



## STAR PARKS, ARTS & BEAUTIFICATION COMMITTEE MEETING

### AGENDA

City Hall - 10769 W State Street, Star, Idaho  
Monday, June 24, 2024 at 6:30 PM

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1. **CALL TO ORDER / ROLL CALL**
2. **PREVIOUS MEETING MINUTES APPROVAL (ACTION ITEM)**
  - A. \* **April 29, 2024**
  - \* **May 22, 2024**
3. **MEMBER REPORTS & RECOMMENDATIONS FOR CITY COUNCIL**
  - A. **Announcement of Resignations** - Chair Gerri McCorkle & Committee Member Vicki O'Keefe
  - B. **Staff Liaison Report** - Ryan Field
  - C. **Council Member Update** - Jennifer Salmonsén
  - D. **Budget Report** - Sue Speer
  - E. **Discuss Vacant Chair Position** - Chris Cox
  - F. **Discuss Status of PAB** - Chris Cox
  - G. **Supplies for Chairs in Front of City Hall** - Discuss & Approve - Chris Cox
  - H. **Hometown Parade Expenditures** - Discuss & Approve - Sue Speer **(ACTION ITEM)**
  - I. **Waggin' Tails Dog Park Memorial Park Bench** - Discuss & Approve - Arlene Nelson **(ACTION ITEM)**
  - J. **Art By The River** - Discuss as a City Project
  - K. **Pet Fair** - Discuss as a City Event, Transfer to Hand & Paw
  - L. **Lunaria Grant** - Discuss return of funds
  - M. **Rock** - Discuss Delivery to Finalize Project (Rockitecture)
4. **ADJOURNMENT** - Next Regular Meeting - July 15, 2024, 6:30pm @ City Hall

For the Accounting Periods: 10 / 23 - 6 / 24

Funds 10- 10, AND ACCT=38500,38510,38526,38527,38528,38529,38530,38550,38560,38561,38562,38563,38564

Fund/ Account / Doc/Line #	Description	Vendor/Receipt From	Acct. Period	Debit	Credit
10	General				
38500 PAB Revenue					
CR 12548 1	Batch #: 10816	60131636 / DOG BRICK	10/23		100.00
CR 14797 1	Batch #: 10970		2/24		100.00
CR 14798 1	Batch #: 10970		2/24		100.00
CR 14845 1	Batch #: 10971		3/24		100.00
CR 14863 1	Batch #: 10972	62252026	3/24		100.00
CR 15004 1	Batch #: 10974	62463018	3/24		100.00
CR 15062 1	Batch #: 10976	62556502	3/24		100.00
CR 15205 1	Batch #: 10980	62744018	4/24		100.00
CR 15467 1	Batch #: 10985	63070300	4/24		100.00
CR 15610 1	Batch #: 10989		5/24		100.00
CR 15712 1	Batch #: 10993	63478522	5/24		100.00
CR 15733 1	Batch #: 10993	63518880	5/24		100.00
CR 15781 1	Batch #: 10995	63668374	5/24		100.00
Account Total:					1,300.00
615 PAB - Art By The River					
38526 PAB - ABTR SPONSORS					
CR 15379 1	Batch #: 10983	62965696	4/24		200.00
CR 15380 1	Batch #: 10983	62963524	4/24		50.00
CR 15381 1	Batch #: 10983	62984906	4/24		100.00
CR 15382 1	Batch #: 10983	62989192	4/24		100.00
CR 15409 1	Batch #: 10983	63037180	4/24		100.00
CR 15586 1	Batch #: 10989	63264704 /	5/24		100.00
CR 15587 1	Batch #: 10989	63261986	5/24		100.00
CR 15618 1	Batch #: 10990	63335348	5/24		100.00
CR 15622 1	Batch #: 10990	63338796	5/24		100.00
CR 15683 1	Batch #: 10992	63425336	5/24		200.00
CR 15807 1	Batch #: 10996	64054732	5/24		100.00
CR 15840 1	Batch #: 10997	64087780	5/24		100.00
CR 15841 1	Batch #: 10997	64088712	5/24		100.00
CR 16033 1	Batch #: 10998	64154778	6/24		100.00
CR 16039 1	Batch #: 10998	64218898 / 208 CYCLES	6/24		200.00
CR 16064 1	Batch #: 10999	64474358 / JOSKI INSURANCE	6/24		500.00

