



**Stevensville Town Council Meeting
Agenda for
THURSDAY, JULY 25, 2019
7:00 PM**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of Minutes
4. Approval of Bi-Weekly Claims
5. Administrative Reports
6. Guests
7. Correspondence
 - a. Resignation Letter of Bob Michalson
 - b. Resignation Letter of Jim Crews
8. Public Comments
9. Unfinished Business
10. New Business
 - a. Discussion/decision: Contract for legal services with Scott B. Owens, City Attorney
 - b. Discussion/decision: Ward 2 Town Council Vacancies
 - c. Discussion/decision: Special Event and Alcohol Use Permit for Creamery Picnic
11. Executive Report
12. Town Council Comments
13. Board Report
14. Adjournment

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.

Item Attachment Documents:

- a. Resignation Letter of Bob Michalson

received
7/16/2019
1:55 pm

To: Town of Stevensville
206 Buck Street
Stevensville, MT 59870

Subject: Resignation

To the town of Stevensville,

I am submitting my resignation as Town Council President / Town Council Ward 2, effective immediately.

I can no longer sit idle and watch the Criminal Activity being carried on within the Town Hall of Stevensville, Mt.

Regards



Bob Michalson
222 turner street
Stevensville, MT
59870

1-406-274-1946

July 16, 2019

Item Attachment Documents:

- b. Resignation Letter of Jim Crews

received
7/16/2019

July 16, 2019

1:55pm

From: James V. Crews
316 9th Street
Stevensville, MT 59870
406-546-1102

To: Town of Stevensville
206 Buck Street
Stevensville, MT 59870

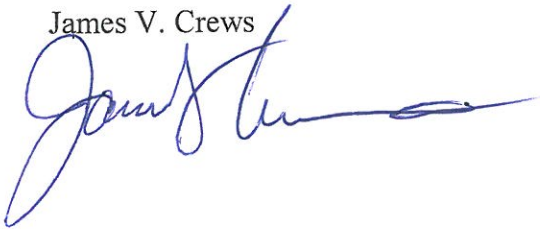
Subject: Submittal of Resignation

To the town of Stevensville,

Consider this my formal resignation as a member of the Stevensville Town Council, Ward 2, effective immediately.

I cannot remain a member of a local government organization where truthfulness, compliance with local resolutions, ordinances, state and federal law are not a cherished attribute.

James V. Crews



Cc Town Council President

Item Attachment Documents:

- a. Discussion/decision: Contract for legal services with Scott B. Owens, City Attorney

Stevensville Town Council Meeting

Agenda Item Request

To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Brandon E. Dewey
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	7/25/2019
Agenda Topic:	Discussion/decision: Contract for legal services with Scott B. Owens, City Attorney
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	7/25/2019
Notes:	

**TOWN OF STEVENSVILLE
ATTORNEY CONTRACT**

THIS CONTRACT, effective this 13th day of July, 2019, by and between the Town of Stevensville, a Municipal Corporation, 206 Buck Street, Stevensville, Montana 59870 hereinafter referred to as "Town", and Scott B. Owens, Attorney at Law, 54 N. Last Chance Gulch, Suite 7, Helena, MT 59601, hereinafter referred to as "Contractor";

WITNESSETH:

WHEREAS, the Town requires legal counsel to review, counsel, advise, defend, and represent the Town on civil matters including, but not limited to litigation, zoning, planning, development, construction, municipal assessments, special improvement districts, annexation, disability claims, liability claims, election law; and

WHEREAS, the Town requires legal counsel to prosecute criminal matters before the Municipal Court of Stevensville, the District Court of Ravalli County, and the Montana Supreme Court; and

WHEREAS, the Town desires a Contractor to represent it relative to these needs for a period of 2 (two) years; and

WHEREAS, the Town Council is authorized specifically by statute to retain an attorney on terms mutually agreeable to the Town and the Contractor;

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, it is hereby agreed as follows:

1. Representation: The Contractor shall represent the Town and the Town Council relative to civil matters in all courts of Montana, the United States and all administrative hearings and agencies. The Contractor is not expected to represent the Town in defending liability and Worker's Compensation matters expected to be covered by existing insurance wherein the insurance contract provides its own defense counsel.
2. Consultation: The Contractor shall participate in meetings, research, conferences, opinions, and general consultation with the Town.
3. Meetings: At the Mayor's request, the Contractor shall attend Town Council meetings, special meetings other Town Boards and Commissions.
4. Opinions: The Contractor shall render opinions to the Town Mayor and Town Council upon the specific request of those parties.
5. Municipal Court: The Contractor will be responsible for representation of the Town before the Municipal Court of Stevensville or any appeals therefrom.
6. Conflicts: The Contractor shall not represent any individual in any adverse hearing or in any court appearance in which the Town is an adverse party.

7. Notice of Claim: The Contractor shall immediately notify the Town Mayor and subsequently the Town of Stevensville of any claim, demand, complaint, or cause of action filed, delivered, or served on the Contractor, and the Mayor of the Town of Stevensville shall immediately notify the Contractor to the same effect relative to anything filed, delivered, or served on the Mayor of the Town of Stevensville.

8. Compensation to Contractor: It is understood the Contractor shall be paid as follows:

a. Attorney Compensation: The Town shall pay as compensation to Contractor the rate of \$80.00 per hour for attorney services.

b. Routine Expenses: The parties acknowledge that the Contractor will incur out-of-pocket expenses which are specifically and directly attributable to Town matters, such as insurance, legal resources, copies, postage, and long-distance telephone calls, etc., which are reimbursed by a \$250 Service Fee each month. Additionally, the parties agree that travel mileage between Stevensville and Wye, will be reimbursed to Contractor, monthly at the approved federal (IRS) mileage ratings.

c. Training Expenses: The Town shall pay expenses related to out-of-pocket expenses incurred in connection with annual training seminars through MMIA and the Montana League of Cities and Towns. The contractor shall receive prior approval from the Town in advance of such training.

d. Extraordinary Expenses: The parties acknowledge that the Contractor may also incur extraordinary out-of-pocket expenses such as litigation. The Contractor shall be entitled to reimbursement from the Town for out-of-pocket expenses incurred in connection with such matters with prior approval by the Town.

9. Independent Contractor: It is understood that the Contractor is an independent contractor and not an employee of the Town.

10. Substitute: The Contractor shall be responsible for having available at no additional cost to the Town, a substitute Contractor to perform his duties in his absence. This expressly includes coverage during any protracted service obligation with the Montana National Guard.

11. Non-Discrimination in Employment and Client Services: During the performance of the contract, the Contractor agrees that no person shall, on grounds of race, creed, color, national origin, sex, marital status, age, religion or on the presence of any sensory, mental or physical handicap, be excluded from full employment rights with the Contractor. Neither shall the Contractor discriminate against any employee or applicant for employment for the above reasons; provided, however, that prohibition against discrimination in employment because of handicap shall not apply if the particular disability prevents the proper performance of the particular work involved.

12. Non-Discrimination in Provided Services: The Contractor shall not, on the grounds of race, color, sex, religion, national origin, creed, marital status, age, or the presence of any sensory, mental or physical handicap:

- a. Deny any individual services or benefits provided under the contract;
- b. Subject any individual to segregation or separate treatment in any manner related to his or her receipt of any services or other benefits provided under the contract;
- c. Deny any individual an opportunity to participate in any program or services provided by the contract.

13. Term of Contract: The term of this contract shall be for 2 (two) years, from July 13th, 2019 through July 12th, 2021. Upon the expiration of the initial term of this contract and thereafter, this contract shall be automatically extended for additional consecutive two (2) year terms, unless either party notifies the other party, in writing at least four (4) months before the expiration of the current term, that that party desires to renegotiate or terminate this contract. If such notice is given as provided above, then this contract shall terminate on the final July 12th of the then current two-year term.

14. Suspension or Termination: If either party fails or neglects to fully comply with the provisions of the Contract, the other party may suspend or terminate the Contract pending corrective acts or investigation. Upon written notice thereof, the opposing party shall respond within 10 days. If after the 10 days the responding party has failed to answer or comply, the other party may suspend or terminate the contract upon 30 days written notice. Upon and until the time of termination, the Contractor shall proceed quickly and in a reasonable and efficient manner to complete all assignments given to it. The Contractor shall, in a professional manner, transfer all work in progress to the Town or to any contractor designated in writing by the Town upon termination.

IN WITNESS WHEREOF, the parties have hereunder set their hands and seals the day and year first above written.

