



CITY OF STAR, IDAHO

STAR HISTORICAL MEETING - RESCHEDULED REGULAR AGENDA

City Hall - 10769 W State Street, Star, Idaho
Tuesday, March 14, 2023 at 3:00 PM

1. **ROLL CALL**
2. **MEMBER REPORTS**
 - A. **Liberty Grange Hall - Update**
 - B. **Star Area Barn Documentation - Update**
3. **COMMITTEE RECOMMENDATIONS TO CITY COUNCIL**
 - A. **Oral History Production Invoice Clarification (ACTION ITEM)**
 - B. **Request for Approval of Flash Drive (ACTION ITEM)**
 - C. **Historical Kiosk Project Approval (ACTION ITEM)**
4. **ADJOURNMENT**

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at 208-286-7247, at least 24 hours in advance of the meeting date.

Lynn Davis
City Of Star

Quoted By: Mary Gehl

Estimate

ESTIMATE DATE	ESTIMATE TOTAL	VALID TO
28 Feb 2023	7,825.00	31 May 2023

History Kiosk - Single Sided Touch Screen Kiosk

Single Sided Kiosk - Frame constructed from light-weight aluminum extrusion with full color dye sublimation graphic. Secure mounting of touchscreen. Includes monitor bracket. * Touchscreen sold separately.

Appx Size: 30"w x 72"h x 48"d

2 Qty - Single-sided Retractable display and graphics - full color digital graphics laminated and mounted into high quality retractable style hardware. Includes hardware and two graphics per unit.

Graphic size: 32.9"w x 84.625"h (+10" leader at bottom for mounting graphic into hardware)

OPTIONS:

- Flush Mount Touchscreen, Full HD Multi Touch panel, Windows, Mac and Linux Compatible. Size: 25.9" x 15.5" x 1.8"
- Touchscreen does **not** include programming/content.
- Backlit graphic panel to add additional dimensionality.

	QTY	RATE	AMOUNT
Design/Engineering Design layout and engineering	3.00	95.00	(TE) 285.00
Single Sided Kiosk Single Sided Kiosk - Frame constructed from light-weight aluminum extrusion with full color backlit dye sublimation graphic Secure mounting of touchscreen. Includes monitor bracket. * Touchscreen sold seperately.	1.00	2845.00	(TE) 2,845.00
Case OCX Plastic molded case to contain all pieces. Size: OD: 27"w x 40"h x 17"d	1.00	375.00	(TE) 375.00
Retractable Displays Single Retractable display and graphics - full color digital graphics laminated and mounted into high quality retractable style hardware Graphic size: 32.9"w x 84.625"h (+10" leader at bottom for mounting graphic into hardware)	2.00	335.00	(TE) 670.00
Option:Backlit Panel Backlit graphic panel to add dimensionality to the kiosk/edge lighting	1.00	1800.00	(TE) 1,800.00

Option: Touchscreen Flush Mount Touchscreen, Full HD Multi Touch panel, Windows, Mac and Linux Compatible. Size: 25.9" x 15.5" x 1.8" * Does not include programming/content - will need to use Media/IT Vendor for this	1.00	1850.00	(TF) <div style="border: 1px solid black; padding: 2px; display: inline-block;">Section 3, Item C.</div>
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Subtotal	7,825.00
Tax 6.00%	0.00
Total USD\$	7,825.00

Terms: **WORKING AGREEMENT**

Our goal is to provide you with the best service possible. In order to achieve this goal, we need to make certain that there is a clear understanding of how we operate.

Contract Acceptance: Signed quote as well as email approval are acceptable forms of binding this contract.

Payment Terms: Standard terms are "Due On Receipt". Credit terms are available upon completion of credit application and submission of trade and bank references. Terms provided depend on credit worthiness. Projects Over \$5,000 USD subject to a 50% deposit, with payment due upon completion of the project. A monthly service charge of 1.5% is payable on all overdue balances. Client shall be responsible for all collection or legal fees necessitated by lateness. Disputes against Catapult3, Inc. will be arbitrated in the State of Idaho.

