



CITY COUNCIL REGULAR AGENDA
MONDAY, JANUARY 04, 2021
CITY HALL at 7:00 PM

To follow or join the meeting please call:

Phone Number: (312) 626-6799

Meeting ID: 843 2863 3043

1. CALL TO ORDER

2. OATHS OF OFFICE

[A.](#) Councilmember Dircks

[B.](#) Councilmember Goodboe-Bisschoff

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE

5. ADDITIONS OR CORRECTIONS TO AGENDA

6. DISCUSSION FROM THE FLOOR

7. CONSENT AGENDA

[A.](#) Approval of Minutes - September 14, 2020 Work Session

[B.](#) Approval of Minutes - October 19, 2020 Work Session

[C.](#) Approval of Minutes - November 9, 2020 Work Session

[D.](#) Approval of Minutes - December 21, 2020 City Council meeting

[E.](#) Resolution 21-02, Establishing Precinct and Polling Locations for 2021 Election Year

[F.](#) Contractor's Licenses

[G.](#) Approval of 2021 Contract with Safe Assure (Safety Consultant)

[H.](#) Pay Equity Report Submittal

8. DEPARTMENT REPORTS

A. Public Works Report

B. Code Enforcement Report

9. ORDINANCES AND/OR RESOLUTIONS

[A.](#) Resolution 21-01, Approving and Authorizing Execution of a JPA for Fire Protection Services

10. NEW BUSINESS

[A.](#) 2021 Appointments

[B.](#) Authorize Plans and Bidding for 2021 Seal Coat Project

[C.](#) Authorize Plans and Bidding for 2021 Sanitary Sewer Lining Project

[D.](#) Schedule Work Session

11. REPORTS

[A.](#) Engineer's Report

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

B. Attorney's Report

C. Administrator's Report

12. OTHER

A. Correspondence

13. ADJOURN

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.



OATH OF OFFICE

State of Minnesota)
) SS
Counties of Anoka and Ramsey)

*I, **Lisa Dircks**, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will discharge faithfully the duties of the office of **Councilmember** of the City of Spring Lake Park in the Counties of Anoka and Ramsey, the State of Minnesota, to the best of my judgment and ability.*

Signature

Subscribed and sworn to before me this 4th day of January, 2021.

Daniel R. Buchholtz, MMC
Administrator, Clerk/Treasurer



OATH OF OFFICE

State of Minnesota)
) SS
Counties of Anoka and Ramsey)

*I, **Barbara Goodboe-Bisschoff**, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will discharge faithfully the duties of the office of **Councilmember** of the City of Spring Lake Park in the Counties of Anoka and Ramsey, the State of Minnesota, to the best of my judgment and ability.*

Signature

Subscribed and sworn to before me this 4th day of January, 2021.

Daniel R. Buchholtz, MMC
Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Worksession was held on September 14, 2020 at the Various Locations - Beginning at Terrace Park, 7820 Terrace Road NE, Spring Lake Park, at 5:30 PM

1. CALL TO ORDER

Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff, Dircks and Mayor Nelson
Absent: None
Others Present: Daniel Buchholtz, Administrator, Clerk/Treasurer
Terry Randall, Public Works Director
Kay Okey, Recreation Director

2. DISCUSSION ITEMS

- A. Tour of Park Facilities - Terrace Park (7820 Terrace Rd), Morgan Property (8463 Terrace Rd), Able Park (8200 Able St)

Director Okey provided a tour of park shelter at Terrace Park, the Morgan house at 8463 Terrace Road and the park shelter at Able Park. She explained the types of programs held at these facilities as well as their limitations. She recommended the City Council authorize the issuance of a RFP for a Park Facilities study.

CONSENSUS OF THE CITY COUNCIL was to have Director Okey present an RFP for issuance at a future City Council meeting.

3. REPORT

- A. Administrator Reports

No reports.

4. ADJOURN

The work session was adjourned at 7:15pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Worksession was held on October 19, 2020 at the Spring Lake Park City Hall, 1301 81st Avenue NE, at 5:30 PM

1. CALL TO ORDER

Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff, Dircks and Mayor Nelson
Absent: None
Others Present: Doug Ebeltoft, Police Chief
Terry Randall, Public Works Director
Jeff Baker, Building Official
Daniel Buchholtz, Administrator, Clerk/Treasurer

2. DISCUSSION ITEMS

A. Trash/Debris Complaint at Intersection of Manor Drive/Lakewood Drive

Administrator Buchholtz stated that Councilmember Dircks forwarded staff an email regarding complaints about trash and debris blowing onto properties near the intersection of Manor Drive and Lakewood Drive. Staff and City Council discussed the situation and possible contributors to the problem. Building Official Baker stated that Code Enforcement is working to address code complaints on a rental property located on the intersection which is contributing to the problem. Discussion also surrounded around litter deposited from visitors of the Legends of Spring Lake Park.

CONSENSUS of the City Council was to request staff purchase “No Littering” signs for placement along Manor Drive and to continue code enforcement efforts in this area.

B. Manor Drive Sidewalk Extension

Councilmember Goodboe-Bisschoff stated that the residents of the Legends of Spring Lake Park requested a sidewalk extension between Able Street and the Legends of Spring Lake Park, which would allow them to walk to Northtown Mall and other shopping destinations. After discussion, the City Council asked staff to develop a cost estimate for the sidewalk extension for future presentation to the City Council.

3. REPORT

A. Administrator Reports

Administrator Buchholtz asked if the City Council was willing to reopen the Business Assistance Grant program as Dala inquired about a grant. CONSENSUS of the City Council was to authorize the Administrator to accept a grant application from Dala. Administrator Buchholtz reported that the 525 Osborne Road utility project was going well, with project completion expected at the end of October.

4. ADJOURN

The work session was adjourned at 6:40pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Worksession was held on November 09, 2020 at the Spring Lake Park City Hall, 1301 81st Avenue NE, at 5:30 PM

1. CALL TO ORDER

Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff, and Dircks
Absent: Mayor Nelson
Others Present: David Elvin, MnDOT Metro Planning (via Zoom)
Tony Wotzka, MnDOT Metro Area North Coordinator (via Zoom)
Jennifer Wiltgen, MnDOT (via Zoom)
David Noe, Anoka County Family Promise
David Frei, Executive Director, Anoka County Family Promise
Doug Ebeltoft, Police Chief
Terry Randall, Public Works Director
Phil Gravel, City Engineer
Kay Okey, Recreation Director
Daniel Buchholtz, Administrator, Clerk/Treasurer

2. DISCUSSION ITEMS

A. Highway 47 & Highway 65 Planning and Environmental Linkages (PEL) Study - MnDOT Staff

David Elvin and Tony Wotzka, MnDOT, provided an overview of the University and Central Avenue Vision Planning and Environmental Linkages (PEL) Study. They noted that the study area begins in Northeast Minneapolis and continues north to Anoka County Road 10. They reported that the study will examine a range of cost-effective roadway alternatives to address capacity, access, mobility and safety issues on these two roadways. They noted that these corridors are dangerous for both vehicles and pedestrians/bicyclists. They encouraged both the City Council and Spring Lake Park residents to share their opinions on the website www.UniversityCentralVision.com.

No action was taken on the item.

B. Zoning Code Amendment Discussion - Family Promise of Anoka County

Administrator Buchholtz noted that Family Promise of Anoka County reached out to the City about the possibility of a zoning code amendment to allow a family homeless shelter to be located at 1628 Highway 10 NE, the site of the former Life Prep Academy.

Family Promise of Anoka County Executive Director David Frei explained what Family Promise is and spoke to the vision of Family Promise for this site. Mr. Frei answered City Council questions about the number of families on site, length of stay, and security.

City Council asked that the item be placed on a future work session agenda to allow Mayor Nelson to share his input on the request.

C. 83rd Avenue/Fillmore Street Pond Update

Engineer Gravel stated that the City had received a small grant from Coon Creek Watershed District to make improvements to the storm water pond at 83rd Avenue/Fillmore Street. He stated that after some due diligence, it was determined that it was not cost effective to complete the project in such a way that would meet the water quality standards required under the grant program. He recommended that the City Council authorize staff to decline the grant award. He stated that he and Director Randall would put together a plan to remove material from the pond to improve its capacity for City Council review.

CONSENSUS of the City Council was to accept the Engineer's recommendation to decline the storm water grant from Coon Creek Watershed District.

D. Manor Drive Sidewalk Discussion Update

Councilmember Goodboe-Bisschoff stated that she had received requests from the residents at the Legends of Spring Lake Park to construct a sidewalk along Manor Drive to connect the Legends of Spring Lake Park to the City's sidewalk system. Significant discussion occurred exploring various routes and alignments. The City Council asked staff to explore an alignment along Manor Drive in Triangle Memorial Park.

3. REPORT

A. Administrator Reports

Administrator Buchholtz reported that Jeff Baker passed his certification test and received his Certified Building Official license. He reported that the election results were nearly tabulated and would be ready for the canvassing meeting on November 12. He inquired about the status of the McKinley Street lots. The City Council requested that this be added to a future work session agenda.

4. ADJOURN

The work session was adjourned at 7:45 pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on December 21, 2020 (virtually) at 7:00 PM, with Council and staff members attending remotely due to the COVID-19 pandemic.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

PRESENT:

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Brad Delfs
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks

ABSENT:

None

STAFF PRESENT:

Police Chief Ebeltoft; Public Works Director Randall; Attorney Thames; Parks and Recreation Director Okey; Engineer Gravel; and Administrator Buchholtz

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA -- None

5. DISCUSSION FROM THE FLOOR – None

6. CONSENT AGENDA

- A. Approval of Minutes - December 7, 2020 City Council Meeting
- B. General Operations Disbursements 20-21 \$1,346,958.04
- C. Resolution 20-40, Electing Not to Waive Tort Liability Limits for 2021
- D. Contractor's Request for Payment No. 2 - 2020 Sanitary Sewer Lining Project
- E. Contractor's Licenses
- F. Business Licenses - Off Sale, Massage Therapy, Dance L
- G. Sign Permit

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

7. DEPARTMENT REPORTS**A. Police Report**

Police Chief Ebeltoft reviewed his monthly staff report.

B. Parks and Recreation Department Report

Parks and Recreation Director Okey reviewed the monthly program statistics. She reported that the Commission held a successful food drive that generated five large barrels of food to be donated to local food shelves. She said the Department also held a Turkey drawing contest with the winner receiving a \$25

She stated that staff has been busy planning new programs, researching program ideas, updating the website and planning e-mails and marketing materials. She said a catalog will not be sent out this winter.

8. PUBLIC HEARING**A. Public Hearing on 2021 Fee Schedule**

Mayor Nelson opened the public hearing at 7:16 PM.

Administrator Buchholtz provided an overview of the 2021 fee schedule, noting that the Police Department is recommending several amendments to the Administrative Offense portion of the schedule to address issues relating to animals, illegal parking, and violations of road restrictions. He stated that the City's Water Access Charge would be increasing to \$1,288/unit and the City's local Sewer Availability Charge would be increasing to \$260/unit. He noted that the fee schedule was updated to inform residents that sales tax would be collected on most facility rentals. He stated that staff recommended approval of the fee schedule.

Councilmember Goodboe-Bisschoff asked for clarification on the animal citations, particularly regarding vaccinations and pet licensing. Chief Ebeltoft stated that these citation fees would only be issued if the Police Department needs to get involved. Councilmember Goodboe-Bisschoff suggested a discussion be held on coordinating vaccinations with a local veterinary clinic.

Hearing no further comment, Mayor Nelson closed the hearing at 7:30 PM.

9. ORDINANCES AND/OR RESOLUTIONS**A. Ordinance 470, Adopting 2021 Fee Schedule**

Motion made by Councilmember Wendling to adopt Ordinance 470, Adopting 2021 Fee Schedule.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

B. Resolution 20-41, Adopting Final 2020 Taxes Collectable in 2021

Administrator Buchholtz stated that the proposed Resolution would set the overall property tax levy for 2020, collectable in 2021, at \$3,631,417, an increase of 2.2% from the previous year. He recommended approval of the Resolution as the property tax levy must be certified to Anoka and Ramsey Counties no later than December 28, 2020.

Motion made by Mayor Nelson to approve Resolution 20-41, Adopting Final 2020 Taxes Collectable in 2021.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

C. Resolution 20-42, Adopting 2021 General Fund Budget

Administrator Buchholtz presented the 2021 General Fund Budget. He stated that projected revenues for the General Fund are \$4,631,755 and proposed expenditures are \$4,582,318. He stated that this results in an anticipated surplus of \$49,427, which will be used to address any revenue shortfalls that occur in 2021 as a result of the COVID-19 pandemic.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 20-42, Adopting 2021 General Fund Budget.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

10. NEW BUSINESS**A. Award Classification and Compensation Study Contract**

Administrator Buchholtz stated that the City issued a Request for Proposals (RFP) to qualified firms to do a classification and compensation study for the City. The City received 10 proposals from qualified firms across the country. He stated that after reviewing the proposals, he recommended awarding the contract to Baker Tilly.

Councilmember Delfs asked if staff had checked with the references provided. Administrator Buchholtz responded affirmatively, noting that he also worked with Baker Tilly on a similar study when he was at a previous City and was satisfied with their work.

Motion made by Councilmember Delfs to award Classification and Compensation Study contract to Baker Tilly in the amount of \$10,500.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

B. Award Proposal for Parks Master Plan

Parks and Recreation Director Okey stated that staff issued a Request for Proposals (RFP) for the Park Master Plan. She stated that the City received four proposals and they were evaluated by both staff and the Parks and Recreation Commission. She stated that she is recommending awarding the project to WSB.

Motion made by Councilmember Wendling to award Parks Master Plan contract to WSB in an amount not exceeding \$25,000.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

11. REPORTS

- A. Attorney's Report - No report
- B. Engineer's Report – Report included in packet
- C. Administrator Report – Report included in packet

12. OTHER

- A. Correspondence

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

The meeting was adjourned at 7:53 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

RESOLUTION NO. 21-02

**RESOLUTION ESTABLISHING PRECINCT AND POLLING LOCATIONS FOR 2021
ELECTION YEAR**

WHEREAS, Minnesota Statute 204B.16, subd. 1 requires the governing body of each municipality to designate by ordinance or resolution each year polling places for each election precinct; and

NOW THEREFORE BE IT RESOLVED that the polling locations to be used for municipal precincts in calendar year 2021 are as follows:

P-1R	Emmanuel Christian Center, 7700 University Avenue NE
P-1A	Emmanuel Christian Center, 7700 University Avenue NE
P-2	Emmanuel Christian Center, 7700 University Avenue NE
P-3	Emmanuel Christian Center, 7700 University Avenue NE

BE IT FURTHER RESOLVED that the Spring Lake Park City Council directs the Administrator, Clerk/Treasurer to make all necessary notifications and preparations for elections held in 2021 as required by MN Statute, Rule and Administrative Policy of the City.

The foregoing resolution was moved for adoption by Councilmember.

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 4th day of January, 2021.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

State of Minnesota)
 Counties of Anoka and Ramsey)ss
 City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Administrator in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby certify that the foregoing is a true and correct copy of Resolution No. 21-02, A Resolution Establishing Precinct and Polling Locations for 2021 Election Year, adopted by the Spring Lake Park City Council at their regular meeting on the 4th day of January 2021.

Daniel R. Buchholtz, Administrator

(SEAL)

Dated: _____

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

January 4, 2021

General Contractor

Concept 33, Inc.

Mechanical Contractor

MSP Plumbing and Heating

Plumbing Contractor

MSP Plumbing and Heating

2020-2021 Garbage Haulers Licenses

Ace Solid Waste

Aspen Waste Systems of MN, Inc.

Curbside Waste

Republic Services

Walters Recycling and Refuse



Memorandum

To: Mayor Nelson and Members of the City Council

From: Wanda Brown, Accounting Clerk/Special Projects Coordinator

Date: December 30, 2020

Subject: SafeAssure Annual Contract

Attached you will find the proposed 2021 Safety Consultant Contract with SafeAssure. The contract cost is \$6668.29, and includes a Full-Service Agreement and the MSDS/SDS On-line Services. SafeAssure during the difficult months when others were shutting down, were ramping up. They focused their efforts and increased their commitment and investments to provide as many options as possible to help us maintain OSHA compliance efficiently as well as effectively.

The company has multiple options for service including Zoom sessions, additional specific subject online training sessions (through the SafeAssure Educational website), and of course in-person training as done as safely as it possibly can be done.

I am recommending that we renew our contract with SafeAssure.

Thank you.



WHAT SAFEASSURE will DO FOR The City Of Spring Lake Park

**INFORMATION
PACKET/PROPOSAL**

January 2021

The United States Department of Labor, Division of Occupational Safety and Health Administration and the Minnesota Department of Labor, Division of Occupational Safety and Health Administration require employers to have documented proof of employee training and written procedures for certain specific standards. **The attached addendum and training schedule clarify written and training requirements.**

The required standards that apply to The City of Spring Lake Park are listed below:

A.W.A.I.R.

MN Statute 182.653

"An employer covered by this section must establish a written Work-place Accident & Injury program that promotes safe & healthful working conditions".

BLOODBORNE PATHOGENS

29 CFR 1910.1030

Each employer having an employee(s) with occupational exposure as defined by paragraph (b) of this section shall establish a written Exposure Control Plan designed to eliminate or minimize employee exposure.

CONFINED SPACE

29 CFR 1910.146

If the employer decides that its employees will enter permit spaces, the employer shall develop and implement a written permit space program.....

CONTROL OF HAZARDOUS ENERGY

29 CFR 1910.147 &

MN Statute 5207.0600

"Procedures shall be developed, documented & utilized for the control of potentially hazardous energy when employees are engaged in the activities covered by this section".

EMERGENCY ACTION PLAN

29 CFR 1910.35 THRU .38

"The emergency action plan shall be in writing and shall cover the designated actions employers & employees must take to insure employee safety from fire & other emergencies".

ERGONOMICS

29 CFR PART 1910.900 THRU 1910.944

"Training required for each employee and their supervisors must address signs and symptoms of MSD's, MSD hazards and controls used to address MSD hazards."

EXCAVATIONS/TRENCHING 1926.651 (k)(1)

Daily inspections of excavations, the adjacent areas, and protective systems shall be made by a competent person for evidence of a situation that could result in possible cave-ins, indications of failure of protective systems, hazardous atmospheres, or other hazardous conditions.

GENERAL DUTY CLAUSE

PL91-596

"Hazardous conditions or practices not covered in an O.S.H.A. Standard may be covered under section 5(a)(1) of the act, which states: Each employer shall furnish to each of {their} employees employment and a place of employment which is free from recognized hazards that are causing or are likely to cause death or serious physical harm to {their} employees."

HAZARD COMMUNICATIONS

29 CFR 1910.1200 &

MN Statute 5206.0100 thru 5206.1200

"Evaluating the potential hazards of chemicals, and communicating information concerning hazards and appropriate protective measures to employees may include, but is not limited to, provision for: development & maintaining a written hazard communication program for the work-place..."

LOGGING OPERATIONS 1910.266 (i)(1)

The employer shall provide training for each employee, including supervisors, at no cost to the employee.

MOBILE EARTHMOVING EQUIPMENT

MN RULES 5207.1000

Mobile earth-moving equipment operators and all other employees working on the ground exposed to mobile earth-moving equipment shall be trained in the safe work procedures pertaining to mobile earth-moving equipment and in the recognition of unsafe or hazardous conditions.

OCCUPATIONAL NOISE EXPOSURE

29 CFR 1910.95

The employer shall institute a training program for all employees who are exposed to noise at or above an 8-hour time weighted average of 85 decibels and shall ensure employee participation in such a program.

OVERHEAD CRANES

1910.179(j)(3)

Periodic inspection. Complete inspections of the crane shall be performed at intervals as generally defined in paragraph (j)(1)(ii)(b) of this section, depending upon its activity.....

PERSONAL PROTECTIVE EQUIPMENT

1926.95 a)

"Application." Protective equipment, including personal protective equipment for eyes, face, head, and extremities, protective clothing, respiratory devices, and protective shields and barriers, shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.

RESPIRATORY PROTECTION

29 CFR 1910.134

Written standard operating procedures governing the selection and use of respirators shall be established.

RECORDING AND REPORTING OCCUPATIONAL INJURIES AND ILLNESSES

29 CFR 1904

"Each employer shall maintain in each establishment a log and summary of all occupational injuries and illnesses for that establishment....."

In the interest of Quality Safety Management, it may be recommended that written procedures and documented employee training also be provided for the following Subparts when or if applicable during the Service Agreement year. (Subparts represent multiple standards)

1910 Subparts

Subpart D - Walking - Working Surfaces
Subpart E - Means of Egress
Subpart F - Powered Platforms, Man-lifts, and Vehicle-Mounted Work Platforms
Subpart G - Occupational Health and Environmental Control
Subpart H - Hazardous Materials
Subpart I - Personal Protective Equipment
Subpart J - General Environmental Controls
Subpart K - Medical and First Aid
Subpart L - Fire Protection
Subpart M - Compressed Gas and Compressed Air Equipment
Subpart N - Materials Handling and Storage
Subpart O - Machinery and Machine Guarding
Subpart P - Hand and Portable Powered Tools and Other Hand-Held Equipment.
Subpart Q - Welding, Cutting, and Brazing.
Subpart S - Electrical
Subpart Z - Toxic and Hazardous Substances

1926 Subparts

Subpart C - General Safety and Health Provisions
Subpart D - Occupational Health and Environmental Controls
Subpart E - Personal Protective and Life Saving Equipment
Subpart F - Fire Protection and Prevention
Subpart G - Signs, Signals, and Barricades
Subpart H - Materials Handling, Storage, Use, and Disposal
Subpart I - Tools - Hand and Power
Subpart J - Welding and Cutting
Subpart K - Electrical
Subpart L - Scaffolds
Subpart M - Fall Protection
Subpart N - Cranes, Derricks, Hoists, Elevators, and Conveyors
Subpart O - Motor Vehicles, Mechanized Equipment, and Marine Operations
Subpart P - Excavations
Subpart V - Power Transmission and Distribution
Subpart W - Rollover Protective Structures; Overhead Protection
Subpart X - Stairways and Ladders
Subpart Z - Toxic and Hazardous Substances
Applicable MN OSHA 5205 Rules
Applicable MN OSHA 5207 Rules
Applicable MN OSHA 5206 Rules (Employee Right to Know)

All training on the programs written by SafeAssure Consultants, Inc. will meet or exceed State and/or Federal OSHA requirements.