Scott B. Owens
 Attorney at Law
 54 N. Last Chance Gulch, Suite 9
 Helena, MT 59601

Brandon Dewey – Mayor
 Town of Stevensville - Mayor
 206 Buck Street
 Stevensville, MT 59870

By: _____
 Scott B. Owens

By: _____
 Mayor

Attest:

By: _____
 City Clerk

Item Attachment Documents:

- b. Discussion/decision: Ward 2 Town Council Vacancies

Stevensville Town Council Meeting
Agenda Item Request

To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Brandon E. Dewey
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	7/25/2019
Agenda Topic:	Discussion/decision: Ward 2 Town Council Vacancies
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	7/25/2019
Notes:	

Item Attachment Documents:

- c. Discussion/decision: Special Event and Alcohol Use Permit for Creamery Picnic

Stevensville Town Council Meeting

Agenda Item Request

To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Brandon E. Dewey
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	7/25/2019
Agenda Topic:	Discussion/decision: Special Event and Alcohol Use Permit for Creamery Picnic
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	7/25/2019
Notes:	

TOWN OF STEVENSVILLE
APPLICATION FOR SPECIAL EVENT PERMIT

APPLICATION DATE: 7/01/19 (Must be at least 14 days prior to event)

NAME OF GROUP OR ORGANIZATION: Stevensville Civic Club

CONTACT PERSON: Brandon Dewey TELEPHONE: 214-5995

ACTIVITY: 107th Annual Creamery Picnic, August 2nd & 3rd, 2019

LOCATION REQUESTING: Lewis & Clark Park for event. Temporary closure of Main Street from Eastside Hwy to Ravalli Street and West 2nd Street to LCP on Friday August 2nd from 6:15 pm to 7:00 pm for Kiddie Parade. Temporary closure of Main Street between Eastside Hwy and Middle Burnt Fork on Saturday August 3rd from 10:00 am to 12:00 pm for Main Parade, closure of 2nd Street from Main Street to Lewis and Clark Park (with intersections of Buck & Mission being left open for through traffic from Friday at 4:00 pm through Saturday at 10:00 pm. Temporary closure of Main Street between 2nd Street and 4th Street from 12:00pm – 11:59pm for events on Main Street and Street dance and clean up after.

DATE: August 2nd & 3rd, 2019 STARTING TIME: 3:00 pm on 8/2 ENDING TIME: 11:59 pm on 8/3

ESTIMATED NUMBER OF PEOPLE ATTENDING: 7,000 – 10,000

ALCOHOL USE? YES X NO If yes please attach Alcohol use request form

HIGHWAY OR STREET CLOSURE? YES X NO If yes, please attach MDOT Street Closure Permit

REQUEST FOR BONFIRE? YES NO X If yes, please attach Town Burn Permit

IS OVERNIGHT CAMPING REQUESTED? YES NO X

DO YOU HAVE INSURANCE? YES X NO

If yes please attach declaration page as proof of insurance for \$1.5 million as pursuant to Montana Statue M.C.A 2-9-108

WILL SECURITY BE REQUIRED? YES X NO

IF YES, PLANS FOR SECURITY: Uniformed officers will do walk trough's through the park throughout the event. There will be private trained security checking ID's and monitoring crowds, coordinating w/ SPD. The Park will be locked and patrolled at night. Security personnel will also monitor Main Street activity consistently throughout Saturday.

PLANS FOR CLEAN-UP: Volunteers will clean-up Main on Saturday night prior to street re-opening. Tear-down will take place at LCP Sunday morning.

FEE: \$ 25

**Montana Department of Transportation
Special Use Permit for State Maintained Highways**

NAME OF APPLICANT

Address

City **State** **Zip Code**

Email **Phone Number**

Time of Event **Date of Event** **Duration**

APPLICATION FOR PERMISSION TO:

Temporary Street Closure of S269/Main Street on Friday August 2, 2019 from 6:15pm - 7:00pm for Kiddie Parade, detouring onto Church Street.
Temporary Street Closure of S269/Main Street on Saturday August 3, 2019 from approx 10:00am - 12:00pm for grand parade, detouring onto MBF, Logan Ln & S203.
Temporary Street Closure of S269/Main Street on Saturday August 3, 2019 from 12:00pm-12:00am for Creamery Picnic Event, detouring onto Church Street.
All TCP's are attached.

(Provide sufficient information to insure a thorough understanding of your proposal. This will include a traffic control plan and sketch detailing the vent layout.)

Applicant will complete this form and submit it, along with detailed sketches, to the Area Maintenance Chief.

Applicant will review the terms and conditions on the reverse side of this permit. In signing and submitting this permit, the applicant agrees to accept and abide by those terms and conditions in their entirety.

The undersigned "Permittee" agrees to the terms and conditions of this permit.

Department of Transportation

Town of Stevensville
City, Town or County

Title

Brandon E. Day 7/19/19
Signature Date

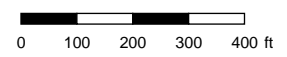

Signature Date

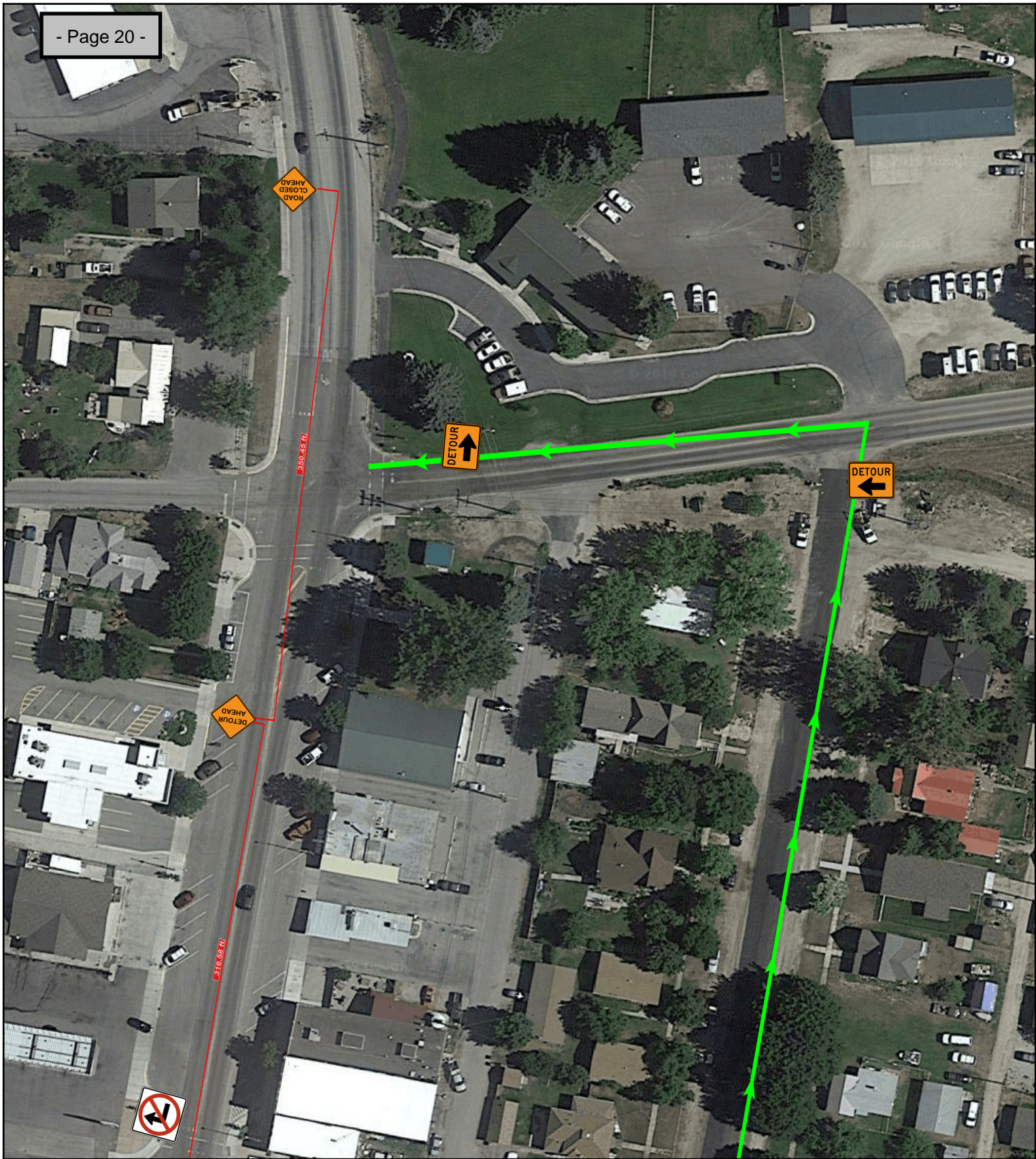
Montana Department of Transportation Special Use Permit for State Maintained Highways

