



City of Star Parks, Art & Beautification Committee (PABC)

Monday, November 20, 2023, 6:34 PM  
10769 W State St, Star, ID 83669 @ Star City Hall

### **1A.1. Roll Call**

PRESENT: Chair Gerri McCorkle, Vice Chair Chris Cox, Staff Liaison Ryan Field, Rod McClure, Vicki O'Keefe, Claudia Sanders, Sue Speer

ABSENT: Council Member Jennifer Salmonsens, Arlene Nelson

### **2A. Approval of Prior Meeting Minutes**

Claudia made a motion to approve the 10/16/23 minutes, Vicki seconded. The vote was unanimous. Ryan mentioned that any future visitor presentations should be listed in advance on published agendas.

Ryan asked if PABC was current on their minutes, and Sue noted the committee did not vote on the 4/17/23 minutes yet because there was an open question about who made the motion to amend the mission statement. The committee has also not received draft minutes for its December 2022 and January 2023 meetings. Ryan will follow up.

### **3. Member Reports**

#### **3A1. City Staff Liaison Report – Ryan Field**

Ryan thanked Jennifer for her work on the city hall art gallery wall. He said city staff received good feedback about the Make Star Shine event.

#### **3A2. Traffic Box Art Program Update and Budget Discussion – Sue Speer**

Sue said installation is progressing, and the Star Elementary and Maverik box wraps were partially complete this morning. Once the boxes are wrapped, she suggested holding a “reveal” event with the artists and the judging committee as PABC did last year.

Signs2U's quote states a 50% deposit is required before work begins, but installation has started, and it was believed the city has not paid a deposit yet. Sue thought the city paid the vendor only upon completion last year. Ryan requested that Sue contact the vendor and inquire about their payment terms.

#### **3A3. Safety Ring Update and Proposed Purchase of Weather-Safe “Emergency Use Only” Decals up to \$300 – Rod McClure and Chris Cox**

Rod said the safety ring project continues to attract interest from HOA boards. The city ordered 10 more rings and HOAs have spoken for 6. Rod made a motion to purchase 30 weather-safe “emergency use only” decals for \$240 from Julee Elliott out of the \$1,400 miscellaneous operations portion of PABC's budget. Vicki seconded and the vote was unanimous. Gerri will call Julee and ask her to send a quote to Ryan for his approval.



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#### **3A4. Life Vest Update – Claudia Sanders**

Claudia said she filed the October report for the Sea Tow grant. All the original life vests are still in the city's possession, and residents contributed a few additional red life vests to our supply. The life vests and the rack were moved inside the Riverhouse barn for winter storage last week.

The mayor would like to acquire more life vests, and Gerri is investigating applying for another grant that would hopefully also include acquiring a more stable weather-proof rack. Gerri mentioned it would be helpful to supply life vests near the rope swing area at the river. Ryan said the city is planning a float zone on the river between Highway 16 and Star Road from approximately Memorial Day to Labor Day. The fire department will trim the riverbank. The committee discussed that it could be prudent to have life vests available at both ends of the float zone.

#### **3A5. City Hall Wall Art Program**

Jennifer invited Star photographer Steve Rosen to display his artwork at city hall until February 1<sup>st</sup>. She drafted documents about the program and emailed them to PABC for the members' review in advance of tonight's meeting. It was requested that members read them and be prepared to discuss them at a future meeting. Vicki will make a list of the 2D artists who showed at Art by the River so we could have a list of contacts for a future call to artists.

#### **3A6. Outdoor Exercise Equipment Update – Claudia Sanders**

This project is on hold until the concrete contractor can pour concrete bases for the equipment at Hunters Creek Park. It was noted the city has several pressing concrete projects the contractor needs to work on first, such as the outdoor lobby area by city hall, Freedom Park, and the pathway near the middle school (required by 1/1/24 for the \$250,000 pathway grant).

#### **3A7. Opera by the River Discussion – Vicki O'Keefe**

Vicki said Opera by the River is considering choosing a different weekend in 2024 so the event will not compete with the fair. Gemma Arts is considering renting the Riverhouse on an hourly basis. Ryan will look at the Riverhouse calendar availability.

#### **3A8. Make Star Shine Day Recap – Sue Speer**

Sue said Make Star Shine Day seemed like a big success on Saturday, with approximately 300 volunteers raking roughly 370 bags of leaves for 34+ residents and picking up 18 bags of trash along PAB's Adopt a Highway sections on State Street and New Hope Road. (Last year, approximately 125-150 volunteers raked at 25 locations.)

