



**CITY COUNCIL REGULAR AGENDA
MONDAY, MARCH 03, 2025**

ABLE PARK BUILDING, 8200 ABLE STREET NE at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - February 18, 2025 Council Work Session minutes
 - [B.](#) Approval of Minutes - February 18, 2025 City Council Meeting
 - [C.](#) Approval of Minutes - February 24, 2025 Special City Council Meeting
 - [D.](#) Revenue and Expenditure Report - January 2025
 - [E.](#) Approval of Public Right of Way Application - Telcom Construction
 - [F.](#) Approval of Public Right of Way Application - Xcel Energy
 - [G.](#) Contractor's Licenses
- 7. DEPARTMENT REPORTS**
 - [A.](#) Public Works Report
 - [B.](#) Code Enforcement Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Ordinance 501, Amending the City Code to Return the Regular Meetings of the City Council and its Boards and Commissions to City Hall
 - [B.](#) Resolution 2025-08, Authorizing Summary Publication of Ordinance 501, An Ordinance Amending the City Code to Return the Regular Meetings of the City Council and its Boards and Commissions to City Hall
- 9. NEW BUSINESS**
 - [A.](#) Approval of 2025-2029 Capital Improvement Plan
- 10. REPORTS**
 - A. Attorney Report
 - [B.](#) Engineer Report
 - [C.](#) Administrator Report
- 11. OTHER**
- 12. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Work Session was held on February 18, 2025 at the Able Park Building, 8200 Able Street, Spring Lake Park, at 5:30 PM

1. CALL TO ORDER

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember Lisa Dircks
Mayor Robert Nelson

MEMBER ABSENT

Councilmember April Moran

STAFF PRESENT

Public Works Director Linngren, Parks and Recreation Director Scanlon, Administrator Buchholtz

2. DISCUSSION ITEMS

A. 2025-2029 Capital Improvement Plan Discussion (Buchholtz)

Administrator Buchholtz presented the draft 2025-2029 Capital Improvement Plan (CIP) for council review. He reported that the plan includes approximately \$8.3 million in capital projects, with the majority allocated to public works and public utilities. He stated that other areas receiving funding include stormwater management, administration, police department, and parks and recreation. He said the key project highlights include the Terrace Park Building, a major parks and recreation project contingent upon securing a \$400,000 CDBG grant. He stated that if the grant application is unsuccessful, the project may be delayed until 2026. He said the two Water Tower Restoration projects is estimated to total \$1.5 million for painting and structural maintenance, with telecommunications providers needing to temporarily remove antennas during the project. He stated that additional investments include storm sewer lining to prevent infiltration and reduce treatment costs, ongoing annual replacement of outdated or damaged hydrants at approximately \$25,000 per year, and allocating \$40,000 per year to replace aging commercial water meters with new technology to improve accuracy and revenue collection. He also discussed a potential conversion of a deteriorated tennis court at Terrace Park into a pickleball court. Councilmembers raised concerns about noise levels and their impact on nearby residents. Discussion included concerns regarding alternative funding for projects if grants are not secured, public utility revenues, and potential cost-saving technologies for water infrastructure maintenance.

B. City-wide Cleanup Event Discussion (Dircks)

Councilmember Dircks led a discussion on planning the annual Earth Day Cleanup event, scheduled for April 26, 2025, with support from local organizations, including the Lions Club and local churches. She said a successful event includes expanding business and community partnerships, utilizing utility bill inserts and social media for outreach, identifying high-priority cleanup areas such as University Avenue and park spaces, and seeking additional sponsorships and donations. Staff will coordinate logistics and volunteer engagement efforts.

3. REPORT**A. Council and Staff Reports - None****4. ADJOURN**

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on February 18, 2025 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director George Linngren, Building Official Jeff Baker,
Recreation Director Anne Scanlon, Administrator Daniel Buchholtz

VISITORS

Fire Chief Dan Retka	SBM Fire Department	Spring Lake Park MN
Bev Kieffer		Mounds View MN
Patty Robinson	7735 Spring Lake Road #217	Mounds View MN
Aislinn Dorko	8271 Madison Street	Spring Lake Park MN

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

None

5. DISCUSSION FROM THE FLOOR

Aislinn Darko, 8271 Madison Street NE, inquired about the possibility of the City replacing the ash trees that have been removed through a low-cost program for residents. Councilmember Wendling stated that the Spring Lake Park Lions were investigating having a raffle for tree replacement.

Mayor Nelson requested a moment of silence for the fallen City of Burnsville first responders.

A. Dan Retka, Fire Chief, SBM Fire Department

Chief Retka provided an update on the significant transformations the SBM Fire Department underwent in 2024. He stated that recognizing the need for restructuring, the department reassessed its operations, including how stations were staffed and how personnel were deployed. He highlighted a 30% increase in emergency calls, which underscored the necessity for these adjustments.

Chief Retka stated that through donations from the Lions Club and other creative funding sources, the department was able to construct sleeping quarters and renovate stations to support the implementation of a new Duty Crew model. He noted that as a result of these changes, the department has successfully achieved full shift coverage, ensuring a more effective and responsive emergency service for the community.

Chief Retka stated that with the changes of 2024 the Department was able to take Station 2 offline, and reallocate the services and equipment. He said that with that change there was a \$2 million out of the capital plan because the equipment was no longer needed. Chief Retka stated that another fire station will be needed. He noted that the station would be located in the northeast portion of Blaine. He said currently the department cannot reach the residents within the seven-minute guideline suggested by the NFPA standard.

Chief Retka gave an update on the work with the Centennial Fire District. He stated that he is the Fire Chief and that SBM provides administrative support. He noted that with the additional income from the Centennial Fire District there were 3 additional full-time employees added. He noted that all the changes allowed the SBM to come in under budget for 2024.

Chief Retka discussed the Department's to create a Fire Corps program. He said the Fire Corps is group of volunteers, who want to assist the Fire Department in serving the community. He said the Fire Corps will act as advocates to the community to help connect them to needed services.

Chief Retka highlighted the upcoming "Putting for a Pulse" golf tournament, sponsored by the Relief Association. He explained that funds raised from the event will go toward purchasing Lucas machines, which provide automated chest compressions for CPR. Currently, SBM Fire Department has two Lucas machines in operation—one serving the north side and another on the south side.

Chief Retka emphasized SBM's commitment to community safety through CPR teaching, training and certification. He also announced a new EMS program, North Metro Fire/EMS, within the department, further enhancing emergency medical services for the community.

Chief Retka thanked the City Council and Administrator Buchholtz for their support.

6. CONSENT AGENDA

A. Approval of Minutes – January 21, 2025 City Council Work Session Minutes

- B. Approval of Minutes – February 3, 2025 City Council Meeting
- C. Approval of January Claims List – General Disbursement #25-01 - \$685,867.86
- D. Contractor’s Request for Payment #12 – City Hall Renovation/Expansion Project - \$102,946.47
- E. Accepting Donation from Spring Lake Park Lions
- F. Contractor’s Licenses
- G. Approval of ROW Application – 7884 Monroe Street NE

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Chief Antoine reported that the Police Department responded to 669 calls for service in January 2025 compared to 803 calls for service for the month of January 2024. Chief Antoine stated that School Resource Officer Imig handled 14 school-related calls, 9 student contacts, 27 escorts, and 12 follow-up investigations.

Chief Antoine said Investigator Bennek reported handling 19 cases for the month of January, 18 of which are felony in nature, 1 misdemeanor cases, while monitoring 5 forfeiture cases. He stated that Investigator Bennek closed one forfeiture case in January 2025.

Chief Antoine recognized the Reserve Program for their volunteer service. He stated that the 2024 Reserve Unit consisted of Reserve Lieutenant Robert Schmidt. He noted that Mr. Schmidt worked 153 hours in the community throughout the year. Chief Antoine stated that the utilizing the 2024 Dollar Value of Volunteer Hours for the State of Minnesota equated to approximately \$5,533.43 in saved wages.

Chief Antoine stated that on March 10 from 10:00 am – 12:00 pm there will be a Coffee with a Cop event held at Hy-Vee.

B. Parks and Recreation Report

Parks and Recreation Director Scanlon stated that the City has officially submitted a grant application for Terrace Park through the CDBG program. She said that she will keep the Council informed as the city progresses through the grant process.

Director Scanlon gave an update on Tower Days. She stated that musical acts have been secured for the event, along with the lumberjacks, fireworks and a new wrestling event. Director Scanlon expressed her appreciation and thanks to the Spring Lake Park Lions for

their donation supporting Tower Days. She stated that the next Tower Days Committee meeting is scheduled for Tuesday, February 25 at 6:30 pm.

Director Scanlon gave an update on department activities. She noted that Recreation Supervisor Goldberg is continuing to expand in collaboration with Mounds View, New Brighton and Fridley the North Metro Adult Sports League. She stated tht the department is working to develop the youth recreational softball program by partnering with Mounds View, New Brighton and Arden Hills to increase the participation rate.

8. ORDINANCES AN/OR RESOLUTIONS

A. Resolution 2025-07, Approving Plans and Specifications and Ordering Advertisement for Bids – 2025 Street Improvement Project

Engineer Gravel stated that the action before the Council is to approve that plans and specifications for the 2025 Street Project. He noted that the project is specifically for 79th Avenue NE between Highway 65 and Able Street NE, and Taylor Street NE between 79th Avenue NE and Osborne Road NE. He stated that the project is a mill and overlay improvement.

Engineer Gravel said that if the Resolution is approved the next steps will be receiving bids, holding another public hearing and awarding the contract.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-07, Approving Plans and Specifications and Ordering Advertisement for Bids – 2025 Street Improvement Project.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

9. NEW BUSINESS

None

10. REPORTS

A. Attorney's Report

None

B. Engineer's Report

Report accepted as presented.

Mayor Nelson requested that Engineer Gravel and Public Works Director Linngren look into water main lining as a potential improvement project.

C. Administrator Report

Administrator Buchholtz stated that there would be a work session before each of the Council meetings in March. He stated that on March 17, Police Chief Antoine and Matt Montaigne from SBM will be holding an emergency management table top exercise to train council on their roles in an emergency situation. He stated that the event will take place in the Emergency Operations Center at City Hall. Administrator Buchholtz stated that the March 3 work session topic will concern the sight triangle ordinance.

11. OTHER

Councilmember Wendling inquired on the status of the electronic billboard. Administrator Buchholtz stated that Ms. Brown is working on getting the billboard repaired.

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:53 PM

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the special meeting of the Spring Lake Park City Council was held on February 24, 2025 at the City Hall, 1301 81st Avenue NE, at 5:30 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 5:30pm.

MEMBERS PRESENT

Councilmember Ken Wendling

Councilmember Barbara Goodboe-Bisschoff

Mayor Robert Nelson

MEMBERS ABSENT

Councilmember Lisa Dircks

Councilmember April Moran

STAFF PRESENT

Attorney John Thames, Administrator Daniel Buchholtz

2. DISCUSSION ITEMS

A. Xcel Energy's ARR to VOS Transition – Impact on Spring Lake Park and Next Steps

Administrator Buchholtz provided an overview of Xcel Energy's request and the Minnesota Public Utilities Commission's order to transition the value of solar energy produced at the City's subscribed solar gardens from the Applicable Retail Rate (ARR) to the 2017 Value of Solar Rate (VOS 2017). He noted that this transition will significantly reduce the City's anticipated electricity cost savings from its participation in the solar gardens owned by United States Solar Corporation (US Solar). He stated that US Solar continues to challenge the order on appeal, arguing that it is unlawful.

Attorney Thames stated that US Solar is requesting the City to serve as a class representative in its litigation against Xcel Energy. He provided an overview of the potential benefits and drawbacks of serving in this role and noted that US Solar will cover all of the City's legal costs.

MOTION by Mayor Nelson to allow the City to serve as a class representative in support of US Solar's litigation against Xcel Energy and to authorize the Administrator, Clerk/Treasurer to execute the engagement letter with Stoel Rives LLP, the firm representing US Solar and the City in this matter.

Voting aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Mayor Nelson.
Motion carried.

3. REPORTS

Administrator Buchholtz provided a brief update on the A/V install for the City Council Chambers, Multipurpose Room and Training Room/EOC.

4. ADJOURN

Motion by Councilmember Wendling to adjourn.

Voting aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Mayor Nelson. Motion carried.

The meeting was adjourned at 5:46pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 01/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 01/31/2025 Normal (Abnormal)	Activity For 01/31/2025 Increase (Decrease)	Available Balance 01/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.31010	CURRENT TAXES	4,029,435.00	0.00	0.00	4,029,435.00	0.00
101.00000.32110	LIQUOR LICENSES	41,127.00	0.00	0.00	41,127.00	0.00
101.00000.32178	PAWN INVESTIGATION FEE	100.00	0.00	0.00	100.00	0.00
101.00000.32179	PAWN SHOP LICENSES	6,252.00	521.00	521.00	5,731.00	8.33
101.00000.32180	CIGARETTE,DANCE,BINGO & MISC LIC	7,800.00	0.00	0.00	7,800.00	0.00
101.00000.32181	SIGN PERMITS	6,000.00	780.00	780.00	5,220.00	13.00
101.00000.32208	CONTRACTORS LICENSES	11,500.00	620.00	620.00	10,880.00	5.39
101.00000.32210	BUILDING PERMIT	75,000.00	1,595.55	1,595.55	73,404.45	2.13
101.00000.32211	BUILDING PERMIT SURCHARGES	4,000.00	32.64	32.64	3,967.36	0.82
101.00000.32216	ELECTRICAL PERMITS / PLAN REVIEW	0.00	3,554.50	3,554.50	(3,554.50)	100.00
101.00000.32217	ELECTRICAL PERMIT SURCHARGES	0.00	52.99	52.99	(52.99)	100.00
101.00000.32230	PLUMBING PERMIT	6,000.00	620.00	620.00	5,380.00	10.33
101.00000.32231	PLUMBING PERMIT SURCHARGES	350.00	9.00	9.00	341.00	2.57
101.00000.32232	HEATING & A/C PERMITS	10,000.00	1,054.00	1,054.00	8,946.00	10.54
101.00000.32233	HTG & A/C SURCHARGES	500.00	34.49	34.49	465.51	6.90
101.00000.32240	PET LICENSE	600.00	10.00	10.00	590.00	1.67
101.00000.32260	CERTIFICATE OF OCCUPANCY	2,800.00	200.00	200.00	2,600.00	7.14
101.00000.32261	VACANT PROPERTY REGISTRATION	1,000.00	0.00	0.00	1,000.00	0.00
101.00000.33401	LOCAL GOVERNMENT AID	773,639.00	0.00	0.00	773,639.00	0.00
101.00000.33403	LOCAL PERFORMANCE AID	1,040.00	0.00	0.00	1,040.00	0.00
101.00000.33416	POLICE TRAINING REIMB	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.33421	INSURANCE PREMIUM-POLICE	100,000.00	0.00	0.00	100,000.00	0.00
101.00000.34102	ZONING LETTERS	300.00	0.00	0.00	300.00	0.00
101.00000.34103	SPEC USE,ZONING,SUB-DIV	5,500.00	108.06	108.06	5,391.94	1.96
101.00000.34104	PLAN CHECKING FEES	35,000.00	215.00	215.00	34,785.00	0.61
101.00000.34105	SALE OF MAPS,COPIES ETC	50.00	0.00	0.00	50.00	0.00
101.00000.34107	ASSESSMENT SEARCHES	50.00	0.00	0.00	50.00	0.00
101.00000.34108	ADMINISTRATION SAC CHARGES	100.00	0.00	0.00	100.00	0.00
101.00000.34111	ADM. GAMBLING EXPENSES	42,462.00	0.00	0.00	42,462.00	0.00
101.00000.34115	GUN RANGE FACILITY USE	375.00	0.00	0.00	375.00	0.00
101.00000.34117	ROOM-FACILITY RENTAL	250.00	0.00	0.00	250.00	0.00
101.00000.34201	POLICE & FIRE ALARM PERMIT	3,500.00	0.00	0.00	3,500.00	0.00
101.00000.34202	POLICE REPORTS	500.00	132.00	132.00	368.00	26.40
101.00000.34204	HOUSING REGISTRATION	103,000.00	24,750.00	24,750.00	78,250.00	24.03
101.00000.34205	RIGHT OF WAY APPLICATIONS	1,000.00	0.00	0.00	1,000.00	0.00
101.00000.34801	INSURANCE DIVIDENDS	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.34950	REFUNDS & REIMB	7,500.00	607.50	607.50	6,892.50	8.10
101.00000.35101	COURT FINES	45,000.00	0.00	0.00	45,000.00	0.00
101.00000.35102	ADM OFFENSE FINES	40,000.00	150.00	150.00	39,850.00	0.38
101.00000.35348	PROPERTY ROOM REVENUE	500.00	0.00	0.00	500.00	0.00
101.00000.35349	MN DRIVING DIVERSION PROGRAM	750.00	0.00	0.00	750.00	0.00
101.00000.36201	SOLAR ENERGY CREDITS-XCEL	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.36210	INTEREST EARNINGS	30,000.00	0.00	0.00	30,000.00	0.00
101.00000.36901	LIAISON OFFICER	97,281.00	0.00	0.00	97,281.00	0.00
101.00000.39202	TRANSFER FROM PUBLIC UTILITIES	58,997.00	0.00	0.00	58,997.00	0.00
101.00000.39205	TRANSFER-FROM TIF FUND	3,000.00	0.00	0.00	3,000.00	0.00
101.00000.39206	TRANSFER FROM RECYCLING FUND	4,000.00	0.00	0.00	4,000.00	0.00
101.00000.39207	TRANSFER FROM RECREATION	62,500.00	0.00	0.00	62,500.00	0.00
101.00000.39208	TRANSFER FROM GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 01/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 01/31/2025 Normal (Abnormal)	Activity For 01/31/2025 Increase (Decrease)	Available Balance 01/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
Total Dept 00000		5,668,758.00	35,046.73	35,046.73	5,633,711.27	0.62
Revenues		5,668,758.00	35,046.73	35,046.73	5,633,711.27	0.62
Account Category: Expenditures						
Department: 41110 MAYOR AND COUNCIL						
101.41110.41030	PART TIME EMPLOYEES	31,297.00	2,607.88	2,607.88	28,689.12	8.33
101.41110.41211	DEFINED CONTR PLAN/PERA	1,565.00	130.41	130.41	1,434.59	8.33
101.41110.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	2,394.00	199.50	199.50	2,194.50	8.33
101.41110.41510	WORKERS COMPENSATION	70.00	9.98	9.98	60.02	14.26
101.41110.42100	OPERATING SUPPLIES	600.00	0.69	0.69	599.31	0.12
101.41110.43310	TRAVEL EXPENSE	500.00	0.00	0.00	500.00	0.00
101.41110.43500	PRINTING & PUBLISHING	1,650.00	0.00	0.00	1,650.00	0.00
101.41110.44000	CONTRACTUAL SERVICE	4,830.00	0.00	0.00	4,830.00	0.00
101.41110.44300	CONFERENCE & SCHOOLS	5,470.00	0.00	0.00	5,470.00	0.00
101.41110.44330	DUES & SUBSCRIPTIONS	16,491.00	14,924.00	14,924.00	1,567.00	90.50
101.41110.44955	DISCRETIONARY FUND	12,050.00	0.00	0.00	12,050.00	0.00
Total Dept 41110 - MAYOR AND COUNCIL		76,917.00	17,872.46	17,872.46	59,044.54	23.24
Department: 41400 ADMINISTRATION						
101.41400.41010	FULL TIME EMPLOYEES	389,498.00	19,284.93	19,284.93	370,213.07	4.95
101.41400.41050	VACATION BUY BACK	6,500.00	0.00	0.00	6,500.00	0.00
101.41400.41210	PERA CONTRIBUTIONS-EMPLOYER	29,123.00	2,183.32	2,183.32	26,939.68	7.50
101.41400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	29,705.00	2,093.95	2,093.95	27,611.05	7.05
101.41400.41300	HEALTH INSURANCE	59,900.00	5,235.41	5,235.41	54,664.59	8.74
101.41400.41313	LIFE INSURANCE	200.00	16.85	16.85	183.15	8.43
101.41400.41510	WORKERS COMPENSATION	2,618.00	166.43	166.43	2,451.57	6.36
101.41400.42000	OFFICE SUPPLIES	3,200.00	0.00	0.00	3,200.00	0.00
101.41400.42030	PRINTED FORMS	1,925.00	0.00	0.00	1,925.00	0.00
101.41400.42100	OPERATING SUPPLIES	720.00	0.00	0.00	720.00	0.00
101.41400.42220	POSTAGE	2,906.00	326.71	326.71	2,579.29	11.24
101.41400.43210	TELEPHONE	625.00	0.00	0.00	625.00	0.00
101.41400.43310	TRAVEL EXPENSE	3,500.00	230.76	230.76	3,269.24	6.59
101.41400.43500	PRINTING & PUBLISHING	400.00	0.00	0.00	400.00	0.00
101.41400.43550	COUNTY FEES FOR SERVICE	1,550.00	24.23	24.23	1,525.77	1.56
101.41400.44050	MAINTENANCE AGREEMENTS	13,790.00	3,255.00	3,255.00	10,535.00	23.60
101.41400.44300	CONFERENCE & SCHOOLS	6,415.00	0.00	0.00	6,415.00	0.00
101.41400.44330	DUES & SUBSCRIPTIONS	1,520.00	50.00	50.00	1,470.00	3.29
101.41400.44380	BANK CHARGES	2,000.00	112.26	112.26	1,887.74	5.61
101.41400.44390	MISCELLANEOUS	0.00	400.00	400.00	(400.00)	100.00
101.41400.44500	CONTRACTUAL SERVICES	6,045.00	620.60	620.60	5,424.40	10.27
Total Dept 41400 - ADMINISTRATION		562,140.00	34,000.45	34,000.45	528,139.55	6.05
Department: 41500 ASSESSOR						
101.41500.44000	CONTRACTUAL SERVICE	39,428.00	0.00	0.00	39,428.00	0.00
Total Dept 41500 - ASSESSOR		39,428.00	0.00	0.00	39,428.00	0.00
Department: 41540 AUDIT & ACCTG SERVICES						
101.41540.43010	AUDIT & ACCTG SERVICES	14,936.00	0.00	0.00	14,936.00	0.00
Total Dept 41540 - AUDIT & ACCTG SERVICES		14,936.00	0.00	0.00	14,936.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