This permit is hereby granted subject to the following terms and conditions:

1. **REVOCACTION:** This permit may be revoked by the City/State upon giving seven (7) days advanced written notice. However the City/State may revoke this permit without notice if Permittee violates any of its terms or conditions.
2. **CITY/STATE HARMLESS FROM CLAIMS:** As a consideration of being issued this permit the Permittee, their successor or assign, agrees to protect the City/State and save it harmless from all claims, actions or damage of every kind and description which may accrue to, or be suffered by, any person or persons, corporations or party by reason of the performance of this activity, character of materials used, or manner of installation, maintenance and operation or by the improper occupancy of said highway right-of-way. In the event any suit or action is brought against the City/State arising out of or by reason of any of the above causes, the Permittee, its successor or assign, will, upon notice to them of the commencement of such action, defend the same at its sole cost and expense and satisfy any judgment which may be rendered against the City/State in any such suit or action.
3. **PROTECTION OF TRAFFIC AND PEDESTRIANS:** The Permittee shall protect the event area with traffic control devices that comply with the Manual on Uniform Traffic Control Devices and will be required to submit and have approved a traffic control plan prior to commencing the event. The permittee further agrees to insure and provide for the safe passage of pedestrians within the event area and, unless approved by the City, will not allow any obstructions within any sidewalk or designated pedestrian walkway. The Permittee also agrees to insure a minimum twelve (12) foot continuous traffic lane for emergency vehicle access within the event area. Further, the Permittee will notify all area emergency services at least forty-eight (48) hours prior to the closure and will, at that time, provide said agencies with a sketch of the event layout.
4. **RUBBISH AND DEBRIS:** Immediately upon completion of the event, all rubbish and debris shall be removed and the roadway and roadside left in a neat and presentable condition satisfactory to the City/State.
5. **INSPECTION:** The installation(s) or activities authorized by this permit shall be in compliance with the submitted plan and conditions of this permit. The Permittee may be required to remove or revise the installation(s) or activities at the sole expense of the Permittee, if the installation(s) or activities do not conform to the requirements of this permit or the submitted plan.
6. **REMOVAL OF INSTALLATIONS:** Upon termination of this event and/or permit, the Permittee will remove the installations installed under this permit at no cost to the City/State and restore the premises to the prior existing condition. Exceptions will include reasonable and ordinary wear and tear and damage by the elements, or by circumstances over which the Permittee has no control.
7. **CITY/STATE TO BE REIMBURSED FOR REPAIRING ROADWAY:** Upon being billed, the Permittee agree to promptly reimburse the City/State for any expense incurred in repairing damage to City/State roadway or appurtenances incurred as the direct result of the event for which this permit is issued.
8. **Any condition of this permit will not be waived without written approval of the appropriate official.**
9. **Other conditions and/or remarks:**

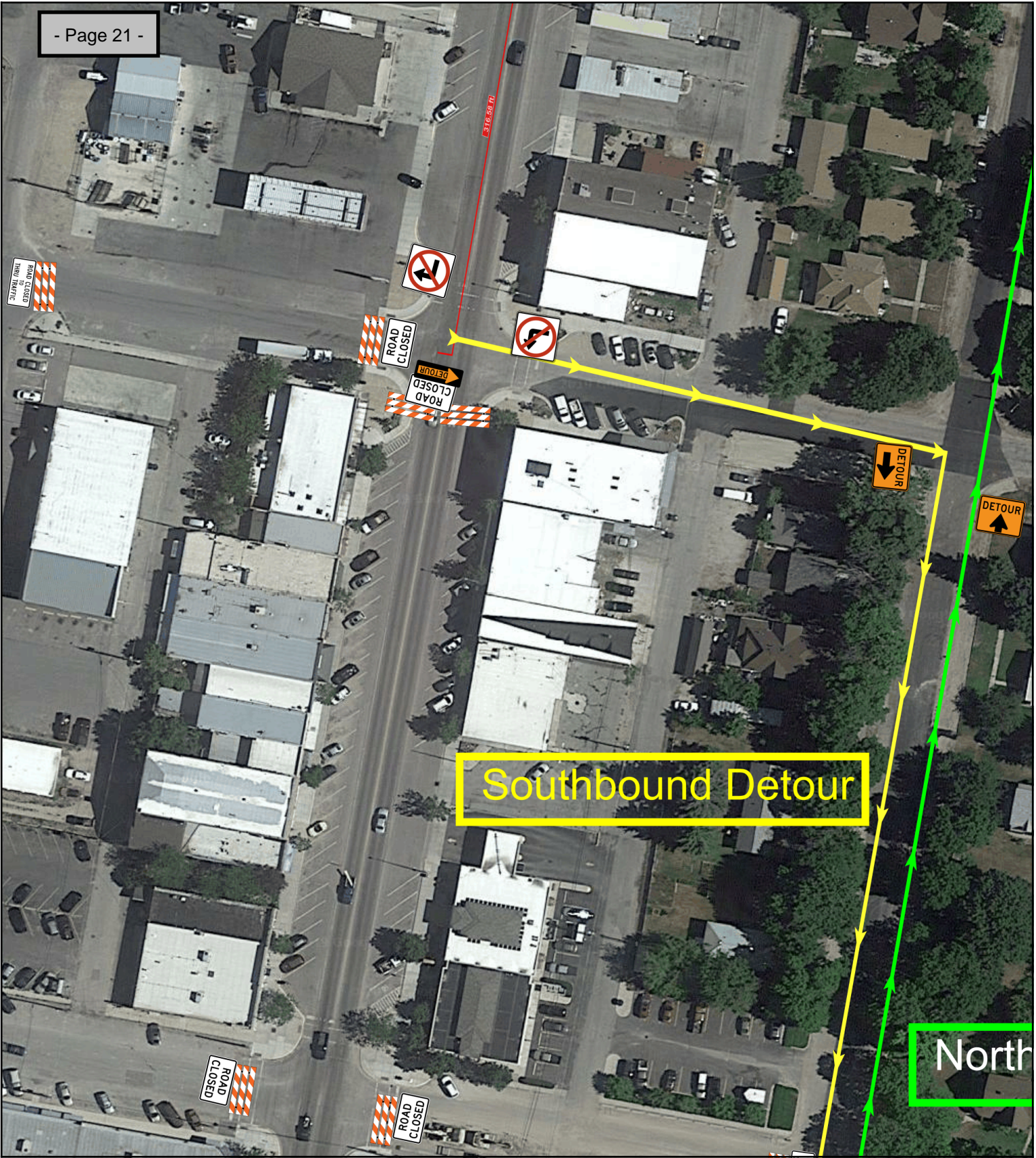


Plan #: TCP-2		Location: Daytime/Evening Event Detour		Title: Creamery Picnic	
Notes:				Onsite Contact: Police Chief James Marble - 406.381.9550	
				Site Induction:	
				Date Drawn: 7/18/2019	
				License #:	
				Drawn By: Brandon Dewey	
Posted Speed: 25		Reduced Speed: N/A		Revision:	
		Signature:		Date and Time of Project: Start: 8/3/2019 12:00 PM - End: 8/3/2019 11:59 PM	
 					



Plan #: TCP-2	Location: Daytime/Evening Event Detour	Title: Creamery Picnic
-------------------------	--	----------------------------------

Notes:		Onsite Contact: Police Chief James Marble - 406.381.9550	 	
		Site Induction:		Date Drawn: 7/18/2019
		License #:		Drawn By: Brandon Dewey
Posted Speed: 25	Reduced Speed: N/A	Revision:	Signature:	Date and Time of Project: Start: 8/3/2019 12:00 PM - End: 8/3/2019 11:59 PM



Plan #: TCP-2	Location: Daytime/Evening Event Detour	Title: Creamery Picnic
-------------------------	--	----------------------------------

