



**CITY COUNCIL REGULAR AGENDA**  
**MONDAY, AUGUST 16, 2021**  
**CITY HALL at 7:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. PRESENTATIONS**
  - [A.](#) Administer Oath of Office - Chief Joshua Antoine
- 7. CONSENT AGENDA**
  - [A.](#) Approval of Minutes - August 2, 2021 City Council Meeting
  - [B.](#) Approval of Claims - General Disbursements - \$768,133.61
  - [C.](#) Resolution 21-31, Amending 2021 General Fund Budget
  - [D.](#) ROW Permit Application - Centerpoint Energy - 7957 Monroe Street
  - [E.](#) ROW Permit Application - Centerpoint Energy - 7912 McKinley Street
  - [F.](#) Sign Permit
  - [G.](#) Contractor's Licenses
- 8. DEPARTMENT REPORTS**
  - [A.](#) Police Report
  - [B.](#) Recreation Report
- 9. ORDINANCES AND/OR RESOLUTIONS**
  - [A.](#) Resolution 21-30, Granting Approval of Letter of Concurrence for Watershed District Boundary Change/Adjustment
- 10. NEW BUSINESS**
  - [A.](#) Approval of Residential Recycling Service Contract with Walters Recycling and Refuse
- 11. REPORTS**
  - A. Attorney Report
  - [B.](#) Engineer Report
  - C. Administrator Report
- 12. OTHER**
  - A. Beyond the Yellow Ribbon Report
  - [B.](#) Correspondence
- 13. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND  
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81<sup>st</sup> Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

## **RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS**

### **DISCUSSION FROM THE FLOOR**

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

### **PUBLIC HEARINGS**

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.





## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on August 02, 2021 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Mayor Robert Nelson  
Councilmember Ken Wendling  
Councilmember Brad Delfs  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks

#### STAFF PRESENT

Police Chief Antoine, Public Works Director Randall, Building Official Baker, Attorney Thames,  
Administrator Buchholtz

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA -- None

### 5. DISCUSSION FROM THE FLOOR – None

### 6. CONSENT AGENDA

- A. Approval of Minutes - July 19, 2021 City Council Meeting
- B. Sign Permit
- C. Contractor's Licenses

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff,  
Councilmember Dircks, Mayor Nelson. Motion carried.

### 7. DEPARTMENT REPORTS

#### A. Public Works Report

Public Works Director Randall stated that staff is currently stripping and painting fire hydrants, noting that all the hydrants north of County Road 10 have been painted. He stated that the seal

coat area will be swept for the second time this week. He reported that the watering ban is in effect and that signs have been placed around the community.

#### B. Code Enforcement Report

Building Official Baker reported that Code Enforcement has been performing proactive enforcement on the City's watering restrictions by sending a letter to residents caught violating the restrictions. He said that he has issued three certificates of occupancy for homes in the Monroe Park Addition.

### **8. NEW BUSINESS**

#### A. Storm Sewer Manhole Replacement Project

Public Works Director Randall stated that the storm sewer manhole in front of Wells Fargo Bank at Plaza Blvd and Theorin Terrace is sinking. He stated that he has received a quote from Dave Perkins Contracting to install a new manhole and reconnect the pipes entering the manhole. He stated that the quote, in the amount of \$27,350, included installation of the manhole, replacement of curb and asphalt and site restoration.

Motion made by Councilmember Delfs to award a quote to Dave Perkins Contracting in the amount of \$27,350 to replace the storm sewer manhole at Plaza Blvd and Theorin Terrace.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

#### B. Approval of Purchase Agreement for Lot 3 Block 1 McKinley Manor Addition

Administrator Buchholtz said that the City received an inquiry from Hossana Teklyes and Tsigereda Teklu to purchase Lot 3, Block 1 McKinley Manor Addition. He said the sales price is \$115,000, with 3% down. He said the sales price is the same as for Lot 2, Block 1 which was sold earlier this year. He stated that if the City Council wished to sell the property, they should approve the proposed purchase agreement.

Motion made by Councilmember Dircks to approve the sale of Lot 3, Block 1 McKinley Manor Addition to Hossana Teklyes and Tsigereda Teklu and to authorize the Mayor and City Administrator to execute all documents required for the sale of the property on the City's behalf.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Schedule Council Work Session

Administrator Buchholtz requested the City Council schedule a work session for Monday, August 9, 2021 for the primary purpose of discussing the 2022 General Fund budget proposal.

Consensus of the City Council was to schedule a work session for August 9, 2021 at 5:30pm at Spring Lake Park City Hall.

**9. REPORTS**A. Attorney Report

Attorney Thames reported that he was reviewing the recycling contract between Walters Refuse and the City and preparing a cell lease agreement amendment.

B. Engineer Report – No additional report.C. Administrator Report

Administrator Buchholtz reported that he would be on vacation from August 10-13, 2021. He stated that he met with Stantec and Public Works Director Randall to review vegetation at the Monroe Park and Garfield Pond stormwater ponds.

Administrator Buchholtz stated that he met with Rep. Koegel, Rep. Bernardy, Sen. Kunes and representatives from MnDOT and Metro Transit on July 28, 2021 regarding the possible reroute of the 10N local bus route. He stated that the reroute was due to a dispute between Washington Prime Group, owner of Northtown Mall, and Metro Transit that is leading to the closure of the Northtown Mall ring road to busses. Metro Transit is studying options for an alternate route that would still provide transit service to Spring Lake Park.

**10. OTHER**

Mayor Nelson provided a brief Beyond the Yellow Ribbon committee report. He reminded the City Council that Night to Unite is scheduled for August 3, 2021 from 6-8pm and that there are 10 block parties across the City.

**11. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting adjourned at 7:20pm.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer



CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: July 2021  
Page: 1  
Claim Res.#21-13

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
70379	AMERITAS	PAYROLL	26.02
70380	CENTRAL PENSION FUND	PAYROLL	1,040.04
70381	DEARBORN LIFE INSURANCE CO	PAYROLL	322.35
70382	DELTA DENTAL	PAYROLL	1,433.61
70383	L.E.L.S	PAYROLL	222.25
70384	LOCAL 49	PAYROLL	105.00
70385	MN CHILD SUPPORT PAYMENT CTR	PAYROLL	205.81
70386	NCPERS GROUP LIFE INS	PAYROLL	56.00
70387	PREFERREDONE INSURANCE CO	PAYROLL	18,186.72
70388	ALLEGRA PRINT & IMAGING	CODE ENFORCEMENT NOTICES	164.01
70389	AMERICAN MESSAGING	PAGING SERVICE	27.54
70390	CENTERPOINT ENERGY	MONTHLY UTILITY	163.75
70391	CENTRAL TURF & IRRIGATION SUPPLY	SPRINKLER HEADS	213.20
70392	CINTAS	OPERATING SUPPLIES - MATS	76.58
70393	CONNEXUS ENERGY	MONTHLY UTILITY	10.19
70394	DALE BUCHHOLZ	UTILITY REFUND	72.84
70395	GERALD KELLER & SUE MURZYN	RECREATION REFUND	200.00
70396	MANSFIELD OIL COMPANY	FUEL	1,673.49
70397	MARK SATT	MUSIC IN THE PARK	350.00
70398	NORTHERN TOOL & EQUIPMENT	NOZZLES	109.99
70399	RUTH & STEPHEN KLEIN	RECREATION REFUND	200.00
70400	SLP FIRE DEPARTMENT	JULY FIRE PROTECTION	20,521.00
70401	ALLIED BLACKTOP	2021 SEAL COAT PRJECT - PYMT #1	66,068.47
70402	ANAGO	JULY JANITORIAL SERVICE	1,700.00
70403	JOSH ANTOINE	PHONE REIMBURSEMENT	50.00
70404	ASPEN MILLS	UNFIORM ALLOWANCE - ANTOINE	3.85
70405	AT & T MOBILITY	PHONE CHARGES - ADMINISTRATION	345.14
70406	AT & T MOBILITY	PHONE CHARGES - POLICE DEPT.	550.51
70407	BATTERIES PLUS	BATTERIES	22.85
70408	BEISSWENGER'S	SUPPLIES	14.05
70409	BUREAU OF CRIM APPREHENSION	DATA SERVICES	390.00
70410	CARSON, CLELLAND & SCHREDER	ATTORNEY FEES	8,738.35
70411	CINTAS	OPERATING SUPPLIES - MATS	76.58
70412	CITY OF ROSEVILLE	DATA SERVICES	144.96
70413	DERMCO-LAVINE CONSTRUCTION	COURT RESURFACING	10,604.00
70414	DIAMOND VOGEL PAINTS	PAINT SUPPLIES	21.57
70415	DUAINE ^ LYNN WORDEN	RECREATION REFUND	200.00
70416	ECM PUBLISHERS INC	JLUY RECYCLING EVENT	415.00
70417	CITY OF FRIDLEY	SOFTBALL FIELD RENTAL	120.00
70418	GAMETIME	PLAYGROUND PARTS	934.27
70419	GOPHER STATE ONE-CALL INC	MONTHLY LOCATES	114.75
70420	HOLLY HOLLISTER-SMITH	MUSIC IN THE PARK	700.00
70421	INSTRUMENTAL RESEARCH INC	JUNE WATER TESTING	72.00

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
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Date: July 2021  
Page: 2  
Claim Res.#21-13

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
70422	JACON LLC	GARFIELD POND - FINAL PAYMENT	20,747.78
70423	MANSFIELD OIL COMPANY	FUEL	1,165.63
70424	METROPOLITAN COUNCIL	WASTE WATER SERVICE	44,271.83
70425	RYAN & AMY THOMPSON	UTILITY REFUND	11.57
70426	SCHWAAB INC	CITY STAMP	55.25
70427	SMITH SCHAFFER & ASSOCIATES	AUDITING SERVICES	5,450.00
70428	SOULO COMMUNICATION	BUSINESS CARDS/ENVELOPES	1,244.21
70429	VADIM MUNICIPAL SOFTWARE	UB FEES	51.28
70430	WASTE MANAGEMENT	JUNE RECYCLING FEE	7,861.02
70431	WESLEY GOLDBERG	MILEAGE REIMBURSEMENT	189.84
70432	WSB & ASSOCIATES	PARK IMPROVEMENT	2,032.00
70433	Z SYSTEMS	SONY CAMERA - COUNCIL ROOM	6,279.01
70434	ACTIVE NETWORK	SECOND PAYMENT - REGISTRATION	4,603.75
70435	ANNA HUTTON	UMPIRE	108.00
70436	LEAUGE OF MN CITIES INSURANCE	DEDUCTIBLE	304.13
70437	CENTERPOINT ENERGY	MONTHLY UTILITY	23.41
70438	CINTAS	OPERATING SUPPLIES - MATS	76.58
70439	COMCAST	MONTHLY UTILITY	105.92
70440	CONNEXUS ENERGY	MONTHLY UTILITY	336.43
70441	CONNOR MOLL	UMPIRE	108.00
70442	COTTENS INC	AUTO REPAIR/SERVICE	20.99
70443	DEARBORN LIFE INSURANCE CO	COBRA PAYMENT	3.50
70444	DELTA DENTAL	COBRA PAYMENT	40.47
70445	DOREEN SIEDLECKI	RECREATION REFUND	100.00
70446	JIM GROEBNER	UMPIRE	75.00
70447	MN PUBLIC FACILITIES AUTHORITY	G.O. BONDS LOAN PAYMENT	241,063.83
70448	PATRICK OLSON	SHADOW BOX - CHLEBECK	285.00
70449	STEVE MOLL	UMPIRE	100.00
70450	WALTERS RECYCLING REFUSE SERV	ORGANICS/GARBAGE SERVICE	824.17
70451	WELLS FAARGO CREDIT CARD	CREDIT CARD PAYMENT	206.13
70452	XCEL ENERGY	MONTHLY UTILITY	45.09
70453	AMERITAS	PAYROLL	26.02
70454	CENTRAL PENSION FUND	PAYROLL	1,040.04
70455	DEARBORN LIFE INSURANCE CO	PAYROLL	315.64
70456	DELTA DENTAL	PAYROLL	1,071.65
70457	L.E.L.S.	PAYROLL	285.75
70458	LOCAL 49	PAYROLL	105.00
70459	MN CHILD SUPPORT PAYMENT CTR	PAYROLL	205.81
70460	NCPERS GROUP LIFE INS	PAYROLL	56.00
70461	PREFERREDONE INSURANCE CO	PAYROLL	14,493.08
70462	DEARBORN LIFE INSURANCE CO	PAYROLL	43.81
70463	DELTA DENTAL	PAYROLL	196.86
70464	MN CHILD SUPPORT PAYMENT CTR	PAYROLL	205.81

CITY OF SPRING LAKE PARK  
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Date: July 2021  
Page: 3  
Claim Res.#21-13

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
70465	PREFERREDONE INSURANCE CO	PAYROLL	3,439.32
70466	AMERICAN PUBLIC WORKS ASSOC.	MEMBERSHIP RENEWAL	268.75
70467	ANOKA COUNTY	DATA SERVICES/RADIO EQUIPMENT	556.50
70468	ASPEN MILLS	UNIFORM - FISKE/CHLEBECK	205.70
70469	CITY OF BLAINE	SLP FIRE BOND LEVY	33,281.75
70470	CINTAS	OPERATING SUPPLIES - MATS	76.58
70471	COMM-WOKRS LLC	PARK CAMERAS	975.00
70472	COMPUTER INTERGRATION TECH.	SERVICE AGREEMENTS	3,598.00
70473	COON RAPIDS CHRYSLER	AUTO REPAIR/SERVICE	773.67
70474	DAVE PERKINS CONTRACTING	CONCRETE CURB/BLACKTOP	2,400.00
70475	ECM PUBLISHERS	ORDINANCE NOTICES	236.51
70476	FASTENAL COMPANY	BATTERIES	26.11
70477	GREEN LIGHTS RECYCLING	JULY RECYCLING EVENT	3,488.10
70478	HAWKINGS WATER TREATMENT	WATER PLANT CHEMICALS	4,168.55
70479	HEARTLAND TIRE INC	AUTO REPAIR/SERVICE	310.00
70480	JILL EHLEN	RECREATION REFUND	100.00
70481	KAREN GERONIME	RECREATION REFUND	100.00
70482	KODRU-MOONEY	REPAIR KIT	409.32
70483	KYLE TRAUTMAN	UMPIRE	125.00
70484	KYLENE KNOBLAUCH	UMPIRE	125.00
70485	MICHAEL LEDMAN	RECREATION INSTRUCTOR	371.25
70486	MAGNEY CONSTRUCTION INC	ARHTUR ST WTP REHAB	50,741.27
70487	MANSFIELD OIL COMPANY	FUEL	811.76
70488	MARIE RIDGEWAY LISS LLC	SLP POWER PROGRAM	1,010.00
70489	MINNESOTA GFOA	2021 ANNUAL CONFERENCE - BARKER	230.00
70490	MINNESOTA RURAL WATER ASSN	CONFERENCE - PROKOTT & TURBITT	500.00
70491	MINNESOTA SAFETY COUNCIL	DRIVING CLASS	391.00
70492	NYSTROM PUBLISHING CO	SUMMER NEWSLETTER	2,389.58
70493	OFFICE OF MN.IT SERVICES	FIBER OPTICS	40.60
70494	ON SITE SANITATION INC	RESTROOM RENTAL	350.00
70495	REVOLUTIONARY SPORTS	RECREATION CLASSES	1,960.10
70496	RITTER & RITTER SEWER SERVICE	TELEVISED STORM SEWER	1,030.00
70497	SIGNS NOW	YARD SIGNS	750.00
70498	SOULO COMMUNICATION	BUSINESS CARDS	77.26
70499	SPRING LAKE PARK LEASED HOUSING	TIF NOTE - DISTRICT 6-1	135,127.01
70500	STREICHER'S	RANGE EQUIPMENT	263.96
70501	TASC	RENEWAL FEE	965.64
70502	THE HOME DEPOT CREDIT SERVICES	CREDIT CARD PAYMENT	361.87
70503	TOPWASH.COM	AUTO REPAIR/SERVICE	54.00
70504	ULINE	OFFICE SUPPLIES	193.33
70505	USS MINNESOTA ONE MT LLC	MONTHLY UTILITY	17,997.40
70506	VINCE NASH	UMPIRE	111.00

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: July 2021  
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Claim Res.#21-13

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
70507	XCEL ENERGY	MONTHLY UTILITY	3,334.39
70508	ZACHERY OTT	MUSIC IN THE PARK	400.00
70509	ZULEY AWARDS	TROPIES/MEDALS & BENCH PLATE	1,506.30
		<b>TOTAL DISBURSEMENTS</b>	<b><u>768,133.61</u></b>

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

\_\_\_\_\_  
\_\_\_\_\_

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed: \_\_\_\_\_  
Mayor

Councilmembers:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Daniel Buchholtz, Admin/Clerk-Treasurer



**RESOLUTION NO. 21-31**

**RESOLUTION AMENDING 2021 GENERAL FUND BUDGET**

WHEREAS, due to the approval and implementation of new rental housing regulations, the City Council has found that additional resources are needed in the Code Enforcement Department; and

WHEREAS, funds are available in the Administration Department budget due to a long-term position vacancy.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the City Council does hereby approve the following budget adjustment:

<b>General Fund Budget Adjustment #2021-01</b>				
<b>Account Number</b>	<b>Budget Line Item</b>	<b>Original Budget</b>	<b>Adjustment</b>	<b>Amended Budget</b>
101-41400-1010	Salaries	\$ 297,505	\$ (16,816)	\$ 280,689
101-41400-1210	PERA Employer Contribution	22,313	(1,261)	21,052
101-41400-1220	FICA & Medicare	23,143	(1,286)	21,857
101-45200-1040	Temporary Salaries	35,000	(2,250)	32,750
101-42300-1030	Part Time Salary	25,056	(6,312)	18,744
101-42300-1010	Salaries	102,976	18,741	121,717
101-42300-1210	PERA Employer Contribution	9,603	3,316	12,919
101-42300-1220	FICA & Medicare	10,048	272	10,320
101-42300-1300	Health & Dental Ins./HSA	23,130	5,578	28,708
101-42300-1313	Life Insurance	77	18	95

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon, the Mayor declared said resolution duly passed and adopted this 16<sup>th</sup> day of August, 2021.

