



CITY COUNCIL REGULAR AGENDA
MONDAY, MARCH 21, 2022
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - March 7, 2022 City Council Meeting
 - [B.](#) Approval of Minutes - March 14, 2022 City Council Work Session
 - [C.](#) Approval of Claims - February General Disbursements - \$314,190.81
 - [D.](#) Resolution 22-12, Authorizing 2021 Year-End Fund Transfers and Budget Adjustment
 - [E.](#) Approval of Participation Agreement - Anoka County Regional Economic Development
 - [F.](#) Accept Resignation of Planning Commissioner Doug Eischens
 - [G.](#) Contractor's License
 - [H.](#) Sign Permtis
 - [I.](#) Business License
- 7. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Recreation Report
- 8. PUBLIC HEARING**
 - [A.](#) Assessment Hearing - 2022 Street Improvement Project
- 9. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 22-13, Adopting Final Assessment - 2022 Street Improvement Project
 - [B.](#) Resolution 22-14, Accepting Bid - 2022 Street Improvement Project
 - [C.](#) Resolution 22-15, Establishing Precinct and Polling Locations and Combining Polling Places
 - [D.](#) Resolution 22-16, To Elect the Standard Allowance Available Under the Revenue Loss Provision of the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act
 - [E.](#) Resolution 22-17, Approving The Ramsey County State Aid Highway (CSAH) 10 Trail Project And Authorizing The Mayor And Administrator, Clerk/Treasurer To Execute A Joint Powers Agreement For The Construction And Maintenance Of The Trail Along Ramsey CSAH 10

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

10. NEW BUSINESS

- A. Approval of Assessment Agreement - 8411 6th St NE
- B. Authorize Restriping of 81st Avenue NE between Old Central Avenue and Pleasantview Drive

11. REPORTS

- A. Attorney Report
- B. Engineer Report
- C. Administrator Report

12. OTHER

- A. Correspondence

13. ADJOURN

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on March 7, 2022 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Bob Nelson
Councilmember Ken Wendling
Councilmember Brad Delfs
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks

STAFF PRESENT

Building Official Jeff Baker, Public Works Director Terry Randall, Police Chief Josh Antoine, Engineer Phil Gravel, City Attorney John Thames, Officer Klimmek, Officer Smith, Administrator Daniel Buchholtz

VISITORS

Cicely Davis
Matt Brodsky
Friends and family of Kelsey Smith

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested the following addition to the agenda: 1) that Item 6F be added for the CenterPoint Energy Right-Of-Way Permit.

5. PRESENTATION

A. Administer Oath of Office to Officer Kelsey Smith

Administrator Buchholtz administered the Oath of Office to Kelsey Smith. Officer Smith's badge was pinned on by her uncle, Mike Smith.

6. CONSENT AGENDA

- A. Approval of Minutes – February 22, 2022 Council Meeting
- B. 2022 First Half Assessment – Suburban Rate Authority

- C. First Quarter Billing for 2023 Payable 2024 Property Tax Assessment – Ken Tolzmann
- D. Contractor’s License
- E. Sign Permits
- F. Public Right-of-Way Application – Centerpoint Energy

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. DISCUSSION FROM THE FLOOR

A. Cicely Davis, Candidate for Congress, District 5

Ms. Davis introduced herself as a candidate for the 5th Congressional District. She went on to discuss that her concern is Public Safety, and that the 5th District is at a pivotal point in history, due to the events of the past two years. She is looking to work on unity.

Council discussed the needs of Congressional District 5 and thanked Ms. Davis for her presentation.

8. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Randall stated that the Department plowed 4 times and salted 3 times in February. He said that the Department continues to sweep, shovel and flood the skating rinks. He reported that tree trimming was continuing. He stated that staff continues to repair equipment when needed.

B. Code Enforcement Report

Building Official Baker stated that the Suite Living Project has resumed construction. Mr. Baker stated that the rental housing program is going well, and a third of the inspections have been completed with fewer properties needing to be re-inspected.

9. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 22-11, Supporting Housing and Local Decision-Making Authority

Administrator Buchholtz gave an overview of a proposed legislation that would take away aspects of the City’s Land use authority, in particular zoning and planned unit developments. He stated that housing groups are claiming these regulatory functions are

making it hard to have afford housing, where, in actuality, it is market failures causing the affordability crisis.

City organizations are pushing back on that and say that City's are in the best position to make decisions on housing for their communities.

Motion made by Mayor Nelson to Approve Resolution 22-11, Supporting Housing and Local Decision-Making Authority.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

10. NEW BUSINESS

A. Authorization to Purchase Terrace Park Picnic Shelter

Director Okey is requesting funding for the replacement of the Terrace Park Picnic Shelter. She received two estimates for the project. MN/WI Playground was the ow bidder at \$55,859.00. She is also requesting an additional \$6500.00 for Public Works to do additional work (demo of slab, footings, waste soils, offloading of the shelter, installing the new slab, and electrical work. Director Okey thanked Public Works for all the hard work they have done on the project and for all the hard work they will do for the new shelter placement.

The total cost for the project will be \$62,359.00. The funds will come from the Park Improvement Budget.

Motion made by Councilmember Wendling to Award the Quote to MN/WI Playgrounds.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Park and Recreation Commissioner Application

Director Okey commented on the application from Barbara Yawn. She stated that Ms. Yawn has been involved in the Recreation Programs for many years.

Motion made by Councilmember Goodboe-Bisschoff to appoint Barbara Yawn to the Park and Recreation Commission.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Approval of Digital Records Policy

Administrator Buchholtz explained that as staff scans documents into the City's Management Records System (Laserfiche), it is important to establish a policy recognizing the digital copies as the originals.

Council inquired if there would be a problem with the records being digital. Attorney Thames said that there would be no legal issues caused by the digital records policy.

Motion made by Councilmember Delfs to Approve the Digital Records Policy.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

11. REPORTS

A. Attorney Report -- No report

B. Engineer Report

Engineer Gravel stated that his full report is in the packet. He mentioned that the Public Hearing for the 2022 Street Assessment will be on March 21, 2022 at 7:00 PM.

C. Administrator Report

Administrator Buchholtz reminded the Council that there will be a workshop on Monday, March 14 at 5:30 PM.

12. OTHER

A. Correspondence

B. Beyond the Yellow Ribbon Report

Mayor Nelson reported that the Beyond the Yellow Ribbon Committee ran out of pork chops at their monthly dinner on March 28. He also stated that the Committee will be holding their monthly hamburger night on Tuesday, March 8.

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:47 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Work Session was held on March 14, 2022 at the Spring Lake Park City Hall, 1301 81st Avenue NE, at 5:30 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 5:30 PM.

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks

MEMBERS ABSENT

Councilmember Brad Delfs

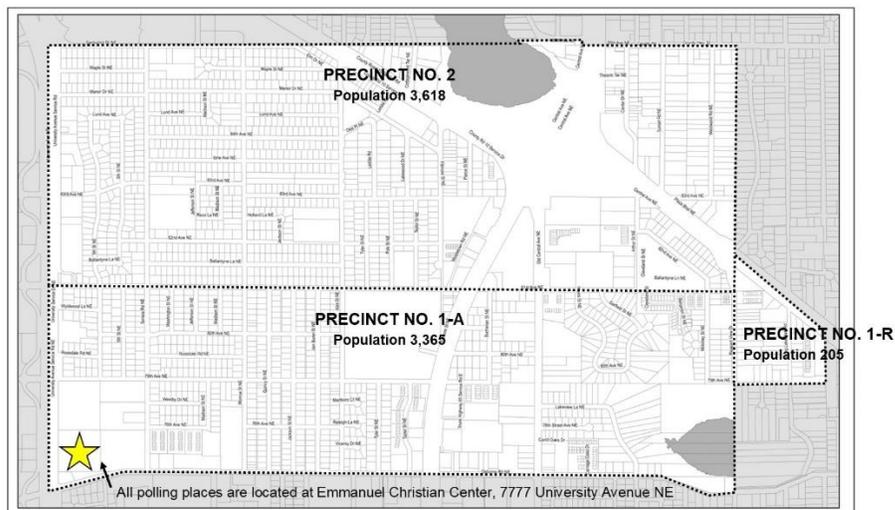
STAFF PRESENT

City Engineer Phil Gravel, Public Works Director Terry Randall, Police Chief Josh Antoine, Administrator Daniel Buchholtz

2. DISCUSSION ITEMS

A. Redistricting Discussion

Administrator Buchholtz provided an overview of the redistricting process. He stated that a special redistricting panel appointed by the Minnesota Supreme Court drew new congressional district and legislative district maps. He said that cities now have to establish ward and precinct maps by March 29. He presented a new map based on the new legislative district maps established by the Court.



Buchholtz stated that the benefit would be reduced election costs and the need for less personnel to manage the election. He said the polling places would remain at Emmanuel Christian Center, which worked extremely well for the 2020 Election.

City Council discussed the proposed map and raised no objections to the proposed precinct map.

CONSENSUS OF THE CITY COUNCIL was to direct staff to add the adoption of the 2022 Redistricting Map to the March 21 agenda.

B. Guidance on Use of ARPA Funding

Administrator Buchholtz stated that the City has been allocated \$756,124 in federal funding from the American Rescue Plan Act (ARPA). He said those funds can be used for the following purposes: 1) responding to the public health emergency; 2) responding to the negative economic impacts of the pandemic; 3) offering premium pay to essential workers; 4) replacing revenue for the provision of government services to the extent the reduction in revenue is due to the COVID-19 public health emergency; and 5) investing in water, sewer and broadband infrastructure.

Administrator Buchholtz stated that the final rule from the Department of Treasury stated that cities may elect a standard allowance under the revenue replacement category to spend on government services. He said that government services include the following categories: 1) road building and maintenance, and other infrastructure; 2) health services; 3) general government administration, staff and administrative facilities; 4) environmental remediation; and 5) provision of police, fire and other public safety services (including purchase of fire trucks and police vehicles). He said the standard allowance cap is \$10 million.

Administrator Buchholtz stated that the administrative burden of utilizing the standard allowance is significantly less and recommended using the ARPA funds to pay for the 2022 Street Improvement Project and the 2022 Sanitary Sewer Lining Project. He said that the funds that would have otherwise been used for these projects can be repurposed for future projects.

City Council discussed the Administrator's recommendation and concurred that electing the standard allowance and utilizing the ARPA funding for the 2022 Street Improvement Project and 2022 Sanitary Sewer Lining project would be good uses of the funds.

CONSENSUS OF THE CITY COUNCIL was to direct staff to place a resolution electing the standard allowance on the agenda for the March 21 City Council meeting.

C. City Hall Security Fencing Discussion

Chief Antoine stated that since early 2020 there have been several high-profile cases/deaths involving law enforcement officers both in Minnesota and nationally. He said that with these

high-profile cases comes increases in civil unrest, protests and threats to government owned buildings. He said that the Anoka County Chiefs of Police have been discussing this issue and are researching creation of a consortium of cities to purchase fencing to protect government buildings. He reported that there would be an annual membership fee to be able to access the fencing and, if a city needs the fencing, it can rent the fencing from the consortium on a first-come, first serve basis. He said that he is also studying additional security measures to protect City Hall should such a scenario occur at City Hall.

Councilmember discussed the purchase of the fencing and found it to be a cost-effective insurance policy to protect City Hall in case of civil unrest in the community. Councilmembers encouraged staff to study alternative ways to protect the building as well.

D. Traffic Lane Reconfiguration - 81st Avenue between Pleasantview Drive and CSAH 35

Administrator Buchholtz stated that 81st Avenue between Old Central (CSAH 35) and Pleasantview Drive is scheduled to be seal coated in 2022. He stated that staff is proposing to transition this segment of roadway from a four-lane section to a three-lane section with one lane of travel in each direction with a two-way left-turn lane in the center. He stated that staff believes that this traffic configuration will calm traffic, reduce rear end and left turn crashes, simplify left turns from side streets, reduce the number of traffic lanes for pedestrians to cross and provide space for future bicycle lanes.

Mayor Nelson expressed his opposition to the three-lane conversion, stating that the current road configuration functions well. He noted that in times of street flooding, the four-lane configuration allows vehicles to drive closer to the crown of the road, reducing the potential for vehicle damage from a flooded road. Councilmember Goodboe-Bisschoff did not feel she would be comfortable riding a bicycle on a three-lane road configuration.

Councilmembers Dircks and Wendling expressed support for the four to three-lane conversion, citing the benefits of fewer rear-end and left turn crashes and smoother traffic flow. They noted that if the conversion does not work as advertised, the roadway can be restriped back to the four-lane conversion.

Administrator Buchholtz stated that he would place this item on a future City Council agenda for a final decision.

E. 2022 Sidewalk Projects (Triangle Memorial Park and City Hall)

Administrator Buchholtz presented the bid results for two sidewalk projects that were included as alternates with the 2022 Street Improvement Project. He said the Triangle Park sidewalk project, which would create a crosswalk at the intersection of Lund Avenue and Able Street, establish a flume along Able Street to reduce street flooding, and repair a dip in the existing sidewalk in Triangle Memorial Park, would cost \$22,324. He said the 81st Avenue sidewalk project would cost \$98,650 if the City extended the project to the ISD 16 District Service Center,

of which the City and ISD 16 would split the cost equally. He said if City only extended the sidewalk to the existing City Hall sidewalk, the project would cost \$40,743.

Councilmembers expressed strong support for the Triangle Memorial Park sidewalk project.

Mayor Nelson expressed opposition to extending the sidewalk to the ISD 16 District Service Center for the additional cost. Administrator Buchholtz noted that in a normal situation, the City would require a property owner to extend the sidewalk to the property line, so an equal split between the City and ISD 16 would represent a fair partnership between the two entities. Councilmembers Wendling and Dircks expressed support for extending an offer to ISD 16 to participate in the sidewalk project.

Administrator Buchholtz stated that he would reach out to ISD 16 Superintendent Ronneberg about a partnership and report back to the City Council.

F. Ramsey County CSAH 10 Trail Project Update

Administrator Buchholtz stated that the City of Mounds View has requested that the City participate in the 2022-2023 Street Project by including a segment of trail along the south side of County Road 10. He said the estimated project cost was originally \$104,641.21. He said that the bids came in well below that at \$78,526.73. He said the project was eligible for MSA funding. He asked if there was consensus to move forward on the project.

The City Council discussed the project. The City Council discussed whether there was a need to light the trail. The City Council decided to delete the lighting system from the City's portion of the trail project, which would save \$43,125 and reduce the project cost to \$35,401.73. Members noted that lighting could be added to this segment at a later time should it be needed.

CONSENSUS OF THE CITY COUNCIL was to proceed with the CSAH 10 trail project, without the lighting component. Mayor Nelson expressed his opposition to the CSAH 10 trail project.

3. REPORT

A. Administrator Report

Administrator Buchholtz inquired if the City Council wanted to participate in the Tower Days parade. The City Council responded affirmatively.

Chief Antoine asked for authority to begin an eligibility list for a future police officer position. The City Council responded affirmatively.

Administrator Buchholtz noted that the assessment hearing for the 2022 Street Improvement Project would be held at the March 21 City Council meeting. He stated that if there was no appeals of the proposed assessment, he would ask the City Council to award bids for the 2022 Street Improvement Project.

B. Councilmember Reports -- None

4. ADJOURN

Mayor Nelson adjourned the work session at 6:50pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
 CLAIMS LIST APPROVED AND PAID
 GENERAL OPERATIONS

Date: Feb 2022
 Page: 1
 Claim Res. #22-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
71441	AMAZON CAPITAL SERVICES	CELL PHONE SERVICES	573.94
71442	APSEN MILLS	UNIFORM ALLOWANCE	908.71
71443	AT & T	CELL PHONE SERVICES	349.38
71444	BEATRICE ANDERSON	RECREATION REFUND	89.00
71445	LEAGUE OF MN CITIES INS TRUST WC	WC COVERAGE	93,148.00
71446	CITY OF BLAINE	CONTRACT SERVICES	2,500.00
71447	BOYER FORD TRUCKS	REPAIR SUPPLIES	1,327.96
71448	CAROUSEL MOTOR GROUP	AUTO REPAIR SERVICE	734.22
71449	CARSON, CLELLAND, SCHREDER	ATTORNEY FEES	8,127.53
71450	CENTERPOINT ENERGY	MONTHLY UTILITY	3,071.59
71451	CINTAS	OPERATING SUPPLIES	92.23
71452	CITY OF ROSEVILLE	DATA SERVICE	150.13
71453	CITY OF SPRING LAKE PARK	STAFF MEMO	225.00
71454	COMM-WORKS LLC	CAMERA MONITORING	850.00
71482	CONNEXUS ENERGY	MONTHLY UTILITY	9.84
71483	COTTENS INC	AUTO REPAIR SERVICE	342.87
71509	CRYSTEEL DIST INC	REPAIR SUPPLIES	32.03
71510	DAN GOOD CATERING	VALETINE LUNCHEON	1,950.00
71511	DEAN-O-MITE ENTERTAINMENT	SWEETHEART DANCE	475.00
71512	EMERGENCY AUTO TECHNOLOGIES	AUTO REPAIR SERVICE	124.19
71513	FIELD TRAINING SOLUTIONS	CONFERENCES & SCHOOL	590.00
71514	GOPHER STATE ONE-CALL INC	LOCATES	14.85
71515	HAWKINS WATER TREATMENT	WATER CHEMICALS	5,816.71
71516	HYDRAULIC SPECIALTY INC	VOID	
71517	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	146.29
71518	LANDS' END	UNIFORM ALLOWANCE	93.87
71519	MANSFIELD OIL COMPANY	UNLEADED FUEL	1,063.76
71520	MARIE RIDGEWAY LISS, LLC	SLP POWER PROGRAM	465.00
71521	METROPOLITAN COUNCIL	WASTE WATER DIVERSION	48,922.81
71522	MHSRC/RANGE	REFRESHER DRIVING CLASS	380.00
71523	MINNESOTA GFOA	MEMBERSHIP RENEWAL	70.00
71524	MN RECREATION & PARK ASSOC.	JOB POSTING	25.00
71525	NICKIE WELSH	RECREATION INSTRUCTOR	48.00
71526	OFFICE DEPOT	OFFICE SUPPLIES	42.99
71527	OPEN DOOR LABS INC	UTILITY REFUND	171.79
71528	RICOH USA INC	TONER / SERVICE CALL	261.20
71529	SLP FIRE DEPT	MONTHLY FIRE PROTECTION	21,260.00
71530	TASC	COBRA ADMIN FEE	30.08
71531	WALTERS RECYCLING	MONTHLY RECYCLING	10,137.27
71532	WATER CONSERVATION SERVICE INC	WATER LEAK	309.95
71533	XCEL ENERGY	MONTHLY UTILITY	86.86
71534	AMERITAS	PAYROLL	29.08
71535	CENTRAL PENSION FUND	PAYROLL	1,040.04
71536	DEARBORN LIFE INS CO.	PAYROLL	244.43
71537	DELTA DENTAL	PAYROLL	1,447.88
71538	L.E.L.S	PAYROLL	292.50
71539	LOCAL 49	PAYROLL	105.00

CITY OF SPRING LAKE PARK
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Date: Feb 2022
 Page: 2
 Claim Res. #22-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
71540	MN CHILD SUPPORT SYSTEM	PAYROLL	205.81
71541	NCPERS GROUP LIFE INS	PAYROLL	40.00
71542	PREF ONE INS CO	PAYROLL	15,633.08
71543	ANCOM TECHNICAL CENTER	VEHICLE RADIO CHK	766.00
71544	APPLIED CONCEPTS INC	AUTO REPAIR SERVICE	330.00
71545	APSEN MILLS	UNIFORM ALLOWANCE	208.95
71546	CADY BUSNIESS TECH	ANNUAL MAINT AGREEMENT	1,898.40
71547	CENTERPOINT ENERGY	MONTHLY UTILITY	3,223.01
71548	CINTAS	OPERATING SUPPLIES	92.23
71549	COMCAST	MONTHLY UTILITY	107.92
71550	CONNEXUS ENERGY	MONTHLY UTILITY	399.74
71551	CUSTOM OFFICE PRODUCTS	INK CARTRIDGES	92.75
71552	DEARBORN LIFE INS CO.	COBRA PMNT	574.50
71553	DEFENSIVE EDGE TRAINING & CONS.	CONFERENCE	450.00
71554	DELTA DENTAL	COBRA PMNT	95.65
71555	DIESEL & IMPORT AUTO/TRUCK SERV	LABOR SERVICE	160.33
71556	FASTENAL COMPANY	BOLTS/NUTS/WASHERS	195.41
71557	HEDBERG HOMES INC	UTILITY REFUND	21.50
71558	IDC AUTOMATIC	GARAGE REPAIR	236.00
71559	INSTRUMENTAL RESEARCH	JAN. WATER TESTING	80.00
71560	JP & KP LLC	UTILITY REFUND	50.00
71561	KURT NIEMAN	UTILITY REFUND	66.49
71562	LISA MURPHY	UNIFORM ALLOWANCE	43.66
71563	MANSFIELD OIL COMPANY	UNLEADED/DIESEL FUEL	1,414.66
71564	MEDICS TRAINING	CONFERENCE	815.00
71565	MN PUBLIC FACILITIES AUTHORITY	LOAN REPMNT	6,807.89
71566	OFFICE OF MN IT SERVICES	FIBER OPTIC	44.60
71567	PERMIT WORKS	PERMIT & BUS. LICENSE SOFTWARE	2,090.00
71568	JEFF SANDINO	RECREATION CLASS	384.00
71569	VARIDESK LLC	STANDING MATS/ VARIDESK	1,100.00
71570	AMERITAS	PAYROLL	29.08
71571	CENTRAL PENSION FUND	PAYROLL	1,040.04
71572	DEARBORN LIFE INS CO.	PAYROLL	244.43
71573	DELTA DENTAL	PAYROLL	1,447.88
71574	L.E.L.S	PAYROLL	292.50
71575	LOCAL 49	PAYROLL	105.00
71576	MN CHILD SUPPORT SYSTEM	PAYROLL	205.81
71577	NCPERS GROUP LIFE INS	PAYROLL	40.00
71578	PREF ONE INS CO	PAYROLL	15,633.08
71579	AID ELECTRIC SERVICE, INC	LED PANEL FIXTURES	2,092.67
71580	ASPEN MILLS	UNIFORM ALLOWANCE	627.80
71581	ASSURED SECURITY	ACCESS CARDS	120.52
71582	BATTERIES PLUS	SUPPLIES	199.96
71583	BLAKE DRILLING CO	DEWATERING SYSTEM	6,732.00
71584	BUSNIESS ESSENTIALS	SUPPLIES	952.05
71585	CINTAS	OPERATING SUPPLIES	159.59
71586	COMPUTER INTEGRATION TECH	CONTRACTUAL SERVICES	5,600.50

CITY OF SPRING LAKE PARK
 CLAIMS LIST APPROVED AND PAID
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Date: Feb 2022
 Page: 3
 Claim Res. #22-03

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
71587	COTTENS INC	AUTO REPAIR SERVICE	220.96
71588	DAVE CHLEBECK	COURT TIME	89.12
71589	EMERGENCY AUTO TECHNOLOGIES	AUTO REPAIR SERVICE	115.00
71590	FERGUSON WATERWORKS #2516	HYDRANT EXTENTIONS	1,300.95
71591	JERI LINDQUIST	TRIP REFUND	100.00
71592	JP BROOKS INC	UTILITY REFUND	101.34
71593	KIESLER POLICE SUPPLY	GLOCK MAGAZINES	262.00
71594	RICHARD KRAMER	UNIFORM ALLOWANCE	119.41
71595	MICHAEL LEDMAN	RECREATION INSTRUCTOR	432.00
71596	MANSFIELD OIL COMPANY	UNLEADED/DIESEL FUEL	2,920.49
71597	MENARDS-COON RAPIDS	FIRE PIT	44.67
71598	MCPA	MEMEBERSHIP-FISKE	50.00
71599	MTI DISTRIBUTING INC	SUPPLIES	1,299.83
71600		VOID	
71601	OFFICE DEPOT	OFFICE SUPPLIES	19.28
71602	OPENDOOR PROPERTY C LLC	UTILITY REFUND	187.46
71603	PITNEY BOWES	POSTAGE REFILL	500.00
71604	STREICHER'S	UNIFORM ALLOWANCE	52.98
71605	SUBURBAN RATE AUTH	FIRST HALF ASSESSMENT	470.00
71606	TASC	COBRA ADMIN FEE	30.08
71607	THE HOME DEPOT CREDIT SERVICES	SUPPLIES	107.75
71608	TOPWASH.COM	AUTO REPAIR SERVICE	90.00
71609	TRUST IN US, LLC	PRE-EMPLOYMENT TESTING	55.00
71610	USS MIMNESOTA ONE MT LLC	MONTHLY UTILITY-SOLAR	4,029.40
71611	UTILITYLOGIC	LOCATOR	5,202.00
71612	VALLEY-RICH CO. INC	ROAD REPAIR	10,693.73
71613	WALTERS RECYCLING	ORGANICS/TRASH MONTHLY SERVICE	524.17
71614	WARGO NATURE CENTER	WINTER ACTIVITES	91.00
71615	XCEL ENERGY	MONTHLY UTILITY	3,754.72
TOTAL DISBURSEMENTS			314,190.81

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____

Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

RESOLUTION NO. 22-12

**RESOLUTION AUTHORIZING 2021 YEAR-END FUND TRANSFERS AND BUDGET
ADJUSTMENT**

WHEREAS, the preliminary unaudited financial statements for year ended December 31, 2021 indicate that the City experienced a surplus in the general fund; and

WHEREAS, surplus funds from general operations would typically remain in the general fund as cash carried forward, increasing the general fund’s operating reserves unless otherwise designated by the City Council; and

WHEREAS, the remaining fund balance in the General Fund will exceed the City’s fund balance policy of maintaining between 35%-50% of the budgeted expenditures in reserves.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that the Administrator, Clerk/Treasurer is hereby authorized to make the transfer specified below:

Fund 101 (General Fund)	(\$ 300,000)	
Fund 700 (Severance)		\$ 50,000.00
Fund 403 (Capital Replacement)		\$ 35,000.00
Fund 407 (Sealcoating)		\$ 50,000.00
Fund 416 (Building Maintenance and Renewal)		\$ 150,000.00
Fund 226 (Park Equipment & Improvements)		\$ 10,000.00
Fund 115 (Comprehensive Plan Update)		\$ 5,000.00

BE IT FURTHER RESOLVED that the effective date of the transfer is December 31, 2021.

BE IT FURTHER RESOLVED that the following General Fund budget amendment for 2021 is hereby adopted:

	Original Budget	Amended Budget
101-49000-7000 Permanent Transfers Out	\$155,000	\$455,000

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 21st day of March 2022.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

State of Minnesota)
Counties of Anoka and Ramsey) ss
City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Clerk in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby Certify that the foregoing is a true and correct copy of Resolution No. 22-12, A Resolution Authorizing 2021 Year End Fund Transfers and Budget Adjustment, adopted by the Spring Lake Park City Council at their regular meeting on the 21st day of March, 2022.

(SEAL)

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

Dated: _____

VOLUNTARY COST SHARING AGREEMENT
FOR ANOKA COUNTY ECONOMIC DEVELOPMENT
(CALENDAR YEAR 2022)

THIS AGREEMENT is made between the County of Anoka, a political subdivision of the State of Minnesota (“County”), and the undersigned participating municipality (“City”), a municipal corporation organized under the laws of the State of Minnesota.

WITNESSETH

WHEREAS, the County and the City, along with other community partners, entered into a Memorandum of Agreement (“MOU”) on January 1, 2019, to set goals, create an action plan, and implement shared objectives in promoting economic development within Anoka County;

WHEREAS, the MOU addresses the need for cost sharing between the County and municipalities of Anoka County to support continued services for website services, social media support, marketing assistance, and future services related to the county-wide economic development initiative;

WHEREAS, an annual budget for the above activities was developed, including a formula for each participating municipality to provide proportional cost sharing based upon its population;

NOW, THEREFORE, the parties understand and mutually agree as follows:

1. The budget for services related to website services, social media, marketing, and other supportive activities required for economic development, is currently set at \$20,750.00 for calendar year 2022.
2. For 2022, the City agrees to contribute the sum of \$0.057 per individual resident within its city limits, as a voluntary contribution to the economic development costs described above. For purposes of this calculation, population size of a City is based upon the Metropolitan Council’s most recent population estimate.
3. The City shall provide such payment annually, by the end of the first quarter in each calendar year, beginning in 2022.
4. Each calendar year, the County will provide an annual budget and proposed formula for the City’s use in calculating its contributions under this Agreement.
5. The City may opt out or cancel this Agreement by providing 30 days’ written notice to the County Administrator: Rhonda Sivarajah, 2100 Third Avenue, Ste. 700, Anoka, MN 55303.

6. This agreement shall terminate concurrently with the MOU, unless a City chooses to opt out or cancel this agreement prior to its expiration, as provided above.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

**ANOKA COUNTY HOUSING
AND REDEVELOPMENT AUTHORITY:**

CITY OF SPRING LAKE PARK:

By: _____
Scott Schulte, Chair
ACHRA Board of Trustees

By: _____

Dated: _____

Dated: _____

By: _____
Karen Skepper, Executive Director
ACHRA

By: _____

Dated: _____

Dated: _____

APPROVED AS TO FORM

By: _____
Christine Carney
Assistant County Attorney

By: _____



Anoka County Regional Economic Development

[2021 Year in Review]

Events to Highlight

Minnesota Real Estate Journal

- **04.14.21** | Data Center Summit
- **06.04.21** | Commercial Real Estate Forecast Summit
- **06.10.21** | Young Professionals in Commercial Real Estate
- **09.09.21** | North Metro MN Real Estate Summit
- **11.12.21** | Industrial Real Estate Summit

3M PGA Open | **07.22-25.21**

MNCAR Expo | **10.27.21**

UpRiver Real Estate | **11.18.21**

Initiatives to Highlight

2021 ARPA Funding | Anoka County Broadband Matching Funds

- Cities can apply to Anoka County for a 1:1 matching grant up to \$150,000 to cover eligible broadband projects under the American Rescue Plan Act (ARPA). Cities without a broadband need can pass a resolution foregoing their funds, allowing additional funding for eligible communities.

Workforce Development | Anoka County Workforce Development Board

- We know employers now more than ever are seeking creative solutions and resources to tackling their on-going workforce needs. Good news! The ACRED partnership is represented on the Anoka County Workforce Development Board which allocates resources directly to businesses and job seekers.

New! Economic Development Director

In April, 2021, Anoka County hired Samantha Markman as the new Economic Development Director - leading the Anoka County Regional Economic Development (ACRED) Partnership. Samantha joins Anoka County having most recently served as the Economic Development Coordinator for the City of Faribault, MN. A graduate of the University of Minnesota, Samantha enjoys all things Minnesota - including snowmobiling and Vikings Football!



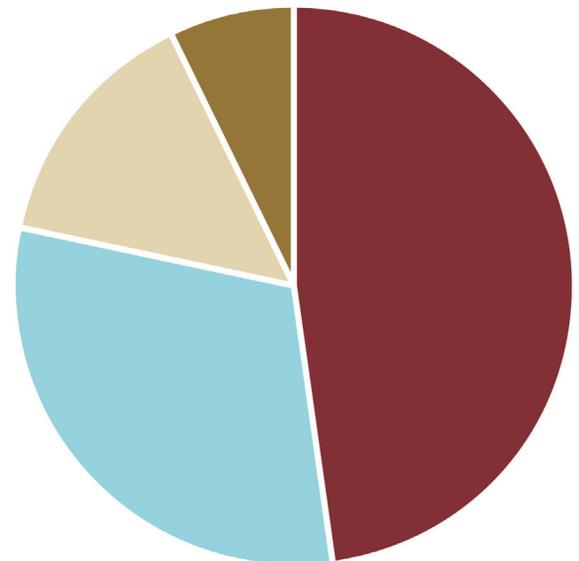
Over the past year, Samantha has brought many strengths to the ACRED Partnership. Including a renewed look at the events schedule and bringing those marketing events back to in-person, as we emerge into a post-COVID reality.

If you're interested in learning more about how the ACRED Partnership can help you - please do not hesitate to reach out. We look forward to a successful 2022!

Project Inquiries by Type

In many instances the ACRED Partnership serves as a first point of contact for developer and business related inquiries. Below is a summary of the project inquiries received throughout 2021 by type. During these circumstances, ACRED works with the inquiring party to determine next steps, in a facilitator role. More times than not, this results in an introduction to individual communities to discuss project opportunities and applicable processes.

Industrial Commercial Assistance Housing



Overwhelmingly the project inquiries fell into the industrial project type. By no surprise, businesses and developers alike are looking for expansion opportunities to accommodate their warehousing and logistical needs. This has resulted in a number of successful projects across Anoka County!

WANT TO CHAT MORE? CONTACT US TODAY!

samantha.markman@co.anoka.mn.us | 612.358.8925





Anoka County MINNESOTA

Respectful, Innovative, Fiscally Responsible

Customer/Division Code: ECON

Page 1 of 1

CITY OF SPRING LAKE PARK ATTN DAN BUCHHOLTZ 1301 81ST AVE NE SPRING LAKE PARK, MN 55432	Customer Invoice As of: 2/8/2022 Customer: 130880 Amount Due: \$410.00 Due By: 3/10/2022 Questions? Please Contact: 763-324-1700
--	--

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>	<u>Balance</u>
Prior Balance as of 01/01/2022:			0.00

Invoice: EC020422W

2/4/2022	2022 ECONOMIC DEV COST SHARE	\$410.00	
Invoice: EC020422W Total:		\$410.00	\$410.00

Current	31 - 60 days	61 - 90 days	over 90 days	Total Due
\$410.00	\$0.00	\$0.00	\$0.00	\$410.00

Amount Due By: 3/10/2022

Customer: **130880** Balance: **\$410.00** Due By: **3/10/2022** Payment Amount: \$ _____

Check Money Order VISA Master Card Discover

Make Checks Payable To:

Anoka County Treasury Office
 2100 3rd Ave Suite 300
 Anoka, MN 55303-5029

Credit Card: _____ - _____ - _____ - _____ Ex-Date ____/____ CSC 3 Digit Code _____ Card Holder's Name: _____ Phone: _____ Billing Address: _____ Signature: _____

March 15,2021

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432

City Administrator:

I, Douglas Eischens, am resigning my position on the planning and zoning commission with the City of Spring Lake Park effective immediately.

