



CITY COUNCIL REGULAR AGENDA
TUESDAY, JANUARY 16, 2024
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - December 18, 2023 City Council Meeting
 - [B.](#) Approval of Minutes - January 2, 2024 City Council Meeting
 - [C.](#) Approval of Claims List - General Disbursement No. 23-23
 - [D.](#) Resolution 2024-09, Appointing Election Judges for the 2024 Presidential Nominating Primary
 - [E.](#) Resolution 2024-10, Accepting Donation from Spring Lake Park Lions
 - [F.](#) Contractor's Licenses
 - [G.](#) Business Licenses
- 7. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Recreation Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 2024-11, Approving MnDOT Signal Agreement 1055044 and Authorizing Mayor and Administrator, Clerk/Treasurer to Execute Said Agreement
- 9. NEW BUSINESS**
 - [A.](#) Authorization to Purchase Playground Equipment
- 10. REPORTS**
 - A. Attorney Report
 - [B.](#) Engineer Report
 - C. Administrator Report
- 11. OTHER**
 - A. Council Reports
 - [B.](#) Correspondence
- 12. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on December 18, 2023 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran

STAFF PRESENT

Public Works Director Terry Randall, Public Works Director George Linngren, Police Chief Josh Antoine, Building Official Jeff Baker, Recreation Director Kay Okey, Attorney John Thames, Engineer Phil Gravel, Administrator Daniel Buchholtz

VISITORS

Marilynn Forsberg	8015 Benjamin Street NE	Spring Lake Park
George Eilertson	Northland Securities	

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that Item 10B, Approval of School Resource Officer Contract with Spring Lake Park Schools be removed from the agenda.

5. DISCUSSION FROM THE FLOOR

None

6. CONSENT AGENDA

- A. Approval of Minutes – December 4, 2023 City Council Work Session
- B. Approval of Minutes – December 4, 2023 Council Meeting
- C. Approval of Claims – General Disbursement No 23-121 - \$393,816.25
- D. Statement of Revenue and Expenditures – November 2023
- E. Mayor’s Proclamation – Commending Terry Randall
- F. Resolution 23-49, Accepting Donation from Barbara Yawn

- G. Fourth Quarter Billing for 2024 Payable Property Tax Assessment – Ken Tolzmann
- H. Release Letter of Credit from Hampton Companies for Suite Living Project
- I. Adopt Financial Policies
- J. Contractor’s Licenses
- K. Business Licenses

Mayor Nelson pulled Item 6E, Mayor’s Proclamation – Commending Terry Randall. He read the proclamation and thanked Mr. Randall for his years of service. Councilmember Wendling pulled Item 6F, Resolution 23-49 – Accepting Donation from Barbara Yawn. He thanked Ms. Yawn for her generous donation. Both items were re-added to the Consent Agenda.

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Police Chief Antoine reported that the Police Department responded to 745 calls for service in November 2023 compared to 693 calls for service for the month of November 2022. He reported that Investigator Bennek handled 28 cases for the month of November, 21 of which were felony in nature and 7 misdemeanors. He said Investigator Bennek is monitoring 5 active forfeiture cases.

Chief Antoine stated that the Police Department has made the decision to cease operations of the Spring Lake Park Reserve program, due to the decline in applicants over the past few years.

Chief Antoine gave an update on the Bikes4Kids. He said that the Police Department was able to donate 10 bikes in November.

B. Recreation Report

Recreation Director Okey stated that in November there were 1,550 participants in the recreation programs. She said that the Tower Days Committee will start meeting on January 30, 2024.

8. PUBLIC HEARING

- A. Intention to Issue General Obligation Capital Improvement Plan Bonds and the Proposal to Adopt a Capital Improvement Plan Therefor

Administrator Buchholtz presented the proposed 2024-2028 Capital Improvement Plan. He said that under M.S. 475.521, a Capital Improvement is a major expenditure or municipal funds for acquisition of public lands, buildings or other improvements used as a city hall, library, public safety or public works facility which has a useful life of 5 years or more. Administrator Buchholtz gave an overview of the projects for 2024-2028. He stated that the City Hall Renovation and Expansion is the only identified project in the plan. He said that there are no major projects as defined under statute until 2029 and beyond.

Administrator Buchholtz stated that the City Hall Renovation was needed for a number of reasons:

- Inefficient heating/cooling (HVAC) systems.
- Inadequate restroom facilities.
- Lack of ADA accessibility in the building.
- Inadequate public meeting spaces.
- No fire suppression system.
- Roof over City Hall leaks and is need of replacement.
- Electric panels are beyond their 30-year service life.
- Water heater was installed in 1983 and is beyond its useful life
- Insufficient exterior wall insulation.
- Lighting is out of compliance with Minnesota State Energy Code requirements
- Lobby and circulation spaces are small, dark and uninviting. Current wayfinding is confusing for the public
- Police Department only accessible down along hallway off the main lobby Police Department locker room is not code compliant and does not accommodate both genders.
- Recreation Department lacks space for fulltime and seasonal employees.

Administrator Buchholtz outlined the benefits of the project, including:

- Enhancing energy efficiency and decreasing costs of building HVAC and electrical systems.
- Enlarging public meeting and program spaces to better serve the community.
- Increasing the number of restroom facilities to accommodate public gatherings of up to 200 people.
- Creating a separate entrance for the Police Dept. and moving the Police lobby to the front of the building.
- Rearranging staff space to increase operational efficiency.
- Improving ADA accessibility throughout the building.
- Strengthening building security for public and staff.
- Expanding technology to promote citizen engagement.

Administrator Buchholtz stated that the proposed project will enlarge City Hall from the current 17,030 square feet to a total of 22,350 square feet. He said that the total budget for the project will be \$8,762,626. He stated that the funding for the project will come from Cash Reserves and the G.O. CIP Bond.

Motion made by Councilmember Wendling to open the public hearing.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried. Mayor Nelson opened the public hearing at 7:36 PM.

Marilyn Forsberg, 8015 Benjamin Street Ne, asked if the parking at City Hall would be changed. Administrator Buchholtz stated that the parking lot will still accommodate the current parking for residents and staff.

Motion made by Councilmember Wendling to close the public hearing.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

Mayor Nelson closed the public hearing at 7:38 PM.

B. Public Hearing on 2024 Fee Schedule

Motion made by Councilmember Wendling to open the public hearing.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

Mayor Nelson opened the public hearing at 7:39 PM.

Administrative Buchholtz provided an overview of the proposed changes to the 2024 Fee Schedule. He outlined the following changes to the fee schedule:

- Section 1. Updating the Building Permit Fee valuation table to more closely align our permit fee table with the State of Minnesota's fee schedule table outlined in M.S. § 326B.153. This will also bring our scale in line with many of our neighboring cities (see attached spreadsheet for details).
- Section 8. Increased the re-inspection fee from \$60.00/hour to \$63.25/hour. Increased the fee for inspections outside of normal business hours from \$60.00/hour to \$63.25/hour. Increased pre-final inspection from \$60.00 to \$63.25. Increased no show fee from \$60.00 to \$63.25.
- Section 13. Updated fee schedule for Lower Potency Hemp Edible Retailer Application Fee and License Fee – both fees will be set at \$125.00/year.
- Section 13. Increased animal license fees for spayed/neutered cats and dogs from \$6.00/year to \$10.00/year and unsprayed/unneutered cats and dogs from \$10.00/year to \$15.00/year to cover increased costs. Dangerous dog registration fee is increased from \$100.00 to \$500.00 to match State Law. Impound fees increased by \$25.00 for each offense to cover increased costs associated with our Humane Society contract.
- Section 14. Updated to add rental fees for Able Park Activity Building. Updated Athletic

Field/Rink Lighting Fees. Updated tax status for athletic field use by youth sports teams. Established fees for tennis/pickle ball court use.

- Section 15. Increased Water Availability Charge to match the 5% increase in the Construction Cost Index.
- Section 15. Deleted 5/8" meter fee as the City no longer sell that size.
- Section 15. Increased SAC administrative fee from \$326 to \$350 per unit to match the 5% increase in the Construction Cost Index.
- Section 15. Increased municipal street light fee from \$17.20/year to \$17.50/year to reflect increased electricity costs.
- Section 15. Increased Storm Water Utility Fee from \$6.00/quarter per REF to \$6.33/quarter per REF. This is to meet the projected expenses outlined in the Public Utilities Financial Plan.

Mayor Nelson asked for public comment. Hearing none, Mayor Nelson closed the public hearing at 7:49 PM.

9. ORDINANCES AND/OR RESOLUTIONS

- A. Resolution 2023-46, Giving Preliminary Approval for the Issuance of General Obligation Capital Improvement Plan Bonds in an Amount Not to Exceed \$8,800,000 and Adopting the City of Spring Lake Park, Minnesota, Capital Improvement Plan Therefor

Administrator Buchholtz gave an overview of the sale of the bonds, once the City Council approves Resolution 2023-46. He stated that a 30-day Public Comment period will run until January 18, 2024. Mr. Buchholtz stated once the comment period is over the City Council will set the sale resolution for bonds adopted and award bids for the project on February 5, 2024.

Administrator Buchholtz said the bond sale will take place on March 4, 2024, and the City will receive the proceeds on April 2, 2024.

Northland Securities Bond Consultant George Eilertson stated that the Council is not issuing debt at this time. He said that the Council is giving preliminary approval to the plan and the future issuance of bonds.

Mr. Eilertson, stated that interest rates are trending lower in the municipal bond market. He said that interest is currently running at 3.75% rate for a 20-year bond.

Motion made by Councilmember Wendling to approve Resolution 2023-46, Giving Preliminary Approval for the Issuance of General Obligation Capital Improvement Plan Bonds in an Amount Not to Exceed \$8,800,000 and Adopting the City of Spring Lake Park, Minnesota, Capital Improvement Plan Therefor.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried

B. Ordinance 489, Adopting 2024 Fee Schedule for the City of Spring Lake Park

Motion made by Mayor Nelson to approval removal of the increase to the street lighting fee.

Voting Nay: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran. Voting Aye: Mayor Nelson. Motion fails.

Motion made by Councilmember Wendling to approve Ordinance 489, Adopting 2024 Fee Schedule for the City of Spring Lake Park.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

C. Resolution 2023-47, Authorizing Application for Community Development Block Grant

Recreation Director Okey stated that staff is asking for approval to seek additional funding through the Community Development Block Grant funds. The funds will be used for Terrace Park Improvements.

Motion made by Councilmember Wendling to approve Resolution 2023-47, Authorizing Application for Community Development Block Grant.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

D. Ordinance 490, Amending Section 11.50.040 of the Spring Lake Park City Code Relating to Limitations on the Sale of Edible Cannabinoid Products

Administrator Buchholtz stated that staff drafted an amendment to the City's edible cannabinoid product ordinance at the direction of the City Council to allow additional licenses. He stated the current ordinance only allows 2 licenses/registrations. The amendment would allow the current four businesses to continue selling cannabinoid products.

Motion made by Mayor Nelson to approve Ordinance 490, Amending Section 11.50.040 of the Spring Lake Park City Code Relating to Limitations on the Sale of Edible Cannabinoid Products.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

E. Resolution 2023-48, Approving Plans and Specifications and Ordering Advertisement for Bids – 2024 Street Improvement Project

Engineer Gravel gave an overview of the 2024 Street Project. He stated that the streets in the project are Sanburnol Drive (85th Ave NE), Elm Drive NE, and 83rd Avenue NE (between University Service Drive and Terrace Road). He stated that the project also includes a short segment of University Service Drive that is entirely in the City of Blaine.

Engineer Gravel stated that once the City Council approves final plans and specifications and authorizes advertisement for bids the plan will be sent to MnDot for final approval. He stated that bids are contingent upon MnDOT final approval of the plans. Engineer Gravel said bids will be opened on January 30, 2024 at 11:00 am.

He stated that the total cost of the project is \$1,495,000 with 41% of the cost being paid by the City of Blaine. Councilmember Goodboe-Bisschoff asked for clarification on Blaine's cost. Engineer Gravel stated tht the cost is based on the frontage of Sanburnol and that the north half of Sanburnol lies entirely in the City of Blaine. He stated that overall the City of Spring Lake Park has more frontage and the city's portion will include a sidewalk on 83rd Avenue NE.

Motion made by Councilmember Wendling accepting Resolution 2023-48, Approving Plans and Specifications and Ordering Advertisement for Bids – 2024 Street Improvement Project

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Abstain: Councilmember Dircks. Motion carried.

10. NEW BUSINESS

A. Establish Wage Rate for Non-Bargain Employees and Department Heads for 2024 and 2025

Administrator Buchholtz presented the non-bargained employees and department heads pay plan for 2024-2025. He recommended that non-bargained employees and department heads receive a 4% wage increase effective January 1, 2024 and a 3.25% wage increase effective January 1, 2025. He also recommended a contribution by the City of \$100/month to employee health insurance.

Motion made by Mayor Nelson to Establish Wage Rate for Non-Bargain Employees and Department Heads for 2024 and 2025.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

11. REPORTS

A. Attorney's Report

Attorney Thames stated that the School Resource Officer contract is being finalized.

B. Engineer's Report

Reported accepted as presented.

C. Administrator Report

Administrator Buchholtz gave an update on the mediation with the Public Works Union. He stated that the Union was presented with two Options and they voted for Option A on a 6-0 vote. He stated that he met with the City of Blaine Representatives about the Northtown Redevelopment project, and the street project on 8th and Lincoln next to the Public Works Building. Administrator Buchholtz said that there will be no cost to the City for the street project.

12. OTHER

A. Correspondence

None

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:18 pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on January 03, 2023 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Mayor Bob Nelson

MEMBERS ABSENT

Councilmember April Moran

STAFF PRESENT

Building Official Jeff Baker, Public Works Director George Linngren, Officer Aaron Imig, Engineer Phil Gravel, Administrator Daniel Buchholtz

VISITORS

Carla Crawford	1220 Valley High Dr	Bloomington MN 55421
Jennifer Hamsley	3621 Lancaster Lane N	Plymouth MN 55441
Alyssa Baros	7899 University Ave NE	Spring Lake Park MN 55432
Jennifer McKee-Baros	7899 University Ave NE	Spring Lake Park MN 55432
Rachel Johnson	7819 University Ave NE	Spring Lake Park MN 55432
Jerome Railey	7859 University Ave NE	Spring Lake Park MN 55432

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested the following changes be made to the agenda: 1) that items 7C, 7D, 7F, 7G and 10C be removed; and 2) Item 6D be added for consideration of the Anoka County Development Block Grant Program Sub-Recipient Agreement.

5. DISCUSSION FROM THE FLOOR

None

6. CONSENT AGENDA

- A. Resolution 2024-02, Authorizing Fund Closure of Water Treatment Plant Fund
- B. Resolution 2024-03, Authorizing Transfer from Public Utilities Operations Fund and General Fund to Severance Fund
- C. Approve 2024 Pay Equity Submittal
- D. Approve Anoka County Development Block Grant Program Sub-Recipient Agreement between The County of Anoka and City of Spring Lake Park.