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Robert Nelson, Mayor

ATTEST:

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Daniel R. Buchholtz, Administrator





# Memorandum

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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** August 10, 2021

**Subject:** Resolution 21-31, Amending 2021 General Fund Budget

Resolution 21-31 amends the 2021 General Fund budget, transferring funds from the Administration budget to the Code Enforcement budget. These funds are available due to an extended vacancy in the Executive Assistant position.

The City Council has expressed its support for the reclassification from part-time to full-time of a Code Enforcement Inspection position in the 2022 budget to assist Building Official Baker with additional job duties associated with the City Council's adoption of the new rental housing ordinance and housing maintenance policy, as well as addressing code enforcement and fire inspections. This budget adjustment would advance that hire to September 2021. The budget adjustment outlined in Resolution 20-31 will meet the additional salary and benefit costs for the remainder of 2021 associated with the reclassification of this position.

If you have any questions, please don't hesitate to contact me at 763-784-6491.





CITY OF SPRING LAKE PARK

1301 Eighty-First Avenue N.E.  
Spring Lake Park, MN 55432  
Ph: 763-784-6491 Fax: 763-792-7257

# PUBLIC RIGHT-OF-WAY APPLICATION

SAP# 99259583

MGC# 21-3673

**NAME/COMPANY:** CENTERPOINT ENERGY

**GOPHER 1-CALL REG. NO.:** 0029

**ADDRESS:** 700 LINDEN AVE W, MINNEAPOLIS, MN 55403

**PHONE:** 612-31-5532 **FAX:** \_\_\_\_\_

**E-MAIL ADDRESS:** jodell.cox@centerpointenergy.com

**NAME OF REPRESENTATIVE:** JODY COX

**REPRESENTATIVE PHONE NO'S.:** 612-321-5532

**DESCRIPTION OF PROPOSED WORK:** including a start date and completion date:  
INSTALL A NEW GAS SERVICE

TO: 7957 MONROE ST NE

**START DATE:** 8/15/2021 **COMPLETION DATE:** 3/1/2022

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

**EXPLANATION OF RESTORATION:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorized Representative Signature

Please waive permit fees per franchise agreement

8/4/2021

Date

### FOR OFFICE USE ONLY

- |  |  |
|--|--|
| <input type="checkbox"/> PROOF OF CERTIFICATE OF INSURANCE:                                      | VERIFICATION DATE: _____   |
| <input type="checkbox"/> SCALED DRAWING SHOWING LOCATION   | <input type="checkbox"/> LETTER OF CREDIT OR CONST. BOND   |
| <input type="checkbox"/> COPY OF INSURANCE POLICIES<br>(If Corporation; from Secretary of State) | <input type="checkbox"/> COPY OF CERTIFICATE OF AUTHORITY<br>(From M.P.U.C., State, or Federal Agency) |

- PERMIT FEES:**
- |   |  |
|---|--|
| <input type="checkbox"/> Excavation Hole - \$150.00     | <input type="checkbox"/> Emergency Hole - \$55.00          |
| <input type="checkbox"/> Trench - \$70.00/100'+Hole fee | <input type="checkbox"/> Obstruction Fee - \$50.00+.05/Ft. |

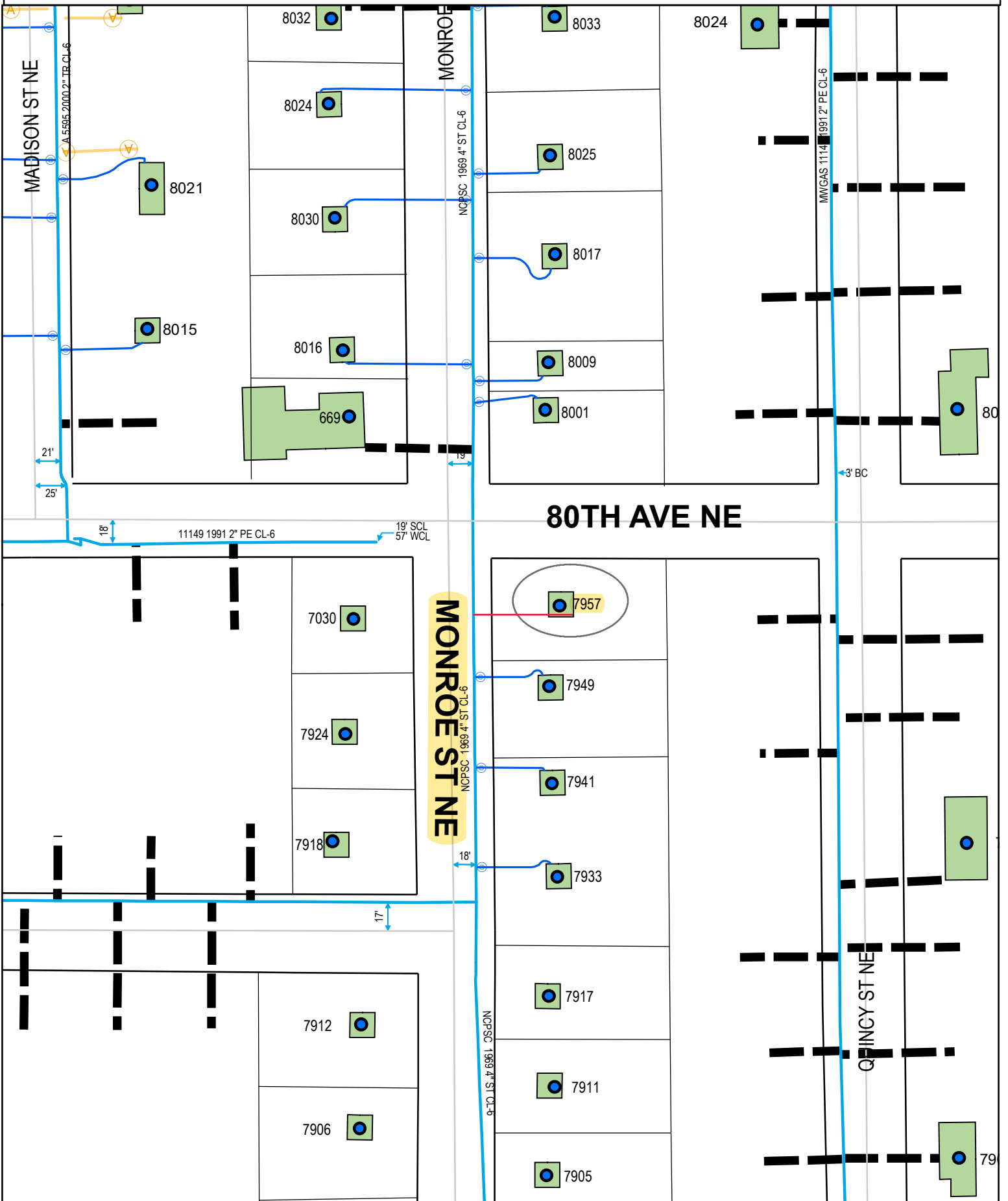
Receipt No.:

Date:

Initials:

**APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK**

GENERAL LOCATION ONLY. DO NOT USE TO LOCATE FOR EXCAVATION. CALL 1-800-252-1166 FOR ONSITE LOCATIONS AND STAKING.



Plotted by: i221539

Plot Date: 7/26/2021

7957 MONROE ST NE

SPRING LAKE PARK

Scale: 1" : 100'





CITY OF SPRING LAKE PARK

1301 Eighty-First Avenue N.E.  
Spring Lake Park, MN 55432  
Ph: 763-784-6491 Fax: 763-792-7257

# PUBLIC RIGHT-OF-WAY APPLICATION

SAP# 99259583

MGC# 21-3829

NAME/COMPANY: CENTERPOINT ENERGY

GOPHER 1-CALL REG. NO.: 0029

ADDRESS: 700 LINDEN AVE W, MINNEAPOLIS, MN 55403

PHONE: 612-321-5532 FAX: \_\_\_\_\_

E-MAIL ADDRESS: jodell.cox@centerpointenergy.com

NAME OF REPRESENTATIVE: JODY COX

REPRESENTATIVE PHONE NO'S.: 612-321-5532

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:

INSTALL A NEW GAS SERVICE

TO: 7912 McKINLEY ST NE

START DATE: 8/23/2021 COMPLETION DATE: 3/1/2022

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION: \_\_\_\_\_

Authorized Representative Signature

Please waive permit fees per franchise agreement

8/11/2021

Date

### FOR OFFICE USE ONLY

- |  |  |
|--|--|
| <input type="checkbox"/> PROOF OF CERTIFICATE OF INSURANCE:                                      | VERIFICATION DATE: _____   |
| <input type="checkbox"/> SCALED DRAWING SHOWING LOCATION   | <input type="checkbox"/> LETTER OF CREDIT OR CONST. BOND   |
| <input type="checkbox"/> COPY OF INSURANCE POLICIES<br>(If Corporation; from Secretary of State) | <input type="checkbox"/> COPY OF CERTIFICATE OF AUTHORITY<br>(From M.P.U.C., State, or Federal Agency) |

- PERMIT FEES:  Excavation Hole - \$150.00  Emergency Hole - \$55.00  
 Trench - \$70.00/100'+Hole fee  Obstruction Fee - \$50.00+.05/Ft.

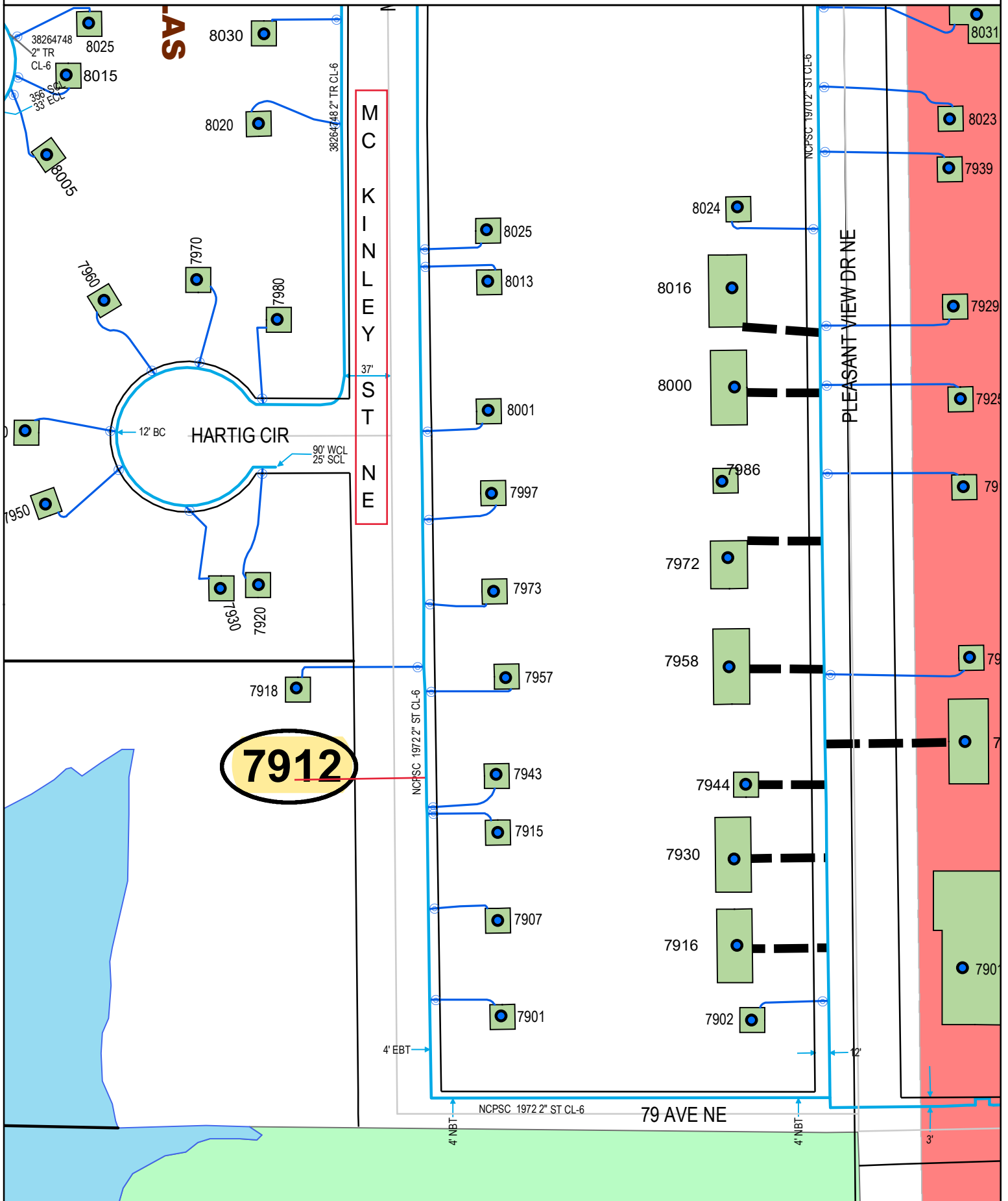
Receipt No.:

Date:

Initials:

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227  
48 HOURS PRIOR TO COMMENCING WORK

GENERAL LOCATION ONLY. DO NOT USE TO LOCATE FOR EXCAVATION. CALL 1-800-252-1166 FOR ONSITE LOCATIONS AND STAKING.



Plotted by: i228736

Plot Date: 8/3/2021

**7912 MCKINLEY ST**

SPRING LAKE PARK

Scale: 1" : 100'



City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

Sign Permit

August 16, 2021

Sign Permit

La Michoacana Ice Cream Shop

8097 Hwy 65 NE



CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 08/04/21

NAME OF APPLICANT: Print and Buy LLC

ADDRESS OF APPLICANT: 2929 4th Ave South Suite 104 Minneapolis MN 55408

TELEPHONE NUMBER OF APPLICANT: 612-823-4716

NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected 8097 Central Ave NE. Spring Lake Park, MN 55432

La Michoacana Rose

New Construction: Remodel: Resigned Word Change Only:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Print and Buy LLC

Address: 2929 4th Ave South Suite 104 Minneapolis MN 55408

Is an Electrical Permit required?

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park

- Mn: 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been - issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
3) To provide any other additional information which may be required by the Building Inspection Department.

Handwritten signature of the applicant

SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:\*\*\*\*\*

FEE: \$225.00

RECEIPT NUMBER:

DATE OF APPROVAL: DATE OF ISSUE:

REASON FOR DENIAL:



**ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:**

SQUARE FOOTAGE OF FRONT OF BUILDING: 2147

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 360

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 24 17

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

Existing  
Caribou  
135' Building  
29' Menu Board  
16.5' pylon

644 - 30%  
360 - Existing  
17' Proposed  
267 Remaining

Revitalife  
16.5' pylon  
43' Building

Boost  
20' pylon  
100' Building

Proposed  
4' - \$75  
10' - \$75  
3' - \$75

Circle - 4 ✓  
 ~~$\pi \times 14^2$~~   
 $\pi \times \left(\frac{14}{2}\right)^2$   
 $\pi \times 1.37 = 4.3$

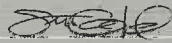


LA MICHOACANA

ICE CREAM SHOP

Rose

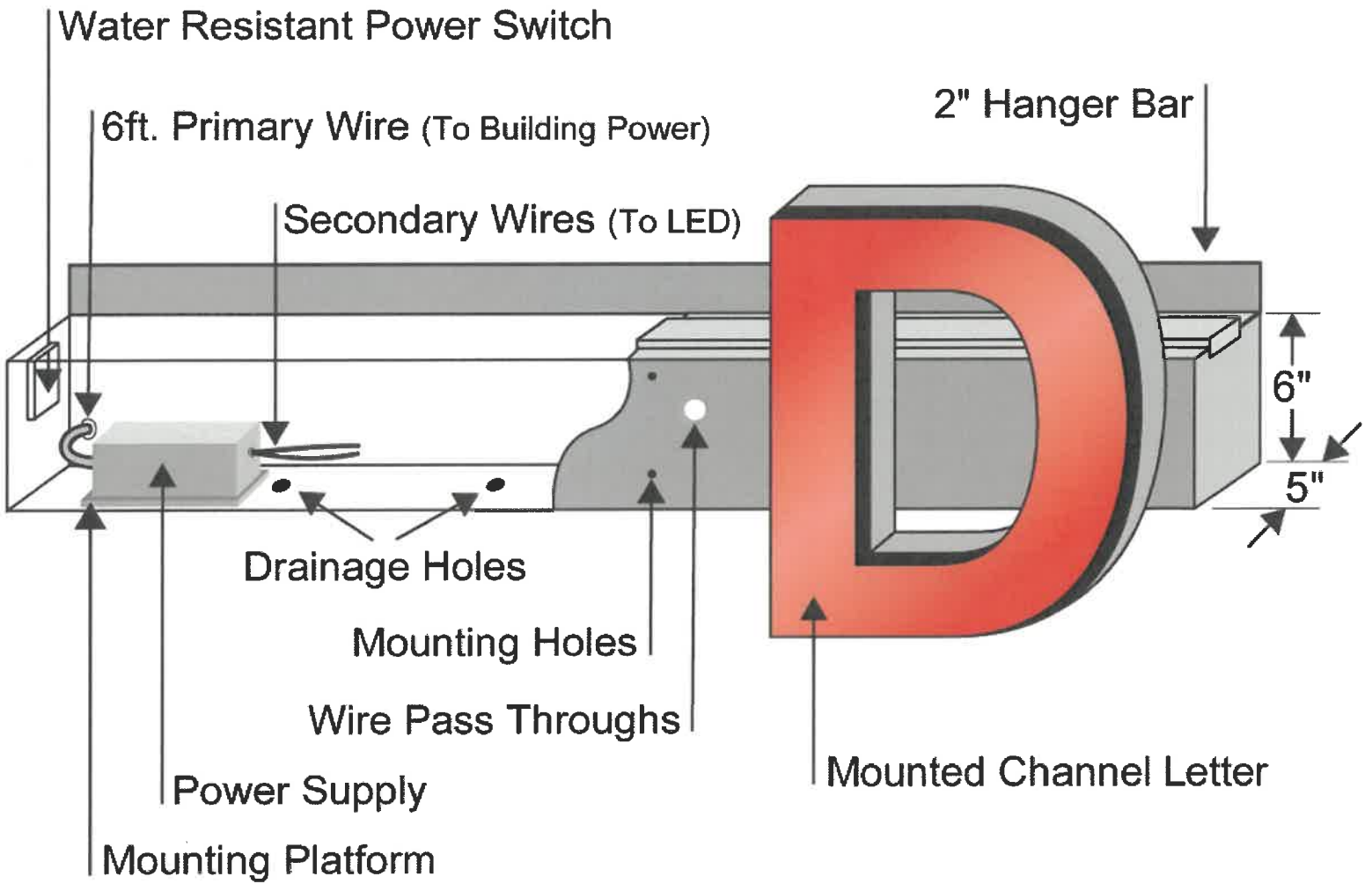
Accepted and approved by Spring Lake Park, LLC by Mid America Real Estate - Minnesota, LLC its managing agent. Subject to approval by local permitting authority.

