



**CITY COUNCIL REGULAR AGENDA
MONDAY, MAY 06, 2024**

ABLE PARK BUILDING, 8200 ABLE STREET NE at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - April 15, 2024 City Council Meeting
 - [B.](#) Mayor's Proclamation - Building Safety Month - May 2024
 - [C.](#) Mayor's Proclamation - National Police Week - May 12-18, 2024
 - [D.](#) Mayor's Proclamation - Public Works Week - May 19-25, 2024
 - [E.](#) Application and Certificate for Payment - City Hall Renovation/Expansion Project - \$1,299,018.60
 - [F.](#) Resolution 2024-38 - Temporary Gambling License - Spring Lake Park Lions - Tower Days
 - [G.](#) Approval of Public Right of Way Application - Lumen/CenturyLink - 122974
 - [H.](#) Contractor's Licenses
 - [I.](#) Sign Permits
- 7. DEPARTMENT REPORTS**
 - [A.](#) Public Works Report
 - [B.](#) Code Enforcement Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 2024-36, Approving a Variance from the Side Yard Setback for a Driveway Expansion at 738 Sanburnol Drive NE
 - [B.](#) Resolution 2024-37, Resolution Approving Variances from the Side Yard Setback, Rear Yard Setback and Impervious Surface Coverage Limit at 7705/7707 Central Ave NE
- 9. NEW BUSINESS**
 - [A.](#) Request for No Parking Signs - Arthur Street NE
- 10. REPORTS**
 - [A.](#) Attorney Report
 - [B.](#) Engineer Report
 - [C.](#) Administrator Report
- 11. OTHER**
 - [A.](#) Correspondence

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

12. ADJOURN

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on April 15, 2024 at the Able Park Building, 8200 Able Street NE, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran
Mayor Robert Nelson

STAFF PRESENT

Public Works Director George Linngren, Recreation Director Kay Okey, Officer Aaron Imig, Attorney John Thames, Engineer Phil Gravel, Administrator Daniel Buchholtz

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that the following change be made to the agenda: 1) that Item 6Q be added for approval of Temporary Liquor License for Kraus-Hartig VFW for Tower Days Festivities.

5. DISCUSSION FROM THE FLOOR

None

MOMENT OF SILENCE

Officer Imig gave an update on the shooting that took place in Minnetonka. He stated that the officer County was issuing a warrant at the time of the shooting. Officer Imig stated that the officer will make a full recovery.

6. CONSENT AGENDA

- A. Approval of Minutes – March 18, 2024 City Council Meeting
- B. Approval of Minutes – April, 1, 2024 City Council Meeting
- C. Approval of Claims – General Disbursement No 24-05 - \$1,483,492.30
- D. Mayor's Proclamation – Proclaiming April 2024 Volunteer Month

- E. Mayor's Proclamation - Municipal Clerks Week – May 5-11, 2024
- F. Mayor's Proclamation – Arbor Day April 26, 2024
- G. Statement of Revenue and Expenditures – March 2024
- H. Statement of Fund Balance – March 2024
- I. Resolution 2024-32, Authorizing Closure of Public Works Building Debt Service Fund
- J. Resolution 2024-33, Authorizing 2023 Year End Fund Transfers and Budget Adjustment
- K. Resolution 2024-35, Accepting Donation of LifeVac Equipment
- L. Public Right of Way Application – Lumen/CenturyLink – 122977-A
- M. Public Right of Way Application – Lumen/CenturyLink – 122977-B
- N. Public Right of Way Application – Lumen/CenturyLink – 122978-A
- O. Public Right of Way Application – Lumen/CenturyLink – 122978-B
- P. Contractor's Licenses
- Q. Temporary Liquor License – Kraus-Hartig VFW – Tower Days

Councilmember Wendling pulled item 6K, Donation of LifeVac Equipment. He expressed the City's thanks to the O'Neil family for their generous donation.

Councilmember Dircks pulled item 6D, Mayor's Proclamation on April 2024 as Volunteer Month. She expressed her thanks to all volunteers for their dedication.

The items were re-added to the agenda.

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Report accepted as presented.

Mayor Nelson inquired on the status of the SRO contract. Administrator Buchholtz gave an update on the SRO contract. He stated that staff will be presenting an updated contract to the City Council at the first meeting in May.

B. Recreation Report

Recreation Director Okey gave an update on the ongoing activities for the Parks and Recreation Department. She stated that there are still 4 spots left for the Community Raised Garden Beds at Sanburnol. Director Okey gave updates on the Able Park facelift project and the Terrace Park Playground project. She stated that bids for the Terrace Park Project will be going out in May.

Director Okey stated that the Park and Recreation Commission currently has 7 members. She thanked the Commissioners for voluntary their time. Director Okey reminded the City Council and the public that the Earth Day clean up will be held Saturday, April 20 from 9:30 am – 12:00 pm.

8. ORDINANCES AN/OR RESOLUTIONS

A. Resolution 2024-34, Proclaiming “No Mow May” in Spring Lake Park

Motion made by Councilmember Moran to approve Resolution 2024-34, Approving “No Mow May” in Spring Lake Park

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

9. NEW BUSINESS

A. Award Low Voltage Quote for City Hall Renovation/Expansion Project

Administrator Buchholtz said staff is seeking authority to enter into an agreement with Computer Integrated Technologies (CIT) to install the low voltage wiring throughout the City Hall building. He stated that the quote includes installation, termination, testing and labeling of 230 CAT-6 data cables, the wall mount data cabinet for the intermediate distribution frame (IDF) system, installation, termination, testing and labeling of six strands of fiber from the IDF to the server room, all required equipment and patch cables.

Administrator Buchholtz stated that the cost will be \$109,775.00. He requested a 10% contingency to allow for minor field adjustments. Administrator Buchholtz stated the total appropriation would be \$120,750.00. He said the project is included in the City Hall Renovation/Expansion project budget.

Motion made by Councilmember Wendling to Award Low Voltage Quote for City Hall Renovation/Expansion Project to CIT.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

B. Approval to Purchase Riding Lawn Mower

Public Works Director Linngren said he is seeking approval to purchase a 2024 Toro lawn mower to replace the current lawn mower. He stated that the lawn mower will be purchased from MTI. He said the lawn mower would be purchased under the Omnia purchasing cooperative.

Public Works Director Linngren said the price for the lawn mower is \$150,866.32. He stated that the funds will come from the 2024 Capital Equipment budget. Director Linngren said that the current lawn mower will either be traded in or put up for auction to recapture some of the cost for the new lawn mower.

Motion made by Mayor Nelson for Approval to Purchase Riding Lawn Mower.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

10. REPORTS

A. Attorney's Report

Attorney Thames gave an update on the review of the contracts for the Sanburnol Drive project. He stated that the draft contract for the SRO was completed and is under review with the School district Attorney.

A. Engineer's Report

Report accepted as presented.

B. Administrator Report

Administrator Buchholtz stated he received a call from staff at Unity Hospital about a community meeting on April 23, 2024 from 6:00-8:00 pm at the Spring Lake Park High School Cafeteria. The meeting is being held to discuss the changes taking place at Unity Hospital.

Administrator Buchholtz thanked Recreation Director Okey for her hard work on getting the CDBG grants.

11. OTHER

A. Correspondence

None

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:26 PM

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer



**MAYOR'S PROCLAMATION
BUILDING SAFETY MONTH
MAY 2024**

WHEREAS, the safety and resilience of our buildings and infrastructure are vital to the well-being of our community, ensuring protection from natural disasters, fires and other hazards; and

WHEREAS, the theme for Building Safety Month 2024 is “Mission Possible: Building Safety for All,” emphasizing the importance of collaboration and commitment to building safer, more resilient communities; and

WHEREAS, the observance of Building Safety Month provides an opportunity to raise awareness about the critical role of building safety professionals, including architects, engineers, contractors, and code officials, in ensuring the safety of our built environment; and

WHEREAS, building safety professionals work tirelessly to enforce building codes, standards and regulations to safeguard the health, safety and welfare of our citizens; and

WHEREAS, this month-long observance encourages citizens to understand the importance of safe and sustainable buildings, and to recognize the contributions of building safety professionals in protecting lives and property.

NOW, THEREFORE, I, Robert Nelson, Mayor, of the City of Spring Lake Park, do hereby proclaim the month of May 2024 as

BUILDING SAFETY MONTH

in the City of Spring Lake Park and do hereby express the community’s appreciation to Building Official Jeff Baker, Fire/Code Enforcement Inspector Walter Morris and Permit Technician Kristine Pearson for their efforts in ensuring the construction of high-quality buildings within the city.

Dated this sixth day of May, two thousand twenty-four.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



**MAYOR'S PROCLAMATION
NATIONAL POLICE WEEK
MAY 12-18, 2024**

WHEREAS, law enforcement officers across the nation courageously dedicate themselves to protecting and serving our communities; often risking their own lives to ensure our safety and security; and

WHEREAS, National Police Week provides an opportunity for us to express our appreciation and gratitude for the unwavering commitment and sacrifices made by our police officers; and

WHEREAS, we honor the memory of those who have lost their lives in the line of duty, paying tribute to their bravery and selflessness; and

WHEREAS, we recognize the vital role that law enforcement officers play in preserving peace, upholding justice and promoting public trust and safety; and

WHEREAS; during this week, we reaffirm our support for our police officers and their families, acknowledging their invaluable contribution to our communities.

NOW, THEREFORE, I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby proclaim the week of May 12 through May 18, 2024 as

NATIONAL POLICE WEEK

in the City of Spring Lake Park and further extend appreciation to Police Chief Antoine, and the Spring Lake Park Police Department for the vital services they perform and their exemplary dedication to our community.

Dated this sixth day of May, two thousand twenty four.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer



**MAYOR'S PROCLAMATION
PUBLIC WORKS WEEK
MAY 19-25, 2024**

WHEREAS, public works professionals play a vital role in maintaining and improving the infrastructure, facilities and services essential to our daily lives, including roads, bridges, water treatment and distribution, sanitary and storm water collection, and public buildings; and

WHEREAS, the theme for National Public Works Week 2024 is “Advancing Quality of Life for All,” recognizing the collaborative efforts of public works professionals and the communities they serve in building resilient and sustainable infrastructure; and

WHEREAS, public works professionals demonstrate dedication, expertise and innovation in addressing the evolving challenges of growth, environmental sustainability and public safety; and

WHEREAS, National Public Works Week provides an opportunity to acknowledge and express gratitude for the contributions and achievements of public works professionals in enhancing the quality of life for all citizens; and

WHEREAS, w

NOW, THEREFORE, I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby proclaim the week of May 19 through May 25, 2024 as

NATIONAL PUBLIC WORKS WEEK

in the City of Spring Lake Park and further extend appreciation to Public Works Director George Linngrén and the entire Spring Lake Park Public Works staff for the vital services they perform and their exemplary dedication to our community.

Dated this sixth day of May, two thousand twenty four.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer

Stantec Architecture Inc.

733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309
Phone: (612) 712-2000

To:	Dan Buchholtz	From:	Bruce Paulson
Company:	City of Spring Lake Park	<input type="checkbox"/>	For Your Information
Address:	1301 81st Avenue NE Spring Lake Park, MN 55432	<input checked="" type="checkbox"/>	For Your Approval
Phone:	(763) 792-7211	<input checked="" type="checkbox"/>	For Your Review
		<input type="checkbox"/>	As Requested
Date:	April 29, 2024		
File:	193806049		
Delivery:	Email		

Reference: Spring Lake Park City Hall Renovation/Expansion Application and Certificate for Payment

Attachment:

Copies	Doc Date	Pages	Description
1	4/29/2023	12	Application and Certificate for Payment No. 3

Hi Dan,

Please have the attached copy signed and then it can be scanned and emailed to Heather Clay at heather.clay@constructionresults.com and to me. Thank you.

Respectfully yours,

Stantec Architecture Inc.



Bruce P. Paulson

Senior Project Manager/Architect
Phone: (612) 712-2108
Cell: (651) 492-9089
Bruce.Paulson@stantec.com

c. File



Project: Spring Lake Park City Hall Renovation/Expansion	Date: April 29, 2024
For Period: 4/1/2024 to 4/30/2024	Request No 3
Contractor: Construction Results Corp., 5465 Hwy 169 North, Plymouth, MN 55442	

CONTRACTOR'S REQUEST FOR PAYMENT
 SPRING LAKE PARK CITY HALL RENOVATION/EXPANSION PROJECT
 CITY OF SPRING LAKE PARK
 SPRING LAKE PARK, MINNESOTA
 STANTEC FILE NO. 19386049

SUMMARY

1	Original Contract Amount		\$	<u>5,955,690.00</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>5,955,690.00</u>
5	Value Completed to Date		\$	<u>2,236,748.00</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>2,236,748.00</u>
8	Less Retainage 5%		\$	<u>111,837.40</u>
9	Subtotal		\$	<u>2,124,910.60</u>
10	Less Amount Paid Previously		\$	<u>825,892.00</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>3</u>		\$	<u><u>1,299,018.60</u></u>

Recommended for Approval by:
STANTEC ARCHITECTURE INC.

See attached for signature _____

Approved by Contractor:
CONSTRUCTION RESULTS CORPORATION

See attached for signature _____

Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:
June 27, 2025

Date:

Application and Certificate for Payment

TO OWNER: City of Spring Lake Park 1301 81st Avenue Northeast Spring Lake Park, MN 55432	PROJECT: 7088-Spring Lake Park City Hall Renovation - Expansion 1301 81st Avenue Northeast Spring Lake Park, MN 55432	APPLICATION NO: 003 PERIOD TO: April 30, 2024	Distribution to: <input type="checkbox"/> OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER:
FROM Construction Results Corp CONTRACTOR: 5465 Hwy 169 North Plymouth, MN 55442	VIA ARCHITECT: Stantec Consulting Services Inc. 13980 Collections Center Dr Chicago, IL 60693	CONTRACT FOR: General Construction CONTRACT DATE: February 01, 2024 PROJECT NOS: Stantec Consulting Services Inc. / Construction Results Corp / 7088	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703[®], Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$5,955,690.00
2. NET CHANGE BY CHANGE ORDERS	\$0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$5,955,690.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$2,236,748.00
5. RETAINAGE:	
a. <u>5.00</u> % of Completed Work (Column D + E on G703)	\$111,837.40
b. <u>0</u> % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$111,837.40
6. TOTAL EARNED LESS RETAINAGE	\$2,124,910.60
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$825,892.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$1,299,018.60
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$3,830,779.40

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: _____
By:  Date: April 29, 2024
State of: Minnesota
County of: Hennepin
Subscribed and sworn to before
me this 29th day of APRIL 2024
Notary Public: Cindy Ladyka
My Commission expires: January 31, 2027



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$1,299,018.60
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:  Date: April 29, 2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 003
APPLICATION DATE: April 30, 2024
PERIOD TO: April 30, 2024
ARCHITECT'S PROJECT NO: Stantec Consulting Services Inc.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
1	Mobilization	138,000.00	138,000.00	0.00	0.00	138,000.00	100.00%	0.00	6,900.00
2	Demobilization	30,000.00	0.00	0.00	0.00	0.00	0.00%	30,000.00	0.00
3	Bonds & Insurance	85,000.00	85,000.00	0.00	0.00	85,000.00	100.00%	0.00	4,250.00
4	Procure	15,000.00	10,525.00	1,000.00	0.00	11,525.00	76.83%	3,475.00	576.25
5	Contracts	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00%	0.00	750.00
6	Project Start up	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00%	0.00	1,300.00
7	General Conditions	310,000.00	60,850.00	75,620.00	0.00	136,470.00	44.02%	173,530.00	6,823.50
8	Consumables	65,000.00	25,200.00	12,000.00	0.00	37,200.00	57.23%	27,800.00	1,860.00
9	Site Clean up/ General Clean up	10,000.00	3,020.00	1,850.00	0.00	4,870.00	48.70%	5,130.00	243.50
10	Equipment	35,550.00	21,000.00	6,528.00	0.00	27,528.00	77.43%	8,022.00	1,376.40
11	Site Survey / Staking	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00%	0.00	400.00
12	Site Demolition	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00%	0.00	800.00
13	Earthwork - Excavation	16,000.00	12,500.00	3,500.00	0.00	16,000.00	100.00%	0.00	800.00
14	Earthwork - Aggregate base Grading	13,000.00	0.00	3,150.00	0.00	3,150.00	24.23%	9,850.00	157.50
15	Earthwork - Final Grading	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00
16	Earthwork - Equipment	10,256.00	10,256.00	0.00	0.00	10,256.00	100.00%	0.00	512.80
17	Bituminous Paving - Labor	11,000.00	0.00	0.00	0.00	0.00	0.00%	11,000.00	0.00
18	Bituminous Paving - Materials	8,375.00	0.00	0.00	0.00	0.00	0.00%	8,375.00	0.00
19	Landscaping - Labor	2,481.00	0.00	0.00	0.00	0.00	0.00%	2,481.00	0.00
20	Landscaping - Materials	1,395.00	0.00	0.00	0.00	0.00	0.00%	1,395.00	0.00
21	Dust Protection - Labor	13,112.00	6,450.00	2,100.00	0.00	8,550.00	65.21%	4,562.00	427.50
22	Dust Protection -	7,250.00	4,240.00	0.00	0.00	4,240.00	58.48%	3,010.00	212.00

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User Notes:

(3B9ADAB0)

ITEM NO.	DESCRIPTION OF WORK	C	D		E	F	G		H	I
			WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
	Material									
23	Demolition - Labor	137,000.00	81,500.00	23,569.00	0.00	105,069.00	76.69%	31,931.00	5,253.45	
24	Demolition - Material	1,500.00	900.00	0.00	0.00	900.00	60.00%	600.00	45.00	
25	Demolition - Equipment	2,500.00	1,700.00	0.00	0.00	1,700.00	68.00%	800.00	85.00	
26	Cast in Place Curb & Gutter - Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00	
27	Cast in Place Curb & Gutter - Material	2,551.00	0.00	0.00	0.00	0.00	0.00%	2,551.00	0.00	
28	Cast in Place Exterior Concrete - Labor	12,000.00	0.00	10,051.00	0.00	10,051.00	83.76%	1,949.00	502.55	
29	Cast in Place Exterior Concrete - Material	5,000.00	0.00	3,675.00	0.00	3,675.00	73.50%	1,325.00	183.75	
30	Cast in Place Interior Concrete - Mobilization	2,500.00	0.00	0.00	0.00	0.00	0.00%	2,500.00	0.00	
31	Cast in Place Interior Concrete - Labor	96,300.00	0.00	0.00	0.00	0.00	0.00%	96,300.00	0.00	
32	Cast in Place Interior Concrete - Material	53,200.00	0.00	0.00	0.00	0.00	0.00%	53,200.00	0.00	
33	Concrete Reinforcement - Labor	3,000.00	2,500.00	0.00	0.00	2,500.00	83.33%	500.00	125.00	
34	Concrete Reinforcement - Material	9,174.00	9,174.00	0.00	0.00	9,174.00	100.00%	0.00	458.70	
35	Architectural / Hollow Core Precast Concrete - Engineering	10,380.00	10,380.00	0.00	0.00	10,380.00	100.00%	0.00	519.00	
36	Architectural / Hollow Core Precast Concrete - Labor	31,426.00	0.00	25,975.00	0.00	25,975.00	82.65%	5,451.00	1,298.75	
37	Architectural / Hollow Core Precast Concrete - Material	41,806.00	2,100.00	39,706.00	0.00	41,806.00	100.00%	0.00	2,090.30	
38	Architectural / Hollow Core Precast Concrete -	9,296.00	0.00	9,296.00	0.00	9,296.00	100.00%	0.00	464.80	

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ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
	Logistics								
39	Architectural / Hollow Core Precast Concrete - Erection	74,902.00	0.00	56,750.00	0.00	56,750.00	75.77%	18,152.00	2,837.50
40	Architectural / Hollow Core Precast Concrete - Caulking	5,190.00	0.00	0.00	0.00	0.00	0.00%	5,190.00	0.00
41	Masonry - Mobilization	18,500.00	10,700.00	7,800.00	0.00	18,500.00	100.00%	0.00	925.00
42	Masonry - Labor	267,900.00	32,050.00	159,560.00	0.00	191,610.00	71.52%	76,290.00	9,580.50
43	Masonry - Material	150,916.00	28,500.00	75,624.00	0.00	104,124.00	68.99%	46,792.00	5,206.20
44	Masonry - Equipment	12,513.00	7,100.00	2,895.00	0.00	9,995.00	79.88%	2,518.00	499.75
45	Structural Steel - Detailing / Submittals	2,880.00	2,880.00	0.00	0.00	2,880.00	100.00%	0.00	144.00
46	Structural Steel - Labor	19,000.00	0.00	16,795.00	0.00	16,795.00	88.39%	2,205.00	839.75
47	Structural Steel - Material	56,760.00	0.00	56,760.00	0.00	56,760.00	100.00%	0.00	2,838.00
48	Miscellaneous Metals - Labor	14,000.00	0.00	0.00	0.00	0.00	0.00%	14,000.00	0.00
49	Miscellaneous Metals - Material	52,680.00	0.00	15,952.00	0.00	15,952.00	30.28%	36,728.00	797.60
50	Structural Steel - Delivery	1,580.00	0.00	1,580.00	0.00	1,580.00	100.00%	0.00	79.00
51	Metal Fabrications / Mesh Guarding System - Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
52	Metal Fabrications / Mesh Guarding System - Material	21,469.00	0.00	0.00	0.00	0.00	0.00%	21,469.00	0.00
53	Rough Carpentry - Labor	65,000.00	33,825.00	10,685.00	0.00	44,510.00	68.48%	20,490.00	2,225.50
54	Rough Carpentry - Material	8,743.00	3,350.00	2,589.00	0.00	5,939.00	67.93%	2,804.00	296.95
55	Finish Carpentry -	40,000.00	0.00	0.00	0.00	0.00	0.00%	40,000.00	0.00

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		
	Labor								
56	Finish Carpentry - Materials	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	0.00
57	Solid Surface Fabrications / Casework - Labor	15,000.00	0.00	0.00	0.00	0.00	0.00%	15,000.00	0.00
58	Solid Surface Fabrications / Casework - Material	56,005.00	0.00	0.00	0.00	0.00	0.00%	56,005.00	0.00
59	Bituminous Damproofing - Labor	3,750.00	0.00	0.00	0.00	0.00	0.00%	3,750.00	0.00
60	Bituminous Damproofing - Material	4,186.00	0.00	0.00	0.00	0.00	0.00%	4,186.00	0.00
61	Insulation - Labor	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00
62	Insulation - Material	1,200.00	0.00	0.00	0.00	0.00	0.00%	1,200.00	0.00
63	Joint Sealants - Labor	9,784.00	0.00	0.00	0.00	0.00	0.00%	9,784.00	0.00
64	Joint Sealants - Material	2,200.00	0.00	0.00	0.00	0.00	0.00%	2,200.00	0.00
65	Aluminum Composite Panels - Submittals	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%	0.00	75.00
66	Aluminum Composite Panels - Labor	39,129.00	0.00	0.00	0.00	0.00	0.00%	39,129.00	0.00
67	Aluminum Composite Panels - Material	29,017.00	0.00	0.00	0.00	0.00	0.00%	29,017.00	0.00
68	Thermoplastic Polyolefin Roofing - Submittals	1,200.00	0.00	1,200.00	0.00	1,200.00	100.00%	0.00	60.00
69	Thermoplastic Polyolefin Roofing - Mobilization	4,150.00	4,150.00	0.00	0.00	4,150.00	100.00%	0.00	207.50
70	Thermoplastic Polyolefin Roofing - Labor	95,545.00	0.00	41,695.00	0.00	41,695.00	43.64%	53,850.00	2,084.75
71	Thermoplastic	273,250.00	0.00	254,957.00	0.00	254,957.00	93.31%	18,293.00	12,747.85

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
	Polyolefin Roofing - Material								
72	Thermoplastic Polyolefin Roofing - Equipment	5,850.00	2,450.00	3,400.00	0.00	5,850.00	100.00%	0.00	292.50
73	Hollow Metal Frames - Labor	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
74	Hollow Metal Frames - Material	62,757.00	0.00	0.00	0.00	0.00	0.00%	62,757.00	0.00
75	Wood / Hollow Metal Doors - Labor	9,000.00	0.00	0.00	0.00	0.00	0.00%	9,000.00	0.00
76	Wood / Hollow Metal Doors - Material	21,759.00	0.00	21,759.00	0.00	21,759.00	100.00%	0.00	1,087.95
77	Finish Hardware - Labor	16,000.00	0.00	0.00	0.00	0.00	0.00%	16,000.00	0.00
78	Finish Hardware - Materials	89,093.00	0.00	0.00	0.00	0.00	0.00%	89,093.00	0.00
79	Detention Doors - Shop Drawings / Submittals	1,000.00	0.00	0.00	0.00	0.00	0.00%	1,000.00	0.00
80	Detention Doors - Labor	2,500.00	0.00	0.00	0.00	0.00	0.00%	2,500.00	0.00
81	Detention Doors - Material	12,650.00	0.00	0.00	0.00	0.00	0.00%	12,650.00	0.00
82	Upward Acting Sectional Doors - Labor	26,425.00	0.00	0.00	0.00	0.00	0.00%	26,425.00	0.00
83	Upward Acting Sectional Doors - Material	55,227.00	0.00	0.00	0.00	0.00	0.00%	55,227.00	0.00
84	Aluminum Storefront - Submittals	14,275.00	12,250.00	2,025.00	0.00	14,275.00	100.00%	0.00	713.75
85	Aluminum Storefront - Shop Drawings	5,259.00	2,850.00	2,409.00	0.00	5,259.00	100.00%	0.00	262.95
86	Storefront Bullet Resistant & Hardware - Labor	51,388.00	0.00	0.00	0.00	0.00	0.00%	51,388.00	0.00

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
87	Storefront - Material	109,867.00	0.00	0.00	0.00	0.00	0.00	0.00%	109,867.00	0.00
88	Bullet Resistant Framing - Material	42,918.00	0.00	0.00	0.00	0.00	0.00	0.00%	42,918.00	0.00
89	Storefront / Door Glazing - Labor	12,113.00	0.00	0.00	0.00	0.00	0.00	0.00%	12,113.00	0.00
90	Storefront / Door Glazing - Material	29,926.00	0.00	0.00	0.00	0.00	0.00	0.00%	29,926.00	0.00
91	Bullet Resistant Glazing - Labor	1,686.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,686.00	0.00
92	Bullet Resistant Glazing - Material	1,028.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,028.00	0.00
93	Aluminum Door Hardware / Auto Opener - Material	75,552.00	0.00	0.00	0.00	0.00	0.00	0.00%	75,552.00	0.00
94	Aluminum Storefront Equipment	7,566.00	0.00	0.00	0.00	0.00	0.00	0.00%	7,566.00	0.00
95	Metal Wall Louvers - Labor	2,050.00	0.00	2,050.00	2,050.00	0.00	2,050.00	100.00%	0.00	102.50
96	Metal Wall Louvers - Material	2,143.00	0.00	2,143.00	2,143.00	0.00	2,143.00	100.00%	0.00	107.15
97	Gypsum Board Assemblies - Summittals	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%	0.00	50.00
98	Cold Formed Metal Framing - Labor	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
99	Cold Formed Metal Framing - Material	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
100	Gypsum Drywall - Labor	190,200.00	0.00	0.00	0.00	0.00	0.00	0.00%	190,200.00	0.00
101	Gypsum Drywall - Material	126,700.00	0.00	0.00	0.00	0.00	0.00	0.00%	126,700.00	0.00
102	Ceramic Tile - Labor	61,464.00	0.00	0.00	0.00	0.00	0.00	0.00%	61,464.00	0.00
103	Ceramic Tile - Material	53,870.00	0.00	0.00	0.00	0.00	0.00	0.00%	53,870.00	0.00
104	Acoustical Ceilings -	28,990.00	0.00	0.00	0.00	0.00	0.00	0.00%	28,990.00	0.00

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			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
	Labor									
105	Acoustical Ceilings - Material	36,700.00	0.00	0.00	0.00	0.00	0.00	0.00%	36,700.00	0.00
106	Vinyl Base - Labor	500.00	0.00	0.00	0.00	0.00	0.00	0.00%	500.00	0.00
107	Vinyl Base - Material	400.00	0.00	400.00	0.00	0.00	400.00	100.00%	0.00	20.00
108	Carpet - Labor	13,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	13,000.00	0.00
109	Carpet - Material	36,100.00	0.00	36,100.00	0.00	0.00	36,100.00	100.00%	0.00	1,805.00
110	Concrete Floor Sealer - Labor	1,100.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,100.00	0.00
111	Concrete Floor Sealer - Material	5,950.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,950.00	0.00
112	Painting - Labor	57,777.00	0.00	0.00	0.00	0.00	0.00	0.00%	57,777.00	0.00
113	Painting - Materials	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	8,000.00	0.00
114	Concrete Floor Coating - Labor	5,840.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,840.00	0.00
115	Concrete Floor Coating - Material	3,150.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,150.00	0.00
116	Signs - Labor	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,500.00	0.00
117	Signs - Material	4,938.00	0.00	0.00	0.00	0.00	0.00	0.00%	4,938.00	0.00
118	Interior Way Finding Allowance	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
119	Operable Partitions - Labor	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	0.00
120	Operable Partitions - Material	15,950.00	0.00	0.00	0.00	0.00	0.00	0.00%	15,950.00	0.00
121	Stainless Steel Corner Guards - Labor	1,188.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,188.00	0.00
122	Stainless Steel Corner Guards - Material	3,977.00	0.00	0.00	0.00	0.00	0.00	0.00%	3,977.00	0.00
123	Toilet Accessories - Labor	9,801.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,801.00	0.00
124	Toilet Accessories - Material	7,408.00	0.00	0.00	0.00	0.00	0.00	0.00%	7,408.00	0.00

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125	Adult Changing Stations - Labor	1,188.00	0.00	0.00	0.00	0.00	0.00	1,188.00	0.00
126	Adult Changing Stations - Material	9,731.00	0.00	0.00	0.00	0.00	0.00	9,731.00	0.00
127	Fire Protection Specialties - Labor	2,645.00	0.00	0.00	0.00	0.00	0.00	2,645.00	0.00
128	Fire Protection Specialties - Material	2,645.00	0.00	0.00	0.00	0.00	0.00	2,645.00	0.00
129	Heavy Duty Personnel Lockers - Labor	4,250.00	0.00	0.00	0.00	0.00	0.00	4,250.00	0.00
130	Heavy Duty Personnel Lockers - Material	55,337.00	0.00	0.00	0.00	0.00	0.00	55,337.00	0.00
131	Entrance Floor Mats & Frames - Submittals	200.00	0.00	200.00	0.00	0.00	200.00	0.00	10.00
132	Entrance Floor Mats & Frames - Labor	1,800.00	0.00	0.00	0.00	0.00	0.00	1,800.00	0.00
133	Entrance Floor Mats & Frames - Material	4,773.00	0.00	0.00	0.00	0.00	0.00	4,773.00	0.00
134	Fire Suppression - Engineered Design Submittals	13,568.00	5,100.00	8,468.00	0.00	0.00	13,568.00	0.00	678.40
135	Fire Suppression - Labor	67,840.00	0.00	0.00	0.00	0.00	0.00	67,840.00	0.00
136	Fire Suppression - Material	88,192.00	0.00	26,850.00	0.00	0.00	26,850.00	61,342.00	1,342.50
137	Plumbing Insulation - Labor	31,330.00	0.00	0.00	0.00	0.00	0.00	31,330.00	0.00
138	Plumbing Insulation - Material	17,700.00	0.00	0.00	0.00	0.00	0.00	17,700.00	0.00
139	Facility Water Distribution - Labor	32,420.00	8,550.00	4,956.00	0.00	0.00	13,506.00	18,914.00	675.30
140	Facility Water Distribution - Material	36,565.00	5,850.00	12,579.00	0.00	0.00	18,429.00	18,136.00	921.45

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141	Facility Sanitary Sewage - Labor	92,260.00	18,560.00	21,469.00	0.00	40,029.00	43.39%	52,231.00	2,001.45	
142	Facility Sanitary Sewage - Material	99,275.00	0.00	81,551.00	0.00	81,551.00	82.15%	17,724.00	4,077.55	
143	Domestic Water Heaters - Labor	2,250.00	0.00	0.00	0.00	0.00	0.00%	2,250.00	0.00	
144	Domestic Water Heaters - Material	15,000.00	0.00	0.00	0.00	0.00	0.00%	15,000.00	0.00	
145	Plumbing Fixtures - Labor	14,630.00	2,850.00	0.00	0.00	2,850.00	19.48%	11,780.00	142.50	
146	Plumbing Fixtures - Material	82,550.00	0.00	0.00	0.00	0.00	0.00%	82,550.00	0.00	
147	HVAC Testing Adjusting & Balancing - Labor	8,900.00	0.00	0.00	0.00	0.00	0.00%	8,900.00	0.00	
148	Facility Natural Gas Piping - Labor	6,700.00	0.00	0.00	0.00	0.00	0.00%	6,700.00	0.00	
149	Facility Natural Gas Piping - Material	6,950.00	0.00	0.00	0.00	0.00	0.00%	6,950.00	0.00	
150	HVAC Ducts & Casings - Labor	39,830.00	5,850.00	0.00	0.00	5,850.00	14.69%	33,980.00	292.50	
151	HVAC Ducts & Casings - Material	87,525.00	0.00	0.00	0.00	0.00	0.00%	87,525.00	0.00	
152	HVAC Fans - Labor	3,560.00	0.00	0.00	0.00	0.00	0.00%	3,560.00	0.00	
153	HVAC Fans - Material	18,245.00	0.00	0.00	0.00	0.00	0.00%	18,245.00	0.00	
154	Air Outlets & Inlets - Labor	14,300.00	0.00	0.00	0.00	0.00	0.00%	14,300.00	0.00	
155	Air Outlets & Inlets - Material	19,350.00	0.00	0.00	0.00	0.00	0.00%	19,350.00	0.00	
156	Gas Fired Unit Heaters - Labor	5,125.00	0.00	0.00	0.00	0.00	0.00%	5,125.00	0.00	
157	Gas Fired Unit Heaters - Material	21,270.00	0.00	0.00	0.00	0.00	0.00%	21,270.00	0.00	

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
158	Packaged Outdoor HVAC Equipment - Labor	16,450.00	0.00	0.00	0.00	0.00	0.00	0.00%	16,450.00	0.00
159	Packaged Outdoor HVAC Equipment - Material	225,550.00	22,500.00	55,825.00	0.00	0.00	78,325.00	34.73%	147,225.00	3,916.25
160	Electrical Mobilization	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	100.00%	0.00	1,750.00
161	Electrical Demolition - Labor	15,000.00	11,300.00	1,250.00	0.00	0.00	12,550.00	83.67%	2,450.00	627.50
162	Electrical Demolition - Material	7,500.00	5,300.00	895.00	0.00	0.00	6,195.00	82.60%	1,305.00	309.75
163	Lighting Control - Labor	45,000.00	0.00	18,569.00	0.00	0.00	18,569.00	41.26%	26,431.00	928.45
164	Lighting Control - Labor	25,000.00	0.00	16,258.00	0.00	0.00	16,258.00	65.03%	8,742.00	812.90
165	Light Fixture - Labor	86,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	86,000.00	0.00
166	Light Fixture - Material	231,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	231,000.00	0.00
167	Mechanical Power - Labor	32,750.00	8,000.00	5,279.00	0.00	0.00	13,279.00	40.55%	19,471.00	663.95
168	Mechanical Power - Material	36,000.00	9,200.00	12,579.00	0.00	0.00	21,779.00	60.50%	14,221.00	1,088.95
169	Panels / Feeder - Labor	43,000.00	9,500.00	16,625.00	0.00	0.00	26,125.00	60.76%	16,875.00	1,306.25
170	Panels / Feeder - Material	122,000.00	14,350.00	55,921.00	0.00	0.00	70,271.00	57.60%	51,729.00	3,513.55
171	Branch Circuit Devices - Labor	65,000.00	9,250.00	24,921.00	0.00	0.00	34,171.00	52.57%	30,829.00	1,708.55
172	Branch Circuit Devices - Material	30,000.00	5,300.00	10,045.00	0.00	0.00	15,345.00	51.15%	14,655.00	767.25
173	Fire Alarm - Labor	23,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	23,000.00	0.00
174	Fire Alarm - Material	17,000.00	0.00	0.00	0.00	0.00	0.00	0.00%	17,000.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
			0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	\$5,955,690.00	\$869,360.00	\$1,367,388.00	\$0.00	\$2,236,748.00	\$3,718,942.00	37.56%	\$3,718,942.00	\$111,837.40

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 2024-38

**RESOLUTION APPROVING OFF-SITE GAMBLING PERMIT FOR THE SPRING LAKE
PARK LIONS CLUB**

WHEREAS, the Spring Lake Park Lions Club has applied for an Off-Site Gambling Permit for June 8 and June 9, 2024; and

WHEREAS, the gambling premises will be Lakeside Lions Park, 7840 Pleasant View Drive, Spring Lake Park, MN.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Spring Lake Park does hereby approve an Off-Site Gambling Permit for the Spring Lake Park Lions Club, 8433 Center Drive, Spring Lake Park, MN.

The foregoing Resolution was moved for adoption by

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon the Mayor declared said Resolution duly passed and adopted this the 6th day of May, 2024.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Spring Lake Park Lions License Number: 00584
 Address: 8433 Center Drive City: Spring Lake Park, MN Zip: 55432
 Chief Executive Officer (CEO) Name: Stefanie Nelson Daytime Phone: [REDACTED]
 Gambling Manager Name: Amanda Jackson Daytime Phone: [REDACTED]

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 06 / 08 / 24 to 06 / 09 / 24

Check the type of games that will be conducted:

- Raffle Pull-Tabs Bingo Tipboards Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Lakeside Lions Park

Street address and City (or township): 7840 Pleasant View Drive Zip: 55432 County: Anoka

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes** If yes, a lease is not required.
 No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

LG230 Application to Conduct Off-Site Gambling

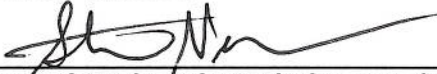
Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____ Date Approved by City Council: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of City Personnel: _____ _____ Title: _____ Date Signed: _____	County Name: _____ Date Approved by County Board: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of County Personnel: _____ _____ Title: _____ Date Signed: _____ TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <p>Local unit of government must sign.</p> </div>	

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.



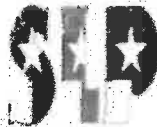
Signature of CEO (must be CEO's signature; designee may not sign)

 Date 4/16/2024

<p>Mail or fax to:</p> <p>Minnesota Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 Fax: 651-639-4032</p>	<p>No attachments required.</p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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CITY OF SPRING LAKE PARK
 1301 Eighty-First Avenue N.E.
 Spring Lake Park, MN 55432
 Ph: 763-784-6491 Fax: 763-792-7257

PUBLIC RIGHT-OF-WAY APPLICATION

P.122974

NAME/COMPANY: Lumen/CenturyLink

GOPHER 1-CALL REG. NO.: 240882011

ADDRESS: 2050 4th St, White Bear Lake, MN 55110

PHONE: 651-378-2650

FAX:

E-MAIL ADDRESS: Susan.Blue@lumen.com

NAME OF REPRESENTATIVE: Sue Blue

REPRESENTATIVE PHONE NO'S.: 651-378-2650

DESCRIPTION OF PROPOSED WORK: including a start date and completion date:
 Lumen Project #P.122974 - Bore 9732' to place conduit & fiber cable; access (1) existing manhole & (1) existing handhole; place (77) NEW handholes; place (1) NEW Fiber cabinet at 8094 Cleveland St; work location is south of 81st Ave NE from Central Ave NE at west and McKinley St NE at east (see plans for details)

START DATE: 4/30/24

COMPLETION DATE: 9/30/24

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

EXPLANATION OF RESTORATION:

Authorized Representative Signature

Jeff Gilhern

Date 04/22/2024

FOR OFFICE USE ONLY

- | | |
|--|--|
| <input type="checkbox"/> PROOF OF CERTIFICATE OF INSURANCE: | VERIFICATION DATE: |
| <input type="checkbox"/> SCALED DRAWING SHOWING LOCATION | <input type="checkbox"/> LETTER OF CREDIT OR CONST. BOND |
| <input type="checkbox"/> COPY OF INSURANCE POLICIES
(If Corporation: from Secretary of State) | <input type="checkbox"/> COPY OF CERTIFICATE OF AUTHORITY
(From M.P.U.C., State, or Federal Agency) |
- PERMIT FEES: Excavation Hole - \$150.00 Emergency Hole - \$55.00
 Trench - \$70.00/100'+Hole fee Obstruction Fee - \$50.00+.05/Ft.

Receipt No.:

Date:

4/24/24

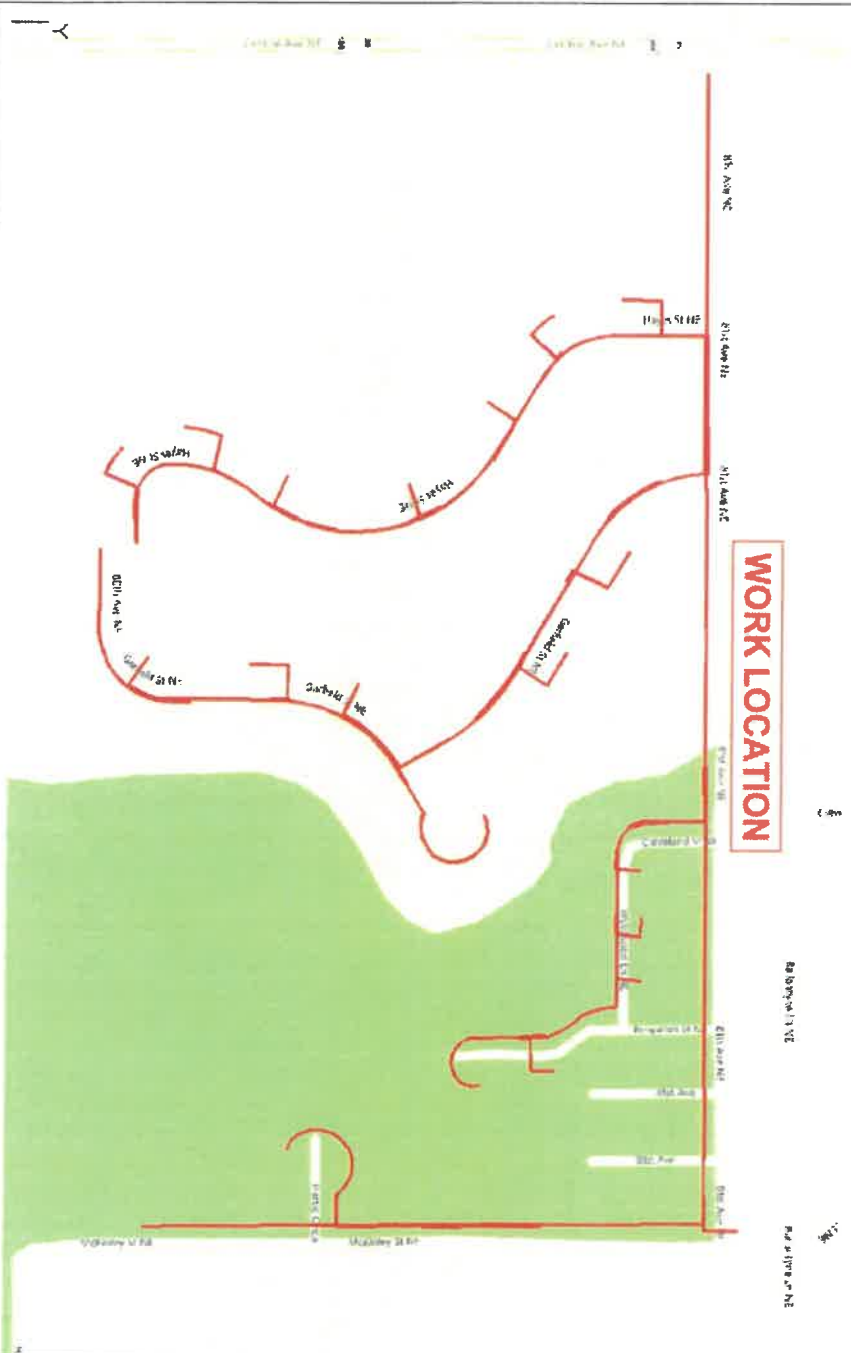
Initials:

GL

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK

VICINITY MAP

PROJECT ID : P.122974



WORK LOCATION

FOOTAGE AND QUANTITIES

DESCRIPTION	QUANTITY	UNIT
DIRECTIONAL BORE	9732	FT
PROPOSED HANDHOLE	77	EA
PROPOSED SAI	1	EA
TOTAL PROJECT FOOTAGE	9732	FT

SHEET INDEX

PAGE	DESCRIPTION
1	VICINITY MAP
2	LEGEND
3	GENERAL NOTES
4-7	CONSTRUCTION PLAN

CALL 811 BEFORE DIGGING TO LOCATE ANY ADDITIONAL UTILITIES

**ADDRESS: 8094 CLEVELAND ST NE,
SPRING LAKE PARK, MN, 55432, USA**
TOWNSHIP: SPRING LAKE PARK, MN
S01-T30N-R24W

(SPRING LAKE PARK CITY PERMIT REQUIRED)

LUMEN

LUMEN ENGINEER: ERNEST WEBER
DRAWN BY: PEARCE SERVICES / ARAVIND
SHEET: 1 OF 7

PROJECT ID : P.122974
WINE CENTER: BLUMMIBL
SCALE: N.T.S
DATE: 04/15/2024



PEARCE
SERVICES

LEGEND SHEET

SYMBOLOLOGY

BACK OF CURB	BOC	
EDGE OF PAVEMENT	EOP	
CENTERLINES	CL	
MONUMENT LINE	ML	
DRIVEWAY	DW	
SIDEWALK	SW	
PROPERTY LINE	PL	
RIGHT OF WAY	ROW	
PUE	PUE	
NON-VEHICLE ACCESS EASEMENT	NVAE	
MATCHLINE	ML	
RAILROAD	RR	
CATV LINE	CATV	
ELECTRIC	E	
OVERHEAD ELECTRIC	OHE	
OVERHEAD T & E	OHT&E	
GAS	G	
PETROLEUM	P	
IRRIGATION	I	
RWOC IRRIGATION PIPE	RWOC	
SEWER	S	
SITE TRIANGLE	ST	
STORM DRAIN	SD	
TELEPHONE	T	
JOINT TRENCH TEL CO/ELEC	JT	
AERIAL UTILITY (FIBER OPTIC)	AU	
BURIED UTILITY (FIBER OPTIC)	BU	
ABN TELCO	ABN	
WATER	W	
TRAFFIC LINES	TL	
BORE	B	
TRENCH	T	
DITCH LINE	D	

MAILBOX	
BRASS CAP	
CENTERLINE TICK	
STREET SIGN	
TREE	
BUSH	
Pinnacle Peak	
POWER POLE	
TELEPHONE POLE	
JOINT POLE	
CATV ANCHOR	
POWER / TELEPHONE ANCHOR	
TRAFFIC LIGHT POLE	
TRAFFIC SIGNAL POST	
TRAFFIC SIGNAL JBOX	
STREET LIGHT	
ELECTRIC SWITCHGEAR	
JUNCTION BOX	
ELECTRIC VAULT	
GROUND TRANSFORMER	
AERIAL TRANSFORMER	
ELECTRIC HANDHOLE	
ELECTRIC MANHOLE	
POWER FED EXISTING	
POWER FED NEW	
WATER METER	
WATER VALVE (FLUSH)	
WATER VALVE (ABOVE GND)	
FIRE HYDRANT	

STORM DRAIN INTAKE	
STORM DRAIN GRATE	
STORM DRAIN MANHOLE	
SEWER MANHOLE	
CULVERT	
IRRIGATION MANHOLE	
IRRIGATION VALVE	
CATV CABINET	
CATV HANDHOLE	
CATV VAULT	
CATV/PEDESTAL	
GAS VALVE	
GAS VAULT	
FLOWER POT	
TEL. PEDESTAL EXISTING	
TEL. PEDESTAL NEW	
TEL. MANHOLE EXISTING	
TEL. MANHOLE NEW	
TELCO HANDHOLE EXISTING	
TELCO HANDHOLE NEW	
4"X4" BOREPIT	
5"X5" EXISTING	
HH WITH CABINET	
RT EXISTING	
RT NEW	
TELCO REPEATER NEW	
TELCO REPEATER EXISTING	
COOLED NEW	
COOLED EXISTING	

LINE & SYMBOL LEGENDS

24F AERIAL CABLE	
48F AERIAL CABLE	
72F AERIAL CABLE	
96F AERIAL CABLE	
144F AERIAL CABLE	
216F AERIAL CABLE	
288F AERIAL CABLE	
432F AERIAL CABLE	

XX ASPHALT CUT FTG
X SLACK LOOP FTG
ALL PROPOSED EQUIPMENT WILL BE BOLD

XXX TRENCH FTG

XX BORE FTG

ADDRESS: 8094 CLEVELAND ST NE,
 SPRING LAKE PARK, MN, 55432, USA
TOWNSHIP: SPRING LAKE PARK, MN
 S01-T30N-R24W

(SPRING LAKE PARK CITY PERMIT REQUIRED)

LUMEN

LUMEN ENGINEER: ERNEST WEBER
 DRAWN BY: PEARCE SERVICES / ARAVIND

PROJECT ID : P-122974
 WIRE CENTER: SLMANBL
 SCALE: N.T.S
 DATE: 04/15/2024



PEARCE
SERVICES

GENERAL NOTES:

PERMITS, FRANCHISES, EASEMENTS

- A. PHYSICAL WORK SHALL NOT BE STARTED UNTIL THE GOVERNING AGENCY INSPECTOR AND THE CONTRACTOR ARE IN POSSESSION OF AND HAVE CAREFULLY REVIEWED AND FULLY UNDERSTOOD ALL CONDITIONS AND SPECIFICATIONS SET FORTH IN THE REQUIRED PERMIT, FRANCHISES AND/OR EASEMENTS.
- B. PLACING FOREMAN TO HAVE A COPY OF THE PERMIT/EASEMENTS ON SITE AT ALL TIMES.
- C. ANY CONFLICT BETWEEN WORK PRINT SPECIFICATIONS AND SPECIFICATIONS SET FORTH UNDER RELATED PERMITS, FRANCHISES AND/OR EASEMENTS MUST BE CLEARED BY PROPER COMPANY AUTHORITY BEFORE PROGRESSING WITH WORK INVOLVED.

TRAFFIC CONTROL

- D. THIS PROJECT WILL INVOLVE WORKING ALONG A MAJOR ARTERIAL ROAD AND HEAVY TRAFFIC VOLUME SHOULD BE ANTICIPATED.
- E. UNIFORM TRAFFIC FLOW SHALL BE MAINTAINED AT ALL TIMES. ONLY EQUIPMENT AND MATERIALS NECESSARY FOR IMMEDIATELY SCHEDULED OR IN PROGRESS WORK SHALL BE MAINTAINED IN THE WORK AREA. ALL OTHER EQUIPMENT AND MATERIAL WILL BE STORED OR STOCKPILED IN SUCH A MANNER AS TO ELIMINATE HAZARDOUS CONDITIONS FOR TRAFFIC OR PEDESTRIANS DURING NON-WORKING OR SHUT-DOWN PERIOD.
- F. TRAFFIC WARNING DEVICES AND SIGNS SHALL CONFORM TO THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS AS GOVERNMENT PRINTING OFFICE) AND TO THE STATE HIGHWAY DIVISION STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION. HIGH LEVEL WARNING TYPE DEVICES ARE TO BE USED AT ALL TIMES AND ANY TIME HE USE WILL ADD TO THE SAFETY AND PROTECTION OF TRAFFIC OR PEDESTRIANS IN THE CONSTRUCTION AREA.
- G. ALL CONDUIT TRENCHING IN PAVED AREAS SHALL BE BACKFILLED WITH CRUSHED GRAVEL OR COMPLETELY COVERED AT THE COMPLETION OF EACH WORKING DAY. ANY BACKFILLED TRENCH SHALL BE CAPPED WITH A MINIMUM LAYER OF ASPHALTIC CONCRETE COLD PATCH AT THE END OF EACH WORKING DAY.
- H. THE CONTRACTOR SHALL MARK THE CONDUIT TRENCH AND DEFINE HIS CONSTRUCTION AREA CLEARLY WITH BARRICADES, CONES AND/OR OTHER VISIBLE METHODS THAT ALERT THE PUBLIC OF THE CONSTRUCTION ACTIVITY.
- I. A TRAFFIC CONTROL PLAN SHALL BE PREPARED BY THE CONTRACTOR AS REQUIRED AND SUBMITTED TO EACH PERMITTING AGENCY REQUESTING SUCH PLAN FOR REVIEW AND APPROVAL, OR REVISION PRIOR TO COMMENCING ANY CONSTRUCTION ACTIVITY FOR THE PROJECT. THE APPROVED PLAN SHALL BE SUBMITTED TO THE AGENCY AND A COPY OF THE PLAN SHALL BE KEPT AT THE CONSTRUCTION SITE AND MUST BE AVAILABLE FOR REVIEW BY AGENCY REPRESENTATIVES.

SPECIAL UTILITY CLEARANCES

- J. ALL WORK CONDUCTED ADJACENT TO WATER MAINS SHALL CONFORM TO FOLLOWING CONDITIONS.
- K. WHENEVER POSSIBLE CONDUIT SHALL MAINTAIN A HORIZONTAL SEPARATION OF 3' MEASURED SURFACE (OUTSIDE EDGE TO OUTSIDE EDGE) FROM PARALLEL WATER MAINS.
- L. ANY SPECIFIC DEVIATION IN VERTICAL AND HORIZONTAL SEPARATION FROM THOSE DESCRIBED SHALL BE REPORTED TO THE OWNER BY THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING VERTICAL AND HORIZONTAL SEPARATION AT ALL TIMES AND SHALL BE RESPONSIBLE FOR ANY AND ALL ENCROACHMENTS.
- M. CLEARANCES TO STORM SEWERS AND SANITARY SEWERS SHALL BE EXACTLY THE SAME AS THOSE TO WATER MAINS.
- N. SHORING USED AS FOUNDATION SUPPORT SHALL BE DESIGNED SPECIFICALLY FOR BOTH THE LIVE AND DEAD LOADS OF THE STRUCTURE OR IF ONLY THE DEAD IS USED FOR DESIGN, THE CONTRACTOR SHALL PROVIDE A DETAILED LAYOUT AND PLAN OF THE METHOD OF ESTABLISHING AND MAINTAINING THE DESIGN LOAD CONDITIONS (I.E. ROAD DETOURS, TIEBACKS, ETC.).
- O. SEE UTILITY CLEARANCE SECTION NOTES FOR CLEARANCE CRITERIA TO PARALLEL OR CROSS UTILITIES.