Sincerely,

Douglas L. Eischens

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

March 21, 2022

2021-2022 Contractors

Mechanical Contractor

Jim Morrison Plumbing, Inc.

Tree Contractor

Vineland Tree Care

2022-2023 Contractors

General Contractors

Engelsma Construction, Inc.

Kraus Anderson Construction Company

Midwest Fence & Mfg. Co.

Sheehy Construction Company

Mechanical Contractor

Action Heating and Air

Air Mechanical, Inc.

All Climate Mechanical

Aquarius Water Conditioning, Inc.

Bettin', Inc. dba Ecowater

CenterPoint Energy

Corporate Mechanical

Gartner Refrigeration, Inc.

Home Energy Center

Larson Plumbing, Inc.

Major Mechanical, LLC.

Master Mobile Home Service, Inc.

Metro Heating & Cooling

MSP Plumbing, Heating and Air

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

March 21, 2022

Mechanical Contractor continued

Minnesota Petroleum Service, Inc.

Sabre Plumbing, Heating & AC

South-Town Refrigeration

Plumbing Contractor

Air Mechanical, Inc.

Aquarius Water Conditioning, Inc.

Bettin' Inc., dba Ecowater

Carlson Plumbing, Inc.

Corporate Mechanical

Genz Ryan Plumbing & Heating, Co

Hero Home Services, Inc.

Larson Plumbing, Inc.

Major Mechanical, LLC.

Metro Heating & Cooling

Metropolitan Mechanical Contractors, Inc.

MSP Plumbing, Heating & Air

Paul Bunyan Plumbing, LLC.

Rick's Plumbing, Inc.

Sabre Plumbing, Heating & AC

Terry Overacker Plumbing

Thein Well Co., Inc.

TJK Plumbing

Water Heaters Now, Inc.

Roofing Contractor

All Elements, Inc.

AWR, Inc. Dba All Weather Roofing

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

March 21, 2022

Sewer & Water Contractor

Jacon, LLC.

Rick's Plumbing, Inc.

Sign Contractor

DeMars Signs, Inc.

Indigo Signworks, Inc.

Tree Contractor

Jeff Hoheisel Professional Tree Care

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permit

March 21, 2022

Pylon Sign

8338 Hwy 65 NE

Spring Lake Park, MN 55432



CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 3/4/22
NAME OF APPLICANT: HAGA KOMMER
ADDRESS OF APPLICANT: 595 45TH ST S FARO MN 56104
TELEPHONE NUMBER OF APPLICANT: 701-551-6519
NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected 8330 Hwy 65 NE

New Construction: _____ Remodel: _____ Word Change Only: X

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

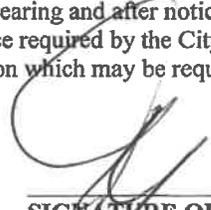
Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Name of person, firm or corporation erecting the structure: DEMAIS SLAUS

Address: 410 9300 AVE NW LOW RAPIDS 55433

Is an Electrical Permit required? NO

- I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:
- 1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been - issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
 - 2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
 - 3) To provide any other additional information which may be required by the Building Inspection Department.


SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****

FEE: _____ RECEIPT NUMBER: _____

DATE OF APPROVAL: _____ DATE OF ISSUE: _____

REASON FOR DENIAL: _____

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 3200

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 100 Removing/Replacing

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 100 98'x2 + 72'x2 + 72'x2 = 484

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING: REFACE EXISTING PANELS

Proposed

$$98' \square = \$75 + 58 \times 1.25 = 147.50 \times 2 = \$295$$

$$72' \square \quad \$75 + 32 \times 1.25 = \$115 \times 2 = \$230$$

$$72' \square \quad \$75 + 32 \times 1.25 = \$115 \times 2 = \$230$$

\$755

$$960' \square - 30\%$$

$$484' \square - \text{proposed}$$

$$476' \square - \text{Remaining}$$

987

Wayne A. Blosberg P.A.

CERTIFIED PUBLIC ACCOUNTANT

763-780-4015

728-



Arise

Orthotics & Prosthetics

728



AI

CHIROPRACTIC

8338

Arise
Orthotics & Prosthetics



These plans are the exclusive property of DeMars Signs Inc. and are the result of the original work of its employees. They are submitted to your firm for the sole purpose of your approval, assuming the signage will be manufactured by DeMars Signs Inc. Artwork and design may not be distributed outside your firm without written consent from DeMars Signs Inc. Use of this artwork and/or design without written consent is prohibited; DeMars Signs Inc. reserves the right to pursue legal action in violation of this agreement. This may include, but is not limited to: a) Reimbursement for creating above drawing, b) Any associated legal fees.

CUSTOMER APPROVAL X

DATE: _____

SALESMAN: Scott Maciej

LOCATION: _____

NOTES: _____



410 93rd Ave. NW
 Coon Rapids, MN 55433
763.786.5545

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Business License

March 21, 2022

2 am License

Velazquez II, LLC. dba Don Goyo Restaurant

Liquor and Sunday license were approved 1/18/2022



Police Report

February 2022

Submitted for Council Meeting: March 21, 2022

The Spring Lake Park Police Department responded to five hundred and eighty-one calls for service for February 2022. This is compared to responding to five hundred and sixty-four calls for service in February 2021.

Investigator Bennek reports handling twenty-six cases for February 2022. Twenty felony cases, two Gross Misdemeanor cases, and one Misdemeanor case. Investigator Bennek also continues to monitor five ongoing forfeiture cases. Investigator Bennek reports staying busy with several trainings as well as running qualification shoots for some of our officers. For further details see Investigator Bennek's attached report.

School Resource Officer Imig reports handling sixteen calls for service at our local schools, along with conducting twenty-three student contacts, twenty-seven escorts, and fourteen follow-up investigations into school-related issues. Officer Imig also reports attending several basketball games and other school activities. For further details, see Officer Imig attached report.

The Administrative staff continues to keep our office and behind-the-scenes operations running at a high level. We are thankful to have them supporting us daily.

The month of February 2022 was a very busy month for me. I conducted the background for our new officer Kelsey Smith. Along with the assistance of our administrative staff and the two sergeants I was able to finalize Officer Kelsey Smith's hiring and start date of February 28th. I complete some mandatory training in February that I needed for my POST license.

I also represented the City of Spring Lake Park at several meetings in February 2022. This concludes my report for February 2022.

I can take any questions you may have?



Investigator
Tony Bennek

Spring Lake Park Police Department Investigations Monthly Report

February 2022

Total Case Load

Case Load by Level of Offense: 26

Felony	20
Gross Misdemeanor	2
Misdemeanor	1

Case Dispositions:

County Attorney	23
Juvenile County Attorney	0
City Attorney	3
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	5
Forfeitures Closed	

Spring Lake Park Police / School Resource Officer Report

February 2022

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	15	23	27	14
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School	1			
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations				
Totals:	16	23	27	14

*refers to consultations with students not requiring a police report

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	
Students charged with Assault or Disorderly Conduct	12
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	4

Spring Lake Park Police / School Resource Officer Report

February 2022

Parks and Recreation Department

February 2022 Report

Recreation Programs

- Recreational activities which were held in February included: Sweetheart Dance, Senior Valentine Luncheon, Snowbuddy Scavenger Hunt with families searching the city parks looking for the hidden Snowbuddy and posting their results on Facebook, Awesome Art Classes for 4 sessions with 11 children registered, Dungeons & Dragons, Social Media Series, yoga, Zumba, youth Karate, Indoor Volleyball League, Dance Classes, and Esports League.
- Staff prepped for spring break activities which included 17 children for an all-day Art Class at Able Park, and 3 separate day trips to Conquer Ninja Gym, Wargo Nature Center, and Zero Gravity for 29 children.
- Softball Sponsorship received to date include: Nygaard Photography, SLP Lions, SLP Lumber Co, Kraus Hartig VFW, Menssen Contracting, Tahoe Sportswear, Zuley Awards and two private donations.
- Staff continue to take daily registrations for all programs:
 - Adult Enrichment and Sports
 - Youth Activities and Sports
 - Day Trips
 - Extended Tours –Medora, North Dakota Tour: June 15-18, Mackinac Island September 29 – October 2, Stillwater October 21-22, Kansas City -November 30-December 5, Shades of Ireland

Parks

- Warming House open days extended through the last full weekend in February with the colder temperatures for one additional week.

Attendance at Able Park Warming House Season Thursday through Sunday: 620. In 2021 attendance was 435. Busiest times in 2022 were Saturdays between 2:00 and 5:00pm, average 25 skaters/hour.

In addition, we have had a group of 8 or more showing up over lunch hours to play broomball.

- Staff secured estimates on replacement and installation of Terrace Park Picnic Shelter

Tower Days

- The committee, consisting of 11 community members, met on January 25, and February 22 and started planning for the annual celebration. The parade will be held on June 9 at 6:30pm with the all-day celebration being held on Sunday, June 12. The committee meets the last Tuesday of the month. Next meeting will be held at 6:00pm on March 29 at 6:30pm
- Applications for the Craft and Business Fair, Garage Sale and Parade are available on the Recreation website, slprec.org
- A car show, bingo and an additional evening of music are being planned.
- Community Sponsorships are still be accepted for these events.

Department Activity

- I attended the Parks and Recreation Commission meeting on February 1, at which time the commissioners reviewed the concept plans for the Parks and discussed the open house for the community.
- I attended City Council session on February 22.
- Staff continue to consistently sanitize surfaces before and after programs to address COVID-19 safety issues.
- Staff continued to modified programs and events to accommodate for additional safety recommendations.

Upcoming Programs

Upcoming programs that are still taking registrations include:

- Mature Drivers Course on April 26
- Medicare 101
- E Sports
- Dance Classes
- Yoga Classes
- Cooking Classes
- Art Classes
- Irish History Bus Day Trip
- Historic Churches Bus Day Trip
- Youth Basketball and soccer
- Red Cross Babysitting
- Youth Softball
- Easter Egg Hunt Saturday, April 9 11:30-12:15 Registration at Lakeside Lions Park
- Zoom Travel Show for Shades of Ireland Tour on April 12th at 10:00am Register at www.tinyurl.com/slpireland

Music in the Park

Summer Dine & Dance

WEDNESDAYS 6:30 pm - 8:00 pm

Lakeside Lion's Park

7840 Pleasant View Dr

June 1

SLP HS Jazz Band
- Jazz Music

June 8

Michael Handler Project
- Inventive Acoustic Music

June 22

The Castaways
- Classic Rock

July 6

Miss Myra & The Moonshiners
- Vintage Jazz & Blues

July 20

Ali & Joe
- Acoustic Cover Song Duo

August 3

Dan Ferstenou
- Acoustic, Folk & Classic Country

August 17

The Jimtones
Back by Popular Demand!
Rock & Oldies

**Concessions Available
by SLP Beyond the
Yellow Ribbon**





Stantec Consulting Services Inc.
733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309

February 15, 2022
File: 193805383

Attention: Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
City Hall
1301 81st Avenue NE
Spring Lake Park, MN 55432

Reference: 2022 Street Improvements Project - Final Assessment Hearing

Dear Dan,

Bids were received for the 2022 Street Improvements Project (Hayes Ave. NE, 80th Ave. NE, and Garfield Ave. NE) on January 31, 2022. Final proposed assessment information has been determined based on the low bid received. Current estimated project cost information is:

Total Project Cost:	\$483,238.00
Amount to be Assessed:	\$207,176.00

The total amount to be assessed is based on the city assessment policy (45% of assessable project cost). There are 76 assessable parcels in the project area. \$207,176 divided by 76 parcels results in an assessment amount of \$2,726 per parcel. This compares to the proposed assessment amount of \$3,400 per parcel presented at the public hearing last year.

A Final Assessment Roll (copy attached) has been prepared using the amount of **\$2,726 per parcel**.

This information can be presented at the final Assessment Hearing on March 21st.

Please feel free to contact us if you have any questions or require any additional information.

Regards,
STANTEC

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel

cc: Terry Randall

Attachments: Assessment Estimate and Final Assessment Roll



ASSESSABLE AMOUNT BASED ON LOW BID

2022 STREET IMPROVEMENTS PROJECT

PROJECT NO. 193805383

CITY OF SPRING LAKE PARK

February 2022

No.	Item	Units	Qty	Bid Unit Price	ASSESSABLE	NON-ASSESSABLE
BASE BID						
1	MOBILIZATION	LS	1	\$ 10,962.00	\$ 10,962.00	
2	TRAFFIC CONTROL	LS	1	\$ 3,270.00	\$ 3,270.00	
3	EROSION AND SEDIMENT CONTROL	LS	1	\$ 4,885.00	\$ 4,885.00	
4	BULKHEAD SEWER PIPE (STORM)	EACH	2	\$ 250.00		\$ 500.00
5	RECONSTRUCT INVERT & DOG HOUSES (STORM-EXCBMH6)	EACH	1	\$ 800.00		\$ 800.00
6	REMOVE STRUCTURE (STORM EXCBMH3)	EACH	1	\$ 500.00		\$ 500.00
7	REMOVE CB CASTING (STORM)	EACH	7	\$ 50.00		\$ 350.00
8	SALVAGE MH CASTING (STORM)	EACH	1	\$ 50.00	\$ 50.00	
9	SALVAGE MH CASTING (SANITARY)	EACH	24	\$ 50.00	\$ 1,200.00	
10	REMOVE CURB AND GUTTER	LIN FT	650	\$ 8.12	\$ 5,278.00	
11	SAWCUT BITUMINOUS PAVEMENT	LIN FT	160	\$ 3.00	\$ 480.00	
12	FULL DEPTH RECLAMATION (FDR) (P)	SQ FT	104000	\$ 0.08	\$ 8,320.00	
13	HAUL EXCESS RECLAIM MATERIAL TO CITY SITE	CY	100	\$ 5.95	\$ 595.00	
14	HAUL AND DISPOSE EXCESS MATERIAL	LS	1	\$ 15,055.00	\$ 15,055.00	
15	SUBGRADE PREPARATION	LS	1	\$ 16,950.00	\$ 16,950.00	
16	ADJUST EXISTING VALVE BOX	EACH	5	\$ 634.00	\$ 3,170.00	
17	ADJUST EXISTING MH FRAME AND CASTING (STORM)	EACH	1	\$ 774.00	\$ 774.00	
18	ADJUST EXISTING MH FRAME AND CASTING (SAN)	EACH	24	\$ 774.00	\$ 18,576.00	
19	ADJUST EXIST CB WITH NEW FRAME AND CASTING	EACH	6	\$ 923.00	\$ 5,538.00	
20	SUBGRADE EXCAVATION (EV)	CU YD	200	\$ 29.28	\$ 5,856.00	
21	SELECT GRANULAR BORROW (CV)	CU YD	200	\$ 0.01	\$ 2.00	
22	LOAM TOPSOIL BORROW (LV)	CU YD	48	\$ 60.00	\$ 2,880.00	
23	TYPE SP 9.5 WEARING COURSE MIXTURE (3,B) - STREET	TON	1050	\$ 78.51	\$ 82,435.50	
24	TYPE SP 12.5 NON WEARING COURSE (3,B) - STREET	TON	1750	\$ 73.55	\$ 128,712.50	

No.	Item	Units	Qty	Bid Unit Price	ASSESSABLE	NON-ASSESSABLE
25	PREPARE SURFACE FOR WEAR PAVING	LS	1	\$ 1,175.00	\$ 1,175.00	
26	TACK COAT	GAL	725	\$ 2.00	\$ 1,450.00	
27	CONCRETE CURB & GUTTER	LIN FT	650	\$ 38.71	\$ 25,161.50	
28	18" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	57	\$ 72.00		\$ 4,104.00
29	2-INCH THICK POLYSTYRENE INSULATION	SQ FT	120	\$ 3.50		\$ 420.00
30	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	2	\$ 3,200.00		\$ 6,400.00
31	CONNECT TO EXISTING STORM SEWER PIPE	EACH	3	\$ 1,000.00		\$ 3,000.00
32	CONNECT TO EXIST STORM STRUCTURE (CORE DRILL)	EACH	1	\$ 1,500.00		\$ 1,500.00
33	4" PVC PERFORATED DRAINTILE W/ SOCK	LIN FT	57	\$ 28.00	\$ 1,596.00	
34	SOD (YARD TYPE)	SQ YD	650	\$ 15.00	\$ 9,750.00	
Total Estimated Construction - BASE BID					\$ 354,121.50	\$ 17,574.00
Legal, Administration, Contingency and Engineering					\$ 106,270.50	\$ 5,272.00
					\$ 460,392.00	\$ 22,846.00

TOTAL PROJECT COST BASED ON BIDS (= \$406+22) \$ 483,238.00

Net Assessable Amount based on the low bid is \$460,392.00

City policy is to assess 45-percent of net assessable amount. 45-percent of \$460,392.00 is: \$ 207,176.40

\$207,176.40 divided by 76 parcels is: \$ 2,726.01 per parcel. **Round down to \$2,726.00 per parcel.**

(The amount per parcel from Feasibility Report was \$3,400)

FINAL ASSESSMENT ROLL
2022 STREET IMPROVEMENTS PROJECT

SPRING LAKE PARK, MINNESOTA

February 2022

NAME	PARCEL ID#	ADDRESS	PROPOSED ASSESSMENT
PHAM TRUC B & HOA T	PIN: 01-30-24-42-0035	8017 GARFIELD ST NE	\$ 2,726.00
JOHNSON KURT E & JEAN M	PIN: 01-30-24-42-0055	8025 HAYES ST NE	\$ 2,726.00
NEHRING, ROBERT IVAN	PIN: 01-30-24-42-0052	8039 HAYES ST NE	\$ 2,726.00
BOHL, PETER J	PIN: 01-30-24-42-0023	8006 HAYES ST NE	\$ 2,726.00
HOWELL GREGORY G & D J KANIS-	PIN: 01-30-24-42-0074	8090 GARFIELD ST NE	\$ 2,726.00
BREISTER-BOLF, SUSAN	PIN: 01-30-24-42-0061	8008 GARFIELD ST NE	\$ 2,726.00
LATHE, KARI A	PIN: 01-30-24-42-0056	8019 HAYES ST NE	\$ 2,726.00
NOVY, BRADLEY J	PIN: 01-30-24-42-0028	1452 80TH AVE NE	\$ 2,726.00
BISCH, ROSE ANN	PIN: 01-30-24-42-0057	8015 HAYES ST NE	\$ 2,726.00
LOESCH WILLIAM & LEEANN	PIN: 01-30-24-42-0024	8000 HAYES ST NE	\$ 2,726.00
MOHAMOUD, HODON A	PIN: 01-30-24-42-0059	1455 80TH AVE NE	\$ 2,726.00
DIAZ, TANYA M	PIN: 01-30-24-42-0018	8036 HAYES ST NE	\$ 2,726.00
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BOROWITZ, PETER	PIN: 01-30-24-42-0068	PO BOX 32341	\$ 2,726.00
EGGERT TRUSTEE, JOHN G	PIN: 01-30-24-41-0043	8065 GARFIELD ST NE	\$ 2,726.00
HYDEMAN, JOANN E	PIN: 01-30-24-42-0063	8020 GARFIELD ST NE	\$ 2,726.00
STIMPEL, RICHARD	PIN: 01-30-24-42-0044	8085 HAYES ST NE	\$ 2,726.00
HAUKOM, JOSHUA R	PIN: 01-30-24-41-0039	8041 GARFIELD ST NE	\$ 2,726.00
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RETKA, ANITA J	PIN: 01-30-24-42-0042	8097 GARFIELD ST NE	\$ 2,726.00
DOMINO MICHAEL L & DIANE C	PIN: 01-30-24-41-0040	8049 GARFIELD ST NE	\$ 2,726.00
SALO LORI J	PIN: 01-30-24-42-0069	8068 GARFIELD ST NE	\$ 2,726.00
AHMED, ABDI FARAH	PIN: 01-30-24-42-0014	8060 HAYES ST NE	\$ 2,726.00
LOEGERING JAMES M & SANDRA M	PIN: 01-30-24-42-0010	8084 HAYES ST NE	\$ 2,726.00
MARTIN, KENNETH L	PIN: 01-30-24-42-0067	8050 GARFIELD ST NE	\$ 2,726.00
WONG-ELDREDGE, LICHEEH	PIN: 01-30-24-42-0051	8041 HAYES ST NE	\$ 2,726.00
KHANGCHUNG, TINLEY C	PIN: 01-30-24-42-0013	8066 HAYES ST NE	\$ 2,726.00
DESHAW, KIMBERLY A	PIN: 01-30-24-42-0036	8021 GARFIELD ST NE	\$ 2,726.00
FOSSUM TIMOTHY & JANET	PIN: 01-30-24-41-0037	8033 GARFIELD ST NE	\$ 2,726.00
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WORKMAN, TIMOTHY S	PIN: 01-30-24-42-0045	8075 HAYES ST NE	\$ 2,726.00
HAMMER, MARK F	PIN: 01-30-24-42-0025	1410 80TH AVE NE	\$ 2,726.00
ALHAMMOURI, SHARIF	PIN: 01-30-24-42-0060	1477 80TH AVE NE	\$ 2,726.00

SCAVO, ANTHONY M	PIN: 01-30-24-42-0022	8012 HAYES ST NE	\$ 2,726.00
LAWRENCE, BRIAN J	PIN: 01-30-24-42-0020	8024 HAYES ST NE	\$ 2,726.00
SHIMANSKI TRUSTEE, MARY LOU	PIN: 01-30-24-41-0036	8025 GARFIELD ST NE	\$ 2,726.00
POGORELY RICHARD & DOROTHY	PIN: 01-30-24-42-0053	8035 HAYES ST NE	\$ 2,726.00
OSTERLUND JENNIFER L & JAY P	PIN: 01-30-24-42-0016	8048 HAYES ST NE	\$ 2,726.00
RADISEWITZ, GWEN M	PIN: 01-30-24-42-0049	8047 HAYES ST NE	\$ 2,726.00
KOWALZEK JEFFREY & TAMMY	PIN: 01-30-24-42-0076	8098 GARFIELD ST NE	\$ 2,726.00
EYER, GLORIA	PIN: 01-30-24-42-0072	8086 GARFIELD ST NE	\$ 2,726.00
GAPINSKI, SANDRA KIM	PIN: 01-30-24-42-0030	1480 80TH AVE NE	\$ 2,726.00
CAFFARI, JULIE ANNE	PIN: 01-30-24-42-0054	8031 HAYES ST NE	\$ 2,726.00
EICHER, ROBERT W	PIN: 01-30-24-42-0015	8054 HAYES ST NE	\$ 2,726.00
HODET, MICHAEL PRESTON	PIN: 01-30-24-42-0071	8082 GARFIELD ST NE	\$ 2,726.00
LEE RYAN	PIN: 01-30-24-42-0029	1466 80TH AVE NE	\$ 2,726.00
LUECK, JENNIFER K	PIN: 01-30-24-42-0032	8001 GARFIELD ST NE	\$ 2,726.00
JOHNSON LEE R & NANCY J	PIN: 01-30-24-42-0058	1433 80TH AVE NE	\$ 2,726.00
MILLER TRUSTEE, SANDRA ANN	PIN: 01-30-24-41-0038	8037 GARFIELD ST NE	\$ 2,726.00
BOETTCHER TRUSTEE, DOREEN LOUISE	PIN: 01-30-24-42-0027	1438 80TH AVE NE	\$ 2,726.00
AALUND, STEVEN G	PIN: 01-30-24-42-0026	1424 80TH AVE NE	\$ 2,726.00
CALL JOSEPH RICHARD	PIN: 01-30-24-42-0034	8009 GARFIELD ST NE	\$ 2,726.00
SAINIO DANIEL	PIN: 01-30-24-42-0073	8088 GARFIELD ST NE	\$ 2,726.00
HARTSOOK JANICE J & GOTSCH P	PIN: 01-30-24-42-0046	8063 HAYES ST NE	\$ 2,726.00
WILLIAMS CLARE L & STEVEN B	PIN: 01-30-24-42-0037	8069 GARFIELD ST NE	\$ 2,726.00
MONSON-HOKENSON S W & L A	PIN: 01-30-24-42-0066	8030 GARFIELD ST NE	\$ 2,726.00
HAGEN PAMELA S	PIN: 01-30-24-42-0017	8042 HAYES ST NE	\$ 2,726.00
ELBARHAMTOSHI, JOULAN A	PIN: 01-30-24-41-0042	8057 GARFIELD ST NE	\$ 2,726.00
HAGEN, ASHLEY J	PIN: 01-30-24-42-0047	8055 HAYES ST NE	\$ 2,726.00
PUPO-QUIALA, WILLIAM	PIN: 01-30-24-42-0043	8091 HAYES ST NE	\$ 2,726.00
LARSON TRUSTEE, ROBYN F	PIN: 01-30-24-42-0031	1494 80TH AVE NE	\$ 2,726.00
DUFEK PATRICK A & LYNETTE J	PIN: 01-30-24-42-0021	8018 HAYES ST NE	\$ 2,726.00
DOLMA, YONTEN	PIN: 01-30-24-42-0065	8028 GARFIELD ST NE	\$ 2,726.00
WYATT, JACQUELINE R	PIN: 01-30-24-41-0041	8053 GARFIELD ST NE	\$ 2,726.00
JONES CHRISTINE	PIN: 01-30-24-42-0039	8081 GARFIELD ST NE	\$ 2,726.00
DENYES TRUSTEE, SHIRLEY	PIN: 01-30-24-42-0009	8090 HAYES ST NE	\$ 2,726.00



**NOTICE OF HEARING ON PROPOSED ASSESSMENT
CITY OF SPRING LAKE PARK**

TO WHOM IT MAY CONCERN:

Notice is hereby given that the City Council will meet at 7:00 PM on Monday, March 21, 2022 to consider, and possibly adopt, the proposed assessment for the 2022 Street Improvement Project, the improvement of Garfield Street between the centerline of 81st Avenue NE to its terminus at 80th Avenue NE, 80th Avenue NE between the centerline of Garfield Street and the centerline of Hayes Street, and Hayes Street NE between the centerline of 81st Avenue NE to its terminus at 80th Avenue NE by rehabilitating said streets and performing repairs to the existing public storm sewer system, along with any needed sanitary sewer and water system repairs discovered during the project. Adoption by the Council of the proposed assessment against abutting property may occur at the hearing.

The amount to be specially assessed against your particular lot, piece or parcel of land is \$2,726.00. Such assessment is proposed to be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2023 and will bear interest at the rate of 3.60% per annum from the date of the adoption of the assessment resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2022. To each subsequent installments when due shall be added interest for one year on all unpaid installments.

You may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property, with interest accrued to the date of payment, to the City of Spring Lake Park (hereinafter "City"). No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. You may at any time thereafter, pay to the City the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above, the rate of interest that will apply is 3.60% per year. The right to partially prepay the assessment is not available.

The proposed assessment roll is on file for public inspection at the Administrator, Clerk/Treasurer's office. The total amount of the proposed assessment is \$207,176.00. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the Administrator, Clerk/Treasurer prior to the assessment hearing or presented to the presiding officer at the hearing. The Council may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to §§ 435.195 and the City's Pavement Management Plan, the Council may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older, one retired by virtue of a permanent and total disability, or a member of the National Guard or other reserves ordered to active military service for whom it would be a hardship to make payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest becomes due. Any assessed property owner meeting the requirements of this law and Pavement Management Plan, may, within 30 days of the confirmation of the assessment, apply to the Administrator, Clerk/Treasurer for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the Mayor and Administrator, Clerk/Treasurer of the city within 30 days after adoption of the assessment and filing such notice with the district court within ten days after service upon the Mayor or Administrator, Clerk/Treasurer.

A handwritten signature in cursive script, reading "Daniel R. Buchholtz". The signature is written in black ink and is positioned above the printed name and title.

Daniel R. Buchholtz
Administrator, Clerk/Treasurer

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA) ss
COUNTY OF ANOKA

Karen Nelson being duly sworn on an oath, states or affirms that he/she is the Publisher's Designated Agent of the newspaper(s) known as:

BSLP Col Hght Frid Life

with the known office of issue being located in the county of:

ANOKA

with additional circulation in the counties of:

RAMSEY

and has full knowledge of the facts stated below:

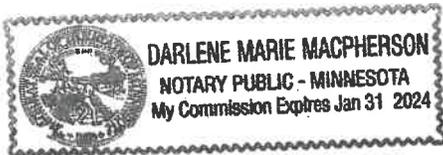
- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.
- (B) This Public Notice was printed and published in said newspaper(s) once each week, for 1 successive week(s); the first insertion being on 03/04/2022 and the last insertion being on 03/04/2022.

MORTGAGE FORECLOSURE NOTICES
Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: Karen Nelson
Designated Agent

Subscribed and sworn to or affirmed before me on 03/04/2022 by Karen Nelson.

Darlene Marie MacPherson
Notary Public



Rate Information:

- (1) Lowest classified rate paid by commercial users for comparable space:
\$22.00 per column inch

Ad ID 1209245

CITY OF SPRING LAKE PARK, MINNESOTA NOTICE OF HEARING ON PROPOSED ASSESSMENT 2022 STREET IMPROVEMENT PROJECT

TO WHOM IT MAY CONCERN:

Notice is hereby given that the City Council will meet at 7:00 PM on Monday, March 21, 2022 to consider, and possibly adopt, the proposed assessment for the 2022 Street Improvement Project, the improvement of Garfield Street between the centerline of 81st Avenue NE to its terminus at 80th Avenue NE, 80th Avenue NE between the centerline of Garfield Street and the centerline of Hayes Street, and Hayes Street NE between the centerline of 81st Avenue NE to its terminus at 80th Avenue NE by rehabilitating said streets and performing repairs to the existing public storm sewer system, along with any needed sanitary sewer and water system repairs discovered during the project. Adoption by the Council of the proposed assessment against abutting property may occur at the hearing.

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peal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the Administrator, Clerk/Treasurer prior to the assessment hearing or presented to the presiding officer at the hearing. The Council may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

Under Minn. Stat. §§ 435.193 to §§ 435.195 and the City's Pavement Management Plan, the Council may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older, one retired by virtue of a permanent and total disability, or a member of the National Guard or other reserves ordered to active military service for whom it would be a hardship to make payments. When deferment of the special assessment has been granted and is terminated for any reason provided in that law, all amounts accumulated plus applicable interest becomes due. Any assessed property owner meeting the requirements of this law and Pavement Management Plan, may, within 30 days of the confirmation of the assessment, apply to the Administrator, Clerk/Treasurer for the prescribed form for such deferral of payment of this special assessment on his/her property.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the Mayor and Administrator, Clerk/Treasurer of the city within 30 days after adoption of the assessment and filing such notice with the district court within ten days after service upon the Mayor or Administrator, Clerk/Treasurer.

Daniel R. Buchholtz
Administrator, Clerk/Treasurer

Published in
The Life
March 4, 2022
1209245

CITY OF SPRING LAKE PARK

RESOLUTION NO. 22-13

RESOLUTION ADOPTING ASSESSMENT – 2022 STREET IMPROVEMENT PROJECT

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the 2022 Street Improvement Project, the improvement of Garfield Street between the centerline of 81st Avenue NE to its terminus at 80th Avenue NE, 80th Avenue NE between the centerline of Garfield Street and the centerline of Hayes Street, and Hayes Street NE between the centerline of 81st Avenue NE to its terminus at 80th Avenue NE by rehabilitating said streets and performing repairs to the existing public storm sewer system, along with any needed sanitary sewer and water system repairs discovered during the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January 2023, and shall bear interest at the rate of 3.60 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2022. To each subsequent installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the Administrator, Clerk/Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the Administrator, Clerk/Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The Administrator, Clerk/Treasurer shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 21st day of March 2022.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

State of Minnesota)
Counties of Anoka and Ramsey) ss
City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Clerk in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby Certify that the foregoing is a true and correct copy of Resolution No. 22-13, A Resolution Adopting Assessment – 2022 Street Improvement Project, adopted by the Spring Lake Park City Council at their regular meeting on the 21st day of March, 2022.

