



City of Star Parks, Art & Beautification Committee (PABC)

Monday, February 26, 2024, 6:40 PM

10769 W State St, Star, ID 83669 at Star City Hall

1A.1. Roll Call

PRESENT: Chair Gerri McCorkle, Vice Chair Chris Cox, Rod McClure, Arlene Nelson, Vicki O'Keefe, Council Member Jennifer Salmonsens, Claudia Sanders, Sue Speer

ABSENT: Staff Liaison Ryan Field

2A. Approval of Prior Meeting Minutes

Arlene made a motion to approve the 2/3/24 minutes, Rod seconded. The vote was unanimous.

Sue met with Barbara Conly on 2/7/24 to sign the approved minutes she previously prepared. Barbara said she would be working with City Clerk Jacob Qualls to post the minutes on the City's website.

3. Member Reports

3A. City Updates – Jennifer Salmonsens

- Jennifer said she spoke with Star Sewer & Water staff about the idea of a mural on the east side of their building. They were open to the idea and would like details of the project. Gerri suggested it might be a good location for a “postcard” style Welcome to Star mural.
- Construction work is currently ongoing at Waggin' Tails Park for the installation of a restroom.
- Jennifer said the Chamber of Commerce's Easter event is on 3/30 from 12-2 PM and they are looking for volunteers. The Chamber will be offering a separate egg hunt area this year for residents with special needs.
- Jennifer suggested PABC members consider providing information to council, either as a committee or individually, about prospective parks when they are included on council's agendas.

3B. Staff Liaison Report – Ryan Field

- Ryan was unable to attend tonight's meeting, but Gerri mentioned she and Jennifer met with Ryan recently to discuss PABC items and they plan to have monthly meetings with him approximately two weeks before each PABC meeting.
- The Parks & Recreation department will be moving forward with their plans to rent water sports equipment from the Riverhouse barn, so PABC will need to determine



Parks, Art, &
Beautification Committee

City of Star Parks, Art & Beautification Committee (PABC)

Monday, February 26, 2024, 6:40 PM

10769 W State St, Star, ID 83669 at Star City Hall

alternative storage arrangements possibly as soon as this summer. Gerri said Ryan is investigating whether there might be room in another building or whether the city might purchase a storage container for PABC's (and other committees') use. City staff do not want PABC to spend committee funds on monthly storage rentals.

- Gerri said Ryan reported there is some clean-up scheduled for after Hometown on 7/4. Jennifer felt it would be helpful to discuss precisely what the clean-up plans are before PABC decides about its scheduled 7/6 Adopt-a-Highway trash clean-up of State Street.

3C. Chair's Review of Workshop Task List – Gerri McCorkle

Gerri and Jennifer said they asked Ryan for updates about the committee handbook, exercise equipment installation, and PABC budget vs. actual financial reports. Follow-up is pending.

3D. Lunaria Grant Extension

The flowerbox/flowerbed project will not be ready for installation by the early spring due date of the Lunaria grant. Gerri talked to Marge (the volunteer who assisted with the grant application) and Marge believed it could be possible to request an extension. Gerri will write to the Idaho Botanical Garden to inquire about extending the project's timeline. Gerri and Jennifer will review a map with Ryan regarding location options at the Riverhouse.

3E. Life Jacket Program – Year II

PABC recently applied to Sea Tow for another rack with life vests, like the one they granted PABC last year that is located by the Riverhouse pond. Chris mentioned another source could be the Coast Guard.

3F. Waggin' Tails Pet Fair Subcommittee

Gerri posted on Facebook recently requesting volunteers for the pet fair but did not receive a response. Ideally, she would like approximately eight volunteers. She would like to make another recruiting post but noted she would like to wait until the city's website is updated for 2024 event dates.

3G. Banner & Component Inventory Update

- Rod counted the number of streetlights and brackets PABC could use for hanging banners and updated an inventory spreadsheet located in the shared Google drive. There are eighty-eight poles currently set up for banners.
- Chris has the stand-alone banner frame and will be repairing it soon. He asked Julee Elliott to assist with repairing artwork that was damaged.



Parks, Art, &
Beautification Committee

City of Star Parks, Art & Beautification Committee (PABC)

Monday, February 26, 2024, 6:40 PM

10769 W State St, Star, ID 83669 at Star City Hall

3H. Memorial Bench Program

Claudia researched the City of Boise's memorial bench program. They offer two options, 1) a metal bench with slats and a plaque for \$1,800 or 2) a backless stone slab bench with an inlaid plaque for \$3,000. The City of Boise represents that the cost will cover the bench's expected 20-year life and prices are guaranteed from 10/1/23 – 9/30/24. Claudia said Boise requires payment in advance, then the purchaser must apply, and installation is expected within 8 weeks.

Gerri said she would like PABC to consider purchasing a bench for Waggin' Tails Dog Park with PABC's share of the dog brick profits and a bench for Freedom Park with PABC's share of the veterans' banner profits, before PABC might roll out a memorial bench program to the rest of the community. PABC's share of the cumulative profits of these projects is unknown.