B's Ace Hardware in Eagle allowed PABC to purchase leaf bags and supplies at a discounted price. The leaf chutes and claw hands were a big hit with the volunteers. PABC has



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approximately 100 leaf bags left over in the Costco bins in PABC's storage area at the Riverhouse barn.

Koala Insulation donated bottled water, hot chocolate, and insulated cups. There were 120 water bottles left over. Sue said she checked with the owners of Koala Insulation and Mel Linnemeyer preferred to donate them to the city rather than requesting them back. Sue has been in touch with the Star Lions Club so they could use the water bottles for the City's December 2<sup>nd</sup> event.

Sue brought the opened containers of hot chocolate and coffee creamer to the staff breakroom at Star City Hall and the unopened containers of hot chocolate and extra insulated cups are in PABC's storage area at the Riverhouse barn.

Fire chief Greg Timinsky and his son Blake brewed coffee and assisted with set-up and clean-up at the Riverhouse. PABC donated all left-over food to the Star Police and Fire departments.

Direct and indirect donations from B's Ace Hardware and Koala Insulation allowed PABC to stay within the \$350 approved budget even though the project greatly increased in scope from last year. Sue submitted an expense reimbursement request for \$323.49. A list of the purchased and donated supplies is in Google drive to assist with next year's event planning.

Sue said volunteer registration on Sign Up Genius greatly improved since last year and as the event has grown planning software is increasingly important. She has used the free version to date but debated whether it makes sense to purchase one of the paid versions for the added features before next year. Sign Up Genius is offering a 25% off Black Friday sale this week. Sue will follow up with Ryan to discuss options and whether PABC could partner with city staff to share a group license.

Sue said she is compiling a list of suggestions for next year's event that is also saved in PABC's Google drive. A few volunteers mentioned they raked yards for residents who did not fill out applications or request assistance in advance, and Sue requested feedback about committee members' views. She felt this was a liability issue and it made planning for the number of leaf bags more difficult because purchases were based on the applications she received. As a liability issue, it seemed less problematic that volunteers raked yards for residents who were home on 11/18 and personally requested assistance versus volunteers raking yards for residents who did not request assistance (i.e., the volunteers saw leaves in a neighboring yard and kept raking without speaking to the homeowners). It could be prudent to warn volunteers to limit raking to the addresses on their leaf assignment list.



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### **3A9. Light Up Star Update - Claudia Sanders**

We will be able to use an ACHD van for the judging on 12/16, with the event to start at 5 PM at Gerri's house.

### **3A10. Sea Tow Grant (see Life Vest Update above at 3A4.)**

### **3A11. Budget Discussion**

Gerri requested financial information from Ryan so a subcommittee could discuss it on 12/11/23 and report back to the full committee at a future meeting.

### **3A12. Discussion of Potential Rockitecture Artistic/Memorial Rock for City Hall from Profits of 2023 Art by the River**

Rockitecture brought a large Welcome Home landscape rock with a star on it to Art by the River. Mayor Chadwick mentioned he liked it and requested that Rockitecture paint the star blue. The cost of the rock is \$625. Ryan will talk to the mayor about purchasing it, and whether it could be placed at city hall or the Riverhouse. If it is purchased with PABC funds from the Art by the River event, Vicki suggested adding a plaque or engraving mentioning the funding source.

Future discussion is anticipated about next year's Art by the River budget after the finance subcommittee can meet.

### **4. Recommendations to City Council**

None.

### **Miscellaneous Discussion**

The Veterans banners along State Street have been replaced with winter banners. Gerri requested that Ryan pass along our thanks to Bob Little and his team. Gerri said she believes Dana will be contacting the veteran banner purchasers soon to inquire about whether they would like to pick up their banners or pay \$25 and re-hang them next year.

A check will be presented to Operation Grateful Hearts at the 12/5/23 city council meeting for their share of the veteran banner program. PABC members are invited to attend.

Gerri mentioned the Star Lions will be holding a wreath ceremony at the Star cemetery at 10 AM on 12/16.

The parking area by the splash pad is complete.



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Geri mentioned she would like to discuss the volunteer roles PABC needs at the 1/13/24 workshop, and then target recruiting efforts to fill those positions.

**5. Adjournment at 8:35 PM.** The previously scheduled meeting for 12/18/23 will be cancelled. The next meeting will be on 1/13/24 before the workshop. The Riverhouse is not available for the workshop, and Ryan reserved the city council chambers instead. The location could be moved to the firehouse. Details on the workshop time and location will be finalized later.

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/s/  
Sue Speer, Secretary