

**CITY COUNCIL REGULAR MEETING AGENDA**City Hall - 10769 W State Street, Star, Idaho
Tuesday, January 03, 2023 at 7:00 PM

PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL SUCH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RETENTION POLICY.

1. **CALL TO ORDER** – Welcome/Pledge of Allegiance
2. **INVOCATION** – Relief Society President Kristi Dyer, Church of Jesus Christ of Latter Day Saints
3. **ROLL CALL**
4. **PRESENTATIONS**
 - A. Ada County Emergency Management / Emergency Operations Plan
5. **CONSENT AGENDA (ACTION ITEM)** **All matters listed within the Consent Agenda have been distributed to each member of the Star City Council for reading and study, they are considered to be routine and will be enacted by one motion of the Consent Agenda or placed on the Regular Agenda by request.*
 - A. Approval of Claims Provided & Previously Approved
6. **PUBLIC HEARINGS with ACTION ITEMS:**
 - A. **Public Hearing:** Jackson's Food Store Conditional Use Permit (**FILE: CUP-22-07**) - The Applicant is seeking approval of a Conditional Use Permit for a Jackson's Food Store. The property is located on the northwest corner of W. State Street and N. Star Road and includes 61 N. Star Road, 11273 W. 1st Street, 11289 W. 1st Street and 11253 W. 1st Street in Star, Idaho. Property consists of a total of 1.41 acres. (**ACTION ITEM**) - **TABLE TO FEBRUARY 7, 2023**
 - B. **Public Hearing:** Vacation of Easement for Iron Mountain Vista Subdivision (**FILE: VAC-22-03**) - The Applicant is seeking approval of a vacation of an access easement for the Iron Mountain Vista Subdivision. The easement was for an original private street (N. Worsley Lane) accessing the property from W. Floating Feather Road. The property is located at 2327 N. Worsley Lane in Star, Idaho. (**ACTION ITEM**)
 - C. **PUBLIC HEARING: Colt Heights Subdivision (FILES: PP-22-09 & PR-22-03)** - The Applicant is seeking approval of a Preliminary Plat and Private Street for a proposed residential subdivision consisting of 5 residential lots and 2 common lots. The property is located on the north side of the existing Colt Place Subdivision in Star, Idaho, and consists of 10.96 acres with a proposed density of .46 dwelling units per acre. (**ACTION ITEM**) - INITIALLY TABLED FROM NOVEMBER 15, 2022 TO DECEMBER 6, 2022 to JANUARY 3, 2023
7. **ACTION ITEMS:**(The Council at its option may suspend the rules requiring three separate readings on three separate days for ordinances on the agenda for approval. This may be by a single motion to suspend the rules under Idaho Code 50-902; second of the motion; ROLL CALL VOTE; Title of the Ordinance is read aloud; motion to approve; second of the motion: ROLL CALL VOTE.)
 - A. **Resolution TBD-2023:** Adopting the December 2022 Basic Emergency Operations Plan as presented by the Ada County Emergency Management (**ACTION ITEM**)
 - B. **Skate Park Shade Structure** - Discuss / Approve Skate Park Shade Structure Estimate (**ACTION ITEM**)
 - C. **Highway 44 Widening Construction Contract Award** - Approval / Authorization Construction Contract Award (**ACTION ITEM**)
8. **ADJOURNMENT**



CITY OF STAR, IDAHO
CITY COUNCIL REGULAR MEETING AGENDA

City Hall - 10769 W State Street, Star, Idaho
Tuesday, January 03, 2023 at 7:00 PM

The meeting can be viewed via a link posted to the City of Star website at staridaho.org. Information on how to participate in a public hearing remotely will be posted to staridaho.org under the meeting information. The public is always welcomed to submit comments in writing.

Land Use Public Hearing Process

Public signs up to speak at the public hearing

Mayor Opens the Public Hearing

Mayor asks council if there is any Ex Parte Contact

Applicant has up to **20 minutes** to present their project

Council can ask the applicant questions and staff questions

Public Testimony (**3 minutes per person**)

1. Those for the project speak
2. Those against the project speak
3. Those who are neither for or against but wish to speak to the project
4. Council may ask the individual speaking follow-up questions which does not count towards their 3 minutes

Applicant rebuttal (**10 minutes**)

Council can ask the applicant and staff questions

Mayor closes the public hearing

Council deliberates

Motion is made to approve, approve with conditions, deny or table the application to a date certain in the future

Thank you for attending the Star City Council meeting, public involvement is fantastic and helps in shaping our city for the future. As this is a public hearing, there will be no cheering, clapping, jeering or speaking out during the hearing. Only the person at the podium has the floor to speak during their allotted time. If someone does speak out, cheer, claps, etc. they will be asked to leave the hearing and or escorted out of the hearing. We want to keep these hearings civil so everyone can be heard.

Thank you for your participation.

Mayor Trevor Chadwick



Emergency Operations Plan

(Draft)

City of Star

December 2022

This page is intentionally blank.



HOW TO NAVIGATE THIS DOCUMENT

Adobe Acrobat has two search options:

1. Right-click the mouse and select “Search”.
2. Type the keyword and touch “Enter”. All occurrences will be displayed.
3. If there are too many results (such as searching the word Ada), try using a phrase or begin the search within a section of the document.

Option 2 (Applies to Adobe, Microsoft Word, and other programs)

4. An alternative is to hold the “Ctrl” key and touch the “F” key.
5. Type the keyword and touch “Enter”. You will be brought to the next occurrence of the searched word or term. Pressing “Enter” again will bring display the next occurrence of the term in the document.

Microsoft Word table of contents requires the following steps to jump to the desired section:

1. Proceed to the table of contents
2. Hover the mouse over the topic
3. Hold down the “Ctrl” key and left click with the mouse.



This page is intentionally blank.



CONTENTS

How to Navigate this document i

CONTENTS.....iii

About this Plan..... v

Promulgation..... vii

Certification of Review ix

Record of Changes xi

Distribution Listxiii

I. Introduction..... 1

II. Purpose 1

III. Scope 1

IV. Situation..... 1

V. Assumptions 2

VI. Concept of Operations..... 3

VII. Organization and Assignment of Responsibilities..... 6

VIII. Communications 14

IX. Administration and Logistics..... 15

X. Continuity of Government 15

XI. Plan Requirements, Maintenance, and Distribution 19

XII. Authorities 19

Appendix A: Acronyms A1

Appendix B: Glossary B1

Appendix C: Disaster Emergency Checklist and Disaster Declaration C1

Appendix D: Ada County Emergency Operations Center D1

Appendix E: County EOC 213RR – Resource Request Form..... E1



This page is intentionally blank.



ABOUT THIS PLAN

This Emergency Operations Plan (EOP) contains a set of guidelines developed to assist in emergency response efforts to disasters occurring within the city. The plan was written in accordance with the Federal Emergency Management Agency’s (FEMA) *Comprehensive Preparedness Guide 101: Developing and Maintaining Emergency Operations Plans Version 3.0* and is intended to integrate with EOPs written for all levels of government, including cities within Ada County, the State of Idaho, and the National Response Framework (NRF). This process used guidance from FEMA (including the National Incident Management System [NIMS]), as well as lessons learned from disasters and emergencies that have threatened the City and Ada County in the past.

This document is promulgated with the understanding that major emergencies and disasters are unique events that have the potential to present the community and response personnel with extraordinary problems and challenges that cannot be adequately addressed within the routine operations of government. Because the size and scope of any imaginable disaster is impossible to predict, this Plan focuses on a streamlined, all-hazards preparedness approach to contingency planning rather than outlining highly detailed operational procedures.

Ada County is the most densely populated county in the State of Idaho. Even with its significant capabilities for emergency response, primary responsibility for preparedness lies with following entities, in order: (1) individuals; (2) families; (3) the City; (4) the county; and (5) the State of Idaho. While it is the intent of the city to prepare for, respond to, and mitigate all types of emergencies and disasters, the reality is that during a major disaster, individuals and families should be prepared to care for themselves for at least the first 96 hours.

The Plan provides fundamental guidance for emergency responders from all agencies assigned specific functional responsibilities within the response effort. It is based on the premise that agencies will respond within their current capabilities. When those capabilities are exhausted, additional capabilities will be requested through mutual aid organizations, state agencies, and finally federal agencies.

The development of the EOP and appropriate standard operating procedures is an ongoing process requiring annual review, training, and exercises. Implementation of the EOP will require extensive cooperation, collaboration, and training with government and non-government entities that are partners in disaster planning and response. Continued cooperation and assistance to implement this EOP is essential to improve the City’s ability to protect its citizens.



This page is intentionally blank.



PROMULGATION

This plan was adopted by the Mayor and City Council, under resolution number _____ on _____ (date). It supersedes all previous plans. Approval of this plan remains in effect until a change to this plan is presented to and approved by the Mayor and City Council.

Maintenance of this plan is also hereby assigned to the mayor or their designee.

For the purpose of efficiently maintaining this plan and its associated appendices, the approval of the Mayor and City Council is required only for the basic plan, not associated plan appendices. Any changes to the basic plan or appendices must be cooperatively developed with and communicated to appropriate plan stakeholders.

CITY OF STAR, IDAHO

ATTEST:

By: _____
Trevor Chadwick, Mayor

Jacob Qualls, City Clerk



This page is intentionally blank.



CERTIFICATION OF REVIEW

An annual review of this Emergency Operations Plan was conducted on the following dates and is hereby certified by the mayor.

Date	Signature



This page is intentionally blank.



RECORD OF CHANGES

The plan will be re-promulgated whenever major changes in the plan indicate that re-promulgation by the elected officials is necessary. Administrative changes do not require re-promulgation.

Change Number	Date of Change	Date Entered	Change Made By (Signature or initials)



This page is intentionally blank.



DISTRIBUTION LIST

Upon initial approval of this plan and completion of any subsequent change, the mayor or designee for the City of Star will transmit a copy of the plan to the following agencies:

Copy #	Organization	Individual Receiving Copy	Date



This page is intentionally blank.



I. INTRODUCTION

Several natural and human-caused hazards pose unavoidable risk to public health and safety in and around the City of Star. Preparedness for these threats and hazards of concern are high priority to ensure life safety and preservation of property during day-to-day activities as well as planned/special events and gatherings. One important role of the city is to anticipate hazards to minimize and otherwise manage risk; mitigate vulnerability; and prepare for, respond to, and recover from incidents as effectively and efficiently as possible. This emergency operations plan serves as the primary guide for conducting emergency management within the city. This plan integrates with the county, state, and federal plans.

II. PURPOSE

The purpose of this plan is to prescribe activities to be performed by the City and its officials to protect the lives and property of the citizens in the event of a natural or human-caused emergency or disaster. The Emergency Operations Plan (EOP) - Basic Plan is supported by other jurisdictional plans that outline the threats and hazards specific to each jurisdiction. This plan describes emergency operations for the City's Emergency Coordination Team (which will collaborate via an in-person or virtual city coordination center [CCC]) and a field response which integrates of various city emergency and administrative activities into a response effort based on the Incident Command System (ICS). The plan also describes the interface of the City of Star and the on-scene incident command with the Ada County Emergency Operations Center (EOC).

III. SCOPE

The provisions of this plan are applicable to all disaster emergencies that require a Proclamation of Disaster Emergency by the Mayor. This plan is applicable to all response organizations acting on behalf of the government and/or residents of the city.

Consistent with the "Whole Community" approach to emergency management, this plan provides a broad framework for coordination of any emergency management activity. Individuals, businesses, community-based organizations, and government agencies are encouraged to familiarize themselves with this plan and its use within the city. Incident- and/or hazard-specific plans may augment this plan if necessary to address specific hazards.

IV. SITUATION

The following information specific to the City of Star should be considered when addressing an emergency within the city:

- A. The CCC is located at 10769 West State Street, Star, ID 83669. The Emergency Coordination Team will convene in the City Council Chambers located at the fore mentioned address as the City Coordination Center (CCC).
- B. The City of Star along the Boise River and is approximately 15 miles west of the City of Boise. The City of Star has a total area of 5.86 square miles and is part of the Boise City, Idaho Metropolitan Statistical Area. As of April 2022, the population estimate is approximately 14,950¹.

¹ COMPASS Population Estimates by City Limit Boundaries (April 2022)



- C. The city is governed by a mayor-city council form of government, with four-elected City Council members and the mayor. The city consists of 6 departments, including: the Building Department, City Clerk-Treasurer Department, the Maintenance Department, the Planning and Zoning Department, the Recreation Department, and the City of Star Police Department. Additionally, the following agencies, departments, or entities provide services to the city via contract or other legal obligation: Ada County Sheriff’s Office and the Star Joint Fire District.
- D. When a local disaster emergency has been proclaimed, the mayor may govern by proclamation, and has the authority to impose all necessary regulations to preserve the peace and order of the city.
- E. The city is subject to a variety of hazards. The most likely and damaging hazards faced by the city include flooding, severe weather and high winds, hazardous materials incidents, wildfires, and earthquakes. The current Ada County All Hazard Mitigation Plan and Hazard Vulnerability Assessment contain additional information.

V. ASSUMPTIONS

The following assumptions were made for the preparation of this plan:

- A. "Disaster" means occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made incident, including but not limited to fire, flood, earthquake, windstorm, wave action, volcanic activity, explosion, riot, or hostile military or paramilitary action, including acts of terrorism.
- B. All jurisdictions, agencies, and personnel responding to an emergency will do so in a manner consistent with National Incident Management System (NIMS) and the Incident Command System (ICS).
- C. Adjacent cities and other government entities will render assistance in accordance with the provisions of written intergovernmental and mutual aid support agreements in place at the time of the emergency.
- D. When city resources are fully committed, and mutual aid from surrounding jurisdictions is exhausted, Ada County Emergency Management and Community Resilience (EMCR) is available to coordinate assistance and help satisfy unmet incident needs through the Ada County Emergency Operations Center (EOC) – a facility maintained and operated by EMCR and staffed by personnel from area emergency management partners throughout the County. EMCR can call for mutual aid from adjacent counties or from the Idaho Office of Emergency Management Office. Ultimately, the State can ask the federal government for assistance for major disasters or emergencies.
- E. Whenever warranted, the mayor may declare a disaster emergency for the City in accordance with the provisions in Title 46, Chapter 10 of the State Disaster Preparedness Act. In the event of any emergency requiring evacuation or sheltering, the mayor or designee will communicate the information to the public by appropriate means, including the Emergency Alert System (EAS), route alerting, or other technologies.
- F. In the event of an evacuation of the City or any part thereof, evacuees will use their own transportation resources, when available. Additionally, those with companion or service animals will also provide transportation for their animals.



- G. In the absence of personal transportation, the City will coordinate a means of evacuation from the impacted area(s) to pre-determined shelters and/or safe zones in accordance with the City of Star evacuation plan and in coordination with all relevant emergency support functions (ESF) from the Ada County Emergency Operations Center (EOC)
- H. Emergency shelters may be activated using pre-designated locations such as public schools, churches, or other locations that have been established prior to the incident. Shelters will be operated by Volunteer Organizations Active in Disasters (VOAD), such as the American Red Cross. Shelter operators will provide basic necessities including food, clothing, lodging, and basic medical care and supplies, and will maintain a registration of individuals housed in the shelter.
- I. Special facilities such as educational facilities or custodial care centers will be encouraged to develop, coordinate, and furnish emergency plans to the emergency services organizations of the City and the county, and other government agencies as applicable and required by codes, laws, regulations, or requirements.
- J. Facilities covered by the Emergency Planning and Community Right to Know Act (EPCRA) must annually submit an emergency and hazardous chemical inventory form to the State Emergency Response Committee (SERC), the Local Emergency Planning Committee (LEPC), and the jurisdictional fire department. The inventory forms (TIER II Forms) require basic facility identification information, employee contact information (both emergency and non-emergency), and information about chemicals stored or used at the facility.

VI. CONCEPT OF OPERATIONS

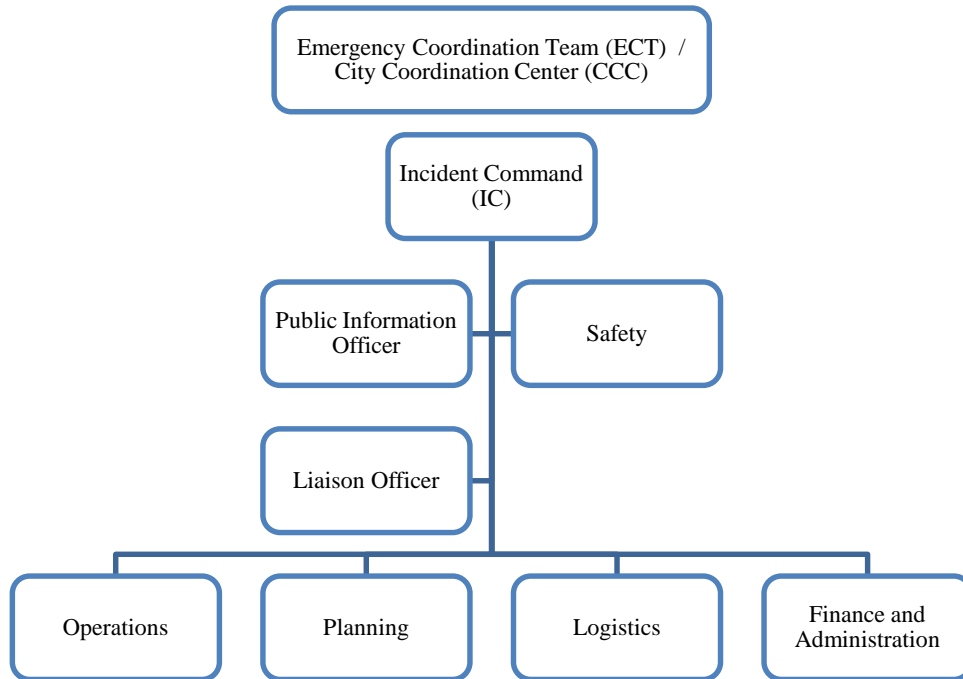
The following factors make up the concept of operations for emergency management within the city:

- A. This plan embraces the “all-hazards” principle that most emergency response functions are similar, regardless of the hazard.
- B. The Mayor and the City Council are responsible for the protection of the lives and property of the citizens. The mayor exercises primary supervision and control of emergency management activities within the city.
- C. The city will embrace and utilize NIMS and ICS to support response activities on-scene and in the City Coordination Center (CCC).
- D. The city will maintain an Emergency Coordination Team (ECT). Members of the ECT will convene in the City Coordination Center to receive updates from field response Incident Command and address legal, fiscal, and other matters of concern related to a present or imminent threat or hazard. This Team may encompass the city attorney, police chief, fire chief, city clerk, and other department heads/personnel deemed necessary by the mayor to address the disaster emergency.
- E. First response agencies (Fire, Law Enforcement, Emergency Medical etc.) may activate and employ the Incident Command System in response to either a planned or emergency events. Dependent on incident requirements, the ECT may activate to advise incident response, serve as liaisons or operationalize based on their areas of expertise and responsibility.



F. A sample ICS response structure is presented in Figure 1. The city may activate positions as necessary and as requested by incident command to work within the ICS organization and respond to the incident.

FIGURE 1. CITY COORDINATION CENTER EXAMPLE



The Incident Commander (IC) and CCC staff will be trained according to NIMS requirements and jurisdictional policies.

The ICS structure should have:

1. A manageable span of control for each position or organizational element in the ICS structure (3 to 7 staff; optimum is 5)
2. Unity of Command (each person reports to only one person in the chain of command)
3. Positions are staffed only when needed. Responsibilities for any positions that are not staffed remain with the next-higher filled position.

G. Emergency events may be managed solely by first responders using ICS from a Command Post. Once city resources are required for the response, the Incident Commander may request them from the ECT. If resources outside of those available to the ECT are required, the IC may make requests to the County EOC.



- H. The mayor may appoint a liaison or designee to provide coordination services to an Incident Command structure operating out of a Command Post on behalf of the mayor and other city officials.
- I. The mayor, their designee, or IC will mobilize resources and personnel as required by the emergency situation.
- J. The appropriate officials will develop and maintain mutual aid agreements with adjacent cities, districts, and the county for reciprocal emergency assistance as needed.
- K. Emergency response personnel and equipment of a responding mutual aid organization remain under the administrative and policy procedures and control of their respective organization, including medical protocols, standard operating procedures, and other personnel policies. Personnel of the responding organization shall maintain direct and overall control of vehicles and equipment to ensure these items are used within the intended specifications.
- L. The CCC functions as the meeting location of the ECT and can also house specific ICS structures, sections, or elements, such as the finance and administration section, public information officer (PIO), etc., as necessary to support the incident.
- M. The mayor can establish a public information officer (PIO) to handle media inquiries and releases of public information; the Mayor's PIO will function as part of a Joint Information System (JIS) with the incident PIO and other PIO's assembled in collaboration with the County EOC.
- N. When the CCC is activated, the center and appropriate elements of the incident command structure will communicate and coordinate their activities related to response and matters of policy and/or authorities. The mayor or designee will assume the role of ECT Leader and assign responsibilities for ECT participants in the CCC consistent with their training and experience to meet the needs of IC and response priorities.
- O. When the Ada County EOC is activated, the CCC will communicate and coordinate with the County EOC. **Note:** Information about the Ada County EOC operation is located in Appendix D.
- P. Positions may be staffed as needed in both the incident command post and the CCC, depending on the incident and the resource requirements necessary for the city officials to address the emergency.
- Q. After receiving notice of a potential emergency from the National Terrorism Advisory System, the National Weather Service watches and warnings, or other reliable sources, consideration should be given to increasing the readiness posture of the city by ensuring appropriate personnel are monitoring the potential event or by activating the ECT in the CCC. Readiness postures include:
 - 1. Monitoring Status – Conditions exist where an event or emergency may threaten the jurisdiction; however, the consequences of the event have not yet impacted the city. Key emergency response personnel and the mayor are aware of a developing situation and receiving situational reports from field elements (fire, police, public works, etc.) and/or Incident Command as needed. An individual may be assigned to perform liaison duties with the EMCR and brief other key city personnel.
 - 2. Activation – The effects of the emergency are expanding, and all appropriate personnel are present in the CCC as directed by the mayor or mayor's designee per the demands of the incident. Since



the situation during each incident is different, staff will be activated as necessary to address the demands of the response and recovery efforts.

- R. Communication, Alert and Warning may be provided to the public through a variety of methods, including National Weather Service NOAA Weather Wire System and NOAA Weather Radio; The Emergency Alert System (EAS); Wireless Emergency Alerts (WEA); local Broadcast Media; and Emergency Vehicles/Door-to-door. Newsletters, brochures, and other publications will be used for less time-sensitive emergency preparedness messaging.

VII. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

The Idaho State Disaster Preparedness Act, as amended by the Homeland Security Act of 2004, requires that states and counties develop plans to prepare for disasters and emergencies from natural or man-made causes, including enemy attack, acts of sabotage, or other hostile action (Idaho Code §46-1001). General roles and responsibilities of state agencies are outlined in Governor’s Executive Order 2010-09, “Assignment of All-Hazard Mitigation, Preparedness, Response, and Recovery Functions to State Agencies in Support of Local and State Government Relating to Emergencies and Disasters.”² The responsibilities of federal, state, county, and local government are provided in the sections below as they are described in the Idaho Emergency Operations Plan, promulgated December 2019.

A. Federal Government

When an incident occurs that exceeds or is anticipated to exceed local or state resources, or when an incident is managed by federal departments or agencies acting under their own authorities, the federal government uses the National Response Framework to involve all necessary department and agency capabilities, organize the federal response, and ensure coordination with response partners.³

B. State Government

Governor - “During the continuance of any state of disaster emergency the Governor is commander-in-chief of the militia and may assume command of all other forces available for emergency duty. To the greatest extent practicable, the Governor shall delegate or assign command authority by prior arrangement embodied in appropriate executive orders or regulations, but nothing herein restricts his authority to do so by orders issued at the time of the disaster emergency.”⁴

Bureau of Homeland Security - (1) coordinates state and federal emergency response, recovery, and mitigation operations during emergencies and disasters; (2) provides technical support to local jurisdictions involved in local emergencies and disasters that do not require state resources; (3) coordinates collaborative efforts with other state governments and federal agencies; and (4) coordinates all requests from state and local governments for disaster emergency assistance.⁵

C. Ada County

Each county shall maintain a disaster agency or participate in an intergovernmental disaster agency, “which...has jurisdiction over and serves the entire county, or shall have a liaison officer appointed by the county commissioners designated to facilitate the cooperation and protection of that subdivision in the work of disaster prevention, preparedness, response, and recovery.”⁶ “Each county and/or

² Idaho Emergency Operations Plan, p. 10, (December 2019)

³ Idaho Emergency Operations Plan, p. 10 (December 2019)

⁴ Idaho Emergency Operations Plan, p. 12 (December 2019)

⁵ Idaho Emergency Operations Plan, p. 13 (December 2019)

⁶ Idaho Title 46-1009(2)



intergovernmental agency shall prepare and keep current a local or intergovernmental disaster emergency plan for its area.”⁷

D. City of Star

“A local disaster emergency may be declared only by a mayor or chairman of the county commissioners within their respective political subdivisions. It shall not be continued or renewed for a period in excess of seven (7) days except by or with the consent of the governing board of the political subdivision. Any order or proclamation declaring, continuing, or terminating a local disaster emergency shall be given prompt and general publicity and shall be filed promptly with the local county recorder.”⁸

“The effect of a declaration of a local disaster emergency is to activate the response and recovery aspects of any and all applicable local or intergovernmental disaster emergency plans and to authorize the furnishing of aid and assistance thereunder.”⁹

The city has three primary roles in a disaster:

- Manage emergency response policy-level processes, including:
 - Declaration of a disaster emergency
 - Prioritization of limited resources
 - Coordination of multi-agency integration
- Share information with emergency organizations and the public
- Perform emergency response activities

The CCC plays an important role in managing emergency policy. Assigning ICs, issuing formal declarations of emergency, supporting evacuations, and determining priorities are all activities that fall within the domain of the mayor and the policy group.

Emergency priorities and incident objectives, in decreasing order of importance, are typically to:

- Protect life safety, including first responders
- Stabilize the incident
- Protect property, especially critical infrastructure
- Protect the environment

Individuals assigned to work in the CCC may benefit from ICS training to a minimum level that includes

- IS 100.c, Introduction to the Incident Command System
- IS 200.c, Basic Incident Command System for Initial Response
- IS 700.b, An Introduction to the National Incident Management System, and
- IS 800.b, National Response Framework, an Introduction.

Elected officials and ECT members should complete ICS 402, ICS Overview for Executives/Senior Officials; ICS 402 is an introduction and overview of the ICS system for elected officials and senior staff that covers basic ICS principles and emergency management. Jurisdictional staff that may be assigned to the field-level ICS response should complete additional ICS training (such as ICS 300, and 400) consistent with the training programs developed by their respective agency or department. This will enable City of Star personnel to contribute to the response in different operational capacities (i.e., the City Coordination

⁷ Idaho Title 46-1009(4)

⁸ Idaho Title 46-1011(1)

⁹ Idaho Title 46-1011(2)



Center, the field-level incident response, or the County Emergency Operations Center). The training of jurisdictional personnel should conform to the U.S. Department of Homeland Security National Incident Management System guidelines.

The mayor, designee, or IC assigns individuals to positions according to operational need, individual capability, and experience. Detailed descriptions and responsibilities for specific positions and departments are presented in the sections below.

1. Mayor and the Emergency Coordination Team

The Mayor of the City is responsible for establishing the policy consistent with his/her authority and may consult policy-level stakeholders in the ECT during disaster emergencies. The Mayor will provide for continuity of operations and the establishment of lines of succession for key positions. The Mayor may convene the Emergency Coordination Team (ECT) at the CCC where appropriate personnel will gather to address the emergency within the City. An emergency operations plan for the City, that integrates with the Ada County EOP, will be updated, and reviewed by the Mayor's designee.

The Idaho Disaster Preparedness Act of 1975 stipulates that the mayor is responsible for the declaration of a local disaster emergency. The mayor, his designee, or the IC may recommend protective actions (such as evacuation or shelter in place) if the situation warrants. This local disaster emergency shall expire within 7 days unless the City Council expressly authorizes the continuance of such declaration.

The ECT is responsible for setting emergency response policy and providing guidance and resources to ICs. The policy decisions and activities this group may have to consider, and support include, but may not be limited to:

- Deciding how to allocate limited physical, financial, and personnel resources to support competing incident priorities.
- Considering the legal and moral implications of initiating an activity or not initiating any action.
- Recalling city personnel to support activities of the incident command structure in the field, the CCC or the Ada County EOC.
 - Recalled employees may be assigned tasks outside of their normal, daily activities according to the terms of union agreements.
 - No employee may be assigned a task they have not been trained to accomplish in a safe and competent manner.
- Waiving the normal procurement process, as allowed under a disaster emergency, and engaging in contracts outside of the formal bidding process.
 - These activities must comply with any relevant state and federal guidance.
- Deciding whether to issue of a Delegation of Authority.
 - A Delegation of Authority is a statement provided to the Incident Commander by the Mayor delegating authority and assigning responsibility.



- A Delegation of Authority should contain objectives, priorities, expectations, constraints, and other considerations as needed. It should be prepared by senior agency personnel and signed by the mayor or designee.
- All Delegations of Authority should be reviewed by legal counsel.
- Developing a plan to conduct preliminary damage assessment activities and report the findings to the Ada County EOC.
 - Information gathered will be passed along to the State EOC and used to justify a request for a federal disaster declaration, as appropriate.

2. Incident Commander, Command Staff, and General Staff

In most situations, the Incident Command Staff will be in a Command Post located separately from the CCC. The incident commander (IC) is responsible for all aspects of an emergency response—including quickly developing incident objectives, managing all incident operations, and applying resources—and is responsible for all persons involved. The IC implements policy and decisions provided by the ECT. The IC provides information and recommendations to the ECT for consideration.

The IC sets priorities, based on policy decisions received from the Mayor/ECT and defines the organization of the incident response teams and the overall Incident Action Plan (IAP). Senior or higher-qualified officers may assume the role of IC upon their arrival on scene, or as the situation dictates. Even if subordinate positions are not assigned, the IC position will always be designated or assumed. The IC may, at their own discretion, assign individuals who may be from the same agency or from assisting agencies to subordinate or assume specific positions for the duration of the emergency response. The IC is assisted by the Command Staff and the General Staff.

3. Command Staff

The Command Staff is assigned to carry out staff functions needed to support the IC. These functions include interagency liaison, incident safety, and public information. Command Staff positions are established to assign responsibility for key activities not specifically identified in the general staff functional elements. These positions (described below) include the Public Information Officer (PIO), Safety Officer, and Liaison Officer, in addition to various other positions as required and assigned by the IC.

a. Public Information Officer (PIO)

The PIO is a member of the Command Staff responsible for interfacing with the public and media or with other agencies with incident-related information requirements. They serve as the conduit for information to and from internal and external stakeholders, including the media or other organizations seeking information directly from the incident or event. The PIO is also responsible for ensuring that members of an incident's Command Staff are kept apprised of information reported publicly about the incident.

b. Safety Officer

The Safety Officer is a member of the Command Staff responsible for monitoring and assessing safety hazards or unsafe situations, and for developing measures for ensuring personnel safety.

c. Liaison Officer



The Liaison Officer is a member of the Command Staff responsible for coordinating with representatives from cooperating and assisting agencies. They serve as the primary contact for agencies responding to the situation. Liaison Officers often provide technical or subject-matter expertise of their parent organization.

4. General Staff Functions

Operations, planning, logistics, and financial/administrative section functions are described below.

a. Operations Section

The Operations Section is responsible for managing all tactical operations at an incident. The IAP provides the necessary guidance. The need to expand the Operations Section is generally dictated by the number of tactical resources involved in the incident response and is influenced by span-of-control considerations.

Assets from City departments and jurisdictional entities/authorities, such as police, fire, Ada County Paramedics, public works, Ada County Highway District, performing field emergency response operations typically answer to the operations section. Additional functions may include shelters, reception centers, or points of distribution centers.

b. Planning Section

The Planning Section is responsible for providing planning services for the incident. Under the direction of the Planning Section Chief, the Planning Section collects, evaluates, and processes situation and resource status information for use in developing action plans. Dissemination of information can be accomplished through the IAP, in formal briefings, or through map and status board displays.

Planning functions and plan implementation may occur at several levels simultaneously. It is critical that entities such as the CCC, the incident command post, and the Ada County EOC communicate to ensure a common operating picture. The Mayor and the ECT may have to consider the expenses related to long term operations.

c. Logistics Section

The Logistics Section provides all incident support needs, with the exception of logistics support to air operations. The Logistics Section is responsible for providing:

- Facilities
- Transportation
- Communications
- Supplies
- Equipment maintenance and fueling
- Food services (for responders)
- Medical services (for responders)
- All off-incident resources



The need for logistics considerations and planning exists at multiple levels. The CCC must account for emergency power, food, water, communications, and other needs of operating the center. The on-scene incident command post must account for staffing to ensure the rotation of personnel through safe rest/work cycles; shelter, feeding, and restroom facilities for personnel; acquisition of proper equipment for performing operations during the day and at night; etc. The coordination of resource requests must be funneled through a singular process to eliminate duplicative asset requests and account for payment of the resources requested.

d. Finance/Administration Section

The Finance/Administration Section is responsible for managing all financial aspects of an incident. Not all incidents will require the activation of a Finance/Administration Section during response operations; however, appropriate documentation and payment to resource vendors will still be required. It is imperative that ICs and other city personnel are familiar with the resource request process and follow the proper procedures for requesting a resource that will require payment by the city.

5. City Departments and Allied Partners

The city departments and allied partners perform the daily functions to support operations. In addition to city departments, several organizations provide services, either through statutory authority, contract, or other form of agreement. During a disaster emergency, these organizations may be called upon to perform duties at:

- The scene of disaster emergency
 - An incident command post
 - The Emergency Coordination Team (ECT) and CCC
 - The Ada County EOC
- a. The Building Department – responsible for reviewing the integrity of city owned assets and facilities, including any city buildings or structures and structures within the jurisdiction, etc.
 - b. City Clerk / Treasurer’s Office – responsible for tracking disaster related expenses, including overtime, supplies, contractor expenses, etc.; maintaining disaster declaration documents, developing emergency contracts; and protection of vital records.
 - c. Star Fire Protection District – responsible for fire suppression, search and rescue, provision of medical treatment (within their level of training and authorization) and mitigation of other hazards.
 - d. Parks, Recreation, and Facilities Department – The Facilities Department is responsible for the care and maintenance of all City parks and pathways, buildings and facilities and other appropriate tasks as assigned by the mayor.
 - e. The Planning and Zoning Department is responsible for assisting in disaster response activities, as directed by the mayor.
 - f. Police Department – responsible for law enforcement duties, including access and traffic control around an incident, enforcement of any curfews, scene security,



investigation of criminal activities, and providing other assistance as appropriate to the IC.

6. Emergency Coordination Team Roles and Responsibilities

The following table contains examples of the types of duties performed the Emergency Coordination Team before, during and after an emergency event. Those listed and other responsibilities may be assigned during an incident as part of the city’s response or in support of an incident command structure responding to an emergency event.

Department/Office	ECT Roles and Responsibilities
Office of the Mayor	<ul style="list-style-type: none"> • Coordinate with appropriate policy-level stakeholders (both public and private sector) during disaster emergencies to establish policies for operations under their authority. • Serve as or designate a leader for the ECT that assigns city departments as required to complete support and response activities within the scope of departmental capabilities. • Work with the city PIO to develop and deliver consistent messaging in coordination with other PIOs involved with the event. • As required, declare a Disaster Emergency for the City. • As required and consistent with policies established for the incident, issue a Delegation of Authority to an Incident Management Team that has been deployed to assist with response operations of a major disaster event. • Attend and or facilitate public meetings as needed. • Review recommendations for short- and long-term recovery. Implement as appropriate.
City Attorney	<ul style="list-style-type: none"> • Provide legal counsel as needed in support of proclamations and response/recovery operations.
City Clerk/ Treasurer	<ul style="list-style-type: none"> • Manage the financial systems, procurement practices and contracts to support the response to and recovery from an incident. • Procure resources required for response and support efforts being managed by the city. • Administer all time keeping, compensation and claims for staff and volunteers. • Maintain records of all event related expenditures and provide updates to the mayor regarding these expenses. • In the case of a Presidential Declaration of Disaster within city limits, maintain and provide all required financial documentation of expenses that could result in potential reimbursement. • Assist with planning efforts for short and long-term recovery.
Building Department	<ul style="list-style-type: none"> • Identify and document any historic structures within city limits. • Assess city owned buildings to ensure safety and functionality of structures post-incident. • Lead community damage assessment efforts post-incident. • Establish re-entry standards for damaged structures, perform inspections as required. • Assist with planning efforts for short and long-term recovery.



Department/Office	ECT Roles and Responsibilities
Public Works/ Building Facilities	<ul style="list-style-type: none"> • Conduct infrastructure protection/mitigation activities prior to the onset of an event to minimize damages. Continue these efforts during response as needed and as possible. • Provide engineering services. • Maintain/repair city facilities in order to provide essential services to the public. • Conduct damage assessment of all city owned facilities including parks and pathways. • Assist with debris removal operations.
Star Sewer and Water District	<ul style="list-style-type: none"> • Conduct infrastructure protection/mitigation activities prior to the onset of an event to minimize damages. Continue these efforts during response as needed and as possible. • Coordinate with PIO to provide accurate, timely information on the status of the water system post-emergency event. • Restore damaged infrastructure after an emergency event. • Coordinate the procurement of emergency water supplies if the water system is offline. • Pre-identify and facilitate as needed points of distribution for emergency water supplies. This could include finding locations for containerized units and providing power and security on-site. • Assist with planning efforts for short and long-term recovery.
Parks and Recreation	<ul style="list-style-type: none"> • Facilitate the use of parks for public meetings or points of distribution as required. • Assist with planning efforts for short and long-term recovery.
Economic Development	<ul style="list-style-type: none"> • Participate in community-based recovery planning prior to an emergency event. • Lead the city’s planning efforts for short and long-term recovery. • Coordinate with governmental and non-governmental organizations that provide post-disaster programs for economic recovery. • Coordinate with PIO to get accurate and timely information regarding post-disaster programs to the public.
Information Technology	<ul style="list-style-type: none"> • Protect and restore as needed the city’s information technology resources and telecommunications infrastructure. • Mitigate against natural, manmade and cyber-threats. • Provide IT support as required which could include the facilitation of the City Coordination Center or a Command Post set-up to respond to an incident within city limits.



Department/Office	ECT Roles and Responsibilities
Planning and Zoning	<ul style="list-style-type: none"> • Coordinate with the Mayor and City Council to identify and employ codes and ordinances that mitigate risks to the known hazards of concern identified in the City of Star Annex of the Ada County Multi-Hazard Mitigation Plan. • Provide GIS support to emergency event response and recovery efforts. • Facilitate the permitting and inspection processes as required for mitigation, response and recovery efforts. • Assist with planning and facilitation of projects for short and long-term recovery.

VIII. COMMUNICATIONS

Delivery of emergency information to responders and the public is important during a disaster emergency. Communications between the CCC, on-scene incident command, the Ada County EOC, and the Sheriff’s Communications Center may occur via different methods, depending on the situation. Information may be transmitted to emergency responders via the following methods:

- County-wide 700MHz radio system

Emergency public information is information provided to the general public. Information and guidance released must describe the basic emergency situation and provide specific expected actions for the public. These actions may include shelter-in-place, evacuation recommendations, shelter locations, or other incident-specific information. Methods for delivering emergency public information available to the city include:

- Route alerting via police and fire apparatus
- Local media outlets, including television and radio
- Emergency Alert System (EAS)
- Wireless Emergency Alerts (Ada County 911 Dispatch)
- National Weather Service NOAA Weather Radio and Weather Wire Services
- Text messages via the County Community Mass Notification software (Ada County 911 Dispatch)

EMCR can accept notifications and requests for assistance through the Ada County Sheriff’s Office 9-1-1 Emergency Communications Center. EMCR can interface with the Idaho Office of Emergency Management Office of Emergency Management (IOEM) to request additional support and resources for local emergencies.

Additional communications methods available to through the County include:

- County-wide 700MHz radio system
- Cellular phones
- Land-line telephone connection
- Satellite Telephone
- Facsimiles
- E-mail communication
- Auxiliary Communications Services (ACS)



Specific situations may require additional radio network operators and capability. Ada County ACS, available through EMCR, may be activated to provide communication capabilities between shelters, hospitals, or other facilities that require assistance for emergency information flow.

IX. ADMINISTRATION AND LOGISTICS

The following administrative measures will be taken during disaster response activities:

- A. During a disaster, appropriate city representatives will submit reports, requests for assistance, and damage assessments to the Ada County EOC when requested.
- B. The Ada County EOC will receive all requests for assistance via a standardized Ada Co. 213RR form. Based on availability of resources, the EOC may forward reports and requests for assistance to the Idaho Office of Emergency Management (IOEM).
- C. The city and all other agencies/jurisdictions responding to an event within city limits will use pre-established bookkeeping and accounting methods to track and maintain records of expenditures and obligations.
- D. The city will keep narrative and written log-type records of response actions. These records will form the basis for status reports to be submitted to the EMCR and IOEM, when requested.

X. CONTINUITY OF GOVERNMENT

Disasters can have an adverse impact not only on the residential population, but also the local government. This impact may disrupt the ability of the city government to carry out executive, legislative, and other jurisdictional functions required to sustain operations. Continuity of Government (COG) planning is essential to ensure that the city can support the functions required throughout the response and recovery phases of a disaster. COG programs include, but are not limited to:

- Order of Succession
- Identification of alternate facilities
- Identification of critical tasks
- Protection of vital records/information systems

Order of Succession

Disasters can have an adverse impact not only on the residential population, but also the local government. This impact may disrupt the ability of the city government to carry out executive, legislative, and other jurisdictional functions required to sustain operations. Continuity of Government (COG) planning is essential to ensure that the city can support the functions required throughout the response and recovery phases of a disaster. COG programs include, but are not limited to:

- Order of Succession
- Identification of alternate facilities
- Identification of critical tasks
- Protection of vital records/information systems



Order of Succession

There may be instances when an individual who is designated as a leader may be unable to fill their leadership role. When the role is essential to the City’s ability to complete its critical missions, a successor must be named to assume the duties and responsibilities of that role. In the event that any official of any political subdivision is unavailable, the powers of the position shall be exercised, and duties shall be discharged by the designated emergency interim successors in the order specified. The emergency interim successor shall exercise the powers and discharge the duties of the office to which designated until such time as a vacancy which may exist shall be filled in accordance with the constitution or statutes or until the official (or their deputy or a preceding emergency interim successor) again becomes available to exercise the powers and discharge their duties. Table 1 and 2 are the order of succession for specific positions in the city.

Table 1: The City of Star Elected Officials Order of Succession

Key Position	Primary Successor	Secondary Successor
Mayor	Council President	Council Vice President
Council President	Council Vice President	Council Member
Council Members	Appointment by Governor	



Table 2: The City of Star Appointed Officials Order of Succession

Key Position	Primary	Successor
City Clerk-Treasurer (Finance)	Jacob Qualls, City Clerk-Treasurer	Meredith Hudson, Deputy City Clerk
Human Resources (Employee Assignments)	Jacob Qualls, City Clerk-Treasurer	Trevor Chadwick, Mayor
Public Information (Community Engagement)	Dana Partridge, PIO	Jacob Qualls, City Clerk-Treasurer
Information Technology (Internal Equipment / Software)	Ernie Yenne, IT Specialist	Rob Forester, IT Specialist
Maintenance (Building & Grounds)	Robert Little, B&G Supervisor	Trevor Chadwick, Mayor
Purchasing (Supply Chain)	Robert Little, B&G Supervisor	Jacob Qualls, City Clerk-Treasurer
Land Use	Shawn Nickel, Zoning Administrator	Ryan Field, Planning Assistant
Civil Engineer	Ryan Morgan, City Engineer	Keller & Associates, Civil Engineering Firm
Law Enforcement	Zack Hessing, Police Chief	Ada County Sheriff
Fire Safety	Greg Timinsky, Fire Chief	Mid-Star Fire Department
Life Safety	Greg Timinsky, Fire Chief	Ada / Canyon County Paramedics
Mayor	Trevor Chadwick, Mayor	David Hershey, Council President
Building Inspection	Daunt Whitman, Contract Building Inspector	Rick Wenick, Contract Building Inspector
Electrical Inspection	Shane Vigil, Contract Electrical Inspector	Garet Robinson, Contract Electrical Inspector
Plumbing Inspection	John Stoke, Contract Plumbing Inspector	Pat Keller, Contract Plumbing Inspector
Mechanical Inspection	Terry Medley, Contract Mechanical Inspector	Lance Medley, Contract Mechanical Inspector
Recreation (Community Recovery)	Kim Ingraham, Recreation Coordinator	Annie Pew, Sports / Rec Admin Assistant
Sports (Community Recovery)	Ron Weston, Sports Coordinator	Annie Pew, Sports / Rec Admin Assistant



Identification of Alternate Facilities

During a disaster, the normal place(s) where city operations occur may not be available. In this event, city personnel and activities will be conducted at the pre-identified back up facility. The city will conduct emergency and critical functions at the following alternate location(s):

Table 3: Alternate Facilities

Critical Facility	Alternate Site
City Hall 10769 West State Street Star, ID 83669	Star Elementary School 700 N. Star Road Star, ID 83669

Identification of Critical Tasks

Each city has critical tasks to complete daily. This may include collection of tax revenues, generation of payroll, maintenance of facilities, or other required tasks. Identification of the most critical tasks or processes in advance of a disaster will provide guidance to personnel in an emergency.

The top 3 or 4 critical tasks necessary for the city to reconstitute during a disaster:

1. Maintain or restore communications and information technology infrastructure.
2. Ensure all employees and their families are provided with appropriate support, including shelter, food, prophylaxis, and critical incident stress debriefing.
3. Restore functionality to critical city facilities, including City Hall and other critical facilities.
4. Develop cost tracking for time and materials for employees, contractors, and materials.

Protection of Vital Records/Information Systems

City leadership will require certain vital records during a disaster. Protection of, and access to, these records requires planning. Vital Records are the documents required to continue the mission of the city departments and agencies during and after a disaster. The records will assist in providing services both to internal city departments and external customers, such as citizens, contractors, other government entities. Example documents may include:

- This EOP
- Any other Continuity of Government / Continuity of Operations Plan
- Computer system back-ups/servers
- Order of Succession Ordinances or Resolutions
- Plans, policies, and procedures for critical processes
- Payroll information
- Emergency contact lists
- Contracts and leases
- Legal and financial records
- Insurance documents



Each city department’s functional responsibilities and business needs are different. Department heads must document which records are vital and assign responsibilities for record preservation to appropriate staff.

Vital Records Coordinator

The city has assigned the role of Vital Records coordination to the City Clerk. The coordinator shall develop and deliver a brief report to the Mayor and City Council annually. The report should list the Vital Records identified by department, the responsible individual within the department charged with record preservation, and the method or plan for record availability in a disaster.

Role of Department Heads

Each department head shall create a list of Vital Records and develop an action plan to ensure availability of records during a disaster. Records may be available via hard copy or electronic media. Any electronic media containing personally identifiable information shall be encrypted using current standards and policies.

XI. PLAN REQUIREMENTS, MAINTENANCE, AND DISTRIBUTION

The maintenance and implementation of the City of Star EOP is the responsibility of the mayor (who may delegate authority to make changes, but not the responsibility to affect those changes). The plan components will be reviewed and updated by the appropriate personnel annually or as significant changes are noted within the city. Whenever portions of this plan are implemented in an emergency event or exercise, a review will be conducted to determine necessary changes. Changes to the hazards and vulnerabilities of the City shall also warrant a review of this plan.

Annual training will be provided to appropriate City staff expected to participate in an emergency response. A record of this training will be retained by the city at the CCC. A just-in-time training should be available to personnel that may be assigned to the CCC outside of the annual training cycle.

This plan and its supporting materials are controlled documents. While distribution of the “Basic Plan” is allowable, additional supporting documentation that has been developed (such as notification lists, hazard-specific annexes, or personal information listings) are not considered to be available to the public. Distribution is based on a regulatory or functional “need to know”. Copies of this plan are distributed according to an approved control list. A record of distribution, by copy number, is maintained on file by the mayor or the designee. Controlled copies of revisions will be distributed to designated plan holders. Revisions or changes are documented by means of the “Record of Changes” page near the front of this EOP. A receipt system will be used to verify the update process.

XII. AUTHORITIES

The following state and federal laws authorize emergency management activity and form the legal basis for activities described in this plan.

A. State of Idaho

- Idaho Disaster Preparedness Act of 1975, amended by the Idaho Homeland Security Act of 2004, Idaho Title 46-10
- Post-Attack Resource Management Act, Idaho §67-55
- Idaho Emergency Operations Plan, December 2019
- Idaho Fire Code 2009, 104.11 and 104.11.1
- Idaho Stream and Channel Protection Act, PL 92-500



- Idaho Title 31 – 14, Fire Protection Districts
- Idaho Title 31 – 20, County Officers In General
- Idaho Title 31 – 22, Sheriff - Search and Rescue
- Idaho Title 38 – 1, Forestry Act
- Idaho Title 42 – 3808, Irrigation and Drainage - Emergencies
- Idaho Title 46 – 1008, Evacuations
- Idaho Title 59 – 14, Emergency Interim Executive and Judicial Succession Act

B. Federal

- Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, as amended
- Flood Control and Coastal Emergency Act, PL 84-99
- Emergency Management and Assistance, Code of Federal Regulations (CFR) 44
- Post-Katrina Emergency Management Reform Act of 2006
- Homeland Security Act of 2002
- Federal Land Policy & Management Act of 1976, 43 USC 1701
- Flood Disaster Protection Act of 1972, (as amended) PL 93 234
- National Flood Insurance Act of 1968, PL 90-448, as amended
- USA Patriot Act PL 107-56, USA Patriot Act, October 2001 (as amended)
- Pandemic and All-Hazards Preparedness Reauthorization Act of 2013, PL 113-5
- Pets Evacuation and Transportation Standards Act of 2006
- Americans with Disabilities Act of 1990, as amended
- National Dam Inspection Act of 1972, PL 92-367
- Dam Safety Act of 2006, PL 109-460 (pending reauthorization)



This page is intentionally blank.



APPENDIX A: ACRONYMS

ACS	Auxiliary Communications Services
CCC	City Coordination Center
COG	Continuity of Government
EAS	Emergency Alert System
ECT	Emergency Coordination Team
EMCR	Emergency Management and Community Resilience
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
ESF	Emergency Support Function
FEMA	Federal Emergency Management Agency
IAP	Incident Action Plan
IC	Incident Commander
ICS	Incident Command System
IOEM	Idaho Office of Emergency Management
NIMS	National Incident Management System
PIO	Public Information Officer
VOAD	Volunteer Organization Active in Disasters



This page is intentionally blank.



APPENDIX B: GLOSSARY

COMMAND POST (CP) – The facility established at a safe distance from an incident site where the IC and the Command and General Staff, and technical representatives can make response decisions, deploy personnel and equipment, maintain contact with the media, and handle communications.

EMERGENCY ALERT SYSTEM (EAS) – Consists of broadcast stations and interconnecting services which have been authorized by the Federal Communications Commission to operate in a controlled manner during war, state of public peril or disaster, or other national emergency.

EMERGENCY OPERATIONS CENTER (EOC) - A location from which centralized emergency management can be performed, generally by civil government officials (municipal, county, state, and federal). The Ada County EOC is located in the basement at 7200 Barrister Drive, Boise, ID.

GEOCAST – An emergency reverse telephone notification system that allows users to geographically define notification areas and automatically call the homes and businesses in that area.

IDAHO STATE ALERT AND WARNING SYSTEM (ISAWS) – The Idaho State Alert and Warning System is a modernization and integration of the nation’s alert and warning infrastructure.

INCIDENT COMMANDER (IC) – The individual responsible for all incident activities, including the development of strategies and tactics and the ordering of resources. The IC has overall authority and responsibility for conducting incident operations and is responsible for the management of all incident operations at the incident site. This IC must be appropriately trained in the Incident Command System.

MITIGATION – Mitigation activities are those that eliminate or reduce the probability of disaster occurrence. They also include those long-term activities that lessen the undesirable effects of unavoidable hazards.

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) – A system described in Homeland Security Presidential Directive – 5 that provides a consistent nationwide approach for federal, state, local, and tribal governments; the private sector, and non-governmental organizations to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents regardless of cause, size, or complexity.

PUBLIC INFORMATION OFFICER (PIO) – The person responsible for the transfer of information to other agencies, the public, and/or the news media during the response phase of an incident. The PIO may be the IC or their designee.

RESPONSE – The efforts to minimize the hazards created by an emergency by protecting the people, the environment, and property and returning the scene to normal pre-emergency conditions.

UNIFIED COMMAND (UC) – An incident command system composed of designated agency officials, representing different legal authorities and functional areas of responsibility. UC uses a collaborative process to jointly determine incident objectives, priorities, and a single Incident Action Plan. One member of the UC is designated as spokesperson.



APPENDIX C: DISASTER EMERGENCY CHECKLIST AND DISASTER DELCARATION

Elected Official Emergency Checklist

- Contact/locate Command Post/Incident Commander
- Assess the situation – size of affected area, property/infrastructure damage, number of dead or injured, and incident status
- Ensure staff & response force needs are met
- Prepare for convergence of media and spontaneous volunteers
- Ensure public is receiving accurate and timely information
- Ensure log of actions & financial transactions are kept
- Contact legal counsel, dept. heads, & ACDEM if necessary
- Declare Disaster Emergency if required (see below for declaration process)
- Request activation of Emergency Operation Center if necessary
- Report to Emergency Operation Center when activated
- Receive briefing for elected officials, agency/jurisdiction heads, and PIO
- Provide strategic guidance – focus on broad situation
- Set priorities between incidents and associated resource allocations
- Authorize overtime & emergency expenditures as required
- De-conflict agency policies
- Delegate necessary authority to Incident Commander

Disaster/Emergency Declaration Guide

- Idaho Statutes, Title 46, Chapter 10
- Declaration must be signed by jurisdiction Chief Elected Official, and expires within 7 days unless renewed by governing body. Declaration template on following pages.
- Must be given prompt and general publicity & filed with local county recorder
- Provides limited immunity for emergency actions of public employees
- Authorizes issuance of orders and regulations to protect life and property (e.g., establish curfews, suspend public events, ration water, etc.)
- Activates emergency plans
- Eases purchasing and contracting restrictions, removes requirement to seek competitive bids.
- Allows jurisdiction to suspend non-emergency functions and fully commit resources and personnel to the disaster
- Allows critical equipment to be commandeered
- Declaration is required for reimbursement of extraordinary emergency costs & funds to repair damaged public facilities



This page is intentionally blank.



MAYOR’S LOCAL DISASTER EMERGENCY DECLARATION OF IMMINENT THREAT

WHEREAS, Idaho Code § 46-1011 allows the mayor of a city to declare a local disaster emergency; and

WHEREAS, Idaho Code § 46-1002(3) defines disaster as the “imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or manmade cause, including but not limited to fire, flood, earthquake, windstorm, wave action, volcanic activity, explosion, riot, or hostile military or paramilitary action and including acts of terrorism;” and

WHEREAS, the imminent threat of widespread and severe damage or loss of property in the city as a result of a _____ constitutes a “disaster”; and

WHEREAS, a declaration activates the response and recovery aspects of applicable local or intergovernmental disaster emergency plans for the furnishing of aid and assistance; and

WHEREAS, Idaho Code § 46-1002(4) provides that an “emergency” includes the imminent threat of a “disaster” or condition threatening life or property which requires state emergency assistance to supplement local efforts to protect property or avert or lessen the threat of “disaster;” and

WHEREAS, an emergency exists because a _____ disaster is imminent and threatens life and property in the City of Star and requires state emergency assistance to supplement local efforts to protect life and property; and

WHEREAS, Idaho Code § 67-2808 authorizes the Council of the City of Star to declare an emergency and that the public interest and necessity demand the immediate expenditure of public money without compliance with formal bidding procedures; and

WHEREAS, an emergency declaration must be filed with the county recorder’s office and “given prompt and general publicity.”

NOW THEREFORE, the Mayor of the City of Star does hereby declare:

That a local disaster emergency exists and that all efforts will be made to protect the citizens and property of the City of Star through activation of all local disaster emergency plans and state emergency assistance; and

That this Local Disaster Emergency shall expire within seven (7) days unless the City Council expressly authorizes the continuance of such Declaration; and



That this Declaration of Local Disaster Emergency Declaration of Imminent Threat (“Declaration”) shall be promptly filed with the Ada County Recorder’s Office; and

That prompt and general publicity shall be given by a press release notifying the public of this Declaration.

APPROVED AND ADOPTED this _____ day of _____, 20____.
(date) (month) (year)

Mayor

ATTEST:

City Clerk



APPENDIX D: ADA COUNTY EMERGENCY OPERATIONS CENTER

Ada County Emergency Operations Center (EOC)

Ada County maintains an emergency operations center (EOC), located at 7200 Barrister Drive, Boise. Ada County Department of Emergency Management (ACDEM) manages the EOC. The facility is in the same building as the Ada County Sheriff's Office. The EOC may be activated to support a city response, an event that affects multiple jurisdictions, a county-wide event, or an event that affects the region or state. Employees and volunteers from various local, county, regional, and state entities are called upon to staff the County EOC.

The Ada County EOC supports emergency and disaster response preparation, response activities, information coordination, and recovery actions. The EOC uses the emergency support functions (ESF) format employed by the state and federal government to group common activities and tasks in appropriate groups. The ESF format allows for easier integration into the state and federal emergency response system.

