



**CITY COUNCIL REGULAR AGENDA  
MONDAY, OCTOBER 17, 2022  
CITY HALL at 7:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
  - [A.](#) Approval of Minutes - September 19, 2022 City Council Work Session
  - [B.](#) Approval of Minutes - October 3, 2022 City Council Work Session
  - [C.](#) Approval of Minutes - October 3, 2022 City Council Meeting
  - [D.](#) Approval of Minutes - October 10, 2022 City Council Work Session
  - [E.](#) Approval of Claims - September 2022 General Disbursements - \$302,355.22
  - [F.](#) Mayor's Proclamation - Designation of November 2022 as Family Court Awareness Month
  - [G.](#) Accept Letter of Retirement from Police Records Technician Lori Brahs
  - [H.](#) Resolution 22-48 Accepting Monetary Donation from Keith Schweiger
  - [I.](#) Contractor's Request for Payment No. 2 Final - 2022 Street Seal Coat and Crack Repair Project
  - [J.](#) Public Right-Of-Way Permit (Comcast)
  - [K.](#) Public Right-Of-Way Permit (CenturyLink)
  - [L.](#) Business License
  - [M.](#) Contractor's Licenses
  - [N.](#) Sign Permits
  - [O.](#) Statement of Fund Balance - September 30, 2022
- 7. PUBLIC HEARINGS**
  - [A.](#) Rental License Revocation for Certain Property Located at 857 81st Avenue NE
  - [B.](#) Rental License Revocation for Certain Property Located at 8410 Lakewood Drive NE
- 8. DEPARTMENT REPORTS**
  - [A.](#) Recreation Report
- 9. NEW BUSINESS**
  - [A.](#) Approval of 2023 Agreement for Residential Recycling Program
  - [B.](#) Authorize Conditional Job Offer for Patrol Officer
  - [C.](#) Award Bid for Able Park Shelter
- 10. REPORTS**
  - A. Attorney Report
  - [B.](#) Engineer Report
  - C. Administrator Report
- 11. OTHER**
  - [A.](#) Correspondence
- 12. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81<sup>st</sup> Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

## **RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS**

### **DISCUSSION FROM THE FLOOR**

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

### **PUBLIC HEARINGS**

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Worksession was held on September 19, 2022 at the intersection of Rosedale Road NE and University Avenue Service Drive, Spring Lake Park, at 5:30 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 5:30 PM.

#### MEMBERS PRESENT

Mayor Robert Nelson

Councilmember Ken Wendling

Councilmember Brad Delfs

Councilmember Barbara Goodboe-Bisschoff (arrived at 5:40 PM)

Councilmember Lisa Dircks (arrived at 5:35 PM)

#### STAFF PRESENT

Public Works Director Randall and Administrator Daniel Buchholtz

#### OTHERS PRESENT

Johnny and Cindy Shoemaker, 7907 University Ave NE

Nathan Chandler, 7901 University Ave NE

### 2. DISCUSSION ITEMS

#### A. Discussion of Parking Issues Along University Avenue Service Drive between 79<sup>th</sup> Avenue and Rosedale Road

Administrator Buchholtz introduced the item, stating that the City has received numerous complaints about parking issues on the University Avenue Service Drive. He stated that the City Council wanted to listen to affected residents about the parking issues. The City Council heard feedback about vehicles parking on both sides of the street, which makes the street so narrow that only one car can pass through at a time and that no emergency vehicles would be able to pass through the street. The residents also expressed complaints about excessive trash deposited along the street from vehicles and that vehicles were parked illegally, preventing mail delivery.

Residents and City Council discussed possible options, including no parking zones. CONSENSUS of the City Council was to direct staff to draft a resolution establishing a no parking zone along the west side of University Avenue Service Drive between 79<sup>th</sup> Avenue and Rosedale Road and a permit parking only zone along the east side of this same section of University Avenue Service Drive. Administrator Buchholtz noted that the seasonal parking restrictions between November 1 and April 1 overrode the permit parking regulation.

**3. REPORT**

No reports.

**4. ADJOURN**

The meeting was adjourned at approximately 6:10 pm.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Worksession was held on October 3, 2022 at the Spring Lake Park City Hall, 1301 81st Avenue NE, Spring Lake Park, at 5:30 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 5:30 PM.

#### MEMBERS PRESENT

Mayor Robert Nelson  
Councilmember Ken Wendling  
Councilmember Brad Delfs  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks

#### STAFF PRESENT

Police Chief Josh Antoine, Recreation Director Kay Okey and Administrator Daniel Buchholtz

### 2. DISCUSSION ITEMS

#### A. Discussion on Community Partnership Opportunities

Councilmember Dircks stated that she spoke with Chief Antoine to discuss the increasing population of unhoused people in the city and to discuss the police department's policy and procedure that guides their interaction with the city's unhoused population. She requested the City Council's guidance on the development of community partnerships to provide aid to people in need, pursue outside funding sources, and encourage higher levels of government to work towards solutions that will positively impact people in need.

The City Council discussed the issue of homelessness in Spring Lake Park. CONSENSUS of the City Council was to allow Councilmember Dircks to reach out to potential community partners to provide aid to people in need.

#### B. Discussion of Amending Code to Allow Chickens within the city

Councilmember Wendling stated that a number of people inquired about a Code change to allow chickens in the city. He inquired if there was any interest from the City Council.

The City Council discussed the issue of allowing chickens in the City, including potential neighborhood impacts. CONSENSUS of the City Council was to not pursue amending the City Code to permit chickens in the city.

**3. REPORT**

No reports.

**4. ADJOURN**

The meeting was adjourned at 6:35 pm.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on October 3, 2022 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Mayor Bob Nelson  
Councilmember Ken Wendling  
Councilmember Brad Delfs  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks

#### STAFF PRESENT

Public Works Director Terry Randall, Building Official Jeff Baker, City Attorney John Thames, City Engineer Phil Gravel, Administrator Daniel Buchholtz.

#### VISITORS

Kristine Pearson  
Ava Pearson, student  
Adam Evans, 911 Osborne Road NE  
SMC Construction (Enes Gluhic, 8465 Plaza Blvd)  
Stewart Tingelstad, 482 Sanburnol Road NE

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA - None

### 5. DISCUSSION FROM THE FLOOR

#### A. Adam Evans, 911 Osborne Road NE

Mr. Evans discussed his concerns with the code enforcement and the pending assessments attached to the property. Mayor Nelson reminded Mr. Evans that an assessment agreement was reached.

Administrator Buchholtz stressed that the City is willing to work with the property owner on timelines. He noted that the purpose of the agreement is to bring the property brought into compliance. Administrator Buchholtz stated that once the agreement is signed and the home complies with the agreement, a letter will be sent to the title company stating all pending assessments are withdrawn.

## 6. CONSENT AGENDA

- A. Approval of Minutes – August 15, 2022 Work Session
- B. Approve of Minutes – September 6, 2022 City Council Meeting
- C. Approval of Minutes – September 19, 2022 City Council Meeting
- D. Mayor’s Proclamation – Designation of October 2022 as Domestic Violence Awareness Month
- E. Public Works Director Salary Step Adjustment
- F. Resolution No. 22-47 Appointing Election Judges for 2022 General Election
- G. Business License
- H. Contractor’s Licenses
- I. Sign Permits
- J. Performance Evaluation Statement – Administrator Buchholtz

6J. Mayor Nelson asked Attorney Thames to read the Performance Evaluation Statement. Attorney Thames stated that the Council held a closed session to conduct a performance evaluation. The evaluation focused on various performance areas. He stated that the City Council as a whole believes the City Administrator’s job performance meets or exceeds the job requirements of the position and that he is serving the City of Spring Lake Park well.

Councilmember Wendling requested that 6E and 6G be pulled. He commented that the adjustment in pay was fair under 6E. He inquired if 6G, the business license for Taco Lindo was for a 3.2 and wine license. Administrator Buchholtz commented that it is for a full liquor license.

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 7. DEPARTMENT REPORTS

### A. Public Works Report

Public Works Director Randall noted that the full report was in the packet. He stated that the Public Works staff was busy painting the curbs in front of the hydrants yellow. He also noted that Automatic System is working on the SCADA system. He said the Public Works staff took part in the big truck event sponsored at the high school

### B. Code Enforcement Report

Building Official Baker noted that the full report was in the packet. He stated that he met with a Spring Lake Park resident about his vacant property to discuss what needs to be done

in order to obtain a Certificate of Occupancy. Building Official Baker gave an update home being built on 82<sup>nd</sup> Avenue NE.

## 8. ORDINANCES AND/OR RESOLUTIONS

### A. Resolution 22-45, Establishing Parking Restrictions Along Manor Drive NE between Able Street and Laddie Road

Administrator Buchholtz noted that there has been an increase in parking along Manor Drive from Able Street to Laddie Road. The increase in traffic is generally during the daytime business hours, but does also include night parking issues. He stated that he, Police Chief Antoine, Public Works Director Randall observed the parking congestion and believe this parking congestion is creating a public safety hazard.

Administrator Buchholtz noted that it is difficult for two vehicles to be traveling at the same time in opposite directions, and it also make it very difficult to drive SBM Fire trucks through this parking congestion when cars are parked on both side of the street.

The staff is recommending approval of the no parking restriction along the north side of Manor Drive NE, from Able Street NE to Laddie Road NE. The no parking restrictions would be an extension of the parking restrictions on the north side of Manor Drive NE already in place from Laddie Road NE to Fillmore Street NE.

Motion made by Mayor Nelson to approve Resolution 22-45, Establishing Parking Restrictions Along Manor Drive NE between Able Street NE and Laddie Road NE.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried

Administrator Buchholtz stated that the Parking Restrictions would be effective upon publication and/or as soon as the signs are put in place.

### B. Resolution 22-46, Approving a Variance from the Side Yard Setback to Allow the Construction of a Concrete Slab and Shade Sail at 482 Sanburnol Drive NE

Administrator Buchholtz stated that the City received an application from Stewart Tingelstad, 482 Sanburnol Drive NE, for a variance to permit a driveway expansion within the required five-foot side yard setback. He said Mr. Tingelstad is also seeking the ability to install a shade sail within the side yard setback.

Administrator Buchholtz noted that there is a five-foot utility easement on the south side of the property. He said the easement is currently utilized for overhead utilities. He stressed that any improvements within the easement of this nature are made at the risk of the property owner.

He noted that the Planning Commission recommended approval of the Variance Request with the following conditions:

1. No additional driveway width will be permitted within the City's right of way.
2. Property owner understands that any damage to improvements located within the utility easement due to the legal use and/or maintenance of the easement is the sole responsibility of the property owner.
3. Applicant shall direct any drainage from the concrete slab and shade sail west towards the rear of the property. No drainage shall be directed onto the neighboring property.
4. Applicant shall apply for any zoning/building permits required.

Mr. Tingelstad stated that the object of the request is to extend the current concrete slab to park a camper onsite. He said that the sails are made out of cloth so they are easily removable.

Motion made by Councilmember Delfs Resolution 22-46, Approving a Variance from the Side Yard Setback to Allow the Construction of a Concrete Slab and Shade Sail at 482 Sanburnol Drive NE

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 9. NEW BUSINESS

### A. Authorize Purchase of Accounting Software

Administrator Buchholtz stated that staff is requesting authority for the City Council to purchase new accounting software from BS&A in the amount of \$136,735.00. The current accounting software is 20 years old, and lacks support for both software and customer service. He noted that the software for permit tracking, Permit Works, is rumored to be phasing out of business.

Administrator Buchholtz stated that staff solicited demonstrations from BS&A and Civic Systems. He said that based on those demonstrations, staff believes that BS&A Cloud solutions is the best fit for the City. The BS&A software package will provide powerful financial reporting tools that can be accessed by Administration staff and Department Heads in real time from their computer workstation. In addition, the software allows our Accounting Clerk to scan invoices directly into the system and submit those invoices electronically to Department Heads for approval prior to printing checks. The software will also allow us to maintain our fixed asset schedule on site, rather than have it managed by the City Auditor, saving time and money.

Administrator Buchholtz noted that the Human Resource Management Suite is much more than payroll. He said employees will be able to submit their time cards

electronically through the system. He stated that employees will be able to update contact information, W-4 information, and life event changes directly into the system. Employees will also be able to obtain historical pay stubs and W-2 information. He said the self-service option will reduce staff time spent updating payroll and benefit information.

He noted that the Utility Billing system will allow customers to review their account information and pay their utility bills online. He said the Community Development suite will allow for easier building permit tracking, online inspection scheduling, automatic document production, code enforcement tracking. He stated the suite will allow residents and contractors to apply and pay for building permits online, rather than coming into City Hall for permits. He also said the suite will allow pictures and inspection reports to be uploaded in real time and prepopulate any correction letters that need to be sent.

He noted there will be an annual service fee of \$20,250, which fees have already been included in the proposed 2023 Budget.

Councilmember Goodboe-Bisschoff inquired whether there would be a service fee to residents for paying online. Administrator Buchholtz said the fee structure would be determined the pay structure is set up once the fee processor is lined up. He noted that the biggest concern is to give the residents and contractors the ability to pay online.

Motion made by Councilmember Wendling to Authorize Purchase of Accounting Software from BS&A software.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Request for Work Session – October 10, 2022

Administrator Buchholtz stated that staff is requesting a work session on Monday, October 10 at 5:30 PM. The topics are the City Hall renovation and the 2023-2027 Capital Improvement Plan.

10. REPORTS

A. Attorney Report

No report

B. Engineer Report

Report in packet. Engineer Gravel stated that he is working with Director Randall on the sewer lining project for 2023 and working to get the seal coat and street projects closed out for the year.

C. Administrator Report

No report

11. OTHER

A. Correspondence

None

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:02PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Worksession was held on October 10, 2022 at the Spring Lake Park City Hall, 1301 81st Avenue NE, Spring Lake Park, at 5:30 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 5:30 PM.

#### MEMBERS PRESENT

Mayor Robert Nelson  
Councilmember Ken Wendling  
Councilmember Brad Delfs  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks

#### STAFF PRESENT

Police Chief Josh Antoine (Zoom), Public Works Director Terry Randall, Building Official Jeff Baker, Recreation Director Kay Okey and Administrator Daniel Buchholtz

#### OTHERS PRESENT

City Engineer Phil Gravel, Architect Bruce Paulson, Stantec

### 2. DISCUSSION ITEMS

#### A. City Hall Renovation – Preliminary Design Presentation

Administrator Buchholtz introduced the item and Architect Bruce Paulson from Stantec. Mr. Paulson provided an overview of the preliminary design process and presented the preliminary design for the City Hall renovation.

Council discussed various aspects of the design, including restrooms, community spaces, office functionality, security, and exterior design materials. Councilmembers expressed concerns about the proposed public bathroom layout. Mr. Paulson stated that he would provide alternative designs for future consideration.

Administrator Buchholtz provided a financial overview of the renovation project. He stated that the project cost range is between \$7,036,000 to \$8,106,000. He stated that the City would use a combination of cash reserves and bonding to pay for the renovation. He said two existing bonds will be paid off in 2023, meaning that debt service for those issues could be repurposed for the City Hall project. He estimated that the levy would need to increase by 7.9% to cover the remaining debt service. He estimated that the annual tax impact on a median value house would be \$95.66 per year, or \$7.97 per month.

City Council discussed the project and determined that the project is necessary to make the building more functional for staff and the general public. The Council requested Stantec to provide a proposal for design development and construction documents. The City Council directed staff to research a public engagement plan to educate the residents of Spring Lake Park on the proposed renovation project.

No further action was taken on the item.

**B. 2023-2027 Capital Improvement Plan Review**

Administrator Buchholtz presented the proposed 2023-2027 Capital Improvement Plan for City Council review. He stated that the Plan has identified over \$17 million of projects over the next five years, with the City Hall renovation representing over half of that amount. Administrator Buchholtz presented a summary of expenditures by Department:

<b>Department</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>Total</b>
Administration	501,150	8,242,770			37,500	8,781,420
Parks and Recreation	1,270,527	257,500	265,000	40,000	15,000	1,848,027
Police Department	66,000	251,975	54,574	57,302	116,167	546,018
Public Utilities	441,600	93,264	94,995	496,794	1,514,134	2,640,787
Public Works	125,000	1,980,000	170,000	190,000	170,000	2,635,000
Storm Water Utility	44,204	110,000	75,000	275,000	75,000	579,204
<b>EXPENDITURE TOTAL</b>	<b>2,448,481</b>	<b>10,935,509</b>	<b>659,569</b>	<b>1,059,096</b>	<b>1,927,801</b>	<b>17,030,456</b>

Administrator Buchholtz noted that the Capital Improvement Plan is a financial planning document and that approval of the plan does not represent approval of a specific project in the plan nor does it finalize the year a specific project will take place. He noted that the 2023 projects, upon approval of the Capital Improvement Plan, would become the 2023 Capital Budget.

City Council reviewed the Capital Improvement Plan and requested that staff include the plan with approval of the 2023 budget.

**3. REPORT**

Administrator Buchholtz noted that he and Mayor Nelson would be meeting with Congresswoman Ilhan Omar on October 11, 2022 (that meeting has since been rescheduled to October 17, 2022).

