



**CITY COUNCIL REGULAR AGENDA  
MONDAY, MARCH 18, 2024**

**ABLE PARK BUILDING, 8200 ABLE STREET NE at 7:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. PRESENTATION**
  - [A.](#) Mayor's Proclamation - Honoring Steve Coyle
- 6. DISCUSSION FROM THE FLOOR**
- 7. CONSENT AGENDA**
  - [A.](#) Approval of Minutes - March 4, 2024 City Council Meeting
  - [B.](#) Approval of Claims - General Disbursement No. 24-03 - \$1,026,797.15
  - [C.](#) Approval of Application & Certificate for Payment #1 - City Hall Renovation/Expansion Project
  - [D.](#) Statement of Revenue and Expenditures - February 2024
  - [E.](#) Statement of Fund Balance - February 2024
  - [F.](#) Resolution 2024-28, Resolution of Support for MACTA Efforts to Modernize Public, Education and Government (PEG) Programming/Public Access Funding
  - [G.](#) Approval of Contractor's Request for Payment #2 - 2023-2024 Sanitary Sewer Lining - \$451,070.45
  - [H.](#) Public Right of Way Application - Centerpoint
  - [I.](#) Contractor's Licenses
  - [J.](#) Sign Permits
  - [K.](#) Business Licenses
- 8. DEPARTMENT REPORTS**
  - [A.](#) Police Report
  - [B.](#) Recreation Report
- 9. PUBLIC HEARINGS**
  - [A.](#) Assessment Hearing -- 2024 Street Improvement Project
- 10. ORDINANCES AND/OR RESOLUTIONS**
  - [A.](#) Resolution 2024-26, Adopting Assessment - 2024 Street Improvement Project
  - [B.](#) Resolution 2024-27, Accepting Bid - 2024 Street Improvement Project
- 11. NEW BUSINESS**
  - [A.](#) Authorize Purchase of Cable Equipment & Council Chambers/Multipurpose Room/EOC Technology
  - [B.](#) Authorize Purchase of City Hall Camera and Door Access System
  - [C.](#) Approval of Phase 1 Furniture Quote for City Hall
  - [D.](#) Authorize Issuance of RFP for City Assessor Services
  - [E.](#) Funding for City-wide Earth Day Clean Up

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND  
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81<sup>st</sup> Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

## 12. REPORTS

- A. Attorney Report
- B. Engineer Report
- C. Administrator Report

## 13. OTHER

- A. Correspondence

## 14. ADJOURN

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### RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

#### DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

#### PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.



## **MAYOR'S PROCLAMATION HONORING STEVE COYLE**

**WHEREAS**, Steve Coyle was appointed to represent the City of Spring Lake Park and its residents on the Spring Lake Park-Blaine-Mounds View Fire Department (SBM) Board of Directors in 2018; and

**WHEREAS**, in this role, Steve Coyle has been instrumental in ensuring that SBM operates efficiently, delivers high-quality services; and fulfills the safety and emergency response requirements of the communities it serves; and

**WHEREAS**, Steve Coyle served in various roles on the SBM Fire Board, culminating in his election as President in 2023; and

**WHEREAS**, Steve Coyle played a pivotal role in a number of initiatives including the hiring of the Fire Chief, approving a contract with Centennial Fire Department for SBM to provide leadership and training services, and guiding SBM through the transition from the paid on-call volunteer model to the duty crew model; and

**WHEREAS**, Steve Coyle exhibited a deliberate and thoughtful approach to governance, always seeking to gather the relevant facts and information before making decisions; and

**WHEREAS**, Steve Coyle was well respected by his fellow Board members and SBM staff.

**NOW, THEREFORE, BE IT RESOLVED** that I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby declare Monday, March 18, 2024 as

### **STEVE COYLE DAY**

in the City of Spring Lake Park and do hereby express our heartfelt thanks and appreciation to Steve for his dedicated service on the SBM Fire Board.

**IN WITNESS HEREOF**, I have hereunto set my hand and caused the seal of the City of Spring Lake Park to be affixed this eighteenth day of March, two thousand twenty-four.

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Robert Nelson, Mayor

ATTEST:

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Daniel Buchholtz, City Administrator





## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on March 4, 2024 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Councilmember Ken Wendling  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks  
Councilmember April Moran  
Mayor Bob Nelson

#### STAFF PRESENT

Building Official Jeff Baker, Public Works Director George Linngren, Police Chief Josh Antoine, Park & Recreation Director Okey, Engineer Phil Gravel, Attorney John Thames, Administrator Daniel Buchholtz

#### VISITORS

Greg Luc	515 Ballantyne Lane NE	Spring Lake Park MN
George Eilertson	Northland Securities	

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA

None

### 5. DISCUSSION FROM THE FLOOR

Mr. Greg Luc, 515 Ballantyne Lane NE, stated that he is being charged for recycling on his utility bill and he would like to be removed from the program. Mr. Luc said he would like the funds for recycling refunded to him.

Administrator Buchholtz stated that under state law the City is required to provide recycling services to the residents. He said that the City decided that it was better to have organized collection for recycling in order to minimize the truck traffic on the City streets and ensure economies of scale.

### 6. CONSENT AGENDA

A. Approval of Minutes – February 5, 2024 City Council Meeting

- B. Approval of Minutes – February 5, 2024 City Council Work Session
- C. Approval of Minutes – February 20, 2024 City Council Meeting
- D. 2024 First Half Suburban Rate Authority Assessment
- E. First Quarter Billing for 2025 Payable 2026 Property Tax Assessment – Ken Tolzmann
- F. Temporary Liquor License – Spring Lake Park Lions – Tower Days
- G. Public Right of Way Application – Centerpoint Energy
- H. Contractor's Licenses
- I. Sign Permit

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

## **7. DEPARTMENT REPORTS**

### **A. Public Works Report**

Public Works Director Linngren gave an overview of the projects undertaken by the Public Works Department for the month of February. He stated that with the remodeling project underway staff has been removing and relocating the emergency generator from the garage. He stated that staff moved the fuel tanks to the new location and installed the new fuel pump.

Public Works Director Linngren said the Public Works Department has been tagging ash trees for removal. Director Linngren stated that the street on 80<sup>th</sup> Avenue and Buchannan will be dug up for repairs on the pipe lining. He stated that Administrator Buchholtz, Parks Director Okey and himself met with the Supervisor of the Spring Lake Park High School construction class to coordinate working on projects for the Parks Department.

### **B. Code Enforcement Report**

Building Official Baker stated that he was contacted by the State Fire Marshal's office to work with them to update the fire suppression and alarm system at Little B's Daycare.

Building Official Baker updated the City Council on on-going construction projects. He stated that 7900 McKinley has passed all inspections and received their Certificate of Occupancy. He stated that 8410 Lakewood is off the vacant property list, and is being remodeled.

**8. ORDINANCES AND/OR RESOLUTIONS****A. Resolution 2024-24, Authorizing Application for DNR Outdoor Recreation Grant**

Parks Director Okey sought authority from the City Council to apply for the DNR Outdoor Recreation Grant. The grant, which requires matching funds, would be used to update Terrace Park amenities.

Councilmember Goodboe-Bisschoff inquired about the amount of the grant. Director Okey stated that the City's contribution would be \$80,000 which includes in-kind work.

Motion made by Councilmember Wendling to approve Resolution 2024-24, Authorizing Application for DNR Outdoor Recreation Grant.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

**B. Resolution 2024-25, Awarding the Sale of General Obligation Capital Improvement Plan Bonds, Series 2024A, In the Original Aggregate Principal Amount of \$8,210,000, Fixing their Form and Specifications, Directing their Execution and Delivery, and Providing for their Repayment**

George Eilertson, Northland Securities, gave an overview of the sale of the 2024 General Obligation CIP Bonds. He stated that the Bonds have been structured to result in relatively level annual tax abatement levy over 20-year life of the Bonds. He said that the City's rating of "AA" was affirmed by Standard & Poor's Global Ratings.

Mr. Eilertson said that the rating is highlighted by the City's extremely strong market value per capita, strong management, and maintenance of very strong general fund reserves. He stated that the City received seven bids. Mr. Eilertson stated that the Bonds were purchased by Robert W. Baird & Co., Inc., out of Milwaukee, WI.

Mr. Eilertson said the closing date for the Bonds will be April 2, 2024. He stated the funds will be made available at that time.

Motion made by Councilmember Dircks to approve Resolution 2024-25, Awarding the Sale of General Obligation Capital Improvement Plan Bonds, Series 2024A, In the Original Aggregate Principal Amount of \$8,210,000, Fixing their Form and Specifications, Directing their Execution and Delivery, and Providing for their Repayment.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

**9. NEW BUSINESS****A. Consider Award for 2024 Street Seal Coat and Crack Repair Project**

Engineer Gravel gave an overview of the 2024 Street Seal Coat and Crack Repair Project. He stated that the project received one bidder, and the low bidder was Allied Blacktop Company for \$182,940.

Engineer Gravel stated that the seal coat/crack repair is for the northwest corner of the city and pavement markings are for the main streets in the entire city. The seal coat portion of the project will be funded from the seal coat fund and the street pavement markings will be funded from the MSA maintenance fund.

Motion made by Councilmember Goodboe-Bisschoff to authorize Consider Award for 2024 Street Seal Coat and Crack Repair Project.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

**B. Accept No Child Left Inside Grant**

Recreation Director Okey stated that the Recreation Department was awarded a mini grant from No Child Left Inside Grant in the amount of \$1,500. She stated that the grant was awarded for the snowshoe education program and free rental program.

Motion made by Councilmember Wendling to Accept No Child Left Inside Grant.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

**10. REPORTS****A. Attorney Report**

No report

**A. Engineer's Report**

Accepted as presented.

**C. Administrator Report**

Administrator Buchholtz stated that Assessor Tolzmann gave notice of his impending retirement. He stated that he will be putting together an RFP for a new assessor.

Administrator Buchholtz said there will be a Work Session on March 18 at 5:30 PM. Karen Skepper from Anoka County, will present an update on the County’s housing study.

Administrator Buchholtz said that future meetings will be broadcasting live. He informed the City Council that he will be on vacation March 22-31.

**11. OTHER**

A. Correspondence

None

**12. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:00 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: February 2024  
Page: 1  
Claim Res. #24-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
75311	AMERITAS	PAYROLL	\$	37.42
75312	CENTRAL PENSION FUND	PAYROLL	\$	1,560.00
75313	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$	198.03
75314	HEALTH PARTNERS, INC	PAYROLL	\$	15,477.86
75315	L.E.L.S.	PAYROLL	\$	352.50
75316	LOCAL 49	PAYROLL	\$	105.00
75317	METLIFE	PAYROLL	\$	963.85
75318	NCPERS GROUP LIFE INS	PAYROLL	\$	16.00
75319	AARON IMIG	UNIFORM ALLOWANCE--BLADETECH REIMB	\$	108.42
75320	ALLISON CURTIS	RED CROSS BABYSITTERS COURSE	\$	360.00
75321	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$	149.99
75322	AMERICAN MESSAGING	PW PAGER	\$	5.27
75323	ANITA MERTENS-MAXSON	2023-24 WARMING HOUSE WAGES	\$	99.00
75324	ANOKA COUNTY	SPECIAL ASSESS/TRUTH IN TAXATION/TIF	\$	2,331.55
75325	ASPEN MILLS	UNIFORM ALLOWANCE--IMIG/DRINKWINE	\$	260.05
75326	AT & T MOBILITY	CELL PHONE SERVICES	\$	433.45
75327	BALLOON ARTISTRY BY MANDANA	TOWER DAYS VENDOR	\$	600.00
75328	LEAGUE OF MN CITIES INSURANCE TRUST WC	WC COVERAGE PREMIUM	\$	126,297.00
75329	CADY BUSINESS TECHNOLOGIES	PHONES	\$	1,650.54
75330	CAR WASH PARTNERS INC (dba: MISTER CAR W	CAR WASHES	\$	144.00
75331	CAROUSEL MOTOR GROUP	AUTO EQUIP & REPAIRS	\$	699.92
75332	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$	8,823.50
75333	CELIA JOHNSON	EVENING SNOWSHOE REGISTRATION REFUND	\$	30.00
75334	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	2,765.28
75335	CINTAS	FLOOR MATS	\$	305.06
75336	COMM-WORKS, LLC	PARK CAMERA MONITORING	\$	850.00
75337	CONNEXUS ENERGY	STREET LIGHTS	\$	7.51
75338	CORE & MAIN LP	WATER METER	\$	2,676.43
75339	DEAN-O-MITE ENTERTAINMENT	2024 SWEETHEART DANCE	\$	500.00
75340	FASTENAL COMPANY	PARTS	\$	16.61
75341	FINANCE AND COMMERCE	PUBLIC NOTICE SEAL CRACK &REPAIR PROJECT	\$	242.00
75342	CITY OF FRIDLEY	2024 WINTER BEAN BAG TOSS LEAGUE	\$	66.23
75343	FRIENDLY CHEVROLET GEO. INC.	PARTS	\$	91.38
75344	GOPHER STATE ONE-CALL INC	LOCATES	\$	64.85
75345	HACH COMPANY	WATER CHEMICALS	\$	665.06
75346	HYDRAULIC SPECIALTY INC	PARTS	\$	47.47
75347	I STATE TRUCK CENTER	PARTS	\$	24.26
75348	INDIGITAL	SCANNING SERVICES	\$	1,631.62
75349	J.R.'S APPLIANCE DISPOSAL	01/23 & 01/30/24 CURBSIDE RECYCLING	\$	544.00
75350	JOSH ANTOINE	CELL PHONE REIMBURSEMENT	\$	50.00
75351	KIM KILEY	BCA NIBRS MILEAGE REIMBURSEMENT	\$	40.00
75352	LANGUAGE LINE SERVICES	INTERPRETATION SERIVCES	\$	100.94
75353	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$	1,149.11
75354	MARA OLDEN	SPRUCE TIP CLASS	\$	100.00
75355	MARCO TECHNOLOGIES, LLC	COPIER	\$	822.32
75356	MARIE RIDGEWAY LISS, LLC	SLP POWER PROGRAM	\$	790.00
75357	MENARDS-CAPITAL ONE TRADE CREDIT	CC PMNT	\$	304.25
75358	METRO-INET	DATA SERVICES	\$	173.00

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: February 2024  
Page: 2  
Claim Res. #24-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
75359	MN DNR WATERS	MN DNR WATER PERMIT	\$	4,958.24
75360	MOUNDS VIEW PARKS & RECREATION	WINTER 2024 BEAN BAG TOSS LEAUGE	\$	29.84
75361	NORTHERN TOOL & EQUIPMENT	PARTS	\$	69.34
75362	STATE OF MN-DEPT OF PUBLIC SAFETY	HAZARDOUS MATERIALS/CHEMICAL INVENTORY	\$	125.00
75363	ULINE	OPERATING SUPPLIES	\$	46.23
75364	VISU-SEWER INC	2023-24 SANITARY SEWER LINING PROJECT	\$	397,938.28
75365	XCEL ENERGY	MONTHLY UTILITIES	\$	2,589.10
75366	ASPEN MILLS	UNIFORM ALLOWANCE--PD / MORRIS	\$	546.54
75367	BATTERIES PLUS BULBS	BATTERIES	\$	247.90
75368	BENJAMIN TURBITT	WASTEWATER OPERATOR CERT REIMB	\$	45.00
75369	CADY BUSINESS TECHNOLOGIES	PHONES	\$	863.34
75370	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	2,381.22
75371	CINTAS	FLOOR MATS	\$	152.53
75372	CITY OF BLAINE	SLP PUBLIC SAFETY AID 30% CONTRIB. TO SBM	\$	99,038.40
75373	CONNEXUS ENERGY	MONTHLY UTILITIES	\$	405.34
75374	CORE & MAIN LP	WATER METER ADAPTER	\$	156.92
75375	COTTENS INC	PARTS	\$	425.11
75376	DAN GOOD CATERING	SENIOR VALENTINE LUNCHEON MEAL	\$	2,520.00
75377	DAROLD JAMES	MIDWEST MARVELS REFUND	\$	300.00
75378	DAVE PERKINS CONTRACTING INC	WATER MAIN BREAK 375 83RD AVE	\$	9,460.00
75379	BRETT DEBOER	CERT PLYGRND SAFETY INSPECT. COURSE/EXAM	\$	740.00
75380	ECM PUBLISHERS, INC.	MARCH 5 PAT/ ST SEAL COAT/CRACK REPAIR	\$	310.24
75381	FERGUSON WATERWORKS #2518	PARTS	\$	87.29
75382	FLEETPRIDE	PARTS	\$	35.42
75383	FRIENDLY CHEVROLET GEO. INC.	PARTS	\$	106.65
75384	INDELCO PLASTICS CORPORATION	PVDF TUBING	\$	588.00
75385	INDIGITAL	SCANNING SERVICES	\$	2,387.49
75386	JEFF SANDINO	ASIAN FAVORITES COOKING CLASS 02.07.24	\$	252.00
75387	LEAGUE OF MN CITIES INS TRUST	CLAIM NO. 00490102 / 00494428	\$	650.91
75388	LISA MURPHY	UNIFORM ALLOWANCE REIMB	\$	39.99
75389	MARCO TECHNOLOGIES, LLC	STAPLES FOR COPIER	\$	273.50
75390	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV	\$	51,957.59
75391	MINNEAPOLIS SAW COMPANY, INC.	PARTS	\$	8.61
75392	MINNESOTA GFOA	MEMBERSHIP RENEWAL--M. BARKER	\$	70.00
75393	MINNESOTA POLLUTION CONTROL AGENCY	WASTEWATER CERT. EXAM--CORY HAUGEN	\$	55.00
75394	OFFICE OF MN.IT SERVICES	WAN SERVICES	\$	44.60
75395	RICHARD KRAMER	MN GOVS HOMELAND SECURITY CONF MILEAGE	\$	17.50
75396	SCHMITTY & SONS TRANSPORTATION	MAMA MIA 02.06 / JERSEY BOYS 02.07 TRANS.	\$	1,931.88
75397	SLP FIRE DEPARTMENT	FEBRUARY FIRE PROTECTION SERVICES	\$	23,215.00
75398	SOCIAL CLUB SIMPLE	SOCIAL SIMPLE GOOGLE SHEETS	\$	15.00
75399	STANTEC	CONSULTING SERVICES	\$	43,337.97
75400	STREICHER'S	UNIFORM ALLOW / RANGE EQUIP & SUPPLIES	\$	2,876.59
75401	SUPERIOR AUTOMOTIVE	HOIST DELIVERY & ISNTALLMENT + EXT WARRAN	\$	13,500.00
75402	TASC	COBRA ADMIN FEE	\$	33.28
75403	WALTERS RECYCLING REFUSE SERV	MONTHLY RECYCLING / 6YD TRASH +2 YD ORGA	\$	12,093.56
75404	WELLS FARGO CREDIT CARD	CC PMNT	\$	399.96
75405	CINTAS	FLOOR MATS	\$	152.53
75406	CITY OF HAM LAKE	BULK OIL TANKS/PUMPS	\$	4,000.00

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: February 2024  
Page: 3  
Claim Res. #24-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
75407	COMCAST	8251 ARTHUR ST	\$ 113.07
75408	COMPUTER INTERGRATION TECHNOLOGIES	CONTRACTUAL SERVICES	\$ 6,665.86
75409	ECM PUBLISHERS, INC.	ORD. 491 SUMMARY / 02/26 PH ORD AMEND	\$ 107.50
75410	LVC COMPANIES, INC	ANNUAL CELLULAR MONITORING--FIRE ALARM	\$ 855.96
75411	METLIFE	COBRA PMNTS	\$ 426.53
75412	MINNESOTA DEPT OF HEALTH	QTRLY WATER SERVICE CONNECTION FEE	\$ 5,535.54
75413	ON SITE SANITATION INC	ADA COMPLIANT RESTROOM	\$ 35.64
75414	KRISTINE PEARSON	ICC CONFERENCE MILEAGE REIMB	\$ 14.28
75415	SHRED-IT USA	SHREDDING SERVICES	\$ 134.76
75416	USS MINNESOTA ONE MT LLC	SOLAR	\$ 3,057.86
75417	VADIM MUNICIPAL SOFTWARE	UB FEES	\$ 67.04
75418	AMERITAS	PAYROLL	\$ 37.42
75419	CENTRAL PENSION FUND	PAYROLL	\$ 1,560.00
75420	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$ 198.03
75421	HEALTH PARTNERS, INC	PAYROLL	\$ 15,477.86
75422	L.E.L.S.	PAYROLL	\$ 352.50
75423	LOCAL 49	PAYROLL	\$ 105.00
75424	METLIFE	PAYROLL	\$ 963.85
75425	NCPERS GROUP LIFE INS	PAYROLL	\$ 16.00
75426	ALLEGRA PRINT & IMAGING	MOUNTED PHOTOS & DIGITAL IMAGES	\$ 450.00
75427	AXON ENTERPRISE, INC	FLEET SERVICES/EVIDENCE.COM/OFFICER SAFET	\$ 28,435.21
75428	CEYLA LYNDS	ILLUMINART W/ KIDCREATE STUDIO REFUND	\$ 60.00
75429	CHANHASSEN DINNER THEATRES	WHITE CHRISTMAS 11/06 & 12/06/24	\$ 760.00
75430	EVIDENT CRIME SCENE PRODUCTS	OPERATING SUPPLIES	\$ 51.27
75431	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$ 177.17
75432	MHSRC/RANGE	MATURE DRIVER REFRESHER CLASS 02/07/24	\$ 498.00
75433	MINNESOTA COACHES, INC	LOVE WILL KEEP US TOGETHER TRANS 02/15/24	\$ 1,012.01
75434	MINNESOTA POLLUTION CONTROL AGENCY	WASTEWATER CERT. EXAM--TREVOR HELLER	\$ 55.00
75435	MINNESOTA-WIS PLAYGROUND INC	ABLE PARK PLAYGROUND EQUIPMENT	\$ 100,027.00
75436	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	\$ 84.35
75437	STREICHER'S	UNIFORM ALLOWANCE--L.-JOHNSON / MCDONC	\$ 114.99
75438	XCEL ENERGY	MONTHLY UTILITIES	\$ 3,137.83
<b>TOTAL DISBURSEMENTS</b>			<b>\$ 1,026,797.15</b>



WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

\_\_\_\_\_  
\_\_\_\_\_

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed: \_\_\_\_\_

Mayor

Councilmembers:

\_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Daniel Buchholtz, Admin/Clerk-Treasurer

**Stantec Architecture Inc.**

733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309  
Phone: (612) 712-2000

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To:	Dan Buchholtz	From:	Bruce Paulson
Company:	City of Spring Lake Park	<input type="checkbox"/>	For Your Information
Address:	1301 81st Avenue NE Spring Lake Park, MN 55432	<input checked="" type="checkbox"/>	For Your Approval
Phone:	(763) 792-7211	<input checked="" type="checkbox"/>	For Your Review
		<input type="checkbox"/>	As Requested
Date:	March 4, 2024		
File:	193806049		
Delivery:	Email		

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**Reference: Spring Lake Park City Hall Renovation/Expansion Application and Certificate for Payment**

## Attachment:

Copies	Doc Date	Pages	Description
1	2/27/2023	12	Application and Certificate for Payment No. 1

Hi Dan,

Please have the attached copy signed and then it can be scanned and emailed to Heather Clay at [heather.clay@constructionresults.com](mailto:heather.clay@constructionresults.com) and to me. Thank you.

Respectfully yours,

**Stantec Architecture Inc.****Bruce P. Paulson**

Senior Project Manager/Architect

Phone: (612) 712-2108

Cell: (651) 492-9089

Bruce.Paulson@stantec.com

c. File



Project: Spring Lake Park City Hall Renovation/Expansion	Date: March 4, 2024
For Period: to 2/29/2024	Request No 1
Contractor: Construction Results Corp., 5465 Hwy 169 North, Plymouth, MN 55442	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
 SPRING LAKE PARK CITY HALL RENOVATION/EXPANSION PROJECT  
 CITY OF SPRING LAKE PARK  
 SPRING LAKE PARK, MINNESOTA  
 STANTEC FILE NO. 19386049

SUMMARY

1	Original Contract Amount		\$ <u>5,955,690.00</u>
2	Change Order - Addition	\$ <u>0.00</u>	
3	Change Order - Deduction	\$ <u>0.00</u>	
4	Revised Contract Amount		\$ <u>5,955,690.00</u>
5	Value Completed to Date		\$ <u>511,305.00</u>
6	Material on Hand		\$ <u>0.00</u>
7	Amount Earned		\$ <u>511,305.00</u>
8	Less Retainage 5%		\$ <u>25,565.25</u>
9	Subtotal		\$ <u>485,739.75</u>
10	Less Amount Paid Previously		\$ <u>0.00</u>
11	Liquidated damages -		\$ <u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>1</u>		\$ <u><u>485,739.75</u></u>

Recommended for Approval by:  
**STANTEC ARCHITECTURE INC.**

See attached for signature

Approved by Contractor:  
**CONSTRUCTION RESULTS CORPORATION**

See attached for signature

Approved by Owner:  
**CITY OF SPRING LAKE PARK**

\_\_\_\_\_

\_\_\_\_\_

Specified Contract Completion Date:  
June 27, 2025

Date:  
 \_\_\_\_\_



# AIA Document G702 - 1992

## Application and Certificate for Payment

**TO OWNER:** City of Spring Lake Park  
1301 81st Avenue Northeast  
Spring Lake Park MN 55432

**PROJECT:** 7088-Spring Lake Park City Hall  
Renovation - Expansion

**APPLICATION NO:** 001  
**PERIOD TO:** February 29, 2024

**FROM** Construction Results Corp  
**CONTRACTOR:** 5465 Hwy 169 North  
Plymouth MN 55442

**VIA ARCHITECT:** Stantec Consulting Services Inc.  
13980 Collections Center Drive  
Chicago, IL 60693

**Distribution to:** OWNER:  ARCHITECT:  CONTRACTOR:  FIELD:  OTHER:

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM ..... \$5,955,690.00
2. NET CHANGE BY CHANGE ORDERS ..... \$0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) ..... \$5,955,690.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) ..... \$511,305.00
5. RETAINAGE:
  - a. 5.00 % of Completed Work (Column D + E on G703) ..... \$25,565.25
  - b. 0 % of Stored Material (Column F on G703) ..... \$0.00

CONTRACTOR: M. L. B. Date: 2/27/24  
By: \_\_\_\_\_ State of: Minnesota  
County of: Hennepin  
Subscribed and sworn to before me this 27TH day of FEB, 2024 Cindy Ladyka  
Notary Public: Cindy Ladyka  
My Commission expires: January 31, 2027



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$485,739.75  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Bruce P. Hubben Date: March 4, 2024  
By: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
NET CHANGES by Change Order		\$0.00

8. CURRENT PAYMENT DUE ..... \$485,739.75  
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) ..... \$5,469,950.25

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User Notes: (3B9ADA63)





# AIA Document G703® - 1992

## Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 001  
 APPLICATION DATE: February 29, 2024  
 PERIOD TO: February 29, 2024  
 ARCHITECT'S PROJECT NO: Stantec Consulting Services Inc.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G ÷ C)		
1	Mobilization	138,000.00	0.00	138,000.00	0.00	0.00	138,000.00	100.00%	0.00	6,900.00
2	Demobilization	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	30,000.00	0.00
3	Bonds & Insurance	85,000.00	0.00	85,000.00	0.00	0.00	85,000.00	100.00%	0.00	4,250.00
4	Procure	15,000.00	0.00	9,500.00	0.00	0.00	9,500.00	63.33%	5,500.00	475.00
5	Contracts	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00	100.00%	0.00	750.00
6	Project Start up	26,000.00	0.00	26,000.00	0.00	0.00	26,000.00	100.00%	0.00	1,300.00
7	General Conditions	310,000.00	0.00	31,000.00	0.00	0.00	31,000.00	10.00%	279,000.00	1,550.00
8	Consumables	65,000.00	0.00	15,000.00	0.00	0.00	15,000.00	23.08%	50,000.00	750.00
9	Site Clean up/ General Clean up	10,000.00	0.00	2,000.00	0.00	0.00	2,000.00	20.00%	8,000.00	100.00
10	Equipment	35,550.00	0.00	12,500.00	0.00	0.00	12,500.00	35.16%	23,050.00	625.00
11	Site Survey / Staking	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,000.00	0.00
12	Site Demolition	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00	100.00%	0.00	800.00
13	Earthwork - Excavation	16,000.00	0.00	10,000.00	0.00	0.00	10,000.00	62.50%	6,000.00	500.00
14	Earthwork - Aggregate base Grading	13,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,000.00	0.00
15	Earthwork - Final Grading	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00
16	Earthwork - Equipment	10,256.00	0.00	10,256.00	0.00	0.00	10,256.00	100.00%	0.00	512.80
17	Bituminous Paving - Labor	11,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	11,000.00	0.00
18	Bituminous Paving - Materials	8,375.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,375.00	0.00
19	Landscaping - Labor	2,481.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,481.00	0.00
20	Landscaping - Materials	1,395.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,395.00	0.00
21	Dust Protection - Labor	13,112.00	0.00	5,250.00	0.00	0.00	5,250.00	40.04%	7,862.00	262.50
22	Dust Protection -	7,250.00	0.00	3,590.00	0.00	0.00	3,590.00	49.52%	3,660.00	179.50

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A	B	C	D		E	F	G		H	I
			WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	SCHEDULED VALUE			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)	
	Material									
23	Demolition - Labor	137,000.00	0.00	47,500.00	0.00	47,500.00	34.67%	89,500.00	2,375.00	
24	Demolition - Material	1,500.00	0.00	750.00	0.00	750.00	50.00%	750.00	37.50	
25	Demolition - Equipment	2,500.00	0.00	1,200.00	0.00	1,200.00	48.00%	1,300.00	60.00	
26	Cast in Place Curb & Gutter - Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00	
27	Cast in Place Curb & Gutter - Material	2,551.00	0.00	0.00	0.00	0.00	0.00%	2,551.00	0.00	
28	Cast in Place Exterior Concrete - Labor	12,000.00	0.00	0.00	0.00	0.00	0.00%	12,000.00	0.00	
29	Cast in Place Exterior Concrete - Material	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00	
30	Cast in Place Interior Concrete - Mobilization	2,500.00	0.00	0.00	0.00	0.00	0.00%	2,500.00	0.00	
31	Cast in Place Interior Concrete - Labor	96,300.00	0.00	0.00	0.00	0.00	0.00%	96,300.00	0.00	
32	Cast in Place Interior Concrete - Material	53,200.00	0.00	0.00	0.00	0.00	0.00%	53,200.00	0.00	
33	Concrete Reinforcement - Labor	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	0.00	
34	Concrete Reinforcement - Material	9,174.00	0.00	9,174.00	0.00	9,174.00	100.00%	0.00	458.70	
35	Architectural / Hollow Core Precast Concrete - Engineering	10,380.00	0.00	10,380.00	0.00	10,380.00	100.00%	0.00	519.00	
36	Architectural / Hollow Core Precast Concrete - Labor	31,426.00	0.00	0.00	0.00	0.00	0.00%	31,426.00	0.00	
37	Architectural / Hollow Core Precast Concrete - Material	41,806.00	0.00	2,100.00	0.00	2,100.00	5.02%	39,706.00	105.00	
38	Architectural / Hollow Core Precast Concrete -	9,296.00	0.00	0.00	0.00	0.00	0.00%	9,296.00	0.00	



A	B	C	D		E	F	G		H	I
			WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	SCHEDULED VALUE			MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		
	Logistics									
	Architectural / Hollow Core Precast Concrete - Erection	74,902.00	0.00	0.00	0.00	0.00	0.00	0.00%	74,902.00	0.00
39	Architectural / Hollow Core Precast Concrete - Caulking	5,190.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,190.00	0.00
40	Masonry - Mobilization	18,500.00	0.00	9,500.00	0.00	0.00	9,500.00	51.35%	9,000.00	475.00
41	Masonry - Labor	267,900.00	0.00	0.00	0.00	0.00	0.00	0.00%	267,900.00	0.00
42	Masonry - Material	150,916.00	0.00	0.00	0.00	0.00	0.00	0.00%	150,916.00	0.00
43	Masonry - Equipment	12,513.00	0.00	2,600.00	0.00	0.00	2,600.00	20.78%	9,913.00	130.00
44	Structural Steel - Detailing / Submittals	2,880.00	0.00	2,880.00	0.00	0.00	2,880.00	100.00%	0.00	144.00
45	Structural Steel - Labor	19,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	19,000.00	0.00
46	Structural Steel - Material	56,760.00	0.00	0.00	0.00	0.00	0.00	0.00%	56,760.00	0.00
47	Miscellaneous Metals - Labor	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	14,000.00	0.00
48	Miscellaneous Metals - Material	52,680.00	0.00	0.00	0.00	0.00	0.00	0.00%	52,680.00	0.00
49	Structural Steel - Delivery	1,580.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,580.00	0.00
50	Metal Fabrications / Mesh Guarding System - Labor	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
51	Metal Fabrications / Mesh Guarding System - Material	21,469.00	0.00	0.00	0.00	0.00	0.00	0.00%	21,469.00	0.00
52	Rough Carpentry - Labor	65,000.00	0.00	4,575.00	0.00	0.00	4,575.00	7.04%	60,425.00	228.75
53	Rough Carpentry - Material	8,743.00	0.00	1,150.00	0.00	0.00	1,150.00	13.15%	7,593.00	57.50
54	Finish Carpentry - Labor	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	40,000.00	0.00
55	Finish Carpentry - Material									

A	B	C	D		E	F	G		H	I
			WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		
	Labor									
56	Finish Carpentry - Materials	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	0.00
57	Solid Surface Fabrications / Casework - Labor	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	15,000.00	0.00
58	Solid Surface Fabrications / Casework - Material	56,005.00	0.00	0.00	0.00	0.00	0.00	0.00%	56,005.00	0.00
59	Bituminous Damproofing - Labor	3,750.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,750.00	0.00
60	Bituminous Damproofing - Material	4,186.00	0.00	0.00	0.00	0.00	0.00	0.00%	4,186.00	0.00
61	Insulation - Labor	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00
62	Insulation - Material	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,200.00	0.00
63	Joint Sealants - Labor	9,784.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,784.00	0.00
64	Joint Sealants - Material	2,200.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,200.00	0.00
65	Aluminum Composite Panels - Submittals	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	100.00%	0.00	75.00
66	Aluminum Composite Panels - Labor	39,129.00	0.00	0.00	0.00	0.00	0.00	0.00%	39,129.00	0.00
67	Aluminum Composite Panels - Material	29,017.00	0.00	0.00	0.00	0.00	0.00	0.00%	29,017.00	0.00
68	Thermoplastic Polyolefin Roofing - Submittals	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,200.00	0.00
69	Thermoplastic Polyolefin Roofing - Mobilization	4,150.00	0.00	0.00	0.00	0.00	0.00	0.00%	4,150.00	0.00
70	Thermoplastic Polyolefin Roofing - Labor	95,545.00	0.00	0.00	0.00	0.00	0.00	0.00%	95,545.00	0.00
71	Thermoplastic	273,250.00	0.00	0.00	0.00	0.00	0.00	0.00%	273,250.00	0.00

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A	B	C	D		E	F	G		H	I
			WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	SCHEDULED VALUE			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)	
	Polyolefin Roofing - Material									
	Thermoplastic Polyolefin Roofing - Equipment	5,850.00	0.00	0.00	0.00	0.00	0.00%	5,850.00	0.00	
72	Hollow Metal Frames - Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00	
74	Hollow Metal Frames - Material	62,757.00	0.00	0.00	0.00	0.00	0.00%	62,757.00	0.00	
75	Wood / Hollow Metal Doors - Labor	9,000.00	0.00	0.00	0.00	0.00	0.00%	9,000.00	0.00	
76	Wood / Hollow Metal Doors - Material	21,759.00	0.00	0.00	0.00	0.00	0.00%	21,759.00	0.00	
77	Finish Hardware - Labor	16,000.00	0.00	0.00	0.00	0.00	0.00%	16,000.00	0.00	
78	Finish Hardware - Materials	89,093.00	0.00	0.00	0.00	0.00	0.00%	89,093.00	0.00	
79	Detention Doors - Shop Drawings / Submittals	1,000.00	0.00	0.00	0.00	0.00	0.00%	1,000.00	0.00	
80	Detention Doors - Labor	2,500.00	0.00	0.00	0.00	0.00	0.00%	2,500.00	0.00	
81	Detention Doors - Material	12,650.00	0.00	0.00	0.00	0.00	0.00%	12,650.00	0.00	
82	Upward Acting Sectional Doors - Labor	26,425.00	0.00	0.00	0.00	0.00	0.00%	26,425.00	0.00	
83	Upward Acting Sectional Doors - Material	55,227.00	0.00	0.00	0.00	0.00	0.00%	55,227.00	0.00	
84	Aluminum Storefront - Submittals	14,275.00	0.00	6,500.00	0.00	6,500.00	45.53%	7,775.00	325.00	
85	Aluminum Storefront - Shop Drawings	5,259.00	0.00	0.00	0.00	0.00	0.00%	5,259.00	0.00	
86	Storefront Bullet Resistant & Hardware - Labor	51,388.00	0.00	0.00	0.00	0.00	0.00%	51,388.00	0.00	

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A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
87	Storefront - Material	109,867.00	0.00	0.00	0.00	0.00	0.00	0.00%	109,867.00	0.00
88	Bullet Resistant Framing - Material	42,918.00	0.00	0.00	0.00	0.00	0.00	0.00%	42,918.00	0.00
89	Storefront / Door Glazing - Labor	12,113.00	0.00	0.00	0.00	0.00	0.00	0.00%	12,113.00	0.00
90	Storefront / Door Glazing - Material	29,926.00	0.00	0.00	0.00	0.00	0.00	0.00%	29,926.00	0.00
91	Bullet Resistant Glazing - Labor	1,686.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,686.00	0.00
92	Bullet Resistant Glazing - Material	1,028.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,028.00	0.00
93	Aluminum Door Hardware / Auto Opener - Material	75,552.00	0.00	0.00	0.00	0.00	0.00	0.00%	75,552.00	0.00
94	Aluminum Storefront Equipment	7,566.00	0.00	0.00	0.00	0.00	0.00	0.00%	7,566.00	0.00
95	Metal Wall Louvers - Labor	2,050.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,050.00	0.00
96	Metal Wall Louvers - Material	2,143.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,143.00	0.00
97	Gypsum Board Assemblies - Summittals	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	100.00%	0.00	50.00
98	Cold Formed Metal Framing - Labor	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
99	Cold Formed Metal Framing - Material	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
100	Gypsum Drywall - Labor	190,200.00	0.00	0.00	0.00	0.00	0.00	0.00%	190,200.00	0.00
101	Gypsum Drywall - Material	126,700.00	0.00	0.00	0.00	0.00	0.00	0.00%	126,700.00	0.00
102	Ceramic Tile - Labor	61,464.00	0.00	0.00	0.00	0.00	0.00	0.00%	61,464.00	0.00
103	Ceramic Tile - Material	53,870.00	0.00	0.00	0.00	0.00	0.00	0.00%	53,870.00	0.00
104	Acoustical Ceilings -	28,990.00	0.00	0.00	0.00	0.00	0.00	0.00%	28,990.00	0.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
	Labor									
105	Acoustical Ceilings - Material	36,700.00	0.00	0.00	0.00	0.00	0.00	0.00%	36,700.00	0.00
106	Vinyl Base - Labor	500.00	0.00	0.00	0.00	0.00	0.00	0.00%	500.00	0.00
107	Vinyl Base - Material	400.00	0.00	0.00	0.00	0.00	0.00	0.00%	400.00	0.00
108	Carpet - Labor	13,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,000.00	0.00
109	Carpet - Material	36,100.00	0.00	0.00	0.00	0.00	0.00	0.00%	36,100.00	0.00
110	Concrete Floor Sealer - Labor	1,100.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,100.00	0.00
111	Concrete Floor Sealer - Material	5,950.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,950.00	0.00
112	Painting - Labor	57,777.00	0.00	0.00	0.00	0.00	0.00	0.00%	57,777.00	0.00
113	Painting - Materials	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,000.00	0.00
114	Concrete Floor Coating - Labor	5,840.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,840.00	0.00
115	Concrete Floor Coating - Material	3,150.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,150.00	0.00
116	Signs - Labor	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,500.00	0.00
117	Signs - Material	4,938.00	0.00	0.00	0.00	0.00	0.00	0.00%	4,938.00	0.00
118	Interior Way Finding Allowance	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
119	Operable Partitions - Labor	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	0.00
120	Operable Partitions - Material	15,950.00	0.00	0.00	0.00	0.00	0.00	0.00%	15,950.00	0.00
121	Stainless Steel Corner Guards - Labor	1,188.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,188.00	0.00
122	Stainless Steel Corner Guards - Material	3,977.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,977.00	0.00
123	Toilet Accessories - Labor	9,801.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,801.00	0.00
124	Toilet Accessories - Material	7,408.00	0.00	0.00	0.00	0.00	0.00	0.00%	7,408.00	0.00

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A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
125	Adult Changing Stations - Labor	1,188.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,188.00	0.00
126	Adult Changing Stations - Material	9,731.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,731.00	0.00
127	Fire Protection Specialties - Labor	2,645.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,645.00	0.00
128	Fire Protection Specialties - Material	2,645.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,645.00	0.00
129	Heavy Duty Personnel Lockers - Labor	4,250.00	0.00	0.00	0.00	0.00	0.00	0.00%	4,250.00	0.00
130	Heavy Duty Personnel Lockers - Material	55,337.00	0.00	0.00	0.00	0.00	0.00	0.00%	55,337.00	0.00
131	Entrance Floor Mats & Frames - Submittals	200.00	0.00	0.00	0.00	0.00	0.00	0.00%	200.00	0.00
132	Entrance Floor Mats & Frames - Labor	1,800.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,800.00	0.00
133	Entrance Floor Mats & Frames - Material	4,773.00	0.00	0.00	0.00	0.00	0.00	0.00%	4,773.00	0.00
134	Fire Suppression - Engineered Design Submittals	13,568.00	0.00	5,100.00	0.00	0.00	5,100.00	37.59%	8,468.00	255.00
135	Fire Suppression - Labor	67,840.00	0.00	0.00	0.00	0.00	0.00	0.00%	67,840.00	0.00
136	Fire Suppression - Material	88,192.00	0.00	0.00	0.00	0.00	0.00	0.00%	88,192.00	0.00
137	Plumbing Insulation - Labor	31,330.00	0.00	0.00	0.00	0.00	0.00	0.00%	31,330.00	0.00
138	Plumbing Insulation - Material	17,700.00	0.00	0.00	0.00	0.00	0.00	0.00%	17,700.00	0.00
139	Facility Water Distribution - Labor	32,420.00	0.00	0.00	0.00	0.00	0.00	0.00%	32,420.00	0.00
140	Facility Water Distribution - Material	36,565.00	0.00	0.00	0.00	0.00	0.00	0.00%	36,565.00	0.00



A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
141	Facility Sanitary Sewage - Labor	92,260.00	0.00	0.00	0.00	0.00	0.00	0.00%	92,260.00	0.00
142	Facility Sanitary Sewage - Material	99,275.00	0.00	0.00	0.00	0.00	0.00	0.00%	99,275.00	0.00
143	Domestic Water Heaters - Labor	2,250.00	0.00	0.00	0.00	0.00	0.00	0.00%	2,250.00	0.00
144	Domestic Water Heaters - Material	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	15,000.00	0.00
145	Plumbing Fixtures - Labor	14,630.00	0.00	0.00	0.00	0.00	0.00	0.00%	14,630.00	0.00
146	Plumbing Fixtures - Material	82,550.00	0.00	0.00	0.00	0.00	0.00	0.00%	82,550.00	0.00
147	HVAC Testing Adjusting & Balancing - Labor	8,900.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,900.00	0.00
148	Facility Natural Gas Piping - Labor	6,700.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,700.00	0.00
149	Facility Natural Gas Piping - Material	6,950.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,950.00	0.00
150	HVAC Ducts & Casings - Labor	39,830.00	0.00	0.00	0.00	0.00	0.00	0.00%	39,830.00	0.00
151	HVAC Ducts & Casings - Material	87,525.00	0.00	0.00	0.00	0.00	0.00	0.00%	87,525.00	0.00
152	HVAC Fans - Labor	3,560.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,560.00	0.00
153	HVAC Fans - Material	18,245.00	0.00	0.00	0.00	0.00	0.00	0.00%	18,245.00	0.00
154	Air Outlets & Inlets - Labor	14,300.00	0.00	0.00	0.00	0.00	0.00	0.00%	14,300.00	0.00
155	Air Outlets & Inlets - Material	19,350.00	0.00	0.00	0.00	0.00	0.00	0.00%	19,350.00	0.00
156	Gas Fired Unit Heaters - Labor	5,125.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,125.00	0.00
157	Gas Fired Unit Heaters - Material	21,270.00	0.00	0.00	0.00	0.00	0.00	0.00%	21,270.00	0.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
158	Packaged Outdoor HVAC Equipment - Labor	16,450.00	0.00	0.00	0.00	0.00	0.00	0.00%	16,450.00	0.00
159	Packaged Outdoor HVAC Equipment - Material	225,550.00	0.00	0.00	0.00	0.00	0.00	0.00%	225,550.00	0.00
160	Electrical Mobilization	35,000.00	0.00	22,000.00	0.00	0.00	22,000.00	62.86%	13,000.00	1,100.00
161	Electrical Demolition - Labor	15,000.00	0.00	2,800.00	0.00	0.00	2,800.00	18.67%	12,200.00	140.00
162	Electrical Demolition - Material	7,500.00	0.00	1,500.00	0.00	0.00	1,500.00	20.00%	6,000.00	75.00
163	Lighting Control - Labor	45,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	45,000.00	0.00
164	Lighting Control - Labor	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	25,000.00	0.00
165	Light Fixture - Labor	86,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	86,000.00	0.00
166	Light Fixture - Material	231,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	231,000.00	0.00
167	Mechanical Power - Labor	32,750.00	0.00	0.00	0.00	0.00	0.00	0.00%	32,750.00	0.00
168	Mechanical Power - Material	36,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	36,000.00	0.00
169	Panels / Feeder - Labor	43,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	43,000.00	0.00
170	Panels / Feeder - Material	122,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	122,000.00	0.00
171	Branch Circuit Devices - Labor	65,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	65,000.00	0.00
172	Branch Circuit Devices - Material	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	30,000.00	0.00
173	Fire Alarm - Labor	23,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	23,000.00	0.00
174	Fire Alarm - Material	17,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	17,000.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	<b>GRAND TOTAL</b>	<b>\$5,955,690.00</b>	<b>\$0.00</b>	<b>\$511,305.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$511,305.00</b>	<b>8.59%</b>	<b>\$5,444,385.00</b>	<b>\$25,565.25</b>

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REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 02/29/2024

GL Number	Description	2024 Amended Budget	Activity For 02/29/2024	YTD Balance 02/29/2024	Available Balance 02/29/2024	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 00000</b>						
101.00000.31010	CURRENT TAXES	3,823,887.00	0.00	0.00	3,823,887.00	0.00
101.00000.32110	LIQUOR LICENSES	31,827.00	100.00	6,066.74	25,760.26	19.06
101.00000.32111	OFF-SALE LIQUOR	310.00	0.00	0.00	310.00	0.00
101.00000.32179	PAWN SHOP LICENSES	6,252.00	521.00	1,042.00	5,210.00	16.67
101.00000.32180	CIGARETTE,DANCE,BINGO & MISC LIC	6,000.00	275.00	650.00	5,350.00	10.83
101.00000.32181	SIGN PERMITS	5,500.00	360.00	860.00	4,640.00	15.64
101.00000.32208	CONTRACTORS LICENSES	8,500.00	585.00	1,245.00	7,255.00	14.65
101.00000.32210	BUILDING PERMIT	75,000.00	4,950.65	9,214.11	65,785.89	12.29
101.00000.32211	BUILDING PERMIT SURCHARGES	5,000.00	143.61	236.82	4,763.18	4.74
101.00000.32230	PLUMBING PERMIT	5,000.00	497.80	1,049.45	3,950.55	20.99
101.00000.32231	PLUMBING PERMIT SURCHARGES	500.00	6.00	13.00	487.00	2.60
101.00000.32232	HEATING & A/C PERMITS	10,000.00	1,553.15	2,063.15	7,936.85	20.63
101.00000.32233	HTG & A/C SURCHARGES	1,000.00	43.00	49.40	950.60	4.94
101.00000.32240	PET LICENSE	400.00	0.00	98.00	302.00	24.50
101.00000.32260	CERTIFICATE OF OCCUPANCY	3,000.00	700.00	900.00	2,100.00	30.00
101.00000.32261	VACANT PROPERTY REGISTRATION	2,000.00	600.00	600.00	1,400.00	30.00
101.00000.33401	LOCAL GOVERNMENT AID	771,720.00	0.00	0.00	771,720.00	0.00
101.00000.33416	POLICE TRAINING REIMB	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.33421	INSURANCE PREMIUM-POLICE	95,000.00	0.00	0.00	95,000.00	0.00
101.00000.34102	ZONING LETTERS	200.00	0.00	0.00	200.00	0.00
101.00000.34103	SPEC USE,ZONING,SUB-DIV	5,500.00	500.00	500.00	5,000.00	9.09
101.00000.34104	PLAN CHECKING FEES	40,000.00	270.64	638.59	39,361.41	1.60
101.00000.34105	SALE OF MAPS,COPIES ETC	300.00	0.00	0.00	300.00	0.00
101.00000.34107	ASSESSMENT SEARCHES	100.00	25.00	25.00	75.00	25.00
101.00000.34108	ADMINISTRATION SAC CHARGES	100.00	0.00	0.00	100.00	0.00
101.00000.34109	FILING FEES	60.00	0.00	0.00	60.00	0.00
101.00000.34111	ADM. GAMBLING EXPENSES	41,027.00	0.00	0.00	41,027.00	0.00
101.00000.34115	GUN RANGE FACILITY USE	375.00	0.00	0.00	375.00	0.00
101.00000.34117	ROOM-FACILITY RENTAL	500.00	0.00	0.00	500.00	0.00
101.00000.34201	POLICE & FIRE ALARM PERMIT	3,500.00	0.00	0.00	3,500.00	0.00
101.00000.34202	POLICE REPORTS	500.00	200.00	390.00	110.00	78.00
101.00000.34204	HOUSING REGISTRATION	103,300.00	2,325.00	25,800.00	77,500.00	24.98
101.00000.34205	RIGHT OF WAY APPLICATIONS	2,000.00	0.00	0.00	2,000.00	0.00
101.00000.34801	INSURANCE DIVIDENDS	12,656.00	0.00	0.00	12,656.00	0.00
101.00000.34949	RESTITUTION	0.00	80.00	80.00	(80.00)	100.00
101.00000.34950	REFUNDS & REIMB	7,500.00	26.12	61.12	7,438.88	0.81
101.00000.35101	COURT FINES	45,000.00	3,750.28	3,750.28	41,249.72	8.33
101.00000.35102	ADM OFFENSE FINES	40,000.00	30,500.00	31,700.00	8,300.00	79.25
101.00000.35348	PROPERTY ROOM REVENUE	500.00	0.00	0.00	500.00	0.00
101.00000.35349	MN DRIVING DIVERSION PROGRAM	750.00	0.00	0.00	750.00	0.00
101.00000.35350	DETOX TRANSPORTATION	200.00	0.00	0.00	200.00	0.00
101.00000.36210	INTEREST EARNINGS	10,000.00	16,181.51	35,451.25	(25,451.25)	354.51
101.00000.39100	REIM FOR SERVICES	0.00	0.00	75.00	(75.00)	100.00
101.00000.39202	TRANSFER FROM PUBLIC UTILITIES	57,002.00	0.00	0.00	57,002.00	0.00
101.00000.39205	TRANSFER-FROM TIF FUND	3,000.00	0.00	0.00	3,000.00	0.00
101.00000.39206	TRANSFER FROM RECYCLING FUND	4,000.00	0.00	0.00	4,000.00	0.00
101.00000.39207	TRANSFER FROM RECREATION	62,500.00	0.00	0.00	62,500.00	0.00
101.00000.39208	TRANSFER FROM GENERAL FUND	40,000.00	0.00	0.00	40,000.00	0.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 02/29/2024

