569	19,104	20,648	19,271	18,720	103%	13,842		13,842	74%
120	Overtime Wages					1,296	0%			0	0%
140	Employer Contributions	5,720	6,399	6,737	3,115	3,463	90%	2,380		2,380	69%
210	Office Supplies & Material	242	265	261	250	260	96%	275		275	106%
212	Small Non-capitalized Equip			620	975	950	103%	2,225		2,225	234%
220	Operating Supplies	98	106	142		0	0%			0	0%
311	Postage, Box Rent, etc.	134	151	274	197	234	84%	385		385	165%
320	Printing, Duplicating, Typing	295	125	73	95	0	***%	55		55	***%
330	Publicity, Subscriptions	1,049	276	677	349	269	130%	270		270	100%
340	Utility Services	332	343	326	211	222	95%	222		222	100%
350	Professional Services	15,977	18,751	18,800	19,347	19,840	98%	20,591		20,591	104%
370	Travel	665	1,747	1,115	1,442	3,300	44%	3,845		3,845	117%
380	Training Services	335	850	850	850	850	100%	1,150		1,150	135%
394	Jury and Witness Fees	294	294			600	0%	600		600	100%
510	Insurance	633	263	263	729	729	100%	703		703	96%
520	Premiums on Surety Bond	8	8	8	20	8	250%	18		18	225%
	Account:	43,351	48,682	50,794	46,851	50,741	92%	46,561	0	46,561	92%

# Public Safety

## Police Department

### *About:*

The Stevensville Police Department budget accounts for costs associated with providing all law enforcement services to the citizens of the Town of Stevensville. The general fund budget primarily supports the operation of the investigative, patrol, school resource, and community outreach services, which are augmented by clerical, administrative, training, and evidence support. Officers are tasked with detecting, preventing, and investigating all crimes occurring within the Town as well as providing a broad range of public safety services.

- **PATROL SERVICES:** The patrol officers of the Stevensville Police Department provide coverage for the Town of Stevensville. They respond to all types of calls for service, performing a variety of duties based on the type of call and the resulting need.
- **SUPPORT SERVICES:** This area is responsible for all data entry and management, records management, communications with other stakeholders like the Town Attorney's Office, the County Attorney's Office, and various other duties like asset management and inventory, and project planning.
- **INVESTIGATIVE SERVICES:** Responsible for investigating felony and misdemeanor criminal activity including crimes against persons, sexual offenses, crimes against children, internet crimes, property crimes and other complex investigations. Detectives are responsible for conducting background and internal affairs investigations, maintaining the Sexual and Violent Offender Registry and assisting the patrol division and other agencies with complex cases.
- **SCHOOL RESOURCE SERVICES:** In partnership with Stevensville School District 2, the Stevensville Police Department provides a School Resource Officer to the community as a resource for parents and students. The School Resource Officer works to protect student and faculty safety, while maintaining a relationship with the student body and school population.



### Major Objectives:

- Detect, investigate, and proactively prevent criminal activity.
- Apprehend and hold criminal offenders accountable for their illegal behavior.
- Participate in court proceedings.
- Provide assistance to those who cannot care for themselves or those in danger of physical harm.
- Provide crime prevention education to schools, civic groups, businesses, and the public.
- Develop positive programs, in partnership with the members of our community, which incorporate the concept of shared responsibility for public safety.

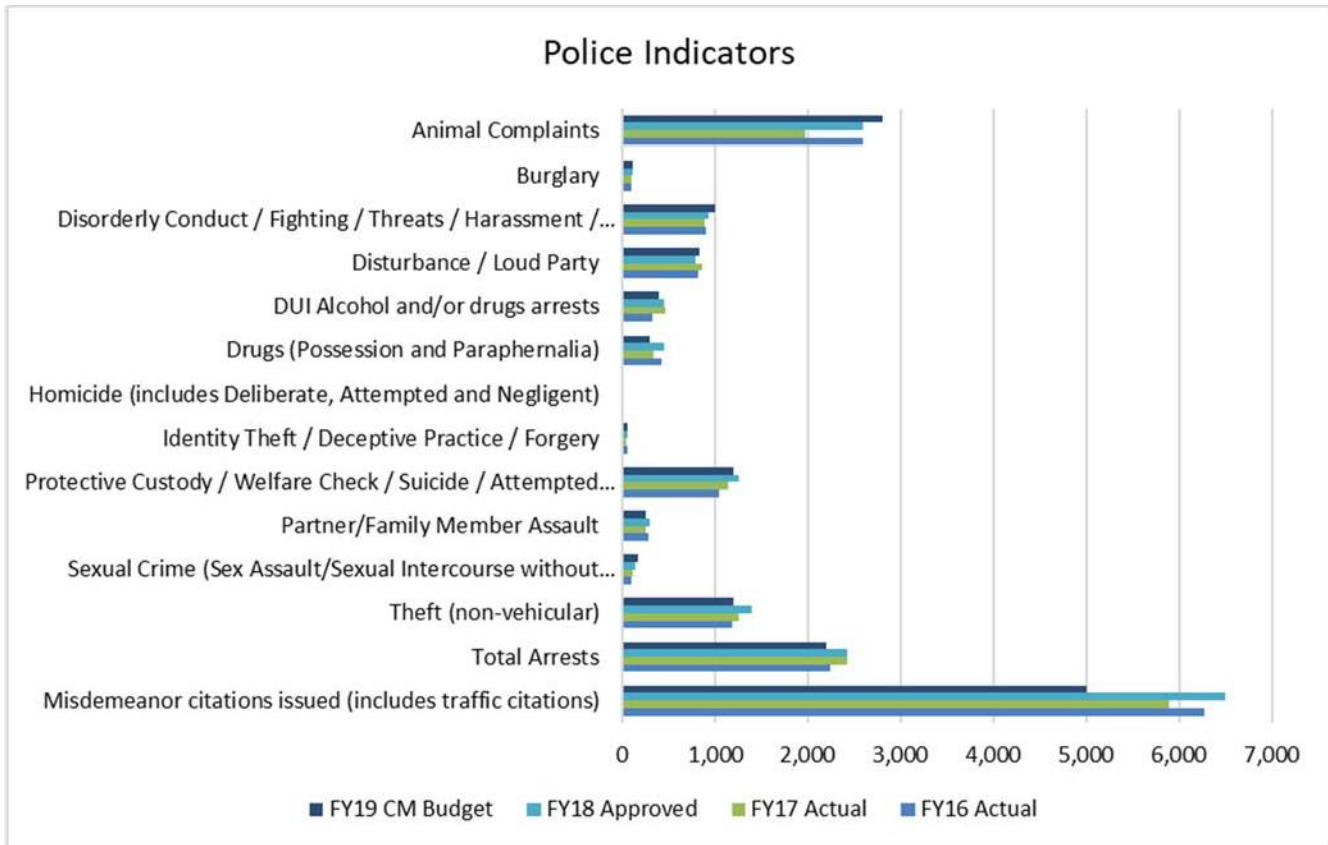
### Anticipated for FY20:

- Continue to work with Town leadership to implement staffing plans into police planning and operations
- Continue to maintain highly trained Stevensville Police Department employees
- Continued community outreach programs, promoting engagement with the community
- Implement use of part-time officers to assist patrol shortages in the area of special events and court security

Accomplishments

- Coffee with a Cop monthly program
- Enhanced trainings for firearms and use of force

Workload and Performance Indicators



### Budget Issues and Details

Increase in personnel and some operational costs by adding 1 FTE. Capital fund has replacement of two police vehicles.

Budget

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
420100	Law Enforcement Services										
100	PERSONAL SERVICES	5,000				0	0%			0	0%
110	Salaries and Wages	107,425	133,994	142,932	110,309	106,246	104%	173,032		173,032	163%
115	Salaries and Wages - Temp			17,160		0	0%			0	0%
120	Overtime Wages				2,554	3,113	82%			0	0%
140	Employer Contributions	33,992	45,798	46,993	39,981	39,413	101%	62,626		62,626	159%
145	Employer Contributions -			3,346		0	0%			0	0%
210	Office Supplies & Material	292	289	272	85	150	57%	1,150		1,150	767%
212	Small Non-capitalized Equip	1,456	3,458	1,318	2,684	1,510	178%	2,508		2,508	166%
220	Operating Supplies	2,452	1,173	682	803	829	97%	830		830	100%
226	Clothing and Uniforms	5,909	860	186	2,933	2,430	121%	3,370		3,370	139%
227	Firearm Supplies	345			353	218	162%	150		150	69%
229	Food	174	456		74	50	148%	100		100	200%
230	Repair & Maintenance Supp	272	271		1,712	940	182%	450		450	48%
231	Gas, Oil, Diesel Fuel, Gr	5,304	5,686	5,783	2,550	6,020	42%	6,000		6,000	100%
232	Motor Vehicle Repair & Ma	3,506	3,376	6,112	2,673	5,700	47%	2,000		2,000	35%
236	Tires and Tubes	2,186		681		850	0%	850		850	100%
311	Postage, Box Rent, etc.	298	219	215	157	254	62%	252		252	99%
317	Vehicle Tow-In Services	286	95		83	200	42%	260		260	130%
320	Printing, Duplicating, Ty	744	1,056	575	249	381	65%	563		563	148%
330	Publicity, Subscriptions	4,525	4,698	4,510	4,435	4,215	105%	5,531		5,531	131%
336	Public Relations				193	500	39%	500		500	100%
340	Utility Services	3,385	3,932	3,508	2,393	3,467	69%	3,351		3,351	97%
350	Professional Services	4,662	3,940	2,009	4,186	2,075	202%	2,698		2,698	130%
370	Travel	1,167	4,845	1,025		300	0%	300		300	100%
380	Training Services	1,290	2,916	25		0	0%			0	0%
510	Insurance	5,315	5,425	5,504	6,652	6,652	100%	6,350		6,350	95%
520	Premiums on Surety Bond	8	8	8	20	8	250%	18		18	225%
940	Machinery & Equipment				5,000	5,000	100%			0	0%
	Account:	189,993	222,495	242,844	190,079	190,521	100%	272,889	0	272,889	143%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

2390 Drug Fines-Forfeitures Account

Account	Object	Actuals				Current Budget 18-19	% Exp. 18-19	Prelim. Budget 19-20	Budget Changes 19-20	Final Budget 19-20	% Old Budget 19-20
		15-16	16-17	17-18	18-19						
420100	Law Enforcement Services										
	220 Operating Supplies	104				0	0%	500		500 *****%	
	Account:	104				0	***%	500	0	500 *****%	
	Fund:	104			400	0	***%	500	0	500 *****% %	



TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

2810 POLICE TRAINING & PENSION

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
420100	Law Enforcement Services										
110	Salaries and Wages	3,478				0	0%			0	0%
140	Employer Contributions	415				0	0%			0	0%
212	Small Non-capitalized Equ	95	196			0	0%			0	0%
370	Travel	1,003	150	1,732	26	1,000	3%	1,000		1,000	100%
380	Training Services	4,615	1,268	1,008	3,386	5,885	58%	8,000		8,000	136%
510	Insurance	82		8		0	0%			0	0%
	Account:	9,688	1,614	2,748	3,412	6,885	50%	9,000	0	9,000	131%
	Fund:	9,688	1,614	2,748	3,412	6,885	50%	9,000	0	9,000	131%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

4000 CAPITAL IMPROVEMENTS

Account	Object	Actuals				Current Budget 18-19	% Exp. 18-19	Prelim. Budget 19-20	Budget Changes 19-20	Final Budget 19-20	% Old Budget 19-20
		15-16	16-17	17-18	18-19						
420100	Law Enforcement Services										
940	Machinery & Equipment		6,522			0	0%	80,000		80,000 *****	
	Account:		6,522			0	***%	80,000	0	80,000 *****	

## Fire Department

### *About:*

The Fire Department budget is developed and administered to provide fire, rescue, hazardous materials, and emergency medical services throughout Stevensville while ensuring that firefighters and EMT's are equipped and trained to meet nationally recognized standards. Additionally, the budget provides resources necessary for the department to maintain a fire prevention program that is comprised of community outreach, school programs, and public education.