**4. ADJOURN**

The meeting was adjourned at 7:05 pm.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: September 2022

Page: 1

Claim Res. #22-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
72611	AMERITAS	PAYROLL	\$ 37.42
72612	CENTRAL PENSION FUND	PAYROLL	\$ 1,040.04
72613	DEARBORN LIFE INS COMPANY	PAYROLL	\$ 157.23
72614	DELTA DENTAL	PAYROLL	\$ 1,045.50
72615	L.E.L.S.	PAYROLL	\$ 292.50
72616	LOCAL 49	PAYROLL	\$ 105.00
72617	MN CHILD SUPPORT PMNT CENTER	PAYROLL	\$ 235.50
72618	NCPERS GROUP LIFE INS	PAYROLL	\$ 16.00
72619	PREFERRED ONE INS COMPANY	PAYROLL	\$ 14,064.74
72620	AMAZON CAPITAL SERVICES	SUPPLIES	\$ 569.69
72621	AMERICAN MESSAGING	PW PAGER	\$ 5.03
72622	ANOKA COUNTY TREASURY	LANGUAGE LINE	\$ 45.32
72623	JOSH ANTIONE	CELL PHONE REIMBURSEMENT	\$ 50.00
72624	ASPEN MILLS	UNIFM ALLW JOHNSON/DRINKWINE, PATCHES	\$ 1,251.00
72625	AT&T MOBILITY	CELL PHONE SERVICES	\$ 388.46
72626	AT&T MOBILITY	CELL PHONE SERVICES	\$ 648.81
72627	BUSINESS ESSENTIALS	SUPPLIES	\$ 1,209.42
72628	CAROUSEL MOTOR GROUP	AUTO SERVICES/REPAIRS	\$ 354.30
72629	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$ 9,877.92
72630	CINTAS	FLOOR MATS	\$ 184.46
72631	CITY OF ROSEVILLE	DATA SERVICES	\$ 150.13
72632	COMM-WORKS, LLC	PARK CAMERA MONITORING	\$ 125.00
72633	COTTENS INC	SUPPLIES	\$ 349.39
72634	GALES AUTO BODY	SQUAD 219 REPAIRS	\$ 14,494.80
72635	GOPHER STATE ONE-CALL INC	LOCATES	\$ 124.20
72636	HEARTLAND TIRE INC	AUTO SERVICES & REPAIRS	\$ 453.00
72637	JOEY D'S TREE SERVICE	ELM TREE REMOVAL	\$ 3,000.00
72638	MANSFIELD OIL COMPANY	UNLEADED & DIESEL FUEL	\$ 2,273.14
72639	MARIE RIDGEWAY LISS, LLC	CONTRACTUAL SERVICES	\$ 465.00
72640	MELISSA MORK	UTILITY OVERPMNT REFUND	\$ 73.74
72641	METROPOLITAIN COUNCIL	WASTE WATER SERVICES DEF REV	\$ 48,922.81
72642	MNJIS-CHA/ CJ APPLICANTS	BCA FINGERPRINT CARDS	\$ 33.25
72643	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$ 144.00
72644	THE SHERWIN WILLIAMS CO.	PAINT	\$ 544.18
72645	VISU-SEWER INC	CCTV SANITARY SEWER INSPECTION	\$ 8,309.40
72646	WESLEY GOLDBERG	MILEAGE REIMBURSEMENT 7/22-8/31	\$ 90.63
72647	WANDA BROWN-MCGRECK	MILEAGE REIMBURSEMENT	\$ 121.25
72648	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$ 261.40
72649	CINTAS	FLOOR MATS	\$ 15.65
72650	CITYWIDE BLAINE LOCK & SAFE	6 BEST 'WG' PREMIUM KEYS CUT	\$ 90.00
72651	CIVICPLUS LLC	MUNICODE WEB PREMIUM CIVIC OPEN SUB	\$ 2,000.00
72652	COMCAST	8251 ARTHUR ST	\$ 107.92
72653	DEARBORN LIFE INS COMPANY	COBRA PMNTS	\$ 191.50
72654	DELTA DENTAL	COBRA PMNTS	\$ 79.71
72655	FLEETPRIDE	1 TON CHEVY LAMPS & FITTINGS KIT	\$ 320.40
72656	GALAANEE SAAQQATAA	UTILITY OVERPMNT REFUND	\$ 147.81
72657	GLORIA WENGLER	ONCE UPON A MATTRESS WITHDRAW	\$ 96.00
72658	INSTRUMENTAL RESEARCH INC	AUGUST WATER TESTING	\$ 80.00
72659	KATH FUEL OIL SERVICE	OIL	\$ 816.75
72660	KATRINA OCHOA	UTILITY OVERPMNT REFUND	\$ 136.60
72661	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$ 738.43

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: September 2022  
Page: 2  
Claim Res. #22-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
72662	MARK MORTENSON	UTILITY OVERPMNT REFUND	\$ 36.09
72663	MN RECREATION & PARK ASSOCIATION	FALL SOFTBALL TEAM REGISTRATION	\$ 25.00
72664	MURPHY CREATIVE DESIGN	CREATIVE SRVCS FOR LEAF DROP OFF PSTCRD	\$ 37.50
72665	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$ 36.00
72666	PAMELA REITER	ST. CROIX VALLEY TRIP REFUND (PAM/LEANN)	\$ 100.00
72667	SHARON NIEMI	ST. CROIX VALLEY TRIP REFUND X2	\$ 638.00
72668	STRAITS AREA STEP-ON GUIDE SERVICE	STEP ON TOUR GUIDE-MACKINAC BRIDGE	\$ 90.00
72669	KENNETH A. TOLZMANN, SAMA	3RD QTR ASSESSMENT FEE	\$ 9,446.25
72670	WALTER'S RECYCLING & REFUSE SERV	MONTHLY RECYCLING / ORGANICS & TRASH	\$ 10,724.30
72671	XCEL ENERGY	MONTHLY UTILITIES	\$ 75.28
72672	AMERITAS	PAYROLL	\$ 37.42
72673	CENTRAL PENSION FUND	PAYROLL	\$ 1,040.04
72674	DEARBORN LIFE INS COMPANY	PAYROLL	\$ 157.23
72675	DELTA DENTAL	PAYROLL	\$ 1,045.50
72676	L.E.L.S.	PAYROLL	\$ 292.50
72677	LOCAL 49	PAYROLL	\$ 105.00
72678	MN CHILD SUPPORT PMNT CENTER	PAYROLL	\$ 235.50
72679	NCPERS GROUP LIFE INS	PAYROLL	\$ 16.00
72680	PREFERRED ONE INS COMPANY	PAYROLL	\$ 14,064.74
72681	ALL TRAFFIC SOLUTIONS	81ST AVE SPEED SIGNS	\$ 11,830.46
72682	AXON ENTERPRISES, INC	FLEET CAMERA CONTRACT	\$ 7,770.32
72683	ANTHONY BENNEK	UNIFORM ALLOW. REIMBURSEMENT	\$ 91.00
72684	BICYCLE STREET INN	TOUR DIRECT LODGING-GIRLFRIENDS TRIP	\$ 415.68
72685	CITYWIDE SERVICE CORP	14 RAM 2500 BLACK	\$ 199.60
72686	CJ SPRAY INC	2 REBUILD KITS	\$ 412.00
72687	CONNEXUS ENERGY	MONTHLY UTILITIES	\$ 329.93
72688	COTTENS INC	SUPPLIES	\$ 31.99
72689	COLLEEN COYLE	PAINT ABLE PARK HOCKEY RINK	\$ 590.00
72690	DARY MASON	ST. CROIX RIVER VALLEY REFUND	\$ 200.00
72691	DAVE PERKINS CONTRACTING INC	STORM SEWER REPAIR--6445 SUNSET RD	\$ 9,598.00
72692	DIAMOND VOGEL PAINTS	TRAFFIC PAINT & SUPPLIES	\$ 669.80
72693	DON LUNDHOLM	ST. CROIX RIVER VALLEY REFUND X2	\$ 200.00
72694	ECM PUBLISHERS, INC	ORDINANCE 483 / SEPT 26 PH	\$ 123.63
72695	EMERGENCY AUTOMOTIVE TECHNOLOGIES	SQUAD 222 FINAL BILL	\$ 6,121.52
72696	FLEETPRIDE	AIR FILTERS	\$ 26.85
72697	HOLIDAY INN EXPRESS-MACKINAW CITY	COACH DRIVER LODGING-GIRLFRIENDS TRIP	\$ 397.44
72698	ISLAND RESORT & CASINO	18 ROOMS+1 ROLLAWAY-GIRLFRIENDS TRIP	\$ 1,501.40
72699	JUDY JENSEN	ST. CROIX RIVER VALLEY REFUND	\$ 219.00
72700	MICHAEL LEDMAN	YOGA-ADULT SEPTEMBER SESSION	\$ 371.25
72701	LISA MURPHY	UNIFORM ALLOW. REIMBURSEMENT	\$ 39.99
72702	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$ 611.08
72703	MCCLELLAN SALES INC	EARPLUGS	\$ 51.38
72704	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$ 44.60
72705	PEG CHACICH	ST. CROIX RIVER VALLEY REFUND	\$ 100.00
72706	TERRY RANDALL	MILEAGE REIMBURSEMENT	\$ 160.00
72707	REVOLUTIONARY SPORTS, LLC	SUMMER SESSION III CLASS	\$ 952.86
72708	SHRED-IT USA	SHREDDING SERVICES	\$ 148.80
72709	SUMMIT FIRE PROTECTION	FIRE SPRINKLER SERVICE	\$ 3,695.00
72710	TASC	COBRA ADMIN FEE	\$ 31.04
72711	TRUST IN US, LLC	PRE-EMPLOYMENT DRUG TESTING--BRANDT	\$ 55.00
72712	USS MINNESOTA ONE MT LLC	SOLAR	\$ 13,852.15

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: September 2022  
Page: 3  
Claim Res. #22-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
72713	AID ELECTRIC SERVICE, INC	REPLACE LIGHT AT CITY HALL	\$ 1,110.33
72714	ANOKA COUNTY TREASURY	LANGUAGE LINE	\$ 141.11
72715	ASPEN MILLS	UNIFORM ALLOWANCE--FISKE	\$ 113.95
72716	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$ 9,941.15
72717	CINTAS	FLOOR MATS	\$ 102.14
72718	COMM-WORKS, LLC	PARK CAMERA MONITORING	\$ 125.00
72719	COMPUTER INTEGRATION TECHNOLOGIES	AGREEMENT OFFICE 365 / BACKUPS	\$ 3,288.00
72720	COTTENS INC	SUPPLIES	\$ 151.99
72721	DAVE CHLEBECK	COURT TIE 09/23/2022	\$ 89.12
72722	DAVE PERKINS CONTRACTING INC	DIG & REMOVE SEDIMENT-SPRING LAKE POND	\$ 10,500.00
72723	ECM PUBLISHERS, INC	RESOLUTION NO. 22-44	\$ 75.25
72724	FERGUSON WATERWORKS #2516	SUPPLIES	\$ 23.52
72725	FLEETPRIDE	LUBE ELEMENT / FILTERS	\$ 70.22
72726	GREENHAVEN PRINTING	FALL LEAF DROP-OFF POSTCARD	\$ 1,507.76
72727	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$ 100.00
72728	INNOVATIVE OFFICE SOLUTIONS, LLC	OFFICE SUPPLIES	\$ 323.76
72729	JSB SURVEILLANCE	HDMI OVER ETHERNET CONVERTER	\$ 90.65
72730	KALLIE BIRKHOLZ & JAMES GRANGER	UTILITY OVERPMNT REFUND	\$ 18.11
72731	KIESLER POLICE SUPPLY	RANGE EQUIPMENT & SUPPLIES	\$ 882.00
72732	MANSFIELD OIL COMPANY	UNLEADED FUEL-UNDER 500 GAL FEE	\$ 50.00
72733	MCCRAY EXPRESS SPORTS NETWORK	ADULT SOFTBALL UMPIRE	\$ 768.00
72734	MENARDS--CAPITAL ONE TRADE CREDIT	CC PMNT	\$ 184.13
72735	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$ 61.59
72736	ON SITE SANITATION INC	ADDITIONAL SERVICE REQUESTED	\$ 35.00
72737	RIVARD COMPANIES	2203 REC-STEP CERT. PLAYGROUND+ DELIVERY	\$ 1,735.00
72738	ROB TOMASSONI	EMPLOYEE APPRECIATION LUNCH-CATERING	\$ 203.28
72739	SCOTT & DONITA R. A. GOODWIN	UTILITY OVERPMNT REFUND	\$ 120.00
72740	SHERBURNE COUNTY SHERIFF'S OFFICE	RANGE EQUIPMENT & SUPPLIES	\$ 300.00
72741	SLP FIRE DEPT	FIRE PROTECTION SERV--SEPT/OCT 2022	\$ 42,520.00
72742	THE HOME DEPOT CREDIT SERVICES	CC PMNT	\$ 122.89
72743	TWIN CITIES BMEU WEST	OCTOBER 1 QTRLY BILLING POSTAGE	\$ 970.00
72744	UTILITYLOGIC	CONFINED SPACE ENTRY PKG	\$ 6,300.88
72745	XCEL ENERGY	MONTHLY UTILITIES	\$ 4,951.84
<b>TOTAL DISBURSEMENTS</b>			<b>\$ 302,355.22</b>



WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

\_\_\_\_\_  
\_\_\_\_\_

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed: \_\_\_\_\_  
Mayor

Councilmembers:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Daniel Buchholtz, Admin/Clerk-Treasurer





## **MAYOR'S PROCLAMATION**

### **DESIGNATION OF NOVEMBER 2022 AS FAMILY COURT AWARENESS MONTH**

WHEREAS, in 2004, Mikayla Tester-Olson, a 5-year-old was murdered by her biological father during an unsupervised, court-ordered parenting time despite John Tester's abusive behavior and her mother's pleas to the court to protect her; and, in 2020, Autumn Hallow, an 8-year-old, was murdered by her biological father and step-mother during an unsupervised, court-ordered parenting time despite their abusive behavior and her mother's pleas to the court to protect her; and

WHEREAS, to honor Mikayla, Autumn and all of the 864 children who have been murdered by a divorcing or separating parent, unfortunately were among the 58,000 U.S. children annually, a conservative estimate, who are at risk, due to being court ordered into unsupervised visitation with an abusive parent; and

WHEREAS, the mission of the Family Court Awareness Month Committee (FCAMC) is to increase awareness on the importance of empirically-based education and training on domestic violence, childhood trauma, child sexual abuse, coercive control, post separation abuse for all professionals working on cases within the family court system; and

WHEREAS, the mission of the FCAMC is to increase awareness on the importance of using scientifically valid, evidence-based, treatment programs and services that are proven in terms of safety, effectiveness, and therapeutic value; and

WHEREAS, the mission at the FCAMC is to educate judges and other family court professionals on evidence-based, peer-reviewed research. Such research is a critical component to making decisions that are truly in the best interest of children. This research includes The Adverse Childhood Experiences (ACEs) Study; Child Custody Evaluators' Beliefs About Domestic Abuse Allegations; and Child Custody Outcomes in Cases Involving Parental Alienation and Abuse Allegations.

**NOW, THEREFORE**, I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby proclaim November 2022 as

### **FAMILY COURT AWARENESS MONTH**

in the City of Spring Lake Park and do hereby encourage all residents to support their local communities' efforts to prevent the harm of children in the hands of family members and to honor and value the lives of children.

Dated this seventeenth day of October, two thousand twenty-two.

---

Robert Nelson, Mayor

ATTEST:

---

Daniel R. Buchholtz, City Clerk

Lori Brahs



09/30/2022

Josh Antoine  
Chief of Police  
1301 81<sup>st</sup> Avenue NE  
Spring Lake Park, MN 55432

Dear Chief Antoine~

It is with mixed emotions that I submit my Letter of Retirement. The last 25+ years with the Spring Lake Park Police Department have been amazing to say the least. I will miss my work family, but feel that it is time I retire. I am looking forward to more "free" time, spending it with my family; grandchildren, and the new grandbaby coming this spring.

My last day with the Spring Lake Park Police Department will be Wednesday, November 30, 2022. I wish the Spring Lake Park Police Department personnel, as well as the City of Spring Lake Park administration and employees, all the best in the coming years.

Thank you for your kindness and support all the years I worked for the City of Spring Lake Park in the Spring Lake Park Police Department.

Sincerely,

A handwritten signature in cursive script that reads "Lori Brahs".

Lori Brahs  
Records Management Technician

**CITY OF SPRING LAKE PARK, MINNESOTA**

**RESOLUTION NO. 22-48**

**RESOLUTION ACCEPTING MONETARY DONATION**

**WHEREAS**, Keith Schweiger graciously made a monetary donation of \$2,500.00 to the Spring Lake Park Police Department and

**WHEREAS**, the donation will be placed in the General Fund for use by the Police Department to replace AED's in the squad cars.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Spring Lake Park expresses the gratitude of the members of the Police Department and citizens of Spring Lake Park to Keith Schweiger for his generous donation.

The foregoing Resolution was moved for adoption by Councilmember

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon the Mayor declared said Resolution duly passed and adopted this the 17th day of October, 2022.

---

Robert Nelson, Mayor

ATTEST:

---

Daniel R. Buchholtz, Administrator



**Stantec Consulting Services Inc.**  
733 Marquette Avenue, Suite 1000  
Minneapolis, MN 55402  
Tel: (612) 712-2000

October 5, 2022

Mr. Daniel Buchholtz, Administrator  
City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

Re: 2022 Street Seal Coat and Crack Repair Project  
Project No. 193805507  
**Contractor's Request for Payment No. 2-FINAL**

Dear Dan:

Attached for city approval is Contractor's Request for Payment No. 2-FINAL for the 2022 Street Seal Coat and Crack Repair Project. The prime Contractor on this project was Allied Blacktop Company.

This request includes payment for the pavement markings on the project. This is the final payment for the project and includes release of the project retainage. Attached to the payment request are lien waivers and Mn Dept. of Revenue affidavit of withholding forms (the auditor may want to see these).

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Allied Blacktop Company. in the amount of \$27,705.06.**

Please execute the payment request documents. Keep one copy for your records, forward a copy to Allied Blacktop Company, and return one copy to me.

Feel free to contact me if you have any questions.

