



**CITY COUNCIL REGULAR AGENDA
MONDAY, FEBRUARY 03, 2025**

ABLE PARK BUILDING, 8200 ABLE STREET NE at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
 - A. Legislative Preview from Rep. Erin Koegel
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - January 21, 2025 City Council Meeting
 - [B.](#) Contractor's Licenses
 - [C.](#) Resolution 2025-05, Approving A Charitable Gambling Premises Permit within City of Spring Lake Park
- 7. DEPARTMENT REPORTS**
 - [A.](#) Public Works Report
 - [B.](#) Code Enforcement Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Ordinance 501, An Ordinance Amending Chapter 16 of the Spring Lake Park City Code Relating to Sight Distance Triangles
 - [B.](#) Resolution 2025-04, Authorizing Summary Publication of Ordinance 501
- 9. NEW BUSINESS**
- 10. REPORTS**
 - A. Attorney Report
 - [B.](#) Engineer Report
 - [C.](#) Administrator Report
- 11. OTHER**
- 12. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on January 21, 2024 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director George Linngren Building Official Jeff Baker,
Administrator Daniel Buchholtz

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that Item 12A be added to the Agenda Motion to Close City Council Meeting to Develop or Consider Offers or Counteroffers for the Purchase or Sale of Real Property Pursuant to M.S. 13D.05, subd. 3(c)3.

5. DISCUSSION FROM THE FLOOR

None

6. CONSENT AGENDA

- A. Approval of Minutes – January 6, 2025 City Council Meeting
- B. Approval of Claims List – General Disbursement #24-23 - \$1,057,428.19
- C. Revenue and Expenditure Report – December 2024
- D. Contractor's Request for Payment #6 – 2024 Sanburnol, Elm Drive and 83rd Avenue Improvement Project - \$77,452.76
- E. Approval of Public Right of Way Application – Telcom Construction for Lumen (7703 Lakeview Lane NE)
- F. Approval of Public Right of Way Application – Telcom Construction for Lumen (8025 Benjamín Street NE)

- G. Approval of Public Right of Way Application – Telcom Construction for Lumen (7884 Monroe Street NE)
- H. Contractor’s Licenses
- I. Sign Permit

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

- A. SBM Fire Department Report – Chief Retka

Tabled

- B. Police Report

Chief Antoine reported that the Police Department responded to 724 calls for service in December 2024 compared to 844 calls for service for the month of December 2023. He stated that the total number of calls for 2024 were 9,409. He noted that the calls were down slightly from 2023. Chief Antoine stated that School Resource Officer Imig handled 11 school-related calls, 10 student contacts, 16 escorts, and 10 follow-up investigations.

Chief Antoine said Investigator Bennek reported handling 24 cases for the month of December, 21 of which are felony in nature, 3 misdemeanor cases, while monitoring 5 forfeiture cases. He stated that Investigator Bennek closed one forfeiture case in December.

Chief Antoine thanked his staff for all their hard work throughout the year.

8. ORDINANCES AN/OR RESOLUTIONS

- A. Resolution 2025-01, Approval of 2025 Appointments

Administrator Buchholtz gave an overview of the finalized 2025 appointment list.

Motion made by Councilmember Wendling to approve Resolution 2025-01, Approval of 2025 Appointments.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran. Nay: Mayor Nelson. Motion carried 4-1.

B. Ordinance 500 – Comcast Franchise Agreement Extension

Administrator Buchholtz gave an overview of the cable commissions interaction with Comcast. He stated that Comcast would like to extend the franchise agreement for another five years. Administrator Buchholtz stated that the Cable Commission is recommending extending the franchise agreement. He stated that Comcast has reviewed and approved the ordinance.

Motion made by Councilmember Goodboe-Bisschoff to approve Ordinance 500 – Comcast Franchise Agreement Extension.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

C. Resolution 2025-02, Authorizing Summary Publication of Ordinance 500, Franchise Extension Agreement

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-02, Authorizing Summary Publication of Ordinance 500, Franchise Extension Agreement.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

D. Resolution 2025-03, Resolution of Support for MACTA Efforts to Modernize Public Education and Government (PEG) Programming/Public Access Funding

Administrator Buchholtz gave an overview of the MACTA Efforts. He stated that the North Metro Telecommunications Commission (NMTC) is requesting that the member cities support the Minnesota Association of Community Telecommunications Administrators (MACTA) in their efforts to modernize public, educational, and governmental (PEG) programming and public access funding.

Administrator Buchholtz made note that one of the key proposals is the "Equal Access to Broadband" bill, which would enable cities to franchise wireline broadband providers, impose franchise fees for using public rights-of-way, and establish oversight and build-out requirements similar to those for cable providers. He stated that another potential solution involves seeking state general fund support. He said the Commission recommends that member cities pass a resolution to support these initiatives as endorsed by the NMTC operations committee.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-03, A Resolution of Support for MACTA Efforts to Modernize Public Education and Government (PEG) Programming/Public Access Funding.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

9. UNFINISHED BUSINESS

A. Authorize Hiring Process for Fire Inspector/Code Enforcement Officer

Administrator Buchholtz stated that with the resignation of Walter Morris the position of Fire Inspector/Code Enforcement is now vacant. He gave an overview of the position, stating that it is a dual focus on fire safety and property maintenance.