By:  Date: 7/6/21



103





# RACEWAY FRONT VIEW



City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

## Contractor's Licenses

August 16, 2021

### Concrete Contractor

John Rivard Cement Contracting, LLC.

### Mechanical Contractor

Apollo Heating and Air

Marsh Heating & Air Conditioning

### Sign Contractor

Print and Buy, LLC.

SigncoINK





## Police Report

July 2021

Submitted for Council Meeting: July 16,2021

The Spring Lake Park Police Department responded to six hundred and eighty-eight calls for service for the month of July 2021. This is compared to responding to six hundred and twenty-seven calls for service in July 2020.

The Spring Lake Park Police Department has had a very busy month with retirements. With those retirements new faces have also come to the police department. Police Officer Corbin Peterson and Records Management Technician Kim Kiley started with the police department on July 16, 2021. Both are fitting in well with the members of the Police department and city staff.

Investigator Bennek reports handling twenty-one cases for the month of July 2021. Nineteen of these cases were felony in nature, one case was gross misdemeanor in nature and one case was misdemeanor in nature. Investigator Bennek also continues to monitor four forfeiture cases along with his monthly case load, attempting to bring all cases to a conclusion as soon as possible. For further details, see Investigator Bennek's attached report.

The Spring Lake Park Police Department Administrative Office Staff continue to work diligently in their duties, typing and imaging reports, filing, answering and dispensing phone calls for service and information, along with other duties that may be assigned on a daily basis.

The month of July 2021 has been a busy month for myself and Chief Ebeltoft. Besides handling the day to day operations of the police department, we continued to attend meetings on a daily basis representing the City of Spring Lake Park and the Police Department.

This will conclude my report for the month of July 2021.

Are there any questions?



# Spring Lake Park Police Department

## Investigations Monthly Report

Investigator  
Tony Bennek

### July 2021

## Total Case Load

### Case Load by Level of Offense: 21

<b>Felony</b>	<b>19</b>
<b>Gross Misdemeanor</b>	<b>1</b>
<b>Misdemeanor</b>	<b>1</b>

### Case Dispositions:

<b>County Attorney</b>	<b>18</b>
<b>Juvenile County Attorney</b>	<b>0</b>
<b>City Attorney</b>	<b>3</b>
<b>Forward to Other Agency</b>	<b>0</b>
<b>SLP Liaison</b>	<b>0</b>
<b>Carried Over</b>	<b>0</b>
<b>Unfounded</b>	<b>0</b>
<b>Exceptionally Cleared</b>	<b>0</b>
<b>Closed/Inactive</b>	<b>0</b>

### Forfeitures:

<b>Active Forfeitures</b>	<b>4</b>
<b>Forfeitures Closed</b>	<b>1</b>



## Recreation Department Report for the Month of July

I attended the Parks and Recreation Commission meeting on July 6. The commission reviewed their involvement in Tower Days and made recommendations for 2022.

Activities which were held in July included: Able Park youth activities, along with two youth special events: Raptor Center Presentation, Outdoor Survival Skills Program. A third program was scheduled at Bunker Beach however it was the only day of heavy rain during July. The new sport programs of volleyball, soccer and flag football for ages 2-4, 4-6 and 8-12 have been well attended. Other programs included dance classes, youth and adult softball, senior card club, walking club, Dine and Dance Music in the Park and a day trip to the Mississippi River for a lunch cruise. This is the first day trip in over 16 months and we had 31 participants.

Youth softball season has come to an end. Thank you to Lions Club for offering concessions at Sanburnol Park. Also, a big thank you to our Public Works staff and seasonal workers who worked to prepare the parks for the summer and the tournament.

Adult Softball Summer season came to an end on July 17 with an end of season tournament. Fall League began August 7th.

Staff worked on the fall recreation program which will go out to homes the middle of August. This catalog will list programs for September and October with the next catalog being distributed in October for the November and December program offerings. Staff met with website developers at two sessions to develop the Parks and Recreation microsite. I visited with 3 of our 6 volunteer groups at their assigned park, and thanked them for their service. You may see their picture and a brief statement on each volunteer on our Facebook Page.

Three outdoor refillable water bottle and drinking water stations have been ordered for Able and Lakeside Lions Park. Funding is from a SHIP grant in the amount of \$10,000.

A donated memorial bench has been ordered for Triangle Park, in memory of Pat Frischmon.

Mara Olden, part time Support Specialist started her position on July 14. The Recreation Department is fully staffed for the first time since March 2020.

In July, I also attended the following:

Council meetings on July 6 and 19

Department Meeting on July 7.

Upcoming activities for August include Red Cross Babysitters Course for ages 11-17, adult yoga, women's canoeing workshop and a pickleball league.

This concludes the July report.





# Memorandum

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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** August 4, 2021

**Subject:** Rice Creek Watershed District Boundary Change/Adjustment

Watershed districts are local, special purpose units of government established to manage water resources based on the understanding that water resources do not follow political boundaries. Two watershed organizations have jurisdiction in Spring Lake Park: Coon Creek Watershed District (CCWD) and Rice Creek Watershed District (RCWD). The jurisdictional boundaries of these organizations are established based on the hydrologic boundaries of their assigned water resources. Over time, the models that determine the hydrologic boundaries of a water resource are updated with improved information, which necessitates realigning the jurisdictional boundary of the watershed organization.

RCWD's Engineer, Houston Engineering, recently analyzed RCWD's hydrologic boundary within Anoka County using new model data and identified parcels in which the jurisdictional boundary no longer matched the new hydrologic boundary. RCWD is proposing to update their jurisdictional boundary to address these discrepancies by a petition to the Board of Water and Soil Resources (BWSR) under a process outlined in Minnesota Statutes. RCWD identified a total of \_\_\_\_ parcels in the city, as well as portions of public right-of-way, that would be impacted by this update. Of these parcels, six (6) would be switched from CCWD to RCWD and fifty six (56) would be switched from RCWD to CCWD.

The revision follows along parcel boundaries, so each individual parcel will be in one watershed district.

Property owners that are switched from one watershed organization to another may experience the following impacts:

1. *Differences in land use regulation.* RCWD and CCWD have regulatory programs to protect water resources through land use planning. Impacts to residential properties in the boundary change area are not expected. Non-residential property owners may be impacted by small differences between the organizations' approach to erosion control and storm water management. All properties will still need to meet the City's stormwater regulations required by our MS4 permit, regardless of watershed organization.
2. *Differences in program opportunities.* CCWD and RCWD have different program opportunities, so properties within the boundary change area may gain or lose access to

grants. RCWD offers grants for all types of landowners while CCWD's grants are targeted to public partners and educational initiatives.

3. *Tax rate.* Each watershed organization establishes their own levy. In 2021, both organizations' levies resulted in comparable tax rates, so financial impacts are not expected to be significant.

The City of Spring Lake Park has received project and program support and obtains permits from both RCWD and CCWD. Changes from the proposed revision are not expected to be significant to the City.

Under M.S. 103B.215, a statutory city having jurisdiction over the territory proposed to be added or transferred must issue a letter of concurrence as part of a watershed organization's petition for a boundary change. RCWD has provided the City the mapped properties and justification to support their petition and is requesting the City's concurrence. Once RCWD has obtained all petition materials, including the concurrences, they will submit their petition to BWSR for review. This is followed by a public notice period allowing for comment and requests for a public hearing. During this time, the City will work with BWSR to directly notify impacted residents of the proposed boundary change in addition to the legal newspaper publication required by M.S. 103B.215. After the end of the public comment period and any requested public hearings, BWSR will make a determination on the petition.

There is no expected financial impact on the City as a result of this request.

City Engineer Gravel has reviewed the materials submitted by RCWD and has raised no objections or questions regarding the proposed boundary change.

Staff recommends approval of Resolution 2021-\_\_\_\_.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

**RESOLUTION NO. 21-30**

**RESOLUTION GRANTING APPROVAL OF LETTER OF CONCURRENCE FOR  
WATERSHED DISTRICT BOUNDARY CHANGE/ADJUSTMENT**

**WHEREAS**, Rice Creek Watershed District (“RCWD”) has analyzed and identified certain discrepancies in the common boundary between the Coon Creek Watershed District and the RCWD. The discrepancies arise because of differences between the boundaries as established by State order and the hydrologic boundaries as determined by modern mapping information; and

**WHEREAS**, RCWD has developed a revised boundary for inclusion in a petition to the Board of Water and Soil Resources for boundary change; and

**WHEREAS**, RCWD has presented the revised boundary for consideration by the City of Spring Lake Park; and

**WHEREAS**, the RCWD Engineer has prepared a revised watershed district boundary map and affected parcel listing (Appendix A and B) which have been considered by the City of Spring Lake Park; and

**WHEREAS**, Minnesota Statute 103B.215, requires a petition for boundary change to be accompanied by a written statement of concurrence in the petition from the governing body of each statutory or home rule charter city and town and each watershed management organization having jurisdiction over the territory proposed to be added or transferred; and

**WHEREAS**, RCWD has requested concurrence from the City of Spring Lake Park in the proposed boundary change and in the filing of a petition for boundary change with the Board of Water and Soil Resources that reflects the boundary changes described in Appendix A and B.

**NOW THEREFORE BE IT RESOLVED**, that the City of Spring Lake Park, in accordance with Minnesota Statute 103B.215, concurs with the proposed boundary changes found in Appendix A and B, and authorizes its Administrator, Clerk/Treasurer to execute the attached concurrence letter for inclusion with the RCWD petition to the Board of Water and Soil Resources for boundary change.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 16th day of August 2021.

---

Robert Nelson, Mayor

ATTEST:

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Daniel Buchholtz, City Administrator

State of Minnesota )  
Counties of Anoka and Ramsey) ss  
City of Spring Lake Park )

I, Daniel Buchholtz, duly appointed and qualified City Clerk in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby Certify that the foregoing is a true and correct copy of Resolution No. 21-30, A Resolution Granting Approval of Letter of Concurrence for Watershed District Boundary Change/Adjustment, adopted by the Spring Lake Park City Council at their regular meeting on the 16th day of August 2021.

(SEAL)

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Daniel Buchholtz, Administrator, Clerk/Treasurer

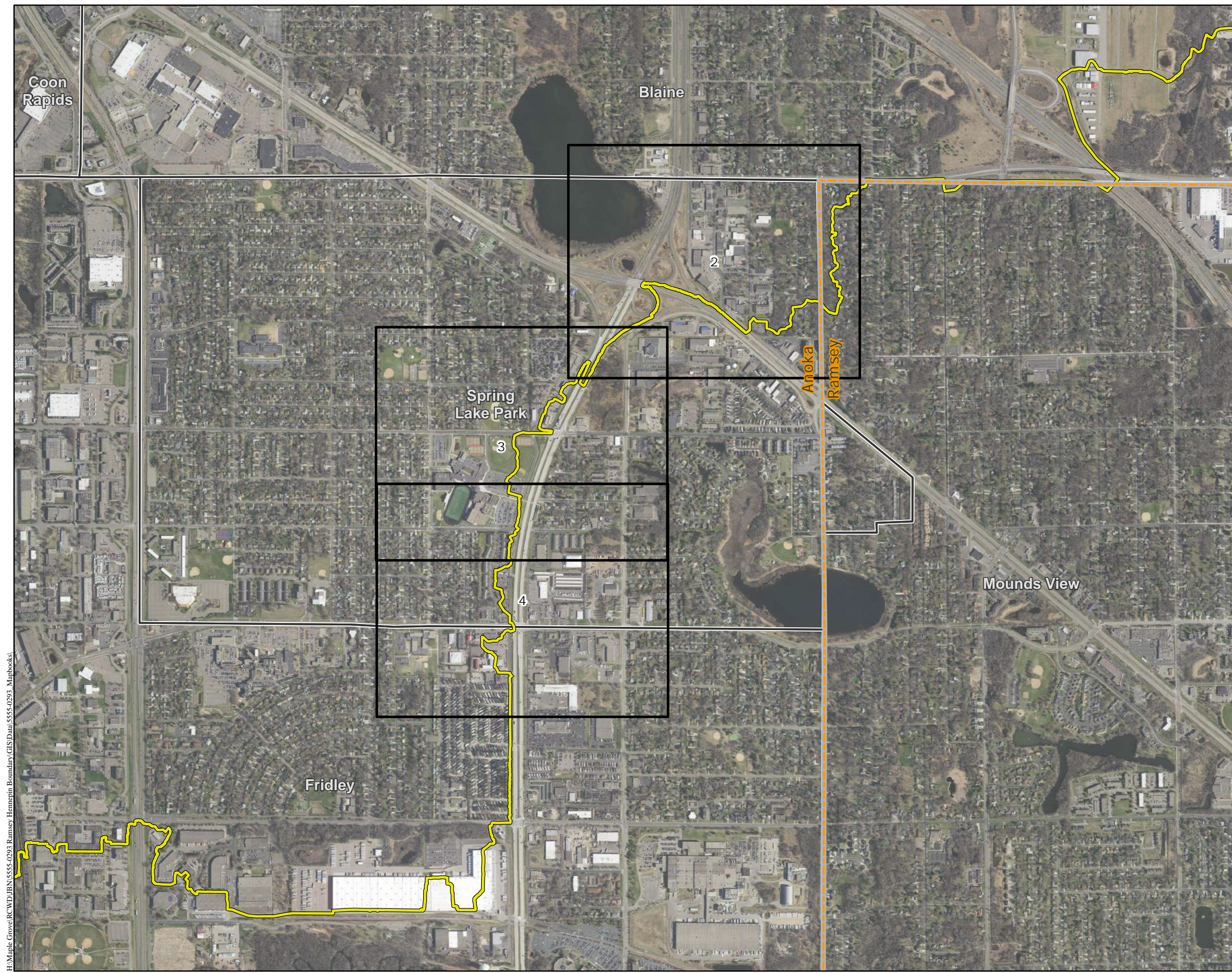
Dated:







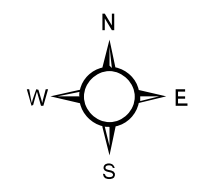


## Appendix A

# Parcel Impacts from Legal Boundary Change City of Spring Lake Park



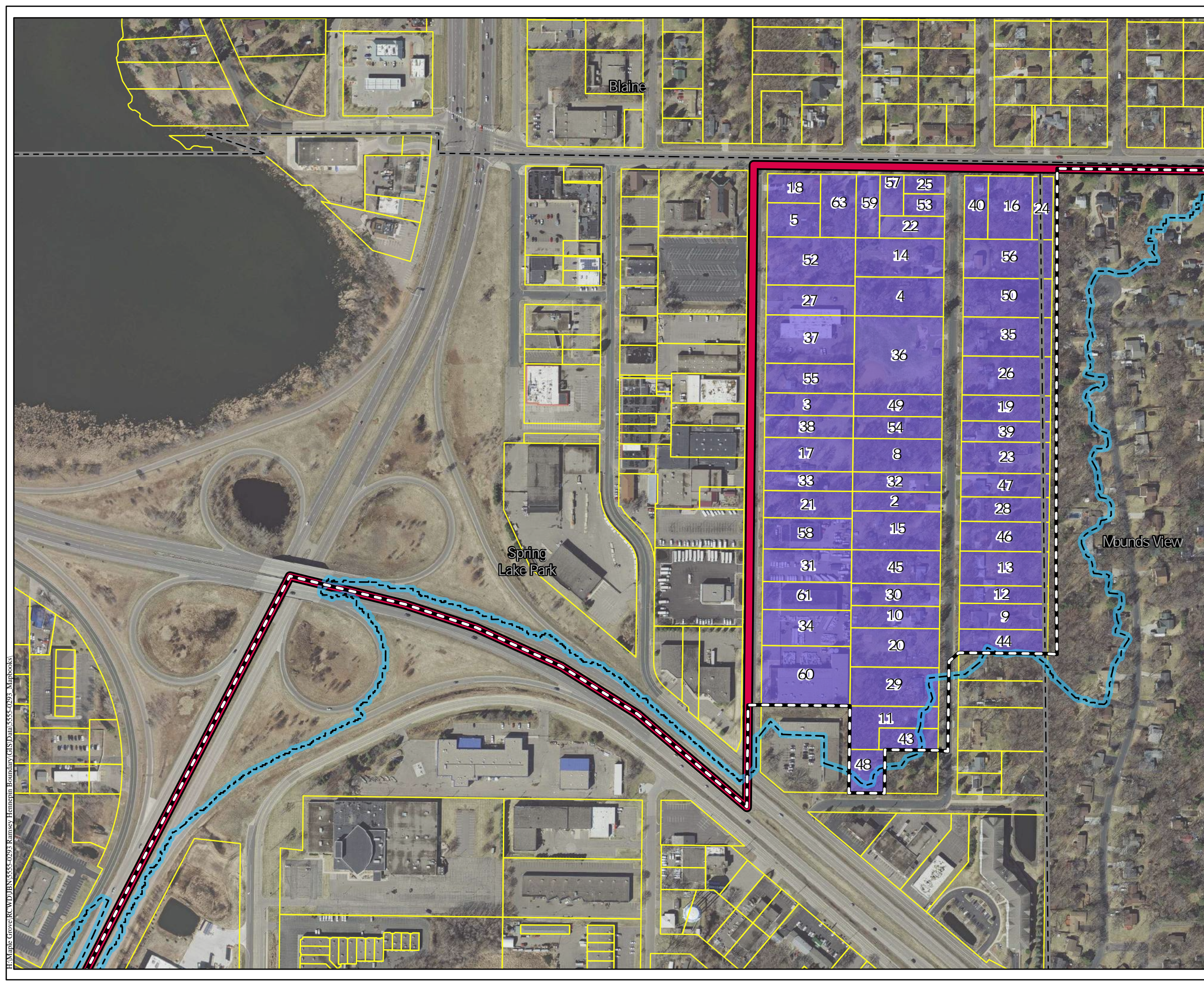
	Mapbook Pages
	County Boundary
	RCWD Hydrologic Boundary
	City Boundaries