(SEAL)

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

Dated: _____

FINAL ASSESSMENT ROLL			
2022 STREET IMPROVEMENTS PROJECT			
SPRING LAKE PARK, MINNESOTA			
February 2022			
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SCAVO, ANTHONY M	PIN: 01-30-24-42-0022	8012 HAYES ST NE	\$ 2,726.00
LAWRENCE, BRIAN J	PIN: 01-30-24-42-0020	8024 HAYES ST NE	\$ 2,726.00
SHIMANSKI TRUSTEE, MARY LOU	PIN: 01-30-24-41-0036	8025 GARFIELD ST NE	\$ 2,726.00
POGORELY RICHARD & DOROTHY	PIN: 01-30-24-42-0053	8035 HAYES ST NE	\$ 2,726.00
OSTERLUND JENNIFER L & JAY P	PIN: 01-30-24-42-0016	8048 HAYES ST NE	\$ 2,726.00
RADISEWITZ, GWEN M	PIN: 01-30-24-42-0049	8047 HAYES ST NE	\$ 2,726.00
KOWALZEK JEFFREY & TAMMY	PIN: 01-30-24-42-0076	8098 GARFIELD ST NE	\$ 2,726.00
EYER, GLORIA	PIN: 01-30-24-42-0072	8086 GARFIELD ST NE	\$ 2,726.00
GAPINSKI, SANDRA KIM	PIN: 01-30-24-42-0030	1480 80TH AVE NE	\$ 2,726.00
CAFFARI, JULIE ANNE	PIN: 01-30-24-42-0054	8031 HAYES ST NE	\$ 2,726.00
EICHER, ROBERT W	PIN: 01-30-24-42-0015	8054 HAYES ST NE	\$ 2,726.00
HODET, MICHAEL PRESTON	PIN: 01-30-24-42-0071	8082 GARFIELD ST NE	\$ 2,726.00
LEE RYAN	PIN: 01-30-24-42-0029	1466 80TH AVE NE	\$ 2,726.00
LUECK, JENNIFER K	PIN: 01-30-24-42-0032	8001 GARFIELD ST NE	\$ 2,726.00
JOHNSON LEE R & NANCY J	PIN: 01-30-24-42-0058	1433 80TH AVE NE	\$ 2,726.00
MILLER TRUSTEE, SANDRA ANN	PIN: 01-30-24-41-0038	8037 GARFIELD ST NE	\$ 2,726.00
BOETTCHER TRUSTEE, DOREEN LOUIS	PIN: 01-30-24-42-0027	1438 80TH AVE NE	\$ 2,726.00
AALUND, STEVEN G	PIN: 01-30-24-42-0026	1424 80TH AVE NE	\$ 2,726.00
CALL JOSEPH RICHARD	PIN: 01-30-24-42-0034	8009 GARFIELD ST NE	\$ 2,726.00
SAINIO DANIEL	PIN: 01-30-24-42-0073	8088 GARFIELD ST NE	\$ 2,726.00
HARTSOOK JANICE J & GOTSCH P	PIN: 01-30-24-42-0046	8063 HAYES ST NE	\$ 2,726.00
WILLIAMS CLARE L & STEVEN B	PIN: 01-30-24-42-0037	8069 GARFIELD ST NE	\$ 2,726.00
MONSON-HOKENSON S W & L A	PIN: 01-30-24-42-0066	8030 GARFIELD ST NE	\$ 2,726.00
HAGEN PAMELA S	PIN: 01-30-24-42-0017	8042 HAYES ST NE	\$ 2,726.00
ELBARHAMTOSHI, JOULAN A	PIN: 01-30-24-41-0042	8057 GARFIELD ST NE	\$ 2,726.00
HAGEN, ASHLEY J	PIN: 01-30-24-42-0047	8055 HAYES ST NE	\$ 2,726.00
PUPO-QUIALA, WILLIAM	PIN: 01-30-24-42-0043	8091 HAYES ST NE	\$ 2,726.00
LARSON TRUSTEE, ROBYN F	PIN: 01-30-24-42-0031	1494 80TH AVE NE	\$ 2,726.00
DUFEK PATRICK A & LYNETTE J	PIN: 01-30-24-42-0021	8018 HAYES ST NE	\$ 2,726.00
DOLMA, YONTEN	PIN: 01-30-24-42-0065	8028 GARFIELD ST NE	\$ 2,726.00
WYATT, JACQUELINE R	PIN: 01-30-24-41-0041	8053 GARFIELD ST NE	\$ 2,726.00
JONES CHRISTINE	PIN: 01-30-24-42-0039	8081 GARFIELD ST NE	\$ 2,726.00
DENYES TRUSTEE, SHIRLEY	PIN: 01-30-24-42-0009	8090 HAYES ST NE	\$ 2,726.00



Stantec Consulting Services Inc.
733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309

March 17, 2022
File: 193805383

Attention: Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Reference: 2022 Street Improvements Project - Consider Construction Contract Award

Dear Dan,

Bids were opened for the 2022 Street Improvements Project (and sidewalk projects) on January 31, 2022.

The bid amounts for the street work (base bid) were lower than the amount estimated as part of the Feasibility Report for the Project. The table below summarizes the results of the Bids. The Base Bid is the Street Project, Alternate A is the sidewalk on Able St., and Alternate B is the sidewalk on 81st Avenue.

	<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate A</u>	<u>Alternate B</u>	<u>TOTAL</u>
Low	Northwest Asphalt	\$ 371,695.50	\$ 17,172.31	\$ 75,889.71	\$ 464,757.52
2	ASTEC Corp.	\$ 392,142.48	\$ 23,101.60	\$ 61,883.84	\$ 477,127.92
3	Valley Paving Inc.	\$ 397,177.92	\$ 17,562.07	\$ 64,134.01	\$ 478,874.00
4	Park Construction	\$ 392,360.15	\$ 22,877.85	\$ 71,233.20	\$ 486,471.20
5	Aslakson's Services	\$ 424,086.50	\$ 16,759.75	\$ 52,459.50	\$ 493,305.75
6	North Valley Inc.	\$ 390,827.65	\$ 21,390.17	\$ 82,245.04	\$ 494,462.86
7	New Look Contracting	\$ 450,037.50	\$ 29,176.00	\$ 82,444.00	\$ 561,657.50
8	Forest Lake Cont.	\$ 596,358.00	\$ 27,310.00	\$ 67,956.00	\$ 691,624.00

The low Bidder on the Project was Northwest Asphalt with a Total Base Bid Amount of \$371,695.50. The total of the Base Bid, Alternate A, and Alternate B is \$464,757.52. These Bids have been reviewed and found to be in order.

If the City Council wishes to award the Project to the low Bidder including both alternate bids, then **Northwest Asphalt** should be awarded the Project on the **Total Base Bid plus Alternates A and B for a Total Contract Amount of \$464,757.52**. If either or both of the alternates are rejected, the contract award amount should be adjusted accordingly.

Should you have any questions, please feel free to contact me at 612-712-2053.

Sincerely,
STANTEC CONSULTING SERVICES INC.

Phil Gravel

CITY OF SPRING LAKE PARK

RESOLUTION NO. 22-14

RESOLUTION ACCEPTING BID – 2022 STREET IMPROVEMENT PROJECT

WHEREAS, pursuant to an advertisement for bids for the 2022 Street Improvement Project, the improvement of Garfield Street between the centerline of 81st Avenue NE to its terminus at 80th Avenue NE, 80th Avenue NE between the centerline of Garfield Street and the centerline of Hayes Street, and Hayes Street NE between the centerline of 81st Avenue NE to its terminus at 80th Avenue NE by rehabilitating said streets and performing repairs to the existing public storm sewer system, along with any needed sanitary sewer and water system repairs discovered during the project, bids were received, opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

	<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate A</u>	<u>Alternate B</u>	<u>TOTAL</u>	
Low	Northwest Asphalt	\$ 371,695.50	\$ 17,172.31	\$ 75,889.71	\$ 464,757.52	
2	ASTECC Corp.	\$ 392,142.48	\$ 23,101.60	\$ 61,883.84	\$ 477,127.92	
3	Valley Paving Inc.	\$ 397,177.92	\$ 17,562.07	\$ 64,134.01	\$ 478,874.00	
4	Park Construction	\$ 392,360.15	\$ 22,877.85	\$ 71,233.20	\$ 486,471.20	
5	Aslakson's Services	\$ 424,086.50	\$ 16,759.75	\$ 52,459.50	\$ 493,305.75	
6	North Valley Inc.	\$ 390,827.65	\$ 21,390.17	\$ 82,245.04	\$ 494,462.86	
7	New Look Contracting	\$ 450,037.50	\$ 29,176.00	\$ 82,444.00	\$ 561,657.50	
8	Forest Lake Cont.	\$ 596,358.00	\$ 27,310.00	\$ 67,956.00	\$ 691,624.00	; and

WHEREAS, it appears that Northwest Asphalt, Inc of Shakopee, MN is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park:

1. The Mayor and Administrator, Clerk/Treasurer are hereby authorized and directed to enter into a contract with Northwest Asphalt, Inc of Shakopee, MN in the name of the City of Spring Lake Park for the improvement of Garfield Street between the centerline of 81st Avenue NE to its terminus at 80th Avenue NE, 80th Avenue NE between the centerline of Garfield Street and the centerline of Hayes Street, and Hayes Street NE between the centerline of 81st Avenue NE to its terminus at 80th Avenue NE by rehabilitating said streets and performing repairs to the existing public storm sewer system, along with any needed sanitary sewer and water system repairs discovered during the project, according to the plans and specifications therefor approved by the City Council and on file on the office of the Administrator, Clerk/Treasurer.
2. The Administrator, Clerk/Treasurer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 21st day of March 2022.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator

State of Minnesota)
Counties of Anoka and Ramsey) ss
City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Clerk in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby Certify that the foregoing is a true and correct copy of Resolution No. 22-14, A Resolution Accepting Bid – 2022 Street Improvement Project, adopted by the Spring Lake Park City Council at their regular meeting on the 21st day of March, 2022.

(SEAL)

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

Dated: _____



Memorandum

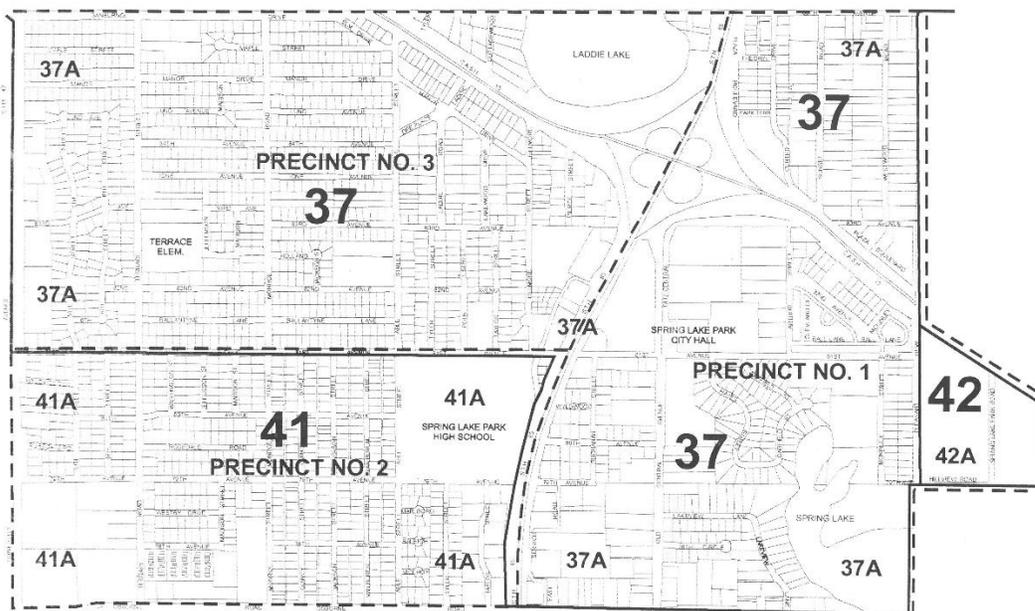
To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: March 16, 2022
Subject: Redistricting

Redistricting is the process of redrawing election district boundaries to ensure that the people of each district are equally represented. This process is done once every 10 years, in the year ending with 2, after the decennial census.

Since the Legislature was unable to come to consensus on legislative and congressional redistricting maps by February 15, a special redistricting panel appointed by the Minnesota Supreme Court drew the maps. The City of Spring Lake Park is now entirely located in one Legislative District - Senate District 39 and House District 39A. The City continues to be part of the 5th Congressional District.

Now that the legislative and congressional redistricting maps have been drawn, it is now up to the City to draw its precinct boundaries.

Below is the current precinct map that was adopted in 2012.

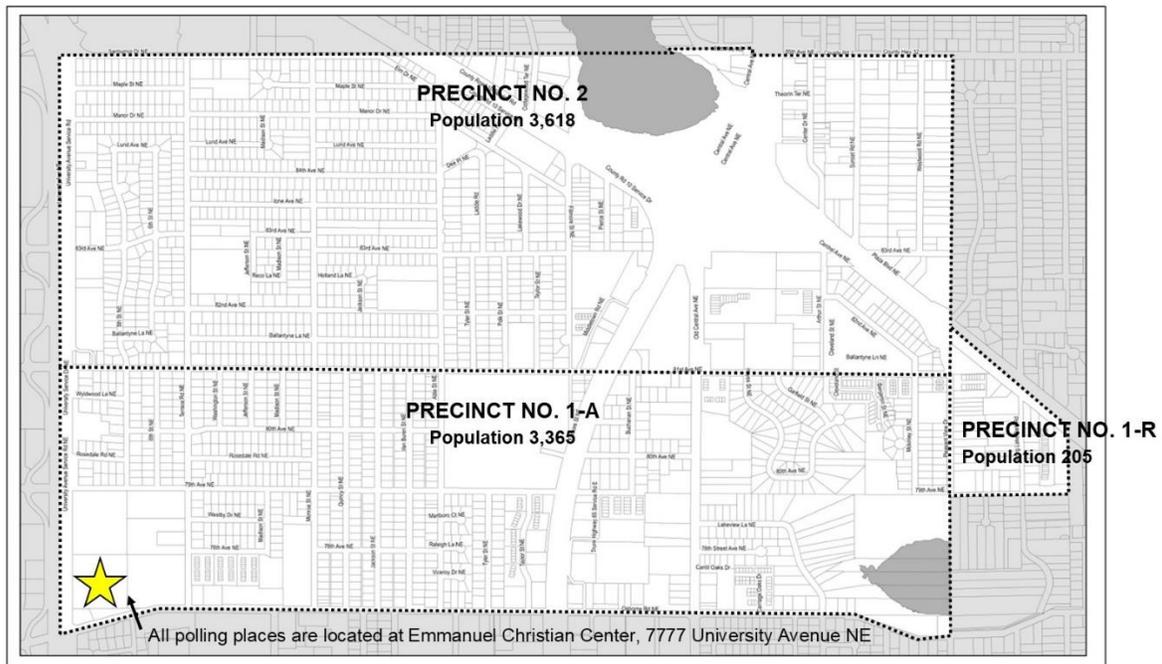


As the City is now in one legislative district, staff is recommending reducing the number of precincts from 4 to 3. This will ease election administration, reduce election equipment costs, and reduce the need for election judges.

Staff evaluated two precinct scenarios: splitting the City into two precincts using Able Street NE as a boundary or creating two precincts using 81st Avenue NE as a boundary.

If the City was to use Able Street as the dividing line, the population of the City west of Able would be 3,943 and east of Able (excluding the Ramsey County portion) would be 3,040. If the City was to use 81st Avenue as the dividing line, the population of the City north of 81st Avenue would be 3,618 and south of 81st Avenue (excluding the Ramsey County portion) would be 3,365. The Ramsey County portion of the City requires its own precinct in accordance with a State Law prohibiting a precinct to cross a county line.

Using 81st Avenue NE as the dividing line represents the least amount of change for our residents from the current map, as well as results in the most equal sized precincts. Based on those two criteria, staff recommends the following precinct map for the City of Spring Lake Park:



For polling place purposes, Precinct 1-R and Precinct 1-A would be combined. This is consistent with the action the City Council took in 2021.

All voters will continue to vote at Emmanuel Christian Center, 7777 University Avenue NE.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

RESOLUTION NO. 22-15

**RESOLUTION ESTABLISHING PRECINCT AND POLLING LOCATIONS AND
COMBINING POLLING PLACES**

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute 204B.14, subd. 3 requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first; and

WHEREAS, Minnesota Statute 204B.14, subd. 2 permits the establishment of a single, accessible combined polling place for any city of the third or fourth class, any town, or any city having territory in more than one county, in which all the voters of the city shall cast their ballots

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Spring Lake Park, Counties of Anoka and Ramsey, State of Minnesota hereby establishes the boundaries of the voting precincts and polling places as follows:

P-1A Emmanuel Christian Center, 7777 University Avenue NE
That part of the city in Anoka County lying south of 81st Avenue NE

P-1R Emmanuel Christian Center, 7777 University Avenue NE
That part of the city in Ramsey County lying east of Pleasantview Drive and south of County Highway 10

P-2 Emmanuel Christian Center, 7777 University Avenue NE
That part of the city in Anoka County lying north of 81st Avenue NE

Attached to this resolution, for illustrative purposes, is a map showing said precincts and the location of each polling place.

BE IT FURTHER RESOLVED that the City Council does hereby combine the polling places for Spring Lake Park P-1A and P-1R, to be located at Emmanuel Christian Center, 7777 University Avenue NE.

The foregoing resolution was moved for adoption by .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 21st day of March, 2022.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

State of Minnesota)
Counties of Anoka and Ramsey)ss
City of Spring Lake Park)

I, Daniel R. Buchholtz, duly appointed and qualified City Administrator in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby certify that the foregoing is a true and correct copy of Resolution No. 22-XX, A Resolution Establishing Precinct and Polling Locations and Combining Polling Places, adopted by the Spring Lake Park City Council at their regular meeting on the 21st day of March 2022.

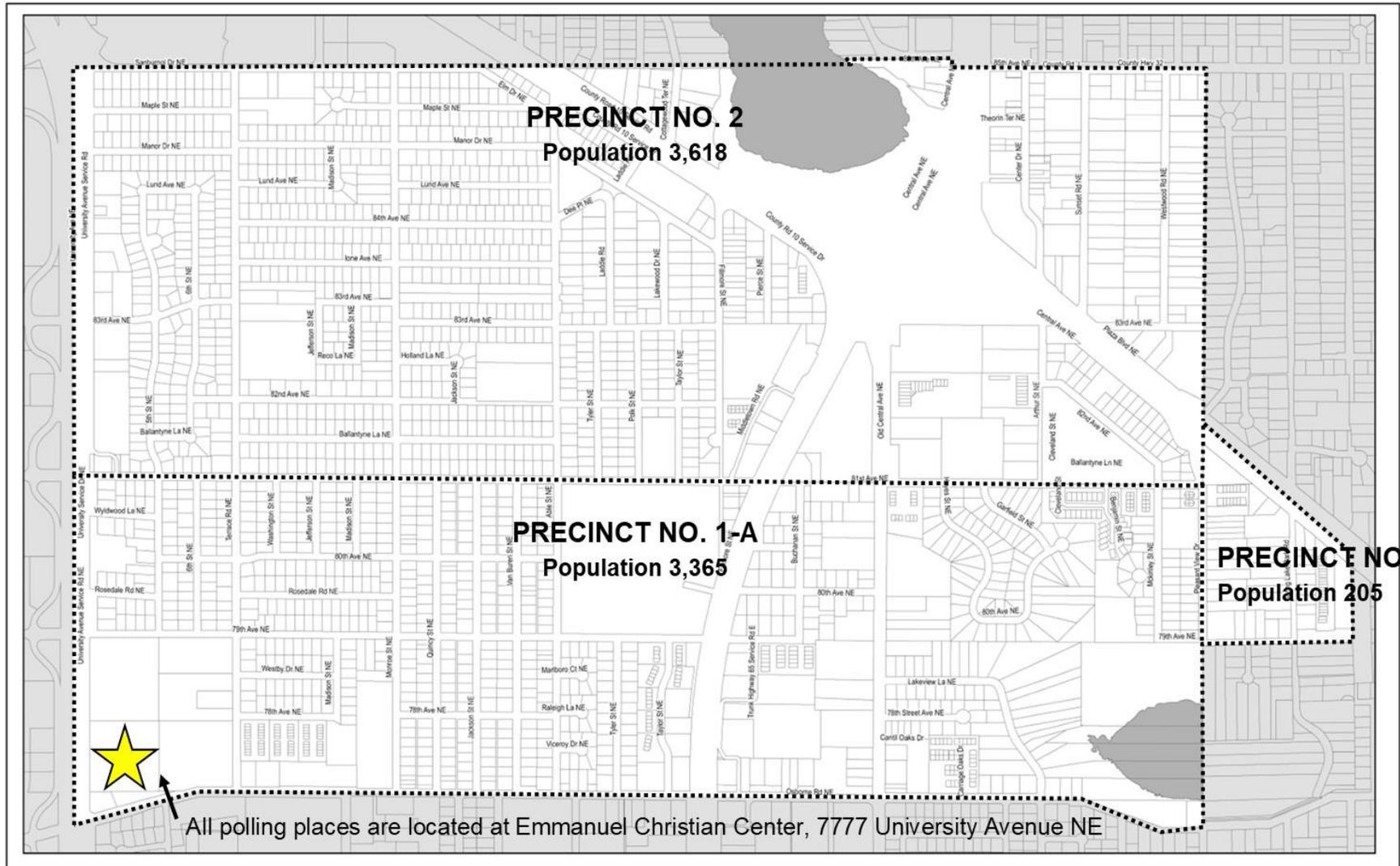
Daniel R. Buchholtz, Administrator

(SEAL)

Dated: _____



City of Spring Lake Park 2022 Precinct Map





Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: February 25, 2022

Subject: ARPA Distribution

The City of Spring Lake Park has been allocated \$756,124 in ARPA funding. Funding for ARPA can be used for the following purposes:

- Responding to the public health emergency
- Responding to the negative economic impacts of the pandemic
- Premium pay for essential workers
- Revenue replacement for the provision of government services to the extent the reduction in revenue is due to the COVID-19 public health emergency
- Investments in water, sewer and broadband infrastructure

There are restrictions on the use of ARPA funds.

- Funds cannot be used to directly or indirectly offset tax reductions or delay a tax/tax increase.
- Funds cannot be deposited into a pension fund
- Funds cannot be used to pay debt service
- Funds cannot be used to replenish financial reserves.
- Fund cannot be used to satisfy legal settlements or judgments
- Funds cannot be used for a project that conflicts with or contravenes the purpose of the American Rescue Plan Act.

The easiest way to use the ARPA funds is under the revenue replacement category. According to the final ARPA rule, the City may elect a “standard allowance” to spend on government services through December 31, 2024. According to the rule, government services include the following categories.

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff and administrative facilities
- Environmental remediation
- Provision of police, fire and other public safety services (including purchase of fire trucks and police vehicles)

The standard allowance caps at \$10 million.

To guarantee the City spends the funds prior to December 31, 2024, staff recommends using the funding as follows:

- Fund the 2022 Street Improvement Project (\$483,238). We were planning to utilize reserves to finance this project
- Fund a portion of the 2022 Sanitary Sewer Lining project (total estimate for remaining portion of City is nearly \$600,000). This project would have been totally funded through the Public Utility and Renewal Fund.

If ARPA funds are used for these purposes, dollars from Fund 400 (Revolving Construction) and Fund 600 (Public Utility Renewal and Replacement) could be transferred out to the General Fund to fund capital projects that may or may not fall within the ARPA funding period (e.g. renovation of City Hall).

If the City Council concurs with staff's recommendation, we would recommend the City Council approve the enclosed resolution at the March 21 City Council meeting. This resolution expresses the City Council's intent to elect the standard allowance available under the revenue loss provision of ARPA. This election is irrevocable. However, from a reporting standpoint, revenue replacement is the least burdensome use of the funds.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 22-16

A RESOLUTION TO ELECT THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country; and

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses; and

WHEREAS, the Fiscal Recovery Funds provides for \$19.53 billion in payments to be made to States and territories which will distribute the funds to non-entitlement units of local government (NEUs); and

WHEREAS, the ARPA requires that States and territories allocate funding to NEUs in an amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory; and

WHEREAS, \$756,124 has been allocated to the City of Spring Lake Park (“City”) pursuant to the ARPA; and

WHEREAS, the Coronavirus State and Local Fiscal Recovery Funds ensures that governments have the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, even amid declines in revenue, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity; and

WHEREAS, in May 2021, the US Department of Treasury (“Treasury”) published the Interim Final Rule describing eligible and ineligible uses of funds as well as other program provisions, sought feedback from the public on these program rules, and began to distribute funds; and

WHEREAS, on January 6, 2022, Treasury issued the final rule, which delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process; and

WHEREAS, the final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation; and

WHEREAS, recipients that select the standard allowance may use that amount, in many cases their full award, for government services, with streamlined reporting requirements.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota, the City elects the standard allowance available under the revenue loss provision of the American Rescue Plan Act in the amount of \$756,124 to be used for the general provision of government services.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon, the Mayor declared said resolution duly passed and adopted this 21st day of March, 2022.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: March 16, 2022

Subject: Ramsey CSAH 10 Trail Project

The City of Mounds View has requested that Spring Lake Park participate in their 2022-2023 street project by including a segment of trail along the south side of County Road 10 from the city limit line westward to Spring Lake Park Road.

Bids have been received for the project and the City's portion of the project is \$78,526.73.

The SLP City Council discussed the project at its March 14 work session. The City Council reviewed the proposal and decided that trail lighting was not needed on its segment of the trail. Removing the lighting system from the project saves \$43,125.00. The remaining project cost would be \$35,401.73.

This project is eligible for MSA funding. The City Engineer, at the City Council's direction, obtained a state aid number for the trail project.

Staff is seeking approval by the City Council to participate in the trail project and to authorize the Mayor and Administrator, Clerk/Treasurer to execute a Joint Powers Agreement related to the construction of the trail. City Attorney Thames is currently reviewing the JPA and we hope to have redlines to the City Council on Monday.

Staff believes this will be a beneficial project for both cities, creating a loop between the Mounds View and Spring Lake Park trail systems. The eventual extension of this trail to Pleasantview Drive will further connect the eastern and western portions of the City together for pedestrians and bicyclists alike.

If you have any questions regarding the project, please don't hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 22-17

A RESOLUTION APPROVING THE RAMSEY COUNTY STATE AID HIGHWAY (CSAH) 10 TRAIL PROJECT AND AUTHORIZING THE MAYOR AND ADMINISTRATOR, CLERK/TREASURER TO EXECUTE A JOINT POWERS AGREEMENT FOR THE CONSTRUCTION AND MAINTENANCE OF THE TRAIL ALONG RAMSEY CSAH 10

WHEREAS, the City of Mounds View has requested the City of Spring Lake Park to participate in their 2022-2023 Street Improvement Project by paying for the construction of a portion of bicycle trail to be located within the corporate limits of Spring Lake Park along Ramsey CSAH 10 (also known as Mounds View Boulevard within the City of Mounds View); and

WHEREAS, the City Council finds it beneficial to the health, safety and welfare of the citizens of Spring Lake Park to participate in this trail project.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota, the City does hereby agree to authorize appropriating up to \$35,401.73 for the trail project, which includes the estimated construction cost of \$28,321.39 plus up to a 25% contingency; and

BE IT FURTHER RESOLVED that the City Council does hereby authorize the Mayor and Administrator, Clerk/Treasurer to enter into a Joint Powers Agreement with the City of Mounds View for the construction and maintenance of the bicycle trail, as authorized by Minn. Stat. § 471.59.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon, the Mayor declared said resolution duly passed and adopted this 21st day of March, 2022.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

A Resolution Approving The Ramsey County State Aid Highway (Csah) 10 Trail Project And Authorizing The Mayor And Administrator, Clerk/Treasurer To Execute A Joint Powers Agreement For The Construction And Maintenance Of The Trail Along Ramsey Csah 10

	QTY	UNIT PRICE	SPRING LAKE PARK COST
MOBILIZATION	1	\$2,921.93	\$2,921.93
TRAFFIC CONTROL	1	\$1,460.96	\$1,460.96
COMMON EXCAVATION	215	\$30.00	\$6,453.00
COMMON EMBANKMENT	34	\$30.00	\$1,026.00
AGGREGATE BASE (LV) CLASS 5	112	\$35.00	\$3,916.50
TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	104	\$90.00	\$9,315.00
CONCRETE CURB AND GUTTER DESIGN B618	27	\$17.00	\$459.00
TRUNCATED DOMES	30	\$65.00	\$1,950.00
LIGHTING SYSTEM	0.3	\$115,000.00	\$34,500.00
COMMON TOPSOIL BORROW	23	\$35.00	\$819.00
SPRING LAKE PARK SUBTOTAL			\$62,821.39

CONTINGENCY (25%) \$15,705.35
SPRING LAKE PARK ESTIMATED CONSTRUCTION COST \$78,526.73



COST ESTIMATE AS BID
 2022-2023 STREET REHABILITATION PROJECT
 CITY OF MOUNDS VIEW
 193805303

PREPARED BY: TJM
 DATE: 3/10/2022

NO.	MATERIAL NUMBER	ITEM	UNIT	UNIT PRICE	TOTAL PROJECT		SAP 146-244-001 - NORTH				SAP 146-244-001 - SOUTH				SAP 146-020-013 TRAIL (MOUNDS VIEW)		SAP 183-020-009 TRAIL (SPRING LAKE PARK)		LOCAL ROAD (NON-PARTICIPATING)			
							ROADWAY		STORM		ROADWAY		STORM		QUANTITY	COST	QUANTITY	COST	QUANTITY	COST	QUANTITY	COST
							QUANTITY	COST	QUANTITY	COST	QUANTITY	COST	QUANTITY	COST								
1	2021.501	MOBILIZATION	LUMP SUM	\$ 163,000.00	1.00	\$ 163,000.00	0.24	\$ 39,120.00	0.12	\$ 19,560.00	0.34	\$ 55,420.00	0.04	\$ 6,520.00	0.02	\$ 3,260.00	0.01	\$ 1,630.00	0.23	\$ 37,490.00		
2	2101.501	CLEARING AND GRUBBING	LUMP SUM	\$ 13,125.00	1.00	\$ 13,125.00	0.49	\$ 6,431.25			0.49	\$ 6,431.25			0.01	\$ 131.25	0.01	\$ 131.25				
3	2101.502	CLEARING	EACH	\$ 666.75	166.00	\$ 110,680.50	29	\$ 19,335.75			127	\$ 84,677.25			3	\$ 2,000.25	4	\$ 2,667.00	3	\$ 2,000.25		
4	2101.502	GRUBBING	EACH	\$ 120.75	174.00	\$ 21,010.50	29	\$ 3,501.75			134	\$ 16,180.50			3	\$ 362.25	4	\$ 483.00	4	\$ 483.00		
5	2104.502	REMOVE WOOD POST	EACH	\$ 150.00	7.00	\$ 1,050.00	7	\$ 1,050.00														
6	2104.502	REMOVE MANHOLE OR CATCH BASIN	EACH	\$ 897.75	25.00	\$ 22,443.75	4	\$ 3,591.00			15	\$ 13,466.25							6	\$ 5,386.50		
7	2104.502	REMOVE CASTING	EACH	\$ 250.00	2.00	\$ 500.00	2	\$ 500.00														
8	2104.502	REMOVE GATE VALVE AND BOX	EACH	\$ 414.96	5.00	\$ 2,074.80	2	\$ 829.92			3	\$ 1,244.88										
9	2104.502	REMOVE HYDRANT	EACH	\$ 652.08	5.00	\$ 3,260.40	2	\$ 1,304.16			3	\$ 1,956.24										
10	2104.502	REMOVE SIGN TYPE C	EACH	\$ 36.40	4.00	\$ 145.60	4	\$ 145.60														
11	2104.502	REMOVE MAIL BOX SUPPORT	EACH	\$ 88.40	186.00	\$ 16,442.40	62	\$ 5,480.80			58	\$ 5,127.20							66	\$ 5,834.40		
12	2104.502	SALVAGE SIGN TYPE C	EACH	\$ 36.40	33.00	\$ 1,201.20	12	\$ 436.80			21	\$ 764.40										
13	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$ 3.00	710.00	\$ 2,130.00	170	\$ 510.00			140	\$ 420.00							400	\$ 1,200.00		
14	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$ 3.00	3390.00	\$ 10,170.00	950	\$ 2,850.00			1,030	\$ 3,090.00			400	\$ 1,200.00	260	\$ 780.00	750	\$ 2,250.00		
15	2104.503	REMOVE WATER MAIN	LIN FT	\$ 142.27	25.00	\$ 3,556.75	10	\$ 1,422.70			15	\$ 2,134.05										
16	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	\$ 15.60	912.00	\$ 14,227.20	457	\$ 7,129.20			348	\$ 5,428.80							107	\$ 1,669.20		
17	2104.503	REMOVE SEWER PIPE (SANITARY)	LIN FT	\$ 11.65	351.00	\$ 4,089.15													351	\$ 4,089.15		
18	2104.503	REMOVE CURB AND GUTTER	LIN FT	\$ 8.00	510.00	\$ 4,080.00	210	\$ 1,680.00			200	\$ 1,600.00			75	\$ 600.00	25	\$ 200.00				
19	2104.503	REMOVE BITUMINOUS CURB	LIN FT	\$ 1.00	6050.00	\$ 6,050.00	50	\$ 50.00											6,000	\$ 6,000.00		
20	2104.503	REMOVE RETAINING WALL	LIN FT	\$ 10.00	100.00	\$ 1,000.00					100	\$ 1,000.00										
21	2104.503	REMOVE CHAIN LINK FENCE	LIN FT	\$ 39.60	50.00	\$ 1,980.00	50	\$ 1,980.00														
22	2104.503	REMOVE SANITARY SERVICE PIPE	LIN FT	\$ 8.53	132.00	\$ 1,125.96																
23	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$ 8.00	1053.00	\$ 8,424.00	287	\$ 2,296.00			282	\$ 2,256.00							132	\$ 1,125.96		
24	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	\$ 11.00	90.00	\$ 990.00	50	\$ 550.00											484	\$ 3,872.00		
25	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	\$ 6.00	3868.00	\$ 23,208.00	1,469	\$ 8,814.00			1,332	\$ 7,992.00			190	\$ 1,140.00	110	\$ 660.00	767	\$ 4,602.00		
26	2104.518	REMOVE BITUMINOUS WALK	SQ FT	\$ 1.00	7400.00	\$ 7,400.00					400	\$ 400.00							7,000	\$ 7,000.00		
27	2104.518	REMOVE CONCRETE SIDEWALK	SQ FT	\$ 1.00	215.00	\$ 215.00	95	\$ 95.00			120	\$ 120.00										
28	2104.618	REMOVE BRICK PAVERS	SQ FT	\$ 1.00	200.00	\$ 200.00					200	\$ 200.00										
29	2105.607	SUBGRADE EXCAVATION	CU YD	\$ 23.00	1622.00	\$ 37,306.00	497	\$ 11,431.00			567	\$ 13,041.00										
30	2106.507	EXCAVATION - COMMON	CU YD	\$ 0.01	12240.00	\$ 122.40	5,509	\$ 55.09			3,801	\$ 38.01							477	\$ 10,971.00		
31	2106.507	SELECT GRANULAR EMBANKMENT (CV)	CU YD	\$ 15.00	1622.00	\$ 24,330.00	497	\$ 7,455.00			567	\$ 8,505.00							232	\$ 2,158.00		
32	2106.507	COMMON EMBANKMENT (CV)	CU YD	\$ 15.00	951.00	\$ 14,265.00	415	\$ 6,225.00			403	\$ 6,045.00							24	\$ 364.50		
33	2108.504	GEOTEXTILE FABRIC TYPE 5	SQ YD	\$ 2.00	10000.00	\$ 20,000.00	4,000	\$ 8,000.00			4,000	\$ 8,000.00							2,000	\$ 4,000.00		
34	2123.610	SKID LOADER	HOUR	\$ 55.00	50.00	\$ 2,750.00	20	\$ 1,100.00			20	\$ 1,100.00							10	\$ 550.00		
35	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$ 0.01	200.00	\$ 2.00	80	\$ 0.80			80	\$ 0.80							40	\$ 0.40		
36	2130.523	WATER	M GALLON	\$ 55.00	130.00	\$ 7,150.00	50	\$ 2,750.00			50	\$ 2,750.00							30	\$ 1,650.00		
37	2211.509	AGGREGATE BASE CLASS 5	TON	\$ 18.00	4785.00	\$ 86,130.00	1,046	\$ 18,828.00			1,137	\$ 20,466.00			563	\$ 10,134.00	241	\$ 4,338.00	1,798	\$ 32,364.00		
38	2215.504	FULL DEPTH RECLAMATION	SQ YD	\$ 7.50	33642.00	\$ 252,315.00	10,247	\$ 76,852.50			11,620	\$ 87,150.00							11,775	\$ 88,312.50		
39	2215.607	HAUL AND PLACE RECLAIMED AGGREGATE (CV)	CU YD	\$ 0.01	4770.00	\$ 47.70	1,540	\$ 15.40			1,750	\$ 17.50							1,480	\$ 14.80		
40	2231.604	BITUMINOUS PATCH SPECIAL	SQ YD	\$ 50.00	20.00	\$ 1,000.00									10	\$ 500.00	10	\$ 500.00				
41	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	\$ 10.00	270.00	\$ 2,700.00	110	\$ 1,100.00			140	\$ 1,400.00							20	\$ 200.00		
42	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$ 0.01	2575.00	\$ 25.75	772	\$ 7.72			876	\$ 8.76							927	\$ 9.27		
43	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	TON	\$ 125.00	834.00	\$ 104,250.00	132	\$ 16,500.00			129	\$ 16,125.00			279	\$ 34,825.00	119	\$ 14,925.00	175	\$ 21,875.00		
44	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2;C)	TON	\$ 89.00	3310.00	\$ 294,590.00	1,091	\$ 97,099.00			1,237	\$ 110,093.00							982	\$ 87,398.00		
45	2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (2;C)	TON	\$ 87.75	3637.00	\$ 319,146.75	1,091	\$ 95,735.25			1,237	\$ 108,546.75							1,309	\$ 114,864.75		
46	2411.502	CONCRETE HEADWALL	EACH	\$ 2,808.00	3.00	\$ 8,424.00					3	\$ 8,424.00										
47	2411.618	MODULAR BLOCK RETAINING WALL A	SQ FT	\$ 28.95	550.00	\$ 15,922.50					550	\$ 15,922.50										
48	2411.618	MODULAR BLOCK RETAINING WALL B	SQ FT	\$ 57.00	1425.00	\$ 81,225.00					1,425	\$ 81,225.00										
49	2501.502	12" RC PIPE APRON	EACH	\$ 1,924.23	2.00	\$ 3,848.46			1	\$ 1,924.23				1	\$ 1,924.23							
50	2501.502	15" RC PIPE APRON	EACH	\$ 2,125.78	1.00	\$ 2,125.78								1	\$ 2,125.78							
51	2501.502	22" SPAN RC PIPE-ARCH APRON	EACH	\$ 2,736.36	1.00	\$ 2,736.36								1	\$ 2,736.36							
52	2501.502	28" SPAN RC PIPE-ARCH APRON	EACH	\$ 3,726.34	1.00	\$ 3,726.34			1	\$ 3,726.34												
53	2502.503	4" PERF PE PIPE DRAIN	LIN FT	\$ 15.17	1300.00	\$ 19,721.00	300	\$ 4,551.00			700	\$ 10,619.00							300	\$ 4,551.00		
54	2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	\$ 317.40	52.00	\$ 16,504.80	12	\$ 3,808.80			28	\$ 8,887.20							12	\$ 3,808.80		
55	2503.503	8" PVC PIPE SEWER	LIN FT	\$ 37.20	351.00	\$ 13,057.20													351	\$ 13,057.20		
56	2503.503	22" SPAN RC PIPE-ARCH SEWER CLASS IVA	LIN FT	\$ 115.72	515.00	\$ 59,595.80			431	\$ 49,875.32				84	\$ 9,720.48							
57	2503.503	28" SPAN RC PIPE-ARCH SEWER CLASS IVA	LIN FT	\$ 166.57	420.00	\$ 69,959.40			420	\$ 69,959.40												
58	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	\$ 77.42	100.00	\$ 7,742.00			100	\$ 7,742.00												
59	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	\$ 80.76	1386.00	\$ 111,933.36			938	\$ 75,752.88				340	\$ 27,458.40				108	\$ 8,722.08		
60	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	\$ 80.12	811.00	\$ 64,977.32			811	\$ 64,977.32												
61	2503.503	21" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	\$ 93.86	240.00	\$ 22,526.40			240</													

