



CITY COUNCIL REGULAR AGENDA
MONDAY, OCTOBER 05, 2020
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - September 21, 2020 City Council Meeting
 - [B.](#) Mayor's Proclamation - Commending Officer Randy Brown
 - [C.](#) Contractor's Request for Payment No. 2 Final - 2020 Seal Coat Project
 - [D.](#) Contractor's Licenses
- 7. PRESENTATION**
 - A. Swearing In of Police Officer Brady Lohse-Johnson
- 8. DEPARTMENT REPORTS**
 - A. Public Works Report
 - [B.](#) Code Enforcement Report
- 9. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Approval of Resolution 20-30 Approving A Variance From The Rear Setback to Allow Construction of A Home Addition To Accommodate A Sun Room and Indoor Swim Spa (841 Manor Drive NE)
- 10. NEW BUSINESS**
 - [A.](#) Approval of City of Spring Lake Park Firewall and Wifi Upgrade
- 11. REPORTS**
 - A. Attorney's Report
 - [B.](#) Engineer's Report
 - C. Administrator's Report
 - a. Schedule Council Work Session
- 12. OTHER**
 - A. Beyond the Yellow Ribbon Report
- 13. ADJOURN**

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on September 21, 2020 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Brad Delfs
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks

STAFF PRESENT

Attorney Thames, Parks and Recreation Director Okey and Executive Assistant Gooden

VISITORS

Troop 714, the Brazil Family, Spring Lake Park
Becky Wegscheid, MN Realtors

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Executive Assistant Gooden requested that the Cares Act Grant Invoice for North Metro TV be added to the consent agenda as Item 6E.

5. DISCUSSION FROM THE FLOOR

Becky Wegscheid, MN Realtors, addressed her concerns with the rental moratorium currently in place. She stated that the moratorium is a great concern to the local realtors and homeowners who have plans of renting out their home. She stated that the sale of homes is the primary source of income and is concerned with the availability of rental homes that will be available. She reported that the realtors want to work with the City and the Council on not making the moratorium permanent and would like the City to reach out to the realtors as a resource.

Mayor Nelson stated that no decisions have been made and there will be a Council work session and an open house for residents to voice their concerns. He stated that the moratorium is not meant to take business away from the realtors and there is a lot of research that needs to be completed. He stated that there are strong opinions on the Council and assured that everyone will be heard fairly.

6. CONSENT AGENDA

- A. Approval of Minutes - September 8, 2020 City Council Meeting
- B. General Operations Disbursements #20-15 \$478,469.82
- C. Contractor's Licenses
- D. Gambling License - Kraus Hartig VFW
- E. Care Act Grant Invoice – North Metro TV

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion Carried.

7. DEPARTMENT REPORTS

A. Police Report

Mayor Nelson reported that the August staff report was provided in the Council packet.

Mayor Nelson reported that the Night to Unite Event has been cancelled this year due to COVID-19. He stated that he is disappointed to see the event cancelled; however, with the neighborhood gatherings that take place during this event, social distancing would be hard to enforce. He encouraged residents to call the Police Department with any concerns or immediate issues.

B. Parks and Recreation Report

Parks and Recreation Director Okey reviewed the monthly report with the Council.

Mayor Nelson inquired if more programs would be available with the announcement of programs starting up at the school level. Councilmember Delfs stated that the programs that are opening up are mostly high school league programs and not community programs.

Ms. Okey stated that it is promising that school programming is opening up as it could allow for future programs such as the popular "Turkey Shoot" to be held at the school. She reported that staff is following the Department of Health and CDC guidelines for programming.

Councilmember Goodboe-Bisschoff inquired where the trail is located at Lakeside Park that is being looked at for development by the Parks and Recreation Commission. Ms. Okey reported that it is a natural human/animal trail near the furthest gazebo along the woods. She stated that it is an area that does not flood.

9. NEW BUSINESS**A. Award Coronavirus Relief Fund Business Grants**

Executive Assistant Gooden reviewed the staff memo with the Councilmembers. She reported that a total of nine Coronavirus Relief Fund Business Grant applications had been received and reviewed. She reported that the nine businesses would be receiving \$10,000 each.

Ms. Gooden reported that staff is recommending that the application window be closed for the local grant program.

Motion made by Mayor Nelson to approve Coronavirus Relief Fund Business Grants and to close the application window for the local grant program.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

10. REPORTS**A. Attorney's Report - None****B. Engineer's Report- None****11. OTHER**

Mayor Nelson reported that the pork chop dinner will resume on Monday, September 28, 2020, at the Kraus-Hartig VFW. He stated that this is the first dinner since the start of the COVID-19 pandemic.

Mayor Nelson acknowledged members of the Scout Troop #714 who came to observe the City Council meeting.

Mayor Nelson reported that Administrator Buchholtz is going through some medical issues at this time and encouraged residents to keep him and his family in their thoughts and prayers.

Executive Assistant Gooden reported that Absentee Voting started on September 18, 2020. She reported that residents can vote at City Hall from 8:00AM - 4:00PM Monday through Friday.

12. ADJOURN

Motion made by Councilmember Wendling to adjourn the meeting.

The meeting adjourned at 7:43 PM.

Robert Nelson, Mayor

Attest:

Jennifer Gooden, Executive Assistant



**MAYOR'S PROCLAMATION
COMMENDING RANDY BROWN**

WHEREAS, Randy Brown has served the City of Spring Lake Park honorably and faithfully as a Police Officer from October 1, 1993 to October 1, 2020;

WHEREAS, Randy Brown was a nominee for "Traffic Officer of the Year" in 2005 and 2008 and;

WHEREAS, Randy Brown received three lifesaving awards during his duration in the Police Department and;

WHEREAS, Randy Brown was a recipient of the MADD Statewide Recognition Award in 2005 and;

WHEREAS, Randy Brown was committed to providing high quality community policing to the residents and businesses of Spring Lake Park and;

WHEREAS, it is fit and proper that his many contributions to this community be formally recognized and be made a part of the permanent record of this City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Spring Lake Park, on behalf of all its citizens, express heartfelt thanks and appreciation to Randy Brown for his service over the past years and wish Randy the very best in all of his future endeavors.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Spring Lake Park to be affixed this second day of October, two thousand twenty.

Robert Nelson, Mayor

ATTEST:

Jennifer Gooden, Executive Assistant



Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000
Minneapolis, MN 55402
Tel: (612) 712-2000

September 17, 2020

Mr. Daniel Buchholtz, Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2020 Seal Coat Project
Project No. 193804979
Contractor's Request for Payment No. 2-FINAL

Dear Dan:

Attached for city approval is Contractor's Request for Payment No. 2-FINAL for the 2020 Seal Coat Project. The prime Contractor on this project is Allied Blacktop Company.

This request covers pavement markings and final sweeping. This is the final payment for the project. Contractor provided project close-out documents are included with this payment request.

The final total construction amount for the project is \$118,316.39 compared to the original bid amount of \$126,465.00. The final amount is lower than the original bid amount primarily due to less crack repair material being used than originally anticipated.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Allied Blacktop in the amount of \$17,197.44.**

Please execute the payment request documents. Keep one copy for your records, forward a copy to Allied Blacktop, and return one copy to me.

Feel free to contact me if you have any questions.

