



CITY COUNCIL REGULAR AGENDA
TUESDAY, JANUARY 03, 2023
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ADMINISTER OATHS OF OFFICE**
 - [A.](#) Mayor Nelson
 - [B.](#) Councilmember Moran
 - [C.](#) Councilmember Wendling
- 3. ROLL CALL**
- 4. PLEDGE OF ALLEGIANCE**
- 5. ADDITIONS OR CORRECTIONS TO AGENDA**
- 6. DISCUSSION FROM THE FLOOR**
- 7. CONSENT AGENDA**
 - [A.](#) Contractor's License
- 8. DEPARTMENT REPORTS**
 - [A.](#) Public Works Report
 - [B.](#) Code Enforcement Report
- 9. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 2023-01, Approving 2023 Appointments
 - [B.](#) Resolution 2023-02, Authorizing Fund Closure of 2018A G.O. Equipment Certificate - Debt Service and 2018A G.O. Equipment Certificate Project Funds and Establishing Equipment Capital Project Fund
- 10. NEW BUSINESS**
 - [A.](#) Schedule Work Session
- 11. REPORTS**
 - A. Attorney Report
 - B. Administrator Report
 - C. Engineer Report
- 12. OTHER**
 - A. BTYR Report
 - [B.](#) Correspondence
- 13. OTHER**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's License

January 3, 2023

Plumbing Contractor

Ace Plumbing & Drain Cleaning

First Class Plumbing & Heating



Memorandum

To: Mayor Nelson and Members of the City Council
From: Terry Randall, Public Works Director
Date: December 29, 2022
Subject: December 2022 Public Works Report

During the month of December, the Public Works Department was busy doing the following activities:

- Flood skating rinks
- Installed aerator at Lakeside Park
- Stump grinding in the parks
- Plowed 11 times and cleaned sidewalks 5 times
- Two water main breaks – one at 81st and Monroe and one at 8240 6th Street NE – Repaired by Valley Rich
- New Scada system installed by Automatic System
- Maintenance on trucks – washing, greasing and changing edges.

Decemberr Appointments:

- December 10 – Read meters
- December 21 – attended the holiday party
- December 23 – reread meters that did not read



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Official
RE: Code Enforcement Monthly Report for December 2022
DATE: December 29, 2022

The Spring Lake Park Code Enforcement department is authority having jurisdiction for all fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In December, a total of 8 building, 1 Certificate of Occupancy, 1 fire alarm, 1 fire suppression, 6 mechanical, 6 plumbing and 1 Zoning for a total of 24 permits issued compared to a total of 24 in 2021. Code Enforcement conducted 118 inspections in the month of December including 53 building, 38 rental, 19 nuisance and 8 fire inspections.

2022 Totals:

In 2022, a total of 213 building, 14 certificate of occupancy, 3 fire alarm, 16 fire suppression, 122 mechanical, 98 plumbing, 20 sign and 58 zoning for a total of 544 permits issued compared to a total of 546 in 2021. Code Enforcement conducted 2,111 inspections in 2022 including 694 building, 420 rental, 770 nuisance and 227 fire inspections.

In December of 2021, the Code Enforcement Department issued 3 administrative offense tickets, pertaining to nuisance violations.

With it being the end of the year, the Code Enforcement department has been working hard trying to finish up all the rental license inspections. We currently have 3 needing their initial inspections and 11 wrapping up the re-inspections.

I will have the total amount of rental licenses that have not applied and paid for their 2023 rental license, by the January 3rd City Council Meeting.

Construction Update:

525 Osborne Rd – Suite Living, Spring Lake Park is complete. Residents have not moved in but all final touches are being done now.

8457 Sunset Rd – City Moving and Storage, Multiple inspections have been completed. The doors and windows are going in as I type.

8301 University Ave – Take 5 Car Wash. The old building has been removed. They will spend a lot of time clearing the entire lot.

In December of 2022, I also attended the following appointments:

- City Council meeting on December 19th.
- Department head meeting December 6th.
- City Holiday Party December 21st.

This concludes the Code Enforcement Department monthly report for December 2022. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: December 12, 2022

Subject: 2023 Appointments

Included with this memorandum is the Mayor's recommendations for committee appointments for 2023. Mayor Nelson tried to consider each Councilmember's strengths and interests when making these appointments, as well as the meeting time for each committee.

Here are the appointments broken down by Councilmember.

Mayor Bob Nelson	
Anoka County Joint Law Enforcement Council	4 th Wednesday of January, April, July and October at 2pm - varying locations
Beyond the Yellow Ribbon	2 nd Wednesday of each month at 6:00pm - Kraus Hartig VFW
Negotiations - Patrol	As needed
Negotiations - Sergeants	As needed
Non-Bargained Personnel Committee	As needed
North Metro Mayor's Association	Wednesdays at 5:30pm: Jan. 16, March 20, May 15, Sept. 18, Nov. 20 - various locations
Councilmember Ken Wendling	
Acting Mayor	
Anoka County Joint Law Enforcement Council - Alternate	4 th Wednesday of January, April, July and October at 2pm - varying locations
Parks & Recreation Commission Liaison	1 st Tuesday of each month at 6:00pm - City Hall
Beyond the Yellow Ribbon	2 nd Wednesday of each month at 6:00pm - Kraus Hartig VFW
Anoka County Fire Protection Council - Alternate	4 th Thursday of January, April, July and October at 7pm - varying locations
North Metro Cable Communications Commission - Alternate	3 rd Wednesday of each month at 6:00pm - SLP City Hall