Emergency Support Functions (ESF)

ACDEM uses the following ESFs for operations within the Ada County EOC. The information below describes the ESF positions that may be used when the Ada County EOC expands to meet the coordination needs of an incident. Until the time when an ESF is activated, the responsibility of that position falls to the appropriate ICS Section Chief or the EOC Manager.

a. Transportation (ESF # 1A and 1B):

The ESF 1 Transportation positions provide coordination for all aspects of transportation-related support as it relates to an incident. This includes support for evacuation, coordination, and prioritization for transportation-related infrastructure; restoration and equipment support; and coordination for the movement of large numbers of people from point to point.

b. Communications (ESF # 2):

The ESF 2 Communications position supports a variety of communications functions within the jurisdiction. These functions may include radio systems, telephone, computer networks, satellite communications, and critical data links.

c. Public Works and Engineering (ESF # 3):

The ESF 3 Public Works and Engineering position provides coordination for engineering and public works support services. These tasks include (but are not limited to) engineering evaluations for infrastructure, damage assessments, repair of essential services, planning, and repair and restoration of sewer and water services.

d. Firefighting (ESF # 4):

The ESF 4 Firefighting position coordinates all firefighting activities within the jurisdiction in response to an incident or event. Activities may include operational coordination of fire department assets, route alerting, coordination with evacuation, and the tracking of incident-specific equipment and needs.



e. Emergency Management (ESF # 5):

The ESF 5 Emergency Management position coordinates the collection, analysis, and distribution of information pertaining to a potential or actual emergency or disaster to enhance preparedness, response, and/or recovery. In addition, the role of the ESF 5 position is to support and coordinate field response units prior to, during, and following an incident.

f. Mass Care, Housing, and Human Services (ESF # 6):

The ESF 6 Mass Care, Housing, and Human Services position supports the delivery of programs that provide sheltering, feeding, and emergency aid distribution following an incident. The position supports both the residential population impacted by the disaster and the first responders mobilized to support the disaster response.

g. Resource Support (ESF # 7):

The ESF 7 Resource Support position supports agencies in the coordination of logistical needs including equipment, services, personnel, and facility needs. The position also provides resource support prior to, during, and following an incident.

h. Health/Medical (ESF # 8A and 8B):

The ESF 8 Health/Medical positions support the health and medical assistance functions for residents and responders within the jurisdiction. Assistance may include medical care, disease prevention, and psychological support.

i. Urban Search and Rescue (ESF # 9):

The ESF 9 Urban Search and Rescue position supports the search and rescue functions in all phases of emergency management in response to all hazards throughout a jurisdiction.

j. Oil and Hazardous Materials Response (ESF # 10):

The ESF 10 Oil and Hazardous Materials Response position provides coordination for the management of any emergent hazardous materials spill and/or any other unanticipated release of product.

k. Agriculture and Natural Resources (ESF # 11):

The ESF 11 Agriculture and Natural Resources position coordinates jurisdictional, regional, state, and federal responses to incidents that impact or potentially impact animals, crops, and (in specific instances) the water supply. Responsibilities include response coordination for disease outbreaks within animal populations, plant disease outbreak response coordination, and the safety and security of the commercial food and water supply.

l. Energy (ESF # 12):

The ESF 12 Energy position coordinates the effective and efficient use of available electrical, telecommunications, gas, petroleum, Internet, and water resources to meet the needs of the first responders, residents, and the businesses within a jurisdiction.

m. Public Safety and Security (ESF # 13):

The ESF 13 Public Safety and Security position provides coordination and support for law enforcement, public safety, and security resources.

n. Long-Term Community Recovery and Mitigation (ESF # 14):



The ESF 14 Long-Term Community Recovery and Mitigation position coordinates a community recovery process following adverse physical, economic, and/or environmental impacts of a disaster. This recovery may be short- or long-term.

o. External Affairs (ESF #15)

The ESF 15 External Affairs position coordinates the release of public information to minimize the loss of life and property before, during, and after an incident. This position coordinates with the ESF 15 staff members at the EMCR EOC as well as public information officers in surrounding cities, states, and private agencies.



*Emergency Operations Plan
City of Star, Idaho*



APPENDIX E: COUNTY EOC 213RR – RESOURCE REQUEST FORM

Instructions for filling out the Ada County EOC 213RR Form
REQUESTOR fills in blocks 1 through 15, excluding 5f -5g.

Block # 1	Incident name is the same as the name stated on the ICS-201 Form and Incident Action Plan (IAP).
Block # 2	Name of Jurisdiction/Agency initiating request.
Block # 3	The date (month/day/year) and the time (using the 24-hour clock) when submitting the request.
Block #4	Jurisdiction or agency generated tracking number.
Block # 5a-c	Items requested: Must include quantity; Include Kind and Type <i>if applicable</i> .
Block # 5d	The detailed description of requirements. (<i>Be as specific as possible</i>).
Block # 5e	Time resource is needed.
Block # 5f	Estimated time of arrival (<i>to be filled out by the Logistics Section</i>).
Block # 5g	Cost of resource (<i>to be filled out by the Logistics Section</i>).
Block # 6	List additional support needed; driver, fuels, etc.
Block # 7	How long do you need the resource (number of hours, days etc.)?
Block # 8	Location: Where the requesting jurisdiction/agency wants the items delivered to (a specific staging area, address, latitude & longitude, etc.).
Block # 9	Point of contact at the delivery location.
Block # 10	Enter information if known. A suggested source may be a known contract in place or verbal (not written & signed) agreement with a local vendor.



Block # 11	<p>Lifesaving- This includes rescuing endangered civilians, treatment of the injured, and provisions for the safety, accountability and welfare of response personnel.</p> <p>Incident Stabilization-To keep the incident from escalating and bring it under control to limit the negative consequences.</p> <p>Property Preservation- Protection of property, infrastructure, evidence, economy and the environment.</p>
Block #12	<p>Full = Requestor will pay the complete cost of the resource.</p> <p>Cost Share = Requestor will pay the pre-determined share of the cost as documented in the cost share agreement approved by the Elected Officials /Agency Administrators.</p> <p>None = Resource is either available through a mutual aid agreement at no cost or Requestor does not have funding available for either full or cost share payment.</p>
Block #13	For Cost Share, list Agreement Number. For None, specify reason.
Block # 14	Name and contact information of requestor.
Block #15	This must be approved by the appropriate Section Chief or Authorized spending agent.

Instructions for filling out the Ada County EOC 213RR Form



Blocks 16 through 24 and blocks 5f- 5g to be filled out by the Logistics Section.

Block # 16	EOC/ECC Logistics Tracking Number.
Block # 17	Supplier Point of Contact, Phone Number and/or email address.
Block # 18	Actions taken in processing resource request.
Block # 19	Usually the signature of the Logistic Section Chief or Deputy Logistics Section Chief.
Block # 20	Date & Time of Signature.
Block # 21	Ordering Unit (ORD) or Procurement Unit (PROC). Other block is checked if ORD/PROC positions are not filled. If Other block is checked, fill in position.
Block # 22	If checked, request has been elevated to IOEM for processing.
Block # 23	IOEM assigned tracking number.
Block # 24	Mutual Aid tracking #: Assigned by IOEM for Resources obtained by state.

Blocks 25 through 27 are filled out by the Finance Section

<u>Block # 25</u>	Comments from Finance Section Chief, Deputy Finance Section Chief, or Procurement.
<u>Block # 26</u>	Approval: This must be approved in accordance with Jurisdiction/Agency internal procurement policies.
<u>Block # 27</u>	Date & Time of Signature

Requestor is responsible for supervision, tracking and demobilization of the resource once it arrives at the requested location.

Requestor will provide resource tracking documentation to EOC Logistics when the resource is no longer in use.



Emergency Operations Plan
City of Star, Idaho



RESOURCE REQUEST FORM (Ada Co. EOC 213 RR)

Requestor	1. Incident Name:		2. Requesting Agency:		3. Date & Time: (mm/dd/yy - 00:00)		4. Requester Tracking Number:		
	5. Order						SHADED AREA TO BE FILLED BY LOGISTICS SECTION		
	a. Qty.	b. Kind (if known)	c. Type (if known)	d. Detailed item description and/or of task to be accomplished: (<i>Vital characteristics, brand, specs, experience, size, etc.</i>) and, if applicable, purpose/use, diagrams and other info.			Needed Date & Time		g. Cost
							e. Requested	f. Estimated	
	6. Personnel/Additional Support Needed: (<i>Driver/Fuel Etc.</i>)						7. Duration needed:		
	8. Requested Delivery/Reporting Location: (<i>Address/landmarks etc.</i>)				9. Delivery/Reporting Location POC: (<i>Name & Contact info</i>)				
	10. Suitable Substitutes and/or Suggested Sources: (if known)				11. Priority: <input type="checkbox"/> Life Saving <input type="checkbox"/> Incident Stabilization <input type="checkbox"/> Property Preservation				
	12. Requestor Provides Funding: <input type="checkbox"/> Full <input type="checkbox"/> Cost Share <input type="checkbox"/> None			13. If requestor is unable to provide (full/partial) funding for the resource, specify reason:					
	14. Requested by Name/Position & phone/email:				15. Request Authorized by:				
	Logistics	16. EOC/ECC Logistics Tracking Number:		17. Name of Supplier/POC, Phone/Fax/Email:					
18. Notes:									
19. Approval Signature of Authorized Logistics Representative:						20. Date & Time: (mm/dd/yy - 00:00)			
21. Order placed by (check box): <input type="checkbox"/> ORD UNIT <input type="checkbox"/> PROC UNIT <input type="checkbox"/> OTHER _____									
22. Elevate to State: <input type="checkbox"/>		23. State Tracking #:			24. Mutual Aid Tracking #:				
Finance	25. Reply/Comments from Finance:								
	26. Finance Section Signature:						27. Date & Time: (mm/dd/yy - 00:00)		
Original to: Documentation Unit				Copies to: Logistics Section, originating ESF/agency, and Finance & Administration Section					

Requestor is responsible for supervision, tracking and demobilization of the resource once it arrives at the requested location. Requestor will provide this documentation to EOC Logistics once the resource is no longer in use.

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
1346	21206S	20 ADA COUNTY HIGHWAY DISTRICT	157,185.00						
		Impact fees from 11/25/22 - 12/24/22							
1	12/25/22	ACHD Impact Fee Payment	157,185.00			10 41510	731		10110
		Total for Vendor:	157,185.00						
1388	21239S	21 ADA COUNTY LANDFILL	15.00						
1	2212210202	12/21/22 Landfill Fees	15.00			10 41540	411		10110
		Total for Vendor:	15.00						
1361	21207S	23 ADA COUNTY SHERIFF'S OFFICE	160,006.83						
1	108658	12/12/22 Police Services December 2022	160,006.83			10 42110	365		10110
		Total for Vendor:	160,006.83						
1350	21208S	1067 ANNIE PEW	375.11						
1	12/21/22	Reimbursement Parent Night Out	293.77			10 107 44022	324		10110
2	12/21/22	Reimbursement Ornament	81.34			10 174 44022	324		10110
1368	21208S	1067 ANNIE PEW	68.47						
1	12/22/22	Reimbursement Parent Night Out	12.80			10 107 44022	324		10110
2	12/26/22	Reimbursement Office Supplies	15.67			10 44022	611		10110
3	12/28/22	Reimbursement Rec Event	40.00			10 174 44022	324		10110
		Total for Vendor:	443.58						
1331	21190S	79 ASSOCIATION OF IDAHO CITIES	4,446.80						
1	11365	11/06/22 FY 2023 Membership Dues	4,446.80			10 41810	570		10110
		Total for Vendor:	4,446.80						
1353	21209S	106 BLACK MOUNTAIN SOFTWARE	333.00						
1	28686	12/01/22 Credit Card Manager	333.00			10 41810	751		10110
		Total for Vendor:	333.00						
1376	21210S	120 BOISE VALLEY ECONOMIC	1,000.00						
1	5817487	12/19/22 BYEP Dues 2/1/23 to 1/31/24	1,000.00			10 41810	570		10110
		Total for Vendor:	1,000.00						

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
1352	21211S	145 BSN SPORTS	1,539.98						
1	919440844	11/23/22 Mini Goal	1,539.98			10 230 44021	612		10110
		Total for Vendor:	1,539.98						
1336	21191S	1265 CARLA STARRY	168.00						
1	12/12/22	Holiday Card Making Class	168.00			10 44022	352		10110
		Total for Vendor:	168.00						
1337	21192S	162 CARLEE J SIMPSON	315.00						
1	12/12/22	Holiday Baking Class	315.00			10 44022	352		10110
		Total for Vendor:	315.00						
1344	21212S	1083 CECILIE PORTER	133.26						
1	12/19/22	Reimbursement - Clean-up Day	133.26			10 45130	586		10110
		Total for Vendor:	133.26						
1345	21213S	172 CENTURY LINK	202.07						
1	*228B	12/16/22 Internet Services	136.72			10 41810	419		10110
2	*130B	12/16/22 Internet Services	65.35			10 41810	419		10110
		Total for Vendor:	202.07						
1339	21193S	184 CINTAS	106.87						
1	4140224221	12/13/22 Riverhouse Mat Cleaning	60.50			10 41540	344		10110
2	4140224208	12/13/22 City Hall Mat Cleaning	46.37			10 41540	344		10110
1363	21214S	184 CINTAS	106.87						
1	4140949194	12/20/22 Riverhouse Mat Cleaning	60.50			10 41540	344		10110
2	4140949186	12/20/22 City Hall Mat Cleaning	46.37			10 41540	344		10110
		Total for Vendor:	213.74						
1390	21240S	1272 COACH'EM UP	300.00						
1	12/29/22	Bus rented for 2 hours and 45 minutes Tim's Christmas Light Tour Bus	300.00			10 45130	586		10110
		Total for Vendor:	300.00						

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document \$/ Line \$	Disc \$	PO #	Fund	Org Acct	Object	Proj	Cash Account
1396	21241S	207 COMPUTER CONSULTING ASSOCIATES	2,037.13							
1	4171	12/05/22 IT Consulting Services	2,037.13			10	41810	342		10110
		Total for Vendor:	2,037.13							
1343	21205S	231 DANA PARTTRIDGE	2,190.00							
1	12/22/22	Services Week of December 12	1,215.00			10	41140	351		10110
2	12/22/22	Services Week of December 19	975.00			10	41140	351		10110
		Total for Vendor:	2,190.00							
1359	21215S	246 DELL MARKETING LP	1,982.90							
1	*40794845	12/26/22 Dell USB Adapter	50.39			10	41810	742		10110
2	*40794845	12/26/22 Dell Laptop	1,679.02			10	41810	742		10110
3	*40794845	12/26/22 Dell Base	253.49			10	41810	742		10110
		Total for Vendor:	1,982.90							
1358	21216S	271 ECI CONTRACTORS	8,881.48							
1	12/28/22	Electrical Inspections 11/25/22 - 12/24/22 - 60% of Total	8,881.48			10	41510	454		10110
		Total for Vendor:	8,881.48							
1365	21217S	480 ELLIOTT, JULIE D	1,300.00							
1	2179	12/18/22 Christmas Lights Winner Signs	40.00			10	41810	585		10110
2	2179	12/18/22 Christmas Light Pole Banners	1,260.00			10	41810	585		10110
		Total for Vendor:	1,300.00							
1326	21194S	325 GAMEFACE ATHLETICS	2,434.00							
1	315358	12/15/22 City Coats for Staff	2,154.00			10	41810	699		10110
2	315390	12/13/22 City Coats for Staff	280.00			10	41810	699		10110
1370	21218S	325 GAMEFACE ATHLETICS	248.00							
1	315496	12/28/22 Helmet stickers	120.00			10	44021	612		10110
2	315424	12/27/22 Safety vests	60.00			10	41510	610		10110
3	315522	12/27/22 Safety vests	68.00			10	41510	610		10110
		Total for Vendor:	2,682.00							

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Date	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
1338	21195S	331 GEM STATE PAPER & SUPPLY		53.49								
1	3066747-01	12/14/22 Janitorial Supplies		53.49			10		41540	611		10110
		Total for Vendor:		53.49								
1348	21219S	358 HAYDEN HOMES IDAHO LLC.		262,444.76								
1	12/27/22	Bond Release Trident Ridge 5		262,444.76			10		41510	881		10110
		Total for Vendor:		262,444.76								
1391	21242S	398 IDAHO POWER COMPANY		2,999.40								
1	0033022594	12/14/22 1000 S MAIN ST / PUMP		16.88			10		41540	412		10110
2	0033022589	12/14/22 10769 W STATE ST / CITY HA		562.37			10		41810	412		10110
3	0033022563	12/14/22 10775 W STATE ST / STAR OU		101.61			10		41810	412		10110
4	0033022576	12/14/22 11225 W BLAKE DR / BLAKE P		217.44			10		41540	412		10110
5	0033157130	12/14/22 11380 W HIDDEN BROOK		19.02			10		41540	412		10110
6	0033022554	12/14/22 1250 N STAR RD / HUNTERS P		31.42			10		41540	412		10110
7	0033022592	12/14/22 1300 N STAR RD / HC ENTRY		47.86			10		41540	412		10110
8	0033022572	12/14/22 1310 N LITTLE CAMAS / SHOP		153.92			10		41540	412		10110
9	0033022587	12/14/22 1500 N STAR RD		511.84			10		41540	412		10110
10	0033075641	12/14/22 HIGHBROOK / HWY 44 STRT LI		44.05			10		41810	413		10110
11	0030204591	12/14/22 HUNTER'S CREEK STRT LIGHTS		13.91			10		41810	413		10110
12	0033022596	12/14/22 BLAKE SPRINKLER ELECT		3.48			10		41540	412		10110
13	0033022580	12/14/22 STATE/PLUMMER STRT LIGHTS		10.92			10		41810	413		10110
14	0033022584	12/14/22 STRT LIGHTS STAR		400.86			10		41810	413		10110
15	0030204606	12/14/22 STRT LIGHTS / BLAKE PARK		16.26			10		41810	413		10110
16	0032863989	12/13/22 960 S MAIN ST		794.60			10		41810	412		10110
17	0032863988	12/13/22 960 S MAIN ST		52.96			10		41810	412		10110
		Total for Vendor:		2,999.40								
1330	21196S	399 IDAHO PRESS TRIBUNE		619.43								
2	29235	12/16/22 Legal/Pub Notice PH Jacksons		93.69			10		41510	530		10110
3	29113	12/13/22 Legal/Pub Notice Bid-SH-44		256.01			10		41510	530		10110
4	29234	12/16/22 Legal/Pub Notice PH Vacation		95.52			10		41510	530		10110
5	29114	12/13/22 Legal/Pub Notice ORD 374-2022		174.21			10		41510	530		10110

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
1395	21243S	399 IDAHO PRESS TRIBUNE	311.82						
1	29480	12/27/22 Legal/Pub Notice ORD 376-2022	201.66			10 41510	530		10110
2	29479	12/27/22 Legal/Pub Notice	110.16			10 41510	530		10110
		Total for Vendor:	931.25						
1356	21220S	1073 INSPECT LLC	6,287.24						
		Monthly Plumbing Inspections 11/25/22 - 12/24/22 - 60% of Total	6,287.24			10 41510	453		10110
1	12/28/22	Plumbing Inspections	6,287.24						
		Total for Vendor:	6,287.24						
1375	21221S	1247 JAY'S PAINTING SERVICE	10,440.00						
1	12/21/22	Painting Interior Star Police	10,440.00			10 800 45110	741		10110
		Total for Vendor:	10,440.00						
1394	21244S	485 JULIE OLSEN	119.92						
		Reimbursements to Julie Olsen for Mayor's Youth Council Hometown and Trunk or Treat							
1	06/10/22	Dollar Tree	27.83			10 50 45130	590		10110
2	10/29/22	Dollar Tree	5.30			10 55 45130	590		10110
3	10/02/22	Target	58.27			10 55 45130	590		10110
4	10/28/22	Costco	28.52			10 55 45130	590		10110
		Total for Vendor:	119.92						
1328	21197S	503 KELLER ASSOCIATES INC	2,870.00						
1	0223900	12/03/22 Star SH 44 Widening	2,870.00			10 41510	736		10110
		Total for Vendor:	2,870.00						
1381	21222S	520 L&W SUPPLY CORPORATION	64.45						
1	*10072-001	12/19/22 Foam Board	64.45			10 41540	434		10110
		Total for Vendor:	64.45						
1351	21223S	524 LARRY BEARG	367.50						
1	12/15/22	Tai Chi Instruction December	367.50			10 44022	352		10110
		Total for Vendor:	367.50						

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
1335	21198S	1266 MELISSA SOLITO	960.00								
1	12/12/22	Christmas Mosaic Class	960.00			10		44022	352		10110
		Total for Vendor:	960.00								
1374	21224S	1271 MERIDIAN DESIGN CENTER	12,035.00								
1	6522	12/26/22 Granite Quartz & Installation	12,035.00			10	800	45110	741		10110
		Total for Vendor:	12,035.00								
1360	21245S	1269 MOSCA DESIGNS, INC	36,122.00								
1	12/12/22	18 ft Panel Tree	10,770.60			10		41810	699		10110
2	12/12/11	Nativity Star Tree Topper	681.21			10		41810	699		10110
3	12/12/22	Holiday Design Star	22,113.00			10		41810	699		10110
4	12/12/22	Shipping and Handling	2,557.19			10		41810	699		10110
		Total for Vendor:	36,122.00								
1332	21199S	635 MOUNTAIN ALARM	525.18								
3	3221667	11/23/22 Service Labor	150.00			10		41810	344		10110
4	3221667	11/23/11 Truck Charge	40.00			10		41810	344		10110
5	3221667	11/23/22 Battery	31.98			10		41810	344		10110
6	3221667	11/23/22 Universal Alarm Communicator	303.20			10		41810	344		10110
		Total for Vendor:	525.18								
1378	21225S	642 NAPA AUTO PARTS	4.68								
1	082771	12/14/22 Sparkplugs	4.68			10		41540	433		10110
		Total for Vendor:	4.68								
1373	21226S	647 NEURLINK	53,923.19								
1	4580-2	12/21/22 Council Chambers Video	26,064.46			10		41810	742		10110
2	4580-1	12/21/22 Council Chambers Audio	27,858.73			10		41810	742		10110
		Total for Vendor:	53,923.19								
1349	21227S	649 NIKI DEAN	626.50								
1	12/15/22	Yoga Instruction December	626.50			10		44022	352		10110
		Total for Vendor:	626.50								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
1369	21228S	656 OFFICE SAVERS ONLINE	146.29								
1	8716	12/20/22 Office Supplies	69.64			10		41810	611		10110
2	8709	12/19/22 Office Supplies	76.65			10		41810	611		10110
		Total for Vendor:	146.29								
1386	21246S	670 PATHWAY CONCRETE & LANDSCAPING	14,700.00								
1	86	11/30/22 Sidewalk Expansion HC Playgr	4,800.00			10		45110	735		10110
2	88	12/07/22 Picnic Table Pads Riverwalk Pk	7,300.00			10		45110	737		10110
3	90	12/23/22 Backfill/Grade Work HC Skate P	2,600.00			10		45110	735		10110
		Total for Vendor:	14,700.00								
1340	21200S	686 PORTAPROS LLC	276.80								
1	112049AE-1	12/11/22 River Walk Park	276.80			10		41540	411		10110
1387	21247S	686 PORTAPROS LLC	271.60								
1	121435G-1	12/22/22 Dog Park	271.60			10		41540	411		10110
		Total for Vendor:	548.40								
1357	21229S	1037 RIMI INC	6,288.00								
1	12/28/22	Mechanical Inspections 11/25/22 - 12/24/22 - 60% of total	6,288.00			10		41510	455		10110
		Total for Vendor:	6,288.00								
1325	21201S	1264 RIVER STONE LLC	289,090.10								
1	12/15/22	Bond Release Parkstone Subdivision Phases 14 & 15	289,090.10			10		41510	881		10110
		Total for Vendor:	289,090.10								
1397	21248S	721 ROBERT P LITTLE	4,402.50								
1	116175	11/28/22 B&G Contracted Services	4,660.00			10		41540	351		10110
2	Life Insur	11/28/22 Life Insurance	-203.50			10		41540	215		10110
3	Vision Ins	11/28/22 Spousal Vision Insurance	-13.00			10		41540	211		10110
4	Dental Ins	11/28/22 Spousal Dental Insurance	-41.00			10		41540	212		10110
		Total for Vendor:	4,402.50								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
1347	21230S	727 RON WESTON	34.79						
1	12/21/22	Reimbursement Pizza Referees	34.79			10 44021	353		10110
		Total for Vendor:	34.79						
1382	21249S	752 SBI CONTRACTING INC	2,800.00						
		For Police Station							
1	22141BB	12/29/22 Toilet Accessories	1,070.00			10 800	45110	741	10110
2	22141BB	12/29/22 Interior Signs	1,530.00			10 800	45110	741	10110
3	22141BB	12/29/22 Fire Extinguishers	200.00			10 800	45110	741	10110
		Total for Vendor:	2,800.00						
1334	21202S	1267 SCOTT'S CARPENTRY	1,540.00						
1	12/13/22	Cabinet Boxes Police Station	1,540.00			10 800	45110	741	10110
		Total for Vendor:	1,540.00						
1385	21250S	777 SILVER CREEK SUPPLY	1,895.07						
1	8126-001	12/20/22 PVC Pipe for Sleeves	974.94			10	41540	435	10110
2	7432-001	12/20/22 Christmas Lights	189.13			10	41540	435	10110
3	0509-001	12/21/22 PVC Electrical for Stub Outs	258.85			10	41540	435	10110
4	9778-001	12/22/22 Large Valve Boxes - Qty 2	472.15			10	41540	435	10110
		Total for Vendor:	1,895.07						
1379	21231S	780 SIMPLOT TURF & HORTICULTURE	808.50						
1	216062852	12/19/22 Snow Melt	808.50			10	41540	435	10110
		Total for Vendor:	808.50						
1366	21232S	791 SOUTHERN COMPUTER WAREHOUSE	91.25						
1	00761258	12/14/22 Exchange Online Plan 1	91.25			10	41810	751	10110
		Total for Vendor:	91.25						
1367	21233S	811 STAR FIRE DEPARTMENT	46,006.84						
		Impact fees 11/25/22 - 12/24/22							
1	12/28/22	Star Fire Impact Fees	46,006.84			10	41510	734	10110
		Total for Vendor:	46,006.84						

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
1389	21251S	812 STAR MERCANTILE INC		72.61								
1	02-2977271	11/28/22 Lubricant Spray		6.99			10		41540	435		10110
2	02-2977430	11/28/22 Electrical Tape		0.99			10		41540	435		10110
3	02-2978683	11/29/22 Socket Adapter		6.78			10		41540	435		10110
4	02-2978749	11/29/22 Nuts/Bolts for Christmas T		8.76			10		41540	435		10110
5	02-2980913	12/01/22 Eye Bolts		0.99			10		41540	435		10110
6	02-2982201	12/02/22 Pergola Cords		16.78			10		41540	435		10110
7	02-3001643	12/19/22 Spray Paint - Bridge Grafi		7.99			10		41540	435		10110
8	02-3003380	12/20/22 Electrical Conduit		8.99			10		41540	435		10110
9	02-3004481	12/21/22 Cut off Wheels		14.34			10		41540	435		10110
		Total for Vendor:		72.61								
1393	21252S	818 STAR STORAGE LLC		110.00								
		Storage services for December 2022										
1	12/29/22	Monthly Rental		110.00			10		44022	443		10110
		Total for Vendor:		110.00								
1392	21253S	820 STAR VETERINARY CLINIC		1,400.00								
		Services for December 2022										
1	Contract	12/29/22 Animal Control		1,400.00			10		42150	364		10110
		Total for Vendor:		1,400.00								
1362	21234S	1250 SUMMIT WALL SYSTEMS, INC		41,466.00								
		Time and Material work for Star Police Station										
1	7549	12/20/22 Proposal		39,120.00			10	800	45110	741		10110
2	7549	12/20/22 Voluntary Alternate		2,346.00			10	800	45110	741		10110
		Total for Vendor:		41,466.00								
1377	21235S	898 TREASURE VALLEY COFFEE		200.20								
2	08681471	12/20/22 Bldg Maint First Aid		18.40			10		41540	611		10110
3	08681461	12/20/22 City Hall Coffee Tea Water		181.80			10		41810	611		10110
		Total for Vendor:		200.20								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
1341	21203S	935 VERIZON WIRELESS	1,393.00						
		Charges for 18 Phone Lines and 1 Jetpack							
1	9921926208	12/01/22 Montly Cell Phone Charge	1,393.00			10 41810	416		10110
		Total for Vendor:	1,393.00						
1354	21236S	1030 WHITE PETERSON	60,330.36						
1	154422	11/30/22 Middleton Declaratory Judgment	60,330.36			10 41310	323		10110
		Total for Vendor:	60,330.36						
1355	21237S	952 WHITMAN & ASSOC INC	71,512.03						
		Building Inspections from 11/25/22 - 12/24/22							
1	2022-12	12/28/22 Building Inspections	71,512.03			10 41510	452		10110
		Total for Vendor:	71,512.03						
1371	21238S	966 ZOOM	1,978.50						
1	180957064	12/22/22 Cloud Recording	40.00			10 41810	570		10110
2	180957064	12/22/22 Zoom One Pro Annual	749.50			10 41810	570		10110
3	180957064	12/22/22 Webinar 500 Annual	690.00			10 41810	570		10110
4	180957064	12/22/22 Zoom Rooms Annual	499.00			10 41810	570		10110
		Total for Vendor:	1,978.50						
1327	21204S	968 ZWYGART & ASSOCIATES PC	6,100.00						
1	2052	12/07/22 Preparation of Audit	6,100.00			10 41810	326		10110
		Total for Vendor:	6,100.00						
		# of Claims	65			# of Vendors	60		
		Total:	1289,064.77						

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

Fund/Account	Amount
10 General	
10110 ICCU - GEN CHECKING #3766	\$1,289,064.77
Total:	\$1,289,064.77

LEGAL NOTICE PUBLIC HEARING

Notice is hereby given that the Star City Council will hold a Public Hearing on **January 3, 2023** at the Star City Hall, 10769 W. State Street, Star, Idaho at 7:00 pm, or as soon thereafter as the matter may be heard.

Application: Jackson's Food Store Conditional Use Permit
Files #'s CU-22-07

Applicant/Owner: Jessica Aguilar, Jackson's Food Stores, 3450 E. Commercial Ct., Meridian, ID 8642

Action: The Applicant is seeking approval of a Conditional Use Permit for a Jackson's Food Store. The property is located on the northwest corner of W. State Street and N. Star Road and includes 61 N. Star Road, 11273 W. 1st Street, 11289 W. 1st Street and 11253 W. 1st Street in Star, Idaho. Property consists of a total of 1.41 acres.

Property Location: The subject property is generally located at the northwest corner of W. State Street and N. Star Road. Ada County Parcel No's. R8108000009, R8108000090, R8108000095, R8108000101, R8108000107 and R8108000084.

Information/Comments: A complete copy of the applications are available at City Hall for public review. The City invites all interested parties to attend the meeting and provide public testimony. Written comments will be accepted by the City up to 2 days prior to the date of the public hearing.

Services for persons with disabilities may be made available if notice is received in advance of the meeting by calling Star City Hall at (208) 286-7247.

Shawn L. Nickel
Planning Director and Zoning Administrator
snickel@staridaho.org



CITY OF STAR

LAND USE STAFF REPORT

TO: Mayor & Council

FROM: City of Star – Planning & Zoning *Shen J. Nish*

MEETING DATE: January 3, 2023 – PUBLIC HEARING

FILE(S) #: **CUP-22-07 Conditional Use Permit**

OWNER/APPLICANT/REPRESENTATIVE

Representative:
 Cindy Huebert
 BRS Architects
 1010 S. Allante Place
 Boise, Idaho 83709

Property Owner/Applicant:
 Jacksons Food Stores
 Jessica Aguilar
 3450 E. Commercial Ct.
 Meridian, Idaho 83642

REQUEST

Request: The Applicant is seeking approval of a Conditional Use Permit for a Jackson’s Food Store. The property is located on the northwest corner of W. State Street and N. Star Road and includes 61 N. Star Road, 11273 W. 1st Street, 11289 W. 1st Street and 11253 W. 1st Street in Star, Idaho. Property consists of a total of 1.41 acres. The subject property is generally located at the northwest corner of W. State Street and N. Star Road. Ada County Parcel No’s. R8108000009, R8108000090, R8108000095, R8108000101, R8108000107 and R8108000084.

SUMMARY

This application is being **tabled to February 7, 2023** to allow additional time for applicant to adjust the site design and provide Staff with information necessary for review.

LEGAL NOTICE PUBLIC HEARING

Notice is hereby given that the Star City Council will hold a Public Hearing on **January 3, 2023** at the Star City Hall, 10769 W. State Street, Star, Idaho at 7:00 pm, or as soon thereafter as the matter may be heard.

Application: Vacation of Easement for Iron Mountain Vista Subdivision
Files #'s VAC-22-03

Applicant/Representative: Jay Walker, Kimley-Horn

Owner: Todd Campbell

Action: The Applicant is seeking approval of a vacation of an access easement for the Iron Mountain Vista Subdivision. The easement was for an original private street (N. Worsley Lane) accessing the property from W. Floating Feather Road. The property is located at 2327 N. Worsley Lane in Star, Idaho.

Property Location: The subject property is generally located on the north side of W. Broken Arrow Street (formerly W. Floating Feather Road) between N. Hwy 16 and N. Pollard Lane. Ada County Parcel No's. R9545740050 and R9545740040.

Information/Comments: A complete copy of the applications are available at City Hall for public review. The City invites all interested parties to attend the meeting and provide public testimony. Written comments will be accepted by the City up to 2 days prior to the date of the public hearing.

Services for persons with disabilities may be made available if notice is received in advance of the meeting by calling Star City Hall at (208) 286-7247.

Shawn L. Nickel
Planning Director and Zoning Administrator
snickel@staridaho.org



CITY OF STAR

LAND USE STAFF REPORT

TO: Mayor & Council

FROM: City of Star Planning Department *Shen T. Smith*

MEETING DATE: January 3, 2023 – PUBLIC HEARING

FILE(S) #: VAC-22-03- Vacation of Private Road Access Easement

OWNER/APPLICANT/REPRESENTATIVE

Property Owner/Applicant:

Todd Campbell
 P.O. Box 140298
 Boise, Idaho 83714

REQUEST

Request: The Applicant is seeking approval of a vacation of an access easement for the Iron Mountain Vista Subdivision. The easement was for an original private street (N. Worsley Lane) accessing the property from W. Floating Feather Road. The property is located at 2327 N. Worsley Lane in Star, Idaho.

PROPERTY INFORMATION

Property Location: The subject property is generally located on the north side of W. Broken Arrow Street (formerly W. Floating Feather Road) between N. Hwy 16 and N. Pollard Lane. Ada County Parcel No's. R9545740050 and R9545740040.

APPLICATION REQUIREMENTS

Pre-Application Meeting Held	September 28, 2022
Application Submitted & Fees Paid	November 14, 2022
Application Accepted	December 12, 2022
Residents within 300' Notified	December 19, 2022
Agencies Notified	December 12, 2022
Legal Notice Published	December 16, 2022

Property Posted

December 22, 2022

HISTORY

The original access easement and private road was approved by Ada County as part of the Worsley Folley Subdivision. The City of Star approved an annexation and preliminary plat for Iron Mountain Vista Subdivision on November 16, 2021 (AZ-21-14/DA-21-21/PP-21-18).

STAFF REVIEW AND RECOMMENDATIONS

Based upon the information provided to staff in the application, staff finds that the proposed vacation of access easement meets the requirements, standards and intent of the Comprehensive Plan and Zoning Ordinance. The Council should consider the entire record and testimony presented at their scheduled public hearing prior to rendering its decision on the matter. Should the Council vote to approve the applications, either as presented or with added or revised conditions of approval, Council shall direct staff to draft findings of fact and conclusions of law for the Council to consider at a future date.

COUNCIL ACTION

The Council may **approve, conditionally approve, deny** or **table** this request for vacation of easements.

Council may consider:

- 1. This application complies with the framework of Star’s Comprehensive Plan;
- 2. The vacations do not create any landlocked property;
- 3. The vacations do not restrict access to any parcel;
- 4. The vacations do not reduce the quality of public services to any parcel of land.

PROPOSED CONDITIONS OF APPROVAL

- 1. The future Final Plats for Iron Mountain Vista Subdivision shall continue to comply with all conditions of approval for the final plat, along with all statutory requirements of applicable agencies and districts having jurisdiction in the City of Star.
- 2. The applicant shall comply with all requirements of the City Engineer.
- 3. Any additional site-specific conditions and considerations as required by Staff or Council.

COUNCIL DECISION

The Star City Council _____ File VAC-22-03 Access Easement Vacation for Todd Campbell on _____, 2023.





To whom it may concern:

The current easement on this property served as access to the Northern parcel. We own both parcels and are currently developing a subdivision on both parcels. Access will be through the public roads of the new subdivision. The current easement is no longer required.

Thank you,

Todd Campbell
11/14/2022



VACATION APPLICATION

***All information must be filled out to be processed.

FILE NO.: _____
 Date Application Received: _____ Fee Paid: _____
 Processed by: City: _____

Applicant Information:

PRIMARY CONTACT IS: Applicant Owner Representative

Applicant Name: Todd Campbell
 Applicant Address: PO Box 140298 Boise, ID Zip: 83714
 Phone: (208) 941-8607 Fax: _____ Email: tddcampbell@gmail.com

Owner Name: Todd Campbell
 Owner Address: PO Box 140298 Boise, ID Zip: 83714
 Phone: (208) 941-8607 Fax: _____ Email: tddcampbell@gmail.com

Representative (e.g., architect, engineer, developer):
 Contact: Jay Walker Firm Name: Kimley-Horn
 Address: 1100 W Idaho Street Suite 210 Boise, ID Zip: 83702
 Phone: (208) 906-0883 Fax: _____ Email: jay.walker@kimley-horn.com

Property Information:

Site Location: NE 1/4, SW 1/4, Section 4, T4N, R1W, BM
 Parcel Number(s): R9545740050 and R9545740040
 Approved Zoning Designation: R-3

Application Requirements:

(Applications are required to contain one copy of the following unless otherwise noted.)

Applicant (√)	Description	Staff (√)
X	Pre-application meeting with the Planning Department required prior to neighborhood meeting.	
X	Copy of neighborhood meeting notice sent to property owners within 300' and meeting sign-in sheet. (Applicants are required to hold a neighborhood meeting to provide an opportunity for public review of the proposed project prior to the submittal of an application.)	
X	Completed and signed Vacation Application	
X	Fee <u>6980</u>	
N/A	If the signature on this application is not the owner of the property, an original notarized statement (Affidavit of Legal Interest) from the owner stating the applicant is authorized to submit this application is required.	

X	Narrative fully describing the proposed request including the following: <ul style="list-style-type: none"> • Particular circumstances regarding the request to vacate • Names of the persons affected by the proposed vacation 	
X	Relinquishment of easement letters from the applicable parties (e.g. public utilities: phone, power, gas, cable, applicable irrigation and/or drainage entity, etc.)	
X	Legal description of platted area or property to be vacated (with engineers seal). <ul style="list-style-type: none"> • Submit two (2) paper and one (1) electronic copy 	
X	Copy of recorded deed.	
X	One (1) 8 ½" X 11" vicinity map showing the location of subject property	
X	Two (2) 11" X 17" copies of site plan or plat showing the proposed vacation	
X	Names and addresses, printed on address labels, of property owners within three hundred feet (300') of the external boundaries of the property being considered as shown on record in the County Assessor's office.	
X	Two (2) Electronic versions of the site plan or plat showing the easement proposed to be vacated and vicinity map in PDF format submitted on disks with the files named with project name and plan type. We encourage you to also submit at least one color version for presentation purposes.	
X	Signed Certification of Posting with pictures. (see attached posting requirements and certification form)	
X	Submit (1) 11" X 17" and (1) 18" X 24" recorded copy of Plat to the Star City Planning Department prior to any building permits being issued.	

FEE REQUIREMENT:

*** I have read and understand the above requirements. I further understand fees are due at the time of filing. I understand that there may be other fees associated with this application incurred by the City in obtaining reviews or referrals by architect, engineering, or other professionals necessary to enable the City to expedite this application. I understand that I, as the applicant, am responsible for all payments to the City of Star.*

Applicant/Representative Signature

Date

****Note:** All presentation boards, material boards, and documentation that are a part of the public hearing shall become property of the City of Star.



July 20, 2022

Development Services Department

200 W. Front Street
Boise, Idaho 83702

RE: *Parcels R9545740040 & R9545740050 Ingress/Egress Access Easement Vacation*

On behalf of Todd Campbell Construction, Inc., we are submitting the access easement vacation request for review and approval.

The subject properties (Parcel No. R9545740040 & R9545740050) are located in the Worsley's Folly Subdivision north of W. Floating Feather Road and consists of 16.45 Acres. The existing site is an open field with a non-exclusive ingress-egress easement that spans from N.00°48'23"E for 790.88', 177.75' along a 50.00' radius curving left at a central angle of 203°40'52" and a long chord bearing S.78°57'57"W for 97.87', S.22°52'28"E for 132.35', 62.00' along a 150.00' radius curving right at a central angle of 23°40'52" and a long chord bearing S.11°02'03"E for 61.56', S.00°48'23"W for 589.55', and S89°35'19"E for 30.00' totaling 0.78 acres.

We are requesting a vacation that will remove the previously mentioned easement because the benefit it provides will not be necessary. The easement was intended to provide access to Lot 3, 4, and 5 of block 1 of the Worsley's Folly Subdivision via W. Floating Feather Road. Lot 3, block 1 will have access via the remaining portion of the ingress-egress easement. Lot 4 and 5, block 1 will be developed into a single-family home subdivision with access via Teratai Street through the Iron Mountain Estates Subdivision.

Agency requirements will be fully met and submitted for your review and comment as the project continues. Initial meetings indicate that agencies are in alignment and agreement for the proposed project; however, as additional needs arise, they will be mitigated and incorporated in the project design. The best engineering, architectural, and constructions practices will be employed and implemented by the ownership and consultant team.

We greatly appreciate your time and review of our application submittal. In accordance with the submittal checklists, we are submitting electronic copy with all required information. Please contact me at (208) 906-0883 or at jay.walker@kimley-horn.com.

Sincerely,

Jay Walker
Kimley-Horn
1100 W Idaho St., Suite 210
Boise, ID 83702

Date: June 23, 2022
Job No.: 7421
RE: Iron Mountain Vista

North Worsley Lane Ingress-Egress Private Road Easement on Lots 4 and 5

VACATION AND EXTINGUISHMENT DESCRIPTION

A parcel of land being a portion of Lots 4 and 5 in Block 1 of that certain plat of Worsley's Folly Subdivision on file in Book 86 of Plats at Pages 9656 and 9657 and recorded as Instrument No103059622, records of Ada County, Idaho, located within the E 1/2 NE 1/4 SW 1/4 of Section 4, Township 4 North, Range 1 West, Boise Meridian, Ada County, Idaho, more particularly described in that record as follows:

BEGINNING at the Southeast corner of Lot 4 in Block 1 of said Worsley's Folly Subdivision;

THENCE North 00° 48' 23" East along the East line of said Lot 4 of Worsley's Folly Subdivision a distance of 790.88 feet to a tangent point of curvature;

THENCE a distance of 177.75 feet along the arc of a curve left, having a radius of 50.00 feet, a central angle of 203° 40' 52", and a long chord which bears South 78° 57' 57" West a distance of 97.87 feet;

THENCE South 22° 52' 28" East a distance of 132.35 feet to a tangent point of curvature;

THENCE a distance of 62.00 feet along the arc of a curve right, having a radius of 150.00 feet, a central angle of 23° 40' 52", and a long chord which bears South 11° 02' 03" East a distance of 61.56 feet;

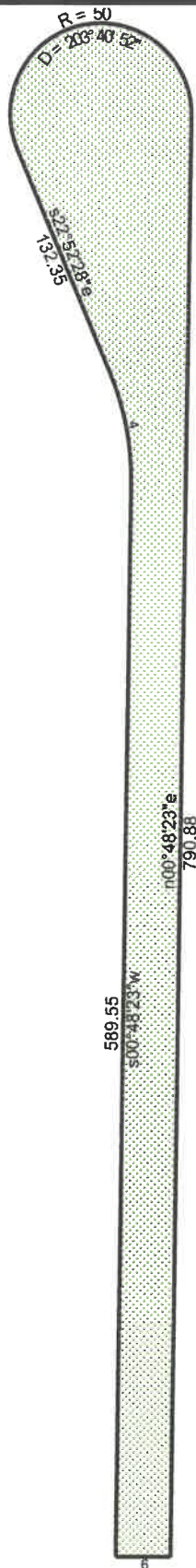
THENCE South 00° 48' 23" West a distance of 589.55 feet to the South line of said Lot 4;

THENCE South 89° 35' 19" East along said South line a distance of 30.00 feet to the **POINT OF BEGINNING**.

Containing 0.78 acres, more or less.

(This description is written from record data and not from an actual field survey.)





7421 Extinguish North Worsley Lane Easement

6/23/2022

Scale: 1 inch= 97 feet

File:

Tract 1: 0.7814 Acres (34037 Sq. Feet), Closure: n00.0000e 0.00 ft. (1/569514), Perimeter=1783 ft.

- 01 n00.4823e 790.88
- 02 Lt, r=50.00, delta=203.4052, chord=s78.5757w 97.87
- 03 s22.5228e 132.35
- 04 Rt, r=150.00, delta=023.4052, chord=s11.0203e 61.56
- 05 s00.4823w 589.55
- 06 s89.3519e 30



TitleOne
a title & escrow co.

Order Number: 20355309

Warranty Deed

For value received,

David W. Worsley and Zina L. Worsley, husband and wife

the grantor, does hereby grant, bargain, sell, and convey unto

TBC Land Holding, LLC, an Idaho limited liability company

whose current address is PO Box140298 Garden City, ID 83714

the grantee, the following described premises, in Ada County, Idaho, to wit:

Lots 4 and 5 in Block 1 of Worsley's Folly Subdivision, according to the Official Plat thereof, filed in Book 86 of Plats at Pages 9656 and 9657, records of Ada County, Idaho.

To have and to hold the said premises, with their appurtenances unto the said Grantee, its heirs and assigns forever. And the said Grantor does hereby covenant to and with the said Grantee, that Grantor is the owner in fee simple of said premises; that they are free from all encumbrances except those to which this conveyance is expressly made subject and those made, suffered or done by the Grantee; and subject to all existing patent reservations, easements, right(s) of way, protective covenants, zoning ordinances; and applicable building codes, laws and regulations, general taxes and assessments, including irrigation and utility assessments (if any) for the current year, which are not due and payable, and that Grantor will warrant and defend the same from all lawful claims whatsoever. Whenever the context so requires, the singular number includes the plural.

Dated: February 19, 2020

David W. Worsley
David W. Worsley

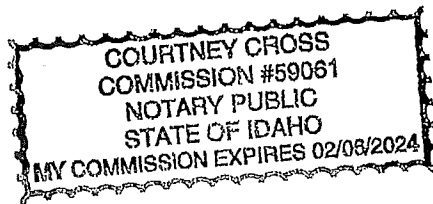
Zina L. Worsley
Zina L. Worsley

State of Idaho, County of Ada, ss.

On this 21 day of February in the year of 2020, before me, the undersigned, a Notary Public in and for said State, personally appeared David W. Worsley and Zina L. Worsley, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same.

Allen

Notary Public
Residing In: Meridian, Idaho
My Commission Expires: 2/06/2024
(seal)





**Notice of Neighborhood Meeting
Pre-Application Requirement for a Public Hearing**

October 20, 2022

Dear Resident,

Prior to submittal of a vacation application, Star City Code requires a meeting between the applicant and neighbors to vacate an old, unused easement. This is your notice to meet and review this easement vacation with our consultants

This meeting is intended to give neighbors an opportunity to learn more about the project before the public hearing. A formal presentation will not be given. A printed vicinity map and site drawing is attached. Project team members will be present to answer questions and receive feedback. This is NOT a Public Hearing before a governing body of the City. Once our application has been submitted and processed, a public hearing date will be scheduled by City of Star, ID planning staff.

When:

Wednesday, November 2nd at 6 PM

Where:

On project site; Worsley's Folly Subdivision on the NW corner of the intersection of Floating Feather Rd and Worsley Lane

Project Description:

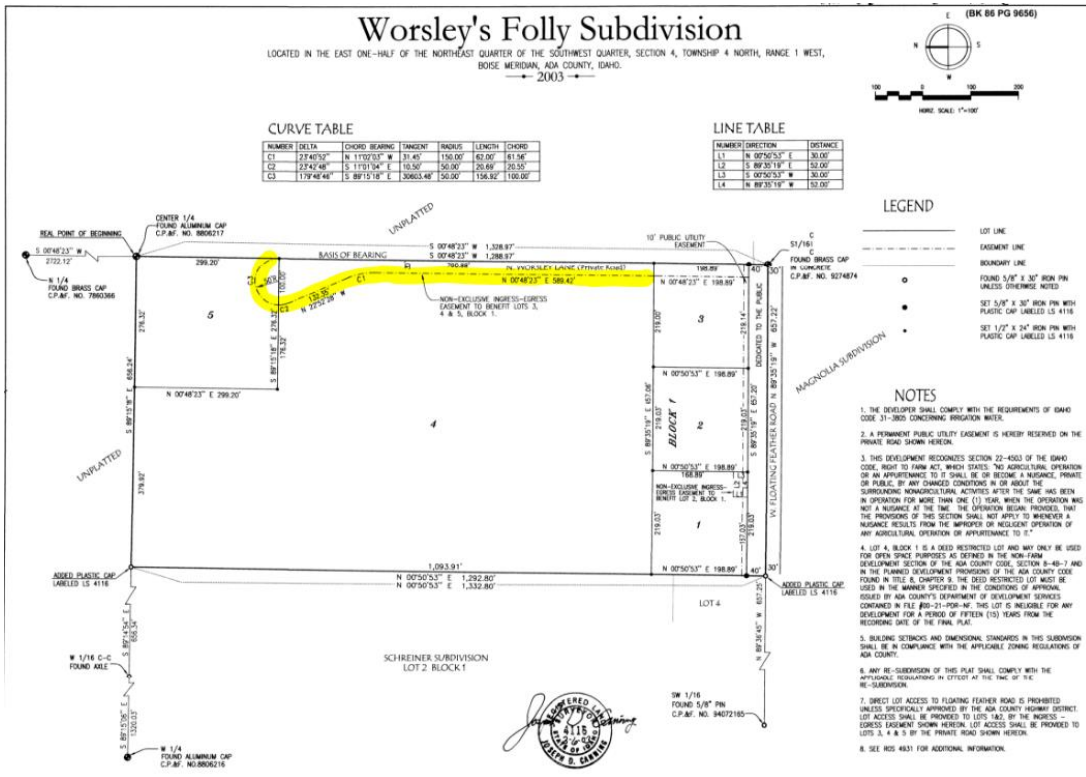
The easement to be vacated is located off Floating Feather Rd, parcel numbers R9545740040 and R9545740050.

We look forward to the neighborhood meeting and encourage you to attend. At that time, we will answer any questions and collect comments you may have.

Please note: To track attendance and certify that a meeting was held, a sign-in sheet will be present at this meeting. The applicant will submit this sign-in sheet with their application, which will then be used to notify you of when the application was submitted.

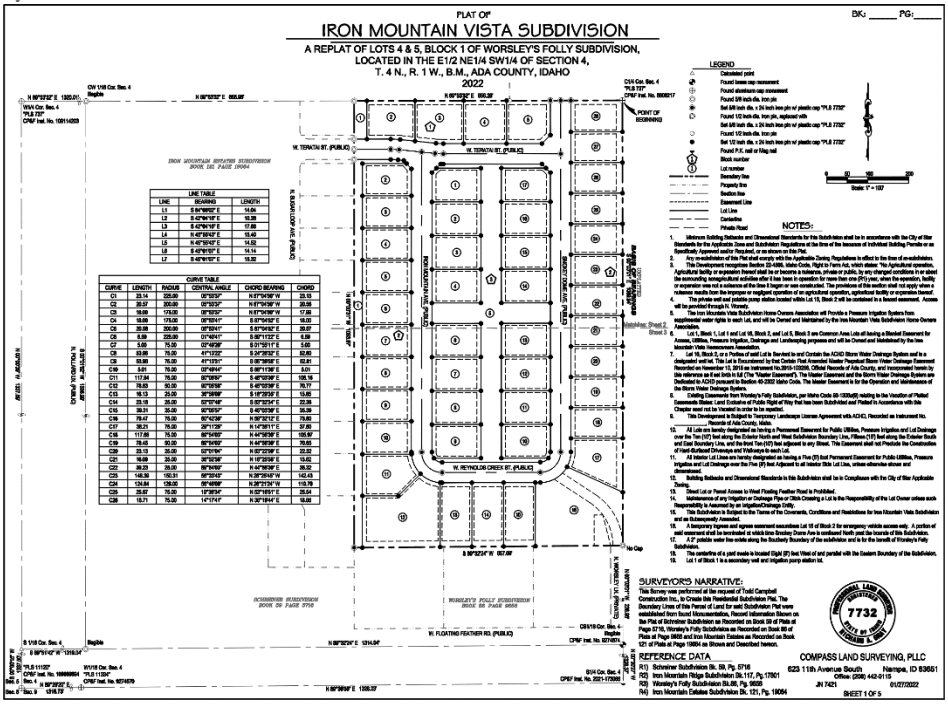
Respectfully,

Jay Walker
Kimley-Horn
1100 W Idaho St., Suite 210
Boise, ID 83702



B&D Engineers, Inc. 5505 W. Franklin Rd. Boise, ID 83705 (208)343-3381

SHEET 1 of 2



BHEG MILESTONE RANCH LLC
1140 VIRGINIA DR
FORT WASHINGTON, PA 19034

SURPRENANT, RYAN C
2156 N BURNAM PL
STAR, ID 83669

WATERMAN, BRYCE V
2174 N BURNAM PL
STAR, ID 83669

BRUSSEAU, SETH
9055 W REYNOLD CREEK ST
STAR, ID 83669

VENTA HOMES INC
PO BOX 140298
BOISE, ID 83714

KINNEY, JOSH
8675 W FLOATING FEATHER RD
STAR, ID 83669

O'NEIL, TONY
1910 N MOUNTAIN VISTA LN
STAR, ID 83669

HERRON, STEVEN R
1915 N MOUNTAIN VISTA LN
STAR, ID 83669

FAHRNER, JOHN W
9150 W FLOATING FEATHER RD
STAR, ID 83669

SHULL, BECKY
8888 W FLOATING FEATHER RD
STAR, ID 83669

WINEGAR, JAMES RON
8998 W FLOATING FEATHER RD
STAR, ID 83669

ESTES, ELLEN
8932 W FLOATING FEATHER RD
STAR, ID 83669-0000

ROBBINS, JEFFREY D
8866 W FLOATING FEATHER RD
STAR, ID 83669

TODD CAMPBELL CONSTRUCTION INC
PO BOX 140298
GARDEN CITY, ID 83714

TBC LAND HOLDING LLC
PO BOX 140298
GARDEN CITY, ID 83714

TOLL WEST INC
1140 VIRGINIA DR
FORT WASHINGTON, PA 19034

WEST ADA SCHOOL DISTRICT
1303 E CENTRAL DR
MERIDIAN, ID 83642

WINEGAR, JAMES RON
8998 W FLOATING FEATHER RD
STAR, ID 83669

BEACH, ZANE L
PO BOX 208
STAR, ID 83669

WINEGAR, JAMES RON
8998 W FLOATING FEATHER RD
STAR, ID 83669

ZAMZOW, RICHARD
5346 W WYLIE LN
BOISE, ID 83709

IRON MOUNTAIN ESTATES SUBDIVISION HOA INC
PO BOX 140298
BOISE, ID 83714

SIGN-IN ATTENDANCE FORM
Iron Mountain Vista Neighborhood Meeting

Vacation of N. Worsley Ln Easement
November 2, 2022
6:00 PM

Name	Phone Number	Email Address	Neighboring Address
1 Tony & BRENDA O'NEIL	208-899-0873	tonyo@ECHO COMPANIES.COM	910 N. MTN. VISTA
2 Gabriel O'Reilly	208-992-3765	gabriel.o'reilly@kimley-horn.com	N/A
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			

LEGAL NOTICE PUBLIC HEARING

Notice is hereby given that the Star City Council will hold a Public Hearing on **November 15, 2022** at the Star City Hall, 10769 W. State Street, Star, Idaho at 7:00 pm, or as soon thereafter as the matter may be heard.

Application: Colt Heights Subdivision
Files #'s PP-22-09 Preliminary Plat
PR-22-03 Private Street

Applicant/Representative: Becky McKay, Engineering Solutions

Owner: Challenger Development Inc./Corey Barton Homes, Inc.

Action: The Applicant is seeking approval of a Preliminary Plat and Private Street for a proposed residential subdivision consisting of 5 residential lots and 2 common lots. The property is located on the north side of the existing Colt Place Subdivision in Star, Idaho, and consists of 10.96 acres with a proposed density of .46 dwelling units per acre.

Property Location: The subject property is generally located north of Floating Feather Road, west of N. Plummer Road and will be accessed from W. Wyatt Earp Drive. Ada County Parcel No. S0405438440.

Information/Comments: A complete copy of the applications are available at City Hall for public review. The City invites all interested parties to attend the meeting and provide public testimony. Written comments will be accepted by the City up to 2 days prior to the date of the public hearing.

Services for persons with disabilities may be made available if notice is received in advance of the meeting by calling Star City Hall at (208) 286-7247.

Shawn L. Nickel
Planning Director and Zoning Administrator
snickel@staridaho.org



CITY OF STAR

LAND USE STAFF REPORT

TO: Mayor & Council

FROM: City of Star – Planning & Zoning *Shen J. M...*

MEETING DATE: January 3, 2023 – PUBLIC HEARING (tabled from 11/15/22 & 12/6/22)

FILE(S) #: **PP-22-09 Preliminary Plat for Colt Heights Subdivision**
PR-22-03 Private Road

OWNER/APPLICANT/REPRESENTATIVE

Representative:

Becky McKay
Engineering Solutions, LLP
1029 N Rosario Street
Meridian, Idaho 83642

Property Owner/Applicant:

Cory Barton
Challenger Development Inc.
1977 E. Overland Road
Meridian, Idaho 83642

REQUEST

Request: The Applicant is seeking approval of a Preliminary Plat and Private Street for a proposed residential subdivision consisting of 5 residential lots and 2 common lots. The property is located on the north side of the existing Colt Place Subdivision in Star, Idaho and consists of 10.96 acres with a proposed density of .46 dwelling units per acre.

PROPERTY INFORMATION

Property Location: The subject property is generally located north of Floating Feather Road, west of N. Plummer Road and will be accessed from W. Wyatt Earp Drive. Ada County Parcel Number S0405438440.

Existing Site Characteristics: The property is currently vacant.

