



CITY COUNCIL REGULAR AGENDA
MONDAY, JULY 21, 2025
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - July 7, 2025 City Council Work Session
 - [B.](#) Approval of Minutes - July 7, 2025 City Council Meeting Minutes
 - [C.](#) Approval of June Claims List - General Disbursement #25-11 - \$724,115.64
 - [D.](#) Revenue and Expenditure Report - June 30, 2025
 - [E.](#) Resolution 25-30, Accepting Donation from Keith Schweiger for Police Department Flock Camera Program
 - [F.](#) Contractor's Request for Payment No. 1 - 2025 Street Seal Coat and Crack Repair - \$20,754.65
 - [G.](#) Approval of Public Right of Way Application - Xcel Energy - 589 Rosedale Rd NE
 - [H.](#) Approval of Public Right of Way Application - Xcel Energy - 8001 Madison St NE
 - [I.](#) Contractor's Licenses
 - [J.](#) Sign Permit
- 7. DEPARTMENT REPORTS**
 - [A.](#) Code Enforcement Report
 - [B.](#) Police Report
 - [C.](#) Parks and Recreation Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
- 9. NEW BUSINESS**
 - [A.](#) Approval of School Resource Officer Agreement
- 10. REPORTS**
 - [A.](#) Attorney Report
 - [B.](#) Engineer Report
 - [C.](#) Administrator Report
- 11. OTHER**
 - [A.](#) Closed Session - Discuss Labor Negotiation Strategy Pursuant to Minn. Stat. § 13D.03, Subd. 1(b)
- 12. ADJOURN**

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Worksession was held on June 16, 2025 at the City Hall, 1301 81st Ave NE, Spring Lake Park, at 5:30 PM.

1. CALL TO ORDER

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Mayor Robert Nelson

MEMBERS ABSENT

Councilmember April Moran

STAFF PRESENT

Police Chief Josh Antoine, Administrator Daniel Buchholtz

2. DISCUSSION ITEMS

A. Police Staffing Update and Leadership Structure Discussion

Chief Josh Antoine presented a proposal to create an Administrative Captain position within the Police Department. He stated that the department's two patrol sergeants are currently responsible for a wide range of administrative functions—such as coordinating training, managing community outreach, supervising programs, and overseeing technology systems—which limits their ability to provide on-street leadership. He noted that as the department continues to bring in newer officers, the need for real-time, first-line supervision has increased. He stated that the proposed Administrative Captain position would assume most of the administrative responsibilities, freeing up the sergeants to serve as true field supervisors. He said the position would also serve as second-in-command to the Chief, assist with incident command, coordinate department outreach, and support succession planning efforts.

Administrator Buchholtz presented funding options, including utilizing public safety aid, restructuring existing administrative roles and applying for a federal COPS Hiring grant. Chief Antoine cautioned that the grant is highly competitive. Administrator Buchholtz estimated that implementing the position would require a 2% increase in the property tax levy, not including one-time costs for vehicle and equipment. Councilmembers expressed interest in the concept, emphasized the importance of field supervision and succession planning, and requested financial modeling and pay scale comparisons ahead of the August 18 budget workshop.

B. Broadband Franchising Discussion

Administrator Buchholtz provided an update on the North Metro Telecommunications Commission's exploration of broadband franchising authority under Minnesota Statutes. He

explained that while federal law limits local control over broadband as a telecommunications service, the state's definition of a "cable communications system" is broad enough to potentially allow franchising of broadband providers, especially those offering video services. He said this approach would generate new revenue through franchise fees, ensure the restoration of public rights-of-way after construction, and create a mechanism to promote equitable broadband access citywide. Buchholtz recommended coordinating with NMTC to require franchise agreements as providers seek right-of-way permits. Councilmembers expressed no objections to the proposed direction and supported further exploration.

C. Board and Commission Openings

Administrator Buchholtz reported vacancies on the Planning Commission, Parks and Recreation Commission, and SBM Fire Board. He noted that a city newsletter article will promote the Planning and Parks Commission vacancies, while outreach for the Fire Board seat will be handled directly. Buchholtz encouraged Council input as soon as possible so a nomination can be brought forward.

3. REPORT

A. Council and Staff Reports - None

4. ADJOURN

The meeting was adjourned at 6:40pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on July 7, 2025 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember Lisa Dircks
Mayor Robert Nelson

MEMBERS ABSENT

Councilmember April Moran

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director George Linngren, Attorney John Thames,
Administrator Daniel Buchholtz

VISITORS

Jenna Innes	Smith – Schaffer & Associates LTD	
Aaron Zellhoefer	4009 Lyndale Ave S	Minneapolis MN
Lucas Schulze	1714 43 rd Ave N	Minneapolis MN
Mari Morin		Brooklyn Center MN
Peg Carr		Brooklyn Center MN
Nick Montarari		Minneapolis MN
Cheryl Batson		Brooklyn Center MN

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Mayor Nelson requested a moment of silence in Representative Melissa Hortman, and her husband, Mark Hortman.

5. DISCUSSION FROM THE FLOOR - None

6. PRESENTATION

A. Presentation of 2024 Audited Financial Statements

Jenna Innes, Audit Manager with Smith Schafer, presented the annual audit findings to the Mayor and Council. The audit received an *unmodified opinion*, the highest level of assurance, indicating the City's financial statements are accurate and in full compliance with accounting standards. She stated that no exceptions were found in the state-required legal compliance testing. Ms. Innes noted the City Hall Renovation and Expansion project, contributed to higher expenditures. She stated that despite the increase, expenditures remained consistent with prior years and showed no irregularities.

Ms. Innes said the City's general fund remains in a strong position due to sound budgeting and cash flow management. She noted there was an increase in debt due to the City Hall project. She said overall, the audit results reflect positively on the City's financial health and staff performance.

Administrator Buchholtz thanked Ms. Innes and her team from Smith-Schaffer for their continued support and guidance over the past year. He recognized the outstanding work of the internal staff—Accountant Melissa Barker, Accounting Clerk Haley Morrison, and Utility Billing Clerk Brianna Brown. He said their efforts in managing the City's finances—whether it's receipting funds, handling accounts payable, processing payroll, or overseeing general accounting—are critical to our success and to achieving a positive audit outcome.

Motion made by Councilmember Goodboe-Bisschoff to accept the 2024 Audited Financial Statements.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. CONSENT AGENDA

- A. Approval of Minutes – June 16, 2025 City Council Work Session
- B. Approval of Minutes – June 16, 2025 City Council Meeting Minutes
- C. Contractor's Licenses
- D. Resolution 2025-26, Approving the Second Amendment to the Joint Powers Agreement with the North Metro Mayor's Association
- E. Resolution 25-27, Accepting Donation from the Spring Lake Park Lions Club to Support Tree Replanting in Response to the Emerald Ash Borer Infestation
- F. Public Right of Way Permit – Bratt Tree Company – 532 Ballantyne Lane NE
- G. Public Right of Way Permit – Xcel Energy – 7804 Able Street NE
- H. Approval of Public Right of Way Permit – Xcel Energy – 7909 Jackson Street NE
- I. Approval of Public Right of Way Permit – Xcel Energy – 8300 Pierce Street NE
- J. Approval of Public Right of Way Permit – Xcel Energy – 8339 Pierce Street NE
- K. Approval of Public Right of Way Permit – Xcel Energy – 8220 5th Street NE

- L. Approval of Public Right of Way Permit – Xcel Energy – 1230 80th Avenue NE
- M. Approval of Public Right of Way Permit – Xcel Energy – 946 82nd Avenue NE
- N. Contractor's Licenses

Councilmember Wendling asked that Item E be pulled from the agenda. He thanked the Lions for donating \$50,000 for the tree program.

Administrator Buchholtz stated receiving the donation from the Spring Lake Park Lions for the tree replanting effort was a very pleasant surprise. He stated that he had mentioned to Councilmember Wendling that replanting would be a major focus following the removal of ash trees affected by the emerald ash borer. He said that the City Staff met with the Lions officers to discuss the donation, and while the form simply listed "Tree Project," they expressed a desire for the funds to support a tree sale program. Administrator Buchholtz stated that the idea is to use the donation to reduce the cost of replacement trees for residents, helping them replant their yards.

Mayor Nelson inquired about what types of trees would be planted. Administrator Buchholtz stated that The University of Minnesota Extension Service has identified seven tree species that are most drought- and disease-tolerant, which is especially important due to changing climate conditions. He said the City plans to use this list to guide future tree orders and encourages residents to plant a variety of tree species in their yards to prevent widespread canopy loss from potential tree diseases.

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

8. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren reported that all seasonal staff are now on board and making a significant impact by handling tasks that would otherwise require full-time staff. He stated that stump grinding and cleanup are nearing completion on boulevards, with several ash trees in parks still slated for removal. He noted that Tower Days was successful, and the new street sweeper, purchased with grant funds, was effectively used following the parade.

Director Linngren said that landscaping around City Hall is nearly complete, with irrigation reconnected and a few remaining trees to be planted. He noted that a new lawn mower will arrive soon, replacing a worn-out Toro, and the recently authorized hot box has greatly improved patching efficiency. He stated that the field and playground maintenance is ongoing, with chips and ag lime being added to the ball fields.

9. ORDINANCES AND/OR RESOLUTIONS**A. Ordinance 505, Amending Chapter 9 of City Code by Adding Section 9.12.030 Concerning Pet Stores**

Administrator Buchholtz reported that, following City Council direction at the January 21 work session, staff drafted an ordinance prohibiting the sale of dogs and cats in pet stores while allowing partnerships with animal rescues and shelters. He said the draft, modeled after similar ordinances in other cities, includes a specific exemption for hobby breeders—allowing residents to sell animals from their homes, limited to two litters per year and not as a commercial enterprise. He noted that the draft was reviewed and found acceptable by the Council at the June 16 work session, with consensus to place it on the July 7 meeting agenda. He said that there are no pet stores operating within city limits that would be affected by the ordinance.

Councilmember Dircks expressed strong support for the proposed ordinance, stating it is well-written, humane, and accommodates various situations without affecting existing businesses, as no pet stores currently operate in the city. She noted that the ordinance follows a successful model already in place at other independent pet stores in Anoka County, which either do not sell puppies and kittens or partner with rescues. She emphasized that adopting this ordinance could help prevent animal suffering and contribute positively to the community.

Motion made by Councilmember Wendling to approve Ordinance 505, Amending Chapter 9 of City Code by Adding Section 9.12.030 Concerning Pet Stores.

Voting Aye: Councilmember Wendling, Councilmember Dircks. Voting Nay: Councilmember Goodboe-Bisschoff, Mayor Wendling. Motion failed.

Attorney Thames clarified that since the motion to approve has failed, the item remains open for discussion or further motions. Options available to the Council include tabling the item, moving on without action, or rescheduling it for future consideration—either through a special meeting called by the Mayor or two Council members, or by agreement of the full Council. He noted that there is currently no clear guidance from a Council majority.

Motion made by Councilmember Dircks to table the item.

Voting Aye: Councilmember Wendling, Councilmember Dircks. Voting Nay: Councilmember Goodboe-Bisschoff, Mayor Wendling. Motion failed.

B. Resolution 2025-28, Approving Summary Publication of Ordinance 505, Amending Chapter 9 of the City Code by Adding Section 9.12.030 Concerning Pet Stores

No Action Taken

C. Resolution 2025-29, Modifying Parking Regulations on 79th Avenue between Taylor Street and a Point 150 West of Tyler Street

Administrator Buchholtz reported that the City has received multiple parking complaints from residents along Van Buren Street (between 79th and 81st Avenues) related to high school students blocking driveways and mailboxes. He said the City updated its ordinance to prohibit parking within 10 feet of a mailbox, empowering the Police Department to ticket and tow vehicles when necessary.

Administrator Buchholtz and the Police Chief Antoine met with the high school principal to understand the school's parking situation. He said the school provides 343 designated student spaces (oversold by 5%) and 70 additional spots for part-time students, with permits primarily issued to juniors and seniors.

Administrator Buchholtz said to alleviate congestion, staff is proposing a designated on-street student parking zone along 79th Avenue from Taylor Street to 150 feet west of Tyler Street, accommodating 27 cars while minimizing residential impacts. He said that this area will be striped following the 2025 street project and properly signed. The street will still allow access for emergency vehicles.

He noted that a new Metro Transit micro-transit pilot launching in September may help reduce student driving. He said Staff believes this is a workable solution and recommends Council approve the resolution to implement the proposed parking zone.

Mayor Nelson inquired if the newly created spots would be permitted by the school. Chief Antoine stated that the parking is not going to be permitted by the school. He said staff will work with the school on advertising to students for overflow parking instead of parking in the surrounding neighborhoods.

Mayor Nelson inquired if the City would have the street plowed in time during the winter. Public Works Director Linngren stated that they would make that area a priority.

Motion made by Mayor Nelson to approve Resolution 2025-29, Modifying Parking Regulations on 79th Avenue between Taylor Street and a Point 150 West of Tyler Street

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

10. NEW BUSINESS**A. Consider Approval of Fifth Amendment to Tower Lease Agreement with T-Mobile at 8249 Arthur Street NE**

Attorney Thames stated that the Council is looking at a proposed Fifth Amendment to the lease between the city and T Mobile. He stated that the placement is on the Arthur Street Tower.

Attorney Thames stated that the lease ended on December 31, 2024. He stated that he and Administrator Buchholtz discussed a five-year bridge, basically into the next long-term lease. Attorney Thames stated that due to the time it took to get a new lease there will be back payments owed to the City. The new lease will garner an additional \$200 a month.

Attorney Thames stated that for the notice for termination, which previously had been 120 days, is now adjusted to a year. He said that T-Mobile will have a five-year term, but they will need to give the City a year's worth of notice before terminating.

Motion made by Councilmember Wendling to authorize Approval of Fifth Amendment to Tower Lease Agreement with T-Mobile at 8249 Arthur Street NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Approval of Lease between City of Spring Lake Park and True North Green, LLC for Property at 8478 Highway 65

Administrator Buchholtz reported that the City has successfully negotiated a lease agreement with True North Greens, LLC for the former Guangzhou property recently acquired as part of the City's economic redevelopment strategy. He said the building will be leased for use as a state-licensed marijuana dispensary, with the lease effective July 1 for an initial five-year term, and an option for a three-year extension at the tenant's discretion.

Administrator Buchholtz said the lease begins at \$8,167 per month with 3% annual increases. He noted that the first three months will be rent-free. He stated that True North Greens will cover all operating expenses, including utilities, taxes, and insurance, and has already provided a security deposit equal to two months' rent. He stated that the tenant will accept the building "as is" and is responsible for all interior improvements and maintenance, with the City retaining approval rights for any modifications.

Administrator Buchholtz said the that lease also includes provisions regarding known environmental conditions at the site. He stated the tenant agrees to comply with Minnesota Pollution Control Agency (MPCA) remediation requirements and support the operation of the existing vapor mitigation system.

He said that while use of the premises is limited to dispensary and related legal sales. subleasing is permitted with City approval, which will not be unreasonably withheld. He stated the lease is personally guaranteed by the business principal. He said the agreement was negotiated by the City Attorney and aligns with the original proposal from True North Greens, and staff recommends its approval.

Motion made by Mayor Nelson to Approve Approval of Lease between City of Spring Lake Park and True North Green, LLC for Property at 8478 Highway 65.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Approval of Storm Lining Project

Public Works Director Linngren said he is requesting council approval for a storm lining project on Theoren Terrace, located between Plaza Boulevard and Center Drive, just north of the bank. He explained that the area has experienced settlement due to unfilled pick holes in the original storm line, allowing water and soil infiltration that has damaged the curb and storm system. He stated that televising the area confirmed the issue, and before street repairs can proceed, the storm pipe must be lined.

Director Linngren said the project involves installing a 30-inch liner over a 272-foot section of pipe at a cost of \$225.00 per foot, totaling \$61,200.00 including labor, materials, and installation. He noted that in addition, a manhole on the east side of Center Drive and Theoren Terrace must be accessed. He said this will require removal of the chimney structure to allow access for the 30-inch liner. He noted the work will be handled by a separate contractor, with an estimated cost of \$7,000.00 to \$8,000.00.

Director Linngren stated that funding for the entire project will come from the Storm Water Fund, which has sufficient reserves to fully cover the costs.

Motion made by Councilmember Wendling for Approval of Storm Lining Project.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

11. REPORTS

A. Attorney's Report - None

B. Engineer's Report

Report accepted as presented.

