



Stevensville Town Council Meeting
Agenda for
THURSDAY, APRIL 24, 2025
6:30 PM
206 Buck Street, Town Hall

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
 - a. Budget Workshop Meeting Minutes 04/09/2025
 - b. Town Council Meeting Minutes 04/10/2025
5. Approval of Bi-Weekly Claims
6. New Business
 - a. Discussion/Decision: Special Event Permit for the Stevensville Harvest Valley Farmers Market
 - b. Discussion/Decision: Consent to the Mayors Appointment of Edwin Dwayne Gibson to the Planning & Zoning Board
 - c. Discussion/Decision: Install a Yield Sign at the Corner of Sassafra Court and Creekside Drive
 - d. Discussion/Decision: Payment to Grantmasters Inc. for the Radio Grant Application
 - e. Discussion/Decision: Resolution No. 564 a Resolution of the Stevensville Town Council Adopting Mayoral Duties for the Town of Stevensville
 - f. Discussion/Decision: Town Council Member's Job Description
 - g. Discussion/Decision: Floodplain Administrator's Job Description
 - h. Discussion/Decision: Zoning Administrator's Job Description
 - i. Discussion/Decision: Building Inspector's Job Description
 - j. Discussion/Decision: Building Official's Job Description
 - k. Discussion/Decision: Schedule a C.O.W. Meeting to Discuss Stevensville Fire Interlocal Agreement
 - l. Informational: Mayor to Issue Instruction to all Town Staff Regarding Personnel Conduct During the Election Process
7. Board Reports
8. Town Council Comments
9. Executive Report
10. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.