



CITY COUNCIL REGULAR AGENDA
MONDAY, OCTOBER 20, 2025
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - October 6, 2025 City Council Meeting
 - [B.](#) Approval of September Claims List - General Disbursement #25-17 - \$531,139.66
 - [C.](#) Revenue and Expenditure Report - September 30, 2025
 - [D.](#) Statement of Fund Balance - September 30, 2025
 - [E.](#) City Administrator Performance Evaluation Statement
 - [F.](#) Accept Letter of Resignation from Code Enforcement Officer Nick Anderson
 - [G.](#) Approval of ROW - Xcel Energy - 8492 Central Avenue NE
 - [H.](#) Contractor's Licenses
- 7. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Parks and Recreation Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Ordinance 505, Amending Chapter 12.44 of the City Code Relating to Construction Site Runoff Control
 - [B.](#) Resolution 2025-37, Approving Summary Publication of Ordinance 505, Amending Chapter 12.44 of the City Code Relating to Construction Site Runoff Control
- 9. NEW BUSINESS**
- 10. REPORTS**
 - A. Attorney's Report
 - [B.](#) Engineer's Report
 - C. Administrator's Report
- 11. OTHER**
 - A. Closed Session — Discussion of Lease of Real Property at 8480–8492 Central Avenue NE, pursuant to Minn. Stat. § 13D.05, subd. 3(b)
- 12. ADJOURN**

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS
AND DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Deputy City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

One or more City Councilmembers may participate in this meeting remotely using interactive technology, in compliance with the Minnesota Open Meeting Law.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on October 6, 2025 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Wendling called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

Councilmember April Moran

Acting Mayor Kenneth Wendling

MEMBERS ABSENT

Mayor Robert Nelson

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director George Linngren, Building Official Jeff Baker, City Attorney John Thames, City Administrator Daniel Buchholtz

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA - None

5. DISCUSSION FROM THE FLOOR – None

6. CONSENT AGENDA

- A. Approval of Minutes – September 15, 2025 City Council Meeting Minutes
- B. Mayor's Proclamation – Domestic Violence Awareness Month – October 2025
- C. Mayor's Proclamation – Fire Prevention Week – October 5-11, 2025
- D. Appointment of Steve Coyle to Planning Commission
- E. Approval of ROW – Xcel Energy
- F. Contractor's Request for Payment No. 3/Final – 2025 Street Seal & Crack Repair Project - \$18,697.90
- G. Contractor's Licenses
- H. Sign Permit
- I. Business License

Motion made by Councilmember Goodboe-Bisschoff to Approve the Consent Agenda.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren reviewed the activities for the month of September. He stated that he attended the AWWA Conference, which included several days of educational sessions and networking with peers from other cities.

Director Linngren stated that the sealcoat project has been completed. He noted that the final punch list items were finalized. He said that the storm sewer lining work at Theorin Terrace has been completed and all the intersections were reopened.

Director Linngren noted that approximately 100 feet of sidewalk along the south side of the lake at Lakeside Park was removed and replaced due to trip hazards. He stated that the playground equipment has been relocated from Terrace Park to Sanburnol Park.

B. Code Enforcement Report

Building Official Baker expressed appreciation to City Administrator Buchholtz for the support during his recovery. He extended special thanks to Nick Henley, the Building Official from the City of Mounds View, for stepping in to handle time-sensitive inspections and ensure that construction projects within the city continued without delay. He stated that routine inspections, such as those for furnaces and water heaters, were delayed until his return.

Building Official Baker gave an update on ongoing construction projects.

8. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2025-36, Approving the Tentative Agreement between the City of Spring Lake Park and LELS Local #265, Representing the Sergeant Bargaining Unit for Calendar Years 2026-2027

Administrator Buchholtz stated that the Sergeants Negotiation Committee recommends approval of the 2026-2027 union contract as outlined in Resolution 2025-36.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-36, Approving the Tentative Agreement between the City of Spring Lake Park and LELS Local #265, Representing the Sergeant Bargaining Unit for Calendar Years 2026-2027.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

B. Resolution 2025-35, Approving the Tentative Agreement between the City of Spring Lake Park and LELS Local #7, Representing the Patrol Officer Bargaining Unit for Calendar Year 2026-2027

Administrator Buchholtz stated that the Patrol Negotiation Committee recommends approval of the 2026-2027 union contract as outlined in Resolution 2025-35.

Motion made by Councilmember Dircks to approve Resolution 2025-35, Approving the Tentative Agreement between the City of Spring Lake Park and LELS Local #7, Representing the Patrol Officer Bargaining Unit for Calendar Year 2026-2027.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

9. NEW BUSINESS

A. Approval of Terrace Park Camera System

Chief Antoine provided an update on the city's camera systems. He reminded the Council of ongoing issues with outdated DVR systems at City Hall and in city parks, which have caused connectivity problems and limited remote access. He stated that recent upgrades have been completed at Able Park, City Hall, and the Arthur Street Pump House.

Chief Antoine recommended replacing its camera system due to continued issues at Terrace Park. He stated that the proposed upgrade includes 13 new state-of-the-art IP (Internet Protocol) cameras and a new DVR System, which would integrate with the city's current software platform.

Chief Antoine is seeking Council approval the contract with JSB Surveillance to purchase and install a new Camera System at Terrace Park in the amount of \$13,263.00

Motion made by Acting Mayor Wendling to approve the Purchase of the Terrace Park Camera System.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

10. REPORTS

A. Attorney's Report - None

B. Engineer's Report

Report accepted as presented.

C. Administrator's Report

Administrator Buchholtz reported that he and Councilmember Goodboe-Bisschoff attended Congresswoman Omar's Annual Congressional District 5 Mayor's Luncheon.

11. OTHER

A. Close City Council Meeting to Conduct City Administrator Performance Evaluation, pursuant to M.S. 13D.05, subd. 3a

Motion made by Acting Mayor Wendling to adjourn the meeting for a closed session.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

Meeting adjourned at 7:17 PM.

Meeting Reconvened at 8:02 PM.

Attorney Thames stated that the City Council had adjourned to a closed session held pursuant to Minnesota Statue 13D.05, subd. 3a, to discuss the City Administrator's Performance Evaluation. He stated an update will be given at the next meeting.

12. ADJOURN

Motion made by Acting Mayor Wendling to adjourn.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

The meeting was adjourned at 8:03 PM.

Kenneth Wendling, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: September 2025
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Claim Res. #25-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
78039	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$ 53.34
78040	ANOKA POLICE DEPARTMENT	RUWAC PURCHASE-RANGE FILTERS	\$ 577.62
78041	BORIKEN CULTURAL CENTER	SOFTBALL FIELDS RENTAL REFUND	\$ 245.97
78042	CINTAS	SHOP TOWELS	\$ 37.84
78043	COMM-WORKS, LLC	PARK CAMERA MONITORING	\$ 275.00
78044	EMERGENCY AUTOMOTIVE TECHNOLOGIES	UNIT 223 REPAIRS	\$ 600.00
78045	GOPHER STATE ONE-CALL INC	LOCATES	\$ 72.90
78046	HASTE, ASHLYN R.	MEAL REIMB-CHIPOTLE	\$ 13.84
78047	JILL MASON	PAINT W/ ME AUGUST 2025 CLASSES	\$ 89.00
78048	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED FUEL	\$ 807.95
78049	MARIE RIDGEWAY LISS, LLC	SLP POWER PROGRAM	\$ 670.00
78050	MENARDS - BLAINE	PARTS	\$ 26.47
78051	MENARDS-CAPITAL ONE TRADE CREDIT	CC PMNT	\$ 776.89
78052	MINNESOTA DEPT OF HEALTH	QUARTERLY WATER CONNECTION FEE	\$ 5,817.00
78053	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$ 288.00
78054	THE HOME DEPOT CREDIT SERVICES	CC PMNT	\$ 78.75
78055	XCEL ENERGY	MONTHLY UTILITIES	\$ 73.73
78056	ALLEGRA PRINT & IMAGING	SIGNAGE FOR TERRACE COURT PROJ	\$ 76.88
78057	CINTAS	SHOP TOWELS	\$ 37.84
78058	CITY OF FRIDLEY	2025 SUMMER FIELD TRIP PMNTS	\$ 2,326.99
78059	CITY OF MOUNDS VIEW	50% 2025 LAKESIDE BUDGET	\$ 12,500.00
78060	EARL F. ANDERSEN A DIVISION OF SAFETY SIGNS	SIGNS	\$ 652.85
78061	FASTENAL COMPANY	PARTS	\$ 119.18
78062	FERGUSON WATERWORKS #2518	PARTS	\$ 590.59
78063	FLEETPRIDE	PARTS	\$ 56.77
78064	GERALDINE YORKS	KANSAS CITY HOLIDAY REFUND	\$ 100.00
78065	INSTRUMENTAL RESEARCH INC	AUGUST WATER TESTING	\$ 100.00
78066	LANGUAGE LINE SERVICES	INTERPRETATION SERVICES	\$ 145.23
78067	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED / DIESEL FUEL	\$ 1,209.34
78068	MCCLELLAN SALES INC	PARTS	\$ 176.81
78069	MENARDS - BLAINE	PARTS	\$ 177.75
78070	METRO-INET	DATA SERVICES	\$ 187.00
78071	NOVAK HYDRAULICS & MACHINING LLC	MOWER CYLINDER	\$ 1,156.50
78072	NYKANEN INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	\$ 1,272.00
78073	NYSTROM PUBLISHING CO	PARK & REC SEPT-DEC 2025 CATALOG	\$ 11,236.63
78074	O'REILLY AUTOMOTIVE, INC.	PARTS	\$ 20.37
78075	PDCM / DDP	MATURE DRIVER 4 HOUR COURSE	\$ 360.00
78076	THE SHERWIN WILLIAMS CO.	PAINT W/ ME AUGUST 2025 CLASSES	\$ 851.81
78077	TRANSWEST TRUCKS - LAUDERDALE	BRACKET	\$ 122.50
78078	TWIN CITY HARDWARE	REPAIRS	\$ 880.22
78079	WILLIE MCCRAY	SOFTBALL UMPIRE	\$ 760.00
78080	AMERITAS	PAYROLL	\$ 80.96
78081	CENTRAL PENSION FUND	PAYROLL	\$ 3,900.05
78082	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$ 391.55
78083	HEALTH PARTNERS, INC	PAYROLL	\$ 35,485.55
78084	LELS	PAYROLL	\$ 803.00
78085	LOCAL 49	PAYROLL	\$ 175.00
78086	METLIFE	PAYROLL	\$ 2,083.97

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: September 2025
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Claim Res. #25-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
78087	NCPERS GROUP LIFE INS	PAYROLL	\$	32.00
78088	ALLIED BLACKTOP	2025 SEAL COAT & CRACK REPAIR PMNT NO. 2	\$	116,059.65
78089	ANNE SCANLON	IRON RANGE STEP ON GUIDE REIMB.	\$	200.00
78090	AT & T MOBILITY	CELL PHONE SERVICES	\$	1,170.98
78091	BUNKER PARK STABLE INC	FALL FEST FAMILY HAY RIDE	\$	120.00
78092	CADY BUSINESS TECHNOLOGIES	PHONE SYSTEM	\$	882.90
78093	CAR WASH PARTNERS INC (dba: MISTER CAR W	CAR WASHES	\$	72.00
78094	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$	9,071.75
78095	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	413.44
78096	CITY OF FRIDLEY	2025 SUMMER VOLLEYBALL PMNT	\$	763.60
78097	COMCAST	MONTHLY UTILITIES	\$	149.72
78098	CONNEXUS ENERGY	MONTHLY UTILITIES	\$	255.94
78099	ELIZABETH KLIMEK	DAY TRIP REFUND	\$	220.00
78100	GARY & LINDA WAX	KANSAS CITY HOLIDAY REFUND X2	\$	200.00
78101	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$	743.94
78102	JOSH ANTOINE	CELL PHONE REIMBURSEMENT	\$	50.00
78103	JSB SURVEILLANCE	CITY HALL DOOR SERVICE CONTRACT	\$	1,830.00
78104	LOIS TREBESCH	KANSAS CITY HOLIDAY REFUND	\$	100.00
78105	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED FUEL	\$	1,147.85
78106	MARCO TECHNOLOGIES, LLC	COPIER	\$	978.49
78107	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV	\$	54,744.68
78108	NEW BRIGHTON PARKS & RECREATION	2025 VOLLEYBALL LEAGUE PMNT	\$	2,413.84
78109	SLP FIRE DEPARTMENT	SEPTEMBER FIRE PROTECTION SERVICES	\$	25,395.00
78110	STANTEC	CONSULTING SERVICES	\$	27,684.54
78111	STREICHER'S	UNIFORM ALLOWANCE - KRAMER / SMITH	\$	259.93
78112	SUBURBAN RATE AUTHORITY	2025 MEMBERSHIP ASSESSMENT	\$	498.00
78113	TACTICAL SOLUTIONS INC	RADAR	\$	1,810.00
78114	TEGRETE	JANITORIAL SERVICES	\$	3,100.00
78115	TWIN CITIES BMEU WEST	POSTAGE FOR 3RD QTR USAGE UTILITY BILLS	\$	1,000.00
78116	WALTERS RECYCLING REFUSE SERV	MONTHLY RECYCLING SERVICES	\$	11,843.71
78117	XCEL ENERGY	MONTHLY UTILITIES	\$	4,718.07
78118	ALTERNATIVE BUSINESS FURNITURE	FLIP-TOP TABLE-MUTLI PURPOSE ROOM	\$	3,509.40
78119	ANTHONY BENNEK	UNIFORM / MEAL REIMBURSEMENTS	\$	230.14
78120	CAROLINE MENSINK	KANSAS CITY HOLIDAY REFUND	\$	100.00
78121	CINTAS	FLOOR MATS	\$	266.87
78122	COMCAST	8251 ARTHUR MONTHLY UTILITIES	\$	113.07
78123	COMPUTER INTERGRATION TECHNOLOGIES	AGREEMENT MANAGED SERVICES	\$	14,628.00
78124	GEORGE LINNGREN	UPS STORE REIMB--WATER SAMPLES	\$	258.95
78125	JOHANNA RICHARDS	VARIANCE APP & ESCROW REFUND	\$	500.00
78126	MENARDS - BLAINE	COMMUNITY GARDEN SUPPLIES	\$	7,749.39
78127	METLIFE	COBRA DENTAL PMNT	\$	155.30
78128	MSMA	TOWER DAYS CAR SHOW 2025	\$	300.00
78129	NORTH VALLEY INC	2025 ST IMPROVEMENT PROJECT PMNT NO.1	\$	133,579.38
78130	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$	47.20
78131	SHRED-IT USA	SHREDDING SERVICES	\$	152.99
78132	STEPHEN BEBERG	LEGACY LIGHT BARS	\$	400.00
78133	TASC	COBRA ADMIN FEE	\$	35.20
78134	TRUST IN US, LLC	DOT RANDOM / PRE-EMPLOYMENT DRUG TESTI	\$	120.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: September 2025
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Claim Res. #25-17

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
78135	UNITED TACTICAL SYSTEMS, LLC	RANGE EQUIPMENT & SUPPLIES	\$ 88.50
78136	USS MINNESOTA ONE MT LLC	SOLAR	\$ 11,690.11
78137	WALTERS RECYCLING REFUSE SERV	2YD ORGANICS / 6YD TRASH SERVICES	\$ 743.49
TOTAL DISBURSEMENTS			\$ 531,139.66