If design and/or client needs change, Catapult3 reserves the right to revise prices or product designs. See "Change Orders"

Lead times: Vary depending on project and will be estimated at the time of quote. Project specific, schedule of activities to be provided as needed. Catapult3 reserves the right to alter the overall lead time of your project if client fails to meet required deadlines.

Artwork Specifications: See Attachment.

Samples/Proofs: Proofs are available, and can be quoted upon request.

Change Orders: Change orders must be confirmed and approved by a Catapult3 Representative. Change orders are subject to increased material, labor and/or service costs depending on the requested change and will be quoted accordingly. Catapult3 reserves the right to alter the overall lead time of your project based on any change orders requested.

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Rush Fees: Projects that require an in-hand date sooner than our estimated lead time (as per your projects specifications and service requirements) or projects that are forced into a "rush situation" due to late receipt of art files/late approvals and the like, may be subject to a 50% rush fee.

Shipping: FOB Catapult 3 Dock, standard UPS Ground shipment will be used unless otherwise denoted by the client and/or project. Upon acceptance of delivery, you agree that the

package(s) have arrived without any visible shipping damage. If shipping damage is noted, sign for the delivery as damaged and contact Catapult3 immediately. Failure to sign for the package(s) as damaged, refusal of the package, or neglecting to note after 3 business days any damage that may have occurred during the shipping process will be treated as a warranty claim, and are subject to the terms and conditions of our warranty.

Section 3, Item C.

Disclaimer: Purchaser determines suitability of all product usage and assumes all risk and liability. Neither the seller nor manufacturer shall be held liable for any injury, loss or damage from use of products.

Return Policy: Catapult3 will not accept the return of a used or custom made product or graphic. For standard catalog items only, Catapult3 reserves the right to accept or refuse returned items to our stock. All returns are subject to a MINIMUM 25% restocking fee. All returns/exchanges must be made within 30 days of receipt of goods. For return acceptance, products must be unused, and must be returned in original carton. Please secure prior return authorization and provide proof of original purchase.

Warranty on Hard Goods Produced: Catapult 3, Inc. has a one-(1) year warranty on hard goods and products produced. We hope this warranty period will provide a safeguard for any unforeseen issues that may arise after the exhibits have been tried and tested by the visiting community. Catapult3 will remain readily available to provide on-going post installation service.

Artwork Creation and Ownership: All artwork designed and created by Catapult3, Inc. is the exclusive property of Catapult3, Inc. The right to reproduce this design in whole or part without the written consent of Catapult3, Inc. is prohibited. Any and all artwork provided by the client is assumed to be authorized and approved by all parties involved in create of said artwork. Catapult 3, Inc. is not responsible for unauthorized use and/or alteration of possible copyrighted artwork.

Severability: In the event that any one or more of these provisions should be invalid, illegal, or unenforceable, such provisions will be modified, if possible, to the minimum extent necessary to make them valid and enforceable, or if they cannot be so modified, , then severed, and the remaining provisions contained herein will not be affected or impaired.

Entire Agreement: This agreement constitutes the entire agreement between us. Any amendments to or modifications of this contract or any term or condition hereof shall only be valid if in writing signed by both parties.

Third Party Beneficiaries: These terms create no rights for third party beneficiaries.

Catapult3, Inc.

Client

ARTWORK GUIDELINES

SOFTWARE & FILE FORMATS

Adobe Illustrator CC or below; vector files such as AI, EPS, PDF.
Adobe Photoshop CC or below; raster artwork (flattened) such as PSD, TIFF, JPG.
Adobe InDesign CC or below (not preferred)
Please note that Illustrator special effects such as drop shadows and glows may have unpredictable results when printing; Photoshop is preferred when using special effects.

FONT SPECIFICATIONS

Please convert all fonts to outlines.

LINKED IMAGES

Please provide all linked images as separate files.

COLOR SPECIFICATIONS

Please provide all vector files (such as AI, EPS, PDF) in CMYK format and raster files (such as PSD, TIFF, JPG) in RGB format.

If Pantone colors need to be matched, please specify PMS numbers. Unless otherwise noted, Pantone colors will be matched to solid coated.

If colors are critical, please provide hard copy proofs for color accuracy.