C. Administrator Report - None

12. OTHER

Administrator Buchholtz noted that the Police Department is partnering with Hy-Vee for a steak fundraiser taking place on Thursday, July 10, from 3:00 to 7:00 p.m. He stated that for each meal sold during the event, \$2 will be donated to support the Police Department.

A. Closed Session – Discuss Labor Negotiation Strategy Pursuant to Minn. Stat 13D.03, Subd. 1(b)

Motion made by Councilmember Wendling to adjourn meeting.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Meeting closed at 7:57 PM.

Meeting Readjourned at 8:15 PM.

Attorney Thames stated that the City Council had just adjourned to a closed session held pursuant to Minnesota Statute 13D.03, Subdivision 1(b), to discuss labor negotiation strategy with the patrol union. He said staff has been provided direction following that discussion.

Administrator Buchholtz shared an announcement on behalf of Chief Antoine, noting that the Police Department is partnering with Hy-Vee for a steak fundraiser taking place on Thursday, July 10, from 3:00 to 7:00 p.m. He stated that for each meal sold during the event, \$2 will be donated to support the Police Department.

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:18 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: June 2025
Page: 1
Claim Res. #25-11

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
77602	ALAN GREGERSON	IRON RANGE TOUR REFUND	\$ 200.00
77603	ALEXANDRIA TECHNICAL COLLEGE	ARMORERS COURSE-DRINKWINE	\$ 475.00
77604	ANOKA COUNTY	HOUSING ASSEMBLY	\$ 481.07
77605	ANOKA COUNTY PROPERTY RECORDS	2025 NEARMAP AERIAL IMAGERY	\$ 1,000.00
77606	ASPEN MILLS	UNIFORM ALLOWANCE-KILEY	\$ 38.55
77607	BCA BTS	ETHICS & INTEGRITY / MAXIMS & TRUTHS CLASS	\$ 600.00
77608	CINTAS	FLOOR MATS / PW UNIFORMS	\$ 254.96
77609	COMM-WORKS, LLC	PARK CAMERA MONITORING	\$ 275.00
77610	COMPUTER INTERGRATION TECHNOLOGIES	TWINGATE ZTNA IMPLEMENTATION	\$ 3,140.00
77611	ERIK SKOGQUIST	2ND QTR ASSESSING SERVICES	\$ 4,858.73
77612	EVERETT SMITHSON	EVERETT SMITH BAND MUSIC IN THE PARK 2025	\$ 600.00
77613	FOX, LADONNA ANN	ABBA DAY TRIP REFUND X2	\$ 214.00
77614	GARY BARNES	SOLID GOLD MUSIC IN THE PARK 2025	\$ 165.00
77615	GOOD FOR GARY	TOWER DAYS 2025 PERFORMANCE	\$ 5,000.00
77616	GRAND HOTEL	GRAND LUNCHEON EXPERIENCE 06.20	\$ 2,985.80
77617	HEIDI SHELDON	FACE PAITING TOWER DAYS 2025	\$ 375.00
77618	HYDRAULIC SPECIALTY INC	PARTS	\$ 4.00
77619	JOEY D'S TREE SERVICE	APT JOB-CUT DOWN & HAUL DEAD ASH TREE	\$ 3,000.00
77620	LEEANNE KRUSEMARK	VITRUAL CLASSES	\$ 95.00
77621	LISA MURPHY	UNIFORM ALLOWANCE-KOHL'S REIMB.	\$ 64.99
77622	LITHIA MOTORS SUPPORT SERVICES	AUTO EQUIPMENT & REPAIR	\$ 758.26
77623	MARTIN MARIETTA MATERIALS	TANDEM RUBBLE	\$ 90.00
77624	MARY WELLS	2ND QTR ASSESSING SERVICES	\$ 4,858.73
77625	MENARDS - BLAINE	PARTS	\$ 468.39
77626	MICHAEL LEDMAN	EVENING YOGA-MAY / GENTLE YOGA - WINTER	\$ 791.25
77627	MIKE DORSHAIR	SOLID GOLD MUSIC IN THE PARK 2025	\$ 140.00
77628	MINNESOTA COACHES, INC	ON THE ROAD AGAIN -DAY TRIP TRANSPORT.	\$ 969.65
77629	MINNESOTA EQUIPMENT	FUEL & OIL FILTERS	\$ 51.57
77630	MINNESOTA-WIS PLAYGROUND INC	TERRACE PARK PLAYGROUND PROJECT	\$ 144,159.24
77631	MSMA	CAR SHOW TOWER DAYS 2025	\$ 300.00
77632	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$ 44.60
77633	PAUL MUSIKOV	SOLID GOLD MUSIC IN THE PARK 2025	\$ 165.00
77634	PRAIRIE RESTORATIONS, INC.	TRIANGLE PARK RESTORATION SERVICES	\$ 1,275.00
77635	SIGNS NOW	ACRYLIC SIGNS REMAINING BAL	\$ 192.39
77636	SMITH & LOVELESS, INC.	PARTS	\$ 460.91
77637	TAHO SPORTSWEAR, INC.	TOWER DAYS SHIRTS	\$ 326.40
77638	TERRY PARTINGTON	SOLID GOLD MUSIC IN THE PARK 2025	\$ 165.00
77639	THE CTK GROUP	INTERVIEW & INTERROGATION -HASTE / BLOOM	\$ 1,000.00
77640	TODD STUPNIK	ME & TODD MUSIC IN THE PARK 2025	\$ 240.00
77641	TRI-COUNTY LAW ENFORCEMENT ASSOC.	ANNUAL DUES	\$ 90.00
77642	UNLIMITED SUPPLIES, INC	PARTS	\$ 11.39
77643	WAYNE LIEBHARD	SOLID GOLD MUSIC IN THE PARK 2025	\$ 165.00
77644	XCEL ENERGY	MONTHLY UTILITIES	\$ 1,879.17
77645	ZULEY AWARDS	AWARDS & CAR SHOW TOWER DAYS 2025	\$ 239.72
77646	DVS	2005 CHEVY SILVERADO TITLE TRANSFER	\$ 27.00
77647	ALEXANDRIA TECHNICAL COLLEGE	M4/ART15 OPTRAINERS COURSE-DRINKWINE	\$ 550.00
77648	ALTERNATIVE BUSINESS FURNITURE	OFFICE FURNITURE	\$ 599.13
77649	AMAZON CAPITAL SERVICES	SUPPLIES	\$ 656.74

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: June 2025
Page: 2
Claim Res. #25-11

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
77650	ASPEN MILLS	STAUFFENECKER UNIFORM	\$	1,105.26
77651	BS & A	REMOTE CD CLOUD TRAINING	\$	3,000.00
77652	CADY BUSINESS TECHNOLOGIES	PHONE SYSTEM	\$	882.89
77653	CAR WASH PARTNERS INC (dba: MISTER CAR W	CAR WASHES	\$	176.00
77654	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$	10,759.25
77655	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	792.60
77656	CINTAS	SHOP TOWELS/ PW UNIFORMS-HAUGEN /BECKE	\$	37.51
77657	CITYWIDE BLAINE LOCK & SAFE	LARGE KEY BOX	\$	28.50
77658	COMPUTER INTERGRATION TECHNOLOGIES	AGREEMENT SIEM	\$	4,268.00
77659	COON RAPIDS CHRYSLER	AUTO EQUIPMENT & REPAIR	\$	1,128.69
77660	ECM PUBLISHERS, INC.	ORDINANCE NO. 503 / TD RECYCLING AD	\$	416.00
77661	EMBEDDED SYSTEMS, INC	6MO SIREN MAINTENANCE AGREEMENT	\$	599.64
77662	FLEETPRIDE	PARTS	\$	14.11
77663	FRIENDLY CHEVROLET GEO. INC.	AUTO EQUIPMENT & REPAIR	\$	160.25
77664	HANY OMAR	ESCROW REFUND	\$	84.69
77665	INSTRUMENTAL RESEARCH INC	MAY WATER TESTING	\$	100.00
77666	JEFF SANDINO	THE ART OF SUSHI	\$	216.00
77667	JOEY D'S TREE SERVICE	CUT DOWN & HAUL DEAD ASH TREES	\$	6,100.00
77668	LANGUAGE LINE SERVICES	INTERPRETATION SERIVCE	\$	83.43
77669	LEAGUE OF MN CITIES INS TRUST	PREMIUMS / CLAIM NO. 00517855 KRAMER	\$	25,295.39
77670	LEXIPOL, LLC	GRANT WRITING ONLY + REVIEW	\$	2,850.00
77671	MARCO TECHNOLOGIES, LLC	COPIER	\$	978.49
77672	MARIE RIDGEWAY LISS, LLC	SLP POWER PROGRAM	\$	670.00
77673	MATTHEW FANNEMEL	SOFTBALL UMPIRE	\$	42.00
77674	METRO-INET	DATA SERVICES	\$	187.00
77675	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV	\$	54,755.68
77676	MINNESOTA DEPT OF HEALTH	QTRLY WATER CONNECTION FEE	\$	5,540.00
77677	MINNESOTA POLLUTION CONTROL AGENCY	VIC REIMBURSEMENTS	\$	187.50
77678	NAPA AUTO PARTS	PARTS	\$	36.74
77679	NELSON CHEESE & DELI	STAFF MEALS FOR OPEN HOUSE	\$	71.04
77680	NYKANEN INSPECTIONS, LLC	MAY 2025 ELECTRICAL INSPECTIONS	\$	1,383.20
77681	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOM	\$	102.86
77682	PARK AUTO BODY	AUTO EQUIPMENT & REPAIR	\$	5,282.60
77683	SLP FIRE DEPARTMENT	FIRE PROTECTION SERVICES JUNE 2025	\$	25,395.00
77684	SMITH SCHAFER & ASSOCIATES	2024 FINANCIAL AUDITING SERVICES	\$	2,600.00
77685	STANTEC	CONSULTING SERVICES	\$	17,668.88
77686	TWIN CITIES BMEU WEST	POSTAGE FOR 2ND QTR USAGE UTILITY BILLS	\$	1,000.00
77687	USS MINNESOTA ONE MT LLC	SOLAR	\$	12,010.13
77688	VECTOR SOLUTIONS	VECTOR SCHEDULING	\$	1,306.50
77689	WILLIE MCCRAY	SOFTBALL UMPIRE	\$	1,170.00
77690	ABLE HOSE & RUBBER INC.	PARTS	\$	364.85
77691	AT & T MOBILITY	CELL PHONE SERVICES	\$	1,170.98
77692	AUTOMATIC SYSTEMS CO	BIFFS LIFT STATION SERVICE	\$	545.00
77693	BUSINESS ESSENTIALS	CLEANING SUPPLIES / TRASH BAGS FOR PW	\$	1,456.87
77694	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	253.06
77695	CENTRAL RENTAL CO	SCISSOR LIFT RENTAL	\$	140.00
77696	CINTAS	FLOOR MATS / PW UNIFORMS	\$	217.45
77697	CITY OF BLAINE	TREES	\$	544.76

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
77698	CLASSIC CONSTRUCTION, INC	66YD BLACK DIRT	\$	990.00
77699	COMCAST	ABLE WARMING HOUSE MONTHLY UTILITIES	\$	297.19
77700	CONNEXUS ENERGY	STREET LIGHTS	\$	9.95
77701	DAVE PERKINS CONTRACTING INC	8437 UNIVERSITY PROJECT	\$	6,502.50
77702	EARL F. ANDERSEN A DIVISION OF SAFETY SIGN	SIGNS	\$	269.20
77703	ECM PUBLISHERS, INC.	ORDINANCE NO. 504	\$	77.00
77704	FERGUSON WATERWORKS #2518	PARTS	\$	216.20
77705	FLEETPRIDE	PARTS	\$	434.78
77706	GRABTEC	PARTS	\$	245.60
77707	GROUNDWORKS MINNESOTA, LLC.	REFUND BLDG PERMIT P2025-0242	\$	146.24
77708	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$	50.00
77709	HYDRAULIC SPECIALTY INC	PARTS	\$	292.57
77710	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$	100.23
77711	J. BECHER & ASSOCIATES, INC	TRBLSHOOT TERRACE PARK SHELTER CIRCUITS	\$	2,058.53
77712	JOSH ANTOINE	CELL PHONE REIMBURSEMENT	\$	50.00
77713	JSB SURVEILLANCE	ON SITE SERVICES	\$	1,095.00
77714	MCCLELLAN SALES INC	RAINSUITS	\$	198.00
77715	MENARDS - BLAINE	PARTS	\$	151.09
77716	METROPOLITAN COUNCIL	SAC DEFERRAL PROGRAM	\$	2,771.44
77717	MTI DISTRIBUTING INC	PARTS / BLADE SERVICE	\$	1,388.99
77718	NELSON CHEESE & DELI	NATIONAL PW WEEK LUNCHES	\$	205.50
77719	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$	326.57
77720	PSHRA-MN	PSHRA MEMBERSHIP-W. BROWN	\$	75.00
77721	R.E. GEYER	TRUCK RENTAL 3HRS	\$	420.00
77722	SMITH & LOVELESS, INC.	PARTS	\$	110.91
77723	SPRING LAKE PARK LIONS	ST PAUL SAINTS GAME PARTNERSHIP	\$	645.00
77724	STINSON	FILE NO. 3534056.0002 8480-8492 PURCHASE	\$	13,484.50
77725	THE PRESTWICK GROUP INC, DBA MAX-R	3-TIER RECYCLING CONTAINER FOR LINK	\$	3,278.50
77726	THE SHERWIN WILLIAMS CO.	WHITE PAINT	\$	103.80
77727	VISU-SEWER INC	CCTV SANITARY SEWER	\$	5,210.88
77728	WALTERS RECYCLING REFUSE SERV	MONTHLY RECYCLING SERVICES/ TRASH ROLL OI	\$	12,517.16
77729	Z SYSTEMS	AUDIO / VISUAL EQUIPMENT	\$	25,392.33
77730	ZARNOTH BRUSH WORKS INC	SWEEPER PARTS	\$	1,278.00
77731	AMERITAS	PAYROLL	\$	80.96
77732	CENTRAL PENSION FUND	PAYROLL	\$	3,466.70
77733	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$	395.90
77734	HEALTH PARTNERS, INC	PAYROLL	\$	30,277.66
77735	LELS	PAYROLL	\$	803.00
77736	LOCAL 49	PAYROLL	\$	175.00
77737	METLIFE	PAYROLL	\$	2,006.22
77738	NCPERS GROUP LIFE INS	PAYROLL	\$	32.00
77739	ANOKA COUNTY 4-H	TOWER DAYS COMPOST BIN MONITORING	\$	1,009.00
77740	ANOKA COUNTY TREASURY	1 APX BATTERY	\$	106.50
77741	ANTHENAT WAYNE H & KIMBERLY	DAMAGE DEPOSIT REFUND	\$	100.00
77742	ANTHONY BENNEK	UNIFORM ALLOWANCE-STREICHER'S REIMB.	\$	151.39
77743	CADY BUSINESS TECHNOLOGIES	ADAPTER	\$	29.21
77744	CINTAS	FLOOR MATS / PW UNIFORMS	\$	228.70
77745	CITY OF MOUNDS VIEW	TRAIL CONSTRUCTION COSTS	\$	35,401.73

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
77746	COMCAST	8251 ARTHUR ST MONTHLY UTILITIES	\$ 113.07
77747	COMM-WORKS, LLC	PARK CAMERA MONITORING	\$ 275.00
77748	COMPUTER INTERGRATION TECHNOLOGIES	AGREEMENT MANAGED SERVICES	\$ 6,488.00
77749	CONNEXUS ENERGY	MONTHLY UTILITIES	\$ 253.87
77750	FINANCE AND COMMERCE	2025 ST IMPROV / SEAL COAT & CRACK REPAIR	\$ 503.80
77751	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$ 199.52
77752	LORRAINE RYAN	IRON RANGE TOUR REFUND	\$ 100.00
77753	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED & DIESEL FUEL	\$ 2,231.22
77754	METLIFE	COBRA DENTAL PMNT	\$ 155.30
77755	MICHAEL & MICHELLE LUTTRELL	PARK RENTAL DAMAGE DEPOSIT REFUND	\$ 208.13
77756	MICKMAN BROTHERS	LANDSCAPING - CITY HALL	\$ 8,669.91
77757	NORTHLAND TRUST SERVICES, INC.	CAP IMPROV BONDS 2024A	\$ 167,975.00
77758	NOVACARE REHABILITATION	POST OFFICER EMPLOYMNT TEST- HASTE / STAUF	\$ 370.00
77759	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$ 44.60
77760	PATTI MOGENSEN	GENTLE YOGA REFUND	\$ 6.00
77761	ROSEMAY FANG-YEN	DAMAGE DEPOSIT REFUND	\$ 100.00
77762	SHRED-IT USA	SHREDDING SERVICES	\$ 141.19
77763	TASC	COBRA ADMIN FEE	\$ 35.20
77764	TEGRETE	JANITORIAL SERVICES	\$ 3,100.00
77765	WALTERS RECYCLING REFUSE SERV	2YD ORGANICS / 6YD TRASH SERVICES	\$ 743.49
77766	XCEL ENERGY	MONTHLY UTILITIES	\$ 65.27
TOTAL DISBURSEMENTS			\$ 724,115.64