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GL Number	Description	2025 Amended Budget	YTD Balance 01/31/2025 Normal (Abnormal)	Activity For 01/31/2025 Increase (Decrease)	Available Balance 01/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41600 I.T. SERVICES						
101.41600.44000	CONTRACTUAL SERVICE	83,012.00	7,458.80	7,458.80	75,553.20	8.99
Total Dept 41600 - I.T. SERVICES		83,012.00	7,458.80	7,458.80	75,553.20	8.99
Department: 41610 LEGAL FEES						
101.41610.43040	LEGAL FEES	122,500.00	0.00	0.00	122,500.00	0.00
Total Dept 41610 - LEGAL FEES		122,500.00	0.00	0.00	122,500.00	0.00
Department: 41710 ENGINEERING FEES						
101.41710.43030	ENGINEERING FEES	6,500.00	100.00	100.00	6,400.00	1.54
Total Dept 41710 - ENGINEERING FEES		6,500.00	100.00	100.00	6,400.00	1.54
Department: 41720 PLANNING & ZONING						
101.41720.42100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101.41720.42220	POSTAGE	100.00	0.00	0.00	100.00	0.00
101.41720.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101.41720.44000	CONTRACTUAL SERVICE	2,000.00	81.50	81.50	1,918.50	4.08
Total Dept 41720 - PLANNING & ZONING		2,500.00	81.50	81.50	2,418.50	3.26
Department: 41940 GOVERNMENT BUILDING						
101.41940.41010	FULL TIME EMPLOYEES	0.00	(512.58)	(512.58)	512.58	100.00
101.41940.41013	OVERTIME	0.00	(63.70)	(63.70)	63.70	100.00
101.41940.41020	ON CALL SALARIES	0.00	148.75	148.75	(148.75)	100.00
101.41940.41210	PERA CONTRIBUTIONS-EMPLOYER	0.00	17.54	17.54	(17.54)	100.00
101.41940.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	0.00	32.89	32.89	(32.89)	100.00
101.41940.41300	HEALTH INSURANCE	0.00	44.08	44.08	(44.08)	100.00
101.41940.41313	LIFE INSURANCE	0.00	0.22	0.22	(0.22)	100.00
101.41940.41510	WORKERS COMPENSATION	0.00	14.32	14.32	(14.32)	100.00
101.41940.42100	OPERATING SUPPLIES	12,000.00	166.71	166.71	11,833.29	1.39
101.41940.42200	REPAIR & MAINTENANCE	12,000.00	0.00	0.00	12,000.00	0.00
101.41940.42280	UNIFORM ALLOWANCE	150.00	206.26	206.26	(56.26)	137.51
101.41940.43210	TELEPHONE	9,300.00	843.23	843.23	8,456.77	9.07
101.41940.43810	ELECTRIC UTILITIES	30,000.00	702.94	702.94	29,297.06	2.34
101.41940.43830	GAS UTILITIES	20,000.00	1,145.35	1,145.35	18,854.65	5.73
101.41940.43841	RUBBISH REMOVAL	4,850.00	568.49	568.49	4,281.51	11.72
101.41940.44000	CONTRACTUAL SERVICE	45,492.00	6,504.48	6,504.48	38,987.52	14.30
101.41940.47000	PERMANENT TRANSFERS OUT	15,420.00	0.00	0.00	15,420.00	0.00
Total Dept 41940 - GOVERNMENT BUILDING		149,212.00	9,818.98	9,818.98	139,393.02	6.58
Department: 42100 POLICE PROTECTION						
101.42100.41010	FULL TIME EMPLOYEES	1,365,983.00	66,249.15	66,249.15	1,299,733.85	4.85
101.42100.41013	OVERTIME	95,000.00	653.96	653.96	94,346.04	0.69
101.42100.41050	VACATION BUY BACK	8,000.00	0.00	0.00	8,000.00	0.00
101.42100.41210	PERA CONTRIBUTIONS-EMPLOYER	243,743.00	17,206.87	17,206.87	226,536.13	7.06
101.42100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	30,189.00	2,037.88	2,037.88	28,151.12	6.75
101.42100.41300	HEALTH INSURANCE	224,048.00	15,912.85	15,912.85	208,135.15	7.10
101.42100.41313	LIFE INSURANCE	722.00	56.55	56.55	665.45	7.83
101.42100.41510	WORKERS COMPENSATION	106,900.00	7,246.81	7,246.81	99,653.19	6.78
101.42100.42000	OFFICE SUPPLIES	3,600.00	0.00	0.00	3,600.00	0.00
101.42100.42030	PRINTED FORMS	2,200.00	0.00	0.00	2,200.00	0.00
101.42100.42040	RANGE EQUIP & SUPPLIES	9,500.00	650.00	650.00	8,850.00	6.84
101.42100.42100	OPERATING SUPPLIES	6,600.00	0.00	0.00	6,600.00	0.00

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GL Number	Description	2025 Amended Budget	YTD Balance 01/31/2025 Normal (Abnormal)	Activity For 01/31/2025 Increase (Decrease)	Available Balance 01/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42100 POLICE PROTECTION						
101.42100.42120	MOTOR FUELS & LUBRICANTS	27,500.00	663.46	663.46	26,836.54	2.41
101.42100.42220	POSTAGE	1,500.00	20.76	20.76	1,479.24	1.38
101.42100.43050	MEDICAL EXPENSE	3,000.00	0.00	0.00	3,000.00	0.00
101.42100.43210	TELEPHONE	3,500.00	0.00	0.00	3,500.00	0.00
101.42100.43211	DATA SERVICES	39,110.00	187.00	187.00	38,923.00	0.48
101.42100.43300	CLOTHING & PERSONAL EQUIP	14,700.00	1,961.90	1,961.90	12,738.10	13.35
101.42100.43310	TRAVEL EXPENSE	1,200.00	0.00	0.00	1,200.00	0.00
101.42100.44000	CONTRACTUAL SERVICE	72,423.00	43,006.67	43,006.67	29,416.33	59.38
101.42100.44050	MAINTENANCE AGREEMENTS	8,600.00	599.64	599.64	8,000.36	6.97
101.42100.44060	AUTO EQUIPMENT REPAIR	22,500.00	140.20	140.20	22,359.80	0.62
101.42100.44070	OTHER EQUIPMENT REPAIR	2,500.00	49.33	49.33	2,450.67	1.97
101.42100.44300	CONFERENCE & SCHOOLS	32,500.00	225.00	225.00	32,275.00	0.69
101.42100.44330	DUES & SUBSCRIPTIONS	2,225.00	1,364.00	1,364.00	861.00	61.30
101.42100.45000	CAPITAL OUTLAY	59,300.00	0.00	0.00	59,300.00	0.00
101.42100.47000	PERMANENT TRANSFERS OUT	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 42100 - POLICE PROTECTION		2,402,043.00	158,232.03	158,232.03	2,243,810.97	6.59
Department: 42200 FIRE PROTECTION						
101.42200.44000	CONTRACTUAL SERVICE	305,493.00	25,395.00	25,395.00	280,098.00	8.31
101.42200.45000	CAPITAL OUTLAY	66,742.00	0.00	0.00	66,742.00	0.00
Total Dept 42200 - FIRE PROTECTION		372,235.00	25,395.00	25,395.00	346,840.00	6.82
Department: 42300 CODE ENFORCEMENT						
101.42300.41010	FULL TIME EMPLOYEES	223,220.00	7,947.64	7,947.64	215,272.36	3.56
101.42300.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
101.42300.41210	PERA CONTRIBUTIONS-EMPLOYER	25,123.00	727.55	727.55	24,395.45	2.90
101.42300.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,982.00	788.21	788.21	11,193.79	6.58
101.42300.41300	HEALTH INSURANCE	43,112.00	1,916.47	1,916.47	41,195.53	4.45
101.42300.41313	LIFE INSURANCE	129.00	6.51	6.51	122.49	5.05
101.42300.41510	WORKERS COMPENSATION	2,579.00	93.01	93.01	2,485.99	3.61
101.42300.42000	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
101.42300.42100	OPERATING SUPPLIES	2,700.00	0.00	0.00	2,700.00	0.00
101.42300.42120	MOTOR FUELS & LUBRICANTS	2,500.00	44.23	44.23	2,455.77	1.77
101.42300.42200	REPAIR & MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101.42300.43210	TELEPHONE	2,000.00	0.00	0.00	2,000.00	0.00
101.42300.43310	TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0.00
101.42300.44000	CONTRACTUAL SERVICE	3,000.00	0.00	0.00	3,000.00	0.00
101.42300.44300	CONFERENCE & SCHOOLS	2,700.00	0.00	0.00	2,700.00	0.00
101.42300.44330	DUES & SUBSCRIPTIONS	5,435.00	1,006.00	1,006.00	4,429.00	18.51
Total Dept 42300 - CODE ENFORCEMENT		329,880.00	12,529.62	12,529.62	317,350.38	3.80
Department: 43000 STREET DEPARTMENT						
101.43000.41010	FULL TIME EMPLOYEES	183,500.00	8,906.56	8,906.56	174,593.44	4.85
101.43000.41013	OVERTIME	9,710.00	(63.66)	(63.66)	9,773.66	(0.66)
101.43000.41020	ON CALL SALARIES	4,350.00	148.80	148.80	4,201.20	3.42
101.43000.41050	VACATION BUY BACK	1,900.00	0.00	0.00	1,900.00	0.00
101.43000.41210	PERA CONTRIBUTIONS-EMPLOYER	14,971.00	1,034.47	1,034.47	13,936.53	6.91
101.43000.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	15,270.00	1,094.13	1,094.13	14,175.87	7.17
101.43000.41300	HEALTH INSURANCE	26,990.00	2,683.42	2,683.42	24,306.58	9.94
101.43000.41313	LIFE INSURANCE	105.00	8.87	8.87	96.13	8.45

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Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 43000 STREET DEPARTMENT						
101.43000.41510	WORKERS COMPENSATION	12,500.00	898.35	898.35	11,601.65	7.19
101.43000.42100	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
101.43000.42120	MOTOR FUELS & LUBRICANTS	20,000.00	335.84	335.84	19,664.16	1.68
101.43000.42150	SHOP MATERIALS	6,000.00	464.79	464.79	5,535.21	7.75
101.43000.42200	REPAIR & MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
101.43000.42210	EQUIPMENT PARTS	11,500.00	6,773.50	6,773.50	4,726.50	58.90
101.43000.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
101.43000.42224	STREET MAINT SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
101.43000.42226	SIGNS & STRIPING	11,000.00	0.00	0.00	11,000.00	0.00
101.43000.42280	UNIFORM ALLOWANCE	2,175.00	1,674.82	1,674.82	500.18	77.00
101.43000.43210	TELEPHONE	370.00	0.00	0.00	370.00	0.00
101.43000.44000	CONTRACTUAL SERVICE	1,250.00	0.00	0.00	1,250.00	0.00
101.43000.44300	CONFERENCE & SCHOOLS	1,300.00	0.00	0.00	1,300.00	0.00
101.43000.44330	DUES & SUBSCRIPTIONS	245.00	20.00	20.00	225.00	8.16
101.43000.47000	PERMANENT TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 43000 - STREET DEPARTMENT		391,136.00	23,979.89	23,979.89	367,156.11	6.13
Department: 45100 RECREATION DEPARTMENT						
101.45100.41010	FULL TIME EMPLOYEES	310,183.00	15,462.03	15,462.03	294,720.97	4.98
101.45100.41040	TEMPORARY EMPLOYEES	34,476.00	657.00	657.00	33,819.00	1.91
101.45100.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45100.41210	PERA CONTRIBUTIONS-EMPLOYER	23,264.00	1,749.65	1,749.65	21,514.35	7.52
101.45100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	26,303.00	1,797.66	1,797.66	24,505.34	6.83
101.45100.41300	HEALTH INSURANCE	39,721.00	3,650.44	3,650.44	36,070.56	9.19
101.45100.41313	LIFE INSURANCE	155.00	13.05	13.05	141.95	8.42
101.45100.41510	WORKERS COMPENSATION	17,468.00	1,244.38	1,244.38	16,223.62	7.12
101.45100.42000	OFFICE SUPPLIES	2,500.00	166.88	166.88	2,333.12	6.68
101.45100.42220	POSTAGE	14,121.00	1,093.99	1,093.99	13,027.01	7.75
101.45100.42290	RECREATION EQUIP SUPPLIES	3,100.00	125.00	125.00	2,975.00	4.03
101.45100.43310	TRAVEL EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
101.45100.43410	EMPLOYMENT ADVERTISING	50.00	0.00	0.00	50.00	0.00
101.45100.43500	PRINTING & PUBLISHING	25,206.00	642.28	642.28	24,563.72	2.55
101.45100.44300	CONFERENCE & SCHOOLS	1,550.00	0.00	0.00	1,550.00	0.00
101.45100.44330	DUES & SUBSCRIPTIONS	680.00	0.00	0.00	680.00	0.00
Total Dept 45100 - RECREATION DEPARTMENT		502,777.00	26,602.36	26,602.36	476,174.64	5.29
Department: 45200 PARKS DEPARTMENT						
101.45200.41010	FULL TIME EMPLOYEES	185,833.00	8,982.94	8,982.94	176,850.06	4.83
101.45200.41013	OVERTIME	10,130.00	(63.77)	(63.77)	10,193.77	(0.63)
101.45200.41020	ON CALL SALARIES	4,350.00	148.71	148.71	4,201.29	3.42
101.45200.41040	TEMPORARY EMPLOYEES	35,000.00	160.00	160.00	34,840.00	0.46
101.45200.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45200.41210	PERA CONTRIBUTIONS-EMPLOYER	15,024.00	1,042.60	1,042.60	13,981.40	6.94
101.45200.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	18,996.00	1,176.63	1,176.63	17,819.37	6.19
101.45200.41300	HEALTH INSURANCE	27,436.00	2,508.47	2,508.47	24,927.53	9.14
101.45200.41313	LIFE INSURANCE	105.00	8.79	8.79	96.21	8.37
101.45200.41510	WORKERS COMPENSATION	15,083.00	827.98	827.98	14,255.02	5.49
101.45200.42100	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101.45200.42120	MOTOR FUELS & LUBRICANTS	16,500.00	306.34	306.34	16,193.66	1.86
101.45200.42200	REPAIR & MAINTENANCE	25,300.00	0.00	0.00	25,300.00	0.00

