



CITY COUNCIL REGULAR AGENDA
MONDAY, FEBRUARY 03, 2020
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - A. Approval of Minutes - January 21, 2020
 - B. Disbursements
 1. General Operations Disbursements Claim No. 19-23 \$445,438.12
 - C. Resolution 20-06 Appointing Election Judges
For The 2020 Presidential Nominating Primary
 - D. Contractor's Request for Payment No. 3 - Hydro-Klean LLC
 - E. Contractor's Licenses
- 7. PRESENTATION**
 - A. Volunteer Appreciation Awards for Beyond the Yellow Ribbon Volunteers
- 8. DEPARTMENT REPORTS**
 - A. Public Works Report
 - B. Code Enforcement Report
- 9. NEW BUSINESS**
 - A. Authorize Preparation of Plans and Bidding - 2020 Seal Coat and Crack Repair Project
 - B. Authorize Preparation of Plans and Bidding - 2020 Sewer Lining Project
 - C. Board/Commission Appointment
- 10. REPORTS**
 - A. Engineer's Report
 - B. Attorney's Report
 - C. Beyond The Yellow Ribbon Report
 - D. Administrator's Report
- 11. OTHER**
- 12. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on January 21, 2020 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Nelson called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Wendling, Delfs, Goodboe-Bisschoff, Dircks and Mayor Nelson

Members Absent: None

Staff Present: Police Chief Ebeltoft; Parks and Recreation Director Okey; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Aisha Ali, 1620 81st Avenue NE
Michael Sutterlund, 560 Rosedale Road

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz asked that Resolution 20-05 Accepting Monetary Donation be added to the agenda as Item 6I.

5. Discussion From The Floor - None

6. Consent Agenda:

Mayor Nelson reviewed the following Consent Agenda items:

- A. Approval of Minutes – January 6, 2020
- B. Approval of Workshop Minutes – January 13, 2020
- C. MNSPECT December 2019 Invoice
- D. Resolution 20-03 Authorizing 2019 Year End Fund Transfer
- E. Resolution 20-04 Authorizing 2019 Year End Fund Transfers and Closures
- F. Award Quote to Municode for City Code Services and Agenda Management Software Solution
Contractor's Licenses
- G. Correspondence
- H. Resolution 20-05 Accepting Monetary Donation

Councilmember Wendling inquired on an explanation of Items 6D and 6E. Administrator Buchholtz reported that Resolution 20-03 explains the deficit that exists in the fund is due to two long term retiree severance payouts at their retirement. He stated that the fund transfer will balance the account.

Administrator Buchholtz stated Resolution 20-04 allows excess funding from Fund 239 roll into Fund 332 and allow the surplus funds be transferred into the 2018 Equipment Certificate for use on approve projects.

Councilmember Wendling inquired on Item 6F Award Quote to Municode for City Code Services and Agenda Management Software Solution.

Administrator Buchholtz reported that City staff is seeking approval to enter into a contract with Municode to provide a web-based meeting and agenda management software to improve staff productivity in producing the City Council and Planning Commission packets. He stated that this is a necessary component for implementing the goal of transitioning toward paperless packets in 2020. He stated that the approval for purchasing of electronic tablets will come at a later date. He reported that the cost of the software solution is \$3,800/year, which has been included in the 2020 budget.

Administrator Buchholtz reported that in addition, Municode also provides codification services. He stated that staff would like to transition to the self-publishing option. He stated that after the transition cost, staff believes that this option will save money for the City, save time for staff to draft ordinances as well as speed up the publication of the ordinances on the website for the public to utilize.

Administrator Buchholtz reported that staff recommends approval of both software packets. He stated that the agenda management system will help with the preparation of the council packets and the time spent to create them.

Administrator Buchholtz stated that current codification is contracted out through American Legal twice a year and is costly. He stated that Municode will allow for staff to prepare the ordinances and pass along changes and revisions to the City Attorney through one document that several staff members can be working on. He stated that staff will have the ability to self-publish the ordinances and post online immediately after approval.

Councilmember Delfs inquired if there would be a savings using Municode. Administrator Buchholtz stated that the updates will take place more quickly, the drafting of the ordinance and approval with the attorney will be more streamlined and an average of \$400-500 would be saved each year.

Mayor Nelson inquired if the transition to Municode will save the large fee when a total review and new codification is necessary. Administrator Buchholtz reported that it will assist with the process however it is recommended that a total review of the ordinances be completed at some point in the future.

Councilmember Goodboe-Bisschoff inquired on the initial cost for the software. Administrator Buchholtz stated that the codification portion would be an initial cost of \$1000 and \$2,200 annually and the agenda management program would cost \$3,800 annually.

Mayor Nelson inquired if the agenda management program would be beneficial to the Executive Assistant. Ms. Gooden stated that with the software program the Department Heads will be able to send their reports directly to the agenda management program. She stated that the reports and packets overall will become professional looking and more uniform.

Councilmember Dircks requested a correction to the members in attendance noted in the January 6, 2020 minutes.

Councilmember Wendling thanked Amy and Brom Nikrad for their donation to the Police Department.

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Police Report

Police Chief Ebeltoft reviewed the December 2019 department statistics.

Chief Ebeltoft reported that the Police Department responded to six hundred fifty five calls for service for the month of December 2019 compared to five hundred seventy five calls for service in December 2018.

Chief Ebeltoft reported that Investigator Bennek reports to handling caseload of 21 cases for the month of December 2019. He reported that Investigator Bennek kept busy working cases involving multiple agency investigations regarding business burglaries, hoax bomb threat and a shooting at a local business. He reported that progress is being made on all the cases but they all are currently under investigation.

He reported that School Resource Officer Fiske reported handling 15 calls for service along with 20 student contact, seven escorts and 12 follow up investigations into school related incidents. He reported that Officer Fiske conducted a presentation in a Self Defense Class regarding "Date Rape Drugs" and other issues related to dating/relationships.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

8. Parks and Recreation Report

Parks and Recreation Director Okey reported that the winter brochure has been published and classes have been filling quickly. She reviewed the department statistics and stated how successful the holiday cookie and spruce tip classes were. She reported that the after school/school out programs have been very popular. She reported that staff is busy preparing for the Senior Valentine luncheon sponsored in cooperation with the Spring Lake Park Lions and the Sweetheart Valentine dance.

