



**Stevensville Town Council Meeting  
Agenda for  
THURSDAY, AUGUST 22, 2019  
7:00 PM**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of Minutes
  - a. [April](#) 25, 2019 Minutes
  - b. [May](#) 13, 2019 Meeting
  - c. [May](#) 23, 2019 Meeting
4. Approval of Bi-Weekly Claims
  - a. [Claims](#) #15371-15404
5. Administrative Reports
6. Guests
7. Correspondence
8. Public Comments
9. Unfinished Business
10. New Business
  - a. Discussion/Decision to nominate and elect and Council President for the remainder of 2019
  - b. Discussion/Decision to appoint a Council member to serve on the Airport Board in accordance with Stevensville Municipal Code §3-33
  - c. Discussion/Decision regarding the Mayor's appointment of a Council member to serve on the Park Board
  - d. Discussion/Decision to appoint a Council member to serve on the Planning and Zoning Board in accordance with Stevensville Municipal Code §2-312(a)
  - e. Discussion/Decision to approve Stevensville Airport Land Lease for Lot #9, Block #6
  - f. Discussion/Decision to approve the construction of an aircraft hangar on Lot 6, Block 3 of the Stevensville Airport.
  - g. Discussion/Decision to schedule a Preliminary Budget Presentation for the Town Council
  - h. Discussion/Decision regarding office space requirements in Town Hall
11. Executive Report
12. Town Council Comments
13. Board Report
14. Adjournment

**Guidelines for Public Comment**

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual

council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.

**Stevensville Town Council Meeting  
Minutes for  
THURSDAY, APRIL 25, 2019  
7:00 PM**

1. Call to Order and Roll Call  
Mayor Dewey called the meeting to order at 7:00 pm.  
**Roll Call:** Mayor Dewey, Council members Barker, Holcomb and Michalson were present. Staff and members of the public were also present.
2. Pledge of Allegiance  
All rose and recited the Pledge of Allegiance.
3. Approval of Minutes
  - a. April 11, 2019 Council Meeting Minutes  
Council member Holcomb made the motion to approve the April 11, 2019 Council Meeting Minutes. It was then Seconded by Council member Barker. Mayor Dewey asked for discussion from Council, then asked for any public comments. The Mayor called for the vote and all voted "Aye." The motion passed, unanimously 3-0.
4. Approval of Bi-Weekly Claims
  - a. Approval of Claims #15112-15135  
Council member Holcomb made a motion to approve Claims #15112-15135. The motion was Seconded by Council member Barker. Mayor Dewey then asked for Council discussion. Council member Michalson mentioned that he noticed some claims will probably be on the May 9, 2019 meeting. He asked if the mayor is requesting the council to pay those claims out of cycle, under New Business. Mayor Dewey assured Council member Michalson, yes, that is an agenda item under New Business tonight. The claims before Council tonight are claims paid to-date. There will be claims occurred before the May 9, 2019 meeting, which will need to be paid, that is what the agenda item is pertaining to.  
Council member Michalson read personnel policy pertaining to no employee can benefit from a contract or personal purchase from town funds. He stated that Council member Barker and himself received a phone call from a local restaurant in which the mayor was eating lunch at and supposedly, the town credit card was used on April 12, 2019. Mayor Dewey responded with, yes, the working meeting between the Public Works manager and himself pertained to business of the town.  
Mayor Dewey called for the vote, starting with Council member Barker "Aye," Holcomb "Aye," Michalson "Aye." The motion passed with votes 3-0.
5. Administrative Reports  
No Administrative Reports
6. Guests  
No Guests
7. Correspondence  
Mayor Dewey read 3 Correspondence  
Dated April 11, 2019, Mayor Dewey read the resignation letter submitted by Town Clerk, Audree Tribbensee, which stated an Effective date of April 11, 2019. The letter stated her resignation is due to continued, relentless harassment, bullying and retaliation from the town council, and as an employee, they can no longer endure the intolerable working conditions and environment.  
Dated April 17, 2019, Mayor Dewey read the resignation letter submitted by Council member Jerry Phillips, which stated an Effective date of April 18, 2019. It was stated this resignation is due to the continued fighting within the Town of Stevensville's council, and they can no longer be an effective council member after receiving numerous threats for not doing what others wanted them to.

3. Letter submitted business owners

Mayor Dewey read a letter signed by many local business owners, stating disappointment to hear of the recent resignations of both Town Clerk and Council member Phillips, both due to hostile environments in which the council put them in. They have asked the council to work together in the past and would like to see this change for the community, as this is a pure example of Council making decisions based on personal agendas, rather than good for the town.

8. Public Comments

Raymond Smith, 322 Valley View Rd

Raymond explained his concern about the removal of the porta-potties at the park, as people, including children and traveling families visiting Stevensville need those. He has witnessed public urination and wondering if there is something within codes that require a public restroom. Mayor Dewey responded to the concern, explaining that the porta-potties were removed in the fall for winterization. They have not been replaced because parks have exceeded their funds for that service so the town is putting its energy into finishing the permanent restrooms.

Gretchen Speece, Business owner on Main St.

Gretchen has been here for 33 years and unfortunately, she lives 1 mile outside of city limits which prevents her from voting for Mayor or Town Council and feels this is unfair because Council has lost all civility. She urges for Council to learn civility.

Loey Knapp, 3rd St.

Loey Knapp wanted to let everyone know, there are numerous groups working toward economic development and does not appreciate the council, as they are suppose to be representing the citizens and businesses, not their own agendas.

Lewis Barnett, 419 College

Having been a mayor in the past, he understands conflict. What he doesn't understand is why a council member is being threatened; Isn't it illegal to threaten a member of the Council.

Mayor Dewey responded, stating that Mr. Phillips decided not to pursue anything with law enforcement but it is, indeed a felony to threaten a council member.

No further public comments.

9. Unfinished Business

a. Discussion/Decision - Council Reconsideration of the approval of the Mayor's Employee Reorganization Plan

Councilman Michalson: He explained he was not at the last meeting, which was a committee as a whole meeting, it was his understanding the council's decision was sustained. Council member Michalson feels the Mayor's Employee Reorganization Plan is lacking in several areas, including the Town Clerk as the Building Official and hiring a part-time Court Clerk. Starting of the budget season; Mayor Dewey recently hired a police officer; Michalson reminded the public that they had to release an officer last year to balance the budget. Councilman Holcomb read comments from the newspaper and how they pertain to the Mayor's reorganization plan and communication. Barker stands buy her decision to resend the Mayor's Employee Reorganization Plan.

Council member Michalson made a motion to resend the Mayor's Employee Reorganization Plan. Seconded by Council member Holcomb.  
Council was not interested in further comment.

Public

Comment:

Joe Moore, Central Ave. Noted that the Employee Reorganization Plan was approved Jan 10, 2019 and was published in the newspaper. He recalled all council members voting on the

plan.

Raymond Smith, 325 Valley View St. Commented on trust and communication is key so that we can vote as a council for the good of the community.  
The vote was called and all voted "Aye." Motion passed 3-0.

- b. Discussion/Decision - Council direction to the Mayor to open the Town of Stevensville River Park Fishing Access site  
Council member Michalson made a motion to Redirect the Mayor to open the Town of Stevensville River Park Fishing Access site reopened and properly maintained, with an official date for public use.  
Seconded by Council member Holcomb.

Financial means and collaboration with the park board was discussed. The Mayor advised the council that Gas Tax money cannot be used for pot-a-potties at the park but can only be used for snow removal. Off topic, the Mayor redirected the Council's conversation back to the motion.

Public Comment:

Richard Marcus, Winslett Ave. Encouraged communication with the state to see where they are at; before we waste money to open the access site; Requested that we not move forward.

Joe Moore, Central Ave. Reminded that it was a temporary fishing access.

Vickie Motley, 318 9<sup>th</sup> St. Commented that she does not believe the voters will be utilizing the access, when there is a better option.

Tonya Eckert, 102 College. Wondering if Fish & Wildlife has already worked on it.

Jim Crews, 316 9<sup>th</sup> St. Commented how the Boy Scouts worked on it, and would like everyone to not forget about the recreational activities that do not include commercial activities.

Raymond Smith, 325 Valley View St. Encouraged council to table the decision and relook over the financial costs associated with it.

The vote was called, Barker "No," Holcomb "No," Michalson "I;"

The motion Fails 2-1.

Council member Michalson made a motion to redirect the Mayor to open the Town of Stevensville River Park Fishing Access site reopened and properly maintained, with an official date for public use. The motion was Seconded by Council member Holcomb.

Financial means and collaboration with the park board was discussed. The Mayor advised the council that Gas Tax money cannot be used for porta-potties at the park but can only be used for snow removal. Off topic, the Mayor redirected the Council's conversation back to the motion.

Mayor Dewey called for public comment

Richard Marcus, Winslett Ave.

Richard encouraged communication with the state to see where they are at, before we waste money to open the access site; Requested that we not move forward.

Joe Moore, Central Ave.

Joe reminded everyone that it was a temporary fishing access.

Vickie Motley, 318 9<sup>th</sup> St.

Vickie commented that she does not believe the voters will be utilizing the access, when there is a better option.

Tonya Eckert, 102 College.

Tonya was wondering if Wildlife Fish & Game has already worked on it.

Jim Crews, 316 9th St.

Jim commented how the Boy Scouts worked on it, and would like everyone to not forget about the recreational activities that do not include commercial activities.

Raymond Smith, 325 Valley View St.

Raymond encouraged council to table the decision and look over the financial costs associated with it.

Mayor Dewey called for the vote, starting with Council member Barker "No," Holcomb "No," Michalson "I."

The motion Failed with a 2-1 vote.

#### 10. New Business

a.

Council member Holcomb brought to the attention that Council will be attending the Montana Municipal Institute held by the Montana Local Government Center in Bozeman from May 7-9, 2019. Council member Holcomb made a motion to cancel the regularly scheduled May 9th Town Council Meeting and authorized the payment of claims out of cycle. The motion was then Seconded by Council member Michalson.

Mayor Dewey called for the vote starting with Council member Michalson "I," Barker "I," Holcomb "I." The motion passed with a 3-0 vote.

b.

Council member Michalson brought forth a discrepancy between the paying of the out-of-cycle bills. The Mayor paid the out-of-cycle bills to avoid the town any late occurring charges because the meeting was cancelled.

Council member Michalson made a motion to approve the attached interpretation of Resolution 361 & 387C and then Seconded by Council member Holcomb.

Mayor Dewey called for public comment

There were multiple public comments on emergency snow removal. The businesses needed to open. Therefore, whether or not a meeting can be collaborated. The bills, including snow removal were necessary for businesses to be open, the snow fall was also abnormally high. The mayor clarified that all of the snow removal equipment was in working condition prior to the snow fall.

Mayor Dewey called for the vote starting with Council member, Michalson "I," Barker "I," Holcomb "I."