Regards,  
**STANTEC**

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel  
City Engineer

Enclosure

cc: Naomi Bretz, Allied Blacktop Company  
Terry Randall, Public Works Director



Owner: City of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, MN 55432	Date: September 28, 2022
For Period: 7/9/2022 to 9/28/2022	Request No: 2/FINAL
Contractor: Allied Blacktop Company, 10503 89th Ave. N., Maple Grove, MN 55369	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
 2022STREET SEAL COAT AND CRACK REPAIR PROJECT  
 STANTEC PROJECT NO. 193805507

SUMMARY

1	Original Contract Amount		\$	<u>149,821.00</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>149,821.00</u>
5	Value Completed to Date		\$	<u>135,548.59</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>135,548.59</u>
8	Less Retainage 0%		\$	<u>0.00</u>
9	Subtotal		\$	<u>135,548.59</u>
10	Less Amount Paid Previously		\$	<u>107,843.53</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>2/FINAL</u>		\$	<u><u>27,705.06</u></u>

Recommended for Approval by:  
**STANTEC**

*Phil Gravel* 10-05-2022

Approved by Contractor:  
**ALLIED BLACKTOP COMPANY**

*[Signature]*

Approved by Owner:  
**CITY OF SPRING LAKE PARK**

\_\_\_\_\_  
 \_\_\_\_\_

Specified Contract Completion Date:

\_\_\_\_\_

Date:

\_\_\_\_\_

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
<b>BASE BID</b>							
1	MOBILIZATION	LS	1	8500.00	0.1	1	\$8,500.00
2	TRAFFIC CONTROL	LS	1	10000.00	0.1	1	\$10,000.00
3	ROUTE AND SEAL CRACK REPAIR	LBS	5900	2.75		3000	\$8,250.00
4	CLEAN AND SEAL CRACK REPAIR	LBS	5900	2.50		3391	\$8,477.50
5	SEAL COAT AGGREGATE, FA-2 (MOD)	TN	570	60.00		570	\$34,200.00
6	BITUMINOUS MATERIAL FOR SEAL COAT, CRS-2	GAL	14820	3.10		14820	\$45,942.00
7	4" DOUBLE SOLID LINE, YELLOW PAINT	LF	39100	0.25	30001	30001	\$7,500.25
8	4" SOLID LINE, YELLOW PAINT	LF	4000	0.13	10299	10299	\$1,338.87
9	4" BROKEN LINE, YELLOW PAINT	LF	4000	0.13	1810	1810	\$235.30
10	4" SOLID LINE, WHITE PAINT	LF	43900	0.13	44259	44259	\$5,753.67
11	24" STOP BAR SOLID LINE, WHITE PAINT	LF	166	7.00	173	173	\$1,211.00
12	LT., RT., or THRU ARROW PVMT. MARKING, WHITE PAINT	EA	42	60.00	69	69	\$4,140.00
	TOTAL BASE BID						<u>\$135,548.59</u>
	TOTAL BASE BID						\$135,548.59
	<b>WORK COMPLETED TO DATE:</b>						<u><b>\$135,548.59</b></u>

**PROJECT PAYMENT STATUS**

OWNER CITY OF SPRING LAKE PARK  
STANTEC PROJECT NO. 193805507  
CONTRACTOR ALLIED BLACKTOP COMPANY

**CHANGE ORDERS**

No.	Date	Description	Amount
<b>Total Change Orders</b>			

**PAYMENT SUMMARY**

No.	From	To	Payment	Retainage	Completed
1	06/01/2022	07/08/2022	107,843.53	5,675.97	113,519.50
2/FINAL	07/09/2022	09/28/2022	27,705.06		135,548.59

**Material on Hand**

Total Payment to Date		\$135,548.59	Original Contract	\$149,821.00
Retainage Pay No. 2/FINAL			Change Orders	
Total Amount Earned		\$135,548.59	Revised Contract	\$149,821.00



### Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

#### Confirmation Summary

Confirmation Number:	0-215-780-256
Submitted Date and Time:	29-Sep-2022 8:58:42 AM
Legal Name:	ALLIED BLACKTOP COMPANY
Federal Employer ID:	41-0827871
User Who Submitted:	N10503
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

<b>Affidavit Number:</b>	<b>989958144</b>
Minnesota ID:	8606387
Project Owner:	CITY OF SPRING LAKE PARK
Project Number:	2022 STREET SEAL COAT AND CRACK REPAIR PROJECT
Project Begin Date:	14-Jun-2022
Project End Date:	19-Jul-2022
Project Location:	VARIOUS ROADS AND STREETS
Project Amount:	\$135,548.59

### Subcontractor Summary

Name	ID	Affidavit Number
SAFETY SIGNS LLC	5139558	1523159040
SIR LINES-A-LOT INC	3509324	39424000

#### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

#### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

**Contractor Affidavit Submitted**

Thank you, your Contractor Affidavit has been approved.

**Confirmation Summary**

Confirmation Number:	0-106-728-352
Submitted Date and Time:	28-Sep-2022 5:01:04 PM
Legal Name:	SAFETY SIGNS LLC
Federal Employer ID:	41-1991774
User Who Submitted:	beth novak
Type of Request Submitted:	Contractor Affidavit

**Affidavit Summary**

Affidavit Number:	1523159040
Minnesota ID:	5139558
Project Owner:	CITY OF SPRING LAKE PARK
Project Number:	N/A
Project Begin Date:	24-Jun-2022
Project End Date:	29-Jun-2022
Project Location:	2022 STREET SEAL COAT AND CRACK REPAIR PROJECT - VARIOUS ROADS AND STREETS -SPRING LAKE PARK, MN
Project Amount:	\$1,950.00
Subcontractors:	No Subcontractors

**Important Messages**

A copy of this page must be provided to the contractor or government agency that hired you.

**Contact Us**

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Please [print this page](#) for your records using the print or save functionality built into your browser.



### Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

#### Confirmation Summary

Confirmation Number:	1-025-117-088
Submitted Date and Time:	28-Sep-2022 10:24:23 AM
Legal Name:	SIR LINES-A-LOT INC
Federal Employer ID:	46-5427787
User Who Submitted:	linesalot
Type of Request Submitted:	Contractor Affidavit

#### Affidavit Summary

Affidavit Number:	39424000
Minnesota ID:	3509324
Project Owner:	CITY OF SPRING LAKE PARK
Project Number:	2022 STREET SEAL COAT AND CRACK REPAIR PROJECT
Project Begin Date:	01-Aug-2022
Project End Date:	31-Aug-2022
Project Location:	VARIOUS ROADS
Project Amount:	\$19,552.40
Subcontractors:	No Subcontractors

#### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

#### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

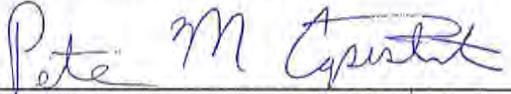
Please [print this page](#) for your records using the print or save functionality built into your browser.

## RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

The undersigned hereby acknowledges that payment has been received in full of One Hundred Thirty-Five Thousand Five Hundred Forty-Eight and 59/100 dollars (\$135,548.59) from City of Spring Lake Park for 2022 Street Seal Coat and Crack Repair Project by the undersigned delivered or furnished to (or performed at) City of Spring Lake Park, MN and for value received hereby waives those rights which may have been acquired by the undersigned to file mechanics liens against said premises on account of the above described labor and/or materials delivered and furnished by the undersigned, to the extent only of the amount of the aforesaid payment: and the undersigned hereby expressly reserves the right to assert, without prejudice to it's heretofore existing priority, mechanics lien rights against said premises for labor and/or materials delivered and/or furnished to said premises payment for which is not included in the aforesaid payment.

Dated this 3<sup>rd</sup> day of October, 2022

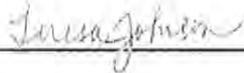
Allied Blacktop Company

By   
Peter M Capistrant, President  
10503 89<sup>th</sup> Avenue North  
Maple Grove, MN 55369

## RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

The undersigned hereby acknowledges that payment has been received in full from Allied Blacktop Company, for pavement marking, from the undersigned delivered or furnished to (or performed at) City of Spring Lake Park, MN and for value received hereby waives those rights which may have been acquired by the undersigned to file mechanics liens against said premises on account of the above described labor and/or materials delivered and furnished by the undersigned, to the extent only of the amount of the aforesaid payment: and the undersigned hereby expressly reserves the right to assert, without prejudice to it's heretofore existing priority, mechanics lien rights against said premises for labor and/or materials delivered and/or furnished to said premises payment for which is not included in the aforesaid payment.

Dated this 3rd day of October, 2022

By: 

\$19,552.40 due

Title: Teresa Johnson - Controller

Sir Lines-A-Lot  
7175 Cahill Road  
Edina, MN 55439  
(952) 913-8382



CITY OF SPRING LAKE PARK  
 1301 Eighty-First Avenue N.E.  
 Spring Lake Park, MN 55432  
 Ph: 763-784-6491 Fax: 763-792-7257

# PUBLIC RIGHT-OF-WAY APPLICATION

NAME/COMPANY: Comcast

GOPHER 1-CALL REG. NO.: \_\_\_\_\_

ADDRESS: 4255 Lexington Ave. N. (Suite 100) Arden Hills, MN 55126

PHONE: 612-366-7207 FAX: \_\_\_\_\_

E-MAIL ADDRESS: ssandkamp@usi-universal.com

NAME OF REPRESENTATIVE: Clarence Cales

REPRESENTATIVE PHONE NO'S.: 612-366-7207

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:

Comcast Job # JB0001103476 - Underground cable installation:  
Directional boring for placement of (2) 2" HDPE conduits to extend Comcast's cable system to feed a new building.

START DATE: 10/17/2022 COMPLETION DATE: 10/17/2023

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION: \_\_\_\_\_

Restore to its original condition

*OK TR*  
*10-4-22*

*Clarence Cales*

10/3/2022

Authorized Representative Signature

Date

### FOR OFFICE USE ONLY

- |  |  |
|--|--|
| <input type="checkbox"/> PROOF OF CERTIFICATE OF INSURANCE:                                      | VERIFICATION DATE: _____   |
| <input type="checkbox"/> SCALED DRAWING SHOWING LOCATION   | <input type="checkbox"/> LETTER OF CREDIT OR CONST. BOND   |
| <input type="checkbox"/> COPY OF INSURANCE POLICIES<br>(If Corporation; from Secretary of State) | <input type="checkbox"/> COPY OF CERTIFICATE OF AUTHORITY<br>(From M.P.U.C., State, or Federal Agency) |

- PERMIT FEES:  Excavation Hole - \$150.00  Emergency Hole - \$55.00  
 Trench - \$70.00/100'+Hole fee  Obstruction Fee - \$50.00+.05/Ft.

Receipt No.:

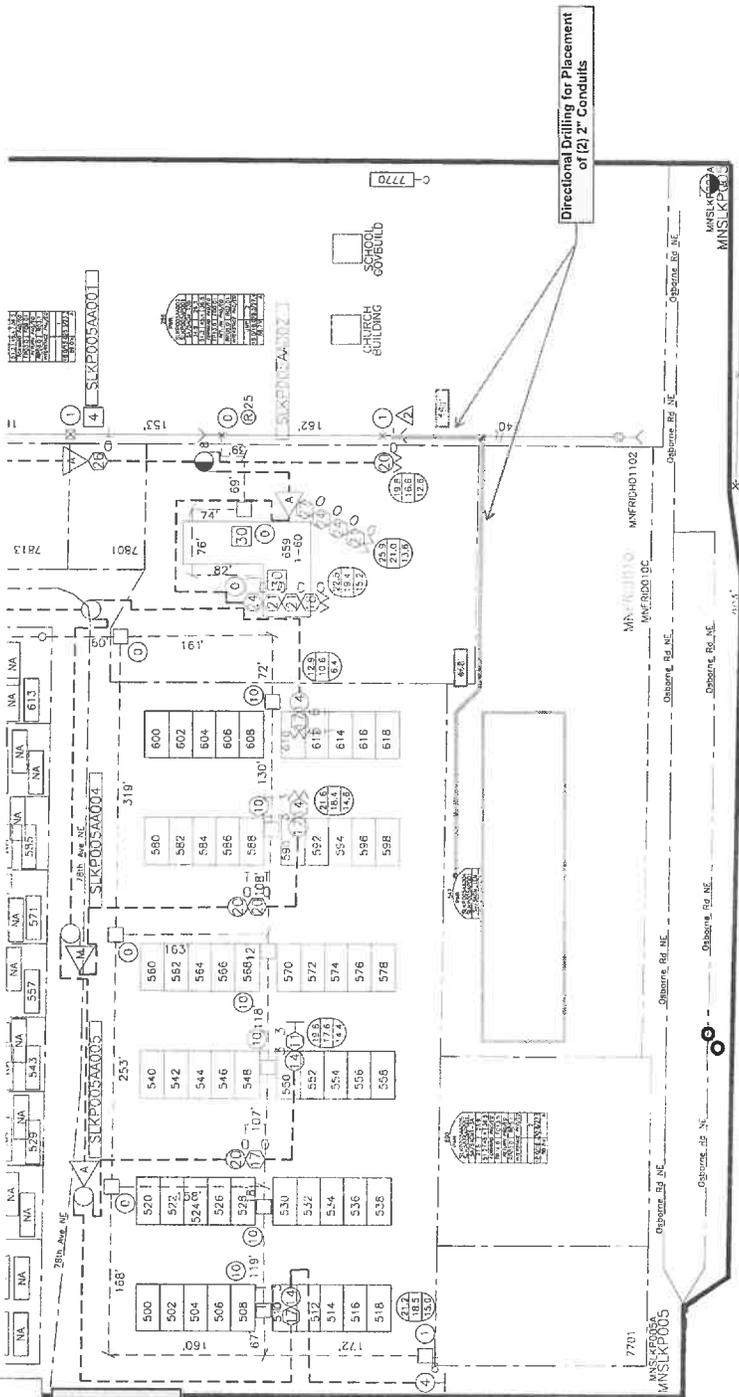
Date:

Initials:

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227  
 48 HOURS PRIOR TO COMMENCING WORK

**Suite Living - MDU**  
**598 78th St NE**  
**Spring Lake Park, 55432**  
**JB0001103476**  
**Node: MNSLKP005**  
**Legacy: OQ42**

- Green Line = New Underground Placement
- Yellow Line = Existing Conduit
- Blue Line = Aerial Placement
- New Fiber Vault
- Existing Fiber Vault
- New Pedestal
- Existing Pedestal



MNSLKP005  
MNSLKP005

MNSLKP005  
MNSLKP005

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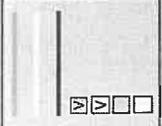
MNSLKP005  
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MNSLKP005

**Suite Living - MDU**  
**598 78th St NE**  
**Spring Lake Park, 55432**  
**JB0001103476**  
**Node: MNSLKP005**  
**Legacy: OQ42**

- Green Line = New Underground Placement
- Yellow Line = Existing Conduit
- Blue Line = Aerial Placement
- New Fiber Vault
- Existing Fiber Vault
- New Pedestal
- Existing Pedestal

**Legend**



Directional Drilling for Placement of (2) 2" Conduits

Google Earth



CITY OF SPRING LAKE PARK  
 1301 Eighty-First Avenue N.E.  
 Spring Lake Park, MN 55432  
 Ph: 763-784-6491 Fax: 763-792-7257

# PUBLIC RIGHT-OF-WAY APPLICATION

**NAME/COMPANY:** Lumen; dba CenturyLink

**GOPHER 1-CALL REG. NO.:** \_\_\_\_\_

**ADDRESS:** 6651 141st Ave NW  
Ramsey, MN 55303

**PHONE:** 612-272-6783 **FAX:** \_\_\_\_\_

**E-MAIL ADDRESS:** Jason.DeRosa@Lumen.com

**NAME OF REPRESENTATIVE:** Jason DeRosa

**REPRESENTATIVE PHONE NO'S.:** 612-272-6783

**DESCRIPTION OF PROPOSED WORK:** including a start date and completion date:  
dig pit to repair copper cable at 8270 Terrace Rd NE

**START DATE:** 10-06-2022 **COMPLETION DATE:** 11-01-2022

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

**EXPLANATION OF RESTORATION:** remove spoils, bring black dirt and seed

*OK TR*  
*10/5/22*

Jason DeRosa  
Authorized Representative Signature

10-05-2022  
Date

**FOR OFFICE USE ONLY**

- |  |  |
|--|--|
| <input type="checkbox"/> PROOF OF CERTIFICATE OF INSURANCE:                                      | VERIFICATION DATE: _____   |
| <input type="checkbox"/> SCALED DRAWING SHOWING LOCATION   | <input type="checkbox"/> LETTER OF CREDIT OR CONST. BOND   |
| <input type="checkbox"/> COPY OF INSURANCE POLICIES<br>(If Corporation; from Secretary of State) | <input type="checkbox"/> COPY OF CERTIFICATE OF AUTHORITY<br>(From M.P.U.C., State, or Federal Agency) |
- PERMIT FEES:**  Excavation Hole - \$150.00  Emergency Hole - \$55.00  
 Trench - \$70.00/100'+Hole fee  Obstruction Fee - \$50.00+.05/Ft.

Receipt No.: \_\_\_\_\_ Date: \_\_\_\_\_ Initials: \_\_\_\_\_

**APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227  
48 HOURS PRIOR TO COMMENCING WORK**

8301 NE TERRACE RD SPRNG LK PK t# Z24912465-1 emer dig for thursday



Chiarella, Brian  
To: Rice, Dennis  
Cc: Bequeath, Eric

Reply Reply All Forward

Tue 10/16/2022 11:01 AM

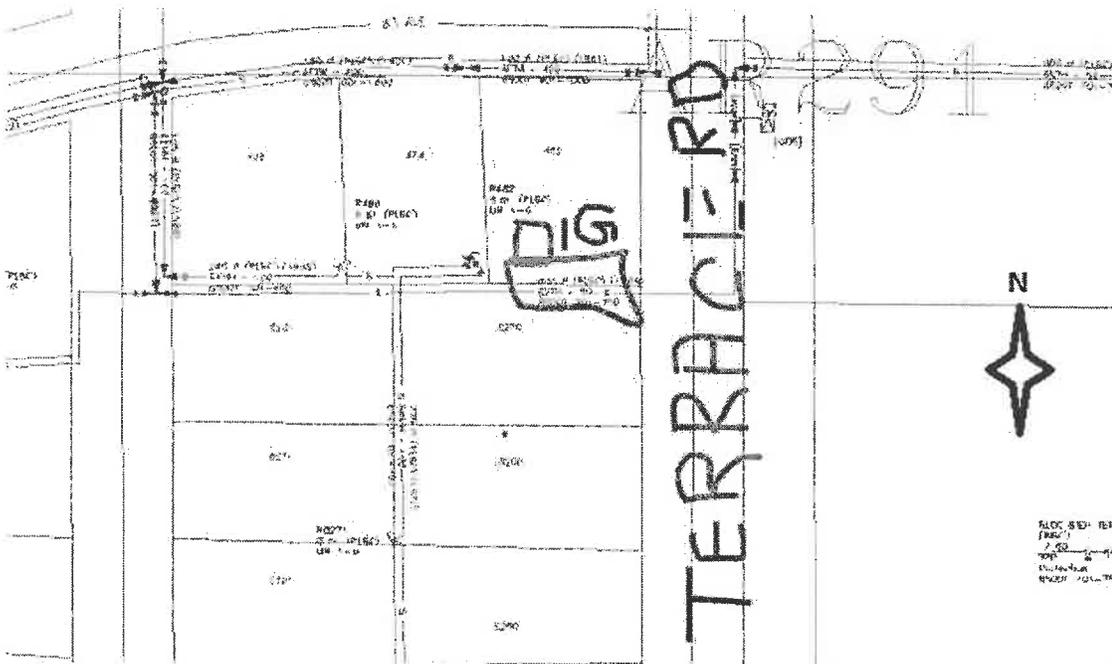
Start your reply all with:

Ok, thanks for the update.

Yes, we can do it.

I will take care of it.

Feedback



50pr cable for school no good prs left. Out of the 763780 wire center.

Need locates 100ft to the west please let me know. Thanks, brian im off tomorrow so hopefully we can dig this up on Thursday. Thanks, brisn

hey dennis need to dig up

City of Spring Lake Park  
1301 81<sup>st</sup> Avenue NE  
Spring Lake Park MN 55432

Edible Cannabinoid Product  
October 17, 2022

Dick's Vape Shop

City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

## Contractor's Licenses

October 17, 2022

### General Contractor

Nate's Fence and Gate, LLC.