Ms. Okey reported that staff has been busy preparing for softball registrations and Tower Days planning has started. She reported that the Spring Lake Park Youth Hockey Association will be utilizing the hockey rink at Terrace Park for their practices.

Ms. Okey reported that the Parks and Recreation Commission met and discussed the three vacant seats that are available on the Commission.

Mayor Nelson inquired if a stipend had been set for the Commission members attendance at the meetings. Administrator Buchholtz reported that members would be paid \$30.00 for each Commission meeting that they attend.

9. New Business

A. Approval of Joint Powers Agreement with Anoka County for CSAH 8 (Osborne Road) Improvements

Administrator Buchholtz reported that in 2015, Anoka County conducted a corridor study of County State Aid Highway (CSAH) 8 (Osborne Road) between Minnesota Truck Highway 47 and Minnesota Trunk Highway 65 in an effort to improve safety and drivability of the roadway. He stated that based on this study, Anoka County was awarded federal grant funds in 2017 to rehabilitate this section of Osborne Road. He stated that the funds are available to be spent this summer.

Administrator Buchholtz reported that the roadway modifications included narrowing the roadway to one lane each direction, adding a center-turn lane, adding a right turn lane at Emmanuel Christian Center, improving pedestrian accommodations and adding shoulders to provide space for bus stop locations, emergency vehicles and bicyclists. He stated that the areas between Trunk Highway 47 and 5th Street and between Trunk Highway 65 and Tyler Street will remain a four-lane section to provide appropriate vehicle stacking at the intersection of these two busy highways.

Administrator Buchholtz reported that Anoka County is projecting a 29% reduction in crashes once these improvements are implemented. He stated that other project benefits include shorter pedestrian crossing distances, additional space for bicycles, protected left turns, a buffer zone between moving vehicles and pedestrians, and less impervious surface.

Administrator Buchholtz reported that with the exception of emergency vehicle preemption equipment on the existing stoplight at Unity Hospital, there will be no cost to the City for these improvements. He stated that the project includes the replacement of the bicycle trail along the north side of Osborne Road. He stated that the City will be responsible for the cost of the long-term maintenance of the trail.

Administrator Buchholtz stated that staff recommends approval of the JPA with Anoka County to facilitate construction of the improvements. He stated that the improvements will take place in the late summer and take approximately a month and a half to complete.

Mayor Nelson inquired if the Joint Powers Agreement specially states that the City can request that the road be turned back to its original state after two or three years, or an adequate amount of time, should the new design not be compatible with the traffic flow. Administrator Buchholtz confirmed while the Joint Powers Agreement does not contain that specific language, the roadway will be able to be restriped back to its present-day configuration with County approval.

Mayor Nelson inquired to Chief Ebeltoft that should he be made aware of traffic concerns or added backups from patrol to please inform the Council of the findings. Chief Ebeltoft stated affirmatively that he will keep the Council aware of any changes and should any extra monitoring be required he will report back on the findings.

Councilmember Goodboe-Bisschoff stated that she is not in favor of removing the existing stop signs.

Administrator Buchholtz stated that there will be lighted pedestrian crossings added to Osborne Road and the existing crossing in front of the hospital will remain intact. He stated that Anoka County believes the removal of the stop signs may actually help control the traffic speed on Osborne Road as vehicles will not be starting and stopping as much with the stop signs removed.

Mayor Nelson stated that the project is funded by grant money from Anoka County and no special assessments to the residents of Spring Lake Park will be levied for the project.

MOTION MADE BY COUNCILMEMBER WENDLING TO APPROVE JOINT POWERS AGREEMENT WITH ANOKA COUNTY FOR CSAH 8 (OSBORNE ROAD) IMPROVEMENTS. ROLL CALL VOTE: COUNCILMEMBERS WENDLING-AYE; DELFS-AYE; DIRCKS-AYE; GOODBOE-BISSCHOFF-NAY; MAYOR NELSON-AYE. MOTION CARRIED.

10. Engineer's Report - None

11. Attorney's Report – None

12. Reports

A. Administrator Reports - None

13. Other

A. Closed Session to Discuss the Potential Sale of City-owned Property at 525 Osborne Road NE

MOTION MADE BY COUNCILMEMBER DELFS TO CLOSE REGULAR COUNCIL MEETING TO DISCUSS THE POTENTIAL SALE OF CITY-OWNER PROPERTY AT 525 OSBORNE ROAD NE.

Mayor Nelson recessed the regular Council meeting at 7:43 PM.

Mayor Nelson opened the regular Council meeting at 8:07 PM.

Administrator Buchholtz provided an overview of the proposed purchase agreement between the City and Hampton Companies for the sale of 525 Osborne Road NE.

MOTION MADE BY COUNCILMEMBER DELFS TO APPROVE THE PURCHASE AGREEMENT WITH HAMPTON COMPANIES. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

14. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 8:11 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Dec 2019
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Claim Res.#19-23

