

CITY COUNCIL REGULAR AGENDA MONDAY, OCTOBER 16, 2023

CITY HALL at 7:00 PM

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PLEDGE OF ALLEGIANCE
- 4. ADDITIONS OR CORRECTIONS TO AGENDA
- 5. DISCUSSION FROM THE FLOOR

6. CONSENT AGENDA

- A. Approval of Minutes October 2, 2023 City Council Meeting
- B. Approval of Claims List General Disbursement No. 23-17 \$355,396.08
- C. Resolution 2023-38, Accepting Monetary Donation from RCX Sports League, LLC
- D. Approval of 2024 Agreement for Residential Recycling Program
- E. Contractor's Licenses
- 7. DEPARTMENT REPORTS
 - A. Police Report
 - B. Recreation Report

8. ORDINANCES AND/OR RESOLUTIONS

- A. Resolution 2023-37, Approving Plans and Specifications and Authorizing the Advertisement for Bids for the 2024 City Hall Renovation/Expansion Project
- B. Resolution 2023-39, For Counting Write-In Votes for Local Elective Office

9. NEW BUSINESS

- A. Proposal to Update City's Geographic Information System
- B. CIT City Hall IT Closet Relocation Proposal
- C. Municipal Agreement Voting Operations, Technology & Election Resources (VOTER) Account
- D. Request to Schedule Work Session for November 6, 2023 at 5:30pm

10. REPORTS

- A. Attorney Report
- B. Engineer's Report
- C. Administrator Report

11. OTHER

- <u>A.</u> Correspondence
- B. Motion to Close Meeting Pursuant to M.S. 13D.05, subd 3(a) to Conduct the City Administrator's Performance Evaluation

12. ADJOURN

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on October 2, 2023 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Goodboe-Bisschoff called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT Councilmember Ken Wendling Councilmember Barbara Goodboe-Bisschoff Councilmember Lisa Dircks

MEMBERS ABSENT Councilmember April Moran Mayor Bob Nelson

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director Randall, Public Works Director George Linngren, Building Official Jeff Baker, Engineer Phil Gravel, Administrator Daniel Buchholtz

VISITORS

Jordan Korus	350 Sanburnol Drive NE	Spring Lake Park
Forrest Hering	640 Sanburnol Drive NE	Spring Lake Park
Kathy Rootham	401 83 rd Avenue NE	Spring Lake Park
Darla Norgaard	308 Sanburnol Drive NE	Spring Lake Park
Ron & Cheri Lotz	300 Sanburnol Drive NE	Spring Lake Park
Stephen MacDonald	374 Sanburnol Drive NE	Spring Lake Park

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that Item 11. A be removed from the Agenda.

5. DISCUSSION FROM THE FLOOR

A. Anoka County Sheriff Brad Wise

Sheriff Wise gave an overview of his career experience and what the Sheriff's Office does for the County. He stated that the Sheriff supports the Police Departments by providing a jail, a crime lab, specialized investigations and civil actions. Acting Mayor Goodboe-Bisschoff inquired about the jail. Sheriff Wise stated that the jail will be a new building to

accommodate the growing population. He gave an overview of the issues facing the current building and why a new facility is needed. There was a discussion of where the jail needed to be housed. Sheriff Wise stated by statute law the jails and courts need to be placed in the County Seat.

There was discussion on how many inmates are housed or projected to be housed. He stated the jail currently holds 220 inmates. The object is to build a jail that can house more inmates as the county grows.

Administrator Buchholtz inquired about how the Sheriff Wise is approaching the issue of legalized cannabis. He expressed his opinion that it be treated like tobacco and alcohol: if tobacco and alcohol are prohibited in parks and cars, then cannabis should be prohibited parks and cars.

B. <u>Other</u>

Councilmember Wendling presented a flag to the City of Spring Lake Park for City Hall.

6. CONSENT AGENDA

- A. Approval of Minutes September 11, 2023 City Council Work Session
- B. Approval of Minutes September 18, 2023 City Council Meeting
- C. Contractor's Licenses

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Randall stated that staff is working on patching Sanburnol Drive NE, along with grinding stumps from EAB tree removal and filling the area with black dirt and seed. Director Randall commented that the hydrant on 79th Avenue NE and Terrace Road NE was replaced. He stated that staff is preparing the equipment for winter.

B. Code Enforcement

Building Official Baker reported that Inspector Morris attended the MN State Fire Marshal's conference. He said Inspector Morris passed the written portion of the MN State Fire Inspector II exam. He stated all that is left for Inspector Morris to complete is the practical portion, which will happen later this year.

Building Official Baker thanked the Public Works and Police Department for their assistance on abating the nuisance at 8064 Garfield Street.

8. PUBLIC HEARING

A. Improvement Hearing – 2023 Street Improvement Project

Engineer Gravel gave an overview of the Improvement Project. He stated that the project area includes Sanburnol Drive NE, Elm Drive NE and the portion of 83rd Avenue NE between University Avenue NE and Terrace Road NE. He discussed the conditions of the streets and what improvements are being recommended. He said the improvements include rehabilitation and some repairs to the existing storm sewer system.

Engineer Gravel discussed how the project will be financed. He explained that the financing would be allocated through a number of funds, which include the City of Blaine, Spring Lake Park Municipal State Aid, Spring Lake Park Street and Utility Fund and Spring Lake Park Assessments.

Acting Mayor Goodboe-Bisschoff opened the Public Hearing at 7:03 PM.

Mr. Jordan Korus, 350 Sanburnol Drive NE, asked if there has been discussion for adding a sidewalk to the stretch on Sanburnol without one, or adding speed bumps to slow down the traffic that diverts from Northtown Mall area. Engineer Gravel stated that there had been discussion on the sidewalk but at this time the City staff did not include the sidewalk in this project.

Ms. Kathy Rootham, 401 83rd Avenue NE, she inquired if the sidewalk on 83rd Avenue was evaluated for ADA Compliance, and if the grass on the boulevard will be redone. She asked if there was another option besides seeds. Engineer Gravel stated that because the curb and gutter are not being touched, it does not warrant the sidewalk and the boulevard to enhanced.

Mr. Stephen MacDonald, 374 Sanburnol Drive NE, stated that the assessment was less than what he anticipated.

Hearing no further comment, Acting Mayor Goodboe-Bisschoff closed the Public Hearing at 7:20 PM.

9. ORDINANCES AND/OR RESOLUTIONS

A. <u>Resolution 2023-36, Ordering Improvement and Preparation of Plans – 2024 Street</u> <u>Improvement Plan</u>

Motion made by Councilmember Dircks to Approve Resolution 2023-36, Ordering Improvement and Preparation of Plans – 2024 Street Improvement Plan.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

10. REPORTS

A. <u>Attorney Report</u>

None

B. Engineer's Report

Report accepted as presented.

C. Administrator Report

Administrator Buchholtz introduced George Linngren. He informed the City Council that staff held a meeting with residents about the upcoming Hayes Storm Water Pond Project. He explained the scope of the project.

11. OTHER

A. <u>Motion to Close Meeting Pursuant to M.S. 13D.05</u>, subd 3(a) to Conduct the City <u>Administrator's Performance Evaluation</u>

Removed

B. <u>Correspondence</u>

None

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Acting Mayor Goodboe-Bisschoff. Motion carried.

The meeting was adjourned at 7:45 PM.