RESOLUTION

All raster files (print files as well as linked images) must be at least 100 pixels per inch at 100%. (150 ppi or better preferred)

TEMPLATES & BLEED

Templates may be available depending on projects; please contact us for availability.

Bleed requirements are specified in templates. When templates are not available, please contact us for bleed requirements as they vary depending on project and finish.

PROFILE-CUT GRAPHICS

Artwork must be in vector format with fonts converted to outlines.

FILE SUBMITTAL

File(s) can be emailed if they are no larger than 10 MB. Please use a file transfer service such as *WeTransfer* or *Hightail* to provide large files. Files on CDs, DVDs, thumb drives or portable hard drives are also acceptable.

PROOFS

Proofs are available upon request. Additional cost may incur depending on the type of proof.

TURNAROUND TIMES

Lead times vary depending on project and receipt of final graphic approval. We will provide our best estimate when production approval is obtained.

CHANGES

When change(s) are required, design services are available for updating client's files. Our current design rate is \$95/hour.

Lynn Davis
City Of Star

Quoted By: Mary Gehl

Estimate

ESTIMATE DATE	ESTIMATE TOTAL	VALID TO
28 Feb 2023	11,570.00	31 May 2023

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Appx Size: 30"w x 72"h x 48"d

2 Qty - DOUBLE SIDED Retractable display and graphics - full color digital graphics laminated and mounted into high quality retractable style hardware. Includes hardware and two graphics per unit.

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	QTY	RATE	AMOUNT
Design/Engineering Design layout and engineering	3.00	95.00	(TE) 285.00
Double Sided Kiosk Double Sided Kiosk - Frame constructed from light-weight aluminum extrusion with full color dye sublimation graphic Secure mounting of touchscreen. Includes monitor bracket. * Touchscreen sold seperately.	1.00	3445.00	(TE) 3,445.00
Case OCX Plastic molded case to contain all pieces. Size: OD: 27"w x 40"h x 17"d	2.00	375.00	(TE) 750.00
Retractable Displays DOUBLE-Sided Retractable display and graphics - full color digital graphics laminated and mounted into high quality retractable style hardware Graphic size: 32.9"w x 84.625"h (+10" leader at bottom for mounting graphic into hardware)	2.00	595.00	(TE) 1,190.00
Option: Backlit Panel Double sided backlit graphic panel to add dimensionality to the kiosk	1.00	2200.00	(TE) 2,200.00

Option: Touchscreen Flush Mount Touchscreen, Full HD Multi Touch panel, Windows, Mac and Linux Compatible. Size: 25.9" x 15.5" x 1.8" * Does not include programming/content - will need to use Media/IT Vendor for this	2.00	1850.00	(TTL) <div style="border: 1px solid black; padding: 2px; display: inline-block;">Section 3, Item C.</div>
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Subtotal	11,570.00
Tax 6.00%	0.00
Total USD\$	11,570.00

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Payment Terms: Standard terms are "Due On Receipt". Credit terms are available upon completion of credit application and submission of trade and bank references. Terms provided depend on credit worthiness. Projects Over \$5,000 USD subject to a 50% deposit, with payment due upon completion of the project. A monthly service charge of 1.5% is payable on all overdue balances. Client shall be responsible for all collection or legal fees necessitated by lateness. Disputes against Catapult3, Inc. will be arbitrated in the State of Idaho.

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package(s) have arrived without any visible shipping damage. If shipping damage is noted, sign for the delivery as damaged and contact Catapult3 immediately. Failure to sign for the package(s) as damaged, refusal of the package, or neglecting to note after 3 business days any damage that may have occurred during the shipping process will be treated as a warranty claim, and are subject to the terms and conditions of our warranty.

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Warranty on Hard Goods Produced: Catapult 3, Inc. has a one-(1) year warranty on hard goods and products produced. We hope this warranty period will provide a safeguard for any unforeseen issues that may arise after the exhibits have been tried and tested by the visiting community. Catapult3 will remain readily available to provide on-going post installation service.

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Severability: In the event that any one or more of these provisions should be invalid, illegal, or unenforceable, such provisions will be modified, if possible, to the minimum extent necessary to make them valid and enforceable, or if they cannot be so modified, , then severed, and the remaining provisions contained herein will not be affected or impaired.