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
67323	AID ELECTRIC SERVICE, INC	SERVICES	206.35
67324	AMERICAN MESSAGING	SERVICES	5.05
67325	JOSH ANTOINE	UNIFORM ALLOWANCE	96.40
67326	ASPEN MILLS	UNIFORM ALLOWANCE	1,527.05
67327	C.EILEEN HANSON	OVERPAYMENT FINAL WTR BILL	55.33
67328	CASSANDRA LEE	OVERPAYMENT FINAL WTR BILL	65.89
67329	CENTERPOINT ENERGY	MONTHLY UTILITIES	1,087.66
67330	COLE INFORMATION	BUSINESS DIRECTORY	469.00
67331	CORE & MAIN LP	PARTS/SUPPLIES	331.60
67332	COTTENS INC	AUTO SERVICES/PARTS	51.05
67333	CRAIG RAPP, LLC	LEADERSHIP PROGRAM	2,350.00
67334	CRYSTEEL DIST INC	PARTS/SUPPLIES	116.55
67335	FRIENDLY CHEVROLET GEO. INC.	AUTO SERVICES/PARTS	6.09
67336	GOPHER STATE ONE-CALL INC	LOCATES	48.60
67337	INSTRUMENTAL RESEARCH INC	WATER TESTING	72.00
67338	MANSFIELD OIL COMPANY	FUEL	2,390.48
67339	MARK BONESTEEL	REIMBURSEMENT CONF/SCHOOLS	122.76
67340	MED COMPASS	MANAGED TRAINING	846.50
67341	METROPOLITAN COUNCIL	SACS DEFFERAL PROGRAM	2,771.44
67342	CITY OF MINNEAPOLIS	APS TRANS	171.90
67343	OFFICE OF MN.IT SERVICES	MONTHLY FIBER OPTICS	43.20
67344	PERFECT 10 CAR WASH	AUTO SERVICES/PARTS	31.96
67345	SAM'S CLUB	MEMBERSHIP RENEWELS	245.00
67346	JEFF SANDINO	INSTRUCTOR	364.00
67347	SCHAAF FLORAL	FLOWER ARRANGEMENTS	92.00
67348	SLP FIRE DEPARTMENT	FIRE PROTECTION	18,364.00
67349	SMITH SCHAFFER & ASSOCIATES	ACCOUNTING ASSISTANCE	1,275.00
67350	SYMBOL ARTS	UNIFORM ALLOWANCE	110.00
67351	TEREX SERVICES	AUTO SERVICES/PARTS	9,955.08
67352	THE AIR TRAVEL GROUP	EXTENDED TOUR RECREATION	7,683.43
67353	THE HOME DEPOT CREDIT SERVICES	MONTHLY CREDIT CARD	295.93
67354	TWIN CITIES BMEU WEST	POSTAGE	775.00
67355	AMERITAS	PAYROLL	47.98
67356	CENTRAL PENSION FUND	PAYROLL	780.00
67357	DEARBORN LIFE INSURANCE CO	PAYROLL	439.62
67358	DELTA DENTAL	PAYROLL	884.13
67359	HEALTH PARTNERS	PAYROLL	14,948.97
67360	L.E.L.S.	PAYROLL	255.00
67361	LOCAL 49	PAYROLL	105.00
67362	NCPERS GROUP LIFE INS	PAYROLL	72.00
67363	ASPEN MILLS	UNIFORM ALLOWANCE	214.75
67364	AT & T MOBILITY	MONTHLY SERVICES	877.57
67365	GLENN BAUER	REIMBURSEMENT HEALTH CLUB	298.70

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: Dec 2019
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
67366	CITY OF BLAINE	FIRE BOND LEVY COLLECTIONS	31,096.66
67367	CENTERPOINT ENERGY	MONTHLY UTILITIES	870.36
67368	CORRPRO COMPANIES INC	INSPECTION SERVICES	1,680.00
67369	COTTENS INC	AUTO SERVICES/PARTS	117.26
67370	H & L MESABI INC	PARTS	3,212.32
67371	MANSFIELD OIL COMPANY	FUEL	724.05
67372	MBPTA	ANNUAL DUES/MEMBERSHIPS	100.00
67373	METROPOLITAN COUNCIL	WASTE WATER SERVICES	48,743.25
67374	MINNESOTA DEPT OF HEALTH	4TH QTR WATER SUPPLY /TEST FEES	3,490.00
67375	STANTEC	ENGINEERING FEES	39,182.50
67376	TAHO SPORTSWEAR	COUNCIL NAME PLATES	16.00
67377	U.S.T.I.	UB E-BILLING	0.08
67378	WASTE MANAGEMENT OF WI-MN	MONTHLY SERVICES	7,555.27
67379	XCEL ENERGY	MONTHLY UTILITIES	31.55
67380	ZARNOTH BRUSH WORKS INC	SUPPLIES	394.50
67381	ADAM PARKER	REFUND RECREATION	32.00
67382	AMERICAN LEGAL	CODE OF ORDIANCES	116.45
67383	ANOKA COUNTY	800 MHZ RADIO	90.75
67384	ASPEN MILLS	UNIFORM ALLOWANCE	869.49
67385	BEST & FLANAGAN	PROFESSIONAL SERVICES	1,750.00
67386	CHAMPION YOUTH	INSTRUCTORMATS	1,449.00
67387	CINTAS	MONTHLY SERVICES	100.23
67388	COMCAST	MONTHLY PARK CAMERAS	105.92
67389	COMM-WORKS, LLC	EQUIPMENT	125.00
67390	COMPUTER INTERGRATION TECH	AUTO SERVICES/PARTS	3,498.00
67391	COON RAPIDS CHRYSLER	PUBLISHING	728.49
67392	ECM PUBLISHERS, INC.	REFUND RENTAL REGISTRATION	80.63
67393	GJW GROUP	INSTRUCTOR RECREATION	150.00
67394	KIDCREATE STUDIO	SERVICES	91.00
67395	LEE'S HEATING & AIR	INSTRUCTOR	775.00
67396	JILL MASON	MEMBERSHIP RENEWELS	50.00
67397	MCFOA	STREET SWEEPING	45.00
67398	MIKE MCPHILLIPS INC	CONTRACTUAL AGREEMENT	5,141.50
67399	MINNESOTA SAFETY COUNCIL	FIVER OPTICS	486.00
67400	MNSPECT	OVERPAYMENT FINAL WTR BILL	19,854.19
67401	OFFICE OF MN.IT SERVICES	BUS SERVICES	43.20
67402	ALICE PROKOTT	SAFETY TRAINING	42.94
67403	RICHFIELD BUS CO	INSTRUCTOR RECREATION	726.46
67404	SAFEASSURE CONSULTANTS INC.	BUSINESS CARDS	6,537.54
67405	DAVID SCHLUETER	REFUND RECREATION	100.00
67406	SOULO COMMUNICATION	DAY TRIP RECREATION	92.00
67407	SUSAN TAYLOR	REFUND RECREATION	32.00
67408	THE AMES CENTER	DAY TRIP RECREATION	1,011.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
67409	USS MINNESOTA ONE MT LLC	SUBSCRIBED ENERGY	3,652.52
67410	WALTERS RECYCLING REFUSE SERV	MONTHLY SERVICES	8,416.68
67411	WELLS FARGO CREDIT CARD	MONTHLY CREDIT CARD	3,272.47
67412	AMERITAS	PAYROLL	47.98
67413	CENTRAL PENSION FUND	PAYROLL	780.00
67414	DEARBORN LIFE INSURANCE CO	PAYROLL	439.62
67415	DELTA DENTAL	PAYROLL	1,520.41
67416	HEALTH PARTNERS	PAYROLL	15,059.13
67417	L.E.L.S.	PAYROLL	255.00
67418	LOCAL 49	PAYROLL	105.00
67419	NCPERS GROUP LIFE INS	PAYROLL	72.00
67420	AID ELECTRIC SERVICE, INC	SERVICES	4,670.96
67421	ALL TRAFFIC SOLUTIONS	PARTS	965.00
67422	ARROW STAGE LINES-LAS VEGAS	EXTENDED TOUR RECREATION	11,591.00
67423	ASPEN MILLS	UNIFORM ALLOWANCE	99.60
67424	BATTERIES PLUS BULBS	BATTERIES	552.80
67425	CINTAS	MATS	100.23
67426	COMM-WORKS, LLC	MONTHLY PARK CAMERAS	125.00
67427	COMPUTER INTERGRATION TECH	MANAGED SERVICES	1,365.00
67428	CONNEXUS ENERGY	MONTHLY SERVICES	334.30
67429	COORDINATED BUSINESS SYSTEMS	MAINT AGREEMENTS	770.12
67430	CORE & MAIN LP	PARTS/SUPPLIES	1,058.30
67431	COTTENS INC	BATTERIES	375.93
67432	CRYSTEEL DIST INC	BADE CRATE/PLOW BOX	8,211.28
67433	DARY MASON & MARY LYMER	REFUND RECREATION	200.00
67434	ECM PUBLISHERS, INC.	PUBLISHING	252.63
67435	FASTENAL COMPANY	METAL HOLE SAW	32.78
67436	FERGUSON WATERWORKS #2516	PARTS/SUPPLIES	100.18
67437	GRAINGER INC	PARTS	46.33
67438	H & L MESABI INC	CURB RUNNER/BLADS	495.57
67439	HOUSE OF PRINT	PUBLISHING	3,771.34
67440	I STATE TRUCK CENTER	PARTS/SUPPLIES	623.85
67441	JERRY PERKINS LAS VEGAS DETOURS	EXTENDED TOUR RECREATION	550.00
67442	KOLSTAD COMPANY	PARTS/LABOR	515.94
67443	MICHAEL LEDMAN	INSTRUCTOR RECREATION	263.25
67444	LEE'S HEATING & AIR	SERVICES	600.00
67445	MANSFIELD OIL COMPANY	FUEL	1,885.86
67446	MENARDS-CAPITAL ONE COMMERCIAL	MONTHLY CREDIT CARD	301.73
67447	PARAMOUNT INVESTMENT GROUP	OVERPAYMENT FINAL WTR BILL	105.95
67448	SAFEGUARD	SUPPLIES	71.06
67449	SHERWIN WILLIAMS	SUPPLIES	88.08
67450	SHRED-IT USA	SHREDDING SERVICES	104.49
67451	STREICHER'S	EQUIPMENT/SUPPLIES	1,419.00