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 06/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 06/30/2025 Normal (Abnormal)	Activity For 06/30/2025 Increase (Decrease)	Available Balance 06/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.31010	CURRENT TAXES	4,029,435.00	31,835.39	31,835.39	3,997,599.61	0.79
101.00000.32110	LIQUOR LICENSES	41,127.00	200.00	0.00	40,927.00	0.49
101.00000.32178	PAWN INVESTIGATION FEE	100.00	0.00	0.00	100.00	0.00
101.00000.32179	PAWN SHOP LICENSES	6,252.00	3,126.00	521.00	3,126.00	50.00
101.00000.32180	CIGARETTE,DANCE,BINGO & MISC LIC	7,800.00	0.00	0.00	7,800.00	0.00
101.00000.32181	SIGN PERMITS	6,000.00	2,357.50	0.00	3,642.50	39.29
101.00000.32208	CONTRACTORS LICENSES	11,500.00	7,195.00	455.00	4,305.00	62.57
101.00000.32210	BUILDING PERMIT	75,000.00	30,790.01	6,929.56	44,209.99	41.05
101.00000.32211	BUILDING PERMIT SURCHARGES	4,000.00	806.12	224.36	3,193.88	20.15
101.00000.32216	ELECTRICAL PERMITS / PLAN REVIEW	0.00	11,747.50	605.00	(11,747.50)	100.00
101.00000.32217	ELECTRICAL PERMIT SURCHARGES	0.00	180.75	7.33	(180.75)	100.00
101.00000.32230	PLUMBING PERMIT	6,000.00	3,077.45	360.00	2,922.55	51.29
101.00000.32231	PLUMBING PERMIT SURCHARGES	350.00	46.32	5.00	303.68	13.23
101.00000.32232	HEATING & A/C PERMITS	10,000.00	4,907.15	1,189.00	5,092.85	49.07
101.00000.32233	HTG & A/C SURCHARGES	500.00	94.57	16.89	405.43	18.91
101.00000.32240	PET LICENSE	600.00	1,040.00	85.00	(440.00)	173.33
101.00000.32260	CERTIFICATE OF OCCUPANCY	2,800.00	1,150.00	200.00	1,650.00	41.07
101.00000.32261	VACANT PROPERTY REGISTRATION	1,000.00	0.00	0.00	1,000.00	0.00
101.00000.32262	SOLICITORS LICENSE	0.00	100.00	100.00	(100.00)	100.00
101.00000.33401	LOCAL GOVERNMENT AID	773,639.00	72,737.63	0.00	700,901.37	9.40
101.00000.33403	LOCAL PERFORMANCE AID	1,040.00	0.00	0.00	1,040.00	0.00
101.00000.33416	POLICE TRAINING REIMB	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.33421	INSURANCE PREMIUM-POLICE	100,000.00	0.00	0.00	100,000.00	0.00
101.00000.34102	ZONING LETTERS	300.00	200.00	0.00	100.00	66.67
101.00000.34103	SPEC USE,ZONING,SUB-DIV	5,500.00	4,709.54	1,729.27	790.46	85.63
101.00000.34104	PLAN CHECKING FEES	35,000.00	855.00	105.00	34,145.00	2.44
101.00000.34105	SALE OF MAPS,COPIES ETC	50.00	0.00	0.00	50.00	0.00
101.00000.34107	ASSESSMENT SEARCHES	50.00	0.00	0.00	50.00	0.00
101.00000.34108	ADMINISTRATION SAC CHARGES	100.00	0.00	0.00	100.00	0.00
101.00000.34111	ADM. GAMBLING EXPENSES	42,462.00	0.00	0.00	42,462.00	0.00
101.00000.34115	GUN RANGE FACILITY USE	375.00	0.00	0.00	375.00	0.00
101.00000.34117	ROOM-FACILITY RENTAL	250.00	0.00	0.00	250.00	0.00
101.00000.34201	POLICE & FIRE ALARM PERMIT	3,500.00	0.00	0.00	3,500.00	0.00
101.00000.34202	POLICE REPORTS	500.00	856.00	0.00	(356.00)	171.20
101.00000.34204	HOUSING REGISTRATION	103,000.00	27,825.00	1,000.00	75,175.00	27.01
101.00000.34205	RIGHT OF WAY APPLICATIONS	1,000.00	1,060.00	0.00	(60.00)	106.00
101.00000.34801	INSURANCE DIVIDENDS	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.34950	REFUNDS & REIMB	7,500.00	1,037.92	36.40	6,462.08	13.84
101.00000.35101	COURT FINES	45,000.00	22,122.15	4,048.78	22,877.85	49.16
101.00000.35102	ADM OFFENSE FINES	40,000.00	550.00	250.00	39,450.00	1.38
101.00000.35348	PROPERTY ROOM REVENUE	500.00	0.00	0.00	500.00	0.00
101.00000.35349	MN DRIVING DIVERSION PROGRAM	750.00	0.00	0.00	750.00	0.00
101.00000.36201	SOLAR ENERGY CREDITS-XCEL	10,000.00	24,342.39	0.00	(14,342.39)	243.42
101.00000.36210	INTEREST EARNINGS	30,000.00	61,887.44	5,306.20	(31,887.44)	206.29
101.00000.36230	CONTRIBUTIONS-PRIVATE	0.00	259.00	0.00	(259.00)	100.00
101.00000.36901	LIAISON OFFICER	97,281.00	64,854.38	0.00	32,426.62	66.67
101.00000.39202	TRANSFER FROM PUBLIC UTILITIES	58,997.00	0.00	0.00	58,997.00	0.00
101.00000.39205	TRANSFER-FROM TIF FUND	3,000.00	0.00	0.00	3,000.00	0.00
101.00000.39206	TRANSFER FROM RECYCLING FUND	4,000.00	0.00	0.00	4,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 06/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 06/30/2025 Normal (Abnormal)	Activity For 06/30/2025 Increase (Decrease)	Available Balance 06/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.39207	TRANSFER FROM RECREATION	62,500.00	0.00	0.00	62,500.00	0.00
101.00000.39208	TRANSFER FROM GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 00000		5,668,758.00	381,950.21	55,009.18	5,286,807.79	6.74
Revenues		5,668,758.00	381,950.21	55,009.18	5,286,807.79	6.74
Account Category: Expenditures						
Department: 41110 MAYOR AND COUNCIL						
101.41110.41030	PART TIME EMPLOYEES	31,297.00	15,647.28	2,607.88	15,649.72	50.00
101.41110.41211	DEFINED CONTR PLAN/PERA	1,565.00	782.46	130.41	782.54	50.00
101.41110.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	2,394.00	1,197.04	199.53	1,196.96	50.00
101.41110.41510	WORKERS COMPENSATION	70.00	140.44	9.98	(70.44)	200.63
101.41110.42100	OPERATING SUPPLIES	600.00	272.75	0.00	327.25	45.46
101.41110.43310	TRAVEL EXPENSE	500.00	167.10	0.00	332.90	33.42
101.41110.43500	PRINTING & PUBLISHING	1,650.00	1,307.08	143.00	342.92	79.22
101.41110.44000	CONTRACTUAL SERVICE	4,830.00	0.00	0.00	4,830.00	0.00
101.41110.44300	CONFERENCE & SCHOOLS	5,470.00	3,613.00	0.00	1,857.00	66.05
101.41110.44330	DUES & SUBSCRIPTIONS	16,491.00	15,422.00	0.00	1,069.00	93.52
101.41110.44955	DISCRETIONARY FUND	12,050.00	815.74	71.04	11,234.26	6.77
Total Dept 41110 - MAYOR AND COUNCIL		76,917.00	39,364.89	3,161.84	37,552.11	51.18
Department: 41400 ADMINISTRATION						
101.41400.41010	FULL TIME EMPLOYEES	389,498.00	183,114.20	29,916.32	206,383.80	47.01
101.41400.41050	VACATION BUY BACK	6,500.00	0.00	0.00	6,500.00	0.00
101.41400.41210	PERA CONTRIBUTIONS-EMPLOYER	29,123.00	14,432.31	2,236.78	14,690.69	49.56
101.41400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	29,705.00	13,909.63	2,147.67	15,795.37	46.83
101.41400.41300	HEALTH INSURANCE	59,900.00	31,412.49	5,235.43	28,487.51	52.44
101.41400.41313	LIFE INSURANCE	200.00	101.06	16.84	98.94	50.53
101.41400.41510	WORKERS COMPENSATION	2,618.00	2,566.00	170.47	52.00	98.01
101.41400.42000	OFFICE SUPPLIES	3,200.00	1,333.28	252.87	1,866.72	41.67
101.41400.42030	PRINTED FORMS	1,925.00	428.09	0.00	1,496.91	22.24
101.41400.42100	OPERATING SUPPLIES	720.00	2,230.68	0.00	(1,510.68)	309.82
101.41400.42200	REPAIR & MAINTENANCE	0.00	20.00	0.00	(20.00)	100.00
101.41400.42220	POSTAGE	2,906.00	955.18	210.07	1,950.82	32.87
101.41400.43210	TELEPHONE	625.00	260.90	52.18	364.10	41.74
101.41400.43310	TRAVEL EXPENSE	3,500.00	1,633.19	230.76	1,866.81	46.66
101.41400.43410	EMPLOYMENT ADVERTISING	0.00	60.00	0.00	(60.00)	100.00
101.41400.43500	PRINTING & PUBLISHING	400.00	201.75	0.00	198.25	50.44
101.41400.43550	COUNTY FEES FOR SERVICE	1,550.00	1,809.59	0.00	(259.59)	116.75
101.41400.44050	MAINTENANCE AGREEMENTS	13,790.00	12,770.98	978.49	1,019.02	92.61
101.41400.44300	CONFERENCE & SCHOOLS	6,415.00	1,934.98	0.00	4,480.02	30.16
101.41400.44330	DUES & SUBSCRIPTIONS	1,520.00	1,129.40	75.00	390.60	74.30
101.41400.44380	BANK CHARGES	2,000.00	873.68	113.80	1,126.32	43.68
101.41400.44390	MISCELLANEOUS	0.00	(786.28)	0.00	786.28	100.00
101.41400.44500	CONTRACTUAL SERVICES	6,045.00	3,207.59	70.60	2,837.41	53.06
Total Dept 41400 - ADMINISTRATION		562,140.00	273,598.70	41,707.28	288,541.30	48.67
Department: 41500 ASSESSOR						
101.41500.44000	CONTRACTUAL SERVICE	39,428.00	19,434.92	0.00	19,993.08	49.29
Total Dept 41500 - ASSESSOR		39,428.00	19,434.92	0.00	19,993.08	49.29

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 06/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 06/30/2025 Normal (Abnormal)	Activity For 06/30/2025 Increase (Decrease)	Available Balance 06/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41540 AUDIT & ACCTG SERVICES						
101.41540.43010	AUDIT & ACCTG SERVICES	14,936.00	16,062.50	1,300.00	(1,126.50)	107.54
	Total Dept 41540 - AUDIT & ACCTG SERVICES	14,936.00	16,062.50	1,300.00	(1,126.50)	107.54
Department: 41600 I.T. SERVICES						
101.41600.44000	CONTRACTUAL SERVICE	83,012.00	50,555.41	6,532.60	32,456.59	60.90
	Total Dept 41600 - I.T. SERVICES	83,012.00	50,555.41	6,532.60	32,456.59	60.90
Department: 41610 LEGAL FEES						
101.41610.43040	LEGAL FEES	122,500.00	71,978.63	10,512.75	50,521.37	58.76
	Total Dept 41610 - LEGAL FEES	122,500.00	71,978.63	10,512.75	50,521.37	58.76
Department: 41710 ENGINEERING FEES						
101.41710.43030	ENGINEERING FEES	6,500.00	719.50	150.00	5,780.50	11.07
	Total Dept 41710 - ENGINEERING FEES	6,500.00	719.50	150.00	5,780.50	11.07
Department: 41720 PLANNING & ZONING						
101.41720.42100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101.41720.42220	POSTAGE	100.00	65.55	0.00	34.45	65.55
101.41720.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101.41720.44000	CONTRACTUAL SERVICE	2,000.00	1,639.50	631.00	360.50	81.98
	Total Dept 41720 - PLANNING & ZONING	2,500.00	1,705.05	631.00	794.95	68.20
Department: 41940 GOVERNMENT BUILDING						
101.41940.41010	FULL TIME EMPLOYEES	0.00	(512.58)	0.00	512.58	100.00
101.41940.41013	OVERTIME	0.00	351.96	132.26	(351.96)	100.00
101.41940.41020	ON CALL SALARIES	0.00	148.75	0.00	(148.75)	100.00
101.41940.41210	PERA CONTRIBUTIONS-EMPLOYER	0.00	48.70	9.92	(48.70)	100.00
101.41940.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	0.00	63.79	9.82	(63.79)	100.00
101.41940.41300	HEALTH INSURANCE	0.00	91.57	17.22	(91.57)	100.00
101.41940.41313	LIFE INSURANCE	0.00	0.46	0.09	(0.46)	100.00
101.41940.41510	WORKERS COMPENSATION	0.00	22.99	2.38	(22.99)	100.00
101.41940.42000	OFFICE SUPPLIES	0.00	41.22	0.00	(41.22)	100.00
101.41940.42100	OPERATING SUPPLIES	12,000.00	9,130.36	2,778.07	2,869.64	76.09
101.41940.42200	REPAIR & MAINTENANCE	12,000.00	1,785.31	130.35	10,214.69	14.88
101.41940.42280	UNIFORM ALLOWANCE	150.00	206.26	0.00	(56.26)	137.51
101.41940.43210	TELEPHONE	9,300.00	5,369.56	1,804.02	3,930.44	57.74
101.41940.43810	ELECTRIC UTILITIES	30,000.00	12,349.07	2,838.69	17,650.93	41.16
101.41940.43830	GAS UTILITIES	20,000.00	16,016.64	743.13	3,983.36	80.08
101.41940.43841	RUBBISH REMOVAL	4,850.00	4,434.74	1,241.94	415.26	91.44
101.41940.44000	CONTRACTUAL SERVICE	45,492.00	25,958.00	3,817.19	19,534.00	57.06
101.41940.44330	DUES & SUBSCRIPTIONS	0.00	200.00	0.00	(200.00)	100.00
101.41940.47000	PERMANENT TRANSFERS OUT	15,420.00	0.00	0.00	15,420.00	0.00
	Total Dept 41940 - GOVERNMENT BUILDING	149,212.00	75,706.80	13,525.08	73,505.20	50.74
Department: 42100 POLICE PROTECTION						
101.42100.41010	FULL TIME EMPLOYEES	1,365,983.00	612,681.19	102,280.71	753,301.81	44.85
101.42100.41013	OVERTIME	95,000.00	35,766.16	8,840.93	59,233.84	37.65
101.42100.41050	VACATION BUY BACK	8,000.00	0.00	0.00	8,000.00	0.00
101.42100.41210	PERA CONTRIBUTIONS-EMPLOYER	243,743.00	114,222.33	18,674.99	129,520.67	46.86
101.42100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	30,189.00	13,543.23	2,167.08	16,645.77	44.86
101.42100.41300	HEALTH INSURANCE	224,048.00	97,409.83	16,673.36	126,638.17	43.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 06/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 06/30/2025 Normal (Abnormal)	Activity For 06/30/2025 Increase (Decrease)	Available Balance 06/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42100 POLICE PROTECTION						
101.42100.41313	LIFE INSURANCE	722.00	352.15	60.90	369.85	48.77
101.42100.41510	WORKERS COMPENSATION	106,900.00	129,370.89	7,699.08	(22,470.89)	121.02
101.42100.42000	OFFICE SUPPLIES	3,600.00	1,315.87	128.72	2,284.13	36.55
101.42100.42030	PRINTED FORMS	2,200.00	584.25	0.00	1,615.75	26.56
101.42100.42040	RANGE EQUIP & SUPPLIES	9,500.00	2,137.73	267.50	7,362.27	22.50
101.42100.42100	OPERATING SUPPLIES	6,600.00	1,860.98	75.54	4,739.02	28.20
101.42100.42120	MOTOR FUELS & LUBRICANTS	27,500.00	9,052.24	3,511.14	18,447.76	32.92
101.42100.42220	POSTAGE	1,500.00	158.34	45.60	1,341.66	10.56
101.42100.43050	MEDICAL EXPENSE	3,000.00	2,608.00	370.00	392.00	86.93
101.42100.43210	TELEPHONE	3,500.00	1,988.80	387.76	1,511.20	56.82
101.42100.43211	DATA SERVICES	39,110.00	32,280.30	454.61	6,829.70	82.54
101.42100.43300	CLOTHING & PERSONAL EQUIP	14,700.00	5,521.18	506.14	9,178.82	37.56
101.42100.43310	TRAVEL EXPENSE	1,200.00	504.76	0.00	695.24	42.06
101.42100.44000	CONTRACTUAL SERVICE	72,423.00	52,534.67	4,980.52	19,888.33	72.54
101.42100.44050	MAINTENANCE AGREEMENTS	8,600.00	6,332.66	0.00	2,267.34	73.64
101.42100.44060	AUTO EQUIPMENT REPAIR	22,500.00	10,392.15	6,742.13	12,107.85	46.19
101.42100.44070	OTHER EQUIPMENT REPAIR	2,500.00	2,124.40	601.02	375.60	84.98
101.42100.44300	CONFERENCE & SCHOOLS	32,500.00	12,128.27	550.00	20,371.73	37.32
101.42100.44310	TRAINING-PER CONTRACT	0.00	51.90	0.00	(51.90)	100.00
101.42100.44330	DUES & SUBSCRIPTIONS	2,225.00	2,528.00	0.00	(303.00)	113.62
101.42100.44390	MISCELLANEOUS	0.00	283.24	0.00	(283.24)	100.00
101.42100.45000	CAPITAL OUTLAY	59,300.00	50,653.13	(13.11)	8,646.87	85.42
101.42100.47000	PERMANENT TRANSFERS OUT	15,000.00	0.00	(128.57)	15,000.00	0.00
Total Dept 42100 - POLICE PROTECTION		2,402,043.00	1,198,386.65	174,876.05	1,203,656.35	49.89
Department: 42200 FIRE PROTECTION						
101.42200.44000	CONTRACTUAL SERVICE	305,493.00	152,370.00	25,395.00	153,123.00	49.88
101.42200.45000	CAPITAL OUTLAY	66,742.00	0.00	0.00	66,742.00	0.00
Total Dept 42200 - FIRE PROTECTION		372,235.00	152,370.00	25,395.00	219,865.00	40.93
Department: 42300 CODE ENFORCEMENT						
101.42300.41010	FULL TIME EMPLOYEES	223,220.00	78,639.55	16,429.51	144,580.45	35.23
101.42300.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
101.42300.41210	PERA CONTRIBUTIONS-EMPLOYER	25,123.00	3,781.69	1,188.32	21,341.31	15.05
101.42300.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,982.00	5,135.39	836.92	6,846.61	42.86
101.42300.41300	HEALTH INSURANCE	43,112.00	12,707.49	2,524.89	30,404.51	29.48
101.42300.41313	LIFE INSURANCE	129.00	51.93	10.86	77.07	40.26
101.42300.41510	WORKERS COMPENSATION	2,579.00	1,877.41	112.17	701.59	72.80
101.42300.42000	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
101.42300.42030	PRINTED FORMS	0.00	129.76	0.00	(129.76)	100.00
101.42300.42100	OPERATING SUPPLIES	2,700.00	814.05	0.00	1,885.95	30.15
101.42300.42120	MOTOR FUELS & LUBRICANTS	2,500.00	3,478.43	234.06	(978.43)	139.14
101.42300.42200	REPAIR & MAINTENANCE	2,000.00	17.29	0.00	1,982.71	0.86
101.42300.43210	TELEPHONE	2,000.00	510.55	102.11	1,489.45	25.53
101.42300.43310	TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0.00
101.42300.44000	CONTRACTUAL SERVICE	3,000.00	8,754.00	1,383.20	(5,754.00)	291.80
101.42300.44050	MAINTENANCE AGREEMENTS	0.00	4,325.00	0.00	(4,325.00)	100.00
101.42300.44300	CONFERENCE & SCHOOLS	2,700.00	3,450.00	3,000.00	(750.00)	127.78
101.42300.44330	DUES & SUBSCRIPTIONS	5,435.00	1,106.00	0.00	4,329.00	20.35