Negotiations – Sergeants	As needed
Negotiations – Patrol	As Needed
Tower Days Committee – Alternate	4 th Tuesday of January through June at 6:30pm – SLP City Hall
North Metro Mayor’s Association-Alternate	Wednesdays at 5:30pm: Jan. 16, March 20, May 15, Sept. 18, Nov. 20 – various locations
Councilmember Lisa Dircks	
Planning Commission Liaison	4 th Monday of the month at 7:00pm – SLP City Hall
Fire Department Liaison	As needed
Anoka County Fire Protection Council	4 th Thursday of January, April, July and October at 7pm – varying locations
Non-Bargained Personnel Committee	As needed
Councilmember April Moran	
Parks & Recreation Commission – Alternate	1 st Tuesday of each month at 6:00pm – City Hall
Planning Commission – Alternate	4 th Monday of each month (except December) at 7:00pm – City Hall
Negotiations – Public Works	As needed
Tower Days Committee – Liaison	4 th Tuesday of January through June at 6:30pm – SLP City Hall
Councilmember Barbara Goodboe-Bisschoff	
Coon Creek Watershed District Citizens Advisory Commission	2 nd Wednesday of each month at 5:00pm, Coon Creek Watershed District Office
North Metro Cable Communications Commission	3 rd Wednesday of each month at 6:00pm – SLP City Hall
Trunk Highway 65 Corridor Coalition	4 th Thursday of January, March, May, July, September and November at 7:00pm at Isanti County Government Center
School Board Liaison	As needed

The City received three applications for Planning Commission – Jeff Bernhagen, Brad Delfs, and Sharon Weyhous – for two positions. Mayor Nelson is recommending appointing Brad Delfs and Sharon Weyhous to those positions. We do have a student vacancy on the Planning Commission.

The two Parks and Recreation Commissioners whose term expire this year have applied for reappointment. Mayor Nelson is recommending reappointment of Barb Harlan and Chris Lammers. There is a vacancy for a one-year term on the Recreation Commission that would be eligible for reappointment.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 2023-01

RESOLUTION APPROVING 2023 APPOINTMENTS

BE IT RESOLVED that the City Council of the City of Spring Lake Park does hereby approve the appointment list as outlined in Exhibit A of this Resolution.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 3rd day of January, 2023.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

State of Minnesota)
Counties of Anoka and Ramsey)ss
City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Administrator in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby certify that the foregoing is a true and correct copy of Resolution No. 2023-01, A Resolution Approving 2023 Appointments, adopted by the Spring Lake Park City Council at their regular meeting on the 3rd day of January 2023.

Daniel R. Buchholtz, Administrator

(SEAL)

Dated: _____



CITY OF SPRING LAKE PARK

1301 Eighty First Avenue NE

Spring Lake Park, MN 55432

Ph: 763-784-6491 Fax: 763-792-7257

2023 APPOINTMENTS

I. ELECTED OFFICIALS

POSITION	TERM	NAME	TERM EXPIRES
Mayor	4 Years	Bob Nelson	1/4/27
Councilmember	4 Years	Lisa Dircks	1/6/25
Councilmember	4 Years	Ken Wendling	1/4/27
Councilmember	4 Years	Barbara Goodboe-Bisschoff	1/6/25
Councilmember	4 Years	April Moran	1/4/27

II. ANNUAL APPOINTMENTS AT FIRST MEETING OF THE YEAR

POSITION	TERM	NAME	TERM EXPIRES
Acting Mayor	Annual	Ken Wendling	1/2/24
Official Newspaper	Annual	Blaine/SLP Life	1/2/24
Official Depository	Annual	U.S. Bank	1/2/24
		4M Fund	1/2/24
		Wells Fargo Bank	1/2/24
		RBS Wealth Management	1/2/24
Agent of Record	Annual	Corporate Four Ins. Agency	1/2/24
Attorney	Annual	Carson, Clelland & Schreder	1/2/24
Auditor	Annual	Smith Schafer	1/2/24
Engineer	Annual	Stantec	1/2/24
Bond Counsel	Annual	Jenny Boulton, Kennedy & Graven	1/2/24
Weed Inspector	Annual	Mayor	1/2/24
Asst. Weed Inspector	Annual	Terry Randall	1/2/24
Animal Control	Annual	Josh Antoine	1/2/24

III. COUNCIL COMMITTEES

COMMITTEE	TERM	NAME	TERM EXPIRES
Parks & Recreation Commission Liaison	Annual	Ken Wendling	1/2/24
Parks & Recreation Commission Alternate	Annual	April Moran	1/2/24
Planning Commission Liaison	Annual	Lisa Dircks	1/2/24
Planning Commission Alternate	Annual	April Moran	1/2/24