Regards,
STANTEC

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel
City Engineer

Enclosures

cc: Terry Randall, Public Works Director



Owner: City of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, MN 55432	Date: September 17, 2020
For Period: 8/5/2020 to 9/17/2020	Request No: 2/FINAL
Contractor: Allied Blacktop Company, 10503 89th Ave. N., Maple Grove, MN 50369	

CONTRACTOR'S REQUEST FOR PAYMENT
2020 SEAL COAT PROJECT
STANTEC PROJECT NO. 193804979

SUMMARY

1	Original Contract Amount		\$ 126,465.00
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 0.00	
4	Revised Contract Amount		\$ 126,465.00
5	Value Completed to Date		\$ 118,316.39
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 118,316.39
8	Less Retainage 0%		\$ 0.00
9	Subtotal		\$ 118,316.39
10	Less Amount Paid Previously		\$ 101,118.95
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 2/FINAL		\$ 17,197.44

Recommended for Approval by:
STANTEC

Phil Gravel

Approved by Contractor:
APPLIED BLACKTOP COMPANY

Per invoice 5697

Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID - 2020 STREETS							
1	MOBILIZATION AND TRAFFIC CONTROL	LS	1	10000.00		1	\$10,000.00
2	ROUTE AND SEAL CRACK REPAIR	LBS	6500	1.74		1000	\$1,740.00
3	CLEAN AND SEAL CRACK REPAIR	LBS	6500	1.74		8660	\$15,068.40
4	SEAL COAT AGGREGATE, FA-2 (MOD)	TN	790	1.00		603	\$603.00
5	BITUMINOUS MATERIAL FOR SEAL COAT, CRS-2	GAL	20500	3.90		20264	\$79,029.60
6	4" DOUBLE SOLID LINE, YELLOW PAINT	LF	83100	0.12	70839	70839	\$8,500.68
7	4" SOLID LINE, WHITE PAINT	LF	25500	0.07	38953	38953	\$2,726.71
8	4" SOLID LINE, YELLOW PAINT (PARKING LOT)	LF	200	0.50	156	156	\$78.00
9	12" STOP LINE, WHITE PAINT	LF	340	2.70			\$0.00
10	LT., RT., or THRU ARROW PVMT. MARKING, WHITE PAINT	EA	2	75.00	4	4	\$300.00
11	"ONLY" PAVEMENT MARKING, WHITE PAINT	EA	2	90.00	3	3	\$270.00
TOTAL BASE BID - 2020 STREETS:							\$118,316.39

TOTAL BASE BID - 2020 STREETS:

\$118,316.39

WORK COMPLETED TO DATE:

\$118,316.39

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
STANTEC PROJECT NO. 193804979
CONTRACTOR APPLIED BLACKTOP COMPANY

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	07/01/2020	08/04/2020	101,118.95	5,322.05	106,441.00
2/FINAL	08/05/2020	09/17/2020	17,197.44		118,316.39

Material on Hand

Total Payment to Date	\$118,316.39	Original Contract	\$126,465.00
Retainage Pay No. 2/FINAL		Change Orders	
Total Amount Earned	\$118,316.39	Revised Contract	\$126,465.00



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	2-118-149-408
Submitted Date and Time:	16-Sep-2020 3:40:00 PM
Legal Name:	ALLIED BLACKTOP COMPANY
Federal Employer ID:	41-0827871
User Who Submitted:	N10503
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	2021220352
Minnesota ID:	8606387
Project Owner:	CITY OF SPRING LAKE PARK
Project Number:	2020 STREET SEAL COAT PROJECT NO 193804979
Project Begin Date:	16-Jul-2020
Project End Date:	27-Aug-2020
Project Location:	VARIOUS ROADS AND STREETS
Project Amount:	\$118,316.39

Subcontractor Summary

Name	ID	Affidavit Number
AAA STRIPING SERVICE CO	6290097	957833216

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.



Web Confirmation

Welcome, Ann Elsenpeter

[Settings](#)

[Log Out](#)

AAA STRIPING SERVICE CO

[I Want To](#)

[Contractor Affidavit](#)

[Web Confirmation](#)

Contractor Affidavit Submitted



Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-358-130-976
Submitted Date and Time:	16-Sep-2020 3:26:59 PM
Legal Name:	AAA STRIPING SERVICE CO
Federal Employer ID:	41-0997871
User Who Submitted:	Ann Elsenpeter
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	957833216
Minnesota ID:	6290097
Project Owner:	CITY OF SPRING LAKE PARK
Project Number:	SPRING LAKE PARK
Project Begin Date:	02-Sep-2020
Project End Date:	03-Sep-2020
Project Location:	SEAL COAT PROJECT
Project Amount:	\$12,119.12
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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How to View and Print this Request

You can see copies of your requests by going to your history, or by clicking the link below. To Print or email a copy of this confirmation page, click one of the buttons below.

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RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

The undersigned hereby acknowledges that payment has been received in full from Allied Blacktop Company, for pavement markings, purchased from the undersigned delivered or furnished to (or performed at) City of Spring Lake Park, MN for 2020 Seal Coat Project, and for value received hereby waives those rights which may have been acquired by the undersigned to file mechanics liens against said premises on account of the above described labor and/or materials delivered and furnished by the undersigned, to the extent only of the amount of the aforesaid payment: and the undersigned hereby expressly reserves the right to assert, without prejudice to it's heretofore existing priority, mechanics lien rights against said premises for labor and/or materials delivered and/or furnished to said premises payment for which is not included in the aforesaid payment.

Dated this Sept. 16, 2020.

By:

Ann Elbert

Title:

Treasurer

AAA Striping Service Co.
12220 43rd Street NE
St. Michael, MN 55376
(763) 428-4322

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

October 5, 2020

General Contractor

DKN Construction

Homemade, LLC.

Mechanical Contractor

Henderson Heating and AC

St. Marie Sheet Metal

Plumbing Contractor

Brian Heins Plumbing

Priority Plumbing, Inc.

RT Moore Co MN, Inc.



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Official
RE: Code Enforcement Monthly Report for September 2020
DATE: September 30, 2020

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In September 2020, a total of 22 building, 1 C of O, 4 fire, 6 zoning, 7 mechanical, and 9 plumbing for a total of 48 permits issued compared to a total of 40 in 2019. Code Enforcement conducted 214 inspections in the month of August including 66 building, 23 rental, 8 zoning, 54 nuisance and 63 fire inspections.

I have received plans and completed the plan review for the first two homes being built on Monroe Street. It is the two lots furthest to the south.

HyVee- sent me an email saying that final plans will be in the mail shortly. Fingers crossed.

I have one property on Terrace Road that has moved tenants in under the moratorium. A ticket has been issued.

There have been multiple calls about the property on 82nd Ave. It seems that people are very interested, lets hope that someone comes through and develops a new home.

Also attached with this report, please find the September 2020 Spring Lake Park vacancies listings. The listings include both residential and commercial properties indicating vacant and foreclosure properties as well as upcoming Sheriff Sales. September 2020 vacancy listing summarizes the following:

- 8 vacant/foreclosed residential properties currently posted by the Code enforcement department and/or soon to be posted.
- 0 vacant/foreclosed commercial properties currently posted by the Code Enforcement department and/or soon to be posted.
- 0 residential properties currently occupied and ready for Sheriff Sale's redemption.

In September of 2020, the Code Enforcement Department posted a stop work order for a residential property doing a large alteration/remodel without a building permit. Also, in the month of September, Code Enforcement issued 20 administrative offense tickets. Half of them are for commercial properties, the other half is residential. The increase in admin tickets is due to enforcement of zoning and nuisance codes during commercial fire inspections.

In September of 2020, I also attended the following appointments:

- City Council meeting on September 8th.
- SBM Zoom meeting September 1st.
- Inspection meeting on September 18th.

This concludes the Code Enforcement Department monthly report for September 2020. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.