### Major Objectives:

Anticipated for FY 20: The primary objective of the department for the next fiscal year is to continue to build a shared vision for the future of the Fire Department that allows us to provide the highest quality of service possible. The Fire Department aims to maintain its mutual aid relationships with the Stevensville Rural Fire District, Marcus Daly Ambulance Service, and the surrounding fire districts.

The Department hopes to see growth in it's staffing and manpower this year, by investing resources into the recruitment and retention of volunteers. The Department will begin developing staffing strategies that intuitively address the volunteer shortage that is being experienced nationwide. In addition, facility projects will create a safe and comfortable workplace for our already established workforce.

### Accomplishments

- All members of the department now hold a nationally recognized Fire Instructor I level certification that is a 91% increase from 2016.
- The department completed the first phase of the Blue Card Hazard Zone Management program, which is a nationally recognized program for incident management.
- The department completed over 13,000 hours of training which 63% increase was over 2016.
- The department successfully implemented a new 800 MHz radio system replacing the outdated VHF radio system.
- The department successfully updated the Fire Protection Master Plan and obtained an improved ISO rating of Class 2.

### Workload and Performance Indicators

- A record number of calls, 656, were answered during 2018, which was just over a \_\_\_ increase from calendar year 2017. This increase in service demand is not expected to flatten out or decrease anytime in the near future, rather the department expects to see another 10% or larger increase in service demands in 2020.

### Budget Issues and Details

Ladder Truck testing is due this year and equipment will be annually certified. Realistic projections for ambulance transports are reflected in revenues. Alarm permits and false alarm fees will aid in covering the associated costs in responding to false alarms. Facility updates are planned for Station #1.

### Budget

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
420410	Fire Department - Administration										
110	Salaries and Wages			20,182	16,438	19,391	85%	19,859		19,859	102%
115	Salaries and Wages - Temp			66,080		0	0%			0	0%
140	Employer Contributions			7,552	6,278	6,546	96%	6,956		6,956	106%
145	Employer Contributions -			7,656		0	0%			0	0%
210	Office Supplies & Material			207	67	100	67%	75		75	75%
212	Small Non-capitalized Equ				105	0	***%			0	0%
220	Operating Supplies			676	6	0	***%			0	0%
226	Clothing and Uniforms			1,059		0	0%			0	0%
228	FFR Reimbursement			2,500	2,500	2,500	100%	2,500		2,500	100%
229	Food			586	-52	350	-15%	500		500	143%
231	Gas, Oil, Diesel Fuel, Gr				112	0	***%			0	0%
310	Communication & Transport			1,095		0	0%	1,900		1,900	***%*
311	Postage, Box Rent, etc.			234	154	175	88%	175		175	100%
320	Printing, Duplicating, Ty			375	450	225	200%			0	0%
330	Publicity, Subscriptions			497	369	198	186%	2,005		2,005	1013%
336	Public Relations			53	60	0	***%	250		250	***%*
338	Firefighter Recruitment			145		0	0%	500		500	***%*
340	Utility Services			263	156	162	96%	162		162	100%
350	Professional Services			1,983	1,214	0	***%	2,235		2,235	***%*
351	Medical Services			1,021		0	0%	4,410		4,410	***%*
359	Rental Services			45,600		0	0%			0	0%
370	Travel				245	426	58%	300		300	70%
380	Training Services			800	330	374	88%	500		500	134%
510	Insurance			1,512	1,024	825	124%	1,152		1,152	140%
520	Premiums on Surety Bond				10	0	***%	9		9	***%*
	Account:			160,076	29,466	31,272	94%	43,488	0	43,488	139%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
420421	Fire Department - Facilities Station #1										
220	Operating Supplies			21		0	0%	300		300	*****%
230	Repair & Maintenance Supp			272	200	100	200%	319		319	319%
369	Other Repair & Maint Serv			198		500	0%	300		300	60%
	Account:			491	200	600	33%	919	0	919	153%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		15-16	16-17	17-18	18-19						
420422	Fire Department - Facilities Station #2										
220	Operating Supplies			247	28	50	56%	30		30	60%
230	Repair & Maintenance Supp			92		0	0%			0	0%
235	Building Repair and Maint					0	0%	100		100	****%
340	Utility Services			52	282	305	92%	250		250	82%
369	Other Repair & Maint Serv			326		500	0%	250		250	50%
510	Insurance					109	0%			0	0%
930	Improvements Other than B				7,707	5,000	154%			0	0%
	Account:			717	8,017	5,964	134%	630	0	630	11%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		15-16	16-17	17-18	18-19						
420440	Fire Department - Fire Prevention										
223	Educational Supplies			817	281	250	112%	300		300	120%
	Account:			817	281	250	112%	300	0	300	120%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
420460	Fire Department - Suppression										
212	Small Non-capitalized Equ			19,850	930	3,500	27%	2,445		2,445	70%
220	Operating Supplies			2,358	1,574	2,500	63%	1,000		1,000	40%
226	Clothing and Uniforms				3,700	5,050	73%	4,500		4,500	89%
229	Food				142	150	95%			0	0%
230	Repair & Maintenance Supp			16	118	0	***%			0	0%
231	Gas, Oil, Diesel Fuel, Gr			5,463	3,246	4,500	72%	3,500		3,500	78%
232	Motor Vehicle Repair & Ma			5,469	366	4,000	9%	4,000		4,000	100%
236	Tires and Tubes					0	0%	5,600		5,600	***%
310	Communication & Transport				1,185	2,000	59%			0	0%
336	Public Relations					100	0%			0	0%
338	Firefighter Recruitment					200	0%			0	0%
350	Professional Services				3,868	7,000	55%			0	0%
351	Medical Services				1,951	4,620	42%			0	0%
360	Repair & Maintenance Serv				328	0	***%	4,050		4,050	***%
369	Other Repair & Maint Serv			2,321	3,745	6,000	62%			0	0%
380	Training Services				429	1,200	36%	1,200		1,200	100%
510	Insurance				1,818	1,739	105%	1,087		1,087	63%
	Account:			35,477	23,400	42,559	55%	27,382	0	27,382	64%



TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

2230 Ambulance

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
420730	Emergency Medical Services										
212	Small Non-capitalized Equ				2,296	1,855	124%			0	0%
220	Operating Supplies				852	3,500	24%	1,000		1,000	29%
226	Clothing and Uniforms					160	0%	350		350	219%
230	Repair & Maintenance Supp					100	0%	100		100	100%
231	Gas, Oil, Diesel Fuel, Gr				41	600	7%	600		600	100%
232	Motor Vehicle Repair & Ma				512	600	85%	250		250	42%
311	Postage, Box Rent, etc.					25	0%			0	0%
320	Printing, Duplicating, Ty					525	0%			0	0%
336	Public Relations					100	0%	100		100	100%
350	Professional Services				569	45	***%			0	0%
370	Travel					300	0%	300		300	100%
380	Training Services					500	0%	500		500	100%
510	Insurance				380	760	50%	366		366	48%
	Account:				4,650	9,070	51%	3,566	0	3,566	39%
	Fund:				4,650	9,070	51%	3,566	0	3,566	39%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

2889 Heyer Foundation Grant

Account	Object	Actuals				Current Budget 18-19	% Exp. 18-19	Prelim. Budget 19-20	Budget Changes 19-20	Final Budget 19-20	% Old Budget 19-20
		15-16	16-17	17-18	18-19						
420460	Fire Department - Suppression										
212	Small Non-capitalized Equ				1,137	1,667	68%	530		530	32%
	Account:				1,137	1,667	68%	530	0	530	32%
	Fund:				1,137	1,667	68%	530	0	530	32%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

4000 CAPITAL IMPROVEMENTS

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
420421	Fire Department - Facilities Station #1										
	930 Improvements Other than B					5,400	0%	11,500		11,500	213%
	Account:					5,400	0%	11,500	0	11,500	213%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

- Page 100 -

4002 Fire Engine Capital Improvement

Account	Object	Actuals				Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		15-16	16-17	17-18	18-19						
-----											
420460	Fire Department - Suppression										
940	Machinery & Equipment			6,119		10,500	0%	25,000		25,000	238%
	Account:			6,119		10,500	0%	25,000	0	25,000	238%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

7120 FIREMEN'S DISABILITY

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget 18-19	Exp. 18-19	Budget 19-20	Changes 19-20	Budget 19-20	Budget 19-20
510300	Other Unallocated Costs										
780	Intergovernmental TRF to	3,553	3,571	3,888	4,012	3,708	108%	4,000		4,000	108%
	Account:	3,553	3,571	3,888	4,012	3,708	108%	4,000	0	4,000	108%
	Fund:	3,553	3,571	3,888	4,012	3,708	108%	4,000	0	4,000	108%
											%
Grand Total :		7,062,760	4,311,745	1,953,852	2,135,881	3,209,319		3,540,058	0	3,540,058	

# Building Inspection

### About:

The Building Inspection Division, reporting to the Community Development Department, accounts for expenditures utilized to monitor construction projects within the Town of Stevensville Jurisdictional Area as allowed by state law and as adopted by the Town Council. The intent of the Division is to provide guidance and to enforce minimum building code standards to safeguard life, limb, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures within this jurisdiction. This Division activities are recorded in the special revenue fund Building Inspection fund.

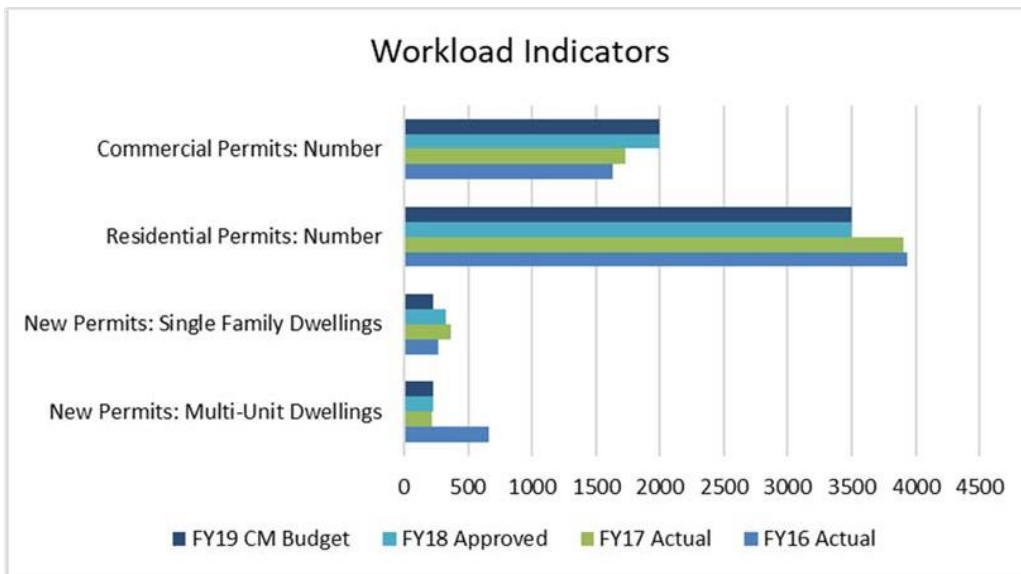
### Major Objectives:

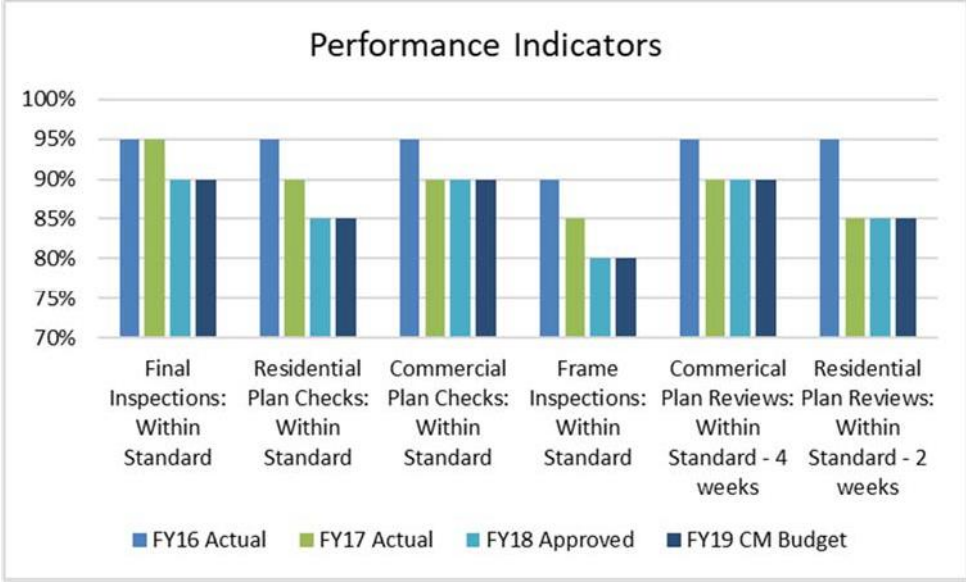
- Work to improve our building permit issuance procedure wherever possible.
- Provide expert technical advice and consultation for our customers.
- Continue implementing and working with new technology in order to provide faster, higher quality, more accessible and streamlined services for our customers in the coming years.

### Accomplishments

Worked to accomplish Department's major objectives throughout the year.

### Workload and Performance Indicators





**Budget Issues and Details**

Increases in expenditures include purchase of permitting software, technology equipment, and training/certifications for 2 inspectors. Capital item is inspection vehicle for field staff use.

**Budget**

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

2394 BUILDING CODE ENFORCEMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
420531	Building Inspector										
110	Salaries and Wages	21,274	21,319	28,363	35,308	25,396	139%	37,310		37,310	147%
140	Employer Contributions	5,481	5,495	7,196	8,140	5,884	138%	8,319		8,319	141%
210	Office Supplies & Materia	454	10	145	396	200	198%	1,300		1,300	650%
212	Small Non-capitalized Equ	627			1,397	716	195%	2,000		2,000	279%
220	Operating Supplies		48		165	700	24%			0	0%
230	Repair & Maintenance Supp	118				0	0%			0	0%
231	Gas, Oil, Diesel Fuel, Gr	45	82			0	0%			0	0%
311	Postage, Box Rent, etc.			1	13	0	***%	23		23	***%
320	Printing, Duplicating, Ty	222	184	224	954	205	465%	295		295	144%
330	Publicity, Subscriptions	207	529	1,091	559	150	373%	975		975	650%
340	Utility Services	1,221	1,780	2,101	2,131	2,189	97%	2,168		2,168	99%
350	Professional Services	915	1,169	2,688	1,713	1,095	156%	3,106		3,106	284%
370	Travel		51	512	613	475	129%	3,600		3,600	758%
380	Training Services			404	609	75	812%	3,500		3,500	4667%
510	Insurance	937	536	536	1,153	543	212%	1,114		1,114	205%
940	Machinery & Equipment					0	0%	35,000		35,000	***%
	Account:	31,501	31,203	43,261	53,151	37,628	141%	98,710	0	98,710	262%



TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

2394 BUILDING CODE ENFORCEMENT

Account	Object	Actuals				Current Budget 18-19	% Exp. 18-19	Prelim. Budget 19-20	Budget Changes 19-20	Final Budget 19-20	% Old Budget 19-20
		15-16	16-17	17-18	18-19						
521000	Interfund Operating Transfers Out										
	820 Transfers to Other Funds	30				0	0%			0	0%
	Account:	30				0	***%	0	0	0	0%
	Fund:	31,531	31,205	43,261	53,151	37,628	141%	98,710	0	98,710	262%

# Public Works

## Public Works Administration

### *About:*

The Public Works Administration budget unit includes the General Fund portions of the Public Works field staff, Engineering, and administrative staff. The Director of Public works has oversight responsibilities for water and wastewater utilities, streets maintenance, signs and signals, vehicle maintenance, engineering, and cemeteries.

### Major Objectives:

- To coordinate the activities of the Public Works department divisions.
- To establish and maintain policies, procedures and protocol for conducting the department's functions.
- To provide general oversight of department activities affected by new federal and state mandates.
- To assure the Town's long-term master plans for water, wastewater, and transportation facilities are implemented in a cost-effective manner, and that all Town infrastructure improvements are constructed in a quality manner to provide reliable service for the public's immediate and long-term needs.

### Accomplishments

Mapping of water & wastewater systems and assets is under way through a grant from the American Waterworks Association. A revised snow removal plan was adopted and implemented. Increased communication with citizens about curbside debris service and snow removal operations. Notification system for water outages and restrictions was implemented.

### Workload and Performance Indicators

### Budget Issues and Details

Capital purchase includes upgrading equipment for safety and comfort, especially during winter operations. Additional public works staff person is needed to provide 7-day/week services.

### Budget

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		15-16	16-17	17-18	18-19						
430100	Public Works Administration										
110	Salaries and Wages	33,415	33,844	33,584	34,018	45,901	74%	52,270		52,270	114%
120	Overtime Wages				324	1,689	19%			0	0%
140	Employer Contributions	11,177	9,886	6,689	9,851	11,533	85%	13,344		13,344	116%
210	Office Supplies & Material				22	0	***%	113		113	***%
212	Small Non-capitalized Equip	852	1,083	327	1,725	1,843	94%	1,000		1,000	54%
220	Operating Supplies	2,015	1,002	480	1,071	450	238%	450		450	100%
230	Repair & Maintenance Supp	1,167	789	168	114	200	57%	200		200	100%
231	Gas, Oil, Diesel Fuel, Gr				565	1,750	32%	500		500	29%
232	Motor Vehicle Repair & Ma				1,375	955	144%	1,700		1,700	178%
330	Publicity, Subscriptions				15	7	214%			0	0%
340	Utility Services	1,276	1,312	1,382	1,608	1,657	97%	1,814		1,814	109%
350	Professional Services	318		104	235	465	51%	500		500	108%
510	Insurance	1,588	2,130	2,127	2,756	1,256	219%	1,227		1,227	98%
	Account:	51,808	50,046	44,861	53,679	67,706	79%	73,118	0	73,118	108%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430900	Cemetery Services										
110	Salaries and Wages	15,332	16,809	2,400	2,400	2,400	100%			0	0%
140	Employer Contributions	3,309	4,036	324	330	323	102%			0	0%
212	Small Non-capitalized Equ			1,361	480	534	90%			0	0%
220	Operating Supplies	305	235	153	69	400	17%	450		450	113%
230	Repair & Maintenance Supp	693	533	819	576	250	230%	200		200	80%
231	Gas, Oil, Diesel Fuel, Gr	408	355	168	175	400	44%	200		200	50%
330	Publicity, Subscriptions				970	0	***%	500		500	***%
340	Utility Services	1,628	1,232	1,217	2,455	1,472	167%	2,117		2,117	144%
350	Professional Services	1,201			30	0	0%	2,500		2,500	***%
360	Repair & Maintenance Serv	265	5	298	30	250	12%	250		250	100%
510	Insurance	584	251	253	379	379	100%	374		374	99%
940	Machinery & Equipment				6,560	7,000	94%			0	0%
	Account:	23,725	23,456	6,993	14,424	13,408	108%	6,591	0	6,591	49%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

4000 CAPITAL IMPROVEMENTS

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430100	Public Works Administration										
212	Small Non-capitalized Equ	2,880				0	0%			0	0%
360	Repair & Maintenance Serv	4,179				0	0%			0	0%
940	Machinery & Equipment		11,347			0	0%	4,700		4,700	*****%
	Account:	7,059	11,347			0	***%	4,700	0	4,700	*****%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

5610 AIRPORT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430300	Airport										
110	Salaries and Wages	5,999	6,242	5,742	5,718	5,592	102%	7,878		7,878	141%
140	Employer Contributions	1,501	1,587	1,491	1,604	1,585	101%	2,710		2,710	171%
210	Office Supplies & Materia	32	13	19		25	0%			0	0%
220	Operating Supplies	210	387	695	12	25	48%			0	0%
230	Repair & Maintenance Supp	33	25	337	121	0	***%			0	0%
231	Gas, Oil, Diesel Fuel, Gr	151	287	266	343	350	98%	400		400	114%
311	Postage, Box Rent, etc.	101	122	104	61	69	88%	48		48	70%
320	Printing, Duplicating, Ty	66	102	142	70	115	61%	70		70	61%
330	Publicity, Subscriptions	423	81	133	70	50	140%	50		50	100%
340	Utility Services	1,334	1,676	2,538	2,281	2,870	79%	2,165		2,165	75%
350	Professional Services	985	1,398	2,601	1,701	920	185%	3,983		3,983	433%
360	Repair & Maintenance Serv			1,164	4,357	4,600	95%	1,375		1,375	30%
370	Travel	212	480	107	327	200	164%	250		250	125%
380	Training Services	42	110	120	150	120	125%	150		150	125%
510	Insurance	2,623	2,618	2,656	4,208	2,509	168%	2,719		2,719	108%
900	CAPITAL OUTLAY		-27,200			0	0%			0	0%
940	Machinery & Equipment					0	0%	6,500		6,500	***%
	Account:	13,712	-12,072	18,115	21,023	19,030	110%	28,298	0	28,298	149%



TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

- Page 113 -

5620 Airport Project

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430300	Airport										
330	Publicity, Subscriptions	58				0	0%			0	0%
350	Professional Services	8,990	282,132		151,034	167,800	90%			0	0%
950	Construction	222,000	1,790,579		20,830	0	***%	215,000		215,000	***%
	Account:	231,048	2,072,711		171,864	167,800	102%	215,000	0	215,000	128%
	Fund:	231,048	2,072,711		171,864	167,800	102%	215,000	0	215,000	128%

## Streets & Transportation

### *About:*

The goal of the Streets & Transportation division is to help provide for a network of safe roadways for the traveling public and access to desired destinations such as emergency services, schools, employment, shopping, community services, or other facilities in a quick, convenient, safe and comfortable manner while minimizing harmful effects on the environment. The fund associated with Street Maintenance are as follows:

- **GAS TAX FUND:** The gas tax division accounts for the expenditure of the Town's share of state collected gas tax funds allocated to the Town by the Montana Department of Transportation (MDT). Section 15-70-101 MCA provides that MDT shall allocate gas tax revenues to cities, towns, and counties. One-half of the Town's allocation is based on population and one-half is based on street and alley mileage. The funds may be used only for construction, reconstruction, maintenance, and repair of streets and alleys. Only 25% of funds may be used for equipment purchases.
- **BaRSAA FUND:** In 2017 the legislature approved a \$.02 increase in the statewide gas tax. This increase is allocated local governments for special projects and requires a match of funds that do not come from the Gas Tax Fund.
- **GENERAL FUND**
- **SIDEWALK CAPITAL IMPROVEMENTS**

### Major Objectives:

- Implement an efficient pavement management plan, in turn creating yearly maintenance programs for failing street infrastructure.
- Utilize pavement condition assessment for planning and scheduling our repairs from potholes to complete reconstruction
- Maintain streets and alley right-of-ways to allow traffic to move in a safe and prudent manner.
- Improve the quality of summer and winter street maintenance work and communicate to the citizens so that they may be better informed and plan for it.