Troseth Companies, Inc.

### Mechanical Contractor

Flare Heating and Air Conditioning, Inc.

K & S Heating and Air Conditioning and Plumbing, Inc.

Metro Gas Installers

### Plumbing Contractor

Lake State Plumbing, LLC.

Northwoods Plumbing, Inc.

### Sewer & Water Contractor

TRT Excavation & Septics, LLP.

City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

Sign Permits

October 17, 2022

Elgin Pines Apartments

8030, 8050, 8070 Central Ave and 1200 81st Avenue



CITY OF SPRING LAKE PARK  
1301 81<sup>st</sup> Avenue N E  
Spring Lake Park, MN 55432  
763-784-6491

**Sign Permit Application**

DATE: 10/5/2022  
NAME OF APPLICANT: ELI Property Management  
ADDRESS OF APPLICANT: 1012 N. 5<sup>th</sup> St. Minneapolis MN 55411  
TELEPHONE NUMBER OF APPLICANT: 612-223-6307  
NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Elgin Pines Apartments  
8030/8050 and 8070 Central Ave. NE  
1200 81<sup>st</sup> Ave. NE  
New Construction: \_\_\_\_\_ Remodel:  Word Change Only: \_\_\_\_\_

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Speed Pro

Address: 8090 University Ave NE 55432

Is an Electrical Permit required? NO

- I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:
- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
  - 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
  - 3) To provide any other additional information which may be required by the Building Inspection Department.

  
SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:\*\*\*\*\*

FEE: \_\_\_\_\_ RECEIPT NUMBER: \_\_\_\_\_

DATE OF APPROVAL: \_\_\_\_\_ DATE OF ISSUE: \_\_\_\_\_

REASON FOR DENIAL: \_\_\_\_\_



DESIGN PROOF

CLIENT: EIG

JOB: Elgin Pines Apts

DATE: 9.27.22

24 each sign  
x2  
48" Double sided



PROOF #:

DESIGNER:

PRODUCTION

COLOR PROOF:  Not Needed  Matchprint  Actual Material

APPROVED  APPROVED W/CHANGES  RE-PROOF

This image is an artistic representation of what your graphics will look like. We reserve the right to slightly modify certain measurements and/or areas to accommodate production and installation.

X  
Signature

Date



**Kristine Pearson**

---

**From:** Laura Schulte <lschulte@eigpm.com>  
**Sent:** Friday, October 7, 2022 2:02 PM  
**To:** Kristine Pearson  
**Subject:** Re: Elgin Pines - Sign Permit Application

Hi Again,

From the vendor: The signs are 48" wide by 72" high post and panel signs (double sided). Overall height of frame is 54" wide by 96" high. There will be three signs in total (one for each property). They will be replacing the existing signs. As soon as Gopher State One Call completes the locates, we are ready to install. Hopefully we can get these done by the end of next week.

To clarify, we have rebranded all of these addresses (formerly, Fireside, Villa Rosa I and Villa Rosa II) as one "property," Elgin Pines. There will be 3 signs, one in front of the 8030/8050 building, one in front of 8070 and one in front of 1200. These signs will be in similar locations to where the current monument signs are.

=====

Laura Schulte

Realtor - Regional Property Manager

**FIG | PROPERTY MANAGEMENT**

1012 N 5th Street

Minneapolis, MN 55411

612-223-6301 (direct)

612-284-9382 (main)

612-223-6301 (fax)

[www.eigpropertymanagement.com](http://www.eigpropertymanagement.com)

[www.eigrealestate.com](http://www.eigrealestate.com)

On Fri, Oct 7, 2022 at 9:36 AM Laura Schulte <lschulte@eigpm.com> wrote:

Hi Kristine,



CITY OF SPRING LAKE PARK  
STATEMENT OF FUND BALANCE  
SEPTEMBER 2022

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE</u>
101	GENERAL	\$ 1,600,660.58
102	ELECTIONS	\$ 78,115.82
103	POLICE RESERVES	\$ 11,468.16
104	NORTH CENTRAL SUBURBAN CABLE	\$ 24,820.70
108	POLICE FORFEITURES	\$ 14,432.17
112	ESCROW TRUST	\$ 210,728.12
115	COMPREHENSIVE PLAN UPDATE	\$ 10,609.55
<b><u>SPECIAL REVENUE FUNDS</u></b>		
224	SMALL EQUIPMENT REPLACEMENT	\$ 19,026.40
225	PARK ACQUISITION & IMPROVEMENTS	\$ 797,036.07
226	PARK EQUIPMENT & IMPROVEMENTS	\$ 6,417.13
227	HRA EXCESS	\$ 1,103,211.67
229	SANBURNOL PARK IMPROVEMENTS	\$ 24,106.93
230	RECYCLING	\$ 19,427.54
234	STREET LIGHTING	\$ 84,509.22
235	RIGHT-OF-WAY MAINTENANCE	\$ 2,008.75
237	PARK & RECREATION SPECIAL PROJECTS	\$ 7,046.63
238	GRANTS & SPECIAL PROJECTS	\$ 3,154.12
240	TOWER DAYS	\$ 26,058.02
243	PUBLIC SAFETY RADIO REPLACEMENT	\$ 68,891.99
244	RECREATION PROGRAMS	\$ 348,528.89
248	TRAFFIC EDUCATION	\$ 37,938.53
249	EMERGENCY MANAGEMENT	\$ 16,765.83
250	ANIMAL CONTROL	\$ 6,216.51
251	FORESTRY	\$ 105.48
<b><u>DEBT SERVICE FUNDS</u></b>		
304	2016A NORTH METRO CABLE BOND DEBT SERVICE	\$ 13,479.61
306	LEGENDS OF SLP-TIF 6.1	\$ 15,944.35
328	2013B PUBLIC WORKS BUILDING-DEBT SERVICE	\$ 79,030.00
329	2013A EQUIPMENT CERTIFICATE-DEBT SERVICE	\$ -
330	2014A G.O. IMPROVEMENT-DEBT SERVICE (2014-15 ST PRJ)	\$ -
331	2017A G.O. EQUIPMENT CERTIFICATE-SLP FIRE	\$ 62,441.28
332	2018A G.O. EQUIPMENT CERTIFICATE-DEBT SERVICE	\$ 107,313.62
333	2018A SLP FIRE DEBT SERVICE (BLAINE)	\$ 61,172.49
334	2021A G. O. IMP BOND	\$ 820,230.46
384	2013A (Refi 2005A) FIRE DEPARTMENT-DEBT SERVICE	\$ (4,640.89)
<b><u>CAPITAL PROJECTS FUNDS</u></b>		
400	REVOLVING CONSTRUCTION	\$ 1,292,448.77
	400a) MSA CONSTRUCTION REIMBURSEMENT	\$ 257,098.00
401	CAPITAL INVESTMENT	\$ 1,850,217.14
402	MSA MAINTENANCE	\$ 271,820.25
403	CAPITAL REPLACEMENT	\$ 443,812.78
407	SEALCOATING	\$ (149,846.47)
410	LAKESIDE/LIONS PARK IMPROVEMENT	\$ 22,939.26
416	BUILDING MAINTENANCE & RENEWAL	\$ 241,766.10
425	STORM SEWER REHAB	\$ 91,192.07
431	2017A G.O. EQUIPMENT CERTIFICATE-SLP FIRE	\$ 7,258.32
432	2018A G.O. EQUIPMENT CERTIFICATE	\$ 128,105.59
<b><u>ENTERPRISE FUNDS</u></b>		
600	PUBLIC UTILITY RENEWAL & REPLACEMENT	\$ 1,774,816.33
601	PUBLIC UTILITY OPERATIONS	\$ 726,885.99
602	WATER TREATMENT PLANT	\$ 291,449.71
603	STORMWATER UTILITY	\$ 38,480.52
<b><u>INTERNAL SERVICE FUNDS</u></b>		
700	SEVERANCE	\$ (38,393.62)
703	COVID-19 - ARPA 2021	\$ -
704	ARPA (704)	\$ 756,123.80
<b>GRAND TOTAL</b>		<b><u>\$ 13,682,430.27</u></b>

## City of Spring Lake Park

### **RESOLUTION NO. 22-**

#### **RESOLUTION APPROVING RENTAL LICENSE REVOCATION FOR CERTAIN PROPERTY LOCATED AT 857 81<sup>st</sup> Ave NE, PURSUANT TO SECTION 12.16.140 OF THE CITY OF SPRING LAKE PARK CODE**

**WHEREAS**, Bay Street Homes LLC (Hereinafter “License Holder”) is the legal owner of the real property at 857 81<sup>st</sup> Ave NE Spring Lake Park MN, 55432; and

**WHEREAS**, pursuant to City Code, 12.16.140 of the City of Spring Lake Park written notice setting forth the causes and reasons for the proposed council action contained herein and notice of a public hearing to be held on at 7:00 pm on October 17, 2022 was given to the license holder on September 21, 2022

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Spring Lake Park that, in accordance with the foregoing, and all ordinances and regulations of the City of Spring Lake Park, the City Council adopts the following.

#### **Findings of Fact**

1. That on or about August 30, 2022 Code Enforcement staff attempted to complete an initial rental housing inspection at the property of 857 81<sup>st</sup> Ave NE in the City of Spring Lake Park MN. No one from property management or ownership was present to complete this inspection.
2. That on or about September 20, 2022 Code Enforcement staff completed a re-inspection at the property of 857 81<sup>st</sup> Ave NE. The property failed inspection at this time.
3. That on or about September 21, 2022 the property owner Bay Street Homes LLC and all tenants were notified of a public hearing
4. That based upon said records of the Code Enforcement, the following conditions and violations of the City Property Maintenance Code were found to exist, to-wit:
  - a. Failure of rental housing inspection on August 30, 2022.
  - b. Failure of rental housing inspection on September 20, 2022.
5. That all parties, including the license holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 12 Article 16.140 of the City of Spring Lake Park.

#### **Order of Council**

1. The rental license belonging to the license holder described herein and identified as Bay Street Homes LLC is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by license Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by license Holder.

The foregoing resolution as moved for adoption by Councilmember.

Upon roll call, the following voted aye:

And the following voted nay:

Where the Mayor declared said resolution duly passed and adopted this the 17<sup>th</sup> day of  
October, 2022

---

**Robert Nelson, Mayor**

**ATTEST:**

---

**Daniel R. Buchholtz, Administrator**

## City of Spring Lake Park

### **RESOLUTION NO. 22-**

#### **RESOLUTION APPROVING RENTAL LICENSE REVOCATION FOR CERTAIN PROPERTY LOCATED AT 8410 Lakewood Dr NE, PURSUANT TO SECTION 12.16.140 OF THE CITY OF SPRING LAKE PARK CODE**

**WHEREAS**, Kiswani Properties Inc (Hereinafter “License Holder”) is the legal owner of the real property at 8410 Lakewood Dr NE Spring Lake Park MN, 55432; and

**WHEREAS**, pursuant to City Code, 12.16.140 of the City of Spring Lake Park written notice setting forth the causes and reasons for the proposed council action contained herein and notice of a public hearing to be held on at 7:00 pm on October 17, 2022 was given to the license holder on September 21, 2022

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Spring Lake Park that, in accordance with the foregoing, and all ordinances and regulations of the City of Spring Lake Park, the City Council adopts the following.

#### **Findings of Fact**

1. That on or about July 8, 2022 Code Enforcement staff attempted to complete an initial rental housing inspection at the property of 8410 Lakewood Dr NE in the City of Spring Lake Park MN. No one from property management or ownership was present to complete this inspection.
2. That on or about August 22, 2022 Code Enforcement staff attempted to complete a re-inspection at the property of 8410 Lakewood Dr NE. No one from property management or ownership was present to complete this inspection.
3. That on or about September 21, 2022 the property owner Kiswani Properties LLC and all tenants were notified of a public hearing
4. That based upon said records of the Code Enforcement, the following conditions and violations of the City Property Maintenance Code were found to exist, to-wit:
  - a. Failure of rental housing inspection on July 8, 2022.
  - b. Failure of rental housing inspection on August 22, 2022.
5. That all parties, including the license holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 12 Article 16.140 of the City of Spring Lake Park.

#### **Order of Council**

1. The rental license belonging to the license holder described herein and identified as Kiswani Properties LLC is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by license Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by license Holder.

The foregoing resolution as moved for adoption by Councilmember.

Upon roll call, the following voted aye:

And the following voted nay:

Where the Mayor declared said resolution duly passed and adopted this the 17<sup>th</sup> day of  
October, 2022

---

**Robert Nelson, Mayor**

**ATTEST:**

---

**Daniel R. Buchholtz, Administrator**

# Parks and Recreation Department

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## September 2022 Report

### Recreation Programs

---

- Youth Recreational activities offered during the month included:
  - Dance Classes
  - Soccer Programs for youth ages 3-5, 4-6, 6-9
  - Teen Pickleball Introduction
- Adult Recreational activities held during the month included:
  - Pickleball League
  - Softball League
  - Softball Tournament
  - Pickleball Skills Clinic
  - Nordic Walking Class
  - Crocheting class
  - Ultimate Frisbee League
  - Day trip to Rice Creek Gardens
  - Day Trip - Mississippi River Cruise
  - Adult women and coed volleyball leagues.
  - Iceland and Southern Italy Travel Show.
  - Bingo and Card Club

### Parks

---

- \$15,000 Grant program is completed – 6 picnic tables, 4 benches and soccer program equipment were purchased. Public Works completed assembling the new tables which will be at Terrace and Able Park.
- Advertisement for bids for Able Park Building remodel was posted. Bid deadline was October 11, 2022.
- Rugby Team has Terrace Park reserved for practice through the end of October
- Softball field rented to New Brighton Park and Recreation for one night for a make-up game.
- Park staff continue to maintain softball fields for youth and adult softball. Along with raking the sand volleyball courts for league play.

## Tower Days-June 8-11, 2023

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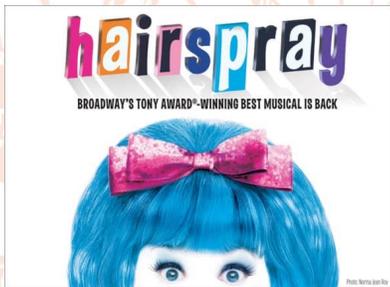
- The Committee will begin planning for the 2023 events in November of 2022. If interested in joining the committee please contact the Recreation Office at 763-792-7201
- The Committee is currently reviewing music groups for performing on Saturday and Sunday evenings.

## Department Activity

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- Staff was busy during the month of September with softball, pickleball leagues and tournaments.
- Evaluating summer programs and taking registration for upcoming fall programs.
- Staff created a new free Family Event – Pumpkin Games to be held on October 31 – 6:15pm at Sanburnol Park.
- Director Okey attended the following meetings and events during the month:
  - City Council session
  - Department Head Meeting
  - Pre-Bid Meeting and Walk through at Able Park September 29

# Parks & Recreation Activity Listing



You can't stop the beat! Hairspray, Broadway's Tony Award-winning musical comedy phenomenon is back on tour! Join 16-year-old Tracy Turnblad in 1960s Baltimore as she sets out to dance her way onto TV's most popular show. Can a girl with big dreams (and even bigger hair) change the world?

Day(s)	Date(s)	Time	Fee	Deadline
Tues	Jan 10	6-10:30pm	\$66	Nov 23



The Church Basement Ladies are at it again. In the 9th installment of the highly successful series, the year is 1975 and all your favorite characters are back! Come along as the ladies don their polyester pantsuits and sing, dance and laugh their way thru this hilarious and touching new musical, PLOWIN' THRU.

Day(s)	Date(s)	Time	Fee	Deadline
Tues	Jan 17	10:30-3:30	\$89	Dec 16

## FREE Family Events

### Pumpkin Games

**Monday, 10/31/22**  
**Sanburnol Park / 6:15 - 7:30pm**  
 Join us to celebrate Fall and enjoy carnival style games.



### Turkey Shoot

**Thursday, 11/17/22**  
**Park Terrace Elem. / 6:00 - 7:30pm**  
 Fun evening of low-key competition as parent and child team up to try winning their Thanksgiving turkey!

## Youth Activities

	Fee	Day	Begins
Youth Basketball Clinic (Grades K-3)	\$39	Sat	11/05/22
RevSports Basketball - (Ages 3-5)	\$59	Thu	11/10/22
RevSports Basketball - (Ages 4-6)	\$59	Thu	11/10/22
RevSports Basketball - (Ages 6-9)	\$59	Thu	11/10/22
RevSports Soccer - (Ages 3-5)	\$59	Thu	11/10/22
RevSports Soccer - (Ages 4-6)	\$59	Thu	11/10/22
RevSports Soccer - (Ages 6-9)	\$59	Thu	11/10/22
Red Cross Babysitters Course (11-17)	\$58	Sat	11/12/22
D & D: Learn to Play (Ages 10 & up)	\$42	Wed	11/16/22
Mini Dance Team (Ages 4-7)	\$30	Sat	11/19/22
Princess Christmas Ball (4-8)	\$30	Sat	12/10/22
D & D: Adventure Session (10 & Up)	\$42	Wed	12/21/22
WINTER BREAK-Conquer Ninja Gym	\$20	Tue	12/27/22
WINTER BREAK-Shoreview Waterpark	\$55	Wed	12/28/22
WINTER BREAK-Wargo Nature Center	\$55	Thu	12/29/22
WINTER BREAK-Simply Silly Stuff (4-9)	\$36	Fri	12/30/22
WINTER BREAK-Crafty Like a Fox (5-12)	\$36	Fri	12/30/22

## Adult Activities

	Fee	Day	Begins
Yoga - November Session (Ages 18+)	\$27	Thu	11/03/22
Mixed Media-Learn Sublimation w/Paints	\$45	Wed	11/09/22
Sip & Paint - Holiday Frame of Mind	\$35	Thu	11/10/22
Adult Painting - Seasons of Fall	\$38	Mon	11/14/22
Investing Class (2pm or 6pm session)	\$2	Tue	11/15/22
Cord Rug Class	\$15	Tue	11/15/22
Jeff Sandino - Classic Italian Cuisine	\$42	Wed	11/16/22
Zumba - Session II	\$35	Wed	11/16/22
Once Upon a Mattress	\$96	Thu	11/17/22
Spruce Tip Workshop	\$70	Sat	11/19/22
Mixed Media - Create Coffee Mugs	\$45	Tue	11/29/22
Yoga - December Session (Ages 18+)	\$45	Thu	12/01/22
Mixed Media - Create a Gnome	\$55	Tue	12/06/22
Rockin Around the Christmas Tree	\$89	Thu	12/08/22
Sip & Paint - Holiday Vibes	\$35	Thu	12/08/22
Adult Painting - Holiday Design	\$38	Mon	12/12/22
Jeff Sandino - Chateaubriand	\$42	Tue	12/20/22
Hairspray at the Orpheum Theater	\$66	Tue	01/10/23
Church Basement Ladies	\$89	Tue	01/17/23
"The Root Beer Lady "	\$88	Thu	02/09/23
Chanhassen - "The Prom"	\$105	Wed	03/22/23

- Check out website for activity deadlines.
- No refunds after stated deadline.