The motion passed with a 3-0 vote.

c.

Children involved in the working areas of the town hall was discussed. It is not illegal to bring children into the workplace but it was consensus among the town council that children should not be anywhere near working areas.

Council member Holcomb made a motion to restrict the Town of Stevensville work areas of all children with the exception of tours and special events with reasonable adult supervision and that the appearance and maintenance of the child or day care facility of town hall be promptly eliminated. The motion was Seconded by Council member Michalson.

Mayor called for public comment

Joe Moore, Central Ave. Joe reminded everyone that we are not a metropolitan area and we are a small town and should be caring for each other.

Unknown. Concerned about the way the motion reads now, as citizens paying their water bill are not allowed to bring their children into town hall.

Councilman Michalson requested to ask the council to vote "No" on this motion. Mayor Dewey suggested that councilman Holcomb cancel her motion.

Council member Holcomb moved to withdraw her motion. The motion was Seconded by council member Michalson.

- d. Council member Michalson would like Council to review, amend and recommend the Access Control Resolution. Council member Holcomb asked if the adapted Resolution has been seen by the town's attorney. Mayor Dewey reassured everyone, yes, the attorney has reviewed it and "sincerely urges the council not to adapt it as written."

Council member Michalson made a motion for the council to table the draft of the proposed Access Control Resolution until future time. It was then Seconded by Council member Holcomb.

- e. Council member Michalson discussed the budget, with last year being over budget. The position of Town Clerk/Treasurer was combined up until 201/12 (?). The Town of Stevensville by law, needs a Town Clerk. Discussion continued among Council and the mayor. Mayor Dewey explained that workload of the Town Clerk, Treasurer and Court Clerk as one position is too much for one position. Mayor Dewey gave an example: The Town Financial Officer, right now is working full-time on the budget, to pull any time away from the budget right now is not do-able.  
No further discussion among council.
- f. Council discussion/decision to direct the Mayor to not use Zero Based Budgeting Process during the 2019/2020 budgeting process and that the upcoming budget shall be documents and published by line item for the general public and council  
Council member Michalson discussed the use of graphs verse the line item approach, without the use of the Zero Based Budgeting Process during the 2019/2020 budgeting process. Attorney: the council cannot force the mayor from using Zero Based Budgeting; he encouraged collaboration. The mayor will produce the budget with the numbers for the council, as the numbers were provided last year as well, along with the graphs for the public
- g. Council discussion/decision to rescind Resolution 444  
Council member Michalson discussed Resolution 444 was adapted with large council members in mind, not smaller "charters," such as the Town of Stevensville and would like to keep it simple. Mayor Dewey clarified that the Town of Stevensville is not a charter form of government; with clarification that Code of Conduct is referring to behavior, while the Code of Ethics is morals.

Council member Michalson made a motion to Rescind Resolution 444.  
No Second. Motion fails from Lack of Second.

- h. Council member Michalson said it is the mayor's responsibility to make sure all boards are running efficiently and smoothly; If they are not, the mayor needs to be more efficient and aggressive.

Council member Barker requested to know of any clubs that were currently lacking memberships. The mayor explained that certain board seats are allocated to in-town members and non-resident members, therefore all boards are lacking members.

i. Discussion/Decision regarding Council Interviews Procedural Guidelines and Councilmember Candidate Interview Questions

Mayor Dewey explained this item on the agenda is to allow Council to determine the interview process for Council seat Ward 2 after the resignation of Council member Jerry Phillips. The mayor has attached the procedural guidelines from the last time Council went through this process. Applications are due Monday, May 3, 2019. The Council will hold interview May 13/14 and plan on swearing in the new council member May 16, 2019.

Mayor Dewey would like to entertain the motion to follow the Procedural Guidelines and Council member Candidate Interview process to fill Ward 2. The motion was Moved by Council Holcomb and Seconded by Council member Barker. All voted "Aye," therefore, the motion passed.

11. Executive Report

Mayor Dewey gave his Executive Report and appreciates patience from Council and citizens as he is trying to juggle the workload with the vacancies at Town Hall.

12. Town Council Comments

13. Board Report

14. Adjournment

Mayor Dewey adjourned the meeting at 9:53 pm.



**Stevensville Special Town Council Meeting  
Minutes for  
MONDAY, MAY 13, 2019  
7:00 PM**

1. Call to Order and Roll Call

Mayor Dewey called the meeting to order at 7:00 pm

**Roll Call:** Mayor Dewey, Council members Michalson, Holcomb and Barker were present. Members of the public were also present.

Council member Michalson made a motion to adjourn the meeting on the account there was not a Town Clerk present. The motion was Seconded by Council member Holcomb. Council was not interested in further comment.

Mayor Dewey called for the vote and all voted "Aye." The Motion passed 3-0

8. Public Comments

9. Unfinished Business

a. Discussion/decision: Tourism kiosk to be located in Veterans Park

10. New Business

a. Discussion/decision: Selection of applicants to interview for Ward 2 Councilmember vacancy

14. Adjournment

Mayor Dewey adjourned the meeting at 7:03 pm

**Stevensville Town Council Meeting**  
**Minutes for**  
**THURSDAY, MAY 23, 2019**  
**7:00 PM**

1. Call to Order and Roll Call  
Mayor Dewey called the meeting to order at 7:00 pm  
**Roll Call:** Mayor Dewey, Council members Barker, Holcomb and Michalson were present. Staff and members of the public were also present.
2. Pledge of Allegiance  
All rose and recited the Pledge of Allegiance.
3. Approval of Minutes
  - a. April 4, 2019 Committee of the Whole Meeting  
Council member Holcomb made the moved to approve the April 4,2019 Council Meeting Minutes. It was then Seconded by Council member Michalson. The Mayor called for the vote and all voted "Aye." The motion passed, unanimously 3-0.
4. Approval of Bi-Weekly Claims
  - a. Approval of the Bi-Weekly Claims (15183 - 15186, \$2,596.09)  
Council member Holcomb made a motion to approve the Bi-Weekly Claims #15183 - 15186, totaling \$2,596.09. It was then Seconded by Council member Michalson. There was discussion between the Mayor and Council about the gas tax and professional services.
5. Administrative Reports
6. Guests
  - a. Montana Department of Transportation - Stevensville Projects  
Josh Bennet presented on the 3 projects: Lost Trail and Stevensville. The Stevensville project will be split into 2 seperate projects, for a total of 3 projects. The Lost Trial Project will be starting approximately June 17<sup>th</sup> and will last approximately 4 weeks. Then they will start paving the town of Stevensville approximately July 15<sup>th</sup>. This project will take place mainly during night hours. Overall, construction should be completed about the middle of August.
7. Correspondence  
Mayor Dewey read 2 Correspondence not included in the packets:  
Email to the council from Mark Harris  
Mayor Dewey read the email which stated that Mark had attended the Meet and Greet for council candidates representing Ward 2. He was concerned that Candidate Crews does not admit to any difficulties working with the current mayor or staff. He continued to express that other candidates would be qualified for the temporary council position as well. Mayer Dewey continued to read the response Councilman Michalson gave to his concerns via email to Mr. Harris.  
Letter from Headwaters Wellness Center  
Mayer Dewey read a letter dated May 22, 2019, containing numerous letters of urgency requesting the council to work collaboratively with the mayor, putting personal feelings aside, in support for council applicant Vick.
  - a. Ms. VanTassel Resignation Letter  
Mayor Dewey read the Resignation Letter dated May 13, 2019, with an Effective May 17, 2019.
  - b. Email from Dan Clark, Director of the MSU Local Government Center, regarding Town Clerk vacancy and Council meetings  
Mayor Dewey read an email dated May 15, 2019. The local government center is a tool to strengthen capacities of local government units and provide training, technical assistance and

research to elected and appointed administrative officials. He was concerned that the town council of Stevensville recently cancelled its meeting, claiming he, Dan Clark from the local government center said that they could not have a meeting without a clerk. This action resulted in the mayor cancelling all future meetings of the council until the issue could be clarified. He expressed, the language used was an attempt to use the local government center as a "weapon" as a continued battle at the Stevensville town hall and the government center strives to take an unbiased side. In the last 11 years, he does not recall ever being directly asked if a council should cancel a meeting because a town clerk is unavailable. He has often mentioned in trainings that by law, it is the duty of the clerk to attend all meetings of the council. Town clerks are important to the function of city government and its operations but by no means in their absence do all operations stop. He was not unaware of any reference in the MCA prohibiting town council meetings when a town clerk is absence; The law states: "It is the duty of the clerk to attend all meetings, not a requirement that meetings must have a clerk present to take minutes in order to proceed."

8. Public Comments

No public comments.

9. Unfinished Business

a. Discussion/Decision to set a Committee of the Whole Meeting to discuss the Town of Stevensville Fire Department and Stevensville Rural Fire District Interlocal Agreement  
Council member Holcomb made a motion to set a committee date meeting on May 30th 7pm to discuss the Town of Stevensville Fire Department and Stevensville Rural Fire District Interlocal Agreement. It was Seconded by Council member Barker.  
Mayor Dewey called for public comment.

Anderson, verified it included the lease for property located at 280 Buck St. and it was confirmed, yes, it does includes the property.

Mayor Dewey called for the vote and all voted "Aye." The motion passed unanimously, 3-0.

b. Discussion/decision: Selection of applicants to interview for Ward 2 Councilmember vacancy  
Council member Michalson made a motion to suspend council rules and move to New Business item: (f.) Discussion/decision - appoint a candidate to fill the vacant Ward 2 Council position. The motion was Seconded by Council member Holcomb.

Mayor Dewey called for any public comment:

Russ Sandy, Comment on election.

The vote was called: Council member Barker "No," Holcomb "Aye," Michalson "No" The motion failed, 1-2.

Mayor Dewey then asked if the council would like to continue to interview a candidate on unfinished item b. as we are past the 30 day deadline. Council member Michalson then requested to reconsider his vote on the previous question. There was no objection from council.

Mayor Dewey followed by again, calling another vote, starting with Council member Barker "No," Holcomb "Aye," Michalson "Aye"

The motion passed 2-1, this time, therefore the council will move to New Business item (f.)  
Council member Holcomb made a motion to appoint candidate Dempsey Vick to fill the vacant council seat for Ward 2. Councilman Michalson then Seconded the motion.

Council member Barker explained that her decision will be based on several community members' comments that she has received and therefore, her vote will be based on what everyone wants.

Mayor Dewey continued to call for the vote: Council member Barker "No," Holcomb "No," Michalson "No." All votes "No" with the motion failing 3-0.

Mayor Dewey asked the council how they would like to proceed with the appointment of a council member for Ward 2, the response given by the council was to re-advertise for the

position. The Mayor requested a 10 minute recess to consult in the attorney on how to proceed, council will continue @ 8:00pm.