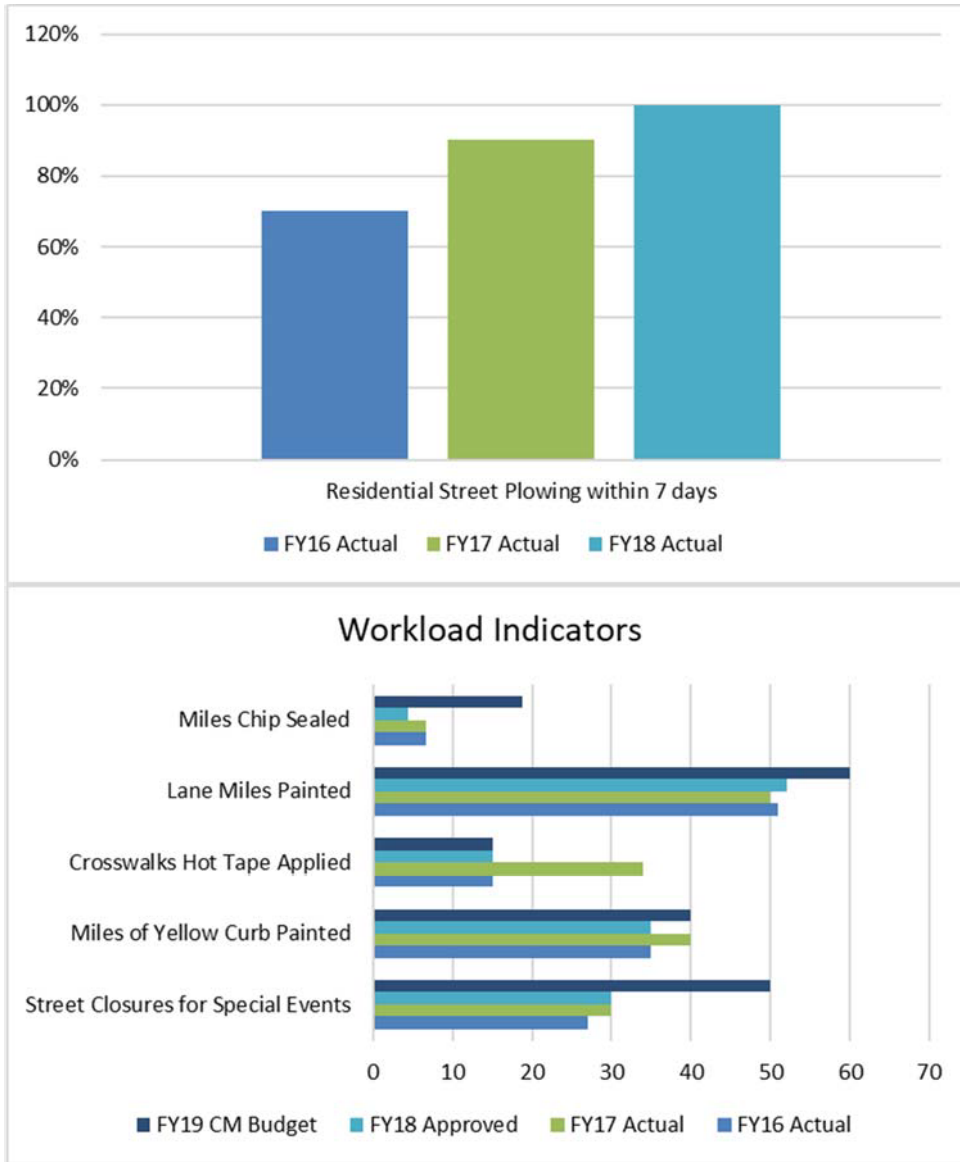
### Accomplishments

- Downtown area street sweeping.
- Signage replacements at Father Ravalli Park to improve safety.
- Pedestrian safety enhancements at East 5<sup>th</sup> Street & Main Street.

### Budget Issues and Details

Significant investment will be made into street surface improvements on E 3<sup>rd</sup> Street. This project is slated to be broken down into two or three phases and will include sidewalk improvements. Sidewalk improvements will also be made in areas that will be triaged for importance. Signage improvements will be made on Park Avenue in the School Zone, with electronic speed signage and traffic monitoring devices.

Workload and Performance Indicators



Budget

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

- Page 116 -

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430200	Road & Street Services										
212	Small Non-capitalized Equ		248	650	165	183	90%			0	0%
220	Operating Supplies	3,693	5,854	554	401	150	267%	156		156	104%
230	Repair & Maintenance Supp	4,576	2,339	2,396	1,072	2,593	41%	500		500	19%
231	Gas, Oil, Diesel Fuel, Gr	2,700	2,794	2,251	2,487	3,500	71%	3,000		3,000	86%
340	Utility Services	2,291	2,740	2,775	2,023	2,666	76%	2,348		2,348	88%
350	Professional Services	1,734	2,089	2,172	3,607	5,300	68%			0	0%
360	Repair & Maintenance Serv	2,893	755	2,276	1,366	4,000	34%			0	0%
380	Training Services		37			0	0%	500		500	****%
510	Insurance	249	298	312	266	266	100%	274		274	103%
820	Transfers to Other Funds					0	0%	2,769		2,769	****%
940	Machinery & Equipment				21,346	23,333	91%			0	0%
	Account:	18,136	17,154	13,386	32,733	41,991	78%	9,547	0	9,547	23%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430263	Street Lighting										
340	Utility Services	12,520	12,790	11,782	14,194	13,000	109%	13,420		13,420	103%
	Account:	12,520	12,790	11,782	14,194	13,000	109%	13,420	0	13,420	103%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

2410 Dayton Lighting #1 District 55

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430263	Street Lighting										
	340 Utility Services	3,086	3,191	2,979	3,583	3,275	109%	3,700		3,700	113%
	Account:	3,086	3,191	2,979	3,583	3,275	109%	3,700	0	3,700	113%
	Fund:	3,086	3,191	2,979	3,583	3,275	109%	3,700	0	3,700	113%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

2420 Peterson Addn Lighting #2 District 80

Account	Object	Actuals				Current Budget 18-19	% Exp. 18-19	Prelim. Budget 19-20	Budget Changes 19-20	Final Budget 19-20	% Old Budget 19-20
		15-16	16-17	17-18	18-19						
430263	Street Lighting										
	340 Utility Services	2,245	2,321	2,166	2,605	2,896	90%	2,700		2,700	93%
	Account:	2,245	2,321	2,166	2,605	2,896	90%	2,700	0	2,700	93%
	Fund:	2,245	2,321	2,166	2,605	2,896	90%	2,700	0	2,700	93%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

- Page 120 -

2430 Geo Smith Lighting #3 District 76

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430263	Street Lighting										
	340 Utility Services	3,445	3,551	3,306	3,954	3,620	109%	4,100		4,100	113%
	Account:	3,445	3,551	3,306	3,954	3,620	109%	4,100	0	4,100	113%
	Fund:	3,445	3,551	3,306	3,954	3,620	109%	4,100	0	4,100	113%



TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

2440 Creekside Lighting #4 District 77

Account	Object	Actuals				Current Budget 18-19	% Exp. 18-19	Prelim. Budget 19-20	Budget Changes 19-20	Final Budget 19-20	% Old Budget 19-20
		15-16	16-17	17-18	18-19						
430263	Street Lighting										
	340 Utility Services	839	1,032	2,502	3,194	2,923	109%	3,300		3,300 113%	
	Account:	839	1,032	2,502	3,194	2,923	109%	3,300	0	3,300 113%	
	Fund:	839	1,032	2,502	3,194	2,923	109%	3,300	0	3,300 113%	

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

2450 Twin Creeks Lighting #5 District

Account	Object	Actuals				Current Budget 18-19	% Exp. 18-19	Prelim. Budget 19-20	Budget Changes 19-20	Final Budget 19-20	% Old Budget 19-20
		15-16	16-17	17-18	18-19						
430263	Street Lighting										
	340 Utility Services	4,990	5,169	4,841	5,844	5,300	110%	6,000		6,000 113%	
	Account:	4,990	5,169	4,841	5,844	5,300	110%	6,000	0	6,000 113%	
	Fund:	4,990	5,169	4,841	5,844	5,300	110%	6,000	0	6,000 113%	

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

2820 GAS APPORTIONMENT TAX

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430200	Road & Street Services										
212	Small Non-capitalized Equ					0	0%	6,800		6,800	*****%
220	Operating Supplies	3,397				0	0%			0	0%
230	Repair & Maintenance Supp		5,369	16,453		0	0%	4,000		4,000	*****%
350	Professional Services				23,895	0	***%	5,000		5,000	*****%
360	Repair & Maintenance Serv	14,868	8,538	7,090	9,549	0	***%	2,500		2,500	*****%
940	Machinery & Equipment					0	0%	4,700		4,700	*****%
950	Construction	9,904	105,171			70,588	0%	85,000		85,000	120%
	Account:	28,169	119,078	23,543	33,444	70,588	47%	108,000	0	108,000	153%
	Fund:	28,169	119,078	23,543	33,444	70,588	47%	108,000	0	108,000	153%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

2821 BaRSAA (HB 473)

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430200	Road & Street Services					13,412	0%	55,385		55,385	413%
	950 Construction					13,412	0%	55,385	0	55,385	413%
	Account:					13,412	0%	55,385	0	55,385	413%
	Fund:					13,412	0%	55,385	0	55,385	413%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

4001 Sidewalk Improvements

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430262	Sidewalks Improvements										
950	Construction					0	0%	15,000		15,000	*****%
	Account:					0	***%	15,000	0	15,000	*****%
	Fund:					0	0%	15,000	0	15,000	*****%

# Water

## *About:*

The operations of the Town's water utility are made up of four divisions and all operation are accounted for in the enterprise fund, the Water Fund:

- Administration – All administrative costs, including salaries and wages for relevant staff, are included in the administration budget of the Water Fund.
- Source of Supply & Pumping – this budget maintains the source of Stevensville's water. The Town operates 5 wells in two locations. The Twin Creeks Well Field contains 4 wells that were brought onto the system in 2014. The Town also operates an additional well at 100 Main Street.
- The Water Treatment Plant (WTP) - budget unit accounts for the costs associated with maintaining a quality drinking water supply for the Town of Stevensville and treating the water that comes from the source of supply.
- Transmission & Distribution- budget unit accounts for the costs associated with operating and maintaining the Town's water transmission and distribution system. The Division is also responsible for: locating, maintaining, and repairing existing water lines and appurtenances; overseeing installation of new lines; installing water meters and reading all meters monthly. Transmission & Distribution is also responsible for maintaining the Town's booster pump station and pressure valves. The Division maintains the entire water distribution system, ever mindful of its integrity and serviceability, while maintaining potable water through this system.