Register online at [www.slprec.org](http://www.slprec.org) or call 763-792-7201



# Memorandum

---

To: Mayor Nelson and Members of the City Council

From: Haley Morrison, Accounting Clerk/Special Projects Coordinator

Date: October 11, 2022

Subject: Anoka County Agreement for Residential Recycling Program 2023 - Select Committee on Recycling and the Environment (SCORE)

Attached is the copy of the 2023 Residential Recycling Agreement. The agreement must be signed and returned to Anoka County by November 12, 2022, in order to receive the funding for 2023. The 2023 Municipal Reimbursement Funding Allocation allows us to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities to the project maximum, which shall not exceed \$60,139.00.

Base Funding Allocation (Includes Labor & Staffing):	\$25,823.50
Drop-off Grant:	\$10,000.00
General Enhancement Grant:	\$ 2,877.00
Organics Grant:	\$ 1,438.50
Additional Grant:	<u>\$20,000.00</u>
Total Contract Award:	\$60,139.00

I recommend approval of the agreement.

Attachment



Anoka County Contract # C0009421

## 2023 AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM

**THIS AGREEMENT** made and entered into on the 1st day of January 2023, notwithstanding the date of the signatures of the parties, between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as the "COUNTY", and the CITY OF SPRING LAKE PARK, hereinafter referred to as the "MUNICIPALITY".

### WITNESSETH:

**WHEREAS**, the County will receive funding from the State of Minnesota pursuant to Minn. Stat. § 115A.557 (hereinafter "SCORE funds") during 2023 which must be used to encourage and improve recycling and a portion must be specifically directed to recycling source -separated compostable materials; and

**WHEREAS**, the County will also receive funding pursuant to Minn. Stat. § 473.8441 (hereinafter "LRDG) funds") during 2023 and

**WHEREAS**, the County also has additional budgeted program funding available to supplement SCORE and LRDG funds for solid waste recycling programs, so that the available amount for the Residential Recycling Program is \$1,600,885.00.

**WHEREAS**, the County Solid Waste Management Master Plan 2018 (Master Plan 2018) and MPCA Metropolitan Solid Waste Management Policy Plan 2016-2036 state that MSW generated in the County that is not reused, recycled or composted, will be processed to the extent that processing capacity is available; and

**WHEREAS**, the Master Plan 2018 was developed with the participation of a representative from the Municipality staff, and the Municipality is required to develop and implement programs, practices, or methods designed to meet waste abatement goals by Minn. Stat. § 115A.551, Subd 2a. (b).

**WHEREAS**, the County wishes to assist the Municipality in meeting recycling goals established by Anoka County by providing said SCORE, LRDG, and County budgeted program funds to cities and townships in the County for solid waste recycling programs.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises contained in this Agreement, , the parties mutually agree to the following terms and conditions:

1. **PURPOSE AND CONTRACT DOCUMENTS.** The purpose of this Agreement is to provide for cooperation between the County and the Municipality to implement solid waste recycling programs in the Municipality which will help the County and member municipalities meet the goals set in the current Anoka County Solid Waste Management Master Plan. The County and the Municipality agree that the information provided in the recitals above is to be incorporated into the purpose of this agreement.

The Contract Documents include: the **Anoka County Municipal Waste Abatement Grant Funding Application** submitted by the Municipality for the current contract year,

and the **Grant Funding Award** issued by Anoka County for the current contract year. These documents are incorporated into this agreement by reference and are components of the entire contract package. The order of precedence of these documents in the event of inconsistency or ambiguity shall be resolved in the following order: 1) this **Agreement for Residential Recycling Program**; 2) **Grant Funding Award**; and 3) **Anoka County Municipal Waste Abatement Grant Funding Application**.

2. **TERM.** The term of this Agreement is from January 1, 2023 through December 31, 2023 unless earlier terminated as provided herein.
3. **DEFINITIONS.** Defined terms contained in this Agreement and all the attachments are found in Minn. Stat. §§ 115A.03; 115A.471; and 115A.552. The use of capitalization for defined terms has no special effect. Additionally:
  - a. "Full-Service Recycling Drop-off Center" means centralized permanent drop-off center that is open at least two times a week and accepts at least four types of materials beyond traditional curbside recyclables, i.e.: mattresses, appliances, scrap metal, furniture, source-separated compostable materials, electronics, etc.
  - b. "Multi-family dwellings" means households within apartment complexes, condominiums, townhomes, mobile homes, and senior housing complexes.
  - c. "Quasi-municipal event" means community festivals which appear to the public to be supported and run by the Municipality but in fact are sponsored or co-sponsored by an independent non-profit 501c (3) organization, for example: the Anoka Halloween Parade.
4. **ELIGIBILITY FOR FUNDS.** Per Minn. Stat. § 115A.557, Subd. 1, funding eligibility is based primarily on population, with a minimum funding floor. For 2023, the County has determined that funding will be determined by the Grant funding application. The Municipality is entitled to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities up to the project maximum, which shall not exceed \$60,139.00.

The County reserves the right to reduce the funding provided in the event the Municipality does not complete the additional Grant Projects referenced in the Anoka County Municipal Waste Abatement Grant Funding Application.

**The County also reserves the ability to assess the programs and reallocate unused SCORE and/or, LRDG funds mid-year if any participating municipality demonstrates the need for the funding and funds are available.** The Municipality shall be provided documentation of the funding award determination and rationale as indicated by the 2023 Grant Funding Award.

5. **PROGRAM.** The Municipality shall develop and implement a residential solid waste recycling program adequate to meet the Municipality's annual recycling goal of 719 tons of recyclable materials as established by the County. The Municipality shall ensure that the recyclable materials collected are delivered to processors or end markets for recycling.
  - a. The Municipal recycling program shall include the following components:

- i. Each household (including both single and Multi-family dwellings) in the Municipality shall have the Opportunity to Recycle at least four broad types of materials, including but not limited to, paper (including cardboard/paperboard cartons), glass, plastic and metal.
  - ii. The recycling (including any organics) program shall be operated in compliance with all applicable federal, state, and local laws, ordinances, rules and regulations.
  - iii. The Municipality shall implement a public information program that contains at least the following components:
    - (1) One promotional mailing to each household focused exclusively on the Municipality's recycling and source-separated compostable materials program;
    - (2) One promotional advertisement detailing recycling and organics opportunities available for residents included in the Municipality's newsletter or local newspaper; and
    - (3) Two community outreach activities at Municipal or Quasi-municipal events to inform residents about recycling and source-separated compostable materials opportunities.
  - iv. The public information components listed above shall focus on all recyclable materials and the various opportunities to recycle and compost source-separated compostable materials within the Municipality. The Municipality shall incorporate County/regional/State campaigns and images and use the toolkits provided by the County when preparing promotional materials. The Municipality, on an ongoing basis, shall identify new residents and provide detailed information on the recycling opportunities available to these new residents. The County shall work with the Municipality on promotional materials to coordinate messages. The Municipality shall provide promotional materials to the County for review prior to publication to ensure accuracy.
  - v. The Municipality shall regularly attend the bi-monthly Solid Waste Abatement Advisory Team (SWAAT) meetings per year.
  - vi. The Municipality shall offer a minimum of one spring and/or fall recycling drop-off event(s) where items not normally accepted at the curb are collected for recycling. If the Municipality is hosting a monthly drop-off as described below, the spring/fall recycling drop-off events may be included within that program.
- b. The Municipality is encouraged to expand its recycling program to include one or more of the following components in order to receive additional funding.
- i. Organize monthly/quarterly recycling drop-off events which can be held in conjunction with a neighboring municipality(ies) on a cooperative basis for the citizens of both/all municipalities.
  - ii. Provide a community event recycling program, which at a minimum would consist of providing recycling opportunities at all Municipal sponsored or Quasi-municipal

events and festivals as required by Minn. Stat. § 115A.151. The feasibility of adding organics collection at the event will be explored, and if feasible, implemented as an enhancement to the waste abatement program.

- iii. Provide the opportunity for citizens to engage in recycling activities at Municipal and Quasi-municipal facilities as required by Minn. Stat. § 115A.151 such as athletic fields and public centers.
  - iv. Organize and manage a Full-Service Recycling Drop-off Center.
  - v. Develop enhanced recycling promotion and assistance for Multi-family dwellings.
  - vi. Develop additional opportunities for source-separated compostable materials collection.
  - vii. Develop and implement additional opportunities to recycle bulky and problem materials (e.g., appliances, batteries, carpet pad, electronics, fluorescent lamps, mattresses, oil, scrap metal, etc.) from residents on an on-going basis either curbside or at a drop-off.
- c. If the Municipality's recycling program did not achieve the Municipality's recycling goals as established by the County for the prior calendar year, the Municipality shall work with the County to prepare a plan to achieve the recycling goals set forth in this Agreement.
  - d. The Municipality's recycling program shall be limited to residential programming for funding reimbursements under this Agreement. The County will not reimburse business recycling programming or household hazardous waste programming by the Municipality. Any inquiries or requests regarding these topics should be sent to the County for response.
  - e. In addition to the above requirements designed to increase residential recycling opportunities, the Municipality shall provide recycling opportunities in all municipal buildings including but not limited to, city offices, public meeting rooms and parks, as required by Minn. Stat. § 115A.151. If items collected through the Municipal recycling program prove to be contaminated or not recyclable, those items shall be treated as public entity waste and shall be processed at a resource recovery facility unless the waste has been certified as unprocessable. Minn. Stat. §§ 115A.46, 115A.471 and 473.848. See page 44, 47-48, 51, and p. 67 of the 2018 Anoka County Solid Waste Management Master Plan regarding the requirements for Public Entity Waste.
  - f. If the Municipality requests reimbursement for park/public entity recycling/organics/trash waste systems/containers, the Municipality needs to work with the County before an order is placed to make sure the containers are consistent with the requirements set forth by the County for colors e.g. (blue for recycling, green for organics and gray or black for trash), openings and labels.
  - g. Pursuant to Minn. Stat. §§ 115A. 46, 115A.471 and 473.848, all waste generated by municipal government activities (including city/town halls, public works and public safety buildings, parks, and libraries, and for municipalities that arrange for

waste services on behalf of their residents (organized collection)) shall be delivered to a waste processing plant for disposal as long as capacity is available. Failure to comply with this provision shall constitute a breach of this Agreement resulting in the loss of all Grant Funding unless, pursuant to statute, the Municipality has conferred with the County and developed a plan to comply within a reasonable period of time.

6. **REPORTING.** The Municipality shall submit the following reports semi-annually to the County no later than the third Friday in July 2023, and the second Friday in January 2024.
  - a. An accounting of the amount of waste which has been recycled as a result of the Municipality's activities and the efforts of other community programs, redemption centers and drop-off centers. For recycling programs, the Municipality shall certify the number of tons of each recyclable material which has been collected and the number of tons of each recyclable material which has been marketed. For recycling programs run by other persons or entities, the Municipality shall also provide documentation on forms provided by the County showing the tons of materials that were recycled by the Municipality's residents through these other programs. The Municipality shall keep detailed records documenting the disposition of all recyclable materials collected pursuant to this Agreement. The Municipality shall also report the number of cubic yards or tons of yard waste and source-separated compostable materials collected for composting, chipping, or land spreading, together with a description of the methodology used for calculations. Any other material removed from the waste stream by the Municipality, i.e., tires and used oil, shall also be reported separately.
  - b. Information regarding any revenue received from sources other than the County for the Municipality's recycling programs, i.e., revenue taken in from the sale of recyclables and fees collected from residents, shall be reported.
  - c. Copies of all promotional materials that have been prepared by the Municipality during the term of this Agreement to promote its recycling and organics collection programs.
  - d. The Municipality agrees to support County efforts in obtaining hauler reports by ensuring compliance through ordinance, contract or license requirements and the ability to exercise punitive actions, if needed.
  - e. The Municipality agrees to furnish the County with additional reports in form and at frequencies requested by the County for financial evaluation, program management purposes, and reporting to the State of Minnesota.
7. **BILLING AND PAYMENT PROCEDURE.** The Municipality shall submit itemized invoices semi-annually to the County for abatement activities no later than the third Friday in July 2023 and the second Friday in January 2024. The invoices shall be paid in accordance with standard County procedures, subject to the approval of the Anoka County Board of Commissioners.
8. **PUBLICATIONS.** The Municipality shall acknowledge the financial assistance of Anoka County on all promotional materials, reports and publications relating to the activities funded under this Agreement, by including the following acknowledgement: "Funded by

the Anoka County Board of Commissioners and State SCORE (Select Committee On Recycling and the Environment) funds.” The Municipality shall provide copies of all promotional materials funded by this grant.

The County shall provide all printed public information pieces about County programs. A Municipality shall not modify County publications related to business recycling, household hazardous waste management or the County compost sites.

Information about the County’s business recycling program, household hazardous waste management program or County compost sites that a Municipality plans to publish in a Municipal communication, printed or electronic, shall be provided to the County for review and approved by the County prior to publication to ensure accuracy and consistency.

9. **INDEMNIFICATION.** The County agrees to indemnify, defend, and hold the Municipality harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the County under this Agreement.

The Municipality agrees to indemnify, defend, and hold the County harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the Municipality under this Agreement.

The provisions of this subdivision shall survive the termination or expiration of the term of this Agreement.

10. **GENERAL PROVISIONS.**

- a. In performing the provisions of this Agreement, both parties agree to comply with all applicable federal, state or local laws, ordinances, rules, regulations or standards established by any agency or special governmental unit which are now or hereafter promulgated insofar as they relate to performance of the provisions of this Agreement. In addition, the Municipality shall comply with all applicable requirements of the State of Minnesota for the use of SCORE funds provided to the Municipality by the County under this Agreement. The Municipality shall also comply with all relevant portions of the current Anoka County Solid Waste Management Master Plan and shall participate in the preparation of the successor Master Plans.
- b. If the Municipality utilizes the services of a subcontractor for purposes of meeting requirements herein, the Municipality shall be responsible for the performance of all such subcontracts and shall ensure that the subcontractors perform fully the terms of the subcontract. The agreement between the Municipality and a subcontractor shall obligate the subcontractor to comply fully with the terms of this Agreement.
- c. It is understood and agreed that the entire agreement is contained herein, and that this Agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.

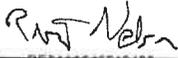
- d. Any amendments, alterations, variations, modifications, or waivers of this Agreement shall be valid only when they have been reduced to writing, duly signed by the parties.
  - e. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, such decision shall not affect the remaining portion of this Agreement.
  - f. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint venturers, or an association between the County and the Municipality, nor shall the Municipality, its employees, agents or representatives be considered employees, agents, or representatives of the County for any purpose.
  - g. The Municipality shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Municipality shall maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. The Municipality shall maintain records sufficient to reflect that all funds received under this Agreement were expended in accordance with Minn. Stat. § 115A.557, Subd. 2, for residential solid waste recycling purposes. The Municipality shall also maintain records of the quantities of materials recycled. All records and accounts shall be retained as provided by law, but in no event for a period of less than five years from the last receipt of payment from the County pursuant to this Agreement.
  - h. Pursuant to Minn. Stat. § 16C.05, the Municipality shall allow the County or other persons or agencies authorized by the County, and the State of Minnesota, including the Legislative Auditor or the State Auditor, access to the records of the Municipality at reasonable hours, including all books, records, documents, and accounting procedures and practices of the Municipality relevant to the subject matter of the Agreement, for purposes of audit. In addition, the County shall have access to the project site(s), if any, at reasonable hours.
11. **TERMINATION.** This Agreement may be terminated by mutual written agreement of the parties or by either party, with or without cause, by giving not less than seven (7) days' written notice, delivered by mail or in person to the other party, specifying the date of termination. If this Agreement is terminated, assets acquired in whole or in part with funds provided under this Agreement shall be the property of the Municipality so long as said assets are used by the Municipality for the purpose of a landfill abatement program approved by the County.

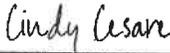
***(SIGNATURE PAGE TO FOLLOW)***

IN WITNESS WHEREOF, the parties hereunto set their hands.

CITY OF SPRING LAKE PARK

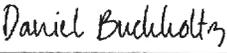
COUNTY OF ANOKA

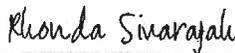
DocuSigned by:  
By:   
Bob Nelson  
Mayor

DocuSigned by:  
By:   
Cindy Cesare, Chief Officer  
Anoka County Human Services

Date: 9/26/2022

Date: 10/10/2022

DocuSigned by:  
By:   
Daniel Buchholtz  
City Administrator

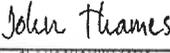
DocuSigned by:  
By:   
Rhonda Sivarajah  
County Administrator

Date: 9/26/2022

Date: 10/10/2022

Approved as to form and legality:

Approved as to form and legality:

DocuSigned by:  
By:   
John Thames  
City Attorney

DocuSigned by:  
By:   
Kathryn M. Timm  
Assistant County Attorney

Date: 9/28/2022

Date: 10/11/2022

## 2023 Anoka County Municipal Waste Abatement Grant Funding Award Letter

The Municipality of Spring Lake Park is eligible for a total of \$40,139.00 for their Municipal program abatement efforts in 2023, plus if awarded upon request up to an additional \$20,000.00.

The total funding for the 2023 Residential Recycling Program is based on the budgeted amounts stated in the Municipal Waste Abatement Grant Funding Application.

Check one below:

(08-10-2022) The grant application was received on or before August 1, 2022.

The grant application was not received on or before August 1, 2022.

Therefore, the municipality is only eligible for the Base Funding Allocation.

