



## STAR PARKS, ARTS & BEAUTIFICATION COMMITTEE MEETING

### AGENDA

City Hall - 10769 W State Street, Star, Idaho  
Monday, June 20, 2022 at 6:30 PM

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#### 1. ROLL CALL

#### 2. PREVIOUS MEETING MINUTES APPROVAL

A. May 16, 2022 Meeting Minutes (**Action Item**)

#### 3. MEMBER REPORTS

- A. Stacy Camera - Star Adopt-A-Highway (Plummer to Star Road)
- B. Chris Cox - Waggin' Tails Park Monument Rock
- C. Sue Speer - Volunteer List / Committee Roster / Social Media
- D. Jennifer Salmonsens - City Council Liaison Report
- E. Jacob Qualls - City Staff Reports & Available Funds
- F. Gerri McCorkle - Art by the River Event Update
- G. Gerri McCorkle - 4th of July and American Flag Streetlight Banner Project
- H. Gerri McCorkle - New Event Update - Opera by the River Italian Theme - August 19

#### 4. COMMITTEE RECOMMENDATIONS TO CITY COUNCIL

- A. Elect Vice Committee Chair (**Action Item**)
- B. Dog Memorial Brick Program Recipients - Approve Green Heart Rescue and Hand & Paw as recipients of proceeds from Dog Memorial Brick Program. (Each recipient to receive 1/3 of proceeds for 2022 Calendar Year (**Action Item**))
- C. Approve 2022 / 2021 Parks, Art & Beautification Committee Budget Recommendations to City Council (**Action Item**)
- D. Park Signs (**Action Item**)
- E. Waggin' Tails Dog Park - Monument Rock, Wagon Art Piece (**Action Item**)
- F. Shooting Stars / State Street Light Post & City Hall Light Display (**Action Item**)
- G. Park Signage (Similar to River Walk) Blake, Hunters, Waggin' Tails Dog Park and Update at River Walk (**Action Item**)
- H. New Seasonal Banners (**Action Item**)
- I. Bicycle Racks - Recommendation to Mayor to purchase and install Bicycle Rack(s) at Waggin' Tails Park (**Action Item**)
- J. Traffic Box Art Wrap Project
  - Approve Project Time Line (**Action Item**)
  - Approve Call to Artists (**Action Item**)
  - Approve Vinyl Wrap Vendor (**Action Item**)
  - Discussion of Art Selection Committee
  - Discussion of Sponsor Solicitation

*Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at 208-286-7247, at least 24 hours in advance of the meeting date.*



CITY OF STAR, IDAHO

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Monday, June 20, 2022 at 6:30 PM

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- K. Local Veteran Recognition - Approval of developing a new banner program recognizing local veterans  
**(Action Item)**
- L. Recommendation of Submission of Names for Additional Committee Members - Vickie O'Keefe & Marilyn Jensen **(Action Item)**

### 5. ADJOURNMENT

*Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at 208-286-7247, at least 24 hours in advance of the meeting date.*



City of Star Pathways  
and Beautification Committee

City of Star Parks, Art & Beautification Committee

Monday, May 16th, 2022, 6:35 pm

10769 W State St, Star, ID 83669 @ Star City Hall

**1. Roll Call**

Gerri McCorkle: Chairwoman (Present), Arlene Nelson: Secretary (Absent), Councilwoman Jennifer Salmonsens (Present), Marie Anderson (Absent), Stacey Camera (Absent), Chris Cox (Present), Cecile Porter (Present), Claudia Sanders (Present), Sue Speer (Present, taking minutes)

**2. Welcome Visitors**

Guest Speakers: Green Heart Rescue (GHR) a 501(c)(3) non-profit  
Founder Shannon and volunteer Ashley, [greenheartrescue.org](http://greenheartrescue.org) [Green Heart Rescue](http://greenheartrescue.org)

Shannon created GHR in June 2018 to help care for special needs, senior, and hospice dogs. Shannon lives in Star. The organization has assisted 124 dogs since inception or approximately 30 dogs per year. Sometimes the dogs are local; sometimes they receive dogs from out of state. GHR has worked with St. Luke's in the past in taking care of patients' dogs when the patients are no longer able to take care of them. GHR has volunteers that foster the dogs, with 10 regular foster families (including Ashley's) and a few others. Shannon explained the multi-step vetting process. GHR provides medical care, food, beds, and toys. The minimum cost is approximately \$1,000/dog because the dogs usually have unaddressed medical issues. Shannon said they always do bloodwork and a veterinary exam, often dentals and surgeries too. The dogs are occasionally adopted out to permanent homes (62 to date). Shannon said that her long-term goal is to have a physical location. Green Heart Rescue participated in the 4/30 pet fair. Shannon will email GHR's 501(c)(3) certification to Gerri.

