



## STAR PARKS, ARTS & BEAUTIFICATION COMMITTEE MEETING

### AGENDA

City Hall - 10769 W State Street, Star, Idaho  
Monday, September 19, 2022 at 6:30 PM

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1. **CALL TO ORDER / ROLL CALL**
2. **PREVIOUS MEETING MINUTES APPROVAL**
  - A. **PAB Minutes Approval: August 15, 2022 & August 30, 2022 (ACTION ITEM)**
3. **MEMBER REPORTS**
  - A. **City Council Liaison Report** - Jenifer Salmonsens
  - B. **Committee Chair Report** - Gerri McCorkle
    - 1) Flag Pole Banners
  - C. **Committee Member Report** - Chris Cox
    - 1) Monument Rock
    - 2) River Walk Sign
    - 3) Code Enforcement - City Weeds / Signage
  - D. **Committee Member Report** - Stacy Camara
    - 1) Adopt-A-Highway - Partnership with Fall Leaf Clean-up / Signage
    - 2) Safety Ring
  - E. **Committee Member Report** - Sue Speer
    - 1) Traffic Box Progress
    - 2) Annual Fall Leaf Clean-Up (Make Star Shine Day) - Volunteers
  - F. **Committee Member Report** - Vickie O'Keefe
    - 1) Art By the River - After Event Report
    - 2) Opera By the River - After Event Report
  - G. **Committee Member Report** - Arlene Nelson
    - 1) Committee Member Contact Information & Confirmation Usage of City Email
    - 2) January Collaboration Meeting
  - H. **Committee Member Report** - Marilyn Jensen
    - 1) Grant Writing Information
  - I. **Committee Member Report** - Claudia Sanders
    - 1) Walking Path Exercise Equipment
4. **COMMITTEE RECOMMENDATIONS TO CITY COUNCIL**
  - A. **Christmas Light Display Contest Date (ACTION ITEM)**
  - B. **Set Date for Collaboration Committee Workshop in January (ACTION ITEM)**
  - C. **Next Meeting Date - October 17, 2022 (ACTION ITEM)**
5. **ADJOURNMENT**

*Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at 208-286-7247, at least 24 hours in advance of the meeting date.*



City of Star Parks, Art & Beautification Committee

Monday, August 15, 2022, 6:30 pm

10769 W State St, Star, ID 83669 @ Star City Hall

**1. Call to Order & Roll Call**

Gerri McCorkle: Chairwoman (Present), Arlene Nelson: Secretary (Present), Councilwoman Jennifer Salmonsens (Present), Stacey Camera (Present), Chris Cox (Present), Marilyn Jensen (Present), Vickie O’Keefe (Present), Cecile Porter (Absent), Claudia Sanders (Present), Sue Speer (Present),

**2. 07.18.2022 PAB Meeting Minutes Approval**

Motion by Arlene, seconded by Claudia, vote was unanimous

**3. City Reports**

**A. City Council Liaison Report - Jennifer Salmonsens’s updates**

- a. **Dog park** – currently closed for weeds & reseeding, potential sod
- b. **Floating dock @ Heron River pond** – installation in next few weeks; pond needing cleanup of seaweed; Phase 2 (next season) looking at offering paddleboard rentals, etc.
- c. **PAB upcoming year’s budget** - approved by Star Council for ~\$24k
- d. **Compass awarded Planning project** looking at River Walk / Greenbelt style
- e. **Budget** approved another Park personnel & new additional trashcans
- f. **September 17<sup>th</sup>** – Chili Cookoff & Art by the River events

**B. Committee Chair Report - Gerri McCorkle**

**1) Annual Fall Leaf Clean Up (Make Star Shine Day) – Action item**

Motion by Arlene to set 2022 Make Star Shine Day as **Saturday, November 12<sup>th</sup>**, seconded by Sue, vote unanimous. Other discussion – start cleanup same time as Adopt-A-Highway. Various volunteers expected.

**2) Banners – budgeted \$3.2k; (3) sets @ \$30/banner**

Discussion: Lions’ Club will coordinate the taking down fireworks banners & the City of Star put up “Welcome to Star” banners.

**Lions’ Club** will inventory list of flags & banners (quantity and styles). Lions’ Club does not wish to store City of Star’s property.

TBD @ upcoming Lions' Club meeting whether they wish to transition project to City & donate flags and banners to City. Jennifer to design new Fall flag part of October 1<sup>st</sup> next year budget.

3) Riverwalk Signage – Discussion: Gerri walked the Riverwalk & fresh signs are needed. Chris to facilitate with Dana @ City for printing replacements for insertion. Include updated information & photos including QR codes & logo.

4) Opera by the River (Vicki) -- Discussion: Free event, self-seating 6 PM Friday, August 19<sup>th</sup> (same night Volleyball competition). (2) Tables available @ \$150. PAB group will have table. Food & drink vendors will be available.

5) Safety Ring Project (Stacey to lead) Reach out to HOAs' for pond approvals installation of Safety Rings by the City of Star who will provide concrete.

6) Walking Path Park Equipment (Claudia) - Research different types of equipment, pricing, space for park across from Hunter Creek Park. (4-5 items for ~\$6k) Seek potential collaboration with St. Luke's hospital. Any grants?