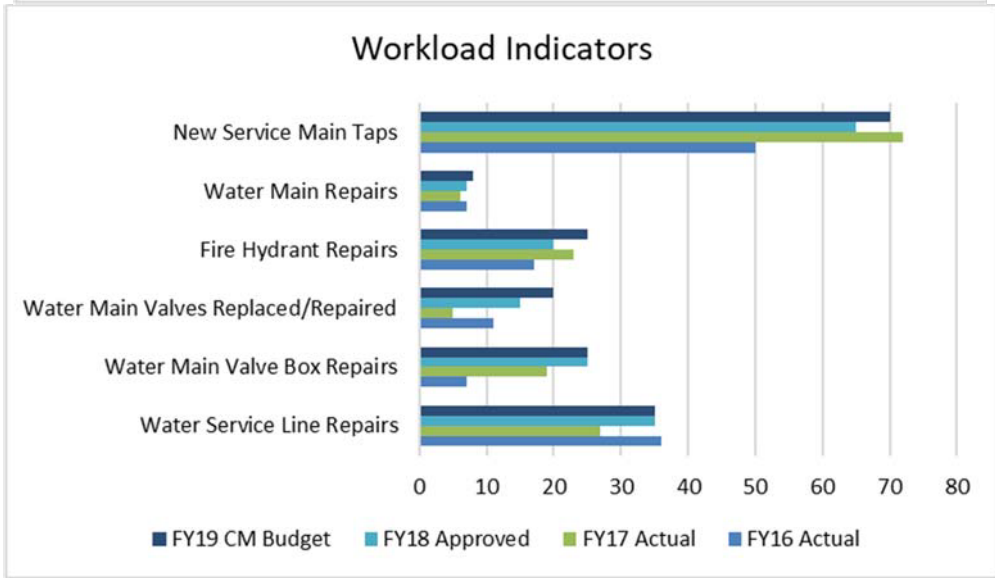
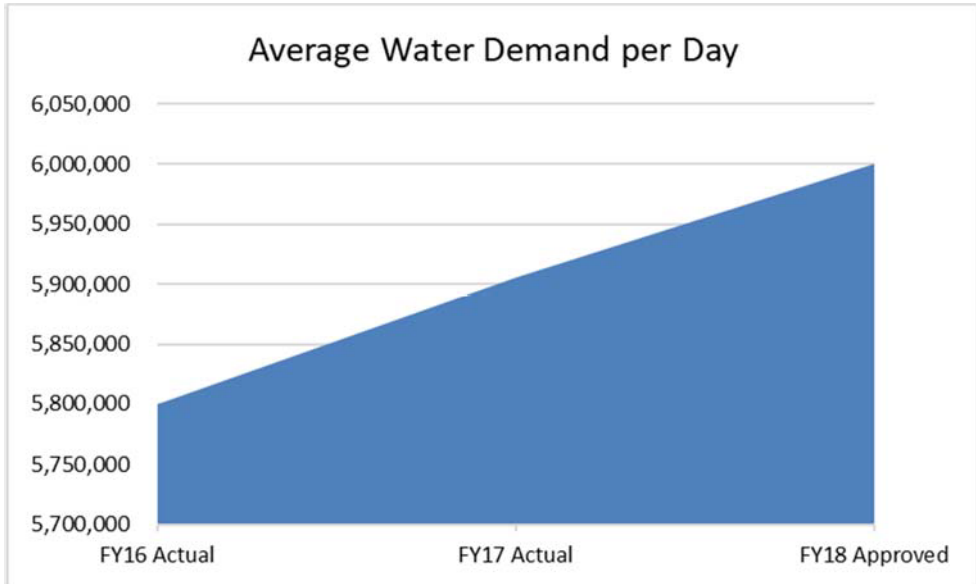
## Major Objectives:

- Water Treatment
  - Maintaining high-quality drinking water of low turbidity, void of contaminants and meeting the water supply demands of the Town of Stevensville.
  - Monitoring and maintaining water treatment plant facilities to ensure current needs are met and to anticipate future water quality and quantity needs.
- Operations-
  - Maintain and locate the Town's water distribution system including mains, fire hydrants, valves, meters, raw water transmission mains, and pressure reducing valves and vaults. Repair and replace water infrastructure as needed: lead service lines, hydrants, mains, valves, etc.
  - Inspect all new infrastructure following installation prior to acceptance. Maintain a valve replacement program for leaky or inoperative valves.
  - Respond to water distribution problems 24 hours a day 7 days a week.

## Accomplishments

Anticipated accomplishments for FY20: The Water Department seeks to secure property for the expansion of the Twin Creeks Well Field. This will allow for increased spacing between well, and in turn higher quality water. The Department will also continue to work with engineers in planning the Water Storage Project, which will increase the storage capacity of the overall system.

Workload and Performance Indicators



Budget

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

5210 WATER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430510	Administration										
110	Salaries and Wages	116,502	113,194	119,488	104,181	97,536	107%	121,944		121,944	125%
120	Overtime Wages				686	5,109	13%	4,867		4,867	95%
140	Employer Contributions	37,566	38,295	40,453	36,929	31,592	117%	39,816		39,816	126%
210	Office Supplies & Material	453	343	379	340	302	113%	1,375		1,375	455%
212	Small Non-capitalized Equ	351	980	1,998	4,636	4,815	96%	500		500	10%
220	Operating Supplies	375	1,192	1,704	2,201	600	367%	900		900	150%
230	Repair & Maintenance Supp	1,066	1,257	862	257	100	257%	200		200	200%
231	Gas, Oil, Diesel Fuel, Gr	1,463	2,082	2,024	2,703	1,750	154%	2,400		2,400	137%
232	Motor Vehicle Repair & Ma				599	955	63%	7,000		7,000	733%
311	Postage, Box Rent, etc.	2,725	2,339	2,321	2,131	1,890	113%	2,006		2,006	106%
320	Printing, Duplicating, Ty	963	1,314	1,071	552	441	125%	493		493	112%
330	Publicity, Subscriptions	2,478	2,554	2,713	2,136	2,291	93%	2,081		2,081	91%
335	Membership & Registration	390	481	654	480	609	79%	340		340	56%
340	Utility Services	1,714	1,637	1,763	2,012	1,619	124%	2,249		2,249	139%
350	Professional Services	6,845	7,836	14,645	11,204	12,669	88%	9,004		9,004	71%
360	Repair & Maintenance Serv	584	926	538	1,366	2,500	55%	3,000		3,000	120%
370	Travel	806	837	678	836	1,520	55%	2,000		2,000	132%
380	Training Services	917	743	665	660	900	73%	1,200		1,200	133%
500	Help 4 You Assistance	298	833	954	1,164	983	118%	1,259		1,259	128%
510	Insurance	5,177	4,644	4,656	4,810	4,561	105%	4,656		4,656	102%
520	Premiums on Surety Bond	31	31	31	15	0	***%	9		9	***%
940	Machinery & Equipment				22,470	23,333	96%	9,405		9,405	40%
	Account:	180,704	181,518	197,597	202,368	196,075	103%	216,704	0	216,704	111%



TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

5210 WATER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430530	Source of Supply & Pumping (Wells)										
212	Small Non-capitalized Equ				244	2,750	9%			0	0%
220	Operating Supplies	148	8,450	110	400	270	148%	200		200	74%
230	Repair & Maintenance Supp	1,037		2,155	599	200	300%	2,200		2,200	1100%
340	Utility Services	52,049	53,791	52,778	62,741	58,750	107%	60,160		60,160	102%
350	Professional Services	1,935	2,217	7,500	5,480	1,000	548%	20,000		20,000	2000%
360	Repair & Maintenance Serv	1,592	1,767	1,153	6,037	1,488	406%	5,000		5,000	336%
510	Insurance	757	757	757	765	765	100%	796		796	104%
910	Land					0	0%	250,000		250,000	****%
930	Improvements Other than B				42,199	1,000,000	4%	750,000		750,000	75%
940	Machinery & Equipment					0	0%	95,500		95,500	****%
	Account:	57,518	66,982	64,453	118,465	1,065,223	11%	1,183,856	0	1,183,856	111%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

5210 WATER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430540	Purification and Treatment (Plant)										
210	Office Supplies & Material		4			0	0%			0	0%
212	Small Non-capitalized Equip				1,688	0	***%	4,000		4,000	***%
220	Operating Supplies	7,772	1,728	12,991	13,961	12,930	108%	14,000		14,000	108%
230	Repair & Maintenance Supp	1,542	1,218	270	752	200	376%	1,000		1,000	500%
231	Gas, Oil, Diesel Fuel, Gr		164	42		476	0%	200		200	42%
340	Utility Services	2,634	1,189	2,392	3,718	2,885	129%	3,202		3,202	111%
350	Professional Services	2,700		2,413	1,517	4,000	38%	870		870	22%
510	Insurance	2,182	2,182	2,182	2,204	2,204	100%	2,293		2,293	104%
	Account:	16,830	6,485	20,290	23,840	22,695	105%	25,565	0	25,565	113%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

- Page 131 -

5210 WATER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430550	Transmission & Distribution (Lines)										
220	Operating Supplies		4,442	8,501	42,079	6,060	694%	23,904		23,904	394%
230	Repair & Maintenance Supp	17,433	16,823	12,579	6,055	1,105	548%			0	0%
340	Utility Services	1,605	1,651	1,544	1,855	1,633	114%	1,712		1,712	105%
350	Professional Services	17,338	-11,466			11,000	0%	3,500		3,500	32%
360	Repair & Maintenance Serv		814	300	8,621	11,750	73%	5,000		5,000	43%
510	Insurance					99	0%			0	0%
	Account:	36,376	12,264	22,924	58,610	31,647	185%	34,116	0	34,116	108%
	Fund:	291,428	267,249	305,264	403,283	1,315,640	31%	1,460,241	0	1,460,241	111%

## Wastewater

### *About:*

The operations of the Town's wastewater utility are made up of three divisions and all operation are accounted for in the enterprise fund, the Wastewater Fund:

- Administration – All administrative costs, including salaries and wages for relevant staff, are included in the administration budget of the Wastewater Fund.
- Treatment & Disposal - budget accounts for the costs associated with the treatment of the Town's domestic, commercial, and industrial wastewater. The Wastewater Treatment Plant is an advanced plant that serves to protect and enhance the water quality of the Bitterroot River. Through its beneficial reuse program, the Wastewater Treatment Plan also maintains compliance with EPA Part 503 Bio-solids regulations. All plant bio-solids are thoroughly digested and then dewatered with a screw press. The screw press cake is trucked to the landfill.
- Collection & Transmission - budget unit accounts for the costs associated with providing and maintaining a wastewater collection system for the Town. The Division maintains a program of inspecting, cleaning, root cutting, repairing sanitary sewer mains, manholes, and tapping for new wastewater stubs. Wastewater operations is also responsible for maintaining the Town's sanitary sewer lift station.