<b>City of Spring Lake Park Mapbook - Page 1 of 4</b>					
Scale: 1:14,873	Drawn by: TWM	Checked by: COO	Project No.: 5555-0293	Date: 5/14/2021	Sheet: 1 of 4

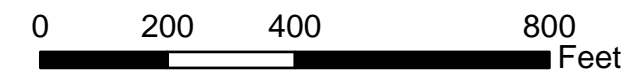
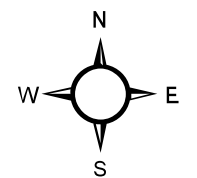
H:\Maple Grove\RCWD\JUN\5555-0293 Ramsey\Boundary\GIS\Data\5555-0293\_Mapbooks\

# Parcel Impacts from Legal Boundary Change City of Spring Lake Park



- Proposed Boundary Modification
- Revised RCWD Hydrologic Boundary
- RCWD Current Legal Boundary
- Cities
- Land Parcels
- New Watershed District\***
- RCWD to CCWD

\*Refer to attached parcel table for owner information.



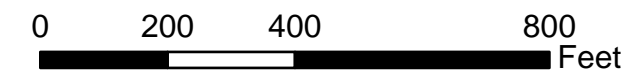
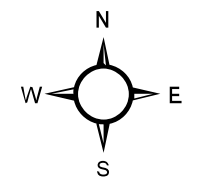
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# Parcel Impacts from Legal Boundary Change City of Spring Lake Park

- Proposed Boundary Modification
- Revised RCWD Hydrologic Boundary
- RCWD Current Legal Boundary
- Cities
- Land Parcels
- New Watershed District\***
- CCWD to RCWD

\*Refer to attached parcel table for owner information.



City of Spring Lake Park Mapbook -  
Page 3 of 4

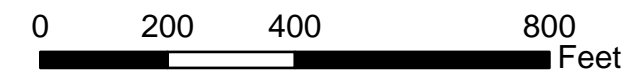
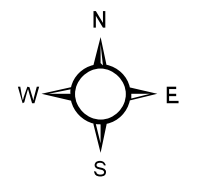
Scale: 1:3,620	Drawn by: TWM	Checked by: COO	Project No : 5555-0293	Date: 5/17/2021	Sheet: 3 of 48
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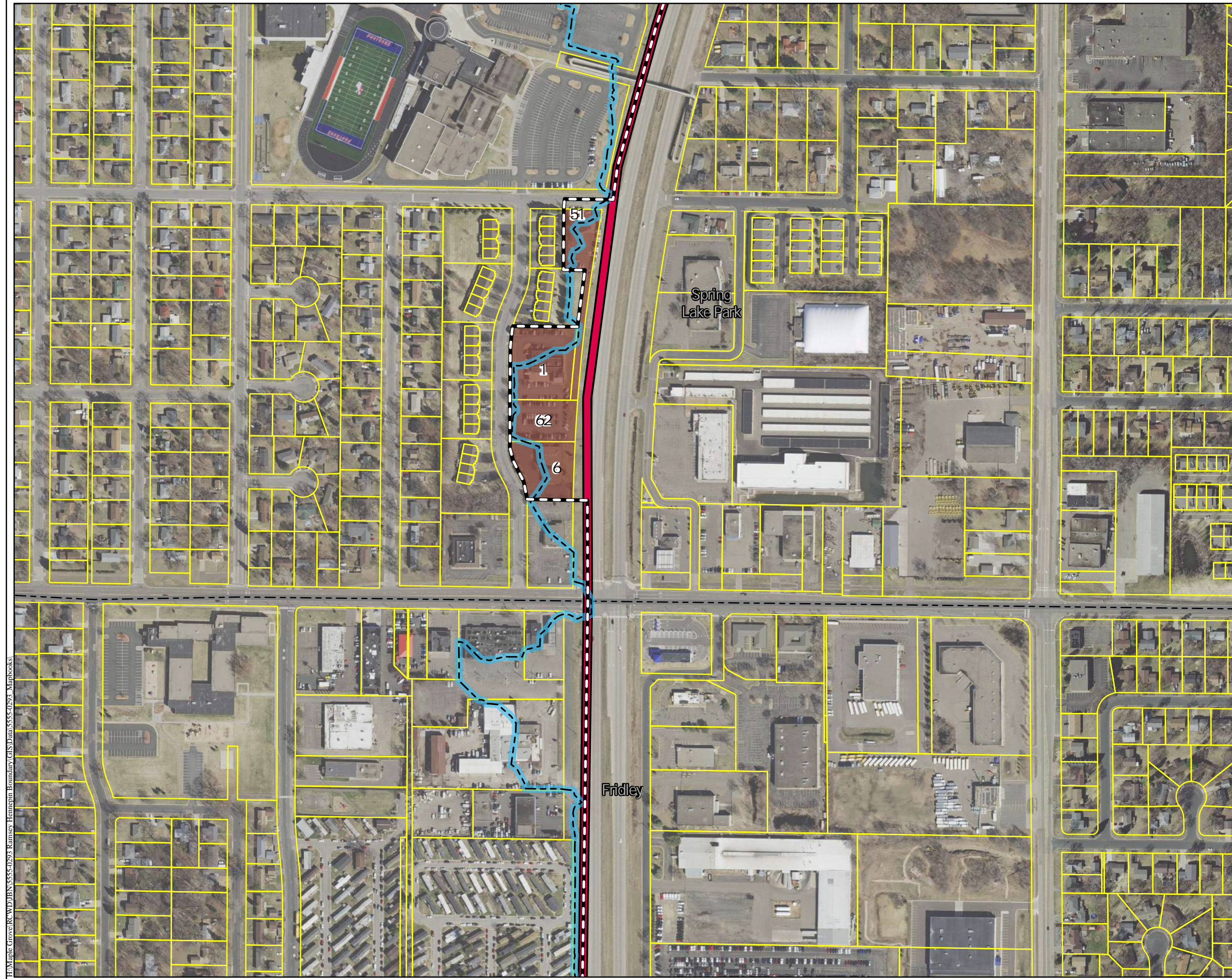
# Parcel Impacts from Legal Boundary Change City of Spring Lake Park

- Proposed Boundary Modification
- Revised RCWD Hydrologic Boundary
- RCWD Current Legal Boundary
- Cities
- Land Parcels
- New Watershed District\***
- CCWD to RCWD

\*Refer to attached parcel table for owner information.



City of Spring Lake Park Mapbook - Page 4 of 4					
Scale: 1:3,620	Drawn by: TWM	Checked by: COO	Project No: 5555-0293	Date: 5/17/2021	Sheet: 4 of 48



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## Appendix B

Appendix B: Spring Lake Park Impacted Parcels

PIN	Owner	Address	City	Old District	New District	Reasoning	MapBook Page	Map ID
13024330063	ENTERPRISE LEASING COMPANY	7800 HIGHWAY 65 NE	SPRING LAKE PARK	COON CREEK WSD	RICE CREEK WD	>50% in RCWD	23	1
13024110037	SNYDER, JEREMY	8394 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	2
13024110052	FREDERICKSON, SUSAN	8425 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	3
13024110044	CORRIGAN WILLIAM R & JANICE	8452 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	4
13024110102	NELSON, KEVEN	8483 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	5
13024330065	GRAHAM ENTERPRISES LLC	7766 HIGHWAY 65 NE	SPRING LAKE PARK	COON CREEK WSD	RICE CREEK WD	>50% in RCWD	23	6
13024110040	BROWN, JOSEPH ARNOLD		SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	8
13024110020	MUCHOW PEGGY L & DAVID E	8351 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	9
13024110035	SHELLER NEIL W & ROXANNE L	8352 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	10
13024110030	LEBRETON, ADAM	8324 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	11
13024110021	LAUMEYER JEANETTE A	8355 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	12
13024110019	SENARIGHI, TIMOTHY S	8359 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	13
13024110043	GIBBS, PATRICK C	8468 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	14
13024110038	HARTNECK, VALARIUS E	8380 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	15
13024110006	STRAND SCOTT A & KRISTIN L	1660 85TH AVE NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	16
13024110051	SHAMSO, JAMA MIRE	8401 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	17
13024110091	PALMQUIST MICHAEL JOHN	8493 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	18
13024110014	FERRIERE, JENNIFER J	8421 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	19
13024110031	LANE CAROLYN S	8346 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	20
13024110054	SHERVA ELIZABETH E	8391 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	21
13024110001	WICKLUND ROLLAND & ZDZISLAWA	8472 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	22
13024110013	PROULX, NICHOLAS	8405 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	23
13024110008	MATTSON TRUSTEE, PATRICIA A	1664 85TH AVE NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	24
13024110003	HENRY VICKI J & PRAWALSKY C E	8496 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	25
13024110011	IAN ALLIOTT CAPITAL LLC	8431 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	26
13024110047	JOCHUM CYRIL & JOANNE		SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	27
13024110017	COPELAND, CORINNE	8391 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	28
13024110032	SUAZO, ELVIN G	8330 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	29
13024110034	SMITH, NATHAN RICHARD	8356 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	30
13024110059	PRO COURIER INC	8375 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	31
13024110036	BROWN JOSEPH A & SHEILA K	8400 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	32
13024110055	BRANDT, JAN C	8395 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	33
13024110060	DCB ENTERPRISES LLC		SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	34
13024110012	JERDE, JESSICA	8445 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	35
13024110042	SPRING LAKE PARK CITY OF	8450 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	36
13024110049	JOCHUM CYRIL & JOANNE	8445 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	37
13024110053	SCHENDEL, BARBARA	8413 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	38
13024110015	THOMPSON PAMELA S & MILLER S R	8415 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	39
13024110007	HAAHR MICHAEL L	1652 85TH AVE NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	40
13024240014	FRANCHISE REALTY INTERSTATE	8124 HIGHWAY 65 NE	SPRING LAKE PARK	COON CREEK WSD	RICE CREEK WD	>50% in RCWD	22	41
13024240013	L & K CAPITALS LLC	8156 HIGHWAY 65 NE	SPRING LAKE PARK	COON CREEK WSD	RICE CREEK WD	>50% in RCWD	22	42
13024110029	DEGROSS, KRystal M	8316 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	43
13024110023	LINDSEY, KEVIN K	8349 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	44
13024110033	KRAUSE NATHAN	8360 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	45
13024110016	FENNELL, SHAWNA	8379 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	46
13024110018	FLESNER RONALD R & C L	8401 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	47
13024110027	MURPHY, FAYE	1595 83RD AVE NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	48
13024110041	BOX JAMES E & MARY LOU	8432 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	49
13024110010	THOMA RANDY	8463 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	50
13024330003	JOHNSON, STEVEN D	7890 HIGHWAY 65 NE	SPRING LAKE PARK	COON CREEK WSD	RICE CREEK WD	>50% in RCWD	23	51
13024110048	WOODCREST DEVEL OF SHOREVIEW	8457 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	52

Appendix B: Spring Lake Park Impacted Parcels

13024110002	SAVAGE TRUSTEE MARY JOSEFA	8488 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	53
13024110039	2015-1 IH2 BORROWER LP	8412 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	54
13024110050	HALL, SCOTT R	8429 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	55
13024110009	MIEMIETZ PHYLLIS M	8469 WESTWOOD RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	56
13024110004	JENSEN, RICHARD	1638 85TH AVE NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	57
13024110103	DMX HOLDINGS LLC	8383 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	58
13024110005	LODERMEIER DAVID J & B A	1626 85TH AVE NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	59
13024110061	BERQUIST, DEWAYNE D TRUSTEE	8333 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	60
13024110058	DCB ENTERPRISES LLC	8365 SUNSET RD NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	61
13024330064	ENTERPRISE LEASING COMPANY		SPRING LAKE PARK	COON CREEK WSD	RICE CREEK WD	>50% in RCWD	23	62
13024110104	SMITH, NATHAN R	1600 85TH AVE NE	SPRING LAKE PARK	RICE CREEK WD	COON CREEK WD	Drains north to westwood park, to Laddie Lake	21	63



August 17, 2021

Rice Creek Watershed District  
ATTN: Nick Tomczik  
4325 Pheasant Ridge Dr NE, Suite 611  
Blaine, MN 55449

Re: Petition for Boundary Change, Rice Creek Watershed District: Letter of Concurrence

Dear Mr. Tomczik,

The City of Spring Lake Park has reviewed and considered the proposal to change the common boundary between the Rice Creek Watershed District and the Coon Creek Watershed District. Pursuant to Resolution #21-30, the City of Spring Lake Park concurs with the proposed petition to change the common boundary between the Rice Creek Watershed District and Coon Creek Watershed District.

Your point of contact regarding this concurrence is Daniel Buchholtz, Administrator, Clerk/Treasurer of the City of Spring Lake Park at 763-784-6491 or [dbuchholtz@slpmn.org](mailto:dbuchholtz@slpmn.org).

Sincerely,

Daniel R. Buchholtz, MMC  
Administrator, Clerk/Treasurer





# Memorandum

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**To:** Mayor Nelson and Members of the City Council

**From:** Wanda Brown, Accounting Clerk/Special Projects Coordinator

**Date:** August 9, 2021

**Subject:** Final Recycling Contract 2022-2026

On June 28, 2021, I presented a proposal to negotiate with Walters Recycling & Refuse for our new Recycling Contract to begin in January 2022. Attached you will find a copy of the final negotiated contract which was reviewed by Walters and by both the League of Minnesota Cities and City Attorney John Thames.

What I am requesting is the council's approval to enter into a year (5) year contract with Walters Recycling & Refuse to run from January 1, 2022 - December 31, 2026.

If you have any questions let me know.

Thank you.

/wb

**RESIDENTIAL RECYCLING SERVICE AGREEMENT (5 Year)**

THIS RESIDENTIAL RECYCLING SERVICE AGREEMENT (this “Agreement”) is made and entered into this 16<sup>th</sup> day of August, 2021, by and between the **CITY OF SPRING LAKE PARK, MINNESOTA**, a Municipal Corporation organized and existing under the laws of the State of Minnesota (the “City”) and **WALTERS RECYCLING & REFUSE**, a Minnesota Corporation (“Contractor”).

**WITNESSETH:**

WHEREAS, The City of Spring Lake Park has found and determined that the public health and safety of the City will be promoted and preserved by establishing with a private contractor an arrangement for the collection, transportation, and disposal of Recyclables produced (see Appendix B), kept and accumulated within the City; and

WHEREAS, the City desires to maintain a recycling program.

WHEREAS, the Contractor desires to enter into this Agreement with the City with respect to such services,

WHEREAS, pursuant to appropriate action heretofore taken, the City has determined the Contractor to be qualified to carry out the terms of this Contract,

WHEREAS, the service fees proposed by the Contractor are acceptable to the City,

NOW, THEREFORE, in consideration of the covenants, promises, undertakings, and obligations herein created, granted, and assumed, the parties hereto agree as follows:

**SECTION 1. DEFINITIONS:**

- A. Place or Premises: Place or premises shall mean any dwelling house, dwelling unit, multiple dwelling, building, trailer, mobile home park, and every other place or premises where any person resides within the City.
- B. Residential Unit: Residential unit as used herein shall mean any structure in which one or more persons reside in up to three dwelling units.
- C. Person: Person shall mean and include any natural person, corporation, firm or association.
- D. Multiple Residences: Multiple Residences shall mean any single structure containing four (4) or more dwelling units.
- E. Excluded Materials: Excluded Materials means radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, biohazardous or toxic substance or material, or regulated medical or hazardous waste as defined by, characterized or listed under applicable federal, state, or local laws or regulations, materials containing information (in hard copy or electronic format, or otherwise) which information is protected or regulated under any local, state or federal privacy or data security laws, including, but not limited to the Health Insurance Portability and Accountability Act of 1996, as amended, or other regulations or ordinances, and/or any other waste not approved in writing by Contractor.
- F. Single-Sort Recycling: (Also referred to as “single-stream recycling.”) The recycling system whereby residents set out recyclables in a wheeled, lidded recycling cart, or bundled cardboard and/or newspaper, with the materials later processed at a centralized materials recovery facility, including sorting into their individual marketable commodities.