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GL Number	Description	2025 Amended Budget	YTD Balance 01/31/2025 Normal (Abnormal)	Activity For 01/31/2025 Increase (Decrease)	Available Balance 01/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45200 PARKS DEPARTMENT						
101.45200.42205	LAKESIDE PK EXP TO BE REIM	0.00	3,449.75	3,449.75	(3,449.75)	100.00
101.45200.42210	EQUIPMENT PARTS	6,000.00	0.00	0.00	6,000.00	0.00
101.45200.42221	TIRES	1,000.00	0.00	0.00	1,000.00	0.00
101.45200.42225	LANDSCAPING MATERIALS	15,852.00	0.00	0.00	15,852.00	0.00
101.45200.42280	UNIFORM ALLOWANCE	2,175.00	1,674.63	1,674.63	500.37	76.99
101.45200.42290	RECREATION EQUIP SUPPLIES	6,700.00	0.00	0.00	6,700.00	0.00
101.45200.43210	TELEPHONE	550.00	0.00	0.00	550.00	0.00
101.45200.43810	ELECTRIC UTILITIES	5,500.00	593.08	593.08	4,906.92	10.78
101.45200.43830	GAS UTILITIES	5,000.00	191.16	191.16	4,808.84	3.82
101.45200.43841	RUBBISH REMOVAL	500.00	0.00	0.00	500.00	0.00
101.45200.44190	SATELLITE RENTAL	2,220.00	0.00	0.00	2,220.00	0.00
101.45200.44300	CONFERENCE & SCHOOLS	2,500.00	0.00	0.00	2,500.00	0.00
101.45200.44330	DUES & SUBSCRIPTIONS	88.00	0.00	0.00	88.00	0.00
101.45200.44500	CONTRACTUAL SERVICES	2,000.00	450.00	450.00	1,550.00	22.50
101.45200.44901	LAKESIDE PARK EXPENSE	13,000.00	0.00	0.00	13,000.00	0.00
Total Dept 45200 - PARKS DEPARTMENT		420,842.00	21,457.31	21,457.31	399,384.69	5.10
Department: 49000 MISCELLANEOUS						
101.49000.41300	HEALTH INSURANCE	800.00	35.20	35.20	764.80	4.40
101.49000.43600	INSURANCE	66,300.00	59,951.30	59,951.30	6,348.70	90.42
101.49000.44000	CONTRACTUAL SERVICE	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44389	CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44390	MISCELLANEOUS	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44420	SURCHARGES-PLBG	200.00	0.00	0.00	200.00	0.00
101.49000.44430	SURCHARGES-HTG	400.00	0.00	0.00	400.00	0.00
101.49000.44440	SURCHARGES-BLDG	5,000.00	0.00	0.00	5,000.00	0.00
101.49000.47000	PERMANENT TRANSFERS OUT	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 49000 - MISCELLANEOUS		192,700.00	59,986.50	59,986.50	132,713.50	31.13
Expenditures		5,668,758.00	397,514.90	397,514.90	5,271,243.10	7.01
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,668,758.00	35,046.73	35,046.73	5,633,711.27	
TOTAL EXPENDITURES		5,668,758.00	397,514.90	397,514.90	5,271,243.10	
NET OF REVENUES & EXPENDITURES:		0.00	(362,468.17)	(362,468.17)	362,468.17	

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GL Number	Description	2025 Amended Budget	YTD Balance 01/31/2025 Normal (Abnormal)	Activity For 01/31/2025 Increase (Decrease)	Available Balance 01/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Revenues						
Department: 00000						
601.00000.34950	REFUNDS & REIMB	500.00	35.00	35.00	465.00	7.00
601.00000.36210	INTEREST EARNINGS	59,405.00	0.00	0.00	59,405.00	0.00
601.00000.37101	WATER COLLECTIONS	832,183.00	0.00	0.00	832,183.00	0.00
601.00000.37103	SALES TAX ADDED	6,200.00	0.00	0.00	6,200.00	0.00
601.00000.37104	PENALTIES/WATER	10,000.00	0.00	0.00	10,000.00	0.00
601.00000.37109	SAFE DRINKING WATER FEE	21,500.00	1.35	1.35	21,498.65	0.01
601.00000.37111	ADMINISTRATIVE CHARGE	168,180.00	10.80	10.80	168,169.20	0.01
601.00000.37172	WATER METER SALES	1,500.00	996.50	996.50	503.50	66.43
601.00000.37201	SEWER COLLECTIONS	1,000,654.00	46.04	46.04	1,000,607.96	0.00
601.00000.37204	PENALTIES-SEWER	12,500.00	0.00	0.00	12,500.00	0.00
601.00000.37270	SEWER PERMITS	200.00	0.00	0.00	200.00	0.00
601.00000.39206	TRANSFER FROM RECYCLING FUND	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 00000		2,116,322.00	1,089.69	1,089.69	2,115,232.31	0.05
Revenues		2,116,322.00	1,089.69	1,089.69	2,115,232.31	0.05
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.41010	FULL TIME EMPLOYEES	154,225.00	7,647.82	7,647.82	146,577.18	4.96
601.49400.41013	OVERTIME	8,500.00	(31.89)	(31.89)	8,531.89	(0.38)
601.49400.41020	ON CALL SALARIES	5,417.00	74.34	74.34	5,342.66	1.37
601.49400.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49400.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.41210	PERA CONTRIBUTIONS-EMPLOYER	12,611.00	852.35	852.35	11,758.65	6.76
601.49400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	924.59	924.59	12,895.41	6.69
601.49400.41300	HEALTH INSURANCE	26,878.00	1,797.69	1,797.69	25,080.31	6.69
601.49400.41313	LIFE INSURANCE	105.00	8.31	8.31	96.69	7.91
601.49400.41510	WORKERS COMPENSATION	6,643.00	394.32	394.32	6,248.68	5.94
601.49400.42000	OFFICE SUPPLIES	750.00	0.00	0.00	750.00	0.00
601.49400.42030	PRINTED FORMS	1,000.00	0.00	0.00	1,000.00	0.00
601.49400.42100	OPERATING SUPPLIES	1,250.00	0.00	0.00	1,250.00	0.00
601.49400.42120	MOTOR FUELS & LUBRICANTS	5,000.00	88.46	88.46	4,911.54	1.77
601.49400.42200	REPAIR & MAINTENANCE	80,000.00	0.00	0.00	80,000.00	0.00
601.49400.42210	EQUIPMENT PARTS	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.42220	POSTAGE	2,500.00	12.42	12.42	2,487.58	0.50
601.49400.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49400.42222	STREET REPAIRS	20,000.00	0.00	0.00	20,000.00	0.00
601.49400.42261	WATER TESTING	1,500.00	0.00	0.00	1,500.00	0.00
601.49400.42262	WATER METER & SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
601.49400.42264	SAFE DRINKING WATER FEE	21,500.00	0.00	0.00	21,500.00	0.00
601.49400.42280	UNIFORM ALLOWANCE	1,377.00	1,068.51	1,068.51	308.49	77.60
601.49400.43010	AUDIT & ACCTG SERVICES	7,468.00	0.00	0.00	7,468.00	0.00
601.49400.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49400.43210	TELEPHONE	1,145.00	0.00	0.00	1,145.00	0.00
601.49400.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49400.43500	PRINTING & PUBLISHING	14,000.00	3,564.44	3,564.44	10,435.56	25.46
601.49400.43600	INSURANCE	20,000.00	22,938.35	22,938.35	(2,938.35)	114.69
601.49400.43870	WATER USAGE-CITY OF BLAINE	10,000.00	0.00	0.00	10,000.00	0.00
601.49400.44000	CONTRACTUAL SERVICE	8,500.00	165.00	165.00	8,335.00	1.94
601.49400.44050	MAINTENANCE AGREEMENTS	11,821.00	0.00	0.00	11,821.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 01/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 01/31/2025 Normal (Abnormal)	Activity For 01/31/2025 Increase (Decrease)	Available Balance 01/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.44300	CONFERENCE & SCHOOLS	2,050.00	10.00	10.00	2,040.00	0.49
601.49400.44330	DUES & SUBSCRIPTIONS	500.00	1,069.50	1,069.50	(569.50)	213.90
601.49400.44370	TAXES	12,600.00	5,983.00	5,983.00	6,617.00	47.48
601.49400.47000	PERMANENT TRANSFERS OUT	178,569.00	0.00	0.00	178,569.00	0.00
Total Dept 49400 - WATER DEPARTMENT		660,229.00	46,567.21	46,567.21	613,661.79	7.05
Department: 49402 WATER TREATMENT PLANT						
601.49402.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49402.42120	MOTOR FUELS & LUBRICANTS	3,000.00	0.00	0.00	3,000.00	0.00
601.49402.42160	CHEMICALS & CHEMICAL PROD	30,000.00	80.00	80.00	29,920.00	0.27
601.49402.42200	REPAIR & MAINTENANCE	20,000.00	113.07	113.07	19,886.93	0.57
601.49402.42210	EQUIPMENT PARTS	8,000.00	19.16	19.16	7,980.84	0.24
601.49402.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49402.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49402.43600	INSURANCE	14,700.00	18,794.25	18,794.25	(4,094.25)	127.85
601.49402.43810	ELECTRIC UTILITIES	102,000.00	2,462.41	2,462.41	99,537.59	2.41
601.49402.43830	GAS UTILITIES	3,500.00	0.00	0.00	3,500.00	0.00
601.49402.44000	CONTRACTUAL SERVICE	2,000.00	0.00	0.00	2,000.00	0.00
601.49402.44370	TAXES	2,550.00	0.00	0.00	2,550.00	0.00
601.49402.47000	PERMANENT TRANSFERS OUT	25,485.00	0.00	0.00	25,485.00	0.00
Total Dept 49402 - WATER TREATMENT PLANT		213,035.00	21,468.89	21,468.89	191,566.11	10.08
Department: 49450 SEWER DEPARTMENT						
601.49450.41010	FULL TIME EMPLOYEES	154,224.00	7,646.17	7,646.17	146,577.83	4.96
601.49450.41013	OVERTIME	8,500.00	(31.85)	(31.85)	8,531.85	(0.37)
601.49450.41020	ON CALL SALARIES	5,417.00	74.36	74.36	5,342.64	1.37
601.49450.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49450.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49450.41210	PERA CONTRIBUTIONS-EMPLOYER	12,799.00	851.99	851.99	11,947.01	6.66
601.49450.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	924.22	924.22	12,895.78	6.69
601.49450.41300	HEALTH INSURANCE	28,084.00	1,797.20	1,797.20	26,286.80	6.40
601.49450.41313	LIFE INSURANCE	100.00	8.17	8.17	91.83	8.17
601.49450.41510	WORKERS COMPENSATION	10,147.00	394.21	394.21	9,752.79	3.88
601.49450.42000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49450.42030	PRINTED FORMS	1,600.00	0.00	0.00	1,600.00	0.00
601.49450.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49450.42120	MOTOR FUELS & LUBRICANTS	4,000.00	88.46	88.46	3,911.54	2.21
601.49450.42200	REPAIR & MAINTENANCE	15,000.00	0.00	0.00	15,000.00	0.00
601.49450.42210	EQUIPMENT PARTS	6,000.00	0.00	0.00	6,000.00	0.00
601.49450.42220	POSTAGE	2,500.00	12.42	12.42	2,487.58	0.50
601.49450.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42222	STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42262	WATER METER & SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
601.49450.42280	UNIFORM ALLOWANCE	1,377.00	1,068.26	1,068.26	308.74	77.58
601.49450.43010	AUDIT & ACCTG SERVICES	7,468.00	0.00	0.00	7,468.00	0.00
601.49450.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49450.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49450.43210	TELEPHONE	875.00	0.00	0.00	875.00	0.00
601.49450.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49450.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 01/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 01/31/2025 Normal (Abnormal)	Activity For 01/31/2025 Increase (Decrease)	Available Balance 01/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49450 SEWER DEPARTMENT						
601.49450.43600	INSURANCE	22,950.00	22,718.35	22,718.35	231.65	98.99
601.49450.43810	ELECTRIC UTILITIES	6,000.00	70.29	70.29	5,929.71	1.17
601.49450.43840	METRO WASTE CONTROL	656,936.00	54,744.68	54,744.68	602,191.32	8.33
601.49450.44000	CONTRACTUAL SERVICE	9,500.00	0.00	0.00	9,500.00	0.00
601.49450.44050	MAINTENANCE AGREEMENTS	10,037.00	0.00	0.00	10,037.00	0.00
601.49450.44300	CONFERENCE & SCHOOLS	2,000.00	0.00	0.00	2,000.00	0.00
601.49450.44330	DUES & SUBSCRIPTIONS	300.00	1,069.50	1,069.50	(769.50)	356.50
601.49450.44390	MISCELLANEOUS	250.00	0.00	0.00	250.00	0.00
601.49450.44450	RESERVE CAPACITY CHARGES	12,425.00	0.00	0.00	12,425.00	0.00
601.49450.47000	PERMANENT TRANSFERS OUT	223,149.00	0.00	0.00	223,149.00	0.00
Total Dept 49450 - SEWER DEPARTMENT		1,243,058.00	91,436.43	91,436.43	1,151,621.57	7.36
Expenditures		2,116,322.00	159,472.53	159,472.53	1,956,849.47	7.54
Fund 601 - PUBLIC UTILITIES OPERATIONS:						
TOTAL REVENUES		2,116,322.00	1,089.69	1,089.69	2,115,232.31	
TOTAL EXPENDITURES		2,116,322.00	159,472.53	159,472.53	1,956,849.47	
NET OF REVENUES & EXPENDITURES:		0.00	(158,382.84)	(158,382.84)	158,382.84	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 01/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 01/31/2025 Normal (Abnormal)	Activity For 01/31/2025 Increase (Decrease)	Available Balance 01/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 603 STORMWATER UTILITY						
Account Category: Revenues						
Department: 00000						
603.00000.36210	INTEREST EARNINGS	1,172.00	0.00	0.00	1,172.00	0.00
603.00000.36504	STORMWATER COLLECTION	109,106.00	3.72	3.72	109,102.28	0.00
603.00000.36506	STORMWATER PENALTIES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 00000		111,278.00	3.72	3.72	111,274.28	0.00
Revenues		111,278.00	3.72	3.72	111,274.28	0.00
Account Category: Expenditures						
Department: 49785 STORMWATER UTILITY						
603.49785.41010	FULL TIME EMPLOYEES	22,059.00	1,086.18	1,086.18	20,972.82	4.92
603.49785.41050	VACATION BUY BACK	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.41210	PERA CONTRIBUTIONS-EMPLOYER	1,655.00	123.96	123.96	1,531.04	7.49
603.49785.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,688.00	129.20	129.20	1,558.80	7.65
603.49785.41300	HEALTH INSURANCE	3,178.00	255.56	255.56	2,922.44	8.04
603.49785.41313	LIFE INSURANCE	13.00	1.05	1.05	11.95	8.08
603.49785.41510	WORKERS COMPENSATION	585.00	78.99	78.99	506.01	13.50
603.49785.42200	REPAIR & MAINTENANCE	24,000.00	0.00	0.00	24,000.00	0.00
603.49785.42280	UNIFORM ALLOWANCE	150.00	82.52	82.52	67.48	55.01
603.49785.43030	ENGINEERING FEES	4,000.00	879.75	879.75	3,120.25	21.99
603.49785.43040	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
603.49785.43310	TRAVEL EXPENSE	250.00	0.00	0.00	250.00	0.00
603.49785.43500	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.44000	CONTRACTUAL SERVICE	11,200.00	0.00	0.00	11,200.00	0.00
603.49785.45000	CAPITAL OUTLAY	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 49785 - STORMWATER UTILITY		111,278.00	2,637.21	2,637.21	108,640.79	2.37
Expenditures		111,278.00	2,637.21	2,637.21	108,640.79	2.37
Fund 603 - STORMWATER UTILITY:						
TOTAL REVENUES		111,278.00	3.72	3.72	111,274.28	
TOTAL EXPENDITURES		111,278.00	2,637.21	2,637.21	108,640.79	
NET OF REVENUES & EXPENDITURES:		0.00	(2,633.49)	(2,633.49)	2,633.49	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		7,896,358.00	36,140.14	36,140.14	7,860,217.86	
TOTAL EXPENDITURES - ALL FUNDS		7,896,358.00	559,624.64	559,624.64	7,336,733.36	
NET OF REVENUES & EXPENDITURES:		0.00	(523,484.50)	(523,484.50)	523,484.50	



Public Right of Way Application

460⁰⁰
Total

Please email the approved permit to
jane.brown@telcomconstruction.com

Applicant Information:

Name of Company: Telcom Construction for Lumen (Century Link)

Address: PO Box 189

City/State/ZIP: Clearwater, MN 55320

Phone Number: (320) 365-0086

Fax Number: _____

Email Address: jane.brown@telcomconstruction.com

Representatives Name: Jane Brown

Project Information:

Project Name: 24138348

Project Address/Location: 7856 MONROE ST NE

City/State/ZIP: _____

Parcel Number(s): 02-30-24-43-0011

Description of Work and restoration plan: (Attach additional pages if necessary)

Plow 237 feet of 1s fiber, including bore under driveways at 7884, 7870 and 7856 Monroe ST NE and sidewalk from MST by 7884 Monroe ST NE to other side of the customer's driveway and continue on customer's property

Duration of the Right of Way:

Start Date: 4/1/25

End Date: 9/1/25

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

Attachments Required:

Site Plan/Map

Project Drawings

Traffic Control Plan

Proof of Insurance (copy of policy)

Property Deed or Owner Authorization

Environmental Impact Assessment (if applicable)

Other: _____

Applicant's Certification:

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature Jane Brown

Date: 1/23/25

Please email the permit to jane.brown@telcomconstruction.com

For Office Use Only:

Application Number: _____

Date Received: 2/20/25

Reviewed By: [Signature]

Approval Status: Approved Denied

Conditions of Approval/Reasons for Denial: Restore to as before Condition

Signature of Reviewing Officer: [Signature]

Date: 2/26/25

Right of Way Permit - \$150.00

Excavation Hole - \$150.00

Emergency Hole - \$75.00

Trench - \$70/100' 210⁰⁰

Obstruction Fee - \$150.00

Overhead Obstruction - \$150.00

Boring Holes - \$50.00 per hole 100⁰⁰

Other: _____

Instructions for Submission:

Complete the application form in its entirety.

Attach all required documents and plans.

Submit the application to info@slpmn.org or wbrown@slpmn.org.

Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.

