



**CITY COUNCIL REGULAR AGENDA
MONDAY, AUGUST 19, 2024**

ABLE PARK BUILDING, 8200 ABLE STREET NE at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. PRESENTATION**
 - [A.](#) Anoka County Elections Integrity Team - Robert Kirchner
- 7. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - August 5, 2024 City Council Work Session
 - [B.](#) Approval of Minutes - August 5, 2024 City Council Meeting
 - [C.](#) Approval of Claims List - General Disbursement #24-13 - \$1,980,857.64
 - [D.](#) Change Order #2 - City Hall Renovation/Expansion Project - \$40,640.05
 - [E.](#) Contractor's Licenses
 - [F.](#) Approval - Public Right of Way Application - CenturyLink
 - [G.](#) Approval - Public Right of Way Application - CenturyLink
- 8. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Recreation Report
- 9. NEW BUSINESS**
 - [A.](#) Police Officer Candidate Conditional Job Offer
 - [B.](#) Flock Camera System
- 10. REPORTS**
 - A. Attorney Report
 - [B.](#) Engineer Report
 - C. Administrator Report
- 11. OTHER**
 - A. Council Report
 - [B.](#) Correspondence
- 12. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

WHY CONDUCT A POST-ELECTION REVIEW (PER)?

Mission: To protect the votes of your citizens by checking the accuracy of the machine counts in order to enhance security and transparency and to build voter confidence.

What your peers are saying:

Weston Rolf, Mayor City of Oak Grove: *"Nobody can confirm that the voting machine counted the ballots correctly on Election Day. It is important to me as your mayor that your vote counted."*

Deb Musgrove, Ramsey City Council: *"We value double checking everything in our society so why wouldn't we double check the counting of our votes."*

Others are saying: *"We spend millions on our budget so we can afford a few thousand dollars to hand count our votes."*

What is PER?

The post-election review (PER) is a manual recount (or "audit") of the paper ballots of randomly-selected precincts for specific offices following each state general election. It compares the hand count with the results from the machines in order to determine accuracy within defined standards. The precincts and offices to be counted is determined by the County Canvassing Board which meets 3-8 days after the general election. The hand count takes place between 9 and 14 days after the general election (206.89).

Municipalities can request to add precincts & offices

1. Determine number of precincts and offices to hand count (see below)
2. Calculate time and cost(see calculator below) based upon:
 - a. number of precincts and offices to be hand counted
 - b. estimated or known number of ballots in each precinct
 - c. hourly rate of pay to election judges if not waived
3. Adopt resolution to request inclusion in PER (see templates below)
4. Send resolution to county auditor or elections manager
5. Provide election judges to hand count
6. Cooperate with county during hand count
7. Pay election judges

County can facilitate requests by expanding sample

- a. This request will be considered by County Canvassing Board. This board consists of five members: two county commissioners, the County Auditor, the County District Administrator, and Mayor of the largest city in the County). There is some flexibility in that each member can appoint a designee to appear for them and/or the County Auditor can appoint an eligible voter in the County to fill any vacancy. (MS 204C.31).
- b. The Canvassing Board must meet 3 to 8 days after the November 5, 2024 election, so between November 8-13. They make the decision about how many precincts are randomly drawn and how many offices are included (MS 204C.33 as amended in 2024).
- c. The Post-Election Review (PER) is held 9 to 14 days after the November 5, 2024 elections, so between November 14-19 (MS 206.89).
- d. Each municipality involved in the hand count provides election judges to conduct the count and pays them (MS 206.89, Subd. 9).
- e. The County elections department trains and supervises the hand count.
- f. The method of hand counting is the Piling System (MS 204C.21) and re-count protocols (204C.361).
- g. There are provisions in Statutes to deal with any deviants between the machine count on Election Day and the hand count under the PER (MS 206.89, Subd. 5).

Statutory Authority

- a. PER authorized & required: [Sec. 206.89 MN Statutes](#)
 - i. Option to expand precincts (MS 206.89, Subd. 2)
 - ii. Option to expand offices (MS 206.89, Subd. 3)
- b. Hand Count Method is Piling System: [Sec. 204C.21 MN Statutes](#)
- c. County Canvassing Board: [Sec. 204C.31 MN Statutes](#)
- d. PER Guide: [2022 Post-Election Review Guide \(state.mn.us\)](#)
- e. Sample hand count time & cost calculation (see below)
- f. Sample resolutions: Oak Grove (4/29/2024) & Ramsey (6/11/2024)
- g. Sample resolution: City of Spring Lake Park

A FEASIBLE STRATEGY

- Use tabulators as mandated by State law
- Conduct Expanded Post-Election Review (PER)
- Hand count votes only for competitive offices

**SEE SPRING LAKE PARK 2024 HAND COUNT CALCULATOR PER PRECINCT
BELOW**

	A	B	C	D	E
1	SPRING LAKE PARK 2024 HAND COUNT CALCULATOR PER PRECINCT				
2	1. Determine Number of Offices or Counts			# Counts	
3	Office	PLAN	MAX	On Ballot	Contested or Not
4	US President	1	1	1	Always contested
5	US Senator	1	1	1	Always contested
6	US Representative	1	1	1	Always contested
7	MN Senator	0	0	0	None in 2024
8	MN Representative	1	1	1	Usually contested
9	County Board	1	1	1	District 6
10	Mayor	0	0	0	Up in 2026
11	Council (2 at-large)	4	4	4	May not be contested
12	School Board (3 or 4 at-large)	0	0	0	Up in 2025
13	Soil & Water Conservation	0	0	0	Up in 2026
14	Judicial (Supreme, Appeals, District)	0	0	24	Usually not contested
15	<u>Other: Questions</u>	<u>0</u>	<u>0</u>	<u>?</u>	Always contested
16	Total Number of Counts Per Ballot	9	9	33	
17	City Council and School Board seats which are elected at large when contested require				
18	a count or ballot sort for each candidate. For example, if the voter selects 2 of 4				
19	council members, then each ballot is sorted 4 times. Likewise, if a voter selects 3 of 6				
20	or 4 of 8 school board members, then the ballot must be sorted/counted 6 or 8 times.				
21	Spring Lake Park ISD#16 school board offices are elected in odd numbered years.				
22	2. Determine Time and Cost			Sources	
23	Number of offices or Counts	9	9	Total from estimator above	
24	Number of ballots in precinct	2,150	2,150	Average per precinct in 2020	
25	Total votes/sorts (offices x Ballots)	19,350	19,350	Calculated	
26	Time to process each vote (seconds)	6	6	Known from time studies	
27	Total Seconds (votes x 6 seconds)	116,100	116,100	Calculated	
28	Total Hours (total seconds/3600)	32.3	32.3	Calculated	
29	2-person judge team (hours x 2)	64.5	64.5	Calculated	
30	Election Judges hourly rate of pay	\$13.00	\$13.00	Estimated city rate	
31	Total Cost (judge team hours x rate)	\$839	\$839		
32	*Source: <i>Hands-On Elections</i> , Nancy Tobl, 2010, pp 92-93. This time includes judge training				
33	organizing work, sorting, stacking, counting and tallying of votes on all ballots.				
34	<u>Directions for use:</u>				
35	The calculator above is set up to change based upon your inputs.				
36	1. In Column B Rows 4-15 enter the offices to hand count.				
37	2. In Column B, Row 24 enter the number of ballots in each precinct estimated or known.				
38	3. In Column B, Row 30 enter the election judges hourly rate of pay.				
39	This set of data will produce a cost estimate.				
40	Disclaimer: This estimate does not include general administrative costs.				

Disclaimer: this estimate reflects an approximate cost for hand counting by election judges and does not include other potential administrative costs.

(Upon request, ACEIT will provide this Excel spreadsheet on USB)

CITY OF OAK GROVE

City Council votes 5-0 to hand count all four precincts and all competitive offices in November Election under Post-Election Review (PER)
April 29, 2024

Rolf for Oak Grove
8m · 🌐

There has been a lot of discussion about election integrity over the years and I think it is time to make sure things are being done correctly.

I requested to have this resolution added to the council agenda this past Monday as a discussion item and the resolution passed 5-0!

This signed resolution will be sent to Anoka County requesting they conduct a post-election review on our four precincts this November. It is important to me as your mayor that your vote counts.

I would like to thank the council for supporting this resolution.

RESOLUTION 24-055
CITY OF OAK GROVE
COUNTY OF ANOKA
STATE OF MINNESOTA
REQUESTING 2024 GENERAL ELECTION POST-ELECTION REVIEW

CITY OF RAMSEY

City of Ramsey
Agenda
Regular City Council
Tuesday, June 11, 2024

City of Ramsey seeks to hand count votes during the 2024 Post-Election Review

Ramsey City Council voted 7-0 to hand count 2/3 of their 9 precincts under Post-Election Review (PER) for the 2024 General Election. This will include all offices with more than one candidate, with the exception of judicial offices.

Adopt Resolution #24-142 Requesting General Election Post-Election Review

CITY OF OAK GROVE RESOLUTION

RESOLUTION 24-055

REQUESTING 2024 GENERAL ELECTION POST-ELECTION REVIEW

WHEREAS, the City council of the **City of Oak Grove** desires to have a Post-Election Review (PER) conducted on the results of **all four of its precincts** for the 2024 general election pursuant to Minnesota Statute 206.89; and

WHEREAS, PER are conducted at precincts that must be chosen by lot by the Anoka County Canvassing Board, but there is not a limit on the number of lot selections that may be performed and there is not a restriction on establishing the lot from which the selection is made; and

WHEREAS, a PER is required to include counting the votes for President or Governor, United States Senator, and United State Representative; and the county-appointed post-election review official may conduct a PER of votes cast for additional offices; and

WHEREAS, the City Council desires to have a PER performed **for all four of its precincts and to include all offices for which there is more than one candidate;**

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. In the event an Oak Grove election precinct is selected for a Post-Election Review (PER) of the 2024 general election, the City Council requests that the Anoka County Canvassing Board perform a second lot selection that includes only the other three precincts in Oak Grove and select three additional precincts.
2. In the event an Oak Grove election precinct is not selected for a PER of the general election, the City Council request that the Anoka County Canvassing Board perform a second lot selection that includes only the four precincts in Oak Grove and select four precincts.
3. The City Council request that any PER of an Oak Grove precinct include **all elections in which there are more than one candidate.**

Adopted by the City Council this 29th day of April 2024.

Mayor

ATTEST:

City Clerk (Seal)

CITY OF RAMSEY RESOLUTION

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-142

RESOLUTION REQUESTING GENERAL ELECTION POST-ELECTION REVIEW

WHEREAS, the City council of the **City of Ramsey** desires to have a Post-Election Review (PER) **conducted on the results of two-thirds of its precincts** for general elections pursuant to Minnesota Statute 206.89; and

WHEREAS, PER are conducted for precincts that must be chosen by lot by the Anoka County Canvassing Board, but there is not a limit on the number of lot selections that may be performed and there is not a restriction on establishing the lot from which the selection is made; and

WHEREAS, a PER is required to include counting the votes for President or Governor, United States Senator, and United State Representative; and the county-appointed post-election review official may conduct a PER of votes cast for additional offices; and

WHEREAS, the City Council desires to have a PER performed for **two-thirds of its precincts and to include all offices for which there is more than one candidate but exclude all judicial offices.**

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. In the event a Ramsey election precinct is selected for a Post-Election Review (PER) of the general election, the City Council requests that the Anoka County Canvassing Board perform a second lot selection that includes only the other precincts in Ramsey and select additional precincts to reach the threshold of two-thirds.
2. In the event a Ramsey election precinct is not selected for a PER of the general election, the City Council request that the Anoka County Canvassing Board perform a second lot selection that includes only Ramsey precincts and selects two-thirds of the precincts.
3. The City Council request that any PER of a Ramsey precinct include a review of the results of **all state, county, and city offices, except judicial races, that include more than one candidate.**

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Nowthen City Council this the 11 day of June, 2024.

Mayor

ATTEST:

City Clerk.

SPRING LAKE PARK SAMPLE RESOLUTION

(To select 1 of 2 Precincts)

RESOLUTION # _____

RESOLUTION REQUESTING GENERAL ELECTION POST-ELECTION REVIEW

WHEREAS, the City council of the **City of Spring Lake Park** desires to have a Post-Election Review (PER) **conducted on the results of one its two precincts** for general elections pursuant to Minnesota Statute 206.89; and

WHEREAS, PER are conducted for precincts that must be chosen by lot by the Anoka County Canvassing Board, but there is not a limit on the number of lot selections that may be performed and there is not a restriction on establishing the lot from which the selection is made; and

WHEREAS, a PER is required to include counting the votes for President or Governor, United States Senator, and United State Representative; and the county-appointed post-election review official may conduct a PER of votes cast for additional offices; and

WHEREAS, the City Council desires to have a PER performed for **one of its two precincts and to include all offices for which there is more than one candidate but exclude all judicial offices.**

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING LAKE PARK, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. In the event one Spring Lake Park election precinct is selected for a Post-Election Review (PER) of the general election, the City Council requests that the Anoka County Canvassing Board perform no further selections exclusively from Spring Lake Park.
2. In the event that no Spring Lake Park election precincts are selected for a PER of the general election, the City Council request that the Anoka County Canvassing Board perform a second lot selection that includes only Spring Lake Park precincts and select one of its two precincts.
3. The City Council request that any PER of a Spring Lake Park precinct include a review of the results of **all state, county, and city offices, except judicial races, that include more than one candidate.**

Adopted by the City Council this ____ day of _____ 2024.

Mayor

ATTEST:

City Clerk (Seal)

THANK YOU

The Anoka County Election Integrity Team (ACEIT) thanks you for this opportunity to present information in support of secure, transparent and locally-controlled elections.

We stand ready to assist and support local officials in making decisions to further these goals.



Anoka County Election Integrity Team (ACEIT)

Email address: aceit@aceit.vote

Website: www.projectminnesota.com/anoka/

[anoka county election integrity team - Search Results](#) | [Facebook](#)

The background of the slide is a blurred American flag, with the stars and stripes visible. The text is overlaid on this background.

Achieving Locally-Controlled Elections in Anoka County

Presented by

**Anoka County
Election Integrity Team (ACEIT)**

To

City of Spring Lake Park

August 19, 2024



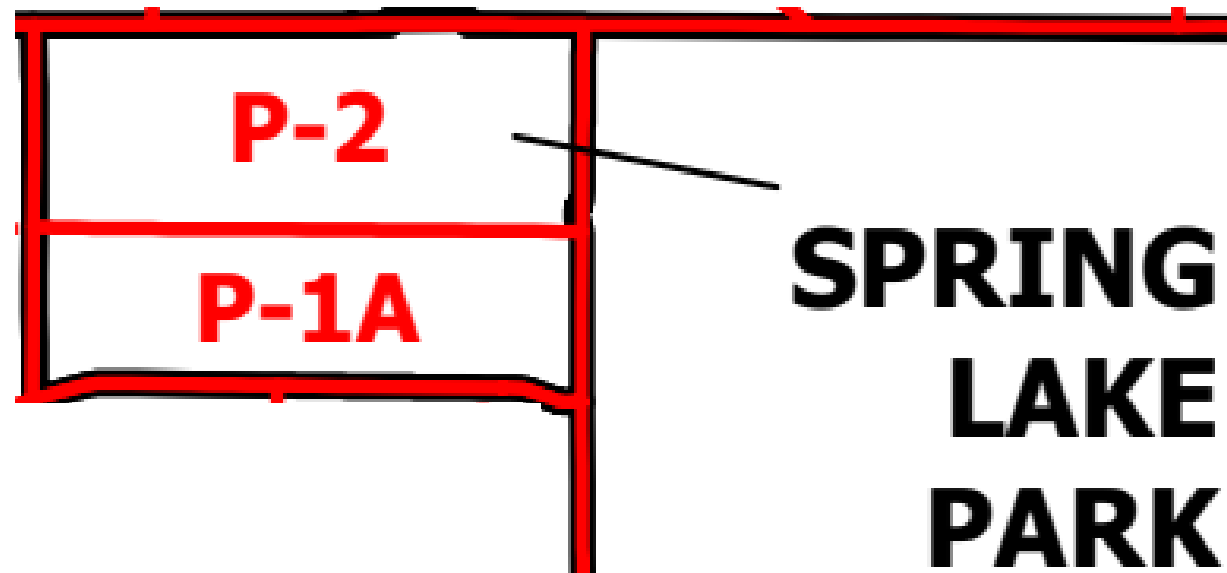
ELECTION INTEGRITY GOALS

1. Small Voting Precincts
2. Secured Election Judge Data
3. Verified Registered Voters
4. Validated Paper Poll Books
5. Hand-Counted Paper Ballots
6. dated Paper Ballots

ELECTION INTEGRITY GOAL #1

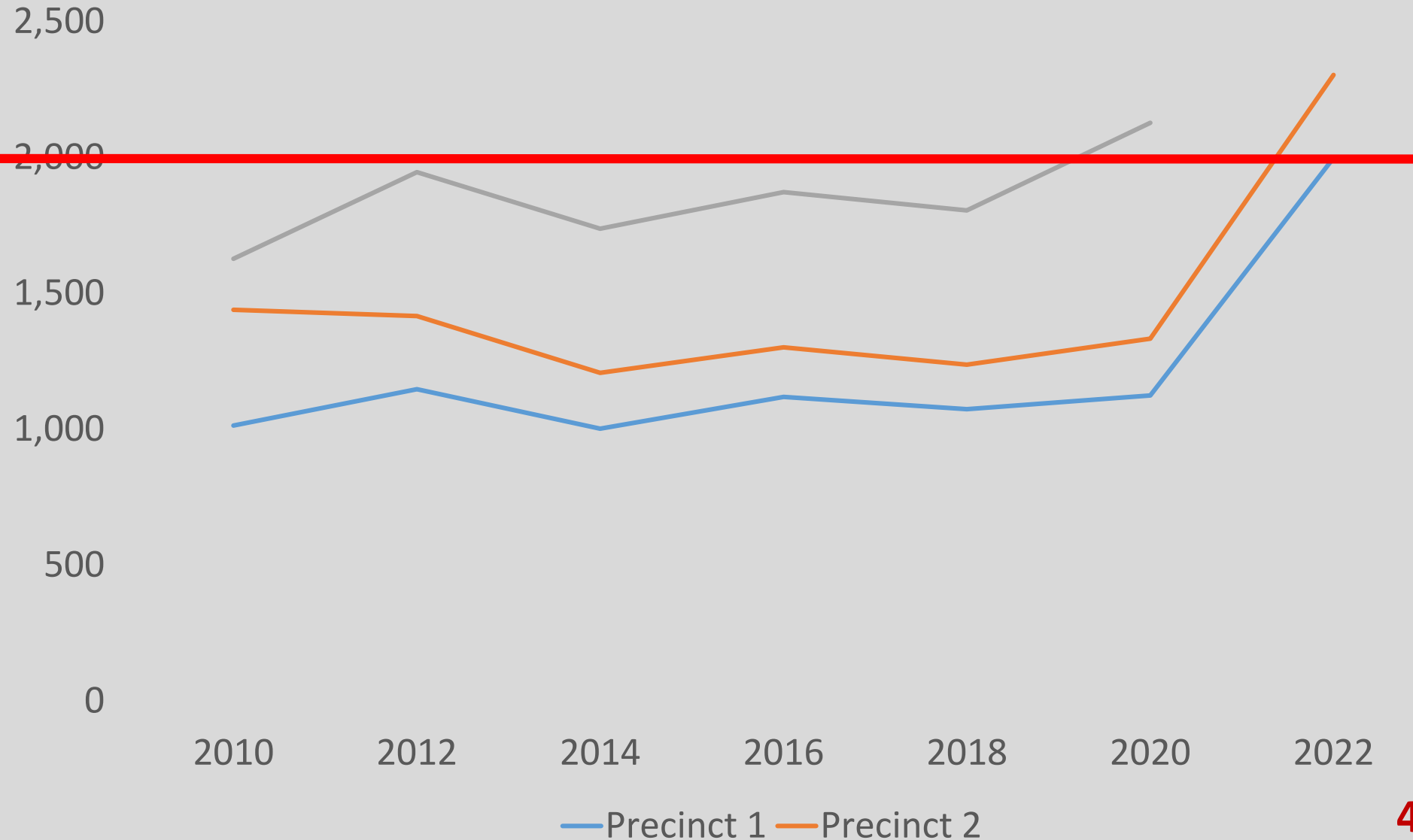
Small Voting Precincts

- Through Local Management



CITY OF SPRING LAKE PARK_REGISTERED VOTERS PER PRECINCT: 2010-2022

MN SOS
Suggested
Maximum of
2,000
Registered
Voters Per
Precinct



Note:
May be time
to add back
one precinct

CITY OF Spring Lake Park: NUMBER OF REGISTERED VOTERS PER PRECINCT, 2010-2022

<u>Precinct</u>	<u>2010</u>	<u>2012</u>	<u>2014</u>	<u>2016</u>	<u>2018</u>	<u>2020</u>	<u>2022</u>
Precinct 1	1,013	1,147	1,002	1,119	1,074	1,124	1,998
Precinct 2	1,439	1,416	1,207	1,301	1,237	1,333	2,303
Precinct 3	1,627	1,946	1,738	1,872	1,805	2,127	
TOTALS	4,079	4,509	3,947	4,292	4,116	4,584	4,301

The reduction of one precinct is now creating two precincts over 2,000 registered voters

ELECTION INTEGRITY GOAL #3

Verified Registered Voters

- Through Local Management

ACEIT is working with Anoka County Elections to clean up voter rolls by removing voters who have moved out of their precinct —over 2,200 so far

ELECTION INTEGRITY GOAL #6

Hand-Counted Paper Ballots

- Through Local Management

WHY HAND COUNT?

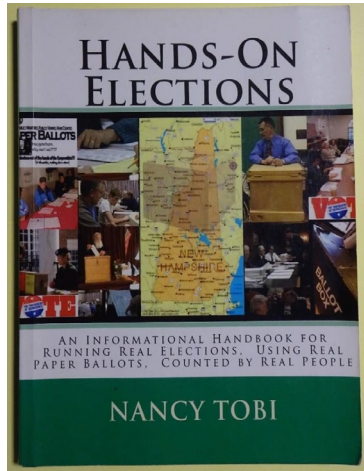
Post-Election Review (PER) hand count does not include:

- Presidential Primary
- State Primary
- General Election
 - MN offices
 - County offices
 - Municipal offices
 - School board offices
 - Questions on the ballot

**NO AUDITS FOR
DECADES**

**BALLOT EVIDENCE
DESTROYED AFTER
22 MONTHS**

MN Statute: Piling System



“It takes approximately 6 seconds to hand count a contest ... including training time, sorting, stacking and counting.”

(*Hands-On Elections* by Nancy Tobi, 2010, pp. 92-93).



In November, 2023, a re-count of a AHSD #11 election involving 4,393 ballots **took just over 5 seconds to process each vote.**

A FEASIBLE STRATEGY

- Use tabulators as mandated by State law
- Conduct Expanded Post-Election Review (PER)
- Hand count votes only for competitive offices
- The time & cost can be calculated

(Upon request, ACEIT will provide this Excel spreadsheet on USB)

SPRING LAKE PARK HAND COUNT DATA BY PRECINCT

<u>Offices</u>	<u># Counts</u>	<u>Notes</u>
US President, Senate, House	3	Always contested
MN Representative	1	Always contested
County Board	1	May be uncontested
Mayor	0	Up in 2026
Councilmembers (2)	4	May be uncontested
School Board	0	Up in 2025
SWCD	0	Up in 2026
Judicial (Supreme, Appeals, District) <u>0</u>		Usually uncontested
Total Offices/Hand Counts	9	
Average Ballots Per Precinct	2,150	Actual 2022 average
Hours to Count	32	Based upon 6 seconds per vote
Number Hours (2-person teams)	64	Runtime (2 hours = 32 judges; 4 hours = 16 judges)
Pay Rate	\$13	Estimated
Cost Per Precinct	\$839	\$466 if Council seats uncontested

City Council votes 5-0 to hand count all four precincts and all competitive offices in November Election under Post-Election Review (PER)

April 29, 2024



Rolf for Oak Grove

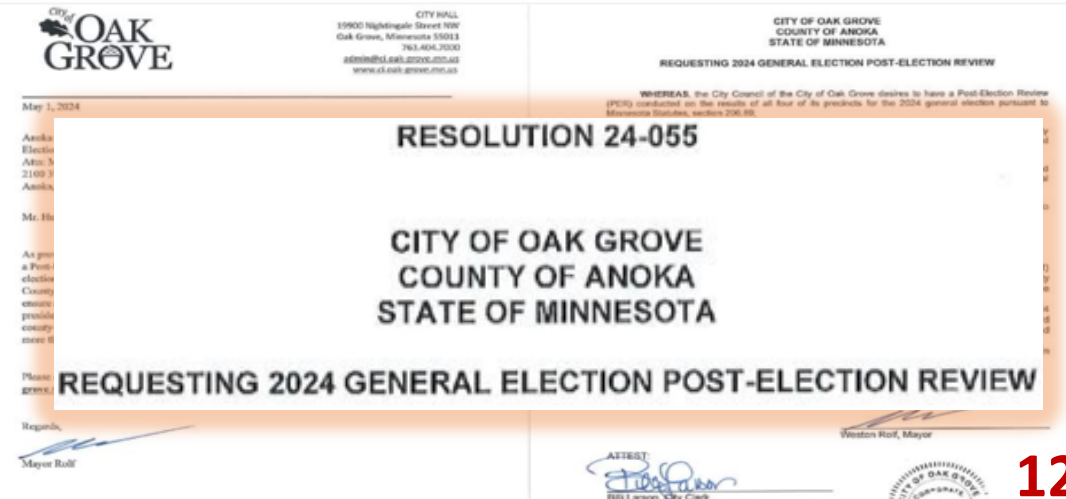
8m · 🌐

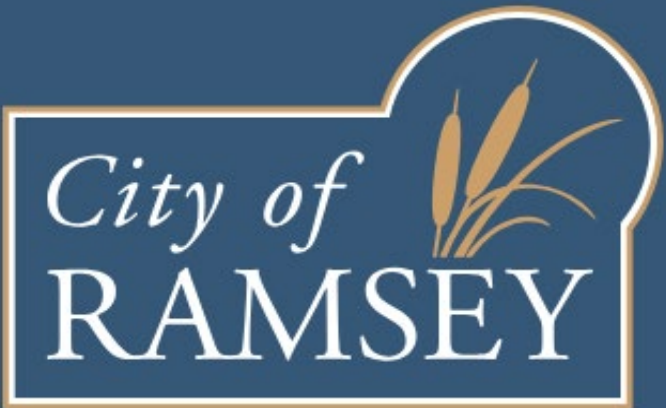
There has been a lot of discussion about election integrity over the years and I think it is time to make sure things are being done correctly.

I requested to have this resolution added to the council agenda this past Monday as a discussion item and the resolution passed 5-0!

This signed resolution will be sent to Anoka County requesting they conduct a post-election review on our four precincts this November. It is important to me as your mayor that your vote counts.

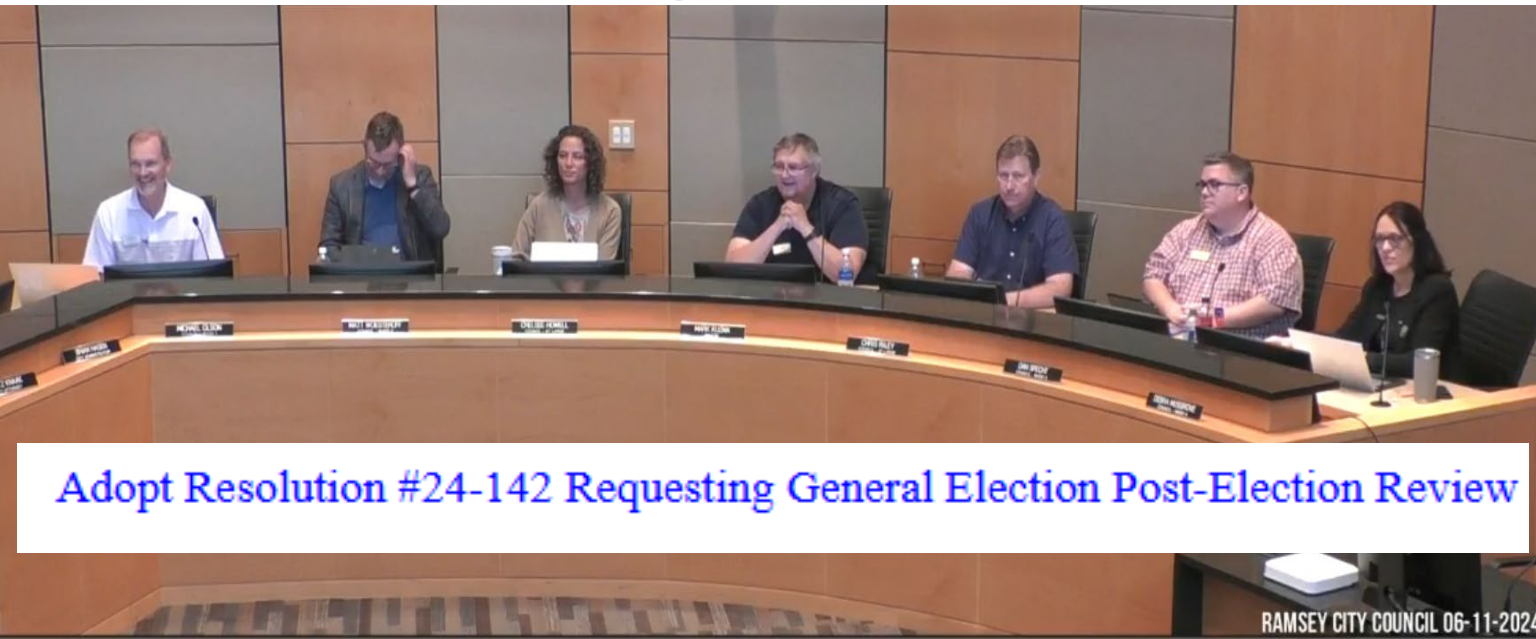
I would like to thank the council for supporting this resolution.





**City of Ramsey
Agenda
Regular City Council
Tuesday, June 11, 2024**

City of Ramsey seeks to hand count votes during the 2024 Post-Election Review



[Adopt Resolution #24-142 Requesting General Election Post-Election Review](#)

Ramsey City Council voted 7-0 to hand count 2/3 of their 9 precincts under Post-Election Review (PER) for the 2024 General Election. This will include all offices with more than one candidate, with the exception of judicial offices.



EXCLUSIVE: 'We are election verifiers': Anoka citizen group makes progress on local election reform

Their group of four has grown to more than 20. From professionals in the medical field to engineers, accountants and IT, their diverse skills have allowed them to dig in.

By Liz Collin - July 9, 2024



Two Anoka County cities have taken action to verify votes down the ballot by hand counting at the Post-Election Review, others are evaluating the same



Derek Lind

"It's a grass roots movement"



Brenda Miller

"People are beginning to listen"



Robert Kirchner

"We are election verifiers"

REQUEST

The Anoka County Election Integrity Team respectfully requests the opportunity to make a full presentation of all six goals to the Spring Lake Park City Council with time for question and answer discussion.

Thank you.



The background of the slide is a blurred American flag, with the stars and stripes visible. The stars are in the upper left, and the stripes run diagonally across the frame.

Anoka County Election Integrity Team (ACEIT)

Email address: aceit@aceit.vote

Website: www.projectminnesota.com/anoka/

[anoka county election integrity team - Search Results | Facebook](#)

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Work Session was held on August 5, 2024 at the Able Park Building, 8200 Able Street, at 5:30 PM.

1. CALL TO ORDER

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember April Moran

MEMBERS ABSENT

Councilmember Lisa Dircks
Mayor Robert Nelson

STAFF PRESENT

Administrator Buchholtz

2. DISCUSSION ITEMS

A. Presentation of 2025 Administrator's Budget Proposal (Buchholtz)

Administrator Buchholtz reviewed the proposed 2025 General Fund budget. He stated that the proposed budget is balanced, with revenues and expenditures increasing by 6.13%. He stated that the proposed General Fund levy is proposed to increase by 5.38% from \$3,823,887 to \$4,029,435. Administrator Buchholtz stated that cost drivers associated with the budget include increases in wages and benefits, increases in salary and benefit expense associated with the addition of a new patrol officer position, increases in fire protection costs, and increases in cost for IT services.

Administrator Buchholtz stated that the Capital Improvement Plan (CIP) levy is proposed to increase by 5% from \$185,325 to \$194,591. He stated that this increase will maintain the purchasing power of the Equipment Fund. He stated that the proposed tax levy reimbursing the City for expenditures related to the 2022 Street Improvement Project will remain at \$24,078. He stated that a new tax levy reimbursing the City for expenditures associated with the 2024 Street Improvement Project is proposed to be set at \$28,421. He said the debt service levy is proposed to increase from \$80,000 to \$444,747, due to the debt service for the 2024 G.O. Capital Improvement Plan bond to finance the renovation/expansion of City Hall.

Councilmembers discussed the budget and raised no objections.

CONSENSUS of the City Council was to forward the proposed tax levy for possible action at the September 3, 2024 City Council meeting.

3. REPORT

A. City Council / Staff Reports – None.

4. ADJOURN

The meeting was adjourned at 6:05pm.

Ken Wendling, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on August 5, 2024 at the Able Park Building, 8200 Able Street NE, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Lisa Dircks called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember April Moran
Acting Mayor Lisa Dircks

MEMBERS ABSENT

Mayor Bob Nelson

STAFF PRESENT

Building Official Jeff Baker, Public Works Director George Linngren, Engineer Phil Gravel, Administrator Daniel Buchholtz

VISITORS

Jason Miller, Smith Schafer & Associates

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA - None

5. DISCUSSION FROM THE FLOOR - None

6. PRESENTATION

A. Presentation of 2023 Audited Financial Statements – Smith Schafer, City Auditor

Jason Miller, Smith Schafer and Associates, gave an overview of the City's 2022 financial statements. He stated that the City received an unmodified opinion, that the financial statements are free of material misstatements. He stated that there were no exceptions noted under the Minnesota Legal Compliance testing. Mr. Miller stated that the fund types include Governmental and Enterprise.

Mr. Miller stated the City's General Fund Balance at the end of 2023 was \$2,992,641.00, which represents 64% of the 2023 expenditures. He noted that the City's debt burden as of December 31, 2023 was \$676,423.00, with debt service to be retired by 2025.

Motion made by Councilmember Wendling to accept the 2023 Audited Financial Statements.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Dircks. Motion carried.

7. CONSENT AGENDA

- A. Approval of Minutes - July 15, 2024 Work Session
- B. Approval of Minutes - July 15, 2024 City Council Meeting
- C. Accept Grant from CenterPoint Energy
- D. Contractor's Request for Payment #2 - Final - 2024 Street Seal Coat and Crack Repair Project - \$89,157.74
- E. Contractor's Request for Payment #2 - 2024 Sanburnol Drive, Elm Drive, and 83rd Avenue Improvement Project - \$488,918.82
- F. Contractor's Application for Payment #6 - City Hall Renovation/Expansion Project - \$624,617.40
- G. Contractor's Licenses
- H. Sign Permit
- I. Kennel License

Motion made by Councilmember Goodboe-Bisschoff to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Dircks. Motion carried.

8. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren gave an overview of the projects undertaken by the Public Works Department for the month of July. He stated that the seal coat area has been completed. He thanked maintenance worker Cory Haugen and seasonal maintenance worker Olivia Haugen for painting the street cross walks and blocking, along with seasonal maintenance workers Ken Prokott and Grant Antoine for completing the sewer line jetting.

Director Linngren updated the City Council on the construction taking place on Sanburnol Drive NE. He stated that CenterPoint Energy is replacing a couple of sections of the gas main on Sanburnol Drive NE. He stated that the new pickup truck and one-ton truck have been received and that the box is being put on the one-ton truck.

Director Linngren thanked the Park Staff, Steve Coyle, Brett DeBoer, Ben Turbitt and the seasonal staff for the work on the fields and during the baseball tournament. Director Linngren stated that he is submitting a grant with the Coon Creek Watershed District to

fund a new sweeper. He stated that the amount of the grant would be approximately \$315,000.00 if it were received.

B. Code Enforcement Report

Building Official Baker stated that the City is working with Rum River Consultants to transfer responsibility of reviewing commercial plumbing plans from the State to Rum River. He stated that there has been an increase in solar photovoltaic permits (solar panels) being issued. Building Official Baker reminded residents that any peddler has to be licensed by the City for door-to-door sales, and at this time the City has not issued any licenses.

9. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2024-47, Rejecting Bids for the Terrace Park Playground Project

Administrator Buchholtz gave an overview of the bid opening for Terrace Park Playground Replacement Project. He stated that bids were opened on July 25, 2024. He noted that the City received seven (7) bids.

Administrator Buchholtz stated that staff recently received information that the project could be purchased from the state contract and the competitive bidding was not required. He said that staff is recommending rejecting all bids and allowing staff to pursue a contract with a state vendor.

Motion made by Councilmember Wendling to accept Resolution 2024-47, Rejecting Bids for the Terrace Park Playground Project.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Dircks. Motion carried.

10. NEW BUSINESS

A. Consideration of Change Order to 83rd Avenue Project – Boulevard Restoration

Administrator Buchholtz stated the City Council authorized staff to obtain a quote to restore the boulevard on 83rd Avenue, east of University Avenue, as an infiltration swale with low maintenance e turf materials. He said the estimate for the project from North Valley Inc, the contractor for the street project, was \$18,648.00. Administrator Buchholtz stated that staff is recommending approval of the change order.

Motion made by Councilmember Wendling to approve the Change Order to 83rd Avenue Project – Boulevard Restoration.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Dircks. Motion carried.

11. REPORTS

A. Attorney Report - None

A. Engineer's Report

Report accepted as presented.

C. Administrator Report

Administrator Buchholtz gave an update of the City Hall Renovation/Expansion Project.

12. OTHER

A. Correspondence – None

B. Council Report

Councilmember Wendling extended a thank you to the members of Emmanuel Christian Center for cleaning Terrace Park on July 26-27, for the baseball tournament.

Councilmember Goodboe-Bisschoff reminded residents about Night to Unite on August 6, 2024. She said there was 16 parties scheduled for the evening.

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Dircks. Motion carried.

The meeting was adjourned at 7:32 PM.

Lisa Dircks, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: July 2024
Page: 1
Claim Res. #24-13

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
76041	BUSINESS ESSENTIALS	SUPPLIES	\$	1,619.97
76042	CAROL J FULLER	NAT'L PARK TOUR DEPOSIT REFUND	\$	100.00
76043	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	161.46
76044	COMPUTER INTERGRATION TECHNOLOGIES	SMARTBOOKS & OTHER SUPPLIES	\$	18,602.14
76045	CORE & MAIN LP	510M S/POINT M2 WIRED	\$	5,098.79
76046	ECM PUBLISHERS, INC.	TERRACE PARK PLAYGROUND BIDS	\$	123.62
76047	EMBARK PORT SERVICES	STEP ON GUIDE LAKE SUPERIOR LOOP 2024	\$	247.65
76048	FASTENAL COMPANY	PARTS	\$	30.46
76049	FLEETPRIDE	PARTS	\$	133.35
76050	FRIENDLY CHEVROLET GEO. INC.	PARTS	\$	106.25
76051	GENERAL REPAIR SERVICE	TERRACE TREATMENT PLANT REPAIRS	\$	6,721.87
76052	GENERATOR POWER SYSTEMS LLC	CHANGE OUT CONTACTS ON ATS / LIMIT SWITCH	\$	472.12
76053	GLORIA WENGLER	HINCKLEY FIRE MUSEUM REFUND	\$	96.00
76054	GRAINGER INC	SAND BAGS	\$	53.39
76055	GRAND PORTAGE LODGE & CASINO	LAKE SUPERIOR LOOP 2024 MEAL /LODGING	\$	4,366.44
76056	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$	50.00
76057	INNOVATIVE OFFICE SOLUTIONS LLC	SUPPLIES	\$	242.08
76058	J. BECHER & ASSOCIATES, INC	TROUBLESHOOT MIXER MOTOR IN TERR PARK	\$	1,147.49
76059	JAMES ROHLING	MUSIC IN THE PARK	\$	350.00
76060	JANE STANDISH	GIRLFRIENDS GETAWAY REFUND	\$	890.00
76061	KRAMER MECHANICAL	P2024-0009 MECHANICAL PERMIT REFUND	\$	80.04
76062	MANSFIELD OIL COMPANY	UNLEADED & DIESEL FUEL	\$	5,526.33
76063	McCROMETER	PARTS	\$	5,083.52
76064	MENARDS-CAPITAL ONE TRADE CREDIT	CC PMNT	\$	7.31
76065	MINNESOTA COACHES, INC	LAKE SUPERIOR LOOP 2024 BUS	\$	11,100.60
76066	MINNESOTA TRUCKING ASSOCIATION	ANNUAL VEHICLE INSPECTION FORMS	\$	24.20
76067	MTI DISTRIBUTING INC	PARTS	\$	11.63
76068	NAGELL APPRAISAL INCORPORATED	8478 HWY 65	\$	1,800.00
76069	NORTH VALLEY INC	MISC PATCHING	\$	14,121.91
76070	NORTHLAND CHEMICAL CORP	SUPPLIES	\$	146.33
76071	NYSTROM PUBLISHING CO	JULY - SEPT 2024 NEWSLETTER	\$	3,438.36
76072	SOULO COMMUNICATION	BUISNESS CARDS (JB/WM) & ENVELOPES	\$	860.65
76073	STANTEC	CONSULTING SERVICES	\$	52,220.43
76074	SUBSCRIPTION SERVICES	LIFE NEWSPAPER SUBSCRIPTION	\$	72.00
76075	UNLIMITIED SUPPLIES, INC	SUPPLIES	\$	51.02
76076	VALLEY-RICH CO., INC.	78TH CIR MAIN BREAK 06/20/24	\$	6,075.20
76077	ASPEN MILLS	UNIFORM ALLOWANCE-KILEY	\$	25.70
76078	BOYER TRUCKS	PARTS	\$	68.28
76079	CINTAS	FLOOR MATS	\$	108.25
76080	CONSTRUCTION RESULTS CORP	CITY HALL RENO/EXPAN PROJ PMNT NO 5	\$	661,133.50
76081	CORRPRO COMPANIES INC	TANK INSPECTIONS	\$	1,850.00
76082	DAKOTA COUNTY TECHNICAL COLLEGE	BASIC PIT/TVI-SMITH/DRINKWINE/LOHSE-JOHN	\$	2,100.00
76083	DIAMOND VOGEL PAINTS	PAINT	\$	1,038.89
76084	ECM PUBLISHERS, INC.	EMAIL CAMPAIGN TOWER DAYS	\$	600.00
76085	EMERGENCY AUTOMOTIVE TECHNOLOGIES	2024 DODGE DURANGO	\$	5,698.71
76086	FERGUSON WATERWORKS #2518	PARTS	\$	596.81
76087	GOPHER STATE ONE-CALL INC	LOCATES	\$	162.00
76088	INSTRUMENTAL RESEARCH INC	MAY WATER TESTING	\$	96.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: July 2024
Page: 2
Claim Res. #24-13

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
76089	LEAH WEBBER	ABLE PARK BLDG RENTAL DEP. REFUND	\$	100.00
76090	MENARDS - BLAINE	PARTS	\$	194.01
76091	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV	\$	51,957.59
76092	NAPA AUTO PARTS	PARTS	\$	128.42
76093	NORTHERN TOOL & EQUIPMENT	CC PMNT	\$	129.34
76094	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$	1,070.00
76095	PEGGY DECKER	MOSAIC BIRD BATH MAY 2024	\$	60.00
76096	SCHMIDT CURB COMPANY, INC	CURB REPLACEMENT FOR SEAL COAT /CRACK PR	\$	3,465.00
76097	THE HOME DEPOT CREDIT SERVICES	CC PMNT	\$	117.90
76098	ALICIA PICKENS-OPOKU	SPARK SCHOOL OF MUSIC REFUND	\$	100.00
76099	ALLIED BLACKTOP	2024 ST SEAL COAT & CRACK REPAIR PROJ	\$	52,822.80
76100	ANTHENAT WAYNE H & KIMBERLY	DEPOSIT REFUND	\$	100.00
76101	AT & T MOBILITY	CELL PHONE SERVICES	\$	1,129.09
76102	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$	8,899.88
76103	CITY OF BLAINE	1ST HALF FIRE BOND LEVY/ SBM CAP CONT	\$	56,588.75
76104	CIVICPLUS LLC	WEB OPEN PLATFORM MIGRATION/ PREMIUM	\$	2,572.50
76105	COMPUTER INTERGRATION TECHNOLOGIES	GENERAL CABLING	\$	3,847.00
76106	CONNEXUS ENERGY	STREET LIGHTS	\$	9.74
76107	HOLLY FRANCEEN	SPARK SCHOOL OF MUSIC REFUND	\$	120.00
76108	JOSH ANTOINE	CELL PHONE REIMBURSEMENT	\$	50.00
76109	KENNETH WENDLING	MILEAGE REIMB FOR ROCHESTER LEAGUE CONF	\$	127.30
76110	MTI DISTRIBUTING INC	GROUNDMASTER 5910	\$	150,886.32
76111	NORTH COUNTRY CHEVROLET BUICK GMC	24 CHEV SILVERADO / 24 GMC SIERRA 2500	\$	87,819.24
76112	NORTH VALLEY INC	2024 ST IMPROVMNT PROJ PMNT NO. 1	\$	242,047.96
76113	SMITH SCHAFFER & ASSOCIATES	2023 AUDIT	\$	4,550.00
76114	STACEY QUIE	SPARK SCHOOL OF MUSIC REFUND	\$	100.00
76115	STEPHANIE DUBOIS	SPARK SCHOOL OF MUSIC REFUND	\$	120.00
76116	WALTERS RECYCLING REFUSE SERV	MONTHLY RECYCLING SERVICES	\$	11,401.75
76117	WILLIE MCCRAY	SOFTBALL UMPIRE	\$	525.00
76118	XCEL ENERGY	MONTHLY UTILITIES	\$	1,058.46
76119	ASPEN MILLS	UNIFORM ALLOWANCES	\$	1,238.57
76120	BOBBIE JOHNSON	GIRLFRIENDS GETAWAY REFUND	\$	100.00
76121	BS & A	SET UP & TRAINING	\$	67,510.00
76122	CAR WASH PARTNERS INC (dba: MISTER CAR W	CAR WASHES	\$	120.00
76123	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	152.18
76124	CITY OF CIRCLE PINES	ANNUAL PMNT CAP NOTES, SERIES 2016A	\$	13,263.26
76125	COMCAST	8251 ARTHUR ST MONTHLY UTILITIES	\$	113.07
76126	CONNEXUS ENERGY	MONTHLY UTILITIES	\$	284.68
76127	DIANE TIMMERS	GIRLFRIENDS GETAWAY REFUND	\$	100.00
76128	ECM PUBLISHERS, INC.	ORDINANCE NOS. 494 / 495	\$	171.99
76129	EMERGENCY AUTOMOTIVE TECHNOLOGIES	CHIEF SQUAD REPAIRS	\$	495.00
76130	INDIGITAL	SCANNING SERVICES	\$	10,745.42
76131	JOY COOK	GIRLFRIENDS GETAWAY REFUND	\$	100.00
76132	KENNETH WENDLING	LEAGUE CONF. MILEAGE REIMBURSEMENT	\$	19.47
76133	LANGUAGE LINE SERVICES	INTERPRETATION SERVICES	\$	148.32
76134	MARIE RIDGEWAY LISS, LLC	SLP POWER PROGRAM	\$	400.00
76135	METLIFE	COBRA DENTAL PMNT	\$	146.50
76136	METRO-INET	DATA SERVICES	\$	173.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: July 2024
Page: 3
Claim Res. #24-13