Administrator Buchholtz stated that staff is seeking approval to begin the hiring process for the position of Fire Inspector/Code Enforcement Official. He stated that the 2025 salary range for the position is \$34.02-\$41.81/hour.

Motion made by Councilmember Wendling to Authorize Hiring Process for Fire Inspector/Code Enforcement Officer.

Aye: Councilmember Wendling, Councilmember Dircks, Councilmember Moran. Abstain: Councilmember Goodboe-Bisschoff. Nay: Mayor Nelson. Motion carried 3-1, with one abstention.

10. NEW BUSINESS

None

11. REPORTS

A. Attorney's Report

None

A. Engineer's Report

Report accepted as presented.

B. Administrator Report

Administrator Buchholtz gave an update on the City Hall Renovation project.

12. OTHER

A. Motion to Close City Council Meeting to Develop or Consider Offers or Counteroffers for the Purchase or Sale of Real Property Pursuant to M.S. 13D.05, subd. 3(c)3.

Motion made by Councilmember Goodboe-Bisschoff to close the City Council meeting to Develop or Consider Offers or Counteroffers for the Purchase of Real Property Pursuant to M.S. § 13D.05, subd. 3(c)(3), for a property identified as 8492 Highway 65 HE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

Meeting closed at 7:26 PM.

Meeting reconvened at 7:43 PM

Administrator Buchholtz stated that the City Council met in closed session to discuss meeting to Develop or Consider Offers or Counteroffers for the Purchase of Real Property Pursuant to M.S. § 13D.05, subd. 3(c)(3) for the property identified as 8492 Highway 65 NE. He stated that the City Council discussed a proposed amendment to the purchase agreement and gave staff direction.

Administrator Buchholtz stated that he is seeking authorization from the City Council to engage Stantec to perform remediation work at 8492 Highway 65 NE and 8478 Highway 65 NE, contingent upon agreement with the seller on the second amendment to the purchase agreement.

Motion made by Mayor Nelson to authorize the City Administrator to engage Stantec to perform remediation work at 8492 Highway 65 NE and 8478 Highway 65 NE, contingent upon agreement to a second amendment to the purchase agreement.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

Motion made by Mayor Nelson to authorize the City Administrator to execute the second amendment to the purchase agreement, contingent upon appropriate revisions made by the City Attorney and as directed by the City Council.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:47 PM

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

February 3, 2025

General Contractor

The Home Team

Mechanical Contractor

Air Express, Inc.

Plumbing Contractor

Affinity Plumbing

Erickson Plumbing, Heating & Cooling, Inc.

Hayes Mechanical, LLC.

2025-2026 Contractor

Tree Contractor

Jeff Hoheisel Protree Care, Inc.

RESOLUTION NO. 2025-05

RESOLUTION APPROVING A CHARITABLE GAMBLING PREMISES WITHIN THE CITY OF SPRING LAKE PARK

WHEREAS, the Spring Lake Park Lions Club has made application to the Minnesota Gambling Control Board (GCB) for a premise permit at the Don Goyo Restaurant, 8492 Highway 65 NE in Spring Lake Park; and

WHEREAS, a criminal background check was completed on the gambling manager; and

WHEREAS, the GCB requires the City to approve the premises permit prior to their issuance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the City Council does hereby approve the Premises Permit Application for the Spring Lake Park Lions to conduct charitable gaming at 8492 Highway 65 NE.

The foregoing Resolution was moved for adoption by

Upon Vote being taken thereon, the following voted in favor thereof

And the following voted against the same: None.

Whereon the Mayor declared said Resolution duly passed and adopted the

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

MINNESOTA LAWFUL GAMBLING
LG214 Premises Permit Application

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

Mail the application and required attachments to:
Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Spring Lake Park Lions Club License Number: 00584
Chief Executive Officer (CEO) Ryan Julien Daytime Phone: 612-327-8449
Gambling Manager: Amanda Jackson Daytime Phone: 763-286-5039

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: Don Goyo Restaurant
List any previous names for this location:
J's Pizza
Street address where premises is located: 8492 Hwy 65 NE
(Do not use a P.O. box number or mailing address.)

City: OR Township:	County:	Zip Code:
<u>Spring Lake Park</u>	<u>Anoka</u>	<u>55432</u>

Does your organization own the building where the gambling will be conducted?
 Yes No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.
Is any other organization conducting gambling at this site? Yes No Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? Yes No Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: Northeast Bank Bank Account Number: 10012805
Bank Street Address: 200 Coon Rapids Blvd City: Coon Rapids State: MN Zip Code: 55433

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
_____	_____	<u>MN</u>	_____
_____	_____	<u>MN</u>	_____
_____	_____	<u>MN</u>	_____

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

**CITY APPROVAL
for a gambling premises
located within city limits**

City Name: _____

Date Approved by City Council: _____

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of City Personnel: _____

Title: _____ Date Signed: _____

**Local unit of government
must sign.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

County Name: _____

Date Approved by County Board: _____

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of County Personnel: _____

Title: _____ Date Signed: _____

TOWNSHIP NAME: _____

Complete below only if required by the county.
On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