COMMITTEE	TERM	NAME	TERM EXPIRES
Anoka County Joint Law Enforcement Council	Annual	Bob Nelson	1/2/24
Anoka County Joint Law Enforcement Council – Alternate	Annual	Ken Wendling	1/2/24
Anoka County Fire Protection Council	Annual	Lisa Dircks	1/2/24
Anoka County Fire Protection Council – Alternate	Annual	Ken Wendling	1/2/24
Beyond the Yellow Ribbon	Annual	Bob Nelson	1/2/24
Beyond the Yellow Ribbon	Annual	Ken Wendling	1/2/24
SBM Fire Department Liaison	Annual	Lisa Dircks	1/2/24
SBM Administrative Committee	Annual	Daniel Buchholtz	1/2/24
Negotiations – Patrol	Annual	Ken Wendling	1/2/24
Negotiations – Patrol	Annual	Bob Nelson	1/2/24
Negotiations – Patrol	Annual	Daniel Buchholtz	1/2/24
Negotiations – Sergeants	Annual	Ken Wendling	1/2/24
Negotiations – Sergeants	Annual	Bob Nelson	1/2/24
Negotiations – Sergeants	Annual	Daniel Buchholtz	1/2/24
Negotiations – Public Works	Annual	Lisa Dircks	1/2/24
Negotiations – Public Works	Annual	April Moran	1/2/24
Negotiations – Public Works	Annual	Daniel Buchholtz	1/2/24
Non-Bargained Employee Personnel Committee	Annual	Bob Nelson	1/2/24
Non-Bargained Employee Personnel Committee	Annual	Lisa Dircks	1/2/24
Non-Bargained Employee Personnel Committee	Annual	Daniel Buchholtz	1/2/24
N. Metro Cable Communications Commission	Annual	Barbara Goodboe-Bisschoff	1/2/24
N. Metro Cable Communications Commission – Alt.	Annual	Ken Wendling	1/2/24
N. Metro Cable Communications Operations Committee	Annual	Daniel Buchholtz	1/2/24
North Metro Mayor’s Assn Rep.	Annual	Bob Nelson	1/2/24
North Metro Mayor’s Assn. – Alt.	Annual	Ken Wendling	1/2/24
North Metro Mayor’s Assn Operations Committee	Annual	Daniel Buchholtz	1/2/24

COMMITTEE	TERM	NAME	TERM EXPIRES
Tower Days Committee Liaison	Annual	April Moran	1/2/24
Tower Days Committee Alt.	Annual	Ken Wendling	1/2/24
Trunk Highway 65 Corridor Coalition	Annual	Barbara Goodboe-Bisschoff	1/2/24
School Board Liaison	Annual	Barbara Goodboe-Bisschoff	1/2/24
Suburban Rate Authority	Annual	Daniel Buchholtz	1/2/24
Suburban Rate Authority – Alt.	Annual	Terry Randall	1/2/24
Coon Creek Watershed District Citizens Advisory Commission	Annual	Barbara Goodboe-Bisschoff	1/2/24
Coon Creek Watershed District Technical Advisory Committee	Annual	Phil Gravel/ Daniel Buchholtz	1/2/24

IV. ADMINISTRATIVE APPOINTMENTS

POSITION	TERM	NAME
Administrator, Clerk-Treasurer	Indefinite	Daniel Buchholtz
Data Practices Responsible Authority	Indefinite	Daniel Buchholtz
Police Chief/Public Safety Director	Indefinite	Josh Antoine
Parks & Recreation Director	Indefinite	Kay Okey
Public Works Director	Indefinite	Terry Randall
Building Official	Indefinite	Jeff Baker
Plumbing Inspector	Indefinite	Jeff Baker
Fire Marshal	Indefinite	Jeff Baker

V. PLANNING COMMISSION (Municipal Code Section 16.60)

POSITION	TERM	NAME	TERM EXPIRES
Commissioner	3 Years	Brad Delfs	12/31/25
Commissioner	3 Years	Sharon Weighous	12/31/25
Commissioner	3 Years	Kelsey Hollihan	12/31/24
Commissioner	3 Years	Hans Hansen	12/31/24
Commissioner	3 Years	Eric Julien	12/31/23
Commissioner	3 Years	Rick Cobbs	12/31/23
Commissioner (student)	1 Year	<i>vacant</i>	

VI. EMERGENCY MANAGEMENT AGENCY (Municipal Code Section 3.12 – Appointed by Mayor)

POSITION	TERM	NAME
Co-Directors	Indefinite	Josh Antoine/Dan Retka
Deputy Directors	Indefinite	Sgts. Fiske and Kramer

VII. PARKS AND RECREATION COMMISSION (Municipal Code Section 3.08)

POSITION	TERM	NAME	TERM EXPIRES
Commissioner	3 Years	Barbara Harlan	12/31/25
Commissioner	3 Years	Chris Lammers	12/31/25
Commissioner	3 Years	Mark Hoard	12/31/24
Commissioner	3 Years	Barbara Yawn	12/31/24
Commissioner	3 Years	Erik Olson	12/31/23
Commissioner	3 Years	<i>vacant</i>	12/31/23
Commissioner	3 Years	<i>vacant</i>	12/31/23

ENGAGEMENT LETTER

The Law Firm of Carson, Clelland & Schreder agrees to represent the City of Spring Lake Park for civil legal services and for municipal prosecution services in 2023.