Irrigation/Drainage District(s): - Middleton Irrigation Association, Inc.
Middleton Mill Ditch Company
P.O. Box 848
Middleton, Idaho 83644

Flood Zone: This property is located in an area of minimal flood hazard, Zone X.
FEMA FIRM panel: 16001C0130J
Effective Date: 6/19/2020

Special On-Site Features:

- ✪ Areas of Critical Environmental Concern – No critical environmental concerns identified, per Idaho Department of Fish and Game and Army Corp of Engineers documents received.
- ✪ Evidence of Erosion – No known areas.
- ✪ Fish Habitat – No known areas.
- ✪ Mature Trees – Yes. Trees in eastern section of property to be preserved within open space proposed to be dedicated to the City.
- ✪ Riparian Vegetation – No.
- ✪ Steep Slopes – Yes.
- ✪ Stream/Creek – None. Existing irrigation/drainage ditches.
- ✪ Unique Animal Life – No “Special Status” animal life has been identified, per Idaho Fish and Game documentation received.
- ✪ Unique Plant Life – No “Special Status” plant life has been identified, per Idaho Fish and Game documentation received.
- ✪ Unstable Soils – No known issues.
- ✪ Wildlife Habitat – Yes. Approximately 43% of overall property to be permanently preserved for habitat.
- ✪ Historical Assets – No historical assets have been observed.

APPLICATION REQUIREMENTS

Pre-Application Meeting Held	March 24, 2022
Neighborhood Meeting Held	July 13, 2022
Application Submitted & Fees Paid	July 19, 2022
Application Accepted	August 11, 2022
Residents within 300’ Notified	October 27, 2022; December 21, 2022
Agencies Notified	August 11, 2022
Legal Notice Published	November 1, 2022
Property Posted	December 21, 2022

HISTORY

January 17, 2006 Council approved applications for annexation and zoning (AZ-06-01) and Preliminary Plat (PP-06-01) for the Connor-Carson Property. Property size is 47.26 acres, zoned R-3 with a development agreement. The Preliminary Plat consisted of 122 single family residential lots with 14 common lots on 47.26 acres with a density of 2.6 units per acres. The Development Agreement

included a condition of approval restricting no more than 5 lots north of Foothill Canal.

- June 6, 2006 Council approved Final Plat (FP-06-10) for Phase 1 of Colt Place, formerly known as Connor-Carson property. Phase 1 has 49 residential lots, reduced from 53 originally proposed.

- April 2, 2013 Council approved Final Plat (FP-13/01) for Phase 2 of Colt Place consisting of 30 residential lots, reduced from 34 originally proposed.

- June 17, 2014 Council approved Final Plat (FP-14-05) for Phase 3 of Colt Place consisting of 29 residential lots, reduced from 30 originally proposed.

SURROUNDING ZONING/COMPREHENSIVE PLAN MAP/LAND USE DESIGNATIONS

	Zoning Designation	Comp Plan Designation	Land Use
Existing	Residential (R-3-DA)	Estate Urban Residential	Vacant
Proposed	Residential (R-3-DA)	Estate Urban Residential	Single-Family Residential
North of site	RUT (County)	Rural Residential	Star Acres Subdivision
South of site	Residential (R-3-DA)	Estate Urban Residential	Colt Place Sub. No. 2
East of site	Residential (R-4-DA)	Neighborhood Residential	Approved Langtree Bungalows
West of site	RUT (County)	Estate Urban Residential	Vacant

CODE DEFINITIONS / COMPREHENSIVE PLAN

UNIFIED DEVELOPMENT CODE:

8-3A-1: ZONING DISTRICTS AND PURPOSE ESTABLISHED:

(R) RESIDENTIAL DISTRICT: To provide regulations and districts for various residential neighborhoods. Gross density in a Residential (R) district shall be determined according to the numeral following the R. The numeral designates the maximum number of dwelling units per acre. In zoning designations of R-1, R-2, R-3, R-4 and R-5, housing shall be single family detached unless approved with a PUD or development agreement. Connection to municipal water and sewer facilities are required for all subdivision and lot split applications submitted after the effective date hereof in all districts exceeding one dwelling unit per acre. Wells and septic systems may be permitted for larger lots in this land use designation that are not adjacent to municipal services, as determined by the Sewer District, and if approved by the applicable

Health Department. Private streets may be approved in this district for access to newly subdivided or split property. This district does allow for some non-residential uses as specified in 8-3A-3.

8-3A-3: USES WITHIN ZONING DISTRICTS

The following table lists principal permitted (P), accessory uses (A), conditional (C), or prohibited (N) uses.

Zoning District Uses	A	RR	R
Dwelling:			
Multi-Family	N	N	C
Secondary	A	A	A
Single-Family Attached	N	N	P
Single-Family Detached	P	P	P
Two-Family Duplex	N	N	P
Live/Work Multi-Use	N	N	N

Notes:

- 1. Indicates uses that are subject to specific use standards in accord with chapter 5 of this title.

8-3A-4: ZONING DISTRICT DIMENSIONAL STANDARDS:

Zoning District	Maximum Height Note Conditions	Minimum Yard Setbacks Note Conditions			
		Front ⁽¹⁾	Rear	Interior Side	Street Side
R-1	35'	30'	30'	10'	20'
R-2	35'	20'	20'	10'	20'
R-3	35'	15' to living area/side load garage 20' to garage face	15'	7.5' ⁽²⁾	20'

Notes:

1. Front yard setback shall be measured from the face of the garage to the face of the sidewalk, allowing for 20' of parking on the driveway without overhang onto the sidewalk.
2. Zero-Lot-Line and reduced front and rear setback waivers may be requested through the Development Agreement process. All other side yard setback requests for detached structures shall not be granted waivers, unless as part of a Planned Unit Development.
3. All setbacks in the CBD, C-1, C-2, LO, IL, PS, RC and M-U zone shall maintain a minimum 15' when adjacent to a residential use or zone.
4. As approved by the Fire District.

8-3B-3: RESIDENTIAL DISTRICTS:

- A. Comply with Section 8-3A-1: ZONING DISTRICTS AND PURPOSE ESTABLISHED.
- B. When development is planned with lots that directly abut existing lots within a Rural Residential area, or "Special Transition Overlay Area" as shown on the Comprehensive Plan Land Use map, an appropriate transition shall be provided for the two abutting residential lot types. A transition shall take into consideration site constraints that may exist and may include clustering of the urban lots in order to provide an open space area avoiding urban lots directly abutting rural residential lots, or may include the provision of a buffer strip avoiding urban lots directly abutting rural residential lots, or may include setbacks within the urban lots similar to the rural residential lots directly abutting, or may include the provision of one half to one acre size lots directly abutting the rural residential lots.
- C. Urban style development, as guided by provisions within the comprehensive plan and this Title, is required to limit urban sprawl, however, densities of no more than 1 to 2 dwelling units per acre are to be designed within the floodplain, ridgeline developable areas and hillside developable areas (both as defined within the comprehensive plan).
- D. Housing developments with densities of R-11 and higher shall be designed to limit height, increase setbacks and/or provide additional landscaping along the perimeter of the development, if determined by the council, where abutting areas are planned for lower densities.
- E. Rezoning to R-11 and higher shall not be allowed unless adequate ingress/egress to major transportation corridors is assured.
- F. All new residential, accessory uses or additions/remodels within the residential zones shall pave all unpaved driveways to the home.
- G. Spite strips, common lots, unreasonable development phasing, or other means of any type purposely or unintentional that may result in the blocking of services or development, including but not limited to sewer, water, streets, or utilities are prohibited in any zoning district within the City of Star.
- H. In any development that requires a traffic signal as part of the approval process, the developer shall be responsible for providing an Emergency Opticom System to the intersection.
- I. Transitional Lots. For proposed residential developments located adjacent to a Special Transition Area only, as determined on the current Comprehensive Plan Land

Use Map, transitional standards listed below shall be required if reasonable evidence is presented that adjacent properties will not be further subdivided in the future. This shall be through a legal encumbrance that prevents the adjacent land from being further subdivided. These encumbrances shall include:

- a. Property with a Future Comprehensive Plan Land Use Map designation that does not allow future redevelopment to densities lower than one dwelling unit per acre.
- b. Subdivision CC&R's preventing further redevelopment;
- c. Easements granted to municipal or other political entities, voluntary development easements granted to conservation land trusts, or other, legal encumbrances conserving the property in perpetuity, such as deed restrictions.

This specifically excludes statements from landowners regarding future intent without proof of legal encumbrance.

The allowed Transitional Density for new development adjacent to Special Transition Areas, shall be as follows:

Existing Transitional Lot Sizes	Allowed Immediately Adjacent Minimum Lot Size	Allowed Immediately Across the Road from Transitional Lot
Lots larger than 1.1-acre	1 acre lots	½ acre lots
Lots of 1 to 1.1-acre	½ acre lots	1/3 acre lots
Lots smaller than 1-acre	1/3 acre lots	R-3 density Maximum

8-4D-3: STANDARDS (PRIVATE STREETS):

All private streets shall be designed and constructed to the following standards:

A. Design Standards:

- 1. Easement: The private street shall be constructed on a perpetual ingress/egress easement or a single platted lot (with access easement) that provides access to all applicable properties.
- 2. Connection Point: Where the point of connection of the private street is to a public street, the private street shall be approved by the transportation authority.
- 3. Emergency Vehicle: The private street shall provide sufficient maneuvering area for emergency vehicles as determined and approved by the Star Fire District.
- 4. Gates: Gates or other obstacles shall not be allowed, unless approved by Council through a Planned Unit Development or Development Agreement.

B. Construction Standards:

- 1. Obtain approval from the county street naming committee for a private street name(s);

2. Contact the transportation authority to install an approved street name sign that complies with the regulations of the county street naming ordinance;

3. Roadway and Storm Drainage: The private street shall be constructed in accord with the roadway and storm drainage standards of the transportation authority or as approved by the city of Star based on plans submitted by a certified engineer.

4. Street Width: The private street shall be constructed within the easement and shall have a travel lane that meets ACHD width standards for the City of Star, or as determined by the Council and Star Fire District.

5. Sidewalks: A five foot (5') attached or detached sidewalk shall be provided on one side of the street in commercial districts. This requirement may be waived if the applicant can demonstrate that an alternative pedestrian path exists.

6. Fire Lanes: All drive aisles as determined by the Star Fire District to be fire lanes, shall be posted as fire lanes with no parking allowed. In addition, if a curb exists next to the drive aisle, it shall be painted red.

7. No building permit shall be issued for any structure using a private street for access to a public street until the private street has been approved.

C. The applicant or owner shall establish an on-going maintenance fund through the Owner's association with annual maintenance dues to ensure that funds are available for future repair and maintenance of all private streets. This shall be a requirement in a development agreement and/or as part of a planned unit development. A reserve account condition shall be included in the recorded CC&R's and shall be provided to the City for review. The condition of approval shall include the following:

1. Private Road Reserve Study Requirements.
 - a. At least once every three years, the board shall cause to be conducted a reasonably competent and diligent visual inspection of the private road components that the association is obligated to repair, replace, restore, or maintain as part of a study of the reserve account requirements of the common interest development, if the current replacement value of the major components is equal to or greater than one-half of the gross budget of the association, excluding the association's reserve account for that period. The board shall review this study, or cause it to be reviewed, annually and shall consider and implement necessary adjustments to the board's analysis of the reserve account requirements as a result of that review.
 - b. The study required by this section shall at a minimum include:
 - i. Identification of the private road components that the association is obligated to repair, replace, restore, or maintain.
 - ii. Identification of the probable remaining useful life of the components identified in paragraph (1) as of the date of the study.

- iii. An estimate of the cost of repair, replacement, restoration, or maintenance of the components identified in paragraph (1).
 - iv. An estimate of the total annual contribution necessary to defray the cost to repair, replace, restore, or maintain the components identified in paragraph (1) during and at the end of their useful life, after subtracting total reserve funds as of the date of the study.
 - v. A reserve funding plan that indicates how the association plans to fund the contribution identified in paragraph (4) to meet the association's obligation for the repair and replacement of all private road components.
- c. A copy of all studies and updates shall be provided to the City, to be included in the development application record.

8-4D-4: REQUIRED FINDINGS (PRIVATE STREETS):

In order to approve the application, the administrator and/or Council shall find the following:

- A. The design of the private street meets the requirements of this article;
- B. Granting approval of the private street would not cause damage, hazard, or nuisance, or other detriment to persons, property, or uses in the vicinity; and
- C. The use and location of the private street shall not conflict with the comprehensive plan and/or the regional transportation plan.

8-4E-2: COMMON OPEN SPACE AND SITE AMENITY REQUIREMENTS - STANDARDS:

A. Open Space and Site Amenity Requirement (see also Chapter 8 "Architectural Review"):

- 1. The total land area of all common open space shall equal or exceed fifteen percent (15%) of the gross land area of the development. Ten percent (10%) of that area shall be usable open space.
- 2. Each development is required to have at least one site amenity.
- 3. One additional site amenity shall be required for each additional twenty (20) acres of development area, plus one additional amenity per 75 residential units.
- 4. Developments with a density of less than 1 dwelling units per acre may request a reduction in total required open space and amenities to the Council. Developments with a density of less than 2 dwelling units per acre may request a 50% reduction in total required open space to the Council.
- 5. For multi-family developments, see Section 8-5-20 for additional standards.

B. Qualified Open Space: The following may qualify to meet the common open space requirements:

1. Any open space that is active or passive in its intended use, and accessible or visible by all residents of the development, including, but not limited to:

a. Open grassy area of at least fifty feet by one hundred feet (50' x 100') in area;

b. Qualified natural areas;

c. Ponds or water features where active fishing, paddle boarding or other activities are provided (50% qualifies towards total required open space, must be accessible by all residents to qualify.) ponds must be aerated;

d. A plaza.

2. Additions to a public park or other public open space area.

3. The buffer area along collector and arterial streets may be included in required overall common open space for residential subdivisions.

4. Parkway along local residential streets with detached sidewalks that meet all the following standards may count toward the common open space requirement:

a. The parkway is a minimum of eight feet (8') in width from street curb to edge of sidewalk and includes street trees as specified otherwise herein.

b. Except for alley accessed dwelling units, the area for curb cuts to each residential lot or common driveway shall be excluded from the open space calculation. For purposes of this calculation, the curb cut area shall be a minimum area of twenty-six feet (26') by the width of the parkway.

c. Stormwater detention facilities do not qualify to meet the common area open space requirements, unless all of the following is met:

1. Must be at least fifty feet by one hundred feet (50' x 100') in area;
2. Specifically designed as a dual use facility, as determined by the administrator, to include minimal slopes, grass throughout, and guarantee of water percolation within 24 hours of storm event.

3. Is located in a development that has a second usable open space area that contains a qualified site amenity as herein defined.

5. Visual natural space, including open ditches, wetlands, slopes or other areas that may not be readily accessible to residents, and is provided with open style fencing, may qualify for up to 20% of the required open space total.

C. Qualified Site Amenities: Qualified site amenities shall include, but not be limited to, the following:

1. Clubhouse;

2. Fitness facilities, indoors or outdoors;

- 3. Public art;
- 4. Picnic area; or
- 5. Recreation amenities:
 - a. Swimming pool.
 - b. Children's play structures.
 - c. Sports courts.
 - d. Additional open space in excess of 5% usable space.
 - e. RV parking for the use of the residents within the development.
 - f. School and/or Fire station sites if accepted by the district.
 - g. Pedestrian or bicycle circulation system amenities meeting the following requirements:
 - (1) The system is not required for sidewalks adjacent to public right of way;
 - (2) The system connects to existing or planned pedestrian or bicycle routes outside the development; and
 - (3) The system is designed and constructed in accord with standards set forth by the city of Star;
- D. Location: The common open space and site amenities shall be located on a common lot or an area with a common maintenance agreement.

COMPREHENSIVE PLAN:

8.2.3 Land Use Map Designations:

Estate Urban Residential:

Suitable primarily for single family residential use. Densities in this land use area are a maximum of 3 dwelling units per acre. Densities not exceeding 1 to 2 units per acre are to be encouraged in areas of the floodplain, ridgeline developable areas, hillside developable areas, and where new residential lots are proposed immediately adjacent to existing residential lots of greater than one acre where those existing larger lots are not likely to be subdivided in the future. Clustering is allowed to preserve open space.

8.3 Goal:

Encourage the development of a diverse community that provides a mix of land uses, housing types, and a variety of employment options, social and recreational opportunities, and where possible, an assortment of amenities within walking distance of residential development.

8.4 Objectives:

- Manage urban sprawl in order to minimize costs of urban services and to protect rural areas.
- Retain and encourage rural areas where it will not result in increased costs for urban service.
- Encourage land uses that are in harmony with existing resources, scenic areas, natural wildlife areas, and surrounding land uses.

8.5.3 Policies Related Mostly to the Urban Residential Planning Areas:

A. The Neighborhood Residential Land Use is to encourage urban style development densities to limit urban sprawl.

B. Low densities within the Neighborhood Residential Land Use are to be designed within the floodplain, ridgeline developable areas, hillside developable areas and where new residential lots are proposed adjacent to existing residential lots of one acre and larger where those existing larger lots are not likely to be subdivided in the future.

8.5.9 Additional Land Use Component Policies:

- Encourage flexibility in site design and innovative land uses.
- Encourage landscaping to enhance the appearance of subdivisions, structures, and parking areas.
- Require more open space and trees in subdivisions.
- Work with Ada County Highway District (ACHD), Canyon Highway District #4 (CHD4), and Idaho Department of Transportation (ITD) for better coordination of roadway and access needs.
- Support well-planned, pedestrian-friendly developments.
- Dark sky provision should be adopted within the code to assure down style lighting in all developments and Star should consider joining the International Dark Sky Association.
- The City should utilize the 2018 Treasure Valley Tree Selection Guide when requiring trees within developments.

PROJECT OVERVIEW

PRELIMINARY PLAT & PRIVATE STREET:

Colt Heights Subdivision consists of 5 single-family detached residential lots and 2 common lots for a total of 7 lots on 10.96 acres. Residential lots range in size from 1.0 acres to 1.39 acres with an average buildable lot size of 1.23 acres. The gross density of the development is 0.46 dwelling units per acre.

Primary access and frontage for the lots will be from W. Wyatt Earp Drive using proposed Wooden Wagon Lane and proposed Silverpeak Lane, which will be a private street. Silverpeak Lane will provide access to each residential lot. A hammerhead, on the west end of Silverpeak Lane will provide turn around access for the fire department. The access and turn-around shall be approved by the Fire District.

As earlier stated, the City Council originally approved five (5) residential lots on this property located north of the Foothills Ditch as part of the Colt Place Subdivision annexation in 2006. Included in the original conditions of approval in the Development Agreement was the following:

- 3.1.1 Future development at a density not to exceed three (3) du/acre and not more than five (5) lots north of the Foothills Ditch;
- 3.1.2 Developer must meet the requirements, if any, of Idaho Fish and Game and the Army Corps of Engineers prior to final plat of any subject ground north of Foothills ditch;
- 3.1.3 Developer must continue the historic path of the irrigation drainage through the subject property from Star Acres.

In July of 2022, the applicant submitted a preliminary plat with five 1 plus acre lots encompassing the entire 10.98 acres. Staff required the applicant to notify both the Army Corps of Engineers and Idaho Fish and Game to address issues related to the original concerns by the City Council that were part of the three conditions of approval. On October 13, 2022, City Staff, including the City Engineer met on-site with the applicant's representative and representatives from Army Corp of Engineers and walked the entire site. A correspondence addressing that visit is included within this record and indicates that there may be some areas on the property that could require further wetland delineation be studied, based on the original site layout. In discussions with the Army Corp representatives on-site, it was Staff's understanding that future wetlands delineation may be required in small areas of the development, mostly in the eastern portions of the property and as a result of the proposed private street (The applicant has recently provided Staff with a copy of a Delineation report dated December 28, 2006). Based upon the site visit and meeting with the Army Corp representatives, Staff met with the applicant and made a suggestion that the preliminary plat be redesigned to cluster the residential lots to the west and leave the eastern portion of the property as open space, thus reducing the amount of disturbance to the more sensitive area of the property. It was also suggested that the eastern area may make for an excellent community park.

As redesigned and resubmitted to Staff, Lot 1 of the development is 4.63 acres or approximately 43% of the parcel and is being set aside as an open area to address the comments from the Army Corp of Engineers and help with the concerns of the neighbors regarding wildlife habitat and drainage. The future use and ownership of this lot will need to be determined by Council. The applicant suggests that the area be dedicated to the City as natural park area. The applicant has agreed to provide a passive pathway within the property to connect to any future pathway

along the Foothill Ditch and also to connect to the natural pathway to the east within the Langtree Bungalows development.

On November 17, 2022, Staff arranged a meeting between the property owner and his representatives and several neighboring property owners to review the proposed concept of clustering the residential lots to the west and leaving the eastern portion as open space.

Section 8-4E-2 of the UDC allows Council to waive landscaping requirements for subdivisions with densities of 1 acre or less. Given the large lot size and density of this development, and with the potential protection of Lot 1, staff is supportive of the waiver for open space.

The Unified Development Code, Section 8-6B-2 requires public and private street widths to be a minimum of thirty-six feet (36') wide, unless specifically approved by Council. The applicant is proposing 28-foot-wide private roads with no sidewalks. Staff is supportive of the street width and waiver of sidewalks, given the low density and number of homes served by the private road and recommends no parking on either side of the street. **The reduced width and sidewalk waiver will also minimize disturbance of the property, which was a request by neighboring property owners.**

ADDITIONAL DEVELOPMENT FEATURES:

- Lighting
Streetlights shall reflect the "Dark Sky" criteria with all lighting. The same streetlight design shall continue throughout the entire development. The applicant has submitted a streetlight design that is in compliance with city requirements. The Applicant has provided streetlight locations. Staff will require a light at the intersection of W. Wyatt Earp Dr. and Wooden Wagon Lane. Applicant shall provide streetlight style/design to City Staff for approval, prior to installation. **Shielding of streetlights may be required to protect adjacent properties from fugitive light.**
- Mailbox Clusters
Applicant has not provided approval from the Star Postmaster for the indicated location of the mailbox cluster. This will be required prior to signing the final plat. The applicant shall work with the Postmaster on relocation of the cluster if a private gate is utilized on the private street.
- Street Names
Applicant has not provided documentation from Ada County that the street names are acceptable and have been approved. This will be required prior to signing the final plat.
- Subdivision Name
Applicant has provided a letter from Ada County that the subdivision name has been approved and reserved for this development.

- Setbacks – The applicant has not proposed changes to the current setbacks of the R-3 zone. **Staff recommends that the five residential lots be required to adhere to the R-1 setbacks to further protect adjacent rural residences.**
- Block lengths – The single block meet the 750’ block length requirement.

ADDITIONAL ITEMS FOR COUNCIL CONSIDERATION Items that should be considered by the applicant and Council include the following:

- Private Street Width of 28’ with no parking or sidewalks;
- Private Gate for Private Street;
- R-1 Setbacks
- ITD Proportionate Share Fees;
- Dedication of Open Space to City including initial preparation of pathways, tree cleanup, etc.;
- Fencing along northern boundary of development
- Additional landscaping to address fugitive car headlights

AGENCY RESPONSES

City Engineer	December 20, 2022
Star Trans. & Pathway Committee	August 29, 2022
ACHD	August 24, 2022
Idaho Dept of Fish & Game	November 1, 2022
US Army Corps of Engineers	November 4, 2022 Email

PUBLIC RESPONSES

Katy Slater	Email	November 18, 2022
	Email	December 26, 2022
Carol Ward	Email	December 26, 2022
Robert Fehlau	Letter	December 26, 2022
Peggy Fahy	Email	December 27, 2022

STAFF ANALYSIS & RECOMMENDATIONS

Staff is supportive of the initially submitted five lot preliminary plat without the set aside open space that was originally approved and conditioned by Council as part of the annexation and overall design of the Colt Place Subdivision. The submittal matches what was originally approved and expected by the surrounding community at the time of approval. The applicant has satisfied the original Development Agreement conditions of approval by working with the Army Corp of Engineers and Fish and Game. Any

disturbance of sensitive wetland areas would be required to be delineated under the supervision of the Army Corp.

Staff is also supportive of the revised preliminary plat with the preserved open space and believes that it is a superior design that addresses as many of the concerns from the Army Corp of Engineers regarding potential wetland delineation, Fish and Game on the protection of wildlife and the concerns of the neighboring property owners.

Based upon the information provided to staff in the applications and agency comments received to date, staff finds that either proposed preliminary plat meets the requirements, standards and intent for development as they relate to the Unified Development Code and the Comprehensive Plan. The Council should consider the entire record and testimony presented at their scheduled public hearing prior to rendering its decision on the matter. Should the Council vote to approve the applications, either as presented or with added conditions of approval, Council shall direct staff to draft findings of fact and conclusions of law for the Council to consider at a future date.

FINDINGS

The Council may **approve, conditionally approve, deny** or **table** this request. In order to approve these applications, the Council must find the following:

PRELIMINARY PLAT FINDINGS:

1. The plat is in compliance with the Comprehensive Plan.
The City must find that this Plat follows designations, spirit and intent of the Comprehensive Plan regarding residential development and meets several of the objectives of the Comprehensive Plan such as:
 1. *Designing development projects that minimize impacts on existing adjacent properties, and*
 2. *Managing urban sprawl to protect outlying rural areas.*
2. Public Services are available or can be made available and are adequate to accommodate the proposed development.
The City must find that Agencies having jurisdiction on this parcel were notified of this action, and that it has not received notice that public services are not available or cannot be made available for this development.
3. There is public financial capability of supporting services for the proposed development;
The City must find that they have not been notified of any deficiencies in public financial capabilities to support this development.
4. The development will not be detrimental to the public health, safety or general welfare;

The City must find that it has not been presented with any facts stating this Preliminary Plat will be materially detrimental to the public health, safety and welfare. Residential uses are a permitted use.

- 5. The development preserves significant natural, scenic or historic features;
The City must find that there are no known natural, scenic, or historic features that have been identified within this Preliminary Plat.

Upon granting approval or denial of the application, the Council shall specify:

- 1. The Ordinance and standards used in evaluating the application;
- 2. The reasons for recommending approval or denial; and
- 3. The actions, if any, that the applicant could take to obtain approval.

PRIVATE STREET FINDINGS:

- A. The design of the private street meets the requirements of this article;
The City must find that the proposed private street meets the design standards in the Code.

- B. Granting approval of the private street would not cause damage, hazard, or nuisance, or other detriment to persons, property, or uses in the vicinity:

The City must find that it has not been presented with any facts stating this private road will cause damage, hazard or nuisance, or other detriment to persons, property or uses in the vicinity.

- C. The use and location of the private street shall not conflict with the comprehensive plan and/or the regional transportation plan.

The City must find that the use is not in conflict with the comprehensive plan and/or regional transportation plan.

Upon granting approval or denial of the application, the Council shall specify:

- 1. The Ordinance and standards used in evaluating the application;
- 2. The reasons for recommending approval or denial; and
- 3. The actions, if any, that the applicant could take to obtain approval.

CONDITIONS OF APPROVAL

- 1. The approved Preliminary Plat for the Colt Heights Subdivision shall comply with all statutory requirements of applicable agencies and districts having jurisdiction in the City of Star.

2. **Applicant shall work with the Army Corp of Engineers regarding any wetland delineation associated with construction of the subdivision, including street and building pad locations.**
3. **Applicant shall meet all requirements of the City Engineer regarding development within the Hillside and/or sloped areas of the property.**
4. **The applicant agrees to a proportionate share assessment by ITD regarding impacts to the State Highway System. ITD has calculated the fees to be \$1,000.00 per residential unit. These fees will be collected by the City of Star, by phase, prior to final plat signature.**
5. **Applicant shall meet all the setback requirements in the Unified Development Code Section 8-3A-4 for the R-3 zone, unless modified by Council.**
6. Streetlights shall comply with the Star City Code and shall be of the same design throughout the entire subdivision and shall be maintained by the Homeowners Association. Streetlights shall be installed prior to any building occupancy. Design shall follow Code with requirements for light trespass and "Dark Skies" lighting. **Applicant/Owner shall add a streetlight at the intersection of W. Wyatt Earp Drive and Wooden Wagon Lane. Applicant shall also provide streetlight style/design to City Staff for approval, prior to installation. Streetlights shall comply with the Star City Code regarding light trespass and "Dark Sky" initiative and may require additional screening to protect neighboring properties.**
7. All signed Irrigation District Agreements with the Irrigation Districts shall be provided to the City of Star with each subsequent Final Plat application.
1. **Applicant shall provide A letter from the US Postal Service shall be given to the City at Final Plat stating the subdivision is in compliance with the Postal Service.**
2. Private street must be built to fire district standards and pass an inspection by the Fire Marshall prior to use.
3. **The Applicant/Owner shall submit a private street maintenance plan, including future funding, in compliance with Section 8-4D-3C of the UDC, with the submittal of the final plat application.**
4. The property with the approved Preliminary Plat shall be satisfactorily weed abated, preventing a public nuisance, per Star City Code.
5. The property associated with this approved Final Plat, in addition to the property of all future phases shall be properly maintained throughout the construction process to include trash picked up and trash receptacles emptied with regular frequency, streets swept and cleaned weekly, including any streets used to access the property and all debris shall be prevented from accumulating on any adjacent property or public right of way and shall remove all debris from public way at least daily.
6. **A letter from Ada County shall be provided approving the street names in the development and all names shall be reflected correctly on all pages of the final plat, before the mylar will be signed.**
7. Pressurized irrigation systems shall comply with the Irrigation District(s) and the City of Star Codes. Plans for pressurized irrigation systems shall be submitted to, and approved by the City of Star Engineer, prior to installation.

- 8. A plat note supporting the "Right to Farm Act" as per Idaho Code Title 22, Chapter 45, shall be shown on the Final Plat.
- 9. A copy of the CC&R's shall be submitted to the City of Star at Final Plat.
- 10. A form signed by the Star Sewer & Water District shall be submitted to the City prior to the signature of the Final Plat stating that all conditions of the District have been met, including annexation into the District.
- 11. A plat note shall state that development standards for residential development shall comply with the effective building and zoning requirements at time of building permit issuance, unless amended in the Development Agreement or CUP conditions.
- 12. Development standards for single family residential units shall comply with effective building and zoning requirements at time of building permit issuance, or as approved through the Development Agreement or as stated herein.
- 13. All common areas shall be owned and maintained by the Homeowners Association.
- 14. The applicant shall provide a sign, to be located at all construction entrances, indicating the rules for all contractors that will be working on the property starting at grading and running through home sales that addresses items including but not limited to dust, music, dogs, starting/stopping hours for contractors (7a.m. start time). **Sign shall be approved by the City prior to start of construction.**
- 15. A sign application is required for any subdivision signs.
- 16. Unless otherwise provided, Owner/Developer will agree to install a 2" (High Density Polyethylene) HDPE SDR-11 roll pipe in the shared utility trench to be used for future fiber optic, high speed internet connectivity.**
- 17. Any additional Condition of Approval as required by Staff and City Council.

COUNCIL DECISION

The Star City Council _____ File #PP-22-09 and PR-22-03 for Colt Heights Subdivision on _____, 2023.

**Colt Heights Subdivision
(Preliminary Plat Application)
Project Narrative
12/15/2022**

Corey Barton Homes, Inc., hereby applies for a preliminary plat consisting of five (5) single-family residential lots and two (2) common lots on 10.96 acres of land located approximately 1/2 mile west of N. Plummer Road and north of W. Floating Feather Road. The gross density of the proposed development is 0.46 unit per acre. The minimum lot size is 1.00 acre with an average proposed lot size of 1.23 acres. The subject site is located north of the Foothills Ditch with public street frontage on W. Wyatt Earp Drive. A 55-foot-wide easement is associated with the canal and is delineated on the preliminary plat.

The parcel is currently zoned R-3-DA (Residential with a Development Agreement) and was approved in 2005 as part of a 47.26-acre preliminary plat called Colt Place Subdivision. The City of Star approved the annexation, rezone, and development agreement under Ordinance No. 142, dated February 9, 2006. Colt Place Subdivision No. 1 was recorded on May 24, 2007. Colt Place Subdivision No. 2 was recorded on September 25, 2013. Colt Place Subdivision No. 3 was recorded on February 9, 2015. Due to the amount of time since recording of the last final plat, a new preliminary plat is required to complete the final phase of the development.

A neighborhood meeting was held at the subject site on July 13, 2022. Approximately 24 residents were in attendance at the meeting. Comments received at the meeting were as follows: Concerns about protecting the existing trees and nests in the trees; continuing the natural drainage from the north, evaluation of any wetlands or sensitive areas, additional traffic in the area, impact on the pressure irrigation system, impact on the Star Acres Subdivision views; and concerns about the grading disruption of the site.

The property is currently vacant with existing trees, pond, and sagebrush. The parcel has varying elevation sloping from north to south. The topography of the property allows for a natural drainage channel on the west side of the parcel to the Foothills Ditch. The Star Acres Subdivision, located north of the subject property, has a ditch within their development that flows west into a pipe that discharges into the westerly drainage channel. The existing off-site ditch overflows onto a portion of the subject site and creates ponding within the eastern area of the site. It appears a wastewater ditch traverses the east side of the property. There are four discharge points of wastewater and drainage into the Foothills Ditch.

The 2005 Development Agreement stipulated the parcel could be developed with five (5) single-family residential lots. The agreement also required the developer to continue the historic path of the irrigation drainage through the property. The developer was also required to meet the requirements, if any, of Idaho Fish and Game and Army Corps of Engineers prior to final plat approval. The applicant's representative, the City Engineer and Planner met with Christen Marve Griffith from the Army Corps of Engineers at the site. A site investigation was performed reviewing the ditches, vegetation, trees, ponds, and wetland areas. The description of the property by Mr. Griffith was the project area is considered uplands with exception of distinct wetland drainages which flow north to south. The hydrology is manipulated by the presence of ditches, impoundments, and berms.

Portions of the constructed ditches have a riparian canopy, and cross topography to connect to the drainages. The quality of the possible wetland area was determined to be marginal. A request was sent to Idaho Fish and Game along with documentation of the project. Brandon Flack of Fish and Game stated that, considering the footprint of the project is surrounded by other suburban developments and agricultural lands, IDFG would not anticipate negative effects of the proposed activities on native plants or terrestrial wildlife populations.

Based on the site observations and recommendations from the Army Corps of Engineers, City engineer and planning staff, the lots have been clustered in the western portion of the site. The larger estate lots are one acre or greater in size and are intended to provide adequate transition from the adjacent rural acreages located to the north within Star Acres Subdivision. The cluster development will reduce the amount of street, minimize the disturbance of the parcel, and preserve the riparian area on the eastern portion of the subject site. A common lot consisting of 4.63 acres has been provided that includes the larger pond, vegetation, trees, and Foothills Ditch. It is the desire of the of the applicant to donate the land to the City of Star for a nature area. It is our understanding the city intends to create a multi-use pathway in the future along the Foothills ditch which would provide linkage to the nature area. We believe this area could benefit the Star community.

The property can be served adequately by essential public facilities and services are in W. Wyatt Earp Drive and stubbed outside the right-of-way to the subject site. The developer will extend Star Sewer and Water District sanitary sewer and water mains into the proposed development. Foothills Ditch Company and Middleton Irrigation Association provide irrigation water to the property. An existing pressure irrigation pump station is located adjacent to the Foothills Ditch and will provide service to the five lots. The Colt Place Subdivision homeowner's association Board Member, Stacey Harris, indicates maintenance is needed for the pump house and a second pump needs to be added to serve the upper parcel. The developer will coordinate with the HOA to make the necessary improvements and upgrades to properly serve the proposed lots. The proposed Colt Heights Subdivision will be subject to the HOA dues of the Colt Place Subdivision for maintenance of the common areas and the pressure irrigation system.

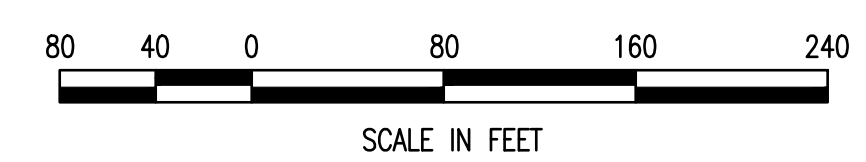
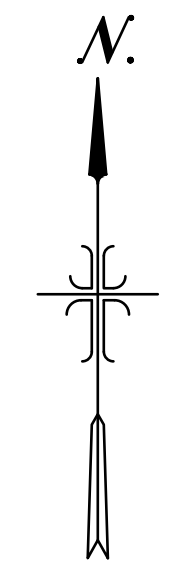
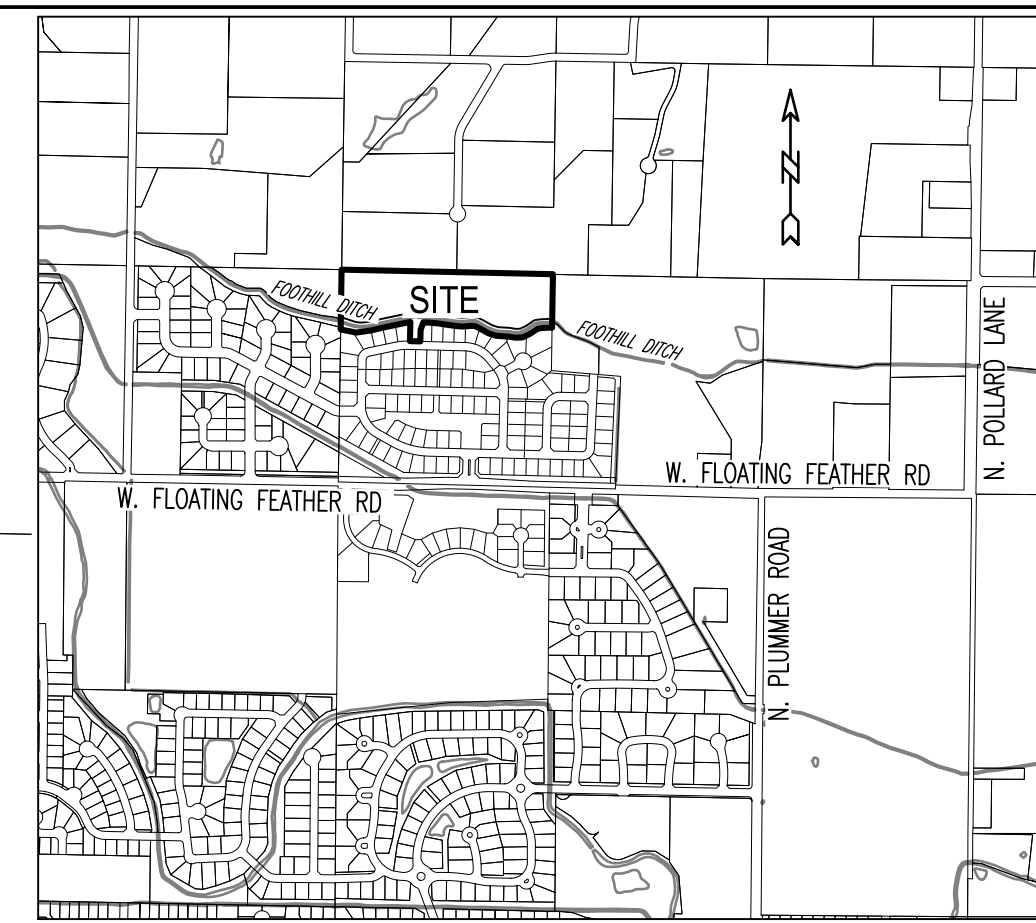
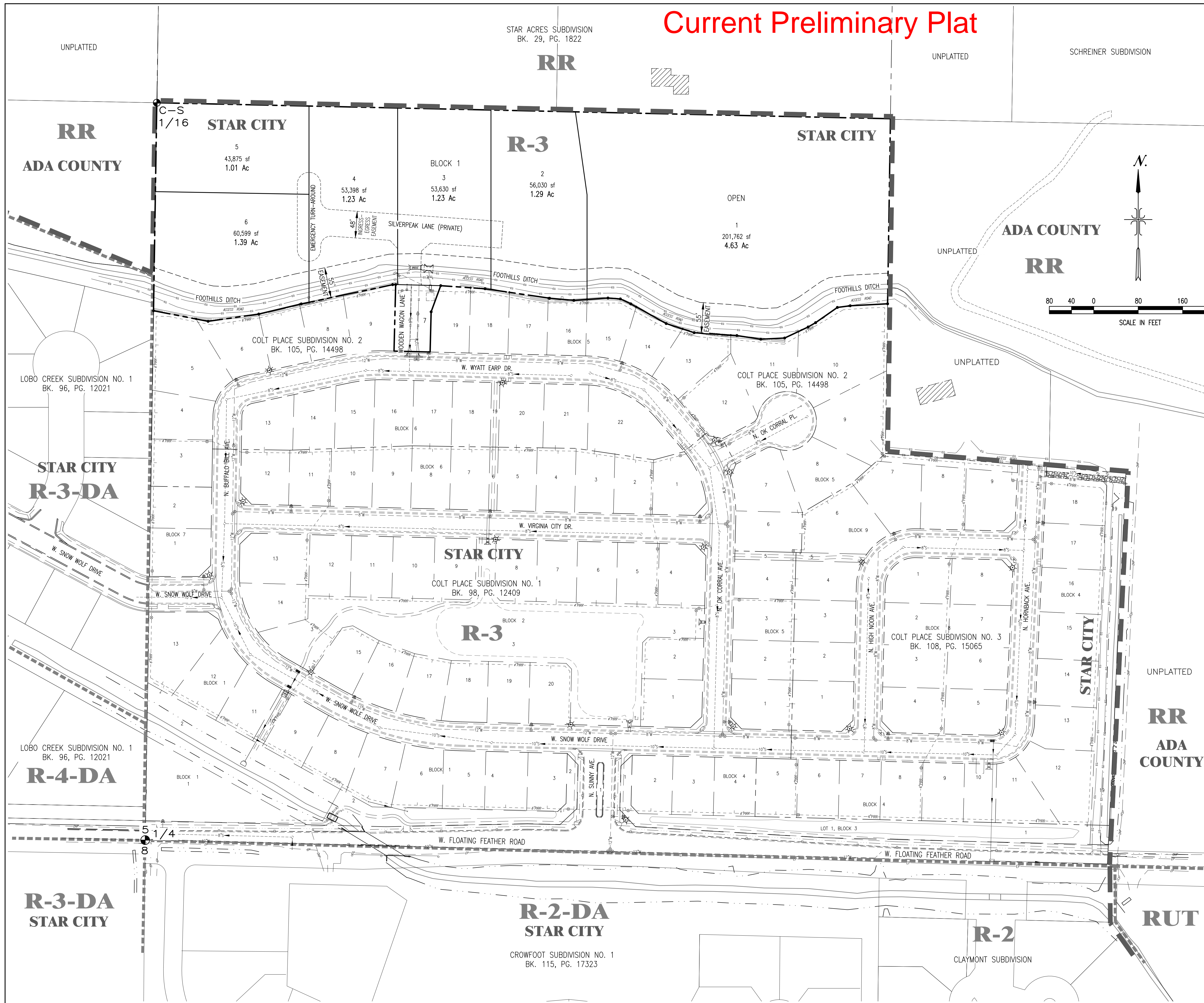
A 28-foot-wide private street is proposed to serve the development which will originate at W. Wyatt Earp Drive. A culvert will be required to cross the Foothills Ditch. Construction plans will require approval by the Ditch Company along with a license agreement for any improvements within the 55-foot-wide easement. The total width of the private road will be 28 feet with two-foot-wide ribbon curb on both sides and will be owned and maintained by the Colt Heights Homeowners Association. No sidewalks are proposed along the private street considering the minimal number of lots. The applicant respectfully requests a waiver from the Council to allow the 28-foot-wide private street with no parking on either side of the roadway. This request is based on the fact the roadway will only serve five lots and it is our desire to minimize the disturbance to the area. The location of the private road is based on the location of the Foothills Ditch and the amount of area necessary to provide proper grading and improvements outside the easement of the ditch without negatively effecting the waterway.

An engineered grading and drainage plan will be submitted to the City Engineer delineating building pads for the proposed homes. The building pads for the homes will be a minimum of 40 feet from the north boundary of the subject property to reduce the impact on the Star Acres lots.

This estate lot development will complete the diversity of housing types and lot sizes originally approved and envisioned for this area. The transitional estate lots will be compatible with the existing Colt Place and Star Acres Subdivisions.

We request the City Council review and approve the applications for private road and preliminary plat.

Current Preliminary Plat



BUILDING SETBACK DATA

R-3 (ZONE)	
FRONT GARAGE:	20'
FRONT LIVING:	15'
REAR:	15'
INTERIOR SIDE:	7.5'
STREET SIDE:	20'

PRELIMINARY PLAT DATA

SITE AREA	10.96 ACRES
SINGLE-FAMILY RESIDENTIAL (56.11%)	6.15 ACRES
ACCESS/UTILITY LOTS (1.73%)	0.19 ACRES
COMMON LOT (42.16%)	4.63 ACRES
SINGLE-FAMILY RESIDENTIAL LOTS	5
ACCESS/UTILITY LOT	1
COMMON LOT	1
TOTAL LOTS	7
GROSS DENSITY:	0.46 DU/ACRE
MINIMUM RESIDENTIAL LOT SIZE	1.00 ACRES
AVERAGE RESIDENTIAL LOT SIZE	1.23 ACRES
EXISTING ZONING	R-3

PRELIMINARY PLAT NOTES

- SANITARY SEWER AND DOMESTIC WATER SERVICE TO BE PROVIDED BY STAR SEWER AND WATER DISTRICT.
- SUBJECT PROPERTY DOES NOT FALL WITHIN FEMA FLOOD HAZARD ZONES A AND X. SEE FRM PANEL 16000100130A, DATED JUNE 19, 2020.
- ALL LOTS ARE HEREBY DESIGNATED AS HAVING A PERMANENT EASEMENT FOR PUBLIC UTILITIES, IRRIGATION, AND LOT DRAINAGE OVER THE TEN (10) FEET ADJACENT TO ANY PRIVATE STREET. THIS EASEMENT SHALL NOT PRECLUDE THE CONSTRUCTION OF HARD-SURFACED DRIVEWAYS AND WALKWAYS TO EACH LOT.
- UNLESS OTHERWISE SHOWN AND DIMENSIONED, ALL LOTS ARE HEREBY DESIGNATED AS HAVING A PERMANENT EASEMENT FOR PUBLIC UTILITIES, IRRIGATION AND LOT DRAINAGE OVER THE FIVE (5) FEET ADJACENT TO ANY INTERIOR SIDE LOT LINE, AND OVER THE TWELVE (12) FEET ADJACENT TO ANY REAR LOT LINE OR SUBDIVISION BOUNDARY.
- THIS SUBDIVISION FALLS WITHIN THE MIDDLETON IRRIGATION ASSOCIATION, INC. AND FOOTHILLS DITCH COMPANY IRRIGATION DISTRICTS AND ALL LOTS REMAIN SUBJECT TO THE ASSESSMENT OF SAID DISTRICTS.
- BUILDING SETBACKS AND DIMENSIONAL STANDARDS IN THIS SUBDIVISION SHALL BE IN COMPLIANCE WITH THE APPLICABLE ZONING REGULATIONS OF THE CITY OF STAR.
- LOTS 1 AND 7, BLOCK 1, SHALL BE OWNED AND MAINTAINED BY THE HOMEOWNERS ASSOCIATION AND SHALL BE MAINTAINED BY THE COLT HEIGHTS HOMEOWNERS ASSOCIATION OR ITS ASSIGNS.
- A STAR SEWER & WATER DISTRICT EASEMENT WILL BE PROVIDED ON LOTS 2-7, BLOCK 1 AND WITHIN THE PRIVATE ROAD EASEMENT.
- LOTS 2-4 AND 6, BLOCK 1 ARE SUBJECT TO A BLANKET EASEMENT FOR MAINTENANCE BY FOOTHILLS DITCH COMPANY.
- IRRIGATION WATER HAS BEEN PROVIDED BY FOOTHILLS DITCH COMPANY IN COMPLIANCE WITH IDAHO CODE SECTION 31-3805(1)(B). LOTS WITHIN THE SUBDIVISION WILL BE ENTITLED TO IRRIGATION WATER RIGHTS AND/OR SHARES AND INDIVIDUAL LOTS WILL REMAIN SUBJECT TO ASSESSMENTS FROM THE APPLICABLE IRRIGATION ENTITIES, TO BE PAID THROUGH FEES ASSESSED BY THE COLT PLACE HOA. THE PRESSURE IRRIGATION SYSTEM SHALL BE OWNED AND MAINTAINED BY THE COLT PLACE/COLT HEIGHTS HOA'S OR ITS ASSIGNS.
- THIS DEVELOPMENT RECOGNIZES SECTION 22-4503, IDAHO CODE, RIGHT-TO-FARM, WHICH STATES THAT NO AGRICULTURAL OPERATION, AGRICULTURAL FACILITY OR EXPANSION THEREOF SHALL BE OR BECOME A NUISANCE, PRIVATE OR PUBLIC, BY ANY CHANGED CONDITIONS IN OR ABOUT THE SURROUNDING NON-AGRICULTURAL ACTIVITIES AFTER IT HAS BEEN IN OPERATION FOR MORE THAN ONE (1) YEAR, WHEN THE OPERATION, FACILITY OR EXPANSION WAS NOT A NUISANCE AT THE TIME IT BEGAN OR WAS CONSTRUCTED PROVIDED THAT THE PROVISIONS OF THIS SECTION SHALL NOT APPLY WHEN A NUISANCE RESULTS FROM THE IMPROPER OR NEGLIGENT OPERATION OF AN AGRICULTURAL OPERATION, AGRICULTURAL FACILITY OR EXPANSION THEREOF.

LEGEND

	BOUNDARY LINE
	PROPOSED LOT LINE
	EXISTING LOT LINE
	EXISTING CITY LIMITS
	ZONING BOUNDARY

OWNERS OF RECORD
CORY BARTON HOMES, INC.
1977 E. OVERLAND ROAD
MERIDIAN, IDAHO 83642
Phone (208) 288-5560

DEVELOPER
CHALLENGER DEVELOPMENT INC.
1977 E. OVERLAND ROAD
MERIDIAN, IDAHO 83642
Phone (208) 288-5560

PLANNER / CONTACT
BECKY MCKAY
1029 N. ROSARIO STR., STE. 100
MERIDIAN, ID 83642
Phone (208) 938-0980
Fax (208) 938-0941

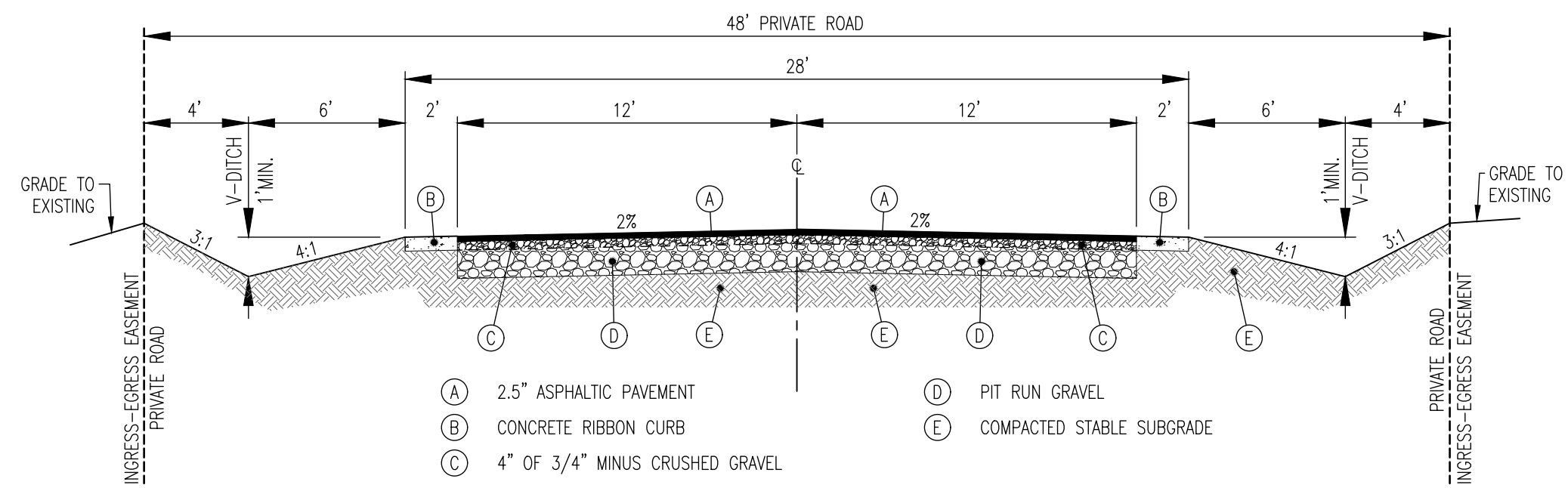
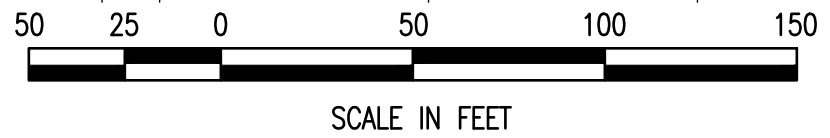
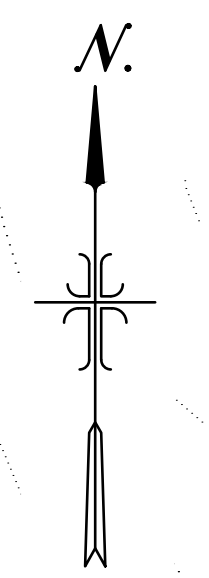
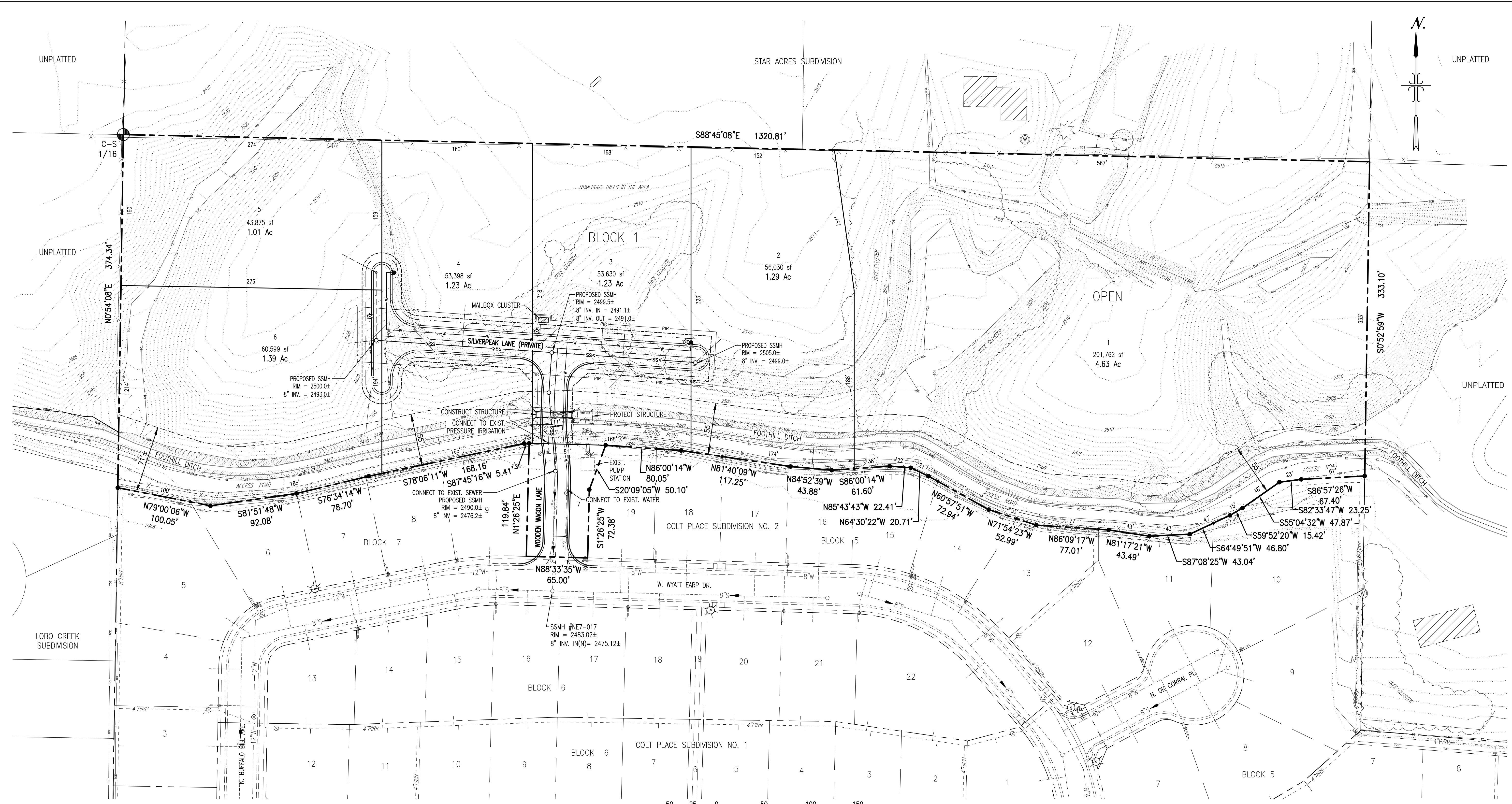
REVISIONS
12-13-22, ITS

THIS DRAWING OR FULL CONTAINS INFORMATION OWNED BY ENGINEERING SOLUTIONS, L.P. AND WILL BE COVERED BY A PATENT OR TRADE SECRET. NO PART OF THIS DRAWING SHALL BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT THE WRITTEN CONSENT OF ENGINEERING SOLUTIONS, L.P.