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. PUBLIC HEARINGS

Administrator Buchholtz requested that the hearings be opened concurrently.

Motion made by Councilmember Goodboe-Bisschoff to open Public Hearing on 7799 University Avenue NE, 7799 University Avenue NE and 7859 University Avenue NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Mayor Nelson open the public hearing at 7:13 PM.

Building Official Baker stated that the public hearing is for Northtown Apartments. He stated that there are 3 buildings that are not in compliance. Building Official Baker stated that the first inspection was complete on November 16, 2023. He said the property failed that inspection since the property management failed to notify residents of the inspection, causing access to be denied. He said a follow-up inspection was conducted on November 27, 2023 and the property failed the reinspection. He said on December 18, 2023 a third inspection was conducted. He noted that the property failed the inspection and the Property Owner and the residents were notified of the public hearing.

Building Official Baker discussed the issues contributing to the rental inspections' failures. Mayor Nelson inquired if the post affecting the deck on the bottom of the units are detrimental to the units above. Mr. Baker affirmed that it is a possibility.

Representative Carla Crawford and Jennifer Hamsley from Real Estate Equities stated that they did get bids and signed agreements for repairs. Mayor Nelson requested that copies of the paperwork be presented to Building Official Baker.

Councilmember Dircks asked how many units are in each building. Ms. Hamsley stated that there are 23 units per building. Ms. Hamsley said that while certain units are being repaired, there are vacant units available to relocate the affected residents.

Motion made by Councilmember Dircks to close the public hearing.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Mayor Nelson closed the public hearing at 7:31 PM.

A. Rental License Revocation for Certain Property Located at 7779 University Avenue NE

B. Rental License Revocation for Certain Property Located at 7799 University Avenue NE

C. Rental License Revocation for Certain Property Located at 7859 University Avenue NE

Motion made by Councilmember Dircks to table the rental license revocation for 7779 University Avenue NE, 7799 University Avenue NE and 7859 University Avenue NE.

Voting Aye: Councilmember Dircks. Voting Nay: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Mayor Nelson. Motion fails.

Motion made by Mayor Nelson to adopt Resolution 2024-05, Rental License Revocation for Certain Property Located at 7779 University Avenue NE – Resolution 2024-06, Rental License Revocation for Certain Property Located at 7799 University Avenue NE – Resolution 2024-07, Rental License Revocation for Certain Property Located at 7859 University Avenue NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Mayor Nelson. Voting Nay: Councilmember Dircks. Motion carries.

8. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren stated that the Department plowed and salted 1 time. He stated that there was one water main break on 79th Avenue NE and 6th Street NE. He said that that Visu-Sewer cleaned the sewer lines in preparation to line them.

Director Linngren said that the aerator at Lakeside Pier had to be replaced. He stated that the water meters were read in mid-December.

B. Code Enforcement Report

Building Official Baker stated that the Code Enforcement Department conducted 1,853 inspections for 2023, which includes 694 building, 376 rentals, 428 nuisance and 233 fire

inspections. He noted that 3 administrative offense tickets pertaining to nuisance violations were issued in December.

Building Official Baker gave an update on the construction projects located 8301 University Avenue NE.

9. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2024-01, Approving 2024 Appointments

Administrator Buchholtz stated that the Mayor's recommendation for committee appointments are incorporated into Resolution 2024-01.

Motion made by Councilmember Wendling to approve Resolution 2024-01, Approving 2024 Appointments.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Resolution 2024-04, Approving the Tentative Agreement Between the City of Spring Lake Park and I.U.O.E. Local #49, Representing the Public Works Bargaining Unit for Calendar Years 2024-2025

Administrator Buchholtz stated that the employees accepted the offer presented to IUOE Local #49 Union – Public Works.

Motion made by Mayor Nelson accepting Resolution 2024-04, Approving the Tentative Agreement Between the City of Spring Lake Park and I.U.O.E. Local #49, Representing the Public Works Bargaining Unit for Calendar Years 2024-2025.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

10. NEW BUSINESS

A. Authorize Purchase of Skid Steer

Public Works Director Linngren is requesting approval to purchase a new skid steer. He stated that the skid steer is part of the 2024 Capital Improvement Plan. He noted that the cost is based off the state bid of \$61,673.34, and includes delivery cost.

Director Linngren stated that the 2024 budget is \$40,000. He noted that the current skid steer will be sold on the secondary market and will sell for between \$18,000-\$21,000, making up the difference in cost.

Mayor Nelson asked if the attachments from the current skid steer are compatible with the new skid steer. Director Linngren stated that the existing equipment is compatible.

Councilmember Wendling inquired about deliver time of the new equipment. Director Linngren said the equipment is in stock and should take about 2-3 weeks for delivery.

Motion made by Councilmember Wendling to Authorize Purchase of Skid Steer.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Authorize Purchase of Car Hoist

Public Works Director Linngren is requesting approval to purchase a 12,000-pound car hoist. He stated that the purchase was identified in the 2023 Capital Improvement Plan.

Director Linngren said that the 2023 budget is \$12,000; however, the total cost is \$13,500. He noted that the existing hoist will be sold to cover the difference in price.

Mayor Nelson inquired about the type of hoist was being purchased. Director Linngren stated it is a 2-post frame lift.

Motion made by Mayor Nelson to Authorize Purchase of Car Hoist.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

11. REPORTS

A. Attorney Report

None

B. Engineer Report

Accept report as submitted

C. Administrator Report

Administrator Buchholtz stated that the January 16, 2024 City Council meeting will be held on Tuesday. He informed the Council that there will be a Planning Commission meeting this month since 3 CUP applications were received. He said that the Police Department conducted compliance checks and 4 businesses failed. Administrator Buchholtz noted that the will be issuing administrative citations.

12. OTHER

A. Correspondence

None

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:02 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: December 2023
Page: 1
Claim Res. #23-23

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
74971	AARON IMIG	CONF MEAL REIMBURSEMENT	\$	26.36
74972	ALLEGRA PRINT & IMAGING	RANGE EQUIPMENT & SUPPLIES	\$	98.00
74973	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$	69.15
74974	AMERICAN MESSAGING	PW PAGER	\$	5.27
74975	ANOKA COUNTY TREASURY	1 MEAL LOCAL GOV MEETING	\$	11.00
74976	ASPEN MILLS	UNIFORM ALLOW. IMIG/SMITH/LOHSE-JOHNSO	\$	421.29
74977	AT & T MOBILITY	CELL PHONE SERVICES	\$	433.30
74978	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$	9,918.25
74979	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	972.07
74980	CINTAS	FLOOR MATS	\$	152.53
74981	CITY OF BLAINE	2ND HALF FIRE BOND LEVY	\$	33,396.50
74982	COTTENS INC	PARTS	\$	22.63
74983	DAKOTA COUNTY TECHNICAL COLLEGE	PURSUIT REFRESH & SQUAD--MCDONOUGH	\$	650.00
74984	EMBEDDED SYSTEMS, INC	SIREN MAINTENANCE 01/01/24--06/30/24	\$	599.64
74985	FASTENAL COMPANY	PARTS	\$	14.56
74986	CITY OF FRIDLEY	SUMMER 2023 SAND VOLLEYBALL LEAGUE	\$	453.26
74987	GOPHER STATE ONE-CALL INC	LOCATES	\$	44.55
74988	INDELCO PLASTICS CORPORATION	PARTS	\$	21.56
74989	INDUSTRIAL LADDER	ADJUSTABLE STAND OFF	\$	89.16
74990	JEREMIAH DRINKWINE	CONF MEAL REIMBURSEMENT	\$	23.48
74991	JOEY D'S TREE SERVICE	CUT DOWN & HAUL 3 ASH TREES	\$	2,500.00
74992	KACHINA TRACY	COOKIE DOUGH MAKING	\$	300.00
74993	KELSEY SMITH	UNIFORM ALLOW--STREICHER'S REIMB	\$	209.76
74994	KIESLER POLICE SUPPLY	RANGE EQUIPMENT & SUPPLIES	\$	1,161.00
74995	LANGUAGE LINE SERVICES	INTERPRETATION SERVICES	\$	112.27
74996	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$	1,218.98
74997	MARIE RIDGEWAY LISS, LLC	SLP POWER PROGRAM	\$	400.00
74998	MENARDS-CAPITAL ONE TRADE CREDIT	CC PMNT	\$	89.17
74999	METROPOLITAN COUNCIL	SAC DEFERRAL PROGRAM	\$	2,771.44
75000	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV	\$	51,957.59
75001	MICHAEL LEDMAN	ADULT YOGA NOVEMBER SESSION	\$	378.00
75002	MN CHIEFS OF POLICE ASSOCIATION	2024 DUES	\$	376.00
75003	MTI DISTRIBUTING INC	FILTERS	\$	36.25
75004	MUNICIPAL PAVING PLANT	HOT MIX ASPHALT 10/10--10/27/23	\$	1,676.74
75005	RDO EQUIPMENT CO.	FILTERS	\$	124.80
75006	STREICHER'S	UNIFORM-LEMKE/ RANGE EQUIP/OTHER REPAIF	\$	320.89
75007	TESS GEORGAKOPOULOS	CLASSIC HOMEMADE PIEROGI CLASS	\$	25.00
75008	VADIM MUNICIPAL SOFTWARE	SOFTWARE RENEWAL	\$	1,394.71
75009	XCEL ENERGY	MONTHLY UTILITIES	\$	732.11
75011	ALLISON CURTIS	RED CROSS BABYSITTER TRAINING COURSE	\$	330.00
75012	BARBARA HARLAN	2023 RECREATION COMMISSION STIPEND	\$	315.00
75013	BARBARA YAWN	2023 PLANNING COMMISSION STIPEND	\$	175.00
75014	LEAGUE OF MN CITIES INSURANCE TRUST WC	CLAIM # 00494426 R. KRAMER	\$	226.28
75015	BLAINE BROTHERS INC.	WATER TANKER TRUCK REPAIRS	\$	4,416.88
75016	BRAD DELFS	2023 PLANNING COMMISSION STIPEND	\$	70.00
75017	CAROUSEL MOTOR GROUP	AUTO SERVICE & REPAIRS	\$	1,915.73
75018	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	612.37
75019	CHRIS LAMMERS	2023 RECREATION COMMISSION STIPEND	\$	315.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
75020	CINTAS	FLOOR MATS	\$ 152.53
75021	CRYSTEEL TRUCK EQUIPMENT INC	1 TON GATE REPAIR KIT FOR REAR LIFT GATE	\$ 277.83
75022	DAVE PERKINS CONTRACTING INC	WATER MAIN BREAK 79TH & 6TH	\$ 4,802.00
75023	ECM PUBLISHERS, INC.	DEC 18 PH CAP. IMPROVMNT/ 2024 FEE SCHED	\$ 123.62
75024	ERIC JULIEN	2023 PLANNING COMMISSION STIPEND	\$ 70.00
75025	ERIK OLSEN	2023 RECREATION COMMISSION STIPEND	\$ 315.00
75026	FLEETPRIDE	PARTS	\$ 250.54
75027	FRANCES JOHNSON	UTILITY ACCOUNT OVERPMNT REFUND	\$ 280.00
75028	HANS HANSEN	2023 PLANNING COMMISSION STIPEND	\$ 35.00
75029	I STATE TRUCK CENTER	OIL FILTERS	\$ 45.16
75030	JOSH ANTOINE	CELL PHONE REIMBURSEMENT	\$ 50.00
75031	KAY OKEY	MILEAGE REIMBURSEMENT 09/27--12/10/23	\$ 153.60
75032	LEE'S HEATING & AIR	SRVC CALL--PD GARAGE UNIT HEATER REPAIRS	\$ 2,650.00
75033	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$ 748.71
75034	MARK HOARD	2023 RECREATION COMMISSION STIPEND	\$ 210.00
75035	METRO-INET	DATA SERVICES	\$ 152.00
75036	MINNEAPOLIS SAW	SWITCH	\$ 19.49
75037	MN SHADE TREE SHORT COURSE	MN SHADE TREE COURSE--BD / TB / GL	\$ 690.00
75038	M-R SIGN CO INC	T. RANDALL RETIREMENT MEMORABILIA	\$ 42.55
75039	RICK COBBS	2023 PLANNING COMMISSION STIPEND	\$ 70.00
75040	SAFEASSURE CONSULTANTS INC.	SAFETY TRAINING	\$ 7,636.22
75041	SHARON WEIGHOUS	2023 PLANNING COMMISSION STIPEND	\$ 70.00
75042	SLP FIRE DEPARTMENT	FIRE PROTECTION SERVICES DECEMBER 2023	\$ 22,012.00
75043	WALTERS RECYCLING REFUSE SERV	FALL LEAF DROP / STREET SWEEPING DNR	\$ 10,270.13
75044	WANNIE-MAE PARSONS	2023 RECREATION COMMISSION STIPEND	\$ 140.00
75045	ZIEGLER INC	FUEL ELEMEMENTS / FILTER	\$ 109.14
75046	AMERITAS	PAYROLL	\$ 40.48
75047	CENTRAL PENSION FUND	PAYROLL	\$ 1,040.04
75048	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$ 198.03
75049	HEALTH PARTNERS, INC	PAYROLL	\$ 15,477.86
75050	L.E.L.S.	PAYROLL	\$ 337.50
75051	LOCAL 49	PAYROLL	\$ 105.00
75052	METLIFE	PAYROLL	\$ 963.85
75053	MN CHILD SUPPORT PAYMENT CENTER	PAYROLL	\$ 235.50
75054	NCPERS GROUP LIFE INS	PAYROLL	\$ 16.00
75055	ANOKA COUNTY	USED OIL CLASS 1 LICENSE FEE	\$ 100.00
75056	BOBBIE JOHNSON	MIGHTY FORTRESS CANCELLATION	\$ 97.00
75057	BS & A	UB RECEIPT PRINTER	\$ 1,850.00
75058	CAR WASH PARTNERS INC (dba: MISTER CAR WASH)	CAR WASHES	\$ 120.00
75059	CINTAS	FLOOR MATS	\$ 152.53
75060	COMCAST	8251 ARTHUR ST MONTHLY UTILITIES	\$ 113.07
75061	COMPUTER INTERGRATION TECHNOLOGIES	AGREEMENT OFFICE 365	\$ 426.80
75062	CONNEXUS ENERGY	MONTHLY UTILITIES	\$ 328.28
75063	COTTENS INC	PARTS	\$ 27.93
75064	FASTENAL COMPANY	PARTS	\$ 131.10
75065	FLEETPRIDE	PARTS	\$ 27.98
75066	GRAINGER INC	MOTOR	\$ 139.39
75067	GREENHAVEN PRINTING	RECYCLING GUIDE MAILER & POSTAGE	\$ 2,155.04