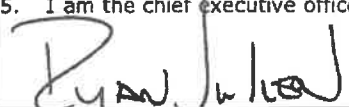
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date Signed: _____

ACKNOWLEDGMENT AND OATH

- | | |
|---|--|
| <p>1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.</p> <p>2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.</p> <p>3. I have read this application and all information submitted to the Board is true, accurate, and complete.</p> <p>4. All required information has been fully disclosed.</p> <p>5. I am the chief executive officer of the organization.</p> | <p>6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.</p> <p>7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.</p> <p>8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.</p> <p>9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.</p> <p>10. I understand the fee is non-refundable regardless of license approval/denial.</p> |
|---|--|



Signature of Chief Executive Officer (designee may not sign)

12-19-2024

Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other Individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

MINNESOTA LAWFUL GAMBLING
LG215 Lease for Lawful Gambling Activity

LEASE INFORMATION

Organization:	License/Site Number:	Daytime Phone:
Spring Lake Park Lions Club	00584	763-784-9179
Address:	City:	State: Zip:
8433 Center Drive	Spring Lake Park	MN 55432
Name of Leased Premises:	Street Address:	
Don Goyo Restaurant	8492 Hwy 65 NE	
City:	State: Zip:	Daytime Phone:
Spring Lake Park	MN 55432	763-432-9743
Name of Legal Owner:	Business/Street Address:	
Hector & Sandra Velasquez	8492 Hwy 65 NE	
City:	State: Zip:	Daytime Phone:
Spring Lake Park	MN 55432	763-432-9743
Name of Lessor (if same as legal owner, write "SAME"):	Address:	
SAME		
City:	State: Zip:	Daytime Phone:

Check applicable item:
 New or amended lease. Effective date: 3-1-25. Submit changes at least ten days **before** the effective date of the change.
 New owner. Effective date: _____. Submit new lease **within** ten days after new lessor assumes ownership.

CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)

<input checked="" type="checkbox"/> Pull-Tabs (paper)	<input checked="" type="checkbox"/> Electronic Pull-Tabs
<input type="checkbox"/> Pull-Tabs (paper) with dispensing device	<input checked="" type="checkbox"/> Electronic Linked Bingo
<input type="checkbox"/> Bar Bingo <input type="checkbox"/> Bingo	Electronic games may only be conducted:
<input checked="" type="checkbox"/> Tipboards	1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or
<input type="checkbox"/> Paddlewheel <input type="checkbox"/> Paddlewheel with table	2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.

PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)

BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

ALL GAMES, including electronic games: Monthly rent to be paid: ____%, not to exceed **10%** of gross profits for that month.
 • Total rent paid from all organizations for only booth operations at the leased premises **may not exceed \$1,750**.
 • The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.

BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee.

ELECTRONIC GAMES: Monthly rent to be paid: 15%, not to exceed **15%** of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

ALL OTHER GAMES: Monthly rent to be paid: 20%, not to exceed **20%** of gross profits from all other forms of lawful gambling.
 • If any booth sales conducted by a licensed organization at the premises, rent may not exceed **10%** of gross profits for that month and is subject to booth operation **\$1,750** cap.

BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)

Bingo rent is limited to one of the following:

- Rent to be paid: _____%, not to exceed **10%** of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.
- OR -
- Rate to be paid: \$ _____ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.
 - ⇒ **Rent may not be paid for bar bingo.**
 - ⇒ Bar bingo does not include bingo games linked to other permitted premises.

LEASE TERMINATION CLAUSE (must be completed)

The lease may be terminated by either party with a written 30 day notice. Other terms:

LG215 Lease for Lawful Gambling Activity

6/15 Page 2 of 2

Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, Item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

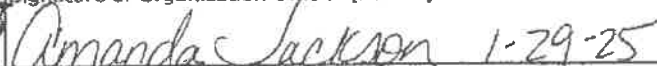
Signature of Lessor:



Date:

01-08-25

Signature of Organization Official (Lessee):



Date:

1-29-25

Print Name and Title of Lessor:

Sandra Erato Velasquez owner

Print Name and Title of Lessee:

Amanda Jackson

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Mail or fax lease to:

Minnesota Gambling Control Board
1711 W. County Road B, Suite 300 South
Roseville, MN 55113

Fax: 651-639-4032



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: January 29, 2025

Subject: January Public Works Report

Here is my summary of our work activities that were carried out in January. With out snow it has been relatively quiet.

1. Winter maintenance.
 - We had one day we came in to salt early mornings and salted during the day also.
2. Plowing.
 - We had 1 day of plowing and sidewalk maintenance.
3. Skating rinks.
 - We have been making ice all month and the cold snap helped with building good ice but with the warm weather now, it is up and down. We will continue to maintain the rinks as long as the cold weather holds on.
4. Water Main breaks.
 - So far, we have been lucky this year. We have had only the one on News years day and got through the extreme cold with having no issues besides some frozen service lines and meters.
5. Misc.
 - The crew helped get stuff moved over to the new administration office and set up shelving for storage. It's nice to have extra space rather than being short. We still have more to do but it's almost done.
 - We have been cleaning out odds and ends at the shop and making some racking for our plow cutting edges to get them off the floor.
 - We have been doing some maintenance on the dump trucks as the older ones are starting to wear from the salt and age. New springs, a fuel tank and some plow repair.