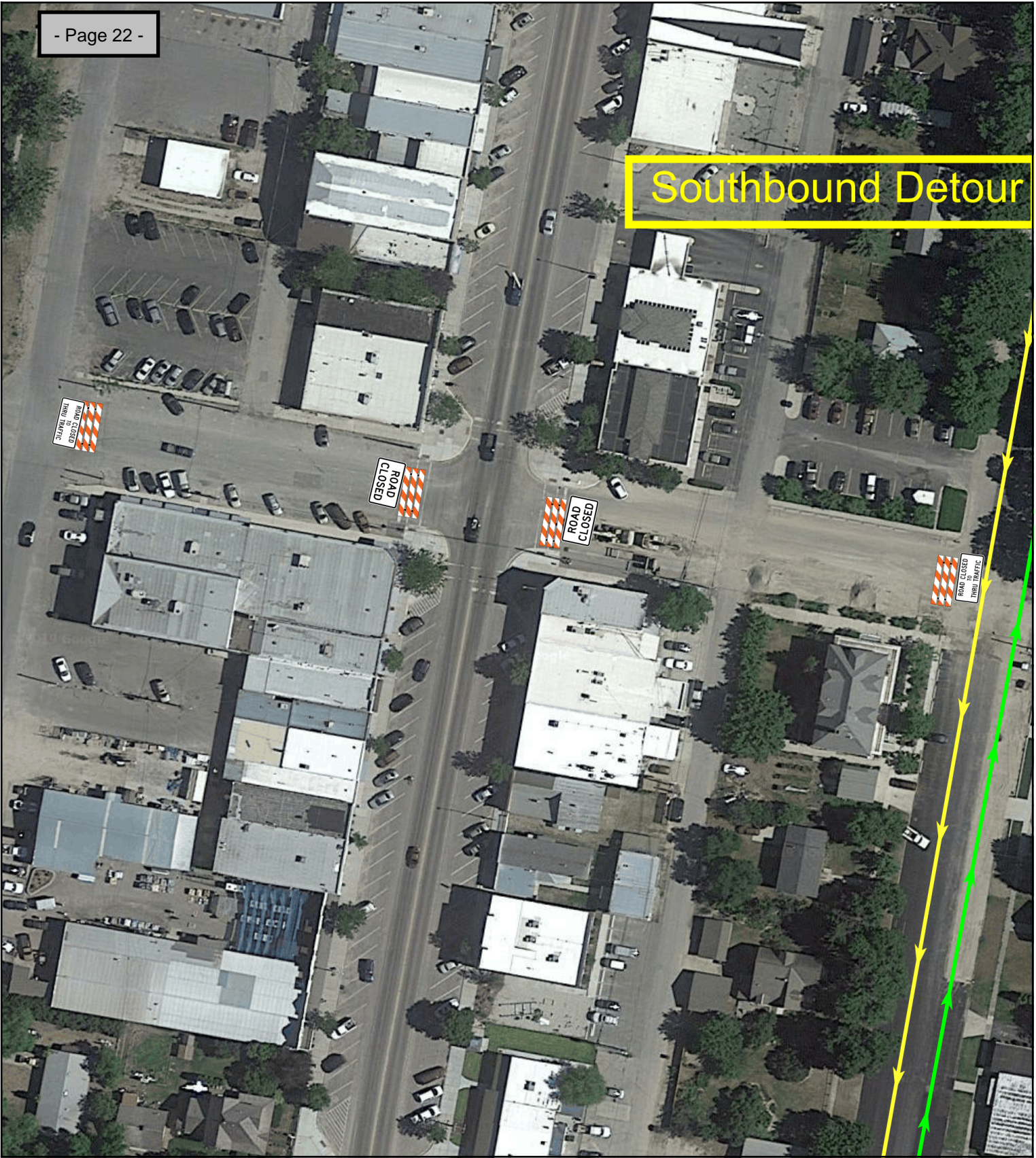
Notes:			
---------------	--	--	--

Onsite Contact: Police Chief James Marble - 406.381.9550	
Site Induction:	Date Drawn: 7/18/2019
License #:	Drawn By: Brandon Dewey

0 25 50 75 100 ft

Posted Speed: 25	Reduced Speed: N/A	Revision:	Signature:
----------------------------	------------------------------	------------------	-------------------

Date and Time of Project: Start: 8/3/2019 12:00 PM - End: 8/3/2019 11:59 PM



Plan #: TCP-2		Location: Daytime/Evening Event Detour		Title: Creamery Picnic			
Notes:				Onsite Contact: Police Chief James Marble - 406.381.9550			
				Site Induction:		Date Drawn: 7/18/2019	
				License #:		Drawn By: Brandon Dewey	
				Posted Speed: 25			
Revision:				Signature:			
Date and Time of Project: Start: 8/3/2019 12:00 PM - End: 8/3/2019 11:59 PM				 			



Plan #: TCP-2		Location: Daytime/Evening Event Detour		Title: Creamery Picnic	
Notes:				Onsite Contact: Police Chief James Marble - 406.381.9550	
				Site Induction:	
				Date Drawn: 7/18/2019	
				License #:	
				Drawn By: Brandon Dewey	
Posted Speed: 25		Reduced Speed: N/A		Date and Time of Project: Start: 8/3/2019 12:00 PM - End: 8/3/2019 11:59 PM	
Revision:		Signature:		 	



Plan #: TCP-2	Location: Daytime/Evening Event Detour	Title: Creamery Picnic
-------------------------	--	----------------------------------

Notes:

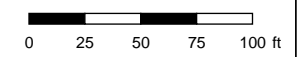
Onsite Contact:
Police Chief James Marble - 406.381.9550

Site Induction:

Date Drawn:
7/18/2019

License #:











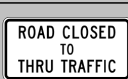


Drawn By:
Brandon Dewey



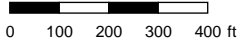

Posted Speed: 25	Reduced Speed: N/A	Revision:	Signature:
----------------------------	------------------------------	------------------	-------------------

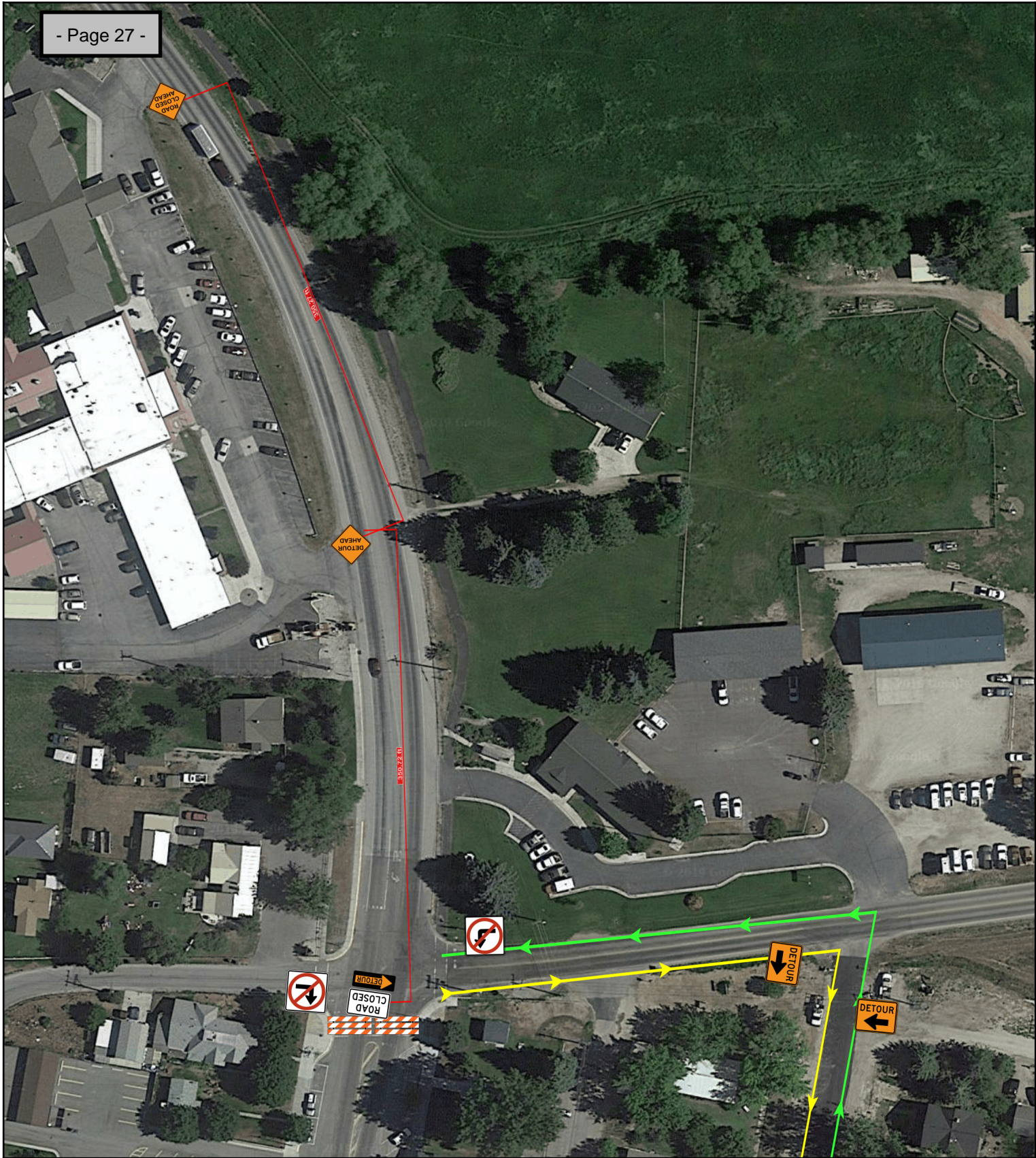
Date and Time of Project:
Start: 8/3/2019 12:00 PM - End: 8/3/2019 11:59 PM