Civil services include meeting attendance, staff consultation and the production of work relating to ordinances, zoning, special assessments, development contracts and other contractual matters. In addition to the before mentioned subjects, any other services as needed and directed by the City Council will be gladly performed. Charges for the civil work will be \$72.50 per hour for paralegal assistant and \$145.00 per hour for attorney.

The criminal prosecution services include the prosecution of petty misdemeanors, misdemeanors and gross misdemeanors as they occur; review and preparation of criminal complaints and consultation and advice with officers and police administration. The prosecution services include vehicle forfeitures. The prosecution services are billed on a flat fee basis, at a monthly retainer rate of \$6,750 per month.

The firm will also provide human resources and labor consultation and representation if desired by the City. These services will be billed at the civil rate.

Sincerely,



John J. Thames
on behalf of Carson, Clelland & Schreder

APPROVED BY CITY OF SPRING LAKE PARK

By: _____
Its Mayor

By: _____
Its Administrator



APPLICATION
BOARD/COMMISSION MEMBER

These questions are designed to obtain information about your experience and interest in civic activities. You may return your application by mail, email or fax. **Mail to:** Administrator, Clerk-Treasurer's Office, 1301 81st Avenue NE, Spring Lake Park, MN 55432; **E-Mail to:** jgooden@slppmn.org; or **Fax to:** (763) 792-7257. Your application will remain on file for six months. If you have questions, please call the Administrator, Clerk-Treasurer's Office at (763) 784-6491. **Thank you for your interest!**

Name: Chris Lammers Adult (18+)
 Student (under 18)
Address: 8285 Tyler St NE Zip: 55432
Home #: _____ Cell #: 612 250 5618
Email: Lamme31@wmn.edu Work #: _____

Length of residence in Spring Lake Park (in years) 10 May we call you at work? Yes No

I am interested in serving on the following commission:

(If you have an interest in more than one commission, you may rank your choices.)

- Planning and Zoning Commission
 Parks and Recreation Commission

Community, Civic or Volunteer Experience:

ARR Commission

Interests and Hobbies: sports, hiking

Occupation and Work Experience (you may attach a resume if desired): SLP Community Education Manager

Please complete other side of application

Educational Background/Training: B.S. Recreation + Leisure Studies
University of Minnesota

What skills or personal qualities do you possess that would make you valuable as a board or commission member?

Why are you interested in volunteering?

Conflicts of Interest

No commissioner shall: (1) Enter into any contract with the city unless otherwise authorized by law. (2) Use their position to secure any special privilege or exemption for themselves or others. (3) Use their office or otherwise act in any manner which would give the appearance of or result in any impropriety or conflict of interest.

IMPORTANT INFORMATION CONCERNING YOUR APPLICATION

DATA PRIVACY NOTICE: Minnesota law requires that you be informed of the purposes and intended uses of the information you are providing on this application. Pursuant to Minnesota Statutes Section 13.601, your name, city of residence, employment history, volunteer work, awards and honors are public data and is available to anyone who requests the information. The data that you give us about yourself is also needed to identify you and assist in determining your suitability for the commission(s) for which you are applying. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to evaluate your application. Should you be appointed to serve on a board or commission, pursuant to Minnesota Statutes Section 13.601, your residential address and either a telephone number or electronic mail address (or both) where you can be reached also become public information.

I have read and understand the data privacy information given above and authorize investigation of all statements contained in this application as may be necessary to arrive at an appointment decision. I certify that all answers given here are true, and I understand that any false information or omission of information from this application will be cause for rejection of this application.

Arvin Linn

Applicant signature (electronic)

11/23/22

Date



APPLICATION BOARD/COMMISSION MEMBER

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Name: Barbara Harlan Adult (18+) Student (under 18)
Address: 930-79th Ave NE Zip: 55432
Home #: 763-784-0251 Cell #: 763-242-2234
Email: bharlan@comcast.net Work #: N/A

Length of residence in Spring Lake Park (in years) 60 May we call you at work? Yes No N/A

I am interested in serving on the following commission:

(If you have an interest in more than one commission, you may rank your choices)

- Planning and Zoning Commission
 Parks and Recreation Commission

Community, Civic or Volunteer Experience:

Parks + Rec Commissioner for 20 yrs(?)

Interests and Hobbies:

Anoka County Master Gardener

Occupation and Work Experience (you may attach a resume if desired):

Executive Secy - Office Mgr. - Flight Attendant -
Park Inn at Elementary Secretary
PARA

Please complete other side of application

Educational Background/Training: _____
Some College

What skills or personal qualities do you possess that would make you valuable as a board or commission member? _____

Knowledge of plants/tree/shrubs

Works well with others

Why are you interested in volunteering? _____

Continuing Park & Rec involvement

Conflicts of Interest

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12-12-22
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Name: Bradley J. Delfs Adult (18+) Student (under 18)
Address: 8172 Polk St. NE **Zip:** 55432
Home #: 763-786-6964 **Cell #:** 612-840-5313
Email: bradd_bdog@hotmail.com **Work #:** Cell

Length of residence in Spring Lake Park (in years) 25 May we call you at work? Yes No

I am interested in serving on the following commission:

(If you have an interest in more than one commission, you may rank your choices)

- Planning and Zoning Commission
 Parks and Recreation Commission

Community, Civic or Volunteer Experience:

**6 years Spring Lake Park city council, 6 years as liason to Planning and Zoning
10+ years Spring Lake Park Park and Rec commission
15 years volunteer coaching
Many hours spent volunteering at various functions within ISD 16**

Interests and Hobbies:

Woodworking, hunting, fishing, spending time at the lake with family, backyard gardening.