**SECTION 2. EXCLUSIVE PERMIT AND TENURE OF CONTRACT:**

The Contractor shall have, if all terms and provisions of this Agreement are met, an exclusive permit for the collection, transportation and disposal of all recyclable material as herein defined from or with the City. This Agreement shall commence on January 1, 2022 and remain in effect through December 31, 2026. The parties may agree to extend this Agreement by mutual written agreement

**SECTION 3. RENEGOTIATIONS:**

The parties do hereby agree to meet and discuss with each other any suggested changes or amendments to this Agreement in order to minimize or eliminate inequities as may arise and be found to exist in the strict performance of the provisions hereof. Any amendment, modification or change of any provision of this Agreement must be in writing signed by both parties hereto

**SECTION 4. RESIDENTIAL COLLECTION OF RECYCLABLES (Single Sort):**

The Contractor shall collect Recyclables from all residential units within the corporate city limits of the City, as follows:

- A. Collection: The Contractor will provide the collection of Recyclables from each unit every other week.
- B. Contractor shall provide, at no charge, Recycling Containers (1 or 2, 94-gallon single stream) and bi-weekly collection service of single stream materials to Spring Lake Park Municipal Building(s) including, but not limited to:
  - Spring Lake Park City Hall, 1301 81<sup>st</sup> Avenue NE
  - SBM Fire Department, 1710 County Highway 10 NE
- C. For single-family residences, recyclables are to be collected at the curb, except where residents’ physical abilities are impaired and in which case Recycling Containers will be serviced via walk-up to the Recycling Container located next to the house or garage. There are currently less than 10 residential units receiving walk-up service.
- D. For multi-family properties, recyclables are to be collected at each property’s designated area.
- E. Missed Collections: The Contractor shall pick up missed recycling collections on the same day the Contractor receives notice of a missed collection, provided notice is received by the Contractor before 12:00 noon on a business day. If notice is received by the Contractor after 12:00 noon, Contractor will pick up missed collection no later than 4:00 p.m. the following business day.
- F. Customer Complaints: Service complaints will be handled by the Contractor. Subject to the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (the “MGDPA”), the City will notify the Contractor of all complaints it receives. The Contractor is responsible for corrective actions and shall answer all complaints courteously and promptly.
- G. Contractor shall provide personnel to receive complaints and answer curbside recycling questions via telephone between the hours of 8:00 a.m. and 4:30 p.m. weekdays, except holidays. The Contractor shall have a voicemail system activated to receive phone calls after hours and on weekends.

- H. Contractor shall maintain a log of all complaints, including the nature of the complaints, names, addresses, and contact phone numbers of the complainants, date and time received, Contractor's response, and the date and time of response. Contractor will provide this information to the City Recycling Coordinator in a monthly report.
- I. Containers: The Contractor will provide a Single Sort Cart for collection of all Recyclables to each residential unit. The cost of providing the cart will be built into the unit rate. Contractor shall be responsible for the maintenance of the carts and except in the case of abuse and/or misuse by a resident, shall replace free of cost.
- J. Contractor shall provide Recycling Containers for use in single stream collection program. The Contractor will maintain an inventory of new and replacement Recycling Containers and will be required to service and repair damaged Recycling Containers. Contractor shall maintain sufficient Recycling Container inventory of various sizes to meet supply and demand needs for the entire term of Contract.
- K. The standard Recycling Container size shall be approximately 64 gallons. They shall be uniform and consistent in color and design and have a recycling symbol and an approved instruction label imprinted on the container, so as to be easily identified by the resident/customer and the Contractor's driver as the container for recyclable material collection.
- L. Thirty-two and 94-gallon Recycling Containers, of same design shall be provided to residents upon request. Additional Recycling Containers will be provided at no extra charge to residents in single-family homes or multi-family buildings as requested/needed.
- M. Contractor shall keep and maintain an updated log of all resident addresses where "education tags" were left because of Non-Recyclable Materials set out for recycling.

The City shall not discontinue collection of any material listed as a Recyclable, nor divert, retract, or withdraw from the Recyclables any Recyclables listed in Appendix B without the express written consent of Contractor. The City discourages scavenging of any Recyclables. Any additions to the listing of acceptable Recyclables in Appendix B shall be made upon the mutual agreement of City and Contractor. The City and Contractor agree to mutually update Appendix B as necessary to comply with prevailing law.

The parties acknowledge that maintenance of the quality of the Recyclables is a requirement of this Agreement. City shall use reasonable efforts to inform its residents of the quality requirements hereunder and enforce its standards for the acceptance of Recyclables.

Title to Recyclables provided is transferred to Contractor upon Contractor's collection. Title to and liability for Excluded Materials shall remain with customer at all times. The City shall not be liable for Excluded Materials placed for collection by other customers.

Contractor shall create, produce, and implement, at its own expense in conjunction with the City Recycling Coordinator, an annual public education marketing piece to be mailed to all single-family and multi-family households at the onset of said Agreement and each December of the Agreement.

The education marketing piece shall include an annual service calendar highlighting service weeks and holidays, a list of materials accepted and a list of materials not accepted in the curbside program, how to prepare materials for collections, and Contractor's contact information for questions, concerns, or comments.

The Contractor shall request approval of the education marketing piece from the Recycling Coordinator prior to printing. A PDF of the document shall be supplied to the Recycling Coordinator and a minimum of 150 printed pieces for additional distribution, and provide a copy to the Recycling Coordinator of any and all information mailed to Residents each year of the Agreement. City shall have the right to publish the calendar and other education and marketing materials at City Hall and on the City's website and social media accounts.

**SECTION 5. RECYCLABLES COLLECTION (FEES):**

The Contractor's service fees for Recyclables collection shall be determined in accordance with the fee schedule attached hereto as Appendix "A". This schedule will be in effect during the period of January 1, 2022 until December 31, 2026. The fees will be adjusted according to Appendix A, Price Worksheet. The increases will be made on the anniversary day, January 1<sup>st</sup>, for years two – five. In the event the Contractor should incur any actual increases in government taxes/fees, the City agrees to negotiate in good faith with the Contractor to rectify the inadequacies. Both parties must agree upon these adjustments.

The City agrees that in the event the disposal rates/tipping fees increase or decrease, the Contractor may do a disposal increase or decrease based on the tipping fees being charged.

**SECTION 6. BILLING AND PAYMENTS TO THE CONTRACTOR:**

Compensation to be paid by the City to the Contractor for residential collection of recycling shall be in accordance with the fee schedule found in Appendix "A". The City will provide the Contractor with the number of households on a semi-annual basis.

Contractor shall submit itemized bills for recycling collection services provided to the City on a monthly basis. Bills submitted shall be paid in the same manner as other claims made to the City.

The Contractor shall submit two copies of the monthly documentation and reports: both copies along with the invoice to the Recycling Coordinator. Payment to the Contractor will not be released unless the required information is received by the Recycling Coordinator. The City will pay undisputed amounts to Contractor no later than 30 days from the receipt of invoice.

**SECTION 7. COLLECTION EQUIPMENT:**

The Contractor shall provide all equipment necessary for collection, transportation and disposal of Recyclables. Unless the material to be transported presents practical difficulties, all trucks shall be designed and built specifically for Recyclable collection and shall be of the covered all-metal type so the material being collected and transported will not be seen, will not blow, fall or leak from the vehicle. The Contractor shall maintain equipment used in the performance of this Agreement in a clean and sanitary condition.

- A. Hauler of Recyclable Materials must have a license issued by the City as governed by appropriate City Code.
- B. The number of vehicles to be used by the Contractor identifying types, model numbers and capacities must be supplied to the City.
- C. All vehicles must be maintained in good working conditions, comply with all State inspection requirements and be kept neat in appearance.
- D. The Contractor shall state in the list of truck equipment how the vehicle design and operation will meet all City, county, and state load weight limits, including seasonal limitations. The fully loaded gross vehicle weight and weight per axle shall be listed for each of the proposed trucks.

- E. The number of personnel to be provided on each truck must be indicated.
- F. Contractor must identify where collection vehicles will be delivering materials.
- G. Contractor must be an equal opportunity employer.
- H. Contractor must provide a plan for end use of all collected materials, including contaminated materials.
- I. Contractor must provide a contingency plan in the event a vehicle or operator is unavailable.
- J. Vehicles shall be equipped with warning flashers, backup alarms, a broom and shovel for spills, a two-way communication device, and the Contractor's name and phone number prominently displayed on both sides of the vehicle, along with signs on the back of the vehicle indicating the vehicle makes frequent stops.
- K. Vehicles must be designated for recyclables collection only. All such vehicles must be clearly signed on both sides as a recycling collection vehicle.
- L. Equipment operators must meet all Federal, State and local licenses and operation requirements.

**SECTION 8. TRANSPORTATION:**

Upon collection by the Contractor of Recyclables, as required by the nature and size of its equipment, such waste shall be promptly and in a workmanlike manner transported to the site of disposal or processing.

**SECTION 9. EXCLUDED WASTE:**

No person shall be permitted to deposit Excluded Waste in the Recyclables. The Contractor shall not be required to collect Recyclables containing Excluded Waste. If loads of the mixed recyclable materials do not meet Contractor's specifications for acceptable recyclables, Contractor shall have the right to reject the load in whole or in part, or to handle the contaminated load (i.e., landfill disposal) and impose additional reasonable charges on the responsible customer.

**SECTION 10. COLLECTION OPERATIONS:**

The Contractor shall furnish all labor and equipment as shall be necessary and adequate to insure satisfactory collection, transportation and disposal of recyclable material. The Contractor shall make every effort to maintain established scheduled pick-ups even though conditions such as weather may be adverse. Containers shall be handled with reasonable care to avoid damage and are to be replaced in an upright position. Any contents spilled shall be cleaned up and disposed of immediately in a workmanlike manner and all work to be performed hereunder shall be done so as to protect, to the highest extent possible, the public health and safety.

**SECTION 11. CONTRACTOR INSURANCE AND INDEMNIFICATION:**

A. Insurance. The Contractor shall carry and file insurance certificates with the City showing proof of workers' compensation insurance (including employer's liability insurance), commercial general liability insurance, and automobile liability insurance in accordance with the minimum requirements set forth



below. The City, including its elected and appointed officials, employees, and agents, shall be named as an additional insured in all such policies with the exception for workers' compensation insurance

1. General Liability. The Contractor agrees to maintain Commercial General Liability insurance in a minimum amount of \$2,000,000 per occurrence; \$4,000,000 annual aggregate. The policy shall cover liability arising from premises, operations, products-completed operations, limited pollution liability, personal injury, advertising injury, and contractually assumed liability.

2. Automobile Liability. The Contractor shall maintain Business Automobile Liability Insurance, including owned, hired, and non-owned automobiles, with a minimum combined single liability limit of \$2,000,000 per occurrence.

3. Workers' Compensation. The Contractor agrees to provide Workers' Compensation insurance for all its employees in accordance with the statutory requirements of the State of Minnesota. The Contractor shall also carry Employers' Liability Coverage with minimum limits as follows:

- \$500,000 – Bodily Injury by Disease per employee
- \$500,000 – Bodily Injury by Disease aggregate
- \$500,000 – Bodily Injury by Accident

The insurance requirements may be met through any combination of primary and umbrella/excess insurance.

The Contractor's policies shall be primary insurance and non-contributory to any other valid and collectible insurance available to the City with respect to any claim arising out of the Contractor's performance under this Agreement.

The Contractor's policies and Certificate of Insurance shall contain a provision that coverage afforded under the policies shall not be cancelled without at least thirty (30) days' advanced written notice to the City, or ten (10) days' written notice for non-payment of premium.

B. Indemnification. To the fullest extent permitted by law, the Contractor agrees to defend, indemnify and hold harmless the City, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the Contractor's negligence or the Contractor's performance or failure to perform its obligations under this Agreement. The Contractor's indemnification obligation shall apply to the Contractor's subcontractor(s), or anyone directly or indirectly employed or hired by the Contractor, or anyone for whose acts the Contractor may be liable. The Contractor agrees this indemnity obligation shall survive the completion or termination of this Agreement.

## **SECTION 12. CONTRACTOR PERFORMANCE:**

If Contractor does not cure any failure to fulfill any of the provisions of the Contact within five (5) days of written notice from the City, the City may, at is option, declare the Agreement immediately terminated and may thereafter hire such labor and equipment as may be necessary to perform the services contemplated by this Agreement. The cost of such performance by the City shall be charged to and deducted from any compensation due the Contractor.

**Reporting Requirements** – The Contractor must provide certified weight receipts for all collected materials within 15 days of the end of the previous month. If recyclable material is not weighed individually, the Contractor must indicate the procedure that will determine individual material breakdown. If collected materials are stored for a period of more than 30 days, the amounts of materials by type and location of storage must be reported to the City. An accurate method in recycling program must be provided to the City on a monthly basis. Tonnage reports shall also be provided on a monthly basis.

At a minimum, the Contractor shall include the following information monthly:

- Total quantities of Recyclable Materials collected, by material type in tons.
- Net quantities of Recyclable Materials marketed, by material in tons.
- Recycling service fee (based upon contracted price per household).
- Log of all complaints, including the nature of the complaints, the names, addresses, and contact number of the complaints, the date and time received, the Contractor's response, and the date and time of response.
- Average Participation Rates and explanation of how rates are calculated.

**Damage to Property** – The Contractor shall take all necessary precautions to protect private property. Contractor shall repair or replace any private or public property, including but not limited to, sod, mailboxes, or recycling bins, which are damaged by the Contractor. Such property damage shall be addressed for repair or replacement, at no charge to the property owner, within forty-eight (48) hours with property of the same or equivalent value at the time of the damage.

If the Contractor fails to repair or replace the damaged property within forty-eight (48) hours, the City may, but shall not be obligated to, repair or replace such damaged property, and the Contractor shall fully reimburse the City for any of its reasonable incurred expenses. The Contractor shall reimburse the City for any such expenses within ten (10) working days of receipt of the City invoice.

**Liquidated Damages** – The Contractor shall agree that the City may withhold and retain payment to the Contractor in the amounts specified below as liquidated damages for failure of the Contractor to fulfill its obligations, unless said obligation is beyond the reasonable control of the Contractor:

1. Failure to respond to legitimate service complaints within 24 hours in a reasonable and professional manner - \$50 per incident.
2. Failure to collect properly notified missed Collections - \$250 per incident.
3. Failure to provide accurate monthly and annual reports - \$100 per incident.
4. Failure to complete the Collections within the specified timeframes without proper notice to the City - \$100 per incident.
5. Failure to clean up spills during Collection operations - \$250 per incident.

The Contractor shall be liable for liquidated damages amount(s), upon determination of the City. The City shall notify Contractor in writing or electronically of each act or omission discovered by the City. It shall be the duty of the Contractor to take whatever steps or action may be necessary to remedy the cause of the complaint. Nothing in this section shall limit the City's right to terminate this Agreement or exercise any other right contemplated herein.

**Annual Performance Review Meeting** – Contractor shall meet with the Recycling Coordinator each winter to review the Agreement. Contractor's performance will be reviewed each fall during the length of the Agreement. Performance to be measured by the following:

- Reporting information (tonnage, participation, etc.)
- Efforts to expand recyclable markets
- Feedback from residents to City staff
- Recommendations for improvement in the City recycling program
- Communication efforts with the Recycling Coordinator

Suggestions for opportunities to improve the program, customer service and collection service will be discussed as needed.

**Agreement Termination** – The City may cancel the Agreement if the Contractor fails to fulfill its obligations under the Agreement in a proper and timely manner, or otherwise violates the terms of the Agreement if the default has not been cured within 30 days after receiving written notice of said default. The City shall pay Contractor all compensation earned prior to the date of termination, minus any damages and costs incurred by the City as a result of the breach. If the Agreement is canceled or terminated, all finished or unfinished documents, data, studies, surveys, route maps, route notes, models, photographs, reports or other materials prepared by the Contractor under this Agreement shall, at the option of the City, become the property of the City and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to termination. Upon termination, Contractor shall be responsible for retrieving all Recycling Containers within seven (7) business days from the date of termination.

**SECTION 13. ASSIGNMENTS AND SUBCONTRACTORS:**

The Contractor shall not assign this Agreement or any interest therein or any privilege or right granted therein without the written consent of the City Council. Consent to one assignment shall not be deemed to be consent to any subsequent assignment, neither shall the Contractor subcontract all or any portion of the work to be performed hereunder without the written consent of the government body of the City Council.

**SECTION 14. COMMERCIAL BUSINESS COLLECTIONS:**

This Agreement applies only to residential recyclable material as defined herein. Commercial businesses may contract with any licensed hauler such businesses may choose.

**SECTION 15. WAIVER:**

The waiver by the City of any breach or violation of any term covenant, or condition of this Agreement shall not be a waiver of any subsequent breach or violation of the same or any other term, covenant or condition hereof.

**SECTION 16. DISPUTE:**

In the event a dispute shall arise between the Contractor and the City, with respect to the amount of monthly compensation entitled to the Contractor from the City, duly appointed City and Contractor representatives should meet and endeavor to resolve the differences. In the event the dispute cannot be so resolved both the City and Contractor shall be bound by the terms and conditions of this Agreement. Disputes that require legal action will be brought and dealt with in Anoka County court. This Agreement shall be construed in accordance with the laws of the State of Minnesota.

**SECTION 17. INDEPENDENT CONTRACTOR.**

The services shall be performed and furnished by Contractor as an independent contractor and not as an agent or employee of City. The services shall be performed under the sole supervision, management, direction and control of Contractor in accordance with the terms and conditions of this Agreement. Contractor will have full control, including but not limited to hiring, firing and supervision, of its employees to assist in the performance of this Agreement. Contractor further agrees that the services shall meet with the approval of City but that the detailed manner and method of performing the Services shall be under the exclusive control of and in the complete discretion of Contractor. Contractor shall have no authority to act as an agent or employee of City nor to enter into any contract or contract for or on behalf of City.

