



CITY COUNCIL REGULAR AGENDA
MONDAY, MARCH 17, 2025
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - March 3, 2025 City Council Work Session Minutes
 - [B.](#) Approval of Minutes - March 3, 2025 City Council Meeting Minutes
 - [C.](#) Approval of Interest Allocation Policy
 - [D.](#) Approval of February Claims List - General Disbursement #25-03 - \$668,776.03
 - [E.](#) Statement of Revenue and Expenditure - February 2025
 - [F.](#) Lions Temporary Liquor License - Tower Days
 - [G.](#) Contractor's Licenses
 - [H.](#) Sign Permits
- 7. PUBLIC HEARINGS**
 - [A.](#) Rental License Revocation for Certain Property Located at 803 Manor Drive NE
- 8. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Parks and Recreation Report
- 9. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Ordinance 502, Amending Chapter 16 of the Spring Lake Park City Code Relating to Sight Distance Triangles
 - [B.](#) Resolution 2025-04, A Resolution Approving Summary Publication of Ordinance 502, Amending Chapter 16 of the Spring Lake Park City Code Relating to Sight Distance Triangles
 - [C.](#) Resolution 2025-09, Authorizing the Execution of Grant Agreements for the Purchase of a Street Sweeper
 - [D.](#) Resolution 2025-10, Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment
- 10. NEW BUSINESS**
 - [A.](#) Authorize Purchase of 2025 Dodge Durango Police Squad Vehicle
 - [B.](#) Award Bid for 2025 Street Seal Coat and Crack Repair Project
 - [C.](#) Conditional Job Offer for Parks & Recreation Supervisor
 - [D.](#) Approval of Street Sweeper Purchase

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

11. REPORTS

- A. Attorney Report
- B. Engineer Report
- C. Administrator Report

12. OTHER

- A. Tower Days Parade Application
- B. Closed Session - Consideration of the Lease of Real Property at 8480-8492 Central Avenue Pursuant to Minnesota Statutes § 13D.05, Subd. 3(c)

13. ADJOURN

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, a Spring Lake Park City Council Work Session was held on March 03, 2025 at the Able Park Building, 8200 Able Street NE, at 5:30 PM.

1. CALL TO ORDER

Mayor Nelson called the work session to order at 5:30pm.

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran
Mayor Robert Nelson

STAFF PRESENT

Attorney John Thames, Building Official Jeff Baker, Public Works Director George Linngren,
Administrator Daniel Buchholtz

2. DISCUSSION ITEMS

A. Ordinance 501, An Ordinance Amending Chapter 16 of the Spring Lake Park City Code Relating to Sight Distance Triangles

Administrator Buchholtz introduced the item. He explained that this item had been previously discussed at the February 4, 2025 Council meeting, where it was tabled to a work session for further review and discussion.

Administrator Buchholtz stated that staff prepared the proposed ordinance to clarify conflicting language in the current zoning code, which had created confusion for both property owners and code enforcement staff. He explained that the ordinance proposed a standardized definition of sight triangles, measuring 30 feet along the curb lines from an intersection, as opposed to the current conflicting standards of 50 feet along the curb lines from an intersection and 20 feet from the property line. He further stated that the ordinance set height and transparency standards, limiting obstructions to 48 inches in height and requiring fences and structures within the triangle to maintain at least 75% transparency.

Buchholtz stated that the discussion centered around the impact of the ordinance on existing nonconforming sight triangles. He explained that the proposed ordinance would generally reduce nonconformities across the city. He stated that concerns were raised about enforcement and how the ordinance would apply to both permanent structures, such as fences and walls, and natural obstructions, like overgrown vegetation. He further explained that permanent structures that were nonconforming under the previous

ordinance would be allowed to remain, while natural obstructions could be trimmed to maintain compliance.

Building Official Baker provided photographs and measurements of various intersections where concerns had been raised, including the intersection of Rosedale and Terrace, the intersection of Maple and Able, and the intersection of Sanburnol Drive and the University Service Drive. Councilmembers reviewed the images and discussed specific properties that had been the subject of complaints, including a property at the southeast corner of Sanburnol Drive and University Avenue Service Drive, where enforcement actions had been challenging.

Mayor Nelson and Councilmember Goodboe-Bisschoff expressed concerns about how the ordinance would impact residents, particularly those who had made improvements based on previous guidance. Councilmember Goodboe-Bisschoff questioned whether a public hearing was necessary. Buchholtz clarified that a public hearing had already been held at the Planning Commission level. He emphasized that the ordinance was less restrictive than the current code.

The Council discussed various methods for enforcing the ordinance, including potential measures such as marking sight triangles with paint on curbs to indicate compliance zones clearly. City Attorney Thames explained the legal framework for addressing nonconforming uses and how the ordinance would impact existing structures and vegetation. He stated that current nonconforming uses would generally not be affected unless they were modified or replaced.

After discussion, consensus of a majority of the City Council was to move forward with the proposed sight distance triangle ordinance, as recommended by the Planning Commission. He stated that it would be placed on the March 17th City Council agenda for approval.

3. REPORT

A. City Council/Staff Reports

Administrator Buchholtz stated that the City had closed on the purchase of the 8478 Highway 65 property, making the City the official owner. He explained that plans were in place to install a vapor barrier at the property, which would allow for potential leasing or other uses while long-term redevelopment plans were considered.

4. ADJOURN

With no further discussion, the meeting was declared adjourned at 6:34pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren gave an overview of the projects undertaken by the Public Works Department for the month of February. He stated that plowing operations have been quiet. He noted that the sidewalk plow's lower motor went out and the sweeper on the floor required repairs. Director Linngren stated that the boom truck returned from inspection but failed its electrical inspections.

Director Linngren stated that there was one water main break, located in front of McDonald's. He stated that the staff has been monitoring the hole and filling it daily. He noted that once the asphalt plants are open it will be repaired.

B. Code Enforcement Report

Building Official Baker provided a brief overview of the February Code Enforcement Report, highlighting a few key updates. He stated the rental duplex inspections were completed with five out of six passing without violations, and additional inspections are scheduled for the following week. Building Official Baker mentioned the transition to City Hall and the hiring process for the Fire Instructor/Code Enforcement position, noting a strong pool of applicants. He stated that zoom interviews were conducted on February 27th, with one remaining interview scheduled for March 5th, after which in-person interviews will take place.

Building Official Baker gave an update on construction projects throughout the City. He stated that there have been a few residential projects (furnaces, air conditioners, windows), and the largest ongoing project is the interior remodel at Substance Church, which involves converting larger rooms into smaller classrooms and updating kitchen facilities.

8. ORDINANCES AND/OR RESOLUTIONS

A. Ordinance 501, Amending the City Code to Return the Regular Meetings of the City Council and its Boards and Commissions to City Hall

Administrator Buchholtz announced that the meetings will be moving back to City Hall as of March 17, 2025. He stated that the proposed ordinance will repeal the previous ordinance that allowed the council to move the meetings to the Able Park Building.

Motion made by Mayor Nelson to approve Ordinance 501, Amending the City Code to Return the Regular Meetings of the City Council and its Boards and Commissions to City Hall.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

- B. Resolution 2025-08, Authorizing Summary Publication of Ordinance 501, An Ordinance Amending the City Code to Return the Regular Meetings of the City Council and its Boards and Commissions to City Hall

Motion made by Mayor Nelson to approve Resolution 2025-08, Authorizing Summary Publication of Ordinance 501, An Ordinance Amending the City Code to Return the Regular Meetings of the City Council and its Boards and Commissions to City Hall.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

9. NEW BUSINESS

- A. Approval of 2025-2029 Capital Improvement Plan

Administrator Buchholtz presented the 2025-2029 Capital Improvement Plan (CIP) for approval. He stated that the plan outlines investments in infrastructure, facilities, and equipment for the next five years. He stated that the plan focuses on needs, available funding and alignment with the long-term strategic goals of the City.

Administrator Buchholtz noted that the CIP is a total of \$8.3 million in projects is included, with the majority allocated to public utilities and public works. He said that the Council previously reviewed the plan during the February 18, 2025 work session.

Motion made by Councilmember Wendling for Approval of 2025-2029 Capital Improvement Plan.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

10. REPORTS

- A. Attorney Report

No report

- A. Engineer's Report

Accepted as presented.

- C. Administrator Report

Administrator Buchholtz gave an update on the closing of 8478 Property. He stated that the audit field work was complete. He noted that that the punch list walk through of City Hall will take place this week.

11. OTHER

A. Correspondence

Accepted as presented.

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:18 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: March 4, 2025

Subject: Investment Interest Allocation Policy

Staff is seeking Council approval of the proposed Investment Interest Allocation Policy, which establishes a clear methodology for the allocation of investment earnings among City funds.

Key elements of the policy include:

- *Proportional Allocation:* Investment earnings will be distributed to individual funds based on their respective cash and investment balances at the end of each month.
- *General Fund Administrative Fee:* A 5% allocation of total investment interest earnings will be directed to the General Fund to cover administrative costs related to investment management.
- *Restricted Funds Compliance:* Legally restricted funds, such as bond proceeds and dedicated enterprise funds, will receive direct credit for their earned interest as required by law or bond covenants.
- *Negative Balance Treatment:* Funds with negative cash balances will not receive investment interest and may be assessed an interest cost at the City's short-term borrowing rate.
- *Accountability & Reporting:* The Accountant or designee will perform monthly calculations and distributions, with allocations reported to the City Council as part of the regular financial reporting cycle.
- *Annual Review:* The policy will be reviewed annually and updated as needed to reflect changes in investment practices, legal requirements, or financial best practices.

The policy is designed to provide transparency and fairness in the management of investment earnings while ensuring financial stability and compliance with applicable regulations. If approved, the policy will take effect retroactive to January 1, 2025.

Staff recommends approval of the Investment Interest Allocation Policy as presented.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

City of Spring Lake Park

Investment Interest Allocation Policy

1. Purpose

The purpose of this policy is to establish guidelines for the allocation of investment interest earned on the City's pooled investments to ensure fair and transparent distribution among City funds while complying with **Minnesota state law, Governmental Accounting Standards Board (GASB) requirements, and Government Finance Officers Association (GFOA) best practices.**

2. Scope

This policy applies to all investment interest earned from the City's pooled cash and investment accounts, including but not limited to funds held in the **General Fund, Special Revenue Funds, Debt Service Funds, Enterprise Funds, Internal Service Funds, and Capital Project Funds.**

3. Policy Statement

Interest earned on the City's investments shall be allocated to individual funds in a manner that reflects each fund's proportionate share of the total pooled investment balance, except where restricted by law, grant agreements, or bond covenants.

4. Allocation Methodology

Investment earnings shall be allocated as follows:

- **Pooled Investments:** Investment earnings from pooled funds shall be allocated on a **monthly basis** based on **each fund's cash and investment balance as of the last day of the month** relative to the total pooled investments.
- **General Fund Administrative Fee:** **Five percent (5%) of total investment interest earnings shall be allocated to the General Fund before distributing the remaining interest to individual funds.** This fee covers administrative costs related to investment management and allocation.
- **Restricted Funds:** Investment earnings on legally restricted funds (e.g., bond proceeds, dedicated enterprise funds) shall be credited directly to those funds as required by law or bond covenants.
- **Negative Balances:** Funds with negative cash balances shall not receive interest and may be charged an interest cost at the rate equivalent to the City's short-term borrowing rate.

5. Accounting and Reporting

- The **Accountant** or designee shall be responsible for calculating and distributing investment earnings on a monthly basis.
- Interest allocation records shall be maintained as part of the City's financial reports and shall be reviewed during the annual audit process.
- Allocations shall be reported to the **City Council** as part of the regular financial reporting cycle.

6. Compliance & Review

- This policy shall be reviewed annually by the **Accountant** and updated as necessary to reflect changes in investment practices, legal requirements, or best practices recommended by **GFOA** or **GASB**.
- Any changes to the allocation methodology must be approved by the **Administrator, Clerk/Treasurer**.

Effective Date: January 31, 2025

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: February 2025
Page: 1
Claim Res. #25-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
77071	1ST CHOICE HOME IMPROVEMENTS, LLC.	ESCROW REFUND	\$	109.76
77072	ALTERNATIVE BUSINESS FURNITURE	OFFICE FURNITURE	\$	138,565.11
77073	ANOKA COUNTY PROPERTY RECORDS	ESCROW EXPENSES	\$	46.00
77074	ASPEN MILLS	UNIFORM ALLOWANCE-IMIG / LEMKE	\$	343.40
77075	BARNA, GUZY & STEFFEN	EMPLOYMENT INVESTIGATION (CB)	\$	6,840.00
77076	BS & A	ONLINE SERVICES ANNUAL FEE	\$	3,020.00
77077	CADY BUSINESS TECHNOLOGIES	PHONE SYSTEM / SCADA CABLE REPAIR	\$	1,023.95
77078	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	4,356.00
77079	CHERYL WESTPHALL	IRON RANGE / GFG REFUND	\$	2,340.00
77080	CINTAS	FLOOR MATS	\$	180.83
77081	COMPUTER INTERGRATION TECHNOLOGIES	CONTRACTUAL SERVICES	\$	19,962.16
77082	DAN GOOD CATERING	SENIOR VALENTINES LUNCHEON	\$	2,760.00
77083	DEAN-O-MITE ENTERTAINMENT	2025 SWEETHEART DANCE	\$	475.00
77084	GREEN LAMPS RECYCLING LLC	SM ELECT / HOLIDAY LIGHTS / TONER RECYCLING	\$	128.80
77085	HANY OMAR	ESCROW REFUND	\$	84.69
77086	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$	339.52
77087	J.R.'S APPLIANCE DISPOSAL	01/21 & 01/28 CURBSIDE RECYCLING	\$	520.00
77088	JEFF SANDINO	TRADITIONAL ITALIAN COOKING CLASS 01/23	\$	180.00
77089	JOSH ANTOINE	UNIFORM ALLOWANCE-DICK'S REIMBURSEMENT	\$	270.00
77090	LISA MURPHY	UNIFORM ALLOWANCE-MARSHALL'S REIMB	\$	14.99
77091	LVC COMPANIES, INC	COMMFAULT ON SYSTEM	\$	450.00
77092	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED FUEL	\$	688.69
77093	MICHAEL LEDMAN	ADULT YOGA JANUARY SESSION	\$	540.00
77094	NORTH VALLEY INC	SANBURNOL/ELM/83RD ST IMPROVEMENT	\$	77,452.76
77095	NORTHLAND TRUST SERVICES, INC.	ANNUAL DISSEMINATION AGENT FEE	\$	550.00
77096	PITNEY BOWES INC	METER RENTAL	\$	134.52
77097	RAMSEY COUNTY-PRR	2024 TRUTH IN TAXATION NOTICE REIMB	\$	24.23
77098	RICHARD KRAMER	UNIFORM ALLOWANCE-BLADETECH REIMB	\$	140.80
77099	RICOH USA INC	INK CARTRIDGE	\$	73.90
77100	ROSE MUSIC SERVICES	VINNE ROSE MUSIC-SENIOR V-DAY LUNCHEON	\$	250.00
77101	SCHMITTY & SONS TRANSPORTATION	DAY TRIP-ALL SHOOK UP TRANSPORTATION	\$	1,253.34
77102	SLP FIRE DEPARTMENT	FIRE PROTECTION SERVICES FEBRUARY 2025	\$	25,395.00
77103	STANTEC	CONSULTING SERVICES	\$	21,923.14
77104	STATE OF MINNESOTA	MANDATORY DOT INSPECTION DECALS	\$	20.00
77105	TENNANT SALES & SERVICE COMPANY	FLOOR SCRUBBER	\$	9,428.40
77106	TRUST IN US, LLC	DOT RANDOM DRUG TESTING	\$	165.00
77107	TWIN CITY HARDWARE	ACT365 YEARLY SUBSCRIPTION FEE	\$	180.00
77108	XCEL ENERGY	MONTHLY UTILITIES	\$	530.69
77109	1ST CHOICE HOME IMPROVEMENTS, LLC.	ESCROW REFUND	\$	194.88
77110	ANIMAL HUMANE SOCIETY	ANIMAL CONTROL	\$	450.00
77111	SOCIAL CLUB SIMPLE	UBER CLASS	\$	45.00
77112	SPRING LAKE PARK LIONS	2024 GAMBLING TAX REFUND	\$	29,291.82
77113	AMERITAS	PAYROLL	\$	68.72
77114	CENTRAL PENSION FUND	PAYROLL	\$	4,160.04
77115	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$	387.20
77116	HEALTH PARTNERS, INC	PAYROLL	\$	30,236.44
77117	LELS	PAYROLL	\$	730.00
77118	LOCAL 49	PAYROLL	\$	210.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: February 2025
Page: 2
Claim Res. #25-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
77119	METLIFE	PAYROLL	\$	1,925.30
77120	NCPERS GROUP LIFE INS	PAYROLL	\$	32.00
77121	ALTERNATIVE BUSINESS FURNITURE	OFFICE FURNITURE	\$	10,660.12
77122	AMAZON CAPITAL SERVICES	SUPPLIES	\$	245.06
77123	ANOKA COUNTY	MEAL FOR GOVT MEETING	\$	13.00
77124	ASPEN MILLS	UNIFORM ALLOWANCE - IMIG	\$	81.95
77125	AT & T MOBILITY	CELL PHONE SERVICES	\$	1,170.98
77126	BS & A	CONTRACTUAL SERVICES	\$	20,430.00
77127	CATHY CARTER	MYSTERY TOUR REFUND	\$	100.00
77128	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	2,553.42
77129	CHERYL KARPINSKI	GFG REFUND	\$	100.00
77130	CINTAS	FLOOR MATS	\$	203.33
77131	COMCAST	8251 ARTHUR ST MONTHLY UTILITIES	\$	113.07
77132	COMCAST	ABLE WARMING HOUSE MONTHLY UTILITIES	\$	151.97
77133	COMM-WORKS, LLC	PARK CAMERA MONITORING	\$	275.00
77134	COMPUTER INTERGRATION TECHNOLOGIES	AGREEMENT MANAGED SERVICES	\$	4,408.00
77135	CONNEXUS ENERGY	STREET LIGHTS	\$	384.80
77136	COORDINATED BUSINESS SYSTEMS LTD	PD COPIER	\$	577.77
77137	ECM PUBLISHERS, INC.	SEAL COAT / 2025 ST IMPROVEMENT	\$	407.00
77138	FASTENAL COMPANY	PARTS	\$	60.79
77139	GOPHER STATE ONE-CALL INC	LOCATES	\$	71.60
77140	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$	4,358.68
77141	HEARTLAND TIRE, INC.	AUTO EQUIPMENT & REPAIR	\$	1,291.18
77142	HYDRAULIC SPECIALTY INC	PARTS	\$	7.58
77143	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$	50.86
77144	INSTRUMENTAL RESEARCH INC	JANUARY WATER TESTING	\$	100.00
77145	JOSH ANTOINE	CELL PHONE REIMBURSEMENT	\$	50.00
77146	KAREN KASSUEKER	KC HOLIDAY REFUND	\$	100.00
77147	KAY OKEY	MILEAGE REIMB	\$	59.36
77148	LANGUAGE LINE SERVICES	INTERPRETATION SERVICES	\$	188.49
77149	LEAGUE OF MN CITIES INSURANCE TRUST WC	WC PREMIUM	\$	125,331.00
77150	MAC QUEEN EQUIPMENT, LLC.	OUTSIDE MIRROR	\$	190.38
77151	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED FUEL	\$	2,957.08
77152	MARIE HAAS	MYSTERY TOUR REFUND	\$	100.00
77153	MARIE RIDGEWAY LISS, LLC	SLP POWER PROGRAM	\$	920.00
77154	MARTIN-MCALLISTER	PUBLIC SAFETY ASSESSMENT - MARTINSON / PO	\$	1,300.00
77155	MBPTA	MBPTA MEMBERSHIP 2025	\$	100.00
77156	MENARDS - BLAINE	PARTS	\$	143.08
77157	METLIFE	COBRA DENTAL PMNT	\$	155.30
77158	METRO-INET	DATA SERVICES	\$	187.00
77159	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV	\$	54,744.68
77160	MHSRC/RANGE	MATURE DRIVER 02/05/25	\$	680.00
77161	MINNESOTA POLLUTION CONTROL AGENCY	VIC REIMB. 8478 HWY 65-GUANG ZHOU REST.	\$	1,350.00
77162	NORTHERN TOOL & EQUIPMENT	PARTS	\$	53.18
77163	NYKANEN INSPECTIONS, LLC	ELECTRICAL INSPECTIONS 01/01 - 01/31/25	\$	2,883.60
77164	REVOLUTIONARY SPORTS, LLC	2024 WINTER SESSION I VOLLEYBALL CLASSES	\$	375.20
77165	SMITH SCHAFFER & ASSOCIATES	AUDITING SERVICES	\$	1,850.00
77166	STANTEC	PROJ NO. 227707092	\$	19,279.26