GL Number	Description	2024 Amended Budget	Activity For 02/29/2024	YTD Balance 02/29/2024	Available Balance 02/29/2024	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 00000</b>						
Total Dept 00000		5,341,466.00	64,193.76	122,558.91	5,218,907.09	2.29
Revenues		5,341,466.00	64,193.76	122,558.91	5,218,907.09	2.29
<b>Account Category: Expenditures</b>						
<b>Department: 41110 MAYOR AND COUNCIL</b>						
101.41110.41030	PART TIME EMPLOYEES	31,297.00	2,607.88	5,215.76	26,081.24	16.67
101.41110.41211	DEFINED CONTR PLAN/PERA	1,565.00	130.41	260.82	1,304.18	16.67
101.41110.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	2,394.00	199.50	399.00	1,995.00	16.67
101.41110.41510	WORKERS COMPENSATION	70.00	62.10	62.10	7.90	88.71
101.41110.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101.41110.43310	TRAVEL EXPENSE	500.00	0.00	0.00	500.00	0.00
101.41110.43500	PRINTING & PUBLISHING	1,550.00	107.50	150.50	1,399.50	9.71
101.41110.44000	CONTRACTUAL SERVICE	4,830.00	0.00	0.00	4,830.00	0.00
101.41110.44300	CONFERENCE & SCHOOLS	5,470.00	475.00	825.00	4,645.00	15.08
101.41110.44330	DUES & SUBSCRIPTIONS	16,139.00	0.00	5,982.00	10,157.00	37.07
101.41110.44955	DISCRETIONARY FUND	12,050.00	0.00	0.00	12,050.00	0.00
Total Dept 41110 - MAYOR AND COUNCIL		76,365.00	3,582.39	12,895.18	63,469.82	16.89
<b>Department: 41400 ADMINISTRATION</b>						
101.41400.41010	FULL TIME EMPLOYEES	367,554.00	27,741.49	48,388.72	319,165.28	13.17
101.41400.41050	VACATION BUY BACK	6,000.00	0.00	0.00	6,000.00	0.00
101.41400.41210	PERA CONTRIBUTIONS-EMPLOYER	27,567.00	2,073.68	4,121.03	23,445.97	14.95
101.41400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	28,578.00	1,989.22	3,951.94	24,626.06	13.83
101.41400.41300	HEALTH INSURANCE	66,802.00	4,847.34	9,694.68	57,107.32	14.51
101.41400.41313	LIFE INSURANCE	200.00	16.88	33.76	166.24	16.88
101.41400.41510	WORKERS COMPENSATION	3,095.00	2,013.78	2,013.78	1,081.22	65.07
101.41400.42000	OFFICE SUPPLIES	3,050.00	0.00	746.37	2,303.63	24.47
101.41400.42030	PRINTED FORMS	1,925.00	0.00	0.00	1,925.00	0.00
101.41400.42100	OPERATING SUPPLIES	615.00	183.98	273.89	341.11	44.53
101.41400.42220	POSTAGE	2,706.00	(99.69)	218.14	2,487.86	8.06
101.41400.43210	TELEPHONE	625.00	52.01	52.01	572.99	8.32
101.41400.43310	TRAVEL EXPENSE	3,500.00	230.76	461.52	3,038.48	13.19
101.41400.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101.41400.43550	COUNTY FEES FOR SERVICE	1,550.00	1,750.46	1,750.46	(200.46)	112.93
101.41400.44050	MAINTENANCE AGREEMENTS	13,790.00	1,095.82	1,459.95	12,330.05	10.59
101.41400.44300	CONFERENCE & SCHOOLS	6,335.00	898.46	1,273.46	5,061.54	20.10
101.41400.44330	DUES & SUBSCRIPTIONS	1,505.00	114.75	164.75	1,340.25	10.95
101.41400.44380	BANK CHARGES	2,000.00	226.68	329.22	1,670.78	16.46
101.41400.44500	CONTRACTUAL SERVICES	5,966.00	67.38	3,785.33	2,180.67	63.45
Total Dept 41400 - ADMINISTRATION		543,663.00	43,203.00	78,719.01	464,943.99	14.48
<b>Department: 41500 ASSESSOR</b>						
101.41500.44000	CONTRACTUAL SERVICE	39,140.00	0.00	0.00	39,140.00	0.00
Total Dept 41500 - ASSESSOR		39,140.00	0.00	0.00	39,140.00	0.00
<b>Department: 41540 AUDIT &amp; ACCTG SERVICES</b>						
101.41540.43010	AUDIT & ACCTG SERVICES	13,400.00	0.00	0.00	13,400.00	0.00
Total Dept 41540 - AUDIT & ACCTG SERVICES		13,400.00	0.00	0.00	13,400.00	0.00



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Balance As of 02/29/2024

GL Number	Description	2024 Amended Budget	Activity For 02/29/2024	YTD Balance 02/29/2024	Available Balance 02/29/2024	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 41600 I.T. SERVICES</b>						
101.41600.44000	CONTRACTUAL SERVICE	70,453.00	6,791.00	28,260.53	42,192.47	40.11
Total Dept 41600 - I.T. SERVICES		70,453.00	6,791.00	28,260.53	42,192.47	40.11
<b>Department: 41610 LEGAL FEES</b>						
101.41610.43040	LEGAL FEES	122,500.00	8,823.50	8,823.50	113,676.50	7.20
Total Dept 41610 - LEGAL FEES		122,500.00	8,823.50	8,823.50	113,676.50	7.20
<b>Department: 41710 ENGINEERING FEES</b>						
101.41710.43030	ENGINEERING FEES	6,500.00	250.00	250.00	6,250.00	3.85
Total Dept 41710 - ENGINEERING FEES		6,500.00	250.00	250.00	6,250.00	3.85
<b>Department: 41720 PLANNING &amp; ZONING</b>						
101.41720.42100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101.41720.42220	POSTAGE	100.00	0.00	0.00	100.00	0.00
101.41720.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101.41720.44000	CONTRACTUAL SERVICE	2,000.00	738.34	738.34	1,261.66	36.92
Total Dept 41720 - PLANNING & ZONING		2,500.00	738.34	738.34	1,761.66	29.53
<b>Department: 41940 GOVERNMENT BUILDING</b>						
101.41940.41010	FULL TIME EMPLOYEES	19,443.00	1,464.50	2,562.87	16,880.13	13.18
101.41940.41013	OVERTIME	0.00	41.18	41.18	(41.18)	100.00
101.41940.41020	ON CALL SALARIES	500.00	0.00	0.00	500.00	0.00
101.41940.41050	VACATION BUY BACK	400.00	0.00	0.00	400.00	0.00
101.41940.41210	PERA CONTRIBUTIONS-EMPLOYER	1,459.00	112.90	220.60	1,238.40	15.12
101.41940.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,557.00	111.26	231.53	1,325.47	14.87
101.41940.41300	HEALTH INSURANCE	3,140.00	201.86	403.72	2,736.28	12.86
101.41940.41313	LIFE INSURANCE	13.00	1.10	2.20	10.80	16.92
101.41940.41510	WORKERS COMPENSATION	1,128.00	992.12	992.12	135.88	87.95
101.41940.42100	OPERATING SUPPLIES	11,000.00	610.12	3,622.95	7,377.05	32.94
101.41940.42200	REPAIR & MAINTENANCE	12,000.00	356.00	931.45	11,068.55	7.76
101.41940.42280	UNIFORM ALLOWANCE	288.00	0.00	187.50	100.50	65.10
101.41940.43210	TELEPHONE	9,300.00	2,513.88	2,513.88	6,786.12	27.03
101.41940.43810	ELECTRIC UTILITIES	24,000.00	1,126.14	1,256.71	22,743.29	5.24
101.41940.43830	GAS UTILITIES	24,000.00	3,963.20	3,963.20	20,036.80	16.51
101.41940.43841	RUBBISH REMOVAL	4,800.00	516.81	1,033.62	3,766.38	21.53
101.41940.44000	CONTRACTUAL SERVICE	5,000.00	365.16	900.57	4,099.43	18.01
101.41940.47000	PERMANENT TRANSFERS OUT	14,754.00	0.00	0.00	14,754.00	0.00
Total Dept 41940 - GOVERNMENT BUILDING		132,782.00	12,376.23	18,864.10	113,917.90	14.21
<b>Department: 42100 POLICE PROTECTION</b>						
101.42100.41010	FULL TIME EMPLOYEES	1,213,735.00	92,019.36	171,642.27	1,042,092.73	14.14
101.42100.41013	OVERTIME	100,000.00	4,133.80	6,548.42	93,451.58	6.55
101.42100.41050	VACATION BUY BACK	8,000.00	0.00	0.00	8,000.00	0.00
101.42100.41210	PERA CONTRIBUTIONS-EMPLOYER	218,203.00	15,979.61	31,747.81	186,455.19	14.55
101.42100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	28,372.00	1,920.71	3,817.35	24,554.65	13.45
101.42100.41300	HEALTH INSURANCE	223,659.00	14,881.36	29,762.72	193,896.28	13.31
101.42100.41313	LIFE INSURANCE	722.00	56.68	113.36	608.64	15.70
101.42100.41510	WORKERS COMPENSATION	91,531.00	77,818.60	77,818.60	13,712.40	85.02
101.42100.42000	OFFICE SUPPLIES	3,600.00	106.89	294.41	3,305.59	8.18
101.42100.42030	PRINTED FORMS	2,200.00	0.00	0.00	2,200.00	0.00

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GL Number	Description	2024 Amended Budget	Activity For 02/29/2024	YTD Balance 02/29/2024	Available Balance 02/29/2024	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 42100 POLICE PROTECTION</b>						
101.42100.42040	RANGE EQUIP & SUPPLIES	9,400.00	755.30	879.15	8,520.85	9.35
101.42100.42100	OPERATING SUPPLIES	6,330.00	160.23	160.23	6,169.77	2.53
101.42100.42120	MOTOR FUELS & LUBRICANTS	27,500.00	517.10	1,840.76	25,659.24	6.69
101.42100.42220	POSTAGE	1,500.00	11.87	38.98	1,461.02	2.60
101.42100.43050	MEDICAL EXPENSE	3,000.00	0.00	0.00	3,000.00	0.00
101.42100.43210	TELEPHONE	3,425.00	50.00	50.00	3,375.00	1.46
101.42100.43211	DATA SERVICES	39,105.00	28,608.21	30,075.80	9,029.20	76.91
101.42100.43300	CLOTHING & PERSONAL EQUIP	11,450.00	1,548.47	2,980.39	8,469.61	26.03
101.42100.43310	TRAVEL EXPENSE	1,200.00	57.50	57.50	1,142.50	4.79
101.42100.44000	CONTRACTUAL SERVICE	61,683.00	1,002.92	17,278.14	44,404.86	28.01
101.42100.44050	MAINTENANCE AGREEMENTS	8,600.00	0.00	6,388.50	2,211.50	74.28
101.42100.44060	AUTO EQUIPMENT REPAIR	22,500.00	863.52	1,060.21	21,439.79	4.71
101.42100.44070	OTHER EQUIPMENT REPAIR	2,500.00	49.99	113.29	2,386.71	4.53
101.42100.44300	CONFERENCE & SCHOOLS	30,000.00	367.25	2,131.25	27,868.75	7.10
101.42100.44330	DUES & SUBSCRIPTIONS	1,895.00	41.00	628.00	1,267.00	33.14
101.42100.45000	CAPITAL OUTLAY	56,000.00	0.00	39,525.00	16,475.00	70.58
101.42100.47000	PERMANENT TRANSFERS OUT	18,000.00	0.00	0.00	18,000.00	0.00
Total Dept 42100 - POLICE PROTECTION		2,194,110.00	240,950.37	424,952.14	1,769,157.86	19.37
<b>Department: 42200 FIRE PROTECTION</b>						
101.42200.44000	CONTRACTUAL SERVICE	279,344.00	23,215.00	46,430.00	232,914.00	16.62
101.42200.45000	CAPITAL OUTLAY	66,742.00	0.00	0.00	66,742.00	0.00
Total Dept 42200 - FIRE PROTECTION		346,086.00	23,215.00	46,430.00	299,656.00	13.42
<b>Department: 42300 CODE ENFORCEMENT</b>						
101.42300.41010	FULL TIME EMPLOYEES	213,203.00	16,215.67	28,357.03	184,845.97	13.30
101.42300.41050	VACATION BUY BACK	3,300.00	0.00	0.00	3,300.00	0.00
101.42300.41210	PERA CONTRIBUTIONS-EMPLOYER	23,864.00	1,213.24	2,411.83	21,452.17	10.11
101.42300.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,778.00	764.82	1,518.24	10,259.76	12.89
101.42300.41300	HEALTH INSURANCE	43,789.00	3,042.12	6,084.24	37,704.76	13.89
101.42300.41313	LIFE INSURANCE	129.00	10.90	21.80	107.20	16.90
101.42300.41510	WORKERS COMPENSATION	2,519.00	1,320.26	1,320.26	1,198.74	52.41
101.42300.42000	OFFICE SUPPLIES	600.00	0.00	10.86	589.14	1.81
101.42300.42100	OPERATING SUPPLIES	3,500.00	184.70	184.70	3,315.30	5.28
101.42300.42120	MOTOR FUELS & LUBRICANTS	2,500.00	34.47	170.69	2,329.31	6.83
101.42300.42200	REPAIR & MAINTENANCE	2,250.00	0.00	39.95	2,210.05	1.78
101.42300.43210	TELEPHONE	1,500.00	46.98	46.98	1,453.02	3.13
101.42300.43310	TRAVEL EXPENSE	250.00	14.28	14.28	235.72	5.71
101.42300.44000	CONTRACTUAL SERVICE	1,500.00	0.00	0.00	1,500.00	0.00
101.42300.44300	CONFERENCE & SCHOOLS	2,600.00	570.00	570.00	2,030.00	21.92
101.42300.44330	DUES & SUBSCRIPTIONS	5,085.00	0.00	100.00	4,985.00	1.97
Total Dept 42300 - CODE ENFORCEMENT		318,367.00	23,417.44	40,850.86	277,516.14	12.83
<b>Department: 43000 STREET DEPARTMENT</b>						
101.43000.41010	FULL TIME EMPLOYEES	175,108.00	13,349.12	23,360.95	151,747.05	13.34
101.43000.41013	OVERTIME	9,218.00	289.78	735.42	8,482.58	7.98
101.43000.41020	ON CALL SALARIES	4,214.00	0.00	643.71	3,570.29	15.28
101.43000.41050	VACATION BUY BACK	1,900.00	0.00	0.00	1,900.00	0.00
101.43000.41210	PERA CONTRIBUTIONS-EMPLOYER	14,141.00	1,022.91	2,105.96	12,035.04	14.89

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GL Number	Description	2024 Amended Budget	Activity For 02/29/2024	YTD Balance 02/29/2024	Available Balance 02/29/2024	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 43000 STREET DEPARTMENT</b>						
101.43000.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	14,570.00	957.44	2,076.63	12,493.37	14.25
101.43000.41300	HEALTH INSURANCE	25,611.00	2,626.78	5,253.56	20,357.44	20.51
101.43000.41313	LIFE INSURANCE	105.00	8.82	17.64	87.36	16.80
101.43000.41510	WORKERS COMPENSATION	14,797.00	11,747.89	11,747.89	3,049.11	79.39
101.43000.42100	OPERATING SUPPLIES	0.00	247.12	771.39	(771.39)	100.00
101.43000.42120	MOTOR FUELS & LUBRICANTS	18,000.00	242.88	1,276.98	16,723.02	7.09
101.43000.42150	SHOP MATERIALS	5,000.00	56.01	325.37	4,674.63	6.51
101.43000.42200	REPAIR & MAINTENANCE	8,500.00	132.20	810.49	7,689.51	9.54
101.43000.42210	EQUIPMENT PARTS	10,000.00	969.18	2,114.41	7,885.59	21.14
101.43000.42221	TIRES	1,500.00	0.00	0.00	1,500.00	0.00
101.43000.42224	STREET MAINT SUPPLIES	3,000.00	0.00	515.30	2,484.70	17.18
101.43000.42226	SIGNS & STRIPING	9,000.00	0.00	0.00	9,000.00	0.00
101.43000.42280	UNIFORM ALLOWANCE	1,723.00	0.00	1,312.50	410.50	76.18
101.43000.43210	TELEPHONE	370.00	32.25	32.25	337.75	8.72
101.43000.44000	CONTRACTUAL SERVICE	1,040.00	0.00	0.00	1,040.00	0.00
101.43000.44300	CONFERENCE & SCHOOLS	800.00	0.00	110.00	690.00	13.75
101.43000.44330	DUES & SUBSCRIPTIONS	220.00	41.00	61.00	159.00	27.73
101.43000.47000	PERMANENT TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 43000 - STREET DEPARTMENT		368,817.00	31,723.38	53,271.45	315,545.55	14.44
<b>Department: 45100 RECREATION DEPARTMENT</b>						
101.45100.41010	FULL TIME EMPLOYEES	284,923.00	22,070.14	38,578.82	246,344.18	13.54
101.45100.41040	TEMPORARY EMPLOYEES	30,645.00	97.00	299.50	30,345.50	0.98
101.45100.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45100.41210	PERA CONTRIBUTIONS-EMPLOYER	21,370.00	1,655.25	3,277.85	18,092.15	15.34
101.45100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	24,372.00	1,643.69	3,279.45	21,092.55	13.46
101.45100.41300	HEALTH INSURANCE	45,934.00	3,347.34	6,694.68	39,239.32	14.57
101.45100.41313	LIFE INSURANCE	155.00	13.08	26.16	128.84	16.88
101.45100.41510	WORKERS COMPENSATION	17,903.00	15,807.24	15,807.24	2,095.76	88.29
101.45100.42000	OFFICE SUPPLIES	2,261.00	279.29	504.86	1,756.14	22.33
101.45100.42220	POSTAGE	13,710.00	20.91	397.06	13,312.94	2.90
101.45100.42290	RECREATION EQUIP SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
101.45100.43310	TRAVEL EXPENSE	1,000.00	20.00	20.00	980.00	2.00
101.45100.43410	EMPLOYMENT ADVERTISING	50.00	0.00	0.00	50.00	0.00
101.45100.43500	PRINTING & PUBLISHING	22,700.00	0.00	0.00	22,700.00	0.00
101.45100.44300	CONFERENCE & SCHOOLS	1,550.00	0.00	0.00	1,550.00	0.00
101.45100.44330	DUES & SUBSCRIPTIONS	680.00	123.00	303.00	377.00	44.56
Total Dept 45100 - RECREATION DEPARTMENT		473,253.00	45,076.94	69,188.62	404,064.38	14.62
<b>Department: 45200 PARKS DEPARTMENT</b>						
101.45200.41010	FULL TIME EMPLOYEES	180,012.00	13,485.14	23,599.03	156,412.97	13.11
101.45200.41013	OVERTIME	9,218.00	81.82	81.82	9,136.18	0.89
101.45200.41020	ON CALL SALARIES	4,214.00	0.00	0.00	4,214.00	0.00
101.45200.41040	TEMPORARY EMPLOYEES	35,000.00	1,600.00	2,240.00	32,760.00	6.40
101.45200.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45200.41210	PERA CONTRIBUTIONS-EMPLOYER	14,509.00	1,017.55	2,013.78	12,495.22	13.88
101.45200.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	17,706.00	1,119.38	2,268.48	15,437.52	12.81
101.45200.41300	HEALTH INSURANCE	26,096.00	2,400.78	4,801.56	21,294.44	18.40
101.45200.41313	LIFE INSURANCE	105.00	8.80	17.60	87.40	16.76

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<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 45200 PARKS DEPARTMENT</b>						
101.45200.41510	WORKERS COMPENSATION	14,730.00	9,790.79	9,790.79	4,939.21	66.47
101.45200.42100	OPERATING SUPPLIES	1,000.00	0.00	27.97	972.03	2.80
101.45200.42120	MOTOR FUELS & LUBRICANTS	16,500.00	219.90	1,195.17	15,304.83	7.24
101.45200.42200	REPAIR & MAINTENANCE	25,300.00	8.61	8.61	25,291.39	0.03
101.45200.42210	EQUIPMENT PARTS	6,000.00	0.00	0.00	6,000.00	0.00
101.45200.42221	TIRES	1,000.00	0.00	0.00	1,000.00	0.00
101.45200.42225	LANDSCAPING MATERIALS	15,852.00	0.00	0.00	15,852.00	0.00
101.45200.42280	UNIFORM ALLOWANCE	1,922.00	0.00	1,312.50	609.50	68.29
101.45200.42290	RECREATION EQUIP SUPPLIES	6,600.00	399.96	399.96	6,200.04	6.06
101.45200.43210	TELEPHONE	500.00	46.98	46.98	453.02	9.40
101.45200.43810	ELECTRIC UTILITIES	5,500.00	536.52	871.26	4,628.74	15.84
101.45200.43830	GAS UTILITIES	5,000.00	679.21	679.21	4,320.79	13.58
101.45200.43841	RUBBISH REMOVAL	1,000.00	0.00	0.00	1,000.00	0.00
101.45200.44190	SATELLITE RENTAL	1,998.00	0.00	0.00	1,998.00	0.00
101.45200.44300	CONFERENCE & SCHOOLS	2,500.00	740.00	740.00	1,760.00	29.60
101.45200.44330	DUES & SUBSCRIPTIONS	88.00	0.00	0.00	88.00	0.00
101.45200.44500	CONTRACTUAL SERVICES	1,780.00	855.96	855.96	924.04	48.09
101.45200.44901	LAKESIDE PARK EXPENSE	12,500.00	0.00	0.00	12,500.00	0.00
Total Dept 45200 - PARKS DEPARTMENT		409,630.00	32,991.40	50,950.68	358,679.32	12.44
<b>Department: 49000 MISCELLANEOUS</b>						
101.49000.41300	HEALTH INSURANCE	800.00	33.28	66.56	733.44	8.32
101.49000.43600	INSURANCE	60,000.00	0.00	0.00	60,000.00	0.00
101.49000.44000	CONTRACTUAL SERVICE	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44389	CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44390	MISCELLANEOUS	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44420	SURCHARGES-PLBG	200.00	0.00	0.00	200.00	0.00
101.49000.44430	SURCHARGES-HTG	400.00	0.00	0.00	400.00	0.00
101.49000.44440	SURCHARGES-BLDG	5,000.00	0.00	0.00	5,000.00	0.00
101.49000.47000	PERMANENT TRANSFERS OUT	127,500.00	0.00	25,000.00	102,500.00	19.61
Total Dept 49000 - MISCELLANEOUS		223,900.00	33.28	25,066.56	198,833.44	11.20
Expenditures		5,341,466.00	473,172.27	859,260.97	4,482,205.03	16.09
<b>Fund 101 - GENERAL FUND:</b>						
TOTAL REVENUES		5,341,466.00	64,193.76	122,558.91	5,218,907.09	
TOTAL EXPENDITURES		5,341,466.00	473,172.27	859,260.97	4,482,205.03	
NET OF REVENUES & EXPENDITURES:		0.00	(408,978.51)	(736,702.06)	736,702.06	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 02/29/2024

GL Number	Description	2024 Amended Budget	Activity For 02/29/2024	YTD Balance 02/29/2024	Available Balance 02/29/2024	% Bdgt Used
<b>Fund: 601 PUBLIC UTILITIES OPERATIONS</b>						
<b>Account Category: Revenues</b>						
<b>Department: 00000</b>						
601.00000.34950	REFUNDS & REIMB	6,691.00	11.55	11.55	6,679.45	0.17
601.00000.36200	MISC REVENUES	1,500.00	0.00	0.00	1,500.00	0.00
601.00000.36210	INTEREST EARNINGS	51,356.00	0.00	0.00	51,356.00	0.00
601.00000.37101	WATER COLLECTIONS	839,772.00	68.37	55.28	839,716.72	0.01
601.00000.37103	SALES TAX ADDED	6,200.00	0.00	0.82	6,199.18	0.01
601.00000.37104	PENALTIES/WATER	8,497.00	3,163.10	3,163.10	5,333.90	37.23
601.00000.37109	SAFE DRINKING WATER FEE	21,500.00	6.46	7.07	21,492.93	0.03
601.00000.37111	ADMINISTRATIVE CHARGE	86,100.00	1,120.83	1,132.13	84,967.87	1.31
601.00000.37115	ESTIMATE READING CHRG	50.00	0.00	0.00	50.00	0.00
601.00000.37151	WATER RECONNECTION	625.00	125.16	125.16	499.84	20.03
601.00000.37170	WATER PERMITS	125.00	0.00	0.00	125.00	0.00
601.00000.37171	WATER PERMIT SURCHARGES	10.00	0.00	0.00	10.00	0.00
601.00000.37172	WATER METER SALES	1,500.00	0.00	0.00	1,500.00	0.00
601.00000.37174	INSTALL CHGS-NEW PERMITS	250.00	0.00	0.00	250.00	0.00
601.00000.37201	SEWER COLLECTIONS	964,675.00	196.48	253.21	964,421.79	0.03
601.00000.37204	PENALTIES-SEWER	8,498.00	4,485.74	4,485.74	4,012.26	52.79
601.00000.37270	SEWER PERMITS	200.00	0.00	0.00	200.00	0.00
601.00000.37271	SEWER PERMIT SURCHARGES	10.00	0.00	0.00	10.00	0.00
601.00000.37273	SEWER HOOK-UP CHARGES	150.00	0.00	0.00	150.00	0.00
601.00000.39206	TRANSFER FROM RECYCLING FUND	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 00000		2,001,209.00	9,177.69	9,234.06	1,991,974.94	0.46
Revenues		2,001,209.00	9,177.69	9,234.06	1,991,974.94	0.46
<b>Account Category: Expenditures</b>						
<b>Department: 49400 WATER DEPARTMENT</b>						
601.49400.41010	FULL TIME EMPLOYEES	137,607.00	10,246.76	17,931.79	119,675.21	13.03
601.49400.41013	OVERTIME	9,480.00	61.23	61.23	9,418.77	0.65
601.49400.41020	ON CALL SALARIES	5,417.00	0.00	0.00	5,417.00	0.00
601.49400.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
601.49400.41210	PERA CONTRIBUTIONS-EMPLOYER	11,057.00	773.08	1,530.75	9,526.25	13.84
601.49400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,899.00	762.39	1,573.66	10,325.34	13.23
601.49400.41300	HEALTH INSURANCE	25,128.00	1,692.10	3,384.20	21,743.80	13.47
601.49400.41313	LIFE INSURANCE	95.00	7.78	15.56	79.44	16.38
601.49400.41510	WORKERS COMPENSATION	7,240.00	3,514.35	3,514.35	3,725.65	48.54
601.49400.42000	OFFICE SUPPLIES	1,000.00	0.00	67.89	932.11	6.79
601.49400.42030	PRINTED FORMS	1,600.00	0.00	0.00	1,600.00	0.00
601.49400.42100	OPERATING SUPPLIES	1,000.00	770.57	1,543.57	(543.57)	154.36
601.49400.42120	MOTOR FUELS & LUBRICANTS	5,000.00	68.95	245.44	4,754.56	4.91
601.49400.42200	REPAIR & MAINTENANCE	75,000.00	9,460.00	9,813.58	65,186.42	13.08
601.49400.42210	EQUIPMENT PARTS	1,500.00	100.40	100.40	1,399.60	6.69
601.49400.42220	POSTAGE	2,500.00	223.95	239.59	2,260.41	9.58
601.49400.42221	TIRES	1,500.00	0.00	1,518.48	(18.48)	101.23
601.49400.42222	STREET REPAIRS	22,500.00	0.00	0.00	22,500.00	0.00
601.49400.42261	WATER TESTING	1,100.00	0.00	0.00	1,100.00	0.00
601.49400.42262	WATER METER & SUPPLIES	6,500.00	2,833.35	2,833.35	3,666.65	43.59
601.49400.42264	SAFE DRINKING WATER FEE	21,500.00	5,535.54	5,535.54	15,964.46	25.75
601.49400.42280	UNIFORM ALLOWANCE	1,100.00	0.00	843.75	256.25	76.70
601.49400.43010	AUDIT & ACCTG SERVICES	6,700.00	0.00	0.00	6,700.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 02/29/2024

GL Number	Description	2024 Amended Budget	Activity For 02/29/2024	YTD Balance 02/29/2024	Available Balance 02/29/2024	% Bdgt Used
<b>Fund: 601 PUBLIC UTILITIES OPERATIONS</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 49400 WATER DEPARTMENT</b>						
601.49400.43030	ENGINEERING FEES	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49400.43210	TELEPHONE	875.00	58.38	61.01	813.99	6.97
601.49400.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49400.43500	PRINTING & PUBLISHING	11,250.00	0.00	3,385.48	7,864.52	30.09
601.49400.43600	INSURANCE	14,000.00	0.00	0.00	14,000.00	0.00
601.49400.43870	WATER USAGE-CITY OF BLAINE	31,000.00	0.00	0.00	31,000.00	0.00
601.49400.44000	CONTRACTUAL SERVICE	8,500.00	0.00	0.00	8,500.00	0.00
601.49400.44050	MAINTENANCE AGREEMENTS	11,613.00	65.95	581.24	11,031.76	5.01
601.49400.44300	CONFERENCE & SCHOOLS	2,000.00	45.00	570.00	1,430.00	28.50
601.49400.44330	DUES & SUBSCRIPTIONS	500.00	0.00	62.50	437.50	12.50
601.49400.44370	TAXES	10,000.00	4,958.24	8,111.24	1,888.76	81.11
601.49400.47000	PERMANENT TRANSFERS OUT	173,875.00	0.00	30,000.00	143,875.00	17.25
Total Dept 49400 - WATER DEPARTMENT		627,336.00	41,178.02	93,524.60	533,811.40	14.91
<b>Department: 49402 WATER TREATMENT PLANT</b>						
601.49402.42100	OPERATING SUPPLIES	300.00	0.00	0.00	300.00	0.00
601.49402.42120	MOTOR FUELS & LUBRICANTS	3,000.00	0.00	0.00	3,000.00	0.00
601.49402.42160	CHEMICALS & CHEMICAL PROD	30,000.00	665.06	785.06	29,214.94	2.62
601.49402.42200	REPAIR & MAINTENANCE	20,000.00	113.07	226.14	19,773.86	1.13
601.49402.42210	EQUIPMENT PARTS	8,000.00	0.00	0.00	8,000.00	0.00
601.49402.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49402.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49402.43600	INSURANCE	14,000.00	0.00	0.00	14,000.00	0.00
601.49402.43810	ELECTRIC UTILITIES	102,000.00	4,728.45	6,628.72	95,371.28	6.50
601.49402.43830	GAS UTILITIES	3,500.00	504.09	504.09	2,995.91	14.40
601.49402.44000	CONTRACTUAL SERVICE	2,000.00	0.00	0.00	2,000.00	0.00
601.49402.44370	TAXES	2,600.00	0.00	0.00	2,600.00	0.00
601.49402.47000	PERMANENT TRANSFERS OUT	24,271.00	0.00	15,000.00	9,271.00	61.80
Total Dept 49402 - WATER TREATMENT PLANT		210,971.00	6,010.67	23,144.01	187,826.99	10.97
<b>Department: 49450 SEWER DEPARTMENT</b>						
601.49450.41010	FULL TIME EMPLOYEES	137,607.00	10,246.78	17,931.87	119,675.13	13.03
601.49450.41013	OVERTIME	9,480.00	61.23	61.23	9,418.77	0.65
601.49450.41020	ON CALL SALARIES	5,417.00	0.00	0.00	5,417.00	0.00
601.49450.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.41210	PERA CONTRIBUTIONS-EMPLOYER	11,057.00	773.16	1,530.88	9,526.12	13.85
601.49450.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,900.00	762.45	1,573.76	10,326.24	13.22
601.49450.41300	HEALTH INSURANCE	25,128.00	1,692.20	3,384.40	21,743.60	13.47
601.49450.41313	LIFE INSURANCE	95.00	7.80	15.60	79.40	16.42
601.49450.41510	WORKERS COMPENSATION	8,286.00	3,849.72	3,849.72	4,436.28	46.46
601.49450.42000	OFFICE SUPPLIES	800.00	0.00	0.00	800.00	0.00
601.49450.42030	PRINTED FORMS	1,600.00	0.00	0.00	1,600.00	0.00
601.49450.42100	OPERATING SUPPLIES	500.00	57.57	166.76	333.24	33.35
601.49450.42120	MOTOR FUELS & LUBRICANTS	4,000.00	68.95	245.45	3,754.55	6.14
601.49450.42200	REPAIR & MAINTENANCE	15,000.00	0.00	29.85	14,970.15	0.20
601.49450.42210	EQUIPMENT PARTS	8,000.00	0.00	0.00	8,000.00	0.00
601.49450.42220	POSTAGE	2,500.00	112.64	128.28	2,371.72	5.13
601.49450.42221	TIRES	1,500.00	0.00	0.00	1,500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 02/29/2024

GL Number	Description	2024 Amended Budget	Activity For 02/29/2024	YTD Balance 02/29/2024	Available Balance 02/29/2024	% Bdgt Used
<b>Fund: 601 PUBLIC UTILITIES OPERATIONS</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 49450 SEWER DEPARTMENT</b>						
601.49450.42222	STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42262	WATER METER & SUPPLIES	6,500.00	0.00	0.00	6,500.00	0.00
601.49450.42280	UNIFORM ALLOWANCE	1,050.00	0.00	843.75	206.25	80.36
601.49450.43010	AUDIT & ACCTG SERVICES	6,700.00	0.00	0.00	6,700.00	0.00
601.49450.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49450.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49450.43210	TELEPHONE	875.00	58.38	61.02	813.98	6.97
601.49450.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49450.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49450.43600	INSURANCE	15,300.00	0.00	0.00	15,300.00	0.00
601.49450.43810	ELECTRIC UTILITIES	5,800.00	302.26	809.36	4,990.64	13.95
601.49450.43840	METRO WASTE CONTROL	623,491.00	51,957.59	103,915.18	519,575.82	16.67
601.49450.44000	CONTRACTUAL SERVICE	10,000.00	0.00	0.00	10,000.00	0.00
601.49450.44050	MAINTENANCE AGREEMENTS	9,868.00	65.94	581.23	9,286.77	5.89
601.49450.44300	CONFERENCE & SCHOOLS	2,000.00	110.00	110.00	1,890.00	5.50
601.49450.44330	DUES & SUBSCRIPTIONS	340.00	0.00	62.50	277.50	18.38
601.49450.44390	MISCELLANEOUS	250.00	0.00	0.00	250.00	0.00
601.49450.44450	RESERVE CAPACITY CHARGES	12,425.00	0.00	0.00	12,425.00	0.00
601.49450.47000	PERMANENT TRANSFERS OUT	216,333.00	0.00	30,000.00	186,333.00	13.87
Total Dept 49450 - SEWER DEPARTMENT		1,162,902.00	70,126.67	165,300.84	997,601.16	14.21
Expenditures		2,001,209.00	117,315.36	281,969.45	1,719,239.55	14.09
<b>Fund 601 - PUBLIC UTILITIES OPERATIONS:</b>						
TOTAL REVENUES		2,001,209.00	9,177.69	9,234.06	1,991,974.94	
TOTAL EXPENDITURES		2,001,209.00	117,315.36	281,969.45	1,719,239.55	
NET OF REVENUES & EXPENDITURES:		0.00	(108,137.67)	(272,735.39)	272,735.39	



REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 02/29/2024

GL Number	Description	2024 Amended Budget	Activity For 02/29/2024	YTD Balance 02/29/2024	Available Balance 02/29/2024	% Bdgt Used
<b>Fund: 603 STORMWATER UTILITY</b>						
<b>Account Category: Revenues</b>						
<b>Department: 00000</b>						
603.00000.36210	INTEREST EARNINGS	500.00	0.00	0.00	500.00	0.00
603.00000.36504	STORMWATER COLLECTION	103,364.00	16.81	147.17	103,216.83	0.14
603.00000.36506	STORMWATER PENALTIES	1,000.00	507.76	507.76	492.24	50.78
Total Dept 00000		104,864.00	524.57	654.93	104,209.07	0.62
Revenues		104,864.00	524.57	654.93	104,209.07	0.62
<b>Account Category: Expenditures</b>						
<b>Department: 49785 STORMWATER UTILITY</b>						
603.49785.41010	FULL TIME EMPLOYEES	12,434.00	949.16	1,661.03	10,772.97	13.36
603.49785.41050	VACATION BUY BACK	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.41210	PERA CONTRIBUTIONS-EMPLOYER	1,008.00	71.20	141.71	866.29	14.06
603.49785.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,028.00	70.66	140.61	887.39	13.68
603.49785.41300	HEALTH INSURANCE	1,370.00	130.66	261.32	1,108.68	19.07
603.49785.41313	LIFE INSURANCE	7.00	0.44	0.88	6.12	12.57
603.49785.41510	WORKERS COMPENSATION	452.00	0.00	0.00	452.00	0.00
603.49785.42200	REPAIR & MAINTENANCE	25,000.00	0.00	0.00	25,000.00	0.00
603.49785.42280	UNIFORM ALLOWANCE	65.00	0.00	0.00	65.00	0.00
603.49785.43030	ENGINEERING FEES	8,000.00	0.00	0.00	8,000.00	0.00
603.49785.43040	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
603.49785.43500	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.44000	CONTRACTUAL SERVICE	25,000.00	0.00	0.00	25,000.00	0.00
603.49785.45000	CAPITAL OUTLAY	28,000.00	0.00	0.00	28,000.00	0.00
Total Dept 49785 - STORMWATER UTILITY		104,864.00	1,222.12	2,205.55	102,658.45	2.10
Expenditures		104,864.00	1,222.12	2,205.55	102,658.45	2.10
Fund 603 - STORMWATER UTILITY:						
TOTAL REVENUES		104,864.00	524.57	654.93	104,209.07	
TOTAL EXPENDITURES		104,864.00	1,222.12	2,205.55	102,658.45	
NET OF REVENUES & EXPENDITURES:		0.00	(697.55)	(1,550.62)	1,550.62	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		7,447,539.00	73,896.02	132,447.90	7,315,091.10	
TOTAL EXPENDITURES - ALL FUNDS		7,447,539.00	591,709.75	1,143,435.97	6,304,103.03	
NET OF REVENUES & EXPENDITURES:		0.00	(517,813.73)	(1,010,988.07)	1,010,988.07	





CITY OF SPRING LAKE PARK  
STATEMENT OF FUND BALANCE  
FEBRUARY 29, 2024 - UNAUDITED

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE</u>
101	GENERAL	\$ 2,277,578.64
102	ELECTIONS	\$ 94,105.49
103	POLICE RESERVES	\$ 14,830.26
104	NORTH CENTRAL SUBURBAN CABLE	\$ 13,300.16
108	POLICE FORFEITURES	\$ 16,539.83
112	ESCROW TRUST	\$ 186,851.92
115	COMPREHENSIVE PLAN UPDATE	\$ 10,209.87
<b><u>SPECIAL REVENUE FUNDS</u></b>		
224	SMALL EQUIPMENT REPLACEMENT	\$ 20,324.58
225	PARK ACQUISITION & IMPROVEMENTS	\$ 90,181.87
226	PARK EQUIPMENT & IMPROVEMENTS	\$ 7,616.47
227	HRA EXCESS	\$ 1,128,967.10
229	SANBURNOL PARK IMPROVEMENTS	\$ 27,092.75
230	RECYCLING	\$ 112,972.93
234	STREET LIGHTING	\$ 84,272.48
235	RIGHT-OF-WAY MAINTENANCE	\$ 1,909.75
237	PARK & RECREATION SPECIAL PROJECTS	\$ 5,152.02
238	GRANTS & SPECIAL PROJECTS	\$ 1,338.47
240	TOWER DAYS	\$ 44,894.93
243	PUBLIC SAFETY RADIO REPLACEMENT	\$ 100,704.34
244	RECREATION PROGRAMS	\$ 356,016.49
248	TRAFFIC EDUCATION	\$ 35,777.21
249	EMERGENCY MANAGEMENT	\$ 19,692.03
250	ANIMAL CONTROL	\$ 6,358.01
251	FORESTRY	\$ 29,067.21
<b><u>DEBT SERVICE FUNDS</u></b>		
304	2016A NORTH METRO CABLE BOND DEBT SERVICE	\$ 303.43
306	LEGENDS OF SLP-TIF 6.1	\$ 16,496.85
328	2013B PUBLIC WORKS BUILDING-DEBT SERVICE	\$ -
329	2013A EQUIPMENT CERTIFICATE-DEBT SERVICE	\$ -
330	2014A G.O. IMPROVEMENT-DEBT SERVICE (2014-15 ST PRJ)	\$ -
331	2017A G.O. EQUIPMENT CERTIFICATE-SLP FIRE	\$ 12,560.39
332	2018A G.O. EQUIPMENT CERTIFICATE-DEBT SERVICE	\$ -
333	2018A SLP FIRE DEBT SERVICE (BLAINE)	\$ 17,597.21
334	2021A G. O. IMP BOND	\$ 367,891.73
384	2013A (Refi 2005A) FIRE DEPARTMENT-DEBT SERVICE	\$ 180.02
<b><u>CAPITAL PROJECTS FUNDS</u></b>		
400	REVOLVING CONSTRUCTION	\$ 939,756.13
	400a) MSA CONSTRUCTION REIMBURSEMENT	\$ 257,098.00
401	CAPITAL INVESTMENT	\$ 1,709,645.77
402	MSA MAINTENANCE	\$ 223,080.62
403	CAPITAL REPLACEMENT	\$ 416,252.41
407	SEALCOATING	\$ 92,766.03
410	LAKESIDE/LIONS PARK IMPROVEMENT	\$ 21,648.79
416	BUILDING MAINTENANCE & RENEWAL	\$ 150,226.69
425	STORM SEWER REHAB	\$ -
431	2017A G.O. EQUIPMENT CERTIFICATE-SLP FIRE	\$ -
432	2018A G.O. EQUIPMENT CERTIFICATE	\$ -
434	EQUIPMENT FUND (2023)	\$ 176,378.06
<b><u>ENTERPRISE FUNDS</u></b>		
600	PUBLIC UTILITY RENEWAL & REPLACEMENT	\$ 1,531,871.32
601	PUBLIC UTILITY OPERATIONS	\$ 631,375.27
602	WATER TREATMENT PLANT	\$ -
603	STORMWATER UTILITY	\$ 228,870.22
<b><u>INTERNAL SERVICE FUNDS</u></b>		
700	SEVERANCE	\$ 99,826.18
703	COVID-19 - ARPA 2021	\$ -
704	ARPA (704)	\$ 756,123.80
705	PUBLIC SAFETY AID	\$ 231,089.60
<b>GRAND TOTAL</b>		<b><u>\$ 12,566,793.33</u></b>



# Memorandum

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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** March 5, 2024

**Subject:** Resolution of Support for MACTA Efforts to Modernize Public, Education and Government (PEG) Programming/Public Access Funding

The North Metro Telecommunications Commission is working with MACTA, the lobbying firm Goff Public, and the League of Minnesota Cities to champion a pair of bills that will be introduced early in the 2024 Minnesota State Legislative Session. The bills collectively seek to modernize PEG funding by enabling city franchising of broadband internet providers and through a 5% fee on gross revenue for digital media streamers. The NMTC will be reaching out to state legislators, encouraging them to support the bills. NMTC has requested that we approve the enclosed resolution and send it to our Legislators showing support for the bills.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

**RESOLUTION NO. 2024-28**

**RESOLUTION OF SUPPORT FOR MACTA EFFORTS TO MODERNIZE PUBLIC, EDUCATION, AND GOVERNMENT (PEG) PROGRAMMING/PUBLIC ACCESS FUNDING.**

WHEREAS, community television programming allows community members to stay connected and entertained through public, education, and government (PEG) programming;

WHEREAS, public television programming includes local community and nonprofit submissions, City Council and board and commission meetings, and community events;

WHEREAS, public television programming has primarily been funded through franchise fees which allow cable providers to utilize the public right-of-way for private use;

WHEREAS, with the recent consumer trend of moving from traditional cable providers to digital/video streaming services, the funds available for public television programming has decreased;

WHEREAS, the Minnesota Association of Community Telecommunications Administrators (MACTA) is a statewide organization of municipal and nonprofit staff that advocates for cities and their residents;

WHEREAS, MACTA is launching a campaign to create legislative changes at the state and federal level that will respond to consumer changes and allow current practices to modernize in response to these shifts;

WHEREAS, MACTA is working with Minnesota cities to gain support for their legislative efforts;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING LAKE PARK that the City Council offers its support to the Minnesota Association of Community Telecommunications Administrators' (MACTA) effort to modernize local access funding through legislative change.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 18th day of March 2024.

APPROVED BY:

---

Robert Nelson, Mayor

ATTEST:

---

Daniel R. Buchholtz, City Administrator



**Stantec Consulting Services Inc.**  
733 Marquette Avenue, Suite 1000  
Minneapolis, MN 55402  
Tel: (612) 712-2000

March 11, 2024

Mr. Daniel Buchholtz, Administrator  
City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

Re: 2023-2024 Sanitary Sewer Lining Project  
Project No. 193805871  
**Contractor's Request for Payment No. 2**

Dear Dan:

Attached for city approval is Contractor's Request for Payment No. 2 for the 2023-2024 Sanitary Sewer Lining project. The prime Contractor on this project is Visu-Sewer.

This request includes payment for main line lining. The contractor has completed approximately 88-percent of the project lining. George Linngren has been monitoring the construction progress. There were three liner problem areas that occurred over the past few weeks. The Contractor has completed excavation repairs of the problem areas. Street patching will occur later this spring.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Visu-Sewer, Inc. in the amount of \$451,070.45.**

Please execute the payment request documents. Keep one copy for your records, forward a copy to Visu-Sewer, and return one copy to me.

Feel free to contact me if you have any questions.

Regards,  
**STANTEC**

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel  
City Engineer

Enclosures

cc: Pete Baumann, Visu-Sewer  
Geroge Linngren, Public Works Director



Owner: City of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, MN 55432	Date: March 11, 2024
For Period: 1/30/2024 to 3/11/2024	Request No: 2
Contractor: Visu-Sewer, Inc., W230 N 4855 Betker Dr., Pewaukee, WI 53072	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
 2023 SANITARY SEWER LINING PROJECT  
 STANTEC PROJECT NO. 193805871

SUMMARY

1	Original Contract Amount		\$	1,047,746.00
2	Change Order - Addition	\$	0.00	
3	Change Order - Deduction	\$	0.00	
4	Revised Contract Amount		\$	1,047,746.00
5	Value Completed to Date		\$	893,693.40
6	Material on Hand		\$	0.00
7	Amount Earned		\$	893,693.40
8	Less Retainage 5%		\$	44,684.67
9	Subtotal		\$	849,008.73
10	Less Amount Paid Previously		\$	397,938.28
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>2</u>		\$	<u>451,070.45</u>

Recommended for Approval by:  
**STANTEC**

*Phil Havel* 3-11-24

Approved by Contractor:  
**VISU-SEWER, INC.**

Per e-mail message dated 3-7-24.

Approved by Owner:  
**CITY OF SPRING LAKE PARK**

Specified Contract Completion Date:  
 April 26, 2024

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
<b>BASE BID</b>							
1	MOBILIZATION	LS	1	3600.00	0.25	0.75	\$2,700.00
2	TRAFFIC CONTROL	LS	1	2500.00	0.25	0.75	\$1,875.00
3	SEWER REHABILITATION, 8 or 9-INCH CIPP	LF	35710	27.60	16635	31284	\$863,438.40
4	HYDROPHILIC END SEAL	EA	260	120.00	118	214	\$25,680.00
5	CLEAN AND INSPECT SERVICE LATERAL CONNECTION	EA	50	485.00			\$0.00
6	TRIM INTRUDING SERVICE TAP	EA	4	150.00			\$0.00
	TOTAL BASE BID						<u>\$893,693.40</u>
	TOTAL BASE BID						<u>\$893,693.40</u>
	<b>WORK COMPLETED TO DATE:</b>						<u><b>\$893,693.40</b></u>

**PROJECT PAYMENT STATUS**

OWNER CITY OF SPRING LAKE PARK  
STANTEC PROJECT NO. 193805871  
CONTRACTOR VISU-SEWER, INC.