WHEREAS,
the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,
the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:
that the City Council directs and approves the payment of the aforementioned disbursements
this _____ day of _____, 20_____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 Normal (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.31010	CURRENT TAXES	4,029,435.00	2,206,536.03	0.00	1,822,898.97	54.76
101.00000.31020	DELINQ TAXES	0.00	51,727.35	0.00	(51,727.35)	100.00
101.00000.31910	PENALTIES & INTEREST	0.00	11,886.69	0.00	(11,886.69)	100.00
101.00000.32110	LIQUOR LICENSES	41,127.00	3,616.66	250.00	37,510.34	8.79
101.00000.32178	PAWN INVESTIGATION FEE	100.00	0.00	0.00	100.00	0.00
101.00000.32179	PAWN SHOP LICENSES	6,252.00	5,210.00	1,042.00	1,042.00	83.33
101.00000.32180	CIGARETTE,DANCE,BINGO & MISC LIC	7,800.00	0.00	0.00	7,800.00	0.00
101.00000.32181	SIGN PERMITS	6,000.00	4,005.00	912.50	1,995.00	66.75
101.00000.32208	CONTRACTORS LICENSES	11,500.00	8,625.00	650.00	2,875.00	75.00
101.00000.32210	BUILDING PERMIT	75,000.00	57,711.90	7,248.31	17,288.10	76.95
101.00000.32211	BUILDING PERMIT SURCHARGES	4,000.00	1,769.23	172.48	2,230.77	44.23
101.00000.32216	ELECTRICAL PERMITS / PLAN REVIEW	0.00	14,501.50	764.00	(14,501.50)	100.00
101.00000.32217	ELECTRICAL PERMIT SURCHARGES	0.00	206.75	7.25	(206.75)	100.00
101.00000.32230	PLUMBING PERMIT	6,000.00	5,680.50	1,436.40	319.50	94.68
101.00000.32231	PLUMBING PERMIT SURCHARGES	350.00	82.97	21.75	267.03	23.71
101.00000.32232	HEATING & A/C PERMITS	10,000.00	7,495.50	1,648.35	2,504.50	74.96
101.00000.32233	HTG & A/C SURCHARGES	500.00	151.12	45.55	348.88	30.22
101.00000.32240	PET LICENSE	600.00	1,245.00	45.00	(645.00)	207.50
101.00000.32260	CERTIFICATE OF OCCUPANCY	2,800.00	2,150.00	800.00	650.00	76.79
101.00000.32261	VACANT PROPERTY REGISTRATION	1,000.00	0.00	0.00	1,000.00	0.00
101.00000.32262	SOLICITORS LICENSE	0.00	150.00	50.00	(150.00)	100.00
101.00000.33401	LOCAL GOVERNMENT AID	773,639.00	386,820.00	0.00	386,819.00	50.00
101.00000.33403	LOCAL PERFORMANCE AID	1,040.00	0.00	0.00	1,040.00	0.00
101.00000.33405	CLASS 4D(1) TRANSITION AID	0.00	11,818.50	0.00	(11,818.50)	100.00
101.00000.33416	POLICE TRAINING REIMB	10,000.00	1,248.44	0.00	8,751.56	12.48
101.00000.33421	INSURANCE PREMIUM-POLICE	100,000.00	0.00	0.00	100,000.00	0.00
101.00000.34102	ZONING LETTERS	300.00	200.00	0.00	100.00	66.67
101.00000.34103	SPEC USE,ZONING,SUB-DIV	5,500.00	9,309.15	759.94	(3,809.15)	169.26
101.00000.34104	PLAN CHECKING FEES	35,000.00	1,210.00	155.00	33,790.00	3.46
101.00000.34105	SALE OF MAPS,COPIES ETC	50.00	4.25	0.00	45.75	8.50
101.00000.34107	ASSESSMENT SEARCHES	50.00	25.00	25.00	25.00	50.00
101.00000.34108	ADMINISTRATION SAC CHARGES	100.00	400.00	0.00	(300.00)	400.00
101.00000.34111	ADM. GAMBLING EXPENSES	42,462.00	0.00	0.00	42,462.00	0.00
101.00000.34115	GUN RANGE FACILITY USE	375.00	25.00	0.00	350.00	6.67
101.00000.34117	ROOM-FACILITY RENTAL	250.00	0.00	0.00	250.00	0.00
101.00000.34201	POLICE & FIRE ALARM PERMIT	3,500.00	825.00	0.00	2,675.00	23.57
101.00000.34202	POLICE REPORTS	500.00	1,954.75	330.00	(1,454.75)	390.95
101.00000.34204	HOUSING REGISTRATION	103,000.00	34,375.00	1,150.00	68,625.00	33.37
101.00000.34205	RIGHT OF WAY APPLICATIONS	1,000.00	1,060.00	0.00	(60.00)	106.00
101.00000.34801	INSURANCE DIVIDENDS	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.34949	RESTITUTION	0.00	33.61	0.00	(33.61)	100.00
101.00000.34950	REFUNDS & REIMB	7,500.00	1,254.90	216.98	6,245.10	16.73
101.00000.35101	COURT FINES	45,000.00	32,150.22	4,440.53	12,849.78	71.44
101.00000.35102	ADM OFFENSE FINES	40,000.00	11,017.21	700.00	28,982.79	27.54
101.00000.35348	PROPERTY ROOM REVENUE	500.00	0.00	0.00	500.00	0.00
101.00000.35349	MN DRIVING DIVERSION PROGRAM	750.00	0.00	0.00	750.00	0.00
101.00000.36201	SOLAR ENERGY CREDITS-XCEL	10,000.00	24,342.39	0.00	(14,342.39)	243.42
101.00000.36210	INTEREST EARNINGS	30,000.00	101,464.22	12,637.85	(71,464.22)	338.21
101.00000.36230	CONTRIBUTIONS-PRIVATE	0.00	259.00	0.00	(259.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 Normal (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.36901	LIAISON OFFICER	97,281.00	64,854.38	0.00	32,426.62	66.67
101.00000.39202	TRANSFER FROM PUBLIC UTILITIES	58,997.00	0.00	0.00	58,997.00	0.00
101.00000.39205	TRANSFER-FROM TIF FUND	3,000.00	0.00	0.00	3,000.00	0.00
101.00000.39206	TRANSFER FROM RECYCLING FUND	4,000.00	0.00	0.00	4,000.00	0.00
101.00000.39207	TRANSFER FROM RECREATION	62,500.00	0.00	0.00	62,500.00	0.00
101.00000.39208	TRANSFER FROM GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 00000		5,668,758.00	3,067,402.22	35,508.89	2,601,355.78	54.11
Revenues		5,668,758.00	3,067,402.22	35,508.89	2,601,355.78	54.11
Account Category: Expenditures						
Department: 41110 MAYOR AND COUNCIL						
101.41110.41030	PART TIME EMPLOYEES	31,297.00	23,470.92	2,607.88	7,826.08	74.99
101.41110.41211	DEFINED CONTR PLAN/PERA	1,565.00	1,173.69	130.41	391.31	75.00
101.41110.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	2,394.00	1,795.50	199.49	598.50	75.00
101.41110.41510	WORKERS COMPENSATION	70.00	170.38	9.98	(100.38)	243.40
101.41110.42100	OPERATING SUPPLIES	600.00	286.25	0.00	313.75	47.71
101.41110.43310	TRAVEL EXPENSE	500.00	575.90	0.00	(75.90)	115.18
101.41110.43500	PRINTING & PUBLISHING	1,650.00	1,307.08	0.00	342.92	79.22
101.41110.44000	CONTRACTUAL SERVICE	4,830.00	0.00	0.00	4,830.00	0.00
101.41110.44300	CONFERENCE & SCHOOLS	5,470.00	6,170.09	0.00	(700.09)	112.80
101.41110.44330	DUES & SUBSCRIPTIONS	16,491.00	15,920.00	498.00	571.00	96.54
101.41110.44955	DISCRETIONARY FUND	12,050.00	1,371.44	0.00	10,678.56	11.38
Total Dept 41110 - MAYOR AND COUNCIL		76,917.00	52,241.25	3,445.76	24,675.75	67.92
Department: 41400 ADMINISTRATION						
101.41400.41010	FULL TIME EMPLOYEES	389,498.00	272,911.47	29,956.65	116,586.53	70.07
101.41400.41050	VACATION BUY BACK	6,500.00	0.00	0.00	6,500.00	0.00
101.41400.41210	PERA CONTRIBUTIONS-EMPLOYER	29,123.00	21,146.29	2,239.82	7,976.71	72.61
101.41400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	29,705.00	20,315.95	2,130.26	9,389.05	68.39
101.41400.41300	HEALTH INSURANCE	59,900.00	48,547.68	5,955.41	11,352.32	81.05
101.41400.41313	LIFE INSURANCE	200.00	151.61	16.88	48.39	75.81
101.41400.41510	WORKERS COMPENSATION	2,618.00	3,077.66	170.68	(459.66)	117.56
101.41400.42000	OFFICE SUPPLIES	3,200.00	2,246.86	161.90	953.14	70.21
101.41400.42030	PRINTED FORMS	1,925.00	428.09	0.00	1,496.91	22.24
101.41400.42100	OPERATING SUPPLIES	720.00	2,800.68	0.00	(2,080.68)	388.98
101.41400.42200	REPAIR & MAINTENANCE	0.00	20.00	0.00	(20.00)	100.00
101.41400.42220	POSTAGE	2,906.00	1,594.93	101.08	1,311.07	54.88
101.41400.43210	TELEPHONE	625.00	417.42	52.17	207.58	66.79
101.41400.43310	TRAVEL EXPENSE	3,500.00	2,369.99	230.76	1,130.01	67.71
101.41400.43410	EMPLOYMENT ADVERTISING	0.00	60.00	0.00	(60.00)	100.00
101.41400.43500	PRINTING & PUBLISHING	400.00	201.75	0.00	198.25	50.44
101.41400.43550	COUNTY FEES FOR SERVICE	1,550.00	1,809.59	0.00	(259.59)	116.75
101.41400.44050	MAINTENANCE AGREEMENTS	13,790.00	13,880.33	978.49	(90.33)	100.66
101.41400.44300	CONFERENCE & SCHOOLS	6,415.00	(5,097.02)	0.00	11,512.02	(79.45)
101.41400.44330	DUES & SUBSCRIPTIONS	1,520.00	1,279.40	0.00	240.60	84.17
101.41400.44380	BANK CHARGES	2,000.00	1,283.62	103.16	716.38	64.18
101.41400.44390	MISCELLANEOUS	0.00	(1,687.31)	0.00	1,687.31	100.00
101.41400.44500	CONTRACTUAL SERVICES	6,045.00	3,430.23	76.50	2,614.77	56.74
Total Dept 41400 - ADMINISTRATION		562,140.00	391,189.22	42,173.76	170,950.78	69.59

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GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 Normal (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41500 ASSESSOR						
101.41500.44000	CONTRACTUAL SERVICE	39,428.00	29,152.38	0.00	10,275.62	73.94
	Total Dept 41500 - ASSESSOR	39,428.00	29,152.38	0.00	10,275.62	73.94
Department: 41540 AUDIT & ACCTG SERVICES						
101.41540.43010	AUDIT & ACCTG SERVICES	14,936.00	21,525.00	0.00	(6,589.00)	144.11
	Total Dept 41540 - AUDIT & ACCTG SERVICES	14,936.00	21,525.00	0.00	(6,589.00)	144.11
Department: 41600 I.T. SERVICES						
101.41600.44000	CONTRACTUAL SERVICE	83,012.00	81,732.78	14,966.84	1,279.22	98.46
	Total Dept 41600 - I.T. SERVICES	83,012.00	81,732.78	14,966.84	1,279.22	98.46
Department: 41610 LEGAL FEES						
101.41610.43040	LEGAL FEES	122,500.00	101,684.38	9,071.75	20,815.62	83.01
	Total Dept 41610 - LEGAL FEES	122,500.00	101,684.38	9,071.75	20,815.62	83.01
Department: 41710 ENGINEERING FEES						
101.41710.43030	ENGINEERING FEES	6,500.00	1,373.07	70.40	5,126.93	21.12
	Total Dept 41710 - ENGINEERING FEES	6,500.00	1,373.07	70.40	5,126.93	21.12
Department: 41720 PLANNING & ZONING						
101.41720.42100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101.41720.42220	POSTAGE	100.00	95.89	0.00	4.11	95.89
101.41720.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101.41720.44000	CONTRACTUAL SERVICE	2,000.00	656.50	(483.00)	1,343.50	32.83
	Total Dept 41720 - PLANNING & ZONING	2,500.00	752.39	(483.00)	1,747.61	30.10
Department: 41940 GOVERNMENT BUILDING						
101.41940.41010	FULL TIME EMPLOYEES	0.00	(512.58)	0.00	512.58	100.00
101.41940.41013	OVERTIME	0.00	540.90	94.47	(540.90)	100.00
101.41940.41020	ON CALL SALARIES	0.00	302.25	153.50	(302.25)	100.00
101.41940.41210	PERA CONTRIBUTIONS-EMPLOYER	0.00	74.38	18.59	(74.38)	100.00
101.41940.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	0.00	89.25	18.45	(89.25)	100.00
101.41940.41300	HEALTH INSURANCE	0.00	137.37	32.44	(137.37)	100.00
101.41940.41313	LIFE INSURANCE	0.00	0.66	0.14	(0.66)	100.00
101.41940.41510	WORKERS COMPENSATION	0.00	32.60	7.57	(32.60)	100.00
101.41940.42000	OFFICE SUPPLIES	0.00	41.22	0.00	(41.22)	100.00
101.41940.42100	OPERATING SUPPLIES	12,000.00	13,617.85	2,147.55	(1,617.85)	113.48
101.41940.42200	REPAIR & MAINTENANCE	12,000.00	2,100.09	0.00	9,899.91	17.50
101.41940.42280	UNIFORM ALLOWANCE	150.00	206.26	0.00	(56.26)	137.51
101.41940.43210	TELEPHONE	9,300.00	8,123.08	921.14	1,176.92	87.34
101.41940.43810	ELECTRIC UTILITIES	30,000.00	28,895.36	3,929.85	1,104.64	96.32
101.41940.43830	GAS UTILITIES	20,000.00	16,653.25	243.52	3,346.75	83.27
101.41940.43841	RUBBISH REMOVAL	4,850.00	6,592.67	568.49	(1,742.67)	135.93
101.41940.44000	CONTRACTUAL SERVICE	45,492.00	36,441.30	3,507.48	9,050.70	80.10
101.41940.44330	DUES & SUBSCRIPTIONS	0.00	200.00	0.00	(200.00)	100.00
101.41940.47000	PERMANENT TRANSFERS OUT	15,420.00	0.00	0.00	15,420.00	0.00
	Total Dept 41940 - GOVERNMENT BUILDING	149,212.00	113,535.91	11,643.19	35,676.09	76.09
Department: 42100 POLICE PROTECTION						
101.42100.41010	FULL TIME EMPLOYEES	1,365,983.00	922,271.91	103,470.12	443,711.09	67.52
101.42100.41013	OVERTIME	95,000.00	50,010.44	1,696.34	44,989.56	52.64

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GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42100 POLICE PROTECTION						
101.42100.41050	VACATION BUY BACK	8,000.00	0.00	0.00	8,000.00	0.00
101.42100.41210	PERA CONTRIBUTIONS-EMPLOYER	243,743.00	169,161.66	18,321.61	74,581.34	69.40
101.42100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	30,189.00	19,917.72	2,100.27	10,271.28	65.98
101.42100.41300	HEALTH INSURANCE	224,048.00	151,338.27	18,627.54	72,709.73	67.55
101.42100.41313	LIFE INSURANCE	722.00	534.85	60.90	187.15	74.08
101.42100.41510	WORKERS COMPENSATION	106,900.00	150,980.54	7,211.23	(44,080.54)	141.24
101.42100.42000	OFFICE SUPPLIES	3,600.00	2,025.85	270.08	1,574.15	56.27
101.42100.42030	PRINTED FORMS	2,200.00	584.25	0.00	1,615.75	26.56
101.42100.42040	RANGE EQUIP & SUPPLIES	9,500.00	3,459.81	666.12	6,040.19	36.42
101.42100.42100	OPERATING SUPPLIES	6,600.00	1,985.38	0.00	4,614.62	30.08
101.42100.42120	MOTOR FUELS & LUBRICANTS	27,500.00	16,521.25	2,318.87	10,978.75	60.08
101.42100.42220	POSTAGE	1,500.00	225.82	28.22	1,274.18	15.05
101.42100.43050	MEDICAL EXPENSE	3,000.00	2,608.00	0.00	392.00	86.93
101.42100.43210	TELEPHONE	3,500.00	3,202.06	437.75	297.94	91.49
101.42100.43211	DATA SERVICES	39,110.00	33,644.13	454.61	5,465.87	86.02
101.42100.43300	CLOTHING & PERSONAL EQUIP	14,700.00	7,183.30	573.89	7,516.70	48.87
101.42100.43310	TRAVEL EXPENSE	1,200.00	844.40	0.00	355.60	70.37
101.42100.44000	CONTRACTUAL SERVICE	72,423.00	55,439.92	891.72	16,983.08	76.55
101.42100.44050	MAINTENANCE AGREEMENTS	8,600.00	6,987.91	0.00	1,612.09	81.25
101.42100.44060	AUTO EQUIPMENT REPAIR	22,500.00	14,955.45	1,362.83	7,544.55	66.47
101.42100.44070	OTHER EQUIPMENT REPAIR	2,500.00	2,124.40	0.00	375.60	84.98
101.42100.44300	CONFERENCE & SCHOOLS	32,500.00	12,492.05	48.00	20,007.95	38.44
101.42100.44310	TRAINING-PER CONTRACT	0.00	51.90	0.00	(51.90)	100.00
101.42100.44330	DUES & SUBSCRIPTIONS	2,225.00	3,626.81	0.00	(1,401.81)	163.00
101.42100.44390	MISCELLANEOUS	0.00	490.26	0.00	(490.26)	100.00
101.42100.45000	CAPITAL OUTLAY	59,300.00	56,706.36	10,487.28	2,593.64	95.63
101.42100.47000	PERMANENT TRANSFERS OUT	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 42100 - POLICE PROTECTION		2,402,043.00	1,689,374.70	169,027.38	712,668.30	70.33
Department: 42200 FIRE PROTECTION						
101.42200.44000	CONTRACTUAL SERVICE	305,493.00	228,555.00	25,395.00	76,938.00	74.82
101.42200.45000	CAPITAL OUTLAY	66,742.00	33,371.00	0.00	33,371.00	50.00
Total Dept 42200 - FIRE PROTECTION		372,235.00	261,926.00	25,395.00	110,309.00	70.37
Department: 42300 CODE ENFORCEMENT						
101.42300.41010	FULL TIME EMPLOYEES	223,220.00	127,879.79	16,389.23	95,340.21	57.29
101.42300.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
101.42300.41210	PERA CONTRIBUTIONS-EMPLOYER	25,123.00	7,343.05	1,185.32	17,779.95	29.23
101.42300.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,982.00	7,629.46	827.65	4,352.54	63.67
101.42300.41300	HEALTH INSURANCE	43,112.00	20,823.70	2,790.15	22,288.30	48.30
101.42300.41313	LIFE INSURANCE	129.00	84.50	10.83	44.50	65.50
101.42300.41510	WORKERS COMPENSATION	2,579.00	2,213.67	111.95	365.33	85.83
101.42300.42000	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
101.42300.42030	PRINTED FORMS	0.00	129.76	0.00	(129.76)	100.00
101.42300.42100	OPERATING SUPPLIES	2,700.00	861.04	0.00	1,838.96	31.89
101.42300.42120	MOTOR FUELS & LUBRICANTS	2,500.00	1,100.71	154.60	1,399.29	44.03
101.42300.42200	REPAIR & MAINTENANCE	2,000.00	17.29	0.00	1,982.71	0.86
101.42300.42280	UNIFORM ALLOWANCE	0.00	7.66	0.00	(7.66)	100.00
101.42300.43210	TELEPHONE	2,000.00	816.86	102.10	1,183.14	40.84
101.42300.43310	TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0.00