**Personnel Requirements** – Contractor shall retain sufficient personnel and equipment to fulfill the requirements and specifications of the services described in this Agreement.

Contractor's personnel will be trained both in program operation and customer service and ensure that all personnel maintain a positive attitude with the public personnel shall:

- Conduct themselves at all times in a courteous manner and use no abusive or foul language.
- Perform their duties in accordance with all existing laws and ordinances and future amendments to Federal, State or Minnesota, and local laws and governing boards.
- Be clean and presentable in appearance.
- Wear a uniform and employee identification badge or name tag.
- Drive and act in a safe and considerate manner.
- Manage Recycling Containers in a careful manner.
- Monitor for any spillage and be responsible for cleaning up any litter or breakage resulting from the service.
- Avoid damage of property.
- Abstain from operating vehicle while under the influence of alcohol, illegal controlled substances, or prescribed medication that may impair their ability to operate the vehicle.

**SECTION 18. FORCE MAJEURE.**

*Force Majeure:* Neither party shall be in default for its failure to perform or delay in performance caused by events or significant threats or events beyond its reasonable control, whether or not foreseeable, including, but not limited to, strikes, labor trouble, riots, pandemics and epidemics, imposition of laws or governmental orders, fires, acts of war or terrorism, acts of God, and the inability to obtain equipment, and the affected party shall be excused from performance during the occurrence of such events.

**SECTION 19. BINDING EFFECT:**

The terms, covenants, and conditions of this Agreement shall apply to, and shall bind and inure to the benefit of the parties, their successors, and assigns.

**SECTION 20. MGDPA COMPLIANCE**

The parties mutually acknowledge that the City is a public entity and is correspondingly obligated to comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (the "MGDPA"). Contractor agrees to assist the City with its compliance obligations related to the same. This obligation shall survive termination of this Agreement.

**IN WITNESS WHEREOF**, the parties have hereunto executed this Agreement, by their officers, as of the day and year first above written.

CITY OF SPRING LAKE PARK

WALTERS RECYCLING & REFUSE

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
Michael Moroz, President and CEO

ATTEST:  
  
\_\_\_\_\_

Date: \_\_\_\_\_

City Administrator, Clerk/Treasurer

Date: \_\_\_\_\_

**APPENDIX A**  
**Price Worksheet\***

**\*Prices listed after year 1 are estimates only. Actual prices will be dependent on CPI.**

**Single-Family Collection**

Includes 1 to 3 units, Mobile Homes and Townhomes  
Single-Stream Bi-weekly Collection

<b>Agreement Year</b>	<b>Price per household (unit) per month</b>
January 1, 2022 - December 31, 2022	\$3.45
January 1, 2023 - December 31, 2023	\$3.53
January 1, 2024 - December 31, 2024	\$3.62
January 1, 2025 - December 31, 2025	\$3.71
January 1, 2026 - December 31, 2026	\$3.81

**Multi-Family Collection**

Includes 4+ units  
Single-Stream Bi-weekly Collection

<b>Agreement Year</b>	<b>Price per household (unit) per month</b>
January 1, 2022 - December 31, 2022	\$2.96
January 1, 2023 - December 31, 2023	\$3.04
January 1, 2024 - December 31, 2024	\$3.11
January 1, 2025 - December 31, 2025	\$3.19
January 1, 2026 - December 31, 2026	\$3.27

Prices listed above shall include all Recyclable processing/marketing costs and charges but in the event of substantial market change in any of the Recyclable Material Commodity prices or sustained inflation at any time during the Term of this Agreement, the City or Contractor may, at either's option and upon written notice of the other, request to reopen negotiations for the amount per month charged for Recycling Collection services.

## APPENDIX B RECYCLABLES

**RECYCLABLES:** Recyclable Materials or Recyclables: The current list of recyclables includes:

- ◆ Newspapers (including advertising inserts);
- ◆ Household office paper & mail (including copy paper and computer paper, greeting cards, school papers);
- ◆ Phone books, magazines & catalogues;
- ◆ Boxboard (including cereal, cake, chip, and cracker boxes);
- ◆ Corrugated cardboard;
- ◆ Food and beverage glass jars and bottles;
- ◆ Aluminum cans and foil (including pie tins and trays);
- ◆ Steel bimetal (“tin”) cans;
- ◆ All rigid plastic containers including lids and caps, non-bottle tubs, cups and clam shells; and
- ◆ Aseptic juice cartons and milk cartons.

**RECYCLABLES do not include the following:**

Bagged materials (even if containing Recyclables)	Microwave trays
Mirrors	Window or auto glass
Light Bulbs	Ceramics
Porcelain	Plastics unnumbered
Plastic bags	Coat hangers
Glass cookware/bakeware	Household items such as cooking pots, toasters, etc.
Flexible packaging and multi-laminated materials	Wet fiber
Excluded Materials	Fiber containing, or that has been in contact with, food debris
Any recyclable materials, or pieces of recyclable materials, less than 2” in size in any dimension	Materials: (a) that contain chemical or other properties deleterious, or capable of causing material damage, to any part of Company's property, its personnel or the public; and/or (b) that may materially impair the strength or the durability of the Company's structures or equipment.

If loads of the mixed recyclables materials do not meet Contractor’s specifications for acceptable recyclables, Contractor shall have the right to reject the load in whole or in part, or to handle the contaminated load (i.e., landfill disposal) and impose additional reasonable charges on the responsible customer.



City of Spring Lake Park  
Engineer's Project Status Report

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To: Council Members and Staff  
From: Phil Gravel

Re: **Status Report for 08.02.21 Meeting**  
File No.: R-18GEN

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**Note:** Updated information is shown in *italics*.

**2021 MS4 Permit and SWPPP Update (193805251).** Annual Report and Public Meeting due by June 30<sup>th</sup>. Pond, structural BMP, and outfall inspections due by July 31<sup>st</sup>. Program analysis due in December. Coordination with CCWD related to TMDL information will happen as needed. The application has been submitted to MPCA for their review. Annual Public Meeting was held on July 6, 2021. Ordinance updates have been processed.

**Risk and Resiliency Assessment (RRA) and Emergency Response Plan (ERP) – Water System (193805314).** This is an assessment and evaluation of the water system based on requirements of the Environmental Protection Agency (EPA) and Department of Homeland Security (DHS). ERP completion by 12/30/21. The RRA was completed and certified by the EPA at the end of June. *The next step is the completion of the ERP. The target date for completing the ERP is November 15, 2021.*

**Garfield Pond Improvements Project (193804750).** Final contractor payment for release of \$20,747.78 retainage was approved on June 21, 2021. RCWD reimbursement for the remaining 50% of RCWD grant scheduled to be processed on July 28<sup>th</sup>. Total grant amount was \$267,146.

**Utilities for 525 Osborn Road Project (193805012).** This city project was for off-site utilities for 525 Osborne Rd. Construction was completed in 2020. *Final Contractor payment will be processed one final close-out documents are received from Contractor.*

**Suite Living Spring Lake Park (Hampton Cos. project at 525 Osborne).** Kick-off meeting was on April 21, 2021. *Latest information from Developer indicated late-August start for this project.*

**Stormwater Utility Plan (193804944).** The city is considering a stormwater utility charge. A report has been prepared. Ordinance has been processed. *The next step is to work with billing department on implementation set-up.*

**2021 Sewer Lining Project (193805204).** This project included lining in the general area between Terrace and Monroe and south of 81<sup>st</sup> Avenue. Terry Randall is watching this project. *Construction Contracts have been signed. Preconstruction Conference will be scheduled.*

**2021 Street Seal Coat and Crack Repair Project (193805205).** The 2021 street maintenance area is the area south of 81<sup>st</sup> Ave. and west of Monroe St. Crack repair, seal coat, and sweeping has been completed. *Pavement markings will be completed week of August 9<sup>th</sup> or 16<sup>th</sup>.*

**2022 Street Improvements Project (19380\_).** This project will include pavement replacement in the Garfield-Hayes neighborhood. Resolution ordering Feasibility Report approved on July 19<sup>th</sup>. *The Feasibility Report will be submitted on Sept. 7<sup>th</sup>, neighborhood open house in September.*

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Marc Janovec, Peter Allen, or me if you have any questions or require any additional information.







# **CORRESPONDENCE**



August 3, 2021

Daniel Buchholtz  
City Administrator  
City of Spring Lake Park  
1301 81st Ave NE  
Spring Lake Park, MN 55432

Dear City Administrator Daniel Buchholtz,

Every year throughout the nation, October is recognized as Domestic Violence Awareness Month (DVAM). Counties and cities all over the United States take the opportunity to honor this month through an official proclamation. In choosing to proclaim October as DVAM locally, Anoka County recognizes the gravity of the problem and the importance of the ongoing work to create a violence-free community. Spring Lake Park's proclamation will add to the chorus of voices insisting that women, men, and children all have a right to seek peace and safety in their lives.

Alexandra House is proud of its partnerships with all the communities throughout Anoka County. In this spirit, we will post all proclamations on our social media sites, tagging each respective city throughout October. The proclamations will be one component of the many initiatives we have planned for Domestic Violence Awareness Month.

As you may be aware, Alexandra House hosts its annual HopeFest event the last weekend of September, as our lead into **October, Domestic Violence Awareness Month**. The core principles of the event are to raise awareness about domestic and sexual violence, remember those we have lost, and honor the many survivors. HopeFest will be held in Anoka, at City Hall Plaza, on September 25<sup>th</sup>. We have several initiatives that our community can participate in throughout October, Domestic Violence Awareness Month; such as:

- **Proclamation**
  - Declare October is Domestic Violence Awareness Month and invite an Alexandra House representative to speak at a City Council meeting (in person or virtually) during September or October. (*Sample proclamation is attached*)
- **[#PurpleThursday](#)** (Thursday, October 21st)
  - Join Alexandra House in observing [#PurpleThursday](#) by wearing purple to show support and awareness of domestic violence. Take a photograph of those wearing purple and post it to your social media platforms with the hashtags [#PurpleThursday](#) and [#DVAM](#) and tag us [@AlexHouseMN](#).
- **[Ask Me Why I Wear Purple Initiative](#)**
  - We challenge our community to join us in wearing purple and sharing with those who ask, WHY they wear purple. Alexandra House will have our 'Ask Me Why I Wear PURPLE' buttons available.
  - We also have our printable signage '[I/We Wear Purple](#)' available for download and printing on our website.
- **Domestic Violence Awareness Month displays**
  - Place a display table with DVAM information and resources in common, high-traffic public spaces (courthouses, city halls, lobbies, community centers, etc.)
  - Place our '[Are You Safe](#)' posters in your employee break rooms, informational boards, and public/private restrooms.

- **Yard Sign Campaign**
  - Place our Domestic Violence Awareness yard signs in and around courthouses, city halls, community centers, libraries, police departments, etc.)
    - Would Spring Lake Park consider being a yard sign pickup site? If yes, please reach out to [communications@alexandrahouse.org](mailto:communications@alexandrahouse.org) or 763-795-5471, to make arrangements.
- **Purple Lights Campaign**
  - During October, change or mask the color of your porch lights, building's exterior lights, and/or public spaces to the color purple, recognizing domestic violence awareness while creating striking imagery.
  - Put out a social media posting, press release, and/or newsletter article about WHY you are illuminating your space in purple.
- **Social Media**
  - Share Alexandra House's social media posts about Domestic Violence and Domestic Violence Awareness Month on your social media platforms. We are on [Facebook](#), [Twitter](#), and [Instagram](#).

More information on these initiatives is available on our website at <https://www.alexandrahouse.org/get-involved/events/domestic-violence-awareness-month/>. Please contact Tina Bronson, Director of Mission Advancement, at 763-656-1363 or [tbronson@alexandrahouse.org](mailto:tbronson@alexandrahouse.org) if you have any questions regarding our proclamation request.

Thank you for your consideration and support of this vital cause.

Sincerely,



Connie Moore  
Executive Director

Enclosure

Proclamation Resolution  
No. \_\_\_\_\_

*October of 2021 is proclaimed as*

## **Domestic Violence Awareness Month**

**W**HEREAS, the community problem of domestic violence has become a critical public health and welfare concern in Anoka County; and

**W**HEREAS, domestic violence is a crime, the commission of which will not be tolerated in Anoka County and perpetrators of said crime are subject to prosecution and conviction in accordance with the law; and

**W**HEREAS, over thousands of women, men, and children have and will continue to access assistance from Alexandra House, Inc., a domestic violence service provider; and

**W**HEREAS, domestic violence will be eliminated through community partnerships of concerned individuals and organizations working together to prevent abuse while at the same time effecting social and legal change; and

**W**HEREAS, October is *National Domestic Violence Awareness Month*; and

**W**HEREAS, during *National Domestic Violence Awareness Month*, Anoka County organizations will inform area residents about domestic violence, its prevalence, consequences and what we, as a concerned community can do to eliminate its existence.

**N**OW, THEREFORE, BE IT RESOLVED AND KNOWN TO ALL that

\_\_\_\_\_ proclaims October to be

Domestic Violence Awareness Month on \_\_\_\_\_.

\_\_\_\_\_

# OCTOBER IS NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH



Light up our community with purple lights to raise awareness about domestic violence.

Purple lights and awareness signs available for purchase here. Proceeds support victims/survivors at Alexandra House, Inc.

## DVAM SUPPLIES



**STRING LIGHTS**



**LIGHT BULB**



**YARD SIGN**

# Market Focus is on Washington D.C.



Market Commentary – August 5, 2021

by Brian Reilly, CFA

The machinations of elected officials and monetary stewards in the nation’s capital are the primary focus of the news cycle and financial market participants.

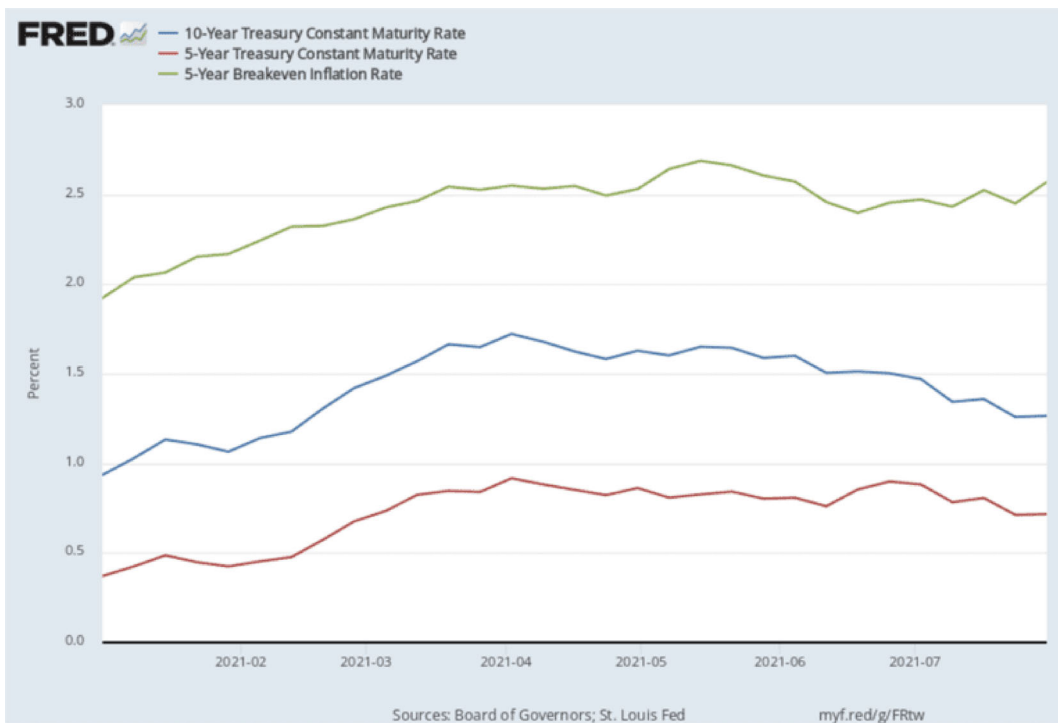
The Federal Reserve’s Federal Open Market Committee (FOMC) concluded its meeting last week. As the monetary policy-setting body of the Fed, market participants have been keenly interested in the FOMC statement published at the conclusion of each recent meeting, as well as the comments from Fed Chair Jerome Powell that accompany those policy prerogatives. As expected, the FOMC left the target range for the fed funds rate unchanged at 0.00% to 0.25%. In its statement, the Committee acknowledged the improvement to the U.S. economy and overall employment. On one of the key topics of inflation, the statement’s language in this regard was unchanged from the prior meeting: “[i]nflation has risen, largely reflecting transitory factors.” On the other key topic of the Fed’s asset purchase program (often referred to as quantitative easing, or “QE”), the FOMC recognized the U.S. economy’s progress towards achieving the goals deemed necessary to taper asset purchases. However, the current purchase amount of \$120 billion per month of U.S. Treasury and agency mortgage-backed securities purchases will continue unchanged. The Fed has remained steadfast that it will provide clear signals to the market on any intent to reduce its asset purchase program.

Chair Powell’s prepared remarks clearly held out the spread of the Delta COVID-19 variant and the lingering effects of the pandemic as presenting risks to the “substantial further progress” the Fed and FOMC need to see in order to induce any shifts in monetary policy. Additionally, Chair Powell largely reiterated the FOMC statement regarding the transitory nature of inflation pressures, while admitting that inflation could be higher than the Fed’s near-term target of 2.0%.