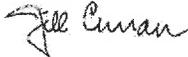
The Grant Funding Award for Spring Lake Park is as follows:

	Amount Eligible	Amount Requested	Amount Awarded
Base Funding Allocation	\$ 24,385.00	\$ (3,009.15)	\$ (4,280.75)

Additional Funding			
	Amount Eligible	Amount Requested	Amount Awarded
Drop-off Grant	\$ 10,000.00	\$ 17,000.00	\$ 10,000.00
General Enhancement Grant	\$ 2,877.00	\$ 8,800.00	\$ 2,877.00
Organics Grant	\$ 2,877.00	\$ 7,000.00	\$ 1,438.50
Additional Grant	\$ 20,000.00	\$ 23,000.00	\$ 20,000.00
Labor & Staffing	\$ 30,104.25	\$ 40,000.00	\$ 30,104.25
<b>TOTAL</b>			\$ 64,419.75

<b>Total Funding Award (Base + Additional Funding)</b>	<b>\$ 60,139.00</b>
--	---------------------

To the extent that the Municipality requested funds in excess of the total eligible amount, the excess amount in any category is denied.

Reviewed by: 

Dated: 09-06-2022

Approved by: Alison Peterson

Dated: 9/6/2022



Contract # C0009421

# ANOKA COUNTY MUNICIPAL WASTE ABATEMENT GRANT FUNDING APPLICATION

Cycle: *Annual* | Year: *2022* | Status: *Verified*

MemberName: *City of Spring Lake Park*

Applications are due August 1, 2022.

City of Spring Lake Park is requesting the following funding for their 2023: Anoka County municipal waste abatement program efforts.

## General Instructions

This application is provided to each municipality in Anoka County for the purpose of applying for Select Committee on Recycling and the Environment (SCORE) funds to support and increase recycling activities and programs within the municipality.

The funds allocated in this application are based on the number of households in the municipality. The number of households is determined using the most current Met Council household data available. For calendar year 2023, 2020 Met Council has been used to determine the number of households for this application.

There are three sections in this SCORE funding application:

- Base Funding
- Enhancement Funding
- Supplemental Funding

The Enhancement Funding section of the application also has three parts:

- Drop-off
- General Enhancement
- Organics Program Funding

Please complete each section of the grant application. A number value must be entered in each field before submitting the application. If no funds are being requested for any given field, enter a zero. **If a completed funding application isn't submitted by August 1, 2022, the municipality will not be eligible for SCORE funding.**

In a separate Re-TRAC form, reimbursement requests will be submitted twice a year.

## USER TIPS

**To contact support from within this form:** Click "Support" at the top of the screen or "Program Support Request" in the green bar at the top of the form.

**To print this form:** Click the "Export" button found on upper top right corner of the form. You must save the form before you can export it.

**To see eligible expenses within each section:** Click "view eligible expense" in each section.

**To print a full list of the eligible expenses:** Select the "click here for more details on Exporting your Survey responses" option.

**To save this form while working on it:** Click "Save" at the bottom of the form and select "Save as Draft".

**To submit this form:** Click "Save" at the bottom of the form and if there are no errors, click the "Mark as Complete" option. Note that once you mark the form as complete, you cannot make changes to it.

## Eligible Expenses

**The following items are examples of eligible expenses allowed for reimbursement.**

**Collection Expenses:** If residents are charged recycling fees for curbside or recycling events, waste abatement funds will reimburse the difference between the fees collected and the cost of recycling or composting the materials.

**Equipment:** The cost to purchase, maintain and repair equipment that is used exclusively to operate the recycling or composting program.

**Containers:** The cost for recycling or organics containers.

**Promotion:** The entire cost of a publication if totally dedicated to waste reduction, recycling or composting information or a percentage of the cost for the portion of a municipal publication dedicated to waste management information.

**Staffing:** Salary and labor directly related to recycling program administration and implementation may be funded up to 75% of total SCORE funding allocation. See staffing & labor section below for more information.

## Ineligible Expenses

**The following general operating expenses should NOT be submitted for reimbursement.**

**Standard Operational Expenses/Building Overhead:** Since most of the municipal recycling coordinators are part-time positions and staff serve multiple roles at the municipality, standard operating expenses including office space rental, leasing office equipment and general office supplies, are not eligible for reimbursement.

**Project Expenses:** Specific to transportation, energy or ground water protection.

**Collection Costs:** The costs for general waste and recycling collection at municipal buildings, trash costs when advertised as being accepted at a recycling/cleanup day, and costs associated with road side cleanup of illegally dumped materials should not be included in this application.

**General Municipal Staff:** Staff time related to standard municipal operations (city administrator, office administration, facilities management, finance and legal staff) are not eligible for reimbursement. If municipal staff do not assist the recycling coordinator directly on activities to help the municipality achieve its recycling goal, e.g. communications and collecting, processing or marketing recyclable materials and organics, their time will not be reimbursed.

Click here to view previous years application:

Click [here](#) to download the full Eligible Expenses document.

## 2023 Total Funding Allocation

 MANAGE ONLY

Your Community has access to the following funds for 2023: \$  
40,139.00 (An additional \$20,000 in discretionary funds may  
be available through the Supplemental Funding section.)

### 2023 BASE Funding Allocation

All municipalities are eligible for base waste abatement grant funding. When completing this application, base funding requests should fall under one of the following categories:

- regular curbside collection,
- general operations of a drop-off center,
- costs for spring and fall recycling days,
- basic promotion,
- yard waste collection and
- percentage of time the recycling coordinator spends on waste abatement activities.

**Base Funding is \$10,000.00 base, plus \$5.00/household (household counts are based on 2020 Met Council estimates)**

Municipality Name:

City of Spring Lake Park

MANAGE ONLY

# of households

Base Funding (minimum) \$

Base Funding Additional (based on \$5/household) \$

Base Funding Allocation \$

### Curbside Collection

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses \* \$

Contamination Fees \* \$

Containers \* \$

Curbside Collection Expense Subtotal \$

[View Eligible Expenses](#)

Estimated Revenue *	\$	167,505.15
Curbside Collection Expenses	\$	
		-32,009.15

### General Operations of a Drop-Off Center/Spring or Fall Recycling Day(s)

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses *	\$	15,728.40
Equipment *	\$	0.00
Facility Expenses *	\$	0.00

[View Eligible Expenses](#)

Please enter Labor & Staffing expenses in Labor & Staffing section below.

General Operations of a Drop-off Expense Subtotal	\$	
		15,728.40
Estimated Revenue *	\$	0.00
General Operations of a Drop-off Expenses	\$	
		15,728.40

### Promotion -- Base Funding

Complete ALL required fields below, if value is zero, enter "0.00".

Printing *	\$	3,000.00
Postage *	\$	3,500.00
Advertising *	\$	0.00
Volunteer Incentives *	\$	0.00
Educational Entertainment *	\$	0.00

[View Eligible Expenses](#)

Promotion -- Base Funding Expenses	\$	
		6,500.00

### Yard Waste/Tree Waste

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses \* \$ 5,000.00

Equipment \* \$ 0.00

View Eligible Expenses

Yard Waste/Tree Waste Expenses Subtotal \$ 5,000.00

Estimated Revenue \* \$ 0.00

Yard Waste/Tree Waste Expenses \$ 5,000.00

### Problem Materials

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses \* \$ 0.00

View Eligible Expenses

Estimated Revenue \* \$ 0.00

Problem Material Expenses \$ 0.00

### Program Administration -- Base Funding

Complete ALL required fields below, if value is zero, enter "0.00".

Office supplies \* \$ 100.00

Training \* \$ 300.00

Mileage \* \$ 100.00

Membership Dues, Periodicals \* \$ 0.00

Professional Services \* \$ 0.00

View Eligible Expenses

Please enter Labor & Staffing expenses in Labor & Staffing section below.

Program Administration- Base Funding Expenses \$ 500.00

**Total BASE Funding requested**

\$

-4,280.75

### 2023 ENHANCED Funding Allocation

The purpose of the Anoka County Municipal Waste Abatement grant funding program is to increase recycling and organics diversion and help the County achieve the State mandated goal of 75% recycling/composting by 2030. The County recognizes that this funding is needed to support established infrastructure costs that exceed the Base and each communities funding. To be eligible for grant funds, municipalities must apply for these funds. Applicants must itemize expenditures within each of the three grant sections, Drop-off, General Enhancement and Organics Program, below and calculate the total grant request for each category.

#### Drop-off Grant

This grant is allocated to cover additional drop-off center costs or events beyond the regularly scheduled spring and fall recycling days.

**The grant for this section is \$10,000.00 for municipalities with up to 4,999 households and \$15,000.00 for municipalities with household counts 5,000 and over.**

Examples of materials that can be collected for reuse, recycling or composting:

Standard Reusable or Recyclable Materials Collected at Drop-off Centers or Events:

Appliances, Electronics, Automotive Products, Fluorescent Bulbs, Bicycles\*\*, Household Batteries, Carpet Pad, Mattresses\*, Clothing\*\*, Scrap Metal, and Confidential Papers

Additional Items:

Block n Shape Polystyrene, Film Plastics, Furniture\*, Small Household Goods\*, Source Separated Organics, and Yard Waste

\* None of these materials should be advertised as being collected on a Recycling Day and then disposed of as trash

\*\* Items that should be evaluated for reuse prior to recycling

MANAGE ONLY

**Drop-off Grant Amount Available**

\$

10,000.00

#### **Permanent Drop-off Center Improvements**

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses \*

\$ 0.00

New Equipment & Supplies \*

\$ 0.00

New Construction \*

\$ 0.00

[View Eligible Expenses](#)

Please enter Labor & Staffing expenses in Labor & Staffing section below.

Permanent Drop-off Center Improvements Expenses \$

0.00

### Monthly or Quarterly Drop-off Events

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses \* \$ 16,000.00

New Equipment & Supplies \* \$ 1,000.00

User Coupon Incentives \* \$ 0.00

[View Eligible Expenses](#)

Please enter Labor & Staffing expenses in Labor & Staffing section below.

Monthly or Quarterly Drop-off Events Expense Subtotal \$

17,000.00

Estimated Revenue \* \$ 0.00

Monthly or Quarterly Drop-off Event Expenses \$

17,000.00

**Total Drop-off Grant Requested** \$

17,000.00

### General Enhancement Grant

The grant amount available for this section is calculated using \$1.00/household.

General Enhancement Grant Amount Available \$

2,877.00

### Park Recycling

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses \* \$ 0.00

Recycling Containers \* \$ 0.00

Recycling Bags \* \$ 0.00

[View Eligible Expenses](#)

Please enter Labor & Staffing expenses in Labor & Staffing section below.

**Park Recycling Expenses** \$

0.00

**Special Municipal Event Recycling - Please list any organics expenses in organics section.**

Complete ALL required fields below, if value is zero, enter "0.00".

**Collection Service Provider Expenses \*** \$ 0.00

**Supplies & Containers \*** \$ 0.00

[View Eligible Expenses](#)

Please enter Labor & Staffing expenses in Labor & Staffing section below.

**Special Municipal Event Recycling Expenses** \$  
0.00

**Special Curbside Recycling Pickups**

Complete ALL required fields below, if value is zero, enter "0.00".

**Collection Service Provider Expenses \*** \$ 0.00

**Subsidy to Resident \*** \$ 0.00

[View Eligible Expenses](#)

**Special Curbside Recycling Expenses** \$  
0.00

**Multi-Family Recycling Outreach**

Complete ALL required fields below, if value is zero, enter "0.00".

**Supplies & Containers \*** \$ 0.00

[View Eligible Expenses](#)

Please enter Labor & Staffing expenses in Labor & Staffing section below.

**Multi-Family Recycling Outreach Expenses** \$  
0.00

**Promotion -- Enhanced Funding**

Complete ALL required fields below, if value is zero, enter "0.00".

Printing *	\$	1,000.00
Postage *	\$	800.00
Advertising *	\$	1,000.00
Volunteer Incentives *	\$	0.00
Educational Entertainment *	\$	6,000.00

[View Eligible Expenses](#)

Promotion -- Enhanced Funding Expenses \$  
8,800.00

**Total General Enhancement Grant Requested** \$  
8,800.00

### Organics Program Grant

The grant amount for this section is \$0.50/household if additional curbside or drop-off grant programs are not offered to residents or \$1.00/household if curbside or drop-off organics programs are offered to residents.

Does your municipality offer curbside or drop-off organics programs to your residents? \*

- Yes  
 No

Amount Available \$ 1,438.50

### Organics/Food Waste Program Expenses

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses *	\$	2,500.00
Organics Equipment *	\$	4,500.00
Organics Only - Promotion *	\$	0.00

[View Eligible Expenses](#)

Please enter Labor & Staffing expenses in Labor & Staffing section below.

**Organics/Food Waste Program Expenses**

\$

7,000.00

**Labor & Staffing (All Programs)**

HIDDEN

Labor & Staffing Calculations

Maximum Funding Available (Base plus Enhancement NOT including Supplemental)

38,700.50

Total Funding Requested (not including Staffing)

28,519.25

Funding Remaining (Total Requested minus Max Amount available)

10,181.25

Maximum Available for Labor and Staffing based on 75% of total SCORE funding allocation:

\$ 29,025.38

Salary and labor expenses must be directly related to recycling program operations and administration. These expenses may be funded up to 75% of SCORE funding allocation (not including supplemental funding). The final % and expense amount for salary and labor will be determined after Anoka County approves the submitted staffing and labor metric.

**Upload Labor and Staffing Metric Document \***

2023 Spring Lake Park Staffing Metric and Drop-off Calculator.xlsx

[View Eligible Expenses](#)

Labor & Staffing expenses: \*

\$ 30,104.25

MANAGE ONLY

Admin only: Salary and labor % will be entered by Anoka County after the salary and labor metric document is approved.

75

HIDDEN

Admin-Only- Additional Staff Funding

\$

HIDDEN

<b>GRAND TOTAL LABOR &amp; STAFFING</b>	\$
30,104.25	

### Supplemental Funding Request

Supplemental grant funding is currently available to help support municipal waste abatement programs and/or new program development. Supplemental funding, however, should not be depended on for long-term program sustainability. Before requesting supplemental additional grant program dollars, it is critical that your municipality is willing to support and sustain the services before implementation.

**Please be aware that there is a limited amount of supplemental funding available for this section. If the County receives more funding requests than funds, the funds may be reduced or denied for a municipalities supplemental funding request. Grants will be evaluated based on which projects best help the County meet the State mandated goal of 75% by 2030.**

**The maximum supplemental grant available may be up to \$20,000.00 per municipality.**

Do you need additional funds to grow existing waste abatement programs? \*

Yes       No

In the box below, please include the following information:

- Identify need for supplemental funding;
- Describe project scope and design;
- Describe how the project may benefit multiple municipalities or the County as a whole;
- Note key stakeholders participating in project activities, including project collaborators;
- Quantify and list expected outcomes, such as, new materials to be collected, projected amount to be collected, percentage increase of currently collected materials if supplemental grant funding is approved.

HIDDEN

<b>Supplemental Funding - Maximum Amount Available</b>	20,000.00
--	-----------

### Project Budget

List all project elements that require funding. Use the ADD button to add elements to the chart.

PROJECT ELEMENT *	EXPENSE *
4H staffing for additional events	3,000.00
Additional containers & dumping of yard waste	10,000.00
Vendor for large appliances	10,000.00

**Total Supplemental Funding Requested**

\$ 23,000.00

### Summary of Funding Requested

**Base Funding Requested**

\$ -4,280.75

#### Enhancement Funding Requested

Drop-off Grant Requested

\$ 17,000.00

General Enhancement Grant Requested

\$ 8,800.00

Organics Grant Requested

\$ 7,000.00

**Total Enhancement Funding Requested**

\$

32,800.00

**Labor & Staffing Funding Requested**

\$ 30,104.25

**Supplemental Funding Requested**

\$ 23,000.00

**Total Funding Requested**

\$

81,623.50

Date: \*

08/10/2022

Name: \*

Haley Morrison

Title: \*

Special Projects Coordinator

### Total Funding Granted

MANAGE ONLY

**Base Funding Granted**

-4,280.75

MANAGE ONLY

**Drop-off Funding Granted**

\$ 10,000.00

MANAGE ONLY

General Enhancement Funding Granted \$ 2,877.00

MANAGE ONLY

Organics Funding Granted \$ 1,438.50

MANAGE ONLY

Supplemental Funding Granted \$ 20,000.00

MANAGE ONLY

Labor & Staffing Funding Granted 30,104.25

**Total Funding Granted** \$ 60,139.00

MANAGE ONLY

**\*\*\*Office Use Only\*\*\***

Received By: Sue Doll

Date: 08/01/2022

**Manager Notes for Reporters:**

With supplemental funding added, total funding maximum is \$60,139.00. Had to reduce funding request. Drop-off funding in the base section by \$1,271.60 for a total of \$15,728.40 and reduced staffing funding by \$9,895.75 based on the staffing metric, city was eligible for 75% of \$40,139 or \$30,104.25.

Created: Jun 24, 2022 at 02:26 PM CDT

Robin Wodziak Robin.Wodziak@co.anoka.mn.us

Last Updated: Aug 30, 2022 at 10:28 AM CDT

Sue Doll Sue.Doll@co.anoka.mn.us



## Memorandum

To: Mayor and City Council

From: Chief Antoine

Re: Police Officer Candidate Tentative Job Offer

(Pending a psychological, medical, drug exam and completed background.)

Date: October 17, 2022

We have successfully completed the officer hiring process. This process included an application, two oral interviews and a comprehensive background.

I am happy to present to you the top candidate Wyatt McDonough as the selected candidate for the position of Patrol Officer for the City of Spring Lake Park at tonight's Council Meeting. Wyatt has worked as a corrections deputy, CSO and now as a Security Sergeant with Allina Health. I believe that Wyatt will be an excellent addition to our police department.

I am seeking Council's final approval of Wyatt McDonough, pending passing a psychological, medical and drug exam and a physical agility test. We are anticipating a tentative start date of mid-November.

Sincerely,

Josh Antoine

Police Chief



**Wendel Architecture**  
 401 2nd Avenue North, Suite 206  
 Minneapolis, Minnesota 55401  
 (612) 332-1401



<b>Able Park Shelter</b>				
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Bid Opening: 3:00 pm, October 11, 2022

Contractor	Bid Bond	Addendum 1, 2	Base Bid	Alternate 1	Base Bid + Alt 1
Ebert Construction	X	X	\$723,300.00	\$9,800.00	\$733,100.00
Construction Results	X	X	\$774,805.00	\$49,273.00	\$824,078.00
Weber Construction	X	X	\$873,000.00	\$54,000.00	\$927,000.00
Dering Pierson Group	X	X	\$599,600.00	\$11,000.00	\$610,600.00
Versacon	X	X	\$704,000.00	\$50,000.00	\$754,000.00



Memorandum

**To:** Mayor and City Council  
**From:** Kay Okey, Parks & Recreation Director  
**Date:** 10-12-22  
**Subject:** Bid Results for Able Park Shelter Reconstruction Project

Bids were opened for the Project stated above on October 11, 2022. Five bids were received. The Bids have been reviewed and found to be in order. A detailed table of the bid results is attached. The following summarize the results of the Bids received:

Contractor	Base Bid	Alternate 1	Base Bid + Alt 1
#1 Dering Pierson Group	\$599,600.00	\$11,000.00	\$610,600.00
#2 Ebert Construction	\$723,300.00	\$9,800.00	\$733,100.00
3# Versacon	\$704,000.00	\$50,000.00	\$754,000.00
#4 Construction Results	\$774,805.00	\$49,273.00	\$824,078.00
#5 Weber Construction	\$873,000.00	\$54,000.00	\$927,000.00

Alternate 1 is the alternate bid for installing standing seam metal roofing in lieu of asphalt shingle roofing.