These programs/policies and procedures listed on the addendum **do not** include the cost of hardware such as labels, signs, etc. and will be the responsibility of The City of Spring Lake Park to obtain as required to comply with OSHA standards.

Our Service Agreement year will begin on the signing of this Service Agreement. Classroom training will be accomplished at a time convenient to most employees/management and so selected as to disrupt the workday as little as possible.

All documents and classroom training produced by SafeAssure Consultants for The City of Spring Lake Park are for the sole and express use by The City of Spring Lake Park and its employees and not to be shared, copied, recorded, filmed or used by any division, department, subsidiary, or parent organization or any entity whatsoever, without prior written approval of SafeAssure Consultants.

It is always the practice of SafeAssure Consultants to make modifications and/or additions to your program when necessary to comply with changing OSHA standards/statutes. These changes or additions, when made during a Service Agreement year, will be made at no additional cost to The City of Spring Lake Park.

All written programs/services that are produced by SafeAssure Consultants, Inc. are guaranteed to meet the requirements set forth by MNOSHA/OSHA. SafeAssure Consultants, Inc. will reimburse The City of Spring Lake Park should MNOSHA/OSHA assess a fine for a deficient or inadequate written program that was produced by SafeAssure Consultants, Inc. SafeAssure Consultants, Inc. does not take responsibility for financial loss due to MNOSHA/OSHA fines that are unrelated to written programs mentioned above.

If SafeAssure fails to perform any of the provisions of this Service Agreement or so fails to administer the work as to endanger the performance of the Service Agreement, such failure may constitute default. Unless the default is excused by the city, the city may, upon written notice to the SafeAssure, cancel this agreement in partial or entirety.

As a "full-service client" all time spent consulting, answering questions, correspondence, and OSHA inspection assistance both on and off site are part of the Service Agreement services and are included (see also schedule within).

ADDENDUM
SAFETY PROGRAM RECOMMENDATIONS
The City of Spring Lake Park

Written Programs & Training

A.W.A.I.R. (A Workplace Accident and Injury Reduction Act)

- review/modify or write site specific program
- documented training of all personnel
- accident investigation
- simulated OSHA inspection

Bloodborne Pathogens

- review/modify or write site specific program
- documented training of all personnel

Chainsaw/Tree Trimming

- review/modify or write site specific program
- documented training of all personnel

Confined Space

- review/modify or write site specific program
- documented training of all personnel

Contractors Safety Program

- review/modify or write site specific program
- documented training of all personnel

Cranes-Chains-Slings

- review/modify or write site specific program
- documented training of all personnel (inspections)

Emergency Action Plan

- review/modify or write site specific program
- documented training of all personnel

Employee Right to Know/Hazard Communication

- review/modify or write site specific program
- documented training of all personnel (general and specific training)
- various labeling requirements
- assist with installing and initiating MSDSonline Database

Ergonomics/Proper Lifting

- review/modify or write site specific program
- documented training of all personnel
 - job hazards-recognition
 - control steps
 - reporting
 - management leadership requirements
 - employee participation requirements

Fleet Safety/Defensive Driving

- review/modify or write site specific program
- documented training of all personnel

General Safety Requirements (other as required)

- review/modify or write site specific program
- documented training of all personnel

Hearing Conservation (Occupational Noise Exposure)

- review/modify or write site specific program
- documented training of all personnel
- decibel testing and documentation

Lock Out/Tag Out (Control of Hazardous Energy)

- review/modify or write site specific program
- documented training of all personnel

Mobile Earthmoving Equipment

- review/modify or write site specific program
- documented training of all personal

Personal Protective Equipment

- review/modify or write site specific program
- documented training of all personnel

Recordkeeping

- review/modify or write site specific program
- documented training of all personnel

Respiratory Protection

- review/modify or write site specific program
- documented training of all personnel
- Medical Questionnaire/Fit Tests

Trenching/Excavation

- review/modify or write site specific program
- documented training of all personnel

The “SafeAssure Advantage”

- On-Line training available for AWAIR, EAP, ERTK, ERGO/Lifting, Bloodborne, Fire Extinguishers
- Safety Committee Advisor
- Employee Safety Progress Analysis
- SafeAssure “Client Discount Card” from Fastenal Stores or Catalogs (15% off any item)
- Job Hazard Analysis (JHA for more hazardous tasks/jobs)
- Training manual maintenance
- Safety manual maintenance
- Documented decibel testing
- Documented air quality readings-(CO-as required)
- Documented foot-candle readings (if needed)
- OSHA recordkeeping
- General Duty Clause
- Assistance during an actual OSHA inspection
- General safety recommendations
- “ALERT” data base
- Unlimited consulting services

Service Agreement

THIS AGREEMENT is made this first day of January 2021 between The City of Spring Lake Park, Spring Lake Park, Minnesota, herein referred to as The City of Spring Lake Park and SafeAssure Consultants, Inc. 200 S.W. Fourth Street, Willmar, Minnesota, herein referred to as SafeAssure.

SafeAssure agrees to abide by all applicable federal and state laws including, but not limited to, OSHA regulations and local/state/national building codes. Additionally, SafeAssure will practice all reasonable and appropriate safety and loss control practices.

SafeAssure agrees to provide, at the time of execution of this Service Agreement, The City of Spring Lake Park (upon request) with a current Certificate of Insurance with proper coverage lines and a **minimum of \$2,000,000.00** in insurance limits of general liability and statutory for workers' compensation insurance. SafeAssure is insured by "The Hartford" insurance companies.

SafeAssure further agrees that The City of Spring Lake Park will not be held liable for any claims, injuries, or damages of whatever nature due to negligence, alleged negligence, acts or omissions of SafeAssure to third parties. SafeAssure expressly forever releases and discharges The City of Spring Lake Park, its agents, members, officers, employees, heirs and assigns from any such claims, injuries, or damages. SafeAssure will also agree to defend, indemnify and hold harmless The City of Spring Lake Park, its agents, members and heirs from any and all claims, injuries, or damages of whatever nature pursuant to the provisions of this agreement.

SafeAssure and its employees is an independent contractor of The City of Spring Lake Park, and nothing in this agreement shall be considered to create the relationship of an employer/employee.

In consideration of this signed Service Agreement, for the period of **Twelve Months** from the signing month, SafeAssure Consultants, Inc. agrees to provide The City of Spring Lake Park, the aforementioned features and services. These features and services include but are not limited to providing OSHA compliance recommendations/consultations, scheduled classroom-training sessions, unlimited online training, and writing and maintaining mandatory OSHA programs. These features and services will be prepared to meet the specific needs of The City of Spring Lake Park.

ANNUAL SERVICE AGREEMENT (FULL SERVICE)
MSDS/SDS ON-LINE SERVICES

\$6,668.29
(included)

TOTAL ANNUAL \$ \$6,668.29

IN TESTIMONY WHEREOF, we agree to the day and year first above written and, if representing an organization or similar entity, further certify the undersigned are a duly authorized agent of said entity and authorized to sign on behalf of identified entity.

X _____
The City of Spring Lake Park Date

X _____
The City of Spring Lake Park Date

X 

President-SafeAssure

120120

Date



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: December 30, 2020

Subject: Pau Equity Submittal

In 1984, the Minnesota Legislature passed a bill extending pay equity to local governments in the State. The law requires each local government to analyze its pay structure to evidence of inequities and to report this information to the Minnesota Department of Management and Budget. The City is required to file a pay equity implementation report every three years.

The City's pay structure was developed by a consultant in 1999 and implemented in 2000. The schedule has been adjusted annually for cost of living increases as well as position reclassifications. The City Council has approved a contract with Baker Tilly to review our pay structure, which will be completed in late 2021. However, the pay equity implementation report appears to show that the City is in compliance with the Pay Equity Law.

The pay equity implementation report is attached for the Council's approval. Once approved, the report will be submitted to the Minnesota Department of Management and Budget.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

Compliance Report

Jurisdiction: Spring Lake Park
1301 - 81st Avenue N.E.

Report Year: 2021
Case: 1 - 2021 DATA (Private (Jur
Only))

Spring Lake Park, MN 55432

Contact: Daniel R. Buchholtz

Phone: (763) 792-7211

E-Mail: dbuchholtz@slpmn.org

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	9	7	1	17
# Employees	20	9	2	31
Avg. Max Monthly Pay per employee	7077.81	5152.87		6421.52

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 194.4444 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	4	5
b. # Below Predicted Pay	5	2
c. TOTAL	9	7
d. % Below Predicted Pay (b divided by c = d)	55.56	28.57

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 27	Value of T = -4.937
------------------------------	---------------------

a. Avg. diff. in pay from predicted pay for male jobs = -20

b. Avg. diff. in pay from predicted pay for female jobs = 1276

III. SALARY RANGE TEST = 113.33 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 5.67

B. Avg. # of years to max salary for female jobs = 5.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

A. % of male classes receiving ESP = 0.00 *

B. % of female classes receiving ESP = 0.00

*(If 20% or less, test result will be 0.00)



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: December 28, 2020

Subject: JPA Amendment for Provision of Fire Services with the cities of Blaine and Mounds View

At the request of the City of Blaine, the cities of Blaine, Mounds View and Spring Lake Park have been working over the past year on an amendment to the Joint Powers Agreement to provide fire services for the three cities. The proposed JPA is included with this memorandum.

The JPA streamlines the ability of the cities to issue debt in support of the Fire Department. Currently, that process included a JPA amendment in addition to the cities pledging their full faith and credit to paying off the bond. The proposed JPA eliminates the need for an amendment each time debt is proposed.

The JPA also freezes the fire aid formula for 2021 and beyond. The current formula takes into account a three-year rolling average of (1) each city's estimated total market value of property and (2) calls for service. When the JPA was established, Blaine paid 65%, Mounds View 24% and Spring Lake Park 11%. With the significant growth in Blaine over the past 25 years, the formula has shifted to Blaine covering over three-quarters of the cost of the Fire Department budget. In reviewing the JPA, the SBM Administrative Committee recognized that the fixed percentage split, rather than a formula-based split was a more equitable and transparent way to allocate costs among the members. The proposed amendment to the JPA would freeze the City's shares at Blaine - 76%, Mounds View - 15.5% and Spring Lake Park at 8.5%. This change will provide political stability to the model and provide Spring Lake Park with a voice in the governance of the Fire Department.

Staff recommends approval of the JPA as proposed. This is consistent with the direction the City Council provided staff at its June 15 work session.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

RESOLUTION NO. 21-01

**RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A JOINT
POWERS AGREEMENT FOR FIRE PROTECTION SERVICES**

WHEREAS, the cities of Blaine, Mounds View and Spring Lake Park (collectively the “Cities”) have determined that it is mutually beneficial to cooperate in providing fire protection services to their residents; and

WHEREAS, the Cities propose, pursuant to the provisions of the Minnesota Joint Powers Act, Minn. Stat. §471.59, to amend that certain Joint Powers Agreement for the Provision of Fire Protection Services dated December 11, 1990, as previously amended and supplemented.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the City Council does hereby approve the attached Joint Powers Agreement for the cities of Spring Lake Park, Blaine and Mounvds View for the provision of fire protection services.

BE IT FURTHER RESOLVED that the Mayor and Administrator, Clerk/Treasurer are hereby authorized to execute the Joint Powers Agreement on behalf of the City of Spring Lake Park.

The foregoing resolution was moved for adoption by Councilmember.

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 4th day of January, 2021.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

State of Minnesota)
 Counties of Anoka and Ramsey)ss
 City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Administrator in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby certify that the foregoing is a true and correct copy of Resolution No. 21-01, A Resolution Approving and Authorizing Execution of a Joint Powers Agreement for Fire Protection Services, adopted by the Spring Lake Park City Council at their regular meeting on the 4th day of January 2021.

Daniel R. Buchholtz, Administrator

(SEAL)

Dated: _____

JOINT POWERS AGREEMENT FOR THE PROVISION OF FIRE PROTECTION SERVICES

I. Parties. This Agreement is dated the ____ day of _____, 2020, and is entered into, pursuant to the provisions of the Minnesota Joint Power Act, Minn. Stat. §471.59, by and between the Cities of Blaine (herein “Blaine”), Mounds View (herein “Mounds View”), and Spring Lake Park (herein “Spring Lake Park”), collectively herein “Cities”, each such City being a municipal corporation and political subdivision of the State of Minnesota.

II. Purpose and Background. It is the Cities’ general purpose under this Agreement to cooperate in providing fire protection services to their residents. This purpose may be effectuated through the acquisition, construction, furnishing, and betterment of land, building, and equipment for municipal fire protection, firefighting, and related public safety and welfare purposes; the contracting for and payment of such capital costs, services and related expenses; and the taking of all other action desirable or necessary in connection therewith. The Cities have a history of cooperating with one another in providing fire protection, most recently pursuant to a certain Contract to Furnish Fire Protection Service (the “Contract”) which each of the Cities executed with Spring Lake Park Fire Department, Inc. in 1986. Under the Contract, the Fire Company provides fire protection and other public health and safety services, equipment, and personnel; and each of the Cities is responsible from year to year for its respective share of the cost thereof pursuant to the Formula (the “Formula”) set out in Exhibit “A” attached hereto. Under this Agreement, Cities anticipate that equipment and other property currently owned by the Fire Company will be acquired by the Cities; that the Cities will acquire additional land, buildings, and other equipment and property for the fire protection and related public health and safety purposes; that the Cities will in turn by contract make available such property to appropriate service providers, including the Fire Company; and that the Cities will share the respective costs thereof pursuant to the Formula and as further provided in paragraph III (D) of this Agreement. All property acquired pursuant to this Agreement is hereinafter referred to as the “Property”.

III. Terms. Now, therefore, in a reliance upon and in consideration of the mutual undertakings herein expressed, Blaine, Mounds View, and Spring Lake Park agree as follows:

- (A) **Exercise or Powers:** The Cities shall exercise such power as may be necessary or convenient to effectuate the purposes of this Agreement, in the manner herein prescribed, or as may otherwise be agreed upon from time to time. The Cities shall strictly account for and disburse all receipts and expenses under this Agreement and shall jointly own all of the Property as provided in paragraph III (E) hereof.
- (B) **Creation and Composition of Administrative Committee.** An Administrative Committee composed of the three chief administrative officers of the Cities is hereby established. The Blaine City Manager shall maintain the files and records of the Committee.

(C) Duties of Administrative Committee. The Administrative Committee's duties shall include, but not be limited to, the following:

1. To administer the terms and provisions of this Agreement.
2. To periodically review fire service contract proposals submitted by providers of fire protection and to make recommendations to the Cities regarding the terms of such proposals.
3. To periodically review the Cities' requirements for firefighting equipment or land and buildings to be used for fire protection services and to make recommendations to the Cities regarding the purchase, sale, maintenance, or lease of such firefighting equipment, land or buildings.
4. To review the annual budget for fire protection services to the Cities, to make recommendations thereon to the Cities, and to administratively monitor the execution of the approved annual budget for fire protection services.

(D) Sharing of Costs. All costs incurred pursuant to this Agreement, including annual operating costs, capital costs, and annual debt service on any bonds or other obligations hereafter issued pursuant to this Agreement, shall be borne by the Cities in their respective shares, as determined by the Formula from year to year. (Refer to Section G for bonding

(E) Ownership of Property. Property shall be held nominally in the name of the City of Blaine, but each of the Cities shall have a percentage ownership interest in the Property, which percentage may vary from time to time and equal that City's "Historical Share" hereinafter described. For the year 1970 through 1990 the total capital costs under the Contract and its predecessor agreements or arrangements amounted to \$1,332,566, of which Blaine contributed \$857,694 (64.36%), Mounds View contributed \$294,205 (22.08%), and Spring Lake Park contributed \$180,667 (13.56%). Those Historical Shares shall be recomputed for each year based upon each Cities' additional contributions made pursuant to this Agreement. (Drop this language and replace with "percentage ownership interest of property shall be determined by each City's respective percentage as determined by the Formula set out in Exhibit A" or similar

(F) Consent and Approval. For purposes of determining majority consent at the Administrative Committee level, or at the City Council level, each City shall have voting rights which equal its percentage share under the formula at the time such decision is made, with each such decision being made on the basis of 50% plus approval.

(G) Bonding. The Cities are authorized to issue bonds pursuant to the Joint Powers Agreement. Upon the issuance of any such Bonds the Cities are required to

irrevocably pledge the full faith and credit and taxing powers of their City to repay such City's share of the debt or make payments to the issuing City for its share of the debt repayment.

(H) Duration of Agreement. This Agreement shall remain in effect for an indefinite term.

(I) Termination of Agreement. This agreement shall be terminated within one year after the City Council of one of the Cities notifies the other Cities by resolution of its intent to withdraw from participating in this Joint Powers Agreement. The notice of intent to withdraw must be given one year in advance of the proposed termination date. Upon receipt of a notice of intent to withdraw, the Administrative Committee shall make all the necessary arrangements to sell or dispose of the firefighting equipment and land or buildings acquired pursuant to this Joint Powers Agreement. The Cities shall obtain an appraisal of the firefighting equipment and land and buildings acquired pursuant to this Joint Powers Agreement to determine the depreciated value of the Property. If the Cities cannot agree on the appointment of an appraiser, the Chief Judge of the Tenth Judicial District shall appoint the appraiser. The appraised assets shall be disposed of in the following priority:

1. In the event that the remaining two cities intend to continue to participate in this Agreement, the remaining Cities would purchase the interest of the withdrawing City and proportionately share the cost of purchase. For example, if Spring Lake Park withdrew, Blaine's current ownership interest is 76% and Mounds View's is 16%. Therefore, Blaine would be responsible for 76/92; or 82.6% of the purchase, and Mounds View would be responsible for 16/92; or the remaining 17.4% of the buyout. The remaining Cities shall, within 90 days of the date of the termination of this Agreement, or pursuant to a mutually agreed upon payment schedule, pay the withdrawing City its share of the appraised value of the Property.
2. If one City withdraws and either of the remaining Cities does not wish to participate in the purchase of the withdrawing City's share as described in paragraph 1, the failure to participate shall be an election by that City to also withdraw. The remaining City can then either elect to liquidate the property, or elect to purchase the share of the withdrawing Cities. In the event of a purchase, the remaining City shall, within 90 days of the date of termination of this Agreement, or pursuant to the mutually agreed upon payment schedule, pay the withdrawing Cities their share of the appraised value of the Property.
3. If none of the Cities wish to purchase the Property, the Property shall be sold. Any distribution of the proceeds of the disposition of any Property and the return of any other assets arising pursuant to this Agreement shall be made to each of the Cities in proportion to its Historical Share as it exists at the time of such disposition.

(J) Miscellaneous. This Agreement shall be effective as of the date that all of the Cities shall have approved and executed this Agreement, which shall be governed by law of the State of Minnesota, and may be executed in any number of counterparts, each of

which shall constitute an original hereof. In the event that any provision of the Agreement is declared unlawful or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall remain in full force and effect to the same extent as though said provision did not appear herein.

IN WITNESS WHEREOF, THE Cities of Blaine, Mounds View, and Spring Lake Park, Minnesota, have duly authorized and execution of and have duly executed this Agreement by their authorized representatives, respectively.

City of Blaine, Minnesota

Dated:

By: _____
Its Mayor

By: _____
Its City Manager

Pursuant to authority granted by Blaine
Resolution No._____, adopted the
_____ day of _____,
2020.

City of Mounds View, Minnesota

Dated:

By: _____
Its Mayor

By: _____
Its City Administrator

Pursuant to authority granted by
Mounds View Resolution No._____,
adopted the _____ day of
_____, 2020.

City of Spring Lake Park, Minnesota

Dated:

By: _____
Its Mayor

By: _____
Its City Administrator

Pursuant to authority granted by
Spring Lake Park Resolution No._____,
adopted the _____ day of
_____, 2020.

EXHIBIT A

Payment for the services provided by the Fire Department shall be as follows:

(A) The annual cost for fire protection to the City shall be determined using the following formula ("Formula"):

$$A.C. = \underline{C.S.} \times (O.C. - O.R.)$$

A.C. Annual Cost

C.S. City's Share, based upon the respective shares agreed to as follows:

Blaine = 76%
Mounds View = 15.5%
Spring Lake Park = 8.5%

O.C. Total Budgeted Operating Cost as approved by the Cities.

O.R. Budgeted Non-City Revenues to include only other contract funds.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: December 29, 2020

Subject: 2021 Appointments

Included with this memorandum is the Mayor's recommendations for committee appointments for the remainder of 2021. Mayor Nelson tried to consider each Councilmember's strengths and interests when making these appointments, as well as the meeting time for each committee.

Here are the appointments broken down by Councilmember.