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Catapult3, Inc.

Client

ARTWORK GUIDELINES

SOFTWARE & FILE FORMATS

Adobe Illustrator CC or below; vector files such as AI, EPS, PDF.
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Adobe InDesign CC or below (not preferred)
Please note that Illustrator special effects such as drop shadows and glows may have unpredictable results when printing; Photoshop is preferred when using special effects.

FONT SPECIFICATIONS

Please convert all fonts to outlines.

LINKED IMAGES

Please provide all linked images as separate files.

COLOR SPECIFICATIONS

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PROFILE-CUT GRAPHICS

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TURNAROUND TIMES

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CHANGES

When change(s) are required, design services are available for updating client's files. Our current design rate is \$95/hour.

KIOSK DS



CATAPULT3, INC.
an exhibit design company
5925 W Vandal Ln, Boise, ID 83709
208.375.2500 800.657.742

CLIENT Star Historical Society
CONTACT Lynn M. Davis
PROJECT Kiosk Concepts

JOB #
DATE 2.28.23
DESIGNER Niels Christensen

ACCT. EXEC. Mary Gehl
COORD. Mary Gehl

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Lynn Davis
City Of Star

Quoted By: Mary Gehl

Estimate

ESTIMATE DATE	ESTIMATE TOTAL	VALID TO
28 Feb 2023	9,270.00	31 May 2023

History Kiosk - Double Sided Kiosk

Double Sided Kiosk - Frame constructed from light-weight aluminum extrusion with full color dye sublimation graphic sides or PVC Graphic panels for more secure storage cabinet below. Includes monitor bracket, laminated shelf which may include full color information graphic.
*Monitor not included - recommend 32" monitor size
Appx Size: 30"w x 72"h x 48"d

2 Qty - DOUBLE SIDED Retractable display and graphics - full color digital graphics laminated and mounted into high quality retractable style hardware. Includes hardware and two graphics per unit.

Graphic size: 32.9"w x 84.625"h (+10" leader at bottom for mounting graphic into hardware)

OPTIONS:

- Low-Tech Interactive mounted on counter-top. Could consist of flip-book style story and/or history.
- Backlit graphic panel to add additional dimensionality to the kiosk/edge lighting underneath edge of counter
- Added 32" Monitor Option

	QTY	RATE	AMOUNT
Design/Engineering Design layout and engineering	3.00	95.00	(TE) 285.00
Double Sided Kiosk DOUBLE Sided Kiosk - Frame constructed from light-weight aluminum extrusion with full color dye sublimation graphic sides or PVC Graphic panels for more secure storage cabinet below. Includes monitor bracket, laminated shelf which may include full color information graphic on top. * Monitor not included Appx Size: 30"w x 72"h x 48"d	1.00	3225.00	(TE) 3,225.00
Case OCX Plastic molded case to contain all pieces. Size: OD: 27"w x 40"h x 17"d	2.00	375.00	(TE) 750.00
Retractable Displays DOUBLE Retractable display and graphics - full color digital graphics laminated and mounted into high quality retractable style hardware Graphic size: 32.9"w x 84.625"h (+10" leader at bottom for mounting graphic into hardware)	2.00	595.00	(TE) 1,190.00

Option: LowTech Low-Tech Interactive mounted on counter-top. Could consist of flip-book style story and/or history. Or perhaps a Q & A style board with flip panels or spinning graphics	2.00	395.00	(TE) 790.00
Option: Backlit Panel DOUBLE SIDED Backlit graphic panel to add additional dimensionality to the kiosk/edge lighting underneath edge of counter	1.00	2200.00	(TE) 2,200.00
Option: 32" Monitor 32" LED Full HD Smart TV/Monitor	2.00	415.00	(TE) 830.00

Section 3, Item C.

Subtotal	9,270.00
Tax 6.00%	0.00
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Please note that Illustrator special effects such as drop shadows and glows may have unpredictable results when printing; Photoshop is preferred when using special effects.

FONT SPECIFICATIONS

Please convert all fonts to outlines.

LINKED IMAGES

Please provide all linked images as separate files.

COLOR SPECIFICATIONS

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