



CITY COUNCIL REGULAR AGENDA
MONDAY, SEPTEMBER 15, 2025
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - September 2, 2025 City Council Meeting
 - [B.](#) Approval of August Claims List - General Disbursement #25-15 - \$516,569.82
 - [C.](#) Revenue and Expenditure Report - August 31, 2025
 - [D.](#) Statement of Fund Balance - August 31, 2025
 - [E.](#) Suburban Rate Authority Second Half Assessment
 - [F.](#) Approval of ROW - CenterPoint Energy - 79th Avenue NE & Monroe Street NE
 - [G.](#) Approval of ROW - Xcel Energy - 800 79th Ave NE
 - [H.](#) Approval of ROW - Xcel Energy - 725 80th Avenue NE
 - [I.](#) Contractor's Licenses
 - [J.](#) Sign Permit
- 7. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Parks and Recreation Report
 - [C.](#) Code Enforcement Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
- 9. NEW BUSINESS**
 - [A.](#) Approval of Animal Control Services Contract
 - [B.](#) Approval to Purchase New Traffic Speed Notification System/Signs
 - [C.](#) Conditional Job Offer for Parks and Recreation Supervisor
 - [D.](#) Approval to Accept SHIP Grant for Community Gardens
- 10. REPORTS**
 - A. Attorney's Report
 - [B.](#) Engineer's Report
 - C. Administrator's Report

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS
AND DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Deputy City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

One or more City Councilmembers may participate in this meeting remotely using interactive technology, in compliance with the Minnesota Open Meeting Law.

- 11. OTHER
 - 12. ADJOURN
-

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on September 2, 2025 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember Lisa Dircks
Mayor Robert Nelson

MEMBERS ABSENT

Councilmember April Moran

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director George Linngren, Code Enforcement Official Nick Anderson, City Administrator Daniel Buchholtz

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA - None

5. DISCUSSION FROM THE FLOOR – None

Administrator Buchholtz reported receiving an email from Spring Lake Park resident Mike Anderson, who expressed appreciation for the City's enhanced street sweeping efforts. He stated that Mr. Anderson also complimented the native plantings around Triangle Park.

Police Chief Antoine informed the Council that the City discontinued the use of the prescription drug take-back box that was previously located at City Hall due to inappropriate items being deposited. He noted that the Hy-Vee pharmacy has a prescription drug take-back program and the City will be partnering with them moving forward. Chief Antoine encouraged Council members and residents to help spread the word about this new option.

6. CONSENT AGENDA

- A. Approval of Minutes – August 18, 2025 Work Session
- B. Approval of Minutes – August 18, 2025 City Council Meeting
- C. Mayor's Proclamation – Constitution Week
- D. Contractor's Request for Payment No. 1 – 2025 Street Improvement Project - \$133,579.38

- E. Contractor's Request for Payment No. 7 – Final – 2024 Sanburnol Drive, Elm Drive & 83rd Ave Improvement - \$29,128.36
- F. Anoka County Agreement for Residential Recycling Program 2026 – Select Committee on Recycling and the Environment (SCORE)
- G. Approval of Shelter-in-Place During Storm Policy
- H. Authorize Closure of City Hall on Friday after New Year's Day 2026
- I. Approval of ROW – Xcel Energy – 8000 Jackson Street NE
- J. Kennel License Renewal

Administrator Buchholtz shared a recommendation from the City Safety Committee, comprised of department heads and employee representatives, to establish a designated shelter-in-place area within City Hall for severe weather events. He noted that since the building renovation, a formal shelter plan had not been in place. Administrator Buchholtz stated the new policy outlines procedures for sheltering in place, communication protocols, coordination with emergency services, and ensuring safety until an all-clear is given. He said staff will receive training and participate in drills, and during public meetings, designated staff will guide residents to safety when alerts are issued.

Motion made by Councilmember Wendling to Approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. PUBLIC HEARING

- A. Rental License Revocation for Certain Property Located at 857 81st Avenue NE

Mayor Nelson opened the Public Hearing at 7:05 PM.

Code Enforcement Official Anderson reported on the rental property at 857 81st Avenue NE. He stated that an initial inspection was conducted on June 6, 2025 and revealed code violations. He said due to the extent of the issues, the property was granted an extended compliance period beyond the standard 30 days. He noted a follow-up inspection was conducted on August 4, 2025, and no repairs had been completed. Code Enforcement Official Anderson stated a third inspection was scheduled for September 2, 2025, but no one from the property management was present.

Councilmembers inquired about the occupancy of the home. Code Enforcement Official Anderson stated that the property is currently vacant.

Mayor Nelson asked if anyone in the audience would like to be heard. Hearing none, the Mayor closed the hearing at 7:08 PM.

Motion made by Councilmember Wendling to approve Rental License Revocation for Certain Property Located at 857 81st Avenue NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

8. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren reported that the new asphalt and striping have been installed at 79th Avenue NE and Taylor Street NE, including 27 new parking stalls. He stated that the parking areas will remain unsigned for now, with limited restrictions near stop signs. He noted that the playground installations are finished for the year, and the relocated equipment is being installed at Sanburnol Park.

Director Linngren said that pothole patching continues, with specific concerns noted at Hayes and Garfield Streets. He said that street sweeping is ongoing, focusing on the pond areas. He said the Theorin Terrace pond liner has been installed, and pricing is being obtained to televise storm lines for future maintenance planning.

9. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2025-33, Adopting Proposed 2025 Tax Levy Collectible in 2026

Administrator Buchholtz reported that the City Council reviewed the proposed 2026 Administrator's Budget at the August 18 workshop. He said he resolution presented sets the preliminary 2025 payable 2026 tax levy at \$5,030,260, representing a 6.54% increase over the 2024 payable 2025 levy. He noted that the increase is primarily due to rising employee salary and benefit costs, a significant increase in the City's share of the fire Department contract, and general inflationary pressures.

Administrator Buchholtz said the resolution also sets the Truth-in-Taxation Public Hearing for Monday, December 1 at 7:00 PM at City Hall. Administrator Buchholtz noted that this preliminary levy establishes the maximum amount for 2026 and that staff will continue working to identify savings and potentially reduce the final levy before its adoption in December 2025.

Motion made by Mayor Nelson to approve Resolution 2025-33, Adopting Proposed 2025 Tax Levy Collectible in 2026.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Resolution 2025-34, Cancelling or Reducing Bond Levies – 2025-2026

Administrator Buchholtz reported that state law requires the County Auditor to levy the full amount of debt service originally certified by the City Council unless the Council adopts a resolution to cancel or reduce the levy.

Administrator Buchholtz said the resolution presented reduces the debt service levy for the 2024A GO Capital Improvement Plan Bond (City Hall) from \$602,750 to \$414,747.00. He stated that the reduction is possible due to available funds from the Public Utilities Fund and excess project funds, which will be used to offset the debt service payment.

Motion made by Councilmember Wendling to approve Resolution 2025-34, Cancelling or Reducing Bond Levies – 2025-2026.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

10. NEW BUSINESS**A. Award Quote for Triangle Park Irrigation**

Public Works Director Linngren requested City Council approval to install an irrigation system at Triangle Park. He stated that the funding for the project was allocated in the capital budget. He stated the lowest and most responsible bid was submitted by Sun Shower Irrigation at a total cost of \$12,403.00.

Director Linngren stated that the price for the project includes installation of irrigation lines, controllers, sprinkler heads, insulation, and a two-year warranty covering both materials and workmanship. He made noted that a 1.5-inch water line, already in place near the electrical control panel, will facilitate a straightforward connection, making the installation process efficient and ensuring the park remains green.

Motion made by Councilmember Goodboe-Bisschoff to Award Bid for Triangle Park Irrigation to Sun Shower Irrigation in the amount of \$12,403.00.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Award Quote for City Hall HVAC Maintenance Agreement

Public Works Director Linngren reported that with the building now complete and HVAC units in operation for over a year, the City is establishing an annual inspection and maintenance program. He stated that quotes were requested and Northern Air Corporation (NAC) was the lowest bidder, offering a first-year contract at \$5,065.00. He said the annual cost for years two through five will be \$5,571.50. He said the contract includes a 30-day

cancellation policy, allowing the City to terminate the agreement without penalty with proper notice. Director Linngren stated the services covered include inspections, filter replacement, unit maintenance, and associated labor.

Motion made by Councilmember Dircks to approve and accept Quote for City Hall HVAC Maintenance Agreement from Northern Air Corporation.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

11. REPORTS

A. Attorney's Report - None

B. Engineer's Report

Report accepted as presented.

C. Administrator's Report

Administrator Buchholtz provided an update on the City's new Journeys Senior Newsletter. He noted that the Council had previously approved a partnership with a publishing company to produce the updated newsletter. Administrator Buchholtz shared a comparison between the previous version and the newly designed edition. He also highlighted that the publication is being fully funded through advertisements.

Administrator Buchholtz informed the Council that final special assessment letters have been sent to residents affected by the recently completed street project. He noted that payments are due by September 25 to avoid any interest charges.

12. OTHER

Police Chief Antoine reminded the public that local schools will be in full session. He urged drivers to use extra caution, watch for school buses and children near streets and crosswalks, and drive safely throughout the community.

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:34 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: August 2025
Page: 1
Claim Res. #25-15

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
77901	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$ 158.66
77902	ARTSTART	REUSE WORKSHOP	\$ 480.00
77903	BS & A	ONLINE PERMIT APP SUBMISSION SERVICE FEE	\$ 132.00
77904	BUSINESS ESSENTIALS	JANATORIAL SUPPLIES	\$ 673.29
77905	CENTRAL RENTAL CO	TRENCHER - EZ TRENCH 13"	\$ 63.00
77906	CINTAS	SHOP TOWELS/ PW UNIFORMS	\$ 75.30
77907	CINTAS	SHOP TOWELS/ PW UNIFORMS	\$ 37.65
77908	CITY OF SPRING LAKE PARK - PETTY CASH	PETTY CASH REIMBURSEMENT	\$ 136.27
77909	COMPUTER INTERGRATION TECHNOLOGIES	CONTRACTUAL SERVICES	\$ 7,109.00
77910	DIAMOND VOGEL PAINTS	LINE LAZER V 3900 2 GUN	\$ 8,125.00
77911	FASTENAL COMPANY	PARTS	\$ 10.79
77912	FERGUSON WATERWORKS #2518	PARTS	\$ 1,091.65
77913	FLEETPRIDE	PARTS	\$ 45.76
77914	GOPHER STATE ONE-CALL INC	LOCATES	\$ 211.95
77915	HACH COMPANY	WATER TESTING EQUIPMENT / SUPPLIES	\$ 296.45
77916	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$ 5,774.55
77917	HL CONSTRUCTION, LLC.	BLDG PERMIT NO. P2025-0092 REFUND	\$ 238.92
77918	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$ 198.01
77919	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED FUEL	\$ 3,851.75
77920	MARCO TECHNOLOGIES, LLC	BLACK TONER CARTRIDGE	\$ 130.86
77921	MARIE RIDGEWAY LISS, LLC	SLP POWER PROGRAM	\$ 840.00
77922	MENARDS - BLAINE	PARTS	\$ 1,091.89
77923	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV	\$ 54,744.68
77924	MICHAEL LEDMAN	EVENING YOGA-JUNE SESSION	\$ 297.00
77925	MINNEAPOLIS SAW COMPANY, INC.	PARTS	\$ 822.10
77926	MINNESOTA POLLUTION CONTROL AGENCY	VIC REIMBURSEMENTS	\$ 300.00
77927	MN RECREATION & PARK ASSOCIATION	SUMMER 2025 ADULT SOFTBALL SANCTIONING	\$ 325.00
77928	MTI DISTRIBUTING INC	PARTS	\$ 201.89
77929	NAPA AUTO PARTS	PARTS	\$ 22.09
77930	NYKANEN INSPECTIONS, LLC	JULY ELECTRICAL INSPECTIONS	\$ 567.20
77931	PITNEY BOWES INC	METER RENTAL	\$ 502.64
77932	RIVARD COMPANIES	TREE WASTE DISPOSAL	\$ 360.00
77933	SECURITY FENCE & CONSTRUCTION INC	INSTALL CHAIN LINK FENCE	\$ 5,769.00
77934	SHRED-IT USA	SHREDDING SERVICES	\$ 141.19
77935	SLP RECREATION	PETTY CASH REIMBURSEMENT	\$ 421.33
77936	SLP LEASED HOUSING ASSOCIATION LLLP	PMNT OF TIF NOTE DIST 6-1 95%	\$ 50,695.48
77937	TASC	COBRA & FSA RENEWAL FEES	\$ 879.55
77938	TERRI PETERSON	GREASE DAY TRIP REFUND	\$ 107.00
77939	THE HOME DEPOT CREDIT SERVICES	CC PMNT	\$ 53.31
77940	THE SHERWIN WILLIAMS CO.	PAINT	\$ 288.92
77941	WARGO NATURE CENTER	SUMMER PLAYGROUND OUTING	\$ 88.00
77942	24 SEVEN EVENTS & MARKETING, INC	TOWER DAYS 2026 ENTERTAINMENT	\$ 1,800.00
77943	AARON IMIG	CARIBOU GIFT CARD REIMBURSEMENT	\$ 40.00
77944	ALLEGRA PRINT & IMAGING	UB ENVELOPES	\$ 1,578.38
77945	ANOKA COUNTY	PROPERTY TAXES	\$ 12,865.40
77946	AT & T MOBILITY	CELL PHONE SERVICES	\$ 1,170.98
77947	CADY BUSINESS TECHNOLOGIES	PHONE SYSTEM	\$ 882.90
77948	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$ 286.54

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: August 2025
Page: 2
Claim Res. #25-15

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
77949	CINTAS	FLOOR MATS	\$ 228.70
77950	CONNEXUS ENERGY	STREET LIGHTS	\$ 10.14
77951	GUY BROWN LLC	US BANK CASH BAGS	\$ 10.88
77952	HEARTLAND TIRE INC	AUTO REPAIRS	\$ 237.57
77953	JEREMIAH DRINKWINE	TRAVEL EXPENSES	\$ 339.64
77954	JILL MASON	JUNE 2025 PAINTING CLASSES	\$ 306.00
77955	JOSH ANTOINE	UNIFORM ALLOWANCE & CELL PHONE REIMB.	\$ 102.50
77956	LANGUAGE LINE SERVICES	INTERPRETATION SERVICES	\$ 197.76
77957	LEAGUE OF MN CITIES INS TRUST	CLAIM NO. 00517855-KRAMER	\$ 16.50
77958	MATTHEW FANNEMEL	YOUTH SOFTBALL UMPIRE	\$ 84.00
77959	METRO SALES, INC	WASTE TONER	\$ 33.48
77960	MINNESOTA COACHES, INC	DAY TRIP-PERFECT WEDDING-TRANSPORT	\$ 939.55
77961	NAPA AUTO PARTS	PARTS	\$ 184.82
77962	NINJA ANYWHERE	TOWER DAYS 2026 NINJA COURSE	\$ 1,050.00
77963	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$ 573.00
77964	SMITH SCHAFER & ASSOCIATES	2024 FINANCIAL AUDITING SERVICES	\$ 3,250.00
77965	STREICHER'S	UNIFORM ALLOWANCE-KRAMER	\$ 68.98
77966	WILLIE MCCRAY	SOFTBALL UMPIRE	\$ 1,540.00
77967	XCEL ENERGY	MONTHLY UTILITIES	\$ 2,173.40
77968	AMERITAS	PAYROLL	\$ 80.96
77969	CENTRAL PENSION FUND	PAYROLL	\$ 3,900.05
77970	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$ 395.90
77971	HEALTH PARTNERS, INC	PAYROLL	\$ 36,058.51
77972	LELS	PAYROLL	\$ 803.00
77973	LOCAL 49	PAYROLL	\$ 175.00
77974	METLIFE	PAYROLL	\$ 2,126.87
77975	NCPERS GROUP LIFE INS	PAYROLL	\$ 32.00
77976	ANOKA COUNTY TREASURY	GOV MEETING MEAL	\$ 13.00
77977	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$ 203.99
77978	CINTAS	FLOOR MATS, PW UNIFORMS-BECKER	\$ 304.00
77979	CITY OF BLAINE	1ST HALF SBM CAPITAL / FIRE BOND LEVY	\$ 56,780.00
77980	COMCAST	ABLE WARMING HOUSE	\$ 149.72
77981	COMPUTER INTERGRATION TECHNOLOGIES	CONTRACTUAL SERVICES	\$ 7,554.00
77982	CONNEXUS ENERGY	MONTHLY UTILITIES	\$ 280.98
77983	DEERE & COMPANY	ZERO TURN MOWER	\$ 15,264.51
77984	EMERGENCY AUTOMOTIVE TECHNOLOGIES	2023 DURANGO REPAIRS	\$ 308.94
77985	FLEETPRIDE	PARTS	\$ 242.38
77986	HACH COMPANY	WATER CHEMICALS	\$ 60.98
77987	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$ 60.00
77988	INSTRUMENTAL RESEARCH INC	JULY WATER TESTING	\$ 100.00
77989	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED FUEL	\$ 3,499.88
77990	MCCLELLAN SALES INC	4" GUARDIAN DIAMOND BLADE	\$ 294.00
77991	MENARDS - BLAINE	PARTS	\$ 39.99
77992	METRO-INET	DATA SERVICES	\$ 187.00
77993	MINNESOTA COACHES, INC	DAY & EXTENDED TRIPS TRANSPORTATION	\$ 15,228.79
77994	MN DEP'T OF LABOR & INDUSTRY	PRESSURE VESSELS	\$ 150.00
77995	MUNICIPAL PAVING PLANT	HOT MIX ASPHALT	\$ 1,634.84
77996	NAPA AUTO PARTS	PARTS	\$ 429.37

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: August 2025
Page: 3
Claim Res. #25-15

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
77997	NORTHLAND SECURITIES INC	UTILITY STUDY	\$ 875.00
77998	O'REILLY AUTOMOTIVE, INC.	PARTS	\$ 39.98
77999	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$ 47.20
78000	RECYCLE TECHNOLOGIES	07/12 RECYCLING EVENT	\$ 2,288.25
78001	SISU HERITAGE	STEP ON GUIDE TOUR-IRON RANGE TRIP	\$ 170.00
78002	SLP FIRE DEPARTMENT	JULY & AUGUST FIRE PROTECTION SERVICES	\$ 50,790.00
78003	STANTEC	PROJ. NO 227707092	\$ 3,306.80
78004	STREICHER'S	UNIFORM ALLOWANCE-LEMKE/DRINKWINE	\$ 156.97
78005	SUNRISE DELI	DELI LUNCH-IRON RANGE TOUR	\$ 300.00
78006	TAHO SPORTSWEAR, INC.	NAME PLATE-LISA DIRKS	\$ 7.00
78007	TRI STATE BOBCAT INC	PARTS	\$ 360.40
78008	UNLIMITED SUPPLIES, INC	SUPPLIES	\$ 35.85
78009	UTILITYLOGIC	EZ-T PROBE LOCATOR	\$ 419.74
78010	VISU-SEWER INC	CCTV SANITARY SEWER	\$ 51,528.32
78011	VOIGT'S BUS COMPANIES	2025 SKYZONE BUS SERVICE	\$ 299.83
78012	WALTERS RECYCLING REFUSE SERV	MONTHLY RECYCLING SERVICES/ LEAF DROP	\$ 13,148.21
78013	XCEL ENERGY	MONTHLY UTILITIES	\$ 3,100.43
78014	ALLIED BLACKTOP	2025 SEAL COAT & CRACK REPAIR PMNT NO. 1	\$ 20,754.65
78015	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$ 9,280.25
78016	CINTAS	FLOOR MATS / SHOP TOWLES / PW UNIFORMS	\$ 266.35
78017	CLEARSTREAM RECYCLING INC	TRASH/ RECYCLING/ORGANICS BAGS	\$ 570.00
78018	COMCAST	MONTHLY UTILITIES	\$ 113.07
78019	ERIK SKOGQUIST	3RD QTR ASSESSING SERVICES	\$ 4,858.73
78020	GREEN LAMPS RECYCLING LLC	SM ELECTRONICS/ LIGHTS/INK CART RECYCLING	\$ 63.30
78021	HASTE, ASHLYN R.	MEAL REIMB-CHICK-FIL-A / NOODLES & CO.	\$ 56.01
78022	LITHIA MOTORS SUPPORT SERVICES	ANTIFREEZE / COOLANT	\$ 32.96
78023	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED & DIESEL FUEL	\$ 2,060.72
78024	MARY WELLS	3RD QTR ASSESSING SERVICES	\$ 4,858.73
78025	METLIFE	COBRA DENTAL PMNT	\$ 155.30
78026	MICHAEL LEDMAN	EVENING YOGA-ADULT SESSION	\$ 351.00
78027	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$ 44.60
78028	SHATTER TACTICAL LLC	SHATTERBALLS & MAGNETIC MOUNT	\$ 75.00
78029	SHRED-IT USA	SHREDDING SERVICES	\$ 151.07
78030	TAHO SPORTSWEAR, INC.	SUPPLIES FOR COUNCIL	\$ 6.50
78031	TASC	COBRA ADMIN FEE	\$ 35.20
78032	TEGRETE	JANITORIAL SERVICES	\$ 3,100.00
78033	THE REINALT-THOMAS CORPORATION	TIRES-SQUAD 223	\$ 1,044.00
78034	US POSTAL SERVICE	NEW JOURNEYS POSTAGE	\$ 551.35
78035	USS MINNESOTA ONE MT LLC	SOLAR	\$ 15,818.98
78036	WALTERS RECYCLING REFUSE SERV	2YD ORGANICS / 6YD TRASH SERVICES	\$ 743.49
78037	WANDA BROWN-MCGRECK	MILEAGE REIMB. 08/21 - 08/22	\$ 44.52
78038	XCEL ENERGY	MONTHLY UTILITIES	\$ 971.15
TOTAL DISBURSEMENTS			\$ 516,569.82

