

**STAR PARKS, ARTS & BEAUTIFICATION COMMITTEE MINUTES**City Hall - 10769 W State Street, Star, Idaho
Monday, March 20, 2023 at 6:30 PM**1. CALL TO ORDER**

Chairperson McCorkle called the meeting to order at 6:43 p.m.

Present: Council Liaison Salmonsens, Chairperson McCorkle, Vice Chair Cox, and Committee Members Nelson, O'Keefe, Spear, Camara, Porter, and McClure. Committee Member Sanders was absent/excused.

2. PREVIOUS MEETING MINUTES APPROVAL

A. Review February 26, 2023 meeting minutes

3. MEMBER REPORTS

Topic addition/out of order: Star resident Mary Marlowe was in attendance and was granted the opportunity for Public Comment by Chairperson McCorkle. Mary explained that she is a master gardener and is interested in helping with areas like Earth Day and tree planting. Mary noted that she spoke recently with Dana Partridge, the City PIO, and Mayor Chadwick, to learn more about the upcoming Freedom Park. Mary expressed interest in coming forward to help the Committee explore the idea of a native plant Butterfly Park in Star. She thanked the committee for their consideration.

A. City Council Liaison Report - Jennifer Salmonsens

1. New committee member Rod McClure was introduced. Rod gave an overview of his professional background, and is working with Chris Cox and Cecile Porter on the Veterans Banner project as a start.
2. PAB Booth at the Star Chamber Easter Eggstravaganza - Jennifer introduced the idea and asked for volunteers. Chris Cox was willing to help pass out a calendar flyer or other PAB literature, but due to low availability that weekend of the rest of the committee, it was decided to consider formally participating next year. Committee discussion surrounded ideas for possibly sponsoring a craft/activity table or some small giveaway item for children given the family-focused nature of the event.
3. Waggin' Tails Park Brick Pathway Installation Project - Jennifer advised that she met with Bob Little, and that Bob explained the need for consistently warm-enough weather ranges with respect to the installation of brick/concrete at the park.
4. Team Collaboration - committee guidance surrounded the ability to break into small Working Teams to accomplish research and any needed work on PAB Committee projects, but also the need to avoid achieving a quorum and potentially running aground of public meeting laws. Consensus was for Chair McCorkle to call for small working teams/partnerships as needed during the committee year, with those teams remaining beneath quorum numbers, and having those working teams report findings and results back to the full committee at each meeting.

B. Committee Chair Report - Gerri McCorkle

1. Spring Cleanup Event - Sue Speer offered to coordinate volunteers for Make Star Shine: Spring Edition, and Arlene Nelson offered to help coordinate a planting project geared for the senior center.
2. Art Exhibition Program Planning Discussion - Jennifer Salmonsens and Gerri McCorkle visited Eagle City Hall to see how their City Hall art display was configured and obtained feedback on displaying art and possible program formats from local Star artist Linda Aman. Committee Consensus was to reach out and work with City Hall staff and find ways to help support the public display of art at City Hall, with a focus on local artists.
3. Pet Event Planning Discussion - Gerri will spearhead the Pet Fair planning, event to be held on June 24th. Gerri has been reaching out to vendors who participated in last year's event. Committee discussion surrounded the various ways whole committee could help support on the day of the event. Concern was expressed over weather, and it was agreed that a June event would be optimal over last year's Springtime event.
4. New location for PAB banner frame - committee discussed ideas, Chris Cox to follow up.

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1. Veterans Banner Project Status Update - Chris asked Cecile Porter to present on project status. Cecile reported that the working team of herself, Chris, and Rod have been researching how other cities do veteran banners and obtaining price comparisons. Cecile will reach out to Dana Partridge for guidance. Arlene noted that budget could be re-allocated to support this project, as park impact fees were to be used in place of PAB budget for the freestanding exercise equipment project geared for Westpointe Park.

D. Committee Treasurer Report - Arlene Nelson

1. Arlene presented a breakdown of the current budget. A corrective vote will need to take place at an upcoming PAB meeting in order to recommend to City Council the potential re-allocation of PAB-designated funds to other PAB projects. Committee discussion surrounded the understanding that park impact fees could be used for the freestanding exercise equipment project that Claudia Sanders researched and pursued instead of the PAB budget; this would free up budget to be utilized for programs like Banners and Art by the River. Arlene will meet with City Clerk Jacob Qualls to further understand parameters for possible budget re-allocation and will report back. Arlene and Vicki discussed the idea of proposing \$2500 and no more than \$3000 seed money for Art by the River to occur, as Art by the River is now under the purview of PAB which formalized later in the year after last year's budget allocation.

E. Committee Member Report - Claudia Sanders and Stacey Camara

1. Westpointe Park Exercise Equipment Installation Project Status - Gerri reported on Claudia's behalf. Claudia was in touch recently with the equipment vendor and Bob Little. She reported out on the need for proper weather for installation, similar to the dog brick project.

2. ACHD Adopt-A-Highway program - Stacey is coordinating the relationship in PAB's participation of Adopt-A-Highway for within Star city limits.

F. Committee Member Report - Vicki O'Keefe

1. Art by the River and Opera by the River updates. Vicki said she had a Zoom meeting with Gemma Arts to discuss the process moving forward for Opera by the River. One goal is to help bring a program to Star Youth, the concept is offering an opera singing summer camp that would be held at LifeSpring Church. For Art by the River, Vicki expressed thanks that Dana Partridge updated the ABTR documents for this year. Dana is making a QR code for PAB's use for the event. New this year will be a Crafter's village. Fine Arts will be held on the grass like last year, with Crafters in the parking lot. Chris Cox will help plan the security model.

4. COMMITTEE RECOMMENDATIONS TO CITY COUNCIL

None were called for at the meeting date of March 20, 2023.

5. ADJOURNMENT

Chairperson McCorkle adjourned the Parks, Arts, & Beautification meeting at 9:34 p.m.