**CHANGE ORDERS**

No.	Date	Description	Amount
<b>Total Change Orders</b>			

**PAYMENT SUMMARY**

No.	From	To	Payment	Retainage	Completed
1	01/01/2024	01/29/2024	397,938.28	20,944.12	418,882.40
2	01/30/2024	03/11/2024	451,070.45	44,684.67	893,693.40

**Material on Hand**

Total Payment to Date		\$849,008.73	Original Contract	\$1,047,746.00
Retainage Pay No. 2		44,684.67	Change Orders	
Total Amount Earned		\$893,693.40	Revised Contract	\$1,047,746.00





CITY OF SPRING LAKE PARK  
 1301 Eighty-First Avenue N.E.  
 Spring Lake Park, MN 55432  
 Ph: 763-784-6491 Fax: 763-792-7257

# PUBLIC RIGHT-OF-WAY APPLICATION

SAP# 111035115

MGC# 24-74030

**NAME/COMPANY:** CENTERPOINT ENERGY

**GOPHER 1-CALL REG. NO.:** 0029

**ADDRESS:** 700 LINDEN AVE W, MINNEAPOLIS, MN 55403

CENTERPOINT ENERGY DESIGN TECH (TECH -ROSS BARKER-952-322-0383)

**PHONE:** (612) 321 - 5564

**FAX:**

**E-MAIL ADDRESS:** philip.woutat@centerpointenergy.com

**NAME OF REPRESENTATIVE:** RON EASON (NPL) -- REason@GoNPL.com

**REPRESENTATIVE PHONE NO'S.:** 612-363-9698

**DESCRIPTION OF PROPOSED WORK:** including a start date and completion date:

INSTALL 6 ANODES ON STEEL MAIN. 6 - 10" DRILL HOLES USING VAC TRUCK

**START DATE:** 03/15/2024

**COMPLETION DATE:** 12/31/2024

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

**EXPLANATION OF RESTORATION:**

The site of each 10"-diameter drill hole is to be restored by our contractor, NPL, to each site's previous or better condition. This typically happens right after the hole is refilled, so from beginning of excavation to completion of restoration (if all goes as things should) typically takes 1.5 - 2 hours per hole.

*Philip M.E. Woutat*  
 Authorized Representative Signature

Please waive permit fees per franchise agreement 3/6/2024

Date

**FOR OFFICE USE ONLY**

- PROOF OF CERTIFICATE OF INSURANCE:
- SCALED DRAWING SHOWING LOCATION
- COPY OF INSURANCE POLICIES (If Corporation; from Secretary of State)

- VERIFICATION DATE: *3/11/24*
- LETTER OF CREDIT OR CONST. BOND
  - COPY OF CERTIFICATE OF AUTHORITY (From M.P.U.C., State, or Federal Agency)

- PERMIT FEES:**
- Excavation Hole - \$150.00
  - Trench - \$70.00/100'+Hole fee

- Emergency Hole - \$55.00
- Obstruction Fee - \$50.00+.05/Ft.

Receipt No.:

Date:

Initials:

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK

# Spring Lake Park, MN

Spring  
Lake Park  
High School

CP Area #2013  
CP Section #35914  
SW1/30/24

Ross Barker  
952-322-0383  
1/130/2023

**WO#:** 111035115  
**MGC#:** 24-74030

Install 17# Anode  
22' NCL 79TH AVE,  
162' WCL TYLER ST  
NE  
(45.11151, -93.24710)

Install 17# Anode  
22' NCL 79TH ST NE,  
182' ECL TYLER ST  
NE  
(45.11150, -93.24577)

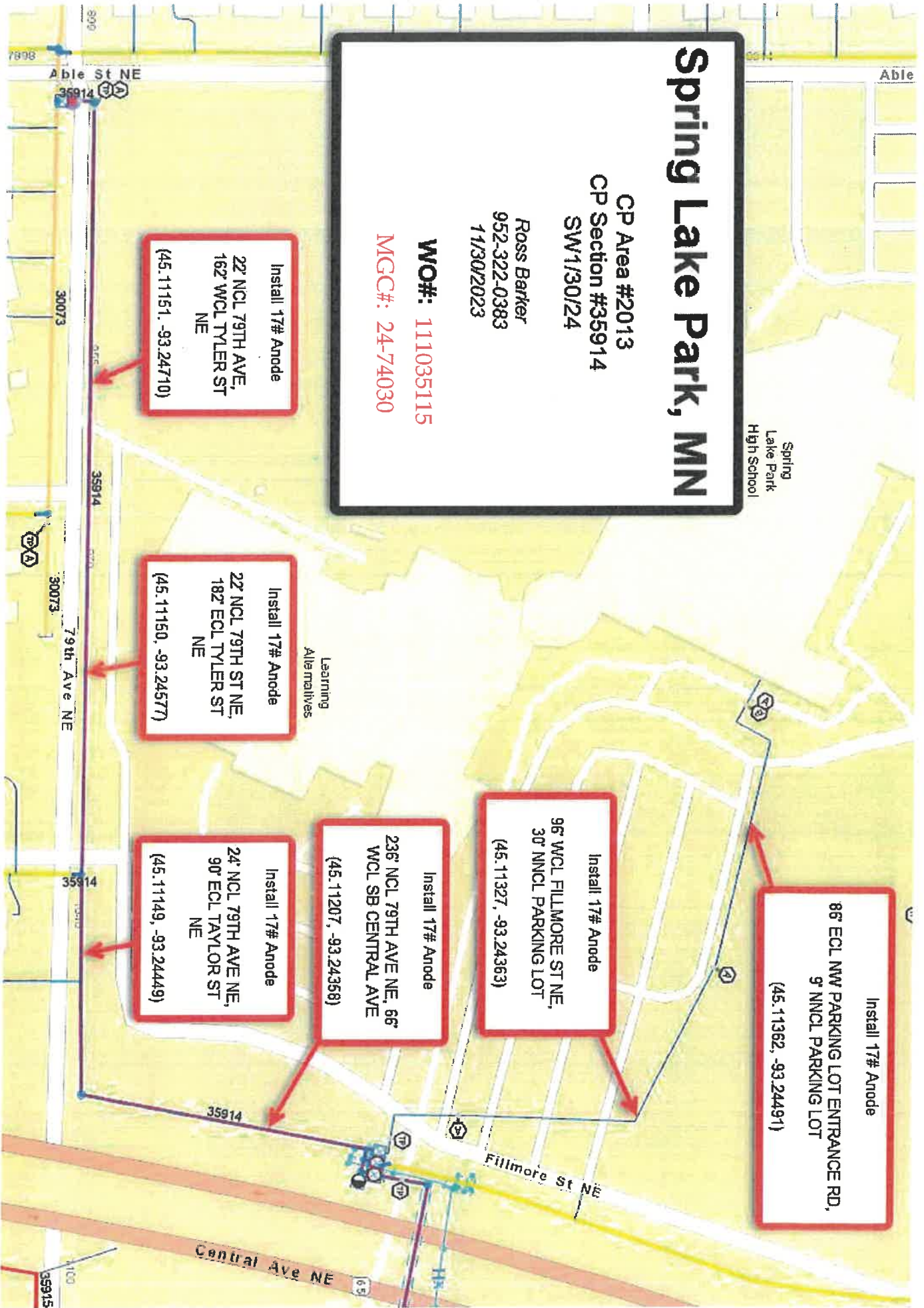
Install 17# Anode  
24' NCL 79TH AVE NE,  
90' ECL TAYLOR ST  
NE  
(45.11149, -93.24449)

Install 17# Anode  
236' NCL 79TH AVE NE, 66'  
WCL SB CENTRAL AVE  
(45.11207, -93.24358)

Install 17# Anode  
96' WCL FILMORE ST NE,  
30' NNCL PARKING LOT  
(45.11327, -93.24363)

Install 17# Anode  
86' ECL NW PARKING LOT ENTRANCE RD,  
9' NNCL PARKING LOT  
(45.11362, -93.24491)

111035115





# Spring Lake Park, MN

CP Area #2013  
CP Section #35914  
SW1/30/24

Ross Barker  
952-322-0383  
11/30/2023

**WO#:** 111035115  
**MGC#:** 24-74030

Install 17# Anode  
86' ECL NW PARKING LOT ENTRANCE RD,  
6' BC, NORTH END PARKING LOT  
(45.11362, -93.24491)

Install 17# Anode  
96' WCL FILLMORE ST NE,  
30' NINCL PARKING LOT  
(45.11327, -93.24363)

Install 17# Anode  
236' NCL 79TH AVE NE, 66'  
WCL SB CENTRAL AVE  
(45.11207, -93.24358)

Install 17# Anode  
24' NCL 79TH AVE NE, 90'  
ECL TAYLOR ST NE  
(45.11149, -93.24449)

Install 17# Anode  
22' NCL 79TH ST NE,  
182' ECL TYLER ST NE  
(45.11150, -93.24577)

Install 17# Anode  
22' NCL 79TH AVE,  
162' WCL TYLER ST NE  
(45.11151, -93.24710)

1110 35115

City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

## Contractor's Licenses

March 18, 2024

### 2023-2024 Contractor's

#### Sign Contractor

LED Products, LLC.

### 2024-2025 Contractor's

#### Blacktopping Contractor

Aurora Asphalt & Concrete

#### Excavating Contractor

TAK Communications, Inc.

#### General Contractor

Cedar Creek Energy

Construction Results Corp.

Hy-Vee, Inc.

Classic Construction, Inc.

Exteriors Plus, LLC.

#### Mechanical Contractor

Air Comfort Heating & AC, Inc.

Corporate Mechanical, Inc.

Major Mechanical, LLC.

Master Mobile Home Service, Inc.

Minnesota Petroleum Service, Inc.

B & D Plumbing, Heating & A/C

Home Energy Center

Manufactured Housing Parts & Service, Inc.

McQuillan Home Services

TJK Plumbing, Inc.

City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

## Contractor's Licenses

March 18, 2024

### Plumbing Contractor

B & D Plumbing, Heating & A/C

Corporate Mechanical, Inc.

Mad City Windows & Bath

McQuillan Home Services

Rick's Plumbing, Inc.

TJK Plumbing, Inc.

Urban Pine Plumbing & Mechanical

Z's Plumbing, LLC.

Bettin, Inc. dba Ecowater

Larson Plumbing & Heating

Major Mechanical, LLC.

Minnesota Rusco, LLC.

Stewart Plumbing, Inc.

Thein Well Co., Inc.

Water Heaters Now

### Roofing Contractor

All Elements, Inc.

All Weather Roof

### Sewer & Water Contractor

Rick's Plumbing, Inc.

### Sign Permits

Indigo Signs

Sign Art Co, Inc.

### Tree Contractor

A Tree Service, Inc.

Neighborhood Tree Care, LLC.

SavATree, LLC.

The Davey Tree Expert Co

Vineland Tree Care

City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

## Sign Permits

March 18, 2024

### Sign Permits

Bizzee Bees Café

8299 University Ave

Engage Technologies/Squid Ink

1173 Osborne Rd

Auto Pro Elite

8443 University Ave





CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 2-28-24
NAME OF APPLICANT: Daniel Freih
ADDRESS OF APPLICANT: 26649 Fremont Dr. Zimmerman, MN 55398
TELEPHONE NUMBER OF APPLICANT: 612-290-5163
NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected: Bizzee Bees Cafe + Pies
8299 University Ave NE - SLP, MN 55432
New Construction: X Remodel: Word Change Only:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Daniel Freih

Address: 26649 Fremont Dr. Zimmerman, MN 55398

Is an Electrical Permit required? yes

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
3) To provide any other additional information which may be required by the Building Inspection Department.

Handwritten signature of Daniel R. Freih
SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:\*\*\*\*\*

FEE: \$85

RECEIPT NUMBER:

DATE OF APPROVAL: DATE OF ISSUE:

REASON FOR DENIAL:

**ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:**

SQUARE FOOTAGE OF FRONT OF BUILDING: 10,000

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 684 sq ft

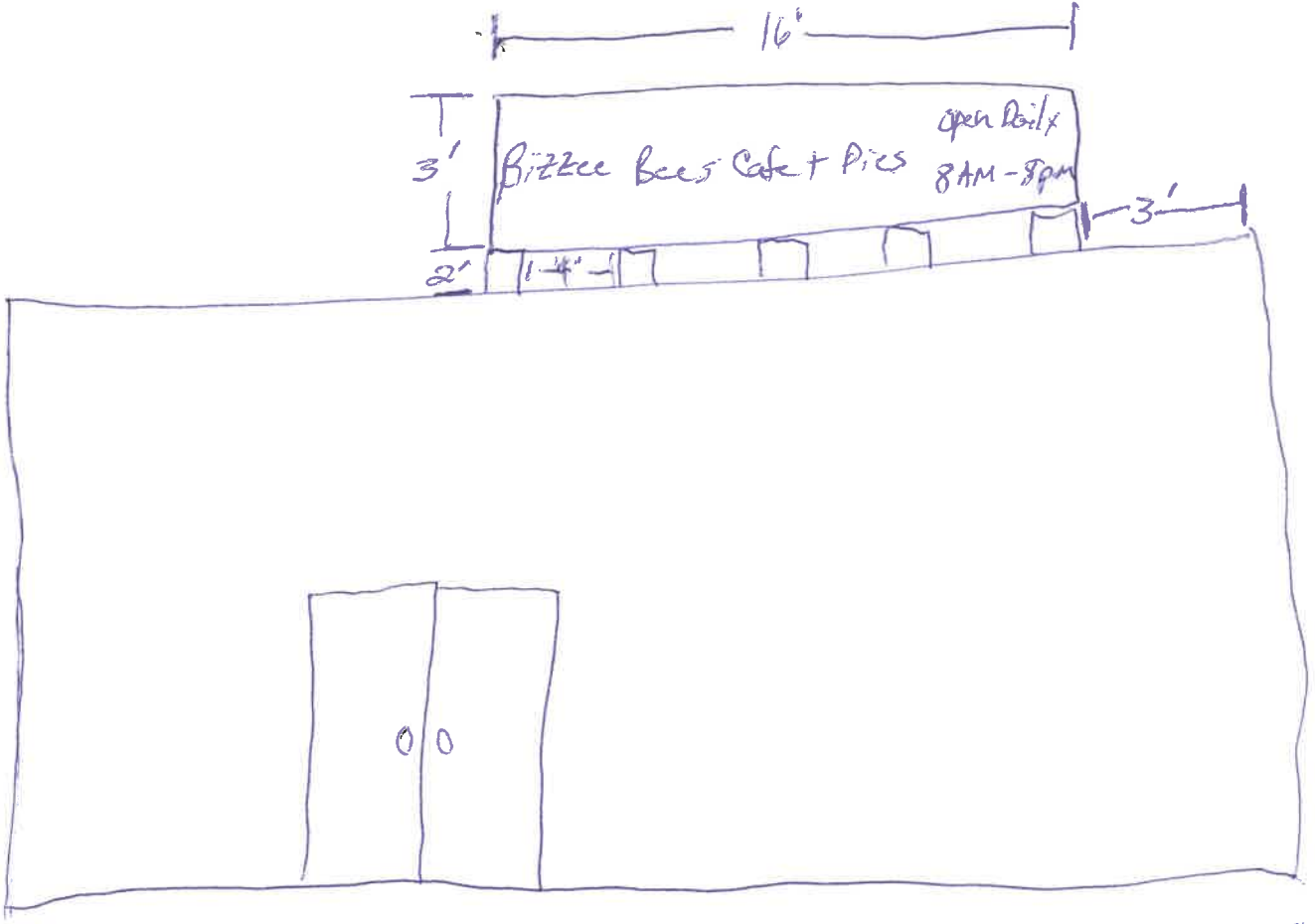
SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 3' x 16' = 48 sq ft

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

**DRAWING:**

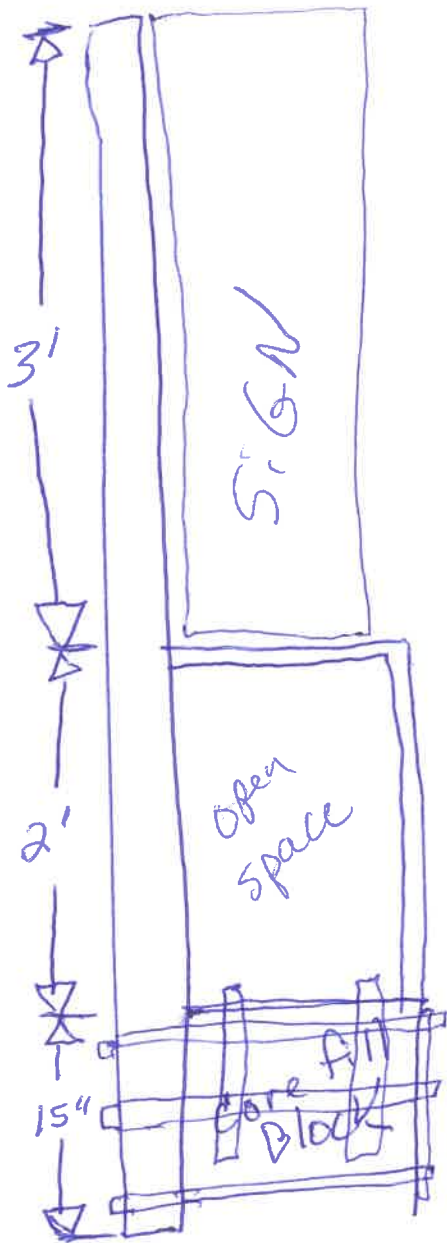


proposed  
 $48 \text{ sq ft} - \$75 + 8(1.25) = \$85$

$3000 \text{ sq ft} - 30\%$   
 $684 \text{ sq ft} - \text{Existing}$   
 $48 \text{ sq ft} \text{ proposed}$   

---

 $2268 \text{ sq ft} \text{ Remaining}$



- 5 Brackets
- 1 Every 4'
- 12-40 watt 4' LED Bulbs
- sign facing Highway side only



CITY OF SPRING LAKE PARK  
1301 81<sup>st</sup> Avenue N E  
Spring Lake Park, MN 55432  
763-784-6491

**Sign Permit Application**

DATE: 1/15/24

NAME OF APPLICANT: FASTSIGNS of Maple Grove-Osseo (Joelene Calvert)

ADDRESS OF APPLICANT: 300 Central Avenue, Osseo, MN 55369

TELEPHONE NUMBER OF APPLICANT: 763.227.5211

**NAME OF BUSINESS AND LOCATION** of building structure, or lot to which or upon which the sign is to be attached or erected Engage Technologies Corp. / Squid Ink : 1173 Osborne Rd NE, Spring Lake Park, MN 55432

New Construction: \_\_\_\_\_ Remodel: \_\_\_\_\_ Word Change Only: \_\_\_\_\_

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: FASTSIGNS of Maple Grove-Osseo

Address: FASTSIGNS of Maple Grove-Osseo

Is an Electrical Permit required? No

I, the undersigned applicant, do further make the following agreement with the City of

- Mn:
- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
  - 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
  - 3) To provide any other additional information which may be required by the Building Inspection Department.

*Need fee  
license  
stm 3/4*

  
SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:\*\*\*\*\*

FEE: \$1.35

RECEIPT NUMBER: \_\_\_\_\_

DATE OF APPROVAL: \_\_\_\_\_

DATE OF ISSUE: \_\_\_\_\_

REASON FOR DENIAL: \_\_\_\_\_

*Joelene Soelene.calvert@fastsigns.com*

**ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:**

SQUARE FOOTAGE OF FRONT OF BUILDING: 2,403.5 sq.ft.

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 0 sq.ft.

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 88 sq.ft.

---

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

See attached spec sheets: "98152\_SpecSheets\_20240115.pdf"

Proposed

$$88 \text{ sq.ft.} - \$75 + 48(1.25) = \$135$$

721 sq.ft. - 30%

88 sq.ft. - proposed

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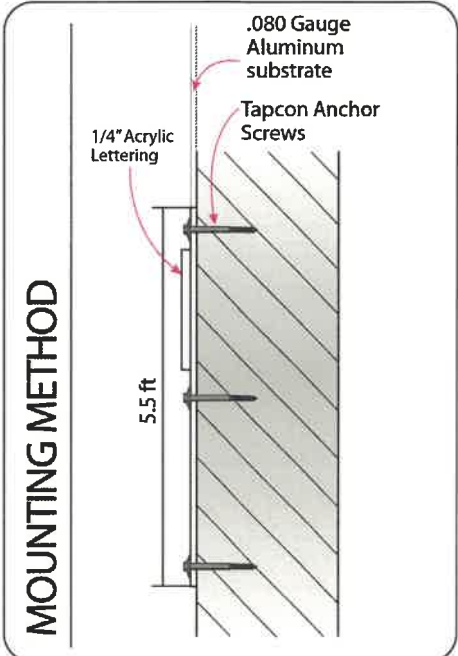
633 Remaining

887

# SIGN 1



TOTAL SIGN AREA:  
**88 sq.ft.**



- APPROVED     APPROVED WITH CHANGES     SUBMIT ANOTHER PROOF

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

PROPERTY ADDRESS:  
1173 Osborne Rd NE  
Spring Lake Park, MN 55432

**FASTSIGNS**  
300 Central Avenue  
Osseo-Maple Grove, MN 55369  
P: 763.503.1503 | D: 763.227.5211



# SIGN 1

TOTAL OCCUPANCY FRONTAGE:

2,403.5 sq.ft.

TOTAL SIGN AREA:

88 sq.ft.

104.5 ft

23 ft



APPROVED     APPROVED WITH CHANGES     SUBMIT ANOTHER PROOF

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

PROPERTY ADDRESS:  
1173 Osborne Rd NE  
Spring Lake Park, MN 55432

**FASTSIGNS**  
300 Central Avenue  
Osseo-Maple Grove, MN 55369  
P: 763.503.1503 | D: 763.227.5211

RETURN APPROVAL VIA EMAIL [joelene.calvert@FASTSIGNS.COM](mailto:joelene.calvert@FASTSIGNS.COM)

PROJECT TITLE:

Engage Technologies - Spring Lake Park, MN - Job ID# 392-98152

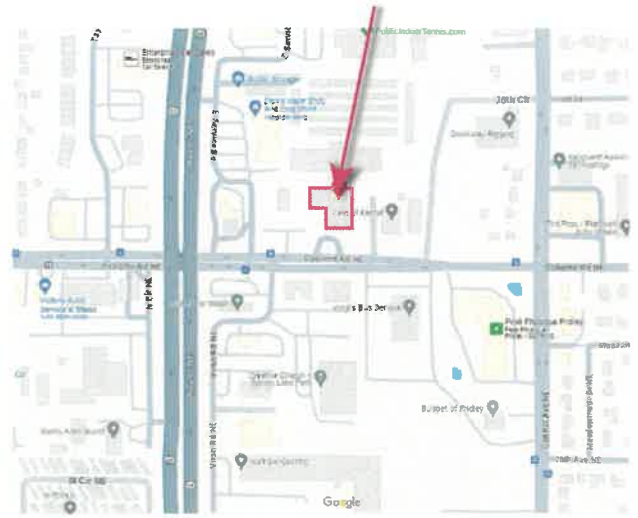


SIGNAGE DETAILS

1 Sign Location



Site Location



APPROVED

APPROVED WITH CHANGES

SUBMIT ANOTHER PROOF

PROPERTY ADDRESS:  
1173 Osborne Rd NE  
Spring Lake Park, MN 55432

**FASTSIGNS**  
300 Central Avenue  
Osseo-Maple Grove, MN 55369  
P: 763.503.1503 | D: 763.227.5211

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

RETURN APPROVAL VIA EMAIL joelene.calvert@FASTSIGNS.COM



CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 2/29/2024

NAME OF APPLICANT: Wilson - Auto Pro Elite

ADDRESS OF APPLICANT: 8443 University Ave. NE, Spring Lake Park, MN 55432

TELEPHONE NUMBER OF APPLICANT: 612-599-1147

NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Auto Pro Elite

Wall signs + Pylon reface

New Construction: X Remodel: Word Change Only:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: LED Supply & Signs

Address: 5606 75th St Suite A Kenosha, WI 53142

Is an Electrical Permit required? No - existing electrical

I, the undersigned applicant, do further make the following agreement with the

- Mn: 1) To authorize and direct the City of Spring Lake Park to remove dispose of any signs and sign structures on which a Permit has issued but which was not renewed, if the owner does not remove same within thirty (30) days following the expiration of the Permit.
2) To authorize and direct the City of Spring Lake Park to remove sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
3) To provide any other additional information which may be required by the Building Inspection Department.

Handwritten notes on a yellow sticky note: Need license 2/29/29 Need fee Need dimensions Pylon

Nabil Abdelhamid

SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:\*\*\*\*\*

FEE: \$580

RECEIPT NUMBER:

DATE OF APPROVAL:

DATE OF ISSUE:

REASON FOR DENIAL:

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: ~~1050~~ 5180  
SQUARE FOOTAGE OF ALL EXISTING SIGNS: ~~225 + 71.47 existing pylon~~ 0  
SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: ~~221.4 + 71.47 pylon reface~~  
69' + 68' + 85' + 71 + 71 = 364'

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

Attached

Proposed  
Pylon 71' x 2    \$75 +  $\frac{31(1.25)}{38.75} = 113.75 \times 2 = \$227.50$

Building  
69'    \$75 + 29(1.25) = \$111.25  
68'    \$75 + 28(1.25) = \$110.00  
85'    \$75 + 45(1.25) = \$131.25  

---

\$580

1554' - 30%  
364' - proposed  

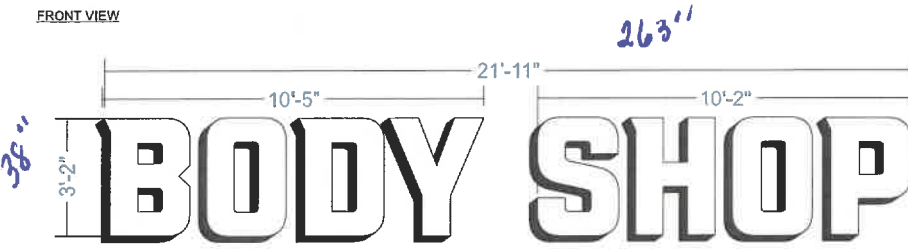
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1190 - Remaining

**PROPOSED DUAL LIT - CHANNEL LETTERS - FLUSH MOUNTED**

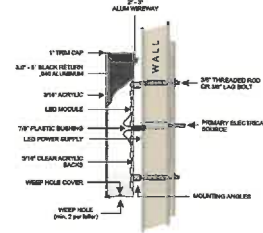


FRONT VIEW



**SIDE VIEW | INSTALLATION DETAIL**  
- LED ILLUMINATED CHANNEL LETTERS / FLUSH MOUNTED -

LOW VOLTAGE LED LIGHTING SYSTEM (UL LISTED CLASS 2 - CONFORMS TO UL 48 & NEC 800 CODE)



NOTE: SPECIFIC MATERIAL THICKNESSES FOR THIS SIGN TYPE WILL BE DETERMINED BASED ON MANUFACTURING STANDARDS

**BODY SHOP**

**NIGHT VIEW**

**SQFT CALCULATION**

Wide:	3'-2"
High:	21'-11"
<b>Total SQFT:</b>	<b>69.41</b>

**ELECTRICAL**

**120/277 VOLTS**  
**20 AMPS**

PRIMARY ELECTRICAL CONNECTIONS TO BE MADE BY LICENSED ELECTRICAL CONTRACTORS

**PRINTING METHOD:**  
The sign is printed using a UV-curable ink on a high-quality substrate. The ink is cured by UV light, resulting in a durable, long-lasting finish. The sign is designed to be weather-resistant and suitable for outdoor use.

THIS IS AN ORIGINAL UNPUBLISHED DRAWING CREATED BY KNOX SIGNS. IT IS SUBMITTED FOR YOUR PERSONAL USE IN CONNECTION WITH A PROJECT BEING PLANNED FOR YOU BY KNOX SIGNS. IT IS NOT TO BE SHOWN TO ANYONE OUTSIDE YOUR ORGANIZATION NOR IS IT TO BE USED, REPRODUCED, COPIED OR EXHIBITED IN ANY MANNER. THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 800 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.

Int. **Overlays are for illustrative purposes only. Final result, size of sign & scale may vary very slightly.**



DATE	02-20-2023
REVISION	A
PROJECT NAME	Auto Pro Elita
ADDRESS	8443 University Ave. NE Spring Lake Park, MN 55432
SIGN TYPE	CHANNEL LETTERS
FIN	Em
DESIGNER	JU

SCALE	P-1/1
COLORS ON PROOF MAY VARY FROM ACTUAL PRODUCT USED	

69.41



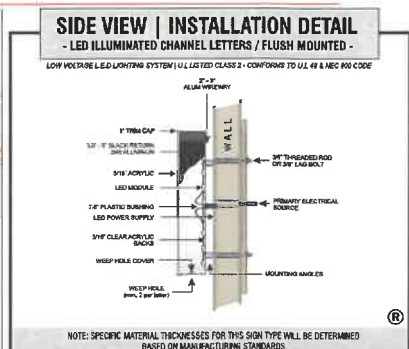
**B** PROPOSED DUAL LIT - CHANNEL LETTERS - FLUSH MOUNTED



FRONT VIEW



**DESIGNER TO PROVIDE:**  
 1. ALL NECESSARY PERMITS  
 2. ALL NECESSARY ELECTRICAL CONNECTIONS  
 3. ALL NECESSARY MOUNTING HARDWARE  
 4. ALL NECESSARY WIRING  
 5. ALL NECESSARY GROUNDING AND BONDING OF THE SIGN



SQFT CALCULATION		ELECTRICAL	
Wide:	2'-5"	<b>120/277 VOLTS 20 AMPS</b>	PRIMARY ELECTRICAL CONNECTIONS TO BE MADE BY LICENSED ELECTRICAL CONTRACTORS
High:	34'-9"		
Total SQFT:	83.99		

**LED SUPPLY & SIGNS**

DATE	02-20-2023
REVISION	A
PROJECT NAME	Auto Pro Elts
ADDRESS	4443 University Ave. NE Spring Lake Park, MN 55432
SIGN TYPE	CHANNEL LETTERS
DESIGNER	JU

SCALE: P-1/1

COLORS ON PROOF MAY VARY FROM ACTUAL PRODUCT USED

Int. Overlays are for illustrative purposes only. Final result, size of sign & scale may vary very slightly.

85/A

THIS IS AN ORIGINAL UNPUBLISHED DRAWING CREATED BY JONIX SIGNS, IT IS SUBMITTED FOR YOUR PERSONAL USE IN CONNECTION WITH A PROJECT BEING PLANNED FOR YOU BY JONIX SIGNS. IT IS NOT TO BE SHOWN TO ANYONE OUTSIDE YOUR ORGANIZATION NOR IS IT TO BE USED, REPRODUCED, COPIED OR EXHIBITED IN ANY FASHION. THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.



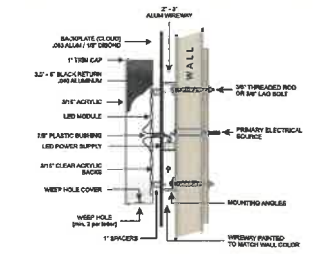
**A PROPOSED DUAL LIT - CHANNEL LETTERS - RACEWAY MOUNTED**



25'-6"

**SIDE VIEW | INSTALLATION DETAIL**  
- LED ILLUMINATED CHANNEL LETTERS / BACKPLATE MOUNTED -

LOW VOLTAGE LED LIGHTING SYSTEM (UL LISTED CLASS 2 - CONFORMS TO UL 48 & NEC 609 CODE)



**FRONT VIEW**



**SQFT CALCULATION**

Wide:	17'-0"
High:	4'-0"
<b>Total SQFT:</b>	<b>68.00</b>

**ELECTRICAL**

<b>120/277 VOLTS</b>
<b>20 AMPS</b>
<small>PRIMARY ELECTRICAL CONNECTIONS TO BE MADE BY LICENSED ELECTRICAL CONTRACTORS</small>

**CONFORMS TO FINISH:**  
 1. All materials shall be finished to match the existing building materials.  
 2. All materials shall be finished to match the existing building materials.  
 3. All materials shall be finished to match the existing building materials.

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**LED SUPPLY & SIGNS**

DATE: 02-20-2023  
 REVISION: A  
 PROJECT NAME: Auto Pro Elite  
 ADDRESS: 3443 University Ave. NE, Seattle Lake Park, MN 55433  
 SIGN TYPE: CHANNEL LETTERS  
 FM  
 ENR  
 LEADWORKER: JLI

SCALE: P-111  
COLORS ON PRINT MAY VARY FROM ACTUAL PRODUCT USED

687

**PROPOSED HALO LIT - CHANNEL LETTERS - FLUSH MOUNTED**



8443 University Ave.  
NE, Spring Lake Park, MN 55432

**SITE PLAN**



**SIGN SCHEDULE**

- A WALL SIGN - CHANNEL LETTERS**
- B WALL SIGN - CHANNEL LETTERS**
- C WALL SIGN - CHANNEL LETTERS**



DATE	02-20-2023
REVISION	A
PROJECT NAME	Auto Pro Elite
ADDRESS	8443 University Ave, NE, Spring Lake Park, MN 55432
SIGN TYPE	CHANNEL LETTERS
PS	Elite
SCALE	1/4"
SCALE	P-1/1
<small>COLORS ON PROOF MAY VARY FROM ACTUAL PRODUCT USED</small>	

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inl. Overlays are for illustrative purposes only. Final result, size of sign & scale may vary slightly.

71" x 143"  
 71" x 2 = 142"

**PROPOSED REFACE PYLON SIGN**



**BEFORE**



**AFTER**

**FRONT VIEW**



DATE	02-20-2023
REVISION	A
PROJECT NAME	Auto Pro Elite
ADDRESS	5643 University Ave. NE, Spalding Lake Park, GA 30428
SIGN TYPE	CHANNEL LETTERS
PLA.	Enk
DESIGNER	KU
SCALE	

THIS IS AN ORIGINAL UNPUBLISHED DRAWING CREATED BY KNOX SIGNS. IT IS SUBMITTED FOR YOUR PERSONAL USE IN CONNECTION WITH A PROJECT BEING PLANNED FOR YOU BY KNOX SIGNS. IT IS NOT TO SHOWN TO ANYONE OUTSIDE YOUR ORGANIZATION, NOR IS IT TO BE USED, REPRODUCED, COPIED OR EXHIBITED IN ANY FASHION. THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.

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SCALE P-1/1 COLORS ON PROOF MAY VARY FROM ACTUAL PRODUCT USED

**City of Spring Lake Park  
1301 81<sup>st</sup> Avenue NE  
Spring Lake Park MN 55432**

**Business License  
Low Potency Cannabinoid  
March 18, 2024**

Dicks Vape Shop  
7777 Highway 65 NE  
LP-24-5



## Police Report

February 2023

Submitted for Council Meeting: March 18, 2024

The Spring Lake Park Police Department responded to seven-hundred thirty-four calls for service for February 2024. This is compared to responding to seven-hundred and fourteen calls for service in February 2023.

Investigator Bennek reports handling 40 cases for February 2024. 33 felony cases, and 7 Misdemeanor case. Investigator Bennek also continues to monitor six ongoing forfeiture cases. Inv. Bennek attending two metro wide auto theft task force meetings, the quarterly Anoka County Domestic Abuse lethality meeting and attended the MPPOA legislative conference in Rochester. For further details see Investigator Bennek's attached report.

We continue to monitor the School Resource Officer legislation at the Capitol. The House of Representatives passed changes to the law on March 4<sup>th</sup>, 2024. The changes bring the SRO's back under the MN Use of Force Statute 609.06 and takes SRO's out of the agent of the school language. The law will also require training and a new mandated POST board policy. As of today's, date the bill has been passed to the MN Senate and we are awaiting their vote. Once the bill is voted in we will come back to the council and request permission from council to craft a new contract with District 16 for our SRO program.

The Administrative staff continues to keep our office and behind-the-scenes operations running at a high level even during the construction. We are thankful to have them supporting us daily.

The month of February 2024 was a very busy month for me. I along with our staff have been very busy with the remodeling of City Hall. Like other departments we have been displaced from certain locations in the PD. I do want to give a special thanks to Officer Dustin Lemke who runs our evidence room. The last time we organized and moved our evidence room it took almost a year. Due to the construction he had to move the evidence room twice in two weeks. So thank you Officer Lemke and all those that assisted you. Along with the day to day operations of the Police Department I represented the City of Spring Lake Park at the below meetings:

- Emergency Management meeting
- Several North Command Mobile Field Force meeting
- FBI/BCA security policy meeting with the MN BCA

- Critical Infrastructure meeting
- UKG Work session
- City Hall renovation meetings
- Records Management Committee RFP meeting
- Council meeting
- Anoka County Chiefs meeting
- Bi-annual Body Work Camera Audit

I completed our Bi-annual body worn camera audit on February 26, 2024 with the auditor from Computer Integrated Services. The audit went very well and I am waiting on results. Nothing appeared to be out of the ordinary at the time of the audit.

I along with Inv. Bennek had the privilege of attending the memorial services for the fallen Burnsville PD Officer Paul Elmstrand and Matthew Ruge and Burnsville paramedic/firefighter Adam Finseth at Grace Church in Eden Prairie. It was a humbling experience and we are grateful for the sacrifice that all three first responders made in the line of duty protecting 7 children.

In an effort to always we looking for better ways to operate during our Tower Days events at Lions Lakeside Park myself and Sgt. Fiske met with Director Okey. During our discussions an idea was brought up that we think will significantly reduce congestion and promote better traffic safety during the event. On Saturday and Sunday during the festivities McKinley Road and Pleasant View Dr. from 81<sup>st</sup> Ave to 79<sup>th</sup>/Hillview Rd will become one-way streets. We will have SBM Fire Corp assisting in directing traffic the correct way. Traffic will flow from McKinley St. one way south around to Pleasant View Dr. one way north. This should help with congestion and cars trying to flow both north and south. This will also leave areas open for bus parking, Fire truck parking and motorcycle parking. We have ordered signs and will have the area well marked. We will also be advertising the change on our City and PD Facebook pages, the City newsletter, the city billboard and we will distribute the change to all of the homes in the general vicinity. I have attached the letter below that will be going out to residents in the surrounding area. If you have any questions prior to the March 18<sup>th</sup>, 2024 Council meeting please reach out to me directly.

This will end my report for February 2023.

Chief Antoine





Investigator

Tony Bennek

# Spring Lake Park Police Department

## Monthly Report

February 2024

### Total Case Load

#### Case Load by Level of Offense: 40

Felony	33
Gross Misdemeanor	0
Misdemeanor	7

#### Case Dispositions:

County Attorney	32
Juvenile County Attorney	0
City Attorney	8
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

#### Forfeitures:

Active Forfeitures	6
Forfeitures Closed	0

March 7, 2024

From: Chief Josh Antoine

Re: Temporary Change of Traffic Flow for Tower Days

To Whom This May Concern,

The Spring Lake Park Parks and Recreation Department in conjunction with The Spring Lake Park Police Department and the Spring Lake Park Lions will be having the annual festivities for Tower Days at Lions Lakeside Park on Saturday, June 8 and Sunday, June 9, 2024. These festivities are an annual event, but there is going to be a change in traffic flow during the hours of the events each day. Here is the breakdown for the changes:

- McKinley St NE will be one-way traffic going southbound from 81<sup>st</sup> Ave NE to 79<sup>th</sup> Ave NE
- 79<sup>th</sup> Ave NE will be one-way traffic going eastbound from McKinley St NE to Pleasant View Dr NE
- Pleasant View Dr NE will be one-way traffic going northbound from 79<sup>th</sup> Ave NE to 81<sup>st</sup> Ave NE

This change will allow for parking on both sides of the street, but still maintaining a traffic flow as there will not be opposing traffic. There will be temporary signage along the route during the weekend. As always, vehicles parked on the street are not allowed to block mailboxes or driveways. The area along 79<sup>th</sup> Ave NE along the park side of the street will be reserved as handicap parking, along with some motorcycle parking east of the entrance to the park. Please see the attached map for further explanation of the temporary change.

As stated previously, this temporary traffic flow change is only for the two days of Tower Days at Lions Lakeside Park during the hours of the festivities. If you have any questions, please do not hesitate to reach out to me.

Sincerely,

Chief Josh Antoine  
763-792-7221



Start One Way

End One Way

81st Ave

McKinley St NE

Pleasant View Dr NE

McKinley St NE

124

McKinley St NE

Pleasant View Dr

- Handicap Parking
- No Parking
- SBM Fire Truck
- Bus Load/Unload
- Motorcycle Parking

Parking allowed on both sides of the streets, in the direction of traffic, along McKinley and Pleasant View (Sat and Sun)

Hillview Rd

Pleasant Assem

Google

# Parks and Recreation Department

## February 2024 Report

### Recreation Programs

---

- Day Trip - Mamma Mia
- Dancing Kids (Ages 6-8)
- DAY TRIP: Love will Keep Us Together @ Sidekick Theater
- DAY TRIP: Jersey Boys - Chanhassen Dinner Theater
- Dungeons & Dragons: Parent/Child Learn-to-Play (Ages 8+)
- Evening Snowshoe at Coon Rapids Dam
- Family Friendly Theater- Little House on the Prairie
- Free Home Buying Classes
- Free Home Selling Classes
- Grandparent and Me - "Calling all Hearts"
- Jeff Sandino Cooking Classes
- Social Simple Virtual - How to use Venmo Safely in 2024
- Sweetheart Dance - Family Event
- Thinking about Buying a Home?
- Virtual Cooking Class: Kick-Off Kitchen Soft Pretzels...
- Mature Drivers - 4 Hour - Feb 7 - In person
- Mature Drivers Course - 8 Hour - In person
- North Metro Bean Bag Toss League - Spring Season (Ages 18+)
- Packing, staging and marketing. Oh my!
- Pickleball Live Play Coaching (Ages 18+)
- QC Dance - Weekly Classes Session II (Ages 0-11)
- RevSports Basketball - Winter Session II (Ages 3-9)
- RevSports Volleyball - Winter Session II (Ages 3-9)
- Snow Buddy Scavenger Hunt
- Social Simple Virtual - Google Sheets for Awesome Beginner
- Yoga - February Session (Ages 18+)
- Zumba - Session I (Ages 18+)
- SLP Lions Senior Valentine Lunch held at Kraus Hartig VFW

### Parks

---

- Community Raised Garden Beds at Sanburnol – returning gardeners have until March 1<sup>st</sup> to claim their box. After March 1<sup>st</sup> first come first served. 14 boxes
- Adopt-a-Flower Garden Program – each year residents may volunteer to maintain a flower garden in one of the parks. If interested please fill out form: <https://slprec.org/parksrec/webform/adopt-flower-garden-interest-form>
- Adopt-a-Drain Program - residents may adopt a storm drain in their neighborhood to help keep our waterways clean. Register at: <https://adopt-a-drain.org/>
- Able Park Playground Facelift project – Community Block Development Grant was awarded with the funds being dedicated to refurbishing existing structures and adding updated swings, and the 2-4-year-old structure along with universal surfacing leading up

to some of the play structures. Removal of old equipment and new additions will begin this spring. Bids were received on Feb. 14 and awarded.

## Tower Days - June 6-9, 2024

---

- Musical groups (Stone Daisy Band on Saturday evening and Power of Ten on Sunday evening), Lumberjacks and fireworks vendor are contracted.
- Temporary Change of Traffic Flow for Tower Days surrounding Lakeside Lions Park, please attached map.
- Roads on parade route and leading up to the route will close at 5:30pm Thursday, June 6  
Map posted on our website [www.slprec.org](http://www.slprec.org)
- Donations from SLP Lions received and greatly appreciated for their continued support both financial and with volunteers. Additional sponsors are still needed.
- Applications for the parade, Craft and Business Fair, and food vendors are available on our website.
- If interested in joining the committee please contact Kay at [kokey@slpmn.org](mailto:kokey@slpmn.org)
- As events and activities are confirmed, they will be posted on [www.slprec.org](http://www.slprec.org) website.

## Department Activity

---

- Staff is working on summer program development, and seasonal hires for playgrounds and youth softball umpires.
- Staff is working on finalizing summer catalog and program offerings. Should be mailed to residents the first week of April.
- Director Okey attended the following meetings and events during the month:
  - City Council session
  - Park and Recreation Commission monthly meeting
  - Tower Days Planning Meeting
  - Department Head Meeting

## Upcoming Activities

---

- Adult Softball Co-Rec League - Summer (Ages 18+)
- Beginning Crocheting
- Beginning Knitting
- Coffee and Treats - Loony Tune
- DAY TRIP: Skyrock Farm
- DAY TRIP: Till Beth Do Us Part - Plymouth Playhouse
- Dungeons & Dragons: Miniature Monster Painting (Ages 10+)

- Dungeons & Dragons: Tabletop Gaming (Ages 10 & up)
- Easter Egg Hunt - Family Event
- Free: Medicare 101
- Grandparent and Me - "Wagon of Fun"
- Intro to Pickleball Clinic (Ages 18+)
- Mature Drivers - 4 Hour - Apr 3 - In person
- Music Together - Spring Demo (Ages 0-5)
- Music Together - Spring Session (Ages 0-5)
- North Metro Volleyball League - Spring Season (Ages 18+)
- OUT-OF-SCHOOL DAY - Grand Slam Outing (Ages 6-12)
- Packing, staging and marketing. Oh my!
- Pickleball for Beginners (Ages 18+)
- Pickleball for Teens Clinic (Ages 10-16)
- RevSports Soccer - Spring Session II (Ages 3-9)
- Thinking about Buying a Home?
- Virtual Cooking Class: Focaccia, Stromboli & Calzones!
- Virtual Cooking Class: Pretzel Crust Pizza & Pretzel Knots
- Yoga - April Session (Ages 18+)
- Youth Softball Umpiring Clinic (Ages 15-18)
- Zumba - Session II (Ages 18+)



March 7, 2024

From: Chief Josh Antoine

Re: Temporary Change of Traffic Flow for Tower Days

To Whom This May Concern,

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Sincerely,

Chief Josh Antoine  
763-792-7221



**Music in the Park**

# **Summer Dine and Dance**

**May 29  
Spring Lake Park High School Jazz Band**

**June 12  
North Suburban Band**

**June 26  
Me & Todd with Maryn**

**July 10  
Stir Crazy**

**July 24  
Half Dead Roses**

**August 7  
Dan Ferstenou**

**WEDNESDAYS  
6:30pm-8:00pm**

**Lakeside Lions Park  
7840 Pleasant View Dr**

**Concessions  
available SLP  
Beyond the  
Yellow Ribbon**

Sponsored by Spring Lake Park Recreation Department | 763-792-7201





Stantec Consulting Services Inc.  
733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309

March 11, 2024  
File: 193806347

**Attention: Mr. Dan Buchholtz, Administrator**  
City of Spring Lake Park  
City Hall  
1301 81<sup>st</sup> Avenue NE  
Spring Lake Park, MN 55432

**Reference: 2024 Street Improvements Project - Final Assessment Hearing**

Dear Dan,

Bids were received for the 2024 Street Improvements Project (Sanburnol Drive, Elm Drive, and 83<sup>rd</sup> Ave. NE) on January 30, 2024. Final proposed assessment information has been determined based on the low bid received. Current estimated project cost information is:

Total Project Cost:	\$1,363,040
Amount to be Assessed:	\$ 251,983

The total amount to be assessed is based on the city assessment policy (45% of assessable project cost). For this project, the assessment assumes a street section for a typical municipal street so extra pavement thickness is not included in the assessments. The final proposed assessment rates are approximately 14.6% higher than the rates presented at the October 2, 2023 Public Hearing because actual bid amounts were higher than estimated.

The proposed **per parcel assessment rate is \$2,291.28** per residential equivalent parcel.

The **per foot assessment rate** for non-residential properties is **\$67.89**.

A Final Assessment Roll (copy attached) has been prepared using the above rates.

This information can be presented at the final Assessment Hearing on March 18<sup>th</sup>.

Please feel free to contact us if you have any questions or require any additional information.