- P. EXISTING UTILITIES EXPOSED DURING EXCAVATION SHALL BE 100% SUPPORTED BY EITHER TRENCH BRIDGING AND SUSPENSION OR BY THE USE OF LONGITUDINAL TRAYS OR PLATFORMS VERTICALLY SUPPORTS BY ADJUSTABLE BUILDING JACKS.
- Q. EXISTING SPICE CASES AND CABLES SHALL BE SUPPORTED BY SUSPENSION FROM A CROSSING BEAM. SUPPORTS SHALL BE PLACED AT A MAXIMUM SPACING OF 4 FEET AND SHALL CONSIST OF A CANNAS SLING WITH NYLON BELTING OR ROPE. ALL CABLE SUPPORTS SHALL BE PLACED IN A MANNER THAT PREVENTS KINKS OR OTHER DAMAGE TO THE CABLE SHEATH.
- R. AN ACCEPTABLE ALTERNATIVE TO CABLE SLINGS WOULD BE THE UTILIZATION OF A WIDE FLANGE "I" BEAM OR CHANNEL AS A "CABLE TRAY" WITH CABLES/CASES BANDED IN PLACE SHORING.
- S. THE CONTRACTOR SHALL PROVIDE SHORING FOR CONDUIT TRENCH EXCAVATION 42" OR MORE IN DEPTH AS MEASURED FROM THE HIGH SIDE OF THE TRENCH AND FOR ALL MANHOLE EXCAVATION.
- T. MANHOLE SHORING SHALL BE TIGHT-SHEETED.
- U. ALL SHORING SHALL CONFORM TO THE STANDARDS AND SPECIFICATIONS OF LOCAL COUNTY AND THE OCCUPATIONAL SAFETY HEALTH ADMINISTRATION.
- V. THE CONTRACTOR SHALL PROVIDE ALL SHORING AND DESIGN CALCULATIONS TO THE PERMIT ISSUING AGENCY PRIOR TO COMMENCING ANY CONSTRUCTION ACTIVITY.

BURIED & UNDERGROUND PLACEMENT NOTES:

- A. DIRECTIONAL BORES SHALL BE AT MINIMUM 36" DEPTH.
- B. TRENCH & PLOW OPERATIONS SHALL BE AT MINIMUM 36" DEPTH & WITHIN 3' OF RIGHT-OF-WAY LINE OR PUBLIC UTILITY EASEMENT, WHICHEVER IS LOCAL PRACTICE.
- C. DIRECTIONAL BORES AT RAILWAY CROSSINGS SHALL BE AT MINIMUM 15 FEET DEPTH & AT MINIMUM 48" DEPTH WHEN UNDER ROADS. DIRECTIONAL BORES AT WATERCREEK/CULVERT CROSSINGS SHALL BE AT MINIMUM 20" OR 30" DEPTH.
- D. ALL REAR SIDE CABLE UNDERGROUND PLACEMENT AND CODED SHALL BE "BORE".
- E. NOTES ON THIS JOB MAY SHOW "TRENCH & BORE" COMBINED, UNLESS OTHERWISE NOTED, IT CAN BE ASSUMED THAT TRENCHING WILL BE OF UNPAVED SURFACES AND BORING WILL BE FOR PAVED SURFACES.

CONSTRUCTION NOTE:

- 1. POT HOLE LOCATIONS TO BE VERIFIED WITH UTILITY LOCATES, UTILITY DEPTHS THEN TO BE VERIFIED FROM POT-HOLES. NO DIGGING OR BORING TO BE DONE PRIOR TO LOCATING ALL UTILITIES RELATING TO PROJECT.
- 2. CONTRACTOR IS TO RESTORE ANY DAMAGE LANDSCAPE TO CURRENT CITY STANDARDS.
- 3. ALL RAMPS WILL NOT BE TOUCHED OR DAMAGED DURING CONSTRUCTION.

SIDEWALK RESTORATION NOTE:

- 1. ALL CUTS TO EXISTING CONCRETE SHALL BE MADE AND REPLACED FROM A SCORE LINE OR EXPANSION JOINT. ANY CUTS TO EXISTING DRIVEWAYS WILL RESULT IN THE REMOVAL AND REPLACEMENT OF THE FULL DRIVE APPROACH (OR FROM EXISTING SCORE LINE TO SCORE LINE) WORK SHALL CONFORM TO CITY SECTION CONCRETE CURBS AND SIDEWALKS AND SECTION CONCRETE OF THE STATE SPECIFICATIONS.

BORE PIT NOTE:

- 1. PAVEMENT THICKNESS TO MATCH EXISTING PAVEMENT BY CURRENT CITY STANDARDS.

ADDRESS: 8094 CLEVELAND ST NE,
 SPRING LAKE PARK, MN, 55432, USA
TOWNSHIP: SPRING LAKE PARK, MN
 S01-T30N-R24W

(SPRING LAKE PARK CITY PERMIT REQUIRED)



LUMEN ENGINEER: ERNEST WEBER
 DRAWN BY: REARCE SERVICES / ARAVIND
 SHEET: 3 OF 7

PROJECT ID: P-122974
 WIRE CENTER: BLANNAH
 SCALE: N.T.S.
 DATE: 04/15/2024



SCOPE OF WORK:
 BORE 9732' TO PLACE OPTICAL FIBER
 CABLE THROUGH NEW/HANDHOLES.



- SOURCE OF ROW/EOP/PC AND OTHER ROAD FEATURES IS COUNTY GIS.
- CALL 811 BEFORE DIGGING TO LOCATE ANY ADDITIONAL UTILITIES.
- CONSTRUCTION NOTE:
- 1. BORE INNERDUCT @36" MIN DEPTH BY OPTICAL FIBER CABLE.
- 2. POT HOLE LOCATIONS TO BE VERIFIED WITH UTILITY LOCATORS. UTILITY DEPTHS THEN TO BE VERIFIED FROM POT-HOLES. NO DIGGING OR BORING TO BE DONE PRIOR TO LOCATING ALL UTILITIES RELATING TO PROJECT.
- 3. CONTRACTOR IS TO RESTORE ANY DAMAGE LANDSCAPE TO CURRENT COUNTY STANDARDS AT BORE PIT LOCATIONS. PAVEMENT THICKNESS TO MATCH EXISTING PAVEMENT BY CURRENT COUNTY STANDARD.
- 5. PULL LOCATABLE TAPE WITH FIBER

ADDRESS: 8094 CLEVELAND ST NE,
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TOWNSHIP: SPRING LAKE PARK, MN
 S01-T30N-R24W

(SPRING LAKE PARK CITY PERMIT REQUIRED)



LUMEN ENGINEER, ERNEST WEBER
 DRAWN BY: PEARCE SERVICES / ARAVIND
 SHEET: 4 OF 7

PROJECT ID: P-122874
 WIRE CENTER: BLANMINBL
 SCALE: 1:100
 DATE: 04/15/2024

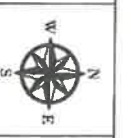


ADDRESS: 8094 CLEVELAND ST NE,
 SPRING LAKE PARK, MN, 55432, USA
 TOWNSHIP: SPRING LAKE PARK, MN
 S01-T30N-R24W
 (SPRING LAKE PARK CITY PERMIT REQUIRED)

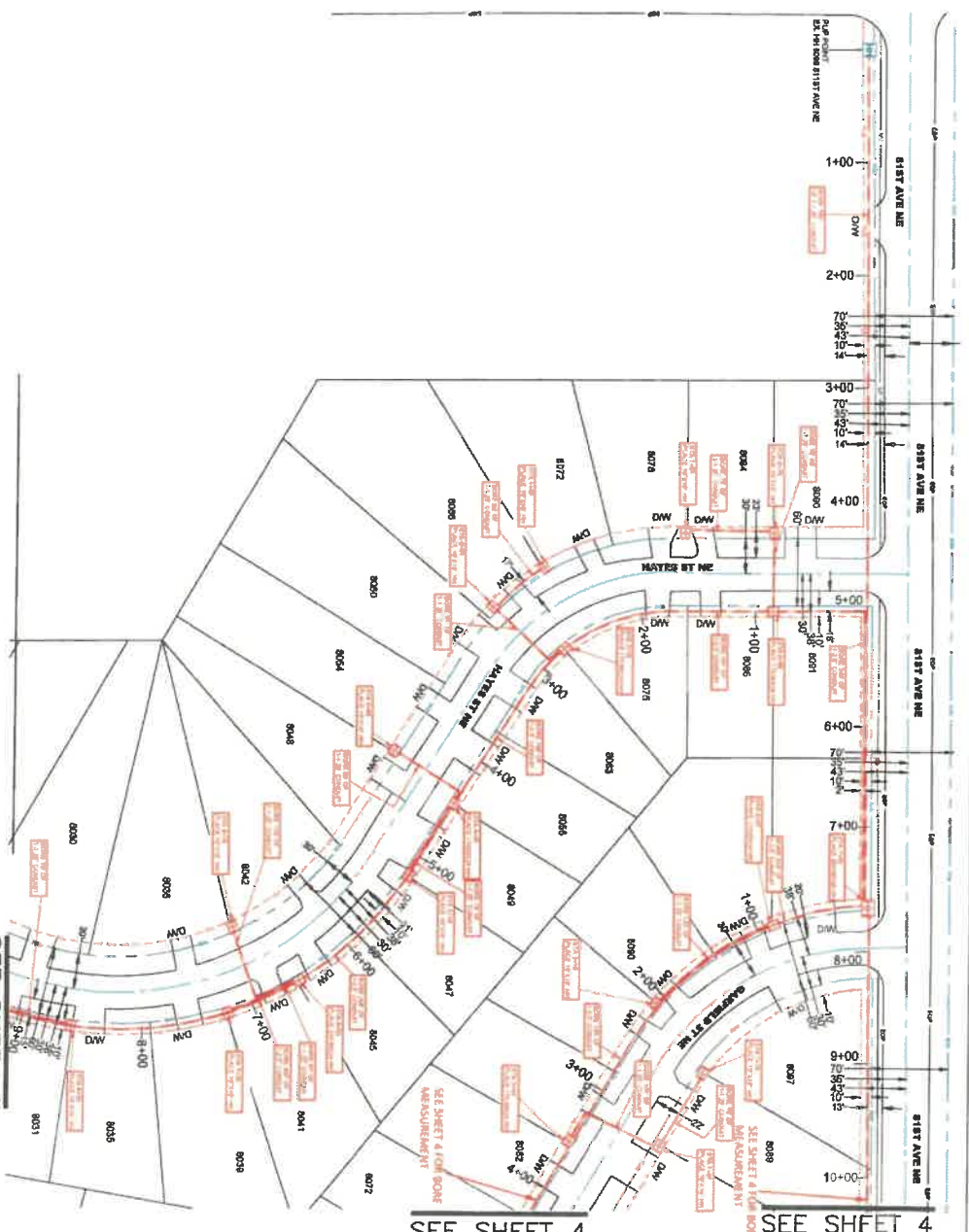
LUMEN

LUMEN ENGINEER: ERNEST WEBER
 DRAWN BY: PEARCE SERVICES / ARAVIND
 SHEET: 6 OF 7

PROJECT ID: P-122874
 WIRE CENTER: BLANMINBL
 SCALE: 1:100
 DATE: 04/19/2024



PEARCE
 SERVICES



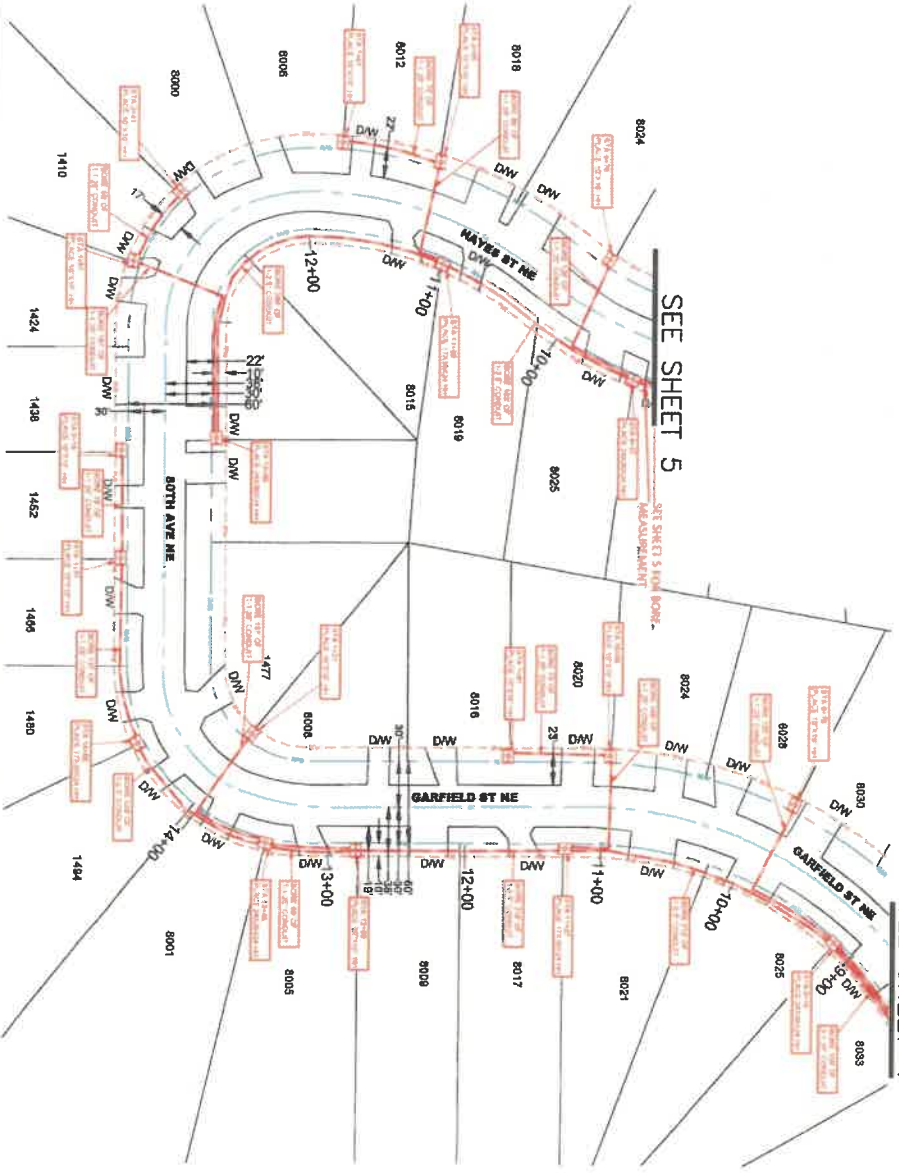
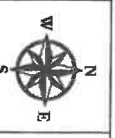
- SOURCE OF ROW/EOP/CPL AND OTHER ROAD FEATURES IS COUNTY GIS.
- CALL 811 BEFORE DIGGING TO LOCATE ANY ADDITIONAL UTILITIES.
- CONSTRUCTION NOTE:
- 1. BORE INNERDUCT @38" MIN DEPTH
- 2. EMI OPTICAL FIBER CABLE.
- 3. POT HOLE LOCATIONS TO BE VERIFIED WITH UTILITY LOCATES, UTILITY DEPTHS THEN TO BE VERIFIED FROM POT-HOLES; NO DIGGING OR BORING TO BE DONE PRIOR TO LOCATING ALL UTILITIES RELATING TO PROJECT.
- 4. CONTRACTOR IS TO RESTORE ANY DAMAGE LANDSCAPE TO CURRENT COUNTY STANDARDS
- 5. AT BORE SITE LOCATIONS PAVEMENT THICKNESS TO MATCH EXISTING PAVED BY CURRENT COUNTY STANDARDS
- 6. PULL LOCKABLE TAPE WITH FIBER

ADDRESS: 8094 CLEVELAND ST NE,
 SPRING LAKE PARK, MN, 55432, USA
 TOWNSHIP: SPRING LAKE PARK, MN
 S01-T30N-R24W
 (SPRING LAKE PARK CITY PERMIT REQUIRED)



LUMEN ENGINEER: ERNEST WEBER
 DRAWN BY: PEARCE SERVICES / ARAVIND
 SHEET: 8 OF 7

PROJECT ID: P-122974
 WIRE CENTER: ELANMNB
 SCALE: 1:85
 DATE: 04/15/2024



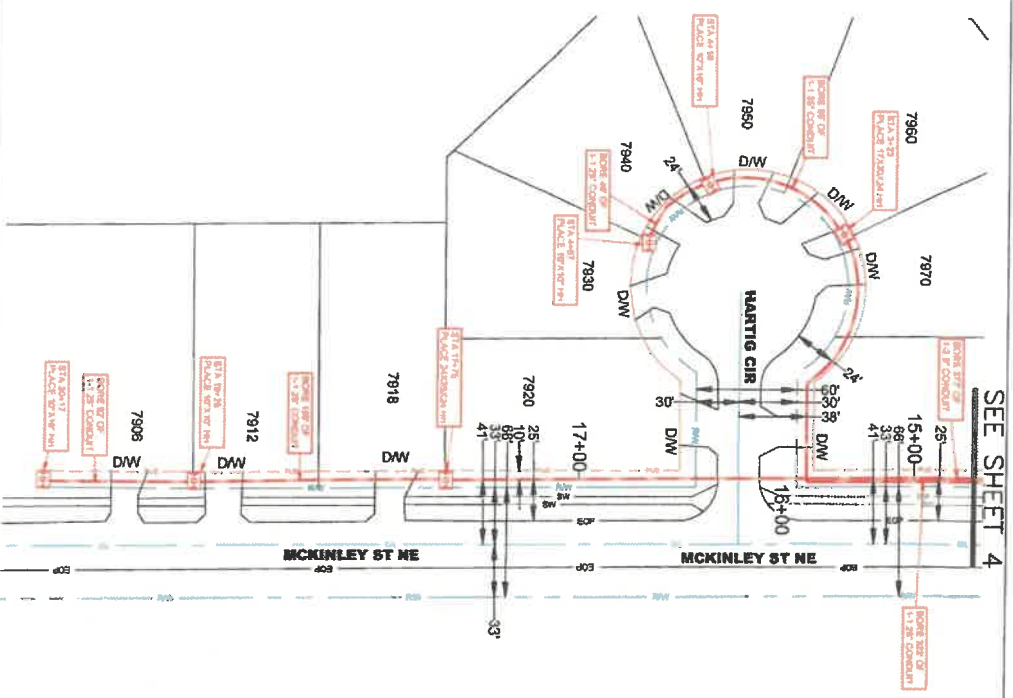
- SOURCE OF ROW/EOP/PC/L AND OTHER ROAD FEATURES IS COUNTY GIS.
- CALL 811 BEFORE DIGGING TO LOCATE ANY ADDITIONAL UTILITIES.
- CONSTRUCTION NOTE:
- 1. BORE INNERDUCT @36" MIN DEPTH
- 2. E/W OPTICAL FIBER CABLE
- 3. POT HOLE LOCATIONS TO BE VERIFIED WITH UTILITY LOCATORS. UTILITY DEPTHS THEN TO BE VERIFIED FROM POT-HOLES. NO DIGGING OR BORING TO BE DONE PRIOR TO LOCATING ALL UTILITIES RELATING TO PROJECT.
- 4. CONTRACTOR IS TO RESTORE ANY DAMAGE LANDSCAPE TO CURRENT COUNTY STANDARDS
- 5. AT BORE PIT LOCATIONS PAVEMENT THICKNESS TO MATCH EXISTING PAVEMENT BY CURRENT COUNTY STANDARD
- 6. PULL LOCKABLE TAPE WITH FIBER

ADDRESS: 8094 CLEVELAND ST NE,
 SPRING LAKE PARK, MN, 55432, USA
 TOWNSHIP: SPRING LAKE PARK, MN
 S01-T130N-R24W
 (SPRING LAKE PARK CITY PERMIT REQUIRED)

LUMEN

LUMEN ENGINEER: ERNEST WEBER
 DRAWN BY: PEARCE SERVICES / ABAVIND
 SHEET: 7 OF 7

PROJECT ID: P-122974
 WIRE CENTER: BLANMNB
 SCALE: 1"=70'
 DATE: 04/15/2024



SEE SHEET 4

- SOURCE OF ROW/EOPICAL AND OTHER ROAD FEATURES IS COUNTY GIS.
 - CALL 811 BEFORE DIGGING TO LOCATE ANY ADDITIONAL UTILITIES.
 - CONSTRUCTION NOTE:
1. BORE INNERDUCT @36" MIN DEPTH E/W OPTICAL FIBER CABLE.
 2. POT HOLE LOCATIONS TO BE VERIFIED WITH UTILITY LOCATES, UTILITY DEPTHS THEN TO BE VERIFIED FROM POT-HOLES. NO DIGGING OR BORING TO BE DONE PRIOR TO LOCATING ALL UTILITIES RELATING TO PROJECT.
 3. CONTRACTOR IS TO RESTORE ANY DAMAGE LANDSCAPE TO CURRENT COUNTY STANDARDS.
 4. AT BORE PIT LOCATIONS PAVEMENT THICKNESS TO MATCH EXISTING PAVEMENT BY CURRENT COUNTY STANDARD.
 5. PULL LOCATABLE TAPE WITH FIBER

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

May 6, 2024

Blacktopping Contractor

ACI Asphalt & Concrete, LLC.

The Original Driveway Design

General Contractor

Engelsma Construction, Inc.

Fence Me In, Inc.

Northland Fence Minnesota, LLC.

SMC Construction, Inc.

Mechanical Contractor

Armor Mechanical, LLC.

Custom Chimney Care, LLC.

G & H Heating & Air Conditioning, Inc.

Harris St. Paul, Inc.

Homeworks Services, LLC.

Kramer Mechanical, Plumbing & Heating, Inc.

McDowall Company

Metro Home Insulation, LLC.

Northern Heating & Air Cond., Inc.

Plumbing Contractor

Armor Mechanical, LLC.

Harris St. Paul, Inc.

Kramer Mechanical, Plumbing & Heating, Inc.

Northern Heating & Air Cond., Inc.

Sewer & Water Contractor

Bonfe's Plumbing, Heating & Air Service, Inc.

McQuillan Home Services, LLC.

Ouverson Sewer & Water, Inc.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

May 6, 2024

Sign Contractor

Creative Color, Inc.

†

Tree Contractor

Joey D's Tree Service, LLC.

Pro Star Tree Care, LLC.

Steve's Quality Tree Service

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permits

May 6, 2024

Sign Permits

Gabriel Roofing, LLC.

8236 Arthur St #2-3

Fridas Little Mexico Restaurant

8197 University Ave



CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 4/18/24
NAME OF APPLICANT: FASTSIGNS of Maple Grove-Osseo (Joelene Calvert)
ADDRESS OF APPLICANT: 300 Central Avenue, Osseo, MN 55369
TELEPHONE NUMBER OF APPLICANT: 763.227.5211
NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Gabriel Roofing
8236 Arthur St NE #2-3, Spring Lake Park, MN 55432

New Construction: _____ Remodel: _____ Word Change Only: _____

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: FASTSIGNS of Maple Grove-Osseo

Address: FASTSIGNS of Maple Grove-Osseo

Is an Electrical Permit required? No

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.


SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: \$75.00 RECEIPT NUMBER: _____

DATE OF APPROVAL: _____ DATE OF ISSUE: _____

REASON FOR DENIAL: _____

Amanda.holmgren@fastsigns.com and JoeleneCalvert

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: ~~1,076.69~~ 240' x 111' = 26,640

SQUARE FOOTAGE OF ALL EXISTING SIGNS: ~~0~~ 12 sq.ft.

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 30

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

See attached spec sheets: "99096_SpecSheets_20240418.pdf"

7,992 ~~sq~~ - 30%
12 ~~sq~~ - Existing
30 ~~sq~~ - Proposed

7,950 ~~sq~~ Remaining

Proposed -
30 ~~sq~~ - \$75

PROJECT TITLE:

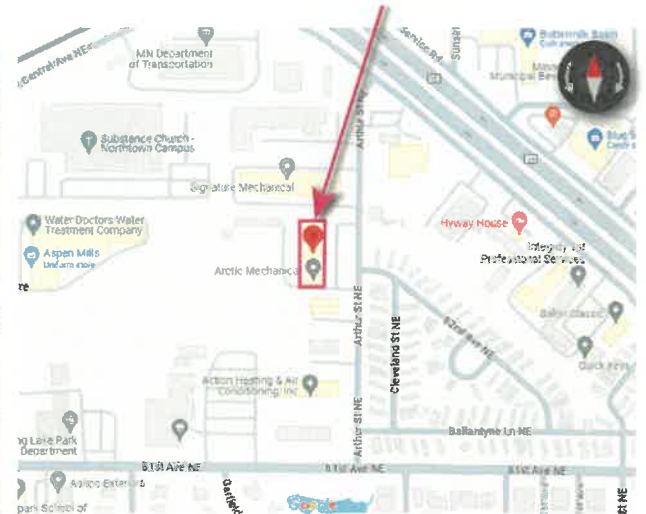
Discover Strength - Gabriel Roofing, MN - Job ID# 392-99096

SIGNAGE DETAILS

Sign Location 1



Site Location



APPROVED

APPROVED WITH CHANGES

SUBMIT ANOTHER PROOF

PROPERTY ADDRESS:
8236 Arthur St NE #2-3
Spring Lake Park, MN 55432

FASTSIGNS
300 Central Avenue
Osseo-Maple Grove, MN 55369
P: 763.503.1503 | D: 763.227.5211

SIGNED: _____ DATE: _____

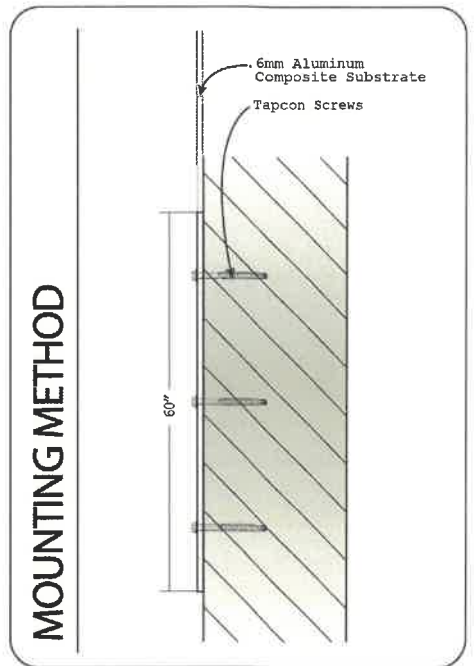
RETURN APPROVAL VIA EMAIL joelene.calvert@FASTSIGNS.COM

30 sq

SIGN 1



TOTAL SIGN AREA:
30 sq.ft.



APPROVED APPROVED WITH CHANGES SUBMIT ANOTHER PROOF

SIGNED: _____ DATE: _____

PROPERTY ADDRESS:
 8236 Arthur St NE #2-3
 Spring Lake Park, MN 55432

FASTSIGNS
 300 Central Avenue
 Osseo-Maple Grove, MN 55369
 P: 763.503.1503 | D: 763.227.5211

RETURN APPROVAL VIA EMAIL joelene.calvert@FASTSIGNS.COM

SIGN 1

TOTAL OCCUPANCY FRONTAGE:

1,076.69 sq.ft.

TOTAL SIGN AREA:

30 sq.ft.

60.83 ft

17.7 ft



APPROVED

APPROVED WITH CHANGES

SUBMIT ANOTHER PROOF

PROPERTY ADDRESS:

8236 Arthur St NE #2-3
Spring Lake Park, MN 55432

FASTSIGNS

300 Central Avenue
Osseo-Maple Grove, MN 55369
P: 763.503.1503 | D: 763.227.5211

SIGNED: _____ DATE: _____

RETURN APPROVAL VIA EMAIL joelene.calvert@FASTSIGNS.COM

Landlord Approval Form

This letter will serve as landlords permission for FASTSIGNS to erect/install the proposed sign at:

Company Name: gabriel roofing llc

Company Address: 8236 Arthur St NE, Spring Lake Park, MN 55432

as long as it conforms to the city ordinances regarding size and disign and done in accordance with all local regulations.

Property owner name/agent: Isaac flores

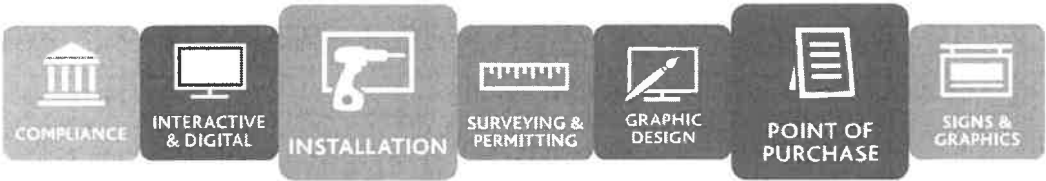
Property owner address: 1350 127th lane NE blaine MN
55434

Phone#: 612 239 7507

Signed: 

Date: 4/23/2024

(print) isaac flores lopey





CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 4.26.2024
NAME OF APPLICANT: Creative Color, Inc
ADDRESS OF APPLICANT: 9635 Girard Ave. S. Minneapolis, MN 55431
TELEPHONE NUMBER OF APPLICANT: 952.746.4164
NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Fridas Little Mexico Restaurant 8197 University Ave NE

New Construction: X Remodel: Word Change Only:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: Creative Color, Inc

Address: 9635 Girard Ave. S. Minneapolis, MN 55431

Is an Electrical Permit required?

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:

- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
- 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
- 3) To provide any other additional information which may be required by the Building Inspection Department.


SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY: *****
FEE: 475.00 RECEIPT NUMBER: _____

DATE OF APPROVAL: _____ DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: ~~298.5~~ 21,852

SQUARE FOOTAGE OF ALL EXISTING SIGNS: ~~0~~ 2094

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 39

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

Proposed
39 sq ft - \$75

655 sq ft - 30%
2094 sq ft - existing
39 sq ft - proposed

39A

CHANNEL

142" X 40" Ir
Channel Letters

8197 Universit
Spring Lake Pa



it, and information in this drawing is proprietary. Any reproduction, in part or whole, without the written permission of Creative Color is prohibited. © 2024 Creative Color, Inc. All Rights Reserved

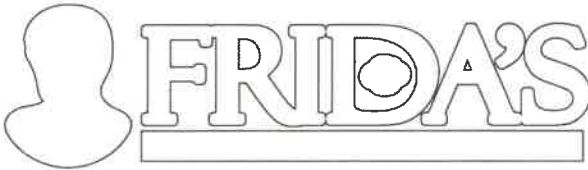


CREATIVECOLORSTUDIO.COM
952.746.4164
9635 Girard Ave. S. | Minneapolis, MN 55431
DESIGN | SIGNS | WRAPS | PRINT

CUSTOMER: Frida's
DATE: 4/11/
PROJECT: Exterior



Vinyl Decoration



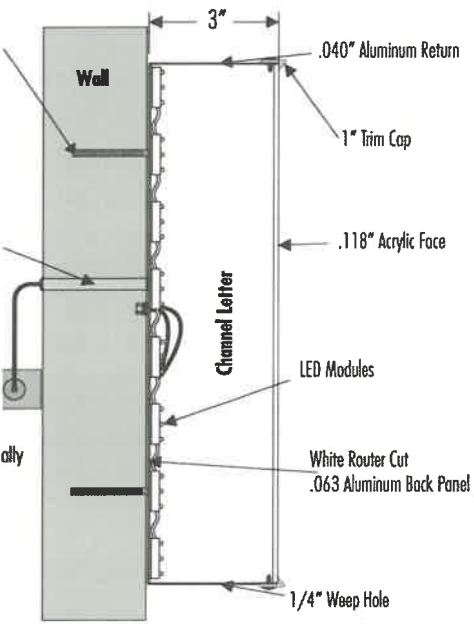
.118" - White Acrylic, Black Trim Cap, Black Returns, White LED (FRONT)



(WHITE) LED Illumination - Pri

- EXTERIOR SIGN

FRONT VIEW - EXTERIOR SIGN



ASSEMBLY DETAIL
Fully Illuminated (LEDs)
Letter/Logo (Raceway Mounted)



SPECIFICATIONS: (QUT 1 SET)

- *Exterior Mounted Channel Letters
- 3" (.040) Aluminum Return (Black)
- (.063) Aluminum Back Panel (White)
- (.118) White Acrylic Face
- 1" Black Trim Cap
- Illuminated With Principal (White) LED (Front)
- Wiring: 120V/277V Remote LED Power Supply
- Elect. Out: Mounted To Fascia

INSTENSE M

OLYMF



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: 5/2/2024

Subject: April 2024 Public Works Report

April is always a busy transitioning month as we wrap up the month. I wanted to highlight some of the key tasks and accomplishments from the month, as well as touch on my ongoing responsibilities:

Maintenance and Projects:

- Stump grinding operations continued as part of our ongoing efforts to address the impact of the ash borer infestation on our tree population. This will remain a priority as we proceed with tree removal.
- Early street patching was initiated to address some of the larger potholes.
- Summer jetting commenced with the return of our seasonal staff.
- Annual flushing operations were completed successfully, with minimal disruptions due to only one main break.
- The lining project concluded, and we are now focusing on cleaning clogged service lines.
- A previously unnoticed manhole near 79th Ave. and Vados Bait Shop was identified and raised.
- Our biennial traffic count commenced, providing valuable data for city planning and infrastructure management.
- Parks Department was able to get the fields into good condition and the fences put up for the season. Staff is continuing to put down pre-emergent and fertilizer throughout the city.

Collaboration and Meetings:

- I represented our department at two council meetings, providing updates and insights on relevant issues.
- Attended the Suburban Rate Authority quarterly meeting.
- Attended the weekly construction meetings to ensure coordination and progress on ongoing projects.
- Participation in the Coon Creek Watershed District meeting for Springbrook and Pleasure Creek review and the Rice Creek Watershed District spring meeting.
- Haley and I attended a virtual meeting focused on this year's traffic counting process, ensuring alignment with best practices and protocols.

It's important to recognize that these activities represent just a portion of the comprehensive work we undertake daily to maintain and enhance our city's infrastructure and services.



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for April 2024
DATE: May 1, 2024

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all building, mechanical, plumbing, fire, rental, nuisance, and zoning codes within Spring Lake Park.

In April 2024, a total of 19 building, 9 zoning, 7 mechanical, and 7 plumbing for a total of 42 permits issued compared to a total of 25 in 2023. We conducted 105 inspections in the month of April including 60 building, 7 rental, 10 fire, 0 Certificate of Occupancy and 28 nuisance inspections. 7 Administrative Offense Tickets were issued.

In April, we successfully rolled out the new BS&A software program, marking a significant milestone for our team.

The transition required substantial training and adaptation. Our team completed a week of initial training, followed by a week of live training, and concluded with a week of remote training. Thanks to the City Council's approval of the much-needed software upgrade, our division will now operate more efficiently and seamlessly.

While we are still addressing a few bugs in the system, we are confident that the software will ultimately enhance our operations. I appreciate your ongoing support and will continue to keep you informed of our progress.

Rental Revocation:

857 81st Ave – The inspection has passed!! We are still waiting on payment for the inspections and reinstatement fee.

Construction Update:

City hall keeps passing the inspections and moving along rather well.

We had a large number of roofing and siding inspections since the weather is starting to cooperate.

In April of 2023, I also attended the following appointments:

- City Council meetings on April 1st.
- Council Workshop April 15th.
- Planning Commission Meeting April 22nd.
- BS&A Training April 1st through 4th.
- BS&A go Live Training April 8th through 11th.
- BS&A Remote Training April 15th through 18th.

This concludes the Code Enforcement Department monthly report for April 2024. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.

Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: April 30, 2024
Subject: Variance – 738 Sanburnol Drive NE

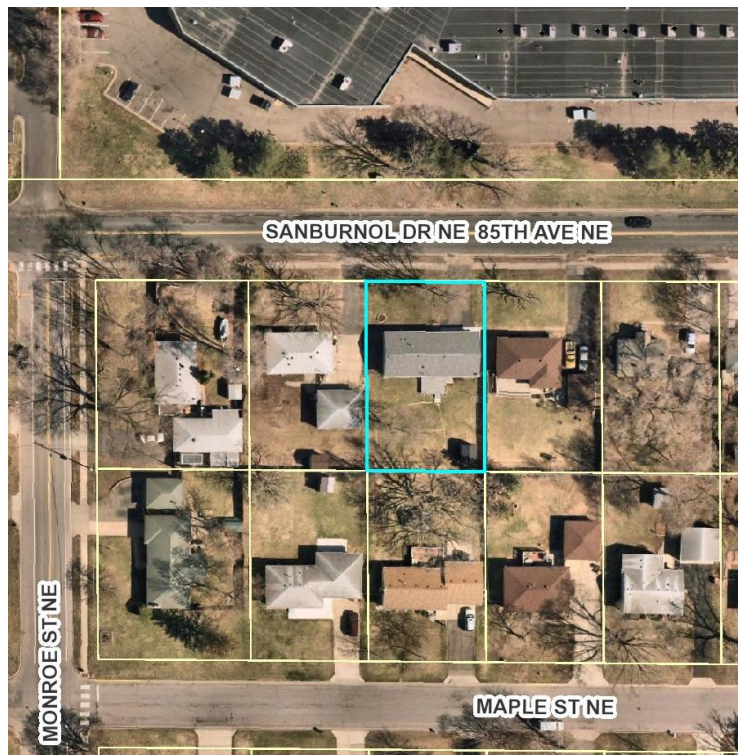
Background

Michael Konetski, 738 Sanburnol Drive NE, has submitted an application for a variance from the side yard setback for a driveway addition to his property.

The applicant is seeking a variance from the 5 foot side yard setback requirement, as set forth in SLPC 16.40.030 of the Spring Lake Park City Code.

The site is located on the 700 block of Sanburnol Drive NE. The property is guided for low density residential in the 2040 Comprehensive Plan. The property is zoned R-1, Single Family Residential – allowed uses include single-family homes and duplexes. Property records show that the house on the property was constructed in 1974.

The City’s current yard setback standards for the R-1 zoning district is as follows:



Dwelling, single family – front yard	35 feet
Dwelling, single family – rear yard	40 feet
Dwelling, single family – side yard	10 feet
Accessory uses, rear yard	5 feet
Accessory uses, side yard	5 feet

SLPC 16.40.030 governs parking and loading spaces.

§ 16.40.030 Yards; Setbacks

Off-street parking and loading facilities shall be subject to the front yard, side yard, and rear yard regulations for the use district in which the parking is located, with the following exceptions.

In any of the residence districts, no parking or loading space shall be located within 15 feet of any property line. Driveways, garages and carports in conjunction with any single- or two-family residence shall be exempted from this requirement; however, they shall not be located less than five feet from the property line, except by variance obtained in the manner provided in this code. Variances in the case of driveways may be allowed down to zero feet setback from the property line. Recreational vehicles parked in conformance with SLPC 16.20.120 paragraph B,2 are also exempted from the above yard setback regulations.

The applicant is seeking a 3 foot variance from the side yard setback (2 feet from the eastern property line instead of 5 feet).

Previous applications: No previous applications

Variance

Section §16.60.040 of the City of Spring Lake Park's zoning code outlines the criteria for considering variances:

“The City Council may grant a variance from the strict application of this title and impose conditions and safeguards on the variance so granted only in instances where their strict enforcement would cause practical difficulties in complying with the official control because of circumstances unique to the individual property under consideration, and may grant a variance only when it is demonstrated that such actions will be in harmony with the general purposes and intent of this title and when the variances are consistent with the Comprehensive Plan. “Practical difficulties” as used in connection with granting of a variance means that the property owner proposes to use the property in a reasonable manner not permitted by an official control, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties also includes, but is not limited to, direct sunlight for solar energy systems. A variance shall not be granted to allow a use that is not allowed in the zoning district involved.”

Recommendations

Staff recommends approval of the variance. Staff's analysis of the application shows that the proposed driveway expansion will not alter the character of the neighborhood as there are other driveways in the vicinity of this property that are located within the side yard setback.

The Planning Commission unanimously recommended approval of the variance, with the following conditions:

1. Driveway modifications must be constructed pursuant to the standards set forth by the City of Spring Lake Park. Applicant must secure a zoning permit from the Code Enforcement Department for the expanded driveway.
2. Drainage must be handled in such a way not to deposit storm water or snow onto a neighboring property.

If you have any questions regarding this application, please don't hesitate to contact me at 763-784-6491.

RESOLUTION NO. 2024-36

**A RESOLUTION APPROVING A VARIANCE FROM THE SIDE YARD SETBACK
FOR A DRIVEWAY EXPANSION AT 738 SANBURNOL DRIVE NE**

WHEREAS, Michael Konetski (“Applicant”) have made application for a variance from SLPC 16.40.030, which requires a minimum side yard setback of 5 feet for a driveway; and

WHEREAS, the property, 738 Sanburnol Drive NE, is legally described as follows:

Lot 7, Block 9, Park Manor, Unit No. 3, Blocks 8, 9, and 10, Anoka County, Minnesota; and

WHEREAS, mailed and published notice of a public hearing to consider the proposed variance was given; and

WHEREAS, a public hearing to consider the proposed variance was held on April 22, 2024; and

WHEREAS, the request was made for a variance allowing the applicant to widen his driveway by 7 feet to match up with an existing slab on the east side of the garage, resulting in a setback of 2 feet 6 inches; and

WHEREAS, the Planning Commission has considered the application against the practical difficulties test as outlined in Section 16.60.040 of the Spring Lake Park Zoning Code; and

WHEREAS, the Planning Commission has recommended approval based on the following findings of fact:

1. The proposed driveway expansion will not alter the character of the neighborhood as there are other driveways within the vicinity of this property that are located within the required side yard setback.
2. The proposed driveway expansion is not done for purely economic reasons.
3. The SLPC code language anticipates periodically approving variances for driveways.

WHEREAS, the Spring Lake Park City Council has reviewed the application and hereby accepts the findings and recommendations of the Spring Lake Park Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council hereby approves the request of Michael Konetski, 738 Sanburnol Drive NE, for a variance from the minimum side yard setback for a driveway from 5 feet to 2 feet 6 inches, subject to the following conditions:

1. Driveway modifications must be constructed pursuant to the standards set forth by the City of Spring Lake Park. Applicant must secure a zoning permit from the Code Enforcement Department prior to construction of the expanded driveway.

2. Drainage must be handled in such a way not to deposit storm water or snow onto the neighboring property.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 6th day of May 2024.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



City of Spring Lake Park
 1301 81st Avenue NE
 Spring Lake Park, MN 55432
 763-784-6491 (p) 763-792-7257 (f)
info@slpmn.org

For Office Use Only	
Case Number:	
Fee Paid:	500
Received by:	
Date Filed:	3/28/24
Date Complete:	
Base Fee:	200
Escrow:	300

#197

DEVELOPMENT APPLICATION

TYPE OF APPLICATION (Check All That Apply)		
<input type="checkbox"/> Appeal <input type="checkbox"/> Comprehensive Plan Amendment <input type="checkbox"/> Ordinance Amendment (Text) <input type="checkbox"/> Rezoning <input type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Site Plan/Building Plan Review <input type="checkbox"/> Conceptual Plan Review <input type="checkbox"/> Conditional Use Permit <input checked="" type="checkbox"/> Variance <input type="checkbox"/> Street or Easement Vacation	<input type="checkbox"/> Minor Subdivision <input type="checkbox"/> Lot Combination <input type="checkbox"/> Preliminary Plat <input type="checkbox"/> Final Plat <input type="checkbox"/> Other _____
PROPERTY INFORMATION		
Street Address: 738 SANBURNOL DR. NE		
Property Identification Number (PIN#): 02-30-24-11-0089		Current Zoning: R-1
Legal Description: PARK MANOR UNIT 3 BKS 8, 9, 10 (Attach if necessary): LOT 7 Block 9		
APPLICANT INFORMATION		
Name: MICHAEL KONETSKI	Business Name:	
Address: 738 SANBURNOL DR. NE		
City: SPRING LAKE PARK	State: MN	Zip Code:
Telephone: [REDACTED]	Fax:	E-mail: [REDACTED]
Contact: SAME	Title: [REDACTED]	
OWNER INFORMATION (if different from applicant)		
Name: MICHAEL KONETSKI	Business Name:	
Address: 738 SANBURNOL DR. NE		
City: SPRING LAKE PARK	State: MN	Zip Code: 55432
Telephone: [REDACTED]	Fax:	E-mail: [REDACTED]
Contact:	Title: [REDACTED]	
DESCRIPTION OF REQUEST (attach additional information if needed)		
Existing Use of Property: Single family home, GARAGE, 2 car / DRIVEWAY 39' X 15' 8" APPROX.		
Nature of Proposed Use: BETTER ACCESS TO DRIVEWAY FROM EAST SIDE OF GARAGE GETTING REFUSE CONTAINERS TO BLVD. ADDITIONAL PARK SPACE CONNECT TO EXISTING 4' SLAB ANGLE @ SIDE WALK		
Reason(s) to Approve Request: PROPERTY ON LEVEL GROUND, DRIVEWAY SLOPE, GETTING REFUSE CANS TO CP A CHALLENGE OTHERWISE. HAS EXISTING REFUSE CAN CONCRETE AREA, HAS EXISTING 4' OFF GARAGE		
PREVIOUS APPLICATIONS PERTAINING TO THE SUBJECT SITE		
Project Name:		Date of Application:
Nature of Request:		
NOTE: Applications only accepted with ALL required support documents. See City Code		

APPLICATION FEES AND EXPENSES:

The City of Spring Lake Park requires all applicants to reimburse the City for any and all costs incurred by the City to review and act upon applications.

The application fee includes administrative costs which are necessary to process the application. The escrow fee will include all charges for staff time by the City Planner, City Engineer, City Attorney, and/or any other consultants as needed to process the application.

Minnesota Statute § 471.462 requires all cities to provide, upon request, a nonbinding estimate of consulting fees in connection with applications for permits, licenses, or other approvals relating to real estate development or construction. If the applicant requests the estimate, the application shall not be deemed complete until the City has (1) provided an estimate to the applicant; (2) received the required application fees, as specified by the City; (3) received a signed acceptance of the fee estimate from the applicant; and (4) received a signed statement that the applicant has not relied on the estimate of fees in its decision to proceed with the final application from the applicant.

The City will track all consultant costs associated with the application. If these costs are projected to exceed the money initially deposited to your escrow account, you will be notified in the manner that you have identified below that additional monies are required in order for your application process to continue. If you choose to terminate the application (notice must be in writing), you will be responsible for all costs incurred to that point. If you choose to continue the process you will be billed for the additional monies and an explanation of expenses will be furnished. Remittance of these additional fees will be due within thirty (30) days from the date the invoice is mailed. If payment is not received as required by this agreement, the City may approve a special assessment for which the property owner specifically agrees to be assessed for 100 percent per annum and waives any and all appeals under Minnesota Statutes Section 429.081 as amended. **All fees and expenses are due whether the application is approved or denied.**

With my signature below, I hereby acknowledge that I have read this agreement in its entirety and understand the terms herein. **I agree to pay to the City all costs incurred during the review process as set forth in this Agreement.** This includes any and all expenses that exceed the initial Escrow Deposit to be paid within 30 days of billing notification. I further understand that the application process will be terminated if payment is not made and application may be denied for failure to reimburse City for costs. I further understand that the City may approve a special assessment against my property for any unpaid escrows and that I specifically waive any and all appeals under Minnesota Statutes 429.081, as amended.

I wish to be notified of additional costs in the following manner (select one):

E-mail [REDACTED] USPS – Certified Mail

I, the undersigned, hereby apply for the considerations described above and declare that the information and materials submitted in support of this application are in compliance with adopted City policy and ordinance requirements are complete to the best of my knowledge.

I acknowledge that I have read the statement entitled "Application Fees and Expenses" as listed above.

I understand that this application will be processed in accordance with established City review procedures and Minnesota Statutes Section 15.99 as amended, at such time as it is determined to be complete. Pursuant to Minnesota Statutes Section 15.99, the City will notify the applicant within fifteen (15) business days from the filing date of any incomplete or other information necessary to complete the application, including all four requirements of Minnesota Statute § 471.462, should I request a written estimate of consultant fees. Failure on my part to supply all necessary information as requested by the City may be cause for denying this application.

Applicant: Michael Kouster Date: 3/28/24
Owner: Michael Kouster Date: 3/28/24

NOTE: Applications only accepted with ALL required support documents.
See City Code

**City of Spring Lake Park
Variance Application**

A variance cannot be approved unless the Planning Commission and City Council find that the "practical difficulties" standard has been met. Please provide a response as to how/why your project will meet the following criteria. Use additional sheets if necessary and consult with the Zoning Administrator if you need clarification on the intent of any of the standards set below.

1. Applicant Information:

Name: Michael Kosetski

Telephone: _____

Address: 738 SANBURNOL DR. NE

Cell Phone: _____

City/State/Zip: Spring Lake Park MN.
55432

E-mail: _____

2. Property Owner Information (if different from above):

Name: SAME

Telephone: _____

Address: _____

Cell Phone: _____

City/State/Zip: _____

E-mail: _____

3. Project Location (Address and Legal Description): (738 Sanburnol Dr.) PARK MANOR UNIT 3 BLKS
8,9,10 Lot 7 Block 9

4. Present Use of Property: Single Family Home

5. Description of Project: add onto Driveway to East 7'6" connect to
Existing concrete along Garage approx. 34' to North Angle ATightaway
side walk

6. Specify Section of the Ordinance from which variance is sought: _____
12.52.06D

7. Explain how you wish to vary from the applicable provisions of this Ordinance: Set back
from property line, currently 8' to my building, existing
4' slab, would continue along Driveway approx 34' Asking for 1 Foot
VARIANCE, to allow VARIANCE from 5' requirement setback.

8. Please attach a site plan or accurate survey as may be required by Ordinance.

9. **Practical Difficulties Test:** Please answer the following questions as they relate to your specific variance request.

a. In your opinion, is the variance in harmony with the purposes and intent of the Ordinance?

Yes No Why or why not?

I believe it will improve
Look of Property as well as easier access to CP, uniform
with existing side slab on Garage

b. In your opinion, is the variance consistent with the Comprehensive Plan?

Yes No Why or why not?

Believe MAKE'S CLEARER LOOK TO PROPERTY (STRAIGHT LINE'S)
AS EXISTING 4' OFF GARAGE TO CONTINUE APPROX. 34'
TO NORTH

c. In your opinion, does the proposal put property to use in a reasonable manner?

Yes No Why or why not?

will allow clear path to CP with refuse cans

d. In your opinion, are there circumstances unique to the property? (physical characteristics of the property – i.e. sloping topography or other natural features like wetlands or trees)?

Yes No Why or why not?

yes sloping of driveway

e. In your opinion, will the variance maintain the essential character of the locality?

Yes No Why or why not?

Avoid turning corners to deliver refuse cans to CP

The Planning Commission must make an affirmative finding on all of the five criteria listed above in order to grant a variance. The applicant for a variance has the burden of proof to show that all of the criteria listed above have been satisfied.

The undersigned certifies that they are familiar with application fees and other associated costs and also with the procedural requirements of the City Code and other applicable ordinances.

Applicant Signature:

Michael Kowalski

Date:

3/27/24

Fee Owner's (Property Owner) Signature:

Michael Kowalski

Date:

3/27/24

REVISED: 7.13.18 BB

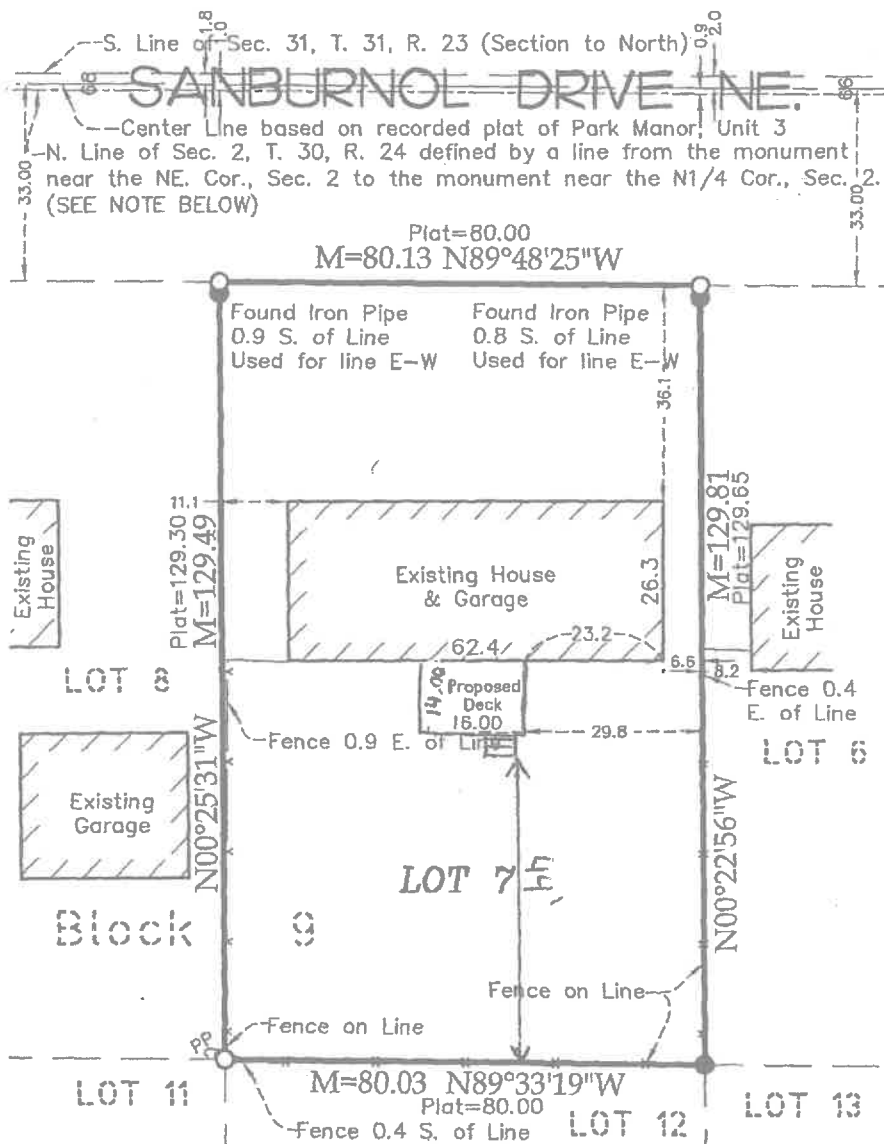
CERTIFICATE OF SURVEY

FOR: Peter and Kathleen Frank

PROPERTY DESCRIPTION

PROPERTY ADDRESS:
738 Sanburnol Drive NE.
Spring Lake Park, MN 55432

Lot 7, Block 9, Park Manor, Unit 3, Anoka County, Minnesota.



