



Staff & Council Work Sessions Agenda for FRIDAY, JANUARY 31, 2020

**Breaks will be taken as needed*

Objectives for the Retreat:

- *Review and celebrate accomplishments*
- *Discuss role, responsibilities and protocol*
- *Review of Vision, Mission Statements, and Policy Goals*
- *Discuss important topics and issues*
- *Teambuilding - get to know each other better*
- *Develop strategies that align with updated goals*

Staff Sessions

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- 8:00 a.m.** Welcome – Gather – Enjoy Breakfast
- 8:30 a.m.** Affirm the Day's Objectives
- 8:45 a.m.** Departmental Meetings
- 9:15 a.m.** Review and Celebrate Accomplishments – Brief Reports from each Department
- 10:00 a.m.** Review Goals – How are we doing?
Identify factors affecting the Town's future
- 11:00 a.m.** Budget Discussion/Project & Topic Discussions

12:00 – 1:00 P.M. Lunch

Staff/Council Sessions

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- 1:00 p.m.** Review and Celebrate Accomplishments – Brief Reports from each Department
- 2:00 p.m.** Communication Plan & Expectations
- 3:00 p.m.** Mission & Vision Statement, Joint Mayor/Council Strategic Plan
Establish Priorities for Coming Year and Update Goals
- 4:30 p.m.** Wrap-up & Final Comments / Public Comment
- 5:00 p.m.** Adjourn

**Note: Afternoon Council/Staff joint sessions are open to the public for observation & will be held in the Town Council Chambers of Town Hall.*