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____
Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 08/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 08/31/2025 Normal (Abnormal)	Activity For 08/31/2025 Increase (Decrease)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.31010	CURRENT TAXES	4,029,435.00	2,206,536.03	0.00	1,822,898.97	54.76
101.00000.31020	DELINQ TAXES	0.00	51,727.35	0.00	(51,727.35)	100.00
101.00000.31910	PENALTIES & INTEREST	0.00	11,886.69	0.00	(11,886.69)	100.00
101.00000.32110	LIQUOR LICENSES	41,127.00	3,366.66	0.00	37,760.34	8.19
101.00000.32178	PAWN INVESTIGATION FEE	100.00	0.00	0.00	100.00	0.00
101.00000.32179	PAWN SHOP LICENSES	6,252.00	4,168.00	0.00	2,084.00	66.67
101.00000.32180	CIGARETTE,DANCE,BINGO & MISC LIC	7,800.00	0.00	0.00	7,800.00	0.00
101.00000.32181	SIGN PERMITS	6,000.00	3,092.50	595.00	2,907.50	51.54
101.00000.32208	CONTRACTORS LICENSES	11,500.00	7,975.00	390.00	3,525.00	69.35
101.00000.32210	BUILDING PERMIT	75,000.00	50,463.59	11,097.70	24,536.41	67.28
101.00000.32211	BUILDING PERMIT SURCHARGES	4,000.00	1,596.75	450.43	2,403.25	39.92
101.00000.32216	ELECTRICAL PERMITS / PLAN REVIEW	0.00	13,737.50	1,531.00	(13,737.50)	100.00
101.00000.32217	ELECTRICAL PERMIT SURCHARGES	0.00	199.50	14.55	(199.50)	100.00
101.00000.32230	PLUMBING PERMIT	6,000.00	4,244.10	956.65	1,755.90	70.74
101.00000.32231	PLUMBING PERMIT SURCHARGES	350.00	61.22	11.90	288.78	17.49
101.00000.32232	HEATING & A/C PERMITS	10,000.00	5,847.15	260.00	4,152.85	58.47
101.00000.32233	HTG & A/C SURCHARGES	500.00	105.57	3.00	394.43	21.11
101.00000.32240	PET LICENSE	600.00	1,200.00	70.00	(600.00)	200.00
101.00000.32260	CERTIFICATE OF OCCUPANCY	2,800.00	1,350.00	0.00	1,450.00	48.21
101.00000.32261	VACANT PROPERTY REGISTRATION	1,000.00	0.00	0.00	1,000.00	0.00
101.00000.32262	SOLICITORS LICENSE	0.00	100.00	0.00	(100.00)	100.00
101.00000.33401	LOCAL GOVERNMENT AID	773,639.00	386,820.00	0.00	386,819.00	50.00
101.00000.33403	LOCAL PERFORMANCE AID	1,040.00	0.00	0.00	1,040.00	0.00
101.00000.33405	CLASS 4D(1) TRANSITION AID	0.00	11,818.50	0.00	(11,818.50)	100.00
101.00000.33416	POLICE TRAINING REIMB	10,000.00	1,248.44	1,248.44	8,751.56	12.48
101.00000.33421	INSURANCE PREMIUM-POLICE	100,000.00	0.00	0.00	100,000.00	0.00
101.00000.34102	ZONING LETTERS	300.00	200.00	0.00	100.00	66.67
101.00000.34103	SPEC USE,ZONING,SUB-DIV	5,500.00	8,549.21	3,589.67	(3,049.21)	155.44
101.00000.34104	PLAN CHECKING FEES	35,000.00	1,055.00	140.00	33,945.00	3.01
101.00000.34105	SALE OF MAPS,COPIES ETC	50.00	4.25	4.25	45.75	8.50
101.00000.34107	ASSESSMENT SEARCHES	50.00	0.00	0.00	50.00	0.00
101.00000.34108	ADMINISTRATION SAC CHARGES	100.00	400.00	400.00	(300.00)	400.00
101.00000.34111	ADM. GAMBLING EXPENSES	42,462.00	0.00	0.00	42,462.00	0.00
101.00000.34115	GUN RANGE FACILITY USE	375.00	25.00	0.00	350.00	6.67
101.00000.34117	ROOM-FACILITY RENTAL	250.00	0.00	0.00	250.00	0.00
101.00000.34201	POLICE & FIRE ALARM PERMIT	3,500.00	825.00	0.00	2,675.00	23.57
101.00000.34202	POLICE REPORTS	500.00	1,624.75	218.75	(1,124.75)	324.95
101.00000.34204	HOUSING REGISTRATION	103,000.00	33,225.00	300.00	69,775.00	32.26
101.00000.34205	RIGHT OF WAY APPLICATIONS	1,000.00	1,060.00	0.00	(60.00)	106.00
101.00000.34801	INSURANCE DIVIDENDS	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.34949	RESTITUTION	0.00	33.61	33.61	(33.61)	100.00
101.00000.34950	REFUNDS & REIMB	7,500.00	1,037.92	0.00	6,462.08	13.84
101.00000.35101	COURT FINES	45,000.00	27,709.69	3,352.71	17,290.31	61.58
101.00000.35102	ADM OFFENSE FINES	40,000.00	10,317.21	800.00	29,682.79	25.79
101.00000.35348	PROPERTY ROOM REVENUE	500.00	0.00	0.00	500.00	0.00
101.00000.35349	MN DRIVING DIVERSION PROGRAM	750.00	0.00	0.00	750.00	0.00
101.00000.36201	SOLAR ENERGY CREDITS-XCEL	10,000.00	24,342.39	0.00	(14,342.39)	243.42
101.00000.36210	INTEREST EARNINGS	30,000.00	88,826.37	14,582.26	(58,826.37)	296.09
101.00000.36230	CONTRIBUTIONS-PRIVATE	0.00	259.00	0.00	(259.00)	100.00

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GL Number	Description	2025 Amended Budget	YTD Balance 08/31/2025 Normal (Abnormal)	Activity For 08/31/2025 Increase (Decrease)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 00000						
101.00000.36901	LIAISON OFFICER	97,281.00	64,854.38	0.00	32,426.62	66.67
101.00000.39202	TRANSFER FROM PUBLIC UTILITIES	58,997.00	0.00	0.00	58,997.00	0.00
101.00000.39205	TRANSFER-FROM TIF FUND	3,000.00	0.00	0.00	3,000.00	0.00
101.00000.39206	TRANSFER FROM RECYCLING FUND	4,000.00	0.00	0.00	4,000.00	0.00
101.00000.39207	TRANSFER FROM RECREATION	62,500.00	0.00	0.00	62,500.00	0.00
101.00000.39208	TRANSFER FROM GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 00000		5,668,758.00	3,031,893.33	40,049.92	2,636,864.67	53.48
Revenues		5,668,758.00	3,031,893.33	40,049.92	2,636,864.67	53.48
Account Category: Expenditures						
Department: 41110 MAYOR AND COUNCIL						
101.41110.41030	PART TIME EMPLOYEES	31,297.00	20,863.04	2,607.88	10,433.96	66.66
101.41110.41211	DEFINED CONTR PLAN/PERA	1,565.00	1,043.28	130.41	521.72	66.66
101.41110.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	2,394.00	1,596.01	199.47	797.99	66.67
101.41110.41510	WORKERS COMPENSATION	70.00	160.40	9.98	(90.40)	229.14
101.41110.42100	OPERATING SUPPLIES	600.00	286.25	13.50	313.75	47.71
101.41110.43310	TRAVEL EXPENSE	500.00	575.90	0.00	(75.90)	115.18
101.41110.43500	PRINTING & PUBLISHING	1,650.00	1,307.08	0.00	342.92	79.22
101.41110.44000	CONTRACTUAL SERVICE	4,830.00	0.00	0.00	4,830.00	0.00
101.41110.44300	CONFERENCE & SCHOOLS	5,470.00	6,170.09	13.00	(700.09)	112.80
101.41110.44330	DUES & SUBSCRIPTIONS	16,491.00	15,422.00	0.00	1,069.00	93.52
101.41110.44955	DISCRETIONARY FUND	12,050.00	1,371.44	0.00	10,678.56	11.38
Total Dept 41110 - MAYOR AND COUNCIL		76,917.00	48,795.49	2,974.24	28,121.51	63.44
Department: 41400 ADMINISTRATION						
101.41400.41010	FULL TIME EMPLOYEES	389,498.00	242,954.82	29,924.31	146,543.18	62.38
101.41400.41050	VACATION BUY BACK	6,500.00	0.00	0.00	6,500.00	0.00
101.41400.41210	PERA CONTRIBUTIONS-EMPLOYER	29,123.00	18,906.47	2,237.38	10,216.53	64.92
101.41400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	29,705.00	18,185.69	2,128.44	11,519.31	61.22
101.41400.41300	HEALTH INSURANCE	59,900.00	42,592.27	5,944.38	17,307.73	71.11
101.41400.41313	LIFE INSURANCE	200.00	134.73	16.84	65.27	67.37
101.41400.41510	WORKERS COMPENSATION	2,618.00	2,906.98	170.51	(288.98)	111.04
101.41400.42000	OFFICE SUPPLIES	3,200.00	2,084.96	0.00	1,115.04	65.16
101.41400.42030	PRINTED FORMS	1,925.00	428.09	0.00	1,496.91	22.24
101.41400.42100	OPERATING SUPPLIES	720.00	2,800.68	570.00	(2,080.68)	388.98
101.41400.42200	REPAIR & MAINTENANCE	0.00	20.00	0.00	(20.00)	100.00
101.41400.42220	POSTAGE	2,906.00	1,382.07	(223.56)	1,523.93	47.56
101.41400.43210	TELEPHONE	625.00	365.25	52.17	259.75	58.44
101.41400.43310	TRAVEL EXPENSE	3,500.00	2,139.23	275.28	1,360.77	61.12
101.41400.43410	EMPLOYMENT ADVERTISING	0.00	60.00	0.00	(60.00)	100.00
101.41400.43500	PRINTING & PUBLISHING	400.00	201.75	0.00	198.25	50.44
101.41400.43550	COUNTY FEES FOR SERVICE	1,550.00	1,809.59	0.00	(259.59)	116.75
101.41400.44050	MAINTENANCE AGREEMENTS	13,790.00	12,901.84	0.00	888.16	93.56
101.41400.44300	CONFERENCE & SCHOOLS	6,415.00	(5,097.02)	(8,949.87)	11,512.02	(79.45)
101.41400.44330	DUES & SUBSCRIPTIONS	1,520.00	1,279.40	0.00	240.60	84.17
101.41400.44380	BANK CHARGES	2,000.00	1,180.46	205.70	819.54	59.02
101.41400.44390	MISCELLANEOUS	0.00	(1,687.31)	0.00	1,687.31	100.00
101.41400.44500	CONTRACTUAL SERVICES	6,045.00	3,353.73	75.54	2,691.27	55.48
Total Dept 41400 - ADMINISTRATION		562,140.00	348,903.68	32,427.12	213,236.32	62.07

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Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 41500 ASSESSOR						
101.41500.44000	CONTRACTUAL SERVICE	39,428.00	29,152.38	9,717.46	10,275.62	73.94
	Total Dept 41500 - ASSESSOR	39,428.00	29,152.38	9,717.46	10,275.62	73.94
Department: 41540 AUDIT & ACCTG SERVICES						
101.41540.43010	AUDIT & ACCTG SERVICES	14,936.00	21,525.00	1,625.00	(6,589.00)	144.11
	Total Dept 41540 - AUDIT & ACCTG SERVICES	14,936.00	21,525.00	1,625.00	(6,589.00)	144.11
Department: 41600 I.T. SERVICES						
101.41600.44000	CONTRACTUAL SERVICE	83,012.00	66,765.94	7,405.80	16,246.06	80.43
	Total Dept 41600 - I.T. SERVICES	83,012.00	66,765.94	7,405.80	16,246.06	80.43
Department: 41610 LEGAL FEES						
101.41610.43040	LEGAL FEES	122,500.00	92,612.63	0.00	29,887.37	75.60
	Total Dept 41610 - LEGAL FEES	122,500.00	92,612.63	0.00	29,887.37	75.60
Department: 41710 ENGINEERING FEES						
101.41710.43030	ENGINEERING FEES	6,500.00	1,302.67	0.00	5,197.33	20.04
	Total Dept 41710 - ENGINEERING FEES	6,500.00	1,302.67	0.00	5,197.33	20.04
Department: 41720 PLANNING & ZONING						
101.41720.42100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101.41720.42220	POSTAGE	100.00	126.23	60.68	(26.23)	126.23
101.41720.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
101.41720.44000	CONTRACTUAL SERVICE	2,000.00	1,139.50	0.00	860.50	56.98
	Total Dept 41720 - PLANNING & ZONING	2,500.00	1,265.73	60.68	1,234.27	50.63
Department: 41940 GOVERNMENT BUILDING						
101.41940.41010	FULL TIME EMPLOYEES	0.00	(512.58)	0.00	512.58	100.00
101.41940.41013	OVERTIME	0.00	446.43	94.47	(446.43)	100.00
101.41940.41020	ON CALL SALARIES	0.00	148.75	0.00	(148.75)	100.00
101.41940.41210	PERA CONTRIBUTIONS-EMPLOYER	0.00	55.79	7.09	(55.79)	100.00
101.41940.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	0.00	70.80	7.01	(70.80)	100.00
101.41940.41300	HEALTH INSURANCE	0.00	104.93	13.36	(104.93)	100.00
101.41940.41313	LIFE INSURANCE	0.00	0.52	0.06	(0.52)	100.00
101.41940.41510	WORKERS COMPENSATION	0.00	25.03	2.04	(25.03)	100.00
101.41940.42000	OFFICE SUPPLIES	0.00	41.22	0.00	(41.22)	100.00
101.41940.42100	OPERATING SUPPLIES	12,000.00	11,470.30	1,130.69	529.70	95.59
101.41940.42200	REPAIR & MAINTENANCE	12,000.00	2,100.09	50.00	9,899.91	17.50
101.41940.42280	UNIFORM ALLOWANCE	150.00	206.26	0.00	(56.26)	137.51
101.41940.43210	TELEPHONE	9,300.00	7,201.94	921.14	2,098.06	77.44
101.41940.43810	ELECTRIC UTILITIES	30,000.00	24,965.51	6,007.90	5,034.49	83.22
101.41940.43830	GAS UTILITIES	20,000.00	16,409.73	143.60	3,590.27	82.05
101.41940.43841	RUBBISH REMOVAL	4,850.00	6,024.18	568.49	(1,174.18)	124.21
101.41940.44000	CONTRACTUAL SERVICE	45,492.00	32,933.82	3,507.48	12,558.18	72.39
101.41940.44330	DUES & SUBSCRIPTIONS	0.00	200.00	0.00	(200.00)	100.00
101.41940.47000	PERMANENT TRANSFERS OUT	15,420.00	0.00	0.00	15,420.00	0.00
	Total Dept 41940 - GOVERNMENT BUILDING	149,212.00	101,892.72	12,453.33	47,319.28	68.29
Department: 42100 POLICE PROTECTION						
101.42100.41010	FULL TIME EMPLOYEES	1,365,983.00	818,801.79	103,433.79	547,181.21	59.94
101.42100.41013	OVERTIME	95,000.00	48,314.10	6,143.88	46,685.90	50.86

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GL Number	Description	2025 Amended Budget	YTD Balance 08/31/2025 Normal (Abnormal)	Activity For 08/31/2025 Increase (Decrease)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42100 POLICE PROTECTION						
101.42100.41050	VACATION BUY BACK	8,000.00	0.00	0.00	8,000.00	0.00
101.42100.41210	PERA CONTRIBUTIONS-EMPLOYER	243,743.00	150,840.05	18,286.53	92,902.95	61.88
101.42100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	30,189.00	17,817.45	2,135.42	12,371.55	59.02
101.42100.41300	HEALTH INSURANCE	224,048.00	132,710.73	18,627.54	91,337.27	59.23
101.42100.41313	LIFE INSURANCE	722.00	473.95	60.90	248.05	65.64
101.42100.41510	WORKERS COMPENSATION	106,900.00	143,769.31	7,195.52	(36,869.31)	134.49
101.42100.42000	OFFICE SUPPLIES	3,600.00	1,755.77	158.66	1,844.23	48.77
101.42100.42030	PRINTED FORMS	2,200.00	584.25	0.00	1,615.75	26.56
101.42100.42040	RANGE EQUIP & SUPPLIES	9,500.00	2,793.69	75.00	6,706.31	29.41
101.42100.42100	OPERATING SUPPLIES	6,600.00	1,985.38	40.00	4,614.62	30.08
101.42100.42120	MOTOR FUELS & LUBRICANTS	27,500.00	14,202.38	2,618.05	13,297.62	51.65
101.42100.42220	POSTAGE	1,500.00	210.92	26.64	1,289.08	14.06
101.42100.43050	MEDICAL EXPENSE	3,000.00	2,608.00	0.00	392.00	86.93
101.42100.43210	TELEPHONE	3,500.00	2,764.31	387.75	735.69	78.98
101.42100.43211	DATA SERVICES	39,110.00	33,189.52	454.61	5,920.48	84.86
101.42100.43300	CLOTHING & PERSONAL EQUIP	14,700.00	6,609.41	146.47	8,090.59	44.96
101.42100.43310	TRAVEL EXPENSE	1,200.00	844.40	339.64	355.60	70.37
101.42100.44000	CONTRACTUAL SERVICE	72,423.00	54,548.20	1,113.29	17,874.80	75.32
101.42100.44050	MAINTENANCE AGREEMENTS	8,600.00	6,987.91	0.00	1,612.09	81.25
101.42100.44060	AUTO EQUIPMENT REPAIR	22,500.00	13,592.62	2,170.72	8,907.38	60.41
101.42100.44070	OTHER EQUIPMENT REPAIR	2,500.00	2,124.40	0.00	375.60	84.98
101.42100.44300	CONFERENCE & SCHOOLS	32,500.00	12,444.05	187.99	20,055.95	38.29
101.42100.44310	TRAINING-PER CONTRACT	0.00	51.90	0.00	(51.90)	100.00
101.42100.44330	DUES & SUBSCRIPTIONS	2,225.00	3,626.81	0.00	(1,401.81)	163.00
101.42100.44390	MISCELLANEOUS	0.00	490.26	0.00	(490.26)	100.00
101.42100.45000	CAPITAL OUTLAY	59,300.00	46,219.08	(4,514.35)	13,080.92	77.94
101.42100.47000	PERMANENT TRANSFERS OUT	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 42100 - POLICE PROTECTION		2,402,043.00	1,520,360.64	159,088.05	881,682.36	63.29
Department: 42200 FIRE PROTECTION						
101.42200.44000	CONTRACTUAL SERVICE	305,493.00	203,160.00	50,790.00	102,333.00	66.50
101.42200.45000	CAPITAL OUTLAY	66,742.00	33,371.00	33,371.00	33,371.00	50.00
Total Dept 42200 - FIRE PROTECTION		372,235.00	236,531.00	84,161.00	135,704.00	63.54
Department: 42300 CODE ENFORCEMENT						
101.42300.41010	FULL TIME EMPLOYEES	223,220.00	111,490.56	16,421.51	111,729.44	49.95
101.42300.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
101.42300.41210	PERA CONTRIBUTIONS-EMPLOYER	25,123.00	6,157.73	1,187.72	18,965.27	24.51
101.42300.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	11,982.00	6,801.81	829.50	5,180.19	56.77
101.42300.41300	HEALTH INSURANCE	43,112.00	18,033.55	2,801.15	25,078.45	41.83
101.42300.41313	LIFE INSURANCE	129.00	73.67	10.87	55.33	57.11
101.42300.41510	WORKERS COMPENSATION	2,579.00	2,101.72	112.14	477.28	81.49
101.42300.42000	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
101.42300.42030	PRINTED FORMS	0.00	129.76	0.00	(129.76)	100.00
101.42300.42100	OPERATING SUPPLIES	2,700.00	861.04	29.99	1,838.96	31.89
101.42300.42120	MOTOR FUELS & LUBRICANTS	2,500.00	946.11	(2,700.46)	1,553.89	37.84
101.42300.42200	REPAIR & MAINTENANCE	2,000.00	17.29	0.00	1,982.71	0.86
101.42300.42280	UNIFORM ALLOWANCE	0.00	7.66	7.66	(7.66)	100.00
101.42300.43210	TELEPHONE	2,000.00	714.76	102.10	1,285.24	35.74
101.42300.43310	TRAVEL EXPENSE	300.00	0.00	0.00	300.00	0.00