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
75068	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$ 100.00
75069	INSTRUMENTAL RESEARCH INC	NOVEMBER WATER TESTING	\$ 88.00
75070	J. BECHER & ASSOCIATES, INC	RELOCATE LIGHTS @ ABLE / REPAIR ST LIGHTS	\$ 3,829.51
75071	JILL MASON	FALL 2023 CLASSES	\$ 423.00
75072	MICHAEL LEDMAN	ADULT YOGA DECEMBER SESSION	\$ 324.00
75073	MINNESOTA COACHES, INC	HISTORY THEATER/ AMES CENTER TRANSPORT	\$ 1,630.21
75074	MUNICIPAL PAVING PLANT	HOT MIX ASPHALT 11/16--11/21/23	\$ 695.80
75075	MURPHY CREATIVE DESIGN	CREATIVE SERVICES 2024 RECYCLING MAILER	\$ 125.00
75076	NORTHLAND TRUST SERVICES, INC.	UTILITY STUDY	\$ 750.00
75077	NYSTROM PUBLISHING CO	JAN-MAY WINTER 2024 P&R CATALOG	\$ 8,713.33
75078	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$ 44.60
75079	PLUNKETT'S INC	PEST CONTROL	\$ 100.15
75080	QC DANCE	2023 FALL CLASSES	\$ 591.50
75081	READY WATT ELECTRIC	NEW SIREN	\$ 20,513.00
75082	RICHARD KRAMER	UNIFORM ALLOWANCE REIMB--SHIELD ARMS	\$ 63.90
75083	SOULO COMMUNICATION	BUSINESS CARDS--G. LINNGREN	\$ 183.39
75084	STANTEC	CONSULTING SERVICES	\$ 34,401.15
75085	SUMMIT FIRE PROTECTION	FIRE EXTINGUISHER SERVICES/ SPRINKLER INSPE	\$ 2,196.14
75086	TASC	COBRA ADMIN FEE	\$ 33.28
75087	TESS GEORGAKOPOULOS	CINNAMON ROLLS & HOT COCOA	\$ 30.00
75088	TRI STATE BOBCAT INC	SUPPLIES	\$ 307.29
75089	TWIN CITIES BMEU WEST	UB POSTGAE FOR OCT-DEC USAGE BILLING	\$ 300.00
75090	USS MINNESOTA ONE MT LLC	SOLAR	\$ 5,212.72
75091	WALTERS RECYCLING REFUSE SERV	2YD ORGANICS/6YD TRASH/RECYCLING SERVICE	\$ 11,023.46
75092	WESLEY GOLDBERG	MILEAGE REIMBURSEMENT 08/2023--12/2023	\$ 157.40
75093	ANOKA COUNTY LICENSE CENTER	TAB RENEWALS FOR PW & CE/BUILDING	\$ 384.75
75094	AMERITAS	PAYROLL	\$ 40.48
75095	CENTRAL PENSION FUND	PAYROLL	\$ 1,040.04
75096	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$ 198.03
75097	HEALTH PARTNERS, INC	PAYROLL	\$ 15,477.86
75098	L.E.L.S.	PAYROLL	\$ 337.50
75099	LOCAL 49	PAYROLL	\$ 105.00
75100	METLIFE	PAYROLL	\$ 963.85
75101	MN CHILD SUPPORT PAYMENT CENTER	PAYROLL	\$ 235.50
75102	NCPERS GROUP LIFE INS	PAYROLL	\$ 16.00
75103	ABLE HOSE & RUBBER INC.	PARTS	\$ 1,710.00
75104	ASPEN MILLS	UNIFORM ALLOWANCE--IMIG	\$ 408.56
75105	BEVERLY EBERHARD	JERSEY BOYS TRIP WITHDRAW	\$ 107.00
75106	CINTAS	FLOOR MATS	\$ 305.06
75107	CODE 4 PUBLIC SAFETY EMBLEMS, LLC	OPERATING SUPPLIES	\$ 1,440.00
75108	GREEN LAMPS RECYCLING LLC	LAMP/HOLIDAY LIGHTS/ INK CARTRIDGES	\$ 149.19
75109	I STATE TRUCK CENTER	PARTS	\$ 182.22
75110	KIESLER POLICE SUPPLY	RANGE EQUIPMENT & SUPPLIES	\$ 1,197.44
75111	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$ 1,389.00
75112	SCHALEN-GRAY AUTO ELECTRIC	PARTS	\$ 149.99
75113	SCHMITTY & SONS TRANSPORTATION	HONKY TONK HOLIDAY TRANSPORTATION	\$ 1,093.13
75114	SHRED-IT USA	SHREDDING SERVICES	\$ 138.13
75115	TRI STATE BOBCAT INC	PARTS	\$ 359.30

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
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TOTAL DISBURSEMENTS

\$ 316,307.29

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____

Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

RESOLUTION NO. 2024-09

**A RESOLUTION APPOINTING ELECTION JUDGES FOR THE
2024 PRESIDENTIAL NOMINATING PRIMARY**

WHEREAS, the Minnesota Presidential Nominating Primary will be held on Tuesday, March 5, 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the following persons are hereby appointed as Election Judges for the 2024 Presidential Nominating Primary and they are authorized and directed to perform all duties of the office of Election Judge as provided by law.

Lisa Monson-Hokenson	Eleanor Puumala	Kris Strand	Karen Hokenson
Antoinette Mortensen	Darrell Ritzema	Judy Ann Rogge	Deborah Osgood
Nicholas Hueser	Herb Hoppenstedt	Kelly Delfs	Mathura Deonauth
Laurane Ely	Carolyn Lohman	David Novak	Sharon Deinken
Lucia Noyes	Marilyn Troop	Kathy Rootham	Nancy Rose-Balamut
Julius Constanza	John Fairbarin	Kenneth Wendling	Mary Kay Piltz
Joann Hydeman			

BE IT FURTHER RESOLVED that the Administrator-Clerk/Treasurer is hereby authorized to appoint additional election judges to fill any vacancies that may arise prior to or on Election Day.

The foregoing Resolution was moved for adoption by Councilmember Wendling.

Upon Vote being taken thereon, the following voted in favor thereof

And the following voted against the same:

Whereupon the Mayor declared said Resolution duly passed and adopted this 16th day of January 2024.

Robert Nelson, Mayor

ATTEST: _____
Daniel Buchholtz, City Administrator

RESOLUTION NO. 2024-10

A RESOLUTION ACCEPTING A DONATION TO THE CITY FROM THE SPRING LAKE PARK LIONS CLUB

WHEREAS, the City of Spring Lake Park is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts; and

WHEREAS, the Spring Lake Park Lions Club has offered to contribute \$4,340 to the city; and

WHEREAS, the Spring Lake Park Lions Club's donation is to be applied towards the Senior Valentin Lunch and the Sweetheart Dance

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING LAKE PARK, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted with gratitude and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to the donor acknowledging the city's receipt of the donation.

The foregoing resolution was moved for adoption by

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 16th day of January 2024.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

January 16, 2024

General Contractor

Bella Contracting, LLC. dba Bella Roofing Construction Results Corporation
McChesney Construction & Remodeling

Mechanical Contractor

Master Mechanical, Inc.

Plumbing Contractor

Great Quality Plumbing Lopez Son's Plumbing, LLC.
Master Mechanical, Inc.

Sewer & Water Contractor

Roto Rooter Services

2024-2025 Garbage Haulers

Ace Solid Waste Aspen Waste Systems of MN, Inc.
Curbside Waste, Inc. Le Page & Sons, Inc.
Allied Waste Services of NA, LLC. dba Republic Services, LLC.
Walters Recycling & Refuse Waste Management, Inc.

**City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park MN 55432**

**Business License
Low Potency Cannabinoid
January 16, 2024**

Super Tobacco 4 LLC
8097 Central Avenue NE
LP-24-2

Spring Lake Tobacco Plus Inc
8189 University Avenue NE
LP-24-3



Police Report

December 2023

Submitted for Council Meeting January 16, 2024

The Spring Lake Park Police Department responded to eight hundred and forty-four calls for service in December 2023. Compared to responding to six-hundred and eighty-four calls for service in December 2022. That brought our total call load for 2023 to 9,522 calls for service.

Investigator Bennek reports handling thirty-five cases in December 2023. Twenty-seven felony and eight misdemeanor cases. Investigator Bennek continues to monitor five forfeiture cases. Investigator Bennek also assisted with an auto theft/ retail crime detail in the City of Blaine. See Investigator Bennek's attached report.

The Spring Lake Park Police Department, Administrative Office Staff, remains busy daily. Our administrative staff, Lisa Murphy and Kim Kiley, attended the administrative professional appreciation lunch hosted by the Anoka County Chiefs Association on December 21st, along with Sgt. Fiske, Sgt. Kramer and Investigator Bennek. I am grateful for all they do for our police department.

I stayed busy in December, attending several meetings and trainings listed below. I have also been working on finishing out our Lexipol policy implementation and hope to be done in the next few months' time permitting. I also wanted to thank our officers who worked over the Christmas and New Year's holidays. I am thankful that we have men and women that are willing to sacrifice their time to keep our city and residents safe during the holiday season.

Meeting's/Training's

- Department head meeting
- Emergency Management class
- Axon/ Taser meeting
- JLEC Fencing committee meeting
- Under 21 permit to purchase training
- Anoka Chiefs Staff appreciation luncheon
- City Christmas party
- Community Pizza meeting

As most of you know, the Spring Lake Park Police Department participates in the prescription drug take back, and drug drop off program. I am happy to report that this year the police department took in and destroyed over two hundred and sixty pounds of prescription drugs. That is two hundred and sixty pounds of prescription drugs that did not either get flushed down the toilet or fall into the wrong hands. This program is vital to keeping our kids and drinking water safe in the City of Spring Lake Park.

With 2023 in the rearview mirror, I want to personally thank my officers and Sergeants for all their work during 2023. Although our calls for service increased this year through our officers and Sergeant's hard work, we saw a drop in reportable crimes in the City of Spring Lake Park. I look forward to working on a year-end report for the city council in the near future and will bring the results to you at a future council meeting.

This concludes my report for December 2023. Are there any questions?



Investigator

Tony Bennek

Spring Lake Park Police Department

Monthly Report

December 2023

Total Case Load

Case Load by Level of Offense: 35

Felony	28
Gross Misdemeanor	0
Misdemeanor	7

Case Dispositions:

County Attorney	27
Juvenile County Attorney	0
City Attorney	8
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	5
Forfeitures Closed	0

Parks and Recreation Department

December 2023 Report

Recreation Programs offered

Kidcreate Studio Activity	International Tour to Sunny Portugal - 6
Make and Take Cookies	Participants
Red Cross Babysitters Class	WINTER BREAK OUTINGS (Ages 6-12)
Grandparent & Me "Gingerbread Fun"	Skyzone Outing
Bentleyville Holiday Lights Tour	Tubing & Tropics Outing
North Metro Bean Bag Toss League	On Going Activities
Betty Crocker - The History Theater Day Trip	Volleyball League
Yoga - December Session	Pickleball League
Honky Tonk Holiday Show Day Trip	QC Dance Sessions
Dungeons & Dragons Classes	
Music Together - Winter Demo	

North Metro Volleyball League established in Fall 2022 under the coordination of Wesley Goldberg

Cities involved: New Brighton, Fridley, Spring Lake Park

Initial teams: 10 Co-ed, 6 Women's

2024 Winter expansion: 27 Co-ed teams (Competitive and Recreational divisions), 15

Women's teams

Mounds View joined the league in 2023

Majority of registrations from Spring Lake Park and New Brighton

Games are played in Mounds View or New Brighton

Parks

- Unseasonably warm weather prevented the operation of the Ice-Skating Rinks during December.
- Rental Reservations Form for rentals located at <https://slprec.org/parksrec/page/facility-use-permit-application>
- Able Park Activities Building was rented out 5 separate occasions.
- Programs were held in the building on 5 separate days.
- Anoka County HRA awarded the City of Spring Lake Park with \$123,200 in Community Development Block Grant (CDBG) funds for new playground equipment at Able Park. Update: Finalized contracts, environmental study and bid process

Tower Days – June 6-9, 2024

- If interested in joining the committee please contact the Recreation Office.
- Next Meeting will be Tuesday, January 30 at 6:30pm

Parks & Recreation Commission

- The Commissioners met on December 5, 2023
- The Commission will next meet on Feb 6 at 6:00pm at City Hall.

Department Activity

- Staff were occupied entering new winter programs into online registration system and creating social media marketing posts.
- Staff created a community engagement event with an open house highlighting upcoming programs at Torg Brewery
- Director Okey attended the following meetings and events during the month:
 - City Council session
 - Department Head Meeting
 - CDBG Training
 - City Hall Renovation/Expansion Meeting

Upcoming Activities

- QC Dance - Weekly Classes Session I
- BROADWAY SERIES - Funny Girl
- Virtual Cooking Class: Rustic Italian Bread & Luscious Soups
- QC Dance - One Day Dance Camps (Ages 4-18)
- Dungeons & Dragons: Tabletop Gaming (Ages 10 & up)
- Social Simple Virtual - How to use Uber for Transportation
- Red Cross Babysitters Course
- Yoga - February Session
- Virtual Cooking Class: Kick-Off Kitchen Soft Pretzels
- Pickleball Live Play Coaching
- Jeff Sandino Cooking Classes
- BROADWAY SERIES - Mamma Mia
- Free Home Buying and Selling Classes
- DAY TRIP: Jersey Boys - Chanhassen Dinner Theater
- Mature Drivers - 4 Hour - Feb 7 -
- Zumba - Session I
- RevSports Basketball - Winter Session II
- RevSports Volleyball - Winter Session II
- Sweetheart Dance - Family Event
- Grandparent and Me - "Calling a Hearts"
- Family Friendly Theater- Little House on the Prairie
- Snow Buddy Scavenger Hunt
- Social Simple Virtual - Google Sheets for Awesome Beginners
- DAY TRIP: Love will Keep Us Together @ Sidekick Theater
- Social Simple Virtual - How to use Venmo Safely in 2024
- Evening Snowshoe at Coon Rapids Dam



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: January 9, 2024

Subject: MnDOT Signal Agreement

MnDOT will be resurfacing a 14.5 mile stretch of Highway 65 from County Road 10 in Spring Lake to 237th Avenue in East Bethel in 2024. As part of this project, the signal at the intersection of Highway 65/85th Avenue will be replaced. MnDOT is requesting the City enter into an agreement with MnDOT, City of Blaine and Anoka County to memorialize each entity's obligations.

Under the signal agreement, the City of Spring Lake Park will not be responsible for capital costs associated with the signal. Instead, the City will be responsible for the following maintenance activities associated with the signal:

- Maintain the signal pole mounted LED luminaries
- Replace the LED lamps in the enforcement lights.
- Clean the signal system controller cabinet and service cabinet exteriors.
- Clean the signal system and luminaire mast arm extensions.
- Paint and maintain the cross-street pedestrian crosswalk markings.

These responsibilities are generally consistent with the previous signal agreement. However, the signal will be galvanized steel rather than painted, reducing that maintenance cost. However, the City will now be responsible for painting and maintaining the cross-street pedestrian crosswalk markings. All of these are eligible expenses for MSA maintenance funds.