Regards,  
**STANTEC**

Phil Gravel

cc: George Linngren

Attachments: Final Assessment Roll

**FINAL ASSESSMENT ROLL**  
**2024 STREET IMPROVEMENTS PROJECT (Sanburnol, Elm, and 83rd)**  
 SPRING LAKE PARK, MINNESOTA  
 February 2024

Property ID	Property Address	Owner	Frontage	Assessment	Mail Address (if different)
PIN: 02-30-24-21-0017	300 SANBURNOL DR NE	LOTZ, RONALD LELAND		\$ -	
PIN: 02-30-24-21-0161	308 SANBURNOL DR NE	NORGAARD, DARLA JEAN		\$ 2,291.28	
PIN: 02-30-24-21-0015	316 SANBURNOL DR NE	WAHIDI, FEROUZ & KAMELLA		\$ 2,291.28	
PIN: 02-30-24-21-0014	350 SANBURNOL DR NE	KORUS, UCHEENNA N		\$ 2,291.28	
PIN: 02-30-24-21-0013	358 SANBURNOL DR NE	NASH, ALICIA		\$ 2,291.28	
PIN: 02-30-24-21-0012	366 SANBURNOL DR NE	KOEGEL, ERIN M		\$ 2,291.28	
PIN: 02-30-24-21-0011	374 SANBURNOL DR NE	MACDONALD, STEPHEN		\$ 2,291.28	
PIN: 02-30-24-21-0010	400 SANBURNOL DR NE	NGUYEN, THAN V		\$ 2,291.28	
PIN: 02-30-24-21-0009	408 SANBURNOL DR NE	KELLAR, DORIS E		\$ 2,291.28	
PIN: 02-30-24-21-0008	416 SANBURNOL DR NE	BEDOYA, JOSE		\$ 2,291.28	
PIN: 02-30-24-21-0007	450 SANBURNOL DR NE	OLIVERIUS, JEANNETTE F		\$ 2,291.28	
PIN: 02-30-24-21-0006	458 SANBURNOL DR NE	KALEEL, BEBE R		\$ 2,291.28	
PIN: 02-30-24-21-0005	466 SANBURNOL DR NE	ERICKSON, TAMARA D		\$ 2,291.28	
PIN: 02-30-24-21-0004	474 SANBURNOL DR NE	FAUTSCH, AMBROSE J		\$ 2,291.28	
PIN: 02-30-24-21-0003	482 SANBURNOL DR NE	TINGELSTAD, STEWART M		\$ 2,291.28	
PIN: 02-30-24-12-0169	8463 TERRACE RD NE	city	240.0	\$ 16,293.60	
PIN: 02-30-24-12-0168	8463 TERRACE RD NE - p	city	80.0	\$ 5,431.20	
PIN: 02-30-24-12-0004	8463 TERRACE RD NE - p	city	304.0	\$ 20,638.56	
PIN: 02-30-24-12-0029	612 SANBURNOL DR NE	MECL TRUSTEE COLLEEN M		\$ 2,291.28	
PIN: 02-30-24-12-0030	618 SANBURNOL DR NE	KENOWSKI, JACOB		\$ 2,291.28	
PIN: 02-30-24-12-0031	626 SANBURNOL DR NE	SUBASIC, AHMET & HEDIJA		\$ 2,291.28	
PIN: 02-30-24-12-0001	640 SANBURNOL DR NE	HERING TRUSTEE, GENEAN M		\$ 2,291.28	
PIN: 02-30-24-12-0002	650 SANBURNOL DR NE	NEALY, JACQUELINE R		\$ 2,291.28	
PIN: 02-30-24-12-0119	684 SANBURNOL DR NE	BLESJ, JAMES J		\$ 2,291.28	
PIN: 02-30-24-12-0118	8490 MONROE ST NE	MNSF T2 SPE LLC		\$ -	6836 MORRISON BLVD STE 320 CHAR
PIN: 02-30-24-11-0091	8497 MONROE ST NE	STOMBAUGH TRUSTEE, DUANE M		\$ -	
PIN: 02-30-24-11-0090	710 SANBURNOL DR NE	QUITO, EFFRAIN DARIO		\$ 2,291.28	3850 2 1/2 ST NE COLUMBIA HEIGHTS
PIN: 02-30-24-11-0089	738 SANBURNOL DR NE	KONETSKI, MICHAEL		\$ 2,291.28	
PIN: 02-30-24-11-0088	760 SANBURNOL DR NE	BURNS, DANIEL		\$ 2,291.28	
PIN: 02-30-24-11-0087	786 SANBURNOL DR NE	BELDEN RIVER REAL ESTATE LLC		\$ 2,291.28	3319 BELDEN DR ST ANTHONY MN 55
PIN: 02-30-24-11-0086	800 SANBURNOL DR NE	GURUNG, RAJU		\$ 2,291.28	

PIN: 02-30-24-11-0085	814 SANBURNOL DR NE	JONES, DANIELLE	2,291.28	2835 RICE ST APT 926 ST PAUL MN 55
PIN: 02-30-24-11-0084	828 SANBURNOL DR NE	RIERA, ESMERALDA ALVARADO	2,291.28	
PIN: 02-30-24-11-0083	836 ELM DR NE	KUEHN, DEBBRA L	2,291.28	
PIN: 02-30-24-11-0082	888 COUNTY ROAD 10	NESHARP, CURTIS D	10,631.57	156.6
PIN: 02-30-24-11-0081	888 COUNTY ROAD 10	NESHARP, CURTIS D	5,431.20	80.0
PIN: 02-30-24-11-0080	892 COUNTY ROAD 10	NEBCD ASSOCIATES LLC	5,431.20	80.00
PIN: 02-30-24-11-0079	892 COUNTY ROAD 10	NEBCD ASSOCIATES LLC	5,431.20	80.0
PIN: 02-30-24-11-0078	896 COUNTY ROAD 10	NEBCD ASSOCIATES LLC	5,431.20	80.0
PIN: 02-30-24-11-0077	896 COUNTY ROAD 10	NEBCD ASSOCIATES LLC	8,839.28	130.2
PIN: 02-30-24-11-0104	894 MAPLE ST NE	BROCK, TYLER	2,291.28	
PIN: 02-30-24-11-0105	884 MAPLE ST NE	OBBERG, HARLAN L	2,291.28	

Sanburnol-Elm total: \$152,297.41

Property ID	Property Address	Owner	Frontage	Assessment	Mail Address (if different)
PIN: 02-30-24-21-0098	8301 UNIVERSITY AVE	NEBOING US HOLDCO INC	152.0	\$ 10,319.28	440 S CHURCH ST STE 700, CHARLOT
PIN: 02-30-24-21-0099	359 83RD AVE NE	PETER GREENHECK	162.38	\$ 11,023.98	1846 FAIRMONT AVE, St. Paul IV
PIN: 02-30-24-21-0099	359 83RD AVE NE	PETER GREENHECK	162.38	\$ 11,023.98	Sidewalk Assessment
PIN: 02-30-24-21-0093	375 83RD AVE NE	6939 BAIRD LLC		\$ 10,081.63	7800 METRO PKWY SUITE 300, Bloomir
PIN: 02-30-24-21-0092	401 83RD AVE NE	KATHY L. ROOTHAM		\$ 2,291.28	
PIN: 02-30-24-21-0091	409 83RD AVE NE	SHI JIAN		\$ 2,291.28	
PIN: 02-30-24-21-0090	417 83RD AVE NE	TAISHA D. MIKELL		\$ 2,291.28	
PIN: 02-30-24-21-0089	467 83RD AVE NE	DENNIS J. WADNIZAK		\$ 2,291.28	
PIN: 02-30-24-21-0088	475 83RD AVE NE	PAUL E. & JILL K. KASPSZAK		\$ 2,291.28	
PIN: 02-30-24-21-0087	483 83RD AVE NE	ANGELA LYNNE TAYLOR		\$ 2,291.28	
PIN: 02-30-24-24-0088	8299 UNIVERSITY AVE	NE AFFORDABLE DAN HOLDING:	289.58	\$ 19,659.59	26649 FREMONT DR , ZIMMERMAN
PIN: 02-30-24-24-0014	374 83RD AVE NE	6939 BAIRD LLC		\$ 10,081.63	7800 METRO PKWY SUITE 300, Bloomir
PIN: 02-30-24-24-0016	400 83RD AVE NE	LYNN KLUGE		\$ 2,291.28	
PIN: 02-30-24-24-0015	408 83RD AVE NE	YESENIA FARIAS		\$ 2,291.28	
PIN: 02-30-24-21-0094	416 83RD AVE NE	MICHAEL T. & TAMMY M. HAY		\$ 2,291.28	
PIN: 02-30-24-21-0097	466 83RD AVE NE	JESSICA M. SOLIE		\$ 2,291.28	
PIN: 02-30-24-21-0096	474 83RD AVE NE	SCOTT CARLSON		\$ 2,291.28	
PIN: 02-30-24-21-0095	482 83RD AVE NE	MAUREEN J. MCCARRON		\$ 2,291.28	
				83rd Ave. total	\$ 99,685.44



**CITY OF SPRING LAKE PARK**

**RESOLUTION NO. 2024-26**

**RESOLUTION ADOPTING ASSESSMENT – 2024 STREET IMPROVEMENT PROJECT**

**WHEREAS**, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the 2024 Street Improvement Project, the proposed improvement of 83<sup>rd</sup> Avenue NE between the centerline of University Avenue Service Drive to its terminus at Terrace Road NE, Sanburnol Drive between the centerline of University Avenue Service Drive to its terminus at Elm Drive NE and Elm Drive between the centerline of Able Street to its terminus at Sanburnol Drive by rehabilitating said streets, along with any needed sanitary sewer, storm sewer, sidewalk and water system repairs discovered during the project.

**NOW, THEREFORE, BE IT RESOLVED** BY THE CITY COUNCIL OF THE CITY OF SPRING LAKE PARK, MINNESOTA:

1. Such proposed improvement, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2025, and shall bear interest at the rate of 4.5% per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2024. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the Administrator, Clerk/Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the Administrator, Clerk/Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The Administrator, Clerk/Treasurer shall forthwith a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 18th day of March 2024.

APPROVED BY:

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Robert Nelson, Mayor

ATTEST:

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Daniel R. Buchholtz, City Administrator

Project	PID #:	Property Address	Name	Mail Address	City/State/Zip	Assessment	SF ASSESS
SANBURNOL DRIVE/ELM DRIVE	02-30-24-21-0017	300 SANBURNOL DR NE	LOTZ RONALD LELAND	300 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$0.00	
	02-30-24-21-0161	308 SANBURNOL DR NE	NORGAARD DARLA JEAN	308 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	\$ 2,291.28
	02-30-24-21-0015	316 SANBURNOL DR NE	WAHIDI FEROSZ & KAMELLA	316 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0014	350 SANBURNOL DR NE	KORUS, UCHENNA N	350 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0013	358 SANBURNOL DR NE	NASH, ALICIA	358 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0012	366 SANBURNOL DR NE	KOEGEL, ERIN M	366 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0011	374 SANBURNOL DR NE	MACDONALD, STEPHEN	374 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0010	400 SANBURNOL DR NE	NGUYEN THAN V	400 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0009	408 SANBURNOL DR NE	KELLAR DORIS E	408 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0008	416 SANBURNOL DR NE	BEDOYA, JOSE	416 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0007	450 SANBURNOL DR NE	ISAKH AHMAD S	450 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0006	458 SANBURNOL DR NE	KALEEL, BEBE R	458 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0005	466 SANBURNOL DR NE	ERICKSON TAMARA D	466 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0004	474 SANBURNOL DR NE	BLODGETT KIRJSTEN S	474 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0003	482 SANBURNOL DR NE	TINGELSTAD STEWART M	482 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-12-0169	8463 TERRACE RD NE	CITY OF SPRING LAKE PARK	1301 81ST AVE NE	SPRING LAKE PARK, MN 55432	\$ 16,293.60	
	02-30-24-12-0168	8463 TERRACE RD NE	CITY OF SPRING LAKE PARK	1301 81ST AVE NE	SPRING LAKE PARK, MN 55432	\$ 5,431.20	
	02-30-24-12-0004	8463 TERRACE RD NE	CITY OF SPRING LAKE PARK	1301 81ST AVE NE	SPRING LAKE PARK, MN 55432	\$ 20,638.56	
	02-30-24-12-0029	612 SANBURNOL DR NE	MECL COLLEEN M	612 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-12-0030	618 SANBURNOL DR NE	KENOWSKI JACOB	618 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-12-0031	626 SANBURNOL DR NE	SUBASIC AHMET & HEDIJA	626 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-12-0001	640 SANBURNOL DR NE	HERING, GENEAN M	640 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-12-0002	650 SANBURNOL DR NE	NEALY, JACQUELINE R	650 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-12-0119	684 SANBURNOL DR N	BLESJ JAMES J	684 SANBURNOL DR N	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-12-0118	8490 MONROE ST NE	MNSF T2 SPE LLC	6836 MORRISON BLVD STE 320	CHARLOTTE, NC 28211	\$0.00	
	02-30-24-11-0091	8497 MONROE ST NE	STOMBAUGH TRUSTEE DUANE M	8497 MONROE ST NE	SPRING LAKE PARK, MN 55432	\$0.00	
	02-30-24-11-0090	710 SANBURNOL DR NE	QUITO, EFRAIN DARIO	710 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-11-0089	738 SANBURNOL DR NE	KONETSKI MICHAEL	738 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-11-0088	760 SANBURNOL DR NE	BURNS DANIEL	760 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-11-0087	786 SANBURNOL DR NE	BELDEN RIVER REAL ESTATE LLC	3319 BELDEN DR	ST ANTHONY, MN 55418	\$ 2,291.28	
	02-30-24-11-0086	800 SANBURNOL DR NE	GURUNG RAJU	800 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-11-0085	814 SANBURNOL DR NE	JONES, DANIELLE	2835 RICE ST APT 926	ST PAUL, MN 55113	\$ 2,291.28	
	02-30-24-11-0084	828 SANBURNOL DR NE	RIERA ESMERALDA ALVARADO	828 SANBURNOL DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-11-0083	836 ELM DR NE	KUEHN DEBBRA L	836 ELM DR NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-11-0082	888 COUNTY ROAD 10 NE	SHARP CURTIS D	888 COUNTY ROAD 10 NE	SPRING LAKE PARK, MN 55432	\$ 10,631.57	
02-30-24-11-0081	888 COUNTY ROAD 10 NE	SHARP CURTIS D	888 COUNTY ROAD 10 NE	SPRING LAKE PARK, MN 55432	\$ 5,431.20		
02-30-24-11-0080	892 COUNTY ROAD 10 NE	BCD ASSOCIATES LLC	25 N LAKE ST STE 310	FOREST LAKE, MN 55025	\$ 5,431.20		
02-30-24-11-0079	892 COUNTY ROAD 10 NE	BCD ASSOCIATES LLC	25 N LAKE ST STE 310	FOREST LAKE, MN 55025	\$ 5,431.20		
02-30-24-11-0078	892 COUNTY ROAD 10 NE	BCD ASSOCIATES LLC	25 N LAKE ST STE 310	FOREST LAKE, MN 55025	\$ 5,431.20		
02-30-24-11-0077	892 COUNTY ROAD 10 NE	BCD ASSOCIATES LLC	25 N LAKE ST STE 310	FOREST LAKE, MN 55025	\$ 8,839.28		
02-30-24-11-0104	894 MAPLE ST NE	BROCK TYLER	894 MAPLE ST NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28		
02-30-24-11-0105	884 MAPLE ST NE	OBERG HARLAN L	884 MAPLE ST NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	\$152,297.41	
AVE NE	02-30-24-21-0098	8301 UNIVERSITY AVE NE	BOING US HOLDCO INC	440 S CHURCH ST STE 700	CHARLOTTE, NC 28202	\$ 10,319.28	
	02-30-24-21-0099	359 83RD AVE NE	PETER GREENHECK	1846 FAIRMONT AVE	ST PAUL, MN 55105	\$ 22,047.96	
	02-30-24-21-0093	375 83RD AVE NE	6939 BAIRD LLC	7800 METRO PKWY SUITE 300	BLOOMINGTON, MN 55425	\$ 10,081.63	
	02-30-24-21-0092	401 83RD AVE NE	KATHY ROTHAM	401 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0091	409 83RD AVE NE	SHI JIAN	409 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0090	417 83RD AVE NE	TAISHA D MIKELL	417 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0089	467 83RD AVE NE	DENNIS J WADNIZAK	467 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0088	475 83RD AVE NE	PAUL & JILL KASPZAK	475 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	
	02-30-24-21-0087	483 83RD AVE NE	ANGELA TAYLOR	483 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$ 2,291.28	

## 83RD

02-30-24-24-0088	8299 UNIVERSITY AVE NE	AFFORDABLE DAN HOLDINGS LLC	26649 FREMONT DR	ZIMMERMAN, MN 55398	\$	19,659.59	
02-30-24-24-0014	374 83RD AVE NE	6939 BAIRD LLC	7800 METRO PKWY SUITE 300	BLOOMINGTON, MN 55425	\$	10,081.63	
02-30-24-24-0016	400 83RD AVE NE	LYNN KLUGE	400 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$	2,291.28	
02-30-24-24-0015	408 83RD AVE NE	YESENIA FARIAS	408 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$	2,291.28	
02-30-24-21-0094	416 83RD AVE NE	MICHAEL & TAMMY HAY	416 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$	2,291.28	
02-30-24-21-0097	466 83RD AVE NE	JESSICA SOLIE	466 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$	2,291.28	
02-30-24-21-0096	474 83RD AVE NE	SCOTT CARLSON	474 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$	2,291.28	
02-30-24-21-0095	482 83RD AVE NE	MAUREEN MCCARRON	482 83RD AVE NE	SPRING LAKE PARK, MN 55432	\$	2,291.28	\$ 99,685.45

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March 12, 2024

Mr. Dan Buchholtz, Administrator  
City of Spring Lake Park  
1301 Eighty-First Avenue NE  
Spring Lake Park, MN 55432-2188

**Reference:** 2024 Street Project (Sanburnol-Elm, 83<sup>rd</sup> Avenue, and Univ. Serv Dr.)  
Project 193806347  
**Bid Results and Construction Contract Award**

Dear Dan:

Bids were opened for the Project stated above on January 30, 2024. Transmitted herewith is a copy of the Bid Tabulation for your information and file. Copies will also be distributed to each Bidder once the Project has been awarded.

Eight bids were received. The following summarizes the results of the Bids received:

	<u>Contractor</u>	<u>Base Bid</u>
Low	North Valley, Inc.	\$1,048,489.18
2	Park Construction Company	\$1,071,123.38
3	Northwest Asphalt, Inc.	\$1,119,089.01
4	Asphalt Surface Technologies Corp.	\$1,128,818.44
5	Valley Paving, Inc.	\$1,134,753.88
6	S.M. Hentges & Sons, Inc.	\$1,188,491.71
7	Forest Lake Contracting, Inc.	\$1,218,080.45
8	Bituminous Roadways, Inc.	\$1,623,523.04

The low Bidder on the Project was North Valley, Inc. with a Total Base Bid Amount of \$1,048,489.18. These Bids have been reviewed and found to be in order.

**If the City Council wishes to award the Project to the low Bidder, then Valley Paving, Inc. should be awarded the Project on the Total Base Bid Amount of \$1,048,489.18.** Award should be contingent upon concurrence from the City of Blaine.

Please feel free to contact Jeff Preston or me if you have any questions or require any additional information.

Sincerely,  
**Stantec**

Phil Gravel



Project Name: 2024 SLP 85TH AVENUE/SANBURNOL DRIVE, ELM DRIVE, AND 83RD AVENUE IMPROVEMENTS

I hereby certify that this is an exact reproduction of bids received.

City Project No.:

Stantec Project No.: 193806347

Bid Opening: Tuesday, January 30, 2024 at 11:00 AM CST

Owner: Spring Lake Park, Minnesota

Phil Gravel, P.E.  
License No. 19864

Item Num	Item	Units	Qty	Bidder No. 1		Bidder No. 2		Bidder No. 3		Bidder No. 4	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
<b>BASE BID:</b>											
1	MOBILIZATION	LUMP SUM	1	\$39,120.85	\$39,120.85	\$99,200.00	\$99,200.00	\$51,875.00	\$51,875.00	\$45,000.00	\$45,000.00
2	REMOVE CASTING	EACH	2	\$212.90	\$425.80	\$236.00	\$472.00	\$250.00	\$500.00	\$275.00	\$550.00
3	REMOVE DRAINAGE STRUCTURE	EACH	6	\$632.93	\$3,797.58	\$956.00	\$5,736.00	\$750.00	\$4,500.00	\$429.00	\$2,574.00
4	SALVAGE SIGN TYPE C	EACH	1	\$43.05	\$43.05	\$40.60	\$40.60	\$44.00	\$44.00	\$44.00	\$44.00
5	SALVAGE SIGN TYPE SPECIAL	EACH	3	\$64.57	\$193.71	\$60.90	\$182.70	\$66.00	\$198.00	\$66.00	\$198.00
6	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	108	\$8.61	\$929.88	\$8.25	\$891.00	\$5.00	\$540.00	\$4.00	\$432.00
7	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	745.15	\$4.84	\$3,606.53	\$3.10	\$2,309.97	\$3.00	\$2,235.45	\$3.50	\$2,608.03
8	REMOVE SEWER PIPE (STORM)	LIN FT	54	\$17.84	\$963.36	\$31.10	\$1,679.40	\$25.00	\$1,350.00	\$11.00	\$594.00
9	REMOVE CURB & GUTTER	LIN FT	620	\$9.15	\$5,673.00	\$12.80	\$7,936.00	\$10.15	\$6,293.00	\$9.90	\$6,138.00
10	REMOVE BITUMINOUS WALK	SQ FT	71	\$3.93	\$279.03	\$16.20	\$1,150.20	\$1.58	\$112.18	\$8.80	\$624.80
11	REMOVE CONCRETE SIDEWALK	SQ FT	2877	\$4.31	\$12,399.87	\$1.40	\$4,027.80	\$2.10	\$6,041.70	\$3.30	\$9,494.10
12	REMOVE BITUMINOUS PAVEMENT	SQ FT	991	\$2.53	\$2,507.23	\$1.95	\$1,932.45	\$2.93	\$2,903.63	\$3.30	\$3,270.30
13	REMOVE CONCRETE VALLEY GUTTER	SQ FT	736	\$15.07	\$11,091.52	\$1.55	\$1,140.80	\$3.72	\$2,737.92	\$4.40	\$3,238.40
14	EXCAVATION - COMMON (P)	CU YD	2505	\$24.79	\$62,098.95	\$21.30	\$53,356.50	\$35.30	\$88,426.50	\$25.85	\$64,754.25
15	EXCAVATION - SUBGRADE	CU YD	222	\$19.37	\$4,300.14	\$25.50	\$5,661.00	\$29.27	\$6,497.94	\$36.30	\$8,058.60
16	SELECT GRANULAR EMBANKMENT (CV)	CU YD	222	\$8.61	\$1,911.42	\$41.60	\$9,235.20	\$34.05	\$7,559.10	\$15.95	\$3,540.90
17	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	3559	\$12.31	\$43,811.29	\$0.01	\$35.59	\$21.40	\$76,162.60	\$21.56	\$76,732.04
18	FULL DEPTH RECLAMATION (P)	SQ YD	12988	\$4.41	\$57,277.08	\$3.85	\$50,003.80	\$7.34	\$10,819.16	\$8.03	\$11,836.22
19	BITUMINOUS PATCH SPECIAL	SQ FT	1474	\$6.19	\$9,124.06	\$5.30	\$7,812.20	\$2.18	\$3,154.00	\$2.86	\$4,200.00
20	MILL BITUMINOUS SURFACE (2.5")	SQ YD	3900	\$1.72	\$6,708.00	\$2.55	\$9,945.00	\$2.18	\$8,502.00	\$2.86	\$11,154.00
21	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	1924	\$95.56	\$183,857.44	\$95.70	\$184,126.80	\$96.61	\$185,877.64	\$102.19	\$196,613.56
22	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	1743	\$89.31	\$155,667.33	\$92.20	\$160,704.60	\$91.72	\$159,867.96	\$96.85	\$168,809.55
23	TYPE SP 12.5 NON WEAR COURSE MIX (3,C)	TON	1743	\$87.98	\$153,349.14	\$90.80	\$158,264.40	\$91.66	\$159,763.38	\$94.60	\$164,887.80
24	12" RC PIPE SEWER DES 3006 CL V	LIN FT	819	\$60.42	\$49,483.98	\$65.50	\$53,644.50	\$60.12	\$49,238.28	\$60.50	\$49,549.50
25	15" RC PIPE SEWER DES 3006 CL V	LIN FT	8	\$67.90	\$543.20	\$139.00	\$1,112.00	\$70.17	\$561.36	\$242.00	\$1,936.00
26	CONNECT TO EXISTING STORM SEWER	EACH	7	\$1,122.01	\$7,854.07	\$1,610.00	\$11,270.00	\$1,000.00	\$7,000.00	\$993.80	\$6,956.60
27	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1	\$1,588.07	\$1,588.07	\$2,020.00	\$2,020.00	\$1,250.00	\$1,250.00	\$393.80	\$393.80
28	ADJUST VALVE BOX	EACH	10	\$541.36	\$5,413.60	\$558.00	\$5,580.00	\$77.50	\$775.00	\$50.00	\$500.00
29	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	8	\$2,054.14	\$16,433.12	\$2,820.00	\$22,560.00	\$1,704.00	\$13,632.00	\$3,300.00	\$26,400.00
30	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	10	\$2,399.37	\$23,993.70	\$4,700.00	\$47,000.00	\$2,688.86	\$26,888.60	\$3,850.00	\$38,500.00
31	CASTING ASSEMBLY	EACH	20	\$1,076.27	\$21,525.40	\$922.00	\$18,440.00	\$1,250.00	\$25,000.00	\$1,650.00	\$33,000.00
32	ADJUST FRAME & RING CASTING	EACH	25	\$1,178.51	\$29,462.75	\$886.00	\$22,150.00	\$1,193.00	\$29,825.00	\$990.00	\$24,750.00
33	CORE DRILLED HOLE	EACH	1	\$2,134.69	\$2,134.69	\$2,110.00	\$2,110.00	\$1,250.00	\$1,250.00	\$880.00	\$880.00
34	4" CONCRETE WALK	SQ FT	2878	\$7.00	\$20,146.00	\$6.75	\$19,426.50	\$8.80	\$25,326.40	\$7.15	\$20,577.70
35	6" CONCRETE WALK	SQ FT	1258	\$16.14	\$20,304.12	\$7.95	\$10,001.10	\$17.60	\$22,140.80	\$16.50	\$20,757.00
36	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	620	\$37.13	\$23,020.60	\$30.80	\$19,096.00	\$35.20	\$21,824.00	\$38.50	\$23,870.00



Bidder No. 1  
North Valley, Inc.

Bidder No. 2  
Park Construction Company

Bidder No. 3  
Northwest Asphalt, Inc.

Bidder No. 4  
Asphalt Surface Technologies Corp.

BID TABULATION

Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
37	7" CONCRETE VALLEY GUTTER	SQ YD	99	\$87.18	\$8,630.82	\$106.00	\$10,494.00	\$137.50	\$13,612.50	\$89.10	\$8,820.90
38	TRUNCATED DOMES	SQ FT	183	\$75.34	\$13,787.22	\$97.90	\$17,915.70	\$55.00	\$10,065.00	\$77.00	\$14,091.00
39	TRAFFIC CONTROL	LUMP SUM	1	\$10,224.55	\$10,224.55	\$9,640.00	\$9,640.00	\$10,450.00	\$10,450.00	\$10,450.00	\$10,450.00
40	INSTALL SIGN TYPE C	EACH	1	\$215.25	\$215.25	\$203.00	\$203.00	\$220.00	\$220.00	\$220.00	\$220.00
41	INSTALL SIGN TYPE SPECIAL	EACH	3	\$457.41	\$1,372.23	\$431.00	\$1,293.00	\$467.50	\$1,402.50	\$467.50	\$1,402.50
42	EROSION CONTROL	LUMP SUM	1	\$10,277.29	\$10,277.29	\$8,180.00	\$8,180.00	\$17,600.00	\$17,600.00	\$7,480.00	\$7,480.00
43	PERMANENT RESTORATION	SQ YD	713	\$13.43	\$9,575.59	\$14.90	\$10,623.70	\$18.00	\$12,834.00	\$15.40	\$10,980.20
44	4" SOLID LINE MULTI COMP	LIN FT	547	\$0.59	\$322.73	\$0.61	\$333.67	\$0.55	\$300.85	\$0.55	\$300.85
45	24" SOLID LINE MULTI COMP	LIN FT	298	\$11.83	\$3,525.34	\$7.10	\$2,115.80	\$11.02	\$3,283.96	\$11.00	\$3,278.00
46	4" DBLE SOLID LINE MULTI COMP	LIN FT	4622	\$1.18	\$5,453.96	\$1.20	\$5,546.40	\$1.10	\$5,084.20	\$1.10	\$5,084.20
47	CROSSWALK MULTI COMP	SQ FT	696	\$5.84	\$4,064.64	\$6.50	\$4,524.00	\$5.45	\$3,793.20	\$5.50	\$3,828.00
	<b>TOTAL BASE BID</b>				\$1,048,489.18		\$1,071,123.38		\$1,119,089.01		\$1,128,818.44
Contractor Name and Address:				North Valley, Inc. 20015 Iguana St. NW, Ste. 100 Nowthen, MN 55330  Phone: (763) 274-2580 Email: <a href="mailto:paula@northvalleyinc.net">paula@northvalleyinc.net</a> Signed By: Leslie A. Bloom Title: President Bid Security: Bid Bond Addenda Acknowledged: 1,2							
Contractor Name and Address:				Park Construction Company 1481 81st. Ave. NE Minneapolis, MN 55432 (763) 786-9800 <a href="mailto:cborene@parkconstructionco.com">cborene@parkconstructionco.com</a> Charlie Borene Vice President Bid Bond 1,2							
Contractor Name and Address:				Northwest Asphalt 1451 Stagecoach Rd. Shakopee, MN (952) 445-1003 <a href="mailto:lanceg@nwasphalt.net">lanceg@nwasphalt.net</a> Lance Guentzel PM Bid Bond 1,2							
Contractor Name and Address:				Asphalt Surface Technologies Corporation n/k/a ASTECH Corp 8348 Ridgewood Rd. St. Joseph, MN 56374 (320) 363-8500 <a href="mailto:lanceastech@yahoo.com">lanceastech@yahoo.com</a> Dale R. Strandberg Vice President Bid Bond 1,2							



Bidder No. 8

Bidder No. 7

Bidder No. 6

Bidder No. 5

Bituminous Roadways, Inc.

Forest Lake Contracting, Inc.

S.M. Hentges & Sons, Inc.

Valley Paving, Inc.

BID TABULATION

Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	
<b>BASE BID:</b>												
1	MOBILIZATION	LUMP SUM	1	\$60,000.00	\$60,000.00	\$59,000.00	\$59,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	
2	REMOVE CASTING	EACH	2	\$210.00	\$420.00	\$185.00	\$370.00	\$400.00	\$800.00	\$400.00	\$800.00	
3	REMOVE DRAINAGE STRUCTURE	EACH	6	\$600.00	\$3,600.00	\$660.00	\$3,960.00	\$700.00	\$4,200.00	\$700.00	\$4,200.00	
4	SALVAGE SIGN TYPE C	EACH	1	\$42.00	\$42.00	\$43.00	\$43.00	\$40.00	\$40.00	\$40.00	\$40.00	
5	SALVAGE SIGN TYPE SPECIAL	EACH	3	\$63.00	\$189.00	\$65.00	\$195.00	\$60.00	\$180.00	\$60.00	\$180.00	
6	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	108	\$4.50	\$486.00	\$5.40	\$583.20	\$6.00	\$648.00	\$6.00	\$648.00	
7	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	745.15	\$2.50	\$1,862.88	\$2.70	\$2,011.91	\$3.00	\$2,235.45	\$3.00	\$2,235.45	
8	REMOVE SEWER PIPE (STORM)	LIN FT	54	\$20.00	\$1,080.00	\$40.00	\$2,160.00	\$12.00	\$648.00	\$12.00	\$648.00	
9	REMOVE CURB & GUTTER	LIN FT	620	\$3.00	\$1,860.00	\$7.25	\$4,495.00	\$15.00	\$9,300.00	\$15.00	\$9,300.00	
10	REMOVE BITUMINOUS WALK	SQ FT	71	\$10.00	\$710.00	\$2.50	\$177.50	\$6.00	\$426.00	\$6.00	\$426.00	
11	REMOVE CONCRETE SIDEWALK	SQ FT	2877	\$1.20	\$3,452.40	\$1.30	\$3,740.10	\$2.00	\$5,754.00	\$2.50	\$7,192.50	
12	REMOVE BITUMINOUS PAVEMENT	SQ FT	991	\$2.00	\$1,982.00	\$2.00	\$1,982.00	\$2.00	\$1,982.00	\$4.50	\$4,459.50	
13	REMOVE CONCRETE VALLEY GUTTER	SQ FT	736	\$2.00	\$1,472.00	\$2.20	\$1,619.20	\$4.00	\$2,944.00	\$4.50	\$3,312.00	
14	EXCAVATION - COMMON (P)	CU YD	2505	\$30.00	\$75,150.00	\$34.75	\$87,048.75	\$35.00	\$87,675.00	\$65.00	\$162,825.00	
15	EXCAVATION - SUBGRADE	CU YD	222	\$32.00	\$7,104.00	\$34.00	\$7,548.00	\$43.00	\$9,546.00	\$65.00	\$14,430.00	
16	SELECT GRANULAR EMBANKMENT (CV)	CU YD	222	\$19.00	\$4,218.00	\$38.50	\$8,547.00	\$40.00	\$8,880.00	\$65.00	\$14,430.00	
17	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	3559	\$11.60	\$41,284.40	\$25.00	\$88,975.00	\$40.00	\$142,360.00	\$85.00	\$302,515.00	
18	FULL DEPTH RECLAMATION (P)	SQ YD	12988	\$2.75	\$35,717.00	\$3.90	\$50,653.20	\$3.00	\$38,964.00	\$4.00	\$51,952.00	
19	BITUMINOUS PATCH SPECIAL	SQ FT	1474	\$5.00	\$7,370.00	\$4.50	\$6,633.00	\$8.00	\$11,792.00	\$6.00	\$8,844.00	
20	MILL BITUMINOUS SURFACE (2.5")	SQ YD	3900	\$3.00	\$11,700.00	\$2.40	\$9,360.00	\$2.00	\$7,800.00	\$5.00	\$19,500.00	
21	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	1924	\$109.00	\$209,716.00	\$102.00	\$196,248.00	\$96.00	\$184,704.00	\$100.00	\$192,400.00	
22	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	1743	\$101.00	\$176,043.00	\$98.00	\$170,814.00	\$90.00	\$156,870.00	\$95.00	\$165,585.00	
23	TYPE SP 12.5 NON WEAR COURSE MIX (3,C)	TON	1743	\$100.00	\$174,300.00	\$96.00	\$167,328.00	\$88.00	\$153,384.00	\$80.00	\$139,440.00	
24	12" RC PIPE SEWER DES 3006 CL V	LIN FT	819	\$67.00	\$54,873.00	\$65.00	\$53,235.00	\$75.00	\$61,425.00	\$94.00	\$76,986.00	
25	15" RC PIPE SEWER DES 3006 CL V	LIN FT	8	\$139.00	\$1,112.00	\$98.00	\$784.00	\$100.00	\$800.00	\$100.00	\$800.00	
26	CONNECT TO EXISTING STORM SEWER	EACH	7	\$950.00	\$6,650.00	\$485.00	\$3,395.00	\$1,200.00	\$8,400.00	\$980.00	\$6,860.00	
27	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1	\$1,150.00	\$1,150.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,240.00	\$1,240.00	
28	ADJUST VALVE BOX	EACH	10	\$800.00	\$8,000.00	\$470.00	\$4,700.00	\$500.00	\$5,000.00	\$575.00	\$5,750.00	
29	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	8	\$2,500.00	\$20,000.00	\$2,220.00	\$17,760.00	\$3,000.00	\$24,000.00	\$2,770.00	\$22,160.00	
30	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	10	\$4,200.00	\$42,000.00	\$4,500.00	\$45,000.00	\$4,400.00	\$44,000.00	\$3,960.00	\$39,600.00	
31	CASTING ASSEMBLY	EACH	20	\$1,225.00	\$24,500.00	\$1,130.00	\$22,600.00	\$1,100.00	\$22,000.00	\$1,600.00	\$32,000.00	
32	ADJUST FRAME & RING CASTING	EACH	25	\$1,200.00	\$30,000.00	\$775.00	\$19,375.00	\$400.00	\$10,000.00	\$1,200.00	\$30,000.00	
33	CORE DRILLED HOLE	EACH	1	\$630.00	\$630.00	\$2,300.00	\$2,300.00	\$1,500.00	\$1,500.00	\$1,300.00	\$1,300.00	
34	4" CONCRETE WALK	SQ FT	2878	\$6.00	\$17,268.00	\$8.00	\$23,024.00	\$9.00	\$25,902.00	\$7.00	\$20,146.00	
35	6" CONCRETE WALK	SQ FT	1258	\$9.00	\$11,322.00	\$14.90	\$18,744.20	\$13.00	\$16,354.00	\$15.50	\$19,495.00	
36	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	620	\$56.00	\$34,720.00	\$43.75	\$27,125.00	\$26.00	\$16,120.00	\$35.50	\$22,010.00	

Bidder No. 5

Bidder No. 7

Bidder No. 8

BID TABULATION

Valley Paving, Inc.

S.M. Hentges & Sons, Inc.

Forest Lake Contracting, Inc.

Bituminous Roadways, Inc.

Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
37	7" CONCRETE VALLEY GUTTER	SQ YD	99	\$88.00	\$8,712.00	\$109.40	\$10,830.60	\$100.00	\$9,900.00	\$83.00	\$8,217.00
38	TRUNCATED DOMES	SQ FT	183	\$55.00	\$10,065.00	\$56.00	\$10,248.00	\$95.00	\$17,385.00	\$72.00	\$13,176.00
39	TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00	\$10,000.00	\$13,000.00	\$13,000.00	\$20,000.00	\$20,000.00	\$12,000.00	\$12,000.00
40	INSTALL SIGN TYPE C	EACH	1	\$210.00	\$210.00	\$215.00	\$215.00	\$200.00	\$200.00	\$210.00	\$210.00
41	INSTALL SIGN TYPE SPECIAL	EACH	3	\$450.00	\$1,350.00	\$430.00	\$1,290.00	\$425.00	\$1,275.00	\$440.00	\$1,320.00
42	EROSION CONTROL	LUMP SUM	1	\$9,500.00	\$9,500.00	\$14,000.00	\$14,000.00	\$15,000.00	\$15,000.00	\$12,500.00	\$12,500.00
43	PERMANENT RESTORATION	SQ YD	713	\$12.00	\$8,556.00	\$19.00	\$13,547.00	\$20.00	\$14,260.00	\$20.00	\$14,260.00
44	4" SOLID LINE MULTI COMP	LIN FT	547	\$1.00	\$547.00	\$0.55	\$300.85	\$1.00	\$547.00	\$0.52	\$284.44
45	24" SOLID LINE MULTI COMP	LIN FT	298	\$11.00	\$3,278.00	\$10.80	\$3,218.40	\$11.00	\$3,278.00	\$10.10	\$3,009.80
46	4" DBLE SOLID LINE MULTI COMP	LIN FT	4622	\$1.50	\$6,933.00	\$1.10	\$5,084.20	\$1.00	\$4,622.00	\$1.05	\$4,853.10
47	CROSSWALK MULTI COMP	SQ FT	696	\$5.20	\$3,619.20	\$5.35	\$3,723.60	\$5.00	\$3,480.00	\$5.05	\$3,514.80
	<b>TOTAL BASE BID</b>				<b>\$1,134,753.88</b>		<b>\$1,188,491.71</b>		<b>\$1,218,080.45</b>		<b>\$1,623,523.04</b>
Contractor Name and Address:				Valley Paving, Inc. 8800 13th Ave. East Shakopee, MN 55379 Phone: (952) 445-8615 Email: <a href="mailto:brent@valleypaving.com">brent@valleypaving.com</a> Signed By: Brent A. Carron Title: President Bid Security: Bid Bond Addenda Acknowledged: 1,2							
Contractor Name and Address:				S.M. Hentges and Sons, Inc. 650 Quaker Ave. Jordan, MN 55342 (952) 492-5700 <a href="mailto:estimating@smhntges.com">estimating@smhntges.com</a> Nathan Hentges Executive Vice President Bid Bond 1,2							
Contractor Name and Address:				Forest Lake Contracting, Inc. 14777 Lake Drive Forest Lake, MN 55025 (651) 464-4500 <a href="mailto:bob@forestlakecontracting.com">bob@forestlakecontracting.com</a> Robert D. Vollhaber President Bid Bond 1,2							
Contractor Name and Address:				Bituminous Roadways, Inc. 1520 Commerce Dr. Mendota Height, MN 55120 (651) 686-7001 <a href="mailto:estimating@bitroads.com">estimating@bitroads.com</a> Pam Hague Secretary Bid Bond 1,2							

**CITY OF SPRING LAKE PARK**

**RESOLUTION NO. 2024-27**

**RESOLUTION ACCEPTING BID FOR 2024 STREET IMPROVEMENT PROJECT**

**WHEREAS**, pursuant to an advertisement for bids for the 2024 Street Improvement Project, bids were received, opened and tabulated according to the law, and the following bids were received complying with the advertisement:

<b><u>Contractor</u></b>	<b><u>Total Base Bid*</u></b>
North Valley, Inc.	\$1,048,489.18
Park Construction Company	\$1,071,123.38
Northwest Asphalt, Inc..	\$1,119,089.01
Asphalt Surface Technologies Corp.	\$1,128,818.44
Valley Paving, Inc	\$1,134,753.88
S.M. Hentges & Sons, Inc	\$1,188,491.71
Forest Lake Contracting, Inc	\$1,218,080.45
Bituminous Roadways, Inc.	\$1,623,523.04

AND WHEREAS, it appears that North Valley, Inc. is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING LAKE PARK, MINNESOTA:

1. Upon receipt of written concurrence from the City of Blaine, the Mayor and Administrator, Clerk/Treasurer are hereby authorized and directed to enter into the attached contract with North Valley, Inc. in the name of the city of Spring Lake Park for the 2024 Street Improvement Project, according to the plans and specifications therefor approved by the City Council and on file in the office of the Administrator, Clerk/Treasurer.
2. The Administrator, Clerk/Treasurer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lower bidder shall be retained until a contract has been signed.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 18th day of March 2024.

APPROVED BY:

\_\_\_\_\_  
Robert Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Daniel R. Buchholtz, City Administrator



Project Name: **2024 SLP 85TH AVENUE/SANBURNOL DRIVE, ELM DRIVE, AND 83RD AVENUE IMPROVEMENTS**

I hereby certify that this is an exact reproduction of bids received.

City Project No.:

Stantec Project No.: 193806347

Bid Opening: Tuesday, January 30, 2024 at 11:00 AM CST

Owner: **Spring Lake Park, Minnesota**

Phil Gravel, P.E.

License No. 19864

**Bidder No. 1**

**Bidder No. 2**

**Bidder No. 3**

**Bidder No. 4**

**BID TABULATION**

**North Valley ,Inc.**

**Park Construction Company**

**Northwest Asphalt, Inc.**

**Asphalt Surface Tehcnologies Corp.**

Item Num	Item	Units	Qty	North Valley ,Inc.		Park Construction Company		Northwest Asphalt, Inc.		Asphalt Surface Tehcnologies Corp.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
<b>BASE BID:</b>											
1	MOBILIZATION	LUMP SUM	1	\$39,120.85	\$39,120.85	\$99,200.00	\$99,200.00	\$51,875.00	\$51,875.00	\$45,000.00	\$45,000.00
2	REMOVE CASTING	EACH	2	\$212.90	\$425.80	\$236.00	\$472.00	\$250.00	\$500.00	\$275.00	\$550.00
3	REMOVE DRAINAGE STRUCTURE	EACH	6	\$632.93	\$3,797.58	\$956.00	\$5,736.00	\$750.00	\$4,500.00	\$429.00	\$2,574.00
4	SALVAGE SIGN TYPE C	EACH	1	\$43.05	\$43.05	\$40.60	\$40.60	\$44.00	\$44.00	\$44.00	\$44.00
5	SALVAGE SIGN TYPE SPECIAL	EACH	3	\$64.57	\$193.71	\$60.90	\$182.70	\$66.00	\$198.00	\$66.00	\$198.00
6	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	108	\$8.61	\$929.88	\$8.25	\$891.00	\$5.00	\$540.00	\$4.00	\$432.00
7	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	745.15	\$4.84	\$3,606.53	\$3.10	\$2,309.97	\$3.00	\$2,235.45	\$3.50	\$2,608.03
8	REMOVE SEWER PIPE (STORM)	LIN FT	54	\$17.84	\$963.36	\$31.10	\$1,679.40	\$25.00	\$1,350.00	\$11.00	\$594.00
9	REMOVE CURB & GUTTER	LIN FT	620	\$9.15	\$5,673.00	\$12.80	\$7,936.00	\$10.15	\$6,293.00	\$9.90	\$6,138.00
10	REMOVE BITUMINOUS WALK	SQ FT	71	\$3.93	\$279.03	\$16.20	\$1,150.20	\$1.58	\$112.18	\$8.80	\$624.80
11	REMOVE CONCRETE SIDEWALK	SQ FT	2877	\$4.31	\$12,399.87	\$1.40	\$4,027.80	\$2.10	\$6,041.70	\$3.30	\$9,494.10
12	REMOVE BITUMINOUS PAVEMENT	SQ FT	991	\$2.53	\$2,507.23	\$1.95	\$1,932.45	\$2.93	\$2,903.63	\$3.30	\$3,270.30
13	REMOVE CONCRETE VALLEY GUTTER	SQ FT	736	\$15.07	\$11,091.52	\$1.55	\$1,140.80	\$3.72	\$2,737.92	\$4.40	\$3,238.40
14	EXCAVATION - COMMON (P)	CU YD	2505	\$24.79	\$62,098.95	\$21.30	\$53,356.50	\$35.30	\$88,426.50	\$25.85	\$64,754.25
15	EXCAVATION - SUBGRADE	CU YD	222	\$19.37	\$4,300.14	\$25.50	\$5,661.00	\$29.27	\$6,497.94	\$36.30	\$8,058.60
16	SELECT GRANULAR EMBANKMENT (CV)	CU YD	222	\$8.61	\$1,911.42	\$41.60	\$9,235.20	\$34.05	\$7,559.10	\$15.95	\$3,540.90
17	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	3559	\$12.31	\$43,811.29	\$0.01	\$35.59	\$21.40	\$76,162.60	\$21.56	\$76,732.04
18	FULL DEPTH RECLAMATION (P)	SQ YD	12988	\$4.41	\$57,277.08	\$3.85	\$50,003.80	\$2.15	\$27,924.20	\$2.53	\$32,859.64
19	BITUMINOUS PATCH SPECIAL	SQ FT	1474	\$9,124.06	\$9,124.06	\$5.30	\$7,812.20	\$7.34	\$10,819.16	\$8.03	\$11,836.22
20	MILL BITUMINOUS SURFACE (2.5")	SQ YD	3900	\$1.72	\$6,708.00	\$2.55	\$9,945.00	\$2.18	\$8,502.00	\$2.86	\$11,154.00
21	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	1924	\$95.56	\$183,857.44	\$95.70	\$184,126.80	\$96.61	\$185,877.64	\$102.19	\$196,613.56
22	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	1743	\$89.31	\$155,667.33	\$92.20	\$160,704.60	\$91.72	\$159,867.96	\$96.85	\$168,809.55
23	TYPE SP 12.5 NON WEAR COURSE MIX (3,C)	TON	1743	\$87.98	\$153,349.14	\$90.80	\$158,264.40	\$91.66	\$159,763.38	\$94.60	\$164,887.80
24	12" RC PIPE SEWER DES 3006 CL V	LIN FT	819	\$60.42	\$49,483.98	\$65.50	\$53,644.50	\$60.12	\$49,238.28	\$60.50	\$49,549.50
25	15" RC PIPE SEWER DES 3006 CL V	LIN FT	8	\$67.90	\$543.20	\$139.00	\$1,112.00	\$70.17	\$561.36	\$242.00	\$1,936.00
26	CONNECT TO EXISTING STORM SEWER	EACH	7	\$1,122.01	\$7,854.07	\$1,610.00	\$11,270.00	\$1,000.00	\$7,000.00	\$393.80	\$2,756.60
27	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1	\$1,588.07	\$1,588.07	\$2,020.00	\$2,020.00	\$1,250.00	\$1,250.00	\$393.80	\$393.80
28	ADJUST VALVE BOX	EACH	10	\$541.36	\$5,413.60	\$558.00	\$5,580.00	\$577.50	\$5,775.00	\$550.00	\$5,500.00
29	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	8	\$2,054.14	\$16,433.12	\$2,820.00	\$22,560.00	\$1,704.00	\$13,632.00	\$3,300.00	\$26,400.00
30	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	10	\$2,399.37	\$23,993.70	\$4,700.00	\$47,000.00	\$2,688.86	\$26,888.60	\$3,850.00	\$38,500.00
31	CASTING ASSEMBLY	EACH	20	\$1,076.27	\$21,525.40	\$922.00	\$18,440.00	\$1,250.00	\$25,000.00	\$1,650.00	\$33,000.00
32	ADJUST FRAME & RING CASTING	EACH	25	\$1,178.51	\$29,462.75	\$886.00	\$22,150.00	\$1,193.00	\$29,825.00	\$990.00	\$24,750.00
33	CORE DRILLED HOLE	EACH	1	\$2,134.69	\$2,134.69	\$2,110.00	\$2,110.00	\$1,250.00	\$1,250.00	\$880.00	\$880.00
34	4" CONCRETE WALK	SQ FT	2878	\$7.00	\$20,146.00	\$6.75	\$19,426.50	\$8.80	\$25,326.40	\$7.15	\$20,577.70
35	6" CONCRETE WALK	SQ FT	1258	\$16.14	\$20,304.12	\$7.95	\$10,001.10	\$17.60	\$22,140.80	\$16.50	\$20,757.00
36	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	620	\$37.13	\$23,020.60	\$30.80	\$19,096.00	\$35.20	\$21,824.00	\$38.50	\$23,870.00