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
76137	NBS / WAHLTEK	OLYMPUS SOFTWARE	\$	250.00
76138	NORTH COUNTRY CHEVROLET BUICK GMC	MOTOR VEHICLE TAX	\$	2,942.93
76139	NORTH COUNTRY CHEVROLET BUICK GMC	MOTOR VEHICLE TAX	\$	3,094.64
76140	ON INC	UNIFORM ALLOWANCE--DRINKWINE	\$	220.00
76141	WALTERS RECYCLING REFUSE SERV	2YD ORGANICS / 6YD TRASH SERVICES	\$	691.81
76142	AMERITAS	PAYROLL	\$	68.72
76143	CENTRAL PENSION FUND	PAYROLL	\$	3,120.00
76144	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$	387.20
76145	HEALTH PARTNERS, INC	PAYROLL	\$	29,425.22
76146	LELS	PAYROLL	\$	669.75
76147	LOCAL 49	PAYROLL	\$	210.00
76148	METLIFE	PAYROLL	\$	1,851.36
76149	NCPERS GROUP LIFE INS	PAYROLL	\$	32.00
76150	BILL BOEDY	MUSIC IN THE PARK	\$	400.00
76151	ADVANCED GRAPHIX INC	CUSTOM GRAPHIX 2024 DODGE DURANGO	\$	735.00
76152	AMERICAN ENGINEERING TESTING	SAP 85TH, SANBURNOL, ELM, 83RD IMPROV.	\$	2,037.25
76153	ANIMAL HUMANE SOCIETY	ANIMAL CONTROL	\$	303.00
76154	CALIBRE PRESS, INC	READING PEOPLE CLASS--LOHSE-JOHNSON	\$	199.00
76155	CARDIO PARTNERS INC	PMNT FOR INV3015035	\$	616.59
76156	CINTAS	FLOOR MATS	\$	108.25
76157	CITY OF BLAINE	2ND QTR SLP PROP ON BLAINE WATER	\$	1,608.06
76158	COMM-WORKS, LLC	PARK CAMERA MONITORING	\$	125.00
76159	COMPUTER INTERGRATION TECHNOLOGIES	CONTRACTUAL SERVICES	\$	11,179.68
76160	COORDINATED BUSINESS SYSTEMS LTD	MAINTENANCE AGREEMENT	\$	577.77
76161	DAN FERSTENOU	MUSIC IN THE PARK 08/07/24	\$	300.00
76162	EMERGENCY AUTOMOTIVE TECHNOLOGIES	2021 DODGE CHARGER UNTI 220	\$	740.00
76163	EMMA GHORMLEY	PANTHERS SESSION II REFUND	\$	23.50
76164	GEORGE LINNGREN	SRA MEETING LUNCH REIMBURSEMENT	\$	15.00
76165	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$	50.00
76166	JEFF SANDINO	ITALIAN COOKING CLASS REMAINING BAL	\$	60.00
76167	JOEY D'S TREE SERVICE	1 LG COTTONWOOD SLP PARK BASEBALL FIELD	\$	3,500.00
76168	LANDS' END	UNIFORM ALLOWANCE--KILEY	\$	89.90
76169	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$	841.62
76170	MCCLELLAN SALES INC	SUPPLIES	\$	129.65
76171	MHSRC/RANGE	MATURE DRIVER CLASS 06/27/24	\$	580.00
76172	MICHAEL LEDMAN	ADULT YOGA JULY SESSION	\$	222.75
76173	MINNESOTA COACHES, INC	TAYLORS FALLS/ VINTAGE VEGAS TRANSPORT	\$	1,887.18
76174	MINNESOTA YOUTH ATHLETIC SERVICES	ESCROW ZD2024-0002	\$	174.89
76175	MUNICIPAL PAVING PLANT	ASPHALT MIX	\$	1,214.38
76176	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$	17.67
76177	SLP LEASED HOUSING ASSOCIATION LLLP	PMNT OF TIF NOTE FOR DIS 6-1 95%	\$	90,590.11
76178	SUMMIT FIRE PROTECTION	ANNUAL SPRINKLER INSPECTIONS	\$	1,458.00
76179	TASC	COBRA / FSA ADMIN & RENEWAL FEES	\$	857.90
76180	TRUST IN US, LLC	DOT RANDOM--TURBITT	\$	58.00
76181	USS MINNESOTA ONE MT LLC	SOLAR	\$	13,889.00
76182	VISU-SEWER INC	2023-24 SANITARY SEWER LINING PMNT NO 3	\$	202,769.47
76183	WORKMAN, TIMOTHY S	ESCREW ZD2024-0001	\$	106.95
76184	XCEL ENERGY	MONTHLY UTILITIES	\$	6,693.36

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS
DESCRIPTION

Date: July 2024
Page: 4
Claim Res. #24-13
AMOUNT
\$ 1,644.82

VOUCHER VENDOR
76185 ZULEY AWARDS

TOTAL DISBURSEMENTS

\$ 1,980,857.64

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer



AIA Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> Spring Lake Park City Hall Renovation/Expansion 1301 81st Avenue NE Spring Lake Park, MN 55432	CONTRACT INFORMATION: Contract For: General Construction Date: February 5, 2024	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: August 14, 2024
OWNER: <i>(Name and address)</i> City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432	ARCHITECT: <i>(Name and address)</i> Stantec Architecture Inc. 733 Marquette Avenue Suite 1000 Minneapolis, MN 55402	CONTRACTOR: <i>(Name and address)</i> Construction Results Corporation 14170 23rd Avenue North Plymouth, MN 55447

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

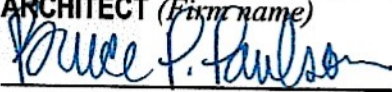
- Revised Proposal Request No. 2 (COR #107): Shooting Range Lighting Controls Clarification = \$1,228.48
- RFI #47 (COR #110): Existing precast concrete roof planks bearing on new steel beam requiring additional steel framing to provide adequate support = \$4,082.62
- Proposal Request No. 5 (COR #112): Replace underfloor drain piping due to long term sediment deposits restricting flow and the City's vetter was not able to remove the deposits = \$20,517.92
- Proposal Request No. 6 (COR #113): Revise underground sanitary sewer piping and connections due to existing conditions not matching existing drawings = \$2,457.98
- RFI #49 (COR #114): Existing roof openings infills where existing ductwork was removed and relocated as part of the project = \$1,525.58
- cor #115: RFI 50 - clarification of steel angles required at the two entry vestibules to support the metal stud wall framing at the edge of the precast concrete roof planks = \$2,919.57
- Proposal Request No. 7 (COR #116): Revise Gun Cleaning Room 201 and Secure Storage 202 per request from Police Chief Antoine = \$1,626.02
- COR #117: Revise plastic laminate colors at casework to compliment plastic laminate colors selected for the new office furniture = \$2,660.65
- Proposal Request No. 8)COR #118): Add concrete pad and electrical connections for the emergency generator. Revise location of one EV charging station per City direction = \$89,727.94
- Proposal Request No. 9 (COR #119); Remove and replace additional pavement at the east side of the building per the City's request = \$6,540.80
- Proposal Request No. 10 (COR #120): Relocate west wall of Holding Cell 169 per DOC requirements. Add wall-mounted bench in Holding Cell 169. Add electrical receptacles in Police Storage 170 for teh network cabinet and for use as a temporary locker room during construcion until the new locker rooms are completed. Relocate the adult changing station. = \$30,724.13

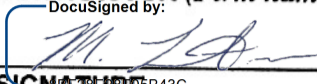
The original Contract Sum was	\$ 5,955,690.00
The net change by previously authorized Change Orders	\$ 64,147.40
The Contract Sum prior to this Change Order was	\$ 6,019,837.40
The Contract Sum will be increased by this Change Order in the amount of	\$ 164,011.69
The new Contract Sum including this Change Order will be	\$ 6,183,849.09

The Contract Time will be increased by Zero (0) days.
 The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Stantec Architecture Inc.
 ARCHITECT (Firm name)

 SIGNATURE
 Bruce P. Paulson, PM
 PRINTED NAME AND TITLE
 August 14, 2024
 DATE

Construction Results Corporation
 CONTRACTOR (Firm name)
 DocuSigned by:

 SIGNATURE
 Mike Luurtsema President
 PRINTED NAME AND TITLE
 08/16/2024
 DATE

City of Spring Lake Park
 OWNER (Firm name)
 SIGNATURE
 PRINTED NAME AND TITLE
 DATE



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 107

DATE: 7/15/2024

DESCRIPTION : REVISED PR #02 Shooting Range Lighting Controls

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR #02 Shooting Range Lighting Controls						TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	1.00							1.000	\$150.00	\$150.00
PROJECT MANAGER	1.00							1.000	\$150.00	\$150.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
										\$0.00
Retrofit Electric		\$ 833.88								\$833.88
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$1,133.88
10% OVERHEAD & FEE =	\$30.00
5% OVERHEAD & FEE =	\$41.69
BOND COST =	\$22.91
TOTAL =	\$1,228.48

Proposal Request



PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 2
DATE: 4/11/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com . Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Shooting Range Lighting Controls Clarification

Sheet E701 (Issued):

1. Add Police Light Wiring Diagram G as indicated.

Attachments:

1. E701

END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON

Prepared For
Construction Results

Dan Knutson
612-756-2307-
dknutson@retrofitcompanies.com

SLP City Hall-REVISED PR#2

7/15/2024



Description:

- PR#2 Scope of Work

Materials	471.49
Quotes	0.00
Labor 2.55hrs	255.00
Tax	34.79
O&P	72.60
Total	833.88

Job Name: Spring Lake Park City Hall Renovations

Job Number: 155

Extension Name: PR#2

Material Filter: <None>

Report: Book Price & NECA 1

Job Details

Name	Value
Job #	155
Lead Estimator	Dan Knutson
Job Name	Spring Lake Park City Hall Renovations
Bid Date	11/20/2023
Contractor Name	
Contractor Telephone	
Customer Name	
Customer Address	
Customer City, State, & Zip	
Customer Telephone	
Customer Fax Number	
Customer E-Mail	
Customer Contact	
Customer Mobile Phone	
Type of Job	Multiple Choice
Job Address	
Job City, State, & Zip	
Job Description	
Contractor Address	
Contractor City, State, & Zip	
Contractor Fax	
Contractor E-Mail	
Contractor Contact (Signs Proposal)	
Proposal Date	
Total Time	20.28
Display in Dashboard	
Job Status	

Job Name: Spring Lake Park City Hall Renovations

Job Number: 155

Material Filter: <None>

Extension Name: PR#2

[ItemsAndByproducts]

Report: Book Price & NECA 1

Item #	Item Name	Quantity	Book Price	U	Book Price	NECA 1	U	ECA 1 E	CCode	% Ext Price	% Ext Hours
Combined->Combined->Combined->Combined->Combined					<u>\$0.00</u>			<u>9.40</u>		<u>0.00%</u>	<u>100.00%</u>
Lighting Control					<u>\$0.00</u>			<u>8.00</u>		<u>0.00%</u>	<u>85.11%</u>
24,376	CONTROL PANEL	1.00	\$0.00 Q		\$0.00	8.00 E		8.00 lc		<u>0.00%</u>	<u>85.11%</u>
MCC/Controls					<u>\$0.00</u>			<u>1.40</u>		<u>0.00%</u>	<u>14.89%</u>
22,214	10A DPDT PLUG-IN RELAY 120V	7.00	\$0.00 Q		\$0.00	0.20 E		1.40 sm		<u>0.00%</u>	<u>14.89%</u>
Transformers					<u>\$0.00</u>			<u>0.00</u>		<u>0.00%</u>	<u>0.00%</u>
17,789	0.25KVA BUCK BOOST XFMR	1.00	\$0.00 Q		\$0.00	0.00 E		0.00 st		<u>0.00%</u>	<u>0.00%</u>
					<u>\$0.00</u>			<u>9.40</u>		<u>100%</u>	<u>100%</u>



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 110

DATE: 5/30/2024

DESCRIPTION : RFI #47 Existing Precast Bearing on New Beam

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	RFI #47 Existing Pre Cast Bearing on New Beam	Fabricate, Deliver & Install Steel Haunches on New Beam					TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	3.00							3.000	\$150.00	\$450.00
PROJECT MANAGER	2.00							2.000	\$150.00	\$300.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									\$0.00
Linco Fab Inc.			\$ 3,030.00							\$3,030.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$3,780.00
10% OVERHEAD & FEE =	\$75.00
5% OVERHEAD & FEE =	\$151.50
BOND COST =	\$76.12
TOTAL =	\$4,082.62

Linco Fab. Inc.

12786 60th Street N.E.
St. Michael, MN 55376

Phone: (763) 497-2660
Fax: (763) 497-3986
E-mail: cody@lincosteel.com

DATE: 05/21/24

TO: Construction Results
ATTN: Jason Haraldson
RE: Spring Lake Park City Hall

CITY: Spring Lake Park
PLANS DATED: 10/24/23
PLANS: A001-A802,S001-S502

In accordance with plans and specifications of the referenced project, we propose to furnish and install the materials listed below based on the terms and conditions below.

Total Quotation (Tax Included):	\$	3,030
Structural Steel (Approx):	466 Lbs.	
Steel Joist (Approx):	- Ton	
Metal Deck Primed Gray (Approx):	- Sqs.	
Misc Metals Included (see attachment for details)		

NOTE 1: This is to supply and install the steel for RFI #43

NOTE 2: This is to install the continuous angle and kickers on (1) W16x40 and weld continuous 3/8" x 4" plate on (1) W16x40 that is not erected yet.

Pricing is valid for 15 days unless noted otherwise on this proposal.

Please sign and fax back to 763-497-3986, if Linco is to proceed.

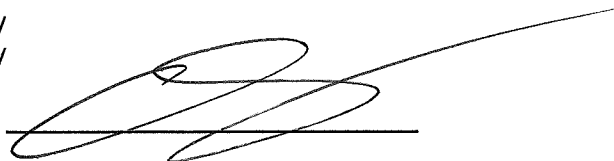
Accepted: _____

DATE: _____

EXCLUSIONS: Bid bond, liquidation damages, testing, performance & payment bonds, field measurements, grout, shims, touch-up painting, cutting holes in deck, barricading of openings, installation of loose lintels (including lintels on bearing plates), embedded items, welding brick angle to metal studs, demolition, painting roof welds, shoring, installation of acoustical insulation, chipping slag off of welds, protection of existing glass, carpet, equipment, and other existing items near the work area, and cleaning of steel after delivery due to muddy job site conditions. Linco must have access to the job site in order to complete work, opening needs to be at least 12 feet wide by 14 feet tall for equipment and trucks when applicable.

Yours very truly
Linco Company

Cody Schoen





CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 112

DATE: 5/31/2024

DESCRIPTION : PR #05 Replace Under Slab Drain Piping

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR #05 Replace Under Slab Drain Piping	GPR Identification of underground piping	PR #05 Replace Under Slab Drain Piping - Saw Cut & Remove S.O.C.	PR #05 Replace Under Slab Drain Piping - Prep, Install Vapor Barrier, Dowel Rebar	PR #05 Replace Under Slab Drain Piping - Place & Finish Concrete Plumbing Trenches	TOTALS	RATE	COST
LABOR (MAN-HOURS) :									
LABORER				16.00	8.00		24.000	\$98.00	\$2,352.00
LABORER - OVERTIME							0.000	\$147.00	\$0.00
CARPENTER							0.000	\$105.00	\$0.00
CARPENTER - OVERTIME							0.000	\$157.50	\$0.00
SUPERINTENDENT	7.00						7.000	\$150.00	\$1,050.00
PROJECT MANAGER	5.00						5.000	\$150.00	\$750.00
MATERIALS & EQUIPMENT :									
Saw Equipment				\$ 1,091.00					\$1,091.00
Skid loader				\$ 1,955.50					\$1,955.50
Dumpster				\$ 383.00					\$383.00
									\$0.00
									\$0.00
									\$0.00
SUBCONTRACTORS :									
	REFER TO ATTACHED COMMENTS								\$0.00
									\$0.00
Kelleher						\$ 11,034.00			\$11,034.00
Definitive GPR			\$ 200.00						\$200.00
									\$0.00
									\$0.00

SUBTOTAL =	\$18,815.50
10% OVERHEAD & FEE =	\$758.15
5% OVERHEAD & FEE =	\$561.70
BOND COST =	\$382.57
TOTAL =	\$20,517.92

Proposal Request



PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 45
DATE: 5/21/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com . Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Replace underfloor drain piping

SHEET P101 (ISSUED):

1. Replace the existing underfloor drain piping circled in blue on the attached drawing.

Attachments:

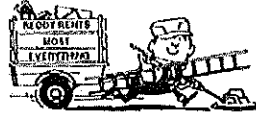
1. P101

END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON

Remit To:

HIAWATHA REDDY RENTS, INC.
4411 HIAWATHA AVENUE S
MINNEAPOLIS, MN 55406-3925
www.reddyrents.com



Invoice

Closed	Invoice#
Thu 5/16/2024	178108-1

Customer #: 1993

CONSTRUCTION RESULTS CORP.
5465 Hwy 169 N
Plymouth MN 55442-1903

PO #: 7088

Date Out Mon 5/13/2024

Terms	Aging Date
Net 10th Prox	Thu 5/16/2024

Ordered By: LARSON COREY MICHAEL 763 258-7120

Sales Rep: Kevin Fitzgerald kfitzgerald@reddyrents.com

Delivery Mon 5/13/2024 9:00AM

Pickup Mon 5/20/2024 9:00AM

LARSON COREY MICHAEL 763-258-7120
1301 81ST AVE NE
MINNEAPOLIS, MN 55432

LARSON COREY MICHAEL 763-258-7120
1301 81ST AVE NE
MINNEAPOLIS, MN 55432

Qty	Key	Items Rented	Rental Period	Status	Each	Price
1	16818#01	Skidsteer, JD 317G Track Loader	Mon 5/13/2024 9:00AM to Thu 5/16/2024 2:21PM	Returned	\$1,395.00	\$1,395.00
		Meter Out: 1462.2 Meter In: 1407.6 Total hours on meter: 5.4 4Hrs \$375.00 1day \$375.00 1week \$1,395.00 4weeks \$3,205.00				
1	19850#01	Saw, Core Cut 5049DC - Diesel	Mon 5/13/2024 9:00AM to Thu 5/16/2024 2:21PM	Returned	\$585.00	\$585.00
		1day \$195.00 1week \$585.00 4weeks \$1,755.00				
1	19929-1	Core Cut, 20" Slip-on Blade Guard	Mon 5/13/2024 1:10PM to Thu 5/16/2024 2:21PM	Returned	\$0.00	\$0.00
1	38760-1	Blade, 20" Concrete Rental Blade	Mon 5/13/2024 1:20PM to Thu 5/16/2024 2:21PM	Returned	\$225.00	\$225.00
		4Hrs \$50.00 1day \$60.00 1week \$240.00 4weeks \$500.00				
Qty	Items Sold				Each	Price
29	/DIESEL FUEL - Hiawatha				\$10.00	\$29.00
6	/Diesel, Gallon				\$10.00	\$60.00
1	Spring Lake Park				\$250.00	\$250.00
1	/Fuel Delivery Surcharge				\$10.99	\$10.99

* Sales Tax Detail MN State \$172.80 Henn Cty Transit \$12.58 MPLS \$12.58 Henn Cty Sales Tax \$3.78 Metro Area Tax for Housing \$6.29 Metro Area Transportation \$18.85

Monday - Friday 7:30am - 6:00pm Saturday: 8:00am - 4:00pm
Printed On Tue 5/28/2024 2:43:19PM

Software by Point of Rental Software www.pointofrental.com

Modification #5
contract-params SQL 191(9)

Rental:	Damage Waiver:	Sales:	Delivery Charge:		
\$2,205.00	\$264.60	\$99.99	\$260.00		
Subtotal:		Mpls Sales Tax 9.025:	Total:	Paid:	Amount Due:
\$2,819.59		\$228.98	\$3,046.57	\$0.00	\$3,046.57

Current On Account

Signature: _____

CONSTRUCTION RESULTS CORP.

Monday - Friday 7:30am - 6:00pm Saturday: 8:00am - 4:00pm
Printed On Tue 5/28/2024 2:43:19PM

Software by Point of Rental Software www.pointofrental.com

Modification #5
contract-params SQL 191(9)



Kelleher

May 21, 2024

Kelleher Construction, Inc.
11531 Rupp Drive
Burnsville, MN 55337
(952) 890-6772
Fax: (952) 890-5521

Project: Spring Lake Park City Hall Renovation
Spring Lake Park, MN

Dear Jason:

Below are the hours and concrete charges for pouring the extra infills in the police garage for the five new trench drains:

LABOR:	HRS:	X	RATE:	\$	TOTAL
LABORER	20.00	X	92.14	\$	1,842.80
LABORER FOREMAN	20.00	X	97.07	\$	1,941.40
FINISHER	20.00	X	98.83	\$	1,976.60
FINISHER FOREMAN	20.00	X	106.12	\$	2,122.40
TOTAL LABOR				\$	<u>7,883.20</u>

MATERIAL:	#	UNITS:	X	UNIT	COST:	\$	TOTAL
Concrete w/ Enviro Fee	12.0	CY		165.50	\$	1,986.00	
SUB TOTAL MATERIAL:					\$	1,986.00	
SALES TAX:		%		0.08125	\$	161.36	
TOTAL MATERIAL & TAXES					\$	<u>2,147.36</u>	
TOTAL LABOR & MATERIAL					\$	10,030.56	
SUBTOTAL					\$	10,030.56	
OVERHEAD & PROFIT		%		0.10	\$	1,003.06	
TOTAL COST:					\$	<u>11,034.00</u>	

Please give me a call if you have any questions.

KELLEHER CONSTRUCTION, INC.

Mike Bry

Invoice #12643

THE RADAR GUYS



Billing Address
Construction Results
Corporation
5465 State Highway 169
Service Drive
Plymouth MN 55442 United
States
ap@constructionresults.com

Service Address
Spring Lake Park Admin
Offices - Construction
Results
1301 81st Avenue Northeast
Spring Lake Park MN 55432
United States
ap@constructionresults.com

Send Payment To
Definitive GPR and
Construction Services, LLC.
1340 27th Street
Hudson WI 54016 USA
651-428-1183/507-330-
0617
nicksjobeck@definitivegpr.com

Invoice Date 05/15/24
Sent On 05/15/24
PO # 7088
Total \$500.00
Payments \$0.00
Balance \$500.00

Charges

Item	Description	Unit Cost	Tax	Quantity	Line Total
High Resolution Concrete Imaging	Service Date: 5/10/2024 Located trench drain piping in garage and electrical feeds for furnaces. Searched for possible manhole in drive area, found clean out below asphalt. Asphalt cut and cleanout exposed, Televised sewer through clean out to confirm as sanitary.	\$500.00	⌘	1.0	\$500.00
				Subtotal	\$500.00
				Tax	\$0.00
				Total	\$500.00

Notes

Thank you for your business!

Terms

Due upon receipt

Partial Charge \$200 to PR #05
Remaining balance to be allocated to
separate cost codes



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 113

DATE: 5/31/2024

DESCRIPTION : PR 6 Revise Underground Sanitary Sewer Piping & Connections

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR 6 Revise Underground Sanitary Sewer Piping	PR 6 Revise Underground Sanitary Sewer Piping - GPR Identification	PR 6 Revise Underground Sanitary Sewer Piping - Asphalt Saw Cutting & Patching	PR 6 Revise Underground Sanitary Sewer Piping - Excavation / Utility Adjustments			TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER				4.00				4.000	\$98.00	\$392.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	3.00							3.000	\$150.00	\$450.00
PROJECT MANAGER	2.00							2.000	\$150.00	\$300.00
MATERIALS & EQUIPMENT :										
Saw Equipment				\$ 250.00						\$250.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									
Definitive GPR			\$ 200.00							\$200.00
Kinetic X Xcavating					\$ 639.00					\$639.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$2,231.00
10% OVERHEAD & FEE =	\$139.20
5% OVERHEAD & FEE =	\$41.95
BOND COST =	\$45.83
TOTAL =	\$2,457.98

Proposal Request



PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 6
DATE: 5/21/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com . Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Revise underground sanitary sewer piping and connections

SHEET C002 (ISSUED):

1. Revise the underground sanitary sewer piping as indicated.

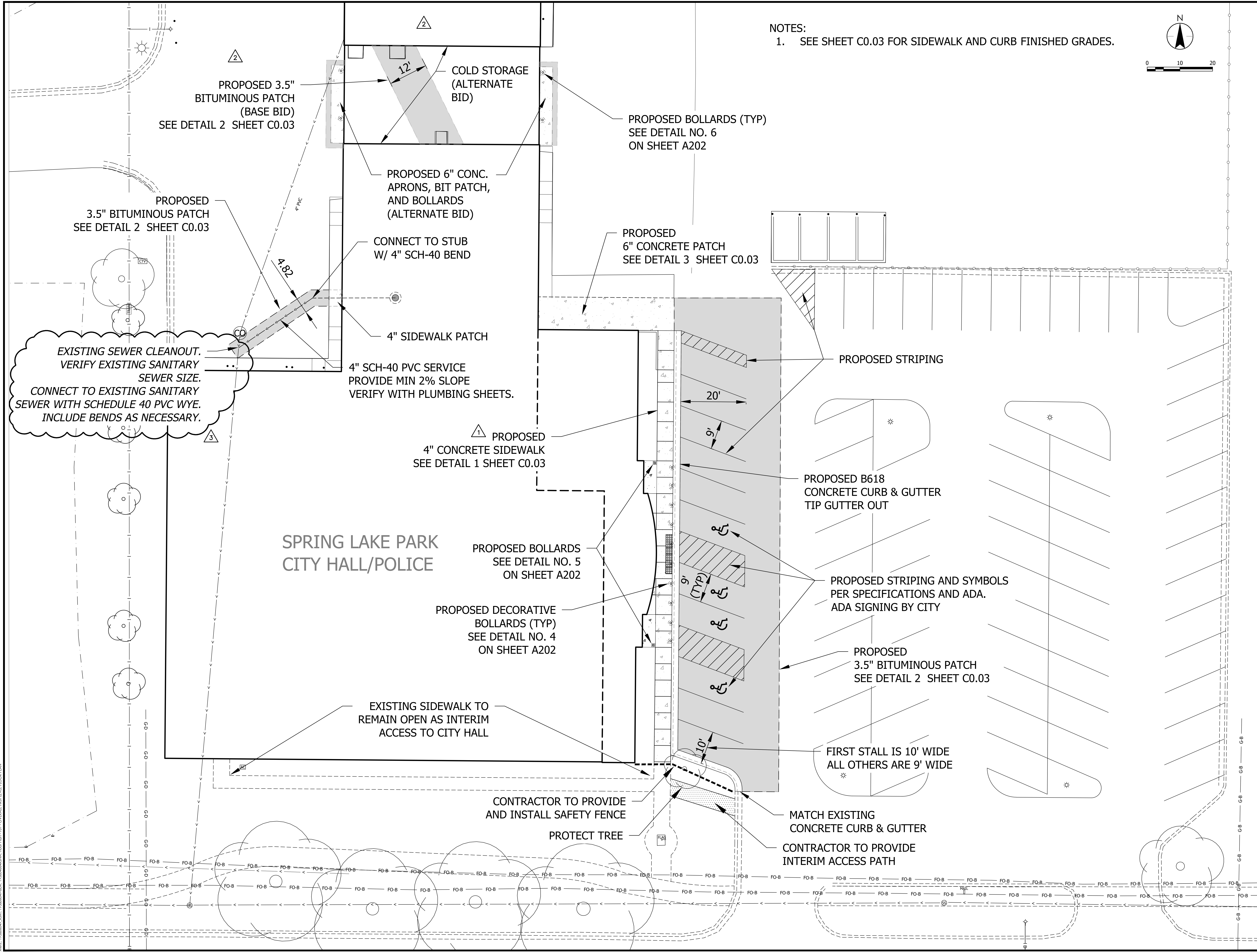
Attachments:

1. C002

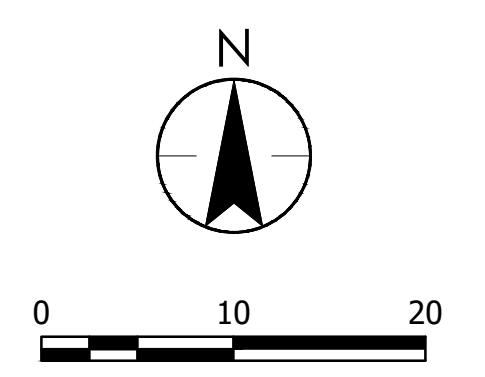
END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES AND THE PROPERTY OF THE CITY OF SPRING LAKE PARK. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES AND THE PROPERTY OF THE CITY OF SPRING LAKE PARK. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES AND THE PROPERTY OF THE CITY OF SPRING LAKE PARK.



NOTES:
 1. SEE SHEET C0.03 FOR SIDEWALK AND CURB FINISHED GRADES.



SPRING LAKE PARK
 CITY HALL/POLICE

Stantec
 733 Marquette Avenue, Suite 1000
 Minneapolis, MN 55402
 www.stantec.com

PROJECT: CITY OF SPRING LAKE PARK, MINNESOTA
 CITY HALL RENOVATION/EXPANSION
 SITE IMPROVEMENTS PLAN

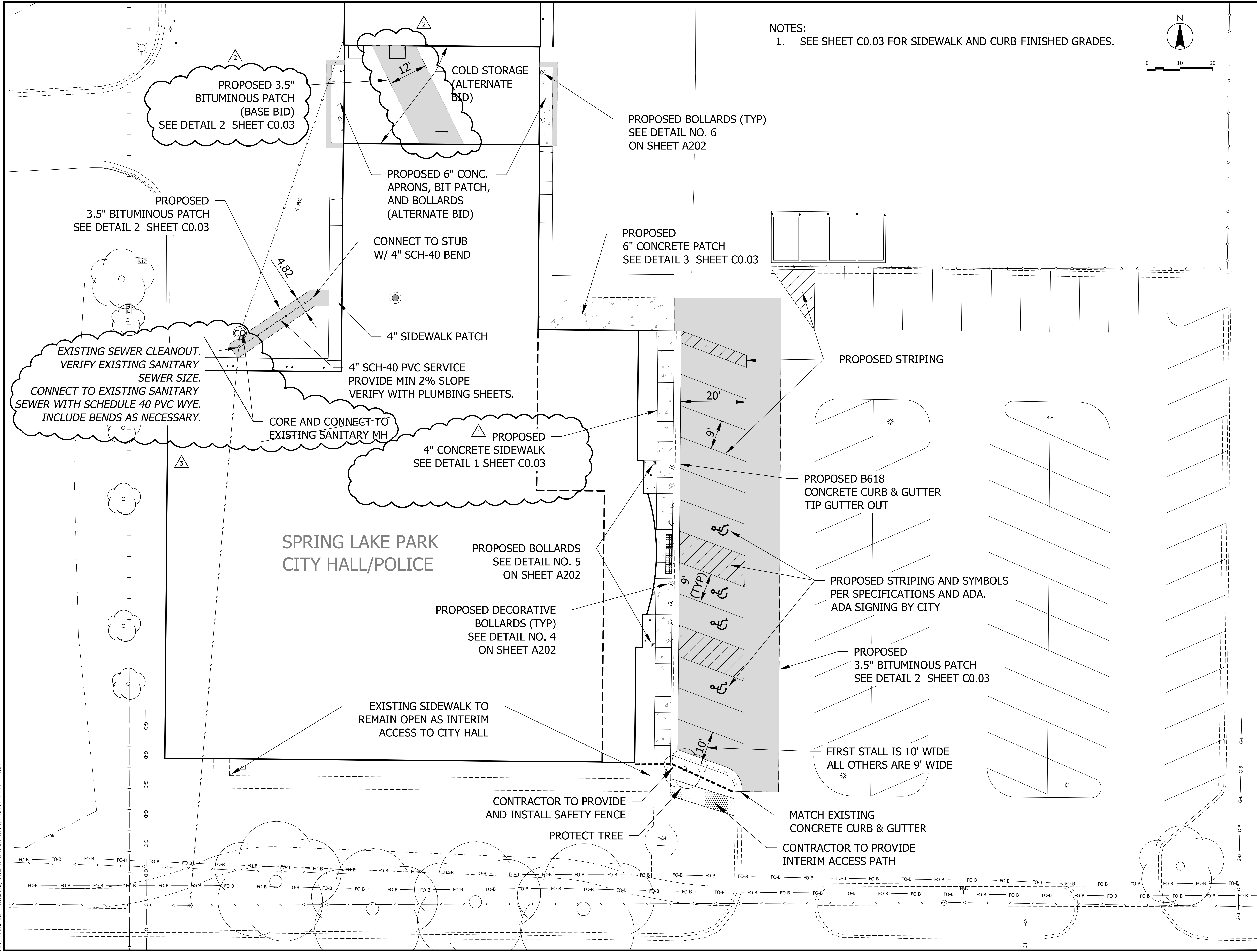
NO	REVISION	DATE
1	ADDENDUM	11/6/23
2	ADDENDUM	11/15/23
3	PK 6	5/21/24

SURVEY	EAB
DRAWN	GDH
DESIGNED	LFG
CHECKED	BP
APPROVED	LFG
PROJ. NO.	193806049
SHEET NUMBER	C002

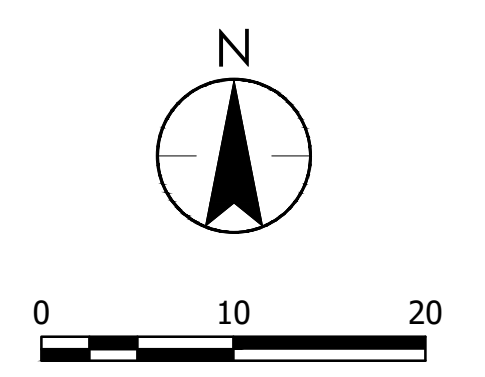
Per Date: 05/21/2024 11:24am
 User: 193806049_X311_193806049_SNA_Plan-Rev-01 - OVERALL FIRST LEVEL ELOOR PLAN

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES AND THE DEPTH OF ANY UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES AND THE DEPTH OF ANY UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES AND THE DEPTH OF ANY UTILITIES.

Per Date: 05/21/2024 9:59am
 Drawn: T38804947.X311 1/38804947.X311 1/38804947.X311
 Project: 193806047 - OVERALL FIRST LEVEL ELOOR PLAN



NOTES:
 1. SEE SHEET C0.03 FOR SIDEWALK AND CURB FINISHED GRADES.



SPRING LAKE PARK
 CITY HALL/POLICE

Stantec
 733 Marquette Avenue, Suite 1000
 Minneapolis, MN 55402
 www.stantec.com

PROJECT: 193806047 - OVERALL FIRST LEVEL ELOOR PLAN
 SHEET: C002

CITY OF SPRING LAKE PARK, MINNESOTA
 CITY HALL RENOVATION/EXPANSION
 SITE IMPROVEMENTS PLAN

NO.	REVISION	DATE
1	ADDENDUM	11/6/23
2	ADDENDUM	11/15/23
3	PK 6	5/21/24

NO.	REVISION	DATE
1	DESIGNED	LPG
2	CHECKED	BP
3	APPROVED	LPG

PROJECT NO. 193806047
 SHEET NUMBER
C002

Jason Haraldson

From: Nick Beck <nbeck710@gmail.com>
Sent: Wednesday, May 29, 2024 5:21 PM
To: Heather Clay
Subject: Re: Spring Lake Park City Hall - PR #6

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Heather,

The price impact for PR #6 would be an additional \$639.00.

Please let me know if you have any questions,

Nick

Knetic

651-238-7811

On Tue, May 28, 2024 at 11:32 AM Heather Clay <heather.clay@constructionresults.com> wrote:

Team,

Please see attached PR #6 for the above referenced project. Please reply with cost and schedule impacts no later than **May 31st, 2024** . If this PR does not affect your scope please reply and indicate there is no change.

Please contact Jason if you have any questions.

Thank you.

Heather



**Construction Results
Corporation**

Trusted Commercial & Industrial Contractor

Heather Clay
Project Coordinator

5465 Highway 169 North
Plymouth, MN 55442

O: 763-559-1100

ConstructionResults.com

Confidentiality Notice: The information and any attachment contained in this e-mail message is legally privileged, confidential and intended only for the use of the intended recipient(s). If the receiver of this e-mail message is not the intended recipient, you are hereby notified that any dissemination, distribution or copy of this e-mail is strictly prohibited. If you have received this e-mail message in error, please contact the sender by reply email and destroy all copies of the original message. Thank you.

Invoice #12643

THE RADAR GUYS



Billing Address
Construction Results
Corporation
5465 State Highway 169
Service Drive
Plymouth MN 55442 United
States
ap@constructionresults.com

Service Address
Spring Lake Park Admin
Offices - Construction
Results
1301 81st Avenue Northeast
Spring Lake Park MN 55432
United States
ap@constructionresults.com

Send Payment To
Definitive GPR and
Construction Services, LLC.
1340 27th Street
Hudson WI 54016 USA
651-428-1183/507-330-
0617
nicksjobeck@definitivegpr.com

Invoice Date 05/15/24
Sent On 05/15/24
PO # 7088
Total \$500.00
Payments \$0.00
Balance \$500.00

Charges

Item	Description	Unit Cost	Tax	Quantity	Line Total
High Resolution Concrete Imaging	Service Date: 5/10/2024 Located trench drain piping in garage and electrical feeds for furnaces. Searched for possible manhole in drive area, found clean out below asphalt. Asphalt cut and cleanout exposed. Televised sewer through clean out to confirm as sanitary.	\$500.00	⌘	1.0	\$500.00
				Subtotal	\$500.00
				Tax	\$0.00
				Total	\$500.00

Notes

Thank you for your business!

Terms

Due upon receipt

Partial Charge \$200 to PR 6
remaining balance allocated to
separate cost codes.



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 114

DATE: 6/24/2024

DESCRIPTION : RFI #49 Existing Roof Penetration Infills

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	RFI #49 Existing Roof Penetration Infills	Fabricate, Supply and Deliver Steel Angles	Install Steel Angles at Vestibule Entries				TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER				8.00				8.000	\$105.00	\$840.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	2.00							2.000	\$150.00	\$300.00
PROJECT MANAGER	1.00							1.000	\$150.00	\$150.00
MATERIALS & EQUIPMENT :										
2X8 Framing Material				\$ 24.55						\$24.55
1/2" Plywood Sheathing				\$ 21.98						\$21.98
Fasteners				\$ 24.50						\$24.50
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$1,361.03
10% OVERHEAD & FEE =	\$136.10
5% OVERHEAD & FEE =	\$0.00
BOND COST =	\$28.45
TOTAL =	\$1,525.58



Construction Results Corporation

Trusted Commercial & Industrial Contractor

5465 HWY 169 NORTH
PLYMOUTH, MN 55442
PHONE : 763-559-1100
FAX : 763-553-0494
www.ConstructionResults.com

REQUEST FOR INFORMATION

Spring Lake Park City Hall Renovation/Expansion

RFI # 49

DATE: 5/29/2024

SUBJECT:

Existing Roof Penetrations

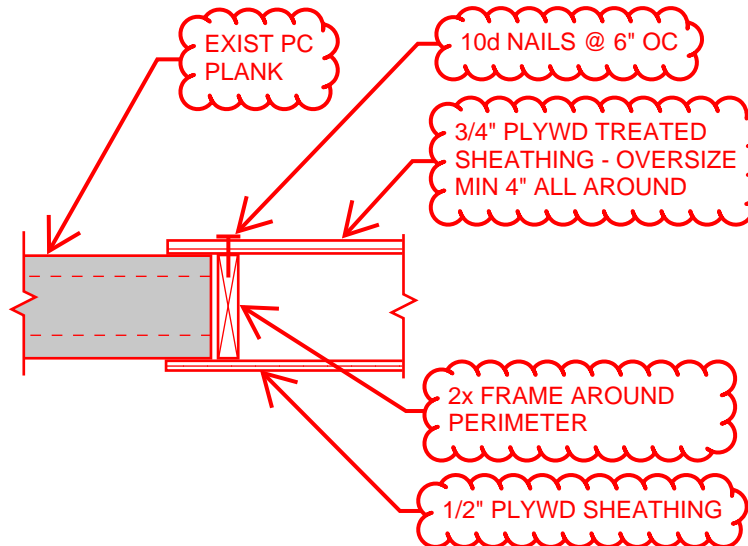
REQUEST: Please see the attached plan sheet A401 with noted pictures regarding the existing roof penetrations.

These penetrations are not noted per the plan documents and no detail noted for patching them.

Please Clarify the design intent for the infill and patching of these penetrations?