Staff recommends approval of the Resolution approving the MnDOT signal agreement.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2024-11

**RESOLUTION APPROVING MNDOT SIGNAL AGREEMENT 1055044 AND
AUTHORIZING MAYOR AND ADMINISTRATOR, CLERK/TREASURER TO
EXECUTE SAID AGREEMENT**

BE IT RESOLVED by the City Council of the City of Spring Lake Park that the City does hereby enter into MnDOT Agreement 1055044 with the State of Minnesota Department of Transportation for the following purposes:

To provide for maintenance by the City for the traffic control signal system at the intersection of Trunk Highway 65 and 85th Avenue NE to be constructed by the State under State Project 0208-165 (TH 65=005).

BE IT FURTHER RESOLVED by the City Council that the Mayor and the Administrator, Clerk/Treasurer are authorized to execute the Agreement and any amendments to the Agreement.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 16th day of January, 2024.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CITY OF BLAINE
AND
CITY OF SPRING LAKE PARK
AND
ANOKA COUNTY
COOPERATIVE CONSTRUCTION AGREEMENT**

State Project Number:	<u>0208-165</u>	Blaine Estimated Amount Receivable
State Project Number:	<u>0207-110</u>	<u>\$547,041.27</u>
Trunk Highway Number:	<u>65=005</u>	
State Project Number:	<u>106-020-040</u>	
State Project Number:	<u>106-125-009</u>	County Estimated Amount Receivable
State Project Number:	<u>002-632-021</u>	<u>\$171,578.54</u>
Federal Project Number:	<u>NHPP-HSIP 0065(210)</u>	
Signal System A ID Number:	<u>4485242</u>	
Signal System E ID Number:	<u>4485243</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation (State), the City of Blaine, acting through its City Council (Blaine), Spring Lake Park, acting through its City Council (Spring Lake Park), and Anoka County, acting through its Board of Commissioners (County).

Recitals

1. The State will perform grading, bituminous overlay, tension cable guardrail, ultrathin bonded wearing course, TMS, signals, ADA improvements, and Bridges 02X06, 02X07, 02X08, and 02051 construction and other associated construction upon, along, and adjacent to Trunk Highway (TH) 65 from County State Aid Highway (CSAH) 10 to 237th Avenue NE according to State-prepared plans, specifications, and special provisions designated by the State as State Project (SP) 0208-165 (TH 65=005) (Project); and
2. Blaine will participate in the costs of the Traffic Control Signal System A and Signal System E construction and associated construction engineering; and
3. The County will participate in the costs of the Traffic Control Signal System A construction and associated construction engineering; and
4. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.

- 1.3. *Survival of Terms.*** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 3. Maintenance by Blaine; 12. Liability; Worker Compensation Claims; 14. State Audits; 15. Government Data Practices; 17. Governing Law; Jurisdiction; Venue; and 19. Force Majeure. The terms and conditions set forth in Article 4. Traffic Control Signal System A and EVP System A Operation and Maintenance and Article 5. Traffic Control Signal System E and EVP System E Operation and Maintenance will survive the expiration of this Agreement but may be terminated by another Agreement between the parties.
- 1.4. *Plans, Specifications, and Special Provisions.*** Plans, specifications, and special provisions designated by the State as State Project 0208-165 (TH 65=005) are on file in the office of the Commissioner of Transportation at Saint Paul, Minnesota, and incorporated into this Agreement by reference (Project Plans).
- 1.5. *Exhibits.*** Preliminary Schedule "I" is on file in the office of the Blaine Engineer, in the office of the Spring Lake Park Engineer, in the office of the County Engineer, and attached and incorporated into this Agreement.

2. Construction by the State

- 2.1. *Contract Award.*** The State will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.
- 2.2. *Direction, Supervision, and Inspection of Construction***
- A. *Supervision and Inspection by the State.*** The State will direct and supervise all construction activities performed under the construction contract and perform all construction engineering and inspection functions in connection with the contract construction. All contract construction will be performed according to the Project Plans.
- B. *Inspection by Blaine and the County.*** Blaine and County participation construction covered under this Agreement will be open to inspection by Blaine and the County. If Blaine or the County believes the Blaine or County participation construction covered under this Agreement has not been properly performed or that the construction is defective, Blaine or the County will inform the State District Engineer's authorized representative in writing of those defects. Any recommendations made by Blaine or the County are not binding on the State. The State will have the exclusive right to determine whether the State's contractor has satisfactorily performed the Blaine and County participation construction covered under this Agreement.
- 2.3. *Plan Changes, Additional Construction, Etc.***
- A.** The State will make changes in the Project Plans and contract construction, which may include the Blaine and the County participation construction covered under this Agreement and will enter into any necessary addenda and change orders with the State's contractor that are necessary to cause the contract construction to be performed and completed in a satisfactory manner. The State District Engineer's authorized representative will inform the appropriate Blaine and County officials of any proposed addenda and change orders to the construction contract that will affect the Blaine and County participation construction covered under this Agreement.
- B.** Blaine or the County may request additional work or changes to the work in the plans as part of the construction contract. Such request will be made by an exchange of letter(s) with the State. If the State determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the Project, the State will cause the additional work or plan changes to be made.

- 2.4. Satisfactory Completion of Contract.** The State will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.
- 2.5. Utility Adjustments.** Adjustments to certain Blaine or County-owned facilities including, but not limited to, valve boxes and frame and ring castings, may be performed by the State's contractor under the construction contract. Blaine and the County will furnish the contractor with new units and/or parts for those in place Blaine- and County-owned facilities when replacements are required and not covered by a contract pay item, without cost or expense to the State or the contractor, except for replacement of units and/or parts broken or damaged by the contractor.

3. Maintenance by Blaine

Upon completion of the Project, Blaine will provide the following without cost or expense to the State:

- 3.1. Sidewalks.** Maintenance of any sidewalk construction, including stamped and colored concrete sidewalk (if any) and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice and debris removal, patching, crack repair, panel replacement, cross-street pedestrian crosswalk markings, vegetation control of boulevards (if any), and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.
- 3.2. Additional Drainage.** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the owner of the storm sewer facilities.

4. Traffic Control Signal System A and EVP System A Operation and Maintenance

Operation and maintenance responsibilities will be as follows for Traffic Control Signal System A and EVP System A on TH 65 at 85th Avenue NE.

4.1. Blaine Responsibilities

- A. Power.** Blaine will be responsible for the hook-up cost and application to secure an adequate power supply to the service pad(s) or pole(s) and will pay all monthly electrical service expenses necessary to operate the Signal System, EVP System, and Interconnect.

4.2. Spring Lake Park Responsibilities

- A. Minor Signal System Maintenance.** Spring Lake Park will provide for the following, without cost to the State.
- i. Maintain the signal pole mounted LED luminaires, including replacing the luminaires when necessary. The LED luminaire must be replaced when it fails or when light levels drop below recommended AASHTO levels for the installation.
 - ii. Replace the LED lamps in enforcement lights.
 - iii. Clean the Signal System controller cabinet and service cabinet exteriors.
 - iv. Clean the Signal System and luminaire mast arm extensions.
 - v. Paint and maintain the cross-street pedestrian crosswalk markings.

4.3. County Responsibilities

- A. Minor Signal System Maintenance.** The County will provide for the following, without cost to the State.

- i. Replace the Signal System LED indications. Replacing LED indications consists of replacing each LED indication when it reaches end of life per the MnDOT Traffic Engineering Manual or fails or no longer meets Institute of Traffic Engineers (ITE) standards for light output.

4.4. **State Responsibilities**

- A. Interconnect; Timing; Other Maintenance.** The State will maintain the Interconnect and signing, and perform all other Signal System, APS, and signal pole luminaire circuit maintenance without cost to the Blaine, Spring Lake Park, or the County. All Signal System timing will be determined by the State, and no changes will be made without the State's approval.
- B. EVP System Operation.** The EVP System will be installed, operated, maintained, and removed according to the following conditions and requirements:
 - i. All maintenance of the EVP System must be done by State forces.
 - ii. Emitter units may be installed only on authorized emergency vehicles, as defined in Minnesota Statutes § 169.011, Subdivision 3. Authorized emergency vehicles may use emitter units only when responding to an emergency. Blaine, Spring Lake Park, and the County will provide the State's District Engineer or their designated representative a list of all vehicles with emitter units, if requested by the State.
 - iii. Malfunction of the EVP System must be reported to the State immediately.
 - iv. In the event the EVP System or its components are, in the opinion of the State, being misused or the conditions set forth in Paragraph ii. above are violated, and such misuse or violation continues after Blaine, Spring Lake Park, and the County receive written notice from the State, the State may remove the EVP System. Upon removal of the EVP System pursuant to this Paragraph, all of its parts and components become the property of the State.
 - v. All timing of the EVP System will be determined by the State.

4.5. Right-of-Way Access. Each party authorizes the other parties to enter upon their respective public right-of-way to perform the maintenance activities described in this Agreement.

4.6. Related Agreements. This Agreement will supersede and terminate the operation and maintenance terms of Agreement 83317R, dated July 2, 2002, between the parties for the intersection of TH 65 at 85th Avenue NE.

5. **Traffic Control Signal System E and EVP System E Operation and Maintenance**

Operation and maintenance responsibilities will be as follows for Traffic Control Signal System E and EVP System E on TH 65 at 93rd Avenue.

5.1. **Blaine Responsibilities**

- A. Power.** Blaine will be responsible for the hook-up cost and application to secure an adequate power supply to the service pad(s) or pole(s) and will pay all monthly electrical service expenses necessary to operate the Signal System, EVP System, and Interconnect.
- B. Minor Signal System Maintenance.** Blaine will provide for the following, without cost to the State.
 - i. Maintain the signal pole mounted LED luminaires, including replacing the luminaires when necessary. The LED luminaire must be replaced when it fails or when light levels drop below recommended AASHTO levels for the installation.

- ii. Replace the Signal System LED indications. Replacing LED indications consists of replacing each LED indication when it reaches end of life per the MnDOT Traffic Engineering Manual or fails or no longer meets Institute of Traffic Engineers (ITE) standards for light output.
- iii. Replace the LED lamps in enforcement lights.
- iv. Clean the Signal System controller cabinet and service cabinet exteriors.
- v. Clean the Signal System and luminaire mast arm extensions.
- vi. Paint and maintain the cross-street pedestrian crosswalk markings.

5.2. **State Responsibilities**

- A. **Interconnect; Timing; Other Maintenance.** The State will maintain the Interconnect and signing, and perform all other Signal System, APS, and signal pole luminaire circuit maintenance without cost to Blaine. All Signal System timing will be determined by the State, and no changes will be made without the State's approval.
- B. **EVP System Operation.** The EVP System will be installed, operated, maintained, and removed according to the following conditions and requirements:
 - i. All maintenance of the EVP System must be done by State forces.
 - ii. Emitter units may be installed only on authorized emergency vehicles, as defined in Minnesota Statutes § 169.011, Subdivision 3. Authorized emergency vehicles may use emitter units only when responding to an emergency. Blaine will provide the State's District Engineer or their designated representative a list of all vehicles with emitter units, if requested by the State.
 - iii. Malfunction of the EVP System must be reported to the State immediately.
 - iv. In the event the EVP System or its components are, in the opinion of the State, being misused or the conditions set forth in Paragraph ii. above are violated, and such misuse or violation continues after Blaine receives written notice from the State, the State may remove the EVP System. Upon removal of the EVP System pursuant to this Paragraph, all of its parts and components become the property of the State.
 - v. All timing of the EVP System will be determined by the State.

5.3. **Right-of-Way Access.** Each party authorizes the other party to enter upon their respective public right-of-way to perform the maintenance activities described in this Agreement.

5.4. **Related Agreements.** This Agreement will supersede and terminate the operation and maintenance terms of Agreement 83317R, dated July 2, 2002, between the parties for the intersection of TH 65 at 93rd Lane NE/Clover Leaf Parkway NE.

6. **Basis of Blaine Cost**

- 6.1. **Schedule "I".** The Preliminary Schedule "I" includes anticipated Blaine participation construction items, State Furnished Materials lump sum amounts, and the construction engineering cost share covered under this Agreement and is based on engineer's estimated unit prices.
- 6.2. **Blaine Participation Construction.** Blaine will participate in the following at the percentages indicated. The construction includes Blaine's proportionate share of item costs for Mobilization, Field Office, Field Laboratory and Traffic Control.

- A. 50 Percent will be Blaine's rate of cost participation in all of the Traffic Control Signal System E construction. The construction includes, but is not limited to, those construction items tabulated on Sheet 2 of the Preliminary Schedule "I."
- B. 25 Percent will be Blaine's rate of cost participation in all of the Traffic Control Signal System A construction. The construction includes, but is not limited to, those construction items tabulated on Sheet 3 of the Preliminary Schedule "I."

6.3. State Furnished Materials. The State will furnish two ATC Cabinet 350s, two Autoscope systems with a total of eight cameras, and fiber (State Furnished Materials), according to the Project Plans, to operate Traffic Control Systems E and A. Blaine's lump sum share for State Furnished Materials is **\$71,300.67**. Blaine's cost share for State Furnished Materials will be added to Blaine's total construction cost share as shown in the Schedule "I."

6.4. Construction Engineering Costs. Blaine will pay a construction engineering charge equal to 8 percent of the total Blaine participation construction covered under this Agreement.

6.5. Plan Changes, Additional Construction, Etc. Blaine will share in the costs of construction contract addenda and change orders that are necessary to complete the Blaine participation construction covered under this Agreement, including any Blaine-requested additional work and plan changes.

The State reserves the right to invoice Blaine for the cost of any additional Blaine-requested work and plan changes, construction contract addenda, change orders, and associated construction engineering before the completion of the contract construction.

6.6. Liquidated Damages. All liquidated damages assessed the State's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

7. Blaine Cost and Payment by Blaine

7.1. Blaine Cost. \$547,041.27 is Blaine's estimated share of the costs of the contract construction, State Furnished Materials, and the construction engineering cost share as shown in the Preliminary Schedule "I." The Preliminary Schedule "I" was prepared using anticipated construction items and estimated quantities and unit prices and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract construction items, quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

7.2. Conditions of Payment. Blaine will pay the State Blaine's total estimated construction and construction engineering cost share, as shown in the Revised Schedule "I," after the following conditions have been met:

- A. Execution of this Agreement and transmittal to Blaine, including a copy of the Revised Schedule "I."
- B. Blaine's receipt of a written request from the State for the advancement of funds.

7.3. Acceptance of Blaine's Cost and Completed Construction. The computation by the State of the amount due from Blaine will be final, binding, and conclusive. Acceptance by the State of the completed contract construction will be final, binding, and conclusive upon Blaine as to the satisfactory completion of the contract construction.

7.4. Final Payment by Blaine. Upon completion of all contract construction and upon computation of the final amount due the State's contractor, the State will prepare a Final Schedule "I" and submit a copy to Blaine.

The Final Schedule "I" will be based on final quantities and include all Blaine participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the Blaine participation construction exceeds the amount of funds advanced by Blaine, Blaine will pay the difference to the State without interest. If the final cost of the Blaine participation construction is less than the amount of funds advanced by Blaine, the State will refund the difference to Blaine without interest.