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GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42300 CODE ENFORCEMENT						
101.42300.44000	CONTRACTUAL SERVICE	3,000.00	11,209.20	1,272.00	(8,209.20)	373.64
101.42300.44050	MAINTENANCE AGREEMENTS	0.00	4,325.00	0.00	(4,325.00)	100.00
101.42300.44060	AUTO EQUIPMENT REPAIR	0.00	259.66	0.00	(259.66)	100.00
101.42300.44300	CONFERENCE & SCHOOLS	2,700.00	3,450.00	0.00	(750.00)	127.78
101.42300.44330	DUES & SUBSCRIPTIONS	5,435.00	1,457.49	0.00	3,977.51	26.82
Total Dept 42300 - CODE ENFORCEMENT		329,880.00	189,608.84	22,843.83	140,271.16	57.48
Department: 43000 STREET DEPARTMENT						
101.43000.41010	FULL TIME EMPLOYEES	183,500.00	114,442.59	12,210.71	69,057.41	62.37
101.43000.41013	OVERTIME	9,710.00	1,862.98	324.36	7,847.02	19.19
101.43000.41020	ON CALL SALARIES	4,350.00	1,551.25	783.16	2,798.75	35.66
101.43000.41050	VACATION BUY BACK	1,900.00	0.00	0.00	1,900.00	0.00
101.43000.41210	PERA CONTRIBUTIONS-EMPLOYER	14,971.00	9,404.37	998.93	5,566.63	62.82
101.43000.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	15,270.00	8,908.61	922.30	6,361.39	58.34
101.43000.41300	HEALTH INSURANCE	26,990.00	24,816.86	3,016.73	2,173.14	91.95
101.43000.41313	LIFE INSURANCE	105.00	79.66	8.85	25.34	75.87
101.43000.41510	WORKERS COMPENSATION	12,500.00	14,676.35	782.19	(2,176.35)	117.41
101.43000.42000	OFFICE SUPPLIES	0.00	5,313.27	0.00	(5,313.27)	100.00
101.43000.42100	OPERATING SUPPLIES	2,000.00	2,002.78	236.52	(2.78)	100.14
101.43000.42120	MOTOR FUELS & LUBRICANTS	20,000.00	14,693.94	1,421.69	5,306.06	73.47
101.43000.42150	SHOP MATERIALS	6,000.00	2,531.21	71.86	3,468.79	42.19
101.43000.42200	REPAIR & MAINTENANCE	10,000.00	4,948.33	2,651.12	5,051.67	49.48
101.43000.42210	EQUIPMENT PARTS	11,500.00	14,329.97	20.82	(2,829.97)	124.61
101.43000.42221	TIRES	3,000.00	544.70	0.00	2,455.30	18.16
101.43000.42224	STREET MAINT SUPPLIES	3,000.00	1,201.55	980.95	1,798.45	40.05
101.43000.42226	SIGNS & STRIPING	11,000.00	4,051.36	1,163.27	6,948.64	36.83
101.43000.42280	UNIFORM ALLOWANCE	2,175.00	1,790.31	(39.98)	384.69	82.31
101.43000.43210	TELEPHONE	370.00	119.61	14.96	250.39	32.33
101.43000.44000	CONTRACTUAL SERVICE	1,250.00	2,368.06	0.00	(1,118.06)	189.44
101.43000.44300	CONFERENCE & SCHOOLS	1,300.00	0.00	0.00	1,300.00	0.00
101.43000.44330	DUES & SUBSCRIPTIONS	245.00	149.00	0.00	96.00	60.82
101.43000.47000	PERMANENT TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 43000 - STREET DEPARTMENT		391,136.00	229,786.76	25,568.44	161,349.24	58.75
Department: 45100 RECREATION DEPARTMENT						
101.45100.41010	FULL TIME EMPLOYEES	310,183.00	199,882.76	21,665.58	110,300.24	64.44
101.45100.41040	TEMPORARY EMPLOYEES	34,476.00	30,610.08	214.50	3,865.92	88.79
101.45100.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45100.41210	PERA CONTRIBUTIONS-EMPLOYER	23,264.00	15,581.27	1,624.93	7,682.73	66.98
101.45100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	26,303.00	17,465.86	1,433.76	8,837.14	66.40
101.45100.41300	HEALTH INSURANCE	39,721.00	26,861.20	2,452.84	12,859.80	67.62
101.45100.41313	LIFE INSURANCE	155.00	114.91	8.70	40.09	74.14
101.45100.41510	WORKERS COMPENSATION	17,468.00	28,462.36	1,131.98	(10,994.36)	162.94
101.45100.42000	OFFICE SUPPLIES	2,500.00	685.73	216.44	1,814.27	27.43
101.45100.42030	PRINTED FORMS	0.00	329.47	0.00	(329.47)	100.00
101.45100.42100	OPERATING SUPPLIES	0.00	599.11	365.30	(599.11)	100.00
101.45100.42220	POSTAGE	14,121.00	9,110.64	3,379.45	5,010.36	64.52
101.45100.42290	RECREATION EQUIP SUPPLIES	3,100.00	1,154.47	0.00	1,945.53	37.24
101.45100.43310	TRAVEL EXPENSE	1,000.00	294.43	0.00	705.57	29.44
101.45100.43410	EMPLOYMENT ADVERTISING	50.00	175.00	0.00	(125.00)	350.00

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GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 Normal (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45100 RECREATION DEPARTMENT						
101.45100.43500	PRINTING & PUBLISHING	25,206.00	15,418.52	7,946.28	9,787.48	61.17
101.45100.44000	CONTRACTUAL SERVICE	0.00	60.00	60.00	(60.00)	100.00
101.45100.44300	CONFERENCE & SCHOOLS	1,550.00	40.00	0.00	1,510.00	2.58
101.45100.44330	DUES & SUBSCRIPTIONS	680.00	456.54	0.00	223.46	67.14
101.45100.44390	MISCELLANEOUS	0.00	79.11	0.00	(79.11)	100.00
Total Dept 45100 - RECREATION DEPARTMENT		502,777.00	347,381.46	40,499.76	155,395.54	69.09
Department: 45200 PARKS DEPARTMENT						
101.45200.41010	FULL TIME EMPLOYEES	185,833.00	115,523.85	12,328.91	70,309.15	62.17
101.45200.41013	OVERTIME	10,130.00	716.51	128.14	9,413.49	7.07
101.45200.41020	ON CALL SALARIES	4,350.00	302.17	153.46	4,047.83	6.95
101.45200.41040	TEMPORARY EMPLOYEES	35,000.00	77,510.50	8,788.50	(42,510.50)	221.46
101.45200.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45200.41210	PERA CONTRIBUTIONS-EMPLOYER	15,024.00	9,307.55	945.71	5,716.45	61.95
101.45200.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	18,996.00	15,225.47	1,603.08	3,770.53	80.15
101.45200.41300	HEALTH INSURANCE	27,436.00	23,315.73	2,878.20	4,120.27	84.98
101.45200.41313	LIFE INSURANCE	105.00	79.22	8.80	25.78	75.45
101.45200.41510	WORKERS COMPENSATION	15,083.00	20,275.33	1,051.56	(5,192.33)	134.43
101.45200.42000	OFFICE SUPPLIES	0.00	243.54	0.00	(243.54)	100.00
101.45200.42100	OPERATING SUPPLIES	1,000.00	875.09	116.46	124.91	87.51
101.45200.42120	MOTOR FUELS & LUBRICANTS	16,500.00	10,780.38	1,248.62	5,719.62	65.34
101.45200.42200	REPAIR & MAINTENANCE	25,300.00	7,125.68	2,487.32	18,174.32	28.16
101.45200.42205	LAKESIDE PK EXP TO BE REIM	0.00	4,683.91	234.16	(4,683.91)	100.00
101.45200.42210	EQUIPMENT PARTS	6,000.00	6,949.94	50.41	(949.94)	115.83
101.45200.42221	TIRES	1,000.00	544.70	0.00	455.30	54.47
101.45200.42225	LANDSCAPING MATERIALS	15,852.00	9,709.01	950.88	6,142.99	61.25
101.45200.42280	UNIFORM ALLOWANCE	2,175.00	2,343.63	0.00	(168.63)	107.75
101.45200.42290	RECREATION EQUIP SUPPLIES	6,700.00	4,223.56	0.00	2,476.44	63.04
101.45200.43210	TELEPHONE	550.00	377.04	47.13	172.96	68.55
101.45200.43810	ELECTRIC UTILITIES	5,500.00	4,716.05	464.51	783.95	85.75
101.45200.43830	GAS UTILITIES	5,000.00	2,426.34	88.09	2,573.66	48.53
101.45200.43841	RUBBISH REMOVAL	500.00	63.90	0.00	436.10	12.78
101.45200.44000	CONTRACTUAL SERVICE	0.00	465.00	0.00	(465.00)	100.00
101.45200.44190	SATELLITE RENTAL	2,220.00	2,658.15	504.00	(438.15)	119.74
101.45200.44300	CONFERENCE & SCHOOLS	2,500.00	0.00	0.00	2,500.00	0.00
101.45200.44330	DUES & SUBSCRIPTIONS	88.00	0.00	0.00	88.00	0.00
101.45200.44500	CONTRACTUAL SERVICES	2,000.00	2,145.96	0.00	(145.96)	107.30
101.45200.44901	LAKESIDE PARK EXPENSE	13,000.00	15,495.09	15,495.09	(2,495.09)	119.19
Total Dept 45200 - PARKS DEPARTMENT		420,842.00	338,083.30	49,573.03	82,758.70	80.33
Department: 49000 MISCELLANEOUS						
101.49000.41300	HEALTH INSURANCE	800.00	430.01	35.20	369.99	53.75
101.49000.43600	INSURANCE	66,300.00	60,054.42	0.00	6,245.58	90.58
101.49000.44000	CONTRACTUAL SERVICE	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44389	CONTINGENCY FUND	10,000.00	1,000.00	0.00	9,000.00	10.00
101.49000.44390	MISCELLANEOUS	10,000.00	731.14	0.00	9,268.86	7.31
101.49000.44420	SURCHARGES-PLBG	200.00	120.44	0.00	79.56	60.22
101.49000.44430	SURCHARGES-HTG	400.00	280.52	0.00	119.48	70.13
101.49000.44440	SURCHARGES-BLDG	5,000.00	2,672.84	0.00	2,327.16	53.46
101.49000.44480	SURCHARGES-ELECTRICAL	0.00	212.75	0.00	(212.75)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 Normal (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 49000 MISCELLANEOUS						
101.49000.47000	PERMANENT TRANSFERS OUT	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 49000 - MISCELLANEOUS		192,700.00	65,502.12	35.20	127,197.88	33.99
Expenditures		5,668,758.00	3,914,849.56	413,831.34	1,753,908.44	69.06
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,668,758.00	3,067,402.22	35,508.89	2,601,355.78	54.11
TOTAL EXPENDITURES		5,668,758.00	3,914,849.56	413,831.34	1,753,908.44	69.06
NET OF REVENUES & EXPENDITURES:		0.00	(847,447.34)	(378,322.45)	847,447.34	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Revenues						
Department: 00000						
601.00000.34950	REFUNDS & REIMB	500.00	631.20	110.00	(131.20)	126.24
601.00000.36210	INTEREST EARNINGS	59,405.00	0.00	0.00	59,405.00	0.00
601.00000.37101	WATER COLLECTIONS	832,183.00	561,413.29	242,993.20	270,769.71	67.46
601.00000.37103	SALES TAX ADDED	6,200.00	8,810.87	3,228.06	(2,610.87)	142.11
601.00000.37104	PENALTIES/WATER	10,000.00	14,537.99	(28.30)	(4,537.99)	145.38
601.00000.37109	SAFE DRINKING WATER FEE	21,500.00	16,607.19	5,525.67	4,892.81	77.24
601.00000.37111	ADMINISTRATIVE CHARGE	168,180.00	133,042.79	44,267.14	35,137.21	79.11
601.00000.37149	WATER CONNECTION CHRGE-INTEREST	0.00	96.23	29.81	(96.23)	100.00
601.00000.37150	WATER CONNECTION CHARGES-WAC	0.00	1,425.58	477.46	(1,425.58)	100.00
601.00000.37172	WATER METER SALES	1,500.00	2,234.08	0.00	(734.08)	148.94
601.00000.37201	SEWER COLLECTIONS	1,000,654.00	832,599.86	279,092.49	168,054.14	83.21
601.00000.37204	PENALTIES-SEWER	12,500.00	17,815.62	(42.70)	(5,315.62)	142.52
601.00000.37250	SEWER CONNECTION CHARGES-SAC	0.00	3,685.66	1,234.41	(3,685.66)	100.00
601.00000.37251	SEWER CONNECTION CHRGE-INTEREST	0.00	248.24	76.89	(248.24)	100.00
601.00000.37270	SEWER PERMITS	200.00	0.00	0.00	200.00	0.00
601.00000.37273	SEWER HOOK-UP CHARGES	0.00	145.00	0.00	(145.00)	100.00
601.00000.39206	TRANSFER FROM RECYCLING FUND	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 00000		2,116,322.00	1,593,293.60	576,964.13	523,028.40	75.29
Revenues		2,116,322.00	1,593,293.60	576,964.13	523,028.40	75.29
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.41010	FULL TIME EMPLOYEES	154,225.00	94,087.05	9,977.96	60,137.95	61.01
601.49400.41013	OVERTIME	8,500.00	2,254.77	225.52	6,245.23	26.53
601.49400.41020	ON CALL SALARIES	5,417.00	384.19	76.74	5,032.81	7.09
601.49400.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49400.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.41210	PERA CONTRIBUTIONS-EMPLOYER	12,611.00	7,735.52	771.11	4,875.48	61.34
601.49400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	7,748.70	765.36	6,071.30	56.07
601.49400.41300	HEALTH INSURANCE	26,878.00	16,757.72	2,028.05	10,120.28	62.35
601.49400.41313	LIFE INSURANCE	105.00	75.41	8.36	29.59	71.82
601.49400.41510	WORKERS COMPENSATION	6,643.00	6,535.92	283.27	107.08	98.39
601.49400.42000	OFFICE SUPPLIES	750.00	157.12	0.00	592.88	20.95
601.49400.42030	PRINTED FORMS	1,000.00	1,708.42	0.00	(708.42)	170.84
601.49400.42100	OPERATING SUPPLIES	1,250.00	995.61	209.24	254.39	79.65
601.49400.42120	MOTOR FUELS & LUBRICANTS	5,000.00	2,254.80	309.19	2,745.20	45.10
601.49400.42200	REPAIR & MAINTENANCE	80,000.00	49,867.81	5,666.12	30,132.19	62.33
601.49400.42210	EQUIPMENT PARTS	2,500.00	1,260.54	669.04	1,239.46	50.42
601.49400.42220	POSTAGE	2,500.00	2,636.58	775.60	(136.58)	105.46
601.49400.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49400.42222	STREET REPAIRS	20,000.00	802.20	802.20	19,197.80	4.01
601.49400.42261	WATER TESTING	1,500.00	1,210.96	100.00	289.04	80.73
601.49400.42262	WATER METER & SUPPLIES	10,000.00	8,555.21	0.00	1,444.79	85.55
601.49400.42264	SAFE DRINKING WATER FEE	21,500.00	16,897.40	0.00	4,602.60	78.59
601.49400.42280	UNIFORM ALLOWANCE	1,377.00	1,068.51	0.00	308.49	77.60
601.49400.43010	AUDIT & ACCTG SERVICES	7,468.00	10,762.50	0.00	(3,294.50)	144.11
601.49400.43030	ENGINEERING FEES	1,000.00	426.00	0.00	574.00	42.60
601.49400.43210	TELEPHONE	1,145.00	487.62	60.97	657.38	42.59
601.49400.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.43500	PRINTING & PUBLISHING	14,000.00	10,644.86	0.00	3,355.14	76.03
601.49400.43600	INSURANCE	20,000.00	22,938.35	0.00	(2,938.35)	114.69
601.49400.43870	WATER USAGE-CITY OF BLAINE	10,000.00	4,795.58	0.00	5,204.42	47.96
601.49400.44000	CONTRACTUAL SERVICE	8,500.00	1,716.72	417.05	6,783.28	20.20
601.49400.44050	MAINTENANCE AGREEMENTS	11,821.00	6,674.64	1,642.45	5,146.36	56.46
601.49400.44300	CONFERENCE & SCHOOLS	2,050.00	25.00	0.00	2,025.00	1.22
601.49400.44330	DUES & SUBSCRIPTIONS	500.00	1,494.50	0.00	(994.50)	298.90
601.49400.44370	TAXES	12,600.00	11,456.19	0.00	1,143.81	90.92
601.49400.47000	PERMANENT TRANSFERS OUT	178,569.00	0.00	0.00	178,569.00	0.00
Total Dept 49400 - WATER DEPARTMENT		660,229.00	294,416.40	24,788.23	365,812.60	44.59
Department: 49402 WATER TREATMENT PLANT						
601.49402.42100	OPERATING SUPPLIES	500.00	285.61	0.00	214.39	57.12
601.49402.42120	MOTOR FUELS & LUBRICANTS	3,000.00	0.00	0.00	3,000.00	0.00
601.49402.42160	CHEMICALS & CHEMICAL PROD	30,000.00	18,790.78	60.00	11,209.22	62.64
601.49402.42200	REPAIR & MAINTENANCE	20,000.00	1,957.37	113.07	18,042.63	9.79
601.49402.42210	EQUIPMENT PARTS	8,000.00	1,845.19	0.00	6,154.81	23.06
601.49402.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49402.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49402.43600	INSURANCE	14,700.00	18,794.25	0.00	(4,094.25)	127.85
601.49402.43810	ELECTRIC UTILITIES	102,000.00	76,571.57	8,161.09	25,428.43	75.07
601.49402.43830	GAS UTILITIES	3,500.00	3,151.09	43.98	348.91	90.03
601.49402.44000	CONTRACTUAL SERVICE	2,000.00	2,285.49	0.00	(285.49)	114.27
601.49402.44370	TAXES	2,550.00	1,050.00	0.00	1,500.00	41.18
601.49402.47000	PERMANENT TRANSFERS OUT	25,485.00	0.00	0.00	25,485.00	0.00
Total Dept 49402 - WATER TREATMENT PLANT		213,035.00	124,731.35	8,378.14	88,303.65	58.55
Department: 49450 SEWER DEPARTMENT						
601.49450.41010	FULL TIME EMPLOYEES	154,224.00	94,076.85	9,976.86	60,147.15	61.00
601.49450.41013	OVERTIME	8,500.00	2,253.75	225.39	6,246.25	26.51
601.49450.41020	ON CALL SALARIES	5,417.00	384.11	76.78	5,032.89	7.09
601.49450.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49450.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49450.41210	PERA CONTRIBUTIONS-EMPLOYER	12,799.00	7,732.90	770.83	5,066.10	60.42
601.49450.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	7,746.12	765.04	6,073.88	56.05
601.49450.41300	HEALTH INSURANCE	28,084.00	16,754.53	2,027.68	11,329.47	59.66
601.49450.41313	LIFE INSURANCE	100.00	74.31	8.21	25.69	74.31
601.49450.41510	WORKERS COMPENSATION	10,147.00	5,972.03	283.19	4,174.97	58.86
601.49450.42000	OFFICE SUPPLIES	500.00	41.08	0.00	458.92	8.22
601.49450.42030	PRINTED FORMS	1,600.00	1,708.43	0.00	(108.43)	106.78
601.49450.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49450.42120	MOTOR FUELS & LUBRICANTS	4,000.00	2,254.70	309.17	1,745.30	56.37
601.49450.42200	REPAIR & MAINTENANCE	15,000.00	1,129.56	181.56	13,870.44	7.53
601.49450.42210	EQUIPMENT PARTS	6,000.00	1,183.93	0.00	4,816.07	19.73
601.49450.42220	POSTAGE	2,500.00	2,027.63	516.65	472.37	81.11
601.49450.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42222	STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42262	WATER METER & SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
601.49450.42280	UNIFORM ALLOWANCE	1,377.00	1,068.26	0.00	308.74	77.58
601.49450.43010	AUDIT & ACCTG SERVICES	7,468.00	10,762.50	0.00	(3,294.50)	144.11