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GL Number	Description	2025 Amended Budget	YTD Balance 06/30/2025 Normal (Abnormal)	Activity For 06/30/2025 Increase (Decrease)	Available Balance 06/30/2025 Normal (Abnormal)	% Bdg't Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42300 CODE ENFORCEMENT						
Total Dept 42300 - CODE ENFORCEMENT		329,880.00	124,778.54	25,822.04	205,101.46	37.83
Department: 43000 STREET DEPARTMENT						
101.43000.41010	FULL TIME EMPLOYEES	183,500.00	77,810.45	12,210.75	105,689.55	42.40
101.43000.41013	OVERTIME	9,710.00	723.41	503.57	8,986.59	7.45
101.43000.41020	ON CALL SALARIES	4,350.00	148.80	0.00	4,201.20	3.42
101.43000.41050	VACATION BUY BACK	1,900.00	0.00	0.00	1,900.00	0.00
101.43000.41210	PERA CONTRIBUTIONS-EMPLOYER	14,971.00	6,466.16	953.63	8,504.84	43.19
101.43000.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	15,270.00	6,188.47	889.08	9,081.53	40.53
101.43000.41300	HEALTH INSURANCE	26,990.00	16,100.11	2,683.37	10,889.89	59.65
101.43000.41313	LIFE INSURANCE	105.00	53.09	8.86	51.91	50.56
101.43000.41510	WORKERS COMPENSATION	12,500.00	12,373.85	736.44	126.15	98.99
101.43000.42000	OFFICE SUPPLIES	0.00	5,313.27	0.00	(5,313.27)	100.00
101.43000.42100	OPERATING SUPPLIES	2,000.00	1,449.89	104.09	550.11	72.49
101.43000.42120	MOTOR FUELS & LUBRICANTS	20,000.00	6,724.23	2,689.60	13,275.77	33.62
101.43000.42150	SHOP MATERIALS	6,000.00	2,309.61	25.30	3,690.39	38.49
101.43000.42200	REPAIR & MAINTENANCE	10,000.00	385.66	160.25	9,614.34	3.86
101.43000.42210	EQUIPMENT PARTS	11,500.00	14,514.14	1,705.34	(3,014.14)	126.21
101.43000.42221	TIRES	3,000.00	544.70	0.00	2,455.30	18.16
101.43000.42224	STREET MAINT SUPPLIES	3,000.00	20.30	0.00	2,979.70	0.68
101.43000.42226	SIGNS & STRIPING	11,000.00	2,539.40	269.20	8,460.60	23.09
101.43000.42280	UNIFORM ALLOWANCE	2,175.00	1,776.94	27.72	398.06	81.70
101.43000.43210	TELEPHONE	370.00	74.73	14.96	295.27	20.20
101.43000.44000	CONTRACTUAL SERVICE	1,250.00	2,368.06	0.00	(1,118.06)	189.44
101.43000.44300	CONFERENCE & SCHOOLS	1,300.00	0.00	0.00	1,300.00	0.00
101.43000.44330	DUES & SUBSCRIPTIONS	245.00	149.00	0.00	96.00	60.82
101.43000.47000	PERMANENT TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 43000 - STREET DEPARTMENT		391,136.00	158,034.27	22,982.16	233,101.73	40.40
Department: 45100 RECREATION DEPARTMENT						
101.45100.41010	FULL TIME EMPLOYEES	310,183.00	134,931.01	21,421.15	175,251.99	43.50
101.45100.41040	TEMPORARY EMPLOYEES	34,476.00	6,850.11	5,048.81	27,625.89	19.87
101.45100.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45100.41210	PERA CONTRIBUTIONS-EMPLOYER	23,264.00	10,709.85	1,606.59	12,554.15	46.04
101.45100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	26,303.00	11,018.35	1,980.18	15,284.65	41.89
101.45100.41300	HEALTH INSURANCE	39,721.00	18,368.04	2,845.88	21,352.96	46.24
101.45100.41313	LIFE INSURANCE	155.00	80.11	13.05	74.89	51.68
101.45100.41510	WORKERS COMPENSATION	17,468.00	23,725.55	1,408.03	(6,257.55)	135.82
101.45100.42000	OFFICE SUPPLIES	2,500.00	281.76	0.00	2,218.24	11.27
101.45100.42030	PRINTED FORMS	0.00	329.47	0.00	(329.47)	100.00
101.45100.42100	OPERATING SUPPLIES	0.00	233.81	0.00	(233.81)	100.00
101.45100.42220	POSTAGE	14,121.00	5,102.05	86.45	9,018.95	36.13
101.45100.42290	RECREATION EQUIP SUPPLIES	3,100.00	243.98	0.00	2,856.02	7.87
101.45100.43310	TRAVEL EXPENSE	1,000.00	294.43	0.00	705.57	29.44
101.45100.43410	EMPLOYMENT ADVERTISING	50.00	175.00	0.00	(125.00)	350.00
101.45100.43500	PRINTING & PUBLISHING	25,206.00	7,472.24	0.00	17,733.76	29.64
101.45100.44300	CONFERENCE & SCHOOLS	1,550.00	40.00	0.00	1,510.00	2.58
101.45100.44330	DUES & SUBSCRIPTIONS	680.00	311.54	0.00	368.46	45.81
101.45100.44390	MISCELLANEOUS	0.00	79.11	0.00	(79.11)	100.00
Total Dept 45100 - RECREATION DEPARTMENT		502,777.00	220,246.41	34,410.14	282,530.59	43.81

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

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GL Number	Description	2025 Amended Budget	YTD Balance 06/30/2025 Normal (Abnormal)	Activity For 06/30/2025 Increase (Decrease)	Available Balance 06/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45200 PARKS DEPARTMENT						
101.45200.41010	FULL TIME EMPLOYEES	185,833.00	78,537.18	12,328.81	107,295.82	42.26
101.45200.41013	OVERTIME	10,130.00	433.93	214.42	9,696.07	4.28
101.45200.41020	ON CALL SALARIES	4,350.00	148.71	0.00	4,201.29	3.42
101.45200.41040	TEMPORARY EMPLOYEES	35,000.00	27,970.00	16,427.00	7,030.00	79.91
101.45200.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45200.41210	PERA CONTRIBUTIONS-EMPLOYER	15,024.00	6,501.00	940.67	8,523.00	43.27
101.45200.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	18,996.00	8,674.54	2,182.31	10,321.46	45.67
101.45200.41300	HEALTH INSURANCE	27,436.00	15,050.84	2,508.47	12,385.16	54.86
101.45200.41313	LIFE INSURANCE	105.00	52.81	8.81	52.19	50.30
101.45200.41510	WORKERS COMPENSATION	15,083.00	16,162.16	1,417.46	(1,079.16)	107.15
101.45200.42000	OFFICE SUPPLIES	0.00	46.88	46.88	(46.88)	100.00
101.45200.42100	OPERATING SUPPLIES	1,000.00	627.04	438.50	372.96	62.70
101.45200.42120	MOTOR FUELS & LUBRICANTS	16,500.00	6,094.92	2,533.56	10,405.08	36.94
101.45200.42200	REPAIR & MAINTENANCE	25,300.00	4,199.68	273.93	21,100.32	16.60
101.45200.42205	LAKE SIDE PK EXP TO BE REIM	0.00	4,449.75	0.00	(4,449.75)	100.00
101.45200.42210	EQUIPMENT PARTS	6,000.00	5,759.58	1,871.81	240.42	95.99
101.45200.42221	TIRES	1,000.00	544.70	0.00	455.30	54.47
101.45200.42225	LANDSCAPING MATERIALS	15,852.00	4,797.66	1,534.76	11,054.34	30.27
101.45200.42280	UNIFORM ALLOWANCE	2,175.00	1,872.63	198.00	302.37	86.10
101.45200.42290	RECREATION EQUIP SUPPLIES	6,700.00	3,676.88	0.00	3,023.12	54.88
101.45200.43210	TELEPHONE	550.00	235.65	47.13	314.35	42.85
101.45200.43810	ELECTRIC UTILITIES	5,500.00	3,326.90	314.60	2,173.10	60.49
101.45200.43830	GAS UTILITIES	5,000.00	2,187.29	196.25	2,812.71	43.75
101.45200.43841	RUBBISH REMOVAL	500.00	63.90	0.00	436.10	12.78
101.45200.44000	CONTRACTUAL SERVICE	0.00	465.00	0.00	(465.00)	100.00
101.45200.44190	SATELLITE RENTAL	2,220.00	1,293.15	429.43	926.85	58.25
101.45200.44300	CONFERENCE & SCHOOLS	2,500.00	0.00	0.00	2,500.00	0.00
101.45200.44330	DUES & SUBSCRIPTIONS	88.00	0.00	0.00	88.00	0.00
101.45200.44500	CONTRACTUAL SERVICES	2,000.00	1,695.96	0.00	304.04	84.80
101.45200.44901	LAKE SIDE PARK EXPENSE	13,000.00	0.00	0.00	13,000.00	0.00
Total Dept 45200 - PARKS DEPARTMENT		420,842.00	194,868.74	43,912.80	225,973.26	46.30
Department: 49000 MISCELLANEOUS						
101.49000.41300	HEALTH INSURANCE	800.00	211.20	35.20	588.80	26.40
101.49000.43600	INSURANCE	66,300.00	60,054.42	0.00	6,245.58	90.58
101.49000.44000	CONTRACTUAL SERVICE	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44389	CONTINGENCY FUND	10,000.00	1,000.00	0.00	9,000.00	10.00
101.49000.44390	MISCELLANEOUS	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44420	SURCHARGES-PLBG	200.00	74.12	0.00	125.88	37.06
101.49000.44430	SURCHARGES-HTG	400.00	185.95	0.00	214.05	46.49
101.49000.44440	SURCHARGES-BLDG	5,000.00	1,921.75	0.00	3,078.25	38.44
101.49000.44480	SURCHARGES-ELECTRICAL	0.00	32.00	0.00	(32.00)	100.00
101.49000.47000	PERMANENT TRANSFERS OUT	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 49000 - MISCELLANEOUS		192,700.00	63,479.44	35.20	129,220.56	32.94
Expenditures		5,668,758.00	2,661,290.45	404,953.94	3,007,467.55	46.95
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,668,758.00	381,950.21	55,009.18	5,286,807.79	6.74