AREA CALCULATIONS

TOTAL LOT	= ±10,381 Sq. Ft.
Existing House & Garage	= ±1,641 Sq.Ft.
Proposed Deck	= ±192 Sq.Ft.
Total Structures	= ±1,833 Sq.Ft.
Structure Coverage	= 17.66%

APPROVED

City of Spring Lake Park
Building Inspection Department

Date: 7.13.2018

NOTES

- FIELD SURVEY CONDUCTED ON JUNE 8TH, 2018.
- BEARING'S SHOWN ARE BASED ON ASSUMED DATUM.
- AS NOTED ON THE DRAWING, THE TWO FOUND IRON PIPES NEAR THE NE. AND NW. LOT CORNERS ARE SOUTH OF THE RIGHT-OF-WAY LINE AS DEFINED BY THE RECORDED PLAT. THESE IRON PIPES APPEAR TO BE 33 FEET SOUTH OF THE N. LINE OF SEC. 2, T. 30, R. 24 AS DEFINED BY A LINE FROM THE MONUMENT NEAR NE. COR. OF SEC. 2 TO THE MONUMENT NEAR THE N1/4 COR. OF SEC. 2. BASED ON STANDARD PROCEDURE, THIS IS NOT THE NORTH LINE OF SEC. 2, THE NORTH LINE OF SEC. 2 IS THE SAME AS THE SOUTH LINE OF SEC 31 TO THE NORTH. FOR THIS REASON, I HAVE PLACED IRON PIPES FOR THE NE. AND NW. LOT COR'S. CONSISTENT WITH THE RECORDED PLAT.

LEGEND

- ⊠ DENOTES METAL SPIKE SET
- DENOTES IRON PIPE FOUND
- DENOTES IRON PIPE SET
- x- DENOTES FENCE

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Jyle C. Reynolds
JYLE C. REYNOLDS

JOB #18933LS

6/25/18 Revised Deck
Date: 6/18/18 Reg. No. 13072

ACRE LAND SURVEYING
26450 Rum River Drive NW.
Isanti, MN 55040
763-439-2702 tr.acrelandsurvey@gmail.com



763-600-8337

8383 Sunset Rd NE, Spring Lake Park, MN 55432
duramaxasphalt.com

INVOICE #2192238

ISSUED:
05/11/2022

DUE:
05/21/2022

RECIPIENT:

Michael Konetski

738 Sanburnol Drive NE
Spring Lake Park, Minnesota 55432

Phone: [REDACTED]

Sales Person: Lars Larson

SENDER:

DURAMAX ASPHALT

8383 Sunset Road NE
Spring Lake Park, MN 55432

For Services Rendered

Product/Service	Description	Qty.	Total
Apron Replacement with Foundation Block Capping	*Option A - 24x6 apron to meet stairs Remove existing apron and expose foundation block. Install base material into washed out block and compact. Form and pour concrete cap for the last 2" inches of the top block. Insure proper grade for water shed off the block and into the base material of apron. Finish with a concrete apron.	144	\$1,950.00
Concrete Installation	*Install 20x4' at 4" thick slab on side of garage for trash cans Grade existing or install base material per specification. Form and pour new concrete area to specification. Minimum 4500 psi concrete spec. Allow 24 hours for foot traffic and 7 days for auto traffic.	80	\$1,050.00*
Residential Payment Terms (Due Upon Completion of Work)	We agree to pay the total sum or balance in full at the completion of work. Please Note: If payment has not been arranged in advance and the homeowner or their agent is not at the residence to provide payment at the completion of work, Duramax Asphalt will not be able to begin work on this project and will need to reschedule the work. By initialing and signing this agreement, you hereby acknowledge receipt and understanding of the terms and conditions attached to the original quotation and estimate and agreed to those terms and conditions as stated and authorize Duramax Asphalt LLC to proceed with the work identified in this proposal as detailed in the attached quotation and estimate documentation. For the project to proceed, Duramax Asphalt LLC MUST have a signed agreement in hand acknowledging and agreeing to the quotation and estimate as well as the terms and conditions pages. *if paid by credit card there will be a 3.5% surcharge added	1	\$0.00*



763-600-8337

8383 Sunset Rd NE, Spring Lake Park, MN 55432
duramaxasphalt.com

INVOICE #2192238

ISSUED:
05/11/2022

DUE:
05/21/2022

* Non-taxable

Thank you for your business and for your trust!
Please contact us with any questions regarding this invoice.

Total	\$3,000.00
Paid	- \$3,000.00
Invoice balance	\$0.00

PAID

738 SANBURNOL DR NE

KONETS(K)

6'6" ← →

SLAB
4'x20'
← →
Existing

GARAGE

House

PURPOSED
39'x7'

DRIVEWAY
EXISTING

39' X 16'

9' ← →

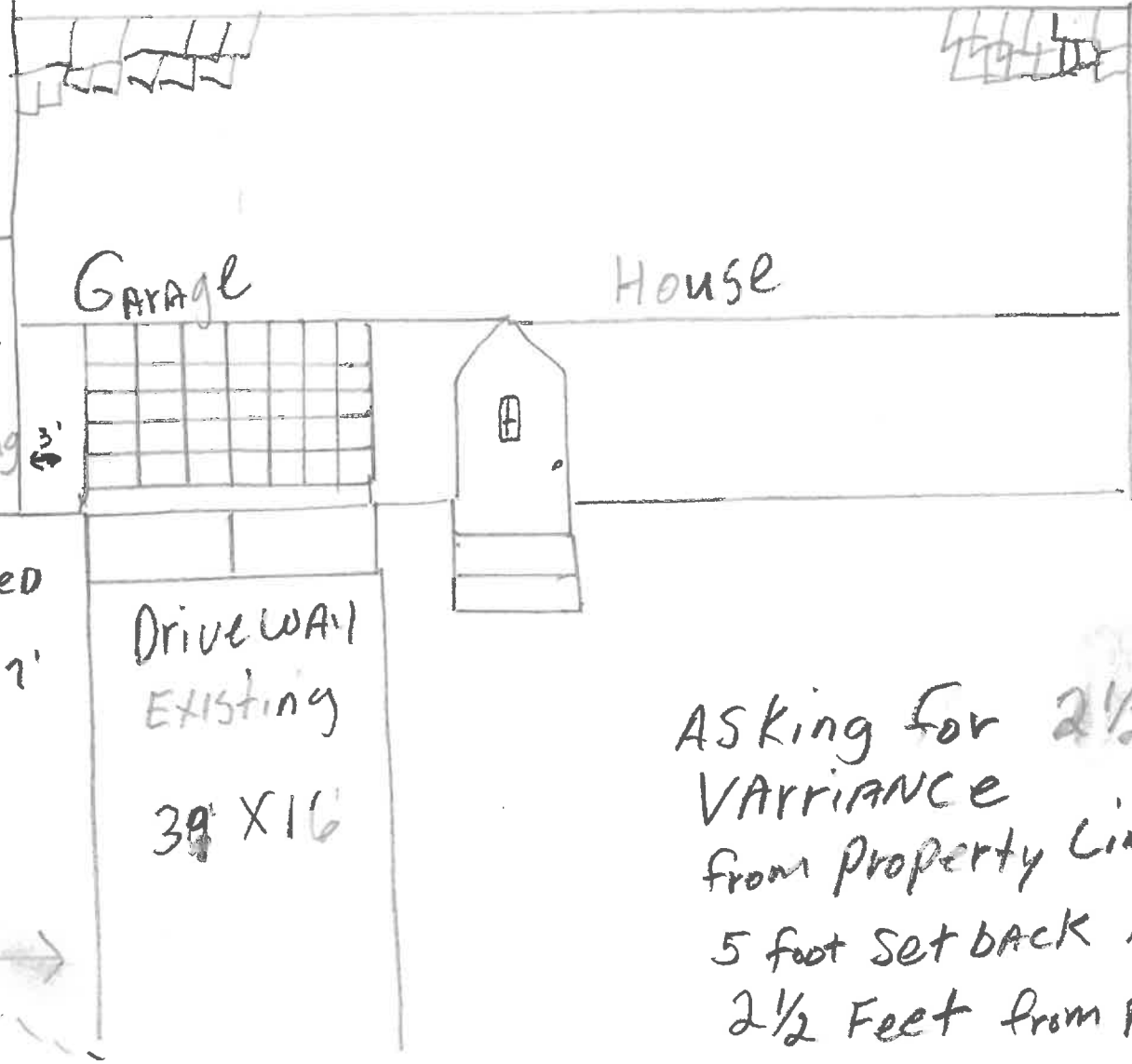
ASKING FOR 2 1/2 FOOT
VARIANCE
FROM PROPERTY LINE
5 FOOT SETBACK NOW
2 1/2 FEET FROM PROPERTY LINE

PROPERTY LINE

PIN

8'5"

SIDE WALK







City of Spring Lake Park
1801 81st Ave NE
Spring Park, MN 55432
763.784.6491

Receipt: 0000000197
Receipt: 03/28/24
Cashier: KPEARSON
Received Of: MIKE KONETSKI

738 SANBURNOL DR NE
SPRING LAKE PARK MN 55432-1226

The sum of: \$2,821.28

PET	PET LICENSE	30.00
2024STR		2,291.28
VAR	VARIANCE	200.00
EVAR	ESCROW FOR VARIANCE	300.00
		Total: 2,821.28

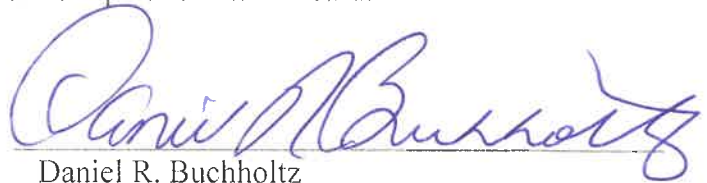
TENDERED: Check 3538 2,821.28

CITY OF SPRING LAKE PARK
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Spring Lake Park Planning Commission will hold a public hearing on Monday, April 22, 2024 at 7:00pm, or soon thereafter, to consider the following:

Property Owner: Michael Konetski
Applicant: Michael Konetski
Location: 738 Sanburnol Drive NE
Petition: The applicant is seeking a variance to allow applicant to expand driveway into required 5' side yard setback on the eastside of the garage.

The public hearing will be held at Able Park Building, 8200 Able Street NE, Spring Lake Park, MN. Agenda materials will be available on the Friday prior to the meeting at www.slpmn.org/meetings. Interested individuals or organizations are encouraged to submit written comments prior to the hearing. All interested parties will be heard.



Daniel R. Buchholtz
Administrator, Clerk/Treasurer

Posted: April 12, 2024
Published: April 12, 2024

WAYTASHEK GERALDINE
PIN: 02-30-24-12-0122
8466 MONROE ST NE
SPRING LAKE PARK, MN 55432

KURTH MARY S
PIN: 02-30-24-11-0115
736 MAPLE ST NE
SPRING LAKE PARK, MN 55432

MNSF T2 SPE LLC
PIN: 02-30-24-12-0118
6836 MORRISON BLVD STE 320
CHARLOTTE, NC 28211

QUITO EFRAIN DARIO
PIN: 02-30-24-11-0090
3850 2 1/2 ST NE
COLUMBIA HEIGHTS, MN 55421

BELDEN RIVER REAL ESTATE L...
PIN: 02-30-24-11-0087
3319 BELDEN DR
ST ANTHONY, MN 55418

RENBACK JOHN PAUL
PIN: 02-30-24-12-0120
683 MAPLE ST NE
SPRING LAKE PARK, MN 55432

BROUILLARD LLOYD W & CAR...
PIN: 02-30-24-11-0112
786 MAPLE ST NE
SPRING LAKE PARK, MN 55432

AASE ALEXANDER J
PIN: 02-30-24-11-0095
739 MAPLE ST NE
SPRING LAKE PARK, MN 55432

HOYME ALISSA JOELLE
PIN: 02-30-24-12-0121
8482 MONROE ST NE
SPRING LAKE PARK, MN 55432

JUDD, TRAVIS
PIN: 02-30-24-11-0113
774 MAPLE ST NE
SPRING LAKE PARK, MN 55432

PIZARRO, ANA LAURA MUNOZ
PIN: 02-30-24-11-0016
703 MANOR DR NE
SPRING LAKE PARK, MN 55432

LINDAHL, STACY
PIN: 02-30-24-11-0097
765 MAPLE ST NE
SPRING LK PK, MN 55432

RIERA, ESMERALDA ALVARAD...
PIN: 02-30-24-11-0084
828 SANBURNOL DR NE
SPRING LAKE PARK, MN 55432

BLESJ JAMES J
PIN: 02-30-24-12-0119
684 SANBURNOL DR NE
SPRING LAKE PARK, MN 55432

MACHTEMES, JOSEPH
PIN: 02-30-24-11-0013
771 MANOR DR NE
SPRING LAKE PARK, MN 55432

JONES, DANIELLE
PIN: 02-30-24-11-0085
2835 RICE ST APT 926
ST PAUL, MN 55113

MCGINNIS MARIA M
PIN: 02-30-24-11-0014
739 MANOR DR NE
SPRING LAKE PARK, MN 55432

HIAWATHA LAKE PARTNERS II L...
PIN: 31-31-23-43-0047
4601 EXCELSIOR BLVD STE 650
MINNEAPOLIS, MN 55416

KONETSKI MICHAEL
PIN: 02-30-24-11-0089
738 SANBURNOL DR NE
SPRING LAKE PARK, MN 55432

GARZON DEMETRIO RAMOS
PIN: 02-30-24-11-0094
731 MAPLE ST NE
SPRING LAKE PARK, MN 55432

WALDVOGEL DEAN J & JEAN M
PIN: 02-30-24-11-0092
8495 MONROE ST NE
SPRING LAKE PARK, MN 55432

BURNS, DANIEL
PIN: 02-30-24-11-0088
760 SANBURNOL DR NE
SPRING LAKE PARK, MN 55432

GODMARE, KATIE
PIN: 02-30-24-11-0117
3012 SILVER LAKE RD
ST ANTHONY, MN 55418

MAGNUSON ALLEN W & J K
PIN: 02-30-24-11-0015
717 MANOR DR NE
SPRING LAKE PARK, MN 55432

COOPER GENE R & BARBARA J...
PIN: 02-30-24-11-0116
728 MAPLE ST NE
SPRING LAKE PARK, MN 55432

ALTMAN ELDON C & RUTH M ...
PIN: 02-30-24-11-0096
747 MAPLE ST NE
SPRING LAKE PARK, MN 55432

GURUNG, RAJU
PIN: 02-30-24-11-0086
800 SANBURNOL DR NE
SPRING LAKE PARK, MN 55432

ROEHRS, ANDREW D
PIN: 02-30-24-11-0118
8477 MONROE ST NE
SPRING LAKE PARK, MN 55432

BOSSANY TRUSTEE CHRISTIN...
PIN: 02-30-24-11-0114
770 MAPLE ST NE
SPRING LAKE PARK, MN 55432

POSTERICK, ALEX T
PIN: 02-30-24-11-0099
785 MAPLE ST NE
SPRING LAKE PARK, MN 55432

STOMBAUGH TRUSTEE DUANE...
PIN: 02-30-24-11-0091
8497 MONROE ST NE
SPRING LAKE PARK, MN 55432

HARI, INEZ M
PIN: 02-30-24-11-0093
715 MAPLE ST NE
SPRING LAKE PARK, MN 55432

LEON, MARIA DEJESUS
PIN: 02-30-24-11-0098
775 MAPLE ST NE
SPRING LAKE PARK, MN 55432

KRAUS-ANDERSON INC
PIN: 31-31-23-43-0049
525 S 8TH ST
MINNEAPOLIS, MN 55404

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park Planning Commission was held on April 22, 2024 at the Able Park Building, 8200 Able Street NE at 7:00 PM.

1. CALL TO ORDER

Chair Hansen called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Chair Hans Hansen
Commissioner Rick Cobbs
Commissioner Brad Delfs
Commissioner Sharon Weighous

MEMBERS ABSENT

Commissioner Kelsey Hollihan
Commissioner Eric Julien

STAFF PRESENT

Building Official Jeff Baker, Administrator Daniel Buchholtz, Planner Phil Carlson

VISITORS

Michael Konetski	738 Sanburnol Drive NE	Spring Lake Park MN
Chris Bossany	770 Maple Street NE	Spring Lake Park MN
Larry Brunko	770 Maple street NE	spring Lake Park MN

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

A. Approval of Minutes – April 22, 2024 Meeting

Motion made by Commissioner Cobbs, seconded by Commissioner Delfs, to approve the minutes from March 25, 2024 Planning Commission meeting.

Voting Aye: Commissioner Weighous, Commissioner Delfs, Commissioner Cobbs, Chairperson Hansen. Motion carried.

5. PUBLIC HEARING

A. Public Hearing – Variance Application – 738 Sanburnol Drive NE

Administrator Buchholtz stated that the City received an application for a variance from Michael Konetski, 738 Sanburnol Drive NE. He stated tht Mr. Konetski is requesting a

variance from the side yard setback for a driveway addition to his property. Administrator Buchholtz stated that Mr. Konetski is seeking a variance from the 5-foot side yard setback requirement, as set forth in SLPC 16.40.030 of the Spring Lake Park City Code.

Administrator Buchholtz stated that the 738 Sanburnol Drive NE is guided for low density residential in the 20240 Comprehensive Plan. He said the property is zoned R-1, single Family Residential. Administrator Buchholtz mentioned that SLPC 16.40.030 governs parking and loading spaces. He stated that in any of the residence districts, no parking or loading space shall be located within 15 feet of any property line.

Administrator Buchholtz said that driveways, garages and carports in conjunction with any single- or two-family residence shall be exempted from this requirement; however, they shall not be located less than five feet from the property line, except by variance obtained in the manner provided in the City Code. He stated that variances in the case of driveways may be allowed down to zero feet setback from the property line.

Administrator Buchholtz said that Mr. Konetski is seeking a 3-foot variance from the side yard setback (2 feet from the eastern property line instead of 5 feet).

Administrator Buchholtz stated staff is recommending approval of the variance. He said that staff's analysis of the application shows that the driveway expansion will not alter the character of the neighborhood as there are other driveways in the vicinity of the property that are located within side yard setback.

Administrator Buchholtz stated that if the Planning Commission wishes to recommend approval of the variance it would with the following conditions:

- The driveway modifications must be constructed pursuant to the standards set forth by the city applicant must secure a zoning permit from the code enforcement department for the expanded driveway.
- Drainage must be handled in such a way not to deposit stormwater or snow on to a neighboring property.

Chairperson Hansen opened the public hearing at 7:04 PM.

Mr. Konetski, 738 Sanburnol Drive NE, stated that he wants to put in a six foot extension from the crease in the driveway apron. He stated that the four feet along the side of the garage is a straight continuous line, except for seven feet from the sidewalk, where there will be a half moon of two-three feet. Mr. Konetski said he is required to have a five-foot setback at a minimum. He stated that he is just looking for a one-foot variance. He is looking for a four-foot setback.

Commissioner Delfs gave a clarification of the dimensions being requested on the drawing submitted by Mr. Konetski.

Building Official Baker explained that the curb cut can only be as wide as the current width of the driveway up to the edge of the public right of way. He stated that Mr. Konetski can then angle out the driveway to the east towards the neighbor's property.

Chairperson Hansen closed the public hearing at 7:16 PM.

Motion made by Commissioner Delfs, seconded by Commissioner Cobbs to recommend approval of the variance for side yard setback for a driveway addition to the property of Michael Konetski, 738 Sanburnol Drive NE, subject to the following conditions:

- The driveway modifications must be constructed pursuant to the standards set forth by the city applicant must secure a zoning permit from the code enforcement department for the expanded driveway.
- Drainage must be handled in such a way not to deposit stormwater or snow on to a neighboring property.

Voting Aye: Commissioner Weighous, Commissioner Delfs, Commissioner Cobbs, Chairperson Hansen. Motion carried.

6. OTHER

Administrator Buchholtz gave an update on the City Hall Renovation/Expansion project.

Administrator Buchholtz stated that the City was successful in being awarded a \$289,000 Community Development Block Grant for new Terrace Park playground equipment.

7. ADJOURN

Motion made by Commissioner Delfs, seconded by Commissioner Cobbs to adjourn.

Voting Aye: Commissioner Weighous, Commissioner Delfs, Commissioner Cobbs, Chairperson Hansen. Motion carried.

Meeting adjourned at 7:32 PM.

To:	Spring Lake Park Planning Commission	From:	Phil Carlson, AICP, Stantec
	City of Spring Lake Park		
File:	7705-7707 Central Avenue NE Applicant: Yan Small Owner: MinnFoods Group LLC	Date:	April 22, 2024

Re: Variances – Side and Rear Setbacks, Impervious Lot Coverage, 7705-7707 Central Avenue NE

INTRODUCTION

Yan Small owns the MinnFoods industrial building at 7705 and 7707 Central Avenue NE, operating a food manufacturing business, and wants to expand it. The existing building is on a smaller, older lot which does not meet current setbacks. The addition would encroach into the side setback to the north, where there is a strip of vacant land connected to the larger industrial building and lot to the east. It would also encroach into the rear yard to the east, about the same as the existing building’s rear setback. Being an older building, the impervious lot coverage is also more than the City’s standard. The applicant is requesting variances to the side and rear setbacks and to the impervious surface coverage for the building addition project.

PLANNING & ZONING CONTEXT

The property is guided and zoned Industrial. The required setbacks are 35 ft to the rear (east) and 25 ft to the side (north). The existing building is about 14 ft from the rear lot line and 50 ft from the north side lot line. The proposed 38-ft-wide building addition would be setback 10 ft to the rear and 12 ft from the north lot lies, thus requiring variances. A feature of this property, however, is that the abutting property (Tint Pros, 1313 Osborne Road) is an L-shaped lot that includes a vacant 40-ft-wide strip of land on the north side of the MinnFoods lot which will likely never be developed with any kind of building, providing in essence an additional 40 ft of setback on the north side. The effective side setback will be 52 ft, not 12 ft. The building addition is proposed with a 10-ft rear setback, against the side parking lot of the 1313 Osborne building, not a sensitive edge needing a significant setback *[the City might consider revising the required setbacks between industrial uses]*. The existing and proposed site conditions are illustrated on the next page and the street view on the following page.

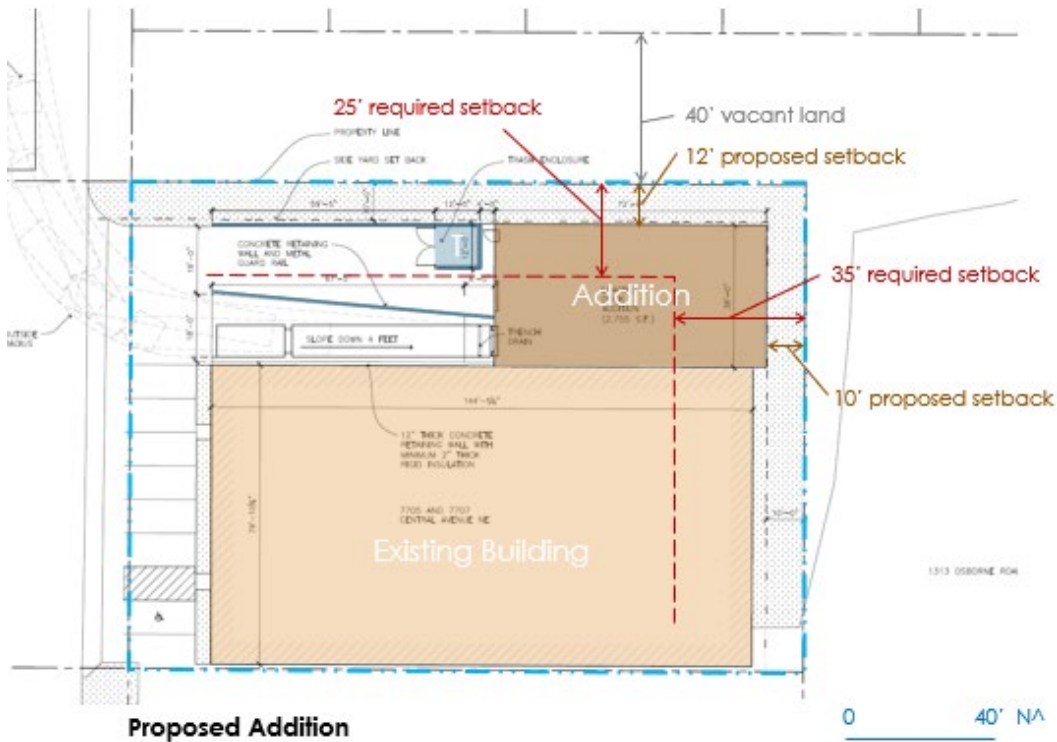
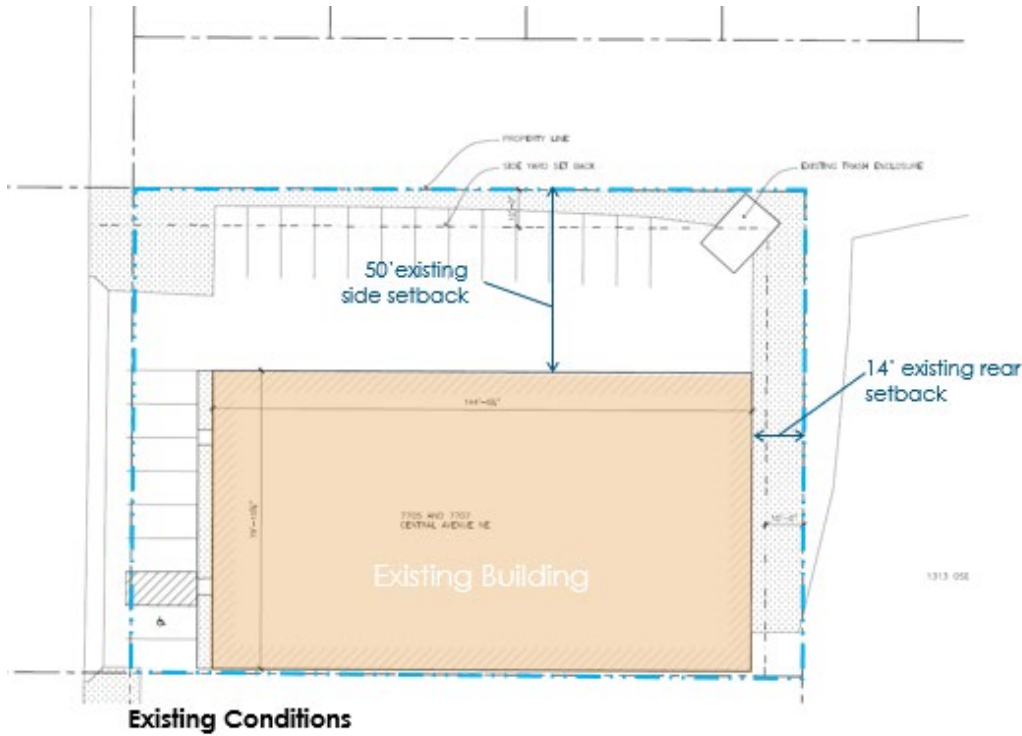


The existing site has about 85% impervious surface compared to the required 75% maximum. The new addition would increase that to about 92% coverage. The applicant will need to meet watershed district and county drainage requirements.

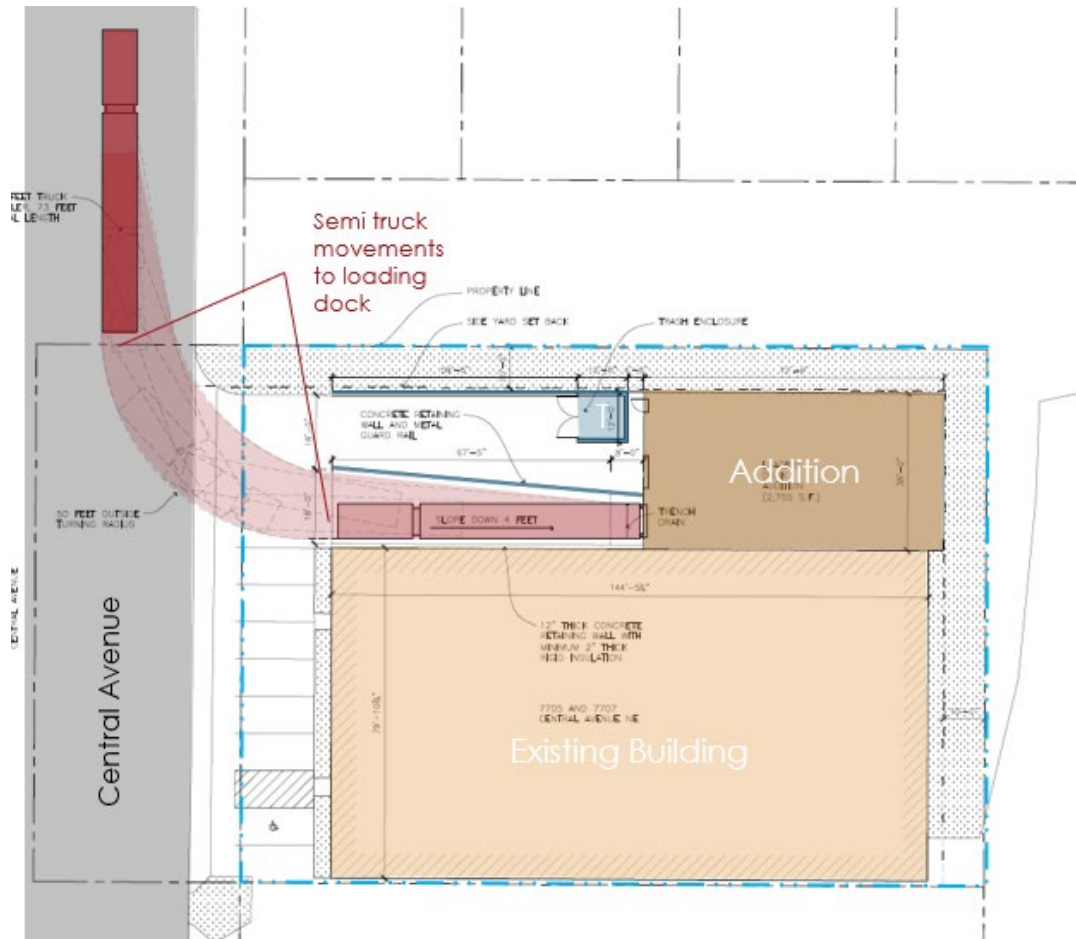
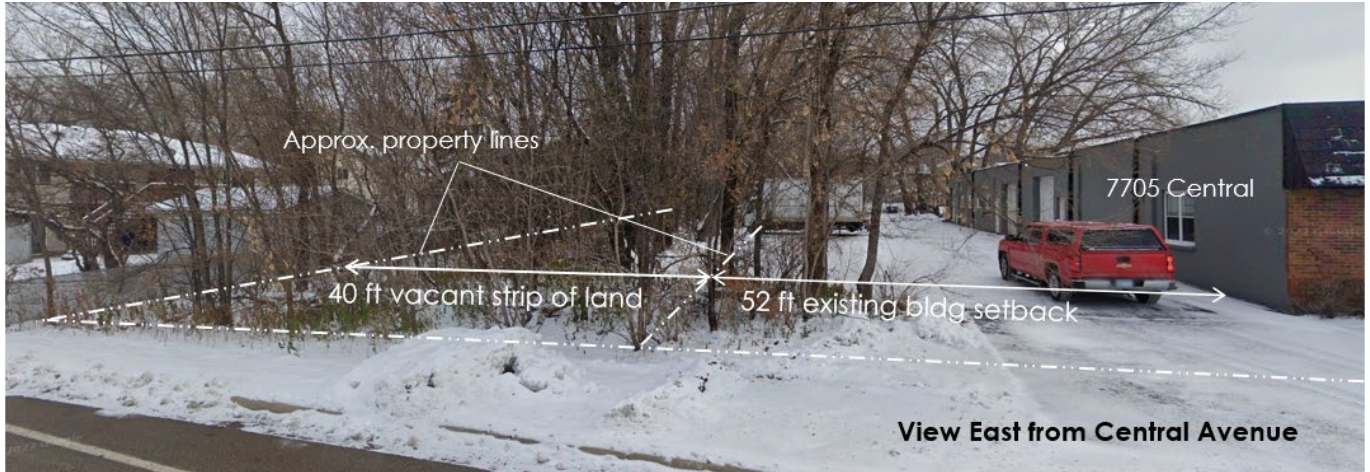
Truck Movements

The new addition would be for a loading dock to handle semi trucks. The site plan shows the necessary truck movements to the loading dock, which would involve trucks stopping and backing from Central Avenue into the site. This is illustrated on the page after next. Care must be taken with this kind of large truck movements on the street.

Re: Variances – Side and Rear Setbacks, Impervious Lot Coverage, 7705-7707 Central Avenue NE



Re: **Variations – Side and Rear Setbacks, Impervious Lot Coverage, 7705-7707 Central Avenue NE**



Re: **Variations – Side and Rear Setbacks, Impervious Lot Coverage, 7705-7707 Central Avenue NE**

VARIANCE CRITERIA

The criteria for approving variances are in Section 16.60.040.A:

Purpose. The City Council may grant a variance from the strict application of this title and impose conditions and safeguards on the variance so granted only in instances where their strict enforcement would cause practical difficulties in complying with the official control because of circumstances unique to the individual property under consideration, and may grant a variance only when it is demonstrated that such actions will be in harmony with the general purposes and intent of this title and when the variances are consistent with the Comprehensive Plan. "Practical difficulties" as used in connection with the granting of a variance means that the property owner proposes to use the property in a reasonable manner not permitted by an official control, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties also includes, but is not limited to, direct sunlight for solar energy systems. A variance shall not be granted to allow a use that is not allowed in the zoning district involved.

In the case of the MinnFoods property and variance requests, the use is reasonable and the circumstances with this property are unique and not created by the landowner:

- The proposed building addition is by itself a reasonable request and use of the property, to provide a loading dock for an industrial building.
- The property abuts a vacant strip of land on the north side that provides more than enough buffer as required by the required side setback, but that strip is not part of the MinnFoods property, creating a situation where the intent is satisfied, but the letter of the ordinance cannot be met without a variance.
- The MinnFoods property abuts another industrial use to that business's side yard parking and circulation area – not a sensitive use requiring buffering or distancing. The proposed addition that encroaches into the rear setback would be at about the same setback as the existing MinnFoods building.
- The comprehensive plan has a land use goal that applies directly to the MinnFoods request:

"Encourage the redevelopment of under-utilized properties in a manner that achieves the highest and best use, eliminates blight, and increases the community's tax base while mitigating impacts on surrounding land uses."

This addition is an improvement to the property and will increase the tax base.

- The character of this locality is of an older industrial area with many buildings not meeting current zoning standards, but still providing a valuable part of the City's business and economic base. The proposed addition will not alter that character and is an improvement to the property.

Re: Variances – Side and Rear Setbacks, Impervious Lot Coverage, 7705-7707 Central Avenue NE

RECOMMENDATION

I recommend that the Planning Commission recommend approval of the variances for a building addition at 7705 Central Avenue NE as depicted on application and attached materials from Yan Small dated 4-1-24, with the following conditions and findings of fact:

Conditions of Approval

- 1) The applicant will meet all watershed district and county drainage requirements before issuance of a building permit.
- 2) Care will be taken in the maneuvering of trucks on the public street. The City reserves the right to review the situation and require additional measures if there are problems with truck movements at the site.

Finding of Fact for Approval

- 1) The proposed building addition is a reasonable request and use of the property, to provide a loading dock for an industrial building.
- 2) The property abuts a vacant strip of land on the north side that provides more than enough buffer as required by the required side setback, but that strip is not part of the MinnFoods property, creating a situation where the intent is satisfied, but the letter of the ordinance cannot be met without a variance.
- 3) The MinnFoods property abuts another industrial use to its side yard parking circulation area – not a sensitive use requiring buffering or distancing. The proposed addition that encroaches in the rear setback would be at about the same setback as the existing MinnFoods building.
- 4) The comprehensive plan has a land use goal that applies directly to the Minnfoods request: *“Encourage the redevelopment of under-utilized properties in a manner that achieves the highest and best use, eliminates blight, and increases the community’s tax base while mitigating impacts on surrounding land uses.”* This addition is an improvement to the property and will increase the tax base.
- 5) The character of this locality is of an older industrial area with many buildings not meeting current zoning standards, but still providing a valuable part of the City’s business and economic base. The proposed addition will not alter that character and is an improvement to the property.
- 6) The requests meet the standards for approving a variance in in Section 16.60.040.A of the Spring Lake Park Zoning Code.

OPTIONS

- 1) Recommend approval of the variances as presented with the recommended conditions and findings, or as modified by the Planning Commission.
- 2) Recommend denial of the CUP, with findings for denial.
- 3) Continue the item to a future meeting to gather more information or more discussion.

60-DAY RULE

The variance application was received on April 1, 2024. The deadline for final action by the City Council per State statute 15.99 is June 1, 2024.

RESOLUTION NO. 2024-37

A RESOLUTION APPROVING VARIANCES FROM SIDE YARD SETBACK, REAR YARD SETBACK AND IMPERVIOUS SURFACE COVERAGE REQUIREMENTS AT 7705/7707 CENTRAL AVE NE

WHEREAS, Yan Small, MinnFoods Group LLC (“Applicant”) has made application for a variance from SLPC 16.64.050, which is the schedule of dimensional requirements by zoning district; and

WHEREAS, the property, 7705/7707 Central Ave NE, is legally described as follows:

The North 130 feet of the South 330 feet of the West 230 feet of Lot 22, Auditor’s Subdivision No. 152, Anoka County, Minnesota

WHEREAS, mailed and published notice of a public hearing to consider the proposed variance was given; and

WHEREAS, a public hearing to consider the proposed variance was held on April 22, 2024; and

WHEREAS, the request was made for a variance allowing the applicant to reduce the required side yard setback from 25 feet to 12 feet; the required rear yard setback from 35 feet to 10 feet; and increase the required impervious surface coverage limit from 85% to 92%.

WHEREAS, the Planning Commission has considered the application against the practical difficulties test as outlined in Section 16.60.040 of the Spring Lake Park Zoning Code; and

WHEREAS, the Planning Commission has recommended approval based on the following findings of fact:

1. The proposed building addition is by itself a reasonable request and use of the property, to provide a loading dock for an industrial building.
2. The property abuts a vacant strip of land on the north side that provides more than enough buffer as required by the required side setback, but that strip is not part of the MinnFoods property, The proposed addition that encroaches in the rear setback would be at about the same setback as the existing MinnFoods building. creating a situation where the intent is satisfied, but the letter of the ordinance cannot be met without a variance.
3. The MinnFoods property abuts another industrial use to that business’s side yard parking and circulation area – not a sensitive use requiring buffering or distancing. The proposed addition that encroaches into the rear setback would be at about the same setback as the existing MinnFoods building.
4. The comprehensive plan has a land use goal that applies directly to the Minnfoods request: *“Encourage the redevelopment of under-utilized properties in a manner that achieves the highest and best use, eliminates blight, and increases the community’s tax*

- base while mitigating impacts on surrounding land uses.” This addition is an improvement to the property and will increase the tax base.*
5. The character of this locality is of an older industrial area with many buildings not meeting current zoning standards, but still providing a valuable part of the City’s business and economic base. The proposed addition will not alter that character and is an improvement to the property.
 6. The requests meet the standards for approving a variance in in Section 16.60.040.A of the Spring Lake Park Zoning Code.

WHEREAS, the Spring Lake Park City Council has reviewed the application and hereby accepts the findings and recommendations of the Spring Lake Park Planning Commission.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the City Council hereby approves the request of Yan Small, MinnSprouts LLC, 7705/7707 Central Ave NE, for a variance from the minimum dimensional requirements as set forth above, with the following conditions:

1. The applicant will meet all watershed district and county drainage requirements before issuance of a building permit.
2. Care will be taken in the maneuvering of trucks on the public street. The City reserves the right to review the situation and require additional measures if there are problems with truck movements at the site.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 6th day of May 2024.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park Planning Commission was held on April 22, 2024 at the Able Park Building, 8200 Able Street NE at 7:00 PM.

1. CALL TO ORDER

Chair Hansen called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Chair Hans Hansen
Commissioner Rick Cobbs
Commissioner Brad Delfs
Commissioner Sharon Weighous

MEMBERS ABSENT

Commissioner Kelsey Hollihan
Commissioner Eric Julien

STAFF PRESENT

Building Official Jeff Baker, Administrator Daniel Buchholtz, Planner Phil Carlson

VISITORS

Michael Konetski	738 Sanburnol Drive NE	Spring Lake Park MN
Chris Bossany	770 Maple Street NE	Spring Lake Park MN
Larry Brunko	770 Maple street NE	spring Lake Park MN

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

A. Approval of Minutes – April 22, 2024 Meeting

Motion made by Commissioner Cobbs, seconded by Commissioner Delfs, to approve the minutes from March 25, 2024 Planning Commission meeting.

Voting Aye: Commissioner Weighous, Commissioner Delfs, Commissioner Cobbs,
Chairperson Hansen. Motion carried.

5. PUBLIC HEARING

B. Public Hearing – Variance Application – Minnsprouts, LLC – 7705/7707 Central Avenue NE

Chairperson Hansen opened the public hearing at 7:17 PM.

City Planner Carlson stated that the variance application is for 7705/7707 Central Avenue NE. He stated that this is a small industrial lot and is currently occupied by a small building. Planner Carlson stated that the applicant wants to build a loading dock.

Planner Carlson said the applicant is requesting an additional 10 feet from the side lot line and 10 feet from the rear lot line. He stated that the standard in the industrial district is 25 feet and 35 feet. Planner Carlson said the applicant is requesting as part of the variance the lot coverage with hardcover, impervious 75 percentage the maximum is about 85 percent. He stated that the request would put the lot coverage at 92 percent.

Planner Carlson stated that the property has some unique characteristics.

1. A small lot and any increase in the building will come closer to a lot line versus if it was a very large lot. The lot is half an acre.
2. Part of the unique circumstances is that the property is next to a leg of the L shaped lot that is to the east and north, the 1313 I was born 10 Pros. So
3. The north side of the property has a 40-foot-wide strip that is vacant land, which is wooded, and it probably will never be built on, therefor making the setback 52 feet instead of 12 feet.

Commissioner Hansen inquired about the slop of the wooded area. Planner Carlson stated that the sloping would need to be verified through the watershed and the county drainage requirements. He stated the applicant is creating a loading dock that would be low and the building floor would be above that, so there would be some manipulation and drainage involved.

Administrator Buchholtz stated that the applicant may need to do some ponding or an infiltration swale. He stated that there may need to be some form of water treatment and collection. Administrator Buchholtz stated that the outcome will be determined once the applicant makes application with Coon Creek Watershed District.

Planner Carlson stated that he has reviewed the application and is recommending approval of the application, with the following conditions:

- The applicant will meet all watershed district and county drainage requirements before issuance of a building permit.
- Care will be taken in the maneuvering of trucks in the public street. The City reserves the right to review the situation and require additional measures if there are problems with trucks movements at the site.

Chairperson Hansen closed the public hearing at 7:27 PM.

Motion made by Commissioner Cobbs, seconded by Commissioner Delfs to recommend approval of the variance for side and rear setbacks and impervious lot coverage for MinnFoods, LLC at 7705/7707 Central Avenue NE., with the following conditions:

- The applicant will meet all watershed district and county drainage requirements before issuance of a building permit.
- Care will be taken in the maneuvering of trucks on the public street. The City reserves the right to review the situation and require additional measures if there are problems with trucks movements at the site.

Voting Aye: Commissioner Weighous, Commissioner Delfs, Commissioner Cobbs, Chairperson Hansen. Motion carried.

6. OTHER

Administrator Buchholtz gave an update on the City Hall Renovation/Expansion project.

Administrator Buchholtz stated that the City was successful in being awarded a \$289,000 Community Development Block Grant for new Terrace Park playground equipment.

7. ADJOURN

Motion made by Commissioner Delfs, seconded by Commissioner Cobbs to adjourn.

Voting Aye: Commissioner Weighous, Commissioner Delfs, Commissioner Cobbs, Chairperson Hansen. Motion carried.

Meeting adjourned at 7:32 PM.



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: 4/24/2024

Subject: No Parking Signs on Arthur Street NE

I am writing to bring to your attention a request from the owner of Marlow Floor Covering located at 8182 Arthur St. NE. The owner has approached us with concerns regarding difficulties faced during deliveries due to obstructed access to their driveway.

Issue:

Marlow Floor Covering frequently encounters challenges with delivery trucks maneuvering into their premises due to vehicles parked across from their entrance. The presence of trucks and work trailers belonging to residents of the adjacent mobile home park obstructs the space required for smooth delivery operations.

Solution:

To address this issue and facilitate unimpeded delivery services for Marlow Floor Covering, it is proposed to install "No Parking" signs across from their entrance. These signs will be accompanied by "No Parking Between Signs" signage to clearly demarcate the restricted parking area during specified hours. This arrangement will enable delivery trucks to access the premises without hindrance, ensuring efficient business operations for Marlow Floor Covering.

Implementation:

We recommend installing the designated signage at strategic points opposite the entrance of Marlow Floor Covering. This will effectively communicate parking restrictions to residents of the mobile home park and any other street users. The installation will be carried out in compliance with local regulations and guidelines.

Impact:

It is important to note that the proposed signage will only restrict parking in the specified area opposite Marlow Floor Covering's entrance, allowing uninterrupted parking access elsewhere on the block. This targeted approach aims to balance the needs of local businesses and residents while optimizing street usage.

Conclusion:

We kindly request your approval and support for the installation of the proposed "No Parking" signage opposite Marlow Floor Covering at 8182 Arthur St. NE. This initiative aligns with our commitment to addressing community concerns and enhancing the efficiency of commercial activities within our jurisdiction.

Thank you for your attention to this matter. Please feel free to contact us for any further clarification or assistance regarding this request.





City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 05.06.24 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2024 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due by July 31st. Program analysis and annual training is due by December. Annual Reports to the MPCA are generally due in June. However, MPCA is not requiring a report in 2024. Per 5-15-23 message: MPCA has put their requested review/audit of the city's 2022 information on hold until further notice.

2023-2024 Sewer Lining Project (193805871). This project includes lining the remaining sanitary sewers in the city that have not been previously lined (approximately 35,710-feet). The Contractor is Visu-Sewer Inc with a low bid amount of \$1,047,746. *Lining work has been completed. Cleaning of about 55 selected service wyes will occur in May. George Linngren is overseeing construction.*

City Hall Building (193806049). Design started in January 2023. City Council updated at workshops (including Sept. 11, 2023). Public Open House was held on May 8th. Plans were approved by Council on October 16, 2023. Bids were opened on November 20, 2023. Contract was awarded on February 5, 2024. *Construction is on schedule. Contractor Payment #3 can be processed at 5-6-24 meeting.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Sanburnol Drive (AKA 85th Ave. NE) is a shared road between Spring Lake Park and Blaine. Spring Lake Park is the lead agency on this project, but it is a cooperative project between Blaine and Spring Lake Park.

Construction Contracts have been signed. A preconstruction Conference with North Valley Inc. was held on April 19th. Construction will not begin until June.

Declare Costs to be Assessed and Order Assessment	2/05/24. ✓
Order Public Assessment Hearing	2/20/24. ✓
Public Assessment Hearing (Adopt Assessment)	3/18/24. ✓
Accept Bid (Award Contract)	3/18/24. ✓
Begin Construction	June 2024.

2024 Seal Coat and Crack Repair Project (193806748). Project includes maintenance on the streets in the area north of 81st Avenue and west of Terrace Street. Bids were received on February 27th. Project awarded on March 4th. *Construction Contracts have been signed. A preconstruction conference will be held in May.*

Geographic Information System (GIS) and Mapping (193806747). Staff has determined a process for implementing an online ArcGIS system to maintain public works documents and mapping of infrastructure. Council authorized proceeding with and ArcGIS system on 10/16/23. A project kick-off meeting was held on January 18th. *Update meeting was held on March 28th. The system is now active.*

Please contact Phil Carlson, Bruce Paulson, Jeff Preston, or me if you have questions or require additional information.





Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: April 11, 2024
Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- The City received good news regarding the delivery of the roof top units (RTUs). Construction Results Corporation (CRC) has received the curbs and are installing them simultaneously with the roof replacement. In addition, the lead time on the RTUs have improved. We anticipate to receive them between late June and mid-July. CRC will be renting a temporary heating/cooling unit to connect to the building to provide heating/cooling to the occupied areas of the building to allow the existing furnaces to be removed.
- The block walls for the addition have been built. The framing for the link is installed. CRC has installed the new concrete walls connecting City Hall with the north building. The roof joists and metal roof decking will be installed this week.
- The roof over the existing City Hall garage has been completed. The roofers will move to the Cold Storage roof as soon as the metal roof decking is in place.
- The specifications for the emergency generator have been completed. We will be soliciting quotes through the State contract for the new generator. When we receive the quotes, we will present them to City Council for approval. The new generator will be sized to power the entire building.
- Staff has allowed CRC to take over the rest of the City Council chambers this week. We anticipate the Council Library will be ceded to CRC within the next two weeks. Administration and Park and Rec staff are all currently located in the Administration office.

The Recycling Containers continue to remain accessible to residents during construction. We will be moving the organics recycling bin to minimize the amount of driving residents will need to do in the construction yard.

I have attached the 3-week look-ahead that we received from the Contractor this week for your information.

If you have any questions, please do not hesitate to contact me at 763-784-6491.