[illegible]

Utility Bal.		YTD Ord	
for 7-27-2020		Fees	Misc. Information
\$ 108.84	OFF	\$ 750.00	No heat/meter busted/water off Nov.2018 Needs NEW METER/RADIO
\$ (10.58)	OFF	\$ 350.00	Dorothy died 8-2017 /Water off 4-12-18
\$ (12.48)	ON	\$ 750.00	Orig.post"V" 7-2010 then off/On 6-2012 Many complaints/PD calls
\$ 110.68	ON	\$ 1,150.00	Arnold Sr. died Fall 2014
\$ 217.68	ON	N/A	Son Doug handles/Both parents in assisted living. Barry said to add to vacant list 9-7-17
\$ 337.40	ON	\$ 1,750.00	No water use/Dghtr claims lvd @hse/Ord. fees/Poss.reverse mtg
\$ 1,919.88	OFF	\$ 1,350.00	Sold Dec'13/Appears occupied/owners says NOT 3-2020 Huge water loss
\$0.00	ON	\$ 550.00	Fire1-2018/ SS redeemed/Now appears occupined/Ord FEES DUE 1-2020
			SWAT raid@prop 1-2020/CC: JB shouldn't be occupied/Fee due/No CO
	OFF		Water is OFF at this location, the utility account closed due to a fire.
	OFF		D.Griffith/Mgr.Shut off water/Post hazardsous/Re-posted 10-19-18
	ON		Posted prop.Mar.2016 per laserfiche/NOT on list. Per BB/add

RESOLUTION NO. 20-30

**A RESOLUTION APPROVING A VARIANCE FROM THE REAR YARD SETBACK
TO ALLOW THE CONSTRUCTION OF A HOME ADDITION TO ACCOMMODATE
A SUN ROOM AND INDOOR SWIM SPA AT
841 MANOR DRIVE NE**

WHEREAS, Patricia Beberg, has made application for a variance from the rear yard setback standard for a home addition to accommodate a sun room and indoor swim spa;

WHEREAS, the property, 841 Manor Drive NE, is legally described as follows:

Lot 4 Block 1 Dahlmeier Acres, subject to easement of record; and

WHEREAS, mailed and published notice of a public hearing to consider the proposed variance was given; and

WHEREAS, a public hearing to consider the proposed variance was held September 28, 2020; and

WHEREAS, the request was made for a five-foot variance from the rear yard setback; 35 feet from the northern property line instead of 40 feet; and

WHEREAS, the Planning Commission has considered the application against the practical difficulties test as outlined in Section 153.224 of the Spring Lake Park Zoning Code; and

WHEREAS, the Planning Commission has recommended approval subject to reasonable conditions, based on the following findings of fact:

1. Addition must be architecturally compatible with the existing home and must comply with all other requirements as set forth in the City's zoning code;
2. Applicant must apply for all building permits as required.

WHEREAS, the Spring Lake Park City Council has reviewed the application and hereby accepts the findings and recommendations of the Spring Lake Park Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council hereby approves the request of Patricia Beberg, 841 Manor Drive NE for a variance from the rear yard setback standard for a home addition to accommodate a sun room and indoor swim spa; subject to the following conditions:

1. Addition must be architecturally compatible with the existing home and must comply with all other requirements as set forth in the City's zoning code;
2. Applicant must apply for all building permits as required.

The foregoing Resolution was moved for adoption by.

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 5th day of October, 2020.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

Memorandum

To: Chair Hansen and Members of the Planning Commission

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: September 14, 2020

Subject: Variance – 841 Manor Drive

Background

Patricia Beberg, 841 Manor Drive NE, submitted an application for a variance from the rear yard setback standard for a home addition to accommodate a sun room and indoor swim spa.

The applicant is seeking a variance from the 40 foot rear yard setback requirement, as set forth in Appendix E of the Spring Lake Park City Code.

The site is located on the 800 block of Manor Drive NE, between Able Street and Monroe Street. The property is guided for low density residential in the 2040 Comprehensive Plan. The property is zoned R-1, Single Family Residential – allowed uses include single-family homes. Property records show that the house on the property was constructed in 1983.

The City's current yard setback standards for the R-1 zoning district is as follows:

Dwelling, single family – front yard	35 feet
Dwelling, single family – rear yard	40 feet
Dwelling, single family – side yard	10 feet



Accessory uses, rear yard	5 feet
Accessory uses, side yard	5 feet

In addition, Section 16.20.070 states that a detached accessory building shall not be closer than eight feet to the principal building, except as otherwise provided in this title. Staff's analysis of the drawings provided by Rust Architects show that the existing detached garage will be approximately 9.5 feet from the new addition.

Appendix D sets the maximum percentage of lot coverage of all structures in the R-1 district at 35%. The applicant's property is approximately 13,185 square feet, which would accommodate a maximum structure lot coverage of 4,614 square feet. With the addition, the total square footage of all structures on the property is 3,304.03 or 25% of the total lot size.

The applicant is proposing to utilize the addition to accommodate an enclosed sunroom and swim spa to accommodate physical therapy needs for the applicant and her family. The applicant noted that, due to the COVID-19 pandemic, it has been difficult to have access to the water therapy she and her family needs to maintain their mobility. The applicant has assured the City that this swim spa will be for private use only. The applicant is seeking a five foot variance from the rear yard setback (35 feet from the northern property line instead of 40 feet). The applicant will remove an existing concrete patio in the rear yard to accommodate the addition.

Previous applications: No other applications are on file.

Variance

Section §16.60.040 of the City of Spring Lake Park's zoning code outlines the criteria for considering variances:

"The City Council may grant a variance from the strict application of this title and impose conditions and safeguards on the variance so granted only in instances where their strict enforcement would cause practical difficulties in complying with the official control because of circumstances unique to the individual property under consideration, and may grant a variance only when it is demonstrated that such actions will be in harmony with the general purposes and intent of this title and when the variances are consistent with the Comprehensive Plan. "Practical difficulties" as used in connection with granting of a variance means that the property owner proposes to use the property in a reasonable manner not permitted by an official control, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties also includes, but is not limited to, direct sunlight for solar energy systems. A variance shall not be granted to allow a use that is not allowed in the zoning district involved."

Recommendation

Staff recommends approval of the variance. Staff's analysis of the application shows that the proposed addition will not alter the character of the neighborhood as the proposed addition will not be visible from the street. Staff believes that the addition to house an indoor sun room and swim spa uses are reasonable uses of the property as they will provide for the applicant's therapeutic needs year-round. In addition, due to the dimensions of the swim spa, the proposed addition accommodates the swim spa in the most feasible manner.

If the Planning Commission wishes to recommend approval of the variances, it would be with the following conditions:

1. Addition must be architecturally compatible with the existing home and must comply with all other requirements as set forth in the City's zoning code.
2. Applicant must apply for all building permits as required.

If you have any questions regarding this application, please don't hesitate to contact me at 763-784-6491.



City of Spring Lake Park
 1301 81st Avenue NE
 Spring Lake Park, MN 55432
 763-784-6491 (p) 763-792-7257 (f)
info@slpmn.org

For Office Use Only	
Case Number:	
Fee Paid: \$450	CK #8210
Received by: JG	
Date Filed: 9-2-2020	
Date Complete:	
Base Fee: \$150	Escrow: 300

PC mtg 9/28/20

DEVELOPMENT APPLICATION

TYPE OF APPLICATION (Check All That Apply)		
<input type="checkbox"/> Appeal	<input type="checkbox"/> Site Plan/Building Plan Review	<input type="checkbox"/> Minor Subdivision
<input type="checkbox"/> Comprehensive Plan Amendment	<input type="checkbox"/> Conceptual Plan Review	<input type="checkbox"/> Lot Combination
<input type="checkbox"/> Ordinance Amendment (Text)	<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Preliminary Plat
<input type="checkbox"/> Rezoning	<input checked="" type="checkbox"/> Variance	<input type="checkbox"/> Final Plat
<input type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Street or Easement Vacation	<input type="checkbox"/> Other _____
PROPERTY INFORMATION		
Street Address: 841 MANOR DRIVE		
Property Identification Number (PIN#):		Current Zoning: RES
Legal Description (Attach if necessary): LOT 4 BLOCK 1 DAHLMEIER ACRES		
APPLICANT INFORMATION		
Name: PATRICIA C BERBERG	Business Name:	
Address: 841 MANOR DRIVE NE		
City: SPRING LAKE PARK, MN 55432	State:	Zip Code:
Telephone:	Fax:	E-mail:
Contact:	Title:	
OWNER INFORMATION (if different from applicant)		
Name: SAME	Business Name:	
Address:		
City:	State:	Zip Code:
Telephone:	Fax:	E-mail:
Contact:	Title:	
DESCRIPTION OF REQUEST (attach additional information if needed)		
Existing Use of Property: RESIDENTIAL		
Nature of Proposed Use: ADDITION TO ADD SWIMSPA FOR HOME WATER PHYSICAL THERAPY		
Reason(s) to Approve Request: SPACE NEEDED TO ACCOMMODATE SWIMSPA AREA WITH WHEELCHAIR		
PREVIOUS APPLICATIONS PERTAINING TO THE SUBJECT SITE		
Project Name:	Date of Application:	
Nature of Request:		
<p>NOTE: Applications only accepted with ALL required support documents. See City Code</p>		

APPLICATION FEES AND EXPENSES:

The City of Spring Lake Park requires all applicants to reimburse the City for any and all costs incurred by the City to review and act upon applications.