It seems the market tends to agree with Chair Powell’s assessment – at least over a longer forecast period. The 5-year breakeven inflation implied by comparing the yield on a 5-year U.S. Treasury Inflation Protected Security (TIPS) and the nominal coupon 5-year Treasury has hovered around 2.50% for the last few months, after reaching as high as about 2.75% in the early summer. This means that an investor would be indifferent between the return on an inflation-adjusted Treasury and its nominal counterpart if inflation averaged 2.50% over a five-year period. The current 10-year breakeven provides for a similar outlook. Inflation expectations are certainly higher now than they were at the beginning of the year but have recently abated.

Nominal Treasury yields have also declined meaningfully the last few weeks, including yields on the shorter-end of the interest rate curve through five years, which were rather sticky in comparison to falling yields at the ten- and thirty-year mark. The 10-year U.S. Treasury closed trading on Tuesday, August 3 at 1.18%, down from a recent range of 1.25% – 1.35%. The 5-year has declined to about 0.65% – below its recent high range of about 0.80% – 0.90%.

The chart below shows data from the Federal Reserve Bank of St. Louis’ “FRED” repository back to January 1 of 2021.



The Fed will undoubtedly be paying close attention to economic, employment and inflation data over the coming quarters as it divines its monetary course over the intermediate term. Tapering of asset purchases would likely come well in advance of any movement on the target range for the fed funds rate based on comments from Federal Reserve officials. It's anyone's guess as to the timing and magnitude, however. Inflation is expected to calm from recent highs, which were perceived as alarmingly high in comparison to the year-over-year comparisons to pandemic-induced lows for broad price measures. Employment remains a great unknown. Recent employment data has been lackluster, or at least below expectations and uneven, at best. The expiration of enhanced federal (and some state) unemployment benefits in September may reduce the amount of "noise" in various employment and labor data. That expiration itself is subject to the prevailing whims of Congress and the Presidential Administration.

Speaking of which, the political machine has been working overtime in the halls of the Capitol building. There has been much banter about various infrastructure, spending and tax packages, although the details have been few and far between. One important item that is a result of inaction relates to the federal debt limit. The Bipartisan Budget Act of 2019 suspended the federal debt limit until July 31, 2021. July 31 has come and gone, so the debt limit was "set" to \$22 trillion as of August 1 and will not change without Congressional action. This state of affairs has caused the U.S. Treasury to invoke "extraordinary measures," including suspension of the issuance of State and Local Government Series Securities (SLGS) Treasury obligations. SLGS are used by tax-exempt issuers and borrowers as investments for refunding and defeasance escrows, as they provide a means of targeting specific maturity dates. The interruption of SLGS availability means that issuers and borrowers will need to use open market securities when investing bond proceeds to advance (and sometimes current) refund and defease prior tax-exempt obligations. This is an inconvenience for those that had such transactions in progress and should similarly be a consideration for those contemplating a refinancing of tax-exempt bonds. Our municipal and investment advisors at Ehlers can assist you in crafting a calendar that allows for the use of open markets, as well as structuring and bidding refunding escrow investments. The earliest that Congress might address this issue is likely the first week in October after Senators and Representatives return from recess.

While both bodies of Congress deliberate over the debt ceiling, they will likely be preoccupied with what have been deemed differing pieces of "infrastructure" legislation with vastly different potential outcomes. The Senate is debating a bipartisan "package" that is currently priced in the range of \$550 billion to \$1 trillion, depending on how one measures such things. While broad brushstrokes have been agreed-upon, the devil will be in the details of what has been described as an almost 2,700-page bill that has yet to come out of any committee. Uncertainty on any legislation abounds, as key members of the House Democrat caucus have adamantly stated the Senate bill will not be heard unless accompanied by a larger piece of legislation with a stated dollar figure of \$3.5 - \$5.0 trillion. The Senate version is "paid for" in the context of repurposing available dollars and using other measures that don't require additional federal revenues. House Democrats "pay" for their much larger legislation through some of those



same measures, but also via tax increases. Only time and the prevailing political winds will tell how this all unfolds. For the time being, financial markets seem largely unaffected by the circus around them.

## Municipal Market

Municipal yields have been fairly stable the last two weeks in the face of slight declines in U.S. Treasuries, as alluded to above. AAA yields, as reported by Bloomberg Valuation, are down 10 – 15 basis points (one basis point = 0.01%) since the beginning of July.

Trends in Municipal Bond Yields June 2, 2021 to July 30, 2021						
AAA Yields*	July 2, 2021	July 16, 2021	July 30, 2021	Change Since 7/2	Change Since 7/16	
5 Years	0.47%	0.39%	0.34%	-0.13%	-0.05%	
10 Years	0.97%	0.84%	0.83%	-0.14%	-0.01%	
20 Years	1.31%	1.18%	1.18%	-0.13%	0.00%	
30 Years	1.49%	1.36%	1.37%	-0.12%	0.01%	
Bond Buyer 20 Bond Index**	2.16%	2.04%	2.04%	-0.12%	0.00%	

Source:

\* Bloomberg Valuation

\*\* The Bond Buyer, average yield on a portfolio of municipal bonds maturing in 20 years, AA/Aa2 average rating

With Treasuries outperforming (i.e., yields declining/prices rising more) comparable tax-exempt bonds, ratios of tax-exempt to Treasury yields have risen slightly. The current ratio at ten years is approximately 71%. This is actually low when viewed in a historical context but did reach lows in the 60% range in the last 18 months.

What we have consistently referred to as a “supply/demand” imbalance has persisted, although some strategists predict net new supply of over \$140 billion through the remainder of the calendar year, as maturities and redemptions abate in the last two quarters against a backdrop of new money issuance. However, the recent decline in yields may lead to an increase in refinancings, which could further drive reinvesting activity.

This dynamic is set against uncertainty at the federal level with respect to the aforementioned infrastructure legislation, some of which would have dramatic impacts on corporate and individual income taxes. The dials could ostensibly move in both directions with increases in marginal rates, but also expansion of deductions, specifically repeal of the cap on State and Local Taxes (SALT). While absent from current legislation, there has been a consistent drumbeat of changes to the tax code to reinstate tax-exempt advance refundings and the potential for new varieties of direct-pay bonds issued as taxable obligations.

While we wait for more clarity from our friends in D.C., the Team at Ehlers stands ready to partner with you as you prepare for project financing and refunding of existing debt. We look forward to working with you.

## Required Disclosures: Please Read

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Categories:

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Get more information about Ehlers or speak directly with a Municipal Advisor.

 [1-800-552-1171](tel:1-800-552-1171)

 [info@ehlers-inc.com](mailto:info@ehlers-inc.com)

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## How can we help?



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Message

**SUBMIT MESSAGE**

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## Video Production



Municipal Producer, Trevor Scholl, completed ten productions in July. The shows include an episode of Mayor’s Minutes, a series of Night to Unite videos, Centerstage Centerville business profiles and a very popular piece on the Ham Lake farmer’s market (over 500 views on Youtube). Programs were also produced by T.J. Tronson, Danika Peterson, Rusty Ray, Kenton Kipp, and Patrick Willson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

### ▪ July Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Blaine 3M Open Tent Video	Trevor Scholl	00:20:00
Night to Unite 2021: Spring Lake Park	Trevor Scholl	00:02:06
Night to Unite 2021: Centennial Lakes Police Department	Trevor Scholl	00:03:26
Business Profile: Alloy Brewing	Trevor Scholl	00:08:00
Night to Unite 2021: Anoka County	Trevor Scholl	00:02:09
Night to Unite 2021: Blaine	Trevor Scholl	00:02:39
Centerstage: Centerville Lions Club	Trevor Scholl	00:01:30
Blaine Mayor’s Minutes Summer	Trevor Scholl	00:04:41
Centerstage: Laurie’s School of Dance	Trevor Scholl	00:01:30
Blaine Leaders Mull Changes to Pioneer Park	Danika Peterson/Rusty Ray	00:01:00
Centennial Fire District Celebrates Retirement of 44 Year Veteran	Danika Peterson/Rusty Ray	00:02:05
Centerville History Exhibit Opens in City Hall	Danika Peterson/Rusty Ray	00:02:21
Lino Lakes Community Leaders Help Revive Blue Heron Eents this Summer	Danika Peterson/Rusty Ray	00:02:26
35W to Reopen Soon	Danika Peterson/Rusty Ray	00:01:39
USA Cup Soccer Brings Tourism Dollars to Blaine	Danika Peterson/Rusty Ray	00:02:48
Master Gardeners Diagnose Plant and Insect	Danika Peterson/Rusty Ray	00:03:09

Mysteries		
Lino Lakes Gets Ready for Night to Unite	Danika Peterson/Rusty Ray	00:03:29
Life Savers Recognized in Lino Lakes	Danika Peterson/Rusty Ray	00:03:55
Centerville Fetes des Lacs Parade	Kenton Kipp/J. Millington	00:36:44
Anoka County Board Meeting (7/13/21)	T.J. Tronson	01:27:08
Anoka County Board Meeting (7/27/21)	T.J. Tronson	00:23:29
Centennial Fire District Steering Committee Meeting (7/15/21)	Patrick Willson	01:26:21

Some projects that Trevor is working on or is scheduled to produce include:

- Fall Mayor's minutes
- Blaine PD awards
- Anoka County community action promo
- Centerville business profiles
- BPD hearing impaired relations
- Circle Pines virtual tour
- Taking some vacation in August

## Equipment Consulting/Technical Support

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### **Blaine**

- 7.2.21: Went to Blaine City Hall to check on audio issue. The graphics not receiving audio. Adjusted the FS2 to the right audio settings and the right upconverting settings.
- 7.5.21: The audio setting for the FS2 was not on embedded. Fixed. Audio and video from Brightsign working.
- 7.5.21: Switched the 2x1 switch over to the Brightsign. It was on the chamber feed.
- 7.2.21: Went with NMTV staff to get the document camera to work. Figured out how to send the video to the monitors and broadcast feed. Uses same path as the Crestron input. Showed staff how to add marks and set sources with the LCS.

### **Centerville**

- 7.14.21: Adjusted frame sync for Centerville meetings. Keeps reverting to -10db on the audio output for no apparent reason. Reset to +5db. Will monitor.

### **Circle Pines**

- 7.14.21: Met with NMTV staff to set-up for fire steering committee meetings. Problem with LSA Dashboard program. Ross remoted in and found problem. Had to readjust the amount of RAM allocated to Dashboard. Then created new Xpression files, representatives, marks and LCLS files for new meetings.

### **Ham Lake**

- No assistance required.

### **Lexington**

- No assistance required.

### **Lino Lakes**

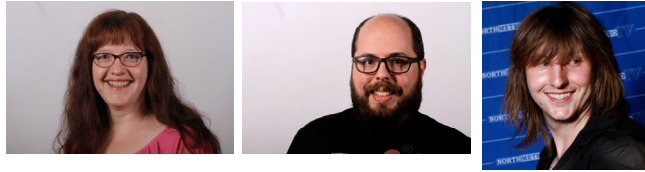
- No assistance required.

### **Spring Lake Park**

- 7.2.21: Installed new camera. Had to restripe the RS-232 cable and make it into an Ethernet cable. Launched the Sony Camera control by adding it to devices. Camera signal will need to be formatted.

- 7.2.21: Brought new power adapter for the Crestron HDMI convertor that stopped working.  
**All Cities**
- 7.12.21: Staff Brightsign meeting to discuss regular updates and training for additional staff.

## Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in July:

<b>Title</b>	<b>Producer</b>	<b>Runtime</b>
Blaine City Council Meeting (7/7/21)	T.J. Tronson	02:07:38
Blaine Planning Commission Meeting (7/13/21)	T.J. Tronson	02:16:08
Blaine City Council Meeting (7/19/21)	Trevor Scholl	01:05:24
Blaine Park Board Meeting (7/27/21)	Trevor Scholl	00:44:11
Centerville Park & Planning & Zoning Meeting (7/6/21)	Dylan Salber	02:32:43
Centerville Park & Rec Meeting (7/7/21)	Dylan Salber	01:58:02
Centerville City Council Meeting (7/14/21)	Teresa Bender	01:37:02
Centerville EDA Meeting (7/21/21)	Dylan Salber	02:11:38
Centerville City Council Meeting (7/28/21)	Teresa Bender	01:51:03
Circle Pines City Council Meeting (7/13/21)	Trevor Scholl	00:39:02
Circle Pines Utility Commission Meeting (7/21/21)	Patrick Willson	00:38:50
Circle Pines City Council Meeting (7/27/21)	Danika Peterson	00:50:24
Ham Lake City Council Meeting (7/6/21)	Patrick Willson	01:17:40
Ham Lake Planning Commission Meeting (7/12/21)	Danika Peterson	00:07:06
Ham Lake City Council Meeting (7/19/21)	Patrick Willson	00:49:36
Ham Lake Planning Commission Meeting (7/26/21)	T.J. Tronson	00:38:25
Lexington City Council Meeting (7/1/21)	Lexington Staff	00:11:27
Lexington City Council Meeting (7/15/21)	Lexington Staff	00:10:26
Lino Lakes City Council Meeting (7/12/21)	Anne Serwe	00:20:07
Lino Lakes Planning & Zoning Meeting	Anne Serwe	00:42:54

(7/14/21)		
Lino Lakes City Council Meeting (7/26/21)	Anne Serwe	00:58:27
Lino Lakes Environmental Board Meeting (7/28/21)	Anne Serwe	00:38:46
Spring Lake Park City Council Meeting (7/6/21)	Isaac Quick	01:29:44
Spring Lake Park City Council Meeting (7/19/21)	Isaac Quick	01:43:33
<b>24 New Programs</b>		<b>27:40:16 New Hours</b>

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

<b>City</b>	<b>Number of Times Programs Played</b>	<b>Hours Programmed on Channel</b>
Blaine	233	325:16:43
Centerville	92	134:05:59
Circle Pines	152	89:16:58
Ham Lake	73	71:13:54
Lexington	99	33:56:22
Lino Lakes	83	82:44:21
Spring Lake Park	116	149:52:46
<b>Totals:</b>	<b>848 Program Playbacks</b>	<b>886:27:03 Hours of Video Programming on Channels</b>

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in July:

**Blaine**

- Transcoded and uploaded 7 videos to Carousel.

**Centerville**

- Transcoded and uploaded 7 videos to Carousel.
  - Sent Teresa copies of all 44 graphics currently running on Centerville Carousel
- Circle Pines**
- Transcoded and uploaded 4 video to Carousel.
  - Amended 2 data pages for Carousel.
- Ham Lake**
- Transcoded and uploaded 4 video to Carousel.
  - Responded to request for new Carousel slide.
- Lexington**
- Transcoded and uploaded 3 video to Carousel.
- Lino Lakes**
- Transcoded and uploaded 5 video to Carousel.
- Spring Lake Park**
- Transcoded and uploaded 3 videos to Carousel.
  - Created 5 new data pages for Carousel.

## Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in July:

- **Blaine**
- 4 meetings bookmarked and placed on VOD.
- **Centerville**
- 5 meetings bookmarked and placed on VOD.
- **Circle Pines**
- 3 meetings bookmarked and placed on VOD.
- **Ham Lake**
- 4 meetings bookmarked and placed on VOD.
- **Lexington**
- 2 meeting placed on VOD.
- **Lino Lakes**
- 4 meetings bookmarked and placed on VOD.
- **Spring Lake Park**
- 2 meetings bookmarked and placed on VOD

## Administrative

The issues dealt with in July included processing the 2<sup>nd</sup> quarter franchise and PEG fee data, tallying new expense reports for additional COVID 19 costs, and participating in the petition for re-hearing of the 6<sup>th</sup> Circuit Court decision regarding franchise fees.





## **2<sup>nd</sup> Quarter Franchise Fee and PEG Fee Processing**

- Received 2nd quarter franchise and PEG fee reports and payments from Comcast.
- Entered data into spread sheets for PEG fees received, franchise fees received, and gross revenues.
- Comcast franchise fees, were up \$2,705 over the previous quarter. PEG fees were down \$2,377 over the previous quarter.
- Subscriber numbers continue to slowly decline.
- Income predictions continue to meet expectations.

## **Franchise Renewal**

- Comcast has our draft of the franchise.
- Waiting for a response from Comcast regarding.

## **Miscellaneous**

- Worked with staff to schedule Fire Steering Committee meeting on requested channels.
- Signed on to Petition for Re-Hearing of the 6<sup>th</sup> Circuit Court decision regarding franchise fees. Read Petition.
- Spoke with Council Member Steve King regarding audio on Centerville channel.
- Responded to request from Ham Lake for pictures/drone shots of parks for website. Coordinated staff.
- Scheduled staff meeting to discuss possible upgrades to city Carousel home pages.
- Sent out meeting canceled reminders to Cable Commission and Operations Committee.
- Signed Alliance for Community Media letter requesting the President Biden nominate a fifth member to the FCC.
- Reviewed July Legal Report. Forwarded to Cable Commission and Operations Committee.
- Finalized COVID 19 expenses incurred after first COVID grant documentation.
- Went on vacation.
- Read industry articles.

# North Metro TV

July 2021 Update

## Program Production

In June, a total of 114 **new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **93:00:00 hours of new programming**.

- 19 programs were produced by the public
- 91 programs were produced by NMTV staff
- 4 programs were produced by City staff



## Van Shoots

The HD production truck was utilized for 14:15:00 hours of production in July. The following events were produced live and recorded for additional playback:

- Centerville Fetes des Lacs Parade
- USA Cup Soccer:
  - June 14, 2021: 3 Games



## vMix Live Streaming Shoots

The vMix single camera production system was utilized to record/transmit 41 USA Cup Soccer sporting events. The vMix system requires significantly fewer staff members, than the production truck. vMix crews are spread out over multiple locations and connected via the internet.