The State and Blaine waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

8. Basis of County Cost

- 8.1. *Schedule "I"*.** The Preliminary Schedule "I" includes anticipated County participation construction items, State Furnished Materials lump sum amounts, and the construction engineering cost share covered under this Agreement and is based on engineer's estimated unit prices.
- 8.2. *County Participation Construction*.** The County will participate in the following at the percentages indicated. The construction includes the County's proportionate share of item costs for Mobilization, Field Office, Field Laboratory and Traffic Control.
- A.** 25 Percent will be the County's rate of cost participation in all of the Traffic Control Signal System A construction. The construction includes, but is not limited to, those construction items tabulated on Sheet 3 of the Preliminary Schedule "I."
- 8.3. *State Furnished Materials*.** The State will furnish an ATC Cabinet 350, one Autoscope system with four cameras, and fiber (State Furnished Materials), according to the Project Plans, to operate Traffic Control Signal System A. The County's lump sum share for State Furnished Materials is **\$23,766.89**. The County's cost share for State Furnished Materials will be added to the County's total construction cost share as shown in the Schedule "I."
- 8.4. *Construction Engineering Costs*.** The County will pay a construction engineering charge equal to 8 percent of the total County participation construction covered under this Agreement.
- 8.5. *Plan Changes, Additional Construction, Etc.*** The County will share in the costs of construction contract addenda and change orders that are necessary to complete the County participation construction covered under this Agreement, including any County requested additional work and plan changes.
- The State reserves the right to invoice the County for the cost of any additional County requested work and plan changes, construction contract addenda, change orders, and associated construction engineering before the completion of the contract construction.
- 8.6. *Liquidated Damages*.** All liquidated damages assessed the State's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

9. County Cost and Payment by the County

- 9.1. *County Cost*.** **\$171,578.54** is the County's estimated share of the costs of the contract construction, State Furnished Materials, and the construction engineering cost share as shown in the Preliminary Schedule "I." The Preliminary Schedule "I" was prepared using anticipated construction items and estimated quantities and unit prices and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract construction items, quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

- 9.2. *Conditions of Payment.*** The County will pay the State the County's total estimated construction and construction engineering cost share, as shown in the Revised Schedule "I," after the following conditions have been met:
- A.** Execution of this Agreement and transmittal to the County, including a copy of the Revised Schedule "I."
 - B.** The County's receipt of a written request from the State for the advancement of funds.
- 9.3. *Acceptance of the County's Cost and Completed Construction.*** The computation by the State of the amount due from the County will be final, binding and conclusive. Acceptance by the State of the completed contract construction will be final, binding, and conclusive upon the County as to the satisfactory completion of the contract construction.
- 9.4. *Final Payment by the County.*** Upon completion of all contract construction and upon computation of the final amount due the State's contractor, the State will prepare a Final Schedule "I" and submit a copy to the County. The Final Schedule "I" will be based on final quantities and include all County participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the County participation construction exceeds the amount of funds advanced by the County, the County will pay the difference to the State without interest. If the final cost of the County participation construction is less than the amount of funds advanced by the County, the State will refund the difference to the County without interest.

The State and the County waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

10. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

10.1. The State's Authorized Representative will be:

Name, Title: Malaki Ruranika, Cooperative Agreements Engineer (or successor)
 Address: 395 John Ireland Boulevard, Mailstop 682, Saint Paul, MN 55155
 Telephone: (651) 366-4634
 Email: malaki.ruranika@state.mn.us

10.2. Blaine's Authorized Representative will be:

Name, Title: Dan Schluender, City Engineer (or successor)
 Address: 10801 Town Square Drive NE, Blaine, MN 55449
 Telephone: (763) 785-6158
 Email: dschluender@blainemn.gov

10.3. Spring Lake Park's Authorized Representative will be:

Name, Title: Daniel Buchholtz, Administrator, Clerk/Treasurer (or successor)
 Address: 1301 81st Avenue NE, Spring Lake Park MN 55432
 Telephone: (763) 784-6491
 Email: dbuchholtz@slpmn.org

10.4. The County's Authorized Representative will be:

Name, Title: Joe MacPherson, County Engineer (or successor)
 Address: 1440 Bunker Lake Boulevard NW, Andover MN 55304
 Telephone: (763) 324-3199
 Email: joe.macpherson@anokacountymn.gov

11. Assignment; Amendments; Waiver; Contract Complete

- 11.1. *Assignment.*** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. The foregoing does not prohibit Blaine, Spring Lake Park, or the County from contracting with a third-party to perform Blaine, Spring Lake Park, or County maintenance responsibilities covered under this Agreement.
- 11.2. *Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 11.3. *Waiver.*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 11.4. *Contract Complete.*** This Agreement contains all prior negotiations and agreements between the State, Blaine, Spring Lake Park, and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind any party.

12. Liability; Worker Compensation Claims

- 12.1.** Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of Blaine, Spring Lake Park, and the County.
- 12.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

13. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

14. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, Blaine's, Spring Lake Park's, and the County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

15. Government Data Practices

Blaine, Spring Lake Park, the County, and the State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Blaine, Spring Lake Park, and the County under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by Blaine, Spring Lake Park, the County, or the State.

16. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

17. Termination; Suspension

17.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties.

17.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to Blaine, Spring Lake Park, and the County.

17.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, and performance of work authorized through this Agreement.

18. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance) if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

(The remainder of this page has been intentionally left blank.)

CITY OF BLAINE

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

CITY OF SPRING LAKE PARK

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

ANOKA COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"
Agreement 1055044
City of Blaine, City of Spring Lake Park, and Anoka County

SPs 0208-165, 0207-110

Preliminary: January 8, 2024

SPs 106-020-040, 106-125-009, and 002-632-021

Federal Project NHPP-HSIP 0065(210)

Grading, bituminous overlay, tension cable guardrail, ultrathin bonded wearing course, TMS, signals, ADA improvements, and Bridges 02X06, 02X07, 02X08, and 02051 construction to start approximately April 2024 under State Contract ____ with ____ located on TH 65 from CSAH 10 to 237th Avenue NE

BLAINE COST PARTICIPATION

	300,116.90
(1) SP 0208-165, SP 106-125-009 Signal System E State Furnished Materials From Sheet 2	47,533.78
SP 0207-110, SP 106-020-040 Signal System A Work Items From Sheet 3	135,102.13
(1) SP 0207-110, SP 106-020-040 Signal System A State Furnished Materials From Sheet 3	23,766.89
Subtotal	\$506,519.70
Construction Engineering (8%)	40,521.58
(2) Total Blaine Cost	\$547,041.27

(1) Lump sum amount as described in Article 6.3 of the Agreement

(2) Amount of advance payment as described in Article 7 of the Agreement (estimated amount)

COUNTY COST PARTICIPATION

	135,102.13
(3) SP 0207-110, SP 002-632-021 Signal System A State Furnished Materials From Sheet 3	23,766.89
Subtotal	\$158,869.02
Construction Engineering (8%)	12,709.52
(4) Total County Cost	\$171,578.54

(3) Lump sum amount as described in Article 8.3 of the Agreement

(4) Amount of advance payment as described in Article 9 of the Agreement (estimated amount)

ITEM NUMBER	SP 0208-165, SP 106-125-009 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2021.501	MOBILIZATION	LUMP SUM	0.02	\$1,713,531.94	34,270.64
2031.502	FIELD OFFICE	EACH	0.02	\$43,380.85	867.62
2031.502	FIELD LABORATORY	EACH	0.02	\$23,369.85	467.40
2563.601	TRAFFIC CONTROL	LUMP SUM	0.02	\$1,196,066.35	23,921.33
2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM E	LUMP SUM	1.00	13,968.50	13,968.50
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM E	SYSTEM	1.00	526,738.32	526,738.32
				TOTAL	600,233.80
			(1) 40.71% FEDERAL NHPP	244,355.18	
			9.29% STATE FUNDS	55,761.72	
			50% BLAINE FUNDS	300,116.90	

(2) 50% STATE, 50% BLAINE FUNDS

ITEM NUMBER	SP 0208-165, SP 106-125-009 SIGNAL SYSTEM E STATE FURNISHED MATERIALS	UNIT	QUANTITY	UNIT PRICE	COST (2)
	ATC CABINET 350	EACH	1.00	\$56,880.44	56,880.44
	AUTOSCOPE SYSTEM	EACH	1.00	\$2,286.54	2,286.54
	AUTOSCOPE CAMERA	EACH	4.00	\$8,663.80	34,655.20
	FIBER	EACH	1.00	\$1,245.38	1,245.38
				TOTAL	95,067.56
			(2) 50% STATE FUNDS	47,533.78	
			50% BLAINE FUNDS	47,533.78	

CITY OF BLAINE

RESOLUTION

IT IS RESOLVED that the City of Blaine enter into MnDOT Agreement 1055044 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of the traffic control signal system construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway 65 from County State Aid Highway 10 to 237th Avenue NE within the corporate City limits under State Project 0208-165 (TH 65=005), State Project 106-1250-009, and State Project 106-020-040.

IT IS FURTHER RESOLVED that the Mayor and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Blaine at an authorized meeting held on the _____ day of _____, 2024, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this _____ day of _____, 2024

Notary Public _____

My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)

CITY OF SPRING LAKE PARK

RESOLUTION

IT IS RESOLVED that the City of Spring Lake Park enter into MnDOT Agreement 1055044 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for maintenance by the City for the traffic control signal system at the intersection of Trunk Highway 65 and 85th Avenue NE to be constructed by the State under State Project 0208-165 (TH 65=005).

IT IS FURTHER RESOLVED that the Mayor and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Spring Lake Park at an authorized meeting held on the _____ day of _____, 2024, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this _____ day of _____, 2024
Notary Public _____
My Commission Expires _____

_____ (Signature)
_____ (Type or Print Name)
_____ (Title)

ANOKA COUNTY

RESOLUTION

IT IS RESOLVED that Anoka County enter into MnDOT Agreement 1055044 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the traffic control signal system construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway 65 from County State Aid Highway 10 to 237th Avenue NE within the corporate limits of the City of Blaine under State Project 0208-165 (TH 65=005) and State Project 002-632-021.

IT IS FURTHER RESOLVED that the _____
(Title)
and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Anoka County at an authorized meeting held on the _____ day of _____, 2024, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 2024

Notary Public _____

My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)



Memorandum

To: Mayor and City Council
From: Kay Okey, Parks & Recreation Director
Date: January 10, 2024
Subject: Request to purchase

Rehabilitation Project for Able Park

Phrase I: Request Purchase of replacement components such as slides, climber, sun shade roof, decks for the current play structure (ages 5-12) from MN Wisconsin Playground Company, the sole provider.

Amount requested: \$35,132.48

This segment of the rehabilitation project is refundable with CDBG funds.

Attached is a copy of the price quote.

Thank you for your consideration.





Minnesota / Wisconsin Playground
 5101 Highway 55, Suite 6000
 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | harlan@mnwiplay.com

01/09/2024
 Quote #
 103570-01-10

CONSULTANT: HARLAN LEHMAN

Able Park D11676H1 PT UNIT ONLY

City of Spring Lake Park
 Attn: Kay Okey
 1301 81st Avenue NE
 Spring Lake Park, MN 55432
 Phone: 763-792-7232
 kokey@slpmn.org

Ship to Zip 55432

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - 12736 Wave Climber Parts - [RotoPlastic:(92)Yellow]	\$1,113.00	\$1,113.00
3	RDU	GameTime - 12094 Archway Assembly Parts - [Arch:(YX)Azure]	\$762.32	\$2,286.96
1	RDU	GameTime - 18273 ACCESS ATTACHMENT - [Deck:Pvc:(GA)Gray]	\$862.00	\$862.00
1	RDU	GameTime - 18254 TRANSFER POINT PARTS - [Deck:Pvc:(GA)Gray]	\$2,181.00	\$2,181.00
6	18202M	GameTime - Rectangular Steel Deck	\$1,100.00	\$6,600.00
6	18579	GameTime - Sail Roof Custom - [Roof: (92) Yellow]	\$497.00	\$2,982.00
6	RDU	GameTime - 12433 Rung Enclosure Panel Parts - [RotoPlastic:(92)Yellow] - [Basic:(SB)SkyBlue]	\$784.00	\$4,704.00
6	18201	GameTime - 36" Tri Punched Deck P/T Custom - [Deck:Pvc: (GA) Gray]	\$756.00	\$4,536.00
1	19214	GameTime - Rung Enclosure Custom - [Accent: (YX) Azure]	\$560.00	\$560.00
1	19363	GameTime - 3'-6"/4'-0" Zip Swerve Slide Right Custom - [Roto Plastic: (92) Yellow]	\$2,069.00	\$2,069.00
1	90104	GameTime - 2'-6"/3' Schooner Climber Custom - [Accent: (YX) Azure]	\$500.00	\$500.00
1	90254	GameTime - 5' Leaning Wall Climber Custom - [Accent: (YX) Azure] [HDPE: (92) Yellow]	\$2,481.00	\$2,481.00
1	90369	GameTime - River Rock Climber Custom - [Accent: (YX) Azure] [Roto Plastic: (92) Yellow] [Uni Plastic: (92) Yellow]	\$1,804.00	\$1,804.00
36	804710	GameTime - 3/8" 16 Unc Thread Insert	\$1.65	\$59.40
1	178749	GameTime - Owner's Kit	\$89.00	\$89.00
			Sub Total	\$32,827.36
			Freight	\$2,305.12
			Total	\$35,132.48



Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | harlan@mnwiplay.com

01/09/2024
Quote #
103570-01-10

CONSULTANT: HARLAN LEHMAN

Able Park D11676H1 PT UNIT ONLY

This quotation is subject to current Minnesota/Wisconsin Playground (MWP) policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and MWP, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.

Any changes made to product and/or services after initial order(s) has/have been received by MWP will result in production and/or schedule time frame modifications. Please contact your regional representative to receive a revised schedule for your order/project.

Indemnification; Owner/Owner's Representative will indemnify and hold Minnesota Playground, Inc., dba, Minnesota Wisconsin Playground (MWP), harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of Owner/Owner's Representative's negligence or noncompliance with any of its commitments under this document. MWP will indemnify and hold Owner/Owner's Representative harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of MWP's negligence or noncompliance with any of its commitments under this document.

Excusable Delays/Additional Costs: MWP, and/or its affiliates, shall be liable for default unless delay of performance, whether supplying materials only or including installation in accordance with our project scope, is caused by an occurrence beyond reasonable control of MWP, and/or its affiliates, such as, but not limited to, acts of Superior Force or the public enemy, acts of Government in either its sovereign or contractual capacity, fire, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, delays of common carriers (for transportation of goods whether raw materials or finished product) and attainability of raw materials. Such events resulting in additional costs are not included in quoted amounts and shall be the responsibility of the Owner/Owner's Representative. Any additional costs shall be provided in writing for purchaser's records and shall be due upon payment of invoice.