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
67452	THE AMES CENTER	DAY TRIP RECREATION	924.00
67453	TOLL GAS & WELDING SUPPLY	ARGONE GAS	94.41
67454	XCEL ENERGY	MONTHLY UTILITIES	2,614.99
67456	AMERICAN LEGAL	CODE OF ORDINANCES	2,142.65
67457	COTTENS INC	AUTO PARTS	44.82
67458	BRETT DEBOER	REIMBURSEMENT HEALTH CLUB	450.00
67459	FASTENAL COMPANY	SUPPLIES	10.98
67460	GAMETIME	EQUIPMENT	10,788.23
67461	NANCY KELM	MILEAGE REIMBURSEMENT	9.28
67462	MANSFIELD OIL COMPANY	FUEL	650.73
67463	NUSS TRUCK & EQUIPMENT	DUMP TRUCKS PUBLIC WORKS	99,533.84
67464	OFFICE DEPOT	SUPPLIES	19.58
67465	RAMSEY COUNTY-PRR	TRUTH IN TAXATION	17.43
67466	RUFFRIDGE JOHNSON EQUIPMENT	PARTS	228.80
67467	SHELEN-GRAY AUTO ELECTRIC	SERVICES	129.99
67468	THE HOME DEPOT CREDIT SERVICES	MONTHLY CREDIT CARD	222.41
		TOTAL DISBURSEMENTS	445,438.12

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20_____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

RESOLUTION NO. 20-06

**A RESOLUTION APPOINTING ELECTION JUDGES FOR THE
2020 PRESIDENTIAL NOMINATING PRIMARY**

WHEREAS, the Minnesota Presidential Nominating Primary will be held on Tuesday, March 3, 2020.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the following persons are hereby appointed as Election Judges for the 2020 Presidential Nominating Primary and they are authorized and directed to perform all duties of the office of Election Judge as provided by law.

Lisa Monson-Hokenson	Eleanor Puumala	Joan Hagedorn	Karen Hokenson
Antoinette Mortensen	Ann O'Donnell	Judy Ann Rogge	Shirley Stevermer
Cheryl Ensenbach	Herb Hoppenstedt	Kelly Delfs	Mathura Deonauth
Lauriane Ely	Rosemary Esler	David Novak	Michael Setterlund
Erna Thomley	Marilyn Troop	Kathy Rootham	Nancy Rose-Balamut
Marilynn Forsberg	Lynda Hammer	Leonard Hammerud	Norm Kelzenberg
Mary Kay Piltz	Dean Waldvogel	Kenneth Wendling	

BE IT FURTHER RESOLVED that the Administrator-Clerk/Treasurer is hereby authorized to appoint additional election judges to fill any vacancies that may arise prior to or on Election Day.

The foregoing Resolution was moved for adoption by .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon the Mayor declared said Resolution duly passed and adopted this 3rd day of February 2020.

Robert Nelson, Mayor

ATTEST: _____
Daniel Buchholtz, City Administrator



Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000
Minneapolis, MN 55402
Tel: (612) 712-2000

January 21, 2020

Mr. Daniel Buchholtz, Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2019 Sanitary Sewer Lining Project
Project No. 193804698
Contractor's Request for Payment No. 3

Dear Dan:

Attached for city approval is Contractor's Request for Payment No. 3 for the 2019 Sanitary Sewer Lining Project. The prime Contractor on this project is Hydro-Klean LLC from Des Moines Iowa.