The application fee includes administrative costs which are necessary to process the application. The escrow fee will include all charges for staff time by the City Planner, City Engineer, City Attorney, and/or any other consultants as needed to process the application.

Minnesota Statute § 471.462 requires all cities to provide, upon request, a nonbinding estimate of consulting fees in connection with applications for permits, licenses, or other approvals relating to real estate development or construction. If the applicant requests the estimate, the application shall not be deemed complete until the City has (1) provided an estimate to the applicant; (2) received the required application fees, as specified by the City; (3) received a signed acceptance of the fee estimate from the applicant; and (4) received a signed statement that the applicant has not relied on the estimate of fees in its decision to proceed with the final application from the applicant.

The City will track all consultant costs associated with the application. If these costs are projected to exceed the money initially deposited to your escrow account, you will be notified in the manner that you have identified below that additional monies are required in order for your application process to continue. If you choose to terminate the application (notice must be in writing), you will be responsible for all costs incurred to that point. If you choose to continue the process you will be billed for the additional monies and an explanation of expenses will be furnished. Remittance of these additional fees will be due within thirty (30) days from the date the invoice is mailed. If payment is not received as required by this agreement, the City may approve a special assessment for which the property owner specifically agrees to be to be assessed for 100 percent per annum and waives any and all appeals under Minnesota Statutes Section 429.081 as amended. **All fees and expenses are due whether the application is approved or denied.**

With my signature below, I hereby acknowledge that I have read this agreement in its entirety and understand the terms herein. **I agree to pay to the City all costs incurred during the review process as set forth in this Agreement.** This includes any and all expenses that exceed the initial Escrow Deposit to be paid within 30 days of billing notification. I further understand that the application process will be terminated if payment is not made and application may be denied for failure to reimburse City for costs. I further understand that the City may approve a special assessment against my property for any unpaid escrows and that I specifically waive any and all appeals under Minnesota Statutes 429.081, as amended.

I wish to be notified of additional costs in the following manner (select one):

☒ E-mail pcbeberg@mithral.com ☐ Fax _____ ☐ USPS – Certified Mail

I, the undersigned, hereby apply for the considerations described above and declare that the information and materials submitted in support of this application are in compliance with adopted City policy and ordinance requirements are complete to the best of my knowledge.

I acknowledge that I have read the statement entitled "Application Fees and Expenses" as listed above.

I understand that this application will be processed in accordance with established City review procedures and Minnesota Statutes Section 15.99 as amended, at such time as it is determined to be complete. Pursuant to Minnesota Statutes Section 15.99, the City will notify the applicant within fifteen (15) business days from the filing date of any incomplete or other information necessary to complete the application, including all four requirements of Minnesota Statute § 471.462, should I request a written estimate of consultant fees. Failure on my part to supply all necessary information as requested by the City may be cause for denying this application.

Applicant: Patricia C Beberg Date: Sept 2 2020

Owner: Patricia C Beberg Date: Sept 2 2020

NOTE: Applications only accepted with ALL required support documents.
See City Code

**City of Spring Lake Park
Variance Application**

A variance cannot be approved unless the Planning Commission and City Council find that the "practical difficulties" standard has been met. Please provide a response as to how/why your project will meet the following criteria. Use additional sheets if necessary and consult with the Zoning Administrator if you need clarification on the intent of any of the standards set below.

1. Applicant Information:

Name: PATRICIA C BEBERG

Telephone: 763 784 2659

Address: 841 MANOR DRIVE NE

Cell Phone: 763 234 1538

City/State/Zip: Spring Lake Park MN 55432

E-mail: pbeberg@nithral.com

2. Property Owner Information (if different from above):

Name: SAME

Telephone: _____

Address: _____

Cell Phone: _____

City/State/Zip: _____

E-mail: _____

3. Project Location (Address and Legal Description): LOT 4 Block 1 Dahlmeier Acres

4. Present Use of Property: RESIDENTIAL

5. Description of Project: Addition Sun Room, Swim Spa Room

6. Specify Section of the Ordinance from which variance is sought: _____
BACK LOT LINE 40'

7. Explain how you wish to vary from the applicable provisions of this Ordinance: _____
35' FROM BACK LOT LINE

8. Please attach a site plan or accurate survey as may be required by Ordinance.

9. **Practical Difficulties Test:** Please answer the following questions as they relate to your specific variance request.

a. In your opinion, is the variance in harmony with the purposes and intent of the Ordinance?

☒ Yes ☐ No Why or why not?

b. In your opinion, is the variance consistent with the Comprehensive Plan?

☒ Yes ☐ No Why or why not?

c. In your opinion, does the proposal put property to use in a reasonable manner?

☒ Yes ☐ No Why or why not?

d. In your opinion, are there circumstances unique to the property? (physical characteristics of the property – i.e. sloping topography or other natural features like wetlands or trees)?

☐ Yes ☒ No Why or why not?

e. In your opinion, will the variance maintain the essential character of the locality?

☒ Yes ☐ No Why or why not?

The Planning Commission must make an affirmative finding on all of the five criteria listed above in order to grant a variance. The applicant for a variance has the burden of proof to show that all of the criteria listed above have been satisfied.

The undersigned certifies that they are familiar with application fees and other associated costs and also with the procedural requirements of the City Code and other applicable ordinances.

Applicant Signature:

Patricia C Beberg

Date:

Sept 2nd 2020

Fee Owner's (Property Owner) Signature:

Patricia C Beberg

Date:

Sept 2nd 2020

MODEL E500 15' x 89" W x 58" D



ENDLESS POOLS® FITNESS SYSTEMS
2019 COLLECTION

CERTIFICATE OF SURVEY

(MEASUREMENTS SHOWN IN FEET AND DECIMALS OF A FOOT)

FOR Patricia Beberg

KURTH SURVEYING, INC.

4002 JEFFERSON ST. N.E.

COLUMBIA HEIGHTS, MN 55421

PHONE (763) 788-9769 FAX (763) 788-7602

E-MAIL: ksi@kurthsurveyinginc.com.