CMS#24138348
7856 Monroe St NE
Spring Lake Park, MN



Measure distance
Click on the map to add to your path
Total distance: 316.79 ft (96.56 m)

Layers



Public Right of Way Application

no charge

Applicant Information:

Name of Company: Xcel Energy

Address: 825 Rice St

City/State/ZIP: St Paul, MN 55117

Phone Number: 8163942303

Fax Number: _____

Email Address: hannah.k.sayre@xcelenergy.com

Representatives Name: Hannah Sayre

Project Information:

Project Name: Pole replacement

Project Address/Location: 8042 Terrace Rd NE

City/State/ZIP: Spring Lake Park, MN 55432

Parcel Number(s): N/A - pole sits nearest this address

Description of Work and restoration plan: (Attach additional pages if necessary)

Duration of the Right of Way:

Start Date: 2/12/25

End Date: 05/31/2025

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

Attachments Required:

Site Plan/Map

Project Drawings

Traffic Control Plan

Proof of Insurance (copy of policy)

Property Deed or Owner Authorization

Environmental Impact Assessment (if applicable)

Other: _____

Applicant's Certification:

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature: _____

Date: 2/11/25

For Office Use Only:

Application Number: _____

Date Received: 2/25/25

Reviewed By: *CL*

Approval Status: Approved Denied

Conditions of Approval/Reasons for Denial: _____

Signature of Reviewing Officer: *Clayton Lemmer*

Date: 2/26/25

Right of Way Permit - \$150.00

Excavation Hole - \$150.00

Emergency Hole - \$75.00

Trench - \$70/100'

Obstruction Fee - \$150.00

Overhead Obstruction - \$150.00

Boring Holes - \$50.00 per hole

Other: _____

Instructions for Submission:

Complete the application form in its entirety.

Attach all required documents and plans.

Submit the application to info@slpmn.org or wbrown@slpmn.org.

Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.



Les Barnett
 leslie.e.barnett@xcelenergy.com
 816-314-1149

Work Order Information

Service Request # : 00014849890
 Design Number : 00001626167
 Designer/Planner ID : 231248
 Designer/Planner Name : LESLIE BARNETT
 Designer/Planner Pin # : (000) 000-0000
 Manager Approval : _____

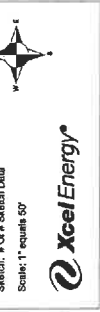
Joint Utility : _____
 E : _____
 T : _____
 C : _____

Design Location : Minneapolis
 County : Anoka
 City : Spring Lake Park
 Address : _____
 T: 30N R: 24W S: 2
 Map # : M52045 Permit : _____

Feeder : _____
 Phase : _____
 Voltage : _____
 Backup Dev ID : _____
 Cost : _____

System : _____
 Size : _____
 Material : _____
 Demand : _____

Work Order # : _____
 Date : D:\0302025
 Sheet: # of # Sketch Data
 Scale: 1" equals 50'



CONSTRUCTION USE ONLY

NO CHANGES (BUILT AS DESIGNED)
 CHANGES MADE AS INDICATED
 (ALL UPO MUST HAVE A COPY OF MEASUREMENTS FROM THE FIELD SITE)

RFO _____
 FOREMAN _____
 DATE _____

ID: 35271958
 POI: M245 Y04 & M52045 F04

REMOVE: 1Ø FUSED (65T) TAP (C-42) AND SEC OPEN PTS (D-16)
 INSTALL: (2) 1Ø FUSED (65T) TAP'S (C-42) AND INSTALL SEC OPEN PTS (D-16)

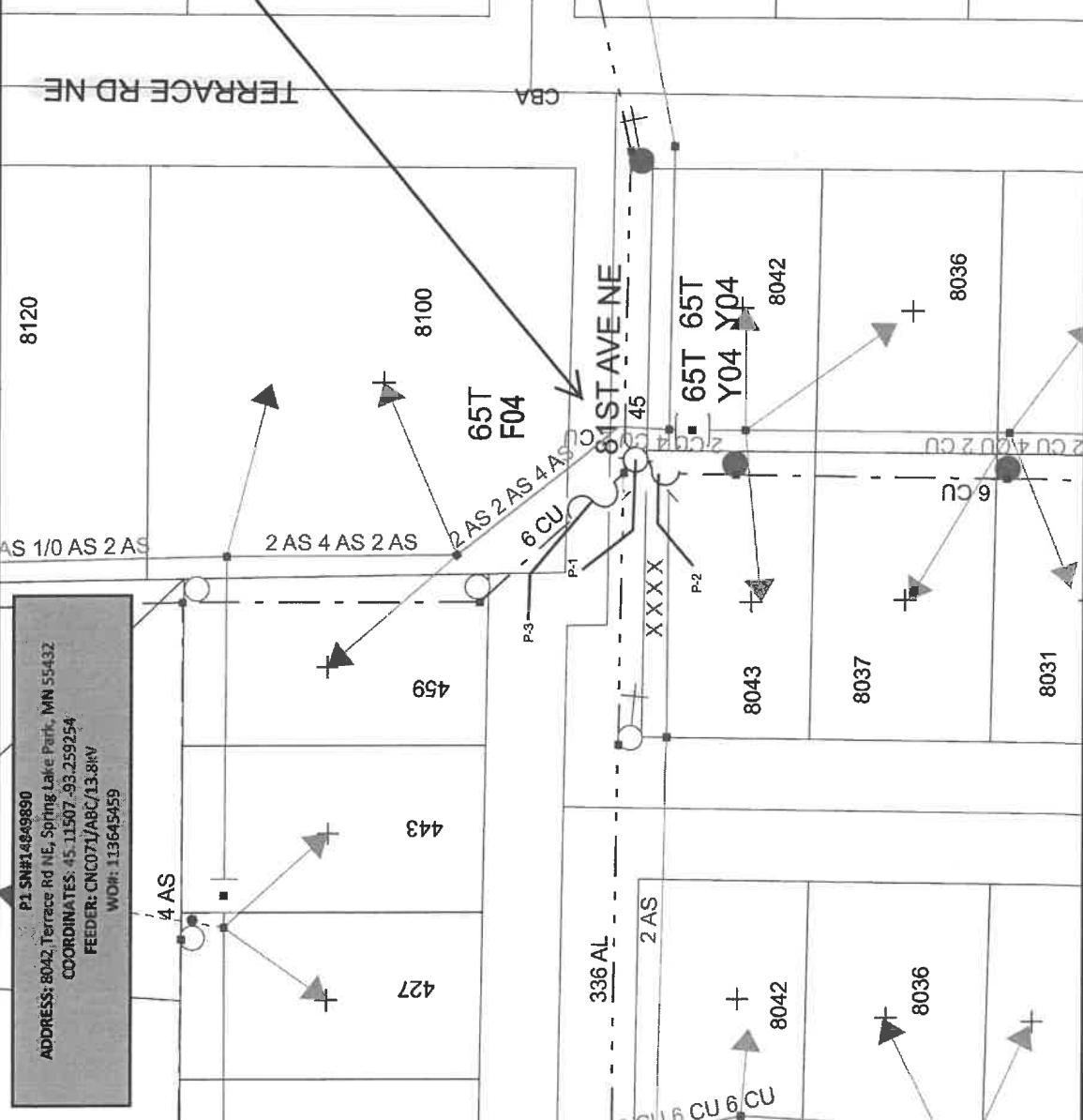
REPLACE: EXISTING POLE WITH 45/2 POLE, 3Ø TAN HARDWARE (C-20), SECONDARY HARDWARE (D-15)

TRANSFER: CONDUCTORS, COMMS AND CATV POWER SUPPLY

TREE TRIM: NO
 TRUCK ACCESS: YES
 SPOT POLE: YES
 HAND DIG: YES, COMMS RISER

PERMIT REQ'D: CITY OF SPRING LAKE PARK

NOTE: Top pole above CATV continue to feed CATV Power Supply



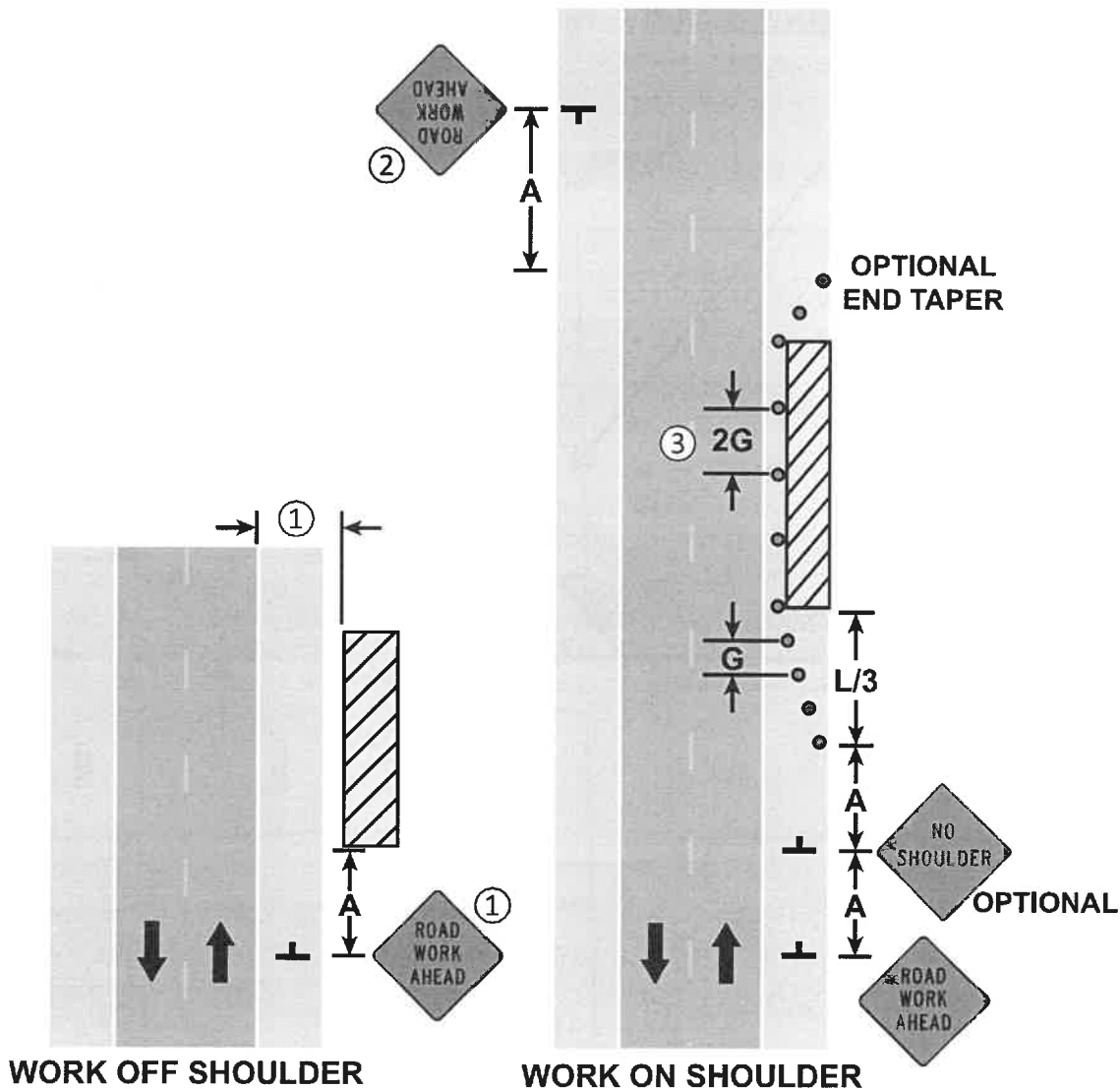
P1 SN#14849890
 ADDRESS: 8042, Terrace Rd NE, Spring Lake Park, MN 55432
 COORDINATES: 45.11507 -93.259254
 FEEDER: CNC071A8C/13.8RV
 WDH: 113645459

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NOTES:

- ① The ROAD WORK AHEAD sign may be omitted for short term daylight operations if a vehicle is displaying and operating a 360-degree flashing beacon and:
 - a. The distance from curb face to the work space is at least 2 feet, or
 - b. The distance from the edge of the roadway to the work space is at least 15 feet.
- ② This ROAD WORK AHEAD sign shall be installed on two-lane, two-way roads if traffic control devices are installed for a work space in the opposite shoulder.
- ③ If this layout is used to close a parking lane that is normally open to vehicle travel during the time of day the closure will be in effect, the lane shall be considered a traveled lane and not a parking lane. Layout 42 shall be used to provide traffic control for the lane closure.
4. If this layout is used to close a parking lane, channelizer spacing may be reduced from 2G to G in high volume areas.

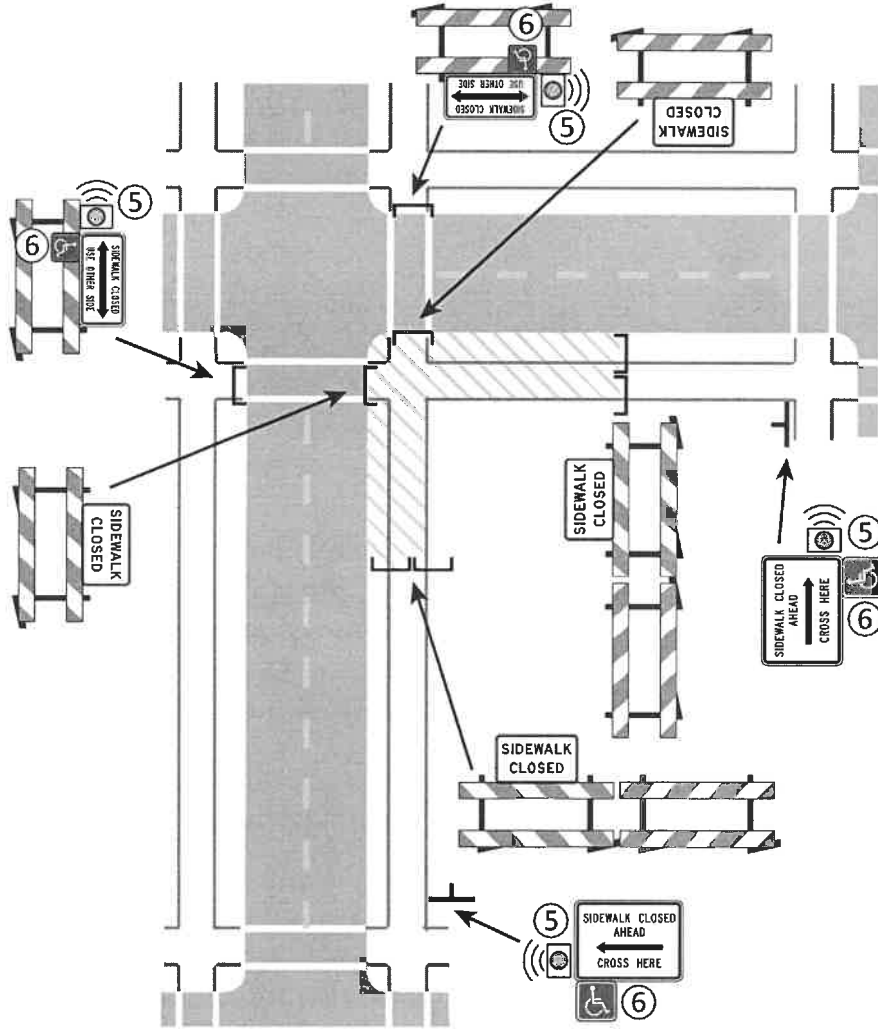


SHOULDER AND PARKING LANE CLOSURE

Work On or Near Shoulder

3 DAYS or LESS

LAYOUT 8



ALTERNATE PEDESTRIAN ROUTE
CROSSWALK CLOSURES AND PEDESTRIAN DETOURS
3 DAYS or LESS LAYOUT 88b LAYOUT 88a & b
6K-88b

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

March 3, 2025

Mechanical Contractor

Cheyenne Plumbing & Heating, Inc.

Midwest Maintenance & Mechanical, Inc.

Plumbing Contractor

Baxter Mechanical, Inc.

D & D Anderson Heating & Plumbing

2025-2026 Contractors

General Contractor

Kraus-Anderson Construction Co.

Tree Contractor

A Tree Service, Inc.



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: February 27, 2025

Subject: February Public Works Report

Here is my summary of our work activities that were carried out in February.

1. Plowing.
 - We had 3 days of plowing and sidewalk maintenance and even came back twice in one day. The motor on the sweeper broke so we switched over to the blower and v plow until we get the motor back.
 2. Skating rinks.
 - The rinks have been open and maintained after each snow event but they are now closed as of last week with the nice warm weather. They will be closed until next winter.
 3. Water Main breaks.
 - Still nothing but we are maintaining the break in front of McDonalds on 81st as the weather has melted the ice and is creating a mud hole. We have a barricade on it and are checking it daily until we can get it repaired once the plants are open.
 4. Misc.
 - The crew helped is still setting up and moving stuff around the new admin offices. It will be nice when we have the open house too showcase all the work that has been done.
 - We are still cleaning out odds and ends at the shop and making some racking for nuts/bolts and odds and ends rather than the 60 coffee cans we have now.
 - We have all the trucks back now and are in good working order. Hoping to get out and start tree trimming soon.
 - The entire crew went through the smart salting class put on and we will be looking at getting our spinners dialed in so we can keep the streets safe but be smart on our salt use.
- **Meetings and Community Engagement:**
 - I attended two council meetings and one work session.
 - I attended the monthly supervisors meeting.
 - I attended the weekly construction meetings.



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for February 2025
DATE: February 26, 2025

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all building, mechanical, plumbing, fire, rental, nuisance, and zoning codes within Spring Lake Park.

In February, a total of 6 building, 4 mechanical, 2 plumbing, 0 fire suppression, 0 Fire Alarm, 0 Certificate of Occupancy, 24 Electrical and 0 Zoning for a total of 36 permits issued compared to a total of 32 in 2024. Code Enforcement conducted 84 inspections in the month of February including 15 rental, 2 fire, 37 Building and 17 Code Enforcement inspections.

The Code Enforcement Department issued 4 Administrative Offense tickets this month.

The Code Enforcement department received seven applications for the Fire Inspector/Code Enforcement Inspector position. Among them are some qualified candidates, and the department will be conducting initial Zoom interviews on Thursday, February 27th.

Construction Update:

8299 Central Ave: Substance Church remodel has picked back up. Final inspections have begun on the remodeling of new classrooms.

In February of 2025, I also attended the following appointments:

- City Council meeting February 3rd.
- Department Head Meeting February 4th.
- City Hall Construction Matting Tuesday Mornings.
- Planning Commission February 26th.
- Inspector Job Interviews February 27th.

This concludes the Code Enforcement Department monthly report for February 2025. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.

**SPRING LAKE PARK
ORDINANCE 501**

**AN ORDINANCE AMENDING THE CITY CODE TO RETURN THE REGULAR
MEETINGS OF THE CITY COUNCIL AND ITS BOARDS AND COMMISSIONS TO
CITY HALL**

WHEREAS, the City has substantially completed the renovation of its City Hall, restoring its ability to host public meetings; and

WHEREAS, the City Council finds it in the best interest of the public to return its regular City Council meetings to City Hall, as well as the meetings of the Planning Commission and the Parks and Recreation Commission, to facilitate accessibility, transparency, and consistency in public engagement.