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Fund/ Account / Doc/Line #	Description	Vendor/Receipt From	Acct. Period	Debit	Credit
CR 16095 1	Batch #: 11000	65553394	6/24		500.00
	Account Total:				2,750.00
38527 PAB - ABTR - Merchandise					
CR 15667 1	Batch #: 10990	63386962	5/24		100.00
	Account Total:				100.00
38528 PAB - ABTR - FOOD TRUCK					
CR 15295 1	Batch #: 10982	ABR 2024 FOOD VENDOR FEES	4/24		100.00
CR 15296 1	Batch #: 10982	2024 ARTR BY THE RIVER FOO	4/24		100.00
CR 15297 1	Batch #: 10982	ART BY RIVER FOOD VENDOR	4/24		100.00
CR 15298 1	Batch #: 10982	ART BY THE RIVER FOOD FEE	4/24		100.00
CR 15299 1	Batch #: 10982	2024 FOOD PAB VENDOR	4/24		100.00
CR 15736 1	Batch #: 10993	63530680	5/24		100.00
CR 16015 1	Batch #: 10998	64112158	6/24		100.00
	Account Total:				700.00
38529 PAB - ABTR - CRAFTER VENDOR					
CR 15315 1	Batch #: 10982	62962390	4/24		100.00
CR 15383 1	Batch #: 10983	62989936	4/24		100.00
CR 15384 1	Batch #: 10983	63002318	4/24		100.00
CR 15385 1	Batch #: 10983	62980108	4/24		175.00
CR 15386 1	Batch #: 10983	62980338	4/24		100.00
CR 15387 1	Batch #: 10983	62981154	4/24		100.00
CR 15388 1	Batch #: 10983	62982748	4/24		175.00
CR 15389 1	Batch #: 10983	62980058	4/24		100.00
CR 15390 1	Batch #: 10983	62979264	4/24		100.00
CR 15410 1	Batch #: 10983	63030100	4/24		100.00
CR 15411 1	Batch #: 10983	63045482	4/24		100.00
CR 15412 1	Batch #: 10983	63056208	4/24		100.00
CR 15466 1	Batch #: 10985		4/24		100.00
CR 15472 1	Batch #: 10985	63075642	4/24		100.00
CR 15498 1	Batch #: 10986	63142202	4/24		100.00
CR 15523 1	Batch #: 10988	63192942	5/24		100.00
CR 15541 1	Batch #: 10988	63219732	5/24		175.00

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Fund/ Account / Doc/Line #	Description	Vendor/Receipt From	Acct. Period	Debit	Credit
CR 15555 1	Batch #: 10988	63231722	5/24		100.00
CR 15630 1	Batch #: 10990	63348418	5/24		100.00
CR 15651 1	Batch #: 10990	63363120	5/24		100.00
CR 15664 1	Batch #: 10990	63381202	5/24		100.00
CR 15715 1	Batch #: 10993	63479542	5/24		100.00
CR 16036 1	Batch #: 10998	64193024	6/24		100.00
CR 16043 1	Batch #: 10998	64302910 / SNAKE RIVER MAL	6/24		100.00
CR 16051 1	Batch #: 10999	64451604	6/24		100.00
CR 16066 1	Batch #: 10999	64476942 / VERN HICKMAN	6/24		100.00
		Account Total:			2,825.00
38530 PAB - ABTR - ARTIST VENDOR					
CR 16040 1	Batch #: 10998	64223254 / MARINA CAVALLO	6/24		100.00
		Account Total:			100.00
		Org Total			6,475.00
616 PAB - Pet Fair					
38562 PAB - PET FAIR - FOOD TRUCK					
CR 15688 1	Batch #: 10992	63433640	5/24		100.00
		Account Total:			100.00
		Org Total			100.00
618 PAB - Veteran Banners					
38500 PAB Revenue					
CR 13782 1	Batch #: 10919		12/23		25.00
CR 13783 1	Batch #: 10919		12/23		25.00
CR 13784 1	Batch #: 10919		12/23		25.00
CR 13785 1	Batch #: 10919		12/23		25.00
CR 13786 1	Batch #: 10919		12/23		25.00
CR 13787 1	Batch #: 10919		12/23		25.00
CR 13788 1	Batch #: 10919		12/23		25.00
CR 13789 1	Batch #: 10919	61048352	12/23		50.00
CR 13821 1	Batch #: 10924		12/23		25.00
CR 13828 1	Batch #: 10924	61119152	12/23		25.00
CR 13838 1	Batch #: 10924		12/23		25.00