DATE: July 9, 2020

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Randy L. Kurth, L.L.S. No. 20270
Russell J. Kurth, L.L.S. No. 16113

0 30

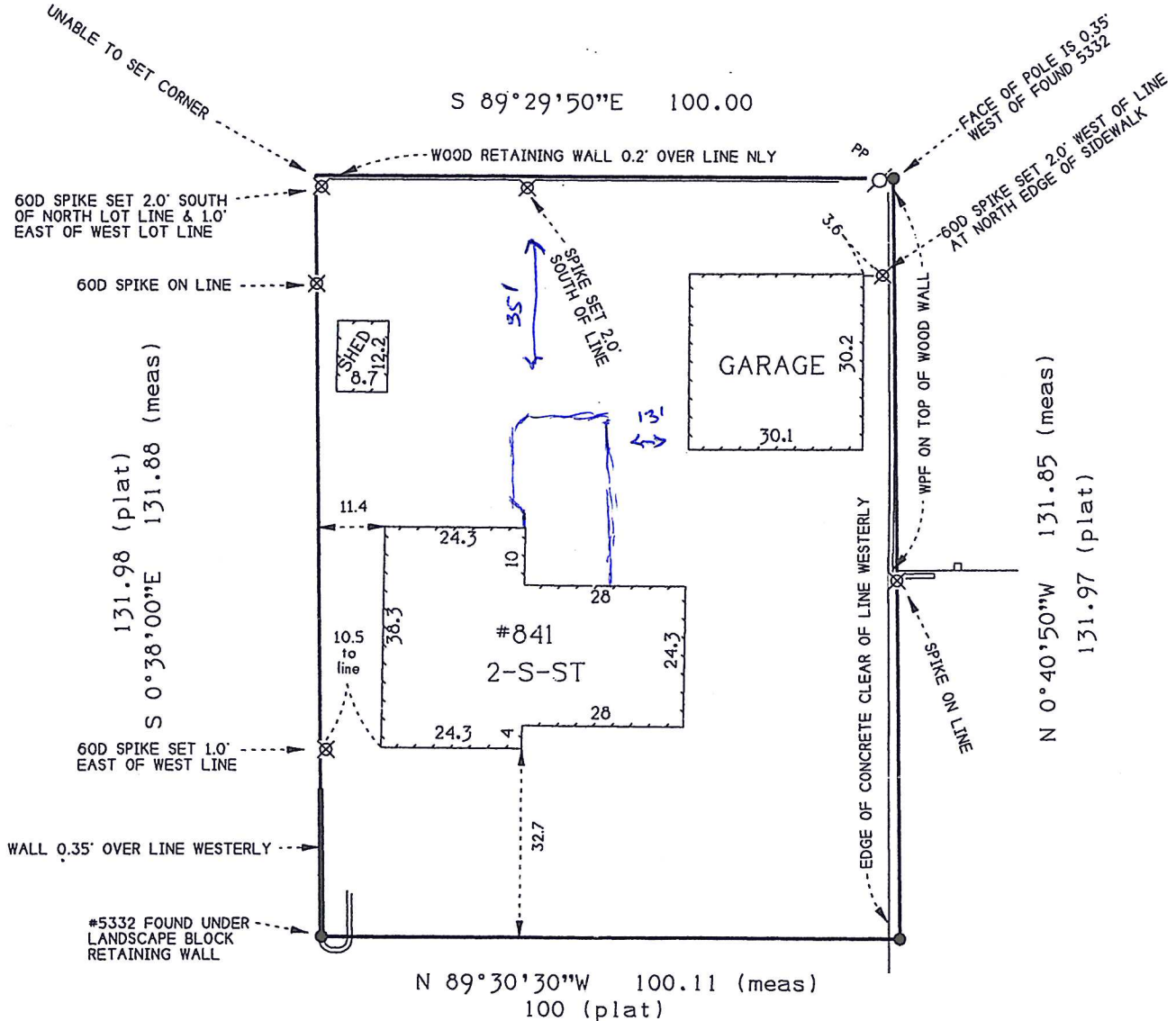
SCALE IN FEET

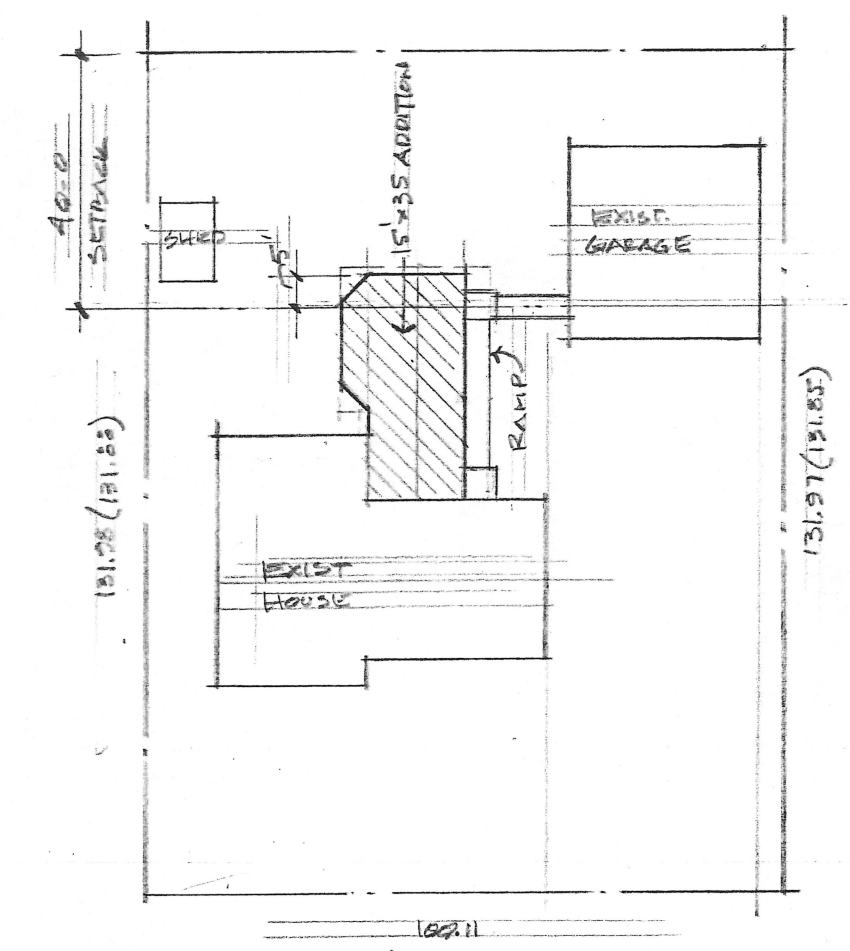
- = IRON PIPE MONUMENT SET
- = IRON PIPE MONUMENT FOUND
- ✕ = SPIKE SET
- ⊥ = WOOD FENCE - wpf
- *— = CHAIN LINK FENCE - clf

BEARINGS ARE ASSUMED DATUM

NOTE: THE PURPOSE OF THE SURVEY WAS TO MARK CORNERS AND LINES FOR FENCE AND WALL REPLACEMENT.

NOT ALL FENCES AND WALLS ALONG LOT LINES ARE SHOWN





MANOR DRIVE

SITE PLAN - BEBERG PROJECT

1" = 30'

7/9/2020

CERTIFICATE OF SURVEY

(MEASUREMENTS SHOWN IN FEET AND DECIMALS OF A FOOT)