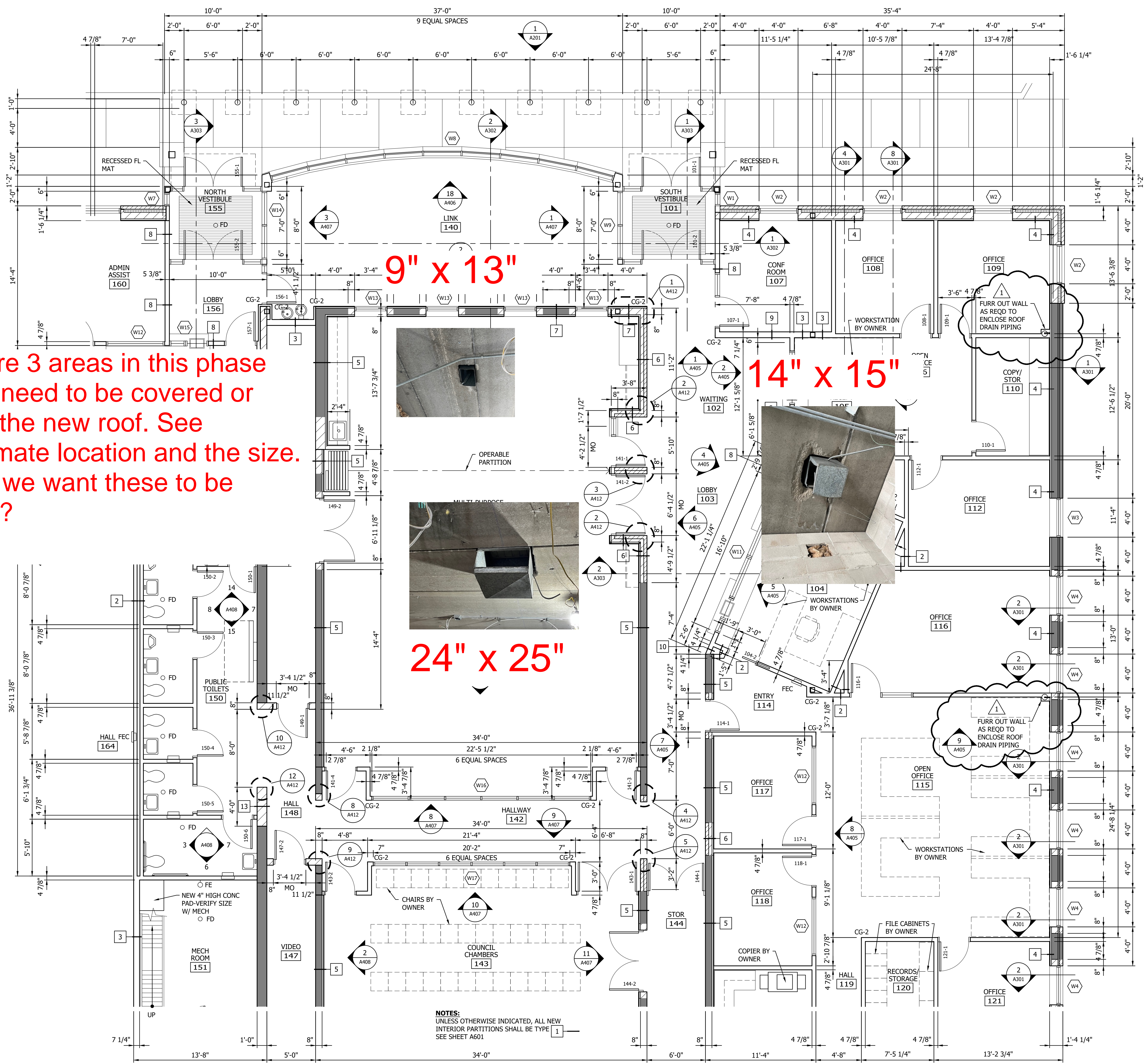
RESPONSE:

See markup below:



AJM, Stantec
05 June 2024

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. DIMENSIONS SHALL BE TAKEN FROM THE FACE UNLESS OTHERWISE NOTED. REPRODUCTION OF THIS DRAWING FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

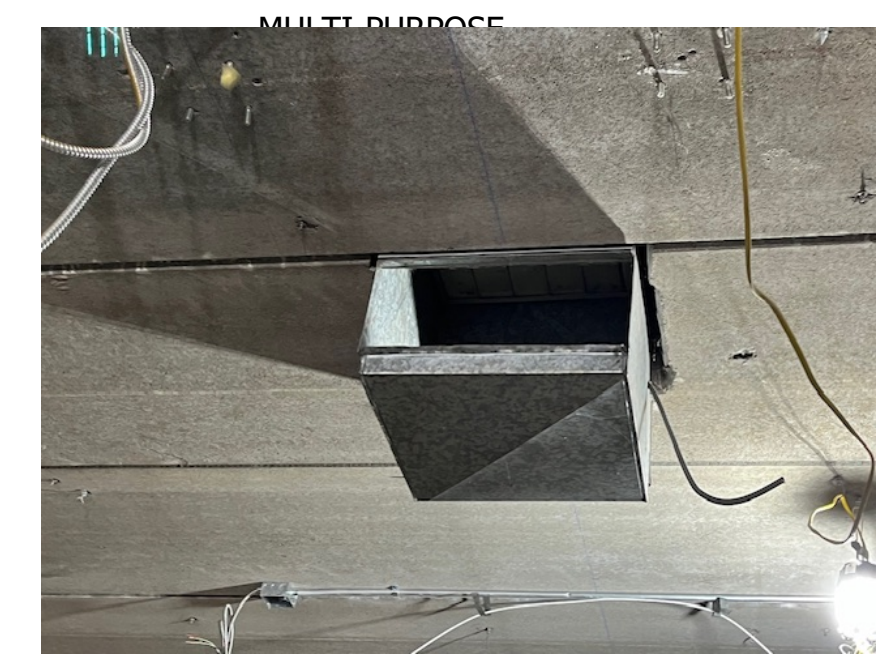


There are 3 areas in this phase that will need to be covered or filed for the new roof. See approximate location and the size. How do we want these to be covered?

9" x 13"

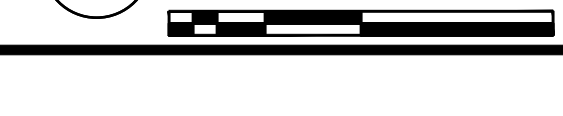
14" x 15"

24" x 25"



NOTES:
UNLESS OTHERWISE INDICATED, ALL NEW INTERIOR PARTITIONS SHALL BE TYPE 1
SEE SHEET A601

1 PARTIAL ENLARGED FLOOR PLAN



NO	REVISION	DATE
1	ADD 1	11/06/23

SURVEY	BPP
DRAWN	BPP
DESIGNED	BPP
CHECKED	
APPROVED	
PROJ. NO.	19386049
SHEET NUMBER	A401



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 116

DATE: 6/24/2024

DESCRIPTION : PR 7 Revise Gun Cleaning Room #201 & Secure Storage Room #202

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR 7 Revise Gun Cleaning Room #201 & Secure Storage Room #202	PR 7 Revise Gun Cleaning Room #201 & Secure Storage Room #203 - Delete Wire Mesh Partition material & installation	PR 7 Revise Gun Cleaning Room #201 & Secure Storage Room #203 - Additional Painting Scope	PR 7 Revise Gun Cleaning Room #201 & Secure Storage Room #203 - Additional Drywall Finish for raised ACT	PR 7 Revise Gun Cleaning Room #201 & Secure Storage Room #203 - Reconfigure & Relocate Existing Cage Door	PR 7 Revise Gun Cleaning Room #201 & Secure Storage Room #203 - Signage Scope Changes	TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER			-8.00		8.00	12.00	1.00	13.000	\$105.00	\$1,365.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	8.00							8.000	\$150.00	\$1,200.00
PROJECT MANAGER	4.00							4.000	\$150.00	\$600.00
MATERIALS & EQUIPMENT :										
Drywall Finish Material					\$ 210.00					\$210.00
Misc. Material - Fasteners						\$ 105.00				\$105.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									
AP Products			\$ (2,895.00)							\$0.00
Brush Masters Painting & Drywall				\$ 649.00						\$649.00
Niche Visual							\$ 120.00			\$120.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$1,354.00
10% OVERHEAD & FEE =	\$348.00
5% OVERHEAD & FEE =	-\$106.30
BOND COST =	\$30.32
TOTAL =	\$1,626.02

Proposal Request



PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 7R
DATE: 6/5/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com. Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Revise Gun Cleaning 201 and Secure Storage 202

SHEET A102 (ISSUED):

1. Revise the mezzanine plan to delete the Beastwire Mesh Guarding System at Secure Storage 202 and delete the current Secure Storage 202.
2. Revise the mezzanine plan to rename Storage 203 to be Secure Storage 202.
3. Revise the mezzanine plan to show existing relocated security gate and frame modified to fit in CMU opening.
4. Room Finish Schedule: Revise to match plan changes noted above.

SHEET A304 (ISSUED):

1. Wall Section 2: Revise to show existing relocated security gate and frame at mezzanine level as indicated.
2. Wall Section 2: Revise Storage 203 to read Secure Storage 202 as indicated.

SHEET A410 (ISSUED):

1. Revise elevations 20 and 21 to delete Beastwire Mesh Guarding System as indicated.

ITEM NO. 2: Revise Ceiling Height in Police Storage 170

SHEET A601 (NOT ISSUED):

1. Revise ceiling height in Police Storage 170 from 10'-0" to 12'-0".

ITEM NO. 3: Relocate existing cage door and frame to Hall 166

SHEET A101 (NOT ISSUED):

1. Revise floor plan to show existing cage door and frame relocated to south end of Hall 166.

SHEET A403 (ISSUED):

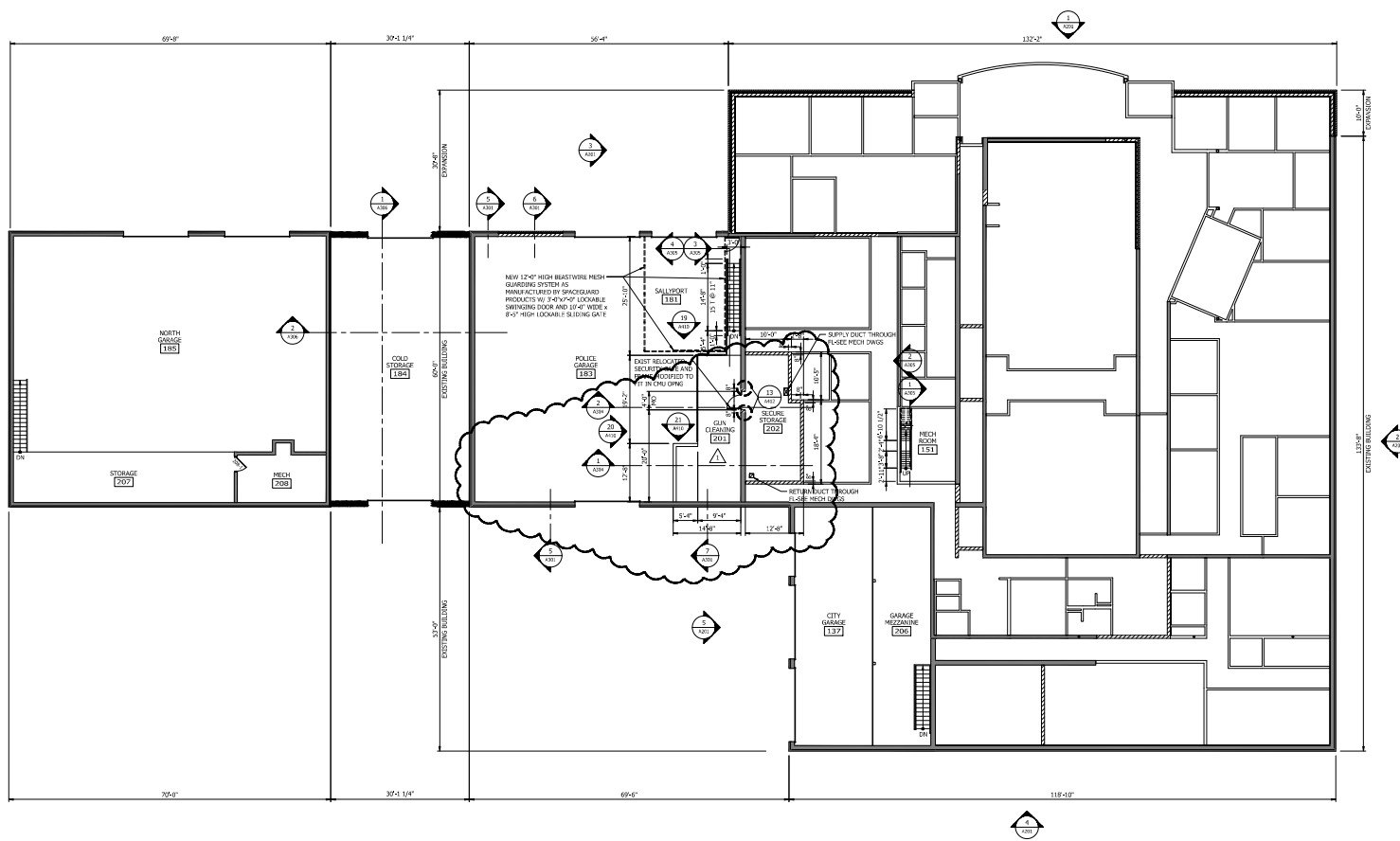
1. Revise floor plan to show existing cage door and frame relocated to south end of Hall 166. Provide in-wall blocking and shims as necessary to anchor existing frame to both walls. Anchor cage frame to floor to match existing floor anchors.
2. Revise floor plan to delete both CG-2 at the south end of Hall 166 as indicated.

Attachments:

1. A102
2. A304
3. A403
4. A410

END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON



1 RENOVATED MEZZANINE FLOOR PLAN

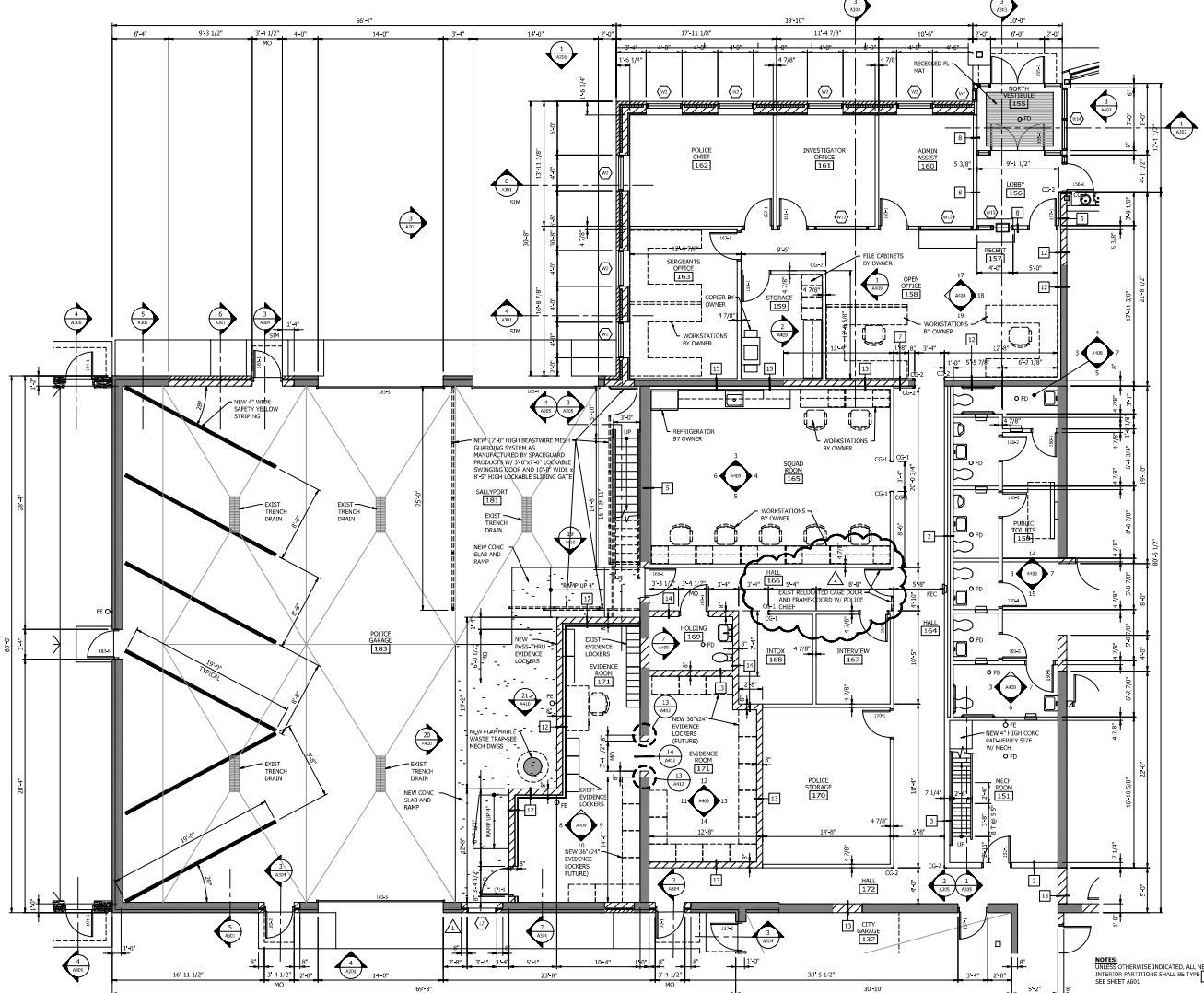
ROOM FINISH SCHEDULE - MEZZANINE

ROOM NO.	ROOM NAME	FLOOR			WALLS								CEILING		NOTES	
		MATL	FIN	BASE MATL	NORTH MATL	NORTH FIN	SOUTH MATL	SOUTH FIN	EAST MATL	EAST FIN	WEST MATL	WEST FIN	MATL	FIN		HEIGHT
137	CITY GARAGE	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	
131	MECH ROOM	CONC/EXIST CONC	SL-1	RB	GYP BD	GP-1	EXIST CMU	16-1	GYP BD	GP-1	GYP BD	GP-1	EXIST MET	EXIST	EXIST	
181	SALVORIT	EXIST CONC	EXIST	EXIST CMU	-	EXIST CMU	16-1	EXIST CMU	16-1	CMU	16-1	CMU	EXIST MET	EXIST	EXIST	
183	POLICE GARAGE	EXIST/CONC	EXIST/CONC	EXIST CMU	16-1	EXIST/CMU	16-1	EXIST CMU	16-1	EXIST/CMU	16-1	EXIST MET	EXIST	EXIST	EXIST	
184	COLD STORAGE	CONC	SL-1	EXIST/CONC	EXIST CONC	EXIST	EXIST BRICK	EXIST	EXIST	EXIST	CONC	-	NET	-	18'-9"	
185	NORTH GARAGE	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	-	NO WORK THIS ROOM
201	FOR CLEANING	CONC	SL-1	EXIST/CMU	CMU	16-1	EXIST/CMU	16-1	CMU	16-1	EXIST CMU	16-1	EXIST MET	EXIST	EXIST	
202	SECURE STORAGE	CONC	SL-1	EXIST/CMU	EXIST CMU	16-1	CMU	16-1	CMU	16-1	CMU	16-1	EXIST MET	EXIST	EXIST	
206	GARAGE MEZZANINE	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	
207	STORAGE	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	NO WORK THIS ROOM
208	MECH	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	NO WORK THIS ROOM

Stantec
 1500 Hennepin Avenue, Suite 1000
 Minneapolis, MN 55402
 Phone: 612.338.2000
 Fax: 612.338.2001
 Email: info@stantec.com
 Project: CITY HALL RENOVATION/EXPANSION
 Drawing: RENOVATED MEZZANINE LEVEL FLOOR PLAN
 Date: 11/15/2011
 Scale: AS SHOWN
 Author: [Signature]
 Checker: [Signature]
 Designer: [Signature]
 Engineer: [Signature]
 Project Manager: [Signature]

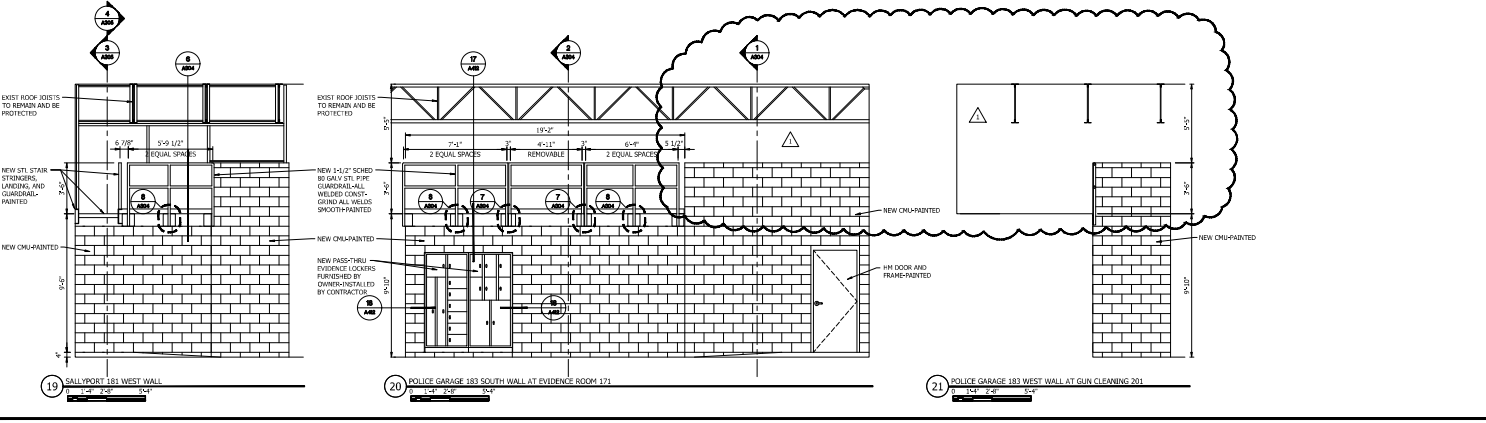
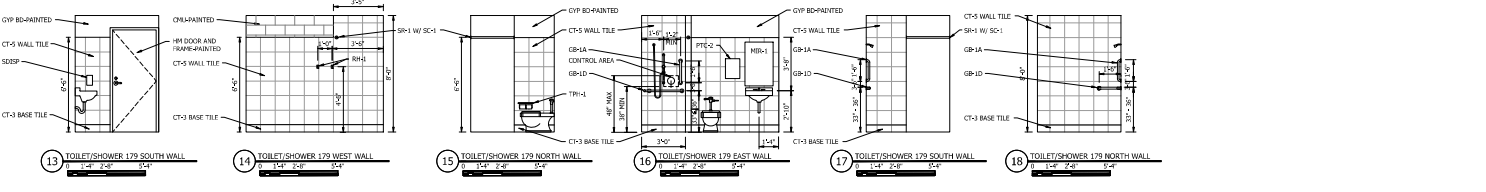
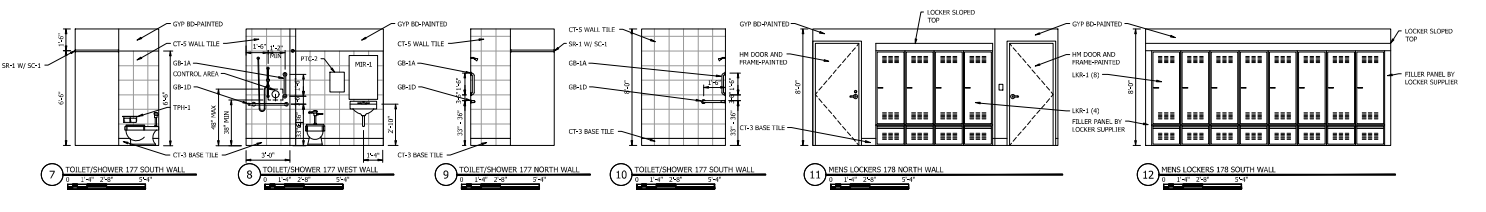
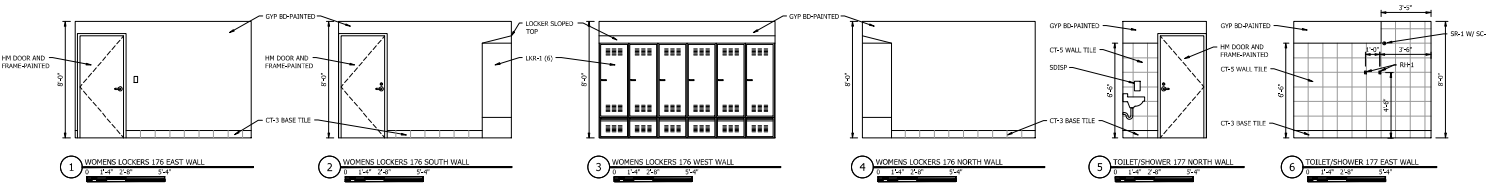
CITY OF SPRING LAKE PARK, MINNESOTA
 CITY HALL RENOVATION/EXPANSION
 RENOVATED MEZZANINE LEVEL FLOOR PLAN

A102



1 PARTIAL ENLARGED FLOOR PLAN

NOTES:
UNLESS OTHERWISE INDICATED, ALL NEW
INTERIOR FINISHES SHALL BE TYPE "T"
SEE SHEET A001.





Architectural Products

23700 324TH AVE • UNDERWOOD, MN 56586 • TELEPHONE 218-589-7801

APPRODUCTS@PRTEL.COM WWW.APPRODUCTS10200.COM

Construction Results Corporation
5465 Highway 169 north
Plymouth, MN. 55442

Jason Haraldson

Re: Spring Lake Park City Hall
Wire Mesh
PR#7

Deduct for the upper wire mesh is \$2,895.00

Thank You
Ron Wilcox



Paint - Proposal

11775 95th Ave N | Maple Grove, MN 55369

Phone (763) 478-3232 | Fax (763) 496-0910

Customer Name:

Construction Results
14170 23rd Ave N
Plymouth, MN 55447

Job Information:

SLP Reno
1301 81st Avenue Northeast
Spring Lake Park, MN 55432

Estimate Notes:

- Addendum 1-3 acknowledge
- 5 phases included
- No work at shooting range 186, North Garage 185, Cold Storage 184, Police Garage 183, Sallyport 181, City Garage 137
- No work on existing areas not called out to paint
- No work on ships ladder
- No work on roof hatch
- No painting of exterior walls
- No work on roof
- No work on floors
- No work on corner guards
- No work on chair railing
- No work on radiation
- No work on cabinets
- No work on lockers
- No work on toilet partitions
- No work on ceiling grid
- No work on exposed ceilings
- No work on misc. items at exterior of building
- No work at mezzanine
- No work on mesh guarding system
- No work on wood items
- No work on wood doors - Assume to be prefinished per 02-Specifications
- No work with tmemec coatings, acid washing, epoxy
- No major wall patching/skimming
- No after-hours labor

Level	Location	Description of Work	Notes	Net Price
		COM-Paint Gypsum Walls		\$65,776.70
		COM-Paint CMU Walls	Paint CMU wall at Sallport 181 west, Police Garage 183 South wall at evidence room 171, Police garage 183 at gun cleaning 201 sheet A410 elevation 19-21	
		Description	Phasing QTY 5	
		COM-Paint HM Frames - New		
		COM-Paint HM Frames - Existing		
		COM-Paint HM Standard sidelights		
		COM-Paint HM Doors		
		COM-Accent Cuts		
		COM-Paint Cut Line		
		COM-Paint Steel Railings	Paint steel railings at interior stairs	
		COM-Bollards		



Paint - Proposal

11775 95th Ave N | Maple Grove, MN 55369

Phone (763) 478-3232 | Fax (763) 496-0910

COM-Labor Hourly

Paint Spring Lake Park

COM-Touchup Labor

Change Order

Change Order

PR #7 Painting per plan changes. \$649.00

Total base bid prices [Excludes T&M items]	\$65,776.70
Total Time and Materials Items	\$0.00
Change order Items	\$649.00
Total of all options	\$0.00
Total of Base + T&M + Options + Change Orders (Tax Included)	\$66,425.70

**Options are denoted by asterisks and italicized.
This proposal is good for 60 days.*

Respectfully submitted by,

Robert Antilla
Commercial Sales and Estimating Leader
robert@brushmasters.com

Signature

Date

Print Name



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 117

DATE: 6/25/2024

DESCRIPTION : Owner Requested Plastic Laminate Material Change

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	Owner Requested Plastic Laminate Material Change						TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT		1.00						1.000	\$150.00	\$150.00
PROJECT MANAGER		1.00						1.000	\$150.00	\$150.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									\$0.00
Southern Minnesota Woodcraft		\$ 2,172.42								\$2,172.42
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$2,472.42
10% OVERHEAD & FEE =	\$30.00
5% OVERHEAD & FEE =	\$108.62
BOND COST =	\$49.61
TOTAL =	\$2,660.65

Jason Haraldson

From: Jason Haraldson
Sent: Wednesday, June 19, 2024 1:38 PM
To: Paulson, Bruce
Cc: Gary Swift; Heather Clay
Subject: RE: Spring Lake Park City Hall plastic laminate color changes

Thank you Bruce, we will get submittals and samples coming immediately.

Jason



Jason Haraldson
Project Manager / Estimator
5465 Highway 169 North
Plymouth, MN 55442
C: 612-919-0234
O: 763-559-1100x117
ConstructionResults.com

Confidentiality Notice: The information and any attachment contained in this e-mail message is legally privileged, confidential and intended only for the use of the intended recipient(s). If the receiver of this e-mail message is not the intended recipient, you are hereby notified that any dissemination, distribution or copy of this e-mail is strictly prohibited. If you have received this e-mail message in error, please contact the sender by reply email and destroy all copies of the original message. Thank you.

From: Paulson, Bruce <Bruce.Paulson@stantec.com>
Sent: Wednesday, June 19, 2024 1:08 PM
To: Jason Haraldson <Jason.Haraldson@constructionresults.com>
Cc: Gary Swift <gary.swift@constructionresults.com>; Heather Clay <heather.clay@constructionresults.com>
Subject: RE: Spring Lake Park City Hall plastic laminate color changes

Hi Jason,
Just received approval from Dan Buchholtz to proceed with the plastic laminate colors change.
Thank you.

Bruce P. Paulson
Senior Project Manager/Architect
Direct: 612 712-2108
Mobile: 651 492-9089
Bruce.Paulson@stantec.com
Stantec
733 Marquette Avenue Suite 1000
Minneapolis MN 55402-2309



The content of this email is the confidential property of Stantec and should not be copied, modified, retransmitted, or used for any purpose except with Stantec's written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.

From: Jason Haraldson <Jason.Haraldson@constructionresults.com>
Sent: June 19, 2024 8:42 AM
To: Paulson, Bruce <Bruce.Paulson@stantec.com>
Cc: Gary Swift <gary.swift@constructionresults.com>; Heather Clay <heather.clay@constructionresults.com>
Subject: RE: Spring Lake Park City Hall plastic laminate color changes

Good morning Bruce,

Thank you for the quick response, I have relayed this to Southern Woodcraft as we need to proceed as quickly as possible to maintain our schedule and their production. Please see below the response I have received, due to the P-lam having been approved they have ordered and received it to maintain their production schedule. Given it is not a stock item special order their will be a cost to switch to the new chosen P-lam colors. Please advise if we should proceed and submit a COR for this cost and we can proceed immediately with submittals and samples of the new selected laminate.

Thank you,
Jason

Jason,

The previous countertop laminate was a non-stock special order laminate and was approved so because of lead time and previously being approved we have already received the previous specified approved laminate and e is non-returnable, the cost to replace when the new selected color would require an approval of a change order of \$2,172.42.

Please advise how we should proceed.

Thanks,

*Ken Weikert
Estimating/Sales/Project Management
Southern MN Woodcraft*



Jason Haraldson
Project Manager / Estimator
5465 Highway 169 North
Plymouth, MN 55442
C: 612-919-0234
O: 763-559-1100x117
ConstructionResults.com

Confidentiality Notice: The information and any attachment contained in this e-mail message is legally privileged, confidential and intended only for the use of the intended recipient(s). If the receiver of this e-mail message is not the intended recipient, you are hereby notified that any dissemination, distribution or copy of this e-mail is strictly prohibited. If you have received this e-mail message in error, please contact the sender by reply email and destroy all copies of the original message. Thank you.

From: Paulson, Bruce <Bruce.Paulson@stantec.com>
Sent: Tuesday, June 18, 2024 11:03 AM
To: Jason Haraldson <Jason.Haraldson@constructionresults.com>
Cc: Gary Swift <gary.swift@constructionresults.com>; Dan Buchholtz <dbuchholtz@slpmn.org>; Wanda Brown <wbrown@slpmn.org>; Jeff Baker <jbaker@slpmn.org>; Kay Okey <kokey@slpmn.org>; George Linngren <glinngren@slpmn.org>; Josh Antoine <jantoine@slpmn.org>
Subject: Spring Lake Park City Hall plastic laminate color changes

Hi Jason,
Here are the plastic laminate color changes:
Countertop: Wilsonart Madura Pearl 4922K-52 Quarry Finish
Base and Wall Cabinets: Wilsonart Grey 1500-60 Matte Finish

Let me know if you have any questions.

Thank you.

Bruce P. Paulson

Senior Project Manager/Architect

Direct: 612 712-2108

Mobile: 651 492-9089

Bruce.Paulson@stantec.com

Stantec

733 Marquette Avenue Suite 1000

Minneapolis MN 55402-2309



The content of this email is the confidential property of Stantec and should not be copied, modified, retransmitted, or used for any purpose except with Stantec's written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.

Caution: This email originated from outside of Stantec. Please take extra precaution.

Attention: Ce courriel provient de l'extérieur de Stantec. Veuillez prendre des précautions supplémentaires.

Atención: Este correo electrónico proviene de fuera de Stantec. Por favor, tome precauciones adicionales.



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 119

DATE: 7/31/2024

DESCRIPTION : PR #9 Remove & Replace Additional Pavement

PROJECT : Spring Lake Park City Hall Renovation / Expansion

C.R.C. PROJECT : 7088

	Supervision and Project Management	PR 9 Remove & Replace Additional Pavement	Saw Cut & Remove additional Pavement - Export and Import Aggregate Base	Prep & Place New Bituminous Base Coat & Wear Coat				TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	6.00							6.000	\$150.00	\$900.00
PROJECT MANAGER	4.00							4.000	\$150.00	\$600.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
	REFER TO ATTACHED COMMENTS									\$0.00
Kinetic X Xcavating			\$ 3,173.00							\$3,173.00
A.R.C. Paving				\$ 1,368.75						\$1,368.75
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$6,041.75
10% OVERHEAD & FEE =	\$150.00
5% OVERHEAD & FEE =	\$227.09
BOND COST =	\$121.96
TOTAL =	\$6,540.80



Proposal Request

PROJECT: Spring Lake Park City Hall Renovation/
Expansion Project
1301 81st Avenue NE
Spring Lake Park, MN 55432

PROPOSAL REQUEST NO: 9
DATE: 7/11/2024
PROJECT NO: 193806049
CONTRACT FOR: Building Construction

OWNER: City of Spring Lake Park, MN

TO: Jason Haraldson
Construction Results Corporation
5465 Hwy 169 North
Plymouth, MN 55442

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein. Your quotation shall be provided to this office at the earliest possible date but no later than 10 days after date listed above to allow for review without impacting the project construction schedule. The quotation and supporting documents can be mailed to my attention at Stantec Consulting Services, Inc., 733 Marquette Avenue, Suite 1000, Minneapolis, MN 55402, or emailed to me at bruce.paulson@stantec.com. Please contact me with any questions at (612) 712-2108.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

Written Description of the Work

ITEM NO. 1: Remove and replace additional bituminous pavement per Owner request

Sheet C002 (ISSUED):

1. Revise site plan to show additional removal and replacement of bituminous pavement as requested by the Owner.

Sheet C003 (ISSUED):

1. Revise site plan to show additional removal and replacement of bituminous pavement as requested by the Owner.

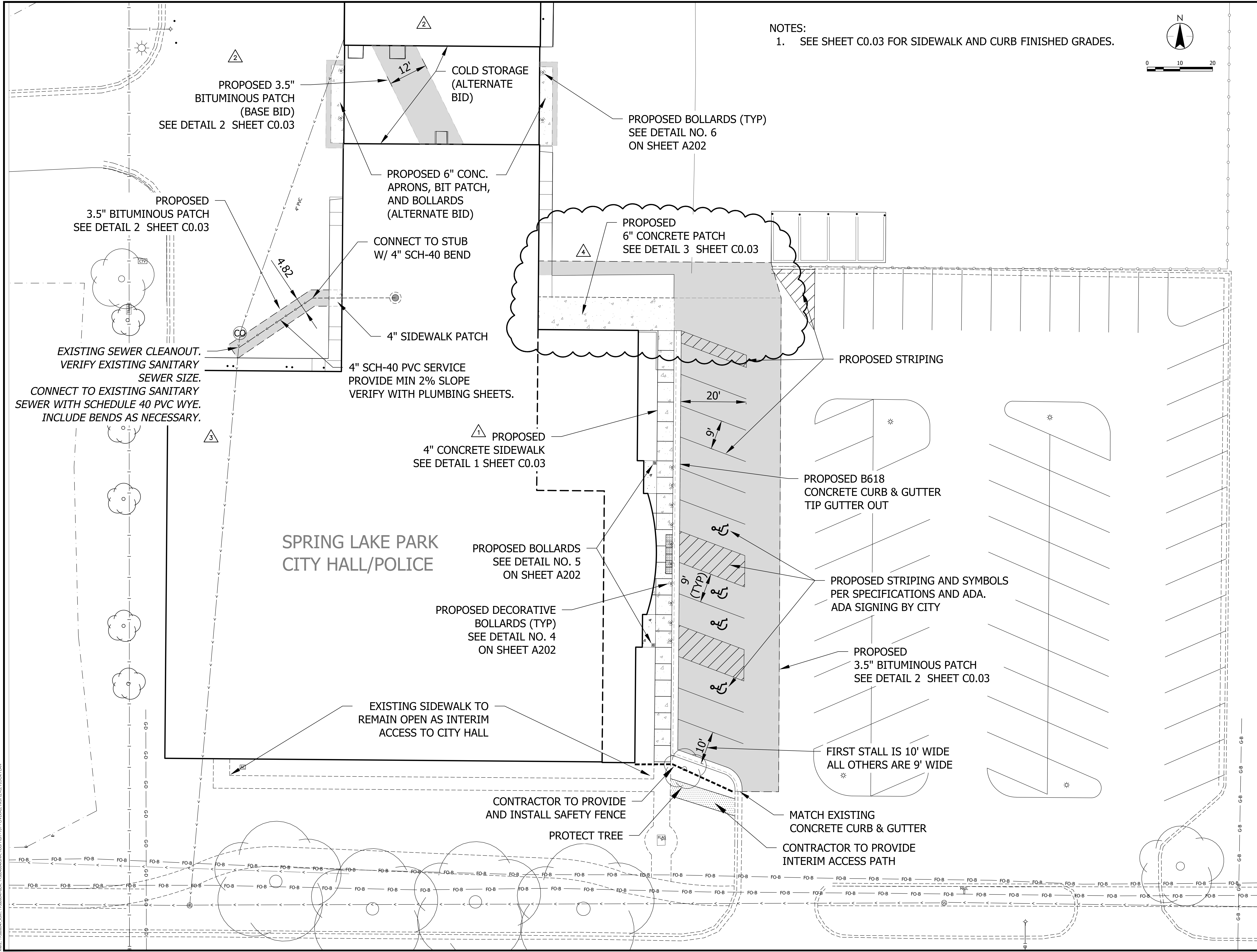
Attachments:

1. Sheet C002
2. Sheet C003

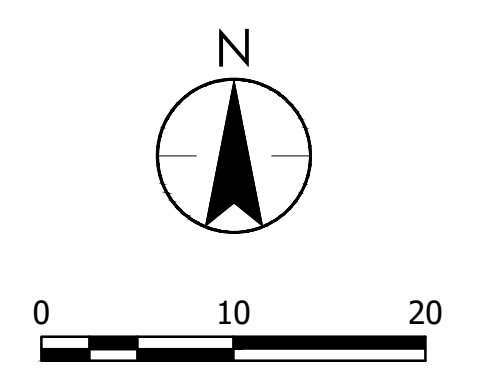
END OF PROPOSAL REQUEST

ARCHITECT: BRUCE P. PAULSON

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES AND THE DEPTH OF ALL UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES AND THE DEPTH OF ALL UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES AND THE DEPTH OF ALL UTILITIES.



NOTES:
 1. SEE SHEET C0.03 FOR SIDEWALK AND CURB FINISHED GRADES.



SPRING LAKE PARK
 CITY HALL/POLICE

Stantec
 733 Marquette Avenue, Suite 1000
 Minneapolis, MN 55402
 www.stantec.com

DATE: 05/08/2024 10:00 AM
 PROJECT: 193806049
 SHEET NO.: C002

CITY OF SPRING LAKE PARK, MINNESOTA
 CITY HALL RENOVATION/EXPANSION
 SITE IMPROVEMENTS PLAN

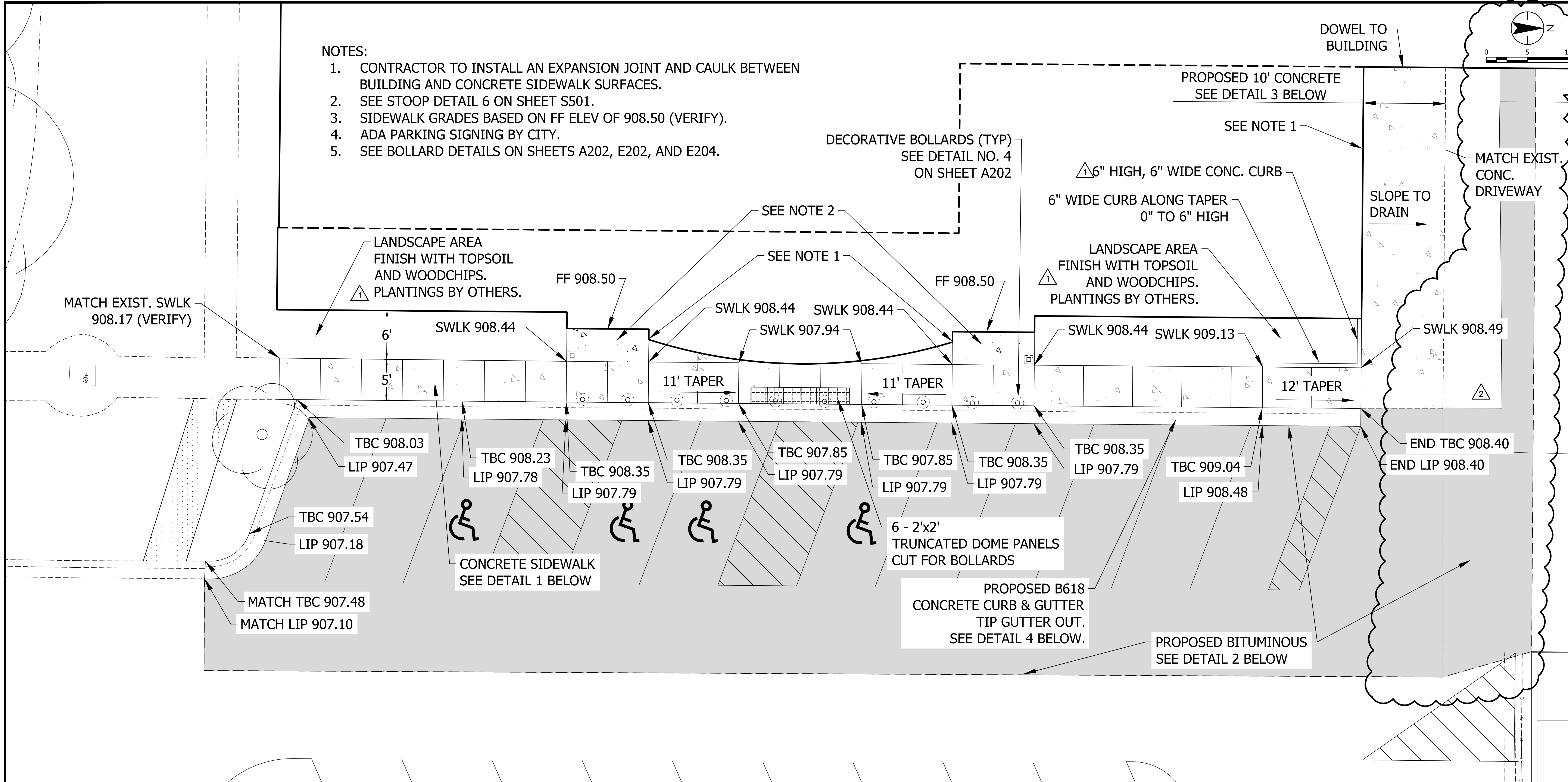
NO	REVISION	DATE
1	ADDENDUM	11/6/23
2	ADDENDUM	11/15/23
3	PR 6	5/21/24
4	PR 7	7/11/24

SURVEY	EAB
DRAWN	GDH
DESIGNED	LFG
CHECKED	BP
APPROVED	LFG
PROJECT NO.	193806049
SHEET NUMBER	C002

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. THE CONTRACTOR SHALL VERIFY THE ACCURACY OF ALL DIMENSIONS AND DRAWINGS ARE THE PROPERTY OF STANTEC. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

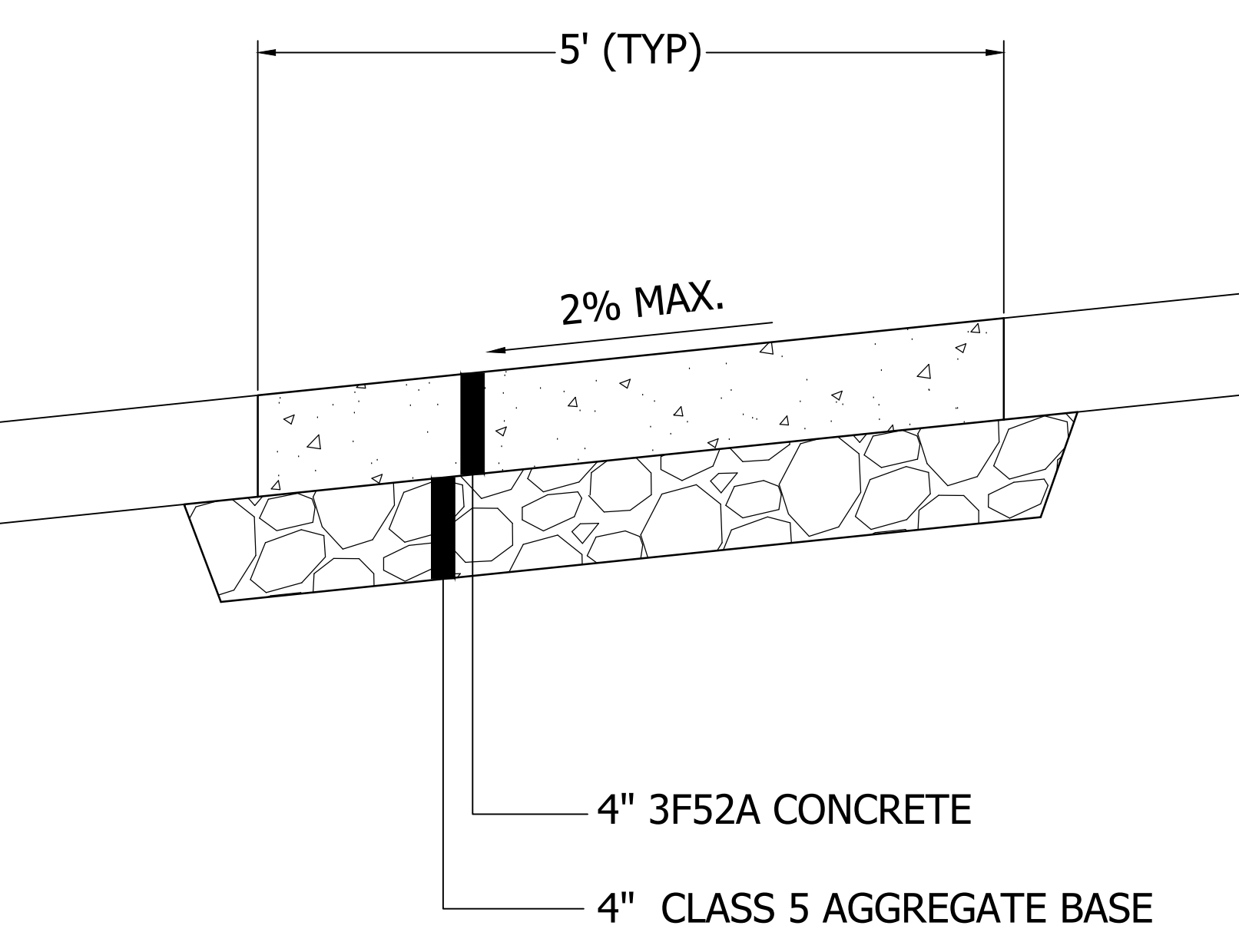
NOTES:

1. CONTRACTOR TO INSTALL AN EXPANSION JOINT AND CAULK BETWEEN BUILDING AND CONCRETE SIDEWALK SURFACES.
2. SEE STOOP DETAIL 6 ON SHEET S501.
3. SIDEWALK GRADES BASED ON FF ELEV OF 908.50 (VERIFY).
4. ADA PARKING SIGNING BY CITY.
5. SEE BOLLARD DETAILS ON SHEETS A202, E202, AND E204.