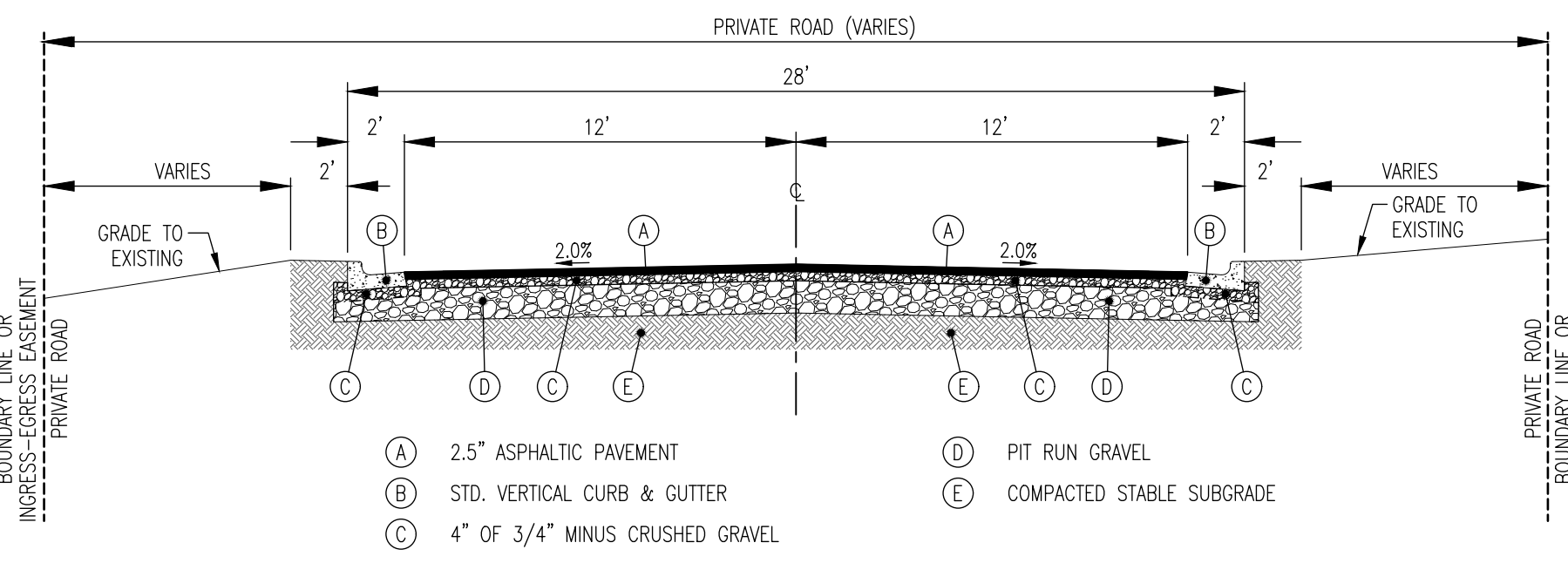
ENGINEERING SOLUTIONS, L.P.
1029 N. ROSARIO STR., SUITE 100
MERIDIAN, IDAHO 83642
Phone (208) 938-0980 Fax (208) 938-0941

COLT HEIGHTS SUBDIVISION PRELIMINARY PLAT
LOCATED IN A PORTION OF THE SE 1/4 OF SECTION 5 TOWNSHIP 4 NORTH, RANGE 1 WEST, B.M. CITY OF STAR, ADA COUNTY, IDAHO

SCALE 1"=80'
DWG. DATE 07/06/22
PROJ. NO. 220622
SHEET 1 OF 2
TITL-1
/220622-PRE.DWG



28' WIDE PRIVATE ROAD SECTION - RIBBON CURB
SILVERPEAK LANE
N.T.S.



28' PRIVATE ROAD SECTION - VERTICAL CURB & GUTTER
WOODEN WAGON LANE
N.T.S.

- LEGEND**
- BOUNDARY LINE
 - - - EASEMENT INGRESS-EGRESS
 - LOT LINE
 - CENTERLINE
 - - - PRIVATE DRIVE EASEMENT LINE
 - EXIST. CONTOUR LINE
 - PROPOSED WATER LINE & FIRE HYDRANT
 - PROPOSED SANITARY SEWER LINE
 - PROPOSED PRESSURE IRRIGATION
 - PROPOSED STREET LIGHT
 - PROPOSED CURB FLOW
 - PROPOSED VERTICAL CURB & GUTTER
 - PROPOSED RIBBON CURB

PRELIMINARY PLAT DATA

SITE AREA	10.96 ACRES
SINGLE-FAMILY RESIDENTIAL (56.11%)	6.15 ACRES
ACCESS/UTILITY LOTS (1.73%)	0.19 ACRES
COMMON LOT (42.16%)	4.63 ACRES
SINGLE-FAMILY RESIDENTIAL LOTS	5
ACCESS/UTILITY LOT	1
COMMON LOT	1
TOTAL LOTS	7
GROSS DENSITY:	0.46 DU/ACRE
MINIMUM RESIDENTIAL LOT SIZE	1.00 ACRES
AVERAGE RESIDENTIAL LOT SIZE	1.23 ACRES
EXISTING ZONING	R-3

BUILDING SETBACK DATA

R-3 (ZONE)	
FRONT GARAGE:	20'
FRONT LIVING:	15'
REAR:	15'
INTERIOR SIDE:	7.5'
STREET SIDE:	20'

OWNERS OF RECORD
CORY BARTON HOMES, INC.
1977 E. OVERLAND ROAD
MERIDIAN, IDAHO 83642
Phone (208) 288-5560

DEVELOPER
CHALLENGER DEVELOPMENT INC.
1977 E. OVERLAND ROAD
MERIDIAN, IDAHO 83642
Phone (208) 288-5560

PLANNER / CONTACT
BECKY MCKAY
1029 N. ROSARIO STR., STE. 100
MERIDIAN, IDAHO 83642
Phone (208) 938-0980
Fax (208) 938-0941

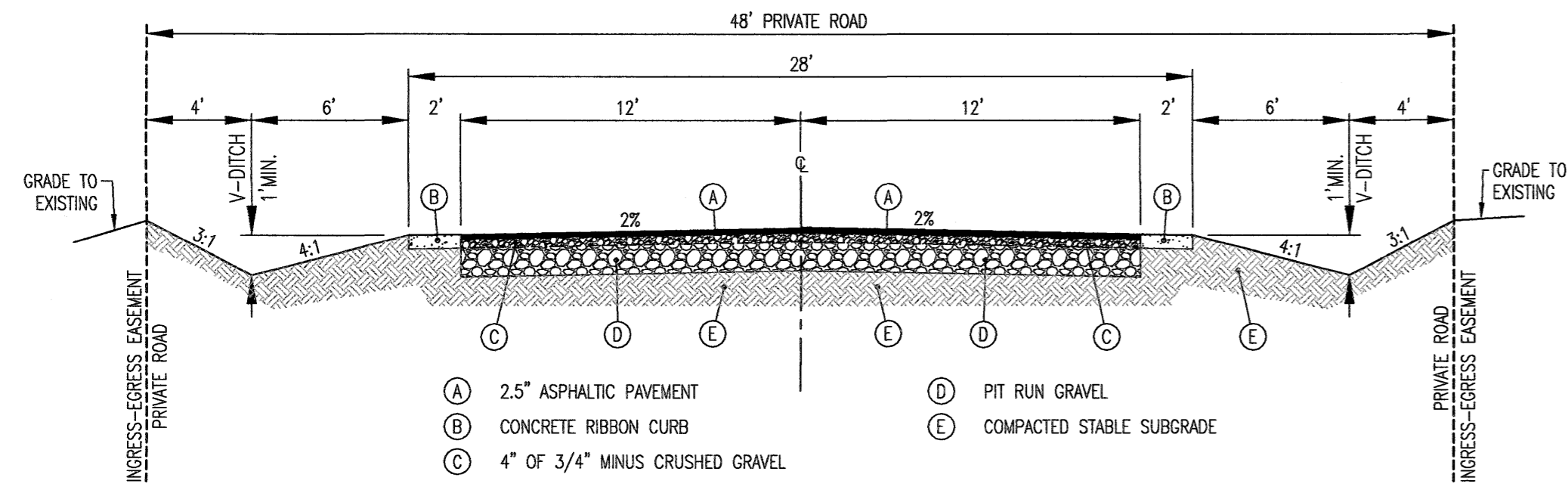
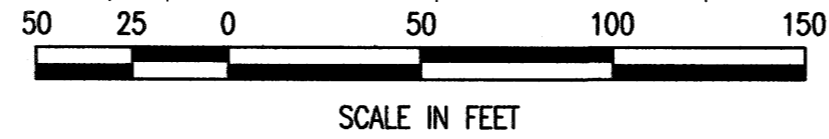
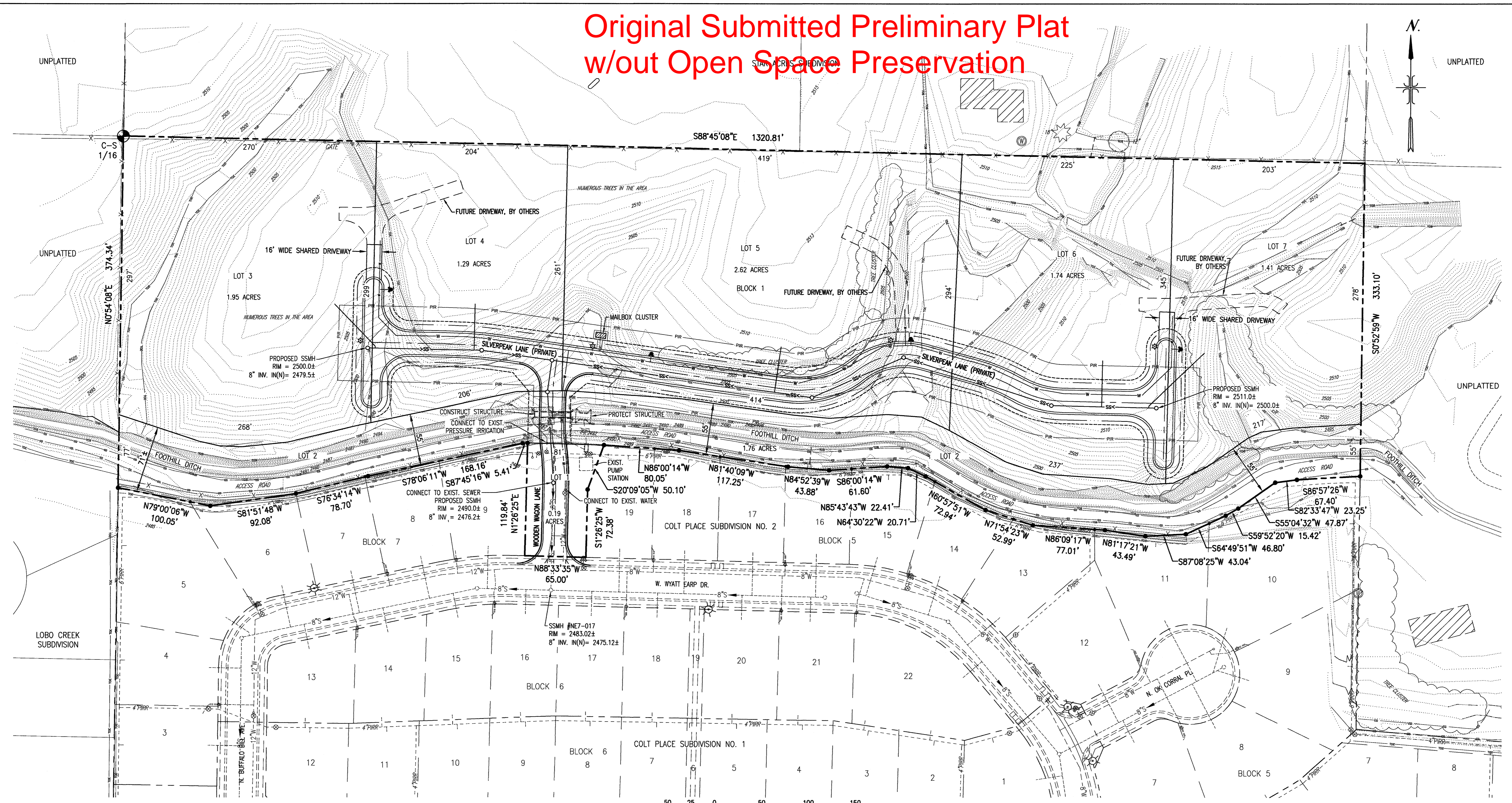
REVISIONS
12-13-22, rfs
THIS DRAWING OR FULL CONTAINS INFORMATION OWNED BY ENGINEERING SOLUTIONS, L.P. AND WILL BE COVERED BY A PATENT OR OTHER INTELLECTUAL PROPERTY RIGHTS. IT IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS WITHOUT THE WRITTEN CONSENT OF ENGINEERING SOLUTIONS, L.P.

ENGINEERING SOLUTIONS, L.P.
1029 N. ROSARIO STR., SUITE 100
MERIDIAN, IDAHO 83642
Phone (208) 938-0980 Fax (208) 938-0941

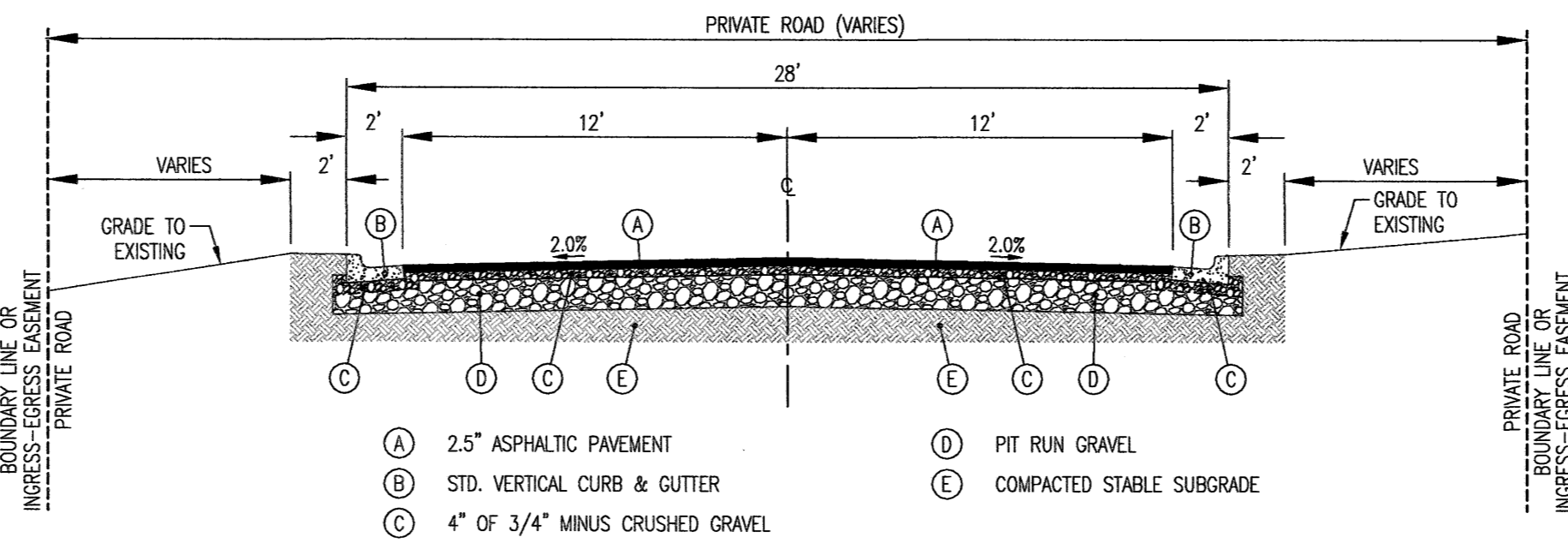
COLT HEIGHTS SUBDIVISION PRELIMINARY PLAT
LOCATED IN PORTIONS OF THE NE 1/4 OF SECTION 9 AND THE W 1/2 OF SECTION 10, T. 4N., R. 1W., B.M. ADA COUNTY, IDAHO

SCALE 1"=50'
DWG. DATE 07/06/22
PROJ. NO. 220622
SHEET 2 OF 2
PRE-1
/220622-PRE.DWG

Original Submitted Preliminary Plat w/out Open Space Preservation



28' WIDE PRIVATE ROAD SECTION - RIBBON CURB
SILVERPEAK LANE
N.T.S.



28' PRIVATE ROAD SECTION - VERTICAL CURB & GUTTER
WOODEN WAGON LANE
N.T.S.

- LEGEND**
- BOUNDARY LINE
 - - - EASEMENT INGRESS-EGRESS
 - LOT LINE
 - CENTERLINE
 - - - PRIVATE DRIVE EASEMENT LINE
 - EXIST. CONTOUR LINE
 - PROPOSED WATER LINE & FIRE HYDRANT
 - PROPOSED SANITARY SEWER LINE
 - PROPOSED PRESSURE IRRIGATION
 - PROPOSED STREET LIGHT
 - PROPOSED CURB FLOW
 - PROPOSED VERTICAL CURB & GUTTER
 - PROPOSED RIBBON CURB

PRELIMINARY PLAT DATA

SITE AREA	10.96 ACRES
SINGLE-FAMILY RESIDENTIAL (82.21%)	9.01 ACRES
ACCESS/COMMON/UTILITY LOTS (1.73%)	0.19 ACRES
FOOTHILLS DITCH LOT (16.06%)	1.76 ACRES
SINGLE-FAMILY RESIDENTIAL LOTS	5
ACCESS/COMMON/UTILITY LOT	1
FOOTHILLS DITCH LOT	1
TOTAL LOTS	7
GROSS DENSITY:	0.46 DU/ACRE
MINIMUM RESIDENTIAL LOT SIZE	1.29 ACRES
AVERAGE RESIDENTIAL LOT SIZE	1.80 ACRES
EXISTING ZONING	R-3

BUILDING SETBACK DATA

R-3 (ZONE)	
FRONT GARAGE:	20'
FRONT LIVING:	15'
REAR:	15'
INTERIOR SIDE:	7.5'
STREET SIDE:	20'

OWNERS OF RECORD
CORY BARTON HOMES, INC.
1977 E. OVERLAND ROAD
MERIDIAN, IDAHO 83642
Phone (208) 288-5660

DEVELOPER
CHALLENGER DEVELOPMENT INC.
1977 E. OVERLAND ROAD
MERIDIAN, IDAHO 83642
Phone (208) 288-5660

PLANNER / CONTACT
BECKY MCKAY
1029 N. ROSARIO STR., STE. 100
MERIDIAN, IDAHO 83642
Phone (208) 938-0980
Fax (208) 938-0941

REVISIONS

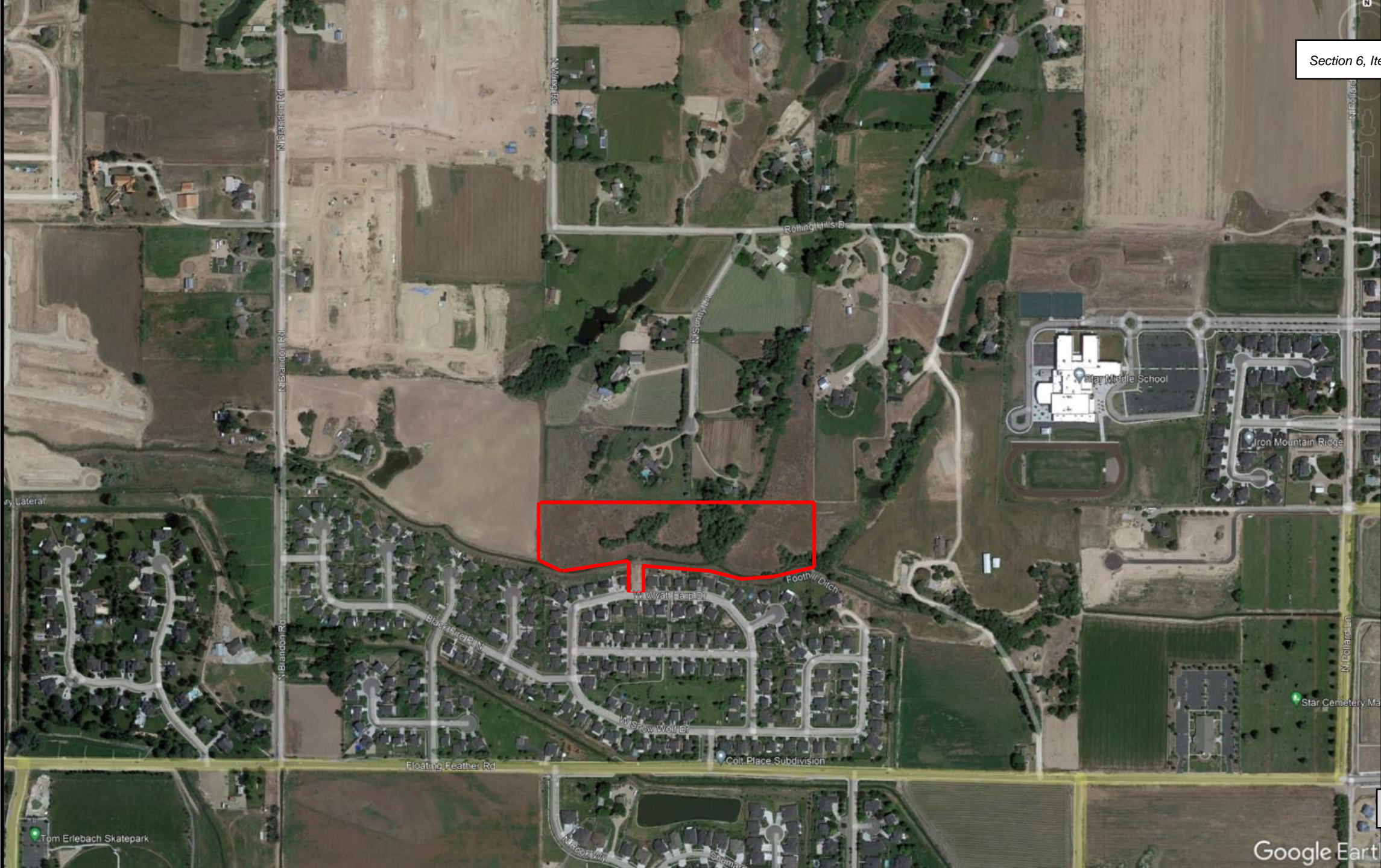
THIS DRAWING IS THE PROPERTY OF ENGINEERING SOLUTIONS, L.P. ANY REVISIONS TO THIS DRAWING SHALL BE MADE BY THE ENGINEER. NO PART OF THIS DRAWING IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN CONSENT OF ENGINEERING SOLUTIONS, L.P.

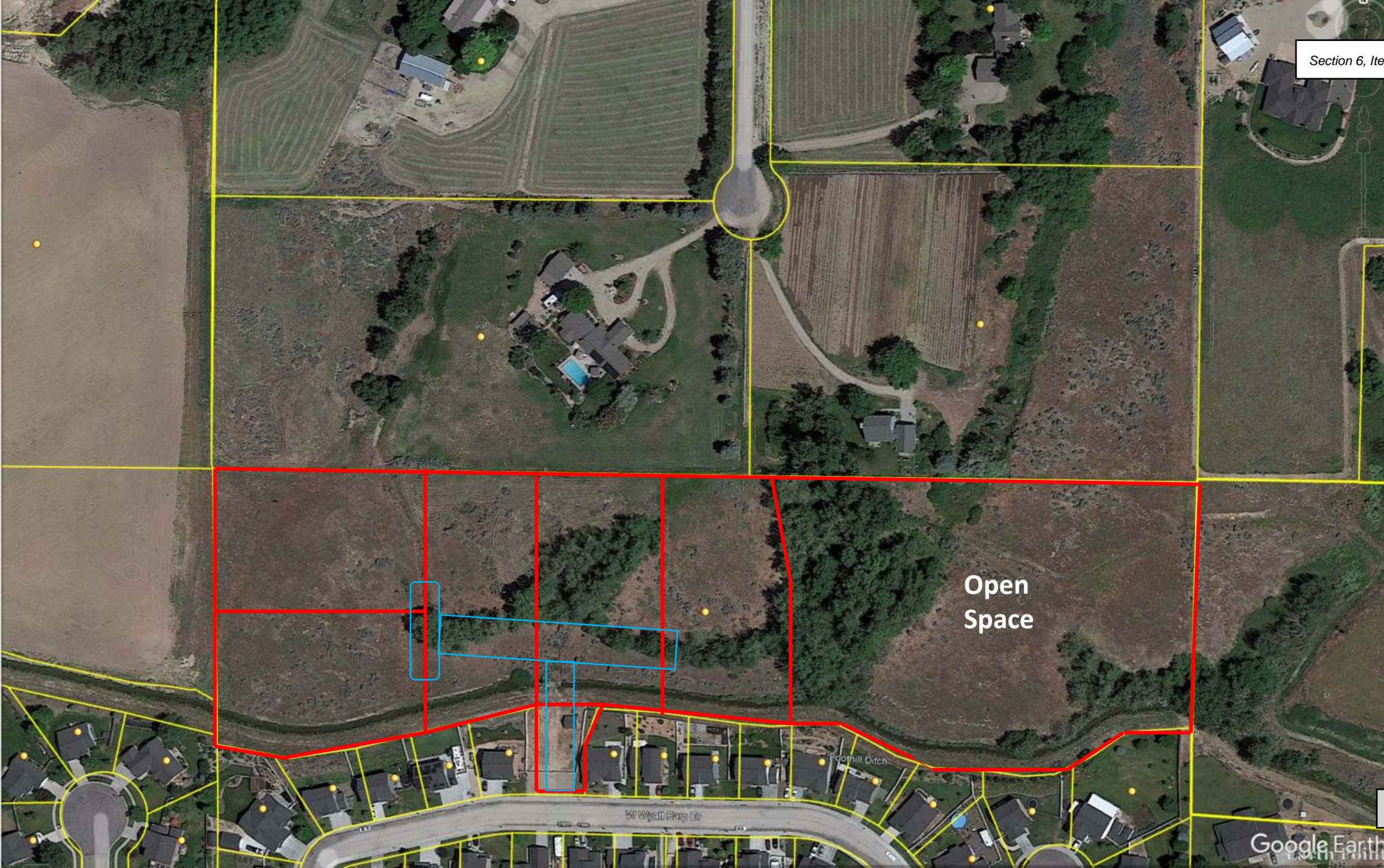
ENGINEERING SOLUTIONS, L.P.
1029 N. ROSARIO STR., SUITE 100
MERIDIAN, IDAHO 83642
Phone (208) 938-0980 Fax (208) 938-0941

COLT HEIGHTS SUBDIVISION PRELIMINARY PLAT

LOCATED IN PORTIONS OF THE NE 1/4 OF SECTION 9 AND THE W 1/2 OF SECTION 10, T. 4N., R. 1W., B.M. ADA COUNTY, IDAHO

SCALE 1"=50'
DWG. DATE 07/06/22
PROJ. NO. 220622
SHEET 2 OF 2
PRE-1





Open Space

W Wyatt Farm Dr

Foot Hill Ditch

City of Star

P.O. Box 130
Star, Idaho 83669
208-286-7247
Fax 208-286-7569

www.staridaho.org



Mayor:
Trevor A. Chadwick

Council:
Kevin Nielsen
Jennifer Salmonsén
Kevan Wheelock
David Hershey

20 December 2022

Becky McKay
Engineering Solutions
1029 N. Rosario Street
Meridian, ID 83642

Re: Colt Heights Subdivision – Preliminary Plat Application

Dear Ms. McKay

The City of Star Engineering Department has reviewed the Preliminary Plat for the Colt Heights Subdivision dated July 19, 2022. We reviewed the applicant's package to check conformance with the City's Subdivision Ordinance and coordinated our review with Shawn L. Nickel. We have the following comments and question based on our review.

1. Silverpeak Lane longer than 150 feet (approximately 160') to the east Wooden Wagon Lane. A turnaround is required at the east end of Silverpeak Lane unless the shortened to 150 feet or less.
2. How will stormwater from the proposed improvements be handled? a final stormwater report will be required prior to construction drawing approval.
 - a. Stormwater report must include all items outlined in the City Hillside Ordinance.
3. New residential pads are located between 16 and 22 feet above the existing irrigation pump station. A final irrigation report is required prior to construction drawing approval and final plat signature.
4. The City has recently adopted new hillside regulations. Please review these regulations and provide additional information required for by these regulations.
5. City requires 36-foot-wide roadways. Please update plans or request waiver from this requirement.

6. Potable water cannot be used for irrigation purposes. A separate pressure irrigation system will be required. Construction plans for a subdivision-wide pressure irrigation system will be required for each final plat. Plan approvals and license agreements from the affected irrigation and/or canal companies will be required.
7. Street lighting shall be in accordance with ISPWC and the City of Star Supplementals. Cut sheet for lights and light poles shall be approved in writing by the City prior to installation.
8. Historic irrigation lateral, drain, and ditch flow patterns shall be maintained unless approved in writing by the local irrigation district or ditch company.
9. Finish grades at subdivision boundaries shall match existing finish grades. Runoff shall be maintained on subdivision property unless otherwise approved.
10. 10-foot easements for pressure irrigation lines will need to be shown once the applicant determines the alignment location(s) for the facilities. Show all ditch and drainage easements.
11. Propose a long-term plan for protection and maintenance of grassed swales (i.e. planting of trees, filling / regrading swale,) CC&Rs and/or private road agreement shall address long term maintenance of drainage swales.

We recommend that the condition 1 listed above be addressed prior to approval of the Preliminary Plat. Any variance or waivers to the City of Star standards, ordinances, or policies must be specifically approved in writing by the City. Approval of the above-referenced Preliminary Plat does not relieve the Registered Professional Land Surveyor or the Registered Professional Engineer of those responsibilities.

If you have any questions, please do not hesitate to contact City Hall

Sincerely,



Ryan V. Morgan, P.E.
City Engineer

Enclosures

Shawn Nickel

From: Griffith, Christen CIV USARMY CENWW (USA) <Christen.M.Griffith@usace.army.mil>
Sent: Friday, November 4, 2022 12:20 PM
To: Becky McKay
Cc: Shawn Nickel; Ryan Morgan
Subject: RE: Colt Heights Subdivision (Star) - City Contact Information

Thank you for having me out to the site. And sorry for the delayed response.

Here is a short summary of what I observed on site. Generally the project area is uplands with the exception of a distinct wetland drainages which flow north to south. Hydrology is pretty manipulated by the presence of ditches, impoundments, and berms, with significant runoff from irrigation coming from the northern boundary. Portions of the constructed ditches have a riparian canopy, and cross topography to connect to the drainages

Although Irrigation is heavily influencing the main features, there is a smaller area towards the southwestern boundary that does not receive upstream irrigation water and had similar character of cottonwoods and other wetland species. That generally implies that the geomorphic position and depth of the drainages likely could naturally sustain wetlands, but would likely be of a different character absent the irrigation water.

In an ideal scenario, the process for determining what is irrigation induced or naturally sustained is for the wetland boundaries to be delineated, piezometers to be installed within the area and then irrigation water turned off for a minimum of a two full seasons, while monitoring the site for any changes. From our discussions in the field the ability to control the irrigation (turn it off) doesn't appear to be available at this time as it mostly enters the property from a uncontrolled ditch running parallel to the northern boundary and not at a discrete point.

Given that, The first step I would recommend is having a wetland delineation done to clearly mark the boundaries of where the wetlands boundaries area. Those boundaries are generally more refined than the canopy, as they require wetland hydrology, soils, and vegetation indicators to be present. Generally from the plat you shared, it appears impacts are associated with roadway crossings to reach development pads, so once the boundaries are identified, you can overly the project and see what the preliminary impacts would be. Depending on what the impacts are, that may influence whether you assume all delineated resources are jurisdictional, or complete further investigation and request an Approved Jurisdictional Determination to formally determine what may be regulated by the Corps.

Should you wish to assume the resources are jurisdictional, you would look at the impacts and start planning on avoiding or minimizing impacts. We discussed common ways to do that which may serve multiple purposes such as spanning the drainages instead of culverts, which may support less maintenance and conveyance issues with the irrigation over time.

Thank you and please reach back with any questions.

Marve

Christen Marve Griffith
US Army Corps of Engineers
Boise Regulatory Office
720 E. Park Blvd, Suite 245
Boise Idaho, 83712
Christen.m.griffith@usace.army.mil
(208) 433-4470

Shawn Nickel

From: Flack,Brandon <brandon.flack@idfg.idaho.gov>
Sent: Tuesday, November 1, 2022 10:44 AM
To: Becky McKay
Cc: Shawn Nickel
Subject: RE: Colt Heights - Preliminary Plat and Grading Plan

Dear Becky,

The Idaho Department of Fish and Game (IDFG) has received your request for information related to the preliminary plat and grading plan for a 5 lot housing subdivision known as Colt Heights on roughly 10.29 acres located north of Floating Feather Road and west of Pollard Lane within the City of Star. This email serves as an IDFG letter addressing fish, wildlife, and plant resources as a component of the natural features of the property, including any sensitive plant and wildlife species recorded in the project vicinity.

IDFG has not conducted specific wildlife surveys on the property. The Idaho Fish and Wildlife Information System (IFWIS) database contains no records of special-status plant or animal species on the project property or within 0.5 miles of the property boundary. Considering the footprint of the project is surrounded by other suburban development or agricultural lands, IDFG would not anticipate effects of the proposed activities on native plant or terrestrial wildlife populations.

In addition, IDFG recommends the following practices for residential subdivisions:

- Residents should control pets, including cats, at all times (fenced yard, keep indoors, kenneled, leashed, etc.). Pets, at-large, dramatically increase a residential subdivision’s negative effects on wildlife.
- Prohibit the feeding of wildlife and require that potential wildlife attractants (pet food, garbage, gardens, etc.) be maintained in a way to reduce wildlife conflicts (skunks, foxes, raccoons, magpies, etc.). Eliminating or minimizing the potential for wildlife depredations is the responsibility of the property owner.
- Native vegetation should be retained to the extent possible during project implementation to support birds, small mammals, and pollinator species.
- Retain buffers of riparian vegetation that surround any wetland resources on the property.

Thank you for your interest in the state’s fish, wildlife, and plant resources. Please feel free to contact me with additional information needs or other questions.

Best regards,

Brandon Flack
Environmental Staff Biologist
Idaho Dept. of Fish and Game
Southwest Region
15950 N. Gate Blvd.
Nampa, ID 83687
Ph: (208) 854-8947





Mary May, President
Alexis Pickering, Vice-President
Jim D. Hansen, 2nd Vice President
Kent Goldthorpe, Commissioner
Dave McKinney, Commissioner

August 24, 2022

To: Challenger Development, Inc.
1977 E. Overland Road
Meridian, Idaho 83462

Representative: Engineering Solutions, LLP
Becky McKay
1029 N. Rosario St., Suite 100
Meridian, Idaho 83642

Subject: SPP22-0010/ PP-22-09, PR-22-03
West Ok Corral Way
Parcel # S0405438440
Colt Heights Subdivision

This is a staff level approval of a preliminary plat for Colt Heights Subdivision, SPP22-0010/ PP-22-09, PR-22-03.

On August 22, 2022 the Ada County Highway District reviewed and approved the submitted application for the preliminary plat referenced above and has determined that there are no requirements required to the adjacent streets. The proposed preliminary plat is approved without conditions.

District improvements and the creation of the private street that this subdivision will be using as the primary access were constructed as part of the 2005 Colt Place Subdivision, which final platted in October of 2017.

The applicant will be required to pay all applicable platting and review fees prior to final approval.

If you have any questions, please feel free to contact me at (208) 387-6171.

Sincerely,

Renata Ball-Hamilton
Planner
Development Services

cc: City of Star (Shawn L. Nickel), Via Email
Owner/Rep (Challenger Development Inc./Corey Barton Homes, Inc.), Via Email

Request for Appeal of Staff Decision

Appeal of Staff Decision: The Commission shall hear and decide appeals by an applicant of the final decision made by the Development Services Manager when it is alleged that the Development Services Manager did not properly apply this section 7101.6, did not consider all of the relevant facts presented, made an error of fact or law, abused discretion or acted arbitrarily and capriciously in the interpretation or enforcement of the ACHD Policy Manual.

a) **Filing Fee:** The Commission may, from time to time, set reasonable fees to be charged the applicant for the processing of appeals, to cover administrative costs.

b) **Initiation:** An appeal is initiated by the filing of a written notice of appeal with the Secretary and Clerk of the District, which must be filed within ten (10) working days from the date of the decision that is the subject of the appeal. The notice of appeal shall refer to the decision being appealed, identify the appellant by name, address and telephone number and state the grounds for the appeal. The grounds shall include a written summary of the provisions of the policy relevant to the appeal and/or the facts and law relied upon and shall include a written argument in support of the appeal. The Commission shall not consider a notice of appeal that does not comply with the provisions of this subsection.

c) **Time to Reply:** The Development Services Manager shall have ten (10) working days from the date of the filing of the notice of appeal to reply to the notice of the appeal, and may during such time meet with the appellant to discuss the matter, and may also consider and/or modify the decision that is being appealed. A copy of the reply and any modifications to the decision being appealed will be provided to the appellant prior to the Commission hearing on the appeal.

d) **Notice of Hearing:** Unless otherwise agreed to by the appellant, the hearing of the appeal will be noticed and scheduled on the Commission agenda at a regular meeting to be held within thirty (30) days following the delivery to the appellant of the Development Services Manager's reply to the notice of appeal. A copy of the decision being appealed, the notice of appeal and the reply shall be delivered to the Commission at least one (1) week prior to the hearing.

e) **Action by Commission:** Following the hearing, the Commission shall either affirm or reverse, in whole or part, or otherwise modify, amend, or supplement the decision being appealed, as such action is adequately supported by the law and evidence presented at the hearing.

**STAR TRANSPORTATION AND PATHWAY COMMITTEE
DEVELOPMENT REVIEW**

August 29, 2022

BARON PRO. REZONE

Recommend: No comments, at this time.

CHERISHED ESTATES

Recommend: 8' sidewalk along Floating Feather
All internal pathways should be Public (open to)

FALLBROOK Phase 6

Recommend: No Comments

INSPIRADO SUBDIVISION

Recommend: Streets Inspirado Dr. and Sunset Springs Way should classified as Collector streets with 8' sidewalks.
Easement, if not construct, for pathway along the Phyllis cancel

SAUNDERE RIDGE ESTATES

Review: Lot No. 2 has questionable access.

GLENDORA

Recommend: 5' sidewalks within subdivision
Question do we need pathway to Mid-School on East side?

MADENFORD ESTATES

Recommend: 5' sidewalks in subdivision (as standard)

COLT HEIGHTS No. 6

Recommend: Pathway along cancel (consider requiring construction)

MADENFORD ESTATES

Recommend: All pathways should be Public (open to)

Shawn Nickel

From: Katy Slater <kds.katy@gmail.com>
Sent: Friday, November 18, 2022 10:52 AM
To: Shawn Nickel
Subject: Colt Heights
Attachments: Weir-n- Ditch.JPG; Google - Headlights.png

Hi Shawn,

Thank you for hosting the meeting with Cory Barton, it was a good progress meeting. I really feel like you heard what we were saying about the development and are seeking a solution that can fit somewhere into everyone's requirements. Thank you!

I am going to give you bullet points about what I would hope to achieve. Under any circumstance, this new plat is better as far as impact and I agree we should move forward with the new proposal. 12/06/222 is the 18th anniversary since I approached the City Council regarding this land.

Plat Comments

- **Please show the home at 2091 N Sunny Ln on the Plat Map** for Reference now that all the building is adjacent to this property.
- **Please, four (4) lots instead of five (5).** Although half of the project land may be going to the City for a park, I am now absorbing the entire development impacts from my property. Please encourage Cory to consider the option of removing Lot 5, and/or shifting homes around leaving that space open.

It can be argued that while Cory may be entitled to 5 Lots, the Plat expired. The land was litigated, and involved bankruptcy, recession and real estate rock bottom which means that he got a bargain price on the land. It has been abandoned for at least 18 years to the date of 12/06/05 when I first approached the City Council. Lot 5 is in direct view of every room in my home. I am going to plead this with him and the City Council one more time.

- **Lot setbacks from the North property line** equal to my home home at 80'. Please don't put the homes in a straight line against the North property line. Random placement is preferred.
- **Absolutely no headlights, or the light array** shall enter my house. I propose that berming and planting take place with the civil engineering/build. Please see attachment 1. If the road approach after the bridge can stay below the elevation gain, before the left turn into the development, it will help mitigate the instance of entry headlights.
- **Strategic use of berms and contouring of the land to fully screen rooflines & headlights.** This includes planting of trees and shrubs on the berms. Please, no solid berm from one end of the development to the other. This sculpting should not be contrived, but natural and random to effectively screen headlights and rooflines (in time).

Specification of the landscape: should be of mass planting of evergreen Firs, Pines, Willows and Larch trees @ 10' on center, and shrubs @ 5"- 3' on center which will create a cascade effect on the berm over time.

Future/Final Plat Request

- Add to Final Plat Map: "RIGHT TO FARM" (Related to irrigation run-off)

- Single story homes, with structure height limit for single story. (i.e. Don't leave a lot of head room attics. These should be in the style of Ranch homes, not subdivision towering roofs). Please consider story on lot 7
- Minimum street lights that are dim and directed to a limited area. (Currently it is DARK in Star Acres and we want to leave it that way.)
- Reasonable homebuilding footprints stipulated (80*80)
- Stipulations for out buildings (minimum 40' set back)

Canals and Pond: Understanding what really happens with the flows to East & West.

I am aware that IDWR & local canal and waterway people need to be involved with the implementation of irrigation changes. Tiling or piping water on the development site only partially solves the water flow issue.

Please see attachment #2. I am a dry lot, but assist, in two ways with care of Star Acres irrigation run off as a result of canal mitigation made 10 years ago. These two issues are on our property and will touch on the development site which must be considered with the civil engineering.

- Control of the weir between Carol and I prior to entering Barton's site. Although rudimentary, it works and we manage the gates. Again, I am not responsible for flooding.
- Lot 7 will get flooded from upstream irrigation runoff issues. This condition exists today. An irrigation waste ditch to an original canal section of the cottonwood trees on our property is an open ditch. which will need to be piped to protect Barton's property from rodent erosion and subsequent flooding. The burden of cost to pipe this section is not my responsibility.

The ultimate responsibility for maintenance are the Star Acres Water Users. I am in no way responsible for any flooding created to Barton's property for any cause.

Slater Well & Point of Diversion. As part of the City's comprehensive plan and consideration for this development, I request that well depth and service of water discussions be documented in the fact & finding or development agreement or wherever that is appropriate. The discussion with the City Engineer has determined that there will be no impact to my well for the development impacts due to the fact that my well is 125' deep.

Although this seems like a lot, none of this is extremely difficult if considered now instead of down stream when I have to get involved again. :-). In other words, I will be done and gone if this is done correctly now. I really do not want to spend any more time deliberating over irrigation or basic human rights for peace and tranquility that I have enjoyed over the past 20 years.

Thank you for your help with this, especially dropping Lot 5.

Katy Slater, PMP®
208-340-1107 mobile

<http://katyslater.squarespace.com>
<http://www.linkedin.com/in/katyslater>



3380 Americana Terrace Suite 201
PO Box 7777
Boise, Idaho 83707
Telephone: (208) 389-1030
Fax: (208) 389-1183

3741RPT.DOC
6540065.100

February 8, 2006

Ms. Kathleen D. Slater
440 Woodward Boulevard
Pasadena, California 91107

SUBJECT: Slater Wetland and Wildlife Values Assessment

Dear Ms. Slater:

Please find enclosed the official color copy of the Slater Wetland and Wildlife Values Assessment. This assessment is the final product of Maxim's wetland and wildlife functions and values survey conducted on the Conner property south of your residential property. This assessment represents the conclusion of Maxim's service under the present contract.

As we had discussed, there was a calculation error in the previous rough report pertaining to the Value of the wetlands in the Assessment Area. This calculation has been corrected and a full color report will be delivered directly to Greg Martinez of the USACOE.

It was a genuine pleasure to provide services to you. Please feel free to contact me with any future questions, concerns, and/or services. I look forward to speaking with you again soon. Good luck with your future endeavors.

Respectfully submitted,



Chris Colson
Ecologist

KATHLEEN D SLATER, PMP

440 WOODWARD BOULEVARD, PASADENA, CA 91107 TEL (208) 340-1107

January 25, 2006

Greg Martinez
 Army Corp. of Engineers
 304 Nth 8th Street
 Room 140
 Boise, ID 83702

Re: Colt Carson Subdivision, City of Star
 PUD-PP-06-01

I'm enclosing a Wetlands and Wildlife Values Assessment prepared by Maxim Technologies for me of January 13, 2006. In absence of anything from the developer for approval of their preliminary plat map, I had hoped the City Council would not approve their proposal. This was not effective, and the City Council took NO action to preserve this sensitive area.

You will see from the assessment this nine acre area (above the Foothill's Ditch) scored 48% for its richness in wildlife and wetlands ecosystem.

Anything you can do to help preserve this site for future generations, albeit small, is appreciated.

Sincerely,

Kathy Slater
 c.c. Eric Lightsmager, Dept. of Fish+Game

**SLATER WETLAND
AND
WILDLIFE VALUES ASSESSMENT**

6540065.100

**SLATER WETLAND
AND
WILDLIFE VALUES ASSESSMENT**

6540065.100

Prepared for:

Kathleen D. Slater
440 Woodward Boulevard
Pasadena, California 91107

Prepared by:

Maxim Technologies
3380 Americana Terrace
Suite 201
Boise, Idaho 83706

February 7, 2006

TABLE OF CONTENTS

1.0 INTRODUCTION 1
2.0 DESCRIPTION OF ASSESSMENT AREA 1
3.0 NATIONAL WETLANDS SURVEY 2
4.0 WILDLIFE SURVEY 2
5.0 WETLAND FUNCTIONS AND VALUES ASSESSMENT 3
6.0 SUMMARY 4
9.0 REFERENCES 6

LIST OF FIGURES

- FIGURE 1 – AERIAL PHOTOGRAPH OF SITE
- FIGURE 2 – USFWS NATIONAL WETLANDS INVENTORY MAP

LIST OF APPENDIXES

- APPENDIX A – SITE PHOTOGRAPHS
- APPENDIX B – WETLAND FUNCTIONS AND VALUES ASSESSMENT

1.0 INTRODUCTION

In early January 2006, Maxim was contacted by Kathleen Slater requesting biological services in support of a preliminary assessment of wetlands, wildlife, and wildlife habitat on a parcel of land located at SE1/4 Sec. 5 T4N R1W, in Ada County, Idaho (**Figure 1**). The parcel of land, or Assessment Area (AA), is owned by Connors Development Company and is planned for the future development of a residential community. Miss Slater desires an evaluation of the AA for its preliminary wetland and wildlife functions and values. Maxim personnel visited the AA on January 10th, 12th and 16th, 2006.

2.0 DESCRIPTION OF ASSESSMENT AREA

The AA is hydrologically supported by a historical irrigation ditch and settling pond to the North. The ditch exits the property of Ted Simmerman to the south. The ditch then turns west as it approaches the edge of an alluvial fan to the south and Slater's property to the north. The ditch travels approximately 200' further before turning north and terminating in a settling pond on the Slater property. Simmerman claims to be the end user of the irrigation and is responsible for discharging surplus water not consumed by him or previous users. As a result, the volume of water carried through and discharged by the irrigation ditch may vary significantly. However, Simmerman states that a daily flow of water is continuously discharged during the irrigation season (Simmerman, personal communication, 1/10/06). This discharge hydrologically supports the AA well into the later summer months, typically indicative of hot dry weather. Several groves of mature *Populus trichocarpa* (black cottonwood) exist within and along the ditch and surround the terminating settling pond adjacently south of the Slater property. An additional depression, adjacently east to the ditch, just south of the Simmerman property, is occupied by a thick stand of black cottonwood that is likely hydrologically augmented from subsurface flow originating from the upslope irrigation ditch. Collectively, the black cottonwood dominated potential wetland area encompasses approximately 1 acre of land concentrated near the irrigation ditch. An area of potential wetland occurs adjacently southeast of the Simmerman property comprised of emergent vegetation and indicating that the area is at least semi-permanently flooded, despite the area being dry during the site visits. This wetland is undoubtedly sustained by the irrigation.

Simmerman states that the ditch was in existence and operating when he moved onto the property 25 years ago and that many of the cottonwood trees were already well established at that time. While their age may be only 30 years, the majority of trees exhibit closed canopies and it is estimated many exceed a height of 100' and a diameter at breast height of >15". Two major groves of cottonwood trees exist within the AA. The larger of the two is located south of the Simmerman property and the second south of the Slater property. Both contain mature cottonwood trees, an understory of shrubs, and are likely hydrologically supported by the irrigation ditch well into and through the dry season.

The ditch itself, outside of the cottonwood groves, consists of a variety of shrubs including *Rosa woodsii* (Wood's rose), *Salix* sp. (willows), and *Ribes aureum* (golden currant). Identification of grass and forb species was not possible due to seasonality. It is likely that many more additional species would be observed if the survey was conducted during the growing season. This vegetative community is narrow and restricted to the interface of the ordinary high water of the ditch and the upland.

As previously mentioned, the ditch exits the Simmerman property and flows through an area of emergent vegetation and a semi-permanently flooded hydrologic regime. This regime is evidenced by the occurrence of *Typha latifolia* (cattails), and *Scirpus* and *Schoenoplectus* sp. (bulrushes). It appears that standing water may occur during periods of irrigation.

The irrigation ditch then flows west, supporting further groves of black cottonwood, including a depression area directly south of the Slater property. During times of high irrigation flow it is likely that standing water may accumulate in this depression. Finally, the irrigation ditch continues west and turns toward the north where it terminates in the settling pond on the Slater property, an additional area of black cottonwood.

The AA consists of three types of upland habitat that surround the potential wetland areas. Immediately surrounding the majority of the potential wetland areas, old-growth *Artemisia tridentata* (basin sagebrush) occurs to the east, west, and south. Beyond the sagebrush to the south, a large tract of agricultural land occurs. To the north are residential properties, including that of Slater and Simmerman.

3.0 NATIONAL WETLANDS SURVEY

The United States Fish and Wildlife Service National Wetlands Inventory (USFWS NWI) was consulted for the presence of historically surveyed wetlands within or directly adjacent to the AA (**Figure 2**). Two wetlands were mapped; one northwest of the AA, and the second was the previously discussed wetland area consisting of emergent vegetation and a semi-permanently flooded hydrologic regime off of the southeast corner of the Simmerman property. The NWI does not provide details of the mapped wetlands in its database, therefore it is unknown whether the rest of the AA was surveyed for wetlands or determined not to be wetlands. Regardless, assuming the irrigation ditch originates from a Water of the United States (WUS), likely the Boise River, the entire irrigation ditch, and any adjacent and/or connected habitat determined to be wetlands are subject to the regulations of the Clean Water Act. The jurisdictional status of the cottonwood groves cannot be determined presently due to seasonality restrictions; however the establishment of cottonwoods requires a relatively substantial source of hydrology, often indicating the presence of a wetland. To date, no formal wetland delineation has been conducted on the AA (Martinez, personal communication, 1/12/06).

4.0 WILDLIFE SURVEY

Several features on the property have potential to provide habitat for wildlife. The structurally diverse vegetation, consisting of tree, shrub and herbaceous layers, can supply food and cover for a range of wildlife species. Many plant species identified on the property have potential food value to game birds, song birds, small mammals and deer; several examples are black cottonwood, Wood's rose, willow species, golden currant, and basin sagebrush. The mature cottonwood groves may provide cover and habitat for avian and mammal species. Two raptor nests were observed on the property and Simmerman reports they have been occupied by reproductive red-tailed hawks and great horned owls in recent years. Two additional raptor nests were seen on nearby properties. Large cottonwood snags near the Slater property provide hunting and feeding perches for both species as made evident by pellets and droppings observed at the base of several trees. Many large snags and coarse woody debris on and near the Slater property provide habitat for cavity nesters, insect prey and hiding cover for a variety of wildlife. Irrigation water, when present, provides a notable water resource to present wildlife, especially during the late summer where water availability is typically low.

Observations of wildlife and/or signs of their presence made during the site visit include: visual/auditory observations of red-tailed hawk (*Buteo jamaicensis*) and possible nest, great horned owl (*Bubo virginianus*) and possible nest, barn owl (*Tyto alba*), black-billed magpie (*Pica pica*) and nest, American kestrel (*Falco sparverius*), large flock of European starlings (*Sturnus vulgaris*), morning doves (*Zenaida macroura*), dark-eyed junco (*Junco hyemalis*), covey of approximately 30 California quail (*Callipepla californica*), deer tracks, raccoon (*Procyon lotor*) tracks, and several red fox (*Vulpes vulpes*) dens, scat, and signs of fox predation – bones (avian, rabbit, ground squirrel, and mice), and feathers (magpie, Canada geese, and unknown avian species). The abundance of common prey species in the vicinity is evident by the many animal remains left by both fox and raptor. The property does not provide quality habitat for any

threatened/endangered or special concern species. Photographs of wildlife use and habitat are provided in **Appendix A**.

The red fox is an abundant and widespread species occurring throughout the United States. Their presence in urban areas is increasing as they frequently inhabit yards, parks, and golf courses. Adult territory size varies depending on habitat quality and species density, and can range between 5-12 square kilometers in good habitat, and up to 50 square kilometers in poorer habitat (Fox, D. 2003. "*Vulpes vulpes*", Animal Diversity Web. Accessed online on January 12, 2006 at:

http://animaldiversity.ummz.umich.edu/site/accounts/information/Vulpes_vulpes.html).

Adults remain in the same home range throughout their lives. Ranges are occupied by an adult male and one or two breeding females. The same den is often used over a number of generations although females create several dens to be used in case of disturbance to others. Wildlife corridors throughout the home range connect the main den to favored hunting grounds, food storage areas, and resting sites.

Wildlife habitat attributes of the surrounding land that may lend to the habitat value of this parcel include surrounding farm fields (flock of grazing Canada geese observed), small acre residential ranches provide potential habitat and travel corridors, several small (<1 acre) ponds [one with approximately 50 mallards (*Anas platyrhynchos*) and American widgeons (*Anas americana*)], many irrigation ditches, two large raptor nests in the surrounding residential community, Middleton Canal approximately ¼ mile south, and the Boise River approximately 2 ½ miles south of the parcel. It is likely that the cottonwood groves and potential wetlands within the AA provide a wildlife travel corridor between larger areas of suitable habitat.

Factors that likely exclude the occurrence of many species are the parcel's small size, surrounding residential housing, and moderate disturbance levels. The area is approximately 1 ½ miles north of downtown Star, Idaho and additional housing development in the area will most likely isolate the property. Although the overall wetland value of the property is relatively low, as wildlife habitat features present on the property are common locally, the parcel does support breeding habitat for red-tailed hawk, great horned owl, barn owl and red fox. These animals, however, must at least partially rely on surrounding habitat for hunting grounds and additional home range habitat.

The cottonwood groves, potential wetlands, and mature sagebrush of the AA, in combination with the larger open water habitat and the riparian system of the intermittent drainage to the northwest, and the surrounding agricultural land provide a pocket of high wildlife habitat diversity threatened by encroaching residential development. Many of the species observed within the AA depend on one habitat type for cover and/or shelter, and use adjacent habitat types for hunting and/or forage. The loss of the habitat communities within the AA will likely result in the displacement of the residential wildlife outside of the immediate area, as similar habitat is not necessarily available.

5.0 WETLAND FUNCTIONS AND VALUES ASSESSMENT

A Montana Department of Transportation Wetland Functions and Values Assessment (MDTWfV) was conducted on the AA. The MDTWfV is a widely accepted technique for assessing the functions and values of wetlands in the interior Northwest. The USACOE often uses the functional rating from the MDTWfV to assess the mitigation requirements for wetlands that will be impacted by development (Martinez, personal communication, 1/12/06).

The assessment of the AA resulted in the potential wetland areas being classified as Type III wetlands exhibiting 57% wetland functionality (**Appendix B**). While 57% appears mediocre, it should be viewed relatively higher for a wetland of such small size. Additional elements that contributed to its mediocre score include its minimal capability to provide short and long-term water storage and its low potential to serve as a recreational and/or educational site. However, low scores for both of those elements are directly related to its small size.

Elements of the AA that should be highlighted as adding to its relative value include its general wildlife habitat, its potential ability to filter sediment and toxicants associated with adjacent agriculture, and its function as a source for groundwater recharge. Although, its functional rating for uniqueness was not necessarily high, professional experience suggests its uniqueness is greater than yielded in the assessment.

As described in Appendix B, the irrigation ditch, prior to reaching the AA, runs adjacent to large tracts of agricultural land. The preceding ditches are mostly composed of unconsolidated banks which do not prevent the leaching of sediment and pesticides associated with local agriculture. Additionally, the local irrigation district likely uses a pesticide to manage algae within the irrigation system. The issuing of the irrigation water into the AA provides a filter, recognized as a function provided by wetlands, to sediment and toxicants.

The AA also provides a recharge to groundwater. The irrigation ditch likely draws its water from the Boise River. Upon its discharge into the AA, the water slowly percolates through soil, while providing the moisture required for the hydrophytic vegetation existing within the AA, and is slowly introduced into the groundwater.

The uniqueness of the AA deserves further discussion. The small size of the AA was the greatest limiter of the functional rating of uniqueness applied to the AA by the MDTWFV. Additionally, cottonwood groves, at least broadly, are a common wetland habitat. However, upland groves of cottonwoods, not associated with riverine systems are fairly uncommon, and due to wetland disturbance associated with development, have been drastically reduced in recent years. The presence of three unique potential wetland habitats within the AA also adds to its uniqueness. Although the AA is relatively small in size, the distribution of these potential wetland habitats across the entire AA is an attribute to its uniquely diverse wildlife habitat. The AA consists of both upland and riparian habitat which is inherently correlated to the high occurrence of wildlife actively using such a small area.

6.0 SUMMARY

The minimal size of the AA drives the mediocre value of the potential wetland areas within the AA, as determined by the MDTFV. However, the unique wetland habitats and high wildlife occurrence throughout the AA, in an upland location, is a tribute to the uniqueness and value of the wetland. The interconnectedness of the potential wetland habitats, and the observed wildlife use, across the entire AA illustrates the importance of the occurrence of the wetland and upland areas as critical habitat for the local wildlife, despite their regionally common occurrence. The sustained hydrologic input during the late summer months adds significant value to the AA, especially given its upland location in such an arid climate. The observance of several large raptors and the occurrence of several nesting sites suggest the area is actively used for breeding by a variety of avian species. Such a value can be difficult to replicate and/or mitigate. The potential wetlands in the AA also serve a valuable role as a sediment and nutrient filter. The importance of this role is increased when considering the irrigation ditch's contribution to groundwater recharge. Local residents are dependent upon groundwater for the local drinking water supply. The wetland may be a contributor to local groundwater quality. This represents another wetland value that can be difficult to replicate and/or mitigate.

