



City of Star Parks, Art & Beautification Committee (PABC)

Monday, August 14, 2023, 6:35 PM

10769 W State St, Star, ID 83669 @ Star City Hall

1A.1. Roll Call

PRESENT: Chair Gerri McCorkle, Council Member Jennifer Salmonsens, Rod McClure, Vicki O'Keefe, Claudia Sanders, Sue Speer

ABSENT: Staff Liaison Ryan Field, Vice Chair Chris Cox, Arlene Nelson

1A.2. Stacey Camara's Resignation.

Gerri announced that Stacey Camara resigned from the committee. She will contact Stacey to obtain information the committee might need for PABC's two Adopt-a-Highway projects.

2A. Approval of May 15, 2023 and July 17, 2023 Meeting Minutes (June 12, 2023 minutes were approved last month). Rod made a motion to approve the May and July minutes with proposed changes, Vicki seconded, vote was unanimous.

3. Committee Member Discussion/Reports/Updates

3A. City Staff Liaison Report – Ryan Field

Discussion was deferred to a future meeting.

3B. City Council Liaison Report – Jennifer Salmonsens

- City Council approved the mayor's fiscal year end 9/30/24 budget at its meeting on 8/1/23.
PABC's share of the 2023-2024 budget is \$19,000.
- The splash pad opened since last month. Jennifer said that if anyone mentions that it is not working, they may need to push the button to start the water. The splash pad features do not run continuously to save water. The water is currently provided by Star Sewer & Water because there is a generous supply, but the City could research using recycled water for the splash pad later if need be.
- Pickleball, basketball, and gaga ball courts are scheduled to be installed at Pavilion Park in the next fiscal year.
- ACHD launched an open comment period for their 5-year plan. Jennifer encouraged PABC to provide feedback about any unsafe intersections, desired crosswalks, etc.
- After a multi-year effort, the City received a \$250,000 grant to create a safe pedestrian pathway between Floating Feather Road and Star Middle School.



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3C1. Budget Discussion, Transition Between 2022-2023 and 2023-2024 Fiscal Years

- Sue provided a copy of the attached PABC profit and loss statement by project that includes information received from the City Clerk/Treasurer's office between 10/1/22 to 7/10/23. Although this information is not complete, it appears that PABC has a significant amount of its annual budget remaining.
- The cost of wrapping 3 traffic boxes with art will be approximately \$3,600. An action item will be added to the 8/28/23 special meeting agenda to wrap boxes in the fiscal year ended 9/30/23.
- Gerri suggested asking Mary Allington of the Ada County Library if PABC could wrap its book drop box with art provided by one of the traffic box art contest winners. Sue will follow up with Mary.

3C2. Remaining 2022-2023 Fiscal Budget to be Utilized and Turn-in Deadline

See Item 3C1. The turn-in deadline will be discussed at a future meeting.

3C3. Budget Issues re: Estimated Art by the River (ABTR) Profits

PABC has been advised that any 2022-2023 budget dollars unspent by 9/30/23 will be transferred to the general fund. Art by the River will be held in mid-September, so the schedule may be tight to determine how much of a profit the event will generate before the end of the month. PABC intended to spend any profit generated by ABTR on public art. Gerri suggested possibly buying art at Art by the River or a sculpture of a bee on a coneflower that she saw at a local landscape nursery and donating it to the City. ABTR profits could also be used to wrap the 3 traffic boxes or the library's book drop box as noted in Item 3C1. Purchasing an art display cabinet for City Hall was suggested, but it was noted that PABC would need to create display guidelines and that the committee should finalize the wall art display program first. Action items will be included on future agendas when more financial information may be available.

3D. PAB Banner Approval – Gerri McCorkle

Gerri proposed purchasing a 10-foot-long banner including the PAB logo that could be hung on a pop-up tent at City events. The committee would also like to purchase banners of each of the 6 military branch logos to be displayed as part of the Veterans' banner project. Claudia made a motion to spend up to \$100 for a PAB banner and up to \$350 for military logo banners, Sue seconded, vote was unanimous.