Mayor Dewey resumed the council meeting and he, indeed contacted the attorney during the break for direction. The attorney believes that we can re-advertise for the position. Council reassured that they will be following council rules, dating the new posting with tomorrow's date because of the time this evening.

Council member Michalson continued with making a motion to re-advertise council seat for Ward 2, vacated by council member Phillips. Council member Holcomb Seconded the motion.

Mayor Dewey called for public comment

Jan Perrin, 503 Charlos

Jan was concerned about re-advertisement

Mayor Dewey called for the vote, Council member Barker "Aye," Holcomb "Aye," Michalson "Aye." The motion passed with a 3-0 vote.

#### 10. New Business

##### a. Bid Opening – Auditor Proposal

Mayor Dewey presented one proposal for auditing purposes from the current auditor, Armstrong & Associates. The audit would cover the fiscal year ending in June 30,2021. The audit would commence January 2022 with submitting the final audit June 2022 with a price of \$15,000.00.

##### b. Bid Opening – Town Attorney Proposals

Mayor Dewey presented 2 proposals to the council, consisting of current attorney, Brian West, with a bid of \$105.00 per hour. The second bid was from attorney, Scott Owens, with a bid of \$80.00 an hour, plus \$250 monthly for insurance and training.

##### c. Discussion/decision: Temporary appointment of a Town Councilmember to fulfill the duties of Town Clerk relating to Council meetings and the taking of minutes.

The Town Clerk's duties, as far as writing up council minutes temporarily, are allowed to be filled by a council member at the time of council if no Town Clerk staff is available. After discussion, Council is interested in any staff available to write up the meeting minutes, even if this includes overtime.

##### d. Discussion/Decision regarding temporary compensation for administration during the Finance Officer and Town Clerk recruitment, hiring and onboarding

Mayor Dewey explained to the council that the applications for Finance Officer are due May 31st, while the applications for Town Clerk are due 2 weeks after that, June 7th. He continued to explain that office staff will be short for the next several weeks. The mayor explained to the council that someone needs to handle the recruitment, hiring and training of the new office staff. He explained that someone needs to be compensated for the work expected at Town Hall. After much conversation between the council and mayor, as to why it is reasonable to pay someone for the work being done, the compensation requested by the mayor is: current compensation for Mayor, with an additional \$25 per hour for the financial Officer and Town Clerk, including the current work being done, as well as training the new hires for the positions.

Mayor Dewey asked for any public comments:

Few public comments on approaching a past employee about potential, temporary job interest, which would also include training.

Motion on the floor is to increase the Mayor's compensation \$25 with the absence of the Finance Office and Town Clerk for the recruitment, hiring and onboarding, not to exceed 30 hrs per week. Council member Holcomb then Seconded the motion.

Mayor Dewey called for the vote starting with Council member Holcomb "No," Michalson "No," Barker "Aye" The motion failed with a 2-1 vote.

The Mayor refused to do "free work" in which the council expects to be done without compensation. The council wants Town Hall to be open and staffed, and the bills to be paid, yet there is no one to do the work other than the mayor.

Revote: Council member Holcomb "Aye," Barker "Aye," Michalson "No." The motion passed with a 2-1 vote.

- e. Discussion: Interview of applicants for Ward 2 Councilmember vacancy
- f. Discussion/decision - appoint a candidate to fill the vacant Ward 2 Council position
- g. Discussion/decision: Special Event and Alcohol Use Permit for Western Heritage Day

The town event is planned for June 29th. Vendors will be on West 3rd. The event volunteer coordinators are requesting permission from the the town to allow alcohol open-beverages on East 3rd St. which will be fenced off and security will be on the premises. They are also requesting the approval of fireworks afterward. After speaking with the Fire Chief, he didn't see any danger with this. Council member Barker made a motion to approve the special event permit for Stevensville Heritage Days, including alcohol use and a fireworks display, with the approval that Fire Chief Motley signs off on the fireworks display. Council member Holcomb Seconded the motion.

Mayor Dewey called for public comment

Chief Motley explained to the council that he is fully certified to set off these particular fireworks.

Discussion on The Bitterroot Star sponsoring Heritage Days this year and private security has always been hired for the beer garden area.

Mayor Dewey called for the vote starting with Council member Holcomb "Aye," Michalson "Aye," Barker "Aye." The motion Passed unanimously with a 3-0 vote.

#### 11. Executive Report

Mayor Dewey explained that Laura Miller was hired as the Deputy Clerk and will begin training on all the utility billing for the next few months by Denise Philley. The plumbing and electrical has been completed in the park restrooms, and other fixtures have been ordered. There is now LED lighting in the restrooms. The pool heater will be installed by a plumber; Shooting for a June 10<sup>th</sup> opening day for the pool. Melissa Henderson has been hired as the pool manager. With the resignation of the Financial Officer, the budget will take longer this year. Public input on the budget will be approached a little differently this year. Community Clean-up was held April 28th. The kiosk is well underway as a project and will be a successfully executed project in the near future. Public Works is working diligently on getting the cemetery ready for Memorial Day. The Finance Officer position has been posted, applications are due 31st, no applications have been received to date. The vacant Town Clerk position has not received any inquiries as well. A special events permit was issued in the beginning of the month for the Farmer's Market. Chief Marble's work is appreciated for Officer Palmer's return yesterday, including the town's compassion. The Mayor is proud and grateful for a community such as Stevensville. The Mayor encourages for citizens to review the budget. The Mayor ended on referencing to a hockey game, the interviews after the game included players not necessarily losing the game to the last score but loosing because of performance in the previous 3 periods of the game. In life, sometimes we get screwed and loose, but if we move on to compete, perfecting our game, we can move on to play at the Stanley Cup.

#### 12. Town Council Comments

#### 13. Board Report

Council member Michalson commented on behalf of the airport board report. New hangars and taxing ways were discussed.

14. Adjournment  
Mayor Dewey adjourned the meeting at 9:05 pm.

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document #/Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
15371		1655 Geodata Services, Inc. Enconomic Development Fund - GRANT MONEY	*** Claim from another period ( 6/19) **** 7,550.00								
	1724	06/19/20 Market Analysis	4,100.00			2940		410210	350		101000
	1724	06/19/19 Cadatrail GIS Data Processing	3,450.00			2940		410210	350		101000
15372		1183 ANDERS BUSINESS SOLUTIONS Annual Copier Excess Usage Charge	1,210.00								
	56944	08/01/19 FY19-20 Annual Copier Base Cha	60.50*			1000		410360	320		101000
	56944	08/01/19 FY19-20 Annual Copier Base Cha	121.00			1000		410550	320		101000
	56944	08/01/19 FY19-20 Annual Copier Base Cha	181.50			1000		420100	320		101000
	56944	08/01/19 FY19-20 Annual Copier Base Cha	60.50			2394		420531	320		101000
	56944	08/01/19 FY19-20 Annual Copier Base Cha	363.00			5210		430510	320		101000
	56944	08/01/19 FY19-20 Annual Copier Base Cha	363.00			5310		430610	320		101000
	56944	08/01/19 FY19-20 Annual Copier Base Cha	60.50			5610		430300	320		101000
15374		1330 Burnt Fork Market 072719 07/27/19 H2O for pool	*** Claim from another period ( 7/19) **** 9.17								
	072719	07/27/19 H2O for pool	2.99			1000		460450	220		101000
	072719	07/27/19 H2O for pool	2.99			1000		460450	220		101000
	072719	07/27/19 Well Seal's	3.19			5210		430530	220		101000
15375		108 BITTROOT STAR Aug 2019 08/07/19 Legal - RFP audit services	117.63								
	Aug 2019	08/07/19 Legal - RFP audit services	20.43			1000		410550	330		101000
	Aug 2019	08/07/19 Legal - Council vacancy (5)	84.60			1000		410211	330		101000
	Aug 2019	08/07/19 Legal -	12.60			1000		410550	330		101000
15376		728 HDR ENGINEERING, INC. Engineering services for Stevensville Wye annexation study	*** Claim from another period ( 6/19) **** 6,948.86								
	1200202266	06/30/19 Engineering for Wye annexa	6,948.86			2940		410550	350		101000
15377		690 Core & Main LP K947432 07/30/19 MM 5/8x3/4 Meter Gal 3G UC39	*** Claim from another period ( 7/19) **** 2,868.48								
	K947432	07/30/19 MM 5/8x3/4 Meter Gal 3G UC39	2,868.48			5210		430550	220		101000
15379		690 Core & Main LP K880430 08/02/19 101NS-0540 RM 4x3/4CC NYL SAD	691.84								
	K880430	08/02/19 101NS-0540 RM 4x3/4CC NYL SAD	57.42			5210		430550	220		101000
	K880430	08/02/19 B25005N 3/4 BALL CORP CCXITPS	84.93			5210		430550	220		101000
	K880430	08/02/19 TST-4 4 TEE TAP SADDLE	53.86			5210		430550	220		101000
	K985343	08/06/19 3/4X1/8 THK RUBBER MTR WASHER	12.00			5210		430550	220		101000
	K998582	08/08/19 MUELLER HYD REP KIT A301 5-1/	252.01			5210		430550	220		101000
	K998582	08/08/19 H15053N 3/4 CPLG ICFTXITIPS	61.58			5210		430550	220		101000
	K998582	08/08/19 76105 3/4 CURB FIPXIFIP MPLS	158.14			5210		430550	220		101000
	K998582	08/08/19 H15053 3/4 COPPER GASKET	11.90			5210		430550	220		101000