Three Week Look Ahead Schedule

4/29 - 5/17

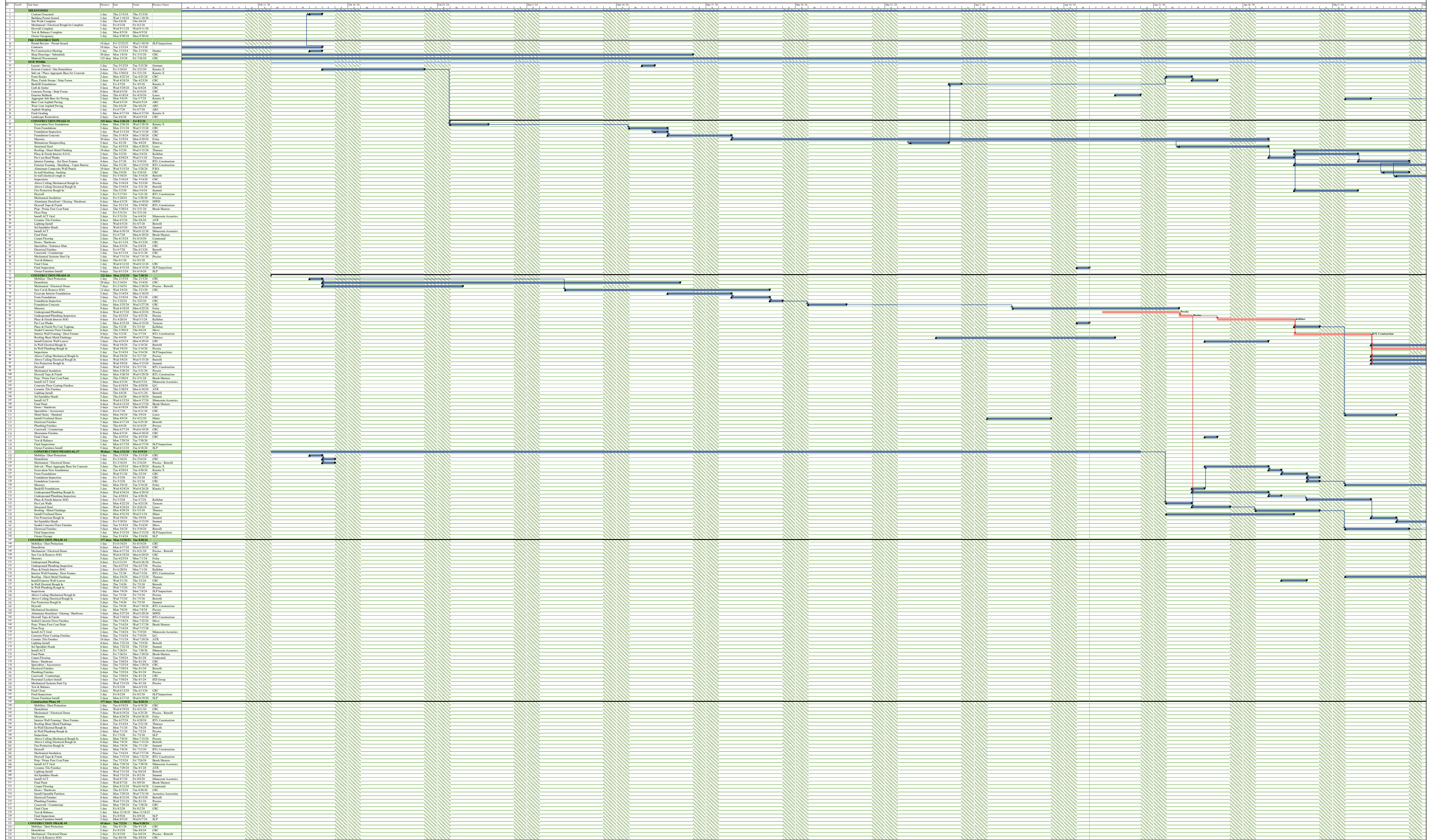
Period:

Spring Lake Park

Job # 7088

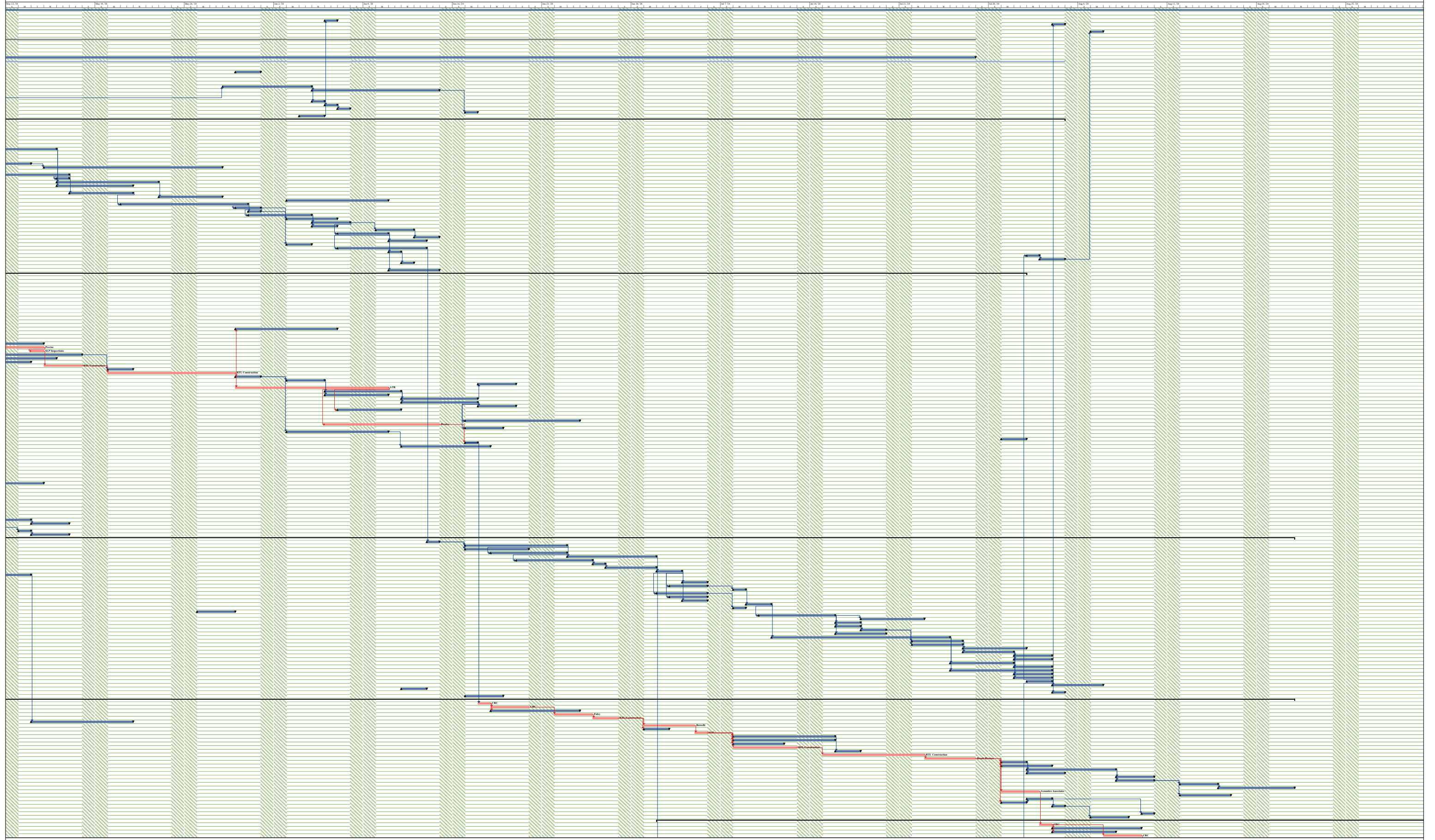
PM: Jason H

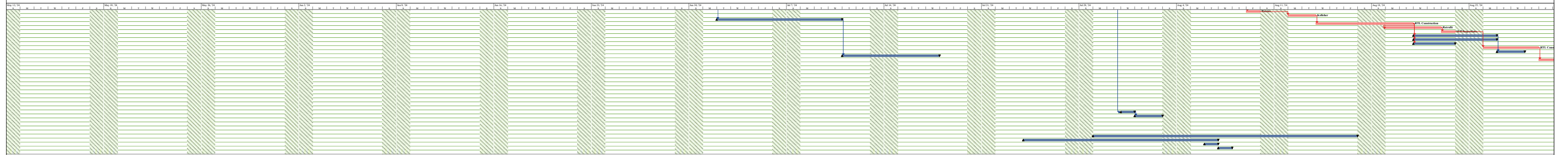
Contractor	Activity	4/29	4/30	5/1	5/2	5/3	#	#	5/6	5/7	5/8	5/9	5/10	#	##	5/13	5/14	5/15	5/16	5/17	#	Remarks
		Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	
Knetic Excavating	Backfill at cold storage					X			X													
	New sewer connection										X	X	X									Coordinate with Police
AET Testing	When needed																					
Construction results	Demo Block walls for this phase				X	X			X													If we get room 143
	Demo new door openings in existing Block/Brick	X																				
	Parapet for new roof @ existing metal deck roof		X	X																		Work with Roofers
	Concrete stoop footings			X	X	X			X	X												Work with Police
Foley Masonry	Block stoop at cold storage		X	X																		
	Support for precast new addition	X	X	X																		
	Block exterior walls front of building	X	X	X	X																	
	New openings Doors,Luvers, Patch old louvers,	X	X	X	X	X			X	X	X	X										
	Block stoop @ 4 new doorways.					X			X	X												
	Brick exterior / interior				X	X			X	X	X	X	X			X						Need New brick
HVAC Precise	Remove HVAC equipment / ductwork As needed	X	X	X	X	X			X	X	X	X	X		X	X	X	X	X	X		
	Keep areas still occupied with heat.	X	X	X	X	X			X	X	X	X	X		X	X	X	X	X	X		
	Set roof curbs when needed	X	X	X	X	X			X	X	X	X	X		X	X	X	X	X	X		
TRC Electrical	Run Conduit to new panel location	X	X	X	X	X			X	X	X	X	X		X	X	X	X	X	X		
	Disconnect power to walls being demoed	X	X	X																		
	Rough-in where possible new block walls	X	X	X	X	X			X	X	X	X	X		X	X	X	X	X	X		
	Underground power.	X	X	X	X	X			X													
Plumbing Precise	Underground plumbing main bathrooms all underground	X	X	X	X	X			X	X												
	Underground plumbing inspections					X			X		X											
	Roof drains and piping		X	X	X	X			X	X	X	X	X		X	X	X	X	X	X		
Taracon	Set precast wall panels	X																				
	Set precast roof panels					X																
Thurnco Roofing	Demo old roof install new roof @ existing metal deck roof		X																			
	Start roof @ existing precast roof, Pending coordination for roof drains								X	X	X	X	X		X	X	X	X	X			
Linco	Set steel	X																				
Kelleher	Concrete floor interior floors									X	X	X	X		X							
Rite-Way	Damp proofing					X																
Contractor	Activity	4/29	4/30	5/1	5/2	5/3	#	#	5/6	5/7	5/8	5/9	5/10	#	##	5/13	5/14	5/15	5/16	5/17	#	Remarks
		Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	





Item	Task Name	Duration	Start	Finish	Resource Name	Jan 11, 24	Jan 18, 24	Jan 25, 24	Feb 1, 24	Feb 8, 24	Feb 15, 24	Feb 22, 24	Mar 1, 24	Mar 8, 24	Mar 15, 24	Mar 22, 24	Mar 29, 24	Apr 5, 24	Apr 12, 24	Apr 19, 24	Apr 26, 24	May 3, 24	May 10, 24	May 17, 24	May 24, 24	May 31, 24	Jun 7, 24	Jun 14, 24	Jun 21, 24	Jun 28, 24	Jul 5, 24	Jul 12, 24	Jul 19, 24	Jul 26, 24	Aug 2, 24	Aug 9, 24	Aug 16, 24	Aug 23, 24	Aug 30, 24	Sep 6, 24	Sep 13, 24	Sep 20, 24	Sep 27, 24	Oct 4, 24	Oct 11, 24	Oct 18, 24	Oct 25, 24	Nov 1, 24	Nov 8, 24	Nov 15, 24	Nov 22, 24	Nov 29, 24	Dec 6, 24	Dec 13, 24	Dec 20, 24	Dec 27, 24	Jan 3, 25	Jan 10, 25	Jan 17, 25	Jan 24, 25	Jan 31, 25	Feb 7, 25	Feb 14, 25	Feb 21, 25	Feb 28, 25	Mar 6, 25	Mar 13, 25	Mar 20, 25	Mar 27, 25	Apr 3, 25	Apr 10, 25	Apr 17, 25	Apr 24, 25	May 1, 25	May 8, 25	May 15, 25	May 22, 25	May 29, 25	Jun 5, 25	Jun 12, 25	Jun 19, 25	Jun 26, 25	Jul 3, 25	Jul 10, 25	Jul 17, 25	Jul 24, 25	Jul 31, 25	Aug 7, 25	Aug 14, 25	Aug 21, 25	Aug 28, 25	Sep 4, 25	Sep 11, 25	Sep 18, 25	Sep 25, 25	Oct 2, 25	Oct 9, 25	Oct 16, 25	Oct 23, 25	Oct 30, 25	Nov 6, 25	Nov 13, 25	Nov 20, 25	Nov 27, 25	Dec 4, 25	Dec 11, 25	Dec 18, 25	Dec 25, 25	Jan 1, 26	Jan 8, 26	Jan 15, 26	Jan 22, 26	Jan 29, 26	Feb 5, 26	Feb 12, 26	Feb 19, 26	Feb 26, 26	Mar 5, 26	Mar 12, 26	Mar 19, 26	Mar 26, 26	Apr 2, 26	Apr 9, 26	Apr 16, 26	Apr 23, 26	Apr 30, 26	May 7, 26	May 14, 26	May 21, 26	May 28, 26	Jun 4, 26	Jun 11, 26	Jun 18, 26	Jun 25, 26	Jul 2, 26	Jul 9, 26	Jul 16, 26	Jul 23, 26	Jul 30, 26	Aug 6, 26	Aug 13, 26	Aug 20, 26	Aug 27, 26	Sep 3, 26	Sep 10, 26	Sep 17, 26	Sep 24, 26	Oct 1, 26	Oct 8, 26	Oct 15, 26	Oct 22, 26	Oct 29, 26	Nov 5, 26	Nov 12, 26	Nov 19, 26	Nov 26, 26	Dec 3, 26	Dec 10, 26	Dec 17, 26	Dec 24, 26	Dec 31, 26	Jan 7, 27	Jan 14, 27	Jan 21, 27	Jan 28, 27	Feb 4, 27	Feb 11, 27	Feb 18, 27	Feb 25, 27	Mar 4, 27	Mar 11, 27	Mar 18, 27	Mar 25, 27	Apr 1, 27	Apr 8, 27	Apr 15, 27	Apr 22, 27	Apr 29, 27	May 6, 27	May 13, 27	May 20, 27	May 27, 27	Jun 3, 27	Jun 10, 27	Jun 17, 27	Jun 24, 27	Jul 1, 27	Jul 8, 27	Jul 15, 27	Jul 22, 27	Jul 29, 27	Aug 5, 27	Aug 12, 27	Aug 19, 27	Aug 26, 27	Sep 2, 27	Sep 9, 27	Sep 16, 27	Sep 23, 27	Sep 30, 27	Oct 7, 27	Oct 14, 27	Oct 21, 27	Oct 28, 27	Nov 4, 27	Nov 11, 27	Nov 18, 27	Nov 25, 27	Dec 2, 27	Dec 9, 27	Dec 16, 27	Dec 23, 27	Dec 30, 27	Jan 6, 28	Jan 13, 28	Jan 20, 28	Jan 27, 28	Feb 3, 28	Feb 10, 28	Feb 17, 28	Feb 24, 28	Mar 3, 28	Mar 10, 28	Mar 17, 28	Mar 24, 28	Mar 31, 28	Apr 7, 28	Apr 14, 28	Apr 21, 28	Apr 28, 28	May 5, 28	May 12, 28	May 19, 28	May 26, 28	Jun 2, 28	Jun 9, 28	Jun 16, 28	Jun 23, 28	Jun 30, 28	Jul 7, 28	Jul 14, 28	Jul 21, 28	Jul 28, 28	Aug 4, 28	Aug 11, 28	Aug 18, 28	Aug 25, 28	Sep 1, 28	Sep 8, 28	Sep 15, 28	Sep 22, 28	Sep 29, 28	Oct 6, 28	Oct 13, 28	Oct 20, 28	Oct 27, 28	Nov 3, 28	Nov 10, 28	Nov 17, 28	Nov 24, 28	Dec 1, 28	Dec 8, 28	Dec 15, 28	Dec 22, 28	Dec 29, 28	Jan 5, 29	Jan 12, 29	Jan 19, 29	Jan 26, 29	Feb 2, 29	Feb 9, 29	Feb 16, 29	Feb 23, 29	Mar 2, 29	Mar 9, 29	Mar 16, 29	Mar 23, 29	Mar 30, 29	Apr 6, 29	Apr 13, 29	Apr 20, 29	Apr 27, 29	May 4, 29	May 11, 29	May 18, 29	May 25, 29	Jun 1, 29	Jun 8, 29	Jun 15, 29	Jun 22, 29	Jun 29, 29	Jul 6, 29	Jul 13, 29	Jul 20, 29	Jul 27, 29	Aug 3, 29	Aug 10, 29	Aug 17, 29	Aug 24, 29	Sep 7, 29	Sep 14, 29	Sep 21, 29	Sep 28, 29	Oct 5, 29	Oct 12, 29	Oct 19, 29	Oct 26, 29	Nov 2, 29	Nov 9, 29	Nov 16, 29	Nov 23, 29	Nov 30, 29	Dec 7, 29	Dec 14, 29	Dec 21, 29	Dec 28, 29	Jan 4, 30	Jan 11, 30	Jan 18, 30	Jan 25, 30	Feb 1, 30	Feb 8, 30	Feb 15, 30	Feb 22, 30	Mar 1, 30	Mar 8, 30	Mar 15, 30	Mar 22, 30	Mar 29, 30	Apr 5, 30	Apr 12, 30	Apr 19, 30	Apr 26, 30	May 3, 30	May 10, 30	May 17, 30	May 24, 30	Jun 7, 30	Jun 14, 30	Jun 21, 30	Jun 28, 30	Jul 5, 30	Jul 12, 30	Jul 19, 30	Jul 26, 30	Aug 2, 30	Aug 9, 30	Aug 16, 30	Aug 23, 30	Aug 30, 30	Sep 6, 30	Sep 13, 30	Sep 20, 30	Sep 27, 30	Oct 4, 30	Oct 11, 30	Oct 18, 30	Oct 25, 30	Nov 1, 30	Nov 8, 30	Nov 15, 30	Nov 22, 30	Nov 29, 30	Dec 6, 30	Dec 13, 30	Dec 20, 30	Dec 27, 30	Jan 3, 31	Jan 10, 31	Jan 17, 31	Jan 24, 31	Feb 7, 31	Feb 14, 31	Feb 21, 31	Feb 28, 31	Mar 6, 31	Mar 13, 31	Mar 20, 31	Mar 27, 31	Apr 3, 31	Apr 10, 31	Apr 17, 31	Apr 24, 31	May 1, 31	May 8, 31	May 15, 31	May 22, 31	May 29, 31	Jun 5, 31	Jun 12, 31	Jun 19, 31	Jun 26, 31	Jul 3, 31	Jul 10, 31	Jul 17, 31	Jul 24, 31	Jul 31, 31	Aug 7, 31	Aug 14, 31	Aug 21, 31	Aug 28, 31	Sep 4, 31	Sep 11, 31	Sep 18, 31	Sep 25, 31	Oct 2, 31	Oct 9, 31	Oct 16, 31	Oct 23, 31	Oct 30, 31	Nov 6, 31	Nov 13, 31	Nov 20, 31	Nov 27, 31	Dec 4, 31	Dec 11, 31	Dec 18, 31	Dec 25, 31	Jan 1, 32	Jan 8, 32	Jan 15, 32	Jan 22, 32	Jan 29, 32	Feb 5, 32	Feb 12, 32	Feb 19, 32	Feb 26, 32	Mar 5, 32	Mar 12, 32	Mar 19, 32	Mar 26, 32	Apr 2, 32	Apr 9, 32	Apr 16, 32	Apr 23, 32	Apr 30, 32	May 7, 32	May 14, 32	May 21, 32	May 28, 32	Jun 4, 32	Jun 11, 32	Jun 18, 32	Jun 25, 32	Jul 2, 32	Jul 9, 32	Jul 16, 32	Jul 23, 32	Jul 30, 32	Aug 6, 32	Aug 13, 32	Aug 20, 32	Aug 27, 32	Sep 3, 32	Sep 10, 32	Sep 17, 32	Sep 24, 32	Sep 30, 32	Oct 7, 32	Oct 14, 32	Oct 21, 32	Oct 28, 32	Nov 4, 32	Nov 11, 32	Nov 18, 32	Nov 25, 32	Dec 2, 32	Dec 9, 32	Dec 16, 32	Dec 23, 32	Dec 30, 32	Jan 6, 33	Jan 13, 33	Jan 20, 33	Jan 27, 33	Feb 3, 33	Feb 10, 33	Feb 17, 33	Feb 24, 33	Mar 3, 33	Mar 10, 33	Mar 17, 33	Mar 24, 33	Mar 31, 33	Apr 7, 33	Apr 14, 33	Apr 21, 33	Apr 28, 33	May 5, 33	May 12, 33	May 19, 33	May 26, 33	Jun 2, 33	Jun 9, 33	Jun 16, 33	Jun 23, 33	Jun 30, 33	Jul 7, 33	Jul 14, 33	Jul 21, 33	Jul 28, 33	Aug 4, 33	Aug 11, 33	Aug 18, 33	Aug 25, 33	Sep 1, 33	Sep 8, 33	Sep 15, 33	Sep 22, 33	Sep 29, 33	Oct 6, 33	Oct 13, 33	Oct 20, 33	Oct 27, 33	Nov 3, 33	Nov 10, 33	Nov 17, 33	Nov 24, 33	Dec 1, 33	Dec 8, 33	Dec 15, 33	Dec 22, 33	Dec 29, 33	Jan 5, 34	Jan 12, 34	Jan 19, 34	Jan 26, 34	Feb 2, 34	Feb 9, 34	Feb 16, 34	Feb 23, 34	Mar 2, 34	Mar 9, 34	Mar 16, 34	Mar 23, 34	Mar 30, 34	Apr 6, 34	Apr 13, 34	Apr 20, 34	Apr 27, 34	May 4, 34	May 11, 34	May 18, 34	May 25, 34	Jun 1, 34	Jun 8, 34	Jun 15, 34	Jun 22, 34	Jun 29, 34	Jul 6, 34	Jul 13, 34	Jul 20, 34	Jul 27, 34	Aug 3, 34	Aug 10, 34	Aug 17, 34	Aug 24, 34	Sep 7, 34	Sep 14, 34	Sep 21, 34	Sep 28, 34	Oct 5, 34	Oct 12, 34	Oct 19, 34	Oct 26, 34	Nov 2, 34	Nov 9, 34	Nov 16, 34	Nov 23, 34	Nov 30, 34	Dec 7, 34	Dec 14, 34	Dec 21, 34	Dec 28, 34	Jan 4, 35	Jan 11, 35	Jan 18, 35	Jan 25, 35	Feb 1, 35	Feb 8, 35	Feb 15, 35	Feb 22, 35	Mar 1, 35	Mar 8, 35	Mar 15, 35	Mar 22, 35	Mar 29, 35	Apr 5, 35	Apr 12, 35	Apr 19, 35	Apr 26, 35	May 3, 35	May 10, 35	May 17, 35	May 24, 35	Jun 7, 35	Jun 14, 35	Jun 21, 35	Jun 28, 35	Jul 5, 35	Jul 12, 35	Jul 19, 35	Jul 26, 35	Aug 2, 35	Aug 9, 35	Aug 16, 35	Aug 23, 35	Aug 30, 35	Sep 6, 35	Sep 13, 35	Sep 20, 35	Sep 27, 35	Oct 4, 35	Oct 11, 35	Oct 18, 35	Oct 25, 35	Nov 1, 35	Nov 8, 35	Nov 15, 35	Nov 22, 35	Nov 29, 35	Dec 6, 35	Dec 13, 35	Dec 20, 35	Dec 27, 35	Jan 3, 36	Jan 10, 36	Jan 17, 36	Jan 24, 36	Feb 7, 36	Feb 14, 36	Feb 21, 36	Feb 28, 36	Mar 6, 36	Mar 13, 36	Mar 20, 36	Mar 27, 36	Apr 3, 36	Apr 10, 36	Apr 17, 36	Apr 24, 36	May 1, 36	May 8, 36	May 15, 36	May 22, 36	May 29, 36	Jun 5, 36	Jun 12, 36	Jun 19, 36	Jun 26, 36	Jul 3, 36	Jul 10, 36	Jul 17, 36	Jul 24, 36	Jul 31, 36	Aug 7, 36	Aug 14, 36	Aug 21, 36	Aug 28, 36	Sep 4, 36	Sep 11, 36	Sep 18, 36	Sep 25, 36	Oct 2, 36	Oct 9, 36	Oct 16, 36	Oct 23, 36	Oct 30, 36	Nov 6, 36	Nov 13, 36	Nov 20, 36	Nov 27, 36	Dec 4, 36	Dec 11, 36	Dec 18, 36	Dec 25, 36	Jan 1, 37	Jan 8, 37	Jan 15, 37	Jan 22, 37	Jan 29, 37	Feb 5, 37	Feb 12, 37	Feb 19, 37	Feb 26, 37	Mar 5, 37	Mar 12, 37	Mar 19, 37	Mar 26, 37	Apr 2, 37	Apr 9, 37	Apr 16, 37	Apr 23, 37	Apr 30, 37	May 7, 37	May 14, 37	May 21, 37	May 28, 37	Jun 4, 37	Jun 11, 37	Jun 18, 37	Jun 25, 37	Jul 2, 37	Jul 9, 37	Jul 16, 37	Jul 23, 37	Jul 30, 37	Aug 6, 37	Aug 13, 37	Aug 20, 37	Aug 27, 37	Sep 3, 37	Sep 10, 37	Sep 17, 37	Sep 24, 37	Sep 30, 37	Oct 7, 37	Oct 14, 37	Oct 21, 37	Oct 28, 37	Nov 4, 37	Nov 11, 37	Nov 18, 37	Nov 25, 37	Dec 2, 37	Dec 9, 37	Dec 16, 37	Dec 23, 37	Dec 30, 37	Jan 6, 38	Jan 13, 38	Jan 20, 38	Jan 27, 38	Feb 3, 38	Feb 10, 38	Feb 17, 38	Feb 24, 38	Mar 3, 38	Mar 10, 38	Mar 17, 38	Mar 24, 38	Mar 31, 38	Apr 7, 38	Apr 14, 38	Apr 21, 38	Apr 28, 38	May 5, 38	May 12, 38	May 19, 38	May 26, 38	Jun 2, 38	Jun 9, 38	Jun 16, 38	Jun 23, 38	Jun 30, 38	Jul 7, 38	Jul 14, 38	Jul 21, 38	Jul 28, 38	Aug 4, 38	Aug 11, 38	Aug 18, 38	Aug 25, 38	Sep 1, 38	Sep 8, 38	Sep 15, 38	Sep 22, 38	Sep 29, 38	Oct 6, 38	Oct 13, 38	Oct 20, 38	Oct 27, 38	Nov 3, 38	Nov 10, 38	Nov 17, 38	Nov 24, 38	Dec 1, 38	Dec 8, 38	Dec 15, 38	Dec 22, 38	Dec 29, 38	Jan 5, 39	Jan 12, 39	Jan 19, 39	Jan 26, 39	Feb 2, 39	Feb 9, 39	Feb 16, 39	Feb 23, 39	Mar 2, 39	Mar 9, 39	Mar 16, 39	Mar 23, 39	Mar 30, 39	Apr 6, 39	Apr 13, 39	Apr 20, 39	Apr 27, 39	May 4, 39	May 11, 39	May 18, 39	May 25, 39	Jun 1, 39	Jun 8, 39	Jun 15, 39	Jun 22, 39	Jun 29, 39	Jul 6, 39	Jul 13, 39	Jul 20, 39	Jul 27, 39	Aug 3, 39	Aug 10, 39	Aug 17, 39	Aug 24, 39	Sep 7, 39	Sep 14, 39	Sep 21, 39	Sep 28, 39	Oct 5, 39	Oct 12, 39	Oct 19, 39	Oct 26, 39	Nov 2, 39	Nov 9, 39	Nov 16, 39	Nov 23, 39	Nov 30, 39	Dec 7, 39	Dec 14, 39	Dec 21, 39	Dec 28, 39	Jan 4, 40	Jan 11, 40	Jan 18, 40	Jan 25, 40	Feb 1, 40	Feb 8, 40	Feb 15, 40	Feb 22, 40	Mar 1, 40	Mar 8, 40	Mar 15, 40	Mar 22, 40	Mar 29, 40	Apr 5, 40	Apr 12, 40	Apr 19, 40	Apr 26, 40	May 3, 40	May 10, 40	May 17, 40	May 24, 40	Jun 7, 40	Jun 14, 40	Jun 21, 40	Jun 28, 40	Jul 5, 40	Jul 12, 40	Jul 19, 40	Jul 26, 40	Aug 2, 40	Aug 9, 40	Aug 16, 40	Aug 23, 40	Aug 30, 40	Sep 6, 40	Sep 13, 40	Sep 20, 40	Sep 27, 40	Oct 4, 40	Oct 11, 40	Oct 18, 40	Oct 25, 40	Nov 1, 40	Nov 8, 40	Nov 15, 40	Nov 22, 40	Nov 29, 40	Dec 6, 40	Dec 13, 40	Dec 20, 40	Dec 27, 40	Jan 3, 41	Jan 10, 41	Jan 17, 41	Jan 24, 41	Feb 7, 41	Feb 14, 41	Feb 21,
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CORRESPONDENCE

Mediation & Restorative Services

Creating Peaceful Solutions

March 12, 2024

Daniel Buchholtz
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432

Dear Mr. Buchholtz:

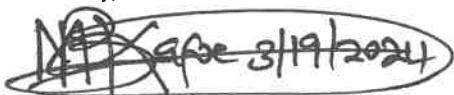
Mediation and Restorative Services (MARS) is a nonprofit that offers conflict resolution services to our neighbors here in Anoka County. We provide a variety of alternative dispute resolution services as well as preventative services in schools and in the community. Our mission is to provide accessible, affordable mediation and restorative practices to underserved populations, to help them resolve their own conflict, repair harm and engender safe, healing communities. We aim to empower community members and create more peaceful communities.

We offer services on a sliding fee scale so that folks who are most in need can access them for a low cost or completely free. **We are able to provide these services to Spring Lake Park residents because of support from municipalities in Anoka County.** You may have seen invoices from our organization in past years and wondered why you should pay them. You should pay them in order to retain these low cost or free services for your residents, preventing evictions, resolving family and neighbor conflict, reducing truancy in schools, preventing police calls, and reducing the burden on the court system.

In 2022-23 we served 28 people who identified that they were from Spring Lake Park (many clients do not give us this information). This prevented conflicts in your community, helped residents retain housing, helped families come to agreements on parenting and other shared care, and reduced police calls as well as the burden on the court system. **Mediation and Restorative Services saves money for the City of Spring Lake Park and Anoka County.**

I would be delighted to have the opportunity to share more information in-person or virtually with you, your staff, or City Council, or you can visit our website at mediationservice.org to learn more. Our work is most effective when we partner closely with municipalities and community organizations. You will soon see an invoice from Mediation and Restorative Services that will cover a small portion of the cost of serving residents from Spring Lake Park. We hope that you will support our work this year so that we can continue to provide accessible conflict resolution services to Spring Lake Park residents.

Sincerely,



Bernadette Kafoe
Executive Director

Mediation and Restorative Services 1201 89th Ave. NE, Suite 380 Blaine, MN 55434

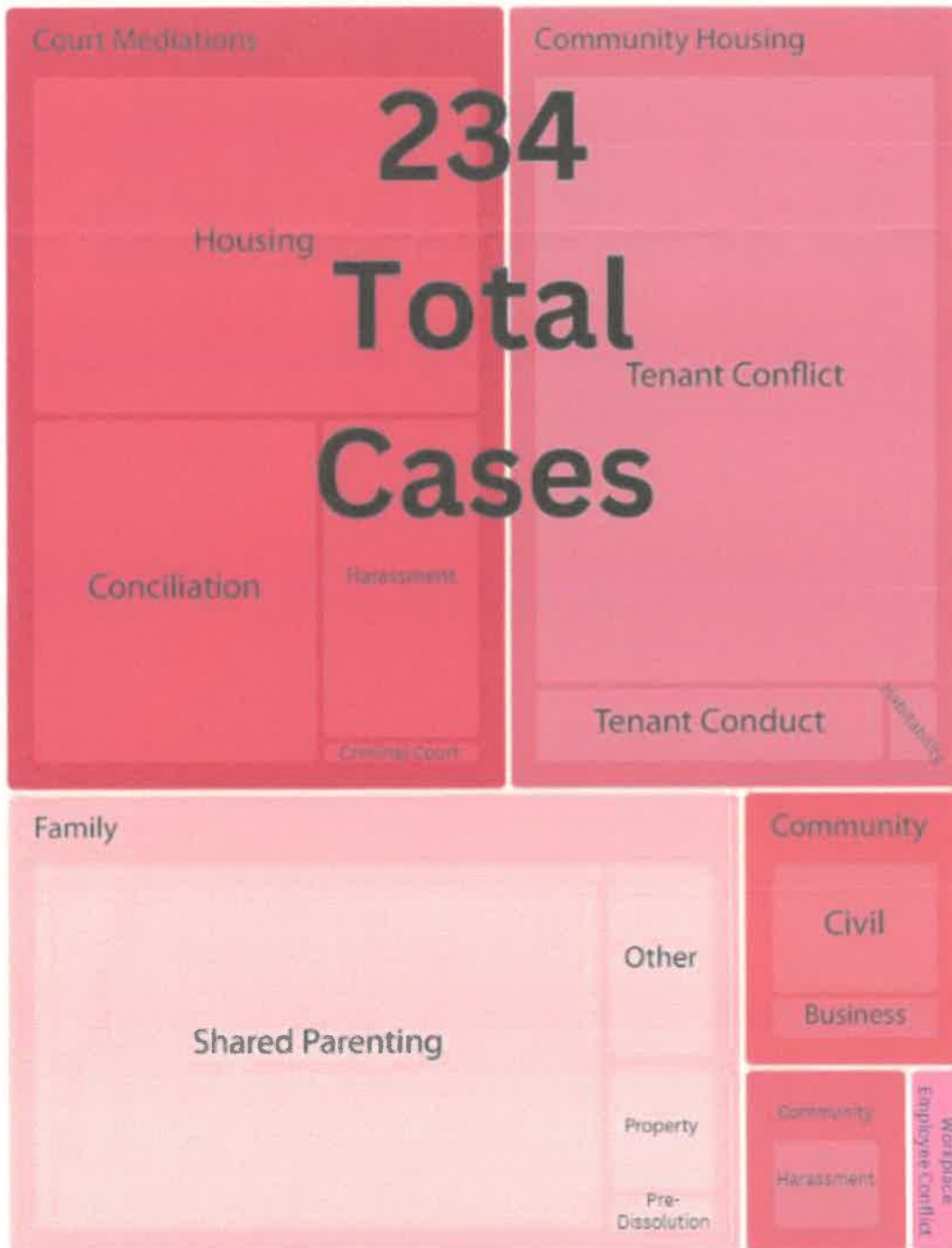
www.mediationservice.org office: 763-422-8878 info@mediationservice.org

Mediation and Restorative Services is a community-focused 501 (C) (3) nonprofit organization. Contributions are very much appreciated and are tax deductible to the fullest extent allowed by the law. Federal tax deduction amounts are limited to the excess of the contribution amount over the fair market value of goods or services received. Please retain this for your records.

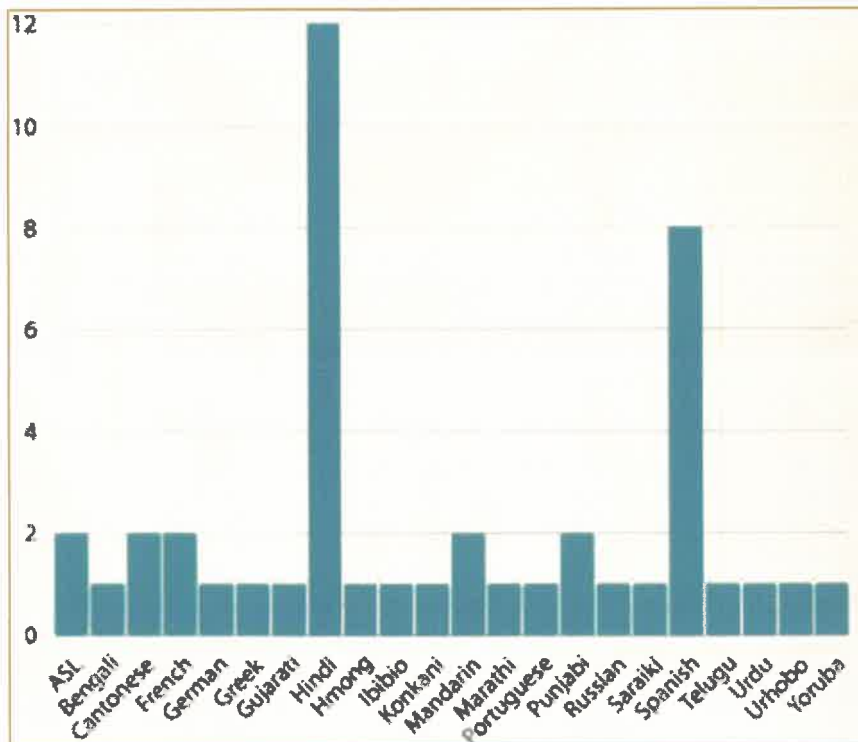
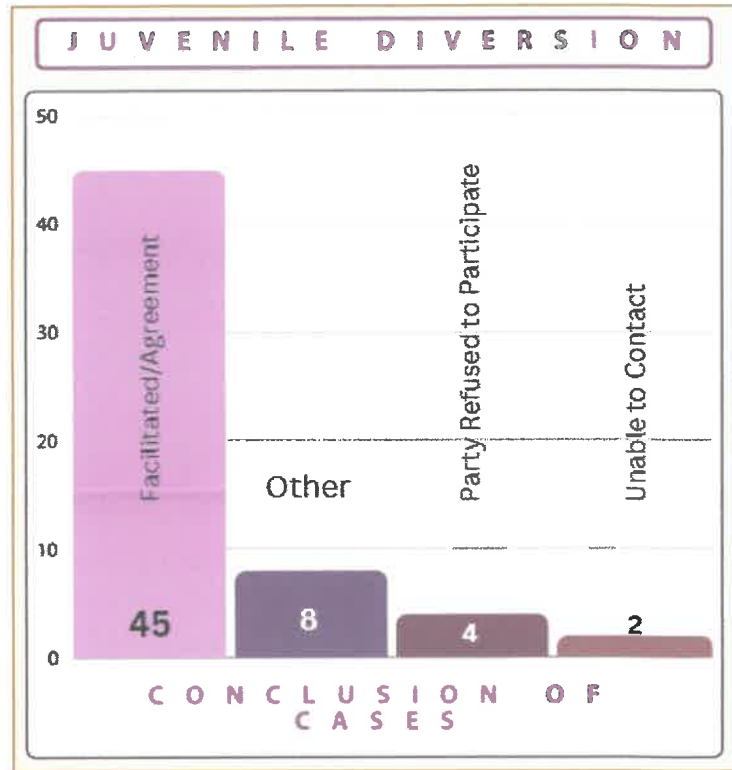
Our federal ID # is 41-1574959

Mediation and Restorative Services

In 2023 Mediation and Restorative Services had 234 mediation cases. The type of conflict and the parties involved varied and are illustrated in the infographic below. These services helped families retain housing, helped local businesses resolve conflicts, reduced the burden on the court system, and more.



MARS doesn't just provide services to adults and students in schools. We also offer a juvenile diversion program that serves Anoka County youths. Goals include diverting youth away from the court system, reducing the likelihood of future offenses, and providing alternatives to repair harm that has been committed.



Anoka County has a significant population of immigrants and individuals for whom English is not their first language. We have focused on recruiting volunteers who can help us to accommodate non-English speakers, and because of this we have 30 volunteers who speak languages besides English as shown at left.



Anoka County

TRANSPORTATION DIVISION

Surveyor's Office

David Ziegemeier LS
County Surveyor

March 15, 2024

CITY OF SPRING LAKE PARK
ATTENTION: ENGINEERING DEPARTMENT
1301 8ST AVENUE NE
SPRING LAKE PARK MN 55432

UPCOMING CONSTRUCTION PROJECTS

The 2024 construction season will be starting soon. Therefore, the Anoka County Surveyor's Office respectfully requests that the municipalities notify our office of upcoming construction projects. We are required by statute to maintain the Public Land Survey for Anoka County. Our office would like to receive a list of the upcoming years' construction projects, including the location, length and type of construction together with a proposed starting date. This will provide us with the opportunity to assess the number and location of government corners that will be disturbed.

If there are corners that will be disturbed, advance notice will allow us to efficiently raise or remove and replace these monuments before the final lift is applied. This will eliminate the need to bore a large hole in the road's new surface in order to raise the monument(s) to a position flush with the surface of the road. Notifying us will save our field crew a substantial amount of time and will provide you with a longer lasting, more professional looking final product.

If a comprehensive list of projects is not available a phone call or an e-mail prior to construction, explaining what will be done and where, would be appreciated. You can reach Stephen Snitker (Land Surveying Supervisor) at 763-324-3111, e-mail, stephen.snitker@anokacountymn.gov If you have any questions, please feel free to call. Thank you.

Respectful, Innovative, Fiscally Responsible

▲ 1440 Bunker Lake Boulevard NW ▲ Andover, MN 55304
Office: 763-324-3200 ▲ Fax: 763-324-3020 ▲ www.anokacounty.us/surveyor

Affirmative Action / Equal Opportunity Employer

MARKET UPDATE

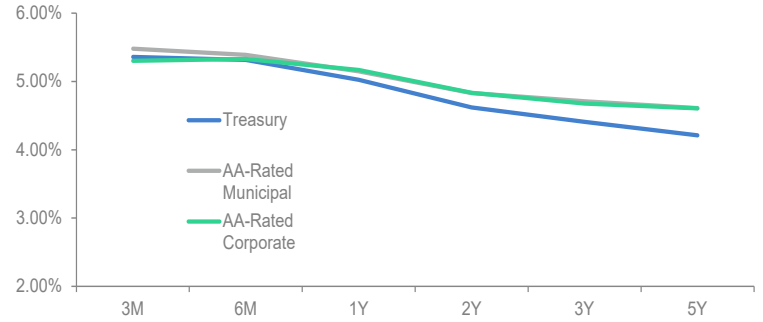
APRIL 2024

Market and Economic Highlights

- ▶ The S&P 500 rose for the fifth straight month
- ▶ The market experienced greater breadth in March as tech stocks remained strong
- ▶ Bonds performed well for the month with longer term indices outperforming
- ▶ Fed Chair Powell's commentary leaned dovish following the March 20-21 Fed meeting
- ▶ Headline and Core CPI exceeded economists' forecasts though PCE (Personal Consumption Expenditures) was in line
- ▶ Personal spending remained strong in February

Source: FactSet

Market Yields



Source: Bloomberg Finance L.P. 3/29/24

Market Returns

Market Index	MTD	QTD	YTD	1-Year
Bloomberg 9-12 Month T-Bill	0.41%	0.92%	0.92%	4.78%
Bloomberg 1-5 Year Government	0.40%	-0.04%	-0.04%	2.44%
Bloomberg Intermediate U.S. Gov/ Credit A or Better	0.57%	-0.24%	-0.24%	2.17%
Bloomberg Intermediate U.S. Agg.	0.78%	-0.42%	-0.42%	2.30%
S&P 500	3.22%	10.56%	10.56%	29.88%
Russell 2000	3.58%	5.18%	5.18%	19.71%

Source: Bloomberg

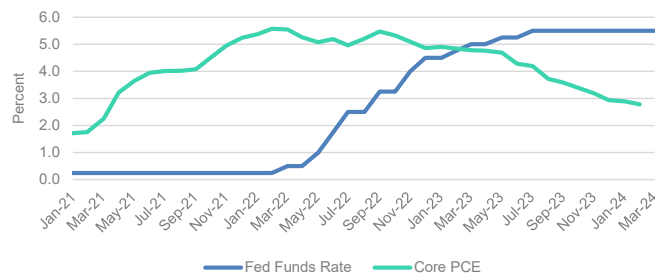
FEATURED MARKET DATA

Core Inflation Moderating

Though the path to lower inflation has been somewhat bumpy, the trend in Core PCE, the Fed's preferred measure of inflation, continues downward. Year-over-year growth in Core PCE declined to 2.8% in February. The reading was aligned with economists' expectations following the CPI report earlier in March which exceeded expectations. Core services excluding energy & shelter decelerated significantly to 0.18% for the month. The reading was down from 0.66% for January and more in line with disinflationary trends that prevailed from May 2023 to Dec 2023. Core PCE is now significantly below the 5.50% upper range of the Fed Funds target rate.

Source: Bloomberg

Fed Funds Rate Exceeds Core Inflation



Source: Bloomberg

U.S. Economic Indicators

Event	Event Date	Period	Survey	Actual	Prior / Revised (R)
Core CPI (MoM)	03/12/24	FEB	0.3%	0.4%	0.4%
Consumer Price Index (YoY)	03/12/24	FEB	3.1%	3.2%	3.1%
Building Permits	03/19/24	FEB	1,496K	1,518K	1,489K (R)
S&P Case Shiller 20-City Home Price Index (YoY)	03/26/24	JAN	6.12%	6.03%	5.57% (R)
Consumer Confidence	03/26/24	MAR	107.0	104.7	104.8 (R)
Personal Income	03/29/24	FEB	0.4%	0.3%	1.0%
Personal Spending	03/29/24	FEB	0.5%	0.8%	0.2%
Change in Nonfarm Payrolls	04/05/24	MAR	205K	--	275K
Unemployment Rate	04/05/24	MAR	3.8%	--	3.9%

Source: Bloomberg Finance L.P. 3/29/24. Glossary terms on following page.

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Glossary of Terms

Term	What is it:
Building Permits	Records the number of permits for future housing construction.
Capacity Utilization	Tracks the extent to which capacity is being used in the production of goods and services.
Change in Nonfarm Payrolls	This indicator measures the change in the number of employees on business and government payrolls.
Chicago Fed National Activity Index	A nationwide measure of economic activity and inflation pressures. An index value of zero indicates that the national economy is expanding at its historical trend rate of growth.
Consumer Confidence	Index examines how consumers feel about jobs, the economy and spending.
Consumer Price Index (CPI)	Measures the average change in retail prices over time for a basket consisting of more than 200 categories of assorted goods and services paid directly by consumers.
Core Consumer Price Index (Core CPI)	This measure of CPI excludes food and energy costs.
Durable Goods Orders	A measure of new orders placed with domestic manufacturers for durable goods, which are items that last three years or more.
Existing Home Sales	Measures monthly sales of previously owned single-family homes.
GDP Annualized QoQ	Measures the annualized quarterly growth of the final market value of all goods and services produced within a country. GDP is the foremost report on how fast or slow the economy is growing.
Housing Starts	Records the number of new housing units started during a period.
Index of Leading Economic Indicators (LEI)	An index designed to predict the direction of the economy.
Initial Jobless Claims	Tracks new filings for unemployment insurance benefits.
ISM Manufacturing	Measures manufacturing activity based on a monthly survey of purchasing managers.
MBA Mortgage Applications	The Mortgage Bankers Association's weekly mortgage application survey includes home loan application activity for conventional and government loans for home purchases and refinances.
Mortgage Delinquencies	A measure of the percent of total conventional and government loans which are at least one payment past due, but not in the process of foreclosure.
Personal Consumption Expenditure (PCE)	The Federal Reserve's preferred measure of inflation tracks overall price changes for goods and services. Core PCE excludes food and energy.
Personal Income and Spending	Index records the income Americans receive, how much they spend, and what they save.
Retail Sales	Tracks the sale of new and used goods for personal or household consumption.
Retail Sales Ex. Auto	Retail sales excluding motor vehicles and parts.
S&P Case-Shiller Home Price Index	Tracks the value of single-family housing within the U.S. There are multiple indexes including the 20-City Composite.
Unemployment Rate	The U-3 unemployment rates tracks the percentage of the civilian workforce that is unemployed.

Source: Bloomberg, The Secrets of Economic Indicators by Bernard Baumohl; PMA Asset Management, LLC

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ANOKA COUNTY NEWS

Volume 1-2024



EXPLAINING
YOUR
TAXES

Why is This Year DIFFERENT?

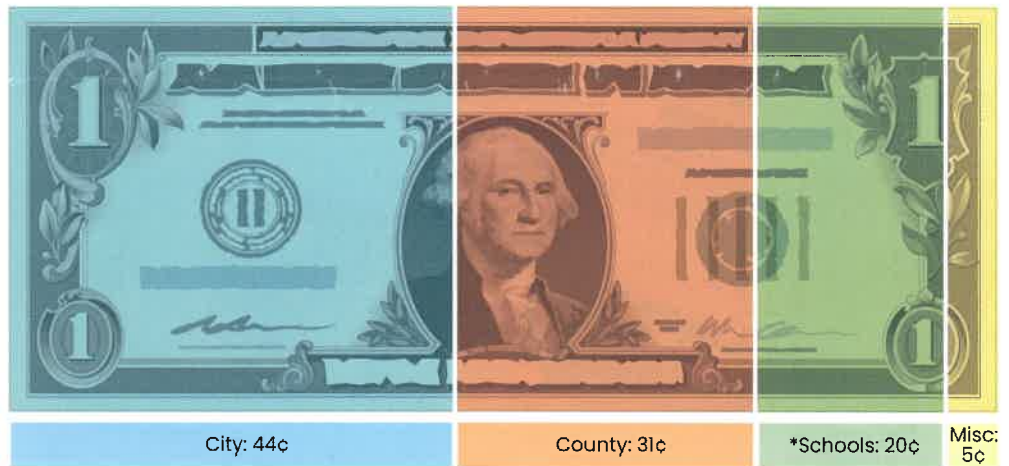
When it comes to explaining why a property's taxes go up or down in a given year, one has to understand that there are multiple factors at play that figure into the overall dollar amount.

If you take a look at your property tax notification or statement, you'll see that it lists a whole host of taxing authorities, which include your city, school district, state, and several others, depending on where you live and what type of property you own.

Every year, each of those taxing authorities sets a budget for the upcoming year, and they determine how much property tax levy will be necessary to support that budget. A change in any of those city, county or school district budgets and levies could impact your property taxes. This year, changes have happened across the board, and most property owners will see an increase on their property tax statements, which will be in mailboxes by the end of March.

"Anoka County was able to keep its property tax levy flat for the last several years, to lessen the impact felt by residents and businesses during the pandemic," said Mike Gamache, chair, Anoka County Board of Commissioners. "In 2024, there will be an increase, as the county deals with the impact of inflation — that's the cost of fuel, electricity and more — funding a market-based wage adjustment for employees, and hiring more prosecutors to deal with the increase in violent crimes."

Breakdown of Every Dollar Collected in Property Taxes



**Does not include referendum levies | Misc = Metropolitan Council, watershed district, HRA/EDA*

Even with the 2024 levy figured in, Anoka County's annual levy increase has been one of the lowest in the metro area. The 5-year average is less than 4 percent. This figure is lower than the pace of inflation, which was at 4.64 percent over the last 5 years.

The following pages will offer more information about taxes/valuations, and how the county uses tax dollars to provide services.



Anoka County
MINNESOTA

Respectful, Innovative, Fiscally Responsible

Who

Will Feel the Most Impact IN 2024?

Commercial, industrial, and apartment property owners are likely to see larger tax increases compared to that of residential. The main drivers of those differences are:

- Increasing levies at the local level including city, school district, and county.
- Value increases in 2023 for commercial, industrial, and apartment properties largely exceeded that of residential properties, meaning they will bear more of the tax burden in calendar year 2024.



“While there were several legislative changes in 2023, most of those are effective for taxes payable in 2025, including the change to the homestead market value exclusion,” said District 6 Anoka County Commissioner Jeff Reinert. “We expect a continued shift of the tax burden to commercial, industrial, and apartment parcels in future years, barring any new legislation in 2024.”

How

are Valuations DETERMINED?

Estimated market value (EMV) is one of the factors used to determine your property taxes. It represents the normal sale price in a competitive open market (where a buyer and seller are not related and both are educated about the property).



“EMV has an impact on your taxes, but not as much as one might assume,” said District 4 Anoka County Commissioner Scott Schulte. “How your tax amount changes from year to year is influenced more by the revenues needed to fund local government, including cities and school districts. “If Anoka County increased all values by 50 percent, the resulting tax amounts would not increase by 50 percent; the tax rates would be adjusted to generate the same amount of tax revenue.”

Your Assessor’s Office is responsible for determining the value of your property each year. This process can also be referred to as mass appraisal. The mass appraisal process relies heavily on the physical data assessors collect once every 5 years. That data is then used to derive an estimate of market value that is adjusted annually based on sales of comparable properties over a set time-period.

For more information on the county budget and your property taxes, visit anokacountymn.gov/budget or anokacountymn.opengov.com

What

Does the County Provide for the COMMUNITY?

Revenue generated from taxes provides an array of services, including:



Sheriff's Office — The Sheriff's Office protects and serves the community in a manner that preserves public trust. It is composed of the sheriff and a team of approximately 300 staff and volunteers who serve 21 urban and rural cities in the county with a growing population of more than 360,000.



Library — The Anoka County Library system consists of 8 branches serving the needs of its residents throughout the northwestern suburbs of the Twin Cities. The library provides access to over 1.3 million items in a variety of formats.



Parks — The county maintains 11,500 acres of open space, which includes 17 parks, two of which allow seasonal camping. The county also has more than 85 miles of trails within the Parks system.



Highway — The county's Highway Department manages and maintains 413 miles of roadway, including 8 roundabouts, 55 bridges and 224 traffic signals.



Emergency Communications — 911 staff answered about 400,000 calls in 2023 for help, with 95 percent of those calls being answered within 10 seconds. The department answers 911 and non-emergency calls for the 367,018 citizens of the county and provides dispatch services for all 11 law enforcement agencies and 17 fire departments in the county.



Veteran Services — Anoka County Veteran Services provides professional, caring and quality assistance to veterans and their dependents in obtaining benefits through county, state and federal programs.



Elections and Voter Registration — The Anoka County Office of Elections and Voter Registration provides voter registration and election administration for federal, state and county elections. Key duties include processing voter registration applications; programming/printing ballots and testing voting equipment; issuing and counting all absentee ballots; training and certifying city, township and school district local election officials; compiling election results; and conducting post-election audits.



Job Training Center — The county's Job Training Center administers services to meet the needs of people in our community such as youth, laid off workers, seniors, unemployed and underemployed adults. The center also provides comprehensive services to job seekers and employers, and is staffed to provide employment-related services.



Public Health & Environmental Services — This department works to improve the health of community members through education, prevention, service, regulation, and advocacy in Anoka County.



Attorney's Office — The office of the County Attorney handles many cases, including felony criminal prosecutions, child support enforcement, juvenile delinquency and child protection matters, as well as providing civil legal counsel for county administration. The Anoka County Attorney's Office also has an in-house Investigations Unit and Victim/Witness Services division.



Economic Assistance — This department offers residents help with a variety of programs, including cash programs, housing assistance, food shelves, medical programs, and more.

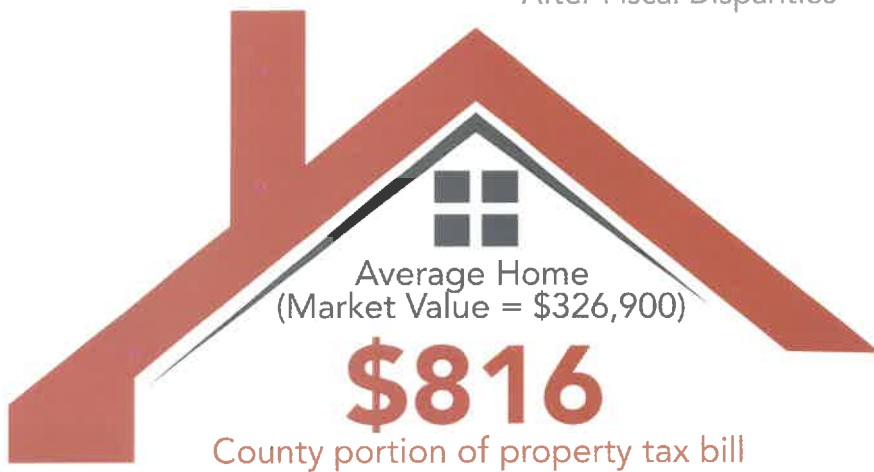
How

is the Average-Priced Home

AFFECTED?

Net County Cost of Services

After Fiscal Disparities



Debt Service	4%	\$31
Road and Bridge	4%	\$37
Conservation/Culture/Rec	9%	\$70
General Government	21%	\$175
Human Services	30%	\$242
Public Safety	32%	\$261

Priorities FOR 2024

- Provide safe roads and eliminate congestion.
- Work with people to improve lives.
- Protect and serve the community.
- Attract and retain a skilled workforce.
- Provide clear and accurate information to residents about county initiatives.

In Motion: 2024 HIGHWAY PROJECTS

1. **Blaine: University Ave. at 86th Lane** — Replace and update the existing signal system. Construction: summer-fall.

2. **Fridley: Mississippi St. at Old Central Ave.** — New roundabout. Construction: summer-fall.

3. **Andover: Round Lake Blvd. from 149th Lane NW to 157th Ave. NW** — 2-lane to 4-lane conversion, pedestrian accommodations, and drainage system improvements. Construction: spring-summer.

4. **Blaine, Lino Lakes: Main St. at Sunset Ave. NE** — New roundabout. Construction: spring-fall.

5. **Blaine: Lexington Ave. at 122nd Ave.** — New traffic signal system and ADA compliant pedestrian/bicyclist crossings. Construction: summer-fall.

6. **Oak Grove: Viking Boulevard Bridge Replacement** — Replace existing bridge; also includes widened shoulders, multiuse trail and drainage system improvements. Construction: now-fall.

7. **Oak Grove: Viking Boulevard at Rum River Boulevard** — New roundabout. Construction: spring-fall.

8. **Nowthen: Viking Boulevard from Highway 47 to Rum River Boulevard** — Reconstruct roadway surface with concrete pavement. Construction: spring-summer.

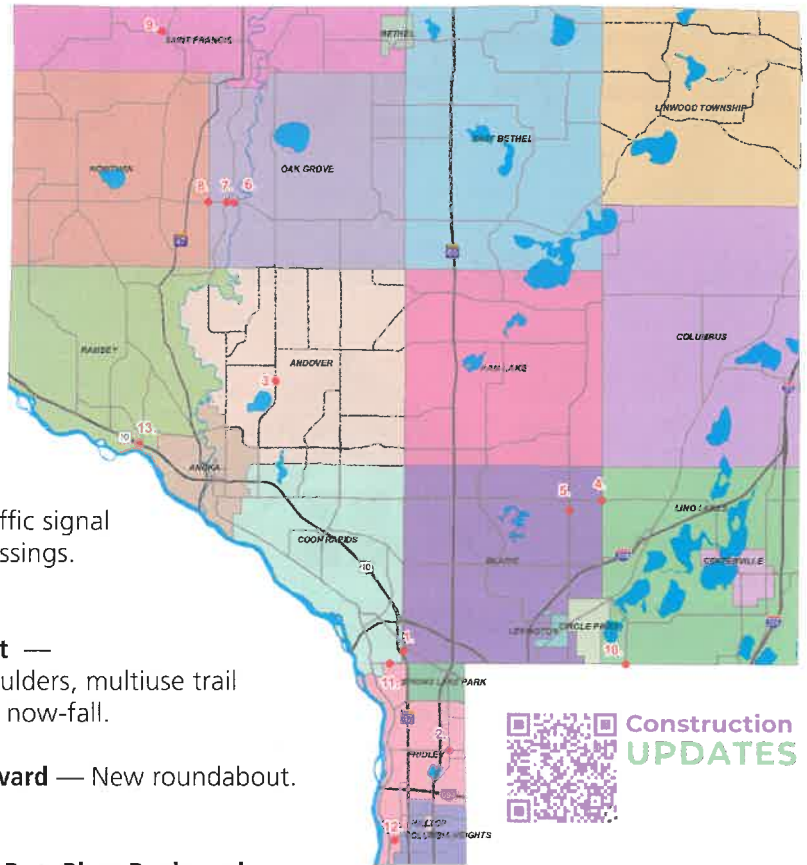
9. **Saint Francis: Ambassador Boulevard NW at Seelye Brook** — Replace existing timber bridge with concrete box culverts. Construction: summer-fall.