Mayor Bob Nelson	
Anoka County Joint Law Enforcement Council	4 th Wednesday of January, April, July and October at 2pm - varying locations
Beyond the Yellow Ribbon	2 nd Wednesday of each month at 6:00pm - Kraus Hartig VFW
Negotiations - Patrol	As needed
Negotiations - Sergeants	As needed
Negotiations - Public Works	As needed
Non-Bargained Personnel Committee	As needed
North Metro Cable Communications Commission	3 rd Wednesday of each month at 6:00pm - SLP City Hall
Councilmember Ken Wendling	
Acting Mayor	
Parks & Recreation Commission Liaison	1 st Tuesday of each month at 6:00pm - City Hall
Beyond the Yellow Ribbon	2 nd Wednesday of each month at 6:00pm - Kraus Hartig VFW
Anoka County Fire Protection Council - Alternate	4 th Thursday of January, April, July and October at 7pm - varying locations
Negotiations - Patrol	As needed
Negotiations - Sergeants	As needed
North Metro Mayor's Association	Wednesdays at 5:30pm: Jan. 16, March 20, May 15, Sept. 18, Nov. 20 - various locations

Tower Days Committee – Alternate	4 th Tuesday of January through June at 6:30pm – SLP City Hall
Councilmember Lisa Dircks	
Planning Commission Alternate	4 th Monday of the month at 7:00pm – SLP City Hall
Anoka County Joint Law Enforcement Council – Alternate	4 th Wednesday of January, April, July and October at 2pm – varying locations
Anoka County Fire Protection Council	4 th Thursday of January, April, July and October at 7pm – varying locations
Non-Bargained Personnel Committee	As needed
North Metro Mayor’s Association-Alternate	Wednesdays at 5:30pm: Jan. 16, March 20, May 15, Sept. 18, Nov. 20 – various locations
Councilmember Brad Delfs	
Parks & Recreation Commission – Alternate	1 st Tuesday of each month at 6:00pm – City Hall
Planning Commission Liaison	4 th Monday of each month (except December) at 7:00pm – City Hall
North Metro Cable Communications Commission – Alternate	3 rd Wednesday of each month at 6:00pm – SLP City Hall
Negotiations – Public Works	As needed
Tower Days Committee – Liaison	4 th Tuesday of January through June at 6:30pm – SLP City Hall
Councilmember Barbara Goodboe-Bisschoff	
Coon Creek Watershed District Citizens Advisory Commission	2 nd Wednesday of each month at 5:00pm, Coon Creek Watershed District Office
Fire Department Liaison	
Trunk Highway 65 Corridor Coalition	4 th Thursday of January, March, May, July, September and November at 7:00pm at Isanti County Government Center
School Board Liaison	

Commissioners Eric Julien and Rick Cobbs are recommended for reappointment to the Planning Commission. There is one vacancy on the Planning Commission (one student member) and no vacancies on the Parks and Recreation Commission.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



CITY OF SPRING LAKE PARK

1301 Eighty First Avenue NE

Spring Lake Park, MN 55432

Ph: 763-784-6491 Fax: 763-792-7257

2021 APPOINTMENTS

I. ELECTED OFFICIALS

POSITION	TERM	NAME	TERM EXPIRES
Mayor	4 Years	Bob Nelson	1/3/23
Councilmember	4 Years	Lisa Dircks	1/6/25
Councilmember	4 Years	Ken Wendling	1/3/23
Councilmember	4 Years	Barbara Goodboe-Bisschoff	1/6/25
Councilmember	4 Years	Brad Delfs	1/3/23

II. ANNUAL APPOINTMENTS AT FIRST MEETING OF THE YEAR

POSITION	TERM	NAME	TERM EXPIRES
Acting Mayor	Annual	Ken Wendling	1/3/22
Official Newspaper	Annual	Blaine/SLP Life	1/3/22
Official Depository	Annual	U.S. Bank	1/3/22
		4M Fund	1/3/22
		Wells Fargo Bank	1/3/22
		UBS	1/3/22
		RBS Wealth Management	1/3/22
Agent of Record	Annual	Northern Capital Insurance	1/3/22
Attorney	Annual	Carson, Clelland & Schreder	1/3/22
Auditor	Annual	Smith Schafer	1/3/22
Engineer	Annual	Stantec	1/3/22
Bond Counsel	Annual	Jenny Boulton, Kennedy & Graven	1/3/22
Weed Inspector	Annual	Mayor	1/3/22
Asst. Weed Inspector	Annual	Terry Randall	1/3/22
Animal Control	Annual	Douglas Ebeltoft	1/3/22

III. COUNCIL COMMITTEES

COMMITTEE	TERM	NAME	TERM EXPIRES
Parks & Recreation Commission			1/3/22
Liaison	Annual	Ken Wendling	
Parks & Recreation Commission			1/3/22
Alternate	Annual	Brad Delfs	
			1/3/22
Planning Commission Liaison	Annual	Brad Delfs	1/3/22
Planning Commission Alternate	Annual	Lisa Dircks	1/3/22

COMMITTEE	TERM	NAME	TERM EXPIRES
Anoka County Joint Law Enforcement Council	Annual	Bob Nelson	1/3/22
Anoka County Joint Law Enforcement Council – Alternate	Annual	Lisa Dircks	1/3/22
Anoka County Fire Protection Council	Annual	Lisa Dircks	1/3/22
Anoka County Fire Protection Council – Alternate	Annual	Ken Wendling	1/3/22
Beyond the Yellow Ribbon	Annual	Bob Nelson	1/3/22
Beyond the Yellow Ribbon	Annual	Ken Wendling	1/3/22
Fire Department Liaison	Annual	Barbara Goodboe-Bisschoff	1/3/22
Administrative Committee Fire Protection Services	Annual	Daniel Buchholtz	1/3/22
Negotiations – Patrol	Annual	Ken Wendling	1/3/22
Negotiations – Patrol	Annual	Bob Nelson	1/3/22
Negotiations – Patrol	Annual	Daniel Buchholtz	1/3/22
Negotiations – Sergeants	Annual	Ken Wendling	1/3/22
Negotiations – Sergeants	Annual	Bob Nelson	1/3/22
Negotiations – Sergeants	Annual	Daniel Buchholtz	1/3/22
Negotiations – Public Works	Annual	Bob Nelson	1/3/22
Negotiations – Public Works	Annual	Brad Delfs	1/3/22
Negotiations – Public Works	Annual	Daniel Buchholtz	1/3/22
Non-Bargained Employee Personnel Committee	Annual	Bob Nelson	1/3/22
Non-Bargained Employee Personnel Committee	Annual	Lisa Dircks	1/3/22
Non-Bargained Employee Personnel Committee	Annual	Daniel Buchholtz	1/3/22
N. Metro Cable Communications Commission	Annual	Bob Nelson	1/3/22
N. Metro Cable Communications Commission – Alt.	Annual	Brad Delfs	1/3/22
N. Metro Cable Communications Operations Committee	Annual	Daniel Buchholtz	1/3/22
North Metro Mayor’s Assn Rep.	Annual	Ken Wendling	1/3/22
North Metro Mayor’s Assn. – Alt.	Annual	Lisa Dircks	1/3/22
North Metro Mayor’s Assn Operations Committee	Annual	Daniel Buchholtz	1/3/22

COMMITTEE	TERM	NAME	TERM EXPIRES
Tower Days Committee Liaison	Annual	Brad Delfs	1/3/22
Tower Days Committee Alt.	Annual	Ken Wendling	1/3/22
Trunk Highway 65 Corridor Coalition	Annual	Barbara Goodboe-Bisschoff	1/3/22
School Board Liaison	Annual	Barbara Goodboe-Bisschoff	1/3/22
Suburban Rate Authority	Annual	Daniel Buchholtz	1/3/22
Suburban Rate Authority – Alt.	Annual	Terry Randall	1/3/22
Coon Creek Watershed District Citizens Advisory Commission	Annual	Barbara Goodboe-Bisschoff	1/3/22
Coon Creek Watershed District Technical Advisory Committee	Annual	Phil Gravel	1/3/22

IV. ADMINISTRATIVE APPOINTMENTS

POSITION	TERM	NAME
Administrator, Clerk-Treasurer	Indefinite	Daniel Buchholtz
Police Chief/Public Safety Director	Indefinite	Douglas Ebeltoft
Parks & Recreation Director	Indefinite	Kay Okey
Public Works Director	Indefinite	Terry Randall
Building Official	Indefinite	Jeff Baker
Plumbing Inspector	Indefinite	Jeff Baker
Fire Marshal	Indefinite	Jeff Baker

V. PLANNING COMMISSION (Municipal Code Chapter 153)

POSITION	TERM	NAME	TERM EXPIRES
Commissioner	3 Years	Eric Julien	12/31/24
Commissioner	3 Years	Rick Cobbs	12/31/24
Commissioner	3 Years	Aisha Ali	12/31/21
Commissioner	3 Years	Hans Hansen	12/31/21
Commissioner	3 Years	Jeff Bernhagen	12/31/22
Commissioner	3 Years	Doug Eischens	12/31/22
Commissioner (student)	1 Year	<i>vacant</i>	

VI. EMERGENCY MANAGEMENT AGENCY (Municipal Code Chapter 32 – Appointed by Mayor)

POSITION	TERM	NAME
Co-Directors	Indefinite	Doug Ebeltoft/Charlie Smith
Deputy Directors	Indefinite	Sgts. Long and Antoine

VII. PARKS AND RECREATION COMMISSION (Municipal Code Chapter 31)

POSITION	TERM	NAME	TERM EXPIRES
Commissioner	3 Years	Daniel Lambert	12/31/23
Commissioner	3 Years	Shawn Webb	12/31/23
Commissioner	3 Years	Nemeh Al-Sarraj	12/31/23
Commissioner	3 Years	Mark Hoard	12/31/21
Commissioner	3 Years	Faye Murphy	12/31/21
Commissioner	3 Years	Barbara Harlan	12/31/22
Commissioner	3 Years	Chris Lammers	12/31/22

Jan. 4 mtg -
appointments



November 18, 2020

Daniel Buchholz
City Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Dear Daniel,

It is with great pleasure that we ask to serve as the official newspaper for the City of Spring Lake Park in 2021. As we continue to implement new changes in the newspaper to improve readership, we feel it's important to provide readers with the city's public notices in addition to news stories, features and photographs of local events we cover each week.

We would like to publish your public notices in the Blaine/Spring Lake Park Life. The legal publication rate for the Blaine/Spring Lake Park Life as of January 1, 2021, will remain unchanged from the 2020 rate of 10.75 per column inch. If any documents need to be manually typeset, a \$20 flat fee will be charged per public notice. As a newspaper published in the County of Anoka, we meet the requirements to qualify as your official legal newspaper. *The deadline will be 10:00 a.m. Wednesday for Friday's publication.*

All public notices published in the Blaine/Spring Lake Park Life will be posted to abcnewspapers.com – which averages over 54,000 unique visitors per month in search of local news and information.

We have appreciated your business over the past years and hope that we can be of service to you in 2021 as a credible, locally-owned, weekly community news source. If you have any questions, please feel free to call me at 763-691-6001 or email me at publicnotice@ecm-inc.com. Thank you for your consideration.

Sincerely,

Tonya Orbeck
Legal Notice Department Manager

Jan. 4 mtg -
appointments

ENGAGEMENT LETTER

The Law Firm of Carson, Clelland & Schreder agrees to represent the City of Spring Lake Park for civil legal services and for municipal prosecution services in 2021.

Civil services include meeting attendance, staff consultation and the production of work relating to ordinances, zoning, special assessments, development contracts and other contractual matters. In addition to the before mentioned subjects, any other services as needed and directed by the City Council will be gladly performed. Charges for the civil work will be \$70.00 per hour for paralegal assistant and \$142.50 per hour for attorney.

The criminal prosecution services include the prosecution of petty misdemeanors, misdemeanors and gross misdemeanors as they occur; review and preparation of criminal complaints and consultation and advice with officers and police administration. The prosecution services include vehicle forfeitures. The prosecution services are billed on a flat fee basis, at a monthly retainer rate of \$6,750 per month.

The firm will also provide human resources and labor consultation and representation if desired by the City. These services will be billed at the civil rate.

Sincerely,

John J. Thames
on behalf of Carson, Clelland & Schreder

APPROVED BY CITY OF SPRING LAKE PARK

By: _____
Its Mayor

By: _____
Its Clerk



APPLICATION BOARD/COMMISSION MEMBER

These questions are designed to obtain information about your experience and interest in civic activities. You may return your application by mail, email or fax. **Mail to:** Administrator, Clerk/Treasurer's Office, 1301 81st Avenue NE, Spring Lake Park, MN 55432; **E-Mail to:** jgooden@slpmn.org; or **Fax to** (763) 792-7257. Your application will remain on file for six months. If you have questions, please call the Administrator, Clerk/Treasurer's Office at (763) 784-6491. **Thank you for your interest!**

Name: Rick Cobbs ☒ Adult (18+) ☐ Student (under 18)
Address: 8085 Jefferson St NE **Zip:** 55432
Home #: **Cell #:**
Email: **Work #:**

Length of residence in Spring Lake Park (in years) ____ May we call you at work? ☐ Yes ☐ No

I am interested in serving on the following commission:

(If you have an interest in more than one commission, you may rank your choices)

- ☒ Planning and Zoning Commission
☐ Parks and Recreation Commission

Community, Civic or Volunteer Experience:
Current member of Planning and Zoning Commission. Current and past volunteer experience with Big Brother Big Sister, kids' sports and school activities, performing energy audits for non-profit organizations rehabbing and building new houses.

Interests and Hobbies:
Spending time with family and friends at cabin, biking, lifting weights.

Occupation and Work Experience (you may attach a resume if desired):
Currently, Director of Operations for TENww a construction testing and consulting company. Previous positions, General Manager for Kinzler Construction Services, Project Coordinator for The Neighborhood Energy Connection. .
<https://www.linkedin.com/in/rick-cobbs-844124101/>

Please complete other side of application

Educational Background/Training: B.S. in Construction Management from University of Minnesota.
Minnesota Residential Contractor's License. Currently, teaching class on air sealing and blower
testing required for MN Building Code for Housing First (Formerly, Builder's Association of the
Twin Cities). LEED Green Rater and numerous other Green Building certifications.

What skills or personal qualities do you possess that would make you valuable as a board or
commission member? _____
Knowledge and trends of residential and commercial construction.

Why are you interested in volunteering? _____
I have the time and resources to commit to the Planning and Zoning Commission for another
3 years and I think it is important to give back and take an interest in local government.

Conflicts of Interest

No commissioner shall: (1) Enter into any contract with the city unless otherwise authorized by
law. (2) Use their position to secure any special privilege or exemption for themselves or others.
(3) Use their office or otherwise act in any manner which would give the appearance of or result
in any impropriety or conflict of interest.

IMPORTANT INFORMATION CONCERNING YOUR APPLICATION

DATA PRIVACY NOTICE: Minnesota law requires that you be informed of the purposes and
intended uses of the information you are providing on this application. Pursuant to Minnesota
Statutes Section 13.601, your name, city of residence, employment history, volunteer work,
awards and honors are public data and is available to anyone who requests the information. The
data that you give us about yourself is also needed to identify you and assist in determining your
suitability for the commission(s) for which you are applying. This data is not legally required,
but refusal to supply the information requested may affect the City Council's ability to evaluate
your application. Should you be appointed to serve on a board or commission, pursuant to
Minnesota Statutes Section 13.601, your residential address and either a telephone number or
electronic mail address (or both) where you can be reached also become public information.

*I have read and understand the data privacy information given above and authorize
investigation of all statements contained in this application as may be necessary to arrive at an
appointment decision. I certify that all answers given here are true, and I understand that any
false information on or omission of information from this application will be cause for rejection
of this application.*



Applicant signature (electronic)

12/14/20

Date



**APPLICATION
BOARD/COMMISSION MEMBER**

These questions are designed to obtain information about your experience and interest in civic activities. You may return your application by mail, email or fax. **Mail to:** Administrator, Clerk/Treasurer's Office, 1301 81st Avenue NE, Spring Lake Park, MN 55432; **E-Mail to:** jgooden@slpmn.org; or **Fax to** (763) 792-7257. Your application will remain on file for six months. If you have questions, please call the Administrator, Clerk/Treasurer's Office at (763) 784-6491. **Thank you for your interest!**

Name: Eric Julien ☒ Adult (18+) ☐ Student (under 18)
Address: 700 Holland Lane NE. Zip: _____
Home #: 763-257-2580 Cell #: [REDACTED]
Email: — Work #: [REDACTED]

Length of residence in Spring Lake Park (in years) 46 May we call you at work? ☐ Yes ☐ No

I am interested in serving on the following commission:

(If you have an interest in more than one commission, you may rank your choices)

- ☒ Planning and Zoning Commission
☐ Parks and Recreation Commission

Community, Civic or Volunteer Experience: _____

Interests and Hobbies: _____

Occupation and Work Experience (you may attach a resume if desired): _____

Please complete other side of application

Educational Background/Training: _____

What skills or personal qualities do you possess that would make you valuable as a board or commission member? _____

Why are you interested in volunteering? _____

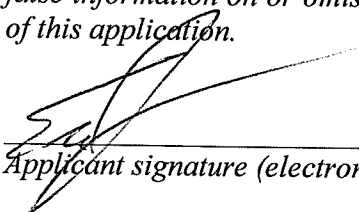
Conflicts of Interest

No commissioner shall: (1) Enter into any contract with the city unless otherwise authorized by law. (2) Use their position to secure any special privilege or exemption for themselves or others. (3) Use their office or otherwise act in any manner which would give the appearance of or result in any impropriety or conflict of interest.

IMPORTANT INFORMATION CONCERNING YOUR APPLICATION

DATA PRIVACY NOTICE: Minnesota law requires that you be informed of the purposes and intended uses of the information you are providing on this application. Pursuant to Minnesota Statutes Section 13.601, your name, city of residence, employment history, volunteer work, awards and honors are public data and is available to anyone who requests the information. The data that you give us about yourself is also needed to identify you and assist in determining your suitability for the commission(s) for which you are applying. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to evaluate your application. Should you be appointed to serve on a board or commission, pursuant to Minnesota Statutes Section 13.601, your residential address and either a telephone number or electronic mail address (or both) where you can be reached also become public information.

I have read and understand the data privacy information given above and authorize investigation of all statements contained in this application as may be necessary to arrive at an appointment decision. I certify that all answers given here are true, and I understand that any false information on or omission of information from this application will be cause for rejection of this application.


Applicant signature (electronic)

12-15-2020
Date



January 4, 2021

Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Reference: 2021 Seal Coat and Crack Repair Project
Authorize Preparation of Plans and Bidding

Dear Dan:

As part of ongoing street maintenances, the city completes an annual street maintenance project consisting of crack repair and seal coating. Seal coating includes placing bituminous emulsion and small aggregate on the street surface. We have reviewed the street system history with the Public Works Director to establish priority streets for crack seal and seal coat treatment.

We recommend obtaining bids for the planned 2021 construction area. The 2021 construction area is generally city roads south of 81st Avenue and west of Monroe Street (not including 81st Avenue or Monroe Street).

The streets to be completed under this recommended project are generally streets that were last seal coated in 2013 (and 2005 prior to that). The streets in the project area will be inspected by the Public Works Director and will be patched as appropriate prior to completion of the seal coat and crack repair.

Attached for your reference is a Figure showing the project area (light blue streets) and another figure showing the 7-year seal coat plan for the city.

We request that the City Council authorization preparation of plans/specifications and bidding for the 2021 Seal Coat and Crack Repair project.

The Council can consider award of Construction Contract later this spring after bids are received.

Sincerely,
Stantec

A handwritten signature in black ink that reads "Phil Gravel".

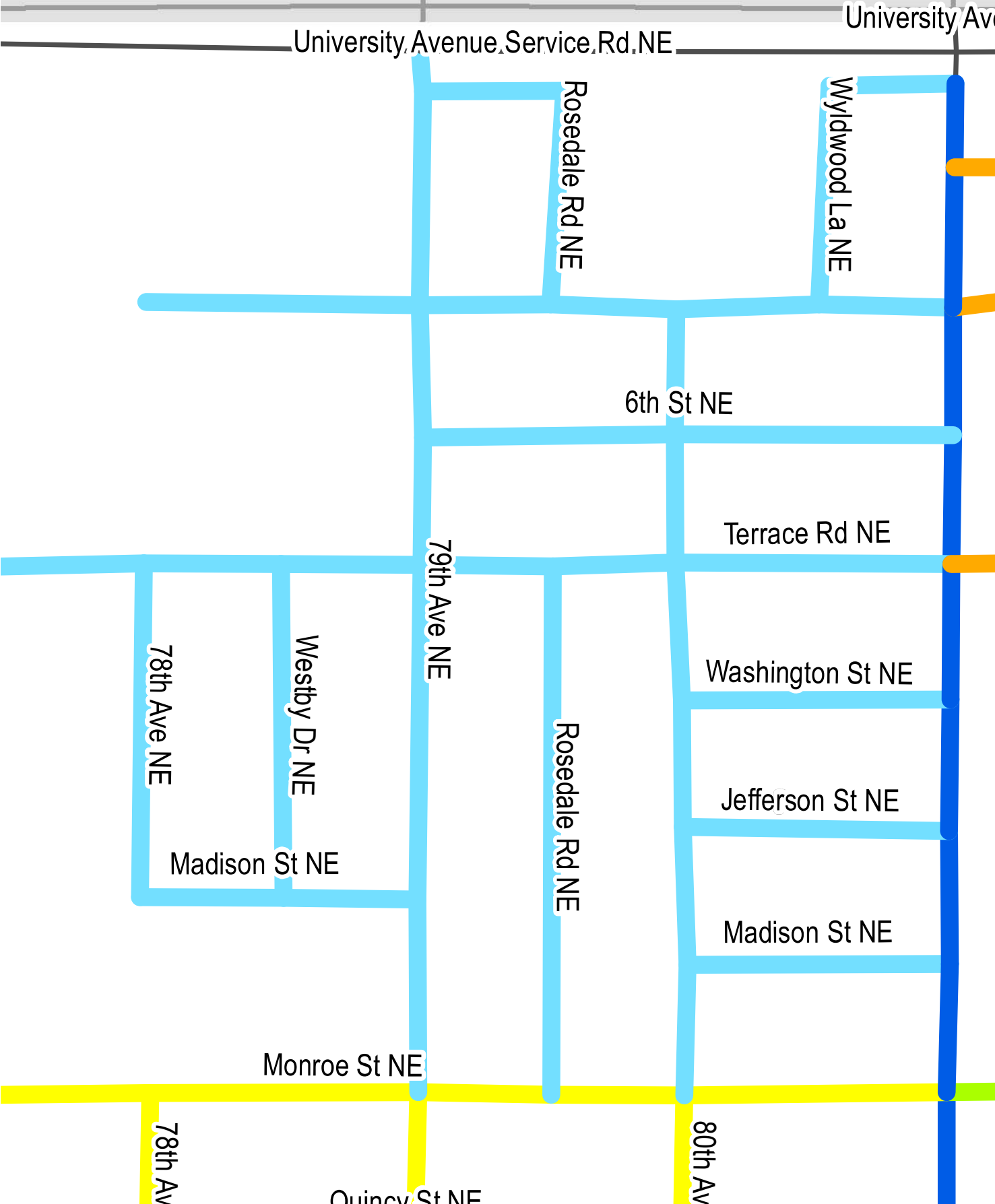
Phil Gravel

cc: Terry Randall, Public Works Director

Spring Lake Park

2021 Seal Coat Area

(light blue streets, north is to the right on this page)





January 4, 2021

Dan Buchholtz, Administrator
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Re: 2021 Sewer Lining Project
Authorize Preparation of Plans and Bidding

Dear Dan:

In past years, the City has completed a sanitary sewer lining project as part of a long-term effort to maintain the city's infrastructure. About 2/3 of the clay sewer pipes in the city have been lined to date.