3E. Kiosk Approval – Gerri McCorkle

Gerri presented an option for a free-standing kiosk to be installed at Waggin' Tails Dog Park. The kiosk is made from recycled, weatherproof materials. Discussion was held re: whether the kiosk should include an optional brochure display, and it was decided that PABC should choose this option to allow hard copies of information to be distributed for engraved dog bricks and dog licenses. QR codes could also be created and displayed behind the kiosk's sealed door.



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Rod made a motion to purchase the selected kiosk in brown, including the brochure display, for a cost up to \$2,700 including shipping. Vicki seconded the motion, and the vote was unanimous. Jennifer will send a request to purchase the kiosk.

3F. Recommendation to City Council to Donate Dog Brick Program Profits to Hand & Paw

Gerri noted that Green Heart Rescue has not provided requested information about their charity after she made multiple attempts to contact them. Sue made a motion, Claudia seconded to donate the \$1,661.67 previously earmarked for Green Heart Rescue from the sale of the engraved dog bricks to Hand & Paw (the charity that previously received the other one-third share of the program's profits) instead. The vote was unanimous. Gerri will send an email to Ryan, City Clear/Treasurer Jacob Qualls, and Jennifer to request the check.

Sue asked if PABC should also donate the dog-related items to Hand & Paw that PABC received from Mor Furniture at the pet fair. It was decided that would be a good use of the donated pet supplies.

3G. Recommendation to City Council to Purchase Make Star Shine Supplies

Sue submitted a budget request in May to purchase Make Star Shine supplies before 9/30/23. Claudia made a motion, Rod seconded to purchase up to \$500 for Make Star Shine supplies. PABC decided to include bins to hold the supplies but remove the purchase of additional PAB T Shirts from the budget request since vests were purchased in the interim.

Jennifer suggested adding an action item to a future meeting agenda to purchase refreshments for Make Star Shine in the next fiscal year.

3H. Traffic Box Art Program Update – Sue Speer

Sue said 25 designs were received before the deadline and will be eligible for judging. She distributed the artists' applications to PABC for their review. She noted that 3 entries were received after the deadline.

Discussion was held about the judging methods. An option was raised to have the public vote on the entries at Art by the River to involve the community and increase the artists' exposure. Sue mentioned that she liked those ideas, but that it would increase the complexity of the project and that her main considerations were to make the project fast and fair. Allowing voting at ABTR would mean the project would not be completed by the 9/30/23 fiscal year-end, legal agreements with each of the 17 artists might be necessary, and it could be difficult to ensure fairness in the voting. Gerri mentioned that she was involved in a chili cookoff years ago that allowed public votes and some entrants "bought" votes. It was decided to retain the process of asking community leaders to vote on the entries as PABC did last year.



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Sue presented the list of judges who were invited to vote on traffic box art entries last year, as updated for new city staff and PABC changes. The committee recommended adding a few additional judges (final list is attached).

Sue will confirm the wrap pricing with the vendor (their previous quote was in May 2023) and provide voting score sheets to the judges. A PABC special meeting will be held on 8/28/23 at 7 PM at City Hall to make a recommendation on the traffic box art contest winners to City Council.

3I. HOA / Safety Ring Project Update – Rod McClure

Rod mentioned the HOA /HOA Agent master list is approximately 75% updated as of 8/11/23 from its mid-2022 version supplied to PABC. This list connects Star subdivisions with their current HOA management agents, and it currently covers 64 subdivisions with another approximately 7-8 subdivisions under construction with HOAs still under contractor/developer control.

Driving to the subdivisions and asking neighbors to identify their agents and hopefully board members will be necessary for the HOAs not yet updated. Some agents do not identify the HOA board members, but state that they (the agents) will pass any details like our PAB introductory e-mail to the Board and respond to us. Rod said they usually do, and we often are introduced to current board members this way.

Rod said that as of 8/11/23 the Safety Ring Project list is approximately 80% complete. Approximately 32 subdivisions have no ponds. 2-3 subdivisions have a pond but their CC&Rs prohibit swimming in those ponds so the boards felt that acceptance of a safety ring may imply swimming is allowed.

9 safety rings have been accepted in the past month from 6 HOAs, including at Celestial Springs where there was a previous incident of a child drowning. Rod mentioned that his Celestial Springs contact was very appreciative of this program and that he would appreciate it if Mayor Chadwick and Councilmember Salmonsens could document the installation of their safety ring with a picture.