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

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74519 CLARICE WILSON MUSIC TOGETHER CLASS 2023 SUMMER \$ 359,60 74520 COTTENS INC PARTS \$ 70.44 74521 GOPHER STATE ONE-CALL INC LOCATES \$ 100.00 74522 GRAND COUNTRY SOUARE COMEDY JAMBORE DEPOSIT 11.15.23 \$ 100.00 74524 JOSH ANTOINE CELL PHONE REIMBURSEMENT \$ 50.00 74525 KELSEY SMITH CONF & SCHOOLS REIMB-ALLIED MED TRAIN \$ 195.00 74526 KING'S CASTLE THEATRE BRANSON CHRISTMAS WNDRIND DE 11.17.23 \$ 100.00 74527 LANGUAGE LINE SERVICES INTERRETATION SERVICES \$ 6.13 74528 MANSFIELD OIL COMPANY UNILEADED FUEL \$ 48,236.75 74531 MHSRC/RANCE MATRUE DRIVER COURSE 08.23.23 \$ 360.00 74533 MASFIELD OIL COMPANY UNILEADED FUEL \$ 234.00 74533 MHSRC/RANCE MATRUE RIVER COURSE 08.23.23.21 \$ 360.00 74533 MHSRC/RANCE MATRUE RIVER NOLLASSES <	74518	CINTAS	FLOOR MATS	\$	126.79
74520 COTTENS INC PARTS \$ 70.44 74521 GOPHER STATE ONE-CALL INC LOCATES \$ 100.60 74522 GRAND COUNTRY SQUARE COMEDY JAMBOREE DEPOSIT 11.15.23 \$ 100.00 74523 HAYGOOD FAMILY ENTERPRISE, INC HAYGOODS PERFORMANCE DEPOSIT 11.16.23 \$ 100.00 74524 JOSH ANTOINE CELL PHORE REIMBURSEMENT \$ 50.00 74525 KELSEY SMITH CONF & SCHOOLS REIMBA-LILED MED TRAIN \$ 195.00 74526 KING'S CASTLE THEATRE BRANSON CHRISTMAS WNDRLND DEP 11.17.23 \$ 100.00 74527 LANGUAGE LINE SERVICES INTERPETATION SERVICES DEF REV \$ 494.42 74528 MARIE RIDGEWAY LISS, LLC SLP POWER PROGRAM \$ 400.00 74530 METROPOLITAN COUNCIL WASTE WATER SERVICES DEF REV \$ 48,236.75 74531 MISRC/RANGE MATURE DRIVER COURSE 08.23.23 \$ 360.00 74532 CANCE CODSULTAN COUNCIL WASTE WATER SERVICES DEF REV \$ 48,236.75 74533 MISRC/RANGE MATURE DRIVER COURSE 08.23.23 \$ 360.00 74534 QC DANCE CODAUCE 2023 SUMMER CLASSES \$ 819.00 74535 <t< td=""><td>74519</td><td>CLARICE WILSON</td><td>MUSIC TOGETHER CLASS 2023 SUMMER</td><td>\$</td><td>359.60</td></t<>	74519	CLARICE WILSON	MUSIC TOGETHER CLASS 2023 SUMMER	\$	359.60
74521 GOPHER STATE ONE-CALL INC LOCATES \$ 102.60 74522 GRAND COUNTRY SQUARE COMEDY JAMBOREE DEPOSIT 11.15.23 \$ 100.00 74524 JOSH ANTOINE CELL PHONE REIMBURSEMENT \$ 50.00 74525 KLSEY SMITH CONF & SCHOOLS REIMB-ALLED MED TRAIN \$ 195.00 74526 KING'S CASTLE THEATRE BRANSON CHRISTMAS WNDRLND DEP 11.17.23 \$ 100.00 74527 LANGUAGE LINE SERVICES INTERPRETATION SERVICES MON CHRISTMAS WNDRLND DEP 11.17.23 \$ 00.00 74528 MANSFIELD OIL COMPANY UNLEADED FUEL \$ 894.42 74530 MEROPOLITAN COUNCIL WASTE WATER SERVICES DEF REV \$ 48,236.75 74531 MHSRC/RANGE MATURE DRIVER COURSE 08.23.23 \$ 360.00 74532 NIN RECREATION AND PARK ASSOCIATION \$2023 SUMMER CLASSES \$ 819.00 74533 NITE SANITATION INC STD CONSTRUCTION RESTROMS \$ 204.00 74534 QC DANCE 203 SUMMER CLASSES \$ 87.91.0 74535 SILVER DOLLAR CITY ATTRACTIONS SILVERS SUNDEDIST 11.16.23 \$ 200	74520	COTTENS INC	PARTS	\$	70.44
74522 GRAND COUNTRY SQUARE COMEDY JAMBOREE DEPOSIT 11.15.23 \$ 100.00 74523 HAYGODD FAMILY ENTERPRISE, INC HAYGODDS PERFORMANCE DEPOSIT 11.15.23 \$ 100.00 74524 JOSH ANTOINE CELL PHONE REIMBURSEMENT \$ 50.00 74525 KELSEY SMITH CONF & SCHOOLS REIMB-ALLIED MED TRAIN \$ 195.00 74526 KING'S CASTLE THEATRE BRANSON CHRISTMAS WNDRIND DEP 11.17.23 \$ 100.00 74527 LANGUAGE LINE SERVICES INTERPRETATION SERVICES \$ 6.18 74528 MANSFIELD OIL COMPANY UNLEADED FUEL \$ 894.42 74530 MERDPOLITAN COUNCIL WASTE WATER SERVICES DEF REV \$ 48.236.75 74531 MHSRC/RANGE MATURE DRIVER COURSE 08.23.23 \$ 300.00 74533 ON SITE SANITATION NINC STD CONSTRUCTION RESTROOMS \$ 204.00 74534 QC DANCE 2023 SUMMER CLASSES \$ 87.211.49 74535 SILVER DOLLAR CITY ATTRACTIONS SHOWBOAT BELLE BRANSON DEPOSIT 11.16.23 \$ 200.00 74534 QC DANCE 2033 SUMMER CLASSES \$ 87.211.49	74521	GOPHER STATE ONE-CALL INC	LOCATES	\$	102.60
74523 HAYGOOD FAMILY ENTERPRISE, INC HAYGOODS PERFORMANCE DEPOSIT 11.16.23 \$ 100.00 74524 JOSH ANTOINE CELL PHONE REIMBURSEMENT \$ 50.00 74525 KELSEY SMITH CONF & SCHOOLS REIMB-ALLIED MED TRAIN \$ 195.00 74526 KING'S CASTLE THEATRE BRANSON CHRISTMAS WNDRLND DEP 11.17.23 \$ 100.00 74527 LANGUAGE LINE SERVICES INTERPRETATION SERVICES \$ 6.18 74528 MANSFIELD OIL COMPANY UNLEADED FUEL \$ 894.42 74529 MARIE RIDGEWAY LISS, LLC SLP POWER PROGRAM \$ 400.00 74531 MHSRC/RANGE MATURE DRIVER COURSE 08.23.23 \$ 360.00 74533 ON SITE SANITATION INC STD CONSTRUCTION RESTROOMS \$ 234.00 74534 QC DANCE 2023 SUMMER CLASSES \$ 819.00 74535 SILVER DOLLAR CITY ATTRACTIONS SHOWBOAT BELLE BRANSON DEPOSIT 11.16.23 \$ 200.00 74535 SILVER DOLLAR CITY ATTRACTIONS SHOWBOAT BELLE BRANSON DEPOSIT 11.16.23 \$ 819.00 74536 STANTEC CONSULTING SERVICES \$ \$	74522	GRAND COUNTRY SQUARE	COMEDY JAMBOREE DEPOSIT 11.15.23	\$	100.00
74524 JOSH ANTOINE CELL PHONE REIMBURSEMENT \$ 50.00 74525 KELSEY SMITH CONF & SCHOOLS REIMB-ALLED MED TRAIN \$ 195.00 74526 KING'S CASTLE THEATRE BRANSON CHRISTMAS WNDRLIND DEP 11.17.23 \$ 100.00 74527 LANGUAGE LINE SERVICES INTERPRETATION SERVICES \$ 6.18 74528 MANSFIELD OIL COMPANY UNLEADED FUEL \$ 894.42 74530 METROPOLITAN COUNCIL WASTE WATER SERVICES DEF REV \$ 48.236.75 74531 MHSRC/RANGE MATURE DRIVER COURSE 08.23.23 \$ 306.00 74533 ON SITE SANITATION NON 2023 FALL SOFTBALL TEAM REGISTRATIONS \$ 50.00 74533 ON SITE SANITATION INC STD CONSTRUCTION RESTROOMS \$ 234.00 74534 CO LANCE 2023 SUMMER CLASSES \$ 819.00 74535 SILVER DOLLAR CITY ATTRACTIONS SHOWBOAT BELLE BRANSON DEPOSIT 11.16.23 \$ 200.00 74535 SILVER DOLLAR CITY ATTRACTIONS SHOWBOAT BELLE BRANSON DEPOSIT 11.16.24 \$ 87.98 74536 STANTEC CONSULTING SERVICES \$ 87.943	74523	HAYGOOD FAMILY ENTERPRISE, INC	HAYGOODS PERFORMANCE DEPOSIT 11.16.23	Ś	100.00
74525KELSEY SMITHCONF & SCHOOLS REIMB-ALLIED MED TRAIN195.0074526KING'S CASTLE THEATREBRANSON CHRISTMAS WNDRIND DEP 11.17.23\$100.0074527LANGUAGE LINE SERVICESINTERPRETATION SERVICES\$6.1874528MANSFIELD OIL COMPANYUNLEADED FUEL\$894.4274529MARIE RIDGEWAY LISS, LLCSLP POWER PROGRAM\$400.0074530METROPOLITAN COUNCILWASTE WATER SERVICES DEF REV\$48,236.7574531MHSRC/RANGEMATURE DRIVER COURSE 08.23.23\$360.0074533ON SITE SANITATION INCSTD CONSTRUCTION RESTRATIONS\$203.0074534QC DANCE2023 FALL SOFTBALL TEAM REGISTRATIONS\$200.0074535SILVER DOLLAR CITY ATTRACTIONSSHOWBOAT BELLE BRANSON DEPOSIT 11.16.23\$200.0074536STANTECCONSULTING SERVICES\$87.211.4974537STREICHER'SNITRO KEVLAR TACTICAL GLOVES\$85.9874538SUNSET LAW ENFORCEMENTRANGE EQUIPMENT & SUPPLIES\$943.8074540VALLEY-RICH CO., INC.8338 HWY 65 WATER CONSERVATION SERVICES\$440.0274544HEALTH PARTNERSPAYROLL\$1.040.0474545LE.LS.PAYROLL\$1.040.0474544HEALTH PARTNERSPAYROLL\$1.049.0574545LELLS.PAYROLL\$1.040.0474546LOCAL 49PAYROLL\$1.049.0574547METLIFEPAYRO	74524	JOSH ANTOINE	CELL PHONE REIMBURSEMENT	Ś	50.00
74526 KING'S CASTLE THEATRE BRANSON CHRISTMAS WNDRIND DEP 11.17.23 \$ 100.00 74527 LANGUAGE LINE SERVICES INTERPRETATION SERVICES \$ 6.18 74528 MANSFIELD OIL COMPANY UNLEADED FUEL \$ 894.42 74529 MARIE RIDGEWAY LISS, LLC SLP POWER PROGRAM \$ 400.00 74530 METROPOLITAN COUNCIL WASTE WATER SERVICES DEF REV \$ 48,236.75 74531 MHSRC/RANGE MATURE DRIVER COURSE 08.23.23 \$ 360.00 74532 MN RECREATION AND PARK ASSOCIATION 2023 FALL SOFTBALL TEAM REGISTRATIONS \$ 234.00 74533 ON SITE SANITATION INC STD CONSTRUCTION RESTROMS \$ 234.00 74534 QC DANCE 2023 SUMMER CLASSES \$ 819.00 74535 SILVER DOLLAR CITY ATTRACTIONS SHOWBOAT BELLE BRANSON DEPOSIT 11.16.23 \$ 200.00 74535 STANTEC CONSTRUCTION STANTEC \$ 87.211.49 74536 STANTEC CONSTRUCTIS \$ 87.211.49 74537 STREICHER'S NITRO KEVLAR TACTICAL GLOVES \$ 87.914.30	74525	KELSEY SMITH	CONF & SCHOOLS REIMB-ALLIED MED TRAIN	Ś	195.00
74527LANGUAGE LINE SERVICESINTERPRETATION SERVICES\$6.1874528MANSFIELD OIL COMPANYUNLEADED FUEL\$ <td>74526</td> <td>KING'S CASTLE THEATRE</td> <td>BRANSON CHRISTMAS WNDRLND DEP 11.17.23</td> <td>Ś</td> <td>100.00</td>	74526	KING'S CASTLE THEATRE	BRANSON CHRISTMAS WNDRLND DEP 11.17.23	Ś	100.00
74528MANSFIELD OIL COMPANYUNLEADED FUEL\$894.4274529MARIE RIDGEWAY LISS, LLCSLP POWER PROGRAM\$400.0074530METROPOLITAN COUNCILWASTE WATER SERVICES DEF REV\$48,236.7574531MHSRC/RANGEMATURE DRIVER COURSE 08.23.23\$360.0074533ON SITE SANITATION INCSTD CONSTRUCTION RESTROOMS\$234.0074534QC DANCE2023 SUMMER CLASSES\$819.0074535SILVER DOLLAR CITY ATTRACTIONSSHOWBOAT BELLE BRANSON DEPOSIT 11.16.23\$200.0074536STANTECCONSULTING SERVICES\$87,211.4974537STREICHER'SNITRO KEVLAR TACTICAL GLOVES\$88.9874538SUNSET LAW ENFORCEMENTRANGE EQUIPMENT & SUPPLIES\$943.8074540VALLEY-RICH CO., INC.8338 HWY 65 WATER CONSERVATION SERVICES\$440.0274541AMERITASPAYROLL\$37.4274542CENTRAL PENSION FUNDPAYROLL\$235.6374544HEALTH PARTNERSPAYROLL\$337.5074545L.E.L.S.PAYROLL\$337.5074546LOCAL 49PAYROLL\$325.5374547NCPERS GROUP LIFE INSPAYROLL\$235.6374548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP TAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP ITENSPAYROLL\$235.5074549 </td <td>74527</td> <td>LANGUAGE LINE SERVICES</td> <td>INTERPRETATION SERVICES</td> <td>Ś</td> <td>6.18</td>	74527	LANGUAGE LINE SERVICES	INTERPRETATION SERVICES	Ś	6.18
74529 MARIE RIDGEWAY LISS, LLC SLP POWER PROGRAM \$ 400.00 74530 METROPOLITAN COUNCIL WASTE WATER SERVICES DEF REV \$ 48,236.75 74531 MHSRC/RANGE MATURE DRIVER COURSE 08.23.23 \$ 360.00 74532 MN RECREATION AND PARK ASSOCIATION 2023 FALL SOFTBALL TEAM REGISTRATIONS \$ 234.00 74533 ON SITE SANITATION INC STD CONSTRUCTION RESTROOMS \$ 234.00 74534 QC DANCE 2023 SUMMER CLASSES \$ 819.00 74535 SILVER DOLLAR CITY ATTRACTIONS SHOWBOAT BELLE BRANSON DEPOSIT 11.16.23 \$ 200.00 74535 SILVER DOLLAR CITY ATTRACTIONS SHOWBOAT BELLE BRANSON DEPOSIT 11.16.23 \$ 87.211.49 74537 STREICHER'S NITRO KEVLAR TACTICAL GLOVES \$ 87.98 74538 SUNSET LAW ENFORCEMENT RANGE EQUIPMENT & SUPPLIES \$ 943.80 74539 TWIN CITIES BMEU WEST 10.01.23 UTILITY BILL POSTAGE \$ 700.00 74540 VALLEY-RICH CO, INC. 8338 HWY 65 WATER CONSERVATION SERVICES \$ 440.02 74541 AMERITAS PAYROLL \$	74528	MANSFIELD OIL COMPANY	UNLEADED FUEL	Ś	894.42
74530METROPOLITAN COUNCILWASTE WATER SERVICES DEF REV\$48,236.7574531MHSRC/RANGEMATURE DRIVER COURSE 08.23.23\$360.0074532MN RECREATION AND PARK ASSOCIATION2023 FALL SOFTBALL TEAM REGISTRATIONS\$50.0074533ON SITE SANITATION INCSTD CONSTRUCTION RESTROOMS\$234.0074534QC DANCE2023 SUMMER CLASSES\$819.0074535SILVER DOLLAR CITY ATTRACTIONSSHOWBOAT BELLE BRANSON DEPOSIT 11.16.23\$200.0074536STANTECCONSULTING SERVICES\$87.211.4974537STREICHER'SNITRO KEVLAR TACICAL GLOVES\$87.8974538SUNSET LAW ENFORCEMENTRANGE EQUIPMENT & SUPPLIES\$943.8074540VALLEY-RICH CO., INC.8338 HWY 65 WATER CONSERVATION SERVICES\$440.0274541AMERITASPAYROLL\$1.040.0474542CENTRAL PENSION FUNDPAYROLL\$14,989.5174544LEL.S.PAYROLL\$14,989.5174545L.EL.S.PAYROLL\$337.5074546LOCAL 49PAYROLL\$205.0074547METLIFEPAYROLL\$205.5074548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$205.5074549NCPERS GROUP LIFE INSPAYROLL\$205.5074540CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574545CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1.	74529	MARIE RIDGEWAY LISS. LLC	SLP POWER PROGRAM	Ś	400.00
74531MHSRC/RANGEMATURE DRIVER COURSE 08.23.23\$360.0074532MN RECREATION AND PARK ASSOCIATION2023 FALL SOFTBALL TEAM REGISTRATIONS\$50.0074533ON SITE SANITATION INCSTD CONSTRUCTION RESTROOMS\$234.0074534QC DANCE2023 SUMMER CLASSES\$819.0074535SILVER DOLLAR CITY ATTRACTIONSSHOWBOAT BELLE BRANSON DEPOSIT 11.16.23\$200.0074536STANTECCONSULTING SERVICES\$87.211.4974537STREICHER'SNITRO KEVLAR TACTICAL GLOVES\$843.8074538SUNSET LAW ENFORCEMENTRANGE EQUIPMENT & SUPPLIES\$943.8074540VALLEY-RICH CO., INC.8338 HWY 65 WATER CONSERVATION SERVICES\$440.0274541AMERITASPAYROLL\$37.4274542CENTRAL PENSION FUNDPAYROLL\$1.040.0474544HEALTH PARTNERSPAYROLL\$337.5074546LOCAL 49PAYROLL\$337.5074546LOCAL 49PAYROLL\$105.0074547METUFEPAYROLL\$325.5074548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$16.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1.942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2 <t< td=""><td>74530</td><td>METROPOLITAN COUNCIL</td><td>WASTE WATER SERVICES DEF REV</td><td>Ś</td><td>48.236.75</td></t<>	74530	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV	Ś	48.236.75
74532MN RECREATION AND PARK ASSOCIATION2023 FALL SOFTBALL TEAM REGISTRATIONS\$50.0074533ON SITE SANITATION INCSTD CONSTRUCTION RESTROOMS\$234.0074534QC DANCE2023 SUMMER CLASSES\$819.0074535SILVER DOLLAR CITY ATTRACTIONSSHOWBOAT BELLE BRANSON DEPOSIT 11.16.23\$200.0074536STANTECCONSULTING SERVICES\$87.211.4974537STREICHER'SNITRO KEVLAR TACTICAL GLOVES\$85.9874538SUNSET LAW ENFORCEMENTRANGE EQUIPMENT & SUPPLIES\$943.8074539TWIN CITIES BMEU WEST10.01.23 UTILITY BILL POSTAGE\$700.0074540VALLEY-RICH CO., INC.8338 HWY 65 WATER CONSERVATION SERVICES\$440.0274541AMERITASPAYROLL\$1.040.0474542CENTRAL PENSION FUNDPAYROLL\$2.25.6374544HEALTH PARTNERSPAYROLL\$14.989.5174545L.E.L.S.PAYROLL\$10.50.0074546LOCAL 49PAYROLL\$105.0074547METLIFEPAYROLL\$105.0074548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5374544HEALTH PARTNERSPAYROLL\$105.0074545L.E.L.S.PAYROLL\$105.0074546LOCAL 49PAYROLL\$105.0074547METLIFEPAYROLL\$105.0074548MN CHILD SUPPORT PAYMENT CENTER<	74531	MHSRC/RANGE	MATURE DRIVER COURSE 08.23.23	Ś	360.00
74533ON SITE SANITATION INCSTD CONSTRUCTION RESTROOMS\$234.0074534QC DANCE2023 SUMMER CLASSES\$819.0074535SILVER DOLLAR CITY ATTRACTIONSSHOWBOAT BELLE BRANSON DEPOSIT 11.16.23\$200.0074536STANTECCONSULTING SERVICES\$87,211.4974537STREICHER'SNITRO KEVLAR TACTICAL GLOVES\$87,211.4974538SUNSET LAW ENFORCEMENTRANGE EQUIPMENT & SUPPLIES\$943.8074539TWIN CITIES BMEU WEST10.01.23 UTILITY BILL POSTAGE\$700.0074540VALLEY-RICH CO., INC.8338 HWY 65 WATER CONSERVATION SERVICES\$440.0274541AMERITASPAYROLL\$37.4274542CENTRAL PENSION FUNDPAYROLL\$1,040.0474543DEARBORN LIFE INSURANCE COMPANYPAYROLL\$14,989.5174544HEALTH PARTNERSPAYROLL\$14,989.5174545L.E.L.S.PAYROLL\$337.5074546LOCAL 49PAYROLL\$105.0074547METLIFEPAYROLL\$235.5074548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$16.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$	74532	MN RECREATION AND PARK ASSOCIATION	2023 FALL SOFTBALL TEAM REGISTRATIONS	Ś	50.00
74534QC DANCE2023 SUMMER CLASSES\$819.0074535SILVER DOLLAR CITY ATTRACTIONSSHOWBOAT BELLE BRANSON DEPOSIT 11.16.23\$200.0074536STANTECCONSULTING SERVICES\$87,211.4974537STREICHER'SNITRO KEVLAR TACTICAL GLOVES\$85,9874538SUNSET LAW ENFORCEMENTRANGE EQUIPMENT & SUPPLIES\$943.8074540VALLEY-RICH CO., INC.8338 HWY 65 WATER CONSERVATION SERVICES\$440.0274541AMERITASPAYROLL\$37.4274542CENTRAL PENSION FUNDPAYROLL\$1,040.0474543DEARBORN LIFE INSURANCE COMPANYPAYROLL\$337.5074544HEALTH PARTNERSPAYROLL\$307.5074545L.E.L.S.PAYROLL\$307.5074546LOCAL 49PAYROLL\$235.5074547METLIFEPAYROLL\$235.5074548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$307.5074549NCPERS GROUP LIFE INSPAYROLL\$325.5074549NCPERS GROUP LIFE INSPAYROLL\$325.5074549NCPERS GROUP LIFE INSPAYROLL\$316.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES<	74533	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	Ś	234.00
74535SILVER DOLLAR CITY ATTRACTIONSSHOWBOAT BELLE BRANSON DEPOSIT 11.16.23\$200.0074536STANTECCONSULTING SERVICES\$87,211.4974537STREICHER'SNITRO KEVLAR TACTICAL GLOVES\$87,211.4974538SUNSET LAW ENFORCEMENTRANGE EQUIPMENT & SUPPLIES\$943.8074539TWIN CITIES BMEU WEST10.01.23 UTILITY BILL POSTAGE\$700.0074540VALLEY-RICH CO., INC.8338 HWY 65 WATER CONSERVATION SERVICES\$440.0274541AMERITASPAYROLL\$37,4274542CENTRAL PENSION FUNDPAYROLL\$10,040.0474543DEARBORN LIFE INSURANCE COMPANYPAYROLL\$14,989.5174544HEALTH PARTNERSPAYROLL\$14,989.5174545L.E.L.S.PAYROLL\$337.5074546LOCAL 49PAYROLL\$105.0074547METLIFEPAYROLL\$325.6374548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$821.6574550CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE &	74534	QC DANCE	2023 SUMMER CLASSES	Ś	819.00
74536STANTECCONSULTING SERVICES\$87,211.4974537STREICHER'SNITRO KEVLAR TACTICAL GLOVES\$85.9874538SUNSET LAW ENFORCEMENTRANGE EQUIPMENT & SUPPLIES\$943.8074539TWIN CITIES BMEU WEST10.01.23 UTILITY BILL POSTAGE\$700.0074540VALLEY-RICH CO., INC.8338 HWY 65 WATER CONSERVATION SERVICES\$440.0274541AMERITASPAYROLL\$37.4274542CENTRAL PENSION FUNDPAYROLL\$1,040.0474543DEARBORN LIFE INSURANCE COMPANYPAYROLL\$14,989.5174544HEALTH PARTNERSPAYROLL\$337.5074545L.E.L.S.PAYROLL\$337.5074546LOCAL 49PAYROLL\$105.0074547METLIFEPAYROLL\$235.6374548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$16.0074550CADV BUSINESS TECHNOLOGIESPHONE SERVICES & REPAIRS\$1,942.8374551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74535	SILVER DOLLAR CITY ATTRACTIONS	SHOWBOAT BELLE BRANSON DEPOSIT 11.16.23	Ś	200.00
74537STREICHER'SNITRO KEVLAR TACTICAL GLOVES\$85.9874538SUNSET LAW ENFORCEMENTRANGE EQUIPMENT & SUPPLIES\$943.8074539TWIN CITIES BMEU WEST10.01.23 UTILITY BILL POSTAGE\$700.0074540VALLEY-RICH CO., INC.8338 HWY 65 WATER CONSERVATION SERVICES\$440.0274541AMERITASPAYROLL\$37.4274542CENTRAL PENSION FUNDPAYROLL\$1,040.0474543DEARBORN LIFE INSURANCE COMPANYPAYROLL\$235.6374544HEALTH PARTNERSPAYROLL\$337.5074545L.E.L.S.PAYROLL\$337.5074546LOCAL 49PAYROLL\$105.0074547METLIFEPAYROLL\$235.5074548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$16.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74536	STANTEC	CONSULTING SERVICES	Ś	87.211.49
74538SUNSET LAW ENFORCEMENTRANGE EQUIPMENT & SUPPLIES\$943.8074539TWIN CITIES BMEU WEST10.01.23 UTILITY BILL POSTAGE\$700.0074540VALLEY-RICH CO., INC.8338 HWY 65 WATER CONSERVATION SERVICES\$440.0274541AMERITASPAYROLL\$37.4274542CENTRAL PENSION FUNDPAYROLL\$1,040.0474543DEARBORN LIFE INSURANCE COMPANYPAYROLL\$235.6374544HEALTH PARTNERSPAYROLL\$337.5074545L.E.L.S.PAYROLL\$337.5074546LOCAL 49PAYROLL\$105.0074547METLIFEPAYROLL\$235.5074548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$16.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$1.942.8374551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1.942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74537	STREICHER'S	NITRO KEVLAR TACTICAL GLOVES	\$	85.98
74339 TWIN CITIES BMEU WEST 10.01.23 UTILITY BILL POSTAGE \$ 700.00 74540 VALLEY-RICH CO., INC. 8338 HWY 65 WATER CONSERVATION SERVICES \$ 440.02 74541 AMERITAS PAYROLL \$ 37.42 74542 CENTRAL PENSION FUND PAYROLL \$ 1,040.04 74543 DEARBORN LIFE INSURANCE COMPANY PAYROLL \$ 235.63 74544 HEALTH PARTNERS PAYROLL \$ 337.50 74545 L.E.L.S. PAYROLL \$ 337.50 74546 LOCAL 49 PAYROLL \$ 105.00 74547 METLIFE PAYROLL \$ 235.50 74548 MIN CHILD SUPPORT PAYMENT CENTER PAYROLL \$ 235.50 74549 NCPERS GROUP LIFE INS PAYROLL \$ 16.00 74550 CADY BUSINESS TECHNOLOGIES PHONE SYSTEM \$ 821.65 74551 CAROUSEL MOTOR GROUP AUTO SERVICES & REPAIRS \$ 1,942.83 74552 CENTERPOINT ENERGY MONTHLY UTILITIES \$ 204.18 74553 <td< td=""><td>74538</td><td>SUNSET LAW ENFORCEMENT</td><td>RANGE EQUIPMENT & SUPPLIES</td><td>Ś</td><td>943.80</td></td<>	74538	SUNSET LAW ENFORCEMENT	RANGE EQUIPMENT & SUPPLIES	Ś	943.80
74540 VALLEY-RICH CO., INC. 8338 HWY 65 WATER CONSERVATION SERVICES \$ 440.02 74541 AMERITAS PAYROLL \$ 37.42 74542 CENTRAL PENSION FUND PAYROLL \$ 1,040.04 74543 DEARBORN LIFE INSURANCE COMPANY PAYROLL \$ 235.63 74544 HEALTH PARTNERS PAYROLL \$ 14,989.51 74545 L.E.L.S. PAYROLL \$ 337.50 74546 LOCAL 49 PAYROLL \$ 105.00 74547 METLIFE PAYROLL \$ 235.50 74548 MN CHILD SUPPORT PAYMENT CENTER PAYROLL \$ 235.50 74549 NCPERS GROUP LIFE INS PAYROLL \$ 235.50 74549 NCPERS GROUP LIFE INS PAYROLL \$ 16.00 74550 CADY BUSINESS TECHNOLOGIES PHONE SYSTEM \$ 821.65 74551 CAROUSEL MOTOR GROUP AUTO SERVICES & REPAIRS \$ 1.942.83 74552 CENTERPOINT ENERGY MONTHLY UTILITIES \$ 2.04.18 74554 CITYWIDE SERVICE CORP	74539	TWIN CITIES BMEU WEST	10.01.23 UTILITY BILL POSTAGE	Ś	700.00
74541AMERITASPAYROLL\$37.4274542CENTRAL PENSION FUNDPAYROLL\$1,040.0474543DEARBORN LIFE INSURANCE COMPANYPAYROLL\$235.6374544HEALTH PARTNERSPAYROLL\$14,989.5174545L.E.L.S.PAYROLL\$337.5074546LOCAL 49PAYROLL\$105.0074547METLIFEPAYROLL\$927.2274548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$16.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74540	VALLEY-RICH CO., INC.	8338 HWY 65 WATER CONSERVATION SERVICES	\$	440.02
74542CENTRAL PENSION FUNDPAYROLL\$1,040.0474543DEARBORN LIFE INSURANCE COMPANYPAYROLL\$235.6374544HEALTH PARTNERSPAYROLL\$14,989.5174545L.E.L.S.PAYROLL\$337.5074546LOCAL 49PAYROLL\$105.0074547METLIFEPAYROLL\$927.2274548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$16.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74541	AMERITAS	PAYROLL	Ś	37.42
74543 DEARBORN LIFE INSURANCE COMPANY PAYROLL \$ 235.63 74544 HEALTH PARTNERS PAYROLL \$ 14,989.51 74545 L.E.L.S. PAYROLL \$ 337.50 74546 LOCAL 49 PAYROLL \$ 105.00 74547 METLIFE PAYROLL \$ 927.22 74548 MN CHILD SUPPORT PAYMENT CENTER PAYROLL \$ 235.50 74549 NCPERS GROUP LIFE INS PAYROLL \$ 16.00 74550 CADY BUSINESS TECHNOLOGIES PHONE SYSTEM \$ 821.65 74551 CAROUSEL MOTOR GROUP AUTO SERVICES & REPAIRS \$ 1,942.83 74552 CENTERPOINT ENERGY MONTHLY UTILITIES \$ 204.18 74553 CINTAS FLOR \$ 126.79 74554 CITYWIDE SERVICE CORP 8064 GARFIELD VEHICLE IMPOUND X2 \$ 438.62 74555 CORE & MAIN LP SOFTWARE UPDATE \$ 2,620.00	74542	CENTRAL PENSION FUND	PAYROLL	Ś	1.040.04
74544 HEALTH PARTNERS PAYROLL \$ 14,989.51 74545 L.E.L.S. PAYROLL \$ 337.50 74546 LOCAL 49 PAYROLL \$ 105.00 74547 METLIFE PAYROLL \$ 927.22 74548 MN CHILD SUPPORT PAYMENT CENTER PAYROLL \$ 235.50 74549 NCPERS GROUP LIFE INS PAYROLL \$ 16.00 74550 CADY BUSINESS TECHNOLOGIES PHONE SYSTEM \$ 821.65 74551 CAROUSEL MOTOR GROUP AUTO SERVICES & REPAIRS \$ 1,942.83 74552 CENTERPOINT ENERGY MONTHLY UTILITIES \$ 204.18 74553 CINTAS FLOR \$ 126.79 74554 CITYWIDE SERVICE CORP 8064 GARFIELD VEHICLE IMPOUND X2 \$ 438.62 74555 CORE & MAIN LP SOFTWARE UPDATE \$ 2,620.00	74543	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	Ś	235.63
74545L.E.L.S.PAYROLL\$337.5074546LOCAL 49PAYROLL\$105.0074547METLIFEPAYROLL\$927.2274548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$16.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74544	HEALTH PARTNERS	PAYROLL	Ś	14.989.51
74546LOCAL 49PAYROLL\$105.0074547METLIFEPAYROLL\$927.2274548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$16.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74545	L.E.L.S.	PAYROLL	Ś	337.50
74547METLIFEPAYROLL\$927.2274548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$16.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74546	LOCAL 49	PAYROLL	Ś	105.00
74548MN CHILD SUPPORT PAYMENT CENTERPAYROLL\$235.5074549NCPERS GROUP LIFE INSPAYROLL\$16.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74547	METLIFE	PAYROLL	Ś	927.22
74549NCPERS GROUP LIFE INSPAYROLL\$16.0074550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74548	MN CHILD SUPPORT PAYMENT CENTER	PAYROLL	Ś	235.50
74550CADY BUSINESS TECHNOLOGIESPHONE SYSTEM\$821.6574551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74549	NCPERS GROUP LIFE INS	PAYROLL	Ś	16.00
74551CAROUSEL MOTOR GROUPAUTO SERVICES & REPAIRS\$1,942.8374552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74550	CADY BUSINESS TECHNOLOGIES	PHONE SYSTEM	Ś	821.65
74552CENTERPOINT ENERGYMONTHLY UTILITIES\$204.1874553CINTASFLOR\$126.7974554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74551	CAROUSEL MOTOR GROUP	AUTO SERVICES & REPAIRS	\$	1.942.83
74553 CINTAS FLOR \$ 126.79 74554 CITYWIDE SERVICE CORP 8064 GARFIELD VEHICLE IMPOUND X2 \$ 438.62 74555 CORE & MAIN LP SOFTWARE UPDATE \$ 2,620.00	74552	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	204.18
74554CITYWIDE SERVICE CORP8064 GARFIELD VEHICLE IMPOUND X2\$438.6274555CORE & MAIN LPSOFTWARE UPDATE\$2,620.00	74553	CINTAS	FLOR	\$	126.79
74555 CORE & MAIN LP SOFTWARE UPDATE \$ 2,620.00	74554	CITYWIDE SERVICE CORP	8064 GARFIELD VEHICLE IMPOUND X2	\$	438.62
	74555	CORE & MAIN LP	SOFTWARE UPDATE	\$	2,620.00