**Plan: Daytime/Evening Event Detour
TCP-2**

	005	005_BARRIER_BOARD_TYPE_III_ORANGE	13
	M4-8A	END DETOUR(orange)	1
	M4-9	DETOUR LEFT ARROW(orange)	3
	M4-9	DETOUR RIGHT ARROW(orange)	3
	M4-9	DETOUR STRAIGHT ARROW(orange)	1
	M4-10	DETOUR LEFT ARROW(orange)	1
	M4-10	DETOUR RIGHT ARROW(orange)	1
	R3-1	NO RIGHT TURN	2
	R3-2	NO LEFT TURN	2
	R11-2	ROAD CLOSED	5
	R11-4	ROAD CLOSED TO THRU TRAFFIC	6
	W20-2	DETOUR AHEAD(orange)	2
	W21-5	ROAD CLOSED AHEAD	2



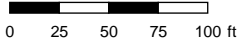

Plan #: TCP-3		Location: Kiddie Parade Detour		Title: Creamery Picnic	
Notes:				Onsite Contact: James Marble - Chief of Police	
				Site Induction:	Date Drawn: 7/19/2019
				License #:	Drawn By: Brandon Dewey
				Posted Speed: 25	
Signature:		Date and Time of Project:		 	



Plan #: TCP-3	Location: Kiddie Parade Detour	Title: Creamery Picnic
-------------------------	--	----------------------------------

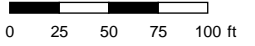
Notes:			Onsite Contact: James Marble - Chief of Police		
			Site Induction:	Date Drawn: 7/19/2019	
			License #:	Drawn By: Brandon Dewey	
Posted Speed: 25	Reduced Speed:	Revision:	Signature:	Date and Time of Project:	

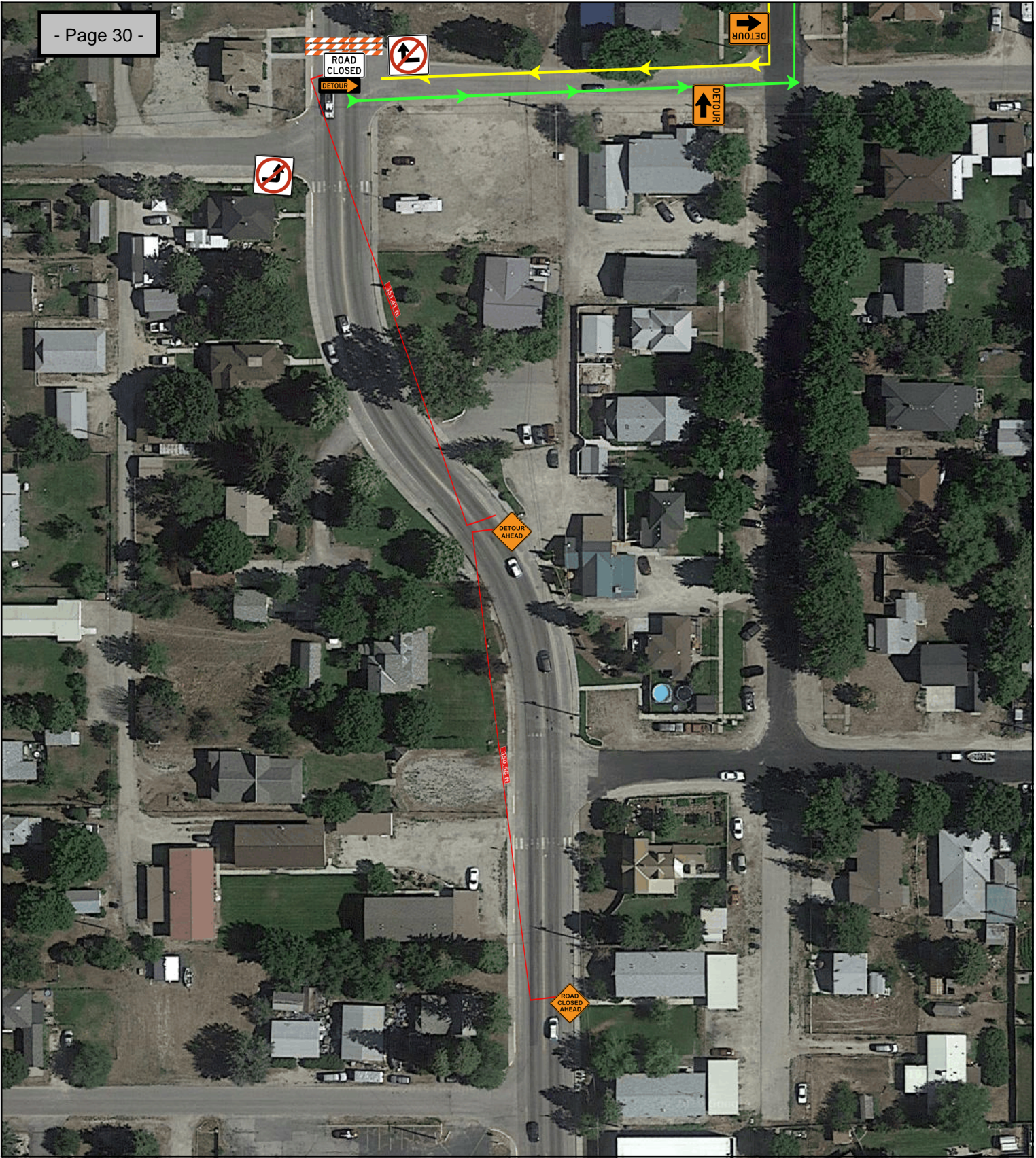


Plan #: TCP-3		Location: Kiddie Parade Detour		Title: Creamery Picnic	
Notes:				Onsite Contact: James Marble - Chief of Police	
		Site Induction:		Date Drawn: 7/19/2019	
		License #:		Drawn By: Brandon Dewey	
Posted Speed: 25		Reduced Speed:		Date and Time of Project:	
Revision:		Signature:		 	

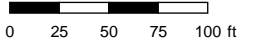


Plan #: TCP-3		Location: Kiddie Parade Detour		Title: Creamery Picnic	
Notes:				Onsite Contact: James Marble - Chief of Police	
Posted Speed: 25		Reduced Speed:		Site Induction:	
Revision:		Signature:		Date Drawn: 7/19/2019	
Date and Time of Project:		License #:		Drawn By: Brandon Dewey	