7-8 subdivisions (requesting 7-8 rings) are pending Board acceptance. Another 15-20 subdivisions with potential have not been formally contacted yet while PABC is obtaining HOA agent firms/contacts (i.e., Steven Springs with 10 ponds still under construction and Rolling Hills with 4 ponds per Google Maps).

Rod will draft a receipt so that HOA boards can acknowledge receipt of a ring(s). Installation material was recently ordered, and supplies are to be delivered tomorrow. The HOAs will be



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installing the rings with possible PABC assistance. Rod said PABC will take pictures of completed installations.

Jennifer noted that the City Code requires safety rings to be installed near ponds in all future subdivisions.

3J. Art by the River (ABTR) Update – Vicki O’Keefe

- Vicki noted that she does not have a current list of artists and crafters who have paid their registration fee yet.
- PABC will be borrowing A frame holders from Ron Weston and the chalk machine from the City so that lines can be drawn in the ABTR parking area. The LDS church near the Riverhouse has also given their permission for ABTR visitors to park in the church’s parking lot other than at service times.
- Vicki said that she sees 2 options to purchase the ABTR food for the artists and crafters:
 1. She buys the food and is reimbursed by the City, or
 2. City staff meets Vicki at the grocery store(s) and the purchases are made with a City credit card

Jennifer asked Vicki to document those options in writing so that she could discuss the preferred method with Ryan.

- Sue mentioned that the 8/6/23 Facebook post of the ABTR wine glasses has had 2,200 views in the last 8 days. Vicki said that interest has been strong, and she wondered whether PABC should purchase additional wine glasses to sell.
- An action item will be added to a future meeting agenda to spend up to \$1,000 for last-minute contingencies for ABTR.

3K. Opera by the River (OBTR) Update – Vicki O’Keefe

- Vicki said approximately 400 people attended OBTR last year and approximately 500 are expected this year. The city and PABC will each have reserved tables for 8.
- Vicki and volunteer Donna Nuzzi will provide food for the “green room”.
- Vicki said Michele Detweiler of Gemma Arts noted that there are not supplemental Porta Potties at Riverhouse concerts, but OBTR was required to have them. Ryan previously requested that the City disassociate itself from OBTR next year due to concerns that Gemma Arts is a for-profit business and they were not charged rent for the Riverhouse. Jennifer asked Gerri and Vicki to write up a discussion of any fairness issues so they could be addressed.



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3L1. Sea Tow Grant Safety Life Vests – Claudia Sanders

The safety life vest stand was installed by the art barn since the last meeting, and vests were used within an hour of installation. Jennifer submitted the required report to Sea Tow by 7/31 and posted it to PABC's Google Drive. Jennifer will ask Building and Grounds Superintendent Bob Little to please let us know if he hangs additional life vests on the stand. Claudia will check on the vests and send Sue pictures for a PABC Facebook post. Additional reports will be due to Sea Tow by 8/31, 9/30, and 10/31.

3L2. Outdoor Exercise Equipment Update – Claudia Sanders

Jennifer said she met with Mayor Chadwick, Ryan, and Building and Grounds Superintendent Bob Little to discuss installation of the outdoor exercise equipment. Jennifer said that the mayor said B&G staff will install the equipment and the City will hire a concrete contractor for the concrete pads. There is a concern that one large piece of exercise equipment would extend over an easement at Westpointe Park, so B&G staff are considering installing the equipment at Hunters' Creek Park or Pavilion Park instead.

3M. Sub-committee for Art-related Projects

Gerri will be meeting with gardener Mary Marlowe tomorrow to discuss a possible future pollinator garden. Discussion about the art sub-committee was deferred until a future meeting because some interested committee members were not able to attend tonight's meeting.

3N1. General Street Banner Discussion

Discussion was deferred to a future meeting.

3N2. Veterans Banner Update

The application deadline was initially set as 8/18/23, but Gerri will ask Public Information Officer Dana Partridge tomorrow if the deadline can be extended until 9/1/23. Approximately 12 entries have been received to date.

4.Adjournment at 9:20 PM. The next meeting will be 8/28/23 at 7 PM at Star City Hall.

_____/s/_____
Sue Speer, Secretary