81	2504.608	DUCTILE IRON FITTINGS	POUND	\$ 2.66	1261.00	\$ 3,354.26			476	\$ 1,266.16			643	\$ 1,710.38				142	\$ 377.72		
82	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	EACH	\$ 1,524.69	24.00	\$ 36,592.56			8	\$ 12,197.52			13	\$ 19,820.97				3	\$ 4,574.07		
83	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	EACH	\$ 2,035.99	3.00	\$ 6,107.97			2	\$ 4,071.98			1	\$ 2,035.99							
84	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	\$ 2,575.48	15.00	\$ 38,632.20			8	\$ 20,603.84			4	\$ 10,301.92				3	\$ 7,726.44		
85	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	EACH	\$ 4,441.16	8.00	\$ 35,529.28			6	\$ 26,646.96			2	\$ 8,882.32							
86	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	EACH	\$ 5,796.40	2.00	\$ 11,592.80			1	\$ 5,796.40			1	\$ 5,796.40							
87	2506.502	CASTING ASSEMBLY	EACH	\$ 889.20	2.00	\$ 1,778.40	2	\$ 1,778.40													
88	2506.502	ADJUST FRAME AND RING CASTING	EACH	\$ 572.00	54.00	\$ 30,888.00			12	\$ 6,864.00			25	\$ 14,300.00	2	\$ 1,144.00	4	\$ 2,288.00	11	\$ 6,292.00	
89	2506.503	RECONSTRUCT DRAINAGE STRUCTURE	LIN FT	\$ 71.14	20.00	\$ 1,422.80			10	\$ 711.40			10	\$ 711.40							
90	2506.602	RECONSTRUCT DRAINAGE STRUCTURE	EACH	\$ 8,399.20	1.00	\$ 8,399.20							1	\$ 8,399.20							
91	2506.602	CONNECT TO EXISTING STRUCTURE	EACH	\$ 2,134.08	10	\$ 21,340.80			5	\$ 10,670.40								5	\$ 10,670.40		
92	2511.507	RANDOM RIPRAP CLASS III	CU YD	\$ 156.00	12	\$ 1,872.00			4	\$ 624.00			8	\$ 1,248.00							
93	2521.518	4" CONCRETE WALK SPECIAL	SQ FT	\$ 6.76	1191	\$ 8,051.16					1191	\$ 8,051.16									
94	2521.518	6" CONCRETE WALK	SQ FT	\$ 12.74	2933	\$ 37,366.42	876	\$ 11,160.24			1164	\$ 14,829.36			453	\$ 5,771.22	303	\$ 3,860.22	137	\$ 1,745.38	
95	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	\$ 17.68	20941	\$ 370,236.88	6917	\$ 122,292.56			7951	\$ 140,573.68			90	\$ 1,591.20	50	\$ 884.00	5933	\$ 104,895.44	
96	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$ 56.68	2329	\$ 132,002.05	734	\$ 41,597.45			752	\$ 42,606.36							843	\$ 47,798.24	
97	2531.604	7" CONCRETE VALLEY GUTTER	SQ YD	\$ 76.96	197	\$ 15,161.12	147	\$ 11,313.12											50	\$ 3,848.00	
98	2531.618	TRUNCATED DOMES	SQ FT	\$ 52.00	480	\$ 24,960.00	134	\$ 6,968.00			191	\$ 9,932.00			80	\$ 4,160.00	50	\$ 2,600.00	25	\$ 1,300.00	
99	2540.602	MAIL BOX SUPPORT	EACH	\$ 364.00	60	\$ 21,840.00	20	\$ 7,280.00			19	\$ 6,916.00							21	\$ 7,644.00	
100	2545.501	LIGHTING SYSTEM "A"	LUMP SUM	\$ 115,440.00	1	\$ 115,440.00									1	\$ 115,440.00					
101	2557.503	WIRE FENCE DESIGN SPECIAL VINYL COATED	LIN FT	\$ 65.85	475	\$ 31,278.75					475	\$ 31,278.75									
102	2557.503	WIRE FENCE DESIGN 48-9322	LIN FT	\$ 61.62	50.00	\$ 3,081.00	50.00	\$ 3,081.00													
103	2563.601	TRAFFIC CONTROL	LUMP SUM	\$ 135,200.00	1.00	\$ 135,200.00	0.24	\$ 32,448.00	0.12	\$ 16,224.00	0.34	\$ 45,968.00	0.04	\$ 5,408.00	0.02	\$ 2,704.00	0.01	\$ 1,352.00	0.23	\$ 31,096.00	
104	2564.502	INSTALL SIGN TYPE C	EACH	\$ 156.00	33	\$ 5,148.00	12	\$ 1,872.00			21	\$ 3,276.00									
105	2564.518	SIGN PANELS TYPE C	SQ FT	\$ 46.80	70	\$ 3,276.00	48	\$ 2,246.40			12	\$ 561.60			5	\$ 234.00	5	\$ 234.00			
106	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$ 130.00	77	\$ 10,110.00			27	\$ 3,510.00			37	\$ 4,810.00					13	\$ 1,690.00	
107	2573.502	CULVERT END CONTROLS	EACH	\$ 124.80	6	\$ 748.80			3	\$ 374.40			3	\$ 374.40							
108	2573.503	SILT FENCE, TYPE MS	LIN FT	\$ 2.08	6169	\$ 12,831.52	682	\$ 1,418.56			2794	\$ 5,811.52			1400	\$ 2,912.00	600	\$ 1,248.00	693	\$ 1,441.44	
109	2573.602	STABILIZED CONSTRUCTION EXIT	EACH	\$ 0.01	7	\$ 0.07	2	\$ 0.02			4	\$ 0.04							1	\$ 0.01	
110	2574.507	COMMON TOPSOIL BORROW	CU YD	\$ 31.20	2007	\$ 62,618.40	625	\$ 19,500.00			692	\$ 21,590.40			230	\$ 7,185.36	99	\$ 3,079.44	361	\$ 11,263.20	
111	2574.508	FERTILIZER TYPE 3	POUND	\$ 1.04	1140	\$ 1,185.60	349	\$ 362.96			407	\$ 423.28			128	\$ 133.12	55	\$ 57.20	201	\$ 209.04	
112	2575.504	SODDING TYPE LAWN	SQ YD	\$ 15.60	570.00	\$ 8,892.00	450.00	\$ 7,020.00			120.00	\$ 1,872.00									
113	2575.505	SEEDING	ACRE	\$ 18,624.32	1	\$ 18,624.32	1	\$ 9,312.16			1	\$ 9,312.16									
114	2575.508	SEED MIXTURE 25-151	POUND	\$ 5.20	447	\$ 2,324.40	139	\$ 722.80			154	\$ 800.80			51	\$ 265.72	22	\$ 113.88	81	\$ 421.20	
115	2575.508	SEED MIXTURE 33-262	POUND	\$ 52.00	2	\$ 104.00					2	\$ 104.00									
116	2575.508	SEED MIXTURE 35-241	POUND	\$ 52.00	1	\$ 52.00					1	\$ 52.00									
117	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	\$ 2.08	7600.00	\$ 15,808.00	2324.00	\$ 4,833.92			2711.00	\$ 5,638.88			856.00	\$ 1,780.48	367.00	\$ 763.36	1342.00	\$ 2,791.36	
118	2575.602	SITE RESTORATION	EACH	\$ 12,500.00	1	\$ 12,500.00	1	\$ 6,250.00			1	\$ 6,250.00									
119	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	\$ 0.78	8000	\$ 6,240.00	4000	\$ 3,120.00			4000	\$ 3,120.00									
120	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	\$ 0.78	16000	\$ 12,480.00	8000	\$ 6,240.00			8000	\$ 6,240.00									
121	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	\$ 5.20	750	\$ 3,900.00	250	\$ 1,300.00			250	\$ 1,300.00			250	\$ 1,300.00					
SUBTOTAL						\$ 3,579,081.45	\$ 768,768.08		\$ 468,519.73	\$ 1,092,966.05	\$ 141,397.83	\$ 202,660.85	\$ 44,215.07	\$ 860,553.84							
TOTAL ESTIMATED CONSTRUCTION COST						\$ 3,579,081.45	\$ 768,768.08		\$ 468,519.73	\$ 1,092,966.05	\$ 141,397.83	\$ 202,660.85	\$ 44,215.07	\$ 860,553.84							
BID ALTERNATE 1																					
122	2211.509	AGGREGATE BASE CLASS 5	TON	\$ 32.00	831.0000	\$ 26,592.00	831.0000	\$ 26,592.00													
123	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	TON	\$ 98.00	445.0000	\$ 43,610.00	445.0000	\$ 43,610.00													
SUBTOTAL						\$ 70,202.00	\$ 70,202.00														
BID ALTERNATE 2																					
124	2211.509	AGGREGATE BASE CLASS 5	TON	\$ 36.00	439.0000	\$ 15,804.00					439.0000	\$ 15,804.00									
125	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	TON	\$ 107.00	235.0000	\$ 25,145.00					235.0000	\$ 25,145.00									
SUBTOTAL						\$ 40,949.00					\$ 40,949.00										
BID ALTERNATE 3																					
126	2211.509	AGGREGATE BASE CLASS 5	TON	\$ 33.50	589.0000	\$ 19,731.50					589.0000	\$ 19,731.50									
127	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	TON	\$ 102.00	315.0000	\$ 32,130.00					315.0000	\$ 32,130.00									
SUBTOTAL						\$ 51,861.50					\$ 51,861.50										
BID ALTERNATE 4																					
128	2545.501	LIGHTING SYSTEM "B"	LUMP SUM	\$ 32,203.50	1	\$ 32,203.50												1	\$ 32,203.50		
SUBTOTAL						\$ 32,203.50															
TOTAL - BASE CONSTRUCTION COST						\$ 3,579,081.45	\$ 768,768.08		\$ 468,519.73	\$ 1,092,966.05	\$ 141,397.83	\$ 202,660.85	\$ 44,215.07	\$ 860,553.84							
TOTAL - BASE CONSTRUCTION COST PLUS ALTERNATES						\$ 3,774,297.45	\$ 838,970.08		\$ 468,519.73	\$ 1,185,776.55	\$ 141,397.83	\$ 202,660.85	\$ 76,418.57	\$ 860,553.84							

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. NO USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

CITY OF MOUNDS VIEW RAMSEY COUNTY, MINNESOTA

2022-2023 STREET REHABILITATION PROJECT 2021-CO3 AREAS J AND K

PROJECT NUMBER: 193805303

CONSTRUCTION PLAN FOR: RECLAIM PAVEMENT, AGGREGATE BASE, CONCRETE CURB AND GUTTER, BITUMINOUS PAVEMENT, GRADING, STORM SEWER, TRAIL CONSTRUCTION AND ADA IMPROVEMENTS.

SAP 146-244-001 LOCATED ON <u>SPRING LAKE ROAD (MSAS 244)</u> FROM <u>COUNTY ROAD H2</u>	TO <u>HILLVIEW ROAD</u>
SAP 146-244-001 LOCATED ON <u>SPRING LAKE ROAD (MSAS 244)</u> FROM <u>COUNTY ROAD 10</u>	TO <u>WEST COUNTY ROAD J</u>
<u>PLEASANT VIEW DRIVE</u> FROM <u>HIGHWAY 10 SERVICE ROAD</u>	TO <u>100 FEET NORTH OF 84TH AVE NE</u>
<u>PLEASANT VIEW CT</u> FROM <u>PLEASANT VIEW DRIVE</u>	TO <u>TERMINUS (500 FEET)</u>
<u>84TH AVE NE</u> FROM <u>PLEASANT VIEW DRIVE</u>	TO <u>SPRING LAKE ROAD</u>

DESIGN DESIGNATION SPRING LAKE ROAD (SAP 146-244-001)

DESIGNATION	URBAN
FUNCTIONAL CLASS	LOCAL
NO. OF TRAFFIC LANES	2
NO. OF PARKING LANES	N/A
DRIVING LANE WIDTH	13 FT
SHOULDER WIDTH	N/A
R-VALUE	60
20 YEAR ESALS	100,000
SPRING LAKE RD (N) ADT (PRESENT YEAR) 2021	920
SPRING LAKE RD (S) ADT (PRESENT YEAR) 2021	320
SPRING LAKE RD (N) ADT (FUTURE YEAR) 2041	1120
SPRING LAKE RD (N) ADT (FUTURE YEAR) 2041	390
HCA DT (FUTURE YEAR) 2040	N/A
DESIGN SPEED	30 MPH
DESIGN LOAD	9 TON
DESIGN SPEED BASED ON	
STOPPING SIGHT DISTANCE:	
HEIGHT OF EYE = 3.5 FT	
HEIGHT OF OBJECT = 2.0 FT	
DESIGN SPEED NOT ACHIEVED AT:	
SPRING LAKE ROAD STA. 38+82.21 TO 40+16.24	

SAP 146-244-001 SPRING LAKE ROAD (MSAS 244)

GROSS LENGTH	8731.15 FEET	1.654 MILES
BRIDGE LENGTH	0.00 FEET	0.000 MILES
EXCEPTION LENGTH	1258.13 FEET	0.238 MILES
NET LENGTH	7473.02 FEET	1.415 MILES

LENGTH AND DESCRIPTION BASED ON: SPRING LAKE ROAD ALIGNMENT

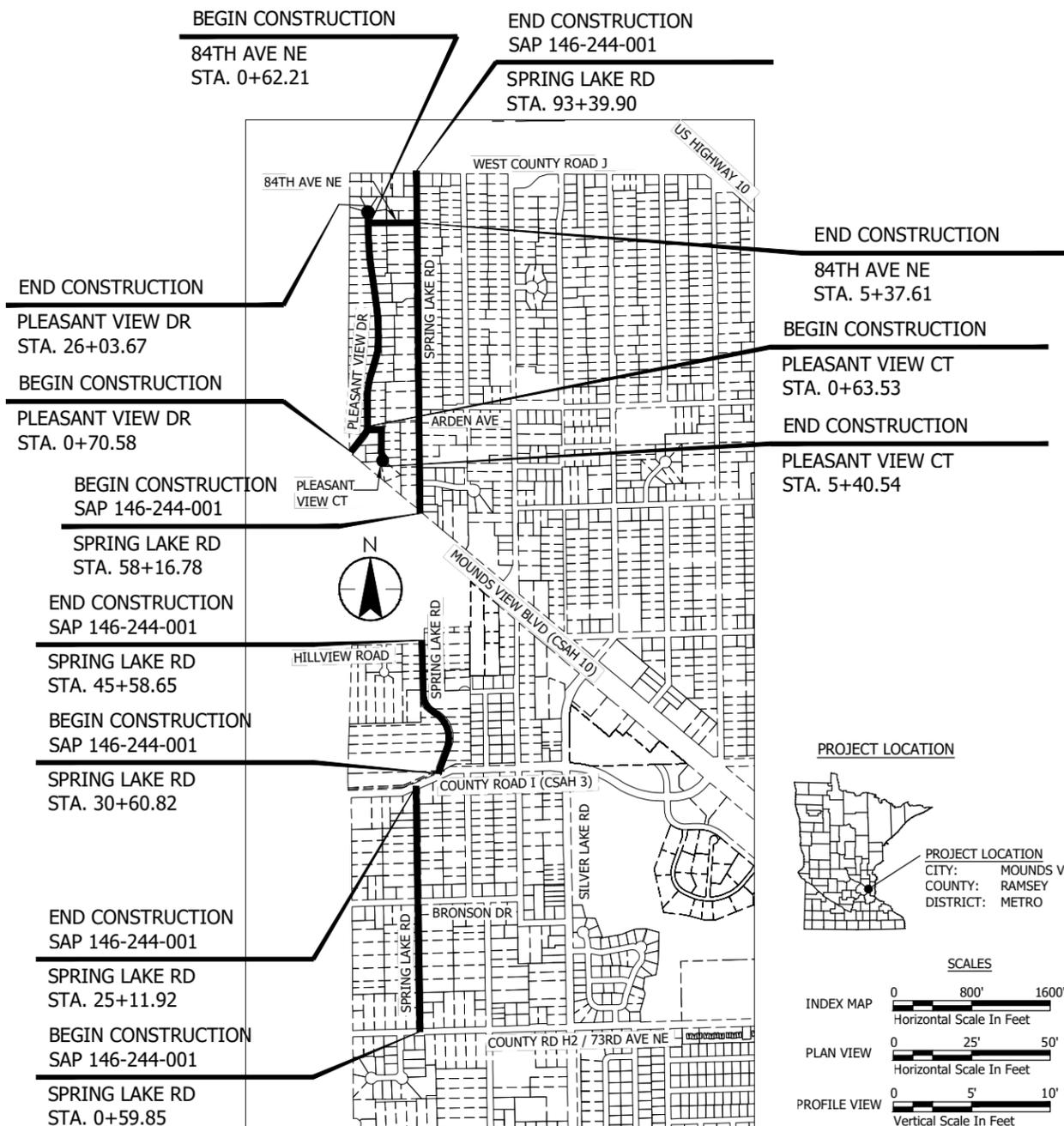
THIS PROJECT HAS BEEN GRANTED A VARIANCE FROM MINNESOTA RULE 8820.9936, DATED NOVEMBER 20, 2017, SO AS TO PERMIT SPEED LIMIT TO 20 MPH IN LIEU OF 30 MPH SPEED LIMIT. THE VARIANCE WAS SIGNED BY KRISTINE ELWOOD ON OCTOBER 7, 2021.

HORIZONTAL DATA
RAMSEY COUNTY COORDINATE SYSTEM
DATUM: NAD83, 1986 ADJUSTMENT (NON HARN)
UNITS: US SURVEY FOOT

VERTICAL DATA
DATUM: NGVD29

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

COMMENTS	DATE



--- GOVERNING SPECIFICATIONS ---
THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATION FOR CONSTRUCTION" SHALL GOVERN.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE "MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" (MN MUTCD), INCLUDING "FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS."

SHEET NO.	SHEET DESCRIPTION
G0.01	TITLE SHEET
G0.02	LEGEND
G0.03	GENERAL NOTES & SCHEDULES
G0.04	GENERAL LAYOUT - 2022 CONSTRUCTION
G0.05	GENERAL LAYOUT - 2023 CONSTRUCTION
G3.01	STATEMENT OF ESTIMATED QUANTITIES
C0.01-C0.12	EXISTING CONDITIONS & REMOVALS
C1.01-C1.04	TYPICAL SECTIONS
C1.05	ALIGNMENT PLAN & TABULATION
C1.06	RETAINING WALL DETAILS
C2.01-C2.11	EROSION CONTROL & TURF ESTABLISHMENT
C4.01-C4.03	SANITARY SEWER AND WATERMAIN PLAN
C5.01-C5.11	DRAINAGE PLAN & PROFILE
C6.01-C6.24	STREET IMPROVEMENTS
C6.25-C6.29	INTERSECTION DETAILS AND ADA PLAN
C7.01-C7.24	CROSS SECTIONS
C8.01-C8.14	STANDARD DETAILS
C9.01-C9.10	MAILBOX PLAN
T9.01-T9.12	SIGNING & STRIPING PLAN
E2.01	LIGHTING LAYOUT
E3.01	ELECTRICAL DETAILS

THIS PLAN CONTAINS 140 SHEETS



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME XXXXX LIC. NO. XXXXX

SIGNATURE _____ DATE _____

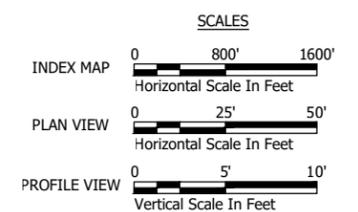
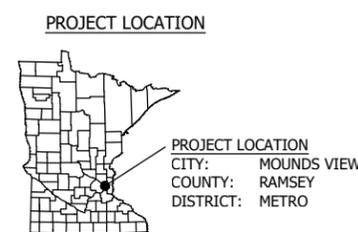
APPROVED: MOUNDS VIEW CITY ENGINEER _____ DATE _____

APPROVED: MOUNDS VIEW PUBLIC WORKS DIRECTOR _____ DATE _____

DISTRICT STATE AID ENGINEER: REVIEWED FOR COMPLIANCE WITH STATE AID RULES/POLICY _____ DATE _____

APPROVED FOR STATE AID FUNDING: STATE AID ENGINEER _____ DATE _____

SAP 146-244-001 SHEET G0.01



Plot Date: 11/08/2021 - 11:15am
Drawing name: C:\pwworking\193805303_2021-CO3\193805303_0001.dwg
User: 193805303_Parcels_193805303



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: March 17, 2022

Subject: Assessment Agreement – 8411 6th Street NE

The City received a call about a damaged water service line at 8411 6th Street NE. The City informed the property owners that property owners are responsible to repair damaged water service lines on private property. The owners of the property, Adam and Meghan Knoke, requested the City complete the work and special assess the cost to their property.

Before that work can begin, the property owners must enter into an assessment agreement with the City. That agreement is before the City Council at your March 21 meeting.

If the assessment agreement is executed, repair work will commence. The City will then present a resolution to the City Council to special assess the costs of the project to the property. The assessment will be spread out over three years at an interest rate of 3.60%.

If you have any questions regarding this agreement, please don't hesitate to contact me at 763-784-6491.

[Area above reserved for recording purposes]

ASSESSMENT AGREEMENT

This **ASSESSMENT AGREEMENT** (this “Agreement”) is made as of _____, 2022, by and between, Adam Knoke and Meghan Q. Knoke, husband and wife, (“Owners”), and the City of Spring Lake Park, a Minnesota municipal corporation (the “City”). Owners and the City are sometimes collectively referred to herein as the “parties” or each a “party”.

RECITALS

1. Owners are the owners of real property located at 8411 6th Street NE, Spring Lake Park, MN, legally described as follows:
 Lot 10, Block 1, Terrace Manor 6th Addition, Anoka County, Minnesota,
 according to the recorded plat thereof.
 (the “Subject Property”)
2. In early 2022, the City became aware of a damaged water service line on the Subject Property which is compromised and leaking; and
3. Per Spring Lake Park City Code, it is the responsibility of the property owner to repair damaged water service lines on private property; and
4. The City informed Owners of the requirement that they repair the damaged water service line and Owners indicated an inability to afford repairs presently and requested that the City complete the repair work and assess the costs of the work to the Subject Property; and
5. If unaddressed, the damaged line is likely to damage the Subject Property and potentially other surrounding properties, constituting a public nuisance; and
6. The City is willing to make the requested repairs and assess the applicable costs on certain conditions.

NOW THEREFORE, in consideration of the mutual covenants stated herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **WATER SERVICE LINE REPAIR.** The City agrees to enter onto the Subject Property and attempt to repair the damaged water service line previously identified as compromised in early 2022 (the “Repair Work”). Owners hereby grant to the City permission to enter onto the Subject Property and complete the Repair Work at all reasonable times. Owners may revoke this consent at any time, upon ten (10) days’ written notice, however, Owners shall be responsible for reimbursing all costs incurred by the City through the time of provision of such notice, including, without limitation, those costs incurred in anticipation of completing the Repair Work. Upon any termination of this Agreement or revocation of the consent contemplated herein, such costs shall be invoiced to Owners and, if unpaid after thirty (30) days, may be specially assessed to the Subject Property and the waivers contemplated in Section 2 below shall apply and survive such termination.
2. **ASSESSMENT OF COSTS, WAIVER.** As compensation for undertaking this Repair Work, Owners hereby agree to pay all costs incurred by the City in completing the Repair Work and all costs incurred by the City in preparing this Agreement and the contemplated assessment. Owners will also be responsible for all applicable interest on assessed amounts. Upon completion of the Repair Work, the City shall determine the sum of incurred costs (the “Total City Costs”) and shall specially assess the Total City Costs, along with applicable interest, to the Subject Property. Owners, on behalf of themselves and their successors and assigns, agree to this assessment and hereby waive any notice and hearing requirements and any appeal of the assessment pursuant to Minnesota Statute 429 or any other applicable law. The parties agree and acknowledge that the City will complete the Repair Work contingent upon Owners’ agreement to this assessment and waiver of any appeal rights to the same. The provisions of this Section 2 shall survive termination of this Agreement.
3. **SPECIAL ASSESSMENT TERMS.** The Total City Costs shall be assessed without deferment to the Subject Property on an annual basis over a three (3) year term and shall include annual interest in the amount of 3.6%. The assessment shall become immediately due in full upon any sale of the Subject Property.
4. **INDEMNIFICATION.** Owners shall indemnify, defend, and hold harmless the City, its officers, employees, agents and others acting on its behalf from any and all loss, damage, liability, cost, and expense of any kind whatsoever, including reasonable attorneys’ fees, resulting from actions, claims, or proceedings brought, or any loss or damage of any type whatsoever (collectively “Claims”), sustained by the City related to the City’s performance of the Repair Work and/or execution of this Agreement, and any Claims attributable in whole or in part to Owners’ non-compliance with this Agreement, or due to the negligence or willful misconduct of Owners. This indemnification obligation shall not apply to acts which constitute willful misconduct or gross negligence on the part of the City. This Section 4 of this Agreement shall survive termination of the Agreement.
5. **BINDING EFFECT; RECORDING.** This Agreement shall run with the land and shall be binding upon Owners and their successors and assigns. This Agreement shall be

recorded against the title to the Subject Property. Owners agree to the recording of this Agreement, shall pay all costs of the same, and agree to cooperate in making any necessary revisions which may be required to facilitate recording.

6. **WAIVER.** If any party waives any breach of this Agreement by the other, such waiver shall not constitute a waiver of any other or any succeeding breach of this Agreement by any party, whether of the same or any other covenant, condition or obligation.
7. **GOVERNING LAW, VENUE.** The laws of the State of Minnesota govern the interpretation of this Agreement. Any action to enforce the rights or obligations contained within shall be brought in Anoka County, Minnesota.
8. **SEVERABILITY.** If any provision, term or condition of this Agreement is found to be or becomes unenforceable or invalid, it shall not affect the remaining provisions, terms, and conditions of this Agreement, unless such invalid or unenforceable provision, term, or condition renders this Agreement impossible to perform. Such remaining terms and conditions of the Agreement shall continue in full force and effect and shall continue to operate as the parties' entire agreement.
9. **ENTIRE AGREEMENT.** This Agreement represents the entire agreement of the parties and is a final, complete, and all-inclusive statement of the terms thereof, and supersedes and terminates any prior agreement(s), understandings, or written or verbal representations made between the parties with respect thereto.
10. **INCORPORATION OF RECITALS.** The above-listed recitals are made a part of this Agreement as though set forth in full herein.
11. **TERMINATION.** Either party may terminate this Agreement upon ten (10) days' written notice to the other party, however, Owners shall be responsible for all costs incurred by the City up to the date of Termination. The City may assess such costs to the Subject Property and such assessment shall be subject to the waivers contemplated in Section 2 above, if they are unpaid thirty (30) or more days after invoicing. This provision shall survive termination of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto as of the day and year first written above.

[Signatures on pages to follow.]

OWNERS:

By: _____
Adam Knoke

By: _____
Meghan Q. Knoke

STATE OF MINNESOTA)
(ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this _____ day of _____, 2022, by Adam Knoke and Meghan Knoke, husband and wife, the Owners of the Subject Property as their free act and deed.

Notary Public

CITY OF SPRING LAKE PARK

By: _____
Robert Nelson, Mayor

By: _____
Daniel Buchholtz, City Administrator,
Clerk/Treasurer

STATE OF MINNESOTA)
(ss.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this _____ day of _____, 2022, by Robert Nelson and Daniel Buchholtz, respectively the Mayor and City Administrator, Clerk/Treasurer of the City of Spring Lake Park, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

Notary Public

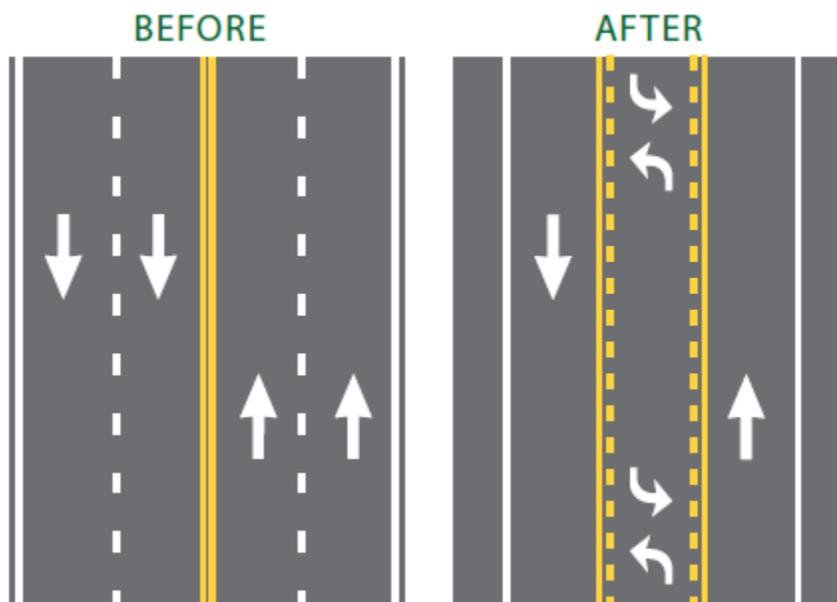
This document was prepared by:
John J. Thames, Esq.
Carson, Clelland & Schreder, PLLP
6300 Shingle Creek Parkway, Suite 305
Minneapolis, MN 55430
(763) 561-2800

Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: March 16, 2022
Subject: 81st Avenue restriping

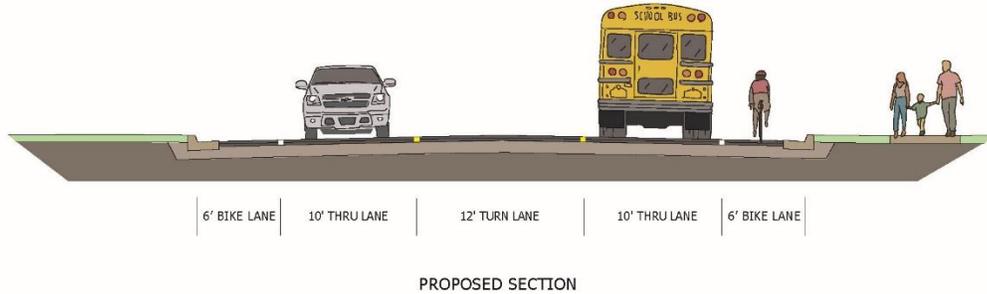
81st Avenue, between Old Central (CSAH 35) and Pleasantview Drive, is scheduled to be sealcoated in 2022. With the sealcoating comes the opportunity to look at an alternative traffic lane configuration for this segment.