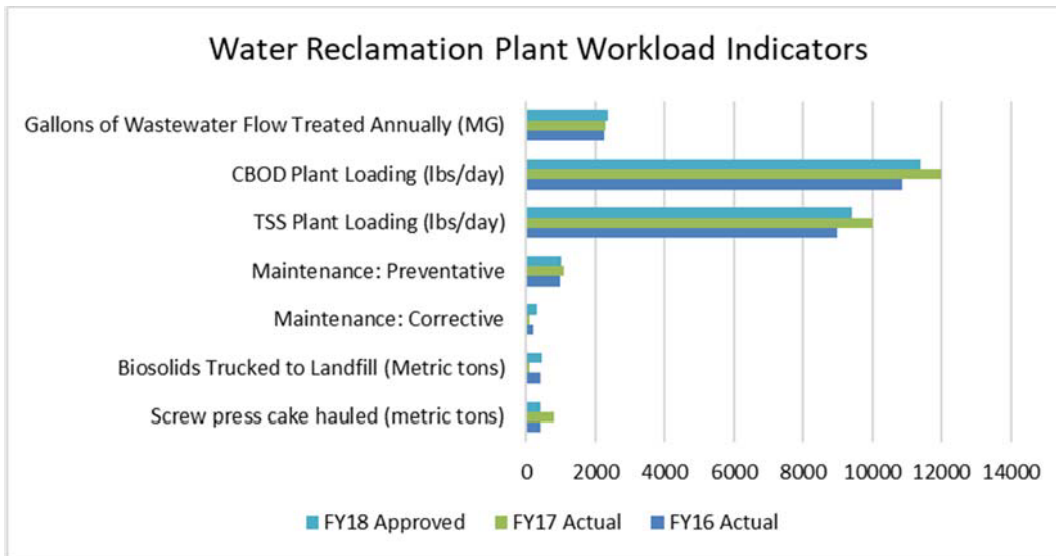
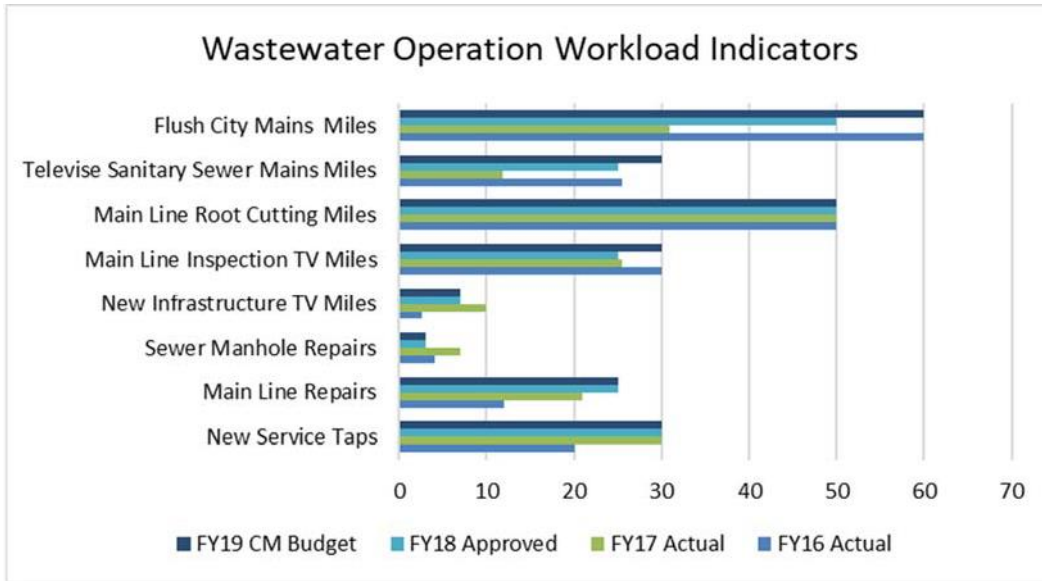
### Major Objectives:

- Treatment & Disposal –
  - Protect and enhance the water quality of the Bitterroot River.
  - Consistently achieve compliance with all aspects of the town's Montana Pollutant Discharge Elimination System (MPDES) permit administered by the Montana Department of Environmental Quality.
  - Maintain the mechanical reliability of the wastewater treatment facility to ensure uninterrupted operations.
  - Comply with all EPA 503 Bio-solids land application requirements and regulations.
  - Minimize unpleasant odors.
- The Wastewater Operations –
  - Adequately maintain and locate the Town's wastewater system including manholes, wastewater collection and transmission systems, and lift stations.
  - Flush our entire collection system annually, minimizing stoppages.
  - Televisive the existing sewer infrastructure to determine problems and the overall condition of sewer mains, enabling repairs in a timely manner and prioritize renovation projects funded through CIP.
  - Control sewer main root intrusion with an aggressive root cutting.

### Accomplishments

Consistent man-hole check rotations and main inspections.

Workload and Performance Indicators



Budget Issues and Details

Budget

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

5310 SEWER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430510	Administration										
210	Office Supplies & Material					0	0%	1,375		1,375	*****%
	Account:					0	***%	1,375	0	1,375	*****%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

5310 SEWER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430610	Administration										
110	Salaries and Wages	110,874	109,804	113,576	104,175	97,536	107%	120,993		120,993	124%
120	Overtime Wages				686	5,109	13%	4,867		4,867	95%
140	Employer Contributions	35,623	36,764	38,785	36,927	31,592	117%	38,397		38,397	122%
210	Office Supplies & Material	470	387	313	265	277	96%	375		375	135%
212	Small Non-capitalized Equ	540	2,118	1,014	6,528	7,444	88%	500		500	7%
220	Operating Supplies	420	1,382	1,152	1,814	500	363%	1,356		1,356	271%
230	Repair & Maintenance Supp	1,261	1,389	866	172	100	172%	300		300	300%
231	Gas, Oil, Diesel Fuel, Gr	1,621	1,806	2,079	2,694	1,750	154%	2,400		2,400	137%
232	Motor Vehicle Repair & Ma				599	955	63%	7,000		7,000	733%
311	Postage, Box Rent, etc.	2,745	2,445	2,325	2,141	1,790	120%	2,006		2,006	112%
320	Printing, Duplicating, Ty	963	1,314	1,071	425	341	125%	493		493	145%
330	Publicity, Subscriptions	248	3,174	237	274	3,274	8%	133		133	4%
335	Membership & Registration	50	261	104		269	0%			0	0%
340	Utility Services	1,714	1,637	1,763	2,012	1,755	115%	2,254		2,254	128%
350	Professional Services	6,804	7,928	14,597	13,605	12,669	107%	9,004		9,004	71%
360	Repair & Maintenance Serv	456	2,459	2,258	1,470	4,000	37%	4,000		4,000	100%
370	Travel	511	464	97	561	1,470	38%	1,650		1,650	112%
380	Training Services	305	107	25	107	800	13%	1,200		1,200	150%
500	Help 4 You Assistance	639	1,783	2,043	2,492	2,106	118%	2,696		2,696	128%
510	Insurance	5,126	4,575	4,593	4,708	4,360	108%	4,530		4,530	104%
520	Premiums on Surety Bond	31	31	31	15	0	***%	9		9	***%
940	Machinery & Equipment				22,470	23,333	96%	9,405		9,405	40%
	Account:	170,401	179,828	186,929	204,140	201,430	101%	213,568	0	213,568	106%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

5310 SEWER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430630	Collection & Transmission - Main Lines										
220	Operating Supplies	1,954	55	53	26	200	13%	100		100	50%
230	Repair & Maintenance Supp	6,109	1,958	5,139	2,499	3,970	63%	4,200		4,200	106%
340	Utility Services	92	92	92	92	92	100%	258		258	280%
350	Professional Services	3,054		1,500	1,892	17,750	11%	3,500		3,500	20%
360	Repair & Maintenance Serv	60	12,701	8,675	6,877	8,750	79%	9,000		9,000	103%
510	Insurance					228	0%			0	0%
	Account:	11,269	14,806	15,459	11,386	30,990	37%	17,058	0	17,058	55%



TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

5310 SEWER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430640	Treatment and Disposal - Plants										
212	Small Non-capitalized Equ	13,738	9,878	994	17,616	20,024	88%			0	0%
220	Operating Supplies	1,438	8,556	3,492	5,446	4,058	134%	4,200		4,200	103%
230	Repair & Maintenance Supp	7,695	5,550	4,642	2,202	200	***%	4,500		4,500	2250%
231	Gas, Oil, Diesel Fuel, Gr		246	153		476	0%	200		200	42%
330	Publicity, Subscriptions		1,500			0	0%			0	0%
340	Utility Services	49,660	49,331	46,513	55,347	51,481	108%	54,690		54,690	106%
350	Professional Services	15,472	14,223	14,844	16,221	21,700	75%	18,500		18,500	85%
360	Repair & Maintenance Serv	22,142	4,257	3,351	9,236	7,191	128%	10,000		10,000	139%
510	Insurance	8,560	8,560	9,550	9,646	9,646	100%	10,032		10,032	104%
940	Machinery & Equipment				11,169	10,000	112%			0	0%
	Account:	118,705	102,101	83,539	126,883	124,776	102%	102,122	0	102,122	82%
	Fund:	300,375	296,735	305,492	342,409	357,196	96%	334,123	0	334,123	94%

# Public Welfare

# Parks and Recreation

### About:

The Parks and Recreation Department is made up of three divisions that provide a broad range of programs, services, facilities, and park amenities within the Town. The Department is accounted for in the General Fund.

The Divisions for the Department are below:

- **Parks** - is responsible for the overall development and maintenance of public parks, trails and associated sports fields and open space within the Town limits.
- **Forestry**- is committed to providing a healthy, safe, and aesthetically pleasing community forest. Environmental, economic, and social benefits from the urban forest raise the standard of living for Stevensville residents.



**Recreation** - provides opportunities for the entire community, encouraging both individuals and families to actively recreate. The Department works with the Parks Advisory Board and other recreation groups in anticipating recreation demands. This division includes aquatics which oversees the Stevensville Pool.

### Major Objectives:

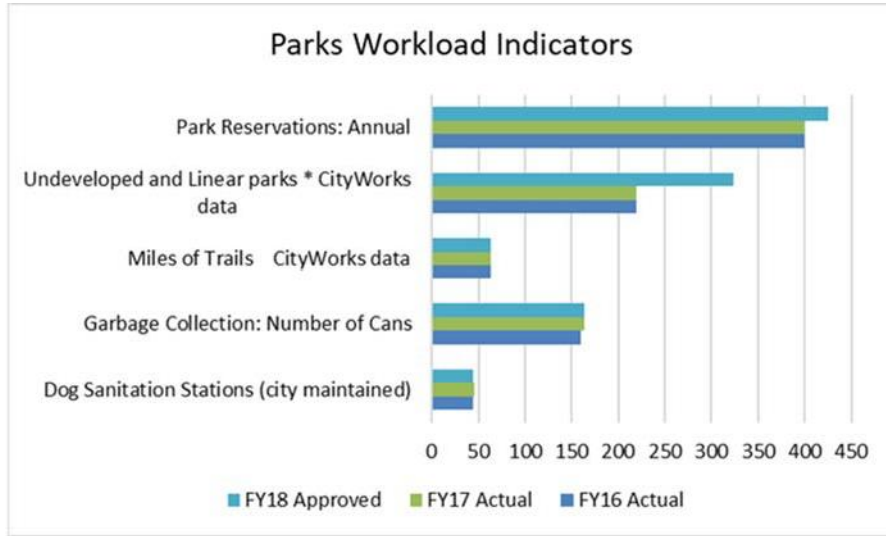


- **Parks**- Continue adding, upgrading, and maintaining safe and quality sports fields, trail corridors, community gathering areas, and playground equipment. Provide expanded maintenance to restrooms, litter control, pet waste disposal, turf care, and playground equipment. Improve, maintain, and expand the trail system.
- **Forestry**- Provide systematic maintenance for Stevensville’s trees on street boulevards, in developed parks, on trails and open space, and around public buildings. Remove or reduce the potential risk factors associated with publicly owned trees. Identify and correct encroachment problems including street and sidewalk clearance, and the obstruction of sight vision triangles and signs.

- **Recreation**- Improve quality of life and build community by offering recreation opportunities to people of all ages.

### Accomplishments

### Workload and Performance Indicators



### Budget Issues and Details

Fees for Parks and Recreation have been formalized into one policy document and raised to cover costs while still supplementing children and seniors. This will increase revenues for the General fund starting in FY20. All fee increases will be subject to approval by the Town Council.

FY19 saw the remodel of the restrooms at Lewis & Clark Park. The remodeling began in FY16 and will continue into FY20.