NOW THEREFORE, be it ordained by the Council of the Spring Lake Park, in the State of Minnesota, as follows:

SECTION 1: **AMENDMENT** “Paragraph B, 3.04.010 City Council” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.04.10 City Council

B. Regular And Special Meetings.

1. *Regular meetings.* Regular meetings of the City Council shall be held on the first and third Monday of each calendar month at 7:00 p.m. Any regular meeting falling upon a holiday shall be held on the next following business day at the same time and place. All meetings, including special and adjourned Council meetings, shall be held ~~in the Able Park Building, 8200 Able Street NE,~~ at City Hall, 1301 81st Avenue NE, unless specially called for another location.
2. *Special meetings.* The Mayor or any two members of the Council may call a special meeting of the Council upon at least 24 hours written notice to each member of the Council. This notice shall be delivered personally to each member or shall be left at his or her usual place of residence with some responsible person. Pursuant to M.S. Ch. 13D, as it may be amended from

time to time, written notice of any special meeting shall be posted giving the date, time, place and purpose of the meeting at least three days before the meeting. Written notice shall be mailed at least three days before the meeting to anyone who has filed a written request for notice of special meetings. In calculating the three days, if the last day falls on a Saturday, Sunday or legal holiday, the next regular business day shall be counted as the third day.

3. Emergency meetings. Notice of emergency meetings shall be given as required by M.S. Ch. 13D, as it may be amended from time to time. An emergency meeting is a meeting defined by M.S. Ch. 13D, as it may be amended from time to time.
4. *Public meetings*. All Council meetings, including special and adjourned Council meetings and meetings of Council committees, shall be conducted in accordance with the Minnesota Open Meeting Law, M.S. Ch. 13D, as it may be amended from time to time

SECTION 2: **AMENDMENT** “Paragraph H, 3.08.020 Parks And Recreation Commission” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

A M E N D M E N T

3.08.20 Parks And Recreation Commission

H. Meetings.

1. *Regular meetings*. The Commission shall hold a meeting at least quarterly, which shall be on the first Tuesday of January, April, July and October at 6:00 p.m. All meetings, including special meetings, shall be held at ~~Able Park Building, 8200 Able Street NE~~, City Hall, 1301 81st Avenue NE, unless specially called for at another location.
2. *Special meetings*. The chairperson, Parks and Recreation Director, or Council Commissioner may call a special meeting upon at least three days notice to each member of the Commission. Notice of a special meeting shall be posted at City Hall and shall be made in accordance with M.S. Ch. 13D.
3. *Public meetings*. All Commission meetings, including special meetings and meetings of Commission committees, shall be open to the public.

SECTION 3: **AMENDMENT** “16.60.010 Planning Commission” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

A M E N D M E N T

16.60.10 Planning Commission

- A. A Planning Commission is hereby created which shall carry out duties as specified in this title and as authorized by M.S. § 462.354, Subd. 1, as it may be amended from time to time. The Planning Commission shall consist of not less than five and not more than seven members. A chairperson and a vice chairperson shall be elected by the Commissioners at the first meeting of the year or at the first meeting following the resignation of the chairperson or vice chairperson. The term or office of each Commissioner shall be for a period of three years, but members shall serve at the pleasure of the Council. The City Council shall have the authority and power to fill vacancies that may from time to time exist and shall have the authority to fill vacancies resulting from the expiration of members' terms. The terms of office of the Planning Commissioners now holding office, pursuant to a prior ordinance, are hereby confirmed.
- B. *Regular meetings.* Regular meetings of the Planning Commission shall be held on the fourth Monday of each calendar month at 7:00 p.m. Any regular meeting falling upon a holiday shall be held on the next following business day at the same time and place. All meetings, including special and adjourned Commission meetings, shall be held ~~in the Able Park Building, 8200 Able Street NE~~ at City Hall, 1301 81st Avenue NE, unless specially called for another location.

SECTION 4: **EFFECTIVE DATE** This Ordinance shall be in full force and effect upon its passage and publication according to law.

PASSED AND ADOPTED BY THE SPRING LAKE PARK COUNCIL this 3rd day of March, 2025

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Wendling	_____	_____	_____	_____
Councilmember Goodboe-Bisschoff	_____	_____	_____	_____
Councilmember Dircks	_____	_____	_____	_____
Councilmember Moran	_____	_____	_____	_____
Mayor Nelson	_____	_____	_____	_____
Presiding Officer	Attest			

Robert Nelson, Mayor

Daniel R. Buchholtz,
Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2024-20

**A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 492,
AN ORDINANCE AMENDING THE CITY CODE TO TEMPORARILY MOVE THE
REGULAR MEETINGS OF THE CITY COUNCIL AND ITS BOARDS AND
COMMISSIONS FROM CITY HALL TO THE ABLE PARK BUILDING,
8200 ABLE STREET NE**

WHEREAS, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance 492 will clearly inform the public of the intent and effect of the Ordinance; and

WHEREAS, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the following summary of Ordinance No. 492 is approved for publication:

“On February 20, 2024, the Spring Lake Park City Council approved Ordinance No. 492, entitled ‘An Ordinance Amending the City Code to Temporarily Move the Regular Meetings of the City Council and its Boards and Commissions from City Hall to the Able Park Building, 8200 Able Street NE

The following is a summary of Ordinance No. 492, a copy of which is available in its entirety for review during regular office hours at the City of Spring Lake Park, 1301 81st Avenue NE, Spring Lake Park, MN, or for review on the City’s website, www.slpmn.org.

The Ordinance amends City Code to move the meetings of the City Council, Planning Commission and Parks and Recreation Commission from City Hall to Able Park Building, 8200 Able Street NE, beginning March 1, 2024. The ordinance automatically repeals on June 27, 2025, unless repealed earlier by the City Council.

The Ordinance takes effect on March 1, 2024 upon publication in the City’s newspaper of record.”

The foregoing Resolution was moved for adoption by Councilmember Wendling.

Upon Vote being taken thereon, the following voted in favor thereof: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks

And the following voted against the same: None

Whereon the Acting Mayor declared said Resolution duly passed and adopted the 20th day of February, 2024.

APPROVED BY:

Lisa Dircks, Acting Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



City of Spring Lake Park Capital Improvement Plan



2025-2029



CITY OF SPRING LAKE PARK
2025-2029 CAPITAL IMPROVEMENT PLAN

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Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: February 28, 2025

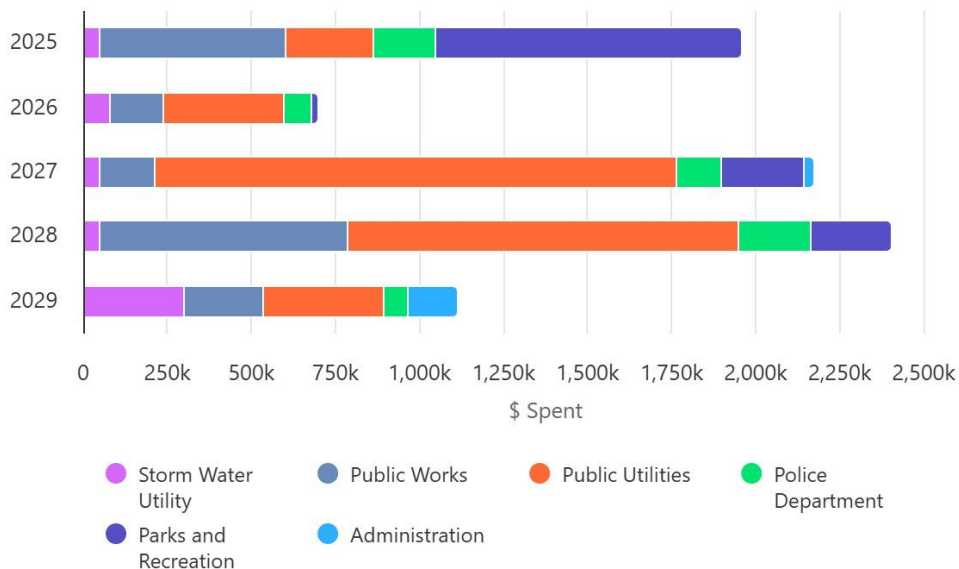
Subject: 2025-2029 Capital Improvement Plan

The proposed 2025-2029 Capital Improvement Plan (CIP) has been developed to guide the City's investment in infrastructure, facilities, and essential equipment over the next five years. The CIP prioritizes projects based on need, available funding, and alignment with the City's long-term strategic goals.

Key elements of the proposed CIP include investments in street rehabilitation, public utilities, park improvements, public safety equipment, and facility upgrades. These projects are structured to maintain and enhance the City's infrastructure while balancing fiscal responsibility.

The proposed 2025-2029 plan identifies over \$8.3 million in projects.

Department Summary



The City Council will review the proposed 2025-2029 CIP at a work session scheduled for Tuesday, February 18, 2025, at 5:30 p.m. This session will provide an opportunity for discussion and any necessary adjustments before formal consideration.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

Capital Improvement Plan

Spring Lake Park, MN

Administrative Summary

Visions and Goals

The Capital Improvement Plan (CIP) is a five-year plan to provide and maintain public facilities and infrastructure for the citizens and businesses of Spring Lake Park, balanced against the constraints of available resources.

Capital improvements are the projects that require the expenditure of public funds for the acquisition, construction or replacement of the infrastructure necessary for communities. Capital planning is critical to the continuation of essential public services, as well as being an important component of a community's economic development program.

The creation and update of multi-year capital plans allows the community to plan for the current and longer term needs of its constituents. This plan is often integrated with the maintenance needs and funding sources that will provide for the delivery of services to a community.

Capital projects are different from the operating budgets of a City, as they often represent large financial obligations that may span more than one year. The unique nature of capital projects allows for a different presentation to the City Council than the process used for operational budget discussions. The information and tracking needs of projects require an adequate system of management to determine impacts to both the capital plan and the operational budget.

The development of a capital improvement plan is prepared with the following elements.

- Identification of needs, utilizing strategic plans, comprehensive plans and input from citizens, staff and City Council.
- Determination of the projects specific to repair, maintenance, replacement or new construction.
- Recognition of the revenue sources that will be utilized to fund the planned project.
- Need for debt issuance for future needs.
- Identification of the need for policy updates or creation.

Policies

City staff will annually review and monitor the state of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives and availability of resources.

The City will develop a multi-year plan for capital improvements, update it annually and make all capital improvements in accordance with the plan.

The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for adequate maintenance and orderly replacement of capital assets from current revenues where possible.

Capital projects will conform to the following criteria:

- will be part of an approved City plan;
- will be part of an adopted maintenance/replacement schedule;
- will minimize operating costs; and
- will be selected according to the established Capital Improvement Plan.

The capital budget process aligns closely with the regular operating budget process. CIP projects are categorized as either funded or unfunded based on the ability of the forecasted operating budget to support them. Funded CIP projects are incorporated into the operating budget for the current fiscal year.

Process

City staff will evaluate capital improvement requests against the following evaluation criteria:

- Consistency with community goals and plans
 - Public health and safety
 - Mandates or other legal requirements
 - Standard of service
 - Extent of benefits
 - Related to other projects
 - Public perception of need
 - Efficiency of service
 - Supports economic development
 - Environmental quality
 - Feasibility of project
 - Opportunity costs
 - Operational budget impact
-

Process Calendar

Fall 2024 - CIP work papers are rolled out to departments.

February 18, 2025 - Draft 2025-2029 CIP reviewed by City Council

March 3, 2025 - 2025-2029 CIP adopted by City Council and 2025 CIP projects are adopted as part of the City's budget

2025 through 2029
SLP Projects & Sources
 Spring Lake Park, MN
Projects & Source By Department

Department	Project #	Priority	2025	2026	2027	2028	2029	Total
Administration								
City Hall Computer Replacement	81	1					150,000	150,000
Photocopier	58	2			30,000			30,000
Equipment Fund					30,000		150,000	180,000
Source Grand Total			0	0	30,000	0	150,000	180,000

Parks and Recreation								
Able Park Ice Rink Realignment & Multi-Use Court P	73	4			180,000			180,000
Lakeside Lions Natural Play Nodes	43	3		15,000	15,000	15,000		45,000
Park Lighting Updates	86	4		5,000				5,000
Sanburnol Playground Equipment Upgrade	75	3				151,000		151,000
Terrace Park Building	61	3	550,000					550,000
Terrace Park Dasher Board Replacement	74	3	30,000					30,000
Terrace Park Field Drainage Improvements	48	4			50,000			50,000
Terrace Park - Tennis Court Rebuild	87	2	100,000					100,000
Triangle Memorial Park Irrigation	64	2	30,000					30,000
Triangle Park Bridge Reconstruct	72	3				75,000		75,000
Capital Replacement Fund				5,000				5,000
Outside Sources/Grants			450,000			151,000		601,000
Park Acquisition & Improvements			260,000	15,000	245,000	90,000		610,000
Source Grand Total			710,000	20,000	245,000	241,000	0	1,216,000

Police Department								
Gun Range Improvements	83	2	125,000					125,000
Police Chief & Investigator Squad Car Replacement	82	2			70,000			70,000
Police Radar Replacement	84	1		18,000				18,000
Police Radio Replacement	85	1				145,000		145,000
Squad Car Replacement	07	1	58,800	61,740	64,827	68,069	71,473	324,909
Equipment Fund				18,000	70,000			88,000
General Fund			58,800	61,740	64,827	68,069	71,473	324,909
Outside Sources/Grants						145,000		145,000
Source Grand Total			58,800	79,740	134,827	213,069	71,473	557,909

Public Utilities								
Able Park Water Tower Painting	16	2			675,000			675,000
Arthur Street Water Tower Painting	15	2				825,000		825,000
Hydrant Replacement	54	2	25,000	25,000	25,000	25,000	25,000	125,000
Pickup Replacement	20	3	49,463	51,937	54,533	57,260	60,123	273,316
Public Utilities Water Truck	69	2			300,000			300,000
Sewer Jetter Replacement	34	2			250,000			250,000
Terrace Street Treatment Plant Media Replacement	33	2	150,000					150,000
Water Main Replacement	65	2		150,000	157,500	165,375	173,644	646,519
Water Meter Replacement	32	3	40,000	40,000	40,000	40,000	40,000	200,000

Department	Project #	Priority	2025	2026	2027	2028	2029	Total
Water Treatment Plant Chemical Pump Replacement	55	2		40,000				40,000
Well #1 Rehab	28	3		50,000				50,000
Well #2 Rehab	29	3					57,881	57,881
Well #4 Rehab	30	3			50,000			50,000
Well #5 Rehab	31	3				50,000		50,000
Public Facilities Authority (PFA) Drinking Water Revolving Loan Fund (DWRP)					675,000	825,000		1,500,000
Public Utility Renewal and Replacement			264,463	356,937	877,033	337,635	356,648	2,192,716
Source Grand Total			264,463	356,937	1,552,033	1,162,635	356,648	3,692,716

Public Works

2025 Street Improvement Project	90	2	405,400					405,400
Asphalt Roller	91	1	15,000					15,000
Ballfield Drag UTV	92	3	25,000					25,000
Bucket Truck Replacement	71	3					75,000	75,000
Dump Truck Replacement	70	1				350,000		350,000
Hot Box Trailer	66	3	60,000					60,000
Pavement Marking Machine	89	2	15,000					15,000
Snow Blower for Skid Steer	88	3		10,000				10,000
Street Milling	52	3		150,000	150,000	150,000	150,000	600,000
Street Sign Replacement	50	3	10,000	10,500	11,025	11,575	12,150	55,250
Trackless Vehicle and Blower Replacement	68	2				225,000		225,000
Zero Turn Mower	93	1	20,000					20,000
Equipment Fund			45,000	10,000		575,000	75,000	705,000
Municipal State Aid Maintenance			100,000	10,500	11,025	11,575	12,150	145,250
Revolving Construction			405,400	82,500	82,500	82,500	82,500	735,400
Special Assessments				67,500	67,500	67,500	67,500	270,000
Source Grand Total			550,400	170,500	161,025	736,575	237,150	1,855,650

Storm Water Utility

Sports Dome Pond Maintenance	37	3		30,000				30,000
Storm Sewer Lining and Catch Basin Repair Project	56	3	50,000	50,000	50,000	50,000	50,000	250,000
Terrace Road/78th Avenue Infiltration Project	38	3					250,000	250,000
Storm Sewer Utility			50,000	80,000	50,000	50,000	300,000	530,000
Source Grand Total			50,000	80,000	50,000	50,000	300,000	530,000

GRAND TOTAL	1,758,663	707,177	2,172,885	2,403,279	1,115,271	8,157,275
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2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 81
Project Name City Hall Computer Replacement

Total Project Cost \$150,000 **Contact** Daniel Buchholtz, City Administrator
Department Administration **Type** Technology and Software
Category Technology and Communication **Priority** 1 Critical
Status Active **Useful Life** 5 years

Description

This project will replace outdated desktops, laptops, servers, and associated peripherals across City Hall with modern hardware and software to improve operational efficiency, security and user experience. The project will replace 2 servers, 20 laptops, 6 ruggedized laptops, 8 desktops, 56 monitors, 20 docking stations, along with printers, scanners and other peripherals.

Justification

The City replaces its computers on a 5 year cycle. This allows the City to provide employees with up-to-date technology while avoiding repair downtime, security vulnerabilities and hardware obsolescence. Regularly refreshed infrastructure is crucial for maintenance, security and productive IT operations.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	0	0	0	150,000	150,000
Total	0	0	0	0	150,000	150,000

Funding Sources	2025	2026	2027	2028	2029	Total
Equipment Fund	0	0	0	0	150,000	150,000
Total	0	0	0	0	150,000	150,000

Budget Impact

New computers meet strict energy efficiency standards, thereby helping reduce electricity costs. Repair costs will also decline as new equipment is brought online.

SLP Project List

Spring Lake Park, MN

Project # 58
 Project Name Photocopier

Total Project Cost	\$30,000	Contact	Daniel Buchholtz, City Administrator
Department	Administration	Type	Furnishings, Fixtures and Equipment (FF&E)
Category	Technology and Communication	Priority	2 Very Important
Status	Active	Useful Life	5 years

Description

Purchase photocopiers for Administration/Park and Recreation and Police Departments.