This request includes sewer service lateral grout work as directed by the Public Works Director.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Hydro-Klean LLC in the amount of \$16,865.92.**

Please execute the payment request documents. Keep one copy for your records, forward a copy to Hydro-Klean, and return one copy to me.

Feel free to contact me if you have any questions.

Regards,
STANTEC

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel
City Engineer

Enclosures

cc: Michelle Barrett, Hydro-Klean
Terry Randall, Public Works Director



Owner: City of Spring Lake Park, 1301 81 St. Ave. NE, Spring Lake Park, MN 55432	Date: January 17, 2020
For Period: 11/12/2019 to 1/17/2020	Request No: 3
Contractor: Hydro-Klean, 333 NW 49th Place, Des Moines, IA 50313	

CONTRACTOR'S REQUEST FOR PAYMENT
 2019 SANITARY SEWER LINING PROJECT
 STANTEC PROJECT NO. 193804698

SUMMARY

1	Original Contract Amount		\$	220,806.00
2	Change Order - Addition	\$	0.00	
3	Change Order - Deduction	\$	0.00	
4	Revised Contract Amount		\$	220,806.00
5	Value Completed to Date		\$	206,518.80
6	Material on Hand		\$	0.00
7	Amount Earned		\$	206,518.80
8	Less Retainage 5%		\$	10,325.94
9	Subtotal		\$	196,192.86
10	Less Amount Paid Previously		\$	179,326.94
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>3</u>		\$	<u>16,865.92</u>

Recommended for Approval by:
STANTEC

Phil Gravel

Approved by Contractor:
HYDRO-KLEAN

Per 1/13/2020 email message

Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:
 February 15, 2020

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
GENERAL							
1	MOBILIZATION	LS	1	4326.00	0.1	1	\$4,326.00
2	TRAFFIC CONTROL	LS	1	1150.00	0.1	1	\$1,150.00
3	SEWER REHABILITATION, 8 or 9-INCH CIPP	LF	8530	20.80		8521	\$177,236.80
4	HYDROPHILIC END SEAL	EA	58	132.00	8	58	\$7,656.00
5	CLEAN AND INSPECT SERVICE LATERAL CONNECTION	EA	10	100.00	25	25	\$2,500.00
6	GROUT SERVICE LATERAL CONNECTION	EA	90	325.00	42	42	\$13,650.00
	TOTAL GENERAL						<u>\$206,518.80</u>
	TOTAL GENERAL						\$206,518.80
	WORK COMPLETED TO DATE:						<u>\$206,518.80</u>

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
 STANTEC PROJECT NO. 193804698
 CONTRACTOR HYDRO-KLEAN

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	09/01/2019	09/20/2019	32,386.64	1,704.56	34,091.20
2	09/21/2019	11/11/2019	146,940.30	9,438.26	188,765.20
3	11/12/2019	01/17/2020	16,865.92	10,325.94	206,518.80

Material on Hand

Total Payment to Date		\$196,192.86	Original Contract	\$220,806.00
Retainage Pay No.	3	10,325.94	Change Orders	
Total Amount Earned		\$206,518.80	Revised Contract	\$220,806.00

From: Amber Ogren <AOgren@hydro-klean.com>
Sent: Monday, January 13, 2020 2:41 PM
To: Gravel, Phil
Cc: Michelle Barrett
Subject: Spring Lake Park

Phil – below are our completed quantities that we'd need entered for the next pay app. Let me or Michelle know if you have questions, thanks!!

NO.	ITEM	Unit	Quantity	Bid		Completed to Date	
				Unit Price	Total Bid	Quantity	Amount
1	Mobilization	LS	1	\$ 4,326.00	\$ 4,326.00	1.00	\$ 4,326.00
2	Traffic Control	LS	1	\$ 1,150.00	\$ 1,150.00	1.00	\$ 1,150.00
3	Sewer Rehabilitation, 8 or 9 Inch CIPP	LF	8530	\$ 16.80	\$ 143,304.00	8,521.00	\$ 143,152.80
3	Sewer Rehabilitation, 8 or 9 Inch Prep (Stored Material)	LF	8530	\$ 4.00	\$ 34,120.00	8,521.00	\$ 34,084.00
4	Hydrophilic End Seal	EA	58	\$ 132.00	\$ 7,656.00	58.00	\$ 7,656.00
5	Clean and Inspect Service Lateral Connection	EA	10	\$ 100.00	\$ 1,000.00	25.00	\$ 2,500.00
6	Grout Service Lateral Connection	EA	90	\$ 325.00	\$ 29,250.00	42	\$ 13,650.00
					<u>\$ 220,806.00</u>		<u>\$ 221,393.80</u>
							\$ 10,568.69
							\$ (32,286.64)
							\$ (146,340.30)
							\$ 32,066.56
							\$ 206,518.50

13650
 206,518.50
 revised 1/13/20 P.A.

Amber Ogren
 AR Clerk
 Hydro-Klean LLC
 333 NW 49th Place
 Des Moines IA 50313
 Office: 515.283.0500 ext: 201
www.hydro-klean.com



Be Green. Please consider the environment before printing this e-mail.

Connect with us:



City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

February 3, 2020

Garbage Hauler

LePage & Sons

Mechanical Contractor

Solid Refrigeration

Plumbing Contractor

Airic's Heating and Air, Inc.

Dean's Professional

Minnesota Rusco



City of Spring lake Park

Code Enforcement Division

1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for January 2020
DATE: January 30, 2020

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all building, mechanical, plumbing, fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In January, a total of 7 building, 9 mechanical, 5 plumbing and 1 Zoning for a total of 22 permits issued compared to a total of 29 in 2019. Code Enforcement conducted 75 inspections in the month of January including 13 rental, 7 nuisance, 17 fire inspections, 9 building, 5 Mechanical, 4 Plumbing and 20 zoning inspections.

I would like to thank Nick Henly the Building Official with the City of Mounds View. He has been very helpful during the in-house inspection transition. The general consensus with contractors seems to be great, they are very happy to hear the inspection will be back with the City of Spring Lake Park. So far, the transition feels seamless. There is a very open line of communication between myself and Nick, which is a great attribute to not only Spring Lake Park but the residents and contractors as well.