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document #/Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
15380		1448 Bitter Root Laundry & Cleaners Rug Cleaning for the Pool	47.23			1000		460450	350		101000
	006584	08/12/19 Pool Rug Cleaning	47.23								
15381		1650 D.I.A.R Do It All Repair	738.33			1000		420100	232		101000
	1347	08/12/19 Oil & Filter Change Fluid CK	135.92			1000		420100	232		101000
	1348	08/12/19 RAM TRUCK SERVICE	602.41			1000		420100	232		101000
15382		142 THE HUNTING SHACK, INC.	112.15			2810		420100	380		101000
	783638	08/02/19 .40SW 180gr JHP UHP New (50rd	112.15								
15383		1656 COLJ CONFERENCE REGISTRATION	550.00			1000		410360	380		101000
		MONTANA COURTS OF LIMITED JURISDICTION CONFERENCE				1000		410360	380		101000
	001	08/15/19 MAUREEN O'CONNOR'S REGISTRATIO	300.00			1000		410360	380		101000
	002	08/15/19 COLETTE TAYLOR'S REGISTRATION	250.00			1000		410360	380		101000
		*** Claim from another period ( 7/19) ****									
15384		16 MONTANA ENVIRONMENTAL LAB LLC	1,575.20			5310		430640	350		101000
	1906373	07/05/19 Sewer testing - June 2019	297.00			5310		430640	350		101000
	1906708	07/10/19 Sewer testing - June 2019	358.00			5310		430640	350		101000
	1906932	07/16/19 Sewer testing - June 2019	297.00			5310		430640	350		101000
	1906545	07/11/19 Sewer testing - June 2019	405.00			5310		430640	350		101000
	1907263	07/23/19 Sewer testing - June 2019	157.20			5310		430640	350		101000
	1907283	07/17/19 Sewer testing - June 2019	61.00			5310		430640	350		101000
		*** Claim from another period ( 7/19) ****									
15385		17 MONTANA SAWS	6.00			1000		460430	230		101000
	07/16/19	Fuel Valve	3.00			1000		430900	230		101000
	07/16/19	Fuel Valve	3.00			1000		430900	230		101000
15386		1503 Midway Rental	32.40			1000		430200	230		101000
	6-105355	08/07/19 Bobcat Fitting	32.40								
		*** Claim from another period ( 7/19) ****									
15388		228 Norco, Inc.	10.54			1000		430200	220		101000
	27059071	08/01/19 Cylinder Rental - Streets	3.52			5210		430510	220		101000
	27059071	08/01/19 Cylinder Rental - Water	3.51			5310		430610	220		101000
	27059071	08/01/19 Cylinder Rental - Sewer	3.51			5310		430610	220		101000
		*** Claim from another period ( 7/19) ****									
15389		29 STEVENSVILLE NAPA AUTO PARTS	416.54			1000		430100	232		101000
	521426	07/31/19 Retainer	6.17			1000		430100	232		101000
	519949	07/22/19 Ram Truck	8.38			1000		430100	232		101000
	519832	07/22/19 MACS Belt Dressing	5.29			1000		430100	232		101000
	519930	07/22/19 oil and filters	81.69			1000		430100	232		101000
	518718	07/15/19 Dodge 1998 Fuel pump Assy	235.86			1000		420100	232		101000
	516704	07/17/19 RTU EXT Life Gal	9.17			1000		430100	232		101000
	519438	07/19/19 Thermost, Gasket scrapper, RTU	34.65			1000		430100	232		101000



\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	500689	07/18/19 RTU Ext Life Gall, Headlight		35.33			1000		430100	232		101000
		1657 RD Water Lab	*** Claim from another period ( 7/19) ****	60.00								
15390	111196	08/01/19 Water Testing - July 2019		20.00			5210		430540	350		101000
	111044	07/02/19 Water Testing - July 2019		40.00			5210		430540	350		101000
15391	3331	08/01/19 Clutch Replacement	1171 Rex Olson Trucking Inc. 1,744.66*	1,744.66			1000		420400	369		101000
15392	E	1596 Charter Communications		100.86								
	July 2019	07/03/19 Pool telephone 6/3-7/2		59.98			1000		460450	340		101000
	#80319	08/03/19 Pool Telephone 7/3-9/2		39.99			1000		460450	340		101000
	PastdueSTM	08/03/19 One time charge		0.89			1000		460450	340		101000
		*** Claim from another period ( 7/19) ****										
15393	03-1261798	07/20/19 Water	53 SUPER 1 FOODS 24.29	24.29			5310		430540	220		101000
15394		34 STEVENSVILLE HARDWARE AND RENTAL		634.58								
	07/01/19	Pool R&M		12.48			1000		460450	230		101000
	07/01/19	Water		4.98*			5210		430640	220		101000
	07/01/19	Water		4.29			5310		430640	360		101000
	07/02/19	Water		6.46			5210		430530	220		101000
	07/04/19	FD		26.37*			1000		420410	230		101000
	07/08/19	Pool R&M		8.99			1000		460450	230		101000
	07/08/19	Parks R&M		22.48			1000		460430	230		101000
	07/18/09	Pool R&M		11.75			1000		460450	230		101000
	07/09/19	Parks R&M		12.08			1000		460430	230		101000
	07/11/19	Parks R&M		2.79			1000		460430	230		101000
	07/12/19	Water		1.89*			1000		430640	230		101000
	07/15/19	Water		11.49*			1000		430640	230		101000
	07/15/19	Water		2.98*			1000		430640	230		101000
	07/15/19	Park R&M		0.90			1000		430640	230		101000
	07/16/19	Sewer R&M		30.98			5310		460430	220		101000
	07/17/19	Street R&M		46.27			1000		430200	220		101000
	07/19/19	Street Marking		5.29			1000		430200	230		101000
	07/19/19	Water		58.93*			5210		430550	230		101000
	07/23/19	Sewer		23.77			5310		430640	220		101000
	07/23/19	Sewer		284.99			5310		430640	230		101000
	07/25/19	Pool R&M		13.28			1000		460450	230		101000
	07/29/19	Parks R&M		13.18			1000		460430	220		101000
	07/31/19	Water		27.96			5210		430550	220		101000

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line #	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
15395		23 VALLEY DRUG AND VARIETY		129.19								
	14073	07/01/19 Water Notifications paper		10.99			5210		430510	320		101000
	14073	07/02/19 Color -PD		29.50			1000		420100	320		101000
	14073	07/09/19 FD UPS		17.25			1000		420410	311		101000
	14073	07/11/19 Cardstock		3.00			5210		430510	320		101000
	17073	07/16/19 Color -PD		12.64			1000		420100	320		101000
	14073	07/16/19 FEDEX Sewer		38.67			5310		430610	311		101000
	14073	07/16/19 LAM		3.00			1000		420100	320		101000
	14073	07/18/19 Print from Stick		1.00			1000		420100	320		101000
	14073	07/18/19 Legal Pad 50ct 5x8		5.16			1000		410360	210		101000
	14073	07/18/19 White Legal Pad 50ct white		1.99*			5210		430500	210		101000
	14073	07/18/19 Yellow Legal Pad		1.99*			1000		410210	210		101000
	14073	07/30/19 Cardstock/Resume (40x10)		4.00*			5210		430500	210		101000
15396		77 THATCHER COMPANY OF MONTANA		1,234.47								
	349708	07/19/19 T-Chlor (4)55G Drum		1,167.54			5210		430540	220		101000
	349708	07/19/19 Freight Charges/Fuel Surcharge		200.90			5210		430540	220		101000
	349708	07/19/19 Contanier Deposit		240.00			5210		430540	220		101000
	349707	07/02/19 Freight Charges/Fuel Surcharge		133.08			5210		430540	220		101000
	349707	07/02/19 Contanier Deposit Refund		-320.00			5210		430540	220		101000
	349743	07/22/19 Frieight Charges/Fuel Surcharg		132.95			5210		430540	220		101000
	349743	07/22/19 Contanier Deposit Refund		-320.00			5210		430540	220		101000
15397		1658 Easttech Flow Controls, Inc.		399.00								
	20548	08/06/19 Sewer Plant Flow Meter		399.00			5310		430640	360		101000
15398		1061 WESTERN BUILDING CENTER		71.92								
	15082531	07/03/19 4x4x10' Treated 32 CAC .15		71.92			1000		430200	230		101000
15399		1265 Titan Machinery		869.00								
	12784822	G 07/17/19 Air Compressor 30GAL VERT		869.00*			5310		430640	940		101000
15400		E 1166 VISA		4,625.86								
	July 19	06/20/19 FD-Fire Safety USA Inc.		497.50*			1000		420410	220		101000
	July 19	06/20/19 FD-Forestry Suppliers -Pants		295.00			2889		420460	212		101000
	July 19	06/20/19 FD-Forestry Suppliers -Pants		926.61*			1000		420460	212		101000
	July 19	06/22/19 W Staples-mouse		10.00			5210		430510	210		101000
	July 19	06/22/19 S-Staples-mouse		9.99			5310		430510	210		101000
	July 19	06/22/19 Pool-Staples-Open Sign		109.98*			1000		460450	210		101000
	July 19	06/23/19 Walmart		84.68*			1000		410210	210		101000
	July 19	06/27/19 FD-Cenex Zip Trip		36.05*			1000		420410	231		101000
	July 19	06/28/19 W-Nature Reader w/In Tax		9.99*			5210		430510	390		101000
	July 19	06/28/19 W-Nature Reader tax		0.67*			5210		430510	390		101000
	July 19	06/28/19 W-Callhub-Robo Calls		25.00*			5210		430510	345		101000

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	July 19	06/28/19 FD-Cenex Mountain	41.20*			1000		420410	231		101000
	July 19	06/28/19 FD-Super 8-Drivers Course sta	101.58			1000		420410	370		101000
	July 19	06/30/19 Pool- Face Book ads	31.70*			1000		460450	330		101000
	July 19	07/01/19 PD-Godaddy-domain renewal	18.17*			1000		420000	310		101000
	July 19	07/02/19 W-Callhub Robo calls	25.00*			1000		430510	390		101000
	July 19	07/03/19 W-Natural Reader.com	7.41*			5210		410210	390		101000
	July 19	07/03/19 S-Road Manager	50.00*			1000		430200	330		101000
	July 19	07/07/19 Parks-Costco-paper products	26.98			1000		460430	220		101000
	July 19	07/07/19 Pool-Costco-paper products	40.46			1000		460450	220		101000
	July 10	07/07/19 TH-Costco-paper products	6.90			1000		410550	210		101000
	July 19	07/07/19 W-Costco-paper products	13.79			5210		430510	210		101000
	July 19	07/07/19 S-Costco-paper products	13.79			5310		430610	210		101000
	July 19	07/07/19 AP-Costco-paper products	2.30*			5610		430300	210		101000
	July 19	07/07/19 C-Costco-paper products	2.30			1000		410360	210		101000
	July 19	07/07/19 PD-Costco-paper products	2.30			1000		420100	210		101000
	July 19	07/07/19 BD-Costco-paper products	2.30			2394		420531	210		101000
	July 19	07/07/19 PD-Costco-paper products	2.30			1000		420410	210		101000
	July 19	07/09/19 PD-Forestry Suppliers- pants	1,515.54*			1000		420460	212		101000
	July 19	07/12/19 C-IBackup	4.98			1000		410360	350		101000
	July 19	07/12/19 TH-IBackup	14.91			1000		410550	350		101000
	July 19	07/12/19 FD-IBackup	9.95			1000		420410	350		101000
	July 19	07/12/19 BD-IBackup	4.98			2394		420531	350		101000
	July 19	07/12/19 W-IBackup	29.85			5210		430510	350		101000
	July 19	07/12/19 S-IBackup	29.85			5310		430610	350		101000
	July 19	07/12/19 AP-IBackup	4.98			5610		430300	350		101000
	July 19	07/13/19 Pool-Target-Curtain	77.96			1000		460450	230		101000
	July 19	07/15/19 TH-Harland Checks	10.46			1000		410550	210		101000
	July 19	07/15/19 W-Harland Checks	20.92			5210		430510	210		101000
	July 19	07/15/19 S-Harland Checks	20.92			5310		430610	210		101000
	July 19	07/15/19 C-Harland Checks	3.48			1000		410360	210		101000
	July 19	07/15/19 AP-Harland Checks	3.49*			5610		430300	210		101000
	July 19	07/15/19 PD-Harland Checks	3.49			1000		420100	210		101000
	July 19	07/15/19 BD-Harland Checks	3.49			1000		420410	210		101000
	July 19	07/15/19 Mayor-Adobe Subscription	3.49			2394		420531	210		101000
	July 19	07/17/19 PD-Adobe Subscription	14.99			1000		410200	330		101000
	July 19	07/18/19 Admin-Adobe Subscription	24.99			1000		420100	330		101000
	July 19	07/19/19 Admin-Adobe Subscription	14.99			1000		410550	330		101000
	July 19	07/19/19 PD-Printplace-Door hangers	314.91			1000		420100	320		101000
	July 19	07/15/19 Pool-Target Return	-6.00			1000		460450	230		101000
	July 19	07/21/19 Interest Charge	50.71*			1000		410210	620		101000
	June 19	06/20/19 PD - waiting on Return	54.58			1000		420100	230		101000