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GL Number	Description	2025 Amended Budget	YTD Balance 08/31/2025 (Abnormal)	Activity For 08/31/2025 Increase (Decrease)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 42300 CODE ENFORCEMENT						
101.42300.44000	CONTRACTUAL SERVICE	3,000.00	9,937.20	567.20	(6,937.20)	331.24
101.42300.44050	MAINTENANCE AGREEMENTS	0.00	4,325.00	0.00	(4,325.00)	100.00
101.42300.44060	AUTO EQUIPMENT REPAIR	0.00	259.66	259.66	(259.66)	100.00
101.42300.44300	CONFERENCE & SCHOOLS	2,700.00	3,450.00	0.00	(750.00)	127.78
101.42300.44330	DUES & SUBSCRIPTIONS	5,435.00	1,457.49	0.00	3,977.51	26.82
Total Dept 42300 - CODE ENFORCEMENT		329,880.00	166,765.01	19,629.04	163,114.99	50.55
Department: 43000 STREET DEPARTMENT						
101.43000.41010	FULL TIME EMPLOYEES	183,500.00	102,231.88	12,210.69	81,268.12	55.71
101.43000.41013	OVERTIME	9,710.00	1,538.62	805.71	8,171.38	15.85
101.43000.41020	ON CALL SALARIES	4,350.00	768.09	619.29	3,581.91	17.66
101.43000.41050	VACATION BUY BACK	1,900.00	0.00	0.00	1,900.00	0.00
101.43000.41210	PERA CONTRIBUTIONS-EMPLOYER	14,971.00	8,405.44	1,022.72	6,565.56	56.14
101.43000.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	15,270.00	7,986.31	946.56	7,283.69	52.30
101.43000.41300	HEALTH INSURANCE	26,990.00	21,800.13	3,016.67	5,189.87	80.77
101.43000.41313	LIFE INSURANCE	105.00	70.81	8.86	34.19	67.44
101.43000.41510	WORKERS COMPENSATION	12,500.00	13,894.16	798.04	(1,394.16)	111.15
101.43000.42000	OFFICE SUPPLIES	0.00	5,313.27	0.00	(5,313.27)	100.00
101.43000.42100	OPERATING SUPPLIES	2,000.00	1,766.26	180.87	233.74	88.31
101.43000.42120	MOTOR FUELS & LUBRICANTS	20,000.00	13,272.25	4,765.13	6,727.75	66.36
101.43000.42150	SHOP MATERIALS	6,000.00	2,459.35	94.37	3,540.65	40.99
101.43000.42200	REPAIR & MAINTENANCE	10,000.00	2,297.21	1,246.99	7,702.79	22.97
101.43000.42210	EQUIPMENT PARTS	11,500.00	14,309.15	(204.99)	(2,809.15)	124.43
101.43000.42221	TIRES	3,000.00	544.70	0.00	2,455.30	18.16
101.43000.42224	STREET MAINT SUPPLIES	3,000.00	220.60	200.30	2,779.40	7.35
101.43000.42226	SIGNS & STRIPING	11,000.00	2,888.09	141.09	8,111.91	26.26
101.43000.42280	UNIFORM ALLOWANCE	2,175.00	1,830.29	(58.27)	344.71	84.15
101.43000.43210	TELEPHONE	370.00	104.65	14.96	265.35	28.28
101.43000.44000	CONTRACTUAL SERVICE	1,250.00	2,368.06	0.00	(1,118.06)	189.44
101.43000.44300	CONFERENCE & SCHOOLS	1,300.00	0.00	0.00	1,300.00	0.00
101.43000.44330	DUES & SUBSCRIPTIONS	245.00	149.00	0.00	96.00	60.82
101.43000.47000	PERMANENT TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 43000 - STREET DEPARTMENT		391,136.00	204,218.32	25,808.99	186,917.68	52.21
Department: 45100 RECREATION DEPARTMENT						
101.45100.41010	FULL TIME EMPLOYEES	310,183.00	178,217.18	21,848.70	131,965.82	57.46
101.45100.41040	TEMPORARY EMPLOYEES	34,476.00	30,395.58	12,167.53	4,080.42	88.16
101.45100.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45100.41210	PERA CONTRIBUTIONS-EMPLOYER	23,264.00	13,956.34	1,638.67	9,307.66	59.99
101.45100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	26,303.00	16,032.10	2,552.83	10,270.90	60.95
101.45100.41300	HEALTH INSURANCE	39,721.00	24,408.36	3,194.44	15,312.64	61.45
101.45100.41313	LIFE INSURANCE	155.00	106.21	13.05	48.79	68.52
101.45100.41510	WORKERS COMPENSATION	17,468.00	27,330.38	1,826.64	(9,862.38)	156.46
101.45100.42000	OFFICE SUPPLIES	2,500.00	469.29	33.48	2,030.71	18.77
101.45100.42030	PRINTED FORMS	0.00	329.47	0.00	(329.47)	100.00
101.45100.42100	OPERATING SUPPLIES	0.00	233.81	0.00	(233.81)	100.00
101.45100.42220	POSTAGE	14,121.00	5,762.78	614.53	8,358.22	40.81
101.45100.42290	RECREATION EQUIP SUPPLIES	3,100.00	1,154.47	299.83	1,945.53	37.24
101.45100.43310	TRAVEL EXPENSE	1,000.00	294.43	0.00	705.57	29.44
101.45100.43410	EMPLOYMENT ADVERTISING	50.00	175.00	0.00	(125.00)	350.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

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GL Number	Description	2025 Amended Budget	YTD Balance 08/31/2025 Normal (Abnormal)	Activity For 08/31/2025 Increase (Decrease)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 45100 RECREATION DEPARTMENT						
101.45100.43500	PRINTING & PUBLISHING	25,206.00	7,472.24	0.00	17,733.76	29.64
101.45100.44300	CONFERENCE & SCHOOLS	1,550.00	40.00	0.00	1,510.00	2.58
101.45100.44330	DUES & SUBSCRIPTIONS	680.00	456.54	0.00	223.46	67.14
101.45100.44390	MISCELLANEOUS	0.00	79.11	0.00	(79.11)	100.00
Total Dept 45100 - RECREATION DEPARTMENT		502,777.00	306,913.29	44,189.70	195,863.71	61.04
Department: 45200 PARKS DEPARTMENT						
101.45200.41010	FULL TIME EMPLOYEES	185,833.00	103,194.94	12,328.91	82,638.06	55.53
101.45200.41013	OVERTIME	10,130.00	588.37	144.97	9,541.63	5.81
101.45200.41020	ON CALL SALARIES	4,350.00	148.71	0.00	4,201.29	3.42
101.45200.41040	TEMPORARY EMPLOYEES	35,000.00	68,722.00	19,533.50	(33,722.00)	196.35
101.45200.41050	VACATION BUY BACK	3,000.00	0.00	0.00	3,000.00	0.00
101.45200.41210	PERA CONTRIBUTIONS-EMPLOYER	15,024.00	8,361.84	935.51	6,662.16	55.66
101.45200.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	18,996.00	13,622.39	2,414.68	5,373.61	71.71
101.45200.41300	HEALTH INSURANCE	27,436.00	20,437.53	2,878.22	6,998.47	74.49
101.45200.41313	LIFE INSURANCE	105.00	70.42	8.80	34.58	67.07
101.45200.41510	WORKERS COMPENSATION	15,083.00	19,223.77	1,479.69	(4,140.77)	127.45
101.45200.42000	OFFICE SUPPLIES	0.00	243.54	0.00	(243.54)	100.00
101.45200.42100	OPERATING SUPPLIES	1,000.00	758.63	0.00	241.37	75.86
101.45200.42120	MOTOR FUELS & LUBRICANTS	16,500.00	9,531.76	1,792.93	6,968.24	57.77
101.45200.42200	REPAIR & MAINTENANCE	25,300.00	4,638.36	23.17	20,661.64	18.33
101.45200.42205	LAKESIDE PK EXP TO BE REIM	0.00	4,449.75	0.00	(4,449.75)	100.00
101.45200.42210	EQUIPMENT PARTS	6,000.00	6,899.53	174.33	(899.53)	114.99
101.45200.42221	TIRES	1,000.00	544.70	0.00	455.30	54.47
101.45200.42225	LANDSCAPING MATERIALS	15,852.00	8,758.13	1,233.63	7,093.87	55.25
101.45200.42280	UNIFORM ALLOWANCE	2,175.00	2,343.63	0.00	(168.63)	107.75
101.45200.42290	RECREATION EQUIP SUPPLIES	6,700.00	4,223.56	224.90	2,476.44	63.04
101.45200.43210	TELEPHONE	550.00	329.91	47.13	220.09	59.98
101.45200.43810	ELECTRIC UTILITIES	5,500.00	4,251.54	397.60	1,248.46	77.30
101.45200.43830	GAS UTILITIES	5,000.00	2,338.25	60.39	2,661.75	46.77
101.45200.43841	RUBBISH REMOVAL	500.00	63.90	0.00	436.10	12.78
101.45200.44000	CONTRACTUAL SERVICE	0.00	465.00	0.00	(465.00)	100.00
101.45200.44190	SATELLITE RENTAL	2,220.00	2,154.15	573.00	65.85	97.03
101.45200.44300	CONFERENCE & SCHOOLS	2,500.00	0.00	0.00	2,500.00	0.00
101.45200.44330	DUES & SUBSCRIPTIONS	88.00	0.00	0.00	88.00	0.00
101.45200.44500	CONTRACTUAL SERVICES	2,000.00	2,145.96	0.00	(145.96)	107.30
101.45200.44901	LAKESIDE PARK EXPENSE	13,000.00	0.00	0.00	13,000.00	0.00
Total Dept 45200 - PARKS DEPARTMENT		420,842.00	288,510.27	44,251.36	132,331.73	68.56
Department: 49000 MISCELLANEOUS						
101.49000.41300	HEALTH INSURANCE	800.00	394.81	35.20	405.19	49.35
101.49000.43600	INSURANCE	66,300.00	60,054.42	0.00	6,245.58	90.58
101.49000.44000	CONTRACTUAL SERVICE	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44389	CONTINGENCY FUND	10,000.00	1,000.00	0.00	9,000.00	10.00
101.49000.44390	MISCELLANEOUS	10,000.00	731.14	0.00	9,268.86	7.31
101.49000.44420	SURCHARGES-PLBG	200.00	120.44	0.00	79.56	60.22
101.49000.44430	SURCHARGES-HTG	400.00	280.52	0.00	119.48	70.13
101.49000.44440	SURCHARGES-BLDG	5,000.00	2,672.84	0.00	2,327.16	53.46
101.49000.44480	SURCHARGES-ELECTRICAL	0.00	212.75	0.00	(212.75)	100.00
101.49000.47000	PERMANENT TRANSFERS OUT	90,000.00	0.00	0.00	90,000.00	0.00

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GL Number	Description	2025 Amended Budget	YTD Balance 08/31/2025 Normal (Abnormal)	Activity For 08/31/2025 Increase (Decrease)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 49000 MISCELLANEOUS						
Total Dept 49000 - MISCELLANEOUS		192,700.00	65,466.92	35.20	127,233.08	33.97
Expenditures		5,668,758.00	3,500,981.69	443,826.97	2,167,776.31	61.76
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,668,758.00	3,031,893.33	40,049.92	2,636,864.67	53.48
TOTAL EXPENDITURES		5,668,758.00	3,500,981.69	443,826.97	2,167,776.31	61.76
NET OF REVENUES & EXPENDITURES:		0.00	(469,088.36)	(403,777.05)	469,088.36	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

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GL Number	Description	2025 Amended Budget	YTD Balance 08/31/2025 Normal (Abnormal)	Activity For 08/31/2025 Increase (Decrease)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Revenues						
Department: 00000						
601.00000.34950	REFUNDS & REIMB	500.00	521.20	191.35	(21.20)	104.24
601.00000.36210	INTEREST EARNINGS	59,405.00	0.00	0.00	59,405.00	0.00
601.00000.37101	WATER COLLECTIONS	832,183.00	318,420.09	615.93	513,762.91	38.26
601.00000.37103	SALES TAX ADDED	6,200.00	5,582.81	0.18	617.19	90.05
601.00000.37104	PENALTIES/WATER	10,000.00	14,566.29	4,902.46	(4,566.29)	145.66
601.00000.37109	SAFE DRINKING WATER FEE	21,500.00	11,081.52	7.76	10,418.48	51.54
601.00000.37111	ADMINISTRATIVE CHARGE	168,180.00	88,775.65	62.20	79,404.35	52.79
601.00000.37149	WATER CONNECTION CHRGE-INTEREST	0.00	66.42	0.00	(66.42)	100.00
601.00000.37150	WATER CONNECTION CHARGES-WAC	0.00	948.12	0.00	(948.12)	100.00
601.00000.37172	WATER METER SALES	1,500.00	2,234.08	201.78	(734.08)	148.94
601.00000.37201	SEWER COLLECTIONS	1,000,654.00	553,507.37	258.83	447,146.63	55.31
601.00000.37204	PENALTIES-SEWER	12,500.00	17,858.32	6,395.54	(5,358.32)	142.87
601.00000.37250	SEWER CONNECTION CHARGES-SAC	0.00	2,451.25	0.00	(2,451.25)	100.00
601.00000.37251	SEWER CONNECTION CHRGE-INTEREST	0.00	171.35	0.00	(171.35)	100.00
601.00000.37270	SEWER PERMITS	200.00	0.00	0.00	200.00	0.00
601.00000.37273	SEWER HOOK-UP CHARGES	0.00	145.00	145.00	(145.00)	100.00
601.00000.39206	TRANSFER FROM RECYCLING FUND	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 00000		2,116,322.00	1,016,329.47	12,781.03	1,099,992.53	48.02
Revenues		2,116,322.00	1,016,329.47	12,781.03	1,099,992.53	48.02
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.41010	FULL TIME EMPLOYEES	154,225.00	84,109.09	9,977.79	70,115.91	54.54
601.49400.41013	OVERTIME	8,500.00	2,029.25	326.32	6,470.75	23.87
601.49400.41020	ON CALL SALARIES	5,417.00	307.45	233.11	5,109.55	5.68
601.49400.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49400.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.41210	PERA CONTRIBUTIONS-EMPLOYER	12,611.00	6,964.41	790.36	5,646.59	55.22
601.49400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	6,983.34	784.86	6,836.66	50.53
601.49400.41300	HEALTH INSURANCE	26,878.00	14,729.67	2,037.55	12,148.33	54.80
601.49400.41313	LIFE INSURANCE	105.00	67.05	8.38	37.95	63.86
601.49400.41510	WORKERS COMPENSATION	6,643.00	6,252.65	289.16	390.35	94.12
601.49400.42000	OFFICE SUPPLIES	750.00	157.12	0.00	592.88	20.95
601.49400.42030	PRINTED FORMS	1,000.00	1,708.42	0.00	(708.42)	170.84
601.49400.42100	OPERATING SUPPLIES	1,250.00	786.37	419.74	463.63	62.91
601.49400.42120	MOTOR FUELS & LUBRICANTS	5,000.00	1,945.61	349.09	3,054.39	38.91
601.49400.42200	REPAIR & MAINTENANCE	80,000.00	44,201.69	1,131.64	35,798.31	55.25
601.49400.42210	EQUIPMENT PARTS	2,500.00	591.50	0.00	1,908.50	23.66
601.49400.42220	POSTAGE	2,500.00	2,010.83	299.70	489.17	80.43
601.49400.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49400.42222	STREET REPAIRS	20,000.00	0.00	0.00	20,000.00	0.00
601.49400.42261	WATER TESTING	1,500.00	1,110.96	100.00	389.04	74.06
601.49400.42262	WATER METER & SUPPLIES	10,000.00	8,555.21	0.00	1,444.79	85.55
601.49400.42264	SAFE DRINKING WATER FEE	21,500.00	16,897.40	5,817.00	4,602.60	78.59
601.49400.42280	UNIFORM ALLOWANCE	1,377.00	1,068.51	0.00	308.49	77.60
601.49400.43010	AUDIT & ACCTG SERVICES	7,468.00	10,762.50	812.50	(3,294.50)	144.11
601.49400.43030	ENGINEERING FEES	1,000.00	426.00	0.00	574.00	42.60
601.49400.43210	TELEPHONE	1,145.00	426.65	60.97	718.35	37.26
601.49400.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00

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GL Number	Description	2025 Amended Budget	YTD Balance 08/31/2025 (Normal) (Abnormal)	Activity For 08/31/2025 Increase (Decrease)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdg Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49400 WATER DEPARTMENT						
601.49400.43500	PRINTING & PUBLISHING	14,000.00	10,644.86	0.00	3,355.14	76.03
601.49400.43600	INSURANCE	20,000.00	22,938.35	0.00	(2,938.35)	114.69
601.49400.43870	WATER USAGE-CITY OF BLAINE	10,000.00	4,795.58	0.00	5,204.42	47.96
601.49400.44000	CONTRACTUAL SERVICE	8,500.00	1,299.67	291.67	7,200.33	15.29
601.49400.44050	MAINTENANCE AGREEMENTS	11,821.00	5,032.19	41.18	6,788.81	42.57
601.49400.44300	CONFERENCE & SCHOOLS	2,050.00	25.00	0.00	2,025.00	1.22
601.49400.44330	DUES & SUBSCRIPTIONS	500.00	1,494.50	0.00	(994.50)	298.90
601.49400.44370	TAXES	12,600.00	11,456.19	0.00	1,143.81	90.92
601.49400.47000	PERMANENT TRANSFERS OUT	178,569.00	0.00	0.00	178,569.00	0.00
Total Dept 49400 - WATER DEPARTMENT		660,229.00	269,778.02	23,771.02	390,450.98	40.86
Department: 49402 WATER TREATMENT PLANT						
601.49402.42100	OPERATING SUPPLIES	500.00	285.61	53.27	214.39	57.12
601.49402.42120	MOTOR FUELS & LUBRICANTS	3,000.00	0.00	0.00	3,000.00	0.00
601.49402.42160	CHEMICALS & CHEMICAL PROD	30,000.00	18,730.78	387.78	11,269.22	62.44
601.49402.42200	REPAIR & MAINTENANCE	20,000.00	1,844.30	242.72	18,155.70	9.22
601.49402.42210	EQUIPMENT PARTS	8,000.00	1,845.19	26.47	6,154.81	23.06
601.49402.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49402.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49402.43600	INSURANCE	14,700.00	18,794.25	0.00	(4,094.25)	127.85
601.49402.43810	ELECTRIC UTILITIES	102,000.00	68,410.48	12,003.04	33,589.52	67.07
601.49402.43830	GAS UTILITIES	3,500.00	3,107.11	0.00	392.89	88.77
601.49402.44000	CONTRACTUAL SERVICE	2,000.00	2,285.49	0.00	(285.49)	114.27
601.49402.44370	TAXES	2,550.00	1,050.00	0.00	1,500.00	41.18
601.49402.47000	PERMANENT TRANSFERS OUT	25,485.00	0.00	0.00	25,485.00	0.00
Total Dept 49402 - WATER TREATMENT PLANT		213,035.00	116,353.21	12,713.28	96,681.79	54.62
Department: 49450 SEWER DEPARTMENT						
601.49450.41010	FULL TIME EMPLOYEES	154,224.00	84,099.99	9,977.04	70,124.01	54.53
601.49450.41013	OVERTIME	8,500.00	2,028.36	326.14	6,471.64	23.86
601.49450.41020	ON CALL SALARIES	5,417.00	307.33	232.97	5,109.67	5.67
601.49450.41040	TEMPORARY EMPLOYEES	10,000.00	0.00	0.00	10,000.00	0.00
601.49450.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49450.41210	PERA CONTRIBUTIONS-EMPLOYER	12,799.00	6,962.07	790.13	5,836.93	54.40
601.49450.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	13,820.00	6,981.08	784.59	6,838.92	50.51
601.49450.41300	HEALTH INSURANCE	28,084.00	14,726.85	2,037.25	13,357.15	52.44
601.49450.41313	LIFE INSURANCE	100.00	66.10	8.27	33.90	66.10
601.49450.41510	WORKERS COMPENSATION	10,147.00	5,688.84	289.12	4,458.16	56.06
601.49450.42000	OFFICE SUPPLIES	500.00	41.08	0.00	458.92	8.22
601.49450.42030	PRINTED FORMS	1,600.00	1,708.43	0.00	(108.43)	106.78
601.49450.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49450.42120	MOTOR FUELS & LUBRICANTS	4,000.00	1,945.53	349.06	2,054.47	48.64
601.49450.42200	REPAIR & MAINTENANCE	15,000.00	948.00	0.00	14,052.00	6.32
601.49450.42210	EQUIPMENT PARTS	6,000.00	1,183.93	0.00	4,816.07	19.73
601.49450.42220	POSTAGE	2,500.00	1,660.83	299.70	839.17	66.43
601.49450.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42222	STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42262	WATER METER & SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
601.49450.42280	UNIFORM ALLOWANCE	1,377.00	1,068.26	0.00	308.74	77.58
601.49450.43010	AUDIT & ACCTG SERVICES	7,468.00	10,762.50	812.50	(3,294.50)	144.11