The Public Works Director has determined a priority sewer repair area for 2021 lining. The priority area is generally between Terrace Road and Monroe Street and south of 81st Avenue (see attached map). In preparation for a 2021 lining project, he will hire a sewer televising company complete a preliminary inspection of the sewer lines in the priority sewer repair area.

Sanitary sewer segments identified as needing repair based on the televising inspection will be incorporated into the 2021 Sewer Lining Project. In addition to lining of the sewer mains, sewer service connection wyes will be repaired where warranted.

The precise limits of the project will be determined based on available project budget as determined by the Public Works Director and the City Administrator. If the City would like to take the next step in the project, **we request that the City Council order preparation of plans and specifications and authorize bidding for the 2021 Sanitary Sewer Lining Project.** Bid results will be presented to the Council for approval later this Spring.

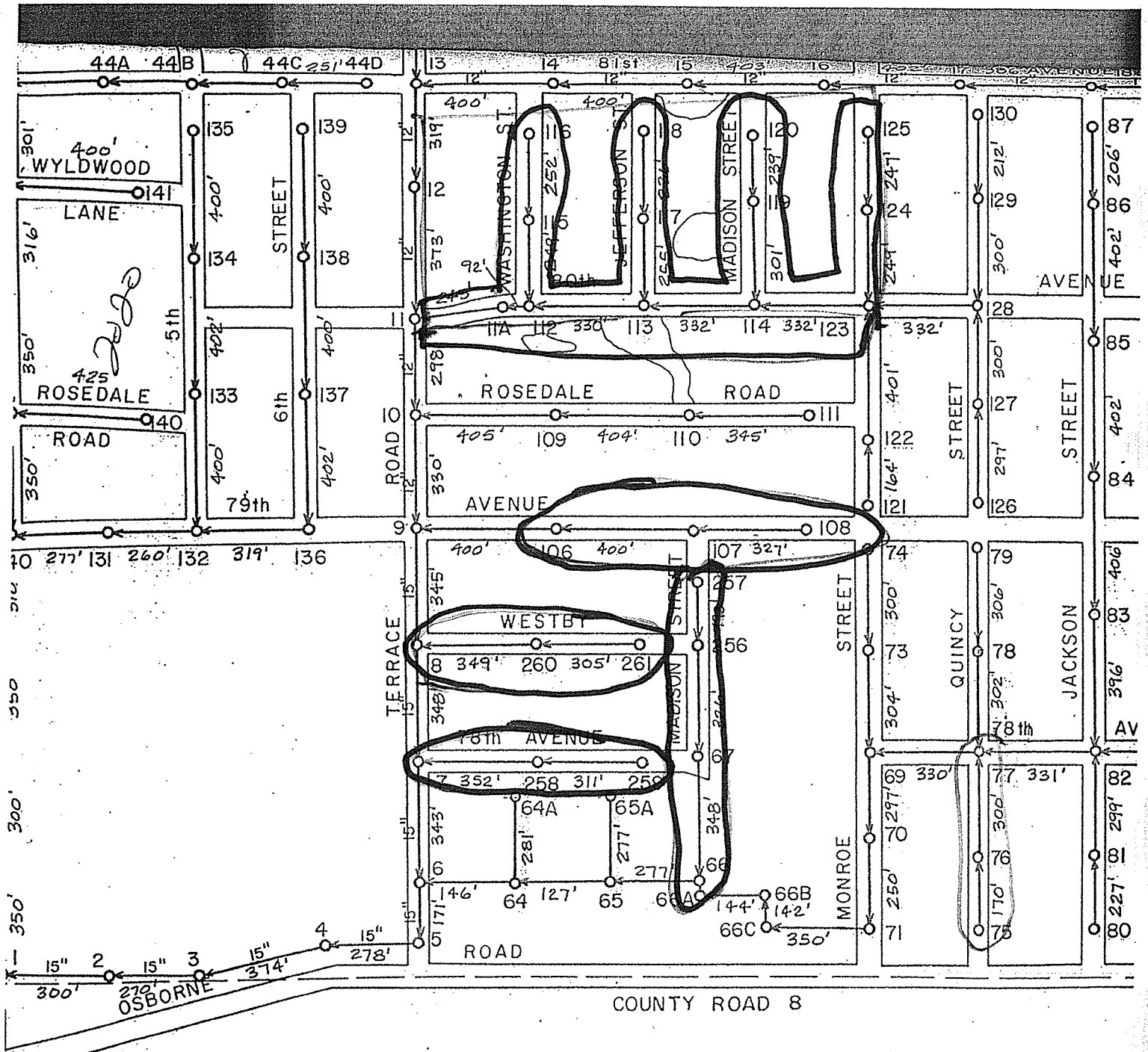
Please contact Harlan Olson or me if you have any questions or need any additional information.

Sincerely,
STANTEC

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel

cc: Terry Randall, Public Works Director





Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: December 30, 2020

Subject: January Work Session

I am requesting the City Council schedule a work session for Monday, January 11 at 5:30pm at Spring Lake Park City Hall.

Proposed topics include:

1. Presentation of Results of Cultural Assessment (Dr. Susan Herreid)
2. Resource Clearinghouse (*Dircks*)
3. Low Cost Veterinary Clinic (*Goodboe-Bisschoff*)
4. Citizens Advisory Commission (*Goodboe-Bisschoff*)

If you have any other items for the work session, please don't hesitate to let me know so I can include them on the agenda.-

If you have any questions, please don't hesitate to contact me at 763-784-6491.



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 01.04.21 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2021 MS4 Permit (193802936). Annual Report and Public Meeting due by June 30th. Pond, structural BMP, and outfall inspections due by July 31st. *Program analysis due in December. New MS4 Permit application due by April 2021.*

Garfield Pond Improvements Project (193804750). Construction is complete. July 24, 2020 punch-list work has been completed. Final contractor payment will be processed when claim issue has been addressed. Remaining 50% of RCWD reimbursement can be processed after final contractor payment. Contractor placed dormant overseed on native seed area the week of Thanksgiving.

Fillmore & 83rd Pond Improvements Project (193805029). This was a possible project to expand an existing pond and adding treatment features. *A small maintenance project will be considered this spring.*

2020 Sewer Lining Plan (193804980). Sewer lining in western portion of city and lining 36-inch diameter storm sewer on Monroe south of 81st Ave. Contractor is Visu-Sewer Inc. Monroe Street storm sewer lining has been completed. *Sanitary sewer lining is mostly complete and sewer service lateral grout work has started. Terry Randall is watching this project.*

Anoka County Osborn Road Project. Per county: This project is sustainably complete, minor punch list items to be completed in the spring of 2021. <https://www.anokacounty.us/1578/Construction-Weekly>

Utilities for 525 Osborn Road Project (193805012). This city project is for off-site utilities for 525 Osborne Rd.(water main looping and storm sewer). Construction started on October 5th and is essentially complete. *A punch-list inspection will be completed in the spring of 2021.*

2021 Street Seal Coat and Crack Repair Plan (19380####). *The 2021 street maintenance area will be the area south of 81st Avenue and west of Monroe Street. See separate letter.*

2021 Sewer Lining Plan (19380####). *Terry has identified an area for lining in 2021 and will have a firm complete preliminary televising. See separate letter.*

Manor Drive Sidewalk Project: A field walk was completed on December 9th. *An updated sketch and will be prepared and construction quotes will be obtained.*

Street CIP Planning: Staff is working on a 10-year Capital Improvement Plan for future street maintenance.

Hy-Vee Project: Waiting to hear from Hy-Vee before scheduling follow-up inspection. Final documents for the Hwy 65 traffic signal and 81st Avenue have been submitted to MnDOT.

JP Brooks Housing Project (on Monroe): Site work stated on August 10th. Work is substantially complete. Developer is preparing Record Plans.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Peter Allen, or me if you have questions or require additional information.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: December 30, 2020

Subject: Administrator Report

1. Staff continues to monitor COVID-19 case rates in Anoka County. While the trendline for new cases of COVID-19 appears to be flattening out in Anoka County due to the public's diligence and implementation of the latest Executive Orders by Governor Walz, the 14-day case rate per 10,000 people is still over 100. With the protection of the City's employees in mind, staff will continue to have City Hall closed to the public, except by appointment, through January 29, 2021. Staff will continue to work in a hybrid in-person/remote environment through that date.
2. The Cultural Assessment Study has been completed. The consultant, Susan Herreid, met with the Department Heads and staff who participated to share the results. Dr. Herreid and I will share the report and an action plan with the City Council at a work session on January 11 at 5:30pm.
3. Baker Tilly has been notified that their proposal was selected for the Classification and Compensation Study. I will be in contact with the consultant the beginning of January to put together the action plan for the study.
4. Anoka County will receive approximately \$7 million from the COVID-19 Economic Assistance Package approved by the Legislature. We will forward you any information we receive from Anoka County on how these funds will be distributed. The Legislature also provided up to 13 additional weeks in unemployment benefits for MN workers who have exhausted all federal and state benefits and waived certain fees for the hospitality industry.
5. We continue to have issues with the City's cable equipment. The computer, which contains all of the software for the Broadcast Pix, is beyond restoration. The system is 8 years old and is running an unsupported version of Windows. In addition, the hard drive and RAM appear to be corrupted. At the suggestion of Matt Waldron, North Metro TV Video Engineer, we have purchased a new system. The net cost to the City is \$12,080.24, which will be covered with technology funds remaining in the 2018 Equipment Certificate. We will return to in-person meetings as soon as the new system is installed. We are grateful to Matt Waldron at NMTV who will be able to install this new system for us at no direct cost to the City.

6. Starting in 2021, North Metro TV will be providing staff to record and broadcast our City Council and Planning Commission meetings. This means that Wanda will be getting her Monday nights back. This was an initiative brought forward by the member cities of NMTV and will be paid for out of NMTV's annual budget.
7. The LMC has announced the dates for the 2021 Elected Leaders Institute, both the Foundational Program (for newly elected officials) and the Advanced Program (for experienced officials). An e-mail was sent to you previously. If you are interested in participating, please let me know.
8. Staff has finalized the contract with the new cleaning company, who will start service at City Hall once they have been BCA approved for access to the Police Department.
9. Staff is finalizing the renewal of its 2021 Liability Insurance policy with LMCIT.

Happy New Year!

CORRESPONDENCE



December 11, 2020

Dear Supporter of Tamarisk,

As we welcome in this holiday season, I am overwhelmed by how much we have to be thankful for despite 2020 being a year filled with much suffering and uncertainty in our world. We always knew that our volunteers were amazing and this year we saw that first hand. Volunteers continued to engage their companions by means of phone calls, grocery drop offs and encouraging notes. They found creative ways to stay connected and insert bright spots into their companion's days. Despite not being able to host any in person fundraisers, we were blessed with some new donors. Each donation we received this year felt extra special as we put our faith in the unknown. As staff and Board of Directors, we each feel so strongly in the mission of Tamarisk and know that even a pandemic can't stop us from serving those who need us.

For 27 years, Tamarisk has been changing the lives of metro area caregivers and the loved ones they care for. Tamarisk unites many generous volunteers and caregivers with a single important cause: providing companionship to those with terminal illness and respite to their caregivers. Families living with such diseases as Parkinson's, cancer, Alzheimer's, ALS and other illnesses face many challenges and responsibilities.

Despite good medical and home care options, families facing terminal illness are often overwhelmed by the burden the illness places on their time, energy and abilities. Tamarisk volunteers meet the very personal and individual non-medical needs of the families we serve, without cost to the family.

As Tamarisk recipient, Meredith Iken Matson so eloquently shared with us..."Sometimes in the darkest night a little star shines. Tamarisk was a star to me. The path Mat and I walked was so very difficult, my road ahead will also be difficult but I will always remember you and Tamarisk with deep thanks."

The need for Tamarisk's services is great and will only increase in the future. We rely heavily on private contributions and end of the year giving is a major part of our annual fundraising drive. Please consider making a contribution which will allow us to continue providing services to our existing families and all those who we will have the pleasure of serving in the future!

To donate securely online, please visit www.tamarisk.org and click on Donate Now or send your donation to Tamarisk, 15531 Central Avenue, Ham Lake, MN 55304.

Warmest blessings for a Merry Christmas and Happy New Year!

Kathy Dahl
Director of Development
Tamarisk

PIVOT & ADAPT



Like most events in 2020, Christmas at Stepping Stone will look a lot different. This year has taught us to adapt and pivot quickly to keep our residents safe. We couldn't do it without your continued support.

HOLIDAYS WITH A NEW LOOK

Gift Card Donations

In previous years, we've celebrated the holidays with Santa's Shoppe, and our residents picking out presents from your generous donations. **This year, instead, we are asking for donations of \$25 gift cards to Target or Walmart.**

Even though gift cards may seem impersonal, they actually give our residents the freedom of choice. The ability to choose a gift for themselves or a loved one that they wouldn't normally be able to.

Your donation can help make the holidays a special time for our Stepping Stone residents!

What and How to Donate

- Gift cards (plastic, not electronic) to Walmart or Target with a value of \$25 or more.
- Give a donation online or text SSEHGIFTCARD to 41444 to be used specifically for us to purchase Walmart and Target gift cards.

Your gift card donation can be conveniently dropped off at one of our partner locations (see list to the right) until close of business on Tuesday, December 22.



Gift Card Drop Off Locations

All banks listed below will be accepting gift cards through their drive-thru, so no contact delivery!



• 21st Century Bank (Blaine 93rd/Central, Blaine 35W/Lexington, Ham Lake)



• Financial One Credit Union (Blaine, Coon Rapids, Columbia Heights)



• MidWestOne Bank (Coon Rapids)



• Village Bank (Blaine, East Bethel, Anoka Ramsey, St. Francis)



• Hoffman Weber Construction (New Brighton), drop off in showroom

WHAT HAVE YOU LEARNED?

Julie Jeppson, Executive Director

A number of years ago, when I had just gone through a particularly challenging time, a friend asked me, "What have you learned?" I was taken aback by the question because it had never been asked of me in that context before. It took me a moment to answer, but when I did, I said, "Life is good. God is great." Ever since she asked me that question, I continue asking it of myself and others when I hear their struggles.

This year, more than ever, I have asked myself countless times, "What have you learned, Julie?" And this is my answer...

Stepping Stone's foundation of Empower, Respect, Collaborate, and Steward has never been stronger.



EMPOWER

We empower staff and residents, regardless of color, shade, blemish, or brokenness, by providing a safe space to voice thoughts, feelings, and emotions without fear of saying the wrong things, because saying nothing is worse.

RESPECT

Every person who enters our door, sends an email, makes a phone call, delivers a package, mails an envelope, posts a message...every single person who interacts with Stepping Stone is treated with respect and dignity. No question.

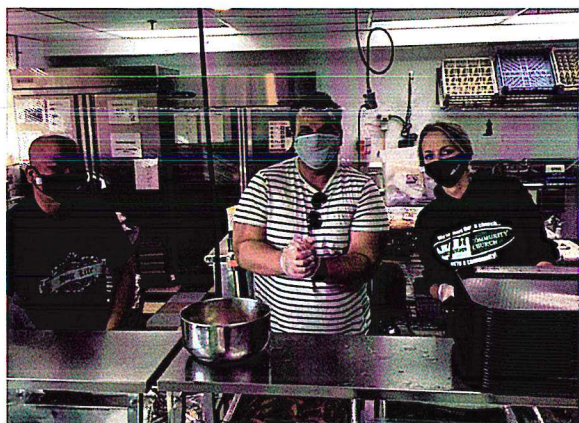
COLLABORATE

Never before have we so completely needed the partnership and collaboration of federal, state, county, and local governments, non-profits, for-profits, faith and civic organizations, and countless individuals. We will continue to persevere with this collaborative help, support, and guidance.

STEWARD

The kindness, compassion, and generosity of our community is not only humbling, but has at times brought me to tears and made me shake my head in disbelief. It is through your stewardship, and our responsible management of those intended funds, that we will get through this.

WHAT WOULD BE YOUR ANSWER?



12 Days of Giving Thanks

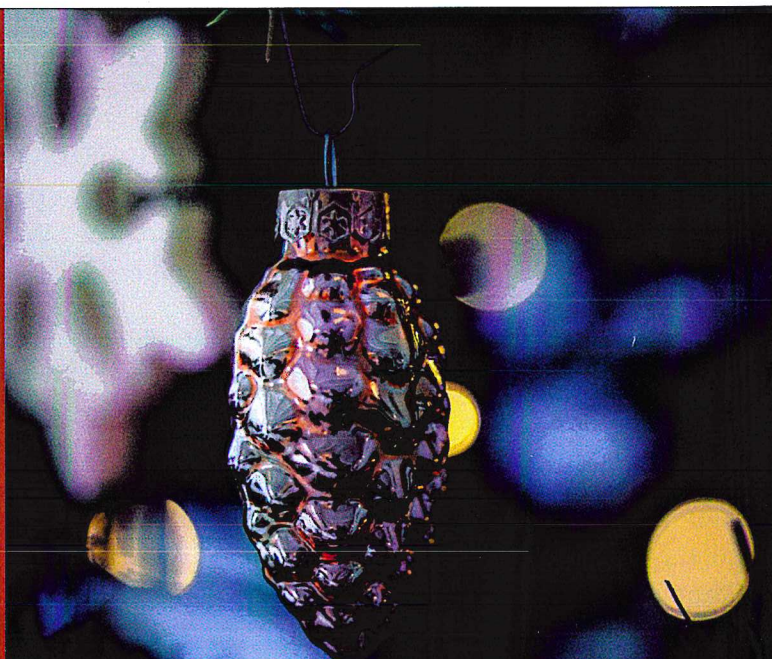
December 7-18

This December, we encourage you to intentionally say "Thank You" to some of the most important people in your life.

This has been a rough year for us all. We've experienced struggles from toilet paper shortages to loneliness and fear to political and racial unrest.

Who did you lean on? Who helped you through these tough times? We encourage you to tell them about the impact that they've had on your lives.

Follow us on social media for a prompt each day.



FAILURE ISN'T A BARRIER

Shalonda Gordon, Team Manager

My proudest accomplishment is finding power behind failure. Yes, I said power! If you view failure as a barrier, you self-sabotage yourself. When I first started in the role of Team Manager, I was scared to fail and scared to admit that I didn't have it all together. Yet, seeing other leaders at Stepping Stone model compassion and empathy, I quickly learned that we can shed tears, pivot from our mistakes, and continue to learn. The other leaders here are not afraid to get their hands dirty. Titles don't mean anything, we're here for one purpose, to serve and love the residents.

The biggest thing that I've learned from working here is that homelessness doesn't define the person. I've met professionals that have lost money in the stock market. I've met people that had a hard upbringing. Poverty doesn't



have a color. None of us are exempt from being in the same situation, we all fall on hard times, as we've been experiencing with this pandemic.

What matters is support. Being here, a place where our residents are free to be themselves with transparency and understanding, is huge. Our residents are treated with respect and are part of my family.



Thank you to all who joined us for the special viewing of Josh Hayes' *The Invisible Class*. Over 300 people registered and attended this unique opportunity to watch one of the very few documentaries ever made on homelessness. **I had HOPE after watching this movie...hope and certainty!** Homelessness will be solved if we commit to real changes around affordable housing, livable wages, and the criminalization of those experiencing homelessness or most vulnerably close to becoming homeless.

Did you miss it? Not to worry! Please contact Valerie at Valerie.Jensen@SteppingStoneEH.org to see how you can view the film. It's definitely well-worth the 1-hour-

and-38-minutes of your day!

The Invisible Class explores what it truly means to be homeless in America, challenging stereotypes and examining the systemic causes of mass homelessness in the wealthiest nation in the world. From coast to coast the film is a day in the life of homelessness across America.

Previously, American documentary films on homelessness tend to focus on small subsections of people. While this is definitely an important aspect of contemporary homelessness, it's also only a sliver of the overall situation of an ongoing machine that creates and perpetuates mass homelessness and has for 40 years.

YOUR IMPACT AT STEPPING STONE

\$45

ONE NIGHT OF SHELTER

Donating this amount will provide one night of shelter to someone experiencing homelessness.

\$315

ONE WEEK OF SHELTER

Give someone experiencing homelessness one week of warmth, food, and safety.

\$1350

ONE FULL MONTH OF SHELTER

One month of shelter not only provides basic needs, but also gives access to our on-site supports.



NON PROFIT ORG
US POSTAGE
PAID
COPI

3300 4th Avenue North
Cronin Building 14
Anoka, MN 55303

3 0000650 *****ALL FOR AADC 553
DAN BUCHHOLTZ
CITY OF SPRING LAKE PARK
1301 81ST AVE NE
MINNEAPOLIS, MN 55432-2188



PARTEE SUCCESS

Thank you to all who participated in the ParTee Fore A Purpose this year. We had wonderful weather, and everyone was able to participate safely with the health measures in place.