This quotation is subject to policies in the current GameTime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to GameTime, c/o Minnesota/Wisconsin Playground.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and GameTime, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.

Any changes made to product and/or services after initial order(s) has/have been received by GameTime will result in production and/or schedule time frame modifications. Please contact your regional representative to receive a revised schedule for your order/project.

Pricing: f.o.b. factory, firm for 15 days from date of quotation. If placing an order after expiration of quote, please contact our office for updated pricing. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported government agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. Should this quotation be forwarded to an agency not listed on this quote, credit terms, as well as other terms and conditions herein, may be need to be altered. For instance, non-tax supported organization purchasing any or all products and/or services quoted herein may require full payment for that amount due at time of order entry. Remaining balance owed by tax supported agency, if any, shall still be net 30 days. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | harlan@mnwiplay.com

01/09/2024
Quote #
103570-01-10

CONSULTANT: HARLAN LEHMAN

Able Park D11676H1 PT UNIT ONLY

Order Information:

Bill To: _____ Ship To: _____

Company: _____ Project Name: _____

Attn: _____ Attn: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Contact: _____ Contact: _____

Tel: _____ Tel: _____

Fax: _____ Fax: _____

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

Facsimile: _____ Purchase Amount: **\$35,132.48**



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 1.16.24 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2023 MS4 Permit and SWPPP Update (193805251). Pond, structural BMP, and outfall inspections due by July 31st. Program analysis and annual training is due in December. The next Annual Report is due by June 30, 2024. Per 5-15-23 message: MPCA has put their requested review/audit of the city's 2022 information on hold until further notice.

2023-2024 Sewer Lining Project (193805871). This project includes lining the remaining sanitary sewers in the city that have not been previously lined (approximately 35,710-feet). George Linngren is watching this project. The Contractor is Visu-Sewer Inc with a low bid amount of \$1,047,746. A preconstruction Conference with contractor was held on September 28, 2023. Initial televising and cleaning was completed in December. *Lining is scheduled to run from January through March.*

City Hall Building (193806049). Design Phase started in January 2023. Construction could begin in 2024. City Council updated at workshops (including *September 11th*). Public Open House was held on May 8th. Plans were approved by Council on October 16, 2023. Bids were opened on November 20, 2023. *Construction Contract award to be considered on February 5, 2024.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Sanburnol Drive (AKA 85th Ave. NE) is a shared road between Spring Lake Park and Blaine. Spring Lake Park will be the lead agency on this project, but it will be a cooperative project between Blaine and Spring Lake Park. Public improvement hearing was held on October 2nd. Final plans were approved by the City Council on 12/18/23. *Plans have been reviewed by MnDOT. Bids will be received on January 30th.*

2024 Seal Coat and Crack Repair Project (193806748). Project includes maintenance on the streets in the area north of 81st Avenue and west of Terrace Street. *Plans are being prepared for bidding.*

Geographic Information System (GIS) and Mapping (193806747). Staff has determined a process for implementing an online ArcGIS system to maintain public works documents and mapping of infrastructure. Council authorized proceeding with an ArcGIS system on 10/16/23. *A project kick-off meeting will be held this month.*

Take 5 Express Car Wash (8301 Univ. Ave. NE): Revised site plans dated 8-24-22 include a sidewalk on 83rd Ave. *A site inspection needs to be completed this fall or next spring.*

Please contact Phil Carlson, Bruce Paulson, Jeff Preston, or me if you have questions or require additional information.

CORRESPONDENCE



2024 Button Design Contest

The tradition of the Tower Days Button contest is new and improved this year!

Community members are invited to participate in the 2024 Button Design Contest to decide the look and feel of their community's Tower Days Celebration event. Community members may submit their designs for consideration to be featured on the official Tower Days Celebration attendee button in 2024.

Children's and Adult divisions

Those wishing to submit for consideration should read the submission requirements below and then send their designs via email to recinfo@slpmn.org prior to the deadline on February 22nd, noon.

The announcement of the winning design is scheduled for early March. The successful designer will be acknowledged through artwork recognition, bestowed the title of Community Grand Marshal in the 2024 Tower Days Celebration Parade, and presented with a \$50.00 gift card.

SPONSORED BY



TWIN PINES IMPRINTING

The dates for the celebration are June 6-9, 2024. All entries become property of the Tower Days Celebration and artwork may be manipulated for printing.

Submission Requirements

- One submission person. If your button design is chosen, you will have to wait one year to re-enter design contest.
- The design is to be created in a 6-inch circle, button contest entry form. The actual button size is a 2 ½ inch diameter. Up to three colors are allowed in button design. Contestants are advised to avoid gradients and half-tones.
- **Must be submitted on entry form (below)**
- **IMPORTANT:** All designs must include Spring Lake Park Water Tower on them.

Questions? Email us at recinfo@slpmn.org

Frequently Asked Questions

Eligibility

The contest is open to any Spring Lake Park residents or surrounding communities.

Two Divisions: Ages 10-17 and 18 and Up

When is the deadline for submissions?

The deadline to submit your artwork for consideration is Noon CST on February 22, 2024.

Who owns the artwork once it has been submitted?

Once you submit your artwork to the Tower Days Celebration for consideration, it becomes the property of the Tower Days Celebration. This allows us to make changes as needed and present the artwork in perpetuity as needed. The design will be used on promotional materials, buttons, and social media. Tower Days Celebration Committee has the right to disqualify any entrant at any time at its sole discretion. Violating any rule or not following instructions may eliminate participants eligibility.

What do I receive if I win the contest?

The winning design will be announced at the beginning of March with the winning designer receiving artwork recognition, honored as a Grand Marshall in the 2024 Tower Days Celebration Parade, and a \$50 gift card.

How do I submit my artwork?

Read the submission requirements on slprec.org and then email your artwork to recinfo@slpmn.org

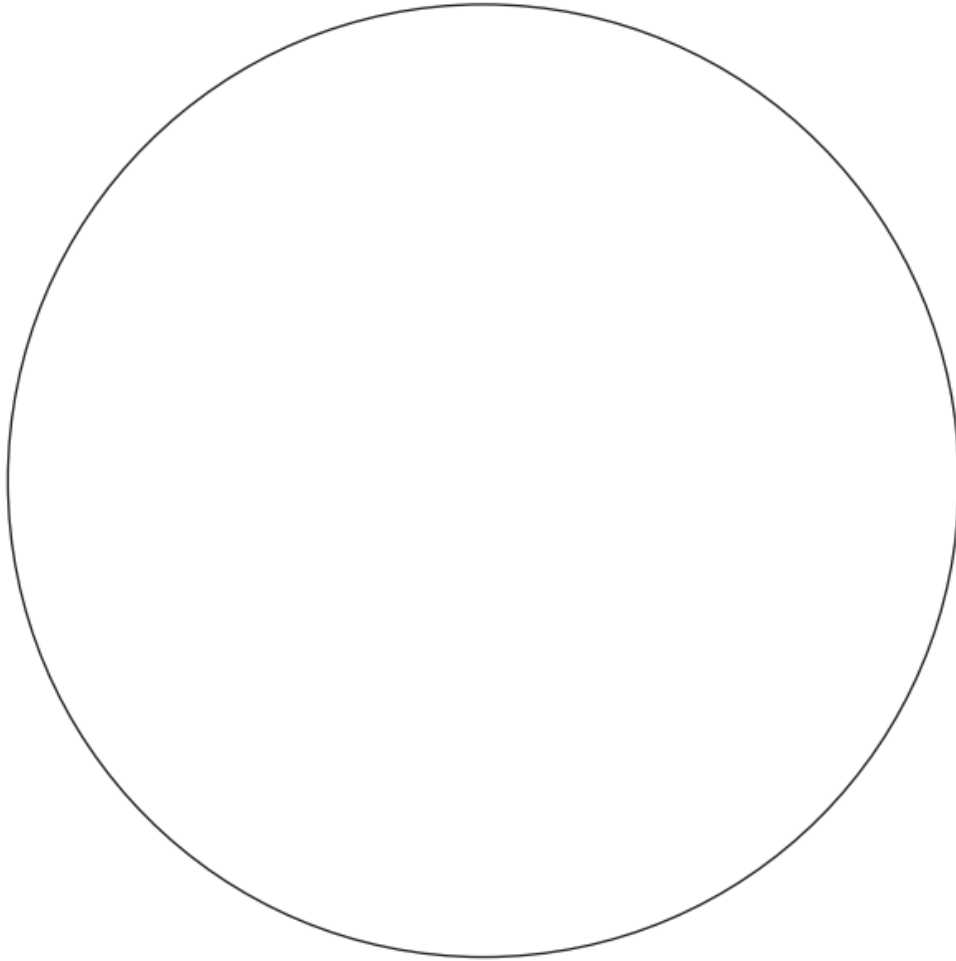
I have a great idea but I'm not a professional designer. Can I still win?

Absolutely! Whether you're a professional graphic designer, painter, doodler, or you're great with Canva, you're invited to submit your creation for consideration! Just follow the submission requirements on the website www.slprec.org and submit your artwork to recinfo@slpmn.org



Tower Days Celebration Button Contest Entry Form Button

Official Spring Lake Park Tower Days Celebration Button Contest Entry Form Button design contest is open from
January 1, 2024, through February 22nd, 2024, at Noon



NAME: _____ AGE: _____

PHONE NUMBER: _____

ADDRESS: _____

City _____ Zip Code _____

E-MAIL ADDRESS: _____

SIGNATURE: _____

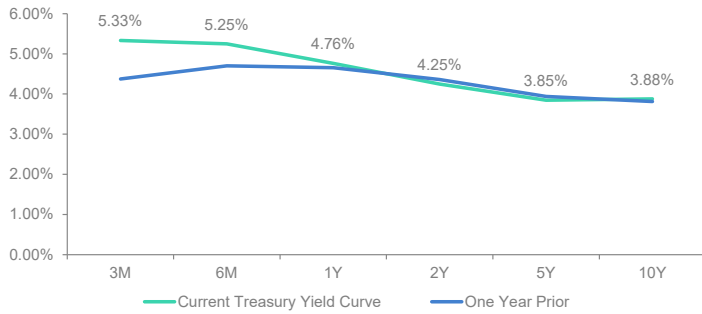
SIGNATURE OF GUARDIAN IF A MINOR: _____

By signing you agree and understand the following guidelines; Submissions become the sole property of SLP TOWER DAYS and may be used for any SLP TOWER DAYS purposes, including, but not limited to, display on websites, posters, and other materials. SLP TOWER DAYS shall have the right to adapt, edit, modify, or otherwise use the winning submission in part or in its entirety in whatever manner it deems appropriate. SLP TOWER DAYS reserves the right to choose not to use the winning entry described in these contest guidelines. SLP TOWER DAYS reserves the right to use any other entry for promotional purposes in the future. SLP TOWER DAYS will not return any submissions. Contact information will not be displayed; it will only be used by SLP TOWER DAYS to inform the winner.

MARKET UPDATE

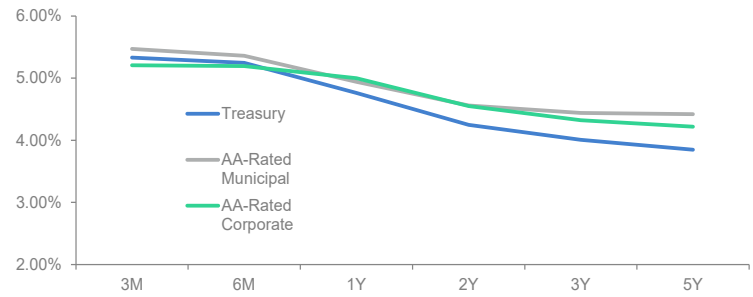
JANUARY 2024

Treasury Yield Curve



Source: Bloomberg Finance L.P. 12/31/23

Market Yields



Source: Bloomberg Finance L.P. 12/31/23

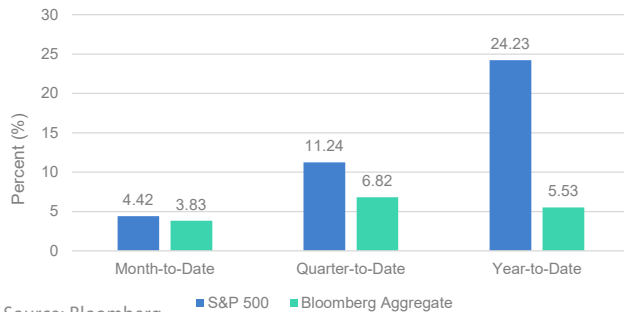
FEATURED MARKET DATA

Markets Rally on Dovish Fed

Stocks and bonds continued to rally in December resulting in strong returns for equity and fixed income markets in 2023. Favorable economic data increased expectations in early December that the Fed would begin to pivot toward lower rates. Fed officials confirmed this at the December Fed meeting as the Summary of Economic Projections showed three 0.25% rate cuts expected in 2024. Fed Chair Jerome Powell noted that the timing of rate cuts would be the Fed's "next question." The Fed pivot helped to send yields lower as the market priced in at least six 0.25% rate cuts in 2024. Lower yields and investors' shift out of large cash positions aided bond returns and fueled further gains in equity markets.

Sources: Bloomberg, FactSet

Market Returns



Source: Bloomberg

RECENT NEWS

Inflation Slows

Economic data released in December was supportive of slowing inflation. The employment report showed average hourly earnings fell to the slowest annualized pace since June 2021. Headline CPI fell for the month to 3.1% and the Fed's preferred measure of inflation, Core Personal Consumption Expenditures (PCE), also slowed and was revised down for prior months. December Michigan Consumer Sentiment displayed 1-year inflation expectations the lowest since March 2021. Altogether, the data supports a Fed pivot toward lower rates in the year ahead. It is a good time for investors to ensure their portfolios are invested to meet expected liabilities.

Sources: Bloomberg, FactSet

U.S. Economic Indicators

Event	Event Date	Period	Survey	Actual	Prior / Revised (R)
Consumer Price Index (YoY)	12/12/23	NOV	3.1%	3.1%	3.2%
Retail Sales Ex. Auto (MoM)	12/14/23	NOV	-0.1%	0.2%	0.0% (R)
S&P Global US Services PMI	12/15/23	DEC P	50.7	51.3	50.8
Existing Home Sales	12/20/23	NOV	3.78mm	3.82mm	3.79mm
Consumer Confidence	12/20/23	DEC	104.5	110.7	101.0 (R)
S&P Case Shiller 20-City Home Price Index (YoY)	12/26/23	OCT	4.99%	4.87%	3.92%
S&P Global US Manufacturing PMI	01/02/24	DEC F	48.4	47.9	48.2
Change in Nonfarm Payrolls	01/05/24	DEC	170K	--	199K
Unemployment Rate	01/05/24	DEC	3.8%	--	3.7%

Source: Bloomberg Finance L.P. 1/2/24. Glossary terms on following page.