- **Meetings and Community Engagement:**
 - I attended two council meetings and one work session.
 - I attended the weekly construction meetings.
 - I attended the yearly pipeline safety meeting put on by the Minnesota office of pipeline safety.
 - I attended the Quarterly SRA meeting.



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for January 2025
DATE: January 29, 2025

In January, a total of 9 Building, 0 Certificate of Occupancy, 4 Mechanical, 5 Plumbing, 0 Fire, 0 Zoning and 33 Electrical for a total of 51 permits issued compared to a total of 33 in 2023. Code Enforcement conducted 80 inspections in the month of January including 38 Building, 15 rental, 13 nuisance, 4 fire, 0 zoning and 10 Electrical inspections.

The job posting for the Fire Inspector/Code Enforcement Officer position was released last week, and we are hopeful to receive applications from qualified candidates.

The recent cold snap led to an increase in no-heat and lack-of-hot-water issues in several apartment buildings throughout town. One of the Elgin Pine apartments had to install a larger gas meter to ensure the boiler could meet the demand for natural gas. All weather-related issues have now been resolved.

The Spring Lake Park Police Department has encountered several homes that are on the verge of being uninhabitable. Their role is essential in relaying this information to Code Enforcement, allowing us to guide homeowners and tenants toward available resources in Anoka or Ramsey County.

With the office move and transition from the new council chambers, along with handling housing complaints and daily responsibilities, housing rental revocations have taken a back seat. In February, several properties are expected to come before the agenda for revocation. Some cases have slipped through the cracks, while others have no immediate life safety concerns, and some have had no interaction with the city.

Construction Update:

1301 81st Ave – Large amount of final inspections for the City Hall Renovation, we are getting very close to being done.

In January of 2025, I also attended the following appointments:

- City Council meeting on Monday, January 6th and 20th.
- Department Head meeting on January 7th.
- Building Officials Conference, January 13th and 15th.
- Planning Commission Meeting, January 27th.

This concludes the Code Enforcement Department monthly report for January 2025. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Jeff Baker, Building Official

Date: January 29, 2025

Subject: Sight Triangle Ordinance Amendment

Staff recently identified conflicting language in the City's zoning code regarding the standards for site distance triangles in relation to corner lots and intersection visibility. These inconsistencies have the potential to create confusion for property owners and code enforcement staff.

Staff prepared a draft ordinance for consideration by the Planning Commission at its November meeting. At the conclusion of the public hearing, the Planning Commission provided feedback to staff on the initial draft ordinance. That feedback was incorporated into the draft and was presented to the Planning Commission at its January 27 meeting. The Planning Commission, on a unanimous vote, recommended approval.

Attached is the revised ordinance addressing sight distance triangles, as recommended by the Planning Commission. These updates aim to provide a clear, consistent standard for maintaining visibility at intersections while ensuring public safety.

Key Updates to the Ordinance:

- 1. Clear and Consistent Definition:** The sight triangle is defined as two sides measuring 30 feet along the curb lines from the intersection of two streets, with the third side connecting these points. This replaces any prior conflicting language.
- 2. Transparency and Height Standards:**
 - Within the sight triangle, fences, walls, or other structures must maintain at least 75% transparency.
 - No structure within this area may exceed 48 inches in height from grade level.
- 3. Conflict Resolution:** Previous inconsistent descriptions and standards have been removed to create a unified and enforceable standard.
- 4. Safety Emphasis:** The ordinance prioritizes unobstructed visibility within the sight triangle to enhance traffic safety for both motorists and pedestrians.

The revisions addressed the feedback provided by the Commission and will ensure that property owners, staff, and enforcement officials have a clear and effective framework to follow.

Staff recommends approval of the ordinance. If you have any questions, please do not hesitate to contact me at 763-784-6491.

**SPRING LAKE PARK
ORDINANCE 501**

**AN ORDINANCE AMENDING CHAPTER 16 OF THE SPRING LAKE PARK CITY
CODE RELATING TO SIGHT DISTANCE TRIANGLES**

NOW THEREFORE, be it ordained by the Council of the Spring Lake Park, in the State of Minnesota, as follows:

SECTION 1:**AMENDMENT** “16.20.080 Yard Requirements And Regulations” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