Justification

The existing copiers, purchased in 2022, will be beyond their useful life and will need to be replaced. Purchase of a new copier generally results in lower copier maintenance costs, reducing pressure on the budget.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	0	30,000	0	0	30,000
Total	0	0	30,000	0	0	30,000

Funding Sources	2025	2026	2027	2028	2029	Total
Equipment Fund	0	0	30,000	0	0	30,000
Total	0	0	30,000	0	0	30,000

SLP Project List

Spring Lake Park, MN

Project # 73
Project Name Able Park Ice Rink Realignment & Multi-Use Court P

Total Project Cost	\$180,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Rehabilitation
Category	Parks and Recreation	Priority	4 Less Important
Status	Active	Useful Life	20 years

Description

Replacement of dasher boards on ice rink and realignment of rink from hockey to general skating. Surface court with blacktop to ease winter ice preparation and for other potential recreation uses.

Justification

The Able Park Ice Rink Realignment & Multi-Use Court Project will enhance recreational opportunities by converting the existing hockey rink into a general skating area, making it more accessible to a broader range of users. The installation of blacktop surfacing will facilitate easier winter ice preparation while also allowing for expanded year-round recreational uses, such as pickleball and other court activities. These improvements will maximize the park's usability, supporting community engagement and active recreation.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	0	0	168,000	0	0	168,000
Other	0	0	10,000	0	0	10,000
Demolition	0	0	2,000	0	0	2,000
Total	0	0	180,000	0	0	180,000

Funding Sources	2025	2026	2027	2028	2029	Total
Park Acquisition & Improvements	0	0	180,000	0	0	180,000
Total	0	0	180,000	0	0	180,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 43
Project Name Lakeside Lions Natural Play Nodes

Total Project Cost \$45,000 Contact Anne Scanlon, Parks and Recreation Director
Department Parks and Recreation Type Construction
Category Parks and Recreation Priority 3 Important
Status Active Useful Life 20 years

Description

Add nature nodes to west side of Lakeside Lions Park.

Justification

Nature play stimulates creativity and problem solving skills integral to executive function development. Children who play and spend time in nature have increased concentration and cognitive skills, including mitigation of ADHD/ADD symptoms.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	15,000	15,000	15,000	0	45,000
Total	0	15,000	15,000	15,000	0	45,000

Funding Sources	2025	2026	2027	2028	2029	Total
Park Acquisition & Improvements	0	15,000	15,000	15,000	0	45,000
Total	0	15,000	15,000	15,000	0	45,000

SLP Project List

Spring Lake Park, MN

Project # 86
 Project Name Park Lighting Updates

Total Project Cost	\$5,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Construction
Category	Parks and Recreation	Priority	4 Less Important
Status	Active	Useful Life	20 years

Description

Replace/upgrade all park lights to LED with a timer system that allows the lights to be turned on with a push button.

Justification

This project would properly illuminate our outdoor courts with LED lights and working timers. This improvement will increase safety while decreasing operating costs.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	5,000	0	0	0	5,000
Total	0	5,000	0	0	0	5,000

Funding Sources	2025	2026	2027	2028	2029	Total
Capital Replacement Fund	0	5,000	0	0	0	5,000
Total	0	5,000	0	0	0	5,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 75
Project Name Sanburnol Playground Equipment Upgrade

Total Project Cost \$151,000 **Contact** Anne Scanlon, Parks and Recreation Director
Department Parks and Recreation **Type** Construction
Category Parks and Recreation **Priority** 3 Important
Status Active **Useful Life** 20 years

Description

Replace Sanburnol Playground Equipment

Justification

Replacing the playground system installed in 1996 is necessary to ensure the safety, accessibility, and enjoyment of the play area for all users. The existing equipment shows significant wear after nearly three decades of use, no longer meets modern safety standards, and lacks inclusive features. Upgrading to a new system will enhance safety, provide a more engaging play environment, and align with current accessibility and design standards to better serve the community.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	0	0	151,000	0	151,000
Total	0	0	0	151,000	0	151,000

Funding Sources	2025	2026	2027	2028	2029	Total
Outside Sources/Grants	0	0	0	151,000	0	151,000
Total	0	0	0	151,000	0	151,000

Budget Impact

Cost of maintenance should reduce with the purchase and installation of new equipment.

SLP Project List

Spring Lake Park, MN

Project # 61
 Project Name Terrace Park Building

Total Project Cost	\$550,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Construction
Category	Parks and Recreation	Priority	3 Important
Status	Active	Useful Life	50 years

Description

Rebuild warming house at Terrace Park.

Justification

Existing building is in poor condition and is beyond its useful life.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	500,000	0	0	0	0	500,000
Planning/Design	50,000	0	0	0	0	50,000
Total	550,000	0	0	0	0	550,000

Funding Sources	2025	2026	2027	2028	2029	Total
Outside Sources/Grants	450,000	0	0	0	0	450,000
Park Acquisition & Improvements	100,000	0	0	0	0	100,000
Total	550,000	0	0	0	0	550,000

Budget Impact

Improved structure allows for reduced maintenance costs and reduced staff hours.

SLP Project List

Spring Lake Park, MN

Project # 74
Project Name Terrace Park Dasher Board Replacement

Total Project Cost	\$30,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Rehabilitation
Category	Parks and Recreation	Priority	3 Important
Status	Active	Useful Life	20 years

Description

Remove and replace dasher boards at Terrace Park hockey rink.

Justification

Boards and posts are slanted and in need of replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	30,000	0	0	0	0	30,000
Total	30,000	0	0	0	0	30,000

Funding Sources	2025	2026	2027	2028	2029	Total
Park Acquisition & Improvements	30,000	0	0	0	0	30,000
Total	30,000	0	0	0	0	30,000

SLP Project List

Spring Lake Park, MN

Project # 48
Project Name Terrace Park Field Drainage Improvements

Total Project Cost	\$50,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Construction
Category	Parks and Recreation	Priority	4 Less Important
Status	Active	Useful Life	25 years

Description

Fields have drainage issues where water will not run off, making fields unusable for programs. In addition, project will add sidewalks and trails for access.

Justification

Field is unusable days after a heavy rain. Increased maintenance time required to prep field for use. Park master plan recommends address field drainage and increase number of sidewalks and trails throughout the park. Add drain tile to outer edges of fields.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	0	0	50,000	0	0	50,000
Total	0	0	50,000	0	0	50,000

Funding Sources	2025	2026	2027	2028	2029	Total
Park Acquisition & Improvements	0	0	50,000	0	0	50,000
Total	0	0	50,000	0	0	50,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 87
Project Name Terrace Park - Tennis Court Rebuild

Total Project Cost \$100,000 **Contact** Anne Scanlon, Parks and Recreation Director
Department Parks and Recreation **Type** Rehabilitation
Category Parks and Recreation **Priority** 2 Very Important
Status Active **Useful Life** 20 years

Description

Complete rebuild of Terrace Park tennis court.

Justification

There is significant cracking in the tennis court. Untreated cracks will lead to more damage over time and higher cost of repairs. Tennis court surface should be smooth to reduce the chance of injury.

This repair presents an excellent opportunity to convert the tennis court into 2-4 pickleball courts, a sport that has been growing in popularity.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	100,000	0	0	0	0	100,000
Total	100,000	0	0	0	0	100,000

Funding Sources	2025	2026	2027	2028	2029	Total
Park Acquisition & Improvements	100,000	0	0	0	0	100,000
Total	100,000	0	0	0	0	100,000

SLP Project List

Spring Lake Park, MN

Project # 64
 Project Name Triangle Memorial Park Irrigation

Total Project Cost	\$30,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Construction
Category	Parks and Recreation	Priority	2 Very Important
Status	Active	Useful Life	10 years

Description

Install irrigation at Triangle Memorial Park

Justification

With multiple years of drought, the grass is unable to sustain the foot traffic generated by visitors to the park. Installation of an irrigation system will preserve existing grass/vegetation and create a more attractive and inviting environment.

Expenditures	2025	2026	2027	2028	2029	Total
Landscaping	30,000	0	0	0	0	30,000
Total	30,000	0	0	0	0	30,000

Funding Sources	2025	2026	2027	2028	2029	Total
Park Acquisition & Improvements	30,000	0	0	0	0	30,000
Total	30,000	0	0	0	0	30,000

SLP Project List

Spring Lake Park, MN

Project # 72
 Project Name Triangle Park Bridge Reconstruct

Total Project Cost	\$75,000	Contact	Anne Scanlon, Parks and Recreation Director
Department	Parks and Recreation	Type	Rehabilitation
Category	Parks and Recreation	Priority	3 Important
Status	Active	Useful Life	25 years

Description

Reconstruct pedestrian bridge at Triangle Memorial Park

Justification

Improve bridge materials and structure to ensure its safe use for many years to come.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	0	0	0	75,000	0	75,000
Total	0	0	0	75,000	0	75,000

Funding Sources	2025	2026	2027	2028	2029	Total
Park Acquisition & Improvements	0	0	0	75,000	0	75,000
Total	0	0	0	75,000	0	75,000

SLP Project List

Spring Lake Park, MN

Project # 83
Project Name Gun Range Improvements

Total Project Cost	\$125,000	Contact	Josh Antoine, Police Chief
Department	Police Department	Type	Renovation
Category	Public Safety: Police	Priority	2 Very Important
Status	Active	Useful Life	20 years

Description

Gun range equipment update

Justification

The City's gun range was built in 1987. Although the City has performed regular maintenance on the range, the equipment is showing its age and needs replacement. The range back stop was replaced in 2022. Electrical and lighting systems were replaced as part of the 2024 City Hall Renovation/Expansion project. The equipment needing replacement are the shooting stalls, target retrieval system, and sound reduction insulation. In addition, the original filtration system should be scheduled for replacement.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	125,000	0	0	0	0	125,000
Total	125,000	0	0	0	0	125,000

Funding Sources	2025	2026	2027	2028	2029	Total
City Hall Renovation/Expansion Project Fund	125,000	0	0	0	0	125,000
Total	125,000	0	0	0	0	125,000

SLP Project List

Spring Lake Park, MN

Project # 82
Project Name Police Chief & Investigator Squad Car Replacement

Total Project Cost	\$70,000	Contact	Josh Antoine, Police Chief
Department	Police Department	Type	Equipment Acquisition
Category	Public Safety: Police	Priority	2 Very Important
Status	Active	Useful Life	10 years

Description

Police Chief and Investigator Squad Car Replacement. Purchase to be made off the State Contract.

Justification

The Police Chief and Investigator currently drive 2017 Dodge Chargers. The scheduled replacement schedule for the Chief and Investigator Squads is 10 years. Replacement on a regular schedule ensures optimal performance and officer safety/effectiveness.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	0	70,000	0	0	70,000
Total	0	0	70,000	0	0	70,000

Funding Sources	2025	2026	2027	2028	2029	Total
Equipment Fund	0	0	70,000	0	0	70,000
Total	0	0	70,000	0	0	70,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 84
Project Name Police Radar Replacement

Total Project Cost \$18,000
Department Police Department
Category Public Safety: Police
Status Active

Contact Josh Antoine, Police Chief
Type Equipment Acquisition
Priority 1 Critical
Useful Life 7 years

Description

Replacement of 6 squad car Stalker radar units

Justification

One of the primary functions of the police department is to ensure traffic safety. In Spring Lake Park, the Department achieves this through diligent traffic enforcement, focusing on speeding and adherence to traffic sign enforcement. To facilitate speed enforcement, each squad car is equipped with Stalker Radar units. These radars, installed in 2018, will have their warranty expire in 2025.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	18,000	0	0	0	18,000
Total	0	18,000	0	0	0	18,000

Funding Sources	2025	2026	2027	2028	2029	Total
Equipment Fund	0	18,000	0	0	0	18,000
Total	0	18,000	0	0	0	18,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 85
Project Name Police Radio Replacement

Total Project Cost	\$145,000	Contact	Josh Antoine, Police Chief
Department	Police Department	Type	Equipment Acquisition
Category	Public Safety: Police	Priority	1 Critical
Status	Active	Useful Life	10 years

Description

Replace portable handheld and squad car 800 mhz radios.

Justification

Our current radios are outdated and no longer covered by their three-year warranty, making them less reliable and harder to maintain. Upgrading to new radios will ensure compliance with the latest FBI encryption standards, enhancing communication security and reliability.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	0	0	145,000	0	145,000
Total	0	0	0	145,000	0	145,000

Funding Sources	2025	2026	2027	2028	2029	Total
Outside Sources/Grants	0	0	0	145,000	0	145,000
Total	0	0	0	145,000	0	145,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 07
Project Name Squad Car Replacement

Total Project Cost \$561,496 Contact Josh Antoine, Police Chief
Department Police Department Type Equipment Acquisition
Category Public Safety: Police Priority 1 Critical
Status Active Useful Life 5 years

Description

Replace Police squad cars in a 5-Year program, moving each vehicle to less critical use after 4 years. Vehicles will be purchased off the Minnesota State Contract.

Justification

Squads need to be replaced on a regular schedule to ensure optimal public safety and officer security/effectiveness.

Expenditures	2025	2026	2027	2028	2029	Total	Future
Equip/Vehicles/Furnishings	58,800	61,740	64,827	68,069	71,473	324,909	236,587
Total	58,800	61,740	64,827	68,069	71,473	324,909	

Funding Sources	2025	2026	2027	2028	2029	Total	Future
General Fund	58,800	61,740	64,827	68,069	71,473	324,909	236,587
Total	58,800	61,740	64,827	68,069	71,473	324,909	

Budget Impact

Replacing vehicles on a 5 year replacement cycle reduces maintenance expense.

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 16
Project Name Able Park Water Tower Painting

Total Project Cost \$675,000 Contact George Linngren, Public Works Director
Department Public Utilities Type Rehabilitation
Category Utilities Priority 2 Very Important
Status Active Useful Life 25 years

Supplemental Attachments

 [2022-05-19 Able Street Tower Report by KLM.pd](#)

Description

The Able Street Tower painting project involves overcoating the tower's exterior to address visible coating failures, including oxidation and corrosion, and to extend its service life. This proactive maintenance ensures the structural integrity and functionality of the water tower while delaying the need for a more costly full reconditioning.

Justification

The painting of the Able Street Tower is essential to ensure its structural integrity, maintain its functional lifespan, and comply with regulatory standards. The 2022 inspection report highlights that the tower's exterior coating, last replaced in 2006, shows significant wear, with approximately 10% visible coating failures, including oxidation, delamination, and surface corrosion. Proactive painting will address these deficiencies, prevent further deterioration, and avoid the need for costlier full reconditioning in the future. Moreover, surface preparation and the application of advanced coating systems will enhance the tower's resistance to environmental factors, ensuring safe water storage and operational reliability for the City of Spring Lake Park. The project aligns with best practices and represents a critical investment in maintaining the city's infrastructure.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	0	0	650,000	0	0	650,000
Planning/Design	0	0	25,000	0	0	25,000
Total	0	0	675,000	0	0	675,000

Funding Sources	2025	2026	2027	2028	2029	Total
Public Facilities Authority (PFA) Drinking Water Revolving Loan Fund (DWRF)	0	0	675,000	0	0	675,000
Total	0	0	675,000	0	0	675,000

Budget Impact

Project will extend the life of the City's above-ground water storage tower.

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 15
Project Name Arthur Street Water Tower Painting

Total Project Cost \$825,000 Contact George Linngren, Public Works Director
Department Public Utilities Type Rehabilitation
Category Utilities Priority 2 Very Important
Status Active Useful Life 25 years

Supplemental Attachments

 [2022-06-02 Arthur Street Tower Report by KLM.](#)

Description

The Arthur Street Tower painting project involves recoating the tower's exterior to address visible coating failures, including UV deterioration, corrosion, and delamination. This maintenance will protect the structure, extend its lifespan, and ensure continued compliance with safety and water quality standards.

Justification

The Arthur Street Tower painting project is a critical maintenance effort to address visible coating failures on the structure's exterior, such as UV deterioration, pinhole corrosion, and delamination, as outlined in the inspection report. Recoating the tower will preserve its structural integrity, extend its service life, and ensure compliance with regulatory standards, while also preventing the need for costlier repairs in the future. By proactively maintaining the tower, the city ensures reliable water storage and infrastructure sustainability.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	0	0	0	800,000	0	800,000
Planning/Design	0	0	0	25,000	0	25,000
Total	0	0	0	825,000	0	825,000

Funding Sources	2025	2026	2027	2028	2029	Total
Public Facilities Authority (PFA) Drinking Water Revolving Loan Fund (DWRP)	0	0	0	825,000	0	825,000
Total	0	0	0	825,000	0	825,000

Budget Impact

Project will extend the life of the City's above-ground water storage tower.

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 54
Project Name Hydrant Replacement

Total Project Cost	\$215,000	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Rehabilitation
Category	Utilities	Priority	2 Very Important
Status	Active	Useful Life	25 years

Description

Replacing hydrants and adding valves in front of hydrants

Justification

Many of the city's fire hydrants have surpassed their intended service life and are increasingly difficult to operate due to wear, corrosion, and outdated designs. Many hydrants are hard to turn, which delays response times during emergencies and poses challenges for fire safety. Additionally, some of the existing hydrants lack shutoff valves, meaning repairs or maintenance require shutting down entire sections of the water system, causing significant service disruptions to residents and businesses. Repairing these hydrants has also become more difficult, as parts for many models are no longer manufactured or readily available. This leads to longer repair times and higher costs..

Replacing aging hydrants addresses these challenges and ensures compliance with modern fire protection standards. New hydrants are easier to operate, improve water flow, and include dedicated shutoff valves to minimize disruptions during maintenance. Proactive replacement reduces long-term maintenance costs, eliminates inefficiencies like water loss, and enhances the City's ability to respond to emergencies quickly and effectively. By systematically replacing hydrants, the City demonstrates its commitment to public safety, operational efficiency, and the long-term sustainability of its critical infrastructure.

Expenditures	2025	2026	2027	2028	2029	Total	Future
Equip/Vehicles/Furnishings	25,000	25,000	25,000	25,000	25,000	125,000	90,000
Total	25,000	25,000	25,000	25,000	25,000	125,000	

Funding Sources	2025	2026	2027	2028	2029	Total	Future
Public Utility Renewal and Replacement	25,000	25,000	25,000	25,000	25,000	125,000	90,000
Total	25,000	25,000	25,000	25,000	25,000	125,000	

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 20
Project Name Pickup Replacement

Total Project Cost \$273,316 **Contact** George Linngren, Public Works Director
Department Public Utilities **Type** Equipment Acquisition
Category Fleet and Equipment **Priority** 3 Important
Status Active **Useful Life** 10 years

Description

Purchase Public Works pickup truck.