Visitor: Marilyn Jensen

**3. 4/18/22 PAB Meeting Minutes Approval**

Motion by Sue, seconded by Claudia, vote was unanimous

**4. City Council Update, Jennifer Salmonsens**

- Jennifer said the Hunters Creek playground preparation work will begin soon. Installation is scheduled to begin after Hometown on 7/4 and should be finished in August/September. Consider planning an opening event.

- The West Ada School District owns approximately 8 acres off New Hope for a future elementary school. Construction is not expected for many years, so Mayor Chadwick is working with the district on a memo of understanding that could allow Star to use the land until then for a possible park with the first right of refusal for a future sale. Since the future of the parcel is uncertain, the city is considering a use with limited construction/maintenance costs like sports fields.
- A potential donor is considering donating a parcel near Can Ada and Foothill for a future park.
- The Council is requesting a letter from the PAB committee with recommendations for future amenities at Waggin' Tails Park. Ideas mentioned include basketball courts, pickleball courts, and/or a splash pad.
- The City Code is changing the width of pathways. The width for combined pedestrian and bike lanes for arterial roads will be 10'. The width for sidewalks on collector roads will be 7' and the width for neighborhood sidewalks will be 5'.
- There will be a new fire station at Floating Feather and Plummer.
- The council is working on a "safe route to school" project that will allow kids to walk to the elementary school. The project is expected in 1-5 years.
- Star's population according to Compass data is currently approximately 16,000.
- The city's comprehensive plan will be discussed at a public forum at the Riverhouse, 5/23 from 6 to 8 PM.

## 5. Member Reports

### a. Dog Park Updates <https://www.staridaho.org/pm/page/waggin-tails-dog-park>

- Despite the rain, approximately 200 people attended the Waggin' Tails dog park grand opening on 4/30/22. Feedback has been generally positive.
- Discussed Sue's 5/2/2022 email summarizing feedback and opportunities for improvement if we have another pet fair. Gerri mentioned that someone also asked about shade.
- Tunnel and additional pet waste stations are on order. We are awaiting a cost estimate for bicycle racks.

- Dana Partridge stopped in after her events meeting and said 70-80 bricks have been sold to date. Order needs to be approximately \$300 to qualify for free shipping from the vendor.

<https://www.staridaho.org/pm/page/waggin-tails-memorial-trail-buy-brick-program>; <https://www.staridaho.org/pm/webform/waggin-tails-memorial-brick-pay-credit-card>;

[https://www.staridaho.org/sites/default/files/fileattachments/parks\\_amp\\_maintenance/page/4330/waggin\\_tails\\_memorial\\_trail\\_3.pdf](https://www.staridaho.org/sites/default/files/fileattachments/parks_amp_maintenance/page/4330/waggin_tails_memorial_trail_3.pdf)

- Gerri will talk to Jacob Qualls about dog licensing and send Sue a thank you letter the city has used previously so that she can draft vendor thank you letters for the pet fair event.
- A vote regarding the charities that will benefit from 2/3 of the brick sale profits will be tabled until Green Heart Rescue provides their 501(c)(3) exemption. The other 1/3 of the brick sale profits will be used by the committee for amenities at the dog park.

**b. Artwork on Communication Boxes**

- Jennifer presented a draft call to artists' explanation and application form. The committee discussed adding volunteers from the community to assist with judging after the project begins (i.e., an art teacher from a Star school).

**c. Selection of Vice Chair**

- It was decided to table this discussion until the next meeting due to absences. Will be a future action item.

**d. Second annual Art by the River event, 9/17/22 – 9/18/22 at the Riverhouse**

- The PAB committee is not in charge of this event, but the committee that is has requested volunteers if we are available. Next planning meeting will be 5/19/22 at 4 PM at the Riverhouse. 40-45 artists are expected at the event.