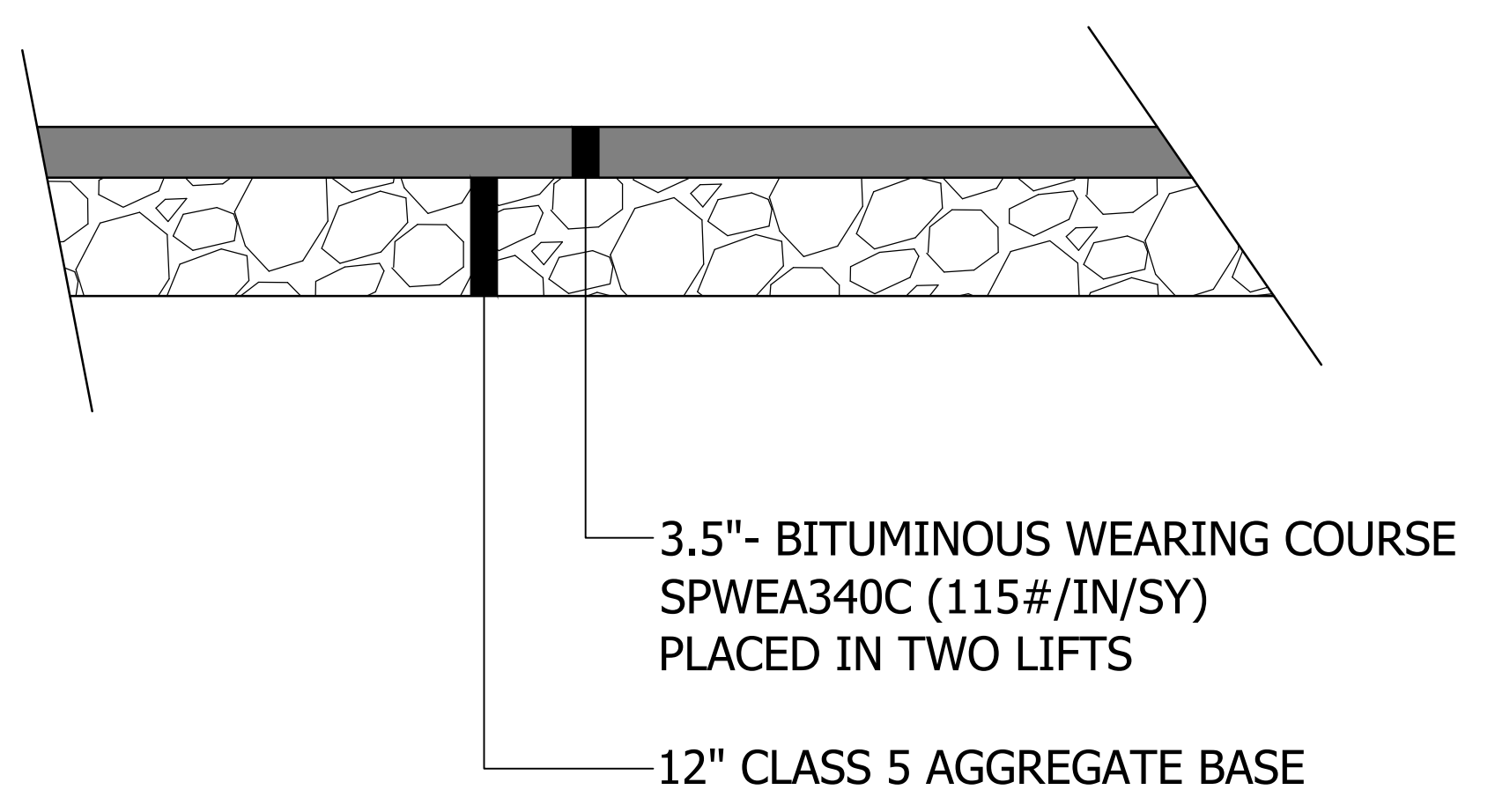


DESIGNED BY: [Signature]
 CHECKED BY: [Signature]
 DATE: 11/26/23

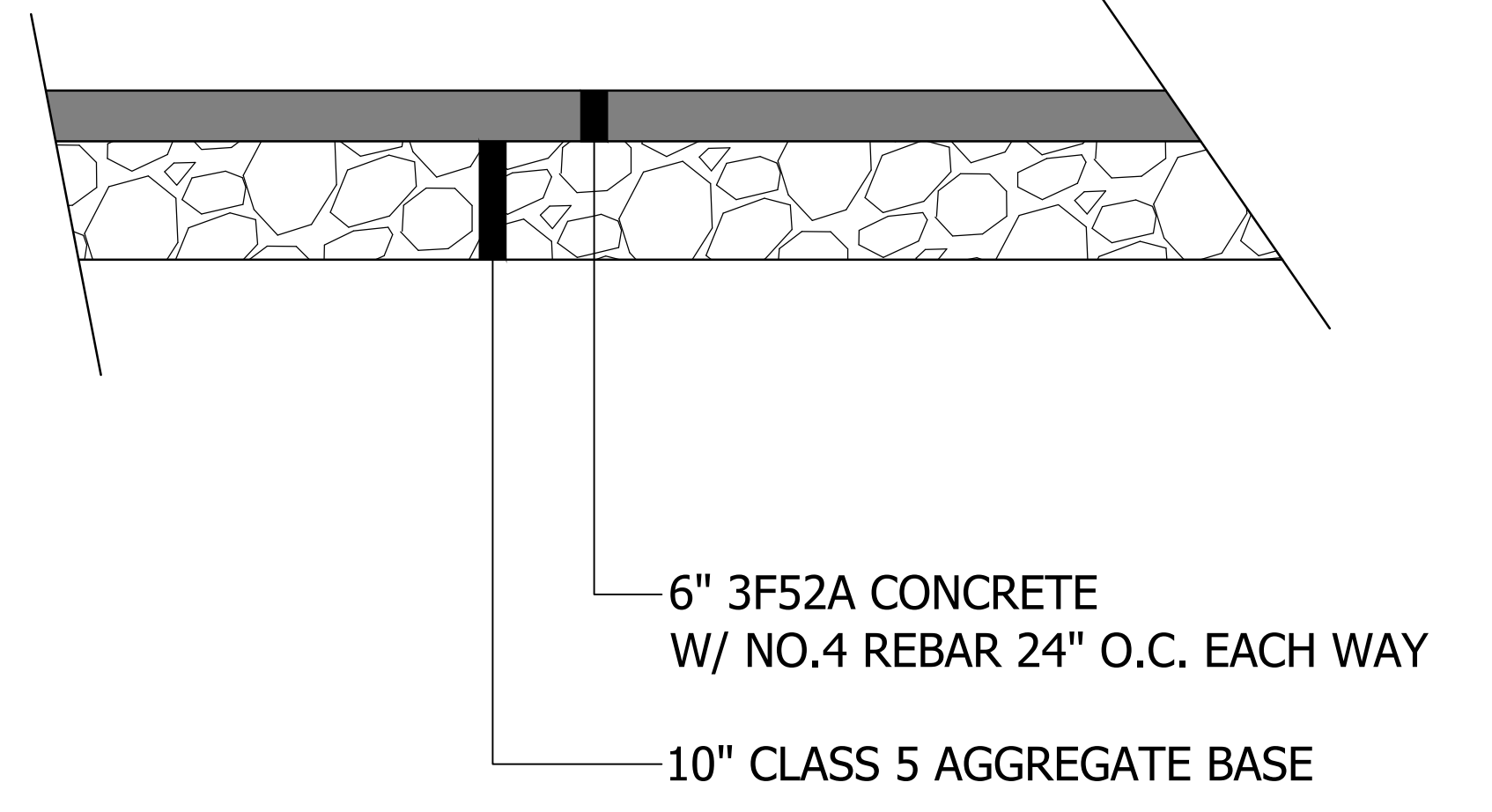
CITY OF SPRING LAKE PARK, MINNESOTA
 CITY HALL RENOVATION/EXPANSION
 SITE IMPROVEMENTS PLAN



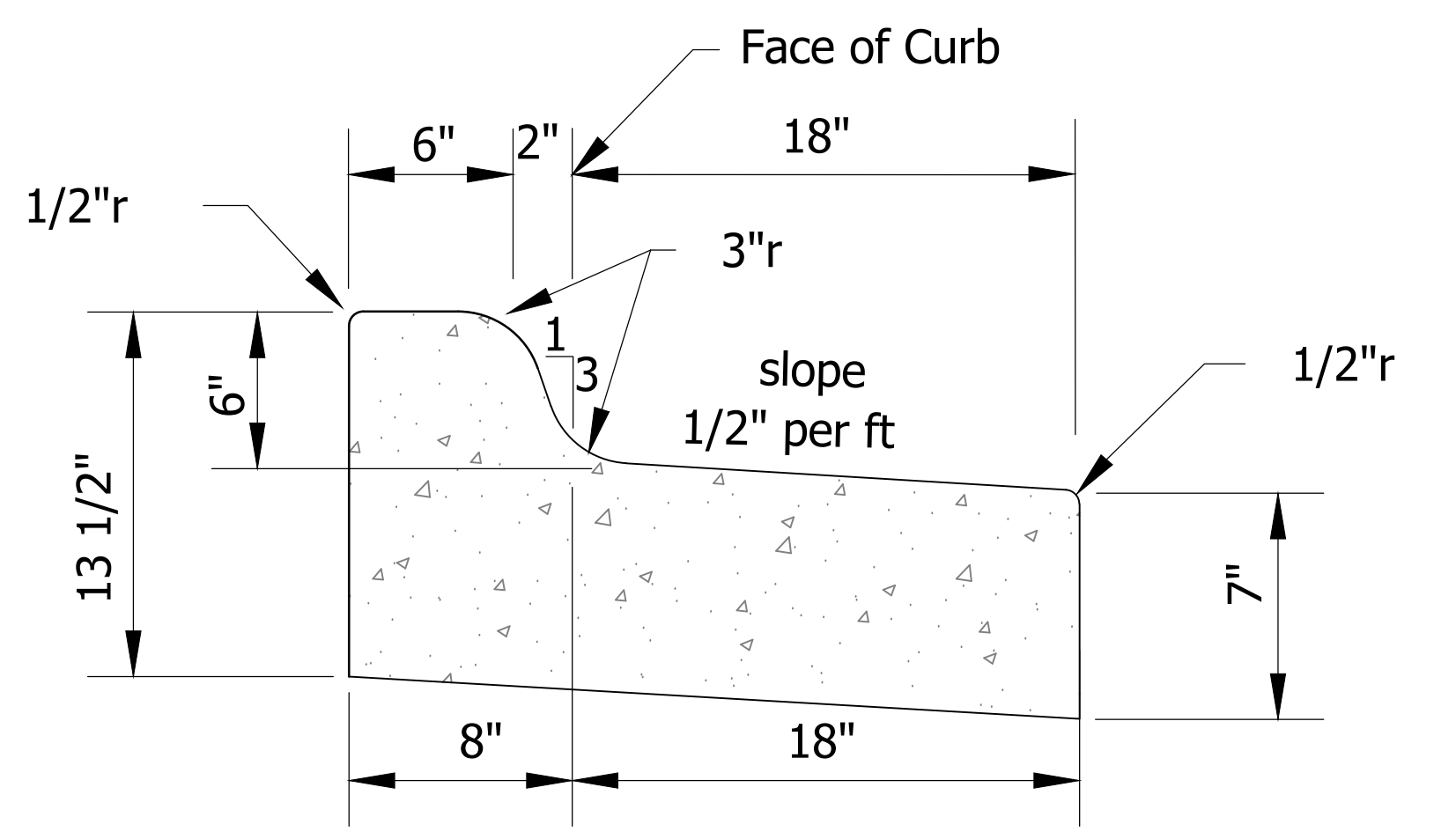
1 TYPICAL CONCRETE SIDEWALK SECTION
 NO SCALE



2 TYPICAL ASPHALT PAVEMENT SECTION
 NO SCALE



3 TYPICAL CONCRETE PAVEMENT SECTION DRIVEWAY AND APRONS
 NO SCALE



4 B618 CONCRETE CURB AND GUTTER TIP GUTTER OUT
 NO SCALE
 Note: See Bollard Detail on Sheet A202.

NO	REVISION	DATE
1	ADD 1	11/26/23
2	PR 9	7/11/24

SURVEY	EAB
DRAWN	GDS
DESIGNED	LPS
CHECKED	BP
APPROVED	LPS
PROJ. NO.	193806049
SHEET NUMBER	CO03

Knetic X Xcavating LLC

710 Pine Street
Prescott, WI
54021
Office: 715-262-3261
Mobile: 651-238-7811

Site Work Proposal

Proposal Date: 7-14-24

Questions Try: 651-238-7811 Nick's Cell

Project: Spring Lake Park City Hall Renovation/Expansion PR-9 Spring Lake Park, MN Architect: Stantec	Bid Date: 7-24-24
--	--------------------------

Note* This project is being bid without a geo-technical report. Knetic Xcavating is bidding this project with the assumption that there will not need to be any importation of sub-soil for construction of the building pad/parking area, nor will there be any rock excavating needed. If there is the need for any soil correction, rock excavation, or importation or exportation of any materials other than what are listed below additional charges will apply.

Site Work

- Saw cut up to 82 linear feet of concrete/bituminous
- Remove and dispose of up to 500 square feet of bituminous
- Remove and dispose of up to 1-foot of existing fill in new bituminous path area up to 500 square feet
- Import, place, and compact up to 1-foot of class 5 gravel for new bituminous patch up to 500 square feet

Note* Shoring is NOT included. Any shoring is to be done by others.

Note** De-watering is NOT included. Any de-watering is to be done by others.

Note*** Landscaping is NOT included

Note**** Hazardous Material removal is NOT included.

Note***** Surveying/staking is NOT included-

Note***** Rock Excavation is NOT included.

Note***** Permits are NOT included.

Note*** Hazardous materials survey and abatement are NOT included**

Note*** Soil correction is NOT included**

Note*** Price quoted is based upon drawings dated 7-11-24. Drawings and specifications after 7-11-24 are not included in the price quoted below.**

Total \$3173.00

Prices are for exterior work only

Excluded Items:

Any temporary facilities during construction, patching of any paving, new bituminous, soil testing, shoring or underpinning, disconnection or permanent protection of any existing utilities, site layout, batter boards, rock excavation, or any additional excavation or imported soils needed to correct any existing subsoil conditions deemed unsatisfactory by the engineer.

Signed by: _____

A.R.C. Paving Inc.

P.O. 627

Willernie Mn 55090

Estimate

Date	Estimate #
12/12/2023	57

Name / Address
Construction Results Corporation 5465 Hwy 169 N Plymouth Mn 55442

			Project
Description	Qty	Rate	Total
Final grade and pave approx. 4500 sq.ft. parking lot addition and sewer connection patch. Areas to be paved at 3.5" finished depth (2" base and 1.5" wear). Stripe areas according to drawing following paving. *Assumed class 5 prep and transition cuts to be made by excavation contractor. *Pricing based on \$3.75 per sq.ft. Project: Spring Lake Park City Hall Added 365 sq.ft. of area PR #9 Pricing		1,368.75 1,368.75	1,368.75 1,368.75
		Total	\$20,743.75

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

August 19, 2024

General Contractors

Five Stars Remodelers, LLC.

Zups Construction, LLC.

Plumbing Contractors

Crown Drain Cleaning Service



CITY OF SPRING LAKE PARK
 1301 Eighty-First Avenue NE
 Spring Lake Park, MN 55432
 Ph: 763-784-6491 Fax: 763-792-7257

PUBLIC RIGHT-OF-WAY APPLICATION

P.122975-A

NAME/COMPANY: Lumen/CenturyLink

GOPHER 1-CALL REG. NO.: Ticket #s 241161679 & 241161875

ADDRESS: 2050 4th St, White Bear Lake, MN 55110

PHONE: 651-378-2650

FAX:

E-MAIL ADDRESS: Susan.Blue@lumen.com

NAME OF REPRESENTATIVE: Sue Blue

REPRESENTATIVE PHONE NO'S.: 651-378-2650

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:
 Lumen Project #P.122975 (Aerial) - Place 17,484' of aerial fiber cable on existing poles;
 work location is south of 81st Ave NE from Terrace Rd NE at west to Able St NE and Taylor
 St NE (see plans for details)

START DATE: 07/01/2024

COMPLETION DATE: 12/31/2024

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION:

[Handwritten Signature]
 Authorized Representative Signature

Date *8/14/24*

FOR OFFICE USE ONLY

- PROOF OF CERTIFICATE OF INSURANCE:
- SCALED DRAWING SHOWING LOCATION
- COPY OF INSURANCE POLICIES
 (If Corporation; from Secretary of State)

VERIFICATION DATE:

- LETTER OF CREDIT OR CONST. BOND
- COPY OF CERTIFICATE OF AUTHORITY
 (From M.P.U.C., State, or Federal Agency)

- PERMIT FEES:
- Excavation Hole - \$150.00
 - Trench - \$70.00/100'+Hole fee

- Emergency Hole - \$55.00
- Obstruction Fee - \$50.00

Receipt No.:

Date:

Initials:

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227
 48 HOURS PRIOR TO COMMENCING WORK

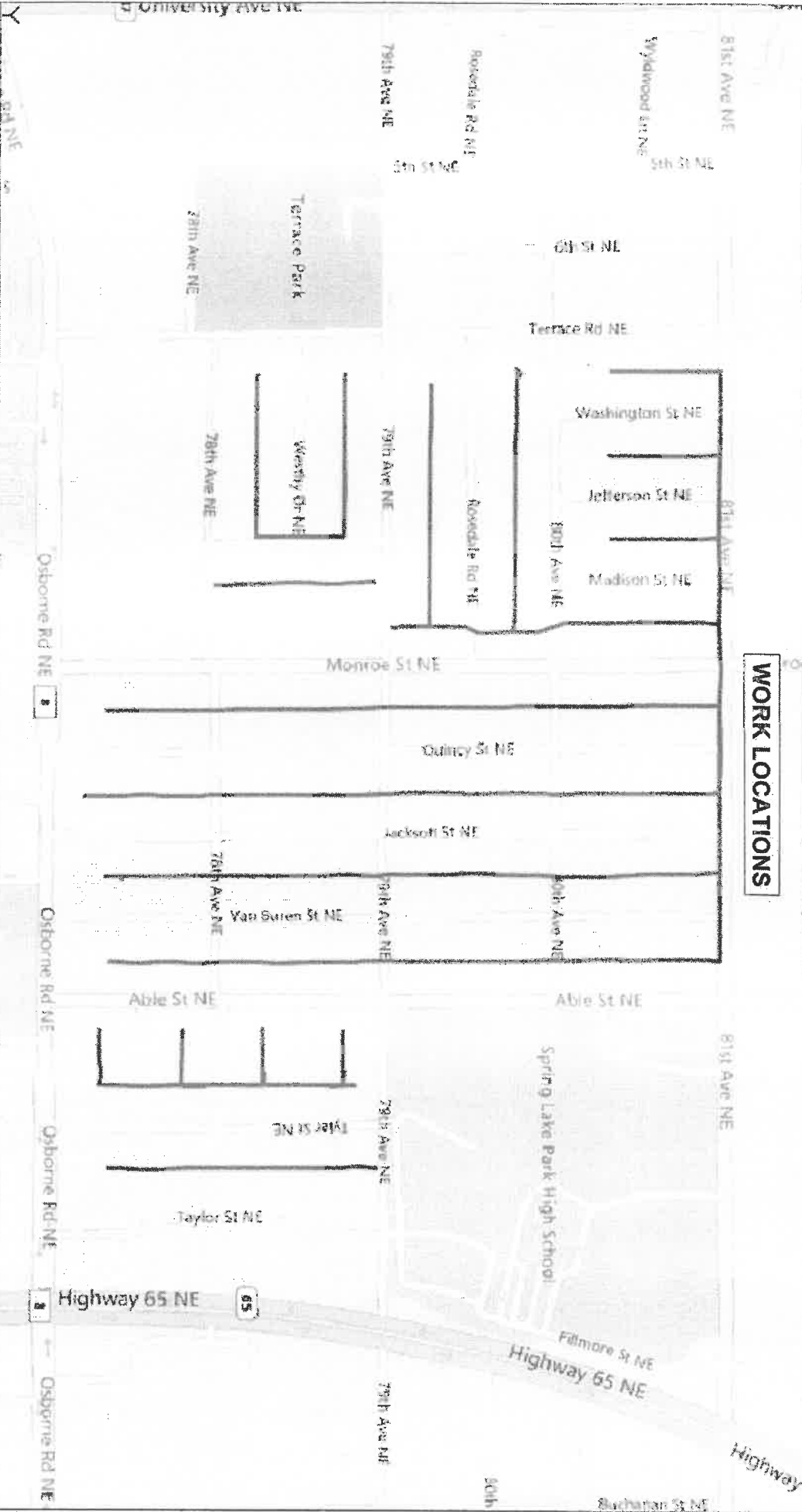
AERIAL PERMIT

Lullaugne Ln NE

Saskatoon Ln NE

PROJECT ID : P.122975

WORK LOCATIONS



ADDRESS: 8096 VAN BUREN ST NE,
 SPRING LAKE PARK, MN 55432, USA
 TOWNSHIP: MINNESOTA, MN
 S02-T30N-R24W

(CITY PERMIT REQUIRED)



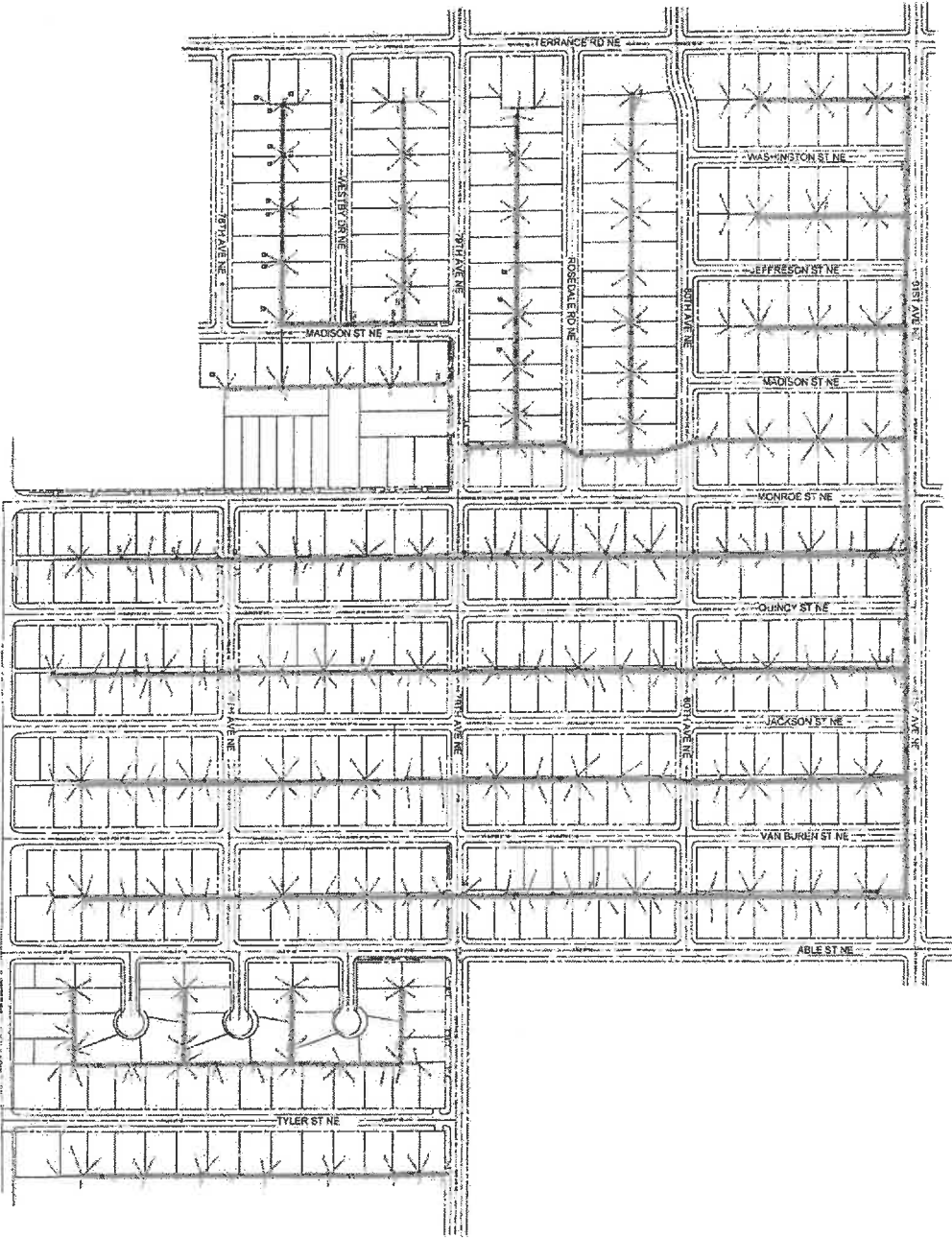
LUMEN ENGINEER: DARIN HOWLAND
 DRAWN BY: PEARCE SERVICES / ASHISH KUMAR DOGRA
 SHEET: 01 OF 2

PROJECT ID: P-122975
 WIRE CENTER: BLUMMBL
 SCALE: N.T.S.
 DATE: 01/09/2024



SCOPE OF WORK :
PLACE 17484' OF AERIAL FIBER
ON EXISTING POLES

AERIAL PERMIT



ADDRESS: 8096 VAN BUREN ST NE,
 SPRING LAKE PARK, MN 55432, USA
TOWNSHIP: MINNESOTA, MN
 S02-T30N-R24W

(CITY PERMIT REQUIRED)



LUMEN ENGINEER: DARIN HOWLAND
DRAWN BY: FRANCIS WERNICKE / ASHISH KUMAR DOGRA
SHEET: 02 OF 2

PROJECT ID : P-122975
WIRE CENTER: BL/ANMBL
SCALE: N.T.S.
DATE: 01/05/2024



LINE & SYMBOL LEGENDS

	24F AERIAL CABLE
	48F AERIAL CABLE
	72F AERIAL CABLE
	96F AERIAL CABLE
	144F AERIAL CABLE
	216F AERIAL CABLE
	288F AERIAL CABLE
	432F AERIAL CABLE
	EXISTING F1 AERIAL
	FUTURE DROP CABLE
	OHG GUY
GENERAL BLOCKS	
	AERIAL FOOTAGE
	DOWN GUY
	POLES



CITY OF SPRING LAKE PARK
 1301 Eighty-First Avenue N.E.
 Spring Lake Park, MN 55432
 Ph: 763-784-6491 Fax: 763-792-7257

PUBLIC RIGHT-OF-WAY APPLICATION

P. 122975 - B

NAME/COMPANY: Lumen/CenturyLink

GOPHER 1-CALL REG. NO.: Ticket #s 241161679 & 241161875

ADDRESS: 2050 4th St. White Bear Lake, MN 55110

PHONE: 651-378-2650

FAX:

E-MAIL ADDRESS: Susan.Blue@lumen.com

NAME OF REPRESENTATIVE: Sue Blue

REPRESENTATIVE PHONE NO'S.: 651-378-2650

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:
 Lumen Project #P.122975 (Buried) - Bore 2384' to place conduit and fiber cable; place (6) new handholes; place (3) new flowerpots; place (1) SAI cabinet at 8096 Van Buren St NE; work location is south of 81st Ave NE from Terrace Rd NE at west to Able St NE and Taylor St NE (see plans for details)

START DATE: 07/01/2024

COMPLETION DATE: 12/31/2024

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION:

George Ferguson
 Authorized Representative Signature

Date

FOR OFFICE USE ONLY

- PROOF OF CERTIFICATE OF INSURANCE:
- SCALED DRAWING SHOWING LOCATION
- COPY OF INSURANCE POLICIES
 (If Corporation; from Secretary of State)

VERIFICATION DATE:

- LETTER OF CREDIT OR CONST. BOND
- COPY OF CERTIFICATE OF AUTHORITY
 (From M.P.U.C., State, or Federal Agency)

PERMIT FEES: Excavation Hole - \$150.00
 Trench - \$70.00/100'+Hole fee

Emergency Hole - \$55.00
 Obstruction Fee - \$50.00+.05/Ft.

Receipt No.:

Date:

Initials:

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227
 48 HOURS PRIOR TO COMMENCING WORK

NT

VICINITY MAP

1:8

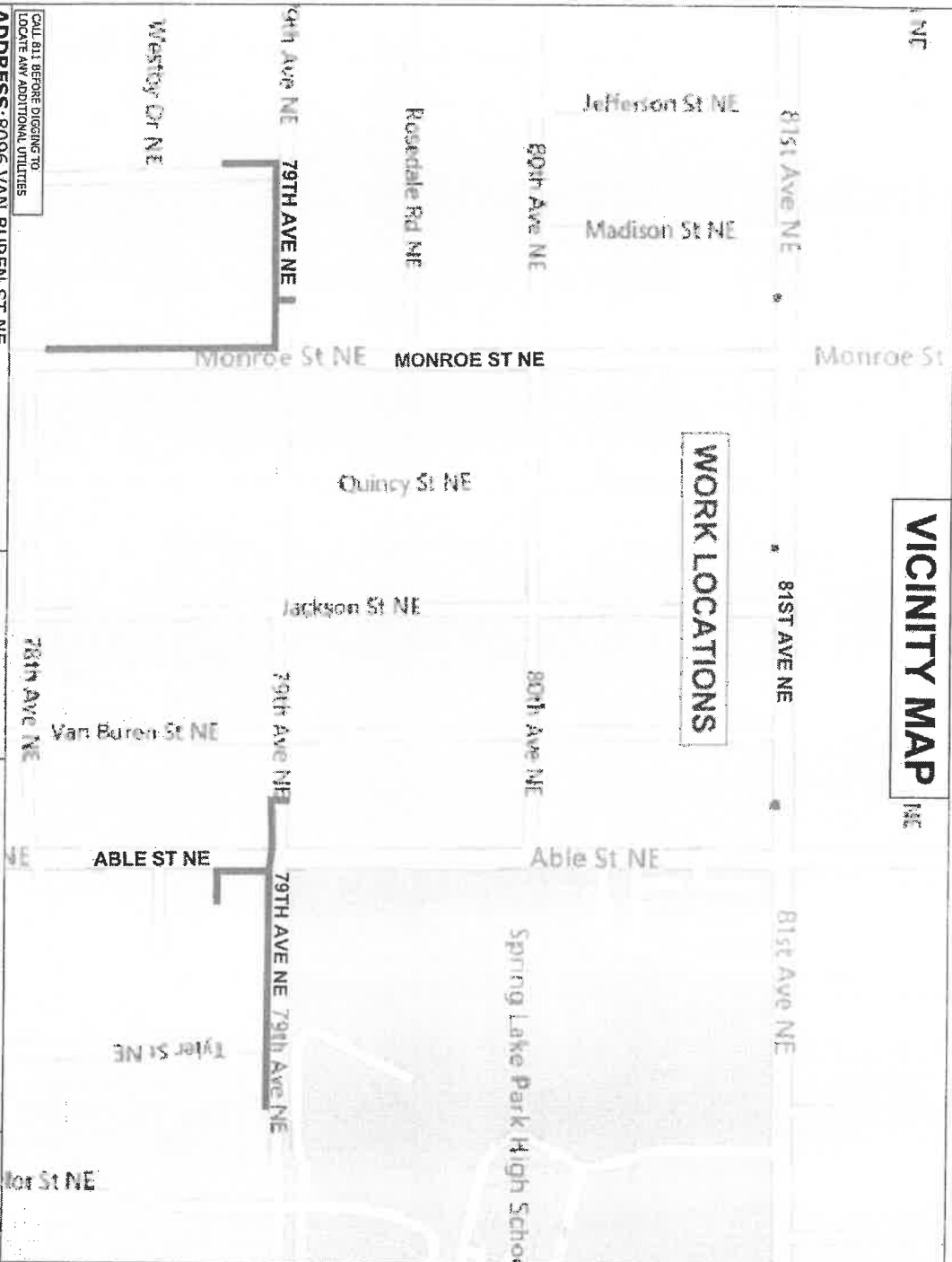
PROJECT ID : P.122975

FOOTAGE AND QUANTITIES

DESCRIPTION	QUANTITY	UNIT
DIRECTIONAL BORE	2384	FT
PROPOSED HANDHOLE	06	EA
PROPOSED FP	03	EA
BORE PIT	05	EA
PROPOSED SAI	01	EA
TOTAL PROJECT FOOTAGE	2384	FT

SHEET INDEX

1	VICINITY MAP
2	LEGEND
3	GENERAL NOTES
4-5	CONSTRUCTION PLAN



CALL 811 BEFORE DIGGING TO
LOCATE ANY ADDITIONAL UTILITIES

ADDRESS: 8096 VAN BUREN ST NE,
SPRING LAKE PARK, MN 55432, USA
TOWNSHIP: MINNESOTA, MN
SD2-T30N-R24W

(CITY PERMIT REQUIRED)

LUMEN

LUMEN ENGINEER: DARIN HOWLAND
DRAWN BY: PRANJEE K. RAVI / VIHAAN SAXENA
SHEET: 1 OF 5

PROJECT ID: P.122975
WIRE CENTER: BLANMINBL
SCALE: N.T.S
DATE: 08/07/2024



LEGEND SHEET

SYMBOLOLOGY

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	BACK OF CURB		WALLBOX		STORM DRAIN INTAKE
	EDGE OF PAVEMENT		BRASS CAP		STORM DRAIN GRATE
	CENTERLINES		CENTERLINE TICK		STORM DRAIN MANHOLE
	MONUMENT LINE		STREET SIGN		SEWER MANHOLE
	DRIVEWAY		TREE		CULVERT
	SIDEWALK		BUSH		IRRIGATION MANHOLE
	PROPERTY LINE		Firehydrant Pole		IRRIGATION VALVE
	RIGHT OF WAY		POLE		CATV CABINET
	PILE		TELEPHONE POLE		CATV HANDHOLE
	NON-VEHICLE ACCESS EASEMENT		JOINT POLE		CATV VAULT
	MATCHLINE		CATV ANCHOR		CATV PEDESTAL
	RAILROAD		POWER / TELEPHONE ANCHOR		GAS VALVE
	CATV LINE		TRAFFIC LIGHT POLE		GAS VAULT
	ELECTRIC		TRAFFIC SIGNAL POST		FLOWER POT
	OVERHEAD ELECTRIC		TRAFFIC SIGNAL BOX		TEL. PEDESTAL EXISTING
	OVERHEAD T & E		STREET LIGHT		TEL. PEDESTAL NEW
	GAS		ELECTRIC SWITCHGEAR		TEL. MANHOLE EXISTING
	PETROLEUM		JUNCTION BOX		TEL. MANHOLE NEW
	IRRIGATION		ELECTRIC VAULT		TELCO HANDHOLE EXISTING
	Rwyd IRRIGATION PIPE		GROUND TRANSFORMER		TELCO HANDHOLE NEW
	SEWER		AERIAL TRANSFORMER		4x4 BORE PIT
	SITE TRIANGLE		ELECTRIC HANDHOLE		3x3 EXISTING
	STORM DRAIN		ELECTRIC MANHOLE		HH WITH CABINET
	TELEPHONE		POWER FED EXISTING		RT EXISTING
	JOINT TRENCH TEL. CO. ELEC.		POWER FED NEW		RT NEW
	AERIAL UTILITY (FIBER OPTIC)		WATER METER		TELCO REPEATER NEW
	BURIED UTILITY (FIBER OPTIC)		WATER VALVE (FLUSH)		TELCO REPEATER EXISTING
	AERIAL TEL. CO.		WATER VALVE (ABOVE GND)		COOLED PED EXISTING
	WATER		FIRE HYDRANT		COOLED PED NEW
	TRAFFIC LINES		TRENCH FTG		BORE FTG
	BORE		ASPHALT OUT FTG		
	TRENCH		SLACK LOOP FTG		
	DITCH LINE		BORE FTG		

ALL PROPOSED EQUIPMENT WILL BE BOLD

ADDRESS: 8096 VAN BUREN ST NE,
 SPRING LAKE PARK, MN 55432, USA
TOWNSHIP: MINNESOTA, MN
 S02-T30N-R24W

(CITY PERMIT REQUIRED)

LUMEN

LUMEN ENGINEER: DARIN HOWLAND
 DRAWN BY: PEARCE SERVICES | VIKRAM SAXENA
 SHEET: 2 OF 5

PROJECT ID: P-122975
 WIRE CENTER: BLANMINBL
 SCALE: N.T.S.
 DATE: 06/07/2024

PEARCE
 SERVICES

GENERAL NOTES:

- A. PERMITS-FRANCHISES-EASEMENTS
- B. PHYSICAL WORK SHALL NOT BE STARTED UNTIL THE GOVERNING AGENCY INSPECTOR AND THE CONTRACTOR ARE IN POSSESSION OF AND HAVE CAREFULLY REVIEWED AND FULLY UNDERSTOOD ALL CONDITIONS AND SPECIFICATIONS SET FORTH IN THE REQUIRED PERMIT, FRANCHISES, AND/OR EASEMENTS.
- C. PLACING FOREMAN TO HAVE A COPY OF THE PERMITS/EASEMENTS ON SITE AT ALL TIMES ANY CONFLICT BETWEEN WORK PRACT, SPECIFICATIONS AND SPECIFICATIONS SET FORTH UNDER RELATED PERMITS, FRANCHISES, AND/OR EASEMENTS MUST BE CLEARED BY PROPER COMPANY AUTHORITY BEFORE PROGRESSING WITH WORK INVOLVED.
- D. TRAFFIC CONTROL
- E. THIS PROJECT WILL INVOLVE WORKING ALONG A MAJOR ARTERIAL ROAD AND HEAVY TRAFFIC VOLUME SHOULD BE ANTICIPATED.
- F. UNIFORM TRAFFIC FLOW SHALL BE MAINTAINED AT ALL TIMES. ONLY EQUIPMENT AND MATERIALS NECESSARY FOR IMMEDIATELY SCHEDULED OR IN PROGRESS WILL BE MAINTAINED IN THE WORK AREA. ALL OTHER EQUIPMENT AND MATERIAL WILL BE STORED OR STOCKPILED IN SUCH A MANNER AS TO ELIMINATE HAZARDOUS CONDITIONS FOR TRAFFIC OR PEDESTRIANS DURING NON-WORKING OR SHUT DOWN PERIOD.
- G. TRAFFIC WARNING DEVICES AND SIGNS SHALL CONFORM TO THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS (US GOVERNMENT PRINTING OFFICE) AND TO THE STATE HIGHWAY DIVISION STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION. HIGH LEVEL WARNING TYPE DEVICES ARE TO BE USED AT TIMES AND SPECIAL WARNING DEVICES MAY BE STIPULATED BY THE JURISDICTIONAL PERMIT AGENCY AT ANY TIME HE USE WILL ADD TO THE SAFETY AND PROTECTION OF TRAFFIC OR PEDESTRIANS IN THE CONSTRUCTION AREA.
- H. ALL CONDUIT TRENCHING IN PAVED AREAS SHALL BE BACKFILLED WITH CRUSHED GRAVEL OR COMPLETELY COVERED AT THE COMPLETION OF EACH WORKING DAY. ANY BACKFILLED TRENCH SHALL BE CARPED WITH A MINIMUM LAYER OF ASPHALTIC CONCRETE COLD PATCH AT THE END OF EACH WORKING DAY.
- I. THE CONTRACTOR SHALL MARK THE CONDUIT TRENCH AND DEFINE HIS CONSTRUCTION AREA CLEARLY WITH BARRICADES, CONES, AND/OR OTHER VISIBLE METHODS THAT ALERT THE PUBLIC OF THE CONSTRUCTION ACTIVITY.
- J. TRAFFIC CONTROL PLAN SHALL BE PREPARED BY THE CONTRACTOR AS REQUIRED AND SUBMITTED TO EACH PERMITTING AGENCY REQUESTING SUCH PLAN FOR REVIEW AND APPROVAL OR REVISION PRIOR TO COMMENCING ANY CONSTRUCTION ACTIVITY FOR THIS PROJECT. THE APPROVED PLAN SHALL BE SUBMITTED TO THE AGENCY AND A COPY OF THE PLAN SHALL BE KEPT AT THE CONSTRUCTION SITE AND MUST BE AVAILABLE FOR REVIEW BY AGENCY REPRESENTATIVES.
- K. SPECIAL UTILITY CLEARANCES
- L. ALL WORK CONDUCTED ADJACENT TO WATER MAINS SHALL CONFORM TO FOLLOWING CONDITIONS.
 - 1. WHENEVER POSSIBLE CONDUIT SHALL MAINTAIN A HORIZONTAL SEPARATION OF 3' MEASURED SURFACE (OUTSIDE EDGE TO OUTSIDE EDGE) FROM PARALLEL WATER MAINS.
 - 2. ANY SPECIFIC DEVIATION IN VERTICAL AND HORIZONTAL SEPARATION FROM THOSE DESCRIBED SHALL BE REPORTED TO THE OWNER BY THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING VERTICAL AND HORIZONTAL SEPARATION AT ALL TIMES AND SHALL BE RESPONSIBLE FOR ANY AND ALL ENCROACHMENTS.
 - 3. CLEARANCES TO STORM SEWERS AND SANITARY SEWERS SHALL BE EXACTLY THE SAME AS THOSE TO WATER MAINS.
 - 4. SHORING USED AS FOUNDATION SUPPORT SHALL BE DESIGNED SPECIFICALLY FOR BOTH THE LIVE AND DEAD LOADS OF THE STRUCTURE OR IF ONLY THE DEAD IS USED FOR DESIGN, THE CONTRACTOR SHALL PROVIDE A DETAILED LAYOUT AND PLAN OF THE METHOD OF ESTABLISHING AND MAINTAINING THE DESIGN LOAD CONDITIONS (IE. ROAD DETOURS, TIEBACKS, ETC).
 - 5. SEE UTILITY CLEARANCE SECTION NOTES FOR CLEARANCE CRITERIA TO PARALLEL OR CROSS UTILITIES.

- O. EXISTING UTILITIES EXPOSED DURING EXCAVATION SHALL BE 100% SUPPORTED BY EITHER TRENCH BRIDGING AND SUSPENSION OR BY THE USE OF LONGITUDINAL TRAYS OR PLATFORMS VERTICALLY SUPPORTED BY ADJUSTABLE BUILDING JACKS.
- P. EXISTING SPICE CASES AND CABLES SHALL BE SUPPORTED BY SUSPENSION FROM A CROSSING BEAM. SUPPORTS SHALL BE PLACED AT A MAXIMUM SPACING OF 4 FEET AND SHALL CONSIST OF A CAVAS SLING WITH NYLON BELTING OR ROPE. ALL CABLE SUPPORTS SHALL BE PLACED IN A MANNER THAT PREVENTS KINKS OR OTHER DAMAGE TO THE CABLE SHEATH.
- Q. AN ACCEPTABLE ALTERNATIVE TO CABLE SLINGS WOULD BE THE UTILIZATION OF A WIDE FLANGE "T" BEAM OR CHANNEL AS A "CABLE TRAY" WITH CABLES/CASES BANNED IN PLACE. SHORING
- R. THE CONTRACTOR SHALL PROVIDE SHORING FOR CONDUIT TRENCH EXCAVATION 42" OR MORE IN DEPTH AS MEASURED FROM THE HIGH SIDE OF THE TRENCH AND FOR ALL MANHOLE EXCAVATION.
- S. MANHOLE SHORING SHALL BE TIGHT-SHEETED
- T. ALL SHORING SHALL CONFORM TO THE STANDARDS AND SPECIFICATIONS OF LOCAL COUNTY AND THE OCCUPATIONAL SAFETY HEALTH ADMINISTRATION.
- U. THE CONTRACTOR SHALL PROVIDE ALL SHORING AND DESIGN CALCULATIONS TO THE PERMIT ISSUING AGENCY PRIOR TO COMMENCING ANY CONSTRUCTION ACTIVITY.

- BURIED & UNDERGROUND PLACEMENT NOTES:**
- A. DIRECTIONAL BORES SHALL BE AT MINIMUM 36" DEPTH.
 - B. TRENCH & FLOW OPERATIONS SHALL BE AT MINIMUM 36" DEPTH & WITHIN 7' OF RIGHT-OF-WAY LINE OR PUBLIC UTILITY EASEMENT, WHICHEVER IS LOCAL PRACTICE.
 - C. DIRECTIONAL BORES AT RAILWAY CROSSINGS SHALL BE AT MINIMUM 15 FEET DEPTH & AT MINIMUM 48" DEPTH WHEN UNDER ROADS. DIRECTIONAL BORES AT WATERCREEK/CULVERT CROSSINGS SHALL BE AT MINIMUM 20' OR 30' DEPTH.
 - D. ALL BEAR SIDE CABLE UNDERGROUND PLACEMENT AND CODED SHALL BE "BORE".
 - E. NOTES ON THIS JOB MAY SHOW "TRENCH & BORE" COMBINED. UNLESS OTHERWISE NOTED, IT CAN BE ASSUMED THAT TRENCHING WILL BE OF UNPAVED SURFACES AND BORING WILL BE FOR PAVED SURFACES.