Detail Query

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Fund/ Account / Doc/Line #	Description	Vendor/Receipt From	Acct. Period	Debit	Credit
CR 14158 1	Batch #: 10941		1/24		25.00
CR 14159 1	Batch #: 10941		1/24		25.00
CR 14309 1	Batch #: 10944		1/24		25.00
CR 15836 1	Batch #: 10997		5/24		100.00
Account Total:					475.00
Org Total					475.00
Fund Total:					0.00 8,350.00
Grand Total:					0.00 8,350.00

RECEIPTS

Funds 10- 10, Objects 586-586, Accounts 45130-45130

Fund/ Account / Doc/Line #	Description	Vendor/Receipt From	Acct. Period	Debit	Credit
10	General				
45130	Planning Research				
586	Parks, Arts & Beautification				
CL 2629 1	2215 Veterans Banner	JULEE ELLIOTT	10/23	50.00	
CL 2698 1	Traffic Box Art Contest Winner	APRIL MCINTYRE	10/23	100.00	
CL 2713 1	Traffic Box Art Contest Winner	MARY ANN FRASER	10/23	200.00	
CL 2834 1	Reimburse PAB Make Star Shine	SUE SPEER	11/23	323.49	
CC I 50	Light Up Star Event	IDAHO CENTRAL CREDIT UNION	12/23	25.00	
CC I 51	Light Up Star Event	IDAHO CENTRAL CREDIT UNION	12/23	50.00	
CC I 52	Light Up Star Event	IDAHO CENTRAL CREDIT UNION	12/23	50.00	
CC I 53	Light Up Star Event	IDAHO CENTRAL CREDIT UNION	12/23	25.00	
CC I 54	Light Up Star Event	IDAHO CENTRAL CREDIT UNION	12/23	50.00	
CC I 55	Light Up Star Event	IDAHO CENTRAL CREDIT UNION	12/23	75.00	
CC I 57	Light Up Star Event	IDAHO CENTRAL CREDIT UNION	12/23	50.00	
CC I 58	Light Up Star Event	IDAHO CENTRAL CREDIT UNION	12/23	20.00	
CC I 59	Light Up Star Event	IDAHO CENTRAL CREDIT UNION	12/23	25.00	
CC I 60	Light Up Star Event	IDAHO CENTRAL CREDIT UNION	12/23	75.00	
CC I 61	Light Up Star Event	IDAHO CENTRAL CREDIT UNION	12/23	50.00	
CL 2919 1	13013 Traffic Boxes	SIGNS2U	12/23	3,507.00	
CL 2960 1	2224 Decals Water Safety Ring Proj	JULEE ELLIOTT	12/23	240.00	
CL 2960 2	2223 Holiday Banners/Yard Signs	JULEE ELLIOTT	12/23	130.00	
CL 3048 1	2225 Light Up Star Yard Signs	JULEE ELLIOTT	1/24	40.00	
CL 3147 1	Reimburse Albertsons Coffee	GERRI MCCORKLE	2/24	21.20	
CL 3147 2	Reimburse Albertsons Drinks	GERRI MCCORKLE	2/24	7.93	
CL 3147 3	Reimburse Costco Food Trays	GERRI MCCORKLE	2/24	37.07	
CL 3271 1	Advertising - PAB	ART GUIDE OF ADA COUNTY LL	3/24	500.00	
CL 3311 1	6585 Table Rock Sandstone Sign	ROCKITECTURE LLC	3/24	725.00	
CL 3616 1	240504 Mural Design Steve's Auto	ODESSA KAUFMAN	5/24	500.00	
	Object Total:			6,876.69	
	Account Total:			6,876.69	
99	CE - Art By The River				
45130	Planning Research				
586	Parks, Arts & Beautification				
CL 3512 1	2233 Art by the River Banners	JULEE ELLIOTT	5/24	350.00	
	Object Total:			350.00	
	Account Total:			350.00	
	Org Total			350.00	