Contact Information

COREY BOYER

Vice President,
Investment Services
cboyer@pmanetwork.com

KENT JOHNSON

Senior Vice President,
Director-MN
kjohnson@pmanetwork.com

5298 Kyler Ave. NE, 2nd Floor | Albertville, MN 55301 | 763.497.1490

Glossary of Terms

Term	What is it:
Building Permits	Records the number of permits for future housing construction.
Capacity Utilization	Tracks the extent to which capacity is being used in the production of goods and services.
Change in Nonfarm Payrolls	This indicator measures the change in the number of employees on business and government payrolls.
Chicago Fed National Activity Index	A nationwide measure of economic activity and inflation pressures. An index value of zero indicates that the national economy is expanding at its historical trend rate of growth.
Consumer Confidence	Index examines how consumers feel about jobs, the economy and spending.
Consumer Price Index (CPI)	Measures the average change in retail prices over time for a basket consisting of more than 200 categories of assorted goods and services paid directly by consumers.
Core Consumer Price Index (Core CPI)	This measure of CPI excludes food and energy costs.
Durable Goods Orders	A measure of new orders placed with domestic manufacturers for durable goods, which are items that last three years or more.
Existing Home Sales	Measures monthly sales of previously owned single-family homes.
GDP Annualized QoQ	Measures the annualized quarterly growth of the final market value of all goods and services produced within a country. GDP is the foremost report on how fast or slow the economy is growing.
Housing Starts	Records the number of new housing units started during a period.
Index of Leading Economic Indicators (LEI)	An index designed to predict the direction of the economy.
Initial Jobless Claims	Tracks new filings for unemployment insurance benefits.
ISM Manufacturing	Measures manufacturing activity based on a monthly survey of purchasing managers.
MBA Mortgage Applications	The Mortgage Bankers Association's weekly mortgage application survey includes home loan application activity for conventional and government loans for home purchases and refinances.
Mortgage Delinquencies	A measure of the percent of total conventional and government loans which are at least one payment past due, but not in the process of foreclosure.
Personal Consumption Expenditure (PCE)	The Federal Reserve's preferred measure of inflation tracks overall price changes for goods and services. Core PCE excludes food and energy.
Personal Income and Spending	Index records the income Americans receive, how much they spend, and what they save.
Retail Sales	Tracks the sale of new and used goods for personal or household consumption.
Retail Sales Ex. Auto	Retail sales excluding motor vehicles and parts.
S&P Case-Shiller Home Price Index	Tracks the value of single-family housing within the U.S. There are multiple indexes including the 20-City Composite.
Unemployment Rate	The U-3 unemployment rates tracks the percentage of the civilian workforce that is unemployed.

Source: Bloomberg, The Secrets of Economic Indicators by Bernard Baumohl; PMA Asset Management, LLC

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HISTORY 21



Volume 54 No.1 Jan/Feb 2024
AnokaCountyHistory.org

History 21 (in honor of the 21 cities in Anoka County) is published by the Anoka County Historical Society six times yearly as a member benefit. The ACHS is a 501(c)(3) nonprofit organization. Contributions are tax-deductible within the allowable limits of the law.

Board of Directors

- District 1: Al Pearson
- District 2: Daryl Richard Lawrence
- District 3: Open
- District 4: Steve Florman (Vice Pres.)
- District 5: Richard Oxley (President)
- District 6: Orville Lindquist (Treas.)
- District 7: Lotus Hubbard (Ex Officio)
- At-Large A: Allison Schmitt
- At-Large B: Dennis Berg
- At-Large C: Wes Volkenant
- At-Large D: Maddison McNamara
- At-Large E: Scott Nolan
- At-Large F: Jessica Nelson
- At-Large G: To be appointed
- At-Large H: To be appointed
- County Commissioner Liaison:
Mandy Meisner

The ACHS board positions will reflect the new Anoka County district map after the annual meeting on May 21.

Staff

- Rebecca Ebnet-Desens
(Executive Director)
- Sara Given (Volunteer Coordinator)
- Kassandra Mackenthun
(Collections Manager)
- Jan Bergstrom (Office Staff)
- Don Johnson (Office Staff)
- Karen Johnson (Office Staff)
- Cindy McKenney (Office Staff)

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- 3 - Letters from the ACHS President and Director
- 4 - A Spring of History Programs
- 7 - Cemetery Tours Return Again
- 8 - Collections Corner: The Anoka Meteorite
- 10 - Polish Genealogical Society
- 11 - New Management Software
- 12 - Facility Updates
- 14 - Thank you to our supporters
- 15 - Upcoming Events

Front Cover: Weber Farm in Centerville during winter, ca. 1930's-1950's.

Object id: 2016.1726.163

From the President



As we begin this brand-new year, the Anoka County Historical Society is filled with gratitude for your steady support and commitment to preserving our rich heritage in Anoka County. The pages of history turn, and with your help, we continue to write the story of our community for future generations.

In 2023, we achieved remarkable milestones, talked to many people from all areas of Anoka County, but our journey is far from over. We are excited to share our plans for the upcoming year and invite you to be an integral

part of shaping the story of Anoka County's past, present, and future.

To sustain our efforts and expand our impact, we are continuing a vital fundraising effort. Your generous contributions will directly fund new exhibits, educational programs, and preservation initiatives that will further bring more stories of our county's history. As a member of our community, your support is instrumental in ensuring that ACHS continues to be a beacon of cultural tradition.

Whether you are a long-standing supporter or a new member, your participation in this campaign is crucial. Let's come together and make 2024 a year that resonates with the echoes of our shared history. Visit our website or contact us directly to contribute to this great cause. Together, let's make history live on.

Thank you for being the pillars of the ACHS legacy.

A handwritten signature in black ink, appearing to read "Richard Oxley". The signature is fluid and cursive.

Richard Oxley, ACHS President

From the Director

Other nonprofits in Anoka County will likely agree with me that the work and mission of our organizations themselves is fulfilling, but the volunteers and staff we share our lives with take the cake. We know the storylines of pet antics, the drama of siblings or extended families, or who dropped the jar of spaghetti sauce last week (they will remain nameless!). This closeness brings a richness to our work rarely seen in corporate America or many other jobs.

All that positive to say...it comes with sadness and frequent goodbyes when a volunteer (or even a staff member) can't "play with us" at the museum due to health reasons or a death. We feel the void hard, as it becomes so obvious when the jokes they told, the project they worked on, or the treats they left aren't there anymore. I simply want to say thank you to our humans—past, present, and future. Please know you make a difference in many ways.



A handwritten signature in black ink, appearing to read "Rebecca Ebnet-Desens". The signature is cursive and elegant.

Rebecca Ebnet-Desens,
Executive Director

A SPRING OF HISTORY PROGRAMS

Winter programs return to beat the chilly doldrums! In order for you to make the most of them, we have prepared a recap of them. All programs will have a hybrid option. You'll find the links on our website under "calendar" or in your email if you have subscribed to updates. Life gets busy, so if you miss a program, fear not—we're recording them. Keep an eye on our podcast feed or posting in the Vault (\$5 per month subscription fee on our website).

Sat
13
JAN

Over 120 years ago, the first male occupants arrived at the newly constructed State

Asylum for the Insane following a battle for the Anoka location. It's history looms large in local lore and this program promises to tease fact from fiction. Come see blueprints of the innovative cottage system for institutional care, hear about the farm on-site, and discuss the site's relationship with the city.

Anoka State Hospital

1p.m. at ACHS
ZOOM available



ONE HUNDRED
TRANSFERRED.

The Patients For The New
Asylum Arrived From St.
Peter, Wednesday.

**Rum Runners &
Temperance Tantrums**
6 p.m. at Forgotten Star Brewery

Wed
24
JAN

ACHS staff is on the road again for a program entitled, *Rum Runners & Temperance Tantrums!* Join our Collections Manager, Kassandra, at Forgotten Star Brewery in Fridley to learn about the champions of prohibition and find out why they carried umbrellas, even on sunny days. The battle over booze in Anoka County started before prohibition was at the forefront of the nation's mind, which makes for some pretty interesting stories. Discover a couple of inventive hiding places for boozy contraband around the county and how law enforcement navigated this divisive period in history.

Love & Valentine's Day in Anoka

1 p.m. ACHS
ZOOM available

Sat
10
FEB



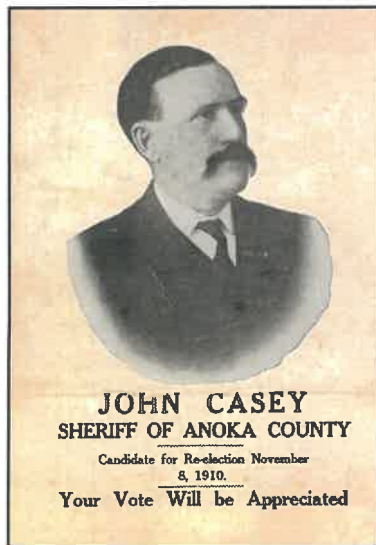
Ever wonder what would happen if you received a “vinegar valentine” in the mail? Don’t Google the answer, come to this program and hear it the old fashioned way! We’ll also talk about the origins of the holiday, see some valentines cards in the ACHS collection, and decide where the best local stores are for your gifting needs...in 1903. Bonus points if you stick around for the lesson on leap year proposal preparation (even though the ladies had liberties to pop the question, rules still abounded!)

Sat
09
MAR

Keepers of the County

1p.m. ACHS
ZOOM available

Anoka county has had its share of murders, robberies, car chases, and heinous crimes of every sort but those dark stories don’t give the full picture of the sheriff’s department. Escaped alligators, crooked politicians, moonshiners, and stolen statues of naked men have also occupied the deputies time. Come hear how the office developed in 1857 and grew to the modern day — not to mention some tall tales behind the badge.



Sat
23
MAR

Quilt Facts and FABRIC-ation

2 p.m.
Northtown Library, Blaine

From the practicality of using scraps to the privilege of purchasing fabric specifically to create a piece of art, quilts have held a starring role in colder climates. Part lecture, part quiz show, this program will tell stories like the courting quilt, which..... Visit with other quilts in the ACHS collection as well as some notable ones around the country. Attendees will have the opportunity to adopt these treasures after the program ends to raise funds for their preservation.



Logging in Anoka County

1p.m. ACHS
ZOOM available

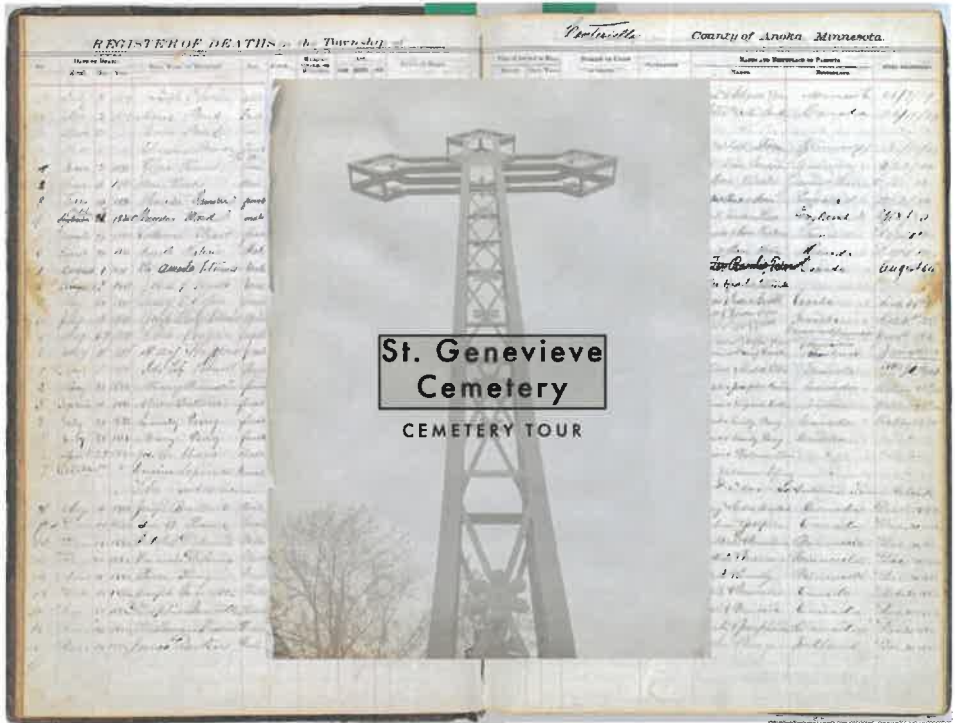
Thu
25
APR

Sawmills, dams, and pine trees, oh my! Join us for our kid-friendly program about the logging industry in Anoka County. We will learn about the county's most plentiful resource and what a day in the life of a logger looked



like. Engage your senses with hands-on collections items that would have been used by the loggers in camp after a long day at work. Find out who these loggers were and where they went once the trees around Anoka were depleted from a first-hand account by George Atwood. It is no surprise that these logging men were seen as the manliest of men because of the labor intensive work they did.

Although their lifestyle was glorified, the jobs they worked were sometimes less than ideal. Learn about the various jobs that loggers could be assigned to and see if you could hack it as a "swamper" in a logging camp along the Rum River in the 1890s.



Cemetery Tours Headed to Centerville

A large iron cross watches over the interred family and friends in Centerville's St. Genevieve's Cemetery. Eugene Peltier constructed the cross in his blacksmith shop on Main St in Centerville and donated it to the cemetery in June 1960. A plaque at the base of the cross notes his contribution, but his last name and relatives can be found on several graves surrounding it, including Oliver Peltier. Born in 1825, Oliver served as chair of Centerville's Town supervisors and farmed in the area for several years. We are researching and constructing the tour, which means diving into all the Centerville resources in the collection. We found Oliver in the town's oversized Death Ledger [above] on Sept 14, 1905, having died at the age of 81 from paralysis. But we also found him in the Town Meeting minutes in 1866, where he oversaw the bids to build a bridge "across the Rice Creek on the Superior Stage Road near the farm of Peter Paul" and Michel Dupree.

Tours will be held in June (date to be announced soon!).

If you have any stories of family who now reside in this cemetery, we would love to hear them and perhaps add them to the tour.

COLLECTIONS CORNER THE ANOKA METEORITE

On October 5, 1935, Daniel Rankin of Burns saw a meteor streak across the sky. While watching it, the meteor broke into numerous pieces, one landing in a field about 450 feet from his house. He went to look for it and found the ground was smoking where it landed. The meteorite measured about 4 x 2.5 x 2 inches and looked like a flint. The *Anoka County Union*



Violet Smith (left) and her sister Elsie with alleged Meteorite

displayed it for a while in their office. The Meteoritical Society catalog does not list this meteorite, which probably means the scientific community never studied it. Its current location is unknown.

The next account ACHS has in our records of a meteorite in the county is a group of three photographs taken in the front yard of the Smith home on Freemont St. in Anoka. One of the photographs is dated June 27, 1938, and the other two appear to be from the same period. Each photo shows a large rock the Smiths were told was a meteorite. The portion of the rock visible above ground is about 4 feet x 1.5 feet. The amount of the rock below ground remains unknown. The location of the Smith house is now the Estates at Twin Rivers. Our records do not indicate what happened to this possible meteorite.