- CONSTRUCTION NOTE:**
- 1. POT HOLE LOCATIONS TO BE VERIFIED WITH UTILITY LOCATES. UTILITY DEPTHS THEN TO BE VERIFIED FROM POT-HOLES. NO DIGGING OR BORING TO BE DONE PRIOR TO LOCATING ALL UTILITIES RELATING TO PROJECT.
 - 2. CONTRACTOR IS TO RESTORE ANY DAMAGE LANDSCAPE TO CURRENT CITY STANDARDS.
 - 3. ALL RAMPS WILL NOT BE TOUCHED OR DAMAGED DURING CONSTRUCTION.
- SIDEWALK RESTORATION NOTE:**
- 1. ALL CUTS TO EXISTING CONCRETE SHALL BE MADE AND REPLACED FROM A SCORE LINE OR EXPANSION JOINT. ANY CUTS TO EXISTING DRIVEWAYS WILL RESULT IN THE REMOVAL AND REPLACEMENT OF THE FULL DRIVE APPROACH (OR FROM EXISTING SCORE LINE TO SCORE LINE). WORK SHALL CONFORM TO CITY SECTION "CONCRETE CURBS AND SIDEWALKS" AND SECTION "CONCRETE" OF THE STATE SPECIFICATIONS.
- BORE PIT NOTE:**
- 1. PAVEMENT THICKNESS TO MATCH EXISTING PAVEMENT BY CURRENT CITY STANDARDS

ADDRESS: 8096 VAN BUREN ST NE,
 SPRING LAKE PARK, MN 55432, USA
TOWNSHIP: MINNESOTA, MN
 S02-T30N-R24W

(CITY PERMIT REQUIRED)

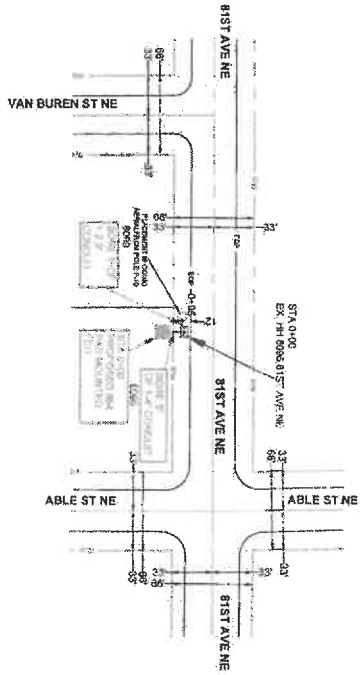
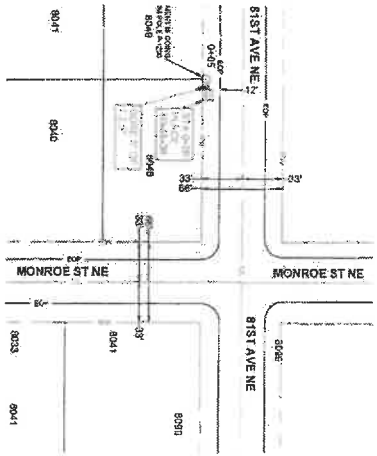
LUMEN

LUMEN ENGINEER: DARIN HOVLAND
 DRAWN BY: VIKAS SIKSANA
 SHEET: 3 OF 5

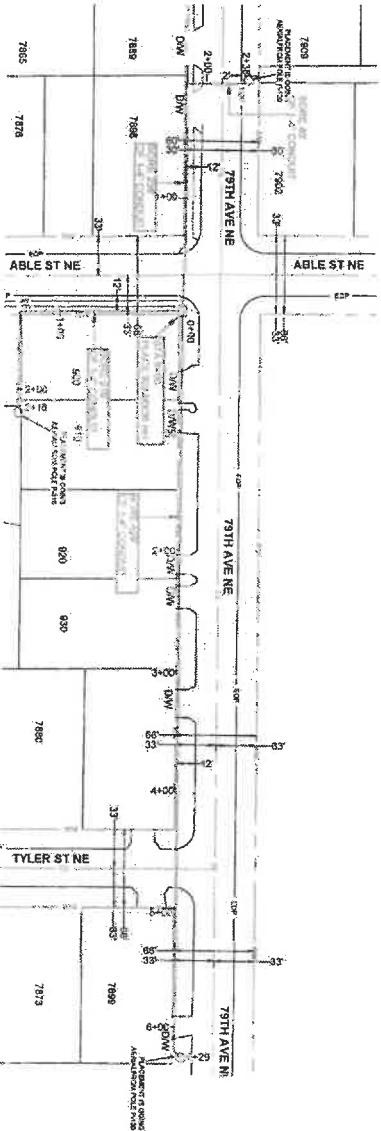
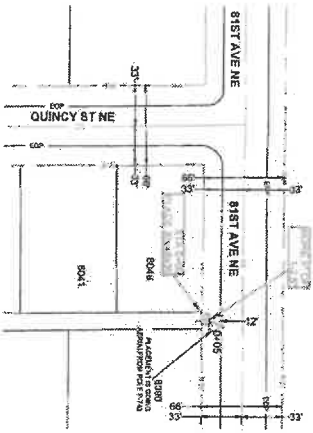
PROJECT ID: P-122975
 WIRE CENTER: BLANMINBL
 SCALE: N.T.S.
 DATE: 06/07/2024



SCOPE OF WORK :
BORE 2384 TO PLACE OPTICAL FIBER CABLE THROUGH NEW HANDHOLES.



- SOURCE OF ROW/EGPICAL AND OTHER ROAD FEATURES IS COUNTY GIS.
- CALL 811 BEFORE DIGGING TO LOCATE ANY ADDITIONAL UTILITIES.
- CONSTRUCTION NOTE:
- 1. BORE INNERDUCT @36" MAIN DEPTH, E/W OPTICAL FIBER CABLE.
- 2. POT HOLE LOCATIONS TO BE VERIFIED WITH UTILITY LOCATORS. UTILITY DEPTHS THEN TO BE VERIFIED FROM POT-HOLES. NO DIGGING OR BORING TO BE DONE PRIOR TO LOCATING ALL UTILITIES RELATING TO PROJECT.
- 3. CONTRACTOR IS TO RESTORE ANY DAMAGE/LANDSCAPE TO CURRENT COUNTY STANDARDS.
- 4. AT BORE PIT LOCATIONS PAVEMENT THICKNESS TO MATCH EXISTING PAVEMENT BY CURRENT COUNTY STANDARD.
- 5. FULL LOOKTABLE TAPE WITH FIBER



ADDRESS: 8096 VAN BUREN ST NE,
SPRING LAKE PARK, MN 55432, USA
TOWNSHIP: MINNESOTA, MN
S02-T30N-R24W

(CITY PERMIT REQUIRED)

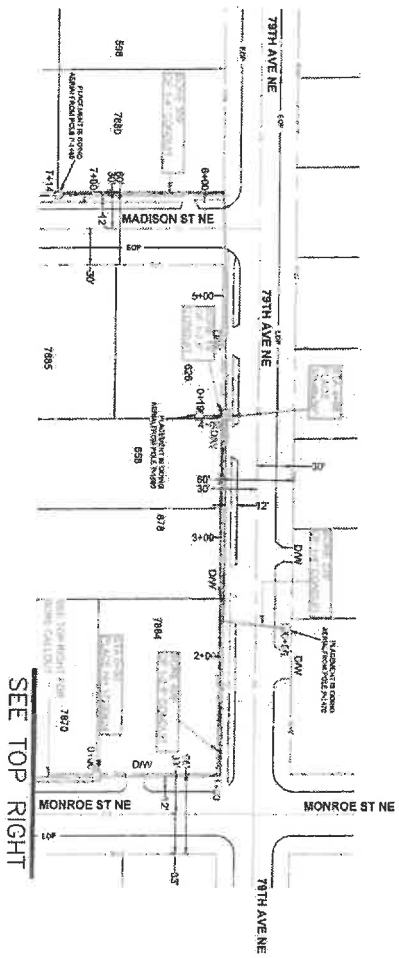
LUMEN

LUMEN ENGINEER: DARIN HOWLAND
DRAWN BY: PEARCE SERVICES / VISHVA SAXENA
SHEET 4 OF 6

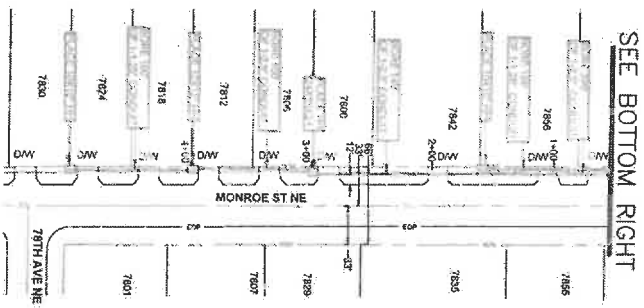
PROJECT ID: P-122975
WIRE CENTER: BLAMNBL
SCALE: 1-100
DATE: 08/07/2024



PEARCE
SERVICES



SEE TOP RIGHT



SEE BOTTOM RIGHT

- SOURCE OF ROW/EGGIPICAL AND OTHER ROAD FEATURES IS COUNTY GIS.
- CALL 811 BEFORE DIGGING TO LOCATE ANY ADDITIONAL UTILITIES.
- CONSTRUCTION NOTE:
 1. BORE INNERDUCT @36" MIN DEPTH E/W OPTICAL FIBER CABLE.
 2. POT HOLE LOCATIONS TO BE VERIFIED WITH UTILITY LOCATOR. UTILITY DEPTHS THEN TO BE VERIFIED FROM POT-HOLES. NO DIGGING OR BORING TO BE DONE PRIOR TO LOCATING ALL UTILITIES RELATING TO PROJECT.
 3. CONTRACTOR IS TO RESTORE ANY DAMAGE LANDSCAPE TO CURRENT COUNTY STANDARDS
 4. AT BORE PIT LOCATIONS PAVEMENT THICKNESS TO MATCH EXISTING PAVEMENT BY CURRENT COUNTY STANDARD
 5. PULL LOCATABLE TAPE WITH FIBER

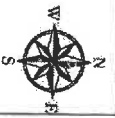
ADDRESS: 8096 VAN BUREN ST NE,
 SPRING LAKE PARK, MN 55432, USA
 TOWNSHIP: MINNESOTA, MN
 SO2-T30N-R24W

(CITY PERMIT REQUIRED)



LUMEN ENGINEER: DARIN HOVLAND
 DRAWN BY: JESSICA REED
 CHECKED BY: VIKRAM SAXENA
 SHEET: 5 OF 5

PROJECT ID: P-122975
 WIRE CENTER: BLANMBL
 SCALE: 1:100
 DATE: 08/07/2024





Police Report

July 2024

Submitted for Council Meeting: August 19th, 2024

The Spring Lake Park Police Department responded to eight-hundred fifty-seven calls for service for the month of July 2024. This is compared to responding to seven-hundred and eighty-three calls for service in July 2023.

Investigator Bennek reports handling thirty-three cases for the month of July 2024. Thirty of these cases were felonies and three were misdemeanors. Investigator Bennek also continues to monitor five forfeiture cases along with his monthly case load. Investigator Bennek also attended several meetings throughout the month and assisted with our officer interview process. For further details, see Investigator Bennek's attached report.

The month of July 2024 has been a busy month for myself. Along with running the day to day operations, I continued to represent the City of Spring Lake Park at several meetings which I have listed below:

- 2025 Budget meeting with Administrator Buchholtz
- Weekly City Hall building remodel meetings
- Police Department shooting range electrical meeting
- Several UKG scheduling software meetings
- Anoka County JLEC Governance meeting
- Anoka County JLEC meeting
- Officer interviews and officer background interviews
- PSDS RMS demo with Central Square
- SBM/City All Hazards planning meeting
- Frontline Verizon demo meeting
- Flock camera contract meeting

The police department underwent our MN POST Board "compliance review" on July 16th, 2024. During this review, the POST Board ensures that we meet legislatively mandated training and department policies, as well as current background requirements. I am pleased to announce that we passed the "compliance review" with no issues. Since our last review, we have been working on streamlining and automating our policies and training with new technology. This

technology made the recent review significantly smoother than the first one after I took over the department. Thanks to this new technology, all the information needed for the MN POST Board was readily accessible with the click of a button. I am grateful to the City and the Council for allowing us to invest in this technology, as it made our job much easier during the "compliance review."

This will conclude my report for the month of July 2024.



Investigator

Tony Bennek

Spring Lake Park Police Department

Monthly Report

July 2024

Total Case Load

Case Load by Level of Offense: 33

Felony	30
Gross Misdemeanor	0
Misdemeanor	3

Case Dispositions:

County Attorney	30
Juvenile County Attorney	0
City Attorney	3
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	5
Forfeitures Closed	1

State of Minnesota

Board of Peace Officer Standards & Training

*The Minnesota Board of Peace Officer Standards and Training
presents this certificate to*

Spring Lake Park Police Department

*In recognition of compliance with
legislative mandates and POST Board rules*



Erik Misselt
Executive Director

July 16, 2024

Schyler Beaty
Standards Coordinator

Date of Issue



Board of Peace Officer Standards and Training

1600 University Avenue, Suite 200, Saint Paul, MN 55104

Main: (651) 643-3060 | www.mn.gov/post/

July 17, 2024

Chief Joshua Antoine
Spring Lake Park PD
1301 81st Ave NE
Spring Lake Park MN 55432

Dear Chief Antoine,

Congratulations, your agency has successfully passed the compliance review conducted on 07/16/2024.

As you are aware, there are three main areas of importance in the compliance review:

1. Review of POST mandated policies to ensure they include the appropriate content.
2. Confirm all licensed peace officers have received the mandatory training as required by Minn. § 626.8452, Subd. 2 and 3.
3. Verify all peace officers, who are not exempt, have or will receive training in Emergency Vehicle Operation/Pursuit Driving as mandated by Minn. § 626.8458, Subd. 5.

I want to thank you for your time and the professional courtesy shown during our visit. It's my hope this was a positive experience and that your agency has benefited because of our review.

If you have any questions, please feel free to give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Erik Misselt', with a long horizontal flourish extending to the right.

Erik Misselt
Executive Director

Parks and Recreation Department

July 2024 Report

Recreation Programs offered during the month

- Adult Softball Tournament held on July 19 and 20. 10 teams
 - Youth Softball Tournament held on July 25, 26, 27. 12 Teams.
 - Playground Program
 - Youth Field Trips on Wednesdays
 - Canoe Trip Up the Mississippi
 - DAY TRIP: Mystery Tour
 - DAY TRIP: Taylors Falls Boat Cruise
 - Dungeons & Dragons: Tabletop Gaming (Ages 10+)
 - Evening / Family Outing: Henderson Classic Car Roll In
 - Free Class: Packing, Staging and Marketing, oh my!
 - Free Class: Packing, Staging and Marketing, oh my!
 - Pickleball Drills & Precision Clinic (Ages 18+)
 - Pickleball Live Play Coaching (Ages 18+)
 - RevSports Soccer - Summer Session III (Ages 3-9)
 - RevSports Tennis - Summer Session III (Ages 3-9)
 - Spark School of Music: Intro to Music (Ages 6-13)
 - Spark School of Music: Rock Band (Ages 12-17)
 - Spark School of Music: Rock Band (Ages 6-12)
 - Yoga - July Session (Ages 18+)
 - Zumba - Session III (Ages 18+)
-

Park

- Rental Reservations Form for rentals located at <https://slprec.org/parksrec/page/facility-use-permit-application>
 - Rentals slow down during July however still renting on softball fields to private groups and youth athletic associations.
- Music in the Park: July 10 (Stir Krazy) and July 24 (Half Dead Roses). Good attendance and good weather.
- Able Park Playground had several missing pieces to be installed. Update: playground opened August 5th

Parks and Recreation Monthly Report

- Terrace Park courts – securing estimates on repairing cracks or rebuilding
- EMCC service day July 27th. Special thanks to ECC and also to Public Works for purchasing the paint supplies for them to paint the Lakeside Lions Gazebo

Tower Days -

- 2025 Planning Meeting will be August 20 at 6:30pm at Able Park Activities Building

Parks & Recreation Commission

- The Commission next meeting will be in September, Commission voted to not meet on July 4 and August 1 (Nite to Unite) but reserves the right to meet if needed.

Department Activity

- Staff are finalizing programs for the Fall Catalog. Catalog should be in residents mail boxes by August 19.
- Staff spent three (3) full days in on line training with the department's new facility reservation module. Staff will be putting finishing touches on the software before going live in September.
- Director Okey attended the following meetings and events during the month:
 - City Council session
 - Department Head meeting
 - Construction meetings on City Hall
 - 2025 Budget Meetings and Prep
 - Playground bid opening on July 25
 - Facilities training July 19, 22, 26
 - Two music in the park events
 - Adult Softball Tournament
 - Youth Softball Tournament
 - Coordinated service projects for ECC

Upcoming Park and Recreation Activities

- Classes by Life Legacies: Words That Last - Free
- Dungeons & Dragons: Miniature Monster Painting (Ages 10+)
- Evening / Family Outing: Twin Cities River Rats
- Free Class: Packing, Staging and Marketing, oh my!
- Free Class: Packing, Staging and Marketing, oh my!
- Intro to Pickleball Clinic (Ages 18+)

Parks and Recreation Monthly Report

- Introduction to Kayaking
- Mature Drivers - 4 Hour -
- Music Together - Fall Session (Ages 0-5)
- North Metro Volleyball League - Fall Season (Ages 18+)
- Social Simple-Virtual - Social Media Content w/out Panicking
- Yoga - September Session (Ages 18+)



Memorandum

To: Mayor and City Council

From: Chief Antoine

Re: Police Officer Candidate Job Offer

Date: August 19th, 2024

We have successfully completed the officer hiring process. This process included an application, two oral interviews and a comprehensive background.

I am happy to present to you Ben Bullman as the selected candidate for the position of Patrol Officer for the City of Spring Lake Park at tonight's Council Meeting. Ben is currently working as Lead Security Officer at Abbott Northwestern Hospital. I believe that Ben will be an excellent addition to our police department.

I am seeking Council's final approval of Ben Bullman, pending passing a psychological, medical and drug exam and a physical agility test. We are anticipating a tentative start date in early September.

Sincerely,

Josh Antoine

Police Chief



Memorandum

Date: August 19th, 2024

To: Mayor and City Council

Re: Flock Camera System

Mayor and City Council Members,

The Spring Lake Park Police Department has been a part of the Anoka County Auto Theft Task since I was in investigations many years ago. In the last few years the Auto Theft Task Force and other areas of Law Enforcement have been utilizing License Plate Reader cameras or LPR's to combat auto theft and other forms of crime nationwide. The Anoka County Auto Theft Task force has used LPR cameras over the years and has recently started using a camera system called the Flock Safety System. Flock Systems has several different styles of cameras including fixed and movable cameras. The Flock System also includes a robust cloud-based sharing program which allows users to view all Flock cameras in an area. Agencies in our area using the Flock System include Blaine, Fridley, Coon Rapids, Columbia Heights and the Sheriff's office. We would need to purchase two cameras to have access to the cloud-based sharing program.

I have reached out to Flock Systems and requested a quote for the two cameras including installation and implementation. The quote came in at \$6,800.00 for two cameras for the first year. If we chose to continue the program the annual reoccurring cost would be \$6,000.00.

I was approached this year again by Keith Swaggert, the owner of Perfect 10 Auto Sales, about donating money to the Police Department for a project. I explained the Flock System to Mr. Swaggert and he believes this would be a perfect project to partner with the Police Department and City on. Mr. Swaggert has agreed to pay for one Flock camera up to \$3,000.00. I am requesting that the City cover the cost of the second camera.

I have spoken with Administrator Buchholtz and we believe the perfect funding source for the second camera would be the Traffic Education Program money. If approved by the council Flock systems would install the cameras at Able St. and County Road 10 and Able St. and Osborne Rd. We would use the next year to evaluate whether we should continue on for another year.

I am requesting that the city council approve a one-year contract with Flock Systems pending execution of the contract. The city council would be approving an expenditure of \$3,800.00 out of the Traffic Enforcement Program fund.

Thank you,

Chief Josh Antoine

Master Services Agreement

This Master Services Agreement (this “*Agreement*”) is entered into by and between Flock Group, Inc. with a place of business at 1170 Howell Mill Road NW Suite 210, Atlanta, GA 30318 (“*Flock*”) and the entity identified in the signature block (“*Customer*”) (each a “*Party*,” and together, the “*Parties*”). This Agreement is effective on the date of mutual execution (“*Effective Date*”). Parties will sign an Order Form (“*Order Form*”) which will describe the Flock Services to be performed and the period for performance, attached hereto as **Exhibit A**.

RECITALS

WHEREAS, Flock offers a software and hardware situational awareness solution through Flock’s technology platform that upon detection is capable of capturing audio, video, image, and recording data and provide notifications to Customer (“*Notifications*”);

WHEREAS, Customer desires access to the Flock Services (defined below) on existing devices, provided by Customer, or Flock provided Flock Hardware (as defined below) in order to create, view, search and archive Footage and receive Notifications, via the Flock Services;

WHEREAS, Customer shall have access to the Footage in Flock Services. Pursuant to Flock’s standard Retention Period (defined below) Flock deletes all Footage on a rolling thirty (30) day basis, except as otherwise stated on the *Order Form*. Customer shall be responsible for extracting, downloading and archiving Footage from the Flock Services on its own storage devices; and

WHEREAS, Flock desires to provide Customer the Flock Services and any access thereto, subject to the terms and conditions of this Agreement, solely for the awareness, prevention, and prosecution of crime, bona fide investigations and evidence gathering for law enforcement purposes, (“*Permitted Purpose*”).

1. DEFINITIONS

Certain capitalized terms, not otherwise defined herein, have the meanings set forth or cross-referenced in this Section 1.

1.1 “**Agreement**” means the order form (to be provided as Exhibit A, “Order Form”), these terms and conditions, and any document therein incorporated by reference in section 11.4.

1.2 “**Anonymized Data**” means Customer Data permanently stripped of identifying details, including without limitation vehicle identification details, and any potential personally identifiable information, by commercially available standards which irreversibly alters data in such a way that a data subject (i.e., individual person or entity) can no longer be identified directly or indirectly.

1.3 “**Authorized End User(s)**” means any individual employees, agents, or contractors of Customer accessing or using the Services, under the rights granted to Customer pursuant to this Agreement.

1.4 “**Customer Data**” means the data, media, and content provided by Customer through the Services. For the avoidance of doubt, the Customer Data will include the Footage.

1.5. “**Customer Hardware**” means the third-party camera owned or provided by Customer and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Services.

1.6 “**Effective Date**” means the date this Agreement is mutually executed (valid and enforceable) by both Parties.

1.7 “**Embedded Software**” means the Flock proprietary software and/or firmware integrated with or installed on the Flock Hardware or Customer Hardware.

1.8 “**Flock Hardware**” means the Flock device(s), which may include the pole, clamps, solar panel, installation components, and any other physical elements that interact with the Embedded Software and the Web Interface, to provide the Flock Services as specifically set forth in the applicable Order Form.

1.9 “**Flock IP**” means the Services, the Embedded Software, and any intellectual property or proprietary information therein or otherwise provided to Customer and/or its Authorized End Users. Flock IP does not include Footage (as defined below).

1.10 “**Flock Services**” means the provision of Flock’s software and hardware situational awareness solution, via the Web Interface, for automatic license plate detection, alerts, audio detection, searching image records, video and sharing Footage.

1.11 “**Footage**” means still images, video, audio, and other data captured by the Flock Hardware or Customer Hardware in the course of and provided via the Flock Services.

1.12 “**Installation Services**” means the services provided by Flock for installation of Flock Services.

1.13 “**Permitted Purpose**” means for legitimate public safety and/or business purpose, including but not limited to the awareness, prevention, and prosecution of crime; investigations; and prevention of commercial harm, to the extent permitted by law.

1.14 “**Retention Period**” means the time period that the Customer Data is stored within the cloud storage, as specified in the applicable Order Form. Flock deletes all Footage on a rolling thirty (30) day basis, except as otherwise stated on the Order Form. Customer shall be responsible for extracting, downloading and archiving Footage from the Flock Services on its own storage devices.

1.15 “**Term**” means the date, unless otherwise stated in the Order Form, upon which the cameras are validated by both Parties as operational.

1.16 “**Web Interface**” means the website(s) or application(s) through which Customer and its Authorized End Users can access the Services.

2. SERVICES AND SUPPORT

2.1 Provision of Access. Flock hereby grants to Customer a non-exclusive, non-transferable right to access the features and functions of the Flock Services via the Web Interface during the Term, solely for the Authorized End Users. The Footage will be available for Authorized End Users to access and download via the Web Interface for the Retention Period. Authorized End Users will be required to sign up for an account and select a password and username (“*User ID*”). Customer shall be responsible for all acts and omissions of Authorized End Users. Customer shall undertake reasonable efforts to make all Authorized End Users aware of all applicable provisions of this Agreement and shall cause Authorized End Users to comply with such provisions. Flock may use the services of one or more third parties to deliver any part of the Flock Services, (such as using a third party to host the Web Interface for cloud storage or a cell phone provider for wireless cellular coverage), provided that such third parties are required to comply with all applicable Flock obligations set forth in this Agreement. Flock shall indemnify, hold harmless, and defend Customer against any claims, liabilities, damages, losses, or costs, including reasonable attorneys’ fees, which Customer incurs or may incur due to the failure of such a third party engaged by Flock to comply with the obligations of this Agreement. .

2.2 Embedded Software License. Flock grants Customer a limited, non-exclusive, non-transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Embedded Software as it pertains to Flock Services, solely as necessary for Customer to use the Flock Services.

2.3 Support Services. Flock shall monitor the Flock Services, and any applicable device health, in order to improve performance and functionality. Flock will use commercially reasonable efforts to respond to requests for support within seventy-two (72) hours. Flock will provide Customer with reasonable technical and on-site support and maintenance services in-person, via phone or by email at support@flocksafety.com (such services collectively referred to as “*Support Services*”).

2.4 Updates to Platform. Flock may make any updates to system or platform that it deems necessary or useful to (i) maintain or enhance the quality or delivery of Flock’s products or services to its agencies, the competitive strength of, or market for, Flock’s products or services, such platform or system’s cost efficiency or performance, or (ii) to comply with applicable law.

Parties understand that such updates are necessary from time to time and will not diminish the quality of the services or materially change any terms or conditions within this Agreement.

2.5 Service Interruption. Services may be interrupted in the event that: (a) Flock's provision of the Services to Customer or any Authorized End User is prohibited by applicable law; (b) any third-party services required for Services are interrupted; (c) if Services are being used for malicious, unlawful, or otherwise unauthorized use; (d) there is a threat or attack on any of the Flock IP by a third party; or (e) scheduled or emergency maintenance ("***Service Interruption***"). Flock will make commercially reasonable efforts to provide written notice of any Service Interruption to Customer, to provide updates, and to resume providing access to Flock Services as soon as reasonably possible after the event giving rise to the Service Interruption is cured. Flock will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized End User may incur as a result of a Service Interruption. To the extent that the Service Interruption is not caused by Customer's direct actions or by the actions of parties associated with the Customer, the time will be tolled by the duration of the Service Interruption (for any continuous suspension lasting at least one full day). For example, in the event of a Service Interruption lasting five (5) continuous days, Customer will receive a credit for five (5) free days at the end of the Term.

2.6 Service Suspension. Flock may temporarily suspend Customer's and any Authorized End User's access to any portion or all of the Flock IP or Flock Service if (a) there is a threat or attack on any of the Flock IP by Customer; (b) Customer's or any Authorized End User's use of the Flock IP disrupts or poses a security risk to the Flock IP or any other customer or vendor of Flock; (c) Customer or any Authorized End User is/are using the Flock IP for fraudulent or illegal activities; (d) Customer has violated any term of this provision, including, but not limited to, utilizing Flock Services for anything other than the Permitted Purpose; or (e) any unauthorized access to Flock Services through Customer's account ("***Service Suspension***"). Customer shall not be entitled to any remedy for the Service Suspension period, including any reimbursement, tolling, or credit if the Service Suspension was caused in whole or in part by Customer's actions or omissions. If the Service Suspension was not caused by Customer, the Term will be tolled by the duration of the Service Suspension.

2.7 Hazardous Conditions. Flock Services do not contemplate hazardous materials, or other hazardous conditions, including, without limit, asbestos, lead, or toxic or flammable substances.

In the event any such hazardous materials are discovered in the designated locations in which Flock is to perform services under this Agreement, Flock shall have the right to cease work immediately in those areas until such materials are removed.

2.8 Flock Representations and Warranties. Flock represents, covenants, and warrants that Flock shall provide the Flock Services and manage Customer data only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of data, video, photo, or audio content.

3. CUSTOMER OBLIGATIONS

3.1 Customer Obligations. Flock will assist Customer Authorized End Users in the creation of a User ID. Authorized End Users agree to provide Flock with accurate, complete, and updated registration information. Authorized End Users may not select as their User ID, a name that they do not have the right to use, or any other name with the intent of impersonation. Customer and Authorized End Users may not transfer their account to anyone else without prior written permission of Flock. Authorized End Users shall not share their account username or password information and must protect the security of the username and password. Unless otherwise stated and defined in this Agreement, Customer shall not designate Authorized End Users for persons who are not officers, employees, or agents of Customer. Authorized End Users shall only use Customer-issued email addresses for the creation of their User ID. Customer is responsible for any Authorized End User activity associated with its account. Customer shall ensure that Customer provides Flock with up-to-date contact information at all times during the Term of this agreement. Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Flock Services (e.g., laptops, internet connection, mobile devices, etc.). Customer shall (at its own expense) provide Flock with reasonable access and use of Customer facilities and Customer personnel in order to enable Flock to perform Services (such obligations of Customer are collectively defined as “*Customer Obligations*”).

3.2 Customer Representations and Warranties. Customer represents, covenants, and warrants that Customer shall use Flock Services only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of data, video, photo, or audio content.

4. DATA USE AND LICENSING

4.1 **Customer Data.** All right, title and interest in the Customer Data, belong to and are retained solely by Customer. Customer hereby grants to Flock a limited, non-exclusive, royalty-free, irrevocable, worldwide license to use the Customer Data as is required to perform all acts as may be necessary for Flock to provide the Flock Services to Customer, exclusively during the term of this Agreement. Flock does not own and shall not at any time sell, lease, trade, or otherwise monetize Customer Data or access thereto. However, nothing in this paragraph shall prohibit Flock from collecting contemplated service charges within this Agreement from Customer and any Flock Network End User which has been specifically granted access to Customer Data by Customer. For removal of doubt, only Flock Network End Users which Customer specifically identifies, in writing, by entity name shall have such access, and such access shall be subject to any limitations identified by Customer.

4.2 **Customer Generated Data.** Flock may provide Customer with the opportunity to post, upload, display, publish, distribute, transmit, broadcast, or otherwise make available, messages, text, illustrations, files, images, graphics, photos, comments, sounds, music, videos, information, content, ratings, reviews, data, questions, suggestions, or other information or materials produced by Customer (“*Customer Generated Data*”). Customer shall retain whatever legally cognizable right, title, and interest in Customer Generated Data. Customer understands and acknowledges that Flock has no obligation to monitor or enforce Customer’s intellectual property rights of Customer Generated Data. Customer grants Flock a non-exclusive, irrevocable, worldwide, royalty-free, license to use the Customer Generated Data as is required for the purpose of providing Flock Services to Customer, exclusively during the term of this Agreement. Flock does not own and shall not at any time sell, lease, trade, or otherwise monetize Customer Generated Data or access thereto.

4.3 **Anonymized Data.** Flock shall have the right to collect, analyze, and immediately anonymize Customer Data and Customer Generated Data to the extent such anonymization renders the data permanently non-identifiable to create Anonymized Data to use and perform the Services and related systems and technologies, including the training of machine learning algorithms. Customer hereby grants Flock a non-exclusive, worldwide, perpetual, royalty-free right to use and distribute such Anonymized Data to improve and enhance the Services and for other development, diagnostic and corrective purposes, and other Flock offerings. However,

Flock shall have no right pursuant to this paragraph to retain Customer Data or Customer Generated Data which has not been anonymized or which may be converted to include identifiable data. Parties understand that the aforementioned license is required for continuity of Services. Flock does not own and shall not at any time sell, lease, trade or otherwise monetize Anonymized Data or access thereto.

5. CONFIDENTIALITY; DISCLOSURES

5.1 **Confidentiality.** To the extent required by any applicable public records requests, each Party (the “*Receiving Party*”) understands that the other Party (the “*Disclosing Party*”) has disclosed or may disclose business, technical or financial information relating to the Disclosing Party’s business (hereinafter referred to as “*Proprietary Information*” of the Disclosing Party). Proprietary Information of Flock includes potentially non-public information regarding features, functionality and performance of the Services. Proprietary Information of Customer includes non-public data provided by Customer to Flock or collected by Flock via Flock Services, which includes but is not limited to geolocation information and environmental data collected by sensors. The Receiving Party agrees, subject to the obligations of applicable law: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the Party takes with its own proprietary information, but in no event less than commercially reasonable precautions, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public; or (b) was in its possession or known by it prior to receipt from the Disclosing Party; or (c) was rightfully disclosed to it without restriction by a third party; or (d) was independently developed without use of any Proprietary Information of the Disclosing Party; or (e) is mandated to be disclosed by applicable law. Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any judicial or governmental order, provided that the Receiving Party gives the Disclosing Party reasonable prior notice of such disclosure to contest such order. At the termination of this Agreement, all Proprietary Information will be returned to the Disclosing Party, destroyed or erased (if recorded on an erasable storage medium), together with any copies thereof, when no longer needed for the

purposes above, or upon request from the Disclosing Party, and in any case upon termination of the Agreement. Notwithstanding any termination, all confidentiality obligations of Proprietary Information that is trade secret shall continue in perpetuity or until such information is no longer trade secret. The parties acknowledge that Customer is a public entity subject to the Minnesota Government Data Practices Act, MN Stat. Chapter 13 (the “MGDPA”) and all disclosures of information exchanged pursuant to this Agreement or as a part of the services contemplated herein shall be subject to the requirements of the MGDPA.

5.2 Usage Restrictions on Flock IP. Flock and its licensors retain all right, title and interest in and to the Flock IP and its components, and Customer acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this Agreement. Customer further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock’s sole discretion. Customer and Authorized End Users shall not: (i) copy or duplicate any of the Flock IP; (ii) decompile, disassemble, reverse engineer, or otherwise attempt to obtain or perceive the source code from which any software component of any of the Flock IP is compiled or interpreted, or apply any other process or procedure to derive the source code of any software included in the Flock IP; (iii) attempt to modify, alter, tamper with or repair any of the Flock IP, or attempt to create any derivative product from any of the foregoing; (iv) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock IP; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within the Flock Services or Flock IP; (vi) use the Flock Services for anything other than the Permitted Purpose; or (vii) assign, sublicense, sell, resell, lease, rent, or otherwise transfer, convey, pledge as security, or otherwise encumber, Customer’s rights. There are no implied rights.

5.3 Disclosure of Footage. Subject to and during the Retention Period, Flock may access, use, preserve and/or disclose the Footage to law enforcement authorities, government officials, and/or third parties, if legally required to do so or if Flock has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to comply with a legal process, enforce this Agreement, or detect, prevent or otherwise address security, privacy, fraud or technical issues, or emergency situations. The rights to the Footage reserved in this paragraph shall immediately terminate upon the termination of the necessity which required the access, use, preservation, or disclosure.

6. PAYMENT OF FEES

6.1 Billing and Payment of Fees. Customer shall pay the fees set forth in the applicable Order Form based on the billing structure and payment terms as indicated in the Order Form. To the extent the Order Form is silent, Customer shall pay all invoices net thirty (30) days from the date of receipt. If Customer believes that Flock has billed Customer incorrectly, Customer must contact Flock no later than thirty (30) days after the closing date on the first invoice in which the error or problem appeared to receive an adjustment or credit. Customer acknowledges and agrees that a failure to contact Flock within this period will serve as a waiver of any claim. If any undisputed fee is more than thirty (30) days overdue, Flock may, without limiting its other rights and remedies, suspend delivery of its service until such undisputed invoice is paid in full. Flock shall provide at least thirty (30) days' prior written notice to Customer of the payment delinquency before exercising any suspension right.

6.2 Notice of Changes to Fees. In the event of any changes to fees, Flock shall provide Customer with sixty (60) days' notice (email sufficient if acknowledged by Customer) prior to the end of the Initial Term or Renewal Term (as applicable). Any such changes to fees shall only impact subsequent Renewal Terms.

6.3 Taxes. To the extent Customer is not a tax exempt entity, Customer is responsible for all taxes, levies, or duties, excluding only taxes based on Flock's net income, imposed by taxing authorities associated with the order. If Flock has the legal obligation to pay or collect taxes, including amount subsequently assessed by a taxing authority, for which Customer is responsible, the appropriate amount shall be invoiced to and paid by Customer unless Customer provides Flock a legally sufficient tax exemption certificate and Flock shall not charge Customer any taxes from which it is exempt. If any deduction or withholding is required by law, Customer shall notify Flock and shall pay Flock any additional amounts necessary to ensure that the net amount that Flock receives, after any deduction and withholding, equals the amount Flock would have received if no deduction or withholding had been required.

7. TERM AND TERMINATION

7.1 Term. The initial term of this Agreement shall be for the period of time set forth on the Order Form (the “**Term**”). Unless otherwise indicated on the Order Form, the Term shall commence upon first installation of all Flock Hardware, as applicable. Flock shall communicate the commencement date to Customer, in writing. Following the Term, unless otherwise indicated on the Order Form, this Agreement will automatically renew for successive renewal terms of one year (each, a “**Renewal Term**”) unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

7.2 Termination. Upon termination or expiration of this Agreement, Flock will remove any applicable Flock Hardware at a commercially reasonable time period. In the event of any material breach of this Agreement, the non-breaching Party may terminate this Agreement prior to the end of the Term by giving thirty (30) days’ prior written notice to the breaching Party; provided, however, that this Agreement will not terminate if the breaching Party has cured the breach prior to the expiration of such thirty (30) day period (“**Cure Period**”). Either Party may terminate this Agreement (i) upon the institution by or against the other Party of insolvency, receivership or bankruptcy proceedings, (ii) upon the other Party's making an assignment for the benefit of creditors, or (iii) upon the other Party's dissolution or ceasing to do business. In the event of a material breach by Flock, and Flock is unable to cure within the **Cure Period**, Flock will refund Customer a pro-rata portion of the pre-paid fees for Services not received due to such termination.

7.3 Survival. The following Sections will survive termination: 1, 3, 5, 6, 7, 8.3, 8.4, 9, 11.1 and 11.6.

8. REMEDY FOR DEFECT; WARRANTY AND DISCLAIMER

8.1 Manufacturer Defect. Upon a malfunction or failure of Flock Hardware or Embedded Software (a “*Defect*”), Customer must notify Flock’s technical support team. In the event of a Defect, Flock shall make a commercially reasonable attempt to repair or replace the defective Flock Hardware at no additional cost to the Customer. Flock reserves the right, in its sole discretion, to repair or replace such Defect, provided that Flock shall conduct inspection or testing within a commercially reasonable time, but no longer than seven (7) business days after Customer gives notice to Flock. The time will be tolled during Flock’s repair or replacement of any Defect and Customer shall be promptly notified, in writing, of any applicable credit. A Defect which remains for more than thirty (30) days after Customer gives notice shall permit Customer to immediately terminate this Agreement without delay or provision of any Cure Period and Customer shall be reimbursed the pro-rata portion of any pre-paid fees for Services not received for the remainder of the Agreement term and Services not received due to such Defect or resulting down time prior to termination.

8.2 Replacements. In the event that Flock Hardware is lost, stolen, or damaged, Customer may request a replacement of Flock Hardware at a fee according to the reinstall fee schedule (<https://www.flocksafety.com/reinstall-fee-schedule>). In the event that Customer chooses not to replace lost, damaged, or stolen Flock Hardware, Customer understands and agrees that Flock is not liable for any resulting impact to Flock service, nor shall Customer receive a refund for the lost, damaged, or stolen Flock Hardware.

8.3 Warranty. Flock shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Installation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Flock or by third-party providers, or because of other causes beyond Flock’s reasonable control, but Flock shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption.

8.4 Disclaimer. THE REMEDY DESCRIBED IN SECTION 8.1 ABOVE IS CUSTOMER’S SOLE REMEDY, WITH RESPECT TO DEFECTS. FLOCK DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE

ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES ARE PROVIDED “AS IS” AND FLOCK DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. THIS DISCLAIMER ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 11.6.

8.5 Insurance. Flock will maintain commercial general liability policies as stated in Exhibit B. Failure to meet and maintain the insurance requirements set forth herein shall constitute material breach of the Agreement.

8.6 Force Majeure. Parties are not responsible or liable for any delays or failures in performance from any cause beyond their control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, pandemics (including the spread of variants), issues of national security, acts or omissions of third-party technology providers, riots, fires, earthquakes, floods, power blackouts, strikes, supply chain shortages of equipment or supplies, financial institution crisis, weather conditions or acts of hackers, internet service providers or any other third party acts or omissions.

9. LIMITATION OF LIABILITY; INDEMNITY

9.1 Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY, ITS OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, PRODUCT LIABILITY, OR OTHER THEORY FOR: (A) LOSS OF REVENUE, BUSINESS OR BUSINESS INTERRUPTION; (B) INCOMPLETE, CORRUPT, OR INACCURATE DATA; (C) COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY; (D) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (E) FOR ANY MATTER BEYOND THE PARTY’S ACTUAL KNOWLEDGE OR REASONABLE CONTROL INCLUDING REPEAT CRIMINAL ACTIVITY OR INABILITY TO CAPTURE FOOTAGE. THIS LIMITATION OF

LIABILITY OF SECTION ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE OF MINNESOTA. NOTWITHSTANDING ANYTHING TO THE CONTRARY, THE FOREGOING LIMITATIONS OF LIABILITY SHALL NOT APPLY (I) IN THE EVENT OF GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, OR (II) INDEMNIFICATION OBLIGATIONS.

9.2 Responsibility. Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, officers, or agents, in connection with the performance of their official duties under this Agreement. Each Party to this Agreement shall be liable for the torts of its own officers, agents, or employees.

9.3 Flock Indemnity. Flock shall indemnify and hold harmless Customer, its agents and employees, from liability of any kind, including claims, costs (including defense and reasonable attorneys' fees) and expenses, on account of: (i) any copyrighted material, patented or unpatented invention, articles, device or appliance manufactured or used in the performance of this Agreement; or (ii) any damage or injury to property or person directly caused by Flock's installation of Flock Hardware, except for where such damage or injury was caused solely by the negligence of the Customer or its agents, officers or employees.

10. INSTALLATION SERVICES AND OBLIGATIONS

10.1 Ownership of Hardware. Flock Hardware is owned and shall remain the exclusive property of Flock. Title to any Flock Hardware shall not pass to Customer upon execution of this Agreement, except as otherwise specifically set forth in this Agreement. Except as otherwise expressly stated in this Agreement, Customer is not permitted to remove, reposition, re-install, tamper with, alter, adjust or otherwise take possession or control of Flock Hardware. Customer agrees and understands that in the event Customer is found to engage in any of the foregoing restricted actions, all warranties herein shall be null and void, and this Agreement shall be subject to immediate termination for material breach by Customer. Customer shall not perform any acts which would interfere with the retention of title of the Flock Hardware by Flock. Should Customer default on any payment of the Flock Services, Flock may remove Flock Hardware at Flock's discretion. Such removal, if made by Flock, shall not be deemed a waiver of Flock's rights to any damages Flock may sustain as a result of Customer's default and Flock shall have the right to enforce any other legal remedy or right.

10.2 Deployment Plan. Flock shall advise Customer on the location and positioning of the Flock Hardware for optimal product functionality, as conditions and locations allow. Flock will collaborate with Customer to design the strategic geographic mapping of the location(s) and implementation of Flock Hardware to create a deployment plan (“*Deployment Plan*”). In the event that Flock determines that Flock Hardware will not achieve optimal functionality at a designated location, Flock shall have final discretion to veto a specific location, and will provide alternative options to Customer.

10.3 Changes to Deployment Plan. After installation of Flock Hardware, any subsequent requested changes to the Deployment Plan, including, but not limited to, relocating, re-positioning, adjusting of the mounting, removing foliage, replacement, changes to heights of poles will incur a fee according to the reinstall fee schedule located at (<https://www.flocksafety.com/reinstall-fee-schedule>). Customer will receive prior notice and confirm approval of any such fees.

10.4 Customer Installation Obligations. Customer is responsible for any applicable supplementary cost as described in the Customer Implementation Guide, attached hereto as Exhibit C. Customer represents and warrants that it has, or shall lawfully obtain, all necessary right title and authority and hereby authorizes Flock to install the Flock Hardware at the designated locations and to make any necessary inspections or maintenance in connection with such installation.

10.5 Flock’s Obligations. Installation of any Flock Hardware shall be installed in a professional manner within a commercially reasonable time from the Effective Date of this Agreement. Upon removal of Flock Hardware, Flock shall restore the location to its original condition, ordinary wear and tear excepted. Flock will continue to monitor the performance of Flock Hardware for the length of the Term. Flock may use a subcontractor or third party to perform certain obligations under this Agreement, provided that Flock’s use of such subcontractor or third party shall not release Flock from any duty or liability to fulfill Flock’s obligations under this Agreement.