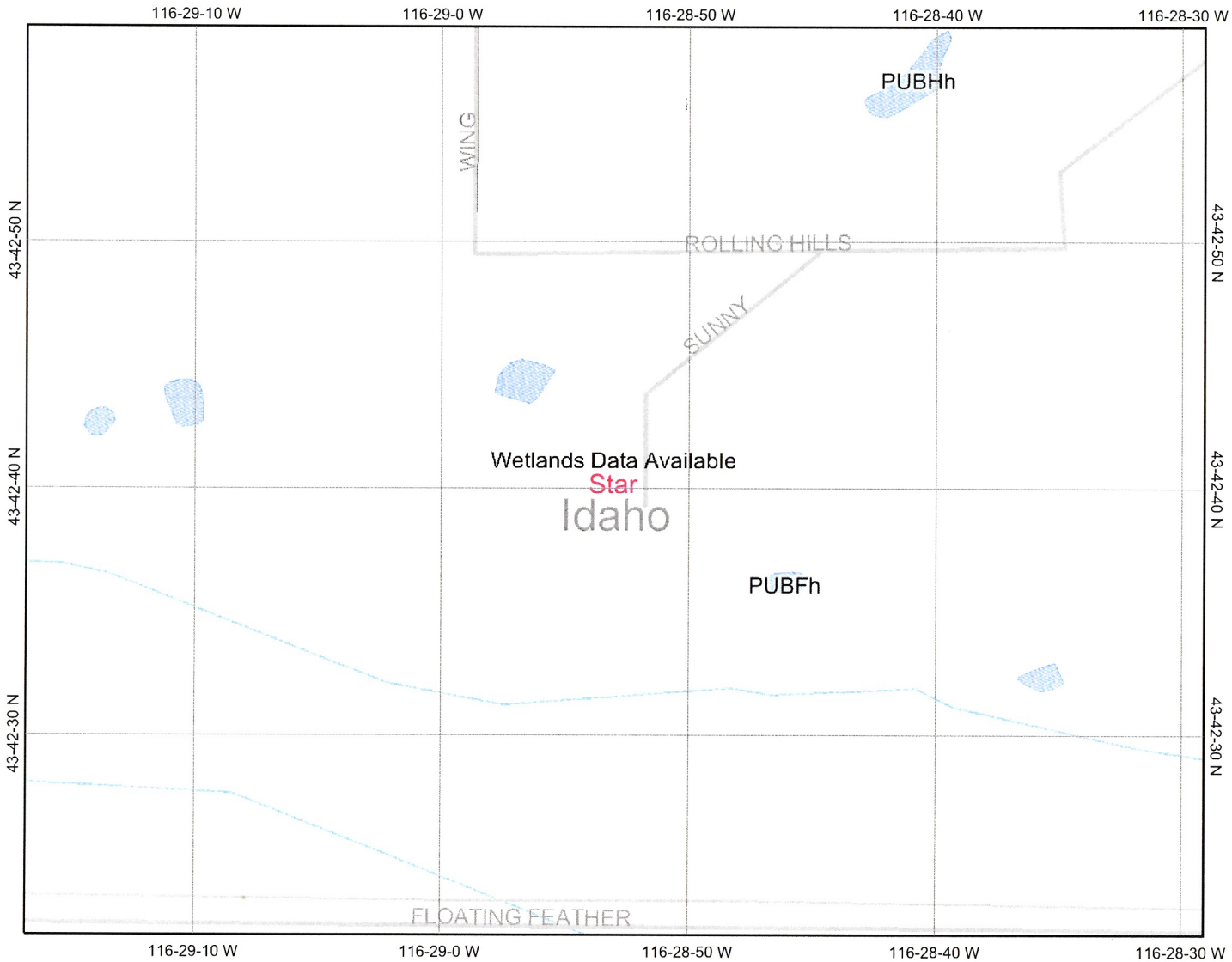
9.0 REFERENCES

Martinez, Greg. 2006. Personal Communication. United States Army Corps of Engineers, Regulatory Field Office, Boise, Idaho. January 12.

Simmerman, Ted. 2006. Personal Communication. Resident of Star, Idaho. January 10.



USFWS NWI Wetlands



Legend

- Interstate
- Major Roads
- Other Road
- Interstate
- State highway
- US highway
- Roads
- CONUS Cities
- CONUS USGS Quad Index 24K
- Lower 48 Wetland Polygons
- Estuarine and Marine Deepwater
- Estuarine and Marine Wetland
- Freshwater Emergent Wetland
- Freshwater Forested/Shrub Wetland
- Freshwater Pond
- Lake
- Other
- Riverine
- Lower 48 Available Wetland Data
- No Wetlands Data Available
- Wetlands Data Available
- NHD Waterbodies
- NHD Streams
- Canadian Waterbodies
- CONUS Counties 100K
- Urban Areas 300K
- CONUS States 100K
- South America
- North America

Scale: 1:10,577

Map center: 43° 42' 40.3" N, 116° 28' 52.9" W

This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

APPENDIX A

**Photographs of Wildlife Use and Habitat
Observed in Assessment Area**



Mammal scat



Red fox den with scat



Second entry to red fox den



Residual bones from predation



Wildlife trailing



Black cottonwood grove along irrigation ditch south of Slater property



Mature sagebrush / black cottonwood interface



Depressional black cottonwood grove south of Slater property

APPENDIX B
Montana Department of Transportation
Wetland Functions and Values Assessment
For
Assessment Area

MDT Montana Wetland Assessment Form (revised 5/25/1999)

1. Project Name: Slater Wetland Assessment 2. Project #: _____ Control #: _____

3. Evaluation Date: Mo. 1 Day 12 Yr 2006 4. Evaluator(s): Colson, Trese 5. Wetlands/Site #(s) _____

6. Wetland Location(s): i. Legal: T 4N R 1W S 5 SE 1/4 & T _____ R _____ S _____

ii. Approx. Stationing or Mileposts: _____

iii. Watershed: Boise River GPS Reference No. (if applies): _____

Other Location Information: _____

7. a. Evaluating Agency: USACOE 8. Wetland size: (total acres) <1 acre (visually estimated)

b. Purpose of Evaluation: _____ (measured, e.g. by GPS [if applies])

- 1. Wetlands potentially affected by MDT project
 - 2. Mitigation wetlands; pre-construction
 - 3. Mitigation wetlands; post-construction
 - 4. Other: potential disturbance of wetland
9. Assessment area (AA): <1 acre (visually estimated)
(tot., ac., see instructions on _____ (measured, e.g. by GPS [if applies])
determining AA)

10. Classification of Wetland and Aquatic Habitats in AA (HGM according to Brinson, first col.; USFWS according to Cowardin [1979], remaining cols.)

HGM Class	System	Subsystem	Class	Water Regime	Modifier	% of AA
Riverine	P		EM	A	I	25
Riverine	P		SS	J	A	40
Depressional / Slope	P		FO	B	A	35

(Abbreviations: **System:** Palustrine(P)/ **Subsyst.:** none/ **Classes:** Rock Bottom (RB), Unconsolidated bottom (UB), Aquatic Bed (AB), Unconsolidated Shore (US), Moss-lichen Wetland (ML), Emergent Wetland (EM), Scrub-Shrub Wetland (SS), Forested Wetland (FO) **System:** Lacustrine (L)/ **Subsyst.:** Limnetic (2)/ **Classes:** RB, UB, AB/ **Subsystem:** Littoral (4)/ **Classes:** RB, UB, AB, US, EM/ **System:** Riverine (R)/ **Subsyst.:** Lower Perennial (2)/ **Classes:** RB, UB, AB, US, EM/ **Subsystem:** Upper Perennial (3)/ **Classes:** RB, UB, AB, US/ **Water Regimes:** Permanently Flooded (H), Intermittently Exposed (G), Semipermanently Flooded (F), Seasonally Flooded (C), Saturated (B), Temporarily Flooded (A), Intermittently Flooded (J) **Modifiers:** Excavated (E), Impounded (I), Diked (D), Partly Drained (PD), Farmed (F), Artificial (A) **HGM Classes:** Riverine, Depressional, Slope, Mineral Soil Flats, Organic Soil Flats, Lacustrine Fringe.

11. Estimated relative abundance: (of similarly classified sites within the same Major Montana Watershed Basin, see definitions)

(Check one) Unknown Rare Common Abundant

Comments: However, the occurrence of mature cottonwood groves on non-riverine sites are fairly uncommon

12. General condition of AA:

i. Regarding disturbance: (use matrix below to determine [check] appropriate response)

Conditions within AA	Predominant conditions adjacent to (within 500 feet of) AA		
	Land managed in predominantly natural state; is not grazed, hayed, logged, or otherwise converted; does not contain roads or buildings.	Land not cultivated, but moderately grazed or hayed or selectively logged; or has been subject to minor clearing; contains few roads or buildings.	Land cultivated or heavily grazed or logged; subject to substantial fill placement, grading, clearing, or hydrological alteration; high road or building density.
AA occurs and is managed in predominantly natural state; is not grazed, hayed, logged, or otherwise converted; does not contain roads or occupied buildings.	<input type="checkbox"/> low disturbance	<input type="checkbox"/> low disturbance	<input checked="" type="checkbox"/> moderate disturbance
AA not cultivated, but moderately grazed or hayed or selectively logged; or has been subject to relatively minor clearing, fill placement, or hydrological alteration; contains few roads or buildings.	<input type="checkbox"/> moderate disturbance	<input type="checkbox"/> moderate disturbance	<input type="checkbox"/> high disturbance
AA cultivated or heavily grazed or logged; subject to relatively substantial fill placement, grading, clearing, or hydrological alteration; high road or building density.	<input type="checkbox"/> high disturbance	<input type="checkbox"/> high disturbance	<input type="checkbox"/> high disturbance

Comments: (types of disturbance, intensity, season, etc.): Agriculture to the south, and residential neighborhood to the north

ii. Prominent weedy, alien, & introduced species (including those not domesticated, feral): (list)

Nothing above what is typically observed in the area.

iii. Provide brief descriptive summary of AA and surrounding land use/habitat:

AA is hydrologically supported by historical irrigation ditch, however the ditch has existed and maintained hydrology long enough to establish and sustain emergent vegetation and several mature cottonwood groves

13. Structural Diversity: (based on number of "Cowardin" vegetated classes present [do not include unvegetated classes], see #10 above)

# of "Cowardin" vegetated classes present in AA (see #10)	≥ 3 vegetated classes (or ≥ 2 if one is forested)	2 vegetated classes (or 1 if forested)	≤ 1 vegetated class
Rating (check)	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Moderate	<input type="checkbox"/> Low

Comments:

SECTION PERTAINING to FUNCTIONS & VALUES ASSESSMENT

14A. Habitat for Federally Listed or Proposed Threatened or Endangered Plants or Animals:

I. AA is Documented (D) or Suspected (S) to contain (check one based on definitions contained in instructions):

- Primary or critical habitat (list species) D S _____
- Secondary habitat (list species) D S _____
- Incidental habitat (list species) D S _____
- No usable habitat D S _____

II. Rating (use the conclusions from i above and the matrix below to arrive at [check] the functional points and rating [H = high, M = moderate, or L = low] for this function)

Highest Habitat Level	doc./primary	sus./primary	doc./secondary	sus./secondary	doc./incidental	sus./incidental	None
Functional Points and Rating	<input type="checkbox"/> 1 (H)	<input type="checkbox"/> .9 (H)	<input type="checkbox"/> .8 (M)	<input type="checkbox"/> .7 (M)	<input type="checkbox"/> .5 (L)	<input type="checkbox"/> .3 (L)	<input type="checkbox"/> 0 (L)

Sources for documented use (e.g. observations, records, etc):

14B. Habitat for plant or animals rated S1, S2, or S3 by the Montana Natural Heritage Program: (not including species listed in 14A above)

I. AA is Documented (D) or Suspected (S) to contain (check one based on definitions contained in instructions):

- Primary or critical habitat (list species) D S _____
- Secondary habitat (list species) D S _____
- Incidental habitat (list species) D S could possibly support Cyperus bipartitus (shining flatsedge)
- No usable habitat D S _____

II. Rating (use the conclusions from i above and the matrix below to arrive at [check] the functional points and rating [H = high, M = moderate, or L = low] for this function)

Highest Habitat Level	doc./primary	sus./primary	doc./secondary	sus./secondary	doc./incidental	sus./incidental	None
Functional Points and Rating	<input type="checkbox"/> 1 (H)	<input type="checkbox"/> .8 (H)	<input type="checkbox"/> .7 (M)	<input type="checkbox"/> .6 (M)	<input type="checkbox"/> .2 (L)	<input checked="" type="checkbox"/> .1 (L)	<input type="checkbox"/> 0 (L)

Sources for documented use (e.g. observations, records, etc):

14C. General Wildlife Habitat Rating:

I. Evidence of overall wildlife use in the AA (check substantial, moderate, or low based on supporting evidence):

Substantial (based on any of the following [check]):

- observations of abundant wildlife #'s or high species diversity (during any period)
- abundant wildlife sign such as scat, tracks, nest structures, game trails, etc.
- presence of extremely limiting habitat features not available in the surrounding area
- interviews with local biologists with knowledge of the AA

Low (based on any of the following [check]):

- few or no wildlife observations during peak use periods
- little to no wildlife sign
- sparse adjacent upland food sources
- interviews with local biologists with knowledge of the

Moderate (based on any of the following [check]):

- observations of scattered wildlife groups or individuals or relatively few species during peak periods
- common occurrence of wildlife sign such as scat, tracks, nest structures, game trails, etc.
- adequate adjacent upland food sources
- interviews with local biologists with knowledge of the AA

II. Wildlife habitat features (working from top to bottom, check appropriate AA attributes in matrix to arrive at exceptional (E), high (H), moderate (M), or low (L) rating. Structural diversity is from #13. For class cover to be considered evenly distributed, vegetated classes must be within 20% of each other in terms of their percent composition of the AA (see #10). Abbreviations for surface water durations are as follows: P/P = permanent/perennial; S/I = seasonal/intermittent; T/E = temporary/ephemeral; and A = absent [see instructions for further definitions of these terms].)

Structural diversity (see #13)	High								Moderate								Low		
	Even				Uneven				Even				Uneven				Even		
Class cover distribution (all vegetated classes)																			
Duration of surface water in ≥ 10% of AA	P/P	S/I	T/E	A	P/P	S/I	T/E	A	P/P	S/I	T/E	A	P/P	S/I	T/E	A	P/P	S/I	T/E
Low disturbance at AA (see #12i)	<input type="checkbox"/> E	<input type="checkbox"/> E	<input type="checkbox"/> E	<input type="checkbox"/> H	<input type="checkbox"/> E	<input type="checkbox"/> E	<input type="checkbox"/> H	<input type="checkbox"/> H	<input type="checkbox"/> E	<input type="checkbox"/> H	<input type="checkbox"/> H	<input type="checkbox"/> M	<input type="checkbox"/> E	<input type="checkbox"/> H	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> E	<input type="checkbox"/> H	<input type="checkbox"/> M
Moderate disturbance at AA (see #12i)	<input type="checkbox"/> H	<input type="checkbox"/> H	<input type="checkbox"/> H	<input type="checkbox"/> H	<input type="checkbox"/> H	<input checked="" type="checkbox"/> H	<input type="checkbox"/> H	<input type="checkbox"/> M	<input type="checkbox"/> H	<input type="checkbox"/> H	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> H	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> L	<input type="checkbox"/> H	<input type="checkbox"/> M	<input type="checkbox"/> L
High disturbance at AA (see #12i)	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> L	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> L	<input type="checkbox"/> L	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> L	<input type="checkbox"/> L	<input type="checkbox"/> M	<input type="checkbox"/> L	<input type="checkbox"/> L	<input type="checkbox"/> L	<input type="checkbox"/> L	<input type="checkbox"/> L	<input type="checkbox"/> L

iii. **Rating** (use the conclusions from i and ii above and the matrix below to arrive at [check] the functional points and rating [E = exceptional, H = high, M = moderate, or L = low] for this function)

Evidence of wildlife use (i)	Wildlife habitat features rating (ii)			
	Exceptional	High	Moderate	Low
Substantial	<input type="checkbox"/> 1 (E)	<input type="checkbox"/> .9 (H)	<input type="checkbox"/> .8 (H)	<input type="checkbox"/> .7 (M)
Moderate	<input type="checkbox"/> .9 (H)	<input checked="" type="checkbox"/> .7 (M)	<input type="checkbox"/> .5 (M)	<input type="checkbox"/> .3 (L)
Minimal	<input type="checkbox"/> .6 (M)	<input type="checkbox"/> .4 (M)	<input type="checkbox"/> .2 (L)	<input type="checkbox"/> .1 (L)

Comments: apparent breeding habitat for great horned owl and red-tailed hawk in mature cottonwood trees, red fox (likely reproductive) dens adjacent to wetland.

14D. General Fish/Aquatic Habitat Rating: (Assess this function if the AA is used by fish or the existing situation is "correctable" such that the AA could be used by fish [i.e., fish use is precluded by perched culvert or other barrier, etc.]. If the AA is not or was not historically used by fish due to lack of habitat, excessive gradient, etc., check N/A here and proceed to the next function. If fish use occurs in the AA but is not desired from a resource management perspective [such as fish use within an irrigation canal], then Habitat Quality [i below] should be marked as "Low", applied accordingly in ii below, and noted in the comments.)

i. **Habitat Quality** (check appropriate AA attributes in matrix to arrive at exceptional (E), high (H), moderate (M), or low (L) quality rating.

Duration of surface water in AA	Permanent / Perennial			Seasonal / Intermittent			Temporary / Ephemeral		
Cover - % of waterbody in AA containing cover objects such as submerged logs, large rocks & boulders, overhanging banks, floating-leaved vegetation, etc.	>25%	10-25%	<10%	>25%	10-25%	<10%	>25%	10-25%	<10%
Shading - >75% of streambank or shoreline within AA contains riparian or wetland scrub-shrub or forested communities	<input type="checkbox"/> E	<input type="checkbox"/> E	<input type="checkbox"/> H	<input type="checkbox"/> H	<input type="checkbox"/> H	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> M
Shading - 50 to 75% of streambank or shoreline within AA contains rip. or wetland scrub-shrub or forested communities	<input type="checkbox"/> H	<input type="checkbox"/> H	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> L	<input type="checkbox"/> L
Shading - < 50% of streambank or shoreline within AA contains rip. or wetland scrub-shrub or forested communities	<input type="checkbox"/> H	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> M	<input type="checkbox"/> L	<input type="checkbox"/> L	<input type="checkbox"/> L	<input type="checkbox"/> L	<input type="checkbox"/> L

ii. **Modified Habitat Quality** (Check the appropriate response to the following question. If answer is Y, then reduce rating in i above by one level [E = H, H = M, M = L, L = L]). *Is fish use of the AA precluded or significantly reduced by a culvert, dike, or other man-made structure or activity or is the waterbody included on the MDEQ list of waterbodies in need of TMDL development with listed "Probable Impaired Uses" including cold or warm water fishery or aquatic life support?* Y N Modified habitat quality rating = (check) E H M L

iii. **Rating** (use the conclusions from i and ii above and the matrix below to arrive at [check] the functional points and rating [E = exceptional, H = high, M = moderate, or L = low] for this function)

Types of fish known or suspected within AA	Modified Habitat Quality (ii)			
	Exceptional	High	Moderate	Low
Native game fish	<input type="checkbox"/> 1 (E)	<input type="checkbox"/> .9 (H)	<input type="checkbox"/> .7 (M)	<input type="checkbox"/> .5 (M)
Introduced game fish	<input type="checkbox"/> .9 (H)	<input type="checkbox"/> .8 (H)	<input type="checkbox"/> .6 (M)	<input type="checkbox"/> .4 (M)
Non-game fish	<input type="checkbox"/> .7 (M)	<input type="checkbox"/> .6 (M)	<input type="checkbox"/> .5 (M)	<input type="checkbox"/> .3 (L)
No fish	<input type="checkbox"/> .5 (M)	<input type="checkbox"/> .3 (L)	<input type="checkbox"/> .2 (L)	<input type="checkbox"/> .1 (L)

Comments:

14E. Flood Attenuation: (applies only to wetlands subject to flooding via in-channel or overbank flow. If wetlands in AA are not flooded from in-channel or overbank flow, check N/A here and proceed to next function.)

i. **Rating** (working from top to bottom, use the matrix below to arrive at [check] the functional points and rating [H = high, M = moderate, or L = low] for this function)

Estimated wetland area in AA subject to periodic flooding	≥ 10 acres			<10, >2 acres			≤2 acres		
	% of flooded wetland classified as forested, scrub/shrub, or both	<input type="checkbox"/> 75%	<input type="checkbox"/> 25-75%	<input type="checkbox"/> <25%	<input type="checkbox"/> 75%	<input type="checkbox"/> 25-75%	<input type="checkbox"/> <25%	<input checked="" type="checkbox"/> 75%	<input type="checkbox"/> 25-75%
AA contains no outlet or restricted outlet	<input type="checkbox"/> 1(H)	<input type="checkbox"/> .9(H)	<input type="checkbox"/> .6(M)	<input type="checkbox"/> .8(H)	<input type="checkbox"/> .7(H)	<input type="checkbox"/> .5(M)	<input checked="" type="checkbox"/> .4(M)	<input type="checkbox"/> .3(L)	<input type="checkbox"/> .2(L)
AA contains unrestricted outlet	<input type="checkbox"/> .9(H)	<input type="checkbox"/> .8(H)	<input type="checkbox"/> .5(M)	<input type="checkbox"/> .7(H)	<input type="checkbox"/> .6(M)	<input type="checkbox"/> .4(M)	<input type="checkbox"/> .3(L)	<input type="checkbox"/> .2(L)	<input type="checkbox"/> .1(L)

ii. Are residences, businesses, or other features which may be significantly damaged by floods located within 0.5 miles downstream of the AA (check)? Y N

Comments: Following heavy rain events during the irrigation season, users will take less irrigation and the settling ponds and adjacent wetlands will be required to collect the surplus water.

14F. Short and Long Term Surface Water Storage: (Applies to wetlands that flood or pond from overbank or in-channel flow, precipitation, upland surface flow, or groundwater flow. If no wetlands in the AA are subject to flooding or ponding, check N/A here and proceed with the evaluation.)

i. **Rating** (working from top to bottom, use the matrix below to arrive at [check] the functional points and rating [H = high, M = moderate, or L = low] for this function. Abbreviations for surface water durations are as follows: P/P = permanent/perennial; S/I = seasonal/intermittent; and T/E = temporary/ephemeral [see instructions for further definitions of these terms].)

Estimated maximum acre feet of water contained in wetlands within the AA that are subject to periodic flooding or ponding	<input type="checkbox"/> >5 acre feet			<input type="checkbox"/> <5, >1 acre feet			<input checked="" type="checkbox"/> ≤1 acre foot		
Duration of surface water at wetlands within the AA	<input type="checkbox"/> P/P	<input type="checkbox"/> S/I	<input type="checkbox"/> T/E	<input type="checkbox"/> P/P	<input type="checkbox"/> S/I	<input type="checkbox"/> T/E	<input type="checkbox"/> P/P	<input checked="" type="checkbox"/> S/I	<input type="checkbox"/> T/E
Wetlands in AA flood or pond ≥ 5 out of 10 years	<input type="checkbox"/> 1(H)	<input type="checkbox"/> .9(H)	<input type="checkbox"/> .8(H)	<input type="checkbox"/> .8(H)	<input type="checkbox"/> .6(M)	<input type="checkbox"/> .5(M)	<input type="checkbox"/> .4(M)	<input checked="" type="checkbox"/> .3(L)	<input type="checkbox"/> .2(L)
Wetlands in AA flood or pond < 5 out of 10 years	<input type="checkbox"/> .9(H)	<input type="checkbox"/> .8(H)	<input type="checkbox"/> .7(M)	<input type="checkbox"/> .7(M)	<input type="checkbox"/> .5(M)	<input type="checkbox"/> .4(M)	<input type="checkbox"/> .3(L)	<input type="checkbox"/> .2(L)	<input type="checkbox"/> .1(L)

Comments:

14G. Sediment/Nutrient/Toxicant Retention and Removal: (Applies to wetlands with potential to receive excess sediments, nutrients, or toxicants through influx of surface or ground water or direct input. If no wetlands in the AA are subject to such input, check N/A here and proceed with the evaluation.)

i. **Rating** (working from top to bottom, use the matrix below to arrive at [check] the functional points and rating [H = high, M = moderate, or L = low] for this function.)

Sediment, nutrient, and toxicant input levels within AA	AA receives or surrounding land use with potential to deliver low to moderate levels of sediments, nutrients, or compounds such that other functions are not substantially impaired. Minor sedimentation, sources of nutrients or toxicants, or signs of eutrophication present.				Waterbody on MDEQ list of waterbodies in need of TMDL development for "probable causes" related to sediment, nutrients, or toxicants or AA receives or surrounding land use with potential to deliver high levels of sediments, nutrients, or compounds such that other functions are substantially impaired. Major sedimentation, sources of nutrients or toxicants, or signs of eutrophication present.			
% cover of wetland vegetation in AA	<input type="checkbox"/> ≥ 70%		<input checked="" type="checkbox"/> < 70%		<input type="checkbox"/> ≥ 70%		<input type="checkbox"/> < 70%	
Evidence of flooding or ponding in AA	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
AA contains no or restricted outlet	<input type="checkbox"/> 1 (H)	<input type="checkbox"/> .8 (H)	<input checked="" type="checkbox"/> .7 (M)	<input type="checkbox"/> .5 (M)	<input type="checkbox"/> .5 (M)	<input type="checkbox"/> .4 (M)	<input type="checkbox"/> .3 (L)	<input type="checkbox"/> .2 (L)
AA contains unrestricted outlet	<input type="checkbox"/> .9 (H)	<input type="checkbox"/> .7 (M)	<input type="checkbox"/> .6 (M)	<input type="checkbox"/> .4 (M)	<input type="checkbox"/> .4 (M)	<input type="checkbox"/> .3 (L)	<input type="checkbox"/> .2 (L)	<input type="checkbox"/> .1 (L)

Comments: Much of the irrigation preceding the AA is adjacent to agricultural fields and consists of an unconsolidated natural bank. Additionally the ditch may be managed for algae through the use of pesticides.

14H Sediment/Shoreline Stabilization: (applies only if AA occurs on or within the banks or a river, stream, or other natural or man-made drainage, or on the shoreline of a standing water body which is subject to wave action. If does not apply, check N/A here and proceed to next function)

i. **Rating** (working from top to bottom, use the matrix below to arrive at [check] the functional points and rating [E = exceptional, H = high, M = moderate, or L = low] for this function.)

% Cover of wetland streambank or shoreline by species with deep, binding rootmasses	Duration of surface water adjacent to rooted vegetation								
	permanent / perennial			seasonal / intermittent			temporary / ephemeral		
≥ 65%	<input type="checkbox"/> 1 (H)	<input type="checkbox"/> .7 (M)	<input type="checkbox"/> .3 (L)	<input checked="" type="checkbox"/> .9 (H)	<input type="checkbox"/> .6 (M)	<input type="checkbox"/> .2 (L)	<input type="checkbox"/> .7 (M)	<input type="checkbox"/> .5 (M)	<input type="checkbox"/> .1 (L)

Comments:

14I. Production Export/Food Chain Support:

i. **Rating** (working from top to bottom, use the matrix below to arrive at [check] the functional points and rating [H = high, M = moderate, or L = low] for this function. Factor A = acreage of vegetated component in the AA; Factor B = structural diversity rating from #13; Factor C = whether or not the AA contains a surface or subsurface outlet; the final three rows pertain to duration of surface water in the AA, where P/P = permanent/perennial; S/I = seasonal/intermittent; T/E / A= temporary/ephemeral or absent [see instructions for further definitions of these terms].)

A	Vegetated component >5 acres						Vegetated component 1-5 acres						Vegetated component <1 acre					
B	High		Moderate		Low		High		Moderate		Low		High		Moderate		Low	
C	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
P/P	<input type="checkbox"/> 1H	<input type="checkbox"/> .9H	<input type="checkbox"/> .9H	<input type="checkbox"/> .8H	<input type="checkbox"/> .8H	<input type="checkbox"/> .7M	<input type="checkbox"/> .9H	<input type="checkbox"/> .8H	<input type="checkbox"/> .8H	<input type="checkbox"/> .7M	<input type="checkbox"/> .7M	<input type="checkbox"/> .6M	<input type="checkbox"/> .7M	<input type="checkbox"/> .6M	<input type="checkbox"/> .6M	<input type="checkbox"/> .4M	<input type="checkbox"/> .4M	<input type="checkbox"/> .3L
S/I	<input type="checkbox"/> .9H	<input type="checkbox"/> .8H	<input type="checkbox"/> .8H	<input type="checkbox"/> .7M	<input type="checkbox"/> .7M	<input type="checkbox"/> .6M	<input checked="" type="checkbox"/> .8H	<input type="checkbox"/> .7M	<input type="checkbox"/> .7M	<input type="checkbox"/> .6M	<input type="checkbox"/> .6M	<input type="checkbox"/> .5M	<input type="checkbox"/> .6M	<input type="checkbox"/> .5M	<input type="checkbox"/> .5M	<input type="checkbox"/> .3L	<input type="checkbox"/> .3L	<input type="checkbox"/> .2L
T/E/A	<input type="checkbox"/> .8H	<input type="checkbox"/> .7M	<input type="checkbox"/> .7M	<input type="checkbox"/> .6M	<input type="checkbox"/> .6M	<input type="checkbox"/> .5M	<input type="checkbox"/> .7M	<input type="checkbox"/> .6M	<input type="checkbox"/> .6M	<input type="checkbox"/> .5M	<input type="checkbox"/> .5M	<input type="checkbox"/> .4M	<input type="checkbox"/> .5M	<input type="checkbox"/> .4M	<input type="checkbox"/> .4M	<input type="checkbox"/> .2L	<input type="checkbox"/> .2L	<input type="checkbox"/> .1L

Comments:

14J. Groundwater Discharge/Recharge: (Check the indicators in i & ii below that apply to the AA)

i. Discharge Indicators

- Springs are known or observed
- Vegetation growing during dormant season/drought
- Wetland occurs at the toe of a natural slope

ii. Recharge Indicators

- Permeable substrate present without underlying impeding layer
- Wetland contains inlet but no outlet
- Other AA supported by irrigation inflow during normal mid-summer drought conditions

- Seeps are present at the wetland edge
- AA permanently flooded during drought periods
- Wetland contains an outlet, but no inlet
- Other _____

iii. Rating: Use the information from i and ii above and the table below to arrive at [check] the functional points and rating [H = high, L = low] for this function.

Criteria	Functional Points and Rating
<input checked="" type="checkbox"/> AA is known Discharge/Recharge area or one or more indicators of D/R present	1 (H)
<input type="checkbox"/> No Discharge/Recharge indicators present	.1 (L)
<input type="checkbox"/> Available Discharge/Recharge information inadequate to rate AA D/R potential	N/A (Unknown)

Comments: Groundwater discharge is likely minimal, however recharge is likely fairly substantial

14K. Uniqueness:

i. Rating (working from top to bottom, use the matrix below to arrive at [check] the functional points and rating [H = high, M = moderate, or L = low] for this function.

Replacement potential	AA contains fen, bog, warm springs or mature (>80 yr-old) forested wetland or plant association listed as "S1" by the MNHP			AA does not contain previously cited rare types and structural diversity (#13) is high or contains plant association listed as "S2" by the MNHP			AA does not contain previously cited rare types or associations and structural diversity (#13) is low-moderate		
	rare	common	abundant	rare	common	abundant	rare	common	abundant
Estimated relative abundance (#11)									
Low disturbance at AA (#12i)	<input type="checkbox"/> 1 (H)	<input type="checkbox"/> .9 (H)	<input type="checkbox"/> .8 (H)	<input type="checkbox"/> .8 (H)	<input type="checkbox"/> .6 (M)	<input type="checkbox"/> .5 (M)	<input type="checkbox"/> .5 (M)	<input type="checkbox"/> .4 (M)	<input type="checkbox"/> .3 (L)
Moderate disturbance at AA (#12i)	<input type="checkbox"/> .9 (H)	<input type="checkbox"/> .8 (H)	<input type="checkbox"/> .7 (M)	<input type="checkbox"/> .7 (M)	<input checked="" type="checkbox"/> .5 (M)	<input type="checkbox"/> .4 (M)	<input type="checkbox"/> .4 (M)	<input type="checkbox"/> .3 (L)	<input type="checkbox"/> .2 (L)
High disturbance at AA (#12i)	<input type="checkbox"/> .8 (H)	<input type="checkbox"/> .7 (M)	<input type="checkbox"/> .6 (M)	<input type="checkbox"/> .6 (M)	<input type="checkbox"/> .4 (M)	<input type="checkbox"/> .3 (L)	<input type="checkbox"/> .3 (L)	<input type="checkbox"/> .2 (L)	<input type="checkbox"/> .1 (L)

Comments:

14L. Recreation/Education Potential: i. Is the AA a known rec./ed. site: (check) Y N (If yes, rate as [check] High [1] and go to ii; if no go to iii)

ii. Check categories that apply to the AA: Educational/scientific study; Consumptive rec.; Non-consumptive rec.; Other _____

iii. Based on the location, diversity, size, and other site attributes, is there strong potential for rec./ed. use? Y N

(If yes, go to ii, then proceed to iv; if no, then rate as [check] Low [0.1])

iv. Rating (use the matrix below to arrive at [check] the functional points and rating [H = high, M = moderate, or L = low] for this function.

Ownership	Disturbance at AA (#12i)		
	low	moderate	high
public ownership	<input type="checkbox"/> 1 (H)	<input type="checkbox"/> .5 (M)	<input type="checkbox"/> .2 (L)
private ownership	<input type="checkbox"/> .7 (M)	<input checked="" type="checkbox"/> .3 (L)	<input type="checkbox"/> .1 (L)

Comments: If undisturbed, AA could serve well as a community natural area in the future.

FUNCTION & VALUE SUMMARY & OVERALL RATING

Function & Value Variables	Rating	Actual Functional Points	Possible Functional Points	Functional Units; (Actual Points x Estimated AA Acreage)
A. Listed/Proposed T&E Species Habitat	NA	0.0	0	0.0
B. MT Natural Heritage Program Species Habitat	L	0.1	1.0	0.1
C. General Wildlife Habitat	M	0.7	1.0	0.7
D. General Fish/Aquatic Habitat	NA	0.0	0	0.0
E. Flood Attenuation	M	0.4	1.0	0.4
F. Short and Long Term Surface Water Storage	L	0.3	1.0	0.3
G. Sediment/Nutrient/Toxicant Removal	M	0.7	1.0	0.7
H. Sediment/Shoreline Stabilization	H	0.9	1.0	0.9
I. Production Export/Food Chain Support	H	0.8	1.0	0.8
J. Groundwater Discharge/Recharge	H	1.0	1.0	1.0
K. Uniqueness	M	0.5	1.0	0.5
L. Recreation/Education Potential	L	0.3	1.0	0.3
Totals: (in electronic form, right click on total field for sum)		5.7	10	5.7

Total actual functional as a percentage of total possible functional points: 57%

OVERALL ANALYSIS AREA (AA) RATING: (Check appropriate category based on the criteria outlined below)

- I
 II
 III
 IV

Category I Wetland: (Must satisfy **one** of the following criteria; if does not meet criteria, go to Category II)

- Score of 1 functional point for Listed/Proposed Threatened or Endangered Species; **or**
- Score of 1 functional point for Uniqueness; **or**
- Score of 1 functional point for Flood Attenuation **and** answer to Question 14E.ii is "yes"; **or**
- Total actual functional points > 80% (round to nearest whole #) of total possible functional points.

Category II Wetland: (Criteria for Category I not satisfied **and** meets any **one** of the following criteria; if not satisfied, go to Category IV)

- Score of 1 functional point for Species Rated S1, S2, or S3 by the MT Natural Heritage Program; **or**
- Score of .9 or 1 functional point for General Wildlife Habitat; **or**
- Score of .9 or 1 functional point for General Fish/Aquatic Habitat; **or**
- "High" to "Exceptional" ratings for **both** General Wildlife Habitat **and** General Fish/Aquatic Habitat; **or**
- Score of .9 functional point for Uniqueness; **or**
- Total Actual Functional Points > 65% (round to nearest whole #) of total possible functional points.

Category III Wetland: (Criteria for Categories I, II or IV not satisfied)

Category IV Wetland: (Criteria for Categories I or II are not satisfied and all of the following criteria are met; if does not satisfy criteria go to Category III)

- "Low" rating for Uniqueness; **and**
- "Low" rating for Production Export/Food Chain Support; **and**
- Total actual functional points < 30% (round to nearest whole #) of total possible functional points

Comments:

SCIENTISTS AND ENGINEERS
COMMITTED TO CLIENT SATISFACTION



Slater
2091 N Sunny Lane, Star ID 83669

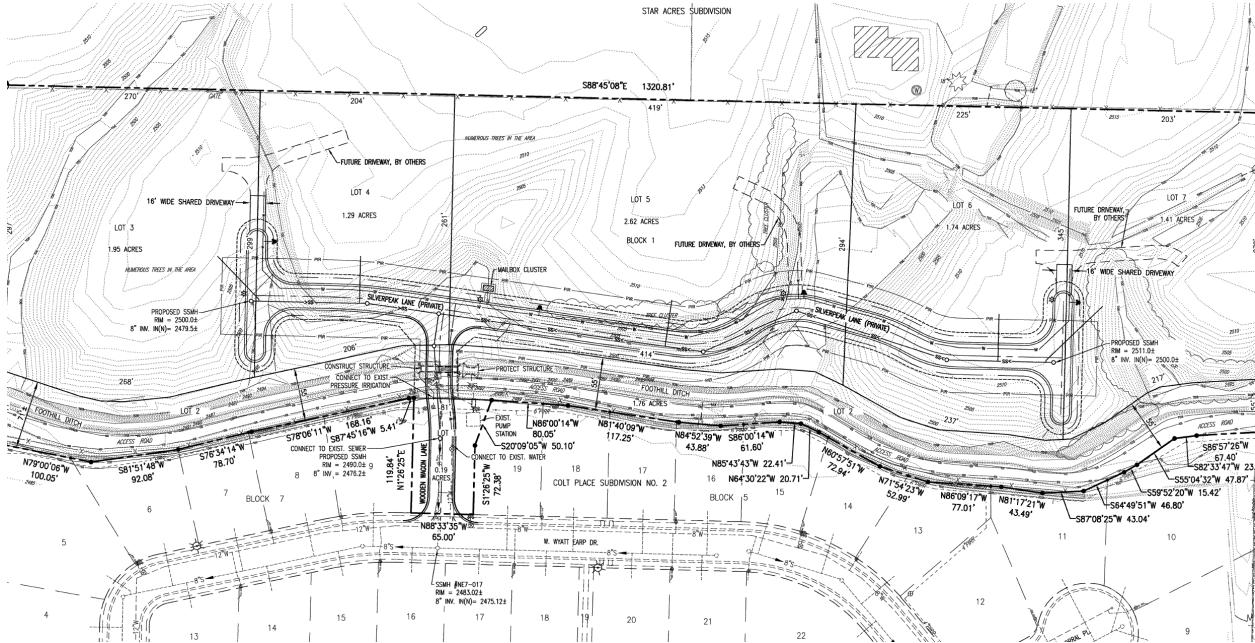
RESPONSE TO
Colt Heights Subdivision
(Preliminary Plat Application)
Project Narrative

Katy and Jack Slater hereby respond to Corey Barton Homes Inc. application for a preliminary plat on 10.96 acres of land located adjacent to our South property line at 2091 N. Sunny Lane in Star Acres.

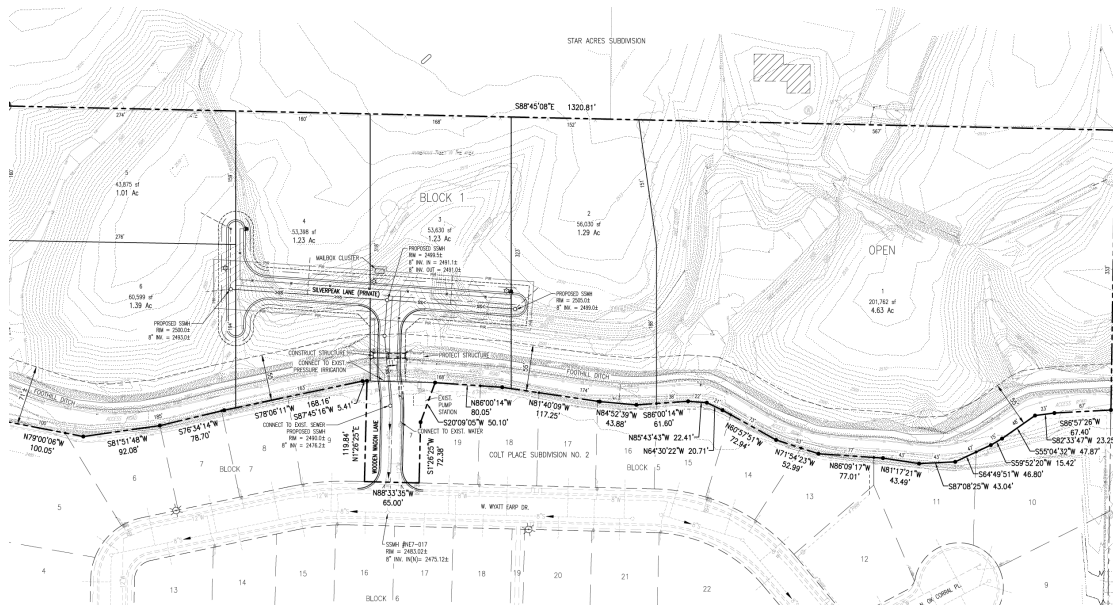


Residents of proposed plat Lot 2
Four Hawks
Landmark Stag and Cotton Wood Tree (typical)

Slater
2091 N Sunny Lane, Star ID 83669
Exhibit A: Colt Heights Plat Changes



1. Approved Final Plat - September 25, 2015 - 5 residential lots, average 1.8 acres



2. Preliminary plat: December 15, 2022 - 5 residential lots, average 1.23 acres

Slater
2091 N Sunny Lane, Star ID 83669

REQUEST

Request 1. We request that the City Council and Mr Barton reduce the number of residential lots to Four (4) residential lots, Two (2) road lots Silverpeak Ln Lane with property south to Foothill Ditch, and Wooden Wagon Lane, and (1) open space lot of 4.65 acres.

In Exhibit A1: Notice the 2005 Approved Plat with (5) five lots approved for development. These were spread out along the full width of (2) two existing rural residential properties of 5-6 acres in Ada County, Star Acres. The proposed lots were spacious, with 1.8 average acreage.

In Exhibit A2 the entire proposed development has been placed only along Slater's property line. This is next to my rural residential property with 6 acres in Ada County, Star Acres. The new proposed lots are an average of 1.23 acres. Lots 3&4 has the Silverpeak Ln and infrastructure as part of these 1.23 acreage counting. It is not spacious, and pushes the building pads against my property line and unduly impacts my views. In addition, my home which is most impacted is not shown shown in any of the engineered drawings.

Request 2. We request that the City Council preserve Slater property value. Our home was built in 1975 by a US National forester in a specific manner to capture views and make use of passive heating & cooling. The factors below will help preserve the value of my home.

1. First, require the building pads, drive entries, and my residence be shown on the plat so impacts can be considered.
2. Secondly, request that Mr Barton takes consideration for building placement that preserves a specific view from the Slater residence, and makes provisions for night darkness preventing shining headlights on Slater residence.
3. That all the planned custom homes for these sites have binding requirements based on these hearings and my requests so that expectations are met with recourse to the City of Star building department.

Compare Exhibit A1 above, the building pads and drive entries were shown previously on the approved plat map. This proposal does not follow suit, and states in the narrative the grading plan will delineate the building pads and be submitted to the City Engineer. This does not allow for approvals in the final plat. The City Engineer does not have any guidelines or restrictions for a good neighbor process which I am describing.

This plat request has been in existence for 18 years. Please do not rush this public This plat has been in existence for 18 years. This land is unique and highly differentiated in aspects that can not be appreciated at a meeting. Please do not rush this public process and help to achieve a solution for not only the

Slater
2091 N Sunny Lane, Star ID 83669

preservation of this land, but what would be mutually beneficial to the City, the developer and the neighbors. I invite you to come see what this treasure holds.

We request that the City Council not approve the application for private road as configured and preliminary plat. Further that the Council request a re-configuration of lots as described in Request One, and address all existing proposed features as described in Request Two.

NARRATIVE

The City Council should recognize that lack of due diligence on the part of the part of all parties related to this proposed plat which has been a wind fall of a 4.65 acre City park and recognize the Council's duty to negotiate justly and in good will for all parties involved. I am respectfully requesting your consideration to the following:

1. I alone should not have to bare the full burden of the impacts created by this proposed plat of 5 homes clustered adjacent to my property
2. The aspects of this complex land, it's life giving habitat with water flows and wildlife were documented and available as public information since 2005. The sensitivities were certainly known to the Developers who traded hands. (See Background on page 5 below)
3. There are a number of ways to configure the proposed plat, or argue against reconfiguration, but I offer this: Lots 3&4 make up 2.4 acres. First combine the open space of lots 3&4 as one residential lot (approximately 1.5 acres), then separate out the remaining infrastructure into it's own lot (approximately .9 acres).

The land south of the Silverpeak Ln will not be maintained by the homeowner, becoming a contentious weed patch. Silverpeak Ln itself should be a common lot with this land South to the Foothill Ditch so that all residents share in the ownership and maintenance.

4. We have stewarded this land over 18 years, to the point that 4.65 acres of open space are being donated to the City. I expect reciprocal results be made to me on the part of the City and Mr. Barton.

BACKGROUND

On February 7, 2006 a wetlands and wildlife study was completed by Maxim Technologies, a division of Tetra Tech, Boise ID on the parcel of land under consideration. I retained this firm to support the concerns I had over the proposed development. The study concluded:

"...the unique wetland habitats and high wildlife occurrence throughout the project, in an upland location, is a tribute to the uniqueness and value of the wetland. The interconnectedness of the potential wetland habitats, and the observed wildlife use, across the entire project illustrates the importance of the occurrence of the wetland and upland areas as critical habitat for the local wildlife, despite their regionally common occurrence. The sustained hydrologic

Slater
2091 N Sunny Lane, Star ID 83669

input during the late summer months adds significant value to the project, especially given its upland location in such an arid climate. The observance of several large raptors and the occurrence of several nesting sites suggest the area is actively used for breeding by a variety of avian species. ... The potential wetlands in the project also serve a valuable role as a sediment and nutrient filter. The importance of this role is increased when considering the irrigation ditch's contribution to groundwater recharge... The wetland may be a contributor to local groundwater quality...”.

(The full report is attached as Appendix A)

In 2005 several City of Star public hearings, a request for mediation with Carson/Conner developer, and the plat approval was not favorable for protecting the habitat. It took an attorney's voice and litigation to force the hand of government to make stipulations that have influenced the new developer.

Corey Barton has requested a change in the platting of Colt Heights. This being the acknowledgement and compliance by City Staff that the Department of Fish and Game and the Army Corp of Engineers review the site.

On one hand, I am thrilled that finally the City enforced the stipulations of Ordinance 142, development agreement resulting in the confirmation of Wetlands on the site. Fantastic, the developer is willing to donate 4.65 acres of land to the City.

On the other hand I am not accepting of all 5 lots being shifted and clustered on my side of the North property line of the development area.

December 6, 2022 was the 18th anniversary since I had approached the City Council regarding this land. My husband and I have stewarded the wetlands, conducted fire management and weed abatement for an absentee owner. This has been a considerable amount of our money spent over the years, in addition to effort and time.

On November 17th 2022 the City of Star, Shawn Nickel, hosted a meeting with Corey Barton and his support team, and neighbors of Colt Heights. At this meeting a new plat map was unveiled that resulted from the Army of Corp on-site project review. I was shocked to see that all the building lots were shifted to my side of the remaining buildable land along the North property line.

At the end of this meeting, Shawn asked me to provide my concerns to him in writing. While the timing for these may be early in the process, I am including them here. They cover things such as set-backs, height limits, right to farm & irrigation issues, my water well priority (IDR) & requested project documentation, also berms and landscape. There has been no affirmation on any of the points.

This plat has been in existence for 18 years. This land is unique and highly differentiated in aspects that can not be appreciated at a meeting. Please do not

Slater
2091 N Sunny Lane, Star ID 83669

rush this public process and help to achieve a solution for not only the preservation of this land, but what would be mutually beneficial to the City, the developer and the neighbors. I invite you to come see what this treasure holds.

We request that the City Council not approve the application for private road as configured and preliminary plat. Further that the Council request a re-configuration of lots as described in Request One, and address all existing proposed features as described in Request Two.

COMMENTS SUBMITTED TO PLANNING & DEVELOPMENT, CITY OF STAR

11/18/2022

TO SHAWN NICKEL by e-mail (Updated/revised).

All conditions approved, such as “single story home restrictions”, must be placed in a legal document that places such conditions on the land, continuing in perpetuity after the sale of the land from Mr. Barton to future home builders, etc.

Plat Comments

Future/Final Plat Request

- Reasonable homebuilding footprints stipulated (80*80)
- Single story homes, with structure height limit for single story.
- Height Limitation of 20’ for all buildings.
- Stipulations for out buildings (minimum 40' set back)
- "RIGHT TO FARM" Add to Final Plat Map (See below)
- Minimum street lights that are dim and directed to a limited area.

Slater Well & Point of Diversion Impact. Project impacts include removal of a significant water percolation pond and established canals which are in the range of 50-70 years old. These serve to replenish the earth’s water table. The discussion with the City Engineer has claimed that there will be no effect on my well for the development impacts due to the fact that my well is 125' deep. Regardless of this, I request that these assessments be documented by the City as part of the development documentation. This may be in a REVISED fact & finding of law or an addendum to the development agreement or where appropriate. This request for documentation would fall under the City’s comprehensive plan guidelines and consideration for this development. (Star Comprehensive Plan Section: Hydrology 9.2.2)

Canals and Pond “RIGHT TO FARM”: Flooding is a common occurrence over a large portion of my pasture onto Lot 2 of the proposed development. Tiling or piping water on the development site only partially solves the water flow issue. (Understand what really happens with the flows to East & West. I am aware that IDWR & local canal and waterway people need to be involved with the implementation of Star Acres irrigation changes.)

Slater
2091 N Sunny Lane, Star ID 83669

I am a dry lot, but assist, with care of Star Acres irrigation run off as a result of canal mitigation made 10 years ago. These two issues are on our property and will touch on the development site which must be considered with the civil engineering.

- Weir control between Carol and I prior to entering Mr. Barton's site. Although rudimentary, it works and we manage the gates. Again, I am not responsible for flooding.
- Open irrigation ditch to cottonwoods of the original canal section (referenced in the project narrative) is often undermined by rodents and floods. Piping will be necessary to protect Barton's property additional flooding.
- Lot 2-new plat will get flooded from upstream irrigation runoff issues, and the open ditch. The burden of cost to pipe this section is not my responsibility.

The ultimate responsibility for maintenance are the Star Acres Water Users. I am in no way responsible for any flooding created to Barton's property for any cause.

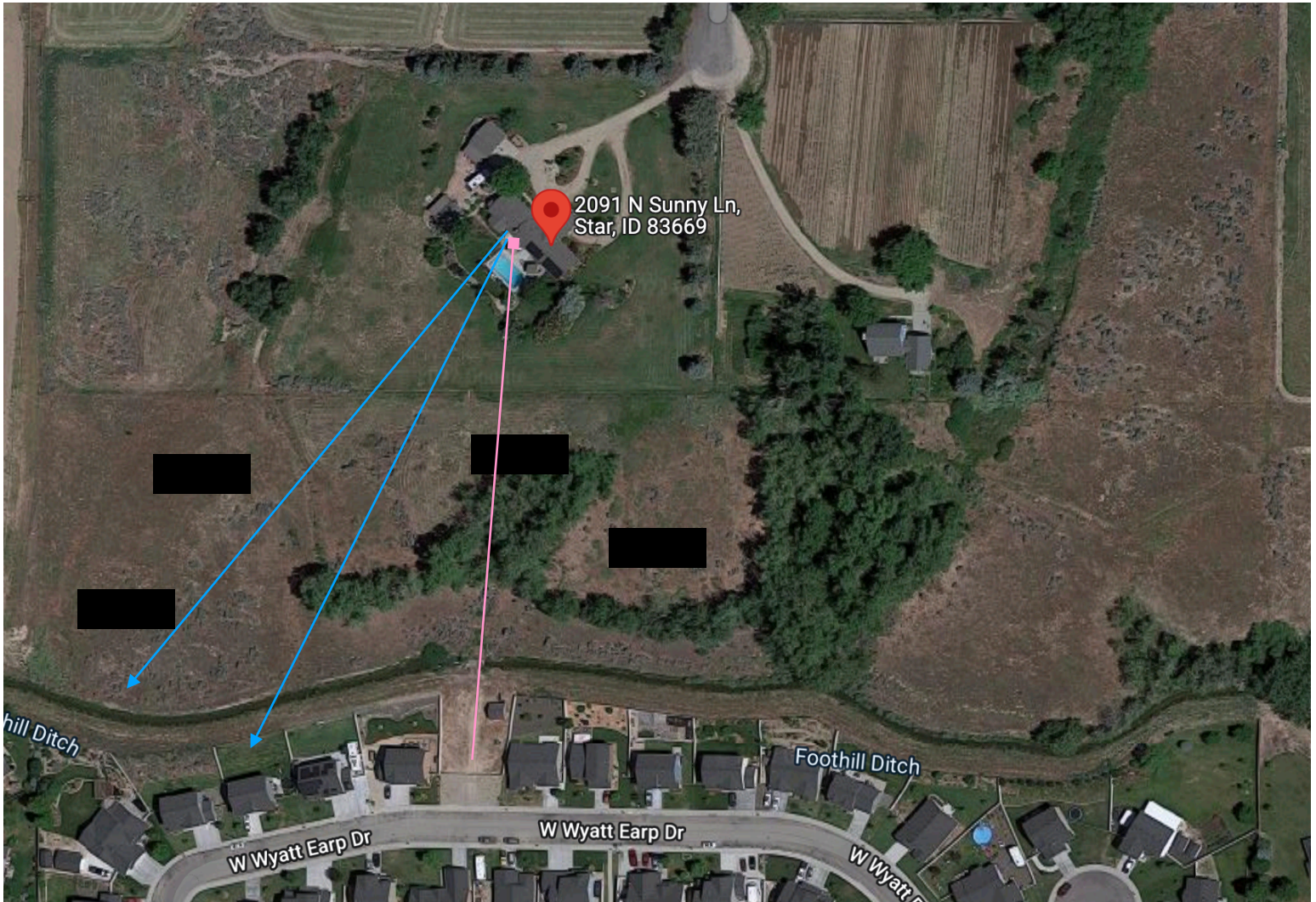
Comments Related to Response Herein




- **Please show the home at 2091 N Sunny Ln on the Plat Map** for Reference now that all the building is adjacent to this property.
- **Please, four (4) lots instead of five (5).** Although half of the project land may be going to the City for a park, I am now absorbing the entire development impacts from my property. Please encourage Corey to consider the option of removing a lot, and/or shifting homes around leaving more open space.

It can be argued that while Corey may be entitled to 5 Lots, the Plat expired. The land was litigated, and involved bankruptcy, recession and real estate rock bottom which means that he got a bargain price on the land. It has been abandoned for at least 18 years to the date of 12/06/05 when I first approached the City Council. Lot 4 is in direct view of every room in my home. I am going to plead this with him and the City Council.

- **Lot setbacks from the North property line** equal to my home home at 80'. Please don't put the homes in a straight line against the North property line. Random placement is preferred.
- **Absolutely no headlights, or the light array** shall enter my house. I propose that berming and planting take place with the civil engineering/build. Please see attachment 4. If Silverpeak Ln is constructed below the elevation gain, before the left turn into the development, it will help mitigate the instance of entry headlights.
- **Strategic use of berms and contouring of the land to allow landscape to fully screen rooflines & headlights.** This includes planting of trees and shrubs on the berms. Please, no solid berm from one end of the development to the other. This sculpting should not be contrived, but natural and random to effectively screen headlights and rooflines (in time).
- **Specification of the landscape:** should be of mass planting of evergreen Firs, Pines, Willows and Larch trees @ 10' on center, and shrubs @ 5"- 3' on center which will create a cascade effect on the berm over time.

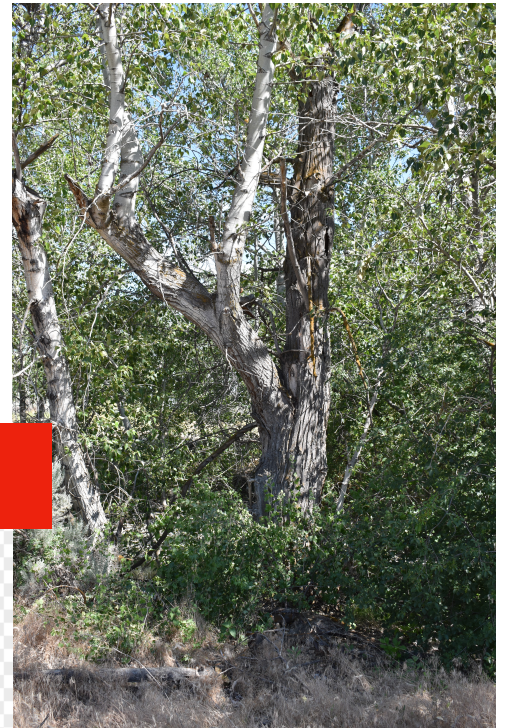
Slater
2091 N Sunny Lane, Star ID 83669



-  Demonstration of headlights from drive entry
-  Request to preserve Slater's View
-  Proposed building pad (Note: pad is typical to Slater, other restrictions requested i.e. height limitations)

Slater
2091 N Sunny Lane, Star ID 83669

Colt Heights: Summer 2022
Lot 2 - 3 - 4 Water surface flow, canals, old growth trees
large percolation pond



Right to Farm



Written Response for Colt Heights proposal 1/3/2023 Council meeting

Robert Fehlau 2203 N. Sunny Lane, Star, Id. 83669 rfehlau@hotmail.com

Mayor, Council and Staff,

This proposal is sited on very important and sensitive wetlands and is one of the last remaining wildlife areas in this part of Star. Preserving areas like this is critical to reach the comp plan's first stated goal of maintaining the rural quality of Star. The fact that the developer has chosen to "preserve the riparian area on the eastern portion of the subject site" (project narrative) shows that they are aware that there are access issues across existing wetlands. We thank the developer for making some of the necessary changes that they have so far. With some further refinements, I believe that it could be a successful agreement for all and a responsible plan for a difficult and critical site.