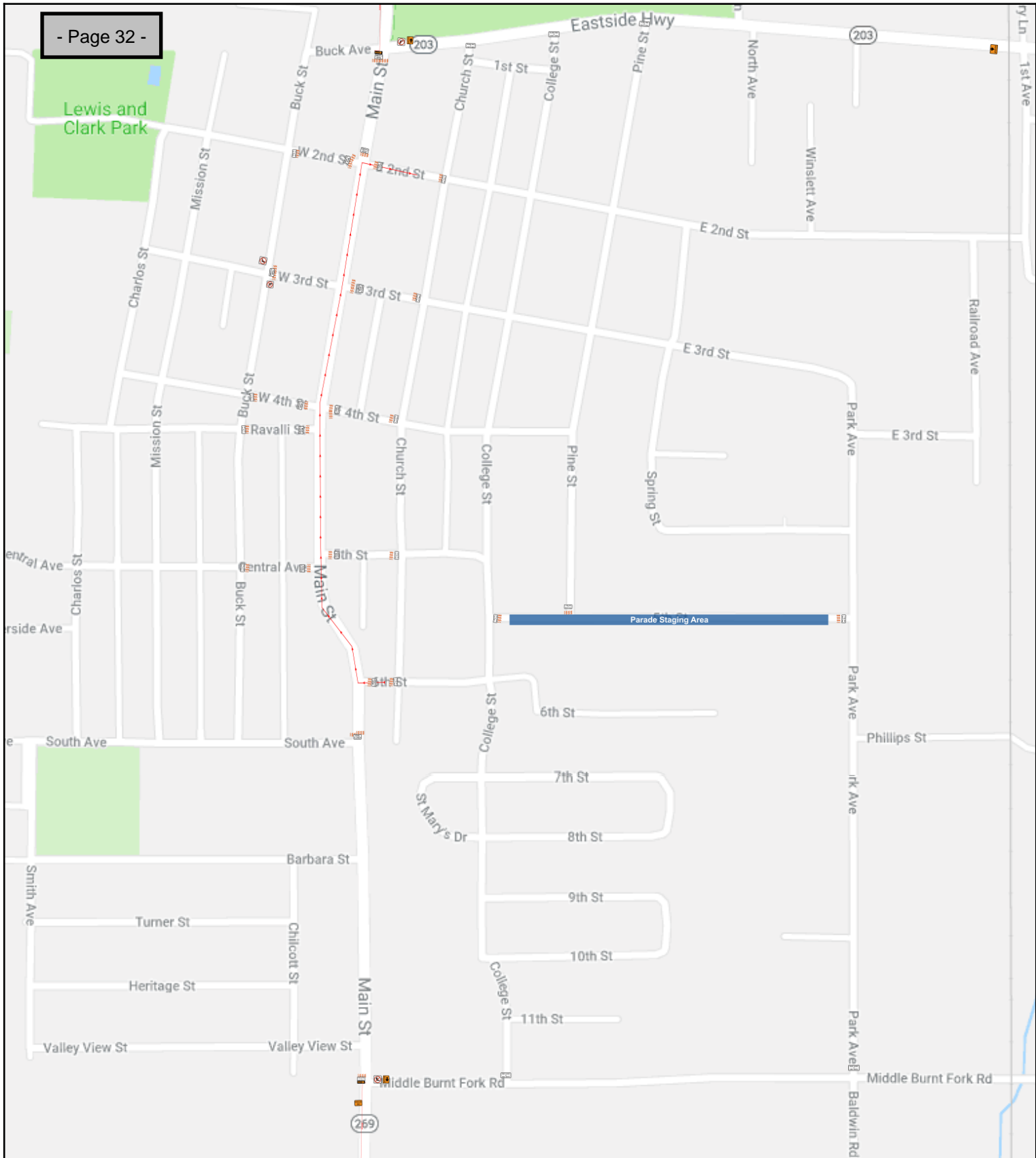


Plan #: TCP-3		Location: Kiddie Parade Detour		Title: Creamery Picnic	
Notes:				Onsite Contact: James Marble - Chief of Police	
				Site Induction:	Date Drawn: 7/19/2019
Posted Speed: 25		Reduced Speed:	Revision:	Signature:	Date and Time of Project:



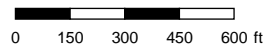
**Plan: Kiddie Parade Detour
TCP-3**

	005	005_BARRIER_BOARD_TYPE_III_ORANGE	21
	022	022_FIRE_TRUCK	2
	M4-9	DETOUR RIGHT ARROW(orange)	1
	M4-9	DETOUR LEFT ARROW(orange)	3
	M4-10	DETOUR LEFT ARROW(orange)	1
	M4-10	DETOUR RIGHT ARROW(orange)	1
	R3-1	NO RIGHT TURN	2
	R3-2	NO LEFT TURN	2
	R11-2	ROAD CLOSED	10
	R11-4	ROAD CLOSED TO THRU TRAFFIC	9
	W20-2	DETOUR AHEAD(orange)	2
	W21-5	ROAD CLOSED AHEAD	2



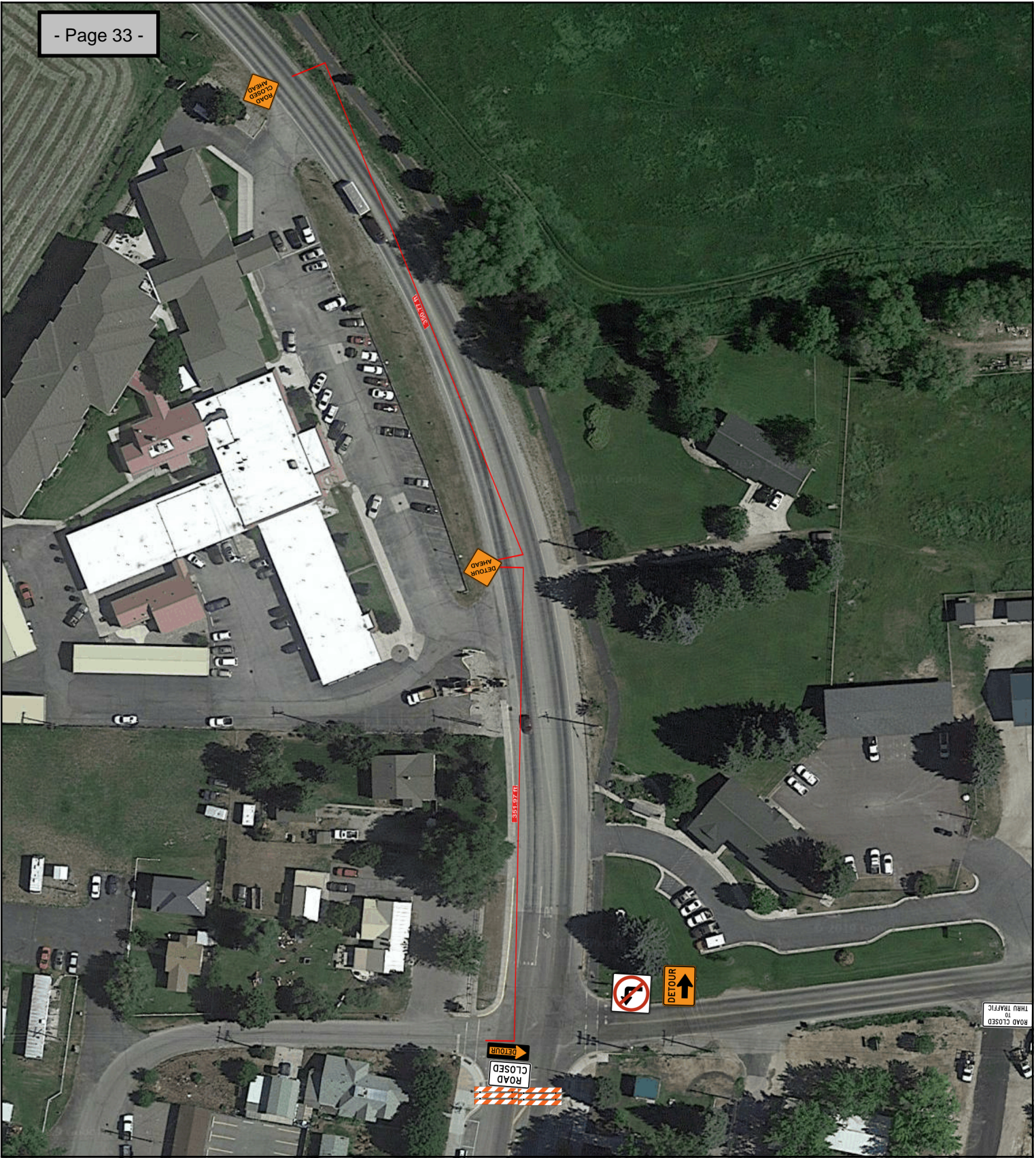
Plan #: TCP-1	Location: Parade Detour	Title: Creamery Picnic
-------------------------	-----------------------------------	----------------------------------

Notes:			
Onsite Contact: Police Chief James Marble - 406.381.9550			
Site Induction:		Date Drawn: 7/18/2019	
License #:		Drawn By: Brandon Dewey	



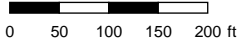

Posted Speed: 25	Reduced Speed: N/A	Revision:	Signature:
----------------------------	------------------------------	------------------	-------------------

Date and Time of Project: Start: 8/3/2019 10:00 AM - End: 8/3/2019 12:00 PM



Plan #: TCP-1		Location: Parade Detour		Title: Creamery Picnic	
Notes:				Onsite Contact: Police Chief James Marble - 406.381.9550	
Posted Speed: 25		Reduced Speed: N/A		Site Induction:	
Revision:		Signature:		Date Drawn: 7/18/2019	
Date and Time of Project: Start: 8/3/2019 10:00 AM - End: 8/3/2019 12:00 PM				License #:	
				Drawn By: Brandon Dewey	



Plan #: TCP-1		Location: Parade Detour		Title: Creamery Picnic			
Notes:				Onsite Contact: Police Chief James Marble - 406.381.9550			
				Site Induction:		Date Drawn: 7/18/2019	
				License #:		Drawn By: Brandon Dewey	
				Posted Speed: 25		Reduced Speed: N/A	
Signature:		Date and Time of Project: Start: 8/3/2019 10:00 AM - End: 8/3/2019 12:00 PM		 			