16.20.080 Yard Requirements And Regulations

- A. *District requirements.* Yard requirements shall be specified for each district in this title.
- B. *Extent of front yards.* Except for driveways, the front yard shall extend along the entire frontage of the lot and along both streets in the case of a double frontage or corner lot.
- C. *Walls, fences, and hedges.* A wall, fence, or hedge may occupy part of the required front, side, or rear yards.
- D. *Double frontage lots.* On double frontage lots, the required front yard shall be provided on both streets.
- E. *Corner lots.*
 - 1. ~~The required front yard of a corner lot shall contain no wall, fence, or other structure, tree, shrub, or growth which may cause danger to traffic on a street or public road by obscuring the view. The required front yard of a corner lot shall be unobstructed above a height of three feet in a triangular area, two sides of which are the lines running from the corner of the property along the property lines to points 20 feet from the corner of the property.~~ The required front yard of a corner lot shall remain free of any wall, fence, structure, tree, shrub, or growth that does not maintain at least 75 percent transparency and could obstruct visibility, creating a traffic hazard. Chain link or decorative fencing that maintains at least 75 percent transparency may be allowed, provided it does not exceed a height of 48 inches from grade level at the lot line. The sight triangle is defined as a triangle formed by two sides measuring 30 feet along the curb lines from the intersection of two intersecting streets, with the third side being a straight line connecting the endpoints of these measurements.
 - 2. In all instances, there shall be a minimum of 25 feet side yard setback when abutting a street.

Cross-reference:

Intersection Sight Triangle, see SLPC 16.64.040

- F. *Rear yards opening onto alleys.* In determining the depth of rear yard for any building where the rear yard opens into an alley, one-half of the width of the alley, but not exceeding ten feet, may be considered as a portion of the rear yard, subject to the following qualifications:
1. The depth of any rear yard shall not be reduced to less than ten feet by the application of this exception; and
 2. If the door of any building or improvement, except a fence, opens toward an alley, it shall not be erected or established closer to the center line of an alley than a distance of 15 feet.
- G. *Exemptions to yard regulations.* Measurements for yards required in each district shall be taken from the nearest point of the wall of a building to the lot line in question, subject to the following qualifications:
1. Cornices, canopies, or eaves may be extended into the required front yard a distance not exceeding four feet, six inches;
 2. Fire escapes may extend into the required front yard a distance not exceeding four feet, six inches;
- H. A landing place or uncovered porch may extend into the required front yard a distance not exceeding six feet, if the landing place or porch has its floor no higher than the entrance floor of the building. An open railing may be placed around the place;
1. A covered porch may extend into the required front yard a distance not exceeding six feet, if the landing place or porch has its floor no higher than the entrance floor of the building and is not enclosed with windows, screens or the like. The covered area shall not exceed 60 square feet and shall be architecturally compatible (siding, roof material, roof pitch, and the like) with the principal structure. An open railing may be placed around the porch.
 2. The above enumerated architectural features may also extend into any side or rear yard to the same extent, except that no porch, terrace, or outside stairway shall project into the required side yard distance.

SECTION 2: **AMENDMENT** “16.28.030 Fences” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

16.28.030 Fences

- A. *Purpose.* The purpose of this section is to promote a pleasant physical environment and to protect the public and private property within the city by regulating the location, height, type of construction, and maintenance of all fences.
- B. *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.
- BOUNDARY FENCE.** Any fence parallel to the property line.

FENCE. Any partition, structure, wall, or gate erected as a divider marker, barrier, or enclosure and located along the boundary, or within the required yard. A **FENCE** shall not include naturally growing shrubs, trees, other foliage, or trellis.

PRIVACY FENCE. Any fence used for screening of outdoor living areas and for enclosures where restricted visibility or protection is desired. **PRIVACY FENCES** shall not require a permit as stipulated in the following paragraph.

C. *Permit required.* No fence shall be erected or substantially altered in the city without securing a permit from the Building Inspector. All permits of this type shall be issued upon a written application which shall set forth the type of fence to be constructed, the material to be used, height, and exact location of the fence. A fee as set from time to time by Council resolution shall be paid with each application.

D. *Location of fences.*

1. Fences, when constructed to enclose any lot or tract of land, shall be located in such a way that the entire fence shall be on the property of the owner, but not on the property line, except by mutual consent of both property owners prior to construction. Posts and framework shall be placed within the property lines of the owner and the actual fencing material, such as wire, lumber, pickets, and the like, shall be placed on the side of the fence which faces the street or the adjacent property.
2. No fences shall be allowed or constructed on street rights-of-way. Fences may, by permit, be placed on public utility easements so long as the structures do not interfere in any way with existing underground or overground utilities. Further, the city or any utility company having authority to use those easements shall not be liable for repair or replacement of these fences in the event they are damaged or destroyed by virtue of lawful use of the easement.

3.

E. *Construction and maintenance.*

1. All fences shall be constructed in conformity with the wind, stress, foundation, structural, and other requirements of the State Building Code and every fence shall be constructed in a workmanlike manner and of substantial material reasonably suited to the purpose for which the fence is to be used. Every fence shall be maintained in a condition of reasonable repair and shall not be allowed to become and remain in a condition which would constitute a public nuisance or a dangerous condition. If a fence is allowed to become and remain in such a condition, the Building Inspector is authorized to notify the owner or owners of the fence of the condition and allow the owner or owners ten days in which to repair or demolish the fence.
2. Link fences, wherever permitted, shall be constructed in such a manner that the barbed end is at the bottom of the fence.
3. No barbed wire or barbed wire fences shall be allowed on private property in residential districts.