10. **Lino Lakes: Hodgson Road and County Road J/Ash Street** — Replace traffic signal system with new roundabout, multiuse trail improvements and drainage. Construction: spring-fall.

11. **Coon Rapids/Fridley: 85th Ave. at Evergreen Blvd.** — New roundabout. Construction: spring-fall.

12. **Fridley: 44th Ave. Pedestrian Improvements on BNSF Railyard Bridge** — Reconstruct existing bridge deck, widened pedestrian accommodations, and bridge approach improvements. Construction: December 2024-spring 2025.

13. **Ramsey: Highway 10 Ramsey Gateway Project**
See next page for more info. Construction: spring 2024-fall 2025.



No SNOW? No Problem!

Snow is rarely in short supply in Minnesota, but this year has proved different. With the limited amount of snowfall, Anoka County road maintenance crews have had time to catch up on other projects: tree trimming and clearing, filling potholes, addressing drainage issues, and cleaning up various items that have been set aside due to other priorities.



The Ramsey Gateway Project on Highway 10, a multi-agency partnership project, is underway. The project includes two grade-separated interchanges at Ramsey Boulevard and Sunfish Lake Boulevard that will replace existing signalized intersections. These improvements are also coupled with the grade separations of the adjacent BNSF Railway at-grade crossings and a new frontage road between Ramsey Boulevard and Sunfish Lake Boulevard.

The temporary paving and preparatory work on Highway 10 that was completed last fall will allow it to remain open to two lanes in each direction for most of the project. Major construction will kick off in early to mid-March, weather dependent.


Sunfish Lake Boulevard will close once work begins this spring. Roadway users will be detoured to Ramsey Boulevard while the Sunfish Lake Boulevard grade separation is constructed.


“We are thrilled to partner with the City of Ramsey, as well as numerous others, to complete this final section of Highway 10 construction,” said District 6 Anoka County Commissioner Julie Jeppson. “The safety of all who travel this corridor is at the heart of the project, as well as future projects such as Highway 65. I’d like to thank all the businesses, partners, and residents for their continued patience.”

For more information on project progress and the anticipated schedule, or to sign up for project updates, visit the project website: AnokaCountyRamseyGateway.com.

**COUNTY FACILITIES HAVE EXPANDED
SUMMER HOURS BEGINNING APRIL 1**

Household Hazardous Waste Facility	Wed 1pm - 7 pm
3230 101st Avenue NE, Blaine	Thurs, Fri, Sat 1 pm - 7 pm
Rice Creek Compost Site	Mon - Fri 10 am - 7 pm
7701 Main Street, Lino Lakes	Sat 9 am - 5 pm Sun 12 pm - 5 pm
Bunker Hills Compost Site	Tues, Thurs 10 am - 7 pm
13285 Hanson Boulevard NW, Coon Rapids	Sat 9 am - 5 pm Sun 12 pm - 5 pm

 **For items accepted at the HHW Facility**
scan the QR code or go to:
AnokaCountyMN.gov/HHW

 **For items accepted at the Compost Sites**
scan the QR code or go to:
AnokaCountyMN.gov/yardwaste



**REGISTRATION
IS OPEN FOR
SUMMER 2024**

BE AN AMBASSADOR

Looking to connect with other fun people? Do you want to boost your resume for college or need volunteer hours? Sign up to be a Recycling Ambassador today! The free program is held through a virtual classroom on Tuesday nights for six-weeks. Registration is now open for Summer 2024! The Recycling Ambassador program is a free six-week course led by industry experts covering waste reduction, recycling, and composting. Once you have completed the course you can educate and inspire others to reduce, reuse, and recycle.

Participants agree to attend all classes. After completing the course, graduates agree to volunteer 30 hours of public outreach. Volunteer hours are what makes the Recycling Ambassadors program special. Participants put their skills to work by helping others learn to reduce their waste and create a better environment.

For more information scan the QR code, or visit:
<https://www.anokacountymn.gov/2104/Recycling-Ambassadors>



UPCOMING CLASS
JUNE 11 - JULY 23
Held virtually Tuesdays 6pm - 7:30pm

ANOKA COUNTY PARKS

SOMETHING FOR EVERY EXPLORER!

Parks offer something for everyone and extend a warm welcome to all. Whether you're an outdoor enthusiast seeking recreation, an eager learner looking for environmental education programs or passionate about making a positive impact, parks provide a

space for every interest. From hiking trails and recreational activities to immersive educational experiences and fulfilling opportunities to work within their scenic landscapes, parks ensure that everyone can find their place to connect, grow and contribute.

EARTH DAY CELEBRATION (APRIL 20 • FREE)

KIDS FISHING CLINIC (MAY 4 • FREE)

SUMMER CAMPS

CAMPFIRE TALKS (FREE)

RESTORATION PROJECTS AT WARGO

FOREST KIDS CLUB

NATURE PLAY

HOMESCHOOL PROGRAMS

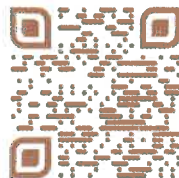
FAT TIRE BIKING

BIRDING PROGRAMS

TRACKING PROGRAMS

AND MORE!

REGISTER ONLINE AT
ANOKACOUNTYPARKS.COM
OR CALL 763-324-3350



NOW HIRING

PARK MAINTENANCE

NATURAL RESOURCES

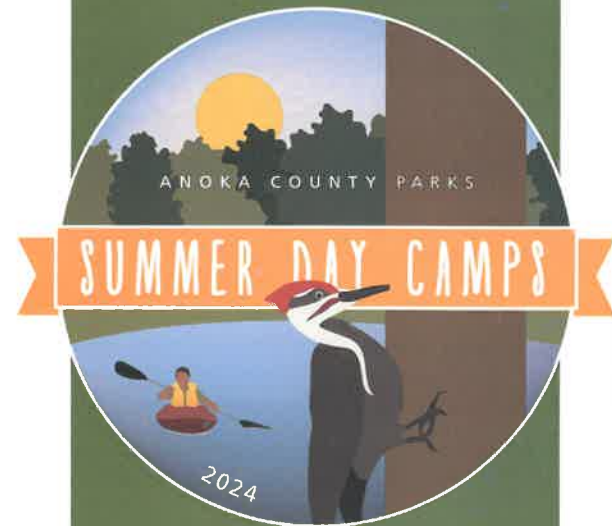
PARK SERVICES

CHOMONIX GOLF COURSE

BUNKER BEACH WATER PARK

WARGO NATURE CENTER

APPLY ONLINE AT ANOKACOUNTYMN.GOV/PARKJOBS
8



CAMP TOPICS FOR AGES 4-14:

Hoppin Floppin Frogs

Wild Wanderers

Flight Camp

Fishing Camp

Stoked About Fire
and More!

CAMP LOCATIONS:

Bunker Hills

Coon Rapids Dam

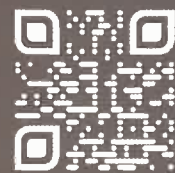
Lake George

Martin-Island-Linwood Lakes

Rice Creek Chain of Lakes

Wargo Nature Center

Register by April 1, 2024,
and save \$5 per participant
on Grown-Up & Me and ages
4-5 camps and \$10 on ages
6-14 camps.



Register online at
anokacountyparks.com
or call Wargo Nature Center
at 763-324-3350.



CHOMONIX

GOLF COURSE

- 18 HOLE, PAR 72 COURSE
- TOURNAMENTS
- SMALL GROUP RATES
- BLUE HERON ROOM
- PLAYERS CLUB
- MEMBERSHIPS
- LESSONS
- DRIVING RANGE

LEARN MORE AT CHOMONIX.COM
700 AQUA LANE, LINO LAKES // 763-324-3434



EXPLORE TRACKS

AN AUGMENTED REALITY EXPERIENCE



Imagine walking park trails and watching nature come alive on your smartphone through holograms and 3D animated images.

Download "Tracks - Anoka County Parks" from your favorite app store. Start at the Bunker Hills Activities Center, explore the trails and watch the parks come alive!



BUNKER BEACH

WATER PARK

OPEN DAILY
11 AM - 7 PM
JUNE 8 - AUG. 25



BUNKERBEACH.COM



READ LOCAL MN

2024 Featured Authors Announced





Each year local authors are selected to be highlighted in the community throughout the year. Checkout these local authors tinyurl.com/ReadLocalMN



Johnsville Library - Summer Closure

The Johnsville library will close this summer for remodeling. Watch for updates on our social media pages or visit anokacountylibrary.org.

SPRING PROGRAMS



Nita Prose

7PM Monday, April 8

facebook.com/ClubBook

Club Book presents Nita Prose

MON 7 PM, April 8

Featured title "The Mystery Guest"

Social Singing for Adults

SAT 11 AM, April 20 - Northtown Library

Minnesota's Logging Life Family Program

THU 5 PM, April 25 - Mississippi Library

Creative Movement for Seniors with Karla Nweje

THU 5 PM, May 2 - Mississippi Library

Rock Concert for Kids with Will Hale

SAT 10:30 AM, May 18 - Northtown Library

For more programs, visit the event calendar at tinyurl.com/ACLEventcalendar

New Strategic Plan

Thank you for your input! Over 14,000 residents gave us feedback on how the library can best serve you. The resulting plan will guide our work for connecting the community to ideas, information, and inspiration over the next few years.

Read the full report online tinyurl.com/ACLStrategicPlan

Exciting progress is already happening:

- **NEW!** Add your library card number to your **digital wallet** tinyurl.com/ACLDigitalWallet
- Year-round adaptive and sensory-friendly programs for youth tinyurl.com/ACLAdaptiveEvents
- Visit tinyurl.com/ACL-Decodable for our expanding **decodable book collections**. Decodable books build confidence and are phonics-based, encouraging children who are learning to read to sound out words. Two decodable series have also been added to the "Always Available" section of Libby that never has a waitlist.



Elections and Voting



Electronic Pollbooks



These devices have been in use in Anoka County polling places since 2018.

The decision to use pollbooks has benefited Anoka County residents and provided greater efficiencies for election judges and administrators. It is important to note that at no point in time are the pollbooks ever connected to the voting machines, and the information pollbooks access is securely encrypted.

Reduced Wait Times – Gone are the days of standing in long check-in lines, divided alphabetically by last name, and seeing some lines empty while others take more time because voters in those lines have common last names. Voters can now use any line to check in and, instead of flipping through volumes of paper to find your name, an election judge can now simply do a quick search on the pollbook. Because of these efficiencies, the time you spend in the polling place has been drastically reduced.



Election Integrity – Paper rosters required a manual "Voted" stamp next to the name of every resident who voted absentee. This meant many hours of stamping by election officials, with the potential for mistakes. With pollbooks, this process is done instantaneously, without the possibility of human error. This process is repeated on Election Day as well for any absentee ballots that are received on that day. The ability to update a voter's status in real time allows an election judge to instantly see if the person trying to check in already has a voted ballot.



Voter Privacy – Each page of the paper roster listed the names of multiple residents, which allowed for the possibility of others seeing if you had checked in. The pollbooks only display the information of the person who is currently checking in, thus increasing privacy for every voter.



For more information on elections in Anoka County, visit: anokacountymn.gov/3966/Election-Integrity

Illicit Discharge Detection and Elimination

Storm sewer systems carry water directly into our lakes, rivers, and wetlands. If anything other than stormwater enters the system, it is an illicit discharge. Substances can include oil, chemicals, sediment, and more.



Tips for residents

- Take used oil to a recycle center or a fast oil-change business.
- Revegetate bare or eroding areas of your lawn.
- Return old paint to the store where you purchased it.
- Secure your trash when placed on the street.
- Take all old chemicals, including paints and automobile fluids, to your local household hazardous waste drop-off: <http://tinyurl.com/2wycrmns>.
- Do not pour fats, oils, or grease into your sink or sewer.
- Do not over fertilize your lawn.
- Pump your septic tank every 3 years.
- Report any hazardous spills immediately: (612) 670-3059.

Anoka County Forms Committee to Manage Opioid Settlement Funding

The Opioid Solutions Initiative has been established to respond to the misuse of opioids in Anoka County.

The mission of this initiative is to “improve health, save lives, and reduce the impact caused by opioids and other substances in Anoka County, by managing Opioid Settlement funding and supporting strategic partnerships.”



**ANOKA COUNTY
OPIOID SOLUTIONS INITIATIVE**

State and local governments received funding last year as the result of the settlement with more than a dozen companies that manufactured, sold, or distributed prescription painkillers and were sued for their role in fueling the opioid crisis.

Community engagement with this effort is critical and will be prioritized. Next steps include assembling an advisory council that will include people with lived experience and professionals from organizations throughout the community. Information on the advisory council will be shared through county communication channels in March.

“Our vision is that all Anoka County residents and partners are supported, engaged, and prepared to overcome the opioid crisis and meet the challenges related to substance use in the community,” said District 7 Anoka County Commissioner Mandy Meisner.

Anoka County 2024 Senior EXPO



Open to seniors and their families
HANDICAPPED ACCESSIBLE!

**Saturday
May 18
9 a.m. to noon
Lord of Life Church
14501 Nowthen Blvd. NW
Ramsey, MN 55303**

- Information booths
- Free pancake breakfast
- Blood pressure checks
- Mini massages
- Entertainment
- Todd “Elvis” Anderson
- Eyewear repair & cleaning

Sponsored by Anoka County Human Services
Questions: Please call Lori at 763-324-1692



Anoka County Parks

The Anoka County Parks Department recently received a County Achievement Award from the Association of Minnesota Counties (AMC) for its parks augmented reality (AR) trail app, "Tracks," which can be used at Bunker Hills Regional Park. The program redefines outdoor experience through AR technology and aims to address the disconnect between youth generations and nature.



Finance and Central Services

The Anoka County Board of Commissioners commended the County's Finance and Central Services Division employees Dec. 19, 2023, for their hard work that led to Anoka County being the only Minnesota county to win the cashVest 90+ award this year. The award signifies excellence in the implementation and management of all liquidity in the public and higher education marketplace. It is not based on what the marketplace is paying for cash, but rather how a public entity or higher education institution operates within distinct qualifying areas.



PRT's Pam LeBlanc

The Association of Minnesota Counties (AMC) recently recognized Anoka County's Pam LeBlanc with an Outstanding Service Award for her 42 years of service to the county. LeBlanc currently serves as chief officer of Property Records and Taxation for the county and has held several other positions during her tenure. Over the course of her career, LeBlanc has worked collaboratively with other departments, community partners, counties, and professional organizations. She has fostered a cohesive team atmosphere in her department and continually finds ways to develop leaders in her division.



Award WINNERS

 Association of
Minnesota Counties



EMERGENCY COMMUNICATIONS CENTER Construction Update

Anoka County's new Emergency Communications Center, which will combine 911 operations and the county's radio shop, is nearly a year into construction.

Ground was broken on the 42,000-square foot facility in April of 2023, and construction on the building has been steady.

911's current facility, in the basement of the Anoka County Government Center, was built more than 30 years ago and is only 5,000 square feet. Since its construction, the county has increased in population by more than 200,000 people, and the county's population continues to grow. The new facility will give Emergency Communications the ability to expand to meet the needs of emergency services in the county.

"Anoka County's 911 dispatchers have worked for years in a cramped basement, with no access to windows or daylight — this is anything but an optimal location for one of our county's most important emergency services," said District 2 Anoka County Commissioner Julie Braastad. "The new facility is an asset for our staff, who need to

be mentally focused to help our public. It's a state-of-the-art building that has a setup conducive to learning and distraction reduction, a wellness-fitness room to reduce stress, a quiet room for staff to step away and collect themselves privately, and more."

Anoka County's 911 staff usually field more than 400,000 emergency and non-emergency calls a year, with 95 percent of those calls answered in less than 10 seconds.

More than half of the capital for this nearly \$40 million project came from American Rescue Plan Act funds. Wold Architects and Engineers and ICS Consulting have handled the design and construction of the project.



Property Tax Assistance for Seniors and People with Disabilities



**SCAN
ME FOR
MORE
INFO!**

Trained volunteers are available to help senior citizens and people with disabilities apply for their homeowners/renters Minnesota property tax refund (M1PR) form. This program is offered on a first-come, first-served basis. Any changes to this schedule will be announced on the property tax line, 763-324-1480.

June 11 - 9 a.m. to noon	Mary Ann Young Senior Center	9150 Central Ave. NE, Blaine
June 12 - 8 a.m. to noon	Coon Rapids Senior Center	11155 Robinson Dr., Coon Rapids
June 20 - 2 to 4 p.m.	Murzyn Hall Columbia Heights Senior Center	530 Mill St., Columbia Heights
June 27 - 10 a.m. to noon	Ham Lake Senior Center	15544 Central Ave. NE, Ham Lake
July 8 - 8 a.m. to noon	Coon Rapids Senior Center	11155 Robinson Dr., Coon Rapids
July 16 - 9 a.m. to noon	Fridley Community Center	6085 7th St. NE, Fridley
July 17 - 9 a.m. to noon	Mary Ann Young Senior Center	9150 Central Ave. NE, Blaine

RECYCLING FOOD SCRAPS JUST GOT EASIER



New drop-off location
at the Johnsville Library

Due to open in March, Anoka County Recycling & Resource Solutions has added a NEW 24/7 organics drop-off location in the parking lot of Johnsville Library in Blaine. For information on the organics recycling program, exact opening date, and more scan the QR code.



or visit:
www.AnokaCountyMN.gov/Organics

Anoka County
RECYCLING & RESOURCE SOLUTIONS (763)324-3400

Anoka County JOB TRAINING CENTER Empowers Program

GET YOUR FUTURE STARTED

OUR SERVICES



Career
Planning



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Training
Opportunities



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Experience &
Internships



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Support &
Resources

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763-324-2300

120189th Ave. NE Ste. 2300
Blaine MN 55434



Job HELP

Dislocated Worker PROGRAM



Have you been
laid off and need
training or help
returning to work?



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Apply for unemployment
uimn.org

Anoka County
JOB TRAINING CENTER | CareerForce
It's your state of success



Abandoned Well Sealing Cost Share PROGRAM

For more information and to apply,
visit <http://tinyurl.com/2bs2kf8x>

Unused wells can serve as direct conduits for surface contaminants to reach our aquifers. The Anoka Conservation District has been awarded grants through the Clean Water Fund to help eligible landowners seal unused wells located within Anoka County, targeting vulnerable groundwater areas such as Drinking Water Supply Management Areas (DWSMAs).

To qualify for reimbursement, applicants must meet the requirements described in the application and receive a cost-share program approval letter from the Anoka Conservation District before they seal their well. Funding may not be applied retroactively to wells that have already been sealed.

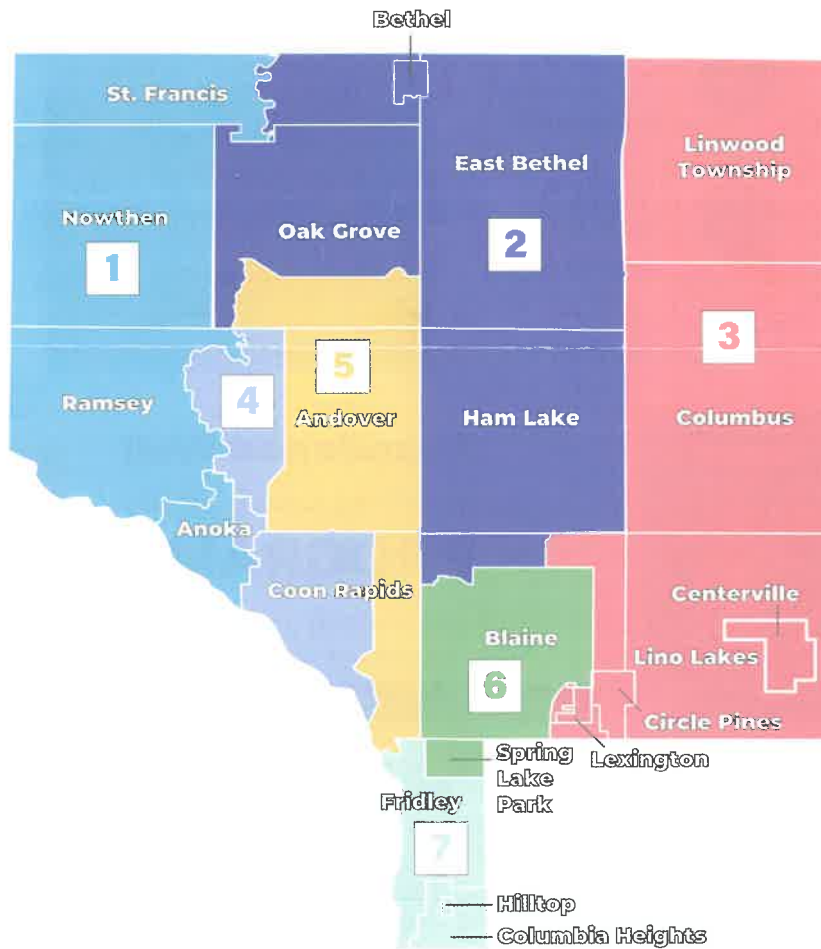
Anoka County
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 Anoka MN 55303-5024



Visit our website!

ANOKA COUNTY LEADERSHIP

763-324-4700



Matt Look
 DISTRICT 1
 COMMISSIONER



Julie Braastad
 DISTRICT 2
 COMMISSIONER



Jeff Reinert
 DISTRICT 3
 COMMISSIONER



Scott Schulte
 DISTRICT 4
 COMMISSIONER



Mike Gamache
 DISTRICT 5
 COMMISSIONER



Julie Jeppson
 DISTRICT 6
 COMMISSIONER



Mandy Meisner
 DISTRICT 7
 COMMISSIONER



Brad Wise
 COUNTY
 SHERIFF



Brad Johnson
 COUNTY
 ATTORNEY

County board meetings are generally held the second and fourth Tuesdays of the month at 9:30 a.m. in Room 705 of the Anoka County Government Center in Anoka. Watch board meetings live at anokacountymn.gov. "Anoka County News" is produced by Anoka County Communications, Erik Thorson, Chief Officer, 763-324-4612 publicinfo@anokacountymn.gov • anokacountymn.gov/newsletter
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your
Connexus Connection

For Connexus Energy Members

Issued April 2024

2023
Annual
Review

Celebrating a
Remarkable
Year

 **CONNEXUS**
ENERGY



Message to our Members

It is a wonderful occasion to be writing an annual review letter with good news of such significance.

Remarkable even. A little over two years ago, you trusted us to lead your cooperative in pursuit of more flexibility and competitive prices in our power supply mix, while also maintaining the culture of innovation and ambition that drives us to deliver exemplary reliability.

Looking back on 2023 – the first full year with the new power supply and transmission contracts – we report on a remarkable year:

- Our best year of electric service reliability, ranking Connexus among the top 1% of utilities nationwide
- Actively managing expenses and standing firm in the face of creeping inflation enabled the cooperative to adopt a 2024 budget with no general rate increase
- Lower power costs than budget of approximately 8%, which contributed to approximately \$14 million of bill credits to members during the year.



It's not glamorous, but leveraging innovation and continuous improvement to provide affordable, reliable and increasingly sustainable electric service is just what we do. National business magazine *Fast Company* took notice, naming Connexus to its 2024 list of America's Most Innovative Companies, a first among consumer-owned utilities. Remarkable.

We invite you to attend our annual meeting on April 18, in person or virtually, where we'll celebrate our commitment to cooperative principles and many accomplishments.

Among 2023's additional accomplishments:

- Energized Amazon's latest distribution center that will host several hundred Rivian delivery vans
- Broke ground on our substation-sited battery storage project
- Partnered with nonprofit member Big River Farms on our Solar Farmland Access for Emerging Farmers project
- Completed nearly 1,200 new residential connections – welcome new neighbors and members!

We also look back on 2023 with deep gratitude and respect for our outgoing CEO Greg Ridderbusch and former and outgoing board members. Thank you for many years of service and dedication Michael Cady, Kenneth Fiereck and Gordon Westerlind.

Looking ahead, our newly-gained flexibility will allow us to locate a greater percentage of our electric generation and battery storage investments right here in the north metro counties and communities we serve. Together with you, we're modernizing our local grid and supporting your decisions to invest in electric technology for your home, business and vehicle, ultimately contributing to greater economic development and grid resiliency. You can count on Connexus to leverage the best new grid tools, in complement with our power supply flexibility, to enable simple programs you'll love and wise investments for our future.

Thank you for your membership.



Sidney Jackson
President & CEO

Fran Bator
Board Chair

Supporting green initiatives

860

members enrolled in an EV rate program

3,700

energy efficiency rebates issued to members

400

members who installed new solar

5,500

renewable energy certificates purchased

Members touring the Solar Farmland for Emerging Farmers project on our campus.

That's interesting

145,629

services
92% residential
8% C&I

9,577

miles of line
69% underground
31% overhead

14,500

mobile app downloads

90,500

members accessing their online accounts

9

months of power supply credits lowering your bill

\$8 million

in Cash Back returned to members

56

home electric usage assessments

40

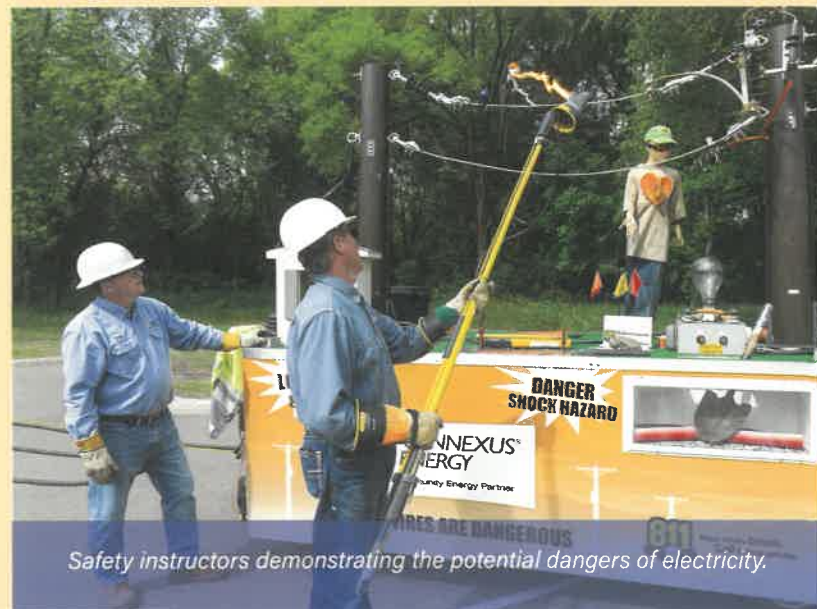
safety demonstrations

400

paid employee volunteer hours

855,200

miles driven by 135 Connexus drivers



Safety instructors demonstrating the potential dangers of electricity.

Community Giving

The Connexus Energy Foundation began operating in 2020 as part of our long-term plan for community giving. These donations are funded with unclaimed Cash Back from former members, and we donated over \$362,000 in 2023!

We proudly support nonprofit organizations located within our service area whose goals align with these primary areas of support:

- Youth and education
- Community service
- Environmental stewardship
- Economic and workforce development



Donations to Your Community, Your Choice

Each month, The Connexus Energy Foundation donates \$1,500 to a local 501(c)(3) charity. Our members help choose a charity that deserves our support.

Use our online form to submit your favorite nonprofit charity to be considered for future Your Community Your Choice nomination at connexusenergy.com/ycyc.



The Food Group representatives with Yan Paul.



Connexus employees, family and friends after packing meals at Feed My Starving Children.



Since the Minnesota Legislature passed the Hometown Heroes Assistance Program (HHAP) in 2021, the landscape of our state's firefighter health and wellness has shifted in countless positive and significant ways. The program continues to prove its value time and time again. One very recent example: In the month following the February fatal shooting of the Burnsville firefighter/paramedic and police officers, we saw a 60% increase in call volume to the MnFIRE helpline.

Today, all of Minnesota's 20,000 firefighters – including those in your community – now have access to the education, prevention and care needed to handle a cardiac, emotional trauma or cancer diagnosis. In many cases, these are literally life-changing resources.

We urge you to encourage your department's leadership to fully embrace the Hometown Heroes Assistance Program. Mental health, educational and financial support is available simply by calling MnFIRE's 24-hour hotline at 888-784-6634. This confidential, free service is available for all active volunteer, paid-on-call, part-time and full-time Minnesota firefighters.

As of December 2023:

- 177 critical illness claims have been paid (totaling \$2,277,500) to firefighters with a cardiac, emotional trauma, cancer or other critical illness diagnosis.
- There have been 1,800 counseling visits to MnFIRE Assistance Program providers for emotional trauma support, with more than 1,015 providers well-versed in firefighter mental health available across the state.
- MnFIRE has fielded 717 Peer Support calls.
- More than 1,160 occupational health trainings have been facilitated at 70% of Minnesota's fire departments.

As we share more stories of firefighters who have benefitted from the program and make it as easy as possible for the state's fire departments to embrace these resources, the momentum continues to build. We've featured several of these success stories in the enclosed Taking the Lead impact report. We invite you to take a look and see how our collective work is making an impact on Minnesota's firefighters and their families, including the men and women serving your community.

Together, we can help more firefighters across the state take full advantage of these much-needed resources.

Sincerely,

A handwritten signature in black ink, appearing to read "George Esbensen".

George Esbensen
Board President, Minnesota Firefighter Initiative

Taking the Lead

The state of firefighter health in Minnesota





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“We’re proud ... that [the Hometown Heroes Assistance Program] comes at **no additional cost to fire departments, firefighters or their families.**”

— SENATOR JEFF HOWE
& REPRESENTATIVE CHERYL YOUAKIM
HOMETOWN HEROES ASSISTANCE PROGRAM BILL AUTHORS

A landmark year for firefighter health and wellness



As you're about to read, 2023 was another significant year for Minnesota firefighter health and wellness. The Hometown Heroes Assistance Program (HHAP) continues to demonstrate significant return on the legislature's investment in service to our state's 20,000 firefighters, their families and our communities. It is something we all should be proud of.

Since MnFIRE launched in 2016, its staff, volunteer board, partners and vendors have been diligent stewards of the funds provided by Minnesota to improve firefighter health and wellness. MnFIRE's fiduciary duty, commitment to transparency and responsibility for managing the life-saving Hometown Heroes Assistance Program are obligations we take extremely seriously.

Today, MnFIRE is leading the nation in how it supports Minnesota's firefighters. The Hometown Heroes Assistance Program is the first of its kind in the country, and our collaborative approach and streamlined program administration have helped us better understand firefighters' needs and get these resources directly in their hands. As we learn more about why firefighters are reaching out for peer support or what kinds of critical illnesses they are being diagnosed with, the better MnFIRE is at working upstream through our trainings and prevention efforts to prioritize and protect firefighter health.

We are reminded too often how vital our work together is, whether it's after a particularly challenging call, a lifetime of physical and emotional stress compounded over years in the fire service, or the loss of a fellow firefighter to a cardiac event, cancer or suicide. That's what makes the following stories, testimonies and data so compelling: When tools are needed, before or after a call, MnFIRE is here.

We're proud of what we've accomplished thus far, and we're honored to continue advocating for the health and well-being of firefighters across the state.

All of us in the fire service would like to offer our sincere thanks to the legislators who have made an unprecedented difference in the lives of our state's hometown heroes and our communities. Your support means everything to us.

As always, I'm happy to directly answer any questions you may have. You can reach me at (763) 242-1819 or gesbensen@mnfireinitiative.com.

Sincerely,

George Esbensen
BOARD PRESIDENT • MINNESOTA FIREFIGHTER INITIATIVE

DOWNLOAD the latest comprehensive guide to Hometown Heroes Assistance Program benefits here:



Hometown Heroes Assistance Program

YOUR **FREE BENEFITS** INSIDE

2024 EDITION

MnFIRE
Hometown Heroes
Assistance Program

Benefits for every kind of firefighter

Free Hometown Heroes Assistance Program resources are here to help Minnesota firefighters — and their families — stay healthy. Active volunteer, paid-on-call, part-time and full-time Minnesota firefighters are utilizing the following benefits:



Critical Illness Program

A Critical Illness insurance policy which covers diagnoses of critical illnesses such as cancer, heart attacks and post-traumatic stress injury (PTSI), and provides a lump-sum cash payment up to \$20,000 per diagnosis to assist with expenses.



MnFIRE Assistance Program

Confidential help and mental health resources available over the phone or online at any time. Along with unlimited peer support, this program provides up to five free counseling visits per issue per year with seasoned mental health professionals who have been trained to address the unique experiences of the fire service.



Free Training

Annual health and wellness training provided at no cost to fire departments. These trainings explore cancer, cardiac health, emotional trauma, sleep, fitness, nutrition and more so firefighters can learn about increased occupational health risks and best strategies for staying healthy and safe.

A message from the HHAP bill sponsors

As legislators, our job is to listen, to learn and to work together to solve our state's problems. And three years ago, we heard loud and clear — from fire chiefs, from firefighters, from their families and from MnFIRE — about the very serious health concerns plaguing our state's 20,000 firefighters.

Cardiac disease, emotional trauma and cancer rates among firefighters are nearly twice as high as the general public. Cardiovascular disease is a leading cause of line-of-duty deaths in the fire service, and cancer is now the leading cause of death among firefighters nationwide. Mental illness, particularly sleep disorders, depression, substance abuse, post-traumatic stress injury and suicidal ideation/action, impacts firefighters at rates much higher than the general population.

Despite these risks, we learned that Minnesota ranked 48th nationwide in per-household investments in the fire service. Something needed to be done. So we worked together, a Democrat and a Republican, with our colleagues in the Minnesota Legislature to create the Hometown Heroes Assistance Program (HHAP), the most comprehensive firefighter well-being legislation in the nation. And it passed with bipartisan support.

Today, we are so proud to see how this legislation is so quickly and profoundly delivering, as intended, for firefighters, their families and their communities in every corner of Minnesota.



Photo courtesy of Saint Paul Fire Department

The MnFIRE Assistance Program connects firefighter-focused mental health providers across the state to firefighters and their family members seeking confidential, no-cost counseling. Since the program began, 1,800 visits have been facilitated. In addition, a 24/7 peer support hotline has received 717 calls, which have been answered by MnFIRE's network of trained peer supporters.

The MnFIRE Critical Illness insurance policy now covers all Minnesota firefighters, providing financial support up to \$20,000 for a serious health diagnosis, such as cancer or a heart attack. This is particularly notable for the 93% of volunteer firefighters who don't qualify for the same health resources as full-time firefighters. So far \$2.2 million in claims have been covered for diagnoses ranging from cancer to ALS to sudden cardiac arrest to post-traumatic stress injury.

By funding MnFIRE's programming, the HHAP also works upstream through education and awareness of occupational health risks to reduce the incidences of serious health events and improve firefighter well-being. More than 1,160 of these health and wellness trainings have been conducted in fire departments across the state.

We're proud, too, that this state investment comes at no additional cost to fire departments, firefighters or their families.

“Today, we are so proud to see how this legislation is so quickly and profoundly delivering, as intended, for firefighters, their families and their communities in every corner of Minnesota.”

It's early days, yet the adoption and implementation of this program is a demonstration of sound policy and worthy investment. In addition to providing important and in some cases life-saving resources, the HHAP and MnFIRE are improving our reputation nationwide, with year-over-year improved ranking in per-household investment in the fire service, according to the Minnesota Center for Fiscal Excellence. We want to thank MnFIRE for standing up its administration of the HHAP, making it immediately available to firefighters and their families, and for steadily improving and enhancing to meet their needs.

We also need to thank our state's fire chiefs for helping usher in a culture shift that aims to reduce incidences of cancer, emotional trauma and cardiac issues. And most importantly, thank you to our state's 20,000 hometown heroes – our firefighters – for your work and contributions every day, and for taking advantage of these new resources available to you.

Together, let's continue making a difference for firefighters, their families and communities across the state.



A handwritten signature in black ink that reads "Jeff Howe".

Senator
Jeff Howe



A handwritten signature in black ink that reads "Cheryl Youakim".

Representative
Cheryl Youakim



Support when firefighters need it most

The relatively new benefits offered through the Hometown Heroes Assistance Program continue to resonate with firefighters and their families across Minnesota and, by the numbers, they're feeling empowered to use these valuable resources and taking action.



Critical Illness Program

177

claims paid totaling

\$2,277,500

MOST FREQUENTLY COVERED CONDITIONS

CANCER
 POST-TRAUMATIC STRESS INJURY
HEART ATTACK

“I do not know how we would have financially survived during my time off for [cancer] treatments without the HHAP. **The Critical Illness benefit saved my home!**”

— MINNESOTA FIRE CHIEF



MnFIRE Assistance Program

1,015+

specialized providers



24%

FROM 2022 TO 2023



of individuals seeking help lived in **small/rural areas**

1,800

counseling visits



~50%

FROM 2022 TO 2023



completed **all five free sessions** for the presenting issue

TOP PRESENTING ISSUES

ANXIETY/WORRY

POST-TRAUMATIC STRESS INJURY

MARITAL/PRIMARY RELATIONSHIP

1:19

there is one provider for every 19 of Minnesota's 20,000 firefighters

“When I felt like I was all alone and couldn’t talk to anybody, **I was welcomed in with both arms.** I was offered help and guidance for my issues. Now I can focus more on my family life.”

— MINNESOTA FIREFIGHTER



Peer Support

717

calls

Firefighters of all ranks and backgrounds – and their spouses and families – regularly rely on MnFIRE’s trained Peer Support network. Here are some of the top reasons people call MnFIRE’s peer support hotline:

CRITICAL INCIDENT/BAD CALL
RELATIONSHIP OR FAMILY ISSUES
POST-TRAUMATIC STRESS INJURY
DEPRESSION AND ANXIETY
WORK-RELATED STRESS
SLEEP ISSUES
SUBSTANCE ABUSE
SUICIDAL IDEATION



MnFIRE Training

1,160

trainings

541

departments trained

“The information I received will be **very helpful** as I navigate my career moving forward.”

— MnFIRE-TRAINED FIREFIGHTER



Includes data since the program began through December 2023

From answering the call to making the call

“We had an incident where a person lost their life in a grain bin. We all knew this farmer who lost his life. Once we left the scene, I knew it had touched all of us,” explained Jeff Leuer, Chief of the West Suburban Fire District, a paid on-call department of 50 firefighters covering 50 square miles including stations in Loretto and Hamel.

“When I left the scene and was driving back to the station, I called MnFIRE and I said, ‘We just had this incident. I am concerned that I am going to have some people who are going to have to deal with this. What do I do? How do I direct them?’”

Fortunately, Jeff knew that confidential help was available, 24/7, for any firefighter and their family through the MnFIRE Assistance Program, which targets emotional health and stress unique to the fire service through connection to mental health counseling and peer support.

The trained MnFIRE Peer Support specialist who answered Jeff’s call reassured him: We can help. Point them our way. What Jeff didn’t realize was that it wasn’t just his firefighters who stood to benefit from the program.

“That peer supporter from MnFIRE, they said, ‘How are you doing?’ They stopped me in my tracks,” said Jeff.

That simple question helped Jeff realize his bucket of stress and trauma was practically overflowing. After being in the fire service for 25 years, he could barely take it anymore. With the peer supporter’s reassurance and the offer to talk again, they hung up.



Jeff talked about the conversation with his wife and thought maybe that was it. But the next morning, he got a call from that same peer supporter, saying, "Good morning, Jeff. How are you doing today? It's a new day. The sun is shining."

From that day forward for about a month straight, the peer supporter would call or text him.

"While I didn't go get formal, professional help, that person helped bring me from the really tough place I was at," said Jeff. "We've got to get some of this stuff out of your bucket, they would say. I still get emotional."

"That peer supporter from MnFIRE, they said, 'How are you doing?' They stopped me in my tracks."

"MnFIRE, and the peer support, it means so much to me."

And those firefighters Jeff referred to MnFIRE? Two of them told him how glad they were that someone reached out, that they had an excellent experience. Jeff said, "Even if they don't get formal help, they are guided in the right direction."

This incident wasn't the first time Jeff or his team needed some help from MnFIRE, and it won't be the last. Two of his firefighters recently experienced cardiac events and sought help from the Critical Illness benefit. And others sought out MnFIRE Peer Support when a fellow firefighter died unexpectedly in 2021.

Jeff's department takes mental health very seriously. And talking about it, he believes, makes it easier for people to reach out when they need it.

"I have had struggles. Still today, if something comes up, I'm not afraid to give a call and talk to someone," Jeff said. "By firefighters hearing the chiefs say, 'I had a problem. I needed help. I reached out and it helped.' It makes it okay for them to give a call. It's for firefighters, and it's for chiefs, too."

Emotional wellness

Melinda Coscarelli, PhD, LADC, LPCC

Firefighters experience much higher rates of mental illness than the general population. And too many firefighters are suffering in silence. Most firefighters can recall at least three traumatic events, but the failure to talk about those memories creates a dangerous feedback loop. We must end the stigma around talking about mental health, and ensure firefighters have an outlet for processing traumatic experiences.

Firefighters face unique challenges, requiring tailored support with:

- Long shifts
- Fear and stigma about seeking care for mental health or substance use
- Trauma and PTSD
- Grief, loss, stress and burnout



DR. MELINDA COSCARELLI IS THE MNFIRE MEDICAL DIRECTOR, MENTAL HEALTH.

Meet MnFIRE peer supporters



Jen Elleraas
CAPTAIN/TRAINING OFFICER
GARRISON FIRE DEPARTMENT

Years in the fire service: 4.5



Kyle Bode
HEALTH & WELLNESS COORDINATOR/
CAPTAIN/PARAMEDIC
SAINT PAUL FIRE DEPARTMENT (SPFD)

Years in the fire service: 20

Tell us a little about yourself, your history with the fire service and who you are outside of your role as a firefighter.

JE: I have been a firefighter with Garrison Fire and Rescue since 2019. It's a rural, paid on-call fire department in Central Minnesota. I also serve as an EMT on the department and casually for an ambulance service. Serving my community as a first responder is one of my greatest honors and has quickly grown into one of my strongest passions. My full-time career has been working in the human services industry for over 20 years. In my free time, I love lake life and spending time with my family and friends.

KB: I was recruited by SPFD's current fire chief at the gym. I had completed active-duty military and I was going to college and working at the gym. I had no clue what I was going to do. Butch Inks, who was a Captain at the time, approached me and told me about the job. It sounded interesting so I applied for the upcoming Saint Paul test. I really didn't expect to get hired. I remember taking the written test with 3,500 people at the RiverCentre and feeling like I didn't have a chance. I was hired in the first class off of that list. While I waited for the academy, I was hired as a volunteer for the White Bear Lake

Fire Department, where I served for a little over a year. I also served as an Air Force Reserve firefighter for 16 years and retired from the military in 2022. I live in Blaine with my wife and four kids, ages 4, 8, 12 and 13. Outside of the fire department, most of my time is spent with my family. My wife owns a dance studio, so that also keeps me busy. I enjoy physical challenges and have competed in many marathons, a couple of Ironman Triathlons and also some long-distance rucking events. I prioritize my physical health because it helps me a lot with my mental health.

Why did you become a MnFIRE peer supporter?

JE: Firefighters are servant leaders in their communities answering the call to help others on their worst day. I'm humbled by the honor and privilege to be here to answer the call from a fellow firefighter. Being a peer supporter creates an instant connection because we speak the same language, experience similar things, and can relate on the same level. Trauma and grief need a witness and I'm honored to walk beside a fellow firefighter who is bravely traveling on their journey.

KB: I spent several years struggling with my mental health and substance abuse. In 2022, I checked into a first responder

“I am always in awe of the resilience, courage, compassion and commitment of firefighters, who answer the call and put their life on the line before others.”

treatment facility where I was treated for alcohol abuse and PTSD. I learned so much during that time including better ways to keep myself healthy both mentally and physically. It didn't take me long to realize that I wasn't alone. Once I was able to get myself in a healthier space, I realized many of my peers were having similar struggles. In my experience, it is tremendously helpful to be able to talk to another person who has gone through what you are going through, so I pursued becoming a MnFIRE peer supporter.

What is the most rewarding part of being a peer supporter?

JE: It's rewarding to support a fellow firefighter and I've learned so much from the amazing humans I've had the privilege to meet. I am always in awe of the resilience, courage, compassion

and commitment of firefighters, who answer the call and put their life on the line before others. It is true bravery when a firefighter answers their own call and reaches out to invest in their emotional well-being.

KB: I think just being there for another person, so they don't feel like they are going through it alone. It's also extremely rewarding to witness and be a part of someone's journey to feeling better and finding a healthier place in their life.

What is the most surprising part of being a peer supporter?

JE: It's surprising how much the timeline of connection can vary when supporting my fellow firefighters. Sometimes we connect for a few weeks to talk through a specific incident, and another time I supported

a peer for over a year. It is a person-centered approach to benefit the specific needs of that firefighter. There is no timeline or specific commitment. If I am not the right peer match for a firefighter, the firefighter can switch – no questions asked. If a firefighter needs a higher level of care, MnFIRE offers professional counseling sessions at no cost. This program is truly focused

on the firefighter to protect and prioritize their emotional health in alignment with MnFIRE's mission.

KB: Unfortunately, I think the most surprising part for me has been witnessing firsthand how many of my peers are struggling. There is a silver lining though, because I have been able to witness some pretty incredible change during that time.



What do you see as the most valuable component of the MnFIRE Hometown Heroes Assistance Program?

JE: The program provides vital resources to firefighters in the research-driven areas we need most including cardiac, cancer and emotional health. It provides resources to help fill the gaps for firefighters who experience one of these industry-proven hazards. The Peer Support program is unique, pairing Minnesota firefighters with someone who shares similar experiences, creating an instant connection and trust to be able to open up on the tough stuff we face on and off the fireground.

KB: The program helps remove a lot of barriers. It makes it much easier for those who need help to get the help. I have sat with peers who have called the hotline and have gotten set up with a therapist, for free, that same day. MnFIRE has done the work and vetted the mental health professionals, so you get connected with the right person. I have used the HHAP and I find it very helpful.

What two suggestions would you share with every Minnesota firefighter to improve their mental health?

JE: 1.) Health is all tied together. Firefighters are often sleep-deprived, trying to grab meals on the go while we balance our family, jobs and relationships. We have to be intentional

about our health. Exercise, healthy foods, hydration, laughter and sleep all play a critical role in our emotional well-being. 2.) If you see a fellow firefighter struggling, have the courage to have a conversation. The MnFIRE call line is a quick, easy way to connect someone with resources. The hardest part is making that initial call, so let's encourage each other to make it. I promise it gets easier from there. We should be spreading the word of MnFIRE like wildfire. It is free, confidential and safe for any firefighter in Minnesota. No one fights fire alone.

KB: I think the most important thing that I would share is that it's OK to ask for help. We all sign up to do this dangerous job, but the bravest individuals that I have seen are the ones who admit that they are not OK and need help. I also think it's important to make diet and exercise a priority. I can't stress enough how much it helps with our mental health. It's the number-one medicine for our well-being, and it's free!

Anything else you'd like to add?

KB: In the span of eight years, I tragically lost two of my brothers from the Saint Paul Fire Department to suicide. This heart-wrenching experience underscores the urgent need for anyone grappling with their mental health to reach out for help. Remember, you are not alone. Your loved ones and those around you genuinely care and want to support you. Don't hesitate to seek assistance.



Changing the culture and saving lives

The National Fallen Firefighters Foundation estimates that there are at least 100 firefighter deaths by suicide each year, far exceeding suicide rates of the general population.

Firefighters are first responders to fires, car accidents, cardiac arrests and most emergencies in between. The stress they experience can come at a critical cost to their mental well-being. Long shifts and tough calls can all add up to intense feelings of grief, loss, stress and burnout. And although it's lessening, there's still shame and stigma around seeking help for mental health or substance abuse for fear of being seen as weak or unfit for duty.

Prior to MnFIRE and the HHAP, volunteer and part-time firefighters across the state – the overwhelming majority of our state's fire service – did not have access to the behavioral health benefits traditionally reserved for full-time employees.

With these unique challenges facing firefighters, the MnFIRE Assistance Program (MAP) provides a solution specifically designed with them in mind.

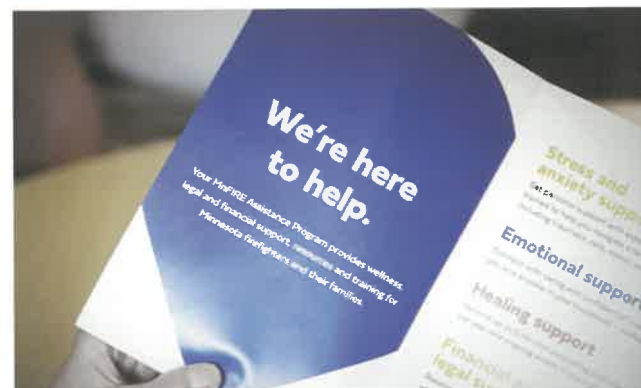
In partnership with Optum, MnFIRE has built:



A curated network of 1,015+ behavioral health providers and counselors, trained to understand firefighters' unique challenges and concerns, that provides emotional well-being services 24/7 to firefighters and their families.



A trained peer support network that integrates seamlessly with the MAP to provide emotional support outside of the traditional medical and behavioral health system, and reduce the culture of silence that has all too often resulted in worsening mental health and suicide in the fire service.



Hear more about how this program is meeting the unique needs of firefighters across Minnesota



[OPTUM.VIDEO.UHC.COM/MEDIA/T/1_DYLGJUNG](https://optum.video.uhc.com/media/T/1_DYLGJUNG)

Peace of mind for volunteer firefighter tackling lung cancer

Ellen Kling joined the fire department in Ceylon more than 20 years ago. Drawn to the comradery she had seen in the fire service, Ellen volunteers as a training officer and EMT for Ceylon Fire and manages an excavating and scrap iron business with her husband.

That all seemingly came screeching to a halt when her doctor saw a spot on her X-ray and she was diagnosed with lung cancer in 2022.

It's an experience that's unfortunately becoming more common in the fire service, as firefighters have a 9% higher risk of being diagnosed with cancer and a 14% higher risk of dying from cancer than the general U.S. population, according to the National Institute for Occupational Health and Safety.

Along with the mental and physical toll, it's certainly not cheap to have cancer. As a volunteer firefighter, Ellen doesn't have access to any career benefits through her department, even though she puts her body and mind on the line to serve her community. But she does have access to the Hometown Heroes Assistance Program.

Ellen was off work for six weeks to undergo surgery to remove the cancerous lung nodules — a significant



“As my husband and I are self-employed, the money I received allowed me to have some peace of mind knowing I could spend time healing after surgery and not have to stress about money or rushing back to work too soon.”

amount of time especially when you own your own business. Her treatment also required countless trips for testing and appointments, and like so many firefighters in Minnesota, Ellen lives in a rural area that makes it quite the hike just to access health care.

With the expenses adding up, Ellen turned to the HHAP critical illness benefit. Although she was skeptical about the process — she was excited to discover her claim was approved quickly and she was sent a check for the full benefit amount of \$20,000.

“To be honest, I wasn’t worried about the financial,” said Ellen. “I was thinking straightforward. Am I going to die? How bad is this? Having someone there to say, ‘Hey, you know there’s a program that’s going to take financial burden off and you’re going to need that,’ that’s great.”

Thankfully, Ellen is now in recovery and is cancer free.

“As my husband and I are self-employed,” said Ellen, “the money I received allowed me to have some peace of mind knowing I could spend time healing after surgery and not have to stress about money or rushing back to work too soon.”

Ellen was able to get the quality care and support she needed during such a scary time, the same kind of care and compassion she’s provided for her community as a firefighter time and time again.

Read more of
Ellen’s story on
the MnFIRE blog



mnfireinitiative.com/blog

Cancer

Zeke McKinney, MD, MHI, MPH

Beyond personal risk factors like age and family history, firefighters are exposed to hazardous substances — soot, complex chemicals and heavy metals — that are known or suspected to cause cancer. The more exposure one has to contaminated equipment, the more likely they are to develop cancer. It’s critical to decontaminate as soon as possible.

MnFIRE is working to promote a safety culture that emphasizes healthier lifestyles, regular cancer screenings and reduced exposure to potential hazards. Little by little, daily changes can make a difference.

It’s remarkable that half of the paid claims from the Critical Illness Program so far are related to cancer. As we look at this data further, there will likely be patterns around geography and the types of cancer that firefighters develop. The goal is to understand, reduce and prevent cancers moving forward.



DR. ZEKE MCKINNEY IS THE MNFIRE MEDICAL DIRECTOR, CANCER.

Tried and true training for firefighters — and their loved ones

Improving firefighter health and health outcomes starts with education, equipping firefighters with information to protect themselves and reduce incidences of cardiac, cancer and emotional trauma.

Just as MnFIRE has evolved to deliver the essential components of the Hometown Heroes Assistance Program, our training offerings have evolved, too. What began with general MnFIRE Awareness Training covering occupational health risks soon expanded to deep-dive sessions into cardiac, emotional wellness and cancer awareness and prevention. New this past year, fire departments in Minnesota can now learn about even more crucial health and wellness topics through MnFIRE, including sleep, fitness and nutrition. And their families, spouses and partners can turn to MnFIRE for support and guidance, too, with our new Firefighter Spouse & Significant Other Awareness training.

Fire service significant others, spouses and family members can participate in this training specifically designed to give them the tools and perspective needed to support the health and well-being of their firefighter loved one — and their family — through the unpredictable schedules, increased health risks and the stress of every call.



Several people who attended our first Spouse & Significant Other Awareness training at the 2023 Firefighter Health Forum, alongside their firefighter partners, shared how valuable the space and the information was to them and their relationship:

“Sitting in a room with a group of other spouses/significant others who **understand what it is like to live the fire family life was powerful**. The sessions were valuable and feeling I am not alone on this sometimes difficult but always rewarding path is priceless.”

“I learned more about how I could better support him. I’ve been wanting to attend something like this since he became a chief and **this was exactly what I was hoping for.**”

“The [training] has helped **realign my relationship with my spouse!** We together better understand our stressors, and that we’re not alone with our feelings and concerns!”

The Firefighter Spouse & Significant Other Awareness training is presented at the Firefighter Health Forum and other regional sessions. All MnFIRE trainings are available to all Minnesota fire departments, either in person or virtually, at no cost.

Explore our offerings and register your department here at mnfiretraining.com



Cardiovascular health

Nick Blonien, DO and Paul J. Anderson II, MD

In 2022, 49 of the 96 on-duty fatalities among U.S. firefighters were due to overexertion, according to a recent report from the National Fire Protection Association. Of these, 73% were confirmed due to heart attack or stroke.

Firefighters are at increased risk for cardiovascular disease (CVD). Routine sleep interruption, suboptimal nutrition, physical inactivity, hazardous exposures and psychosocial stress all lead to chronic physiologic disruption that sets the stage for the development of CVD. Then, when stressed acutely during calls that require intense physical exertion and trigger sympathetic nervous system activation — the fight-or-flight response — the cardiovascular system is pushed to the limit. If baseline CVD is present, there is an increased risk of a sudden cardiac event.

We know that 80 to 90% of CVD is preventable. With change at both the organizational and individual level, we can reduce risk of CVD for all firefighters whether they are full-time, part-time or volunteer.