There is very pertinent information that was not included in the Project Narrative. The following specific comments and concerns should have been shared with the council by the developer as per the UDC requirements of the Neighborhood meetings.

The lack of responsible planning created the resulting need for "the lots to be clustered in the western portion of the site" (Project narrative) This puts the undue burden of this lack of foresight against the Slater property. The orientation of their existing home is directed towards this area. Therefore, we request that the number of lots directly abutting the Slater property be reduced from 4 to 3 and there be a height restriction. Prior to the 2005 Development Agreement, the Slaters (owners of the lot directly to the north of proposed building sites) made extensive efforts to inform council of the sensitive areas on this parcel. They contracted to have a wetlands study done which found considerable sensitive areas throughout the site. At this time, Parson Conner was the owner/developer and this parcel was to be a future Phase of the Colt Place Subdivision. When Cory Barton purchased the property, Colt Place Subdivision was not fully built out and the northern streets were not developed. Wetland areas, per recommendations of the Army Corps of Engineers, block access to the northeastern area from the single existing stub road, Wooden Wagon Lane. Changes could have been made, prior to CBH buildout to include a second access into this 10.96 acre parcel on the north side of the canal. Either Parson Conner did not inform Cory Bartton of the issues in this parcel, CB Homes did not do their diligence prior to purchase, or they indeed had previous knowledge of this problem. In any case, the Slaters should not have to accommodate the lack of foresight.

The size and total number of the lots must also be clarified before approval. It appears that the area of the road, Silverpeak Lane, is included in each lot acreage. The Project Narrative clearly states that the road "will be owned and maintained by the Colt Heights Homeowners Association." Therefore, Silverpeak Lane and areas between this road and the canal should not be included to meet the one acre minimum parcels abutting the Special Transition Area, which the Slater Lot is in. The supplied "Preliminary Grading Plan 7/19/22" shows a total of 8 lots. One of these is Silverpeak Lane and another is the area between this road and the canal, including the required buffer against the canal for the entire south side. What the final total number of lots are and who maintains them is critical to ensure this proposal meets the requirements of the 2005 Development Agreement.

We have had two meetings with Staff and the developer in addition to the 7/13/22 neighborhood meeting which were also not mentioned in their project narrative. The letter below, in response after the last meeting, was emailed to Shawn 11/21/22 and was to be shared with the developer. The proposed plat plan has not changed after the last meeting and these requests. Nor was there any written or verbal response to our questions and suggestions. Therefore, we still request that the 6 points below be addressed.

"I believe that the changes in the revised plan are working towards a better outcome. I have spoken with Katy and agree with the following requests:

1. We request that the buildable lots be reduced to four, with only three on the north property line.
2. We ask for single story and height restrictions on structures along the Slater lot to be in kind with their single-story home and because of the great visual impact to them and the orientation of their existing home. Height restrictions are important because of so many single-story RV garages being built that are as tall as two-story structures.
3. We ask Shawn for the setback requirements from the canal to the new road so that the road may be shifted down and south to reduce the impact to the existing trees and wetland area directly north of the existing stub road. There is approximately 70 feet from the center of the canal to most of those trees. This 70-foot area is also lower in elevation to minimize the impact of grading in that area. Trees and landscaping should be planted and irrigated by the developer between the canal and new road to give a visual barrier to Colt Place homes in the area that is now lot 2.
4. We ask for a smaller permanent open space directly north of the "T" in the tree area of now lot 6 (now 3), to preserve as many existing trees and wetland area as possible in that area and reduce grading. (as per USACE request to "clearly delineate wetland areas" and per IDFG recommendation to: "retain buffers of riparian vegetation that surround any wetland resources)
5. We ask that specific visual barriers of berming and landscaping be required in the Development Agreement to protect the visual buffers along the north property line toward the Slater lot, to the north east near the Ward lot and to the south toward lots 5-9, block 7 and 19-15, block 5 in Colt Place. These should be able to be defined and located on the Plat Map. None of us want to need to deal with each lot owner, one at a time, as they submit plans. Perhaps any berming needed could be required by developers in the process of developing the road and infrastructure as they will likely have the equipment and excess material available. Landscaping on the berms in the buildable lots would be the responsibility of the lot owner, for they will be doing the landscape irrigation.
6. We ask that any fencing be of an open rail style to allow for wildlife movement.

With these requests met, I believe that it would be a successful agreement for all and a responsible plan for a difficult site. It would be helpful if these points could be addressed before the council meeting. Please give me any feedback you would like."

Respectfully, Bob Fehlau

Shawn Nickel

From: Peggy <plfahy23@gmail.com>
Sent: Tuesday, December 27, 2022 1:39 AM
To: Shawn Nickel
Subject: Peggy Fahy Response to Colt Heights Proposed Development - To be submitted to Council Members for review.
Attachments: Peggy Fahy_Response to Colt Heights Proposal.docx; Colt Place Petition of Opposition_with Signatures.pdf

Hi Shawn,

I am submitting a written response to the upcoming Colt Heights Proposal that will be considered during the Public Hearing scheduled for Jan 3, 2023. I am also attaching a Petition with approximately 40 signatures of Colt Place residents who are opposed to this development. And finally, I am attaching a short video of the view from my backyard, which showcases this highly unique open space in its present state. I think it's important for the Council members to have some idea of what it looks like.

I request all of this info to be submitted into the public record, and I will be providing a thumb drive with the video to be shown when it's my turn to speak before the Council members.

Thank you,

Peggy Fahy



**Peggy Fahy
10274 W. Wyatt Earp Dr.
Star, ID 83669
Colt Place Subdivision Resident**

**RESPONSE TO
Colt Heights Proposed Development
(Preliminary Plat Application)**

Peggy Fahy hereby responds to Corey Barton Homes Inc. application for a preliminary plat on 10.96 acres of land abutting the Northern property line of my residence at 10274 W. Wyatt Earp Dr., in Colt Place Subdivision. Please submit this document into the public record.

View of the subject property from my Backyard:





Wild Turkeys in and around Neighboring Properties



Aerial View of Proposed Development and all impacted residents:



Corey Barton Homes is seeking approval to develop a 10.96-acre parcel of land directly north of the Foothill Ditch in Colt Place Subdivision. He is requesting to build five (5) "estate" homes with a private road to access all 5 homesites. However, this particular parcel of land is not just another piece of flat land. It is highly unique in that it is varied and sloping terrain, lined and bordered by majestic cottonwood trees estimated to be 100 feet in height and 70 years old or greater, and surrounded by natural vegetation which provides a natural habitat, refuge, and breeding area for (among others) Red-Tailed Hawks, Eagles, Great Horned Owls, and Quail. In addition, the presence of migratory Canadian Geese, Deer, Red Fox, Raccoons, Skunks, and other small mammals, as well as naturally occurring and seasonal wetlands characterize this open space as a valuable ecosystem and provides Colt Place residents a beautiful and scenic backdrop to our quiet and peaceful community.

On February 7, 2006 a wetlands and wildlife study was completed by Maxim Technologies on this parcel of land when Katy Slater opposed and litigated the original annexation, rezoning, and Development Agreement put forth by Connor/Carson, who was the original Developer of Colt Place Subdivision (he subsequently sold the development to CBH). Reference Katy Slater's comments and response to the City for the full Maxim Studies report. At that time, the study concluded:

"...the unique wetland habitats and high wildlife occurrence throughout the project, in an upland location, is a tribute to the uniqueness and value of the wetland. The interconnectedness of the potential wetland habitats, and the observed wildlife use, across the entire project illustrates the importance of the occurrence of the wetland and upland areas as critical habitat for the local wildlife, despite their regionally common occurrence. The sustained hydrologic input during the late summer months adds significant value to the project, especially given its upland location in such an arid climate. The observance of several large raptors and the occurrence of several nesting sites suggest the area is actively used for breeding by a variety of avian species. ... The potential wetlands in the project also serve a valuable role as a sediment and nutrient filter. The importance of this role is increased when considering the irrigation ditch's contribution to groundwater recharge... The wetland may be a contributor to local groundwater quality..."

My rear property line abuts the Foothill Ditch that runs East and West and shares the southern border of the proposed Development, and is directly west of the open lot that will be used to build a connecting road from Wyatt Earp Drive up to the new Development. See yellow highlighted lot in Exhibits A, B, and C below for reference. ***I am arguably THE MOST impacted resident of this entire project.***

As you view Exhibits A, B, and C, you will notice that right now, I have an open lot directly East of me, and no rear neighbors. I purchased this home specifically for those reasons. I placed a high value on the beautiful and scenic view from my backyard and the sense of privacy afforded by the lack of neighbors on my Eastern and Northern property lines.

With the Colt Heights proposed development, that all goes away, and you will notice that both connecting roads will run alongside both of my property lines. Instead of having the privacy afforded by open space around me, now I will have a view of 5 homes and two access roads. As you can imagine, I am very concerned about the negative impact this will have on my property value, not to mention the general disruption I will be subjected to throughout the entire developmental and construction phase if this proposal is approved. On a daily basis, I'll be subjected to the noise, disruption, and dust generated by Heavy Equipment and Construction vehicles as they are traversing up and down Wyatt Earp Dr and utilizing the open lot right next to my house to gain access to the development area. Just imagine the dozens of heavy equipment and construction type vehicles running up and down through that open lot day after day, week after week, month after month. Then the Excavation and mechanized land-clearing operations and activities at the development site itself will further impact and disrupt not only myself, but ALL of the residents and homeowners along Wyatt Earp Drive.

I urge all City Council members to view this site with your own eyes before approving ANY application for Development. This land is highly unique and anyone who sees it up close is instantly struck by the desirable and dramatic scenic backdrop north of the Foothill Ditch, the natural wildlife habitat, and the large open space areas which lend themselves to providing abutting properties with a sense of privacy not afforded to most "subdivision" property owners.

I am also certain you would be greatly impacted by the dramatic destruction and disruption of these desirable qualities if this proposed development was approved.

Exhibit A: Initial Preliminary Plat and my property highlighted in yellow

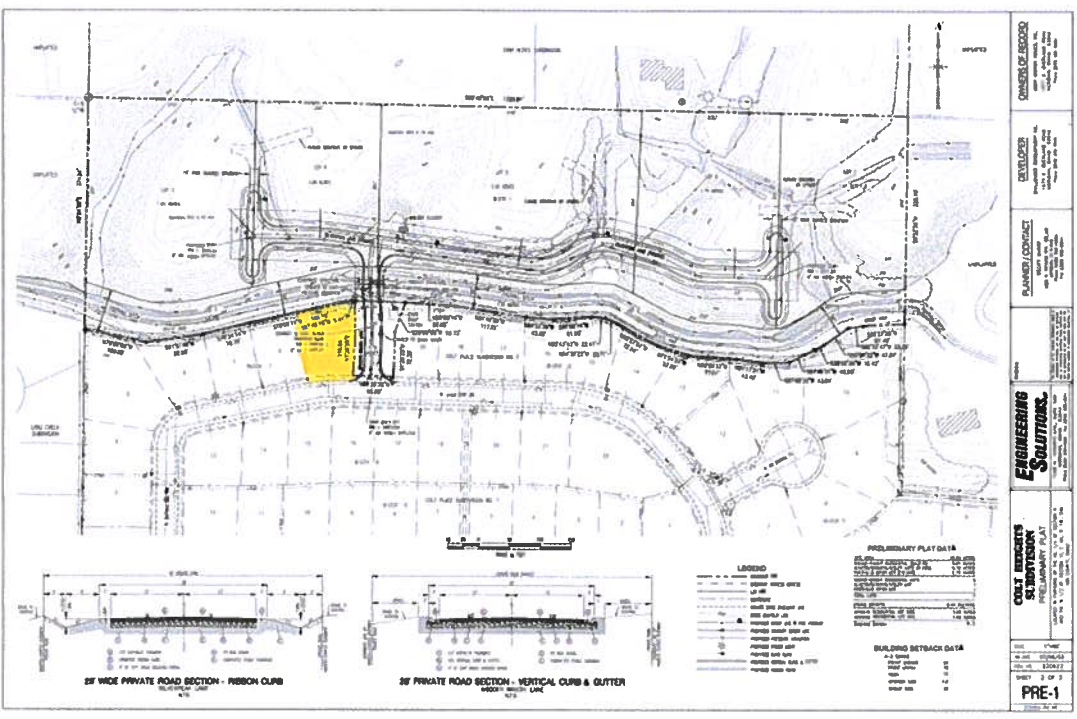


Exhibit B: Current "Revised" Plat showing "Clustering" of homesites

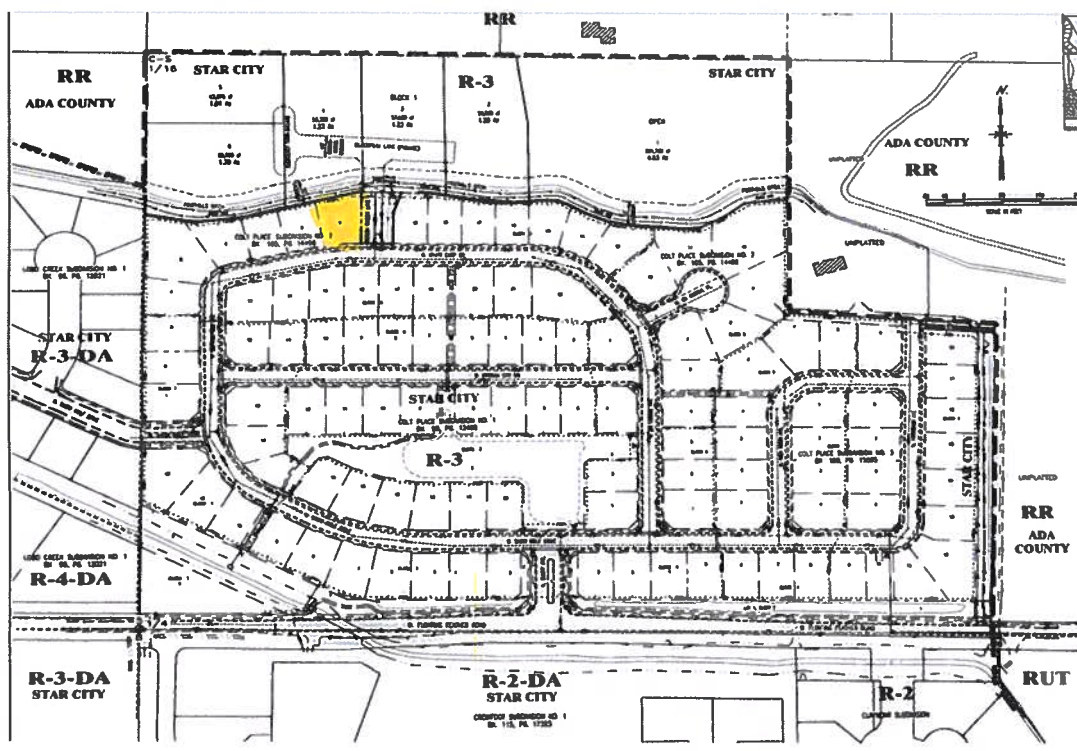


Exhibit C: Topographical Representation of Proposed Development:

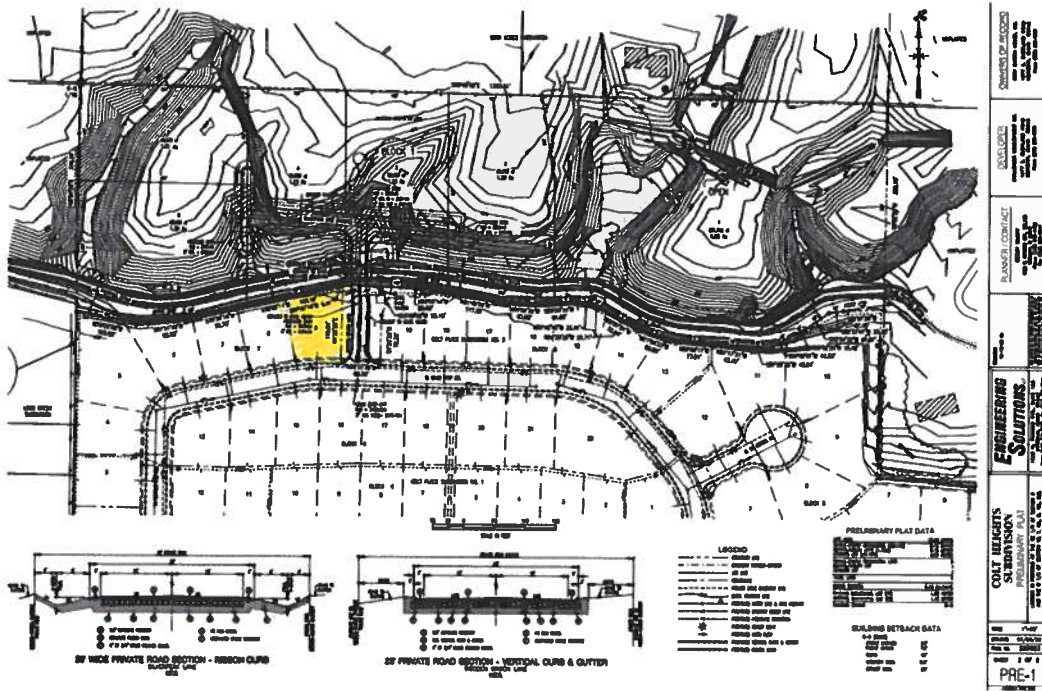


Exhibit A represents the initial preliminary plat submitted by CBH to the City of Star on August 11, 2022. The project narrative states *“these larger, estate lots that are greater than one acre in size were intended to provide transitional densities adjacent to rural acreages located to the north within Star Acres Subdivision.”*

My response: *This naturally beautiful, scenic area does not NEED “transitional housing” between Colt Place and Star Acres Subdivisions. It IS the transition, in and of itself. It’s a natural buffer.*

In response to receiving Exhibit A as the proposed development along with the Project narrative, concerned and impacted residents met with CBH and Shawn Nickel on November 17th, 2022 in which we attempted to negotiate a solution that would benefit CBH, the City, and the residents. The conduct of both Corey Barton and City officials during this meeting was abhorrent. Corey Barton refused to discuss or engage with us at all, and it’s not an understatement when I say he spoke fewer words than you’ve just read in the preceding three sentences. And rather than remaining neutral, it seemed as if City Officials were arguing and advocating for an outcome that had already been determined and decided, perhaps “behind closed doors” between Corey Barton and themselves, unbeknownst to us.

During this meeting, a new “revised” plat was presented to us (see Exhibits B and C), in which all 5 homesites were “clustered” on the Western portion of the parcel, leaving the Eastern portion open and intact. The explanation given was that the “clustering” allowed the more sensitive areas of the wetlands and wildlife habitat to remain protected and untouched. I was immediately struck by how this new “revised” plat specifically impacted the two residents...Katy Slater and myself...who had been most outspoken in our opposition during this entire process, from the initial neighborhood meeting in July up to present date. Based on Corey Barton’s demeanor and open hostility exhibited during the meeting, this felt like retaliation against the opposition. During this meeting, I also asked the following 3 very specific questions:

1. Has Corey Barton and the City discussed the possibility of **TERMINATING** the existing Development Agreement and leaving the land in its present unmolested state.
2. I asked Shawn Nickel if the City had considered purchasing the land from Barton and/or if he was agreeable to that option. The City of Star has ~18 million in its bank accounts and zero debt...it could afford to purchase this land if Barton agreed.
3. Has Corey Barton considered placing the land in a Land Trust, which would protect it from future development. I stated that this option would benefit all impacted parties.

In reviewing the Star City Comprehensive Plan, section 8.4 Objectives, and the highly unique characteristics of this 10.96-acre parcel of land, I think all of those questions are perfectly valid and should be given serious consideration as options that will ***“encourage land uses that are in harmony with existing resources, scenic areas, natural wildlife areas, and surrounding land uses.”***

This proposed development fails to comply with Star’s Comprehensive Plan for all the following reasons:

Chapter 9 – Natural Resources, Section 9.2 and 9.4 of the Comprehensive Plan states ***“a review of development proposals should consider the purpose for which the land is best suited, as defined by a combination of its natural characteristics, location, and goals of the City...to preserve and protect open space, unique natural areas, wetlands, water and woodland resources, scenic views, and areas of natural beauty.”***

My response: This development fails to comply with the Comprehensive Plan’s Goals and objectives for preserving and protecting natural resources. Instead, it will have a catastrophic and destructive impact on the land, the wildlife, and the surrounding community. Whether it’s building 5 homesites equally spread out across the parcel, or

clustering them and leaving half the area open, the effect is the same. Most of the trees and natural vegetation will be destroyed by the development, and the wildlife will be displaced and dispersed by the disruption. Property values of Colt Place residents will be negatively impacted as will our right to quiet enjoyment.

Section 8.5.8 – Policies related to Open Space and Special Areas stipulates *“Open space should be designed to capitalize on and expand the open space areas around natural features and environmentally sensitive areas. Priorities for preservation include: The most sensitive resources – floodways and floodplains (including riparian and wetland areas), slopes in excess of 25%, locally significant features, and scenic viewpoints. Fragmentation of open space areas should be minimized so that resource areas are able to be managed and viewed as an integrated network.”*

My response: For all the same reasons above, this parcel of land is **HIGHLY unique**, so much so that **WE CANNOT and SHOULD NOT RUSH this decision**. IN FACT, I request ANY decision makers be required to visit this site and see it in person, and consider it in tandem with all other documentation provided by all parties.

Section 9.2.4 - Wildlife states *“Various types of wildlife have been sighted in Star and the area of city impact includes deer, foxes, coyotes, raccoons, skunks, rabbits, squirrels, muskrats, beavers, minks, and many other mammals. The wide variety of songbirds, game birds, eagles, great blue herons, and other waterfowl are notable features of the skyline...Each individual species has specific habitat needs including the basic requirements of food, cover, shelter, and space. Loss of critical habitats or landscape diversity can lead to relocation to other less desirable habitats or extinction. Key habitats are the product of slope, soil type, physical features, and available water. Often these key habitat areas are also desirable sites for human development and occupation. It is important that the development of the area be conducted in a manner that protects the wildlife while meeting the needs of the human population.”*

My response: Read the very last sentence of the above statement and then explain to me how building five...yes...FIVE homes and completely destroying a natural area and self-sustaining wildlife ecosystem in the process, AND angering and negatively impacting the residents of two subdivisions...please explain HOW that is adhering to the goals of responsible development and “meeting the needs of the human population.” There are going to be a handful of people who benefit from this development if it is approved. Corey Barton benefits, the City of Star benefits, and the 5 people who eventually purchase the new homes will benefit, and since we’ve already established they will be “estate” homes, those 5 people will be limited to the high-end pool of buyers. This development fails to

meet the needs of our growing population on any significant level, nor does it address the need to offer housing affordable to the average Idahoan.

Section 4.1 - Idaho Code Regarding the Property Rights Component *“Requires an analysis of provisions which may be necessary to ensure that land use policies, restrictions, conditions, and fees do not violate private property rights, adversely impact property values or create unnecessary technical limitations on the use of property and analysis as prescribed under the declarations of purpose in chapter 80, title 67, Idaho Code. Private property rights encompass not only the right to develop, invest, achieve, and profit from property, but also the right to hold and enjoy property. As the population increases and a greater number of people live nearer to each other, the opportunities for land use conflicts become greater. **Property rights must balance the individual’s desire to “do whatever I want with my land” with a respect for the property rights of neighboring owners.”***

My response: This proposed development is a **CLEAR violation** of the Idaho Code regarding **respect for MY property rights as well as those of all the residents sharing a border with this parcel of land.** What makes it okay to disrupt and negatively impact the lives of dozens of residents, disregard their concerns and viewpoints, negatively impact their property values, and destroy a highly valuable, unique, and scenic open space with a thriving natural habitat, wetlands, and wildlife ecosystem in place, all for the purpose of building 5 “estate” homes for profit. Why should **MY** right to enjoy my property to the fullest extent possible, as well as the rights of all the residents surrounding this beautiful, scenic open space be sacrificed so that a *Developer* may profit from the sale of FIVE homes. **FIVE homes that in the grand scheme of things, simply ARE NOT NEEDED,** and will do nothing to alleviate the shortage of affordable housing. **HOW** does that choice for using this land make even the least little bit of sense???

And that question leads me right into the one component or stipulation missing from the Comprehensive Plan...namely, **DOES THE DEVELOPMENT PROPOSAL MAKE SENSE OVERALL?** I would urge City Officials to incorporate this simple question into the Plan next time they make updates and amendments.

I am not opposed to development that makes sense. Most reasonable people aren’t. We’re in the midst of a housing shortage. Homes can’t be built fast enough. I get it. And I’m on board with responsible development to meet population and growth demands. But **ANY** development **NEEDS** to make more sense than not, and both Developers and City Officials should be considering this question...**DOES IT MAKE SENSE...** in any development proposal.

There's no question that landowners (and Developers) have a right to use their land as they wish. But there's an obvious difference between a Developer and a Private Landowner. Developers see land as a commodity, something to buy, sell, and develop for profit. Private landowners typically have a high regard for their land. They cherish and have an emotional attachment to it, and any developments made are done to enhance the value of the land for the property owner's own benefit and enjoyment of life.

In my opinion, we **MUST** hold Developers to a higher standard than we do Private Landowners. We **MUST** ask them to sometimes "take the high road...be the bigger person" in the fight...and sacrifice their desires for the greater good of the communities they are servicing. We **MUST** hold them accountable and ensure their choices to develop a plot of land align with the needs and desires of the communities they are building in. We cannot give them a blank check to just do whatever they choose to do with no regard as to how their choices are impacting private landowners around them. ***Just because your CAN do something doesn't always mean you SHOULD.***

As one of the Treasure Valley's most successful and prolific Builders and Developers, Corey Barton has become a leader in the Community, whether he wants to be or not. And leaders are sometimes called upon to subjugate their own needs and desires and make choices for the greater good. ***Corey Barton does not NEED to develop this land, and in the overall scheme of things, it simply makes no sense.*** There are other options available as to how Corey Barton can profit from this land. He just needs to be willing to seriously consider those options.

In conclusion, this parcel of land is not your every-day-run-of-the-mill-piece-of-flat-land. It is highly unique, and I urge all Council Members to visit the site and see it for yourselves. And then I urge you to deny this application in its present form, and advocate for a better choice for its use...one that would benefit CBH, The City of Star, AND the residents of Colt Place and Star Acres Subdivisions. A better choice, and one that makes more sense, would be to place this land into a land trust, thereby protecting it from future development, and benefitting all impacted parties.

Friends and neighbors of Colt Place and Star Acres Subdivisions:

Corey Barton Homes, AKA Challenger Development LLC, has submitted a proposal to the City of Star to develop the 11-acre parcel of land directly north of the Foothill Ditch above Colt Place Subdivision and south of Star Acres Subdivision. This parcel abuts 14 residential properties in Colt Place (situated along W. Wyatt Earp Dr. and N. OK Corral Place), as well as several rural residential properties in neighboring Star Acres Subdivision.

This unique parcel of land is home to various species of wildlife and bird populations. It is lined and bordered by majestic cottonwood trees estimated to be 100' in height and at least 70 years old, providing a natural habitat, refuge, and active breeding and nesting sites for (among others) Red-Tailed Hawks, Eagles, Great Horned Owls, Barn Owls, and Quail. In addition, wildlife surveys have shown the existence of migratory Canadian Geese, Deer, Red Fox, Raccoons, Skunks, and other small mammals, as well as naturally occurring and seasonal wetlands, which serve a valuable role as a sediment and nutrient filter, and may also contribute to local groundwater quality. All of these characteristics make this area a highly unique and valuable ecosystem, and provides Colt Place residents with a beautiful, scenic backdrop to our quiet and peaceful community.

Corey Barton Homes is seeking approval to develop this parcel of land and construct five (5) "estate" homesites, each one on approximately 1-acre lot sizes clustered on the western portion of the parcel, along with a private road that would provide access to all five sites. The roughly 5-acre Eastern portion will remain open space and will be "donated" to the City of Star. In addition, the new development would tap into the Colt Place irrigation system to supply irrigation to the new homes, and would be known as "Colt Heights."

There will be a public hearing on January 3, 2023 at 7:00pm at Star City Hall, which will provide residents and interested individuals an opportunity to offer input and/or voice their opposition. ***YOUR ATTENDANCE IS IMPERATIVE!*** Please ***READ*** and ***SIGN*** the petition below, and ***ATTEND THIS HEARING TO OPPOSE*** this request, and ask the Commission to ***DENY*** this application. Instead, we wish to encourage the City and the Developer to negotiate a ***termination*** of the existing Development Agreement and instead consider placing the entire 11-acre parcel into a land trust. In the spirit of adhering to the goals and guidelines of ***The Comprehensive Plan***, we believe this is the only option that is a fair, just, equitable, and responsible outcome for the City, Developer, AND the Community Residents.

To: Shawn Nickel, City of Star Planning and Zoning Administrator, and City Council Members
P.O. Box 130
Star, ID 83669
staridaho@staridaho.org
208-286-7247

Re: Proposed "Colt Heights" development recently submitted by Corey Barton Homes, Inc.

Dear Mr. Nickel and City Council Members,

This letter serves as a petition to the City of Star to oppose the Preliminary Plat application submitted by Corey Barton Homes on August 11, 2022 and the subsequent "revised" plat application submitted on December 15, 2022 seeking approval for a proposed residential development consisting of five (5) "estate" homesites and a private street for access to the individual homesites. This 11-acre parcel of land is located north of Foothill Ditch and abuts 14 residential properties situated along W. Wyatt Earp Drive and N. OK Corral Place in Colt Place Subdivision, as well as bordering several neighboring Star Acres properties.

We, the residents and neighbors of Colt Place and Star Acres Subdivisions are **STRONGLY** and **ADAMENTLY OPPOSED** to this development for the following reasons:

This 11-acre parcel of land is currently untouched and undeveloped, characterized by open space, sloping and varied terrain, natural vegetation, naturally occurring and seasonal wetlands, beautiful and majestic cottonwood trees (estimated to be approximately 70 years old and 100' in height), and is a natural habitat to various species of birds and wildlife.

This highly **UNIQUE** and **SCENIC** area provides a natural habitat, refuge, and safe breeding and nesting sites for (among others) Red-Tailed Hawks, Eagles, Great Horned Owls, Barn Owls, Quail, Red Fox, Raccoons, Skunks, and other small mammals. The seasonal wetlands serve a valuable role as a sediment and nutrient filter, and may also contribute to local groundwater quality, thereby representing a value hard to replicate or mitigate.

We are **STRONGLY and VEHEMENTLY OPPOSED** to the ecological and safety threats this development poses for the wildlife and bird populations, the survival of the wetlands and natural vegetation, and for the preservation of the Class III Cottonwood Trees.

CBH's proposal completely and utterly disregards the impact to all of these characteristics and will **INTRODUCE HIGHLY INCOMPATIBLE ACTIVITIES** into our community. It neither supports nor serves the needs and desires of Colt Place and Star Acres residents, and it will **DESTROY THE RURAL AND SCENIC ASPECTS** of our community that we find most enjoyable. In addition, it will contribute to the **DEVALUATION OF ABUTTING PROPERTY VALUES, IRREVERSIBLY IMPACT** the wetlands and wildlife, and **DISRUPT** the harmonious, **RURAL AMBIANCE** of our neighborhood.

The residents of Colt Place will be subjected to the noise and disruption generated by Heavy Equipment and Construction vehicles as they first traverse through the entire subdivision, navigating tight turns and residential streets where children and pets are at play...then second at the actual construction site itself. The risk of a catastrophic accident involving a child or beloved pet in this scenario is not only likely, but highly probable. We are **STRONGLY OPPOSED** to the **RISK** of a catastrophic incident involving a child or pet from occurring.

Excavation and mechanized land-clearing operations and activities will result in the discharge of dredged material and **DESTROY** and/or **DEGRADE** the **WETLANDS** and ditch banks, all of which will engulf the residents along Wyatt Earp Dr. in a perennially existing cloud of dust, dirt, and debris, wreaking havoc on houses, vehicles, personal property, and landscaping as the prevailing northwesterly winds carry it all downhill. Residents of Colt Place (and most particularly those along W. Wyatt Earp Dr.) will be unable to quietly and peacefully enjoy their homes and properties.

We are **STRONGLY** and **ADAMENTLY OPPOSED** to the unnecessary **DESTRUCTION** of this naturally occurring and **SCENIC** habitat and the **DISRUPTION** to our quiet and peaceful community.

In conclusion, the residents of Colt Place and Star Acres recognize and acknowledge the rights afforded to landowners to develop and do with their land as they wish. **However, just because a landowner CAN do something...doesn't mean he/she SHOULD!** It is our collective opinion that development of any kind should make more sense than not. **WE ARE NOT OPPOSED TO DEVELOPMENT THAT MAKES SENSE.** If approved, this development will have a **SIGNIFICANT NEGATIVE IMPACT** on Colt Place and Star Acres residents, their property values, to the land itself, and to the wildlife it provides a habitat for. The majestic cottonwood trees that have been allowed to flourish for 70-plus years will be chopped down and destroyed to

Printed Name	Signature	Address	Email (optional)
PEGGY FAHY	<i>Peggy Fahy</i>	10274 W. Wyatt Earp Dr.	plfahy23@gmail.com
SEAN MATTHEWS	<i>Sean Matthews</i>	1831 Buffalo Bill	slmathrain@gmail.com
Christina Matthews	<i>Christina Matthews</i>	1831 Buffalo Bill	transaction@everage.com
Tiffany Hilliard	<i>Tiff Hilliard</i>	10314 Wyatt Earp Dr	Tiffanydhiliard@gmail.com
Sara Baltus	<i>Sara Baltus</i>	10206 Wyatt Earp	sarabaltus@hotmail.com
ERIK RAMSEY	<i>R</i>	10182 W WYATT EARP	E.RAMSEY818@GMAIL
LEYLA S LOCKHART		10158 WYATT EARP	SLockhart2000@yahoo.com
Jeffrey J Bentley		10291 W. Snow Wolf Dr	zeemanjeffb@gmail.com
SANDRA L. Mencer		10207 W. Wyatt Earp Dr.	sandymencos@yahoo.com
DENNIS LOCKHART		10158 W. Wyatt Earp	DENNIS Lockhart@orangeva.com
Edwin Scott Mencer		10207 W Wyatt Earp Dr.	scotymencer@apl.com
Elizabeth Moore		10183 W Wyatt Earp Dr.	
Michael Moore		10183 W. Wyatt Earp Dr.	pathfind3@hotmail.com
JON MCGROOKIN		10112 W WYATT EARP	myREALTYSERVICES@WAHOV.POV
Amy Berg	<i>Amy Berg</i>	10296 W Wyatt Earp Dr	berg9801@gmail.com
Chad Berg	<i>Chad Berg</i>	10296 W Wyatt Earp Dr	berg9801@msn.com
RICH TURNBULL	<i>Rich Turnbull</i>	1853 Buffalo Bill Ave.	letrbuck360@GMAIL
Jennifer Turnbull	<i>Jennifer Turnbull</i>	1853 N. Buffalo Bill Ave	jscharff81@gmail.com


Printed Name


Signature

Address

Email (optional)


Section 6, Item C.

Julie Petty  10313 Wyatt Camp

Donna Aguir  10282 Snow Wolf


Bev Howard Harvey 10215 W. Snow Wolf


Nancy Ragheb 1720 N. High Noon Ave

ARMANDO  1832 JET WOLF PL

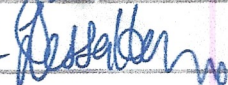
Danny & Royell Alden 1864 N OK CORRAL

Jane H. Gaudin 1720 N. High Noon Ave


Alexa Kerns  10131 W. Virginia City


Tracey Kerns  10131 W. Virginia City

Jessica Honeycutt 10202 W. Ving City St

Tessa Honeycutt  10202 W. Virginia City St.


Ken Man 9989 W. Snow Wolf


Don BOWEN  1703 N SILVER WOLF WAY


Jenine Simpson  2011 Twilight Dr. Nyssa OR 97935
simspondrafting .bc@gmail

Jonathan & Nicole 1824 N. SILVER WOLF PL.


RANDALL & LESLEE LOTT - 10010 W. VIRGINIA CITY ST

Michelle Lackman  10679 W. Snow Wolf Drive Star ID 83609

Brandel Lackman  10679 W. Snow Wolf Dr.

David Kline  58. Selway Ln Star ID 83609

Yamin D Garcia Zavala 1916 N Black Fire Pl Star ID

 1809 BUFFALO BILLS

Angela Radimer 1890 N Jet Wolf Place Star ID

Ken Ward

To Star City Council

From Carol Ward:

This is a copy of the email I got from Eric Grace of Land Trust of Treasure Valley. Later that day we spoke by phone. He said Land Trust would be willing to buy the property and manage it, providing an agreement with the owner could be reached.

From: [Eric Grace](#)

Sent: Thursday, November 17, 2022 11:04 AM

To: ew

Subject: Land Trust Inquiry

Hi Carol, I believe we spoke a few months ago about this project, correct?

We'd welcome a discussion about the Land Trust taking title to the property. There are several ways we could go from there to ensure it remains undeveloped into the future.

I'm in meetings all afternoon and tomorrow, but can duck out if you want to talk on the phone. My cell number is below.

Thanks, Eric

LAND TRUST
of the TREASURE VALLEY

Eric Grace

Executive Director

O: 208-345-1452

C: 208-627-9205

PO Box 106

Boise, ID 83701

From Treasure Valley Land Trust web page

Help Us Save Open Space in the Treasure Valley

WHO ARE WE?



WE ARE A NONPROFIT DEDICATED TO BALANCING GROWTH & LAND PROTECTION.

For over 25 years, we have worked to conserve the Treasure Valley's open spaces. We work with landowners, developers, government agencies and citizens to protect our surrounding lands for generations to come.

The population of the Treasure Valley is expected to reach 1.1 million by 2050. Working farms and ranches will decline—and wildlife habitats and watersheds will face tremendous pressure. *Housing is important, but so is preservation.*

Land Trust of the Treasure Valley exists to:

- Protect wildlife habitats and waterways
- Increase conservation of private and public lands
- Mitigate the effects of climate change, preventing irrevocable damage
- Educate the community and foster a lasting culture of conservation

To: Honorable Mayor Trevor Chadwick, and Members of the City Council
Shawn Nickel, City of Star Planning and Zoning Administrator

P.O. Box 130
Star, ID 83669
staridaho@staridaho.org
208-286-7247

Re: Proposed "Colt Heights" development submitted by Corey Barton Homes, Inc.

Dear Mayor Chadwick, Members of the City Council and Mr. Nickel;

This letter serves as a petition to the City of Star to challenge the Preliminary Plat application submitted by Corey Barton Homes on August 11, 2022 seeking approval for a proposed residential development consisting of five (5) "estate" homesites and a private street for access to the individual homesites. This 10-acre parcel of land is located north of Foothill Ditch and abuts 14 residential properties situated along W. Wyatt Earp Drive and N. OK Corral Place in Colt Place Subdivision, and borders two neighboring Star Acres properties.

We, the residents and neighbors of Star Acres Subdivisions are **STRONGLY** and **ADAMENTLY OPPOSED** to this development as it is proposed for the following reasons:

1. This proposed development does not meet the objectives of the City's General Comprehensive Plan. In the spirit of the City's intentions, a resource such as this, if destroyed, can never be achieved again in light of the development. It will be a detriment to the ecosystem that is an integral part of with Star Acres Sub-Division, supporting the wildlife habitat.
2. A loss of water percolation for the aquifer that provides well water for the area will be removed. The seasonal wetlands serve a valuable role as a sediment and nutrient filter, and may also contribute to local groundwater quality, thereby representing a value hard to replicate or mitigate (Slater Wetland and Wildlife Values Assessment, Maxim Technologies, Feb 7, 2006, pg 4)
3. This 11-acre parcel of land is currently untouched and undeveloped, characterized by open space, sloping and varied terrain, natural vegetation, naturally occurring and seasonal wetlands, beautiful and majestic cottonwood trees (estimated to be approximately 70 years old and 100' in height), and is a natural habitat to various and lively species of birds and wildlife.

This highly **UNIQUE** and **SCENIC** area provides a natural habitat, refuge, and safe breeding and nesting sites for (among others) Pheasant, Wild Turkey, Quail, Egrets,

This unique parcel of land is home to various species of wildlife and bird populations. It is lined and bordered by majestic cottonwood trees estimated to be 100' in height and at least 70 years old, providing a natural habitat, refuge, and active breeding and nesting sites for (among others) Pheasant, Wild Turkey, Quail, Egrets, Red-Tailed Hawks, Eagles, Great Horned Owls, and Barn Owls. In addition, wildlife surveys have shown the existence of migratory Canadian Geese, Deer, Red Fox, Raccoons, Skunks, and other small mammals, as well as naturally occurring and seasonal wetlands, which serve a valuable role as a sediment and nutrient filter, and may also contribute to local groundwater quality. All of these characteristics make this area a highly unique and valuable ecosystem, and provides Colt Place residents with a beautiful, scenic backdrop to our quiet and peaceful community.

There will be a public hearing on November 15, 2022 at 7:00pm (location at City Hall), which will provide residents and interested individuals an opportunity to offer input and/or voice their opposition. **YOUR ATTENDANCE IS IMPERATIVE!** Please **READ** and **SIGN** the petition below, and **ATTEND THIS HEARING TO OPPOSE** this request, and ask the Council to seek another solution to the land use other than this application.

- 2. During the season when the farmer's crops are down and they cannot get their crop wet
- 3. At the end of the season when farming is over for the fall.

10. WASTE WATER WEIR: Address the corner Weir (between Slater & Ward) that controls the waste water's direction. How will the flooding and existing ditches that accept the waste water will be controlled and what changes will take place at the connection to the proposed Colt Heights subdivision.

11. LONG TERM MAINTENANCE & LIABILITY OF WASTE WATER CHANNELS AND WEIR: Who will be responsible for maintenance of the system on the Colt Heights Subdivision? Whose liability will be assumed when the system is flooded or some other problems come up? Star Acres Water Users and land owners shall be protected.

In conclusion, the residents of Star Acres Subdivision recognize and acknowledge the rights afforded to landowners to develop and do with their land as they wish.

However, just because a landowner CAN do something...doesn't mean he/she SHOULD! It is our collective opinion that development of any kind should make more sense than not. **WE ARE NOT OPPOSED TO DEVELOPMENT THAT MAKES SENSE.** If approved, this development will have a **SIGNIFICANT NEGATIVE IMPACT** on Colt Place and Star Acres residents, their property values, to the land itself, and to the wildlife it provides a habitat for. The majestic cottonwood trees that have been allowed to flourish for 70-plus years will be chopped down and destroyed to make way for five (not 30, not 300, not 3000, but 5) houses. The wetlands and natural vegetation will be destroyed and/or degraded, and the Red-Tailed Hawks, Eagles, Owls, and various other birds and mammals will be permanently displaced. **We STRONGLY, ADAMANTLY, and VEHEMENTLY OPPOSE the SENSELESS and UNNECESSARY DESTRUCTION of this HIGHLY UNIQUE and SCENIC ECOSYSTEM.**

We call on the City of Star City Council and Planning and Zoning Department DENY this application. Please help facilitate a solution for the preservation of this land that would be mutually beneficial to the City, developer, and the community.

Agreed upon and supported by the following residents and neighbors of Star Acres Subdivision:

Printed Name	Signature	Address	Email (optional)
Carol Ward	<i>Carol Ward</i>	2090 Sunny Ln, Star	83669 10-22-22
LISA JENSEN	<i>Lisa Jensen</i>	2393 W Sunny LN	10-22-22
Mary E. du Mond	<i>Mary E. du Mond</i>	10060 W. ROLLING HILLS DR	10-22-22
JL Swan	<i>JL Swan</i>	9925 W. Rolling Hills Dr.	JLSwan@Aol.com

Mad & KM ²⁴⁰⁰ ~~part of Keller~~ Rolling Hills area ~~2007~~ ~~kate@no/~~
~~Ann Lucas~~ ~~Ann Lucas~~ 2707 Rolling Hills
~~Albert Dekers~~ ~~John~~ 2907 Rolling Hills Star
 Carolyn Johns Carolyn Johns 10300 Rolling Hills Dr. Star
 Scot Johns ~~Scot Johns~~ 10300 Rolling Hills Dr. Star
 Duane Johns ~~Elmore Johns~~ 10300 Rolling Hills Dr.
~~Michelle Dixon~~ 2650 N Wing Rd Star 83669
 Beth Kopic 2625 N. Rolling Hills Dr 83669
 Brian Twilegar 2625 N. Rolling Hills Dr Star ID 83669
 John Northey 2333 N Stardust Farm Ln Star ID 10-24-22
 MaryMaxineMcDonald 2711 W Schreiner Lane Star ID 10/24/22
 Mary Anne Saunders ~~Mary Anne Saunders~~
~~1607~~ 2230 Schreiner Lane Star 83669
 Russell Jensen ~~Russell Jensen~~ 2393N Sunny Ln. Star ID 83669
 Evelyn Hartley 10175 W NW HOPE RD. Star ID 83669
 Ralph Crossgrove 2800 N Wing Rd. 83669
 Marilee Crossgrove 2800 N. Wing Rd. ★ 83669

Printed Name Signature Address Email (optional)

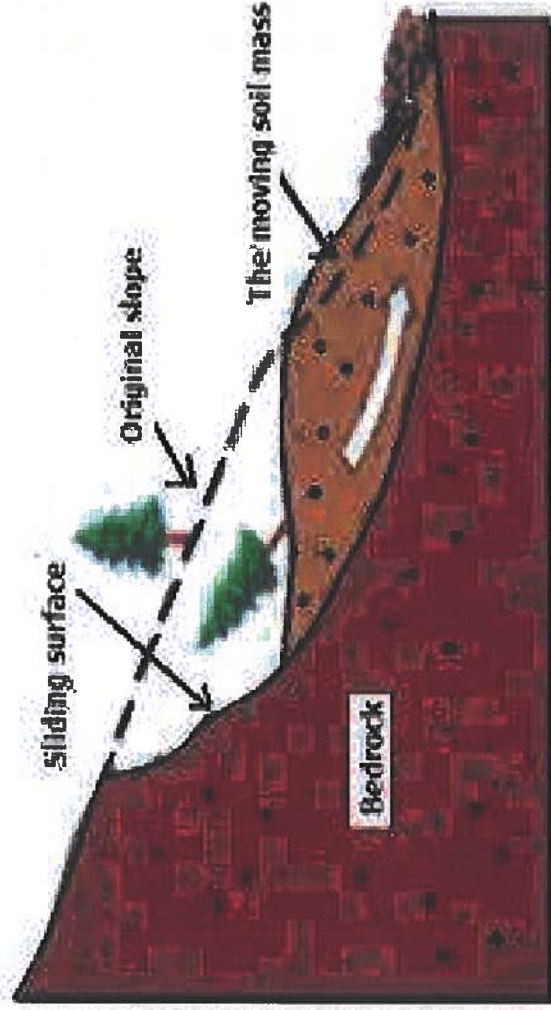
Star Acres Subdivision Petition Signatures

- | | |
|-------------------------|---------------------------------------|
| 1. Carol Ward | 2090 N Sunny Lane, Star 83669 |
| 2. Lisa Jensen | 2393 N Sunny Ln, Star 83669 |
| 3. Mary E. DuMond | 10060 W Rolling Hills Dr., Star 83669 |
| 4. Leroy Swanson | 9925 W Rolling Hills, Star 83669 |
| 5. Mark Fuller | 2400 Rolling Hills Dr, Star 83669 |
| 6. Anju Lucas | 2707 W Rolling Hills Dr, Star 83669 |
| 7. Albert Ackers | 2707 W Rolling Hills Dr, Star 83669 |
| 8. Carolyn Johns | 10300 Rolling Hills Dr, Star 83669 |
| 9. Scot Johns | 10300 Rolling Hills Dr, Star 83669 |
| 10. Duane Johns | 10300 Rolling Hills Dr, Star 83669 |
| 11. Michael L. Dixon | 2650 Wing Road, Star 83669 |
| 12. Beth Kopec | 2625 W Rolling Hills, Star 83669 |
| 13. Brian Twilegar | 2625 W Rolling Hills, Star 83669 |
| 14. John Northrup | 2333 N Stardust Farm Ln, Star 83669 |
| 15. Mary Maxine McCombs | 2711 N Schreiner Lane, Star 83669 |
| 16. Mary Anne Saunders | 2230 Schreiner Lane, Star 83669 |
| 17. Russell Jensen | 2393 N Sunny Lane, Star 83669 |
| 18. Evelyn Hartley | 10175 W New Hope, Star 83669 |
| 19. Ralph Crosgrove | 2800 N. Wing Rd, Star 83669 |
| 20. Marlys Crosgrove | 2800 N Wing RD, Star 83669 |

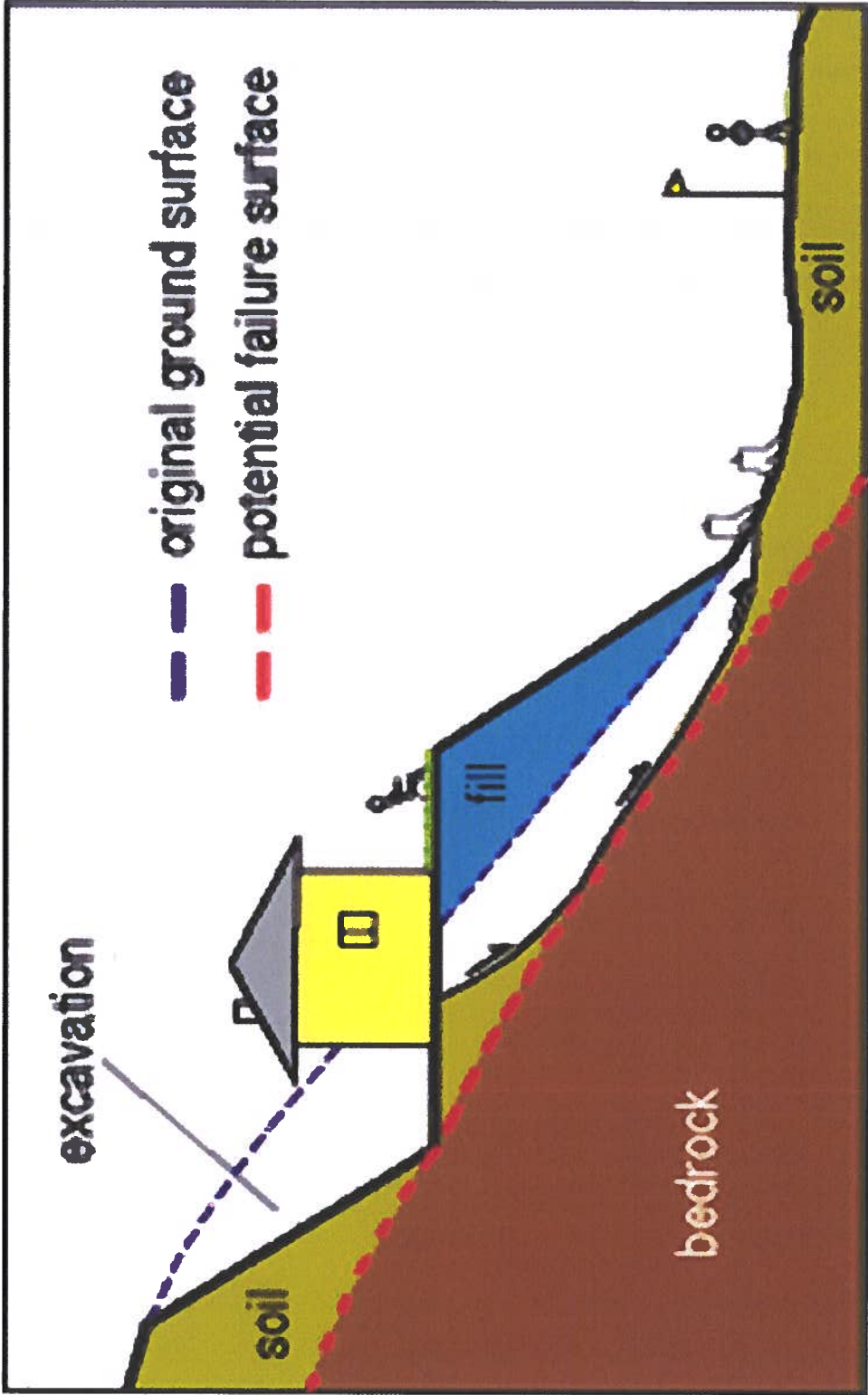
“Whatever affects one directly,
affects us all indirectly.”

Martin Luther King, Jr.

Sliding Homes



Risks of Building on Slopes



Note original ground surface and area of potential failure surface. Original surface had only rainwater. With development, additional water is added for lawns and trees, increasing risk of landslide.

Drawing: Boise Guardian 6/8/16

Slideshow: A Look At Boise's Sliding Foothills Neighborhood

BOISE STATE PUBLIC RADIO NEWS

Published May 31, 2016 at 3:23 PM MDT

**NOTE: The sliding occurred before “Snowmageddon” of
2017**



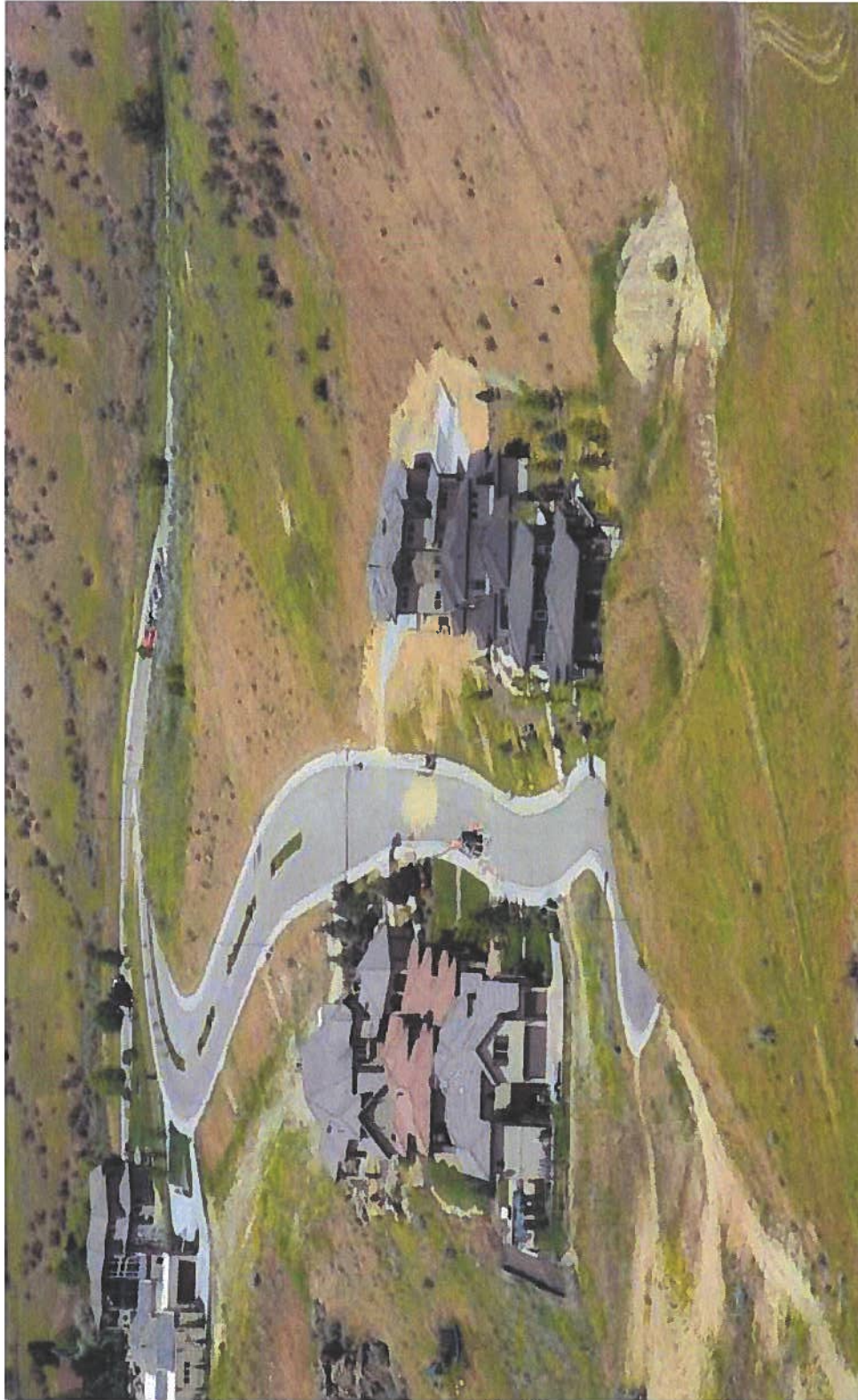
Homes in Boise foothills slid and had to be torn down.

