



CITY OF STAR, IDAHO
STAR PARKS, ARTS & BEAUTIFICATION COMMITTEE MEETING
MINUTES

City Hall - 10769 W State Street, Star, Idaho
Monday, May 15, 2023 at 6:30 PM

1. CALL TO ORDER

A. Call to Order and Roll Call

Committee Chair Gerri McCorkle called the meeting to order at 6:30 p.m.

Present: Council Liaison Jennifer Salmonsens, Committee Chair Gerri McCorkle, Committee Vice Chair Chris Cox, and Committee Members Rod McClure, Vicki O'Keefe, Sue Speer, Arlene Nelson, and Stacey Camara. Committee Member Claudia Sanders was not present for Roll Call, but arrived late at 6:36 p.m.

2. MEMBER REPORTS

A. City Council Liaison report - Jennifer Salmonsens

Dog Park update: Jennifer Salmonsens updated the committee about the Dog Park walkway installation. She explained that Bob Little's team is working on the installation of bricks for the brick walkway. His team is addressing some issue with respect to the curves, which will be addressed before the June 24th Dog Fair.

The nearby construction is the running of the lines for the City's new Splash Pad. Salmonsens noted that Star Water is the source for the water for the splash pad, and that used water will go into the irrigation canal. The City is still aiming for July 4th for Splash Pad opening.

The final walkthrough with the contractor that installed the Dog Park is upcoming. Salmonsens asked for volunteers to help pull weeds.

Other Parks updates: the City placed an offer on the house next to the Riverwalk and it was accepted. This approximately one-acre piece of land will primarily be a parking lot and provide a buffer between the Riverhouse and other properties. The east side of the property will be a building with space for classes and equipment storage.

Chair McCorkle mentioned that the Lunaria Grant plants will still be placed in the park at the Riverhouse. The greenhouse, if approved, could potentially go there or possibly north of the barn.

Salmonsens mentioned there is not further update on the fitness equipment for Westpointe Park. Committee Member Sanders mentioned there is still hope for installation by July 4th.

B. Committee Chair report - Gerri McCorkle

Life vests project: Chair McCorkle updated that thirty two life vests and a stand were awarded to the City via a grant. PAB members are needed to help provide a report back to the granting organization; the need is to inspect the life vests area once a month for a period of six months and complete a form. Claudia Sanders volunteered to do the grant reporting and follow-up form. McCorkle noted that Lucky Peak also has these vests. Camara suggested an article to help spread awareness about the life vests.



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Lunaria Grant update: McCorkle asked for volunteers to work with her and Marjorie on planning next year's Lunaria Grant application. Sue Speer and Arlene Nelson volunteered. They will meet on Fridays as a working team (no quorum). Next year's grant is due by September.

Butterfly Park update: McCorkle stated that she met with Mary Marlowe about the proposed Butterfly and Sensory Park, and that McCorkle has walked the Riverhouse area with Mayor Chadwick for input. Under consideration is an area that is reached by taking an immediate right from the driveway of the Riverhouse. There would be a path that would veer off, with a pond back toward the picnic tables. Committee discussion surrounded the possibility of sponsoring a public art piece for the park, such as a dead tree that could be carved (complementary to the re-purposed tree that became the Keebler House in another area of the Riverhouse park. Another idea was an art piece on rock, surrounded by perennial plantings. A working team will be announced in the future.

Dog Fair update: the fair will be on June 24th. Eighteen vendors are expected. Volunteers should plan to arrive between 9:00-9:30 for an 11:00 a.m. event start. Chair McCorkle will be back from travel in time for the event, but announced the need for point people. Vicki O'Keefe, Jennifer Salmonsens, Arlene Nelson, and Sue Speer volunteered as event roamers/helpers. Attendees will mainly need to park out on the street.