BID TABULATION				Bidder No. 1 North Valley ,Inc.		Bidder No. 2 Park Construction Company		Bidder No. 3 Northwest Asphalt, Inc.		Bidder No. 4 Asphalt Surface Tehcnologies Corp.	
Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
37	7" CONCRETE VALLEY GUTTER	SQ YD	99	\$87.18	\$8,630.82	\$106.00	\$10,494.00	\$137.50	\$13,612.50	\$89.10	\$8,820.90
38	TRUNCATED DOMES	SQ FT	183	\$75.34	\$13,787.22	\$97.90	\$17,915.70	\$55.00	\$10,065.00	\$77.00	\$14,091.00
39	TRAFFIC CONTROL	LUMP SUM	1	\$10,224.55	\$10,224.55	\$9,640.00	\$9,640.00	\$10,450.00	\$10,450.00	\$10,450.00	\$10,450.00
40	INSTALL SIGN TYPE C	EACH	1	\$215.25	\$215.25	\$203.00	\$203.00	\$220.00	\$220.00	\$220.00	\$220.00
41	INSTALL SIGN TYPE SPECIAL	EACH	3	\$457.41	\$1,372.23	\$431.00	\$1,293.00	\$467.50	\$1,402.50	\$467.50	\$1,402.50
42	EROSION CONTROL	LUMP SUM	1	\$10,277.29	\$10,277.29	\$8,180.00	\$8,180.00	\$17,600.00	\$17,600.00	\$7,480.00	\$7,480.00
43	PERMANENT RESTORATION	SQ YD	713	\$13.43	\$9,575.59	\$14.90	\$10,623.70	\$18.00	\$12,834.00	\$15.40	\$10,980.20
44	4" SOLID LINE MULTI COMP	LIN FT	547	\$0.59	\$322.73	\$0.61	\$333.67	\$0.55	\$300.85	\$0.55	\$300.85
45	24" SOLID LINE MULTI COMP	LIN FT	298	\$11.83	\$3,525.34	\$7.10	\$2,115.80	\$11.02	\$3,283.96	\$11.00	\$3,278.00
46	4" DBLE SOLID LINE MULTI COMP	LIN FT	4622	\$1.18	\$5,453.96	\$1.20	\$5,546.40	\$1.10	\$5,084.20	\$1.10	\$5,084.20
47	CROSSWALK MULTI COMP	SQ FT	696	\$5.84	\$4,064.64	\$6.50	\$4,524.00	\$5.45	\$3,793.20	\$5.50	\$3,828.00
<b>TOTAL BASE BID</b>					\$1,048,489.18		\$1,071,123.38		\$1,119,089.01		\$1,128,818.44
Contractor Name and Address:				North Valley, Inc. 20015 Iguana St. NW, Ste. 100 Nowthen, MN 55330 Phone: (763) 274-2580 Email: <a href="mailto:paula@northvalleyinc.net">paula@northvalleyinc.net</a> Signed By: Leslie A. Bloom Title: President Bid Security: Bid Bond Addenda Acknowledged: 1,2		Park Construction Company 1481 81st. Ave. NE Minneapolis, MN 55432 (763) 786-9800 <a href="mailto:cborene@parkconstructionco.com">cborene@parkconstructionco.com</a> Charlie Borene Vice President Bid Bond 1,2		Northwest Asphalt 1451 Stagecoach Rd. Shakopee, MN (952) 445-1003 <a href="mailto:lanceg@nwasphalt.net">lanceg@nwasphalt.net</a> Lance Guentzel PM Bid Bond 1,2		Asphalt Surface Technologies Corporation aka ASTECH Corp. 8348 Ridgewood Rd. St. Joseph, MN 56374 (320) 363-8500 <a href="mailto:lanceastech@yahoo.com">lanceastech@yahoo.com</a> Dale R. Strandberg Vice President Bid Bond 1,2	



**Bidder No. 5**

**Bidder No. 6**

**Bidder No. 7**

**Bidder No. 8**

**BID TABULATION**

**Valley Paving, Inc.**

**S.M. Hentges & Sons, Inc.**

**Forest Lake Contracting, Inc.**

**Bituminous Roadways, Inc.**

Item Num	Item	Units	Qty	Valley Paving, Inc.		S.M. Hentges & Sons, Inc.		Forest Lake Contracting, Inc.		Bituminous Roadways, Inc.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
<b>BASE BID:</b>											
1	MOBILIZATION	LUMP SUM	1	\$60,000.00	\$60,000.00	\$59,000.00	\$59,000.00	\$60,000.00	\$60,000.00	\$170,000.00	\$170,000.00
2	REMOVE CASTING	EACH	2	\$210.00	\$420.00	\$185.00	\$370.00	\$400.00	\$800.00	\$225.00	\$450.00
3	REMOVE DRAINAGE STRUCTURE	EACH	6	\$600.00	\$3,600.00	\$660.00	\$3,960.00	\$700.00	\$4,200.00	\$515.00	\$3,090.00
4	SALVAGE SIGN TYPE C	EACH	1	\$42.00	\$42.00	\$43.00	\$43.00	\$40.00	\$40.00	\$42.00	\$42.00
5	SALVAGE SIGN TYPE SPECIAL	EACH	3	\$63.00	\$189.00	\$65.00	\$195.00	\$60.00	\$180.00	\$62.00	\$186.00
6	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	108	\$4.50	\$486.00	\$5.40	\$583.20	\$6.00	\$648.00	\$5.20	\$561.60
7	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	745.15	\$2.50	\$1,862.88	\$2.70	\$2,011.91	\$3.00	\$2,235.45	\$2.00	\$1,490.30
8	REMOVE SEWER PIPE (STORM)	LIN FT	54	\$20.00	\$1,080.00	\$40.00	\$2,160.00	\$12.00	\$648.00	\$18.00	\$972.00
9	REMOVE CURB & GUTTER	LIN FT	620	\$3.00	\$1,860.00	\$7.25	\$4,495.00	\$15.00	\$9,300.00	\$12.00	\$7,440.00
10	REMOVE BITUMINOUS WALK	SQ FT	71	\$10.00	\$710.00	\$2.50	\$177.50	\$6.00	\$426.00	\$10.00	\$710.00
11	REMOVE CONCRETE SIDEWALK	SQ FT	2877	\$1.20	\$3,452.40	\$1.30	\$3,740.10	\$2.00	\$5,754.00	\$2.50	\$7,192.50
12	REMOVE BITUMINOUS PAVEMENT	SQ FT	991	\$2.00	\$1,982.00	\$2.00	\$1,982.00	\$2.00	\$1,982.00	\$4.50	\$4,459.50
13	REMOVE CONCRETE VALLEY GUTTER	SQ FT	736	\$2.00	\$1,472.00	\$2.20	\$1,619.20	\$4.00	\$2,944.00	\$4.50	\$3,312.00
14	EXCAVATION - COMMON (P)	CU YD	2505	\$30.00	\$75,150.00	\$34.75	\$87,048.75	\$35.00	\$87,675.00	\$65.00	\$162,825.00
15	EXCAVATION - SUBGRADE	CU YD	222	\$32.00	\$7,104.00	\$34.00	\$7,548.00	\$43.00	\$9,546.00	\$65.00	\$14,430.00
16	SELECT GRANULAR EMBANKMENT (CV)	CU YD	222	\$19.00	\$4,218.00	\$38.50	\$8,547.00	\$40.00	\$8,880.00	\$65.00	\$14,430.00
17	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	3559	\$11.60	\$41,284.40	\$25.00	\$88,975.00	\$40.00	\$142,360.00	\$85.00	\$302,515.00
18	FULL DEPTH RECLAMATION (P)	SQ YD	12988	\$2.75	\$35,717.00	\$3.90	\$50,653.20	\$3.00	\$38,964.00	\$4.00	\$51,952.00
19	BITUMINOUS PATCH SPECIAL	SQ FT	1474	\$5.00	\$7,370.00	\$4.50	\$6,633.00	\$8.00	\$11,792.00	\$6.00	\$8,844.00
20	MILL BITUMINOUS SURFACE (2.5")	SQ YD	3900	\$3.00	\$11,700.00	\$2.40	\$9,360.00	\$2.00	\$7,800.00	\$5.00	\$19,500.00
21	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	1924	\$109.00	\$209,716.00	\$102.00	\$196,248.00	\$96.00	\$184,704.00	\$100.00	\$192,400.00
22	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	1743	\$101.00	\$176,043.00	\$98.00	\$170,814.00	\$90.00	\$156,870.00	\$95.00	\$165,585.00
23	TYPE SP 12.5 NON WEAR COURSE MIX (3,C)	TON	1743	\$100.00	\$174,300.00	\$96.00	\$167,328.00	\$88.00	\$153,384.00	\$80.00	\$139,440.00
24	12" RC PIPE SEWER DES 3006 CL V	LIN FT	819	\$67.00	\$54,873.00	\$65.00	\$53,235.00	\$75.00	\$61,425.00	\$94.00	\$76,986.00
25	15" RC PIPE SEWER DES 3006 CL V	LIN FT	8	\$139.00	\$1,112.00	\$98.00	\$784.00	\$100.00	\$800.00	\$100.00	\$800.00
26	CONNECT TO EXISTING STORM SEWER	EACH	7	\$950.00	\$6,650.00	\$485.00	\$3,395.00	\$1,200.00	\$8,400.00	\$980.00	\$6,860.00
27	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1	\$1,150.00	\$1,150.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,240.00	\$1,240.00
28	ADJUST VALVE BOX	EACH	10	\$800.00	\$8,000.00	\$470.00	\$4,700.00	\$500.00	\$5,000.00	\$575.00	\$5,750.00
29	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	8	\$2,500.00	\$20,000.00	\$2,220.00	\$17,760.00	\$3,000.00	\$24,000.00	\$2,770.00	\$22,160.00
30	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	10	\$4,200.00	\$42,000.00	\$4,500.00	\$45,000.00	\$4,400.00	\$44,000.00	\$3,960.00	\$39,600.00
31	CASTING ASSEMBLY	EACH	20	\$1,225.00	\$24,500.00	\$1,130.00	\$22,600.00	\$1,100.00	\$22,000.00	\$1,600.00	\$32,000.00
32	ADJUST FRAME & RING CASTING	EACH	25	\$1,200.00	\$30,000.00	\$775.00	\$19,375.00	\$400.00	\$10,000.00	\$1,200.00	\$30,000.00
33	CORE DRILLED HOLE	EACH	1	\$630.00	\$630.00	\$2,300.00	\$2,300.00	\$1,500.00	\$1,500.00	\$1,300.00	\$1,300.00
34	4" CONCRETE WALK	SQ FT	2878	\$6.00	\$17,268.00	\$8.00	\$23,024.00	\$9.00	\$25,902.00	\$7.00	\$20,146.00
35	6" CONCRETE WALK	SQ FT	1258	\$9.00	\$11,322.00	\$14.90	\$18,744.20	\$13.00	\$16,354.00	\$15.50	\$19,499.00
36	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	620	\$56.00	\$34,720.00	\$43.75	\$27,125.00	\$26.00	\$16,120.00	\$35.50	\$22,010.00

BID TABULATION				Bidder No. 5		Bidder No. 6		Bidder No. 7		Bidder No. 8	
				Valley Paving, Inc.		S.M. Hentges & Sons, Inc.		Forest Lake Contracting, Inc.		Bituminous Roadways, Inc.	
Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
37	7" CONCRETE VALLEY GUTTER	SQ YD	99	\$88.00	\$8,712.00	\$109.40	\$10,830.60	\$100.00	\$9,900.00	\$83.00	\$8,217.00
38	TRUNCATED DOMES	SQ FT	183	\$55.00	\$10,065.00	\$56.00	\$10,248.00	\$95.00	\$17,385.00	\$72.00	\$13,176.00
39	TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00	\$10,000.00	\$13,000.00	\$13,000.00	\$20,000.00	\$20,000.00	\$12,000.00	\$12,000.00
40	INSTALL SIGN TYPE C	EACH	1	\$210.00	\$210.00	\$215.00	\$215.00	\$200.00	\$200.00	\$210.00	\$210.00
41	INSTALL SIGN TYPE SPECIAL	EACH	3	\$450.00	\$1,350.00	\$430.00	\$1,290.00	\$425.00	\$1,275.00	\$440.00	\$1,320.00
42	EROSION CONTROL	LUMP SUM	1	\$9,500.00	\$9,500.00	\$14,000.00	\$14,000.00	\$15,000.00	\$15,000.00	\$12,500.00	\$12,500.00
43	PERMANENT RESTORATION	SQ YD	713	\$12.00	\$8,556.00	\$19.00	\$13,547.00	\$20.00	\$14,260.00	\$20.00	\$14,260.00
44	4" SOLID LINE MULTI COMP	LIN FT	547	\$1.00	\$547.00	\$0.55	\$300.85	\$1.00	\$547.00	\$0.52	\$284.44
45	24" SOLID LINE MULTI COMP	LIN FT	298	\$11.00	\$3,278.00	\$10.80	\$3,218.40	\$11.00	\$3,278.00	\$10.10	\$3,009.80
46	4" DBLE SOLID LINE MULTI COMP	LIN FT	4622	\$1.50	\$6,933.00	\$1.10	\$5,084.20	\$1.00	\$4,622.00	\$1.05	\$4,853.10
47	CROSSWALK MULTI COMP	SQ FT	696	\$5.20	\$3,619.20	\$5.35	\$3,723.60	\$5.00	\$3,480.00	\$5.05	\$3,514.80
<b>TOTAL BASE BID</b>					\$1,134,753.88		\$1,188,491.71		\$1,218,080.45		\$1,623,523.04
Contractor Name and Address:				Valley Paving, Inc. 8800 13th Ave. East Shakopee, MN 55379		S.M. Hentges and Sons, Inc. 650 Quaker Ave. Jordan, MN 55342		Forest Lake Contracting, Inc. 14777 Lake Drive Forest Lake, MN 55025		Bituminous Roadways, Inc. 1520 Commerce Dr. Mendota Height, MN 55120	
Phone:				(952) 445-8615		(952) 492-5700		(651) 464-4500		(651) 686-7001	
Email:				<a href="mailto:brent@valleypaving.com">brent@valleypaving.com</a>		<a href="mailto:estimating@smhentges.com">estimating@smhentges.com</a>		<a href="mailto:bob@forestlakecontracting.com">bob@forestlakecontracting.com</a>		<a href="mailto:estimating@bitroads.com">estimating@bitroads.com</a>	
Signed By:				Brent A. Carron		Nathan Hentges		Robert D. Vollhaber		Pam Hague	
Title:				President		Executive Vice President		President		Secretary	
Bid Security:				Bid Bond		Bid Bond		Bid Bond		Bid Bond	
Addenda Acknowledged:				1,2		1,2		1,2		1,2	



# Memorandum

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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** March 11, 2024

**Subject:** Cable System/Multipurpose Room & EOC Technology

The City is currently renovating its City Hall facility. As part of this project, a new audio/visual system for the City Council Chambers, Multi-Purpose Room and the Emergency Operations Center is needed. Last year, the City entered into a design contract with Z Systems to design a system that will meet the City's current and future audio/visual needs.

## Highlights of the Upgrade:

1. *Council Chambers:* Installation of a new broadcast production switcher, multiple displays to show presentations to the audience, a comprehensive audio system, and video conferencing, facilitating broader community participation and more dynamic presentations.
2. *Multi-Purpose Room:* Installation of portable displays with video conferencing and a new multi-microphone audio system, enabling versatile use of the space for Recreation events, overflow space for City Council meetings and community engagement.
3. *EOC/Training Room:* Installation of cameras for video conferencing and training – one camera to capture a trainer/presenter and a second camera to capture people sitting in the room in order to receive training from remote locations. While primarily a training room for City staff and others, it will also serve as the City's Emergency Operations Center.

We have reused equipment from our existing system, including the 4 HD cameras, the document camera, the Bright Sign graphics controller and the Makito X video encoder. The reuse of these components reduced the cost of the project by approximately \$50,000.

Staff reviewed the quote and proposal with Matt Waldron, Video Technician with North Metro TV. He has agreed that the technology proposed will be compatible with North Metro TV's system and will serve the City well for many years.

Z Systems holds the State bid for audio/visual equipment/services. They have done a number of projects with North Metro TV, including systems in Circle Pines, Blaine, Lexington, Lino Lakes, Ham Lake and Centerville.

The total quote is \$276,809.92, broken down into the following components:

Broadcast Production Equipment	\$ 49,168.72
Council Chambers Equipment	\$ 42,133.22
Multi-Purpose Room Equipment	\$ 34,027.39
EOC/Training Room	\$ 34,599.06
Misc. Materials (not to exceed)	\$ 19,936.00
Installation (not to exceed)	\$ 94,862.00
Mileage/Shipping	\$ 5,760.00
System Design Contract Credit	<u>(\$ 3,676.47)</u>
<b>TOTAL</b>	<b>\$276,809.92</b>

This project was included in the budget for the City Hall Renovation/Expansion project and came in under estimate.

Staff recommends approval of the quote with Z Systems. If you have any questions, please do not hesitate to contact me at 763-784-6491.



# Z Systems, inc

3724 Oregon Ave S  
 Saint Louis Park, MN 55426  
 Tel. 952.974.3140  
 Fax. 952.974.3141  
[www.zsyst.com](http://www.zsyst.com)

## MN State Contract Quote

Job: City Hall AV Q4 '23  
 Date: 03/11/24 Quote #: ZSYQ2450-0  
 P.O. No: FOB: Mfr's Dock  
 Terms: 50% Down, Bal Net 15  
 Expiration: 4/11/2024 Rep: freddieg

**Sold To:**

Daniel Buchholtz  
 Spring Lake Park, City Of  
 1301 81st Ave. N.E.  
 Spring Lake Park, MN 5543

**Ship To:**

Daniel Buchholtz  
 Spring Lake Park, City Of  
 1301 81st Ave. N.E.  
 Spring Lake Park, MN 55432

Minnesota State Contract #: 152127

Item	Qty	Description	Ctgy	Price	Ext. Price
		<b>Broadcast Production Equipment</b>			<b>\$49,168.72</b>
		<b>Carbonite Production Switcher</b>			
CBF-109	1	Ross Carbonite Black 1 M/E Live Production Switcher ENGINE ONLY	2.3	\$3,880.80	\$3,880.80
XDS0-0001-CPS	1	Ross XPression LiveCG Software Only License	4.1	\$0.00	\$0.00
PSU-12V9A-6PIN	1	Ross 12V 9A PSU with 6 Pin Connector for Redundancy or Spare	4.1	\$642.60	\$642.60
		<b>Carbonite Production Switcher Subtotal</b>			<b>\$4,523.40</b>
		<b>Quorum Graphical Meeting Control System</b>			
QRM-SW-MGMT	1	Ross Quorum Management and Control Software	2.3	\$8,400.00	\$8,400.00
QRM-EXP-ROOM	1	Ross Quorum Room License	2.3	\$12,600.00	\$12,600.00
QRM-HW-SERVER-G4	1	Ross Quorum Hardware for Management Software	2.3	\$5,880.00	\$5,880.00
QRM-INT-3P-ROBOTICS	1	Quorum 3rd Party Robotics License	2.3	\$4,200.00	\$4,200.00
QRM-HW-CLIENT-G4	1	Ross Quorum Client Hardware	2.3	\$3,276.00	\$3,276.00
		<b>Quorum Graphical Meeting Control System Subtotal</b>			<b>\$34,356.00</b>
		<b>Ross Professional Services</b>			
QRM-ONL-OTT-1DAY	1	Ross Quorum Online Technical Training, 1Day	2.3	\$1,534.62	\$1,534.62
QRM-COM-1DAY	2	Ross Quorum Commissioning, 1 Day	2.3	\$2,042.04	\$4,084.08
TRAVEL-PRE-001	1	Ross Pre Paid Service Expense Trip 1	2.3	\$3,136.00	\$3,136.00
CARBONITE-ONL-COM-1DAY	1	Ross Carbonite Online Commissioning - 1 Day	2.3	\$1,534.62	\$1,534.62
		<b>Ross Professional Services Subtotal:</b>			<b>\$10,289.32</b>
		<b>Broadcast Production Equipment</b>			<b>\$49,168.72</b>

Item	Qty	Description	Ctgy	Price	Ext. Price
		<b>Council Chambers Equipment</b>			<b>\$42,133.22</b>
		<b>Displays &amp; Mounts</b>			
FW43EZ20L	2	Sony 43 BRAVIA 4K HDR PRO LITE DISPLAY	9.1	\$493.34	\$986.68
FW65EZ20L	3	Sony 65 BRAVIA 4K HDR PRO LITE DISPLAY	9.1	\$911.93	\$2,735.79
VP16-OLED	6	ViewSonic 15.6" VP16-OLED Thin Portable Monitor	9.1	\$414.40	\$2,486.40
997-8371-00	3	Planar Systems PLN2770W 27" 16:9 IPS Monitor	9.1	\$136.64	\$409.92
CSSLP15X10	3	CHIEF PROXIMITY,SLIDE LOCKING PLATE,15X10	14	\$143.81	\$431.43
CMS115	2	CHIEF SPEED CONNECT CEILING PLATE	14	\$46.37	\$92.74
CMS0305	2	CHIEF ADJ. PIPE 36" TO 60"	14	\$136.42	\$272.84
MCM1U	2	Chief SINGLE CEILING MOUNT MEDIUM BLACK	14	\$237.89	\$475.78
MTM1U	3	CHIEF Micro-Adjust Tilt Wall Mount, Medium	14	\$164.64	\$493.92
		<b>Audio</b>			
80-0134	1	Symetrix Radius NX 12x8 Dante + USB-B Programmable DSP, 12 mic/line in, 8 line out, USB audio, 1 I/O card slot, 64x64 redundant Dante, ARC	1.3	\$2,694.72	\$2,694.72
80-0153	1	Symetrix AEC Module, AEC-2 Dual Core AEC Coprocessor, 16/12 channels (dual/independent references)	1.3	\$649.60	\$649.60
MX412D/C	7	Cardioid-12" Desktop Gooseneck Condenser Microphone, Attached 10' XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	1.4	\$267.68	\$1,873.76
SLXD24/SM58-G58	2	Shure Wireless Vocal System with SM58	1.4	\$554.40	\$1,108.80
UA844+SWB	1	Shure Five-way active antenna splitter and power distribution system for QLX-D®, U LX®, ULX-D®, SLX®, and BLX® (BLX4R only) receivers. (470-952 MHz)	1.4	\$481.60	\$481.60
A12B	1	Shure A12B 5/8" Mounting Flange for Gooseneck or Shaft Mic Mount, Matte Black	1.4	\$12.69	\$12.69
WA371	1	Shure Mic Clip for all Handheld Transmitters	1.4	\$6.72	\$6.72
GN13E	1	Atlas IED GN13E 13" Flexible Gooseneck Extension - Black Finish	1.4	\$13.66	\$13.66
LAB-CA1202	1	Lab Gruppen 2 x 120W Commercial Amplifier with Energy Star Certification	1.2	\$367.70	\$367.70
LAB-CA2402	1	Lab Gruppen 2 x 240W Commercial Amplifier with Energy Star Certification	1.2	\$406.90	\$406.90
TA-CVS6	12	TANNOY 6" Coaxial In-Ceiling Loudspeaker for Installation Applications	1.1	\$148.18	\$1,778.16
2777500123	1	PreSonus ERIS 4.5BT 50W 4.5" Active Bluetooth Media Reference Monitors (Pair)	1.1	\$163.51	\$163.51
		<b>Presentation Equipment</b>			
VS-611DT	1	Kramer VS-611DT 6x1:2 4K HDMI/HDBaseT Extended Reach PoE Auto Switcher	2.3	\$982.52	\$982.52
TBD	1	Custom Button Panel for Presentation Control  Digi-Key SW636-ND Middle Atlantic UNI-1-C Frame		\$560.00	\$560.00
R9861613USB2	1	Barco CX-30 GEN2 ClickShare Base Unit Plus 2 Buttons, TAA Compliant -		\$2,250.08	\$2,250.08



Item	Qty	Description	Ctgy	Price	Ext. Price
		R9861613USB2	9.4		
LS425	1	Brightsign LS425 Digital Signage Player	2.4	\$252.00	\$252.00
AT-AVA-EX70-KIT	1	Atlona Avance 4K/UHD PoE HDMI Transmitter and Receiver Kit	2.5	\$358.78	\$358.78
AT-RON-442	1	Atlona 4K HDR Two-Output HDMI Distribution Amplifier	2.5	\$270.04	\$270.04
AT-RON-448	1	Atlona Ultra High Data Rate 1x 8 HDMI Distribution Amplifier	2.5	\$446.88	\$446.88
		<b>Head-End Equipment</b>			
NK-3G16	1	Ross 16x16 3G/HD/SD Reclocking SDI Routing System	4.6	\$2,476.32	\$2,476.32
RCP-ME	1	Ross Ethernet Enabled 40 Button LCD Display Control Panel	4.6	\$988.68	\$988.68
GS524PP-100NAS	1	Netgear 24PT GB UNMNGED SWTCH W POE++	15	\$412.16	\$412.16
32070	1	Magewell USB Capture SDI (Gen 2)	4.2	\$250.88	\$250.88
32050	1	Magewell USB Capture SDI Plus - USB 3.0 DONGLE, 1-channel HD/3GSDI. /Loop back / Audio Line in & Out / Driver-FREE. W/L/M.	4.2	\$301.28	\$301.28
530500000	1	Magewell Ultra Encode SDI	4.2	\$394.24	\$394.24
BMD-HYPERD/ST/D AHM	1	HyperDeck Studio HD Mini	2.5	\$443.52	\$443.52
GEN10-R0	1	AJA HD/SD Sync Generator, Simultaneous Blackburst & Tri-level, Outputs Assignable	2.5	\$368.76	\$368.76
C10DA-R0	1	AJA C10DA	2.5	\$192.36	\$192.36
BMD-CONVMUDCST D/HD	5	Blackmagic Mini Converter - UpDownCross HD	4.2	\$142.46	\$712.30
BMD-CONVMCAUDS2	3	Blackmagic Mini Converter - Audio to SDI 2	4.2	\$196.22	\$588.66
BLACKRACK-1	2	My Custom Shop BLACKRACK-1 1RU Universal Blackmagic Design Mini Converter Rackmount	4.2	\$61.70	\$123.40
SRT2200RMXLA	1	APC Smart-UPS SRT 2200VA RM - UPS - 1.8 kW - 2200 VA	16	\$1,893.84	\$1,893.84
PD-2015R-NS	3	Middle Atlantic 20 OUT,15A,MULTIMNT,CORD	16	\$134.40	\$403.20
		<b>Furniture and Racks</b>			
TBD	1	Control Room Desk System		\$2,800.00	\$2,800.00
TBD	1	AV Equipment Racks - Models TBD		\$5,600.00	\$5,600.00
LE3040	1	Audio Visual Furniture International Deluxe Lectern Features include pullout keyboard tray, folding side shelf, adjustable interior shelf, locking front and rear access doors and HD casters for mobility. Customer must select finish.	3.5	\$1,120.00	\$1,120.00
		<b>Council Chambers Equipment Subtotal</b>			<b>\$42,133.22</b>
		<b>Multi-Purpose Room Equipment</b>			<b>\$34,027.39</b>
FW85EZ20L	3	SONY 85 BRAVIA 4K HDR PRO LITE DISPLAY	9.1	\$1,918.53	\$5,755.59
FW43EZ20L	1	SONY 43 BRAVIA 4K HDR PRO LITE DISPLAY	9.1	\$512.95	\$512.95
MTM1U	1	Micro-Adjust Tilt Wall Mount, Medium	14	\$164.64	\$164.64
SR598	3	Peerless-AV SmartMount Flat Panel TV Cart for 55' to 98' TVs	14	\$848.95	\$2,546.85
AT-HDVS-210H-TX-	1			\$884.82	\$884.82

Item	Qty	Description	Ctgy	Price	Ext. Price
WP-KIT		2x HDMI HDBaseT Wall Transmitter with 4K receiver Kit	6.1		
AT-RON-444	1	Atlona 4K HDR Four-Output HDMI Distribution Amplifier	6.1	\$338.35	\$338.35
AT-AVA-EX70-KIT	1	Atlona Avance 4K/UHD PoE HDMI Transmitter and Receiver Kit	2.5	\$358.78	\$358.78
50-80035095	3	Kramer WP-572/US(W) Kramer Electronics USA WP-572/US(W); HDMI Over Twisted Pair	2.5	\$184.80	\$554.40
90-70832090	3	Kramer PT-571 Kramer Electronics USA PT-571; HDMI Over Twisted Pair	2.5	\$181.72	\$545.16
AT-OME-MS42	1	Atlona Omega 4x2 4K/UHD multiformat matrix switcher, with HDMI, USB-C, Display port, and USB pass through over HDBaseT		\$1,202.11	\$1,202.11
960-001308	1	Logitech Rally Bar 4K All-In-One Video Bar for Medium to Large Rooms, Gray	9.1	\$3,578.39	\$3,578.39
960-001336	1	Logitech Rally Bar Mini (Graphite)	5.1	\$2,683.51	\$2,683.51
952-000041	2	Logitech TV Mount for Video Bars for Rally Bar, Rally Bar Mini, Rally Camera	5.7	\$160.15	\$320.30
R9861612USB1	3	Barco CX-20 GEN 2 ClickShare, Base + 1 Button, TAA Compliant	9.4	\$1,790.88	\$5,372.64
SLXD124/85-J52	5	Combo System with SLXD1 Bodypack, SLXD4 Receiver, SM58, and WL185 Lavalier Microphone	1.4	\$795.20	\$3,976.00
UA844+SWB	1	Shure Five-way active antenna splitter and power distribution system for QLX-D®, ULX®, ULX-D®, SLX®, and BLX® (BLX4R only) receivers. (470-952 MHz)	1.4	\$481.60	\$481.60
BMD-CONVMUDCST D/HD	1	Blackmagic Mini Converter - UpDownCross HD	4.2	\$142.46	\$142.46
80-0110	1	Symetrix xIn 4 Dante I/O Endpoint, 4 mic/line in, 0x4 Dante, PoE, 1/2 rack width	1.3	\$907.20	\$907.20
80-0106	1	Symetrix xIO 4x4 Dante I/O Endpoint, 4 mic/line in, 4 line out, 4x4 Dante, PoE, 1/2 rack width	1.3	\$1,019.20	\$1,019.20
80-0177	1	Symetrix W4, White, US Standard IP Remote with push button rotary encoder, 8 buttons, 3 OLED displays, PoE, Decora dual gang US version, white	1.3	\$551.04	\$551.04
80-0185	1	Symetrix xIO Bluetooth, White, U.S. Dante I/O Endpoint, Bluetooth media in, Bluetooth phone I/O, 4x4 Dante, PoE, Decora single gang US version, white	1.3	\$390.88	\$390.88
LAB-CA2402	1	Lab Gruppen 2 x 240W Commercial Amplifier with Energy Star Certification	1.2	\$406.90	\$406.90
TA-CVS6	9	TANNOY 6" Coaxial In-Ceiling Loudspeaker for Installation Applications	1.1	\$148.18	\$1,333.62
		<b>EOC / Training Room Equipment Subtotal</b>			<b>\$34,027.39</b>
		<b>EOC / Training Room Equipment</b>			<b>\$34,599.06</b>
		<b>Displays</b>			
FW85EZ20L	2	SONY 85 BRAVIA 4K HDR PRO LITE DISPLAY	9.1	\$1,918.53	\$3,837.06
XSM1U	1	CHIEF Micro-Adjust Fixed Wall Mount, X-Large	14	\$231.17	\$231.17
LSM1U	1	CHIEF Micro-Adjust Fixed Wall Mount, Large	14	\$182.11	\$182.11
CSSLP15X10	2	CHIEF PROXIMITY,SLIDE LOCKING PLATE,15X10	14	\$143.81	\$287.62
		<b>Cameras</b>			
HC20X-SIMPLTRACK 3	2			\$1,343.10	\$2,686.20

Item	Qty	Description	Ctgy	Price	Ext. Price
HCM-2-BK	2	HuddlecamHD Third Generation Auto-Tracking & Auto-Framing PTZ Camera   20X Optical Zoom   IP Streaming, 3G-SDI / HDMI / USB3.0   59 HFOV (Gray)   NDI HX licensed   Control Software only available in English for Windows   Universal Power Supply	2.1		
		PTZ Camera Wide Mount for Wall   Universal Design (Black)	2.1	\$107.52	\$215.04
32040	1	Magewell USB 3.0 DONGLE, 1-channel HDMI with loop-through out, mic audio in, 3.5mm audio out. Plug and Play. Windows/Linux/Mac.	4.2	\$301.28	\$301.28
32060	1	Magewell USB 2.0/3.0 DONGLE, 1-channel HDMI. Plug and Play. Windows/Linux/Mac. Replaces p/n 32011 (X1100DUSBHDMI).	4.2	\$250.88	\$250.88
		<b>Presentation &amp; Control</b>			
AT-HDR-H2H-88MA	1	Atlona 4K/UHD HDR 8x8 HDMI Matrix Switcher	4.8	\$2,676.81	\$2,676.81
AT-AVA-EX70-KIT	2	Atlona Avance 4K/UHD PoE HDMI Transmitter and Receiver Kit	2.5	\$358.78	\$717.56
AT-VGW-HW-3	1	Atlona Velocity Hardware Gateway for Control 3 Rooms	6.2	\$990.80	\$990.80
AT-VTP-1000VL-BL	1	Atlona Velocity System 10" VESA Mount Touch Panel with LED (Black) includes Wall Mount Kit	6.5	\$1,406.72	\$1,406.72
AT-VTP-VTM	1	Atlona Tabletop Mounting Kit for Velocity Control System Touch Panels	6.5	\$176.96	\$176.96
AT-HD-SC-500	3	Atlona 3-Input Scaler for HDMI and VGA Signals	6.1	\$409.85	\$1,229.55
AT-HDVS-210H-TX-WP-KIT	1	Atlona 2x HDMI HDBaseT Wall Transmitter with 4K receiver Kit	6.1	\$884.82	\$884.82
AT-PS-483125-C	1	Atlona 48V/3.25A Power Supply for chaining extenders	6.1	\$133.43	\$133.43
AT-RACK-1RU-ME	1	Atlona Multi-Extender 1RU Rack Shelf	6.1	\$109.17	\$109.17
50-80035095	1	Kramer WP-572/US(W) Kramer Electronics USA WP-572/US(W); HDMI Over Twisted Pair	2.5	\$184.80	\$184.80
90-70832090	1	Kramer PT-571 Kramer Electronics USA PT-571; HDMI Over Twisted Pair	2.5	\$181.72	\$181.72
BMD-CONVMUDCST D/HD	5	Blackmagic Design Mini Converter - UpDownCross HD	4.2	\$142.46	\$712.30
BLACKRACK-1	2	My Custom Shop BLACKRACK-1 1RU Universal Blackmagic Design Mini Converter Rackmount	4.2	\$61.70	\$123.40
R9861513US	1	Barco ClickShare Conference CX-30 Set US - R9861513US	9.4	\$2,162.72	\$2,162.72
GS524PP-100NAS	1	Netgear 24PT GB UNMNGED SWTCH W POE++	15	\$412.16	\$412.16
SRT2200RMXLA	1	APC Smart-UPS SRT 2200VA RM - UPS - 1.8 kW - 2200 VA	16	\$1,893.84	\$1,893.84
PD-2015R-NS	2	Middle Atlantic 20 OUT,15A,MULTIMNT,CORD	16	\$134.40	\$268.80
		<b>Audio</b>			
MXA920W-S	1	Shure Ceiling Array Microphone, Square, White, 24 inch	1.4	\$3,529.12	\$3,529.12
UA844+SWB	1	Shure Five-way active antenna splitter and power distribution system for QLX-D®, ULX®, ULX-D®, SLX®, and BLX® (BLX4R only) receivers. (470-952 MHz)	1.4	\$481.60	\$481.60
A12B	1	Shure A12B 5/8" Mounting Flange for Gooseneck or Shaft Mic Mount, Matte Black	1.4	\$12.69	\$12.69
WA371	1	Shure Mic Clip for all Handheld Transmitters	1.4	\$6.72	\$6.72
80-0134	1	Symetrix Radius NX 12x8 Dante + USB-B Programmable DSP, 12 mic/line in, 8 line out, USB audio, 1 I/O card slot, 64x64		\$2,694.72	\$2,694.72

Item	Qty	Description	Ctgy	Price	Ext. Price
80-0153	1	redundant Dante, ARC Symetrix AEC Module, AEC-2 Dual Core AEC Coprocessor, 16/12 channels (dual/independent references)	1.3	\$649.60	\$649.60
SLXD24/SM58-G58	1	Wireless Vocal System with SM58	1.4	\$554.40	\$554.40
SLXD14/93-G58	1	Combo System with SLXD1 Bodypack, SLXD4 Receiver, and WL93 Lavalier Microphone	1.4	\$592.48	\$592.48
GN13E	1	Atlas IED GN13E 13" Flexible Gooseneck Extension - Black Finish	1.4	\$13.66	\$13.66
LAB-CA1202	1	Lab Gruppen 2 x 120W Commercial Amplifier with Energy Star Certification	1.2	\$367.70	\$367.70
TA-CVS6	6	TANNOY 6" Coaxial In-Ceiling Loudspeaker for Installation Applications	1.1	\$148.18	\$889.08
TX-J2	8	RDL Unbalanced Input Transformer	6.1	\$77.48	\$619.84
TX-A2	1	RDL Audio Converter - Balanced to Unbalanced - Terminals, dual-RCA	6.1	\$116.57	\$116.57
TX-RA5	2	RDL TX Series Racking System - 5 Modules 1RU	6.1	\$42.36	\$84.72
SES-AUDIO-N-HDMI	1	Sescom SES-AUDIO-N-HDMI Audio Inserter	4.2	\$117.56	\$117.56
		<b>Furniture</b>			
LEX31	1	Audio Visual Furniture Executive Lectern - Features pullout keyboard tray, pocket door, fan, 14U rack frame, Locking front & rear doors, removable electronics pod, thermowrap finish and HD casters for mobility. Final finish TBD.	3.5	\$1,611.68	\$1,611.68
		<b>EOC / Training Room Equipment Subtotal</b>			<b>\$34,599.06</b>
		<b>Misc. Materials</b>			<b>\$19,936.00</b>
SOM-Materials	1	Misc Installation Materials and Installation Supplies (Not-to-Exceed Estimate). Customer will be invoiced only for materials used. (Enter item description here)		\$19,936.00	\$19,936.00
		<b>Installation Labor</b>			<b>\$94,862.00</b>
SOM-Project Mgmt Hr	28	Project Management Labor Hour - MN state contract rate - Actual hours worked will not exceed this amount without written consent from customer - Customer will be billed for actual hours worked		\$104.00	\$2,912.00
SOM-Engineer Hr	160	Engineering Hour - MN state contract rate - Professional / Technical Design Labor - Includes Control System Programming - Actual hours worked will not exceed this amount without written consent from customer - Customer will be billed for actual hours worked		\$125.00	\$20,000.00
SOM-Install Hr.	680	Installation Hour - MN state contract rate - Audiovisual Installation - Actual hours worked will not exceed this amount without written consent from customer - Customer will be billed for actual hours worked		\$90.00	\$61,200.00
SOM-Maintenance Hr	78	Maintenance Hour - MN state contract rate - Maintenance Labor - Includes Testing and Commissioning Services - Actual hours worked will not exceed this amount without written consent from customer - Customer will be billed for actual hours worked		\$125.00	\$9,750.00

Item	Qty	Description	Ctgy	Price	Ext. Price
SOM-Training Hr	8	Training Hour - MN state contract rate - Actual hours worked will not exceed this amount without written consent from customer - Customer will be billed for actual hours worked		\$125.00	\$1,000.00
		<b>Warranty</b>			<b>\$0.00</b>
SC-Std Warranty	1	This system comes with a 90 day installation warranty along with the various manufacturer's warranties - usually 1 year parts and labor.  The manufacturers' warranties, however, are 'depot' style warranties - i.e. the equipment needs to be uninstalled, sent in for repair, then reinstalled and tested by the customer.  Z Systems is happy to do this on your behalf at our standard rate. We also have service contract options if you are interested - please ask your account manager for details.		\$0.00	\$0.00
		<b>Mileage and Shipping</b>			<b>\$5,760.00</b>
SOM-Travel Expenses	3,000	Not-to-exceed estimate. Customer will be billed for actual mileage.		\$0.67	\$2,010.00
SOM-Shipping	1	Estimated Shipping Costs (not-to-exceed estimate). Customer will be invoiced for actual shipping costs. Invoiced shipping cost will not exceed this amount.		\$3,750.00	\$3,750.00
		<b>System Design Contract Credit</b>			<b>-\$3,676.47</b>
Promotion	1	Design / Build Credit - Thanks for Choosing Z Systems!		-\$3,676.47	-\$3,676.47

By signing below, customer agrees to purchase the items and services listed above from Z Systems, inc., in accordance with the terms and conditions set forth in the State of Minnesota Purchasing Contract #152127.

SIGNATURE: \_\_\_\_\_

<b>Subtotal</b>	<b>\$276,809.92</b>
<b>Sales Tax</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$276,809.92</b>



3/11/2024  
Revision 4

Your Vision, Our Experience:

City of Spring Lake Park

City Hall Remodel Audio  
Visual Systems

Proposal for Engineering,  
Installation, Integration, and  
Training

# Introduction

## About Z Systems

Z Systems, Inc. is a professional video integrator, reseller, and rental house, specializing in the engineering, design, and integration of customized video and A/V systems. Z Systems is a small business based in St. Louis Park, MN.

### NOTE:

**Z Systems is a small business and a woman-owned business.**

## Contents

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Pages 5-8	System Descriptions by Room	Page 13	Our Team
		Page 14	Our Work

## Overview

The City of Spring Lake Park is remodeling they City Hall building and as part of this remodel, is seeking to outfit the building with new audiovisual systems. The City has entered into a design contract with Z Systems, and as part of this, Z Systems has met with representatives of the City as well as other entities involved with project. The resulting list of desired functionality for the AV systems in the new building is as follows:

## Desired Functionality

### Council Chambers

- A professional broadcast production switcher that is both powerful and easy for a novice to use.
- The existing Sony PTZ cameras and document camera should be re-used.
- A new lectern, which should be portable and have a shelf for the existing document camera.
- Two ceiling-mounted displays above the dais, facing the audience. Another display along the north wall. Six high-brightness displays on the dais, in between each of the seating positions. A confidence monitor on the easy wall, mounted above the windows, near the ceiling.
- A button-based presentation switcher which would live at the staff area of the dais, with an auxiliary button panel in the control room for use by production switcher operator.
- Hard-wired HDMI inputs at lectern and staff position at dais, as well as a Barco Clickshare wireless presentation system.
- Seven wired gooseneck microphones for dais, as well as two wireless handheld microphones.
- A ceiling speaker system divided into two zones – one for the audience and one for the area around the dais. A third zone would be for the hallway overflow area.
- Video conferencing capability to broadcast the meeting on a platform such as Zoom. This meeting would be hosted by the staff PC OR by a PC connected to the Barco Clickshare.
- The ability to encode two video outputs from the production router that can be received at north Metro TV for a remote production workflow. North Metro would provide one of the two encoders.





# Desired Functionality

## Desired Functionality (Continued)

### Multi-Purpose Room

- This room should feature three displays on carts, with video conferencing functionality.
- The displays and speakers in this room should be able to receive a feed from the council chambers for overflow use.
- This room should have two wireless microphones- a handheld and a beltpack/lavalier.

### EOC / Training Room

- The room will be used for emergency operations/command and control, remote training and on-site training.
- The room should feature two cameras for video conferencing – One to capture a presenter/trainer in this room and allow for remote participants, and one to capture the people sitting in the room to receive training from remote locations.
- A large display on the south wall, a large display on the east wall and a third display on a cart.
- A touch panel control system to allow the routing of various sources to various displays, control the room speaker and microphone volume, and turn the displays on and off.
- A new lectern.
- A Barco Clickshare wireless conferencing system for wireless BYOD.
- One wireless handheld microphone and a wireless lavalier microphone

### Conference Rooms (2)

- Conference Rooms AV Systems should not be included in this work.



# Featured Technologies

# ROSS



# ATLONA



## **Ross Quorum Meeting Control System**

Governments and legislators need to document both the audio and video of their meetings often without access to the facilities and skills they need. Ideally, this would be from multiple angles at very high quality. Quorum introduces automation to control cameras, add graphics, and monitor microphones. Operators without technical backgrounds can use Quorum's intuitive interface designed for anyone to use to produce professional results where every nuance is captured accurately.



## **Atlona Velocity Control Systems**

Atlona Velocity is a touch panel control system that is affordable to set up and modify and very easy to use. The touch panel in the Training Room/EOC will allow the user to route video to various displays.



## **Kramer VS-61 IDT 6x1:2 4K HDMI/HDBaseT Extended Reach PoE Auto Switcher**

The Kramer VS-61 IDT is a high-performance automatic switcher for HDMI video signals, with six HDMI inputs, the unit can automatically or manually switch to a predefined or last connected input. The switcher features contract closure connections for a remote custom button switcher panel.



## **HuddleCamHD SimpliTrack3 Auto-Tracking PTZ Camera**

The SimpliTrack3 Auto-Tracking PTZ Camera from HuddleCamHD is a dual-sensor PTZ camera with a 20x optical zoom capable of capturing crisp images with resolutions up to 1080p60. The SimpliTrack3's advanced auto-tracking and auto-framing features can easily toggle between tracking a lecturer and framing groups of people in the scene, making it an ideal solution for conference settings or classroom interactions. The SimpliTrack3's Smart Auto-Tracking technology intelligently locks onto the subject, ignoring other moving objects and adjusting to changes. Easily toggle Auto-Tracking or Auto-Framing ON/OFF. Toggle between manual PTZ controls and automated PTZ movements with a simple command. These commands can be sent to the included software or to an optional joystick controller.

# System Description

## Council Chambers

### **Production, Control Room and Rack Equipment**

- A Ross Carbonite switcher will be installed, as part of the Ross Quorum Meeting Control System. This provides an easy-to-use graphical interface, making production easy for even a novice user.
- A Ross video router will be installed to allow for routing of various sources. This device will serve as the central hub of the production system in for the council chambers, and presentation endpoints (displays) will also be fed from this router.
- One Magewell video encoder will be installed to allow for streaming of an output from the Ross router via SRT to north Metro TV for a remote production. This output will also feed a Blackmagic video recorder and a customer-provided Makito X encoder for signal transmission.
- A Symetrix audio digital signal processor will be installed. This will provide audio processing for the Council chambers.
- A large uninterruptable power supply will supply steady power, eliminate power irregularities and provide a brief battery backup period in case the power goes out.
- An unmanaged PoE+ network switch will allow equipment to connect to an isolated AV network. This switch will also provide PoE+ power to cameras.
- A control room desk with other needed furniture will be installed in control room. The exact furniture is still to be determined prior to install, and will be based on the available space.
- Various displays will be installed in control room for program video and any other video sources that need to be monitored.

### **Displays**

- Two 65" displays will be mounted from the ceiling, on either side of the dais, facing the audience. Another 65" display will be wall mounted on the north wall. A 43" display will be mounted above the windows on the east wall, which will show the program video instead of the presentation video (confidence monitor). A 43" Display will also be installed above the windows in the hallway for overflow purposes.
- Six compact portable 16" displays will be installed on the dais – One in between each seating position. These have higher brightness than a standard monitor. to handle glare.



# System Description

## New Lectern

- System includes a new portable lectern. A gooseneck microphone holder will be installed on the lectern so a wireless handheld microphone can also function as the lectern microphone. This means a microphone cable won't have to be disconnected if the lectern is moved.

## Cameras

- The existing Sony BRC-H800 PTZ cameras will be re-used, and installed at locations specified during our meetings.
- The existing document camera will be re-used, and installed on a shelf on the side of the lectern.
- There will be wired HDMI connections at the staff position on the dais and at the lectern.

## Presentation System

- A Kramer presentation switcher will be installed at the council dais at the staff area. This switcher can be controlled by buttons on the device itself. In the control room, a custom button panel will be installed to control the switcher from the master control area.
- A Barco Clickshare CX-30 wireless conferencing system will be installed for wireless video conferencing and presentation. Both this wireless connection and a wired connection at the staff position at the dais will also receive USB video containing the program video and audio from the production switcher for use in video conferencing apps on the computer. This will allow city council and other meetings to be broadcast on platforms such as Zoom.
- A BrightSign digital sign player will be installed, which will be a source for the presentation system. A graphic, such as the city logo, can be played from this player, to be displayed on the chambers displays when there is no active presentation taking place.

## Audio

- Seven wired gooseneck tabletop microphones will be installed on dais. The bases have a button which will be set up as 'hold-to-mute' - while the button is pressed, the microphone is muted.
- Two wireless handheld microphones will be installed. One of the two microphones will be used as a lectern mic.
- A total of 12 ceiling speakers will be installed, in three zones. One zone will cover the audience area, the other zone will cover the dais area, and a third zone will be in the hallway for overflow. The zoning of the speaker system will allow for elimination of feedback and a better overall audio experience.

**Continued on Next Page...**



# System Description

## Multi-Purpose Room

- As per our discussions with Spring Lake Park, there will be three 85” displays on carts. An HDMI cable can be plugged into designated wall or floor ports to receive the room video feed.
  - The room will have an HDMI input wall plate, which will allow for presentation into the room AV system (all three displays).
  - The room will also have A Barco Clickshare CX-20 will feed the room AV system.
  - When a laptop is connected via the HDMI wall plate, the displays in the room will receive video and audio from the connected device. When there is no laptop connected to the wall jack, the displays will receive a feed from the Chambers video system.
  - One of the three video carts is intended to be used for the east portion of the divisible space. This video cart will have a Barco Clickshare CX-20 wireless conferencing and presentation system and a Logitech Rally Bar Mini all-in-one video conferencing bar. To present, the user plugs the Clickshare button into their computer. The Logitech camera, microphone and speakers will be sent wirelessly to the connected computer. A second cart will be similar to the first cart, with an 85” display, a Barco Clickshare, and Logitech all-in-one device. The Logitech device will be the full-sized Rally Bar as opposed to the mini, as it has more powerful speakers than the Rally Bar Mini. This cart is intended to be used in the main west side of the Multi-Purpose Room.
  - On each of the conferencing carts, the Clickshare connection will be active on the cart display when Clickshare is in use, otherwise the display will default to main video feed.
  - Note: in the current design, the video conferencing and wireless connectivity system for the two carts that have those capabilities will only function on the carts they are a part of, i.e. they don't connect the rooms speakers, nor do they connect to the other screens.
  - **Either of the two video conferencing carts can be used as standalone systems in any room in the building, such as the conference rooms.**
  - A third cart will not have will only receive the main video feed, and it can also be used as a display in the Training Room / EOC via a wall HDMI jack.
  - A display will be mounted on the wall, which will receive the main room video feed.
- This room will also have a total of nine ceiling speakers, separated into two zones. Six speakers will be in the main (west) zone and three will be in the east zone.
- The room will feature five wireless single-channel handheld/lavalier combo systems.
- There will be a wall-mounted audio controller to control audio levels and sources in the room.
- A Bluetooth wall plate will be installed on the wall to allow people to play music.
- The room will share an audio processor with the chambers AV system.



# System Description

Note: A second, possibly wireless control panel was requested for these spaces. It is technically possible to install a second touch panel, but it is not officially supported by Cisco. For this reason, Z Systems is not able to quote a second touch panel for these rooms. **Please talk to Freddie if you have questions about a second touch panel!**

Wireless touch panel is not possible, as the touch panels require a power source.