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: February 2025
Page: 3
Claim Res. #25-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
77167	STREICHER'S	UNIFORM ALLOWANCE - IMIG	\$	66.99
77168	TASC	COBRA ADMIN FEE	\$	35.20
77169	TEGRETE	JANITORIAL SERVICES	\$	3,100.00
77170	TESS GEORGAKOPOULOS	SOUP & ITALIAN BREAD BOWLS CLASS	\$	30.00
77171	WALTERS RECYCLING REFUSE SERV	MONTHLY RECYCLING / TRASH / ORGANICS	\$	12,587.20
77172	XCEL ENERGY	MONTHLY UTILITIES	\$	3,650.79
TOTAL DISBURSEMENTS			\$	<u>668,776.03</u>

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____

Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

REV AND EXP. FOR CITY OF SPRING LAKE PARK

Balance As of 02/28/2025

GL Number	Description	2025 Amended Budget	YTD Balance 02/28/2025 Normal (Abnormal)	Activity For 02/28/2025 Increase (Decrease)	Available Balance 02/28/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.31010	CURRENT TAXES	4,029,435.00	0.00	0.00	4,029,435.00	0.00
101.00000.32110	LIQUOR LICENSES	41,127.00	0.00	0.00	41,127.00	0.00
101.00000.32178	PAWN INVESTIGATION FEE	100.00	0.00	0.00	100.00	0.00
101.00000.32179	PAWN SHOP LICENSES	6,252.00	1,563.00	1,042.00	4,689.00	25.00
101.00000.32180	CIGARETTE,DANCE,BINGO & MISC LIC	7,800.00	0.00	0.00	7,800.00	0.00
101.00000.32181	SIGN PERMITS	6,000.00	780.00	0.00	5,220.00	13.00
101.00000.32208	CONTRACTORS LICENSES	11,500.00	955.00	335.00	10,545.00	8.30
101.00000.32210	BUILDING PERMIT	75,000.00	3,370.90	1,775.35	71,629.10	4.49
101.00000.32211	BUILDING PERMIT SURCHARGES	4,000.00	76.04	43.40	3,923.96	1.90
101.00000.32216	ELECTRICAL PERMITS / PLAN REVIEW	0.00	5,927.50	2,373.00	(5,927.50)	100.00
101.00000.32217	ELECTRICAL PERMIT SURCHARGES	0.00	80.43	27.44	(80.43)	100.00
101.00000.32230	PLUMBING PERMIT	6,000.00	1,032.45	412.45	4,967.55	17.21
101.00000.32231	PLUMBING PERMIT SURCHARGES	350.00	17.32	8.32	332.68	4.95
101.00000.32232	HEATING & A/C PERMITS	10,000.00	1,534.00	480.00	8,466.00	15.34
101.00000.32233	HTG & A/C SURCHARGES	500.00	40.49	6.00	459.51	8.10
101.00000.32240	PET LICENSE	600.00	55.00	45.00	545.00	9.17
101.00000.32260	CERTIFICATE OF OCCUPANCY	2,800.00	400.00	200.00	2,400.00	14.29
101.00000.32261	VACANT PROPERTY REGISTRATION	1,000.00	0.00	0.00	1,000.00	0.00
101.00000.33401	LOCAL GOVERNMENT AID	773,639.00	0.00	0.00	773,639.00	0.00
101.00000.33403	LOCAL PERFORMANCE AID	1,040.00	0.00	0.00	1,040.00	0.00
101.00000.33416	POLICE TRAINING REIMB	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.33421	INSURANCE PREMIUM-POLICE	100,000.00	0.00	0.00	100,000.00	0.00
101.00000.34102	ZONING LETTERS	300.00	100.00	100.00	200.00	33.33
101.00000.34103	SPEC USE,ZONING,SUB-DIV	5,500.00	1,158.16	1,050.10	4,341.84	21.06
101.00000.34104	PLAN CHECKING FEES	35,000.00	365.00	150.00	34,635.00	1.04
101.00000.34105	SALE OF MAPS,COPIES ETC	50.00	0.00	0.00	50.00	0.00
101.00000.34107	ASSESSMENT SEARCHES	50.00	0.00	0.00	50.00	0.00
101.00000.34108	ADMINISTRATION SAC CHARGES	100.00	0.00	0.00	100.00	0.00
101.00000.34111	ADM. GAMBLING EXPENSES	42,462.00	0.00	0.00	42,462.00	0.00
101.00000.34115	GUN RANGE FACILITY USE	375.00	0.00	0.00	375.00	0.00
101.00000.34117	ROOM-FACILITY RENTAL	250.00	0.00	0.00	250.00	0.00
101.00000.34201	POLICE & FIRE ALARM PERMIT	3,500.00	0.00	0.00	3,500.00	0.00
101.00000.34202	POLICE REPORTS	500.00	352.00	220.00	148.00	70.40
101.00000.34204	HOUSING REGISTRATION	103,000.00	25,250.00	500.00	77,750.00	24.51
101.00000.34205	RIGHT OF WAY APPLICATIONS	1,000.00	600.00	600.00	400.00	60.00
101.00000.34801	INSURANCE DIVIDENDS	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.34950	REFUNDS & REIMB	7,500.00	607.50	0.00	6,892.50	8.10
101.00000.35101	COURT FINES	45,000.00	4,124.10	4,124.10	40,875.90	9.16
101.00000.35102	ADM OFFENSE FINES	40,000.00	150.00	0.00	39,850.00	0.38
101.00000.35348	PROPERTY ROOM REVENUE	500.00	0.00	0.00	500.00	0.00
101.00000.35349	MN DRIVING DIVERSION PROGRAM	750.00	0.00	0.00	750.00	0.00
101.00000.36201	SOLAR ENERGY CREDITS-XCEL	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.36210	INTEREST EARNINGS	30,000.00	27,792.76	12,369.41	2,207.24	92.64
101.00000.36901	LIAISON OFFICER	97,281.00	0.00	0.00	97,281.00	0.00
101.00000.39202	TRANSFER FROM PUBLIC UTILITIES	58,997.00	0.00	0.00	58,997.00	0.00
101.00000.39205	TRANSFER-FROM TIF FUND	3,000.00	0.00	0.00	3,000.00	0.00
101.00000.39206	TRANSFER FROM RECYCLING FUND	4,000.00	0.00	0.00	4,000.00	0.00
101.00000.39207	TRANSFER FROM RECREATION	62,500.00	0.00	0.00	62,500.00	0.00
101.00000.39208	TRANSFER FROM GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00

REV AND EXP. FOR CITY OF SPRING LAKE PARK

Balance As of 02/28/2025

GL Number	Description	2025 Amended Budget	YTD Balance 02/28/2025 Normal (Abnormal)	Activity For 02/28/2025 Increase (Decrease)	Available Balance 02/28/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
	Total Dept 00000	5,668,758.00	76,331.65	25,861.57	5,592,426.35	1.35
	Revenues	5,668,758.00	76,331.65	25,861.57	5,592,426.35	1.35
Account Category: Expenditures						
Department: 41110 MAYOR AND COUNCIL						
101.41110.41030	PART TIME EMPLOYEES	31,297.00	5,215.76	2,607.88	26,081.24	16.67
101.41110.41211	DEFINED CONTR PLAN/PERA	1,565.00	260.82	130.41	1,304.18	16.67
101.41110.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	2,394.00	399.04	199.54	1,994.96	16.67
101.41110.41510	WORKERS COMPENSATION	70.00	100.52	90.54	(30.52)	143.60
101.41110.42100	OPERATING SUPPLIES	600.00	0.69	0.00	599.31	0.12
101.41110.43310	TRAVEL EXPENSE	500.00	0.00	0.00	500.00	0.00
101.41110.43500	PRINTING & PUBLISHING	1,650.00	0.00	0.00	1,650.00	0.00
101.41110.44000	CONTRACTUAL SERVICE	4,830.00	0.00	0.00	4,830.00	0.00
101.41110.44300	CONFERENCE & SCHOOLS	5,470.00	13.00	13.00	5,457.00	0.24
101.41110.44330	DUES & SUBSCRIPTIONS	16,491.00	14,924.00	0.00	1,567.00	90.50
101.41110.44955	DISCRETIONARY FUND	12,050.00	0.00	0.00	12,050.00	0.00
	Total Dept 41110 - MAYOR AND COUNCIL	76,917.00	20,913.83	3,041.37	56,003.17	27.19
Department: 41400 ADMINISTRATION						
101.41400.41010	FULL TIME EMPLOYEES	389,498.00	48,924.37	29,639.44	340,573.63	12.56
101.41400.41050	VACATION BUY BACK	6,500.00	0.00	0.00	6,500.00	0.00
101.41400.41210	PERA CONTRIBUTIONS-EMPLOYER	29,123.00	4,399.31	2,215.99	24,723.69	15.11
101.41400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	29,705.00	4,220.84	2,126.89	25,484.16	14.21
101.41400.41300	HEALTH INSURANCE	59,900.00	10,470.81	5,235.40	49,429.19	17.48
101.41400.41313	LIFE INSURANCE	200.00	33.69	16.84	166.31	16.85
101.41400.41510	WORKERS COMPENSATION	2,618.00	1,801.32	1,634.89	816.68	68.81
101.41400.42000	OFFICE SUPPLIES	3,200.00	176.91	176.91	3,023.09	5.53
101.41400.42030	PRINTED FORMS	1,925.00	0.00	0.00	1,925.00	0.00
101.41400.42100	OPERATING SUPPLIES	720.00	339.52	339.52	380.48	47.16
101.41400.42220	POSTAGE	2,906.00	107.57	(219.14)	2,798.43	3.70
101.41400.43210	TELEPHONE	625.00	52.18	52.18	572.82	8.35
101.41400.43310	TRAVEL EXPENSE	3,500.00	461.52	230.76	3,038.48	13.19
101.41400.43500	PRINTING & PUBLISHING	400.00	0.00	0.00	400.00	0.00
101.41400.43550	COUNTY FEES FOR SERVICE	1,550.00	24.23	0.00	1,525.77	1.56
101.41400.44050	MAINTENANCE AGREEMENTS	13,790.00	10,845.00	7,590.00	2,945.00	78.64
101.41400.44300	CONFERENCE & SCHOOLS	6,415.00	0.00	0.00	6,415.00	0.00
101.41400.44330	DUES & SUBSCRIPTIONS	1,520.00	50.00	0.00	1,470.00	3.29
101.41400.44380	BANK CHARGES	2,000.00	333.11	220.85	1,666.89	16.66
101.41400.44390	MISCELLANEOUS	0.00	400.00	0.00	(400.00)	100.00
101.41400.44500	CONTRACTUAL SERVICES	6,045.00	691.50	70.90	5,353.50	11.44
	Total Dept 41400 - ADMINISTRATION	562,140.00	83,331.88	49,331.43	478,808.12	14.82
Department: 41500 ASSESSOR						
101.41500.44000	CONTRACTUAL SERVICE	39,428.00	0.00	0.00	39,428.00	0.00
	Total Dept 41500 - ASSESSOR	39,428.00	0.00	0.00	39,428.00	0.00
Department: 41540 AUDIT & ACCTG SERVICES						
101.41540.43010	AUDIT & ACCTG SERVICES	14,936.00	925.00	925.00	14,011.00	6.19
	Total Dept 41540 - AUDIT & ACCTG SERVICES	14,936.00	925.00	925.00	14,011.00	6.19

REV AND EXP. FOR CITY OF SPRING LAKE PARK

Balance As of 02/28/2025

GL Number	Description	2025 Amended Budget	YTD Balance 02/28/2025 Normal (Abnormal)	Activity For 02/28/2025 Increase (Decrease)	Available Balance 02/28/2025 Normal (Abnormal)	% Bdgtd Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41600 I.T. SERVICES						
101.41600.44000	CONTRACTUAL SERVICE	83,012.00	11,866.80	4,408.00	71,145.20	14.30
Total Dept 41600 - I.T. SERVICES		83,012.00	11,866.80	4,408.00	71,145.20	14.30
Department: 41610 LEGAL FEES						
101.41610.43040	LEGAL FEES	122,500.00	16,801.75	16,801.75	105,698.25	13.72
Total Dept 41610 - LEGAL FEES		122,500.00	16,801.75	16,801.75	105,698.25	13.72
Department: 41710 ENGINEERING FEES						
101.41710.43030	ENGINEERING FEES	6,500.00	100.00	0.00	6,400.00	1.54
Total Dept 41710 - ENGINEERING FEES		6,500.00	100.00	0.00	6,400.00	1.54
Department: 41720 PLANNING & ZONING						
101.41720.42100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101.41720.42220	POSTAGE	100.00	0.00	0.00	100.00	0.00
101.41720.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101.41720.44000	CONTRACTUAL SERVICE	2,000.00	81.50	0.00	1,918.50	4.08
Total Dept 41720 - PLANNING & ZONING		2,500.00	81.50	0.00	2,418.50	3.26
Department: 41940 GOVERNMENT BUILDING						
101.41940.41010	FULL TIME EMPLOYEES	0.00	(512.58)	0.00	512.58	100.00
101.41940.41013	OVERTIME	0.00	106.34	170.04	(106.34)	100.00
101.41940.41020	ON CALL SALARIES	0.00	148.75	0.00	(148.75)	100.00
101.41940.41210	PERA CONTRIBUTIONS-EMPLOYER	0.00	30.29	12.75	(30.29)	100.00
101.41940.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	0.00	45.55	12.66	(45.55)	100.00
101.41940.41300	HEALTH INSURANCE	0.00	64.03	19.95	(64.03)	100.00
101.41940.41313	LIFE INSURANCE	0.00	0.32	0.10	(0.32)	100.00
101.41940.41510	WORKERS COMPENSATION	0.00	18.40	4.08	(18.40)	100.00
101.41940.42100	OPERATING SUPPLIES	12,000.00	768.32	601.61	11,231.68	6.40
101.41940.42200	REPAIR & MAINTENANCE	12,000.00	0.00	0.00	12,000.00	0.00
101.41940.42280	UNIFORM ALLOWANCE	150.00	206.26	0.00	(56.26)	137.51
101.41940.43210	TELEPHONE	9,300.00	1,724.69	881.46	7,575.31	18.55
101.41940.43810	ELECTRIC UTILITIES	30,000.00	1,164.47	461.53	28,835.53	3.88
101.41940.43830	GAS UTILITIES	20,000.00	6,565.85	5,420.50	13,434.15	32.83
101.41940.43841	RUBBISH REMOVAL	4,850.00	1,136.98	568.49	3,713.02	23.44
101.41940.44000	CONTRACTUAL SERVICE	45,492.00	10,014.21	3,509.73	35,477.79	22.01
101.41940.47000	PERMANENT TRANSFERS OUT	15,420.00	0.00	0.00	15,420.00	0.00
Total Dept 41940 - GOVERNMENT BUILDING		149,212.00	21,481.88	11,662.90	127,730.12	14.40
Department: 42100 POLICE PROTECTION						
101.42100.41010	FULL TIME EMPLOYEES	1,365,983.00	162,657.22	96,408.07	1,203,325.78	11.91
101.42100.41013	OVERTIME	95,000.00	5,282.44	4,628.48	89,717.56	5.56
101.42100.41050	VACATION BUY BACK	8,000.00	0.00	0.00	8,000.00	0.00
101.42100.41210	PERA CONTRIBUTIONS-EMPLOYER	243,743.00	33,999.85	16,792.98	209,743.15	13.95
101.42100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	30,189.00	4,050.72	2,012.84	26,138.28	13.42
101.42100.41300	HEALTH INSURANCE	224,048.00	31,805.47	15,892.62	192,242.53	14.20
101.42100.41313	LIFE INSURANCE	722.00	113.10	56.55	608.90	15.66
101.42100.41510	WORKERS COMPENSATION	106,900.00	97,506.88	90,260.07	9,393.12	91.21
101.42100.42000	OFFICE SUPPLIES	3,600.00	41.90	41.90	3,558.10	1.16
101.42100.42030	PRINTED FORMS	2,200.00	0.00	0.00	2,200.00	0.00
101.42100.42040	RANGE EQUIP & SUPPLIES	9,500.00	650.00	0.00	8,850.00	6.84
101.42100.42100	OPERATING SUPPLIES	6,600.00	140.64	140.64	6,459.36	2.13

REV AND EXP. FOR CITY OF SPRING LAKE PARK

Balance As of 02/28/2025

GL Number	Description	2025 Amended Budget	YTD Balance 02/28/2025 Normal (Abnormal)	Activity For 02/28/2025 Increase (Decrease)	Available Balance 02/28/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42100 POLICE PROTECTION						
101.42100.42120	MOTOR FUELS & LUBRICANTS	27,500.00	1,994.15	1,330.69	25,505.85	7.25
101.42100.42220	POSTAGE	1,500.00	46.08	25.32	1,453.92	3.07
101.42100.43050	MEDICAL EXPENSE	3,000.00	1,300.00	1,300.00	1,700.00	43.33
101.42100.43210	TELEPHONE	3,500.00	387.76	387.76	3,112.24	11.08
101.42100.43211	DATA SERVICES	39,110.00	30,281.86	30,094.86	8,828.14	77.43
101.42100.43300	CLOTHING & PERSONAL EQUIP	14,700.00	2,110.84	148.94	12,589.16	14.36
101.42100.43310	TRAVEL EXPENSE	1,200.00	0.00	0.00	1,200.00	0.00
101.42100.44000	CONTRACTUAL SERVICE	72,423.00	44,186.05	1,179.38	28,236.95	61.01
101.42100.44050	MAINTENANCE AGREEMENTS	8,600.00	1,177.41	577.77	7,422.59	13.69
101.42100.44060	AUTO EQUIPMENT REPAIR	22,500.00	1,464.72	1,324.52	21,035.28	6.51
101.42100.44070	OTHER EQUIPMENT REPAIR	2,500.00	372.21	322.88	2,127.79	14.89
101.42100.44300	CONFERENCE & SCHOOLS	32,500.00	225.00	0.00	32,275.00	0.69
101.42100.44330	DUES & SUBSCRIPTIONS	2,225.00	1,364.00	0.00	861.00	61.30
101.42100.45000	CAPITAL OUTLAY	59,300.00	48,593.27	48,593.27	10,706.73	81.94
101.42100.47000	PERMANENT TRANSFERS OUT	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 42100 - POLICE PROTECTION		2,402,043.00	469,751.57	311,519.54	1,932,291.43	19.56
Department: 42200 FIRE PROTECTION						
101.42200.44000	CONTRACTUAL SERVICE	305,493.00	50,790.00	25,395.00	254,703.00	16.63
101.42200.45000	CAPITAL OUTLAY	66,742.00	0.00	0.00	66,742.00	0.00
Total Dept 42200 - FIRE PROTECTION		372,235.00	50,790.00	25,395.00	321,445.00	13.64
Department: 42300 CODE ENFORCEMENT						
101.42300.41010	FULL TIME EMPLOYEES	223,220.00	18,757.02	10,809.38	204,462.98	8.40
101.42300.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
101.42300.41210	PERA CONTRIBUTIONS-EMPLOYER	25,123.00	921.13	193.58	24,201.87	3.67
101.42300.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,982.00	1,545.38	757.17	10,436.62	12.90
101.42300.41300	HEALTH INSURANCE	43,112.00	3,678.80	1,762.33	39,433.20	8.53
101.42300.41313	LIFE INSURANCE	129.00	13.02	6.51	115.98	10.09
101.42300.41510	WORKERS COMPENSATION	2,579.00	1,471.61	1,378.60	1,107.39	57.06
101.42300.42000	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
101.42300.42100	OPERATING SUPPLIES	2,700.00	0.00	0.00	2,700.00	0.00
101.42300.42120	MOTOR FUELS & LUBRICANTS	2,500.00	132.93	88.70	2,367.07	5.32
101.42300.42200	REPAIR & MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101.42300.43210	TELEPHONE	2,000.00	102.11	102.11	1,897.89	5.11
101.42300.43310	TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0.00
101.42300.44000	CONTRACTUAL SERVICE	3,000.00	2,883.60	2,883.60	116.40	96.12
101.42300.44050	MAINTENANCE AGREEMENTS	0.00	4,325.00	4,325.00	(4,325.00)	100.00
101.42300.44300	CONFERENCE & SCHOOLS	2,700.00	0.00	0.00	2,700.00	0.00
101.42300.44330	DUES & SUBSCRIPTIONS	5,435.00	1,106.00	100.00	4,329.00	20.35
Total Dept 42300 - CODE ENFORCEMENT		329,880.00	34,936.60	22,406.98	294,943.40	10.59
Department: 43000 STREET DEPARTMENT						
101.43000.41010	FULL TIME EMPLOYEES	183,500.00	21,630.33	12,723.77	161,869.67	11.79
101.43000.41013	OVERTIME	9,710.00	106.40	170.06	9,603.60	1.10
101.43000.41020	ON CALL SALARIES	4,350.00	148.80	0.00	4,201.20	3.42
101.43000.41050	VACATION BUY BACK	1,900.00	0.00	0.00	1,900.00	0.00
101.43000.41210	PERA CONTRIBUTIONS-EMPLOYER	14,971.00	2,074.91	1,040.44	12,896.09	13.86
101.43000.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	15,270.00	2,066.23	972.10	13,203.77	13.53
101.43000.41300	HEALTH INSURANCE	26,990.00	5,366.76	2,683.34	21,623.24	19.88