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 06/30/2025

GL Number	Description	2025	YTD Balance	Activity For	Available	% Bdgt Used
		Amended Budget	Normal (Abnormal)	06/30/2025 Increase (Decrease)	Balance 06/30/2025 Normal (Abnormal)	
Fund: 101 GENERAL FUND						
TOTAL EXPENDITURES		5,668,758.00	2,661,290.45	404,953.94	3,007,467.55	46.95
NET OF REVENUES & EXPENDITURES:		0.00	(2,279,340.24)	(349,944.76)	2,279,340.24	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 06/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 06/30/2025 Normal (Abnormal)	Activity For 06/30/2025 Increase (Decrease)	Available Balance 06/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Revenues						
Department: 00000						
601.00000.34950	REFUNDS & REIMB	500.00	259.85	70.00	240.15	51.97
601.00000.36210	INTEREST EARNINGS	59,405.00	0.00	0.00	59,405.00	0.00
601.00000.37101	WATER COLLECTIONS	832,183.00	317,687.46	187,853.01	514,495.54	38.18
601.00000.37103	SALES TAX ADDED	6,200.00	5,574.95	2,909.81	625.05	89.92
601.00000.37104	PENALTIES/WATER	10,000.00	9,663.83	0.00	336.17	96.64
601.00000.37109	SAFE DRINKING WATER FEE	21,500.00	11,068.56	5,517.90	10,431.44	51.48
601.00000.37111	ADMINISTRATIVE CHARGE	168,180.00	88,671.89	44,204.89	79,508.11	52.72
601.00000.37149	WATER CONNECTION CHRG-INTEREST	0.00	66.42	32.10	(66.42)	100.00
601.00000.37150	WATER CONNECTION CHARGES-WAC	0.00	948.12	475.17	(948.12)	100.00
601.00000.37172	WATER METER SALES	1,500.00	2,032.30	0.00	(532.30)	135.49
601.00000.37201	SEWER COLLECTIONS	1,000,654.00	553,008.75	280,483.25	447,645.25	55.26
601.00000.37204	PENALTIES-SEWER	12,500.00	11,462.78	0.00	1,037.22	91.70
601.00000.37250	SEWER CONNECTION CHARGES-SAC	0.00	2,451.25	1,228.49	(2,451.25)	100.00
601.00000.37251	SEWER CONNECTION CHRG-INTEREST	0.00	171.35	82.81	(171.35)	100.00
601.00000.37270	SEWER PERMITS	200.00	0.00	0.00	200.00	0.00
601.00000.39206	TRANSFER FROM RECYCLING FUND	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 00000		2,116,322.00	1,003,067.51	522,857.43	1,113,254.49	47.40
Revenues		2,116,322.00	1,003,067.51	522,857.43	1,113,254.49	47.40
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.41010	FULL TIME EMPLOYEES	154,225.00	64,153.37	9,978.14	90,071.63	41.60
601.49400.41013	OVERTIME	8,500.00	1,693.40	390.78	6,806.60	19.92
601.49400.41020	ON CALL SALARIES	5,417.00	74.34	0.00	5,342.66	1.37
601.49400.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49400.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.41210	PERA CONTRIBUTIONS-EMPLOYER	12,611.00	5,424.91	777.79	7,186.09	43.02
601.49400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	5,455.81	772.04	8,364.19	39.48
601.49400.41300	HEALTH INSURANCE	26,878.00	10,872.44	1,811.14	16,005.56	40.45
601.49400.41313	LIFE INSURANCE	105.00	50.25	8.39	54.75	47.86
601.49400.41510	WORKERS COMPENSATION	6,643.00	5,686.53	282.12	956.47	85.60
601.49400.42000	OFFICE SUPPLIES	750.00	157.12	0.00	592.88	20.95
601.49400.42030	PRINTED FORMS	1,000.00	919.23	0.00	80.77	91.92
601.49400.42100	OPERATING SUPPLIES	1,250.00	335.61	0.00	914.39	26.85
601.49400.42120	MOTOR FUELS & LUBRICANTS	5,000.00	1,260.24	468.16	3,739.76	25.20
601.49400.42200	REPAIR & MAINTENANCE	80,000.00	41,556.05	6,502.50	38,443.95	51.95
601.49400.42210	EQUIPMENT PARTS	2,500.00	591.50	216.20	1,908.50	23.66
601.49400.42220	POSTAGE	2,500.00	1,699.08	513.11	800.92	67.96
601.49400.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49400.42222	STREET REPAIRS	20,000.00	0.00	0.00	20,000.00	0.00
601.49400.42261	WATER TESTING	1,500.00	910.96	100.00	589.04	60.73
601.49400.42262	WATER METER & SUPPLIES	10,000.00	8,555.21	5,374.21	1,444.79	85.55
601.49400.42264	SAFE DRINKING WATER FEE	21,500.00	11,080.40	5,540.00	10,419.60	51.54
601.49400.42280	UNIFORM ALLOWANCE	1,377.00	1,068.51	0.00	308.49	77.60
601.49400.43010	AUDIT & ACCTG SERVICES	7,468.00	8,031.25	650.00	(563.25)	107.54
601.49400.43030	ENGINEERING FEES	1,000.00	426.00	426.00	574.00	42.60
601.49400.43210	TELEPHONE	1,145.00	304.72	60.96	840.28	26.61
601.49400.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49400.43500	PRINTING & PUBLISHING	14,000.00	7,099.62	0.00	6,900.38	50.71

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 06/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 06/30/2025 Normal (Abnormal)	Activity For 06/30/2025 Increase (Decrease)	Available Balance 06/30/2025 Normal (Abnormal)	% Bdg Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.43600	INSURANCE	20,000.00	22,938.35	0.00	(2,938.35)	114.69
601.49400.43870	WATER USAGE-CITY OF BLAINE	10,000.00	2,085.42	0.00	7,914.58	20.85
601.49400.44000	CONTRACTUAL SERVICE	8,500.00	330.00	0.00	8,170.00	3.88
601.49400.44050	MAINTENANCE AGREEMENTS	11,821.00	4,751.38	0.00	7,069.62	40.19
601.49400.44300	CONFERENCE & SCHOOLS	2,050.00	10.00	0.00	2,040.00	0.49
601.49400.44330	DUES & SUBSCRIPTIONS	500.00	1,494.50	0.00	(994.50)	298.90
601.49400.44370	TAXES	12,600.00	8,686.19	0.00	3,913.81	68.94
601.49400.47000	PERMANENT TRANSFERS OUT	178,569.00	0.00	0.00	178,569.00	0.00
Total Dept 49400 - WATER DEPARTMENT		660,229.00	217,702.39	33,871.54	442,526.61	32.97
Department: 49402 WATER TREATMENT PLANT						
601.49402.42100	OPERATING SUPPLIES	500.00	232.34	71.89	267.66	46.47
601.49402.42120	MOTOR FUELS & LUBRICANTS	3,000.00	0.00	0.00	3,000.00	0.00
601.49402.42160	CHEMICALS & CHEMICAL PROD	30,000.00	6,748.33	50.00	23,251.67	22.49
601.49402.42200	REPAIR & MAINTENANCE	20,000.00	1,488.51	583.07	18,511.49	7.44
601.49402.42210	EQUIPMENT PARTS	8,000.00	1,818.72	0.00	6,181.28	22.73
601.49402.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49402.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49402.43600	INSURANCE	14,700.00	18,794.25	0.00	(4,094.25)	127.85
601.49402.43810	ELECTRIC UTILITIES	102,000.00	36,142.85	11,036.94	65,857.15	35.43
601.49402.43830	GAS UTILITIES	3,500.00	3,062.07	373.86	437.93	87.49
601.49402.44000	CONTRACTUAL SERVICE	2,000.00	2,285.49	0.00	(285.49)	114.27
601.49402.44370	TAXES	2,550.00	1,050.00	0.00	1,500.00	41.18
601.49402.47000	PERMANENT TRANSFERS OUT	25,485.00	0.00	0.00	25,485.00	0.00
Total Dept 49402 - WATER TREATMENT PLANT		213,035.00	71,622.56	12,115.76	141,412.44	33.62
Department: 49450 SEWER DEPARTMENT						
601.49450.41010	FULL TIME EMPLOYEES	154,224.00	64,146.00	9,976.73	90,078.00	41.59
601.49450.41013	OVERTIME	8,500.00	1,692.77	390.59	6,807.23	19.91
601.49450.41020	ON CALL SALARIES	5,417.00	74.36	0.00	5,342.64	1.37
601.49450.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49450.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49450.41210	PERA CONTRIBUTIONS-EMPLOYER	12,799.00	5,423.04	777.43	7,375.96	42.37
601.49450.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	5,454.05	771.69	8,365.95	39.46
601.49450.41300	HEALTH INSURANCE	28,084.00	10,870.24	1,810.68	17,213.76	38.71
601.49450.41313	LIFE INSURANCE	100.00	49.55	8.21	50.45	49.55
601.49450.41510	WORKERS COMPENSATION	10,147.00	5,122.82	281.98	5,024.18	50.49
601.49450.42000	OFFICE SUPPLIES	500.00	41.08	0.00	458.92	8.22
601.49450.42030	PRINTED FORMS	1,600.00	919.24	0.00	680.76	57.45
601.49450.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49450.42120	MOTOR FUELS & LUBRICANTS	4,000.00	1,260.19	468.14	2,739.81	31.50
601.49450.42200	REPAIR & MAINTENANCE	15,000.00	948.00	0.00	14,052.00	6.32
601.49450.42210	EQUIPMENT PARTS	6,000.00	1,014.86	0.00	4,985.14	16.91
601.49450.42220	POSTAGE	2,500.00	1,349.07	513.11	1,150.93	53.96
601.49450.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42222	STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42262	WATER METER & SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
601.49450.42280	UNIFORM ALLOWANCE	1,377.00	1,068.26	0.00	308.74	77.58
601.49450.43010	AUDIT & ACCTG SERVICES	7,468.00	8,031.25	650.00	(563.25)	107.54
601.49450.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 06/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 06/30/2025 Normal (Abnormal)	Activity For 06/30/2025 Increase (Decrease)	Available Balance 06/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49450 SEWER DEPARTMENT						
601.49450.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49450.43210	TELEPHONE	875.00	304.74	60.96	570.26	34.83
601.49450.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49450.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49450.43600	INSURANCE	22,950.00	22,718.35	0.00	231.65	98.99
601.49450.43810	ELECTRIC UTILITIES	6,000.00	2,190.81	289.69	3,809.19	36.51
601.49450.43840	METRO WASTE CONTROL	656,936.00	328,479.08	54,755.68	328,456.92	50.00
601.49450.44000	CONTRACTUAL SERVICE	9,500.00	1,760.00	0.00	7,740.00	18.53
601.49450.44050	MAINTENANCE AGREEMENTS	10,037.00	4,326.37	0.00	5,710.63	43.10
601.49450.44300	CONFERENCE & SCHOOLS	2,000.00	398.38	0.00	1,601.62	19.92
601.49450.44330	DUES & SUBSCRIPTIONS	300.00	1,069.50	0.00	(769.50)	356.50
601.49450.44390	MISCELLANEOUS	250.00	0.00	0.00	250.00	0.00
601.49450.44450	RESERVE CAPACITY CHARGES	12,425.00	4,113.18	2,771.44	8,311.82	33.10
601.49450.47000	PERMANENT TRANSFERS OUT	223,149.00	0.00	0.00	223,149.00	0.00
Total Dept 49450 - SEWER DEPARTMENT		1,243,058.00	472,825.19	73,526.33	770,232.81	38.04
Expenditures		2,116,322.00	762,150.14	119,513.63	1,354,171.86	36.01
Fund 601 - PUBLIC UTILITIES OPERATIONS:						
TOTAL REVENUES		2,116,322.00	1,003,067.51	522,857.43	1,113,254.49	47.40
TOTAL EXPENDITURES		2,116,322.00	762,150.14	119,513.63	1,354,171.86	36.01
NET OF REVENUES & EXPENDITURES:		0.00	240,917.37	403,343.80	(240,917.37)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 06/30/2025

GL Number	Description	2025 Amended Budget	YTD Balance 06/30/2025 Normal (Abnormal)	Activity For 06/30/2025 Increase (Decrease)	Available Balance 06/30/2025 Normal (Abnormal)	% Bdgt Used
Fund: 603 STORMWATER UTILITY						
Account Category: Revenues						
Department: 00000						
603.00000.36210	INTEREST EARNINGS	1,172.00	0.00	0.00	1,172.00	0.00
603.00000.36504	STORMWATER COLLECTION	109,106.00	54,430.57	27,168.31	54,675.43	49.89
603.00000.36506	STORMWATER PENALTIES	1,000.00	1,137.90	0.00	(137.90)	113.79
Total Dept 00000		111,278.00	55,568.47	27,168.31	55,709.53	49.94
Revenues		111,278.00	55,568.47	27,168.31	55,709.53	49.94
Account Category: Expenditures						
Department: 49785 STORMWATER UTILITY						
603.49785.41010	FULL TIME EMPLOYEES	22,059.00	10,362.65	1,695.20	11,696.35	46.98
603.49785.41050	VACATION BUY BACK	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.41210	PERA CONTRIBUTIONS-EMPLOYER	1,655.00	819.76	127.16	835.24	49.53
603.49785.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,688.00	819.51	126.09	868.49	48.55
603.49785.41300	HEALTH INSURANCE	3,178.00	1,533.32	255.54	1,644.68	48.25
603.49785.41313	LIFE INSURANCE	13.00	6.29	1.05	6.71	48.38
603.49785.41510	WORKERS COMPENSATION	585.00	485.98	74.03	99.02	83.07
603.49785.42200	REPAIR & MAINTENANCE	24,000.00	1,653.52	375.52	22,346.48	6.89
603.49785.42280	UNIFORM ALLOWANCE	150.00	82.52	0.00	67.48	55.01
603.49785.43030	ENGINEERING FEES	4,000.00	1,759.00	219.50	2,241.00	43.98
603.49785.43040	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
603.49785.43310	TRAVEL EXPENSE	250.00	0.00	0.00	250.00	0.00
603.49785.43500	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.44000	CONTRACTUAL SERVICE	11,200.00	6,885.88	1,275.00	4,314.12	61.48
603.49785.45000	CAPITAL OUTLAY	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 49785 - STORMWATER UTILITY		111,278.00	24,408.43	4,149.09	86,869.57	21.93
Expenditures		111,278.00	24,408.43	4,149.09	86,869.57	21.93
Fund 603 - STORMWATER UTILITY:						
TOTAL REVENUES		111,278.00	55,568.47	27,168.31	55,709.53	49.94
TOTAL EXPENDITURES		111,278.00	24,408.43	4,149.09	86,869.57	21.93
NET OF REVENUES & EXPENDITURES:		0.00	31,160.04	23,019.22	(31,160.04)	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		7,896,358.00	1,440,586.19	605,034.92	6,455,771.81	18.24
TOTAL EXPENDITURES - ALL FUNDS		7,896,358.00	3,447,849.02	528,616.66	4,448,508.98	43.66
NET OF REVENUES & EXPENDITURES:		0.00	(2,007,262.83)	76,418.26	2,007,262.83	



Memorandum

Date: July 21st, 2025

To: Mayor and City Council

Re: Flock Camera System

Mayor and City Council Members,

In 2024, the Spring Lake Park Police Department started its Flock camera program by placing cameras at two key locations: County Road 10 and Able Street, as well as Osborne Road and Able Street. Each camera incurs an annual recurring subscription fee of \$3,000.

Last year, the City allocated \$3,800 to fund one of the cameras and installation, while Mr. Keith Schweiger owner of Perfect 10 Auto Sales, generously donated \$3,000 to cover the cost of the second camera, after learning about the benefits of the Flock camera program. We are pleased to report that Mr. Schweiger has once again offered his support for this initiative. He has agreed to contribute \$3,000 to cover half of the cost for the upcoming year's subscription for one of the cameras.

The second camera will be renewed through the police department's existing budget.

I am respectfully requesting that the City Council formally accept the generous donation of \$3,000 from Mr. Keith Schweiger to continue the operation of the Flock camera program in our community.

Thank you for your consideration.

Thank you,
Chief Josh Antoine

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 25-30

**A RESOLUTION ACCEPTING DONATION FROM MR. KEITH SCHWEIGER FOR THE
SPRING LAKE PARK POLICE DEPARTMENT FLOCK CAMERA PROGRAM**

WHEREAS, the Spring Lake Park Police Department initiated its Flock camera program in 2024 by installing cameras at two key locations: County Road 10 and Able Street, as well as Osborne Road and Able Street; and

WHEREAS, each Flock camera incurs an annual recurring subscription fee of \$3,000; and

WHEREAS, in 2024 the City allocated \$3,800 to fund one camera and installation, and Mr. Keith Schweiger, owner of Perfect 10 Auto Sales, generously donated \$3,000 to cover the cost of the second camera; and

WHEREAS, Mr. Schweiger has once again demonstrated his commitment to public safety by agreeing to contribute \$3,000 to cover half of the cost for the upcoming year's subscription for one of the cameras; and

WHEREAS, the second camera's subscription cost will be covered through the Police Department's existing budget.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Spring Lake Park formally accepts the generous donation of \$3,000 from Mr. Keith Schweiger to support the continued operation of the Flock camera program; and

BE IT FURTHER RESOLVED, that the City expresses its sincere appreciation and gratitude to Mr. Schweiger for his continued support and commitment to the safety and well-being of the Spring Lake Park community.