Plan #: TCP-1		Location: Parade Detour		Title: Creamery Picnic	
Notes:				Onsite Contact: Police Chief James Marble - 406.381.9550	
Posted Speed: 25		Reduced Speed: N/A		Site Induction:	
Revision:		Signature:		Date Drawn: 7/18/2019	
Date and Time of Project: Start: 8/3/2019 10:00 AM - End: 8/3/2019 12:00 PM		License #:		Drawn By: Brandon Dewey	



Plan #: TCP-1	Location: Parade Detour	Title: Creamery Picnic
-------------------------	-----------------------------------	----------------------------------

Notes:

Onsite Contact:
Police Chief James Marble - 406.381.9550

Site Induction:

Date Drawn:
7/18/2019

License #:

Drawn By:
Brandon Dewey

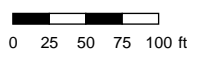
0 25 50 75 100 ft

Posted Speed: 25	Reduced Speed: N/A	Revision:	Signature:
----------------------------	------------------------------	------------------	-------------------

Date and Time of Project:
Start: 8/3/2019 10:00 AM - End: 8/3/2019 12:00 PM



Plan #: TCP-1		Location: Parade Detour		Title: Creamery Picnic	
Notes:				Onsite Contact: Police Chief James Marble - 406.381.9550	
				Site Induction:	Date Drawn: 7/18/2019
				License #:	Drawn By: Brandon Dewey
				Posted Speed: 25	Reduced Speed: N/A





Plan #: TCP-1	Location: Parade Detour	Title: Creamery Picnic
-------------------------	-----------------------------------	----------------------------------

Notes:

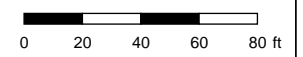
Onsite Contact:
Police Chief James Marble - 406.381.9550

Site Induction:

Date Drawn:
7/18/2019

License #:

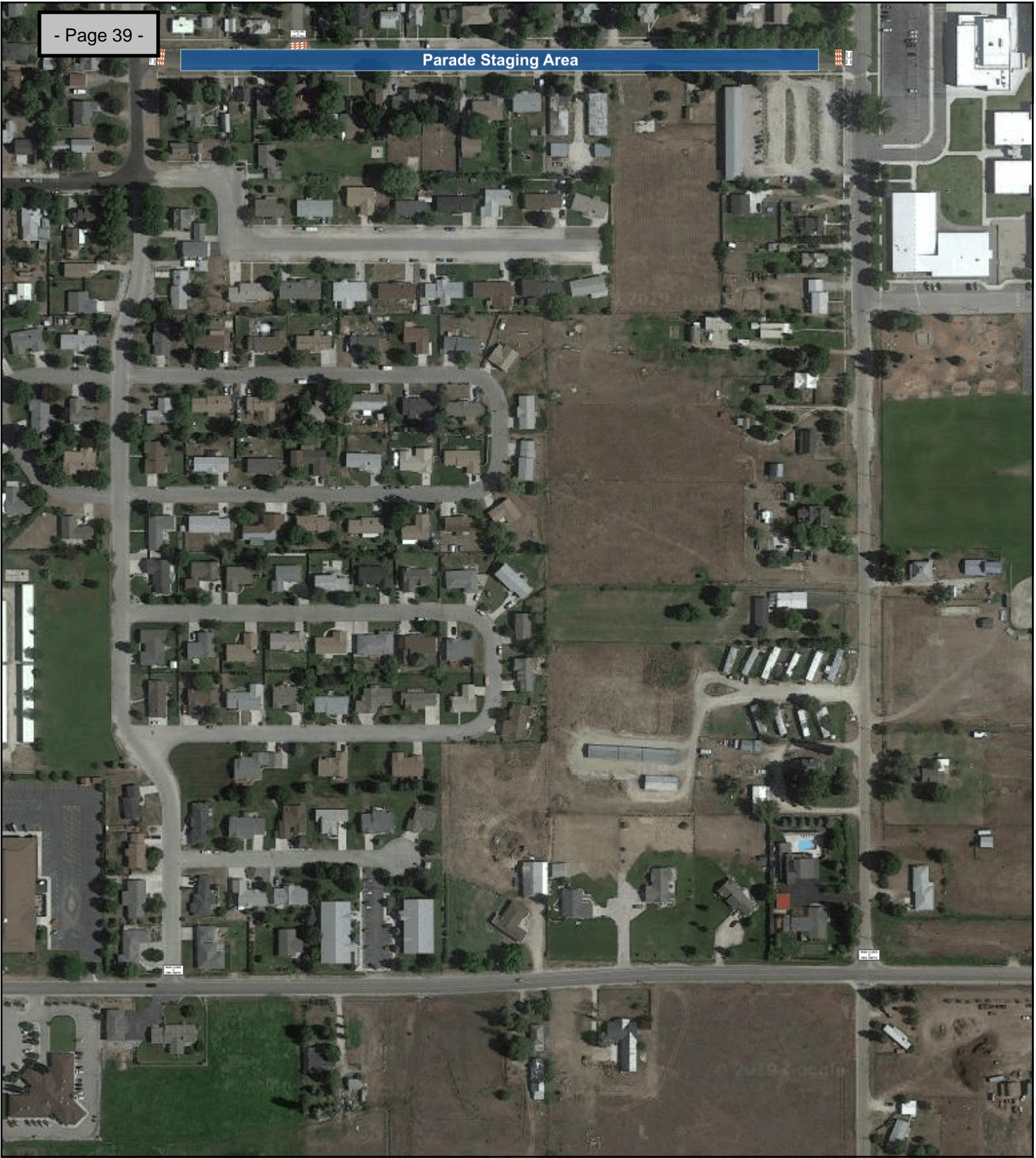
Drawn By:
Brandon Dewey



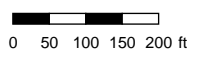
Posted Speed: 25	Reduced Speed: N/A	Revision:	Signature:
----------------------------	------------------------------	------------------	-------------------

Date and Time of Project:
Start: 8/3/2019 10:00 AM - End: 8/3/2019 12:00 PM

Parade Staging Area



Plan #: TCP-1		Location: Parade Detour		Title: Creamery Picnic	
Notes:				Onsite Contact: Police Chief James Marble - 406.381.9550	
				Site Induction:	Date Drawn: 7/18/2019
				License #:	Drawn By: Brandon Dewey
				Posted Speed: 25	Reduced Speed: N/A





Plan #: TCP-1	Location: Parade Detour	Title: Creamery Picnic
-------------------------	-----------------------------------	----------------------------------

