



**Stevensville Town Council Meeting
Agenda for
THURSDAY, SEPTEMBER 10, 2020
7:00 PM**

The Town of Stevensville live streams Town Council and board meetings on our website at www.townofstevensville.com/meetings

**A webform for real-time public comment submission is available here:
[PUBLIC COMMENT](#)**

Telephone Login Information:

Dial (253) 215-8782
Meeting ID: 815 1382 9959
Passcode: 558217
*Press *9 to raise your hand*

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)

Citizens can comment by emailing council@townofstevensville.com, or by mail. Comments emailed are forwarded to all Town Council Members prior to and during the meeting.

A half hour prior to the start of a virtual public meeting, we'll place a drop box outside the front door at 206 Buck Street where citizens can drop off written comments. Comments will be read during the relevant agenda item's public comment period.

A webform for real-time public comment submission is available here: [PUBLIC COMMENT](#)
4. Approval of Minutes
5. Approval of Bi-Weekly Claims
6. Administrative Reports
 - a. Airport
 - b. Building Department
 - c. Finance
 - d. Fire Department
 - e. Parks & Recreation
 - f. Police Department
 - g. Public Works
7. Guests
8. Correspondence
9. Public Hearings
10. Unfinished Business
 - a. Discussion/Decision: Late fee's on utility bills, non-payment service suspensions during COVID-19 pandemic emergency
 - b. Discussion/Decision: Resolution No. 387E, amending Town Council Rules
11. New Business
 - a. Discussion/Decision: Painting of Yellowjackets on sidewalks by the Stevensville Booster Club (Fran Schmitz)

- b. Discussion/Decision: Upgrade of phone systems for all facilities
 - c. Discussion/Decision: Resolution No. 481, Requesting Distribution of Bridge and Road Safety and Accountability Program Funds for the Town of Stevensville, Montana Fiscal Year 2020-2021
 - d. Discussion/Decision: Council Rules. (Council Member Michalson)
- 12. Executive Report
 - 13. Town Council Comments
 - 14. Board Reports
 - 15. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.



Ground Rules for In-person Public Meetings

The Town of Stevensville needs to continue holding public meetings to conduct essential business during the COVID-19 pandemic. The below ground rules describe the *Town Council's* expectations and approach to conduct public meetings in a manner that honors the Town's constitutional and statutory obligations relating to open meetings and public participation and the federal and state government recommendations for public health and safety.

In the interests of the health and safety of all meeting participants, the following rules apply to in person meetings:

1. Physical distance of **six (6) feet** must be observed by all attendees, including staff and elected officials. Seating will be arranged to accommodate distancing and attendees must refrain from moving provided seating.
2. Masks **must** be worn while entering or moving around during a meeting. Once seated, an attendee may remove their mask.
3. Capacity of the meeting space will be limited to the available number of seats. If capacity of the room is reached, citizens are encouraged to participate through other available options provided.

In addition to the above ground rules for health and safety, the Council would like to also establish the following expectations for participant conduct during public meetings:

1. **This is a public discussion, not a debate.** The purpose is *not* to win an argument, but to hear many points of view and explore many options and solutions.
2. **Everyone is encouraged to participate.**
3. **No one or two individuals should dominate a discussion.** If you have already voiced your ideas, let others have an opportunity. When you speak, be brief and to the point.
4. **When you speak, state your name and where you live.** In a public meeting, it is helpful to know who is speaking as well as where they live in the community.
5. **One person speaks at a time.** Refrain from side conversations. Pay attention to the person speaking.
6. **Listen to and respect other points of view.**
7. **Do your best to understand the pros and cons of every option,** not just those you prefer. Be as objective and fair-minded as you can be.

A meeting may be postponed and re-scheduled virtually if these ground rules cannot be observed or if participants become disorderly.