Occupation and Work Experience (you may attach a resume if desired):

IT director of zSystems Network, Automation, Print Services and Source Code Management at Optum.

**Entire career spent in the IT industry (since 1979) in one form or another.
Grew up on a working cattle and grain farm in central North Dakota**

Please complete other side of application

Educational Background/Training:

High School valedictorian, degree in Electronics Technology from North Dakota State College of Science. Various other college courses locally as well as extensive system training primarily from IBM.

What skills or personal qualities do you possess that would make you valuable as a board or commission member?

I've been a manager and leader of people for over 20 years. Currently lead a team of 13 people in a Fortune 5 company. As a long time citizen of Spring Lake Park, as well as serving as a council member and liason to the Planning and Zoning commission, I believe I could provide valuable insight to the commission.

Why are you interested in volunteering?

I love the city where I live, and would like to continue to be a part of serving to make it even better than it is.


Conflicts of Interest

No commissioner shall: (1) Enter into any contract with the city unless otherwise authorized by law. (2) Use their position to secure any special privilege or exemption for themselves or others. (3) Use their office or otherwise act in any manner which would give the appearance of or result in any impropriety or conflict of interest.

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Applicant signature (electronic)

11/23/2022

Date



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Name: Sharon Weighous
Address: 781 84th Ave NE Zip: 55432
Home #: 612-479-7506 Cell #: Same
Email: Strembulak@yahoo.com Work #: Same

- Adult (18+)
Student (under 18)

Length of residence in Spring Lake Park (in years) 1 May we call you at work? Yes No

I am interested in serving on the following commission:

(If you have an interest in more than one commission, you may rank your choices)

- Planning and Zoning Commission
Parks and Recreation Commission

Community, Civic or Volunteer Experience:

Board of ed in Pgh PA
meals on wheels in Pgh PA

Interests and Hobbies:

reading, puzzling, learning new things, spending time with family and friends, Teaching Layla (my daughter) home schooling

Occupation and Work Experience (you may attach a resume if desired):

Direct of operations at a restaurant helps leading, planning and developing the business.
Board of ed in Pgh PA understand how setting on a board works.
Please complete other side of application

Educational Background/Training: Acting degree, marketing degree,
Business mgmt degrees

What skills or personal qualities do you possess that would make you valuable as a board or commission member? I feel that a sense of
community is important and to be
a part of it is just as important,
I like puzzles & challenges I feel this
skill set will help on the board.

Why are you interested in volunteering?

Be a part of your surroundings.
and give back to help others is important

Conflicts of Interest

No commissioner shall: (1) Enter into any contract with the city unless otherwise authorized by law. (2) Use their position to secure any special privilege or exemption for themselves or others. (3) Use their office or otherwise act in any manner which would give the appearance of or result in any impropriety or conflict of interest.

IMPORTANT INFORMATION CONCERNING YOUR APPLICATION

DATA PRIVACY NOTICE: Minnesota law requires that you be informed of the purposes and intended uses of the information you are providing on this application. Pursuant to Minnesota Statutes Section 13.601, your name, city of residence, employment history, volunteer work, awards and honors are public data and is available to anyone who requests the information. The data that you give us about yourself is also needed to identify you and assist in determining your suitability for the commission(s) for which you are applying. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to evaluate your application. Should you be appointed to serve on a board or commission, pursuant to Minnesota Statutes Section 13.601, your residential address and either a telephone number or electronic mail address (or both) where you can be reached also become public information.

I have read and understand the data privacy information given above and authorize investigation of all statements contained in this application as may be necessary to arrive at an appointment decision. I certify that all answers given here are true, and I understand that any false information on or omission of information from this application will be cause for rejection of this application.

Smweyhaus
Applicant signature (electronic)

Nov 12, 2022
Date

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2023-02

RESOLUTION AUTHORIZING FUND CLOSURE OF 2018A G.O. EQUIPMENT CERTIFICATE – DEBT SERVICE AND 2018A G.O. EQUIPMENT CERTIFICATE PROJECT FUNDS AND ESTABLISHING EQUIPMENT CAPITAL PROJECT FUND

WHEREAS, the 2018A G.O. Equipment Certificate was issued to fund equipment purchases for years 2018, 2019, 2020, 2021 and 2022; and

WHEREAS, the debt service associated with the 2018A G.O. Equipment Certificate has been satisfied; and

WHEREAS, the City Council wishes to pay for equipment on a pay as you go basis rather than through an equipment certificate to maximize the amount of money for the City’s capital equipment needs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the City Council does hereby authorize the following:

1. Establish Fund #434, Equipment Fund.
2. Close Fund #332, 2018A GO Equipment Certificate – Debt Service and transfer balances and receivables to Fund #434, Equipment Fund
3. Close Fund #432, 2018A GO Equipment Certificate and transfer balances to Fund #434, Equipment Fund.
4. Approve the following fund transfer:

Fund 400 (Revolving Construction Fund)	(\$ 150,000)	
Fund 434 (Equipment Fund)		\$ 150,000

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 3rd day of January, 2023.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: December 28, 2022

Subject: Resolution Establishing Equipment Capital Project Fund

The City Council, in adopting the 2023-2027 Capital Improvement Plan, decided to finance capital improvements through a pay-as-you-go arrangement rather than through the issuance of an Equipment Certificate.