	CITY OF SPR	ING LAKE PARK	Date: Sept	ember 2023
	CLAIMS LIST AP	PROVED AND PAID	Page: 2	
	GENERAL	OPERATIONS	Claim Res.	#23-17
<u>VOUCHER</u>	VENDOR	DESCRIPTION		<u>AMOUNT</u>
74556	DESOTA HOUSE HOTEL	GIRLFRIENDS GETAWAY LUNCH 09.29.23	\$	1,034.15
74557	DO-GOOD.BIZ INC	09.11.23 MAY NEW JOURNEYS	\$	1,273.72
74558	CITY OF FRIDLEY	WNTR/SPRNG/SMMR '23 PICKLEBALL LEAGUE	\$	775.27
74559	CITY OF FRIDLEY	WNTR/SPRNG/SMMR '23 PICKLEBALL CLASSES	\$	1,640.00
74560	GALENA LIONS CLUB	GIRLFRIENDS GETAWAY ADMISSION TICKETS	\$	360.00
74561	GALENA-JO DAVIESS COUNTY HISTORICAL SOC	GFG GUIDE, BLKSMTH, GRANT MUSEUMS	\$	700.00
74562	GENERATOR POWER SYSTEMS	GENERATOR REPAIRS LS #1 & #2	\$	3,770.00
74563	HAUNTED GALENA TOUR COMPANY	GFG GALENA HAUNTED HIKE	\$	735.00
74564	HOOF IT GOAT TREKS	GFG GALENA GOAT HIKE	\$	732.53
74565	INSTRUMENTAL RESEARCH INC	AUGUST WATER TESTING	\$	88.00
74566	LEAGUE OF MINNESOTA CITIES	MEMBERSHIP DUES	\$	8,438.00
74567	MAC QUEEN EQUIPMENT. INC.	PARTS FOR TRACKLESS	Ś	720.80
74568	MANSFIELD OIL COMPANY	UNLEADED FUEL	Ś	745.21
74569	MINNESOTA MAYORS ASSOCIATION	MEMBERSHIP DUES R.NELSON	Ś	30.00
74570	NORSAN	SUPPLIES / FOUIPMENT	Ś	16.68
74571	OPG-3. INC.	LASERFICHE TRAINING	Ś	410.00
74572	RDO FOUIPMENT CO	PARTS	Ś	31.89
74573	STEINKRAUS PLUMBING INC	ABLE PARK SILLCOCK PROJECT	Ś	1 950 00
74574	WALTERS RECYCLING REFLISE SERV		Ś	10 137 27
74575	XCEL ENERGY	MONTHLY LITILITIES	\$ \$	216 37
74576	MN FALL FXPO	MN FALL MAINT EXPO-ALL PW/ 10.04-10.05	\$ \$	210.07
74577	ALLEGRA PRINT & IMAGING	LIB / PD CARDS & ENV/ CE COMPL NOTICE	¢ ¢	2 441 34
74578		EINAL PMNT 2023 SEAL COAT & CRACK REPAIR	¢	4 192 56
74579		LINIFORMA ALLOWANCEBENNEK/KILEY	¢	124 45
7/580			¢	63 50
74581	CAR WASH PARTNERS INC (dba: MISTER CAR W	CAR WASHES	¢	120.00
74582	CINTAS		¢	126.00
74582	COMCAST		¢	112 0.75
74585		PARK CAMERA MONITORING	¢	12.92
74585			¢	5 5 2 6 8 0
74586			¢	296.62
74500			ç ç	64.93
74507			ç ç	200.00
74500			э ¢	200.00
74505			¢ ¢	422.00
74590			¢ ¢	432.00
74591			¢ ¢	140.00 60.00
74592		MILEAGE REINIDIAQ PROF STANDARDS	¢ ¢	476.00
74595			¢ ¢	470.00
74594			¢ ¢	4,995.50
74595	MACQUEEN EQUIPMENT, INC.		ې د	1,410.00
74590			Ş	2,064.89
74597			Ş	152.90
74598			ې د	2,460.15
74599			ې د	801.00
74000			ې د	21.00
74601	NUKTHLAND TRUST SERVICES, INC.		\$ ¢	2,250.00
74602		PEST CONTROL SERVICES	\$ ¢	183.61
/4603	RICHARD KRAMER	MILEAGE REIMBIA& PROF STANDARDS	Ş	60.00

CITY OF SPRING LAKE PARK		Date: September 2023	
CLAIMS LIST APPROVED AND PAID		Page: 3	
	GENERAL	OPERATIONS	Claim Res. #23-17
<u>VOUCHER</u>	VENDOR	DESCRIPTION	AMOUNT
74604	RICK'S DEMOLITION & CONCRETE REMOVAL	8064 GRAFIELD ST	\$ 22,364.29
74605	SCHMITTY & SONS TRANSPORTATION	JERSEY BOYS BUS 09.13.23	\$ 1,098.63
74606	SLP FIRE DEPARTMENT	FIRE PROTECTION SERVICES AUGUST / SEPT 202	\$ 44,024.00
74607	STREICHER'S	UNIFORM ALLOWANCEDEPT TEST ON EQUIP	\$ 118.98
74608	TASC	COBRA ADMIN FEE	\$ 33.28
74609	TAYLORS FALLS SCENIC BOAT TOUR	FINAL PMNTTAYLORS FALLS BOAT & LUNCH 10	\$ 1,207.52
74610	USS MINNESOTA ONE MT LLC	SOLAR	\$ 14,379.65
74611	WALTERS RECYCLING REFUSE SERV	2YD ORGANICS & 6YD TRASH SERVICES	\$ 587.03
74612	AMERITAS	PAYROLL	\$ 37.42
74613	CENTRAL PENSION FUND	PAYROLL	\$ 1.040.04
74614	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$ 184.55
74615	HEALTH PARTNERS	PAYROLI	\$ 14,989,51
74616	LELS	PAYROLI	\$ 337.50
74617		ΡΑΥΡΟΙΙ	\$ 105.00
7/618	METHEF	PAVROLL	\$ 997.40
74610			\$ 557.40 \$ 225.50
74015			\$ 255.50 \$ 16.00
74020			\$ 10.00 \$ 4E1.09
74021			\$ 451.90 \$ 900.62
74022		SUPPLIES / STRAW BLAINKETS FOR ABLE PARK	> 099.02
74023			\$ 120.79 \$ 426.80
74624			\$ 420.80
74625			\$ 1,338.21
74626		PARTS FOR RESERVE VEHICLE	\$ 865.28
/462/		OPERATING SUPPLIES	\$ 80.98
74628		WINTER BREAK 2023/ SUMMER 2023 OUTINGS	\$ 2,200.09
74629	CITY OF FRIDLEY	SUMMER 2023 SAND VOLLEYBALL LEAGUE	\$ 453.26
74630	HAUGO GEO TECHNICAL SERVICES, LLC	HAYES POND SAMPLING	\$ 2,710.00
74631	JOEY D'S TREE SERVICE	CUT DOWN & HAUL 1 DEAD ASH TREE	\$ 1,200.00
74632	KAY OKEY	MILEAGE REIMB. 07/23-09/23	\$ 143.90
74633	LANDS' END	UNIFORM ALLOWANCEKILEY	\$ 121.85
74634	LEAGUE OF MN CITIES INS TRUST	CLAIMS 00487473/00490102 LOHSE-JOHNSON	\$ 1,270.64
74635	MANSFIELD OIL COMPANY	UNLEADED FUEL	\$ 398.83
74636	MENARDS-CAPITAL ONE TRADE CREDIT	CC PMNT	\$ 74.93
74637	MICHAEL LEDMAN	ADULT YOGA SEPTEMBER SESSION	\$ 243.00
74638	MINNESOTA EQUIPMENT	OIL FILTERS	\$ 330.10
74639	MINNESOTA TRANSPORTATION MUSEUM	OSCEOLA FALL TRAIN & PIZZA	\$ 1,500.00
74640	MOUNDS VIEW PARKS & RECREATION	SUMMER 2023 NM BEAN BAG TOSS LEAGUE	\$ 13.08
74641	M-R SIGN CO INC	STREET SIGNS	\$ 1,131.43
74642	MUNICIPAL PAVING PLANT	HOT MIX 08/23	\$ 1,196.50
74643	NEW BRIGHTON PARKS & RECREATION	SUMMER 2023 NM SAND VOLLEYBALL LEAGUE	\$ 238.87
74644	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$ 44.60
74645	OLD LOG THEATRE	MILLION DOLLAR QUARTET DEPOSIT	\$ 1,318.00
74646	PQT COMPANY INC	SPRUCE TIP BUNDLES	\$ 220.00
74647	TERRY RANDALL	MILEAGE REIMB. 2023 AWWA CONFERENCE	\$ 167.68
74648	RECYCLE TECHNOLOGIES	09/09 RECYCLING EVENT	\$ 2,598.15
74649	REVOLUTIONARY SPORTS, LLC	SUMMER SESSION III CLASSES	\$ 997.50
74650	SHRED-IT USA	SHREDDING SERVICES	\$ 134.20
74651	SOCIAL CLUB SIMPLE	UBER FOR TRANSPORTATION CLASS	\$ 150.00

		TOTAL DISBURSEMENTS	\$	355,396.08
74657	TWIN CITIES BMEU WEST	10.01.23 UB BILLS POSTAGE	\$	700.00
74656	XCEL ENERGY	MONTHLY UTILITIES	\$	3,545.71
74655	WILLIE MCCRAY	ADULT SOFTBALL UMPIRE	\$	1,360.00
74654	WILLIAM K MARSELLA	LEGACY LETTERS CLASS	\$	100.00
74653	THE HOME DEPOT CREDIT SERVICES	CC PMNT	\$	423.64
74652	THE GOOD YEAR TIRE & RUBBER COMPANY	TIRES	\$	1,362.20
<u>VOUCHER</u>	VENDOR	DESCRIPTION		AMOUNT
	GENERAL OPERATIONS		Claim	Res. #23-17
	CLAIMS LIST APPROVED AND PAID		Page:	4
	CITY OF SPR	RING LAKE PARK	Date:	September 2023

Date: September 2023 Page: 5 Claim Res. #23-17

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this ______ day of _____, 20____.