The current traffic configuration of 81st Avenue NE between Old Central and Pleasantview Drive is a four-lane undivided roadway. Staff is proposing transitioning this segment into a three-lane undivided road, which consists of two through traffic lanes and a two-way left-turn lane in the center. The graphic shown below depicts the proposed change.



The center turn lane reduces the number of conflict points by removing left turning vehicles from the thru lane. Fewer conflict points along a three-lane section ultimately reduces the total number of crashes and counter rear-end, right angle, and head-on crashes. The Federal Highway Administration cites studies showing a 19 -47% reduction in overall crashes when a three-lane

section is installed un a previously four-lane undivided roadway. The three-lane also has a modest traffic calming effect by reducing speeds, while free space for alternative transportation modes.



Three-lane undivided roads can accommodate up to 20,000 vehicles per day. This segment of 81st Avenue currently experiences traffic counts between 1,400 to 2,050 vehicles per day.

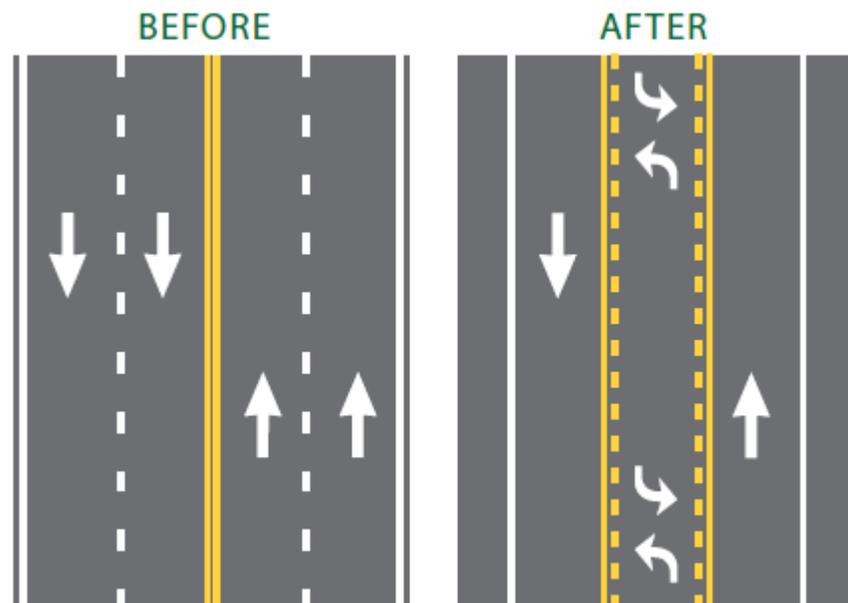
One further aspect is that this change is not permanent. If the three-lane roadway does not function well, the striping can be ground off and a current roadway layout can be reestablished.

Staff has included additional information on this roadway segment for your information. If you have any questions, please don't hesitate to contact me at 763-784-6491.

Four to Three-Lane Conversion/Road Diet Summary

What is a four to three-lane conversion or a road diet?

A four to three-lane conversion, also known as a road diet, is an infrastructure strategy which converts a traditional four-lane undivided configuration to a three-lane undivided



comprised of one through lane in each direction and a center two-way left-turn lane (TWLTL). The center TWLTL ultimately reduces the number of conflict points by removing left turning vehicles from the mainline. Road diets can also take the form of a converted six-lane undivided cross section to a five-lane cross section comprised of two through lanes in each direction and a center TWLTL. Conversion to a five-lane configuration occurs less frequently and consequently the benefits of the conversion are not nearly as well documented as the three-lane conversion. A four to three-lane conversion also commonly provides the option to install bicycle facilities on one or both sides of the through lanes. The bicycle enhancements coupled with a reduced number of conflict points along a corridor results in a safer and more complete environment for drivers as well as pedestrians.

[Four to three-lane conversion/Road diet home](#)

How effective is a four to three-lane conversion?

Four to three-lane conversions reduce the number of conflict points, particularly those with left-turn movements, by removing the turning vehicles from the thru lane. Fewer conflict points along a section of road with a TWLTL ultimately reduces the total number of crashes. Four to three-lane conversions are an effective countermeasure to address rear-end, right angle and head-on crashes. The overall crash modification factors (CMFs) can range from 0.81 to 0.53, demonstrating a notable decrease in crashes. This range is based on characteristics of the site being considered. In Minnesota, average crash rates for three-lane facilities is 2.0 and 5.7 crashes per million entering vehicles (MEV) per year for four-lane facilities. The three-lane configuration crash rate is 46 percent lower than that of four-lanes. The CMF range is dependent upon the surrounding environment. Typically, larger CMFs are associated with more urban settings and smaller CMFs appear in more suburban or small town, environments. It is important to note that because of the decreased number of lanes, there exists the possibility for drivers to experience increased delay while traversing the three-lane section.

How does a three-lane roadway operate?

If daily traffic volumes remain relatively unchanged before and after the conversion, three-lane roads especially benefit in locations that have medium to high access densities. With fewer lanes, total throughput of vehicles may decrease, subsequently adding delay to the corridor. Four to three-lane conversion studies have demonstrated an upper limit of average daily traffic (ADT) of around 20,000 vehicles per day (vpd). Certain locations may be able to handle as much as a 25 percent increase in capacity while other locations may meet the estimated 20,000 vpd threshold before congestion occurs. Two local examples of three-lane roads in Minnesota with ADTs greater than 20,000 vpd are Rice Street and Lexington Avenue in Roseville. The number of intersection or driveway accesses along the roadway may also adversely affect a three-lane roadway's

performance. A newly converted section of road containing multiple signalized intersections should have a traffic signal timing study to reduce undesirable congestion.

Where is the best place for a four to three-lane conversion?

When traffic congestion passes a certain threshold, historical practices would suggest widening roads and adding lanes. Converting two-lane roads to four-lanes was standard practice. However, data has shown that four-lane undivided roads have the highest crash rate of any urban cross section. Also, in urban/suburban retail areas that have a moderately high access density, four to three-lane conversions are typically a safer alternative. Converting four-lane roads to three-lanes ultimately reduce the amount of rear-end and right angle crashes, especially those involved with left-turn vehicle movements attempting to access businesses or residences. In either type of setting, urban or suburban, repurposing the road surface not only reduces the total number of lanes, but allows for bicycle enhancements and/or the addition of on-street parking.

How expensive are four to three-lane conversions?

Four to three-lane conversions are typically a lower cost solution than reconstruction or expansion to a divided cross section to address higher crash rates and frequency of crashes. Unlike a costly reconstruction, a four to three-lane conversion typically only needs the surface to be re-striped, signs installed and any signal heads to be realigned to the appropriate lanes. Conducting a traffic signal timing study may also be an appropriate step to assess the road's performance.

Other considerations?

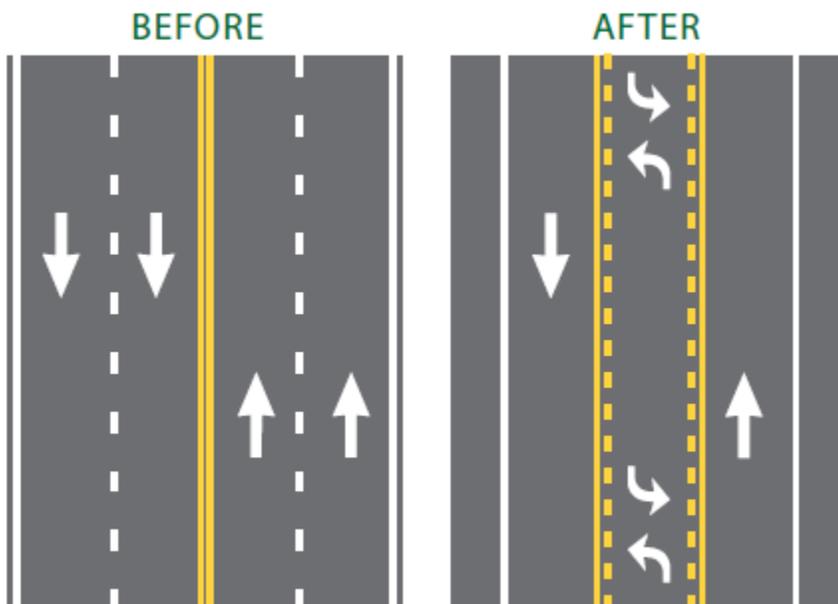
Anecdotal information that a moderate speed reduction has been observed along segments converted to three-lanes suggests that this cross section may be part of a speed management package. This conversion aims to help drivers perceive an urban environment and select an urban (30 mph) speed.

References

- FHWA, Road Diet Informational Guide. 2014 (FHWA-SA-14-028)
- MnDOT, Safety and Operational Characteristics of Two-Way-Left-Turn Lanes. (MN/RC 2006-25)
- MDOT, Safety and Operational Analysis of 4-lane to 3-lane Conversions (Road Diets) in Michigan. (RC-1555)
- FHWA, Evaluation of Lane Reduction "Road Diet" Measures on Crashes. 2004 (FHWA-HRT-04-082)

Four to Three-Lane Conversion/Three-Lane Roadway/Road Diet

What is a four to three-lane conversion or road diet?



*Illustration of the before and after of a four to three-lane conversion or road diet.
Image source: FHWA*

A four to three-lane conversion, also known as a road diet, means converting a four lane undivided road into a three-lane undivided road that consists of two through traffic lanes and a two-way left-turn lane (TWLTL) in the center.

Many state transportation departments, cities and counties in small communities and large cities are taking advantage of this design because of the proven safety benefit when compared to four-lane undivided highways. This can be a low-cost safety solution when only pavement marking changes are needed.

[Learn more about four to three-lane conversions/road diets.](#)

Benefits include:

- crash reduction
- fewer rear-end and left-turn crashes
- fewer lanes for people walking to cross
- provides space for bicycle lanes, street parking, bus stops, curb extensions or other uses
- simplifies left turns from side streets
- smoother traffic flow
- less lane switching
- when done as part of a reconstruction there are many positive uses for the space created

Documents

- [FHWA Road Diet Fact Sheet](#) (PDF)
- [FHWA Road Diet Case Study](#) (PDF)
- [FHWA Road Diet Desk Reference](#) (PDF)

Case studies in Minnesota

- [Albert Lea: Highway 65/South Broadway Avenue](#)
- [Battle Lake: Highway 78/Lake Avenue](#)
- [Parkers Prairie: Highway 29](#)
- [Richfield: Sweet Streets Program](#)
- [St Paul: Maryland Avenue](#)
- [Star Tribune article on 4 to 3 lane reconfigurations, June 8, 2019](#)

Examples in Minnesota

- [Hwy 27 in Little Falls](#)
- [Hwy 95 in Cambridge](#)
- [Lexington Avenue in Roseville](#)
- Bass Lake Road, Brooklyn Center/Crystal
- Hwy 2 in Floodwood
- Hwy 7 in Silver Lake
- Hwy 19/Bridge Street, in Redwood Falls
- 86th Street and 90th Street in Bloomington
- Hwy 61 in Two Harbors
- Hwy 10 in Wadena



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff

Re: **Status Report for 03.21.22 Meeting**

From: Phil Gravel

File No.: R-18GEN

Note: Updated information is shown in *italics*.

2022 MS4 Permit and SWPPP Update (193805251). Annual Report and Public Meeting due by June 30th. Pond, structural BMP, and outfall inspections due by July 31st. Program analysis and annual training due in December.

Suite Living Spring Lake Park (Hampton Cos. project at 525 Osborne). Site work (including parking lot) complete for 2021. Finish work in 2022. Developer has completed parking lot restoration at Spring Crest Estates but needs to resolve issues with irrigation system.

2021 Sewer Lining Project (193805204). This project included lining in the general area between Terrace and Monroe and south of 81st Avenue. Terry Randall is watching this project. Construction Contracts have been signed. *Lining work will begin in April 2022. Contractor is Visu-Sewer.*

2022 Street Seal Coat and Crack Repair Project (193805507). 2022 project area will include all of 81st Avenue, Arthur Street, Middletown, and Service Drive southwest of 10 and 65. *Plans are being prepared – Bids on 4/26/22. Public Works Director is reviewing the necessary street patch areas.*

2022 Street Improvements Project (193805383). Project includes pavement replacement in the Garfield-Hayes neighborhood. Public Improvement Hearings were on 10/4/21 and 11/15/21. Construction Plans and Specifications were approved on 12/6/21. Bids were received on January 31st. *Public Assessment Hearing and considering project Award on March 21st.*

Open Bids	January 31, 2022 ✓
Declare Costs to Be Assessed and Order Final Assessment Roll	February 7, 2022 ✓
Receive Assessment Roll and Order Assessment Hearing	February 22, 2022 ✓
<i>Public Assessment Hearing</i>	<i>March 21, 2022</i>
<i>Award Contract (Award Bids)</i>	<i>March 21, 2022</i>
Begin Construction	May 2022
Final Wear Course Paving	August 2022

2022-2023 City of Mounds View Street Project (trail in Spring Lake Park along Co. Rd 10): SAP 183-020-009 (193805303). Spring Lake Park's part of this project would be a segment of bituminous trail along the south side of Co. Rd. 10 east of Sprig Lake Road to the east city limits. *Mounds View received bids on 9th. SLP need to decide whether to do the SLP portion of the trail and/or lighting.*

2021 Storm Pond and Basin Inspections: Staff has inspected storm ponds in the area east of TH65 and north of 81st Ave. in 2021. Repair work on many of the city (public) ponds has been completed. *Letters have been sent to owners of private ponds to inform them of required maintenance.*

Wellhead Protection Plan: A Plan Evaluation Report has been provided to the Minnesota Department of Health (MDH). MDH approved a 10-year extension to the Plan on July 26, 2018.

Feel free to contact Harlan Olson, Phil Carlson, Jim Engfer, Mark Rolfs, Marc Janovec, Peter Allen, or me if you have any questions or require any additional information.

CORRESPONDENCE

Anoka County EMV's

Assessments 2021 & 2022

0010:LINWOOD TOWNSHIP	2022 EMV		2022 NC		2022 EMV		2021 EMV		% Change Less N/C
Agricultural	\$	29,215,300	\$	521,000	\$	28,694,300	\$	25,253,600	13.62%
Apartment/MHP	\$	2,933,500	\$	-	\$	2,933,500	\$	2,553,200	14.90%
Commercial/Industrial	\$	2,563,300	\$	-	\$	2,563,300	\$	4,638,000	-44.73%
Personal Property*	\$	5,642,400	\$	-	\$	5,642,400	\$	5,642,400	0.00%
Residential	\$	756,553,800	\$	2,550,500	\$	754,003,300	\$	626,297,500	20.39%
Totals	\$	796,908,300	\$	3,071,500	\$	793,836,800	\$	664,384,700	19.48%
0100:ANOKA CITY	2022 EMV		2022 NC		2022 EMV		2021 EMV		% Change Less N/C
Agricultural	\$	-	\$	-	\$	-	\$	476,800	-100.00%
Apartment/MHP	\$	356,432,500	\$	583,400	\$	355,849,100	\$	318,677,700	11.66%
Commercial/Industrial	\$	409,915,700	\$	797,200	\$	409,118,500	\$	353,029,800	15.89%
Personal Property*	\$	9,809,300	\$	-	\$	9,809,300	\$	9,809,300	0.00%
Residential	\$	1,449,651,100	\$	12,267,000	\$	1,437,384,100	\$	1,187,560,300	21.04%
Totals	\$	2,225,808,600	\$	13,647,600	\$	2,212,161,000	\$	1,869,553,900	18.33%
0200:BETHEL CITY	2022 EMV		2022 NC		2022 EMV		2021 EMV		% Change Less N/C
Agricultural	\$	543,100	\$	-	\$	543,100	\$	495,100	9.70%
Apartment/MHP	\$	350,200	\$	-	\$	350,200	\$	259,500	34.95%
Commercial/Industrial	\$	6,644,900	\$	4,200	\$	6,640,700	\$	6,110,400	8.68%
Personal Property*	\$	446,300	\$	-	\$	446,300	\$	446,300	0.00%
Residential	\$	48,057,000	\$	690,000	\$	47,367,000	\$	38,605,100	22.70%
Totals	\$	56,041,500	\$	694,200	\$	55,347,300	\$	45,916,400	20.54%
0300:ANDOVER CITY	2022 EMV		2022 NC		2022 EMV		2021 EMV		% Change Less N/C
Agricultural	\$	53,442,600	\$	386,900	\$	53,055,700	\$	49,063,100	8.14%
Apartment/MHP	\$	55,442,300	\$	-	\$	55,442,300	\$	47,361,000	17.06%
Commercial/Industrial	\$	151,220,100	\$	-	\$	151,220,100	\$	152,373,200	-0.76%
Personal Property	\$	25,554,300	\$	-	\$	25,554,300	\$	25,554,300	0.00%
Residential	\$	4,581,988,500	\$	64,326,700	\$	4,517,661,800	\$	3,684,547,100	22.61%
Totals	\$	4,867,647,800	\$	64,713,600	\$	4,802,934,200	\$	3,958,898,700	21.32%
0400:CENTERVILLE CITY	2022 EMV		2022 NC		2022 EMV		2021 EMV		% Change Less N/C
Agricultural	\$	1,300,800	\$	30,000	\$	1,270,800	\$	3,076,400	-58.69%
Apartment/MHP	\$	4,888,500	\$	1,612,500	\$	3,276,000	\$	1,506,400	117.47%
Commercial/Industrial	\$	51,089,400	\$	424,000	\$	50,665,400	\$	35,535,200	42.58%
Personal Property*	\$	1,227,100	\$	-	\$	1,227,100	\$	1,227,100	0.00%
Residential	\$	556,121,600	\$	7,319,800	\$	548,801,800	\$	445,379,600	23.22%
Totals	\$	614,627,400	\$	9,386,300	\$	605,241,100	\$	486,724,700	24.35%
0500:COL HEIGHTS CITY	2022 EMV		2022 NC		2022 EMV		2021 EMV		% Change Less N/C
Apartment/MHP	\$	249,610,200	\$	-	\$	249,610,200	\$	232,573,500	7.33%
Commercial/Industrial	\$	132,774,900	\$	-	\$	132,774,900	\$	122,869,000	8.06%
Personal Property*	\$	4,054,400	\$	-	\$	4,054,400	\$	4,054,400	0.00%
Residential	\$	1,818,953,900	\$	4,716,200	\$	1,814,237,700	\$	1,449,080,900	25.20%
Totals	\$	2,205,393,400	\$	4,716,200	\$	2,200,677,200	\$	1,808,577,800	21.68%
0600:CIRCLE PINES CITY	2022 EMV		2022 NC		2022 EMV		2021 EMV		% Change Less N/C
Apartment/MHP	\$	29,608,500	\$	-	\$	29,608,500	\$	26,589,900	11.35%
Commercial/Industrial	\$	17,228,000	\$	-	\$	17,228,000	\$	16,043,700	7.38%
Personal Property*	\$	528,000	\$	-	\$	528,000	\$	528,000	0.00%
Residential	\$	560,059,200	\$	368,100	\$	559,691,100	\$	468,013,400	19.59%
Totals	\$	607,423,700	\$	368,100	\$	607,055,600	\$	511,175,000	18.76%
0700:NOWTHEN CITY	2022 EMV		2022 NC		2022 EMV		2021 EMV		% Change Less N/C
Agricultural	\$	124,083,800	\$	572,000	\$	123,511,800	\$	113,131,200	9.18%
Commercial/Industrial	\$	32,844,800	\$	2,858,000	\$	29,986,800	\$	25,697,400	16.69%
Personal Property*	\$	17,734,500	\$	-	\$	17,734,500	\$	17,734,500	0.00%
Residential	\$	661,082,100	\$	7,019,700	\$	654,062,400	\$	562,296,000	16.32%
Totals	\$	835,745,200	\$	10,449,700	\$	825,295,500	\$	718,859,100	14.81%

0800:FRIDLEY CITY	2022 EMV	2022 NC	2022 EMV	2021 EMV	% Change Less N/C
Apartment/MHP	\$ 521,165,800	\$ 49,448,100	\$ 471,717,700	\$ 399,806,900	17.99%
Commercial/Industrial	\$ 1,131,633,300	\$ 10,496,400	\$ 1,121,136,900	\$ 1,037,737,200	8.04%
Personal Property*	\$ 18,152,400	\$ -	\$ 18,152,400	\$ 18,152,400	0.00%
Residential	\$ 2,371,958,300	\$ 7,171,700	\$ 2,364,786,600	\$ 1,975,981,400	19.68%
Totals	\$ 4,042,909,800	\$ 67,116,200	\$ 3,975,793,600	\$ 3,431,677,900	15.86%

0900:LEXINGTON CITY	2022 EMV	2022 NC	2022 EMV	2021 EMV	% Change Less N/C
Apartment/MHP	\$ 102,179,600	\$ -	\$ 102,179,600	\$ 68,926,000	48.25%
Commercial/Industrial	\$ 22,783,500	\$ 774,600	\$ 22,008,900	\$ 20,243,100	8.72%
Personal Property*	\$ 456,300	\$ -	\$ 456,300	\$ 456,300	0.00%
Residential	\$ 156,583,700	\$ 329,700	\$ 156,254,000	\$ 130,540,100	19.70%
Totals	\$ 282,003,100	\$ 1,104,300	\$ 280,898,800	\$ 220,165,500	27.59%

1000:COON RAPIDS CITY	2022 EMV	2022 NC	2022 EMV	2021 EMV	% Change Less N/C
Agricultural	\$ 3,557,300	\$ -	\$ 3,557,300	\$ 3,601,800	-1.24%
Apartment/MHP	\$ 657,772,200	\$ 15,885,100	\$ 641,887,100	\$ 578,969,900	10.87%
Commercial/Industrial	\$ 1,128,434,100	\$ 9,112,000	\$ 1,119,322,100	\$ 1,051,634,800	6.44%
Personal Property*	\$ 22,290,100	\$ -	\$ 22,290,100	\$ 22,290,100	0.00%
Residential	\$ 6,123,048,800	\$ 29,987,000	\$ 6,093,061,800	\$ 5,108,337,300	19.28%
Totals	\$ 7,935,102,500	\$ 54,984,100	\$ 7,880,118,400	\$ 6,764,833,900	16.49%

1200:RAMSEY CITY	2022 EMV	2022 NC	2022 EMV	2021 EMV	% Change Less N/C
Agricultural	\$ 47,258,000	\$ -	\$ 47,258,000	\$ 35,166,300	34.38%
Apartment/MHP	\$ 193,008,100	\$ -	\$ 193,008,100	\$ 177,870,200	8.51%
Commercial/Industrial	\$ 449,042,800	\$ 3,398,200	\$ 445,644,600	\$ 381,102,800	16.94%
Personal Property*	\$ 30,903,900	\$ -	\$ 30,903,900	\$ 30,903,900	0.00%
Residential	\$ 3,420,105,500	\$ 64,430,200	\$ 3,355,675,300	\$ 2,721,272,700	23.31%
Totals	\$ 4,140,318,300	\$ 67,828,400	\$ 4,072,489,900	\$ 3,346,315,900	21.70%

1300:LINO LAKES CITY	2022 EMV	2022 NC	2022 EMV	2021 EMV	% Change Less N/C
Agricultural	\$ 58,159,300	\$ 564,700	\$ 57,594,600	\$ 53,778,100	7.10%
Apartment/MHP	\$ 34,617,300	\$ -	\$ 34,617,300	\$ 29,461,600	17.50%
Commercial/Industrial	\$ 221,539,500	\$ 1,529,500	\$ 220,010,000	\$ 184,586,400	19.19%
Personal Property*	\$ 19,611,100	\$ -	\$ 19,611,100	\$ 19,611,100	0.00%
Residential	\$ 3,026,620,200	\$ 89,153,100	\$ 2,937,467,100	\$ 2,394,991,200	22.65%
Totals	\$ 3,360,547,400	\$ 91,247,300	\$ 3,269,300,100	\$ 2,682,428,400	21.88%

1400:EAST BETHEL CITY	2022 EMV	2022 NC	2022 EMV	2021 EMV	% Change Less N/C
Agricultural	\$ 60,878,500	\$ 685,900	\$ 60,192,600	\$ 51,061,200	17.88%
Apartment/MHP	\$ 39,213,700	\$ 8,998,900	\$ 30,214,800	\$ 26,979,100	11.99%
Commercial/Industrial	\$ 84,999,200	\$ 5,620,800	\$ 79,378,400	\$ 74,732,600	6.22%
Personal Property*	\$ 9,390,500	\$ -	\$ 9,390,500	\$ 9,390,500	0.00%
Residential	\$ 1,564,550,600	\$ 19,278,700	\$ 1,545,271,900	\$ 1,298,782,500	18.98%
Totals	\$ 1,759,032,500	\$ 34,584,300	\$ 1,724,448,200	\$ 1,460,945,900	18.04%

1500:HILLTOP CITY	2022 EMV	2022 NC	2022 EMV	2021 EMV	% Change Less N/C
Apartment/MHP	\$ 15,256,500	\$ -	\$ 15,256,500	\$ 14,052,200	8.57%
Commercial/Industrial	\$ 18,660,100	\$ -	\$ 18,660,100	\$ 16,377,800	13.94%
Personal Property	\$ 160,000	\$ -	\$ 160,000	\$ 165,500	-3.32%
Residential	\$ 8,604,100	\$ -	\$ 8,604,100	\$ 6,935,400	24.06%
Totals	\$ 42,680,700	\$ -	\$ 42,680,700	\$ 37,530,900	13.72%

1600:ST FRANCIS CITY	2022 EMV	2022 NC	2022 EMV	2021 EMV	% Change Less N/C
Agricultural	\$ 52,179,000	\$ -	\$ 52,179,000	\$ 45,309,900	15.16%
Apartment/MHP	\$ 32,771,400	\$ -	\$ 32,771,400	\$ 30,068,600	8.99%
Commercial/Industrial	\$ 47,034,000	\$ 875,200	\$ 46,158,800	\$ 41,280,300	11.82%
Personal Property*	\$ 5,048,600	\$ -	\$ 5,048,600	\$ 5,048,600	0.00%
Residential	\$ 825,620,400	\$ 15,947,100	\$ 809,673,300	\$ 651,329,400	24.31%
Totals	\$ 962,653,400	\$ 16,822,300	\$ 945,831,100	\$ 773,036,800	22.35%

1700:HAM LAKE CITY	2022 EMV		2022 NC		2021 EMV		% Change Less N/C		
Agricultural	\$	58,904,400	\$	34,400	\$	58,870,000	\$	55,504,200	6.06%
Apartment/MHP	\$	23,016,700	\$	-	\$	23,016,700	\$	20,672,500	11.34%
Commercial/Industrial	\$	207,520,500	\$	6,353,800	\$	201,166,700	\$	173,432,600	15.99%
Personal Property*	\$	15,451,100	\$	-	\$	15,451,100	\$	15,451,100	0.00%
Residential	\$	2,557,336,100	\$	42,731,100	\$	2,514,605,000	\$	2,078,986,800	20.95%
Totals	\$	2,862,228,800	\$	49,119,300	\$	2,813,109,500	\$	2,344,047,200	20.01%

1800:OAK GROVE CITY	2022 EMV		2022 NC		2021 EMV		% Change Less N/C		
Agricultural	\$	57,977,100	\$	2,079,200	\$	55,897,900	\$	53,439,800	4.60%
Commercial/Industrial	\$	26,857,000	\$	34,700	\$	26,822,300	\$	24,867,600	7.86%
Personal Property*	\$	12,379,200	\$	-	\$	12,379,200	\$	12,379,200	0.00%
Residential	\$	1,433,201,700	\$	33,156,000	\$	1,400,045,700	\$	1,118,485,500	25.17%
Totals	\$	1,530,415,000	\$	35,269,900	\$	1,495,145,100	\$	1,209,172,100	23.65%

1900:COLUMBUS CITY	2022 EMV		2022 NC		2021 EMV		% Change Less N/C		
Agricultural	\$	56,917,500	\$	364,400	\$	56,553,100	\$	54,770,800	3.25%
Commercial/Industrial	\$	105,797,900	\$	421,500	\$	105,376,400	\$	93,855,700	12.27%
Personal Property*	\$	5,647,200	\$	-	\$	5,647,200	\$	5,647,200	0.00%
Residential	\$	689,686,700	\$	13,849,400	\$	675,837,300	\$	574,851,100	17.57%
Totals	\$	858,049,300	\$	14,635,300	\$	843,414,000	\$	729,124,800	15.67%

6200:BLAINE CITY	2022 EMV		2022 NC		2021 EMV		% Change Less N/C		
Agricultural	\$	15,227,000	\$	70,400	\$	15,156,600	\$	21,448,100	-29.33%
Apartment/MHP	\$	454,294,600	\$	-	\$	454,294,600	\$	406,617,500	11.73%
Commercial/Industrial	\$	1,357,866,000	\$	12,532,900	\$	1,345,333,100	\$	1,367,210,600	-1.60%
Personal Property*	\$	85,868,900	\$	-	\$	85,868,900	\$	85,868,900	0.00%
Residential	\$	8,340,338,300	\$	146,769,100	\$	8,193,569,200	\$	6,803,687,800	20.43%
Totals	\$	10,253,594,800	\$	159,372,400	\$	10,094,222,400	\$	8,684,832,900	16.23%

8700:SPRING LK PK CITY	2022 EMV		2022 NC		2021 EMV		% Change Less N/C		
Apartment/MHP	\$	116,635,400	\$	675,000	\$	115,960,400	\$	100,663,100	15.20%
Commercial/Industrial	\$	135,368,800	\$	2,739,800	\$	132,629,000	\$	116,193,400	14.15%
Personal Property*	\$	909,500	\$	-	\$	909,500	\$	909,500	0.00%
Residential	\$	580,495,500	\$	2,816,600	\$	577,678,900	\$	467,988,900	23.44%
Totals	\$	833,409,200	\$	6,231,400	\$	827,177,800	\$	685,754,900	20.62%

02:Anoka County	2022 EMV		2022 NC		2021 EMV		% Change Less N/C		
Agricultural	\$	619,643,700	\$	5,308,900	\$	614,334,800	\$	565,576,400	8.62%
Apartment/MHP	\$	2,889,197,000	\$	77,203,000	\$	2,811,994,000	\$	2,483,608,800	13.22%
Commercial/Industrial	\$	5,741,817,800	\$	57,972,800	\$	5,683,845,000	\$	5,299,551,600	7.25%
Personal Property*	\$	291,265,100	\$	-	\$	291,265,100	\$	291,270,600	0.00%
Residential	\$	41,530,617,100	\$	564,877,700	\$	40,965,739,400	\$	33,793,950,000	21.22%
Totals	\$	51,072,540,700	\$	705,362,400	\$	50,367,178,300	\$	42,433,957,400	18.70%

*Personal Property includes State Assessed Values which are not available until July. Prior Year Values are included in the numbers above.

Median Home Values

City/Township	Median Value	Median Increase
0010:LINWOOD TOWNSHIP	\$ 350,850	20.80%
0100:ANOKA CITY	\$ 293,500	21.43%
0200:BETHEL CITY	\$ 273,100	21.88%
0300:ANDOVER CITY	\$ 401,500	22.72%
0400:CENTERVILLE CITY	\$ 359,900	25.44%
0500:COL HEIGHTS CITY	\$ 275,800	25.95%
0600:CIRCLE PINES CITY	\$ 274,900	21.40%
0700:NOWTHEN CITY	\$ 442,950	16.06%
0800:FRIDLEY CITY	\$ 288,300	20.23%
0900:LEXINGTON CITY	\$ 270,550	19.36%
1000:COON RAPIDS CITY	\$ 291,200	19.12%
1200:RAMSEY CITY	\$ 346,700	22.42%
1300:LINO LAKES CITY	\$ 402,400	23.62%
1400:EAST BETHEL CITY	\$ 351,800	19.53%
1500:HILLTOP CITY	\$ 10,200	24.59%
1600:ST FRANCIS CITY	\$ 295,500	25.40%
1700:HAM LAKE CITY	\$ 439,500	20.64%
1800:OAK GROVE CITY	\$ 419,650	25.54%
1900:COLUMBUS CITY	\$ 400,500	18.76%
6200:BLAINE CITY	\$ 320,400	21.22%
8700:SPRING LK PK CITY	\$ 284,000	23.87%
Countywide	\$ 324,200	21.52%

Daniel Buchholtz

From: League of Minnesota Cities <members@lmc.org>
Sent: Wednesday, March 16, 2022 3:17 PM
To: Daniel Buchholtz
Subject: Come to Duluth this June for the 2022 Annual Conference!

[View this email in your browser](#)



Register Now for the 2022 Annual Conference

Get ready to **connect with colleagues from across the state** *in person* at the 2022 Annual Conference June 22-24 in Duluth!

This year's conference will be jampacked with exciting ideas and creative solutions you can bring back to your city! Over the course of three days, you will:

- Dig deep as you discover tools during skill-building workshops.
- Develop ways to overcome tough challenges.

- Build your network with city colleagues, exhibitors, and League staff.

Don't forget to reserve your hotel room. Hotels in Duluth fill up fast.

Don't miss a minute of the action — register today!



Thank you to our [Business Leadership Council](#) who help make this event possible!

