



Stevensville Town Council Meeting
Agenda for
THURSDAY, MAY 22, 2025
6:30 PM
206 Buck Street, Town Hall

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
 - a. Town Council Meeting Minutes 04/24/2025
5. Approval of Bi-Weekly Claims
 - a. #19637-#19675 (claims paid out of cycle)
 - b. #19676-#19690
6. Administrative Reports
 - a. Airport
 - b. Building Department
 - c. Finance
 - d. Fire Department
 - e. Police Department
 - f. Public Works
7. Unfinished Business
 - a. Discussion/Decision: Awarding of Bid for Asphalt Maintenance at the Stevensville Airport
 - b. Discussion/Decision: Resolution No. 565 a Resolution of the Stevensville Town Council Adopting Town Council Member Duties & Responsibilities for the Town of Stevensville
 - c. Discussion/Decision: Resolution No. 566 a Resolution of the Stevensville Town Council Adopting Zoning and Floodplain Administrators Duties & Responsibilities for the Town of Stevensville
 - d. Discussion/Decision: Resolution No. 567 a Resolution of the Stevensville Town Council Adopting Building Official & Building Inspector Job Duties for the Town of Stevensville
8. New Business
 - a. Discussion/Decision: Special Event Permit for the 2025 Creamery Picnic
 - b. Discussion/Decision: Consent to the Mayor's Appointment of Ashley Hoffman as a Volunteer Firefighter Recruit
 - c. Discussion/Decision: Consent to the Mayor's Appointment of Councilmember Sam Bragg to the TIFD/TEDD Board
 - d. Discussion/Decision: Close Town Hall on June 5, 2025, for Training Purposes
 - e. Informational: Denning, Downey & Associates, P.C. Memo
 - f. Discussion/Decision: Resolution No. 568 a Resolution of the Stevensville Town Council Adopting Town Hall Business Hours for Fridays 8:00am-12:00pm for the Town of Stevensville
 - g. Discussion/Decision: Schedule Budget Workshops for the Month of June
9. Board Reports
10. Town Council Comments

11. Executive Report
12. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.