11. MISCELLANEOUS

11.1 Compliance With Laws. Parties shall comply with all applicable local, state and federal laws, regulations, policies and ordinances and their associated record retention schedules, including responding to any subpoena request(s).

11.2 Severability. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect.

11.3 Assignment. This Agreement is not assignable, transferable or sublicensable by either Party, without prior written consent of the other party. Notwithstanding the foregoing, either Party may assign this Agreement, without the other Party's consent, (i) to any parent, subsidiary, or affiliate entity, or (ii) to any purchaser of all or substantially all of such Party's assets or to any successor by way of merger, consolidation or similar transaction.

11.4 Entire Agreement. This Agreement, together with the Order Form(s), the reinstall fee schedule (<https://www.flocksafety.com/reinstall-fee-schedule>), and any attached exhibits are the complete and exclusive statement of the mutual understanding of the Parties and supersedes and cancels all previous or contemporaneous negotiations, discussions or agreements, whether written and oral, communications and other understandings relating to the subject matter of this Agreement. All waivers and modifications must be in a writing signed by both Parties, except as otherwise provided herein. None of Customer's purchase orders, authorizations or similar documents will alter the terms of this Agreement, and any such conflicting terms are expressly rejected. Any mutually agreed upon future purchase order is subject to these legal terms and does not alter the rights and obligations under this Agreement, except that future purchase orders may outline additional products, services, quantities and billing terms to be mutually accepted by Parties. In the event of any conflict of terms found in this Agreement or any other terms and conditions, the terms of this Agreement shall prevail. Customer agrees that Customer's purchase is neither contingent upon the delivery of any future functionality or features nor dependent upon any oral or written comments made by Flock with respect to future functionality or feature.

11.5 Relationship. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Parties do not have any authority of any kind to bind each other in any respect whatsoever. Flock shall at all times be and act as an independent contractor to Customer.

11.6 Governing Law; Venue. This Agreement shall be governed by the laws of the state in which the Customer is located. The Parties hereto agree that venue would be proper in the

chosen courts of Anoka County, Minnesota. The Parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement.

11.7 Special Terms. Flock may offer certain special terms which are indicated in the Order Form and will become part of this Agreement, upon Customer's prior written consent and the mutual execution by authorized representatives ("*Special Terms*"). To the extent that any terms of this Agreement are inconsistent or conflict with the Special Terms, the Special Terms shall control.

11.8 Publicity. Upon Customer's separate and prior written consent, and only during the term of this Agreement, Flock may obtain the right to reference and use Customer's name and disclose the nature of the Services in business and development and marketing efforts. Nothing contained in this Agreement shall be construed as conferring on any Party, any right to use the other Party's name as an endorsement of product/service. Any such consent provided by Customer may be revoked upon five (5) days' written notice.

11.9 Feedback. If Customer or Authorized End User provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter hereunder, Agency or Authorized End User hereby assigns to Flock all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.

11.10 Export. Customer may not remove or export from the United States or allow the export or re-export of the Flock IP or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign Customer or authority. As defined in Federal Acquisition Regulation ("FAR"), section 2.101, the Services, the Flock Hardware and Documentation are "commercial items" and according to the Department of Defense Federal Acquisition Regulation ("DFAR") section 252.2277014(a)(1) and are deemed to be "commercial computer software" and "commercial computer software documentation." Flock is compliant with FAR Section 889 and does not contract or do business with, use any equipment, system, or service that uses the enumerated banned Chinese telecommunication companies, equipment or services as a substantial or essential component of any system, or as critical technology as part of any Flock system. Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification,

reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

11.11 **Headings.** The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated sections.

11.12 **Authority.** Each of the below signers of this Agreement represent that they understand this Agreement and have the authority to sign on behalf of and bind the Parties they are representing upon the Effective Date.

11.13 **Conflict.** In the event there is a conflict between this Agreement and any applicable statement of work, or Customer purchase order, this Agreement controls unless explicitly stated otherwise.

11.14 **Notices.** All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by email; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt to the address listed on the Order Form (or, if different, below), if sent by certified or registered mail, return receipt requested.

11.15 **Non-Appropriation.** Notwithstanding any other provision of this Agreement, all obligations of the Customer under this Agreement which require the expenditure of public funds are conditioned on the availability of said funds appropriated for that purpose. To the extent applicable, Customer shall have the right to terminate this Agreement for non appropriation with thirty (30) days written notice without penalty or other cost.

FLOCK NOTICES ADDRESS:

1170 HOWELL MILL ROAD, NW SUITE 210
ATLANTA, GA 30318
ATTN: LEGAL DEPARTMENT
EMAIL: legal@flocksafety.com

Customer NOTICES ADDRESS:

ADDRESS: Spring Lake Park Police Department
1301 81st Ave. NE
Spring Lake Park, MN 55432

ATTN: Chief of Police

EMAIL: jantoine@slpmn.org

With copy to:

John Thames, Spring Lake Park City Attorney
6160 Summit Drive
Suite 345
Brooklyn Center, MN 55430

EXHIBIT B
INSURANCE

Required Coverage. Flock shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the services under this Agreement and the results of that work by Flock or its agents, representatives, employees or subcontractors. Insurance shall be placed with insurers with a current A. M. Best rating of no less than “A” and “VII”. Flock shall obtain and, during the term of this Agreement, shall maintain policies of professional liability (errors and omissions), automobile liability, and general liability insurance for insurable amounts of not less than the limits listed herein. The insurance policies shall provide that the policies shall remain in full force during the life of the Agreement. Flock shall procure and shall maintain during the life of this Agreement Worker's Compensation insurance as required by applicable State law for all Flock employees.

Types and Amounts Required. Flock shall maintain, at minimum, the following insurance coverage for the duration of this Agreement:

- (i) **Commercial General Liability** insurance written on an occurrence basis with minimum limits of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate for bodily injury, death, and property damage, including personal injury, contractual liability, independent contractors, broad-form property damage, and product and completed operations coverage;
- (ii) **Umbrella or Excess Liability** insurance written on an occurrence basis with minimum limits of Ten Million Dollars (\$10,000,000) per occurrence and Ten Million Dollars (\$10,000,000) in the aggregate;
- (iii) **Professional Liability/Errors and Omissions** insurance with minimum limits of Five Million Dollars (\$5,000,000) per occurrence and Five Million Dollars (\$5,000,000) in the aggregate;
- (iv) **Commercial Automobile Liability** insurance with a minimum combined single limit of One Million Dollars (\$1,000,000) per occurrence for bodily injury, death, and property coverage, including owned and non-owned and hired automobile coverage; and

(v) **Cyber Liability** insurance written on an occurrence basis with minimum limits of Five Million Dollars (\$5,000,000).

**Flock Safety + MN - Spring Lake Park
PD**

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Lisa Dunn
lisa.dunn@flocksafety.com
3146032079



EXHIBIT A
ORDER FORM

Customer: MN - Spring Lake Park PD
Legal Entity Name: MN - Spring Lake Park PD
Accounts Payable Email: jantoine@slpmn.org
Address: 1301 81st Ave Ne Minneapolis, Minnesota 55432

Initial Term: 12 Months
Renewal Term: 12 Months
Payment Terms: Net 30
Billing Frequency: Annual Plan - First Year Invoiced at Signing.
Retention Period: 30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$6,000.00
Flock Safety Flock OS			
FlockOS™ - Essentials	Included	1	Included
Flock Safety LPR Products			
Flock Safety Falcon @	Included	2	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	\$650.00	1	\$650.00
Professional Services - Existing Infrastructure Implementation Fee	\$150.00	1	\$150.00

Subtotal Year 1:	\$6,800.00
Annual Recurring Subtotal:	\$6,000.00
Estimated Tax:	\$0.00
Contract Total:	\$6,800.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "Renewal Term") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$6,800.00
Annual Recurring after Year 1	\$6,000.00
Contract Total	\$6,800.00

*Tax not included

Product and Services Description

Flock Safety Platform Items	Product Description	Terms
FlockOST™	Flock Safety's situational awareness operating system.	
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

FlockOS Features & Description

FlockOS Features	Description
Community Network Access	The ability to request direct access to feeds from privately owned Flock Safety Falcon® LPR cameras located in neighborhoods, schools, and businesses in your community, significantly increasing actionable evidence that clears cases.
Unlimited Users	Unlimited users for FlockOS
State Network (License Plate Lookup Only)	Allows agencies to look up license plates on all cameras opted into the Flock Safety network within your state.
Nationwide Network (License Plate Lookup Only)	With the vast Flock Safety sharing network, law enforcement agencies no longer have to rely on just their devices alone. Agencies can leverage a nationwide system boasting 10 billion additional plate reads per month to amplify the potential to collect vital evidence in otherwise dead-end investigations.
Time & Location Based Search	Search full, partial, and temporary plates by time at particular device locations
License Plate Lookup	Look up specific license plate location history captured on Flock devices
Vehicle Fingerprint Search	Search footage using Vehicle Fingerprint™ technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.
Insights & Analytics	Reporting tool to help administrators manage their LPR program with device performance data, user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports.
ESRI Based Map Interface	Map-based interface that consolidates all data streams and the locations of each connected asset, enabling greater situational awareness and a common operating picture.
Real-Time NCIC Alerts on Flock ALPR Cameras	Receive automated alerts when vehicles entered into established databases for missing and wanted persons are detected, including the FBI's National Crime Information Center (NCIC) and National Center for Missing & Exploited Children (NCMEC) databases.
Unlimited Custom Hot Lists	Ability to add a suspect's license plate to a custom list and get alerted when it passes by a Flock camera
Law Enforcement Network Access	The ability to request direct access to evidence detection devices from Law Enforcement agencies outside of your jurisdiction.

By executing this Order Form, Customer represents and warrants that it has read and agrees to all of the terms and conditions contained in the Master Services Agreement attached.

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: MN - Spring Lake Park PD

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 08.19.24 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2024 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meeting is usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June (MPCA is not requiring a report in 2024). *We are preparing an outline of the MS4 requirements for 2024.*

City Hall Building (193806049). Design started in January 2023. City Council updated at workshops. Public Open House was held on May 8th. Plans were approved by Council on October 16, 2023. Bids were opened on November 20, 2023. Contract was awarded on February 5, 2024. *Construction is on or ahead of schedule.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Sanburnol Drive (AKA 85th Ave. NE) is a shared road between Spring Lake Park and Blaine. Spring Lake Park is the lead agency on this project, but it is a cooperative project between Blaine and Spring Lake Park.

Construction on Sanburnol and Elm started on June 10th. Paving of the first two lifts of bituminous has been completed. CenterPoint Energy has completed replacing a gas main on the south side of Sanburnol. The contractor will install the 2 remaining storm sewer catch basins the week of August 26th. Final paving on Sanburnol/Elm is scheduled for the week of September 9th.

Work on 83rd Avenue is tentatively scheduled to begin on August 26th (minor preliminary work may occur before then). Milling is scheduled for the week of Labor Day. Paving is scheduled for the week of September 9th.

2024 Seal Coat and Crack Repair Project (193806748). Project included streets north of 81st Ave. and west of Terrace St. *Final Contractor payment was processed on August 5th.*

Geographic Information System (GIS) and Mapping (193806747). Staff developed a process for implementing an online ArcGIS system to maintain public works documents and mapping of infrastructure. The system is now active. Training continues as requested. *System updates can be completed later this summer if any issues are identified.*

Possible Future Storm Sewer Lining Project (19380xxxx). The Capital Improvement Plan includes future lining of storm sewers. Public works is evaluating sewers for a possible lining project in 2025.

Possible 2025 Street 79th Avenue Mill and Overlay Project (19380xxxx). The PW Director has identified 7th Avenue between Monroe St. and TH-65 as a potential mill and overlay project for 2025.

Please contact Phil Carlson, Bruce Paulson, Jeff Preston, Zach Naslund, or me if you have questions or require additional information.



Spring Lake Park - Sanburnol and 83rd Ave projects

	August 19th			August 26th			Sept 2nd			Sept 9th			Sept 16th			Sept 23rd							
	M	T	F	S	M	T	W	T	F	S	M	T	W	T	F	S	M	T	W	T	F	S	
Revised 8/7																							
University/Sanburnol/85th																							
Removals																							
Storm sewer (may be earlier)																							
Curb																							
Raise Iron																							
Pave Wear																							
Pavement markings																							
83rd																							
Sawcutting																							
Removals																							
Curb																							
Patching/restoration																							
Mill																							
Adjust Iron																							
Pave wear																							
Pavement markings																							

Construction schedule as of 8-7-2024

CORRESPONDENCE

Video Production



Municipal Producer Trevor Scholl visited the Ham Lakes brand new Fire Station Number 3, interviewing the fire chief and capturing exciting shots of the trucks and the new facility. He also attended the ribbon cutting of the new band shell at Aquatore Park and made a promo for this year's Blue Heron Days. Trevor even found time to team up with News Producer Eric Nelson to help him film the sights and sounds of USA Cup and the 3M Open.



Trevor's biggest accomplishment of the month, though, was completing edits of seven new videos for The Rookery in Lino Lakes. Those videos are awaiting staff approval. More on them next time.



TJ Tronson visited the Ham Lake Freedom Festival, shooting footage of the fireworks finale and taking 79 photos of the event that he shared with city staff and with the chamber of commerce.

Kenton Kipp, Ted Leroux, and the sports team covered all of the fun and excitement of Centerville's Fete des Lacs Parade.

Interim Co-Executive Director and News Director Danika Peterson and News Producer Eric Nelson created a number of city focused news stories, including coverage of the 3M Open and USA Cup in Blaine, a new fundraiser for Guns 'N Hoses, and opening day at the Centerville Main Street Market.



July Completed Videos Playing In-Between Scheduled Programming on City Cable Channels and Streaming

Title	Producer	Runtime
3M Open: Sports City USA	Eric Nelson and Trevor Scholl	3 minutes
Anneke Drafted by PWHL Toronto	Eric Nelson	4 minutes
Aquatore Bandshell at the Blaine Festival (News Story)	Eric Nelson	2 minutes
Aquatore Bandshell Ribbon Cutting	Trevor Scholl	3 minutes
Blue Heron Days Promo 2024	Trevor Scholl	1 minute
Centennial Community Band	TJ Tronson	3 minute
Centerville Main Street Market	Eric Nelson	3 minutes
Charley Robertson Mental Health Mural	Trevor Scholl and Eric Nelson	3 minutes
Golf 4 All Day - 3M Open	Eric Nelson	3 minutes
Ham Lake Farmers Market Promo	TJ Tronson	2 minutes
Ham Lake Fire Station Number 3	Trevor Scholl	3 minutes
Lino Lakes City Council Moratorium	Eric Nelson	2 Minutes
The Norwegian Church: Mads and Lena Gilbertson	Eric Houston	4 minutes

Equipment Consulting/Technical Support



Blaine

- 7/25 – Fixed an audio problem with the podium in the City Council chambers.

Centerville

- Investigated solutions for a sound issue caused when a council member rubs his laptop against the dais microphone.

Circle Pines

- No assistance required.

Ham Lake

- No assistance required.

Lexington

- No assistance required.

Lino Lakes

- 7/1 – Created a private livestream to allow city staff to stream a live work session into an overflow room without also broadcasting it outside of the building.

Spring Lake Park

- 6/25 – Met with Z Systems personnel for a final walkthrough of the new city hall space. This included finalizing wiring, camera, and monitor placement and scheduling for the actual install.

Channel Management



Programming Coordinator Michele Silvester, along with help from Eric Houston and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels: live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or uploaded to our CG servers, formerly known as Carousel. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out live over the cable system. It is also simultaneously encoded on a server for future playbacks. The following meetings were processed this month:

Title	Producer	Runtime
Blaine City Council Meeting (7/1)	TJ Tronson	1 hour 17 minutes
Ham Lake City Council Meeting (7/1)	Collin Kyro	30 minutes
Lino Lakes City Council Workshop (7/1) (Not Televised)	Anne Serwe	1 hour 15 minutes
Spring Lake Park City Council Meeting (7/1)	Matt Waldron	1 hour 5 minutes
Lino Lakes City Council Meeting (7/8)	Anne Serwe	2 hours 29 minutes
Blaine Planning Commission Meeting (7/9)	TJ Tronson	40 minutes
Centerville Planning & Zoning Meeting (7/9)	Colin Branch	2 hours 58 minutes
Circle Pines City Council Meeting (7/9)	Ray Flint	25 minutes
Centerville City Council Meeting (7/10)	Colin Branch	2 hours 27 minutes
Blaine City Council Workshop (7/15) (Not Televised)	Trevor Scholl	1 hour 45 minutes
Ham Lake City Council Meeting (7/15)	Eric Houston	9 minutes
Spring Lake Park City Council Meeting (7/15)	Ray Flint	30 minutes
Centerville EDA Meeting (7/17)	Colin Branch	51 minutes
Centennial Fire District Steering Committee Meeting (7/18)	TJ Tronson	1 hour 26 minutes
Lexington City Council Meeting (7/18)	City Staff	29 minutes
Lino Lakes City Council Meeting (7/22)	Anne Serwe	2 hours 12 minutes
Blaine Park Board Committee Meeting (7/23)	Trevor Scholl	1 hour 8 minutes
Circle Pines City Council Meeting (7/23)	Ray Flint	48 minutes
Circle Pines Utilities Commission Meeting (7/23)	Ray Flint	8 minutes
Centerville City Council Meeting (7/24)	Colin Branch	2 hours 3 minutes
Lino Lakes Environmental Board Meeting (7/31)	Anne Serwe	1 hour 1 minute
21 New Programs		25.5 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional, full length video programs, produced by NMTV staff, are also scheduled on the channels. Shorter videos and promos are loaded onto the CG servers, rather than being scheduled as separate playbacks. These short videos play back in a repeating cycle, along with graphics pages, and air on the channels between scheduled programs, 24 hours a day. The table below outlines how many times a regular length video program was entered into the Tightrope system and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	189	234 hours
Centerville	77	117 hours
Circle Pines	160	88 hours
Ham Lake	57	18 hours
Lexington	92	118 hours
Lino Lakes	62	164 hours
Spring Lake Park	112	91 hours

The last category of programming on City channels consists of a bulletin board, or graphics pages, that display information about the City, local events, and other issues of interest to citizens. With the installation of the CG servers, Eric Houston updates the information on all seven channels. He works closely with City staff to ensure that all requested informational slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the informational pages, the Cities maintain editorial control. In addition to the graphics pages, the CG units play video. Each video's producer is responsible for posting any short videos that are displayed. The following work was done for City CG servers this month:

- **Blaine**
Uploaded 5 videos to CG.
- **Centerville**
Uploaded 2 videos to CG.
- **Circle Pines**
Uploaded 2 videos to CG.
- **Ham Lake**
Uploaded 3 videos to CG.
Created 9 new CG slides.
- **Lexington**
Uploaded 2 videos to CG.
- **Lino Lakes**
Uploaded 4 videos to CG.
- **Spring Lake Park**
Created 5 new CG slides.

Closed Captioning



Closed captioning is an additional service provided by North Metro TV. Every city meeting is closed captioned live via our Tightrope system. That process is assigned a per-minute price by Tightrope. Once the meeting is recorded on our servers for repeat airings, that version of the meeting must be captioned separately. This is accomplished through a system owned by North Metro TV and does not incur an additional cost. The following table tallies the number of minutes of captioning provided to each city for the month.

City	Minutes of Live Closed Captioning	Minutes of Post Closed Captioning
Blaine	278	278
Centerville	513	502
Circle Pines	169	169
Ham Lake	40	40
Lexington	30	30
Lino Lakes	342	342
Spring Lake Park	99	99
Totals:	1,471 Minutes	1,471 Minutes

Meetings on Demand



NMTV has created a Video on Demand service, with agenda item bookmarking, for our Cities' meetings. In order to accomplish this, each meeting goes through several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting, entering a bookmark at the start of each agenda item and entering the corresponding chapter titles. Next, the meeting is linked to the NMTV website's city meeting page for Video on Demand. Finally, PDF copies of the meeting agenda are attached to the video. The following meetings were bookmarked and/or placed on VOD for the Cities this month:

- Blaine**
 - 4 meetings bookmarked and placed on VOD.
- Centerville**
 - 4 meetings bookmarked and placed on VOD.
- Circle Pines**
 - 4 meetings bookmarked and placed on VOD.
- Ham Lake**
 - 2 meetings bookmarked and placed on VOD.
- Lexington**
 - 1 meeting placed on VOD.
- Lino Lakes**
 - 3 meetings bookmarked and placed on VOD.
- Spring Lake Park**
 - 2 meetings bookmarked and placed on VOD.

Meeting Podcasts



NMTV provides a city meeting podcast service. Depending on each city's wishes, any or all meetings can be converted. All podcasts are available across six platforms: Apple Podcasts, Spotify, Podbean, Amazon Music/Audible, iHeart Radio, and Pocket Casts. Links to each platform are available on each individual channel's website and at northmetrotv.com/podcasts.

Blaine

- Uploaded 4 city meeting podcasts.
- 21 total downloads

Centerville

- Uploaded 4 city meeting podcasts.
- 17 total downloads

Circle Pines

- Uploaded 2 city meeting podcasts.
- 7 total downloads

Ham Lake

- Uploaded 2 city meeting podcasts.
- 12 total downloads

Lexington

- Uploaded 1 city meeting podcast.
- 5 total downloads

Lino Lakes

- Has decided not to convert city meetings to podcasts.

Spring Lake Park

- Uploaded 2 city meeting podcasts.
- 5 total downloads



Meeting Transcripts

NMTV also provides a city meeting transcription service. Depending on each city's wishes, any or all meetings can be transcribed. The transcripts are generated using an online platform called Otter.ai, which creates an interactive transcript that is broken down by speaker. Anyone using the transcript can click on any word to hear the meeting audio. Once created, links to each transcript are sent to relevant city staff, who often use the transcripts to help with creating meeting minutes.

Blaine

- Not participating.

Centerville

- Created 4 meeting transcripts.

Circle Pines

- Created 4 meeting transcripts.

Ham Lake

- Created 2 meeting transcripts.

- **Lexington**
- Not participating.
- **Lino Lakes**
- Created 3 meeting transcripts.
- **Spring Lake Park**
- Created 3 meeting transcripts.



Administrative

Franchise Extension

- Discussed options with commission attorney Mike Bradley.
- Conducted a study of current Commission cable revenue against likely revenue after a full franchise renegotiation.

MACTA Conference

- Attended annual conference of the Minnesota Association of Community Television Administrators.
- Attended sessions on 2025 legislative strategies and the future of PEG funding, some of which included our attorney Mike Bradley.
- Met with staff of various community stations from around the metro.

Possible CCX Merger

- Created a Doodle poll (our first!) and coordinated schedules of Operations Committee members and CCX staff to schedule an informal meeting.
- Responded to organizational questions from CCX staff.
- Attended an informal meeting at the CCX facilities.

New Calendars

- Created new PTO and resource calendars in Google Calendars to replace obsolete scheduling software.
- Created user guides and provided staff training on the new calendars.

USA Cup

- Held a planning meeting with staff from multiple departments to coordinate the large annual undertaking.

Centerville Problem Log

- Worked with Matt Waldron to create a complete guide of problems plaguing the Centerville control room.

Fridley

- Continued training on Fridley city equipment and revised instruction manuals and procedures for NMTV staff.
- Conducted discussions with Fridley city staff to refine procedures.

Columbia Heights

- Met with Columbia Heights city staff and toured their city hall production facilities.
- Answered follow up questions regarding the possibility of North Metro TV entering into a partnership with the city.

Cable Customer Requests

- Requests forwarded to Comcast:
 - John Clark of Spring Lake Park was experiencing poor internet performance the day following an installation. He was unable to reach a Comcast representative by phone.
 - Lee Danhouser of Blaine is unable to walk or leave his house. We helped to connect him with Comcast so that they could provide him with options for returning old equipment.
 - Lex Ryan of Blaine called about a cracked Comcast pedestal outside his home. It was quickly replaced.
- We also receive a steady stream of phone calls from Comcast customers who call us in error after finding our number on their bill. We typically provide them with the proper number for Comcast and recommend calling them directly to resolve the issue. If they cannot resolve the issue in this way, we invite them to call back. We received 2 such calls this month.
 - 1 was a question about returning equipment.
 - 1 was someone concerned about a possible scam phone call.

Miscellaneous

- Reviewed July Legal Report
- Read industry articles

Program Production

In July, **113 new programs** were produced using the North Metro TV facilities, funds, and services. That's **100 hours of new programming**.

- 39 programs were produced by the public
- 73 programs were produced by NMTV staff
- 1 programs were produced by city staff



Truck Shoots

The HD production truck was used for 12 hours of production. The following event was produced live and/or recorded for additional playback:

- USA Cup Opening Ceremonies (7/16)
- Centerville Fete des Lacs Parade (7/20)



vMix Live Streaming Shoots

Staff used the vMix single camera production system to record and stream 27 events. The vMix system requires significantly fewer staff members than the production truck. Often, a single staff member can film and stream a game live, all at the same time.

- 27 USA Cup Games – **Paid Events**



Most Watched Sports Video on Social Media

USA Cup Live Stream
7/13

1,100 views



VOD Class Views

Over the last several years, Eric Houston has created an archive of VOD Movie History Classes on YouTube. This chart represents the top 10 videos of the month in terms of views.

Class	Type	# of Views	Hours Viewed
Columbo: One More Thing	Mini	2,645	320 hours
The Cult of Caroline Munro	Mini	1,083	40.5 hours
Diana Rigg: Avenger	Mini	855	82 hours
The Immortal Ingrid Pitt	Mini	352	14.75 hours
The Marx Brothers: Groucho, Harpo, Chico...	Full	284	13 hours
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	242	22 hours
Monster Movies of the 40s and 50s	Full	173	7.25 hours
Batman's Greatest Villains	Mini	94	8.25 hours
The Quiz Show Scandals and Other Game Shows...	Full	78	20 hours
The Oscars: 90 Years of the Academy Awards	Full	45	8 hours

The Movie Man Eric Archive is home to 36 VOD classes. This month, those classes received **6,323 total views with 566.5 total hours watched.**



Short Form Videos on Social Media

Each month, North Metro TV produces several short form videos. These include individual news stories, municipal videos, sports highlight reels, and more. These videos air in between scheduled programming on Channels 15 and 16. They are also posted across all of our social media accounts, including YouTube, Facebook, and X (formerly Twitter).

Title	Producer	Views Across All Social Media	Length
Local Restaurant Supports First Responders	Danika Peterson	819	2 minutes
Wargo Nature Center's New ADA Accessible Playground	TJ Tronson	698	3 minutes
Lino Lakes City Council Moratorium	Eric Nelson	675	2 minutes
Charley Robertson Mental Health Mural	Trevor and Eric Nelson	411	3 minutes
Centerville Main Street Market	Eric Nelson	361	3 minutes
Aquatore Bandshell Ribbon Cutting	Trevor Scholl	352	3 minutes
Ham Lake Fire Station Number 3	Trevor Scholl	344	3 minutes
3M Open Preview	Eric Nelson	266	3 minutes
Centennial Community Band	TJ Tronson	241	3 minutes
Anneke Drafted by PWHL Toronto	Eric Nelson	227	4 minutes
Ham Lake Freedom Festival Fireworks Finale	TJ Tronson	213	1 minute
Aquator Bandshell at the Blaine Festival (News Story)	Eric Nelson	206	2 minutes
Ham Lake Farmers Market Promo	TJ Tronson	195	2 minutes
3M Open: Sports City USA	Eric Nelson and Trevor Scholl	158	3 minutes
The Norwegian Church: Mads and Lena Gilbertson	Eric Houston	150	4 minutes
Ham Lake Fire Department Grand Opening (News Story)	Eric Nelson	117	2 minutes
Golf 4 All Day - 3M Open	Eric Nelson	95	3 minutes
USA Cup Montage	Eric Nelson and Trevor Scholl	90	5 minutes

Blue Heron Days Promo 2024	Trevor Scholl	8	1 minute
20 New Short Form Videos		5,626 Total Views	52 minutes

YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	18,260	25,412	1,379	67	299,264
February	20,070	28,271	1,426	53	313,072
March	27,800	38,100	1,514	31	299,100
April	22,600	32,600	2,111	90	342,800
May	27,600	37,700	2,013	81	426,400
June	36,200	44,100	3,580	133	422,200
July	33,100	40,500	2,481	107	358,200
TOTAL:	185,630	246,683	14,504	562	2,461,036

NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	NA	NA	NA
February	NA	NA	NA
March	8,794	NA	NA
April	9,700	17,713	3,002
May	5,000	10,964	4,111
June	5,600	13,797	6,095
July	6,200	12,522	4,558
TOTAL:	35,294	54,996	17,766

Home Movie Transfers

Home movie transfers are one of our most popular public services. Residents can transfer their family videos themselves for free or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Transfer Hours	Tapes	Film Reels	DVDs	Photos/Slides	Fees Paid
January	578.5	129	88	131	0	\$2,321.46
February	147.75	51	20	66	2	\$2,753.93
March	116.25	35	5	27	47	\$1,160.17
April	189.5	48	21	30	0	\$930.96
May	206.5	61	46	5	0	\$742.83
June	361.5	160	30	58	0	\$1,696.49
July	388.5	142	4	59	0	\$2,561.50
TOTAL:	1,988.5	626	214	376	49	\$12,167.34

Station Highlights

NMTV News Highlights

Each week, Danika Peterson and Eric Nelson craft a variety of news stories that highlights events, people, issues, and information important to citizens of our Member Cities. Some highlights include:

- Lino Lakes City Council Moratorium
- The Charley Robertson Mental Health Mural at USA Cup
- Puck Dreams Come True for North Metro Hockey Star



In addition to daily playbacks of North Metro TV News on the cable systems, there are **1,357 local stories** archived for viewers on the **NMTV YouTube channel**. The channel can be also be accessed through northmetrotv.com.



Most Viewed Online News Story

Guns 'N Hoses: Local Restaurant Supports First Responders

819 Views

USA Cup

Kenton Kipp, Ted Leroux and their intrepid sports crew once again brought their talents to the soccer field for the 2024 USA Cup Soccer Tournament. This year, the team covered 27 games and the Opening Ceremonies, creating 28 new programs and 36 new hours of content for the channel. As has been the case for the last couple of years, USA Cup hired us to provide this coverage, paying \$16,750. That is about the same as what we made in 2023, but, this year, we actually covered only half as many games and leveraged the vMix production system, rather than the truck, to further lower overhead costs. In the end, NMTV staff was able to provide excellent coverage that the client loved, produce exciting new content for ourselves, and make a tidy sum.



Centennial Community Band

TJ Tronson produced a toe tapping new video profiling the Centennial Community Band. This unique musical group welcomes members from across the north metro who wish to continue making music well after high school has ended. The band practices once a week and plays concerts across the Twin Cities.



Main Street Market

News Producer Eric Nelson visited the opening day for Centerville's popular Main Street Market. Eric met vendors and shoppers during a warm and wonderful night. Each year sees more and more vendors attend, with most from right here in the north metro. The market also features a number of special events over the course of the summer and North Metro TV will be back next month, when the shoppers' furry friends join them for a night of shopping and community on Main Street.

Ham Lake Farmers Market

TJ Tronson also got in on the summer market season by visiting the Ham Lake Farmers Market and Artisan Market in the Mickman Brothers parking lot. TJ interviewed attendees, while creating a fun and spritely promo video to help point Ham Lakers to the vibrant weekly market.

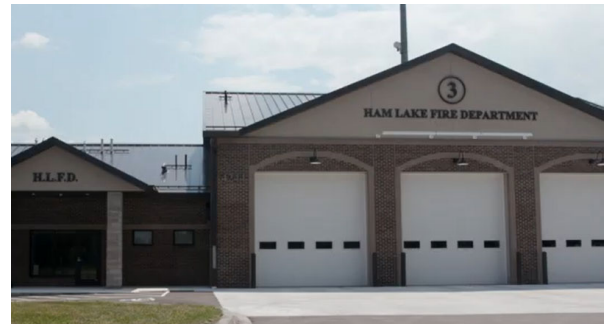
3M Open

"Blaine is sports city USA!" That's what Governor Tim Walz had to say when interviewed by News Producer Eric Nelson at this year's 3M Open. The annual PGA tournament gets more and more exciting every year and NMTV is always on hand. Eric Nelson and Trevor Scholl covered the event, capturing interviews with famous faces and city officials to highlight the massive economic impact both the 3M Open and USA Cup have on the city of Blaine.



ADA Playground

TJ Tronson was at it again, this time with a video showcasing Wargo Nature Center's new ADA friendly playground. TJ combined interviews with Anoka County Commissioner Julie Jeppson and gorgeous drone footage to celebrate this accessible, inclusive playground. It's an informative and touching story that will help tell parents about a new and safe place for their kids to play.



City Productions

This month, Municipal Producer Trevor Scholl visited Ham Lake's newest fire station. Fire Station Number 3 serves the city's southeast corner, reducing reaction time for fire and traffic accidents by 5 to 10 minutes. Trevor visited the new station and interviewed the fire chief, who was rightly proud of the facility and his firefighters.

Trevor also attended the ribbon cutting of Blaine's new \$4 million Aquatore Park Band Shell. He captured footage of the beautiful new structure and spoke to city parks staff as part of the kick off to this year's Blaine Festival. He was also instrumental in supporting news coverage this month.



Trevor touches base with contacts on a regular basis and also encourages cities to contact him with ideas for new videos.



Public Access Programs

Title	Producer	Runtime
Christ Lutheran Church Worship (4 episodes)	Chance Amundsen	3 hours 45 minutes
Christ Lutheran Church Worship Message (4 episodes)	Chance Amundsen	1 hour 58 minutes
Glen Cary Lutheran Church (5 episodes)	Vincent Schneider	4 hours 39 minutes
Hope Church (4 episodes)	Al Gorace	3 hours 56 minutes
Lord of Life (5 episodes)	Jean Stauffer	4 hours 37 minutes
Lovepower (4 episodes)	Rick Larson	4 hours
Power of Love (4 episodes)	Rick Larson	2 hours
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	1 hour 33 minutes

The Hidden Truth (3 episodes)	Paul Dendy	2 hours 54 minutes
What Does the Bible Say (4 episodes)	George Degidio	2 hours 28 minutes
39 New Programs		32 New Hours



NMTV Staff Full Length Programs

Title	Producer	Runtime
USA Cup Game 2: Magic Soccer FC vs Futbol Consultants (7/12)	Kenton Kipp and Tedd Leroux	1 hour 11 minutes
USA Cup Game 3: Soo City United vs Gitchi Gummi (7/12)	Kenton Kipp and Tedd Leroux	1 hour 3 minutes
USA Cup Game 4: Firebirds SC vs Sao Paulo FC (7/12)	Kenton Kipp and Tedd Leroux	1 hour 4 minutes
USA Cup Game 5: Magic Soccer FC vs Chicago Inferno (7/13)	Kenton Kipp and Tedd Leroux	1 hour 23 minutes
USA Cup Game 6: Boreal FC vs Tri-State Soccer Academy (7/13)	Kenton Kipp and Tedd Leroux	55 minutes
USA Cup Game 7: Manitou FCC vs Firebirds SC (7/13)	Kenton Kipp and Tedd Leroux	52 minutes
USA Cup Game 8: Thunder Bay Chill vs EPSC (7/13)	Kenton Kipp and Tedd Leroux	1 hour 15 minutes
USA Cup Game 9: Thunder Bay Chill Royal vs Tempo Rain (7/14)	Kenton Kipp and Tedd Leroux	1 hour 22 minutes
USA Cup Game 10: Interstate SC vs Boreal FC (7/14)	Kenton Kipp and Tedd Leroux	1 hour 22 minutes
USA Cup Game 11: Gitchi Gummi vs MC Legends (7/14)	Kenton Kipp and Tedd Leroux	1 hour 11 minutes
USA Cup Game 12: Inter AC Select vs Sporting Academy (7/14)	Kenton Kipp and Tedd Leroux	1 hour 10 minutes
USA Cup Game 13: Arsenal FC vs Edmonton Juventus (7/16)	Kenton Kipp and Tedd Leroux	1 hour 24 minutes
USA Cup Game 14: EARJ Panthers vs Lake FC (7/16)	Kenton Kipp and Tedd Leroux	1 hour 26 minutes
USA Cup Game 15: Academy Sports Club vs Sports Academy (7/16)	Kenton Kipp and Tedd Leroux	1 hour 22 minutes
USA Cup Opening Ceremonies (7/16)	Kenton Kipp and Tedd Leroux	1 hour 14 minutes
USA Cup Game 17: Iceland vs TNT Elite (7/17)	Kenton Kipp and Tedd Leroux	1 hour 27 minutes
USA Cup Game 18: BTB FC vs Necaxa FC (7/17)	Kenton Kipp and Tedd Leroux	1 hour 26 minutes
USA Cup Game 19: Olympic Flame FC vs Kingston FA (7/17)	Kenton Kipp and Tedd Leroux	1 hour 27 minutes
USA Cup Game 20: Roa vs South Simcoe United FC (7/18)	Kenton Kipp and Tedd Leroux	1 hour 28 minutes
USA Cup Game 21: Leahi SC vs Ballyclare Comrades (7/18)	Kenton Kipp and Tedd Leroux	1 hour 29 minutes
USA Cup Game 22: Lethbridge FC vs Team Chicago (7/18)	Kenton Kipp and Tedd Leroux	1 hour 24 minutes
NMTV News	Eric Nelson and Trevor Scholl	24 minutes
USA Cup Game 23: Helenites Sports Club vs Maple Brook SC (7/19)	Kenton Kipp and Tedd Leroux	1 hour 25 minutes

USA Cup Game 24: Utah Surf vs Minneapolis United (7/19)	Kenton Kipp and Tedd Leroux	1 hour 52 minutes
USA Cup Game 25: Maple Brook SC vs Team Chicago (7/19)	Kenton Kipp and Tedd Leroux	1 hour 22 minutes
USA Cup Game 26: Twin Cities Rush vs St Croix Academy (7/20)	Kenton Kipp and Tedd Leroux	1 hour 15 minutes
USA Cup Game 27: Texarkana SC vs St. Croix Academy (7/20)	Kenton Kipp and Tedd Leroux	1 hour 25 minutes
USA Cup Game 28: Oshawa Kicks vs Academy Sports Club (7/20)	Kenton Kipp and Tedd Leroux	1 hour 30 minutes
Centerville Fete des Lacs Parade (7/20)	Kenton Kipp and Tedd Leroux	40 minutes
Anoka County Board Meeting (7/23)	TJ Tronson	1 hour
30 New Programs		38 New Hours



City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (7/1)	TJ Tronson	1 hour 17 minutes
Blaine City Council Workshop (7/1) (Not Televised)	TJ Tronson	1 hour 30 minutes
Ham Lake City Council Meeting (7/1)	Collin Kyro	30 minutes
Lino Lakes City Council Workshop (7/1) (Not Televised)	Anne Serwe	1 hour 15 minutes
Spring Lake Park City Council Meeting (7/1)	Matt Waldron	1 hour 5 minutes
Blaine City Council Workshop (7/8) (Not Televised)	TJ Tronson	2 hours 30 minutes
Lino Lakes City Council Meeting (7/8)	Anne Serwe	2 hours 29 minutes
Blaine Planning Commission Meeting (7/9)	TJ Tronson	40 minutes
Centerville Planning & Zoning Meeting (7/9)	Colin Branch	2 hours 58 minutes
Circle Pines City Council Meeting (7/9)	Ray Flint	25 minutes
Centerville City Council Meeting (7/10)	Colin Branch	2 hours 27 minutes
Blaine City Council Meeting/EDA (7/15)	Trevor Scholl and Eric Nelson	1 hour 27 minutes
Blaine City Council Workshop (7/15) (Not Televised)	Trevor Scholl	1 hour 45 minutes
Ham Lake City Council Meeting (7/15)	Eric Houston	9 minutes
Spring Lake Park City Council Meeting (7/15)	Ray Flint	30 minutes
Centerville EDA Meeting (7/17)	Colin Branch	51 minutes
Centennial Fire District Steering Committee Meeting (7/18)	TJ Tronson	1 hour 26 minutes
Lexington City Council Meeting (7/18)	City Staff	29 minutes
Lino Lakes City Council Meeting (7/22)	Anne Serwe	2 hours 12 minutes
Blaine Park Board Committee Meeting (7/23)	Trevor Scholl	1 hour 8 minutes
Circle Pines City Council Meeting (7/23)	Ray Flint	48 minutes

Circle Pines Utilities Commission Meeting (7/23)	Ray Flint	8 minutes
Centerville City Council Meeting (7/24)	Colin Branch	2 hours 3 minutes
Lino Lakes Environmental Board Meeting (7/31)	Anne Serwe	1 hour 1 minute
24 New Programs		31 New Hours

If you have any questions or comments regarding this monthly report please contact Eric Houston (at 763-231-2803 or eric@northmetrotv.com) or Danika Peterson (at 763-231-2810 or danika@northmetrotv.com).

your
Connexus Connection

For Connexus Energy Members

Issued July 2024

**Powering our
members and
communities**



Leadership of our **Cooperative**



Cash Back is coming

Cash Back is calculated based on member electricity purchases during the year. Expect to see credits reflected in your August bill. It pays to be a member of our co-op!

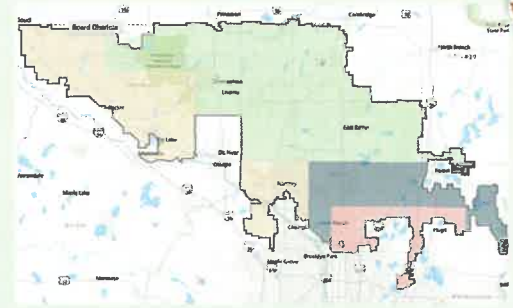
Board of directors



Mike Thews, Assistant Secretary/Treasurer • **Mark Ethen**, Vice Chair • **Shelly Peterson**, Secretary/Treasurer • **Angie Ronayne** • **Sam Villella** • **Fran Bator**, Chair • **Rick Braastad** • **Joe Gruenes**

We heard you!

According to election ballot comments, some members wondered which district they reside in. **See the new director district map** on our Board & Bylaws page. Type your address into the map's search bar to find your district number.



CONTACT US

Phone

Services/Outage: 763.323.2650

Online

Website: connexusenergy.com
Email: info@connexusenergy.com

Address

14601 Ramsey Blvd.
Ramsey, MN 55303

Connect with Connexus



Executive leadership



Linda Maegi, VP, Employee Services • **Brian Burandt**, Interim Co-CEO & VP, Power Supply & Business Development • **Nick Loehlein**, VP, Electric Operations • **Yan Paul Martinez**, Interim Co-CEO & CFO • **Mark Koplín**, VP, Technology • **Alison Miles**, VP, Members



Connexus Energy is offsetting 100% of the energy used for printing this newsletter with renewable energy credits.

Message to our Members

Connexus Energy has proven again and again to be flexible in adapting, whether the change is driven by technology, market economics, regulation or staffing. Connexus navigates change with excellence, never compromising in our commitment to providing affordable, reliable electric services, with nonprofit board governance as the bedrock of the cooperative.

We are pleased to share the board of directors' appointment of us as interim co-CEOs. With more than three decades of cooperative experience between us, we are committed to maintaining Connexus' strategic objectives and continuing the great, community-centered progress you expect. Here are two recent examples we're proud to share.

First, in June, Fitch Ratings, a national credit ratings agency, upgraded Connexus' rating to 'A' with a stable outlook. This is a testament to our financial strength.

Second, pending final construction inspections, we will be transforming the skirtland around a closed landfill into Minnesota's first "brightfields" solar project. A previous Minnesota state report identified 110 landfill sites that would be suitable for development, with this site as a best first example. Nationally and statewide, brightfield initiatives highlight opportunities for closed landfills and former mine sites to be repurposed for solar energy generation facilities that also benefit local communities with new tax revenue. It's exciting to be able to work with local governments on projects that drive economic activity.

This project exemplifies our commitment to sustainability and community enhancement. It demonstrates our innovative spirit and our dedication to utilizing resources in ways that benefit our members while contributing to economic development and local stewardship.

We welcome three new board directors, Joe Gruenes, Angie Ronayne and Sam Villella, and thank you for your participation in our annual meeting and cooperative election. Good governance by our locally elected board is critical to high-performing cooperatives like Connexus. Thank you for being an integral part of the Connexus community.

Sincerely,



Brian Burandt

Interim Co-CEO & VP, Power Supply & Business Development



Yan Paul Martinez

Interim Co-CEO & CFO


Safety Always

Our annual **Safety Stand Up Day** field activities included transformer bank refreshers by experienced lineworkers, classroom instruction on protective equipment by the Substation and Electrical Equipment Team and tree cutting safety by Asplundh Tree Service.



Congratulations to our newest journey lineworkers, Chad Johnson (pictured) and Tanner Ellis. Becoming a journey lineworker requires four years of on-the-job training and satisfactorily completing the Career Development for Lineworkers curriculum that includes performance-based skill of over 300 tasks. Demonstrating initiative to work safely and developing teamwork and communication skills are critical in the apprentice learning experience and beyond. We have six apprentice lineworkers working toward their journey status.





We used the **Connexus drone** to capture Wright Tree Service clearing vegetation by using a mechanical trimmer (Jarraff) to increase safety and efficiency during a routine maintenance project. Routine vegetation activities are completed every five to eight years.



This new F-350 was upfitted with a snowplow and an external fuel tank (pictured in the truck's bed). One use for the fuel tank is refilling generators in the field for critical members who cannot be without power.



When a member installs an on-site energy generation source, like solar, the extra energy created goes onto our power grid. Our field workers need to be aware of that generation for their safety when working on the lines or equipment, so we place a **G sticker** on the padmount transformer (as pictured here) or the pole of the overhead transformer that is connected to the generation source.