Thanks to all our sponsors who helped make this event run smoothly, and also to Kat Perkins, who provided an amazing live concert.



financial
one

Our Guiding Principles

- Empower individuals to change their lives
- Treat each resident with dignity and respect
- Collaborate with partners in providing services
- Ensure strong stewardship in managing resources

Stay in Touch



3300 4th Avenue North
Cronin Building 14
Anoka, MN 55303



(763) 323 - 7006

Donate Online



Sign up for Amazon Smile so a portion of your purchase can be donated to us by Amazon.



Donate online with confidence.

steppingstoneeh.org

2021 MINNESOTA PIPELINE CAER COORDINATED RESPONSE EXERCISE

Join us to see the HSEEP or CoRE program! Meet with your local operators, enjoy a complimentary meal and participate in a discussion based Coordinated Response Exercise.

HSEEP Meeting Specifics

- HSEEP Designed Table Top Exercise (TTX)
 - Situational Manual (SITMAN)
 - Hot Wash
 - After Action Report (AAR)
- Interaction with pipeline industry representatives
- Meetings provide opportunities to apply for Homeland Security grants

CoRE Meeting Specifics

- Learn the responsibility and resources of government organizations that may respond to a pipeline emergency
- Acquaint the officials with the operator's ability in responding to a pipeline emergency
- Identify the types of pipeline emergencies of which the operator notifies the officials
- Plan how the operator and officials can engage in mutual assistance to minimize hazards to life or property

ONLINE TRAINING

CoRE	HSEEP
6:00 pm - 7:30 pm	6:00 pm - 8:00 pm

PROGRAM

- Know the Operators.....Know their Products
- Receive up-to-date safety protocols
- Virtual Incident Scenario
- On-Scene Chemistry/Hazmat Basics
- Safe Digging Practices (811)

Please post on bulletin board and encourage attendance. For every representative attending from your agency, your agency receives an entry for our \$1,000 drawing.



REGISTRATION

To register please visit mncaer.com/meeting_schedule. Select the meeting you wish to register for. Once completed you will receive a confirmation email with links and instructions on how to join the virtual meeting. For questions or additional information, contact us at (844) 693-7788 or visit our website at mncaer.com.

2021 MINNESOTA PIPELINE CAER MEMBERS

Alliance Pipeline LP
Austin Utilities
BP Pipelines (North America), Inc.
Centennial Utilities
CenterPoint Energy
Cities of Fairfax-Gibbon
City of Brownton Municipal Natural Gas
City of Duluth Public Works & Utilities Dept
City Of Hallock
City Of Stephen
City of Tyler, MN
Community Co-op of Lake Park
Dooley's Natural Gas
Enbridge Energy Company, Inc.
Enterprise Products
Flint Hills Resources Pipelines and Terminals
Great Plains Natural Gas Company
Greater Minnesota Gas & Transmission
Hibbing Public Utilities

Hutchinson Utilities Commission
Lake Region Energy Services
Magellan Midstream Partners, L.P.
Marathon Pipe Line Company LLC
New Ulm Public Utilities Commission
Northern Natural Gas
Northwest Gas
NuStar Pipeline Operating Partnership, L.P.
Owatonna Public Utilities
Paul Bunyan Natural Gas
Pembina Cochin LLC
Sheehans Gas Company
Suburban Propane
TC Energy - Great Lakes Gas Transmission Company
TC Energy - Northern Border Pipeline Company
United Natural Gas
Viking Gas Transmission Company
WBI Energy Transmission
Xcel Energy

ADDITIONAL PIPELINE INFORMATION



HOW WOULD YOU KNOW WHERE A PIPELINE IS?

Most pipelines are underground. Pipeline rights-of-way are clearly identified by pipeline markers along pipeline routes.

Pipeline Markers

- Identify the approximate—NOT EXACT—location of the pipeline.
- Every marker contains information identifying the company that operates the pipeline, the product transported, and a phone number that should be called in the event of an emergency.
- Markers do not indicate pipeline burial depth, which will vary.
- Markers are typically seen where a pipeline intersects a street, highway or railway.
- It is a federal crime for any person to willfully deface, damage, remove, or destroy any pipeline marker.



RECOGNIZING A PIPELINE LEAK

Sight:

- Liquid pools
- Continuous bubbling in wet or flooded areas
- Oily sheen on water surfaces
- Vaporious fogs or blowing dirt around a pipeline area
- Dead or discolored plants
- Frozen ground in warm weather
- Natural gas:
 - Colorless
 - Vapor and "ground frosting" may be visible at high pressures.
- Natural gas leaks:
 - Indicated by dust blowing from a hole in the ground
 - Flames if the leak is ignited.

Sound:

- Quiet hissing to a loud roar depending on the size of the leak and pipeline system.

Smell:

- An unusual smell, petroleum or gaseous odor.
- Natural Gas and Highly Volatile Liquids (HVL) Colorless, tasteless and odorless unless odorants, such as Mercaptan, is added.

Most HVLs contain a slight hydrocarbon or pungent odor. Most are non-toxic; however, products such as ammonia are considered a toxic chemical and can burn the senses. If inhaled HVLs may cause dizziness or asphyxiation without warning.



IDENTIFIED SITE REGISTRY

Pipeline operators need your help keeping people and property safe.

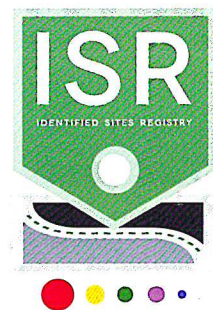
Identified Sites - locations where many people occupy an area near a pipeline asset or facility. These are places where people may gather from time to time for a variety of reasons.

Some of these sites are very difficult for companies to obtain without help from those with local knowledge of the area.

Please use the following website to gain secure access, so you can assist in identifying sites where people congregate in your community:

<https://my.spatialobjects.com/admin/register/ISR>

Pipeline operators are required by law to work with public officials who have safety, emergency response, or planning responsibilities that can provide quality information regarding identified sites.



TRAINING CENTER



CANNOT JOIN TRAINING DUE TO SCHEDULING CONFLICT?

Supplemental training available for agencies and personnel that are unable to attend:

- Train as your schedule allows
- Download resources including pipeline operator specific information
 - Sponsoring pipeline operator contact information
 - Product(s) transported
- Submit Agency Capabilities Survey
- Receive Certificate of Completion

Visit <https://trainingcenter.pdigm.com/> to register for training

SIGN-UP AT MNCAER.COM

#	Area	Date	Time	Time Zone
1	North Branch	01/26/21	6:00 PM	CST
2	Maple Grove	01/27/21	6:00 PM	CST
3	Shakopee	01/28/21	6:00 PM	CST
4	Caledonia	02/01/21	6:00 PM	CST
5	Lanesboro	02/02/21	6:00 PM	CST
6	Owatonna	02/03/21	6:00 PM	CST
7	St. Peter	02/04/21	6:00 PM	CST
8	Fairmont	02/08/21	6:00 PM	CST
9	Luverne	02/09/21	6:00 PM	CST
10	Tyler	02/10/21	6:00 PM	CST
11	Granite Falls	02/11/21	6:00 PM	CST
12	Ortonville	02/16/21	6:00 PM	CST
13	Benson	02/17/21	6:00 PM	CST
14	Olivia	02/18/21	6:00 PM	CST

#	Area	Date	Time	Time Zone
15	Buffalo	02/23/21	6:00 PM	CST
16	St. Cloud	02/24/21	6:00 PM	CST
17	Milaca	02/25/21	6:00 PM	CST
18	Hallock	03/01/21	6:00 PM	CST
19	Thief River Falls	03/02/21	6:00 PM	CST
20	Ada	03/03/21	6:00 PM	CST
21	Moorhead	03/04/21	6:00 PM	CST
22	Long Prairie	03/09/21	6:00 PM	CST
23	Walker	03/10/21	6:00 PM	CST
24	Bemidji	03/11/21	6:00 PM	CST
25	Grand Rapids	03/15/21	6:00 PM	CDT
26	Virginia	03/16/21	6:00 PM	CDT
27	Scanlon	03/18/21	6:00 PM	CDT

1 1/2 hr. CoRE Meeting

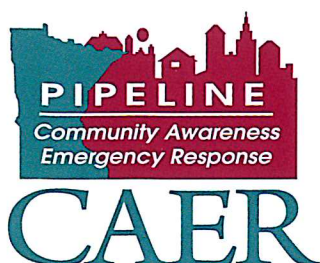
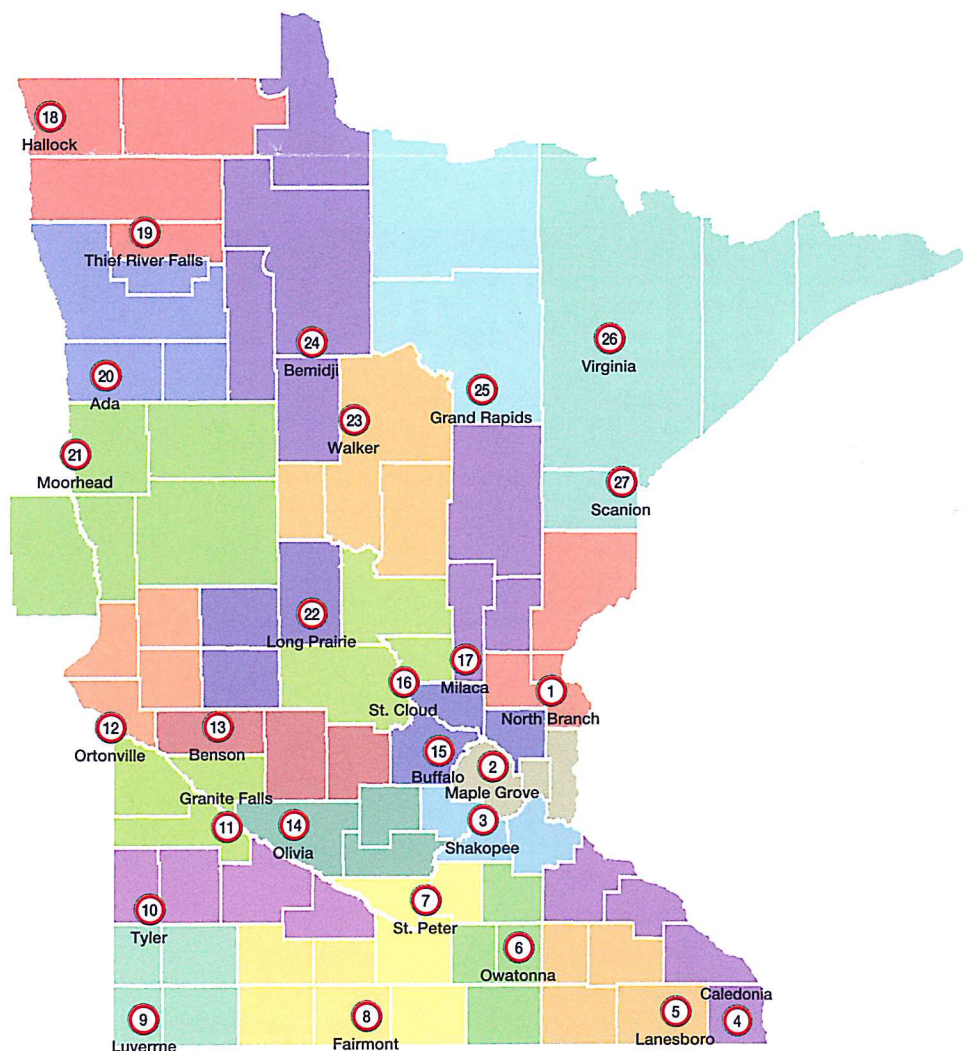
2 hr. HSEEP Meeting



Meetings subject to change. Please visit mncaer.com for updates and to learn more about your local pipeline operators.

You may attend any meeting but the meeting in your area will have pipeline operators that are local to the area.

Attendees will be entered into a drawing at the conclusion of each meeting for various prizes.





Minnesota's New Virtual Pipeline Safety Training Program!

The COVID-19 pandemic has temporarily changed how we do meetings. In order to accommodate those changes, pipeline operators are providing a virtual alternative to the traditional pipeline safety programs.

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Attending agencies will be entered into a \$1,000 drawing!

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MN
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VIRTUAL PIPELINE EMERGENCY RESPONSE TRAINING See Schedule Inside

1

Register your department at rsvp.pdigm.com

- All responders can attend

2

At the Virtual Pipeline Safety Training you will receive:

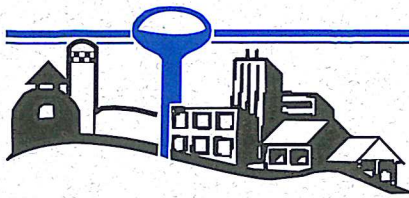
- Up to date pipeline materials with contact information
- Communication with your local pipeline operators



CEUs Offered by:
Minnesota Public Safety Officer Standards and Training (POST)
Course Number: 10263-0005

More pipeline operators and first responders attend these programs than any other pipeline safety program in the nation.





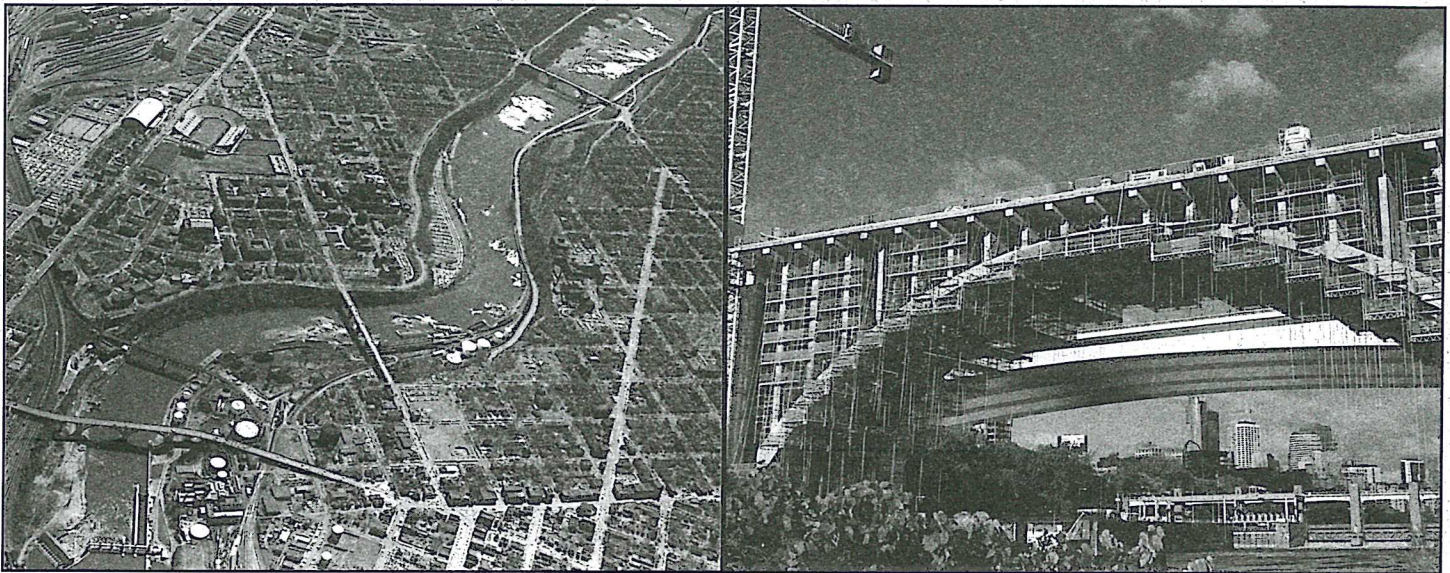
WATERLINE

m
DEPARTMENT
OF HEALTH

NEWS AND INFORMATION

FOR PUBLIC WATER SUPPLIERS IN MINNESOTA

Minneapolis Main Goes from Bridge to Under the River



The Tenth Avenue Bridge in Minneapolis (shown in the lower portion of the 1959 photo at the left) was the path for a 54-inch water main from the 1940s until recently. More than 50 years later, the main was removed as the bridge went through renovations. Minneapolis Public Works Water Treatment and Distribution Services Division, rather than going back to its old way, is using an emerging technology. The 1959 photo shows the configuration and street schemes of the Seven Corners area of the West Bank prior to the 35W bridge. The Washington Avenue Bridge, replaced in the latter part of the 1960s, is downstream around the bend. The photo on the right, taken in September 2020, shows the rehabilitation of the Tenth Avenue Bridge. Beyond it are the 35W bridge, the lower St. Anthony Falls lock and dam, and the downtown skyline. Read more on page 3.

Department of Agriculture Develops Videos on Groundwater and Nitrate Movement in Southeast Minnesota

The Minnesota Department of Agriculture has released a series of educational videos demonstrating groundwater movement through the karst geology of the southeastern part of the state. Combining animation with local science, these videos help show the direct connections between groundwater and surface water, explain why certain wells are more vulnerable to nitrate contamination, and why nitrate-nitrogen levels are slowly increasing in certain streams. Although this project focuses on different landscapes in the Root River Watershed, the information can be applied throughout south-

east Minnesota and the Driftless Area of the Upper Midwest. High-resolution graphics and short, two-minute animations are also available.

"The flow of groundwater in southeast Minnesota is fascinating and complex because the unique geology is like no other area of the state," said Agriculture Department hydrologist Kevin Kuehner. "By understanding how groundwater moves through the soil and various layers of rock, viewers can better understand how water-soluble contaminants like nitrate-nitrogen can enter drinking water wells and streams."

Southeast Minnesota Groundwater Resources: www.mda.state.mn.us/segwresources

MDH Profile: Kate Callais



Kate Callais is the new Minnesota Department of Health (MDH) engineer in southeastern Minnesota, succeeding Paul Halvorson, who retired. Kate came from San Antonio, where she worked for the city in transportation and capital improvements. Kate received her civil engineering degree from the University of Texas.

Before becoming an engineer, she was a hair stylist and makeup artist for 10 years. “Most people think that the two careers couldn’t be more different,” Kate says, “but both jobs are firmly rooted in creative problem solving.” In her spare time, Kate enjoys film, painting, biking, video games, and plants.

She and her fiancé now live in Rochester with a silly Doodle named Emmy Lou and a serious cat named Luna.

Other additions to the MDH Community Public Water Supply unit include Michael Bourland as the new lead and copper engineer and Alex Martell as a compliance engineer. Alex had worked for the MDH Well Management Section and says he is “excited by the opportunity to observe filtration tanks from the top” after spending his career crawling on top of media in enclosed spaces.

Karla Peterson Receives George Warren Fuller Award

In other unit news, supervisor Karla Peterson was the recipient of the George Warren Fuller Award from the Minnesota Section of American Water Works Association. This award is given by AWWA each year to a member of the association, selected the preceding year by and from each Section, for his or her distinguished service in the water supply field and in commemoration of the sound engineering skill and the constructive leadership of a person in the Association who characterized the life of George Warren Fuller—one of America’s most eminent engineers.

Karla has worked in the Community Water Supply Unit since 1993 and has been the unit supervisor since 2007. She is a past-chair of Minnesota AWWA.

Previous recipients of the Fuller Award from the Minnesota Department of Health include Dave Schultz, Doug Mandy, and Gary Englund.

Minneapolis Scores High in Customer Satisfaction

Minneapolis Water Works has been ranked first in customer satisfaction for a Midwest, midsized utility. The U.S. Water Utility Residential Customer Satisfaction Study, now in its fifth year and conducted by J. D. Power, measures satisfaction among residential customers of 90 water utilities that deliver water to at least 400,000 customers and is reported in four geographic

regions and two size categories: Midwest Large, Midwest Mid-size, Northeast Large, Northeast Midsize, South Large, South Midsize, West Large and West Midsize. Overall satisfaction is measured by examining 33 attributes in six factors (listed in order of importance): quality and reliability, price, conservation, billing and payment, communications, and customer service.

Reminder to All Water Operators

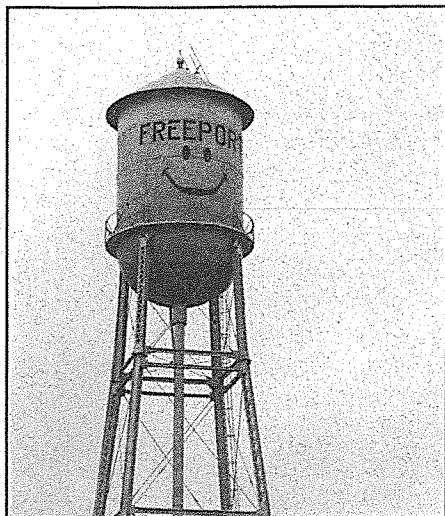
When submitting water samples for analyses, remember to do the following:

- Take coliform samples on the distribution system, not at the wells or entry points.
- Write the Date Collected, Time Collected, and Collector’s Name on the laboratory request form.
- Attach the label to each bottle (do not attach labels to the lab form).
- Include laboratory request forms with submitted samples.
- Use something other than a rollerball or gel pen (the ink may run).
- Consult your monitoring plan(s) prior to collecting required compliance samples.

Notify your Minnesota Department of Health district engineer of any changes to your systems.

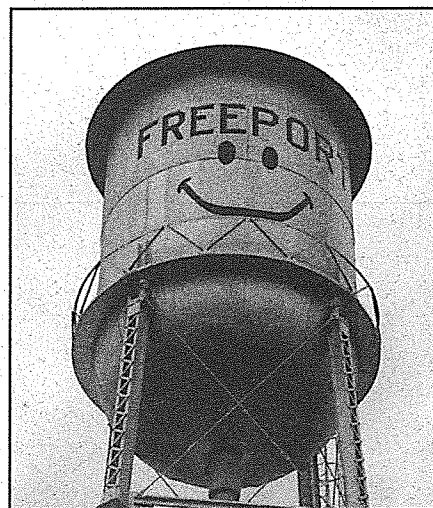
If you have questions, call the Minnesota Department of Health contact on the back of all sample instruction forms.

Freeport Facelift Completed



As reported in the Summer 2020 *Waterline*, the central-Minnesota city of Freeport has been raising money to save its smiley-face water tower. The city erected a new tower in 2003, but the old one still greets travelers on Interstate 94 as they head from the Twins Cities to Sauk Centre and points beyond. The fundraising was successful as the community raised more than \$30,000, which has allowed the city to sand-blast and recoat the tower and to add a newer and shinier smiley face. The tower no longer holds water, but an engineering study confirmed that it is structurally sound and needed nothing more than a facelift.