## EOC / Training Room

- The EOC / Training room has several different usage scenarios.
  - As a training room, a trainer can be presenting in this room, while a local and remote audience participate in the training.
  - As a training room, a local group of trainees can be trained by and interact with a trainer in a remote location.
  - As an emergency operations center, different wired and wireless video sources can be projected to the various screens in the room.
- A new lectern will be installed in this room, which will contain some audiovisual equipment.
- This room will have an 85" display on south wall, an 85" display on the east wall, and will feature a wall plate which can be used with one of the 85" cart displays from the Multi-Purpose room.
  - The room will have two pan/tilt/zoom cameras. These cameras have intelligent tracking and framing technology, allowing for the perfect shot without the need for an operator.
  - One camera will be installed on the north wall. This is the presenter camera and will track and frame a presenter as they move about the room.
  - The other camera will be installed near the large display on the south wall. This camera will frame any subjects sitting in the room.
- There will be one Atlona Velocity touch panel, installed on the lectern surface. The touch panel will allow for display control, audio control, source selection for room displays, and camera selection for video conferencing purposes.
- The room will have two wireless microphones – a handheld and a lavalier.
- The room microphone will be a Shure MXA920 overhead ceiling array mic, this will allow for clear capture of room participants.
- There will be a wired input near the lectern for the system, as well as wireless BYOD video conferencing system. Both the wired connection and the Clickshare wireless connection can be used for video conferencing apps. A third input into the system will be via an HDMI wall plate somewhere in the room.
- The room will have 6 ceiling speakers.
- Two video feeds will be sent to the video system in the chambers. The sources for these feeds will be selectable on the touch panel.
- One of the input sources for this system will be a feed from the council chambers video system. The source for this feed will be selectable on the chambers video router control panel.





# Scope of Work

## Scope of Work:

- At least one, if not more, site visits and customer meetings to finalize details such as exact display locations, room dimensions and characteristics, etc. Based on findings from this/these visit(s), changes to final cost may result.
- Creation of block diagrams and rack elevations, as well as some room elevations for key pieces of equipment.
- Configuration of various subsystems in-shop at Z systems in preparation for deployment onsite. This could include network switches, presentation switchers, control systems, Ross video switching systems, Shure microphone systems, etc.
- Travel to jobsite, load in.
- Unboxing and preparation of new equipment
- Installation and configuration of new and existing equipment as indicated in system description above, on diagrams below, and on attached quote.
- Testing of systems.
- End-user overview on new system functionality.
- Clean up, load out.

## Scope Exclusions / Customer Responsibilities:

- Troubleshooting or Maintenance on existing equipment or systems, aside from what is indicated in the system description above. Existing equipment is expected to be in working order. Additional troubleshooting and configuration, aside from what is indicated above, will incur additional costs.
- Network considerations. Cisco Room systems require wired network connections.
- Electrical. All new equipment requires nearby AC power outlets.
- Disposal of refuse and unused equipment. This is the responsibility of others \.
- Delays due to circumstances out of Z Systems control may result in additional costs.

## Z Systems Annual Service Contract Included In Proposal.

This proposal doesn't include pricing for a silver annual service contract. This is in addition to our 90-day installation warranty. This means that for a year, Z Systems will service the system without any additional service charges. Please inquire for the cost of getting covered.

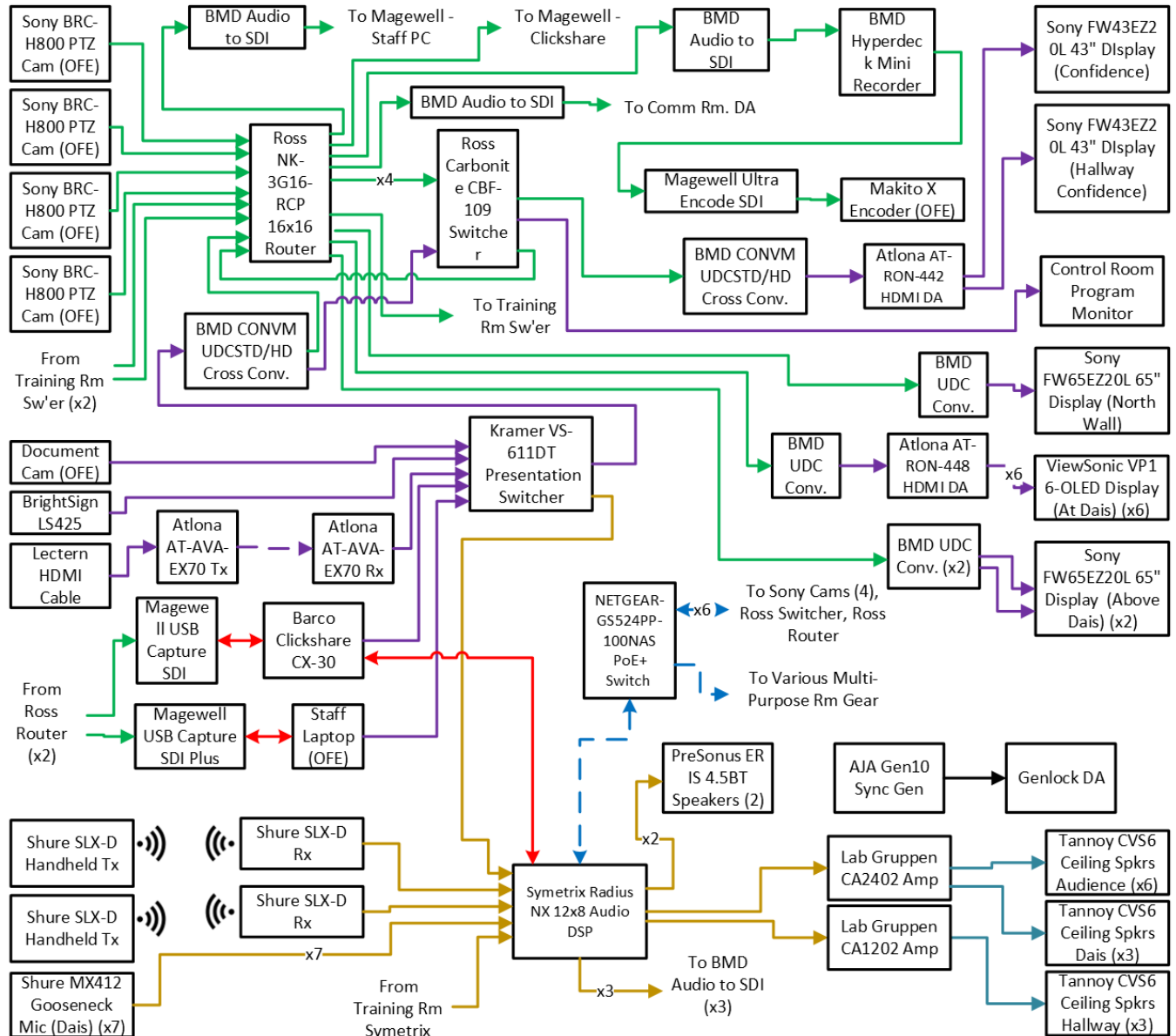




# System Diagram

## Council Chambers, Control Room and Hallway Overflow

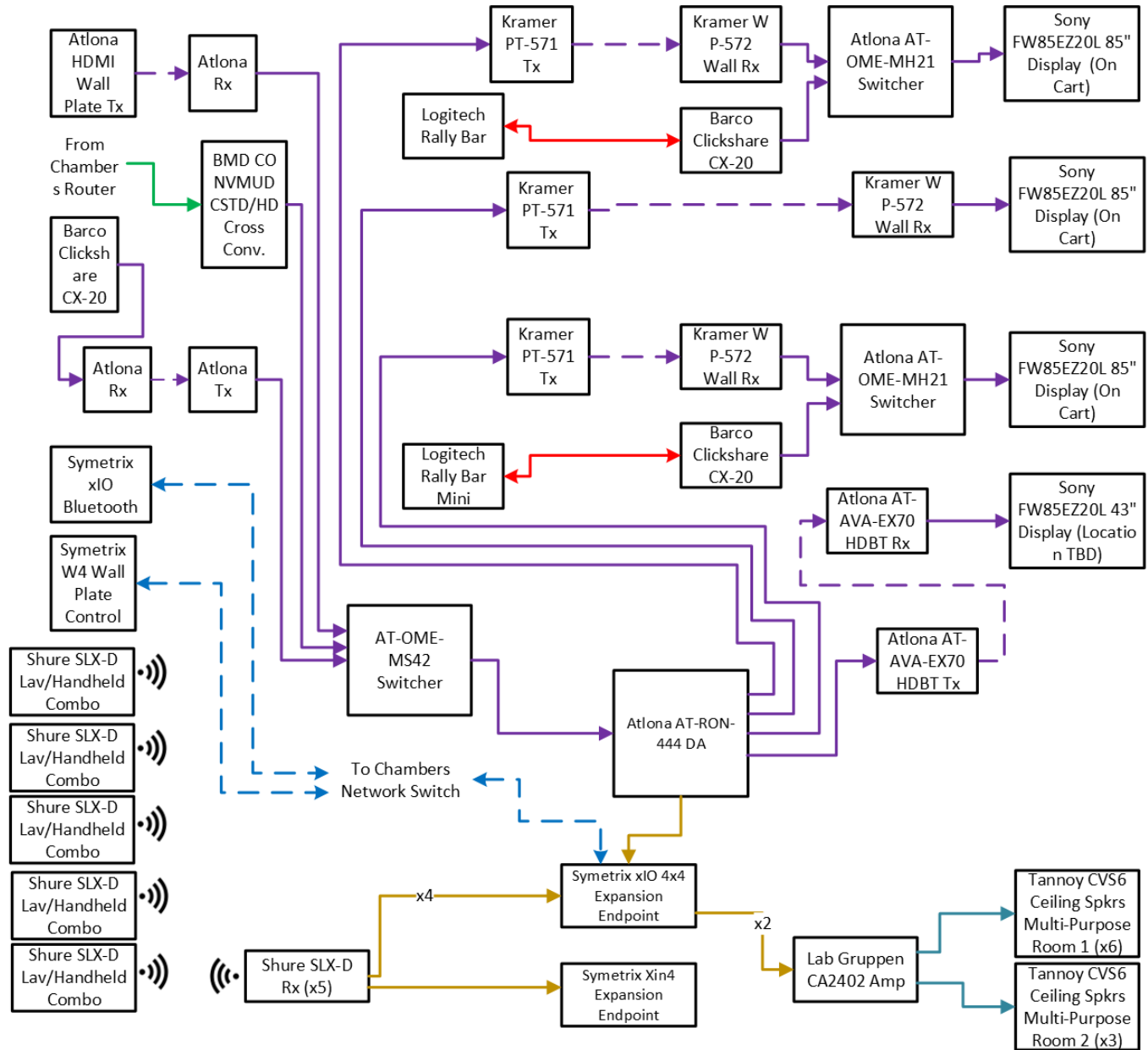
Note: This preliminary diagram is meant to demonstrate overall equipment connectivity and signal flow, and may not contain all connections in the final system.



# System Diagram

## Multi-Purpose Room

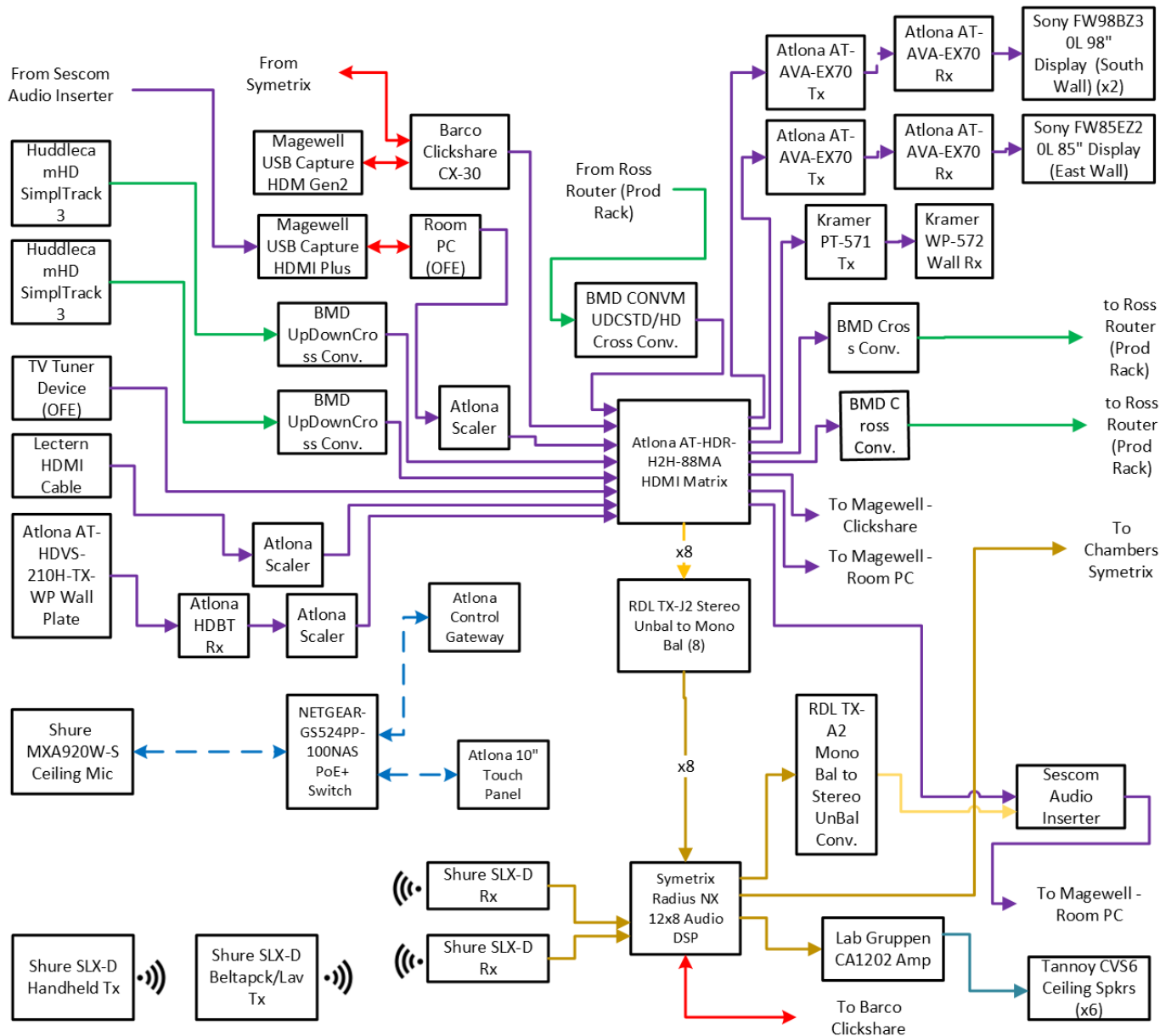
Note:  
This preliminary diagram is meant to demonstrate overall equipment connectivity and signal flow, and may not contain all connections in the final system.



# System Diagram

## EOC / Training Room

Note: This preliminary diagram is meant to demonstrate overall equipment connectivity and signal flow, and may not contain all connections in the final system.



# Our Team

## Company Background

- Number of years in business: **24 years**
- Taxpayer Identification Number: **41-2007713**
- Number of years working with government agencies: **18 years**
- Resumes of the project manager and key personnel who will be responsible for performance of any contract resulting from this RFP: **(see right)**
- Firm ownership and, if incorporated, the state in which the firm is incorporated and the date of incorporation: **Marjorie Zdechlik, incorporated on September 1, 1998, in the State of MN**

Z Systems has decades of combined experience in pro video and A/V integration. We are a team and a family. Here are the key Z Systems staff members you will be working with throughout this project:



## Freddie Gotfredson | Account Manager

[freddieg@zsystem.com](mailto:freddieg@zsystem.com)

Freddie will function as the primary contact on this project, and his responsibility is to ensure clear communication among all parties and that any customer needs are met in a timely manner. Freddie has a passion for customer service. He brings with him a lifetime of experience in the world of multimedia production and design, having worked as a freelance audio and video producer, as well as a graphic, web, and print designer.



## John Zdechlik | Integration Manager and Vice President

[johnz@zsystem.com](mailto:johnz@zsystem.com)

As the VP and lead project manager, it is John's responsibility to make sure Z Systems delivers on our promises. John will serve as the customer's main point of contact during the integration process and is responsible for scheduling the installation team and making sure that no details of a project are missed. John received his degree in electrical engineering and promptly went into the A/V industry right out of college. Job roles have included consultant, design engineer, sales engineer, and now vice president of Z Systems. John co-founded Z Systems in 1998 based on a need in the marketplace for a small, elite group of highly technical people to tackle the tough jobs in a very hands-on manner.



## Jeremy Hauer | Installation Supervisor

[jeremyh@zsystem.com](mailto:jeremyh@zsystem.com)

Jeremy will be assisting in the installation and integration of this project. Jeremy has a background in engineering and construction, having worked as a television sound editor and construction contractor for a combined 22 years. Jeremy's education was in networking, and he has certifications from Atlona, Cisco, Microsoft, and Apple, as well as the ProTools media production suite.



## Margie Zdechlik | Owner, President and Controller

[margiez@zsystem.com](mailto:margiez@zsystem.com)

As the President of Z Systems, Margie is quintessential to all aspects of our business, including our company culture, our commitment to customer service and professionalism, and our business operations. As the controller, customers will interact with her on issues such as billing and shipping.



# Featured Projects

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Z Systems has decades of experience engineering and integrating customized A/V and video solutions. We have worked with city governments, houses of worship, educational institutions, professional sports teams, and Fortune 500 companies. Whatever the job, Z Systems has the experience to get it done correctly, on time and on budget. Here are some projects we have designed and integrated:

## **MNDOT Mankato Training and Conference Room Audiovisual Systems**

Z Systems designed and installed the audiovisual systems for the large conference and training rooms at MNDOT Mankato. This included a triple divisible space, conference cameras, presenter cameras, an Atlona Velocity Control System, new ceiling microphones, and new 98" displays.

## **Ordway Theater / Saint Paul Chamber Orchestra Live Production System**

Z Systems installed high-end cameras and a high-end broadcast switching system at the Ordway theater to capture, record and live stream the Saint Paul Chamber Orchestra performances, allowing them to reach a larger audience.

## **Minnesota Orchestra Live Production System**

Similar to the Saint Paul Chamber Orchestra, Z Systems designed and installed premium broadcast and production equipment for the live streaming and production system at the Minnesota Orchestra.

## **Newport City Hall Audiovisual Systems**

Z Systems designed and installed all of the audiovisual systems for the new City Hall at Newport. This included training rooms, the City Council Chambers, and a number of conference rooms. These rooms use Atlona Velocity Control systems, similar to the rooms in this proposal.

## **Ramsey County and Washington County – Various Audiovisual Systems**

As a primary audiovisual vendor for Ramsey and Washington Counties, Z Systems has installed dozens of audiovisual systems of various shapes and sizes at conference rooms in both counties.





## Memorandum

Date: March 18<sup>th</sup>, 2024

To: Mayor and City Council

Re: City Hall Camera and door lock systems

Mayor and City Council Members,

With the City Hall project in full swing I have spoken with Administrator Buchholtz about the need for the current city hall camera and door lock systems to be replaced.

The cameras at city hall have been in use for a little over 4 years. When we replaced the old cameras with our current camera system we continued to use the old analog wiring system in an attempt to keep replacement costs down. Most new camera systems use a new wiring called Power over Ethernet. This is a much better power source and the cameras and recordings are of a much higher quality.

Our current door locking system is from 2007 and was installed by Twin City Hardware. I had spoken to Twin City Hardware in 2021 due to a software issue with the system and found that our current system is no longer serviceable. We were able to get the system up and running again in 2007, but the system needs to be replaced with the remodel due to age and it is unreliable.

As you will remember in 2023 we replaced the Able Park camera system and added a door lock system when the building was remodeled. The company that installed those systems was JSB Surveillance who the city has used for cameras for many years. When we replaced the cameras and door lock systems at Able Park we had quotes from two companies, but the second company out of California was significantly higher priced. After speaking with Administrator Buchholtz he agreed that it would be appropriate to have JSB Surveillance complete the work

for the city hall camera and door lock systems. JSB Surveillance will work with Twin City Hardware for the door lock system as they did at Able Park. This will continue to keep our systems uniform across the city.

I am recommending purchasing the camera and door lock systems through JSB Surveillance. The quotes are attached for your review. The camera quote includes a twenty-three-camera system with an NVR (Network video recording) system, labor and parts for a total of \$29,848.00. The door lock quote includes a twenty-four-door access-controlled door locking system, labor and parts for a total of \$48,650.00. Both projects were included in the building remodel budget.

I am requesting that the city council approve the purchase of the new camera and door access systems for the city hall project from JSB Surveillance for \$78,498.00.

Thank you,

If you have any questions I can take those now?

Chief Josh Antoine



JSB Surveillance  
 11571 Cedar Pass  
 Minnetonka MN 55305

# Invoice

Phone# 952-545-0115  
 Fax# 866-681-8195

Date
3/13/2024

Invoice #
17671

Bill To
Spring Lake Park Police Department Josh Antoine/Accounts Payable 1301 81st Ave Ne Spring Lake Park, MN 55432

Via	P.O. Number	NET

Quantity	Item Code	Description	Price ...	Amount
1	AVY-NSV32E2N	(NDAA) H.265 32CH 4K NVR 16CH POE BUILT-IN, 1, ONVIF, 1 HDMI, NDAA COMPLIANT, 16TB HARD DRIVE	2,900.00	2,900.00T
2	AVC-NPB51M50	5 MEGAPIXEL OUTDOOR IR BULLET NETWORK CAMERA WITH LONG RANGE 5-50MM LENS	880.00	1,760.00T
7	AVY-NPV51M	5MP (2592X1944), H.265 VANDAL DOME IP CAMERA, INFINITESTAR , TRUE WDR, AI, 5MP@30FPS, TRIPLE STREAM, 2.7-13.5MM MOTORIZED A/F LENS, 147FT SMART IR'S, AUDIOIN/OUT, ALARM IN/OUT, MICROSD, ONVIF S/G, DC12V / POE, IP67, WHITE, NDAA COMPLIANT	349.00	2,443.00T
13	AVY-NPV51F28	5MP (2592X1944) H.265 VANDAL DOME IP CAM 5MP (2592X1944) H.265 VANDAL DOME IP CAMERA INFINITESTAR TRUE WDR AI 5MP@30FPS TRIPLE STREAM 2.8MM LENS 66FT SMART IR'S AUDIO IN/OUT MICROSD ONVIF S/G DC12V / POE IP67 WHITE	329.00	4,277.00T
1	AVY-NSV81M	4K 8MP VANDAL DOME WITH VARIFOCAL LENS, 2.7-13MM	680.00	680.00T
1	MATERIALS	CONNECTORS, CABLE SUPPORT HARDWARE, MOUNTING HARDWARE, JUNCTION BOXES, PATCH PANEL, MOD PLUGS	1,375.00	1,375.00T
1	CAT 6 CABLE	CATEGORY 6 CABLE	2,100.00	2,100.00T
2	16 PORT POE SWITCH	16 PORT GIGABIT POE PLUS SWITCH	419.00	838.00T

<b>Total</b>
<b>Payments/Credits</b>
<b>Balance Due</b>

JSB Surveillance  
 11571 Cedar Pass  
 Minnetonka MN 55305

# Invoice

Phone# 952-545-0115  
 Fax# 866-681-8195

Date
3/13/2024

Invoice #
17671

Bill To
Spring Lake Park Police Department Josh Antoine/Accounts Payable 1301 81st Ave Ne Spring Lake Park, MN 55432

Via	P.O. Number	NET

Quantity	Item Code	Description	Price ...	Amount
1	INSTALLATION	PROVIDE ALL NECESSARY LABOR FOR THE INSTALLATION OF NEW AVYCON NVR AND 23 CAMERAS INCLUDES LABOR TO INSTALL, TERMINATE, TEST AND LABEL ALL CABLING AND COMPONENTS.  (1) Install and Program New NVR (13) Indoor Camera Locations (10) Outdoor Camera Locations  Notes on Quote: -Any work done outside of above Scope of Work will be billed as a Change Order -Does NOT include Conduit or Raceway -All work to be done during normal business hours	12925.00	12925.00
1	LIFT RENTAL	Sales Tax Exempt	550.00 0.00%	550.00T 0.00

All sales are final unless noted differently on Invoice. All products include a 1-year warranty unless noted differently on Invoice. Products may be exchanged or refunded within 20 days from date of purchase. Refunds are subject to a 15% restocking fee. Shipping and return costs are non-refundable. Prior to return shipment, products must be issued a Return Merchandise Authorization (RMA) number. To be accepted by JSB Surveillance LLC., all returned products must be conspicuously labeled with the assigned RMA number and accompanied with a copy of the sales order or invoice. JSB Surveillance LLC. will be responsible for incidental or consequential damages arising from the use of any of its products.

<b>Total</b>	\$29,848.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$29,848.00



## AGREEMENT

This AGREEMENT is made and entered into the 13th day of March 2024 by and between JSB Surveillance, L.L.C., A Minnesota Limited Liability Company ("JSB Surveillance") and The City of Spring Lake Park.

JSB Surveillance has its principal place of business at 11571 Cedar Pass, Minnetonka MN 55305 and is in the business of selling and installing security equipment. The parties desire for JSB Surveillance to sell and install one (1) Camera Surveillance System, one (1) Door Access System, and for JSB Surveillance to maintain the Surveillance System. The installation will take place The City of Spring Lake Park City Hall located at 1301 81st Ave Ne Spring Lake Park, MN 55432.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

**1. JSB Surveillance agrees to sell and The City of Spring Lake Park agrees to buy, one video surveillance system, consisting of one (1) Video Recorder and Twenty-Three (23) Security Cameras. JSB Surveillance agrees to sell and The City of Spring Lake Park agrees to buy, one (1) Door Access system consisting of (24) Access Controlled Door Locations. JSB Surveillance agrees to install the above hardware for use by The City of Spring Lake Park on or before June 28<sup>th</sup> 2024.**

### **2. ROUTINE SERVICE**

JSB Surveillance agrees to provide, and The City of Spring Lake Park agrees to accept a routine service check of the surveillance system on Friday September 27th 2024 and the Third Friday every 3<sup>rd</sup> month thereafter for as long as The City of Spring Lake Park uses the camera surveillance system. The routine service check includes camera system updates, software updates, software maintenance, camera firmware updates (for IP cameras), hard drive maintenance, and any other services JSB Surveillance deems necessary to keep the surveillance system in good working order. Routine Service may be performed remotely via remote control software.

### **3. TECHNICAL SUPPORT**

For the first year following installation, JSB Surveillance will provide phone technical support Monday through Friday, 8 a.m. - 5 p.m. CST for any camera or door access system related issues at no charge. Phone technical support after the first year will be charged to The City of Spring Lake Park at \$120.00 per hour. Minimum Charge is 15 minutes or \$30.00.

### **4. COMPENSATION**

As full compensation for all goods provided and services to be rendered hereunder, The City of Spring Lake Park will pay JSB Surveillance the following amounts:

(a) The City of Spring Lake Park agrees to pay JSB Surveillance a total of \$78,498.00 follows:

- a. The City of Spring Lake Park agrees to pay JSB Surveillance \$39,249.00 prior to installation
- b. The City of Spring Lake Park agrees to pay JSB Surveillance \$39,249.00 following installation – net 14 days after the project completion.

(b) The City of Spring Lake Park agrees to pay JSB Surveillance \$295.00 for its labor for each routine service check on the date each routine service check is performed.

(c) The City of Spring Lake Park agrees to pay JSB Surveillance \$130.00 per hour + Service Charge for each hour JSB Surveillance works in response to a call for services after one year from the date of installation.

(d) During the course of any routine or service check, JSB Surveillance may determine a need for new software, software updates, and new or replacement hardware. If such a determination is made, JSB Surveillance shall notify The City of Spring Lake Park of such need and the cost thereof, subject to the warranty set forth in paragraph four of this agreement. JSB Surveillance and The City of Spring Lake Park shall agree upon the scope of equipment and services to be provided and price therefore, and The City of Spring Lake Park shall give written authorization to JSB Surveillance to provide and install the equipment and to render the required services. At the time JSB Surveillance completes the installation of the equipment and provides the required services, The City of Spring Lake Park shall pay JSB Surveillance the price that the parties agreed upon.

### **5. WARRANTY**

- JSB Surveillance warrants all parts 1 year from the date that installation of the Surveillance and Door Access Systems are completed and will replace any defective camera/door access equipment and install replacement camera/door access parts at no charge for one year from the date that installation of the security systems are completed. This warranty will not cover any damage caused by lightning, water, intentional or accidental damage to the equipment resulting from operator usage, abuse, acts of God, terrorism, or service not provided by JSB Surveillance. After one year from the date that installation of the security systems are completed, The City of Spring Lake Park agrees to pay JSB Surveillance to replace any defective camera/door access parts, and JSB Surveillance agrees to install new parts for The City of Spring Lake Park at \$130.00 per hour for installation plus the cost of parts as provided in Paragraph 4(c) above. In the event the original equipment is discontinued or cannot be obtained in a timely manner for repair/replacement, JSB Surveillance reserves the right to substitute the equipment with alternatives that meet or exceed the performance specifications of the original.

This warranty does NOT cover any problem or issues related to the end user's computer, its Internet browser or customer's network, including DSL or cable modem and/or router or network/Internet connectivity.

### **6. TERMINATION**

Either party may terminate this Agreement upon 30 days' advance written notice to the other. Notice shall be deemed given when sent by regular United States Mail, postage prepaid, to the address listed herein.

### **7. LIMITATION OF LIABILITY**

- JSB Surveillance does not represent, warrant, or guarantee that the products and services it sells may not be compromised or circumvented; that the product will prevent any personal injury or property loss by burglary, robbery, fire or otherwise; or that the products or services will in all cases provide adequate warning or protection. The City of Spring Lake Park

("customer") understands that a properly installed and maintained video monitoring and door access systems may only reduce the risk of burglary or robbery, but it is not insurance or a guarantee that such will not occur or that there will be no personal injury or property loss as a result. CONSEQUENTLY, JSB SURVEILLANCE SHALL HAVE NO LIABILITY FOR ANY PERSONAL INJURY, PROPERTY DAMAGE OR OTHER LOSS BASED ON A CLAIM THAT THE PRODUCTS OR SERVICES FAILED TO OPERATE OR GIVE WARNING.

- NEITHER JSB SURVEILLANCE NOR JSB SURVEILLANCE'S SUBCONTRACTOR, EMPLOYEES, OR AGENTS WILL BE LIABLE TO CUSTOMER OR TO ANY THIRD PARTY FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, CONSEQUENTIAL OR OTHER DAMAGES, LOSSES, ALLEGATIONS, CLAIMS, SUITS OR OTHER PROCEEDING EXPENSES, LIABILITIES OR COSTS (INCLUDING LEGAL FEES) INCLUDING LOSS OF PROFITS, EARNINGS, BUSINESS OPPORTUNITIES OR DATA, COST OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES OR PERSONAL INJURY (INCLUDING DEATH) RESULTING FROM, ARISING OUT OF OR IN CONNECTION WITH, DIRECTLY OR INDIRECTLY, CUSTOMER USE OF JSB SURVEILLANCE'S EQUIPMENT, SERVICES OR INSTALLATION ACTIVITIES OR CUSTOMER RELIANCE ON ANY OTHER USE OF THE EQUIPMENT OR SERVICES.
- Any actions resulting from the breach of any warranty contained herein by JSB SURVEILLANCE must be commenced within ONE (1) year after the installation is completed. In no event shall JSB SURVEILLANCE'S total liability for any or all breaches of warranty exceed the actual amount of hardware and installation cost paid by the customer.
- JSB SURVEILLANCE assumes no liability for equipment malfunctions resulting from influences external to the equipment itself (e.g. faulty wiring, radio transmissions, lighting systems or the like).
- JSB Surveillance does NOT guarantee that cameras will capture license plate numbers. In no event shall JSB SURVEILLANCE be liable for cameras not capturing license plate numbers.
- DVRs\NVRs are only for the purpose of capturing and broadcasting images; NO other software or application may be installed by end user on the DVR\NVR.
- Securing the DVR\NVR, its content and/or securing remote access to DVR\NVR is the responsibility of each customer. Under no circumstance shall JSB SURVEILLANCE be responsible for any internal or external users accessing the DVR, manipulating its content, or hacking the system.
- JSB SURVEILLANCE will not be responsible for the loss of any information/video. In the event of any loss in connection with JSB Surveillance's equipment failure, JSB SURVEILLANCE'S sole remedy to the customer shall be the replacement of failed equipment.
- Remote monitoring software can only be viewed on a PC running Windows 10 Operation System and Latest MAC OS Operating Systems. Older versions of the Windows Operating System are not compatible with this surveillance software. Customers are responsible for obtaining a Windows Operating System that is compatible with the Surveillance Software.
- The operating temperature for the DVR is 40°F to 85°F. DVRs working outside of specified range may not work properly. DVR must be housed inside a climate-controlled environment. Failure to do so is considered abuse of the system and could void the warranty. JSB Surveillance does not assume any liability for customer's failure to house the DVR in the recommended environment.
- To ensure reliable connectivity, WE STRONGLY RECOMMEND CUSTOMER OBTAIN A STATIC IP ADDRESS FOR ITS BROADBAND CONNECTION. JSB SURVEILLANCE does not guarantee up time for customers with a dynamic IP address.
- JSB Surveillance is not responsible for existing faulty wiring/cablng. Additional service charge may be required for projects that are reusing existing customer wiring/cablng.

IN WITNESS WHEREOF, the parties hereto have duly executed this agreement on the day and year first above written.

JSB Surveillance, LLC

By: Don Benowitz

Title: Owner

Address: 11571 Cedar Park  
Mission Viejo CA 92690

The City of Spring Lake Park

By: \_\_\_\_\_

Title: \_\_\_\_\_

Address \_\_\_\_\_



# Memorandum

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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** March 11, 2024

**Subject:** Phase 1 Furniture Quote

City staff has been working with Alternative Business Furniture on a design for new office furniture for City Hall. With the Police Department addition scheduled for completion in early June, staff is recommending splitting the order into two phases so we can ensure the furniture can be delivered and installed before the start of the next two phases of the City Hall Renovation.

Alternative Business Furniture is on the State Contract.

Phase 1, which does not include office chairs, is proposed at \$35,635.26. This includes delivery and install. Staff has included the proposed design with the quotation.

Staff will be hosting a “chair rodeo” where Alternative Business Furniture will bring out a selection of chairs for employees to try out and select for their work station. Chief Antoine, Deputy Clerk Brown, Recreation Director Okey and I narrowed down the selection to 4 chairs.

Staff recommends approval of the Phase 1 quote. Funds for the furniture will come out of the Furniture, Fixtures and Equipment (FFE) budget for the project.

If you have any questions, please do not hesitate to contact me at 763-784-6491.



**PROJECT PROPOSAL**

**Project:** City of Spring Lake Park Phase 1  
**Contact:** Wanda Brown  
**Salesperson:** Brad Bruhn  
**Designer:** Madelyn Mitchell / Barb Perry  
**System:** Herman Miller AO2  
**Date:** March 13, 2024

**PRODUCT SPECIFICATIONS**

160 Office

Qty.	Description	Unit Price	Total Price
3	60" Wall Track - (Cut to Fit - 25")	37.60	112.80
15	Toggle	2.16	32.40
15	Wall Fastener, Machine Screw	0.33	4.95
1	24 x 30" Worksurface	88.00	88.00
1	24 x 72" Worksurface	150.40	150.40
1	Pencil Drawer	28.80	28.80
1	Box / Box / File Pedestal - B Front	202.50	202.50
1	HAT L-Unit 3 Leg Adjustable Hi Height Table Base - Model #: <i>HAT3-HI-L</i> - Finish: <b><u>Standard Finish - TBD</u></b>	698.93	698.93
1	HAT Envoy Dual Articulating Arm - Model #: <i>ENVOY-2</i> - Finish: <i>Silver</i>	252.45	252.45
1	Humanscale NeatTech Mini Wire Management - Model #: <i>NTIMGG</i> - Finish: <b><u>Standard Finish - TBD</u></b>	72.57	<u>72.57</u>

**160 Office Subtotal: 1,643.80**

162 Office

Qty.	Description	Unit Price	Total Price
2	60" Wall Track	37.60	75.20
1	60" Wall Track - (Cut to Fit - 25")	37.60	37.60
25	Toggle	2.16	54.00
25	Wall Fastener, Machine Screw	0.33	8.25
1	24 x 30" Worksurface	88.00	88.00
1	24 x 96" Worksurface	201.80	201.80
1	24" End Panel	99.12	99.12
1	42" Shelf	60.40	60.40
1	42" Tackboard	92.64	92.64
1	42" Tasklight	63.68	63.68
1	Herman Miller 36" Round Everywhere Table	357.60	357.60
1	HAT L-Unit 3 Leg Adjustable Hi Height Table Base - Model #: <i>HAT3-HI-L</i> - Finish: <b><u>Standard Finish - TBD</u></b>	698.93	698.93
1	HAT Envoy Dual Articulating Arm - Model #: <i>ENVOY-2</i> - Finish: <i>Silver</i>	252.45	252.45
1	Humanscale NeatTech Mini Wire Management - Model #: <i>NTIMGG</i> - Finish: <b><u>Standard Finish - TBD</u></b>	72.57	<u>72.57</u>

**162 Office Subtotal: 2,162.24**



Police Department Reception

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
2	39 x 30" Non-Powered Fabric Covered Panel	137.80	275.60
4	39 x 48" Non-Powered Fabric Covered Panel	172.40	689.60
2	60" Wall Track - (Cut to Fit - 25")	37.60	75.20
4	60" Wall Track	37.60	150.40
58	Toggle	2.16	125.28
58	Wall Fastener, Machine Screw	0.33	19.14
2	34" Wall Start	45.20	90.40
4	34" Draw Rod	8.40	33.60
2	39" 2-Way Connector	37.20	74.40
2	39" Finished End, Metal	33.40	66.80
2	24 x 48" Worksurface	104.20	208.40
2	24 x 96" Worksurface	201.80	403.60
2	48" Shelf	62.40	124.80
2	48" Flipper Door	113.60	227.20
2	48" Tackboard	97.68	195.36
2	48" Tasklight	64.80	129.60
2	Pencil Drawer	28.80	57.60
2	Box / Box / File Pedestal - B Front	202.50	405.00
2	File / File Pedestal - B Front	195.12	390.24
2	HAT L-Unit 3 Leg Adjustable Hi Height Table Base - Model #: <i>HAT3-HI-L</i> - Finish: <b><u>Standard Finish - TBD</u></b>	698.93	1,397.86
2	HAT Envoy Dual Articulating Arm - Model #: <i>ENVOY-2</i> - Finish: <i>Silver</i>	252.45	504.90
2	HAT CPU Holder with Track - Model #: <i>CPU-HLDR-2-BLK</i> - Finish: <b><u>Standard Finish - TBD</u></b>	76.13	152.26
2	Humanscale NeatTech Mini Wire Management - Model #: <i>NTIMGG</i> - Finish: <b><u>Standard Finish - TBD</u></b>	72.57	<u>145.14</u>

**Police Department Reception Subtotal: 5,942.38**

Shared Office Police Department

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
4	39 x 30" Non-Powered Fabric Covered Panel	137.80	551.20
2	53 x 48" Non-Powered Fabric Covered Panel	207.40	414.80
5	60" Wall Track	37.60	188.00
62	Toggle	2.16	133.92
62	Wall Fastener, Machine Screw	0.33	20.46
2	34" Wall Start	45.20	90.40
1	48" Wall Start	45.20	45.20
2	34" Draw Rod	8.40	16.80
2	48" Draw Rod	8.60	17.20
1	53" 3-Way Connector	73.80	73.80
2	Change of Height, Panel to Connector	9.40	18.80
4	39" Finished End, Metal	33.40	133.60
2	24 x 48" Worksurface	104.20	208.40
2	24 x 96" Worksurface	201.80	403.60
3	48" Shelf	62.40	187.20
3	48" Flipper Door	113.60	340.80
3	48" Tackboard	97.68	293.04
2	48" Tasklight	64.80	129.60
2	Pencil Drawer	28.80	57.60
2	Box / Box / File Pedestal - B Front	202.50	405.00
2	File / File Pedestal - B Front	195.12	390.24

2	HAT L-Unit 3 Leg Adjustable Hi Height Table Base - Model #: <i>HAT3-HI-L</i> - Finish: <b><u>Standard Finish - TBD</u></b>	698.93	1,397.86
2	HAT Envoy Dual Articulating Arm - Model #: <i>ENVOY-2</i> - Finish: <i>Silver</i>	252.45	504.90
2	Humanscale NeatTech Mini Wire Management - Model #: <i>NTIMGG</i> - Finish: <b><u>Standard Finish - TBD</u></b>	72.57	<u>145.14</u>

**Shared Office Police Department Subtotal: 6,167.56**

Squad Room

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
5	53 x 48" Non-Powered Fabric Covered Panel	207.40	1,037.00
21	60" Wall Track	37.60	789.60
230	Toggle	2.16	496.80
230	Wall Fastener, Machine Screw	0.33	75.90
5	48" Wall Start	45.20	226.00
5	48" Draw Rod	8.60	43.00
5	53" Finished End, Metal	36.20	181.00
7	24 x 60" Worksurface	132.60	928.20
14	30" Shelf	55.00	770.00
14	30" Flipper Door	91.20	1,276.80
7	60" Tackboard	119.28	834.96
7	30" Tasklight	59.36	415.52
12	Pencil Drawer	28.80	345.60
2	HAT CPU Holder with Track - Model #: <i>CPU-HLDR-2-BLK</i> - Finish: <b><u>Standard Finish - TBD</u></b>	76.13	152.26
2	Humanscale NeatTech Mini Wire Management - Model #: <i>NTIMGG</i> - Finish: <b><u>Standard Finish - TBD</u></b>	72.57	<u>145.14</u>

**Squad Room Subtotal: 7,717.78**

Interview Room

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Herman Miller 36 x 42" Table Everywhere Table	450.33	<u>450.33</u>

**Interview Room Subtotal: 450.33**

Power

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
15	HAT Surface Mounted Power Data Module 2 Power Receptacles, 1 USB-A, 1 USB-C - Model #: <i>SMPM-3AC-C</i> - Finish: <b><u>Standard Finish - TBD</u></b>	109.50	1,642.50

**Power Subtotal: 1,642.50**

*Herman Miller Pricing per Contract # 144482*  
*State Contract Release F-464(5)*  
*Global Pricing per U of M Contract U42.112*  
*HAT Pricing Per TIPS Contract #230301*  
*Humanscale Pricing per E&I Contract #CNR01511*

**Product Subtotal: 25,726.59**

**Finishes:**

Fabric: TBD (CAT 1)

**Non-Contract Product****160 Office**

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	24 x 36 x 72 x 30" Extended Corner Worksurface, Right - Mount on HiLo	249.21	249.21
1	Workrite Worksurface Joining Kit - Model #: <i>AWC-JOINKIT-B</i> - Finish: <b><u>Standard Finish - TBD</u></b>	54.81	54.81
1	Great Openings 42" 2-High Square Bookcase 1 Adjustable Shelf - Model #: <i>GBS4228</i> - Pull Style: <b><u>Standard Pull Style - TBD</u></b> - Finish: <b><u>Standard Finish - TBD</u></b>	315.94	315.94

**160 Office Subtotal: 619.96****161 Huddle**

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	42 x 72" Round End Peninsula with 2 Stiffeners and Brackets	243.92	243.92
1	42" End Panel	185.82	185.82
1	Gibraltar H-Leg, 24" Spread, 6 x 26" Top Plate - Model #: <i>3324</i> - Finish: <b><u>Standard Finish - TBD</u></b>	127.33	127.33
1	Great Openings 42" 2-High Square Bookcase 1 Adjustable Shelf - Model #: <i>GBS4228</i> - Pull Style: <b><u>Standard Pull Style - TBD</u></b> - Finish: <b><u>Standard Finish - TBD</u></b>	331.88	331.88

**161 Huddle Subtotal: 888.95****162 Office**

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	30 x 72 x 36 x 24" Extended Corner Worksurface, Left - Mount on HiLo	249.21	249.21
1	Workrite Worksurface Joining Kit - Model #: <i>AWC-JOINKIT-B</i> - Finish: <b><u>Standard Finish - TBD</u></b>	54.81	54.81
1	Great Openings 36 x 18-1/4 x 28-3/8" Double Door Storage Cabinet (1 Adjustable Shelf) - Model #: <i>CF-02F3</i> - Pull Style: <b><u>Standard Pull Style - TBD</u></b> - Finish: <b><u>Standard Finish - TBD</u></b>	477.50	477.50
1	Great Openings 36 x 18-1/4 x 28-3/8" Box / Box / File Lateral File - Model #: <i>RG-C438</i> - Pull Style: <b><u>Standard Pull Style - TBD</u></b> - Finish: <b><u>Standard Finish - TBD</u></b>	485.31	485.31

**162 Office Subtotal: 1,266.83****Police Department Reception**

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
1	24 x 72 x 48 x 24" Extended Corner Worksurface, Left - Mount on HiLo	359.30	359.30
1	24 x 48 x 72 x 24" Extended Corner Worksurface, Right - Mount on HiLo	359.30	359.30
4	NW Glass 8 x 48" Frameless Glass Tempered 1/4" Thick Clear	34.68	138.72
8	CRL Frameless Glass Bracket for 1/4" Thick Glass, Brushed Stainless, Z906BS	32.28	258.24

**Police Department Reception Subtotal: 1,115.56****Shared Office Police Department**

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
2	24 x 72 x 48 x 24" Extended Corner Worksurface, Left - Mount on HiLo	359.30	718.60

**Shared Office Police Department Subtotal: 718.60**

Squad Room

<u>Qty.</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
2	ABF 30 x 72" Table on Gibraltar 32"H T-Legs on Casters and Anti-Sag Bar - 49" - Base Model #: <i>DH5056</i> - Anti-Sag Model #: <i>9114-4900</i> - Pull Style: <i><u>Standard Pull Style - TBD</u></i> - Finish: <i><u>Standard Finish - TBD</u></i>	665.03	<u>1,330.06</u>

**Squad Room Subtotal: 1,330.06**

**Non-Contract Product Subtotal: 5,939.96**

**Location:**

**Install & Service Costs:**

Regular Hours, Non-Prevailing Wage Installation	3,380.00
Delivery, State of MN Remanufactured Contract	No Charge
Delivery, Non-State Contract	<u>350.00</u>

**NOTE:**

*-Quote Valid for 30 Days*

**Services Subtotal: 3,730.00**

**Product Total: 31,666.55**

**Services Total: 3,730.00**

**Gibraltar Freight: 182.60**

**Great Openings Surcharge: 29.12**

**NW Glass Energy Surcharge: 14.56**

**Humanscale Freight: 12.43**

**PROJECT TOTAL: 35,635.26**

*Applicable Sales Taxes will be added at time of invoicing.  
Pricing Subject to Unannounced Tariff Surcharges.*



**TERMS & CONDITIONS**

**FINISHES:**

**Fabric, Laminate & Paint: Standard selections included in pricing, unless noted otherwise.**

(Customer Choice from ABF selection).

**\*Please note:** Many commercial fabrics are subject to what is termed *moisture regain*. This is a process by which the fibers within a particular fabric absorb moisture from the surrounding environment resulting in temporary relaxing (or sagging) of a fabric's appearance. This sagging is not the result of misapplication, but rather the fabric's natural reaction to fluctuations in ambient humidity levels.

**PRODUCT:**

\*Pricing valid for 30 days from proposal date.

\*Pricing subject to unforeseen manufacturer imposed tariffs, price changes, and fuel surcharges

\*Products quoted are based upon most current field dimensions available. ABF will attempt to verify field dimensions as construction progress and circumstances allow. Should it be necessary to place orders prior to the availability of verified field dimensions, customer may be responsible for associated costs.

\*All sales are final. Unwanted product ay not be returnable, or subject to re-stock charges.

\*Charges may be applicable should storage of purchased product be necessary beyond initially scheduled timeframes.

**LABOR & EQUIPMENT:**

\*ABF will be responsible for supplying all necessary labor & equipment to perform the installation.

\*Labor is quoted as non-union labor.

\*Labor is quoted for regular working hours (Monday-Friday; 8:00 A.M. - 5:00 P.M.).

\*Customer will be responsible to have all miscellaneous items cleared out prior to installation.

\*Delays created by customer or other contractors may create additional labor charges.

\*Labor is quoted as a one phase project. (split dates will require additional charges).

\*Install and delivery quote is based on first floor delivery and install with clear access without steps.

**ELECTRICAL:**

\*Customer will be responsible to have a qualified electrician to perform all electrical connections including hardwiring, panel-to-panel and receptacles.