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
15401	E	230 Verizon Wireless		370.98			1000		410200	340		101000
	July 19	07/18/19 Cell Phone - Mayor		37.41			1000		420100	340		101000
	July 19	07/18/19 Cell Phone - PD		141.88			2394		420531	340		101000
	July 19	07/18/19 Cell Phone - BD		107.58			5210		430510	340		101000
	July 19	07/18/19 Cell Phone - H2O		32.61			5310		430610	340		101000
	July 19	07/18/19 Cell Phone - Sewer		32.60			5610		430300	340		101000
	July 19	07/18/19 Cell Phone - Airport		18.90								
15402		33 NORTHWESTERN ENERGY		737.34			2440		430263	340		101000
	July 19	08/02/19 Crksde Mdws Lighting Dist #4		76.24			2440		430263	340		101000
	July 19	08/19/19 Creekside Meadows		182.32			2440		430263	340		101000
	July 19	08/02/19 Stevensville Cutoff Rd Path		6.10			2440		430263	340		101000
	July 19	08/21/19 Twin Creeks Subdivision		472.68								
		*** Claim from another period ( 7/19) ***										
15403	E	852 CENEX FLEETCARD		1,467.62			1000		420460	231		101000
	180119c1	07/31/19 FD C2002 Fuel		75.11			1000		420460	231		101000
	180119c1	07/31/19 FD E2011 Fuel		39.72			1000		420460	231		101000
	180119c1	07/31/19 FD C2001 Fuel		70.07			1000		420460	231		101000
	180119c1	07/31/19 FD E2510 Fuel		24.10			1000		420460	231		101000
	180119c1	07/31/19 PD Fuel 09 Charger		97.50			1000		420100	231		101000
	180119c1	07/31/19 PD Fuel 13 Ram		160.10			1000		420100	231		101000
	180119c1	07/31/19 PD Fuel 12 Charger		95.39			1000		420100	231		101000
	180119c1	07/31/19 PD Fuel 11 Chager		147.99			1000		420100	231		101000
	180119c1	07/31/19 Public Works Fuel - General		212.14			5210		430510	231		101000
	180119c1	07/31/19 Public Works Fuel - Water		219.72			5310		430610	231		101000
	180119c1	07/31/19 Public Works Fuel - Sewer		219.72			1000		460430	231		101000
	180119c1	07/31/19 Parks Fuel		53.03			1000		430900	231		101000
	180119c1	07/31/19 Cemetery Fuel		53.03								
		*** Claim from another period ( 7/19) ***										
15404		1659 CHS Mountain West CO-OP		64.34			1000		410550	231		101000
	125294	07/18/19 White Car Fuel		24.34			1000		410550	365		101000
	UV2-TD6307	07/19/19 Buccaneer Plus		40.00*								
		<b># of Claims</b>	<b>31</b>	<b>Total:</b>	<b>35,418.48</b>							
		<b>Total Electronic Claims</b>		<b>6,565.32</b>								
		<b>Total Non-Electronic Claims</b>		<b>28853.16</b>								



**Agenda Item Request**

**To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	8/22/2019
<b>Agenda Topic:</b>	Discussion/decision to Nominate and Elect and Council President for the remainder of 2019
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	8/22/2019
<b>Notes:</b>	



**TOWN COUNCIL  
Council Communication**

**Regular Meeting  
August 22, 2019**

**Agenda Item:** 10a, New Business  
Discussion/decision to Nominate and Elect and Council President for the remainder of 2019

**Other Council Meetings**  
**Exhibits**

*This agenda item provides Council with the ability to nominate and elect a Council President for the remainder of 2019.*

**Background:**

Town of Stevensville, Town Council Rules, Part XII, Election of Council President, Section 2 provides that “the election of Town Council President shall be taken up as an item of new business on the agenda of the first regular Town Council meeting January following the municipal election. The election of Council will be voice vote recorded. A majority of Town Council is required to elect a nominee.”

Although the timing of this agenda item does not follow a general municipal election, the resignation of Bob Michalson has left the position vacant. Since the majority of the Council has been appointed, the Council should elect a Council President to finish out 2019. The nomination and election of a Council President will take place again in January of 2020, consistent with Council Rules.

The role and duty of the Council President is to preside over Council Meetings in the absence of the Mayor. The Council President becomes acting Mayor should the Mayor’s Office be vacated.

**Board/Commission Recommendation:**  **Applicable** -  **Not Applicable**

**Alternative(s):** do not elect a new Council President

**MOTION**

**I move to:** nominate \_\_\_\_\_ to serve as the Council’s 2019 Council President

**I move to:** to elect \_\_\_\_\_ to serve as the Council’s 2019 Council President



Agenda Item Request

**To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	8/22/2019
<b>Agenda Topic:</b>	Discussion/Decision to appoint a Council member to serve on the Airport Board in accordance with Stevensville Municipal Code §3-33
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	8/22/2019
<b>Notes:</b>	



**TOWN COUNCIL  
Council Communication**

**Regular Meeting  
August 22, 2019**

**Agenda Item:** 10b, New Business  
Discussion/Decision to appoint a Council member to serve on the Airport Board in accordance with Stevensville Municipal Code §3-33

**Other Council Meetings**  
**Exhibits**

*This agenda item provides Council with the ability to appoint a Councilmember to serve on the Town's Airport Board.*

**Background:**

Stevensville Municipal Code, Article II Municipal Airport, Section 3-33 provides that the Stevensville Airport Board shall consist of seven members, six persons appointed by the Mayor with the concurrence of the Town Council, plus one Council representative chosen by the Town Council.

Annually, the Town has appointed a member to serve on the Airport Board. Due to vacancies on the Town Council, this position is vacant. In accordance with the Town's Municipal Code, Council should pick a Council representative to serve on the Airport Board.

**Board/Commission Recommendation:**  Applicable -  Not Applicable

**Alternative(s):** do not appoint a Councilmember to serve on the Airport Board

**MOTION**

**I move to:** appoint Councilmember \_\_\_\_\_ to serve on the Town of Stevensville Airport Board





**Agenda Item Request**

**To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	8/22/2019
<b>Agenda Topic:</b>	Discussion/Decision regarding the Mayor's appointment of a Council member to serve on the Park Board
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	8/22/2019
<b>Notes:</b>	



**TOWN COUNCIL  
Council Communication**

**Regular Meeting  
August 22, 2019**

**Agenda Item:** 10c, New Business  
Discussion/Decision regarding the Mayor’s appointment of a Council member to serve on the Park Board

**Other Council Meetings**  
**Exhibits** A. Resolution No. 11

*This agenda item provides Council with the ability to appoint a Councilmember to serve on the Town’s Park Board.*

**Background:**

Unlike the Town’s other Boards who were established by Ordinance, the Park Board was created by the adoption of Resolution No. 11 on January 20, 1975. Resolution No. 11 provides that the Park Board shall consist of seven members, six of whom shall be appointed by the Mayor with the approval of the Council, and the Mayor shall appoint a member of the Council to the Board. Each member shall be appointed for a term of three years.

Although the resolution provides that the Mayor makes the nomination for Council appointment, the Mayor is seeking Council’s input on the appointment of a Councilmember to serve on the Park Board due to the resignation of Stacie Barker.

**Board/Commission Recommendation:**  Applicable -  Not Applicable

**Alternative(s):** do not appoint a Councilmember to serve on the Park Board

**MOTION**

**I move to:** appoint Council member \_\_\_\_\_ to serve on the Town of Stevensville Park Board



Agenda Item Request

**To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	8/22/2019
<b>Agenda Topic:</b>	Discussion/Decision to appoint a Council member to serve on the Planning and Zoning Board in accordance with Stevensville Municipal Code §2-312(a)
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	8/22/2019
<b>Notes:</b>	



**TOWN COUNCIL  
Council Communication**

**Regular Meeting  
August 22, 2019**

**Agenda Item:** 10d, New Business  
Discussion/Decision to appoint a Council member to serve on the Planning and Zoning Board in accordance with Stevensville Municipal Code §2-312(a)

**Other Council Meetings**  
**Exhibits**

*This agenda item provides Council with the ability to appoint a Councilmember to serve on the Town's Planning & Zoning Board.*

**Background:**

Stevensville Municipal Code, Article VII Boards and Commissions, Section 2-312(a) provides that the Stevensville Planning & Zoning Board shall consist of seven members, four persons appointed by the Mayor two of whom shall be resident freeholders within the urban area, if any, outside the town limits over which the planning and zoning board has jurisdiction, and two of whom shall be resident freeholders within the town limits, one member appointed by the Mayor who is designated by the County Commission, a member appointed by the Town Council who may be an employee or hold public office in the town or county, plus one Council representative chosen by the Town Council.

Annually, the Town has appointed a member to serve on the Planning & Zoning Board. Due to vacancies on the Town Council, this position is vacant. In accordance with the Town's Municipal Code, Council should pick a Council representative to serve on the Planning & Zoning Board.

**Board/Commission Recommendation:**  Applicable -  Not Applicable

**Alternative(s):** do not appoint a Councilmember to serve on the Planning and Zoning Board

**MOTION**

**I move to:** appoint Councilmember \_\_\_\_\_ to serve on the Town of Stevensville Planning and Zoning Board.



Agenda Item Request

**To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	8/22/2019
<b>Agenda Topic:</b>	Discussion/Decision to approve Stevensville Airport Land Lease for Lot #9, Block #6
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	8/22/2019
<b>Notes:</b>	



**AIRPORT HANGAR LOT 9 BLOCK 6**

**3995 FLYING LAND 6-09**

Owner's Name: Clifton & Carla Orcutt  
dba OK Properties, LLC.  
Address: 316 South 9<sup>th</sup> Street  
Hamilton, MT 59840  
Contact # 361.8029  
543.0695  
E-Mail [info@aircraftmagnetoservice.com](mailto:info@aircraftmagnetoservice.com)

- Lease Date **07/09/2019**
- Construction/Lease Application            \$50.00    paid 7/16/19
- Annual Lease Payment                        \$315.00    paid 7/16/19
- Infrastructure Fee (one-time)                \$3,412.50    paid 7/16/19
- Cleaning Deposit | \$1,000.00  
    Hold till Final Building Inspection then return

Contractor: Undecided at this time

New Construction of 70 X 75 = 5,250 square feet.