**e. Budget.**

- Jennifer will ask Jacob Qualls what the committee's remaining budget is for the current fiscal year. Anticipated future expenses include candy for the Hometown parade.
- Jennifer provided samples of three flag designs for light pole banners to be used along State Street. Cecile made a motion, Chris seconded, vote was unanimous to spend up to \$800 of the committee's current fiscal year budget for banners using flag design #3. Additional banners will be considered in the next fiscal year's budget.

**6. Committee Recommendations to City Council**

- Claudia made a motion, Cecile seconded, vote was unanimous to purchase a 4' X 5' Waggin' Tails Dog Park Monument rock in a format similar to the one at Blake Haven Park. The design will be finalized at a future meeting, but it was discussed that the PAB committee logo should be included.

**7. Quorum was lost @ 8:30 PM. Discussion about the Adopt a Highway program from Star Road to Plummer Road and graffiti removal was tabled until a future meeting.****8. Next meeting Date: Monday, June 20th / Time: 6:30 PM / Location: Star City Hall**

Funds 10- 10, Accounts 38500-38500

Fund/Account/ Doc/Line #		Description	Receipt #	End Month/ Amount	Year to Date/ Period	Budget	Remaining to Reach Budget
10 General							
38500 PAB Revenue							
CR 156	1	Batch #: 10012	BRICKS	100.00	3/22		
CR 161	1	Batch #: 10012	BRICKS	100.00	3/22		
CR 348	1	Batch #: 10033	BRICKS	100.00	3/22		
CR 349	1	Batch #: 10034	BRICKS	100.00	3/22		
CR 350	1	Batch #: 10034	BRICKS	100.00	3/22		
CR 351	1	Batch #: 10034	BRICKS	100.00	3/22		
CR 352	1	Batch #: 10034	BRICKS	100.00	3/22		
CR 353	1	Batch #: 10034	BRICKS	100.00	3/22		
CR 517	1	Batch #: 10048	BRICKS	100.00	3/22		
CR 518	1	Batch #: 10049	BRICKS	100.00	3/22		
CR 519	1	Batch #: 10050	BRICKS	100.00	3/22		
CR 519	2	Batch #: 10050	BRICKS	100.00	3/22		
CR 519	3	Batch #: 10050	BRICKS	100.00	3/22		
CR 519	4	Batch #: 10050	BRICKS	100.00	3/22		
CR 519	5	Batch #: 10050	BRICKS	100.00	3/22		
CR 519	6	Batch #: 10050	BRICKS	100.00	3/22		
CR 565	1	Batch #: 10052	BRICKS	100.00	4/22		
CR 566	1	Batch #: 10052	BRICKS	100.00	4/22		
CR 567	1	Batch #: 10052	BRICKS	100.00	4/22		
CR 568	1	Batch #: 10052	BRICKS	100.00	4/22		
CR 569	1	Batch #: 10052	BRICKS	100.00	4/22		
CR 570	1	Batch #: 10052	BRICKS	100.00	4/22		
CR 571	1	Batch #: 10052	BRICKS	100.00	4/22		
CR 602	1	Batch #: 10056	BRICKS	100.00	4/22		
CR 603	1	Batch #: 10056	BRICKS	100.00	4/22		
CR 721	1	Batch #: 10065	BRICKS	100.00	4/22		
CR 722	1	Batch #: 10065	BRICKS	100.00	4/22		
CR 723	1	Batch #: 10065	BRICKS	100.00	4/22		
CR 724	1	Batch #: 10065	BRICKS	100.00	4/22		
CR 725	1	Batch #: 10065	BRICKS	100.00	4/22		
CR 726	1	Batch #: 10065	BRICKS	100.00	4/22		
CR 727	1	Batch #: 10065	BRICKS	100.00	4/22		
CR 728	1	Batch #: 10065	BRICKS	100.00	4/22		
CR 729	1	Batch #: 10065	BRICKS	100.00	4/22		
CR 740	1	Batch #: 10067	BRICKS	100.00	4/22		
CR 778	1	Batch #: 10068	BRICKS	100.00	4/22		
CR 779	1	Batch #: 10068	BRICKS	100.00	4/22		
CR 844	1	Batch #: 10073	BRICKS	100.00	4/22		
CR 845	1	Batch #: 10073	BRICKS	100.00	4/22		
CR 901	1	Batch #: 10076	BRICKS	100.00	4/22		
CR 903	1	Batch #: 10080	BRICKS	100.00	4/22		
CR 904	1	Batch #: 10080	BRICKS	100.00	4/22		
CR 988	1	Batch #: 10083	BRICKS	100.00	4/22		
CR 989	1	Batch #: 10083	BRICKS	100.00	4/22		
CR 990	1	Batch #: 10083	BRICKS	100.00	4/22		
CR 996	1	Batch #: 10086	BRICKS	100.00	4/22		
CR 997	1	Batch #: 10086	BRICKS	100.00	4/22		
CR 1042	1	Batch #: 10090	BRICKS	100.00	5/22		