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 Normal (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49450 SEWER DEPARTMENT						
601.49450.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49450.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49450.43210	TELEPHONE	875.00	487.64	60.97	387.36	55.73
601.49450.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49450.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49450.43600	INSURANCE	22,950.00	22,718.35	0.00	231.65	98.99
601.49450.43810	ELECTRIC UTILITIES	6,000.00	4,380.34	964.49	1,619.66	73.01
601.49450.43840	METRO WASTE CONTROL	656,936.00	492,702.12	54,744.68	164,233.88	75.00
601.49450.44000	CONTRACTUAL SERVICE	9,500.00	4,358.72	2,307.05	5,141.28	45.88
601.49450.44050	MAINTENANCE AGREEMENTS	10,037.00	6,249.61	1,642.45	3,787.39	62.27
601.49450.44300	CONFERENCE & SCHOOLS	2,000.00	398.38	0.00	1,601.62	19.92
601.49450.44330	DUES & SUBSCRIPTIONS	300.00	1,069.50	0.00	(769.50)	356.50
601.49450.44390	MISCELLANEOUS	250.00	0.00	0.00	250.00	0.00
601.49450.44450	RESERVE CAPACITY CHARGES	12,425.00	4,413.18	0.00	8,011.82	35.52
601.49450.47000	PERMANENT TRANSFERS OUT	223,149.00	0.00	0.00	223,149.00	0.00
Total Dept 49450 - SEWER DEPARTMENT		1,243,058.00	691,948.53	74,861.00	551,109.47	55.67
Expenditures		2,116,322.00	1,111,096.28	108,027.37	1,005,225.72	52.50
Fund 601 - PUBLIC UTILITIES OPERATIONS:						
TOTAL REVENUES		2,116,322.00	1,593,293.60	576,964.13	523,028.40	75.29
TOTAL EXPENDITURES		2,116,322.00	1,111,096.28	108,027.37	1,005,225.72	52.50
NET OF REVENUES & EXPENDITURES:		0.00	482,197.32	468,936.76	(482,197.32)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 09/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 09/30/2025 Normal (Abnormal)	Activity For 09/30/2025 Increase (Decrease)	Available Balance 09/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 603 STORMWATER UTILITY						
Account Category: Revenues						
Department: 00000						
603.00000.36210	INTEREST EARNINGS	1,172.00	0.00	0.00	1,172.00	0.00
603.00000.36504	STORMWATER COLLECTION	109,106.00	81,668.57	27,180.05	27,437.43	74.85
603.00000.36506	STORMWATER PENALTIES	1,000.00	1,804.54	(4.02)	(804.54)	180.45
Total Dept 00000		111,278.00	83,473.11	27,176.03	27,804.89	75.01
Revenues		111,278.00	83,473.11	27,176.03	27,804.89	75.01
Account Category: Expenditures						
Department: 49785 STORMWATER UTILITY						
603.49785.41010	FULL TIME EMPLOYEES	22,059.00	15,448.15	1,695.17	6,610.85	70.03
603.49785.41050	VACATION BUY BACK	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.41210	PERA CONTRIBUTIONS-EMPLOYER	1,655.00	1,201.19	127.14	453.81	72.58
603.49785.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,688.00	1,197.78	126.09	490.22	70.96
603.49785.41300	HEALTH INSURANCE	3,178.00	2,369.10	290.08	808.90	74.55
603.49785.41313	LIFE INSURANCE	13.00	9.39	1.04	3.61	72.23
603.49785.41510	WORKERS COMPENSATION	585.00	708.10	74.04	(123.10)	121.04
603.49785.42200	REPAIR & MAINTENANCE	24,000.00	1,653.52	0.00	22,346.48	6.89
603.49785.42280	UNIFORM ALLOWANCE	150.00	82.52	0.00	67.48	55.01
603.49785.43030	ENGINEERING FEES	4,000.00	11,989.50	6,228.50	(7,989.50)	299.74
603.49785.43040	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
603.49785.43310	TRAVEL EXPENSE	250.00	0.00	0.00	250.00	0.00
603.49785.43500	PRINTING & PUBLISHING	1,000.00	735.25	0.00	264.75	73.53
603.49785.44000	CONTRACTUAL SERVICE	11,200.00	61,255.86	1,275.00	(50,055.86)	546.93
603.49785.45000	CAPITAL OUTLAY	40,000.00	80,425.00	80,425.00	(40,425.00)	201.06
Total Dept 49785 - STORMWATER UTILITY		111,278.00	177,075.36	90,242.06	(65,797.36)	159.13
Expenditures		111,278.00	177,075.36	90,242.06	(65,797.36)	159.13
Fund 603 - STORMWATER UTILITY:						
TOTAL REVENUES		111,278.00	83,473.11	27,176.03	27,804.89	75.01
TOTAL EXPENDITURES		111,278.00	177,075.36	90,242.06	(65,797.36)	159.13
NET OF REVENUES & EXPENDITURES:		0.00	(93,602.25)	(63,066.03)	93,602.25	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		7,896,358.00	4,744,168.93	639,649.05	3,152,189.07	60.08
TOTAL EXPENDITURES - ALL FUNDS		7,896,358.00	5,203,021.20	612,100.77	2,693,336.80	65.89
NET OF REVENUES & EXPENDITURES:		0.00	(458,852.27)	27,548.28	458,852.27	

CASH SUMMARY REPORT FOR CITY OF SPRING LAKE PARK

From 01/01/2025 to 09/30/2025

Fund	Description	Ending Balance 09/30/2025
101	GENERAL FUND	2,156,268.07
102	ELECTION FUND	91,253.43
103	POLICE RESERVES & SAFETY EDUCATION FUND	21,931.30
104	NORTH CENTRAL SUBURBAN CABLE	18,833.67
108	POLICE FORFEITURES	15,870.25
112	ESCROW TRUST FUND	127,653.30
115	COMPREHENSIVE PLAN UPDATE	10,956.75
224	SMALL EQUIPMENT FUND	12,247.86
225	PARK ACQUISITION & IMPRV FUND	205,871.72
226	PARK EQUIPMENT & IMPRV	186,415.97
227	HRA EXCESS	77,469.35
229	SANBURNOL PARK IMPROVEMENT FUND	32,419.04
230	RECYCLING FUND	111,215.23
234	STREET LIGHTING FUND	89,490.33
235	RIGHT OF WAY MAINT	2,049.45
237	PARK & RECREATION SPECIAL PRJ	5,410.47
238	GRANTS & SPECIAL PRJ	(5,682.01)
240	TOWER DAYS	25,857.68
243	PUBLIC SAFETY RADIO REPLACEMENT	120,040.52
244	RECREATION PROGRAMS FUND	499,986.51
248	TRAFFIC EDUCATION FUND	37,067.18
249	EMERGENCY MANAGEMENT	20,413.09
250	ANIMAL CONTROL	6,803.18
251	FORESTRY	110,667.00
304	N METRO TELECOMMUNICATIONS 2016A	325.63
306	LEGENDS OF SLP-TIF 6.1	27,201.91
331	2017A GO EQUIP CERT DEBT (SBM FIRE)	17,132.40
333	2018A BLAINE FIRE DEBT SERVICE	(27,461.54)
334	2021A G.O. IMPRV REFUND BOND	317,600.78
335	2024A G. O. C. I. P. BOND	(287,495.14)
384	2005A G.O. CAPITAL (FIRE) IMPROV BOND	25,614.43
400	REVOLVING CONSTRUCTION FUND	1,040,509.45
401	CAPITAL INVESTMENT FUND	1,826,428.37
402	MSA MAINTENANCE	297,859.72
403	CAPITAL REPLACEMENT	441,711.51
407	SEALCOATING FUND	196,162.10
410	LAKESIDE LIONS PARK IMPROVEMENT	23,267.83
416	BUILDING MAINT & RENEWAL FUND	208,441.53
434	EQUIPMENT FUND	(60,781.26)
435	2024 CITY HALL RENOVATION/EXPANSION PROJ	1,515,373.19
600	PUBLIC UTILITIES RENEWAL & REPLACEMENT	1,366,115.17
601	PUBLIC UTILITIES OPERATIONS	649,835.34
603	STORMWATER UTILITY	143,890.27
700	SEVERANCE FUND	(15,712.33)
705	PUBLIC SAFETY AID	207,163.37
750	PAYROLL CLEARING	50,340.88
	REPORT TOTALS:	11,944,032.95



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: October 3, 2024

Subject: City Administrator Performance Evaluation Statement

Here is the public statement that is required to be read the meeting after which a closed session is held to conduct a performance evaluation.

“The City Council went into closed session to conduct a performance evaluation on the City Administrator’s job performance. An evaluation was given by the Council. The evaluation focused on various performance areas. The City Council, as a whole, believes the City Administrator’s job performance meets or exceeds the job requirements of the position and that he continues to serve the City of Spring Lake Park well.”

Dan and Jeff,

I am writing this letter to serve as my official 2 week notice of my intention to resign my position from the City of Spring Lake Park. I have accepted a job offer with the Golden Valley Fire Department. My last day with the City of Spring Lake Park will be on Friday, October 31st. Please let me know if you have any questions or if there is anything I can do to help with a transition.

Thank you,

Nick Anderson



Public Right of Way Application

Applicant Information:

Name of Company: XCEL ENERGY
Address: 825 RICE ST
City/State/ZIP: ST. PAUL/MN/55117
Phone Number: 651-627-2962
Fax Number: _____
Email Address: CHUEFUE.LAO@XCELENERGY.COM
Representatives Name: Chuefue Lao

Project Information:

Project Name: 114894276
Project Address/Location: 8492 CENTRAL AVE NE
City/State/ZIP: SPRING LAKE PARK/MN/55432
Parcel Number(s): _____

Description of Work and restoration plan: (Attach additional pages if necessary)

ABANDON EXISTING UNDERGROUND ELECTRIC CABLE AND
INSTALL NEW. REBUILD TERMINAL POLE.

Duration of the Right of Way:

Start Date: 10/13/2025 End Date: 12/31/2025

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

Attachments Required:

- | | |
|--|--|
| ☐ Site Plan/Map | ☒ Project Drawings |
| ☐ Traffic Control Plan | ☐ Proof of Insurance (copy of policy) |
| ☐ Property Deed or Owner Authorization | |
| ☐ Environmental Impact Assessment (if applicable) | |

☐ Other: _____

Applicant's Certification:

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature: Chuefue Lao

Date: 10/6/2025

For Office Use Only:

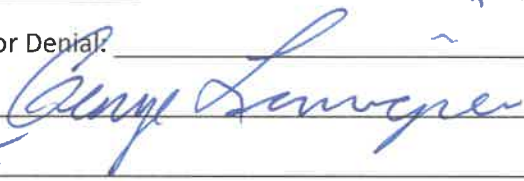
Application Number: _____

Date Received: 10/6/25

Reviewed By: 

Approval Status: ☒ Approved ☐ Denied

Conditions of Approval/Reasons for Denial: _____

Signature of Reviewing Officer: 

Date: 10/6/25

Right of Way Permit - \$150.00

☐ Excavation Hole - \$150.00

☐ Emergency Hole - \$75.00

☐ Trench - \$70/100'

☐ Obstruction Fee - \$150.00

☐ Overhead Obstruction - \$150.00

☐ Boring Holes - \$50.00 per hole

☐ Other: _____

Instructions for Submission:

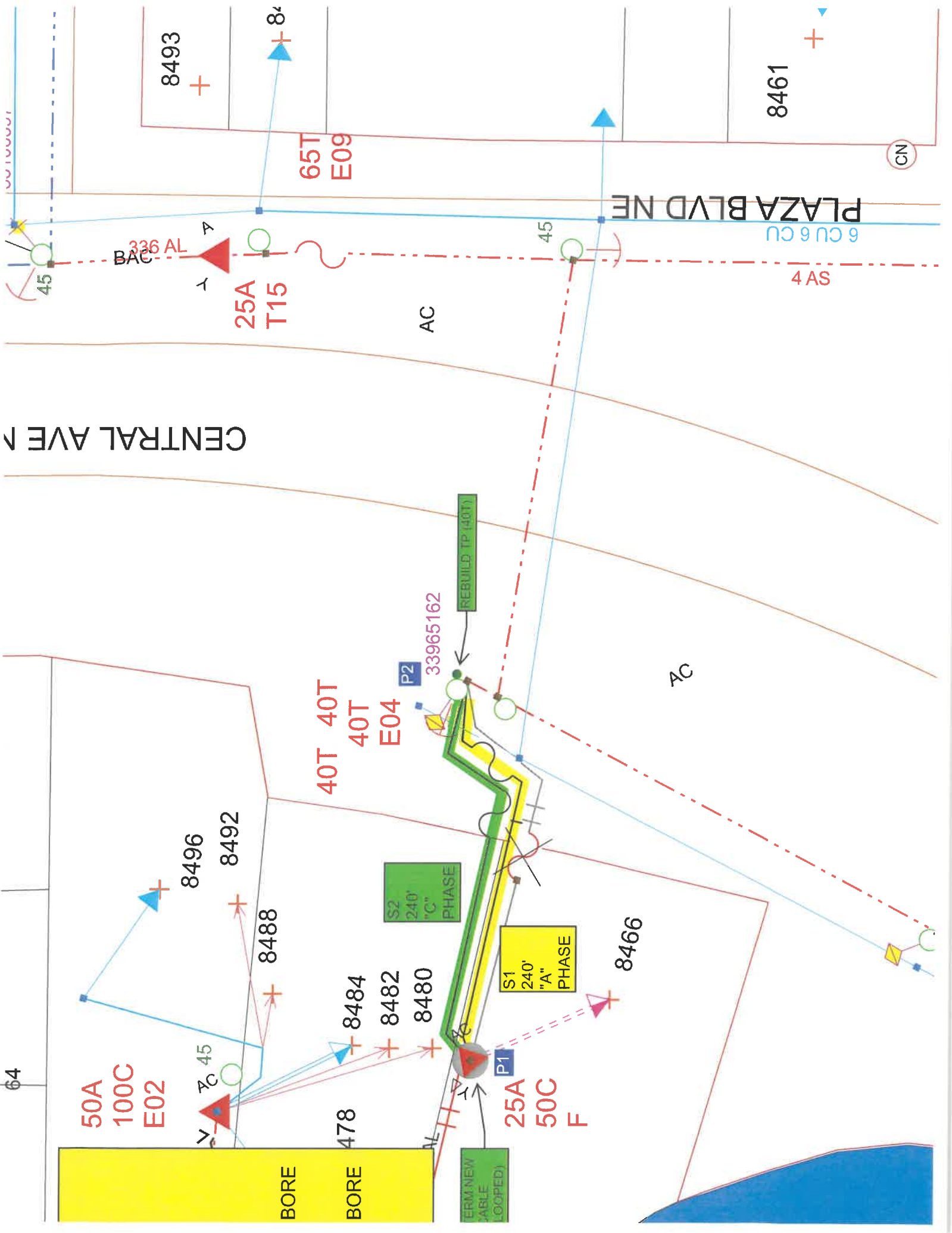
Complete the application form in its entirety.

Attach all required documents and plans.

Submit the application to info@slpmn.org or wbrown@slpmn.org.

Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.





City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432
763-784-6491

Contractor's Licenses October 20, 2025

General Contractor

Jack Pixley Sweeps, Inc.

Mechanical Contractor

Central Heating & Cooling, LLC.

The Crew Facility Maintenance, Inc.

Plumbing Contractor

Pure Mechanical, LLC.

Roto-Rooter Services Company

Sewer & Water Contractor

Roto-Rooter Services Company



Police Report

September 2025

Submitted for Council Meeting October 20th, 2025

The Spring Lake Park Police Department responded to eight hundred and four calls for service for the month of September 2025. This is compared to responding to six-hundred and eighty-five calls for service in September of 2024.