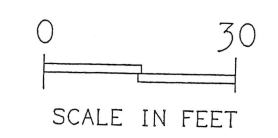
FOR Patricia Beberg

KURTH SURVEYING, INC.
4002 JEFFERSON ST. N.E.
COLUMBIA HEIGHTS, MN 55421
PHONE (763) 788-9769 FAX (763) 788-7602
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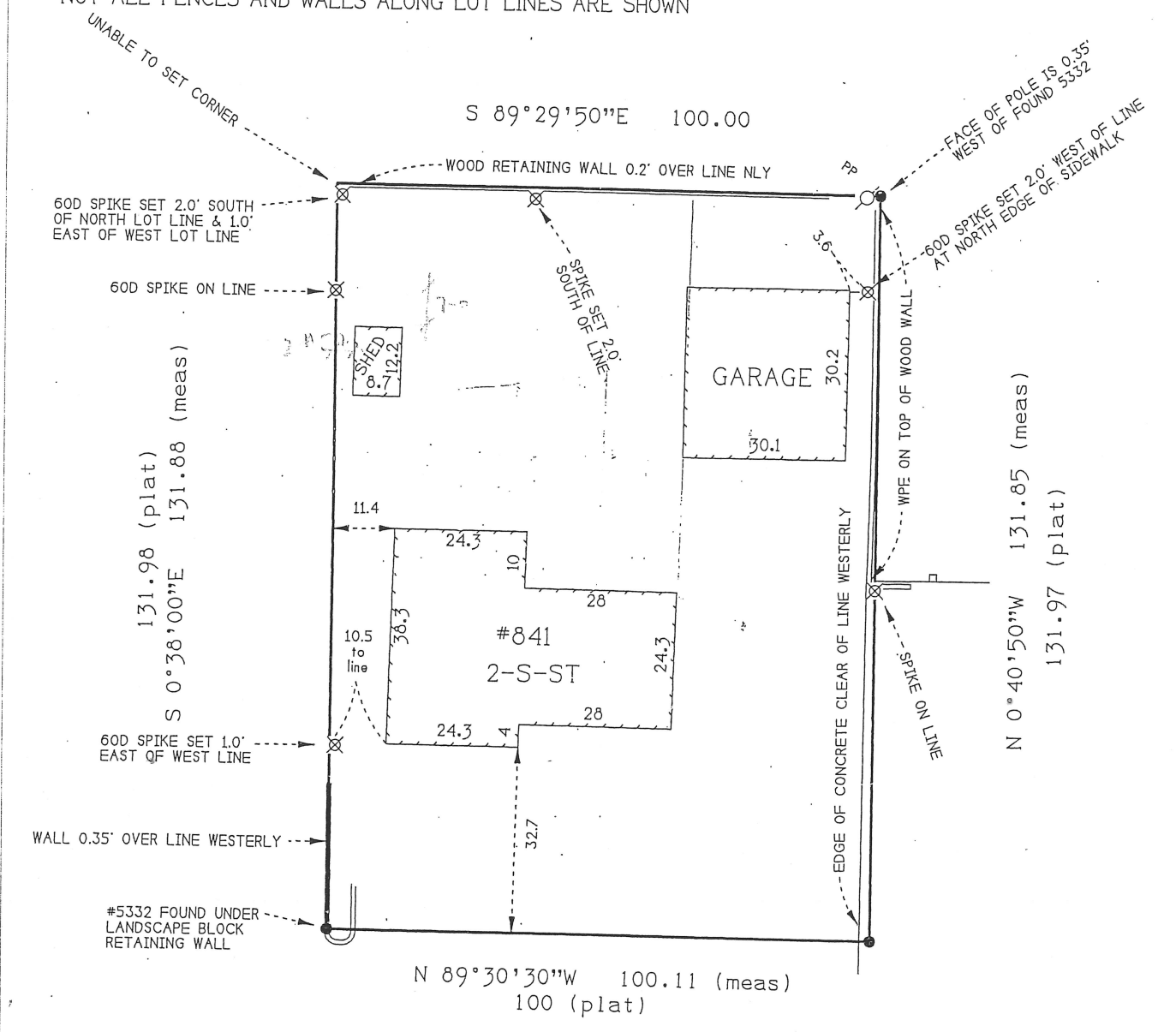
Randy L. Kurth, L.L.S. No. 20270
Russell J. Kurth, L.L.S. No. 16113



- = IRON PIPE MONUMENT SET
- = IRON PIPE MONUMENT FOUND
- ✕ = SPIKE SET
- = WOOD FENCE - wpf
- = CHAIN LINK FENCE - clf

BEARINGS ARE ASSUMED DATUM

NOTE: THE PURPOSE OF THE SURVEY WAS TO MARK CORNERS AND LINES FOR FENCE AND WALL REPLACEMENT.
NOT ALL FENCES AND WALLS ALONG LOT LINES ARE SHOWN



MANOR DRIVE (66' R/W)

PROPERTY DESCRIPTION

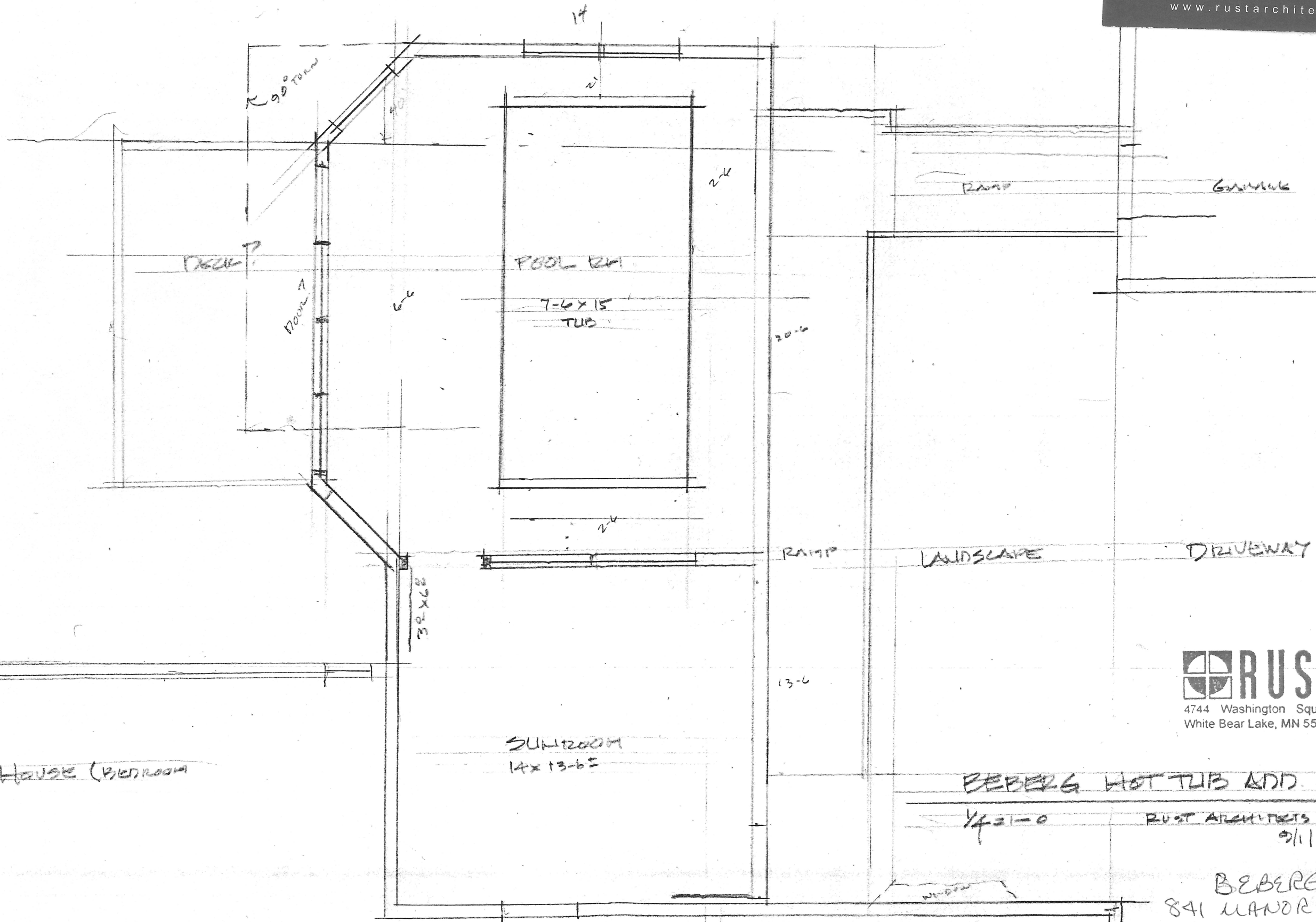
Lot 4, Block 1, DAHLMIEIER ACRES , Anoka County, Minnesota





residential	commercial	additional services
homes	restaurants	property management
cabins	office design	ice castle design
decks	park structures	festival planning

www.rustarchitects.com



4744 Washington Square
White Bear Lake, MN 55110

BEBERG HOT TUB ADD.