DR. NICK BLONIEN IS A MNFIRE MEDICAL EXPERT, LIFESTYLE MEDICINE.



DR. PAUL J. ANDERSON II IS THE MNFIRE MEDICAL DIRECTOR, CARDIAC.

Building awareness, increasing impact

In 2023, MnFIRE expanded its communications and marketing outreach to increase awareness of benefits for and among firefighters. Initiatives included media relations, letters to the editor, social media, website and blog content, direct mail, collateral, videos, mobile app content, e-newsletters, annual report, paid advertising, sponsorships, events, speaking engagements, in-person meetings, and other tactics. All of these tactics are tracked, measured and archived to allow for ongoing improvements.

This year's strategy focused more than ever before on sharing personal stories of firefighters and their families who benefited from the MnFIRE Assistance Program, Critical Illness benefits and our trainings. Now that the program has reached a critical mass of beneficiaries, many of whom are willing to share their experiences, we've been able to emphasize those persuasive stories across all platforms.

69 stories

The HHAP reached communities across the state, in media from MPR to WCCO Radio, from Duluth to Rochester — and everywhere in between.







~8%
 followers
 ACROSS SOCIAL
 PLATFORMS IN 2023



APRIL 11, 2023

Resources for firefighter partners & families

Being the spouse, partner or family member of a firefighter is no easy thing. We all know how...

[READ MORE](#)



MAY 17, 2023

Taatjes Staying Positive Despite Cancer Diagnosis

Critical illness insurance through Hometown Heroes Assistance Program has been a financial lifeline during difficult time. While a...

[READ MORE](#)

20+

educational and inspiring blog posts and digital resources attracted

14,000

distinct users to the website



Additionally, MnFIRE developed and distributed a monthly enewsletter targeted at firefighters, partners and other stakeholders, and a brand-new quarterly Provider Connections enewsletter to increase engagement with HHAP initiatives and further educate the MAP network of providers on what it means to be a firefighter.

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MnFIRE

PROVIDER CONNECTIONS

Resources and Tools for the MAP Network

From Dr. Melinda R. Coscarelli - MnFIRE Medical Director, Mental Health

Welcome!

Each and every one of you is a valued member of the MnFIRE Assistance Program (MAP) network. As we continue to grow and fine-tune this network, we hope to offer exclusive trainings, incentives and special opportunities that enhance our abilities as professionals and how we provide for Minnesota firefighters. We appreciate your dedication to the mission, and we acknowledge that your talents and passion for working with Minnesota firefighters are the key components for the program's success. Thank you!



My role as the MnFIRE mental health medical director is to offer you support and resources. This quarterly newsletter will serve as an opportunity to share some tools with you while keeping us connected as we serve this unique community. If there are certain skills and resources you feel would help you be more effective in your practice, please feel free to [reach out](#).

You can also tune in to our provider community talk show, "Monday Morning Huddle," starting May 15, which will air on [www.mnfiredotorgradio.com](#) under the "Huddle" tab. Join our discussion, which is geared toward sharing successes, discussing struggles, offering solutions and connecting with other clinicians who work with the same situations as you. We will also be showcasing one of our MAP providers each broadcast so everyone can get to know each other more intimately. Hopefully, this will help each of you with referrals and even more resources.

We hope you join us!

-Melinda R. Coscarelli, PhD, LADC, LPCC

[Visit MnFIRE Website](#)



Hometown Heroes Assistance Program Elements

Remembering a dear friend — and champion of firefighter health



St. Paul Fire Captain Christopher Parsons, a 22-year-veteran of the St. Paul Fire Department, who saved lives while championing stronger health and safety protections for firefighters, suffered cardiac arrest and passed away following a shift at the fire station in June 2023.

As a founding board member of MnFIRE, president of the Minnesota Professional Fire Fighters and principal officer of IAFF Local 21, Chris was a fervent champion of firefighter well-being. Chris fiercely advocated for causes that had far-reaching impacts on public health and safety in Minnesota, including the Hometown Heroes Assistance Program and legislation that banned PFAS — cancer-causing chemical fire retardants — in firefighting foam and other household products.

Chris' untimely passing underscores the importance of our work to continue educating firefighters on the increased cardiovascular risks facing them, and doing everything we can to prevent these events that can occur as a result of our high-stress work.

He was a dedicated servant and has positively impacted the lives of every single Minnesota firefighter and their families. In partnership with the Parsons family, we've set up the Chris Parsons Memorial Fund for PFAS Research in his honor to raise funds for further research on PFAS and their impact on firefighters.

If you'd like to make a donation, please visit mnfireinitiative.com/chrisparsons.





Looking ahead

In 2024, MnFIRE is focused on a number of initiatives to increase our impact and improve our processes. Highlights for the year ahead include:



Providing MnFIRE training to at least 90% of Minnesota fire departments.



Strengthening and expanding our Peer Support network and the MnFIRE Assistance Program's network of trauma-informed mental health providers.



Reinvigorating the Firefighter Health Forum, tentatively scheduled for January 2025.

Thank you for your support. We hope you'll join us on this journey to a happier and healthier future for Minnesota's firefighters.



If you're in crisis, need help or need to file a claim,
please call our 24-hour hotline: **888-784-6634**

This confidential, free service is available for all active volunteer, paid-on-call, part-time and full-time Minnesota firefighters.

MnFIRE 
MNFIREINITIATIVE.COM



The Minnesota Firefighter Initiative is a
501 (c)(3) non-profit recognized by the IRS.
Tax/EIN number: 38-4049248.

RICE CREEK WATERSHED DISTRICT

ANNUAL
REPORT 2023



About Rice Creek Watershed District (RCWD)

Address:

4325 Pheasant Ridge Drive
Suite 611

Blaine, Minnesota, 55449-4539

Phone: (763) 398-3070

Fax: (763)398-3088

District Administrator:

Nick Tomczik

Email: ntomczik@ricecreek.org

www.ricecreek.org



Clickable Links

New Website!



Clickable Link





About Rice Creek Watershed District (RCWD)

- A special-purpose unit of government
- Established by the Minnesota Board of Water and Soil Resources on January 18, 1972, upon petition by county boards with support from citizens and cities.
- Approximately 186 square miles of urban and rural lands in Anoka, Hennepin, Ramsey, and Washington Counties.
- Includes all or portions of 28 cities and townships. (Arden Hills, Birchwood Village, Blaine, Centerville, Circle Pines, Columbia Heights, Columbus, Dellwood, Falcon Heights, Forest Lake, Fridley, Grant, Hugo, Lauderdale, Lexington, Lino Lakes, Mahtomedi, May Township, Mounds View, New Brighton, Roseville, Saint Anthony, Scandia, Shoreview, Spring Lake Park, White Bear Lake, White Bear Township and Willernie).



RCWD Mission

To manage, protect, and improve the water resources of the District through flood control and water quality projects and programs.



RCWD Watershed Management Plan 2020-2029

- Completed in 2019 (approval and adoption in 2020).
- Board adopted Resolution 2021-08 on May 26, 2021, to approve several minor updates



Rice Creek Watershed District (RCWD) Map

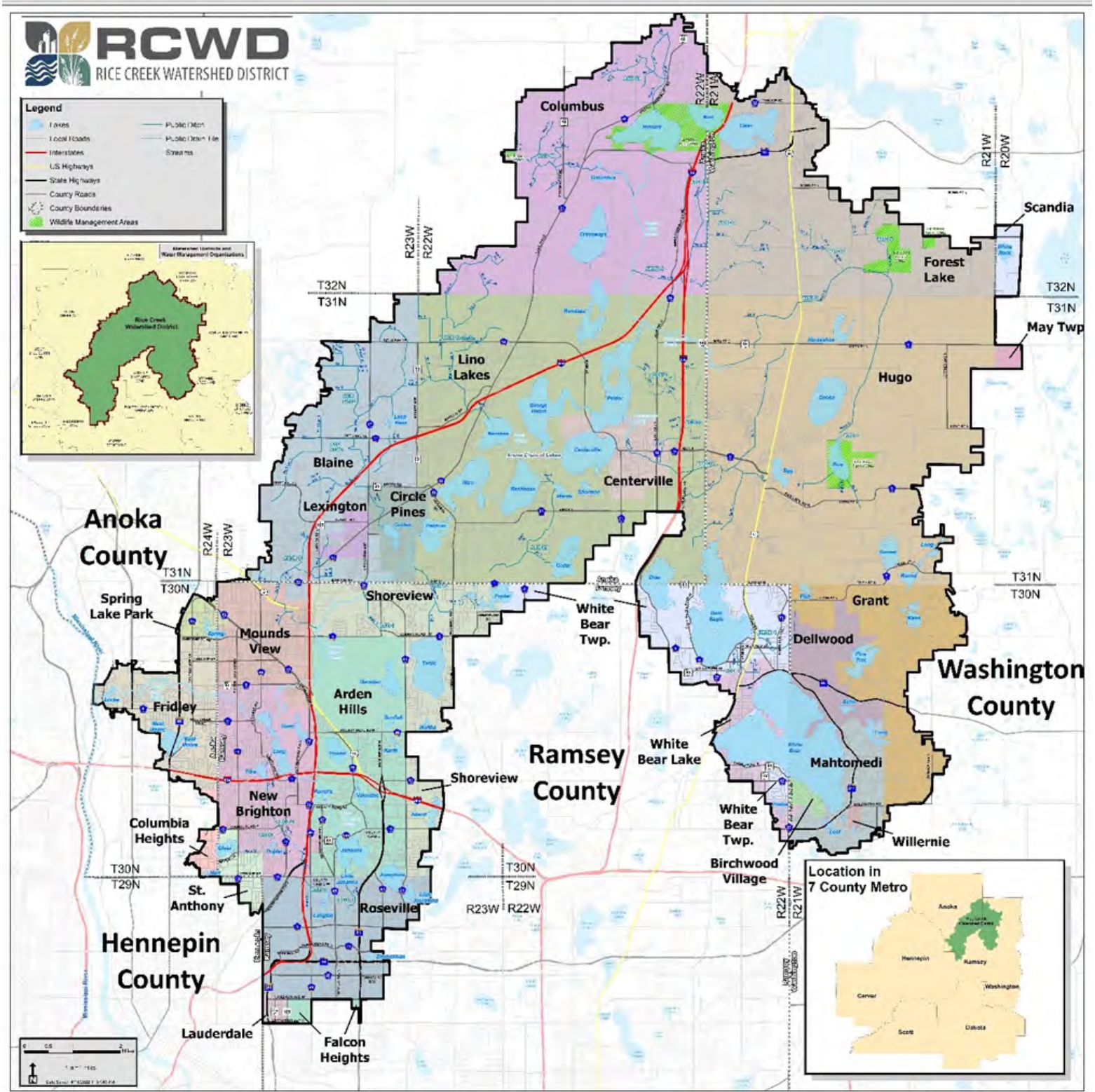


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Budget, Expenditures & Revenue

Based on Audit

Expenditures/Programs	2022 Budget	2022 Expenditures	2023 Budget	2023 Expenditures	2024 Budget
General Administration	\$476,513	\$433,023	\$505,680	\$444,539	\$523,535
Programs					
Environmental Education	240,039	181,986	231,081	185,228	254,068
Information Mgmt/Technology	249,628	188,363	317,679	221,100	271,146
Water Resource Restoration	1,918,555	523,703	2,037,423	610,816	2,165,193
Regulatory	1,491,570	1,200,198	1,422,713	1,130,387	1,590,761
Ditch & Creek Maintenance	1,777,827	954,591	2,036,181	1,190,972	1,741,000
Lake & Stream Mgmt/Monitoring	1,068,640	702,672	1,084,135	723,734	1,147,001
District Facilities	2,005,831	1,524,327	709,196	211,821	641,635
Project Anticipation	N/A*	N/A*	-	-	-
Total Program Expenses	9,228,603	5,708,863	8,344,088	4,718,597	8,334,339

*N/A (not applicable) as Project Anticipation established in 2023

2023 Board of Managers & Advisory Committee

2023 Board of Managers

Mike Bradley, President

Email: mbradley@ricecreek.org

County: Ramsey

Term Expires: January 2024

John Waller, 1st Vice President

US Mail Only

County: Washington

Term Expires: January 2025

Steve Wagamon, 2nd Vice President

Email: swagamon@ricecreek.org

County: Anoka

Term Expires: January 2025

Marcie Weinandt, Treasurer

Email: mweinandt@ricecreek.org

County: Ramsey

Term Expires: January 2026

Jess Robertson, Secretary

Email: jrobertson@ricecreek.org

County: Anoka

Term Expires: January 2026

2023 Citizen Advisory Committee

Dave Anderson, Anoka County

Megan Forbes, Ramsey County

Peter Larsen, Washington County

William Lazarus, Ramsey County

Douglas Ramseth, Washington County &
Clear Lake Association

Bob Rosenquist, Supervisor & Liaison from
Washington SWCD

Heidi Schleicher, Anoka County

Michael Schroeder, Liaison from Ramsey
Conservation Department

Mary Jo Truchon, Supervisor & Liaison from
Anoka SWCD

Teresa O'Connell, Anoka County

Andrew Kovacs, Ramsey County

Richard Thompson, Washington County

2023 Staff

Nick Tomczik – District Administrator

Ali Chalberg- Water Resource Specialist and Inspector

Kendra Sommerfeld- Communications & Outreach Coordinator

Terrence Chastan-Davis – Technician / Inspector

Anna Grace – Watershed Technician / Water Resource Specialist

Molly Nelson – Watershed Technician / Water Resource Specialist

Patrick Hughes – Permit Coordinator / Wetland Specialist

Matthew Kocian – Lake & Stream Program Manager

Catherine Nester – Water Monitoring Tech

Ashlee Ricci – Public Drainage Inspector

Tom Schmidt – Public Drainage Inspector

Theresa Stasica – Office Manager

Kelsey White – Regulatory Assistant

Abel Green – Technical Field Assistant

Abby Tekiela – Program Support Technician

Will Roach – Watershed Tech/Inspector

2023 Legal, Professional, and Consulting Services

RCWD solicited statements of interest for legal, technical, and accounting professional services in 2020. Following solicitation, the RCWD selected Smith Partners for legal counsel, Rinke – Noonan for legal counsel related to drainage, Redpath and Company for accounting, and Houston Engineering.

RCWD maintains a list of professional service providers to call upon for assistance with engineering, design, construction, and general consulting. Companies complete and submit the Professional Services Sign-up Form to be considered for potential work with the RCWD.

Legal Counsel

Smith Partners
Louis N. Smith, Charles B. Holtman
400 Second Avenue S., Suite 1200
Minneapolis, MN 55401
Phone: 612-344-1400



Rinke Noonan
John Kolb (legal counsel related to drainage)
Suite 300, US Bank Plaza
PO Box 1497
St. Cloud, MN 56302
Phone: 320-251-6700



Consulting Engineers & Other Services

Houston Engineering
Chris Otterness, P.E.
6901 E Fish Lake Rd
Maple Grove, MN 55369
Phone: 763-493-4522



Redpath & Company - Accounting & Auditing
Mark Gibbs
4810 White Bear Parkway
White Bear Lake, MN 55110
Phone: 651-426-7000



Introduction

This annual report is a review and assessment of the previous year's work and its efforts towards the goals of the Watershed Management Plan (WMP). RCWD 2020-2029 Watershed Management Plan: [2020 Watershed Management Plan - Rice Creek Watershed District](#).

Purpose of Annual Report

The purpose of the annual report is to fulfill the requirements set forth in Minnesota Statute Chapter 103D.351, which requires watershed districts to file an annual report with the Board of Soil and Water Resources and the Department of Natural Resources. Minnesota Regulation MR 8410.0150 requires the report to contain certain information.

What's in the Annual Report?

The RCWD WMP includes 9 management categories, organized to provide a review and assessment of RCWD efforts in these categories and includes

implementation activities. Implementation activities include projects and programs that directly address the management issues and associated measurable goals.

The nine management categories include:

- 103E Public Drainage Systems
- Other Drainage Systems
- District Facilities
 - section includes documentation of MS4 activities*
- Flooding
- Water Quality Management
- Funding
- Collaborations
- Regulatory
 - section includes documentation of MS4 activities*
- Communication, Outreach, and Education
 - section includes documentation of MS4 activities*

RCWD has an MS4 permit through the Minnesota Pollution Control Agency for portions of the public drainage system. This annual report includes documentation of information required by the MS4 permit.



Figure 1 Howard Lake

2023 Highlights

- Completed the RCWD Floodplain and Climate Change Resiliency Study
- **Public Drainage Program**
 - Completed 80 inspections and 20 maintenance projects on 12 of 22 different public drainage systems (55%)
 - Completed major repair of Anoka County Ditch 53-62 and allocated costs using a hybrid approach
 - Began major repair of Anoka-Washington Judicial Ditch 3 Branches 1, 2, & 4
 - Added inspections for illicit discharge in public drainage systems identified by the MPCA as part of the RCWD's MS4
- **District Facilities Program**
 - Completed 24 facilities inspections (77%)
 - Have legal access to 20 District facilities (65%)
 - Regional Flood Control and Stormwater Management
 - Ramsey County Ditches 2, 3 & 5 Basic Water Management Project: Continued efforts with the Cities of New Brighton, Saint Anthony, and Roseville to complete Phase 3 of this project and to detail an anticipated implementation schedule and priorities, cost allocations, and revenue generation methods.
- **Water Quality Program**
 - Monitored 9 lakes, 11 long-term stream and ditch sites, and three synoptic or project-specific sites
 - Partners and volunteers monitored an additional 17 lakes
 - District staff collected 289 water samples on lakes, streams, and ditches
 - 1,376 individual laboratory analyses were conducted
 - Centerville Alum Treatment Project- Clean Water Fund grant awarded
 - Implementation planned for early 2024
 - Johanna Creek Carp Barrier Project Completed
- **Aquatic Invasive Species**
 - The Carp Management Program
 - 2,258 adult carp were removed from the Long Lake / Lino Chain of Lakes system
 - Since program inception, 55,854 carp have been removed from the Long Lake Lino Chain of Lakes system, which is approximately 335,000 lbs.
 - Overall, carp density has been reduced by nearly 90%, and long-term management goals were met for the first time in 2023
 - Phosphorus concentrations are declining and native aquatic plants are increasing in the system
 - RCWD partnered with three lake associations to manage curlyleaf pondweed
- **Grant Programs**
 - Stormwater Management Grant Program
 - Awarded \$108,283 to two cities to implement two water quality and/or flood control projects
 - Water Quality Grant Program
 - 11 projects were awarded approximately \$126,269 to assist landowners with the installation of Best Management Practices (BMPs) to improve the quality of surface waters within the District.
 - Mini-Grants Program

- \$10,000 was available. A total of 21 mini-grants were issued: 2 grants for rain barrels, 2 grants for low-mow turf, 2 grants for water outreach and education, and 17 for native plantings.
- **Permit/Regulatory Program**
 - Received 81 permit applications
 - 92 permits issued
 - Successfully implemented first year of new equitable fee structure for permit applications (took effect 1/1/22)
- **Outreach Program** (See Outreach & Communications section)



Figure 3 Natural Shoreline with Native Plants on Snail Lake in Shoreview, MN

MS 103E Public Drainage Systems

The District has identified “MS 103E Public Drainage Systems” as one of its nine management categories. The category is defined as, “Management and maintenance of public drainage systems in its role as Drainage Authority (County and Judicial Ditches established under MS 103E).” There are 3 key issues within this category: Public Drainage System Maintenance, Repair, and Management Approach; Repair Project Financing; and Stakeholder Outreach on Drainage System Roles and Expectations.

Public Drainage System Maintenance, Repair, and Management Approach

The District has identified the need to comprehensively manage public drainage systems to provide the necessary level of service to both current and future development. The complexity of managing public drainage systems has led to several challenging issues faced by the District, including reestablishing the as-constructed and subsequently improved condition (ACSIC); prioritization and scheduling of drainage system inspection and maintenance; maintaining drainage records in centralized locations and providing for public access to these records; and managing the public drainage systems to serve multiple land uses as well as current and future development without exceeding the geometry and conveyance of the ACSIC.

Goal: Schedule, prioritize, and execute inspection and maintenance of the District’s public drainage systems to preserve and/or restore drainage function for multiple uses.

Measurable Goal: Inspect each of the District’s public drainage systems over each 5-year period of the Plan. RCWD Board adopted 4 policies to ensure adequate progress in this category.

As the public drainage authority, RCWD is responsible for maintaining approximately 114 miles of public drainage systems.

2023 Accomplishments and Activities:

The District completed 60 inspections and 30 maintenance projects on **14** of 22 different public drainage systems in 2023. This is 63% of the total drainage systems, which exceeds the minimum of 20% goal identified in the watershed management plan. **17** of **17** scheduled inspections. These inspections also involve illicit discharge detection in public drainage systems identified by the MPCA as part of RCWD's MS4.

Examples of 2023 Public Drainage Maintenance Projects include (but not limited to):

- ACD 10-22-32 – right of way mowing/mulching
- ACD 72 – replacement of existing clay tile with HDPE on various branches
- ACD 46 – bank failure repair
- ACD 53-62 – main trunk excavation of beaver dams and accumulated sediment
- WJD 2 – main trunk beaver dam removals, Excavation of sediment downstream of Rice lake Outlet weir
- WJD 5 – main branch tile replacement/repair from outlet to branch 1, Installation of surface inspection ports

2024 Work Plan

The District will continue to inspect and maintain the public drainage systems and complete maintenance projects as recommended by the Public Drainage Inspector and in accordance with the inspections schedule. The District will continue to promote agreements with municipal partners to increase maintenance activities on public drainage systems.

2024 efforts planned by Public Drainage Inspector include (but not limited to):

- ACD 10-2232 main Trunk crossing at Pine Street
- ACD 72 – replacement of existing clay tile with HDPE on various branches
- ARJD 1 – Work with City of Mounds View to coordinate maintenance
- ARJD 1 – main trunk tree & brush removal from County Road J to 93rd Ave; main trunk excavation; Restwood Rd. to Flowerfield Rd. and Naples to I-35W
- Drainage system right-of-way maintenance on various systems as possible
- Ditch bank mowing.

Municipal Separate Storm Sewer System (MS4) Permit

The Minnesota Pollution Control Agency (MPCA) has deemed that some of the public drainage systems are considered part of the Municipal Separate Storm Sewer System (MS4). During public drainage systems inspections, illicit discharges are included in the items being inspected and, if found, are noted in the inspection report and reported as required.

RCWD has evaluated the land use around the public drainage systems that are included in the District's MS4 and determined that priority areas are not present. However, District staff regularly monitor the open systems, remove obstructions, and evaluate opportunities to prevent pollutants and improve water quality.

Public drainage staff are trained each year in illicit discharge recognition. The District will continue to inspect public drainage systems for illicit discharges.

Repair Project Financing

The District has identified a need for establishing an equitable means of apportioning the cost of MS 103E public drainage system repair projects.

Goal: Equitably apportion costs of public drainage system repairs.

Measurable Goal: Utilize 100% of the District's established cost allocation methodology.

The District has one policy to ensure adequate progress in this category.

2024 Work Plan

Continue to allocate the costs of public drainage system repairs through implementation of the hybrid legal framework, which includes MS 103E, 103D, and 103B.

Charge allocations for the ACD 53-62 Main Trunk repair project begin in 2022. Forty percent of the preliminary cost is allocated to the whole district via ad valorem funds. The other 60% is allocated to landowners directly draining to the system (WMD charge). Landowners with WMD charges will pay a single-year annual charge (collected through property taxes) for amounts less than \$300. In instances where the parcel's charge incurred exceeds \$300, the landowner will pay three equal annual installments (still collected through property taxes). No interest will accrue in the first three years.

Stakeholder Outreach on Drainage System Roles and Expectations

The District has identified the need to ensure communication to stakeholders is clear about the condition of the public drainage system, the effect of proposed repairs, and the District's roles and authorities.

Goal: Use communication and outreach tools as an integral element in managing public drainage systems to credibly convey District roles and authorities and system data and information, thereby increasing knowledge, awareness, and capacity among stakeholders.

Measurable Goal: Send at least 1-2 project communications to affected landowners and stakeholders in addition to MS 103E legal requirements; release one press statement for each major repair project; and update the RCWD website's drainage systems page quarterly with project updates.

The District has three policies to ensure adequate progress in this category.

2023 Accomplishments and Activities:

In an effort to communicate landowner rights to convey the District's role and authority, the District continues to update the Drainage Portal, which is available online and maintains the official drainage systems records.

2024 Work Plan

the District will continue to hold informational meetings prior to public hearings. The District will also ensure the use of consistent terms and definitions when communicating about drainage. The District will continue to make an effort to send notices in advance of maintenance activities when feasible.

Non-103E Systems

The District has identified “Non-103E Drainage Systems” as one of its nine management categories. The category is defined as “Management of drainage systems not established under MS 103E and stormwater conveyance systems within the District boundary.” There is one key issue within this category: Management of Non-103E Systems.

The District has identified that despite the limited role and authority of the District in managing non-103E systems, these systems can impact upstream and downstream water quantity conveyance and water quality and may serve a public benefit.

Goal: In consideration of the District’s limited role, address conveyance concerns on non-103E systems within the framework of District policy.

Measurable Goal: Address 100% of all non-103E system concerns as determined by the District's Natural Channel Management Policy.

The District has 2 policies to ensure adequate progress in this category.

2023 Accomplishments and Activities:

Continued to engage in collaboration with private partners to address existing issues according to its policies. The RCWD Natural Channel Management Policy guides any work in the Natural Waterway Management Program and specifies the triggers and actions related to RCWD’s role in maintaining natural or recreational systems.

Communicated to landowners and partners the RCWD Natural Channel Management policy when an inquiry was received regarding private drainage. District staff followed the policy to assess the involvement of the District in the private drainage matter.

2024 Work Plan

Continue to use consistent messaging when engaged in non-103E drainage systems and follow the Natural Channel Management Policy. RCWD’s new website will include information on the Natural Channel Management Policy.

District Facilities

The District has identified “Management of District Facilities” as one of its nine management categories. The category is defined as, “Operation and maintenance of water management structures and property constructed and/or owned by the District.” The key issue within this category is Management of District Facilities.

A “District facility” is defined as a physical water management project constructed and/or owned and maintained by the District for purposes of addressing water quality, regional flooding, or wetland habitat. In recent years, the District has focused on understanding what District facilities exist, where they are located, what their current condition is, and whether the facilities need maintenance or repair. In some cases, access to the facilities is an issue, and the District has been researching and documenting both the physical and legal access to each District facility.

Goals:

- Development of an updated District program that focuses on the construction, inspection, maintenance, and/or operation of District facilities in accordance with their water management purposes and gauges their effectiveness over time.
- Strive to obtain and maintain legal access for the operation and maintenance of those District facilities that currently do not have legal access.

Measurable Goal: Inspect 100% of District facilities over the 10-year time period of the watershed management plan (2020-2029) and obtain legal access to 75% of District facilities over that same time period.

The District has 5 policies to ensure adequate progress is achieved towards these goals.

2023 Accomplishments and Activities:

District staff tracks all facility inspection activities as well as maintenance or repairs completed each year. Of 32 total inventoried facilities, 23 were inspected in 2023 (42%). At the end of 2023, the District had legal access to 20 of 32 facilities (63%). A breakdown of these general activities can be found in the table below.

ID	Facility Name	Inspected	Maintenance	Notes	MS4 ^
CB-1	Walls Bros. Wetland Restoration	X	X	Vegetation management	
LL-2	Rondeau Lake Outlet Channel	X			
LL-3	Rondeau Lake Fish Barrier	X	X	Pulled and replaced sections according to DNR permit	

LL-4	Hardwood Creek Restor. (2012)				
SV-5	Middle Rice Creek Restor. (2005)				
AH-6	Middle Rice Creek Restor. (2016)	X			
FD-7	Locke Lake Sedimentation Basin				
NB-8	Long Lake Sedimentation Basin	X			
NB-9	Jones Lake Outlet				
NB-10	35W Wetland Treatment Area				
AH-11	E2 Wetland Weir	X	X		
AH-12	Lake Johanna Outlet				
AH-13	Floral Park Berm & Outlet	X			
AH-14	Hwy 10 & 694 Outlet	X			
WBT-15	RWJD1 & Hwy 61 Treatment Ponds	X			X
WBT-16	RWJD1 Fish Barrier	X			
MM-17	Hall's Marsh Outlet	X			
RV-18	Oasis Pond Sediment Basin & Weir	X			X
AH-19	Lake Josephine Outlet				

FL-20	Lamprey Pass	X			
RV-21	Little Josephine Outlet	X			
CB-22	Browns Preserve	X			
NB-23	Hansen Park Sediment Basin	X	X	Pond buffer maintenance	X
NB-24	Hansen Park IESF	X	X	IESF vegetation management and buffer	X
AH-25	Bethel North				
HG-26	Oneka Ridge Golf Course Reuse *				
FL-27	Rehbein Farms	X	X	Vegetation management	
RV-28	Oasis Pond IESF *	X	X	IESF vegetation management and buffer	
WBL-134	Priebe Lake Outlet	X			
FD-139	Lower Rice Creek Stabiliz. (2020)	X	X	I inspected this and we repaired a section as a result, repair work was finished in October 2023.	
WBT-138	Bald Eagle Lake IESF	X	X	IESF vegetation management and buffer	X
	Lake Johanna Fish Barrier	X	X	Has a tendency to get blocked with plant material, cleaned as needed.	X
Total		23	10		

* RCWD has only a limited role in operating and maintaining these facilities.

^ RCWD has interpreted generic MS4 permit language from the MPCA to assess which facilities may be relevant to the District's MS4 annual report.

Following is a summary of non-routine facility maintenance completed by the District and other unique takeaways from 2023.

Johanna Creek Carp Barrier: This fish barrier construction was completed in early 2023 using Watershed-Based Implementation Funding.

Iron-Enhanced Sand Filters: The IESF systems at Hansen Park and Bald Eagle Lake operated for as much of the open water season as the drought would allow. Hansen Park's IESF, as is usual with RCD 2 maintaining a strong baseflow, was still afforded a nearly complete operation season. Bald Eagle Lake IESF system was offline much of the season until late fall. The Oasis Pond IESF system remained offline all season due to broken components that took significant time to troubleshoot. Periodic tilling and weeding activities kept the IESFs filtering at acceptable rates during operation.

The IESF at Hansen Park treated 19,228,168 gallons of RCD 2 runoff in 2023. The IESF at Oasis Pond treated 0 gallons of RCD 4 runoff in 2023. The IESF at Bald Eagle Lake treated 330,082 gallons of RCD 11 runoff in 2023. Both Oasis and Bald Eagle Lake pumping were low due to technical issues and the drought conditions.

2024 Work Plan

District staff will continue to inspect its facilities for proper operation and maintenance needs. Many facilities are inspected annually or more frequently, while some are only inspected on an as-needed basis. At a minimum, all facilities will be inspected once every ten years. The District began a more detailed evaluation of each facility in relation to its physical location and condition based on site inspection. Staff will continue this investigation in 2024 and make recommendations for next steps for each facility.

The District conducts active operational activities at the Hansen Park and Bald Eagle Lake IESFs and provides support to the City of Roseville at the Oasis Pond IESF and to Oneka Ridge Golf Course for its stormwater reuse irrigation system. These activities will continue in 2024.

The District will continue to work with its partners to establish agreeable terms for additional investigation under the Priebe Lake Outfall Project MOA. Once the MOA is fully executed, the District will fulfill its obligations.

The Browns Preserve wetland bank is scheduled to undergo a prescribed burn consistent with its long-term management plan.

Flooding

The District has identified “Flooding” as one of its nine management categories. The category is defined as, “Managing the peak rate and volume of runoff from the landscape in an attempt to reduce potential flood damages in receiving surface waters.” There are three key issues within this category: Addressing Existing Flooding Issues; Impacts of Future Developments on Downstream Rate and Volume; Modeling and Mapping.

Addressing Existing Flooding Issues

To prevent increases in the magnitude and duration of flooding, one of the District’s primary functions is the maintenance of its public drainage system, which serves as the sole outlet for many areas of the District. The District also has an interest in managing the peak rate and volume of runoff from the landscape to reduce potential flood damages on properties adjacent to downstream receiving surface waters. Within the District, opportunities exist to decrease the risk and impact of known flooding issues through collaboration with local partners. The District has completed studies and analyses that demonstrate that District stormwater management rules (Rule C) alone cannot meet current and future flood management needs. Instead, the District utilizes a combination of regulation, projects, and programs to provide a multi-faceted approach for managing flooding.

Goal: Decrease the risk and impact of known flooding issues through collaboration with local municipal partners.

Measurable Goal: Collaborate with partners to implement District-prioritized flood risk reduction projects to accrue 200 acre-feet of new live flood storage during the 10-year lifespan of the watershed management plan (2020-2029), aimed at reducing the rate and volume of runoff.

The District has 4 policies to ensure adequate progress is achieved toward meeting this goal.

2023 Activities:

The District has several ongoing efforts, in collaboration with several municipal partners, aimed at developing suites of future capital projects that will create substantial volumes of new flood storage across the watershed:

- **Ramsey County Ditches 2, 3 & 5 Basic Water Management Project:** RCWD continued concept planning and site-level feasibility work for Hansen Park South in collaboration with the City of New Brighton. The process made evident park use and storage conflicts. The focus of the water management project moved to Jones Lake Improvements, and further development of plans, early regulatory engagement, and funding pursuits working with Houston Engineering. This work will continue into 2024, with funding an aim to move to final plans and permits.
- **Stormwater Management Grant Program:** In 2023, three of the District-funded capital improvement projects resulted in reductions in rate control and/or runoff volume (listed below). *Note: Additional issue-specific information on this cost-share program is provided in the water quality and collaborations sections of this report.*
 - City of Roseville – C2 & Simpson Underground Infiltration - \$100,000
 - Washington County – CSAH 12 Improvements - \$10,000

- City of New Brighton – Public Works Facility Flood Mitigation Project - \$100,000

Priebe Lake Outfall Project (PLOP): RCWD continues to work extensively with its partners (Birchwood Village, Mahtomedi, White Bear Lake) in response to landowner and City of Birchwood concerns at the PLOP outlet location in Hall’s Marsh. POLP transverses the 3 communities and there are inputs to the pipe system beyond Priebe Lake.

District rules require volume reduction and rate control. For areas that contribute flow to areas that flood, an additional 20% reduction in peak runoff control for 2, 10, and 100-year events is required.

2024 Work Plan

The District anticipates continuing its work with partners to implement components of the Ramsey County Ditches 2, 3 & 5 Basic Water Management Project in 2024. Finding adequate funding sources, both internal and external, has proven difficult for the large “prerequisite” project components, but the District is pursuing funding from the MN DNR and legislature.

The District has allocated \$300,000 in Stormwater Management Grant Program funding for 2024 to assist public and private entities with implementation of projects that provide stormwater quality treatment, runoff volume reductions, peak runoff rate control and/or reductions in groundwater usage.

The District will continue to work with its municipal partners to ensure successful operation of the Priebe Lake Outfall Project, including the outlet structure.

Impacts of Future Development on Downstream Rate and Volume

As the headwater portions of the District and various drainage areas are developing, downstream flooding is an increased concern. To identify the location and scope of these flooding locations, the District developed hydrologic and hydraulic modeling of future developed conditions based on current and future community land use maps and application of District rules.

This analysis shows that projected future development will result in regional increases in runoff rate and volume, even with current District rules in place. Additionally, the limited conveyance of several public drainage systems that serve as the primary outlet for stormwater in some communities has raised awareness of volume constrained areas. Within these areas the runoff volume increases from future development will exacerbate existing and/or create new flood issues.

Goal: Understand the effects of future development on runoff volume, flow rates, and flooding, and work to minimize those effects through regulation, projects, and programs.

Measurable Goal: Update its Future Conditions Model at least once during the 10-year lifespan of the watershed management plan (2020-2029) to account for realized and proposed land development and modeled changes in regional precipitation patterns.

The District has 5 policies to ensure adequate progress is achieved toward meeting this goal.

2023 Accomplishments and Activities:

The District's regulatory permit program implements RCWD rules and considers flooding concerns related to development. These include individual project site controls, regional storage, implications from conveyance, and outlet downstream implications on flood elevations. Property development in the CSMP area must comply with the terms of the CSMP.

2024 Work Plan

The District will continue to communicate on this issue to its community partners as individual sites develop and contribute to the regional plan. The District will respond to applications in the CSMP area with the District tracking the municipalities' and developers' development of capacity and allocations to other developments. An update of the District's Future Conditions Model will occur later in the ten-year plan cycle.

Modeling and Mapping

The District initiates maintenance of its modeling products to ensure the continued value of the models and their results. This maintenance includes annual updates to models to reflect changing infrastructure and land use, correcting deficiencies and errors, and adding new detail and data where and when it becomes available. Most notably, the NOAA Atlas 14 Precipitation Frequency Estimates have been incorporated into the model, which consider the available historic record including recent decades that have seen increasing rainfall in the District. The District has developed a District Modeling Update Policy, including updates in tools and the development of MS4Front, to guide implementation of this maintenance effort.

Goal: Maintain and update District hydrology and hydraulic models to reflect changing conditions and adapt to evolving technology.

Measurable Goal: Complete an update to the District-wide model (existing conditions) annually (throughout the 10-year lifespan of the watershed management plan).

The District has 4 policies to ensure adequate progress is achieved toward meeting this goal.

2023 Accomplishments and Activities:

Engaged its engineer to complete the annual update of the District-wide model, incorporating landscape-scale changes from new developments and major capital projects that were completed in the watershed over the previous year. The previous year's work with DNR resulted in the calculation of the 500-yr floodplain, and the District will be mapping these boundaries at the landscape scale to further understand those locations at risk of flooding and continue ongoing floodplain management.

Received a grant from the MPCA to support a Climate Resiliency Building project with workshops to address climate change issues within the entire district with stakeholders. RCWD completed this project in 2023 and will look to apply for the MPCA implementation funding in 2024.

2024 Work Plan

The City of New Brighton will be submitting a Federal Emergency Management Agency (FEMA) Letter of Map Revision (LOMR) for the area around Hansen Park. The District's Hansen Park project required significant modeling of the area and resulted in a much-improved understanding of the floodplain. The District will be supporting the City through cost-share and modeling detail in its application and intended relief to landowners.



Figure 4 Rice Creek Fields Stormwater Reuse System Stormwater Pond at 5880 Rice Creek Pkwy, Shoreview, MN 55126S

Water Quality Management

The District has identified “Water Quality Management” as one of its nine management categories. The category is defined as, “Protecting and/or improving the water quality of District streams, rivers, lakes, and other watercourses.” There are six key issues within this category: Accelerated Sedimentation; Aquatic Invasive Species; Wetlands; Nutrient Enrichment, Algae, and Cultural Eutrophication; Surface Water Monitoring; and Surface Water / Groundwater Interactions.

Accelerated Sedimentation

As changes in land use and rainfall patterns continue to occur within the RCWD, increases in runoff volume, flow, and velocity are experienced in portions of the watershed. These hydrologic changes can cause sedimentation rates to accelerate, leading to negative ecological and economic impacts. accelerated sedimentation can lead to a reduction in the storage capacity of lakes, ponds, and plunge pools, resulting in costly maintenance dredging efforts to restore storage capacity. Rice Creek flows through two lakes prone to rapid sedimentation: Long Lake in New Brighton and Locke Lake.

The District maintains sediment basins adjacent to Long Lake, in Locke Lake, on Ramsey County Ditch 2 within New Brighton’s Hansen Pond, on Ramsey County Ditch 4 within Roseville’s Oasis Pond, on Ramsey-Washington Judicial Ditch 1 just upstream of U.S. Highway 61, and on Ramsey County Ditch 11 just west of Eagle Street in White Bear Township.

Goals:

- Employ District regulatory authority and collaborate with partners (e.g. state, municipalities) on inspections to minimize sediment loading from erosion associated with land disturbance, land development, increases in impervious surface, or other changes in landscape construction sites that contribute to accelerated sedimentation.
- Pursue collaborations to implement agricultural and urban BMPs to address sediment delivery to District water resources.
- Reduce in-channel erosion throughout the RCWD, and particularly in Lower Rice Creek and Middle Rice Creek, through the implementation of programs and practices to stabilize eroding channels and banks.

Measurable Goals:

- Reduce the average number of sediment-related permit violations per active construction site to less than one per site per year (by the end of the 10-year 2020-2029 watershed management plan timeframe);
- Continue the annual implementation of cost share programs for water quality BMPs resulting in a total reduction of TSS loading to receiving waters of 100 tons (during period of the plan); and
- Pursue implementation of at least one BMP that addresses in-channel sediment delivery in Lower Rice Creek and one BMP that addresses in-channel sediment delivery in Middle Rice Creek (during the period of the plan).

The District has 6 policies to ensure adequate progress is achieved toward meeting this goal.

2023 Activities:

RCWD completed inspections of two of its three stream stabilization and restoration sites. With minor exceptions, the sites were found to be in good condition, and continue to provide the intended benefit –

i.e. reducing streambank erosion and sedimentation. One streambank on Lower Rice Creek required repair. This site is a District Facility, and the District is obligated to inspect and maintain it by grant agreement; the Lower Rice Creek Stabilization Project was funded by a Clean Water Fund Grant. The site was repaired, and subsequent inspections found it to be stable and functioning as designed.



Figure 5 Golden Lake Iron Enhanced Sand Filter at Golden Lake Park in Circle Pines

Projects funded through the **2023 Stormwater Management Grant Program** are anticipated to reduce annual pollutant loading to District surface waters. Annual total suspended sediment (TSS) loading is expected to be reduced by approximately 4.7 tons, and annual total phosphorus (TP) loading is expected to be reduced by approximately 41 lbs.

Iron-Enhanced Sand Filter (IESF) Projects continued to operate in 2023. The IESF at Hansen Park treated 19,228,168 gallons of RCD 2 runoff in 2023 (Numbers are low due to drought conditions). The IESF at Oasis Pond treated 0 gallons of RCD 4 runoff in 2023 (after troubleshooting all summer found a problem with the lift station pipe that did not allow the facility to operate, planning to repair summer 2024). The IESF at Bald Eagle Lake treated 330,028 gallons of RCD 11 runoff in 2023 (Numbers were low due to technical difficulties and drought conditions).

2024 Work Plan

The District's **Stormwater Management Grant and Water Quality Grant Programs** (and the Mini-Grants program) will continue operation. Collectively, they offer over \$500,000 to District local governments, residents, businesses, and other stakeholders who aim to implement water quality improvement projects and best management practices within the District. IESFs at Hansen Park, Oasis Pond, and Bald Eagle Lake will continue operation reducing sediment and nutrient loads from Ramsey County Ditches 2, 4, and 11, respectively.

Aquatic Invasive Species

Consistent with its mission, the RCWD takes an active role in managing those AIS that impact water quality or contribute to algae blooms and decreased water clarity. For other AIS that do not directly impact water quality, but may affect ecology or recreation, the District offers supporting services (i.e. data collection and general guidance). Research suggests that curly-leaf pondweed (*Potamogeton crispus*) and common carp (*Cyprinus carpio*) are linked to water quality degradation and algae blooms. For this reason, the District plays an active role in managing these species.

Goals:

- Mitigate adverse water quality impacts of common carp by reducing and maintaining their density with a long-term, sustainable approach.
- Partner with lake associations and homeowner groups to manage curly-leaf pondweed to improve water quality and native plant diversity.

Measurable Goals:

- Develop three system-specific common carp management plans, with priority to Clear-Mud-Howard Lakes, Peltier-Centerville Lakes, and Silver Lake (by 2029)
- Implement plans over the long-term to reduce carp density below their adverse impact threshold (100 kg/ha) on a per system basis.
- Work towards achieving 100 kg/ha carp density in the Long-Lino Chain (during the WMP time period).



Figure 6 Johanna Creek Carp Barrier at New Brighton Community Center in New Brighton, MN

- Implement annual curly-leaf pondweed management programs in District lakes that have lake association and/or landowner support with DNR technical guidance.

The District has 3 policies to ensure adequate progress is achieved toward meeting this goal.

2023 Accomplishments and Activities:

The District partnered with seven lake associations to manage curlyleaf pondweed in 2023. On Bald Eagle, Clear, Centerville, Johanna, Josephine, Peltier, and Silver Lakes, the district delineated beds of curlyleaf pondweed and procured permits from the DNR. On Bald Eagle and Peltier Lakes, the District also hired a contractor to apply herbicide as stipulated by the DNR permit. District staff attend technical conferences and collaborate with colleagues at the Department of Natural Resources and other agencies to ensure that best practices are followed to minimize negative impacts to native plants and promote water quality protection and improvement.

Continued implementing its Long Lake / Lino Chain of Lakes Carp Management Plan. In 2023, a total of 2,258 adult carp were removed from the system. Although lower than total from previous years, management goals were still met, as approximately 50% of the population was removed. The removal total was lower because the population was lower. Since program inception, 55,854 carp have been removed from the system. For the first time in 2023, long term management goals (< 100kg/ha) have been met.

A carp population survey on Bald Eagle Lake found the density to be very low. Only 1 carp was captured during the electrofishing survey, making a precise population estimate impossible. However, the density is below the ecological damage threshold. Typically, ecological damage and water quality impacts begin around 100 kg/ha. Thus, carp do not appear to be a major problem in Bald Eagle Lake at the current time.

2024 Work Plan

The District plans to partner with the same homeowner groups to manage curlyleaf pondweed.

The District will continue implementing the Long Lake / Lino Chain of Lakes Carp Management Plan. Primary activities will include adult carp removal during spring migration using the NEPTUN electronic guidance system and a new electrical aggregating system. Johanna Creek Carp Barrier was installed and completed in 2023 with Watershed Based Implementation Funding. Carp removal, monitoring and barrier maintenance will continue in 2024.

The District will conduct additional carp surveys, and possibly removals, on Centerville Lake in 2024.

Wetlands

Managing wetlands is critical to many District interests including water quality and flood control. The availability of banked wetland credits (public or private) is vital to District projects.

Goal: Manage wetlands in a manner which improves diversity and ecological integrity on a District-wide basis, consistent with the Wetland Conservation Act and augmenting Comprehensive Wetland Protection and Management Plans (CWPMP) and local opportunities for preservation, enhancement, and restoration, while balancing multiple resource issues.

Measurable Goals: Continue implementation of the WCA and CWPMPs and complete annual reports summarizing implementation of the CWPMPs.

The District has 3 policies to ensure adequate progress in this category.

2023 Activities:

The RCWD is the Local Government Unit (LGU) responsible for the implementation of the State Wetland Conservation Act (WCA), except for within the cities of Hugo, Circle Pines, and most recently Mounds View, or associated projects on state lands, such as those involving MnDOT and the DNR. Both WCA and District rules specify sequencing processes to avoid and minimize wetland impacts and replacement requirements for unavoidable impacts to wetlands. The District's role as the Wetland Conservation Act (WCA) Authority is also a key issue in the RCWD regulatory program and incorporated into that section of this report.

In addition, the RCWD maintains a set of rules that govern wetlands within special areas of the District, which are known as CWPMP areas. The CWPMP rules were developed as a component of Resource Management Plans (RMPs), which were developed for several locations in the District experiencing rapid urbanization, and included wetland management, public drainage systems, and water quality/quantity management considerations. The CWPMPs, RMPs, and Rule F were implemented as an effort to balance the responsibilities of the RCWD as LGU for the WCA, drainage authority for MS 103E public drainage systems, and as a manager of water quality and quantity.

The District continued its administration/implementation of the WCA and CWPMPs. In addition to the review and noticing of WCA applications, the District reported all 2023 WCA activity to the Board of Water and Soil Resources (BWSR) and will be completing an audit review of Circle Pines, Hugo, and Mounds View permitting administration as cities within the District that have accepted the LGU responsibility.

Nutrient Enrichment, Algae, and Cultural Eutrophication

Several lakes and streams in the RCWD have issues related to nutrient enrichment and cultural eutrophication. The RCWD has worked diligently to address the impacts of nutrient enrichment and

cultural eutrophication by conducting diagnostic studies and assessments to mitigate excess nutrient loading to District waterbodies. These studies and assessments are essential tools in targeting actions, such as implementation of best management practices (BMPs), that diminish the effect of cultural eutrophication and will be relied upon by District staff to prioritize protection and TMDL implementation efforts.

Goal: Protect and improve water quality conditions in District resources by managing nutrient loading and restoring aquatic ecosystems.

Measurable Goals: Decrease the number of District lakes classified as "restoration" and increase the number of District lakes classified as "protection" by 2 over the next 10 years using the District's Lake Classification System. This will be accomplished through the annual implementation of cost share programs for water quality BMPs which results in a cumulative total reduction of total phosphorus loading to receiving waters of 300 pounds per year (during the WMP 10-year time period).

The District has five policies to ensure adequate progress is achieved toward meeting this goal.

2023 Accomplishments and Activities:

Projects funded through the Stormwater Management Grant Program are anticipated to reduce annual pollutant loading to District surface waters. Annual total suspended sediment (TSS) loading is expected to be reduced by approximately 4.7 tons, and annual total phosphorus (TP) loading is expected to be reduced by approximately 41 lbs.

In 2023, the Minnesota Pollution Control Agency has identified four lakes in the RCWD for potential removal from the *Impaired Waters* list. These lakes were listed as impaired for excess nutrients. Monitoring data from the RCWD and partners suggested that the lakes – Bald Eagle, Golden, Island, and White Rock – were meeting state nutrient criteria. The “de-listings” will be official in 2024. Assuming the lakes are removed, they will transition from the “restoration” to the “protection” phase, thus accomplishing the District's Measurable Goal for *Nutrient Enrichment, Algae, and Cultural Eutrophication*.

2024 Work Plan

The District's Stormwater Management Grant and Water Quality Grant Programs will continue operation. Collectively, they offer over \$500,000 to District local governments, residents, businesses and other stakeholders who aim to implement water quality improvement capital projects and best management practices within the District.

IESFs at Hansen Park, Oasis Pond, and Ramsey County Ditch 11 will continue operation in 2024 and beyond,

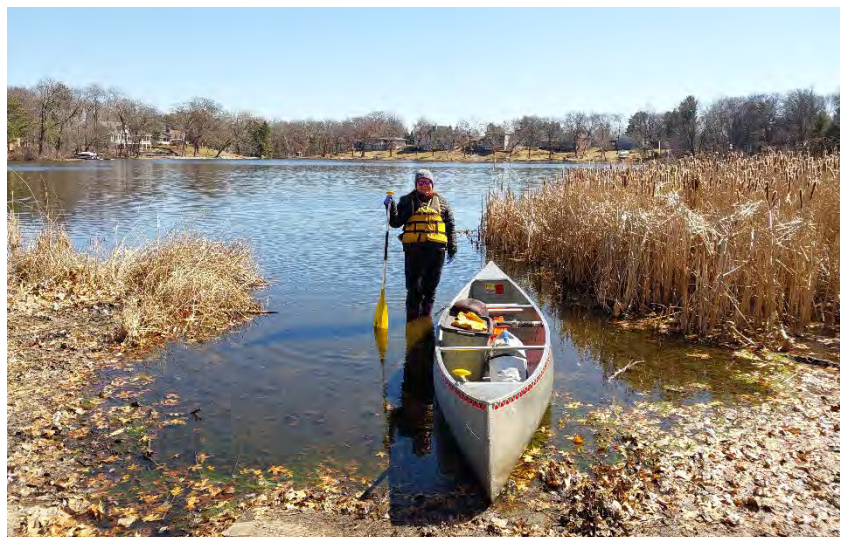


Figure 7 Water Quality Program Staff lake monitoring

reducing sediment and nutrient loads from Ramsey County Ditches 2, 4 and 11, respectively.

The District will continue tracking water quality project information through the MS4Front database and utilize the information to monitor TMDL progress and reduce water quality treatment gaps on the landscape.

Surface Water Monitoring

Surface water monitoring is a core function of the RCWD. The Monitoring Program Plan establishes monitoring goals and objectives, describes program organization, and identifies data quality objectives.

Monitoring data is used to inform an array of RCWD activities. Monitoring at long-term, fixed sites provides insight into resource conditions and long-term water quality trends. Synoptic monitoring allows District staff to determine if projects achieve predicted water quality benefits if similar projects should be pursued in the future, and how similar projects might be optimized to attain greater pollutant reductions. One-time (investigative) samples are also collected by the District typically to address a perceived transient or short-term water quality problem. Monitoring data is used to calibrate hydrologic, hydraulic, and water quality models that are relied upon by the District in implementation, collaboration, and regulatory efforts.

In addition to monitoring efforts conducted by RCWD staff, the District supports several volunteer monitoring programs. Volunteers monitor lake water quality through the Metropolitan Council's Citizen Assisted Monitoring Program (CAMP). Through Friends of the Mississippi River, volunteers in the Stream Health Evaluation Program (SHEP) track biological health by collecting and documenting aquatic macroinvertebrates. The District partners with county conservation districts to measure lake levels. Finally, the District partners with the United States Geological Survey (USGS) to operate a stream gauging station on Rice Creek in Mounds View.

Goals: Monitor District resources to aid in the planning and evaluation of RCWD management activities.

Measurable Goal: Annually update and implement the RCWD Monitoring Schedule, guided by the RCWD Monitoring Program Plan.

The District has 5 policies to ensure adequate progress towards this goal.

2023 Accomplishments and Activities:

- District staff collected 289 water samples on lakes, streams, and ditches; a total of 1,376 individual laboratory analyses were conducted. District staff regularly monitored 9 lakes throughout the watershed, collecting water samples and physical lake measurements (e.g. temperature, pH, dissolved oxygen). District partners and volunteers monitored another 17 lakes.
- District staff monitored water quality and physical parameters at 11 long-term stream and ditch sites and at 3 synoptic sites.
- The District continued its partnership with the U.S. Geological Survey to operate a continuous USGS stream gage on Rice Creek.
- Aquatic plant surveys were conducted at 10 lakes to manage invasive species and qualify overall lake health.

2024 Work Plan

District staff will be finalizing and implementing an updated Monitoring Program Plan. District staff will monitor water quality and physical parameters on District streams and ditches, and partner with the USGS to operate their stream gage. District staff, cooperators, and volunteers will continue to monitor

lake water quality throughout the watershed. The District will continue to support the SHEP program and conduct aquatic plant surveys on area lakes.



Figure 8 Locke Lake/RCWD Outlet Point into the Mississippi River, Fridley, MN

Surface Water / Groundwater Interactions

The District's role in the management of groundwater resources is primarily as a collaborator and advisor through funding stormwater reuse projects and directing infiltration where appropriate. The RCWD is also responsible for conforming with groundwater plans developed by relevant counties and will review and submit comments to the DNR for water appropriation permits.

Goal: Protect groundwater-reliant District resources by implementation of surface water management activities.

Measurable Goal: Promote implementation of at least one BMP annually that benefits groundwater-reliant natural resources, such as stormwater infiltration practices or stormwater reuse projects.

The District has 5 policies to ensure adequate progress in this category.

2023 Accomplishments and Activities:

Updated GIS database by incorporating new wellhead protection plan (WHPP) information from its partner municipalities. This information is used to evaluate the feasibility of stormwater infiltration during District permit application reviews.