As part of your membership in the League of Minnesota Cities, you will receive occasional emails from us about our events, products, and services. You can opt out of these emails by clicking the unsubscribe link below.

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League of Minnesota Cities, 145 University Ave. W, Saint Paul, MN 55103-2044 | www.lmc.org

North Metro Telecommunications Commission Meeting Talking Points

March 16, 2022

- ▶ Upgrades to city channels have been completed for all cities that requested them. The new layout better features video and community messages with additional choices for weather, time and social media feeds. It is a design that provides a variety of informational sources that can be tailored to each city's needs.
- ▶ NMTV has produced 210 programs over the last three months including city meetings, high school sports, including sectional and state tournaments, local news, and municipal programs like Mayor's Minutes, a series of programs with the Blaine Police Department, and the recent Guns N Hoses fundraiser event.
- ▶ NMTV is testing two closed captioning systems to verify that they function on all programming platforms. Technical difficulties were found on the streaming channels, and it is important that the captions work on cable channels, streaming channels, Youtube, and the OTT channels like Roku and AppleTV. Testing continues, but it is hoped that closed captioning will be available on all North Metro programs by June.
- ▶ The Supreme Court declined to review the 6th Circuit Court's decision regarding the FCC 621 Order. However, the appeal of the order to the 6th Circuit did result in some favorable results for cities, primarily that costs to be considered franchise fees could only be assessed at marginal costs and not market rates. Action could be taken by the FCC or Congress to overturn or alter the Order. The Cable Commission will consider supporting the Protect Community Television Act at its next meeting.

PLEASE encourage your council members to call me if they have any questions you can't answer. I would be happy to answer any questions they may have. Heidi Arnson at NMTV. Direct line is 763-231-2801. Email is harnson@northmetrotv.com.



Bid to Support Local Businesses

April 11-13, 2022

Be a part of the TCN Chamber online auction to show support for your local businesses and programs.

How can you participate?

Sign up and register for the Online Auction. Once registered, bid on a variety of online products and services offered by local merchants during the bidding time.

Donate a product or service that can be part of our online auction. Your brand will be recognized for its contribution.

Sponsor the purchase of gift cards from local merchants. Then, donate them to the TCN Chamber where they will be auctioned to the highest bidder.

*You can find a list of merchants on the chamber website - twincitiesnorth.org, or contact John Connelly for more directions.
(763) 571.9781 or john@twincitiesnorth.org*

Show the power of promoting and supporting local businesses!

P.S. - Deadline is April 8!

VALUATION VIEWPOINT

Winter 2021/22
Vol 27 No 2

State of the Real Estate Market

by Bob Strachota and Ellis Beck

Over the past year, we have seen continued growth in real estate. Here is a breakdown by market type.

Single Family Residential - Determining what is normal in these abnormal times is a challenging proposition. Pending sales contracts of single-family homes were up 0.8% from November 2020 and up 15.9% from November 2019. Over the last decade, home prices might have increased in the range of 3% to 5% per year. Year over year increases over the past 12 months show an increase of 8% to 9%. The median sale price of a home that sold in the 16-county Twin Cities region from November 2020 through November 2021 was \$340,000. The average home sat on the market for just 27 days, and there is no indication that the spring 2022 market will bring relief for buyers.

Apartments - The apartment market seems to be returning to its pre-pandemic trend of growth at a slower pace. Rent increases this past summer were flat but now are edging up again. However, suburban rent hikes largely exceeded those of the urban submarkets. At the end of 2021, trailing 12-month net deliveries are near an all-time high, with approximately 12,000 units currently under construction. Metro-wide occupancy is near 95%, which for most of us reflects a balanced rate for a long-term investor. The slowdown in renter demand in the Minneapolis city core, and St. Paul, will most likely continue moderate rent growth for the foreseeable future. Concessions and other incentives should remain common through early spring 2022. Twin Cities rental growth is currently 3.6%, exceeding the area's five-year average yet trailing national markets.

Hotels - Unfortunately, business travelers are not back; the leisure traveler has the travel bug. Explore Minnesota has found that people are ready and willing to engage in leisure travel this winter. Roughly 82% of surveyed Minnesota travelers planned domestic U.S. trips this winter. Approximately 50% plan to visit destinations more than 500 miles from home, and approximately 48% of those surveyed are planning trips that include time in Minnesota. Generally, travelers expect pre-pandemic levels of customer service, product quality, and pricing. For those who will not be traveling, COVID-19 is the top reason for not planning to travel in the next six months. Obviously, new variants of COVID-19 and restrictions surrounding them are the wild card in any projection of the future of the local hospitality market. The downtown hotel market is struggling as reflected by recent sales of the Marquette and Westin hotels. The Marquette traded at a loss of \$14 million from the 2016 acquisition price of \$74.5 million, a 19% loss. And the Westin, which sold for \$66.4 million in 2015, sold for just \$47.2 million in October, a 29% loss.

Manufacturing - Minnesota has over 8,300 manufacturers making a wide range of products. Manufacturing is growing in Minnesota with employment in this sector rising over 11% since 2020. Real estate used for manufacturing is not constructed on a speculative basis. Usually, a manufacturing facility is built for a specific user. When that user grows and needs a new building, they leave behind a second-generation manufacturing building that is available for a startup. The opportunities to build new manufacturing space and the availability of second-generation space are balanced in terms of supply and demand. Numerous government incentives supplement all manufacturing startups. In summary, Minnesota manufacturing has strength in a broad range of industries. It has momentum to grow, but there is an acute shortage of workers that will keep the lid on expansion for the near term.

In this issue:



Market Insights



RE Transaction



BV Transaction

National Market Trends & Value Indicators

High Qual. Institutional Grade	Value Δ Over Past 12 Mo.
Office	6%
Mall	27%
Strip Retail	30%
Industrial	41%
Apartment	29%
Health Care	10%
Lodging	32%
Manufactured Home Park	24%
Self-Storage	66%
Student Housing	16%
	YoY Change
New Housing Starts - Midwest*	10.6%
Productivity**	-6%
U.S. Unemployment***	-41.8%
Consumer Confidence Index****	27.4%

Real Estate Indicators from Green Street Advisors CPPI Report,
*Source: St. Louis FRED, ** 3Q 2020/3Q 2021 - Source: Bureau of
Labor Statistics, *** 2020/2021 - Source: Bureau of Labor Statistics,
**** Jan 2021/Jan 2022 - Source: The Conference Board

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Market Insights

Rising Inflation in America by Thomas Blomgren

One of the major talking points over the past year has been rising inflation in the United States economy. Whether it be at the gas pump, grocery store, or in workplace wages, rising prices have touched just about every part of life. According to the Bureau of Labor Statistics, U.S. inflation increased at a greater annual rate in 2021 than any other 12-month period since 1982, creating a 39-year high. The consumer price-index rose 7% in December from the same month a year ago. This rise in prices can be attributed mostly to strong consumer demand paired with supply chain constraints and shortages. Rises in inflation affect consumers and companies in a multitude of ways. Large inflation gains erode the purchasing power of consumers in the marketplace. However, this rise in prices encourages people to spend and invest more in the short term, due to the lower value of holding cash. Then again, this spend-and-invest cycle will only accelerate inflation due to increased demand, creating a vicious cycle of rising prices. The rise in prices has not been felt equally across different industries. For instance, used auto prices have skyrocketed due to a semiconductor shortage that greatly limits the supply of new cars. Meanwhile, prices for services centered around education and medical care have risen just slightly. Also, rising inflation has led to higher wages in the workplace. Having said that, the gains in wages are dulled by the effects of inflation. According to a CNBC article dated November 10, 2021, the average wage growth year over year through October 2021 was 4.9%. However, when accounting for inflation, real hourly wages have decreased by 1.2% in that same time period. Currently, the Federal Reserve is discussing multiple interest rate increases in the next year aimed at slowing inflation, although it is unclear how these increases will affect the economy and the spending power of workers over the year to come. 📈

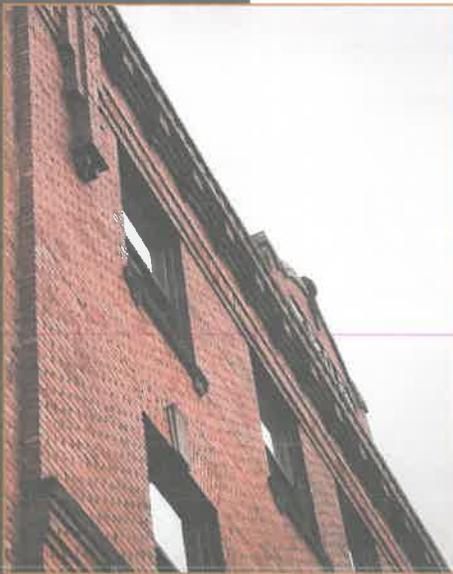
Reuse of Existing Structures by Brock Boatman

Adaptive reuse of existing properties continues to be an interesting development opportunity in the Twin Cities, particularly in downtown Minneapolis. However, the data suggests that not all opportunities are equal. The simple example is the continued conversion of aged warehouses and offices in the North Loop, where conversion to residential uses has been well established for years. A recent example of a new project that is underway is Solhem's Security Warehouse conversion to apartments. Including new construction and properties still in lease-up, downtown Minneapolis apartment vacancy is still near 5%, with starting rent near \$1,700. Reuse in this market sector is still well received, although new opportunities are diminishing as supply dries up.

In another adaptive reuse market, owner-users are still being drawn to the Downtown Minneapolis market. A recent example is the purchase by the Red Lake Nation to create a new student campus near US Bank Stadium. The Nation recently purchased the former Tiger Oak Media building and the adjacent properties for use as a new campus for their college. Previously, the buildings here had been a combination of offices, retail, industrial, among other uses in their 100 years of existence. Conversion to a classroom and administrative offices was a natural fit for an owner-user willing to invest the dollars to make these well-located structures beneficial to their cause.

The Rand Tower conversion to a hotel at the end of 2020 was unfortunately poorly timed yet helps demonstrate that existing structures that may no longer be viable as an office use can still find a purpose for reuse. While all hotels have experienced challenges over the last two years, the historic structure located in the heart of Downtown Minneapolis is currently experiencing above average occupancy rates as of the beginning of 2022 and reaching more than 80% occupancy on weekends and event nights – particularly Vikings games and other US Bank events. The Rand Tower conversion took obsolete office space off the market and created a new use that the market is utilizing. The largest reuse space is the Dayton's project. Finally opening in early 2021, this million square foot project has only secured one major tenant, Ernst and Young. This project, with an extensive amenities package

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Reuse of Existing Structures

continued from page 2

that not all developments can provide, does present a unique challenge; the large floor plans cannot easily accommodate a user smaller than around 5,000 square feet. This requires the project to find more home run type tenants in order to stabilize, a challenging prospect given space that has become available in City Center and the relocation of RBC. The Dayton's project was always going to be a risky venture as a speculative development, and the unforeseen challenges of the last two years only added to the risk undertaken by investors and lenders.

Adaptive reuse of existing properties is always going to be a challenging undertaking, and the market's reception can be mixed; however, we would expect to see continued development of this type with investors with the right creative mind and opportunities to keep these projects moving forward. 

State of the Real Estate Market

continued from page 1

Warehouses - There appears to be no end in sight for the industrial warehouse boom. Despite clogged supply, demand for major distribution facilities and warehouses seems to be "off the charts" in the Twin Cities. Other regional hubs like Dallas, Atlanta, Chicago, and Denver are experiencing the same shortages of space.

The pandemic has accelerated the already growing trend of e-commerce. Some call this the Amazon Effect. To manage growth, businesses of all types are leasing space to store more inventory and reduce reliance on material supply flows. Despite rampant new development, record-setting demand has kept the Twin Cities vacancy rate below 4% for 22 consecutive quarters. The strongest performing industrial market in the Twin Cities is the Northwest submarket.

Retail Malls - Considering the economic damage brought on by the one-two punch of the pandemic and civil unrest, the Twin Cities retail market has been somewhat resilient in the past two quarters. The retail sector is made up of several submarkets, such as malls and big box stores. In the Twin Cities, these markets make up 29,700,000 square feet. There is virtually no new construction, and there won't be for many years. These sectors are plagued by big box store closures and bankruptcies of numerous tenants. Most landlords have sued dozens of tenants for overdue rent in 2021. All malls continue to see foot traffic down compared to pre-pandemic levels. Even the metro's "best in class" malls are suffering from the pandemic's impact. Older malls and areas with below-average demographics are having the most difficulties backfilling large scale vacancies. Reported vacancy rates for market power centers are in the 11% to 12% range. It is likely that the vacancy rates reflect the occupancy level but not the amount of rent being paid; we at Shenehon believe that landlords may only be collecting 80% of all rent due. Rental rates in these sectors have been flat at \$20 to \$30 per square foot plus operating expenses, and they will not show any meaningful increase for the next one to two years. For malls in particular, creativity is the theme as landlords and developers will reconfigure and redevelop obsolete or underperforming retail spaces. The goal of the creativity is to explore unique venues that will draw traffic and again engage the consumer's interest. Despite the e-commerce expansion, most retailers are confirming their commitment to brick-and-mortar retail.

Community Strip Centers - Community Strip Centers have not received the same amount of negative pressure from COVID-19. While the pandemic nearly gave the malls and power centers the "knock-out punch," certain retail segments (i.e. grocers, pet supplies, coffee, sporting goods, alcohol, discount clothing, and home improvement supplies) were propelled by the pandemic. How many of you wait in drive-through lines for your Starbucks or Caribou coffee? Most of us, even at the height of the pandemic, were visiting our community/neighborhood strip centers with more regularity than in pre-pandemic times because we were not traveling out of town. As with anything, there are exceptions to this rule, with restaurants being the biggest example. It is anticipated that restaurants will likely be the area of this sector to recover.

TC Office Market - The Metropolitan Twin Cities downtown office market, which is composed of 46,100,000 square feet, reached an all-time high vacancy rate in the third quarter of 2021. This 46.1 million square foot market includes all Class A, B, and C buildings. Think of the total office space as the equivalent of 30 IDS buildings in a row. The current vacancy rate as of January 1, 2022, is 14.3% of all space, or 6,700,000 square feet. This is as if we had four and a half empty IDS buildings. While we have not returned to pre-pandemic levels of downtown office vacancy, we are seeing improvement. 



Market Insights (continued)

COVID Impact on Valuations by Madeline Strachota

Since March of 2020, clients have asked us about the impact of COVID on the value of their business or real estate. We believe that there is no one-size-fits-all, uniform “COVID discount” nor “COVID premium.” Sectors of the economy have encountered different positive and negative microeconomic impacts from COVID. In fact, sub-sectors of the economy have been impacted differently by COVID. Even within those sectors, the underlying fundamentals of businesses have led to various outcomes. In the hardest hit sectors of the economy, companies with strong fundamentals have been able to weather the storm better than similar companies without strong fundamentals. In sectors where there has been

growth opportunities from COVID, companies that have quickly scaled their online, curbside, or delivery sales, have fared better than their competitors who were not as nimble. For example, we appraised a business that saw a 75% increase in annual sales during the global pandemic because they were prepared to serve customers through online sales.

Given this variety in outcomes, the impact of COVID on business and real estate valuations poses a unique challenge to appraisers. It requires forecasting cashflows and determining discount rates when the future of COVID is opaque. It also requires particular attention to detail when analyzing comparable sales. We have noticed a trend among business and real estate owners during this time. For sectors of the economy that have benefited from the COVID impact, business owners are eager to sell. Oftentimes, owners in these sectors want to sell when their cashflow is up, hoping

to convince buyers that what may be a short-term uptick in cashflows is a sustainable increase to the bottom line. Alternatively, we have observed many businesses and real estate owners delay sales of their businesses or real estate in the most negatively impacted sectors to avoid a perception problem. So, many of the business and real estate transactions in negatively impacted sectors have been sales where the operator did not have strong fundamentals underlying their business. For example, highly leveraged real estate in badly hit sectors, such as central business district hotels, may have undergone financial distress, causing the owners no option but to sell at a discount to intrinsic value.

Therefore, the sales comparison approach to value presents unique challenges right now—are the sales of like-kind property really comparable to the assets being appraised? Although the real estate may be the same property type, in a similar location, the sale must be analyzed to determine if it was a sale under distress that caused a depression in price beyond the intrinsic value of the asset. Furthermore, sales of real estate or businesses in booming sectors of the economy must be analyzed to determine if the forecasts assumed overly optimistic long-term performance. For example, in the business where we observed a 75% increase in sales, we determined that some of the change in consumer preferences for this brand’s products will be sustainable, although the sales will largely return to pre-COVID levels and growth rates in the future.

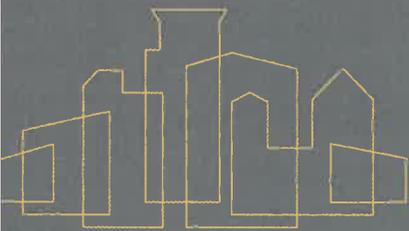
In summary, a thorough financial analysis on a case-by-case basis is necessary to determine if a “COVID discount” or “COVID premium” is applicable to a business or real estate. So, be cautious when receiving a cursory answer to the question—what is the COVID impact on value? 🏠

Trends in Price to Earnings Ratios for Public and Private Companies by Cody Lindman

The price to earnings ratio (P/E) is one of the most widely used metrics in the valuation of companies. As the name suggests, the P/E ratio is calculated by dividing the price of one share of a company’s stock by the company’s earnings per share. Although commonly used as a relative measure of valuation between companies in the same industry, it can also be beneficial to compare P/E ratios for a specific company or index over time.

In particular, the Standard and Poor’s 500 (S&P 500) P/E ratio is closely followed by investors and analysts because it is believed to provide a reading on the temperature of the overall stock market. As of December 31, 2021, the P/E ratio of the S&P 500 was 30.0, a level significantly above the long-term average of 16.0 since 1871,

continued on page 5



Trends in Price to Earnings Ratios for Public and Private Companies

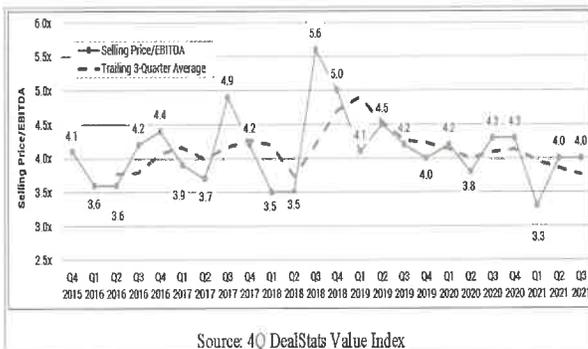
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yet below the levels experienced during the dot-com bubble and the 2007-2008 financial crisis. Additionally, the S&P 500's P/E ratio of 30.0 as of December 31, 2021 was above the five-year historical average of 26.7, yet below the 2021 average of 32.2. Due to lower interest rates in response to the COVID-19 global pandemic, P/E ratios have increased significantly since December 2019. In the near term, we expect P/E ratios to decrease as a result of both higher interest rates and inflation. However, the decrease may be muted as a projected increase in interest rates and inflation is likely already priced into the market.

Unfortunately, one is not able to readily calculate the P/E ratio of a privately held company. Instead, investors and analysts look at transactions involving privately held companies and then calculate a variant of the P/E ratio called the selling price to earnings before interest and taxes ratio (Price/EBITDA). The Price/EBITDA ratio is calculated by dividing the selling price of a business by its EBITDA. Although the formula is slightly different, the P/E ratio and the Price/EBITDA ratio should follow the same trends, although they are not directly comparable. One of the best resources for data on Price/EBITDA ratios for privately held companies is the DealStats Value Index, which is published by Business Valuation Resources. According to the fourth quarter DealStats Value Index, the Q3 2021 median Price/EBITDA multiple for private company transactions was 4.0, a level slightly above the three-quarter average of 3.8, yet below the five-year average of 4.4. Since peaking at 5.6 in Q3 2018, the Price/EBITDA ratio has generally declined, hitting a low of 3.3 in Q1 2021. The chart below showcases the DealStats average Price/EBITDA ratio since Q4 2015.

The data suggests that the valuations of publicly and privately held companies have taken divergent paths over the past five years. As of December 31, 2021, the S&P 500 P/E ratio was 27.3% greater than the December 31, 2016 P/E ratio. In contrast, the average Price/EBITDA ratio for privately held companies as of Q3 2021 was 2.4% lower than the average Price/EBITDA ratio as of Q4 2015. One possible explanation for the declining median

Price/EBITDA ratio for private companies is an increase in the "size premium." The "size premium" is the tendency for larger companies to typically trade at higher multiples than smaller companies; due to being perceived as less risky and having greater access to capital. Further analysis of the data supports our hypothesis; as shown in the chart below, median Price/EBITDA ratios for privately held companies with less than \$10 million in revenue declined between 2016 and Q3 2021. In contrast, median Price/EBITDA ratios increased



Source: 4Q DealStats Value Index

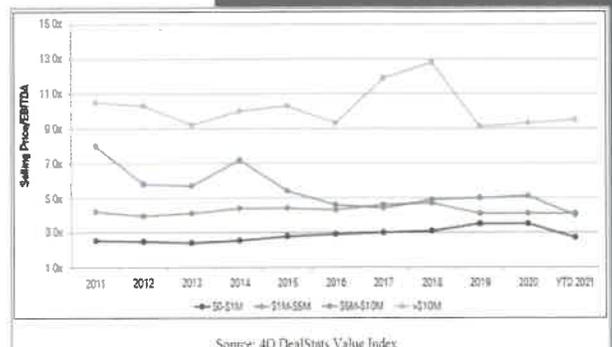
slightly for private companies with more than \$10 million in revenue.

Another possible reason is that the types of businesses that are typically publicly held or privately held differ. For example, although they are privately held during their early stages, technology firms typically go public eventually. Additionally, as the world economy has become more dependent on technology, the valuation of technology firms has risen steeply over the past five years, with the S&P 500 Information Sector index returning an annualized 28.93% over the past five years.

Regardless of the reason for the divergence in the valuation trends of public and private companies, the data clearly shows that small privately held companies have underperformed both larger privately held companies and public companies in general over the past five years. In the near term, we expect small privately held companies to continue to underperform both larger privately held companies and public companies due to small private companies typically experiencing greater negative effects from higher interest rates and inflation.



Source: Shenhon Company, data provided by Nasdaq.com



Source: 4Q DealStats Value Index

MARKET TRANSACTION

Real Estate

Sale of Bloomington Building

Schmitt Music recently celebrated their 125th anniversary. Shortly after, the five-generation Schmitt Music company purchased a 92,000 square foot building on 9.25 acres in Bloomington. The current Schmitt Headquarters located at 240 Freeway Boulevard, Brooklyn Park will move to 7800 Picture Drive, Bloomington once renovations are complete. The Bloomington location will host the corporate headquarters, an auditorium, teaching space, and a retail store. The 20,000 square foot second floor of the building will be leased out.

The 50-year-old building was appraised considerably higher than the purchase price of \$6.3 million, which included a \$280,000 environmental escrow to deal with an environmental issue on the property. Depending on the cost of this issue, the money or a portion thereof, may be refunded. Since Schmitt will be keeping the existing building, the signage from 494 will be grandfathered in. This will add immense value for Schmitt considering 142,000 cars drive the interchange at Interstate 494 and Highway 100 every day. The sale needed the approval of the City of Bloomington since Schmitt will be using some of the space for a retail store, which was not a use permitted by existing zoning. The property also includes excess land that Schmitt may elect to parcel off for sale in the future. 🏡



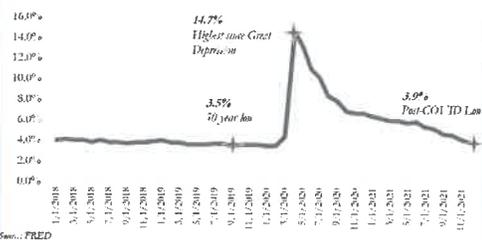
Buyer: Schmitt HQ125 LLC
Seller: Shutterfly Lifetouch LLC
Property: Office Building on 9.25 acres, 7800 Picture Drive, Bloomington, Minnesota
PID: 16-116-21-22-0003
Sale Price: \$6,300,000

MARKET TRANSACTION Business

by Chad Starman, Managing Director, Hennepin Partners

Steady and Increasing Activity in Current M&A Landscape

Monthly Unemployment Rate



Global M&A activity witnessed a record year in 2021 in many aspects and appears to have little signs of slowing down. Despite continued concern regarding the spread of COVID-19 and its variants, robust activity is continuing. The M&A frenzy is being driven by numerous factors. For private equity firms, it is driven by their desire to capitalize on attractive economic growth and low interest rates. Private equity firms continue to have record levels of dry powder that they are looking to put to work.

On the strategic buyer side, companies are continuing to see strong earnings, increasing cash reserves and pressure from shareholders to create growth organically and through acquisition. Sellers are continuing to monitor a variety of factors when evaluating a potential sale. Potential tax changes, attractive end-market trends and strong valuation multiples are all contributing to an increased volume of deals coming to market.

The US economy continues its boom following the economic recovery from COVID-19. There are still challenges to face, including inflation and the spread of COVID-19 variants, but the U.S. economy continues to grow and remain resilient. This is evident by the most recent unemployment rate of 3.9%, just 40 basis points off of the 50-year low.

Activity in the global M&A market continues to be robust, with both deal value and number in 2021 eclipsing 2020 values only through Q3 2021 (PitchBook). The global M&A market has shown no signs of slowing down with strong activity heading into 2022.

Hennepin Partners Advises Modern Athereter Technologies on its Sale to VitalPath, a Portfolio Company of Inverness Graham



In a recent transaction, Hennepin Partners served as the sell-side advisor to Modern Catheter Technologies ("MCT") to VitalPath, a portfolio company of Inverness Graham. Based in Maplewood, MN, MCT provides complex catheter-based delivery systems for a range of endosurgical and interventional applications, with a primary focus on the neurovascular and electrophysiology markets. MCT is known for its high-quality product offering, easily customiz-

able configurations, quick lead times and superior service to enhance customers' time to market and profitability.

MCT's expertise in microcatheters strengthens VitalPath's service to fast-moving customers in the neurovascular, coronary and peripheral market segments. These include nine of the top ten Tier I OEMs and dozens of innovative early-stage medical device companies. The acquisition will also expand VitalPath's ability to scale, increasing its total footprint to more than 80,000 square feet of manufacturing space, including 35,000 square feet of ISO 7 and 8 cleanroom space.

Global M&A Value and Count



Hennepin Partners LLC is an investment bank that provides M&A advisory services and strategic advice to entrepreneurs, private equity firms, and corporations. Member FINRA/SIPC. For more information, visit www.hennepinpartners.com



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VALUATION VIEWPOINT NEWSLETTER INSIDE

SHENEHON COMPANY IS A REAL ESTATE AND BUSINESS VALUATION FIRM, serving both the private and public sectors throughout the United States. Our unique combination of real estate and business valuation expertise allows us to provide a wide range of services to offer innovative solutions to difficult valuation issues. Shenehon Company is committed to equipping its clients with the tools necessary to make informed and knowledgeable decisions regarding their capital investments.

- Allocation of purchase price
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- Bankruptcy proceedings
- Charitable donations
- Commercial properties
- Condemnation
- Contamination impact studies
- ESOP/ESOT
- Estate planning
- Feasibility analyses
- General limited partnership interests
- Gift tax evaluations
- Going public or private
- Highest and best use studies
- Industrial properties
- Insurance indemnifications
- Intangible asset valuation
- Internal management decisions
- Investment counseling
- Land development cost studies
- Lease and rental analyses
- Lost profit analyses
- Marriage dissolution
- Mortgage financing
- Multifamily residential properties
- Municipal redevelopment studies
- Potential sales and purchases
- Railroad right-of-ways
- Special assessment appeals
- Special purpose real estate
- Tax abatement proceedings
- Tax increment financing
- Utility and communication easements

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BUSINESS & REAL ESTATE VALUATIONS

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ANOKA COUNTY NEWS

Volume 1-2022



Redrawing
the
Districts



Reapportionment Comes First

Anoka County, like many other governmental bodies across the nation, is currently in the process of redistricting. This procedure is multilayered, and counties take on this task after reapportionment has been accomplished at the congressional level, and after state-level redistricting. According to the Minnesota Legislature Reference Library, reapportionment is the process of reassigning a given number of seats in a legislative body to established districts, usually in accordance with an established plan or formula.

The U.S. Census, which is conducted every 10 years to count the nation's population, plays an integral role in reapportionment and redistricting. For reapportionment, it's to ensure each state is allocated representation fairly in the 435-member U.S. House of Representatives. The apportionment population counts for each state are delivered to the President within nine months of the Census date.

State-level population data was released last year and showed that Minnesota kept its eight congressional seats by the thinnest of margins. If just 26 fewer Minnesotans had completed the Census, the state would have lost one of its seats. Instead, New York was the unlucky state that lost a seat.

State Redistricting is next

Before Anoka County can begin its commissioner redistricting process, the state must finish redrawing its own boundaries.

In Minnesota, the Legislature is tasked with redrawing congressional and legislative districts. District boundaries are drawn so that approximately the same number of persons are contained within each congressional district.

However, over the last five redistricting periods, totaling 50 years, Minnesota courts have stepped in to establish redistricting plans when legislatures and governors couldn't agree.

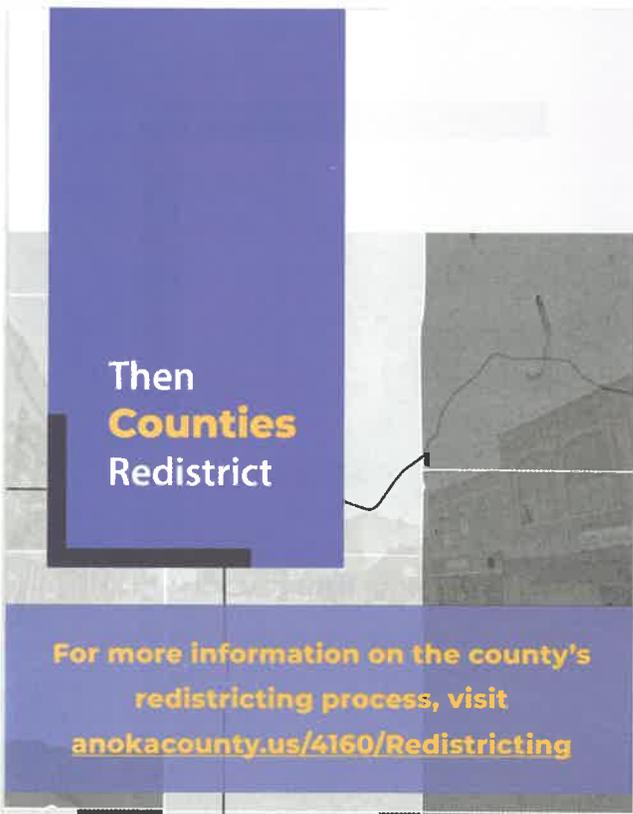
The deadline for the Minnesota Legislature to complete redistricting was Feb. 15, 2022.

As in past redistricting cycles, the courts stepped in after the deadline passed, and a special five-judge panel released new congressional and legislative maps. Visit gis.lcc.mn.gov/ to access the maps.



Municipal Redistricting Follows

After new congressional and legislative maps are established, cities and townships will begin the process of redrawing their ward and precinct boundaries. Cities and townships may need to adjust their precincts due to changing district boundaries, population shifts, or other considerations. The deadline for municipal redistricting is March 29, 2022.



Then Counties Redistrict

For more information on the county's
redistricting process, visit
anokacounty.us/4160/Redistricting

Once new ward and precinct lines are established, the Anoka County Board of Commissioners will undertake the process of redrawing its county commissioner districts.

County commissioner redistricting must be completed by April 26, 2022. Commissioners will be up for reelection in 2022 if their regular 4-year term is expiring or if the population in their district is shifted more than 5 percent of the average district size in the county. This threshold is 2,599 for 2022 redistricting, meaning if more than 2,599 people are moved in or out of a district, then the commissioner must run for reelection. In 2012, six of the seven Anoka County Commissioner seats were on the ballot (only District 4 did not need to run for reelection).

If an incumbent county commissioner is shifted into another commissioner district as a result of redistricting, the commissioner can complete the end of their term as long as they remain a resident of the county.

Other districts, including school districts and soil and water conservation districts that elect their members/supervisors by district, may also need to redraw their lines following the completion of municipal redistricting. Their deadline is the same as the county commissioner redistricting (April 26, 2022).

"The Anoka County Board is working in step with county staff to complete a redistricting map that adheres to all parameters and is fair to each commissioner," said Scott Schulte, chair, Anoka County Board of Commissioners. "This process has been transparent throughout, and I'm confident the new boundaries will work well for our elected officials and residents."

The board will have a special meeting to consider the redistricting plan at 1 p.m. April 26 in room 705 of the Anoka County Government Center.

Following redistricting, the Anoka County Board of Commissioners will determine which commissioners will be elected for two-year terms and which will be elected for four-year terms. County commissioners must have staggered terms. After 2022, all commissioners will once again be elected for four years.

A qualified voter can apply to district court to either (a) require a county to redistrict that has not already done so; or (b) require a county to revise the redistricting plan on the grounds that it has violated statutory requirements. If a county has not fulfilled its requirements, the court may offer additional time for the county board to correct errors in the redistricting plan or it may appoint a redistricting commission to redistrict the county in accordance with the statutory requirements.

The early candidate filing period (for offices with a possible primary election) will take place May 17 to May 31, 2022. Candidates will file for office at that time based on the newly established district lines.

Anoka County registered voters will receive a postcard in July confirming their election districts and polling place location in advance of the Aug. 9, 2022, primary election.



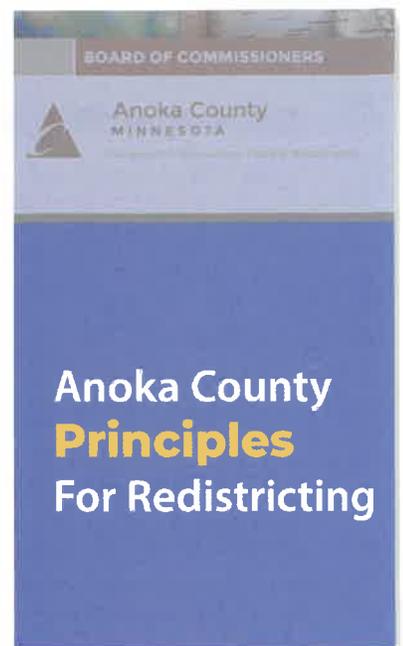
Steps After Redistricting

Requirements by MN State Statute

- County is divided into as many districts as there are members of the county board.
- Districts are bounded by town, municipal, ward or precinct lines.
- Districts are composed of contiguous territory as regular and compact in form as practicable.
- Districts as nearly equal in population as possible (no more than 10 percent variation from average).
- A majority of the least populous districts cannot contain less than a majority of the county population.