In 1961, Joe Field was excavating for a cesspool on his farm about four miles northeast of the City of Anoka (then Grow Township, now the City of Andover) when he discovered a metallic object weighing nearly 2.5 pounds. The Fields took it to the office of the *Anoka County Union*. The editor believed it may be a meteorite and suggested they take it to the University of Minnesota for testing. The U of M determined it consisted of iron, nickel, and cobalt, confirming it was a meteorite. In 1963, the Fields sold the meteorite to Glenn Huss from the American Meteorite Laboratory in Denver, where slices of it were made available to others. At this time, it was named the Anoka Meteorite—but this isn't the end of the story.

In 1983, Al Stegora used a backhoe in his backyard in Champlin to dig for a new sewer connection. As he scooped up the sand, he unknowingly scooped up a foot-long rock and added it to the pile of excavated sand. A year later, as he was finishing this project in his yard, he noticed this rock that weighed a surprising 123 pounds. It sat by his door for five years; then, he moved it into his garage, where it sat for another seven years. Finally, a friend convinced him to contact the University of Minnesota to find out definitively what the rock was. They had Stegora cut a corner off and send it to them, and they quickly determined it to be a meteorite. The University sent the piece to a meteorite expert at the University of California, where it was decided it was an exact match to the Anoka Meteorite found by Joe Field on the other side of the Mississippi

River. This could only occur if *both* meteorites came from the same meteoroid that broke into several pieces before they crashed into the ground. Since the Anoka meteorite was found first, they are called them Anoka Meteorite I and Anoka Meteorite II. Stegora sold his meteorite to a consortium of institutions: Field Museum of Chicago, Smithsonian Museum, Harvard University, British Museum in England, and UCLA. Stegora required as part of the sale that the University of Minnesota get a piece at no cost and that another piece went to him and his family. But this isn't the end of the story.

The Illinois State Museum excavated Native American mounds near Havana, Illinois, about 450 miles south of Anoka, in 1945. The Hopewell culture made the mounds about 2,000 years ago. Among other excavated items were 1,000 shell and pearl beads and 22 iron beads. As the Hopewell culture had no metallurgy, it was determined that the iron source in the beads was a meteorite. Recent detailed scientific analysis of the beads, including composition and crystalline structure, established that the Anoka Meteorite was the source of the iron for these beads. No marks on the two Anoka meteorites indicated either was the immediate source. Scientific studies suggest the original mass of the Anoka Meteorite before it broke up was more than 8,800 pounds, and fragments were strewn across the landscape--meaning more pieces could

have been found. The Hopewell culture was interested in the foreign and exotic they could obtain through trade. Examples are fossilized shark teeth from the Gulf Coast and grizzly bear teeth from the Yellowstone Park area. It is safe to assume a fragment of the Anoka meteorite found 2,000 years ago was traded to the Hopewells, who made it into beads. The Mississippi and Illinois Rivers probably facilitated trade between Native Americans in the Anoka area and the Hopewells of Illinois. Now, THIS is the end of the story – at least for now.



Above: Slide of the Anoka II Meteorite in the University of MN Collection.

Below: Hopewell beads on a slice of the Anoka Meteorite. Nature Journal, May 15, 2017

GLOSSARY

Meteoroid: an object from space

Meteor: A meteoroid passing through the Earth's atmosphere and burning up.
Also known as a shooting star.

Meteorite: A meteor that survives burning up in the atmosphere and crashes to Earth.



pgsmn.org/

Polish Genealogical Society of MN

By Rosanne Betly

My interest in genealogy goes back to at least the 1980s, and I promised myself I would research my family tree back to the 1600s when I retired—even if it meant traveling from church to church and archive to archive in Poland. I couldn't wait that long, so I had a lengthy conversation with my mother about everything she knew about her family and growing up in Columbia Heights. This conversation serendipitously happened on August 10, 1991, on the 100th anniversary of my grandfather's birth.

I proceeded to spend many hours at the Minnesota Historical Society but soon hit a brick wall. Any information about my ancestors before my great-grandparents was only available in Poland. Apparently, I would have to wait until retirement, after all. Then, in 2014, I received an email from a cousin whose daughter shared my interest in genealogy but had gone beyond me in her study because of tools on the Internet—something that barely existed in 1991. She had located records in Poland, but they remained undigitized. Since I conveniently lived in Kyiv, Ukraine, right next door to Poland, I started visiting the archives every chance I could—there was hope yet!

I'm one of about 236,000 Minnesotans who can claim Polish ethnicity in part or whole. We can find support at the Polish Genealogical Society of Minnesota, which was officially established in January 1993 as a branch of the Minnesota Genealogical Society. The mission is "to share genealogical, biographical, and historical information" about all things Polish, including the Polish culture in Poland and the Polish Diaspora in America. There are currently more than 200 members. The society attends events where people of Polish descent congregate and had booths at events in the Twin Cities area, Bowlus, Winona, Morrison County, and Pine Creek, WI, in 2023. Members receive a newsletter four times per year. Past issues are archived on their website and offer a wealth of information on many aspects of Poland and Polish culture.

The PGSMN holds six program meetings annually, which are open to non-members and available on their website. The group invites individuals new to genealogy and those farther along on their journeys to these hybrid events. The programs include advice on doing research, noteworthy events in Polish history, or sharing an individual's joy in visiting the place where their grandparents were born and finding long-lost cousins. The society provides other tools to its members to assist them in searching for their ancestors, including the Poland to Minnesota Project, vital statistic indexes for churches in the Archdiocese of St. Paul churches from the late 1800s through approximately 1940, the Hoffman Research Library in Mendota Heights, or Missing Branches that connects individuals researching the same family or village.

Polish genealogy feels challenging, but this society is here to help!



A New Management Software in Town

One of the essential tools to run ACHS effectively is our data management software. We use this system to track donations, memberships, artifact donors, and volunteers, as well as send emails, make audit reports, operate the gift shop, and process credit cards. In 2017, we switched from desktop-based Past Perfect to cloud-based E-tapestry. While this move suited us at the time, over the ensuing years, the cost has risen for this service and functionality has stalled. We decided to move to a new product called NEON and began the implementation process in December. So far, the training and support from NEON have been excellent and we're excited to launch our new system in January. Our goals for the switch include using a software that feels more intuitive, will allow for better time tracking and event management, as well as lowering the cost to ACHS — thus spending your donated dollars more wisely.



Tony Dinner Recap



ACHS raised \$3,000 in operating funds thanks to “Cooking with Tony” participants on November 17! This event featured the teaching talents of former County Attorney Tony Palumbo, who created a menu of delectable foods for everyone to eat and help prepare under his direction. The group of 13 began by assembling their appetizers of prosciutto-wrapped asparagus, homemade bread, and baked crab dip, then chopping and tossing a salad niçoise. The guests fell into conversation when Tony regained control of the kitchen and prepared plates of Steak Diane—complete with flaming cognac. The meal came to a

(cough) fruitful conclusion with strawberries tossed with balsamic vinegar. Spoiler alert: the dish tastes remarkably like chocolate! Massive shoutout to the Anoka Masons who allowed ACHS to use their beautiful kitchen, Natalie Hass Steffen for her beautiful table settings and beverage selections, Jane and Wayne LaMusga for their exemplary dishwashing skills, and donation of the rental fee.



Facility update

A significant portion of our budget each year is allocated to preserving the integrity of our building. Like any home, minor repairs add up over time, and those big ones? They hit hard. Fortunately, we haven't had issues with the envelope elements, though we're starting to budget for a replacement rubber roof.

In 2023, we continued to repair the boilers, including a new pump, which is currently on order. We hosted a plumber to repair the hot water heater (washing dishes is so much nicer!) and change the tank on the humidification system. Our new dataloggers (thanks Steve Florman!) now track the temperature and humidity throughout the museum and send notifications when the readings move out of a safe range. The front door now swings with a free will after

some tinkering with the adjuster knob at the top and the lights out front illuminate our way (thanks, Anoka!)

Still on the to-do list for 2024 is professionally cleaning and sealing the chimney in the Philo Room after a rather disgusting revelation that something had died up there.

Connecting with others

ACHS took advantage of some opportunities recently that connected us to a variety of organizations and served several outreach goals:

- The New Jersey Historical Commission invited ACHS to sit on a review panel for their Inclusive History Grant program. The panel selected recipients for funds to support work in the state to focus attention on untold stories or to discover new primary resources.
- The ACHS board has committed to meeting each quarter at a historical location in the county or with an historic group. In November, the BOD selected Forgotten Star Brewery and received a tour of the facility, including a chance to sample beer directly out of the fermenting tank.
- Sometimes the fun comes to us — we hosted the Coon Rapids Historical Commission for a collections tour followed by a Q&A about local history. We are stronger together working toward a common goal of preserving stories.
- If you're part of the Metro North Chamber, you might have spotted our Oldest Pickle banner at the Working With Women table at their November meeting! Meeting local business owners helps ACHS gain sponsors, memberships, and advertisers. (catch the feature and meet the pickle on North Metro TV also!)



The year's final months are perfect for wrapping up projects, checking in with friends, and celebrating our hard work over the past 365 days* (prorated based on when the party occurred.) That means it's party time at ACHS!



In November, all the Ghost Tour Guides gathered in the Philolectian room to decompress from an intense month of tours. There are not enough words to thank them for their efforts in leading our biggest fundraiser of the year. But there is always food (choose your favorite Panera order) and a secret surprise exclusive just for them. This year, the surprise was a branded ACHS Ghost fanny pack. Perfect for a light or phone when leading 20 people around the streets of Anoka for a bit of History and mystery.

In December, we hosted a Members and Volunteers Only Party. Whenever volunteers come to the museum or an event, they put on their “working” hat, concentrating on deciphering impossible handwriting or acting as hosts to welcome new visitors. You also only cross paths with the people on “your day.” Because of that, this day was a chance to relax and get to know people in a new way. We broke out a Minnesota puzzle, had treats, played name games, and enjoyed each others' company. On the way out, there were treat bags for all.



We had so much fun we don't want to wait another year to do it again! Look for more Member and Volunteer Only events in 2024.

Sara Given
Volunteer Coordinator
Sara@AnokaCountyHistory.org

General Donations

Sandra L. Ackerman
 Janice Anderson
 Jim & Molly Bauer
 Brian S. Boldt
 Barb & Gene Case
 Shirley Christenson
 Mike & Mary Clark
 Connexus Energy
 Julie Engen
 Daughters of the American
 Revolution Anoka Chapter
 Mary F. Fitzpatrick
 Steve & Lynn Florman
 Mike R. Gamache
 Alice Ganter
 Xin Gao
 Roger Giroux
 Gloria Given
 Alyson Gullette
 Karen Hand
 Lynn Hanson
 Joe & Stacy Hendren
 Richard Helm
 Audra Hilse
 John Heinrich
 Lotus & Richard Hubbard
 Laura Irwin-Schack
 Julie Jeppson
 Melvin L Larson Jr.
 Bradley J. LeTourneau
 Daryl Lawrence
 Donna H. Levy
 Orville Lindquist
 Diane M. Luckett
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 Sandra McFarland
 Valerie McNamara

Metropolitan Library
 Genevieve Meyer
 Janet M. Meyer
 Carol Moen
 James Myers
 Alan E. Nedohon
 Steve Nelson
 Scott Nolan
 Phil & Laurie Olmon
 Gina Overacker
 Dorothy Peterson
 Lynne & Terry Rickert
 Skip/Robert Rither
 Chad Roberts
 Linda Jean Rodgers
 Sharron Sandberg
 Michael & Linda Scott
 Jean Seaborg
 Mary Sell
 Dawn Sieber
 Kay & Frank Skubitz
 Tracie Stone
 Kent & Cathy Tabako
 Timothy Talbot
 Arlene Tesch
 Barb Thurston & Joey
 Norton
 Dennis Tkach
 Barbara Uvin
 Catherine Vesley
 Wesley & Cheryl
 Volkenant
 Bart & Ellen Ward
 Mark Weber
 Ed Wehling
 Marvin & Sally West
 Rita Warpeha

New Members

Philip Harter
 Keri Holloway
 Jon Pratt
 Greg Lundeen
 Mike & Mary Newberger

Adopt-An-Artifact

Mary Jablonski
 Laura Palmer
 Yolanda Fugelso
 Orville Lindquist

ACHS Sustaining Members

Benedictine Living
 Community Anoka
 Troy & Karen Brown
 Barb & Gene Case
 Lotus & Richard Hubbard
 Veronica Johnson
 Bradley J. LeTourneau
 -Blackbird
 Scott Nolan
 Northeast Bank
 Matthew & Shelly Pahl
 Lynne & Terry Rickert
 Robert Rither
 Allison & Brian Schmitt
 Robert & Cynthia Taft
 Rita Warpeha
 Peter Wojciechowski

ACHS Business Members

Bee Memorable
 Fifth Avenue Dental
 KU-MA-IN
 Nowthen Historical Power
 Association
 Peterson Shoes

**Keep up with the
 Fun at ACHS!**



Anoka County
 Historical Society



AnokaCoHistory

History Center Hours—WINTER HOURS

Closed Sunday, Monday, Tuesday

Wednesday—Saturday: 10-4 p.m.

Call us for a research reservation or to schedule shenanigans!

ACHS Board Meetings

Second Thursday of each month. 6:30 p.m. via Zoom

Open to membership and the public. Find the link to attend digitally at

AnokaCountyHistory.org on the calendar.

Solving Genealogical Mysteries: Case Studies

Get ready to become a genealogy detective alongside professional genealogist Mica L. Anders in the AC Library's interactive workshop. Throughout this session, you'll learn and practice research strategies to crack these captivating cases.

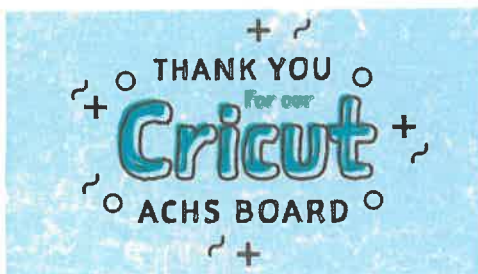
An Anoka County Library Event.

When: 5 p.m. Thursday, Jan 25

Where: Centennial Library, Circle Pines

Calling all invested humans!

The ACHS Board of Directors invites you to look around your neighborhood, social circle, and clubs for the next greatest person to grace our election ballot. Serving on the BOD means attending one business meeting per month plus a few hours in between to use your skills and expertise to advance the mission of ACHS. We know you and your friends love history; that's a given, but what about fundraising, event planning, facility management, or financial investing? Every day, ACHS uses business skills to remain successful in addition to our love of everything in the past. If you, or someone you know, is curious about serving in a leadership role, let us know! You could visit during a meeting, chat with a current board member, or join a committee to get a taste of the role.



A giant **THANK YOU** to members of the ACHS Board who pitched in to help purchase the museum purchase its very own Cricut machine! We are drooling over the amazing things we can use it for around the museum—including leveling up the exhibit labeling in the Exhibit Hall. There is video proof of staff

opening our present, complete with squealing, and a discussion on the merits of tearing versus saving wrapping paper (three guesses which opinion belongs to whom!)