Rental registrations continue to progress for 2020. Only 12 out of a total of 1043 units, have failed to register for rental in 2020. I will be issuing Administrative Offense tickets for each unit in February to encourage the remaining rental owners to register their rental units as required by ordinance.

The Code Enforcement Department did not post any abandoned/vacant property notice in the month of January. Also in January, the Code Enforcement Department issued one Administrative Offense (A.O.) Ticket and several notices. The A.O. was issued for nuisance violation.

In January of 2020, I also attended the following appointments:

- City Council meeting on Monday, January 6th.
- Department Head meeting on January 7th.
- Building Officials Conference at U of MN January 13th through 17th.
- Safety Meeting on January 27th.
- Mounds View Building Official January 14th and 23rd.

This concludes the Code Enforcement Department monthly report for January 2020. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.



January 29, 2020

Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Reference: 2020 Seal Coat and Crack Repair Project
Authorize Preparation of Plans and Bidding

Dear Mayor and Council:

As part of ongoing street maintenances, the city completes an annual street maintenance project consisting of crack repair and seal coating. Seal coating includes placing bituminous emulsion and small aggregate on the street surface. We have reviewed the street system history with the Public Works Director to establish priority streets for crack seal and seal coat treatment.

We recommend obtaining bids for the planned 2020 construction area. The 2020 construction area is generally city roads east of Highway 65 (not including 81st Ave., Arthur St., Garfield St., or Hayes St.).

The streets to be completed under this recommended project are generally streets that were last seal coated in 2010 (and 2003 prior to that). The streets in the project area will be inspected by the Public Works Director and will be patched as appropriate prior to completion of the seal coat and crack repair. A cost sharing agreement will be obtained for the streets that shared with Mounds View.

Attached for your reference is a Figure showing the 7-year seal coat plan for the city.

At this time, we request that the City Council authorization preparation of plans/specifications and bidding for the 2020 Seal Coat and Crack Repair project.

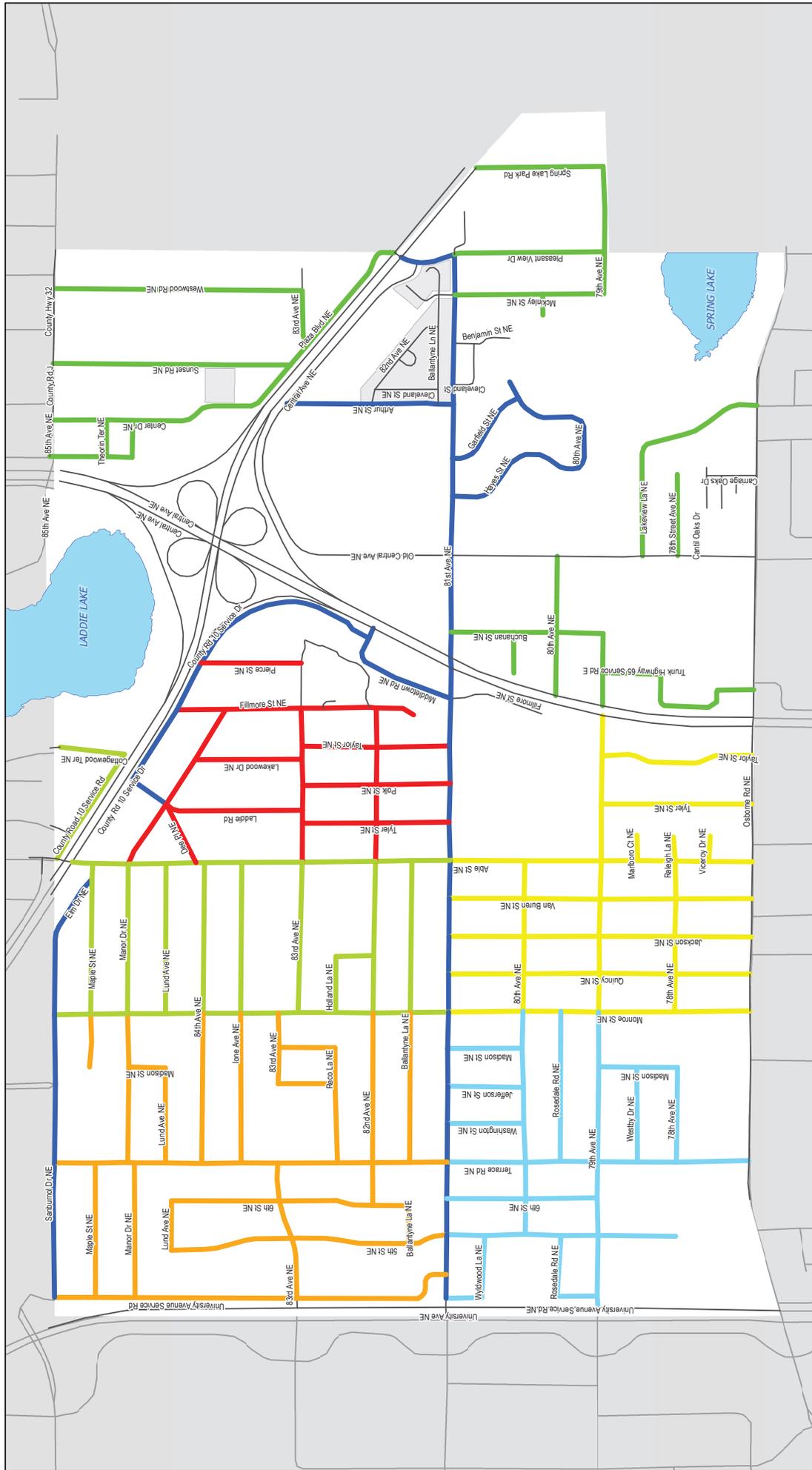
The Council can consider award of Construction Contract later this spring after bids are received.

Sincerely,
Stantec

A handwritten signature in black ink that reads "Phil Gravel". The signature is written in a cursive, slightly slanted style.