Chad is working on our capital project, which converts existing overhead services to underground in a portion of Blaine. This will **improve the reliability of electric service** to those members by preventing future power outages due to weather and trees.

Integrating Innovation



SolarWise yard signs help members show their support for renewable energy, and they are popping up more and more. These members pay an additional fee on their regular bill to offset all (or half) of their home's electric usage with local solar energy produced by the Connexus solar arrays.



We're beginning an **improved technology rollout for our interruptible irrigation members** to transition from radio controls to cellular controls. Members who need to opt out during a load control event will be able to safely do so with the flip of a switch.



A Connexus contractor, Utili-Tech, **inspected more than 5,000 utility poles** this spring by drilling near the bottom to look for decay. Poles that didn't pass inspection will be replaced. Strong poles ensure your safety and the safety of our lineworkers.



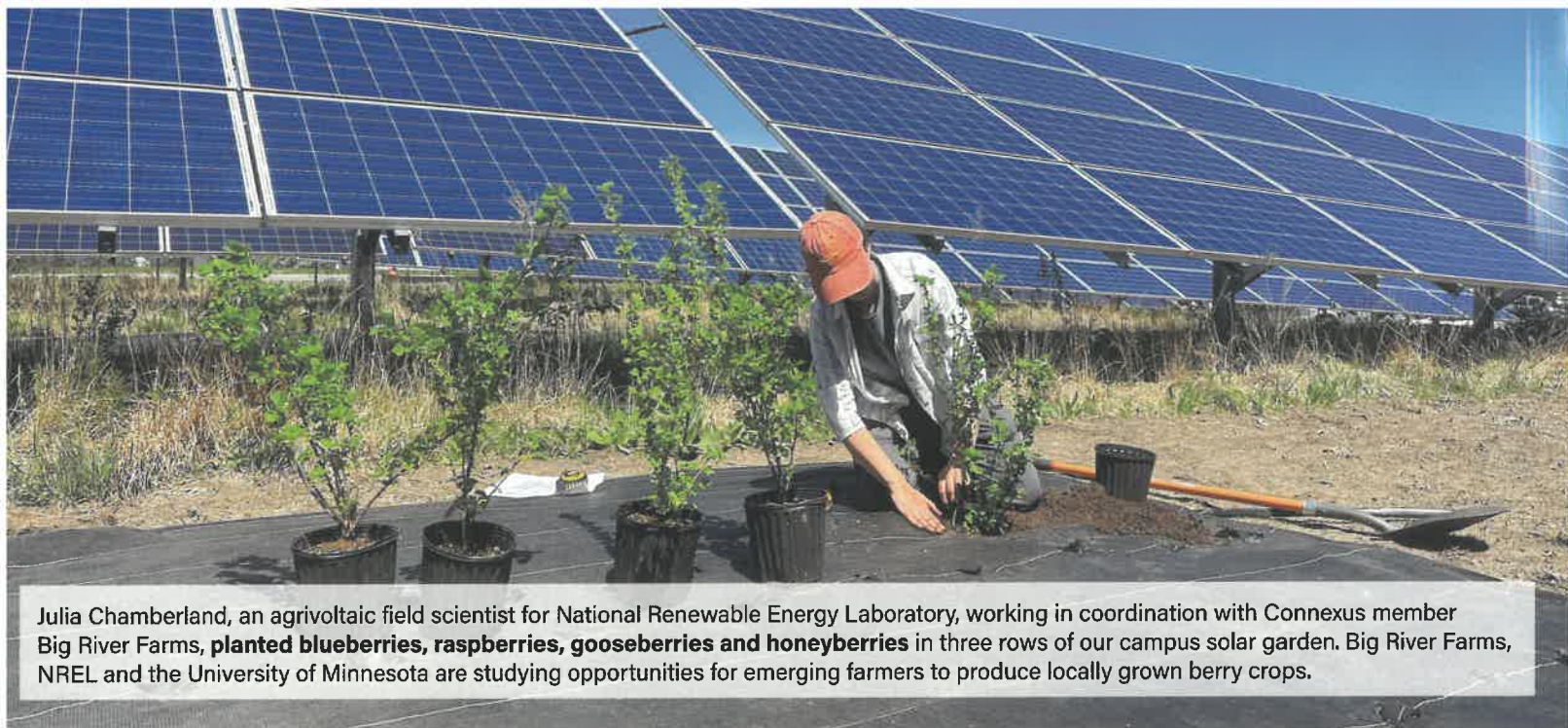
A low hour **750 kW generator** was installed in June, replacing our old 630 kW generator. It will continue to be a key piece of our load management strategy in the summer months and beyond. Rob Olson from Facilities Services managed the installation.



We added five **variable frequency drives (VFDs)** to our geothermal fluid pump motors. They are controlled by differential pressure sensors to supply our campus' water source heat pumps with just the right amount of flow for optimal efficiency, significantly reducing our energy consumption and reducing wear and tear on our geothermal system. With the energy saved, the VFDs should pay for themselves within three years.



A **queen bumblebee** visited one of the hundreds of flowering native plants on our campus solar garden.



Julia Chamberland, an agrivoltaic field scientist for National Renewable Energy Laboratory, working in coordination with Connexus member Big River Farms, **planted blueberries, raspberries, gooseberries and honeyberries** in three rows of our campus solar garden. Big River Farms, NREL and the University of Minnesota are studying opportunities for emerging farmers to produce locally grown berry crops.

Co-op Cuisine

“DOCTORED” WHIP CREAM WITH FRESH LOCAL BERRIES

Recommended by Uwe Kortshagen, a Connexus member and University of Minnesota professor

- 4 teaspoons cold water
- 1 teaspoon unflavored gelatin powder (or shaved/grated from a block)
- 1 cup cold heavy whipping cream
- ¼ cup powdered sugar
- ½ teaspoon pure vanilla extract

1. Add water to a microwave safe bowl and sprinkle the unflavored gelatin on top. Allow to sit for 2-3 minutes.
2. Microwave mixture for just a few seconds until gelatin fully dissolves. Stir and set aside to cool.
3. Combine heavy whipping cream, powdered sugar and vanilla extract in a large mixing bowl. Whip with whisk attachment until mixture starts to thicken and forms soft peaks, and then turn the mixer to low speed.
4. Slowly pour in the gelatin mixture until well combined. Increase the mixer to medium speed and continue mixing until stiff peaks form.
5. Serve with fresh local berries like raspberries, blueberries and honeyberries. Make it fancy by using a piping bag.

This summer, Dr. Kortshagen was awarded a University of Minnesota Institute on the Environment Impact Goals grant to study growing Minnesota hardy local berries in and around solar arrays, a practice known as agrivoltaics.





14601 Ramsey Blvd.
Ramsey, MN 55303

Presort Standard
US Postage
Paid
Twin Cities, MN
Permit No. 1000



*****AUTO**5-DIGIT 55432

00130562
SPRING LAKE PARK CITY OF
Or Current Resident
1301 81ST AVE NE
FRIDLEY MN 55432-2188

P-16 P148



The Connexus Energy FoundationSM awarded \$57,000 in scholarships to 60 students at 20 high schools. Our board directors attended awards ceremonies to congratulate the class of 2024. Director Angie Ronayne is pictured with Claire Hentges from Champlin Park High School.



These four students attended our annual meeting on April 18 and each won a \$1,000 scholarship in our new attendance drawing. Justin Kroeze, Brandon Forsyth, Zach Davis and Katherine James are pictured with Yan Paul Martinez and Mark Koplin from The Connexus Energy Foundation.



More than 70 fourth grade students joined Connexus board directors and staff to tour our campus solar array in late May. **Students learned how some solar designs can allow for farming activities** and stewardship like pollinator-friendly ground cover.



Tessa Haagenson and Rob Davis represented Connexus at an awards ceremony in recognition of **Connexus being named to Fast Company's prestigious list of the Most Innovative Companies of 2024.**



Connexus employees can ride two Townie - Electra electric bikes (shown with Rachel Strange and Scott Johnson). Our e-bikes were purchased with a grant from the Anoka County Statewide Health Improvement Partnership.

Feel the Power!

A Minnesota Laborers - Employers Cooperation & Education Trust Publication

WORLD RENOWNED MAYO CLINIC MOVES FORWARD ON MAJOR \$5 BILLION EXPANSION PLAN

Mayo Clinic's vision for the future continues to unfold with their announcement last year on plans to invest \$5 billion starting in 2024 to expand its Rochester, Minnesota campus. The announcement is part of their initiative titled: "Bold. Forward. Unbound." Plans are to start construction this year and have some facilities ready in 2028.

This strategic focus will transform patient care by adding five new buildings with 2.4 million square feet of space. Two new towers will be at the center of the campus, connected by skyways and tunnels.

The innovative planning involves creating 'community centered

neighborhoods', where patients receive medical services around common patient needs and diseases creating continuous care environments that serve as the patient's home while being treated at Mayo Clinic. Essentially, the neighborhood concept keeps people from shuttling to other parts of campus for tests or treatments. The mission will bring Mayo Clinic teams and patients together to advance teamwork, create more cures and improve outcomes.

The construction work will provide hundreds of jobs for LIUNA Local 405 Laborers and other Union trades' members and opportunities for Union Contractor employers. Mayo

Clinic has a long, storied history working with Union Contractors who employ skilled Union construction craft trades members, including hundreds of Laborers Local 405 Union members who report daily to the campus and help ensure that it remains the top clinic in the world when it comes to medical innovation and patient care.

"LIUNA looks forward to working with Mayo Clinic and our Union Contractor partners to build out this new innovative patient care initiative," said Lorne Lundeen, Business Manager, LIUNA Local 405. "We know how to work in hospital environments and understand that the importance of our work is

utmost around safety and patient care. We'll use our expertise to help Mayo realize its plans and we'll do that with the quality and integrity that we've shown for over 100 years."

The State of Minnesota is financing millions of dollars' worth of infrastructure projects in Rochester that will help Mayo as part of the Destination Medical Center program passed by the Legislature in 2018.



IN THIS ISSUE

3 Top Projects Announced

5 LIUNA Local 563 Relocates



LECET

LABORERS-EMPLOYERS
COOPERATION & EDUCATION TRUST
MINNESOTA & NORTH DAKOTA

LIUNA!

Feel the Power

BOLANDER CELEBRATES 100 YEARS

Bolander, a leading Union Contractor in heavy civil construction, commemorates its 100th year of operations in 2024.

“Reaching our 100th year is a remarkable achievement for Bolander,” said Mark Ryan, CEO. “This milestone reflects not only our rich history but also the dedication and hard work of our employees, the support of our clients, and the trust of the communities we serve.”

The company has played a pivotal role in shaping the landscape of the Twin Cities, through innovation, experience and high-quality services. Notable projects include the Ford Site/Highland Bridge, TCAAP, Allianz

Field, Minnesota State Capitol, Central Corridor & 4th St. Light Rail projects, Abbott Northwestern Hospital and the Interstate 35 W Bridge construction project rebuild.



FECHNER, LUNDEEN JOIN LECET BOARD

Koby Fechner, Operations Manager for Bituminous Roadways, Inc., based in Mendota Heights, MN and Lorne Lundeen, Business Manager of LIUNA Local 405 Rochester, MN have been appointed new LECET Board of Trustees members, replacing Randy Kramer (Bituminous Roadways, Inc.) and Sheldon Steele, (LIUNA Local 405), who have retired.

Fechner started with Bituminous Roadways, Inc. in 1998 as a dozer operator with prior experience on both grading and paving crews and then worked his way into leadership



Koby Fechner



Lorne Lundeen

positions, being named Operations Manager in 2021. “It’s important for Labor and Management to maintain a spirit of cooperation to help grow the industry, safely build our infrastructure and promote future

careers,” said Fechner. “I am honored to work with LECET on those efforts.”

Lundeen has 25 years of service with LIUNA Local 405 in Rochester and southeastern, MN. He was hired as a field Business Agent in 2018 and was recently appointed the lead role as Business Manager on June 1 and offered his thoughts on the value of LECET. “I look forward to working with management leaders on LECET to help create a safety driven culture and ensure there are always many great opportunities in the pipeline for Union construction.”

WELCOME NEW CONTRACTORS!

- Aikey Electric
- Concrete Worx LLC

- Hunter Modular Construction
- Monaghan Construction Company LLC
- Nadeau Companies LLC

- Nelson Industrial Coatings LLC
- Pullman SST Inc

LECET Mission

The Minnesota Laborers-Employers Cooperation & Education Trust (LECET) fund was created in 1992 as a non-profit joint Labor/Management cooperation effort affiliated with the Minnesota Laborers Union. LECET aims to promote the many benefits of Union construction while addressing a number of initiatives that are of mutual benefit to both signatory Union Contractors and LiUNA members.

MN LECET Board of Trustees

Shawn Braford, Chair
Laborers Local 1097

Dan Olson
Laborers Local 1091

Keith Petersen
Laborers Local 563

Kim Schrupp
Laborers Local 563

Lorne Lundeen
Laborers Local 405

Andy Ristrom, Co-chair
Carl Bolander & Sons Inc.

Rick Peper
Ryan Companies US Inc.

Paul Krienke
PCL Construction Services

Laura Ziegler
AGC of Minnesota

Koby Fechner
Bituminous Roadways Inc.

Dwight Engen
*LECET Construction
Marketing Director*

Contact Us



MNLECET.org

651.429.1600 | info@mnlecet.org

MinnesotaLECET

LiUNA! MINNESOTA & NORTH DAKOTA
Feel the Power

LIUNAMinnesota.org

651.653.9776 | Council@LiunaMinnesota.org

LIUNAMinnesota

DULUTH ESSENTIA HOSPITAL LEADS TOP PROJECTS IN 2023

Finance & Commerce News has issued their Top Projects list for 2023 with the massive Union built Essentia Hospital in Duluth, MN leading the way. When selecting the projects, F&C utilized an independent panel of judges to review each project's degree of difficulty, creativity in design, innovative construction techniques, cooperation among contractors and management, and sustainability efforts.



Image provided by Barry Howell Photography

3M Skills Development Center

955 Wells St., Suite 300, St. Paul

Owner: 3M

Contractor: Shaw-Lundquist Associates, Inc.

Belfry Apartments

3901 Chicago Ave., Minneapolis

Owner: Trellis Co.

Contractor: Frana Cos.

Bhatti GI Clinic and Ambulatory Surgery Center

6500 Barrie Road, Edina

Owner: Bhatti GI Consultants PA

Contractor: RJM Construction

Camdentown Flats

1500 N. 44th Ave., Minneapolis

Owner: Houston White

Contractor: Flannery Construction

Castlelake

250 Nicollet Mall, Suite 900, Minneapolis

Owner: Castlelake, L.P.

Contractor: Gardner Builders

Corsa

3440 Beltline Blvd., St. Louis Park

Owner: Beltline Residences, LLC

Contractor: Opus Design Build, LLC

Crown College SPBI Residence Hall

8700 College View Drive, St. Bonifacius

Owner: Crown College

Contractor: LS Black Constructors

Delta Air Lines Tech Hub

8400 Normandale Blvd., Bloomington

Owner: Delta Air Lines, Inc.

Contractor: Gardner Builders

Essentia Health – St. Mary's Medical Center

402 E. Second St., Duluth

Owner: Essentia Health

Contractor: McGough

Fieldhouse Dinkytown

805 15th Ave. SE, Minneapolis

Owner: Up Campus Properties

Contractor: Union Subcontractors

Frana Companies – Floor Plant

15790 Canada Circle, Rosemount

Owner: Frana Companies

Contractor: Frana Companies

Graco Distribution Center

12225 W. French Lake Road, Dayton

Owner: Graco Inc.

Contractor: McGough

Highland Bridge Medical Office

2270 Ford Parkway, St. Paul

Owner: Ryan Cos. US, Inc.

Contractor: Ryan Cos. US, Inc.

J.I. Case

233 Park Ave., Minneapolis

Owner: Sherman Associates, Inc.

Contractor: Gardner Builders

Juxtaposition Arts

2007 Emerson Ave. N., Minneapolis

Owner: Juxtaposition Arts

Contractor: Watson-Forsberg; TRI-Construction, Inc.

Lakeville Specialty Center

18465 Orchard Trail, Lakeville

Owner: Davis

Contractor: Timco Construction

Maison Margaux

224 N. First St., Minneapolis

Owner: David Fhima

Contractor: Greiner Construction

North Metro Regional Public Safety Training Facility

12800 Arbor Lakes Parkway N., Maple Grove

Owner: City of Maple Grove

Contractor: RJM Construction

NorthPoint Health & Wellness Center Expansion

2220 Plymouth Ave. N., Minneapolis

Owner: Hennepin County

Contractor: J.E. Dunn Construction Company

Our Lady of Peace

2076 St. Anthony Ave., St. Paul

Owner: Our Lady of Peace

Contractor: Flannery Construction

Paravel

8300 Commonwealth Drive, Eden Prairie

Owner: Timberland Partners

Contractor: Frana Companies

Peregrine

2035 West River Road N., Minneapolis

Owner: Schafer Richardson

Contractor: Greiner Construction

Ramsey/Washington Recycling & Energy Plant Phase III Additions

100 Red Rock Road, Newport

Owner: Ramsey/Washington Recycling & Energy (R&E)

Contractor: Adolfson & Peterson Construction

Riverplace Office Repositioning

1 SE Main St., No. 200, Minneapolis

Owner: Crestlight Capital

Contractor: Gardner Builders

The Blake School Early Learning Center and Lower School Campus Renovation

110 Blake Road S., Hopkins

Owner: The Blake School

Contractor: Mortenson

The Laker

2500 NE Second St., Minneapolis

Owner: Doran Cos.

Contractor: Union Subcontractors

The Station at Malcolm Yards

485 Malcolm Ave. SE, Minneapolis

Owner: Wall Companies

Contractor: Union Subcontractors

Treetop Trail at the Minnesota Zoo

13000 Zoo Blvd., Apple Valley

Owner: Minnesota Zoo

Contractor: PCL Construction

Turnblad Mansion and Carriage House

2600 Park Ave., Minneapolis

Owner: American Swedish Institute

Contractor: J.E. Dunn Construction Co.

Twelve22 Apartments

1222 University Ave. W., St. Paul

Owner: JB Vang

Contractor: Frerichs Construction

Tyler Street Stacks

1180 Tyler St. NE, Minneapolis

Owner: Paster Properties and Bader Development

Contractor: Union Subcontractors

Zenith DCHS

215 North First Ave. E., Duluth

Owner: Saturday Properties

Contractor: Kraus-Anderson

LEGISLATIVE SESSION DELIVERS LABOR STANDARDS ON BROADBAND AND HOUSING, AND PERMITTING REFORM ON CLEAN ENERGY PROJECTS

The 2024 Legislative Session wrapped up with new measures to help Union members and the Union construction industry well into the future.

The session continued to deliver for construction workers with legislation to strengthen broadband worker and infrastructure safety, prevent wage theft and exploitation in the housing industry, and improve the permitting process for clean energy and other career-creating projects.

For the broadband industry, new measures strengthen broadband worker and infrastructure safety by supporting the development of a skilled local workforce and holding broadband providers accountable for deploying best practices. The

Legislature took major steps to prevent wage theft, abuse, and exploitation in the housing industry by requiring prevailing wages, ensuring responsible contractors, enhancing transparency, and holding owners accountable for abuse on publicly financed affordable housing projects, and improving Minnesota's ability to fight worker misclassification fraud. In addition, the Legislature

improved transparency, certainty and collaboration in Minnesota's permitting process for clean energy projects.

While the Legislature delivered historic wins for Minnesotans, there is disappointment in the failure of the 2024 Legislature to pass a bipartisan capital investment bonding bill (construction jobs bill) because every year is the year to keep up our infrastructure.



LIUNA Minnesota & North Dakota relentlessly brings out the 'power of orange' to promote and advance legislation to support the construction industry, create jobs, advance safety measures and install Union worker protections to support those who build our most critical and depended on infrastructure and improve our quality of life. Several LIUNA members are shown here with Minnesota Governor Tim Walz in March, 2024.

PREVAILING WAGE ORDINANCES APPROVED IN BLOOMINGTON AND BROOKLYN PARK

By Lucas Franco, PHD, LIUNA Minnesota & North Dakota

Brooklyn Park and Bloomington both recently approved prevailing wage ordinances on city financed projects. These new standards will ensure a level playing field for local contractors and fair compensation for local workers.

Extensive research has detailed the widespread benefits of prevailing wage policies including preventing out-of-state contractors from undercutting local area standards, boosting local economies, and minimizing the risk of wage theft and tax fraud.

Advocates in both cities focused on the positive impact of prevailing wage policies in preventing wage theft and tax fraud in the construction industry. According to the Midwest Economic Policy Institute, in

Minnesota alone, an estimated 30,100 construction workers face misclassification or under-the-table payments, representing 23 percent of the workforce. These workers receive significantly lower compensation—36 percent less, amounting to \$29,700 annually in wages and benefits—while the state loses \$136 million in tax revenues due to payroll fraud.

Prevailing wage laws mitigate the risk of wage theft by setting minimum wage standards on publicly funded projects, thereby leveling the playing field for law-abiding contractors. Moreover, these laws enhance transparency in payroll reporting, curbing misclassification and informal labor practices on job sites through rigorous monitoring and certified payroll collection.

Prevailing wage laws achieve these outcomes with little to no overall cost impact. Since 2000, there have been 24 studies, analyzing 25,842 projects, on the effect of prevailing wage standards on the cost of public projects that have been published in peer-reviewed academic journals. In total, 18 of these peer-reviewed studies (75%) find that prevailing wage has no effect on project costs.

Brooklyn Park Council member Tony McGarvey described the passage of their prevailing wage ordinance as a “momentous occasion,” emphasizing the importance of fostering middle-class careers in construction. The new prevailing wage policies passed unanimously in both cities.

LIUNA LOCAL 563 OPENS NEW LOCATION TO BUILD ON COLLABORATION & TEAMWORK

Laborers Local 563 celebrated its new 32,000 square foot Union Hall location with a ribbon cutting on Friday June 30, before a group of nearly 100 people including Minnesota Governor Tim Walz, City of Minneapolis Mayor Jacob Frey, LIUNA Great Lakes Regional Vice President Terry Healy and leaders from LIUNA and area businesses.



The new location, which is next to U.S. Bank stadium -home of Minnesota Viking football, greatly expands the Local Union's footprint to better accommodate Union meetings and member related events. Additionally, the hall has a flexible building layout and a roof top mezzanine for hosting special group events and meetings to continue building the future with more collaboration and teamwork.



"We are proud to be a part of this community," said Joe Fowler, Business Manager of LIUNA Local 563 at the ribbon cutting. "Minneapolis has always been Local 563's home and this location connects our members to the East and the West."



Minnesota Governor Tim Walz offered his thoughts on the new location and why relationships matter. "Congratulations, you deserve to have a space like this," said Walz. "When I come here and stand before you, together we've improved the lives of Minnesotans through the work we've done, and we've lifted

up the trades. Those relationships you've built are improving people's lives."

City of Minneapolis Mayor Jacob Frey offered comments around the quality work that LIUNA is known for. "We're in the business right now of city building," said Frey. "We are not talking about structures that will be around for 15 or 20 years, we are talking about hundred-year buildings. You don't get hundred-

year buildings without the Laborers, because we understand that *Union built* lasts forever and that *Union built* does things right the very first time."

"Challenges don't scare us, they unite us and strengthen us," explained Fowler. "We lean into them and we lean into the people that are around us and use their strengths. We've certainly had some challenges down here (in Minneapolis), but this city is coming back strong, and the downtown is coming back strong. It is a beautiful city. The economic engine that has been created here is just amazing and we want to always be a part of that.."

Mayor Frey concluded his remarks around the importance of teamwork. "LIUNA has consistently recognized the importance of being a team," said Frey. "When you look at the tremendous things that

are happening in the city, Local 563 is a gigantic part of it."

The way of the future requires the spirit of collaboration, and the new LIUNA 563 Minneapolis location greatly enhances the local's ability to collaborate with others to strengthen networks and build a better future in the areas they serve.

LABORERS
HEALTH & WELLNESS

2024 - 2025
**PICK 3
GET 1**

**COMPLETING YOUR PICK 3
IS AS EASY AS 1-2-3**

When you complete 3 of the approved tasks, you'll receive a voucher good toward a pair of RED WING BOOTS, or a MOUNTAIN RIDGE GEAR DUFFEL and TRAVEL BAG.

**PICK
3**

- 
Preventive Physical
(Authorized Stamp, Billing Statement or *EOB Required)
- 
Preventive Dental Visit
(Authorized Stamp or *EOB Required)
- 
MN Laborers Clinic Visit
(In-Person or Virtual, Schedule an appointment, 952-687-8100, Authorized Stamp Only)
- 
Flu Shot
(Authorized Stamp, Billing Statement or *EOB Required)
- 
The Health & Benefit Fair
Attend the Health & Benefit Fair April 26th, 2024 (Authorized Stamp Only)
- 
Vision Exam
(Billing Statement or *EOB Required)

For Eligible Active & Retired Members

Note: Only health services rendered from 4/1/24 through 3/31/25 are eligible. *Explanation of Benefits (EOB) required and provided by service provider or health plan.

**GET
1**



Active Members Only

- \$150 Voucher
- Visit an authorized Red Wing or Chet's Dealer
- Choose from a variety of options
- Visit: www.redwingshoes.com or www.chetsshoes.com



Active & Retired Members

- Large multi-use duffel and travel bag
- Made in the USA / Lifetime Warranty
- Black with shoulder strap

All prizes provided by Minnesota Laborers-Employers Cooperation & Education Trust

**TO SCHEDULE
AN APPOINTMENT
AT YOUR MN
LABORERS CLINIC**
CALL 952-687-8100
laborersfunds.org



SCAN ME

LABORERS
HEALTH & WELLNESS
CLINICS

POWERED BY  HealthPartners

**EVERYDAY
SERVICES**

AVAILABLE TO YOU FROM
THE CONVENIENCE OF YOUR HOME!

NO BILLS. NO INVOICES. NO EOBs.



SCAN TO
SCHEDULE AN
APPOINTMENT

- 35 Common Prescriptions & Mail Order
- Virtual Appointments
- Preventative Care
- Lab Tests
- Cold-Flu-Covid
- Seasonal Allergies
- Sinus Infections
- Strep Throat
- Ear Infections
- Minor Injuries
- Immunizations
- Sexual Health
- Gastrointestinal Issues
- Chronic Condition Management

MINNESOTA LABORERS HEALTH & WELLNESS CLINICS
EAGAN • HUGO • ROGERS

SCHEDULE AN APPOINTMENT ONLINE OR BY PHONE
You'll also find a variety of great information and answers to many of your questions on the website!

952-687-8100
laborersclinics.org

Appointment Desk Hours:
Mon-Fri: 6:00AM-7:00PM
Saturday: 8:00AM-4:30PM
Sunday: 8:00AM-4:30PM

SAFETY DRIVEN | THE POWER OF PARTNERSHIP

4th Quarter 2023 Safety Driven Quarterly Award Winners

LABORER	CONTRACTOR	LABORER	CONTRACTOR
Briana Fleming	Adolfson & Peterson	Ryan Haas	Magney Construction
Dana Krone	Advantage Scaffold & Ladder	Cole Eiyneck	McGough Construction
Nathan Fleming	Boldt Company	Casey Hammer	Northland Constructors
Bo Smith	Dirtworx LLC	Arturo Flores	PCi Roads LLC
Joshua Vandewalker	Engineering & Construction Innovations, Inc.	Dayne McCullough	Q3 Contracting Inc
Nicholas Jaakola	Jewell Scanning & Coring LLC	Eric Avila	Restoration Systems Inc
Dalton Huston Bursaw	Kiffmeyer Inc	Calvin Larson	S R Weidema Inc
Richard Benjamin	Kraus Anderson Construction Company	Leroy Longs	Thomas and Sons Construction Inc
Zachary Johnson	Landwehr Construction Inc	Kimberlee Johnson	Trade Access
Rex Schneider	Lloyd's Construction Services, Inc	Jeremy Foss	Xcel Energy Special Construction

All winners receive their choice of a Quarterly Award prize and have been nominated by Union Contractors in accordance with the LECET Safety Driven Program rules.

APPRENTICE OF THE MONTH AWARDS

April

Nolan Grandy

May

Sonkarly Winpea

June

Nathan Pientka

Note: Students are reminded that all day classes begin at 7:00 am at the LTC. Trainees must come to class dressed as if they were reporting to work at a construction site. This includes appropriate work boots, long pants and shirt. Failure to do so can result in being asked to leave and to reschedule the class at a later date.

CONSTRUCTION LABORERS TRAINING CENTER

2350 Main Street
Lino Lakes, MN 55038

(651) 653-6710

www.Ltcmn.org



July 29, 2024

Hazardous Waste Initial
Safety Week/OSHA 30/CPR First Aid
Scaffold Erecting Competent Person
Asbestos Worker Refresher WI/MN

Jul 29-Aug 02
Jul 29-Aug 02
Jul 29-Aug 02
Aug 02

August 05, 2024

Asbestos Supervisor Initial
Blueprint Reading
General Construction/Flagging/Pro-10
Line & Grade I
Asbestos Supervisor Refresher WI/MN
Mine Safety & Health Admin
- @Virginia, MN - 1097 Hall

Aug 05-09
Aug 05-09
Aug 05-09
Aug 05-15
Aug 09
Aug 09

August 12, 2024

Mason Tending
Safety Week/OSHA 30/CPR First Aid
Torch Cutting Demo Safety
Rigging & Signaling Qualified - 24 Hr
Intro to Union & Apprenticeship Program
Intro to Union & Apprenticeship Program
- @Online Training

Aug 12-16
Aug 12-16
Aug 12-13
Aug 14-16
Aug 15
Aug 15

August 19, 2024

General Construction/Flagging/Pro-10
Hazardous Waste Initial
Heavy Highway Skills/MnDOT Flag
Line & Grade I

Aug 19-23
Aug 19-29
Aug 19-23
Aug 19-23

August 26, 2024

Pipelining 1
Safety Week/OSHA 30/CPR First Aid
Scaffold Erecting Competent Person
Asbestos Supervisor Refresher

Aug 26-30
Aug 26-30
Aug 26-30
Aug 30

September 02, 2024

Rigging & Signaling Qualified - 24 Hr
SWPP Installer U of M
Torch Cutting Demo Safety
Vacuum Trailer Training
SWPP Manager
Dingo Training

Sep 03-05
Sep 03
Sep 03-04
Sep 03
Sep 04-05
Sep 05

September 02, 2024

Rigging & Signaling Qualified - 24 Hr
SWPP Installer U of M
Torch Cutting Demo Safety
Vacuum Trailer Training
SWPP Manager
Dingo Training

Sep 03-05
Sep 03
Sep 03-04
Sep 03
Sep 04-05
Sep 05

September 09, 2024

Blueprint Reading
General Construction/Flagging/Pro-10
Hazardous Waste Initial

Sep 09-13
Sep 09-13
Sep 09-13

September 16, 2024

Asbestos Inspector Init
Concrete Practices/Insulated Forms
Safety Week/OSHA 30/CPR First Aid
Torch Cutting Demo Safety
Rigging & Signaling Qualified - 24 Hr
Intro to Union & Apprenticeship Program
- @Online Training
Intro to Union & Apprenticeship Program
Asbestos Inspector Ref

Sep 16-18
Sep 16-20
Sep 16-20
Sep 16-17
Sep 18-20
Sep 19
Sep 19
Sep 20

September 23, 2024

General Construction/Flagging/Pro-10
Landscaping
Line & Grade I
Scaffold Erecting Competent Person
Asbestos Supervisor Refresher WI/MN
- @Rochester, Eagles Club

Sep 23-27
Sep 23-27
Sep 23-27
Sep 23-Oct 03
Sep 27

September 30, 2024

Asbestos Worker Initial
Heavy Highway Skills/MnDOT Flag
Safety Week/OSHA 30/CPR First Aid
Asbestos Worker Refresher WI/MN
Mine Safety & Health Admin
- @Virginia, MN - 1097 Hall

Sep 30-Oct 03
Sep 30-Oct 04
Sep 30-Oct 04
Oct 04
Oct 04

REMEMBERING ONE WHO TOOK THE ROADS LESS TRAVELED

By Dwight Engen, LECET Director

We lost a great one on June 22nd, when Michael (Mike) Kelly Connelly, a proud Irishman passed away at the age of 66. He was a 40-year proud member of LIUNA Local 563 and served as past President of the Local, as an Organizing Representative and was an Instructor at the Laborers Training Center.

I have known Mike for nearly 20 years and he was absolutely one of the best people I've met along the way. He made an early impact on me, to sharpen me up and make sure that I hit my marks in my career as LECET Director. He was tough, but he was also very caring. Born in the 50's, he truly was a rebel with a cause. His cause inevitably was to passionately

support the Laborers Union and protect his Union brothers and sisters in any way that he could. His life revolved around being a proud Laborer and he certainly never missed a single day in sharing his appreciation of what the Laborers' have meant for him in his own life.

Mike was indeed a great storyteller and a strong communicator and those that came into his presence at the LTC and thousands of other places probably heard some doozies. He was very articulate and had a strong passion for worker safety and looking out for one another.

He was an adventurer and everything that he did – he did with passion. He took the roads less traveled, paving

the way for others to follow. Mike Connelly has left a mark on all of us at LIUNA and will never be forgotten.



NON-PROFIT ORG.
US POSTAGE
PAID
PERMIT 27072
TWIN CITIES, MN

LIUNA!

Minnesota Laborers-Employers
Cooperation & Education Trust-LECET
81 East Little Canada Road
Little Canada, MN 55117



*****AUTO**ALL FOR AADC 553
CITY ADMINISTRATOR
CITY OF SPRING LAKE PARK
1301 81ST AVE NE
SPRING LAKE PARK MN 55432-2188

7 14 14
3



Saturday, August 17, 2024
10 a.m. – 1 p.m.
Como Midway Picnic Pavilion
Como Regional Park, St. Paul, MN

- Prizes • Hot Dog Lunch • Sweet Corn
- Ice cream • Kids Jump Zone
- Face Painting • Putt Putt Golf
- **Grand Prize: \$3,000 Travel Voucher provided by Local 563**

Free to families of LIUNA members and contractors with your voluntary charitable donation. Benefits the Ronald McDonald House Upper Midwest and Laborers Charitable Foundation.

LECET
MN • ND
LIUNA! MINNESOTA & NORTH DAKOTA
Feel the Power





ANNUAL REPORT

TABLE OF CONTENTS

5	Message from Chief Retka
6-7	SBM's Mission, Vision, Values
8	Deputy Chief
9	Community Quotes
10-11	Operations
12-15	Training
16-19	Administration & Community Relations
20	Emergency Management
22-25	City Inspections
26-31	Year in Review
32-33	Response Maps
34-36	Awards
37	Retirements

MESSAGE FROM CHIEF

Two years of reflection, with a focus on the future.

As I complete my second year since being honored with the promotion to Fire Chief, I find myself reflecting on my career here at SBM and the number of coworkers who have come and gone over the past 20 years. Working with many men and women over the years has left an immeasurable imprint on me.

Over the past year, I have had the privilege of reconnecting with members who have been retired for several years. Their stories and experiences continue to enrich our understanding of the department's legacy. SBM's impact on their lives is a testament to the enduring bonds formed while actively serving.

As we prepare to enter our 80th year as a department, we need to make significant adjustments to how we provide services to our residents, motorists, and the 7 million plus visitors to our major events. The call load is at a point never seen before in our district and continues to grow. The past year has been a year of researching, planning, and preparing to roll out a new service model that drastically improves response time, consistent numbers, and more flexibility for our crews as they will now schedule their shifts. The department and communities should be proud in the fact that we have operated primarily with the volunteer model for so long.

As we face the challenges ahead, we are committed to upholding the tradition established by our founders: to provide exceptional customer service to our residents. We will continue to foster an environment and culture that our people are proud to be a part of, ensuring that our commitment to excellent service remains unwavering.

This year's annual report is a tribute to the firefighters who, from 1944 to the present day, have dedicated themselves to providing fire and emergency services to their communities and neighbors. Their commitment, not for personal gain or glory, but because it was necessary, is a source of inspiration. We salute each of you for your selfless dedication, a commitment that continues to be the backbone of our department.

Respectfully,





OUR VISION

OUR MISSION

Spring Lake Park - Blaine - Mounds View Fire Department will be an industry leader in fire prevention, all hazard emergency mitigation and customer service by possessing an innovative spirit; exhibiting steadfast dedication to the wellbeing of our personnel and the communities we serve; exercising competent and caring leadership at all levels; championing collaboration and embracing continual organizational change.

Spring Lake Park - Blaine - Mounds View Fire Department will preserve life and property by providing exceptional fire prevention, innovative public education and effective all hazard emergency response ensuring unparalleled customer service.

OUR VALUES

Spring Lake Park - Blaine - Mounds View Fire Department is a high performing and dynamic organization, which exceeds expectations of all our stakeholders. Our personnel are dedicated to providing innovative and exceptional services, now and in the future. To achieve our vision, we accept that we must:

- Provide innovative fire prevention and all hazard emergency response through continuous program development, implementation of industry best practices, use of cutting edge technology and integration of emerging methodology.
- Create high performance personnel through intensive training, professional development, mentorship and altruistic leadership.
- Provide an agile, effective and efficient force by ensuring personnel possess state of the art equipment, employ sound tactics and strategy, and utilize efficient and effective resource management.
- Provide the highest level of customer service with integrity, pride and commitment, which exceeds the expectations of all external and internal stakeholders.
- Grow our business, capitalizing on new opportunities by leveraging our organizational strengths, resources and our personnel's knowledge, skills and abilities.
- Maintain our unique service model, ensuring our stakeholders receive exceptional service while striving for equity between efficiency and effectiveness.
- Create an organizational culture that is built upon integrity, selfless dedication to service, honesty and extraordinary excellence.
- Engage in collaborative teamwork at all levels to ensure the success of our programs as well as those of our response partners.

DEPUTY CHIEF



Deputy Chief, Matt Grantz has been with SBM for 9 years.

Chief Retka was officially appointed Fire Chief in late 2022! With his promotion, Chief Retka created his new administrative staff, which included

Deputy Chief - Matt Grantz, Assistant Chief of Operations - Dan Anderson, Assistant Chief of Administration and Community Relations - Anthony Scavo, and Assistant Chief of Emergency Management - Matt Montain.

Additional staffing changes occurred to the full-time side this year. Natalie Streich was hired in March as SBM's Recruitment and Retention Coordinator. Natalie has already increased our applicants 10-fold as we prepare for the shift to Duty Crew on January 1, 2024! She has also boosted our social media platforms significantly and we've had fun watching the creative photo and video opportunities our crews have been able to be involved in.

Matt Montain was hired in May as the Assistant Chief of Emergency Management. He brings many years of experience to SBM and we look forward to the success he'll add to this organization!

Rob Payment was hired in October as the Fleet Manager. The primary duty of this position is to provide all hazard emergency response and manage/maintain our equipment and apparatus.

We also hired a part-time EMS Coordinator, Annalise Kasa, who began in December. The purpose of this position is to coordinate and provide EMS training and certification for our department and EMS program.

With all these changes, we'd be amiss to acknowledge the service of Mike Vacco and Chad Martin as they sought out new life adventures this year and moved on to new organizations. Thank you both for your years of service and the contributions you made to SBM!

As our city populations increase, so does our call volume. With that, we've spent an incredible amount of time this year planning for the future, which includes the new term "Duty Crew." Lots of great changes to come which will provide the best customer service to the community and residents we serve.

Thank you to everyone who participated in anything SBM offered this year! Whether you attended driving school in St. Cloud, volunteered at the first annual SBM Relief golf tournament, participated in the Live Burn on November 11, spent two full days as a Safety Camp counselor, or ran all four nights of Santa Parade. The efforts you put in don't go unnoticed and we are forever grateful for the time, energy, and commitment you give that makes SBM the organization it is.

COMMUNITY QUOTES

“ Can't tell you enough how much you are appreciated!
Thank you to SBM men and women, families and volunteers.

What a quality team! *You are TRUE heroes!*

An awesome group with **great leadership**. You all are the **BEST!**

**We, the public, are extraordinarily grateful and
privileged to have you watching over us.**

THANK YOU! You all rock! Way to go!!! Yay, SBM!
You are truly appreciated! Well done!

This department understands the meaning of *service*.

Always making an impact. Thanks for the hard work and training!

I'm **proud** to live in the city they serve and protect.

Thank you for everything that you do! **Thanks for helping us!**

Thank you to each one of you for your service and dedication!

Fantastic department with an even more impressive group of
people!! Thank you for all you do every day and night!

Thank you ALL for being our local heroes!!”

OPERATIONS



Assistant Chief of Operations, Dan Anderson has been with SBM for 20 years.

A few fleet changes and upgrades occurred throughout the year.

Engine 3 went into service in October at Station Three. Engine 3 replaces our 1998 Peterbuilt which was known as Engine 8. That'll be a tough role to fill as the old Pete was a workhorse for many years!

Engine 3 Specs:

- Built by Midwest Fire in Luverne, MN
- Freightliner 4 Occupant Commercial Chassis
- Cummins L9 450hp & 1250lb-ft Torque
- Allison 3000 Transmission
- 1,800 Gallons of Water
- 22 Gallons of Foam
- Gross Vehicle Weight of 47,000 lb



Grass 3 was added to the fleet in 2023. This rig is a multi-purpose unit that will be used as a medical rig at large events like golf tournaments and major sporting events at the National Sports Center. It will also serve as a wildland rig assisting Grass 1.

Grass 3 Specs:

- Polaris Pro XD Crew Cab
- 1000cc Gas Motor
- RKO Industries Rescue Unit
- 95 Gallons of Water
- 5 Gallons of Foam
- Junkin Safety Stokes Basket for patient transport



Boat 1 was put into service replacing the 20 year old Zodiac we had at Station 1. Boat 1 (along with its twin, Boat 4) is a lightweight rescue boat that we are able to quickly deploy into our many lakes and large ponds.

Boat 1 Specs:

- Zodiac Cadet 350
- 11'6" Inflatable
- Aluminum Floor
- 15 hp Mercury 4-Stroke

OPERATIONS

The major event of 2023 was the announcement and preparation for duty crew. After decades of being a true volunteer fire department, moving into a combination department with full-time day staff was rather seamless. Transitioning into a true duty crew model has proven to be no small feat! It has taken months of planning, chatting with other departments that have made this transition, and meeting with our crew. A plan has come together that we believe will serve our community well and keep SBM great and we look forward to implementing this January 1, 2024!

To prepare for the duty crew, Station One underwent an extensive remodel. The kitchen and workout room were remodeled into the new duty crew day room. The space was totally redone from floor to ceiling including new kitchen appliances, new flooring, and new recliners. It's a very comfortable place to be!



Station One Day Room

2024 Goals

Looking ahead to 2024, a majority of our goals revolve around fine tuning the duty crew model. We're focusing on lean but effective response and getting our on-duty crews out the door fast to mitigate problems before they get out of hand.

Quality equipment for our crews is important. As we shift to staffing stations, we need to focus on having the best tools available for our crews to get the job done.

Training, training, training! One of the best benefits of duty crew is that we are scheduled to be at the station. Some of the best advice we've received from other departments was on training so now we have the ability to train almost every night in small groups.



Station One Kitchen

TRAINING



The training division is led by Captain Derek Authier, with SBM for 8 years. He is tasked with developing and maintaining the skills of the department's personnel.

This year brought many, new exciting training topics!

The year kicked off with electric vehicle training with specialists from Safety and Security Consultation Specialists LLS.

As the year progressed, there was a big focus on becoming proficient at basic firefighting skills. During search and rescue drill, crews were filmed and had immediate feedback so they knew how to improve for future evolutions and fire fights. Hose drill was focused on proper management and advancement. A number of acquired structures were obtained where crews continued to improve on these skills while working on new ones. Additional topics included vertical ventilation, forcible entry, VEIS, and wall breaching.

A live burn was held in the fall with 24 students in attendance. The home's location was in the middle of a residential neighborhood near Centennial High School so it was a great opportunity for personnel to answer questions that the public had. During this training, 24 safe and high-quality evolutions were held over a four hour period.

A skills competition was held and Jeff Frahm, Caleb Swenson, and Kornel Ureke were the victorious team members!

Additional training topics throughout the year included ice water rescue, diver tender ops with the Anoka County Sheriff, extrication under the instruction of Alex Air, and ARFF Specialist on site for crews to improve on their aircraft firefighting skills.

Off-site training opportunities included the emergency driving school in St. Cloud that 10 drivers attended, FDIC that four attended in Indianapolis, and the Minnesota Chiefs Association Officer School that three attended in Alexandria.

In addition to focusing on training at SBM, we also facilitate training opportunities, hiring, and promotional processes for outside agencies.

The all department badging ceremony was held in August and was a time to celebrate family members and their commitment to the fire department as well. During this event we had a petting zoo, a barbeque prepped by the Fire Corps Culinary Team, and thoroughly enjoyed everyone's company over the course of the evening.

All in all, the training division was very busy in 2023 and we look forward to everything planned for 2024!