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GL Number	Description	2025 Amended Budget	YTD Balance 08/31/2025 Normal (Abnormal)	Activity For 08/31/2025 Increase (Decrease)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 601 PUBLIC UTILITIES OPERATIONS						
Account Category: Expenditures						
Department: 49450 SEWER DEPARTMENT						
601.49450.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49450.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49450.43210	TELEPHONE	875.00	426.67	60.97	448.33	48.76
601.49450.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49450.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49450.43600	INSURANCE	22,950.00	22,718.35	0.00	231.65	98.99
601.49450.43810	ELECTRIC UTILITIES	6,000.00	3,415.85	260.02	2,584.15	56.93
601.49450.43840	METRO WASTE CONTROL	656,936.00	437,957.44	54,744.68	218,978.56	66.67
601.49450.44000	CONTRACTUAL SERVICE	9,500.00	2,051.67	291.67	7,448.33	21.60
601.49450.44050	MAINTENANCE AGREEMENTS	10,037.00	4,607.16	41.17	5,429.84	45.90
601.49450.44300	CONFERENCE & SCHOOLS	2,000.00	398.38	0.00	1,601.62	19.92
601.49450.44330	DUES & SUBSCRIPTIONS	300.00	1,069.50	0.00	(769.50)	356.50
601.49450.44390	MISCELLANEOUS	250.00	0.00	0.00	250.00	0.00
601.49450.44450	RESERVE CAPACITY CHARGES	12,425.00	4,413.18	0.00	8,011.82	35.52
601.49450.47000	PERMANENT TRANSFERS OUT	223,149.00	0.00	0.00	223,149.00	0.00
Total Dept 49450 - SEWER DEPARTMENT		1,243,058.00	617,237.38	71,305.28	625,820.62	49.65
Expenditures		2,116,322.00	1,003,368.61	107,789.58	1,112,953.39	47.41
Fund 601 - PUBLIC UTILITIES OPERATIONS:						
TOTAL REVENUES		2,116,322.00	1,016,329.47	12,781.03	1,099,992.53	48.02
TOTAL EXPENDITURES		2,116,322.00	1,003,368.61	107,789.58	1,112,953.39	47.41
NET OF REVENUES & EXPENDITURES:		0.00	12,960.86	(95,008.55)	(12,960.86)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 08/31/2025

GL Number	Description	2025 Amended Budget	YTD Balance 08/31/2025 Normal (Abnormal)	Activity For 08/31/2025 Increase (Decrease)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdgt Used
Fund: 603 STORMWATER UTILITY						
Account Category: Revenues						
Department: 00000						
603.00000.36210	INTEREST EARNINGS	1,172.00	0.00	0.00	1,172.00	0.00
603.00000.36504	STORMWATER COLLECTION	109,106.00	54,488.52	26.51	54,617.48	49.94
603.00000.36506	STORMWATER PENALTIES	1,000.00	1,808.56	670.66	(808.56)	180.86
Total Dept 00000		111,278.00	56,297.08	697.17	54,980.92	50.59
Revenues		111,278.00	56,297.08	697.17	54,980.92	50.59
Account Category: Expenditures						
Department: 49785 STORMWATER UTILITY						
603.49785.41010	FULL TIME EMPLOYEES	22,059.00	13,752.98	1,695.16	8,306.02	62.35
603.49785.41050	VACATION BUY BACK	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.41210	PERA CONTRIBUTIONS-EMPLOYER	1,655.00	1,074.05	127.14	580.95	64.90
603.49785.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	1,688.00	1,071.69	126.09	616.31	63.49
603.49785.41300	HEALTH INSURANCE	3,178.00	2,079.02	290.12	1,098.98	65.42
603.49785.41313	LIFE INSURANCE	13.00	8.35	1.03	4.65	64.23
603.49785.41510	WORKERS COMPENSATION	585.00	634.06	74.04	(49.06)	108.39
603.49785.42200	REPAIR & MAINTENANCE	24,000.00	1,653.52	0.00	22,346.48	6.89
603.49785.42280	UNIFORM ALLOWANCE	150.00	82.52	0.00	67.48	55.01
603.49785.43030	ENGINEERING FEES	4,000.00	5,761.00	0.00	(1,761.00)	144.03
603.49785.43040	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
603.49785.43310	TRAVEL EXPENSE	250.00	0.00	0.00	250.00	0.00
603.49785.43500	PRINTING & PUBLISHING	1,000.00	735.25	0.00	264.75	73.53
603.49785.44000	CONTRACTUAL SERVICE	11,200.00	59,980.86	51,819.98	(48,780.86)	535.54
603.49785.45000	CAPITAL OUTLAY	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 49785 - STORMWATER UTILITY		111,278.00	86,833.30	54,133.56	24,444.70	78.03
Expenditures		111,278.00	86,833.30	54,133.56	24,444.70	78.03
Fund 603 - STORMWATER UTILITY:						
TOTAL REVENUES		111,278.00	56,297.08	697.17	54,980.92	50.59
TOTAL EXPENDITURES		111,278.00	86,833.30	54,133.56	24,444.70	78.03
NET OF REVENUES & EXPENDITURES:		0.00	(30,536.22)	(53,436.39)	30,536.22	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		7,896,358.00	4,104,519.88	53,528.12	3,791,838.12	51.98
TOTAL EXPENDITURES - ALL FUNDS		7,896,358.00	4,591,183.60	605,750.11	3,305,174.40	58.14
NET OF REVENUES & EXPENDITURES:		0.00	(486,663.72)	(552,221.99)	486,663.72	

STATEMENT OF FUND BALANCE FOR CITY OF SPRING LAKE PARK
From 01/01/2025 to 08/31/2025

Fund	Description	Beginning Balance 01/01/2025	Total Debits	Total Credits	Ending Balance 08/31/2025
101	GENERAL FUND	2,983,953.93	3,224,275.19	3,699,592.29	2,508,636.83
102	ELECTION FUND	91,359.46	314.50	420.53	91,253.43
103	POLICE RESERVES & SAFETY EDUCATION FUND	18,619.92	4,082.03	770.65	21,931.30
104	NORTH CENTRAL SUBURBAN CABLE	14,022.35	5,108.93	297.61	18,833.67
108	POLICE FORFEITURES	11,188.01	6,543.44	1,861.20	15,870.25
112	ESCROW TRUST FUND	171,355.26	5,801.98	49,170.30	127,986.94
115	COMPREHENSIVE PLAN UPDATE	10,956.75	0.00	0.00	10,956.75
224	SMALL EQUIPMENT FUND	7,460.44	10,391.00	5,603.58	12,247.86
225	PARK ACQUISITION & IMPRV FUND	184,582.35	169,729.24	148,362.99	205,948.60
226	PARK EQUIPMENT & IMPRV	194,297.92	834.25	1,818.05	193,314.12
227	HRA EXCESS	1,209,476.16	801,715.58	1,956,861.63	54,330.11
229	SANBURNOL PARK IMPROVEMENT FUND	28,919.04	3,500.00	0.00	32,419.04
230	RECYCLING FUND	105,039.92	158,240.34	139,181.99	124,098.27
234	STREET LIGHTING FUND	86,907.57	28,319.98	23,183.56	92,043.99
235	RIGHT OF WAY MAINT	2,049.45	0.00	0.00	2,049.45
237	PARK & RECREATION SPECIAL PRJ	5,508.65	207.75	305.93	5,410.47
238	GRANTS & SPECIAL PRJ	447.38	1,680.00	60.00	2,067.38
240	TOWER DAYS	24,056.90	40,916.77	39,115.99	25,857.68
243	PUBLIC SAFETY RADIO REPLACEMENT	120,040.52	0.00	0.00	120,040.52
244	RECREATION PROGRAMS FUND	370,262.61	262,946.26	160,085.23	473,123.64
248	TRAFFIC EDUCATION FUND	37,067.18	0.00	0.00	37,067.18
249	EMERGENCY MANAGEMENT	23,073.88	0.00	2,651.91	20,421.97
250	ANIMAL CONTROL	7,280.18	0.00	477.00	6,803.18
251	FORESTRY	137,967.00	50,000.00	77,300.00	110,667.00
304	N METRO TELECOMMUNICATIONS 2016A	325.63	0.00	0.00	325.63
306	LEGENDS OF SLP-TIF 6.1	120,544.06	53,363.67	146,705.82	27,201.91
331	2017A GO EQUIP CERT DEBT (SBM FIRE)	17,132.40	0.00	0.00	17,132.40
333	2018A BLAINE FIRE DEBT SERVICE	(27,461.54)	0.00	0.00	(27,461.54)
334	2021A G.O. IMPRV REFUND BOND	158,260.03	162,090.75	2,750.00	317,600.78
335	2024A G. O. C. I. P. BOND	(119,520.14)	0.00	167,975.00	(287,495.14)
384	2005A G.O. CAPITAL (FIRE) IMPROV BOND	49,023.43	0.00	23,409.00	25,614.43
400	REVOLVING CONSTRUCTION FUND	324,439.42	961,914.42	154,067.26	1,132,286.58
401	CAPITAL INVESTMENT FUND	1,826,428.37	0.00	0.00	1,826,428.37
402	MSA MAINTENANCE	230,374.79	107,190.00	39,705.07	297,859.72
403	CAPITAL REPLACEMENT	444,186.51	0.00	2,200.00	441,986.51
407	SEALCOATING FUND	286,737.44	68,996.83	40,939.87	314,794.40
410	LAKE SIDE LIONS PARK IMPROVEMENT	23,267.83	0.00	0.00	23,267.83
416	BUILDING MAINT & RENEWAL FUND	219,857.38	584.15	12,000.00	208,441.53
434	EQUIPMENT FUND	102,068.89	243,949.82	407,774.97	(61,756.26)
435	2024 CITY HALL RENOVATION/EXPANSION PROJ	2,562,429.96	0.00	1,039,349.13	1,523,080.83
600	PUBLIC UTILITIES RENEWAL & REPLACEMENT	1,205,442.07	141,336.21	5,429.88	1,341,348.40
601	PUBLIC UTILITIES OPERATIONS	271,513.48	1,484,026.53	1,028,576.32	726,963.69
603	STORMWATER UTILITY	158,163.57	80,163.40	87,377.96	150,949.01
700	SEVERANCE FUND	22,907.91	0.00	23,729.29	(821.38)
705	PUBLIC SAFETY AID	207,163.37	0.00	0.00	207,163.37
750	PAYROLL CLEARING	0.00	1,793,004.88	1,754,600.85	38,404.03
	REPORT TOTALS:	13,929,177.69	9,871,227.90	11,243,710.86	12,556,694.73



Fifth Street Towers
150 South Fifth Street, Suite 700
Minneapolis, MN 55402
(612) 337-9300 telephone
(612) 337-9310 fax
www.kennedy-graven.com
Affirmative Action, Equal Opportunity Employer

JOSEPH L. SATHE
Attorney at Law
Direct Dial: (612) 337-9255
Email: jsathe@kennedy-graven.com

August 29, 2025

VIA EMAIL ONLY

Mr. Daniel Buchholtz
City Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432-2116

Re: 2025 Second Half Suburban Rate Authority Assessment

Dear Mr. Buchholtz:

Attached is the second half assessment for 2025 membership in the SRA. Please note that if the City has already paid its full 2025 assessment, we are still attaching the notice confirming the \$0.00 owing for 2025, and the attached updates. The SRA member option to cover its full annual assessment with the first half assessment invoice is always available to avoid the administration of two installments rather than one.

The first half of 2025 was spent preparing for the Xcel Electric rate case that was filed in the fall of 2024. Last week, the SRA filed initial testimony and will be focusing primarily on issues related to streetlighting and will advocate for positions that benefit municipal and residential ratepayers.

Earlier this year, the PUC approved a settlement in the 2023 CenterPoint Gas case. The outcome of the settlement resulted in smaller-than-requested increases overall and for residential customers; continued replacement of aging infrastructure; continuation of a program that moves gas meters to exterior locations; and a change to the type of pipe used in a cost assignment study that will now rely on less expensive pipe when "assigning" cost to residential ratepayers.

Looking forward, the SRA anticipates that Xcel Gas will file a general rate case later this fall. The SRA also will continue to monitor and engage in issues within the SRA's purview, including issues related to right-of-way management, gas and electric franchises, modernizing utility systems, and other related issues.

We value your membership in the SRA. Membership assists suburban communities address important utility rates, utility right-of-way use, and related issues.

Mr. Daniel Buchholtz
August 29, 2025
Page 2

Best regards,

/s/ Joseph L. Sathe

Joseph L. Sathe
Legal Counsel

Attachment

cc: SRA Delegate
Bob Vose, General Counsel
Sam Ketchum, Legal Counsel

SUBURBAN RATE AUTHORITY

150 South Fifth Street, Suite 700
Minneapolis, MN 55402
(612) 337-9233

INVOICE**TO:**

Mr. Daniel Buchholtz
City Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432-2116

DATE: 08/29/2025
INVOICE NO.: 025-2

<u>DESCRIPTION</u>	<u>NUMBER OF VOTES</u>	<u>AMOUNT</u>
2025 Membership Assessment: (\$498.00 per vote)	2	\$ 996.00
Assessment Paid:		\$ 498.00
<u>Second Half Assessment Due and Payable:</u>		<u>\$ 498.00</u>

Please Send Payment To:

Mr. Darin Nelson
Treasurer
Suburban Rate Authority
Minnetonka City Hall
14600 Minnetonka Boulevard
Minnetonka, MN 55345-1502



Public Right of Way Application

Applicant Information:

Name of Company: CenterPoint Energy
Address: 505 Nicollet Mall Floor 4
City/State/ZIP: Minneapolis, MN 55459
Phone Number: 612-372-5050
Fax Number: _____
Email Address: andrew.kleve@centerpointenergy.com
Representatives Name: Andrew Kleve

Project Information:

Project Name: _____
Project Address/Location: 79th Ave NE & Monroe St NE
City/State/ZIP: Spring Lake Park, MN
Parcel Number(s): _____

Description of Work and restoration plan: (Attach additional pages if necessary)

Duration of the Right of Way:

Start Date: 9/5/2025 End Date: 9/30/2025

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

Attachments Required:

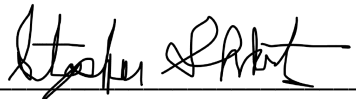
- | | |
|--|--|
| <input type="checkbox"/> Site Plan/Map | <input type="checkbox"/> Project Drawings |
| <input type="checkbox"/> Traffic Control Plan | <input type="checkbox"/> Proof of Insurance (copy of policy) |
| <input type="checkbox"/> Property Deed or Owner Authorization | |
| <input type="checkbox"/> Environmental Impact Assessment (if applicable) | |

☐ Other: _____

Applicant's Certification:

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature: 

Date: 9/4/2025

For Office Use Only:

Application Number: _____

Date Received: _____

Reviewed By: _____

Approval Status: ☐ Approved ☐ Denied

Conditions of Approval/Reasons for Denial: _____

Signature of Reviewing Officer: _____

Date: _____

Right of Way Permit - \$150.00

☐ Excavation Hole - \$150.00

☐ Emergency Hole - \$75.00

☐ Trench - \$70/100'

☐ Obstruction Fee - \$150.00

☐ Overhead Obstruction - \$150.00

☐ Boring Holes - \$50.00 per hole

☐ Other: _____

Instructions for Submission:

Complete the application form in its entirety.

Attach all required documents and plans.

Submit the application to info@slpmn.org or wbrown@slpmn.org.

Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.



Public Right of Way Application

Applicant Information:

Name of Company: Xcel Energy

Address: 825 Rice St,

City/State/ZIP: St. Paul, MN, 55117

Phone Number: 919-655-5511

Fax Number: _____

Email Address: anne.wagner@xcelenergy.com

Representatives Name: Anne Wagner

Project Information:

Project Name: 15559297-114732972

Project Address/Location: 800 79th Ave NE,

City/State/ZIP: Spring Lake Park, MN 55432

Parcel Number(s): _____

Description of Work and restoration plan: (Attach additional pages if necessary)

Replace 1 existing deteriorating power pole and equipment.

Duration of the Right of Way:

Start Date: 8/27/25

End Date: 2/27/26

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

Attachments Required:

☒ Site Plan/Map

☒ Project Drawings

☒ Traffic Control Plan

☐ Proof of Insurance (copy of policy)

☐ Property Deed or Owner Authorization

☐ Environmental Impact Assessment (if applicable)

☐ Other: _____

Applicant's Certification:

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature: Anne Wagner

Date: 8/27/25

For Office Use Only:

Application Number: _____

Date Received: 9/2/25

Reviewed By: BL

Approval Status: ☒ Approved ☐ Denied

Conditions of Approval/Reasons for Denial: _____

Signature of Reviewing Officer: Georgy Langer

Date: 9/2/25

Right of Way Permit - \$150.00

☐ Excavation Hole - \$150.00

☐ Emergency Hole - \$75.00

☐ Trench - \$70/100'

☐ Obstruction Fee - \$150.00

☐ Overhead Obstruction - \$150.00

☐ Boring Holes - \$50.00 per hole

☐ Other: _____

Instructions for Submission:

Complete the application form in its entirety.

Attach all required documents and plans.

Submit the application to info@slpmn.org or wbrown@slpmn.org.

Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

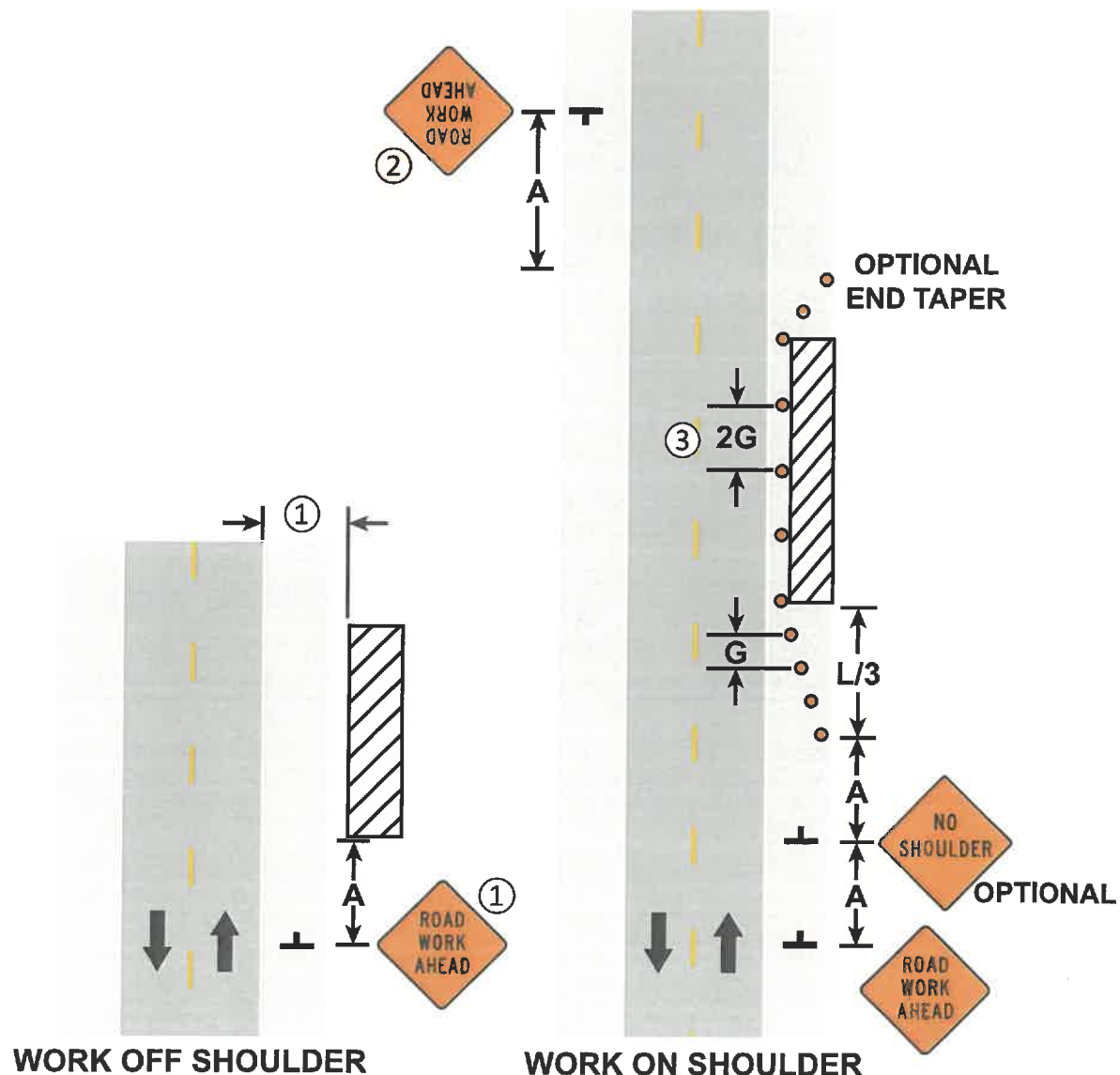
APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.



770946
CE: POLE W/ 40/3 POLE, 1Ø TAN
WARE (C-2) & SEC HARDWARE (D-15)
FER: OH CONDUCTORS
RIM: YES
ACCESS: YES
POLE: YES
DIG: NO
T REQ'D: CITY OF SPRING LAKE

NOTES:

- ① The ROAD WORK AHEAD sign may be omitted for short term daylight operations if a vehicle is displaying and operating a 360-degree flashing beacon and:
 - a. The distance from curb face to the work space is at least 2 feet, or
 - b. The distance from the edge of the roadway to the work space is at least 15 feet.
- ② This ROAD WORK AHEAD sign shall be installed on two-lane, two-way roads if traffic control devices are installed for a work space in the opposite shoulder.
- ③ If this layout is used to close a parking lane that is normally open to vehicle travel during the time of day the closure will be in effect, the lane shall be considered a traveled lane and not a parking lane. Layout 42 shall be used to provide traffic control for the lane closure.
4. If this layout is used to close a parking lane, channelizer spacing may be reduced from 2G to G in high volume areas.