Gas/Electric: Northwestern Energy

Ravalli Electric Co-Op for electric hook up

## Stevensville Airport Land Lease

---

This land lease is made and entered into this **9<sup>th</sup> day of July, 2019**, pursuant to Stevensville Town Resolution (attached as Exhibit A) and incorporated by reference herein, between the **TOWN OF STEVENSVILLE**, hereafter "**Lessor**" and **Clifton & Carla Orcutt dba OK Properties, LLC**, hereafter "**Lessee**" at **316 South 9<sup>th</sup> Street, Hamilton, MT 59840**.

### *I. Purpose*

1. Lessor agrees to lease to the Lessee **5,250 square feet** of land described as **Lot No.9, Block 6** (attached as Exhibit B) of the Stevensville Airport, hereafter "Premises" subject to the terms and conditions set forth herein.
2. The parties agree that the Lessee shall use Premises for general aviation-related purposes such as storing, maintaining, repairing, rebuilding, and inspecting aircraft.

### *II. Term and Renewal of Lease*

3. **Term.** This lease shall be for a **twenty (20) year period**, beginning upon execution of the agreement and ending on the **9<sup>th</sup> day of July, 2039** unless terminated as set forth by the terms of this lease.
4. **Renewal.** If Lessee has made all required lease payments and has remained in full compliance with all terms and obligations of this lease the Lessee shall have the option to renew the lease under similar terms and conditions and as mutually agreed upon with the Lessor.

### *III. Payment*

5. **Annual Rate.** Lessee agrees to pay Lessor **\$.06 per square foot** annually for **5,250 square feet** in the amount of **\$315.00** beginning upon the effective date of this lease. Annual lease payments shall be due on July 1 of each year until its expiration or termination date, with the first year of the lease and final year prorated to July 1 and/or the expiration date.
  - 5.1. **Location.** Lessee agrees to pay all obligations of the lease in check, cash, or money order at the Office of the Town Clerk at 206 Buck Street, Stevensville, Montana 59870.



## Stevensville Airport Land Lease

---

6. **Rate Increases.** Lessor, at its discretion may annually increase the rate charged in this lease. Lessor shall give notice to Lessee of any such increase on or before June 1 of any given year, which rate shall be effective on July 1; provided that that no single rate increase shall exceed ten (10) percent and that any rate increase shall apply uniformly to all leases at the airport. Failure to give such notice shall prohibit Lessor from increasing the rate for that year.
7. **Infrastructure Fee.** Lessee agrees to a **one-time** infrastructure fee of **\$.65 per square foot** of building size **(5,250 sq. ft.)** to be paid at the time of the execution of this lease for a total sum of **\$3,412.50.**

### *IV. Terms and Conditions*

8. **Condition of Premises.** Lessee has inspected and accepts Premises in its present condition.
9. **Compliance with Law.** Lessee shall utilize the land in compliance with all applicable state and federal laws, town ordinances and resolutions, and FAA regulations in effect as of the execution of this agreement. Lessee further agrees to observe and obey all new rules and regulations that Lessor may from time-to-time promulgate during the term of this lease and any successive renewals.
10. **Hangar Construction.** Lessor acknowledges that Lessee will construct hanger on Premises and that the same will conform to the existing building codes enforced in the Town of Stevensville and requirements set forth by the FAA.
  - 10.1. **Additional Construction or Modification of Existing Structures.** Lessee may, during the term of this lease, including renewals, erect other buildings and improvements only with Lessor's prior written consent. Lessee further agrees that any such building shall also conform to the existing building codes enforced in the Town of Stevensville and requirements set forth by the FAA. Lessee shall not modify any existing structure or land on the lease premises, except as expressly permitted by Lessor in writing.
11. **Maintenance.** Lessee shall keep all buildings and improvements well painted and in good repair and good maintenance. Lessee shall store all trash, debris, and waste matters in metal containers and shall keep the area Lessee may use around such structures in neat and clean appearance.

## Stevensville Airport Land Lease

---

12. **Hazards.** Lessee shall not permit hazards or anything that might be defined as a hazard by Lessor to exist on the Premises. Lessor reserves the right to abate any hazard considered immediate by the Lessor without notice. In the event of abatement by Lessor, Lessee shall be liable to Lessor for the costs of such abatement. The term "hazard" shall mean any course of conduct or condition which might subject the Stevensville Airport or any person using the same, to loss of life, limb, or property, or any course of conduct or condition which is or may be defined by Lessor as constituting a hazard.
13. **Indemnification.** Lessee agrees to indemnify and hold Lessor harmless from and against all liability for injuries to persons or damage to property cause by Lessee's negligent use or occupancy of the Premises; provided however, that Lessee shall not be liable for any injury, damage, or loss occasioned the negligence of the Lessor.
14. **Notice of Lawsuit.** Lessor agrees to give prompt and timely notice of any claim made or suit instituted which in anyway directly or indirectly, contingently, or otherwise, affects or might affect Lessee, and Lessee shall have the right to compromise and defend the same to the extent of Lessee's own interest.
15. **Inspection of Property.** Lessor reserves the right, for itself and its agents, to enter upon and inspect the Premises and any improvements constructed thereon, provided that such inspection shall occur during normal business hours and shall be preceded by reasonable notice to Lessee.
16. **Violations of Terms.** In case of violation of any terms by Lessee, and upon Lessee's failure to cure or discontinue such violation within ten (10) days after written notice is delivered to Lessee, then this lease shall become null, void, and terminated and Lessor or its agents may immediately re-enter and take possession of the Premises without further demand or notice.
17. **Failure to Pay/Late Fees.** Failure on the part of Lessee to make a lease payment within 30 days of its due date shall result in a ten (10) percent penalty being assessed against the Lessee. If payment of the full amount due, plus any penalty assessment, is not made within 60 days of the original due date, the Lessee shall be considered in default of the lease.
18. **Termination.** In case of Lessee's failure to cure such default within ten (10) days after written notice is delivered to Lessee, then this lease shall become null, void, and terminated.
19. **Attorney's Fees.** Should any action be brought by either Lessee or Lessor to enforce any of the terms of this Agreement, the prevailing party in such action shall be entitled to such reasonable attorney fees as the court shall determine

## Stevensville Airport Land Lease

20. **Severability.** In the event that any term(s) or provision(s) is held to be invalid by any court of competent jurisdiction, the invalidity of any such term or provision shall not materially prejudice either Lessor or Lessee in their respective rights and obligations contained in the remaining and valid terms and provisions of this agreement.
21. **Waiver.** No failure by Lessor to exercise any right contained in this agreement shall be construed as a waiver of any such right.
22. **Assignment and Subleasing.** This Agreement shall bind the parties and their respective heirs, personal representatives, and successors in title; provided however that the Lessee hereunder may not assign his or her rights, sublease, or delegate its obligations hereunder without the prior written consent of the Lessor and a new lease entered into.
23. **Notice and Service.** Service of any notice required may be made personally or by written notice. Written notice shall be deemed given when hand delivered or when mailed by first class mail, postage pre-paid, to the addresses specified below:

If notice to the Lessor:	If notice to the Lessee:
Town of Stevensville PO Box 30 206 Buck Street Stevensville, MT 59870	Clifton G. Orcutt Carla D. Orcutt dba OK Properties, LLC 316 South 9th Street Hamilton, MT 59840 406.361.8029/406.543.0695

### V. Termination of Lease

24. **Termination of Lease.** Upon expiration or other termination of this agreement, or any renewal, Lessee's rights to use the premises, facilities, rights, licenses, services, and privileges herein shall cease and upon expiration Lessee shall surrender the same.
- 24.1. **Removal of Buildings.** Lessee is specifically allowed to remove the steel hangar that Lessee caused to be erected on the premises. Lessee shall not be obligated to remove the concrete foundation upon which the hangar is situated if the foundation is in good repair.
- 24.2. **Damage from Removal.** Lessee shall, upon removal of the building, concrete foundation, and other personal property, repair all damages resulting from such removal.
- 24.3. **Time for Removal.** Any property not removed by Lessee shall, within thirty (30) days after the expiration or termination of the lease, become a part of the real property and title shall vest in Lessor.

## Stevensville Airport Land Lease

---

### VI. Modification and Completeness

25. **Modification.** This instrument contains the full text of the lease agreement between the parties and may not be altered or modified except by a written agreement signed by both parties.

26. **Entire Agreement.** This instrument is an integrated agreement (i.e. an integrated contract) that constitutes the final, entire, and complete expression of the agreement of the parties. No prior, subsequent, or additional terms, conditions, or representations are to be considered as part of the contract between the parties. This agreement supersedes all prior negotiations, understandings, and agreements between the parties with respect to the subject matter hereof, and the parties intend that no parol or extrinsic evidence shall be admitted to vary or supplement its terms. There are no other subsisting agreements or understandings between the parties, either oral or written, with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto have signed this agreement this \_\_\_\_ day of \_\_\_\_\_, 2019.

Lessor  
Town of Stevensville

Attest:

By: \_\_\_\_\_  
Brandon Dewey, Mayor

\_\_\_\_\_  
Town Clerk

Lessee:

\_\_\_\_\_  
Clifton G. Orcutt

\_\_\_\_\_  
Carla D. Orcutt

**RESOLUTION NO. 340**

**A RESOLUTION ADOPTING FEES, PERMIT AND LEASE RATES AND CHARGES  
AT THE STEVENSVILLE AIRPORT**

**WHEREAS**, the Stevensville Municipal Code provides that usage rates, service charges, and license and permit fees be appropriately set by resolution of the Town Council; and

**WHEREAS**, current land lease rates, infrastructure fees, airport business license fees, user fees, tie down fees, and landing fees were adopted by the Town Council by Resolution 143 on February 24, 1997; and

**WHEREAS**, the current rates and charges provide the financial resources to operate the Stevensville Airport and are comparable to charges at other general aviation airports in Montana.