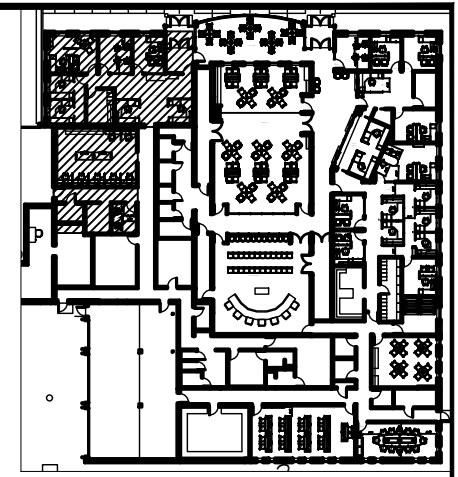
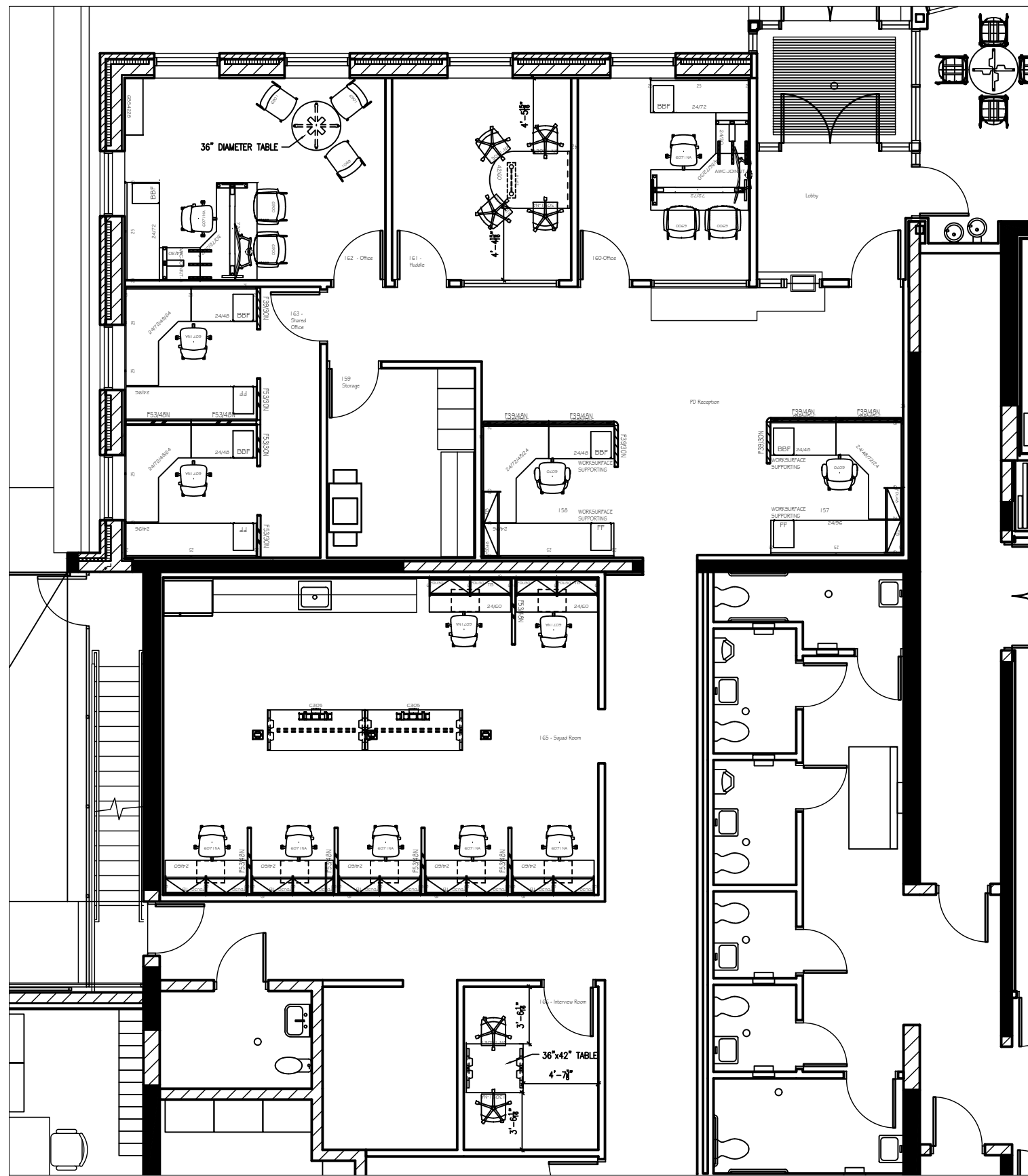
**TERMS:**

Net 15 days unless other arrangements made with Seller. A 50% deposit may also apply. Buyer understands and agrees to pay a service charge of 1.33% per month (16% per annum) after 15 days of receipt of goods. Buyer further agrees to pay ALL costs of reasonable collections and attorneys fees. Buyer acknowledges Seller's retention and hereby grants to Seller a purchase money security interest in all merchandise purchased or described herein unless and until Seller receives payments as described above. Buyer agrees to execute a standard UCC Financing Statement to perfect any such security interest. In the event Buyer fails to execute UCC financing statement, this Sales Agreement shall suffice and may be filed by Seller to perfect the security interest.

Signature: \_\_\_\_\_

Title \_\_\_\_\_

Date: \_\_\_\_\_



\*All measurements need to be verified\*

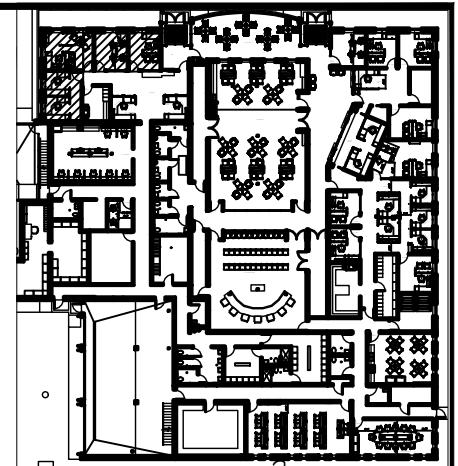
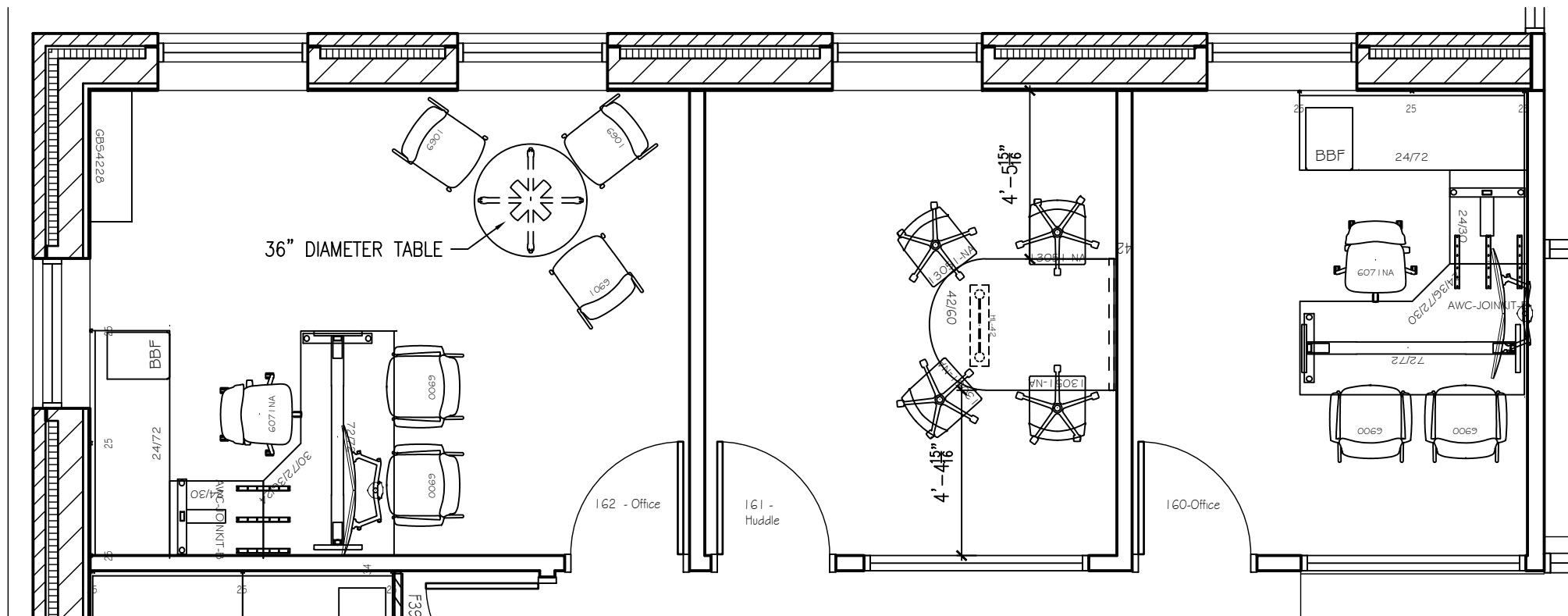


ALTERNATIVE BUSINESS FURNITURE, INC.  
 6533 FLYING CLOUD DRIVE, SUITE 800  
 EDEN PRAIRIE, MN 55344  
 PHONE: 952.937.7688 FAX: 952.937.7691

City of Spring Lake Park  
 PHASE I

CONTACT: WANDA BROWN

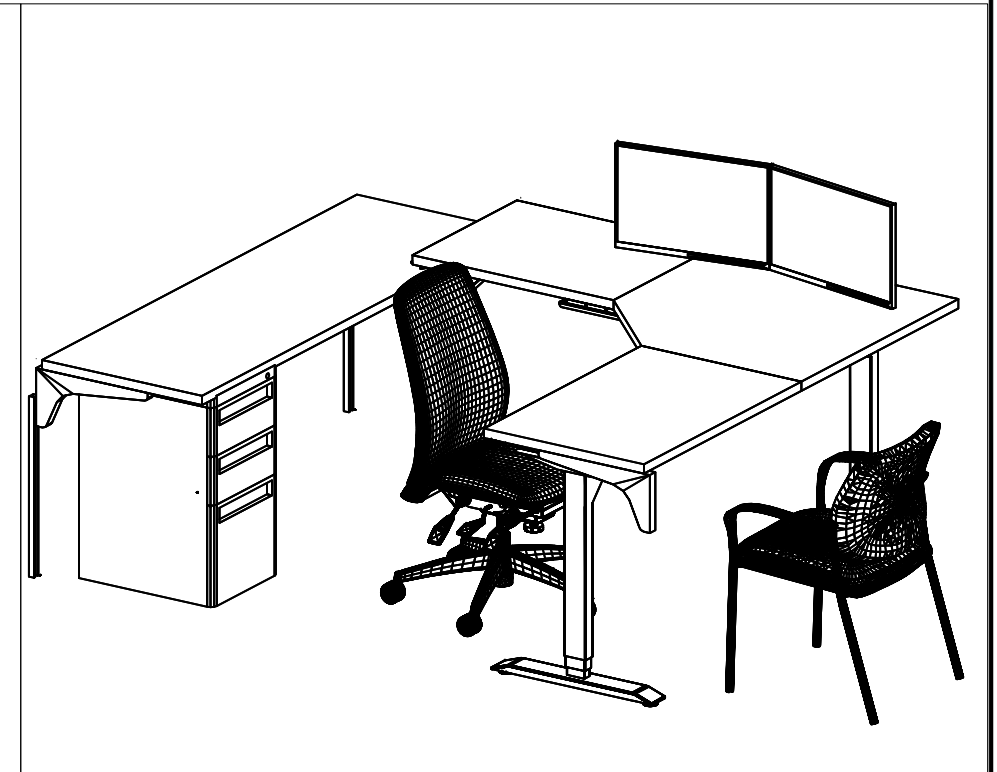
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LARGE OFFICE



HUDDLE



OFFICE

\*All measurements need to be verified\*

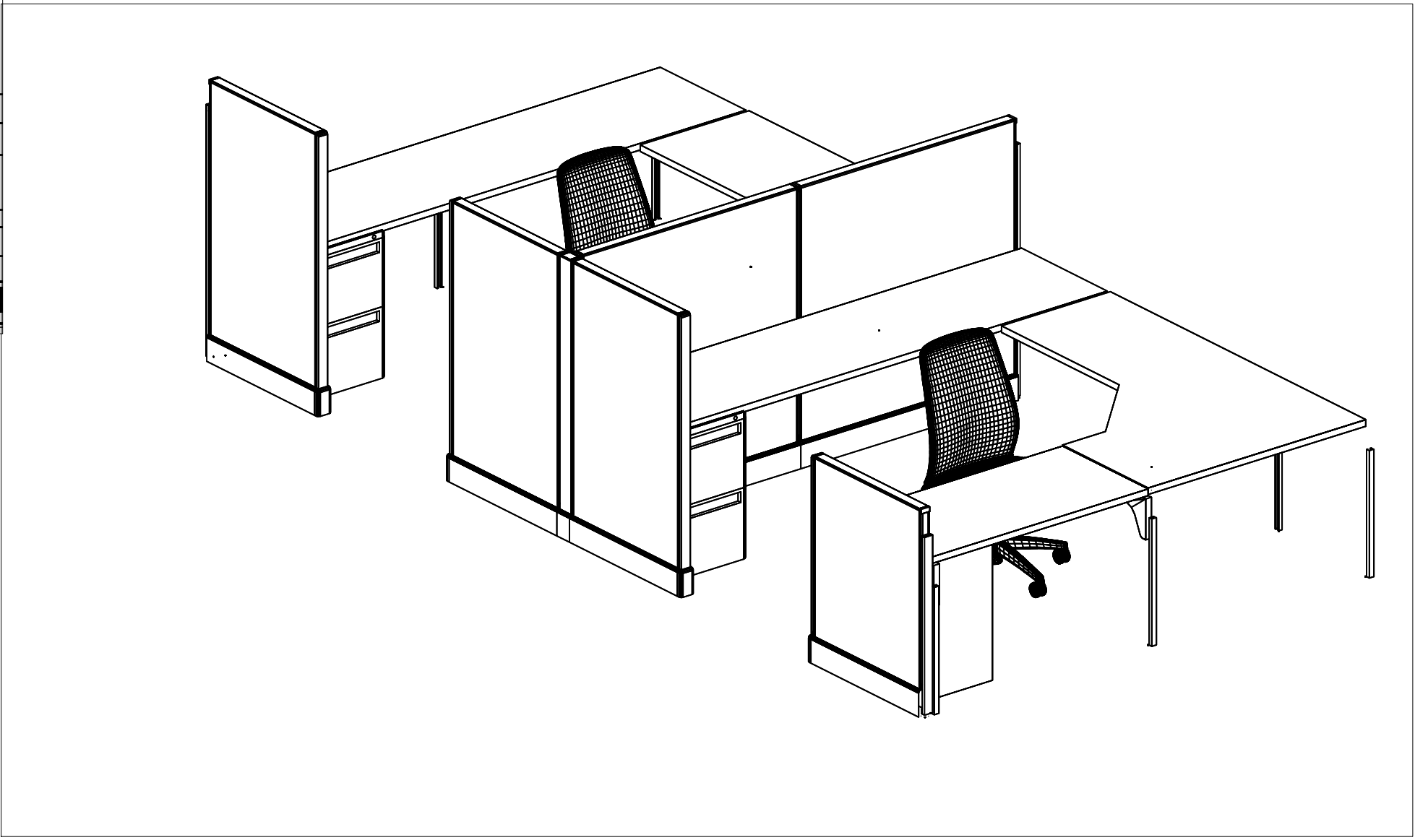
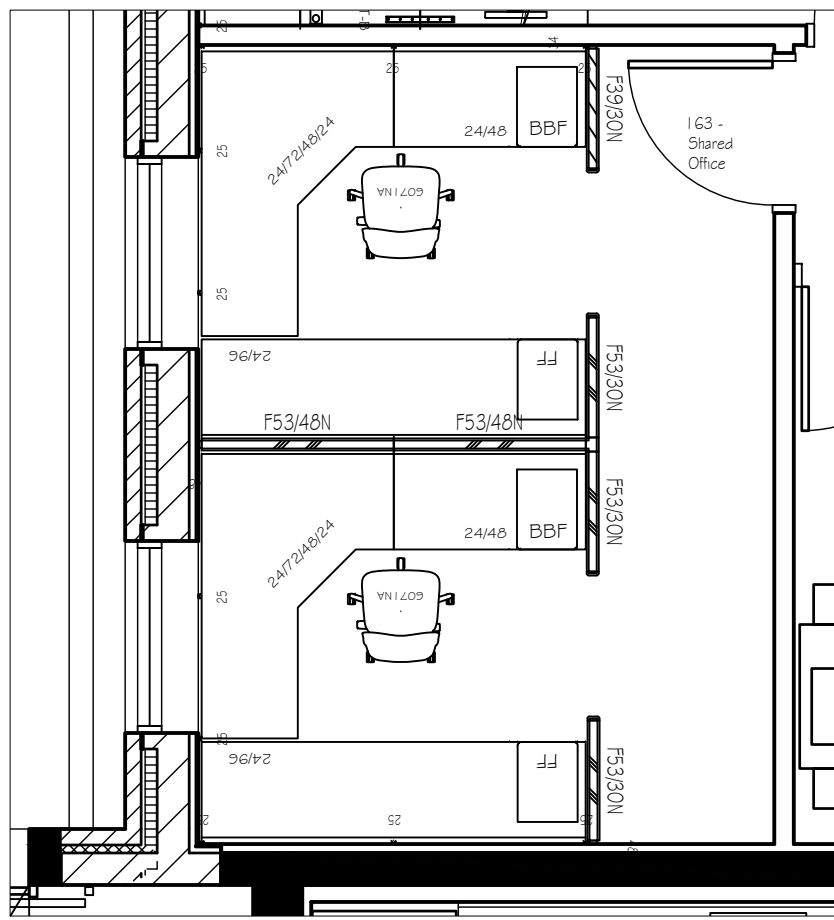
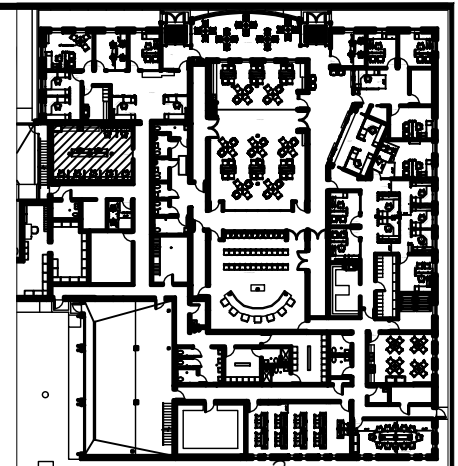


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CITY OF SPRING LAKE PARK -  
 PHASE I - OFFICES  
 CONTACT: WANDA BROWN

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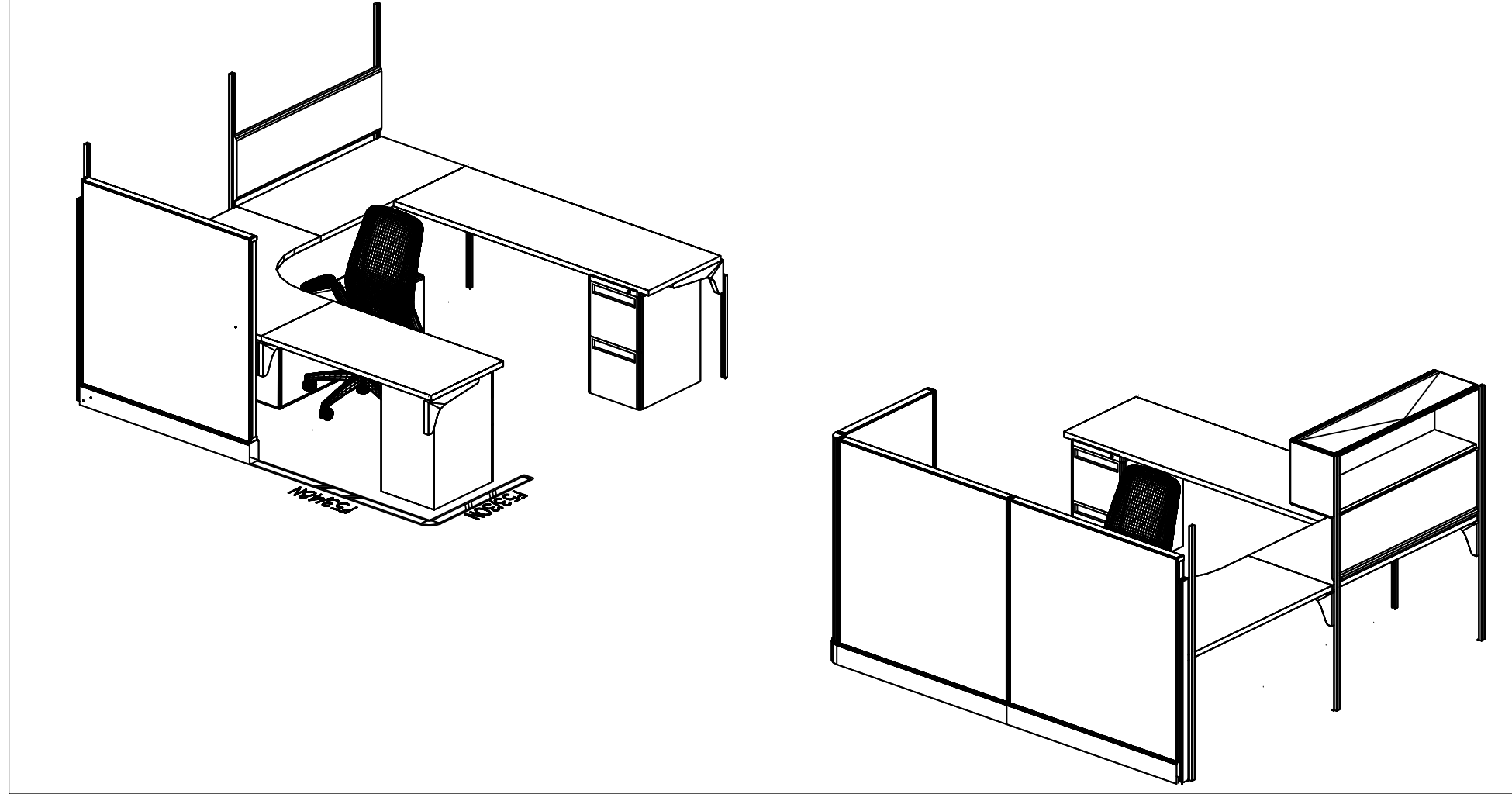
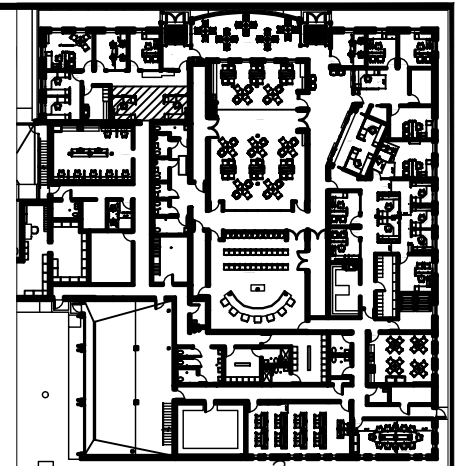
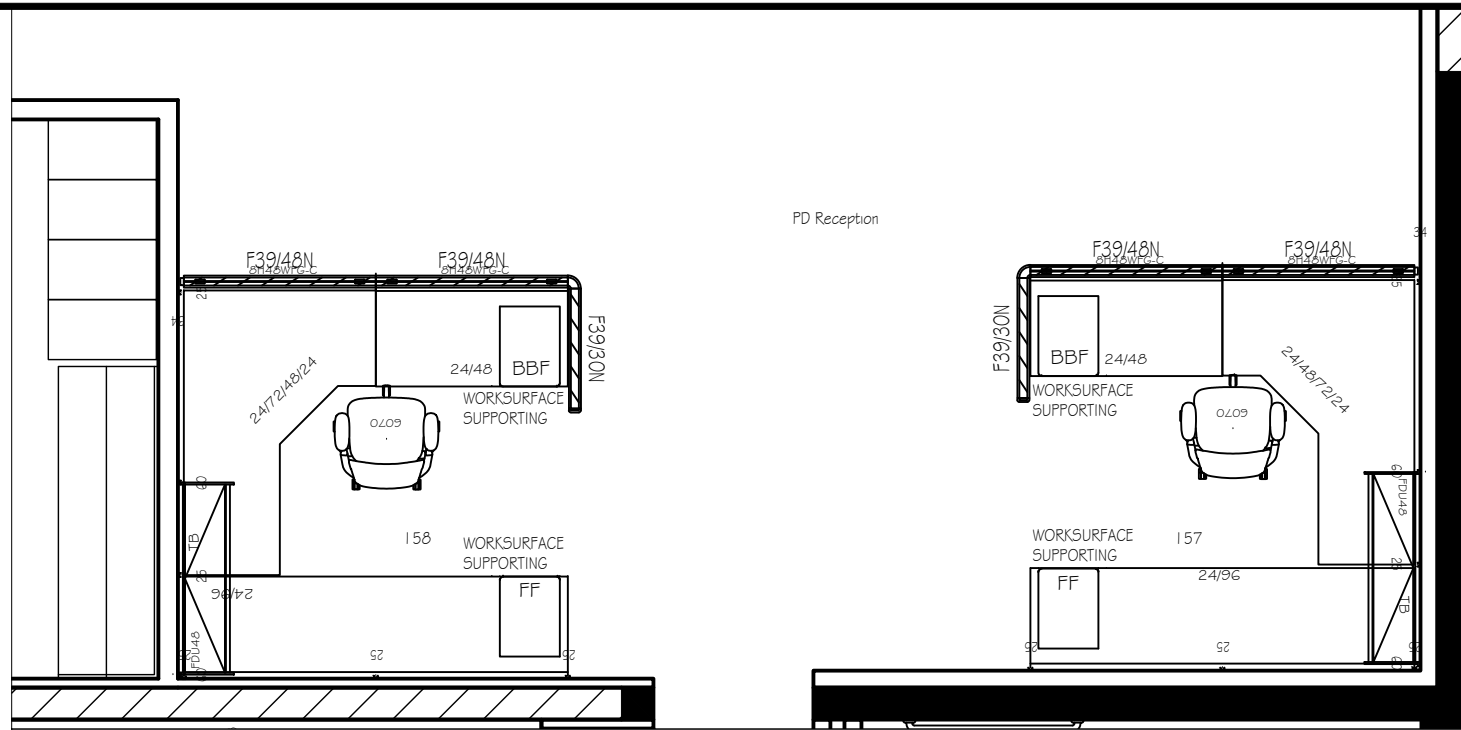
\*All measurements need to be verified\*



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CITY OF SPRING LAKE PARK  
 PHASE I - SHARED OFFICE  
 CONTACT: WANDA BROWN

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 REVISIONS: 2.28.24  
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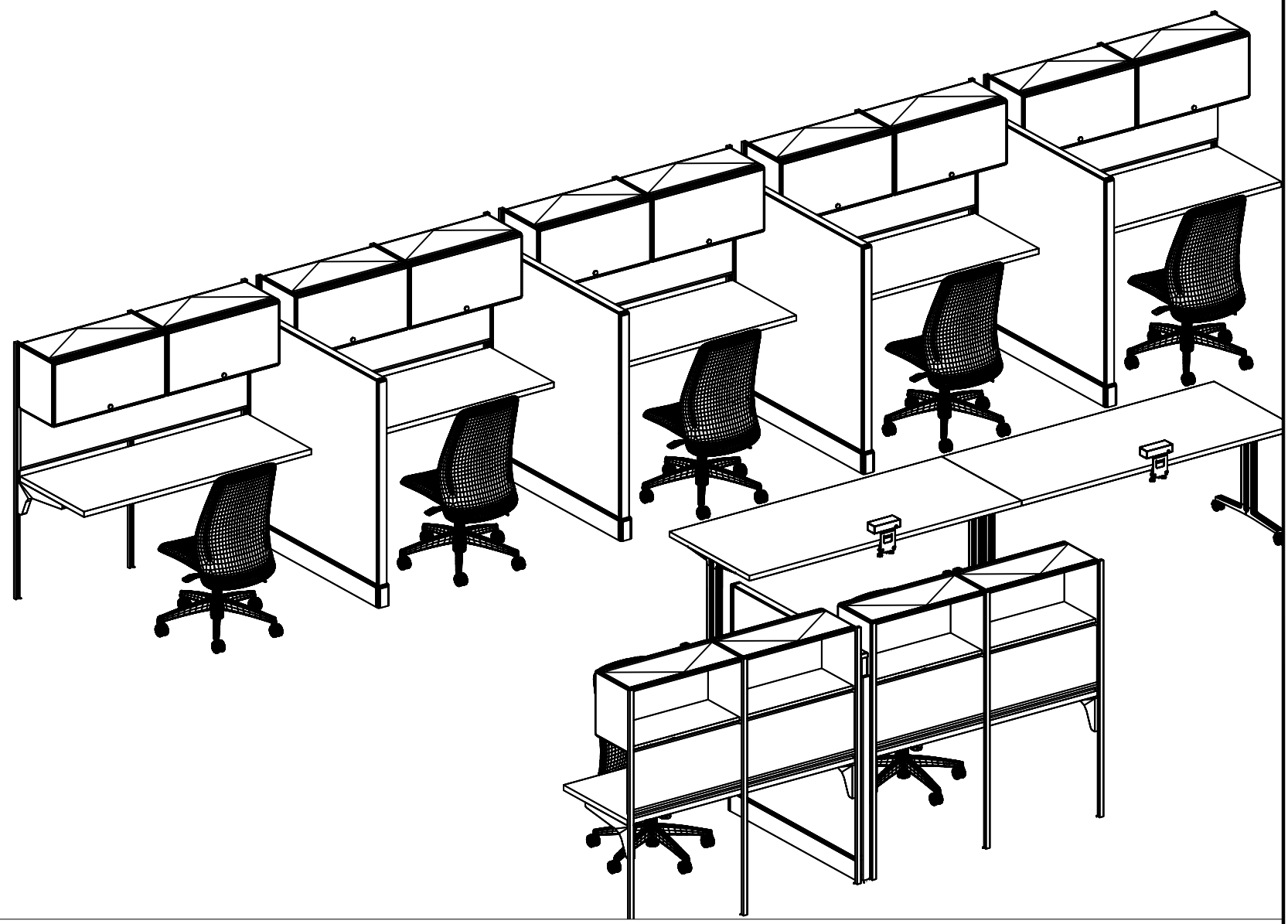
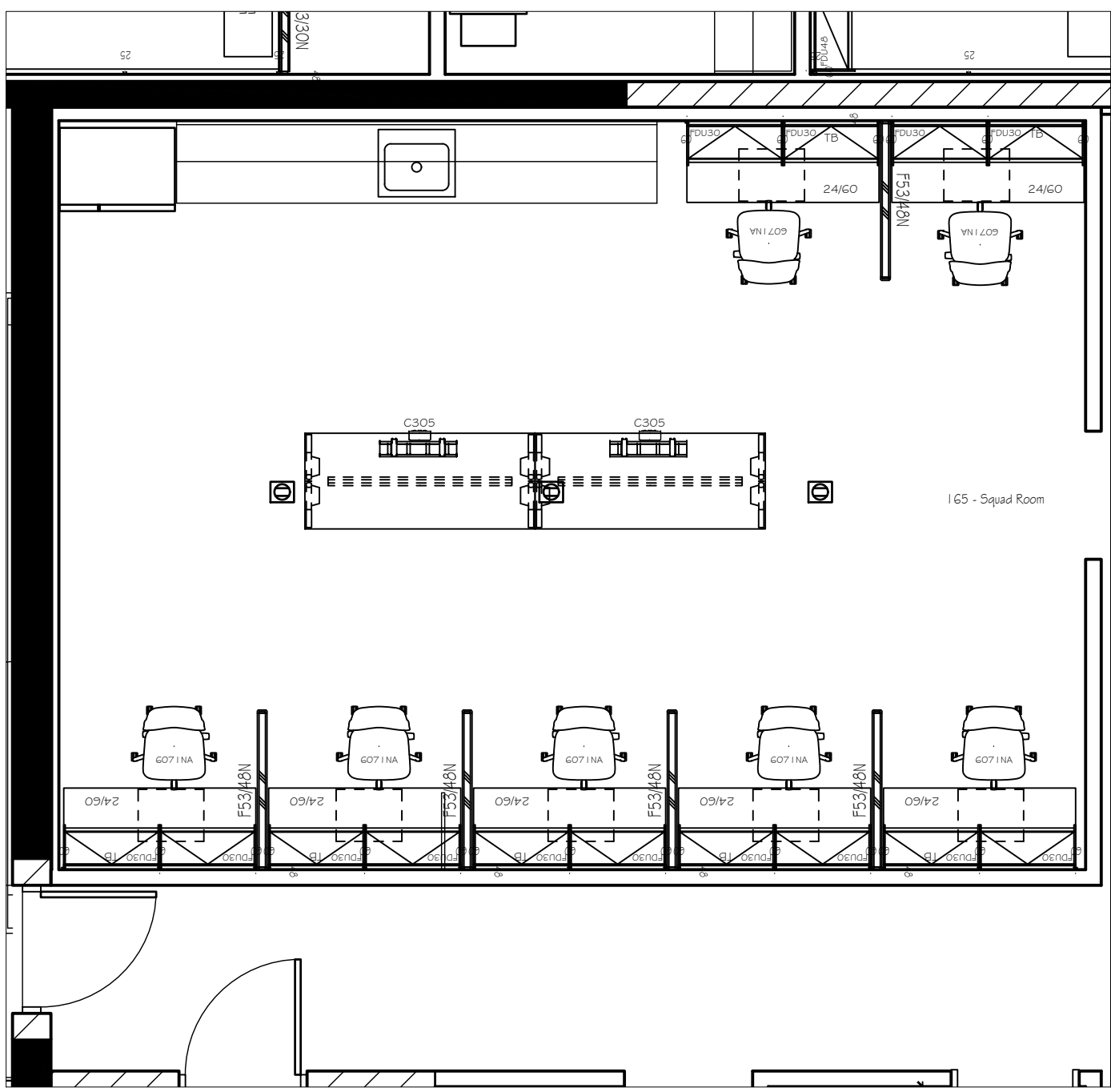
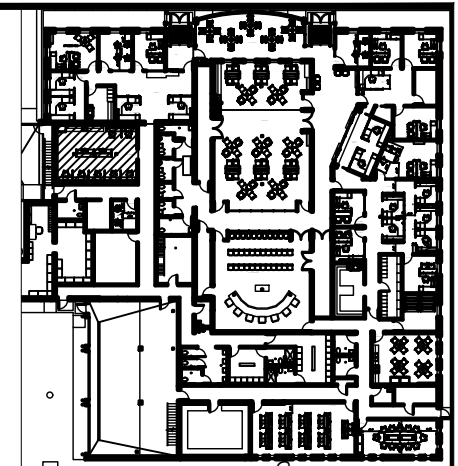
\*All measurements need to be verified\*



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CITY OF SPRING LAKE PARK -  
 PHASE I - WORKSTATIONS  
 CONTACT: WANDA BROWN

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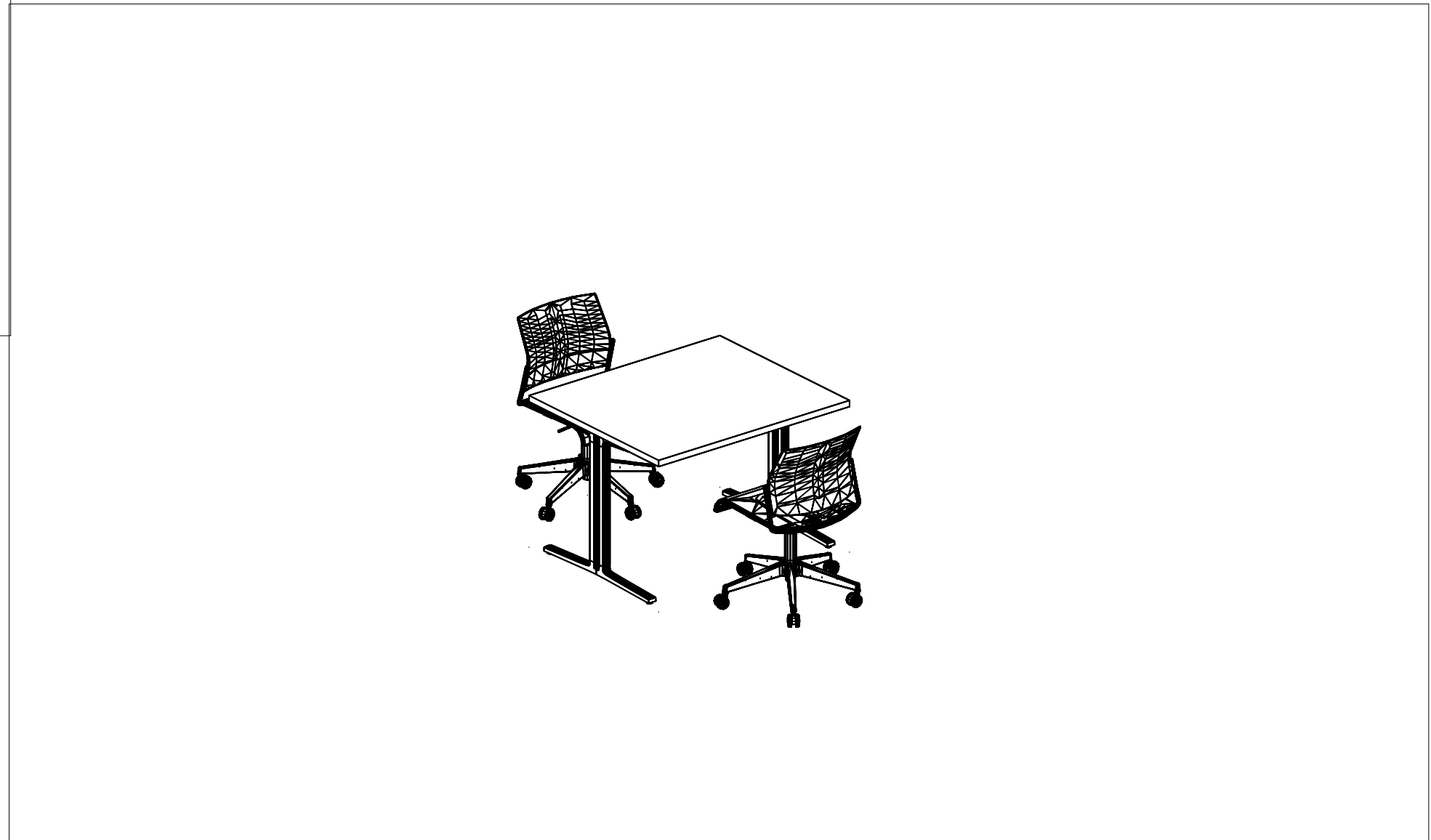
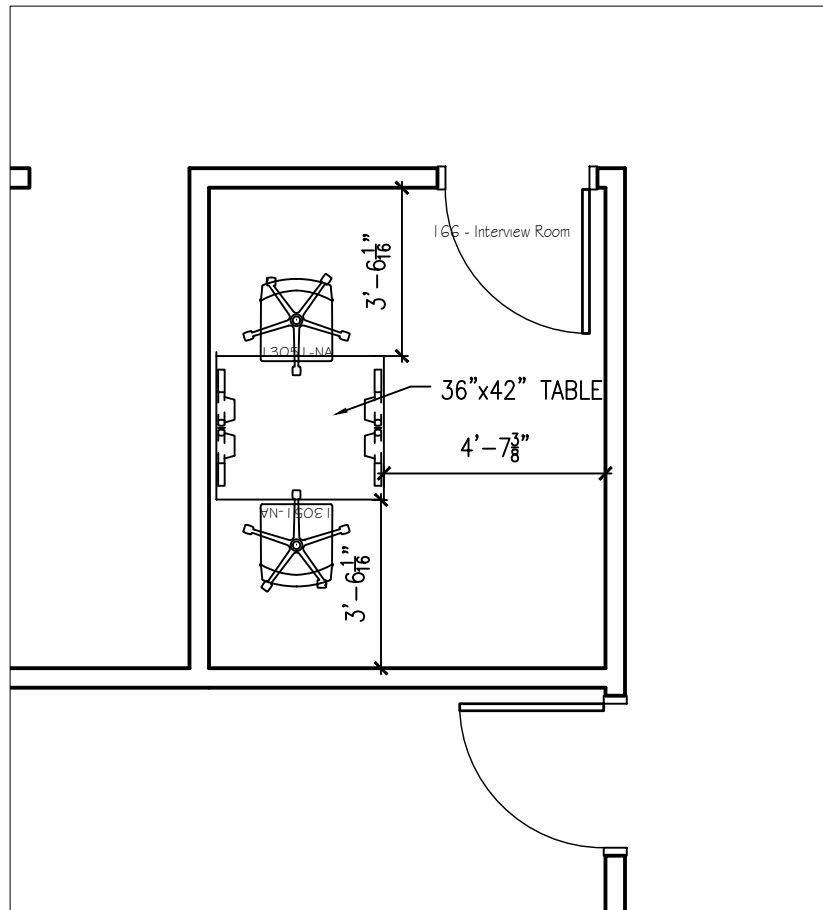
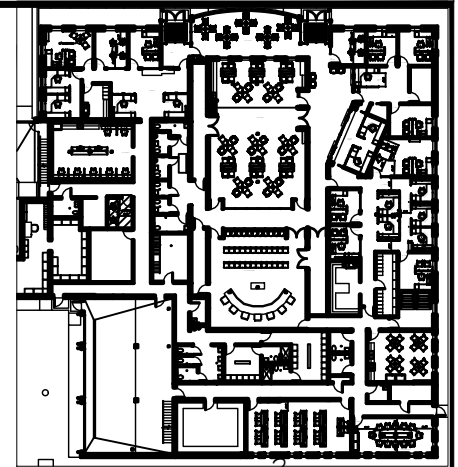
\*All measurements need to be verified\*



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 PHONE: 952.937.7688 FAX: 952.937.7691

CITY OF SPRING LAKE PARK -  
 PHASE I - SQUAD ROOM  
 CONTACT: WANDA BROWN

SCALE: 1/4" = 1' 0"  
 DATE: 02.20.24  
 REVISIONS: 2.28.24  
 DRAWN BY: MMM/BP  
 MGMTS. VERIFIED :



\*All measurements need to be verified\*



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 EDEN PRAIRIE, MN 55344  
 PHONE: 952.937.7688 FAX: 952.937.7691

CITY OF SPRING LAKE PARK  
 PHASE I - INTERVIEW ROOM

CONTACT: WANDA BROWN

SCALE: 1/4" = 1' 0"  
 DATE: 02.20.24  
 REVISIONS: 2.28.24  
 DRAWN BY: MMM/BFP  
 MSMTS. VERIFIED :



# Memorandum

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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** March 11, 2024

**Subject:** Authorize issuance of RFP for Assessor Services

The City's Assessor, Ken Tolzmann, has announced his intention to retire at the end of his current 3-year contract (December 31, 2024). Staff thanks Ken for his work on behalf of the City of Spring Lake Park, and wishes him well in retirement.

An RFP for Assessor Services is included in the packet. Staff recommends the City Council authorize issuance of the RFP to solicit proposals. Proposals are due on Monday, April 15, 2024.

If you have any questions, please do not hesitate to contact me at 763-784-6491.



**CITY OF SPRING LAKE PARK, MINNESOTA  
REQUEST FOR PROPOSALS (RFP)  
CITY ASSESSOR SERVICES**

The City of Spring Lake Park is requesting proposals from qualified professional assessors to provide contracted local valuation and assessment services. The City expects to select an assessor/company who will enter into a three year contract for services. Detailed information concerning the city's needs is outlined below. The City of Spring Lake Park will select the assessor or firm that best meets the needs of the city.

*Community Background*

The City of Spring Lake Park, incorporated in 1953, is located in Anoka and Ramsey Counties. The City encompasses approximately 2.2 square miles with a population of approximately 7,430. The City is bordered to the south and west by Fridley, the north by Blaine and the east by Mounds View. Transportation corridors serving the City include State Trunk Highway 47 (University Avenue), State Trunk Highway 65 (Central Avenue) and Anoka CSAH 10. The City is primarily residential, though it does have a number of small commercial/industrial enterprises. While the City is nearly fully developed, there is one vacant commercial parcel remaining. The City also anticipates future redevelopment projects to occur over the next five to ten years.

As of January 2, 2022, there were 2,445 real property parcel/accounts in the Anoka County portion of the city, including:

- 2035 residential parcels
- 91 non-taxable parcels
- 153 commercial and industrial parcels
- 158 apartment/nursing home/manufactured housing parcels
- 8 personal property accounts (billboards/cell towers)
- 4 split parcels.

Ramsey County handles the assessment for the parcels in the City within its jurisdiction.

The City's current assessor, Ken Tolzmann, has announced his intention to retire at the end of the current 3-year assessment agreement, ending December 31, 2024.

*Service Description (Assessing Services)*

The minimum designation from the Minnesota Board of Assessors required for the position is Senior Accredited Minnesota Assessor.

The selected assessor will perform the following duties:

- A. Appraise and classify all real and personal property located within the Anoka County portion of the community.
- A. Assign or change classifications based on actual use of properties.
- B. Physically inspect all properties within the city at least once every 5 years and update property data as necessary.
- C. Inspect and review properties for which permits were issued in the current year and any partial assessments from previous years and update property data as necessary.
- D. Process all Certificate of Real Estate Value documents (eCRV's). This includes check for accuracy, make corrections when necessary, analyze sales data and make determination if sale is included in or excluded from annual sales study.
- E. Analyze local sales data and determine the effect on the estimated market values. Increase or decrease values according to state guidelines.
- F. Determine initial and continuing eligibility for special programs such as the Disabled Veteran Homestead Valuation Exclusion.
- G. Provide value and ownership information to residents, developers, real estate professionals, title companies and other interested parties.
- H. Coordinate and participate in tax assessment litigation. Serve as a witness in court cases when required.
- I. Attend Open Book Meetings either in person or virtually. Make all necessary review appraisals. Provide a packet to the City Council which will contain a brief analysis of the real estate market for the current assessment year for said district. Attend a City Council meeting once per year to present on and answer questions about the provided packet.
- J. Coordinate and integrate the local assessment function with Anoka County.
- K. Perform other responsibilities as required by the City.

### Proposal Contents

Please provide the following:

- A. The identity of each person who will be supplying services to the city and a description of his/her experience and the assessor licenses he/she holds.
- B. A brief history of the firm, including, but not limited to size, specialty areas, and a description of the firm's experience working with municipal clients.



- C. Name and telephone number of three client references.
- D. A description of any conflicts or potential or perceived conflicts of interest that would arise from providing services to the City.
- E. A detailed description of any and all fees, costs, expenses and other charges being proposed. The City is interested in either a fixed price contract or a contract based on the parcels assessed annually.
- F. Documentation of current insurance coverage and limits, including professional liability insurance.
- G. Any other information that would be helpful to the City to better understand the proposal or the firm.

Proposal Evaluation Criteria

The City will evaluate proposals based on the needs of the City. The following criteria will be used in evaluating each proposal:

- A. Compliance with specifications.
- B. Ability to provide strong administrative support to City and all relevant stakeholders.
- C. Cost.
- D. Experience and Qualifications.

Additional Information.

- A. Responses must provide complete information as described in this request. Response shall be submitted by **4:00pm on Monday, April 15, 2024** to the following email address: [city@slpmn.org](mailto:city@slpmn.org). The proper representatives of the firm must sign the proposal. All proposals shall become the property of the City. The City may, at its option, request an oral presentation prior to selection. Notification will be given if such meetings are required. The tentative date for City Council review is Monday, May 6, 2024.
- B. The City reserves the right to request clarification on the information submitted and to request additional information on one or more applicants.
- C. The selected assessor shall not subcontract or assign any interest in the agreement, nor shall transfer any interest in the same without the City's consent.
- D. All costs associated with the preparation of a proposal in response to this RFP shall be the responsibility of the assessor or firm submitting the proposal.

- E. This is a request for proposal and the City reserves the right to negotiate with any party and on any matter and to select an assessor based on any combination of criteria deemed appropriate by the City. The City is not obligated to award the contract based on cost alone.
- F. The proposal should not contain non-applicable promotional materials and should include only that information that is intended to address the information requested in the RFP.
- G. The selected assessor or firm will be required to enter into an appropriate written agreement with the City regarding the services to be provided.

Please direct all inquiries regarding this RFP to Daniel Buchholtz, Administrator, Clerk/Treasurer at 763-784-6491 or at [city@slpmn.org](mailto:city@slpmn.org).



# Memorandum

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**To:** Mayor Nelson and Members of the City Council  
**Cc:** Daniel Buchholtz, MMC, Administrator, Clerk/Treasurer  
**From:** Haley Morrison, Accounting Clerk/Special Projects Coordinator  
**Date:** March 13, 2024  
**Subject:** Proposed Budget for 2024 Earth Day City Wide Clean Up

On March 12, 2024 I was contacted by Kay Okey, Parks and Recreation Director to discuss the availability of funding for a City-wide Earth Day clean up event that was proposed by Council.

After speaking with both Kay and City Administrator, Daniel Buchholtz, we have decided that the funding for this will come from the Recycling Fund for Community Clean Up Events. We are budgeting an approximate \$350 to obtain supplies for this event. Supplies will include Safety Vests, Grabbers, Trash Bags, and Gloves for volunteers.

We are seeking the Council's approval for this funding proposal.

Thank you.



City of Spring Lake Park  
Engineer's Project Status Report

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To: Council Members and Staff  
From: Phil Gravel

Re: **Status Report for 03.18.24 Meeting**  
File No.: R-18GEN

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**Note:** Updated information is shown in *italics*.

**2024 MS4 Permit and SWPPP Update (193801776 Task 450).** Pond, structural BMP, and outfall inspections are due by July 31<sup>st</sup>. Program analysis and annual training is due by December. Annual Reports to the MPCA are generally due in June. However, MPCA is not requiring a report in 2024. Per 5-15-23 message: MPCA has put their requested review/audit of the city's 2022 information on hold until further notice.

**2023-2024 Sewer Lining Project (193805871).** This project includes lining the remaining sanitary sewers in the city that have not been previously lined (approximately 35,710-feet). George Linngren is watching this project. The Contractor is Visu-Sewer Inc with a low bid amount of \$1,047,746. A preconstruction Conference with contractor was held on September 28, 2023. Initial televising and cleaning was completed in December. *Over 88-percent of the lining has been completed. Work should be completed in late March or early April. Contractor will leave the site for a week or two this month. Sewer excavation repairs have been completed. George is overseeing construction.*

**City Hall Building (193806049).** Design Phase started in January 2023. City Council updated at workshops (including *September 11<sup>th</sup>*). Public Open House was held on May 8<sup>th</sup>. Plans were approved by Council on October 16, 2023. Bids were opened on November 20, 2023. *Contract was awarded on February 5, 2024. Construction continues. First Contractor payment can be processed at the March 18<sup>th</sup> council meeting.*

**2024 Sanburnol Drive NE, Elm Drive NE, and 83<sup>rd</sup> Avenue NE (193806347).** Sanburnol Drive (AKA 85<sup>th</sup> Ave. NE) is a shared road between Spring Lake Park and Blaine. Spring Lake Park is the lead agency on this project, but it is a cooperative project between Blaine and Spring Lake Park. Public improvement hearing was held on October 2<sup>nd</sup>. City Council approved plans on 12/18/23. MnDOT approved plans on 1/16/24. Bids were received - January 30<sup>th</sup>. *Public Assessment Hearing and possible contract award - March 18<sup>th</sup>.*

Declare Costs to be Assessed and Order Assessment	2/5/24.
Order Public Assessment Hearing	2/20/24.
Public Assessment Hearing (Adopt Assessment)	3/18/24.
Accept Bid (Award Contract)	3/18/24.