Idaho Statesman

Terra Nativa Development on the Downslope Side of the Road to Table Rock



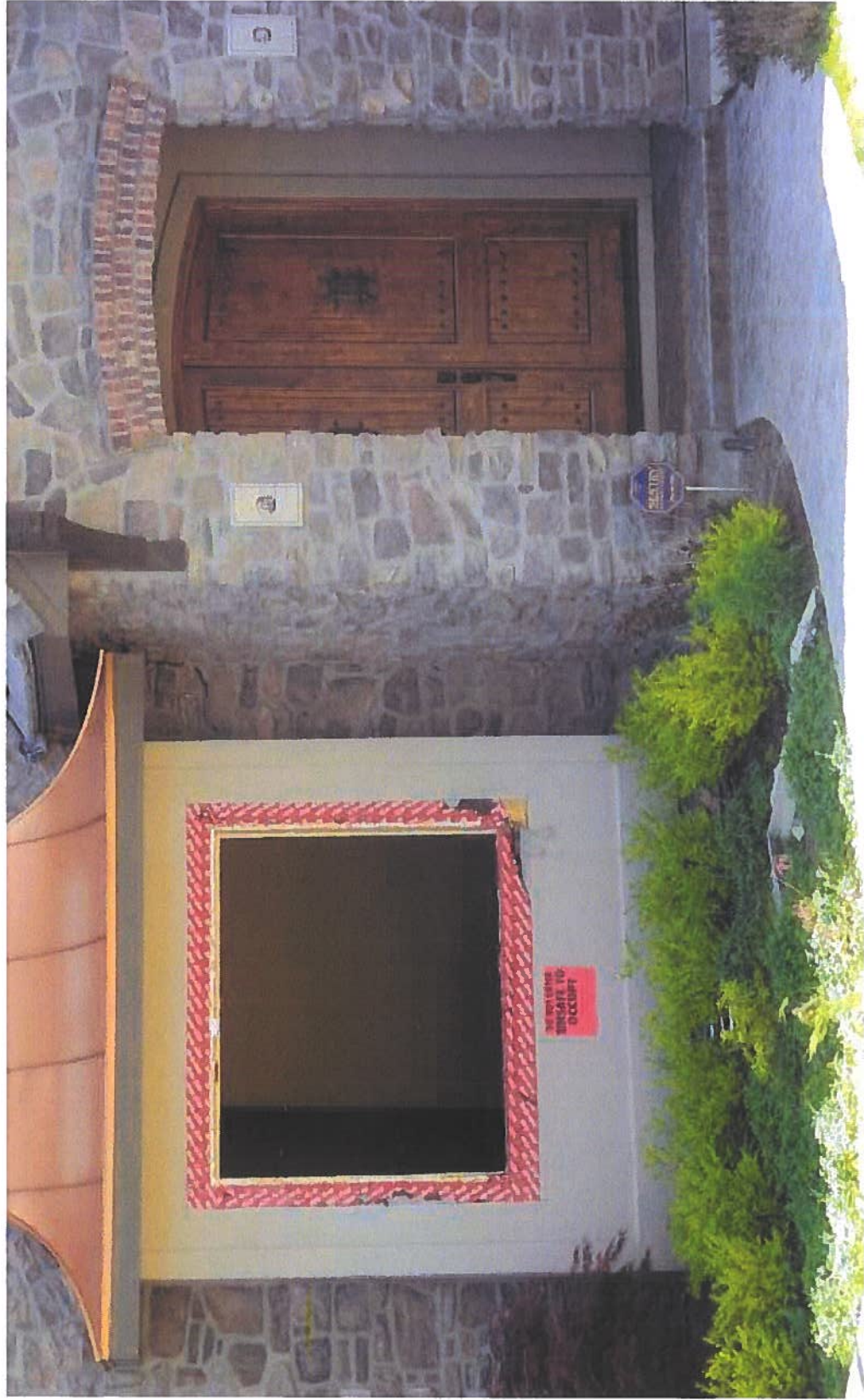
These Six Houses Were Most at Risk

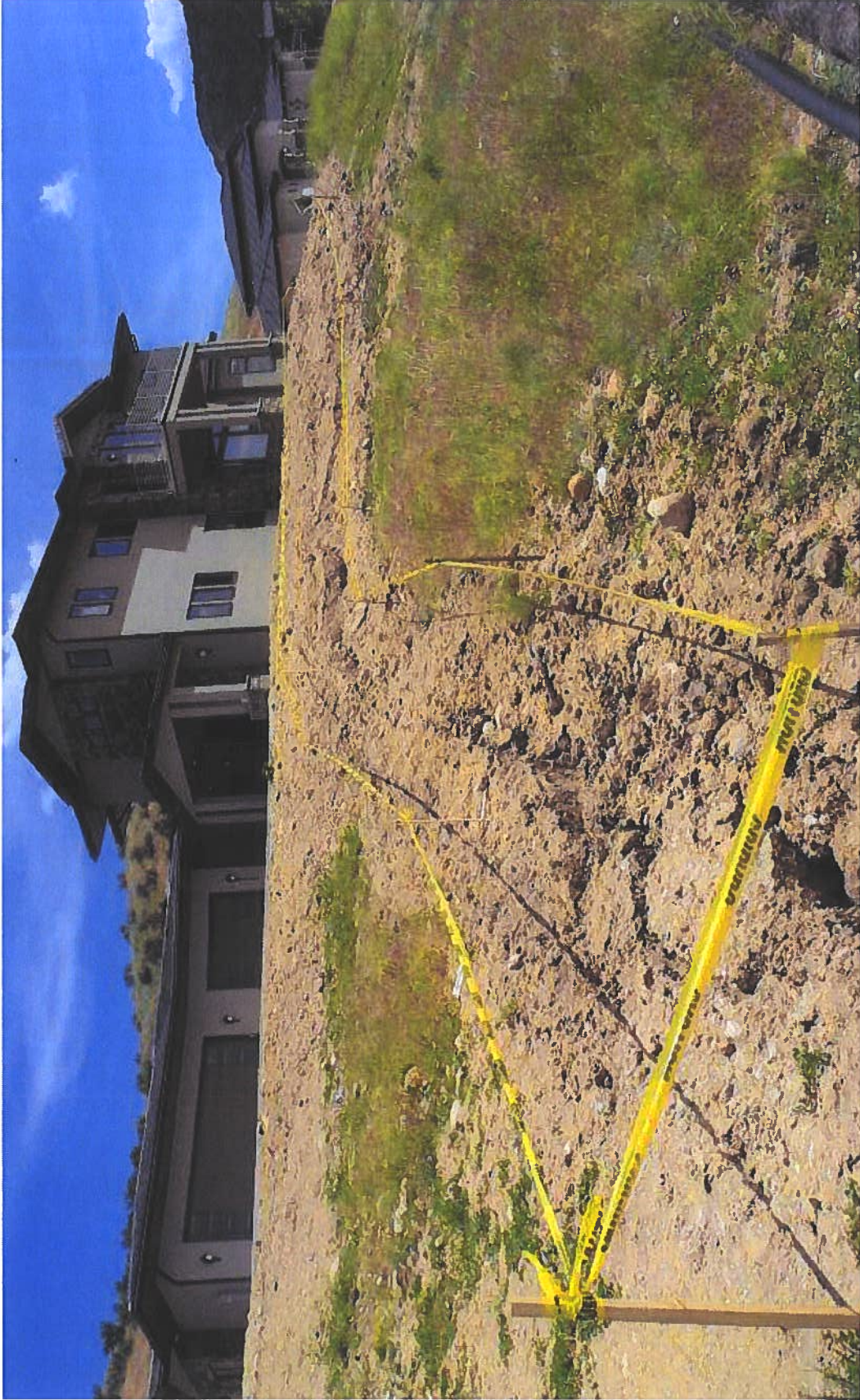


Driveway, Street, Sidewalk Buckled

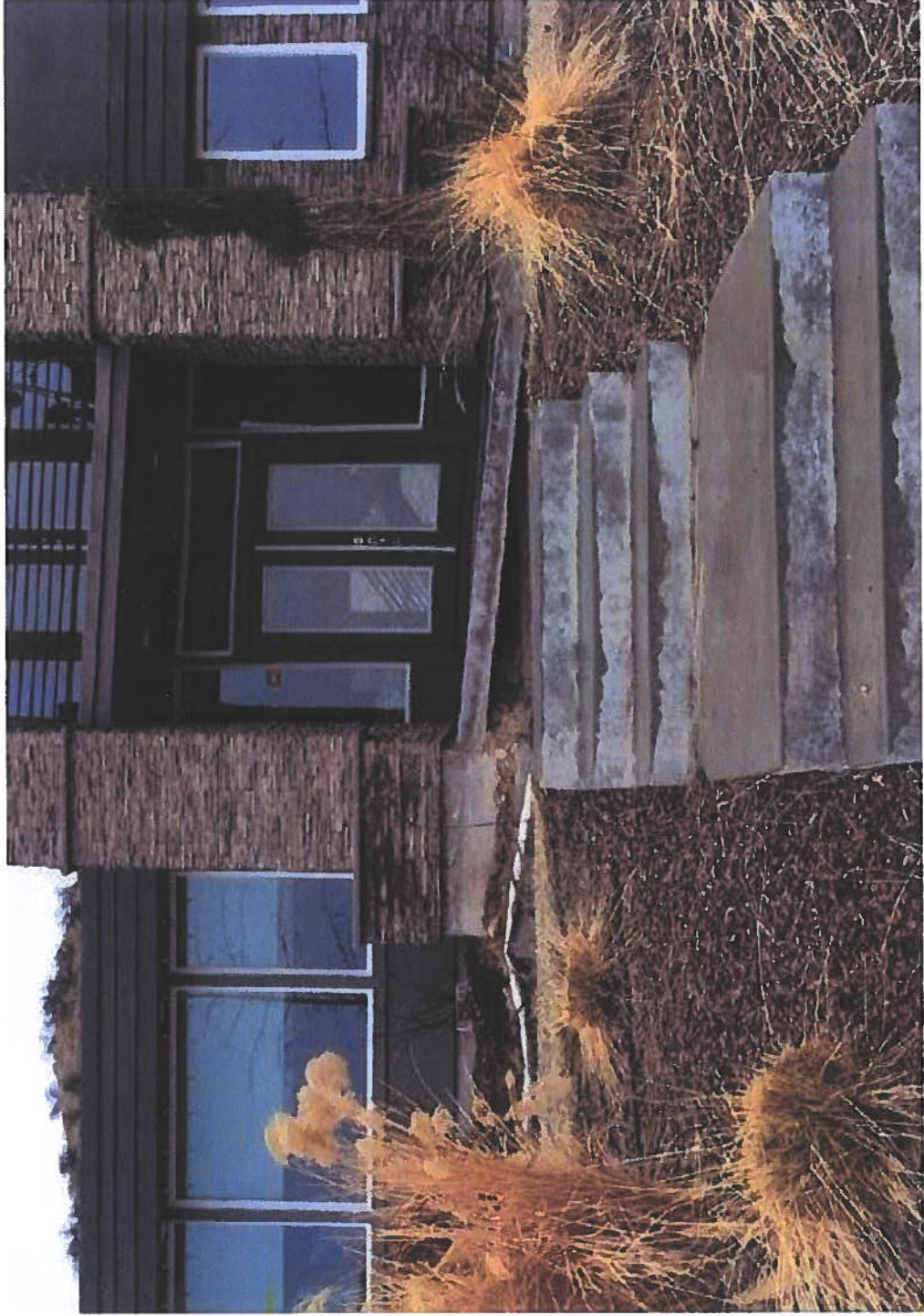


Glass Removed from Windows—Unsafe to Occupy





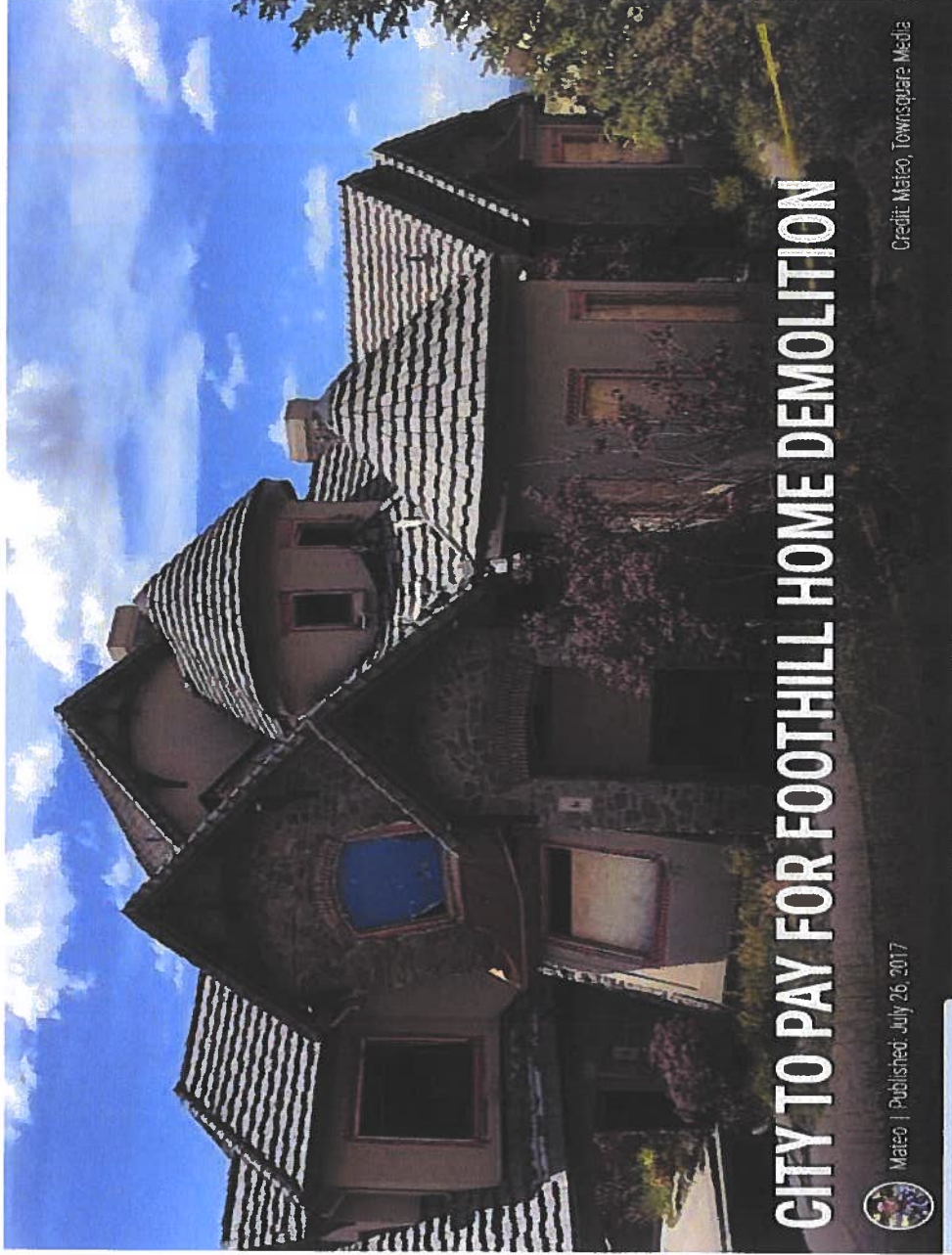
— This house is not damaged yet,
but note shifting ground.



Sliding home in Boise foothills.

KBOI 2/15/17

City of Boise was required to pay for demolition



Boise Settles with Homeowners

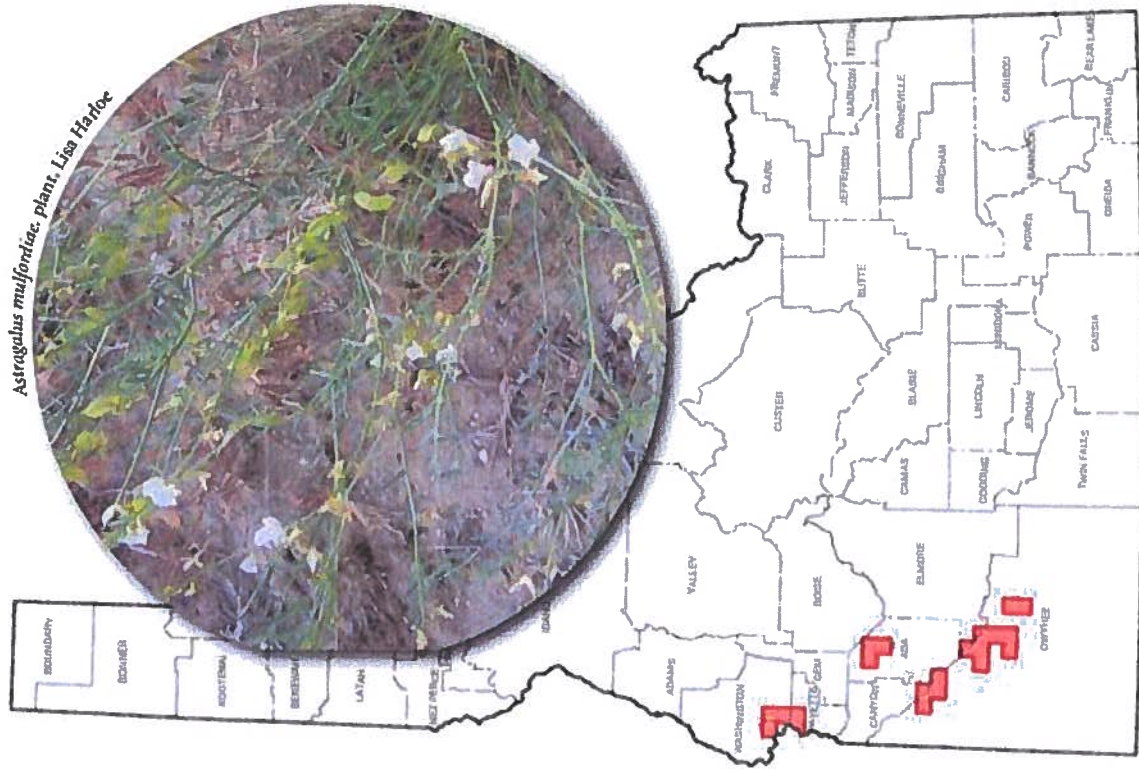
- BOISE - We now know the details of a settlement reached between some homeowners in the foothills... and the City of Boise.
 - The homes in the Terra Nativa subdivision ended up shifting and sliding two years ago, making them unsafe to live in.
 - It states that the City of Boise will pay the owners of five homes - which looks to be five couples - a total of **\$257,500**. The money will be paid to a trust and be divided among the homeowners. [\$51,500 apiece]
 - Also in the agreement, the city agrees to demolish the homes on North Alto Via Court and provide topsoil stabilization. The city has secured Ideal Demolition to complete the work. Payment, the agreement says, will not exceed **\$57,700**.
- [Cost to Boise **\$315, 200**, not counting attorneys]

Idaho Endangered Plants in the proposed development area

Rare Plant Classifications Idaho and BLM

- S1: Critically Imperiled - at very high risk of extirpation in the jurisdiction (state) due to a very restricted range, very few populations or occurrences, very steep declines, severe threats, or other factors.
- S2: Imperiled - at high risk of extirpation in the jurisdiction (state) due to a restricted range, few populations or occurrences, steep declines, severe threats, or other factors.
- G1: Critically Imperiled - at very high risk of extinction due to extreme rarity, very steep declines, or other factors.
- G2: Imperiled - at high risk of extinction or elimination due to very restricted range, very few populations, steep declines, or other factors.
- BLM Special Status Plant Species Conservation Categories Type 1: Federally listed as threatened and endangered.
- Type 2: Rangelwide/Globally Imperiled Species - High Endangerment.

Idaho Location Map: Mulford's milkvetch



Astragalus mulfontiae, plant. Lisa Harbo

48

Mulford's Milkvetch

S2 BLM 2

Typical Habitat



Lepidium papilliferum, habitat, Michael Mancuso

Habitat

Slickspot peppergrass is a species of southwestern Idaho's semi-arid sagebrush-steppe ecosystem restricted to specialized habitats known as slickspots (or mini-playas) - visually distinct, whitish, sparsely-vegetated soil inclusions created by unusual edaphic conditions. Individual slickspots vary in size, but the majority range up to approximately 50 m².



View of native trees at north end of Corey Barton property that are holding soil. May be removed as “junk trees”.

Shawn Nickel

From: Carol Ward <ewmontward7@outlook.com>
Sent: Monday, December 26, 2022 9:13 PM
To: Shawn Nickel
Subject: Colt Heights Subdivision
Attachments: Land Trust .docx; Petition p 1.pdf; Petition p 2.pdf; Petition p 3.pdf; Petition p 4.pdf; Star Acres Subdivision Petition.docx; Sliding homes 11-6.pptx

I live in Star Acres Subdivision north of the proposed development. My neighbors and I are very concerned about loss of the natural area. I personally have obtained 20 signatures—in fact, not one neighbor refused to sign. The petition was drawn up by Katy Slater and she has also has gotten signatures. In addition, neighbors in Colt Place also signed a petition. (See attached files.)

Concerns with Colt Heights Subdivision

- The area is one of the few remaining unspoiled wildlife areas near Star. It contains important wetlands, habitat of many animals including deer, fox, raccoons, various birds.
- It is honeybee habitat, necessary for pollenating my fruit trees and crops farmed on my fields. My neighbors also have hives that rely on the flowers on the property for nectar.
- If Corey Barton is willing to donate some land, I recommend selling or donating it to the Land Trust of Treasure Valley rather than adding to tax burden by donating to the City of Star. The Land Trust has already expressed interest. (see attached email). They are expert in land preservation and no taxpayer funds would be needed.
- The Army Corps of Engineers recommended “the first thing to be done should be a wetland delineation” quoting from letter to Shawn Nickel. Was that ever done?
- Fish and Game was very concerned about the impact of a subdivision of the wildlife habitat. with people feeding wildlife or leaving trash available, cutting down the native vegetation and pollinators, etc. Hiking trails are great for exercise for people, but they leave trash, destroy vegetation, and make noise.
- There are rare and endangered Idaho plant species that are found only in the area (from around Star into Gem county) where the subdivision is planned. No one has checked to see if there are any of the protected species there. (See attached Powerpoint)
- The City of Boise was found liable for homes sliding in the Terra Nativa subdivision because they approved the original plat. The city had to pay compensation to the owners and for the cost of tearing down the houses at a cost of over \$315,000, not counting lawyers’ fees. (See attached Powerpoint)
- The City of Boise now requires that in addition to the developer’s engineer, a second engineering firm review proposed sites. Both engineering firms would be paid by the developer. Therefore, to avoid the risk of landslide, I request that another engineering firm be selected by the Colt Place and Star Acres Neighbors groups in order to prevent any conflict of interest.
- For the above and many other reasons I'd like the land left alone to preserve a small natural area.

Carol Ward
 2090 N Sunny Lane
 Star, ID 83669

PLEASE ALSO SEE ATTACHED DOCUMENTS ABOVE

Sent from Mail for Windows

To: Honorable Mayor Trevor Chadwick, and Members of the City Council

Shawn Nickel, City of Star Planning and Zoning Administrator

P.O. Box 130
Star, ID 83669
staridaho@staridaho.org
208-286-7247

Re: Proposed "Colt Heights" development submitted by Corey Barton Homes, Inc.

Dear Mayor Chadwick, Members of the City Council and Mr. Nickel;

This letter serves as a petition to the City of Star to challenge the Preliminary Plat application submitted by Corey Barton Homes on August 11, 2022 seeking approval for a proposed residential development consisting of five (5) "estate" homesites and a private street for access to the individual homesites. This 10-acre parcel of land is located north of Foothill Ditch and abuts 14 residential properties situated along W. Wyatt Earp Drive and N. OK Corral Place in Colt Place Subdivision, and borders two neighboring Star Acres properties.

We, the residents and neighbors of Star Acres Subdivisions are **STRONGLY** and **ADAMENTLY OPPOSED** to this development as it is proposed for the following reasons:

1. This proposed development does not meet the objectives of the City's General Comprehensive Plan. In the spirit of the City's intentions, a resource such as this, if destroyed, can never be achieved again in light of the development. It will be a detriment to the ecosystem that is an integral part of with Star Acres Sub-Division, supporting the wildlife habitat.
2. A loss of water percolation for the aquifer that provides well water for the area will be removed. The seasonal wetlands serve a valuable role as a sediment and nutrient filter, and may also contribute to local groundwater quality, thereby representing a value hard to replicate or mitigate (Slater Wetland and Wildlife Values Assessment, Maxim Technologies, Feb 7, 2006, pg 4)
3. This 11-acre parcel of land is currently untouched and undeveloped, characterized by open space, sloping and varied terrain, natural vegetation, naturally occurring and seasonal wetlands, beautiful and majestic cottonwood trees (estimated to be approximately 70 years old and 100' in height), and is a natural habitat to various and lively species of birds and wildlife.

This highly **UNIQUE** and **SCENIC** area provides a natural habitat, refuge, and safe breeding and nesting sites for (among others) Pheasant, Wild Turkey, Quail, Egrets,

RESOLUTION TBD-2023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STAR ADOPTING THE DECEMBER 2022 BASIC EMERGENCY OPERATIONS PLAN

WHEREAS, the City of Star in conjunction with Ada County Emergency Management & Community Resilience have updated the Emergency Operations Plan; and

WHEREAS, This Emergency Operations Plan (EOP) contains a set of guidelines developed to assist in emergency response efforts to disasters occurring within the city. The plan was written in accordance with the Federal Emergency Management Agency's (FEMA) *Comprehensive Preparedness Guide 101: Developing and Maintaining Emergency Operations Plans Version 3.0* and is intended to integrate with EOPs written for all levels of government, including cities within Ada County, the State of Idaho, and the National Response Framework (NRF). This process used guidance from FEMA (including the National Incident Management System [NIMS]), as well as lessons learned from disasters and emergencies that have threatened the City and Ada County in the past; and

WHEREAS, This document is promulgated with the understanding that major emergencies and disasters are unique events that have the potential to present the community and response personnel with extraordinary problems and challenges that cannot be adequately addressed within the routine operations of government. Because the size and scope of any imaginable disaster is impossible to predict, this Plan focuses on a streamlined, all-hazards preparedness approach to contingency planning rather than outlining highly detailed operational procedures; and

WHEREAS, Ada County is the most densely populated county in the State of Idaho. Even with its significant capabilities for emergency response, primary responsibility for preparedness lies with following entities, in order: (1) individuals; (2) families; (3) the City; (4) the county; and (5) the State of Idaho. While it is the intent of the city to prepare for, respond to, and mitigate all types of emergencies and disasters, the reality is that during a major disaster, individuals and families should be prepared to care for themselves for at least the first 96 hours; and

WHEREAS, The Plan provides fundamental guidance for emergency responders from all agencies assigned specific functional responsibilities within the response effort. It is based on the premise that agencies will respond within their current capabilities. When those capabilities are exhausted, additional capabilities will be requested through mutual aid organizations, state agencies, and finally federal agencies; and

WHEREAS, The development of the EOP and appropriate standard operating procedures is an ongoing process requiring annual review, training, and exercises. Implementation of the EOP will require extensive cooperation, collaboration, and training with government and non-government entities that are partners in disaster planning and response. Continued cooperation and assistance to implement this EOP is essential to improve the City's ability to protect its citizens.

NOW, THEREFORE, BE IT RESOLVED that the **CITY OF STAR**:

- 1.) Adopts in its entirety, the Emergency Operations Basic Plan, dated December 2022 and hereby attached.

RESOLUTION TBD-2023

- 2.) All other plans are hereby superseded.
- 3.) Approval of the plan remains in effect until it a change is presented to and approved by the Mayor and City Council of the City of Star.
- 4.) Maintenance of this plan is also herby assigned to the Mayor or their designee.
- 5.) For the purposes of efficiently maintaining this plan and its associated appendices, the approval of the Mayor and City Council is required only for the basic plan, not associated plan appendices. Any changes to the basic plan or appendices must be cooperatively developed with and communicated to appropriate plan stakeholders.

PASSED AND ADOPTED on this _____ day of _____ 2023 by the following vote:

AYES:

NAYES:

ABSENT:

ABSTAIN:

Trevor A Chadwick, Mayor, City of Star

ATTEST: _____
Jacob M Qualls, City Clerk-Treasurer, City of Star



Emergency Operations Plan

(Draft)

City of Star

December 2022

This page is intentionally blank.



HOW TO NAVIGATE THIS DOCUMENT

Adobe Acrobat has two search options:

1. Right-click the mouse and select “Search”.
2. Type the keyword and touch “Enter”. All occurrences will be displayed.
3. If there are too many results (such as searching the word Ada), try using a phrase or begin the search within a section of the document.

Option 2 (Applies to Adobe, Microsoft Word, and other programs)

4. An alternative is to hold the “Ctrl” key and touch the “F” key.
5. Type the keyword and touch “Enter”. You will be brought to the next occurrence of the searched word or term. Pressing “Enter” again will bring display the next occurrence of the term in the document.

Microsoft Word table of contents requires the following steps to jump to the desired section:

1. Proceed to the table of contents
2. Hover the mouse over the topic
3. Hold down the “Ctrl” key and left click with the mouse.



This page is intentionally blank.



CONTENTS

How to Navigate this document i

CONTENTS.....iii

About this Plan..... v

Promulgation..... vii

Certification of Review ix

Record of Changes xi

Distribution Listxiii

I. Introduction..... 1

II. Purpose 1

III. Scope 1

IV. Situation..... 1

V. Assumptions 2

VI. Concept of Operations..... 3

VII. Organization and Assignment of Responsibilities..... 6

VIII. Communications 14

IX. Administration and Logistics..... 15

X. Continuity of Government 15

XI. Plan Requirements, Maintenance, and Distribution 19

XII. Authorities 19

Appendix A: Acronyms A1

Appendix B: Glossary B1

Appendix C: Disaster Emergency Checklist and Disaster Declaration C1

Appendix D: Ada County Emergency Operations Center D1

Appendix E: County EOC 213RR – Resource Request Form..... E1



This page is intentionally blank.



ABOUT THIS PLAN

This Emergency Operations Plan (EOP) contains a set of guidelines developed to assist in emergency response efforts to disasters occurring within the city. The plan was written in accordance with the Federal Emergency Management Agency's (FEMA) *Comprehensive Preparedness Guide 101: Developing and Maintaining Emergency Operations Plans Version 3.0* and is intended to integrate with EOPs written for all levels of government, including cities within Ada County, the State of Idaho, and the National Response Framework (NRF). This process used guidance from FEMA (including the National Incident Management System [NIMS]), as well as lessons learned from disasters and emergencies that have threatened the City and Ada County in the past.

This document is promulgated with the understanding that major emergencies and disasters are unique events that have the potential to present the community and response personnel with extraordinary problems and challenges that cannot be adequately addressed within the routine operations of government. Because the size and scope of any imaginable disaster is impossible to predict, this Plan focuses on a streamlined, all-hazards preparedness approach to contingency planning rather than outlining highly detailed operational procedures.

Ada County is the most densely populated county in the State of Idaho. Even with its significant capabilities for emergency response, primary responsibility for preparedness lies with following entities, in order: (1) individuals; (2) families; (3) the City; (4) the county; and (5) the State of Idaho. While it is the intent of the city to prepare for, respond to, and mitigate all types of emergencies and disasters, the reality is that during a major disaster, individuals and families should be prepared to care for themselves for at least the first 96 hours.

The Plan provides fundamental guidance for emergency responders from all agencies assigned specific functional responsibilities within the response effort. It is based on the premise that agencies will respond within their current capabilities. When those capabilities are exhausted, additional capabilities will be requested through mutual aid organizations, state agencies, and finally federal agencies.

The development of the EOP and appropriate standard operating procedures is an ongoing process requiring annual review, training, and exercises. Implementation of the EOP will require extensive cooperation, collaboration, and training with government and non-government entities that are partners in disaster planning and response. Continued cooperation and assistance to implement this EOP is essential to improve the City's ability to protect its citizens.



This page is intentionally blank.



PROMULGATION

This plan was adopted by the Mayor and City Council, under resolution number _____ on _____ (date). It supersedes all previous plans. Approval of this plan remains in effect until a change to this plan is presented to and approved by the Mayor and City Council.

Maintenance of this plan is also hereby assigned to the mayor or their designee.

For the purpose of efficiently maintaining this plan and its associated appendices, the approval of the Mayor and City Council is required only for the basic plan, not associated plan appendices. Any changes to the basic plan or appendices must be cooperatively developed with and communicated to appropriate plan stakeholders.

CITY OF STAR, IDAHO

ATTEST:

By: _____
Trevor Chadwick, Mayor

Jacob Qualls, City Clerk



This page is intentionally blank.



CERTIFICATION OF REVIEW

An annual review of this Emergency Operations Plan was conducted on the following dates and is hereby certified by the mayor.

Date	Signature



This page is intentionally blank.



RECORD OF CHANGES

The plan will be re-promulgated whenever major changes in the plan indicate that re-promulgation by the elected officials is necessary. Administrative changes do not require re-promulgation.

Change Number	Date of Change	Date Entered	Change Made By (Signature or initials)



This page is intentionally blank.



DISTRIBUTION LIST

Upon initial approval of this plan and completion of any subsequent change, the mayor or designee for the City of Star will transmit a copy of the plan to the following agencies:

Copy #	Organization	Individual Receiving Copy	Date



This page is intentionally blank.



I. INTRODUCTION

Several natural and human-caused hazards pose unavoidable risk to public health and safety in and around the City of Star. Preparedness for these threats and hazards of concern are high priority to ensure life safety and preservation of property during day-to-day activities as well as planned/special events and gatherings. One important role of the city is to anticipate hazards to minimize and otherwise manage risk; mitigate vulnerability; and prepare for, respond to, and recover from incidents as effectively and efficiently as possible. This emergency operations plan serves as the primary guide for conducting emergency management within the city. This plan integrates with the county, state, and federal plans.

II. PURPOSE

The purpose of this plan is to prescribe activities to be performed by the City and its officials to protect the lives and property of the citizens in the event of a natural or human-caused emergency or disaster. The Emergency Operations Plan (EOP) - Basic Plan is supported by other jurisdictional plans that outline the threats and hazards specific to each jurisdiction. This plan describes emergency operations for the City's Emergency Coordination Team (which will collaborate via an in-person or virtual city coordination center [CCC]) and a field response which integrates of various city emergency and administrative activities into a response effort based on the Incident Command System (ICS). The plan also describes the interface of the City of Star and the on-scene incident command with the Ada County Emergency Operations Center (EOC).

III. SCOPE

The provisions of this plan are applicable to all disaster emergencies that require a Proclamation of Disaster Emergency by the Mayor. This plan is applicable to all response organizations acting on behalf of the government and/or residents of the city.

Consistent with the "Whole Community" approach to emergency management, this plan provides a broad framework for coordination of any emergency management activity. Individuals, businesses, community-based organizations, and government agencies are encouraged to familiarize themselves with this plan and its use within the city. Incident- and/or hazard-specific plans may augment this plan if necessary to address specific hazards.

IV. SITUATION

The following information specific to the City of Star should be considered when addressing an emergency within the city:

- A. The CCC is located at 10769 West State Street, Star, ID 83669. The Emergency Coordination Team will convene in the City Council Chambers located at the fore mentioned address as the City Coordination Center (CCC).
- B. The City of Star along the Boise River and is approximately 15 miles west of the City of Boise. The City of Star has a total area of 5.86 square miles and is part of the Boise City, Idaho Metropolitan Statistical Area. As of April 2022, the population estimate is approximately 14,950¹.

¹ COMPASS Population Estimates by City Limit Boundaries (April 2022)



- C. The city is governed by a mayor-city council form of government, with four-elected City Council members and the mayor. The city consists of 6 departments, including: the Building Department, City Clerk-Treasurer Department, the Maintenance Department, the Planning and Zoning Department, the Recreation Department, and the City of Star Police Department. Additionally, the following agencies, departments, or entities provide services to the city via contract or other legal obligation: Ada County Sheriff’s Office and the Star Joint Fire District.
- D. When a local disaster emergency has been proclaimed, the mayor may govern by proclamation, and has the authority to impose all necessary regulations to preserve the peace and order of the city.
- E. The city is subject to a variety of hazards. The most likely and damaging hazards faced by the city include flooding, severe weather and high winds, hazardous materials incidents, wildfires, and earthquakes. The current Ada County All Hazard Mitigation Plan and Hazard Vulnerability Assessment contain additional information.

V. ASSUMPTIONS

The following assumptions were made for the preparation of this plan:

- A. "Disaster" means occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made incident, including but not limited to fire, flood, earthquake, windstorm, wave action, volcanic activity, explosion, riot, or hostile military or paramilitary action, including acts of terrorism.
- B. All jurisdictions, agencies, and personnel responding to an emergency will do so in a manner consistent with National Incident Management System (NIMS) and the Incident Command System (ICS).
- C. Adjacent cities and other government entities will render assistance in accordance with the provisions of written intergovernmental and mutual aid support agreements in place at the time of the emergency.
- D. When city resources are fully committed, and mutual aid from surrounding jurisdictions is exhausted, Ada County Emergency Management and Community Resilience (EMCR) is available to coordinate assistance and help satisfy unmet incident needs through the Ada County Emergency Operations Center (EOC) – a facility maintained and operated by EMCR and staffed by personnel from area emergency management partners throughout the County. EMCR can call for mutual aid from adjacent counties or from the Idaho Office of Emergency Management Office. Ultimately, the State can ask the federal government for assistance for major disasters or emergencies.
- E. Whenever warranted, the mayor may declare a disaster emergency for the City in accordance with the provisions in Title 46, Chapter 10 of the State Disaster Preparedness Act. In the event of any emergency requiring evacuation or sheltering, the mayor or designee will communicate the information to the public by appropriate means, including the Emergency Alert System (EAS), route alerting, or other technologies.
- F. In the event of an evacuation of the City or any part thereof, evacuees will use their own transportation resources, when available. Additionally, those with companion or service animals will also provide transportation for their animals.



- G. In the absence of personal transportation, the City will coordinate a means of evacuation from the impacted area(s) to pre-determined shelters and/or safe zones in accordance with the City of Star evacuation plan and in coordination with all relevant emergency support functions (ESF) from the Ada County Emergency Operations Center (EOC)
- H. Emergency shelters may be activated using pre-designated locations such as public schools, churches, or other locations that have been established prior to the incident. Shelters will be operated by Volunteer Organizations Active in Disasters (VOAD), such as the American Red Cross. Shelter operators will provide basic necessities including food, clothing, lodging, and basic medical care and supplies, and will maintain a registration of individuals housed in the shelter.
- I. Special facilities such as educational facilities or custodial care centers will be encouraged to develop, coordinate, and furnish emergency plans to the emergency services organizations of the City and the county, and other government agencies as applicable and required by codes, laws, regulations, or requirements.
- J. Facilities covered by the Emergency Planning and Community Right to Know Act (EPCRA) must annually submit an emergency and hazardous chemical inventory form to the State Emergency Response Committee (SERC), the Local Emergency Planning Committee (LEPC), and the jurisdictional fire department. The inventory forms (TIER II Forms) require basic facility identification information, employee contact information (both emergency and non-emergency), and information about chemicals stored or used at the facility.

VI. CONCEPT OF OPERATIONS

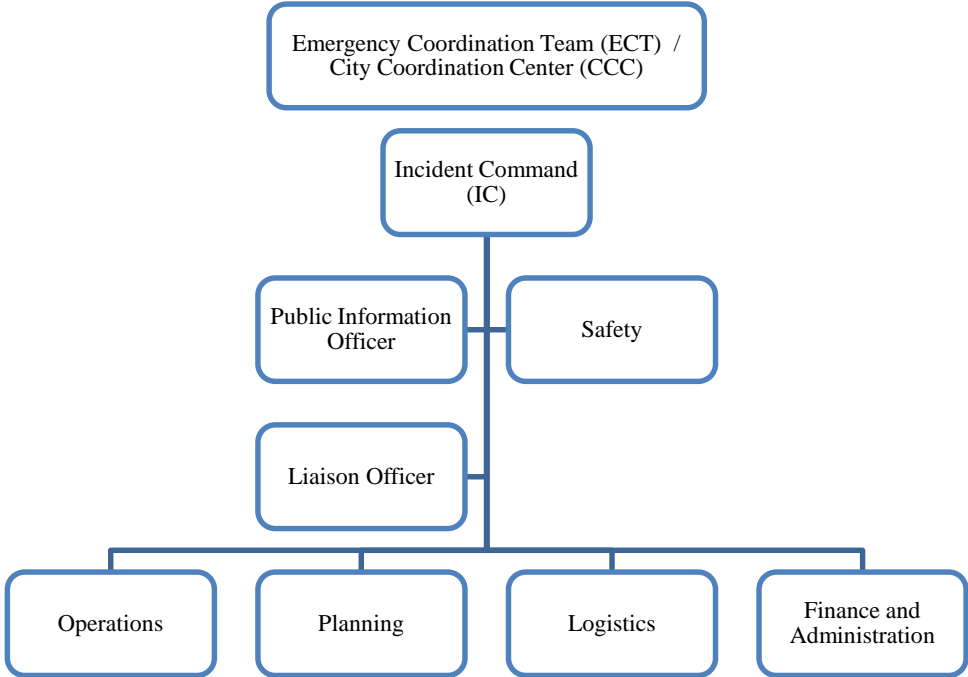
The following factors make up the concept of operations for emergency management within the city:

- A. This plan embraces the “all-hazards” principle that most emergency response functions are similar, regardless of the hazard.
- B. The Mayor and the City Council are responsible for the protection of the lives and property of the citizens. The mayor exercises primary supervision and control of emergency management activities within the city.
- C. The city will embrace and utilize NIMS and ICS to support response activities on-scene and in the City Coordination Center (CCC).
- D. The city will maintain an Emergency Coordination Team (ECT). Members of the ECT will convene in the City Coordination Center to receive updates from field response Incident Command and address legal, fiscal, and other matters of concern related to a present or imminent threat or hazard. This Team may encompass the city attorney, police chief, fire chief, city clerk, and other department heads/personnel deemed necessary by the mayor to address the disaster emergency.
- E. First response agencies (Fire, Law Enforcement, Emergency Medical etc.) may activate and employ the Incident Command System in response to either a planned or emergency events. Dependent on incident requirements, the ECT may activate to advise incident response, serve as liaisons or operationalize based on their areas of expertise and responsibility.



F. A sample ICS response structure is presented in Figure 1. The city may activate positions as necessary and as requested by incident command to work within the ICS organization and respond to the incident.

FIGURE 1. CITY COORDINATION CENTER EXAMPLE



The Incident Commander (IC) and CCC staff will be trained according to NIMS requirements and jurisdictional policies.

The ICS structure should have:

1. A manageable span of control for each position or organizational element in the ICS structure (3 to 7 staff; optimum is 5)
2. Unity of Command (each person reports to only one person in the chain of command)
3. Positions are staffed only when needed. Responsibilities for any positions that are not staffed remain with the next-higher filled position.

G. Emergency events may be managed solely by first responders using ICS from a Command Post. Once city resources are required for the response, the Incident Commander may request them from the ECT. If resources outside of those available to the ECT are required, the IC may make requests to the County EOC.



- H. The mayor may appoint a liaison or designee to provide coordination services to an Incident Command structure operating out of a Command Post on behalf of the mayor and other city officials.
- I. The mayor, their designee, or IC will mobilize resources and personnel as required by the emergency situation.
- J. The appropriate officials will develop and maintain mutual aid agreements with adjacent cities, districts, and the county for reciprocal emergency assistance as needed.
- K. Emergency response personnel and equipment of a responding mutual aid organization remain under the administrative and policy procedures and control of their respective organization, including medical protocols, standard operating procedures, and other personnel policies. Personnel of the responding organization shall maintain direct and overall control of vehicles and equipment to ensure these items are used within the intended specifications.
- L. The CCC functions as the meeting location of the ECT and can also house specific ICS structures, sections, or elements, such as the finance and administration section, public information officer (PIO), etc., as necessary to support the incident.
- M. The mayor can establish a public information officer (PIO) to handle media inquiries and releases of public information; the Mayor's PIO will function as part of a Joint Information System (JIS) with the incident PIO and other PIO's assembled in collaboration with the County EOC.
- N. When the CCC is activated, the center and appropriate elements of the incident command structure will communicate and coordinate their activities related to response and matters of policy and/or authorities. The mayor or designee will assume the role of ECT Leader and assign responsibilities for ECT participants in the CCC consistent with their training and experience to meet the needs of IC and response priorities.
- O. When the Ada County EOC is activated, the CCC will communicate and coordinate with the County EOC. **Note:** Information about the Ada County EOC operation is located in Appendix D.
- P. Positions may be staffed as needed in both the incident command post and the CCC, depending on the incident and the resource requirements necessary for the city officials to address the emergency.
- Q. After receiving notice of a potential emergency from the National Terrorism Advisory System, the National Weather Service watches and warnings, or other reliable sources, consideration should be given to increasing the readiness posture of the city by ensuring appropriate personnel are monitoring the potential event or by activating the ECT in the CCC. Readiness postures include:
 - 1. Monitoring Status – Conditions exist where an event or emergency may threaten the jurisdiction; however, the consequences of the event have not yet impacted the city. Key emergency response personnel and the mayor are aware of a developing situation and receiving situational reports from field elements (fire, police, public works, etc.) and/or Incident Command as needed. An individual may be assigned to perform liaison duties with the EMCR and brief other key city personnel.
 - 2. Activation – The effects of the emergency are expanding, and all appropriate personnel are present in the CCC as directed by the mayor or mayor's designee per the demands of the incident. Since



the situation during each incident is different, staff will be activated as necessary to address the demands of the response and recovery efforts.

- R. Communication, Alert and Warning may be provided to the public through a variety of methods, including National Weather Service NOAA Weather Wire System and NOAA Weather Radio; The Emergency Alert System (EAS); Wireless Emergency Alerts (WEA); local Broadcast Media; and Emergency Vehicles/Door-to-door. Newsletters, brochures, and other publications will be used for less time-sensitive emergency preparedness messaging.

VII. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

The Idaho State Disaster Preparedness Act, as amended by the Homeland Security Act of 2004, requires that states and counties develop plans to prepare for disasters and emergencies from natural or man-made causes, including enemy attack, acts of sabotage, or other hostile action (Idaho Code §46-1001). General roles and responsibilities of state agencies are outlined in Governor’s Executive Order 2010-09, “Assignment of All-Hazard Mitigation, Preparedness, Response, and Recovery Functions to State Agencies in Support of Local and State Government Relating to Emergencies and Disasters.”² The responsibilities of federal, state, county, and local government are provided in the sections below as they are described in the Idaho Emergency Operations Plan, promulgated December 2019.

A. Federal Government

When an incident occurs that exceeds or is anticipated to exceed local or state resources, or when an incident is managed by federal departments or agencies acting under their own authorities, the federal government uses the National Response Framework to involve all necessary department and agency capabilities, organize the federal response, and ensure coordination with response partners.³

B. State Government

Governor - “During the continuance of any state of disaster emergency the Governor is commander-in-chief of the militia and may assume command of all other forces available for emergency duty. To the greatest extent practicable, the Governor shall delegate or assign command authority by prior arrangement embodied in appropriate executive orders or regulations, but nothing herein restricts his authority to do so by orders issued at the time of the disaster emergency.”⁴

Bureau of Homeland Security - (1) coordinates state and federal emergency response, recovery, and mitigation operations during emergencies and disasters; (2) provides technical support to local jurisdictions involved in local emergencies and disasters that do not require state resources; (3) coordinates collaborative efforts with other state governments and federal agencies; and (4) coordinates all requests from state and local governments for disaster emergency assistance.⁵

C. Ada County

Each county shall maintain a disaster agency or participate in an intergovernmental disaster agency, “which...has jurisdiction over and serves the entire county, or shall have a liaison officer appointed by the county commissioners designated to facilitate the cooperation and protection of that subdivision in the work of disaster prevention, preparedness, response, and recovery.”⁶ “Each county and/or

² Idaho Emergency Operations Plan, p. 10, (December 2019)

³ Idaho Emergency Operations Plan, p. 10 (December 2019)

⁴ Idaho Emergency Operations Plan, p. 12 (December 2019)

⁵ Idaho Emergency Operations Plan, p. 13 (December 2019)

⁶ Idaho Title 46-1009(2)



intergovernmental agency shall prepare and keep current a local or intergovernmental disaster emergency plan for its area.”⁷

D. City of Star

“A local disaster emergency may be declared only by a mayor or chairman of the county commissioners within their respective political subdivisions. It shall not be continued or renewed for a period in excess of seven (7) days except by or with the consent of the governing board of the political subdivision. Any order or proclamation declaring, continuing, or terminating a local disaster emergency shall be given prompt and general publicity and shall be filed promptly with the local county recorder.”⁸

“The effect of a declaration of a local disaster emergency is to activate the response and recovery aspects of any and all applicable local or intergovernmental disaster emergency plans and to authorize the furnishing of aid and assistance thereunder.”⁹

The city has three primary roles in a disaster:

- Manage emergency response policy-level processes, including:
 - Declaration of a disaster emergency
 - Prioritization of limited resources
 - Coordination of multi-agency integration
- Share information with emergency organizations and the public
- Perform emergency response activities

The CCC plays an important role in managing emergency policy. Assigning ICs, issuing formal declarations of emergency, supporting evacuations, and determining priorities are all activities that fall within the domain of the mayor and the policy group.

Emergency priorities and incident objectives, in decreasing order of importance, are typically to:

- Protect life safety, including first responders
- Stabilize the incident
- Protect property, especially critical infrastructure
- Protect the environment

Individuals assigned to work in the CCC may benefit from ICS training to a minimum level that includes

- IS 100.c, Introduction to the Incident Command System
- IS 200.c, Basic Incident Command System for Initial Response
- IS 700.b, An Introduction to the National Incident Management System, and
- IS 800.b, National Response Framework, an Introduction.

Elected officials and ECT members should complete ICS 402, ICS Overview for Executives/Senior Officials; ICS 402 is an introduction and overview of the ICS system for elected officials and senior staff that covers basic ICS principles and emergency management. Jurisdictional staff that may be assigned to the field-level ICS response should complete additional ICS training (such as ICS 300, and 400) consistent with the training programs developed by their respective agency or department. This will enable City of Star personnel to contribute to the response in different operational capacities (i.e., the City Coordination

⁷ Idaho Title 46-1009(4)

⁸ Idaho Title 46-1011(1)

⁹ Idaho Title 46-1011(2)



Center, the field-level incident response, or the County Emergency Operations Center). The training of jurisdictional personnel should conform to the U.S. Department of Homeland Security National Incident Management System guidelines.

The mayor, designee, or IC assigns individuals to positions according to operational need, individual capability, and experience. Detailed descriptions and responsibilities for specific positions and departments are presented in the sections below.

1. Mayor and the Emergency Coordination Team

The Mayor of the City is responsible for establishing the policy consistent with his/her authority and may consult policy-level stakeholders in the ECT during disaster emergencies. The Mayor will provide for continuity of operations and the establishment of lines of succession for key positions. The Mayor may convene the Emergency Coordination Team (ECT) at the CCC where appropriate personnel will gather to address the emergency within the City. An emergency operations plan for the City, that integrates with the Ada County EOP, will be updated, and reviewed by the Mayor's designee.

The Idaho Disaster Preparedness Act of 1975 stipulates that the mayor is responsible for the declaration of a local disaster emergency. The mayor, his designee, or the IC may recommend protective actions (such as evacuation or shelter in place) if the situation warrants. This local disaster emergency shall expire within 7 days unless the City Council expressly authorizes the continuance of such declaration.

The ECT is responsible for setting emergency response policy and providing guidance and resources to ICs. The policy decisions and activities this group may have to consider, and support include, but may not be limited to:

- Deciding how to allocate limited physical, financial, and personnel resources to support competing incident priorities.
- Considering the legal and moral implications of initiating an activity or not initiating any action.
- Recalling city personnel to support activities of the incident command structure in the field, the CCC or the Ada County EOC.
 - Recalled employees may be assigned tasks outside of their normal, daily activities according to the terms of union agreements.
 - No employee may be assigned a task they have not been trained to accomplish in a safe and competent manner.
- Waiving the normal procurement process, as allowed under a disaster emergency, and engaging in contracts outside of the formal bidding process.
 - These activities must comply with any relevant state and federal guidance.
- Deciding whether to issue of a Delegation of Authority.
 - A Delegation of Authority is a statement provided to the Incident Commander by the Mayor delegating authority and assigning responsibility.



- A Delegation of Authority should contain objectives, priorities, expectations, constraints, and other considerations as needed. It should be prepared by senior agency personnel and signed by the mayor or designee.
- All Delegations of Authority should be reviewed by legal counsel.
- Developing a plan to conduct preliminary damage assessment activities and report the findings to the Ada County EOC.
 - Information gathered will be passed along to the State EOC and used to justify a request for a federal disaster declaration, as appropriate.

2. Incident Commander, Command Staff, and General Staff

In most situations, the Incident Command Staff will be in a Command Post located separately from the CCC. The incident commander (IC) is responsible for all aspects of an emergency response—including quickly developing incident objectives, managing all incident operations, and applying resources—and is responsible for all persons involved. The IC implements policy and decisions provided by the ECT. The IC provides information and recommendations to the ECT for consideration.

The IC sets priorities, based on policy decisions received from the Mayor/ECT and defines the organization of the incident response teams and the overall Incident Action Plan (IAP). Senior or higher-qualified officers may assume the role of IC upon their arrival on scene, or as the situation dictates. Even if subordinate positions are not assigned, the IC position will always be designated or assumed. The IC may, at their own discretion, assign individuals who may be from the same agency or from assisting agencies to subordinate or assume specific positions for the duration of the emergency response. The IC is assisted by the Command Staff and the General Staff.

3. Command Staff

The Command Staff is assigned to carry out staff functions needed to support the IC. These functions include interagency liaison, incident safety, and public information. Command Staff positions are established to assign responsibility for key activities not specifically identified in the general staff functional elements. These positions (described below) include the Public Information Officer (PIO), Safety Officer, and Liaison Officer, in addition to various other positions as required and assigned by the IC.

a. Public Information Officer (PIO)

The PIO is a member of the Command Staff responsible for interfacing with the public and media or with other agencies with incident-related information requirements. They serve as the conduit for information to and from internal and external stakeholders, including the media or other organizations seeking information directly from the incident or event. The PIO is also responsible for ensuring that members of an incident's Command Staff are kept apprised of information reported publicly about the incident.

b. Safety Officer

The Safety Officer is a member of the Command Staff responsible for monitoring and assessing safety hazards or unsafe situations, and for developing measures for ensuring personnel safety.

c. Liaison Officer



The Liaison Officer is a member of the Command Staff responsible for coordinating with representatives from cooperating and assisting agencies. They serve as the primary contact for agencies responding to the situation. Liaison Officers often provide technical or subject-matter expertise of their parent organization.

4. General Staff Functions

Operations, planning, logistics, and financial/administrative section functions are described below.

a. Operations Section

The Operations Section is responsible for managing all tactical operations at an incident. The IAP provides the necessary guidance. The need to expand the Operations Section is generally dictated by the number of tactical resources involved in the incident response and is influenced by span-of-control considerations.

Assets from City departments and jurisdictional entities/authorities, such as police, fire, Ada County Paramedics, public works, Ada County Highway District, performing field emergency response operations typically answer to the operations section. Additional functions may include shelters, reception centers, or points of distribution centers.

b. Planning Section

The Planning Section is responsible for providing planning services for the incident. Under the direction of the Planning Section Chief, the Planning Section collects, evaluates, and processes situation and resource status information for use in developing action plans. Dissemination of information can be accomplished through the IAP, in formal briefings, or through map and status board displays.

Planning functions and plan implementation may occur at several levels simultaneously. It is critical that entities such as the CCC, the incident command post, and the Ada County EOC communicate to ensure a common operating picture. The Mayor and the ECT may have to consider the expenses related to long term operations.

c. Logistics Section

The Logistics Section provides all incident support needs, with the exception of logistics support to air operations. The Logistics Section is responsible for providing:

- Facilities
- Transportation
- Communications
- Supplies
- Equipment maintenance and fueling
- Food services (for responders)
- Medical services (for responders)
- All off-incident resources



The need for logistics considerations and planning exists at multiple levels. The CCC must account for emergency power, food, water, communications, and other needs of operating the center. The on-scene incident command post must account for staffing to ensure the rotation of personnel through safe rest/work cycles; shelter, feeding, and restroom facilities for personnel; acquisition of proper equipment for performing operations during the day and at night; etc. The coordination of resource requests must be funneled through a singular process to eliminate duplicative asset requests and account for payment of the resources requested.

d. Finance/Administration Section

The Finance/Administration Section is responsible for managing all financial aspects of an incident. Not all incidents will require the activation of a Finance/Administration Section during response operations; however, appropriate documentation and payment to resource vendors will still be required. It is imperative that ICs and other city personnel are familiar with the resource request process and follow the proper procedures for requesting a resource that will require payment by the city.

5. City Departments and Allied Partners

The city departments and allied partners perform the daily functions to support operations. In addition to city departments, several organizations provide services, either through statutory authority, contract, or other form of agreement. During a disaster emergency, these organizations may be called upon to perform duties at:

- The scene of disaster emergency
 - An incident command post
 - The Emergency Coordination Team (ECT) and CCC
 - The Ada County EOC
- a. The Building Department – responsible for reviewing the integrity of city owned assets and facilities, including any city buildings or structures and structures within the jurisdiction, etc.
 - b. City Clerk / Treasurer’s Office – responsible for tracking disaster related expenses, including overtime, supplies, contractor expenses, etc.; maintaining disaster declaration documents, developing emergency contracts; and protection of vital records.
 - c. Star Fire Protection District – responsible for fire suppression, search and rescue, provision of medical treatment (within their level of training and authorization) and mitigation of other hazards.
 - d. Parks, Recreation, and Facilities Department – The Facilities Department is responsible for the care and maintenance of all City parks and pathways, buildings and facilities and other appropriate tasks as assigned by the mayor.
 - e. The Planning and Zoning Department is responsible for assisting in disaster response activities, as directed by the mayor.
 - f. Police Department – responsible for law enforcement duties, including access and traffic control around an incident, enforcement of any curfews, scene security,



investigation of criminal activities, and providing other assistance as appropriate to the IC.

6. Emergency Coordination Team Roles and Responsibilities

The following table contains examples of the types of duties performed the Emergency Coordination Team before, during and after an emergency event. Those listed and other responsibilities may be assigned during an incident as part of the city’s response or in support of an incident command structure responding to an emergency event.

Department/Office	ECT Roles and Responsibilities
Office of the Mayor	<ul style="list-style-type: none"> • Coordinate with appropriate policy-level stakeholders (both public and private sector) during disaster emergencies to establish policies for operations under their authority. • Serve as or designate a leader for the ECT that assigns city departments as required to complete support and response activities within the scope of departmental capabilities. • Work with the city PIO to develop and deliver consistent messaging in coordination with other PIOs involved with the event. • As required, declare a Disaster Emergency for the City. • As required and consistent with policies established for the incident, issue a Delegation of Authority to an Incident Management Team that has been deployed to assist with response operations of a major disaster event. • Attend and or facilitate public meetings as needed. • Review recommendations for short- and long-term recovery. Implement as appropriate.
City Attorney	<ul style="list-style-type: none"> • Provide legal counsel as needed in support of proclamations and response/recovery operations.
City Clerk/ Treasurer	<ul style="list-style-type: none"> • Manage the financial systems, procurement practices and contracts to support the response to and recovery from an incident. • Procure resources required for response and support efforts being managed by the city. • Administer all time keeping, compensation and claims for staff and volunteers. • Maintain records of all event related expenditures and provide updates to the mayor regarding these expenses. • In the case of a Presidential Declaration of Disaster within city limits, maintain and provide all required financial documentation of expenses that could result in potential reimbursement. • Assist with planning efforts for short and long-term recovery.
Building Department	<ul style="list-style-type: none"> • Identify and document any historic structures within city limits. • Assess city owned buildings to ensure safety and functionality of structures post-incident. • Lead community damage assessment efforts post-incident. • Establish re-entry standards for damaged structures, perform inspections as required. • Assist with planning efforts for short and long-term recovery.