Phil Gravel

cc: Terry Randall, Public Works Director



City of Spring Lake Park



2335 Highway 36 West
St. Paul, MN 55113



7-Year Seal Coat Plan

Date	2/16/2017
Job No.	193803424
Scale	0 275 550 1,100 Feet



January 27, 2020

Dan Buchholtz, Administrator
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Re: 2020 Sewer Lining Project
Authorize Preparation of Plans and Bidding

Dear Dan:

For the past several years the City has completed a sanitary sewer lining project as part of a long-term effort to maintain the city's infrastructure. A map showing where sewer lining has been completed from 2012 through 2019 is attached to this letter.

The Public Works Director has determined a priority sewer repair area for 2020 lining. In preparation for a 2020 lining project, he will hire a sewer televising company complete a preliminary inspection of the sewer lines in the priority sewer repair area.

Sanitary sewer segments identified as needing repair based on the televising inspection will be incorporated into the 2020 Sewer Lining Project. In addition to lining of the sewer mains, sewer service connection wyes will be repaired where warranted.

The precise limits of the project will be determined based on available project budget as determined by the Public Works Director and the City Administrator. If the City would like to take the next step in the project, **we request that the City Council order preparation of plans and specifications and authorize bidding for the 2020 Sanitary Sewer Lining Project.** Bid results will be presented to the Council for approval later this Spring.

Please contact Harlan Olson or me if you have any questions or need any additional information.

Sincerely,
STANTEC

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel

cc: Terry Randall, Public Works Director



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: January 30, 2020
Subject: Board/Commission Appointment

The City has received a Board/Commission application from Aisha Ali, 1620 81st Avenue NE #3, Spring Lake Park, with interest to serve on the Planning Commission and the Parks and Recreation Commission.

Ms. Ali's application is included with this memorandum.

There is one vacancy on the Planning Commission for a two year term. In addition, there are two vacancies on the Parks and Recreation Commission, one for a one year term and the second vacancy for a two year term.

Staff believes that Ms. Ali would be an excellent addition to either the Planning Commission or the Parks and Recreation Commission.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



Rec'd 1/29/20

**APPLICATION
BOARD/COMMISSION MEMBER**

These questions are designed to obtain information about your experience and interest in civic activities. You may return your application by mail, email or fax. **Mail to:** Administrator, Clerk/Treasurer's Office, 1301 81st Avenue NE, Spring Lake Park, MN 55432; **E-Mail to:** jgooden@slpmn.org; or **Fax to** (763) 792-7257. Your application will remain on file for six months. If you have questions, please call the Administrator, Clerk/Treasurer's Office at (763) 784-6491. **Thank you for your interest!**

Name: Aisha Ali Adult (18+) Student (under 18)

Address: 1620 81st Ave NE Unit 3, Spring Lake Park, MN **Zip:** 55432

Home #: _____ **Cell #:** 612 345 2101

Email: aishaoromiaali@gmail.com **Work #:** 612 345 2101

Length of residence in Spring Lake Park (in years) 7 May we call you at work? Yes No

I am interested in serving on the following commission:

(If you have an interest in more than one commission, you may rank your choices)

- Planning and Zoning Commission
- Parks and Recreation Commission

Community, Civic or Volunteer Experience:

I have worked in Community setting since my teenage years. Please see Resume/CV attached.

Interests and Hobbies: I am passionate about human rights, community advocacy, empowering women and youth.

Hobbies include playing basketball, spending time with my family.

Occupation and Work Experience (you may attach a resume if desired): _____

Registered Nurse with a Masters in International Public Health. Director of Oromia Health Care. Please resume attached.

Please complete other side of application

Educational Background/Training: Registered Nurse with Masters in International Public Health

What skills or personal qualities do you possess that would make you valuable as a board or commission member? I possess leadership qualities and can work well in a team environment.

My extensive work and community experiences have exposed me to various people and situations.

These amazing experiences have allowed me to gain skills to assist me in my own personal growth.

And have met wonderful people and helped them grow as well.

Why are you interested in volunteering? I am interested in volunteering because as stated earlier you are exposed to various situations and people and this allows you to grow and simultaneously help others. I believe in leading by example. Through volunteering you can truly make an impact.

Conflicts of Interest

No commissioner shall: (1) Enter into any contract with the city unless otherwise authorized by law. (2) Use their position to secure any special privilege or exemption for themselves or others. (3) Use their office or otherwise act in any manner which would give the appearance of or result in any impropriety or conflict of interest.

IMPORTANT INFORMATION CONCERNING YOUR APPLICATION

DATA PRIVACY NOTICE: Minnesota law requires that you be informed of the purposes and intended uses of the information you are providing on this application. Pursuant to Minnesota Statutes Section 13.601, your name, city of residence, employment history, volunteer work, awards and honors are public data and is available to anyone who requests the information. The data that you give us about yourself is also needed to identify you and assist in determining your suitability for the commission(s) for which you are applying. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to evaluate your application. Should you be appointed to serve on a board or commission, pursuant to Minnesota Statutes Section 13.601, your residential address and either a telephone number or electronic mail address (or both) where you can be reached also become public information.

I have read and understand the data privacy information given above and authorize investigation of all statements contained in this application as may be necessary to arrive at an appointment decision. I certify that all answers given here are true, and I understand that any false information on or omission of information from this application will be cause for rejection of this application.



Applicant signature (electronic)

01/29/2020

Date

CURRICULUM VITAE

MS. AISHA ALI

PERSONAL DETAILS

NAME Aisha Ali
ADDRESS 1620 81st Ave Ne, Unit 3, Spring Lake Park MN 55432
TELEPHONE 612 345 2101
EMAIL aishaoromiaali@gmail.com
EDUCATION

2014 **Afaan Oromo Certification**
Minneapolis Community and Technical College

2013-2014 **Master of International Public Health**
University of Queensland (Australia)

2008-2011 **Bachelor of Nursing (holds MN RN Licensure)**
RMIT University (Australia)

Ongoing Professional Development Medical Administration Training

Professional Affiliation Australian Nursing Federation

CAREER PROFILE

Highly developed interpersonal & communication skills & the ability to liaise with health professionals regarding patient care plans & patient progress - fluent English & Afaan Oromo (Eastern African) language skills

Committed to ongoing professional development - actively seek opportunities for learning

Strong observation & assessment skills

Able to prepare highly accurate documentation with attention to details

Competent in the development of care plans & care of allocated patient load

Able to work as a contributing & supportive team member

Possesses outstanding leadership skills

Effective organisational & time management abilities to ensure targets are met

A commitment to always provide quality service - all tasks performed with professionalism