**2024 Seal Coat and Crack Repair Project (193806748).** Project includes maintenance on the streets in the area north of 81<sup>st</sup> Avenue and west of Terrace Street. Bids were received on February 27<sup>th</sup>. Project awarded on March 4<sup>th</sup>. *Construction Contracts have been sent to Allied Blacktop.*

**Geographic Information System (GIS) and Mapping (193806747).** Staff has determined a process for implementing an online ArcGIS system to maintain public works documents and mapping of infrastructure. Council authorized proceeding with an ArcGIS system on 10/16/23. *A project kick-off meeting was held on January 18<sup>th</sup>. Update meeting will be held in March.*

Please contact Phil Carlson, Bruce Paulson, Jeff Preston, or me if you have questions or require additional information.





# Memorandum

---

**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** March 14, 2024

**Subject:** City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- The underground fuel oil tank has been removed. Soil tests for contaminants are being performed. We were able to use rock and sand the City had in the yard to backfill the excavation. The City's material tester, AET, verified that our material was suitable. This will reduce the cost of the tank removal.
- Excavation is currently in progress for the expansion footings.
- Staff learned of a lead time issue on the roof top units (RTUs). The new Police addition may require a temporary unit until the RTUs arrive.
- Due to the contractor needing to set a footing for the new addition, the women's restroom in the lobby will be shut down. The men's room was shut down two weeks ago. All staff will be utilizing the Police Department bathrooms until further notice. The contractor built temporary walls and installed doors to separate the hallway (where the bathrooms are located) from the rest of the Police Department. This was needed to keep the Police Department secure while allowing staff unescorted access to the Police Department bathroom. Restrooms will not be open to the public at City Hall until Phase 1 and 2 are complete.
- There was a scheduled water outage on Wednesday, March 13 from 6:30am-8:00am to disconnect water to the front bathrooms to allow for demolition.
- Recreation will be moving out of the Council Chambers A and into Administration over the next two weeks. This is due in part to the noise generated by the construction, as well as the contractor's need to place a footing in Council Chambers B.
- Computer Integrated Technologies (CIT) will be running the low voltage cabling for the data drops. JSB will be running the low voltage cabling for the security cameras and door systems. The contractor is installing the conduit for the low voltage systems.

Staff will be bringing proposals for the Cable Equipment system, door and security camera system and office furniture to the March 18 City Council meeting.

Stantec is working on a quote package for the Emergency Generator and any generator related items that are not in the construction contract. Once we have those quotes, we will bring that to the City Council for action.

The Recycling Containers continue to remain accessible to residents during construction. Residents are not able to access the City Hall “yard” from Old Central Avenue due to construction.

I have attached the 3-week look-ahead that we received from the Contractor this week for your information.

If you have any questions, please do not hesitate to contact me at 763-784-6491.





Three Week Look Ahead Schedule

**CRC**

3/11 - 3/29

Period:

Spring Lake Park

Job # 7088

PM: Jason H

Contractor	Activity	3/11	3/12	3/13	3/14	3/15	#	#	3/18	3/19	3/20	3/21	3/22	#	##	3/25	3/26	3/27	3/28	3/29	#	Remarks
		Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	

# **CORRESPONDENCE**





# Anoka County

COUNTY ADMINISTRATION

Community & Governmental Relations

**Linda Hedstrom**  
 Associate Community Development Specialist  
 Phone: 763.324-4601  
 E-mail: [linda.hedstrom@anokacountymn.gov](mailto:linda.hedstrom@anokacountymn.gov)

**MEMO TO:** 20 Cities and Linwood Township within Anoka County  
**FROM:** Linda Hedstrom, Associate CD Specialist *LH*  
**DATE:** March 1, 2024  
**SUBJECT:** Final Usage Report for 2023's MN Housing MCPP First Time Homebuyer's Program "Start Up"

Below are the MN Housing *Start Up* mortgage loans committed in 2023 by first time homebuyers. 212 loans were committed - about 19 more than last year. FYI, also included are OTHER MN Housing loans (164) generated in your cities. Most of these are from the refinance program *Step Up*.

City	# of MCPP Loans	Compared to PY 2022	MCPP Loan Amounts	OTHER MN Housing Loans in Your City (NOT MCPP)		ALL 376 MN Housing Loans MCPP + OTHER
				# of Loans	Amounts	
Andover	4	Same	\$1,103,505	13	\$4,545,651	\$5,649,156
Anoka	16	↑ 1	\$4,238,016	8	\$2,608,925	\$6,846,941
Bethel	1	↓ 1	\$309,500	0	\$0	\$309,500
Blaine	27	↓ 4	\$6,708,457	31	\$9,786,392	\$16,494,849
Centerville	0	Same	\$0	2	\$543,210	\$543,210
Circle Pines	8	Same	\$2,011,239	6	\$1,718,672	\$3,729,911
Columbia Heights	19	↑ 7	\$4,692,134	11	\$3,824,187	\$8,516,321
Columbus	0	Same	\$0	1	\$299,653	\$299,653
Coon Rapids	75	↑ 5	\$18,359,640	46	\$13,751,326	\$32,110,966
East Bethel	3	↑ 2	\$795,120	2	\$576,032	\$1,371,152
Fridley	25	↑ 5	\$6,910,305	11	\$3,397,830	\$10,308,135
Ham Lake	1	↓ 1	\$304,385	3	\$948,119	\$1,252,504
Hilltop	0	Same	\$0	0	\$0	\$0
Lexington	2	↑ 2	\$525,050	0	\$0	\$525,050
Lino Lakes	5	Same	\$1,348,152	6	\$1,924,908	\$3,273,060
Linwood Township	0	↓ 1	\$0	0	\$0	\$0
Nowthen	0	↓ 1	\$0	1	\$324,950	\$324,950
Oak Grove	0	Same	\$0	1	\$333,841	\$333,841
Ramsey	17	↑ 2	\$4,463,582	15	\$4,980,708	\$9,444,290
Spring Lake Park	5	Same	\$1,289,157	4	\$1,404,684	\$2,693,841
Saint Francis	4	↑ 3	\$1,169,585	3	\$991,705	\$2,161,290
<b>TOTALS:</b>	<b>212</b>	<b>---</b>	<b>\$54,227,827</b>	<b>164</b>	<b>\$51,960,793</b>	<b>\$106,188,620</b>

The ACHRA Board approved our participation in the 2024 MCPP Start-Up program, and our application was submitted and approved. A separate memo with 2024 program info is attached to this email. Please contact me with any questions at 763-324-4601 or [linda.hedstrom@anokacountymn.gov](mailto:linda.hedstrom@anokacountymn.gov). Thank you.



# First-Time Homebuyers

## Are you a first-time homebuyer interested in buying a home in Anoka County?

Includes cities: Andover, Anoka, Bethel, Blaine, Centerville, Circle Pines, Columbia Heights, Columbus, Coon Rapids, East Bethel, Fridley, Ham Lake, Hilltop, Lexington, Lino Lakes, Linwood Township, Nowthen, Oak Grove, Ramsey, Spring Lake Park, and St. Francis.

Minnesota Housing (MHFA) [www.mnhousing.gov](http://www.mnhousing.gov), the state's housing finance agency, provides funds for various homebuyer and homeowner programs. The County participates in Minnesota Housing's **Start Up** program for first-time homebuyers. The program offers affordable fixed-rate mortgages to qualified buyers; down payment and closing cost loans may also be available. Mobile home purchases don't qualify unless the home is permanently attached to a lot and taxed as real property.

### Minimum Start Up Requirements for 2024

You may be eligible if you:

- are a first-time homebuyer or haven't owned a home in the past three years;
- meet minimum credit score requirements as set by Minnesota Housing;
- don't exceed gross income limits - **Combined household INCOME limits:**  
1-4 Persons - \$99,300\*  
5 Person - \$107,300\*  
6 Person - \$115,200\*  
7+ Persons - \$123,200\*
- don't exceed purchase price limit - **Home PURCHASE PRICE limit is:** up to \$515,200\* (11-County Metro Area)

\*Interest rates, income limits and home purchase prices are subject to change during the program year so,  
**-check with your MN Housing approved lender for most current numbers-**

1. **The first step is contacting an approved lender** (Anoka County doesn't have applications). You must use a lender who is approved by Minnesota Housing and can find one at <http://www.mnhousing.gov/findalender>
2. You are required to attend a homebuyer education class. Class options include an in-person class *HomeStretch* or *Framework* an on-line course. Class websites at:
  - *Homestretch:* <http://www.accap.org/home-ownership/> or <https://www.hocmn.org/search-workshops/>
  - *Framework:* <https://www.hocmn.org/buyingahome/framework/>
3. Minnesota Housing offers qualified buyers down payment and closing cost loans up to \$18,000. **Anoka County does not fund its own down payment assistance program.**
4. Minnesota Housing also offers loans for:
  - Repeat buyers and refinancing through its **Step Up** program; and,
  - Home Improvement through its **Fix-Up Loan** program

### **CONTACTS for homebuyer/owner information:**

5. **ACCAP** (Anoka County Community Action Program) at (763) 783-4747 or visit [www.accap.org](http://www.accap.org) (homeownership classes)
6. **MN Homeownership Center** at 651-659-9336 or visit [www.hocmn.org](http://www.hocmn.org)
7. **Minnesota Housing** at (651) 296-8215 or 800-710-8871 or visit <http://www.mnhousing.gov/sites/homebuyers/process>
8. General questions? Call Anoka County's Community Development Department at (763) 324-4601

Check Anoka County's Community Development website: <https://www.anokacountymn.gov/133/Community-Development>  
for additional info on county-run Homeowner programs including:  
**Low-Interest Well/Septic Loan Program, Home Rehab Loans and more.**





**Anoka County**  
COUNTY ADMINISTRATION  
Community & Governmental Relations

**Linda Hedstrom**  
Associate Community Development Specialist  
Phone: 763.324.4601  
E-mail: [linda.hedstrom@anokacountymn.gov](mailto:linda.hedstrom@anokacountymn.gov)

**MEMO TO:** Cities within Anoka County and Linwood Township

**FROM:** Linda Hedstrom, Associate Community Development Specialist

**DATE:** March 1, 2024 *LH*

**SUBJECT:** Minnesota Housing's 2024 *Start Up Program* for First-Time Homebuyers is OPEN

Minnesota Housing's 2024 **Start Up Program** for first-time homebuyers is open for business . . .

- Anoka County's 2024 allocation is \$6,661,718 (an increase of \$619,739 from 2023).
- The program offers affordable, fixed-rate mortgages and down payment/closing cost assistance (up to \$18,000) for qualified buyers;
- It includes a large network of experienced lending partners (buyers must use a MN Housing-approved lender). FYI: Anoka County doesn't have or fund its own down payment assistance program.
- Potential homebuyers must qualify financially and are required to complete a homebuyer education class.
- Interest rates, income limits and home prices may change during the program year. Potential buyers should be referred to the MN Housing web site for the most up-to-date information.

Here is MN Housing's web site: <http://www.mnhousing.gov/sites/homebuyers/process>

Another MN Housing mortgage program, **Step Up**, is available for existing homeowners who want to refinance their current mortgage or purchase a new home. The county doesn't get a funding allocation for *Step Up*, but it is available to all qualified homeowners in the county and has many of the same benefits as *Start Up*.

We advertise on our website [www.anokacountymn.gov/cd](http://www.anokacountymn.gov/cd)\* → Community Development → Home Buyers, and the county newsletter. Attached is a copy of our Start Up info page that web visitors can print. If possible, please include *Start Up* info in any upcoming newsletters, utility billings, web site or other venue at your disposal. Carefully proof what you publish so wrong numbers or information don't create problems for you or potential buyers. Your help in getting the word out is much appreciated!

If you have any questions, please call me at 763-324-4601 or email me at [linda.hedstrom@anokacountymn.gov](mailto:linda.hedstrom@anokacountymn.gov).  
\*Please note that I and the county have a new email extension "@anokacountymn.gov". Also, feel free to visit MN Housing's website at [www.mnhousing.gov](http://www.mnhousing.gov) as they have other homeowner programs including Fix-Up loans that might benefit your residents. The county also has home rehab programs and participates in the state's AgBMP program which replaces failed wells and/or septic systems. See the county website, noted above, for details.

Here's to another successful year of **Start Up**! Thank you.



AC Government Center ▲ 2100 3<sup>rd</sup> Avenue, STE 700 ▲ Anoka, MN 55303-5024 ▲ [www.anokacountymn.gov/cd](http://www.anokacountymn.gov/cd)  
Office: 763-324-4650 ▲ Fax: 763-324-5490

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## Daniel Buchholtz

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**From:** Saint Paul Area Association of REALTORS® <spaar@spaar.com>  
**Sent:** Tuesday, March 12, 2024 3:06 PM  
**To:** Daniel Buchholtz  
**Subject:** Local Housing Market Update from SPAAR, February 2024

This message was sent from outside of the organization. Please do not click links or open attachments unless you recognize the source of this email and know the content is safe.



## HOUSING UPDATE

FROM THE SPAAR GOVERNMENT AFFAIRS TEAM

Good Afternoon,

The Saint Paul Area Association of Realtors® (SPAAR) is a professional organization of nearly 8,000 Realtors® in 12 Minnesota counties and 200+ cities and townships. SPAAR is proud to have the most up-to-date housing statistics and we appreciate the opportunity to disseminate that information to your community.

U.S. existing-home sales grew 3.1% month-over-month to a seasonally adjusted annual rate of 4.00 million, exceeding economists' expectations and marking the strongest sales pace since August 2023, according to the National Association of Realtors® (NAR). Falling interest rates late last year, coupled with a recent uptick in inventory, helped existing-home sales to climb following last month's decline, with monthly gains reported in the Midwest, South, and West regions.

New Listings in the Twin Cities region increased 34.5% to 4,667. Pending Sales were up 13.1% to 3,308. Inventory levels rose 13.3% to 6,665 units.

## Quick Facts

**+ 11.2%**

One-Year Change in  
**Closed Sales**

**+ 4.5%**

One-Year Change in  
**Median Sales  
Price**

**+ 13.3%**

One-Year Change in  
**Homes for Sale**

Prices continued to gain traction. The Median Sales Price increased 4.5% to \$357,700. Days on Market was down 3.3% to 59 days. Buyers felt empowered as Months Supply of Homes for Sale was up 28.6% to 1.8 months.

Total inventory heading into February stood at 1.01 million units, a 2% increase from the previous month and a 3.1% increase from the same time last year, for a 3 months' supply at the current sales pace, according to NAR. Although buyers may find additional options in their home search, inventory remains below the 5-6 months' supply of a balanced market, and demand is exceeding supply. As a result, existing home sales prices have continued to rise, climbing 5.1% year-over-year to \$379,100.

Your Local Market Update can be found [here](#).

Best regards,

**Becky Wegscheid**  
Government Affairs Director  
Saint Paul Area Association of Realtors®  
[bwegscheid@spaar.com](mailto:bwegscheid@spaar.com)  
Phone: 651-772-6350

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This message was sent from the Saint Paul Area Association of REALTORS®. To change your preferences or opt out, [click here](#)

Saint Paul Area Association of REALTORS®

[spaar@spaar.com](mailto:spaar@spaar.com) | Tel: 651-776-6000

325 Roselawn Avenue East | Saint Paul, Minnesota 55117



# Local Market Update – February 2024

A RESEARCH TOOL PROVIDED BY THE SAINT PAUL AREA ASSOCIATION OF REALTORS®



**- 57.1%**

**+ 25.0%**

**+ 10.3%**

Change in  
New Listings

Change in  
Closed Sales

Change in  
Median Sales Price

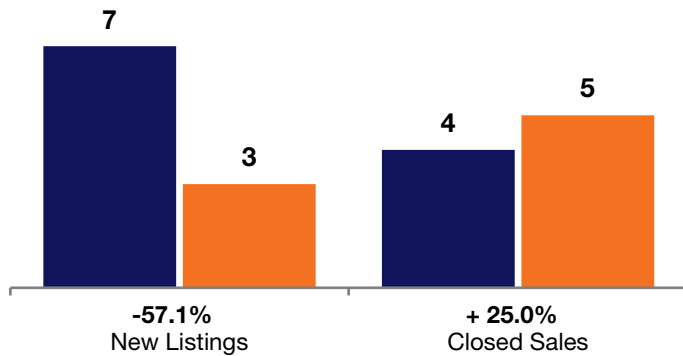
## Spring Lake Park

	February			Year to Date		
	2023	2024	+ / -	2023	2024	+ / -
New Listings	7	3	-57.1%	10	6	-40.0%
Closed Sales	4	5	+ 25.0%	6	8	+ 33.3%
Median Sales Price*	\$272,000	<b>\$299,900</b>	+ 10.3%	\$272,000	<b>\$292,700</b>	+ 7.6%
Average Sales Price*	\$277,000	<b>\$291,080</b>	+ 5.1%	\$278,333	<b>\$286,925</b>	+ 3.1%
Price Per Square Foot*	\$190	<b>\$194</b>	+ 2.3%	\$191	<b>\$182</b>	-4.4%
Percent of Original List Price Received*	99.2%	<b>93.7%</b>	-5.5%	99.1%	<b>96.2%</b>	-2.9%
Days on Market Until Sale	36	<b>68</b>	+ 88.9%	30	<b>50</b>	+ 66.7%
Inventory of Homes for Sale	7	7	0.0%	--	--	--
Months Supply of Inventory	0.9	<b>1.1</b>	+ 22.2%	--	--	--

\* Does not account for seller concessions. | Activity for one month can sometimes look extreme due to small sample size.

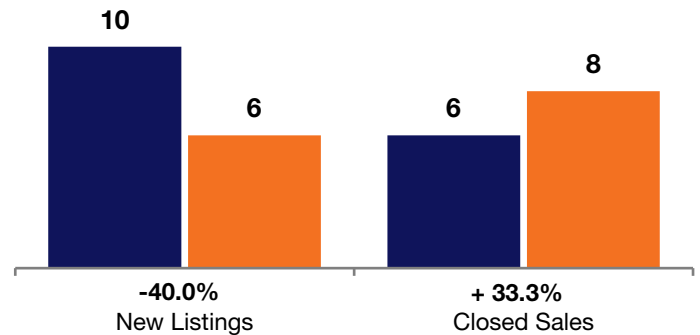
### February

■ 2023 ■ 2024



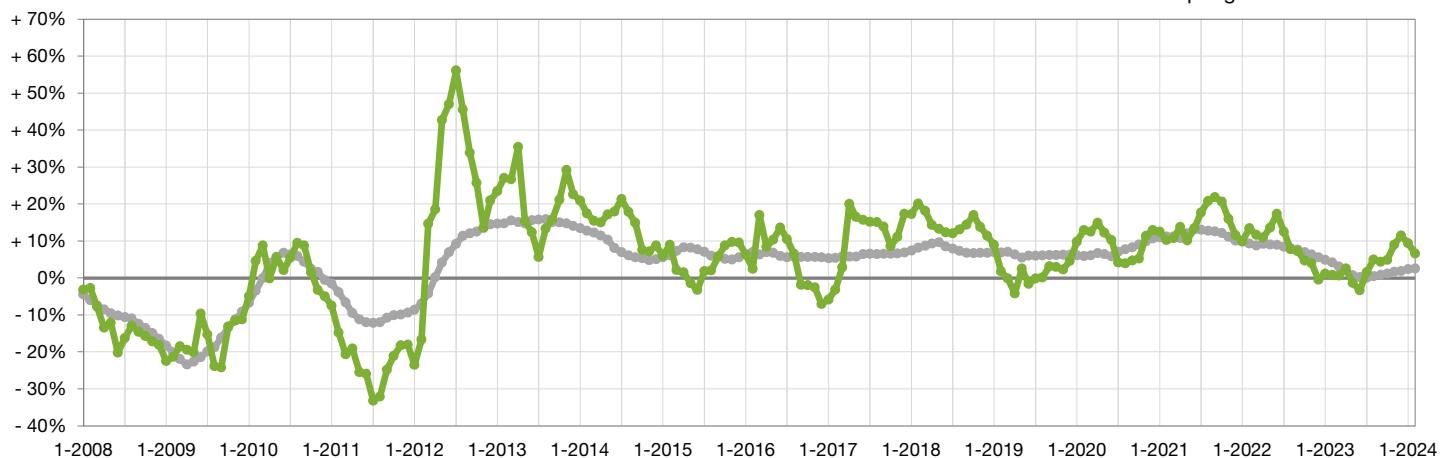
### Year to Date

■ 2023 ■ 2024



### Change in Median Sales Price from Prior Year (6-Month Average)\*\*

16-County Twin Cities Region —  
Spring Lake Park —



\*\* Each dot represents the change in median sales price from the prior year using a 6-month weighted average. This means that each of the 6 months used in a dot are proportioned according to their share of sales during that period.



## City of Blaine

10801 Town Square Drive NE

Blaine MN 55449-8100

City Hall 763-784-6700 | [BlaineMN.gov](http://BlaineMN.gov)

March 8, 2024

Shannon Slatton Schwartz, Executive Director

CCX Media

6900 Winnetka Ave N

Brooklyn Park, MN 55428

Dear Ms. Slatton Schwartz,

At the March 4 meeting, Blaine City Council approved a motion to direct staff to draft a letter to CCX expressing Blaine's interest to merge with their cable commission and request CCX's feedback on the idea of North Metro TV merging with CCX.

The City of Blaine has engaged in discussions with our partners at North Metro TV (North Metro Telecommunications Commission) about starting a dialogue regarding the possibility of a merger between the North Metro TV/NMTC and CCX Media/NWSCCC. At this time, we would like to suggest an initial informal discussion to determine if there is interest in exploring this option. Please let us know if this is something that you and your commission would be interested in discussing further.

Sincerely,

Michelle A. Wolfe

Blaine City Manager

cc: Blaine Mayor and City Councilmembers



# Fridley

COMMUNITY CONNECTION

Parks and Recreation Brochure Enclosed

MARCH/APRIL 2024  
NO. 246

WE BELIEVE FRIDLEY WILL BE A SAFE, VIBRANT, FRIENDLY AND STABLE HOME FOR FAMILIES AND BUSINESSES.

7071 University Avenue NE  
Fridley, MN 55432  
phone: (763) 571-3450  
FridleyMN.gov

email: info@FridleyMN.gov

Mayor – Scott Lund

Councilmember-at-Large – David Ostwald

Councilmember 1st Ward – Tom Tillberry

Councilmember 2nd Ward – Ryan Evanson

Councilmember 3rd Ward – Ann Bolkom

City Manager – Wally Wysopal

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## Stay Connected!

Like Us on Facebook: search City of Fridley

Follow Us on Twitter: @CityofFridley

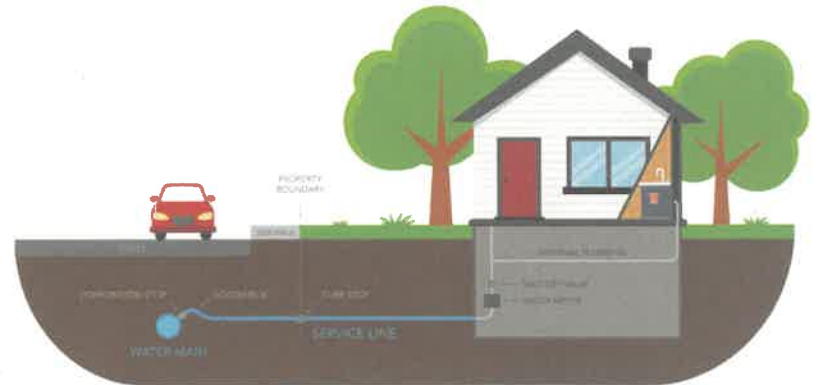
Watch City Programming: Search Fridley Municipal TV

Sign up for email notifications on FridleyMN.gov

## Help Us Inventory Our Water Service Lines

The Federal Environmental Protection Agency (EPA) has recently altered its drinking water standards related to lead and copper. This rule was enhanced to protect property owners by reducing their exposure to lead.

Safe drinking water continues to be a top priority for the City, and **the water pipes in Fridley do not contain lead.** However, lead can enter the drinking water from lead service lines. The City has not encountered any lead service lines in Fridley.



As part of the new requirements by the EPA, the City of Fridley is required to inventory the water service lines and type of materials used. The water service line is the pipe the connects the residence to the City's watermain in the street.

We will be using different methods to inventory these pipes. Historical records, service line replacements, physical inspections and help from residents via an online mobile application.

### How You Can Help

The City needs the help of property owners to complete this inventory. Here's what you can do to help:

1. Locate your water service line in the lower level of your home.
2. Take a photo of the service line and upload it to **FridleyMN.gov/ServiceLine** or by scanning the QR code.
3. If you are unable to locate your service line or need assistance identifying the pipe material, contact our Utilities Division at 763-573-3566. The City will, at no charge, come to your residence and assist in identifying your service line material.

Thank you for your help!



## Save the Date: Moore Lake Park Grand Opening

Saturday, June 1 at 11 a.m.

Location: Moore Lake Park (5890 Central Avenue NE)



Kick-off your summer by joining us for the Grand Opening of Moore Lake Park! This event will include a reimagined Town Hall meeting to provide an update on the Park System Improvement Plan and activities for the whole family to enjoy the newly updated park.

More information will become available on our website at [FridleyMN.gov](http://FridleyMN.gov) and our social media channels.

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City Administrator

City of Spring Lake Park

1301 81st Ave NE

Spring Lake Park MN 55432-2188







## Keeping Fridley's Water Clean with Erosion Control

As part of ongoing improvements to City Code, Fridley is updating regulations on managing erosion and stormwater runoff. Erosion is when soil washes off properties into nearby streets, wetlands, ponds or rivers during rainstorms, leading to flooding. The updated chapter aims to clarify existing requirements.

A friendly reminder:

1. A permit may be required, even for small projects. Land alteration permits ensure the owner has a plan to control erosion when land is disturbed. Things like

planting vegetation, installing silt fences to catch sediment on-site and clearing sediment that moves offsite will be required to have a permit.

2. Maintenance agreements are required for large projects. It's imperative to the City's waterbodies to ensure new stormwater ponds, rain gardens and other runoff systems are properly maintained long-term. If these features aren't working right due to lack of upkeep, they can worsen flooding and send more pollution into waterbodies.



The goal is keeping Fridley's waterbodies vibrant and healthy while protecting neighbors from flooding. Please reach out with any thoughts on the erosion and stormwater code update. If you notice a construction project that is causing erosion into the street or onto adjacent properties, please call Public Works at 763-572-3566.



### Homeowner Programs Open House

March 27 | 5-7 p.m. | Fridley City Hall

The Fridley Housing and Redevelopment Authority invites you to our Homeowner Programs Open House on March 27 from 5-7 p.m.

Learn about programs relating to utilities, lights, recycling, trees, Home Energy Squad, Center for Energy and Environment and more. We look forward to seeing you there!

Learn more about available programs online at [FridleyMN.gov/HomePrograms](http://FridleyMN.gov/HomePrograms).



## Looking to Give Your Exterior a Refresh? You May be Eligible for a Residential Paint Rebate

Do you have any peeling paint on around your home? In Fridley, all properties must be kept in an attractive and well-maintained condition that is free of exterior peeling paint. Common areas where peeling paint is found include exterior walls, doors, fences and windows.

If you find that you do have peeling paint visible, you may be eligible for the City of Fridley's residential paint rebate. Available annually until funding runs out, the residential paint rebate offers up to \$500 for paint used on the exterior of your home. Please note that the residential paint rebate cannot be used for paint that has already been purchased. As a

result, make sure to apply for the rebate before painting your home. To learn more about the residential paint rebate or other City-sponsored grants and loans, visit [FridleyMN.gov/HomePrograms](http://FridleyMN.gov/HomePrograms) for more information.

For more information about peeling paint, property maintenance regulations, or other code questions, consider reaching out to our Code Enforcement Inspector, at 763-572-3598. If you would like to report a code violation, visit [CitizenServe.com/Fridley](http://CitizenServe.com/Fridley) to make an anonymous complaint.

## Natural Gas Rate Increase

Earlier this year, the City received notice from CenterPoint Energy that they are requesting a natural gas rate increase for 2024/25. Currently, the typical residential customer's rate is \$75 per month. CenterPoint Energy proposes an increase in these rates to \$81 per month for 2024 and \$83 per month for 2025.

The City does not control CenterPoint Utility rates. More information, including information about commercial rate increases, can be found at [CenterPointEnergy.com/RateCase](http://CenterPointEnergy.com/RateCase).

## Save the Date for the 2024 Citywide Garage Sale!

The sales will take place on Friday, June 7 and Saturday, June 8. Registration is free and will open May 1 - 31.

More information can be found online at [FridleyMN.gov/CitywideGarageSale](http://FridleyMN.gov/CitywideGarageSale).

This year, Fridley and Columbia Heights will be hosting their sales the same weekend for double the fun! Visit Columbia Heights' website and social media for more information about their sale.





# Valuation Notices and Tax Statements: Here is What to Expect

## Valuation Notices

Each year in March, Anoka County mails residents the valuation notice for estimated market value of their property in 2024. The estimated market value will determine what your property taxes will be in 2025. Taking the time to review this document ensures that you are aware of this estimate and gives you specific remedies to appeal it.

## Appealing Your Valuation Notice

If you choose to appeal, the first step is to call the Fridley Assessor's office. The assessor will

work with you to schedule a full inspection of your property and verify all the information used to estimate market value. The assessor is also happy to review information that you provide such as an appraisal, a broker's price opinion or your own research.

## Tax Statements

Also included with the valuation notice is a copy of your tax statement for taxes payable in 2024. This is the document you will need when filing for a property tax refund and provides an itemized list of how your tax dollars will be distributed. It also includes the same

itemization from 2023 which is useful for comparison from year to year.

Take the time to check the classification which can be found under the estimated market value for each year and located in the upper right-hand corner. There are tax benefits available for homestead properties so be sure you have the homestead classification if you own and occupy your residence. There is also a relative homestead, so be sure to check that if you have a home where a qualified relative lives. If you are unsure, call the Assessor's office at 763-572-3537.

# 2024 Elections Underway

We are wrapping up a successful Presidential Nominating Primary. Thanks to all our Election Judges and staff for all their hard work.

The Election train keeps on moving forward. The next 2024 election date is the Primary election on August 13. This election may include runoffs for local seats on the ballot including Mayor and Councilmember at Large if more than three people file for one City office.

Interested Candidates who wish to file to run for these offices will have some important dates upcoming. The first day to file is May 21, 2024. The final day to file is June 4, 2024 and the last day you can withdraw is June 6, 2024. If you wish to file to run for office, please visit or contact the Clerk's Office for more information and assistance in completing the necessary paperwork.



**2024 Election Dates:**  
**March 5: Presidential Nominating Primary**  
**August 13: Primary Election**  
**November 5: General Election**

## Become an Election Judge

It is also not too late to apply to be an election judge and work in the primary and general elections. For more information, please contact the Clerk's Office – CityClerk@FridleyMN.gov or 763-572-3573. Continue to watch the City website for the latest election information in this busy year.

# Fridley Community Calendar

## March

- March 4 | Parks and Recreation Commission Meeting
- March 7 | Housing and Redevelopment Authority (HRA)
- March 11 | City Council Meeting
- March 12 | Environmental Quality and Energy Commission Meeting
- March 20 | Planning Commission Meeting
- March 25 | City Council Meeting

## April

- April 1 | Parks and Recreation Commission Meeting
- April 4 | Housing and Redevelopment Authority (HRA)
- April 8 | City Council Meeting
- April 9 | Environmental Quality and Energy Commission Meeting
- April 20 | Town Hall
- April 22 | City Council Meeting
- April 29 | Charter Commission Meeting

NOTE: City Council and Commission meetings start at 7 p.m. Meetings are held at the Fridley Civic Campus, 7071 University Avenue NE. The public is welcome.

Upon request, accommodation will be provided to allow individuals with disabilities to participate in any City of Fridley services, programs, or activities. Hearing impaired persons who need an interpreter or other persons who require auxiliary aids should contact the City at 763-572-3450.

# Street Sweeping This Spring

Spring is on the horizon, and our street sweepers are eager to get the salt and sand off the roads. Due to the unpredictability of Minnesota weather, we are unable to provide an exact date for street sweeping. Our Public Works team tries to clear the streets after the last snowfall but before the "April showers." Typically, streets are cleaned in late March or early April.



Street sweeping is essential to remove winter debris buildup before the rainy season arrives to avoid washing salt and other debris into the city's storm sewer system. We do this to

reduce stormwater pollution and maintain the water quality. Ways you can help include picking up dog poop, sweeping near your storm drains or installing a raingarden on your property.

## Hydrant flushing

After we finish street sweeping, we move onto hydrant flushing in April. Hydrant flushing occurs twice a year, in the spring and fall, when the city flushes its water mains through the fire hydrants. This helps clear the water of small amounts of sediment like iron or manganese that settles over time and it verifies that the hydrants are in good, working order.

During the hydrant flushing, deposits from the water lines may create yellowish-brownish discoloration of water in homes near the flushing area. While this water is safe for drinking, it may discolor laundry. If discoloration lasts longer than two days, call us at 763-572-3566. You can also call the same number for current flushing locations and updated information.

# Upcoming Heartsaver Classes

Fridley Police and Fire want to make Fridley a heart Safe Community. Sign up for one of our upcoming classes to learn CPR and first aid skills. Classes are open to ages 16 and older. Cost is \$60 per registrant. Learn more and register online at [FridleyMN.gov/HeartSafe](https://FridleyMN.gov/HeartSafe).

## HeartSaver CPR:

March 15, April 18, May 16 and June 15

**HeartSaver First Aid: July 18**





## Park Facility Reservations

The City of Fridley has park shelters available for rental between May 6 and October 29, 2024. Shelters are located at Commons, Flanery, Moore Lake and Locke parks. The brand new Moore Lake Community Building is now open for reservations. Reservation requests can be submitted online at [FridleyMN.gov/Rec](http://FridleyMN.gov/Rec) or by calling 763-572-3570.

Springbrook Nature Center (SNC) also has a variety of indoor and outdoor facilities available for rental including indoor room rentals, picnic shelter rentals and amphitheater rentals!

To learn more about SNC visit [SpringbrookNatureCenter.org](http://SpringbrookNatureCenter.org). To check availability, call SNC at 763-572-3588.



## Springbrook Summer Camp!

Are you looking for adventure this summer? Want to make new friends? Claim your spot as a wizard, spy, adventurer, superhero and more! Camps run from June 4 through August 22. Ages vary for each camp. Check out our website or visit Springbrook Nature Center for more information.

This year's themes include:

- Camp Classics
- Imagination Creation
- Beast Powers
- Fantastic Forts
- Zombie Survival
- Splish Splash
- You're a Lizard, Harry
- Water Works
- Nature Play
- Mischief Makers
- T.R.I.C.K.Y. Tinkers

## CITY OF FRIDLEY POP-UP COMMUNITY TOY STORE

Free toy swap at the Environmental Fun Fair!

**Dropoff: April 16-May 16**

*Dropoff gently loved toys, puzzles, books, art supplies and games for kids!*

Please No broken, ripped, damaged or recalled toys; No items with missing or broken pieces; No clothing; No stuffed animals; and Include working batteries for all electronic items.

Collection boxes at Fridley City Hall and Springbrook Nature Center

**Shop: May 18, 11 a.m. - 2 p.m.**

Stop by the Community Toy Store at the Environmental Fun Fair at Springbrook Nature Center to shop for a FREE toy or game to bring home!

## SUMMER ROCKS

RECREATION OPPORTUNITIES  
FOR CREATIVE KIDS IN THE SUMMER

**JUNE 11 - AUGUST 16**

Kids currently in grades K-6 will have a blast at our Monday-Friday day long camp at the Fridley Middle School and Commons Park!



### PROGRAM SCHEDULE

- **Mornings:** a variety of indoor scheduled activities including sports, arts and crafts and STEM
- **Lunch:** Free lunch provided by Fridley Schools
- **Afternoon:** Play time at Commons Park and outside activities
- **Weekly:** Special Events or Field Trips and Open Swim

Groups are divided by age (18 kids per room) and taught by college and high school aged camp counselors, with supervision from Recreation coordinators. Some activities are taught by outside, specialized instructors.

Registration will open at 8 a.m. on March 6. We hope you can join us for a fun, creative and exciting summer!

## Join the Team!

Looking for a fun way to spend the summer and earn some money? The City of Fridley has several openings for seasonal positions in Recreation and Public Works. Learn more and keep an eye out for open positions at [FridleyMN.gov/Jobs](http://FridleyMN.gov/Jobs).







## Water Efficiency Grant – Last Call!

The City of Fridley was awarded another water efficiency grant by the Metropolitan Council to provide residents and businesses rebates for switching to water-efficient appliances and irrigation systems. Rebates will be available on a first come, first served basis. Act now before funds run out! Apply today at [FridleyMN.gov/WaterGrant](http://FridleyMN.gov/WaterGrant). Call 763-572-3554 with any questions. **Rebates must be submitted by May 30, 2024.**



Rebate amounts:

Item	Specification	Rebate Amount*	Estimated Water Savings
Dishwasher	Energy Star Labeled	\$150	4,000 gallons per year
Washing Machine	Energy Star Labeled	\$150	2,000 gallons per year
Toilet	WaterSense Labeled	\$100	13,000 gallons per year
Irrigation System Controller	WaterSense Labeled	\$150	7,600 gallons per year
Irrigation System Audit	Conducted by WaterSense-Certified Irrigation Professional	\$150	Dependent on findings
Spray Sprinkler Body	WaterSense Labeled	\$5 per head	N/A
Rainbarrel	N/A	\$50	N/A

### Why should I participate?

Funding for this rebate program is provided by the Metropolitan Council's Water Efficiency Grant program to encourage water savings in Fridley. All of the City's water comes from groundwater sources, which take many years to recharge, so it is important that we conserve our water. Pumping from the ground also uses considerable energy, which costs money and contributes to greenhouse gases. Many homes in Fridley have older appliances. Switching to newer, more efficient appliances will save you and the City money and help conserve resources.

### Who qualifies for the rebate?

All property owners in the City of Fridley qualify. Renters are encouraged to work with the property owner to participate. Rebates for toilets, dishwashers and washing machines can only be used for replacement items, not for new construction. The product must have been purchased after July 1, 2022.

### How will I get my rebate?

Your rebate will be applied to your utility bill. Depending on when you submit your receipts, it may take a full billing cycle for your rebate to process. If your rebate is more than your water bill, the rest of the rebate will be applied to the second billing cycle.



## Winter Parking in Effect through April 1

Friendly reminder: Fridley does not declare snow emergencies. From November 1 through April 1, however, it is a violation to park any vehicle on City streets between 2 a.m. and 6 a.m.

It is a violation to stop, park or leave standing a vehicle in such a manner as to impede the plowing or removal of snow, ice or waste from public streets or highways regardless of date or time.

Violators will be tagged and towed, and subject to storage charges. Fridley City Code, Chapter 506.05



## Adopt-A-Park

Make a difference in Fridley! We are looking for community members, families, groups or organizations to adopt our city parks! We ask for a minimum one-year commitment with at least four clean ups each year. Training is provided. Adopt-A-Park volunteers will be recognized by signage in their adopted park and at community events! Reservations open in April, visit [FridleyMN.gov/AdoptAPark](http://FridleyMN.gov/AdoptAPark) or call Parks and Recreation at 763-572-3570.



tip 411

## Stay Up to Date with Tip411



Receive crime alerts and other community information



Submit an anonymous tip to Fridley Police



View our crime map, social media pages and website

Learn more at [FridleyMN.gov/1378/Tip411](http://FridleyMN.gov/1378/Tip411).





## Curbside Recycling

Fridley residents do a great job recycling! Refresh your memory on what can go in your recycling cart to help keep our recycling free of contamination. Please remember to always place your recycling in the cart loose or in paper bags, never in plastic bags.

### Request a recycling calendar

Did you know? Most Fridley residents in single family homes and apartments with 12 units or less have every other week recycling provided by Republic Services through a contract with the City. You should have received a recycling schedule in the mail at the end of December with your recycle days. If you have not received your calendar, or would like an extra, please email your address to [Recycling@FridleyMN.gov](mailto:Recycling@FridleyMN.gov) or call 763-572-3594.



## Save the Date! Environmental Fun Fair

Mark your calendars! The 2024 Environmental Fun Fair will be from 11 a.m. - 2 p.m. on Saturday, May 18 at the Springbrook Nature Center! A variety of outdoor and environmental exhibitors will be present to help us appreciate our wonderful natural world. In addition, there will a bouncy castle, live musical guest Will Hale and the Tadpole Parade, and food!



## Please Do Not Bag Your Recyclables!

### We Recycle!



Please make sure your recyclables are **empty, clean and dry** before placing them in your recycling cart.



#### PLASTICS BOTTLES & JUGS

Water, soda and juice bottles, dish soap bottles, shampoo bottles, soap and lotion bottles, and detergent jugs (empty and clean/rinse, and dry; caps on)



#### PLASTICS CUPS & CONTAINERS

Yogurt cups, pudding and fruit cups, clear disposable cups (no straws), margarine/whipped cream tubs, cottage cheese and similar containers, clear produce, deli and take-out containers (empty and rinse; lids on)



#### BOXES (FLATTENED)

Cardboard, cereal, cracker, pasta and tissue boxes, shoe, gift and electronic boxes, toothpaste and other toiletry boxes



#### CARTONS

Milk cartons, juice cartons, juice boxes, soup, broth and wine cartons (empty and clean/rinse, and dry; caps on)



#### PAPER

Mail, office and school papers, magazines and catalogs, newspapers and inserts, phone books (clean; staples OK)



#### METAL

Food cans and beverage cans (empty; labels OK)



#### GLASS

Brown, green and clear bottles and jars (empty and rinse; no lids)

### Not Acceptable Curbside Since They...

#### Damage or Entangle Equipment

- Plastic bags
- Ropes, hoses and chains
- Scrap metal
- Bulky items
- Shredded paper

#### Harm Workers

- Medical sharps
- Diapers
- Batteries
- Hazardous products
- Propane tanks (all sizes)

#### Are Not Recyclable

- Foil pouches, bags, wrappers
- Dishes, vases, mirrors
- Plastic straws and utensils
- Glitter or wrapping paper
- Polystyrene foam

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Twin Cities Customer Service: **320.252.9608** | [RepublicServices.com](http://RepublicServices.com)



## community concert SERIES

Save the Date! Our popular FREE summer concert series returns for its fourth year on June 18!

Concerts take place at Springbrook Nature Center and Civic Campus Plaza on Tuesdays from 7-8 p.m. featuring a variety of genres, activities and food trucks. Keep an eye out for the complete lineup to be announced soon!







# Drop-offs

The City's 2024 Recycling Drop-Off and Paper Shredding events kick-off this month at Recycle Technologies, Inc (1525 99th Ln NE, Blaine).. Bring your bulky and electronic items to be recycled for free or low-cost. Many items are accepted for free and a \$50 discount will be applied to help cover the cost of items with a fee. Learn more at [FridleyMN.gov/Dropoff](http://FridleyMN.gov/Dropoff).

### 2024 Drop-off days

- March 9, 8 a.m. - noon
- May 11, 8 a.m. - noon
- July 13, 8 a.m. - noon
- September 14, 8 a.m. - noon
- November 9, 8 a.m. - noon



### Recycling Ambassador Class

If you are looking to learn even more about how we manage solid waste, consider signing up for the Anoka County Recycling Ambassador Class. This free program led by local industry experts covers waste reduction, recycling and composting. Registration is now open for the summer session which is held virtually on Tuesday nights from June 11 - July 23. Sign up at [www.anokacountymn.gov/2104/Recycling-Ambassadors](http://www.anokacountymn.gov/2104/Recycling-Ambassadors)

Items Accepted for Free	
Item	Limit per Event?
<b>Handheld-held Electronics</b> (cell phones, laptops*, cables, cords, servers, tablets*)	No
<b>Small Electronics</b> (DVD/VCR players, consoles, computer towers, blenders, toaster ovens, landline phones, etc.)	No
<b>Secure Paper Shredding</b>	Yes, 4 boxes
<b>Fluorescent Lights**</b>	Yes, 10
<b>Small Engines / Scrap Metal***</b> (lawn mower, snowblower, generator, metal fencing, charcoal grill, posts, gutters)	No
<b>Batteries****</b>	No
<b>Bicycles</b>	No

Items Accepted for a Fee			
<i>Discount: Take \$50 Off Your Total On Items Below</i>			
Item	Fee	Item	Fee
<b>Appliances</b>	\$12-23	<b>Printers</b>	\$10-95
Refrigerators/freezers, ovens, vacuums, washing machines/driers, dishwashers	\$12	Residential inkjet, fax machine, scanner	\$10
Humidifier and microwaves	\$15	All-In-One, Residential Laser Jet	\$35
Dehumidifier	\$23	Commercial	\$95
<b>Water Heaters/Softeners</b>	\$15-25	<b>Exercise Equipment</b>	\$25-40
Empty of water/salt	\$15	Non-Electric	\$25
Not empty of water/salt	\$25	Electric	\$40
<b>AC Units</b>	\$20-30	Tires	\$2.25-9
Window units	\$20	Car	\$7
Ground units	\$30	SUV/Truck	\$9
<b>Mattresses/Boxsprings</b>	\$20-25	Rims	\$2.25
Standard	\$20	18-wheeler	TBD
King/Pillowtop/Extra Thick	\$25	<b>Fire/Grilling Accessories**</b>	\$6-35
<b>TV/Monitor</b>	\$20-85	Fire extinguisher	\$30
Up to 17"	\$20	Smoke/Carbon Monoxide detector*****	\$25
18" to 31"	\$30	Propane tank-1 lb (must be empty)	\$6
32" and greater	\$55	Propane tank-20 lb (must be empty)	\$20
Console TV	\$85	Propane BBQ grill (no tank)	\$15
Rear projection	\$85	Propane BBQ grill (tank)	\$35
+Broken Screen	+\$20		



### Organics Recycling

If you are already recycling, consider making the jump to start organics recycling as well. Through the curbside organics recycling program, Republic Services will pick up all of your food scraps, paper towels, delivery pizza boxes, and more to be recycled into compost at an industrial compost facility. Over 250 families participate in the program in Fridley and diverts thousands of pounds of food waste from the garbage each month. Find current pricing and learn more at [FridleyMN.gov/Organics](http://FridleyMN.gov/Organics). Three free months are included on your second billing cycle for all sign-ups in March.



## BUY ONLINE

Pickup curbside or in-store

## START SHOPPING AT

[FridleyLiquor.com/Shop](http://FridleyLiquor.com/Shop)

Available only at the 57th Ave. location (next to Cub Foods)



Springbrook Spring Spree - April 6

Planning is underway for this year's Springbrook Spring Spree! Save the date of Saturday, April 6, for this exciting fundraising event.

More information coming soon at [SpringbrookNatureCenter.org](http://SpringbrookNatureCenter.org)!





## Enjoy Some of Our New Parks This Spring/Summer!

Fridley's Park System Improvement Plan is well underway and the Moore Lake Park project will be completed and ready for a busy spring and summer season.

### Updated Neighborhood Parks

Three brand new neighborhood parks will be ready to serve residents in 2024. Ed Wilmes Park, Creekview Park and Skyline Park were completed in the fall and all feature new playgrounds, park shelters and site amenities.

### Moore Lake Park Update

Moore Lake Park features Fridley's first dedicated pickleball courts, a new basketball court, an amazing new playground and a beautiful new community building. The building will be home to many upcoming recreation classes and programs and is available for rental by residents.

The community room is a stunning space with incredible views, an audio-visual system, kitchenette and seating for up to 72. Construction of the building wrapped up in January and city staff have been busy preparing the space for public use.

### Locke Park

Residents can also enjoy the amenities and trails at Locke Park, which the City of Fridley now operates and maintains. This park features the Rice Creek West Regional Trail, forested walking paths, beautiful views of Rice Creek and the largest open-air picnic shelter in the City of Fridley with capacity for up to 150 guests.

### 2024 Temporary Park Closures

Four of our neighborhood parks will experience temporary closures for

improvements in 2024 including Sylvan Hills, Edgewater Gardens, Plymouth Square and Logan Parks. Residents shared ideas and feedback for these parks last summer and exciting changes are coming soon!

### Plans for Commons Park

Finally, 2024 will be a year of exciting planning for revitalization of Commons Park, which will be under construction beginning in 2025. This park will feature a splash pad, inclusive playground, new courts, and a recreation building to serve residents and create a destination park in our community.

### Learn More

For the latest updates on Fridley's Park System Improvement Plan or to find out more about facility rentals in Fridley Parks, visit [FridleyMN.gov/ParkPlan](https://FridleyMN.gov/ParkPlan).



## Junior Leaders Needed

Do you miss camp, and are between the ages 13-17? Do you like working with kids? Join our Junior Leader Program at Springbrook Nature Center! Gain seven volunteer hours per day, build your leadership skills, and help camp staff bring the magic to camp. Apply online on our website.



# Fridley '49er Days

## JUNE 13 - 15, 2024

Celebrate **Fridley's 75th birthday** at our **50th annual '49er Days** this summer!

<b>THURS</b> <b>JUNE</b>	<b>13</b>	Pre-Parade Party with DJ, Inflatables and more! Fridley Lions Club Parade
<b>FRI</b> <b>JUNE</b>	<b>14</b>	Birthday Bingo   Movie in the Park Food trucks   Car show
<b>SAT</b> <b>JUNE</b>	<b>15</b>	Food trucks   Beer & Wine   Kid's Activities Vendor/Art Fair   Bouncy houses   Sports Clinic   Bingo Live Music and Entertainment   Decorated Cake Contest All school class reunion   Fireworks



More information can be found at [FridleyMN.gov/49ers](https://FridleyMN.gov/49ers). We'll see you in June!