Signed: _____

Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 2023-38

RESOLUTION ACCEPTING MONETARY DONATION

WHEREAS, RCX Sports Leagues, LLC graciously made a monetary donation of \$250.00 to the Spring Lake Park Parks and Recreation Department

WHEREAS, the donation will be placed in the Recreation Program Fund for use by the Parks and Recreation Department for giveaways, decorations and music

NOW, THEREFORE, BE IT RESOLVED that the City Council of Spring Lake Park expresses the gratitude of the members of the Parks and Recreation Department and citizens of Spring Lake Park to RCX Sports Leagues, LLC for their generous donation.

The foregoing Resolution was moved for adoption by

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon the Mayor declared said Resolution duly passed and adopted this the 16th day October, 2023.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



Memorandum

То:	Mayor Nelson and Members of the City Council
From:	Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date:	October 10, 2023
Subject:	Anoka County Agreement for Residential Recycling Program 2024 - Select Committee on Recycling and the Environment (SCORE)

Enclosed is the copy of the 2024 Residential Recycling Agreement. The agreement must be signed and returned to Anoka County by November 10, 2023, in order to receive the funding for 2024.

The 2024 Municipal Reimbursement Funding Allocation allows us to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible actives to the project maximum, which shall not exceed \$61,350.00.

Base Funding Allocation (Includes Labor & Staffing):	\$16,650.00
Drop-off Grant:	\$17,500.00
General Enhancement Grant:	\$ 5,100.00
Organics Grant:	\$ 2,100.00
Additional Grant:	<u>\$20 000.00</u>
Total Contract Award:	\$61,350.00

Staff recommends approval of the agreement.

If you have any questions, please do not hesitate to contact me at 763-784-6491

2024 AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM

THIS AGREEMENT made and entered into on the 1st day of January 2024, notwithstanding the date of the signatures of the parties, between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as the "COUNTY", and the CITY OF SPRING LAKE PARK, hereinafter referred to as the "MUNICIPALITY".

WITNESSETH:

WHEREAS, the County will receive funding from the State of Minnesota pursuant to Minn. Stat. § 115A.557, the Select Committee on Recycling and the Environment (hereinafter "SCORE funds") during 2024 which must be used to encourage and improve recycling and a portion must be specifically directed to recycling source -separated compostable materials; and

WHEREAS, the County will also receive funding pursuant to Minn. Stat. § 473.8441, Local Recycling Development Grants (hereinafter "LRDG funds") during 2024; and

WHEREAS, the County also has additional budgeted program funding available to supplement SCORE and LRDG funds for solid waste recycling programs, so that the available amount for the Residential Recycling Program is \$1,611,188.00; and

WHEREAS, the County Solid Waste Management Master Plan 2018 (Master Plan 2018) and the Minnesota Pollution Control Agency (hereinafter "MPCA") Metropolitan Solid Waste Management Policy Plan 2016-2036 state that MSW generated in the County that is not reused, recycled, or composted, will be processed to the extent that processing capacity is available; and

WHEREAS, the Master Plan 2018 was developed with the participation of a representative from the Municipality staff, and the Municipality is required to develop and implement programs, practices, or methods designed to meet waste abatement goals by Minn. Stat. § 115A.551, Subd 2a. (b).; and

WHEREAS, the County wishes to assist the Municipality in meeting recycling goals established by Anoka County by providing said SCORE, LRDG, and County budgeted program funds to cities and townships in the County for solid waste recycling programs.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the parties mutually agree to the following terms and conditions:

- 1. **PURPOSE AND CONTRACT DOCUMENTS.** The purpose of this Agreement is to provide for cooperation between the County and the Municipality to implement solid waste recycling programs in the Municipality which will help the County and member municipalities meet the goals set in the current Anoka County Solid Waste Management Master Plan. The County and the Municipality agree that the information provided in the recitals above is to be incorporated into the purpose of this agreement.
 - The Anoka County Municipal Waste Abatement Grant Program (hereinafter "Grant Program") Contract Documents include: the **Anoka County Municipal Waste**

Abatement Grant Funding Application submitted by the Municipality for the current contract year, and the Grant Funding Award issued by Anoka County for the current contract year. These documents are incorporated into this agreement by reference and are components of the entire contract package. The order of precedence of these documents in the event of inconsistency or ambiguity shall be resolved in the following order: 1) this Agreement for Residential Recycling Program; 2) Grant Funding Award; and 3) Anoka County Municipal Waste Abatement Grant Funding Application.

- 2. **TERM.** The term of this Agreement is from January 1, 2024, through December 31, 2024, unless earlier terminated as provided herein.
- 3. **DEFINITIONS.** Defined terms contained in this Agreement and all the attachments are found in Minn. Stat. § 115A.03; 115A.471; and 115A.552. The use of capitalization for defined terms has no special effect. Additionally:
 - a. "Full-Service Recycling Drop-off Center" means centralized permanent drop-off center that is open at least two times a week and accepts at least four types of materials beyond traditional curbside recyclables, i.e.: mattresses, appliances, scrap metal, furniture, source-separated compostable materials, electronics, etc.
 - b. "Multi-family dwellings" means households within apartment complexes, condominiums, townhomes, mobile homes, and senior housing complexes.
 - c. "Community Partner" means community festivals which appear to the public to be supported and run by the Municipality but in fact are sponsored or co-sponsored by a municipality or an independent non-profit 501c (3) organization, for example: the Anoka Halloween Parade.
- 4. **ELIGIBILITY FOR FUNDS.** Per Minn. Stat. § 115A.557, Subd. 1, funding eligibility is based primarily on population, with a minimum funding floor. For 2024, the County has determined that funding will be determined by the Grant Program funding application. The Municipality is entitled to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities up to the project maximum, which shall not exceed \$61,350.00. The Municipality shall be provided documentation of the funding award determination and rationale as indicated by the approved 2024 Grant Program Funding Application.

The County reserves the right to assess reimbursement reporting status for each municipality mid-year and recommend funding adjustments as determined by the County Program Specialist managing the Grant Program.

The County also reserves the right to withdraw reimbursement of approved expenses if the requirements noted in section 6. of this contract are not met.

The County also reserves the ability to assess the programs and reallocate unused SCORE and/or, LRDG funds mid-year if any participating municipality demonstrates the need for the funding and funds are available. The Municipality shall be provided documentation of the Grant Program funding award determination and rationale as indicated by the 2024 Grant Program Funding Award.

- 5. **PROGRAM.** The Municipality shall develop and implement a residential solid waste recycling program adequate to meet the Municipality's annual recycling goal of 749 tons of recyclable and source-separated compostable materials as established by the County. The Municipality shall ensure that the recyclable materials collected are delivered to processors or end markets for recycling or composting.
 - a. The Municipal recycling program shall include the following components:
 - i. Per Minn. Stat. § 115A.552, each household (including both single and Multi-family dwellings) in the Municipality shall have the Opportunity to Recycle at least four broad types of materials, including but not limited to, paper (including cardboard/paperboard cartons), glass, plastic, and metal.
 - ii. The recycling (including any organics) program shall be operated in compliance with all applicable federal, state, and local laws, ordinances, rules, and regulations.
 - iii. The Municipality shall implement a public information program that contains at least one of the following components:
 - One promotional mailing to each household focused exclusively on the Municipality's recycling and source-separated compostable materials program;
 - (2) One promotional advertisement detailing recycling and source-separated compostable materials opportunities available for residents included in the Municipality's newsletter or local newspaper; or
 - (3) Two community outreach activities at Municipal or Community Partner events to inform residents about recycling and source-separated compostable materials opportunities.
 - iv. The public information components listed above shall focus on all recyclable materials and the various opportunities to recycle and compost source-separated compostable materials within the Municipality. The Municipality shall incorporate County/regional/State campaigns and images and use the toolkits provided by the County when preparing promotional materials. The Municipality, on an ongoing basis, shall identify new residents and provide detailed information on the recycling opportunities available to these new residents. The County shall work with the Municipality on promotional materials to coordinate messages. The Municipality shall provide promotional materials to the County for review prior to publication to ensure accuracy.
 - v. The Municipality shall offer a minimum of one spring or fall recycling drop-off event where items not normally accepted at the curb are collected for recycling. If the Municipality is hosting a monthly drop-off as described below, the spring/fall recycling drop-off events may be included within that program.
 - b. The Municipality is encouraged to expand its recycling program to include one or more of the following components in order to receive additional funding.

- i. Organize monthly/quarterly recycling drop-off events which can be held in conjunction with a neighboring municipality(ies) on a cooperative basis for the citizens of both/all municipalities.
- ii. Provide a community event recycling program, which at a minimum would consist of providing recycling opportunities at all Municipal sponsored or Community Partner events and festivals as required by Minn. Stat. § 115A.151. The feasibility of adding source-separated compostable material collection at the event will be explored, and if feasible, implemented as an enhancement to the waste abatement program.
- iii. Provide the opportunity for citizens to engage in recycling activities at Municipal and Community Partner facilities as required by Minn. Stat. § 115A.151 such as athletic fields and public centers.
- iv. Organize and manage a Full-Service Recycling Drop-off Center.
- v. Implement enhanced recycling promotion and assistance for Multi-family dwellings.
- vi. Develop additional opportunities for source-separated compostable materials collection.
- vii. Develop and implement additional opportunities to recycle bulky and problem materials (e.g., appliances, batteries, electronics, fluorescent lamps, mattresses, oil, scrap metal, etc.) from residents on an on-going basis either curbside or at a drop-off.
- c. If the Municipality's recycling program did not achieve the Municipality's recycling goals as established by the County for the prior calendar year, the Municipality shall work with the County to prepare a plan to achieve the recycling goals set forth in this Agreement.
- d. The Municipality's recycling program shall be limited to residential programming for funding reimbursements under this Agreement. The County will not reimburse business recycling programming or household hazardous waste programming by the Municipality. Any inquiries or requests regarding these topics should be sent to the County for response.
- e. In addition to the above requirements designed to increase residential recycling opportunities, the Municipality shall provide recycling opportunities in all municipal buildings including but not limited to, city offices, public meeting rooms and parks, as required by Minn. Stat. § 115A.151.
- f. If the Municipality requests reimbursement for park/public entity recycling/organics/trash waste systems/containers, the Municipality needs to work with the County before an order is placed to make sure the containers are consistent with the requirements set forth by the County for colors e.g. (blue for recycling, green for organics and gray or black for trash), openings and labels.

- g. Pursuant to Minn. Stat. §§ 115A. 46, 115A.471 and 473.848, all waste generated by municipal government activities (including city/town halls, public works and public safety buildings, parks, and libraries, and for municipalities that arrange for waste services on behalf of their residents (organized collection)) shall be delivered to a waste processing plant for disposal as long as capacity is available. Failure to comply with this provision shall constitute a breach of this Agreement resulting in the loss of all Grant Funding unless, pursuant to statute, the Municipality has conferred with the County and developed a plan to comply within a reasonable period of time.
- 6. **REPORTING.** The Municipality shall submit the following forms via Re-TRAC: application, reimbursement, and tonnage report forms to the County on the schedule noted below:
 - a. <u>June 3, 2024</u> Deadline for submitting via Re-TRAC the 2025 Anoka County Municipal Waste Abatement Grant Funding Application and all required attachments
 - b. <u>July 12, 2024</u> Deadline for submitting via Re-TRAC the 2024 January June Anoka County Municipal Reimbursement Report Form and all required attachments
 - c. <u>July 31, 2024</u> Deadline for submitting via Re-TRAC the 2024 January June Anoka County Municipal Tonnage Report Form and all required attachments
 - d. <u>November 15, 2024</u> Deadline for submitting via DocuSign the signed 2025 Agreement for Residential Recycling Program
 - e. <u>January 10, 2025</u> Deadline for submitting via Re-TRAC the 2024 July December Anoka County Municipal Reimbursement Report Form and all required attachments
 - f. <u>January 31, 2025</u> Deadline for submitting via Re-TRAC the 2024 July December Anoka County Municipal Tonnage Report Form and all required attachments
 - g. For the Anoka County Municipal Waste Abatement Grant Funding Application, using set categories in Re-TRAC, the:
 - Municipality is required to follow application instructions
 - Municipality must refer to list of eligible expenses when completing the application
 - Municipality is required to upload in Re-TRAC a complete and accurate 2024 Staffing Metric and Drop-off Calculator
 - Municipality is required to upload in Re-TRAC a complete and accurate .pdf file of up-to-date promotions listing collection opportunities at curbside, permanent drop-off centers or other special events
 - h. For the Anoka County Municipal Reimbursement Report Form, using set categories in Re-TRAC, the:
 - Municipality is required to follow reimbursement form instructions

- Municipality must refer to list of eligible expenses when completing the reimbursement form
- If the Municipality is being audited, the Municipality must provide a full accounting of the expenses incurred that have been approved in the 2024 Municipal Waste Abatement Grant Funding Application
- Municipality is required to upload in Re-TRAC a complete and accurate Reimbursement Worksheet which matches the amounts entered in the associated sections in the Re-TRAC Reimbursement Report Form
- Information regarding any revenue received from sources other than the County, for the Municipality's recycling and source-separated organics programs, i.e., revenue taken in from the sale of recyclables and fees collected from residents, shall be reported
- Copies of all promotional materials that have been prepared by the Municipality during each reporting period shall be uploaded in the Re-TRAC Reimbursement Report Form
- i. For the Municipal Tonnage Report Form, using set categories in Re-TRAC, the:
 - Municipality is required to follow tonnage report form instructions
 - Municipality shall keep detailed records documenting the disposition of all recyclable materials collected pursuant to this Agreement
 - When calculating <u>all</u> tonnage categories, weight slips from haulers and end markets are required. If weight slips cannot be obtained, written documentation of the quantity and type of material being reused, recycled, or composted must be provided
 - Using quantity and type of material, the Municipality shall use the conversion factors provided by the County to determine the tonnage
 - If County conversion factors do not apply to any given materials, a description of the methodology used for calculations must be provided to the County
 - If the Municipality is being audited, the Municipality must provide a full accounting of the amount of waste which has been reused, recycled, and composted due to the Municipality's activities and the efforts of other community programs, redemption centers and drop-off centers
 - Municipality is required to upload in Re-TRAC a complete and accurate Tonnage Worksheet which matches the amounts entered in the associated sections in the Re-TRAC Tonnage Report Form
 - For waste abatement programs run by other persons or entities, the Municipality shall provide documentation of materials recycled by the Municipality's residents through these other programs
- j. The Municipality agrees to support County efforts in obtaining hauler reports by ensuring compliance through ordinance, contract or license requirements and the ability to exercise punitive actions, if needed.
- k. The Municipality agrees to furnish the County with additional reports in form and at frequencies requested by the County for financial evaluation, program management purposes, and reporting to the State of Minnesota.

- 7. **REIMBURSEMENT PAYMENT PROCEDURE.** Approved grant reimbursement payments shall be paid in accordance with standard County procedures, subject to the approval of the Anoka County Board of Commissioners. Payments will not be made until the set contract deadlines are met.
- 8. **PUBLICATIONS.** The Municipality shall acknowledge the financial assistance of Anoka County on all promotional materials, reports and publications relating to the activities funded under this Agreement, by including the following acknowledgement: "Funded by the Anoka County Board of Commissioners and State SCORE funds." The Municipality shall provide to the County copies of all promotional materials funded by this grant.

The County shall provide to the Municipalities printed public information pieces about County programs and topics developed by the Recycling Education Committee (REC). The Municipality shall not modify County provided publications and promotional materials.

Information about all County programs and drop-off sites that a Municipality plans to publish in a Municipal communication, printed, electronic, or on social media platforms shall be provided to the County for review and approved by the County prior to publication. This includes all information related to County waste prevention, reduction, recycling programs, County household hazardous waste operations and the County compost sites.

To ensure content accuracy and message consistency throughout the region, any technical information about waste prevention, reduction, recycling, composting and household hazardous waste should be provided to the County for review, before it is printed, to verify that it is correct information for Anoka County. Information copied from the Internet may not be accurate for the twin cities metro area.

9. **INDEMNIFICATION.** The County agrees to indemnify, defend, and hold the Municipality harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the County under this Agreement.

The Municipality agrees to indemnify, defend, and hold the County harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the Municipality under this Agreement.

The provisions of this subdivision shall survive the termination or expiration of the term of this Agreement.

10. GENERAL PROVISIONS.

a. In performing the provisions of this Agreement, both parties agree to comply with all applicable federal, state, or local laws, ordinances, rules, regulations, or

standards established by any agency or special governmental unit which are now or hereafter promulgated insofar as they relate to performance of the provisions of this Agreement. In addition, the Municipality shall comply with all applicable requirements of the State of Minnesota for the use of SCORE funds provided to the Municipality by the County under this Agreement. The Municipality shall also comply with all relevant portions of the current Anoka County Solid Waste Management Master Plan and shall participate in the preparation of the successor Master Plans.

- b. If the Municipality utilizes the services of a subcontractor for purposes of meeting requirements herein, the Municipality shall be responsible for the performance of all such subcontracts and shall ensure that the subcontractors perform fully the terms of the subcontract. The agreement between the Municipality and a subcontractor shall obligate the subcontractor to comply fully with the terms of this Agreement.
- c. It is understood and agreed that the entire agreement is contained herein, and that this Agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.
- d. Any amendments, alterations, variations, modifications, or waivers of this Agreement shall be valid only when they have been reduced to writing, duly signed by the parties.
- e. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held to be contrary to law, such decision shall not affect the remaining portion of this Agreement.
- f. Nothing in this Agreement shall be construed as creating the relationship of copartners, joint venturers, or an association between the County and the Municipality, nor shall the Municipality, its employees, agents, or representatives be considered employees, agents, or representatives of the County for any purpose.
- g. The Municipality shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Municipality shall maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. The Municipality shall maintain records sufficient to reflect that all funds received under this Agreement were expended in accordance with Minn. Stat. § 115A.557, Subd. 2, for residential solid waste recycling purposes. The Municipality shall also maintain records of the quantities of materials recycled. All records and accounts shall be retained as provided by law, but in no event for a period of less than five years from the last receipt of payment from the County pursuant to this Agreement.
- h. Pursuant to Minn. Stat. § 16C.05, the Municipality shall allow the County or other persons or agencies authorized by the County, and the State of Minnesota, including the Legislative Auditor or the State Auditor, access to the records of the

Municipality at reasonable hours, including all books, records, documents, and accounting procedures and practices of the Municipality relevant to the subject matter of the Agreement, for purposes of audit. In addition, the County shall have access to the project site(s), if any, at reasonable hours.