Funds 10- 10, Objects 586-586, Accounts 45130-45130

Fund/ Account / Doc/Line #	Description	Vendor/Receipt From	Acct. Period	Debit	Credit
615 PAB - Art By The River 45130 Planning Research					
586 Parks, Arts & Beautification					
CL 3631 3	319519 Art by the River Lanyards	GAMEFACE ATHLETICS	6/24	284.00	
	Object Total:			284.00	
	Account Total:			284.00	
	Org Total			284.00	
618 PAB - Veteran Banners 45130 Planning Research					
586 Parks, Arts & Beautification					
CL 3203 1	Veterans Banner Project	OPERATION GRATEFUL HEARTS	2/24	1,300.00	
	Object Total:			1,300.00	
	Account Total:			1,300.00	
	Org Total			1,300.00	
619 PAB - Dog Bricks 45130 Planning Research					
586 Parks, Arts & Beautification					
CL 3518 1	Dog Park Bricks	FUNDRAISING BRICK LLC	5/24	300.00	
	Object Total:			300.00	
	Account Total:			300.00	
	Org Total			300.00	
	Fund Total:			9,110.69	0.00
	Grand Total:			9,110.69	0.00

PAYMENTS

City of Star PAB Committee  
Transaction Detail By Account  
October 2023 through September 2024

Section 3, Item D.

Date	Name	Memo	Class	Amount	Balance
<b>BTR</b>					
03/13/2024	AT Guide of Ada County	advertising monument rock	ABTR	-500.00	-500.00
03/18/2024	Rocklecture LLC		ABTR	-725.00	-1,225.00
05/09/2024	Julee Elliott	banners	ABTR	-350.00	-1,575.00
06/01/2024	Game Face	lanyards	ABTR	-284.00	-1,859.00
06/13/2024		sponsors	ABTR	2,750.00	891.00
06/13/2024		merchandise?	ABTR	100.00	991.00
06/13/2024		food trucks	ABTR	700.00	1,691.00
06/13/2024		crafters	ABTR	2,825.00	4,516.00
06/13/2024		artists	ABTR	100.00	4,616.00
Total ABTR				4,616.00	4,616.00
<b>Banners Veterans</b>					
03/01/2024	Operation Grateful Hearts	vet banner donation	Banners Veterans	-1,300.00	-1,300.00
06/13/2024		To record revenues per 6/13/24 report.	Banners Veterans	475.00	-825.00
Total Banners Veterans				-825.00	-825.00
<b>Dog Bricks</b>					
05/07/2024	Fundraising Bricks LLC		Dog Bricks	-300.00	-300.00
06/13/2024		To record revenues per 6/13/24 report.	Dog Bricks	1,300.00	1,000.00
Total Dog Bricks				1,000.00	1,000.00
<b>Holiday Lighting</b>					
11/28/2023	Julee Elliott	holiday banners / yard signs	Holiday Lighting	-130.00	-130.00
12/01/2023	ICCU	believed to be gift cards on City's credit card	Holiday Lighting	-495.00	-625.00
12/08/2023	Julee Elliott	4 yard signs inv #2225	Holiday Lighting	-40.00	-665.00
Total Holiday Lighting				-665.00	-665.00
<b>Misc Admin</b>					
02/03/2024	Gerri McCorkle	Jan workshop food	Misc Admin	-66.20	-66.20
Total Misc Admin				-66.20	-66.20
<b>MSS Fall</b>					
11/02/2023	Sue Speer	40 leaf bags	MSS Fall	-54.91	-54.91
11/02/2023	Sue Speer	breakfast food & drinks	MSS Fall	-268.58	-323.49
Total MSS Fall				-323.49	-323.49
<b>Murals</b>					
06/01/2024	Odessa Kaufman	murals deposit, unknown date	Murals	-500.00	-500.00
Total Murals				-500.00	-500.00
<b>Pet Fair</b>					
06/13/2024		To record revenues per 6/13/24 report.	Pet Fair	100.00	100.00
Total Pet Fair				100.00	100.00
<b>Safety Rings</b>					
12/08/2023	Julee Elliott	decals	Safety Rings	-240.00	-240.00
Total Safety Rings				-240.00	-240.00
<b>Traffic Boxes</b>					
10/01/2023	April McIntyre	traffic box art stipend, pd sometime Oct	Traffic Boxes	-100.00	-100.00
10/01/2023	Mary Ann Fraser	traffic box art stipend, pd sometime Oct	Traffic Boxes	-200.00	-300.00
12/06/2023	Signs2U	3 traffic boxes & 5 plaques	Traffic Boxes	-3,507.00	-3,807.00
Total Traffic Boxes				-3,807.00	-3,807.00
<b>TOTAL</b>				<b>-710.69</b>	<b>-710.69</b>