Staff is seeking Council approval to award project to low bidder Dering Pierson Group for the Base Bid plus Alternate 1 bid with a total amount of \$599,600.00 for base bid and \$11,000 for Alternate 1 bid for a Total Base Bid + Alternate 1 bid of \$610,600.00.

**Financial Impact:** This cost would be funded using the Parks Improvement Funds, which is funded with development fees, not property taxes. The project estimate was \$721, 874 and Dering Pierson Group is within that estimate.

Respectfully submitted,

*Kay Okey*  
Director of Parks and Recreation

## Daniel Buchholtz

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**From:** Jim Wilson <jwilson@wendelcompanies.com>  
**Sent:** Tuesday, October 11, 2022 6:02 PM  
**To:** Kay Okey; Daniel Buchholtz  
**Cc:** Rebecca Staley  
**Subject:** Able Park bids / recommendation  
**Attachments:** BidTab-Able.pdf

This message was sent from outside of the organization. Please do not click links or open attachments unless you recognize the source of this email and know the content is safe.

Kay  
Attached is the bid summary for the Able Park project. 5 bids were received; the low bidder was Dering Pierson Group with a base bid of \$599,600.00 and an Alternate 1 bid of \$11,000.00 to provide a standing seam metal roof in lieu of an asphalt shingle roof. Dering Pierson Group is the low bidder under any combination of bids and alternates.

We spoke with Dennis Marquard of Dering Pierson and they are fine with their bid and prepared to start as soon as they receive approval. We have previously worked with DPG on the Countryside Park Shelter project in Edina and had no issues.

Per discussion, DPG's bid is within the project estimate of \$721,874. We therefore recommend award of the Able Park Shelter project to Dering Pierson Group in the amount of \$610,600.00 for base bid plus alternate 1.

Jim Wilson, AIA, LEED AP, ALEP  
**K12 Market Director**  
**Principal**



**ARCHITECTURE | ENGINEERING | ENERGY EFFICIENCY | CONSTRUCTION MANAGEMENT**

Wendel, 401 2nd Avenue North, Suite 206, Minneapolis, MN 55401  
**p.** 612.332.1401 **ff.** 877.293.6335 **m.** 612.419.0529 **e.** [jwilson@wendelcompanies.com](mailto:jwilson@wendelcompanies.com) **w.** [wendelcompanies.com](http://wendelcompanies.com)

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City of Spring Lake Park  
Engineer's Project Status Report

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To: Council Members and Staff  
From: Phil Gravel

Re: **Status Report for 10.03.22 Meeting**  
File No.: R-18GEN

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**Note:** Updated information is shown in *italics*.

**2021 Sewer Lining Project (193805204).** This project included lining in the general area between Terrace and Monroe and south of 81<sup>st</sup> Avenue. Terry Randall is watching this project. Lining work has been completed. *Grout work has been delayed until late this fall. Contractor is Visu-Sewer.*

**2023 Sewer Lining Project (193805871).** Terry Randall has received preliminary televising reports of the remaining sanitary sewers in the city that need to be lined (approximately 30,000-feet). Plans and specs were ordered on 9-6-22. *Bidding will occur this winter.*

**2022 Street Seal Coat and Crack Repair Project (193805507).** 2022 project area included 81<sup>st</sup> Ave., Arthur St., Middletown, and the Service Drive southwest of 10 and 65. Project also included striping part of 81<sup>st</sup> Ave. as a 3-lane road. Crack repair work completed week of June 13<sup>th</sup>. Seal coat was placed on June 24<sup>th</sup>. Pavement Markings were placed in late-July. *Final payment can be processed (see separate letter).*

**2022 Street Improvements Project (193805383).** Public Hearings were on 10/4/21 and 11/15/21. Bids were received on January 31<sup>st</sup>. Public Assessment Hearing was on March 21<sup>st</sup>. Construction Contractor is Northwest Asphalt. Construction started on May 9<sup>th</sup>. Bituminous base course and sidewalk work were completed in May. Final bituminous wear course was paved on June 6, 2022. *Punch-list work has been completed except for one patch at a valve. Final payment will be processed when close-out documents are received from Contractor.*

**City Hall Building (193805580).** A process for evaluating possible city hall remodel options has started. Staff meetings were held between 5-31-22 9-15-22 to review floor plans. *A schematic floor plan option was presented at a city council workshop on 10-10-22. The next step will be to start on Design Development Documents. Preparation of Construction Documents would follow.*

**Take 5 Express Car Wash (8301 Univ. Ave. NE):** Revised plans dated 8-24-22 have been submitted that include a sidewalk on 83<sup>rd</sup> Ave and the tree removal as recommended in the traffic study. *A Preconstruction Conference needs to be held.*

**Suite Living Spring Lake Park (Hampton Cos. project at 525 Osborne).** Final site work is nearing completion. *A site work inspection needs to be completed – need to coordinate pond work inspection with CCWD. After the inspection, a partial reduction of the financial surety can be considered.*

Feel free to contact Harlan Olson, Mark Rolfs, Phil Carlson, Jim Engfer, Peter Allen, Bruce Paulson, or me if you have questions or require additional information.

# **CORRESPONDENCE**



## MARKET UPDATE

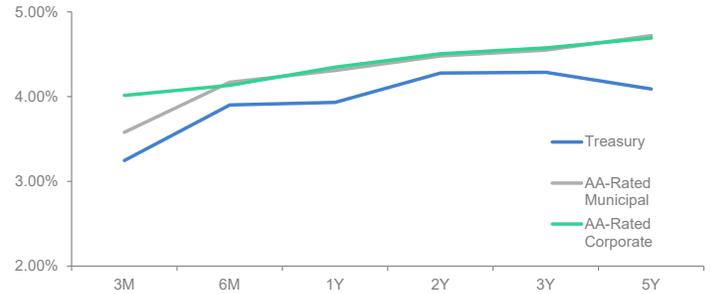
OCTOBER 2022

### Treasury Yield Curve



Source: Bloomberg Finance L.P. 9/30/22

### Market Yields



Source: Bloomberg Finance L.P. 9/30/22

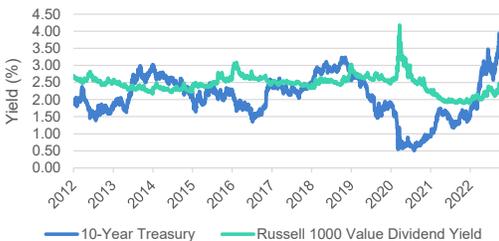
### FEATURED MARKET DATA

#### Seeking Income

A plummet in bond yields in 2020 sent many investors on a search for yield. A relatively attractive dividend yield on stocks provided one source of income. As investors gravitated toward dividend paying stocks, equity indices such as the Russell 1000 Value index outperformed more growth oriented indices. The yield advantage for stocks has abruptly reversed in 2022 with the yield on 10-year Treasury notes approaching 4% in September. The dividend yield on the Russell 1000 Value index, meanwhile, is less than 2.5%. Higher bond yields are attracting yield hungry investors and reducing price support for stocks that may have benefited from providing greater income over the prior two years.

Source: Bloomberg

#### Bonds Providing More Income



Source: Bloomberg

### U.S. Economic Indicators

Event	Event Date	Period	Survey	Actual	Prior / Revised (R)
Core CPI (MoM)	09/13/22	AUG	0.6%	0.6%	0.3%
Consumer Price Index (YoY)	09/13/22	AUG	8.1%	8.3%	8.5%
S&P Case Shiller 20-City Home Price Index (MoM)	09/27/22	JULY	0.20%	-0.44%	0.19% (R)
Consumer Confidence	09/27/22	SEP	104.6	108.0	103.6 (R)
Personal Spending	09/30/22	AUG	0.2%	0.4%	-0.2% (R)
Core PCE (YoY)	09/30/22	AUG	4.7%	4.9%	4.7% (R)
ISM Manufacturing	10/03/22	SEP	52.0	50.9	52.8
Change in Nonfarm Payrolls	10/07/22	SEP	265K	--	315K
Unemployment Rate	10/07/22	SEP	3.7%	--	3.7%

Source: Bloomberg Finance L.P. 9/30/22. Glossary terms on following page.

### RECENT NEWS

#### Central Banks Going Too Far?

Central banks around the world are raising interest rates swiftly to slow inflation. The cumulative effect is creating concern for some economists, including those at the World Bank, that rates may rise too high, too fast. To avoid an unnecessarily deep economic downturn, the World Bank advised policy makers to "take into account the potential spill overs of globally synchronous domestic policies." In the U.S., futures markets indicate the Federal Reserve will take heed of this advice. While the latest "dot plots" from the Federal Reserve's September meeting show a median fed funds rate of 4.625% at the end of 2023, the futures market points to a lower level of 4.12%.

Source: Wall Street Journal

### Contact Information

#### COREY BOYER

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Investment Services  
cboyer@pmanetwork.com

#### KENT JOHNSON

Senior Vice President,  
Director-MN  
kjohnson@pmanetwork.com

5298 Kyler Ave. NE, 2<sup>nd</sup> Floor | Albertville, MN 55301 | 763.497.1490

# Glossary of Terms

Term	What is it:
<b>Building Permits</b>	Records the number of permits for future housing construction.
<b>Capacity Utilization</b>	Tracks the extent to which capacity is being used in the production of goods and services.
<b>Change in Nonfarm Payrolls</b>	This indicator measures the change in the number of employees on business and government payrolls.
<b>Chicago Fed National Activity Index</b>	A nationwide measure of economic activity and inflation pressures. An index value of zero indicates that the national economy is expanding at its historical trend rate of growth.
<b>Consumer Confidence</b>	Index examines how consumers feel about jobs, the economy and spending.
<b>Consumer Price Index (CPI)</b>	Measures the average change in retail prices over time for a basket consisting of more than 200 categories of assorted goods and services paid directly by consumers.
<b>Core Consumer Price Index (Core CPI)</b>	This measure of CPI excludes food and energy costs.
<b>Durable Goods Orders</b>	A measure of new orders placed with domestic manufacturers for durable goods, which are items that last three years or more.
<b>Existing Home Sales</b>	Measures monthly sales of previously owned single-family homes.
<b>GDP Annualized QoQ</b>	Measures the annualized quarterly growth of the final market value of all goods and services produced within a country. GDP is the foremost report on how fast or slow the economy is growing.
<b>Housing Starts</b>	Records the number of new housing units started during a period.
<b>Index of Leading Economic Indicators (LEI)</b>	An index designed to predict the direction of the economy.
<b>Initial Jobless Claims</b>	Tracks new filings for unemployment insurance benefits.
<b>ISM Manufacturing</b>	Measures manufacturing activity based on a monthly survey of purchasing managers.
<b>MBA Mortgage Applications</b>	The Mortgage Bankers Association's weekly mortgage application survey includes home loan application activity for conventional and government loans for home purchases and refinances.
<b>Mortgage Delinquencies</b>	A measure of the percent of total conventional and government loans which are at least one payment past due, but not in the process of foreclosure.
<b>Personal Consumption Expenditure (PCE)</b>	The Federal Reserve's preferred measure of inflation tracks overall price changes for goods and services. Core PCE excludes food and energy.
<b>Personal Income and Spending</b>	Index records the income Americans receive, how much they spend, and what they save.
<b>Retail Sales</b>	Tracks the sale of new and used goods for personal or household consumption.
<b>Retail Sales Ex. Auto</b>	Retail sales excluding motor vehicles and parts.
<b>S&amp;P Case-Shiller Home Price Index</b>	Tracks the value of single-family housing within the U.S. There are multiple indexes including the 20-City Composite.
<b>Unemployment Rate</b>	The U-3 unemployment rates tracks the percentage of the civilian workforce that is unemployed.

Source: Bloomberg, The Secrets of Economic Indicators by Bernard Baumohl; PMA Asset Management, LLC

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# Feel the Power!

A Minnesota Laborers - Employers Cooperation & Education Trust Publication

## XCEL ENERGY'S 460-MW SOLAR PROJECT GAINS APPROVAL

Project will be Minnesota's largest solar project in history and will create nearly 900 union construction jobs.

On Sept 15, the Minnesota Public Utilities Commission (PUC) unanimously approved Xcel Energy's



plan to build and operate their proposed \$575 million 460 MW solar construction project at the Becker Sherco Power Plant. The announcement is great news for LIUNA Minnesota & North Dakota and the fellow Union trades by creating an estimated 900 Union construction jobs and generating \$240 million in local wages and benefits over the estimated 3 year project life.

The project is easily considered Minnesota's largest renewable energy solar project and works to replace part of the 1,780 MW coal fired Xcel Energy Sherco Power Plant, which is being phased out by 2030 as part of Xcel's commitment to clean energy. Xcel has previously announced plans to retire all of its

coal-fired power plants by 2030 and replace them with thousands of megawatts of renewable energy and storage systems on their way to a carbon-free electric system.

"By investing in this huge solar energy project now, Minnesotans will see the benefits of a cost-effective resource that will reduce pollution and provide reliable service in the future," said Katie Sieben, Minnesota PUC Chair, in a statement.

"Sherco Solar is one of the most important renewable energy projects in Minnesota's history and I'm proud of the collaborative work by so many."

LIUNA Minnesota has been a strong supporter of the project plan recognizing that an all-of-the-above energy strategy, one that encompasses traditional energy production and clean energy production are needed to help support and stabilize Minnesota's energy future. In addition, LIUNA has long been an integral part of building and maintaining energy systems and the addition of clean energy in the

mix creates opportunities for Union members and Signatory contractor employers.

"Sherco Solar will create hundreds of good, family-supporting jobs and economic opportunities for LIUNA members," said Joel Smith, President and Business Manager of LIUNA MN & ND. "As we reach the finish line, we are grateful to the PUC, the Walz Administration and Xcel Energy for their leadership. We are ready to get to work building a cleaner future."

In addition, the Sherco solar project will create opportunities for 75 participants in Xcel's Power Up Apprenticeship Readiness Program, which helps create opportunities for underserved workers and communities.



Xcel Energy's Sherco Project is planned to be completed in 2025. Xcel Energy file photo.

### IN THIS ISSUE

3 Liuna Wins Award

4 Proud Member Program



LECET

LABORERS-EMPLOYERS  
COOPERATION & EDUCATION TRUST  
MINNESOTA & NORTH DAKOTA

LIUNA!

Feel the Power

# MINNESOTA LECET CELEBRATES 30 YEARS

On May 1 1992, the Minnesota Laborers – Employers Cooperation & Education Trust (LECET) was established through a Declaration of Trust sponsored by the Laborers International Union of North America (LIUNA), the Laborers District Council of Minnesota and North Dakota and the Associated General Contractors of Minnesota. Founding Trustees were Al Arens (LIUNA Local 563), Jordan Richardson (Laborers District Council), Roger Raaum (Bor-Son Construction), Richard Maki (Laborers District Council), Scott Weicht (Adolfson & Peterson Construction) and Ron Hockin (Tower Asphalt Co.)

The main goal of the fund was to create a forum to improve labor-management relations by regularly meeting on neutral grounds to work on issues that were of mutual benefit and concern for both LIUNA members and Union Signatory contractors.

Some of LECET's early success involved the adoption of the Pipelayer Certification Card to allow LIUNA members and their signatory Union contractor employers to work on exterior underground pipe, sewer and water projects. The Pipelayer



card training is offered through the Laborers Training Center to train and certify members and contractors to work on these systems in lieu of having a formal plumber's license.

Through the years, LECET has developed strong communication and outreach programs to meet certain joint labor-management goals in advocating for the Union construction industry. Some key initiatives include:

- Regular and strategic communications around current events and opportunities that matter to both LIUNA Members and Signatory contractors.
- Promoting the Laborers Construction Craft Career, so new workers have an opportunity to succeed and have a long career earning living wages and benefits.

- Track large construction developments and monitor new markets for Union Construction opportunities.
- Development of the Safety Driven program to include a recognition based program and offering educations sessions to support Union Contractors in the area of work place safety.
- Promoting good member health through flu clinics, health fairs, the popular Pick 3 program and access to the new Laborers Health Clinics.
- Raise visibility of the LIUNA brand through various media outlets as the leading organization that builds and maintains our most important infrastructure.
- Advocate for Union Apprenticeship and Training, so everyone can join in, despite lack of construction experience.
- Protect the Union Construction model by supporting sound Davis-Bacon (Prevailing Wage) measures and the importance of collective bargaining.

## WELCOME NEW CONTRACTORS!

- Engelsma Construction
- Lambert Engineering and Construction Serv Inc
- Michels Trenchless Inc

- Queens Trucking and Construction
- Tip Top Chimney LLC
- Triangle Electric Inc

### LECET Mission

The Minnesota Laborers-Employers Cooperation & Education Trust (LECET) fund was created in 1992 as a non-profit joint Labor/Management cooperation effort affiliated with the Minnesota Laborers Union. LECET aims to promote the many benefits of Union construction while addressing a number of initiatives that are of mutual benefit to both signatory Union Contractors and LIUNA members.

### MN LECET Board of Trustees

- |   |  |
|---|--|
| Shawn Braford, Co-chair<br><i>Laborers Local 1097</i> | Rick Peper, Chair<br><i>Ryan Companies US Inc.</i>               |
| Dan Olson<br><i>Laborers Local 1091</i>               | Andy Ristrom<br><i>Carl Bolander &amp; Sons Inc.</i>             |
| Keith Petersen<br><i>Laborers Local 563</i>           | Paul Krienke<br><i>PCL Construction Services</i>                 |
| Kim Maher Schrupp<br><i>Laborers Local 563</i>        | Laura Ziegler<br><i>AGC of Minnesota</i>                         |
| Sheldon Steele<br><i>Laborers Local 405</i>           | Randy Kramer<br><i>Bituminous Roadways Inc.</i>                  |
|   | Dwight Engen<br><i>LECET Construction<br/>Marketing Director</i> |

### Contact Us



MNLECET.org  
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f MinnesotaLECET



LIUNAMinnesota.org  
651.653.9776 | Council@LiunaMinnesota.org  
f t i LIUNAMinnesota

## LIUNA RECEIVES ‘FRIEND OF THE CGMC’ AWARD

LIUNA Minnesota and North Dakota received the “Friend of the CGMC” award from the Coalition of Greater Minnesota Cities (CGMC) on July 28 during the Coalition’s three-day summer conference in Red Wing. The award recognizes individuals and organizations that have helped advance the interests of Greater Minnesota.