### Budget

#### FORESTRY DIVISION BUDGET

#### PARKS DIVISION BUDGET

#### RECREATION DIVISION BUDGET

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current Budget	% Exp.	Prelim. Budget	Budget Changes	Final Budget	% Old Budget
		15-16	16-17	17-18	18-19						
460300	Community Events										
220	Operating Supplies				0	0%	5,000		5,000	*****%	
231	Gas, Oil, Diesel Fuel, Gr				0	0%	200		200	*****%	
340	Utility Services				0	0%	150		150	*****%	
	Account:				0	***%	5,350	0	5,350	*****%	

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
460430	Parks										
212	Small Non-capitalized Equ	2,094	299	1,475	480	533	90%			0	0%
220	Operating Supplies	1,550	910	1,146	821	400	205%	300		300	75%
230	Repair & Maintenance Supp	2,732	6,198	860	1,101	1,250	88%	350		350	28%
231	Gas, Oil, Diesel Fuel, Gr	358	416	223	175	400	44%	200		200	50%
340	Utility Services	2,435	1,900	1,729	2,470	2,200	112%	2,328		2,328	106%
350	Professional Services	7,462	4,507	5,393	5,566	840	663%	2,924		2,924	348%
360	Repair & Maintenance Serv	272	180	489	326	250	130%	1,000		1,000	400%
390	Other Purchased Services				9,166	4,915	186%			0	0%
510	Insurance	221	815	843	1,256	1,256	100%	880		880	70%
930	Improvements Other than B				6,560	0	0%	3,500		3,500	****%
940	Machinery & Equipment				6,560	7,000	94%			0	0%
	Account:	17,124	15,225	12,158	27,921	19,044	147%	11,482	0	11,482	60%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
460437	Forestry and Nursery										
	220 Operating Supplies					0	0%	2,000		2,000	*****%
	350 Professional Services					0	0%	2,200		2,200	*****%
	Account:					0	***%	4,200	0	4,200	*****%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

1000 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
460450	Spectator Recreation - Pool										
110	Salaries and Wages	19,151	20,611	23,565	20,279	35,936	56%	21,073		21,073	59%
140	Employer Contributions	2,629	3,006	3,620	2,932	5,063	58%	2,906		2,906	57%
212	Small Non-capitalized Equ		4,799	3,403		0	0%			0	0%
220	Operating Supplies	4,241	3,289	2,953	494	2,210	22%	3,400		3,400	154%
226	Clothing and Uniforms		519	93		100	0%	100		100	100%
229	Food			25		0	0%			0	0%
230	Repair & Maintenance Supp	1,696	1,016	2,056	964	345	279%	185		185	54%
330	Publicity, Subscriptions	251	682	990	623	660	94%			0	0%
340	Utility Services	2,827	2,837	2,058	3,477	2,619	133%	2,970		2,970	113%
350	Professional Services	3,218	2,075	159	472	175	270%	350		350	200%
360	Repair & Maintenance Serv			2,310	246	297	83%			0	0%
369	Other Repair & Maint Serv			3,260		0	0%			0	0%
510	Insurance	1,144	1,094	1,072	1,128	1,128	100%	1,102		1,102	98%
555	Bank Service Charges			22	96	0	***%	120		120	****%
930	Improvements Other than B				3,554	5,000	71%			0	0%
	Account:	35,157	39,928	45,586	34,265	53,533	64%	32,206	0	32,206	60%



TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

2987 Jean Thomas Park Beautification Fund

Account	Object	Actuals				Current Budget 18-19	% Exp. 18-19	Prelim. Budget 19-20	Budget Changes 19-20	Final Budget 19-20	% Old Budget 19-20
		15-16	16-17	17-18	18-19						
460430	Parks										
212	Small Non-capitalized Equ					0	0%	3,500		3,500 *****%	
	Account:					0	***%	3,500	0	3,500 *****%	
	Fund:					0	0%	3,500	0	3,500 *****% %	

## Economic Development

### *About:*

The Town's Economic Development Team aims to assist in diversifying our local economy by creating sustainable, high paying jobs and building a stronger tax base without sacrificing Stevensville's quality of life. It also manages the tax increment and economic development districts.

- TAX INCREMENT FINANCING DISTRICT: The North Stevensville Light Industrial District
- TARGETED ECONOMIC DEVELOPMENT DISTRICT: The Stevensville Airport Targeted Economic Development District.

### Major Objectives:

Economic Development:

- Proactively manage the Town's tax increment finance districts.
- Partner on a unified marketing strategy for business expansion and recruitment with other economic development partners
- Expand and increase economic development outreach, activities, and programs to local, state, and national business communities.

### Accomplishments

Partnered with the Stevensville Main Street Association to launch a market analysis of the greater Stevensville area and construct additional tourism infrastructure with the kiosk in Veterans Park. A feasibility study is nearly complete for the possible annexation of the Stevensville Wye area. Partnership with RCEDA on a Big Sky Trust Fund Jobs Grant

### Budget Issues and Details

Further partnership with RCEDA & SMSA on an array of grant opportunities and business recruitment initiatives.

### Budget

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

- Page 147 -

2310 Tax Increment Finance District

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
410210	Administration										
110	Salaries and Wages	503	500	500	500	500	100%	1,950		1,950	390%
140	Employer Contributions	41	40	63	83	83	100%	325		325	392%
330	Publicity, Subscriptions	2				0	0%			0	0%
350	Professional Services	1,035		1,352		500	0%			0	0%
510	Insurance	33				0	0%			0	0%
930	Improvements Other than B					0	0%	22,900		22,900	****%
	Account:	1,614	540	1,915	583	1,083	54%	25,175	0	25,175	2325%
	Fund:	1,614	540	1,915	583	1,083	54%	25,175	0	25,175	2325%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

- Page 148 -

2311 Targeted Economic Development District

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
		18-19	18-19	19-20	19-20	19-20	19-20	19-20	19-20	19-20	19-20
521000	Interfund Operating Transfers Out										
	820 Transfers to Other Funds			14,325	11,250	11,250	100%	10,038		10,038	89%
	Account:			14,325	11,250	11,250	100%	10,038	0	10,038	89%
	Fund:			14,325	11,250	11,250	100%	10,038	0	10,038	89%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

- Page 149 -

2940 Economic Development

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
		15-16	16-17	17-18	18-19	18-19	18-19	19-20	19-20	19-20	19-20
410550	Administration										
110	Salaries and Wages			348	2,295	1,260	182%	2,880		2,880	229%
140	Employer Contributions			49	330	178	185%	397		397	223%
350	Professional Services	7,199	1,342		9,205	13,000	71%	15,000		15,000	115%
730	Grants to Other Institutions	388,632	102,975	5,179	152,400	157,800	97%	5,000		5,000	3%
	Account:	395,831	104,317	5,576	164,230	172,238	95%	23,277	0	23,277	14%
	Fund:	395,831	104,317	5,576	164,230	172,238	95%	23,277	0	23,277	14%

## Other

### *About:*

The Non-Departmental unit accounts for expenditures that are not associated with a specific department. Examples include costs of leave pay-outs for terminating employees, contingency funds, etc.

### *Major Objectives:*

To accurately budget and account for non-departmental costs.

### *Budget Issues and Details*

### *Budget*

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

- Page 151 -

1000 GENERAL

Account	Object	Actuals				Current Budget 18-19	% Exp. 18-19	Prelim. Budget 19-20	Budget Changes 19-20	Final Budget 19-20	% Old Budget 19-20
		15-16	16-17	17-18	18-19						
521000	Interfund Operating Transfers Out										
820	Transfers to Other Funds	238,320	9,774	73,978	639	639	100%			0 0%	
900	CAPITAL OUTLAY					0	0%	40,000		40,000 ****%	
	Account:	238,320	9,774	73,978	639	639	100%	40,000	0	40,000 6260%	
	Fund:	795,153	691,271	817,097	603,605	652,442	93%	720,000	0	720,000 110% %	

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

5250 WATER BOND Principal & Interest

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
490200	Revenue Bonds										
610	Principal	31,901	31,901	31,901	29,243	35,170	83%	35,237		35,237	100%
620	Interest	59,107	59,107	59,107	54,181	55,838	97%	55,771		55,771	100%
	Account:	91,008	91,008	91,008	83,424	91,008	92%	91,008	0	91,008	100%



TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

5350 SEWER BOND PRINCIPAL & INTEREST

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
490200	Revenue Bonds										
610	Principal	44,082	58,161	58,161	48,467	74,502	65%	75,286		75,286	101%
620	Interest	115,742	131,367	131,367	109,473	111,313	98%	114,242		114,242	103%
	Account:	159,824	189,528	189,528	157,940	185,815	85%	189,528	0	189,528	102%

# CAPITAL EXPENDITURES SUMMARY

# Capital Expenditure Summary

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

4000 CAPITAL IMPROVEMENTS

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
411201	Town Hall/Annex Building										
932	Improvements Other than B	13,134				0	0%			0	0%
950	Construction		8,625		7,052	15,500	45%			0	0%
	Account:	13,134	8,625		7,052	15,500	45%	0	0	0	0%
420100	Law Enforcement Services										
940	Machinery & Equipment		6,522			0	0%	80,000		80,000	*****%
	Account:		6,522			0	***%	80,000	0	80,000	*****%
420400	Fire Protection & Control										
226	Clothing and Uniforms	5,731				0	0%			0	0%
940	Machinery & Equipment	26,855	51,150			0	0%			0	0%
	Account:	32,586	51,150			0	***%	0	0	0	0%
420421	Fire Department - Facilities Station #1										
930	Improvements Other than B					5,400	0%	11,500		11,500	213%
	Account:					5,400	0%	11,500	0	11,500	213%
420460	Fire Department - Suppression										
940	Machinery & Equipment		1,300	71,658		0	0%			0	0%
	Account:		1,300	71,658		0	***%	0	0	0	0%
420730	Emergency Medical Services										
940	Machinery & Equipment			20,650		0	0%			0	0%
	Account:			20,650		0	***%	0	0	0	0%
430100	Public Works Administration										
212	Small Non-capitalized Equ	2,880				0	0%			0	0%
360	Repair & Maintenance Serv	4,179				0	0%			0	0%
940	Machinery & Equipment		11,347			0	0%	4,700		4,700	*****%
	Account:	7,059	11,347			0	***%	4,700	0	4,700	*****%
460430	Parks										
930	Improvements Other than B	1,900				0	0%			0	0%
950	Construction				7,685	5,000	154%			0	0%
	Account:	1,900			7,685	5,000	154%	0	0	0	0%
460450	Spectator Recreation - Pool										
930	Improvements Other than B	6,908				0	0%			0	0%
	Account:	6,908				0	***%	0	0	0	0%
521000	Interfund Operating Transfers Out										
820	Transfers to Other Funds	6,079			29,000	21,600	134%			0	0%
	Account:	6,079			29,000	21,600	134%	0	0	0	0%
	Fund:	67,666	78,944	92,308	43,737	47,500	92%	96,200	0	96,200	203%

%

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- MultiYear Actuals  
 For the Year: 2019 - 2020

4001 Sidewalk Improvements

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		15-16	16-17	17-18	18-19	Budget	Exp.	Budget	Changes	Budget	Budget
430262	Sidewalks Improvements										
950	Construction					0	0%	15,000		15,000	*****%
	Account:					0	***%	15,000	0	15,000	*****%
	Fund:					0	0%	15,000	0	15,000	*****% %

TOWN OF STEVENSVILLE  
 Expenditure Budget Report -- Multi Year Actuals  
 For the Year: 2019 - 2020

4002 Fire Engine Capital Improvement

Account	Object	Actuals				Current Budget 18-19	% Exp. 18-19	Prelim. Budget 19-20	Budget Changes 19-20	Final Budget 19-20	% Old Budget 19-20
		15-16	16-17	17-18	18-19						
420400	Fire Protection & Control										
230	Repair & Maintenance Supp	1,714				0	0%			0	
940	Machinery & Equipment		300			0	0%			0	
	Account:	1,714	300			0	***%	0	0	0	
420460	Fire Department - Suppression										
940	Machinery & Equipment			6,119		10,500	0%	25,000		25,000	
	Account:			6,119		10,500	0%	25,000	0	25,000	
521000	Interfund Operating Transfers Out										
820	Transfers to Other Funds	18,000		1,268		0	0%			0	
	Account:	18,000		1,268		0	***%	0	0	0	
	Fund:	19,714	300	7,387		10,500	0%	25,000	0	25,000	
										238%	
										%	
	Grand Total :	87,380	79,244	99,695	43,737	58,000		136,200	0	136,200	

FY19 Capital Projects with Material Operational Impacts

# Appendix: Glossary of Key Terms

<b>ACCRUAL BASIS</b>	A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.
<b>AMERICAN RECOVERY &amp; REINVESTMENT ACT (ARRA)</b>	Federal legislation signed in early 2009. Commonly referred to as the “Stimulus Bill” or “stimulus.”
<b>APPROPRIATION</b>	Legal authorization granted by Town Council to make expenditures and incur obligations.
<b>ARRA</b>	See “American Recovery & Reinvestment Act”
<b>ASSESSED VALUATION</b>	A value that is established for real and personal property for use as a basis for levying property taxes. (For the Town of Stevensville, Property values are established by the Montana Department of Revenue.)
<b>ASSET</b>	Resources owned or held by a government having monetary value.
<b>AVAILABLE (UNDESIGNATED) FUND BALANCE.</b>	Refers to the funds remaining from the prior years which are available for appropriation and expenditure in the current year
<b>BALANCED BUDGET</b>	Refers to a government budget with revenues equal to expenditures.
<b>BOND</b>	A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are general obligation, revenue, and special assessment district bonds. These are most frequently used for construction of large capital projects such as buildings, streets, and water and waste water lines.
<b>BOND RATING</b>	An evaluation of a bond issuer’s credit quality and perceived ability to pay the principal and interest on time and in full.
<b>BOND REFINANCING</b>	The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.
<b>BUDGET</b>	Plan of financial operation, embodying an estimate of proposed expenditures for a given period (Town of Stevensville’s budget is for a fiscal year July 1—June 30) and the proposed means of financing them. Upon approval by Commission, the appropriation ordinance is the legal basis for incurring expenditures.
<b>BUDGET AMENDMENT</b>	A procedure to revise the appropriation ordinance through action by the Town Council.