- i. The County reserves the right to withdraw reimbursement of approved expenses if the Municipality does not comply with state law or the County's Solid Waste Ordinance.
- 11. **TERMINATION.** This Agreement may be terminated by mutual written agreement of the parties or by either party, with or without cause, by giving not less than seven (7) days' written notice, delivered by mail or in person to the other party, specifying the date of termination. If this Agreement is terminated, assets acquired in whole or in part with funds provided under this Agreement shall be the property of the Municipality so long as said assets are used by the Municipality for the purpose of a landfill abatement program approved by the County.

(SIGNATURE PAGE TO FOLLOW)

IN WITNESS WHEREOF, the parties hereunto set their hands.

COUNTY OF ANOKA
By: Cindy Cesare, Chief Officer Anoka County Human Services
Date:
By: Rhonda Sivarajah County Administrator
Date:
Approved as to form and legality:
By: Kurt Deile Assistant County Attorney
Date:

kcd\contracts\integrated waste contracts\SCORE grants\2024_____

Attachment A

Minnesota Statutes Referenced in Agreement for Residential Recycling Program

Chapter 115A WASTE MANAGEMENT

Minn. Stat. §115A.03 Definitions

Subdivision 1. Applicability.

For the purposes of this chapter, the terms defined in this section have the meanings given them, unless the context requires otherwise.

Subd. 2. **Agency.** "Agency" means the Pollution Control Agency.

Subd. 3. [Repealed, <u>1989 c 335 art 1 s 270]</u>

Subd. 3a. Arrange for management.

"Arrange for management" means an activity undertaken by a person that determines the ultimate disposition of solid waste that is under the control of the person, including delivery of the waste to a transfer station for transport to another solid waste management facility. Knowledge of the destination of waste by a generator is by itself insufficient for arranging for management unless the generator knows that the destination is an environmentally inferior facility as defined in this section, has the ability to redirect the waste to an environmentally superior facility and ensure its delivery to that facility, and chooses not to redirect the waste.

Subd. 4. Cities.

"Cities" means statutory and home rule charter cities and towns authorized to plan under sections 462.351 to 462.364.

Subd. 5. Collection.

"Collection" means the aggregation of waste from the place at which it is generated and includes all activities up to the time the waste is delivered to a waste facility.

Subd. 6. Commercial waste facility.

"Commercial waste facility" means a waste facility established and permitted to sell waste processing or disposal services to generators other than the owner and operator of the facility.

Subd. 6a. Commissioner.

"Commissioner" means the commissioner of the Pollution Control Agency.

Subd. 7. Construction debris.

"Construction debris" means waste building materials, packaging, and rubble resulting from construction, remodeling, repair, and demolition of buildings and roads.

Subd. 7a. Containment.

"Containment" means isolating, controlling, and monitoring waste in a waste facility in order to prevent a release of waste from the facility that would have an adverse impact upon human health and the environment.

Subd. 8. Development region.

"Development region" means a region designated pursuant to sections 462.381 to 462.397.

Subd. 8a. [Repealed, 1Sp2005 c 1 art 2 s 162]

Subd. 9. Disposal or dispose.

"Disposal" or "dispose" means the discharge, deposit, injection, dumping, spilling, leaking, or placing of any waste into or on any land or water so that the waste or any constituent thereof may enter the environment or be emitted into the air, or discharged into any waters, including groundwaters.

Subd. 10. Disposal facility.

"Disposal facility" means a waste facility permitted by the agency that is designed or operated for the purpose of disposing of waste on or in the land, together with any appurtenant facilities needed to process waste for disposal or transfer to another waste facility.

Subd. 10a. Environmentally inferior.

"Environmentally inferior" means a solid waste management method that is lower on the list of preferred waste management methods in section 115A.02 than a solid waste management method chosen by a county or, as applied to a facility, means a waste management facility that utilizes a waste management method that is lower on the list of preferred waste management methods than the waste management method chosen by a county. In addition, as applied to disposal facilities, a facility that does not meet the standards for new facilities in Code of Federal Regulations, title 40, chapters 257 and 258, is environmentally inferior to a facility that does meet these standards.

Subd. 11. Generation.

"Generation" means the act or process of producing waste.

Subd. 12. Generator.

"Generator" means any person who generates waste.

Subd. 13. Hazardous waste.

"Hazardous waste" has the meaning given it in section <u>116.06</u>, subdivision 11.

Subd. 13a. Industrial waste.

"Industrial waste" means solid waste resulting from an industrial, manufacturing, service, or commercial activity that is managed as a separate waste stream.

Subd. 14. Intrinsic hazard.

"Intrinsic hazard" of a waste means the propensity of the waste to migrate in the environment, and thereby to become exposed to the public, and the significance of the harm or damage likely to result from exposure of natural resources or the public to the waste, as a result of such inherent or induced attributes of the waste as its chemical and physical stability, solubility, bioconcentratability, toxicity, flammability, and corrosivity.

Subd. 15. Intrinsic suitability.

(a) "Intrinsic suitability" of a land area or site means that, based on existing data on the inherent and natural attributes, physical features, and location of the land area or site, there is no known reason why the waste facility proposed to be located in the area or site cannot reasonably be expected to qualify for permits in accordance with agency rules. Agency certification of intrinsic suitability shall be based on data submitted to the agency by the proposing entity and data included by the administrative law judge in the record of any public hearing on recommended certification, and applied against criteria in agency rules and any additional criteria developed by the agency in effect at the time the proposing entity submits the site for certification.

(b) In the event that all candidate sites selected by the board before May 3, 1984, are eliminated from further consideration and a new search for candidate sites is commenced, "intrinsic suitability" of a land area or site shall mean that, because of the inherent and natural attributes, physical features, and location of the land area or site, the waste facility proposed to be located in the area or site would not be likely to result in material harm to the public health and safety and natural resources and that therefore the proposed facility can reasonably be expected to qualify for permits in accordance with agency rules.

Subd. 16. [Repealed, <u>1997 c 7 art 1 s 26</u>]

Subd. 17. Local government unit.

"Local government unit" means cities, towns, and counties.

Subd. 17a. Major appliances.

"Major appliances" means clothes washers and dryers, dishwashers, hot water heaters, heat pumps, furnaces, garbage disposals, trash compactors, conventional and microwave ovens, ranges and stoves, air conditioners, dehumidifiers, refrigerators, and freezers.

Subd. 18. Metropolitan area.

"Metropolitan area" has the meaning given it in section 473.121.

Subd. 19. Metropolitan Council.

"Metropolitan Council" means the council established in chapter 473.

Subd. 20. [Repealed, <u>1994 c 628 art 3 s 209</u>]

Subd. 21. Mixed municipal solid waste.

(a) "Mixed municipal solid waste" means garbage, refuse, and other solid waste from residential, commercial, industrial, and community activities that the generator of the waste aggregates for collection, except as provided in paragraph (b).

(b) Mixed municipal solid waste does not include auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams.

Subd. 22. Natural resources.

"Natural resources" has the meaning given it in chapter 116B.

Subd. 22a. [Repealed, <u>1Sp2005 c 1 art 2 s 162</u>]

Subd. 22b. Packaging.

"Packaging" means a container and any appurtenant material that provide a means of transporting, marketing, protecting, or handling a product. "Packaging" includes pallets and packing such as blocking, bracing, cushioning, weatherproofing, strapping, coatings, closures, inks, dyes, pigments, and labels.

Subd. 23. Person.

"Person" has the meaning given it in section <u>116.06</u>, but does not include the Pollution Control Agency.

Subd. 24. Political subdivision.

"Political subdivision" means any municipal corporation, governmental subdivision of the state, local government unit, special district, or local or regional board, commission, or authority authorized by law to plan or provide for waste management.

Subd. 24a. Problem material.

"Problem material" means a material that, when it is processed or disposed of with mixed municipal solid waste, contributes to one or more of the following results:

(1) the release of a hazardous substance, or pollutant or contaminant, as defined in section <u>115B.02</u>, <u>subdivisions 8, 13, and 15</u>;

(2) pollution of water as defined in section <u>115.01</u>, subdivision <u>13</u>;

- (3) air pollution as defined in section 116.06, subdivision 4; or
- (4) a significant threat to the safe or efficient operation of a solid waste facility.

Subd. 24b. Postconsumer material.

"Postconsumer material" means a finished material that would normally be discarded as a solid waste having completed its life cycle as a consumer item.

Subd. 25. Processing.

"Processing" means the treatment of waste after collection and before disposal. Processing includes but is not limited to reduction, storage, separation, exchange, resource recovery, physical, chemical, or biological modification, and transfer from one waste facility to another.

Subd. 25a. Recyclable materials.

"Recyclable materials" means materials that are separated from mixed municipal solid waste for the purpose of recycling or composting, including paper, glass, plastics, metals, automobile oil, batteries, source-separated compostable materials, and sole source food waste streams that are managed through biodegradative processes. Refuse-derived fuel or other material that is destroyed by incineration is not a recyclable material.

Subd. 25b. Recycling.

"Recycling" means the process of collecting and preparing recyclable materials and reusing the materials in their original form or using them in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.

Subd. 25c. Recycling facility.

"Recycling facility" means a facility at which materials are prepared for reuse in their original form or for use in manufacturing processes that do not cause the destruction of the materials in a manner that precludes further use.

Subd. 25d. Refuse-derived fuel.

"Refuse-derived fuel" means a product resulting from the processing of mixed municipal solid waste in a manner that reduces the quantity of noncombustible material present in the waste, reduces the size of waste components through shredding or other mechanical means, and produces a fuel suitable for combustion in existing or new solid fuel-fired boilers.

Subd. 26. Regional development commission.

"Regional development commission" means a commission established pursuant to sections 462.381 to 462.397.

Subd. 26a. Resource conservation.

"Resource conservation" means the reduction in the use of water, energy, and raw materials.

Subd. 27. Resource recovery.

"Resource recovery" means the reclamation for sale, use, or reuse of materials, substances, energy, or other products contained within or derived from waste.

Subd. 28. Resource recovery facility.

"Resource recovery facility" means a waste facility established and used primarily for resource recovery, including related and appurtenant facilities such as transmission facilities and transfer stations primarily serving the resource recovery facility.

Subd. 28a. Retrievable storage.

"Retrievable storage" means a method of disposal whereby wastes are placed in a facility established pursuant to sections $\underline{115A.18}$ to $\underline{115A.30}$ for an indeterminate period in a manner designed to allow the removal of the waste at a later time.

Subd. 28b. Sanitary district.

"Sanitary district" means a sanitary district with the authority to regulate solid waste.

Subd. 29. Sewage sludge.

"Sewage sludge" means solid, semisolid, or liquid residue generated during the treatment of domestic sewage in a treatment works. It includes, but is not limited to, scum or solids removed in primary, secondary, or advanced wastewater treatment processes and a material derived from sewage sludge. Sewage sludge does not include ash generated during the firing of sewage sludge in a sewage sludge incinerator or grit and screenings generated during preliminary treatment of domestic sewage in a treatment works. Sewage sludge that is acceptable and beneficial for recycling on land as a soil conditioner and nutrient source is also known as biosolids.

Subd. 30. Sewage sludge disposal facility.

"Sewage sludge disposal facility" means property owned or leased by a political subdivision and used for interim or final disposal or land spreading of sewage sludge.

Subd. 31. Solid waste.

"Solid waste" has the meaning given it in section <u>116.06</u>, subdivision 22.

Subd. 32. Solid waste management district or waste district.

"Solid waste management district" or "waste district" means a geographic area extending into two or more counties in which the management of solid waste is vested in a special district established pursuant to sections $\underline{115A.62}$ to $\underline{115A.72}$.

Subd. 32a. MS 1994 [Renumbered subd 32c]

Subd. 32a. Source-separated compostable materials.

"Source-separated compostable materials" means materials that:

(1) are separated at the source by waste generators for the purpose of preparing them for use as compost;

(2) are collected separately from mixed municipal solid waste, and are governed by the licensing provisions of section <u>115A.93</u>;

(3) are comprised of food wastes, fish and animal waste, plant materials, diapers, sanitary products, and paper that is not recyclable because the commissioner has determined that no other person is willing to accept the paper for recycling;

(4) are delivered to a facility to undergo controlled microbial degradation to yield a humus-like product meeting the agency's class I or class II, or equivalent, compost standards and where process rejects do not exceed 15 percent by weight of the total material delivered to the facility; and

(5) may be delivered to a transfer station, mixed municipal solid waste processing facility, or recycling facility only for the purposes of composting or transfer to a composting facility, unless the commissioner determines that no other person is willing to accept the materials.

Subd. 32b. MS 1994 [Renumbered subd 32d]

Subd. 32b. Source-separated recyclable materials.

"Source-separated recyclable materials" means recyclable materials, including commingled recyclable materials, that are separated by the generator.

Subd. 32c. Stabilization.

"Stabilization" means a chemical or thermal process in which materials or energy are added to waste in order to reduce the possibility of migration of any hazardous constituents of the resulting stabilized waste in preparation for placement of the waste in a stabilization and containment facility.

Subd. 32d. Stabilization and containment facility.

"Stabilization and containment facility" means a waste facility that is designed for stabilization and containment of waste, together with other appurtenant facilities needed to process waste for stabilization, containment, or transfer to another facility.

Subd. 33. Transfer station.

"Transfer station" means an intermediate waste facility in which waste collected from any source is temporarily deposited to await transportation to another waste facility.

Subd. 34. Waste.

"Waste" means solid waste, sewage sludge, and hazardous waste.

Subd. 35. Waste facility.

"Waste facility" means all property, real or personal, including negative and positive easements and water and air rights, which is or may be needed or useful for the processing or disposal of waste, except property for the collection of the waste and property used primarily for the manufacture of scrap metal or paper. Waste facility includes but is not limited to transfer stations, processing facilities, and disposal sites and facilities.

Subd. 36. Waste management.

"Waste management" means activities which are intended to affect or control the generation of waste and activities which provide for or control the collection, processing and disposal of waste.

Subd. 36a. Waste management method chosen by a county.

"Waste management method chosen by a county" means:

(1) a waste management method that is mandated for waste generated in the county by section $\underline{115A.415}$, $\underline{473.848}$, $\underline{473.849}$, or other state law, or by county ordinance based on the county solid waste management plan developed, adopted, and approved under section $\underline{115A.46}$ or $\underline{458D.05}$ or the county solid waste management master plan developed, adopted, and approved under section $\underline{473.803}$; or

(2) a waste management facility or facilities, developed under the county solid waste management plan or master plan, to which solid waste generated in a county is directed by an ordinance developed, adopted, and approved under sections $\underline{115A.80}$ to $\underline{115A.893}$.

Subd. 36b. Waste reduction or source reduction.

"Waste reduction" or "source reduction" means an activity that prevents generation of waste or the inclusion of toxic materials in waste, including:

(1) reusing a product in its original form;

(2) increasing the life span of a product;

(3) reducing material or the toxicity of material used in production or packaging; or

(4) changing procurement, consumption, or waste generation habits to result in smaller quantities or lower toxicity of waste generated.

Subd. 37. Waste rendered nonhazardous.

"Waste rendered nonhazardous" means (1) waste excluded from regulation as a hazardous waste under the delisting requirements of United States Code, title 42, section 6921 and any federal and state delisting rules, and (2) other nonhazardous residual waste from the processing of hazardous waste.

Subd. 38. Yard waste.

"Yard waste" means garden wastes, leaves, lawn cuttings, weeds, shrub and tree waste, and prunings.

History:

 $\frac{1980 c 564 art 1 s 3}{1981 c 352 s 1,2}; \frac{1983 c 373 s 5}{6}; \frac{1984 c 640 s 32}{1984 c 644 s}; \frac{1}{2}; \frac{1985 c 274 s 1}{3}; \frac{1986 c 425 s 12}{17}; \frac{1987 c 348 s 1}{2}; \frac{1988 c 524 s 1}{1988 c 685 s}; \frac{1}{2}, \frac{1989 c 325 s 3}{1989 c 335 art 1 s 128}, \frac{129,269}{129,269}; \frac{15p1989 c 1 art 18 s 3}{129,360 s}; art 20 s$ 1,2; $\frac{1991 c 303 s 1}{1991 c 337 s 6}, \frac{7}{44}; \frac{1992 c 593 art 1 s 5}{7,28}; \frac{1993 c 249 s}{1995 c 220 s 96}; \frac{1995 c 247 art}{1995 c 247 art}; \frac{1 s 66}{1996 c 470 s 2}, \frac{15p2005 c 1 art 2 s 161}{128}; \frac{2008 c 357 s 32,33}{129,2015 c 4 art 4 s 104}, \frac{105}{105}$

Minn. Stat. § 115A.151 RECYCLING REQUIREMENTS; PUBLIC ENTITIES; COMMERCIAL BUILDINGS; SPORTS FACILITIES.

(a) A public entity, the owner of a sports facility, and an owner of a commercial building shall:

(1) ensure that facilities under its control, from which mixed municipal solid waste is collected, also collect at least three recyclable materials, such as, but not limited to, paper, glass, plastic, and metal; and

(2) transfer all recyclable materials collected to a recycler.