School Resource Officer Imig reports handling seven calls for service at our local schools, along with conducting eleven student contacts, thirty-five escorts, and five follow-up investigations into school-related issues. Please see Officer Imig attached report for further details.

Investigator Bennek reports handling a total of thirty-two cases for the month of September 2025. Thirty of these cases were felonies and two were misdemeanor cases. Investigator Bennek also continues to monitor four forfeiture cases. Investigator Bennek reported attending our annual qualification shoot as well as a advances interview training at the Anoka County Sheriff's office. Investigator Bennek conducted several search warrants in a multi-agency auto theft investigation. During these search warrants a stolen vehicle was recovered. Please see Investigator Bennek's report for further details.

I continued to stay busy in the month of September. Besides handling the day to day operations of the police department, I attended several meetings and trainings throughout the month. Below are just are the highlighted meetings and trainings for the month:

- Several CIT IT review meetings related to security.
- Rifle qualifications at Anoka PD's range
- City council meetings
- Anoka County Chiefs of Police monthly meeting
- Department head meeting
- JLEC Executive CLEO board meeting
- MN Chiefs of Police Bi-weekly meetings
- Gun range final set up. I spent several days adding new sound proofing material to the range.
- Two trip to EATI with our new squad
- OSHA training and Lucas machine training

This will conclude my report for the month of September 2025

Chief Josh Antoine



Spring Lake Park Police Department

Investigator

Tony Bennek

Monthly Report

September 2025

Total Case Load

Case Load by Level of Offense: 32

Felony	30
Gross Misdemeanor	0
Misdemeanor	2

Case Dispositions:

County Attorney	30
Juvenile County Attorney	0
City Attorney	2
Forward to Other Agency	
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	4
Forfeitures Closed	1



September 2025 School Resource Officer Report

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	7	11	31	5
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School			3	
District Office				
School Related			1	
Miscellaneous Locations				
Totals:	7	11	35	5

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	
Students charged with Assault or Disorderly Conduct	1
Students charged with other crimes	1
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	5

Parks and Recreation Department

September 2025

Parks

- Terrace Park – Completion of the Pickleball Courts.
- Able Park – Park staff have installed additional equipment at the back playground, along with proper mulching.

Department Activity

- Staff participated in the following Community based events: *Start Your Engines* with the School District. It was a fun day – a little hot, but fun.
- We ran a coloring contest that started at the “Start your Engines” event and ended Oct 1. We had 1 entry turned in. Congratulations to Avelyn at 9-year-old in the SLP district.
- Clare is participating in Emerging Recreation Leaders Institute. This is a great program that will help with generating new ideas, networking and providing tools for young recreation professionals. She has reported that it has been really good so far.
- Our annual Girlfriends Getaway went to Winnipeg this September. Some of the highlights included: Assiniboine Park to see Polar Bears, Human Rights Museum and the Royal Aviation Museum.
- Seniors Clubs are growing: Hand and Foot which launched last year has been seeing regular participation of 18+, we will also be adding on the 3rd Monday of the month Up and Down the River card game.
- Several programs started in September, along with Day Trips. The North Metro Volleyball League has 13 teams from our City. Combine between Fridley, Mounds View, New Brighton and SLP we have a total of 44 teams across 3 division groups.
- Director Scanlon attended the following meetings and events during June:
 - Department Head Meeting
 - City Council Session
 - Weekly Park and Rec Staff Mtg
 - Mtg with SHIP of Anoka County
 - Adaptive Programs Mtg (Anoka County)
 - SLP Construction Trades Program – for Sanburnol raised community beds.

Park and Recreation Commission

- Park and Recreation Commission will not meet in November due to Elections.

Tower Days 2026 June 4-6, 2026

- We had our first official Tower Days Mtg at the end of September. We were joined by two new committee members. It's great to have some new faces.
- We have secured the band “Good for Gary”, fireworks and new this year “Ninja Anywhere”
- The committee will continue to review activities over the next couple of months.

BACK TO SCHOOL





Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer

Date: October 10, 2025

Subject: Construction Site Runoff Control Ordinance

The proposed amendments to Chapter 12.44 of the City Code are recommended in response to findings from the City's recent Municipal Separate Storm Sewer System (MS4) audit conducted by the Minnesota Pollution Control Agency (MPCA). The audit identified areas where the City's Construction Site Runoff Control ordinance needed to be brought into alignment with the current MPCA Construction Stormwater General Permit (MNR100001) and associated MS4 permit requirements.

The City's existing ordinance (Chapter 12.44) was adopted prior to recent updates to MPCA stormwater regulations. As a result, several provisions—particularly those relating to definitions, construction site best management practices (BMPs), permit applicability, inspection, and enforcement—required revision to maintain compliance with State and Federal stormwater standards.

The proposed ordinance comprehensively updates Chapter 12.44 to:

- Incorporate updated terminology and definitions consistent with MPCA and NPDES standards (e.g., "Construction Activity," "Best Management Practices," "Initiated Immediately," "Impaired Waters," "Permanent Cover").
- Clarify permit requirements, including mandatory proof of MPCA Construction Stormwater Permit coverage prior to issuance of City permits.
- Expand site plan review standards to include detailed BMP requirements, phasing, stabilization timelines, and inspection documentation.
- Add detailed post-construction stormwater management provisions, ensuring long-term water quality treatment and maintenance consistent with current MS4 standards.
- Strengthen enforcement procedures to allow the City to issue stop-work orders, assess corrective costs, and act against financial securities when necessary.
- Reorganize the chapter to improve clarity, consistency, and alignment with the MPCA Construction Stormwater Permit structure.

Staff recommends that the City Council adopt Ordinance No. 505 amending Chapter 12.44, Construction Site Runoff Control, as presented. The updated ordinance will ensure full compliance with current MPCA stormwater requirements and strengthen the City's overall environmental protection framework.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

**SPRING LAKE PARK
ORDINANCE 505**

**AN ORDINANCE AMENDING CHAPTER 12.44 OF THE CITY CODE RELATING
TO CONSTRUCTION SITE RUNOFF CONTROL**

NOW THEREFORE, be it ordained by the Council of the Spring Lake Park, in the State of Minnesota, as follows:

SECTION 1: **AMENDMENT** “12.44.010 Intent” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

A M E N D M E N T

12.44.010 ~~Intent~~Purpose

~~To promote the health, safety and general welfare of the citizens of Spring Lake Park, Minnesota by requiring proper storm water management practices for construction activity.~~ The purpose of this chapter is to promote, preserve and enhance natural resources and human health and safety within the city by protecting them from the adverse impacts of uncontrolled stormwater runoff during and after construction projects. This chapter sets requirements for stormwater conveyance systems and management practices within the city and regulates land disturbing or development activities that would have a negative and potentially irreversible impact on water quality. The requirements of this chapter apply to all construction activity as defined herein.

SECTION 2: **AMENDMENT** “12.44.020 Statutory Authority” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

A M E N D M E N T

12.44.020 Statutory Authority

~~These regulations are adopted pursuant to M.S. § 462.351.~~ M.S. Ch. 462 and M.S. Ch. 467, as they may be amended from time to time, authorizes the city to adopt land use regulations. In the event of any conflict between provisions of this chapter or other regulations adopted by the city, the State of Minnesota, or Federal authorities, watershed district or watershed management organization, the more restrictive standard shall prevail.

SECTION 3: AMENDMENT “12.44.030 Findings” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

12.44.030 ~~Findings~~Definitions

~~The City of Spring Lake Park hereby finds that uncontrolled land-disturbing activity at construction sites are subject to soil erosion and other pollutants which enter into receiving water bodies adversely affecting the public health, safety and general welfare by impacting water quality, creating nuisances and impairing other beneficial uses of environmental resources.~~ For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning. When inconsistent with the context, words used in the present tense include future tense, words in the plural number include the singular number and words in the singular number include the plural number The word “shall” is always mandatory and not merely directive.

ACTIVE KARST. A terrain having distinctive landforms and hydrology created primarily from the dissolution of soluble rocks within 50 feet of the land surface.

BEST MANAGEMENT PRACTICES (BMPs). The most effective and practicable means of erosion prevention and sediment control, and water quality management practices that are the most effective and practicable means of to control, prevent, and minimize degradation of surface water, including avoidance of impacts, construction-phasing, minimizing the length of time soil areas are exposed, prohibitions, pollution prevention through good housekeeping, and other management practices published by state or designated area-wide planning agencies.

COMMON PLAN OF DEVELOPMENT OR SALE. One proposed plan for a contiguous area where multiple separate and distinct land-disturbing activities may be taking place at different times, on different schedules, but under one proposed plan. One plan is broadly defined to include design, permit application, advertisement or physical demarcation indicating that land-disturbing activities may occur.

CONSTRUCTION ACTIVITY. Activities including clearing, grading, and excavating, that result in land disturbance of equal to or greater than one acre, including the disturbance of less than one acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb equal to or greater than one acre. This includes a disturbance to the land that results in a change in the topography, existing soil cover, both vegetative and nonvegetative, or the existing soil topography that may result in accelerated stormwater runoff that may lead to soil erosion and movement of sediment. Construction activity does not include a disturbance to the land of less than five acres for the purpose of routine maintenance performed to maintain the original line and grade, hydraulic capacity, and original purpose of the facility. Routine maintenance does not include activities such as repairs,

replacement and other types of non-routine maintenance. Pavement rehabilitation that does not disturb the underlying soils (e.g., mill and overlay projects) is not construction activity.

DEWATERING. The removal of surface or ground water to dry and/or solidify a construction site to enable construction activity. Dewatering may require a Minnesota Department of Natural Resources (DNR) water appropriation permit and, if dewatering water is contaminated, discharge of such water may require an individual MPCA NPDES/SDS permit.

DNR CATCHMENT AREA. The Hydrologic Unit 08 areas delineated and digitized by the Minnesota DNR. The catchment areas are available for download at the Minnesota DNR Geospatial Commons website. DNR catchment areas may be locally corrected, in which case the local corrections may be used.

ENERGY DISSIPATION. Methods employed at pipe outlets to prevent erosion caused by the rapid discharge of water scouring soils.

EROSION PREVENTION. Measures employed to prevent erosion such as soil stabilization practices, permanent cover or construction phasing.

FULLY RECONSTRUCTED. Areas where impervious surfaces have been removed down to the underlying soils. Activities such as structure renovation, mill and overlay projects, and other pavement rehabilitation projects that do not expose the underlying soils beneath the structure, pavement, or activity are not considered fully reconstructed. Maintenance activities such as catch basin repair/replacement, utility repair/replacement, pipe repair/replacement, lighting, and pedestrian ramp improvements are not considered fully reconstructed.

GENERAL PERMIT. A permit issued under M.R. 7001.0210 to a category of owners and/or operators whose operations, emissions, activities, discharges, or facilities are the same or substantially similar.

GROUNDWATER. The water contained below the surface of the earth in the saturated zone including, without limitation, all waters whether under confined, unconfined, or perched conditions, in near surface unconsolidated sediment or regolith, or in rock formations deeper underground.

INFEASIBLE. Not technologically possible or not economically practicable and achievable in light of the best industry practices.

INITIATED IMMEDIATELY. Taking an action to commence soil stabilization as soon as practicable, but no later than the end of the workday, following the day when the land-disturbing activities temporarily or permanently ceased. If construction work on the site will be cease for 14 or more additional calendar days, or seven (7) calendar days on a project that is within one mile (aerial radius measurement) of, and flows to, one or more of the following: **IMPAIRED WATERS, OTHER SPECIAL WATERS, PROHIBITED WATERS,** and/or

RESTRICTED WATERS as defined), stabilization can be immediately initiated by 1) prepping the soil for vegetative or non-vegetative stabilization; or 2) applying mulch or other non-vegetative product to the exposed area; or 3) seeding or planting the exposed area; or 4) starting any of the activities in 1-3 on a portion of the area to be stabilized, but not on the entire area; or 5) finalizing arrangements to have stabilization product fully installed in compliance with the applicable deadline for completing stabilization.

IMPAIRED WATERS. A water with an USEPA approved TMDL for any of the impairments listed in this item, and waters identified as impaired under section 303 (d) of the federal Clean Water Act for phosphorus (nutrient eutrophication biological indicators), turbidity, TSS, dissolved oxygen or aquatic biota (fish bioassessment, aquatic plant bioassessment and aquatic macroinvertebrate bioassessment).

IMPERVIOUS SURFACE. A constructed hard surface that either prevents or retards the entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than prior to development. Examples include rooftops, driveways, parking lots, and concrete, asphalt, or gravel roads. Bridges over surface waters are considered impervious surfaces. Recreational trails that are distinctly set apart from a roadway (i.e. not parallel) and intended for non-motorized recreational uses, are not considered impervious surfaces. Sidewalks that are parallel to a roadway (or generally following alongside a roadway) must still be included as impervious surfaces.

LINEAR PROJECT. Construction of new or fully reconstructed roads, trails, sidewalks, or rail lines that are not part of a common plan of development or sale. For example, roads being constructed concurrently with a new residential development are not considered linear projects because they are part of a **COMMON PLAN OF DEVELOPMENT OR SALE.**

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4). A conveyance or system of conveyances including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains: 1) owned or operated by a state, city, town, county, district, association, or other public body, created by or pursuant to state law, having jurisdiction over disposal of sewage, industrial wastes, stormwater, or other wastes, including special districts under state law such as a sewer district, flood control district, or drainage district or similar entity, or an Indian tribe or an authorized Indian tribe organization, or a designated and approved management Agency under section 208 of the federal Clean Water Act, United States Code, title 33, section 1288, that discharges into waters of the state; 2) designed or used for collecting or conveying stormwater; 3) that is not a combined sewer; and 4) that is not part of a publicly owned treatment works as defined in 40 CFR 122.2.

MUNICIPAL SEPARATE STORM SEWER STSTEMS do not include separate storm sewers in very discrete areas, such as individual buildings.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES). The program for issuing, modifying, revoking, reissuing, terminating, monitoring, and enforcing permits under the Clean Water Act, as amended (33 U.S.C. 1251 et seq. Section 1342 and 40 CFR parts 122, 123, 124 and 450).

NATURAL BUFFER. An area of undisturbed cover surrounding surface waters within which construction activities are restricted. **NATURAL BUFFER** includes the vegetation, exposed rock, or barren ground that exists prior to commencement of earth-disturbing activities.

NORMAL WETTER PERIMETER. The area of a conveyance, such as a ditch or channel, that is in contact with water during flow events that are expected to occur from a two-year, 24-hour storm event.

OTHER SPECIAL WATERS. Trout Lakes identified in M.R. 6264.0050, subp. 2. and Trout Streams listed in M.R. 6264.0050, subp. 4.

OWNER AND/OR OPERATOR. The persons, firm, governmental agency, or other entity on the application submitted and are responsible for compliance with the terms and conditions of this ordinance.

PERMANENT COVER. Surface types that will prevent soil failure under erosive conditions. Examples include: gravel, concrete, perennial cover, or other landscaped material that will permanently arrest soil erosion. Permanent cover consists of a uniform perennial vegetative cover (i.e., evenly distributed, without larger bare areas) with a density of 70 percent of the vegetative cover native to local undisturbed areas on all areas not covered by permanent structures, or equivalent permanent stabilization measures. Permanent cover does not include temporary BMPs such as wood fiber blanket, mulch, and rolled erosion control products.

PROJECT(S). All construction activity planned and/or conducted under this chapter. The project occurs on the site or sites as described in the site plan.

PUBLIC WATERS. All water basins and watercourses described in M.S. §103G.005, subp. 15.

PROHIBITED WATERS. Refers to the following waters: Boundary Waters Canoe Area Wilderness; Voyageurs National Park; Kettle River from the site of the former dam at Sandstone to its confluence with the Saint Croix River; Rum River from Ogechie Lake spillway to the northernmost confluence with Lake Onamia; Lake Superior North of latitude 47 degrees, 57 minutes, 13 seconds; Lake Superior East of Hat Point; Lake Superior South of the Minnesota-Ontario boundary; Lake Superior West of the Minnesota- Michigan boundary; Boot Lake, Anoka County; Kettle River in sections 15, 22, 23, T 41 N, R 20, Pine County; Pennington Bog, Beltrami County; Purvis Lake-Ober Foundation, Saint Louis County; waters within the borders of Itasca Wilderness Sanctuary, Clearwater County; Iron Springs Bog, Clearwater County; Wolsfeld Woods, Hennepin County; Green Water Lake, Becker County; Blackdog Preserve, Dakota County; Prairie Bush Clover, Jackson County; Black Lake Bog, Pine County; Pembina Trail Preserve, Polk County; and Falls Creek, Washington County.

RESTRICTED WATERS. Refers to the following waters: Lake Superior, except those

portions identified as **PROHIBITED WATERS**; the Mississippi River in those portions from Lake Itasca to the southerly boundary of Morrison County that are included in the Mississippi Headwaters Board comprehensive plan dated February 12, 1981; Saint Croix River, entire length; Cannon River from northern city limits of Faribault to its confluence with the Mississippi River; North Fork of the Crow River from Lake Koronis outlet to the Meeker-Wright county line; Kettle River from north Pine County line to the site of the former dam at Sandstone; Minnesota River from Lac que Parle dam to Redwood County State Aid Highway 11; Mississippi River from County State Aid Highway 7 bridge in Saint Cloud to northwestern city limits of Anoka; Rum River from State Highway 27 bridge in Onamia to Madison and Rice streets in Anoka; the Lake Trout Lakes identified in M.R. 7050.0335 including those inside the boundaries of the Boundary Waters Canoe Area Wilderness and Voyageurs National Park; and Calcareous Fens listed in M.R 7050.0335, subp. 1.

SEDIMENT CONTROL. Methods employed to prevent suspended sediment in stormwater from leaving the site (e.g. silt fences, compost logs and storm drain inlet protection).