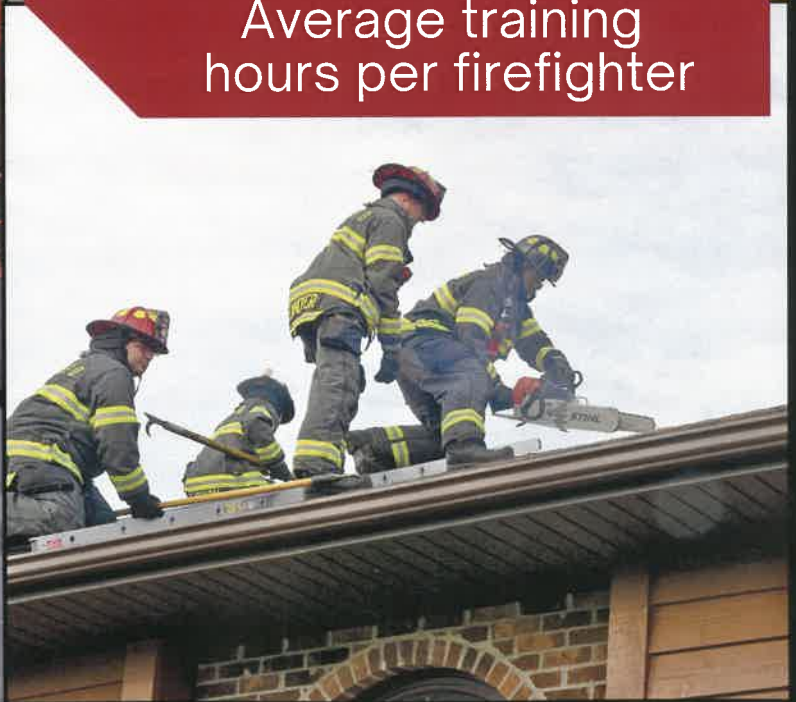
5,575

2023 training hours



95

Average training hours per firefighter







November 11
Live burn with 24 safe,
high quality evolutions!

ADMINISTRATION & COMMUNITY RELATIONS



Assistant Chief of Administration and Community Relations, Anthony Scavo has been with SBM for 11 years.

The Community Relations Division had another busy year with over 200 scheduled events.

This year we had two major upgrades to our prop inventory. A new, live fire extinguisher prop was purchased and introduced to the community in the fall. Fire extinguisher training continues to be very successful at community events and local businesses.

The second upgrade is still a work in progress but our Safe Escape House will be receiving a complete overhaul and will be renamed the Safety House. This prop will have a larger kitchen, larger bedroom, and updated technology added to it to enhance educational measures. We look forward to teaching community members of all ages how to stay safe in their homes with the use of this prop!

Our Fire Corps team logged over 3,400 hours of volunteer work amongst the 25 members. Areas of volunteer work included parade support, truck demos, prop construction, Rehab, meals, Santa Parade, the golf tournament, and so much more! Our organization is made better every day with the Fire Corps team and we look forward to seeing the challenges they commit to in 2024 to take us another step forward.

This year our investigation team identified the causes of 26 large loss fires. The most common fire cause this year was accidental. While we had a variety of types of fires, the biggest fire causes for our district continue to be unattended cooking and improper disposal of cigarettes. Our team of 8 investigators had the opportunity to continue training opportunities with the FBI Minneapolis field office for training of explosives, chemical threats, and other large scale scene investigations.

SBM's Fire Exploring Post #3710 met on Sunday evenings throughout the year to learn, develop, and implement firefighting skills. A group of four competed in the Governor's Fire Prevention Day activities at the Minnesota State Fair and were able to show all they'd been learning in training. The fall brought a number of new youth to our post and we're up to a team of 8! The youth will continue working with their advisors to improve their skills in hopes of bringing home gold at the 2024 Minnesota State Fair competition.

Fire Chaplains are a small, but mighty team of four individuals who volunteer on a weekly basis covering calls 24/7 throughout the cities of Blaine and Spring Lake Park. Chaplains are called out to assist family members on scenes, provide a blessing at fire department functions, and are readily available when SBM personnel are in need.

INVESTIGATION INCIDENTS

Date	Time	City	Fire Cause	Area/Point of Origin	Ignition Source
1/2/23	16:54	Blaine	Accidental	Attached garage/snowmobile	Welding spark
3/3/23	15:47	Mounds View	Accidental	Exterior siding of garage	Torch from melting ice
3/5/23	16:57	Blaine	Accidental	Kitchen under oven	Arching from worn electrical cord
3/23/23	20:20	Mounds View	Accidental	Detached garage	Arching from electrical box
4/9/23	10:59	Mounds View	Undetermined	Main level entertainment center	Undetermined / FATAL
4/10/23	14:21	Blaine	Accidental	Processing bay warehouse	"Hot Load"
4/17/23	2:06	Spring Lake Park	Undetermined	Detached garage	Undetermined
4/22/23	3:23	Blaine	Accidental	Kitchen oven	Plastic materials inside oven
5/20/23	12:46	Blaine	Accidental	Exterior siding of house	Careless smoking
6/11/23	12:56	Blaine	Undetermined	Attached garage third stall	Undetermined
6/13/23	16:50	Blaine	Accidental	Attached balcony deck	Careless smoking
6/24/23	12:21	Blaine	Accidental	Soda vending machine	Arching from nicked power cord
7/5/23	1:15	Spring Lake Park	Accidental	Exterior of attached garage	Hot fireworks in plastic garbage can
7/8/23	3:04	Blaine	Accidental	Inside corner of attached garage	Hot bonfire ashes in plastic bucket
7/11/23	11:20	Spring Lake Park	Accidental	Attached garage	Fireworks
7/26/23	1:42	Blaine	Accidental	Laundry room dryer vent	Built up dryer lint
8/19/23	8:23	Mounds View	Undetermined	Undetermined	Undetermined
8/23/23	1:10	Blaine	Accidental	Plastic garbage can in warehouse	Spontaneous combustion
9/7/23	14:30	Spring Lake Park	Accidental	Upstairs bathroom ceiling/attic space	Faulty bathroom fan
9/23/23	23:02	Blaine	Accidental	Kitchen under oven	Arching from worn electrical cord
9/29/23	23:01	Blaine	Natural	Flu pipe on roof exiting upper peak	Lightening strike
10/11/23	18:51	Mounds View	Accidental	Tuck under attached garage	Arching from nicked power cord
10/27/23	6:31	Blaine	Accidental	Vehicle in an attached garage	Undetermined
11/1/23	22:55	Mounds View	Undetermined	Undetermined	Undetermined
11/20/23	3:06	Spring Lake Park	Accidental	Kitchen stovetop	Unattended cooking
12/4/23	18:31	Blaine	Accidental	Detached garage	Heater too close to combustibles





Touch A Truck



COMMUNITY EVENTS



EMERGENCY MANAGEMENT



Chief Matthew Montain is the department's Assistant Chief of Emergency Management. He joined us this year and has been a valuable asset to our department and community.

First Due reporting and incident notification was rolled out by Anoka County. This all in one platform combines reporting, scheduling, dispatching, and public relations. This platform replaces the FDM software that Anoka County had previously been using.



first due

A Threat and Hazard Identification Risk Assessment (THIRA) was completed for the cities of Spring Lake Park, Blaine, and Mounds View. This analysis outlined the threats and hazards within each of our three cities.

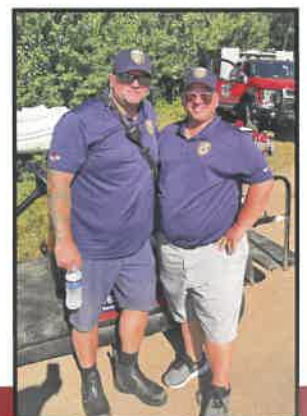


Many grant submissions were completed throughout the year. SBM was awarded grants from Great River Energy, National Volunteer Fire Council, Blaine Festival, and the Mike Spencer Foundation.

Two large events coordinated by emergency management efforts included the USA Cup and 3M Golf Tournament.

Target's USA Cup hosted players July 14-16 and July 18-22 for the largest youth soccer tournament in North America. This tournament hosted 1,200 teams from all over the world and was held at the National Sports Center in Blaine.

July 27-30 brought the 3M Golf Tournament to the TPC Golf Course in Blaine. Hundreds of spectators showed up to show support for the game of golf. SBM had personnel staffing the command post as well as on the course ready to assist with fire and EMS emergencies.





CITY OF BLAINE INSPECTIONS



2023 TOP CODE VIOLATIONS

- 1 EXIT SIGNS**
127 violations
- 2 FIRE EXTINGUISHER SERVICE**
120 violations
- 3 EMERGENCY LIGHTING**
86 violations
- 4 NEW KEY REQUIRED**
77 violations
- 5 EXTENSION CORDS**
69 violations

Community Standards Director/Fire Marshal Bob Fiske and his team had another busy year with over 800 plan reviews, 300 permits, and over 13,000 inspections completed.

New construction is still going strong; all you have to do is drive around town and see all the new commercial and residential construction that is occurring throughout the city.

A lot of new and exciting projects are coming in 2024 and beyond! The largest being the redevelopment of the 105th Avenue and Radisson Road area into an entertainment district which includes hotels, restaurants, open space, and a baseball stadium!

CITY OF BLAINE INSPECTIONS

The following is a list of several of the projects which permits were issued for in 2023:

- Advance Molding Addition - 3472 88th Avenue
- Silverstar Carwash - 9280 Baltimore Street
- Kwik Trip - Remodel - 1355 85th Avenue
- Heartland Dental - 12371 Ulysses Street
- Naples Industrial II (South) - 10400 Naples Street
- Noodles & Company/Multi-tenant Space - 12351 Ulysses Street
- Mister Car Wash - 12311 Ulysses Street
- Chick-fil-A - 12331 Ulysses Street
- Scooters Coffee - 170 89th Avenue
- Aquatore Park Bandshell - 9191 Lincoln Street
- Culvers - 4121 108th Avenue
- Renovation Church Expansion - 12390 Fraizer Street
- Aerofab - 3020 104th Lane
- Tommy's Car Wash - 4252 122nd Avenue
- Valvoline - 10857 University Avenue

As you can see, 2023 was extremely busy with new commercial projects, but what is not shown is continued construction of apartment buildings and townhomes. The fire inspectors are also involved in plan review and inspections for these types of residential properties because they have fire sprinkler systems, fire alarm systems, or both.

CITY OF SPRING LAKE PARK INSPECTIONS



2023 TOP CODE VIOLATIONS

- 1 LONG GRASS**
8" or longer
- 2 UNMAINTAINED
VEGETATION/LIMBS**
Leaves/lawn clippings/snow disposed of
improperly
- 3 PARKING**
Parking on lawn and/or inoperable or
unlicensed vehicles
- 4 JUNK AND DEBRIS**
Storage of junk, debris, and other rubbish
in public view
- 5 UNMAINTAINED
PROPERTY**
Deteriorating fences, siding, driveways,
chipping paint, etc.

Building Official Jeff Baker
and Code Enforcement
Inspector Walter Morris
conducted the following
number of inspections
throughout the year:

- **376** rental housing
inspections
- **233** fire inspections
- **562** code enforcement
inspections

The newest additions to the
City this year include homes
built on McKinley Street,
warming house at Able Park,
and a car wash off University
Avenue and 83rd Avenue
NE. 2024 will bring big
changes to the Spring Lake
Park City Hall as renovations
are set to begin early on in
the year.

CITY OF MOUNDS VIEW INSPECTIONS



2023 TOP CODE VIOLATIONS

- 1 MISSING/INOPERABLE SMOKE ALARMS**
- 2 FIRE EXTINGUISHER SERVICE**
- 3 EMERGENCY LIGHTING**
- 4 CLEARANCE TO COMBUSTIBLES**
- 5 FIRE ALARM AND/OR SPRINKLER SERVICE**

Fire Marshal Isaiah Schoeman completed 415 inspections throughout 2023 in the city of Mounds View.

One big edition to the city in 2023 was the completion of the Villas of Mounds View, which is a 55+ independent senior living apartment complex on Old Highway 8. This apartment complex opened in October.

Construction started this year on the Big Dipper Creamery manufacturing commercial space. Big Dipper Creamery first came to Blaine in 2003 and is a family run ice cream shop focused on handcrafted, quality ice cream using fresh, delicious ingredients.

YEAR IN REVIEW



2,440

CALLS FOR SERVICE



166

FIRES



770

RESCUE/EMS



129

GOOD INTENT



326

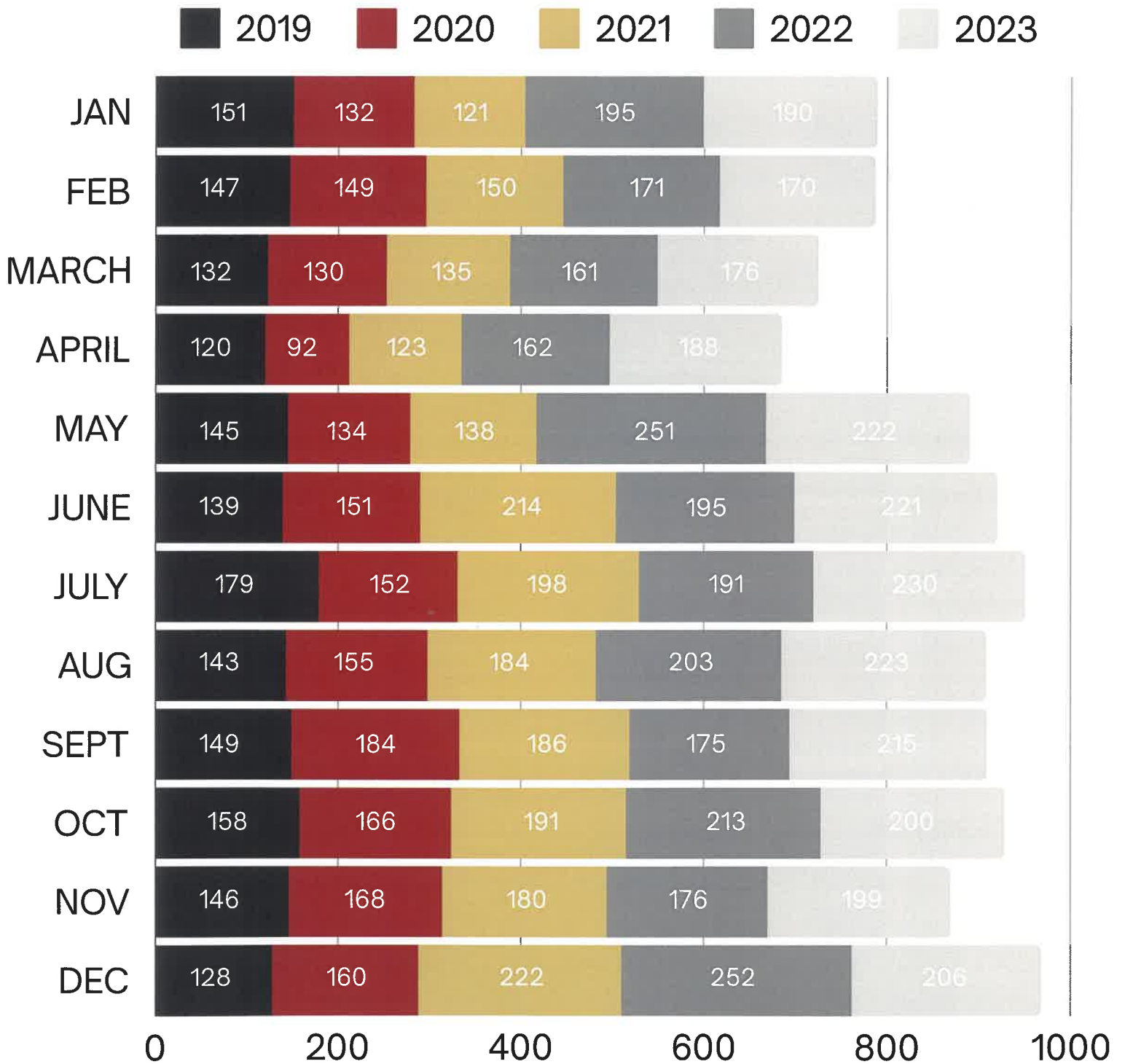
INSTANCES OF TWO OR MORE CALLS AT ONCE



4,002

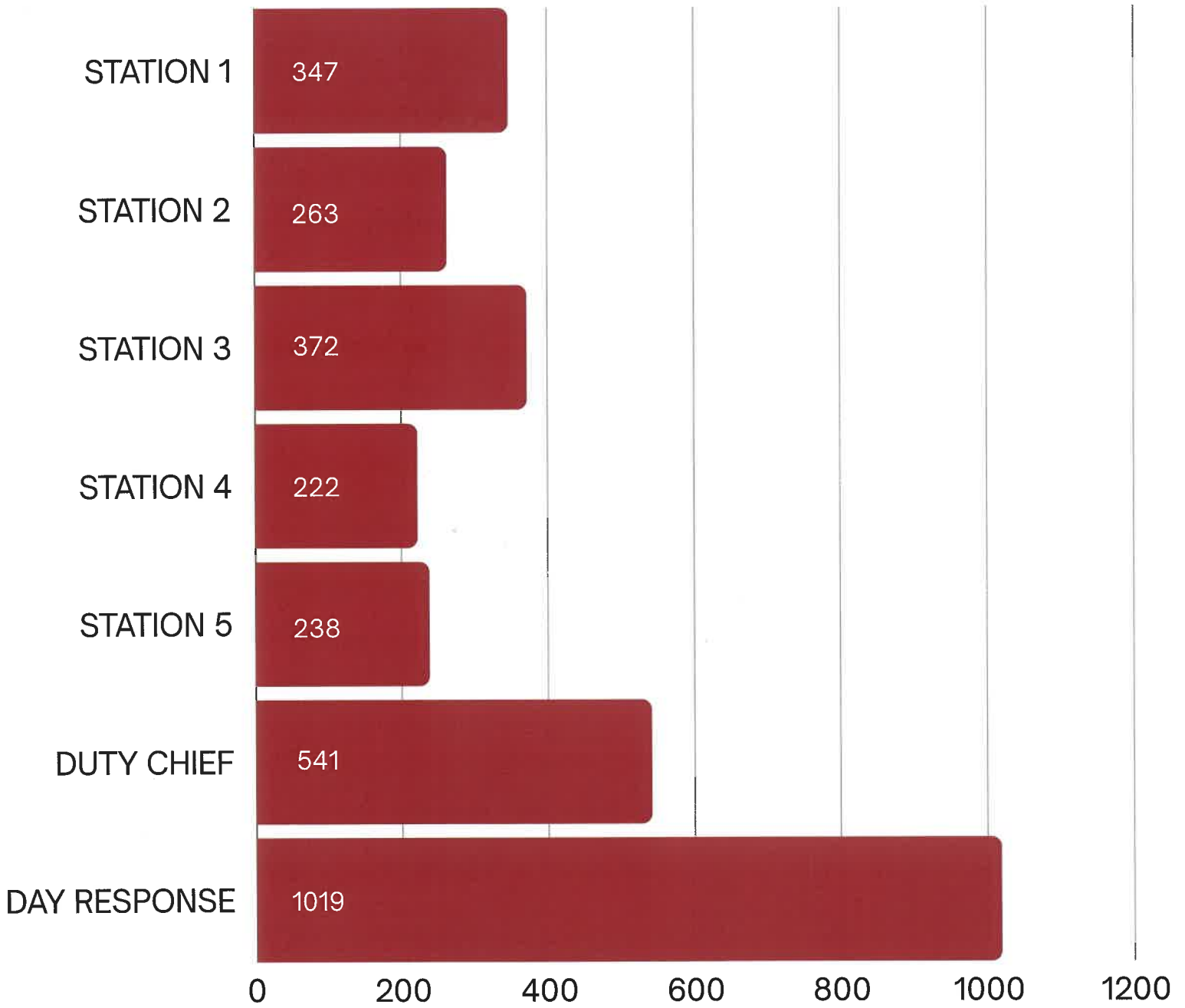
TOTAL UNIT RESPONSES

CALLS BY MONTH

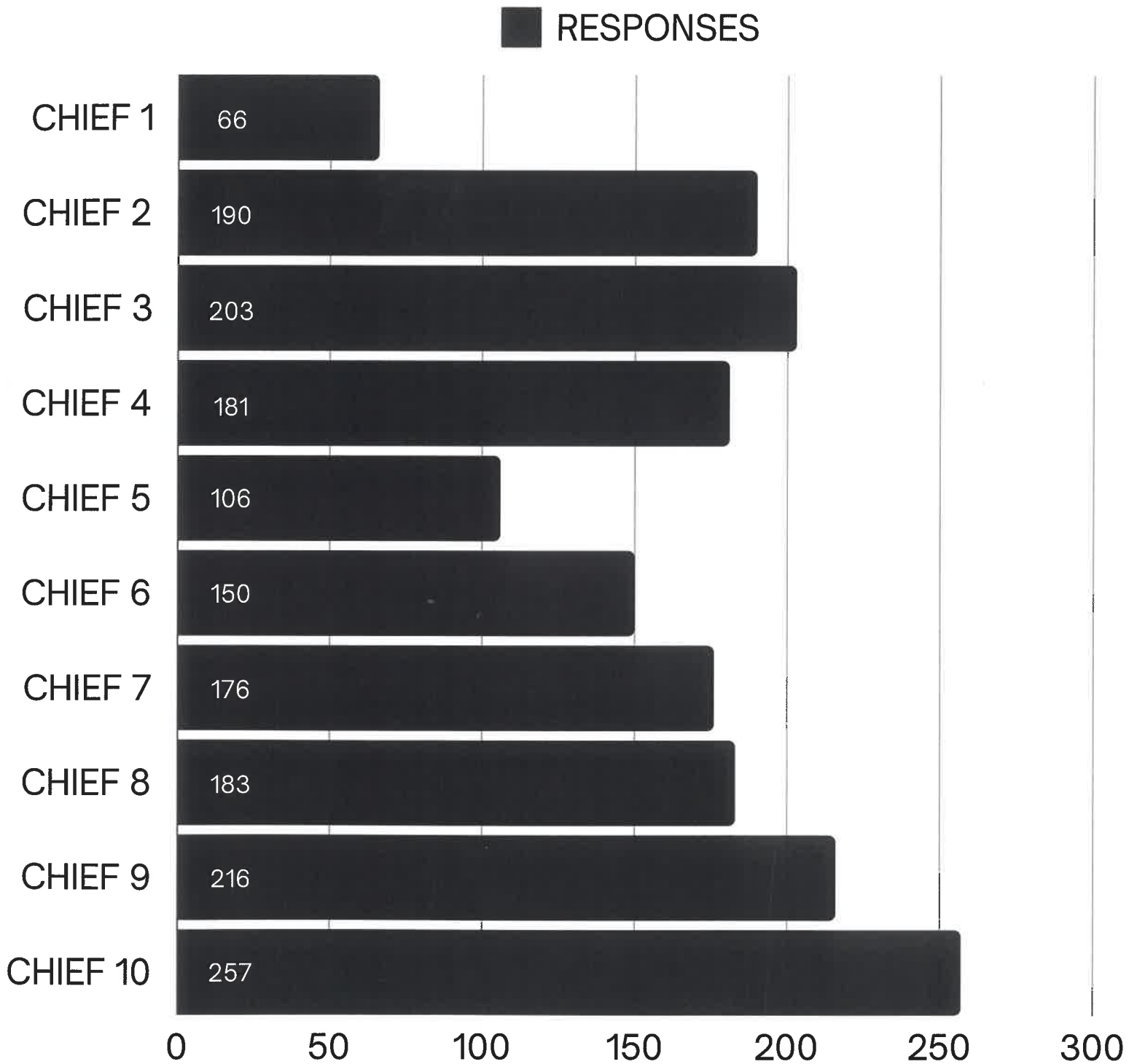


CALLS BY STATION

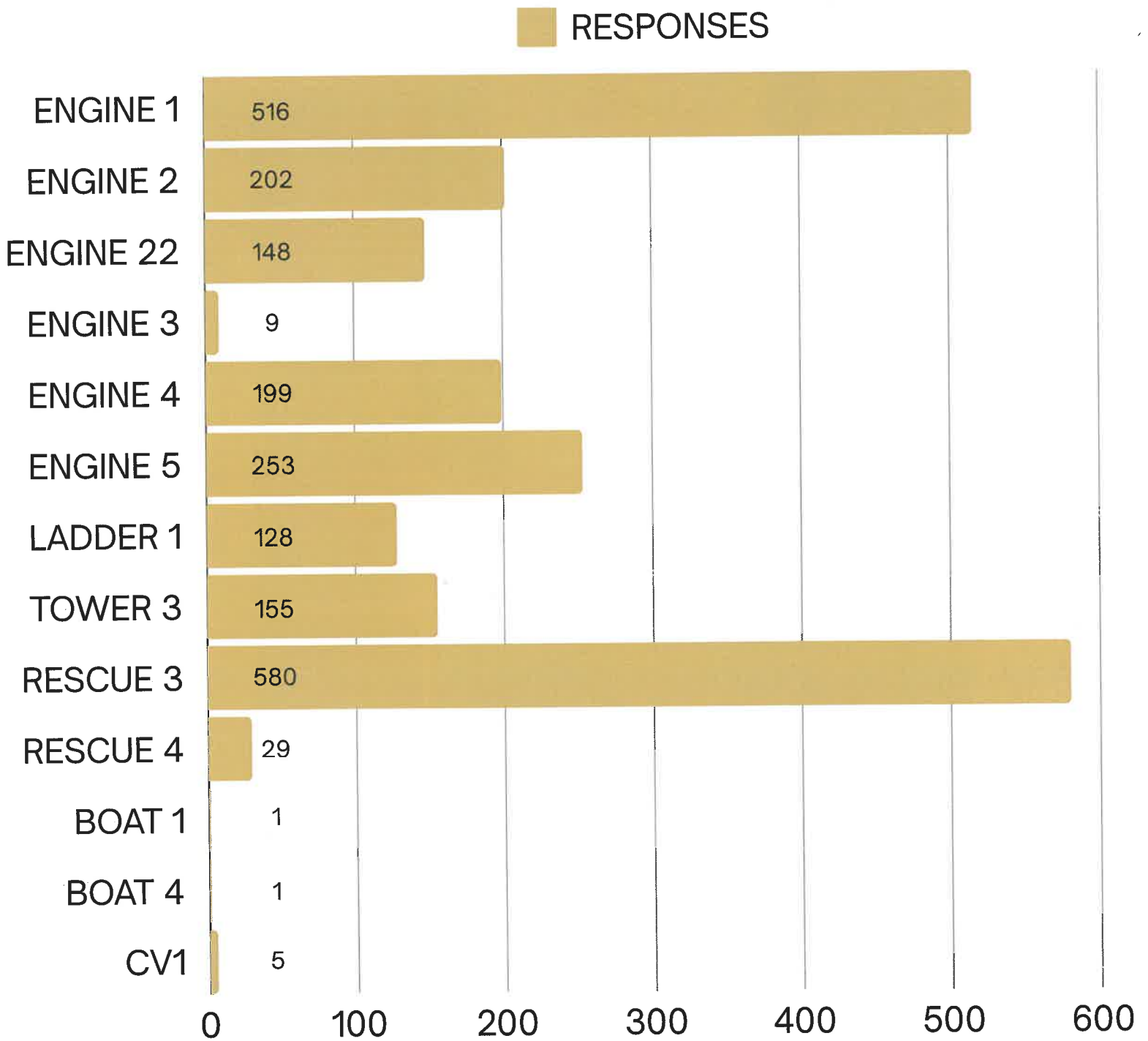
■ STATION TONE OUTS



RESPONSES BY CHIEF UNIT



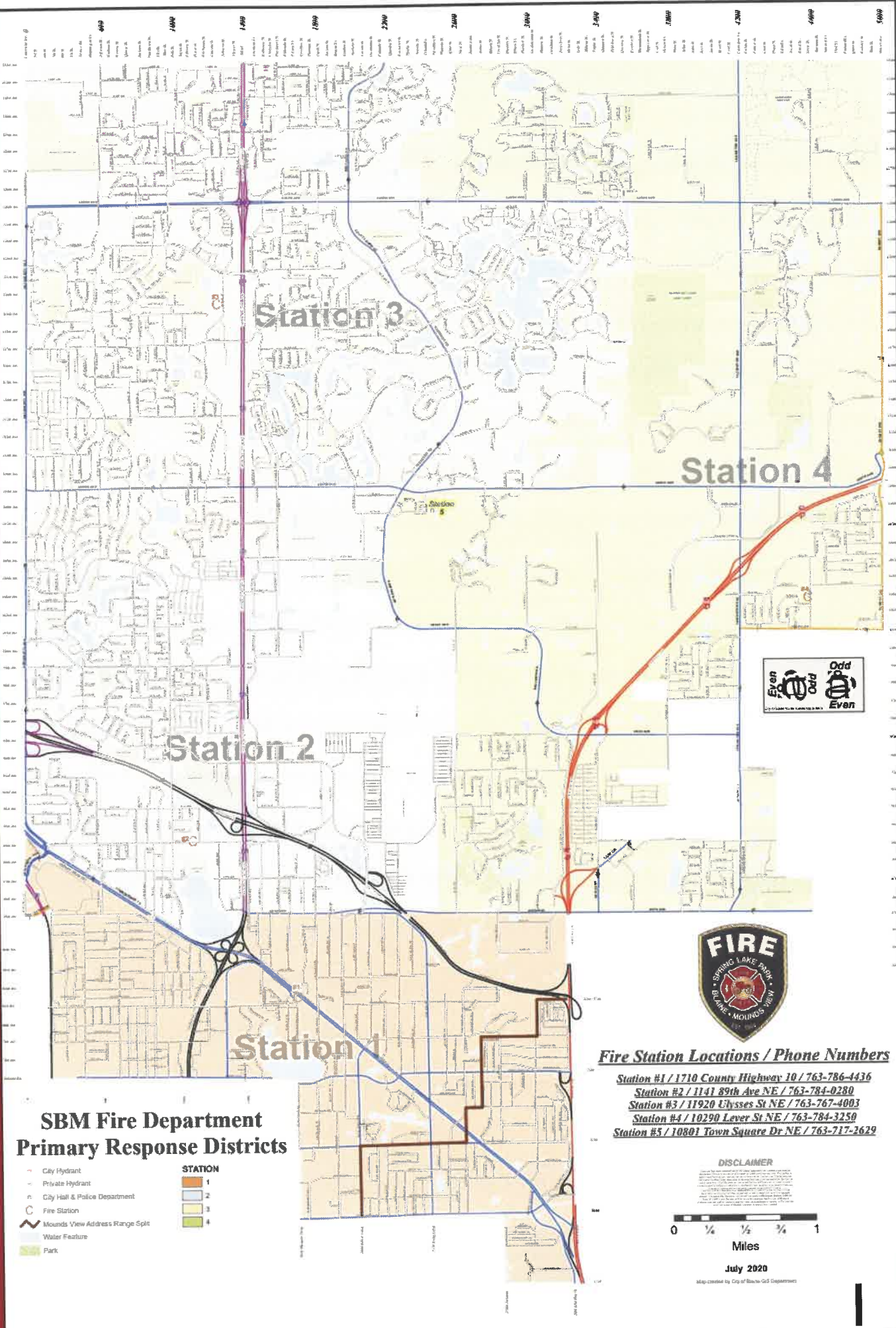
RESPONSES BY FIRE UNIT



2023 DEPARTMENT ROSTER

Kayla Alexander	Ron Henningsen	Zachary Paul	Tanner Sontag-Johnson
Sam Alexander-Sedey	Cally-Ann Jacobson	Kristofer Paulseth	Natalie Streich
Daniel Anderson	Jeffrey Jahn	Robert Payment	Jason Sundeen
Ryan Anttila	Christopher Johnson	Mark Pennoyer	Katie Swanson
Derek Authier	Phil Johnson	Kelly Pennoyer	Caleb Swenson
Jeffrey Baker	Bob Knowles	Jerome Peterson	Peter Tignor
Onna Belter	Satya Kosuru	Brian Pevito	Robert Tomassoni
Luis Berroa	Holly Kottke	Michael Powers	Fred Trosvik
James Brennan	Ashley Krepsky	Matthew Prebil	Robert Turner
Justin Cimbura	Katrina Krist	Marie Putnam	David Uppgaard
Mary Jo Clark	Grant Larson	Robert Reif	Kornel Ureke
John Connolly	John Lindstrom	Daniel Retka	Michael Vacco
Wayne Cook	Andrew Luedtke	Timothy Retka	Lew Vanden Berg
Israel Diaz	Jeff Lundquist	Anna Roen	Corey Vandeville
David Diers	Kirk Maroushek	Rachel Rolland	Dennis Weinand
Blaine Drayfahl	Chad Martin	Gerald Rud	Anton Wicklander
Mark Duchene	Matthew Meehan	Anthony Scavo	Charles Wikstrom
Blythe Ehrmantraut	Todd Messer	Isaiah Schoeman	Mark Winczewski
Robert Fauske	Todd Miller	Anthony Shaw	Andy Winkel
Robert Fiske	Matthew Montain	Dyann Sheffield	Todd Wright Jr
Jeffrey Frahm	Walter Morris	Rance Sinclair	Beau Zangs
Jonathan Gaulke	Gia Nelson	Brian Sinclair	Maddison Zikmund
Matthias Gosch	Abraham Nelson	Kristy Skow	Cheryl Zikmund
Matthew Grantz	Beverly Norris	Angelique Sloan	Brian Zuchowski
Jonathan Hedger	Emmanuel Ogunkeyede	Christopher Smit	Total Members: 99

EVENING RESPONSE



SBM Fire Department Primary Response Districts

- City Hydrant
- Private Hydrant
- n City Hall & Police Department
- C Fire Station
- ~ Mounds View Address Range Split
- Water Feature
- Park

STATION

- 1
- 2
- 3
- 4



Fire Station Locations / Phone Numbers

- Station #1 / 1710 County Highway 10 / 763-786-4436
- Station #2 / 1141 89th Ave NE / 763-784-0280
- Station #3 / 11920 Ulysses St NE / 763-767-4003
- Station #4 / 10290 Lever St NE / 763-784-3250
- Station #5 / 10801 Town Square Dr NE / 763-717-2629

DISCLAIMER

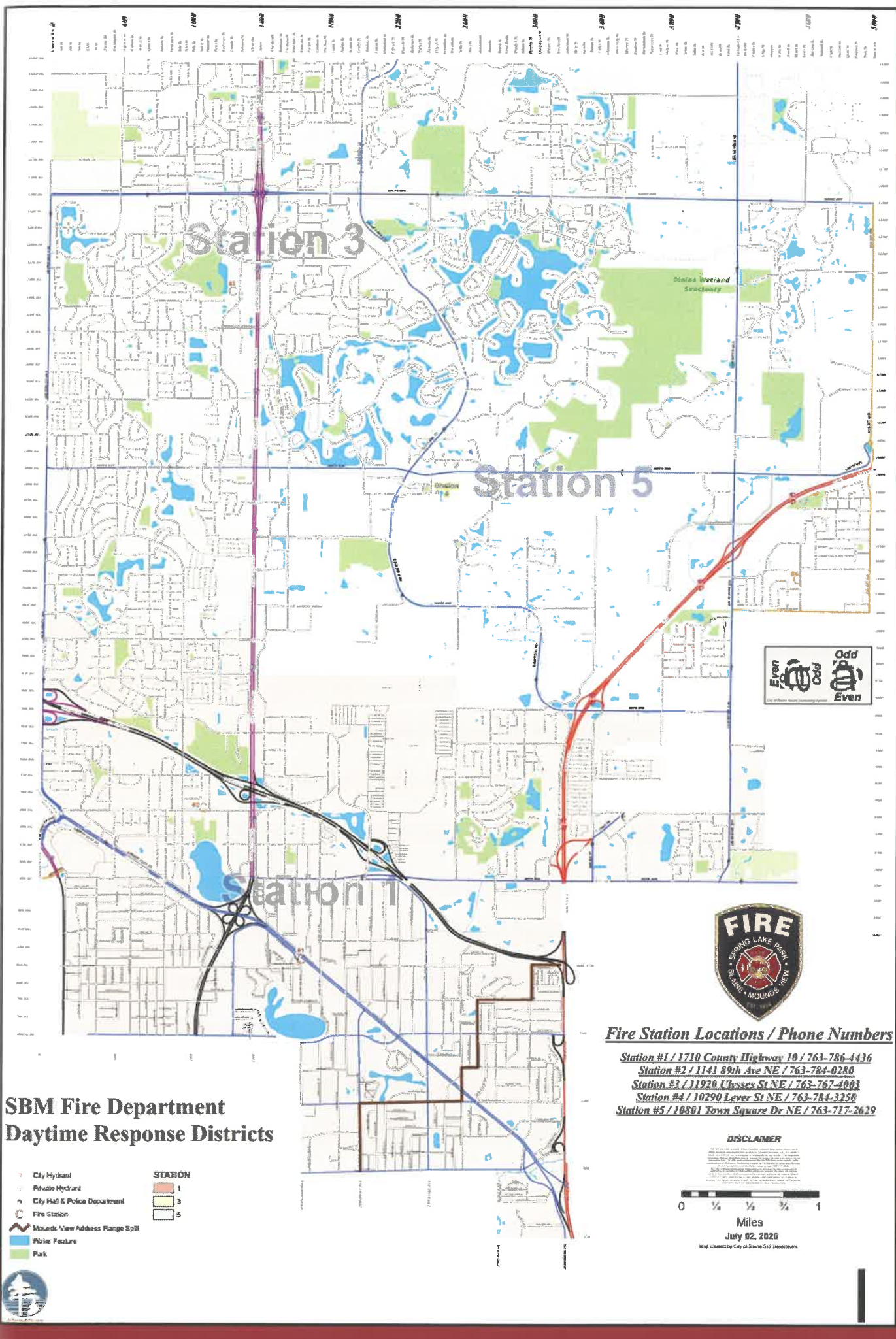


July 2020

Map created by City of Blaine GIS Department



DAYTIME RESPONSE



SBM Fire Department Daytime Response Districts

- City Hydrant
 - Private Hydrant
 - City Hall & Police Department
 - Fire Station
 - Mounds View Address Range Split
 - Water Feature
 - Park
- | STATION | |
|---------|---|
| | 1 |
| | 3 |
| | 5 |



Fire Station Locations / Phone Numbers

- Station #1 / 1710 County Highway 10 / 763-786-4436
- Station #2 / 1141 89th Ave NE / 763-784-0280
- Station #3 / 11920 Ulysses St NE / 763-767-4003
- Station #4 / 10290 Lever St NE / 763-784-3250
- Station #5 / 10801 Town Square Dr NE / 763-717-2629

DISCLAIMER
This map is for informational purposes only and does not constitute a contract. The City of Spring Lake Park is not responsible for any errors or omissions on this map. The City of Spring Lake Park is not responsible for any damages or injuries resulting from the use of this map.

0 1/4 1/2 3/4 1
Miles
July 02, 2020
Map created by City of Spring Lake Park



AWARDS

Fire Chief's Award



Phil Johnson

Fire Officer of the Year



Rob Payment

Fire Fighter of the Year



Beau Zangs

Full Time Employee
of the Year



Derek Authier

Fire Corps Member
of the Year



Dennis Weinand

AWARDS

Station One Award of Merit



Justin Cimbura

Station Two Award of Merit



Rance Sinclair

Station Three Award of Merit



Kayla Alexander

Station Four Award of Merit



Israel Diaz

Years of Service

5

Chris Johnson
Beverly Norris
Zach Paul
Tim Retka
Anna Roen
Kornel Ureke
Beau Zangs

10

Onna Belter
Chuck Wikstrom

15

Dave Diers
Bob Knowles
Holly Kottke
Jeff Lundquist
Gia Nelson

20

Dan Anderson
Israel Diaz
Jason Sundeen

HIGHEST CALL RESPONSE

Station One



Rachel Rolland: 261 calls

Station Two



Rob Payment: 194 calls

Station Three



Phil Johnson: 302 calls

Station Four



Chris Smit: 210 calls

Station Five



Jonathan Gaulke: 122 calls

RETIREMENTS

Luis Berroa



Lieutenant, Luis Berroa, responded out of Station Four with 16 years of dedicated service to our community. During his tenure with SBM, he responded to 2,238 calls, attended 542 training drills, and 183 public education events. During Louis' successful career, he became state certified in Firefighter I & II, Fire Apparatus Operator, Fire Officer I, Fire Instructor I, and Local Hazard Zone Management. Louis was also a nationally registered Emergency Medical Technician.

Israel Diaz



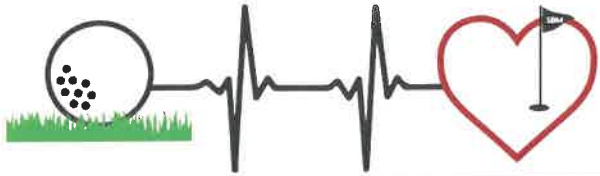
Battalion Chief, Israel Diaz, who started with SBM as a firefighter responding out of Station Four, retired after 20 years of dedicated service to our community. During his tenure with SBM, he responded to 3,160 calls, attended 710 training drills, and 191 public education events. During Israel's successful career, he became state certified in Firefighter I & II, Fire Apparatus Operator, Fire Officer I & II, Fire Inspector I & II, Fire Instructor I, Fire Investigator, and Local Hazard Zone Management. Israel was also a nationally registered Emergency Medical Technician.

Reed Younker



Firefighter/Fire Apparatus Operator (FAO), Reed Younker, responded out of Station Two with 10 years of dedicated service to our community. During his tenure with SBM, he responded to 1,014 calls, attended 160 training drills, and 82 public education events. During Reed's successful career, he became state certified in Firefighter I & II, Fire Apparatus Operator, Fire Officer I, and Fire Instructor I. Reed was also a registered State of Minnesota Emergency Medical Responder.

PUTTING FOR A PULSE



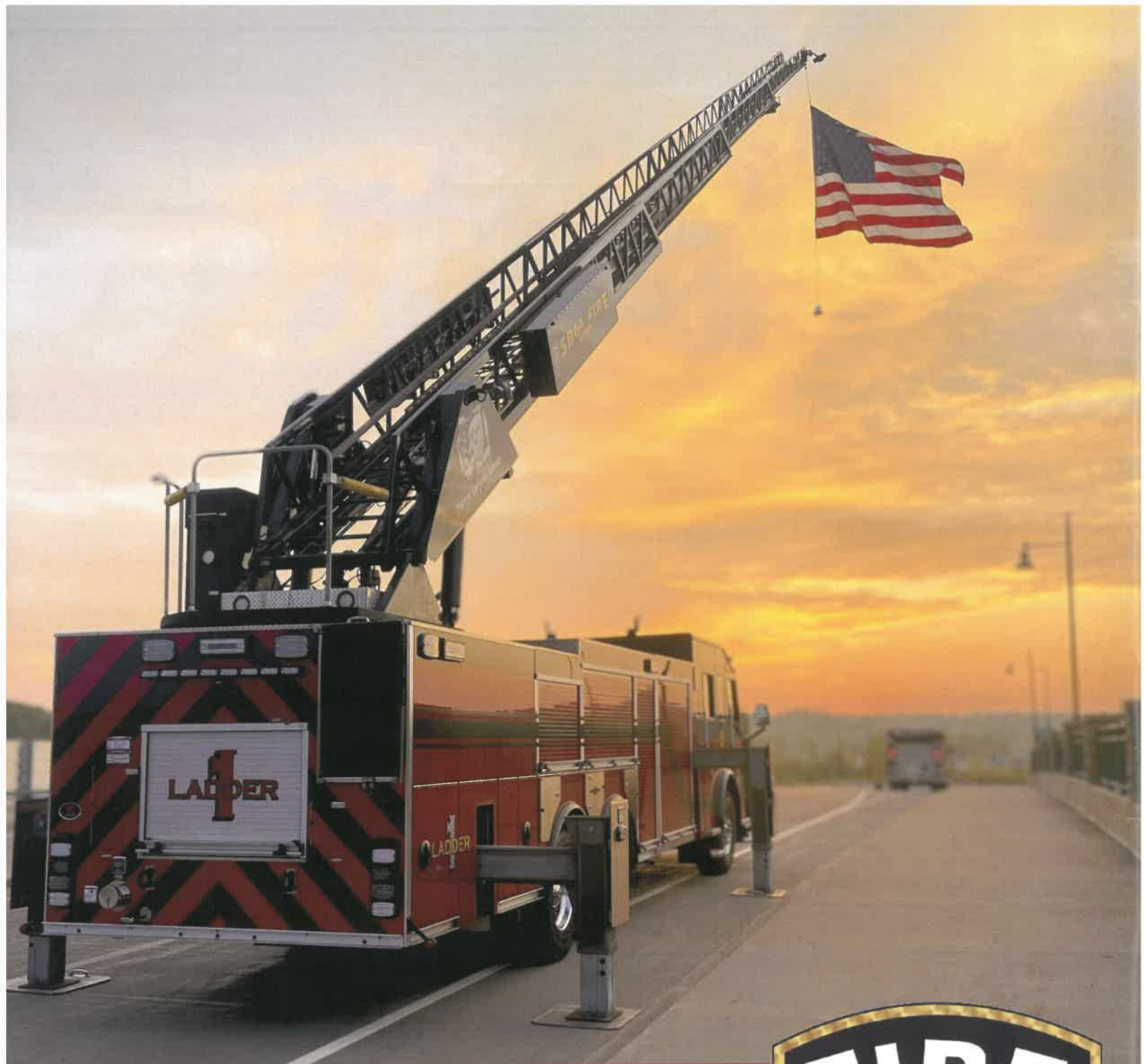
June 10

First annual Relief Association golf tournament was a success and enough money was raised to purchase our first LUCAS device.



>99% of the survivors treated with LUCAS had a good neurological outcome at 6 months follow up.





**Spring Lake Park-Blaine-Mounds View
Fire Department**
1710 County Highway 10
Spring Lake Park, MN 55432
www.sbmfire.org



Thank you for all that
you do in the community!
We appreciate you for what
you do! You are a blessing
to this world! -Emmanuel

for your service!
Emmanuel
Christian
Center

Thank You!

We thank you so much!
you for all that you do!

-Emmanuel

THANK YOU!!

Thank you for all that you do!
We appreciate you so much!
Thanks for serving in your
community!

-Emmanuel