- USA Cup Soccer: June 9: 8 Games
- USA Cup Soccer: June 10: 8 Games
- USA Cup Soccer: June 11: 8 Games
- USA Cup Soccer: June 14: 2 Games
- USA Cup Soccer: June 15: 6 Games
- USA Cup Soccer: June 16: 6 Games
- USA Cup Soccer: June 17: 3 Games



### Most Viewed Live Stream Sporting Event

USA Cup Soccer  
2,205 Views

## Live Workshops

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Workshop	Instructor	Organization	Students
How to Make a TV Show: Week 1: Camera and Tripod	Eric Houston	General Public	6
How to Make a TV Show: Week 2: Microphones/Promo Shoot	Eric Houston	General Public	2
How to Make a TV Show: Week 2: Microphones/Promo Shoot	Eric Houston	General Public	4
<b>3 Live Workshops</b>			<b>12 Students</b>

## VOD Workshop Views

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Workshop	Type	# of Views	Hours Viewed
We Love Lucy: The Lucille Ball Story	Full	21	1.25 hrs
The Immortal Ingrid Pitt	Mini	34	1.5 hrs
The Oscars: 90 Years of the Academy Awards	Full	6	1 hrs
Tim Curry Horror Picture Show	Mini	12	.25 hrs
Back to the Eighties: The Decade's Biggest...	Full	N/A	N/A
James Bond: 50 Years of 007	Full	N/A	N/A
Eurovision: A Celebration	Mini	N/A	N/A
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	669	72 hrs
Superman: The Man of Steel on the Silver Screen	Full	2	.75 hrs
The Fantastic Four on the Silver Screen	Mini	5	.25 hrs
Christmas in Hollywood	Full	5	.75 hrs
TV's Greatest Christmas Specials	Full	10	1.25 hrs
Chicago Christmas Classics	Mini	85	4.25 hrs
Let's Go Ghostbusters: Filmaton's Haunted Heroes	Mini	6	.25 hrs
Monster Movies of the 40s and 50s	Full	154	15.5 hrs
Monster Movies of the 20s and 30s	Full	25	4 hrs
The Presidency on Film JQA to JFK	Full	N/A	N/A
Monstervision: The Legend of Joe Bob Briggs	Mini	35	2.5 hrs
The Cult of Caroline Munro	Mini	935	39 hrs
The Marilyn Monroe Story	Full	1358	266 hrs
Nick at Nite: A TV Viewer's Dream	Mini	36	1.25 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	7	1.5 hrs
Hollywood Goes to War: World War II	Full	17	2.5 hrs
Come on Down: Game Shows of the 70s and 80s	Full	47	2.5 hrs
The Quiz Show Scandals and Other Game Shows...	Full	78	19.5 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	10	.25 hrs
The Marx Brothers: Groucho, Harpo, Chico...	Full	78	6.5 hrs
Mary Pickford: The World's First Movie Star	Full	9	.5 hrs
Hollywood Goes to the Dogs: Lassie, Benji...	Full	6	1 hr
<b>29 VOD Workshops</b>		<b>3,650 Total Views</b>	<b>459.5 Hours Viewed</b>



### Most Viewed YouTube Workshop

The Marilyn Monroe Story  
1,358 Views

## YouTube Stats

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Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	23,800	38,487	3,620.2	132	532,400
February	21,198	34,307	3,201	103	507,655
March	26,738	46,359	5,147	145	668,404
April	20,378	28,623	1,653	84	462,844
May	26,205	39,801	4,364	141	559,725
June	78,020	98,880	16,114	335	2,187,848
July	19,290	25,592	1,848.5	61	401,947
<b>TOTAL:</b>	<b>215,629</b>	<b>312,049</b>	<b>35,947.7</b>	<b>1,001</b>	<b>5,320,823</b>

## NMTV Website Stats

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Month	Number of Users	Number of Views	Live Stream Views
January	6,103	20,923	1,324
February	5,860	16,285	1,692
March	5,347	14,476	2,182
April	4,313	9,558	599
May	3,534	8,928	845
June	4,072	10,641	1,360
July	4,563	12,497	2,205
<b>TOTAL:</b>	<b>33,792</b>	<b>93,308</b>	<b>10,207</b>

## Home Movie Transfers

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Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	387	74	136	3	516	\$1,927.20
February	358	77	101	15	1,097	\$688.06
March	587.50	153	76	73	850	\$3,007.08
April	429	134	52	92	860	\$1,550.12
May	302.5	92	83	0	300	\$1,916.48
June	230.5	37	57	0	363	\$582.78
July	345.25	69	79	0	166	\$1,761.16
<b>TOTAL:</b>	<b>2,640.00</b>	<b>636</b>	<b>584</b>	<b>183</b>	<b>4,152</b>	<b>\$11,432.88</b>

## Production Highlights

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### NMTV News Highlights

Each week Danika Peterson and Rusty Ray create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some July highlights include:

- 3M Open, Blaine Ready to Welcome Fans Back This Month



- Anoka County Master Gardener: Watering Techniques
- Fireworks on Short Supply According to Retailers
- Lino Lakes Could Look for Partners to Help Reopen Former YMCA
- Weinermobile makes Stop in Spring Lake Park
- State Takes Input From North Metro Drivers About Highway 65, University Avenue
- Anoka County License Centers Back Open to Walk-In Customers
- Centennial Fire District Celebrates Retirement of 44 Year Veteran Firefighter
- Lino Lakes Community Leaders Help Revive Blue Heron Days Events This Summer
- USA Cup Returns, Brings Hundreds of Teams and Thousands of Fans Back to Blaine
- Blaine A New Senior Living Hotspot, According to Developers
- 35W To Fully Reopen in the North Metro, With New EZPass Lanes
- 3M Open In Its Third Year in Blaine
- Local Companies Get a Boost During 3M Open
- Master Gardeners Help Solve Garden Mysteries
- Potential Bus Route Changes in Spring Lake Park
- Lino Lakes Gives Out Life Saving Awards
- Turf Installed at Blaine High School
- New County Effort to Support Shopping Local

In addition to daily playbacks of North Metro TV News on the cable systems, there are 907 local stories archived for viewers on the NMTV YouTube channel. The channel can be accessed through the northmetrotv.com website.



## Most Viewed YouTube News Story

Turf Installed at Blaine High School  
188 Views

### Night to Unite

Municipal Producer, Trevor Scholl, produced five versions of a Night to Unite video, featuring various communities and Police Departments. Representatives from Anoka County, the Centennial Lakes Police Department, Spring Lake Park, Blaine and Lino Lakes all participated in the project. Each segment featured interviews with local law enforcement and footage from neighborhood parties. The importance of police interaction, in a stress free environment, was highlighted along with the opportunity to meet and interact with neighbors.

Cumulatively, the videos have been watched nearly 600 times on the NMTV Youtube channel.



### USA Cup Soccer

As always, July is a busy soccer month for North Metro TV. Staff, interns, and volunteers rallied forces to cover a total of 44 USA Cup games, including the pre-USA Cup weekend games. Three of the games were covered utilizing the HD production van. The rest were done utilizing the very nimble and mobile vMix system. Because of the agility provided through this system we were able to cover more than one game at a time and stream it live on all of our outlets. It is much easier to break-down the vMix equipment and move from field to field. (Once the truck is set-up it has to stay where it is.)

The National Sports Center also contracted with NMTV to live-stream several matches through their media outlets.



## In Person Classes

In person classes are back at NMTV! Instructor, Eric Houston, began his five-week production series for public access users in mid-July. The series focuses on the basics of video production and includes workshops covering cameras, tripods, microphones, editing, and studio shooting. Once the basics are taught, the students work in teams to create original station promos and as a crew to record an in-studio talk show. The practical experiences give the students a chance to use their new-found skills in a live production environment. Eric limits class attendance to six participants. The class is full!



## City Productions

In July, Municipal Producer, Trevor Scholl, completed ten productions. The shows include an episode of Mayor's Minutes, coverage of Night to Unite throughout the North Metro, and a video for use in the tent at the 3M Open. Programs completed include:

- Blaine Mayor's Minutes: Summer 2021
- Blaine 3M Open Tent Video
- Night to Unite: Spring Lake Park
- Night to Unite: Blaine
- Night to Unite: Centennial Lakes Police Department
- Night to Unite: Anoka County
- Centerstage Centerville: Centerville Lions Club
- Centerstage Centerville: Laurie's School of Dance
- Business Profile: Alloy Brewing
- Ham Lake Farmers Market



New and ongoing projects include:

- Fall Mayor's minutes Blaine PD awards
- Anoka County community action promo
- Centerville business profiles
- BPD hearing impaired relations
- Circle Pines virtual tour
- Taking some vacation in August

Trevor touches base with contacts on a regular basis and also encourages Cities to contact him whenever they have an idea for a new show.

## Public Access Programs

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Title	Producer	Runtime
Off Constantly	David Bauer	00:27:00
A Fresh New Day	Anita Wardlaw	00:14:31
Rice Creek Watershed District Meeting	Theresa Stasica	02:07:10
Christ Lutheran Church (4 episodes)	Chance Amundson	03:42:43
Lovepower (4 episodes)	Rick Larson	04:00:00
The Power of Love (4 episodes)	Rick Larson	02:00:00
Oak Park Community Church (4 episodes)	David Turnidge	02:47:32
<b>19 New Programs</b>		<b>15:18:56 New Hours</b>

## NMTV Staff Programs

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Title	Producer	Runtime
Anoka County Board Meeting (7/13/21)	T.J. Tronson	01:27:08
Anoka County Board Meeting (7/27/21)	T.J. Tronson	00:23:29
Centennial Fire District Steering	Patrick Willson	01:26:21

Committee Meeting (7/15/21)		
NMTV News (5 episodes)	Danika Peterson/Rusty Ray	01:56:15
Blaine Leaders Mull Changes to Pioneer Park	Danika Peterson/Rusty Ray	00:01:00
Centennial Fire District Celebrates Retirement of 44 Year Veteran	Danika Peterson/Rusty Ray	00:02:05
Centerville History Exhibit Opens in City Hall	Danika Peterson/Rusty Ray	00:02:21
Lino Lakes Community Leaders Help Revive Blue Heron Eents this Summer	Danika Peterson/Rusty Ray	00:02:26
35W to Reopen Soon	Danika Peterson/Rusty Ray	00:01:39
USA Cup Soccer Brings Tourism Dollars to Blaine	Danika Peterson/Rusty Ray	00:02:48
Master Gardeners Diagnose Plant and Insect Mysteries	Danika Peterson/Rusty Ray	00:03:09
Lino Lakes Gets Ready for Night to Unite	Danika Peterson/Rusty Ray	00:03:29
Life Savers Recognized in Lino Lakes	Danika Peterson/Rusty Ray	00:03:55
Blaine 3M Open Tent Video	Trevor Scholl	00:20:00
Night to Unite 2021: Spring Lake Park	Trevor Scholl	00:02:06
Night to Unite 2021: Centennial Lakes Police Department	Trevor Scholl	00:03:26
Business Profile: Alloy Brewing	Trevor Scholl	00:08:00
Night to Unite 2021: Anoka County	Trevor Scholl	00:02:09
Night to Unite 2021: Blaine	Trevor Scholl	00:02:39
Centerstage: Centerville Lions Club	Trevor Scholl	00:01:30
Blaine Mayor's Minutes Summer	Trevor Scholl	00:04:41
Centerstage: Laurie's School of Dance	Trevor Scholl	00:01:30
Ham Lake Farmers Market	Trevor Scholl	00:02:19
Centerville Fetes des Lacs Parade	Kenton Kipp/J. Millington	00:36:44
USA Cup Soccer: Alaska/Lakes United	Kenton Kipp/J. Millington	01:15:27
USA Cup Soccer: Fusion Navy/Tonka	Kenton Kipp/J. Millington	01:27:27
USA Cup Soccer: Iowa/Manitou	Kenton Kipp/J. Millington	01:06:08
USA Cup Soccer: Red Elite/Edina	Kenton Kipp/J. Millington	00:56:31
USA Cup Soccer: Academy Elite/Blaine	Kenton Kipp/J. Millington	00:57:00
USA Cup Soccer: Tonka/Eclipse SC	Kenton Kipp/J. Millington	00:57:35
USA Cup Soccer: St.Michael A/MN Rush	Kenton Kipp/J. Millington	00:53:24
USA Cup Soccer: Chicago/MN Rush	Kenton Kipp/J. Millington	00:52:21
USA Cup Soccer: BVB/Celtic	Kenton Kipp/J. Millington	00:53:23
USA Cup Soccer: Prior Lake/Gitchie G	Kenton Kipp/J. Millington	00:53:23
USA Cup Soccer: Tempo/Mpls United	Kenton Kipp/J. Millington	00:52:40
USA Cup Soccer: Twin Cities/Aztecs	Kenton Kipp/J. Millington	01:02:23
USA Cup Soccer: WI/Inter FC	Kenton Kipp/J. Millington	01:04:09
USA Cup Soccer: Central MN/Mundelein	Kenton Kipp/J. Millington	00:57:03
USA Cup Soccer: Doughty/Portage	Kenton Kipp/J. Millington	01:03:32
USA Cup Soccer: Firebirds/Tri-City	Kenton Kipp/J. Millington	01:04:36
USA Cup Soccer: MN Rush/Tri-City	Kenton Kipp/J. Millington	01:03:47
USA Cup Soccer: Mpls/United	Kenton Kipp/J. Millington	00:55:05
USA Cup Soccer: CC United/Magic	Kenton Kipp/J. Millington	01:05:36
USA Cup Soccer: Magic City/Mpls	Kenton Kipp/J. Millington	01:34:35
USA Cup Soccer: Tri-City/WI Rapids	Kenton Kipp/J. Millington	01:21:50
USA Cup Soccer: Mundelein/Campton	Kenton Kipp/J. Millington	01:13:11
USA Cup Soccer: BVB/River FC	Kenton Kipp/J. Millington	01:13:55
USA Cup Soccer: Inter FC/Club Champs	Kenton Kipp/J. Millington	01:05:30
USA Cup Soccer: Campton/North Oaks	Kenton Kipp/J. Millington	01:14:41
USA Cup Soccer: Keliix/Rayaditos	Kenton Kipp/J. Millington	01:35:59
USA Cup Soccer: Lakeville/Dakota	Kenton Kipp/J. Millington	01:13:11
USA Cup Soccer: CRINLS/MTA	Kenton Kipp/J. Millington	01:06:30
USA Cup Soccer: Fusion/Manitou	Kenton Kipp/J. Millington	01:05:20
USA Cup Soccer: Fire SC/Cleveland	Kenton Kipp/J. Millington	01:19:56
USA Cup Soccer: SE Pumas/NW United	Kenton Kipp/J. Millington	01:37:45
USA Cup Soccer: Fusion FC/JaHbat FC	Kenton Kipp/J. Millington	01:23:13
USA Cup Soccer: Iowa/Centennial SC	Kenton Kipp/J. Millington	01:11:25

USA Cup Soccer: MN Eclps/Maplewood	Kenton Kipp/J. Millington	01:35:02
USA Cup Soccer: Urban V/Sheridan	Kenton Kipp/J. Millington	01:26:30
USA Cup Soccer: N. Sub/Alaska	Kenton Kipp/J. Millington	01:14:07
USA Cup Soccer: Eagan/Blaine	Kenton Kipp/J. Millington	01:24:23
USA Cup Soccer: Joy/Winona	Kenton Kipp/J. Millington	01:24:52
USA Cup Soccer: Wright Co/MN Rush	Kenton Kipp/J. Millington	01:15:02
USA Cup Soccer: Fusion SC/NE United	Kenton Kipp/J. Millington	01:24:15
USA Cup Soccer: CCL/NSSA	Kenton Kipp/J. Millington	01:22:40
USA Cup Soccer: Tonka/CCL	Kenton Kipp/J. Millington	01:22:40
USA Cup Soccer: Lakeville/St. Paul	Kenton Kipp/J. Millington	01:23:16
<b>71 New Programs</b>		<b>59:54:03 New Hours</b>

## City Meetings

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<b>Title</b>	<b>Producer</b>	<b>Runtime</b>
Blaine City Council Meeting (7/7/21)	T.J. Tronson	02:07:38
Blaine Planning Commission Meeting (7/13/21)	T.J. Tronson	02:16:08
Blaine City Council Meeting (7/19/21)	Trevor Scholl	01:05:24
Blaine Park Board Meeting (7/27/21)	Trevor Scholl	00:44:11
Centerville Park & Planning & Zoning Meeting (7/6/21)	Dylan Salber	02:32:43
Centerville Park & Rec Meeting (7/7/21)	Dylan Salber	01:58:02
Centerville City Council Meeting (7/14/21)	Teresa Bender	01:37:02
Centerville EDA Meeting (7/21/21)	Dylan Salber	02:11:38
Centerville City Council Meeting (7/28/21)	Teresa Bender	01:51:03
Circle Pines City Council Meeting (7/13/21)	Trevor Scholl	00:39:02
Circle Pines Utility Commission Meeting (7/21/21)	Patrick Willson	00:38:50
Circle Pines City Council Meeting (7/27/21)	Danika Peterson	00:50:24
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Ham Lake City Council Meeting (7/19/21)	Patrick Willson	00:49:36
Ham Lake Planning Commission Meeting (7/26/21)	T.J. Tronson	00:38:25
Lexington City Council Meeting (7/1/21)	Lexington Staff	00:11:27
Lexington City Council Meeting (7/15/21)	Lexington Staff	00:10:26
Lino Lakes City Council Meeting (7/12/21)	Anne Serwe	00:20:07
Lino Lakes Planning & Zoning Meeting (7/14/21)	Anne Serwe	00:42:54
Lino Lakes City Council Meeting (7/26/21)	Anne Serwe	00:58:27
Lino Lakes Environmental Board Meeting (7/28/21)	Anne Serwe	00:38:46
Spring Lake Park City Council Meeting (7/6/21)	Isaac Quick	01:29:44
Spring Lake Park City Council Meeting (7/19/21)	Isaac Quick	01:43:33
<b>24 New Programs</b>		<b>27:40:16 New Hours</b>

If you have any questions or comments regarding this monthly report please contact

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