(b) For the purposes of this section:

(1) "public entity" means the state, an office, agency, or institution of the state, the Metropolitan Council, a metropolitan agency, the Metropolitan Mosquito Control Commission, the legislature, the courts, a county, a statutory or home rule charter city, a town, a school district, a special taxing district, or any entity that receives an appropriation from the state for a capital improvement project after August 1, 2002;

(2) "metropolitan agency" and "Metropolitan Council" have the meanings given them in section <u>473.121;</u>

(3) "Metropolitan Mosquito Control Commission" means the commission created in section <u>473.702;</u>

(4) "commercial building" means a building that:

(i) is located in a metropolitan county, as defined in section <u>473.121;</u>

(ii) contains a business classified in sectors 42 to 81 under the North American Industrial Classification System; and

(iii) contracts for four cubic yards or more per week of solid waste collection; and

(5) "sports facility" means a professional or collegiate sports facility at which competitions take place before a public audience.

History: <u>1Sp1989 c 1 art 18 s 9</u>; <u>1991 c 337 s 12</u>; <u>1996 c 457 s 10</u>; <u>2002 c 312 s 2</u>; <u>2014 c 225 s</u> <u>4</u>; <u>2014 c 312 art 13 s 24</u>

Minn. Stat. §115A.46 REGIONAL AND LOCAL SOLID WASTE MANAGEMENT PLAN; REQUIREMENTS.

Subdivision 1. General.

(a) Plans shall address the state policies and purposes expressed in section $\underline{115A.02}$ and may not be inconsistent with state law.

(b) Plans for the location, establishment, operation, maintenance, and postclosure use of facilities and facility sites, for ordinances, and for licensing, permit, and enforcement activities shall be consistent with the rules adopted by the agency pursuant to chapter 116.

(c) Plans shall address:

(1) the resolution of conflicting, duplicative, or overlapping local management efforts;

(2) the establishment of joint powers management programs or waste management districts where appropriate; and

(3) other matters as the rules of the agency may require consistent with the purposes of sections $\underline{115A.42}$ to $\underline{115A.46}$.

(d) Political subdivisions preparing plans under sections <u>115A.42</u> to <u>115A.46</u> shall consult with persons presently providing solid waste collection, processing, and disposal services.

(e) Plans must be submitted to the commissioner for approval. When a county board is ready to have a final plan approved, the county board shall submit a resolution requesting review and approval by the commissioner. After receiving the resolution, the commissioner shall notify the county within 45 days whether the plan as submitted is complete and, if not complete, the specific items that need to be submitted to make the plan complete. Within 90 days after a complete plan has been submitted, the commissioner shall approve or disapprove the plan. If the plan is disapproved, reasons for the disapproval must be provided.

(f) After initial approval, each plan must be updated and submitted for approval at least every ten years. The plan must be revised as necessary so that it is not inconsistent with state law.

(g) Rules that regulate plan content under subdivision 2 must reflect demographic, geographic, regional, and solid waste system differences that exist among the counties.

Subd. 2. Contents.

(a) The plans shall describe existing collection, processing, and disposal systems, including schedules of rates and charges, financing methods, environmental acceptability, and opportunities for improvements in the systems.

(b) The plans shall include an estimate of the land disposal capacity in acre-feet which will be needed through the year 2000, on the basis of current and projected waste generation practices. In assessing the need for additional capacity for resource recovery or land disposal, the plans shall take into account the characteristics of waste stream components and shall give priority to waste reduction, separation, and recycling.

(c) The plans shall require the most feasible and prudent reduction of the need for and practice of land disposal of mixed municipal solid waste.

(d) The plans shall address at least waste reduction, separation, recycling, and other resource recovery options, and shall include specific and quantifiable objectives, immediately and over specified time periods, for reducing the land disposal of mixed municipal solid waste and for the implementation of feasible and prudent reduction, separation, recycling, and other resource recovery options. These objectives shall be consistent with statewide objectives as identified in statute. The plans shall describe methods for identifying the portions of the waste stream such as leaves, grass, clippings, tree and plant residue, and paper for application and mixing into the soil and use in agricultural practices. The plans shall describe specific functions to be performed and activities to be undertaken to achieve the abatement, reduction, separation, recycling, and other resource recovery objectives and shall describe the estimated cost, proposed manner of financing, and timing of the functions and activities. The plans shall describe proposed mechanisms for complying with the recycling requirements of section <u>115A.551</u>, and the household hazardous waste management requirements of section <u>115A.96</u>, subdivision 6.

(e) The plans shall include a comparison of the costs of the activities to be undertaken, including capital and operating costs, and the effects of the activities on the cost to generators and on persons currently providing solid waste collection, processing, and disposal services. The plans shall include alternatives which could be used to achieve the abatement objectives if the proposed functions and activities are not established.

(f) The plans shall designate how public education shall be accomplished. The plans shall, to the extent practicable and consistent with the achievement of other public policies and purposes, encourage ownership and operation of solid waste facilities by private industry. For solid waste facilities owned or operated by public agencies or supported primarily by public funds or obligations issued by a public

agency, the plans shall include criteria and standards to protect comparable private and public facilities already existing in the area from displacement unless the displacement is required in order to achieve the waste management objectives identified in the plan.

(g) The plans shall establish a siting procedure and development program to assure the orderly location, development, and financing of new or expanded solid waste facilities and services sufficient for a prospective ten-year period, including estimated costs and implementation schedules, proposed procedures for operation and maintenance, estimated annual costs and gross revenues, and proposals for the use of facilities after they are no longer needed or usable.

(h) The plans shall describe existing and proposed county and municipal ordinances and license and permit requirements relating to solid waste management and shall describe existing and proposed regulation and enforcement procedures.

Subd. 3. [Repealed, <u>1984 c 644 s 82</u>]

Subd. 4. Delegating solid waste responsibilities.

A county or a solid waste management district established under sections <u>115A.62</u> to <u>115A.72</u> may not delegate to another governmental unit or other person any portion of its responsibility for solid waste management unless it establishes a funding mechanism to assure the ability of the entity to which it delegates responsibility to adequately carry out the responsibility delegated.

Subd. 5. Jurisdiction of plan.

(a) After a county plan has been submitted for approval under subdivision 1, a public entity, as defined in section <u>16C.073</u>, <u>subdivision 1</u>, within the county may not enter into a binding agreement governing a solid waste management activity that is inconsistent with the county plan without the consent of the county.

(b) After a county plan has been approved under subdivision 1, the plan governs all solid waste management in the county and a public entity, as defined in section <u>16C.073</u>, <u>subdivision 1</u>, within the county may not develop or implement a solid waste management activity, other than an activity to reduce waste generation or reuse waste materials, that is inconsistent with the county plan that the county is actively implementing without the consent of the county.

History:

<u>1980 c 564 art 5 s 5; 1982 c 569 s 13; 1984 c 644 s 32,33; 1987 c 404 s 140; 1989 c 131 s 3; 1989 c 325 s 6; 1989 c 335 art 1 s 269; 1Sp1989 c 1 art 20 s 3,4; 1991 c 337 s 15,16; 1995 c 247 art 1 s 8; art 2 s 12; 2003 c 13 s 1; 1Sp2005 c 1 art 2 s 161; 2014 c 196 art 1 s 5</u>

Minn. Stat. §115A.471 PUBLIC ENTITIES; MANAGING SOLID WASTE.

Subdivision 1. Definitions.

(a) Prior to entering into or approving a contract for the management of mixed municipal solid waste which would manage the waste using a waste management practice that is ranked lower on the list of preferred waste management practices in section <u>115A.02</u>, <u>paragraph (b)</u>, than the waste management practice selected for such waste in the county plan for the county in which the waste was generated, a public entity must:

(1) determine the potential liability to the public entity and its taxpayers for managing the waste in this manner;

(2) develop and implement a plan for managing the potential liability; and

(3) submit the information from clauses (1) and (2) to the agency.

(b) For the purpose of this subdivision, "public entity" means the state; an office, agency, or institution of the state; the Metropolitan Council; a metropolitan agency; the Metropolitan Mosquito Control District; the legislature; the courts; a county; a statutory or home rule charter city; a town; a school district; another special taxing district; or any other general or special purpose unit of government in the state.

History: 1995 c 247 art 1 s 9

Minn Stat. §115A.551 RECYCLING.

Subdivision 1. Definitions.

(a) For the purposes of this section, "recycling" means, in addition to the meaning given in section 115A.03, subdivision 25b, yard waste and source-separated compostable materials composting and recycling that occurs through mechanical or hand separation of materials that are then delivered for use in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.

(b) For the purposes of this section, "total solid waste generation" means the total by weight of:

(1) materials separated for recycling;

(2) materials separated for yard waste and source-separated compostable materials composting;

(3) mixed municipal solid waste plus motor and vehicle fluids and filters, tires, lead acid batteries, and major appliances; and

(4) residential waste materials that would be mixed municipal solid waste but for the fact that they are not collected as such.

Subd. 2 [Repealed, <u>2014 c 312 art 13 s 48</u>]

Subd. 2a. County recycling goals.

(a) By December 31, 2030, each county will have as a goal to recycle the following amounts:

(1) for a county outside of the metropolitan area, 35 percent by weight of total solid waste generation; and

(2) for a metropolitan county, 75 percent by weight of total solid waste generation.

(b) Each county will develop and implement or require political subdivisions within the county to develop and implement programs, practices, or methods designed to meet its recycling goal. Nothing in this section or in any other law may be construed to prohibit a county from establishing a higher recycling goal.

(c) Any quantified recyclable materials that meet the definition in subdivision 1, paragraph (a), or section $\underline{115A.03}$, subdivision $\underline{25a}$, are eligible to be counted toward a county's recycling goal under this subdivision.
Subd. 3. Interim goals; nonmetropolitan counties.

The commissioner shall establish interim recycling goals for the nonmetropolitan counties to assist them in meeting the goals established in subdivision 2a.

Subd. 4. Interim monitoring.

The commissioner shall monitor the progress of each county toward meeting the recycling goals in subdivision 2a. The commissioner shall report to the senate and house of representatives committees having jurisdiction over environment and natural resources as part of the report required under section <u>115A.411</u>. If the commissioner finds that a county is not progressing toward the goals in subdivision 2a, the commissioner shall negotiate with the county to develop and implement solid waste management techniques designed to assist the county in meeting the goals, such as organized collection, curbside collection of source-separated materials, and volume-based pricing.

Subd. 5. Failure to meet goal.

(a) A county failing to meet the interim goals in subdivision 3 shall, as a minimum:

(1) notify county residents of the failure to achieve the goal and why the goal was not achieved; and

(2) provide county residents with information on recycling programs offered by the county.

(b) If, based on the recycling monitoring described in subdivision 4, the commissioner finds that a county will be unable to meet the recycling goals established in subdivision 2a, the commissioner shall, after consideration of the reasons for the county's inability to meet the goals, recommend legislation for consideration by the senate and house of representatives committees having jurisdiction over environment and natural resources and environment and natural resources finance to establish mandatory recycling standards and to authorize the commissioner to mandate appropriate solid waste management techniques designed to meet the standards in those counties that are unable to meet the goals.

Subd. 6. County solid waste plans.

Each county shall include in its solid waste management plan described in section <u>115A.46</u>, or its solid waste master plan described in section <u>473.803</u>, a recycling implementation strategy for meeting the recycling goal established in subdivision 2a along with mechanisms for providing financial incentives to solid waste generators to reduce the amount of waste generated and to separate recyclable materials from the waste stream.

Subd. 7. Recycling implementation strategy.

Each county shall submit to the commissioner for approval the recycling implementation strategy required in subdivision 6. The recycling implementation strategy must be submitted by October 31, 1995, and must:

(1) be consistent with the approved county solid waste management plan;

(2) identify the materials that are being and will be recycled in the county to meet the goals under this section and the parties responsible and methods for recycling the material;

(3) provide a budget to ensure adequate funding for needed county and local programs and demonstrate an ongoing commitment to spending the money on recycling programs; and

(4) include a schedule for implementing recycling activities needed to meet the goals in subdivision 2a.

History:

<u>ISp1989 c 1 art 18 s 12; 1991 c 337 s 19</u>-21; 1992 c 593 art 1 s 14-16,54; 1993 c 249 s 13,14,61; 1994 c 639 art 5 s 3; 1995 c 247 art 1 s 14-17; art 2 s 15; 1996 c 470 s 27; 1999 c 73 s 4; ISp2005 c 1 art 2 s 161; 2012 c 272 s 67,68; 2014 c 312 art 13 s 26,27; ISp2015 c 4 art 4 s 108; 2016 c 158 art 1 s 26-28

Minn. Stat. §115A.552 OPPORTUNITY TO RECYCLE.

Subdivision 1. County requirement.

Counties shall ensure that residents, including residents of single and multifamily dwellings, have an opportunity to recycle. At least one recycling center shall be available in each county. Opportunity to recycle means availability of recycling and curbside pickup or collection centers for recyclable materials at sites that are convenient for persons to use. Counties shall also provide for the recycling of problem materials and major appliances. Counties shall assess the operation of existing and proposed recycling centers and shall give due consideration to those centers in ensuring the opportunity to recycle. To the extent practicable, the costs incurred by a county for collection, storage, transportation, and recycling of major appliances must be collected from persons who discard the major appliances.

Subd. 2. Recycling opportunities.

An opportunity to recycle must include:

(1) a local recycling center in the county and sites for collecting recyclable materials that are located in areas convenient for persons to use them;

(2) curbside pickup, centralized drop-off, or a local recycling center for at least four broad types of recyclable materials in cities with a population of 5,000 or more persons; and

(3) monthly pickup of at least four broad types of recyclable materials in cities of the first and second class and cities with 5,000 or more population in the metropolitan area.

Subd. 3. Recycling information, education, and promotion.

(a) Each county shall provide information on how, when, and where materials may be recycled, including a promotional program that publishes notices at least once every three months and encourages source separation of residential, commercial, industrial, and institutional materials.

(b) The commissioner shall develop materials for counties to use in providing information on and promotion of recycling.

(c) The commissioner shall provide technical assistance to counties to help counties implement recycling programs.

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Subd. 4 .Nonresidential recycling.

Each county shall encourage building owners and managers, business owners and managers, and collectors of commercial mixed municipal solid waste to provide appropriate recycling services and opportunities to generators of commercial, industrial, and institutional solid waste in the county.

History: <u>*ISp1989 c 1 art 18 s 13*</u>; <u>1991 c 337 s 22</u>-24; <u>1994 c 639 art 5 s 3</u>; <u>*ISp2005 c 1 art 2 s 161*</u>

Minn. Stat. <u>§</u>115A.557 COUNTY WASTE REDUCTION AND RECYCLING FUNDING.

Subdivision 1. Distribution; formula.

Any funds appropriated to the commissioner for the purpose of distribution to counties under this section must be distributed each fiscal year by the commissioner based on population, except a county may not receive less than \$55,000 in a fiscal year. If the amount available for distribution under this section is less or more than the amount available in fiscal year 2001, the minimum county payment under this section is reduced or increased proportionately. For purposes of this subdivision, "population" has the definition given in section <u>477A.011</u>, <u>subdivision 3</u>. A county that participates in a multicounty district that manages solid waste and that has responsibility for recycling programs as authorized in section <u>115A.552</u>, must pass through to the districts funds received by the county in excess of the minimum county payment under this section in proportion to the population of the county served by that district.

Subd. 2. Permissible expenditures.

(a) A county receiving money distributed by the commissioner under this section may use the money only for the development and implementation of programs to:

(1) reduce the amount of solid waste generated;

(2) recycle the maximum amount of solid waste technically feasible;

(3) create and support markets for recycled products;

(4) remove problem materials from the solid waste stream and develop proper disposal options for them;

(5) inform and educate all sectors of the public about proper solid waste management procedures;

(6) provide technical assistance to public and private entities to ensure proper solid waste management;

(7) provide educational, technical, and financial assistance for litter prevention;

(8) process mixed municipal solid waste generated in the county at a resource recovery facility located in Minnesota;

(9) compost source-separated compostable materials, including the provision of receptacles for residential composting;

(10) prevent food waste or collect and transport food donated to humans or to be fed to animals; and

(11) process source-separated compostable materials that are to be used to produce class I or class II compost, as defined in Minnesota Rules, part 7035.2836, after being processed in an anaerobic digester, but not to construct buildings or acquire equipment.

(b) Beginning in fiscal year 2015 and continuing thereafter, of any money distributed by the commissioner under this section to a metropolitan county, as defined in section 473.121, subdivision 4, that exceeds the amount the county was eligible to receive under this section in fiscal year 2014: (1) at least 50 percent must be expended on activities in paragraph (a), clauses (9) to (11); and (2) the remainder must be expended on activities in paragraph (a), clauses (1) to (7) and (9) to (11), that advance the county toward achieving its recycling goal under section 115A.551.

Subd. 3. Eligibility.

(a) To be eligible to receive money distributed by the commissioner under this section, a county shall within one year of October 4, 1989:

(1) create a separate account in its general fund to credit the money; and

(2) set up accounting procedures to ensure that money in the separate account is spent only for the purposes in subdivision 2.

(b) In each following year, each county shall also:

(1) have in place an approved solid waste management plan or master plan including a recycling implementation strategy under section 115A.551, subdivision 7, and a household hazardous waste management plan under section 115A.96, subdivision 6, by the dates specified in those provisions;

(2) submit a report by April 1 of each year to the commissioner, which may be submitted electronically and must be posted on the agency's website, detailing for the previous calendar year:

(i) how the money was spent including, but not limited to, specific recycling and composting activities undertaken to increase the county's proportion of solid waste recycled in order to achieve its recycling goal established in section <u>115A.551</u>; specific information on the number of employees performing SCORE planning, oversight, and administration; the percentage of those employees' total work time allocated to SCORE planning, oversight, and administration; the specific duties and responsibilities of those employees; and the amount of staff salary for these SCORE duties and responsibilities of the employees; and

(ii) the resulting gains achieved in solid waste management practices; and

(3) provide evidence to the commissioner that local revenue equal to 25 percent of the money sought for distribution under this section will be spent for the purposes in subdivision 2.