She mentioned including a QR code in the plaque that could link to information about the person or project being honored.

3I. Hometown Celebration / July 4th Parade / Clean Up Drill Team

Sue said she will begin recruiting community volunteers for the drill team after mid-April. Gerri and Claudia expressed interest in volunteering. Chris is planning to pull the trailer and Vicki said she and Kevin might be interested in riding in the trailer during the parade as Uncle Sam and Betsy Ross.

3J. "Tulips & Trash" Event, 10/19/24

Sue said Tulip Valley Farms' website lists one hundred "Ethan's Smile" tulips for \$100 with free shipping. Sue emailed Tulip Valley Farms re: a shipping date estimate to determine whether they would arrive before the planned 10/19/24 planting date and did not hear back yet, but an availability estimate is expected later in the spring. The 2023-2024 PABC budget includes \$150 for tulips, which should cover 100 - 125 bulbs including bulb food and sales tax.

3K. Discuss and Move to Approve PABC's Proposed 2024 Events and Activities (ACTION ITEM)

PABC previously approved the 2024 meeting dates on 10/16/23 and the event dates on 2/3/24. No action item was considered necessary.

3L. Treasurer's Monthly Report

No financial information was available, so this topic will be deferred until a future meeting.



Parks, Art, &
Beautification Committee

City of Star Parks, Art & Beautification Committee (PABC)

Monday, February 26, 2024, 6:40 PM

10769 W State St, Star, ID 83669 at Star City Hall

3M. Discuss and Move to Approve Expenditures for the Senior Center Spring Clean Up Project (ACTION ITEM)

Gerri said she would visit the group who volunteered for the Senior Center Spring Clean-up Project last year to determine whether they would be available to volunteer again and sponsor the cost of any desired improvements. No action item was considered necessary.

The 4/27/24 event will include three phases: 1) Senior Center, 2) trash pick-up at New Hope, 3) trash pick-up on State Street. Gerri will contact ITD and ACHD in March to schedule pick-up of the supplies. Sue noted she typed up the Adopt-a-Highway project instructions after Make Star Shine in the fall and they are included in PABC's shared Google drive.

3N. Discuss and Move to Approve Expenditures for Ethan's Smile Tulips (ACTION ITEM)

PABC's 2023-2024 budget already includes \$150 for the purchase of tulip bulbs and supplies, so no action item was considered necessary.

3O. Discuss and Move to Approve Expenditures for an Art by the River (ABTR) Sponsorship Banner (ACTION ITEM)

Vicki presented the idea of printing banners the same size as the veterans' banners and requesting sponsors as a fundraising project for Art by the River. Julee Elliott quoted a price of \$40 each. An idea was raised to hang ABTR banners from 8/1 through ABTR, with the veterans' banners to replace them afterwards through Veterans' Day. Gerri and Jennifer will discuss scheduling and pricing with Ryan at their next meeting. No action item was considered necessary.

3P. Discuss and Move to Approve Up to \$500 in Expenditures for an Art by the River advertisement in the Ada County Art Guide (ACTION ITEM)

Rod made a motion to spend up to \$500 for an Art by the River advertisement in the Ada County Art Guide from the Art by the River subsection of PABC's 2023-2024 budget. Chris seconded and the vote was unanimous.

3Q. Discuss and Move to Approve Up to \$500 in Expenditures for 3 Art by the River advertisements in the Star Courier (ACTION ITEM)

Rod made a motion to spend up to \$500 for Art by the River advertisements in the Star Courier from the Art by the River subsection of PABC's 2023-2024 budget. Chris seconded and the vote was unanimous.

3R. Discuss and Move to Approve the 2024 Art by the River Proposed Budget (ACTION ITEM)

This action was tabled until a future meeting.



Parks, Art, &
Beautification Committee

City of Star Parks, Art & Beautification Committee (PABC)

Monday, February 26, 2024, 6:40 PM

10769 W State St, Star, ID 83669 at Star City Hall

4.A. Committee Recommendations to City Council

Discuss and Move to Approve the Proposed Star City Hall Public Art Exhibit Master Plan, City Resolution, Artist Agreement, Call to Artists, and Application (ACTION ITEM)

Jennifer presented drafts of the Star City Hall Public Art Exhibit Master Plan, City Resolution, Artist Agreement, Call to Artists, and Application. Sue made a motion to approve the documents and forward them to council, Arlene seconded. The vote was unanimous. Jennifer will see that the project is added to the 3/19/24 council agenda.

Arlene and Vicki noted Saverio Pellicano will be displaying his artwork at City Hall beginning on March 1st.

Vicki mentioned asking an artist to display their artwork for three months may be a long time. She suggested shortening the timeframe once the program is more established.

Adjournment at 8:39 PM. The next PABC meeting will be held at 6:30 PM on 3/18/24 at Star City Hall.

Approved on 3/18/24

 /s/_____
Sue Speer, Secretary