1/4 21-0

RUST ARCHITECTS & CONSULT.
9/1/20

BEBERG
841 MANOR DRIVE



EAST ELEVATION PEBERG HOME (ADDITION)

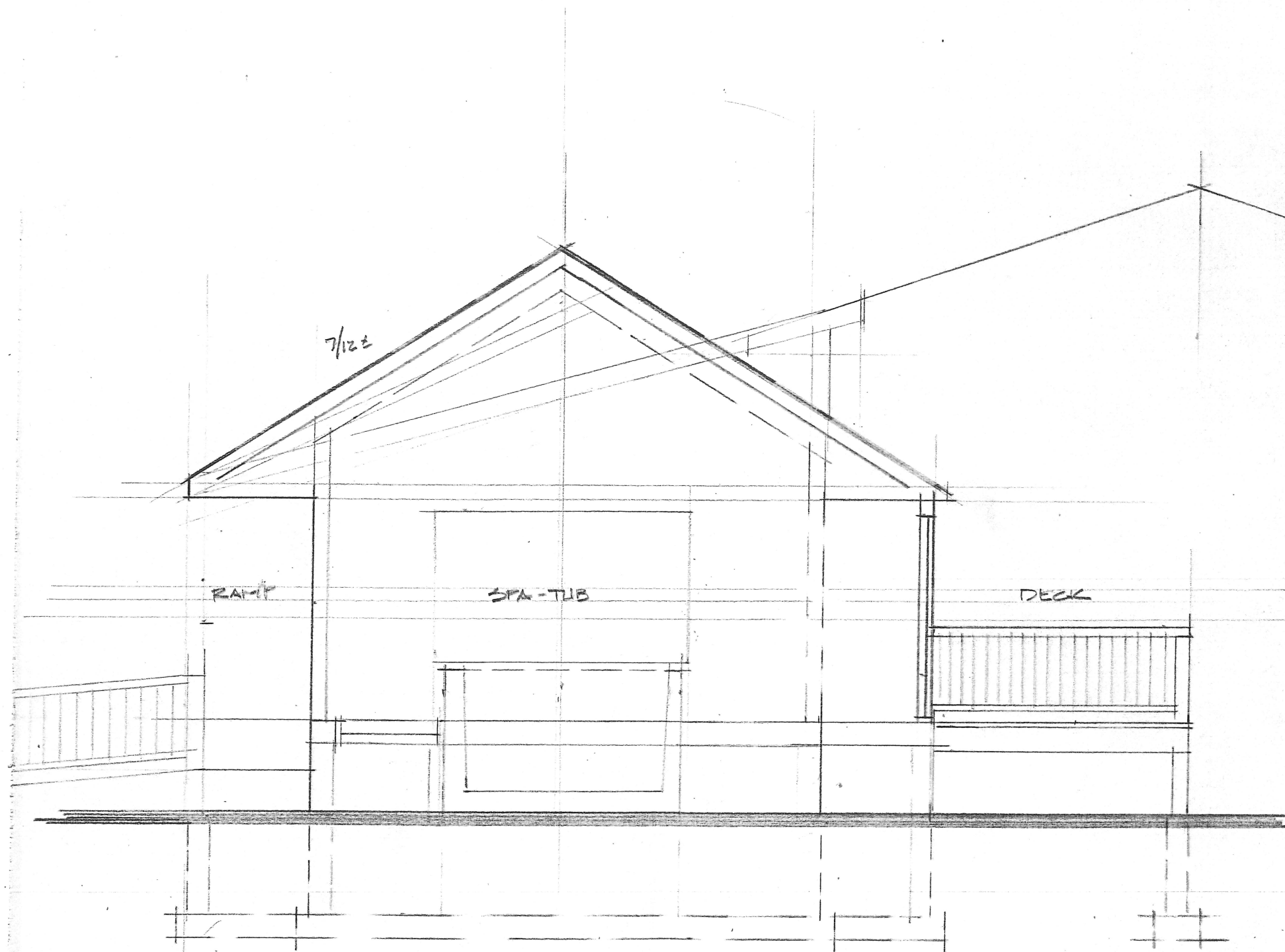
1/4" = 1'-0"

RUST ARCHITECTS P.C. 01/2020

9/2/2020



4744 Washington Square
White Bear Lake, MN 55110



BUILDING SECTION (E/W) PEBBERG HOME

1/4" = 1'-0"

RUST ARCHITECTS/PLT. 9/8/20



4744 Washington Square
White Bear Lake, MN 55110

BEBERG 2020 ENCLOSED SWIM SPA ADDITION

841 Manor Drive NE, Spring Lake Park, MN 55432

* H 763-784-2659 C 763-234-1538

I have discussed my Swim Spa enclosed addition for home Therapy use with my neighbors.
Per their signatures below, there is no opposition to the addition location on my Lot.

Patricia C. Beberg Patricia C Beberg Date Sept 1, 2020

NAMES Printed Cory Pierce Melanie Pierce

Signatures [Signature] [Signature]

Address 859 MANOR DR

Phone 763 717 1414 Date 9-1-2020

NAMES Printed DO VU

Signatures [Signature]

Address 819 MANOR DR

Phone 651-343-5164 Date 9-1-2020

NAMES Printed Jan Bergstrom

Signatures 856 Maple St NE

Address SJP

Phone 763-784-3931 Date 9-1-2020

NAMES Printed ROBERTO VILLASENOR

Signatures [Signature]

Address 842 MAPLE ST. NE

Phone (763) 639 29 62 Date 9-2-2020

NAMES Printed Veronica garcia

Signatures _____

Address 842 Maple st.

Phone 763) 4391313 Date 9-2-2020

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park Planning Commission was held on September 28, 2020 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Chairperson Hanson called the meeting to order at 7:00 PM.

2. ROLL CALL

PRESENT

Chairperson Hans Hansen
Commissioner Aisha Ali
Commissioner Jeff Bernhagen
Commissioner Rick Cobbs
Commissioner Doug Eischens
Commissioner Eric Julien

STAFF PRESENT

Executive Assistant Gooden

VISITORS

Patricia Beberg, 841 Manor Drive NE
Gwen McGlaun, 841 Manor Drive NE
Brad Delfs, Spring Lake Park Councilmember
William Rust, Rust Architects

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

A. Approval of Minutes - May 26, 2020

Motion made by Commissioner Eischens, Seconded by Commissioner Bernhagen to approve May 26, 2020 meeting minutes.

Voting Yea: Chairperson Hansen, Commissioner Ali, Commissioner Bernhagen, Commissioner Cobbs, Commissioner Eischens, Commissioner Julien. Motion carried.

5. PUBLIC HEARING

A. Public Hearing - Rear Yard Setback Variance at 841 Manor Drive (Patricia Beberg)

Executive Assistant Gooden reviewed the staff memo. She reported that the City received an application for a variance from the rear yard setback standard for a home addition to accommodate a sun room and indoor swim spa. She reported that staff had reviewed the application and recommends approval of the variance with two recommendations.

William Rust, Rust Architect, reported that the addition would be placed in the back yard between the house and garage and the outer material would be stucco. He reported that the pool would be 7 1/2 feet wide by 15 feet long with a 5-foot depth. He stated that the addition would not be visible from the street. He stated that there would be a handicap ramp on the east side of the addition.

Ms. Beberg, 841 Manor Drive, reported that since the COVID-19 pandemic started she has not been able to participate in physical water therapy that she is required to have. She has family members who also have medical conditions which require water therapy on a regular basis. One of her family members is a disabled veteran who would benefit from the water therapy.

Commissioner Ali inquired if the water therapy was ordered by her primary physician. Ms. Beberg confirmed that it is ordered and she stated her specialty doctors have endorsed the order.

Commissioner Eischens stated that the addition will fill the back of the house properly and did not see any issues with the five-foot setback request.

Chairperson Hanson opened the public hearing at 7:10 PM.