STABILIZE, STABILIZED, OR STABILIZATION. The exposed ground surface has been covered by appropriate materials such as mulch, staked sod, riprap, erosion control blanket, mats or other material that prevents erosion from occurring. Grass seeding, agricultural crop seeding or other seeding alone is not stabilization. Mulch materials must achieve approximately 90 percent ground coverage (typically 2 ton/acre).

STORMWATER. Precipitation runoff, stormwater runoff, snowmelt runoff, and any other surface runoff and drainage.

STRUCTURAL STORMATER BMP. A stationary and permanent BMP that is designed, constructed, and operated to prevent or reduce the discharge of pollutants in stormwater.

SURFACE WATER(S). All streams, lakes, ponds, marshes, wetlands, reservoirs, springs, rivers, drainage systems, waterways, watercourses, and irrigation systems whether natural or artificial, public or private, except that surface waters do not include stormwater treatment systems.

WETLANDS. Those areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Constructed wetlands designed for wastewater treatment are not waters of the state. Wetlands must have the following attributes: 1) a predominance of hydric soils; 2) b) inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in a saturated soil condition; and 3) under normal circumstances support a prevalence of such vegetation.

SECTION 4: **AMENDMENT** “12.44.040 Purpose” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

12.44.040 ~~Purpose~~(Reserved)

~~The purpose of this chapter is to promote, preserve and enhance the natural resources within the City of Spring Lake Park and protect them from adverse effects occasioned by poorly sited development or incompatible activities by regulating land disturbing activities that would have an adverse and potentially irreversible impact on water quality; by minimizing conflicts and encouraging proper installation and maintenance of Best Management Practices (BMPs) for land disturbing activities, and by requiring detailed review standards and procedures for land disturbing activities proposed for such areas, thereby achieving a balance between development, redevelopment and protection of water quality.~~

SECTION 5: **AMENDMENT** “12.44.050 Definitions - Construction Site Runoff Control” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

12.44.050 ~~Definitions – Construction Site Runoff Control~~(Reserved)

~~For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning. When inconsistent with the context, words used in the present tense include future tense, words in the plural number include the singular number and words in the singular number include the plural number. The word “shall” is always mandatory and not merely directive. **APPLICANT.** Any person who wishes to obtain a building permit, zoning or subdivision approval. **BEST MANAGEMENT PRACTICE (BMP).** Erosion and sediment control and water quality management practices that are the most effective and practicable means of controlling, preventing and minimizing the degradation of surface water, including construction phasing, minimizing the length of time soil areas are exposed, prohibitions and other management practices published by state or designated area-wide planning agencies. **DETENTION FACILITY.** A permanent natural or man-made~~

structure, including wetlands, for the temporary storage of runoff which contains a permanent pool of water. **DISCHARGE**. The release, conveyance, channeling, runoff or drainage of storm water including snowmelt from a construction site. **EXPOSED SOIL AREAS**. All areas of a construction site where the vegetation (trees, shrubs, brush, grasses, and the like) or impervious surface has been removed, thus rendering the soil more prone to erosion. This includes topsoil stockpile areas, borrow areas and disposal areas within the construction site. It does not include stockpiles or surcharge areas of gravel, concrete or bituminous. Once soil is exposed it is considered "exposed soil," until it meets the definition of **FINAL STABILIZATION**. **FINAL STABILIZATION**. Means that all soil-disturbing activities at the site have been completed and that a uniform perennial vegetative cover with a density of 70% of the cover for unpaved areas and areas not covered by permanent structures has been established, or equivalent permanent stabilization measures have been employed. Simply sowing grass is not considered **FINAL STABILIZATION**. **LAND DISTURBING OR DEVELOPMENT ACTIVITIES**. Any change of the land surface including removing vegetative cover, excavating, filling, grading and the construction of any structure. **PERSON**. Any individual, firm, corporation partnership, franchise, association or governmental entity. **PUBLIC WATERS**. Waters of the state as defined in M.S. § 103G.005, Subd. 15. **RETENTION FACILITY**. A permanent natural or man-made structure that provides for the storage of storm water runoff by means of a permanent pool of water. **SEDIMENT**. Solid matter carried by water, sewage, or other liquids. **STORM WATER POLLUTION PREVENTION PLAN (SWPPP)**. A joint storm water and erosion and sediment control plan containing the requirements of this chapter, that when implemented will decrease soil erosion on a parcel of land and off-site nonpoint pollution due to sedimentation. **STRUCTURE**. Anything manufactured, constructed or erected which is normally attached to or positioned on land, including portable structures earthen structures, roads, parking lots, paved storage areas, fences and retaining walls. **WATERS OF THE STATE**. As defined in M.S. § 115.01, Subd. 22 the term **WATERS OF THE STATE** means all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies of accumulations of water, surface or underground natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof. **WETLANDS**. Lands transitional between terrestrial and aquatic systems where the water table is usually at or near the surface or the land is covered by shallow water. For purposes of this definition, **WETLANDS** must have the following three attributes: Have a predominance of hydric soils; Are inundated or saturated by surface or ground water at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in saturated soil conditions; and Under normal circumstances support a prevalence of such vegetation.

SECTION 6: **AMENDMENT** "12.44.060 Scope And Effect" of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

12.44.060 ~~Scope And Effect~~ Permit Requirement and Proof of Coverage Under NPEDS/SES

~~A. *Applicability.* Every applicant for a building permit, subdivision approval, or a permit to allow land disturbing activities greater than or equal to one acre or part of a larger common plan or development greater or equal to one acre, must submit a Storm Water Pollution Prevention Plan (SWPPP) to the Zoning Administrator. No building permit, subdivision approval, or permit to allow land disturbing activities shall be issued until approval of the SWPPP or a waiver of the approval requirement has been obtained in strict conformance with the provisions of this chapter. The provisions of Paragraph B apply to all land, public or private.~~

~~B. *Exemptions.* The provisions of this chapter do not apply to:~~

- ~~1. Any part of a subdivision if a plat for the subdivision has been approved by the City Council on or before the effective date of this chapter;~~
- ~~2. A lot for which a building permit has been approved on or before the effective date of this chapter;~~
- ~~3. Installation of fences, signs, telephone and electric poles and other kinds of posts or poles;~~
- ~~4. Emergency work to protect life, limb or property; or~~
- ~~5. Tilling, planting or harvesting of agricultural, horticultural or forestry crops.~~

The owner and/or operator of construction activity must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001). A city permit will not be issued until coverage under the MPCA's Construction Stormwater Permit has been obtained by the owner and/or operator.

For certain construction activity, various other permits may also be required. The owner and/or operator of construction activity is responsible for obtaining any other required permits from the city and other State, Federal, or local governmental agencies having any authority over the work to be performed. Typically, such agencies may include, but are not limited to, the U.S. Army Corps of Engineers, the Minnesota Pollution Control Agency, the Minnesota Department of Natural Resources, the Minnesota Department of Transportation, and the State Historical Preservation Office.

SECTION 7: AMENDMENT “12.44.070 (Reserved)” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

A M E N D M E N T

12.44.070 ~~(Reserved)~~ Construction Site Stormwater Runoff Control

A. *Site plan review.*

1. The owner and/or operator of construction activity activity shall submit a copy of the site plan as part of the permit application for review and confirmation

that ordinance requirements have been met.

2. If the permit application is denied, and the owner and/or operator would like to proceed with the project, the owner and/or operator must revise the permit application, including the site plan, and resubmit.
3. Once a permit has been issued/approved, the site plan becomes an enforceable document and the owner and/or operator must comply with all requirements identified in the site plan. The owner and/or operator is also responsible for keeping the stormwater runoff control requirements identified in the site plan up to date.

B. Site plan requirements.

1. The site plan must include the following project information:
 - a. Project name;
 - b. Location of the project;
 - c. Total acreage to be disturbed;
 - d. Name(s) of the owner and/or operator responsible for the proposed construction activity; and
 - e. Any additional information required by the City Engineer and/or Administrator, Clerk/Treasurer.
2. The site plan must include the location, type, and narrative of the following best management practices (BMPs) consistent with standards identified in Paragraph C (Best Management Practices (BMPs) Requirements).
 - a. Down gradient sediment controls;
 - b. Soil stabilization (temporary and permanent);
 - c. Vehicle tracking;
 - d. Inspection and maintenance schedules; and
 - e. Other BMPs as applicable:
 - (1) Areas that are not to be disturbed;
 - (2) Phasing and stabilization BMPs for steep slopes;
 - (3) Temporary or permanent ditches or swales being used to sediment containment systems;
 - (4) Pipe outlet energy dissipation;
 - (5) Buffer Zones including but not limited to:
 - (A) A minimum of a 50-foot natural buffer;
 - (B) A minimum of a 100-foot buffer zone from other special waters, prohibited waters and restricted waters, as defined.
 - (6) Inlet protection BMPs;
 - (7) Stockpile BMPs;
 - (8) Dewatering and basin draining;
 - (9) Temporary Sedimentation Basins consistent with standards identified in Paragraph D (Design Criteria for Temporary Sediment Basins);
 - (10) Pollution Prevention Management BMPs; and
 - (11) Permanent Stormwater Management BMPs.

C. Best Management Practices (BMPs) requirements.

1. Erosion Prevention Practices.

- a. All areas not to be disturbed must be delineated before work begins;
- b. All steep slopes must be identified in the site plan and disturbance of those steep slopes should be minimized. If steep slopes must be disturbed, techniques such as phasing and stabilization practices designed for steep slopes (e.g., slope draining and terracing) must be implemented;
- c. All exposed soil areas, including stockpiles must be stabilized;
 - (1) Stabilization must be initiated immediately to limit soil erosion when construction activity has permanently or temporarily ceased on any portion of the site and will not resume for a period exceeding 14 calendar days (or seven (7) calendar days on a project that is within one mile (aerial radius measurement) of, and flows to, one or more of the following: impaired waters, other special waters, prohibited waters, and/or restricted waters as defined);
 - (2) Stabilization must be completed no later than 14 calendar days after the construction activity has ceased (or seven (7) calendar days on a project that is within one mile (aerial radius measurement) of, and flows to, one or more of the following: impaired waters, other special waters, prohibited waters, and/or restricted waters as defined);
 - (3) Stabilization is not required on constructed base components of roads, parking lots and similar surfaces;
 - (4) Stabilization is not required on temporary stockpiles without significant silt, clay or organic components (e.g., clean aggregate stockpiles, demolition concrete stockpiles, sand stockpiles) but permittees must provide sediment controls at the base of the stockpile.
- d. All exposed soil areas within 200 feet of the water's edge, and that drain to Public Waters that the Minnesota DNR has promulgated "work in water restrictions" during specified fish spawning time frames, must be stabilized within 24 hours during the restriction period;
- e. The normal wetted perimeter of the last 200 linear feet of temporary or permanent drainage ditches or swales that drain water from the site must be stabilized within 24 hours after connecting to a surface water or property edge;
- f. Stabilization of remaining portions of temporary or permanent ditches or swales must be completed within 14 calendar days (or seven (7) calendar days on a project that is within one mile (aerial radius measurement) of, and flows to, one or more of the following: impaired waters, other special waters, prohibited waters, and/or restricted waters as defined) after connecting to a surface water or

property edge and after construction in that portion of the ditch temporarily or permanently ceases;

- g. Temporary or permanent ditches or swales being used as a sediment containment system during construction (with properly designed rock-ditch checks, bio rolls, silt dikes, etc.) do not need to be stabilized. Stabilization of these areas must be completed within 24 hours after their use as a sediment containment system ceases;
- h. Mulch, hydro mulch, tackifier, polyacrylamide or similar erosion prevention practices must not be used within any portion of the normal wetted perimeter of a temporary or permanent drainage ditch or swale section with a continuous slope of greater than 2 percent. Examples of acceptable erosion prevention practices include blankets, poly, riprap, etc.;
- i. Temporary or permanent energy dissipation must be provided at all pipe outlets within 24 hours after connection to a surface water or permanent stormwater treatment system; and
- j. No more land can be disturbed (i.e., phasing) than can be effectively inspected and maintained in accordance with inspection and maintenance requirements.

2. Sediment Control Practices.

- a. Sediment control BMPs must be established on all downgradient perimeters of the site and downgradient areas of the site that drain to any surface water, including curb and gutter systems;
- b. Sediment control practices must be located upgradient of any buffer zones;
- c. Sediment control practices must be installed before any upgradient land-disturbing activities begin and must be kept in place until permanent cover is established. Any sediment control made of soil must be temporarily or permanently stabilized within 24 hours;
- d. If downgradient sediment controls are overloaded, based on frequent failure or excessive maintenance requirements, additional upgradient sediment control practices or redundant BMPs must be installed to eliminate the overloading. The site plan must be amended to identify these additional practices;
- e. Temporary or permanent drainage ditches and sediment basins designed as part of a sediment containment system (e.g., ditches with rock-check dams) require sediment control practices only as appropriate for site conditions;
- f. A floating silt curtain placed in the water is not a sediment control BMP to satisfy perimeter control in this part except when working on a shoreline or below the waterline. When applicable, after the construction activity (e.g., installation of rip rap along the shoreline) in that area is complete, upland perimeter control practices must

- immediately be installed if exposed soils still drain to a surface water;
- g. All sediment control practices adjusted or removed to accommodate short-term activities such as clearing or grubbing, or passage of vehicles, must be re-installed immediately after the short-term activity is completed. All sediment control practices must be re-installed before the next precipitation event even if the short-term activity is not complete;
 - h. All storm drain inlets must be protected using appropriate BMPs during construction until permanent cover has been established on all areas with potential for discharging to the inlet;
 - i. Inlet protection for a particular inlet may be removed if a specific safety concern (e.g. street flooding/freezing) is identified. The need for removal must be documented in the site plan;
 - j. Silt fence or other effective sediment controls must be provided at the base of stockpiles on the downgradient perimeter prior to the initiation of stockpiling;
 - k. All stockpiles must be located outside of natural buffers or surface waters, including stormwater conveyances such as curb and gutter systems unless there is a bypass in place for the stormwater;
 - l. Vehicle tracking BMPs must be located to minimize the track out of sediment from the construction site or onto paved roads within the site;
 - m. Street sweeping must be used in addition to vehicle tracking BMPs if vehicle tracking BMPs are not adequate to prevent sediment tracking onto the street;
 - n. Temporary sediment basins must be installed consistent with standards identified in Paragraph D (Design Criteria for Temporary Sediment Basins);
 - o. In any areas of the site where final vegetative stabilization will occur, vehicle and equipment use must be restricted to minimize soil compaction;
 - p. Topsoil must be preserved on the site;
 - q. Discharges from BMPs must be directed to vegetated areas unless infeasible;
 - r. A 50-foot natural buffer must be preserved or, if a buffer is infeasible on the site, redundant (double) perimeter sediment controls must be provided when a surface water is located within 50 feet of the project's earth disturbances and stormwater flows to the surface water:
 - (1) Permittees must install perimeter sediment controls at least 5 feet apart unless limited by lack of available space;
 - (2) Natural buffers are not required adjacent to road ditches, judicial ditches, county ditches, stormwater conveyance channels, storm drain inlets, and sediment basins;
 - (3) If preserving the buffer is infeasible, the reasons must be

- documented in the site plan;
 - (4) Sheet piling and other impermeable barriers installed in a manner that retains all Stormwater are considered redundant perimeter control.
 - s. An undisturbed buffer zone of not less than 100 linear feet must be included on a project that is within one mile (aerial radius measurement) of, and flows to other special waters, prohibited waters, and/or restricted waters as defined:
 - (1) The buffer zone must be maintained at all times, both during construction and as a permanent feature post construction, except where a water crossing or other encroachment is necessary to complete the project;
 - (2) If buffer encroachment is necessary, the circumstance, reasons, and restoration activities must be fully documented in the site plan;
 - (3) All potential water quality, scenic and other environmental impacts of the encroachments must be minimized by the use of additional or redundant (double) BMPs. Additional or redundant BMPs must be documented in the site plan.
 - t. Polymers, flocculants, or other sedimentation treatment chemicals must be used in accordance with accepted engineering practices, dosing specifications and sediment removal design specifications provided by the manufacturer or supplier.
 - u. Conventional erosion and sediment controls must be used prior to chemical addition and must direct treated stormwater to a sediment control system for filtration or settlement of the floc prior to discharge.
 - 3. Dewatering and Basin Draining.
 - a. Turbid or sediment-laden waters related to dewatering or basin draining (e.g., pumped discharges, trench/ditch cuts for drainage) must be discharged to a sediment control (e.g. sediment trap or basin, filter bag) designed to prevent discharges with visual turbidity. To the extent feasible, use well-vegetated (e.g. grassy or wooded) upland area of the site to infiltrate dewatering water before discharge;
 - b. Receiving waters cannot be used as part of a treatment area;
 - c. Discharges from dewatering activities must be visually checked and photographed at the beginning and at least once every 24 hours of operation to ensure treatment has been obtained and nuisance conditions will not result from the discharge. Dewatering activities that only last for minutes, as opposed to hours and do not reach a surface water, do not require photographs or documentation;
 - d. If nuisance conditions result from the discharge, dewatering activities must immediately cease and corrective actions must occur before dewatering is resumed. Nuisance conditions include, but is not limited

to, a sediment plume in the receiving water or the discharge appears cloudy, or opaque, or has a visible contrast, or has a visible oil film, or causes aquatic habitat degradation that can be identified by an observer;

- e. An oil-water separator or suitable filtration device (e.g., cartridge filters, absorbents pads) must be used prior to discharge of water containing oil or grease;
- f. Water from dewatering or basin-draining activities must be discharged in a manner that does not cause erosion or scour in the immediate vicinity of discharge points;
- g. Dewatering or basin-draining activities cannot cause inundation of wetlands that causes significant adverse impact to the wetland in the immediate vicinity of discharge points;
- h. If filters with backwash water are used, all backwash must be hauled away for disposal, returned to the beginning of the treatment process, or incorporated into the site in a manner that does not cause erosion.