2024 Work Plan

Continue to promote the reuse of stormwater for its benefits to groundwater resources and improvement of surface water quality. Support and promotion can come through direct funding appropriation when a project is aligned with the 2020 WMP or through one of the District's grant programs. The District expects to continue developing these types of projects with its partners.



Figure 9 Shoreview Rice Fields Stormwater Reuse Pond at 5880 Rice Creek Pkwy, Shoreview, MN 55126

Funding

The District has identified “Funding” as one of its nine management categories. The category is defined as, “Prioritized budgeting of costs for District programs and projects and identification of revenue sources.” There are two key issues within this category: Financing and Funding Sources *and* Funding Distribution.

Financing and Funding Sources

The District needs reliable sources of funding and sound financial management policies in order to carry out its mission.

Goal: Develop and implement an effective framework for sourcing District and external financing and revenue to implement projects and programs to achieve the District’s goals.

Measurable Goal: Develop effective and actionable framework by 2022. Implementation of the framework to assess 100% of District program and capital improvement projects to address financing and funding needs consistent with the framework.

2023 Accomplishments and Activities:

Examined and revised its General Fund Balance Policy. The revision establishes a benchmark by which to provide a fund balance cash flow operating reserve. The reserve being comprised of two elements:

- An unassigned fund balance within the General Fund of not less than 40 percent of the General Fund budget.
- **An assigned fund balance within the Implementation Fund of not less than 40 percent of the next year’s administrative budget lines.**

This is to capture the administrative needs of each fund and the amount will fluctuate with each year’s specific budget objectives.

The District is attentive to its budget and works to document the allocation of funds. The District structured further documentation in its annual budget for clarity. The effort recognizes the importance of a reasonably consistent levy and its achievement through planning and saving for future needs. This includes the previously noted administrative cash flow reserve of both General Fund and its Implementation Administrative Budget, Restricted Funds, Committed Funds, Implementation Fund and Assigned Fund Balance. The definition of each classification follows:

- General Fund – covers the general administrative expenses of the District, including salaries, benefits, and office expenses.
- Implementation Administrative Budget – covers the administrative costs of preparing or amending the District’s plan and the administrative costs of implementation of the plan through projects and programs, pursuant to Minnesota Statutes Section 103B.241.
- Restricted Fund – amounts are subject to externally enforceable legal restrictions, such as funds levied in a Water Management District (WMD) which are restricted to the defined purpose.
- Committed Fund - amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority, such as grant program awards. The commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.

- Program/Project Anticipation Fund – funds accumulated and committed as an alternative to issuing bonds to finance improvements based on findings as to the potential future need of funds for a particular purpose.
- Assigned Fund - amounts a government intends to use for a specific purpose.

RCWD values sound financial management policies to ensure financial stability of the District for the benefit of residents and businesses. The financing and funding of District efforts are carried out using a variety of funding methods. The Board of Managers strives to provide a balance between equity in paying for activities and a streamlined process minimizing administrative costs.

These financial methods can be grouped into two subcategories:

1. District-derived funds and
2. Outside funding sources.

The District can use ad valorem taxes (property tax to all taxable property within the District); the establishment of water management districts (WMDs) (property tax specific to local benefitted parcels, restricted funds) for the purpose of collecting revenues and paying for costs of projects initiated under 103D. Fees and charges are collected based on services provided for permit applications and other services.

The District also continues to apply for outside funding including state grant programs (Clean Water Fund). The Board of Water and Soil Resources' Watershed-Based Funding Program is proving to be a meaningful source of project funds for RCWD and its partners. RCWD used the first "round" of funds it received through this program as pass-through grants for its communities to implement eligible projects. RCWD awarded those funds in 2019 and 2020 and all funded projects were completed by the end of 2021. The second "round" of funding was allocated to the Peltier Centerville Backflow Feasibility Study – the next critical piece of information needed to begin implementation work under the Peltier and Centerville Lakes TMDL. The third round in 2022, BWSR allocated funds by watershed. The District convened eligible parties to collaborate and discuss potential projects ultimately putting forth to BWSR a slate of prioritized projects to implement the funds on the landscape. The District looks forward to working with its partners in 2023 to further resource projects using this funding during the next biennium (BWSR FY23).

The District can borrow funds to finance activities over the interim timeframe between project implementation and receipt of dedicated project funding. The District does not have any of the low-interest Clean Water Partnership Act Revolving Fund loans (from the MPCA) at this time.

The RCWD has frequently used the concept that the responsibility of paying for the completion of a project should be borne by and in proportion to the relative benefits received. When the benefits are regional in nature serving the public, ad valorem revenue is used. As the benefits become more localized, the different funding mechanisms will be considered, sometimes in combination.

RCWD developed its 2023 budget to align with the watershed management plan and deliver improved transparency for long-term financial stability. This is part of an effort to develop and implement an effective framework that supports balanced and steady District levy financing. There was a 5.25% levy increase for 2023 and a 4.65 rise in taxable market value, yet as always a future year's changes in market value, economic conditions may result in changes to the levy rate. (The District is located in four separate metropolitan counties; the District estimates its levy impact on every \$200,000 of taxable

market value to be \$36.) The remainder of the revenue came from water management districts, fees, grants, investment income, and use of the District’s fund balance.

Fund balance reserves are an important component of the financial health of RCWD and ensure the District has enough funds to meet contingency and cash-flow needs. The District’s 2023 budget followed the District’s General Fund Balance Policy and maintained a 40% assigned and unassigned fund balance. The District fund balance also includes a process to save and self-finance for future large projects. This “forced self-saving of funds” earmarks dollars for these future projects and eliminates the need to borrow funds and mitigates large swings or increases in the District’s levy. The “forced self-saving of funds” are identified in the 2023 budget under the project anticipation fund. These are financial best practices and as stated above in this section additional documentation in developing the 2024 budget.

Funding Distribution

The Board of Managers continues to refine its process for prioritizing the funding and implementation of projects and programs using a variety of funding sources that are available to the District.

Goal: Prioritize funding of projects and programs to most effectively meet the goals of the District.

Measurable Goal: As a part of each annual budgeting cycle, re-evaluate prioritization of District capital projects for the upcoming 5-year period.

The District has established 2 policies to ensure adequate progress in this category:

The Board of Managers values the equitable prioritization of projects throughout the District. 100% of communities and counties participated in the development of the watershed management plan; all requested and identified projects were included. The Board of Managers complete an annual budget that considers the District’s capital projects and the requests of our stakeholder communities. They may consider the following factors when establishing priorities:

- Location
- Sustainability
- Consistency with District Programs
- Consistency with local plan priorities
- Capital and maintenance costs
- Expected benefits
- Multiple benefits

The Board works to prioritize requests for financial assistance to preferentially place District-led and cooperative regional projects within those geographic locations which provide the most flood control and water quality benefits to the region. The intent of prioritizing is to facilitate decisions regarding which projects provide the greatest benefit within the District compared to the fiscal investment with the realization that this may not always be possible. In 2023, District staff continued to actively engage our partner communities regarding upcoming capital projects and budgetary needs for consideration in developing the 2024 District budget. It is anticipated that several projects that were discussed through this effort will be able to be funded by the RCWD Board in the coming year.

When the prioritization of proposed projects based on the factors above is comparable, the Board will strive to ensure that geographic funding equity is maintained across the District.

2024 Work Plan

Continue to develop a transparent budget in consideration of its mission and the needs of residents and stakeholders. The Board will re-evaluate the prioritization of District capital projects and protection of past public dollar infrastructure investments during the annual annual budgeting cycle and continue to develop an effective framework for secure funding.

Evaluate any new concerns or assistance requests with consideration to the urgency of the problem, the nature of the District’s responsibility, and the capacity of the District to respond (including available funding and staffing considerations). The Board requires that all cases be fairly considered and evaluated.

When the prioritization of proposed projects (based on the factors listed above) are comparable, the Board will strive to ensure that geographic funding equity is maintained across the District.



Figure 10 White Bear Lake

Collaborations

The RCWD has identified “Collaborations” as one of its nine management categories. This category is defined as: “developing and maintaining positive, collaborative relationships and agreements with other agencies and partners to better carry out the District’s mission.” There are two key issues within this category: Collaborations with Local, State, and Federal Partners *and* Collaborations with Private Partners.

**See Outreach and Communications section for additional information.

Collaborations with Local, State, and Federal Partners

The RCWD has a long history of collaboration and partnership with federal, state, and local agencies. However, demands for District collaboration continue to increase.

Goals: Continue collaboration with local, state, and federal partners through project implementation, outreach programs, and city/county partner meetings to better carry out the District’s mission.

Measurable Goal: Hold one or more city/county partner meetings annually. It will also implement cost-share programs with public partners annually.

The District has 2 policies to ensure adequate progress in this category.

Collaborations with Private Partners

The District must collaborate with private partners (e.g. landowners, businesses) to better carry out its mission.

Goal: Collaborate with private partners through voluntary action or cost-share incentives by effectively implementing the Natural Waterway Management Program, Stormwater Management Grant Program, and Water Quality Grant Program to achieve District and landowner goals.

Measurable Goal: Continue to fund its existing cost-share incentive programs annually.

The District has 2 policies to ensure adequate progress in this category.

2023 Accomplishments and Activities:

The District partners with its 28 member cities and townships and 4 counties (Washington, Ramsey, Anoka, and Hennepin) on various initiatives to complete or progress District goals.

The Municipal Capital Improvements – Early Coordination Program enables staff to work closely with cities and other agency partners to identify voluntary capital improvement opportunities for water quality and water quantity conservation. The program works to provide cities (and other qualified applicants) access to funds from the District’s Water Quality Grant Program and the Stormwater Management Grant Program.

The District helps municipalities through coordination of Local Water Planning efforts. All 28 communities now have RCWD Board-approved Local Water Management Plans.

The Modelling and Planning Program impacts the effectiveness of collaborations but also addresses water quality and flooding issues (see those sections for additional information). RCWD collaborated with The US Army Corps of Engineers to implement the Wetland Conservation Act (WCA) within our District. RCWD collaborated with FEMA about their Flood Insurance Rate Maps (FIRMs). RCWD also collaborated with the Met Council, DNR, MPCA, MDH, and the USGS on various water quality monitoring initiatives. RCWD continues to work with communities and surrounding watershed districts on its Boundary Management Program. Ongoing efforts to update watershed boundaries will continue. The Stormwater Management Grant Program and the Water Quality Grant Program are two very successful incentive programs implemented annually. These cost-share programs also make funds available to our public stakeholders. The Stormwater Management Grant Program is a grant program that funds capital improvements constructed by counties, cities, townships, school districts, libraries, and other entities, to enhance water quality (e.g., sediment, nutrient, & chloride management), alleviate flooding issues, or increase groundwater recharge.

The District’s cost-share programs have substantial impacts on water quality and flooding issues; they also support the efforts of programs including the Groundwater Management & Stormwater Reuse Assessment Program. Issue specific information on this program is included in the Water Quality and Flooding sections of this report.

Approved project funding for the 2023 Stormwater Management Cost Share Program is laid out in the table below:

Applicant	Project Title	Total Funding Amount
City of Fridley	Farr Lake and Danube Ponds Pretreatment Project	\$100,000
City of New Brighton	Public Works Facility Flood Mitigation Project	\$100,000
City of Roseville	C2 and Simpson Underground Infiltration	\$100,000
Ramsey County	Bald Eagle Blvd SAFL Baffle	\$25,000
Ramsey County	Silver Lake Road at Rice Creek Stabilization and SAFL Baffles	\$100,000
Washington County	CSAH 12 Improvements	\$10,000
TOTAL FUNDS COMMITTED:		\$435,000

The Water Quality Grant Program provides funding and assistance for landowners to install Best Management Practices (BMPs) or projects that aim to improve the quality of surface water within the District. Stewardship through grant opportunities also builds valuable connections between the District and communities on the importance of improving and maintaining excellent water quality. The RCWD has technical services agreements with Anoka Conservation District (ACD), Ramsey County Parks and Recreation Soil and Water Conservation Division (RSWCD), and Washington Conservation District (WCD) to assist with site assessments, project design, and landowner applications.

RCWD allocated \$175,000 for 2023 projects. A total of 2 projects in Anoka County, 8 projects in Ramsey County, and 1 project in Washington County were completed. Most projects in 2023 focused on lake shoreline restoration for erosion control and rain gardens for stormwater infiltration. This year, pet Waste stations were introduced to the program as a BMP eligible for cost-share. The City of Fridley installed two pet waste stations at Moore Lake Park as part of the park’s improvement project.

2023 Water Quality Grant Program Project Summary:

- Two Pet Waste Stations
- Eight Shoreline Restorations
- One Curb-Cut Raingarden
- One Wetland Restoration

The Washington County Miron Waste Storage Facility project contract was amended for a deadline extension in the third quarter of 2023 and work is expected to commence in the summer of 2024.

The District's cost-share programs have substantial impacts on water quality and flooding issues; they also support the efforts of programs including the Groundwater Management & Stormwater Reuse Assessment Program. Issue-specific information on this program is included in the Water Quality and Flooding sections of this report.

2024 Work Plan

RCWD will hold at least two city-county partner meetings.

Continue collaborations with our partners through the Stormwater Management Grant Program and other grant funding sources as they become available. The District continues its goal to expand the quantity and type of projects funded through the program by continuing to conduct outreach to the agricultural and rural landowners of the District. RCWD will prioritize targeting projects in TMDL areas, projects identified in completed sub watershed assessment reports, and city's local water plans.

Regulatory

RCWD has identified “Regulatory” as one of its nine management categories. The category is defined as, “administration of District rules to manage District water resources.” There are three key issues within this category: District Rules, the District’s Role as WCA Authority, and Permitting and Enforcement.

District Rules

The District has adopted a set of rules to guide its decision-making regarding stormwater management, soil erosion and sediment control, floodplain alterations, wetland alterations, illicit discharge, and other activities within the boundaries of the District. These rules also incorporate the State’s NPDES and MS4 requirements.

Goal: Ensure that implementation of District rules adequately protects RCWD resources while providing enough flexibility that the program does not unreasonably hinder land use.

Measurable Goal: the District will annually implement the District’s rules through the permitting program and will solicit stakeholder input on the District rules every five years.

The District has 2 policies to ensure adequate progress in this category.

The current RCWD regulatory rules were adopted by the Board of Managers for implementation on January 1, 2021. The District is planning to revise its regulatory rules in 2024. The process of revising the rules will include the opportunity for stakeholder input through a formal comment period and public hearing. The goal is to have the updated rule set adopted for a January 1, 2025 implementation date.

District’s Role as Wetland Conservation Act (WCA) Authority

The District is responsible for the implementation of WCA (as augmented by the CWPMPs) to achieve no net wetland loss while recognizing the need to develop land and manage the maintenance/repair of public drainage systems.

Goal: Fulfill the District’s responsibility as the designated WCA LGU, as outlined in MN Rule 8420.

Measurable Goal: Implement the District’s wetland permitting program and annually report the LGU administration of the rule.

The District has 3 policies to ensure adequate progress in this category.

2023 Accomplishments and Activities:

The District is the Local Government Unit (LGU) responsible for the implementation of state Wetland Conservation Act (WCA), except for within the cities of Hugo, Circle Pines, and Mounds View, or associated projects on state lands, such as those involving MnDOT and the DNR.

RCWD maintains a set of rules that govern wetlands within special areas of the District, which are known as CWPMP areas. The CWPMP rules were developed as a component of Resource Management Plans (RMPs), which were developed for several locations in the District experiencing rapid urbanization, and included wetland management, public drainage systems, and water quality/quantity management considerations. The CWPMPs, RMPs, and Rule F were implemented as an effort to balance the

responsibilities of the RCWD as LGU for the WCA, drainage authority for MS 103E public drainage systems, and as a manager of water quality and quantity.

Staff reported all 2023 WCA activity to the Board of Water and Soil Resources (BWSR) and will complete an audit review of Circle Pines, Hugo, and Mounds View as permitting administration cities within the District that have accepted the LGU responsibility.

2024 Work Plan

- Continue its administration/implementation of the WCA and CWPMPs.
- Consider any changes to Rule F as part of the rule revision process.
- Review and notice all WCA applications.



Figure 11 Golden Lake Shoreline/Buffer Zone

Permitting and Enforcement

In accordance with District rules, permits are issued to protect public health and welfare and the District's natural resources.

Goal: Create efficiency and flexibility in the permitting process, while maintaining the intent of the rules.

Measurable Goal: Survey permit applicants to consider solutions to issues of stormwater and wetland permit flexibility, at least once during the 10-year implementation period of the Plan.

The District has 3 policies to ensure adequate progress in this category.

2023 Accomplishments and Activities:

The District continued to implement an efficient regulatory program. The District remains committed to improving the application review process with simplified "insufficient" emails, increased phone calls on application review status, and pre-application meetings. As part of the new RCWD website, the District implemented a new online permit application. Applicants can submit their application information into guided fields and upload their application materials rather than fill out an application form by hand and submit their application through email or physically through the mail or dropping off materials at the office.

The current permit application fee schedule was adopted by the Board on December 9, 2021, and implemented on January 1, 2022. Staff reviewed the data with the Board of Managers after two years of implementation. Thus far, the fee schedule has been successful in meeting the goals of the Board of Managers of simplifying the submittal process, recuperating approximately 60% of private permit fee review costs, and improving equity in the cost of permit review for compliance with the rules. No changes were recommended to the fee schedule, but the Board of Managers sees value in continuing to assess the fee schedule on a yearly basis.

The District has a publicly available GIS viewer which is found on the front page of the District's website. The viewer contains map layers for roads, waterways, floodplains, RCWD's public drainage system (ditches and tiles), wetlands, topography, aerial imagery, and more. The viewer is intended to assist landowners, cities, consultants, and others in planning. In addition, RCWD completed its second full year of the permit database, MS4Front. The database has improved RCWD's effectiveness in tracking permits, stormwater BMPs, inspection reporting, and annual MS4 reporting among other benefits.

The Cities of Circle Pines and Hugo continued to assume administrative delegation of District Rules C, D, E, and F. In addition, the City of Mounds View began its first year of similar administration. Staff continue to provide support to these cities when requested (e.g. questions on rule administration or as a WCA TEP member) and will complete the annual audit soon to ensure proper administration of District rules/standards.

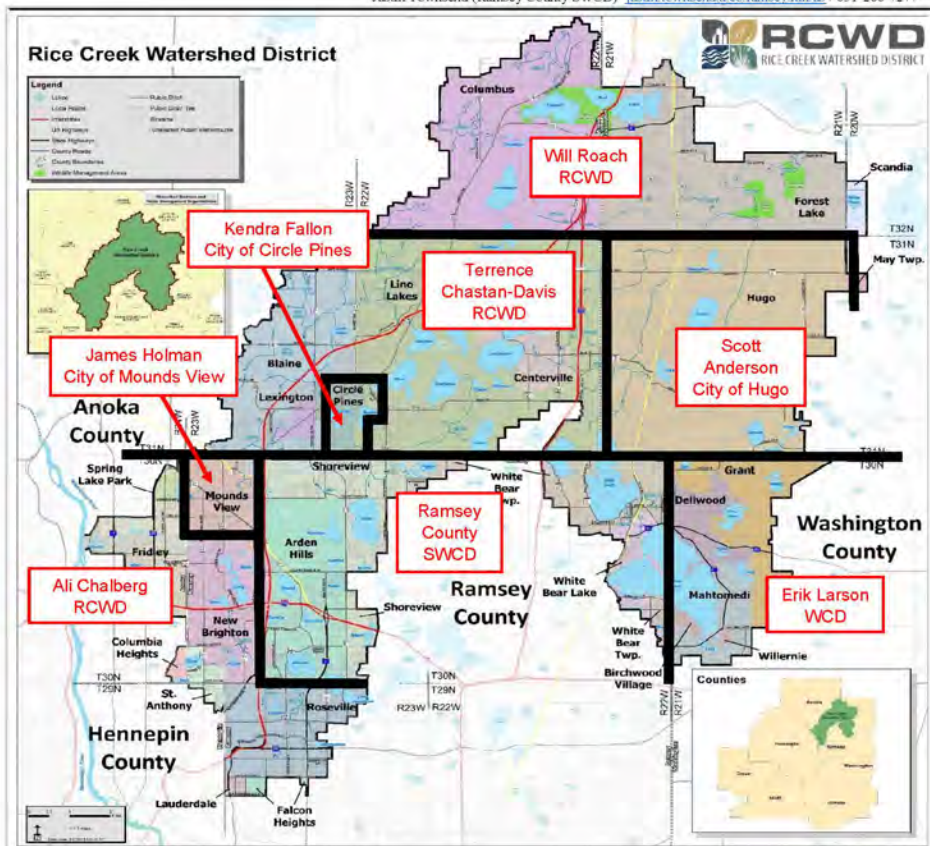
Inspections

The RCWD is geographically subdivided into inspection areas served by separate staff with multiple duties (not including the City of Hugo, the City of Circle Pines, and the City of Mounds View who have permitting authority for RCWD Rules C, D, E, and F—see map below). The RCWD continues to contract with the Ramsey County Soil & Water Conservation Division (SWCD) (formally Ramsey Conservation District) and Washington Conservation District (WCD) for inspection services within portions of the

District. The inspection service agreement term with Ramsey County SWCD and WCD will end in December 2024. The relationship with both Ramsey County SWCD and Washington Conservation District continues to substantially contribute to the RCWD's overall inspection activity. Moving into 2024, RCWD inspectors continue to be at full staff capacity. The map on the below shows the current inspector areas within the District.

**Rice Creek Watershed District
Inspector Area Map**
May 12, 2023

Inspector Contact Information
 Ali Chalberg (RCWD)- achalberg@ricecreek.org / 763-398-3078
 Terrence Chastan-Davis (RCWD)- tchastandavis@ricecreek.org / 763-398-3074
 Will Roach (RCWD)- wroach@ricecreek.org / 763-398-3085
 Kendra Fallon (City of Circle Pines/WSB)- kfallon@wsberg.com / 612-201-1361
 Scott Anderson (City of Hugo)- SAnderson@ci.hugo.mn.us / 651-762-6326
 James Holman (City of Mounds View)- jame.holman@moundsviewmn.org / 763-717-4035
 Erik Larson (Washington Conservation District)- elarson@mnwcd.org / 952-500-0525
 Justin Townsend (Ramsey County SWCD)- justin.townsend@co.ramsey.mn.us / 651-266-7277



Erik (WCD)	Terrence (RCWD)	Will (RCWD)	Ali (RCWD)	Ramsey County (SWCD)	Scott (City of Hugo)	Kendra (City of Circle Pines/WSB)	James (City of Mounds View)
Birchwood Village	Blaine Centerville Lexington Lino Lakes May Twp	Forest Lake Columbus Scandia	Columbia Heights New Brighton St. Anthony Spring Lake Park	Arden Hills Shoreview White Bear Twp White Bear Lake	Hugo	Circle Pines	Mounds View
Dellwood			Falcon Heights				
Grant			Fridley Lauderdale Roseville				
Mahtomedi							
Willernie							

The District has continued a partnership with the City of Centerville through a JPA which started as a pilot program during the spring of 2021. Through this partnership program, RCWD has conducted erosion and sediment control inspections for City/District permitted projects to assist with meeting Minimum Control Measure (MCM) 4 requirements while billing the city a specific hourly rate for services under the JPA. Both organizations find value in the JPA and partner on necessary enforcement action to influence permit compliance. The JPA was first amended on February 24, 2023, to continue services into

early 2024. On February 14, 2024 the JPA was again amended and is expected to be executed early March 2024. The most recent JPA amendment incorporates a two-year automatic term renewal and utilizes the District’s administration fee schedule.

RCWD hired both a new Project Support Technician and a Watershed Technician/Inspector in 2023. Adding another Watershed Technician/Inspector has increased the internal inspector capacity and helps to align with our goals to inspect active construction sites on a regular basis. The Project Support Technician position was developed, in part, to develop and implement a renewed historic permit and permit management effort. This new staff has sorted through hundreds of historic permit files and updated the MS4Front database to ensure the accuracy of District data. The Project Support Technician is also evaluating and updating the framework for historic permit closures.

The RCWD inspectors continue to maintain a regular presence on active construction sites while balancing the need to resolve older, inactive/historical permits. Inspectors will proceed with efforts to avoid creating more historical permits. Inspectors review the historical permit list annually; this review routinely shows a decrease in the number of outstanding historical permits. Regulatory staff will continue to annually review the list of inactive/historical permits and make efforts to close open permits.

Inspectors will continue working towards the established goals of inspecting each active construction site at least once a month and contacting permittees at least once per year for inactive/historical or stabilized sites with remaining permit requirements.

The following table shows the quantification of permit applications, inspections, and enforcement actions from 2021 – 2023 (last three years):

Year	2021	2022	2023
Review Files (WCA-only decisions, complaint files, and other site reviews)	340	297	250
Permit Applications	137	118	81
General Permits Issued	138	108	92
Variances Issued	2	1	2
Enforcement Actions Taken	0	0	0
Construction sites inspected	225	242	207
Notices of violation - includes all inspection reports issued containing at least one non-compliant item (including minor compliance issues)	80	98	139
Total inspections	637	729	664

Stop work orders (10-day notice)		8	5	10
Frequency at which construction site inspections are conducted		Weekly	Weekly	Weekly
Permits closed		118	83	113
Previously permitted sites inspected for permanent Stormwater BMP maintenance		1	1	1
Board Orders		1	0	0

2023 Activities:

- Received 118 Permit applications
- 108 permits were issued in 2022; this includes applications from 2022 and previous years

The District measures the success of permit review by the issuance of permits and the closure of permits. District inspectors review permits to ensure that they are meeting the permit obligations. When deficiencies are observed inspectors continue to document the issues and actively work with applicants to bring their sites into compliance.

2024 Work Plan

- Ensure that permits are processed in a timely and professional manner
- Continue improvements to the regulatory department to increase efficiencies of permit processing
- Utilize the District database (MS4 Front) to administer permitting, increase inspection efficiency, assist the District with MS4 permit compliance tracking (permitting and regulatory administration), and meet other program needs
- Work with cities to ensure that the RCWD rules are well-understood by city staff through RCWD partnership meetings and direct communications with municipalities and shared applicants.
- Ensure the District’s permit program and responsibilities as the WCA Local Government Unit (LGU) are applied fairly and uniformly throughout the District
- Continue acceptance of electronic permit application materials to make files more accessible and use less office space
- Ensure permit holders and municipalities are using and encouraging proper erosion control measures at development sites through regular site inspections
- Continue to provide best project value to citizens by expending local efforts in coordinated regulation of MnDOT design-build approach to projects
- Improve readability of regulatory materials on the District’s website
- Continue to hold an annual/semi-annual RCWD and consulting engineer permit team training seminar
- Continue to encourage early project coordination with pre-application meetings
- Utilize an enforcement memo to determine “level of risk” for permit compliance
- Continue contracted MCM 4 erosion and sediment control inspections under the amended JPA with the City of Centerville

- Continue to coordinate with Ramsey SWCD and Washington Conservation District for inspection services under agreements
- Review historic/unresolved permit files and develop strategies for closure
- Consider revising the regulatory rules for implementation in January 2025.
- Review and consider changes to enforcement procedures for non-compliant sites
- Review and consider changes to surety fee schedule



Figure 12 Construction Dewatering Site

Communications, Outreach, and Education

The District has identified “Communications, Outreach, and Education” as one of its nine management categories. The category is defined as, “Implementation of effective outreach efforts related to District priorities, policies, activities, and projects. Outreach efforts tailored to four main audiences: General Public; Counties; Cities; and State Agencies.”

Communications and outreach efforts were documented and aligned with the requirements of the MS4 permit.

Communication Opportunities and Strategies

RCWD must identify and implement communication strategies and education opportunities for stakeholders to facilitate informed decision-making related to District resources.

Goal: Communicate with District constituents to define RCWD priorities and available data, to highlight activities and projects, and receive constituent input

Measurable Goals:

- Participate in at least 6 constituent meetings annually (homeowners’ associations, lake associations, neighborhood groups, or other city-hosted events).
- Post monthly updates to District social media platforms.
- Complete an information sheet and maintain current project information on the District website for all RCWD capital improvement projects.
- Complete an annual report and post it on the District website.

Goal: Ensure adequate resources are available to District constituents to ensure broad communication of the District’s mission.

Measurable Goal: Distribute at least 6 articles per year to partners and media on topics supporting the District's mission and produce/provide stormwater-related outreach materials to District partners at least two times per year.

The District has 4 policies to ensure adequate progress in this category.

2023 Activities and Accomplishments:

- Created a new website, see below for more information.
- 4 District update articles published on website
- Participated and hosted multiple workshops with partners for residents, contractors, staff, and professionals throughout the district.



Figure 13 Educational Sign for Middle Rice Creek Restoration Project, installed 2023

- Sponsored 3 Smart Salting workshops with partners.
 - Sponsored 2 Blue Thumb workshops.
- New partnership with White Bear Arts Center established. Art programming and projects planned for 2024.
 - Selected a Water Steward-Art for Water Artist together to complete a public art project in RCWD
- New partnership with Fridley Public Art Plan established. Art project planned for 2024.
- Created 2 new project signs for educating the public on-site.
- Presented at several conferences including the MN Watersheds Conference, MN Water Resources Conference, and Washington Consortium
- Daily to weekly updates and informational articles posted on social media platforms.
- Engaged citizens in volunteer programs including the Minnesota Water Steward Program and Stream Health Evaluation Program (SHEP).
- Supported communities and regional partners in their outreach efforts by providing content, resources, and appropriate assistance. This included; shared content and materials, creation of targeted materials, expertise, and cost-share and incentive programs for partners to use with (including but not limited to) newsletters or community publications, social media and websites, community events or presentations, school programs, targeted audience or topic outreach, or implementation of a BMP program.
- Shared information on District programs, projects, policies, priorities, and activities with cities, townships, counties, legislators and legislative staff, state officials and staff, and partner organizations.
- Attended over 5 table events with local libraries, community centers, and non-profit organizations to share educational materials, talk with residents, and present on stormwater topics.
- Completed an annual report and post it on the District website.
- RCWD staff attended and presented at various lake association meetings.
- Supported community and regional outreach partners including East Metro Water Resource Education Program (EMWREP), Anoka County Water Resource Outreach Collaborative (AWROC), Blue Thumb (and Lawns to Legumes), and Metro Watershed Partners
- Supported cities with direct outreach for Adopt a Drain program.
- Supported various educational video projects with partners such as Anoka SWCD.
- Supported educational projects from a non-profit, Growing Green Hearts
- Submitted over 6 articles for community newspapers and newsletters – varied topics and district updates.
- Provided event handouts and displays for various events across the district.
- Provided materials to 3 local schools for education purposes such as water quality books, activity books, and coloring books.
- Met with various cities one on one to discuss stormwater management



Figure 14 Outreach and Communications Manager presenting at MN Watersheds Conference

projects, grant programs, and outreach activities.

Grant Programs

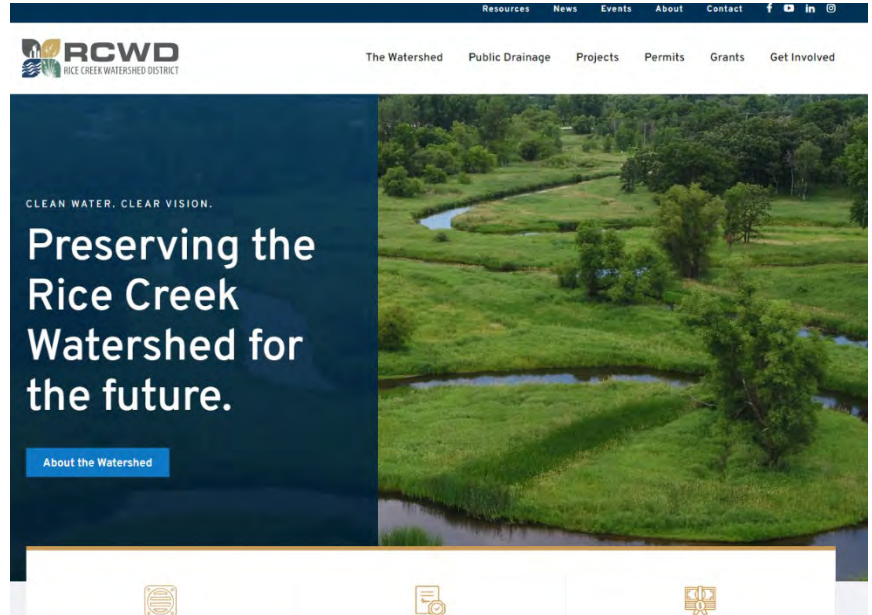
The District implemented three incentive programs with two specifically targeting individuals (the Mini-Grant and Water Quality Programs). \$10,000 was provided through the Mini-Grant program. A total of 23 mini-grants were issued: 2 grants for rain barrels, 2 grants for low-mow turf, 2 grants for water outreach and education, and 17 for native plantings. Of the 23 mini-grant awards, 2 awards were forfeited.

RCWD's Website

Completed and launched a new website in 2023.

Website Highlights:

- Created a "News" page on the website to write and publish updates on RCWD work. Public Notices are published and easily accessible on the News page.
- Created a "Resources" page to increase public access to District materials and documents
- Created a "Projects" page to inform the public on the work the District conducts.
- Utilizing MailChimp program to increase email communications and news updates.



2024 Work Plan

- Develop a targeted outreach plan to prioritize locations and water resource issues to focus on and engage those communities.
- Create toolkits and informational packets for RCWD's Grant program applicants.
- Establish new partnerships with local organizations and collaborate on outreach/education projects.
- Support and increase art-related activities throughout the District related to water resources.
- Continue promoting and educating the public about grant programs.
- Continue to host city-county partner meetings and meeting with cities one on one to discuss water resource needs.

- Continue to host workshops with Blue Thumb, EMWREP, and other partners.
- Continue support for MN Water Stewards Program, East Metro Water Resource Education Program (EMWREP), Anoka County Water Resource Outreach Collaborative (AWROC), Blue Thumb (and Lawns to Legumes), and Metro Watershed Partners, and other non-profit organizations.
- Continue volunteer programs like SHEP and CAMP with partners.
- Develop new video material to engage the public to be used on our website, social media platforms, and at meetings.



Figure 15 RCWD Climate Resiliency Project Workshops with Public

Figure Table

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RICE CREEK WATERSHED DISTRICT

ANNUAL FINANCIAL REPORT

December 31, 2023

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INTRODUCTORY SECTION

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RICE CREEK WATERSHED DISTRICT
 ORGANIZATION
 December 31, 2023

	<u>Term Expires</u>
Managers:	
Michael J. Bradley - President	January 17, 2027
John J. Waller - First Vice-President	January 17, 2025
Steven P. Wagamon - Second Vice-President	January 17, 2025
Marcie Weinandt - Treasurer	January 17, 2026
Jess Robertson - Secretary	January 17, 2026
Staff:	
Administrator: Nick Tomezik	
Project Manager: Vacant	
Office Manager: Theresa Stasica	
Lake and Stream Manager: Matthew Kocian	
Permit Coordinator/Wetland Specialist: Patrick Hughes	
Communication and Outreach Coordinator: Kendra Sommerfeld	
Public Drainage Inspector: Tom Schmidt Ashlee Ricci	
Technician / Water Resource Specialist: Molly Nelson	
Regulatory Technician: Anna Grace	
Permit Review Technician: Kelsey White	
Technician / Inspector: Terrence Chastan-Davis William Roach Alissa Chalberg	
Technical Field Assistant: Mitchell Sommers Kaitlyn Hembre Abel Green	
Water Monitoring Technician: Catherine Nester	
Program Support Technician: Abigail Tekiela	

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FINANCIAL SECTION

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Managers of
Rice Creek Watershed District
Blaine, Minnesota

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities and each major fund of Rice Creek Watershed District, as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise Rice Creek Watershed District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Rice Creek Watershed District, as of December 31, 2023, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Rice Creek Watershed District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Report on Summarized Comparative Information

We have previously audited Rice Creek Watershed District's 2022 financial statements, and we expressed unmodified audit opinions on the respective financial statements of the governmental activities and each major fund in our report dated March 9, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2022 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Rice Creek Watershed District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Rice Creek Watershed District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Rice Creek Watershed District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedules, and the schedules of pension information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinions on the basic financial statements are not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Rice Creek Watershed District's basic financial statements. The individual fund financial statements and supplementary financial information are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund financial statements and the supplementary financial information are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and other information sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Redpath and Company LLC

REDPATH AND COMPANY, LLC
St. Paul, Minnesota

April 5, 2024

BASIC FINANCIAL STATEMENTS

RICE CREEK WATERSHED DISTRICT

STATEMENT OF NET POSITION

December 31, 2023

With Comparative Totals For December 31, 2022

Statement 1

	Primary Government	
	Governmental Activities	
	2023	2022
Assets:		
Cash and investments	\$14,499,148	\$13,085,081
Due from other governments	66,210	38,307
Accounts receivable - net	1,830	17,357
Property taxes receivable:		
Delinquent	55,805	76,888
Due from county	31,200	49,858
Special assessments receivable:		
Deferred	168,366	137,772
Special deferred	186,751	193,164
Delinquent	14,766	14,018
Due from county	2,222	5,839
Prepaid items	63,216	64,360
Leased asset - net	176,389	272,601
Capital assets - net:		
Nondepreciable	1,239,793	1,239,793
Depreciable	829,093	890,273
Total assets	<u>17,334,789</u>	<u>16,085,311</u>
Deferred outflows of resources related to pensions	<u>189,657</u>	<u>315,810</u>
Liabilities:		
Accounts payable	209,188	297,929
Contracts/retainage payable	-	2,880
Due to other governments	94,846	80,926
Deposits payable	1,940,857	2,309,957
Unearned revenue	177,327	87,223
Lease liability:		
Due within one year	100,993	96,471
Due in more than one year	87,565	188,559
Compensated absences payable:		
Due within one year	60,817	59,643
Due in more than one year	22,897	13,554
Net pension liability:		
Due in more than one year	698,986	1,005,844
Total liabilities	<u>3,393,476</u>	<u>4,142,986</u>
Deferred inflows of resources related to pensions	<u>228,608</u>	<u>14,935</u>
Total deferred inflows	<u>228,608</u>	<u>14,935</u>
Net position:		
Net investment in capital assets	2,056,717	2,117,637
Restricted	281,483	529,694
Unrestricted	11,564,162	9,595,869
Total net position	<u>\$13,902,362</u>	<u>\$12,243,200</u>

The accompanying notes are an integral part of these financial statements.

RICE CREEK WATERSHED DISTRICT

STATEMENT OF ACTIVITIES

Statement 2

For The Year Ended December 31, 2023

With Comparative Totals For The Year Ended December 31, 2022

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position Primary Government	
	Expenses	Charges For Services	Operating Grants and Contributions	Capital Grants and Contributions	Totals	
					2023	2022
Primary government:						
Governmental activities:						
General government	\$2,002,571	\$100,548	\$ -	\$ -	(\$1,902,023)	(\$1,727,494)
Programs	2,815,695	-	109,317	-	(2,706,378)	(3,511,424)
Interest expense on debt	4,822	-	-	-	(4,822)	(6,704)
Total governmental activities	<u>\$4,823,088</u>	<u>\$100,548</u>	<u>\$109,317</u>	<u>\$0</u>	<u>(4,613,223)</u>	<u>(5,245,622)</u>
General revenues:						
Property taxes					5,651,969	5,442,997
Grants and contributions not restricted to specific programs					-	4,416
Unrestricted investment earnings					580,075	182,569
Miscellaneous other					40,447	13,293
Total general revenues					<u>6,272,491</u>	<u>5,643,275</u>
Change in net position					1,659,268	397,653
Net position - January 1					<u>12,243,200</u>	<u>11,845,547</u>
Net position - December 31					<u>\$13,902,468</u>	<u>\$12,243,200</u>

The accompanying notes are an integral part of these financial statements.

RICE CREEK WATERSHED DISTRICT

BALANCE SHEET

GOVERNMENTAL FUNDS

December 31, 2023

With Comparative Totals For December 31, 2022

Statement 3

Assets	General Fund	509 Planning Special Revenue Fund	Total Governmental Funds	
			2023	2022
Cash and investments	\$2,433,257	\$12,065,891	\$14,499,148	\$13,085,081
Due from other governments	-	66,210	66,210	38,307
Accounts receivable - net	-	1,830	1,830	17,357
Property taxes receivable:				
Delinquent	4,893	50,912	55,805	76,888
Due from county	2,741	28,459	31,200	49,858
Special assessments receivable:				
Deferred	-	168,366	168,366	137,772
Special deferred	-	186,751	186,751	193,164
Delinquent	-	14,766	14,766	14,018
Due from county	-	2,222	2,222	5,839
Prepaid items	23,044	40,172	63,216	64,360
Total assets	\$2,463,935	\$12,625,579	\$15,089,514	\$13,682,644
Liabilities, Deferred Inflows of Resources, and Fund Balance				
Liabilities:				
Accounts payable	\$12,130	\$197,058	\$209,188	\$297,929
Contracts/retainage payable	-	-	-	2,880
Due to other governments	11,447	83,399	94,846	80,926
Deposits payable	1,940,857	-	1,940,857	2,309,957
Unearned revenue	-	177,327	177,327	87,223
Total liabilities	1,964,434	457,784	2,422,218	2,778,915
Deferred inflows of resources:				
Unavailable revenue	4,893	279,086	283,979	421,841
Fund balance:				
Nonspendable	23,044	40,172	63,216	64,360
Restricted	-	105,527	105,527	184,740
Committed	-	5,980,916	5,980,916	1,174,725
Assigned	-	5,870,117	5,870,117	8,784,349
Unassigned	471,564	(108,023)	363,541	273,714
Total fund balance	494,608	11,888,709	12,383,317	10,481,888
Total liabilities, deferred inflows of resources, and fund balance	\$2,463,935	\$12,625,579	\$15,089,514	\$13,682,644
Fund balance reported above			\$12,383,317	\$10,481,888
Amounts reported for governmental activities in the Statement of Net Position are different because:				
Capital assets and right to use leased assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.			2,245,275	2,402,667
Deferred outflows of resources related to pensions are not current financial resources and, therefore, are not reported in the funds.			189,657	315,810
Deferred inflows of resources related to pensions are associated with long-term liabilities that are not due and payable in the current period and, therefore, are not reported in the funds.			(228,608)	(14,935)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds:				
Compensated absences payable			(83,714)	(73,197)
Net pension liability			(698,986)	(1,005,844)
Lease liability			(188,558)	(285,030)
Other long-term assets are not available to pay for current period expenditures and, therefore, are reported as unavailable revenue in the funds.			283,979	421,841
Net position of governmental activities			\$13,902,362	\$12,243,200

The accompanying notes are an integral part of these financial statements.

RICE CREEK WATERSHED DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
For The Year Ended December 31, 2023
With Comparative Totals For The Year Ended December 31, 2022

Statement 4

	General Fund	509 Planning Special	Total Governmental Funds	
		Revenue Fund	2023	2022
Revenues:				
General property taxes	\$498,343	\$5,174,709	\$5,673,052	\$5,409,263
Special assessments	-	102,286	102,286	227,687
Intergovernmental	124	123,494	123,618	49,666
Permits	-	100,548	100,548	191,268
Investment income	144,601	435,474	580,075	182,569
Miscellaneous	128	40,319	40,447	75,023
Total revenues	<u>643,196</u>	<u>5,976,830</u>	<u>6,620,026</u>	<u>6,135,476</u>
Expenditures:				
Current:				
General government	424,280	1,438,508	1,862,788	1,755,531
Programs	-	2,754,515	2,754,515	3,810,978
Capital outlay	-	-	-	43,554
Debt service				
Principal	19,294	77,178	96,472	92,096
Interest	965	3,857	4,822	6,704
Total expenditures	<u>444,539</u>	<u>4,274,058</u>	<u>4,718,597</u>	<u>5,708,863</u>
Revenues over (under) expenditures	198,657	1,702,772	1,901,429	426,613
Fund balance - January 1	<u>295,951</u>	<u>10,185,937</u>	<u>10,481,888</u>	<u>10,055,275</u>
Fund balance - December 31	<u>\$494,608</u>	<u>\$11,888,709</u>	<u>\$12,383,317</u>	<u>\$10,481,888</u>

The accompanying notes are an integral part of these financial statements.

RICE CREEK WATERSHED DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS
For The Year Ended December 31, 2023
With Comparative Totals For The Year Ended December 31, 2022

Statement 5

	<u>2023</u>	<u>2022</u>
Amounts reported for governmental activities in the Statement of Activities (Statement 2) are different because:		
Net changes in fund balances - total governmental funds (Statement 4)	\$1,901,429	\$426,613
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation or amortization expense:		
Capital outlay	-	43,554
Capitalization of project expenses	-	82,416
Depreciation expense	(61,180)	(74,557)
Amortization expense	(96,212)	(96,212)
The net effect of various miscellaneous transactions involving capital assets is to increase (decrease) net position (i.e. sales, trade-ins, disposals, etc.)	-	(21,518)
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:		
Change in delinquent property taxes	(21,083)	33,734
Change in delinquent and deferred special assessments	(116,673)	(24,440)
The issuance of long-term debt (e.g. loans payable) provide current resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.		
Principal payments on lease liabilities	96,472	92,096
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. Expenses reported in the Statement of Activities include the effects of the changes in these expense accruals as follows:		
Change in compensated absences payable	(10,517)	3,594
Change in accrued interest payable	-	-
Governmental funds report pension contributions as expenditures, however, pension expense is reported in the Statement of Activities. This is the amount by which net pension expense differed from pension contributions in the current period.	<u>(32,968)</u>	<u>(67,627)</u>
Change in net position of governmental activities (Statement 2)	<u>\$1,659,268</u>	<u>\$397,653</u>

The accompanying notes are an integral part of these financial statements.

Note 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Rice Creek Watershed District (the District) conform to accounting principles generally accepted in the United States of America applicable to governmental units. The following is a summary of significant accounting policies.

A. FINANCIAL REPORTING ENTITY

The District was organized January 18, 1972 under the Minnesota Watershed Act as amended by the Minnesota Water Resources Board as provided in Minnesota Statutes Chapter 112. The District covers areas within the following four counties: Anoka, Hennepin, Ramsey and Washington. The District is operated by a five member Board of Managers appointed by the respective County Boards of Commissioners for staggered three year terms. In accordance with Governmental Accounting Standards Board (GASB) pronouncements and accounting principles generally accepted in the United States of America, the financial statements of the reporting entity should include the primary government and its component units.

Component units are legally separate entities for which the District (primary government) is financially accountable, or for which the exclusion of the component unit would render the financial statements of the primary government misleading. There are no organizations considered to be component units of the District.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*. There are no *business-type activities*, which rely to a significant extent on fees and charges for services.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers all revenues, except reimbursement grants, to be available if they are collected within 60 days of the end of the current fiscal period. Reimbursement grants are considered available if they are collected within one year of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Property taxes, intergovernmental revenues, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the District.

The District reports the following major governmental funds:

General Fund – is the general operating fund of the District. It is used to account for financial resources to be used for general administrative expenses and for the construction and maintenance of projects of common benefit to the District.

509 Planning Fund (special revenue fund) – has been established to record transactions resulting from the Metropolitan Surface Water Management Act (Chapter 509, Laws of 1982 Minnesota Statutes Section 473.875 to 473.883). Property taxes are committed for the 509 Planning Fund.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are transactions that would be treated as revenues, expenditures or expenses if they involved external organizations, such as buying goods and services or payments in lieu of taxes, are similarly treated when they involve other funds of the District. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

D. BUDGETS

The District prepares annual revenue and expenditure budgets for the General Fund and 509 Planning Special Revenue Fund. The District monitors budget performance on the fund basis. All amounts over budget have been approved by the Board through the disbursement approval process. The modified accrual basis of accounting is used by the District for budgeting data. All appropriations end with the fiscal year for which they were made. Encumbrance accounting, under which purchase orders, contracts and other commitments of monies are recorded in order to reserve that portion of the applicable appropriation, is not employed by the District.

E. CASH AND INVESTMENTS

Cash and investment balances from all funds are pooled and invested to the extent available in authorized investments. Investment income is allocated to individual funds on the basis of the fund's equity in the cash and investment pool.

Investments are stated at fair value, based upon quoted market prices. Investment income is accrued at the balance sheet date.

F. PROPERTY TAX REVENUE RECOGNITION

The Board of Managers annually adopts a tax levy and certifies it to the County in December (levy/assessment date) of each year for collection in the following year. The County is responsible for billing and collecting all property taxes for itself, the District, the local School District and other taxing authorities. Such taxes become a lien on January 1 and are recorded as receivables by the District at that date. Real property taxes are payable (by property owners) on May 15 and October 15 of each calendar year. Personal property taxes are payable by taxpayers on February 28 and June 30 of each year. These taxes are collected by the County and remitted to the District on or before July 7 and December 2 of the same year. Delinquent collections for November and December are received the following January. The District has no ability to enforce payment of property taxes by property owners. The County possesses this authority.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The District recognizes property tax revenue in the period for which the taxes were levied. Uncollectible property taxes are not material and have not been reported.

GOVERNMENTAL FUND FINANCIAL STATEMENTS

The District recognizes property tax revenue when it becomes both measurable and available to finance expenditures of the current period. In practice, current and delinquent taxes received by the District in July, December and January are recognized as revenue for the current year. Taxes collected by the County by December 31 (remitted to the District the following January) are classified as due from county. Taxes not collected by the county by December 31 are classified as delinquent taxes receivable. The portion of delinquent taxes not collected by the District in January are fully offset by deferred inflow of resources because they are not available to finance current expenditures.

G. SPECIAL ASSESSMENT REVENUE RECOGNITION

Special assessments are levied against benefited properties for the cost or a portion of the cost of special assessment improvement projects in accordance with State Statutes. These assessments are collectible by the District over a term of years usually consistent with the term of the project. Collection of annual installments (including interest) is handled by the County Auditor in the same manner as property taxes. Property owners are allowed to prepay future installments without interest or prepayment penalties.

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Once a special assessment roll is adopted, the amount attributed to each parcel is a lien upon that property until full payment is made or the amount is determined to be excessive by the Board or court action. If special assessments are allowed to go delinquent, the property is subject to tax forfeit sale. Proceeds of sales from tax forfeit properties are remitted to the District in payment of delinquent special assessments. Pursuant to State Statutes, a property shall be subject to a tax forfeit sale after three years unless it is homesteaded, agricultural or seasonal recreational land in which event the property is subject to such sale after five years.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The District generally recognizes special assessment revenue in the period that the assessment roll was adopted by the Board. Uncollectible special assessments are not material and have not been reported.

GOVERNMENTAL FUND FINANCIAL STATEMENTS

Revenue from special assessments is recognized by the District when it becomes measurable and available to finance expenditures of the current fiscal period. In practice, current and delinquent special assessments received by the District are recognized as revenue for the current year. Special assessments that are collected by the County by December 31 (remitted to the District the following January) are also recognized as revenue for the current year. All remaining delinquent, deferred and special deferred assessments receivable in governmental funds are completely offset by deferred inflow of resources.

H. INVENTORIES

The original cost of materials and supplies has been recorded as expenditures at the time of purchase. The District does not maintain material amounts of inventories of goods and supplies.

I. CAPITAL ASSETS

Capital assets, which include property, plant, equipment, infrastructure assets, and intangible assets such as easements and computer software, are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Equipment	5 - 15 years
Vehicles	5 years
Infrastructure	25 years
Temporary easements	Life of easements

J. COMPENSATED ABSENCES

It is the District's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vacation and sick pay benefits that are attributable to services already rendered, accumulated, and is more likely than not to be used for time off or otherwise paid is accrued in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

K. LONG-TERM OBLIGATIONS

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities.

L. FUND BALANCE CLASSIFICATIONS

In the fund financial statements, governmental funds report fund balance in classifications that disclose constraints for which amounts in those funds can be spent. These classifications are as follows:

Nonspendable - consists of amounts that are not in spendable form, such as prepaid items.

Restricted - consists of amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by state statutory provisions.

Committed - consists of internally imposed constraints. These constraints are established by Resolution of the Board of Managers.

Assigned - consists of internally imposed constraints. These constraints reflect the specific purpose for which it is the District's intended use. These constraints are established by the Administrator.

Unassigned - is the residual classification for the general fund and also reflects negative residual amounts in other funds.

When both restricted and unrestricted resources are available for use, it is the District's policy to first use restricted, and then use unrestricted resources as they are needed.

When committed, assigned or unassigned resources are available for use, it is the District's policy to use resources in the following order: 1) committed, 2) assigned and 3) unassigned.

M. INTERFUND TRANSACTIONS

Interfund services provided and used are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. All other interfund transactions are reported as transfers.

N. USE OF ESTIMATES

The preparation of financial statements in accordance with generally accepted accounting principles (GAAP) requires management to make estimates that affect amounts reported in the financial statements during the reporting period. Actual results could differ from such estimates.

O. RECLASSIFICATIONS

Certain reclassifications were made to prior year amounts to conform to the current year presentation.

P. PREPAID ITEMS

Certain payments to vendors (insurance) reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. Prepaid items are reported using the consumption method and recorded as expenditures/expenses at the time of consumption.

Q. COMPARATIVE TOTALS

The basic financial statements, required supplementary information, individual fund financial statements, and supplementary financial information include certain prior-year summarized comparative information in total but not at the level of detail required for a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the District's financial statements for the year ended December 31, 2022, from which the summarized information was derived.

R. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net assets that applies to future periods and so will *not* be recognized as an outflow of resources (expense) until then. The government has one item that qualifies for reporting in this category. It is the pension related deferred outflows reported in the government-wide Statement of Net Position.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net assets that applies to future periods and so will *not* be recognized as an inflow of resources (revenue) until that time. The government has pension related deferred inflows of resources reported in the government-wide Statement of Net Position. The government also has a type of item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental fund balance sheet. The governmental funds report unavailable revenues from the following sources: property taxes and special assessments.

S. DEFINED BENEFIT PENSION PLANS

For purposes of measuring the net pension liability, deferred outflows and inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to and deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA, except that PERA's fiscal year end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

T. LEASING ARRANGEMENTS

The entity has recorded right to use leased assets. The right to use assets are initially measured at an amount equal to the initial measurement of the related lease liability plus any lease payments made prior to the lease term, less lease incentives and plus ancillary charges necessary to place the lease into service. The right-to-use assets are amortized on a straight-line basis over the life of the related lease.

Note 2 DEPOSITS AND INVESTMENTS

A. DEPOSITS

In accordance with Minnesota Statutes, the District maintains deposits at those depository banks authorized by the Board of Managers. All such banks are members of the Federal Reserve System.

Minnesota Statutes require that all District deposits be protected by insurance, surety bond, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by insurance or bonds. Securities pledged as collateral are required to be held in safekeeping by the District or in a financial institution other than that furnishing the collateral. Minnesota Statute 118A.03 identifies allowable forms of collateral. The District has no additional deposit policies addressing custodial credit risk.