**SHOULDER AND PARKING LANE CLOSURE**

Work On or Near Shoulder

3 DAYS or LESS

LAYOUT 8



Public Right of Way Application

Applicant Information:

Name of Company: Xcel Energy

Address: 825 Rice St,

City/State/ZIP: St. Paul, MN, 55117

Phone Number: 919-655-5511

Fax Number: _____

Email Address: anne.wagner@xcelenergy.com

Representatives Name: Anne Wagner

Project Information:

Project Name: 15559296 114732958

Project Address/Location: 725 80th Ave NE,

City/State/ZIP: Minneapolis, MN 55432

Parcel Number(s): _____

Description of Work and restoration plan: (Attach additional pages if necessary)

Replace 1 existing deteriorating power pole and equipment.

Duration of the Right of Way:

Start Date: 8/27/25

End Date: 2/27/26

The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.

Attachments Required:

☒ Site Plan/Map

☒ Project Drawings

☒ Traffic Control Plan

☐ Proof of Insurance (copy of policy)

☐ Property Deed or Owner Authorization

☐ Environmental Impact Assessment (if applicable)

☐ Other: _____

Applicant's Certification:

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature: Anne Wagner

Date: 8/27/25

For Office Use Only:

Application Number: _____

Date Received: 9/2/25

Reviewed By: BS

Approval Status: ☒ Approved ☐ Denied

Conditions of Approval/Reasons for Denial: _____

Signature of Reviewing Officer: George Springer

Date: 9/2/25

Right of Way Permit - \$150.00

☐ Excavation Hole - \$150.00

☐ Emergency Hole - \$75.00

☐ Trench - \$70/100'

☐ Obstruction Fee - \$150.00

☐ Overhead Obstruction - \$150.00

☐ Boring Holes - \$50.00 per hole

☐ Other: _____

Instructions for Submission:

Complete the application form in its entirety.

Attach all required documents and plans.

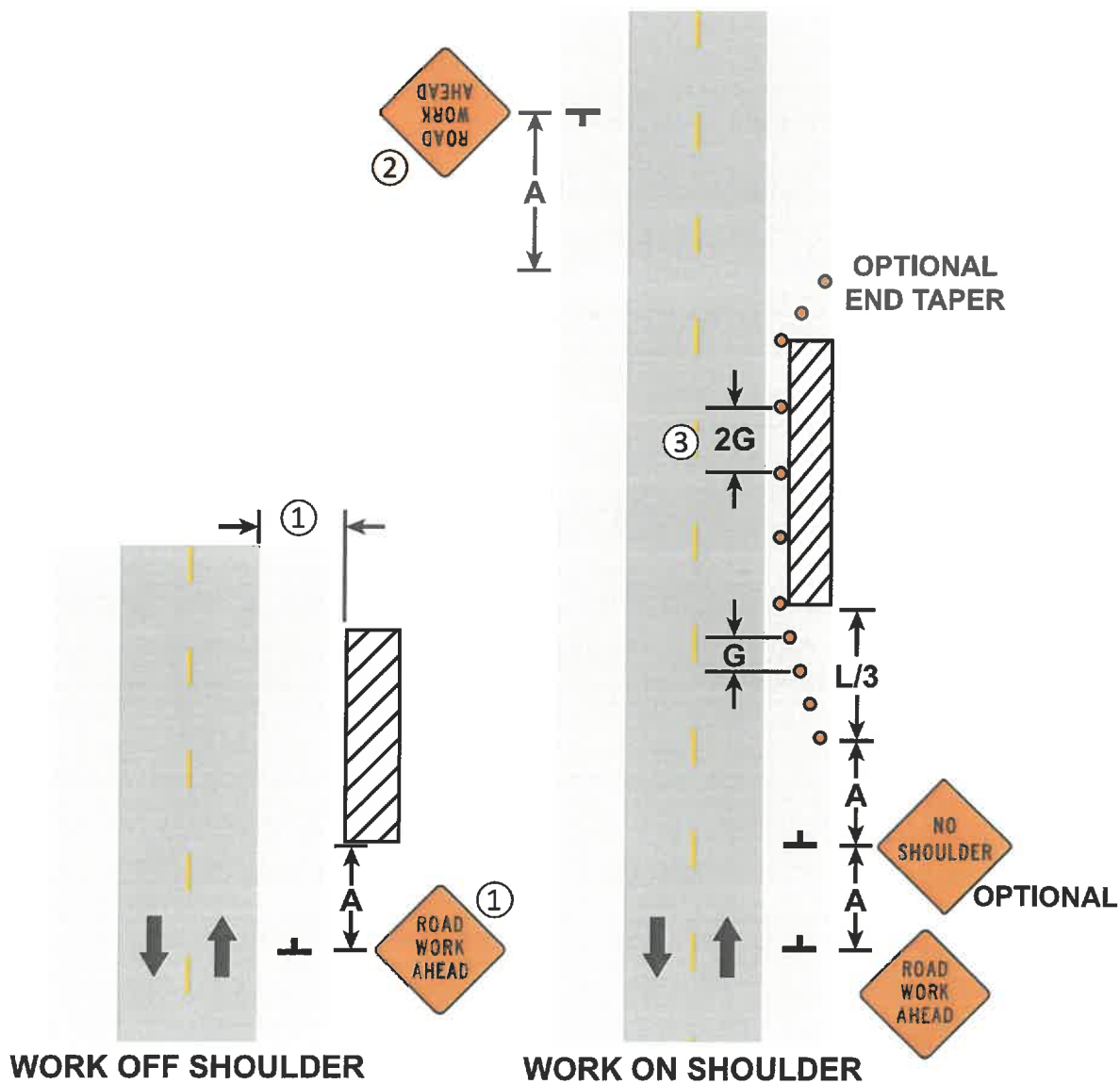
Submit the application to info@slpmn.org or wbrown@slpmn.org.

Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.

NOTES:

- ① The ROAD WORK AHEAD sign may be omitted for short term daylight operations if a vehicle is displaying and operating a 360-degree flashing beacon and:
 - a. The distance from curb face to the work space is at least 2 feet, or
 - b. The distance from the edge of the roadway to the work space is at least 15 feet.
- ② This ROAD WORK AHEAD sign shall be installed on two-lane, two-way roads if traffic control devices are installed for a work space in the opposite shoulder.
- ③ If this layout is used to close a parking lane that is normally open to vehicle travel during the time of day the closure will be in effect, the lane shall be considered a traveled lane and not a parking lane. Layout 42 shall be used to provide traffic control for the lane closure.
4. If this layout is used to close a parking lane, channelizer spacing may be reduced from 2G to G in high volume areas.



City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

September 15, 2025

General Contractor

HomeMade, LLC.

Mechanical Contractor

Myles Mechanical

Tapia Enterprises, LLC. Db a Gopher Sewer and Drain

Plumbing Contractor

Champion Plumbing

Genz Ryan

Hero Home Services, LLC.

Liberty Plumbing

Tapia Enterprises, LLC. Db a Gopher Sewer and Drain

Sewer and Water Contractor

Gordy's Custom Cabinets

Tapia Enterprises, LLC. Db a Gopher Sewer and Drain

Sign Contractor

DeMarss Signs

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permit

September 15, 2025

Sign Permits

Dollar Tree

8179 University Ave

Boost Mobile

8097 Hwy 65



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

JOB ADDRESS: 8179 University Ave NE

APPLICANT INFORMATION:

Name: DeMars Signs - Candille DeMars

Address: 410 93rd Ave NW Coon Rapids, MN 55433

Email: candille@demars-signs.com

Phone: 763-786-5545

☐ New Construction

☒ Remodel

☐ Word Change

CONTRACTORS INFORMATION:

Please Note: Contractors must be licensed with the City of Spring Lake Park

Name: DeMars Signs - Candille DeMars

Address: 410 93rd Ave NW Coon Rapids, MN 55433

Email: candille@demars-signs.com

Phone: 763-786-5545

State License #: Bond #MN18346

Expiration Date: 08/01/2026

DESCRIPTION OF WORK TO BE COMPLETED:

Installation of (3) sets of direct mount channel letters
Installation of (2) pylon sign panels

Square Footage of front of Building (Length X Width): 1494 21,852

Square Footage of all existing signs (Length X Width): 0 1829

Square footage of proposed sign or signs (Length X Width): 96.31 3x96 + 2x18 = 324
Building Pylon

IS AN ELECTRICAL PERMIT REQUIRED? Yes ☒ No ☐

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park, MN:

1. To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the permit.
2. To authorize and direct the City of Spring Lake Park to remove said sign & structure, at the expense of the applicant, where maintenance is not furnished, but only after hearing and after notice of sixty (60) days, specifying the maintained required by the City.
3. To provide any other additional information which may be required by the Building Inspection Department.

⇒ Applicant Signature: Candille DeMars

Date: 08/26/25

proposed

Building

$$96 \cancel{\cancel{7}} \quad \$75 \times 56 \overset{70}{(1.25)} = \$145$$

$$96 \cancel{\cancel{7}} \quad \$75 \times 56 (1.25) \$145$$

$$96 \cancel{\cancel{7}} \quad \$75 \times 56 (1.25) \$145$$

xylon

$$18 \cancel{\cancel{7}} \quad \$75$$

$$18 \cancel{\cancel{7}} \quad \$75$$

\$585

$$6556 - 30\%$$

$$1829 - \text{existing}$$

$$324 - \text{proposed}$$

4403 ~~7~~ Remaining



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

REQUIREMENTS:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right of way and property lines. Said drawing to be prepared to scale.

Attach blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Include a drawing showing location and message on sign.

If you are not the owner of the property, include a **SIGNED** letter from the owner giving permission to erect the sign.

If the application is **NOT** fully completed, it will be denied at time of processing. Please verify that all necessary information is legible and plans are included with job cost estimates.

NOTE: All applications are due by noon on the Tuesday preceding the Council Meeting.

*****FOR OFFICE USE ONLY*****

Fee: \$585

Receipt Number: _____

Date of Approval: _____

Date of Issue: _____

Reason for Denial: _____

DESIGNS PREPARED FOR:

DOLLAR TREE[®]

SITE ADDRESS:

8179 UNIVERSITY AVE NE.
SPRING LAKE PARK, MN 55432

JOB NUMBER:

307155

SALES REPRESENTATIVE:

M. BJORKLUND

PROJECT MANAGER:

J. LAVINSKY

JONES SIGN

Your Vision. Accomplished.

A MONTREUX COMPANY

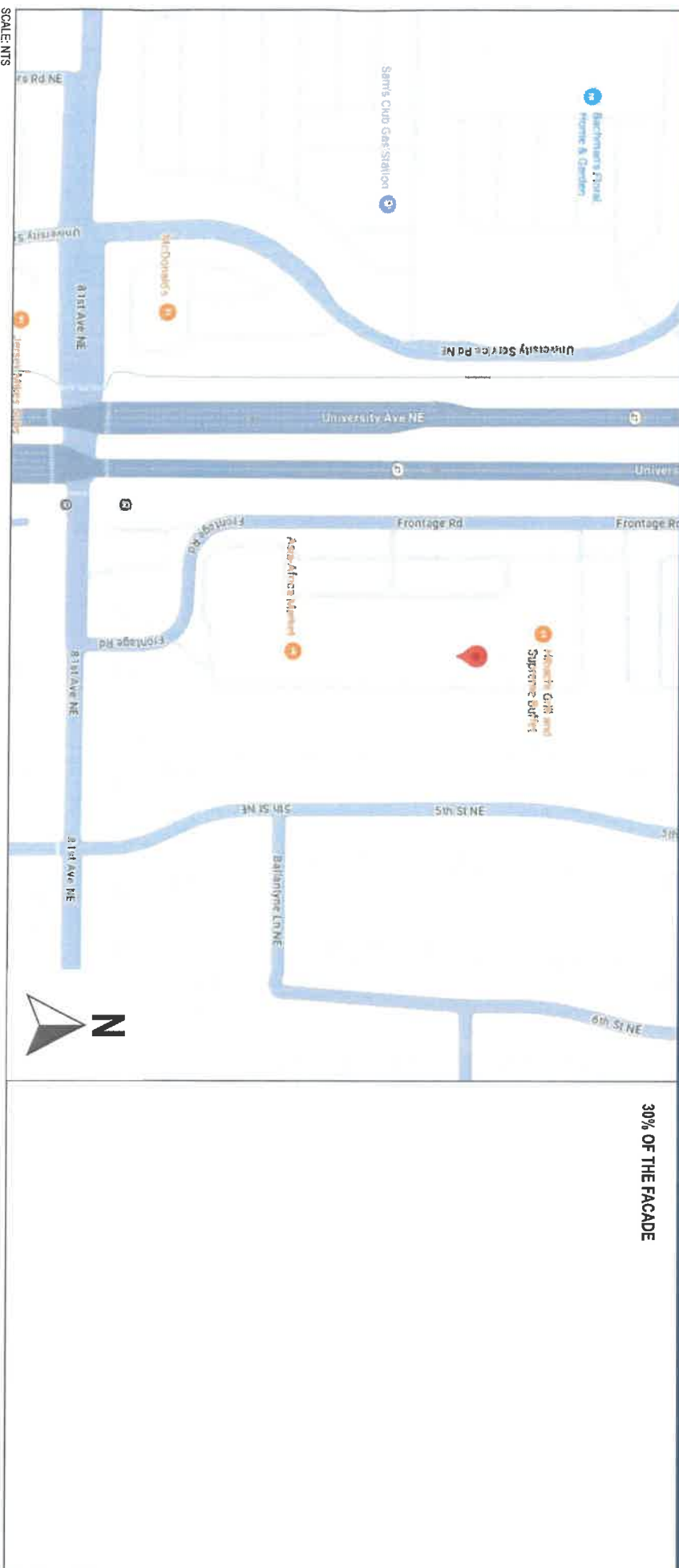
DESIGN REVISIONS:

REV. #	DATE	DESIGNER	REVISION COMPLETED	INTERNAL	PERMIT	CLIENT	REV. #	DATE	DESIGNER	REVISION COMPLETED	INTERNAL	PERMIT	CLIENT
1	07.31.25	LH	ADDED TWO (2) NEW SIGNS ON LEFT & RIGHT ELEVATIONS				16						
2	08.04.25	LH	CL.2 & CL.3 UPDATED TO NON-ILLUMINATED				17						
3							18						
4							19						
5							20						
6							21						
7							22						
8							23						
9							24						
10							25						
11							26						
12							27						
13							28						
14							29						
15							30						

<div><div>JONES SIGN</div><div>Your Vision. Accomplished.</div><div>A Minnesota Company</div></div>		<div>JOB #: 307155_R2</div> <div>DATE: 07.29.2025</div> <div>DESIGNER: L. HOLTON</div> <div>SALES REP: M. BJORKLUND</div> <div>PROJ. MGR: J. LAMINSKY</div>		<div>REQUIRED:</div> <div><div><input type="checkbox"/> FIELD SURVEY</div><div><input type="checkbox"/> VECTOR ARTWORK</div><div>OTHER:</div></div> <div><div><input type="checkbox"/> PAINT COLOR</div><div><input type="checkbox"/> CLIENT PMS COLOR</div><div><input type="checkbox"/> FONTS</div><div><input type="checkbox"/> ENGINEERING</div></div>		<div>LANDLORD APPROVAL</div> <div>DATE</div> <div>CLIENT APPROVAL</div> <div>DATE</div>		<div>DOLLAR TREE</div> <div>8179 University Avenue NE</div> <div>Spring Lake Park, MN 55432</div>		<div>SHEET NUMBER</div> <div>1.0</div>	
---	--	---	--	--	--	---	--	---	--	--	--

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SIGN CODE REVIEW



20

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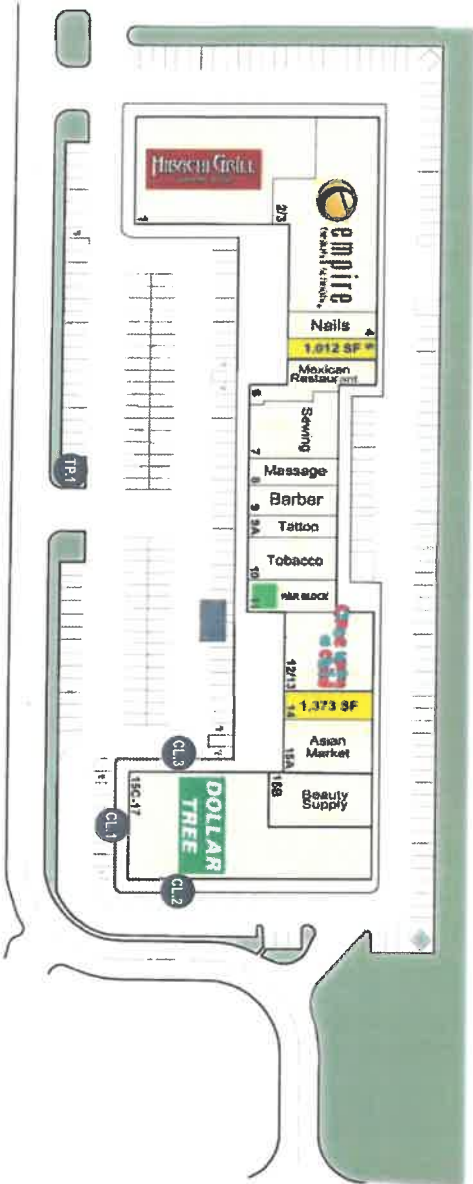
SITEPLAN

SCOPE OF WORK

[illegible]

81ST- AVENUE NE

N. UNIVERSITY AVE

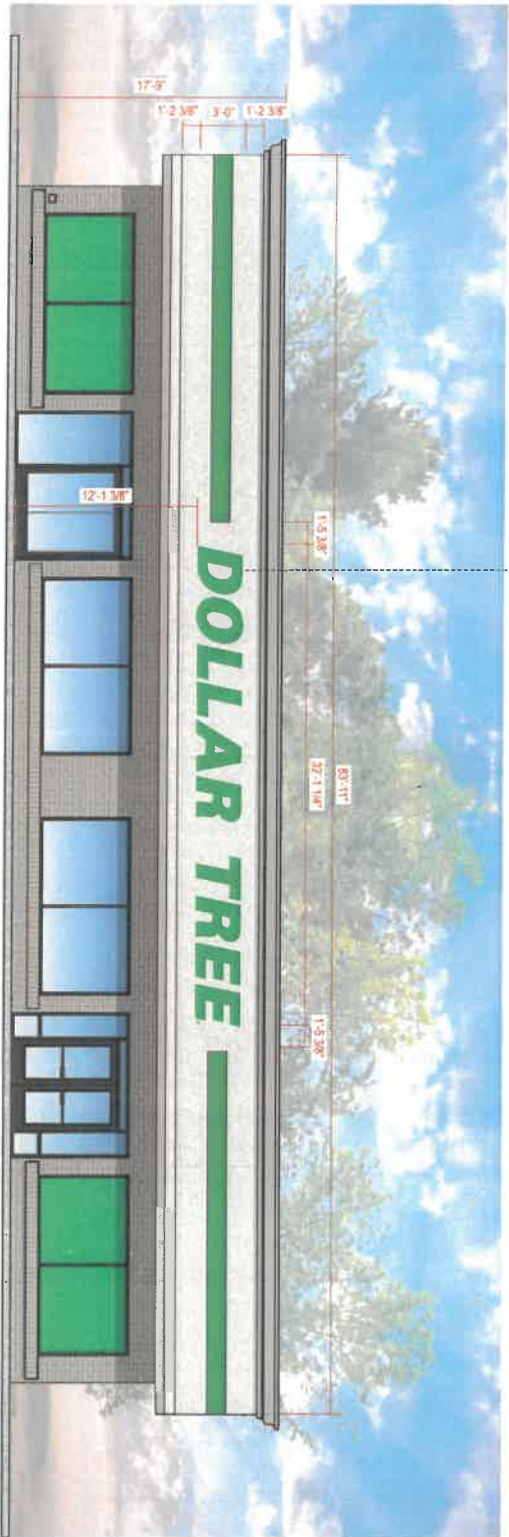


SCALE: NTS

<div>JONES SIGN Your Vision. Accomplished. <small>A COMMITMENT TO EXCELLENCE</small></div>		JOB #: 307155_R2	
DATE: 07/29/2025		REQUIRED:	
DESIGNER: L. HOLTON		<input type="checkbox"/> FIELD SURVEY	
SALES REP: M. BJORKLUND		<input type="checkbox"/> PAINT COLOR	
PROJ MGR: J. LIAWNSKY		<input type="checkbox"/> FONTS	
		<input type="checkbox"/> VECTOR ARTWORK	
		<input type="checkbox"/> CLIENT PMS COLOR	
OTHER:		<input type="checkbox"/> ENGINEERING	
CLIENT APPROVAL		LAND/ORD APPROVAL	
DATE		DATE	
DOLLAR TREE		DOLLAR TREE	
8179 University Avenue NE Spring Lake Park, MN 55432		8179 University Avenue NE Spring Lake Park, MN 55432	
3.0		SHEET NUMBER	

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FRONT ELEVATION



PROPOSED SIGNAGE
SCALE: 1/8" = 1'-0"

JONES SIGN
Your Vision. Accomplished.
A HORTON COMPANY

JOB #: 307155_R2
DATE: 07.29.2025
DESIGNER: L. HOLTON
SALES REP: M. BJORKLUND
PROJECT: J. LAMINSKY

REQUIRED:

- ☐ FIELD SURVEY ☐ PAINT COLOR ☐ FONTS
☐ VECTOR ARTWORK ☐ CLIENT PMS COLOR ☐ ENGINEERING
OTHER:

LANDLORD APPROVAL

DATE

CLIENT APPROVAL

DATE

DOLLAR TREE

DOLLAR TREE
8179 University Avenue NE
Spring Lake Park, MN 55432

SHEET NUMBER

4.0

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RIGHT ELEVATION



PROPOSED SIGNAGE
SCALE: 1/8" = 1'-0"

JONES SIGN
Your Vision. Accomplished.
A Architectural Drawing

JOB #: 307155_R2
DATE: 07/29/2025
DESIGNER: L. HOLTON
SALES REP: M. BJORKLUND
PROJECT: J. LAMINSKY

REQUIRED:

- ☐ FIELD SURVEY ☐ PAINT COLOR ☐ FONTS
☐ VECTOR ARTWORK ☐ CLIENT PLUS COLOR ☐ ENGINEERING
OTHER:

LANDLORD APPROVAL

DATE

CLIENT APPROVAL

DATE

DOLLAR TREE

DOLLAR TREE
8179 University Avenue NE
Spring Lake Park, MN 55432

SHEET NUMBER

5.0

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LEFT ELEVATION



PROPOSED SIGNAGE
SCALE: 1/16" = 1'-0"

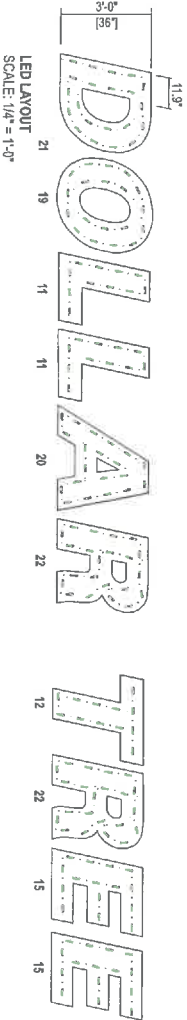
JONES SIGN Your Vision. Accomplished. <small>A SIGNMENT COMPANY</small>	
JOB #: 307155_R2 DATE: 07.29.2025 DESIGNER: L. HOLTON SALES REP: M. BJORKLUND PROJECT: J. LAMINSKY	
REQUIRED: <input type="checkbox"/> FIELD SURVEY <input type="checkbox"/> PAINT COLOR <input type="checkbox"/> FONTS <input type="checkbox"/> VECTOR ARTWORK <input type="checkbox"/> CLIENT PLUS COLOR <input type="checkbox"/> ENGINEERING OTHER:	
LANDSCAPE APPROVAL	
DATE	DATE
CLIENT APPROVAL	
DOLLAR TREE	
8179 University Avenue NE Spring Lake Park, MN 55432	
SHEET NUMBER 6.0	

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CL.1 36" FACE LIT CHANNEL LETTERS - LINEAR - EXTERIOR (Qty 1)

TOTAL SQUARE FOOTAGE: 96.31
MAX ALLOWABLE: 447.30 SF

WO 0005



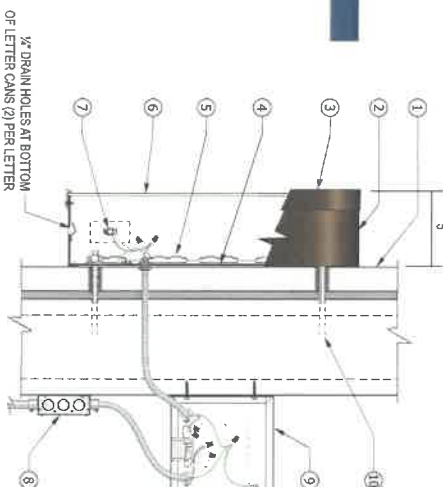
SPECIFICATIONS:

1. EXISTING FACADE
2. 1/4" PRE-FINISHED BRONZE ALUMINUM LETTER RETURNS
3. 1" PRE-FINISHED BRONZE JEWELITE CHEMICALLY BONDED TO FACES AND #8 PAN HEAD SCREWS TO RETURNS
4. 3MM SIGNBOARD LITE COMPOSITE BACKS FASTENED TO RETURNS W/ 1/2" 18 GAUGE STAPLES / SEAL W/ VOC COMPLIANT 350 WHITE ULTEK CAULK TO PREVENT MOISTURE PENETRATION / INTERIOR OF SIGN CAN PAINTED P-6 FOR MAXIMUM ILLUMINATION
5. GREEN LEDS
6. 1/6" CLEAR LEXAN FACES W/ SECOND SURFACE APPLIED VINYL V-3, V-4
7. DISCONNECT SWITCH UL OUTDOOR RATED TOGGLE TYPE W/ NEOPRENE BOOT PER NEC 600-6
8. PRIMARY ELECTRICAL FEED IN UL CONDUIT / CUSTOMER SUPPLIED UL JUNCTION BOX
9. POWER SUPPLIES WITHIN UL ENCLOSURE W/ REMOVABLE COVER / 1/4" x 1" MIN. SCREWS
10. MOUNTING HARDWARE TO FIT FIELD CONDITIONS

COLORS / FINISHES:

- P-6 1P WHITE
- V-3 3M 350-55 VINYL GREEN TRANSLUCENT VINYL
- V-4 3M 350-70 DIFFUSED FILM

NOTES:
THIS SIGN IS TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE
- GROUNDING AND BONDING PER NEC 600.250
- EXISTING BRANCH CIRCUIT IN COMPLIANCE WITH NEC 600.5, NOT TO EXCEED 20 AMPS
- SIGN IS TO BE UL LISTED PER NEC 600.3
- UL DISCONNECT SWITCH PER NEC 600.6 - REQUIRED PER SIGN COMPONENT BEFORE LEAVING MANUFACTURER*
*FOR MULTIPLE SIGNS, A DISCONNECT IS PERMITTED BUT NOT REQUIRED FOR EACH SECTION



JONES SIGN
Your Vision. Accomplished.

JOB #: 307155_R2
DATE: 07/29/2025
DESIGNER: L. HOLTON
SALES REP: M. BURKLAND
PROD. MGR: J. LAMINSKY

REQUIRED:

<input type="checkbox"/> FIELD SURVEY	<input type="checkbox"/> PAINT COLOR	<input type="checkbox"/> FORTS
<input type="checkbox"/> VECTOR/ARTWORK	<input type="checkbox"/> CLIENT PMS COLOR	<input type="checkbox"/> ENGINEERING

OTHER:

LANDLORD APPROVAL:

DATE

CLIENT APPROVAL:

DATE

DOLLAR TREE

DOLLAR TREE
8179 University Avenue NE
Spring Lake Park, MN 55432

SHEET NUMBER
7.0

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CL.2 & CL.3 36" NON-ILLUMINATED CHANNEL LETTERS - LINEAR - EXTERIOR (Qty 2)

TOTAL SQUARE FOOTAGE: 96.31
MAX ALLOWABLE: 447.30 SF

WO 0006



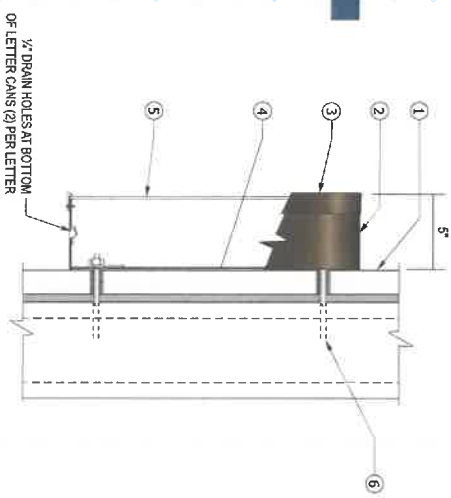
SPECIFICATIONS:

1. EXISTING FACADE
2. 106" PRE-FINISHED BRONZE ALUMINUM LETTER RETURNS
3. 1" PRE-FINISHED BRONZE JEWELITE CHEMICALLY BONDED TO FACES AND #8 PAN HEAD SCREWS TO RETURNS
4. 3MM SIGNBOARD LITE COMPOSITE BACKS FASTENED TO RETURNS W/ 1/2" 18 GAUGE STAPLES / SEAL W/ VOC COMPLIANT
5. 350 WHITE LATEX GULK TO PREVENT MOISTURE PENETRATION
6. 150" CLEAR LEXAN FACES W/ SECOND SURFACE APPLIED VINYL V3, V4
6. MOUNTING HARDWARE TO FIT FIELD CONDITIONS

COLORS / FINISHES:

- P4 106" WHITE
- V3 3M 350-155 VIVID GREEN TRANSLUCENT VINYL
- V4 3M 350-150 DIFFUSER FILM

JONES SIGN Your Vision. Accomplished. A NEWMARKET COMPANY	
JOB #: 307155_R2	
DATE: 07-29-2005	
DESIGNER: L. HOLTON	
SALES REP: M. BJORKLUND	
PROJECT: J. LAMINSKY	
REQUIRED:	
<input type="checkbox"/> FIELD SURVEY <input type="checkbox"/> PAINT COLOR <input type="checkbox"/> FONTS	
<input type="checkbox"/> VECTOR/ARTWORK <input type="checkbox"/> CLIENT PMS COLOR <input type="checkbox"/> ENGINEERING	
OTHER:	
LANDLORD APPROVAL	
DATE	
CLIENT APPROVAL	
DATE	
DOLLAR TREE	
8179 University Avenue NE Spring Lake Park, MN 55432	
SHEET NUMBER	
8.0	



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TP.1 REFACE EXISTING D/F MULTI-TENANT SIGN WITH NEW POLYCARBONATE SIGN FACES - EXTERIOR (QTY 2 FACES)
 SQUARE FOOTAGE: 20.04

WO 0007



FRONT VIEW
 SCALE: 3/4\"/>

$18\text{ ft} \times 2 = 36\text{ ft}$



PROPOSED
 N.T.S.



EXISTING
 N.T.S.

SPECIFICATIONS:

1. 1ST WHITE POLYCARBONATE FACES
2. FIRST SURFACE APPLIED VINYL GRAPHICS V3
3. PAINT EXISTING CABINET, RETAINER & CROWN P-1
4. RETROFIT TO NEW LED'S

COLORS / FINISHES:

- P-1 SW 6925 EMV
■ V-3 3M 3530-156 VIVID GREEN TRANSLUCENT VINYL

JONES SIGN Your vision. Accomplished. <small>A MEMPHIS COMPANY</small>		JOB #: 307155_R2 DATE: 07.29.2005 DESIGNER: L. HOLTON SALES REP: M. BJORLUND PROJECT: J. LAMINSKY		REQUIRED: <input type="checkbox"/> FIELD SURVEY <input type="checkbox"/> PAINT COLOR <input type="checkbox"/> FONTS <input type="checkbox"/> VECTOR ARTWORK <input type="checkbox"/> CLIENT PMS COLOR <input type="checkbox"/> ENGINEERING OTHER:		LANDLORD APPROVAL CLIENT APPROVAL DATE		DOLLAR TREE 8179 University Avenue NE Spring Lake Park, MN 55432		SHEET NUMBER 9.0	
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AUTHORIZATION AND CONSENT FORM

Owner's Name: Gator University, LLLP _____
Owner's Address: 7850 NW 146th St., 4th Floor,
Miami Lakes, FL 33016
Telephone Number: 305-949-9049 _____
Email Address: RHeeb@gatorinv.com
Leased Premises: Dollar Tree 8179 University Ave NE Spring Lake Park, MN 55432

Re: Landlord approval of signage for Dollar Tree

To Whom It May Concern:

I am a duly authorized representative of **Gator University, LLLP**, the Landlord/Owner at the referenced lease premises.

In my capacity as Landlord's official representative, I do hereby authorize Jones Sign and its contractors to perform all work associated with Dollar Tree's new signage program. I approve the proposed signage as attached, and further authorize Jones Sign and its representatives to obtain all permits associated with this signage program including any possible variances, as hereby consented to by Landlord.

Landlord/Owner:

By: _____

Date: 8/29/25

Please Also Sign and Date the Proposed Drawings and Forward Them Back With This Form

Email to jlavinsky@jonessign.com

Thank you



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

JOB ADDRESS: 8097 Central Ave NE #105

APPLICANT INFORMATION:

Name: Boost Mobile
Address: 8097 Central Ave E #105
Email: _____ Phone: _____

☐ New Construction
☒ Remodel
☐ Word Change

CONTRACTORS INFORMATION:

Please Note: Contractors must be licensed with the City of Spring Lake Park

Name: Albrecht Sign Company
Address: 7775 Main St NE Fridley MN 55432
Email: sharia@albrechtsigncompany.com Phone: 763-754-2899
State License #: SB125948 Expiration Date: 6/26

DESCRIPTION OF WORK TO BE COMPLETED:

New logo for Boost - remove existing signs + install new signs

Square Footage of front of Building (Length X Width): 270.7 2679
Square Footage of all existing signs (Length X Width): 49.7 534
Square footage of proposed sign or signs (Length X Width): 59 660 + 660 + 140 = 1460
Building Pylon

IS AN ELECTRICAL PERMIT REQUIRED? Yes ☐ No ☐

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park, MN:

1. To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the permit.
2. To authorize and direct the City of Spring Lake Park to remove said sign & structure, at the expense of the applicant, where maintenance is not furnished, but only after hearing and after notice of sixty (60) days, specifying the maintained required by the City.
3. To provide any other additional information which may be required by the Building Inspection Department.

⇒ Applicant Signature: SKing Date: 8/19/25



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

REQUIREMENTS:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right of way and property lines. Said drawing to be prepared to scale.

Attach blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Include a drawing showing location and message on sign.

If you are not the owner of the property, include a SIGNED letter from the owner giving permission to erect the sign.

If the application is NOT fully completed, it will be denied at time of processing. Please verify that all necessary information is legible and plans are included with job cost estimates.

NOTE: All applications are due by noon on the Tuesday preceding the Council Meeting.

*****FOR OFFICE USE ONLY*****

Fee: 257.50

Receipt Number: _____

Date of Approval: _____

Date of Issue: _____

Reason for Denial: _____

proposed
124 \times \$75
124 \times \$75
26 \times \$75 + 26(1.25) = \$107.50
26 \times \$75 + 26(1.25) = \$107.50
257.50

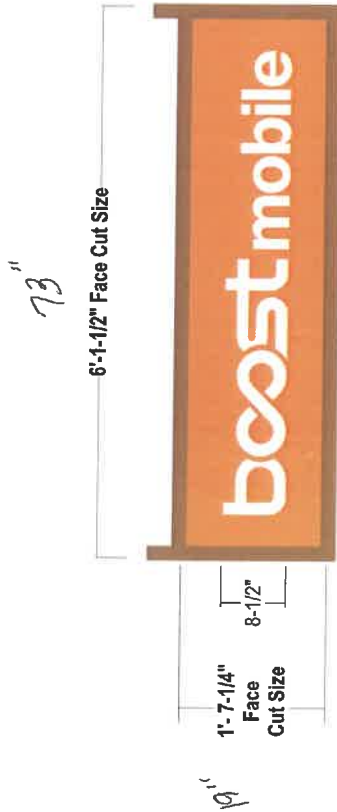
804 \times - 30%
534 \times - Existing
146 \times - proposed
124 \times - Remaining

REPLACEMENT FACES

RF17.fpl

Scale: 3/4"=1'-0"

9.8 square feet
73" x 2 = 147"



VISIBLE OPENING: 1'-5-3/4"H x 5'-10-1/4"W

SIDE A & B ARE THE SAME

CABINET: Existing D/F cabinet with 2" retainers and 1-1/2" divider bars to remain

FACES: .177" Flat White polycarbonate

GRAPHICS: Surface applied Orange trans. vinyl w/ reverse weeded copy to show thru White

QUANTITY: (2) TWO REPLACEMENT FACES required for existing D/F Multi-Tenant Monument sign

COLOR PALETTE

Pantone 021 C
3M 23630-3359 Orange

SIMULATED NIGHT VIEW



EXISTING CONDITIONS



Side A

Side B

Existing faces to be removed and replaced with new as shown

PROPOSED SIGNAGE



Side A

Side B

Scaled Proportionally

Stratus onestratus.com 895 Tyler Boulevard Wentz, Ohio 44600 888 503 1569		CLIENT: boost mobile		ORDER NUMBER: 1240705		PROJECT NUMBER: 88343		Rev # Original 53811 06/25/25 JT Rev1 54338 08/19/25 RRP		Date/Artist 06/25/25 JT 08/19/25 RRP		Description		Rev #		Req #		Date/Artist		Description	
ADDRESS: 8097 Central Ave NE, STE 105 Spring Lake Park, MN 55432		PAGE NO.: 7		SITE NUMBER: 3		PROJECT MANAGER: STEVEN BRYANT															
ELECTRONIC FILE NAME: G:\ACCOUNTS\MMARCOO-BOOST MOBILE\LOCATIONS\025MM03_Spring Lake Park\3_Spring Lake Park_R1.cdr																					

PRINTING FOR THE CLIENT IS THE RESPONSIBILITY OF THE CLIENT. THE MATERIALS WILL BE DELIVERED WITH THE PRINTED MATERIALS. THERE ARE NO RETURNS ON THIS MATERIAL.

WEST (Storefront) ELEVATION

Scale: 1/4"=1'-0"

EXISTING SIGN SF:	27.7
PROPOSED SIGN SF:	29.1

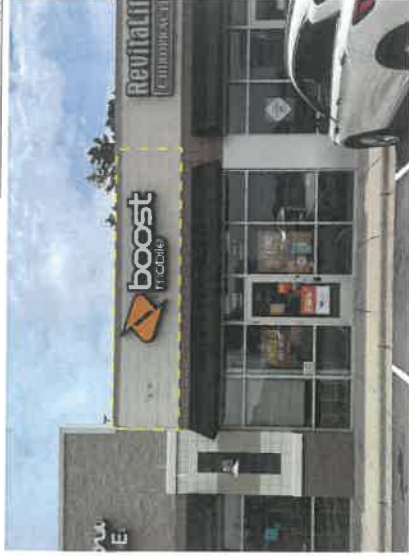
268"
17'-4" Storefront & Sign Band OAW
Center over entrance door



3'-10-1/2"
Sign Band
C/L

15'-7-1/2"
Storefront
OAH

EXISTING CONDITIONS



Existing 2'-10"H x 9'-9-1/2"W Letterset to be removed and replaced with new as shown; All penetrations to be patched with like material, color matched to existing;
Sign band painted break to break and returned to like new condition with no residual evidence of previous sign

COLOR PALETTE

WALL COLOR:
SW 9126 Navajo White

All paint finishes to be Sain
unless otherwise noted

RESTORATION AREA:

67.2 Sq. Ft.

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Mentor, Ohio 44060

888.503.1569

CLIENT:

**boost
mobile**

ADDRESS:

8097 Central Ave NE, STE 105
Spring Lake Park, MN 55432

PAGE NO.

3

ORDER NUMBER:

1240705

SITE NUMBER:

3

PROJECT NUMBER:

89343

PROJECT MANAGER:

STEVEN BRYANT

ELECTRONIC FILE NAME:

ENCOUNTERS\MMR\0000 - BOOST MOBILE\LOCATIONS\02020MMR3_Signet Lake Park
3_Spring Lake Park_R1.cdr

Rev #	Req #	Date/Artist	Description
Original	53811	06/25/25 JT	
Rev 1	54838	08/10/25 NRP	Removed option B

REVISIONS: THE FOLLOWING REVISIONS WERE MADE TO THE ORIGINAL DESIGN. ALL REVISIONS WERE MADE BY THE DESIGNER. THE DESIGNER IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THE ORIGINAL DESIGN OR IN THE REVISIONS.