(c) The commissioner shall withhold all or part of the funds to be distributed to a county under this section if the county fails to comply with this subdivision and subdivision 2.

Subd. 4. Report.

The commissioner shall report on how the money was spent and the resulting statewide improvements in solid waste management to the senate and house of representatives committees having jurisdiction over ways and means, finance, environment and natural resources, and environment and natural resources finance. The report shall be included in the report required under section <u>115A.411</u>.

History:

<u>ISp1989 c 1 art 19 s 1; 1991 c 337 s 26; 1992 c 593 art 1 s 17,54; 1994 c 585 s 13; 1994 c 639 art 5 s 3; 1995 c 247 art 1 s 19,20; 1996 c 470 s 27; 2000 c 490 art 10 s 1; 1Sp2001 c 2 s 125; 2002 c 374 art 6 s 2; 2004 c 284 art 2 s 11; ISp2005 c 1 art 2 s 161; 2009 c 37 art 1 s 42; 2012 c 272 s 69; 2014 c 312 art 13 s 28,29; ISp2015 c 4 art 4 s 109</u>

Chapter 473 METROPOLITAN GOVERNMENT

Minn. Stat. §473.8441 LOCAL RECYCLING DEVELOPMENT PROGRAM.

Subdivision 1. Definitions.

"Number of households" has the meaning given in Minnesota Statutes 1992, section <u>477A.011</u>, <u>subdivision 3a</u>.

Subd. 2. Program.

The commissioner shall encourage the development of permanent local recycling programs throughout the metropolitan area. The commissioner shall make grants to qualifying metropolitan counties as provided in this section.

Subd. 3. Grants; eligible costs.

Grants may be used to pay for planning, developing, and operating yard waste composting and recycling programs.

Subd. 4. Grant conditions.

The commissioner shall administer grants so that the following conditions are met:

(a) A county must apply for a grant in the manner determined by the commissioner. The application must describe the activities for which the grant will be used.

(b) The activities funded must be consistent with the metropolitan policy plan and the county master plan.

(c) A grant must be matched by equal local expenditures for the activities for which the grant is made. A local expenditure may include, but is not limited to, an expenditure by a local unit of government, tribal government, or private sector or nonprofit organization.

(d) All grant funds must be used for new activities or to enhance or increase the effectiveness of existing activities in the county. Grant funds shall not be used for research or development of a product that would be patented, copyrighted, or a subject of trade secrets.

(e) Counties shall provide support to maintain effective municipal recycling where it is already established.

Subd. 5. Grant allocation procedure.

(a) The commissioner shall distribute the funds annually so that each qualifying county receives an equal share of 50 percent of the allocation to the program described in this section, plus a proportionate share of the remaining funds available for the program. A county's proportionate share is an amount that has the same proportion to the total remaining funds as the number of households in the county has to the total number of households in all metropolitan counties.

(b) To qualify for distribution of funds, a county, by April 1 of each year, must submit to the commissioner for approval a report on expenditures and activities under the program during the preceding fiscal year and any proposed changes in its recycling implementation strategy or performance funding system. The report shall be included in the county report required by section <u>473.803</u>, subdivision <u>3</u>.

History: <u>1987 c 348 s 46; 1989 c 325 s 63; 1993 c 249 s 41; 1995 c 247 art 2 s 47</u>-49; <u>1Sp2005 c 1</u> <u>art 2 s 161; 2016 c 158 art 1 s 194; 2018 c 134 s 1</u>

Minn. Stat. § 473.848 RESTRICTION ON DISPOSAL.

Subdivision 1. Restriction.

(a) For the purposes of implementing the waste management policies in section $\underline{115A.02}$ and metropolitan area goals related to landfill abatement established under this chapter, a person may not dispose of unprocessed mixed municipal solid waste generated in the metropolitan area at a waste disposal facility unless the waste disposal facility meets the standards in section $\underline{473.849}$ and:

(1) the waste has been certified as unprocessible by a county under subdivision 2; or

(2)(i) the waste has been transferred to the disposal facility from a resource recovery facility;

(ii) no other resource recovery facility serving the metropolitan area is capable of processing the waste; and

(iii) the waste has been certified as unprocessible by the operator of the resource recovery facility under subdivision 3.

(b) For purposes of this section, mixed municipal solid waste does not include street sweepings, construction debris, mining waste, foundry sand, and other materials, if they are not capable of being processed by resource recovery as determined by the council.

Subd. 2. County certification; office approval.

(a) By April 1 of each year, each county shall submit an annual certification report to the office detailing:

(1) the quantity of waste generated in the county that was not processed prior to transfer to a disposal facility during the year preceding the report;

(2) the reasons the waste was not processed;

(3) a strategy for development of techniques to ensure processing of waste including a specific timeline for implementation of those techniques; and

(4) any progress made by the county in reducing the amount of unprocessed waste.

The report shall be included in the county report required by section 473.803, subdivision 3.

(b) The Pollution Control Agency shall approve a county's certification report if it determines that the county is reducing and will continue to reduce the amount of unprocessed waste, based on the report and the county's progress in development and implementation of techniques to reduce the amount of unprocessed waste transferred to disposal facilities. If the Pollution Control Agency does not approve a county's report, it shall negotiate with the county to develop and implement specific techniques to reduce unprocessed waste. If the Pollution Control Agency does not approve two or more consecutive reports from any one county, the Pollution Control Agency shall develop specific reduction techniques that are designed for the particular needs of the county. The county shall implement those techniques by specific dates to be determined by the Pollution Control Agency.

Subd. 3. Facility certification.

The operator of each resource recovery facility that receives waste from counties in the metropolitan area shall certify as unprocessible each load of mixed municipal solid waste it does not process. Certification must be made to each county that sends its waste to the facility at intervals specified by the county. Certification must include at least the number and size of loads certified as unprocessible and the reasons the waste is unprocessible. Loads certified as unprocessible must include the loads that would otherwise have been processed but were not processed because the facility was not in operation,

but nothing in this section relieves the operator of its contractual obligations to process mixed municipal solid waste.

Subd. 4. Pollution Control Agency report.

The Pollution Control Agency shall include, as part of its report to the Environment and Natural Resources Committees of the senate and house of representatives, the Finance Division of the senate Committee on Environment and Natural Resources, and the house of representatives Committee on Environment and Natural Resources Finance required under section <u>473.149</u>, an accounting of the quantity of unprocessed waste transferred to disposal facilities, the reasons the waste was not processed, a strategy for reducing the amount of unprocessed waste, and progress made by counties to reduce the amount of unprocessed waste. The Pollution Control Agency may adopt standards for determining when waste is unprocessible and procedures for expediting certification and reporting of unprocessed waste.

Subd. 5. Definition.

For the purpose of this section, waste is "unprocessed" if it has not, after collection and before disposal, undergone separation of materials for resource recovery through recycling, incineration for energy production, production and use of refuse-derived fuel, composting, or any combination of these processes so that the weight of the waste remaining that must be disposed of in a mixed municipal solid waste disposal facility is not more than 35 percent of the weight before processing, on an annual average.

History:

<u>1985 c 274 s 35; 1989 c 325 s 66; 1991 c 337 s 81,82; 1993 c 249 s 43,44; 1994 c 585 s 49,50; 1995 c 247 art 2 s 51,52; 1996 c 470 s 27; 1Sp2005 c 1 art 2 s 161</u>

CHAPTER 16C. STATE PROCUREMENT

Minn. Stat. § 16C.05 CONTRACT MANAGEMENT; VALIDITY AND REVIEW.

Subdivision 1. Agency cooperation and delegation.

Agencies shall fully cooperate with the commissioner in the creation, management, and oversight of state contracts. Authority delegated to agencies shall be exercised in the name of the commissioner and under the commissioner's direct supervision and control. A delegation of duties may include, but is not limited to, allowing individuals within agencies to acquire goods, services, construction, and utilities within dollar limitations and for designated types of acquisitions. Delegation of contract management and review functions must be filed with the secretary of state. The commissioner may withdraw any delegation at the commissioner's sole discretion. The commissioner may require an agency head or subordinate to accept delegated responsibility to procure goods, services, or construction intended for the exclusive use of the agency receiving the delegation.

Subd. 2. Creation and validity of contracts.

(a) A contract and amendments are not valid and the state is not bound by them and no agency, without the prior written approval of the commissioner granted pursuant to subdivision 2a, may authorize work to begin on them unless:

(1) they have first been executed by the head of the agency or a delegate who is a party to the contract;

(2) they have been approved by the commissioner; and

(3) the accounting system shows an encumbrance for the amount of the contract liability, except as allowed by policy approved by the commissioner and commissioner of management and budget for routine, low-dollar procurements and section 16B.98, subdivision 11.

(b) Grants, interagency agreements, purchase orders, work orders, and annual plans need not, in the discretion of the commissioner and attorney general, require the signature of the commissioner and/or the attorney general. A signature is not required for work orders and amendments to work orders related to Department of Transportation contracts. Bond purchase agreements by the Minnesota Public Facilities Authority do not require the approval of the commissioner.

(c) Amendments to contracts must entail tasks that are substantially similar to those in the original contract or involve tasks that are so closely related to the original contract that it would be impracticable for a different contractor to perform the work. The commissioner or an agency official to whom the commissioner has delegated contracting authority under section <u>16C.03</u>, <u>subdivision 16</u>, must determine that an amendment would serve the interest of the state better than a new contract and would cost no more.

(d) A record must be kept of all responses to solicitations, including names of bidders and amounts of bids or proposals. A fully executed copy of every contract, amendments to the contract, and performance evaluations relating to the contract must be kept on file at the contracting agency for a time equal to that specified for contract vendors and other parties in subdivision 5. These records are open to public inspection, subject to section <u>13.591</u> and other applicable law.

(e) The attorney general must periodically review and evaluate a sample of state agency contracts to ensure compliance with laws.

(f) Before executing a contract or license agreement involving intellectual property developed or acquired by the state, a state agency shall seek review and comment from the attorney general on the terms and conditions of the contract or agreement.

Subd. 2a. Emergency authorization.

The commissioner may grant an agency approval to authorize work to begin on a contract prior to the full execution of the contract in the event of an emergency as defined in section 16C.10, subdivision 2.

Subd. 3.

[Repealed by amendment, 2014 c 196 art 2 s 4]

Subd. 4. Contract administration.

A contracting agency shall diligently administer and monitor any contract it has entered into. The commissioner may require an agency to report to the commissioner at any time on the status of any contracts to which the agency is a party.

Subd. 5. Subject to audit.

A contract or any pass-through disbursement of public funds to a vendor of goods or services or a grantee made by or under the supervision of the commissioner or any county or unit of local government must include, expressed or implied, an audit clause that provides that the books, records, documents, and accounting procedures and practices of the vendor or other party, that are relevant to the contract or transaction, are subject to examination by the contracting agency and either the legislative auditor or the state auditor, as appropriate, for a minimum of six years. If the contracting agency is a local unit of government, and the governing body of the local unit of government requests that the state auditor examine the books, records, documents, and accounting procedures and practices of the vendor or other party pursuant to this subdivision, the contracting agency shall be liable for the cost of the examination. If the contracting agency is a local unit of government, and the grantee, vendor, or other party requests that the state auditor examine all books, records, documents, and accounting procedures and practices related to the contract, the grantee, vendor, or other party that requested the examination shall be liable for the cost of the examination. An agency contract made for purchase, lease, or license of software and data from the state is not required to contain this audit clause.

Subd. 6. Authority of attorney general.

The attorney general may pursue remedies available by law to avoid the obligation of an agency to pay under a contract or to recover payments made if services performed or goods received under the contract are so unsatisfactory, incomplete, or inconsistent that payment would involve unjust enrichment. The contrary opinion of the contracting agency does not affect the power of the attorney general under this subdivision.

Subd. 7. Contracts with Indian tribes and bands.

Notwithstanding any other law, an agency may not require an Indian tribe or band to deny its sovereignty as a requirement or condition of a contract with an agency.

History:

<u>1994 c 632 art 3 s 33; 1998 c 386 art 1 s 6; 1999 c 86 art 1 s 11; 1999 c 230 s 1; 2000 c 488 art 2 s 1; 1Sp2001 c 8 art 2 s 10; 1Sp2001 c 10 art 2 s 37; 2003 c 130 s 12; 1Sp2003 c 1 art 2 s 48,49; 2004 c 206 s 7; 2007 c 148 art 2 s 35,36; 2009 c 101 art 2 s 109; 2014 c 187 s 3; 2014 c 196 art 1 s 5; art 2 s 4</u>

2024 Anoka County Municipal Waste Abatement Grant Funding Award Letter

Contract number: C0010121

The Municipality of Spring Lake Park is eligible for a total of \$41,350.00 for their Municipal program abatement efforts in 2024, plus if awarded upon request up to an additional \$20,000.00.

The total funding for the 2024 Residential Recycling Program is based on the budgeted amounts stated in the Municipal Waste Abatement Grant Funding Application.

The Grant Funding Award for Spring Lake Park is as follows:

	Amount Eligible	Amount Requested	Amount Awarded
Base Funding Allocation	\$ 25,250.00	\$ 16,650.00	\$ 16,650.00

		Amount Eligible		Amount Requested		Amount Awarded
Drop-off Grant	\$	10,000.00	\$	17,500.00	\$	17,500.00
General Enhancement Grant	\$	3,050.00	\$	5,100.00	\$	5,100.00
Organics Grant	\$	3,050.00	\$	2,100.00	\$	2,100.00
Labor & Staffing	\$	-	\$	-	\$	-
Total (Base + Enhancement						
Funding + Labor & Staffing)	\$	41,350.00	\$	41,350.00	\$	41,350.00
Supplemental Funding	\$	-	\$	20,000.00	\$	20,000.00
			_	o. ((;)		
I otal Funding Award (Base Supplemental)	+ Er	nhancement + Labo	or &	Statting and	Ś	61.350.00

To the extent that the Municipality requested funds in excess of the total eligible amount, the excess amount in any category is denied.

The annual tonnage goal for Spring Lake Park is: 749 tons

Reviewed by: Jill Curran

Dated:

09/08/23

Approved by: Alison Peterson

alisa Paterson

Dated:

09/08/2023

Anoka County Municipal Waste Abatement Grant Funding Application

Cycle: Annual |Year: 2023 |Status: Verified Member Name: City of Spring Lake Park

2024 Applications are due June 2, 2023.

City of Spring Lake Park is requesting the following funding for their 2024 Anoka County municipal waste abatement program efforts.

General Instructions

This application is provided to each municipality in Anoka County for funds to support and increase recycling activities and programs within the municipality.

The funds allocated in this application are based on the number of households in the municipality. The number of households is determined using the most current Met Council household data available. For calendar year 2024, 2021 Met Council data has been used to determine the number of households for this application.

There are three sections in this funding application:

- Base Funding
- Enhancement Funding
- Supplemental Funding

The Enhancement Funding section of the application also has three parts:

- Drop-off
- General Enhancement
- Organics Program Funding

Please complete each section of the grant application. A number value must be entered in each field before submitting the application. If no funds are being requested for any given field, enter a zero. **If a completed funding application isn't submitted by June 2, 2023, the municipality will not be eligible for funding.**

In a separate Re-TRAC form, reimbursement requests will be submitted twice a year.

USER TIPS

To contact support from within this form: Click "Support" at the top of the screen or "Program Support Request" in the green bar at the top of the form.

To print this form: Click the "Export" button found on upper top right corner of the form. You must save the form before you can export it.

To see eligible expenses within each section: Click "view eligible expense" in each section.

Click here to download the full Eligible Expenses document.

To save this form while working on it: Click "Save" at the bottom of the form and select "Save as Draft".

To submit this form: Click "Save" at the bottom of the form and if there are no errors, click the "Mark as Complete" option. Note that once you mark the form as complete, you cannot make changes to it.

Eligible Expenses

The following items are examples of eligible expenses allowed for reimbursement.

<u>Collection Expenses</u>: If residents are charged recycling fees for curbside or recycling events, waste abatement funds will reimburse the difference between the fees collected and the cost of recycling or composting the materials.

Equipment: The cost to purchase, maintain and repair equipment that is used exclusively to operate the recycling or composting program.

Containers: The cost for recycling or organics containers.

Promotion: The entire cost of a publication if totally dedicated to waste reduction, recycling or composting information or a percentage of the cost for the portion of a municipal publication dedicated to waste management information.

Staffing: Labor and staffing directly related to recycling program administration and implementation may be funded up to 75% of total funding allocation. See Labor & Staffing section below for more information.

Ineligible Expenses

The following general operating expenses should NOT be submitted for reimbursement.

Standard Operational Expenses/Building Overhead: Since most of the municipal recycling coordinators are part-time positions and staff serve multiple roles at the municipality, standard operating expenses including office space rental, leasing office equipment and general office supplies, are not eligible for reimbursement.

Project Expenses: Specific to transportation, energy or ground water protection.

<u>Collection Costs</u>: The costs for general waste and recycling collection at municipal buildings, trash costs when advertised as being accepted at a recycling/cleanup day, and costs associated with road side cleanup of illegally dumped materials should not be included in this application.

General Municipal Staff: Staff time related to standard municipal operations (city administrator, office administration, facilities management, finance and legal staff) are not eligible for reimbursement. If municipal staff do not assist the recycling coordinator directly on activities to help the municipality achieve its recycling goal, e.g. communications and collecting, processing or marketing recyclable materials and organics, their time will not be reimbursed.

Click here to view previous years application:

Click <u>here</u> to download the full Eligible Expenses document.