Justification

The City proposes an annual replacement program for Public Works trucks to continue the transition from a 20-year to a 10-year replacement cycle. A 10-year replacement cycle ensures the fleet remains dependable, reduces repair costs, and improves efficiency. By purchasing one new truck annually, the City can spread costs over time while maintaining a safer, more reliable fleet for year-round operations.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	49,463	51,937	54,533	57,260	60,123	273,316
Total	49,463	51,937	54,533	57,260	60,123	273,316

Funding Sources	2025	2026	2027	2028	2029	Total
Public Utility Renewal and Replacement	49,463	51,937	54,533	57,260	60,123	273,316
Total	49,463	51,937	54,533	57,260	60,123	273,316

Budget Impact

Staff anticipates that there will be lower maintenance costs by shortening the replacement cycle for the Public Works trucks, as well as increased trade-in value, reducing the overall cost of the replacement vehicle.

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 69
Project Name Public Utilities Water Truck

Total Project Cost \$300,000 **Contact** George Linngren, Public Works Director
Department Public Utilities **Type** Equipment Acquisition
Category Fleet and Equipment **Priority** 2 Very Important
Status Active **Useful Life** 15 years

Description

The project involves purchasing a new water truck to replace the aging 1998 model, ensuring reliable and efficient operation for essential city maintenance tasks.

Justification

Replacing the City's 1998 water truck is essential to maintain reliable and efficient operations for tasks such as street maintenance, dust control, and park irrigation. The current truck is over 25 years old, increasingly prone to mechanical issues, and no longer meets the operational demands or efficiency standards of modern equipment. Investing in a replacement truck will improve reliability, reduce maintenance costs, and ensure the City can continue providing essential services effectively.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	0	300,000	0	0	300,000
Total	0	0	300,000	0	0	300,000

Funding Sources	2025	2026	2027	2028	2029	Total
Public Utility Renewal and Replacement	0	0	300,000	0	0	300,000
Total	0	0	300,000	0	0	300,000

SLP Project List

Spring Lake Park, MN

Project # 34
 Project Name Sewer Jetter Replacement

Total Project Cost	\$250,000	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Equipment Acquisition
Category	Utilities	Priority	2 Very Important
Status	Active	Useful Life	20 years

Description

Sewer jetter truck replacement.

Justification

This truck was purchased in 2006. We use it to clean all of the sewer mains on an annual basis. The water pump and the truck itself has many hours on it. After 20 years of service, it will exceed its life cycle.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	0	250,000	0	0	250,000
Total	0	0	250,000	0	0	250,000

Funding Sources	2025	2026	2027	2028	2029	Total
Public Utility Renewal and Replacement	0	0	250,000	0	0	250,000
Total	0	0	250,000	0	0	250,000

SLP Project List

Spring Lake Park, MN

Project # 33
 Project Name Terrace Street Treatment Plant Media Replacement

Total Project Cost	\$150,000	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Rehabilitation
Category	Utilities	Priority	2 Very Important
Status	Active	Useful Life	20 years

Description

Replace treatment media at the Terrace Street Water Treatment Plant.

Justification

The existing media has been in use for 20 years. The media removes iron, maganese and radium from our water supply. New treatment media will continue to keep the water treatment plant's radium level below state and federal standards.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	150,000	0	0	0	0	150,000
Total	150,000	0	0	0	0	150,000

Funding Sources	2025	2026	2027	2028	2029	Total
Public Utility Renewal and Replacement	150,000	0	0	0	0	150,000
Total	150,000	0	0	0	0	150,000

SLP Project List

Spring Lake Park, MN

Project # 65
 Project Name Water Main Replacement

Total Project Cost	\$1,221,301	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Rehabilitation
Category	Utilities	Priority	2 Very Important
Status	Active	Useful Life	100 years

Description

Replace water mains across the City.

Justification

Many water mains in the system are approaching their design life, leading to an increased risk of failures, leaks and water quality issues. Proactively replacing water mains reduces emergency repair costs, which can be significantly higher than planned replacements. It also minimizes service disruptions for residents and businesses. New water mains enhance flow capacity, reduce pressure fluctuations and improve firefighting capabilities.

Expenditures	2025	2026	2027	2028	2029	Total	Future
Construction/Maintenance	0	150,000	157,500	165,375	173,644	646,519	574,782
Total	0	150,000	157,500	165,375	173,644	646,519	

Funding Sources	2025	2026	2027	2028	2029	Total	Future
Public Utility Renewal and Replacement	0	150,000	157,500	165,375	173,644	646,519	574,782
Total	0	150,000	157,500	165,375	173,644	646,519	

SLP Project List

Spring Lake Park, MN

Project # 32
 Project Name Water Meter Replacement

Total Project Cost	\$200,000	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Equipment Acquisition
Category	Utilities	Priority	3 Important
Status	Active	Useful Life	20 years

Description

Water Meter Replacement

Justification

Existing commercial meters were installed 20 years ago. New meters will provide more accurate readings, thereby reducing the amount of water loss within the City and leading to fair billing for water consumption..

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	40,000	40,000	40,000	40,000	40,000	200,000
Total	40,000	40,000	40,000	40,000	40,000	200,000

Funding Sources	2025	2026	2027	2028	2029	Total
Public Utility Renewal and Replacement	40,000	40,000	40,000	40,000	40,000	200,000
Total	40,000	40,000	40,000	40,000	40,000	200,000

Budget Impact

New commercial water meters will result in increased revenue due to more precise measuring of water used by businesses/public entities.

SLP Project List

Spring Lake Park, MN

Project # 55
 Project Name Water Treatment Plant Chemical Pump Replacement

Total Project Cost	\$40,000	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Rehabilitation
Category	Utilities	Priority	2 Very Important
Status	Active	Useful Life	15 years

Description

Replace chemical pumps at Terrace and Arthur Water treatment Plants

Justification

Pumps are nearing end of life and should be replaced to ensure efficient water treatment.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	40,000	0	0	0	40,000
Total	0	40,000	0	0	0	40,000

Funding Sources	2025	2026	2027	2028	2029	Total
Public Utility Renewal and Replacement	0	40,000	0	0	0	40,000
Total	0	40,000	0	0	0	40,000

SLP Project List

Spring Lake Park, MN

Project # 28
 Project Name Well #1 Rehab

Total Project Cost	\$50,000	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Rehabilitation
Category	Utilities	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Rehab Well #1. Located in the Terrace Water Treatment Plant

Justification

Rehabilitating wells is essential to maintaining a reliable and efficient water supply system. Over time, wells can experience reduced capacity, contamination risks, and equipment wear due to aging and continuous operation. Rehabilitation restores the well's performance, extends its service life, and ensures compliance with water quality and regulatory standards. By addressing issues proactively, the City can minimize costly emergency repairs, improve operational efficiency, and safeguard the community's access to clean and dependable water.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	0	50,000	0	0	0	50,000
Total	0	50,000	0	0	0	50,000

Funding Sources	2025	2026	2027	2028	2029	Total
Public Utility Renewal and Replacement	0	50,000	0	0	0	50,000
Total	0	50,000	0	0	0	50,000

SLP Project List

Spring Lake Park, MN

Project # 29
 Project Name Well #2 Rehab

Total Project Cost	\$131,751	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Rehabilitation
Category	Utilities	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Well #2 Rehab. Located at Terrace Park.

Justification

Rehabilitating wells is essential to maintaining a reliable and efficient water supply system. Over time, wells can experience reduced capacity, contamination risks, and equipment wear due to aging and continuous operation. Rehabilitation restores the well's performance, extends its service life, and ensures compliance with water quality and regulatory standards. By addressing issues proactively, the City can minimize costly emergency repairs, improve operational efficiency, and safeguard the community's access to clean and dependable water.

Expenditures	2025	2026	2027	2028	2029	Total	Future
Construction/Maintenance	0	0	0	0	57,881	57,881	73,870
Total	0	0	0	0	57,881	57,881	

Funding Sources	2025	2026	2027	2028	2029	Total	Future
Public Utility Renewal and Replacement	0	0	0	0	57,881	57,881	73,870
Total	0	0	0	0	57,881	57,881	

SLP Project List

Spring Lake Park, MN

Project # 30
 Project Name Well #4 Rehab

Total Project Cost	\$50,000	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Rehabilitation
Category	Utilities	Priority	3 Important
Status	Active	Useful Life	25 years

Description

Well #4 Rehab. Located at Wyldwood Lane and University Avenue.

Justification

Rehabilitating wells is essential to maintaining a reliable and efficient water supply system. Over time, wells can experience reduced capacity, contamination risks, and equipment wear due to aging and continuous operation. Rehabilitation restores the well's performance, extends its service life, and ensures compliance with water quality and regulatory standards. By addressing issues proactively, the City can minimize costly emergency repairs, improve operational efficiency, and safeguard the community's access to clean and dependable water.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	0	0	50,000	0	0	50,000
Total	0	0	50,000	0	0	50,000

Funding Sources	2025	2026	2027	2028	2029	Total
Public Utility Renewal and Replacement	0	0	50,000	0	0	50,000
Total	0	0	50,000	0	0	50,000

SLP Project List

Spring Lake Park, MN

Project # 31
 Project Name Well #5 Rehab

Total Project Cost	\$50,000	Contact	George Linngren, Public Works Director
Department	Public Utilities	Type	Rehabilitation
Category	Utilities	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Well #5 Rehab. Located adjacent to Arthur Street WTP.

Justification

Rehabilitating wells is essential to maintaining a reliable and efficient water supply system. Over time, wells can experience reduced capacity, contamination risks, and equipment wear due to aging and continuous operation. Rehabilitation restores the well's performance, extends its service life, and ensures compliance with water quality and regulatory standards. By addressing issues proactively, the City can minimize costly emergency repairs, improve operational efficiency, and safeguard the community's access to clean and dependable water.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	0	0	0	50,000	0	50,000
Total	0	0	0	50,000	0	50,000

Funding Sources	2025	2026	2027	2028	2029	Total
Public Utility Renewal and Replacement	0	0	0	50,000	0	50,000
Total	0	0	0	50,000	0	50,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 90
Project Name 2025 Street Improvement Project

Total Project Cost	\$405,400	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Construction
Category	Transportation & Streets	Priority	2 Very Important
Status	Active	Useful Life	20 years

Supplemental Attachments

[PDF 2025 Street Improvement Project Hearing Slides](#) [PDF 2025 79th Ave & Taylor St Improvements Projec](#)

Description

The 79th Avenue NE and Taylor Street NE Improvements Project involves milling and overlaying pavement, along with spot curb and gutter repairs, to address surface wear and extend the service life of these streets.

Justification

The 79th Avenue NE and Taylor Street NE Improvements Project is a critical infrastructure initiative aimed at maintaining the integrity and functionality of these urban streets in the City of Spring Lake Park. The project involves milling and overlaying the existing pavement, along with spot repairs to the concrete curb and gutter, to address surface wear and extend the service life of these roadways. These streets, last paved in 1997 and 2003 respectively, are exhibiting signs of deterioration that necessitate timely rehabilitation to prevent more costly repairs in the future.

The project is justified by its alignment with the city's comprehensive street maintenance program, which ensures roadways remain safe and efficient for public use. With an estimated cost of \$405,400, this initiative employs proven construction methods and adheres to established assessment practices, dividing costs between the city and benefiting property owners. By addressing these roadway conditions now, the project supports long-term infrastructure sustainability, minimizes disruption, and maintains compliance with local engineering standards.

Expenditures	2025	2026	2027	2028	2029	Total
Street Improvements	310,400	0	0	0	0	310,400
Planning/Design	95,000	0	0	0	0	95,000
Total	405,400	0	0	0	0	405,400

Funding Sources	2025	2026	2027	2028	2029	Total
Revolving Construction	405,400	0	0	0	0	405,400
Total	405,400	0	0	0	0	405,400

Budget Impact

Of the City's \$405,000 contribution, approximately \$272,000 will be assessed to benefiting property owners. That assessment will be deposited into the Revolving Construction Fund

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 91
Project Name Asphalt Roller

Total Project Cost \$15,000
Department Public Works
Category Fleet and Equipment
Status Active

Contact George Linngren, Public Works Director
Type Equipment Acquisition
Priority 1 Critical
Useful Life 10 years

Description

An asphalt roller is a compact, self-propelled machine designed for efficiently compacting asphalt and soil for street and parking lot repairs. The roller ensures uniform surface compaction for durable and even pavement.

Justification

The asphalt roller would be a valuable asset for the City, providing an efficient and cost-effective solution for maintaining and repairing streets, parking lots, and other paved surfaces. Its compact size allows for easy maneuverability in tight spaces, while its vibration and compaction capabilities ensure durable, long-lasting pavement. Investing in this equipment would enhance the City's ability to complete timely repairs, improve road quality, and reduce long-term maintenance costs.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	15,000	0	0	0	0	15,000
Total	15,000	0	0	0	0	15,000

Funding Sources	2025	2026	2027	2028	2029	Total
Municipal State Aid Maintenance	15,000	0	0	0	0	15,000
Total	15,000	0	0	0	0	15,000

2025 thru 2029

SLP Project List
Spring Lake Park, MN



Project # 92
Project Name Ballfield Drag UTV

Total Project Cost	\$25,000	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Equipment Acquisition
Category	Parks and Recreation	Priority	3 Important
Status	Active	Useful Life	15 years

Justification

Investing in a UTV with a ballfield drag for the City of Spring Lake Park will enhance the efficiency and quality of field maintenance while improving safety for players and the community. A properly groomed ballfield reduces the risk of injuries by eliminating uneven surfaces, compacted infields, and loose material buildup, ensuring a safer and more playable surface. Regular dragging also helps prevent ruts and puddles, which can cause game delays and field deterioration. Using a UTV with a ballfield drag significantly increases efficiency compared to manual raking or smaller, less powerful equipment, allowing staff to complete field maintenance more quickly and effectively. This will free up valuable staff time for other essential park maintenance tasks. Additionally, the UTV can serve multiple purposes beyond ballfield grooming, such as transporting materials, assisting with landscaping projects, and supporting seasonal maintenance efforts. Investing in this equipment will not only enhance the quality of recreational facilities but also improve the overall effectiveness of the Parks and Recreation Department in serving the community.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	25,000	0	0	0	0	25,000
Total	25,000	0	0	0	0	25,000

Funding Sources	2025	2026	2027	2028	2029	Total
Equipment Fund	25,000	0	0	0	0	25,000
Total	25,000	0	0	0	0	25,000

SLP Project List

Spring Lake Park, MN

Project # 71
 Project Name Bucket Truck Replacement

Total Project Cost	\$75,000	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Equipment Acquisition
Category	Fleet and Equipment	Priority	3 Important
Status	Active	Useful Life	10 years

Description

Purchase new bucket truck for Public Works

Justification

Replace 2004 bucket truck chassis that is at end of life. Truck chassis has 150,000 miles on it. Bucket was replaced in 2025. Public Works utilizes the bucket truck for tree trimming, traffic signal maintenance and emergency response.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	0	0	0	75,000	75,000
Total	0	0	0	0	75,000	75,000

Funding Sources	2025	2026	2027	2028	2029	Total
Equipment Fund	0	0	0	0	75,000	75,000
Total	0	0	0	0	75,000	75,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 70
Project Name Dump Truck Replacement

Total Project Cost	\$350,000	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Equipment Acquisition
Category	Fleet and Equipment	Priority	1 Critical
Status	Active	Useful Life	15 years

Description

Purchase new dump truck and plow.

Justification

Replacing the 1998 Ford Dump Truck, along with its plow and sander, is essential to maintaining the efficiency and reliability of the City's snow and ice removal operations. After 25 years of service, the vehicle and its equipment have become increasingly prone to mechanical failures, higher maintenance costs, and reduced performance. A new dump truck with updated plowing and sanding equipment will ensure dependable service during winter weather events, enhance operational safety, and reduce downtime for repairs. This replacement is a necessary investment to support critical Public Works functions and ensure effective service delivery to the community.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	0	0	350,000	0	350,000
Total	0	0	0	350,000	0	350,000

Funding Sources	2025	2026	2027	2028	2029	Total
Equipment Fund	0	0	0	350,000	0	350,000
Total	0	0	0	350,000	0	350,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 66
Project Name Hot Box Trailer

Total Project Cost \$60,000 Contact George Linngren, Public Works Director
Department Public Works Type Furnishings, Fixtures and Equipment (FF&E)
Category Fleet and Equipment Priority 3 Important
Status Active Useful Life 25 years

Description

Replace current asphalt trailer with a new asphalt trailer.

Justification

The asphalt trailer was put in service in 1998 and is at its end of life. This equipment allows for the transportation and heating of asphalt, ensuring it remains at the optimal temperature for use in pothole repairs and small paving projects. A hot box minimizes waste by keeping materials usable for longer periods and enables crews to perform higher-quality, long-lasting repairs. By enhancing productivity and reducing material loss, this equipment supports cost-effective maintenance and helps extend the lifespan of the City's roadways.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	60,000	0	0	0	0	60,000
Total	60,000	0	0	0	0	60,000

Funding Sources	2025	2026	2027	2028	2029	Total
Municipal State Aid Maintenance	60,000	0	0	0	0	60,000
Total	60,000	0	0	0	0	60,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 89
Project Name Pavement Marking Machine

Total Project Cost \$15,000
Department Public Works
Category Fleet and Equipment
Status Active

Contact George Linngren, Public Works Director
Type Equipment Acquisition
Priority 2 Very Important
Useful Life 20 years

Description

The pavement marking machine is a high-pressure, airless machine designed for applying durable traffic paint to roads, parking lots, and crosswalks. Equipped with precision nozzles, adjustable spray settings, and a stable wheeled frame, it ensures clean, consistent, and long-lasting markings for improved traffic safety and visibility.

Justification

Replacing the end of life pavement marking machine would enhance the City's ability to maintain clear, professional-quality street and parking lot markings, improving traffic safety and organization. This equipment allows for efficient and cost-effective in-house striping, reducing reliance on contractors and ensuring timely maintenance. With durable, high-visibility markings, the City can better manage traffic flow, pedestrian safety, and compliance with roadway standards.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	15,000	0	0	0	0	15,000
Total	15,000	0	0	0	0	15,000

Funding Sources	2025	2026	2027	2028	2029	Total
Municipal State Aid Maintenance	15,000	0	0	0	0	15,000
Total	15,000	0	0	0	0	15,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 88
Project Name Snow Blower for Skid Steer

Total Project Cost \$10,000 **Contact** George Linngren, Public Works Director
Department Public Works **Type** Equipment Acquisition
Category Fleet and Equipment **Priority** 3 Important
Status Active **Useful Life** 15 years

Description

A skid steer snow blower is a hydraulically powered attachment designed for efficiently clearing snow from roads, sidewalks, and parking lots. Featuring a high-torque auger, adjustable chute, and durable steel construction, it allows for fast and precise snow removal in various winter conditions.