CITY OF STAR PAB COMMITTEE  
 BUDGET SUMMARY  
 FOR THE FISCAL YEAR ENDED 9/30/24

Section 3, Item D.

	Presumed FYE 9/30/22 Carryforward	Remaining FYE 9/30/23 Unspent Budget	Less: Expired on 9/30/23	Ending Balance 9/30/2023	FYE 9/30/24 Budget	Documented FYE 9/30/24 Activity	Cumulative FYE 9/30/24 Unspent Budget
<b>Self-Funding Projects</b>							
Art by the River	-	11,949.33	-	11,949.33	-	4,616.00	16,565.33
Veterans Banners	-	2,000.00	-	2,000.00	-	(825.00)	1,175.00
Dog Bricks	6,265.01	(4,603.34)	-	1,661.67	-	1,000.00	2,661.67
Subtotal Self-Funding Projects	6,265.01	9,345.99	-	15,611.00	-	4,791.00	20,402.00
<b>Non-Self Funding Projects</b>							
Banners (Decorative)	-	40.00	(40.00)	-	-	-	-
City Hall Gallery Art Display	-	56.25	(56.25)	-	-	-	-
City Hall Solar Lights	-	-	-	-	250.00	-	250.00
Holiday Lighting	-	-	-	-	600.00	(665.00)	(65.00)
Hometown	-	-	-	-	500.00	-	500.00
Kiosks	-	1,500.00	(1,500.00)	-	-	-	-
Make Star Shine / Volunteer	-	1,175.09	(1,175.09)	-	500.00	(323.49)	176.51
Misc. Operations (incl Safety Rings)	-	(623.76)	623.76	-	1,400.00	(306.20)	1,093.80
Mural	-	-	-	-	10,000.00	(500.00)	9,500.00
Opera by the River	-	-	-	-	200.00	-	200.00
Pet Fair	-	-	-	-	500.00	100.00	600.00
Riverhouse Gardens	-	5,973.70	(5,973.70)	-	-	-	-
Star Benches	-	-	-	-	250.00	-	250.00
Traffic Box Wraps	-	-	-	-	4,000.00	(3,807.00)	193.00
<b>Not going to do?</b>							
Easter	-	-	-	-	500.00	-	500.00
Ethan's Smile Tulips	-	-	-	-	150.00	-	150.00
Sign Up Genius	-	-	-	-	150.00	-	150.00
Subtotal Non-Self-Funding Projects	-	8,121.28	(8,121.28)	-	19,000.00	(5,501.69)	13,498.31
<b>Grand Total</b>	<b>6,265.01</b>	<b>17,467.27</b>	<b>(8,121.28)</b>	<b>15,611.00</b>	<b>19,000.00</b>	<b>(710.69)</b>	<b>33,900.31</b>

Hand & Paw was reportedly given 2/3 of profits.  
 Pymts of \$1,661.67 on 2/24/23 & 9/29/23.

PAB elected not to participate this year.  
 I called Tulip Valley Farms, and it appears they are no longer affiliated with Ethan's Foundation.  
 The city added me to its license instead.