Funds 10- 10, Accounts 38500-38500

Fund/Account/ Doc/Line #		Description	Receipt #	End Month/ Amount	Year to Date/ Period	Budget	Remaining to Reach Budget
10 General							
38500 PAB Revenue							
CR 1043	1	Batch #: 10090	BRICKS	100.00	5/22		
CR 1044	1	Batch #: 10090	BRICKS	100.00	5/22		
CR 1058	1	Batch #: 10093	BRICKS	100.00	5/22		
CR 1176	1	Batch #: 10100	BRICKS	100.00	5/22		
CR 1260	1	Batch #: 10106	BRICKS	100.00	5/22		
CR 1304	1	Batch #: 10110	BRICKS	100.00	5/22		
CR 1828	1	Batch #: 10131	BRICKS	100.00	5/22		
CR 1829	1	Batch #: 10131	BRICKS	100.00	5/22		
Account Total:				0.00	5,600.00	0.00	-5,600.00
Fund Total:				0.00	5,600.00	0.00	-5,600.00



1:33 PM

06/20/22

Accrual Basis

**City of Star**  
**Transaction Detail By Account**  
 September 30, 2021 through June 20, 2022

Section 3, Item E.

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>429 · Committees</b>								
<b>429.20 · Beautification &amp; Pathways</b>								
Bill	10/21/2021		Idaho Central Cre...	Safety Rings - Qualls Visa		2000 · *Acco...	2,950.30	2,950.30
Bill	01/18/2022	INV 2...	Julee Elliott	Christmas banner		2000 · *Acco...	48.00	2,998.30
Bill	01/18/2022		Chris Cox	Parks, Art and Beautificati...		2000 · *Acco...	141.02	3,139.32
Bill	01/24/2022		Steven Dohlin	Award for Holiday Light Co...		2000 · *Acco...	100.00	3,239.32
Bill	01/24/2022		John Shell	Award for Holiday Light Co...		2000 · *Acco...	100.00	3,339.32
Bill	01/24/2022		Jeremy Allen	Award for Holiday Light Co...		2000 · *Acco...	100.00	3,439.32
Total 429.20 · Beautification & Pathways							3,439.32	3,439.32
Total 429 · Committees							3,439.32	3,439.32
<b>TOTAL</b>							<b>3,439.32</b>	<b>3,439.32</b>

Funds 10- 10, Objects 586-586, Accounts 45130-45130

Fund/Account/ Doc/Line # Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
10 General								
45130 Planning Research								
586 Beautification & Pathways								
CL 213 1	20197 Perpetural Plaque	M7769949	04/04/22	42.00	4/22	605 TROPHY PROS / MERIDIAN		
CL 213 2	20197 Name Badge	M7769949	04/04/22	10.95	4/22	605 TROPHY PROS / MERIDIAN		
CL 425 1	20351 Plate engravings Arts&Beaut	M6774186	04/11/22	42.00	5/22	605 TROPHY PROS / MERIDIAN		
CL 503 1	20421 Reimbursement - balloons dog p		06/06/22	26.50	6/22	1083 CECILE PORTER		
JV FC010188			/ /	3,439.32	2/22			
		Object Total :		26.50	3,560.77	2,000.00	-1,560.77	178%
		Account Total :		26.50	3,560.77	2,000.00	-1,560.77	
		Fund Total :		26.50	3,560.77	2,000.00	-1,560.77	

\*\*\*Detail total may not match report total. The report total reflects the actual amount posting to the budget line. The detail includes all transactions that posted to the budget line during the period (including amounts that may have been closed).  
\*\*\*If edits are made to Payroll JVs in Accounting, this report will display "Payroll JV edited" instead of employee detail.