E02

<u>EXISTING SIGN SF:</u>	12.2
<u>PROPOSED SIGN SF:</u>	20.1

Existing 1'-3"H x 9'-9"W Letterset to be removed and replaced with new as shown; All penetrations to be patched with like material, color matched to existing; Sign band painted break to break and returned to like new condition with no residual evidence of previous sign

RESTORATION AREA:

**All paint finishes to be Satin
unless otherwise noted**

15'-7-1/2"
Storefront
OAH

17'-4" Storefront & Sign Band OAW

6

3'-10-1/2"
Sign Band

6

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ADDRESS: 8097 Central Ave NE, STE 105
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PAGE NO.:

5

ORDER NUMBER:
1240705

SITE NUMBER:

PROJECT NUMBER:
89343

PROJECT MANAGER:

ELECTRONIC FILE NAME:
G:\ACCOUNTS\MARCECO - BOOST MOBILE\LOCATIONS\2025\NMS_Sprint Lake Park\3_Spring Lake Park_R1.cdr

Rev #	Req #	Date/Artist	Description
Original	538811	06/25/05 JT	
Rev 1	546338	02/18/05 NRP	

E02

FACE LIT, HALO LIT CHANNELS w/ CONTOUR BACKER on RACEWAY

BHL-GP-CL-L-W-18-RW

20.1 Backer Square Feet

17.1 Letter Square Feet

Scale: 1/2"=1'-0"



- FACES:

.177" #7328 White acrylic
- TRIMCAP:

1" White Jewelite
- RETURNS:

3" deep .040 alum. - exterior and interior pre-finished White
- BACKS:

.177" Clear polycarbonate w/ applied White diffuser film to diffuse LED's
- ILLUM.:

6500K White LED's as required by manufacturer;
Power supplies housed within raceway
- BACKER:

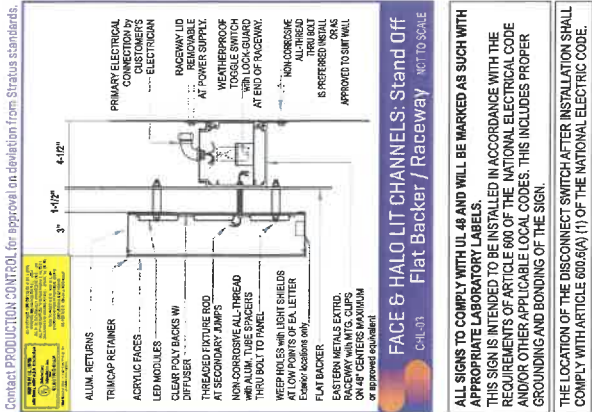
Flat .125" aluminum backer painted Orange
- RACEWAY:

4-1/2" X 4-1/2" Eastern Metal extruded aluminum raceway or approved equivalent to house all electrical components; Painted to match sign band
- WALL MAT:

CMU Block
- INSTALL:

Channel letters bolted thru contour backer panel into raceway with 1-1/2" stand offs to allow for halo illumination; Spacers to be provided and painted to match backer; Raceway to be flush mounted to wall using min. 3/8" concrete expansion anchors; All penetrations to be filled with silicone
- QUANTITY:

(1) ONE LETTERSET w/ BACKER on RACEWAY required for EAST elevation



COLOR PALETTE

Pantone 021 C Orange

Matthews MP7123 R237067

over white base coat

White

3M 3535-70 Diffuser film

RACEWAY SPACERS:

SW 6 126 Navajo White

TRIMCAPPED:

White faces, trimcap & returns

boostmobile

boostmobile

boostmobile

boostmobile

boostmobile

SIMULATED NIGHT VIEW

<div> <div>Stratus®</div> <div>onestrotatus.com</div> <div>8954 Tyler Boulevard</div> <div>Mentor, Ohio 44060</div> <div>888.503.1569</div> </div>	<div> <div>CLIENT:</div> <div>boostmobile</div> </div>	<div> <div>ORDER NUMBER:</div> <div>1240705</div> </div>	<div> <div>PROJECT NUMBER:</div> <div>89343</div> </div>	<div> <div>Rev #</div> <div>Req #</div> <div>Date/Artist</div> <div>Description</div> </div>
<div> <div>ADDRESS:</div> <div>8037 Central Ave NE STE 105</div> <div>Spring Lake Park, MN 55432</div> </div>	<div> <div>SITE NUMBER:</div> <div>3</div> </div>	<div> <div>PROJECT MANAGER:</div> <div>STEVEN BRYANT</div> </div>	<div> <div>Original</div> <div>53811</div> <div>06/25/05 JT</div> </div>	<div> <div>Rev 1</div> <div>54338</div> <div>08/18/05 RRP</div> </div>
<div> <div>ELECTRONIC FILE NAME:</div> <div>CHACOUNTS\MMARCECO - BOOST MOBILE\LOCATION82025WAL_Sprint Lake Park</div> </div>	<div> <div>PAGE NO.:</div> <div>6</div> </div>	<div> <div>3_Spring Lake Park_R1.cdr</div> </div>	<div> <div>Rev #</div> <div>Req #</div> <div>Date/Artist</div> <div>Description</div> </div>	

Contact PRODUCTION CONTROL for approval on deviation from Stratus standards.

ALL SIGNS TO COMPLY WITH UL 48 AND WILL BE MARKED AS SUCH WITH APPROPRIATE LABORATORY LABELS. THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.

THE LOCATION OF THE DISCONNECT SWITCH AFTER INSTALLATION SHALL COMPLY WITH ARTICLE 600.6(A) (1) OF THE NATIONAL ELECTRICAL CODE.

FACE LIT / HALO LIT CHANNELS on FLAT BACKER

BHL-BP-CL-ST-W-18

E01

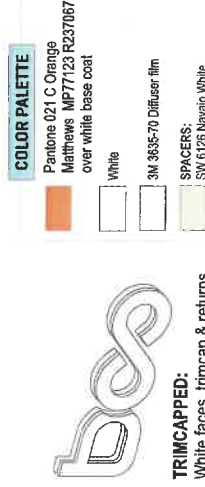
Scale: 1/2"=1'-0"

29.1 Backer Square Feet
14.9 Letter Square Feet



END VIEW

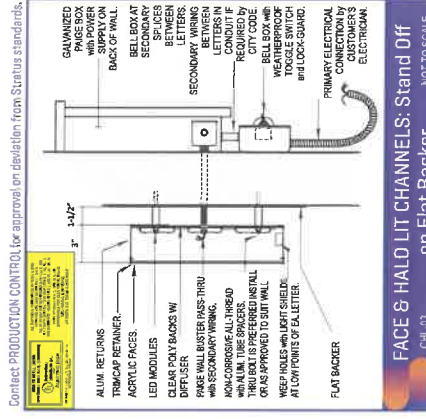
- FACES:** .177" #7328 White acrylic
- TRIMCAP:** BOOST LETTERS: 1" White Jewelite
MOBILE LETTERS: 3/4" White Jewelite
- RETURNS:** 3" deep .040 alum. - exterior and interior pre-finished White
- BACKS:** .177" Clear polycarbonate w/ applied White diffuser film to diffuse LED's
- ILLUM.:** 6500K White LED's as required by manufacturer; Remote Power Supplies
- BACKER:** Flat .125" aluminum backer painted Orange
- WALL MAT.:** CMU Block
- INSTALL:** Channel letters thru bolted thru backer panel into wall surface with 1-1/2" stand offs into approved blocking to allow for halo illumination.; 12" standard length of min 3/8" threaded rod will be supplied unless otherwise noted; Backer to have additional studs and construction grade adhesive as required; No visible fasteners; Spacers to be provided and painted to match backer; Compression sleeves required to avoid crushing wall & achieve max tensioning
- QUANTITY:** (1) ONE LETTERSET on BACKER required for WEST elevation



TRIMCAPPED:
White faces, trimcap & returns

All paint finishes to be satin unless otherwise noted

SIMULATED NIGHT VIEW



ALL SIGNS TO COMPLY WITH UL 48 AND WILL BE MARKED AS SUCH WITH APPROPRIATE LABORATORY LABELS.
THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.

THE LOCATION OF THE DISCONNECT SWITCH AFTER INSTALLATION SHALL COMPLY WITH ARTICLE 600.5(A) (1) OF THE NATIONAL ELECTRICAL CODE.

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888.503.1569

CLIENT: boost mobile
ADDRESS: 8097 Central Ave NE, STE 105
Spring Lake Park, MN 55432

PROJECT NUMBER: 80343
PROJECT MANAGER: STEVEN BRYANT

ORDER NUMBER: 1240705
SITE NUMBER: 3

ELECTRONIC FILE NAME: 6\ACCOUNTS\MARCELO - BOOST\MOBILE\LOCATIONS\WING_Sprint Lake Park 3_Spring Lake Park_R1.cdr

Rev #	Req #	Date/Artist	Description
Original	53811	06/25/25 JT	
Rev 1	54038	08/18/25 NPP	Removed option B

Printed on 08/18/25 at 10:00 AM. Project: 80343, File: 6\ACCOUNTS\MARCELO - BOOST\MOBILE\LOCATIONS\WING_Sprint Lake Park 3_Spring Lake Park_R1.cdr



SIGN SUBMITTAL PACKAGE

LOCATION:

8097 Central Ave NE, STE 105
Spring Lake Park, MN 55432

CONTACT / PROJECT MANAGER:

Steven Bryant
steven.bryant@onestratus.com

SITE SUMMARY

STOREFRONT LENGTH:	17'-4"
MAX SIGN HEIGHT:	3' - 10'-1/2"
MAX SIGN LENGTH:	17'-4"
MAX # SIGNS:	2
COLOR VARIANCE:	NO
PYLON AVAILABLE:	YES
BLADE AVAILABLE:	NO
AWNING AVAILABLE:	NO

SUMMARY NOTES

Sign permits have to be approved by the City Council.
They meet the first and third Mondays of the month.

Wall Color: SW 6126 Navajo White

SIGN SUMMARY

SIGN TYPE	SQ FT (CAL)	SQ FT (PRO)
Storefront BHL-BP-CL-ST-W-18 (SW 6126 Navajo White)	27.7	29.1
Rear: BHL-GP-CL-L-W-18-RW (SW 6126 Navajo White)	12.2	20.1
Preferred LINEAR tenant panels (2)	9.8	9.8

OVERALL SIGN CALCS

MAX ALLOWED	TOTAL
78.7	88.1

**SQ FT (CAL): THE CALCULATED SQ FT OF A SIGN WILL MAXIMIZE ALLOWABLE AREA AND MEET REQUIREMENTS

**SQ FT (PRO): THE PROPOSED SQ FT OF THE SIGN THE SIGN OWNER IS PROPOSING

ADDITIONAL INFORMATION:

GENERAL NOTES & PERMIT TIMES:

Permit app fee:

Permit Process Time: 4-6 weeks

Permits Valid: TBV

ELECTRICAL ACCESS:

Stratus will connect to electric within 6 ft. provided it is still available and accessible at the time of installation. Dealer is responsible to have primary power with CLEAR access available prior to installation of signage.

Electric WAS confirmed at time of survey.

LANDLORD CRITERIA:

TBD

LOCAL CODE:

NTE 30% of the square footage of the front of the building.
208" x 182" = 262.89 S/F. 30% of 262.89 = 78.87

NOTE: Sign permits have to be approved by the City Council. They meet the first and third Mondays of the month.

VARIANCE PROCESS:

Variance Meeting: Tuesday mornings as needed.

Processing Time: 2-3 months

Probability of approval: Depends on hardship.

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Infinite possibilities, ideal solutions.

For Reference - NTS

[illegible]



Police Report

August 2025

Submitted for Council Meeting: September 15, 2025

The Spring Lake Park Police Department responded to eight hundred and eleven calls for service for the month of August 2025. This is compared to responding to seven hundred and ninety-eight calls for service in August 2024.

The police department would like to remind residents that school is back in session. We will be having school buses driving on our streets, along with students driving and walking to and from school. The police department would like to remind everyone to allow extra time for traveling to and from your destinations to help prevent any unfortunate incidents happening and to help keep our roadways and those utilizing them safe! On behalf of the police department, I would like to thank everyone in advance for your attention with this matter. Working together, we can help each other keep everyone safe. For further information on bus safety please see the **Minnesota Department of Public Safety website and navigate to the Commercial Vehicle section for School Bus Safety.**

The Spring Lake Park Police Department participated in "Night to Unite" again this year on August 5th, 2025. It was great for all of us to get out and connect with the individual neighborhoods again this year. We attended 13 parties throughout the city. We look forward to next years events on August 4th, 2026.

Investigator Bennek reports handling thirty-seven cases for the month of August 2025. Thirty-five of these cases were felony and two were misdemeanor cases. Investigator Bennek also continues to monitor four forfeiture cases and closed one in August. For further details, see Investigator Bennek's attached report.

The month of August 2025 kept me busy with the operations of the police department along with the below meetings and trainings:

- Faith and Blue 2025 informational meeting
- Night to Unite
- MN Chiefs of Police Regional Rep bi-weekly meeting
- Department head meeting
- 1 on 1 with Administrator Buchholtz
- Several trip to EATI (Squad builder) for new squad and squad fixes

- Safety committee meeting
- CIT IT meetings

This will conclude my report for the month of August 2025. I will take any questions there may be.



Investigator

Tony Bennek

Spring Lake Park Police Department

Monthly Report

August 2025

Total Case Load

Case Load by Level of Offense: 37

Felony	35
Gross Misdemeanor	0
Misdemeanor	2

Case Dispositions:

County Attorney	35
Juvenile County Attorney	0
City Attorney	2
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	4
Forfeitures Closed	1

Parks and Recreation Department

August 2025

Parks

- Music in the Park: We completed the 2025 season, and are already looking forward to 2026.
- Terrace Park – Construction has begun on the new Pickleball courts at Terrace Park. They will also be filling in the cracks on the Basketball Courts.
- Able Park – We have begun marketing rentals at Able Park, along with other facilities in the city. After reviewing several years of warming house usage and noting the increased demand for building rentals, we have decided not to offer the warming house this year. Free skate and snowshoe checkouts will continue to be available through the Parks and Recreation office.

Department Activity

- Summer playground programs wrapped up a successful summer on August 8.
- Program staff and summer playground staff participated in Night to Unite in early August. All reported it was a great opportunity to be in the community.
- We completed Music in the Park with no rain outs in August. 😊
- Recreation programs served over 2,000 participants this summer from Youth to Adult.
- We completed a short-extended trip to the Iron Range, participants got up and close with bears, and wolves. Participants had a great time and really enjoyed seeing the wolves and bears up close.
- Staff participated in the following Community based events: Night to Unite and Princess Party in the Park.
- Seniors Clubs are growing: Hand and Foot which launched last year has been seeing regular participation of 18+, we will also be adding on the 3rd Monday of the month Up and Down the River card game.
- Demand remains strong for Able Park Rentals. Staff dedicated a whole page in the Fall 2026 recreation catalog to rentals, and we have seen an increase in calls for both Able Park and the City Hall.
- A decision was made to discontinue warming house hours at Able Park in order to better meet community needs for rental space and programming at the facility. Inconsistent ice and weather conditions, along with very low usage (fewer than 15 participants during the 2024–2025 season), guided this change. Free skate and snowshoe check-outs will continue to be available through the Parks & Recreation office at City Hall.
- Director Scanlon attended the following meetings and events during June:
 - Department Head Meeting
 - City Council Session
 - Weekly Park and Rec Staff Mtg
 - Mtg with SHIP of Anoka County
 - Safety Committee
 - SLP Terrace Park Construction Mtg

Park and Recreation Commission

- We are actively recruiting for candidates to participate on the Park and Recreation Commission.
- Director Scanlon has reached out to the students that signed up on the interest list during her visit at SLP High School Leadership Camp in June.

Tower Days 2026 June 4-6, 2026

- We are actively recruiting for candidates to participate on the Tower Days Committee.
- Director Scanlon has been working with the SLP Lions on changes for the 2026 celebration, these changes include a more concise weekend format.
- Our kick-off Mtg is schedule for September 30 at 6:00 pm

Grants

- Director Scanlon has secured a SHIP Grant with Anoka County to rebuild the 14 raised community garden beds.
- This project will work in collaboration with SLP High School Trades program for the building of the beds.



City of Spring Lake Park

Code Enforcement Division

1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director
RE: Code Enforcement Monthly Report for August 2025
DATE: September 10, 2025

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all building, mechanical, plumbing, fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In August, a total of 19 building, 14 Electrical, 0 Fire Alarm, 0 Fire Suppression, 3 mechanical, 11 plumbing, 3 sign and 4 zoning for a total of 54 permits issued compared to a total of 49 in 2024. Code Enforcement conducted 149 inspections in the month of August including 22 rental, 49 fire, 42 Building and 36 nuisance inspections.

A total of 10 Administrative Offense tickets were issued for various violations, Fire Code Violation and long grass being the majority.

Spring Lake Park currently has several properties moving through the Anoka County Court system. The majority of these properties have begun the process of being cleaned up.

Construction Update:

7811 Jackson St – Footing and foundation inspections have been completed. Framing of the home is now in full force.

8188 Central Ave – The old Taco Lindo is being remodeled for a new restaurant Habibies Halal. They have upgraded their ADA compliance along with a large face lift.

7777 Hwy 65 – A large part of the Biffs suite is being remodeled. MN Melt n Dip, a dessert and coffee shop will be going in. The permit has been approved and construction has begun.

In August of 2025, I also attended the following appointments:

- City Council meetings August 4th.
- SLP City Hall Project meeting August 12th.
- Department Head meeting August 19th.
- Safety Committee Meeting August 20th.

This concludes the Code Enforcement Department monthly report for August 2025. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.

Agreement for Services
Companion Animal Control LLC & Companion Animal Care LLC
DBA Companion Animal Care & Control at
The Companion Animal Center 1480 Helmo Ave North Oakdale, MN 55128
And

<Municipality>

Scope of Services – IMPOUND BOARDING ONLY

Under this agreement, Companion Animal Care & Control (CACC):

1. Animal Intake & Housing

- a) Provides housing for stray or abandoned animals delivered by law enforcement officers.
- b) May accept animals dropped off by citizens, provided CACC verifies the animal was found within the jurisdiction and space permits.
- c) Provides housing and care compliant with licensing by the Minnesota Board of Animal Health.
- d) Maintains animals for the required MN holding period by intake type, or until owner reclaim.

2. Disposition & Live Outcomes

- a) Retains sole authority for disposition of animals not reclaimed after the holding period.
- b) Evaluates all animals during the holding period for appropriate live outcomes, including private adoption, rescue transfer, or other placement, while prioritizing public safety.
- c) Provides humane euthanasia when deemed necessary, performed by a licensed veterinarian.
- d) May place animals in foster homes during the hold period to ensure welfare when medically or behaviorally appropriate.
- e) May accept owner-surrendered animals (not stray/at-large) at no cost to the municipality.

3. Ownership & Release

- a) May require proof of ownership and compliance with applicable laws prior to release of any animal.
- b) Impound, boarding and care fees are the responsibility of the owner; failure to comply results in abandonment. CACC retains sole discretion to return animals directly to owners or caretakers, including the ability to waive fees.
- c) Is not responsible for collecting municipal fees from owners.

4. Health, Safety & Medical Care

- a) Provides rabies quarantine and diagnostic services for dogs, cats, or ferrets that have bitten a person, as required by Minnesota law.
- b) May relinquish severely injured animals to a veterinary clinic or approved 501(c)(3) rescue when immediate care is required. In such cases, expenses are the responsibility of the owner if located; recovery of expenses and return of the animal is managed by the treating clinic or rescue. CACC is not responsible for outcomes, including euthanasia.
- c) CACC is not responsible for sick or injured animals outside hours of operation at the Companion Animal Center, law enforcement must medically be stabilized by seeking care at a veterinary clinic before such an animal can be impounded.

5. Operational & Policy Framework

- a) Requires LEOs to contact CACC for guidance prior to impounding seized animals that are not stray or abandoned; housing for these cases (hoarding, seizures, etc.) is not guaranteed.
- b) Will not accept un-handleable feral cats, except for bite quarantines or injured animals with prior approval.
- c) Shall not be mandated to provide services that contradict CACC's mission or philosophy of animal welfare.
- d) Makes CACC policies available to the municipality upon request.
- e) Posts all stray/at-large animals impounded on www.companionanimalcontro.com.

Fee Schedule – IMPOUND BOARDING ONLY

Monthly Retainer Pricing by Human Population

Human Population	Retainer
A: <1,000	\$25
B: 1,001–2,000	\$50
C: 2,001–3,000	\$100
D: 3,001–5,000	\$150
E: 5,001–10,000	\$200
F: 10,001–20,000	\$250
G: 20,001–50,000	\$300
H: 50,001+	\$400

Per Animal Fee Schedule:

- Standard stray/seized/abandoned animal (not reclaimed): \$200 per dog or cat
- Other small domestic animals (rabbits, guinea pigs, birds, etc.): \$50 each
- Reclaimed animals: no housing fee charged to the municipality (owner pays directly)
- Litters of puppies or kittens under 8 weeks: count as one animal fee, not per individual
- DOA (deceased on arrival): \$75
- Medical stabilization or euthanasia (when necessary): up to \$150
- Rabies/bite quarantine (10-day, unclaimed stray): \$50 per day, billed to the municipality
- Rabies/bite quarantine (if owner known at intake): owner pays full fee upfront; municipality not charged unless owner is unable to pay and quarantine is required. If owner does not pay, animal is relinquished.

Scope of Services – RESERVE ANIMAL CONTROL

The purpose of the Reserve Animal Control agreement is to provide **occasional, as-needed support to law enforcement and municipal officials**, most often in situations involving dangerous dogs, hard-to-capture animals, or concerns related to animal neglect and welfare. This service is designed to **supplement, not replace, a jurisdiction's primary law enforcement response**. As this service is also in addition to the impound service, the fees listed below are in addition to the impound fees.

Under this agreement, Companion Animal Care & Control (CACC):

1. Call Response & Animal Handling

- a) Responds **only when requested** by law enforcement or municipal officials to transport dogs and cats for impoundment at the Companion Animal Center when public safety is at risk.
- b) Refers stray pickup calls received directly from the public back to the municipality for standard response and transport.

- c) Provides capture and transport of contained dogs and cats, and evaluates requests for other animal species on a case-by-case basis in coordination with law enforcement.
- d) Ends call response if the rightful owner is identified or a response is cancelled, with service fees still applicable. CACC is not responsible for collecting ownership information provided by a finder.

2. Operations & Availability

- a) Supplies all necessary equipment to perform contracted services.
- b) Remains available for call response at all times, however generally responding only to urgent or high-priority cases.

3. Records & Municipal Support

- a) Maintains accurate records of its activities and makes them available to the municipality upon request.
- b) Assists municipalities in interpreting and refining animal ordinances or procedures to promote humane treatment and public safety.