This legislative session, LIUNA joined together with the CGMC and other labor and environmental organizations to urge the Legislature to pass an ambitious and transformational package of water

and wastewater infrastructure funding. More than 200 cities are currently planning for upcoming water and wastewater projects to address aging infrastructure and new pollutant limits set by the Minnesota Pollution Control Agency (MPCA). The MPCA estimates it will cost \$12.3 billion statewide over the next 20 years to keep up with the need, and this growing demand equates to more cities vying for a limited pool of state dollars. Without state help, local ratepayers will bear the full cost burden of these projects. Throughout the session,

LIUNA stood side-by-side with the CGMC to share this message at numerous press conference, interviews, and meetings with legislators.

“LIUNA clearly takes pride in working to help communities address water infrastructure needs statewide,” said Pat Baustian, Mayor of Luverne and President of the CGMC. “We look forward to continuing our partnership as we continue our fight to protect the financial and physical health of our communities.”

CGMC is a nonprofit, nonpartisan advocacy organization representing over 100 cities outside of the Twin Cities metropolitan area. The Coalition educates legislators about issues important to Greater Minnesota.



*Kris Fredson (LIUNA MN), Liz Xiong (LIUNA MN), Kevin Pranis (LIUNA MN), Charles Sutton (Consultant), Brian Holmer (Mayor, Thief River Falls MN), John Thorson (LIUNA MN), Lucas Franco (LIUNA MN), Paul Austin (Conservation Minnesota) and Nels Paulsen (Conservation Minnesota).*

## UNION CONSTRUCTION WORKERS’ COMPENSATION PROGRAM CELEBRATES 25TH ANNIVERSARY

The Union Construction Workers’ Compensation Program (UCWCP), an alternative dispute workers’ compensation system, celebrates 25 years in operation this year. The program, administered by Wilson-McShane Corporation began with the participation of four trade unions, including LIUNA MN & ND, two employer associations and four employers within the union construction industry. Today, the program has all basic and specialty trade unions participating and more than 375 Union construction contractors employing over 22,000 Union workers.

The UCWCP was built on a labor-management partnership to create a better system to eliminate the adversarial culture of workers compensation. The program also requires the support of the workers’ compensation insurance industry to ensure success. UCWCP remains focused on a proven method of assisting Union members in returning to their pre-injury job as soon as safely possible, so they continue making Union wages and supporting their fringe benefits.

Kevin Gregerson, Wilson-McShane 3rd party Administrator shared why the program has become so success-

ful. “In addition to the trust given by labor and management trustees and individual employers and union locals, the success of the UCWCP is due to the support of everyone in the workers’ compensation community: governmental regulators; insurance providers; third-party administrators; insurance agencies and health care providers. The program is time and again proving to be a win-win for both the Union member and the employer.”



# LIUNA 'PROUD MEMBER' PROGRAM ROLLS ON

By Adam Hutchens, LIUNA Representative

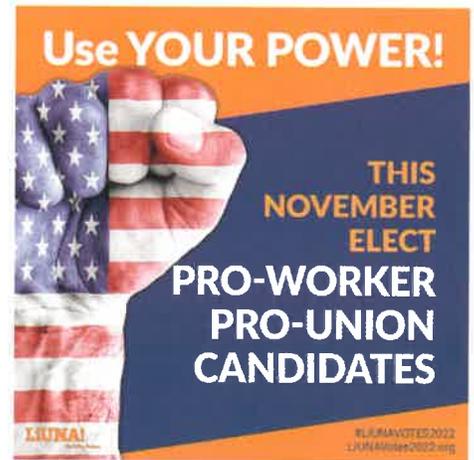
This has been a big year for the LIUNA MN & ND **PROUD MEMBER** program. We offered eight training sessions around the state of Minnesota including our first training in Spanish. Over 185 LIUNA members took the time to learn more about their Union and how to ensure future high quality construction standards and securing more work opportunities, in addition to the powerful impact of volunteerism.

**PROUD MEMBER** volunteers participate in a wide range of activities to help ensure LIUNA's success and build on the visibility and powerhouse that LIUNA is. As the program grows, the visible LIUNA army of Orange Crush volunteers and activists has become widely recognized in hearings and events. Some of those activities include:

- Volunteerism at LIUNA Events – LIUNA Family Fun-Raiser Picnic, Health Fair & more
- Testifying in hearings in support of job-creating infrastructure projects
- Phoning fellow members to support Union endorsed candidates
- Door knocking in support of Union endorsed candidates
- Volunteering for Media opportunities – Social media spotlights, Radio & TV ads

The **PROUD MEMBER** program is always looking for more Union activists. The program is open to current and retired members of all five LIUNA Minnesota and North Dakota locals and offers a great way to get

involved and even earn LIUNA swag. LIUNA members are encouraged to check out [LiunaMinnesota.org/ProudMember](http://LiunaMinnesota.org/ProudMember) to learn more and see upcoming 2023 training dates and opportunities.



# LIUNA Open House

at the Minnesota Laborers Training Center



Join us at the newly expanded Minnesota Laborers' Training Center to learn about the work LIUNA members do and to discuss critical issues in the construction industry.

## Featured Discussions

Workforce, Federal Infrastructure Funding,  
Energy Transition, Responsible Mining

## LIUNA Open House

Friday October 14, 2022 from 8:30 a.m. - 1 p.m.

## Minnesota Laborers Training Center

2350 Main Street, Lino Lakes, MN 55038

Please **REGISTER** by calling (651) 653-6710,  
email [council@liunaminnesota.org](mailto:council@liunaminnesota.org),  
or scan the QR Code:



**OPEN TO: Union contractor representatives, public officials,  
local, state and municipal leaders and invited guests only.**

*(This event is not intended for LIUNA members)*

**Enjoy facility tours of the newly expanded 77,000 sq. ft. Minnesota  
Laborers Training Center and Tinnucis catered lunch.**

**LIUNA!**  
**MINNESOTA &  
NORTH DAKOTA**  
*Feel the Power*



# THE IMPORTANCE OF UNDERSTANDING YOUR EAP

By: Dave Danley, Executive Director MN Laborers Fringe Benefit Funds

One of our most underutilized benefits is our Employee Assistance Program (“EAP”). We are not unique, however. Nationally, EAP utilization is a dismal 4%, while we are slightly better at 4.70%. The truth is many people do not fully understand the value their EAP brings or even by definition of what an EAP does. At its core, our EAP provides participants with free, short-term, counseling sessions in a variety of areas as described below. In addition, our EAP’s have many more resources available.

The Minnesota Laborers Fringe Benefit Funds have made some changes to our EAP Assistance Providers and Network to help LIUNA members connect in times of need.

**Who is my EAP?** The answer depends on your home Local Union.

- If you are a member of either Local 405 or 563, then SandCreek still remains as your EAP.
- If you are a member of either Local 1091 or 1097, then TEAM is your EAP (effective immediately).

**What services does my EAP provide?** The answer will surprise you. The core services provided through both SandCreek and TEAM is counseling and support including; anxiety and depression, alcohol or drug problems, behavioral concerns, family and parenting issues, relationship challenges, grief and loss, and stress management. Additionally, both providers offer legal consultations, financial counseling, childcare questions, eldercare resources (i.e. trust and will planning, estate planning, assisted living), and tobacco cessation.

**Who is eligible to use the EAP?**

Your health fund has contracts with both SandCreek and TEAM to provide all eligible participants (including spouses and children) as well as anyone else living in your house, access to the EAP. Each eligible person generally has 4-6 free sessions with the EAP per event per year.

**How do I contact my EAP?**



To contact SandCreek:

Phone: (888) 243-5744

Website: Allonehealth.com



To contact TEAM:

Phone: (218) 727-8589

Website: startwithteam.com

We encourage everyone to utilize the EAP benefits provided to you and your eligible family members. These confidential, free visits are a valuable benefit and can make a difference in your life. For general questions regarding your health plan, please contact the Fund Office c/o Zenith American Solutions, Inc. at (651) 256-1900.

## SAFETY DRIVEN | THE POWER OF PARTNERSHIP

2nd Quarter 2022 Safety Driven Quarterly Award Winners

LABORER	CONTRACTOR	LABORER	CONTRACTOR
Nataneal Lemus Mata	Bituminous Roadways Inc	Thomas Poulley	Lakehead Constructors Inc
Nicholas Onofre	Carl Bolander & Sons	Mitch Pelzer	Landwehr Construction Inc
Shane Dahlgren	Environmental Plant Services Inc	Shaun Gibson	Maverick Cutting & Breaking
Travis Samuelson	J M F Construction Inc	Steve Haskamp	Northwest Asphalt Inc
Tyler Biermaier	Johnson-Nelson Masonry	David Epsen	Olympic Companies Inc
Michael Gilles	Jorgenson Construction Inc	Jordan Kadlec	PCL Construction Services Inc
Wayne Skoog	Kiffmeyer Inc	Devin Stuntebeck	Ryan Companies US Inc
Morris Sveen	Knutson Construction Services	Keith Wanderscheid	S R Weidema Inc
Christian Lens	Kraus Anderson	Tommy Morris	Ulland Brothers
Eric Guse	Kuechle Underground Inc	Jarrold Foss	Xcel Energy, Special Construction

All winners receive their choice of a Quarterly Award prize and have been nominated by Union Contractors in accordance with the LECET Safety Driven Program rules.

### APPRENTICE OF THE MONTH AWARDS

July

Lucas Anderson

September

Trevor Tuenge

*Note: Students are reminded that all day classes begin at 7:00 am at the LTC. Trainees must come to class dressed as if they were reporting to work at a construction site. This includes appropriate work boots, long pants and shirt. Failure to do so can result in being asked to leave and to reschedule the class at a later date.*

### CONSTRUCTION LABORERS TRAINING CENTER

2350 Main Street  
Lino Lakes, MN 55038  
(651) 653-6710  
www.Ltcmn.org

#### October 17, 2022

CPR/First Aid	Oct 17
General Construction/Flagging/Pro-10	Oct 17-21
Hazardous Waste Initial	Oct 17-21
Line & Grade II	Oct 17-21
Mason Tending	Oct 17-21
Rigging & Signaling Qualified - 24 Hr	Oct 17-20
Excavation Confined Space	Oct 18
Hazardous Waste Refresher	Oct 19
Fall Protection	Oct 20
Intro to Union & Apprenticeship Program	Oct 20
Intro to Union & Apprenticeship Program - Online	Oct 20
Asbestos Supervisor Refresher WI/MN	Oct 21
Aerial Lift Training	Oct 21

#### October 24, 2022

Asbestos Supervisor Initial	Oct 24-28
General Construction/Flagging/Pro-10	Oct 24-28
Pipeline Technology/MnDOT Flagging	Oct 24-28
Remote Camera Inspection	Oct 24-27
Safety Week/OSHA 30/CPR First Aid	Oct 24-28
Torch Cutting Demo Safety	Oct 24-25
Rigging & Signaling Qualified - 24 Hr	Oct 26-28
Asbestos Supervisor Refresher WI/MN	Oct 28

#### October 31, 2022

General Construction/Flagging/Pro-10	Oct 31-Nov 04
Hazardous Waste Initial - Duluth	Oct 31-Nov 04
Heavy Highway Skills/MnDOT Flag	Oct 31-Nov 04
Lead Supervisor Initial	Oct 31-Nov 03
Pipelaying 1	Oct 31-Nov 04
Safety Week/OSHA 30/CPR First Aid	Oct 31-Nov 04
Lead Supervisor Refresher	Nov 04

#### November 7, 2022

Blueprint Reading	Nov 07-11
Concrete Practices/Insulated Forms	Nov 07-11

Line & Grade I	Nov 07-11
Pipelaying 1	Nov 07-17
Plaster Tending	Nov 07-11
Safety Week/OSHA 30/CPR First Aid	Nov 07-11
Scaffold Erecting Competent Person	Nov 07-11

#### November 14, 2022

Blueprint Reading - Rochester	Nov 14-18
General Construction/Flagging/Pro-10	Nov 14-18
Hazardous Waste Initial	Nov 14-18
Line & Grade I - Fargo	Nov 14-18
Mason Tending	Nov 14-18
Safety Week/OSHA 30/CPR First Aid	Nov 14-18
Welding/Torch Cutting Air Arc	Nov 14-Dec 20
Intro to Union & Apprenticeship Program - Online	Nov 17
Intro to Union & Apprenticeship Program - Rochester	Nov 17
Intro to Union & Apprenticeship Program	Nov 17
Intro to Union & Apprenticeship Program - Fargo	Nov 17
Asbestos Worker Refresher	Nov 18
Mine Safety & Health Admin - Virginia	Nov 19

#### November 14, 2022

CPR/First Aid	Nov 21
Infection Control Risk Assessment (ICRA)	Nov 21-22
Lead Worker Initial	Nov 21-23
Mine Safety & Health Admin/CPRFA	Nov 21-23
Rigging & Signaling Qualified - 24 Hr	Nov 21-23
Suspended Scaffold Preparedness	Nov 21-23
Torch Cutting Demo Safety	Nov 21-22
Excavation Confined Space	Nov 22
Asbestos Supervisor Refresher	Nov 23
Aerial Lift Training	Nov 23
Hazardous Waste Refresher	Nov 23
Lead Worker Refresher	Nov 23
Mine Safety & Health Admin	Nov 23

## LTC ANNOUNCES SUPERINTENDENT PROGRAM GRADS

The Laborers Training Center in conjunction with AGC of Minnesota and signatory Union Contractors announced their second group of Graduates in the Laborers Superintendent Development Program (LSDP). The program's mission is in preparing LIUNA members for superintendent and leadership roles working with Union Signatory contractors.

LSDP helps formalize a leadership development process that is led by the signatory Union contractors who mentor each LIUNA member candidate through a very specialized training curriculum including the Associated General Contractors of Minnesota's Supervisory Training Program (STP). The Laborers Training Center assists by administering the LSDP program and tracking the progress of each LIUNA member.

LIUNA member graduates were honored at a ceremony on September 29, 2022 at Mancini's Char House in St. Paul with their Union contractor employers in attendance.

### 2022 LSDP Graduates

**James Conn**

*McGough Construction*

**Garrett Corrow**

*McGough Construction*

**Jonathan Gabrelcik**

*Adolfson & Peterson Construction*

**Alan Geisenkoetter**

*Adolfson & Peterson Construction*

**Justin LaRoue**

*Carl Bolander & Sons Inc.*

**Jason Morris**

*Adolfson & Peterson Construction*

**Adam Steen**

*Adolfson & Peterson Construction*

"We are extremely proud and excited about the future of this Superintendent development program," said Joe Fowler, LIUNA Local 563 Business Manager and LSDP Committee member. "Laborers make great leaders because we are pretty much involved in all aspects of the construction cycle. LIUNA is there from the ground up, right until the very end as projects are turned over to the owner. This program creates a great pathway for Laborers to grow and lead others and we know the contractors need great future leaders."

Union contractors interested in placing LIUNA members in the LSDP program, contact Dean Mills at the Laborers Training Center (651) 653-6710.

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Little Canada, MN 55117



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City Administrator  
City Of Spring Lake Park  
1301 81st Ave NE  
Spring Lk Pk MN 55432-2188

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## LIUNA GENERATES ANOTHER \$37,000 FOR CHARITIES

The annual Laborers Family FUN-Raiser held recently at Como Regional Park in St. Paul resulted in generating donations for two important LIUNA MN & ND Charities: the Ronald McDonald House Upper Midwest (RMH) and the Laborers (LIUNA) Charitable Foundation of Washington, DC. The event raised over \$37,089 this year and over \$400,000 since 2004.



“Family is the foundation of this LIUNA event and of Ronald McDonald House,” said Jili Evenocheck, President & CEO of Ronald McDonald House Charities, Upper Midwest. “These funds have a direct impact on our ability to provide free lodging, meals, school and other critical services to families facing a child’s medical crisis across our five locations in Minnesota. We are so very grateful for the Laborers continued generosity and spirit of community.”

**PLATINUM:** Ames Construction Inc, LIUNA – Chicago District Council, LIUNA Great Lakes Region, LIUNA Local 563, LIUNA Minnesota & North Dakota, Minnesota Laborers-Employers Cooperation & Education Trust, Rum River Contracting.

**GOLD:** Advanced Concrete Sawing Inc, Advanced Masonry Restoration Inc, Atlas Wind Services & Demolition, Hawkinson Construction Co Inc, Mavo Systems Inc, Northland Concrete & Masonry, SGP Contracting Inc, Total Construction & Equipment Inc, Health Partners, PCL Construction Services, LIUNA Local 363, LIUNA Local 405, Minnesota AFL-CIO, Minnesota Cement Masons Local 633, MN State Building and Construction Trades Council, Painters & Allied Trades District Council 82, St Paul Regional Labor Federation, Teamsters Local 120, Union Bank & Trust, Minneapolis Building & Construction Trades Council, Zenith American Solutions and Segal.

**SILVER:** Bricklayers Local 1, Building Trades Credit Union, Dennis Environmental, Global Specialty Contractors, Heat & Frost Insulators Local 34, LIUNA Local 1091, LIUNA Local 1097, Legacy Professionals, Minneapolis Regional Labor Federation, Otis Eastern Service Inc, Zachman Precast.





Housing  
**Justice**  
Center



# FAIR HOUSING WORKSHOP SERIES



## PART 1: Fair Housing Basics

Oct. 25th, 9:30-11:30am (Zoom) - [REGISTER HERE!](#)

Are you city or county staff, an elected official, or a community leader?

Want to get grounded in Fair Housing and unravel some of the complexity around housing discrimination?

In Part 1 of this series, we'll explore the following questions:

- What is the Federal Fair Housing Act?
- What does "Fair Housing" mean both under the law and more broadly in the community?
- What are the trends today and what do we expect to see in the future?
- What is the difference between a "Fair Housing" violation and other housing violations?

### PART 2: City Responses to Housing Discrimination

Nov. 15th, 9am-12pm  
(in-person, location TBD)



### PART 3: Expanding Fair Housing to Better Serve Community

Dec. 6th, 9am-12pm  
(in-person, location TBD)

Please reach out  
with any questions:



(612) 807-1139



clients@hjcmmn.org