REV AND EXP. FOR CITY OF SPRING LAKE PARK

Balance As of 02/28/2025

GL Number	Description	2025 Amended Budget	YTD Balance 02/28/2025 Normal (Abnormal)	Activity For 02/28/2025 Increase (Decrease)	Available Balance 02/28/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 43000 STREET DEPARTMENT						
101.43000.41313	LIFE INSURANCE	105.00	17.71	8.84	87.29	16.87
101.43000.41510	WORKERS COMPENSATION	12,500.00	8,589.58	7,691.23	3,910.42	68.72
101.43000.42100	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
101.43000.42120	MOTOR FUELS & LUBRICANTS	20,000.00	1,821.41	1,485.57	18,178.59	9.11
101.43000.42150	SHOP MATERIALS	6,000.00	464.79	0.00	5,535.21	7.75
101.43000.42200	REPAIR & MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
101.43000.42210	EQUIPMENT PARTS	11,500.00	6,773.50	0.00	4,726.50	58.90
101.43000.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
101.43000.42224	STREET MAINT SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
101.43000.42226	SIGNS & STRIPING	11,000.00	0.00	0.00	11,000.00	0.00
101.43000.42280	UNIFORM ALLOWANCE	2,175.00	1,674.82	0.00	500.18	77.00
101.43000.43210	TELEPHONE	370.00	14.96	14.96	355.04	4.04
101.43000.44000	CONTRACTUAL SERVICE	1,250.00	0.00	0.00	1,250.00	0.00
101.43000.44300	CONFERENCE & SCHOOLS	1,300.00	0.00	0.00	1,300.00	0.00
101.43000.44330	DUES & SUBSCRIPTIONS	245.00	20.00	0.00	225.00	8.16
101.43000.47000	PERMANENT TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 43000 - STREET DEPARTMENT		391,136.00	50,770.20	26,790.31	340,365.80	12.98
Department: 45100 RECREATION DEPARTMENT						
101.45100.41010	FULL TIME EMPLOYEES	310,183.00	39,763.24	24,301.21	270,419.76	12.82
101.45100.41040	TEMPORARY EMPLOYEES	34,476.00	1,290.00	633.00	33,186.00	3.74
101.45100.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45100.41210	PERA CONTRIBUTIONS-EMPLOYER	23,264.00	3,572.24	1,822.59	19,691.76	15.36
101.45100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	26,303.00	3,658.36	1,860.70	22,644.64	13.91
101.45100.41300	HEALTH INSURANCE	39,721.00	6,704.24	3,053.80	33,016.76	16.88
101.45100.41313	LIFE INSURANCE	155.00	26.10	13.05	128.90	16.84
101.45100.41510	WORKERS COMPENSATION	17,468.00	18,531.83	17,287.45	(1,063.83)	106.09
101.45100.42000	OFFICE SUPPLIES	2,500.00	240.78	73.90	2,259.22	9.63
101.45100.42220	POSTAGE	14,121.00	1,119.52	25.53	13,001.48	7.93
101.45100.42290	RECREATION EQUIP SUPPLIES	3,100.00	125.00	0.00	2,975.00	4.03
101.45100.43310	TRAVEL EXPENSE	1,000.00	59.36	59.36	940.64	5.94
101.45100.43410	EMPLOYMENT ADVERTISING	50.00	0.00	0.00	50.00	0.00
101.45100.43500	PRINTING & PUBLISHING	25,206.00	642.28	0.00	24,563.72	2.55
101.45100.44300	CONFERENCE & SCHOOLS	1,550.00	0.00	0.00	1,550.00	0.00
101.45100.44330	DUES & SUBSCRIPTIONS	680.00	0.00	0.00	680.00	0.00
Total Dept 45100 - RECREATION DEPARTMENT		502,777.00	75,732.95	49,130.59	427,044.05	15.06
Department: 45200 PARKS DEPARTMENT						
101.45200.41010	FULL TIME EMPLOYEES	185,833.00	21,824.90	12,841.96	164,008.10	11.74
101.45200.41013	OVERTIME	10,130.00	106.24	170.01	10,023.76	1.05
101.45200.41020	ON CALL SALARIES	4,350.00	148.71	0.00	4,201.29	3.42
101.45200.41040	TEMPORARY EMPLOYEES	35,000.00	160.00	0.00	34,840.00	0.46
101.45200.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45200.41210	PERA CONTRIBUTIONS-EMPLOYER	15,024.00	2,091.84	1,049.24	12,932.16	13.92
101.45200.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	18,996.00	2,207.46	1,030.83	16,788.54	11.62
101.45200.41300	HEALTH INSURANCE	27,436.00	5,016.94	2,508.47	22,419.06	18.29
101.45200.41313	LIFE INSURANCE	105.00	17.59	8.80	87.41	16.75
101.45200.41510	WORKERS COMPENSATION	15,083.00	11,495.93	10,667.95	3,587.07	76.22
101.45200.42100	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101.45200.42120	MOTOR FUELS & LUBRICANTS	16,500.00	1,732.78	1,426.44	14,767.22	10.50

REV AND EXP. FOR CITY OF SPRING LAKE PARK

Balance As of 02/28/2025

GL Number	Description	2025 Amended Budget	YTD Balance 02/28/2025 Normal (Abnormal)	Activity For 02/28/2025 Increase (Decrease)	Available Balance 02/28/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45200 PARKS DEPARTMENT						
101.45200.42200	REPAIR & MAINTENANCE	25,300.00	0.00	0.00	25,300.00	0.00
101.45200.42205	LAKESIDE PK EXP TO BE REIM	0.00	3,449.75	0.00	(3,449.75)	100.00
101.45200.42210	EQUIPMENT PARTS	6,000.00	0.00	0.00	6,000.00	0.00
101.45200.42221	TIRES	1,000.00	0.00	0.00	1,000.00	0.00
101.45200.42225	LANDSCAPING MATERIALS	15,852.00	0.00	0.00	15,852.00	0.00
101.45200.42280	UNIFORM ALLOWANCE	2,175.00	1,674.63	0.00	500.37	76.99
101.45200.42290	RECREATION EQUIP SUPPLIES	6,700.00	0.00	0.00	6,700.00	0.00
101.45200.43210	TELEPHONE	550.00	47.13	47.13	502.87	8.57
101.45200.43810	ELECTRIC UTILITIES	5,500.00	1,231.41	638.33	4,268.59	22.39
101.45200.43830	GAS UTILITIES	5,000.00	809.45	618.29	4,190.55	16.19
101.45200.43841	RUBBISH REMOVAL	500.00	0.00	0.00	500.00	0.00
101.45200.44000	CONTRACTUAL SERVICE	0.00	180.00	180.00	(180.00)	100.00
101.45200.44190	SATELLITE RENTAL	2,220.00	0.00	0.00	2,220.00	0.00
101.45200.44300	CONFERENCE & SCHOOLS	2,500.00	0.00	0.00	2,500.00	0.00
101.45200.44330	DUES & SUBSCRIPTIONS	88.00	0.00	0.00	88.00	0.00
101.45200.44500	CONTRACTUAL SERVICES	2,000.00	450.00	0.00	1,550.00	22.50
101.45200.44901	LAKESIDE PARK EXPENSE	13,000.00	0.00	0.00	13,000.00	0.00
Total Dept 45200 - PARKS DEPARTMENT		420,842.00	52,644.76	31,187.45	368,197.24	12.51
Department: 49000 MISCELLANEOUS						
101.49000.41300	HEALTH INSURANCE	800.00	70.40	35.20	729.60	8.80
101.49000.43600	INSURANCE	66,300.00	59,951.30	0.00	6,348.70	90.42
101.49000.44000	CONTRACTUAL SERVICE	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44389	CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44390	MISCELLANEOUS	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44420	SURCHARGES-PLBG	200.00	0.00	0.00	200.00	0.00
101.49000.44430	SURCHARGES-HTG	400.00	0.00	0.00	400.00	0.00
101.49000.44440	SURCHARGES-BLDG	5,000.00	0.00	0.00	5,000.00	0.00
101.49000.47000	PERMANENT TRANSFERS OUT	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 49000 - MISCELLANEOUS		192,700.00	60,021.70	35.20	132,678.30	31.15
Expenditures		5,668,758.00	950,150.42	552,635.52	4,718,607.58	16.76
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,668,758.00	76,331.65	25,861.57	5,592,426.35	1.35
TOTAL EXPENDITURES		5,668,758.00	950,150.42	552,635.52	4,718,607.58	16.76
NET OF REVENUES & EXPENDITURES:		0.00	(873,818.77)	(526,773.95)	873,818.77	

REV AND EXP. FOR CITY OF SPRING LAKE PARK

Balance As of 02/28/2025

GL Number	Description	2025 Amended Budget	YTD Balance 02/28/2025 Normal (Abnormal)	Activity For 02/28/2025 Increase (Decrease)	Available Balance 02/28/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Revenues						
Department: 00000						
601.00000.34950	REFUNDS & REIMB	500.00	38.50	3.50	461.50	7.70
601.00000.36210	INTEREST EARNINGS	59,405.00	0.00	0.00	59,405.00	0.00
601.00000.37101	WATER COLLECTIONS	832,183.00	52.51	52.51	832,130.49	0.01
601.00000.37103	SALES TAX ADDED	6,200.00	0.00	0.00	6,200.00	0.00
601.00000.37104	PENALTIES/WATER	10,000.00	5,088.88	5,088.88	4,911.12	50.89
601.00000.37109	SAFE DRINKING WATER FEE	21,500.00	9.23	7.88	21,490.77	0.04
601.00000.37111	ADMINISTRATIVE CHARGE	168,180.00	73.91	63.11	168,106.09	0.04
601.00000.37172	WATER METER SALES	1,500.00	1,832.50	836.00	(332.50)	122.17
601.00000.37201	SEWER COLLECTIONS	1,000,654.00	314.90	268.86	1,000,339.10	0.03
601.00000.37204	PENALTIES-SEWER	12,500.00	5,597.23	5,597.23	6,902.77	44.78
601.00000.37270	SEWER PERMITS	200.00	0.00	0.00	200.00	0.00
601.00000.39206	TRANSFER FROM RECYCLING FUND	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 00000		2,116,322.00	13,007.66	11,917.97	2,103,314.34	0.61
Revenues		2,116,322.00	13,007.66	11,917.97	2,103,314.34	0.61
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.41010	FULL TIME EMPLOYEES	154,225.00	18,040.30	10,392.48	136,184.70	11.70
601.49400.41013	OVERTIME	8,500.00	53.12	85.01	8,446.88	0.62
601.49400.41020	ON CALL SALARIES	5,417.00	74.34	0.00	5,342.66	1.37
601.49400.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49400.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.41210	PERA CONTRIBUTIONS-EMPLOYER	12,611.00	1,711.64	859.29	10,899.36	13.57
601.49400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	1,774.21	849.62	12,045.79	12.84
601.49400.41300	HEALTH INSURANCE	26,878.00	3,607.41	1,809.72	23,270.59	13.42
601.49400.41313	LIFE INSURANCE	105.00	16.66	8.35	88.34	15.87
601.49400.41510	WORKERS COMPENSATION	6,643.00	4,030.05	3,635.73	2,612.95	60.67
601.49400.42000	OFFICE SUPPLIES	750.00	0.00	0.00	750.00	0.00
601.49400.42030	PRINTED FORMS	1,000.00	0.00	0.00	1,000.00	0.00
601.49400.42100	OPERATING SUPPLIES	1,250.00	0.00	0.00	1,250.00	0.00
601.49400.42120	MOTOR FUELS & LUBRICANTS	5,000.00	265.89	177.43	4,734.11	5.32
601.49400.42200	REPAIR & MAINTENANCE	80,000.00	0.00	0.00	80,000.00	0.00
601.49400.42210	EQUIPMENT PARTS	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.42220	POSTAGE	2,500.00	170.02	157.60	2,329.98	6.80
601.49400.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49400.42222	STREET REPAIRS	20,000.00	0.00	0.00	20,000.00	0.00
601.49400.42261	WATER TESTING	1,500.00	100.00	100.00	1,400.00	6.67
601.49400.42262	WATER METER & SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
601.49400.42264	SAFE DRINKING WATER FEE	21,500.00	5,540.40	5,540.40	15,959.60	25.77
601.49400.42280	UNIFORM ALLOWANCE	1,377.00	1,068.51	0.00	308.49	77.60
601.49400.43010	AUDIT & ACCTG SERVICES	7,468.00	462.50	462.50	7,005.50	6.19
601.49400.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49400.43210	TELEPHONE	1,145.00	60.96	60.96	1,084.04	5.32
601.49400.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49400.43500	PRINTING & PUBLISHING	14,000.00	3,564.44	0.00	10,435.56	25.46
601.49400.43600	INSURANCE	20,000.00	22,938.35	0.00	(2,938.35)	114.69
601.49400.43870	WATER USAGE-CITY OF BLAINE	10,000.00	0.00	0.00	10,000.00	0.00
601.49400.44000	CONTRACTUAL SERVICE	8,500.00	165.00	0.00	8,335.00	1.94
601.49400.44050	MAINTENANCE AGREEMENTS	11,821.00	4,293.30	4,293.30	7,527.70	36.32

REV AND EXP. FOR CITY OF SPRING LAKE PARK

Balance As of 02/28/2025

GL Number	Description	2025 Amended Budget	YTD Balance 02/28/2025 Normal (Abnormal)	Activity For 02/28/2025 Increase (Decrease)	Available Balance 02/28/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.44300	CONFERENCE & SCHOOLS	2,050.00	10.00	0.00	2,040.00	0.49
601.49400.44330	DUES & SUBSCRIPTIONS	500.00	1,069.50	0.00	(569.50)	213.90
601.49400.44370	TAXES	12,600.00	5,983.00	0.00	6,617.00	47.48
601.49400.47000	PERMANENT TRANSFERS OUT	178,569.00	0.00	0.00	178,569.00	0.00
Total Dept 49400 - WATER DEPARTMENT		660,229.00	74,999.60	28,432.39	585,229.40	11.36
Department: 49402 WATER TREATMENT PLANT						
601.49402.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49402.42120	MOTOR FUELS & LUBRICANTS	3,000.00	0.00	0.00	3,000.00	0.00
601.49402.42160	CHEMICALS & CHEMICAL PROD	30,000.00	4,438.68	4,358.68	25,561.32	14.80
601.49402.42200	REPAIR & MAINTENANCE	20,000.00	226.14	113.07	19,773.86	1.13
601.49402.42210	EQUIPMENT PARTS	8,000.00	19.16	0.00	7,980.84	0.24
601.49402.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49402.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49402.43600	INSURANCE	14,700.00	18,794.25	0.00	(4,094.25)	127.85
601.49402.43810	ELECTRIC UTILITIES	102,000.00	2,680.67	218.26	99,319.33	2.63
601.49402.43830	GAS UTILITIES	3,500.00	870.63	870.63	2,629.37	24.88
601.49402.44000	CONTRACTUAL SERVICE	2,000.00	0.00	0.00	2,000.00	0.00
601.49402.44370	TAXES	2,550.00	0.00	0.00	2,550.00	0.00
601.49402.47000	PERMANENT TRANSFERS OUT	25,485.00	0.00	0.00	25,485.00	0.00
Total Dept 49402 - WATER TREATMENT PLANT		213,035.00	27,029.53	5,560.64	186,005.47	12.69
Department: 49450 SEWER DEPARTMENT						
601.49450.41010	FULL TIME EMPLOYEES	154,224.00	18,037.59	10,391.42	136,186.41	11.70
601.49450.41013	OVERTIME	8,500.00	53.18	85.03	8,446.82	0.63
601.49450.41020	ON CALL SALARIES	5,417.00	74.36	0.00	5,342.64	1.37
601.49450.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49450.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49450.41210	PERA CONTRIBUTIONS-EMPLOYER	12,799.00	1,711.03	859.04	11,087.97	13.37
601.49450.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	1,773.65	849.43	12,046.35	12.83
601.49450.41300	HEALTH INSURANCE	28,084.00	3,606.59	1,809.39	24,477.41	12.84
601.49450.41313	LIFE INSURANCE	100.00	16.44	8.27	83.56	16.44
601.49450.41510	WORKERS COMPENSATION	10,147.00	3,466.71	3,072.50	6,680.29	34.16
601.49450.42000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49450.42030	PRINTED FORMS	1,600.00	0.00	0.00	1,600.00	0.00
601.49450.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49450.42120	MOTOR FUELS & LUBRICANTS	4,000.00	265.89	177.43	3,734.11	6.65
601.49450.42200	REPAIR & MAINTENANCE	15,000.00	0.00	0.00	15,000.00	0.00
601.49450.42210	EQUIPMENT PARTS	6,000.00	0.00	0.00	6,000.00	0.00
601.49450.42220	POSTAGE	2,500.00	170.02	157.60	2,329.98	6.80
601.49450.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42222	STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42262	WATER METER & SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
601.49450.42280	UNIFORM ALLOWANCE	1,377.00	1,068.26	0.00	308.74	77.58
601.49450.43010	AUDIT & ACCTG SERVICES	7,468.00	462.50	462.50	7,005.50	6.19
601.49450.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49450.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49450.43210	TELEPHONE	875.00	60.97	60.97	814.03	6.97
601.49450.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49450.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00

REV AND EXP. FOR CITY OF SPRING LAKE PARK

Balance As of 02/28/2025

GL Number	Description	2025 Amended Budget	YTD Balance 02/28/2025 Normal (Abnormal)	Activity For 02/28/2025 Increase (Decrease)	Available Balance 02/28/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49450 SEWER DEPARTMENT						
601.49450.43600	INSURANCE	22,950.00	22,718.35	0.00	231.65	98.99
601.49450.43810	ELECTRIC UTILITIES	6,000.00	394.28	323.99	5,605.72	6.57
601.49450.43840	METRO WASTE CONTROL	656,936.00	109,489.36	54,744.68	547,446.64	16.67
601.49450.44000	CONTRACTUAL SERVICE	9,500.00	0.00	0.00	9,500.00	0.00
601.49450.44050	MAINTENANCE AGREEMENTS	10,037.00	4,293.30	4,293.30	5,743.70	42.77
601.49450.44300	CONFERENCE & SCHOOLS	2,000.00	0.00	0.00	2,000.00	0.00
601.49450.44330	DUES & SUBSCRIPTIONS	300.00	1,069.50	0.00	(769.50)	356.50
601.49450.44390	MISCELLANEOUS	250.00	0.00	0.00	250.00	0.00
601.49450.44450	RESERVE CAPACITY CHARGES	12,425.00	0.00	0.00	12,425.00	0.00
601.49450.47000	PERMANENT TRANSFERS OUT	223,149.00	0.00	0.00	223,149.00	0.00
Total Dept 49450 - SEWER DEPARTMENT		1,243,058.00	168,731.98	77,295.55	1,074,326.02	13.57
Expenditures		2,116,322.00	270,761.11	111,288.58	1,845,560.89	12.79
Fund 601 - PUBLIC UTILITIES OPERATIONS:						
TOTAL REVENUES		2,116,322.00	13,007.66	11,917.97	2,103,314.34	0.61
TOTAL EXPENDITURES		2,116,322.00	270,761.11	111,288.58	1,845,560.89	12.79
NET OF REVENUES & EXPENDITURES:		0.00	(257,753.45)	(99,370.61)	257,753.45	

