



HISTORICAL COMMITTEE REGULAR MEETING AGENDA

City Hall - 10769 W State Street, Star, Idaho
Wednesday, April 12, 2023 at 3:00 PM

1. **ROLL CALL**
2. **PREVIOUS MEETING MINUTES APPROVAL**
 - [A.](#) March 8, 2023 Historical Committee Minutes (**ACTION ITEM**)
 - [B.](#) March 14, 2023 Historical Committee Minutes (**ACTION ITEM**)
3. **MEMBER REPORTS**
 - A. Grange Hall Update (**INFO ONLY**)
 - B. Oral History Documentation Update (**INFO ONLY**)
 - C. Star Area Barn Documentation Update (**INFO ONLY**)
 - D. Oregon Trail Documentation (**INFO ONLY**)
 - E. Possible Museum Establishment (**INFO ONLY**)
4. **ADJOURNMENT**



HISTORICAL COMMITTEE MEETING

Section 2, Item A.

City Hall - 10769 W State Street, Star, Idaho

Wednesday March 8, 2023

3:00 PM

1. CALL TO ORDER

Chip Sitton called the Historical Committee Meeting to order at 3:14 pm.

2. ROLL CALL

PRESENT: Chip Sitton, Jane Raynor, Nate Day, Lynn Davis and Meredith Hudson

3. PREVIOUS MEETING MINUTES APPROVAL

Approved with one edit - adding a coma to \$50,000.

4. MEMBER REPORTS

A. Liberty Grange Hall Update

There was nothing new to report since the February meeting. Mike Moyle is in legislative session but the Mayor has been in contact with him regarding donating land for the Grange Hall to be moved to. Once the Committee is certain that a parcel has been secured to move the Grange Hall to, they will get an estimate to have the concrete foundation poured and finished before moving the building.

Lynn Reinhardt has agreed to do the drone photography free of charge. Either Chip Sitton or Lynn Davis will accompany her the property for drone operation.

B. Star Area Barn Documentation Update

Lynn Davis noted that there are two photographers in the Star area who indicated they will donate their services - Larry Conly and Dave McClelland.

5. COMMITTEE RECOMMENDATIONS TO CITY COUNCIL

A. Oral History Production Invoice Clarification (ACTION ITEM)

Chip Sitton received an estimate quotation document which will be provided to Council Member Nielsen who had asked for clarification. Chip Sitton read the document and a correction was noted that the invoice should be addressed to the City of Star, not Lynn Davis.

B. Request for Approval of Flash Drive (ACTION ITEM)

The city purchased a hard drive for the committee for \$99.00. It was asset tagged and given to the committee.

C. Historical Kiosk Project Approval (ACTION ITEM)

There was a discussion regarding the initial purchase. It was decided to start simple with a single sided, back-lit kiosk, see what the needs are and potentially upgrade later. The monitor comes with a computer and a stick will be used with the video which will cycle over and over. Lynn Davis will edit to make a flip book. A touch screen is more complicated, and considering health and safety reasons, they will hold off and perhaps go more high-tech later. They need a carrying case for the monitor.



HISTORICAL COMMITTEE MEETING

Section 2, Item A.

City Hall - 10769 W State Street, Star, Idaho

Wednesday March 8, 2023

3:00 PM

- Chip Sitton moved to approve the estimate #4112 for \$6,425.00, valid through May 31, 2023, and added that Lynn Davis has the authority to purchase a monitor not to exceed \$500.00; Nate Day seconded the motion. Davis mentioned that the cost could potentially increase if graphics were put on both sides. Sitton modified his motion to add that Davis has authorization to purchase, if necessary, 2-sided graphics for \$7,425.00. Voice vote indicated all committee members signifying aye.

Lynn Davis will arrange a meeting with Brandan Fisher, Dean Hagerman and Mary Johnson to make further plans.

It was discovered, at the end of the meeting, that the March 8th meeting was invalid, due to the absence of an agenda being posted on the city's website at least 24 hours in advance of the meeting. It was determined that a new meeting would be held on Tuesday, March 14 at 3:00 p.m. to ratify the business that was approved at this meeting.

6. ADJOURNMENT

The meeting was adjourned at 3:50 pm.

Respectfully submitted:

/s/ Meredith Hudson

Meredith Hudson, Deputy City Treasurer



HISTORICAL COMMITTEE MEETING

Section 2, Item B.

City Hall - 10769 W State Street, Star, Idaho
Tuesday March 14, 2023
3:00 PM

1. CALL TO ORDER

Chip Sitton called the Historical Committee Meeting to order at 4:47 pm.

2. ROLL CALL

PRESENT: Chip Sitton, Jane Raynor, Nate Day, Lynn Davis and Meredith Hudson

Meredith Hudson read the notes, attached for reference, from the unofficial meeting on March 8, 2023.

- Chip Sitton moved to ratify the actions and other content in the April 8th meeting notes to become the minutes for today's meeting; Lynn Davis seconded the motion. Voice vote indicated all committee members signifying aye.

3. ADJOURNMENT

The meeting was adjourned at 3:50 pm.

Respectfully submitted:

/s/ Meredith Hudson

Meredith Hudson, Deputy City Treasurer