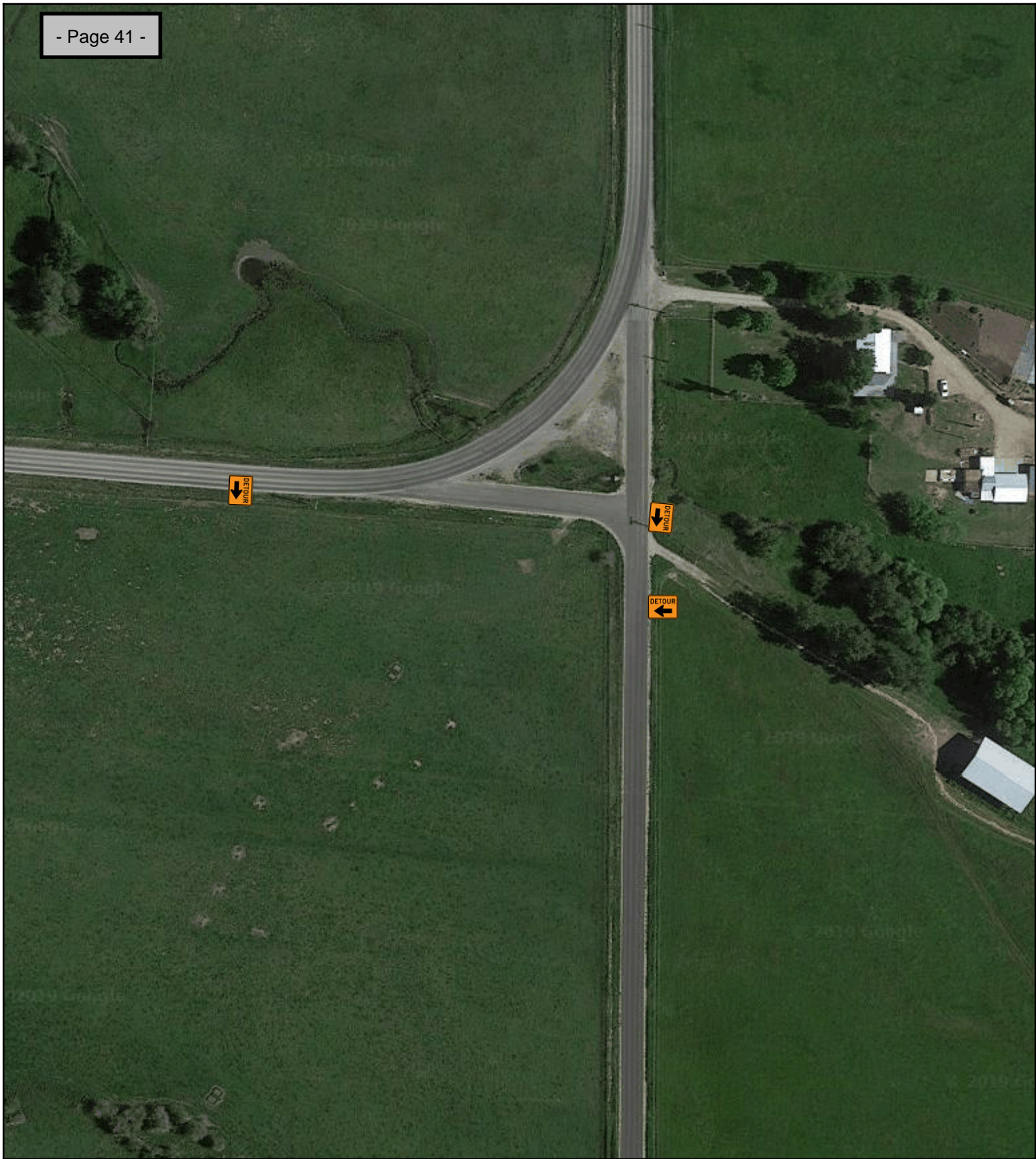
Notes:

Onsite Contact:
Police Chief James Marble - 406.381.9550

Site Induction:	Date Drawn: 7/18/2019
License #:	Drawn By: Brandon Dewey

Posted Speed: 25	Reduced Speed: N/A	Revision:	Signature:
----------------------------	------------------------------	------------------	-------------------

Date and Time of Project:
Start: 8/3/2019 10:00 AM - End: 8/3/2019 12:00 PM



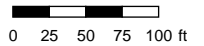
Plan #: TCP-1	Location: Parade Detour	Title: Creamery Picnic
-------------------------	-----------------------------------	----------------------------------

Notes:

Onsite Contact:
Police Chief James Marble - 406.381.9550

Site Induction: **Date Drawn:**
7/18/2019











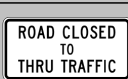


License #: **Drawn By:**
Brandon Dewey



Posted Speed: 25	Reduced Speed: N/A	Revision:	Signature:
----------------------------	------------------------------	------------------	-------------------

Date and Time of Project:
Start: 8/3/2019 10:00 AM - End: 8/3/2019 12:00 PM

**Plan: Parade Detour
TCP-1**

	005	005_BARRIER_BOARD_TYPE_III_ORANGE	32
	M4-8A	END DETOUR(orange)	1
	M4-9	DETOUR LEFT ARROW(orange)	3
	M4-9	DETOUR RIGHT ARROW(orange)	4
	M4-9	DETOUR STRAIGHT ARROW(orange)	1
	M4-10	DETOUR LEFT ARROW(orange)	1
	M4-10	DETOUR RIGHT ARROW(orange)	1
	R3-1	NO RIGHT TURN	2
	R3-2	NO LEFT TURN	2
	R11-2	ROAD CLOSED	13
	R11-4	ROAD CLOSED TO THRU TRAFFIC	18
	W20-2	DETOUR AHEAD(orange)	2
	W21-5	ROAD CLOSED AHEAD	2

TOWN OF STEVENSVILLE
ALCOHOL USE REQUEST FORM

Applicant Name Brandon Dewey Phone Number 214-5995

Group/Organization Name Stevensville Civic Club

Describe Intended Alcohol Use (type, amount, commercial or private, etc.)

BrewFest @ Lewis & Clark Park, General Consumption
adjacent to establishments on Main Street.

Has an Application to Use/Sell Alcohol been approved by the Montana Department of Revenue? Yes _____ No. If yes, please provide a copy.

Describe the Plan to: 1. Contain the alcohol use to a restricted area.

Security & volunteers will monitor & enforce restricted
use areas. Areas will be signed & fenced. Establish-
ments who serve alcohol will have fencing in front
& alcohol will not be permitted outside of fences.

Describe the Plan to: 2. Prevent the sale or use of alcohol by minors.

Required ID Checks by trained Personnel.
wrist bands will identify 21+, no one without a
wristband will be permitted to possess or consume
alcohol. Security will enforce.

Describe the Plan to: 3. Provide for the safety and security of event attendants and other citizens.

Trained Security & Personnel will coordinate
with SPD. Security will be present at all times

Approved _____ Date _____ Denied _____ Date _____

Required Deposit: _____

Special Permit Application to Sell Beer and Table Wine

A copy of your IRS tax-exempt certificate must be attached or on file with the department.

Please send your complete application and the appropriate fee to us at least **three (3) days** before your event.

Section 1 – General Information

Note: If the applicant is an individual, list the individual's name below. If the applicant is a partnership, limited liability partnership (LLP), corporation, or limited liability company (LLC) list the business' name below.

Name of Applicant(s) Stevensville Civic Club FEIN/SSN 81-0417783

Contact Person Brandon Dewey, Vice President

Telephone 406-218-8285 Email brandon@townofstevensville.com

Location of Principal Place of Business PO Box 676, Stevensville MT 59870
(Street Address, City, State and Zip Code)

Name of Event Creamery Picnic

Location of Event Lewis & Clark Park, 400 W. Second Street, Stevensville MT 59870
(Street Address, City, State and Zip Code)

Date(s) for which Special Permit is Requested August 2-3, 2019

Note: A special event may only last for a maximum of three days except that each permit holder may have one special event per year that lasts up to seven days for a fair if it is a county, state or regional fair that occurs no more than once per year, is held on a publicly-owned fairgrounds, and is officially sanctioned by a government entity.

Section 2 – Type of Organization and Fees

Type of Organization 501(c) (4) Civic League or Organization

\$10 per day – 501(c) (3) Organization (limit 3 per year)

\$10 per day – 501(c) (3) Intercollegiate athletic fund-raising organization (limit 12 per year)

\$10 per day – 501(c) (4) Civic League or Organization (limit 12 per year)

\$10 per day – 501(c) (6) Chamber of Commerce or business league (limit 12 per year) *

\$10 per day – Accredited Montana post secondary school (limit 3 per year)

\$10 per day – Organization operated to raise funds for a needy person (limit 3 per year)

\$10 per day – Veterans or fraternal organizations that hold a liquor license (limit 3 per year)

\$1,000 per season – Professional Sports Organization (seasonal)

\$1,000 per season – Junior Hockey Team (seasonal)

* Chamber of Commerce or business league need to provide proof of liquor liability insurance.

Total Amount Enclosed \$ 20

Local Law Enforcement

Please have your local law enforcement official complete this section prior to sending in your application.

I, James R. Marble, hereby **Approve** **Disapprove** of the premises where the event is to be held.

[Signature] Chief of Police 07/18/19
Signature Title Date

Section 4 – Declaration and Affidavit

We understand beer and table wine can only be sold and consumed within the enclosure where the event is held and only on the above date(s). We state that the location of the event is not within 600 feet and on the same street as a school or church. A special permit is subject to the provisions of 16-3-306, MCA, unless the entities in 16-3-306, MCA provide the department with advanced written approval.

We will follow all the laws, rules and ordinances relating to the sale of beer and table wine. We understand that a violation of any law or rule relating to the sale of beer or table wine will be reason to revoke the permit. Any authorized employee of the department, its representative or any peace officer will have the right to examine the location of the event at any time.

This application needs to be signed by all individuals, partners or members. In the case of a corporate applicant, it may be signed by one shareholder or officer with authority to sign.

I/We declare under penalty of false swearing that the information provided on this application and its attachments are true, correct and complete.

[Signature] 7/18/19 Brandon E. Dewey vice-president
Signature Date Printed Name Title

Mail completed application as well as all necessary documents to:

Montana Department of Revenue
Alcoholic Beverage Control Division
PO Box 1712
Helena, MT 59624-1712

Questions? Please call us at (406) 444-6900, or Montana Relay at 711 for hearing impaired.