Custodial Credit Risk – Deposits – this is the risk that in the event of a bank failure, the District's deposits may not be returned to it. At December 31, 2023, the entire bank balance was covered by federal depository insurance or perfected collateral held by the District's agent in the District's name.

B. INVESTMENTS

Subject to rating, yield, maturity and issuer requirements as prescribed by statute, Minnesota Statutes 118A.04 and 118A.05 authorize the District to invest in United States securities, state and local securities, commercial paper, time deposits, temporary general obligation bonds, repurchase agreements, Minnesota joint powers investment trust and guaranteed investment contracts.

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The District has investments in the Minnesota Municipal Money Market Fund (4M fund). The 4M fund is an external investment pool regulated by Minnesota Statutes and the Board of Directors of the League of Minnesota Cities. The 4M fund is an unrated pool and the fair value of the position in the pool is the same as the value of pool shares. The pool is managed to maintain a portfolio weighted average maturity of no greater than 60 days and seeks to maintain a constant net asset value (NAV) of \$1 per share. The pool measures its investments at amortized cost in accordance with GASB Statement No. 79. The 4M Liquid Asset Fund has no redemption requirement. The 4M Plus Fund requires funds to be deposited for a minimum of 14 calendar days. Withdrawals prior to the 14-day restriction period are subject to a penalty equal to 7 days interest on the amount withdrawn.

At December 31, 2023, the amount of investments held in the 4M fund was \$11,419,360. The maximum maturity of 4M fund investments is 14 days.

A summary of the District's cash and investments at December 31, 2023 is as follows:

Investment Type	Rating	Fair Value	Investment Maturities (in Years)	
			Less Than 1	1-5
External investment pool - 4M Fund	Not rated	\$11,419,360	\$11,419,360	\$ -
Brokered certificates of deposit	Not rated	3,836,473	949,950	2,886,523
Total		<u>\$15,255,833</u>	<u>\$12,369,310</u>	<u>\$2,886,523</u>
		Total investments		\$15,255,833
		Deposits		(756,685)
		Total cash and investments		<u>\$14,499,148</u>

The deficit deposit balance represents checks which were outstanding at year end. As checks are cashed, amounts are automatically withdrawn from the 4M fund.

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The hierarchy has three levels. Level 1 investments are valued using inputs that are based on quoted prices in active markets for identical assets. Level 2 investments are valued using inputs that are based on quoted prices for similar assets or inputs that are observable, either directly or indirectly. Level 3 investments are valued using inputs that are unobservable.

The District has the following recurring fair value measurements as of December 31, 2023:

Investment Type	12/31/2023	Fair Value Measurement Using		
		Level 1	Level 2	Level 3
Investments at fair value:				
Brokered certificates of deposit	\$3,836,473	\$ -	\$3,836,473	\$ -
Investments not categorized:				
External investment pool- 4M Fund	11,419,360			
Total investments	<u>\$15,255,833</u>			

C. INVESTMENT RISKS

Credit Risk – this is the risk that an issuer or other counterparty to an investment will be unable to fulfill its obligation to the holder of the investment. The District follows State Statutes in regards to credit risk of investments. To ensure security when considering an investment, the District cross-checks all depositories under consideration against existing investments to make certain that funds in excess of insurance limits are not deposited with the same institution unless collateralized as outlined herein. Furthermore, the Board of Managers will approve all financial institutions, brokers and advisers with which the District will do business.

Interest Rate Risk – this is the risk that changes in the interest rates of debt investments could adversely affect the fair value of an investment. The District minimizes interest rate risk by structuring its investment portfolio to ensure that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.

Concentration of Credit Risk – this is the risk of loss that may be attributed to the magnitude of the District’s investment in a single issuer. The District diversifies its investments according to type and maturity. The District portfolio, to the extent feasible, contains a mixture of short-term (shorter than one year) and long-term (more than one year) investments. The District attempts to match its investments with anticipated cash-flow requirements. Extended maturities may be used to take advantage of higher yields

Custodial Credit Risk. For investments in securities, custodial credit risk is the risk that in the event of a failure of the counterparty, the District will not be able to recover the value of its investment securities that is in the possession of an outside party. The District minimizes deposit custodial risk by obtaining collateral for all uninsured amounts on deposit and necessary documentation to show compliance.

Note 3 RECEIVABLES

Significant receivable balances not expected to be collected within one year of December 31, 2023 are as follows:

	<u>Major Funds</u>		<u>Total</u>
	<u>General</u>	<u>509 Planning Fund</u>	
Deferred special assessments	\$ -	\$141,750	\$141,750
Special deferred special assessments	-	186,750	186,750
Delinquent special assessments	-	6,500	6,500
Delinquent property taxes	4,700	48,700	53,400
Total	<u>\$4,700</u>	<u>\$383,700</u>	<u>\$388,400</u>

RICE CREEK WATERSHED DISTRICT
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Note 4 UNAVAILABLE REVENUES

Governmental funds report deferred inflows of resources in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of unavailable revenue reported in the governmental funds were as follows:

	Property Taxes	Special Assessments	Total
General Fund	\$4,893	\$ -	\$4,893
509 Planning Fund	50,910	228,176	279,086
Totals	<u>\$55,803</u>	<u>\$228,176</u>	<u>\$283,979</u>

Note 5 CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2023 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets, not being depreciated:				
Construction in process - wetland credits	\$421,080	\$ -	\$ -	\$421,080
Land and permanent easements	818,713	-	-	818,713
Total capital assets, not being depreciated	<u>1,239,793</u>	<u>0</u>	<u>0</u>	<u>1,239,793</u>
Capital assets, being depreciated:				
Vehicles	190,244	-	-	190,244
Equipment	392,405	-	-	392,405
Infrastructure	817,771	-	-	817,771
Temporary easements	30,000	-	-	30,000
Total capital assets, being depreciated	<u>1,430,420</u>	<u>0</u>	<u>0</u>	<u>1,430,420</u>
Less accumulated depreciation for:				
Vehicles	146,690	8,711	-	155,401
Equipment	295,395	19,258	-	314,653
Infrastructure	75,562	32,711	-	108,273
Temporary easements	22,500	500	-	23,000
Total accumulated depreciation	<u>540,147</u>	<u>61,180</u>	<u>0</u>	<u>601,327</u>
Total capital assets being depreciated - net	<u>890,273</u>	<u>(61,180)</u>	<u>-</u>	<u>829,093</u>
Governmental activities capital assets - net	<u>\$2,130,066</u>	<u>(\$61,180)</u>	<u>\$0</u>	<u>\$2,068,886</u>

RICE CREEK WATERSHED DISTRICT
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Depreciation expense was charged to function/programs of the District as follows:

Governmental activities:	
General government	\$ -
Programs	61,180
Total depreciation expense - governmental activities	<u>61,180</u>

Note 6 RIGHT TO USE LEASED ASSET

The District has a lease agreement for office space which is recorded as a right to use leased asset as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Right to use leased asset:				
Leased office space	<u>\$465,025</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$465,025</u>
Less accumulated amortization for:				
Leased office space	<u>192,424</u>	<u>96,212</u>	<u>-</u>	<u>288,636</u>
Total right to use leased asset - net	<u>\$272,601</u>	<u>(\$96,212)</u>	<u>\$0</u>	<u>\$176,389</u>

Note 7 DEFINED BENEFIT PENSION PLANS

A. PLAN DESCRIPTION

The District participates in the following cost-sharing multiple-employer defined benefit pension plan administered by the Public Employees Retirement Association of Minnesota (PERA). PERA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

All full-time and certain part-time employees of the District are covered by the General Employees Retirement Fund (GERF). GERF members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

B. BENEFITS PROVIDED

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state Legislature. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

RICE CREEK WATERSHED DISTRICT
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Benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated members. Members hired prior to July 1, 1989 receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2% for each of the first ten years of service and 1.7% for each additional year. Under Method 2, the accrual rate for Coordinated Plan members is 1.7% for all years of service. For members hired prior to July 1, 1989 a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

Benefit increases are provided to benefit recipients each January. The postretirement increase is equal to 50% of the cost-of-living adjustment (COLA) announced by the SSA, with a minimum increase of at least 1% and a maximum of 1.5%. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase will receive the full increase. For recipients receiving the annuity or benefit for at least one month but less than a full year as of the June 30 before the effective date of the increase will receive a reduced prorated increase. In 2023, legislation repealed the statute delaying increases for members retiring before full retirement age.

C. CONTRIBUTIONS

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

Coordinated Plan members were required to contribute 6.5% of their annual covered salary in fiscal year 2023 and the District was required to contribute 7.5% for Coordinated Plan members. The District contributions to the GERP for the year ended December 31, 2023 were \$79,171. The District's contributions were equal to the required contributions as set by state statute.

D. PENSION COSTS

At December 31, 2023, the District reported a liability of \$698,986 for its proportionate share of GERP's net pension liability. The District's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the District totaled \$19,202.

The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2022 through June 30, 2023, relative to the total employer contributions received from all of PERA's participating

RICE CREEK WATERSHED DISTRICT
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employers. The District's proportionate share was .0125% at the end of the measurement period and .0127% for the beginning of the period.

District's proportionate share of the net pension liability	\$698,986
State of Minnesota's proportionate share of the net pension liability associated with the District	<u>19,202</u>
Total	<u><u>\$718,188</u></u>

For the year ended December 31, 2023, the District recognized pension expense of \$112,139 for its proportionate share of the GERF's pension expense. In addition, the District recognized an additional \$86 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$16 million to the GERF.

At December 31, 2023, the District reported its proportionate share of the GERF's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual economic experience	\$22,955	\$4,777
Changes in actuarial assumptions	112,286	191,586
Net collective difference between projected and actual investment earnings	-	24,843
Changes in proportion	13,554	7,402
Contributions paid to PERA subsequent to the measurement date	<u>40,862</u>	-
Total	<u><u>\$189,657</u></u>	<u><u>\$228,608</u></u>

The \$40,862 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2024. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ending December 31,</u>	<u>Pension Expense</u>
2024	21,815
2025	(100,317)
2026	13,852
2027	(15,163)
2028	-
Thereafter	-

E. ACTUARIAL ASSUMPTIONS

The total pension liability in the June 30, 2023 actuarial valuation was determined using an individual entry-age normal actuarial cost method and the following actuarial assumptions:

Inflation	2.25% per year
Investment Rate of Return	7.00%

The long-term investment rate of return is based on a review of inflation and investment return assumptions from a number of national investment consulting firms. The review provided a range of investment return rates deemed to be reasonable by the actuary. An investment return of 7.00% was deemed to be within that range of reasonableness for financial reporting purposes.

Benefit increases after retirement are assumed to be 1.25% for the GERF.

Salary growth assumptions range in annual increments from 10.25% after one year of service to 3.0% after 27 years of service. Mortality rates were based on the Pub-2010 General Employee Mortality Table, with slight adjustments to fit PERA's experience.

Actuarial assumptions for GERF are reviewed every four years. The most recent four-year experience study was completed in 2022. The assumption changes were adopted by the Board and become effective with the July 1, 2023 actuarial valuation.

The following changes in actuarial assumptions and plan provisions occurred in 2023:

Changes in Actuarial Assumptions:

- The investment return assumption and single discount rate were changed from 6.50% to 7.00%.

Changes in Plan Provisions:

- An additional one-time direct state aid contribution of \$170.1 million was contributed to the Plan on October 1, 2023.
- The vesting period of those hired after June 30, 2010, was changed from five years of allowable service to three years of allowable service.
- The benefit increase delay for early retirements on or after January 1, 2024, was eliminated.
- A one-time, non-compounding benefit increase of 2.50% minus the actual 2024 adjustment will be payable in a lump sum for calendar year 2024 by March 31, 2024.

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The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic equity	33.5%	5.10%
International equity	16.5%	5.30%
Fixed income	25.0%	0.75%
Private markets	25.0%	5.90%
Total	100%	

F. DISCOUNT RATE

The discount rate used to measure the total pension liability in 2023 was 7.0%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net position of the GERF was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G. PENSION LIABILITY SENSITIVITY

The following presents the District’s proportionate share of the net pension liability, calculated using the discount rate disclosed in the preceding paragraph, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current discount rate:

	1% Decrease in Discount Rate	Discount Rate	1% Increase in Discount Rate
Proportionate share of the GERF net pension liability	\$1,236,562	\$698,986	\$256,809

H. PENSION PLAN FIDUCIARY NET POSITION

Detailed information about the pension plan’s fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained at www.mnpera.org.

RICE CREEK WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
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Note 8 FUND BALANCE

A. CLASSIFICATIONS

At December 31, 2023, a summary of the governmental fund balance classifications are as follows:

	General Fund	509 Planning Special Revenue Fund
Nonspendable:		
Prepaid items	\$23,044	\$40,172
Committed for:		
60-15 SW Management C-S	-	991,047
80-15 Municipal Public Drainage System Maintenance	-	86,356
90-01 Water Quality Grant Program	-	403,513
99-60 Project Anticipation - Restoration	-	2,700,000
99-80 Project Anticipation - Ditch & Creek	-	1,400,000
99-90 Project Anticipation - Lake & Stream	-	200,000
99-95 Project Anticipation - District Facility	-	200,000
Total Committed Fund Balance:	0	5,980,916
Assigned for:		
60-01 Anoka Chain of Lakes WMP	-	58,536
60-03 Lower Rice Creek WMP	-	19,961
60-04 Middle Rice Creek WMP	-	22,759
60-06 Bald Eagle Lake WMP	-	36,180
60-08 RCD 2,3&5 WMP	-	670,634
60-11 Regional Water Management PP	-	7,307
60-24 Southwest Urban Lakes Imp	-	76,560
60-29 Clear Lake WMP	-	93,499
60-35 Stormwater Master Plan	-	47,220
80-01 Natural Waterway Management	-	14,958
80-02 Ditch Maintenance	-	47,391
80-08 RCD 4 repair	-	74,924
80-21 AWJD 3 Repair	-	178,900
80-23 ACD 15 & AWJD 4	-	232,314
80-25 ACD 53-62 Repair	-	43,833
90-04 Surface Water Monitoring	-	3,963
90-27 Curly Leaf Pond Management	-	44,032
Communication and outreach	-	227,367
Information management	-	304,429
Regulatory purposes	-	779,492
District facilities	-	906,497
Lake and stream management	-	530,047
Ditch and creek maintenance	-	926,637
Restoration	-	522,677
Total Assigned Fund Balance:	0	5,870,117
Restricted for:		
60-05 Bald Eagle Lake WMD	-	31,780
80-04 ACD 10-22-32 WMD	-	14,361
80-06 ACD 46 WMD	-	41,016
80-22 ACD 15 & AWJD 4 WMD	-	18,370
Total Restricted Fund Balance:	0	105,527
Unassigned*		
80-05 ACD 31 WMD	-	(6,926)
80-07 RCD 4 WMD	-	(2,228)
80-24 ACD 53-62 WMD	-	(98,869)
General Fund	471,564	-
Total Unassigned Fund Balance:	471,564	(108,023)
Total	\$494,608	\$11,888,709

*Deficit fund balances in WMD projects will be eliminated with future restricted revenue collections

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December 31, 2023

B. MINIMUM UNASSIGNED FUND BALANCE POLICY

The District has formally adopted a policy regarding minimum unassigned and assigned fund balances. The most significant revenue source of the District is property taxes. The revenue source is received in two installments during the year – June and December. As such, it is the District’s goal to begin each fiscal year with sufficient working capital to fund operations between each semi-annual receipt of property taxes.

The policy establishes a year end targeted unassigned fund balance (General Fund) and assigned fund balance (509 Planning Fund) amount for cash flow timing needs of not less than 40% of the subsequent year’s budgeted operating expenditures. At December 31, 2023, the unassigned fund balance of the General Fund was 90% of the subsequent year’s budgeted expenditures. The assigned fund balance of the 509 Planning Fund was sufficient to meet policy requirements.

Note 9 FEDERALLY ASSISTED PROGRAMS - COMPLIANCE AUDITS

The District receives financial assistance from federal, state and local governmental agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the applicable fund. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual fund types included herein or on the overall financial position of the District at December 31, 2023.

Note 10 COMPENSATED ABSENCES PAYABLE

Compensated absences activity for the year ended December 31, 2023 was as follows:

	<u>Balance</u> <u>12/31/2022</u>	<u>Additions*</u>	<u>Deletions</u>	<u>Balance</u> <u>12/31/2023</u>	<u>Due Within</u> <u>One Year</u>
Compensated absences payable	\$73,197	\$10,517	\$ -	\$83,714	\$60,817

*The change in compensated absences payable is presented as a net change.

Note 11 LEASE LIABILITY

The District has a lease agreement for office space through October 31, 2025. The lease liability is measured at a discount rate of 2% which is the District’s incremental borrowing rate. There are no variable payment components.

<u>Beginning</u> <u>Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending</u> <u>Balance</u>
\$285,030	\$ -	(\$96,472)	\$188,558

RICE CREEK WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
December 31, 2023

The future minimum lease liability and the net present value of the related payments as of December 31, 2023 was as follow:

Year Ending December 31	Principal Payments	Interest Payments	Total
2024	\$100,993	\$2,852	\$103,845
2025	87,565	805	88,370
	\$188,558	\$3,657	\$192,215

Note 12 RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions and natural disasters.

Workers compensation coverage is provided through a pooled self-insurance program through the League of Minnesota Cities Insurance Trust (LMCIT). The District pays an annual premium to the LMCIT. The District is subject to supplemental assessments if deemed necessary by the LMCIT. The LMCIT reinsures through Workers Compensation Reinsurance Association (WCRA) as required by law. For workers compensation, the District is not subject to a deductible. The District’s workers compensation coverage is retrospectively rated. With this type of coverage, final premiums are determined after loss experience is known. The amount of premium adjustment, if any, is considered immaterial and not recorded until received or paid.

Property and casualty insurance coverage is provided through a pooled self-insurance program through the LMCIT. The District pays an annual premium to the LMCIT. The District is subject to supplemental assessments if deemed necessary by the LMCIT. The LMCIT reinsures through commercial companies for claims in excess various amounts. The District retains risk for deductible portions. These deductibles are considered immaterial to the financial statements.

There were no significant reductions in insurance from the previous year or settlements in excess of insurance coverage for any of the past three fiscal years. Any pending claims against the District are expected to be fully covered by the District’s insurance.

Note 13 CONTINGENCIES

In settlement agreements approved in 2005, the District committed that when development occurs on two tracts then owned by the Metro Shooting Center and Trost, the application of the District’s wetland rules will not have the result of affording the owner for the Metro Shooting parcel fewer than 100 contiguous upland acres for development, and the owner of the Trost parcel no fewer than 45 such acres. If additional wetland replacement is required to allow for consolidation of the stated acreage, the District will bear the cost of that replacement. The District is unable at this time to estimate the District expense if and when the liability should arise.

RICE CREEK WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
December 31, 2023

Note 14 COMMITMENTS

At December 31, 2023, the District had the following commitment:

	Remaining Commitment
Ramsey County Ditch 4 Project	<u>\$29,633</u>

The District has pledged future special assessment collections on the RCD4 project to pay this commitment.

Note 15 RECENTLY ISSUED ACCOUNTING STANDARDS

The Governmental Accounting Standards Boards (GASB) recently approved the following statements which were not implemented for these financial statements:

Statement No. 100 *Accounting Changes and Error Corrections – an amendment of GASB Statement No. 62.* The provisions of this Statement are effective for fiscal years beginning after June 15, 2023.

Statement No. 102 *Certain Risk Disclosures.* The provisions of this Statement are effective for fiscal years beginning after June 15, 2024.

The effect these standards may have on future financial statements is not determinable at this time.

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REQUIRED SUPPLEMENTARY INFORMATION

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RICE CREEK WATERSHED DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
For The Year Ended December 31, 2023
With Comparative Actual Amounts For The Year Ended December 31, 2022

Statement 6

	Budgeted Amounts		2023 Actual Amounts	Variance with Final Budget - Positive (Negative)	2022 Actual Amounts
	Original	Final			
Revenues:					
General property taxes:					
Current and delinquent:					
Ramsey County	\$255,952	\$255,952	\$252,746	(\$3,206)	\$241,325
Anoka County	146,250	146,250	144,418	(1,832)	135,823
Washington County	98,528	98,528	97,294	(1,234)	91,372
Hennepin County	3,935	3,935	3,885	(50)	3,459
Total general property taxes	504,665	504,665	498,343	(6,322)	471,979
Intergovernmental	-	-	124	124	125
Investment income	1,015	1,015	144,601	143,586	43,893
Miscellaneous	-	-	128	128	3,693
Total revenues	505,680	505,680	643,196	137,516	519,690
Expenditures:					
Current:					
Hydrological engineering	58,000	58,000	44,349	13,651	42,839
Legal	50,000	50,000	35,103	14,897	44,199
Wages	247,410	247,410	238,358	9,052	232,789
Manager's per diem	32,500	32,500	29,250	3,250	30,150
Manager's travel and expense	6,000	6,000	7,392	(1,392)	8,493
Publication information and education	18,000	18,000	16,916	1,084	15,379
Contract services	24,000	24,000	17,767	6,233	9,418
Insurance	7,000	7,000	6,637	363	6,653
Office expense	16,170	16,170	10,890	5,280	10,668
Publication information and education	8,900	8,900	2,897	6,003	3,056
Dues and memberships	15,500	15,500	14,721	779	9,619
Debt Service:					
Principal	22,200	22,200	19,294	2,906	18,418
Interest	-	-	965	(965)	1,342
Total expenditures	505,680	505,680	444,539	61,141	433,023
Revenues over (under) expenditures	\$0	\$0	198,657	\$198,657	86,667
Fund balance - January 1			295,951		209,284
Fund balance - December 31			\$494,608		\$295,951

See accompanying notes to the required supplementary information.

RICE CREEK WATERSHED DISTRICT
 REQUIRED SUPPLEMENTARY INFORMATION
 BUDGETARY COMPARISON SCHEDULE - 509 PLANNING SPECIAL REVENUE FUND
 For The Year Ended December 31, 2023
 With Comparative Actual Amounts For The Year Ended December 31, 2022

	Budgeted Amounts		2023 Actual Amounts	Variance with Final Budget - Positive (Negative)	2022 Actual Amounts
	Original	Final			
Revenues:					
General property taxes:					
Current and delinquent:					
Ramsey County	\$2,657,756	\$2,657,756	\$2,624,469	(\$33,287)	\$2,524,460
Anoka County	1,518,630	\$1,518,630	1,499,609	(19,021)	1,420,815
Washington County	1,023,099	1,023,099	1,010,284	(12,815)	955,830
Hennepin County	40,859	40,859	40,347	(512)	36,179
Total general property taxes	5,240,344	5,240,344	5,174,709	(65,635)	4,937,284
Special assessments	101,429	101,429	102,286	857	227,687
Intergovernmental	121,521	121,521	123,494	1,973	49,541
Permits	221,136	221,136	100,548	(120,588)	191,268
Investment income	15,755	15,755	435,474	419,719	138,676
Miscellaneous	29,568	29,568	40,319	10,751	71,330
Total revenues	5,729,753	5,729,753	5,976,830	247,077	5,615,786
Expenditures:					
Planning and projects:					
Information management:					
Boundary management program	15,000	15,000	15,464	(464)	22,459
District-wide model	40,000	40,000	37,459	2,541	30,891
Database & viewer maintenance	-	-	31,503	(31,503)	26,845
District website	50,000	50,000	55,253	(5,253)	5,845
Communication & outreach:					
Water communication and outreach	11,000	11,000	1,691	9,309	9,406
Master water steward program	19,000	19,000	7,000	12,000	8,000
Outreach partnership	28,000	28,000	26,420	1,580	20,065
Mini-grants program	10,000	10,000	6,935	3,065	7,262
Engineering & technical support	6,000	6,000	3,620	2,380	3,917
Watershed plan maintenance	6,000	6,000	3,354	2,646	-
Restoration projects:					
Anoka Chain of Lakes water management project	150,000	150,000	24,378	125,622	10,244
Lower Rice Creek water management project	150,000	150,000	27,382	122,618	-
Middle Rice Creek water management project	50,000	50,000	913	49,087	-
Bald Eagle Lake WMD	31,789	31,789	9	31,780	2,290
Bald Eagle Lake water management project	50,000	50,000	12,185	37,815	-
RCD 2, 3 & 5 basic water management project	250,000	250,000	110,796	139,204	31,820
Golden Lake water management project	-	-	-	-	-
Regional water management partnership projects	50,000	50,000	67,838	(17,838)	49,003
Stormwater management cost share	785,000	785,000	179,932	605,068	220,413
Southwest urban lakes implementation	75,000	75,000	13,889	61,111	-
Clear Lake water quality	75,000	75,000	14	74,986	4,252
Stormwater master planning	50,000	50,000	10,000	40,000	-
Municipal CIP early coordination	10,000	10,000	119	9,881	-
Groundwater management & stormwater reuse	15,000	15,000	3,966	11,034	-
Regulatory:					
Rule revision & permit guidance	20,000	20,000	-	20,000	-
Permit review, inspection & coordination	880,000	880,000	677,463	202,537	751,803

See accompanying notes to the required supplementary information.

RICE CREEK WATERSHED DISTRICT
 REQUIRED SUPPLEMENTARY INFORMATION
 BUDGETARY COMPARISON SCHEDULE - 509 PLANNING SPECIAL REVENUE FUND
 For The Year Ended December 31, 2023
 With Comparative Actual Amounts For The Year Ended December 31, 2022

Expenditures: (continued)	Budgeted Amounts		2023 Actual Amounts	Variance with Final Budget - Positive (Negative)	2022 Actual Amounts
	Original	Final			
Ditch and creek maintenance:					
Municipal Public Drainage System Maintenance	\$50,000	\$50,000	\$ -	\$50,000	\$ -
Repair reports & studies	196,000	196,000	176,733	19,267	91,974
Ditches - maintenance	335,000	335,000	156,921	178,079	285,186
Natural waterway management	10,000	10,000	-	10,000	-
ACD 10-22-32 WMD	28,339	28,339	-	28,339	19,908
ACD 31 WMD	8,456	8,456	-	8,456	-
ACD 46 WMD	45,971	45,971	-	45,971	16,326
RCD 4 WMD	97,138	97,138	83,959	13,179	90,877
RCD 4 repair	35,000	35,000	861	34,139	-
WJD 2 branch 1/2 repair	-	-	-	-	31,734
AWJD 3 repair	550,000	550,000	173,132	376,868	11,482
ACD 15 & AWJD 4	50,373	50,373	3	50,370	2,000
ACD 53-62 WMD	177,000	177,000	219,928	(42,928)	60,882
ACD 53-62 repair	118,000	118,000	121,750	(3,750)	57,004
District facilities:					
Long Lake sediment basin maintenance	-	-	-	-	1,310,243
Locke Lake sediment basin maintenance	-	-	-	-	2,947
District facilities repair	156,000	156,000	1,391	154,609	91,019
Inspection, operation & maintenance	294,000	294,000	48,052	245,948	51,946
Lake and stream management:					
Water quality grant program	280,000	280,000	94,936	185,064	129,484
Surface water monitoring program	210,000	210,000	149,482	60,518	186,709
Common carp management	225,000	225,000	183,350	41,650	160,689
Curly leaf pondweed management	50,000	50,000	26,434	23,566	6,053
Total projects and planning	<u>5,743,066</u>	<u>5,743,066</u>	<u>2,754,515</u>	<u>2,988,551</u>	<u>3,810,978</u>
Capital outlay	-	-	-	-	43,554
Administrative:					
Employee education	28,850	28,850	13,152	15,698	7,451
Legal fees	87,750	87,750	13,274	74,476	7,761
Staff travel	4,125	4,125	1,352	2,773	1,781
Office expense	399,407	399,407	274,789	124,618	267,738
Payroll taxes	89,164	89,164	66,268	22,896	62,466
Rent	-	-	1,419	(1,419)	263
Salaries and wages	1,397,245	1,397,245	1,068,254	328,991	994,808
Total administrative	<u>2,006,541</u>	<u>2,006,541</u>	<u>1,438,508</u>	<u>568,033</u>	<u>1,342,268</u>
Debt service:					
Principal	88,800	88,800	77,178	11,622	73,678
Interest	-	-	3,857	(3,857)	5,362
Total debt service	<u>88,800</u>	<u>88,800</u>	<u>81,035</u>	<u>7,765</u>	<u>79,040</u>
Total expenditures	<u>7,838,407</u>	<u>7,838,407</u>	<u>4,274,058</u>	<u>3,564,349</u>	<u>5,275,840</u>
Revenues over (under) expenditures	<u>(\$2,108,654)</u>	<u>(\$2,108,654)</u>	1,702,772	<u>\$3,811,426</u>	339,946
Fund balance - January 1			<u>10,185,937</u>		<u>9,845,991</u>
Fund balance - December 31			<u>\$11,888,709</u>		<u>\$10,185,937</u>

See accompanying notes to the required supplementary information.

RICE CREEK WATERSHED DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY -
GENERAL EMPLOYEES RETIREMENT FUND
For The Last Ten Years

Statement 8

Measurement Date June 30	Fiscal Year Ending December 31	District's Proportionate (Percentage) of the Net Pension Liability	District's Proportionate Share (Amount) of the Net Pension Liability (a)	State's Proportionate Share (Amount) of the Net Pension Liability Associated with District (b)	District's Proportionate Share of the Net Pension Liability Associated with District (a+b)	Covered Payroll (c)	Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll (a+b)/c	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	2015	0.0115%	\$595,990	\$ -	\$595,990	\$677,008	88.0%	78.2%
2016	2016	0.0116%	941,862	12,247	954,109	719,843	132.5%	68.9%
2017	2017	0.0115%	734,152	9,210	743,362	739,145	100.6%	75.9%
2018	2018	0.0121%	671,258	22,024	693,282	814,170	85.2%	79.5%
2019	2019	0.0119%	657,924	20,499	678,423	844,687	80.3%	80.2%
2020	2020	0.0121%	725,450	22,239	747,689	860,483	86.9%	79.1%
2021	2021	0.0122%	520,995	15,818	536,813	876,721	61.2%	87.0%
2022	2022	0.0127%	1,005,844	29,551	1,035,395	953,338	108.6%	76.7%
2023	2023	0.0125%	698,986	19,202	718,188	991,735	72.4%	83.1%

The schedule is provided prospectively beginning with the District's fiscal year ended December 31, 2015 and is intended to show a ten year trend. Additional years will be reported as they become available.

RICE CREEK WATERSHED DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF PENSION CONTRIBUTIONS - GENERAL EMPLOYEES RETIREMENT FUND
For The Last Ten Years

Statement 9

Fiscal Year Ending December 31	Statutorily Required Contribution (a)	Contributions in Relation to the Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	Covered Payroll (c)	Contributions as a Percentage of Covered Payroll (b/c)
2015	\$53,360	\$53,360	\$ -	\$711,468	7.5%
2016	52,836	52,836	-	704,475	7.5%
2017	59,502	59,502	-	793,365	7.5%
2018	62,890	62,890	-	838,543	7.5%
2019	63,344	63,344	-	844,589	7.5%
2020	65,413	65,413	-	872,181	7.5%
2021	67,107	67,107	-	894,765	7.5%
2022	73,669	73,669	-	982,241	7.5%
2023	79,171	79,171	-	1,055,613	7.5%

The schedule is provided prospectively beginning with the District's fiscal year ended December 31, 2015 and is intended to show a ten year trend. Additional years will be reported as they become available.

See accompanying notes to the required supplementary information.

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RICE CREEK WATERSHED DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
NOTES TO RSI
December 31, 2023

Note A LEGAL COMPLIANCE – BUDGETS

The General Fund and 509 Planning Special Revenue Fund budgets are legally adopted on a basis consistent with accounting principles generally accepted in the United States of America. The legal level of budgetary control is at the fund level for both funds.

Note B PENSION INFORMATION

PERA – General Employees Retirement Fund

2022 Changes in Actuarial Assumptions:

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

2021 Changes in Actuarial Assumptions:

- The investment return and single discount rates were changed from 7.50% to 6.50% for financial reporting purposes.
- The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.

2020 Changes in Actuarial Assumptions:

- The price inflation assumption was decreased from 2.50% to 2.25%.
- The payroll growth assumption was decreased from 3.25% to 3.00%.
- Assumed salary increase rates were decreased 0.25% and assumed rates of retirement were changed resulting in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements. Assumed rates of termination and disability were also changed.
- Base mortality tables were changed from RP-2014 tables to Pub-2010 tables, with adjustments.
- The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019.
- The spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100% Joint & Survivor option changed from 35% to 45%. The assumed number of married female new retirees electing the 100% Joint & Survivor option changed from 15% to 30%. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

2020 Changes in Plan Provisions:

- Augmentation for current privatized members was reduced to 2.0% for the period July 1, 2020 through December 31, 2023 and 0.0% after. Augmentation was eliminated for privatizations occurring after June 30, 2020.

2019 Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2017 to MP-2018.

2019 Changes in the Plan Provisions:

- The employer supplemental contribution was changed prospectively, decreasing from \$31.0 million to \$21.0 million per year. The State's special funding contribution was changed prospectively, requiring \$16.0 million due per year through 2031.

2018 Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.00% per year through 2044 and 2.50% per year thereafter to 1.25% per year.

RICE CREEK WATERSHED DISTRICT
REQUIRED SUPPLEMENTARY INFORMATION
NOTES TO RSI
December 31, 2023

2017 Changes in Actuarial Assumptions:

- The Combined Service Annuity (CSA) loads were changed from 0.8% for active members and 60% for vested and non-vested deferred members. The revised CSA loads are now 0.0% for active member liability, 15.0% for vested deferred member liability and 3.0% for non-vested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.0% per year for all years to 1.0% per year through 2044 and 2.5% per year thereafter.

2016 Changes in Actuarial Assumptions:

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2035 and 2.5% per year thereafter to 1.0% per year for all future years.
- The assumed investment return was changed from 7.9% to 7.5%. The single discount rate was changed from 7.9% to 7.5%.
- Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

INDIVIDUAL FUND FINANCIAL STATEMENTS

RICE CREEK WATERSHED DISTRICT
BALANCE SHEET
GENERAL FUND
December 31, 2023
With Comparative Amounts For December 31, 2022

Statement 10

	2023	2022
Assets		
Cash and investments	\$2,433,257	\$2,714,582
Property taxes receivable:		
Delinquent	4,893	6,716
Due from county	2,741	4,351
Prepaid items	23,044	22,237
	<u>\$2,463,935</u>	<u>\$2,747,886</u>
Liabilities, deferred inflow of resources, and fund balance		
Liabilities:		
Accounts payable	\$12,130	\$135,062
Due to other governments	11,447	200
Deposits payable	1,940,857	2,309,957
Total liabilities	<u>1,964,434</u>	<u>2,445,219</u>
Deferred inflow of resources:		
Unavailable revenue	<u>4,893</u>	<u>6,716</u>
Fund balance:		
Nonspendable	23,044	22,237
Unassigned	471,564	273,714
Total fund balance	<u>494,608</u>	<u>295,951</u>
Total liabilities, deferred inflow of resources, and fund balance	<u>\$2,463,935</u>	<u>\$2,747,886</u>

RICE CREEK WATERSHED DISTRICT
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
GENERAL FUND
For The Year Ended December 31, 2023
With Comparative Amounts For The Year Ended December 31, 2022

Statement 11

	<u>2023</u>	<u>2022</u>
Revenues:		
General property taxes	\$498,343	\$471,979
Intergovernmental	124	125
Investment income	144,601	43,893
Miscellaneous	128	3,693
Total revenues	<u>643,196</u>	<u>519,690</u>
Expenditures:		
Current:		
General government	424,280	413,263
Debt service:		
Principal	19,294	18,418
Interest	965	1,342
Total expenditures	<u>444,539</u>	<u>433,023</u>
Revenues over expenditures	198,657	86,667
Fund balance - January 1	<u>295,951</u>	<u>209,284</u>
Fund balance - December 31	<u><u>\$494,608</u></u>	<u><u>\$295,951</u></u>

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SUPPLEMENTARY FINANCIAL INFORMATION

RICE CREEK WATERSHED DISTRICT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL

Exhibit 1

509 PLANNING FUND - COMMUNICATION & OUTREACH - 30

For The Year Ended December 31, 2023 With Comparative Actual Amounts For The Year Ended December 31, 2022

	2023		Actual	Variance with Final Budget - Positive (Negative)	2022 Actual
	Budgeted Amounts				
	Original	Final			
Revenues:					
General property taxes	\$229,258	\$229,258	\$226,386	(\$2,872)	\$230,819
Intergovernmental	-	-	56	56	61
Investment income	464	464	12,829	12,365	4,524
Miscellaneous income	-	-	6,000	6,000	-
Total revenues	<u>229,722</u>	<u>229,722</u>	<u>245,271</u>	<u>15,549</u>	<u>235,404</u>
Expenditures:					
General government:					
Administration	139,981	139,981	126,079	13,902	123,456
Programs:					
Watershed communication & outreach	11,000	11,000	1,691	9,309	9,406
Master water steward program	19,000	19,000	7,000	12,000	8,000
Outreach partnership	28,000	28,000	26,420	1,580	20,065
Mini-grants program	10,000	10,000	6,935	3,065	7,262
Engineering & technical support	6,000	6,000	3,620	2,380	3,917
Watershed plan maintenance	6,000	6,000	3,354	2,646	-
Debt Service:					
Principal	11,100	11,100	9,647	1,453	9,210
Interest	-	-	482	(482)	670
Total expenditures	<u>231,081</u>	<u>231,081</u>	<u>185,228</u>	<u>45,853</u>	<u>181,986</u>
Revenues over expenditures	<u>(\$1,359)</u>	<u>(\$1,359)</u>	60,043	<u>\$61,402</u>	53,418
Fund balance - January 1			<u>207,496</u>		<u>154,078</u>
Fund balance - December 31			<u>\$267,539</u>		<u>\$207,496</u>

RICE CREEK WATERSHED DISTRICT

SCHEDULE OF REVENUES AND EXPENDITURES -

Exhibit 2

BUDGET AND ACTUAL

509 PLANNING FUND - INFORMATION MANAGEMENT - 35

For The Year Ended December 31, 2023 With Comparative Actual Amounts For The Year Ended December 31, 2022

	2023			Variance with Final Budget - Positive (Negative)	2022 Actual
	Budgeted Amounts		Actual		
	Original	Final			
Revenues:					
General property taxes	\$257,040	\$257,040	\$253,821	(\$3,219)	\$220,496
Intergovernmental	-	-	64	64	58
Investment income	639	639	17,639	17,000	5,100
Total revenues	<u>257,679</u>	<u>257,679</u>	<u>271,524</u>	<u>13,845</u>	<u>225,654</u>
Expenditures:					
General government:					
Administration	207,129	207,129	76,356	130,773	97,383
Programs:					
Boundary management program	15,000	15,000	15,464	(464)	22,459
District-wide model	40,000	40,000	37,459	2,541	30,891
Database & viewer maintenance	-	-	31,503	(31,503)	26,845
District website	50,000	50,000	55,253	(5,253)	5,845
Debt Service:					
Principal	5,550	5,550	4,824	726	4,605
Interest	-	-	241	(241)	335
Total expenditures	<u>317,679</u>	<u>317,679</u>	<u>221,100</u>	<u>96,579</u>	<u>188,363</u>
Revenues over expenditures	<u>(\$60,000)</u>	<u>(\$60,000)</u>	<u>50,424</u>	<u>\$110,424</u>	<u>37,291</u>
Other financing sources (uses):					
Transfers out	<u>(200,000)</u>	<u>(200,000)</u>	<u>(200,000)</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u><u>(\$260,000)</u></u>	<u><u>(\$260,000)</u></u>	<u>(149,576)</u>	<u>\$110,424</u>	<u>37,291</u>
Fund balance - January 1			<u>454,005</u>		<u>416,714</u>
Fund balance - December 31			<u><u>\$304,429</u></u>		<u><u>\$454,005</u></u>

RICE CREEK WATERSHED DISTRICT

SCHEDULE OF REVENUES AND EXPENDITURES -

BUDGET AND ACTUAL

509 PLANNING FUND - RESTORATION PROJECTS - 60

For The Year Ended December 31, 2023 With Comparative Actual Amounts For The Year Ended December 31, 2022

Exhibit 3

	2023			Variance with Final Budget - Positive (Negative)	2022 Actual
	Budgeted Amounts		Actual		
	Original	Final			
Revenues:					
General property taxes	\$1,045,018	\$1,045,018	\$1,031,929	(\$13,089)	\$983,461
Intergovernmental	46,521	46,521	47,490	969	40,537
Investment income	4,095	4,095	113,189	109,094	43,609
Miscellaneous	-	-	1,200	1,200	-
Total revenues	<u>1,095,634</u>	<u>1,095,634</u>	<u>1,193,808</u>	<u>98,174</u>	<u>1,067,607</u>
Expenditures:					
General government:					
Administration	284,534	284,534	149,266	135,268	183,246
Programs:					
Anoka Chain of Lakes water management project	150,000	150,000	24,378	125,622	10,244
Lower Rice Creek water management project	150,000	150,000	27,382	122,618	-
Middle Rice Creek water management project	50,000	50,000	913	49,087	-
Bald Eagle Lake WMD	31,789	31,789	9	31,780	2,290
Bald Eagle Lake water management project	50,000	50,000	12,185	37,815	-
RCD 2, 3 & 5 basic water management project	250,000	250,000	110,796	139,204	31,820
Regional water management partnership projects	50,000	50,000	67,838	(17,838)	49,003
Stormwater management cost share	785,000	785,000	179,932	605,068	220,413
Southwest urban lakes implementation	75,000	75,000	13,889	61,111	-
Clear Lake water quality	75,000	75,000	14	74,986	4,252
Stormwater master planning	50,000	50,000	10,000	40,000	-
Municipal CIP early coordination	10,000	10,000	119	9,881	-
Groundwater management & stormwater reuse	15,000	15,000	3,966	11,034	-
Capital outlay	-	-	-	-	12,555
Debt Service:					
Principal	11,100	11,100	9,647	1,453	9,210
Interest	-	-	482	(482)	670
Total expenditures	<u>2,037,423</u>	<u>2,037,423</u>	<u>610,816</u>	<u>1,426,607</u>	<u>523,703</u>
Revenues over (under) expenditures	<u>(\$941,789)</u>	<u>(\$941,789)</u>	<u>582,992</u>	<u>\$1,524,781</u>	<u>543,904</u>
Other financing sources (uses):					
Transfers out	<u>(2,200,000)</u>	<u>(2,200,000)</u>	<u>(2,200,000)</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>(\$3,141,789)</u>	<u>(\$3,141,789)</u>	<u>(1,617,008)</u>	<u>\$1,524,781</u>	<u>543,904</u>
Fund balance - January 1			<u>4,195,168</u>		<u>3,651,264</u>
Fund balance - December 31			<u>\$2,578,160</u>		<u>\$4,195,168</u>

RICE CREEK WATERSHED DISTRICT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL
509 PLANNING FUND - REGULATORY - 70

Exhibit 4

For The Year Ended December 31, 2023 With Comparative Actual Amounts For The Year Ended December 31, 2022

	2023			Variance with Final Budget - Positive (Negative)	2022 Actual
	Budgeted Amounts		Actual		
	Original	Final			
Revenues:					
General property taxes	\$1,063,718	\$1,063,718	\$1,050,395	(\$13,323)	\$1,218,635
Intergovernmental	-	-	262	262	8,223
Investment income	2,859	2,859	79,043	76,184	27,950
Licenses and permits	221,136	221,136	100,548	(120,588)	204,402
Miscellaneous	-	-	1,164	1,164	502
Total revenues	<u>1,287,713</u>	<u>1,287,713</u>	<u>1,231,412</u>	<u>(56,301)</u>	<u>1,459,712</u>
Expenditures:					
General government:					
Administration	494,963	494,963	427,600	67,363	413,362
Programs:					
Rule revision & permit guidance	20,000	20,000	-	20,000	-
Permit review, inspection & coordination	880,000	880,000	677,463	202,537	751,803
Capital outlay	-	-	-	-	10,333
Debt Service:					
Principal	27,750	27,750	24,118	3,632	23,024
Interest	-	-	1,206	(1,206)	1,676
Total expenditures	<u>1,422,713</u>	<u>1,422,713</u>	<u>1,130,387</u>	<u>292,326</u>	<u>1,200,198</u>
Revenues over (under) expenditures	<u>(\$135,000)</u>	<u>(\$135,000)</u>	<u>101,025</u>	<u>\$236,025</u>	<u>259,514</u>
Other financing sources (uses):					
Transfers out	<u>(500,000)</u>	<u>(500,000)</u>	<u>(500,000)</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>(\$635,000)</u>	<u>(\$635,000)</u>	<u>(398,975)</u>	<u>\$236,025</u>	<u>259,514</u>
Fund balance - January 1			<u>1,178,467</u>		<u>918,953</u>
Fund balance - December 31			<u>\$779,492</u>		<u>\$1,178,467</u>

RICE CREEK WATERSHED DISTRICT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL

Exhibit 5

509 PLANNING FUND - DITCH AND CREEK MAINTENANCE - 80

For The Year Ended December 31, 2023 With Comparative Actual Amounts For The Year Ended December 31, 2022

	2023		Actual	Variance with Final Budget - Positive (Negative)	2022
	Budgeted Amounts				
	Original	Final			
Revenues:					
General property taxes	\$930,584	\$930,584	\$918,928	(\$11,656)	\$1,304,391
Special assessments	101,429	101,429	102,286	857	227,687
Intergovernmental	30,000	30,000	14,611	(15,389)	344
Investment income	4,092	4,092	113,133	109,041	27,933
Miscellaneous	29,568	29,568	27,296	(2,272)	56,129
Total revenues	1,095,673	1,095,673	1,176,254	80,581	1,616,484
Expenditures:					
General government:					
Administration	318,254	318,254	242,491	75,763	260,773
Programs:					
Municipal Public Drainage System Maintenance	50,000	50,000	-	50,000	-
Repair reports & studies	196,000	196,000	176,733	19,267	91,974
Ditches - maintenance	335,000	335,000	156,921	178,079	285,186
Natural waterway management	10,000	10,000	-	10,000	-
ACD 10-22-32 WMD	28,339	28,339	-	28,339	19,908
ACD 31 WMD	8,456	8,456	-	8,456	-
ACD 46 WMD	45,971	45,971	-	45,971	16,326
RCD 4 WMD	97,138	97,138	83,959	13,179	90,877
RCD 4 repair	35,000	35,000	861	34,139	-
WJD 2 branch 1/2 repair	-	-	-	-	31,734
AWJD 3 repair	550,000	550,000	173,132	376,868	11,482
ACD 15 & AWJD 4	50,373	50,373	3	50,370	2,000
ACD 53-62 WMD	177,000	177,000	219,928	(42,928)	60,882
ACD 53-62 repair	118,000	118,000	121,750	(3,750)	57,004
Capital outlay	-	-	-	-	11,625
Debt Service:					
Principal	16,650	16,650	14,471	2,179	13,814
Interest	-	-	723	(723)	1,006
Total expenditures	2,036,181	2,036,181	1,190,972	845,209	954,591
Revenues over (under) expenditures	(\$940,508)	(\$940,508)	(14,718)	\$925,790	661,893
Fund balance - January 1			1,585,755		923,862
Fund balance - December 31			<u>1,571,037</u>		<u>1,585,755</u>

RICE CREEK WATERSHED DISTRICT

SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL

Exhibit 6

509 PLANNING FUND - LAKE AND STREAM MANAGEMENT - 90

For The Year Ended December 31, 2023 With Comparative Actual Amounts For The Year Ended December 31, 2022

	2023			Variance with Final Budget - Positive (Negative)	2022 Actual
	Budgeted Amounts		Actual		
	Original	Final			
Revenues:					
General property taxes	\$1,006,956	\$1,006,956	\$994,344	(\$12,612)	\$710,639
Intergovernmental	25,000	25,000	60,837	35,837	246
Investment income	2,179	2,179	60,244	58,065	18,464
Miscellaneous	-	-	4,659	4,659	-
Total revenues	<u>1,034,135</u>	<u>1,034,135</u>	<u>1,120,084</u>	<u>85,949</u>	<u>729,349</u>
Expenditures:					
General government:					
Administration	308,035	308,035	259,403	48,632	206,413
Programs:					
Water quality grant program	280,000	280,000	94,936	185,064	129,484
Surface water monitoring program	210,000	210,000	149,482	60,518	186,709
Common carp management	225,000	225,000	183,350	41,650	160,689
Curly leaf pondweed management	50,000	50,000	26,434	23,566	6,053
Capital outlay	-	-	-	-	3,444
Debt Service:					
Principal	11,100	11,100	9,647	1,453	9,210
Interest	-	-	482	(482)	670
Total expenditures	<u>1,084,135</u>	<u>1,084,135</u>	<u>723,734</u>	<u>360,401</u>	<u>702,672</u>
Revenues over (under) expenditures	<u>(\$50,000)</u>	<u>(\$50,000)</u>	<u>396,350</u>	<u>\$446,350</u>	<u>26,677</u>
Other financing sources (uses):					
Transfers out	<u>(1,600,000)</u>	<u>(1,600,000)</u>	<u>(1,600,000)</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>(\$1,650,000)</u>	<u>(\$1,650,000)</u>	<u>(1,203,650)</u>	<u>\$446,350</u>	<u>26,677</u>
Fund balance - January 1			<u>2,185,205</u>		<u>2,158,528</u>
Fund balance - December 31			<u>\$981,555</u>		<u>\$2,185,205</u>

RICE CREEK WATERSHED DISTRICT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL
509 PLANNING FUND - DISTRICT FACILITIES - 95
For The Year Ended December 31, 2023 With Comparative Actual Amounts For The Year Ended December 31, 2022

Exhibit 7

	2023		Actual	Variance with Final Budget - Positive (Negative)	2022 Actual
	Budgeted Amounts				
	Original	Final			
Revenues:					
General property taxes	\$707,770	\$707,770	\$698,906	(\$8,864)	\$268,843
Intergovernmental	20,000	20,000	174	(19,826)	72
Investment income	1,427	1,427	39,397	37,970	11,096
Miscellaneous	-	-	-	-	1,565
Total revenues	<u>729,197</u>	<u>729,197</u>	<u>738,477</u>	<u>9,280</u>	<u>281,576</u>
Expenditures:					
General government:					
Administration	253,645	253,645	157,313	96,332	57,635
Programs:					
Long Lake sediment basin maintenance	-	-	-	-	1,310,243
Locke Lake sediment basin maintenance	-	-	-	-	2,947
District facilities repair	156,000	156,000	1,391	154,609	91,019
Inspection, operation & maintenance	294,000	294,000	48,052	245,948	51,946
Capital outlay	-	-	-	-	5,597
Debt Service:					
Principal	5,550	5,550	4,824	726	4,605
Interest	-	-	241	(241)	335
Total expenditures	<u>709,195</u>	<u>709,195</u>	<u>211,821</u>	<u>497,374</u>	<u>1,524,327</u>
Revenues over (under) expenditures	<u>\$20,002</u>	<u>\$20,002</u>	<u>526,656</u>	<u>\$506,654</u>	<u>(1,242,751)</u>
Fund balance - January 1			<u>379,841</u>		<u>1,622,592</u>
Fund balance - December 31			<u>\$906,497</u>		<u>\$379,841</u>

RICE CREEK WATERSHED DISTRICT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL
509 PLANNING FUND - PROJECT ANTICIPATION FUND - 99
For The Year Ended December 31, 2023

Exhibit 8

	12/31/2023			Variance with Final Budget - Positive (Negative)
	Budgeted Amounts		Actual	
	Original	Final		
Other financing sources (uses):				
Transfers in	\$4,500,000	\$4,500,000	\$4,500,000	\$ -
Net change in fund balance	<u>\$4,500,000</u>	<u>\$4,500,000</u>	4,500,000	<u>\$0</u>
Fund balance - January 1			-	
Fund balance - December 31			<u>\$4,500,000</u>	

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OTHER INFORMATION – UNAUDITED

RICE CREEK WATERSHED DISTRICT
 TAX LEVY AND REVENUE BY COUNTY
 2013 Through 2023

Exhibit 9

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Ramsey County	\$2,204,856	\$2,207,574	\$2,234,648	\$2,255,190	\$2,260,135	\$2,244,642	\$2,380,608	\$2,682,100	\$2,784,025	\$2,765,785	\$2,877,215
Anoka County	1,178,812	1,147,655	1,128,470	1,200,535	1,175,521	1,215,977	1,287,817	1,434,715	1,543,088	1,556,638	1,644,027
Washington County	843,526	838,854	846,772	870,937	867,386	848,569	920,932	1,008,834	1,060,719	1,047,202	1,107,578
Hennepin County	31,359	31,259	30,080	30,239	34,244	32,838	34,135	37,345	39,970	39,638	44,232
Total	4,258,553	4,225,342	4,239,970	4,356,901	4,337,286	4,342,026	4,623,492	5,162,994	5,427,802	5,409,263	5,673,052
Minnesota State Aid - Market Value Credit	1,260	1,168	1,613	1,579	1,453	1,272	1,351	1,432	1,432	1,450	1,430
Total revenue	\$4,259,813	\$4,226,510	\$4,241,583	\$4,358,480	\$4,338,739	\$4,343,298	\$4,624,843	\$5,164,426	\$5,429,234	\$5,410,713	\$5,674,482
Levy amount - per RCWD budget	\$4,300,000	\$4,300,000	\$4,300,000	\$4,383,000	\$4,383,000	\$4,383,000	\$4,710,392	\$5,181,376	\$5,181,376	\$5,409,299	\$5,458,494
Collection percentage	99.1%	98.3%	98.6%	99.4%	99.0%	99.1%	98.2%	99.7%	104.8%	100.0%	104.0%

OTHER REQUIRED REPORTS

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REPORT ON INTERNAL CONTROL

To the Honorable Managers of
Rice Creek Watershed District
Blaine, Minnesota

In planning and performing our audit of the financial statements of the governmental activities and each major fund of Rice Creek Watershed District as of and for the year ended December 31, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered Rice Creek Watershed District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Rice Creek Watershed District's internal control. Accordingly, we do not express an opinion on the effectiveness of Rice Creek Watershed District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of the Board of Managers, management, and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

Redpath and Company LLC

REDPATH AND COMPANY, LLC
St. Paul, Minnesota

April 5, 2024

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MINNESOTA LEGAL COMPLIANCE REPORT

To the Honorable Managers of
Rice Creek Watershed District
Blaine, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the governmental activities and each major fund of Rice Creek Watershed District as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise Rice Creek Watershed District's basic financial statements, and have issued our report thereon dated April 5, 2024.

In connection with our audit, nothing came to our attention that caused us to believe that Rice Creek Watershed District failed to comply with the provisions of the contracting – bid laws, depositories of public funds and public investments, conflicts of interest, claims and disbursements and miscellaneous provisions sections of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor pursuant to Minnesota Statute § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding Rice Creek Watershed District's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

This report is intended solely for the information and use of those charged with governance and management of Rice Creek Watershed District and the State Auditor and is not intended to be, and should not be, used by anyone other than these specified parties.

Redpath and Company LLC

REDPATH AND COMPANY, LLC
St. Paul, Minnesota

April 5, 2024

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