The old smiley face is at the left, the new one on the right. Can you spot any differences?



Source Water Protection Grants Support Community Solutions to Protect Drinking Water

By Alycia Overbo, Minnesota Department of Health (MDH)

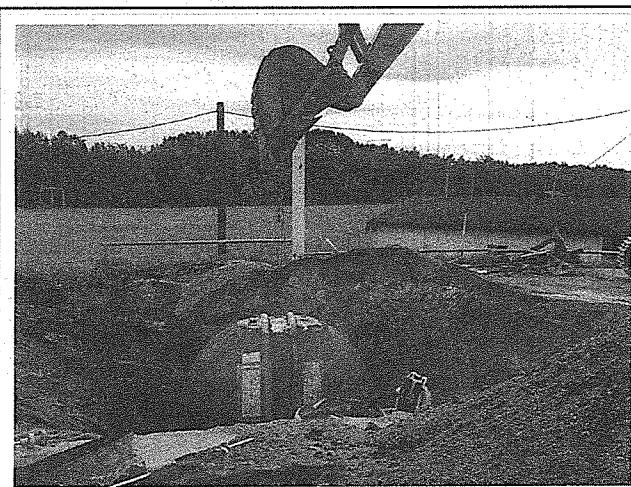
Source Water Protection Grants are available to public water systems to manage and eliminate potential threats to drinking water. Although these grants are relatively small, up to \$10,000, they can have a big impact. Source Water Protection Grants, made possible through the Clean Water Fund, have helped many Minnesota communities protect their drinking water sources. The grants fund activities ranging from community outreach to sealing unused wells to installing rain gardens to planting cover crops.

In three communities in Itasca County, these grants have been instrumental in mitigating threats to drinking water.

The Itasca County cities of Bovey, Calumet, and Keewatin each had abandoned gas stations in their Drinking Water Supply Management Area (DWSMA), the area that supplies groundwater to the public well. The communities became aware that each site had multiple underground storage tanks that were leaking and threatening their drinking water quality. The communities called upon the Minnesota Pollution Control Agency (MPCA) to investigate the tanks. MPCA conducted monitoring and site assessments for contamination and closed the projects, but the tanks remained underground.

The site owners decided to abandon the parcels because of the liability from the underground storage tanks. Itasca County became the owner of the tax-forfeited parcels. "The county didn't know what to do with the land, the city didn't know what to do with the underground storage tanks, and the potential liability kept prospective buyers at bay," explained MDH planner Chris Parthun.

Parthun identified the tanks as potential sources of contamination in the cities' Wellhead Protection Plans. He recommended that the communities apply for Source Water



Protection Grants to remove the tanks. Since the tanks were identified in their Wellhead Protection Plans, each community was eligible for grant awards up to \$10,000. Removing the leaking tanks would prevent them from causing contamination of the communities' drinking water sources.

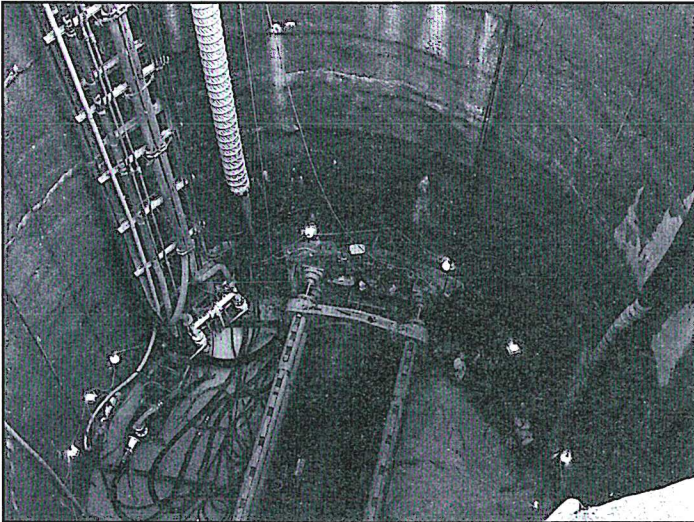
Bovey (shown with its tank removal in the photo) was the first of the three to apply for a grant to remove the underground storage tanks. Bovey made arrangements with Itasca County

and Twin Ports Environmental/Construction (TPEC), a consulting company in Duluth. Keewatin and Calumet were able to partner on Bovey's bid with TPEC, and Itasca County agreed to pay for any expenses that exceeded their grant awards.

Once the tanks were successfully removed, the sites were tested to ensure they were safe and restored. Itasca County transferred ownership of the parcels to the cities so they could ensure that future land use on the sites would continue to benefit source water quality. In 2020, Bovey and Calumet were recognized for their efforts as finalists for the MDH Source Water Protection Awards (<https://www.health.state.mn.us/communities/environment/water/swp/awards.html>).

Parthun concluded, "This was an outstanding example of local cooperation made possible by the MDH grants program. The potential contaminants have been removed from each city's DWSMA, and the parcels are now under local control."

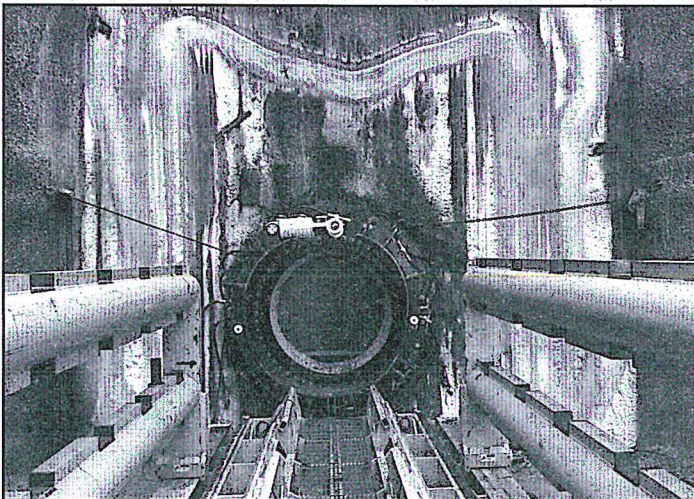
Applications for Source Water Protection Grants are accepted in the spring and fall of every year. For more information about grants, visit Source Water Protection Grants (<https://www.health.state.mn.us/communities/environment/water/swp/grants.html>).



The hydraulic jacking frame in the sending pit on the east bank.

The project began in 2019 with the construction of shafts on each side of the river. The sending pit is on the east bank (actually on the north side at this bend of the river). Its excavation was facilitated by the freezing of the groundwater, which allowed the contractor to dig through frozen soil. It is approximately 900 feet from the target, the receiving pit in Bluff Street Park on the west bank (the southern side). The pits are as deep as 130 feet and large enough to fit the tunneling machine.

Lowered by a crane into the sending pit, the laser-guided microtunnel boring machine was controlled from the top of the shaft to emerge at the proper spot. As the boring progressed, a bentonite slurry was pumped from the surface to ports inside the tunneling machine to its exterior front and sides, providing cooling and lubrication for the motor. "The slurry then picks up removed soil and rock and carries it back up to the surface, where the removed material is separated from the slurry by a shaker-sieve apparatus," explained Pfister. "The filtered slurry is then cycled back to the tunnel machine."

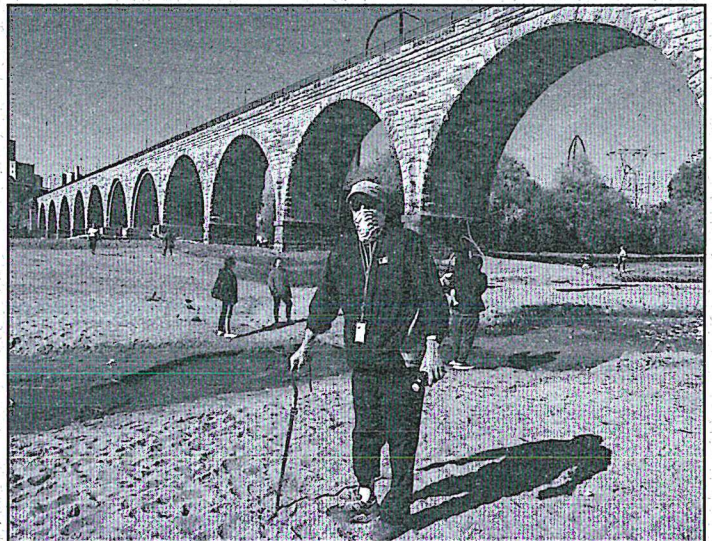


Penetration by the tunneling machine in the working shaft. The metal collar is referred to as a thimble, where a rubber static seal and a rubber inflatable seal are situated such that when the machine and casing pipe are inserted into the thimble and the inflatable seal is inflated with air, it constricts around the pipe, keeping the groundwater from coming into the shaft.

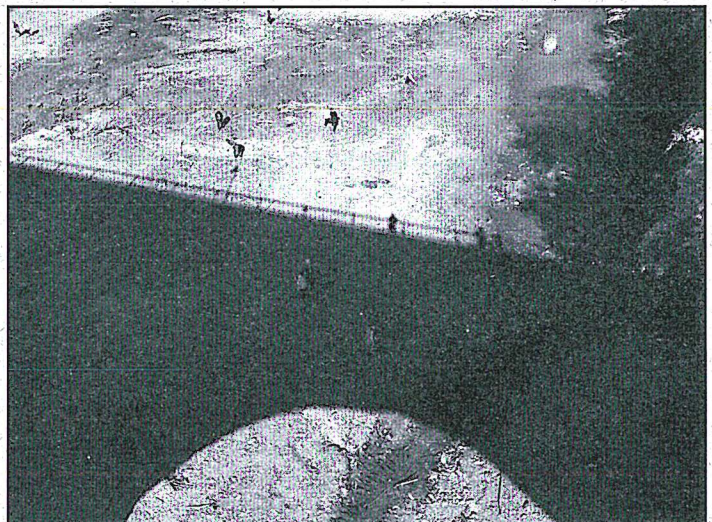
A 60-inch permalock casing pipe followed the tunneling machine, which took about two weeks to reach its destination on the west bank. Then the sections of main will be lowered into the shaft and propelled by a hydraulic jacking frame, each of them welded together. Pfister said the length of each section was only 20 feet, its length constricted by the diameter of the pit.

Gerads said that the life-cycle costs made this a more viable solution than to hang the main from the bridge again. "We're going back to where we were, and we won't have to worry about it for a couple hundred years."

Work on the \$16 million project progressed on schedule—even the coronavirus disease 2019 pandemic did not slow it down as the city and contractors employed precautions to keep workers safe—with expectations for the new water main to be on-line by the spring of 2021.



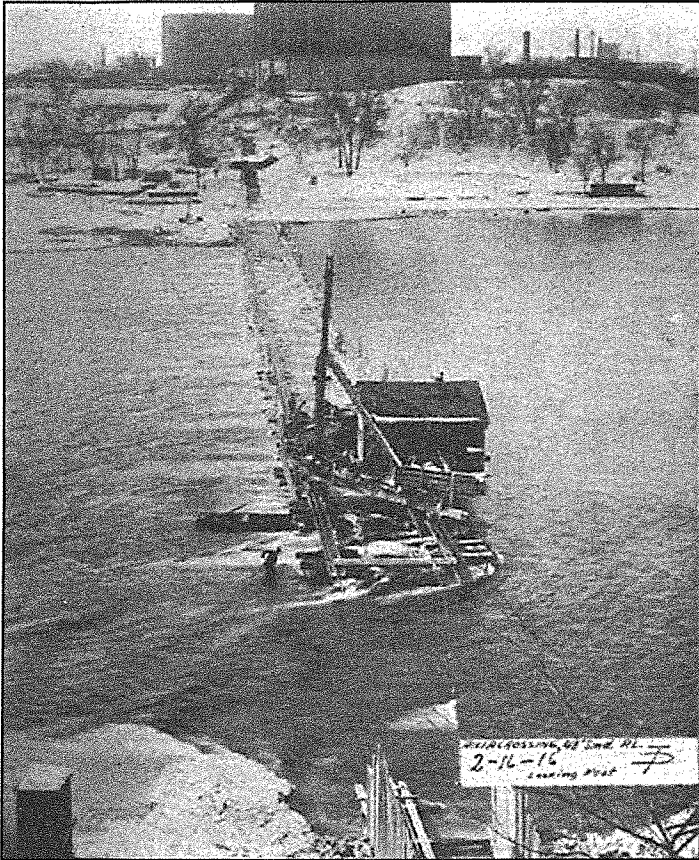
Upriver a bit from the site of the Minneapolis waterline project is a portion of the bed of the Mississippi River. This area became accessible when the U. S. Army Corps of Engineers lowered the river level by 12 feet for a few days in October 2020 in order to inspect the upper and lower dams and locks at St. Anthony Falls. The exposed river bottom is mostly on the east side of the river by the Stone Arch Bridge (above). Spectators were able to go down wooden staircases along with a bit more trekking to get to the riverbed. The shadow of the bridge looms over some of the merry wanderers (below).



Minneapolis Uses Microtunneling for Water Main below the Mississippi River

Seven of the largest water mains carrying drinking water in Minneapolis cross the Mississippi River at various locations in the city. Some of the water mains are suspended from bridges that span the waterway. Others, including two near the Minneapolis Public Works Water Treatment and Distribution Services Division (WTDS) treatment plant and river intake in Fridley, are in trenches in the riverbed.

Just downstream of downtown is a water crossing that has transitioned from a trench to a bridge and now to something new. Even before the Tenth Avenue Bridge was completed in 1929, the city had a riveted steel waterline in a shallow trench in the riverbed, connecting the area known as West Bank to southeast Minneapolis in the vicinity of the University of Minnesota.



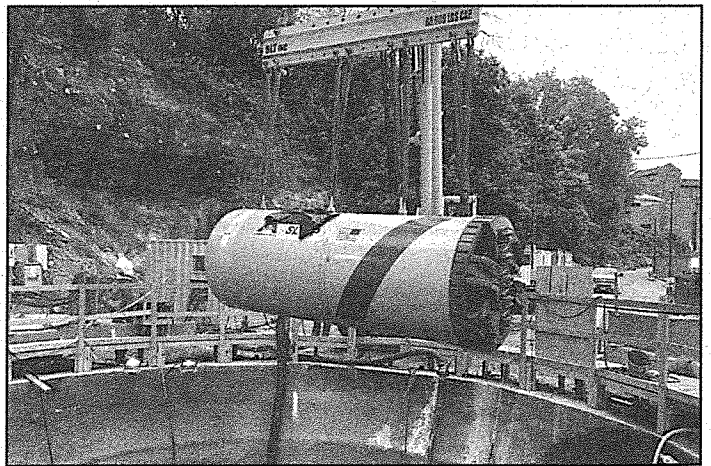
A photo from 1916 taken from the eastern bank of the Mississippi River (above) shows the construction of a trench for a waterline to be placed in the river bed. A 1917 photo (below), taken from the west bank of the river, shows the riveted steel pipe being submerged.



The city replaced this line with a 54-inch welded steel main above the arches in the 1940s. What prompted the change isn't certain although it is speculated that it was because of a desire by the U. S. Army Corps of Engineers to dredge the river for a deeper channel to allow navigation farther upstream. The Upper Minneapolis Harbor Development project, which eventually included the construction of two locks and dams by St. Anthony Falls, was already underway. (In 2015, the upper lock and dam—which lifted barges and boats 50 feet to get beyond the falls—was closed to stop the spread of invasive carp.)

With a renovation planned for the Tenth Avenue Bridge two years ago, Minneapolis WTDS looked at another way of maintaining a cross-river waterline. The exposed waterline was subject to freezing if shut down, and it experienced repeated expansion and contraction from cold and heat, especially since the pipe had no expansion joints. The pipe's exterior coating was deteriorating, and the main was corroded from runoff carrying road salts that would leak through expansion joints on the bridge.

Rather than hang another main above the river, the city decided to go back down, this time all the way below the Mississippi with a tunnel 30 feet below the river bed using an emerging micro-tunneling technology. Remote-controlled pipe jacking has become popular for urban construction since it is environmentally friendly and causes less disruption than traditional open trenching. It is also an ideal way to get a waterline from one side of a river to the other.



The microtunneling machine is lowered into a pit on the east bank. Driven by hydraulic jacks, the machine has cutting heads to drive through the soil and a conical crusher to grind the material into smaller particles, which are removed with a slurry and brought to a chamber on the surface. An operator in a trailer on the ground steers the machine with the help of a laser-guidance system.

"You get only a few chances to do something different," said Glen Gerads, director of water treatment and distribution for Minneapolis Public Works.

Getting the water main out of the elements means a much longer life expectancy for the pipe. Peter Pfister, an engineer for Minneapolis WTDS and the project manager for the venture, pointed out that this also calls for a careful adherence to quality control because of the difficulty of making repairs to a pipe buried under a river.

Continued on page 4



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CALENDAR

COVID-19 has created uncertainty about upcoming training and schools.

For an up-to-date list of events, see the training calendar on the MDH web site:

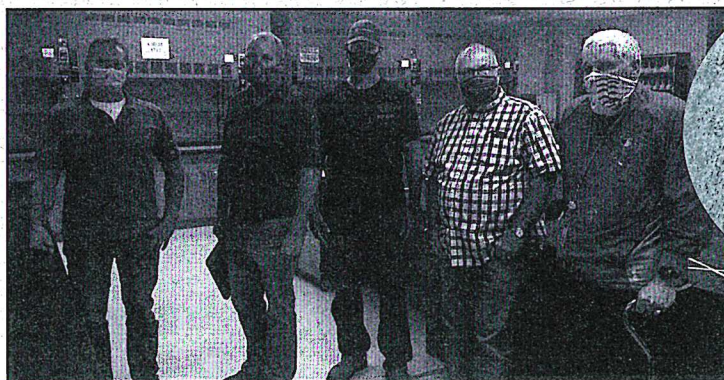
https://www.health.state.mn.us/communities/environment/water/wateroperator/wat_op_sched.html

WUTT's Up Next

Water Utilities Treatment and Technologies (WUTT) instructors George Kraynick, Paul Christensen, and Dave Simons; curriculum developer Bill Spain; and a WUTT advisory board member gathered at St. Paul College September 21 to prepare for the first WUTT class.

WUTT was designed after the closing of a satellite water environment technologies program at the Eden Prairie Water Plant. It fills a need for recruitment and education for employees for water systems in the Twin Cities. The advisory board has developed a non-credit series of modules to be taught at St. Paul College starting in January 2021. More information is available at saintpaul.edu/wtce.

Equipment donations for classes are sought, especially lab equipment such as spectrometers, magnetic filter funnels, pH meters, and reagents. Contact Steve Grossman, sgrossman@lakevillemn.gov, for information about donating.



Opt-in to be Required to Remain on Mailing List for Printed Copies of *Waterline*

The Minnesota Department of Health *Waterline* newsletter will continue to be available on-line at <https://www.health.state.mn.us/communities/environment/water/waterline/index.html> (tinyurl: <https://tinyurl.com/y324ylsl>).

Readers can sign up for email notifications each time a new edition is put on the web. Go to https://service.govdelivery.com/accounts/MNMDH/subscriber/new?topic_id=MNMDH_30 (tinyurl: <https://tinyurl.com/y6a9rzwj>) and enter your email address.

Whereas many online subscribers have opted out of receiving printed copies in the mail, others have continued to receive them.

Next year, however, readers will have to opt-in to continue receiving a printed copy. Those who don't will be dropped from the mailing list. The next *Waterline* should have a link to a website to sign up to continue to receive printed copies.

Readers can also opt-in by sending their mailing label (or a copy of it) from a current *Waterline* to Stew Thornley, MDH, P. O. Box 64975, St. Paul, Minnesota 55164-0975.

your **Connexus Connection**

For Connexus Energy Members

Winter 2020 Edition

A photograph of a family of five standing in front of a house with a stone fireplace. The father, on the right, has a beard and wears a plaid shirt and a baseball cap. The mother stands next to him. They have three children: a girl on the left wearing glasses and a 'FOLLOW YOUR DREAMS' t-shirt, a boy in the center wearing glasses and a grey hoodie, and a boy on the right wearing a green graphic t-shirt. The text 'Keeping your electricity affordable' is overlaid on the left side of the photo.

Keeping your
electricity
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**PEAK-TIME REBATE
SUCCESS STORIES**

Employees share energy-saving tips

Easy holiday recipes





Holiday Office Hours

Our office will be closed on **December 24 & 25** and **January 1, 2021**. In the event of a power outage, please call 763.323.2660 or report your outage online at connexusenergy.com.

As a very challenging year comes to a close, we want to take this opportunity to let you know how much we appreciate your business.

On behalf of all of us at Connexus Energy, we extend warm wishes for a safe and joyous holiday season and a New Year that brings peace, health, and happiness.

We look forward to serving you throughout the coming year.

CONTACT US

Phone

Member Services: 763.323.2650
Report an Outage: 763.323.2660

Online

Website: connexusenergy.com
Email: info@connexusenergy.com
Facebook: facebook.com/connexusenergy
Twitter: [@connexusnews](https://twitter.com/connexusnews)

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*Connexus Energy is an equal opportunity/
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Peter Wojciechowski, Assistant
Secretary/Treasurer (Ham Lake)
Michael Cady (Blaine)
Kenneth Fiereck (Clear Lake)
Donald Holl (Forest Lake)
Shelly Peterson (Nowthen)

Important dates

January 29, 5:00 p.m.

Deadline for director candidate applications

Late March/Early April

Annual Meeting voting packets mailed to members

April 22, 4:00 p.m.

Annual Meeting



Front Cover: The Faris family from Big Lake are big savers on our Peak-Time Rebate program.