Hearing no discussion from the floor, Chairperson Hanson closed the public hearing at 7:10 PM.

Motion made by Commissioner Eischens, Seconded by Commissioner Julien to approve Rear Yard Setback at 841 Manor Drive NE with the following conditions: 1.) Addition must be architecturally compatible with the existing home and must comply with all other requirements as set forth in the City's zoning code. 2.) Applicant must apply for all building permits as required.

Voting Yea: Chairperson Hansen, Commissioner Ali, Commissioner Bernhagen, Commissioner Cobbs, Commissioner Eischens, Commissioner Julien. Motion carried.

6. OTHER

Executive Assistant Gooden reported that the City is still waiting for the interior plans for Hy-Vee. She reported that Administrator Buchholtz is out with a medical issue and will be returning in a few weeks.

7. ADJOURN

Motion made by Chairperson Hansen to adjourn the meeting.

Voting Yea: Chairperson Hansen, Commissioner Ali, Commissioner Bernhagen, Commissioner Cobbs, Commissioner Eischens, Commissioner Julien.

The meeting adjourned at 7:25 PM.

DRAFT



We have prepared a quote for you

Service Acceptance - SonicWall/WiFi

Quote # 004964
Version 1

Prepared for:

City of Spring Lake Park

Daniel Buchholtz
dbuchholtz@slpmn.org



Service Descriptions

Executive Summary

City of Spring Lake park is currently in the process of replacing their WIFI infrastructure to accommodate needs and funding from the CARES act. CIT is recommending replacing thier firewalls w/ a SonicWALL TZ670 w/ an HA pair and installing 5 Aruba 505 Access Points.

Scope of Work

Configure and Install new SonicWall firewalls


- Log into MySonicWall portal and register device
- Install latest firmware
- Configure HA
- Set HA parent association in mysonicwall portal
- Transfer configuration from old firewall
- Review imported config, removed unused objects.
- Review rule set and remove any unneeded or insscure rules.
- Configure and enable advanced security suite
- Configure interfaces for PD and CJIS connection.
 - Create NAT policies for CJIS access.
- Perform cut over and verify functionality

Configure and Install 5 Aruba 505 Access Points

- Configure virtual controller
- Install latest firmware
- Configure up to 3 SSID's with PSK authentication
- join all AP's to virtual controller and set AP names
- Create Guest and Private Network



Hardware/Software

Description	Price	Qty	Ext. Price
SonicWall TZ670 Network Security/Firewall Appliance - 8 Port - 10/100/1000Base-T, 10GBase-X - 10 Gigabit Ethernet - DES, 3DES, MD5, SHA-1, AES (128-bit), AES (192-bit), AES (256-bit) - 8 x RJ-45 - 2 Total Expansion Slots - Desktop, Rack-mountable	\$1,795.00	1	\$1,795.00
SonicWall TZ670 High Availability Firewall - 8 Port - 10/100/1000Base-T, 10GBase-X - 10 Gigabit Ethernet - DES, 3DES, MD5, SHA-1, AES (128-bit), AES (192-bit), AES (256-bit) - 8 x RJ-45 - 2 Total Expansion Slots - Desktop, Rack-mountable	\$1,255.00	1	\$1,255.00
Aruba AP-505 802.11ax 1.77 Gbit/s Wireless Access Point - 2.40 GHz, 5 GHz - MIMO Technology - 1 x Network (RJ-45) - Gigabit Ethernet - Ceiling Mountable 	\$492.00	5	\$2,460.00

Subtotal: \$5,510.00

Services (T&M)

This is NOT a fixed bid. Services will be billed on a time and materials basis. We will work closely with you and give you as much advance notice as possible if the project is likely to exceed this estimate.

Mft Part #	Description	Hrs.	Std. Rate	Discount	Price	Ext. Price
Service-Standard	CIT Standard Engineer Service	32	185	0	\$185.00	\$5,920.00
Service-PM	Project Management	4	130	0	\$130.00	\$520.00
Service - After Hours	After Hours	4	227.5	0	\$227.50	\$910.00

Subtotal: \$7,350.00



Service Acceptance - SonicWall/WiFi



Prepared by:

Computer Integration Technologies,
Inc.

Tim Mangle
651.255.5752
Fax 651.450.0300
tim.mangle@cit-net.com

Prepared for:

City of Spring Lake Park

1301 81st Ave NE
Spring Lake Park, MN 55432
Daniel Buchholtz
(763) 784-6491
dbuchholtz@slpmn.org

Quote Information:

Quote #: 004964

Version: 1
Delivery Date: 09/25/2020
Expiration Date: 10/15/2020

Quote Summary

Description	Amount	
Hardware/Software	\$5,510.00	
Services (T&M)	\$7,350.00	
Total:		\$12,860.00

Please do not pay from quote; taxes, shipping, handling and other fees may apply. Not all items are available for refund or exchange and must be approved by CIT prior to product return. Customers may need to work directly with manufacturers for item returns.

Computer Integration Technologies, Inc.

City of Spring Lake Park

Signature:

Tim Mangle

Name: Tim Mangle

Title: Account Manager

Date: 09/25/2020

Signature:

Name: Daniel Buchholtz

Date:



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 10.05.20 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2020 MS4 Permit (193802936). MS4 deadlines: Annual Report and Public Meeting due by June 30th. (Annual Report was submitted to MPCA on June 26, 2020). Pond, structural BMP, and outfall inspections by July 31st. City held Public Meeting on July 20th. *Annual Training and program analysis due in December. New MS4 Permit application due in April 2021.*

2019 Sanitary Sewer Lining Project (193804547). This project includes lining in the area near TH65 and Osborne Rd. Warranty televising has been completed. *Need close-out information from contractor.*

Garfield Pond Improvements Project (193804750). Construction started in March and is substantially complete. A punch-list was sent to the contractor on July 24th. Contractor has completed remaining punch-list items. Tree contractor has replaced the 4 dead trees. *Much of the required paperwork has been sent to RCWD for partial grant reimbursement.*

Fillmore & 83rd Pond Improvements Project (193805029). This possible project includes expanding an existing pond and adding treatment features. CCWD partial funding is available. Preliminary drawings have been prepared. A wetland delineation has been prepared and geotechnical borings have been completed. *We are still working with CCWD on possible options for this pond.*

2020 Street Seal Coat and Crack Repair Plan (193804979). A preconstruction conference was held on July 7th. Crack repair has been completed. Chip seal placement has been completed. Sweeping has been completed. *See separate letter recommending final payment.*

2020 Sewer Lining Plan (193804980). Sewer lining in western portion of city including an alternate bid for lining the 36-inch diameter storm sewer on Monroe south of 81st Ave. *Construction Contracts with Visu-Sewer have been signed. A preconstruction conference was held on 9/30/20. Work will begin in October.*

Anoka County Osborn Road Project. Joint power agreements were approved in June. Bids were received in July. *Contract in the amount of \$1,766,913 to Park construction company on July 28th. Construction continues. County updates: <https://www.anokacounty.us/1578/Construction-Weekly>*

Utilities for 525 Osborn Road Project (193805012). This project is a city project to install off-site utilities for the 525 Osborne Rd. site (water main looping and storm sewer). *Bids were awarded at the last meeting. Construction will begin in October and is expected to last 4-weeks.*

Hy-Vee Project: Initial inspection lists for site, 81st Avenue/Highway 65, and CSAH 35 work have been prepared and sent to Hy-Vee. Waiting to hear from Hy-Vee before scheduling follow-up inspection. *Record plan drawings for the Hwy 65 traffic signal and 81st Avenue have been submitted to MnDOT.*

JP Brooks Housing Project (on Monroe): Site work stated on August 10th. Sewer and water have been installed. *Driveway and sidewalk work is now being completed. 2 building permits have been pulled.*

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Peter Allen, or me if you have questions or require additional information.