REV AND EXP. FOR CITY OF SPRING LAKE PARK

Balance As of 02/28/2025

GL Number	Description	2025 Amended Budget	YTD Balance 02/28/2025 Normal (Abnormal)	Activity For 02/28/2025 Increase (Decrease)	Available Balance 02/28/2025 Normal (Abnormal)	% Bdgt Used
Fund: 603 STORMWATER UTILITY						
Account Category: Revenues						
Department: 00000						
603.00000.36210	INTEREST EARNINGS	1,172.00	0.00	0.00	1,172.00	0.00
603.00000.36504	STORMWATER COLLECTION	109,106.00	25.43	21.71	109,080.57	0.02
603.00000.36506	STORMWATER PENALTIES	1,000.00	611.90	611.90	388.10	61.19
Total Dept 00000		111,278.00	637.33	633.61	110,640.67	0.57
Revenues		111,278.00	637.33	633.61	110,640.67	0.57
Account Category: Expenditures						
Department: 49785 STORMWATER UTILITY						
603.49785.41010	FULL TIME EMPLOYEES	22,059.00	2,757.20	1,671.02	19,301.80	12.50
603.49785.41050	VACATION BUY BACK	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.41210	PERA CONTRIBUTIONS-EMPLOYER	1,655.00	249.31	125.35	1,405.69	15.06
603.49785.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,688.00	253.49	124.29	1,434.51	15.02
603.49785.41300	HEALTH INSURANCE	3,178.00	511.12	255.56	2,666.88	16.08
603.49785.41313	LIFE INSURANCE	13.00	2.10	1.05	10.90	16.15
603.49785.41510	WORKERS COMPENSATION	585.00	152.91	73.92	432.09	26.14
603.49785.42200	REPAIR & MAINTENANCE	24,000.00	0.00	0.00	24,000.00	0.00
603.49785.42280	UNIFORM ALLOWANCE	150.00	82.52	0.00	67.48	55.01
603.49785.43030	ENGINEERING FEES	4,000.00	879.75	0.00	3,120.25	21.99
603.49785.43040	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
603.49785.43310	TRAVEL EXPENSE	250.00	0.00	0.00	250.00	0.00
603.49785.43500	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.44000	CONTRACTUAL SERVICE	11,200.00	0.00	0.00	11,200.00	0.00
603.49785.45000	CAPITAL OUTLAY	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 49785 - STORMWATER UTILITY		111,278.00	4,888.40	2,251.19	106,389.60	4.39
Expenditures		111,278.00	4,888.40	2,251.19	106,389.60	4.39
Fund 603 - STORMWATER UTILITY:						
TOTAL REVENUES		111,278.00	637.33	633.61	110,640.67	0.57
TOTAL EXPENDITURES		111,278.00	4,888.40	2,251.19	106,389.60	4.39
NET OF REVENUES & EXPENDITURES:		0.00	(4,251.07)	(1,617.58)	4,251.07	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		7,896,358.00	89,976.64	38,413.15	7,806,381.36	1.14
TOTAL EXPENDITURES - ALL FUNDS		7,896,358.00	1,225,799.93	666,175.29	6,670,558.07	15.52
NET OF REVENUES & EXPENDITURES:		0.00	(1,135,823.29)	(627,762.14)	1,135,823.29	



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: Spring Lake Park Lions Club Date of organization: _____ Tax exempt number: 41-1340927

Organization Address (No PO Boxes): 8433 Center Dr City: Spring Lake Park State: MN Zip Code: 55432

Name of person making application: Armanda Jackson Business phone: 763 784 9179 Home phone: _____

Date(s) of event: June 14 + 15 2025 Type of organization: Club Microdistillery Small Brewer
 Charitable Religious Other non-profit

Organization officer's name: Ryan Julien City: Blaine State: MN Zip Code: 55434

Organization officer's name: Shelly Barrett City: Spring Lake Park State: MN Zip Code: 55432

Organization officer's name: _____ City: _____ State: MN Zip Code: _____

Location where permit will be used. If an outdoor area, describe.

Lakeside Lions Park - near the Activity Boat house is where we set up

7840 Pleasantview Dr Spring Lake Park MN 55432

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Capitol Beverage Sales

20240 South Diamond Lake Road PO Box 180 Rogers MN 55374

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

West Bend Policy # A169483 Limits: Aggregate \$1,000,000 -
Common Cause \$1,000,000 -

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license: _____ Date Approved: _____

Fee Amount: _____ Permit Date: _____

Event in conjunction with a community festival Yes No

City or County E-mail Address: _____

Current population of city: _____

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Fifth Street Towers
150 South Fifth Street, Suite 700
Minneapolis, MN 55402
(612) 337-9300 telephone
(612) 337-9310 fax
kennedy-graven.com
Affirmative Action, Equal Opportunity Employer

JOSEPH L. SATHE
Attorney at Law
Direct Dial: (612) 337-9255
Email: jsathe@kennedy-graven.com

March 11, 2025

Mr. Daniel Buchholtz
City Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432-2116

Re: 2025 First Half Suburban Rate Authority Assessment

Dear Mr. Buchholtz:

Enclosed is the first half assessment for 2025 membership in the SRA. With its 30-city membership, the SRA continues to be a strong, collective voice for cities and their ratepayers.

2024 was a successful year for the SRA including reaching final or tentative settlement agreements in two rate cases (Xcel Gas and CenterPoint Energy). The SRA prioritized maintaining resources at Xcel and CenterPoint related to right-of-way location services, pipeline safety and integrity measures, and generally supported positions benefiting residential customers. The SRA's advocacy resulted in more support for safety programs and better residential gas rates.

One of the primary activities in 2025 will be work in the Xcel electric rate case on issues related to streetlighting rates. We expect to take a very active role on that matter and in the rate case in general. The SRA also will continue to monitor and engage in issues within the SRA's purview, including issues related to right-of-way management, modernizing utility systems, and other related issues.

We value your membership in the SRA. Membership assists suburban communities address important utility rates, utility right-of-way use, and related issues.

Best Regards,

/s/ Joseph L. Sathe

Joseph L. Sathe

Enclosure

cc: SRA Delegate
Robert Vose, General Counsel

SUBURBAN RATE AUTHORITY

150 South Fifth Street, Suite 700
Minneapolis, MN 55402
(612) 337-9233

INVOICE

DATE: 03/11/2025
INVOICE NO.: 025-1

TO:
Mr. Daniel Buchholtz
City Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432-2116

<u>DESCRIPTION</u>	<u>NUMBER OF VOTES</u>	<u>AMOUNT</u>
2025 Membership Assessment: (\$498.00 per vote)	2	\$ 996.00
Assessment Paid:		\$0
<u>First Half Assessment Due and Payable:</u>		<u>\$ 498.00</u>

Please Send Payment To:

Mr. Darin Nelson
Treasurer
Suburban Rate Authority
Minnetonka City Hall
14600 Minnetonka Boulevard
Minnetonka, MN 55345-1502

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

March 17, 2025

General Contractor

HL Construction, LLC.

2025-2026 Contractors

Mechanical Contractor

CenterPoint Energy

API HVAC Services, Inc., dba Metropolitan Mechanical Contractors

Plumbing Contractor

API HVAC Services, Inc., dba Metropolitan Mechanical Contractors

Tree Contractor

Allstate Tree Service

Northeast Tree, Inc.

Sav A Tree, LLC.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permit

March 17, 2025

Sign Permit

MotoMaxx

7700 Hwy 65 NE

Wells Fargo

8455 Plaza Blvd NE



CITY OF SPRING LAKE PARK
 1301 81st Avenue NE
 Spring Lake Park, MN 55432
 763-784-6491

Sign Permit Application

DATE: 3-10-25
 NAME OF APPLICANT: Ed Gallagher
 ADDRESS OF APPLICANT: 359 7th Ave So. South St PAUL, MN 55075
 TELEPHONE NUMBER OF APPLICANT: 651-248-1271
 NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected: MOTOMAXX 7700 Hwy 65 NE
SPRING LAKE PARK, MN 55432
 New Construction: _____ Remodel: _____ Word Change Only:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: FAST Eddy's Flags & SIGNS

Address: 359 7th Ave So. South St, PAUL, MN 55075

Is an Electrical Permit required? NO

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.


 SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: _____

RECEIPT NUMBER: _____

DATE OF APPROVAL: _____

DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 1350

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 48 sq Building

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 60 X 2 = 120 sq pylon

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEDING THE COUNCIL MEETING.

DRAWING:

Proposed

$$60 \text{ sq} - \$.75 + 20(1.25) = \$100 \times 2 = \$200$$

Double sided

405 sq - 30%
48 sq Existing
120 sq Proposed

237 sq Remaining

PROPOSED 60 SQ FT.

60' x 2' =
120'

12 FT.

5 FT.



PROPOSED

60 SQ FT.

12 FT.

5 FT.



**INSTALL BLACK ALUMINUM BACK PANEL
TO REPLACE EXISTING PLASTIC FACE**

**INSTALL 3 IN. DEEP INDIVIDUAL LED LIGHTED
CHANNEL LETTERS & LOGOS
OVER ALUMINUM BACK PANEL**

**LETTERS & LOGOS CONSTRUCTED OF ALUMINUM
WITH ACRYLIC PLASTIC FACES**

**ALL WIRING TO BE ENCLOSED INSIDE
OF EXISTING SIGN CABINET**

INSTALLED WITH ALL UL APPROVED COMPONENTS

**EXISTING
50 SQ.FT.**

10 FT.

5 FT.





CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 3/12/25
NAME OF APPLICANT: Topline Advertising, Inc.
ADDRESS OF APPLICANT: 16307 Aberdeen St NE, Ham Lake, MN 55304
TELEPHONE NUMBER OF APPLICANT: 763-428-5067
NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Wells Fargo - 8455 Plaza Blvd NE

New Construction: Remodel: X Word Change Only:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Same As Applicant

Address:

Is an Electrical Permit required?

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park

- Mn: 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been - issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
3) To provide any other additional information which may be required by the Building Inspection Department.

Katie Weber
SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****
FEE: \$ 336.25 RECEIPT NUMBER:

DATE OF APPROVAL: DATE OF ISSUE:

REASON FOR DENIAL:

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING

3200 sq ft

SQUARE FOOTAGE OF ALL EXISTING SIGNS

- wall signs will be removed and replaced

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS:

24 sq ft + 53 sq ft + 53 sq ft + 43 sq ft = 173 sq ft total

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEDING THE COUNCIL MEETING.

DRAWING: See attached.

Proposed

24 sq ft - \$75
53 sq ft - \$75 + 13(1.25) \$91.25
53 sq ft - \$75 + 13(1.25) \$91.25
43 sq ft - \$75 + 3(1.25) \$78.75

\$336.25

960 sq ft - 30%

0 - existing

173 sq ft - proposed

787 sq ft - Remaining



Corporate Properties Group
MAC: D1185-020
11625 Community House Rd, 2nd Flr
Charlotte, NC 28277

01/13/2025

**RE: Wells Fargo Store
BE# 102749
8455 PLAZA BLVD NE
SPRING LAKE PARK
MN 55432**

To Whom It May Concern:

As the Owner of the above-referenced property, I hereby authorize AGI, and its affiliates, to apply for permits and to install signage at the above address on behalf of Wells Fargo.

Respectfully,

Erica S. Rhodus

Lead Business Execution Consultant
Corporate Properties Group, Design and Construction

SIGN LEGEND

SIGN #	EXISTING SIGN	SF	RECOMMENDED SIGN	SF	QTY
E01	Channel Letters	20.4	WFR2-WCH-RR-RW-FHI-ST-16	23	1
E02	Channel Letters	52.7	WFR1-WCH-RR-RW-FHI-ST-24	53	1
E03	Channel Letters	52.7	WFR1-WCH-RR-RW-FHI-ST-24	53	1
E04	Channel Letters	377	WFR2-WCH-RR-RW-FHI-H-24	43	1
E05	Door Vinyl		WFR2-WF-G (To be done by others)		1
E06	Drive Thru Sign		WFR2-EW-OS-LG		1
E07	Drive Thru Sign		WFR2-EW-OS-LG		1
E08	Drive Thru Sign		WFR2-EW-OS-LG		1
E09	Drive Up Panel		WFR2-DU-WP		1
E10	Drive Up Vinyl		WFR2-DU-WG & Clutter Guard (By Others)		1
E11	Informational Sign		WFR2-EW-RS-PS-WM-22-82		1
E12	Directional Sign		WFR2-EW-DS-PM-28-60		1
E13	Directional Sign		WFR2-EW-DS-PM-28-60		1
E14	Directional Sign		WFR2-EW-DS-PM-28-60		1
E15	Parking Sign		WFR2-EW-RS-PS-PM-16-60		1
E16	Parking Sign		WFR2-EW-RS-PS-PM-16-60		1
E17	Parking Sign		WFR2-EW-RS-PS-PM-16-60		1
E18	Parking Sign		WFR2-EW-RS-PS-PM-16-60		1
E19	Parking Sign		WFR2-EW-RS-PS-PM-16-60		1
E20	Parking Sign		WFR2-EW-RS-PS-PM-16-60		1
E21	Parking Sign		WFR2-EW-RS-PS-PM-16-60		1
E22	Parking Sign		WFR2-EW-RS-PS-PM-16-60		1
E23	Parking Sign		WFR2-EW-RS-PS-PM-16-60		1
NE24	None		WFR2-EW-OS-LG		1
NE25	None		WFR2-EW-OS-LG		1
NE26	Drive Thru Sign		WFR2-EW-OS-LG		1



SITE PLAN

N.T.S

E01 SIGN TYPE WFR2 - WCH - RR - RW - FHI - ST - 16

2117

EXISTING CONDITIONS



Restoration Area: 59.89 SqFt



PROPOSED ELEVATIONS



SCALE: NTS

E01

CUSTOM COMMENTS:
NOTE: FIELD VERIFICATION REQUIRED BEFORE CONSTRUCTION. Aggregate: NTE 30% of the SF of the front of the building. 11'-0" x 126'-5" = 1390 X 30% = 417' >
400. 400 SF allowed total for site.

ARTISTIC REPRESENTATION ONLY DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS. ACCURACY IS NOT GUARANTEED.

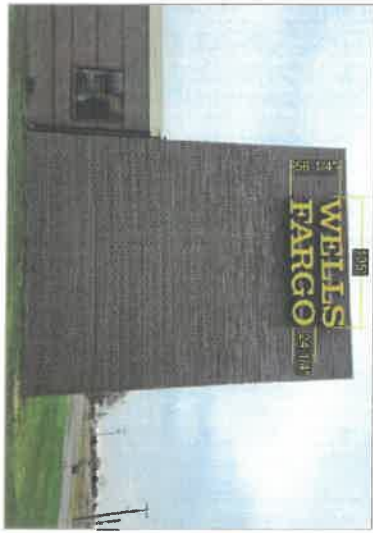


This document is the sole property of AGI, and all design, manufacturing, reproduction, use and sale rights regarding the same are expressly forbidden. It is submitted under a confidential relationship, for a special purpose, and the recipient, by accepting this document assumes custody and agrees that this document will not be copied or reproduced in whole or in part, nor its contents revealed in any manner or to any person except for the purpose for which it was intended, nor any special features peculiar to this design be incorporated in other projects.

E02 SIGN TYPE WFR1-WGH-RR-RW-FHI-ST-24

537

EXISTING CONDITIONS



PROPOSED ELEVATIONS

SCALE: NTS

E02

CUSTOM COMMENTS:
NOTE: FIELD VERIFICATION REQUIRED BEFORE CONSTRUCTION, Aggregate: NTE
30% of the SF of the front of the building. 11'-0" x 126'-5" = 1390 x 30% = 417 >
400, 400 SF allowed total for site.

ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED



This document is the sole property of AGI, and all design, manufacturing, reproduction, use and sale rights regarding the same are expressly reserved. It is authorized under a confidential relationship, for a special purpose, and the recipient, by accepting this document assumes custody and agrees that this document will not be copied or reproduced in whole or in part for the contents revealed in any manner or to any person except for the purpose for which it was rendered, nor any special features peculiar to the design be incorporated in other projects.

E03 SIGN TYPE WFR1 - WCH - RR - RW - FHI - ST - 24

537

EXISTING CONDITIONS



PROPOSED ELEVATIONS

SCALE: NTS

E03

CUSTOM COMMENTS:
NOTE: FIELD VERIFICATION REQUIRED BEFORE CONSTRUCTION. Aggregate: NTE 30% of the SF of the front of the building. 11'-0" x 126'-5" = 1390 x 30% = 417 > 400. 400 SF allowed total for site.

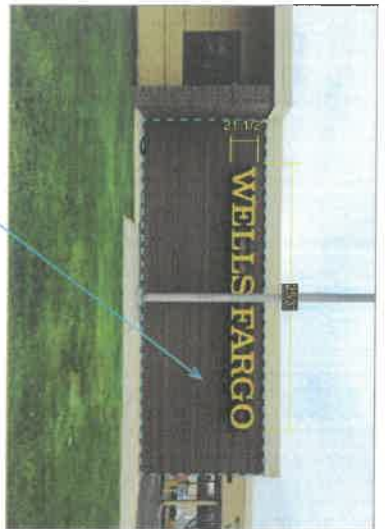
ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED.

This document is the sole property of AGI, and all design, manufacturing, reproduction, use and sale rights regarding the same are expressly reserved. It is understood under a confidential relationship, for a special purpose, and the recipient, by accepting the document assumes custody and agrees that this document will not be copied or reproduced in whole or in part, its contents revealed in any manner or to any person except for the purpose for which it was tendered, nor any special features peculiar to this design be incorporated in other projects.



E04 SIGN TYPE WFR2 - WCH-RR-RW-FHI-H-24

EXISTING CONDITIONS



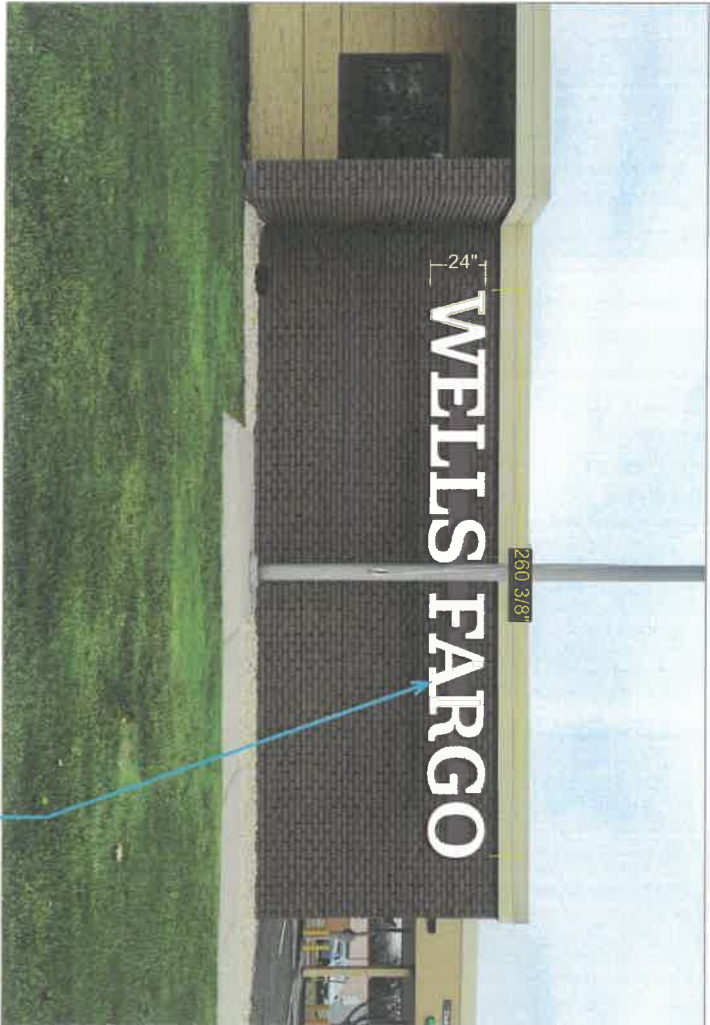
Restoration Area: 285 SqFt

43A

SW 6074
Spelding Gray

WELLS FARGO

PROPOSED ELEVATIONS



SCALE: NTS

E04

CUSTOM COMMENTS:
NOTE: FIELD VERIFICATION REQUIRED BEFORE CONSTRUCTION. Aggregate: NTE 30% of the SF of the front of the building. 11'-0" x 126'-5" = 1390 X 30% = 417 >
400, 400 SF allowed total for site.

ARTISTIC REPRESENTATION ONLY. DUE TO PERSPECTIVE AND DISTORTION ISSUES INHERENT IN PHOTOS, ACCURACY IS NOT GUARANTEED



This document is the sole property of AGI, and all design, manufacturing, reproduction, use and sale rights regarding the same are expressly forbidden. It is submitted under a confidential relationship, for a special purpose, and the recipient, by accepting this document assumes custody and agrees that this document will not be copied or reproduced in whole or in part, nor its contents revealed in any manner or to any person except for the purpose for which it was tendered, nor any special features peculiar to this design be incorporated in other projects.