#### C. Committee Member Report - Chris Cox -- Action Item

1) Monument - Motion by Sue to approve final design for Waggin' Tails dog park rock monument, seconded by Chris, vote unanimous. Vendor will require \$500 down payment.

2) Communication System – Discussion: issue for businesses along State Street. # of grants available (e.g. Community Block Grant money from the State). Star has Wi-Fi in parks already. Outcome: feel not in PAB committee realm.

3) Pack in Pack Out -- Discussion: Jennifer to invite Bob Little to PAB meeting to provide overview of City's parks maintenance. Chris discussed bag purchase quantity minimum order restrictions. TBD City vs. PAB role.

#### D. Committee Member Report - Stacey Camera

Adopt-A-Highway - Partnership with Fall Leaf Clean-up (refer B.1)

#### E. Committee Member Report - Sue Speer

Traffic Box Progress – (5) artists submitted (8) entries. Others interested but missed deadline. PAB communicate that likely will be other boxes available. ~ (32) on selection committee. Using ranking matrix to determine artwork ratings. Sue to tally and provide results. Special PAB Committee meeting, August 30<sup>th</sup>, to confirm Traffic Box artwork recommendation to City Council.

#### F. Committee Member Report - Marilyn Jensen

Star Chair Purchase - Albertsons Donation – (2) chairs at Star City Hall. Plaque to be adhered to chair to recognize Albertsons' donation.

#### G. Committee Member Report - Vickie O'Keefe

Art by the River – date weekend of September 17<sup>th</sup>  
Signage posters requested placed at various local establishments

**H. Committee Member Report - Arlene Nelson**

Committee Member Contact Information, Confirm Use of Email

Arlene emailed Ernie that Star Idaho email password needs reset

Vicki also not yet able to successfully setup email

**I. Call for a Special Meeting (August 30, 2022) (ACTION ITEM) – no action taken**  
*(Meeting date is posted on City of Star Meeting site) Agenda: Traffic Box Art Project -  
Approve Art Recommendation for two ACHD Traffic Boxes (Action Items)*

**J. Call for a Special Meeting (Sept. 19, 2022) (ACTION ITEM) – no action taken**  
*(Meeting date is posted on City of Star Meeting site)*

**K. Cancel Regular Meeting (Sept. 21, 2022) (ACTION ITEM) – no action taken**

**4. Announcements/General Discussion/Other**

**Committee Collaboration Meeting - Arlene** to contact Dana re: River House available dates/times for January 2023. **Sue** to create **Doodle** (free online meeting scheduling tool) to survey other City of Star Committees re: their available dates.

**X-Committee Think Tank Agenda (ideas):**

- 1) Meet and Greet
- 2) Committee Overviews
- 3) Vision Board

**5. Meeting adjourned @ 8:26 PM.**

**6. Next meetings**

- a. Special Mtg: Tuesday, August 30th / Time: 6:30 PM / Location: Star City Hall  
  
Committee Recommendations to City Council for Traffic Box Art Project -  
Approve Art Recommendation for two ACHD Traffic Boxes (Action Items)
- b. PAB Mtg: Monday, September 19<sup>th</sup> / Time: 6:30 PM / Location: Star City Hall



City of Star Parks, Art & Beautification Committee

Tuesday, August 30, 2022, 6:30 pm

10769 W State St, Star, ID 83669 @ Star City Hall

- 1. Call to Order & Roll Call** Gerri McCorkle: Chairwoman (Absent), Chris Cox; acting Chairman (Present), Arlene Nelson: Secretary (Present), Councilwoman Jennifer Salmonsén (Present), Stacey Camera (Present), Marilyn Jensen (Present), Vickie O'Keefe (Present), Cecile Porter (Present), Claudia Sanders (Present), Sue Speer (Present)

- 2. Traffic Box Art Project**

*Approve Art Recommendation for two ACHD Traffic Boxes (Action Item)*

**Discussion:** Special thanks to Sue Speer for gathering votes and tallying.

**Sue** reported that eight (8) artistic submission were received within the timeline. There were a few late submissions. Artists will be encouraged to resubmit for future utility boxes, if & when identified and approved.

Twenty-three Art Selection Committee members ranked (assigned points) to the (8) artistic submissions according to Judging Criteria of Creativity, Visual Impact, Artistic Merit, Composition & Design, and Star Element. Point values were as follows: Great (4), Good (3), Okay (2) and Poor (1) for each of the Judging Criteria.

**Motion** by Stacey to recommend to Star City Council the (2) artistic submission with the highest points awarded (Herons & Charm) for the two ACHD traffic boxes artistic wrappings, seconded by Claudia, vote was unanimous.

Sue will inform the Mayor tomorrow, Wednesday August 31, of the PAB recommendation for the upcoming Council Agenda on their next meeting on Tuesday, September 6<sup>th</sup>.

- 3. Meeting adjourned @ 6:45 PM.**
- 4. Next meeting:** PAB Mtg: Monday, September 19<sup>th</sup> / Time: 6:30 PM / Location: Star City Hall