F. *Residential district fences.* In single- and multiple-family residential districts, no fence may exceed four feet in height above the ground level, in front of the front line of the residential structure, along any street or highway right-of-way, or in the front yard as defined by this title. In these districts, fences along the side lines to the rear of the front

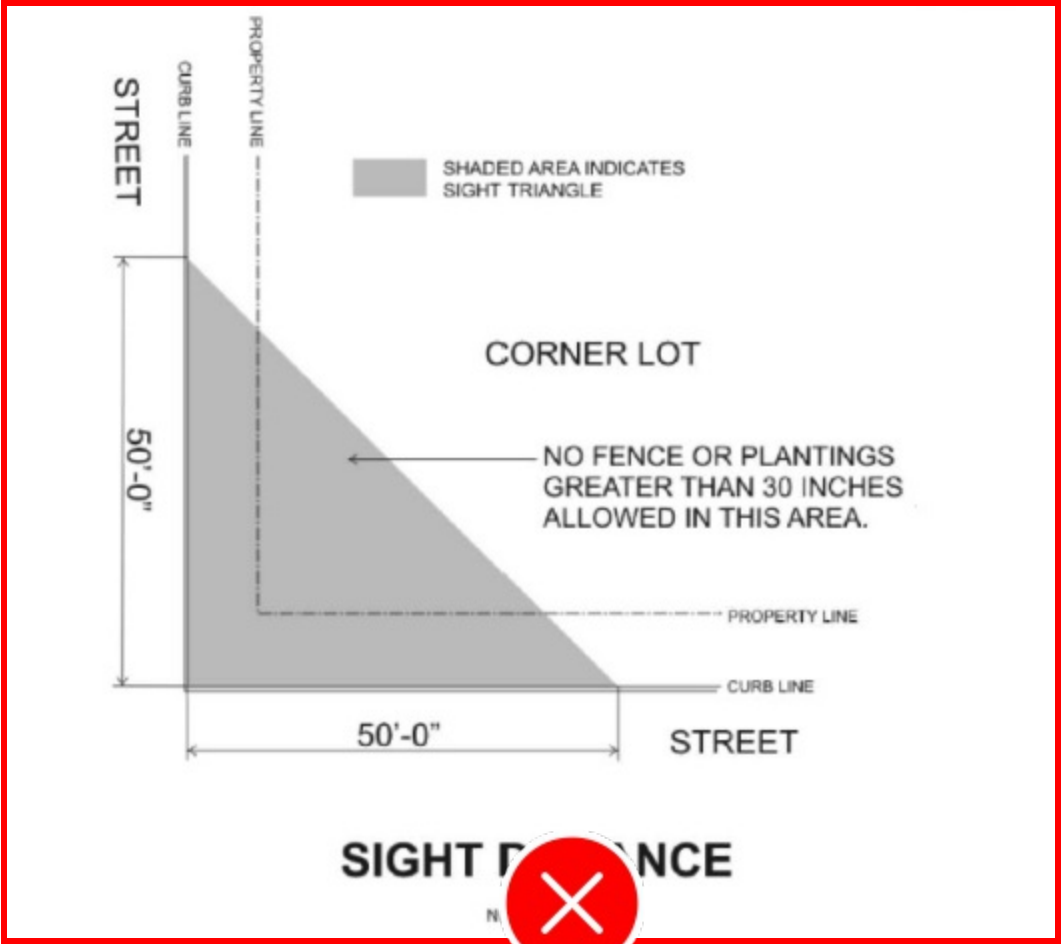
line of the residential structure and along the rear line, including rear lines abutting street or highway right-of-way zones, may not exceed six feet in height above the ground level. The required front yard of a corner lot shall not contain any fence which may cause danger to traffic on a street or public road by obscuring the view. On corner lots, no fence shall be permitted within the intersection sight distance triangle as shown in SLPC 16.64.030, App. C.