City of Spring Lake Park

RESOLUTION NO. 25-

RESOLUTION APPROVING RENTAL LICENSE REVOCATION FOR CERTAIN PROPERTY LOCATED AT 803 Manor Drive NE, PURSUANT TO SECTION 12.16.140 OF THE CITY OF SPRING LAKE PARK CODE

WHEREAS, IH2 Property Illinois LP (Hereinafter “License Holder”) is the legal owner of the real property at 803 Manor Drive NE Spring Lake Park MN, 55432; and

WHEREAS, pursuant to City Code, 12.16.140 of the City of Spring Lake Park written notice setting forth the causes and reasons for the proposed council action contained herein and notice of a public hearing to be held on at 7:00 pm on March 17, 2025 was given to the license holder on March 3, 2025.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that, in accordance with the foregoing, and all ordinances and regulations of the City of Spring Lake Park, the City Council adopts the following.

Findings of Fact

1. That on or about January 23, 2025 Code Enforcement staff completed an initial rental housing inspection at the property of 803 Manor Dr NE in the City of Spring Lake Park MN. The property failed this rental inspection.
2. That on or about February 28, 2025 Code Enforcement completed a follow up inspection at the property of 803 Manor Dr NE in the City of Spring Lake Park MN. The property failed this rental inspection.
3. That on or about March 3, 2025 the property owner IH@ Property Illinois LP and all tenants were notified of a public hearing scheduled for March 17, 2025 at 7:00 pm.
4. That based upon said records of the Code Enforcement, the following conditions and violations of the City Property Maintenance Code were found to exist, to-wit:
 - A. Failure of rental housing inspection on January 23, 2025.
 - B. Failure of rental housing inspection on February 28, 2025.
5. That all parties, including the license holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 12 Article 16.140 of the City of Spring Lake Park.

Order of Council

1. The rental license belonging to the license holder described herein and identified as IH2 Property Illinois LP is hereby revoked;

2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by license Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by license Holder.

The foregoing resolution as moved for adoption by Councilmember.

Upon roll call, the following voted aye:

And the following voted nay:

Where the Mayor declared said resolution duly passed and adopted this the 17th day of March, 2025.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



Police Report

February 2025

Submitted for Council Meeting: March 17, 2025

The Spring Lake Park Police Department responded to six-hundred thirty-three calls for service for February 2025. This is compared to responding to seven-hundred thirty-four calls for service in February 2024.

School Resource Officer Imig reports handling thirteen calls for service at our local schools, along with conducting five student contacts, thirty-two escorts, and thirteen follow-up investigations into school-related issues. For further details see Officer Imig attached report.

Investigator Bennek reports handling 24 cases for February 2025. 23 felony cases, and 1 Misdemeanor case. Investigator Bennek also continues to monitor five ongoing forfeiture cases. Inv. Bennek attending two metro wide auto theft task force meetings, the quarterly Anoka County Domestic Abuse lethality meeting and attended the MPPOA legislative conference in Rochester. For further details see Investigator Bennek's attached report.

The Administrative staff continues to keep our office and behind-the-scenes operations running at a high level. The records staff did just finish a bi-annual administrative audit with the MN BCA. We are waiting to hear the results, but from all accounts we have no issues reported by the BCA.

The month of February 2025 was a very busy month for me. I along with staff have been very busy with the final stages of the remodel and we are very thankful to be in our locker's rooms and the use of our own bathrooms. Along with the day to day operations of the Police Department I represented the City of Spring Lake Park at the below meetings:

- Emergency Management meeting and table top at Blaine PD
- FBI/BCA security policy meeting with the MN BCA
- FBI JTTF meeting
- Critical Infrastructure meeting
- MN Chiefs of Police bi-weekly regional meetings
- City Hall renovation meetings
- Council meetings
- Anoka County Chiefs meeting
- CIT bi-weekly teams meeting

As most of you will remember during the Tower Days weekend celebration we had a change of traffic direction on McKinley St and Pleasant View Dr. That traffic change was very well received by the neighborhood and Park and Rec. We will once again put that into effect for this year's Tower Days. For further details please see the city newsletter, police and city Facebook pages, or just contact the police department for details. Please see the letter we will send out and direction of travel at the end of this report.

As many of you are aware, police departments, including ours, have been facing significant challenges with recruitment and retention. In response, we have been exploring various strategies to both attract new employees and retain our current staff. One area we have consistently focused on is health and wellness. Several years ago, the council approved the establishment of the Power Program, a mental health wellness initiative that allows officers to confidentially consult with professional therapists for support with any concerns. Additionally, physical wellness has always been a priority. While we've traditionally allowed officers to utilize the fire hall for workouts during their shifts, this has become increasingly difficult due to the fire department's new 24/7 operational model. As we moved into our new police department facility and cleared out unnecessary items, it became clear that our former storage room could be repurposed. I conducted research on the possibility of creating an exercise room within our department, and with Dan's approval, we proceeded with the project. After obtaining several quotes from exercise equipment companies, I was informed by Building Inspector Baker that the fire department was in the process of rehoming some equipment. I reached out to the fire department, and they kindly donated all the necessary equipment for our new exercise room. With the remaining funds from the County Attorney's donation, I purchased flooring and other miscellaneous items. As a result, we now have a fully functional exercise room, which will not only help attract new candidates but also support the wellness of our current employees. I would like to extend my sincere thanks to the fire department for their generous support in setting us up.

This will end my report for February 2025.

Chief Antoine



Investigator

Tony Bennek

Spring Lake Park Police Department

Monthly Report

February 2024

Total Case Load

Case Load by Level of Offense: 24

Felony	23
Gross Misdemeanor	0
Misdemeanor	1

Case Dispositions:

County Attorney	23
Juvenile County Attorney	0
City Attorney	1
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	5
Forfeitures Closed	

Spring Lake Park Police / School Resource Officer Report February 2025

	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	9	5	32	3
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School	2			
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations	2			
Totals:	13	5	32	13

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	
Students charged with Assault or Disorderly Conduct	4
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	9

March 3rd, 2025

From: Chief Antoine

Re: Temporary Change of Traffic Flow for Tower Days

To Whom This May Concern,

The Spring Lake Park Parks and Recreation Department in conjunction with The Spring Lake Park Police Department and the Spring Lake Park Lions will be having the annual festivities for Tower Days at Lions Lakeside Park on Saturday, June 7th and Sunday, June 8th, 2025. These festivities are an annual event, but there is going to be a change in traffic flow during the hours of the events each day. Here is the breakdown for the changes:

- McKinley St NE will be one-way traffic going southbound from 81st Ave NE to 79th Ave NE
- 79th Ave NE will be one-way traffic going eastbound from McKinley St NE to Pleasant View Dr NE
- Pleasant View Dr NE will be one-way traffic going northbound from 79th Ave NE to 81st Ave NE

This change will allow for parking on both sides of the street, but still maintaining a traffic flow as there will not be opposing traffic. There will be temporary signage along the route during the weekend. As always, vehicles parked on the street are not allowed to block mailboxes or driveways. The area along 79th Ave NE along the park side of the street will be reserved as handicap parking, along with some motorcycle parking east of the entrance to the park. Please see the attached map for further explanation of the temporary change.

As stated previously, this temporary traffic flow change is only for the two days of Tower Days at Lions Lakeside Park during the hours of the festivities. If you have any questions, please do not hesitate to reach out to me.

Sincerely,

Chief Josh Antoine
763-792-7221



Parks and Recreation Department

February 2025 Report

Recreation Programs

Paint with Me (Adult/Child)	- Kidlets (Ages 2-3)
Able Park Reservation	- Dancing Kids (Ages 6 -8)
Art Classes with Jill Mason	- Ninja Acro (Ages 4 -8)
Day Trip – All Shook UP	RevSports
Badwolf Adventure Studios:	- Volleyball - Winter Session I (Ages 4 -12)
Free: Medicare 101	- Soccer - Winter Session I (Ages 3-9)
Spark Music Classes	Verve Basketball (Ages 4 10)
Music Together - Winter Sessions (Ages 0-5)	North Metro Adult Sport Leagues
Pickleball	- Volleyball
Polar Trek Challenge	- Bean Bag Toss
Adult/Senior Daytime Yoga	Book Club
Zumba	Cooking Class
Garden Art Wine Bottle Wind Chime	DIY Antique Appraisal
Red Cross Babysitters Course (Ages 9-17)	Collette Travel Show
Home Buying and Selling Seminars	Genealogy
Social Simple Virtual	Northtown Library Events
QC Dance	55+ Driver Discount
- Mommy & Me (Ages 0-2)	
- Kidance (Ages 4 -5)	
- Dancing Tweens (Ages 9-11)	Serving 400 + participants

Parks

- Community Raised Garden Beds at Sanburnol – We have 3 of the 14 spots remaining for the community garden
- Adopt-a-Flower Garden Program – each year residents may volunteer to maintain a flower garden in one of the parks. If interested please fill out form: <https://slprec.org/parksrec/webform/adopt-flower-garden-interest-form>
- Adopt-a-Drain Program -residents may adopt a storm drain in their neighborhood to help keep our waterways clean. Register at: <https://adopt-a-drain.org/>
- The Home/CDBG Grant for Terrace Park Building was denied. We will look at re-applying for 2026
- Ice Rinks finished around Feb 21st due to the warm weather.

Tower Days - June 5-8, 2025

- Musical groups (Good for Gary on Saturday evening and Free & Easy on Sunday evening), Lumberjacks and fireworks vendor are contracted.
- Saturday we will be having AWF – American Wrestling Federation for 3-5 pm.
- Temporary Change of Traffic Flow for Tower Days surrounding Lakeside Lions Park, please see attached.
- Roads on the parade route and leading up to the route will close at 5:30 pm Thursday, June 5.
- We are still working on securing additional sponsors for Tower Days.
- Applications for the parade, Craft and Business Fair, and food vendors are available on our website.
- The Committee's next meeting will be held on Tuesday, February 25th at 6:30pm Able Park. If interested in joining the committee please contact Anne at ascanlon@slpmn.org
- As events and activities are confirmed, they will be posted on www.slprec.org website.

Department Activity

- Staff is working on summer program development, seasonal hires and catalog development.
- Staff is working on cleaning up storage rooms and moving equipment into storage rooms or into park buildings as the City Hall renovation project comes to an end.
- The Recreation Program Supervisor position was posted and closed on February 7. We received 21 candidates' interviews were completed March 5th. We thank the panel for participating in the process.
- Sweetheart Dance occurred on February 13th, with 170 registrations, it was a great night for all participants.
- Snow Buddy Scavenger Hunt began February 17 and got postponed due to freezing temps to the following week. We had great participation by community members and the winners were: Clement Family and Makholm Family.
- Senior Valentine Luncheon was a big hit again this year. We had 220 registrations – which is our max allowed.
- Director Scanlon attended the following meetings and events during February:
 - Park and Recreation Commission monthly meeting
 - Tower Days Planning Meeting
 - Department Head Meeting

- Senior Safety Fair Committee
- Construction Meetings
- City Council Session

Events

- Polar Plunge with SLP Police
- Sweetheart Dance
- Senior Valentine Luncheon

Upcoming Activities

- Spring Break Outings (Ages 5 -12)
 - Conquer Ninja Gym
 - T. Swift Era
 - Grand Slam
 - Foam, Slime & Potions
- BadWolf Adventure Studio
- QC Dance - Weekly Classes
- North Metro Bean Bag Toss League
- North Metro Volleyball League
- Red Cross Babysitters Course (Ages 9-17)
- Paint with Me (Adult/Child)
- Adult Pickleball Ladder Leagues
- RevSports Soccer - Spring Session I (Ages 3-9)
- Yoga
 - Daytime Adult/Senior
 - Thursday Evening
- Virtual Cooking Classes
- Music Together
- Verve Basketball
- Spark Music Classes
- Pickleball
- Zumba
- Genealogy Classes
- Virtual Skills Workshops
- Cooking Classes with Fridley
- Little Slugger Co-Ed T-Ball
- Free Seminars: Game Show, Scams, Northtown Library
- Upcoming Extended Tours: Mystery Tour, Lake Michigan, Iron Range, Girlfriends Winnipeg and Kansas City. Collette Tours: Scotland, Greece, Alpine Countries & Turkey
- Day Trips: On the Road Again, Secret Warriors, 37 Postcards, Perfect Wedding, Whoa Nellie, Lake Mille Lacs Fishing, Grease and Twins Baseball
- Senior Safety Fair
- Adult Co-Rec Softball

Tower Days at Lions Lakeside Park on Saturday, June 7 and Sunday, June 8, 2025. These festivities are an annual event, but there is going to be a change in traffic flow during the hours of the events each day. Here is the breakdown for the changes:

- McKinley St NE will be one-way traffic going southbound from 81st Ave NE to 79th Ave NE
- 79th Ave NE will be one-way traffic going eastbound from McKinley St NE to Pleasant View Dr NE
- Pleasant View Dr NE will be one-way traffic going northbound from 79th Ave NE to 81st Ave NE

This change will allow for parking on both sides of the street, but still maintaining a traffic flow as there will not be opposing traffic. There will be temporary signage along the route during the weekend. As always, vehicles parked on the street are not allowed to block mailboxes or driveways. The area along 79th Ave NE along the park side of the street will be reserved as handicap parking, along with some motorcycle parking east of the entrance to the park. Please see the attached map for further explanation of the temporary change.

This temporary traffic flow change is only for the two days of Tower Days at Lions Lakeside Park during the hours of the festivities.



SUMMER

**MUSIC
IN
THE
PARK**

Lakeside Lions Park

7840 Pleasant View Dr

Wednesdays

6:30-8:30pm

MAY 28, 2025

JUNE 11, 2025

JUNE 25, 2025

JULY 9, 2025

JULY 23, 2025

AUGUST 6, 2025

SLP HIGH SCHOOL JAZZ BAND

SOLID GOLD

NORTH SUBURBAN CONCERT BAND

JIMTONES

ME & TODD

EVERETT SMITHSON BAND

Sponsored by Spring Lake Park Recreation Department

763-792-7201



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: March 4, 2025

Subject: Sight Distance Triangle Ordinance

Background and Importance of Sight Distance Triangles

Sight distance triangles play a critical role in ensuring public safety at intersections. These regulations help maintain clear visibility for motorists, cyclists, and pedestrians by restricting obstructions that may hinder sightlines. Properly defined and enforced sight distance requirements reduce the risk of collisions and enhance overall traffic flow.

The City's current zoning code contained inconsistencies regarding sight distance triangles, leading to confusion for property owners and enforcement staff. The proposed ordinance aims to resolve these inconsistencies by establishing a uniform standard for defining and maintaining sight triangles at intersections.

Summary of Proposed Ordinance Changes

The proposed amendment, Ordinance 501, revises Chapter 16 of the City Code to create a clearer, enforceable standard for sight distance triangles. Key provisions include:

- *Updated Definition:* The sight triangle is now defined as two sides measuring 30 feet along the curb lines from an intersection, with the third side connecting these points. This replaces previous conflicting descriptions.
- *Height and Transparency Standards:*
 - No structure, fence, wall, tree, shrub, or other obstruction may exceed 48 inches in height within the sight triangle.
 - Fences and structures must maintain at least 75% transparency to ensure visibility.
- *Consistency in Measurement:* The ordinance shifts from measuring from property lines to curb lines, making compliance easier for residents.

The Planning Commission reviewed these changes at its January 27, 2025 meeting and, after incorporating feedback from its initial consideration in November 2024, recommended approval of the revised ordinance. If you have any questions, please do not hesitate to contact me at 763-784-6491.

**SPRING LAKE PARK
ORDINANCE 502**

**AN ORDINANCE AMENDING CHAPTER 16 OF THE SPRING LAKE PARK CITY
CODE RELATING TO SIGHT DISTANCE TRIANGLES**

NOW THEREFORE, be it ordained by the Council of the Spring Lake Park, in the State of Minnesota, as follows:

SECTION 1:**AMENDMENT** “16.20.080 Yard Requirements And Regulations” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

16.20.080 Yard Requirements And Regulations

- A. *District requirements.* Yard requirements shall be specified for each district in this title.
- B. *Extent of front yards.* Except for driveways, the front yard shall extend along the entire frontage of the lot and along both streets in the case of a double frontage or corner lot.
- C. *Walls, fences, and hedges.* A wall, fence, or hedge may occupy part of the required front, side, or rear yards.
- D. *Double frontage lots.* On double frontage lots, the required front yard shall be provided on both streets.
- E. *Corner lots.*
 - 1. ~~The required front yard of a corner lot shall contain no wall, fence, or other structure, tree, shrub, or growth which may cause danger to traffic on a street or public road by obscuring the view. The required front yard of a corner lot shall be unobstructed above a height of three feet in a triangular area, two sides of which are the lines running from the corner of the property along the property lines to points 20 feet from the corner of the property.~~ The required front yard of a corner lot shall remain free of any wall, fence, structure, tree, shrub, or growth that does not maintain at least 75 percent transparency and could obstruct visibility, creating a traffic hazard. Chain link or decorative fencing that maintains at least 75 percent transparency may be allowed, provided it does not exceed a height of 48 inches from grade level at the lot line. The sight triangle is defined as a triangle formed by two sides measuring 30 feet along the curb lines from the intersection of two intersecting streets, with the third side being a straight line connecting the endpoints of these measurements.
 - 2. In all instances, there shall be a minimum of 25 feet side yard setback when abutting a street.

Cross-reference:

Intersection Sight Triangle, see SLPC 16.64.040

- F. *Rear yards opening onto alleys.* In determining the depth of rear yard for any building where the rear yard opens into an alley, one-half of the width of the alley, but not exceeding ten feet, may be considered as a portion of the rear yard, subject to the following qualifications:
1. The depth of any rear yard shall not be reduced to less than ten feet by the application of this exception; and
 2. If the door of any building or improvement, except a fence, opens toward an alley, it shall not be erected or established closer to the center line of an alley than a distance of 15 feet.
- G. *Exemptions to yard regulations.* Measurements for yards required in each district shall be taken from the nearest point of the wall of a building to the lot line in question, subject to the following qualifications:
1. Cornices, canopies, or eaves may be extended into the required front yard a distance not exceeding four feet, six inches;
 2. Fire escapes may extend into the required front yard a distance not exceeding four feet, six inches;
- H. A landing place or uncovered porch may extend into the required front yard a distance not exceeding six feet, if the landing place or porch has its floor no higher than the entrance floor of the building. An open railing may be placed around the place;
1. A covered porch may extend into the required front yard a distance not exceeding six feet, if the landing place or porch has its floor no higher than the entrance floor of the building and is not enclosed with windows, screens or the like. The covered area shall not exceed 60 square feet and shall be architecturally compatible (siding, roof material, roof pitch, and the like) with the principal structure. An open railing may be placed around the porch.
 2. The above enumerated architectural features may also extend into any side or rear yard to the same extent, except that no porch, terrace, or outside stairway shall project into the required side yard distance.

SECTION 2: **AMENDMENT** “16.28.030 Fences” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

A M E N D M E N T

16.28.030 Fences

- A. *Purpose.* The purpose of this section is to promote a pleasant physical environment and to protect the public and private property within the city by regulating the location, height, type of construction, and maintenance of all fences.
- B. *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.
- BOUNDARY FENCE.** Any fence parallel to the property line.

FENCE. Any partition, structure, wall, or gate erected as a divider marker, barrier, or enclosure and located along the boundary, or within the required yard. A **FENCE** shall not include naturally growing shrubs, trees, other foliage, or trellis.

PRIVACY FENCE. Any fence used for screening of outdoor living areas and for enclosures where restricted visibility or protection is desired. **PRIVACY FENCES** shall not require a permit as stipulated in the following paragraph.

C. *Permit required.* No fence shall be erected or substantially altered in the city without securing a permit from the Building Inspector. All permits of this type shall be issued upon a written application which shall set forth the type of fence to be constructed, the material to be used, height, and exact location of the fence. A fee as set from time to time by Council resolution shall be paid with each application.

D. *Location of fences.*

1. Fences, when constructed to enclose any lot or tract of land, shall be located in such a way that the entire fence shall be on the property of the owner, but not on the property line, except by mutual consent of both property owners prior to construction. Posts and framework shall be placed within the property lines of the owner and the actual fencing material, such as wire, lumber, pickets, and the like, shall be placed on the side of the fence which faces the street or the adjacent property.
2. No fences shall be allowed or constructed on street rights-of-way. Fences may, by permit, be placed on public utility easements so long as the structures do not interfere in any way with existing underground or overground utilities. Further, the city or any utility company having authority to use those easements shall not be liable for repair or replacement of these fences in the event they are damaged or destroyed by virtue of lawful use of the easement.

3.

