



# STAR PARKS, ARTS & BEAUTIFICATION COMMITTEE SPECIAL MEETING AGENDA

City Hall - 10769 W State Street, Star, Idaho  
Monday, February 06, 2023 at 6:30 PM

## 1. CALL TO ORDER AND ROLL CALL.

Chairperson McCorkle called the meeting to order at 6:32 p.m.

Present: Council Liaison Salmonsens, Chairperson McCorkle, Vice Chair Cox, and Committee Members Nelson, Sanders, O'Keefe, Spear, Porter. Mayor Chadwick attended the first portion of the meeting through Item D.

## 2. MEMBER REPORTS

### A. City Council Liaison Report - **Jennifer Salmonsens**

Jennifer said she met with Bob Little, Chris Cox, and Gerri McCorkle at the dog park to view the area for signage placement; they also got to see the proposed area for the dog bricks pathway. The site will be prepped; it is planned to move from the corner entry of the park at the parking spot and be moved to a permanent spot later. Arlene expressed concern for ADA needs, and suggested adding a segment of sidewalk to finish out the loop. Group discussion surrounded that shade structure pricing has been requested. For the brick pathway, once more is known about timing, Bob Little's team will set the pathway using the blank bricks. Per Jennifer, Bob has asked for volunteers to help place the engraved bricks. The committee discussed maybe reaching out to people who purchased bricks to see if they would like to help volunteer in placing them. Jennifer had a few further updates: the pet fair is planned for June 24, 2023, the splash pad and pickleball/basketball courts will hopefully be in by July 4<sup>th</sup>.

### B. Committee Chair Report - **Gerri McCorkle**

Gerri explained the process of applying for the Lunaria Grant, noting that it must have an education component. The general concept would be to apply for \$1500 and propose six to eight foot planters made from cement blocks, Parks would provide irrigation, Master Gardener Jerry Gage would hopefully be involved, with the goal of a group of volunteers planting pollinators. This would be a three phase project: going through the grant application process (would know by April 1<sup>st</sup>), with the idea to do a mural on the green house/shed area and an area behind the art barn to help educate kids. A related Action Item is documented in Item 3C below.

For the life jackets, these are proposed to be installed at Heron River Pond near the Dockzilla.



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PAB may consider applying for two other grants in the future, the Idaho Community Foundation grant and the Idaho Womens Charitable Foundation grant. Chris is also waiting to hear back about Department of Commerce grant opportunities.

Gerri discussed the next planned Make Star Shine event, planned for Earth Day April 22<sup>nd</sup>. PAB will assign volunteers to the different areas on the day of the event. Two areas of highway cleanup are under consideration and possibly a segment of the riverwalk, but Gerri noted there is a wedding booked at the Riverhouse so it will be necessary to keep volunteers away from that area. Gerri plans to write a short article and Sue will post on social media. At Mayor Chadwick's request, Gerri will reach out to the Lion's Club about road cleanups, to see if more than two times a year makes sense.

For the Dog Brick program, Gerri noted that Hand in Paw would like to be part of this year's pet event. Per the original announcement, Hand in Paw, Green Heart Rescue, and the City (for dog park pathway construction) will divide the proceeds of the dog brick program.

### C. Committee Budget Update - **Committee Member Arlene Nelson**

Arlene explained that the budget presently shows that \$20,323.58 is the total current available. Mayor Chadwick guided that the committee's budget request for next year should be prepared by May 1<sup>st</sup>. Group discussion surrounded PAB needing to have an upcoming budget planning meeting. Gerri posed a budget question, which is whether the Art by the River profit could be projected before October 1<sup>st</sup>. It was proposed that one week before the PAB meeting, it would help Arlene to have a standing meeting with Jacob Qualls in Clerk/Treasury.

### D. Update on proposed exercise stations at a City park - **Committee Member Claudia Sanders**

Claudia explained that Bob Little in Parks and Building Maintenance went with the working committee to view both proposed site Westpointe Park and Roselands to see their equipment. The equipment installed at Roselands cannot meet XO Fit with respect to the scratch and dent discounting. Claudia recommended considering three pieces of the equipment for the year, and a fourth that would be ADA compliant. Cost would be not to exceed \$26,000.00.

Mayor Chadwick mentioned Park Impact Fees could be utilized for this purpose.

Arlene mentioned the idea of being able to have info kiosks at the parks, that she has researched a vendor who works with the National Park Service and the Army Corps of Engineers. Mayor Chadwick will provide Arlene with a local Boise area vendor contact for comparison. Jennifer asked the Mayor for some of Dana Partridge's time with respect to the design of the kiosk and said it would help to



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have some City direction. The group discussed that the kiosks are not impact fee-eligible but are donation-eligible. Jennifer and the Mayor will meet with Dana, Chris will volunteer to help.

E. Art by the River and Opera by the River summer events updates - **Committee Member Vicki O'Keefe**

Vicki reported that Art by the River is planned to be held the third weekend in September. She expressed a need for more advertising, including print media. Sue will help specifically with social media. Vicki is seeking a working committee of four – Arlene volunteered to serve on the working committee. Vicki is working on the timeline.

Jennifer asked about Opera by the River, with respect to vendors, park rental, and in-kind donations by the City. Vicki mentioned the idea of VIP tents for \$2500 with food options.

### 3. ACTION ITEMS

- A. Recommendation of Proposed Committee Member to Star City Council - Rod McClure - **(ACTION ITEM)** - volunteer Rod McClure attended both the PAB special workshop in January and this evening's regular meeting, and provided his resume in consideration. Arlene Nelson made a motion for the committee to recommend Rod McClure as a proposed Parks, Art, & Beautification Committee Member for consideration by the City Council; Vicki O'Keefe seconded the motion. Motion carried by unanimous voice vote.
- B. Veterans Banner Project Assignment - **(ACTION ITEM)** The committee discussed the possible working group for the Veterans Banner Project. Chris offered to head up work for this working group, and Rod proposed volunteering and then later formally being on the working group pending his approval by the City Council. Claudia Sanders made a motion to approve Chris as member of the working committee to be in charge of developing a plan and recommendation for the Military Veterans Acknowledgment Banners Project, with Rod to informally volunteer until such time that he were to be approved as a full Committee Member of PAB; Arlene seconded the motion. Motion carried by unanimous voice vote.
- C. Community Garden Boxes Grant and Matching Funds - **(ACTION ITEM)**  
Arlene made a motion for the committee to approve the follow-up steps in applying for the Lunaria Grant of asking for City Council approval of the grant application, and for the committee to make the request to City Council for the use of an amount not to exceed \$9780.00 of the PAB budget for flower boxes at the Star Riverhouse. Sue seconded the motion. Motion carried by unanimous voice vote.

*Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at 208-286-7247, at least 24 hours in advance of the meeting date.*



CITY OF STAR, IDAHO

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- D. Upcoming proposed project dates and assignment to committee members - **(ACTION ITEM)** Opera by the River formally noted for August 19, 2023 and Art by the River formally noted for September 15, 16, and 17, 2023. Arlene made a motion to approve the dates; Sue seconded the motion. Motion carried by unanimous voice vote.
- E. Discussion of our vision of the P-A-B committee pillars and assignment of pillar leads - **(ACTION ITEM)** Item tabled until an upcoming meeting.

#### 4. ADJOURNMENT

Chairperson McCorkle adjourned the Parks, Art, & Beautification meeting at 8:36 p.m.

DRAFT