Other considerations

- No city represented by a majority of commissioners.
- Preserve communities of interest, including citizens with similar social, geographic, political, cultural, ethnic, economic or other interests.
- Districts drawn without the purpose of either protecting or defeating incumbents.
- Anticipating future growth.



Anoka County Researching Options for New Jail



The Anoka County Jail, located in downtown Anoka, was built in 1983 and was originally designed for 140 inmates.

The county population at that time: 205,362.

As of the 2020 Census, Anoka County's population was 363,887 — an increase of nearly 160,000 residents from

1983. And that figure is projected to keep growing, up another 40,000-plus by 2040.

The jail currently has a functional capacity of 180, which is not enough to handle the volume of inmates who are processed through the county's justice system. The county spends a substantial amount of money each year boarding inmates at other facilities. For about three years, from 2018 to 2021, Anoka County spent nearly \$2.6 million to board inmates at Sherburne and Wright County facilities. And due to COVID-19, many county jails are now refusing to take inmates from other counties — there are just a handful that are willing to at this point.

Due to the capacity challenges, which are exacerbated by classifications that prevent jails from housing certain types of inmates together, and deterioration issues that frequently arise at the jail, Anoka County has been researching options for a new jail. A criminal justice workgroup was formed, consisting of representatives from county administration, social services, corrections, 10th Judicial District, public defenders, Sheriff's Office, jail administration, and the County Board of Commissioners. This group met over several years to identify short-term process improvements and long-term needs. There have been two different jail assessments completed — one in 2017 and another in 2020.

Several scenarios and locations were discussed, with the preferred option being a two-story, 540-bed facility adjacent to the Anoka County Government Center, where the building's parking ramp is currently located. A new facility would solve the overcrowding and boarding-out problems Anoka County continues to face; safety would increase for both jail staff and inmates; and the county would be able to better handle complex mental health needs of inmates in a facility that has areas designed for that function.

Expanding the current jail has been discussed, but this option would be logistically difficult, and costly. The only option with an expansion would be to go up, not out, and structurally, the facility can't be expanded vertically without significant foundation support. Inmates would also have to be boarded out at other jails during construction, which is another challenge to an expansion rather than construction of a new facility.

Anoka County is currently researching several options for funding a new jail, including bonding and grant opportunities.

The Anoka County Board of Commissioners in October of 2021 approved an amendment to a contract with Wold Architects and Engineers for site plan and design services related to the construction of various public safety and correctional facilities, including a new jail, new parking ramp and new emergency communications facility.

"There are more steps in the process before any construction could take place, and there will be more opportunities for discussion among commissioners and the public about the jail and other public safety projects in the coming months," said District 2 Anoka County Commissioner Julie Braastad.

Alert Systems Allows County to Send Messages to Phones, Broadcasters

Anyone who has a smart phone has probably received a warning message on it at some point, whether that's an AMBER Alert or another type of emergency message sent by a local jurisdiction.

Not every county or municipality has the technology in place to send these messages — which can be delivered when there's extreme weather, active shooters, or other emerging threats — but the Anoka County Emergency Communications Center has this ability via the Integrated Public Alert & Warning System (IPAWS). This system allows the county to send Wireless Emergency Alert (WEA) and Emergency Alert System (EAS) messages to geographical areas within the county. WEAs, which are the result of a partnership with the Federal Emergency Management Agency (FEMA), are short emergency messages that can be sent to enabled mobile devices via cell towers. EAS messages are delivered to radio and TV broadcasters. Anoka County rarely sends out EAS messages.

WEAs, which are sent free of charge, are no more than 360 characters and will contain the name of the authorizing agency, instructions, a description of the emergency, the area of the emergency, further instruction if necessary, and instruction on how to keep updated on the emergency.

Some top questions about WEAs include:

Why didn't I get the WEA alert but someone near me did?

Not receiving an alert may be due to inadequate cell reception, or some mobile phones will not show an alert when a person is on a call — this varies by make and model.

Not receiving an alert may also be because a mobile phone is:

- On Wi-Fi and doesn't have a wireless connection.
- Set to "off" or "airplane mode."
- Not connected to a cell site broadcasting the alert.
- Connected to a cell site that is not broadcasting the alert, undergoing maintenance or is out of service.
- The device is opted out of receiving alerts. The location of the alerts opt-in/opt-out menu typically is in the notifications settings menu.

Why did I receive the alert outside of the geographical area?

A WEA can be received miles outside the geographical area because the signal can bounce off different towers. As technology improves, the accuracy of delivery will improve.



More Frequently Asked Questions

Q: Can I call 911 with questions about a WEA?

A: No. Residents should only call 911 if they have pertinent information regarding an emergency that can help the public safety responders.

Q: What are the types of Wireless Emergency Alerts that Anoka County 911 might send?

A: Imminent Threat Alerts include natural or human-made disasters, extreme weather, active shooters, and other threatening emergencies that are current or emerging.

Public Safety Alerts contain information about a threat that may not be imminent or after an imminent threat has occurred. Public safety alerts are less severe than imminent threat alerts.

Q: Can I opt out of these alerts?

A: Yes, mobile device owners can opt out of alerts with the exception of a Presidential Alert.

Q: Who gets these messages?

A: A message is drafted upon a geographical area that is selected based on the situation. A WEA message is sent to the selected geographical area. It's estimated that only 35 percent of cell phones within the alert area will accurately receive the alert at this time — this may lead to some over alerting. As technology improves, the accuracy of delivery will improve.

"The technology Anoka County uses to send alerts is emerging, and currently has some limitations, but it's an important tool for enhancing public safety in our communities," said District 5 Anoka County Commissioner Mike Gamache.

For additional information, visit fema.gov and search "integrated public alert and warning system."



anokacounty.us/4081/Careers

Become a 911 dispatcher – it's not just a career, it's a calling!

Commissioner Schulte Receives AMC President's Award



Schulte, left, is presented the President's Award.

Anoka County Commissioner Scott Schulte received the 2021 Association of Minnesota Counties' (AMC) President's Award for years of dedicated service and exemplary leadership in county government. The 2020-21 AMC President Rich Sve (Lake County commissioner) selected Commissioner Schulte to receive this honor.

The prestigious President's Award is presented to an individual who has a deep history of public service to their community and county.

Commissioner Schulte, a lifelong Rotarian, was first elected to the Anoka County Board in 2012, after serving 13 years on the Coon Rapids City Council. He has served as board chair for the past 2 ½ years. He is a current member of the AMC Board of Directors and an AMC past president. Commissioner Schulte believes a good county commissioner is versatile, passionate, and can make decisions that benefit the most citizens possible.



In addition to his roles with AMC, Commissioner Schulte serves on many committees for the County Board; he leads the Preferred Business Partners program, which brings together the public and private sectors in a mutually beneficial relationship; he serves on the Greater MSP Board of Directors; and he was recently elected as chair of the Minnesota Association of Workforce Boards.

"I'm honored and humbled to receive this award," said Commissioner Schulte. "What made this recognition possible is the support of my fellow commissioners and the hard work of our county staff. When I've been busy at AMC, they've always been back in Anoka County, making sure everything runs as it should. Their professionalism and dedication to our residents is unwavering and admirable."

AMC is a voluntary statewide organization that assists the state's 87 counties in providing effective county governance to the people of Minnesota. The association works closely with the legislative and administrative branches of government in seeing that legislation and policies favorable to counties are enacted. In addition, the association provides educational programs, training, research and communications for county officials.

Anoka County Human Services Manager Wins AMC Outstanding Service Award

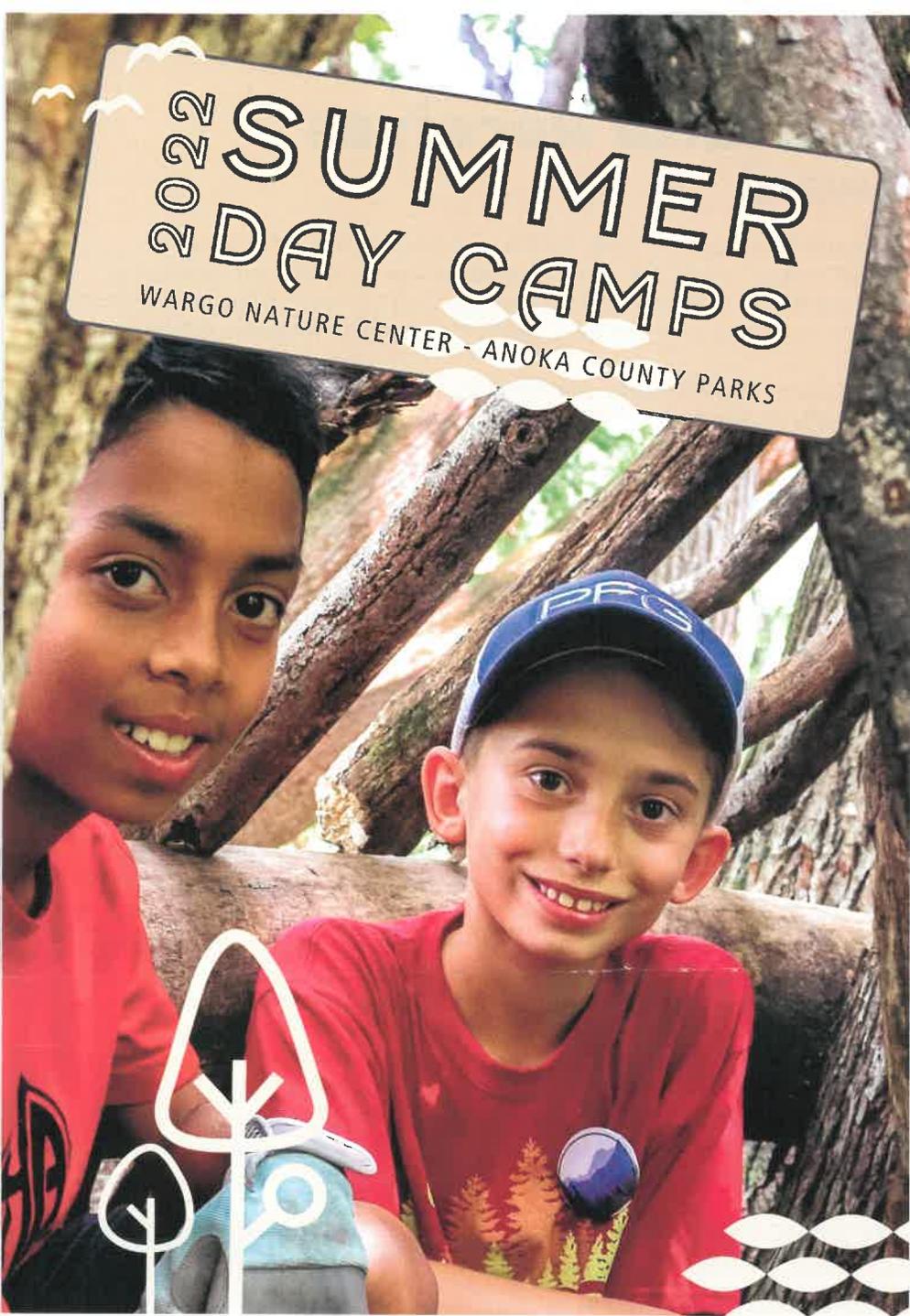


Cindy Cesare, Anoka County Human Services Division manager, recently won a 2021 Association of Minnesota Counties' (AMC) Outstanding Service Award for exhibiting excellence, innovation and dedication to her work in county government.

Under her leadership, the AMC and Local Government Innovation award-winning mentorship program was developed — this program provides support and leadership opportunities to county staff. She has been an active member of the Minnesota Association of County Social Service Administrators and has developed the trust of key legislators. Cesare has worked to modernize the service delivery model in Economic Assistance and

in other areas as well, always communicating with all stakeholders. She has overseen the work of Public Health and their response to the pandemic, keeping a pulse on what her staff needs. Cesare works hard, is dedicated, and stands her ground on the tough issues. She is analytical, knowledgeable, compassionate and is a team player.

"Anoka County has been fortunate to have Cindy Cesare working here for three decades — her expertise, professional demeanor and dedication to our citizens is invaluable," said District 6 Anoka County Commissioner Jeff Reinert. "There are thousands of people who could have probably been selected for this award, but Cindy rose to the top, and she deserves the accolade. She does a fantastic job in Anoka County, and anyone who works with her knows she's among the best at what she does."



**2ND SUMMER
2ND DAY CAMPS**
WARGO NATURE CENTER - ANOKA COUNTY PARKS

EVERYONE IS WELCOME!

We are excited to be offering in-person camps this summer which will provide a safe, healthy, and fun experience.



**REGISTRATION
NOW
OPEN**

Camp topics for ages preschool through grade 8 include: Survival Adventures, Art of Nature, Wildlife Tracking Camp, and more!

**REGISTER EARLY
AND SAVE**

Register by May 6, 2022, and save \$5 per participant on preschool and grandparent camps and \$10 on school-aged camps.

**TO REGISTER
ANOKACOUNTYPARKS.COM
763-324-3350**



**WORK
IN THE
PARKS**

NOW HIRING
PARK MAINTENANCE
NATURAL RESOURCES
PARK SERVICES
CHOMONIX GOLF COURSE
BUNKER BEACH WATER PARK
WARGO NATURE CENTER



APPLY ONLINE AT [ANOKACOUNTYPARKS.COM/PARKJOBS](https://www.anokacountyparks.com/parkjobs)



FAMILY EARTH DAY CELEBRATION

APRIL 23

12:30-3PM AT WARGO NATURE CENTER

Celebrate the Earth and explore the NEW SOUND GARDEN!

EARTH DAY SERVICE PROJECT
Before the Celebration, 10am - 12pm
Call 763-324-3350 to sign up.

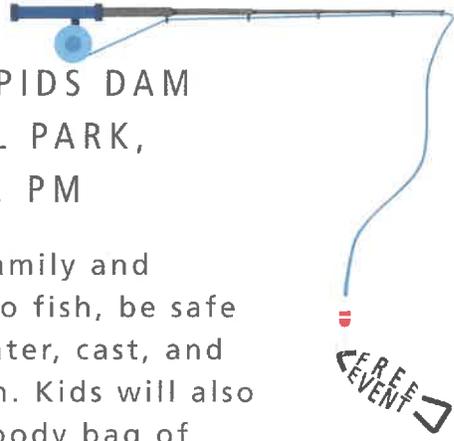


KIDS FISHING CLINIC

MAY 7

COON RAPIDS DAM
REGIONAL PARK,
9 AM - 12 PM

Bring the family and learn how to fish, be safe near the water, cast, and identify fish. Kids will also receive a goody bag of fishing-related gear. All equipment is provided.



NEW SCOUT BSA MERIT BADGE PROGRAMS AT WARGO NATURE CENTER
VISIT ANOKACOUNTYPARKS.COM FOR MORE INFORMATION



2022
SEASON
DATES

JUNE 10
THROUGH
SEPTEMBER 5

JOIN OUR TEAM!
BUNKERBEACH.COM



ANOKA COUNTY LIBRARY



READ LOCAL

Featured Local Authors

Each year we highlight authors in our community. Learn more about our featured authors and check out their books from the library at tinyurl.com/ReadLocalMN

Want to be a featured author?
Look for applications to open each fall.

YOUTH FICTION



Minda Gomez
The Secret Door



El Holly
Finding Fae



Kyle Rawleigh
Chronicles of the Unicorn Kingdom



Genevieve Vickers
Amethyst

YOUTH NONFICTION



Matt Lilley
Good Eating: The Short Life of Krill

ADULT FICTION



Chad Corrie
The Wizard King Trilogy



Dennis Dorgan
*The Narcissism of Small Differences:
A Noir Detective Novel*



Janet Graber
The Sting of Love



Loretta Ellsworth
Stars Over Clear Lake



Brenda Lyne
Sister Lost

ADULT NONFICTION



James Bauer
*The Runaway Learning Machine:
Growing Up Dyslexic*



Christopher Gehrz
*Charles Lindbergh: A Religious Biography
of America's Most Famous Pilot*



Eric Nehring
*Beyond Theory: The Making of a
Music Teacher*



Mary Jo Pehl
*Dumb Dumb Dumb:
My Mother's Book Reviews*



Nancy Poland
*Remarkable Caregiving:
The Care of Family and Friends*

Visit the online event calendar for information on upcoming events & programs
anokacountylibrary.org

Unclutter your email inbox!
Receive text notifications from the library on your mobile phone.
Get convenient notices when your holds are ready and due dates are approaching.

How to Opt-in for Text Notices

- Log in to My Account with your library card and pin #.
- In the “Personal Information” tab, click “SMS Notifications” then “Add SMS Notification.”
- Type in a label, like “mobile” or “cell” for your device, and enter your phone number.
- Check the boxes for which notices you want to receive via text.
- Save your changes!

Change your preferences at any time to add or remove text notifications.

SUMMER ADVENTURES

Begins June 1, 2022

Complete challenges, track reading minutes online, and share reviews. For all ages.

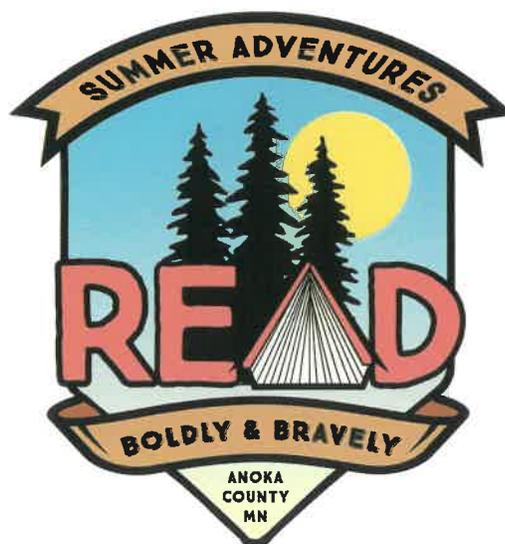
Register online

anokacounty.beanstack.org

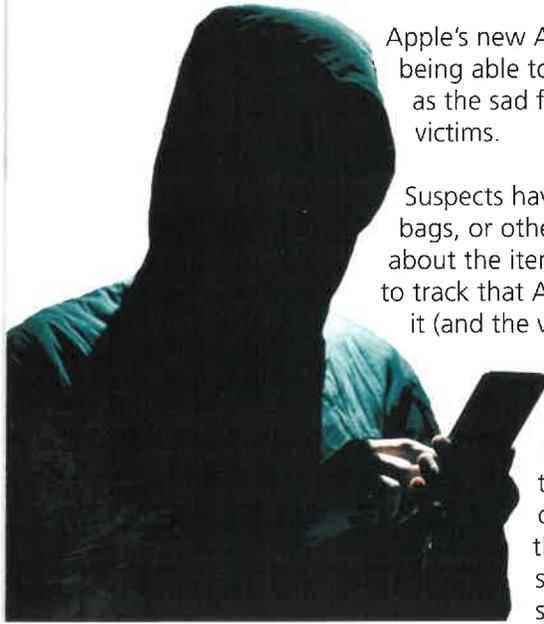
Kids get a free book for registering,

Digital badges & weekly prize drawings.

Youth can read down fines through Aug. 14.



Popular Device Could be Used for Harassment, Unwanted Tracking



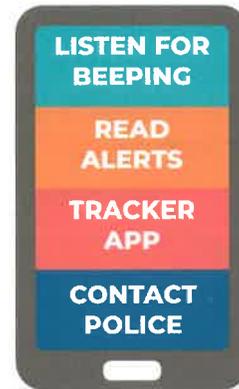
Apple's new AirTag device has been receiving a lot of press lately for both the convenience of being able to track items you own such as a purse, wallet or keys from your phone, as well as the sad fact that some people are using this technology to track and harass unsuspecting victims.

Suspects have been able to do this by hiding the small coin-sized AirTag in or on vehicles, bags, or other items without their victim knowing about the item or the tracking. The suspect is then able to track that AirTag on their phone, seeing all the places it (and the victim) has traveled to.

Anoka County has seen an increase in the number of reports of victims who have located a miscellaneous AirTag on their property without their knowledge or suspect someone has placed one on their property. While this technology is still new, there are ways to keep yourself safe from an unwelcomed AirTag being used to victimize you. If you own an Apple

device running iOS 14.5 or later and have an AirTag that is near you, but it has been separated from the device used to register the accessory, an alert should automatically pop up on your iOS device. Your device should give you the option to then disable the accessory and stop sharing your location.

TIPS TO AVOID UNWANTED TRACKING



Additionally, AirTags are programmed to make a sound when moved and separated from the device used to register them. If you locate a suspicious AirTag that is beeping, call to report it immediately. If you locate an AirTag that may be lost, Apple's website has a way for you to see if the owner has marked it lost and help return it. Finally, if you do not have an iOS device, but do have an Android device, you can download the Tracker Detect app from the Google Play Store. This app looks for item trackers within Bluetooth range that are both separated from their owner and are compatible with Apple's Find My network.

As technology continues to evolve, it is important to stay informed of the new ways you or your loved ones could become victims. If you locate an unwelcome AirTag on you or an item you own, please reach out to your local law enforcement agency by calling 911 or the non-emergency line at 763-427-1212 to make a report. The Anoka County Sheriff's Office remains committed to keeping all residents of Anoka County safe from the changing ways individuals commit crimes.

The American Association of Retired Persons (AARP) Tax-Aide Program will offer limited in-person income tax assistance (by appointment only) basis Feb. 1 to April 15. Call 763-324-1480 to learn more about locations and additional resources.

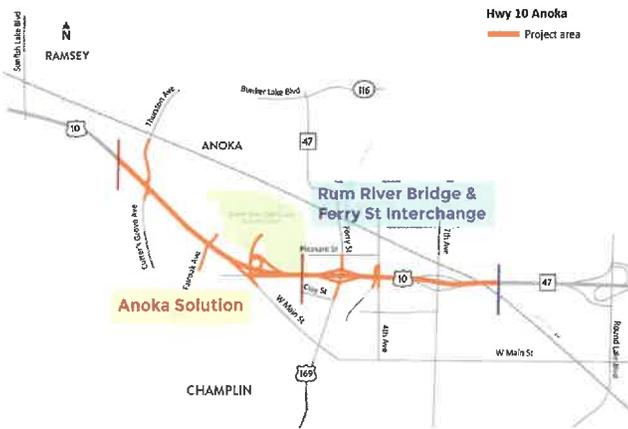
ASSISTANCE
Feb. 1-April 15

AARP
Tax Aide

For appointment times/locations, visit:

<https://bit.ly/3KWxY48>

Major Construction Starting on U.S. Highway 10/169 This Spring



- Fairoak Avenue will become an underpass with no on/off access to Highway 10/169.
- The West Main Street intersection will feature roundabouts to the north and south of the highway with ramps for on/off access. West Main Street will be extended along the south side of Highway 10/169 and will provide direct connections to Fairoak and Thurston avenues.
- The Ferry Street interchange will be replaced with a single-point urban interchange (similar to Hanson Boulevard at Highway 10).
- The 4th Avenue bridge and adjacent trail bridge over Highway 10 will be replaced by one new bridge.
- The Highway 10 bridge over the Rum River will be replaced with a new bridge.
- New auxiliary lanes will be constructed between Ferry Street and 7th Avenue to improve traffic merging/safety.

U.S. Highway 10/169 in Anoka is undergoing a major two-year reconstruction project beginning this spring and continuing through fall 2023.

This will be a challenging time on Highway 10/169 and alternate routes in the area — traffic will be significantly impacted between east of 7th Avenue to west of Thurston Avenue.

The Projects

The Anoka Solution and Rum River Bridge/Ferry Street Interchange Improvement projects include the following major changes:

- Highway 10/169 will be elevated over Thurston Avenue with an interchange replacing the stoplight.

For more on these projects visit mndot.gov/metro/projects/hwy10-anoka.

Ramsey Gateway Project

Following the Anoka Solution, the Ramsey Gateway Project is scheduled to run 2023-2025. This construction will remove the stoplights and create full interchanges at Sunfish Lake and Ramsey boulevards to improve traffic flow, safety and connectivity on Highway 10/169.

For information about these improvements, visit <https://bit.ly/3GtMWv0>.

Recycle Smart

Keep household hazardous waste out of your recycling cart.

763-324-3400
AnokaCounty.us/RecycleSmart



No Hazardous Waste

Valuations Are Just One Factor that Determine Property Taxes

Anyone who owns a house or business is likely aware property values have increased over the past year-plus, and that trend is likely to continue further into 2022.

So when valuation notices are sent out by Anoka County in early spring this year, it's very likely, in many cases, property owners will notice an increase in both their estimated market value and taxable market value. After seeing this increase, the logical reaction is "My property taxes are going to go up significantly." This may not actually be the case, because there are several factors that impact how much a home or business owner pays in property taxes.

"While property value does play a part in the share of taxes an individual pays, it's less of a factor than one might assume," said District 1 Anoka County Commissioner Matt Look. "How your tax amount changes from year to year is influenced more by the revenues needed to fund local government, including cities and school districts."

For example, if Anoka County increased all values by 50 percent, the resulting tax amounts would not increase by 50 percent; the tax rates would be adjusted to generate the same amount of tax revenue.

The following example illustrates that same basic concept:

2020 Assessment Tax Payable 2021		2021 Assessment Tax Payable 2022		Overall Change in EMV	
Property	EMV	Property	EMV		
A	\$375,000	A	\$562,50	+\$187,500	
B	\$120,000	B	\$180,000	+\$60,000	
C	\$150,000	C	\$225,00	+\$75,000	
D	\$400,000	D	\$600,00	+\$200,000	
E	\$250,000	E	\$375,00	+\$125,000	
Total Tax Base		\$1,295,500	Total Tax Base	\$1,942,500	\$647,500

Increasing values increase the total tax base

2021 Tax Rate Calculation		2022 Tax Rate Calculation	
Revenue Needed	\$10,000	Revenue Needed	\$10,000
Divided by Total Tax Base	\$1,295,000	Divided by Total Tax Base	\$1,942,500
	0.0077	Equals Tax Rate	0.0051

An increased total tax base requires a lower tax rate to generate the same revenue

Resulting 2021 Tax Calculations		Resulting 2022 Tax Calculations	
Property	Tax Amount	Property	Tax Amount
A	\$2,896	A	\$2,896
B	\$927	B	\$927
C	\$1,158	C	\$1,158
D	\$3,089	D	\$3,089
E	\$1,931	E	\$1,931
Total Tax Generated		Total Tax Generated	\$10,000
\$10,000			

Individual tax amounts remain unchanged

How to challenge valuations

Overall, the work of assessors, which is completed annually before the assessment date of Jan. 2, is very accurate and reflects market value as of Jan. 2 each year. If you feel your valuation is inaccurate there are options to challenge an assessment:

1. Informal appeal: call phone number on value notice to speak to an assessor.
2. Local Board of Appeal or Open Book (depends on city, see website).
3. County Board of Appeal (Appointments encouraged, but not required).

For information on dates, times and locations for both Board of Equalization and Open Book meetings, visit anokacounty.us/273/Records-Taxation-Assessment.

Homeowners May be Eligible for Property Tax Refunds

Minnesota residents may be eligible for both regular and special property tax refunds, depending on several qualifications.

The regular property tax refund has income requirements for:

Renters: 2021 total household income less than \$64,920.

Homeowners: 2021 total household income less than \$119,790.

This year, renters may qualify for a refund of up to \$2,280, and homeowners could receive a refund of up to \$2,930.



For more information, including a link to the M1PR form to file for a refund, visit anokacounty.us/303/Homeowners. Those interested in this program can also call the Minnesota Department of Revenue 24-hour automated help line at 651-296-3781 or 800-652-9094 to have a form sent to them.

Special Property Tax Refund Requirements

Homeowners may also be eligible for a special property tax refund. This refund has no income limit, and the maximum refund is \$1,000. A homeowner may qualify if all of these are true:

- You owned and occupied your home on Jan. 2, 2021, and Jan. 2, 2022.
- Your net property tax on your homestead increased by more than 12 percent from 2021 to 2022.
- The increase was at least \$100.

The Minnesota Department of Revenue allows filing for refunds electronically, postmarked or dropped off by Aug. 15. The final deadline to claim the 2021 tax refunds is Aug. 15, 2023.

"Many homeowners and renters are eligible for property tax refunds, and we encourage residents to apply for these refunds," said District 4 Anoka County Commissioner Mandy Meisner. "Anoka County works to get the word out about these programs each year, so our residents can access the money that's available to them."



- The **Career Pathways Program** has no-cost training opportunities for certified nursing assistants, CDL class B drivers, and for justice-impacted individuals: manufacturing training in OSHA 10, forklift and welding. Call 763-324-2300 or visit anokacounty.us/jtccapply for more information and to check eligibility.
- The **Empowers: Youth/Young Adults Program** (ages 14-24) has paid internship and work experience openings in a variety of industries and jobs. Interested in learning new skills and free training? Contact Darcy Hokkanen at darcy.hokkanen@co.anoka.mn.us or call 763-324-2306.
- Visit the **Anoka County Job Training Center career booth** at the following free events: Career Spotlights: Explore IT – 4 to 7 p.m. April 19 at the Anoka-Ramsey Cambridge Campus, 300 Spirit River Dr. S. Cambridge; and Explore Health Care – 4 to 7 p.m. April 26 at the Anoka-Ramsey Coon Rapids Campus, 11200 Mississippi Blvd., Coon Rapids. Pre-registration is encouraged. Walk-ins are welcome. Register and learn more about Anoka-Ramsey at: AnokaRamsey.edu/careerspotlight.
- For those who have lost employment or had their hours reduced, the JTC has resources and support in the **Dislocated Worker Program** to train for in-demand jobs.
- Need access to a computer to look for work? Visit the **Career Lab** 8 a.m. to 4:30 p.m. Monday to Friday. Get advice on resume development and job search.

Anoka County
 2100 3rd Ave.
 Anoka MN 55303-5024



Visit our website!

ANOKA COUNTY LEADERSHIP

763-324-4700



County board meetings are generally held the second and fourth Tuesdays of the month at 9:30 a.m. in Room 705 of the Anoka County Government Center in Anoka. Watch board meetings live at anokacounty.us. "Anoka County News" is produced by Anoka County Communications, Erik Thorsen, Director, 763-324-4612 publicinfo@co.anoka.mn.us • anokacounty.us/newsletter
 Printed on 30 percent post-consumer recycled paper.





Anoka County
Historical Society

HISTORY

21



Volume 52 No.2 March-April 2022
AnokaCountyHistory.org

History 21 (in honor of the 21 cities in Anoka County) is published by the Anoka County Historical Society six times yearly as a member benefit. The ACHS is a 501(c)(3) nonprofit organization. Contributions are tax-deductible within the allowable limits of the law.



*The ACHS Annual Meeting has been scheduled for **MAY 22 AT 1 P.M.** Join us in-person at the Anoka History Center, OR digitally over ZOOM. Members will receive an email with more details within two weeks of the event, so mark your calendars now!*

After a short business meeting to install new Board members and approve the 2021 financial statements, attendees will enjoy special entertainment created just for you! ACHS broke new ground in the past year with programming of all sorts, gradually adjusted museum open hours welcoming patrons and volunteers back, and navigated a sold-out return to Ghost Tours in the Fall.

Help us celebrate 2021 together as we look forward to 2022 and where the Anoka County Historical Society is heading in the future.

*Front Cover: Miniature golf course at Lilli-Putt miniature golf and amusement area at 1349 Coon Rapids Blvd. June 1989.
Object ID: P2057.14.36*



ANOKA COUNTY HISTORICAL SOCIETY



2021 ANNUAL REPORT A NEW START



EXECUTIVE DIRECTOR'S LETTER

Every gardener knows that when you plant seeds, you must simply wait for them to germinate. The waiting feels long and sometimes you question whether anything will ever pop through the soil. Then, suddenly, POW! One afternoon, little green shoots poke through and then (minus bunnies, deer, and other pests) the plants do what they do best—grow and flourish to produce flowers or yummy things for our dinner table.



The staff and board of directors planted many seeds in the last several years at ACHS. From my standpoint, it feels like some are growing like sunflowers—quick and strong—others are a bit more like carrots—small and easily taken while weeding. It's exciting to look around the museum and see the projects, people, and ideas flourishing.

Thank you all as members, volunteers, and donors for providing the resources to make ACHS a place to grow.

A handwritten signature in cursive script, reading "Rebecca Ebnet-Desens".

Rebecca Ebnet-Desens
ACHS Executive Director



PRESIDENT'S LETTER



Two years ago, our world changed. We had just started to hear about COVID-19, shutdowns, and social distancing with real fear for the unknown. I am forever grateful and in awe of how the staff and volunteers and the ACHS Board of Directors faced this new world order. We may have shut the doors to the museum, but our outreach to our community and the attention to the work of preserving and gathering the History of the 21 communities of Anoka County never stopped.

Emerging from this time has shown that museums are more integral to our communities that ever before. We have hope that restrictions on coming together and working together “in person” will be lifted. ACHS has shown that through it all we provide connection to our community. I hope that we can now really appreciate the gift of community, sharing meals, working and learning together in-person and seeing full faces with smiles to go with eyes. It is important to treasure what it means to spend time “doing” things and learning from one another's experiences.

2022 will give us the opportunity to continue to grow and live up to our mission of gathering, preserving, and sharing the stories of ALL the people and communities that are part Anoka County. ACHS serves as both a virtual and literal connecting places for all our stories to come together.

A handwritten signature in cursive script, reading "Lotus Hubbard".