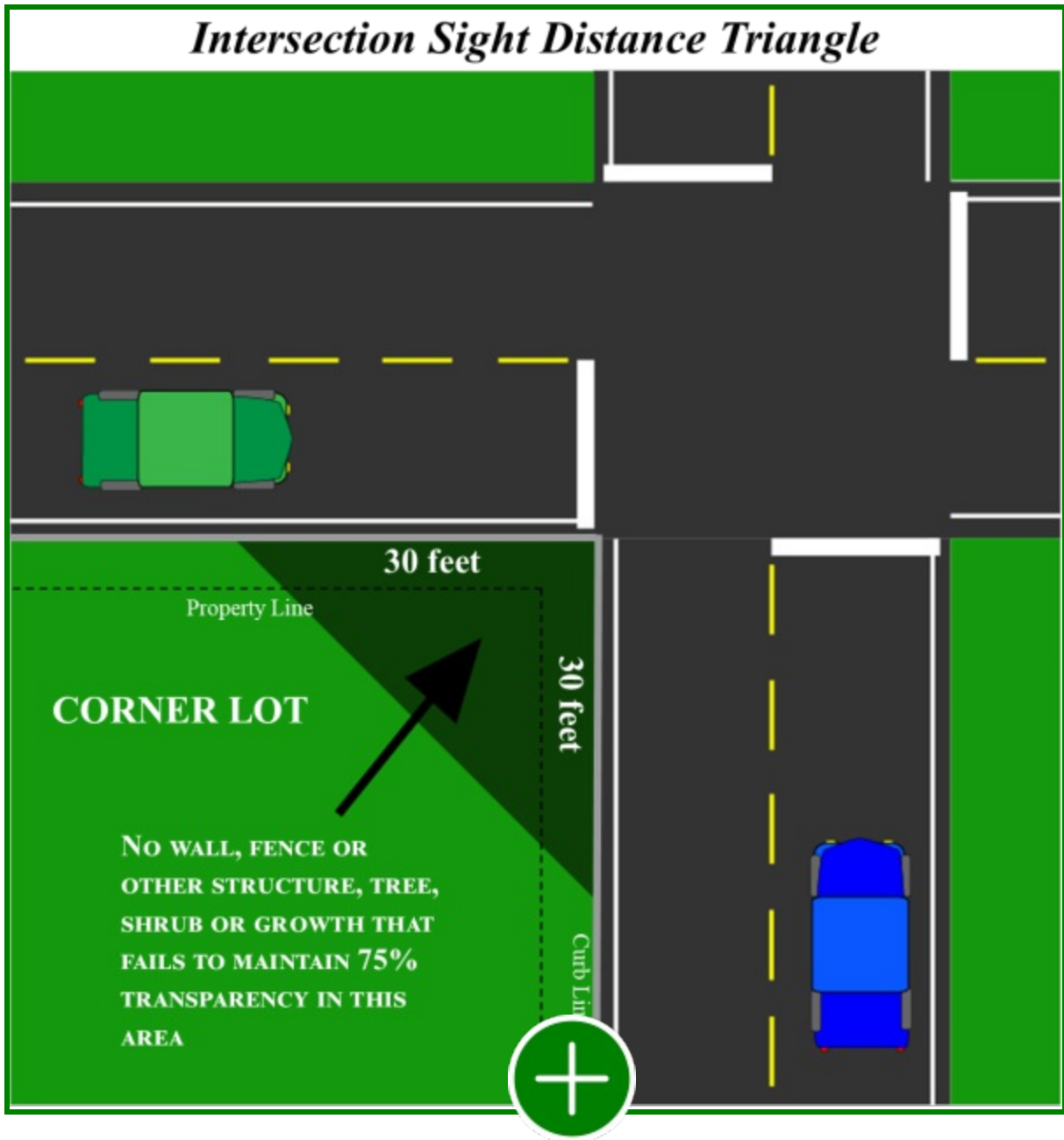
- G. *Commercial and industrial fences.* In business and industrial districts, fences may not exceed eight feet in height above the ground level, and the use of barbed wire is prohibited, except that the top one foot of any fence in these districts may be constructed of barbed wire. Fences located within the sight distance triangle, as defined in SLPC 16.64.030, Appendix C, shall be no less than 75% transparent and shall not exceed a maximum height of 48 inches measured from ground level.
- H. *Special purpose fences.*
1. Fences for special purpose and fences differing in construction, heights, or location, may be permitted in any commercial or industrial district in the city, only by issuance of a conditional use permit approved by the City Council after a recommendation by the Planning Commission, and upon evidence that the special purpose fence is necessary to protect, buffer, or improve the premises for which the fence is intended.
 2. The approval of these buffer fences may include stipulations as to the material, height, or location of the special purpose fence.
- I. *Non-conforming fences.* All existing fences at the time of the adoption of this section, which are not in violation of this section and are not located within a public right-of-way or easement, but which violate other sections of this chapter, may be continued to be maintained and to exist but may not be replaced, if destroyed or removed, to the extent that the violations be continued.

SECTION 3: AMENDMENT “16.64.030 Appendix C: Intersection Sight Distance Triangle” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

16.64.030 Appendix C: Intersection Sight Distance Triangle





SECTION 4: **EFFECTIVE DATE** This Ordinance shall be in full force and effect upon approval and publication according to law.

PASSED AND ADOPTED BY THE SPRING LAKE PARK COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Wendling	_____	_____	_____	_____
Councilmember Goodboe-Bisschoff	_____	_____	_____	_____
Councilmember Dircks	_____	_____	_____	_____
Councilmember Moran	_____	_____	_____	_____
Mayor Nelson	_____	_____	_____	_____

Presiding Officer

Attest

Robert Nelson, Mayor, Spring Lake
Park

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer, Spring Lake Park

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2025-04

**A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 501,
AMENDING CHAPTER 16 OF THE SPRING LAKE PARK CITY CODE RELATING
TO SIGHT DISTANCE TRIANGLES**

WHEREAS, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance 501 will clearly inform the public of the intent and effect of the Ordinance; and

WHEREAS, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the following summary of Ordinance No. 501 is approved for publication:

“On February 3, 2025, the Spring Lake Park City Council approved Ordinance No. 501, Amending Chapter 16 of the Spring Lake Park City Code Relating to Sight Distance Triangles.”

