

**CITY COUNCIL REGULAR MEETING AGENDA**City Hall - 10769 W State Street, Star, Idaho  
Tuesday, March 21, 2023 at 7:00 PM

**PUBLIC NOTICE: THIS MEETING IS RECORDED AND PLACED IN AN ONLINE FORMAT. PERSONS MAY EITHER VIEW OR LISTEN TO VIDEO / AUDIO OF THIS MEETING UNTIL SUCH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RETENTION POLICY.**

1. **CALL TO ORDER** – Welcome/Pledge of Allegiance
2. **INVOCATION** – Pastor Jason Carr – Eagle Christian Church
3. **ROLL CALL**
4. **PRESENTATIONS & PROCLAMATIONS**
  - A. **Vietnam Veterans Day Proclamation - March 29, 2023**
  - B. **2023 Arbor Day Proclamation - April 28, 2023**
  - C. **Proclamation - Week of the Young Child - April 1-7, 2023**
5. **CONSENT AGENDA (ACTION ITEM)** *\*All matters listed within the Consent Agenda have been distributed to each member of the Star City Council for reading and study, they are considered to be routine and will be enacted by one motion of the Consent Agenda or placed on the Regular Agenda by request.*
  - A. **Approval of Claims**
  - B. **Findings of Fact & Conclusions of Law - Medici Vista / Medici Hills Annexation (FILE: AZ-22-08 / AZ-22-07)**
6. **PUBLIC HEARINGS with ACTION ITEMS:**
  - A. **PUBLIC HEARING - Star River Ranch North Subdivision (FILE# RZ-22-01 / DA-22-03 / PP-22-05)** - The Applicant is seeking approval of a Preliminary Plat for a proposed residential subdivision consisting of 72 single-family residential lots and 11 common lots. The property is located on the west side of Bent Lane in Star, Canyon County, Idaho and consists of 23.8 acres with a proposed density of 3 dwelling units per acre. The property currently has a Residential (R-5) zoning designation. The subject property is generally located between south of Hwy 44. Canyon County Parcel No. R3403500000. **(ACTION ITEM) PREVIOUSLY TABLED TO MARCH 21, 2023 AT STAFF REQUEST**
  - B. **PUBLIC HEARING - Naismith Commons Subdivision (FILES: AZ-22-10, DA-22-11 & PP-22-15)** (The application was tabled on March 7, 2023 to March 21, 2023 to allow the applicant time to redesign the preliminary plat. **The applicant has requested the application be postponed to April 4, 2023 to provide additional time to submit revisions to staff. (ACTION ITEM - Table to April 4, 2023)**
  - C. **Passport Acceptance Facility Ordinance Title 1, Chapter 13:** An ordinance establishing a Passport Acceptance Facility Chapter within the City of Star Municipal Code Title 1; Creating Definitions, Designating the Public Sector Office, Allowing for other travel related services, creating a trust account, creating for severability and providing for an effective date. **(ACTION ITEM)**
  - D. **PUBLIC HEARING - Passport Photo Services** - The Star City Council shall hold a public hearing to receive public testimony on establishing a new fee of \$25.00 per passport photo application for taking and printing passport photos and other related services. **(ACTION ITEM)**
  - E. **Resolution 001-2023: Passport Photography Services Fee Resolution** - Approve Resolution 001-2023 **(ACTION ITEM)**
7. **ADJOURNMENT**



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The meeting can be viewed via a link posted to the City of Star website at [staridaho.org](http://staridaho.org). Information on how to participate in a public hearing remotely will be posted to [staridaho.org](http://staridaho.org) under the meeting information. The public is always welcomed to submit comments in writing.

### **Land Use Public Hearing Process**

Public signs up to speak at the public hearing

Mayor Opens the Public Hearing

Mayor asks council if there is any Ex Parte Contact

Applicant has up to **20 minutes** to present their project

Council can ask the applicant questions and staff questions

Public Testimony (**3 minutes per person**)

1. Those for the project speak
2. Those against the project speak
3. Those who are neither for or against but wish to speak to the project
4. Council may ask the individual speaking follow-up questions that does not count towards their 3 minutes

Applicant rebuttal (**10 minutes**)

Council can ask the applicant and staff questions

Mayor closes the public hearing

Council deliberates

Motion is made to approve, approve with conditions, deny or table the application to a date certain in the future

Thank you for coming to the Star City Council meeting, public involvement is fantastic and helps in shaping our city for the future. As this is a public hearing, there will be no cheering, clapping, jeering or speaking out during the hearing. Only the person at the podium has the floor to speak during their allotted time. If someone does speak out, cheer, claps, etc. they will be asked to leave the hearing and or escorted out of the hearing. We want to keep these hearings civil so everyone can be heard.

Thank you for your participation.

Mayor Trevor Chadwick