Resolution 2023-02 closes the debt service fund and the capital project fund associated with the paid off 2018A G.O. Equipment Certificate and transfers remaining dollars to a new Equipment Fund. The resolution also calls for a transfer of \$150,000 from the Revolving Construction fund to the Equipment Fund to serve as seed capital for the fund.

With these transfers, we anticipate seeding the new Equipment Fund with approximately \$300,000 to finance the 2023-2027 capital project funds. In addition, the 2023 property tax levy will add \$176,500 to the equipment fund.

Staff recommends approval of the resolution.

If you have any questions, please do not hesitate to contact me at 763-784-6491.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: November 18, 2022

Subject: January Work Session

Staff is requesting the City Council schedule a work session for Monday, January 9 at 5:30pm.

Below is a proposed agenda for the work session:

1. Review Statement of Values Policy
2. Review Design Proposal for City Hall Renovation/Expansion
3. Goal Setting

If you have any items you wish to have added to the work session agenda, please let either me or Wanda know.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

CORRESPONDENCE



Protecting, Maintaining and Improving the Health of All Minnesotans

November 28, 2022

Spring Lake Park City Council
c/o Mr. Dan Buchholtz, Administrator
Spring Lake Park City Hall
1301 81st Avenue NE
Spring Lake Park, Minnesota 55432

Dear Council Members:

SUBJECT: Quarterly Results for Radiochemical Monitoring, Spring Lake Park, Anoka County, PWSID 1020029

Enclosed are the results of the most recent radiochemical samples collected from your public water supply in accordance with Minnesota Rules, Chapter 4720 and the Safe Drinking Water Act.

Quarterly monitoring for radiochemicals is being conducted on your water supply to determine if your supply meets the maximum contaminant level (MCL) for gross alpha and/or combined radium 226+228. Samples will be collected for four quarters and the test results will be averaged.

If the annual average of results from an entry point exceeds the MCL for either of these contaminants, you will be required to notify the public that the MCL has been exceeded and to take corrective action. The following is a summary of the results:

Sampling Site: Terrace Park Treatment Plant

Contaminant: Combined Radium (-226 & -228)

MCL: 5.4 pCi/L

Table with 5 columns: Date Collected, Results, Units, Sample#, Annual Average. Rows include dates 07/12/2022, 04/27/2022, 01/10/2022, 11/17/2021 with corresponding results and sample IDs.

Contaminant: Gross Alpha in Water

MCL: 15.4 pCi/L

Table with 5 columns: Date Collected, Results, Units, Sample#, Annual Average. Rows include dates 07/12/2022, 04/27/2022, 01/10/2022, 11/17/2021 with corresponding results and sample IDs.

Sampling Site: Arthur Street Treatment Plant

Contaminant: **Combined Radium (-226 & -228)**
MCL: 5.4 pCi/L

<u>Date Collected</u>	<u>Results</u>	<u>Units</u>	<u>Sample#</u>	<u>Annual Average</u>
07/12/2022	4.30	pCi/L	22G0493-02	3.6
04/27/2022	2.90	pCi/L	22D1547-02	3.9
01/10/2022	3.80	pCi/L	22A0191-02	4.5
11/17/2021	3.50	pCi/L	21K0977-02	4.7

Contaminant: **Gross Alpha in Water**
MCL: 15.4 pCi/L

<u>Date Collected</u>	<u>Results</u>	<u>Units</u>	<u>Sample#</u>	<u>Annual Average</u>
07/12/2022	Not Detected	pCi/L	22G0493-02	1.4
04/27/2022	Not Detected	pCi/L	22D1547-02	3.5
01/10/2022	Not Detected	pCi/L	22A0191-02	5.0
11/17/2021	5.70	pCi/L	21K0977-02	6.6

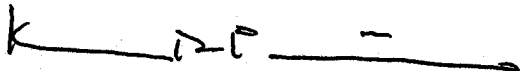
All required radiochemical samples will be collected by your public water supply and submitted to the Minnesota Department of Health (MDH) laboratory for analysis. Sample bottle(s) will be mailed to you with a labform and date that you are scheduled to collect your next sample(s). The results will be reported to you as soon as they become available. We will notify you if any action by your system is required.

Gross alpha and radium 226+228 are naturally occurring contaminants that are found in groundwater throughout central and southern Minnesota. Long-term elevated levels of exposure to these contaminants may result in an increased risk of cancer.

Spring Lake Park City Council
Page 3
November 28, 2022
PWSID 1020029

This report should be placed in your records and a copy maintained on or near the water supply premises and available for public inspection for not less than ten (10) years. If you have any questions, please contact Andrew Karp at 651/201-4668 or email andrew.karp@state.mn.us.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Peterson", with a horizontal line extending to the right.