4. Inspection and Maintenance.

- a. A trained person must inspect the entire construction site and areas adjacent to the site at least once every seven (7) days during active construction, or every three (3) calendar days on a project that is within one mile (aerial radius measurement) of, and flows to a “prohibited waters” as defined, and within 24 hours after a rainfall event greater than ½ inch in 24 hours;
- b. All permanent stormwater treatment BMPs must be inspected and maintained;
- c. All erosion prevention and sediment control BMPs and Pollution Prevention Management Measures must be inspected to ensure integrity and effectiveness;
- d. All nonfunctional BMPs must be repaired, replaced, or supplemented with functional BMPs by the end of the next business day after discovery unless another time frame is specified below. Additional time, if field conditions prevent access to the area, may be taken;
- e. Surface waters, including drainage ditches and conveyance systems, but not curb and gutter systems, must be inspected for evidence of erosion and sediment deposition;

(1) All deltas and sediment deposited in areas adjacent to the site and in surface waters, including drainage ways, catch basins, and other drainage systems must be removed;

(2) All areas where sediment removal resulted in exposed soils must be restabilized. Removal and stabilization must be completed within seven (7) calendar days of discovery unless precluded by legal, regulatory, or physical access constraints;

(3) All reasonable efforts to obtain access must be used;

(4) If precluded, removal and stabilization must take place within

- seven (7) days of obtaining access; and
- (5) Contact all local, regional, state and federal authorities and receive any applicable permits, prior to conducting any work in surface waters.
- f. Construction site vehicle exit locations, streets and curb and gutter systems within and adjacent to the project must be inspected for sedimentation from erosion or tracked sediment from vehicles.
- (1) Sediment must be removed from all paved surfaces within one (1) calendar day of discovery or, if applicable, within a shorter time to avoid a safety hazard to users of public streets;
- g. Perimeter control devices must be repaired, replaced, or supplemented when they become nonfunctional or the sediment reaches ½ of the height of the device;
- h. When the depth of sediment collected in temporary and permanent sedimentation basins reaches ½ the storage volume, the basins must be drained and sediment removed. This must occur within 72 hours of discovery;
- i. At least one individual present on the site (or available to the project site in three (3) calendar days) must be trained in the job duties of overseeing the implementation of, revising and/or amending the site plans and performing inspections for the project;
- j. Inspection schedules may be adjusted as follows:
- (1) Inspections of areas with permanent cover can be reduced to once per month, even if construction activity continues on other portions of the site;
- (2) Where sites have permanent cover on all exposed soil and no construction activity is occurring anywhere on the site, inspections can be reduced to once per month and, after 12 months, may be suspended completely until construction activity resumes. The city may require inspections to resume if conditions warrant;
- (3) Where construction activity has been suspended due to frozen ground conditions, inspections may be suspended. Inspections must resume within 24 hours of runoff occurring, or upon resuming construction, whichever comes first; or
- (4) Projects where a pollinator habitat or native prairie type vegetative cover are being established, inspections may be reduced to once per month if the site has temporary vegetation with a density of 70% uniform cover. If after 24 months no significant erosion problems are observed, inspections may be suspended completely until the termination requirements identified in Paragraph C.6 are met.
- k. Inspections and maintenance activities must be recorded within 24

hours of being conducted and these records must be retained with the site plan. These records must include:

- (1) Date and time of inspections;
- (2) Name of person(s) conducting inspections;
- (3) Accurate findings of inspections, including the specific location where corrective actions are needed;
- (4) Corrective actions taken (including dates, times, and party completing maintenance activities);
- (5) Date of all rainfall events greater than ½ inches in 24 hours, and the amount of rainfall for each event. Rainfall amounts must be obtained by either a properly maintained rain gauge installed onsite, a weather station that is within one (1) mile of the site's location, or a weather reporting system that provides site specific rainfall data from radar summaries;
- (6) Photographs of dewatering activities;
- (7) Observed discharges must be recorded, discharges should be photographed and the location of the discharge described (i.e., color, odor, settled or suspended solids, oil sheen, and other obvious indicators of pollutants); and
- (8) Any amendments to the site plan proposed as a result of the inspection must be documented within seven (7) calendar days.

5. Pollution Prevention Management Measures.

- a. Construction and landscape materials must be placed under cover (e.g., plastic sheeting or temporary roofs) or protected by similarly effective means as designed to minimize contact with Stormwater;
- b. Products which are either not a source of contamination to Stormwater or designed to be exposed to Stormwater are not required to be covered or protected;
- c. Pesticides, herbicides, fertilizers and treatment chemicals must be placed under cover (e.g., plastic sheeting or temporary roofs) or protected by similarly effective means designed to minimize contact with Stormwater;
- d. Hazardous materials and toxic waste (including oil, diesel fuel, gasoline, hydraulic fluids, paint solvents, petroleum-based products, wood preservatives, additives, curing compounds, and acids) must be stored in sealed containers to prevent spills, leaks or other discharge;
- e. Hazardous materials must be stored and disposed of in accordance with M.R. Ch. 7045;
- f. Solid waste must be stored, collected, and disposed of in accordance with M.R. Ch. 7035;
- g. Portable toilets must be positioned so that they are secure and will not tip or be knocked over.
- h. Sanitary waste from the portable toilets must be properly disposed in

accordance with M.R. Ch. 7041;

- i. Reasonable steps must be taken to prevent the discharge of spilled or leaked chemicals, including fuel, from any area where chemicals or fuel will be loaded or unloaded including the use of drip pans or absorbents unless infeasible;
 - (1) Adequate supplies must be available at all times to clean up discharged materials and an appropriate disposal method must be available for recovered spilled materials;
 - (2) Spills must be immediately reported and cleaned up as required by M.S. §115.061, using dry clean up measures where possible.
- j. Limit vehicle exterior washing and equipment to a defined area of the site.
 - (1) Runoff from the washing area must be contained in a sediment basin or other similarly effective controls;
 - (2) Waste from the washing activity must be disposed of properly;
 - (3) Soaps, detergents, and solvents must be properly used and stored.
- k. Liquid and solid wastes generated by washout operations (e.g. concrete, stucco, paint, form release oils, curing compounds and other construction materials) related to the construction activity must be contained and not contact the ground. A sign, indicating the location of a washout facility, must be installed.

6. Termination Conditions.

- a. All construction activity must be completed and permanent cover must be installed over all areas;
 - (1) Permanent cover must consist of a uniform perennial vegetation with a density of 70 percent of its expected final growth;
 - (2) Vegetation is not required where the function of a specific area dictates no vegetation, such as impervious surfaces or the base of a sand filter.
- b. Permanent stormwater treatment system must be cleaned of any accumulated sediment;
 - (1) The system must meet all applicable requirements and operate as designed.
- c. Sediment must be removed from conveyance system(s);
- d. Temporary synthetic erosion prevention and sediment control BMPs must be removed. BMPs designed to decompose on-site may be left in place;
- e. For residential construction only, permit coverage may be terminated on individual lots if:

- (1) The structure(s) are finished, permanent cover has been established, and the lot is sold to the homeowner; or
 - (2) The structure(s) are finished, the lot is sold to the homeowner, temporary erosion prevention perimeter controls are properly installed downgradient of any soils where permanent cover has not been established, and the homeowner is provided the MPCA's "Homeowner Fact Sheet".
- f. For construction projects on agricultural land (e.g., pipelines across cropland), the disturbed land must be returned to its preconstruction agricultural use.

D. Design criteria for temporary sediment basins.

1. Where 10 or more acres of disturbed soil drain to a common location or where 5 or more acres of undisturbed soil drain to a common location on the project that is within one mile (aerial radius measurement) of an impaired waters, other special waters, prohibited waters, and/or restricted waters as defined, the applicant must provide a basin to provide treatment of the runoff before it leaves the construction site or enters surface waters.
2. Temporary sediment basins may be converted to a permanent basin after construction is complete.
3. Temporary basins may be removed when permanent cover has reduced the acreage of disturbed soils to less than 10 (or 5 when applicable) acres draining to a common location.
4. Must provide live storage for a calculated volume of runoff from a two (2) year, 24-hour storm from each acre drained to the basin, except that in no case shall the basin provide less than 1,800 cubic feet of live storage per acre drained to the basin.
5. Where the two (2)-year, 24-hour storm runoff amount is not calculated, the temporary sediment basin must provide 3,600 cubic feet of live storage per acre of the basins' drainage area.
6. Outlets must be designed to prevent short-circuiting and the discharge of floating debris.
7. The outlet structure must be designed to withdraw water from the surface to minimize the discharge of pollutants. The use of a surface withdrawal mechanism may be temporarily suspended during frozen conditions. The basin must include a stabilized emergency overflow to prevent failure of pond integrity.
8. Energy dissipation must be provided for the basin outlet within 24 hours after connection to a surface water.
9. Temporary sediment basins must be situated outside of surface waters and include a buffer zone not less than 100 linear feet from special waters.
10. The temporary basins must be constructed and made operational prior to disturbing 10 or more acres of soil draining to a common location.
11. Where a temporary sediment basin meeting the above requirements is infeasible, effective sediment controls such as smaller sediment basins, and/or

sediment traps, silt fences, vegetative buffer strips, or any appropriate combination of measures must be installed as dictated by individual site conditions, including all down-slope boundaries and side-slope boundaries. In determining whether installing a sediment basin is infeasible, the owner and/or operator(s) must consider public safety and may consider factors such as site, soils, slope, and available area on site. The determination of infeasibility must be documented in the site plan.

SECTION 8: AMENDMENT “12.44.080 (Reserved)” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

12.44.080 ~~(Reserved)~~ Post-Construction Stormwater Management

A. Submittal of Site Plans Consisting of Post Construction Plans.

1. Site plans must be submitted for review and confirmation that ordinance requirements have been met, prior to start of construction activity.
2. Site plans must consist of, at a minimum, the following items:
 - a. All calculations for the permanent stormwater treatment system;
 - b. The water quality volume that will be treated through volume reduction practices;
 - c. Rationale and documentation supporting the location of any off-site permanent stormwater treatment projects;
 - d. If applicable, the amount paid to the City for in lieu of off-site treatment under Paragraph B, 7d; and
 - e. All legal mechanisms related to SLPC 12.44.110.

B. Post Construction Stormwater Management BMPs must meet the following criteria:

1. Designed with accepted engineering practices and in accordance with Paragraph D (Permanent Stormwater Management System Design Criteria).
2. Designed so that discharges from the project during and after construction activities do not cause a violation of state water quality standards, including nuisance conditions, erosion in receiving channels or on downslope properties, or a significant adverse impact to wetlands caused by inundation or decrease of flow.
3. Treat the water quality volume on any project where the sum of the new impervious surface and the fully reconstructed impervious surface equals one or more acres.
4. For construction activity (excluding linear projects), water quality volume must be calculated as one (1) inch times the sum of the new and the fully reconstructed impervious surface.
5. For linear projects, water quality volume must be calculated as the larger of one (1) inch times the new impervious surface or one-half (0.5) inch times the

sum of the new and the fully reconstructed impervious surface. Where the entire water quality volume cannot be treated within the existing right-of-way, a reasonable attempt to obtain additional right-of-way, easement, or other permission to treat the stormwater during the project planning process must be made. Volume reduction practices must be considered first, as described in Paragraph B,6. Volume reduction practices are not required if the practices cannot be provided cost effectively. If additional right-of-way, easements, or other permission cannot be obtained, the owner and/or operator of construction activity must maximize the treatment of the water quality volume prior to discharge from City's MS4.

6. Volume reduction practices (e.g., infiltration or other) to retain the water quality volume on-site must be considered first when designing the permanent stormwater treatment system. Wet sedimentation basins and filtration systems are not considered volume reduction practices. If infiltration is prohibited, as described in Paragraph D,1,n, other volume reduction practices, a wet sedimentation basin, or a filtration basin may be considered.

7. Off-site Treatment.

a. For non-linear projects, where the water quality volume cannot cost effectively be treated on the site of the original construction activity, the remaining water quality volume must be addressed through off-site treatment and meet the following requirements (must be selected in the following order of preference):

(1) Locations that yield benefits to the same receiving water that receives runoff from the original construction activity.

(2) Locations within the same DNR catchment area as the original construction activity.

(3) Locations in the next adjacent DNR catchment area upstream.

(4) Locations anywhere within the City's jurisdiction.

b. Off-site treatment projects must involve the creation of new structural stormwater BMPs or the retrofit of existing structural stormwater BMPs, or the use of a properly designed regional structural stormwater BMP. Routine maintenance of structural stormwater BMPs owned or operated by City cannot be used to meet this requirement.

c. Off-site treatment projects must be completed no later than 24 months after the start of the original construction activity.

d. The applicant may provide payment to the City in lieu of off-site treatment.

C. Long-term Maintenance.

1. The permit holder must enter into a long-term maintenance agreement with City that documents all responsibilities for long-term operation and maintenance of stormwater treatment practices that are not owned or operated by City. At a minimum, the long-term maintenance agreement must include provisions that:

- a. Allow the City to conduct inspections of structural stormwater BMPs not owned or operated by City, perform necessary maintenance, and assess costs for those structural stormwater BMPs when the City determines the owner of that structural stormwater BMP has not ensured proper function;
- b. Are designed to preserve the City's right to ensure maintenance responsibility, for structural stormwater BMPs not owned or operated by City, when those responsibilities are legally transferred to another party; and
- c. Are designed to protect/preserve structural stormwater BMPs. If structural stormwater BMPs change, causing decreased effectiveness, new, repaired, or improved structural stormwater BMPs must be implemented to provide equivalent treatment to the original BMP.

D. Permanent Stormwater Management System Design Criteria.

1. Infiltration system.

- a. Infiltration options include, but are not limited to: infiltration basins, infiltration trenches, rainwater gardens, bioretention areas without underdrains, swales with impermeable check dams, and natural depressions;
- b. To determine if an infiltration system is suitable, either the MPCA's contamination screening checklist must be completed or an assessment must be conducted. The checklist or assessment must be documented in the site plan. For more information and to access the MPCA's "contamination screening checklist" see the Minnesota Stormwater Manual;
- c. Must be designed such that pre-existing hydrologic conditions of wetlands in the vicinity are not impacted (e.g., inundation or breaching a perched water table supporting a wetland);
- d. Must not be excavated to final grade, or within three (3) feet of final grade, until the contributing drainage area has been constructed and fully stabilized unless they provide rigorous erosion prevention and sediment controls (e.g., diversion berms) to keep sediment and runoff completely away from the infiltration area.
- e. When excavating to within three (3) feet of final grade, the contractor must stake off and mark the area so heavy construction vehicles or equipment do not compact the soil in the infiltration area;
- f. A pretreatment device such as a vegetated filter strip, forebay, or water quality inlet (e.g., grit chamber) to remove solids, floating materials, and oil and grease from the runoff, to the maximum extent practicable, must be used before the system routes stormwater to the infiltration system;
- g. Designed to provide a water quality volume as described in Paragraph B,2, Paragraph B,3, Paragraph B,4 and Paragraph B,5;
- h. Designed to discharge all stormwater (including stormwater in excess

- of the water quality volume) routed to the system through the uppermost soil surface or engineered media surface within 48 hours. Additional flows that cannot infiltrate within 48 hours must bypass the system through a stabilized discharge point;
- i. Must provide a means to visually verify the infiltration system is discharging through the soil surface or filter media surface within 48 hours or less;
 - j. Must provide at least one soil boring, test pit or infiltrometer test in the location of the infiltration practice for determining infiltration rates;
 - k. For design purposes, divide field measured infiltration rates by 2 as a safety factor or use soil-boring results with the infiltration rate chart in the Minnesota Stormwater Manual to determine design infiltration rates. When soil borings indicate type A soils, field measurements should be performed to verify the rate is not above 8.3 inches per hour;
 - l. Must employ appropriate on-site testing to ensure a minimum of three (3) feet of separation from the seasonally saturated soils (or from bedrock) and the bottom of the proposed infiltration system;
 - m. Must design a maintenance access, typically eight (8) feet wide;
 - n. Infiltration Systems are prohibited in the following areas:
 - (1) Areas that that receive runoff from vehicle fueling and maintenance areas;
 - (2) Areas where infiltrating stormwater may mobilize high levels of contaminants in soil or groundwater;
 - (3) Areas where soil infiltration rates are field measured at more than 8.3 inches per hour unless the soils are amended to slow the infiltration rate below 8.3 inches per hour;
 - (4) Areas with less than three (3) feet of separation distance from the bottom of the infiltration system to the elevation of the seasonally saturated soils or the top of bedrock;
 - (5) Areas of predominately Hydrologic Soil Group type D soils (clay);
 - (6) The following areas within a Drinking Water Supply Management Area (DWSMA) as defined in M.R. 4720.5100, subp. 13:
 - (A) In an Emergency Response Area (ERA) within a DWSMA classified as having high or very high vulnerability as defined by the Minnesota Department of Health; or
 - (B) In an ERA within a DWSMA classified as moderate vulnerability unless a higher level of engineering review sufficient to provide a functioning treatment system and to prevent adverse impacts to groundwater has been approved by the City; or
 - (C) Outside of an ERA within a DWSMA classified as

having high or very high vulnerability unless a higher level of engineering review sufficient to provide a functioning treatment system and to prevent adverse impacts to groundwater has been approved by the City.

(7) Areas within 1,000 feet upgradient or 100 feet downgradient of active karst features; and

(8) Areas that receive runoff from the following industrial facilities not authorized to infiltrate stormwater under the NPDES stormwater permit for industrial activities:

(A) Automobile salvage yards;

(B) Scrap recycling and waste recycling facilities;

(C) Hazardous waste treatment, storage or disposal facilities;

(D) Wood preserving facilities; or

(E) Air transportation facilities that conduct deicing activities.