Justification

A skid steer snow blower attachment would provide an efficient solution for clearing snow from parks, trails, and ice rinks, ensuring safe and accessible recreational spaces during the winter months. Its powerful auger and adjustable chute allow for precise snow removal, reducing manual labor and improving winter maintenance efficiency.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	10,000	0	0	0	10,000
Total	0	10,000	0	0	0	10,000

Funding Sources	2025	2026	2027	2028	2029	Total
Equipment Fund	0	10,000	0	0	0	10,000
Total	0	10,000	0	0	0	10,000

SLP Project List

Spring Lake Park, MN

Project # 52
 Project Name Street Milling

Total Project Cost	\$600,000	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Rehabilitation
Category	Transportation & Streets	Priority	3 Important
Status	Active	Useful Life	20 years

Description

Mill streets that are cracking and are beyond sealcoat rehabilitation.

Justification

Mill streets with extensive potholes and cracks to extend the life of the City's street infrastructure.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	0	150,000	150,000	150,000	150,000	600,000
Total	0	150,000	150,000	150,000	150,000	600,000

Funding Sources	2025	2026	2027	2028	2029	Total
Revolving Construction	0	82,500	82,500	82,500	82,500	330,000
Special Assessments	0	67,500	67,500	67,500	67,500	270,000
Total	0	150,000	150,000	150,000	150,000	600,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 50
Project Name Street Sign Replacement

Total Project Cost \$55,250 Contact George Linngren, Public Works Director
Department Public Works Type Furnishings, Fixtures and Equipment (FF&E)
Category Transportation & Streets Priority 3 Important
Status Active Useful Life 20 years

Description

Replace street signs throughout the City

Justification

Replacing traffic signs is essential to maintain public safety, ensure visibility, and comply with regulatory standards. Over time, signs can fade, become damaged, or lose reflectivity, making them harder to see and potentially hazardous for drivers and pedestrians. Regular replacement ensures that signs meet visibility and safety requirements, especially in low-light conditions, and helps the City avoid liability risks. Proactively updating traffic signs enhances roadway safety, aligns with federal guidelines, and supports efficient traffic management.

Expenditures	2025	2026	2027	2028	2029	Total
Signage	10,000	10,500	11,025	11,575	12,150	55,250
Total	10,000	10,500	11,025	11,575	12,150	55,250

Funding Sources	2025	2026	2027	2028	2029	Total
Municipal State Aid Maintenance	10,000	10,500	11,025	11,575	12,150	55,250
Total	10,000	10,500	11,025	11,575	12,150	55,250

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 68
Project Name Trackless Vehicle and Blower Replacement

Total Project Cost	\$225,000	Contact	George Linngren, Public Works Director
Department	Public Works	Type	Equipment Acquisition
Category	Fleet and Equipment	Priority	2 Very Important
Status	Active	Useful Life	10 years

Description

Replace trackless vehicle used for sidewalk snow removal.

Justification

Trackless vehicle was purchase in 2018 and will be at end of life in 2028.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	0	0	0	225,000	0	225,000
Total	0	0	0	225,000	0	225,000

Funding Sources	2025	2026	2027	2028	2029	Total
Equipment Fund	0	0	0	225,000	0	225,000
Total	0	0	0	225,000	0	225,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 93
Project Name Zero Turn Mower

Total Project Cost \$20,000 Contact George Linngren, Public Works Director
Department Public Works Type Equipment Acquisition
Category Fleet and Equipment Priority 1 Critical
Status Active Useful Life 10 years

Description

This project provides for the replacement of an aging zero-turn mower used for park and right-of-way maintenance. The City of Spring Lake Park's Public Works Department relies on zero-turn mowers for efficient mowing operations in parks, boulevards, and other public spaces. The existing mower has reached the end of its useful life, with increasing maintenance costs and declining reliability.

Justification

- **Operational Efficiency:** A new mower will reduce downtime and maintenance expenses, ensuring timely mowing during peak growing seasons.
- **Equipment Reliability:** The current mower is experiencing frequent mechanical issues that hinder productivity.
- **Safety:** A reliable mower enhances operator safety and reduces the risk of breakdowns in the field.
- **Cost Savings:** A newer model will likely have better fuel efficiency and lower long-term maintenance costs.

Expenditures	2025	2026	2027	2028	2029	Total
Equip/Vehicles/Furnishings	20,000	0	0	0	0	20,000
Total	20,000	0	0	0	0	20,000

Funding Sources	2025	2026	2027	2028	2029	Total
Equipment Fund	20,000	0	0	0	0	20,000
Total	20,000	0	0	0	0	20,000

SLP Project List

Spring Lake Park, MN

Project # 37
 Project Name Sports Dome Pond Maintenance

Total Project Cost	\$30,000	Contact	George Linngren, Public Works Director
Department	Storm Water Utility	Type	Resiliency and Mitigation
Category	Utilities	Priority	3 Important
Status	Active	Useful Life	15 years

Description

Dredge pond north of Sports Dome on Highway 65 Service Drive

Justification

Remove brush and debris and excess material to have pond function as originally designed.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	0	30,000	0	0	0	30,000
Total	0	30,000	0	0	0	30,000

Funding Sources	2025	2026	2027	2028	2029	Total
Storm Sewer Utility	0	30,000	0	0	0	30,000
Total	0	30,000	0	0	0	30,000

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 56
Project Name Storm Sewer Lining and Catch Basin Repair Project

Total Project Cost \$250,000
Department Storm Water Utility
Category Transportation & Streets
Status Active

Contact George Linngren, Public Works Director
Type Rehabilitation
Priority 3 Important
Useful Life 50 years

Description

Storm Sewer Lining Project

Justification

Project will lengthen life of the City's underground storm water conveyance system by repairing cracked, broken or partially collapsed pipe with a cure-in-place lining.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	50,000	50,000	50,000	50,000	50,000	250,000
Total	50,000	50,000	50,000	50,000	50,000	250,000

Funding Sources	2025	2026	2027	2028	2029	Total
Storm Sewer Utility	50,000	50,000	50,000	50,000	50,000	250,000
Total	50,000	50,000	50,000	50,000	50,000	250,000

Budget Impact

This will reduce street sink holes, saving on costly street repairs due to cracked or leaking storm water pipes.

2025 thru 2029

SLP Project List

Spring Lake Park, MN



Project # 38
Project Name Terrace Road/78th Avenue Infiltration Project

Total Project Cost \$250,000
Department Storm Water Utility
Category Utilities
Status Active

Contact Phil Gravel, City Engineer
Type Resiliency and Mitigation
Priority 3 Important
Useful Life 50 years

Description

Remove berm and place infiltration swale along Terrace Road, south of 78th Avenue.

Justification

An infiltration swale will be added near the intersection of Terrace Road and 78th Avenue NE to help hold more water during heavy rain. This will reduce street flooding and help prevent damage to homes and vehicles in the area.

This project was included in the City's Local Surface Water Management Plan.

Expenditures	2025	2026	2027	2028	2029	Total
Construction/Maintenance	0	0	0	0	250,000	250,000
Total	0	0	0	0	250,000	250,000

Funding Sources	2025	2026	2027	2028	2029	Total
Storm Sewer Utility	0	0	0	0	250,000	250,000
Total	0	0	0	0	250,000	250,000

2025 through 2029
Capital Improvement Plan
Spring Lake Park, MN
Sources And Uses Of Funds Summary

Source	2025	2026	2027	2028	2029
Building Maintenance and Renewal					
Beginning Balance	211,987	227,407	243,289	259,648	276,498
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	15,420	15,882	16,359	16,850	17,355
Total Funds available	227,407	243,289	259,648	276,498	293,853
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	0	0	0	0	0
Change in Fund Balance	15,420	15,882	16,359	16,850	17,355
Ending Balance	227,407	243,289	259,648	276,498	293,853

Capital Investment Fund					
Beginning Balance	1,752,884	1,532,884	1,563,534	1,594,834	1,626,784
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	30,000	30,650	31,300	31,950	32,600
Total Funds available	1,782,884	1,563,534	1,594,834	1,626,784	1,659,384
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	250,000	0	0	0	0
Change in Fund Balance	-220,000	30,650	31,300	31,950	32,600
Ending Balance	1,532,884	1,563,534	1,594,834	1,626,784	1,659,384

Capital Replacement Fund					
Beginning Balance	426,273	434,773	438,373	447,073	455,873
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	8,500	8,600	8,700	8,800	8,900
Total Funds available	434,773	443,373	447,073	455,873	464,773
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	0	5,000	0	0	0
Change in Fund Balance	8,500	3,600	8,700	8,800	8,900
Ending Balance	434,773	438,373	447,073	455,873	464,773

Source	2025	2026	2027	2028	2029
Equipment Fund					
Beginning Balance	-39,250	210,341	386,662	501,199	151,462
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	294,591	204,321	214,537	225,263	236,526
Total Funds available	255,341	414,662	601,199	726,462	387,988
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	45,000	28,000	100,000	575,000	225,000
Change in Fund Balance	249,591	176,321	114,537	-349,737	11,526
Ending Balance	210,341	386,662	501,199	151,462	162,988

HRA Excess Fund					
Beginning Balance	1,161,214	362,114	533,214	704,314	875,414
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	1,004,200	224,400	224,400	224,400	245,400
Total Funds available	2,165,414	586,514	757,614	928,714	1,120,814
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	1,803,300	53,300	53,300	53,300	53,300
Change in Fund Balance	-799,100	171,100	171,100	171,100	192,100
Ending Balance	362,114	533,214	704,314	875,414	1,067,514

Municipal State Aid Maintenance					
Beginning Balance	221,899	196,123	260,839	326,032	391,687
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	99,224	100,216	101,218	102,230	103,250
Total Funds available	321,123	296,339	362,057	428,262	494,937
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	125,000	35,500	36,025	36,575	37,150
Change in Fund Balance	-25,776	64,716	65,193	65,655	66,100
Ending Balance	196,123	260,839	326,032	391,687	457,787

Park Acquisition & Improvements					
Beginning Balance	176,664	-33,836	-48,836	-293,836	-383,836
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	100,000	0	0	0	0
Total Funds available	276,664	-33,836	-48,836	-293,836	-383,836
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	310,500	15,000	245,000	90,000	0
Change in Fund Balance	-210,500	-15,000	-245,000	-90,000	0
Ending Balance	-33,836	-48,836	-293,836	-383,836	-383,836

Source	2025	2026	2027	2028	2029
Public Utility Renewal and Replacement					
Beginning Balance	1,135,156	1,170,693	1,113,756	611,723	699,088
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	300,000	300,000	375,000	425,000	425,000
Total Funds available	1,435,156	1,470,693	1,488,756	1,036,723	1,124,088
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	264,463	356,937	877,033	337,635	356,648
Change in Fund Balance	35,537	-56,937	-502,033	87,365	68,352
Ending Balance	1,170,693	1,113,756	611,723	699,088	767,440

Revolving Construction					
Beginning Balance	235,620	575,638	775,914	828,061	880,208
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	745,418	282,776	134,647	134,647	134,647
Total Funds available	981,038	858,414	910,561	962,708	1,014,855
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	405,400	82,500	82,500	82,500	82,500
Change in Fund Balance	340,018	200,276	52,147	52,147	52,147
Ending Balance	575,638	775,914	828,061	880,208	932,355

Storm Sewer Utility					
Beginning Balance	159,822	174,822	164,822	189,822	219,822
<u>Revenues and Other Fund Sources</u>					
Total Revenues and Other Fund Sources	65,000	70,000	75,000	80,000	85,000
Total Funds available	224,822	244,822	239,822	269,822	304,822
<u>Expenditures and Uses</u>					
Total Expenditures and Uses	50,000	80,000	50,000	50,000	300,000
Change in Fund Balance	15,000	-10,000	25,000	30,000	-215,000
Ending Balance	174,822	164,822	189,822	219,822	4,822

Capital Improvement Plan

Spring Lake Park, MN

Glossary

Accrual Basis of Accounting

The basis of accounting by which revenues are recorded when earned and expenditures are recorded when the liability is incurred.

Bond

A written promise to repay debt on a specific date in the future, along with payment of a specified amount of interest at predetermined intervals while the debt is outstanding. "Certificate", "warrant" and "note" are other names that refer to what is defined here as a bond.

- **General Obligation (GO) Bonds:** Bonds backed by the full taxing authority of the city.
 - **Revenue Bonds:** Bonds repaid from revenue generated by the project (e.g., utility rates, fees).
-

Capital Asset

A long-term physical asset with a useful life of more than one year, such as land, buildings, equipment, or infrastructure.

Capital Budget

The portion of the budget allocated to fund capital projects, often spanning multiple years.

Capital Improvement Plan (CIP)

A multi-year planning document that identifies and prioritizes major physical infrastructure and equipment investments, including their funding sources.

Capital Project

A project that results in the acquisition, construction, or major repair of physical assets, such as roads, buildings, parks, or utility systems.

Contingency

A budget allocation for unforeseen costs during the design or construction of a capital project.

Debt Service

The payments (principal and interest) required to repay borrowed money used to fund capital projects.

Enterprise Fund

A self-sustaining fund used to finance city services that operate like businesses (e.g., water and sewer utilities), often used for related capital improvements.

Feasibility Study

An analysis conducted to determine the practicality and potential success of a proposed capital project.

Fiscal Year

A twelve-month period of time designated as the budget year. The fiscal year for the City of Spring Lake Park is the calendar year.

General Fund

The primary funding source for a city's operations, including non-restricted revenues such as property taxes, which can sometimes fund capital projects.

Infrastructure

The fundamental facilities and systems serving the community, such as roads, bridges, water, and sewer systems.

Local Surface Water Management Plan

A document developed by a city or municipality that outlines how local surface water resources, such as lakes, streams, wetlands, and stormwater systems, will be managed and protected. The plan typically includes strategies for water quality improvement, flood prevention, and compliance with state and federal water regulations. It serves as a guide for planning, infrastructure development, and environmental stewardship.

Pay-As-You-Go (PAYGO)

A funding strategy where capital projects are paid for directly with available funds rather than through debt.

Prioritization Criteria

The standards used to rank capital projects, often based on factors like urgency, safety, cost-benefit, or community impact.

Right-of-Way (ROW)

Land, typically owned by the city, used for infrastructure like roads, sidewalks, or utilities.

Useful Life

The estimated number of years a capital asset is expected to remain functional and provide benefits.



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 3.3.25 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2024 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meeting is usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June. City Staff met on October 30th to review MS4 requirements for 2025. *MPCA will require documentation of partnerships with the watershed districts regarding construction inspections – need to do this in 2025.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Construction started on June 10th. Final paving has been completed. A Contract Change Order has been processed to reflect miscellaneous changes that occurred during construction. *Project close-out will occur in June 2025.*

2025 Street 79th Avenue and Taylor Street NE Mill and Overly Project (193807275). The project includes 79th Avenue (between Able St. and TH-65) and Taylor Street NE (between 79th Ave and Osborne Rd.). A Public Improvement Hearing was held on December 2, 2024. Plans and specs were approved for bidding on 2/18/25. *Bids will be received on March 10th.*

The current schedule for the major project tasks is:

City Council Approve Plans and Specifications	February 18, 2025 [done]
Open Bids	March 10, 2025 (11:00 AM)
Declare Costs and Order Final Assessment Roll	March 17, 2025
Receive Assessment Roll & Order Assessment Hearing	April 7, 2025
Public Assessment Hearing	May 5, 2025
Award Contract (Award Bids)	May 5 th or May 19 th
Begin Construction	June 2025

1-Year Warranty Televising for 2023-2024 Sanitary Sewer Lining Project (193805871). *Visu-Sewer will begin 1-year warranty televising in March 2025.* They will provide a report.

2025 Seal Coat and Crack Repair Project (193807361). Project will include streets north of Osborne Rd, east of Monroe St., and west of TH-65. Will also include University Service Dr. and Terrace Road north of 81st Ave. *Bids will be received on March 10th.*

Possible Future Storm Sewer Lining Project (19380xxxx). The CIP includes future lining of storm sewers. Public works is evaluating sewers for a possible lining project in 2025.

Future Water Tower Painting Project (19380xxxx). The CIP includes rehabilitation of the interior and exterior coatings on the Able and Arthur water towers. Staff is working on an application for possible State of MN Drinking Water Revolving Fund (DWRF) financing for the 2027-2028 construction project.

Please contact Phil Carlson, Bruce Paulson, Zach Naslund, Eric Stommes, or me if you have questions or require additional information.

Three Week Look Ahead Schedule



11/25 - 12/13

Period:

Spring Lake Park

Job # 7088

PM: Jason H

Contractor	Activity	11/25	11/26	11/27	11/28	11/29	#	#	12/2	12/3	12/4	12/5	12/6	#	##	12/9	12/10	12/11	12/12	12/13	#	Remarks
		9/24	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	
Murphy Window & Door	Caulk exterior window Frames	X	X	X																		
	Install interior window frames			X				X	X													
Construction results	Backing in new walls	X	X																			
	Set door frames and doors exterior walls	X	X	X																		
Acoustics door	Install after carpet???? After Phase 2 is done																					
HVAC Precise	Install new duct	X	X	X																		
	Insulate new duct	X	X	X				X	X	X	X											
Summit	Rough-in	X	X	X																		
RTL	Frame walls soffits phase 2	X	X	X																		
	Drywall walls finish walls		X	X				X	X	X	X	X			X	X	X	X	X	X		
	Wall framing inspection		X																			
	Frame hard ceilings		X	X				X	X													
Linco	Install roof stairs																					Need old electrical equipment n
Brush Masters	Paint new walls drywall and block															X	X	X	X	X		
JSB surveillance	Install cameras/ door opener/ card readers.ect	X	X	X	X	X																
Retrofit Electrical	Finish loose ends phase 1	X	X	X																		
	Rough-in new walls, ceilings	X	X	X	X	X		X	X	X	X	X			X							
	Inwall inspections		X																			
Plumbing Precise	Install toilet sink holding cell																					Late December
	Install air lines Phase 1	x	X																			
	Rough-in overhead all plumbing	x	X	X				X	X	X												
	Plumbing insulation	X	X	X				X	X	X	X	X										
CIT																						
Contractor	Activity	11/18	11/19	11/20	11/21	11/22	#	#	11/25	11/26	11/27	11/28	11/29	#	##	12/2	12/3	12/4	12/5	12/6	#	Remarks
		Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	