Karla R. Peterson, P.E., Supervisor
Community Public Water Supply Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

KRP:AK

Enclosure

cc: Water Superintendent

Brian A. Noma, MDH St. Paul District Office



Final Report

Minnesota Department of Health
Public Health Laboratory
Environmental Laboratory Section
601 Robert St. N., P.O. Box 64899
St. Paul, MN 55164-0899
651-201-5300

PWSID: 1020029 Program Code: HC Type: B
System Name: Spring Lake Park
City: Spring Lake Park
Date Received: 07/12/22 11:21 Collector Name: Ken Prokott
Rep. Temp. (°C): 15.1 Collector ID: None

MDH Sample Number: 22G0493-01

Location ID: E01 Collect Date: 07/12/22 Field Residual Chlorine Result: None
Sampling Point: Terrace Park Treatment Plant Collect Time: 09:40 Field Fluoride Result: None
Matrix: Drinking Water Field pH Result: None
Field PO₄ Result: None

Results were produced by the Minnesota Department of Health, except where noted.

Radiochemical Parameters

Analyte	Result	Reporting Limit	Counting Uncertainty	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Gross Alpha	3.5	3.0	2.1445	pCi/L	B2H1322	08/17/22 10:10	08/24/22 00:00	JJF	EPA 900.0	

MDH Sample Number: 22G0493-01RE1

Location ID: E01 Collect Date: 07/12/22 Field Residual Chlorine Result: None
Sampling Point: Terrace Park Treatment Plant Collect Time: 09:40 Field Fluoride Result: None
Matrix: Drinking Water Field pH Result: None
Field PO₄ Result: None

Results were produced by the Minnesota Department of Health, except where noted.

Radiochemical Parameters

Analyte	Result	Reporting Limit	Counting Uncertainty	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Radium-226	1.3	1.0	0.5473	pCi/L	B2I0665	08/24/22 12:44	09/14/22 19:21	SAP	EPA 903.0 Rev 1/ 904.0	
Radium-228	1.2	1.0	0.7501	pCi/L	B2I0665	08/24/22 12:44	09/13/22 18:49	SAP	EPA 903.0 Rev 1/ 904.0	

Authorized by:

*The results in this report apply only to the samples analyzed.
This report must not be reproduced, except in full, without the written approval of the laboratory.*

Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1020029

MDH Sample Number: 22G0493-02

Location ID: E05	Collect Date: 07/12/22	Field Residual Chlorine Result: None
Sampling Point: Arthur Street Treatment Plant	Collect Time: 10:40	Field Fluoride Result: None
	Matrix: Drinking Water	Field pH Result: None
		Field PO ₄ Result: None

Results were produced by the Minnesota Department of Health, except where noted.

Radiochemical Parameters

Analyte	Result	Reporting Limit	Counting Uncertainty	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Gross Alpha	<3.00	3.0	1.8848	pCi/L	B2H1322	08/17/22 10:10	08/24/22 00:00	JJF	EPA 900.0	
Radium-228	2.5	1.0	1.0632	pCi/L	B2H1477	08/24/22 12:44	08/30/22 18:38	SAP	EPA 903.0 Rev 1/ 904.0	

MDH Sample Number: 22G0493-02RE1

Location ID: E05	Collect Date: 07/12/22	Field Residual Chlorine Result: None
Sampling Point: Arthur Street Treatment Plant	Collect Time: 10:40	Field Fluoride Result: None
	Matrix: Drinking Water	Field pH Result: None
		Field PO ₄ Result: None

Results were produced by the Minnesota Department of Health, except where noted.

Radiochemical Parameters

Analyte	Result	Reporting Limit	Counting Uncertainty	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Radium-226	1.8	1.0	0.6568	pCi/L	B2I0848	08/24/22 12:44	09/22/22 20:01	SAP	EPA 903.0 Rev 1/ 904.0	QT

Authorized by:

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1020029

Results were produced by Minnesota Department of Health, except where noted.

Batch B2H1322 - Radiochemistry Alpha/Beta Prep

Blank (B2H1322-BLK1)

Prepared: 08/17/22 10:10 Analyzed: 08/24/22 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Gross Alpha	<	3.0	pCi/L							JJF	

LCS (B2H1322-BS1)

Prepared: 08/17/22 10:10 Analyzed: 08/24/22 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Gross Alpha	10.9	3.0	pCi/L	13.92		78	70-130			JJF	

Duplicate (B2H1322-DUP1)

Source: 22F1653-01

Prepared: 08/17/22 10:10 Analyzed: 08/24/22 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Gross Alpha	3.6	3.0	pCi/L		7.2			67	20	JJF	W8

Matrix Spike (B2H1322-MS1)

Source: 22F1501-01

Prepared: 08/17/22 10:10 Analyzed: 08/24/22 00:00

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Gross Alpha	15.2	3.0	pCi/L	13.92	<	109	70-130			JJF	

Batch B2H1477 - Radiochemistry Ra-226 Ra-228 Prep

Blank (B2H1477-BLK1)

Prepared: 08/24/22 12:44 Analyzed: 08/30/22 18:38

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-228	<	1.0	pCi/L							SAP	

LCS (B2H1477-BS1)

Prepared: 08/24/22 12:44 Analyzed: 08/30/22 18:38

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-228	4.4	1.0	pCi/L	4.07		109	80-120			SAP	

FINAL REPORT

Report ID: 09262022142142

Generated: 9/26/2022 2:21:30PM

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1020029

Results were produced by Minnesota Department of Health, except where noted.