E. *Construction and maintenance.*

1. All fences shall be constructed in conformity with the wind, stress, foundation, structural, and other requirements of the State Building Code and every fence shall be constructed in a workmanlike manner and of substantial material reasonably suited to the purpose for which the fence is to be used. Every fence shall be maintained in a condition of reasonable repair and shall not be allowed to become and remain in a condition which would constitute a public nuisance or a dangerous condition. If a fence is allowed to become and remain in such a condition, the Building Inspector is authorized to notify the owner or owners of the fence of the condition and allow the owner or owners ten days in which to repair or demolish the fence.
2. Link fences, wherever permitted, shall be constructed in such a manner that the barbed end is at the bottom of the fence.
3. No barbed wire or barbed wire fences shall be allowed on private property in residential districts.

F. *Residential district fences.* In single- and multiple-family residential districts, no fence may exceed four feet in height above the ground level, in front of the front line of the residential structure, along any street or highway right-of-way, or in the front yard as defined by this title. In these districts, fences along the side lines to the rear of the front

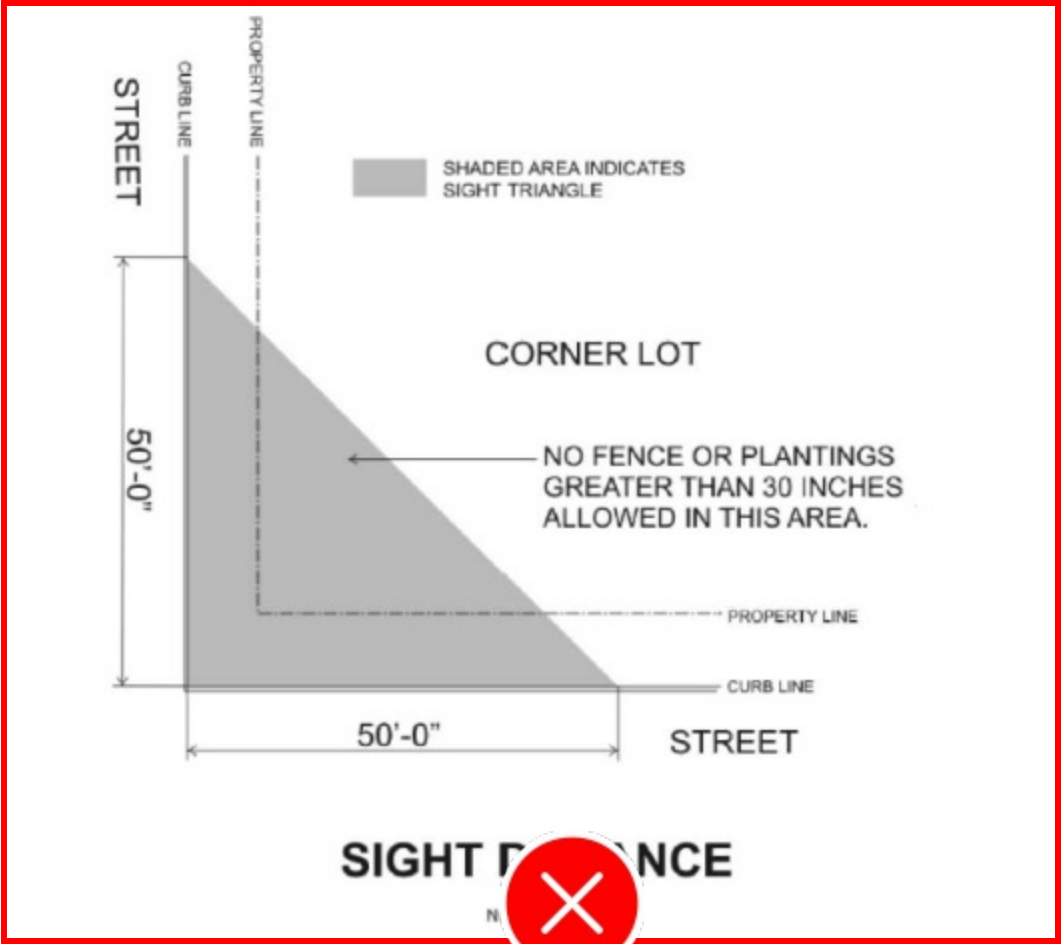
line of the residential structure and along the rear line, including rear lines abutting street or highway right-of-way zones, may not exceed six feet in height above the ground level. The required front yard of a corner lot shall not contain any fence which may cause danger to traffic on a street or public road by obscuring the view. On corner lots, no fence shall be permitted within the intersection sight distance triangle as shown in SLPC 16.64.030, App. C.

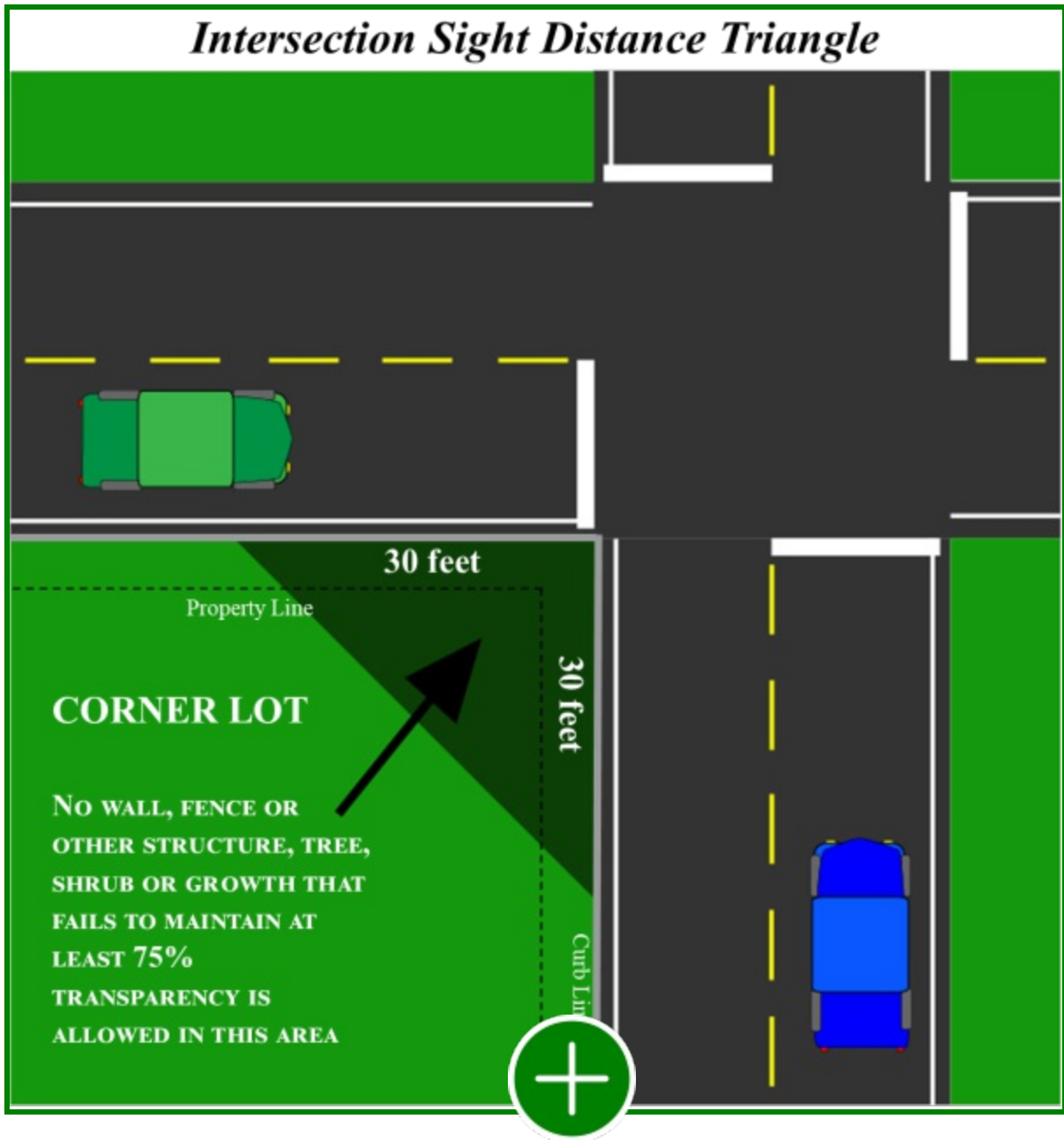
- G. *Commercial and industrial fences.* In business and industrial districts, fences may not exceed eight feet in height above the ground level, and the use of barbed wire is prohibited, except that the top one foot of any fence in these districts may be constructed of barbed wire. Fences located within the sight distance triangle, as defined in SLPC 16.64.030, Appendix C, shall be no less than 75% transparent and shall not exceed a maximum height of 48 inches measured from ground level.
- H. *Special purpose fences.*
1. Fences for special purpose and fences differing in construction, heights, or location, may be permitted in any commercial or industrial district in the city, only by issuance of a conditional use permit approved by the City Council after a recommendation by the Planning Commission, and upon evidence that the special purpose fence is necessary to protect, buffer, or improve the premises for which the fence is intended.
 2. The approval of these buffer fences may include stipulations as to the material, height, or location of the special purpose fence.
- I. *Non-conforming fences.* All existing fences at the time of the adoption of this section, which are not in violation of this section and are not located within a public right-of-way or easement, but which violate other sections of this chapter, may be continued to be maintained and to exist but may not be replaced, if destroyed or removed, to the extent that the violations be continued.

SECTION 3: AMENDMENT “16.64.030 Appendix C: Intersection Sight Distance Triangle” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

16.64.030 Appendix C: Intersection Sight Distance Triangle





SECTION 4: **EFFECTIVE DATE** This Ordinance shall be in full force and effect upon approval and publication according to law.

PASSED AND ADOPTED BY THE SPRING LAKE PARK COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Wendling	_____	_____	_____	_____
Councilmember Goodboe-Bisschoff	_____	_____	_____	_____
Councilmember Dircks	_____	_____	_____	_____
Councilmember Moran	_____	_____	_____	_____
Mayor Nelson	_____	_____	_____	_____

Presiding Officer

Attest

Robert Nelson, Mayor, Spring Lake
Park

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer, Spring Lake Park

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park Planning Commission was held on January 27, 2025, at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Chair Hansen called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Chair Hans Hansen

Commissioner Rick Cobbs

Commissioner Eric Julien

Commissioner Sharon Weighous

MEMBERS ABSENT

Commissioner Brad Delfs

STAFF PRESENT

Building Official Jeff Baker

OTHERS PRESENT

Ken Wendling

547 81st Avenue NE

Spring Lake Park MN 55432

3. PLEDGE OF ALLEGIANCE

4. ELECT OFFICERS

A. Chair

Motion made by Commissioner Julien, seconded by Commissioner Cobbs, to elect Commissioner Hansen as Chair for 2025.

Voting Yea: Commissioner Weighous, Commissioner Cobbs, Commissioner Julien. Abstain: Chairperson Hansen. Motion carried.

B. Vice Chair

Motion made by Commissioner Weighous, seconded by Commissioner Cobbs, to elect Commissioner Weighous as Vice Chair for 2025.

Voting Yea: Commissioner Weighous, Commissioner Cobbs, Commissioner Julien, Chairperson Hansen. Motion carried.

5. APPROVAL OF MINUTES**A. Approval of Minutes – November 25, 2024 Meeting**

Motion made by Commissioner Cobbs, seconded by Commissioner Julien, to approve the minutes from the October 23, 2023 Planning Commission meeting.

Voting Yea: Commissioner Weighous, Commissioner Cobbs, Commissioner Julien, Chairperson Hansen. Motion carried.

6. OLD BUSINESS**A. Review and Recommend Approval of Proposed Sight Distance Triangle Ordinance**

Building Official Baker gave an overview of the Sight Triangle Ordinance. He stated that the Ordinance had some changes made since the first review in November of 2024. He stated that instead of 50 feet from the corner of the curb, it is now 30 feet. Building Official Baker stated that the biggest change is the 75% transparency. He stated that no structure within the area may exceed 48 inches in height from grade level.

Building Official Baker noted that the ordinance resolves inconsistent descriptions and standards have been removed to create a unified and enforceable standard. He said the ordinance prioritizes unobstructed visibility within the sight triangle to enhance traffic safety.

Commissioner Hansen noted that the city would be focusing on visual obstructions, such as trees, shrubs, and fences, that may hinder visibility at street corners.

Commissioner Weighous inquired if there are any residents that are grandfathered into the new ordinance. Building Official Baker stated that everyone has corrective actions taken against them. He stated that unless the resident comes into City Hall to get a new permit to rebuild he will not act, however once they do they must come into compliance.

Motion made by Commissioner Julien, seconded by Commissioner Cobbs to Recommend Approval of Proposed Sight Triangle Ordinance.

Voting Yea: Commissioner Weighous, Commissioner Cobbs, Commissioner Julien, Chairperson Hansen. Motion carried.

7. OTHER

Building Official Baker gave an update on the City Hall Renovation/ Expansion Project at City Hall. Commissioner Weighous inquired about the location for the meetings. Building Official Baker said that the date will be announced later once the video equipment is installed.

Commissioner Hansen inquired about training for City staff on Active Shooters. Building Official Baker said he was not aware of any upcoming training for staff. Councilmember Wendling stated that the walls of City Hall are bullet proof/bullet resistant and doors are heavier.

8. ADJOURN

Motion made by Commissioner Cobbs, seconded by Commissioner Cobbs to adjourn.

Voting Yea: Commissioner Weighous, Commissioner Cobbs, Commissioner Julien, Chairperson Hansen. Motion carried.

Meeting adjourned at 7:18 PM.

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2025-04

**A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 502,
AMENDING CHAPTER 16 OF THE SPRING LAKE PARK CITY CODE RELATING
TO SIGHT DISTANCE TRIANGLES**

WHEREAS, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance 502 will clearly inform the public of the intent and effect of the Ordinance; and

WHEREAS, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the following summary of Ordinance No. 502 is approved for publication:

“On February 3, 2025, the Spring Lake Park City Council approved Ordinance No. 502, Amending Chapter 16 of the Spring Lake Park City Code Relating to Sight Distance Triangles.”

The following is a summary of Ordinance No. 502, a copy of which is available in its entirety for review during regular office hours at the City of Spring Lake Park, 1301 81st Avenue NE, Spring Lake Park, MN, or for review on the City’s website, www.slpmn.org.

Ordinance 501 amends Chapter 16 of the City Code regarding yard requirements, sight distance triangles at intersections, and fence regulations. The ordinance clarifies requirements for corner lots, establishes transparency and height standards for fencing within sight triangles, and updates general yard and setback requirements.

The full text of Ordinance 502 is available for public inspection at City Hall and on the City’s official website.

The ordinance will take effect on upon publication in the City’s newspaper of record”

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 17th day of March, 2025.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: March 10, 2025

Subject:

The City of Spring Lake Park has been awarded grant funding to purchase a street sweeper as part of an initiative to enhance street sweeping efforts for water quality improvements. This project will help reduce stormwater pollution, improve environmental health, and contribute to the City's long-term infrastructure maintenance efforts.

Grant Agreements

To facilitate this purchase, the City has been awarded funding from the following sources:

1. **Minnesota Board of Water and Soil Resources (BWSR) Grant Agreement**
 - The City has been awarded a **\$290,000** grant under the "Enhanced Street Sweeping in SLP for Drinking Water Protection" initiative.
 - The City will provide a **10% local match** of **\$29,000** as required by the grant. This match will be covered by the Coon Creek Watershed District Cost Share Agreement below.
 - The grant requires the purchase of the street sweeper by **April 30, 2026**, with an expected increase in sweeping efforts from **107 lane miles per year to 323 lane miles per year**.
 - The project is projected to reduce phosphorus loading by **43 lbs per year** and total suspended solids by **1.3 tons per year**, improving water quality in the Mississippi River and other local waterways.
 - The grant term extends through **December 31, 2027**, with additional requirements for public engagement efforts to educate the community on the benefits of enhanced street sweeping.
2. **Coon Creek Watershed District (CCWD) Cost-Share Agreement**
 - CCWD will provide a cost-share contribution of **\$30,000** toward the purchase of the street sweeper.
 - The City will commit to using the sweeper for a minimum of ten years to increase sweeping efforts, reducing pollutants such as total suspended solids and phosphorus in local water bodies.
 - The agreement requires the City to track and report sweeping data and remains in effect until **December 31, 2035** or until all obligations are fulfilled.

Staff recommends that the City Council approve the grant agreements with the Coon Creek Watershed District and the Minnesota Board of Water and Soil Resources and authorize the Mayor and City Administrator to execute the agreements on behalf of the City.

Approval of these agreements will allow the City to proceed with the purchase of a street sweeper, significantly enhancing our ability to maintain cleaner streets and reduce environmental contaminants affecting water quality.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2025-09

**A RESOLUTION AUTHORIZING THE EXECUTION OF GRANT AGREEMENTS
FOR THE PURCHASE OF A STREET SWEEPER**

WHEREAS, the City of Spring Lake Park is committed to enhancing its street sweeping efforts to improve water quality, reduce stormwater pollution, and protect local and regional water resources; and

WHEREAS, the City has been awarded a \$290,000 grant from the Minnesota Board of Water and Soil Resources (BWSR) under the "Enhanced Street Sweeping in SLP for Drinking Water Protection" initiative, which requires a 10% local match of \$29,000; and

WHEREAS, the City has also been awarded a \$30,000 cost-share contribution from the Coon Creek Watershed District (CCWD) to assist with the purchase of the street sweeper, with a commitment to utilize the equipment for at least ten years; and

WHEREAS, the acquisition of a street sweeper will allow the City to expand its sweeping operations from 107 lane miles per year to 323 lane miles per year, reducing total phosphorus loading by 43 lbs per year and total suspended solids by 1.3 tons per year, thereby improving water quality in the Mississippi River and other local water bodies; and

WHEREAS, approval of the grant agreements is necessary to secure funding and proceed with the purchase of the street sweeper.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING LAKE PARK, MINNESOTA:

1. The City Council hereby approves the grant agreements with the Minnesota Board of Water and Soil Resources and the Coon Creek Watershed District for the purchase of a street sweeper.
2. The City Council authorizes the Mayor and City Administrator to execute the grant agreements and any necessary documents related to these agreements on behalf of the City.
3. The City Administrator is directed to ensure compliance with all grant requirements, including tracking and reporting obligations, and to proceed with the procurement of the street sweeper in accordance with applicable City policies and procedures.

The foregoing Resolution was moved for adoption by .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 17th day of March, 2024.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



**FY 2025 STATE OF MINNESOTA
BOARD OF WATER and SOIL RESOURCES
CLEAN WATER FUND COMPETITIVE GRANT PROGRAM
GRANT AGREEMENT**

Vendor:	0000197719
PO#:	3000018395

This Grant Agreement is between the State of Minnesota, acting through its Board of Water and Soil Resources (Board) and Spring Lake Park, City of, 4325 Pheasant Ridge Drive, Suite 611, Blaine MN 554494539 (Grantee).

Grant ID	Grant Title	Awarded Amt
C25-0191	Enhanced Street Sweeping in SLP for Drinking Water Protection	\$290,000.00

Total Grant Awarded: \$290,000.00

Recitals

1. The Laws of Minnesota 2023, Chapter 40, Article 2, Section 6(b) appropriated funds to the Board for the FY 2025 Clean Water Fund Competitive Grant Program.
2. The Laws of Minnesota 2021 First Special Session, Chapter 1, Article 2, Section 6(c) appropriated funds to the Board for accelerated implementation which the Board allocated for the Clean Water Fund Competitive Grant Program.
3. The Board adopted Board Order #24-56 to authorize and allocate funds for the FY 2025 Clean Water Fund Competitive Grant Program.
4. The Grantee has submitted a Board approved work plan for this Program, referenced in 2.1.
5. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Agreement to the satisfaction of the Board.
6. As a condition of the grant, Grantee agrees to minimize administration costs.

Authorized Representative

The State’s Authorized Representative is Marcey Westrick, Central Region Manager, BWSR, 520 Lafayette Road North, Saint Paul, MN 55155, (651) 284--4153, or her successor, and has the responsibility to monitor the Grantee’s performance and the authority to accept the services and performance provided under this Grant Agreement.

The Grantee’s Authorized Representative is: **TITLE** Director of Public works
ADDRESS 1301 81st Ave ne
CITY Spring Lake Park
TELEPHONE NUMBER 7637927227

If the Grantee’s Authorized Representative changes at any time during this Grant Agreement, the Grantee must immediately notify the Board.

Grant Agreement

1. **Terms of the Grant Agreement.**
 - 1.1. **Effective date:** The date the Board obtains all required signatures under Minn. Stat. § 16B.98, Subd. 5. **The Board will notify the Grantee when this Grant Agreement has been executed. The Grantee must not begin work under this Grant Agreement until it is executed.**
 - 1.2. **Expiration date: December 31, 2027** or until all obligations have been satisfactorily fulfilled, whichever comes first.