The following is a summary of Ordinance No. 501, a copy of which is available in its entirety for review during regular office hours at the City of Spring Lake Park, 1301 81st Avenue NE, Spring Lake Park, MN, or for review on the City’s website, www.slpmn.org.

Ordinance 501 amends Chapter 16 of the City Code regarding yard requirements, sight distance triangles at intersections, and fence regulations. The ordinance clarifies requirements for corner lots, establishes transparency and height standards for fencing within sight triangles, and updates general yard and setback requirements.

The full text of Ordinance 501 is available for public inspection at City Hall and on the City’s official website.

The ordinance will take effect on upon publication in the City’s newspaper of record”

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 3rd day of Febraury, 2025.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 2.3.25 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2024 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meeting is usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June. City Staff met on October 30th to review MS4 requirements for 2025.

City Hall Building (193806049). Design started in January 2023. Plans approved on October 16, 2023. Bids opened on November 20, 2023. Contract awarded on February 5, 2024. *Construction continues.*

Environmental Assessments at 8478 and 8492 Highway 65 NE (227707092).

8478 Hwy 65 – Phase I and II Environmental Site Assessments (ESAs) revealed evidence of a past release. The Site has been enrolled in the MN Pollution Control Agency (MPCA) Voluntary Brownfield Programs, with a request for the No Association Determination letter prior to close. The MPCA has acknowledged the enrollment, and a project manager has been assigned. *Vapor mitigation contractor has submitted quote for mitigation work.*
8492 (along with 8480 and 8484) Hwy 65 – Phase I ESA on the Site identified an environmental concern related to the former dry cleaner tenant (south side of building). Phase II ESA sampling results revealed elevated concentrations of the dry-cleaning solvent, perchloroethylene below the existing multi-tenant building. The Phase II ESA report has been completed. *Proceeding with enrollment into the MPCA's Voluntary Brownfield Programs. Vapor mitigation contractor has submitted quote for mitigation work.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Construction started on June 10th. Final paving has been completed. A Contract Change Order has been processed to reflect miscellaneous changes that occurred during construction. Project close-out will occur in June 2025.

2025 Street 79th Avenue and Taylor Street NE Mill and Overlay Project (193807275). The PW Director has identified 79th Avenue (between Monroe St. and TH-65) and Taylor Street NE (between 79th Ave and Osborne Rd.) as segments for a potential mill and overlay project for 2025. Public Improvement Hearing was held on December 2, 2024. *Plans and specs are being prepared.*

1-Year Warranty Televising for 2023-2024 Sanitary Sewer Lining Project (193805871). Visu-Sewer will begin 1-year warranty televising in March 2025. They will provide a report.

2025 Seal Coat and Crack Repair Project (193807361). Project will include streets north of Osborne Rd, east of Monroe St., and west of TH-65. Will also include University Service Dr. and Terrace Road north of 81st Ave. *Plans and specs are being prepared.*

Possible Future Storm Sewer Lining Project (19380xxxx). The CIP includes future lining of storm sewers. Public works is evaluating sewers for a possible lining project in 2025.

Please contact Phil Carlson, Bruce Paulson, Zach Naslund, Eric Stommes, or me if you have questions or require additional information.

Three Week Look Ahead Schedule



11/25 - 12/13

Period:

Spring Lake Park

Job # 7088

PM: Jason H

Contractor	Activity	11/25	11/26	11/27	11/28	11/29	#	#	12/2	12/3	12/4	12/5	12/6	#	##	12/9	12/10	12/11	12/12	12/13	#	Remarks
		9/24	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	
Murphy Window & Door	Caulk exterior window Frames	X	X	X																		
	Install interior window frames			X				X	X													
Construction results	Backing in new walls	X	X																			
	Set door frames and doors exterior walls	X	X	X																		
Acoustics door	Install after carpet???? After Phase 2 is done																					
HVAC Precise	Install new duct	X	X	X																		
	Insulate new duct	X	X	X				X	X	X	X											
Summit	Rough-in	X	X	X																		
RTL	Frame walls soffits phase 2	X	X	X																		
	Drywall walls finish walls		X	X				X	X	X	X	X			X	X	X	X	X	X		
	Wall framing inspection		X																			
	Frame hard ceilings		X	X				X	X													
Linco	Install roof stairs																					Need old electrical equipment n
Brush Masters	Paint new walls drywall and block															X	X	X	X	X		
JSB surveillance	Install cameras/ door opener/ card readers.ect	X	X	X	X	X																
Retrofit Electrical	Finish loose ends phase 1	X	X	X																		
	Rough-in new walls, ceilings	X	X	X	X	X		X	X	X	X	X			X							
	Inwall inspections		X																			
Plumbing Precise	Install toilet sink holding cell																					Late December
	Install air lines Phase 1	x	X																			
	Rough-in overhead all plumbing	x	X	X				X	X	X												
	Plumbing insulation	X	X	X				X	X	X	X	X										
CIT																						
Contractor	Activity	11/18	11/19	11/20	11/21	11/22	#	#	11/25	11/26	11/27	11/28	11/29	#	##	12/2	12/3	12/4	12/5	12/6	#	Remarks
		Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	