The foregoing resolution was moved for adoption by

Upon roll call, the following voted aye

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this day of July 2025.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000
Minneapolis, MN 55402
Tel: (612) 712-2000

July 16, 2025

Mr. Daniel Buchholtz, Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2025 Street Seal Coat and Crack Repair Project
Project No. 193807361
Contractor's Request for Payment No. 1

Dear Dan:

Attached for city approval is Contractor's Request for Payment No. 1 for the 2025 Seal Coat and Crack Repair project. The prime Contractor on this project is Allied Blacktop Company.

This request includes payment for crack filling and pavement markings (no seal coat yet). George Linngren has been monitoring the construction progress.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Allied Blacktop Company in the amount of \$20,754.65.**

Please execute the payment request document. Keep one copy for your records, forward a copy to Allied Blacktop Company, and return one copy to me.

Feel free to contact me if you have any questions.

Regards,
STANTEC

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel
City Engineer

Enclosures

cc: Matt Dolecki, Allied Blacktop Company
Gerge Linngren, Public Works Director



Owner: City of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, MN 55432	Date: July 16, 2025
For Period: 6/1/2025 to 7/16/2024	Request No: 1
Contractor: Allied Blacktop Co., 10503 89th Ave. N., Maple Grove, MN 55369	

CONTRACTOR'S REQUEST FOR PAYMENT
2025 SLP STREET SEAL COAT AND CRACK REPAIR
STANTEC PROJECT NO. 193807361

SUMMARY

1	Original Contract Amount		\$ 179,365.00
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 0.00	
4	Revised Contract Amount		\$ 179,365.00
5	Value Completed to Date		\$ 21,847.00
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 21,847.00
8	Less Retainage 5%		\$ 1,092.35
9	Subtotal		\$ 20,754.65
10	Less Amount Paid Previously		\$ 0.00
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 1		\$ 20,754.65

Recommended for Approval by:
STANTEC



7/16/25

Approved by Contractor:
ALLIED BLACKTOP COMPANY

Per Invoice 874SPR-13218

Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID							
1	MOBILIZATION	LS	1	10000.00	0.25	0.25	\$2,500.00
2	TRAFFIC CONTROL	LS	1	15000.00	0.25	0.25	\$3,750.00
3	ROUTE AND SEAL CRACK REPAIR	LBS	4500	2.50	1462	1462	\$3,655.00
4	CLEAN AND SEAL CRACK REPAIR	LBS	4500	3.50	3412	3412	\$11,942.00
5	SEAL COAT AGGREGATE, FA-2 (MOD)	TN	870	40.00			\$0.00
6	BITUMINOUS MATERIAL FOR SEAL COAT, CRS-2	GAL	22600	3.85			\$0.00
7	4" SKIP LINE, YELLOW - PAINT	LF	700	0.15			\$0.00
8	4" DOUBLE SOLID LINE, YELLOW - PAINT	LF	11900	0.25			\$0.00
9	4" SOLID LINE, WHITE - PAINT	LF	16500	0.15			\$0.00
	TOTAL BASE BID						<hr/> \$21,847.00
	TOTAL BASE BID						<hr/> \$21,847.00
	WORK COMPLETED TO DATE:						<hr/> \$21,847.00

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
STANTEC PROJECT NO. 193807361
CONTRACTOR ALLIED BLACKTOP COMPANY

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	06/01/2025	07/16/2025	20,754.65	1,092.35	21,847.00

Material on Hand

Total Payment to Date		\$20,754.65	Original Contract	\$179,365.00
Retainage Pay No. 1		1,092.35	Change Orders	
Total Amount Earned		\$21,847.00	Revised Contract	\$179,365.00



Public Right of Way Application

Applicant Information:

Name of Company: Xcel Energy

Address: 825 Rice St,

City/State/ZIP: St. Paul, MN, 55117

Phone Number: 919-655-5511

Fax Number: _____

Email Address: anne.wagner@xcelenergy.com

Representatives Name: Anne Wagner

Project Information:

Project Name: 114458710

Project Address/Location: 589 Rosedale Rd NE

City/State/ZIP: Minneapolis, MN 55432

Parcel Number(s): _____

Description of Work and restoration plan: (Attach additional pages if necessary)

Replace 1 existing deteriorating power pole
and equipment.

Duration of the Right of Way:

Start Date: 7/7/25

End Date: 12/31/25

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

Attachments Required:

☒ Site Plan/Map

☒ Project Drawings

☒ Traffic Control Plan

☐ Proof of Insurance (copy of policy)

☐ Property Deed or Owner Authorization

☐ Environmental Impact Assessment (if applicable)

☐ Other: _____

Applicant's Certification:

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature:  _____

Date: 7/7/25

For Office Use Only:

Application Number: _____

Date Received: 7/7/25

Reviewed By: CR

Approval Status: ☒ Approved ☐ Denied

Conditions of Approval/Reasons for Denial: _____

Signature of Reviewing Officer:  _____

Date: _____

Right of Way Permit - \$150.00

☐ Excavation Hole - \$150.00

☐ Emergency Hole - \$75.00

☐ Trench - \$70/100'

☐ Obstruction Fee - \$150.00

☐ Overhead Obstruction - \$150.00

☐ Boring Holes - \$50.00 per hole

☐ Other: _____

Instructions for Submission:

Complete the application form in its entirety.

Attach all required documents and plans.

Submit the application to info@slpmn.org or wbrown@slpmn.org.

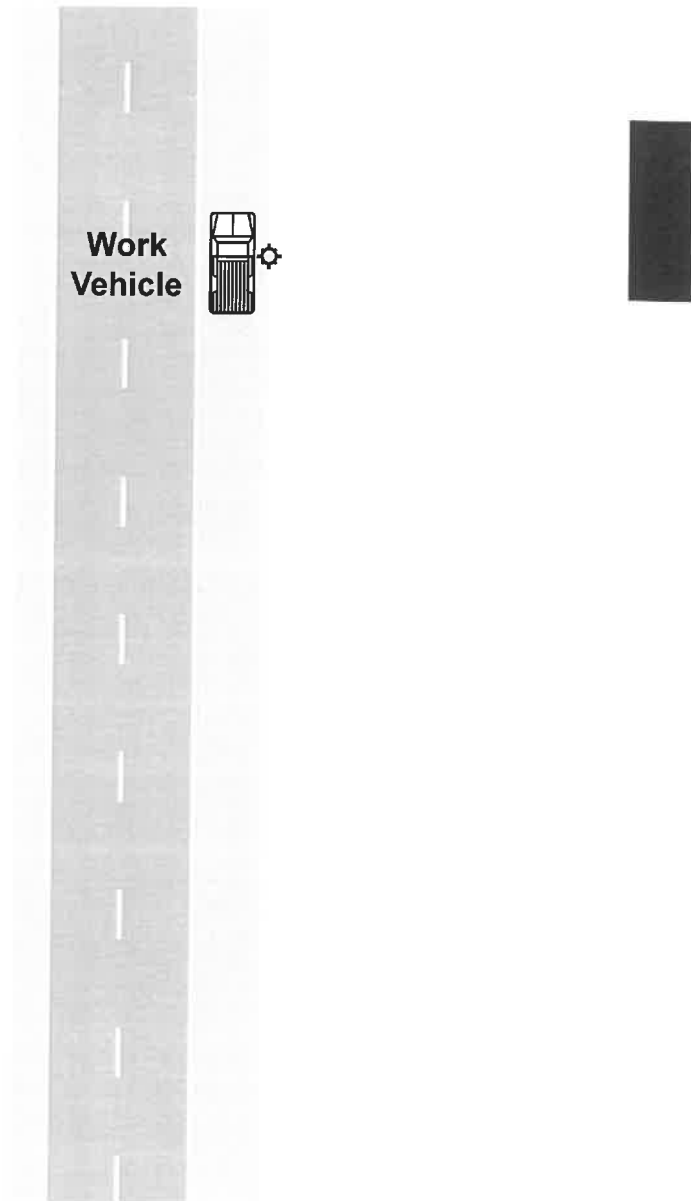
Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

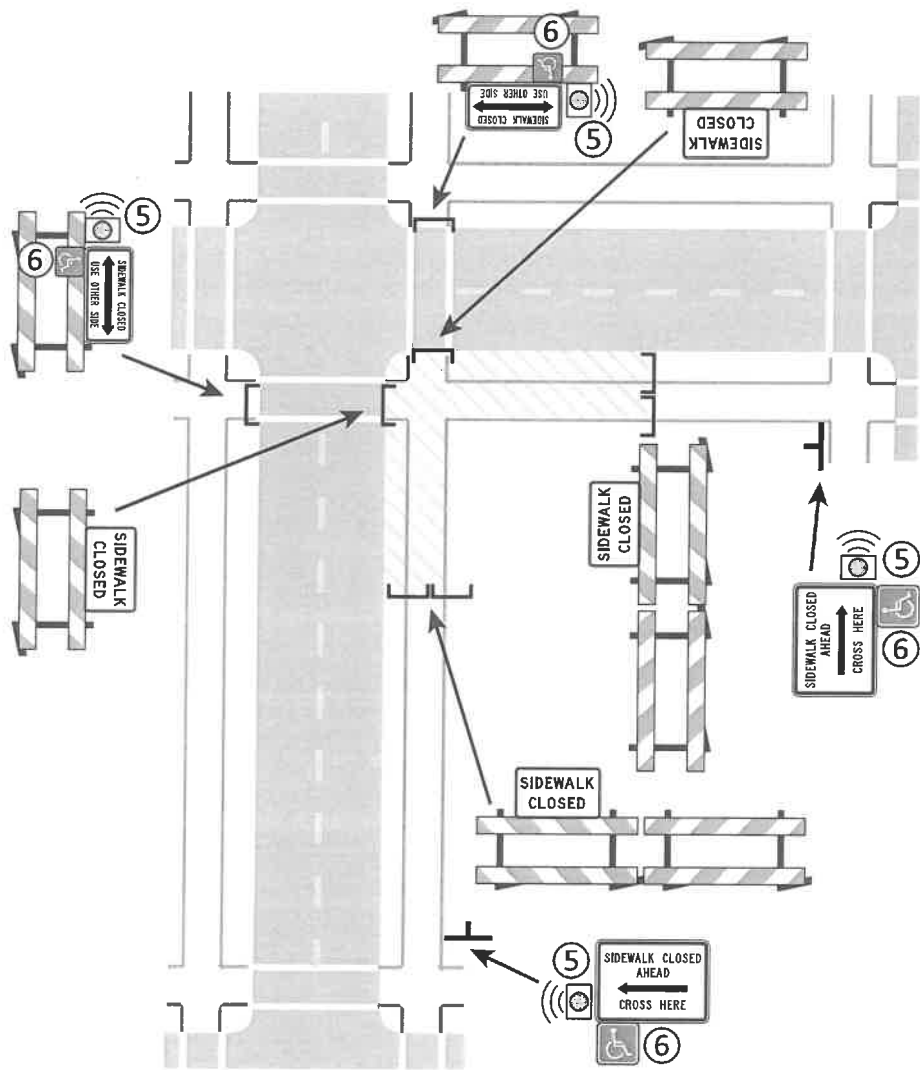
APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.



NOTES:

1. The Work Vehicle should be pulled over as far off the roadway as possible, and shall display and operate a 360-degree flashing beacon.

**WORK VEHICLE PARKED ON SHOULDER****1 HOUR or LESS****6K-6****LAYOUT 6**



ALTERNATE PEDESTRIAN ROUTE
CROSSWALK CLOSURES AND PEDESTRIAN DETOURS
3 DAYS or LESS LAYOUT 88b LAYOUT 88a & b
6K-88b



Public Right of Way Application

Applicant Information:

Name of Company: Xcel Energy

Address: 825 Rice St,

City/State/ZIP: St. Paul, MN, 55117

Phone Number: 919-655-5511

Fax Number: _____

Email Address: anne.wagner@xcelenergy.com

Representatives Name: Anne Wagner

Project Information:

Project Name: 15376624-114482539

Project Address/Location: 8001 Madison St NE

City/State/ZIP: Minneapolis, MN 55432

Parcel Number(s): _____

Description of Work and restoration plan: (Attach additional pages if necessary)

Replace 1 existing deteriorating power pole and equipment.

Duration of the Right of Way:

Start Date: 7/9/25

End Date: 12/31/25

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

Attachments Required:

☒ Site Plan/Map

☒ Project Drawings

☒ Traffic Control Plan

☐ Proof of Insurance (copy of policy)

☐ Property Deed or Owner Authorization

☐ Environmental Impact Assessment (if applicable)

☐ Other: _____

Applicant's Certification:

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature: 

Date: 7/9/25

For Office Use Only:

Application Number: _____

Date Received: 7/9/25

Reviewed By: 

Approval Status: ☒ Approved ☐ Denied

Conditions of Approval/Reasons for Denial: _____

Signature of Reviewing Officer: 

Date: 7/9/25

Right of Way Permit - \$150.00

☐ Excavation Hole - \$150.00

☐ Emergency Hole - \$75.00

☐ Trench - \$70/100'

☐ Obstruction Fee - \$150.00

☐ Overhead Obstruction - \$150.00

☐ Boring Holes - \$50.00 per hole

☐ Other: _____

Instructions for Submission:

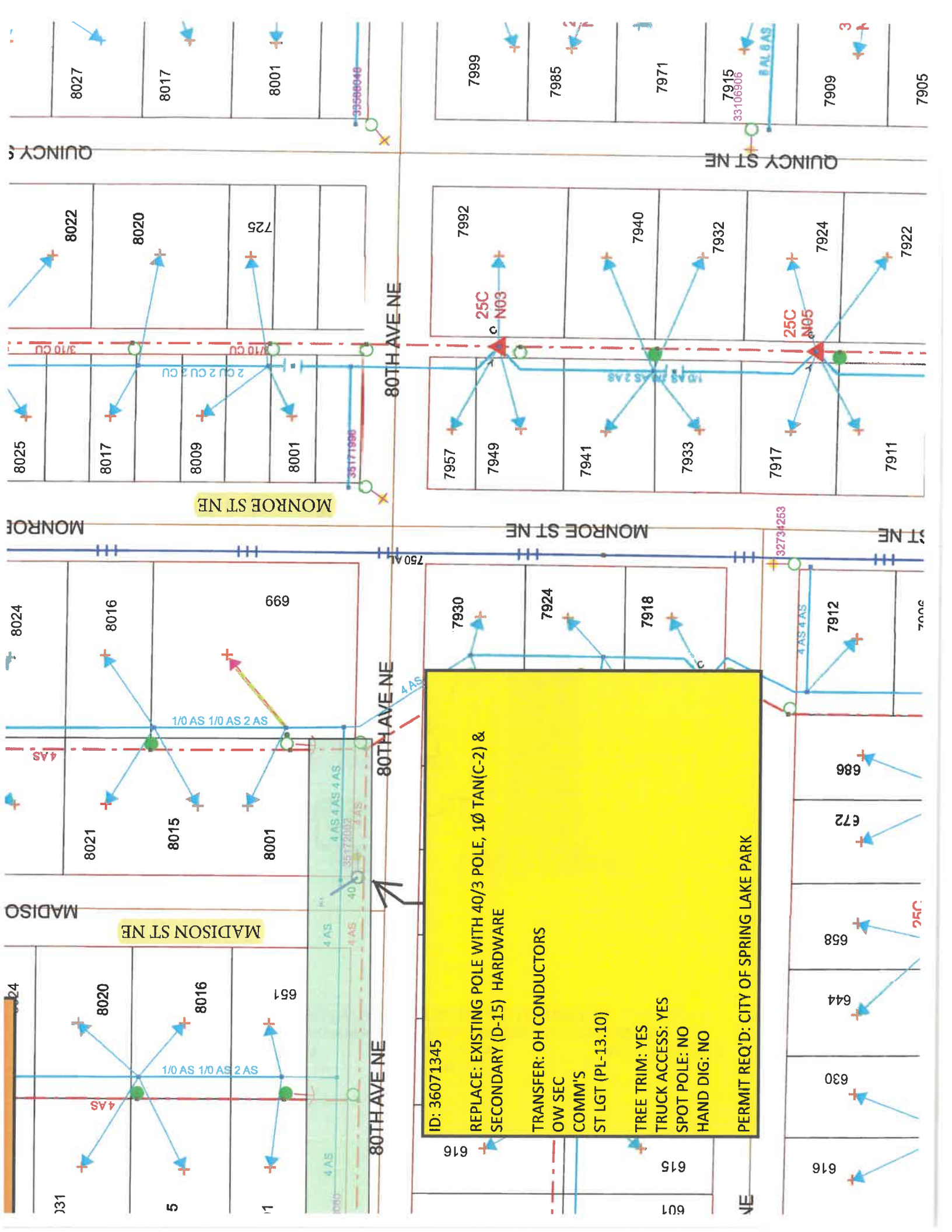
Complete the application form in its entirety.