Lotus Hubbard, ACHS President

THE 2021 ACHS BOARD OF DIRECTORS

Al Pearson, *District #1 Representative*

Kim Hogdal, *District #2 Representative*

Orville Lindquist, *District #3 Representative (Treasurer)*

Lotus Hubbard, *District #4 Representative (President)*

Richard Oxley, *District #5 Representative (Vice-President)*

Open, *District #6 Representative*

Dee Ann Christiansen, *District #7 Representative*

Steve Florman *At-Large A*

Dennis Berg, *At-Large B*

Daryl Lawrence, *At-Large C*

Maddison McNamara, *At-Large D*

Jim Rootes, *At-Large E*

Paul Pierce III, *At-Large F*

Allison Schmitt, *At-Large G (Secretary)*

Mary/Scott Nolan, *At-Large H*

Jeff Reinert, *Anoka County Commissioner Liaison*

ACHS STAFF

Rebecca Ebnet-Desens, *Executive Director*

Jan Bergstron, *Transcription*

Erin McBrien, *Archivist & Collections Manager*

Sara Given, *Volunteer Coordinator*

Don Johnson, *Office Staff*

Karen Johnson, *Office Staff*

*Cover photo: Images scanned from
the Federal Cartridge Collection.*

Andover, Anoka, Bethel, Blaine, Centerville, Circle Pines, Columbia Heights, Columbus,

Coon Rapids, East Bethel, Fridley, Ham Lake, Hilltop, Lexington, Lino Lakes, Linwood, Nowthen, Oak Grove, Ramsey, St. Francis, Spring Lake Park

World of Covid

2021 Edition

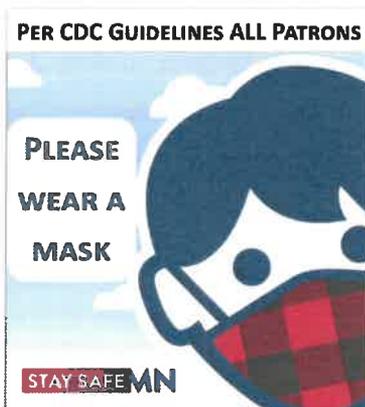


And to this novel, a sequel we add—fortunately it’s slightly less dramatic than it’s predecessor, 2020.

We continued with our online program offerings, decided against a large fundraiser with lots of people, and opted out of in-person conferences. We did, however, attend the County Fair, Threshing Show, and other festivals to meet and greet the community. We used social media to spread collection images out to the world and added more content to our website. The visitor counter on the door may not have dinged quite as often, but our numbers online more than made up the difference—in fact our website visits increased by 45% over last year (which were up 45% from 2019!)

Staff focused its attention on the Federal Cartridge collection, fulfilling research requests on property history and ancestors who lived in Anoka County, digitizing more of the collection, tidying up records, and getting through the backlog of artifacts. We wore masks, cleaned incessantly, and worked in our allotted corners of the building. It felt nice to welcome people back in to use the microfilm machine, Newspapers.com, or Ancestry. We felt grateful that with only the rarest of exceptions, our patrons and program attendees did their part in getting through another year of COVID.

Looking ahead to 2022, we see a place for ZOOM meetings to make attending a committee meeting or program easy and jammie-friendly. We also invite you to an in-person Annual Meeting on May 22 at 1 p.m. (Why, yes, it will also be broadcast live!)





Jan 11 - Open by appointment only
Tu/Th/Fri 10am-2pm

While staff had been back in the museum for awhile, we hadn't negotiated how to share our wide open spaces with the public yet. It felt daunting to ensure mask use, social distancing, and the cleaning protocols. We also found ourselves negotiating (honestly?) how much work we were getting done without people setting aside a specific time to visit.

April 1—OPEN Tu/Th/Fri 10am-2pm

Our website declared, "An interest in history and masks required. Staff are following cleaning protocols and building capacity quotas. See you soon!"

April

June

June 1— "We were open... now we are OPENER! (grammar correction: more open. It's a compulsion) Summer Hours: Tu-Fri 10am-4pm...grab your mask and come on by!" We even got some programming back on the calendar and visited some festivals.

September

Sept. 1— Ghost Tour Hours implemented. Wed 10-4, Thurs to Sat 1-7:30pm. For the first time, we decided that fall simply meant a focus on Halloween!

November

Nov. 1— Start winter hours.
Wed to Sat 10am-4pm



MEMBER

VS
DONORS



One of the conversations the Board of Directors has had in the last couple of years centers on what designates a Member versus a Donor. At the current time, members have voting rights in annual elections, receive newsletters, and a few other perks. Donors, on the other hand, give the organization money but don't receive any additional benefits. This has raised the question to staff occasionally, "I just donated \$100 and now I'm receiving a membership renewal?" Or conversely, "I donated \$100 and I don't have the benefits of membership?" We do hear frequently that "joining" an organization isn't preferable to simply helping out financially. We'd be interested to hear your opinions!



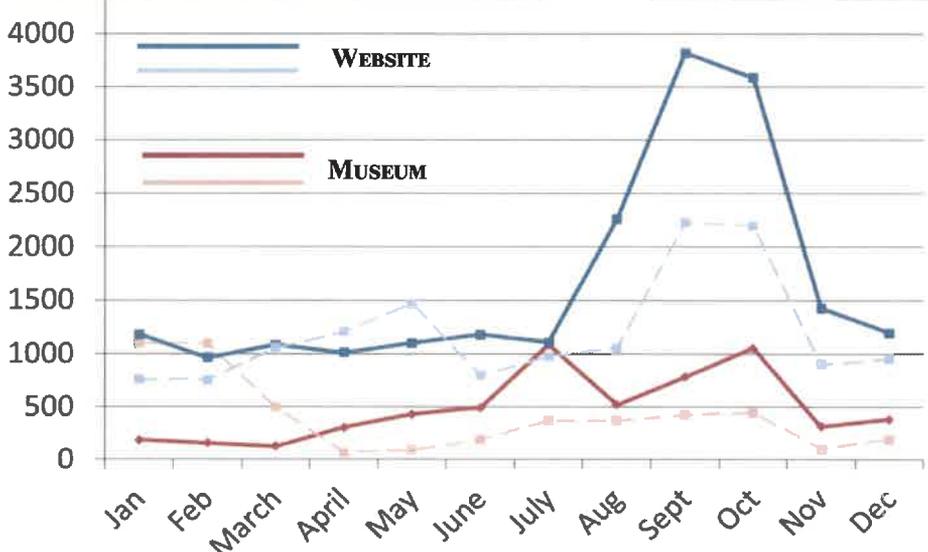
GETTING BACK TOGETHER



We kept what we learned about digital programming in 2020 and applied it as we returned to in-person events, including our hybrid Annual Meeting on May 18 that had both physical and digital attendees.

- Annual Meeting
- Blaine Festival
- Riverfest
- Latino "Know the Parks" event Aug 22
- Anoka County Fair
- YMCA summer program
- Philolectians
- Nowthen Threshing Show
- Nowthen Heritage Festival





*Museum numbers include staff members entering the building

VISITING ACHS

One thing we’ve learned as a result of COVID is that “visiting” the museum has many meanings. From in-person and virtual programs, research projects or in-state and out-of-state inquiries, to website and social media interactions, the public has many different ways of experiencing local history. Since then, we continue to grow (45% increase in website visits, as seen in solid blue) and have become more discoverable on all platforms. We’re happy to see people back in the building, but we’re reminded that ALL visitors count for ACHS.

SOCIAL MEDIA

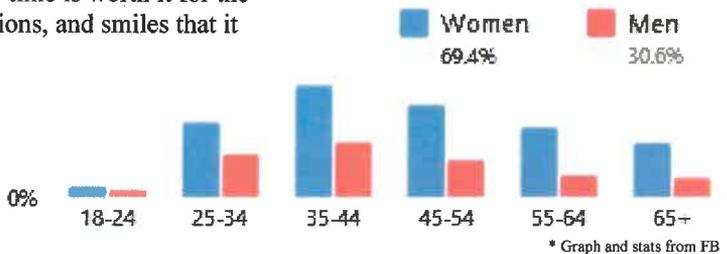
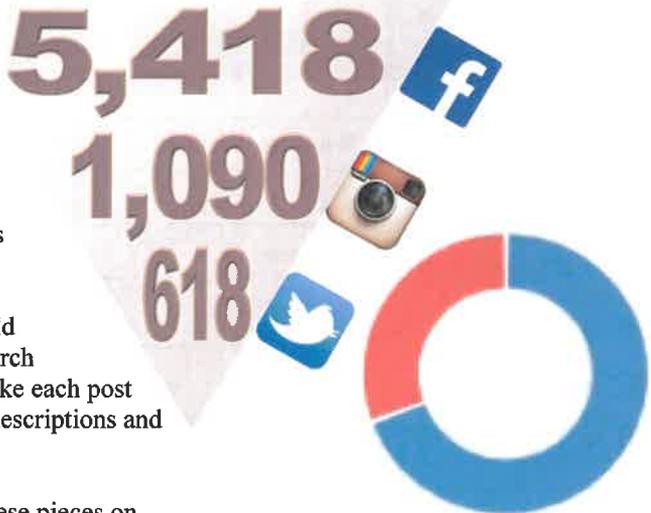
Our social media platforms add another place where people can visit and learn about Anoka County History but don't have to worry about open hours, or traveling to get here. With their presence, we added almost 100,000 people whom we reached digitally last year.

WHO DO WE REACH?

ACHS posts consistently on Facebook, Instagram, and Twitter. It's a way to share the day-to-day adventures of working at a historical society, as well as items from the collection.

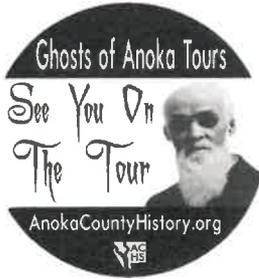
In limited space we meld entertainment and research while also trying to make each post accessible with image descriptions and closed captions.

It takes time to share these pieces on social media. But the time is worth it for the memories, conversations, and smiles that it generates.



Working in a museum over the past two years of Covid puts a different spin on how I've experienced the pandemic. How will this time be preserved in the collection, and what staff member years after me will be researching it?

Sara Given, Volunteer Coordinator



Top Post: *Our Ghost Tours are back!*
Can you guess when it posted? See page 12 for more details.

FACEBOOK PAGE REACH

97,584 ↓ 27.5%



Runner up: *How NOT to remove snow from your roof. "Down 82nd from Monroe" Spring Lake Park, 1975.*



Top Instagram Post: Video clip of Blaine High School yearbook from 1994. *The full 30 minute video FULL of the glories of 1990s fashion is available now exclusively for Vault Members at AnokaCountyHistory.org*
Recognize someone? What behind the scenes stories couldn't be captured on VHS from your High School experience?



DIGITAL PROGRAMS

HISTORY 21: THE PODCAST

Season 1

1. Daryl Lawrence
2. Impact Services & Santa Stories
3. Arch Pease
4. Erin McBrien
5. Erin Freitag
6. Denise DeMars
7. Maddie Mcnamara
8. Anna Gorham
9. Gina Overacker
10. Glen Lindstrom
11. Federal Project
12. Tory Arfstrom
13. Charles Horn Jr.
14. Anoka 1939 Tornado
15. Lyle Bradley
16. This Old House with Dillon & Kristin
17. Blaine Baby Announcement
18. Nowthen Threshing Show
19. History Directors Spill the Tea
20. Our Haunted House
21. Anoka Princess Karen George
22. John Jost Anoka Halloween
23. The Tkach Band
24. Levon Williams & Facing Change
25. William Nelson Accident Scene Photographs
26. Albert Kordiak

SEASON 2

1. Flora Aldrich's "The One Man"
2. Dennis Berg
3. Reading Corps



Our project goals included increasing our audience reach, documenting modern history, and featuring members of the community in a different way.

This conversational, conveniently on-demand, and quite personal program doesn't take the attention of a video, nor does it clutter up the inbox like a mass email newsletter can. Instead, the podcast speaks directly to the subscriber, found in their feed, and becomes a part of their lifestyle.

History 21: The Podcast gave us an opportunity to invite members of the community into the studio or via ZOOM to have a conversation about what is important to them in the moment—perhaps a new book, a home remodel, or a realization of a connection with long-dead relatives. We suddenly had a platform to showcase oral histories from the past, many of which had not been discovered by the community or researchers but contained beautiful gems of personality.

We encourage you to take a listen and then rate us on Apple podcasts or other podcast catchers. You can also listen to the program on our website in the blog section.





VIDEOS

We added two 45-60 minute programs to our digital program library. The first translated a long-running Civil War program when we couldn't visit the 6th graders in person any more. ACHS staff Sara

and Board member Steve shared pieces of Civil War history and what life was like during the 1860s in five 10-minute segments. Teachers could choose to share the video all in one day, or stretch it out to fill their week with classroom discussions.

The second production celebrated the City of Columbia Heights' 100th anniversary of incorporation. A PowerPoint ZOOM program became the bones of this video, to which we added extra visual fun, audio from oral histories, and even an interview from the collection to share the History of Columbia Heights which extended beyond 100 years.

HISTORY 21: THE VAULT

Looking for some extra content or something fun to keep your history brain chugging? That's why we created The Vault, a subscription service on our website. With new content every couple of weeks, The Vault has allowed ACHS to earn a few dollars each month while engaging with subscribers in a new and different way.

We would love to grow this exclusive area more in 2022, particularly as a way to engage with younger people in the community—help us spread the word!



FIND ON THE VAULT:

- ⇒ Civil War Program
- ⇒ Col. Heights Program
- ⇒ An UnWise Murder
- ⇒ High School Video Yearbooks
- ⇒ Bethel History Book
- ⇒ Unabridged Podcast interviews

VOLUNTEER

RESTART

Welcoming back volunteers into the building once again was a slow process, but so satisfying to see people again and rev-up projects.



Maddie [below] helping to sort negatives on our new light board.



Intern Evelyn [left] began the first months of her internship working remotely through ZOOM.



Daryl [right] prepping for our inaugural Yard Sale with a scarecrow friend we found hiding in the museum.



Steve [above] using a scope camera to peer down the barrel of an 1862 Springfield rifle carried during the Civil War.

THE GHOSTS RETURNED

People were so excited, the announcement that Ghost Tour tickets were on sale for the 2021 season was the most popular social media post of the entire year. With Covid considerations, tour size was limited to 15 and masks were worn inside the museum.

People came from all over the state, and country, to attend the tour which SOLD OUT every tour scheduled.



Anoka County Historical Society

Published by Buffer · August 25, 2021

The Ghosts are back in town! Reserve your tickets for this year's Ghosts of Anoka Walking Tour. Tickets on sale NOW at AnokaCountyHistory.org Public walking tours begin in September and run through Halloween. Enjoy a night out with History & Mystery. #AnokaHalloween #AnokaCountyHistory #AnokaGhostTour



Reached 38.7k
308 comments
99 shares

SPECIAL THANK YOU TO OUR GUIDES:

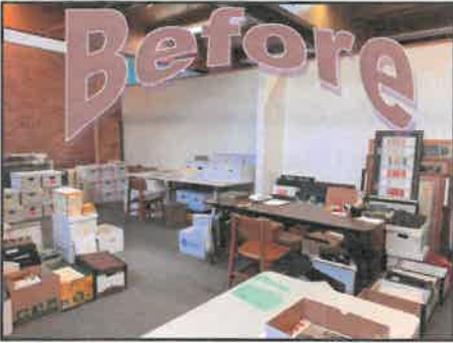
- Emily
- Faith
- Jamie
- James
- Jeri
- Rachal
- Rich
- Steve

Know someone who loves history & mystery and would make a great guide?

WE'RE LOOKING FOR NEW GUIDES!



THE FEDERAL COLLECTION SAGA



The Federal Cartridge Collection is composed of 1,973 object records which represent approximately 50,000 individual objects. So how do you handle a collection like Federal Cartridge? In our experience, it takes a fine balance between detailed planning and continuous adjustment. Our year with the collection started with weeding, which lasted about three months. Then we moved on to arrangement by decade, then breaking each decade down into subjects such as “manufacturing” or “fundraising” still ordered by chronology. After this, we moved onto record creation and the long work of cataloging. None of this would have been possible in such a short amount of time without our interns. During the summer we had the awesome experience of working with Cassandra and Yharnet, who we were able to fund due to a generous stipend granted by both ACHS and Federal Premium Ammunition. We wouldn’t have been able to find such great workers without the stipend, nor have them for so many hours over the summer. It made a huge difference in our ability to get the Federal Cartridge Collection on our storage shelves in just one year!



49,307
items





YARD SALE

During the 2021 Riverfest event in Anoka we made over \$3,000 through our first-ever yard sale. That money goes right back into caring for the collection, including improved digital collections storage. We sold objects from the museum including old books, previous exhibit and program pieces, and deaccessioned artifacts.

Deaccessioning artifacts is extremely useful, as it allows us to prune away items we have no information on, items totally unassociated with Anoka County, or items

that we already have too many of. By doing this, we not only make money to better take care of our collection, we also make space for as-of-yet undiscovered treasures that will teach us even more about Anoka County.

THE COLLECTION BY NUMBERS

Part of our mission is to gather and preserve Anoka County History, which means that the ACHS collection is always growing. Collections Manager, Erin, makes sure that the collection on a whole is organized, and tells a piece of Anoka County History.

31 Backlog
accessions

TRANSLATES INTO...

51 New accessions

73 Pieces of AV
material digitized

82

ACCESSIONS CREATED. An accession is the museum term for a group of items one person has donated. Sometimes an accession is one item, sometimes it is hundreds of items.

Hundreds!

Of still images (photos, negatives, slides) digitized.

DIGITIZING LEVEL UP

One of our biggest continual improvements over the last few years has been digitization, and 2021 turned out to be a huge year for us on that front! We digitized 63 films that were a mix of color, black and white, sound, and silent. Twenty-seven of the films were from the Federal Cartridge Collection and we were able to get them digitized with the help of our friends at the company. Other films were digitized via Legacy Box, including 15 films from the Jon Arfstrom Collection and 21 films from the larger ACHS holdings. It's really incredible to experience these many different films, whether they're artsy collages or animations about hunting safety. We've also digitized approximately 10 cassette tapes, a few of which have already been shared through our amazing podcast! The most digitizing we're able to do by far, though, is with still images. We have three flatbed scanners now, and with a dedicated team of volunteers we've been able to digitize hundreds of photographs and slides across a wide array of collections. We're only able to make such a large part of our collections accessible online because of these volunteers, and it makes a huge difference! Because of all this amazing digitization work, we're investing part of the money we made at the Yard Sale into a dedicated server for our digitized and born-digital artifacts. This server will allow us to keep digital copies in a safe location, and provide a jumping off point for even more improved digital preservation in the near future.



What a wild year! I don't think I've ever learned more or had more new experiences than in 2021 with ACHS. It's an incredible ride with even more on the horizon.

Erin McBrien

**Erin McBrien,
Collections Manager**

EXHIBITS—DINE IN & TO GO

Trying to keep both our staff and the community healthy has meant we didn't have too many large or interactive exhibits at ACHS. COVID-19 didn't stop us completely, though, and we put up a number of small exhibits all over the county. The year began with a fun exhibit in the Northtown library display cases, which allowed us to highlight some interesting pieces of history we don't often think about: games and toys. Then, at the start of the summer we installed an exhibit in the new

Centerville History niche [right], which took advantage of the town's historical collection to highlight Centerville's long history. After that, we had something of a



surprise exhibit when the City of Bethel requested better pictures of the impressive (and unwieldy) Bethel stage banner. Getting new photos for Bethel meant we got to improve the photos on our collections database, as well as update the record and find some amazing historical tidbits about the banner's creation. Over Riverfest we promoted our upcoming 100th anniversary of Federal Cartridge exhibit by displaying some of the incredible art from the Federal Cartridge collection. Last but certainly not least, though, our most



popular exhibits occurred in October. We featured Anoka Halloween artifacts in the ACHS building, as well as in the display cases at both Rum River and Northtown branch libraries. What a year!

THANK YOU!

ANOKA COUNTY:

Partnerships that survive the test of time speak to the level of mutual trust and respect between the parties. The staff and board members of ACHS continue to feel gratitude to the County of Anoka for not only saying local history is critical to maintaining the legacy of their residents, but also showing their support to our nonprofit with essential operating funds. Thank you for investing in the preservation of so many stories for our future generations.

CITY OF ANOKA

We thank the City of Anoka for their continued support and advocacy of local history through their generous in-kind donation of rent for the library building ACHS occupies. Valued at \$80,000 annually, this donation allows ACHS to focus our energy on collecting and preserving the stories of the county.

COLLECTION BEHIND THE SCENES

Don hung art rails in the exhibit hall and lobby areas. These rails allow us to alter exhibits quickly without drilling new holes into the walls or brick.



Erin created a custom box from scratch to ensure our Civil War drum is stored more efficiently, keeping it from accidental hits or light exposure.



The Gather Committee created a new “Story Gathering Form” to help people record their family’s history. The tweaking isn’t complete, but a beta test of the booklet at the Nowthen Heritage Fest was a success!



AWARD WINNING ACHS

We received TWO awards from the Minnesota Alliance of Local History Museums [MALHM] for our work in 2019 and 2020 this past year. The first for the 2019 documentary with TPT “We’re in This Together.” The second for our true-crime drama “An Un-Wise Murder.”

Both projects were unlike other programming we have produced in the past, and allowed staff to stretch and grow.

In normal years, the award ceremony comes at the end of the MALHM conference in which museums take time to learn and share with each other. With the 2020 conference canceled, a 2021 virtual conference mashed the two years together. Award winners were encouraged to record their acceptance speeches, and submit them ahead of time (stills of which are captured above.) We look forward to growing, and finding new, innovative ways to share Anoka County History in the future.

KEY TO THE ACHS BOARD OF DIRECTORS

Each member of the ACHS Board sits on one committee, and focuses on improving that aspect of the society. But what are they?

GATHER COMMITTEE—Committee members work directly with the Collections Manager to determine the content of the museum archive, direction of the exhibits, and future preservation needs.

ENGAGE COMMITTEE—These volunteers work with ACHS staff to plan events, programming, and outreach. Often these are the faces you'll see at festivals!

MANAGEMENT COMMITTEE—Every organization needs the “nuts and bolts” people. This group develops the investment strategy, fulfills human resources needs, maintains the facility, and oversees the budget details.

DEFINE IDENTITY—Staying relevant and innovative takes effort, as does creating branding, mission, and developing new board members. This group works to professionalize our approach to the world and encourage questions.

MOVING FORWARD AFTER FACING CHANGE

The McWatt Fellowship, funded by a partnership grant from the Historical and Cultural Heritage Fund, involves the county historical societies from Anoka, Ramsey, Hennepin, and

Dakota Counties. The purpose of the Fellowship is to hire African American fellows to work with each historical society to build relationships and produce a final project. In the case of ACHS, two projects will be completed by the end of May, both of which intended to serve as a template for further story gathering into the collections of the history center. Ben Mchie, creator of the online African America Registry, will identify sites to implement Street Teams, a multi-generational story gathering forum. Adem Ojulu will work with African American immigrants to record their experience as new citizens, business entrepreneurs, and tribal language speakers. Both projects will be featured in the ACHS exhibits—online and physical—at the history center.



What will 2022 Bring?



DEVELOPMENT HUMAN

The board of directors has chosen to invest in ACHS by hiring a part-time Development Specialist on a one-year contract. Lindsay Christensen will work to fund more paid internships, increase support for preserving the collection, and match donors with ACHS who share the vision of furthering our capability of fulfilling our mission.

FED EXHIBIT

Three years of working (slogging, really, lets be honest!) through piles and boxes of documentation from the Federal Cartridge Company has led us to this—the development of a physical exhibit to open the summer of 2022. Focusing on the relationship of FCC with Anoka County, the exhibit will highlight Charles Horn, the Clubhouse, shooting range, plant, and employee clubs. Vintage video, images, and artifacts will certainly elicit memories and stories from visitors—please share yours!

- 
- Digitization of Jon Arfstrom videos and diaries
 - Converting in-person programs to digital programs
 - Stepping up the production value of History 21: The Podcast
 - Increasing membership in under-served geographical parts of the county
 - Increasing History 21: The Vault subscribers
 - Converting social media followers into members, donors, and volunteers
 - Producing a Spanish language version of the Ghosts of Anoka Walking Tour
 - Increasing capacity for guests to participate in the Ghosts of Anoka Walking Tour
 - Formally creating a monthly storytelling club to help people write their memoirs
 - Creating a collections storage solution for our space limitations
 - Implementing a more formal onboarding process for board members
 - Creating one page per city on our website to feature historical content
 - Recording audio for the Federal exhibit to increase accessibility

2021 FINANCIAL GROWTH

Anoka County Historical Society

Budget vs. Actuals: budget FY 2021 - FY21 P&L

January - December 2021

	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
Inkind Revenue	80,000.04	80,000.04	0.00	100.00 %
Sales	3,749.65		3,749.65	
Sales of Product Revenue	4.67		4.67	
TOTAL SUPPORT				
Anoka County	167,623.00	162,623.00	15,000.00	109.83 %
Donations	32,761.69	45,100.00	-12,338.31	72.84 %
Interest Income	314.01	25,000.00	-24,685.99	1.26 %
Membership Dues	6,681.00	7,000.00	-319.00	95.44 %
Other Income	4,656.19	1,200.00	3,456.19	388.02 %
Programs and Events	17,584.72	24,000.00	-6,415.28	73.27 %
Sales	2,677.76	4,279.05	-1,601.29	62.58 %
Total TOTAL SUPPORT	232,298.37	259,202.05	-26,903.68	89.62 %
Uncategorized Revenue	65.55	68.21	-2.66	96.10 %
Total Revenue	\$316,118.28	\$339,270.30	\$ -23,152.02	93.18 %
Cost of Goods Sold	\$211.37	\$0.00	\$211.37	0.00%
GROSS PROFIT	\$315,906.91	\$339,270.30	\$ -23,363.39	93.11 %
Expenditures				
Advertising	655.30	500.00	155.30	131.06 %
Auto Expense		50.00	-50.00	
Bank Service Charges	3,228.87	955.83	2,271.04	337.65 %
Building Expenses	28,000.51	35,150.00	-7,149.49	79.68 %
Computer/Software Expense	4,905.25	8,000.00	-3,094.75	61.32 %
Contract Labor	6,592.50		6,592.50	
Donor Recognition	223.18	2,000.00	-1,776.82	11.16 %
Dues and Subscriptions	2,480.13	2,300.00	180.13	107.83 %
Food	271.04	300.00	-28.96	90.35 %
Furniture & Other Equipment	276.92	500.00	-223.08	55.38 %
Gifts	215.08	300.00	-84.92	71.69 %
Human Resources Expense	151.80	5,100.00	-4,948.20	2.98 %
Inkind Rent	80,000.04	80,000.04	0.00	100.00 %
Insurance	5,042.62	5,068.00	-43.38	99.15 %
Museum Exhibit Expense	2,160.36	5,000.00	-2,839.64	43.21 %
Networking		300.00	-300.00	
Office Supplies	10,508.14	10,800.00	-291.86	97.30 %
OPERATING EXPENSE	146.80	500.00	-353.10	29.36 %
PAYROLL	183,364.50	181,600.00	-18,146.50	90.00 %
Postage and Delivery	1,436.16	2,800.00	-1,363.84	51.29 %
Preservation Supplies	1,493.11	4,000.00	-2,506.89	37.33 %
Printing and Reproduction	2,684.74	2,500.00	184.74	107.39 %
Professional Fees	6,669.27	7,000.00	-330.73	95.28 %
Program Expense	1,449.40	7,000.00	-5,550.60	20.71 %
Purchases	80.89	600.00	-519.11	13.48 %
QuickBooks Payments Fees	2.57	100.00	-97.43	2.57 %
refund	-321.41		-321.41	
Repair/Maintenance-Non-Building	38.75		38.75	
Sales Tax Expense	87.00		87.00	
Travel Expense		3,800.00	-3,800.00	
Uncategorized Expenditure	101.94		101.94	
Total Expenditures	\$321,933.38	\$366,141.67	\$ -44,208.31	87.93 %

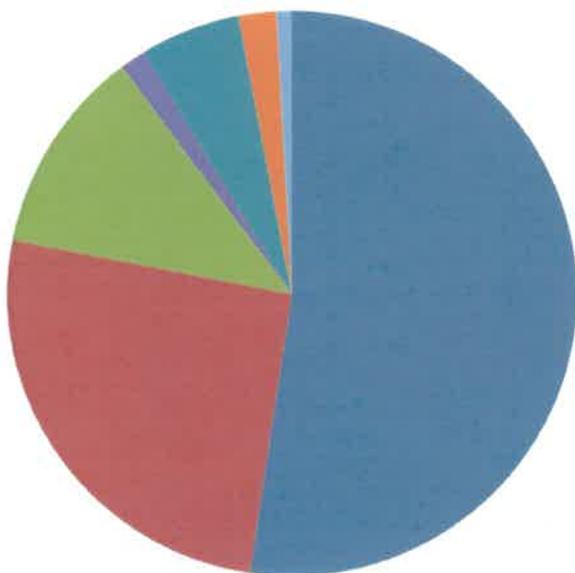
Addendum: The county donation increased over budget due to a grant for COVID related funds.

The "interest income" line item reflects non-investment interest. The BOD will reallocate 2021 interest income from the investments as needed.

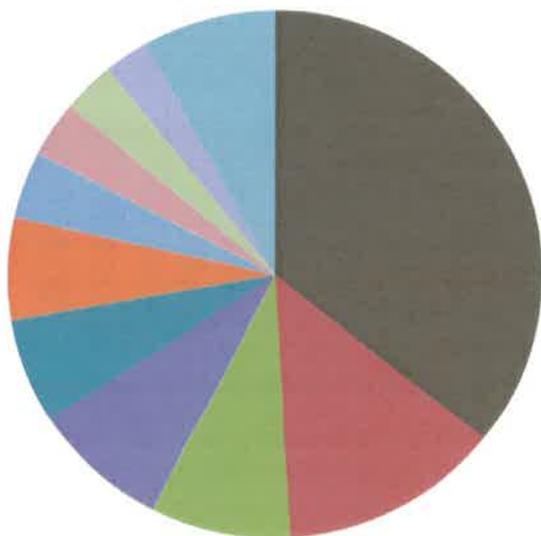
The "contract labor" line item reflects the payments made to interns during the summer of 2021. This was largely offset by a donation from Federal Cartridge Corporation, found in "other income".

REVENUE

- Anoka County
- Anoka, City In-kind Rent
- Donations
- Total Other Income
- Programs & Events
- Membership Dues
- Sales



EXPENDITURES



- Building Expenses
- Office Supplies
- Professional Fees
- Interns
- Insurance
- Computer/Software
- Credit Card Service Charges
- Printing & Reproduction
- Dues & Subscriptions
- Museum Exhibit
- Other

* Excludes Payroll

THANK YOU TO OUR SUPPORTERS All lists are current to March 4, 2022

General Donations

Anoka County
Ralph Ballinger
Dennis & Darlene Berg
Janice Bergstrom
Sherry Boyce
Mike & Mary Clark
Steve Florman
John & Shaaron Freeburg
Mike Gamache
Roger Giroux
Laura Grevas
Mark & Laura Hilse
Brad Holmbo
Karen Holtin
James Johnson
John Jost
Karen & Don Johnson
Jerome & Marilyn
Manley
Carol Moen
Phil & Laurie Olmon
Jerry Olson
Dave Peterson
Timothy & Susan
Savarese
Allison Schmitt
Kirk Schnitker
Jean Seaborg

Dawn Sieber
Bonnie Stanley
Deborah Sundeen
Barb Thurston & Joey
Norton
Jason Wells

Artifact Donors

Ron Chamberlain
Michael Clark
Federal Premium
Ammunition
Friends of Linwood
Township
Mark Joslyn
John Melberg
Minnestora Veterinary
Historical Museum
Vickie Wendel

New Members

Kathy Burd
Patrick Carlson
Sharon Hastings
Bradley LeTourneau-
Blackbird
Harriet Olson

ACHS Sustaining Members

Scott & Michelle Hardesty
Lotus & Richard Hubbard
Veronica Johnson
Courtney Jones
T.J. Malaskee
Northeast Bank
Gina Overacker
Robert Rither
Allison & Brian Schmitt
Ned Storla
Arlene Tesch
Rita Warpeha
Melanie Weeks

ACHS Business Members

Anoka Knights of
Columbus Council
2018
Fifth Avenue Dental
Nowthen Historical
Power Association
Peterson Shoes
Pierce Refrigeration
Rum River Restoration
Teamsters Local 638
Forward Real Estate
Consulting LLC

BOARD OF DIRECTORS ELECTION

Help guide ACHS through the next years as a part of our Board of Directors. Serving on a nonprofit board of directors carries with it the heady responsibility of setting the strategic course for the organization, maintaining financial stewardship and committing volunteer time to ensure goals are met. That weight also comes with the ability to think big, imagine an interesting future for ACHS and put those innovations into place for future patrons.

We heartily invite you to join a committee or the Board. Please contact ACHS to learn more about serving on a committee (rolling deadline) or to be listed on the ballot for one of the open positions on the Board of Directors (deadline April 1).

Ballots for the Election will be mailed the first full week of April.



PROGRAMS & EVENTS

M
O
N
T
H
L
Y

History Center Hours—New Winter Hours!

Wednesday –Saturday 10-4 p.m.

Call us for a research reservation or to schedule shenanigans!

ACHS Board Meetings

Second Thursday of each month. 6:30 p.m. via Zoom

Open to membership and the public. Find the link to attend digitally at

AnokaCountyHistory.org on the calendar.

History 21: The Podcast the first and third Friday of each month. Subscribe and never miss an episode.

March 18: Ben Mchie & the McWatt Foundation

April 1: The Big Stoop Orchestra

April 15: Adem Ojulu

May 6: The 1965 Fridley Tornado



Board of Directors Interest Due

When: April 1

Contact ACHS for more information or to be listed on the ballot.

ACHS Annual Meeting

Where: Anoka History Center or ZOOM

When: May 22, 1 p.m.

Help us celebrate 2021 together as we look forward to 2022. Further details and ZOOM link emailed two weeks prior to the event.

Keep up with the

Fun at ACHS!



Anoka County

Historical Society



AnokaCoHistory

For more information on our programs, check out the Events section on the ACHS Facebook page or our website calendar.



Anoka County
Historical Society

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AnokaCountyHistory.org

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