CEO Sparks

Greg Ridderbusch, President & CEO

Affordable every step of the way

Every step takes us in the right direction – keeping your electricity affordable. For the past three years, there's been no rate increase for our members and it looks like that trend of rate stability will continue into 2021. Connexus Energy's electric rates remain two to four percent below that of Xcel Energy. How are we keeping your electric rates affordable while at the same time improving our service and reliability? It's a step-by-step process, tackled by our Board and employees on multilevels.

Our message seeking power supply cost savings is being heard. Great River Energy (GRE) proposed, and it was decided, to shut down a North Dakota coal plant which is higher cost than other options. Starting in 2023, Connexus expects to see cost savings exceeding \$10 million annually. That's a big step towards securing affordable electricity for you.

Another step is focusing on peak management systems. What does that mean? It means that on days when the price of power is highest, we have programs and systems in place to offset some of those costs. Our unique solar plus battery storage renewable stations in Ramsey and Athens Township helped us offset over \$5 million in costs from GRE this year.

This past summer we continued with our Peak-Time Rebate (PTR) program for members. It's a unique program, new to Minnesota, and members are noticing the savings. We're sharing some of their stories in this newsletter. PTR and our Wi-Fi PowerNap® programs are two examples of how we are putting control of energy savings in our members' hands. And, we've made it easy for members to track their energy usage online.

Even with all the challenges of working through a pandemic, our employees continue to step up and contribute their cost-saving ideas. Their implemented ideas will save us over \$1.8 million in 2020. Those savings directly reduce costs for our members. Every step of the way, we're working to make sure we can provide you with affordable electricity.



Peak-Time Rebate **Success Stories**

Our Peak-Time Rebate (PTR) meant substantial savings this past summer for members who joined the program. For an increasing number of energy-conscious households, the program where we pay you to save energy on hot days could easily stand for **Pretty Tremendous Returns**. We talked to several of our top PTR savers and asked them to share with us what they're doing to achieve these savings.

Rob C - Coon Rapids **Saved \$161.82**

He's number one. Out of the thousands of members already on the PTR program, Rob saved the most. "With each PTR event, we challenged ourselves to see if we could save even more money the next time. Honestly, it's kind of a rush when you get that notification after the event that lets you know how much you've saved."



Rob's PTR tips: "I set reminders on my phone when the event was happening. We unplugged everything that we didn't need to be using; Keurig coffee machine, air purifier, TVs, and other electronics. Because the events happen on hot days, we went outside and enjoyed the weather instead of watching TV. We do have a pool with a variable speed pump on a timer. That helps so the pump isn't running all the time."



Paul F - Big Lake **Saved \$147.23**

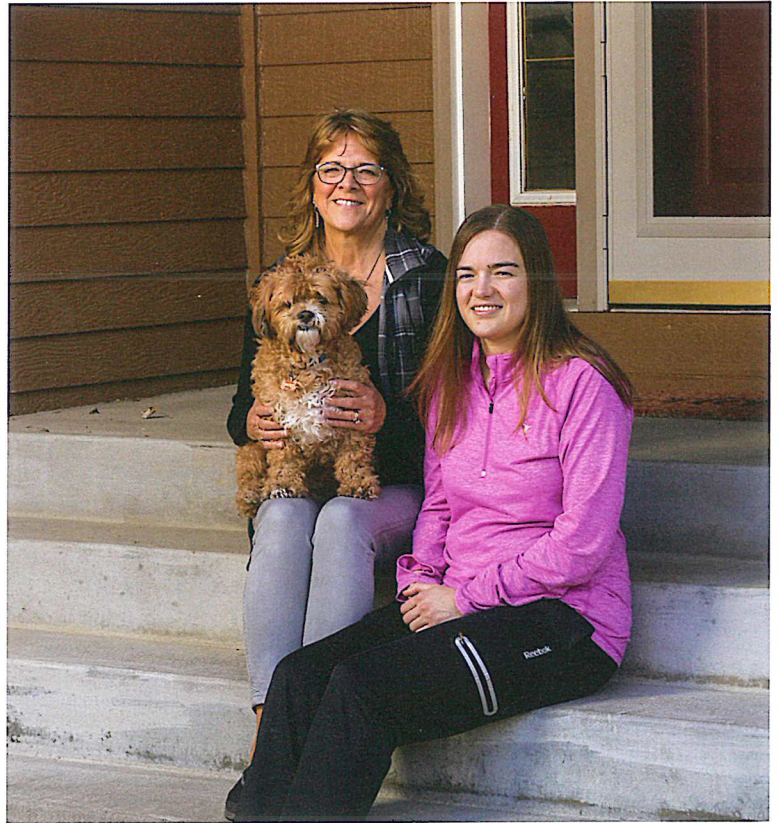
The first thing Paul and Stephanie did when their family moved into their new home last year was to change all the lights to LED and install a smart thermostat. "It's important to conserve what we can, and that's why we signed up for PTR," says Paul. "Admittedly, when a PTR event is on, I spend a lot of time lecturing the kids about not going in and out of the house and shutting the door. Every little bit helps."

Paul's PTR tips: "We do the same thing for a PTR event as we would do if we were going to grandmas for the weekend, says Paul. We make sure all the stuff that's wasting energy is turned off. The kids are notorious for not shutting off their PlayStation. I have it on a switch where I can shut the whole thing off. I also pre-cool the house in the morning and early afternoon and then shut everything off about 10 minutes before the start of PTR."

Deb L - Ham Lake
Saved \$135.31

Deb considers her family to be big energy users. "That's especially true now that my daughter and I are working mainly from home," says Deb. "The PTR program was easy to follow and the savings were noticeable. And, for every event, it's your choice if you want to participate."

Deb's PTR tips: "I'm on the Wi-Fi PowerNap program and it automatically pre-cooled the house prior to a PTR event. I have most of our TVs on a power strip so I can easily shut them all off. Even if your TV is not turned on, it's still using some electricity."



Darren F - Zimmerman
Saved \$136.57

For Darren, the PTR program makes good sense. "There's no penalty if you don't reduce your usage, and if you do, it's free money. So why wouldn't I do it? There only seems to be a positive benefit."

Darren's PTR tips: "We do have devices that are always on, whether it be computers or TVs. Using a "Kill A Watt" tool helps identify what items in the household consume the most energy. These are the first things I shut off when a PTR event is called. We use the PTR event as a time to unplug and read a book and disconnect from our devices in a very device-centric world."



**REDUCE ELECTRIC USE,
EARN A REBATE.**



**WANT TO KNOW
MORE ABOUT PTR?**

With PTR, you are in control. During the summer months (June, July, and August), we send you an email or text to let you know when reducing your electric usage is most important. The more you do, the more you will save.

To find out how PTR works and to enroll in the program, visit us at **connexusenergy.com**.

From us **to you**

Connexus employees share their favorite energy-saving tips



When working from home, it is easy to turn lights on in the morning and then forget they are on. Remember to turn off your lights when they aren't needed by setting a reminder on your phone or calendar or by using smart home technology.

Angela P. Member Billing & Operations

I keep my curtains closed in the winter to add another insulating barrier between the windows and the inside of my home.

Erica S. Engineering

If you use natural gas to heat your home, turn up the thermostat when you are cold instead of running a space heater. Even a small space heater uses a lot of electricity.

Christine G. Employee Services

Wash your clothes on cold cycle. Unless you have a specific reason for doing so, washing your clothes at a high temperature isn't necessary these days, as most laundry detergents are designed to work at cooler water temperatures.

Tom D. Technology

During the summer, keep your shades or curtains closed so that the sun doesn't heat your house and cause your air conditioner to work harder.

Mary R. Member Billing & Operations

Turn off the air exchanger in the summer.

Angie K. Member Services

Set a certain day during the week to do all your laundry at once. Once the dryer gets heated up, it dries all the consecutive loads much faster.

Yelena M. Member Services

Close the heat vents, shades, and doors in the rooms in the house that aren't used regularly (guest rooms, basement). There's no reason to heat unused spaces.

Matt C. Engineering

Don't keep opening the oven door while baking. If the oven door is opened, the temperature inside can drop 10 or more degrees.

Kim V. Executive Services

Clean your dryer lint trap to save energy and keep your home safe.

Dave S. Member Services



Connexus Gift Certificates

Looking to brighten someone's holidays? A gift of electricity will be warmly received by family and friends who may be struggling to pay their bills.

Connexus Energy gift certificates are available in any amount.

Mail us a check for the amount you wish to be applied to the recipient's account. Also include their name and address. We will credit the recipient's electric account and send you a gift certificate to give to them.

Mail to:

Connexus Energy

Attn: Cashier

14601 Ramsey Blvd., Ramsey MN 55303

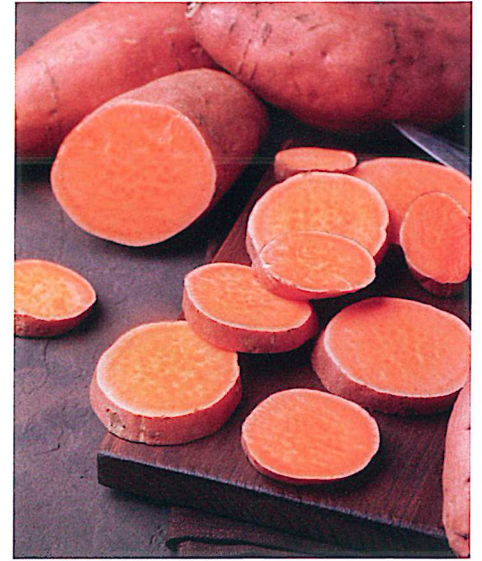
Co-op Cuisine

SCALLOPED YUMMY YAMS

½ cup packed brown sugar
6 tbsp. butter at room temperature
6 tbsp. all-purpose flour
2/3 cup finely chopped pecans
6 medium yams (about 3 lbs.), peeled and cut into ½-inch thick rounds
1 ½ cups heavy cream, heated

Preheat oven to 375 degrees. In bowl, work together brown sugar, butter, and flour until well combined, then work in pecans. Set aside. Bring a large pot of lightly salted water to a boil. Add yams and cook until crisp-tender, about 5 minutes. Drain and rinse under cold running water. Arrange yams, overlapping in vertical rows in a lightly buttered 9x13 baking dish. Pour cream over yams. Bake 20 minutes. Add crumble pecan mixture over yams and continue baking until yams are tender and topping is browned, 20-30 minutes longer.

Everyone will ask for this recipe.



HOT BUTTERED CIDER

½ cup butter, softened
½ cup packed brown sugar
½ teaspoon cinnamon
¼ teaspoon ground nutmeg
8 cups apple cider
8 apple wedges for garnish

In small bowl, cream butter with sugar, cinnamon and nutmeg; set aside. In large saucepan, heat apple cider to boiling. In large mugs, place 1 tablespoon butter mixture (or to taste). Add 1 cup apple cider. Garnish with apple wedges. Makes 8 cups.

A perfect warm-up on a cold day after outdoor activities.

PEANUT BUTTER & PUMPKIN DOGGIE TREATS

2 ½ cups whole wheat flour
2 eggs
½ cup canned pumpkin
2 tablespoons peanut butter
½ teaspoon salt
½ teaspoon ground cinnamon

Preheat oven to 350 degrees. Whisk together the flour, eggs, pumpkin, peanut butter, salt, and cinnamon in a bowl. Add water as needed to help make the dough workable, but the dough should be dry and stiff. Roll the dough into a ½ inch thick roll. Cut into ½ inch pieces. Bake until hard, about 40 minutes.

Bake extras and give as a gift to those on your list who have four-legged friends.





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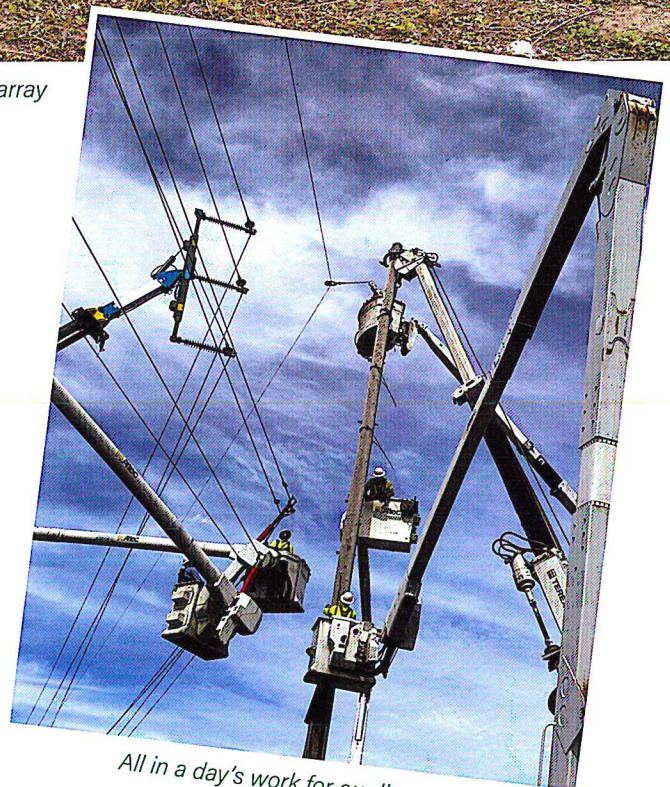
Oh Snap!



A groundbreaking event was held this fall for Sunflower I. Our newest solar array located near Princeton will produce 5,400 MWh of annual energy, which is equivalent to the usage of 530 homes.



What better place to learn about Minnesota's history than outdoors at the Connexus-sponsored Heritage Labs at Wargo Nature Center.



All in a day's work for our lineworkers.





Anoka County
Historical Society

HISTORY 21



Volume 51 No.1 Jan-Feb 2021
AnokaCountyHistory.org

History 21 (in honor of the 21 cities in Anoka County) is published by the Anoka County Historical Society six times yearly as a member benefit. The ACHS is a 501(c)(3) nonprofit organization. Contributions are tax-deductible within the allowable limits of the law.

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Front Cover: Photographic Christmas message with Baby Ruth sitting with her hands in the air with black background. Ruth is wearing white dress, tights and shoes. Message reads: "So Big' Is our wish sincere For your Merry Christmas And Glad New Year. Frances and Orval Engen and Baby Ruth 1937."
Object ID: 2003.1108.016

From the President

When I think of this year and ACHS, the words that come to mind are: resilience, persistence, adaptability, amazing.

When COVID-19 restrictions were implemented in March, the staff hunkered down safely at home, put together a strategy using digital tools and social media to do their work and to continue to bring history to all of us in Anoka County. Obstacles became opportunities. While so many Historical Societies have closed their doors, ACHS has remained in Business.



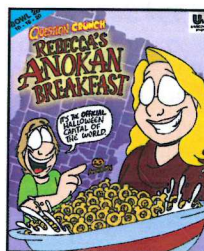
Despite the new way of doing business we connected with record numbers of people and can connect to anywhere in the world. We travelled virtually through all 21 communities of Anoka County by the Tour of Anoka County, we explored the collection highlighting interesting artifacts on social media, we created a who-done-it "The Un-Wise Murder Mystery", continued to work with Federal Cartridge to catalog their business history, gathered COVID-19 quarantine stories, virtually toured the graveyards, we are working to ensure that our organization is inclusive and diverse, and have, within the last week, entered into the world of podcasting.

It is due to the collective talents of many people: within the staff, the volunteers and interns, the community, and the Board of Directors that allowed us to thrive. We adapted in the face of adversity, uncertainty, and the unknown and found the strength and the resilience to not only succeed, but to exceed beyond expectations.

It was the right combination coming together at the right time that has allowed this to work.

I ask that you all be ambassadors for us – share our story – direct people to our Website – share our posts on Social Media – listen and learn from our Podcasts – and Be Active Be Engaged!!

Lotus Hubbard
 Lotus Hubbard, ACHS President



From the Director

If my days as an Army wife taught me anything, it was that month 10 of a one-year deployment felt like the homestretch. Month eight and nine were awful. Enough was just enough by then. The struggle felt old and I felt spent. But month 10? We got this.

My point? We're turning a corner on the COVID virus and we can soon rebuild from the stress of the past 10 months. Don't get me wrong, reintegration after a deployment was no picnic either, but it provided a new adventure with new goals. So life will be post COVID. A time of rebuilding our communities, rethinking our values, and reimagining what we hold as priorities.

Please share your story with us as you live it.

Rebecca
 Rebecca Ebnet-Desens, Executive Director

Andover, Anoka, Bethel, Blaine, Centerville, Circle Pines, Columbia Heights, Columbus,



Arch's Folly

The following is an excerpt from "Memories of Life..." by Arch G. Pease, pg. 45-51. Ellipses indicate text removed by ACHS for narrative purposes. Read his full memoir in History 21: The Vault and tune into History 21: The Podcast to hear an oral interview with Mr. Pease conducted in 1989.

NEWSPAPERING WAS MY BUSINESS

It was a rather beautiful September day as I walked from my home at 8th avenue and Main street in Anoka to the printing office at the foot of Harrison Street. And as I walked, I couldn't help but second guess myself. I should have taken any one of the jobs that had been offered and I would be on easy street for some time. Had I made a mistake? It was too late to change. And so I entered into the building noting that it needed paint, that the front wall slanted, that the whole area was in more than a dilapidated condition. The front office, scarcely big enough to hold three people let alone my father, mother, bookkeeper and myself, had to be rearranged and there was no money to do so.

That first week was a nightmare. While my mother and I got along very beautifully at home, yet she was a demon when in the office. Nothing could be done to suit her and I was not one to accept the relentless criticism that poured out daily.

On October 1st I quit. I went home and was in a real state of despair. I knew it would not work because it just wasn't working. Every suggestion that I made was turned down. And that was that.

Shortly after 5 o'clock that evening, my father and mother drove into the yard and dad asked me, "What is it you really want?" I told him and I minced no words. I was to be in charge of the plant. He and I would work out the policies together. Mother would have to stay home. A five year plan would be worked out for the improvement of the plant.

NEWSPAPERING

... In 1948 things had improved a bit but the cash position of the plant was poor to non-existent. What was needed

Above: "The plant was in a rented building of questionable construction that was built back in 1907 out of bricks from a chimney of a large manufacturing plant. The plant had been dismantled and the chimney felled, the good bricks chipped and that made the walls of the building." [44]

was a new press to replace the three currently in use. It had to be a press that could handle at least eight 8 column pages or 16 tabloid and print from a roll. ...It was a usual Monday at the office when the phone rang ... the caller said that he knew where there was a used newspaper press for sale and suggested that he call a man named Fred Turner in New Ulm, Minnesota, as the press was located there. "I will call him right away," I said, "and many thanks for tipping me off."

After hanging up the phone I turned to my father and said, "There is a newspaper press for sale at New Ulm in the newspaper office there and I think that we should take a good hard look at it." My father answered, "We could surely use it but we cannot afford it. Do you know what the price would be?" I answered that I did not but that I would find out. Fred Turner was called and I learned that the press was a Model E Angle Bar Duplex, capable of printing from a roll and eight pages, eight columns wide at a time. The cutoff was 22 1/2 The asking price was \$10,000.

When my father was told of this he simply replied, "We cannot afford it." And that seemed to end the matter.

On Saturday morning, Arch, in company with his wife, Amy, and two children, Barb and Tom, left Anoka and drove south to New Ulm. He found the offices of the New Ulm Daily Journal and entered the building. ... he was shown into the basement where the paper had its pressroom and there, sure enough, was the press. ... It took some time but a price of \$6,500 was finally agreed upon....

But how was the press going to be paid for? That was a big question. The \$950 that had been put aside was hardly enough to do the job. That bothered. First of all we knew there was no chance of getting financing in our home town. That was for sure. ...

On Monday around noontime Arch drove to that neighboring bank and finally managed to get a loan of enough money to buy the press and at a good rate of interest—5%. And that 5% was to be on the unpaid balance.

Arch was happy. He was back at the shop— and told his father about the deal and his father threw his hands up in the air, said it was "stupid," walked out of the office and went home. At home Arch's father said to his wife, "That kid of ours is nuts. He has made a deal to buy a press and has managed a loan to finance it but he doesn't even realize that it has to be paid off." And so it went. ...

That same day, in the mail, came the drawings of the base for the press. My gosh, "I said when I looked at the drawings, "the press has to have a pit that is five feet deep, have 8" by 8" timbers on either side for the press to rest on, be all concrete and that is a cost I didn't expect. Well, to make a long story short, another \$600 was needed to build

the pit. "I will take this much out of my savings," I said but when he talked this over at home, his wife was real dubious about the whole idea. George Delong did the job.

... [T]he next thing was the press. It was the middle of the week when Joe Zwach called

Arch Pease and his mother, Mary Pease, in old Pease Printery office, undated.



me. "Arch, this is Joe," he said, "and I am down at New Ulm. Got a problem. To get this damn press out of the basement is going to take a bit of work. Instead of the \$600 I quoted you, it will be more like \$1600." "In fact," he continued, "we have to take some of it apart. It will take a bit of doing. Shall we go ahead?" I could have cried. "Maybe someday I will learn," I said to myself, "I sure missed the boat on this one. I missed the building of a pit, the taking of the press from the basement, what else can there be?"

I watched while the press was brought into the plant, placed on the timbers and fastened to the floor. Then the rest of the press was put in place and it was ready to roll. All of this, of course, was not done in a single day but took several.

At last it was ready for the first run and then came the problems. The press started to roll and the web broke. It was adjusted and broke again. Although the press run began about 3:30 p.m. it was after 10 p.m. and only a few hundred papers were off the press. Finally I called a friend of mine in Minneapolis and told him of the trouble. "Call Sidney Johnson over in St. Paul," he said. "He is the best pressman around and maybe he can help you."

And so at 10:30 p.m. a call was made to Sidney. "I don't know," Sidney said when he was reached, "I just got home from a call down state and I am tired." I carefully explained the situation to him and after awhile Sidney said, wait right there and I'll be out. He was given directions and sure enough at midnight he was there.

The way Sidney went to work on the press, you knew that he was a pressman. After an hour of checking this and that he said that the trouble was one of two things. "We'll try this one first," he said and snap, the web broke again. "Well," Sidney said, "That's that."