Fee Schedule – RESERVE ANIMAL CONTROL

Monthly Retainer Pricing by Human Population

Population	Retainer
A: <1,000	\$25
B: 1,001–2,000	\$40
C: 2,001–3,000	\$50
D: 3,001–5,000	\$75
E: 5,001–20,000	\$100
F: 20,001–50,000	\$125
G: 50,001–50,000	\$150
H: 50,001+	\$200

Call Response/Dispatch Service Fees

- Daytime call response (7:00 a.m. – 7:00 p.m.): \$100 per call
- Overnight call response (7:00 p.m. – 7:00 a.m.): \$175 per call
- Mileage: Round-trip mileage at IRS business rate
- Multiple-animal fee: \$35 per additional animal when two or more animals are involved in the same call (litters under 3 months count as one animal)
- Enforcement duties: \$45 per hour for enforcement-related work, including but not limited to:
 - Court hearings and testimony
 - Animal welfare checks
 - Kennel inspections
 - Bite and dangerous dog investigations
 - Seizure of animals
 - Cruelty/neglect case processing
 - Other enforcement activities as required
- Holiday response surcharge: \$80 per call

Scope of Services – FULL-SERVICE ANIMAL CONTROL

The purpose of the Full-Service Animal Control agreement is to **relieve law enforcement of the day-to-day responsibility of stray animal pickup** and to provide direct enforcement of animal-related laws. CACC collaborates closely with law enforcement on investigations involving **animal cruelty, neglect, abandonment, outdoor housing, and related issues**. Provides extensive support and **handling of potentially dangerous & dangerous dog cases**, alleviating officers from these cases beyond their initial response and incident report. This approach allows officers to focus on public safety while ensuring animals are managed professionally, humanely, and in compliance with municipal ordinances and state statutes. As this service is also in addition to the impound service, the fees listed below are in addition to the impound fees.

Under this agreement, Companion Animal Care & Control (CACC):

1. Call Response & Animal Handling

- a) Responds directly to requests from law enforcement, municipal officials, and members of the public to investigate and address animal-related complaints.
- b) Provides capture, collection, and transport of stray or contained dogs and cats, and evaluates response needs for other animal species on a case-by-case basis in coordination with law enforcement.

2. Operations & Enforcement

- a) Supplies all equipment necessary to carry out contracted services.
- b) Works alongside municipal law enforcement to enforce ordinances, issue citations, and ensure compliance with animal-related laws.
- c) Maintains 24/7 availability for call response, including nights and holidays.

3. Records & Municipal Support

- a) Documents all activities with accurate records and makes them available to the municipality upon request.
- b) Assists municipalities in the preparation and interpretation of animal ordinances and procedures to promote humane treatment and public safety.

4. Management of Potentially Dangerous & Dangerous Dogs (PDD/DD)

CACC provides centralized administration, enforcement, and compliance management of Minnesota's Potentially Dangerous Dog (PDD) and Dangerous Dog (DD) statutes, as codified under Minn. Stat. §§ 347.50–347.565. These services are available to jurisdictions with a Full-Service Animal Control agreement and include, but are not limited to:

- a) Officer Support & Consultation – Real-time consultation during bite investigations, including statutory interpretation and investigative guidance.
- b) Incident Report Review & Classification – Review of all bite reports to determine classification: No Action, PDD, or DD.
- c) Review of Bite Procedures & Quarantine Forms – Evaluation of current forms and protocols for alignment with statutory requirements.
- d) Ordinance & Statutory Compliance Review – Cross-referencing ordinances with state law to ensure compliance.
- e) Property History & Case Review – Review of historical incidents and enforcement actions tied to owners or addresses.
- f) Owner Notification & Documentation – Drafting and mailing of legally compliant declaration letters, including rights, responsibilities, and appeal procedures.
- g) Digital Compliance Management – Airtable-based system for submission and monitoring of required owner documentation (e.g., rabies vaccination, microchip, insurance, muzzle, secure enclosure).
- h) Declaration Records Management – Centralized tracking of declarations, renewals, expirations, and appeals; preparation for integration with statewide registry requirements.
- i) Public Education & Resource Distribution – Providing owner education regarding responsibilities, aggression prevention, and resources for bite victims.
- j) Public Safety Mapping – Development of an interactive online mapping tool displaying generalized locations and compliance status of declared dogs.
- k) Hearing Officer & Due Process Support – Serving as a neutral hearing officer for appeals to ensure fairness and due process.
- l) Annual Reporting – Providing annual reports by jurisdiction, including declarations, compliance rates, and policy recommendations.

- m) Legislative Monitoring & Readiness – Ongoing monitoring of state legislation with guidance on implementation requirements.

Fee Schedule– FULL-SERVICE ANIMAL CONTROL

Monthly Retainer Pricing by Human Population

Population	Retainer
A: <1,000	\$25
B: 1,001–2,000	\$50
C: 2,001–3,000	\$100
D: 3,001–5,000	\$150
E: 5,001–10,000	\$200
F: 10,001–20,000	\$300
G: 20,001–50,000	\$350
H: >50,001	\$400

Call Response/Dispatch Service Fees

- Daytime call response (7:00 a.m. – 7:00 p.m.): \$100 per call
- Overnight call response (7:00 p.m. – 7:00 a.m.): \$175 per call
- Mileage: Round-trip mileage billed in accordance with the current IRS business rate
- Multiple-animal fee: \$35 per additional animal when two or more animals are involved in the same call (litters under 3 months count as one animal)
- Enforcement duties: \$45 per hour for enforcement-related work, including but not limited to:
 - Court hearings and testimony
 - Animal welfare checks
 - Kennel inspections
 - Bite and dangerous dog investigations
 - Seizure of animals
 - Cruelty/neglect case processing
 - Other enforcement activities as required
- Holiday response surcharge: \$80 per call

Potentially Dangerous & Dangerous Dog Declarations:

- **Per-Case Owner Fees** – Charged directly to owners of declared dogs.
 - No Declaration Issued: \$0 (case review and officer support covered by retainer)
 - Potentially Dangerous Dog Declaration: \$150 per dog
 - Dangerous Dog Declaration: \$500 per dog

Municipality Agrees To *(applies to all service options)*

1. Law Enforcement & Animal Intake

- a) Ensure law enforcement officers (LEOs) follow Companion Animal Care’s established drop-off procedures, including animal housing and paperwork requirements
- b) Allow Companion Animal Care to provide training for LEOs on drop-off procedures and paperwork

2. Billing & Payments

- a) Accept invoices sent via email during the first week of each month
- b) Submit payment within 30 days of invoice date
- c) Raise any billing disputes within 10 days of receipt
- d) Recognize that invoices will include: case number, date, time, call location, animal details, mileage, fee details, animal outcome (if hold completed), and relevant case notes

3. Ordinance & Statutory Compliance

- a) Adhere to all applicable state laws and local ordinances relating to animals
- b) Ensure municipal ordinances are not contradictory to this agreement or to Minnesota Statutes
- c) Align municipal holding periods with the minimum holding periods required by Minnesota State Statutes

4. Community & Governance

- a) Remain available to community members to address concerns related to the actions of law enforcement officers or municipal policies, procedures, and requirements
- b) Provide Companion Animal Control with timely notice if any animal-related topic is added to a City Council Meeting agenda

5. Public Communication

- a) Post the Companion Animal Control website link and phone number on the municipality's website

6. Documentation & Records

Provide Companion Animal Control with the following documentation, if applicable based on municipal ordinances:

- a) List of existing animal licenses
- b) List of existing kennel permits

Insurance Requirements

Companion Animal Care LLC & Companion Animal Control LLC shall procure and maintain, at its expense, general liability insurance coverage in the amounts listed below and shall provide to Municipality a Certificate of Insurance as evidence that the coverages are in full force and effect.:

- a) General Aggregate: \$2,000,000
- b) Products and Completed Operations \$2,000,000
- c) Each Occurrence: \$1,000,000
- d) Personal and Advertising Injury: \$1,000,000
- e) Damage to Premises: \$100,000

Indemnification

- a) To the fullest extent permitted by law, Companion Animal Care agrees to defend and indemnify Municipality, and its officers, employees, and volunteers, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from the performance of work under this agreement; but only to the extent caused in whole or in part by the negligent acts, errors or omissions of Companion Animal Care, Companion Animal Care's sub, Companion Animal Control(s), or anyone directly or indirectly employed or hired by Companion Animal Care, or anyone for whose acts Companion Animal Care may be liable. Companion Animal Care agrees this indemnity obligation shall survive the completion or termination of this agreement.
- b) To the fullest extent permitted by law, Companion Animal Control agrees to defend and indemnify Municipality, and its officers, employees, and volunteers, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from the performance of work under this agreement; but only to the extent caused in whole or in part by the negligent acts, errors or omissions of Companion Animal Control, Companion Animal Control's sub, Companion Animal Control(s), or anyone directly or indirectly employed or hired by Companion Animal Control, or anyone for whose acts Companion Animal Control may be liable. Companion Animal Control agrees this indemnity obligation shall survive the completion or termination of this agreement.
- c) To the fullest extent permitted by law, Municipality agrees to defend and indemnify Companion Animal Control, and its officers, employees, and volunteers, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from the performance of work under this agreement; but only to the extent caused in whole or in part by the negligent acts, errors or omissions of Municipality, or anyone directly or indirectly employed or hired by Municipality, or anyone for whose acts Municipality may be liable. Municipality agrees this indemnity obligation shall survive the completion or termination of this agreement.

Term

- a) This Contract shall become effective upon its execution by both parties and continue annually, subject to termination upon 30-day advance written notification of termination by either party. Fees will be evaluated by Companion Animal Control on an annual basis for cost-of-living adjustments

up to 10%, any adjustments will be communicated in writing to Municipality. No amendment or modification of this agreement shall be effective unless made in writing and signed by both parties. All provisions of this contract relating to insurance, indemnity and compliance with the State Data Practices act shall survive termination to the full extent needed for the protection of the Municipality, Companion Animal Control and Companion Animal Care.

- b) If requested by either party at any time a contractual review shall be completed for the purpose of determining the effectiveness of the program, review costs and to implement improvement measures.

Service Selection

The Municipality hereby selects the following level of contract services with Companion Animal Care & Control (CACC). **Please check one option:**

☐ **Impound Boarding Only**

This agreement is made pursuant to the authority granted to municipalities under Minn. Stat. § 412.221, subd. 21 (municipal power to regulate animals and establish pounds), Minn. Stat. § 35.71 (authority to establish and regulate animal pounds)

☐ **Reserve Animal Control + Impound Boarding**

This agreement is made pursuant to the authority granted to municipalities under Minn. Stat. § 412.221, subd. 21 (municipal power to regulate animals and establish pounds), Minn. Stat. § 35.71 (authority to establish and regulate animal pounds). By this agreement, the Municipality also designates Companion Animal Care & Control (CACC) as its Animal Control Authority for the purposes of Minn. Stat. §§ 347.50–347.565 and other applicable Minnesota Statutes, with all powers and duties therein.

☐ **Full-Service Animal Control + Impound Boarding**

This agreement is made pursuant to the authority granted to municipalities under Minn. Stat. § 412.221, subd. 21 (municipal power to regulate animals and establish pounds), Minn. Stat. § 35.71 (authority to establish and regulate animal pounds). By this agreement, the Municipality also designates Companion Animal Care & Control (CACC) as its Animal Control Authority for the purposes of Minn. Stat. §§ 347.50–347.565 and other applicable Minnesota Statutes, with all powers and duties therein.

This agreement is entered into on the _____ day of _____, 202__ by



Brittany Harmon, Owner & Operator
CACC

Signed on behalf of Municipal Authority



Memorandum

September 15, 2025

To: Spring Lake Park City Council

From: Chief Antoine

Re: Animal Control Services Contract

Dear City Council Members,

In late 2022, the City Council approved a contract with the Minnesota Humane Society for animal impoundment services. However, in August 2025, we were informed that the Humane Society will be discontinuing all law enforcement contracts as part of a shift in their strategic direction. While they will continue to accept animals from Spring Lake Park residents after December 31, 2025, they will no longer accept animals brought in by the police department.

Since receiving this notice, I have explored alternative options for animal control services. Unfortunately, there are very few providers currently accepting new contracts with law enforcement agencies.

One viable option I have identified is **MN Companion Animal Care and Control (MN CACC)**. They are currently based in Hudson, WI, and are opening a new facility in Oakdale, MN, in October 2025. MN CACC has limited capacity for new contracts and will be accepting them on a first-come, first-served basis.

Attached is a proposed contract from MN CACC for **impound boarding services for canines only**. This contract mirrors the basic services we currently receive from the Humane Society, and after review, I found that MN CACC offers these services at a lower cost.

At this time, I am requesting City Council approval to enter into a contract with MN CACC for impoundment services. While we may consider expanding services in the future, I believe it is critical to secure this agreement now before their capacity is filled.

Please see the attached contract for full details. I am available to answer any questions you may have.

Thank you,

Chief Josh Antoine



**Mail Purchase
Orders to:**

3100 Research Dr.
State College, PA
16801

All Traffic Solutions Inc.
PO Box 221410
Chantilly, VA 20153
Phone: 814-237-9005
Fax: 814-237-9006
DUNS #: 001225114
Tax ID: 25-1887906
CAGE Code: 34FQ5

Contract:
Sourcewell 090122-ATS
Sourcewell Account #:
109764

QUOTE Q-100435

DATE: 08/28/2025

**PAGE
NO:** 1

**Questions contact:
MANUFACTURER:
All Traffic Solutions**

Matthew Witmer
(571) 287-8180
x
mwitmer@alltrafficsolutions.com

Independent Sales Rep:

BILL TO:

Spring Lake Park Police Dept.- MN
1301 Eighty First Avenue Northeast
Spring Lake Park, MN 55432

Billing Contact:

SHIP TO:

Spring Lake Park Police Dept.- MN
1301 Eighty First Avenue Northeast
Spring Lake Park, MN 55432
Attn: Josh Antoine

PAYMENT

TERMS:
Net 30

CUSTOMER: Spring
Lake Park Police Dept.-
MN

CONTACT:(763) 792-7221

ITEM NO:

DESCRIPTION:

QTY:

EACH:

**EXT.
PRICE:**

4000561	Shield 12 Speed Display; base unit w/ mounting bracket	2	\$2,849.00	\$5,698.00
4001299	3 Year Warranty	2	\$0.00	\$0.00
4000874	All Options Activation: Bluetooth, Traffic Data, Violator Alert, Camera/Pictures, (\$3000 Value, requires Traffic or Message Suite)	2	\$0.00	\$0.00
4000647	App, Traffic Suite (12mo); Equip Mgmt, Reporting, Image Mgmt, Alerts, Mapping and PremierCare	2	\$1,500.00	\$3,000.00
4001626	VZW communications prep	2	\$0.00	\$0.00
4001816	Integrated Solar pole mount battery kit (Sh12) 11.5Ah batt, LFP charger & solar controller	2	\$596.70	\$1,193.40
4000659	Solar panel, 50W; includes bracket for pole and harness	2	\$496.74	\$993.48
4001889	Shipping and Handling	1	\$508.00	\$508.00
4001190	Discount - New Purchase	1	(\$1,196.25)	(\$1,196.25)

Special Notes:

**SALES
AMOUNT:**

\$10,196.63

**TOTAL
USD:**

\$10,196.63

Duration: This quote is good for 60 days from date of issue.

Shipping Notes: All shipments shall be FOB shipper. Shipping charges shall be additional unless listed on quote.

Taxes: Taxes are not included in quote. Please provide a tax-exempt certificate or sales tax will be applied.

Warranty: Unless otherwise indicated, all products have a one year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase. A Finance Charge of 1.5% per month will be applied to overdue balances. GSA GS-07F-6092R

I am authorized to commit my organization to this order. If your organization will be creating a purchase order for this order, please submit purchase order to either of the following: Email: sales@alltrafficsolutions.com or Physical Address: Listed at top of quote.

Signature: _____ Date: _____

Print Name: _____ Title: _____



Memorandum

September 9, 2025

To: Mayor and City Council

From: Chief Antoine

Re: Purchase of New Traffic Speed Notification System/Signs.

Mayor and City Council Members,

One of our current speed signs on Able Street in the 8200-block sustained weather damage and needs replacement. Both signs on Able St are over 10 years old and were the first signs we put up in the city. We did reach out to the company to see what repair costs would be and they advised that the sign is unable to be repaired. Able St. is still one of the busiest streets in the city and we feel that it is important to replace the signs rather than to remove them permanently.

As I'm sure the council is aware we have four other signs throughout the city which we purchased through All Traffic Solutions. The current signs on Able St. are from Tapco and do not sync up with our other signs in the city. We feel that it is best to replace both the Tapco signs so that all the speed signs in the city are from the same manufacturer.

The product that I am recommending is the All Traffic Solutions, Shield 12 Radar Speed Display. These speed signs are identical to the signs we have in the 300 and 400 block of 81st Ave. We have had very good luck with these signs and they are easy to use.

These units would require the same ongoing budgeted line item for the **App Traffic Suite (12mo); Equip Management, Reporting, Image Management, Alerts, Mapping, and Premier Care**. We currently pay \$4500 annually for these ongoing costs and the two new signs would add an additional \$1,000 bring our annual subscription to \$5,500.

It would be my recommendation that we purchase two units. Our “Traffic Education Fund 248” was used for previous unit purchases and I would recommend we purchase these two new units out of the same fund. I have attached a quote for what two of these units would cost.

I am looking for authorization from the Mayor and City Council to facilitate the purchase of the above-stated units, utilizing the “Traffic Education Fund 248” as the source of payment, the total cost for this purchase would be \$10,196.63.

Sincerely,
Josh Antoine
Chief of Police
Spring Lake Park Police Department



Memorandum

To: Mayor and City Council

From: Anne Scanlon – Director, Parks and Recreation

Re: Recreation Program Supervisor Candidate Job Offer

Date: September 10, 2025

We have completed the interview process for the Recreation Program Supervisor position, which included an application review and in-person interviews.

I am pleased to announce that I have extended a conditional job offer to Patrice Holter for the position of Recreation Program Supervisor for the City of Spring Lake Park. Patrice currently serves as the Facilities Coordinator at St. Cloud State at Plymouth. She brings with her an extensive background in Parks and Recreation, program development, and health and fitness. I am confident she will be a valuable addition to our Recreation Department.

I am seeking the Council's final approval of Patrice Holter, pending successful completion of a background check and drug screening. If approved, we anticipate a tentative start date of November 10, 2025.

Please let me know if you require any additional information.

Sincerely,

Anne Scanlon
Director, Parks and Recreation



Memorandum

To: Mayor and City Council

From: Anne Scanlon – Director, Parks and Recreation

Re: SHIP Grant – Community Gardens

Date: September 5, 2025

I am pleased to share that the City of Spring Lake Park has been awarded a Community Partner Grant through the Statewide Health Improvement Partnership (SHIP) in collaboration with Anoka County. This grant, totaling \$8,054.04, will support the replacement and construction of 14 new raised community garden beds at our existing garden site in Sanburnol Park.

This project is part of the MN Eats initiative, which aims to increase access to healthy food options and reduce chronic disease through improved nutrition. The SHIP program empowers local communities to create sustainable, health-focused environments, and this grant is a testament to our city's commitment to those goals.

A key component of this project is our partnership with Spring Lake Park High School, whose students will be actively involved in the construction of the new garden beds. This collaboration not only enhances the education experience for our youth but also strengthens community engagement and ownership of the gardens.

We are excited about the positive impact this project will have on our residents by promoting healthy lifestyles, fostering community connections, and revitalizing a valued public space.

Please let me know if you have any additional questions or would like to review any material.

Thank you for your continued support of our Parks and Recreation initiatives.

Sincerely,

Anne Scanlon
Director, Parks and Recreation



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 9.15.25 Meeting**
File No.: R:\client\municipal\spring_lake_park_ci_mn (18GEN)

Note: Updated information is shown in *italics*.

2025 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meetings are usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June. Part 1 of new Permit Application was submitted on April 17, 2025. MPCA requires documentation of partnerships with the watershed districts regarding construction inspections. MPCA Audit of MS4 Permit compliance was held on August 12th. *Follow-up information was delivered to the MPCA on September 4th.*

2025 Street 79th Avenue and Taylor Street NE Mill and Overlay Project (193807275). The project includes 79th Avenue (Able St. to TH-65) and Taylor Street NE (79th Ave. to Osborne Rd.). Contractor is North Valley, Inc. *Project is complete (except for seeding and punch-list).*

Future Water Tower Painting Project (19380xxxx). The CIP includes rehabilitation of the coatings on the Able and Arthur water towers in 2027 and 2028. The Administrator submitted a PPL application for possible State of MN DWRF financing. *Next step is to submit an IUP application.*

1-Year Warranty Televising for 2023-2024 Sanitary Sewer Lining Project (193805871). *A sewer lateral cleaning and grouting project will be necessary in 2026 or 2027.*

2025 Seal Coat and Crack Repair Project (193807361). Includes streets north of Osborne Rd, east of Monroe St., and west of TH-65. Will also include Univ. Service Dr. and Terrace Road north of 81st Ave. Contractor was Allied Blacktop. *Project is complete. Final payment will be processed in October.*

Storm Sewer Lining Project. The Public Works Director presented storm sewers lining project quote for a liner on Theoren terrace on 7/7/25. *Lining has been completed.*

Storm Sewer Televising Project. *The Public Works Director is working on getting storm sewer televising and inspection quotes to have information to use for evaluating future lining projects.*

Terrace Park Improvements Project (193807324). The Parks and Recreation Director presented quote results for the 2025 court resurfacing project at the August 4th City Council meeting. *Construction is progressing on schedule.*

2026 Anoka County Highway 10 Paving Project: *Anoka County is planning to repave Co. Rd. 10 between Able St. NE and Pleasant View Dr. in 2026. The construction will require closing Co. Rd. 10.*

Please contact Evan Monson, Bruce Paulson, Zach Naslund, Eric Stommes, or me if you have questions or require additional information.