- 1.3. **Survival of Terms:** The following clauses survive the expiration date or cancellation of this Grant Agreement: 7. Liability; 8. State Audits; 9. Government Data Practices; 12. Governing Law, Jurisdiction, and Venue; 14. Data Disclosure; and 19. Intellectual Property Rights.

2. **Grantee's Duties.**

The Grantee will comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, Subd. 4(a)(1). The Grantee is responsible for the specific duties for the Program as follows:

- 2.1. **Implementation:** The Grantee will implement their Board approved work plan. The work plan will be implemented according to the Program Requirements outlined in the FY 2025 Clean Water Fund Competitive Grants Request for Proposal (RFP).
- 2.2. **Reporting:** All data and information provided in a Grantee's report shall be considered public.
 - 2.2.1. The Grantee will submit an annual progress report to the Board by February 1 of each year on the status of Program implementation by the Grantee. Information provided must conform to the requirements and formats set by the Board.
 - 2.2.2. All individual grants over \$500,000 require a reporting expenditure by June 30 of each year.
 - 2.2.3. Final Progress Report: The Grantee will submit a final progress report to the Board by February 1, 2028, or within 30 days of fully expending funds, whichever occurs sooner. Information provided must conform to the requirements and formats set by the Board.
- 2.3. **Match:** The Grantee will provide minimum match required by the FY 2025 Clean Water Fund Competitive Grants Request for Proposal (RFP).

3. **Time.**

The Grantee must comply with all the time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. **Terms of Payment.**

- 4.1. Funds will be distributed in three installments per grant: 1) The first payment of 50% will be distributed after the execution of the Grant Agreement. 2) The second payment of 40% will be distributed after the first payment of 50% has been expended and reporting requirements have been met. 3) The third payment of 10% will be distributed after the grant has been fully expended and reporting requirements are met.
- 4.2. Grantees may be required to submit documentation of expenditures reported.
- 4.3. All costs must be incurred within the grant period. All incurred costs should be calculated or determined before the final report is completed or returning funds.
- 4.4. Unspent grant funds must be returned within 30 days of the expiration date of the Grant Agreement.
- 4.5. Once final reporting has been completed funds may not be re-requested as funds may not be available.
- 4.6. The obligation of the State under this Grant Agreement will not exceed the amount listed above.
- 4.7. This Grant Agreement includes advance payment. Advance payments allow the grantee to have adequate operating capital for start-up costs, ensure their financial commitment to landowners and contractors, and to better schedule work into the future.

5. **Conditions of Payment.**

All services provided by the Grantee under this Grant Agreement must be performed to the Board's satisfaction, as set forth in this Grant Agreement. Compliance will be determined at the sole discretion of the Board's Authorized Representative and in accordance with all applicable federal, State, and local laws, policies, ordinances, rules, regulations, and the requirements outlined in the FY 2025 Clean Water Fund Competitive Grants Request for Proposal (RFP). The Grantee will not receive payment, may be required to repay grant funds, or may have future payments withheld if work is found by the Board to be unsatisfactory or performed in violation of federal, State, or local law. Costs charged to the grant must be direct and necessary to produce the outcomes funded by the grant. Charges to the grant must be itemized and documented.

6. **Assignment, Amendments, Work Plan Revisions, and Waiver.**

- 6.1. **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior consent of the Board and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Grant Agreement, or their successors in office.
- 6.2. **Amendments and Work Plan Revisions.** Any amendments to this Grant Agreement must be in writing and will not be effective until approved and executed by the same parties who approved and executed the original Grant Agreement, or their successors in office. Amendments must be executed prior to the expiration of the original Grant Agreement or any

amendments thereto. All work plan revisions must be documented. The Board reserves the right to require a work plan revision or grant agreement amendment for changes in the scope of the grant.

- 6.2.1. Board approval is required of work plan revisions on grants less than \$50,000 if the cumulative budget adjustment is greater than \$5,000; on grants \$50,000 to \$500,000 if the cumulative budget adjustment is greater than 10% of the total grant amount; on grants greater than \$500,000 if the cumulative budget adjustment is greater than \$50,000.
 - 6.2.2. An amendment to the Grant Agreement is required on grants less than \$50,000 if the cumulative budget adjustment is equal to or greater than \$20,000; on grants \$50,000 to \$500,000 if the cumulative budget adjustment is equal to or greater than 40% of the total grant amount; on grants greater than \$500,000 if the cumulative budget adjustment is equal to or greater than \$200,000.
 - 6.2.3. Revisions that do not meet the thresholds identified in 6.2.1. or 6.2.2. are permitted without prior approval from the Board provided that such revision is documented and that the total obligation of the Board for all compensation and reimbursements to the Grantee shall not exceed the total grant award amount.
- 6.3. **Waiver.** If the Board fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

7. Liability.

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this Grant Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Agreement.

8. State Audits.

Under Minn. Stat. § 16B.98, Subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this Grant Agreement or transaction are subject to examination by the Board and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

8.1. The books, records, documents, accounting procedures and practices of the Grantee and its designated local units of government and contractors relevant to this grant, may be examined at any time by the Board or Board's designee and are subject to verification. The Grantee or delegated local unit of government will maintain records relating to the receipt and expenditure of grant funds.

9. Government Data Practices.

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this Grant Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

10. Workers' Compensation.

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

11. Publicity and Endorsement.

11.1. **Publicity.** Any publicity regarding the subject matter of this Grant Agreement must identify the Board as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the Program, publications, or services provided resulting from this Grant Agreement.

11.2. **Endorsement.** The Grantee must not claim that the State endorses its products or services.

12. Governing Law, Jurisdiction, and Venue.

Minnesota law, without regard to its choice-of-law provisions, governs this Grant Agreement. Venue for all legal proceedings out of this Grant Agreement, or its breach, must be in the appropriate State or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination.

- 13.1. The Board may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 13.2. The Board may immediately terminate this Grant Agreement if the Board finds that there has been a failure to comply with the provisions of this Grant Agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The Board may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
- 13.3. The Commissioner of Administration may immediately and unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

14. Data Disclosure.

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and State tax agencies and State personnel involved in the payment of State obligations. These identification numbers may be used in the enforcement of federal and State tax laws which could result in action requiring the Grantee to file State tax returns and pay delinquent State tax liabilities, if any.

15. Prevailing Wage.

It is the responsibility of the Grantee or contractor to pay prevailing wage for projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §§ 177.41 through 177.44. All laborers and mechanics employed by grant recipients and subcontractors funded in whole or in part with these State funds shall be paid wages at a rate not less than those prevailing on projects of a character similar in the locality. Bid requests must state the project is subject to prevailing wage.

16. Municipal Contracting Law.

Per Minn. Stat. § 471.345, grantees that are municipalities as defined in Subd. 1 of this statute must follow the Uniform Municipal Contracting Law. Supporting documentation of the bidding process utilized to contract services must be included in the Grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.

17. Constitutional Compliance.

It is the responsibility of the Grantee to comply with requirements of the Minnesota Constitution regarding the use of Clean Water Funds to supplement traditional sources of funding.

18. Signage.

It is the responsibility of the Grantee to comply with requirements for project signage as provided in Minnesota Laws 2010, Chapter 361, Article 3, Section 5(b) for Clean Water Fund projects.

19. Intellectual Property Rights.

The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant*. Works means all inventions, improvements, discoveries, (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant. Work includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents or subcontractors, in the performance of this grant. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant at the State's request. To the extent possible, those Works eligible for copyright protection under the United State Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.


IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

Approved:

Spring Lake Park, City of

george linngren

By: _____

Signed by:

166D511E68EE45B...

(signature)

Board of Water and Soil Resources

By: _____

(signature)

Title: _____
Director of Public works

Title: _____

Date: _____
1/29/2025

Date: _____

**COON CREEK WATERSHED DISTRICT
WATER QUALITY COST-SHARE AGREEMENT**

This Agreement is entered into by the Coon Creek Watershed District, a metropolitan watershed district and political subdivision of the State of Minnesota (District), and the City of Spring Lake Park, a Minnesota municipal corporation (City).

RECITALS

A. The District and the City share a common interest in water resource protection and improving water quality within the City of Spring Lake Park and the Coon Creek Watershed District.

B. The City intends to undertake the following project: purchase of a street sweeper to implement enhanced street sweeping (Project).

C. The above City Project will improve water quality within the City, the Coon Creek Watershed District, and downstream receiving waters by reducing loading of total suspended solids, phosphorus, chlorides, and other particle-bound contaminants to Springbrook Creek, Laddie Lake, Stonybrook Creek, and the Mississippi River which are all impaired for aquatic life and/or aquatic recreation.

D. The City has requested cost-share assistance from the District in implementing this Project.

E. The District, in joint pursuit of pollutant load reductions to impaired waters within its boundaries, desires to provide the City cost-share assistance for the above water quality improvement Project, as more particularly set forth below.

THEREFORE, in consideration of mutual promises set forth below and other good and valuable consideration, the District and City agree as follows:

1. Scope of Work.

The City assumes the full and sole responsibility for implementation of the Project as set forth in the City's grant work plan attached as Exhibit A. The City will purchase the sweeper and use the equipment to increase sweeping effort within the District for the effective life of the equipment, at least ten years. The City is responsible for obtaining all required permits and approvals, and for complying with all applicable laws in implementing the Project.

2. Project Completion.

The City will complete the purchase of a sweeper and use this equipment to implement enhanced sweeping for at least ten subsequent years by December 31, 2035.

3. Cost-Share Funds.

To defray the Project costs to the City, the District will provide the City cost-share assistance in the amount of \$30,000 as outlined in the attached Exhibit A.

4. Terms of Payment.

The District upon the Effective Date of this Agreement will disburse to the City 100% of the Project's above cost-share amount.

The City will provide to the District invoices and receipts documenting actual Project costs. The City is to annually track and report to the District the lane miles swept and estimated total volume or mass of sweepings collected for the effective life of the sweeper, at least ten years.

5. Term of Agreement; Survival of Terms; Incorporation of Exhibits.

This Agreement will be effective when all required signatures are obtained, and will expire on December 31, 2035, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clause: 7(E) Government Data Practices.

Exhibit A is attached and incorporated by reference.

6. Contingencies.

The District's obligation to provide cost-share funds is contingent on the City's compliance with the terms of this Agreement, including but not limited to Project completion by the December 31, 2035 completion date. The City will return to the District any cost-share funds already received if this condition is not satisfied.

7. Miscellaneous.

A. Relationship of Parties. Nothing in this Agreement creates or establishes a partnership, joint venture or agency relationship between the parties. District review or approval of design plans and specifications, and any other Project-related documents is solely for the District's own accounting for funds expended. As between the parties, the City is solely responsible for selection of the Project design and the means, method and manner of construction. Nothing in this Agreement creates a right in any third-party or affects any immunity, defense or liability limitation enjoyed by either party.

B. Employees. The City represents that it has or will secure, at its own expense, all personnel and/or contractors required for the performance of this Agreement. No City personnel or contractor will be considered an agent, representative or employee of the District.

C. Assignment or Modification. This Agreement binds and inures to the benefit of the City and the District, and their respective successors and assigns. Neither party may assign this Agreement without the prior written consent of the other. Any modification of the Agreement must be in writing and signed by both parties.

D. Notices. Any notice provided under this Agreement will be sent by certified mail, return receipt requested, or by personal service at the following address:

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432

Coon Creek Watershed District
13632 Van Buren Street NE
Ham Lake, MN 55304

E. Government Data Practices Act. The District and City will comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, as it applies to all data created, collected, received, stored, used, maintained or disseminated by the District or the City under this Agreement.

F. Recitals. The Recitals stated above are incorporated as part of this Agreement.

COON CREEK WATERSHED DISTRICT:

CITY OF SPRING LAKE PARK:

By _____
President, Board of Managers

By _____
Mayor

Dated: _____

Dated: _____

By _____
City Administrator

Dated: _____

Exhibit A: Grant Work Plan



Grant Work Plan

Projects and Practices Drinking Water 2025

Grant Title: Enhanced Street Sweeping in SLP for Drinking Water Protection

Grant ID: C25-0191

Grantee: Spring Lake Park, City of

Fiscal Agent: Spring Lake Park, City of

Grant Day-to-Day Contact: George Linngren

Grant Award (\$): \$290,000.00

Required Match (%): 10

Required Match (\$): \$29,000.00

Grant Execution Date:

Grant End Date: 12/31/2027

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$290,000.00	\$0.00	\$290,000.00
Match Funds	\$30,000.00	\$0.00	\$30,000.00
Other Funds	\$1,500.00	\$0.00	\$1,500.00
Total	\$321,500.00	\$0.00	\$321,500.00

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Project Abstract	<p>The City of Spring Lake Park is located wholly with the Priority A Surface Water Drinking Water Supply Management Areas for the Mississippi River intakes that supply drinking water to the Cities of Minneapolis and St. Paul, serving over 800,000 residents. These areas were delineated to represent the drainage areas within 8 hours travel time of the municipal intakes. Urban stormwater runoff from streets and other impervious surfaces within Spring Lake Park drains to the Mississippi Rv via three stormwater conveyances with outfalls located in the northern half of Fridley, immediately upstream of the intakes. Roughly half of the city is also within one of five wellhead protection areas for municipal drinking water wells serving Spring Lake Park, Blaine, and Fridley. Given that Spring Lake Park was fully developed by the 1970s, prior to stormwater management regulations, it contains very few structural stormwater best management practices and very little space for new construction. Pollution prevention and source reduction strategies such as street sweeping are therefore important to reduce pollutant loading to surface waters and protect drinking water sources in this area.</p>
-------------------------	---

The City of Spring Lake Park currently does not own a street sweeper and instead contracts citywide sweeping twice per year, once in the spring and fall. It is difficult to ensure optimal timing of contracted sweeping between snowmelt and spring wash off and after leaf drop given lead times for coordination and contractor capacity constraints. Spring Lake Park is requesting grant funding to purchase a street sweeper to build an in-house street sweeping program. City staff have the capacity and are committed to using this sweeper to implement the recommendations of the Coon Creek Watershed District enhanced sweeping study. This study divided the City into sweeping zones based on tree canopy cover, density of existing structural BMPs, and connectivity to impaired receiving waters. It was recommended that the City sweep all zones a minimum of 4 times per year (twice in spring and fall) and sweep high priority zones up to 10 times per year based on cost effectiveness of TP and TSS reduction. Purchase of a sweeper will allow the City to more than triple its current sweeping effort from 107 lane miles per year to 323 lane miles per year, targeting priority areas. TP and TSS loading to the Mississippi River will be reduced by at least an additional 43 lbs and 1.3 tons per year, respectively.

Proposed Measurable Outcomes

Increase in street sweeping effort from 107 lane miles per year to 323 lane miles per year.

Reduction of at least 43 additional lbs of TP and 1.3 additional tons of TSS per year to the Mississippi River.

Unquantified reductions of other pollutants associated with street runoff including chlorides, heavy metals, organopollutants, pathogens, and other contaminants of emerging concern.

Budget Details

<i>Activity Name</i>	<i>Category</i>	<i>Source Type</i>	<i>Source Description</i>	<i>Budgeted</i>	<i>Spent</i>	<i>Balance Remaining</i>	<i>Match Fund?</i>
Administration & Coordination	Administration/Coordination	Local Fund	in kind LGU staff time	\$500.00		\$500.00	N
Public Engagement	Education/Information	Local Fund	in kind LGU staff time	\$1,000.00		\$1,000.00	N
Purchase of Street Sweeper	Non-Structural Management Practices	Local Fund	CCWD Levy	\$30,000.00		\$30,000.00	Y
Purchase of Street	Non-Structural Management	Current State Grant	Enhanced Street Sweeping in SLP for	\$290,000.00		\$290,000.00	N

<i>Activity Name</i>	<i>Category</i>	<i>Source Type</i>	<i>Source Description</i>	<i>Budgeted</i>	<i>Spent</i>	<i>Balance Remaining</i>	<i>Match Fund?</i>
Sweeper	Practices		Drinking Water Protection				

Indicator Summary

<i>Indicator Category</i>	<i>Proposed Indicator</i>	<i>Total Value</i>	<i>Unit</i>
Pollution Prevention	Prevention	216	Count
Water Pollution (Reduction Estimates)	Phosphorus (Est. Reduction)	43	Lbs/Yr
Water Pollution (Reduction Estimates)	Sediment (Tss)	1.3	Tons/Yr

<i>Indicator Category</i>	<i>Final Indicator</i>	<i>Total Value</i>	<i>Unit</i>
Water Pollution (Reduction Estimates)	Phosphorus (Est. Reduction)	43	Lbs/Yr
Water Pollution (Reduction Estimates)	Sediment (Tss)	1.3	Tons/Yr

Grant Activities

Activity Name: Administration & Coordination

Activity Category: Administration/Coordination

Staff time?: No

Description: This activity includes project coordination, financial tracking, and all required grant reporting.

This activity will be carried out by LGU staff (in-kind). Specifically, George Linngren, Spring Lake Park Public Works Director, will be responsible for equipment purchase and use. Justine Dauphinais, CCWD Water Quality Coord, will be responsible for financial tracking and grant reporting.

Prior to expending any grant funds on equipment purchase, CCWD and Spring Lake Park will enter into a cost share agreement regarding transfer of funds from CCWD to SLP to support \$30,000 towards purchase of this street sweeper to be used to implement enhanced sweeping in a manner that achieves the stated annual pollutant reductions for the lifetime of the equipment (43 lbs TP and 1.3 tons TSS per year for 10 years). This agreement will be submitted to our BWSR Board Conservationist for prior approval.

Key Milestones:

- Cost share agreement executed by 5/31/2025
- Grant progress report submitted in eLink by Feb 2/1/26
- Street Sweeper equipment purchase made by 4/30/26*
- Final report submitted in eLink by 12/31/26

*Note, it is SLP's intent to purchase this equipment in spring of 2025 and close out this grant in December 2025, but we have included an extra year in the timeline in case of equipment procurement issues to ensure that a full season of sweeping can be implemented prior to closing out this grant.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Local Fund	in kind LGU staff time	\$500.00		\$500.00		N

Activity Name: Public Engagement

Activity Category: Education/Information

Staff time?: No

Description: City staff will showcase the new sweeper at a community outreach event (Tower Days, Touch-a-Truck, or similar), highlighting the link between sweeping and clean stormwater and drinking water. City and District staff will also engage with residents by holding an interactive competition like name-the-sweeper or a decal design contest related to the theme of sweeping for clean drinking water.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Local Fund	in kind LGU staff time	\$1,000.00		\$1,000.00		N

Activity Action Name: Outreach Event

Activity Count: 0

Practice Type: 100M - Presentations

Size/Units:

TA Provider/JAA:

Lifespan:

Practice Description: Public outreach event featuring sweeper with theme of sweeping for clean water

Install Date:

Mapped: No

Activity Name: Purchase of Street Sweeper

Activity Category: Non-Structural Management Practices

Staff time?: No

Description: Purchase of a new street sweeper to implement enhanced street sweeping within the City of Spring Lake Park which is wholly within the Priority A source water protection areas for the cities of Minneapolis and St. Paul. Roughly 50 percent of city streets are also within groundwater Wellhead Protection Areas/DWSMAs for the Cities of Spring Lake Park, Blaine, and Fridley. Acquisition of a sweeper will allow the City to triple its current sweeping effort from approximately 107 lane miles per year (2 citywide sweeps) to approximately 323 lane miles per year focusing on targeted sweeping zones prioritized by tree canopy, density of structural BMPs, and connectivity to receiving waters in accordance with the recommendations of the CCWD enhanced sweeping study. This level of enhanced sweeping is estimated to reduce annual TP and TSS loading by 43 lbs and 1.3 tons per year, respectively. Enhanced sweeping will be implemented throughout the lifespan of the capital equipment, for at least 10 years.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Enhanced Street Sweeping in SLP for Drinking Water Protection	\$290,000.00		\$290,000.00		N
Local Fund	CCWD Levy	\$30,000.00		\$30,000.00		Y

Final Indicators

<u>Indicator</u>	<u>Total Value</u>	<u>Unit</u>
Sediment (Tss)	1.3	Tons/Yr
Phosphorus (Est. Reduction)	43	Lbs/Yr

Activity Action Name:	Enhanced Sweeping	Activity Count: 1
Practice Type:	516M: Enhanced Street Sweeping	Size/Units:
TA Provider/JAA:		Lifespan: 10 Years
Practice Description:	SLP to triple its current sweeping effort from approximately 107 lane miles (2 Citywide sweeps) per year to 323 lane miles per year focusing on targeted sweeping zones prioritized by tree canopy, density of structural BMPs, and connectivity to receiving waters.	Install Date:
	Count = 216 additional lane miles	Mapped: Yes

Indicator Name	Units	Value	Calculation Tool	Waterbody
Sediment (Tss)	Tons/Yr	1.3	Other	Mississippi River
Phosphorus (Est. Reduction)	Lbs/Yr	43	Other	Mississippi River



March 10, 2025

Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Reference: 2025 79th Ave. NE and Taylor St. NE Street Improvements (2025 Street Project)
Project 193807275
Declare Amount to be Assessed and Order Final Assessment Roll

Dear Dan:

The streets in the 2025 Street Project are 79th Ave. NE east of Able St. and Taylor St. NE south of 79th.