**NOW, THEREFORE, BE IT RESOLVED** by the Stevensville Town Council that the current rates and charges at the Stevensville Airport be reaffirmed and adopted in accordance with Sec. 3-37 of the Stevensville Municipal Code as set forth below:

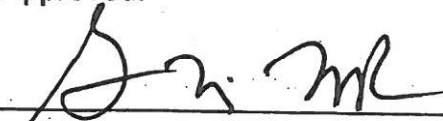
- 1.) Land Lease/Construction Permit – \$50.00 non-refundable application fee paid to the Town prior to review and approval.
- 2.) Land Lease Rate – \$.06 per square foot per year, due on July 1<sup>st</sup> of each year, prorated for first year based upon date of execution of lease agreement.
- 3.) Infrastructure Fee
  - a. Standard Site – one-time fee of \$.65 per square foot upon execution of land lease agreement.
  - b. Site with 3-phase power – \$500.00 one-time fee
3. Airport Business License Fee – annual, non-prorated fee of \$250.00, due on July 1<sup>st</sup> of each year, as required by Sec. 3.36 of the Stevensville Municipal Code and further herein defined as “any person, corporation, partnership, company, association or other legal entity engaged in any occupation, vocation, pursuit, trade, industry, professional or commercial activity of any kind for the purposes of economic benefit or profit or engaged in for livelihood or gain upon or within the confines of the Stevensville Airport, including industrial, retail, wholesale, service and “through-the-fence” operations as well as the rental of hanger space.”
4. Airport User Fee – annual, non-prorated fee of \$125.00 for each user of the airport, herein defined as “any person, corporation, partnership, company, association or other legal entity that owns, leases, operates or stores any aircraft, whether or not operational, upon or within the confines of the Stevensville Airport, including those “through-the-fence” users permitted access to the Stevensville Airport.”

**EXHIBIT A**

5. Monthly Tie-Down Fee – \$15.00 per month for single engine; \$25.00 per month for twin engine.
6. Daily Tie-Down Fee – \$3.00 per 24-hour period or fraction thereof for single engine; \$5.00 per 24-hour period or fraction thereof for twin engine.
7. Landing Fee for Commercial Operations – \$8.00 per operation for single engine; \$10.00 per operation for twin engine; \$10.00 per operation plus \$1.00 per thousand pounds for aircraft of 12,500 gross weight and higher.

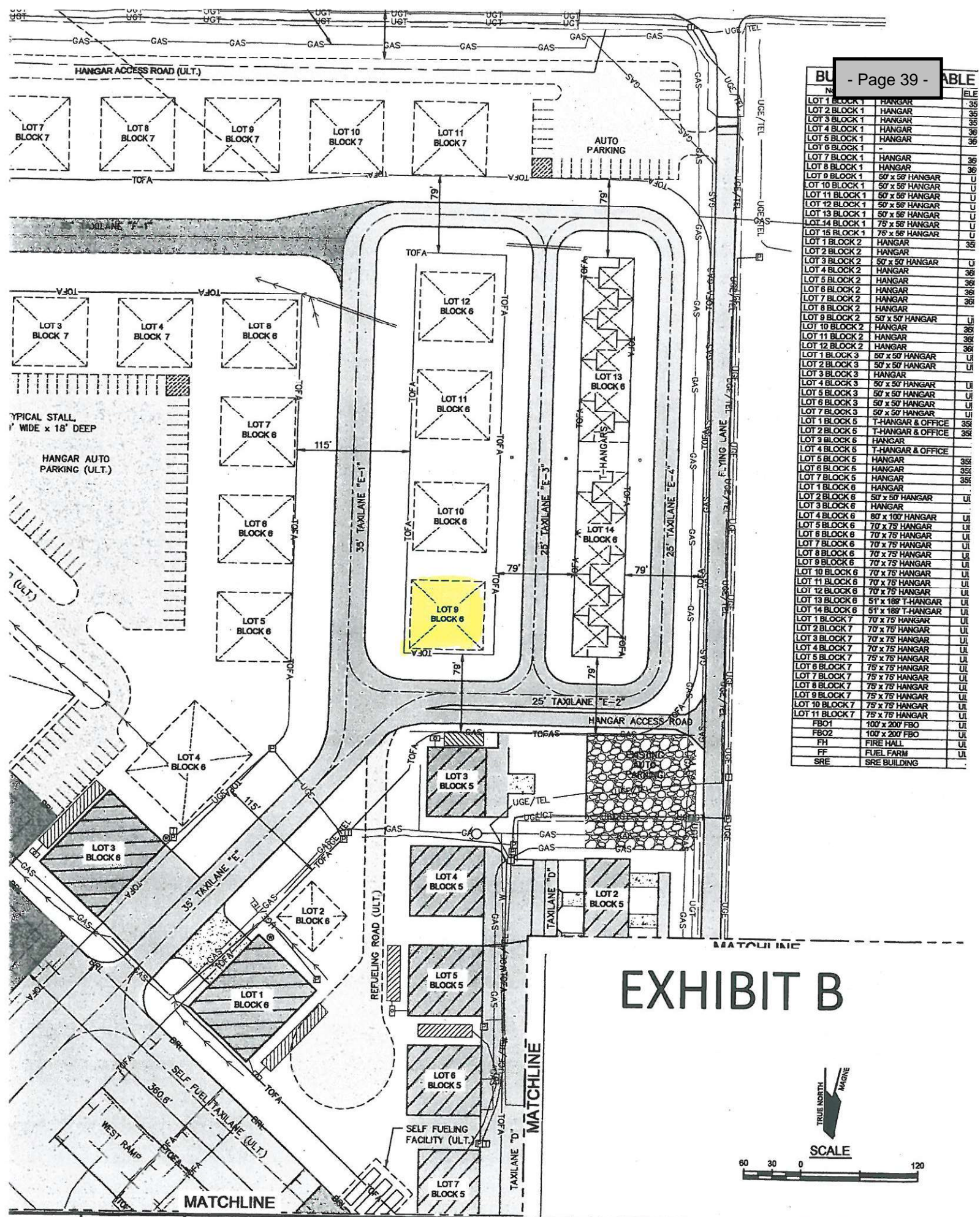
Passed and adopted by the Town Council of the Town of Stevensville, Montana, this 10<sup>th</sup> day of April, 2014.

Approved:

  
\_\_\_\_\_  
Gene Mim Mack, Mayor

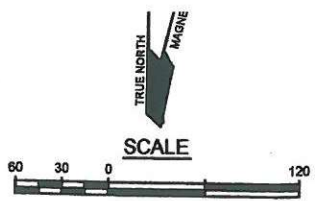
Attest:

  
\_\_\_\_\_  
Stacy Bartlett, Town Clerk



BL	Page	ABLE
LOT 1 BLOCK 1	HANGAR	36
LOT 2 BLOCK 1	HANGAR	36
LOT 3 BLOCK 1	HANGAR	36
LOT 4 BLOCK 1	HANGAR	36
LOT 5 BLOCK 1	HANGAR	36
LOT 6 BLOCK 1	HANGAR	36
LOT 7 BLOCK 1	HANGAR	36
LOT 8 BLOCK 1	HANGAR	36
LOT 9 BLOCK 1	50' x 50' HANGAR	36
LOT 10 BLOCK 1	50' x 50' HANGAR	36
LOT 11 BLOCK 1	50' x 50' HANGAR	36
LOT 12 BLOCK 1	50' x 50' HANGAR	36
LOT 13 BLOCK 1	50' x 50' HANGAR	36
LOT 14 BLOCK 1	75' x 50' HANGAR	36
LOT 15 BLOCK 1	75' x 50' HANGAR	36
LOT 1 BLOCK 2	HANGAR	36
LOT 2 BLOCK 2	HANGAR	36
LOT 3 BLOCK 2	50' x 50' HANGAR	36
LOT 4 BLOCK 2	HANGAR	36
LOT 5 BLOCK 2	HANGAR	36
LOT 6 BLOCK 2	HANGAR	36
LOT 7 BLOCK 2	HANGAR	36
LOT 8 BLOCK 2	HANGAR	36
LOT 9 BLOCK 2	50' x 50' HANGAR	36
LOT 10 BLOCK 2	HANGAR	36
LOT 11 BLOCK 2	HANGAR	36
LOT 12 BLOCK 2	HANGAR	36
LOT 1 BLOCK 3	50' x 50' HANGAR	36
LOT 2 BLOCK 3	50' x 50' HANGAR	36
LOT 3 BLOCK 3	HANGAR	36
LOT 4 BLOCK 3	50' x 50' HANGAR	36
LOT 5 BLOCK 3	50' x 50' HANGAR	36
LOT 6 BLOCK 3	50' x 50' HANGAR	36
LOT 7 BLOCK 3	50' x 50' HANGAR	36
LOT 1 BLOCK 6	T-HANGAR & OFFICE	35
LOT 2 BLOCK 6	T-HANGAR & OFFICE	35
LOT 3 BLOCK 6	HANGAR	35
LOT 4 BLOCK 6	T-HANGAR & OFFICE	35
LOT 5 BLOCK 6	HANGAR	35
LOT 6 BLOCK 6	HANGAR	35
LOT 7 BLOCK 6	HANGAR	35
LOT 1 BLOCK 6	HANGAR	35
LOT 2 BLOCK 6	50' x 50' HANGAR	35
LOT 3 BLOCK 6	HANGAR	35
LOT 4 BLOCK 6	80' x 100' HANGAR	35
LOT 5 BLOCK 6	70' x 75' HANGAR	35
LOT 6 BLOCK 6	70' x 75' HANGAR	35
LOT 7 BLOCK 6	70' x 75' HANGAR	35
LOT 8 BLOCK 6	70' x 75' HANGAR	35
LOT 9 BLOCK 6	70' x 75' HANGAR	35
LOT 10 BLOCK 6	70' x 75' HANGAR	35
LOT 11 BLOCK 6	70' x 75' HANGAR	35
LOT 12 BLOCK 6	70' x 75' HANGAR	35
LOT 13 BLOCK 6	51' x 189' T-HANGAR	35
LOT 14 BLOCK 6	51' x 189' T-HANGAR	35
LOT 1 BLOCK 7	70' x 75' HANGAR	35
LOT 2 BLOCK 7	70' x 75' HANGAR	35
LOT 3 BLOCK 7	70' x 75' HANGAR	35
LOT 4 BLOCK 7	70' x 75' HANGAR	35
LOT 5 BLOCK 7	75' x 75' HANGAR	35
LOT 6 BLOCK 7	75' x 75' HANGAR	35
LOT 7 BLOCK 7	75' x 75' HANGAR	35
LOT 8 BLOCK 7	75' x 75' HANGAR	35
LOT 9 BLOCK 7	75' x 75' HANGAR	35
LOT 10 BLOCK 7	75' x 75' HANGAR	35
LOT 11 BLOCK 7	75' x 75' HANGAR	35
FBO1	100' x 200' FBO	35
FBO2	100' x 200' FBO	35
FF	FIRE HALL	35
FF	FUEL FARM	35
SRE	SRE BUILDING	35

# EXHIBIT B



DRAWN BY: TSR  
 DSGN. BY:  
 APPR. BY:

STEVENSVILLE

STEVENSVILLE AIRPORT

PROJECT NUM  
0442  
SHEET NUMB

MONTANA

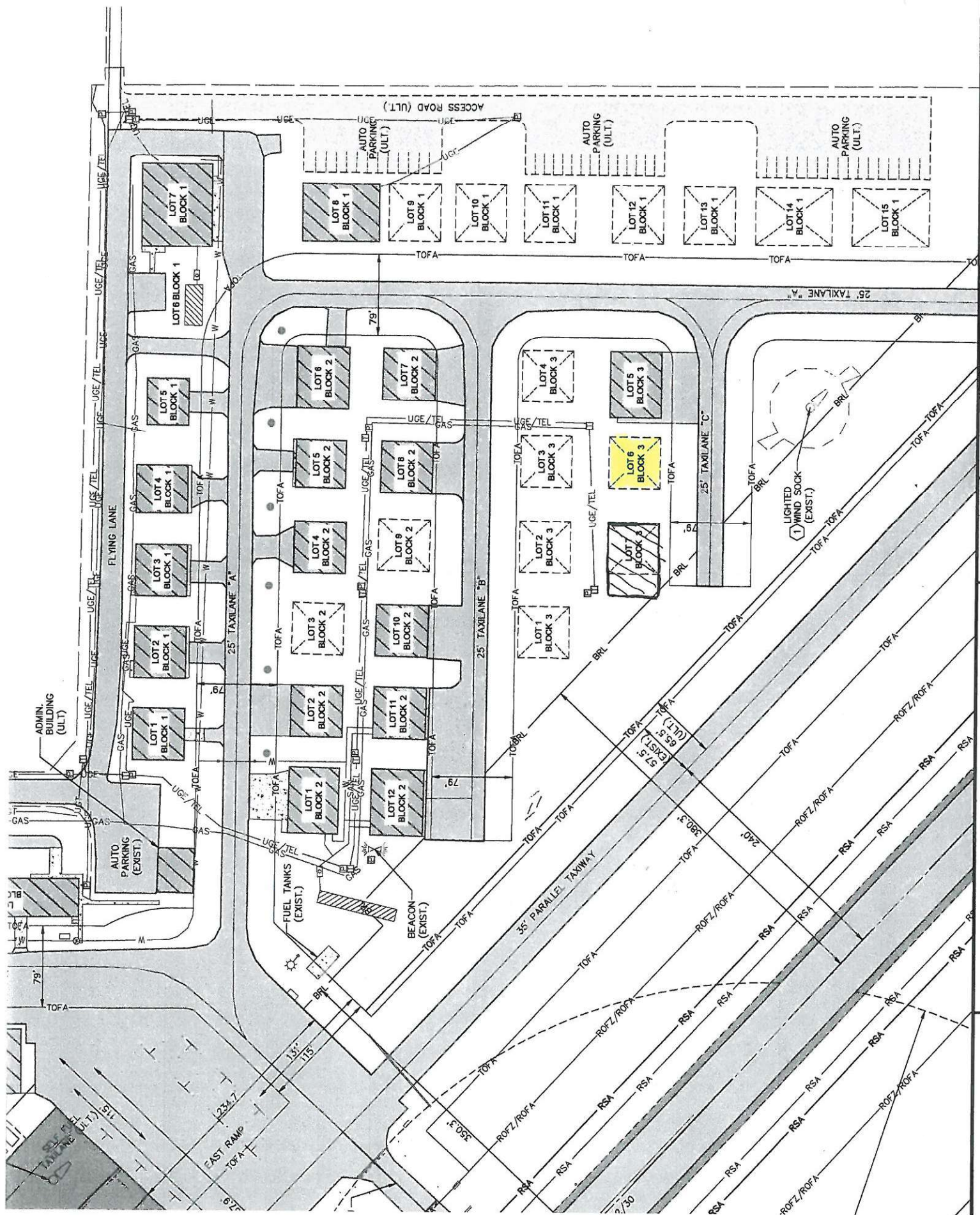


Agenda Item Request

**To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	8/22/2019
<b>Agenda Topic:</b>	Discussion/Decision to approve the construction of an aircraft hangar on Lot 6, Block 3 of the Stevensville Airport.
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	8/22/2019
<b>Notes:</b>	





STEVENSVILLE AIRPORT

3011 Palmer St  
Missoula, MT 59808

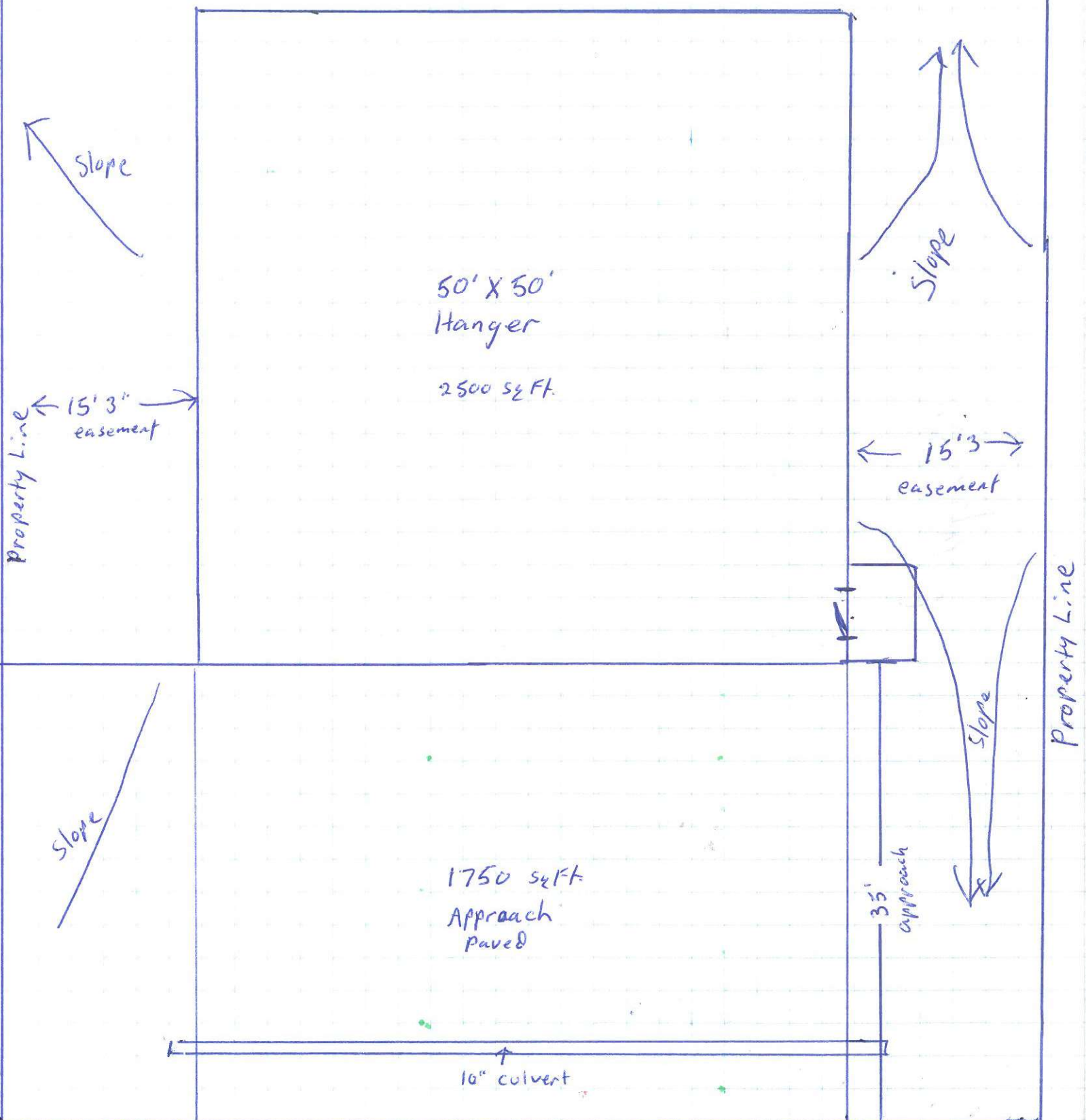
Engineers

**MORRISON**

DATE	BY

DRAWN BY: TSR  
 DSGN. BY: \_\_\_\_\_  
 APPR. BY: \_\_\_\_\_

N



50' x 50'  
Hanger

2500 sq Ft.

Property Line  
← 15'3" easement →

← 15'3" easement →  
Property Line

Slope

Slope

Slope

1750 sq Ft.  
Approach  
paved

↑  
16" culvert

35'  
approach

1/4" = 2'6"  
1 Block = 2'6"

Road



**Agenda Item Request**

**To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	8/22/2019
<b>Agenda Topic:</b>	Discussion/Decision to schedule a Preliminary Budget Presentation for the Town Council
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	8/22/2019
<b>Notes:</b>	



TOWN COUNCIL  
Council Communication

Regular Meeting  
August 22, 2019

**Agenda Item:** 10g, New Business  
Discussion/Decision to schedule a Preliminary Budget Presentation for the Town Council

**Other Council Meetings**  
**Exhibits**

*This agenda item provides Council with the ability to schedule a meeting for a Preliminary Budget Presentation.*

**Background:**

The Mayor's Office has proposed a budget to the Ad-hoc Budget Committee and the committee has provided their feedback and recommendations to the administration regarding the budget. The Preliminary Budget is being prepared and will be ready for a presentation to the Town Council on or after August 26<sup>th</sup>.

Once the Preliminary Budget has been presented, the Town Council can then establish a schedule for public hearing and adoption.

**Board/Commission Recommendation:**  Applicable -  Not Applicable

**Alternative(s):** do not schedule a budget presentation.

**MOTION**

**I move to:** schedule a Preliminary Budget Presentation for \_\_\_[Date]\_\_\_ at \_\_\_[Time]\_\_\_.



**Agenda Item Request**

**To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	8/22/2019
<b>Agenda Topic:</b>	Discussion/Decision regarding office space requirements in Town Hall
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	8/22/2019
<b>Notes:</b>	



TOWN COUNCIL  
Council Communication

Regular Meeting  
August 22, 2019

**Agenda Item:** 10h, New Business  
Discussion/Decision regarding office space requirements in Town Hall

**Other Council Meetings**  
**Exhibits**

*This agenda item provides Council with the ability to review the office space requirements, and constraints, in the existing Town Hall facility.*

**Background:**

Many discussions have been held at the Council level, as well as throughout the organization, about the current Town Hall facility and the best use of the space available. Over the years, many re-models have been proposed and completed to make most of the available space and maintain efficiency and good customer service.

As the organization grows in staff and capacity, the space available in the current facility poses challenges in how the organization operates on a daily basis.

To date, the Town Council has not been inclined to purchase additional buildings for the organization to grow in to. The administration would like to hear alternatives and ideas from the Town Council that aid in the space limitations that exist today. Examples include, but aren't limited to, workspace for the addition of police officers, accessibility to Fire Department Offices, and workspace in the Building Department.

**Board/Commission Recommendation:**  Applicable -  Not Applicable

**Alternative(s):**

**MOTION**

**I move to:**