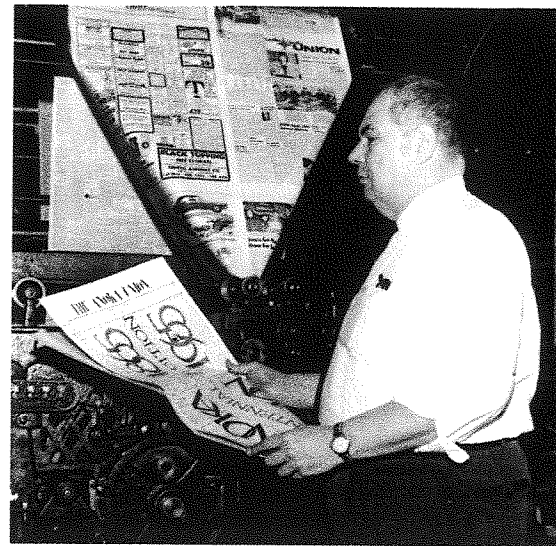
So he began loosening all of the belts that moved the paper towards the folder and he started the press again. This time there was no break and as Sidney increased the speed of the eight page Angle Bar Model E Duplex, he got it up to 7200 an hour and I was almost sure that the press was going to jump out of the plant and into the river. "You won't have much trouble with that press from now on," Sidney said, "It is a good press but like everything else when it is moved it has to be check out all over again." It was 2 a.m. before Sidney left the plant, the papers were all off the press and my first experience with a roll fed press was over.

A few weeks later I thought back to the night that the press started running and remembered that some of the employees had at first called it "Arch's Folly." But since that night the press had run very well. Each week there was a web break or two but that was all and something that it was real easy to live with.

All seemed to be going well but business was off and that meant we had to scratch to even meet the payroll. For several weeks I had not been able to cash my own check as there were not funds enough in the bank. And I was worried because knowing that in a few days the balance was due on the press and we had spent so much money in getting the press out of that New Ulm basement that we didn't have any money left. It was on Thursday that I received a call from Wally Mickelson who had sold me the press and Wally said, "You know, Arch, you owe me some money. It is due on Monday and I hope that you'll get it in the mail on time."

I replied that we are having a bit of trouble and that we might be a bit late making the payment to which Wally replied, "Well, don't be too late. You have 30 days to pay it up from Monday or else I'll have to take it back."...

Saturday came and, as usual, I was at the plant most of the day. But there were no real sizable checks in the mail and I was really down in the dumps when I went home. That evening I learned that my daughter had to have a new dress, my son needed new shoes and my wife should have a new dress but there was no way it could be done. Frankly, I was nearing the end of the road and I did not know just what to do about it all



Arch Pease by press holding 1965 (Centennial) edition of Anoka Union.

And so as I went to bed that Saturday night, I prayed for help and finally dropped off to sleep. Then the phone rang. A look at the clock showed it was just midnight..."You better get dressed and come down to the plant right away," the voice said, "This is Rusty, your police chief and we have a problem." And Rusty was so right. The first thing that I saw when after arriving at the plant was the tail end of a semi-trailer sticking out of the side of the building. The cab was inside. "The rig skidded on the tracks," Rusty told me, "then it jack-knifed and the cab went right through the side of your building. We better get inside to see what damage was done there."

And the damage was there. The truck's cab had broken through the building's side, smashed to job presses and upset a third, run over several thousand pieces of completed job work and the place was a mess. With the help of a tow truck, that semi and cab were finally extricated from the building and, with the help of two policemen and a big canvas tarpaulin, the hole in the building was temporarily closed but someone had to stay there the rest of the night and so that was a job for me.

On Sunday I managed to get a couple of men who boarded up the side of the building until they could get the materials to brick in the side and cleanup inside began. Two presses were damaged beyond repair and it was necessary to buy another press to stay in business. And I just did not know what to do.

The same afternoon a claims agent from the owners of the semi trailer came and offered to make settlement. By this time I had some figures. ...And so the total added up to \$8,700. The insurance company offered \$1,500 and it was not accepted. I told them that \$10,000 was what would be acceptable and not a cent less or the issue would be decided in court. This was a reasonable request because of the time lost, my own work on it, the cleanup, inconvenience and besides, it was none of my doing.

The insurance company refused. So an attorney was hired. They went over the case. ...Once seated in the office my attorney, Ernie Jorgenson who was a long time friend, said "I heard that you were having a bit of a hard time in paying for that press you got in." I allowed as this was true. "Well," Jorgy said, "Here is something for you." And he handed me a check for \$18,000 [from the insurance company] "Will you settle for this?" "How did you do it?" I asked. "That is a secret," Jorgy said and would say no more. "How much do I owe you," I asked and Jorgy replied, "Nothing. This could give you the start that you need and that is pay enough." ...

At my first opportunity I went to the bank, got two certified checks and sent one to Wally Mickelson ...and also a check to the equipment supplier in Minneapolis and the rest went into the company account and then I cashed my long held pay checks. And if you had been watching me that day, you would have seen me look towards the sky and say, "Thank You, Thank You, Thank You." Oh, yes, my wife got a new dress, shoes etc., our son got the shoes and our daughter got the dress. It pays to believe.

ACHS HIRING PROCESS

By Rebecca Ebnet-Desens

Saying goodbye to exemplary staff as they move to other parts of their career journey never makes the top 10 list of things to do in a day. That said, the growth of staff members does make my top 10—my top five, even—and so here we are, searching for a new human to fill the position of curator/archivist at the Anoka County Historical Society.

Over the past couple of months, we put out the call. Through the gift of PPP and CARES funds (big thanks to the County of Anoka and City of Anoka for selecting us as a recipient!) the Board of Directors resolved to NOT cut the open position and make the budget look a bit shinier for 2021. It felt like low-hanging fruit, that full-time position, but in reality...what is a museum without someone caring for all the legacy items archived there? That position stands as the single most important, mission-driven role at ACHS. So, no pressure.

As we have worked with our Facing Change consultant on DEAI concepts for two years, we thought it most appropriate to put change into true action. The hiring process is fraught with bias (unintended or otherwise) and the challenge of mitigating that, even a little, felt like one we could rise to. We decided to create a blind process.

First, we gathered resumes and cover letters like any other job posting. I sorted them into “qualified” and “unqualified” through the barest of means possible. We accepted history degrees, library and archiving degrees, and life experience as qualifying skills we would need for our new human. These applicants received the same message from me, which laid out the process, expectations, and deadlines associated with achieving employment at ACHS. They next received an invitation to Survey Monkey, where they found a 17-question written interview waiting for them. They all had at least a week to complete this document. The form asked about their work experience, how they would react to various elements of culture at ACHS, and specifics about projects they will work on.

Our next step as a selection committee of six was to read the 27 responses *without seeing their names*. This was the crucial point. We wanted to rank the answers strictly on the content and merit of the words and concepts presented. A personality truly began to take form. The committee also noticed how some people wrote casually, while others treated it like a grant application. Some answers added humor, others forgot they weren’t texting. All of them conveyed professional experience and effort. It was truly a humbling experience for us to read the lives before us and hear the thoughts given space to accommodate introverts, autism, and stuttering.

From the rankings, the selection committee created a top 10 and top five list to select candidates for an interview over zoom, which we recorded with the permission of the candidates. This allowed us to hold the interview with just Sara (ACHS volunteer coordinator) and myself rather than the entire selection committee. By recording the interviews, we also shared them with our part-time staff, who until this point, had not been included in the process—or even watch them again ourselves.



Interviewing over Zoom is difficult for everyone to read body language, but most difficult for the candidate. Now, not only do they need to select the “right” attire to fit the organization, but they must construct a background and monitor their environment for distractions. They need a steady internet connection and good microphone as well as decent lighting. I’m happy to say it was actually MY internet connection that went wonky during one conversation, and MY cat that popped up in the background of another. The candidates took it all in stride.

At this point in the process, we had established our top five to be skilled, thoughtful, and full of great ideas for ACHS. Because of the written interview prior to this, we had far more information than a typical face-to-face interview. This played forward in the comfort zone on both sides of the screen, as the candidates said they felt like they had more time to think through their responses, time to research ACHS, and have many of their questions answered prior to our meeting. All of this meant the Zoom interview gave us context of personality and verbal delivery, as well as a chance to follow up on some of the answers they provided.

Within a list of more serious questions, we also asked things like, “how do you make a peanut butter and jelly sandwich” or “how many dishes are left on your counter at bedtime”? The quirky question disarmed the candidate, and they would laugh, think, then provide an honest answer—which said so much about their work process, planning, or preferred environment. “When do you pack for a trip” really asked, “what is your project planning strategy”? Where I would answer such a question with, “a couple days in advance and if I forgot my toothbrush, I could always find a new one wherever I was going” they detailed out lists made and rechecked, packing done and redone, weather reports watched, and itineraries written. For an archivist, this is a much more useful strategy than mine. For a director, however, rigidity is the enemy of a productive workday.

We invited two of the humans to the museum last Friday to have a socially distanced, masked tour of the building. The candidates spent time one-on-one with staff members to hear about the work each of them does and how they share space with the archivist/curator position. We answered questions, opened boxes, and poked around the stacks in the collections. This was their chance to see if they could imagine themselves into our space, our work, and our culture.

I’m happy to report that one did, in fact, accept our offer and will begin working with us before year-end. We are thrilled to have a full staff once more and excited to see where our new three-headed monster will take the Anoka County Historical Society.

I learned so much about myself as a leader—the rules I inadvertently follow, the

edge I would be inclined to give to those I knew or had “put in their time” with us in the past. My own proclivity for one type of personality over another, my bias as a white female—all of these were silenced. In what still is a flawed system of hiring, I’m excited to see who I get to work with next. I’m proud ACHS took a different path on finding that human.

Left: Stills from Erin’s Zoom interview





Erin's cats, Oliver & Fantasia, join the family of ACHS staff pets and will be working remotely on team morale.

Meet Erin

When I'm in an archive, I feel like a kid in the candy store. I want to learn everything, explore everywhere, and discover every single piece that might have been forgotten in the crush of the collection. In my last archival position, I worked at Syracuse University's Special Collections Research

Center processing their enormous Forrest J Ackerman collection. More accurately, I

processed *part* of the Forrest J Ackerman collection, as even sorting through Forrest's mail has been a continuous project for several years now. Forrest J Ackerman (who was an active science fiction literary agent for most of the 20th century) seemed to have kept everything he ever received in the mailbox, whether that was bills, catalogs, or actual correspondence. Organizing Forrest's mail was a like a game of Clue wrapped up in a treasure hunt: there would be fan mail, there were responses from DAW, and then suddenly something would pop up from Walt Disney or the Church of Scientology. Forrest seemed to be connected to everyone, and those connections are what I love so much about archives.

This is one of the reasons I was so eager to apply to The Anoka County Historical Society — and why I'm so excited to have been hired. Even from the brief time I've had, I can see that there are connections everywhere— between artifacts, between places, between past and present, living and dead, between family, friends, and neighbors. It is an amazing, overwhelming experience to see the tangible evidence of our history and our ties to one another. I don't think that importance has ever been clearer than this year.

I will always remember 2020 as the year of COVID-19, worldwide protests, and a presidential election. Despite all this, I will also always remember 2020 as the year I graduated with my Masters degree, moved half-way across the country, got married, and was hired by ACHS. I don't think it's ever been more obvious than now that our history is being written all the time—and that it's our personal stories and our connections as people that give major events real meaning. I'm honored to be able to help bring these stories to life in the community, whether they're the ones that were forged a hundred years ago or those that are being lived today.

Thank you for having me!

Introducing History 21: The Vault...

So much of what we do has moved online this year, and with it we've discovered new skills of video editing and production, podcasting, and web design. This opportunity to expand our audience and offer programming regardless of geography or time of day has allowed us to monetize our offerings in different ways. One of these new initiatives is expanding our History 21: The Newsletter to include a podcast and an exclusive space on the website named The Vault.

For a limited time, our current members and donors can create a Vault account FOR FREE as a thank you for your continued support to ACHS.

You have until January 15 to visit www.AnokaCountyHistory.org, click "History21" then "The Vault" and sign up. After January 15, the special programming, bloopers, full-length interviews, and collections behind-the-scenes will switch to a subscription fee of \$5 per month. By signing up before the deadline, you'll ensure access to this special content FOR LIFE. Yes, we like you that much!

...and its friend, the Podcast!

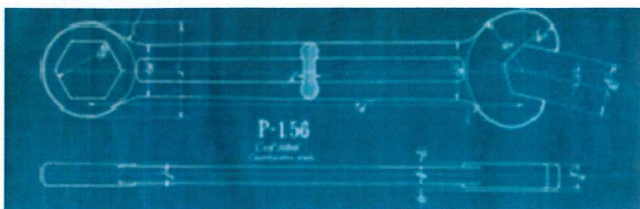


Remember the main article in the last newsletter? Listen to episode 1 and hear what Daryl had to say about finding a surprising kinship with his Great-Great Uncle. Then join us for episode 2 where we unearth some of Santa's hiding places in Anoka County, and stay for episode 3 to hear Arch Pease tell more stories about his time as editor of the *Anoka Union* and life in Anoka.

Find The Vault and The Podcast at AnokaCountyHistory.org!

Even though Covid-19 restrictions closed the History Center to the public, employees could still come in to work. I never had to worry about what I was going to do when I came in. I am

responsible for much of the digital imaging (AKA photography). High on my to-do list was getting good images of the Veerac blueprints and technical drawings.

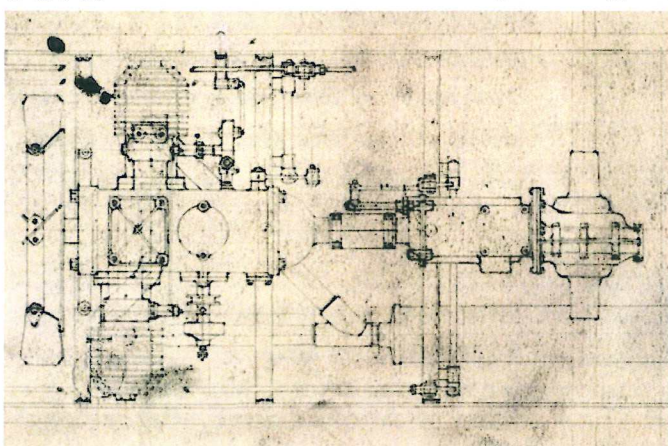


The Veerac Motor Company manufactured vehicles (cars and trucks) on Ferry St. in Anoka for a few years starting in 1910 but they were unable to survive for long in a very competitive market. A bundle of over 100 blueprints and original pencil drawings were donated to us by Myron Martin in 2010. The blueprints were mostly in good condition and showed individual components of the Veerac. They provided some insight into what it took to develop a car in 1910. One of the first steps was to design the building where the manufacturing was to take place. Then every bolt and spring needed to be carefully designed. And of course, the wrench [see above diagram]. Other blueprints in the collection included cylinder heads, connecting rods, crankshafts, and other motor components.

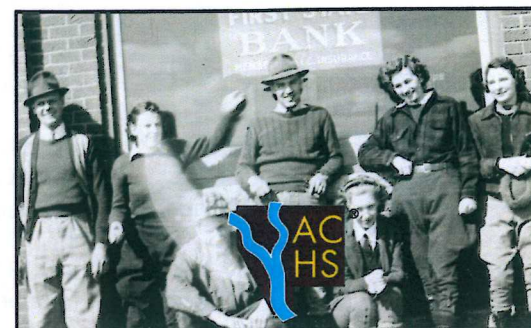
The technical drawings are original pencil drawings on paper. The pencil lines are faint and hard to see against the age-darkened paper. Fortunately, with the image processing capabilities available to us, the images could be enhanced to make them much more readable.

The level of detail shown in these drawings is impressive considering that computer assisted drafting didn't exist yet. One of my favorites is the drive train, a portion of the drawing shown here. I had not realized that the motor, with its two opposing horizontal cylinders, extended the width of the vehicle's body. It's also located directly beneath the driver's seat. Other drawings in the collection show the brake pedal assembly, the framing of the body and roof, the positioning of the leaf springs, and many other construction details.

Now that these blueprints and drawings are digitized, you can see them all on the public access point for our collections database at mncollections.org. Once on the home page, type "Veerac" in the search box and they should appear, as well as other Veerac



items in our collection. You might think that my backlog of digital imaging is shorter now, but that is barely the case. New things have been added to our collections in addition to the existing backlog. As I photograph more objects, you will probably see them in Collections Corner and on mncollections.org.



In our Volunteer World there is one group of super hero volunteers that fly under the radar. In these bi-monthly columns, I usually focus on the volunteers who take care of the stuff at the museum, or the volunteers who headed out to play at the Fair or Threshing Show in the "before times." They are the ones in the spotlight. While there is some cross over, today I'm talking about the volunteers that take care of ACHS itself—not just its stuff and people. The ACHS Board of Directors. You've seen their names every time you open an issue of the History 21: The Newsletter. They are volunteers that fly under the radar — but importance to the organization can't be diminished.

Our board is comprised of 15 folks. They meet as a full board each month, as well as in smaller committees and task forces. The members discuss and make thoughtful decisions about our budget, membership, the health and state of our collections, and not only where ACHS is today, but how it can continue growing for many more tomorrows.

Usually all those meetings happen at the History Center. But on April 9 the board held their first completely ZOOM meeting. With ages spanning over 50 years, the members had different experiences working with technology. But success! What seemed awkward and eye-crossing skill in April, has become an easier tool by the end of the year, especially for those who are spread geographically across Anoka County.

For their willingness to continue advocating for and ability to imagine ACHS's future needs we send out the biggest Thank You. *game show voice* BUT that's not all! Each board member also received a Certificate of Achievement "for conquering web cameras & microphones, to attend ZOOM meetings during this year of COVID in 2020 and in doing so, advancing the mission of ACHS through an uncertain world." Hopefully soon we can add a roaring party in person with food, music, and laughter.

Sara Given
Volunteer Coordinator
Sara@AnokaCountyHistory.org

General Donations

Anoka County Board
of Commissioners
Barb & Gene Case
Shirley Christenson
Gail Dahl
DAR Anoka Chapter
Jerry & Elizabeth
Dhennin
Dan & Laarni Frank
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Brian & Allison Schmitt
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ACHS Business Members

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Anoka Knights of
Columbus Council
2018
Fifth Avenue Dental
Hammerheart Brewing
Hawaii Nail Spa
Nowthen Historical
Power Association
Peterson Shoes
Pierce Refrigeration
Rum River Restoration

With heartfelt Sympathy



To those members, volunteers, friends,
and neighbors who are no longer with
us —you will be missed.

OUR HEARTFELT THOUGHTS

Our communities have changed
drastically in 2020. Whatever
that loss looks like for you,
however you grieve right now,
we send our condolences and
our support.

Acknowledging the struggle—
regardless of its form—can bring
strength and unite the groups
we share.

MONTHLY

History Center Hours.

Open hours subject to change during this uncertain time. Please double check
the most current open schedule on our website AnokaCountyHistory.org

ACHS Board Meetings

Second Thursday of each month. 6 p.m. via Zoom
Open to membership and the public. Find link to attend digitally at
AnokaCountyHistory.org on the calendar.

Remember, FREE Vault sign up
ends January 15! Thank you to our
members and donors for their
continued support of ACHS.

History 21: The Podcast will drop
in our blog (soon available on
podcasting hubs) the first and third
Friday of each month. Look for the
new episodes January 1 and 15

**Keep up with the
Fun at ACHS!**



Anoka County
Historical Society



AnokaCoHistory

NEW in the VAULT

- Arch Pease Memoir recounting
his life growing up in Anoka and
running the *Anoka County Union*
- **FULL** Un-Wise Murder video
- **FULL** Sewing Program video
- Anoka County coloring sheets

For more information on
our programs, check out the
Events section on the ACHS
Facebook page or our
website calendar.



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Xcel Energy makes electric vehicle charging easier and more affordable

Program lowers the costs of home charging in Minnesota

MINNEAPOLIS (Dec. 16, 2020) – Xcel Energy is launching an electric vehicle charging program that will make charging at home easy, faster, and more affordable for Minnesota customers. The program is part of the company's EV vision to power 1.5 million EVs on the road in the company's service areas by 2030.

"Our commitment to clean energy and reducing carbon emissions is reflected in our support for electric vehicles," said Chris Clark, president, Xcel Energy-Minnesota. "Electric vehicles are great for the environment, and as they become more affordable, we're going to see more of them on the road. We want to continue offering our customers innovative programs that will help reduce carbon emissions while keeping bills low."

EV Accelerate At Home, the company's first permanent EV charging program in Minnesota, enables customers to receive low-cost electricity pricing for EV charging so they can charge for less than the equivalent of \$1 per gallon of gas. Customers enrolled in this program will also receive a faster EV charger with embedded energy-monitoring capabilities allowing them to save money by charging up their vehicle between midnight and 6 a.m. The faster chargers installed through this program will ensure customers can charge their EV much faster than using a simple charger that plugs in to a typical household outlet. Customers can choose to pay for this new charger and installation up-front, or as a monthly charge on their bill.

The new program follows a successful pilot that Xcel Energy launched in summer 2018, which enrolled 100 participants who benefited from a new charging option that resulted in cost savings while improving the overall electric vehicle experience.

Earlier this year, Xcel Energy announced a vision to partner with its customers, communities and key stakeholders to have 20% of all vehicles in its service area across eight states be powered by electricity by 2030. This program also complements Xcel Energy's plan to reduce carbon emissions 80% by 2030 from 2005 levels in the electricity provided to customers, and the company's vision to supply 100% carbon-free electricity by 2050.

More information about [electric vehicles](#), and this [new program](#) is available on the Xcel Energy website.

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About Xcel Energy

Xcel Energy (NASDAQ: XEL) provides the energy that powers millions of homes and businesses across eight Western and Midwestern states. Headquartered in Minneapolis, the company is an industry leader in responsibly reducing carbon emissions and producing and delivering clean energy solutions from a variety of renewable sources at competitive prices. For more information, visit [xcelenergy.com](https://www.xcelenergy.com) or follow us on [Twitter](#) and [Facebook](#).