Bids were opened for the Project on March 10, 2025. The bid amounts are lower than the amounts estimated as part of the Feasibility Report for the Project. Below are the results of the Bids received.

	<u>Contractor</u>	<u>Base Bid</u>
Low	North Valley, Inc.	\$154,937.28
2	Omann Brothers Paving, Inc.	\$155,730.80
3	ASTECH Corp.	\$166,939.64
4	Valley Paving, Inc.	\$168,649.00
5	Bituminous Roadways, Inc.	\$172,725.50
6	Park Construction Company	\$173,029.01
7	Aslakson's Services Inc.	\$184,699.40
8	Northwest	\$200,653.03

No action regarding the bids is necessary at this time. The next step in the process for the street project is to prepare for an assessment hearing. We have updated the estimated total project cost for the street project based on the low bid received from North Valley, Inc.

Based on the low bid, the current total project cost estimate with a contingency is \$249,690.00. The current estimated amount to be assessed is \$171,779.91. These numbers are about 38% lower than the estimated costs presented in the Feasibility Report for the project.

At this time, we request that the council declare the amount to be assessed (\$171,779.91) and order preparation of a final assessment roll. This action should include a Resolution.

The council can receive the Final Assessment Roll on April 7, 2025. The Assessment Hearing can be held on May 5, 2025. Contract Award can take place after the Assessment Hearing.

Sincerely,
Stantec

Phil Gravel

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2025-10

**RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING
PREPARATION OF PROPOSED ASSESSMENT**

WHEREAS, estimated costs have been calculated for the 2025 Street Improvement Project, the improvement of 79th Avenue between the right of way line of Highway 65 to the centerline of Able Street and the improvement of Taylor Street between the centerline of 79th Avenue to the right of way line of Osborne Road by rehabilitating said streets, along with any needed sanitary sewer, storm sewer, sidewalk and water system repairs discovered during the project; and

WHEREAS, the estimated cost for such improvement is \$169,690.00, and the expenses incurred or to be incurred in the making of such improvement amount to \$80,000.00 so that the total cost of the improvement will be \$249,690.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota:

1. The portion of the cost of such improvement to be paid by the city is hereby declared to be \$77,910.09 and the portion of the cost to be assessed against benefited property owners is declared to be \$171,779.91.
2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2026, and shall bear interest at the rate of 4.45% per annum from the date of the adoption of the assessment resolution.
3. The Administrator, Clerk/Treasurer, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
4. The Administrator, Clerk/Treasurer shall upon the completion of such proposed assessment, notify the Council thereof.

The foregoing resolution was moved for adoption by .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 17th day of March 2024.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



Memorandum

March 6, 2025

To: Mayor and City Council
From: Josh Antoine, Chief of Police
Subject: 2024 Squad Car Replacement

Dear Mayor and City Council Members,

I hope this message finds you well. As you are aware, our 2024 Dodge Durango squad car was involved in an accident on March 5, 2025. We are relieved to report that there were no injuries sustained by either our officer or the other driver involved.

Unfortunately, the squad car sustained extensive damage and has been deemed a total loss. In recent years, acquiring replacement squad cars has become increasingly challenging due to long lead times, often exceeding six months. Following the accident, I reached out to our supplier, Dodge of Burnsville, to inquire about available vehicles. The good news is that they currently have one 2025 Dodge Durango pursuit-rated vehicle available for purchase. This vehicle has already been built but has not yet been sold and is expected to ship to Dodge of Burnsville within the next few weeks.

This vehicle matches the color of our current squad cars, with the only notable difference being the engine—a V8, rather than the V6 engines we've typically ordered. As a result, the vehicle is priced slightly higher than our previous purchases.

I have reserved this vehicle and am seeking approval from the City Council to proceed with the purchase. The price of the vehicle is \$45,571, excluding the costs for upfitting, which I anticipate will be an additional \$12,000 to \$13,000. We expect to recover a portion of these upfitting costs through insurance following the accident, and we will also repurpose some components from the 2021 Dodge Charger to help reduce expenses.

I respectfully request the Council's approval to move forward with the purchase of this 2025 Dodge Durango squad car.

Thank you for your time and consideration.

If you have any questions I can answer those now.

Sincerely,
Josh Antoine
Chief of Police



Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000
Minneapolis MN 55402-2314

March 10, 2025

Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
City Hall
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2025 Street Seal Coat and Crack Repair Project
Stantec Project No. 193807361
Bid Results and Contract Award

Dear Dan:

Bids were opened for the 2025 Seal Coat and Crack Repair Project on March 10, 2025. Transmitted herewith is a copy of the Bid Tabulation for your information and file. Copies will also be distributed to each Bidder once the Project has been awarded.

Two bids were received. The following summarizes the results of the Bids received:

	<u>Contractor</u>	<u>Base Bid</u>
Low	Allied Blacktop Company	\$179,365.00
2	Pearson Bros. Inc.	\$227,535.00

The project scope includes seal coat/crack repair for the area south of 81st Avenue NE from Monroe Street east to Highway 65. The project also includes University Service drive north of 81st and Terrace Rd. north of 81st (see attached map). The bid amount is about 40% higher than the cost to treat the same project area in 2018.

The low Bidder on the Project was Allied Blacktop Company. with a Total Base Bid Amount of \$179,365.00 These Bids have been reviewed and found to be in order.

If the City Council wishes to award the Project to the low Bidder, then **Allied Blacktop Company.** should be awarded the Project on the **Total Base Bid Amount of \$179,365.00.**

Should you have any questions, please feel free to contact me at 612-712-2000.

Sincerely,

STANTEC CONSULTING SERVICES INC.

Phil Gravel

Enclosure



Project Name: Spring Lake Park Street Seal Coat and Crack Repair

I hereby certify that this is an exact reproduction of bids received.

City Project No.: _____

Stantec Project No.: 193807361

Bid Opening: Monday, March 10, 2025 at 10:30 AM CDT

Owner: Spring Lake Park, Minnesota

Phil Gravel, P.E.

License No. 19864

Bidder No. 1

Bidder No. 2

BID TABULATION

Allied Blacktop Company

Pearson Bros. Inc.

Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total
BASE BID:							
1	MOBILIZATION	LS	1	\$10,000.00	\$10,000.00	\$12,500.00	\$12,500.00
2	TRAFFIC CONTROL	LS	1	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00
3	ROUTE AND SEAL CRACK REPAIR	LBS	4500	\$2.50	\$11,250.00	\$2.60	\$11,700.00
4	CLEAN AND SEAL CRACK REPAIR	LBS	4500	\$3.50	\$15,750.00	\$2.35	\$10,575.00
5	SEAL COAT AGGREGATE, FA-2 (MOD)	TN	870	\$40.00	\$34,800.00	\$75.00	\$65,250.00
6	BITUMINOUS MATERIAL FOR SEAL COAT, CRS-2	GAL	22600	\$3.85	\$87,010.00	\$5.00	\$113,000.00
7	4" SKIP LINE, YELLOW - PAINT	LF	700	\$0.15	\$105.00	\$0.11	\$77.00
8	4" DOUBLE SOLID LINE, YELLOW - PAINT	LF	11900	\$0.25	\$2,975.00	\$0.22	\$2,618.00
9	4" SOLID LINE, WHITE - PAINT	LF	16500	\$0.15	\$2,475.00	\$0.11	\$1,815.00
TOTAL BASE BID					\$179,365.00		\$227,535.00

Contractor Name and Address: Allied Blacktop Company
10503 89th Ave. N.
Maple Grove, MN 55369

Phone: (763) 425-0575

Email: m.dolecki@alliedincmn.com

Signed By: Brent Capistrant

Title: President

Bid Security: Bid Bond

Addenda Acknowledged: None

Pearson Bros. Inc.
11079 Lamont Ave. NE
Hanover, MN 55341

Phone: (763) 391-6622

Email: office@pearsonbrosinc.com

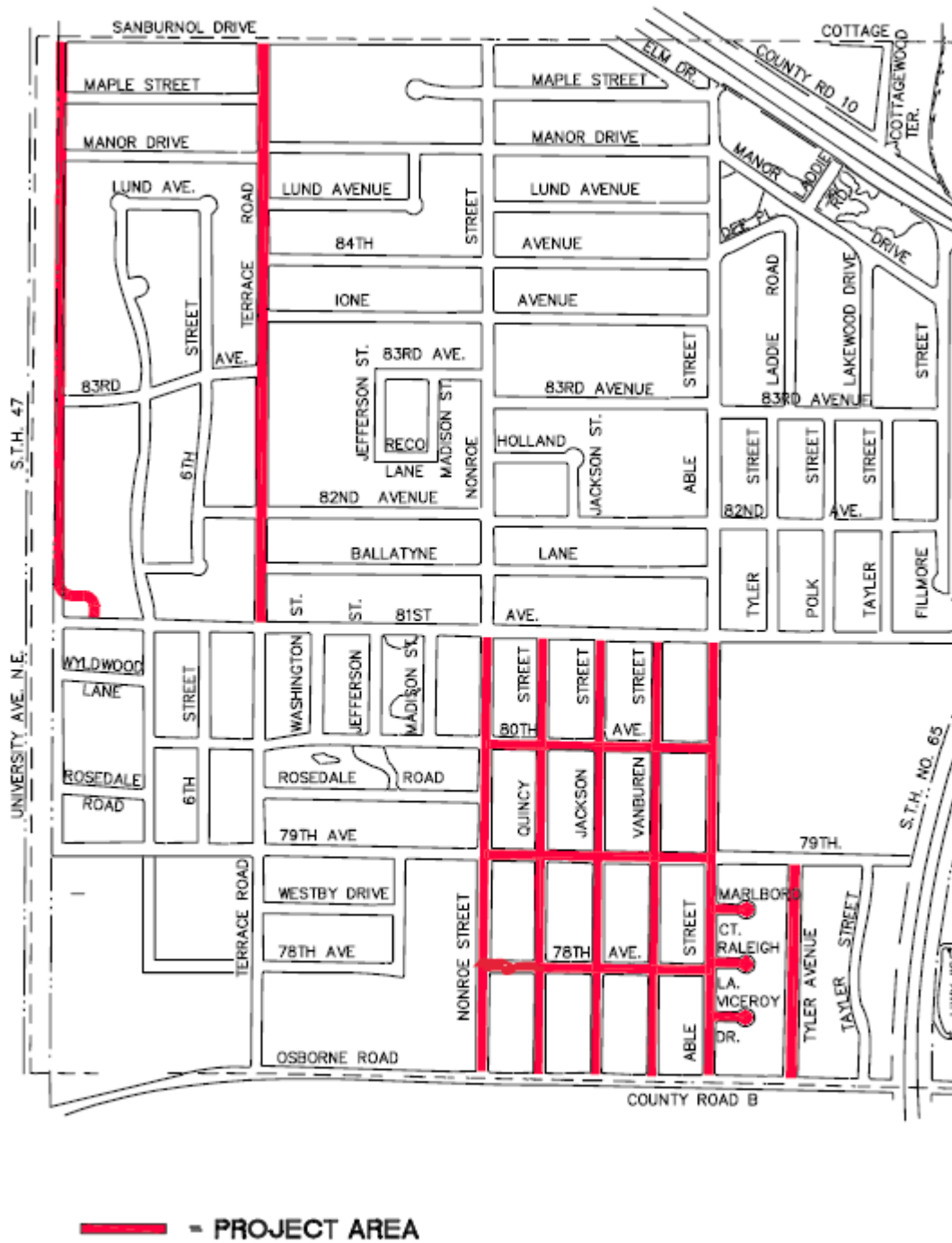
Signed By: Jack Pearson

Title: President

Bid Bond

Addenda Acknowledged: None

Figure 1



Spring Lake Park 2025 Seal Coat & Crack Repair Project

Location Plan



Memorandum

To: Mayor and City Council

From: Anne Scanlon – Director, Parks and Recreation

Re: Recreation Program Supervisor Candidate Job Offer

Date: March 12th, 2025

We have completed the interview process for the Recreation Program Supervisor position, which included an application review and two rounds of oral interviews.

I am pleased to announce that I have extended a conditional job offer to Clare Waddell for the position of Recreation Program Supervisor for the City of Spring Lake Park. Clare currently serves as the Middle School Athletics and Aquatics Coordinator for the Centennial School District. I am confident she will be a valuable addition to our recreation department.

I am seeking the Council's final approval of Clare Waddell, pending successful completion of a background check and drug screening. If approved, we anticipate a tentative start date of March 31, 2025.

Please let me know if you require any additional information.

Sincerely,

Anne Scanlon
Director, Parks and Recreation



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: 3/13/2025

Subject: Approval for Purchasing new Road sweeper.

As you are aware, the City has secured grants through the Minnesota Board of Water and Soil Resources (BWSR) and the Coon Creek Watershed District (CCWD) to purchase a new street sweeper. The grant agreements with BWSR and CCWD are on the agenda for the March 17 meeting. Upon approval of the grant agreements, staff is seeking authority to proceed with the purchase of the street sweeper.

Staff requests City Council authorization to purchase a 2025 Elgin Pelican Dual Broom Mechanical Sweeper at a total cost of \$318,252.00, which includes delivery and training. The purchase price is based on the State of Minnesota Cooperative Purchasing Venture (CPV) Contract.

While there is no net cost to the City, the City will need to pay for the sweeper upfront, with grant proceeds reimbursed once the sweeper is purchased. Staff will utilize cash reserves to cover the purchase until the grant proceeds are received. We anticipate all of the grant proceeds to be received within the next 2-3 months.

Staff recommends approval of the purchase. IF you have any questions, please contact me at 763-784-6491.



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 3.17.25 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2024 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meeting is usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June. City Staff met on October 30th to review MS4 requirements for 2025. *MPCA will require documentation of partnerships with the watershed districts regarding construction inspections – need to do this in 2025.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Construction started on June 10th. Final paving has been completed. A Contract Change Order has been processed to reflect miscellaneous changes that occurred during construction. *Project close-out will occur in June 2025.*

2025 Street 79th Avenue and Taylor Street NE Mill and Overlay Project (193807275). The project includes 79th Avenue (between Able St. and TH-65) and Taylor Street NE (between 79th Ave and Osborne Rd.). A Public Improvement Hearing was held on December 2, 2024. Plans and specs were approved for bidding on 2/18/25. *Bids have been received. Need to update assessments.*

The current schedule for the major project tasks is:

City Council Approve Plans and Specifications	February 18, 2025 [done]
Open Bids	March 10, 2025 (11:00 AM) [done]
Declare Costs and Order Final Assessment Roll	March 17, 2025
Receive Assessment Roll & Order Assessment Hearing	April 7, 2025
Public Assessment Hearing	May 5, 2025
Award Contract (Award Bids)	May 5 th or May 19 th
Begin Construction	June 2025

1-Year Warranty Televising for 2023-2024 Sanitary Sewer Lining Project (193805871). *Visu-Sewer has started the post lining 1-year warranty televising inspection process. They will provide a report.*

2025 Seal Coat and Crack Repair Project (193807361). Project will include streets north of Osborne Rd, east of Monroe St., and west of TH-65. Will also include University Service Dr. and Terrace Road north of 81st Ave. *Bids have been received. See letter regarding construction contract award.*

Possible Future Storm Sewer Lining Project (19380xxxx). The CIP includes future lining of storm sewers. Public works is evaluating sewers for a possible lining project in 2025.

Future Water Tower Painting Project (19380xxxx). The CIP includes rehabilitation of the coatings on the Able and Arthur water towers. Staff is working on an application for possible State of MN Drinking Water Revolving Fund (DWRF) financing for the 2027-2028 construction project.

Please contact Phil Carlson, Bruce Paulson, Zach Naslund, Eric Stommes, or me if you have questions or require additional information.





Spring Lake Park Tower Days

You're Invited to join the Annual Tower Days Parade!

Get ready to bring the streets to life! We invite you to **be part of the magic** at the **Spring Lake Park Tower Days Parade on Thursday, June 5, 2025**. This annual tradition is a **beloved kickoff to summer**, and we want **YOU** to join the excitement with a dazzling float, a spirited marching group, or a creative entry that will delight the crowd!

Why be in the Parade?

- **Be the Star of the Show** – Tower Days is a highlight of the summer, filled with energy, fun, and excitement!
- **Promote Your Group or Business** – Put your organization in the spotlight and make a lasting impression on the community.
- **Create Lasting Memories** – Whether you're tossing candy, dancing, or waving to the crowd, the joy you bring will last a lifetime!

Fun Facts about Tower Days!

- The **Tower Days Parade** officially kicks off a full weekend of festivities
- The event began in **1972**, and in **1976**, the city's iconic water tower was painted **red, white and blue**, inspiring the ongoing theme!
- **Fireworks** light up the sky on Saturday night at Lakeside Lions Park
- **Other ways to join in:** Become a **sponsor**, showcase your business at the **Craft & Business Fair**, or take part in the **Community Garage Sale**.

Ready to Roll?

Don't miss this **amazing opportunity** to be part of the **spectacle!** Whether you dream up a **whimsical creation, a bold display of community spirit**, or a **burst of color and fun**, let your imagination run wild!

- Parade Date: Thursday, June 5, 2025 | Time: 6:30 pm (Rain or Shine)
- Route: A 1.7 mile stretch lined with enthusiastic spectators – lasting approximately 1.5 hours.
- Application Deadline: May 14, 2025, by 4:00 pm

Sign up now and let's make Tower Days 2025 the best one yet!

For sponsorship and participation opportunities, visit:

<https://slprec.org/parksrec/page/tower-days-sponsorship>

We can't wait to see your creativity, energy, and community pride on display at the Tower Days Parade.

Spring Lake Park Tower Days



PARADE ENTRY FORM

Parade: Thursday, June 5, 2025 – 6:30 p.m.
Application deadline: May 14, 2025 4:00pm

TYPE OF UNIT

FLOATS towed by vehicle

- Royalty Float
 Specialty/Business Float
 Non-profit Float-Club, School, Scouts

VEHICLES

- Convertible, Truck, Fire Engine, Bus
 Classic Vehicle (1978 or older)
 Radio/TV Station
 Vehicle as float
 Other _____

WALKING PERFORMING UNITS

- Marching Band
 Color Guard
 Junior Unit (Baton, Gymnastics, etc.)
 Musical Unit (Corps, Dance Studio)
 Specialty Unit (Clowns, bikes)
 Other _____

WALKING NON-PERFORMING UNITS

- Political Candidate/Official
 Club (Scouts, Booster Clubs, etc.)
 Business
 Other _____

Do you have Music? Yes ___ No ___

Number of vehicles: Cars ___ Trucks ___
Trailers ___

Line up Space (# of feet) required: _____

Number of people walking _____

If you are a performing unit (Marching Band)
what is your required fee? _____

There is a very limited budget for band units. The parade committee will consider your request and contact you upon receipt of application.

Unit Information

Unit Name: _____

Contact Person: _____

Address: _____

City: _____ Zip: _____

Primary Phone Number: _____

Secondary Phone Number _____

E-mail address: _____

Special needs: _____

Parade Fees

Fee: \$55
Political Entrant: \$75

No fee for the following:
Current Elected Official,
Visiting Royalty, Non-
Profit Organizations

Payable to Tower Days.
All fees must accompany
application.

Parade Rules

- No Throwing or Tossing of Any objects including candy.
- No articles or persons hanging over the sides of floats.
- Political Entrants are limited to 10 walkers and must stay with unit.
- Animal units must provide their own clean up.
- Alcoholic beverages are prohibited.
- Parade held rain or shine.
- Must be at staging area no later than 6:00pm

Application continued on backside

Please complete this application form no later than May 15, 2023 4:00pm

Vehicle Insurance Information

Insurance information must be submitted by parade day.

Insurance Company _____ Policy No. _____

Agent's Name _____ Phone No. _____

Address _____ City _____ State _____ Zip _____

Driver's Full Name _____

License No. _____ State _____

Address _____ City _____ State _____ Zip _____

Home Phone (____) _____ Work Phone (____) _____

Vehicle Insured Make _____ Model _____ Year _____

Plate Number _____ Expiration Date _____ Color _____

Your Script Info for Cable Announcers

NAMES OF UNIT PARTICIPANTS

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

PLEASE PRINT or attach description of your unit and any special information (i.e. past awards, recognition, and interesting facts) you want to share with the audience. If you already have script info typed up, please enclose with your application. Please limit to 150 words or less.