Attach all required documents and plans.

Submit the application to info@slpmn.org or wbrown@slpmn.org.

Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.



ID: 36071345

REPLACE: EXISTING POLE WITH 40/3 POLE, 1Ø TAN(C-2) & SECONDARY (D-15) HARDWARE

TRANSFER: OH CONDUCTORS

OW SEC

COMM'S

ST LGT (PL-13.10)

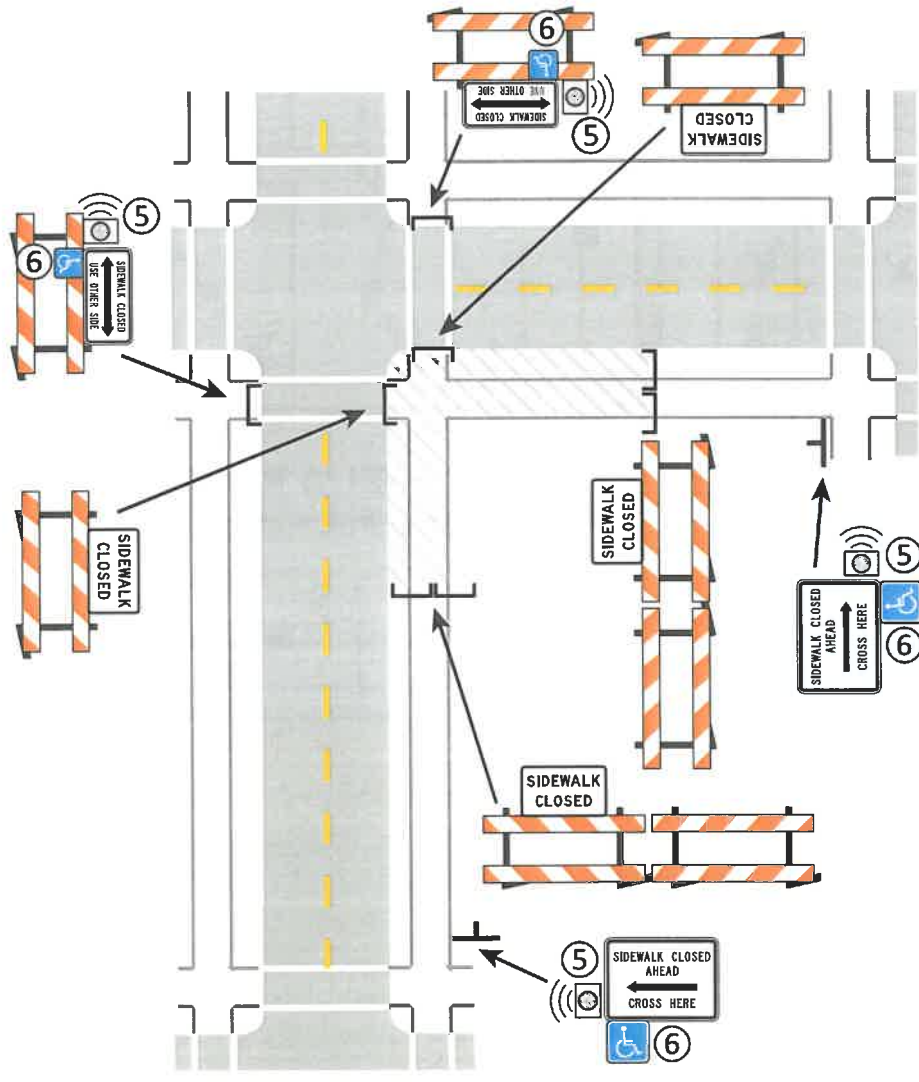
TREE TRIM: YES

TRUCK ACCESS: YES

SPOT POLE: NO

HAND DIG: NO

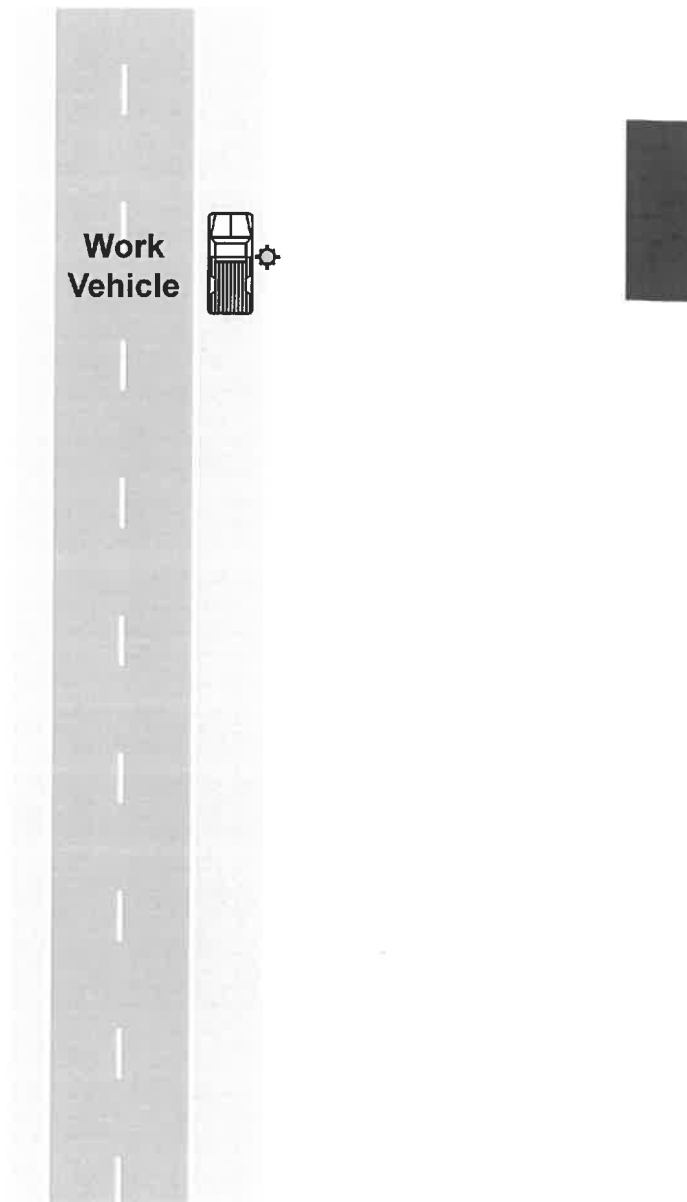
PERMIT REQ'D: CITY OF SPRING LAKE PARK



ALTERNATE PEDESTRIAN ROUTE
CROSSWALK CLOSURES AND PEDESTRIAN DETOURS
3 DAYS or LESS **LAYOUT 88b** **LAYOUT 88a & b**
6K-88b

NOTES:

1. The Work Vehicle should be pulled over as far off the roadway as possible, and shall display and operate a 360-degree flashing beacon.

**WORK VEHICLE PARKED ON SHOULDER****1 HOUR or LESS**

6K-6

LAYOUT 6

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

July 21, 2025

General Contractor

YB Construction, LLC.

Roofing Contractor

Gabriel Roofing, LLC.

Kuehn Roof Systems, Inc.

Sign Contractor

Creative Color, Inc.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permit

July 21, 2025

Sign Permit

Emmanuel Christian Center
7777 University Avenue NE



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

JOB ADDRESS: 7777 University AVE. Spring Lake, MN

APPLICANT INFORMATION:

Name: Mark Grell (Grell Graphics)

Address: 189 Bridgepoint Dr. South St. Paul, MN

Email: mark@GrellGraphics.com Phone: 651-307-7897

☒ New Construction
☐ Remodel
☐ Word Change

CONTRACTORS INFORMATION:

Please Note: Contractors must be licensed with the City of Spring Lake Park

Name: Grell Graphics

Address: 189 Bridgepoint Dr. South St. Paul, MN

Email: mark@GrellGraphics.com Phone: 651-307-7897

State License #: _____ Expiration Date: _____

DESCRIPTION OF WORK TO BE COMPLETED:

Illuminated channel letters in the front, letters are mounted on raceways painted to match.

REAR SIGNS will be decal vinyl on diamond backer (Black)

Square Footage of front of Building (Length X Width): FRONT - 14' x 146' = 2044 sq
REAR - 14' x 146' = 2044 sq

Square Footage of all existing signs (Length X Width): NONE

Square footage of proposed sign or signs (Length X Width): FRONT - 109.16 sq
REAR - 241 sq.

IS AN ELECTRICAL PERMIT REQUIRED?

Yes ☒ No ☐

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park, MN:

1. To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the permit.
2. To authorize and direct the City of Spring Lake Park to remove said sign & structure, at the expense of the applicant, where maintenance is not furnished, but only after hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
3. To provide any other additional information which may be required by the Building Inspection Department.

Applicant Signature: _____

Date: 7/1/25



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

REQUIREMENTS:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right of way and property lines. Said drawing to be prepared to scale.

Attach blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Include a drawing showing location and message on sign.

If you are not the owner of the property, include a **SIGNED** letter from the owner giving permission to erect the sign.

If the application is **NOT** fully completed, it will be denied at time of processing. Please verify that all necessary information is legible and plans are included with job cost estimates.

NOTE: All applications are due by noon on the Tuesday preceding the Council Meeting.

*****FOR OFFICE USE ONLY*****

Fee: 621.25

Receipt Number: _____

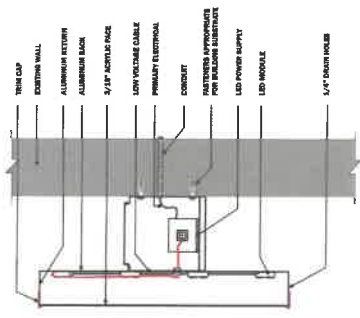
Date of Approval: _____

Date of Issue: _____

Reason for Denial: _____

15 \checkmark - \$75
54 \checkmark \$75 + 14(1.25) = 92.50
40 \checkmark - \$75
88 \checkmark \$75 + 48(1.25) = \$135
53 \checkmark \$75 + 13(1.25) = \$91.25
102 \checkmark \$75 + 62(1.25) = 152.50
\$ 621.25

2044 - Front
613 \checkmark - 30%
352 \checkmark - proposed
261 \checkmark Remaining



Standard Face Lit -
LED Illuminated w/ Raceway

Building Color

☐ Grey ☐ Black

Vinyl Colors

☐ NONE ☐ NONE ☐ NONE

Trim Can Acrylic

☐ BLACK ☐ BLACK ☐ White

Trim Can Acrylic

☐ NONE ☐ NONE ☐ NONE

CLIENT	EMMANUEL CHURCH	CLIENT ADDRESS	Emmanuel Church 7777 University Ave. Spring Lake Park, MN 55432
JOB #	20222006	DATE	07.15.2025
SALES REP	Mark Grell	EMAIL	MARK@GrellGraphix.com
ART LOC.		ARTWORK PHASE	
		<input type="checkbox"/> CONCEPTUAL <input type="checkbox"/> REVISION <input checked="" type="checkbox"/> FINAL ARTWORK <input type="checkbox"/> PRODUCTION <input type="checkbox"/> SHOP DRAWING	

(612) 802-5572
187 Bridgepoint Drive St. Paul, MN 55075 South

CLIENT APPROVAL	LAND LORD APPROVAL
SIGNATURE: _____	SIGNATURE: _____
DATE: _____	DATE: _____

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favorite



White Vinyl Letters
over black Diebond
backer

Building Color



Grey



Black

Vinyl Colors



NONE



NONE



NONE

Trim



BLACK



BLACK



White

Can



NONE



NONE



NONE

Acrylic



NONE



NONE



NONE



(612) 802-5572

187 Bridgepoint Drive St. Paul, MN 55075 South

CLIENT	EMMANUEL CHURCH	CLIENT	ADDRESS
JOB #	20222006	ADDRESS	Emmanuel Church
DATE	07.15.2025	7777 University Ave.	
SALES REP	Mark Grell	Spring Lake Park, MN 55432	
EMAIL	Mark@GrellGraphix.com		
ART LOC.			

ARTWORK PHASE	
<input type="checkbox"/> CONCEPTUAL	<input type="checkbox"/> REVISION
<input checked="" type="checkbox"/> FINAL ARTWORK	<input type="checkbox"/> PRODUCTION
<input type="checkbox"/> SHOP DRAWING	

CLIENT APPROVAL

SIGNATURE:

DATE:

LAND LORD APPROVAL

SIGNATURE:

DATE:

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City of Spring Lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for June 2025
DATE: July 16, 2025

In June 2025, a total of 33 building, 0 Certificate of Occupancy, 3 zoning, 8 mechanical, 5 plumbing and 0 fire suppression for a total of 49 permits issued compared to a total of 43 in 2024. We conducted 143 inspections in the month of May including 69 building, 24 housing, 44 fire, 1 zoning and 34 nuisance inspections.

8 Administrative Offense tickets were issued for a range of different violations. Of the 8 citations, 6 were issued to commercial buildings that are not in compliance with nuisance codes or have fire code violations.

Compliance Engine by Brycer is a web-based platform that helps cities and fire departments manage inspection reports for fire protection systems, backflow preventers, elevators, and other safety equipment. Contractors submit inspection reports online, and the system automatically tracks compliance, sends reminders, and flags overdue or deficient systems.

Code Enforcement is currently looking into this software as a tool to stay on top of the most critical life safety items in commercial buildings. It would help ensure that these systems are properly maintained, up to code, and promptly addressed if deficiencies are found, ultimately improving public safety and accountability.

Construction Update:
Currently, there are no major renovations underway in the city.

In June of 2025, I also attended the following appointments:

- City Council meetings on June 2nd.
- Department Head Meeting June 3rd.
- Compliance Engine software Demo June 16th.

This concludes the Code Enforcement Department monthly report for June 2025.



Police Report
June 2025

Submitted for Council Meeting: July 21st, 2025

The Spring Lake Park Police Department responded to seven-hundred eighty-three calls for service for the month of June 2024. This is compared to responding to eight hundred and twenty-five calls for service in June 2024.

Investigator Bennek reports twenty-seven cases for the month of June 2025. Twenty-six of those cases were felony cases and one was a misdemeanor case. Investigator Bennek also continues to monitor five forfeiture cases. Investigator Bennek reported working several auto theft task force details in the month of June 2025. For further details, see Investigator Bennek's attached report.

I have provided SRO Imig's annual report below for your review. SRO Imig did advise it was a good school year and that he is looking forward to the 2025-2026 school year.

The Police Department was excited to be back assisting with the Tower Days Parade on June 5th, 2025. I want to thank Officer Karen Fiske for assisting in coordinating the Police Department involvement with the parade. I want to thank our officers and Sergeants who also play a vital role in the PD involvement in the parade. As you all know we cannot do the security for the parade alone so thank you to the Anoka PD, Anoka County Sheriff's Office, Blaine PD, Coon Rapids PD, Fridley PD, Lino Lakes PD and Ramsey Police Department for sending reserves and explorers to assist us during the parade.

On June 19th, 2025 myself, Sgt. Fiske and Records Tech Lisa Murphy had the privilege to run and bike in the 2025 Law Enforcement Torch Run for Special Olympics. The run engages law enforcement worldwide to champion acceptance and inclusion for individuals with intellectual disabilities, starting with their local communities. It has been a privilege to be a part of the Special Olympics organization over the last three years and we look forward to many more years.

The month of June 2025 has been a busy month for myself along with the Tower day's I attended several meetings throughout the month and was able to finish up our application for the 2026 COPS Hiring grant. I also spent a significant portion of the month working on the initial implementation decisions related to the county wide Tyler RMS and CAD project.