Department/Office	ECT Roles and Responsibilities
Public Works/ Building Facilities	<ul style="list-style-type: none"> • Conduct infrastructure protection/mitigation activities prior to the onset of an event to minimize damages. Continue these efforts during response as needed and as possible. • Provide engineering services. • Maintain/repair city facilities in order to provide essential services to the public. • Conduct damage assessment of all city owned facilities including parks and pathways. • Assist with debris removal operations.
Star Sewer and Water District	<ul style="list-style-type: none"> • Conduct infrastructure protection/mitigation activities prior to the onset of an event to minimize damages. Continue these efforts during response as needed and as possible. • Coordinate with PIO to provide accurate, timely information on the status of the water system post-emergency event. • Restore damaged infrastructure after an emergency event. • Coordinate the procurement of emergency water supplies if the water system is offline. • Pre-identify and facilitate as needed points of distribution for emergency water supplies. This could include finding locations for containerized units and providing power and security on-site. • Assist with planning efforts for short and long-term recovery.
Parks and Recreation	<ul style="list-style-type: none"> • Facilitate the use of parks for public meetings or points of distribution as required. • Assist with planning efforts for short and long-term recovery.
Economic Development	<ul style="list-style-type: none"> • Participate in community-based recovery planning prior to an emergency event. • Lead the city’s planning efforts for short and long-term recovery. • Coordinate with governmental and non-governmental organizations that provide post-disaster programs for economic recovery. • Coordinate with PIO to get accurate and timely information regarding post-disaster programs to the public.
Information Technology	<ul style="list-style-type: none"> • Protect and restore as needed the city’s information technology resources and telecommunications infrastructure. • Mitigate against natural, manmade and cyber-threats. • Provide IT support as required which could include the facilitation of the City Coordination Center or a Command Post set-up to respond to an incident within city limits.



Department/Office	ECT Roles and Responsibilities
Planning and Zoning	<ul style="list-style-type: none"> • Coordinate with the Mayor and City Council to identify and employ codes and ordinances that mitigate risks to the known hazards of concern identified in the City of Star Annex of the Ada County Multi-Hazard Mitigation Plan. • Provide GIS support to emergency event response and recovery efforts. • Facilitate the permitting and inspection processes as required for mitigation, response and recovery efforts. • Assist with planning and facilitation of projects for short and long-term recovery.

VIII. COMMUNICATIONS

Delivery of emergency information to responders and the public is important during a disaster emergency. Communications between the CCC, on-scene incident command, the Ada County EOC, and the Sheriff’s Communications Center may occur via different methods, depending on the situation. Information may be transmitted to emergency responders via the following methods:

- County-wide 700MHz radio system

Emergency public information is information provided to the general public. Information and guidance released must describe the basic emergency situation and provide specific expected actions for the public. These actions may include shelter-in-place, evacuation recommendations, shelter locations, or other incident-specific information. Methods for delivering emergency public information available to the city include:

- Route alerting via police and fire apparatus
- Local media outlets, including television and radio
- Emergency Alert System (EAS)
- Wireless Emergency Alerts (Ada County 911 Dispatch)
- National Weather Service NOAA Weather Radio and Weather Wire Services
- Text messages via the County Community Mass Notification software (Ada County 911 Dispatch)

EMCR can accept notifications and requests for assistance through the Ada County Sheriff’s Office 9-1-1 Emergency Communications Center. EMCR can interface with the Idaho Office of Emergency Management Office of Emergency Management (IOEM) to request additional support and resources for local emergencies.

Additional communications methods available to through the County include:

- County-wide 700MHz radio system
- Cellular phones
- Land-line telephone connection
- Satellite Telephone
- Facsimiles
- E-mail communication
- Auxiliary Communications Services (ACS)



Specific situations may require additional radio network operators and capability. Ada County ACS, available through EMCR, may be activated to provide communication capabilities between shelters, hospitals, or other facilities that require assistance for emergency information flow.

IX. ADMINISTRATION AND LOGISTICS

The following administrative measures will be taken during disaster response activities:

- A. During a disaster, appropriate city representatives will submit reports, requests for assistance, and damage assessments to the Ada County EOC when requested.
- B. The Ada County EOC will receive all requests for assistance via a standardized Ada Co. 213RR form. Based on availability of resources, the EOC may forward reports and requests for assistance to the Idaho Office of Emergency Management (IOEM).
- C. The city and all other agencies/jurisdictions responding to an event within city limits will use pre-established bookkeeping and accounting methods to track and maintain records of expenditures and obligations.
- D. The city will keep narrative and written log-type records of response actions. These records will form the basis for status reports to be submitted to the EMCR and IOEM, when requested.

X. CONTINUITY OF GOVERNMENT

Disasters can have an adverse impact not only on the residential population, but also the local government. This impact may disrupt the ability of the city government to carry out executive, legislative, and other jurisdictional functions required to sustain operations. Continuity of Government (COG) planning is essential to ensure that the city can support the functions required throughout the response and recovery phases of a disaster. COG programs include, but are not limited to:

- Order of Succession
- Identification of alternate facilities
- Identification of critical tasks
- Protection of vital records/information systems

Order of Succession

Disasters can have an adverse impact not only on the residential population, but also the local government. This impact may disrupt the ability of the city government to carry out executive, legislative, and other jurisdictional functions required to sustain operations. Continuity of Government (COG) planning is essential to ensure that the city can support the functions required throughout the response and recovery phases of a disaster. COG programs include, but are not limited to:

- Order of Succession
- Identification of alternate facilities
- Identification of critical tasks
- Protection of vital records/information systems



Order of Succession

There may be instances when an individual who is designated as a leader may be unable to fill their leadership role. When the role is essential to the City’s ability to complete its critical missions, a successor must be named to assume the duties and responsibilities of that role. In the event that any official of any political subdivision is unavailable, the powers of the position shall be exercised, and duties shall be discharged by the designated emergency interim successors in the order specified. The emergency interim successor shall exercise the powers and discharge the duties of the office to which designated until such time as a vacancy which may exist shall be filled in accordance with the constitution or statutes or until the official (or their deputy or a preceding emergency interim successor) again becomes available to exercise the powers and discharge their duties. Table 1 and 2 are the order of succession for specific positions in the city.

Table 1: The City of Star Elected Officials Order of Succession

Key Position	Primary Successor	Secondary Successor
Mayor	Council President	Council Vice President
Council President	Council Vice President	Council Member
Council Members	Appointment by Governor	



Table 2: The City of Star Appointed Officials Order of Succession

Key Position	Primary	Successor
City Clerk-Treasurer (Finance)	Jacob Qualls, City Clerk-Treasurer	Meredith Hudson, Deputy City Clerk
Human Resources (Employee Assignments)	Jacob Qualls, City Clerk-Treasurer	Trevor Chadwick, Mayor
Public Information (Community Engagement)	Dana Partridge, PIO	Jacob Qualls, City Clerk-Treasurer
Information Technology (Internal Equipment / Software)	Ernie Yenne, IT Specialist	Rob Forester, IT Specialist
Maintenance (Building & Grounds)	Robert Little, B&G Supervisor	Trevor Chadwick, Mayor
Purchasing (Supply Chain)	Robert Little, B&G Supervisor	Jacob Qualls, City Clerk-Treasurer
Land Use	Shawn Nickel, Zoning Administrator	Ryan Field, Planning Assistant
Civil Engineer	Ryan Morgan, City Engineer	Keller & Associates, Civil Engineering Firm
Law Enforcement	Zack Hessing, Police Chief	Ada County Sheriff
Fire Safety	Greg Timinsky, Fire Chief	Mid-Star Fire Department
Life Safety	Greg Timinsky, Fire Chief	Ada / Canyon County Paramedics
Mayor	Trevor Chadwick, Mayor	David Hershey, Council President
Building Inspection	Daunt Whitman, Contract Building Inspector	Rick Wenick, Contract Building Inspector
Electrical Inspection	Shane Vigil, Contract Electrical Inspector	Garet Robinson, Contract Electrical Inspector
Plumbing Inspection	John Stoke, Contract Plumbing Inspector	Pat Keller, Contract Plumbing Inspector
Mechanical Inspection	Terry Medley, Contract Mechanical Inspector	Lance Medley, Contract Mechanical Inspector
Recreation (Community Recovery)	Kim Ingraham, Recreation Coordinator	Annie Pew, Sports / Rec Admin Assistant
Sports (Community Recovery)	Ron Weston, Sports Coordinator	Annie Pew, Sports / Rec Admin Assistant



Identification of Alternate Facilities

During a disaster, the normal place(s) where city operations occur may not be available. In this event, city personnel and activities will be conducted at the pre-identified back up facility. The city will conduct emergency and critical functions at the following alternate location(s):

Table 3: Alternate Facilities

Critical Facility	Alternate Site
City Hall 10769 West State Street Star, ID 83669	Star Elementary School 700 N. Star Road Star, ID 83669

Identification of Critical Tasks

Each city has critical tasks to complete daily. This may include collection of tax revenues, generation of payroll, maintenance of facilities, or other required tasks. Identification of the most critical tasks or processes in advance of a disaster will provide guidance to personnel in an emergency.

The top 3 or 4 critical tasks necessary for the city to reconstitute during a disaster:

1. Maintain or restore communications and information technology infrastructure.
2. Ensure all employees and their families are provided with appropriate support, including shelter, food, prophylaxis, and critical incident stress debriefing.
3. Restore functionality to critical city facilities, including City Hall and other critical facilities.
4. Develop cost tracking for time and materials for employees, contractors, and materials.

Protection of Vital Records/Information Systems

City leadership will require certain vital records during a disaster. Protection of, and access to, these records requires planning. Vital Records are the documents required to continue the mission of the city departments and agencies during and after a disaster. The records will assist in providing services both to internal city departments and external customers, such as citizens, contractors, other government entities. Example documents may include:

- This EOP
- Any other Continuity of Government / Continuity of Operations Plan
- Computer system back-ups/servers
- Order of Succession Ordinances or Resolutions
- Plans, policies, and procedures for critical processes
- Payroll information
- Emergency contact lists
- Contracts and leases
- Legal and financial records
- Insurance documents



Each city department's functional responsibilities and business needs are different. Department heads must document which records are vital and assign responsibilities for record preservation to appropriate staff.

Vital Records Coordinator

The city has assigned the role of Vital Records coordination to the City Clerk. The coordinator shall develop and deliver a brief report to the Mayor and City Council annually. The report should list the Vital Records identified by department, the responsible individual within the department charged with record preservation, and the method or plan for record availability in a disaster.

Role of Department Heads

Each department head shall create a list of Vital Records and develop an action plan to ensure availability of records during a disaster. Records may be available via hard copy or electronic media. Any electronic media containing personally identifiable information shall be encrypted using current standards and policies.

XI. PLAN REQUIREMENTS, MAINTENANCE, AND DISTRIBUTION

The maintenance and implementation of the City of Star EOP is the responsibility of the mayor (who may delegate authority to make changes, but not the responsibility to affect those changes). The plan components will be reviewed and updated by the appropriate personnel annually or as significant changes are noted within the city. Whenever portions of this plan are implemented in an emergency event or exercise, a review will be conducted to determine necessary changes. Changes to the hazards and vulnerabilities of the City shall also warrant a review of this plan.

Annual training will be provided to appropriate City staff expected to participate in an emergency response. A record of this training will be retained by the city at the CCC. A just-in-time training should be available to personnel that may be assigned to the CCC outside of the annual training cycle.

This plan and its supporting materials are controlled documents. While distribution of the "Basic Plan" is allowable, additional supporting documentation that has been developed (such as notification lists, hazard-specific annexes, or personal information listings) are not considered to be available to the public. Distribution is based on a regulatory or functional "need to know". Copies of this plan are distributed according to an approved control list. A record of distribution, by copy number, is maintained on file by the mayor or the designee. Controlled copies of revisions will be distributed to designated plan holders. Revisions or changes are documented by means of the "Record of Changes" page near the front of this EOP. A receipt system will be used to verify the update process.

XII. AUTHORITIES

The following state and federal laws authorize emergency management activity and form the legal basis for activities described in this plan.

A. State of Idaho

- Idaho Disaster Preparedness Act of 1975, amended by the Idaho Homeland Security Act of 2004, Idaho Title 46-10
- Post-Attack Resource Management Act, Idaho §67-55
- Idaho Emergency Operations Plan, December 2019
- Idaho Fire Code 2009, 104.11 and 104.11.1
- Idaho Stream and Channel Protection Act, PL 92-500



- Idaho Title 31 – 14, Fire Protection Districts
- Idaho Title 31 – 20, County Officers In General
- Idaho Title 31 – 22, Sheriff - Search and Rescue
- Idaho Title 38 – 1, Forestry Act
- Idaho Title 42 – 3808, Irrigation and Drainage - Emergencies
- Idaho Title 46 – 1008, Evacuations
- Idaho Title 59 – 14, Emergency Interim Executive and Judicial Succession Act

B. Federal

- Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, as amended
- Flood Control and Coastal Emergency Act, PL 84-99
- Emergency Management and Assistance, Code of Federal Regulations (CFR) 44
- Post-Katrina Emergency Management Reform Act of 2006
- Homeland Security Act of 2002
- Federal Land Policy & Management Act of 1976, 43 USC 1701
- Flood Disaster Protection Act of 1972, (as amended) PL 93 234
- National Flood Insurance Act of 1968, PL 90-448, as amended
- USA Patriot Act PL 107-56, USA Patriot Act, October 2001 (as amended)
- Pandemic and All-Hazards Preparedness Reauthorization Act of 2013, PL 113-5
- Pets Evacuation and Transportation Standards Act of 2006
- Americans with Disabilities Act of 1990, as amended
- National Dam Inspection Act of 1972, PL 92-367
- Dam Safety Act of 2006, PL 109-460 (pending reauthorization)



This page is intentionally blank.



APPENDIX A: ACRONYMS

ACS	Auxiliary Communications Services
CCC	City Coordination Center
COG	Continuity of Government
EAS	Emergency Alert System
ECT	Emergency Coordination Team
EMCR	Emergency Management and Community Resilience
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
ESF	Emergency Support Function
FEMA	Federal Emergency Management Agency
IAP	Incident Action Plan
IC	Incident Commander
ICS	Incident Command System
IOEM	Idaho Office of Emergency Management
NIMS	National Incident Management System
PIO	Public Information Officer
VOAD	Volunteer Organization Active in Disasters



This page is intentionally blank.



APPENDIX B: GLOSSARY

COMMAND POST (CP) – The facility established at a safe distance from an incident site where the IC and the Command and General Staff, and technical representatives can make response decisions, deploy personnel and equipment, maintain contact with the media, and handle communications.

EMERGENCY ALERT SYSTEM (EAS) – Consists of broadcast stations and interconnecting services which have been authorized by the Federal Communications Commission to operate in a controlled manner during war, state of public peril or disaster, or other national emergency.

EMERGENCY OPERATIONS CENTER (EOC) - A location from which centralized emergency management can be performed, generally by civil government officials (municipal, county, state, and federal). The Ada County EOC is located in the basement at 7200 Barrister Drive, Boise, ID.

GEOCAST – An emergency reverse telephone notification system that allows users to geographically define notification areas and automatically call the homes and businesses in that area.

IDAHO STATE ALERT AND WARNING SYSTEM (ISAWS) – The Idaho State Alert and Warning System is a modernization and integration of the nation's alert and warning infrastructure.

INCIDENT COMMANDER (IC) – The individual responsible for all incident activities, including the development of strategies and tactics and the ordering of resources. The IC has overall authority and responsibility for conducting incident operations and is responsible for the management of all incident operations at the incident site. This IC must be appropriately trained in the Incident Command System.

MITIGATION – Mitigation activities are those that eliminate or reduce the probability of disaster occurrence. They also include those long-term activities that lessen the undesirable effects of unavoidable hazards.

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) – A system described in Homeland Security Presidential Directive – 5 that provides a consistent nationwide approach for federal, state, local, and tribal governments; the private sector, and non-governmental organizations to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents regardless of cause, size, or complexity.

PUBLIC INFORMATION OFFICER (PIO) – The person responsible for the transfer of information to other agencies, the public, and/or the news media during the response phase of an incident. The PIO may be the IC or their designee.

RESPONSE – The efforts to minimize the hazards created by an emergency by protecting the people, the environment, and property and returning the scene to normal pre-emergency conditions.

UNIFIED COMMAND (UC) – An incident command system composed of designated agency officials, representing different legal authorities and functional areas of responsibility. UC uses a collaborative process to jointly determine incident objectives, priorities, and a single Incident Action Plan. One member of the UC is designated as spokesperson.



APPENDIX C: DISASTER EMERGENCY CHECKLIST AND DISASTER DELCARATION

Elected Official Emergency Checklist

- Contact/locate Command Post/Incident Commander
- Assess the situation – size of affected area, property/infrastructure damage, number of dead or injured, and incident status
- Ensure staff & response force needs are met
- Prepare for convergence of media and spontaneous volunteers
- Ensure public is receiving accurate and timely information
- Ensure log of actions & financial transactions are kept
- Contact legal counsel, dept. heads, & ACDEM if necessary
- Declare Disaster Emergency if required (see below for declaration process)
- Request activation of Emergency Operation Center if necessary
- Report to Emergency Operation Center when activated
- Receive briefing for elected officials, agency/jurisdiction heads, and PIO
- Provide strategic guidance – focus on broad situation
- Set priorities between incidents and associated resource allocations
- Authorize overtime & emergency expenditures as required
- De-conflict agency policies
- Delegate necessary authority to Incident Commander

Disaster/Emergency Declaration Guide

- Idaho Statutes, Title 46, Chapter 10
- Declaration must be signed by jurisdiction Chief Elected Official, and expires within 7 days unless renewed by governing body. Declaration template on following pages.
- Must be given prompt and general publicity & filed with local county recorder
- Provides limited immunity for emergency actions of public employees
- Authorizes issuance of orders and regulations to protect life and property (e.g., establish curfews, suspend public events, ration water, etc.)
- Activates emergency plans
- Eases purchasing and contracting restrictions, removes requirement to seek competitive bids.
- Allows jurisdiction to suspend non-emergency functions and fully commit resources and personnel to the disaster
- Allows critical equipment to be commandeered
- Declaration is required for reimbursement of extraordinary emergency costs & funds to repair damaged public facilities



This page is intentionally blank.



**MAYOR’S LOCAL DISASTER EMERGENCY DECLARATION
OF IMMINENT THREAT**

WHEREAS, Idaho Code § 46-1011 allows the mayor of a city to declare a local disaster emergency; and

WHEREAS, Idaho Code § 46-1002(3) defines disaster as the “imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or manmade cause, including but not limited to fire, flood, earthquake, windstorm, wave action, volcanic activity, explosion, riot, or hostile military or paramilitary action and including acts of terrorism;” and

WHEREAS, the imminent threat of widespread and severe damage or loss of property in the city as a result of a _____ constitutes a “disaster”; and

WHEREAS, a declaration activates the response and recovery aspects of applicable local or intergovernmental disaster emergency plans for the furnishing of aid and assistance; and

WHEREAS, Idaho Code § 46-1002(4) provides that an “emergency” includes the imminent threat of a “disaster” or condition threatening life or property which requires state emergency assistance to supplement local efforts to protect property or avert or lessen the threat of “disaster;” and

WHEREAS, an emergency exists because a _____ disaster is imminent and threatens life and property in the City of Star and requires state emergency assistance to supplement local efforts to protect life and property; and

WHEREAS, Idaho Code § 67-2808 authorizes the Council of the City of Star to declare an emergency and that the public interest and necessity demand the immediate expenditure of public money without compliance with formal bidding procedures; and

WHEREAS, an emergency declaration must be filed with the county recorder’s office and “given prompt and general publicity.”

NOW THEREFORE, the Mayor of the City of Star does hereby declare:

That a local disaster emergency exists and that all efforts will be made to protect the citizens and property of the City of Star through activation of all local disaster emergency plans and state emergency assistance; and

That this Local Disaster Emergency shall expire within seven (7) days unless the City Council expressly authorizes the continuance of such Declaration; and



That this Declaration of Local Disaster Emergency Declaration of Imminent Threat (“Declaration”) shall be promptly filed with the Ada County Recorder’s Office; and

That prompt and general publicity shall be given by a press release notifying the public of this Declaration.

APPROVED AND ADOPTED this _____ day of _____, 20____.
(date) (month) (year)

Mayor

ATTEST:

City Clerk



APPENDIX D: ADA COUNTY EMERGENCY OPERATIONS CENTER

Ada County Emergency Operations Center (EOC)

Ada County maintains an emergency operations center (EOC), located at 7200 Barrister Drive, Boise. Ada County Department of Emergency Management (ACDEM) manages the EOC. The facility is in the same building as the Ada County Sheriff's Office. The EOC may be activated to support a city response, an event that affects multiple jurisdictions, a county-wide event, or an event that affects the region or state. Employees and volunteers from various local, county, regional, and state entities are called upon to staff the County EOC.

The Ada County EOC supports emergency and disaster response preparation, response activities, information coordination, and recovery actions. The EOC uses the emergency support functions (ESF) format employed by the state and federal government to group common activities and tasks in appropriate groups. The ESF format allows for easier integration into the state and federal emergency response system.

Emergency Support Functions (ESF)

ACDEM uses the following ESFs for operations within the Ada County EOC. The information below describes the ESF positions that may be used when the Ada County EOC expands to meet the coordination needs of an incident. Until the time when an ESF is activated, the responsibility of that position falls to the appropriate ICS Section Chief or the EOC Manager.

a. Transportation (ESF # 1A and 1B):

The ESF 1 Transportation positions provide coordination for all aspects of transportation-related support as it relates to an incident. This includes support for evacuation, coordination, and prioritization for transportation-related infrastructure; restoration and equipment support; and coordination for the movement of large numbers of people from point to point.

b. Communications (ESF # 2):

The ESF 2 Communications position supports a variety of communications functions within the jurisdiction. These functions may include radio systems, telephone, computer networks, satellite communications, and critical data links.

c. Public Works and Engineering (ESF # 3):

The ESF 3 Public Works and Engineering position provides coordination for engineering and public works support services. These tasks include (but are not limited to) engineering evaluations for infrastructure, damage assessments, repair of essential services, planning, and repair and restoration of sewer and water services.

d. Firefighting (ESF # 4):

The ESF 4 Firefighting position coordinates all firefighting activities within the jurisdiction in response to an incident or event. Activities may include operational coordination of fire department assets, route alerting, coordination with evacuation, and the tracking of incident-specific equipment and needs.



e. Emergency Management (ESF # 5):

The ESF 5 Emergency Management position coordinates the collection, analysis, and distribution of information pertaining to a potential or actual emergency or disaster to enhance preparedness, response, and/or recovery. In addition, the role of the ESF 5 position is to support and coordinate field response units prior to, during, and following an incident.

f. Mass Care, Housing, and Human Services (ESF # 6):

The ESF 6 Mass Care, Housing, and Human Services position supports the delivery of programs that provide sheltering, feeding, and emergency aid distribution following an incident. The position supports both the residential population impacted by the disaster and the first responders mobilized to support the disaster response.

g. Resource Support (ESF # 7):

The ESF 7 Resource Support position supports agencies in the coordination of logistical needs including equipment, services, personnel, and facility needs. The position also provides resource support prior to, during, and following an incident.

h. Health/Medical (ESF # 8A and 8B):

The ESF 8 Health/Medical positions support the health and medical assistance functions for residents and responders within the jurisdiction. Assistance may include medical care, disease prevention, and psychological support.

i. Urban Search and Rescue (ESF # 9):

The ESF 9 Urban Search and Rescue position supports the search and rescue functions in all phases of emergency management in response to all hazards throughout a jurisdiction.

j. Oil and Hazardous Materials Response (ESF # 10):

The ESF 10 Oil and Hazardous Materials Response position provides coordination for the management of any emergent hazardous materials spill and/or any other unanticipated release of product.

k. Agriculture and Natural Resources (ESF # 11):

The ESF 11 Agriculture and Natural Resources position coordinates jurisdictional, regional, state, and federal responses to incidents that impact or potentially impact animals, crops, and (in specific instances) the water supply. Responsibilities include response coordination for disease outbreaks within animal populations, plant disease outbreak response coordination, and the safety and security of the commercial food and water supply.

l. Energy (ESF # 12):

The ESF 12 Energy position coordinates the effective and efficient use of available electrical, telecommunications, gas, petroleum, Internet, and water resources to meet the needs of the first responders, residents, and the businesses within a jurisdiction.

m. Public Safety and Security (ESF # 13):

The ESF 13 Public Safety and Security position provides coordination and support for law enforcement, public safety, and security resources.

n. Long-Term Community Recovery and Mitigation (ESF # 14):



The ESF 14 Long-Term Community Recovery and Mitigation position coordinates a community recovery process following adverse physical, economic, and/or environmental impacts of a disaster. This recovery may be short- or long-term.

o. External Affairs (ESF #15)

The ESF 15 External Affairs position coordinates the release of public information to minimize the loss of life and property before, during, and after an incident. This position coordinates with the ESF 15 staff members at the EMCR EOC as well as public information officers in surrounding cities, states, and private agencies.



*Emergency Operations Plan
City of Star, Idaho*



APPENDIX E: COUNTY EOC 213RR – RESOURCE REQUEST FORM

Instructions for filling out the Ada County EOC 213RR Form
REQUESTOR fills in blocks 1 through 15, excluding 5f -5g.

Block # 1	Incident name is the same as the name stated on the ICS-201 Form and Incident Action Plan (IAP).
Block # 2	Name of Jurisdiction/Agency initiating request.
Block # 3	The date (month/day/year) and the time (using the 24-hour clock) when submitting the request.
Block #4	Jurisdiction or agency generated tracking number.
Block # 5a-c	Items requested: Must include quantity; Include Kind and Type <i>if applicable</i> .
Block # 5d	The detailed description of requirements. (<i>Be as specific as possible</i>).
Block # 5e	Time resource is needed.
Block # 5f	Estimated time of arrival (<i>to be filled out by the Logistics Section</i>).
Block # 5g	Cost of resource (<i>to be filled out by the Logistics Section</i>).
Block # 6	List additional support needed; driver, fuels, etc.
Block # 7	How long do you need the resource (number of hours, days etc.)?
Block # 8	Location: Where the requesting jurisdiction/agency wants the items delivered to (a specific staging area, address, latitude & longitude, etc.).
Block # 9	Point of contact at the delivery location.
Block # 10	Enter information if known. A suggested source may be a known contract in place or verbal (not written & signed) agreement with a local vendor.



Block # 11	<p>Lifesaving- This includes rescuing endangered civilians, treatment of the injured, and provisions for the safety, accountability and welfare of response personnel.</p> <p>Incident Stabilization-To keep the incident from escalating and bring it under control to limit the negative consequences.</p> <p>Property Preservation- Protection of property, infrastructure, evidence, economy and the environment.</p>
Block #12	<p>Full = Requestor will pay the complete cost of the resource.</p> <p>Cost Share = Requestor will pay the pre-determined share of the cost as documented in the cost share agreement approved by the Elected Officials /Agency Administrators.</p> <p>None = Resource is either available through a mutual aid agreement at no cost or Requestor does not have funding available for either full or cost share payment.</p>
Block #13	For Cost Share, list Agreement Number. For None, specify reason.
Block # 14	Name and contact information of requestor.
Block #15	This must be approved by the appropriate Section Chief or Authorized spending agent.

Instructions for filling out the Ada County EOC 213RR Form



Blocks 16 through 24 and blocks 5f- 5g to be filled out by the Logistics Section.

Block # 16	EOC/ECC Logistics Tracking Number.
Block # 17	Supplier Point of Contact, Phone Number and/or email address.
Block # 18	Actions taken in processing resource request.
Block # 19	Usually the signature of the Logistic Section Chief or Deputy Logistics Section Chief.
Block # 20	Date & Time of Signature.
Block # 21	Ordering Unit (ORD) or Procurement Unit (PROC). Other block is checked if ORD/PROC positions are not filled. If Other block is checked, fill in position.
Block # 22	If checked, request has been elevated to IOEM for processing.
Block # 23	IOEM assigned tracking number.
Block # 24	Mutual Aid tracking #: Assigned by IOEM for Resources obtained by state.

Blocks 25 through 27 are filled out by the Finance Section

<u>Block # 25</u>	Comments from Finance Section Chief, Deputy Finance Section Chief, or Procurement.
<u>Block # 26</u>	Approval: This must be approved in accordance with Jurisdiction/Agency internal procurement policies.
<u>Block # 27</u>	Date & Time of Signature

Requestor is responsible for supervision, tracking and demobilization of the resource once it arrives at the requested location.

Requestor will provide resource tracking documentation to EOC Logistics when the resource is no longer in use.



Emergency Operations Plan
City of Star, Idaho



RESOURCE REQUEST FORM (Ada Co. EOC 213 RR)

Requestor	1. Incident Name:		2. Requesting Agency:		3. Date & Time: (mm/dd/yy - 00:00)		4. Requester Tracking Number:		
	5. Order						SHADED AREA TO BE FILLED BY LOGISTICS SECTION		
	a. Qty.	b. Kind (if known)	c. Type (if known)	d. Detailed item description and/or of task to be accomplished: (<i>Vital characteristics, brand, specs, experience, size, etc.</i>) and, if applicable, purpose/use, diagrams and other info.			Needed Date & Time		g. Cost
							e. Requested	f. Estimated	
	6. Personnel/Additional Support Needed: (<i>Driver/Fuel Etc.</i>)						7. Duration needed:		
	8. Requested Delivery/Reporting Location: (<i>Address/landmarks etc.</i>)				9. Delivery/Reporting Location POC: (<i>Name & Contact info</i>)				
	10. Suitable Substitutes and/or Suggested Sources: (if known)				11. Priority: <input type="checkbox"/> Life Saving <input type="checkbox"/> Incident Stabilization <input type="checkbox"/> Property Preservation				
	12. Requestor Provides Funding: <input type="checkbox"/> Full <input type="checkbox"/> Cost Share <input type="checkbox"/> None			13. If requestor is unable to provide (full/partial) funding for the resource, specify reason:					
	14. Requested by Name/Position & phone/email:				15. Request Authorized by:				
	Logistics	16. EOC/ECC Logistics Tracking Number:		17. Name of Supplier/POC, Phone/Fax/Email:					
18. Notes:									
19. Approval Signature of Authorized Logistics Representative:						20. Date & Time: (mm/dd/yy - 00:00)			
21. Order placed by (check box): <input type="checkbox"/> ORD UNIT <input type="checkbox"/> PROC UNIT <input type="checkbox"/> OTHER _____									
22. Elevate to State: <input type="checkbox"/>		23. State Tracking #:			24. Mutual Aid Tracking #:				
Finance	25. Reply/Comments from Finance:								
	26. Finance Section Signature:						27. Date & Time: (mm/dd/yy - 00:00)		
Original to: Documentation Unit				Copies to: Logistics Section, originating ESF/agency, and Finance & Administration Section					

Requestor is responsible for supervision, tracking and demobilization of the resource once it arrives at the requested location. Requestor will provide this documentation to EOC Logistics once the resource is no longer in use.

Estimate

Bill's Machine Shop

713 N. Commercial Ave.
Emmett, ID 83617

Date	Estimate #
12/5/2022	4108

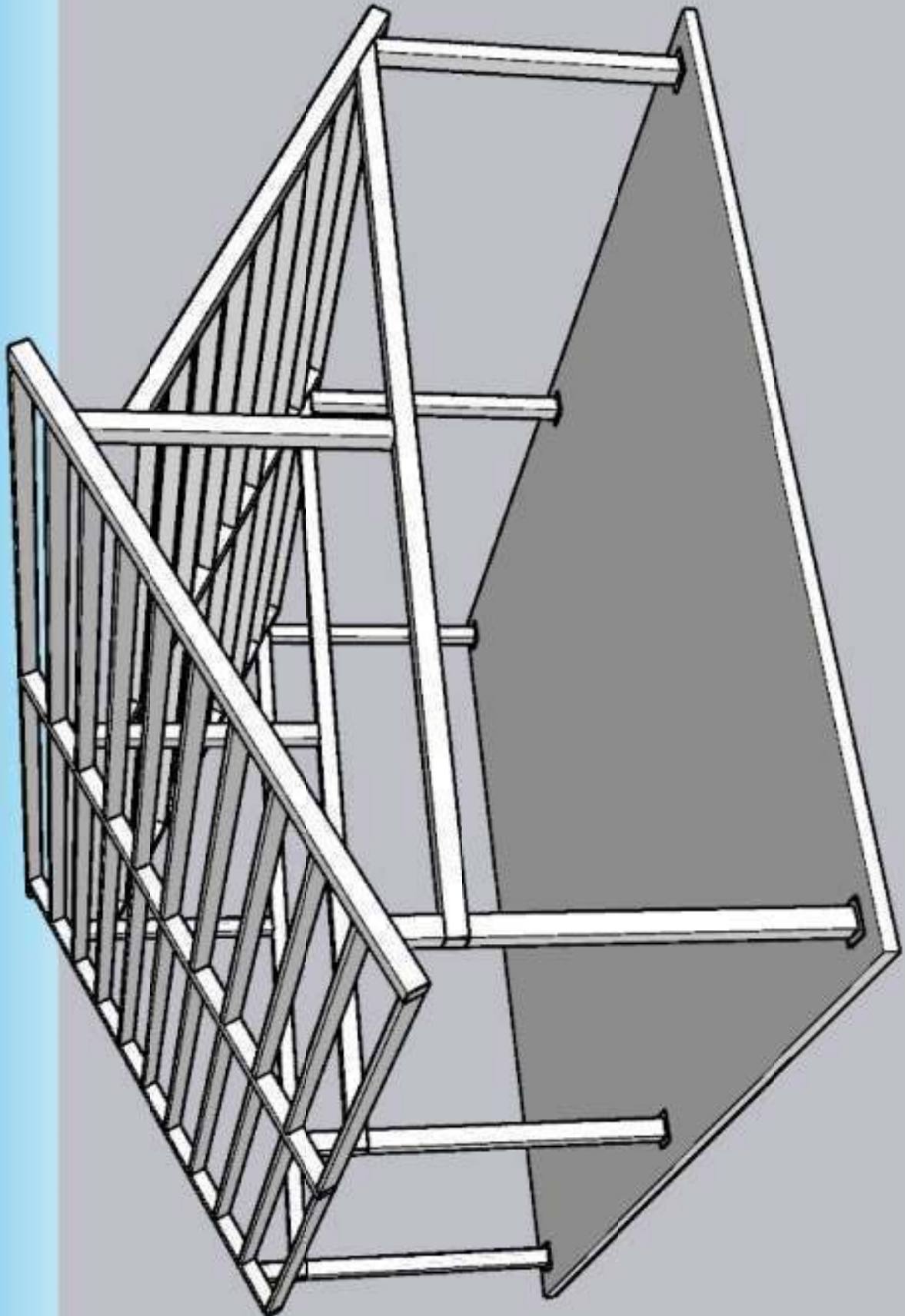
Name / Address
City of Star

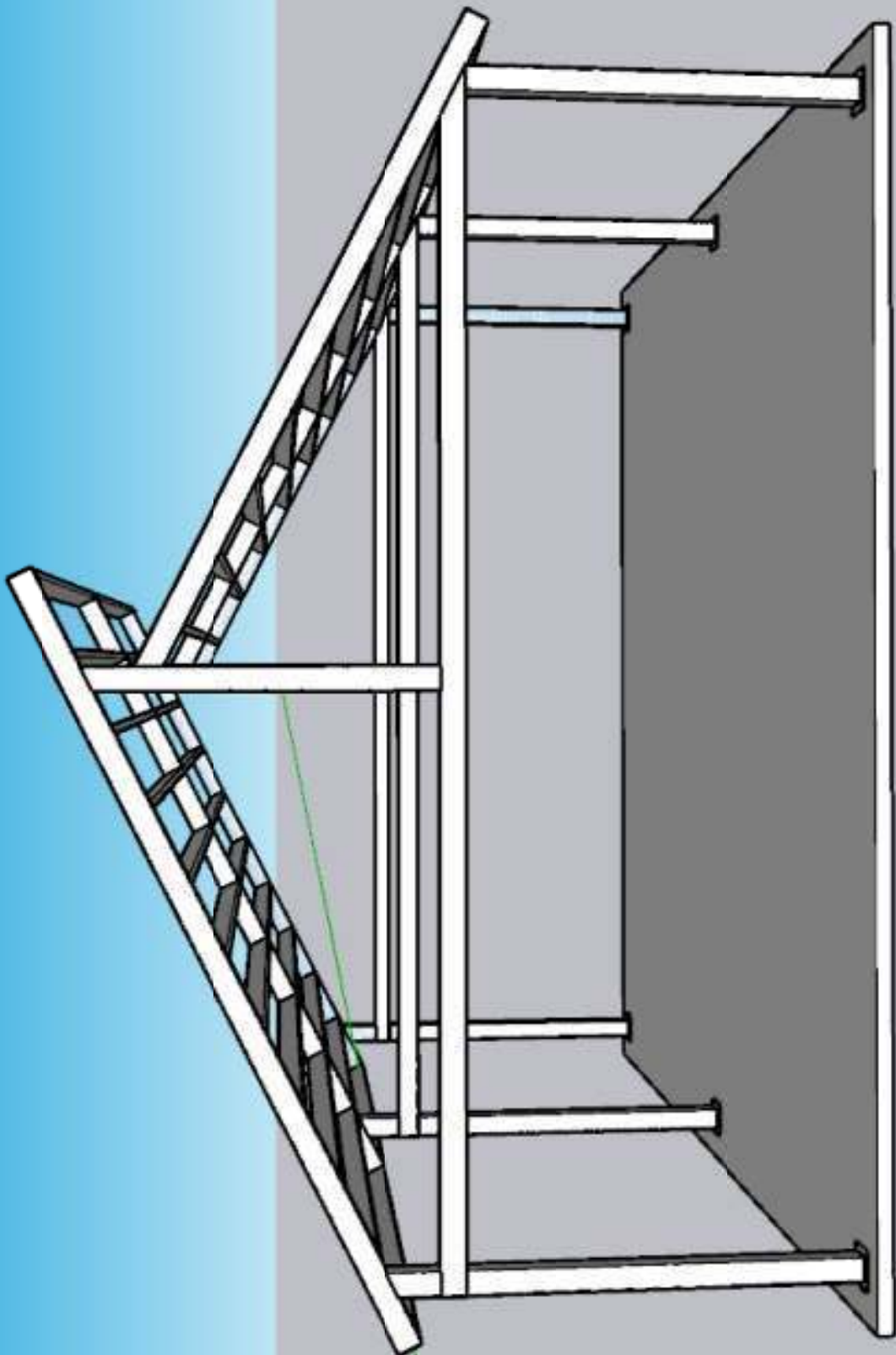
Project

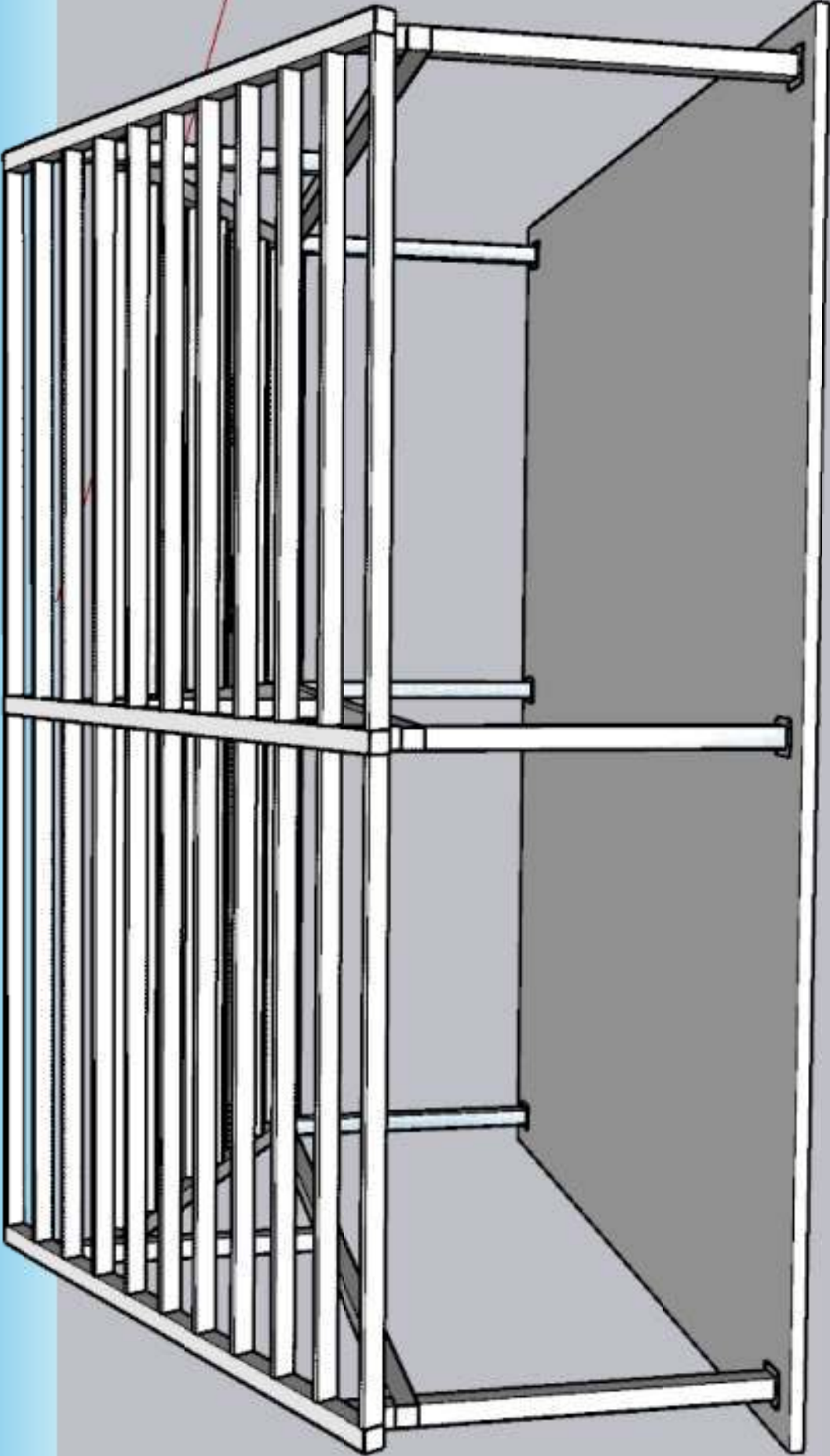
Description	Qty	Cost	Total
skatepark roof platform as per sketch design is to build on site and paint black /roof is to be black tin Exempt from Sales Tax	1	64,000.00 0.00 0.00%	64,000.00T 0.00T 0.00
		Total	\$64,000.00

208-365-5631

Customer Signature _____

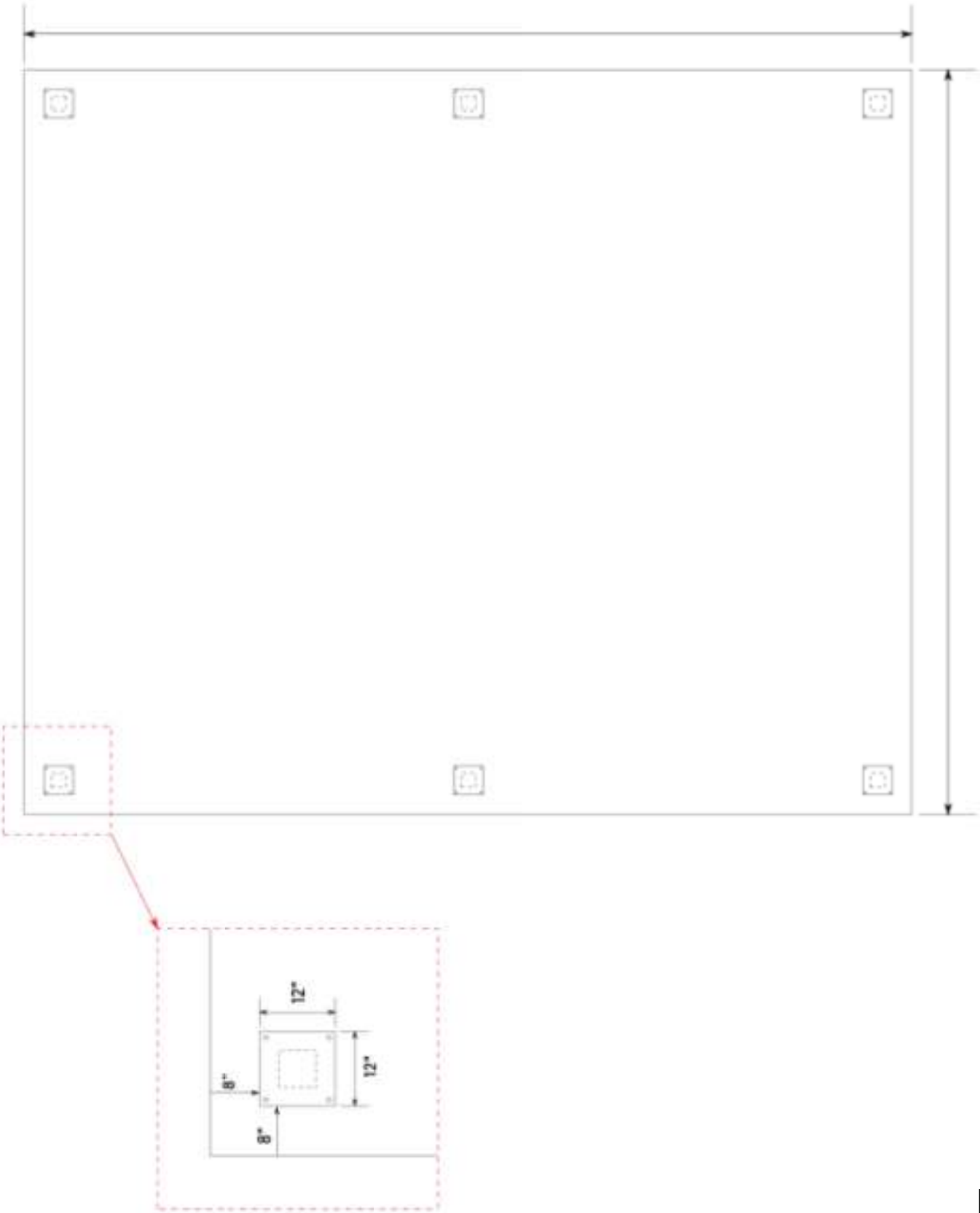






31' 4"

26' 4"



**Star - SH44, Bent Lane to Star Road
December 21, 2022, 3:00 PM, Star City Hall**

	Project 1	Project 2	Total	Project 2	Project 2	Project 2	
Bidder	Base Bid	Base Bid	P1 + P2 Base	Alternate A	Alternate B	Alternate C	Total Project Base + All Alternates
Capital Paving	\$ 543,754.20	\$1,720,661.75	\$ 2,264,415.95	\$ 758,970.10	\$649,950.75	\$148,155.90	\$ 3,821,492.70
Central Paving	\$ 850,025.83	\$1,634,518.38	\$ 2,484,544.21	\$ 675,565.93	\$641,649.73	\$126,659.75	\$ 3,928,419.62
Nampa Paving & Asphalt	\$ 776,180.01	\$2,394,766.96	\$ 3,170,946.97	\$ 938,169.46	\$841,572.31	\$187,374.65	\$ 5,138,063.39
			\$ -				\$ -
Engineers Estimate	\$ 725,000.00	\$1,667,000.00	\$ 2,392,000.00	\$ 704,000.00	\$653,000.00	\$145,000.00	\$ 3,894,000.00

- Project 1 Base Bid Center Turn Lane from Can Ada to Bent Lane
- Project 2 Base Bid East and West Bound Lanes from Star Road to Highbrook Way
- Project 2 Alternate A West Bound Lane from Highbrook Way to Can Ada Road
- Project 2 Alternate B East Bound Lane from Can Ada Road to Highbrook Way
- Project 2 Alternate C West Bound Right Turn Lane onto Highbrook Way

Proportionate Share Information

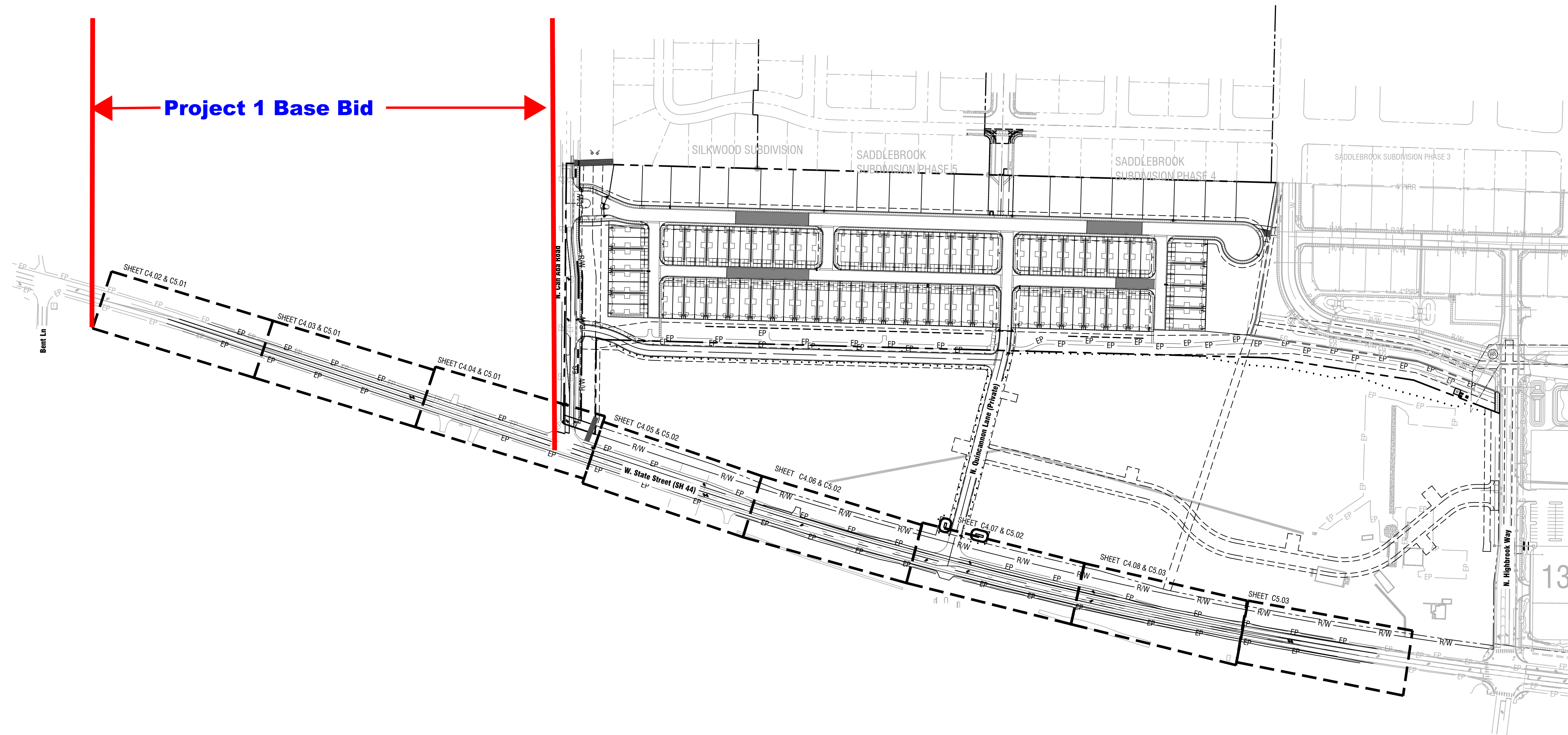
ITD Proportionate Share Committed	ITD Prop Collected	Highway 44 Bid		Savings Utilized
\$ 4,939,867.33	\$ 1,735,898.22	\$ 3,821,492.70	\$ (2,085,594.48)	\$ 2,085,594.48

City of Star Savings (Doesn't include Prop Share or ARPA)

Current Savings	Savings Utilized	Remaining Savings
\$11,415,725.26	\$2,085,594.48	\$ 9,330,130.78

Proposed to use \$2,085,594.48 in Savings to complete the project and pay back the savings with future Proportionate Share Payments. The City has additional \$3,203,969.11 in Proportionate share to collect as final plats are approved.

Project 1



Norterra Subdivision Phase 1 Construction Drawings

N Can Ada Rd. & W State St. (Hwy 44)
Star, Idaho

Revisions

1.	10/29/20 - ITD COMMENTS

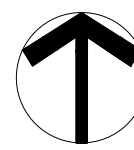


Project No.: 119104
Date of Issuance: 10.25.2021
Project Milestone: Approved for Construction

**Off-Site Roadway
Hwy 44 Overall**

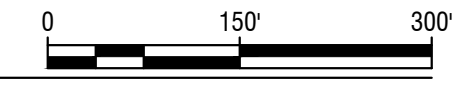
C4.00

File Name: C:\31111\Draws\0119104\0400.dwg
 User: eric.cronin
 Date: 10/29/2021 11:25 AM

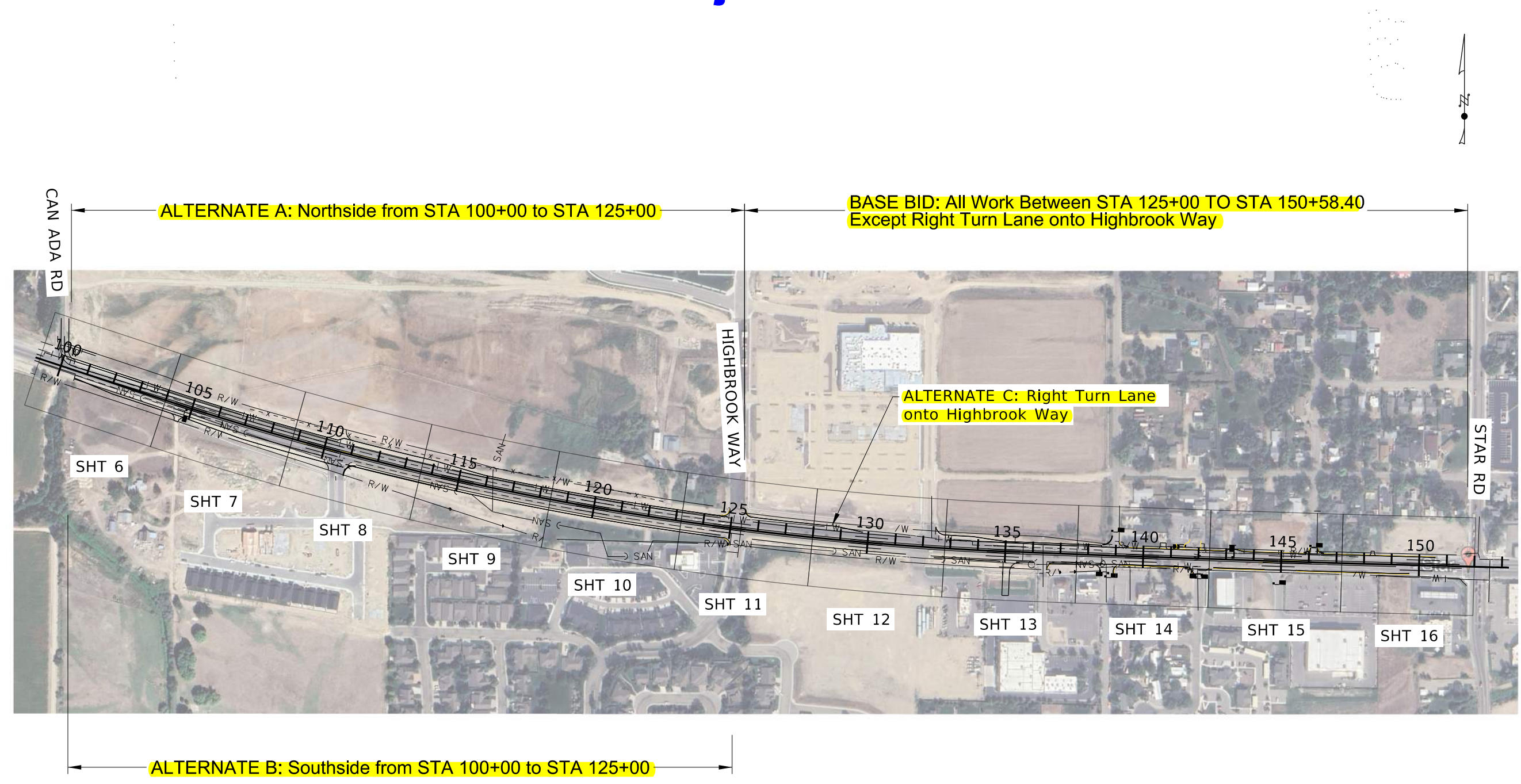


Off-Site Roadway - Hwy 44 Overall

Horizontal Scale: 1" = 150'



Project 2



J:\203010 - City of Star\464 - Hwy 44 Improvements\PROJECT DEVELOPMENT\Plan_Sheets\Roadway\203010-464_keym_01.dgn

REVISIONS			
NO.	DATE	BY	DESCRIPTION

DESIGNED	C. KOON	SCALES SHOWN ARE FOR 11" X 17" PRINTS ONLY
DESIGN CHECKED	E. HULSLANDER	
DETAILED	C. KOON	CADD FILE NAME
DRAWING CHECKED	D. CARNAHAN	03010-464_keym_01.dgn
		DRAWING DATE: DEC 2022

CITY OF STAR, ID



KELLER ASSOCIATES

PROJECT NO.	PROJECT KEYMAP
	SH-44 CAN ADA RD TO STAR RD

ENGLISH
COUNTY ADA COUNTY
KEY NUMBER
SHEET 2 OF 64

Professional Engineer
Registered
B273EB73AC7D47A...
17544
12/6/2022
STATE OF IDAHO
CLIFTON KOOP
270