- BUDGET CALENDAR** The schedule of key dates or milestones which the Town follows in the preparation, adoption, and administration of the budget.
- BUDGET MESSAGE** The opening section of the budget which provides the Town Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the upcoming period.
- BUDGETARY BASIS** This refers to the form of accounting utilized throughout the budget process. These generally take one of three forms: GAAP, Cash, and Modified Accrual.
- BUDGETARY CONTROL** The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.
- CAPITAL BUDGET** The Capital Budget comprises the capital improvements that are funded in the current budget year.
- CAPITAL EXPENDITURE** The item has a unit cost over \$5,000, benefits future periods, has a normal useful life of 1 year or more, has an identity that does not change with use (i.e., retains its identity throughout its useful life), and is identifiable and can be separately accounted for. Improvements to existing assets must add life and value to be included as a capital item.
- CAPITAL IMPROVEMENTS** Expenditures related to the acquisition, expansion, or rehabilitation of an element of the government's physical plant; sometimes referred to as infrastructure.
- CAPITAL IMPROVEMENTS PROGRAM (CIP)** A plan for capital expenditures needed to maintain, replace, and expand the Town's heavy equipment and public infrastructure (for example streets, parks, buildings, etc.) The CIP projects these capital equipment and infrastructure needs for a set number of years (5 years for Town of Stevensville's Program) and is updated annually to reflect the latest priorities, cost estimates and changing financial estimates or strategies. The first year of the adopted CIP becomes the basis of the Town's capital budget.
- CAPITAL OUTLAY** Items that cost more than \$5,000 and have a useful life of one year or more.
- CAPITAL PROJECT** New facility, technology system, land or equipment acquisition, or improvements to existing facilities beyond routine maintenance. Capital projects are included in the CIP and become fixed assets.
- CASH BASIS** A basis of accounting in which transactions are recognized only when cash is increased or decreased.
- CDBG** Community Development Block Grant.

<b>CIP</b>	See Capital Improvement Program.
<b>CONTINGENCY</b>	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.
<b>CONTRACTED SERVICES</b>	Expenditures for services performed by firms, individuals, not other Town departments.
<b>DEBT LIMIT</b>	The maximum amount of gross or net debt which is legally permitted.
<b>DEBT RATIO</b>	Ratios which provide a method of assessing debt load and the ability to repay debt which plays a part in the determination of credit ratings. They are also used to evaluate the Town's debt position over time and against its own standards and policies.
<b>DEBT SERVICE</b>	Payment of principal and interest related to long term loans or bonds.
<b>DEBT SERVICE FUND</b>	A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
<b>DEBT SERVICE FUND REQUIREMENT</b>	The amounts of revenue which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.
<b>DEFICIT</b>	The excess of an entity's liabilities over its assets or the excess of expenditures over revenues during a single accounting period.
<b>DEPARTMENT</b>	A major administrative division of the Town which indicates overall management responsibility for an operation or a group of related operations within a functional area.
<b>DEPRECIATION</b>	Expiration in the service life of fixed assets, attributable to wear and tear, deterioration, action of physical elements, inadequacy, and obsolescence.
<b>DESTINGUISHED BUDGET PRESENTATION AWARDS PROGRAM</b>	A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.
<b>DIVISION</b>	A group of homogenous cost centers within a department.
<b>ENTERPRISE FUND</b>	A fund established to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

<b>ESTIMATE</b>	The most recent prediction of current year revenue and expenditures. Estimates are based upon many months of actual expenditure and revenue information and are prepared to consider the impact of unanticipated costs or other economic changes.
<b>ESTIMATED REVENUE</b>	The amount of projected revenue to be collected during the fiscal year.
<b>EXPENDITURES</b>	Decreases in net financial resources.
<b>FISCAL YEAR</b>	The time period signifying the beginning and ending period for recording financial transactions. The Town's fiscal year begins on July 1 and ends on June 30 of each year.
<b>FIXED ASSETS</b>	Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.
<b>FTE</b>	See Full Time Equivalent.
<b>FULL FAITH AND CREDIT</b>	A pledge of a government's taxing power to repay debt obligations.
<b>FULL TIME EQUIVALENT</b>	Also referred to as FTE. The yearly personnel hours worked by a position divided by the total available work hours for a full year (2080).
<b>FUND</b>	An accounting entity with a self-balancing set of accounts which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.
<b>FUND BALANCE</b>	<p>The excess of assets over liabilities. The beginning fund balance is the residual funds brought forward from the previous fiscal year.</p> <p><b><i>Nonspendable fund balance</i></b> -- Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).</p> <p><b><i>Restricted fund balance</i></b> -- Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or by enabling legislation.</p> <p><b><i>Committed fund balance</i></b> -- Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.</p>

**Assigned fund balance** -- Amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.

**Unassigned fund balance** -- Amounts that are available for any purpose; these amounts are reported only in the General Fund.

**GAAP** See Generally Accepted Accounting Principles.

**GENERAL FUND** The fund used to account for all of the Town’s financial resources except those required to be accounted for in another fund.

**GENERAL OBLIGATION BONDS (G.O. Bonds)** Bonds for the payment of which the full faith and credit of the issuing government are pledged. These bonds usually require voter approval and finance a variety of public projects such as roads, buildings, parks and improvements.

**GOAL** A statement of broad direction, purpose or intent based on the needs of the community.

**G.O. BONDS** See General Obligation Bonds.

**GOVERNMENTAL FUNDS** Funds generally used to account for tax-supported activities. Governmental funds include: general, special revenue, debt service, capital projects, and permanent funds.

**GRANT** A contribution by one government unit or funding source to another. The contribution is usually made to aid in the support of a specified function (e.g. public safety or drug enforcement,) but is sometimes for general purposes.

**IMPROVEMENT DISTRICT** Special assessment districts formed by property owners who desire and are willing to pay for mutually enjoyed improvements such as lighting or street maintenance.

**INFRASTRUCTURE** Facilities that support the daily life and growth of the Town, for example, streets, public buildings, wastewater treatment, parks.

**INTERGOVERNMENT REVENUE** Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

**INTERNAL SERVICE FUND**

A fund used to account for the financing of goods or services provided by one department or agency to other departments on a cost-reimbursement basis.

**LEASE-PURCHASE AGREEMENT**

Contractual agreements which are termed "leases", but which in substance amount to purchase contracts for equipment and machinery.

**LEVY**

(Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

**LINE-ITEM BUDGET**

A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specific category.

**LONG-TERM DEBT**

Debt with a maturity of more than one year after the date of issuance.

**MANDATE**

Legislation passed by the state or federal government requiring action or provision of services and/or programs by the Town. Examples include the Americans with Disabilities Act, which requires such actions as physical facility improvements and provision of specialized equipment for public recreation and transportation.

**MILL LEVY**

Rate applied to Assessed Valuation to determine property taxes. A mill is 1/10th of a penny or \$1.00 of tax for each \$1,000 of assessed valuation.

**OBJECT**

As used in expenditure classification, this term applies to the article purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contracted services, and supplies and materials.

**OBJECTIVE**

Desired outcome-oriented accomplishments that can be measured and achieved within a given time frame, and advances the activity or organization toward a corresponding goal.

**OPERATING BUDGET**

The portion of the budget pertaining to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, and services.

**ORDINANCE**

A formal legislative enactment by the Town Council. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the Town.

**OUTSTANDING BONDS** Bonds not yet retired through principal payment.

- OVERLAPPING DEBT** The Town’s proportionate share of the debt of other local governmental units which either overlap it or underlie it. The debt is generally apportioned based on relative assessed value.
- PAYMENT IN LIEU OF TAXES** Also referred to as PILT. Payments made in lieu of taxes from another government or entity.
- PERFORMANCE BUDGET** A budget that focuses on departmental goals and objectives rather than line items, programs, or funds. Workload and unit cost data are collected in order to assess effectiveness and efficiency of services.
- PERSONNEL SERVICES** Items of expenditures in the operating budget for salaries and wages paid for services performed by Town employees, as well as the fringe benefit costs.
- PROPERTY TAX** A levy upon each \$100 of assessed valuation of real and personal property within the Town of Stevensville.
- PROPRIETARY FUND** Funds that focus on the determination of operating income, changes in net position (or cost recovery) financial position, and cash flows. Proprietary funds include enterprise and internal service funds.
- RESOLUTION** A special or temporary order of a legislative body (Town Council) requiring less legal formality than an ordinance or statute.
- RESOURCES** Total amounts available for appropriation including estimated revenues, fund transfers, and beginning fund balances.
- REVENUE** Funds that the government receives as income. It includes items such as tax payments, fees for specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.
- REVENUE BONDS** Bonds sold for constructing a project that will produce revenue for the government. That revenue is pledged to pay the principal and interest of the bond.
- RISK MANAGEMENT** An organized attempt to protect a government’s assets against accidental loss in the most economical method.
- SPECIAL IMPROVEMENT DISTRICT (SID)** An area defined and designated for improvements, often financed with bond proceeds that specifically benefit the property owners within the area of the district. Debt is repaid through annual assessments to property owners.

**SPECIAL REVENUE  
FUND**

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or of major capital projects) that are legally restricted to expenditure for specified purposes.

**STATE SHARED  
REVENUE**

Revenues levied and collected by the state but shared with local governments as determined by state government. Entitlement funds received by the Town from the state of Montana is the largest State Shared Revenue.

**TAXES**

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not refer to specific charges made against particular property for current or permanent benefits, such as special assessments.

**TIF**

Tax Increment Financing. A method of using incremental increases in property tax values to fund the improvements or efforts of a designated area.

**TRANSFERS IN/OUT**

Amounts transferred from one fund to another to assist in financing the services from the recipient fund.

**UNRESERVED FUND  
BALANCE**

The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**USER CHARGES OR  
FEES**

The payment of a fee for direct receipt of a public service by the party benefiting from the service.

**WORKING CAPITAL**

The different between current assets and current liabilities.

**WORKLOAD  
INDICATOR**

A unit of work to be done (e.g. number of permit applications received for the number of burglaries to be investigated.)

**WRF**

Water Reclamation Facility; commonly referred to in the past as a Wastewater Treatment Plant