This will conclude my report for the month of June 2025



Investigator

Tony Bennek

Spring Lake Park Police Department

Monthly Report

June 2025

Total Case Load

Case Load by Level of Offense: 27

Felony	26
Gross Misdemeanor	0
Misdemeanor	1

Case Dispositions:

County Attorney	26
Juvenile County Attorney	0
City Attorney	1
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	5
Forfeitures Closed	1

Spring Lake Park Police/ School Resource Officer Report

2024-2025 School Year

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	74	73	207	70
Discovery Days (pre-school)				
Lighthouse School	3			
Park Terrace Elementary School	5			
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations				
Totals:	82	73	207	70

*refers to consultations with students not requiring a police report

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	3
Students charged with Assault or Disorderly Conduct	46
Students charged with other crimes	1
Non-students Charged	1
Warrant Arrests	1
Miscellaneous reports	30

Parks and Recreation Department

June 2025 Report

Parks

- Music in the Park: We have a few weather issues this year. We moved the first concert to the school and the June 25 concert was cancelled 😞
- Upcoming Music in the Park: July 23 Me & Todd and Aug 6 Everett Smith
- Rentals: This is our first June with using ActiveNet for Rentals, we are seeing an increase in rentals for building space and picnic shelters. Some of these were not charged events – such as Lighthouse end of year party and a graduation party that was double booked.
 - Able Park Building: 5x in June
 - Able Park Picnic: 2x in June
 - Able Park Fields: 2x in June
 - Laddie Room: 1x in June
 - Laddie & Spring Room: 1x in June
 - Sunrise Room: 1x in June
 - Terrace Park Picnic Shelter: 2x in June
 - Lakeside Lions Softball Fields: 9x (Youth Athletic Association)
- Terrace Park Playground – is being used and we are receiving great reviews and request for more updates to other parks.
- Adopt-a-Flower Garden Program – each year residents may volunteer to maintain a flower garden in one of the parks. If interested please fill out form: <https://slprec.org/parksrec/webform/adopt-flower-garden-interest-form>
- Adopt-a-Drain Program -residents may adopt a storm drain in their neighborhood to help keep our waterways clean. Register at: <https://adopt-a-drain.org/>

Department Activity

- Recreation Supervisor Clare traveled with Anne on her first extended trip around Lake Michigan. The trip was great with perfect weather – even warmer than normal weather.
- Tower Days – we completed the event with a solid turn out and are already planning for 2026
 - We want to Thank Public Works for there help in setting up and tearing down. They were especially helpful to me this year as I learned.
 - Thank you to SLP Police and SBM Fire for helping during the festivities.
 - SLP Lions Thank you so much for your sponsorship and support of this amazing community event.
 - The event can't run with out volunteers, we want to thank all our volunteers for helping run the check in tent, games and random things throughout the weekend.
- Able Park Programs: We kicked off the summer with our Able Park Programs. We changed a few things for the 2025 summer session, such as the time in which programs runs, making the free program a drop-in event vs registration. Both these changes have been well received.
- We completed our second extended trip of the year. This Lake Michigan Tour led us to through Minnesota, Wisconsin, and Michigan. 3 of the top stops during our trip were: Mackinac Island, Badger Ferry Crossing and Palms Books State Park & Fayette State Park.
- I participated in the SLP High School Leadership Camp this year, and are working with engaging those students with the city.
- Director Scanlon attended the following meetings and events during June:
 - Training Clare on Extended Tours
 - Park and Recreation Commission monthly meeting
 - Tower Days Planning Meeting
 - Department Head Meeting
 - City Council Session
 - Anoka County Adaptive Programming Committee
 - Weekly Park and Rec Staff Mtg
 - SLP High School Leadership Camp



Memorandum

Date: July 21st, 2025

To: Mayor and City Council

Re: School Resource Officer Contract

Mayor and City Council Members,

As you may recall, the previous School Resource Officer (SRO) contract required annual renewal. I have reviewed and updated the contract in coordination with Superintendent Ronneberg, who has agreed to sign the revised agreement.

There are two minor changes to note in the updated contract:

1. The payment amount for the 2025–2026 school year has increased to \$102,152.19.
2. A revision was made to the language in the funding section. Specifically, language related to school compensatory time (comp time) accrual and usage has been removed. This matter will now be addressed administratively by the police department rather than through the contract.

I am requesting City Council approval of the 2025–2026 SRO contract with District 16.

Thank you,

Chief Josh Antoine

SCHOOL RESOURCE OFFICER SERVICE AGREEMENT BETWEEN THE CITY OF SPRING LAKE PARK AND INDEPENDENT SCHOOL DISTRICT NO. 16

This service agreement (this “Agreement”) is made by and between the City of Spring Lake Park (the “City”) and Independent School District No. 16 (the “District”). The City and the District are sometimes referred to collectively as the “Parties” or each a “Party”. This Agreement shall be effective after execution by the Parties and upon approval by the Spring Lake Park City Council and the District School Board.

1. **PURPOSE:** The City and the District wish to participate in a School Resource Officer Program. The purpose of this Agreement is to set forth, in writing, the terms and conditions of the mutual duties and obligations to implement and maintain the position of School Resource Officer (the “SRO”).

2. **FUNDING:** For and in consideration of providing a SRO to the District, in accordance with the terms of this Agreement, the District shall compensate the City as follows:

a. As compensation for services to be provided during the 2025-2026 school year:

The District shall pay the City the sum of \$108,490.67 (the “Payment”). This Payment shall fund approximately 170 days of SRO services, during days in which school is in session, with each day of service not to exceed eight hours of work performed by the SRO.

The District may request that the SRO perform services for the District in excess of the SRO’s regular eight hour per day shift (such services “overtime” services). The above Payment shall also fund overtime/compensatory time accrued by the SRO through the school year requested by the District. Overtime/Compensatory time will be monitored by Spring Lake Park PD administration and can be shared with the District upon request.

3. **PAYMENT:** The District will remit payment to the City as follows:

a. The District shall remit payment to the City in an amount equal to one-third of the total Base Payment on December 1, March 1, and June 1; and

4. **TERM:** The term of this Agreement shall be from September 3, 2025 to June 5, 2026. This Agreement shall automatically terminate upon expiration at the end of the 2025-2026 school year, but may be renewed and renegotiated by the Parties, as they determine. Either Party may terminate this Agreement during its term upon 30 days’ written notice of such termination. Also, the Parties may terminate this Agreement effective immediately upon written notice to the other Party due to a material breach of this Agreement. All payments due hereunder shall be prorated in the event of termination.

5. **GENERAL PROVISIONS:** It is expressly agreed that the SRO is a City employee and shall **NOT** be considered an employee of the District for any purpose including, but not limited to, officers' wages, fringe benefits, workers' compensation, unemployment compensation, P.E.R.A., Social Security, liability insurance, keeping of personnel records, termination of employment, individual contracts or other contractual rights.

Further, the Parties agree that the SRO shall **NOT** be considered an "employee or agent" of the District as defined by Minn. Stat. §121A.58, subd. 1(b) and the SRO shall be considered a "School resource officer" as defined by Minn. Stat. §626.8482, subd. 1(c).

The SRO is part of, and covered under, the local law enforcement labor agreement between the City and Law Enforcement Labor Services. The City shall assume all liability for the actions taken by the SRO in the performance of his/her duties as a peace officer. The SRO will report to, and be directed by, the City of Spring Lake Park Police Chief or his/her designee, and is subject to all Police Department policies and procedures, including but not limited to, the School Resource Officer Policy as required by §626.8482, subd. 6. The SRO will work closely with District Administration and keep them informed of his/her activities and duties. The SRO

will keep daily activity logs and monthly summary reports, as directed, which shall be turned in to the Chief of Police and District Administration for their review.

Representatives of the District and the Police Chief or his/her designee shall attempt to negotiate resolution of unforeseen problems arising in the SRO program, however, both parties reserve the rights of termination pursuant to Section 4 of this Agreement.

6. **SERVICES:** The City shall provide services of one licensed police officer and related administrative support services as needed to assist the District in maintaining a School Resource Officer Program. The SRO will provide specialized law enforcement services specifically for faculty, students, and school administrators at Spring Lake Park High School and other District locations assigned by the Chief of Police. These services include:

- a. fostering a positive school climate through relationship building and open communication; and
- b. protecting students, staff, and visitors to the school grounds from criminal activity; and
- c. serving as a liaison from law enforcement to school officials; and
- d. providing advice on safety drills; and
- e. identifying vulnerabilities in school facilities and safety protocols; and
- f. educating and advising students and staff on law enforcement topics; and
- g. enforcement of criminal laws.

Any services requested beyond those listed above as well as any duties performed outside the City limits must be approved by the Chief of Police. The City shall provide clothing, uniforms, vehicle, necessary equipment and supplies for the SRO to perform law enforcement duties. The District shall provide the SRO with a private lockable office, telephone, and supplies necessary for the SRO to perform services as required. The SRO shall not use force or the authority of the SRO's office solely to enforce school rules or policies, nor may the SRO participate in the enforcement of discipline for violation of school rules. The SRO shall be limited to his/her function as a police officer which shall include law enforcement duties, but may also include opportunities to build positive relationships with students in the school community.

7. **LEVEL OF SERVICE:** The SRO may be called upon to respond to emergency calls within the City limits and will attend police training and perform special duties as assigned by the City, during certain hours during which the SRO is posted within a District school. In the event the SRO is absent from duty at the high school or other assigned school within the District for a full day that school is in session, the District's payment obligation under Section 2 of this Agreement shall be reduced on a pro rata basis, unless the SRO's absence is for ESST leave or SRO-related training, in which case there will be no pro rata reduction. Also, there will be no pro rata reduction to the School District's payment obligation if the SRO's absence is for less than one school day. Under no circumstances will absences of less than one day be aggregated.

8. **SRO TRAINING:** The City will provide all required instruction and training to the SRO as required by Minn. Stat. §626.8482, subds. 3, 4, and 6 as may be amended from time to time. The City shall provide the District documentation that the applicable instruction and training requirements have been satisfied prior to an SRO assuming duties at the District.
9. **SCHEDULING:** The duty hours of the SRO are flexible and will be primarily coordinated with the school day and activities. The SRO will make daily contact with the Police Department for the purpose of keeping abreast of incident reports and other City activity. The SRO will restrict taking vacation during the school year, but in the event the SRO must take time off or schedule vacation during the school year, he/she will coordinate school coverage with the day shift Patrol Sergeant and keep school administrators informed of scheduling changes.

In the event the SRO is absent from duty at the high school or other assigned school within the District for a full day that school is in session, the District's payment obligation under Section 2 of this Agreement shall be reduced on a pro rata basis, unless the SRO's absence is for ESST leave or SRO-related training, in which case there will be no pro rata reduction. Also, there will be no pro rata reduction to the School District's payment obligation if the SRO's absence is for less than one school day. Under no circumstances will absences of less than one day be aggregated.

10. **SELECTION:** The selection and assignment of the SRO shall be at the sole discretion of the Police Chief. The length of assignment shall generally be three calendar years, but the Police Chief may alter this term as the Police Chief deems appropriate. The District may request replacement of an assigned officer for reasons related to the SRO's performance or fitness for the assignment and the Chief shall reasonably consider such requests. However, the Chief expressly reserves the right to decline any replacement request.
11. **POLICE ADMINISTRATION RESPONSIBILITIES:** Law enforcement services rendered to the District shall be at the sole direction of the City. Standards of performance, discipline of the SRO assigned, and other internal matters shall be under the authority of the City. The Police Chief and the High School Principal or his/her designee shall meet periodically during each school year to evaluate and assess the quality and effectiveness of the SRO position and individual assignment, making recommendations and/or adjustments, as needed.
12. **DISCRIMINATION:** The City and the District agree not to discriminate in providing services under this Agreement on the basis of race, sex, creed, national origin, age, religion, or any other protected class.
13. **INDEMNIFICATION BY THE CITY:** The SRO is a City employee. The City shall indemnify, hold harmless, and defend the District, its elected officials and employees

against any and all liability, loss, costs, damages, expenses (including reasonable attorneys' fees), claims or actions (collectively "Claims") which the District, its officers and employees may hereafter sustain, incur, or be required to pay arising out of, or by reason of, any negligent or willful act or omission of the City, its agents or employees, in the execution, performance, or failure to adequately perform the City's obligations pursuant to this Agreement. However, the obligations herein shall be limited to exclude Claims to the extent they are attributable to the negligence or willful misconduct of the District. Nothing herein shall be deemed a waiver by either party of the limitations on liability set forth in Minn. Stat. Chapter 466. The provisions of this section shall survive termination of this Agreement.

14. INDEMNIFICATION BY THE DISTRICT: The District shall indemnify, hold harmless, and defend the City, its elected officials and employees against any and all liability, loss, costs, damages, expenses (including reasonable attorneys' fees), claims or actions (collectively "Claims") which the City, its officers and employees may hereafter sustain, incur, or be required to pay arising out of, or by reason of, any negligent or willful act or omission of the District, its agents or employees, in the execution, performance, or failure to adequately perform the District's obligations pursuant to this Agreement. However, the obligations herein shall be limited to exclude Claims to the extent they are attributable to the negligence or willful misconduct of the City. Nothing herein shall be deemed a waiver by either party of the limitations on liability set forth in Minn. Stat. Chapter 466. The provisions of this section shall survive termination of this Agreement.

15. COUNTERPARTS: This Agreement may be executed in counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

16. DATA PRIVACY: All government data maintained by the District or the City shall be handled and maintained by the Party in possession in accordance with the applicable federal, state, and local laws, rules, and regulations governing data including, but not limited to, the provisions of the Minnesota Government Data Practices Act and the Family Educational Rights and Privacy Act (FERPA), including the limitations and allowance for sharing of data on students and minors.

17. INTEGRATION: This Agreement is the entire agreement between the parties with respect to its subject matter and supersedes all prior agreements and understandings between the parties hereto with respect to such subject matter.

18. SEVERABILITY: If any provision of this Agreement is held to be unenforceable or void, such provision shall be deemed to be severable and shall in no way affect the validity of the remaining terms of this Agreement, unless the elimination of such unenforceable or void term materially frustrates the fundamental purpose of this Agreement.

In witness whereof, the parties have executed this Agreement as of the dates set forth below.

CITY OF SPRING LAKE PARK

Date: _____

Robert Nelson, Mayor

Date: _____

Daniel Buchholtz, Administrator,
Clerk/Treasurer

**INDEPENDENT SCHOOL DISTRICT
NO. 16**

Date: _____

Jeff Ronneberg, Superintendent

Date: _____



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 7.21.25 Meeting**
File No.: R:\client\municipal\spring_lake_park_ci_mn (18GEN)

Note: Updated information is shown in *italics*.

2025 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meetings are usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June. Part 1 of new Permit Application was submitted on April 17, 2025. *MPCA requires documentation of partnerships with the watershed districts regarding construction inspections. MPCA Audit information is due by July 31st.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Construction started on June 10th. Final paving has been completed. A Contract Change Order has been processed to reflect miscellaneous changes that occurred during construction. *Project close-out will occur in 2025. Contractor has been notified to reseed the identified bad seeding areas.*

2025 Street 79th Avenue and Taylor Street NE Mill and Overlay Project (193807275). The project includes 79th Avenue (Able St. to TH-65) and Taylor Street NE (79th Ave. to Osborne Rd.). Bid awarded to North Valley Inc. Assessment hearing was on May 5th. *Preconstruction Conference was held on June 6th. Construction has started and will be completed in August.*

Future Water Tower Painting Project (19380xxxx). The CIP includes rehabilitation of the coatings on the Able and Arthur water towers in 2027 and 2028. The Administrator submitted a PPL application for possible State of MN DWRP financing. *Next step is to submit an IUP application.*

1-Year Warranty Televising for 2023-2024 Sanitary Sewer Lining Project (193805871). Visu-Sewer has completed 1-year warranty inspection. *Final report needs to be reviewed. A sewer lateral cleaning and grouting project will be necessary in 2026 or 2027.*

2025 Seal Coat and Crack Repair Project (193807361). Includes streets north of Osborne Rd, east of Monroe St., and west of TH-65. Will also include Univ. Service Dr. and Terrace Road north of 81st Ave. Construction Contract with Allied Blacktop has been signed. *Crack filling work has been completed. Seal Coat in August.*

Possible Future Storm Sewer Lining Project. The Public Works Director has evaluated sewers for a lining project in 2025. *A quote for lining was approved on 7/7/25.*

Terrace Park Improvements Project (193807324). The Parks and Recreation Director has identified repairs necessary for court repairs. *A 2025 court resurfacing project will be completed. Quotes are being obtained – information will be provided to the City Council at the August 4th meeting.*

2026 Anoka County Highway 10 Paving Project: *Anoka County is planning to repave Co. Rd. 10 between Able St. NE and Pleasant View Dr. in 2026. The construction will require closing Co. Rd. 10.*

Please contact Evan Monson, Bruce Paulson, Zach Naslund, Eric Stommes, or me if you have questions or require additional information.