2. Filtration system.

a. Filtration options include, but are not limited to: sand filters with underdrains, biofiltration areas, swales using underdrains with impermeable check dams and underground sand filters;

b. Must not install filter media until the contributing drainage area is constructed and fully stabilized unless they provide rigorous erosion prevention and sediment controls (e.g., diversion berms) to keep sediment and runoff completely away from the filtration area;

c. Designed to remove at least 80 percent of TSS;

d. Must use a pretreatment device such as a vegetated filter strip, small sedimentation basin, water quality inlet, forebay or hydrodynamic separator to remove settleable solids, floating materials, and oils and grease from the runoff to the maximum extent practicable, before runoff enters the filtration system;

e. Designed to provide a water quality volume as described in Paragraph B,3, Paragraph B,4 and Paragraph B,5;

f. Designed to discharge all stormwater (including stormwater in excess of the water quality volume) routed to the system through the uppermost soil surface or engineered media surface within 48 hours. Additional flows that the system cannot filter within 48 hours must bypass the system or discharge through an emergency overflow;

g. Designed to provide a means to visually verify the system is discharging through the soil surface or filter media within 48 hours;

h. Employ appropriate on-site testing to ensure a minimum of three (3) feet of separation between the seasonally saturated soils (or from bedrock) and the bottom of the proposed filtration system;

i. Construct with an impermeable liner when the system has less than

three (3) feet of separation between seasonally saturated soils or bedrock;

j. Designed with a maintenance access, typically eight (8) feet wide.

3. Wet sedimentation basin.

a. Permanent volume of 1,800 cubic feet of storage below the outlet pipe for each acre that drains to the basin;

b. Permanent volume must reach a minimum depth of at least three (3) feet and must have no depth greater than 10 feet;

c. Must be configured to minimize scour or resuspension of solids;

d. In addition to the permanent volume, the basin must provide the water quality volume as live storage. Water quality volume is described in Paragraph B,3, Paragraph B,4, and Paragraph B,5;

e. Water quality volume discharges at no more than 5.66 cubic feet per second (cfs) per acre of surface area of the basin;

f. Designed to prevent short-circuiting and the discharge of floating debris;

g. Basin outlets must have energy dissipation;

h. Must include a stabilized emergency overflow to accommodate storm events in excess of the basin's hydraulic design;

i. Must have a maintenance access, typically eight (8) feet wide, for the basin;

j. Must be located outside of surface waters and any buffer zones;

k. Permittees must design basins using an impermeable liner if located within active karst terrain.

4. Regional wet sedimentation basins.

a. When the entire water quality volume cannot be treated by volume reduction practices onsite, regional wet sedimentation basins can be used or created, provided they are constructed basins, not a natural wetland or water body.

b. The regional basin conforms to all requirements for a wet sedimentation basin as described in Paragraph D,3.

c. Must be large enough to account for the entire area that drains to the basin.

d. Waterways between the project and the regional basin must not be significantly degraded.

e. Written authorization from City or private entity that owns and maintains the regional basin.

SECTION 9: **AMENDMENT** “12.44.090 Minimum Construction Site Best Management Practices” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

12.44.090 ~~Minimum Construction Site Best Management Practices~~ (Reserved)

- ~~A. No SWPPP which fails to meet the standards contained in this section, or as described in the NPDES Construction Stormwater General Permit, shall be approved by the City Council or designated representative.~~
- ~~B. *Site dewatering.* Water pumped from the site shall be treated by temporary sedimentation basins, grit chambers, sand filters, upflow chambers, hydrocyclones, swirl concentrators or other appropriate BMPs for dewatering activities described in the NPDES Construction Stormwater General Permit. Water may not be discharged in a manner that causes nuisance conditions, erosion, scour, or flooding of the site or receiving channels or a wetland. All discharge points must be adequately protected from erosion and scour. The discharge must be dispersed over natural rock riprap, sand bags, plastic sheeting or other accepted energy dissipation measures. Adequate sedimentation control measures are required for discharge water that contains suspended solids.~~
- ~~C. *Construction site waste.* Management of solid and hazardous wastes on site shall meet the requirements of the NPDES Construction Stormwater General Permit.~~
 - ~~1. *Solid waste and material disposal.* All waste, unused building material (including garbage debris, cleaning wastes, wastewater, toxic materials or hazardous materials), collected sediment, asphalt and concrete millings, floating debris, paper, plastic, fabric, construction and demolition debris and other wastes must be disposed of properly and must comply with MPCA disposal requirements.~~
 - ~~2. *Hazardous materials.* Oil, gasoline, paint and any hazardous substances must be properly stored, including secondary containment, to prevent spill leaks or other discharge. Restricted access to storage areas must be provided to prevent vandalism. Storage and disposal of hazardous waste must be in compliance with MPCA regulations.~~
 - ~~3. *Liquid Waste.* All other non-storm water discharges (concrete truck washout, vehicle washing, maintenance spills, and the like) conducted during the construction activity shall not be discharged to the municipal storm sewer, wetlands, natural drainageways or waters of the state.~~
 - ~~4. *Sanitary facilities.* Adequate on-site sanitary facilities shall be provided in convenient location(s) for all persons who work on the site.~~
- ~~D. *Tracking.* Vehicle tracking of sediment onto paved surfaces must be removed by street sweeping as needed to prevent discharge of sediment-laden water from entering the city storm sewer system.~~

- E. *Drain inlet protection.* All storm drain inlets shall be protected during construction with control measures approved by the City Engineer until final establishment has been accomplished or until approval from the city.
- F. *Site runoff control.* Channelized runoff from adjacent areas passing through the site shall be diverted around disturbed areas, if practical. Diverted runoff shall be conveyed in a manner that will not erode the conveyance at receiving channels. All temporary or permanent drainage channels must be stabilized within 24 hours of being connected to a water of the state. Sediment control is required along channel edges to reduce sediment reaching the channel. This site shall include, as applicable, BMPs to minimize erosion described in the NPDES Construction Stormwater Permit.
- G. *Site phasing.* All activities on the site shall be conducted in a logical sequence to minimize the area of base soil exposed at any one time.
- H. *Soil stabilization.* All exposed soil left inactive for 14 or more days must have temporary or permanent stabilization year round.
- I. *Temporary sediment basins.* For sites with more than ten acres disturbed at one time, or if a channel originates in the disturbed area one or more temporary or permanent sedimentation basins shall be constructed. Each sedimentation basin shall have a surface area of at least 1% of the area draining to the basin and at least three feet of depth and constructed in accordance with accepted design specifications. Sediment shall be removed to maintain a depth of three feet. The basin discharge rate shall also be sufficiently low as to not cause erosion, scour, or flooding along the discharge channel or the receiving water. The use and management of site temporary sediment basins shall meet the requirements of the NPDES Construction Stormwater General Permit C.
- J. *Sediment control.* Silt fence or equivalent sediment control measures shall be placed along all side slopes and down slope sides of the site. If a channel or area of concentrated runoff passes through the site, silt fence shall be placed along the channel edges to reduce sediment reaching the channel. The use of silt fence or equivalent sediment control BMPs, as applicable, shall be used to minimize the discharge of sediment and other pollutants, as described in NPDES Construction Stormwater General Permit, and must include a maintenance and inspection schedule.
- K. *Stockpile protection.* Any soil or dirt storage piles containing more than ten cubic yards of material should not be located with a downslope drainage length of less than 25 feet from the toe of the pile to a roadway or drainage channel. If remaining for more than seven days, they shall be temporarily stabilized by mulch, vegetation, tarps, or other means and enclosed by a silt fence or equivalent sediment control measures. Stockpiles which will be in existence for less than seven days shall be enclosed by silt fence or equivalent sediment control measure around the pile. In-street utility repair or construction soil or dirt storage piles located closer than 25 of a roadway or drainage channel must be covered with tarps or suitable alternative control, if exposed for more than seven days.
- L. *Inspection and maintenance.* All stormwater management BMPs shall be inspected weekly or after every 1/2-inch rain event by the applicant. If sediment has reached 1/3 the capacity of the sediment control practice, appropriate maintenance or replacement of the BMP must be completed to ensure maximum effectiveness. All site inspections;

~~records of rainfall events and BMP maintenance shall comply with the requirements of the NPDES Construction Stormwater General Permit E.~~

SECTION 10: **AMENDMENT** “12.44.100 Completion Of Work” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

A M E N D M E N T

12.44.100 ~~Completion Of Work~~(Reserved)

~~Work will be considered complete when all exposed soil areas have undergone final stabilization, as defined in SLPC 12.44.050; is constructed to finish grade, is in conformance with all permit conditions, including the NPDES Construction Stormwater General Permit, and is to the satisfaction of the city. The applicant or representative shall notify the city when the land-disturbing operations are ready for final inspection. Final approval shall not be given until all work, including installation of all drainage facilities and their protective devices, and all erosion control measures, have been completed and final stabilization has occurred in accordance with this chapter.~~

SECTION 11: **AMENDMENT** “12.44.110 Enforcement Procedures” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

A M E N D M E N T

12.44.110 Enforcement Procedures

- A. *Right of entry.* The ~~applicant~~owner and/or operator ~~shall promptly~~must allow the city and its authorized representatives, ~~upon presentation of identification,~~ to enter all properties at any reasonable time for the purposes of inspection, observation, measurement, sampling and testing pertinent to discharge to the MS4 as often as may be reasonably necessary to determine compliance. These activities include, but are not limited to, the following:
1. ~~Enter upon the permitted site for the purpose of obtaining information; examination of records, e~~Conducting investigations, inspections or surveys;
 2. ~~Bring such equipment upon the permitted site as is necessary to conduct such surveys and investigations;~~
 3. Examineing and copying any ~~h~~books, papers, records, or memoranda pertaining to activities or records required to be kept under the terms and conditions of this permitted ~~site~~activity;
 4. Inspecting the ~~stormwater pollution control measures~~requirements of this ordinance; and

5. Sample~~ing~~ and monitor~~ing~~ any items or activities pertaining to ~~stormwater pollution control measures~~this Ordinance.
- B. *Notification by city of failure of the SWPPP.* If upon inspection by the city or designated representative, the applicant fails to implement the erosion and sediment control practices outlined in the approved SWPPP or minimum BMP standards outlined in SLPC 12.44.090, the city will notify the applicant with a letter of failure which outlines the issues of noncompliance and a timeline for completion of any work to bring the site into compliance.
- C. ~~Failure to conduct corrective work.~~Violations, penalty, enforcement. When an ~~applicant~~owner and/or operator fails to conform to any provision of this policy within the time stipulated, the city may take the following actions:
1. Issue a stop work order, withhold the scheduling of inspections, and/or the issuance of a certificate of occupancy;
 2. Suspend or Revoke any permit issued by the city to the ~~applicant~~owner and/or operator for the site in question or any other of the ~~applicant~~owner and/or operator's sites within the city's jurisdiction;
 3. ~~Direct the correction of the deficiency by city forces or by a separate contract. The issuance of a permit constitutes a right-of-entry for the city or its contractor to enter upon the construction site for the purpose of correcting deficiencies in erosion or sediment control.~~If circumstances exist such that noncompliance with this ordinance poses an immediate danger to the public health, safety and welfare, as determined by the city. The city may take emergency preventative action to correct the deficiency or hire an independent contractor to correct the deficiency. The issuance of a permit constitutes a right-of-entry for the city to enter upon the site for the purpose of correcting deficiencies; and
 4. ~~All costs incurred by the city in correcting storm water pollution control deficiencies must be reimbursed by the applicant. If payment is not made within 30 days after costs are incurred by the city, the city may assess the remaining amount against the property. As a condition of the permit, the owner shall waive notice of any assessment hearing to be conducted by the city, concur that the benefit to the property exceeds the amount of the proposed assessment and waive all rights by virtue of M.S. § 429.081 to challenge the amount or validity of assessment.~~Require reimbursement to city for all costs incurred in correcting storm water pollution control deficiencies. If payment is not made within the timeframe determined by the city after costs are incurred, then city may assess the remaining amount against the property. As a condition of the permit, the owner and/or operator shall waive notice of any assessment hearing to be conducted by city, agree that the benefit to the property exceeds the amount of the proposed assessment, and waive all rights by virtue of M.S. §429.081 to challenge the amount or validity of such assessment costs related to cleanup or corrective actions taken by the city.
- D. ~~Action against the financial security.~~ If ~~appropriate actions by the applicant have not been completed within seven days after notification by the city, the city may act against the financial security if any of the conditions listed below exist. The city shall~~

~~use funds from this security to finance any corrective or remedial work undertaken by the city or a contractor under contract to the city and to reimburse the city for all direct costs incurred in the process of remedial work including, but not limited to, staff time and attorney's fees.~~

- ~~1. The applicant ceases land disturbing activities and/or filling and abandons the work site prior to completion of the city-approved grading plan.~~
- ~~2. The applicant fails to conform to any city approved grading plan and/or the SWPPP as approved by the city, or related supplementary instructions.~~
- ~~3. The techniques utilized under the SWPPP fail within one year of installation.~~
- ~~4. The applicant fails to reimburse the city for corrective action taken.~~

~~E. *Emergency action.* If circumstances exist such that noncompliance with this chapter poses an immediate danger to the public health, safety and welfare, as determined by the City Administrator, the city may take emergency preventative action. The city shall also take every reasonable action possible to contact and direct the applicant to take any necessary action. Any cost to the city may be recovered from the applicant's financial security.~~

SECTION 12: **EFFECTIVE DATE** This Ordinance shall be in full force and effect upon adoption and publication.

PASSED AND ADOPTED BY THE SPRING LAKE PARK COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Wendling	_____	_____	_____	_____
Councilmember Goodboe-Bisschoff	_____	_____	_____	_____
Councilmember Dircks	_____	_____	_____	_____
Councilmember Moran	_____	_____	_____	_____
Mayor Nelson	_____	_____	_____	_____

Presiding Officer

Attest

Robert Nelson, Mayor, Spring Lake
Park

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer, Spring Lake Park

**CITY OF SPRING LAKE PARK
RESOLUTION NO. 2025-37**

**A RESOLUTION APPROVING SUMMARY PUBLICATION OF ORDINANCE NO. 505,
AMENDING CHAPTER 12.44 OF THE CITY CODE RELATING TO CONSTRUCTION
SITE RUNOFF CONTROL**

WHEREAS, the Spring Lake Park City Council has adopted Ordinance No. 505, entitled: "AN ORDINANCE AMENDING CHAPTER 12.44 OF THE CITY CODE RELATING TO CONSTRUCTION SITE RUNOFF CONTROL"; and

WHEREAS, the City Council finds that the publication of the full text of the ordinance is not necessary for the public's understanding of its intent and effect, and that a summary publication would clearly inform the public of the ordinance's purpose and substance; and

WHEREAS, Minnesota Statutes Section 412.191, Subdivision 4, authorizes the publication of a summary of an ordinance when the City Council so directs by resolution approved by a four-fifths vote of its members;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota:

1. The City Council hereby approves the following summary of Ordinance No. 505 for publication:

“On October 20, 2024, the Spring Lake Park City Council adopted Ordinance No. 505, amending Chapter 12.44 of the City Code relating to construction site runoff control. The ordinance updates Chapter 12.44 of the City Code to align with the requirements of the Minnesota Pollution Control Agency's Construction Stormwater General Permit and the City's MS4 permit. The ordinance establishes updated standards for erosion prevention, sediment control, dewatering, site plan review, post-construction stormwater management, and enforcement procedures. The purpose of these amendments is to protect surface waters and public infrastructure from pollutants associated with construction activity and to maintain compliance with current State and Federal stormwater regulations. A full copy of the ordinance is available at City Hall or by request.”

2. The City Administrator is directed to cause this summary to be published in the official newspaper in accordance with state law and to make a full copy of Ordinance No. 505 available for inspection by the public.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 20th day of October 2025.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 10.20.25 Meeting**
File No.: R:\client\municipal\spring_lake_park_ci_mn (18GEN)

Note: Updated information is shown in *italics*.

2025 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meetings are usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June. Part 1 of new Permit Application was submitted on April 17, 2025. MPCA Audit of MS4 Permit compliance was held on August 12th. Information was given to the MPCA on September 4th. A formal Notice letter of violation letter was received from the MPCA on September 18th. *A City response is due by December 18th.*

2025 Street 79th Avenue and Taylor Street NE Mill and Overlay Project (193807275). The project includes 79th Avenue (Able St. to TH-65) and Taylor Street NE (79th Ave. to Osborne Rd.). Contractor is North Valley, Inc. *Project is complete (except for seeding and punch-list).*

Future Water Tower Painting Project (19380xxxx). The CIP includes new coatings on the Able and Arthur water towers in 2027 and 2028. The Administrator submitted a PPL application for possible State of MN DWRF financing. *Next steps are to have KLM complete interior and exterior inspections in April 2026 and to submit an IUP application in May 2026.*

1-Year Warranty Televising for 2023-2024 Sanitary Sewer Lining Project (193805871). *A sewer lateral cleaning and grouting project will be necessary in 2026 or 2027.*

2025 Seal Coat and Crack Repair Project (193807361). Included streets north of Osborne Rd, east of Monroe St., and west of TH-65 as well as Univ. Service Dr. and Terrace Rd north of 81st Ave. Contractor was Allied Blacktop. *Final payment was processed on 10/6/25.*

Storm Sewer Televising Project. The Public Works Director has obtained storm sewer televising and inspection quotes to have information to use for evaluating future lining projects. *Quote can be awarded.*

Terrace Park Improvements Project (193807324). The Parks and Recreation Director obtained quotes for court resurfacing. *Construction has been completed.*

Possible 2026 street mill and overlay project (19380_____). *The Public Works Director, Engineer, and Administrator are evaluating streets for a possible mill and overlay project next year.*

2026 Anoka County Highway 10 Paving Project: Anoka County is planning to repave Co. Rd. 10 between Able St. NE and Pleasant View Dr. in 2026. The construction will require closing Co. Rd. 10.

Please contact Evan Monson, Bruce Paulson, Zach Naslund, Eric Stommes, or me if you have questions or require additional information.