Able to work autonomously & in an efficient manner at all times - aware of own strengths & limitations

Strong belief in compassionate and first class treatment and care of the sick

EMPLOYMENT HISTORY

March 2017-Present **Oromia Health Care- Owner, Registered Nurse**

- Administration, Billings, Management of Staff, Health Assessments, Referrals, Health Promotion, Supervision of Personal Care Attendant, Hiring and Firing

January 2017- March 2017 **Brookpark Home Health- Registered Nurse**

- Attendant Health assessments, Referrals, health promotion, Supervision of Personal Care

March 2015- September 2017 **Oromia Media Network - Journalist**

- News reading in English and Afaan Oromo, writing news, engaging audience through social media platforms, Host of The Aisha Oromia Ali Show

January 2015- December 2015 Minnesota Visiting Nurse's Agency-Registered Nurse Case Manager
• Case Management, Disease teaching and management, Medication teaching and setup, Wound assessments

June 2014- March 2017 Friendly Home Health Care- Registered Nurse
• Health assessments, Referrals, health promotion, Supervision of Personal Care Attendant

September 2013 – December 2015 Oromo Community of Minnesota- Health Coordinator
• Registering clients for MNsure, organising health workshops

October 2013- March 2017 Friendly Home Health Care - Administrator/ Registered Nurse
• Checking blood pressure, weight, documentation and administration work

January 2012-Jan 2013 St Vincent's Private Hospital – Registered Nurse
• Patient Care, Administering Medications and other nursing duties

May 2010- Dec 2012 Royal Women's Hospital - Consumer Representative
• Attending monthly meetings to review information booklets
& discuss new ideas

Aug 2009- July 2012 Greentown - Assessor
• Provision of information to community groups regarding environmental strategies for use in the home

Mar 2009- Jan 2013 On Call Interpreters & Translators Agency – Oromo Interpreter
• Provision of services for Foundation House & the Royal Women's Hospital and other government and non-government organisations

Mar 2009-Jan 2012 St. Vincent's Mercy Private Hospital - Ward Clerk
• Responding to telephone enquiries, data entry, maintenance of medical files

VOLUNTEER HISTORY

April 2019- Present Saniya Foundation-Board Member
• Overview and implement programs to promote education, leadership and economic Independence for Women in East Africa

January 2015-2016 Oromia Media Network-Board Member
• Supervising employees and volunteers of the Organisation

Jan 2011-Jan2012 Oromo Cultural and Language School
• Teaching children from ages 4-17 years about the Oromo Culture and assisting with school home work

May 2011-Jan 2012

African Homework Support Program-Tutor

- Assisting students from year 7 to year 11 in a variety of subjects but especially in Mathematics and English

**July 2009-Jan 2013
Treasurer (2009)**

Australian Oromo Community Association in Victoria- President (2012)

- Leading the community organisations services and events
- Managing Executive Committee members
- Providing strategies & maintaining professionalism of the organisation
- Networking with other community groups, local & Federal government and Institutions
- Managing accounts and finance events management as well as volunteering to organise various events.

Jan 2008-Jan 2009

St Vincent De Paul's Friday Night School

- Provide tutoring services for primary and secondary school students

Mar 2007-Dec 2010

Oromo Islamic Light School-Teacher

- Teaching children from the ages of 5-16 years about Oromo culture and Islam and assisting with school homework

Oct 2006-Jan 2013

3ZZZ Oromo radio- Broadcaster

- Broadcasting in Afaan Oromo discussing issues affecting the youth

PUBLIC SPEAKING

I have been guest speaker at many events including:

August 2010

National Ethnic and Multicultural Broadcaster's Council Radioactive Youth Conference

- Discussing identity, culture and heritage and its connection to the media

March 2011

Korda Mentha

- Talked about my experiences at Friday Night School (a tutoring program) and the impact it had towards me

June 2011

Cross Cultural Women's Forum

- Discussed women leaders in newly emerging communities and in the wider society

June 2011

Auburn South Primary School

- Talked to grade 6 students about leadership



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 2.3.20 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2020 MS4 Permit (193802936). MS4 deadlines: Annual Report and Public Meeting due by June 31st. Pond, structural BMP, and outfall inspections by July 31st. Annual Training due by December Also need program analysis by Dec. 31st.

2019 Sanitary Sewer Lining Project (193804547). This project includes sewer lining in the area near TH65 and Osborne Rd. Lining installation has been completed. *Lateral grout work is wrapping up. Terry Randall is monitoring this project.*

Arthur Street Water Treatment Plant Evaluation (193801776 Task 300). Engineering plans and specifications for a comprehensive project to repair damage from a chlorine leak and to complete ongoing maintenance were ordered in January. The work will be completed in coordination with the League of Minnesota Cities Insurance Trust (LMCIT). *Final plans are expected in March.*

Garfield Pond Improvements Project (193804750). City Council approved award of the Construction contract on November 18, 2019. A Preconstruction Conference has been held. Construction Contracts have been signed. *Construction has been delayed/postponed until mid-February due to RCWD issues.*

81st Avenue Signing Plan (193804889). *A draft copy of a possible road signing plan to prohibit trucks on the west end of 81st Avenue is being prepared. The draft plan will be used for discussions with MnDOT. Initial discussions have been held with the MnDOT Office of State Aid regarding the formal road transfer process.*

Stormwater Utility Plan (193804944). The city is considering a stormwater utility charge. *A report and draft ordinance are being prepared.*

2020 Sewer Lining Plan (19380_____). *See separate letter.*

2020 Street Seal Coat and Crack Repair Plan (19380_____). *See separate letter.*

Hy-Vee Project: Site, 81st Avenue/Highway 65, and CSAH 35 work is substantially complete.

Public Storage Project. Terry Randall has been monitoring construction. An onsite meeting with the owner and the contractor was held on September 4th to review remaining site construction and discuss drainage issues. *Need revised drainage plans and as-built drawings of the utilities.*

JP Brooks Housing Project (on Monroe): *A site Development Agreement is being prepared. The developer continues to with the Coon Creek Watershed District regarding CCWD approval. Final Plat approval process continues.*

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Jeff Preston, Marc Janovec, Ailsa Mcculloch, Peter Allen, or me if you have any questions or require any additional information.