Batch B2H1477 - Radiochemistry Ra-226 Ra-228 Prep

LCS (B2H1477-BS2)

Prepared: 08/24/22 12:44 Analyzed: 08/31/22 19:01

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-228	<	1.0	pCi/L				80-120			SAP	

Duplicate (B2H1477-DUP1)

Source: 22G0497-04

Prepared: 08/24/22 12:44 Analyzed: 08/30/22 18:38

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-228	<	1.0	pCi/L		<				20	SAP	

Matrix Spike (B2H1477-MS1)

Source: 22G0497-02

Prepared: 08/24/22 12:44 Analyzed: 08/30/22 18:38

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-228	7.3	1.0	pCi/L	8.15	2.0	65	70-130			SAP	M2

Matrix Spike (B2H1477-MS2)

Source: 22G0497-03

Prepared: 08/24/22 12:44 Analyzed: 08/31/22 19:01

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-228	<	1.0	pCi/L		1.6		70-130			SAP	

Batch B2I0665 - Radiochemistry Ra-226 Ra-228 Prep

Blank (B2I0665-BLK1)

Prepared: 09/06/22 13:56 Analyzed: 09/14/22 19:21

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	<	1.0	pCi/L							SAP	
Radium-228	<	1.0	pCi/L							SAP	

LCS (B2I0665-BS1)

Prepared: 09/06/22 13:56 Analyzed: 09/13/22 18:49

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	<	1.0	pCi/L				90-110			SAP	
Radium-228	3.3	1.0	pCi/L	4.05		81	80-120			SAP	

FINAL REPORT

Report ID: 09262022142142

Generated: 9/26/2022 2:21:30PM

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1020029

Results were produced by Minnesota Department of Health, except where noted.

Batch B210665 - Radiochemistry Ra-226 Ra-228 Prep

LCS (B210665-BS2)

Prepared: 09/06/22 13:56 Analyzed: 09/14/22 19:21

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	5.1	1.0	pCi/L	4.66		109	90-110			SAP	
Radium-228	<	1.0	pCi/L				80-120			SAP	

Duplicate (B210665-DUP1)

Source: 22G0230-01

Prepared: 09/06/22 13:56 Analyzed: 09/14/22 19:21

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	0.5	1.0	pCi/L		<			14	20	SAP	
Radium-228	1.2	1.0	pCi/L		1.0			20	20	SAP	QT

Matrix Spike (B210665-MS1)

Source: 22G0295-01

Prepared: 09/06/22 13:56 Analyzed: 09/13/22 18:49

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	<	1.0	pCi/L		<		80-120			SAP	
Radium-228	7.2	1.0	pCi/L	8.11	<	83	70-130			SAP	

Matrix Spike (B210665-MS2)

Source: 22G0218-01

Prepared: 09/06/22 13:56 Analyzed: 09/14/22 19:21

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	8.2	1.0	pCi/L	9.33	<	83	80-120			SAP	
Radium-228	<	1.0	pCi/L		<		70-130			SAP	

Batch B210848 - Radiochemistry Ra-226 Ra-228 Prep

Blank (B210848-BLK1)

Prepared: 09/13/22 11:28 Analyzed: 09/22/22 20:01

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	<	1.0	pCi/L							SAP	

LCS (B210848-BS2)

Prepared: 09/13/22 11:28 Analyzed: 09/22/22 20:01

FINAL REPORT

Report ID: 09262022142142

Generated: 9/26/2022 2:21:30PM

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1020029

Results were produced by Minnesota Department of Health, except where noted.

Batch B2I0848 - Radiochemistry Ra-226 Ra-228 Prep

LCS (B2I0848-BS2)

Prepared: 09/13/22 11:28 Analyzed: 09/22/22 20:01

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	4.3	1.0	pCi/L	4.66		93	90-110			SAP	

Duplicate (B2I0848-DUP1)

Source: 22G0493-02RE1

Prepared: 09/13/22 11:28 Analyzed: 09/22/22 20:01

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	2.9	1.0	pCi/L		1.8			44	20	SAP	QT

Matrix Spike (B2I0848-MS2)

Source: 22G0497-01RE1

Prepared: 09/13/22 11:28 Analyzed: 09/22/22 20:01

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Radium-226	11.1	1.0	pCi/L	9.33	1.2	106	80-120			SAP	

Data Qualifiers and Definitions

- M2 Matrix spike and/or matrix spike duplicate recovery was low; the associated laboratory control sample and/or laboratory control sample duplicate recovery was acceptable.
- QT RPD between sample duplicates not within acceptance limits. Analyte concentration within range for RER comparison and RER within acceptance limits.
- W8 Sample/sample duplicate relative percent difference exceeded the laboratory acceptance limit.

Work Order Comments

Collector is Ken Prokott per N. Kadrlik. -CTS 7/12/22

Authorized by:

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health