C. Vice Chair update - Chris Cox

Kiosks Project update: Cox said he recently visited Simplot Park, Zoo Boise, and Birds of Prey and showed several photo samples. He noted the Simplot Park ones were street sign-style, and were not glassed-in. Cox also showed some samples from near the Zoo. Committee discussion surrounded concern over possible sun discoloration, permanency of data, and the need for permanent data vs. seasonal/changing data. McCorkle mentioned the idea of having a QR code that could take citizens to a website for current information for the seasonal/changing data. Discussion arrived at agreement on the idea that there were two goals for the Kiosks: 1. Citizen awareness of current/upcoming events in that spot. 2. Permanent/Educational displays. Camara suggested that a good location might be Westpointe Park, to be placed to show directions for the upcoming exercise equipment. Cox will provide further cost updating and the committee will discuss where kiosks could be place at the June PAB meeting.

Veteran Banners project: Cecelia Porter has stepped down from the PAB Committee, so Rod McClure and Chris Cox will carry the project through. Cox reminded that Star resident Julee Elliott was selected as the best/lowest responsible vendor for the project.

D. Art by the River update - Vicki O'Keefe



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O'Keefe mentioned the upcoming media needs for articles and will coordinate with PIO Dana Partridge going forward. O'Keefe explained the request for the PAB vests to come from the already-allocated ABTR event budget, and that she met with GameFace and one other vendor for a quote. She said she has been researching vest types and quality. Committee discussion surrounded finding a vest that can be used for both ABTR and all upcoming committee events for safety and to help citizens easily identify committee members if they should need help.

- Stacey Camara made a motion to approve the use of \$750.00 out of the existing 2023-2024 Art by the River budget line item for the purchase of PAB logo vests for volunteer safety and identification purposes. Rod McClure seconded the motion. Voice vote; yeas carried. Nay: Sue Speer. Motion carried.

O'Keefe further updated on the pursuit of feather flags, street signage (for the City's A-frame holders, which are being loaned through Staff Member Ron Weston), and wine glasses (to be used as the branded item for ABTR). For perishable food items for ABTR, she announced that a volunteer was needed to shop with City Clerk Jacob Qualls on the 13th or 14th for the event. Stacey Camara volunteered to help shop for the perishable items.

E. Opera by the River update - Vicki O'Keefe

O'Keefe explained the opportunity for radio and asked for committee direction. The opportunity is to have local businesses be sponsors of air time that would help promote the City's Opera by the River event. She will reach out to Dana Partridge for more feedback on how Hometown works with sponsorships so OBTR can be consistent. These are \$50 radio ad sponsorship spots; ads are proposed to start about one month in advance of the event and start to increase about ten days' prior.

F. Treasurer Monthly Report - Arlene Nelson

Nelson presented the April PAB Treasury report.

3. COMMITTEE RECOMMENDATIONS TO CITY COUNCIL

A. Discussion and approval of funds disbursement for 2023 Dog Fair, Art by the River, and Opera by the River in an amount not to exceed the total amounts already approved by the City Council from the 2022-2023 PAB Budget Re-allocation (**ACTION ITEM**)

- Rod McClure made a motion to approve the Parks, Art, & Beautification recommendation to the Star City Council of proposed re-allocated use of previously-approved \$6,000 of the 2022-2023 PAB budget as follows: up to \$300 for the Dog Fair, up to \$5,500 for Art by the River, and up to \$200 for Opera by the River, noting that the proposed re-allocated funds derive from \$500 not used by the Volunteer Appreciation event and \$5,500 not used by the Westpointe exercise equipment. Arlene Nelson seconded the motion. Voice vote: all ayes/unanimous. Motion carried.

B. Committee discussion and approval of final Parks, Arts, & Beautification Committee 2023-2024 Budget Request as developed at the special PAB budget planning meeting of May 1, 2023, to be



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submitted to the Mayor for consideration at the upcoming City Council Budget Hearing. **(ACTION ITEM)**

The committee discussed the draft budget request with respect to proposed minor changes to the Traffic Box program in terms of library-based boxes and proposed funding for Star Courier advertising.

- Arlene Nelson moved to approve the 2023-24 Parks, Arts, & Beautification Committee Budget Proposal be escalated to Mayor Chadwick for next-level consideration toward inclusion in the City Council Budget hearings. Sue Speer seconded the motion. Voice vote: all ayes/unanimous. Motion carried.

4. ADJOURNMENT

/s/
Barbara Conly Deputy City Clerk