2024 Total Funding Allocation

Your Community has access to the following funds for 2024:

\$ 41,350.00

(An additional \$20,000 in discretionary funds may be available through the Supplemental Funding section.)

2024 BASE Funding Allocation

All municipalities are eligible for base waste abatement grant funding. When completing this application, base funding requests should fall under one of the following categories:

• regular curbside collection,

- general operations of a drop-off center,
- costs for spring and fall recycling days,
- basic promotion,
- yard waste collection and

• percentage of time the recycling coordinator spends on waste abatement activities.

Base Funding is \$10,000.00 base, plus \$5.00/household (household counts are based on 2021 Met Council estimates)

Municipality Name:

City of Spring Lake Park

📝 MANAGE ONLY

# of households	3,050
Base Funding \$	10,000.00
Base Funding Additional (based on \$5/household) \$	15,250.00
Total Base Funding Allocation \$	25,250.00

Curbside Collection	
Complete ALL required fields below, if value is ze	ro, enter "0.00".
Click <u>here</u> to download the Curbside Collection E	ligible Expenses document.
Collection Service Provider Expenses *	128,946.07
Contamination Fees * \$	0.00
Additional Expenses * \$	0.00
Curbside Collection Expense Subtotal	\$
128,946.07	
Estimated Revenue *	166,137.94

Curbside Collection Expenses		\$
-37,191.87		Negative values here will not carry forward to other
sections.		
General Operations of a Drop-Of	f Cente	r/Spring or Fall Recycling Day(s)
Click <u>here</u> to download the General Operatic document.	ons of a Dr	op-off Center/Spring or Fall Recycling Days Eligible Expenses
Complete ALL required fields below, if value	e is zero, e	nter "0.00".
DO NOT include any expenses for tir	res, oil. a	antifreeze & oil filters. These expenses should be listed in
the Problem Materials section.		
Collection Service Provider Expenses *	\$5,	504.00
Equipment *	\$ 0.	00
Facility Expenses *		
	\$ 0.	00
Please enter Labor & Staffing expenses in La	bor & Staf	ing section below.
General Operations of a Drop-off Expense S	ubtotal	\$
5,504.00		
Estimated Revenue *	\$ 0.	00
General Operations of a Drop-off Expenses		\$
5,504.00		Negative values here will not carry forward to other

Promotion -- Base Funding Click <u>here</u> to download the Promotion Eligible Expenses document. Complete ALL required fields below, if value is zero, enter "0.00". Printing * \$ 3,000.00 Postage * \$ 3,000.00 Advertising * 0.00 \$ Volunteer Incentives * \$ 0.00 Educational Entertainment * \$ 1,400.00

Promotion Base Funding Expenses 7,400.00			\$
Yard Waste/Tree Waste			
Click <u>here</u> to download the Yard/Tree Waste El	igibl	e Expen	ises document.
Complete ALL required fields below, if value is	s zero	o, enter	r "0.00".
Collection Service Provider Expenses *	\$	2,500.	.00
Equipment *	\$	0.00	
Yard Waste/Tree Waste Expenses Subtotal			\$
2,500.00			
Estimated Revenue *	\$	0.00	
Yard Waste/Tree Waste Expenses			\$
2,500.00			Negative values here will not carry forward to other
sections.			

Problem Materials (Tires, Oil, Antifreeze, and Oil Filters)		
Click <u>here</u> to download the Problem Materials Eli	gible Exp	penses document.	
Complete ALL required fields below, if value is ze	ero, enter	r "0.00".	
Service Provider Expenses *	\$ 846.0	0	
Estimated Revenue *	\$ 0.00		
Problem Material Expenses		\$	
846.00		Negative values here will not carry forward	d to other
sections.			

Program Administration -- Base Funding Click here to download the Program Administration Eligible Expenses document. Complete ALL required fields below, if value is zero, enter "0.00". Office supplies * \$ 200.00 Training * \$ 100.00

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Membership Dues, Periodicals *	\$ 0.00	
Professional Services *	\$ 0.00	
Please enter Labor & Staffing expenses in Labor	& Staffing sec	tion below.
Program Administration- Base Funding Expense	es	\$
400.00		
Total BASE Funding Requested		\$ 16,650.00
Funding Remaining		\$ 24,700.00

2024 ENHANCEMENT Funding Allocation

The purpose of the Anoka County Municipal Waste Abatement grant funding program is to increase recycling and organics diversion and help the County achieve the State mandated goal of 75% recycling/composting by 2030. The County recognizes that this funding is needed to support established infrastructure costs that exceed the Base and each communities funding. To be eligible for grant funds, municipalities <u>must apply</u> for these funds. Applicants must itemize expenditures within each of the three grant sections, Drop-off, General Enhancement and Organics Program, below and calculate the total grant request for each category.

Drop-off Grant

This grant is allocated to cover additional drop-off center costs or events beyond the regularly scheduled spring and fall recycling days.

The grant for this section is \$10,000.00 for municipalities with up to 4,999 households and \$15,000.00 for municipalities with household counts 5,000 and over.

Below are examples of materials that can be collected for reuse or recycling. Only list organics expenses in the organics section.

<u>Additional Reusable or Recyclable Materials Collected at Permanent Drop-off Centers or Special Events:</u> Appliances, Electronics, Mattresses*, Confidential Document Destruction, Fluorescent Bulbs, Household Batteries, Fire Extinguishers, Propane Tanks, Bicycles**, and Clothing**.

Additional Items:

Block and Shape Polystyrene, Cell Phones, Film Plastic/Bags, Furniture^{*} **, Household Goods^{**}, String Lights/Extension Cords, Printer Cartridges

* None of these materials should be advertised as being collected on a Recycling Day and then disposed of as trash ** Items that should be evaluated for reuse prior to recycling

MANAGE ONLY	
Drop-off Grant Amount Available	\$
10,000.00	

Click <u>here</u> to download the Drop-off Eligible Expenses document.

Permanent Drop-off Center Enha	ancements
Complete ALL required fields below, if value	is zero, enter "0.00".
Collection Service Provider Expenses *	\$ 0.00
New Equipment & Supplies *	\$ 0.00
New Construction *	\$ 0.00
Please enter Labor & Staffing expenses in La	bor & Staffing section below.
Permanent Drop-off Center Enhancement E	xpenses Subtotal \$
0.00	
Estimated Revenue *	\$ 0.00
Permanent Drop-off Center Enhancement E	xpenses \$
0.00	Negative values here will not carry forward to
other sections.	

Monthly or Quarterly Drop-off Ex	vent	S	
Complete ALL required fields below, if value	e is zer	o, enter	"0.00".
Collection Service Provider Expenses *	\$	10,000	0.00
New Equipment & Supplies *	\$	0.00	
User Coupon Incentives *	\$	7,500.	.00
Please enter Labor & Staffing expenses in La	bor&	Staffing	section below.
Monthly or Quarterly Drop-off Events Expen	se Su	btotal	\$
17,500.00			
Estimated Revenue *	\$	0.00	
Monthly or Quarterly Drop-off Event Expens	ses		\$
17,500.00			Negative values here will not carry forward to
other sections.			
Total Drop-off Grant Requested			\$
17,500.00			
General Enhancement Gran	t		

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neral Enhancement Grant Amount Available	e	\$
,050.00		
ck <u>here</u> to download the General Enhancem	ient Eligib	ole Expenses document.
Park Recycling		
Complete ALL required fields below, if value	e is zero, e	enter "0.00".
Collection Service Provider Expenses *	\$ 0	.00
Recycling Containers *	\$ 0	.00
Recycling Bags *	\$ 0	.00
Please enter Labor & Staffing expenses in La	bor & Sta	ffing section below.
Park Recycling Expenses		\$
0.00		
Special Municipal Programs or Ex the organics section. Complete ALL required fields below, if value	vents -	Please list any organics expenses in
Special Municipal Programs or Ex the organics section. Complete ALL required fields below, if value Service Provider Expenses * Supplies & Containers *	vents - e is zero, e \$ 0 \$ 0	Please list any organics expenses in enter "0.00". .00
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Special Municipal Programs or Ex the organics section. Complete ALL required fields below, if value Service Provider Expenses * Supplies & Containers * Please enter Labor & Staffing expenses in Lai Special Municipal Program or Event Expens 0.00 Estimated Revenue * Special Municipal Program or Event Expens 0.00 other sections. Special Curbside Recycling Collect Complete ALL required fields below, if value Collection Service Provider Expenses *	vents - e is zero, e \$ 0 \$ 0 bor & Sta ses Subto \$ 0 ses ction e is zero, e \$ 9	Please list any organics expenses in enter "0.00"

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Special Curbside Recycling Collection Ex	penses S	ubtotal	Ş	
2,900.00				
Stimated Revenue *	\$	0.00		
Special Curbside Recycling Collection Ex	penses		\$	
2,900.00			Negative values here will not carry forward to	
other sections.				
Multi-Family Recycling Outread	ch			
Complete ALL required fields below, if va	lue is zero	o, enter "	0.00".	
Supplies & Containers *	\$	0.00		
Please enter Labor & Staffing expenses in	Labor&S	Staffings	ection below.	
Multi-Family Recycling Outreach Expense	es		\$	
0.00				
0.00				
Promotion Enhancement Fui	nding Ilue is zero	o, enter "	0.00".	
Promotion Enhancement Fu Complete ALL required fields below, if va	nding Ilue is zero \$	o, enter " 1,000.0	0.00".	
Promotion Enhancement Fu Complete ALL required fields below, if va Printing * Postage *	nding Ilue is zero \$ \$	o, enter " 1,000.0 1,200.0	0.00". 0 0	
Promotion Enhancement Fu Complete ALL required fields below, if va Printing * Postage *	nding Ilue is zero \$ \$ \$	o, enter " 1,000.0 1,200.0 0.00	0.00".	
Promotion Enhancement Fu Complete ALL required fields below, if va Printing * Postage * Advertising *	nding Ilue is zero \$ \$ \$ \$	o, enter " 1,000.0 1,200.0 0.00 0.00	0.00". 0	
Promotion Enhancement Fu Complete ALL required fields below, if va Printing * Postage * Advertising * Volunteer Incentives *	nding Ilue is zero \$ \$ \$ \$ \$	o, enter " 1,000.0 1,200.0 0.00 0.00	0.00".	
Promotion Enhancement Fu Complete ALL required fields below, if va Printing * Postage * Advertising * Volunteer Incentives * Educational Entertainment *	nding Ilue is zero \$ \$ \$ \$ \$ \$ enses	o, enter " 1,000.0 1,200.0 0.00 0.00	0.00". 0 0	
Promotion Enhancement Fui Complete ALL required fields below, if vai Printing * Postage * Advertising * /olunteer Incentives * Educational Entertainment * Promotion Enhancement Funding Exper 2,200.00	nding Ilue is zero \$ \$ \$ \$ \$ \$ enses	o, enter " 1,000.0 1,200.0 0.00 0.00	0.00". 0 0 \$	

Organics Program Grant

The grant amount for this section is \$0.50/household if additional curbside or drop-off grant programs are not offered to residents or \$1.00/household if curbside or drop-off organics programs are offered to residents.

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les your municipality oπer curbside or drop-o	irorg	games programs to your residents?
) Yes		
No		
nount Available	\$ 3	3,050.00
ick <u>here</u> to download the Oranics Eligible Expe	enses	s document.
Organics Program Expenses		
Complete ALL required fields below, if value	is zero	ro, enter "0.00".
Collection Service Provider Expenses *	\$	2,100.00
Organics Equipment *	\$	0.00
Organics Only - Promotion *	\$	0.00
Please enter Labor & Staffing expenses in Lab	or&S	Staffing section below.
Organics Program Expenses Subtotal		\$
2,100.00		
Estimated Revenue *	C	0.00
Organics Program Expenses		\$
2,100.00		Negative values here will not carry forward to
other sections.		

Labor & Staffing (All Programs)

Salary and labor expenses must be directly related to recycling program operations and administration. These expenses may be funded up to 75% of funding allocation (not including supplemental funding). The final % and expense amount for salary and labor will be determined after Anoka County approves the submitted staffing and labor metric.

Upload 2024 Staffing Metric and Drop-off Calculator * 2024 Staffing Metric and Drop-off Calculator 05.18.23.xlsx

Upload a scanned pdf of recent promotion for your current curbside or drop-off opportunities. It can be from a brochure, newsletter or from your website, for how your special curbside collection program works, and/or what is accepted at your city or town offices (during business hours), spring recycling event, permanent drop-off centers or other drop-off events. * Promotional Materials for 2024 Grant Funding App. 05.23.23.pdf

Click <u>here</u> to download the Curbside Collection Eligible Expenses document.

Admin only: The approved Labor and Staffir of typical Labor and Staffing costs for your of two years. If your 2024 Staffing Metric % incr the %. 75 %	ng % fror ommun reases du	n your 2023 ity. In genera e to program	Staffing Metric has been inserted to pro al, this percentage has not changed mu n changes, this will be taken into consid	ovide an estimate ch over the last deration to raise
MANAGE ONLY Labor & Staffing Maximum Funds Available 31,012.500			\$	
General Program Administration *	\$ 0.0	0		
Program Implementation *	\$ 0.0	0		
Total Labor & Staffing Expenses Requested:		\$	0.00	

Supplemental Funding Request

Supplemental grant funding is currently available to help support municipal waste abatement programs and/or new program development. Supplemental funding, however, should not be depended on for long-term program sustainability. Before requesting supplemental additional grant program dollars, it is critical that your municipality is willing to support and sustain the services before implementation.

Please be aware that there is a limited amount of supplemental funding available for this section. If the County receives more funding requests than funds, the funds may be reduced or denied for a municipalities supplemental funding request. Grants will be evaluated based on which projects best help the County meet the State mandated goal of 75% by 2030.

The maximum supplemental grant available may be up to \$20,000.00 per municipality.

Supplemental Funding – may include:

- Collection service provider expenses for additional materials
- Additional expenses from construction and paving projects
- Large equipment purchases
- New program expenses

Do you need additional funds to grow existing waste abatement programs? *

Yes No

In the box below, please include the following information:

- Identify need for supplemental funding;
- Describe project scope and design;
- Describe how the project may benefit multiple municipalities or the County as a whole;
- Note key stakeholders participating in project activities, including project collaborators;

• Quantify and list expected outcomes, such as, new materials to be collected, projected amount to be collected, percentage increase of currently collected materials if supplemental grant funding is approved. *

We would use supplemental funding to help cover the costs of enlisting help from Anoka County 4H for our spring/fall recycling days in addition of helping with Tower Days organics monitoring. Since we will be getting a new Public Works director in 2024 we have come up with the idea to work with Walter's to have seasonal dumpsters available at City Hall during

DocuSign Envelope ID: C5E183C4-2B9E-4CC4-80E6-ED2BFF126BFB

the warmer months for yard waste disposal. Th dumpsters available to us for this.	e supplementa	l funding would help to cover the extra cost to have these
Project Budget		
List all project elements that require funding.	Use the ADD bu	tton to add elements to the chart.
PROJECT ELEMENT *		EXPENSE *
Seasonal containers for yard	waste drop-off	15,000.00
4H Staffing for Spring/Fall re	ecycling events	5,000.00
Total Supplemental Funding Requeste	ed	\$ 20,000.00
Summary of Funding Reques	ited	
ase Funding Requested		\$ 16,650.00
Enhancement Funding Requested	I	
Drop-off Grant Requested	\$ 17,500.00	
	, ,	
General Enhancement Grant Requested	\$ 5,100.00	
Organics Program Grant Requested	\$ 2,100.00	
Total Enhancement Funding Requ	lested	\$
24,700.00		
abor & Staffing Funding Requested	d	\$ 0.00
upplemental Funding Requested		\$ 20,000.00
otal Funding Requested		\$
61,350.00		
ate: *	05/25/2023	
ame: *	Haley Morriso	n

Title: *	Special Projects Coordinator
Total Funding Granted	
MANAGE ONLY	
Base Funding Granted	16,650.00
MANAGE ONLY	
Drop-off Funding Granted	17,500.00
MANAGE ONLY	
General Enhancement Funding Granted	5,100.00
☑ MANAGE ONLY	
Organics Program Funding Granted	2,100.00
☑ MANAGE ONLY	
Labor & Staffing Funding Granted	
Supplemental Funding Granted	20,000.00
Total Funding Granted	\$ 61,350.00
MANAGE ONLY	
Office Use Only	

Received By:

Date:

05/26/2023

Sue Doll

Manager Notes for Reporters:

Created: Apr 28, 2023 at 03:47 PM CDT Robin WodziakRobin.Wodziak@co.anoka.mn.us

Last Updated: Jun 29, 2023 at 08:01 PM CDT

Sue DollSue.Doll@co.anoka.mn.us

City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432

Contractor's Licenses

October 16, 2023

Concrete Contractor

Alvarado Concrete, LLC.

General Contractor

Sertec MN, LLC.

SOS Cleaning and Restoration

Mechanical Contractor

Climate Tech

Sewer & Water Contractor

3 Sisters Underground, LLC. dba

Brothers Underground

Tree Contractor

A Tree Service, Inc.

Romero Landscape & Tree Service, LLC.



Police Report

September 2023

Submitted for Council Meeting October 16, 2023

The Spring Lake Park Police Department responded to seven hundred nineteen calls for service for the month of September 2023. This is compared to responding to eight hundred and seven calls for service in September of 2022.

As we all know this has been a unique start to the 2023-2024 school year. School Resource Officer Imig did provide a report for the month of September 2023 for the few weeks that he was in the school fulfilling the remaining time on the SRO contract. Officer Imig reports handling six calls for service, twenty student contacts, twenty-four escorts and three follow up investigations. Officer Imig reported that he had his yearly student meet and greets at the beginning of the year and worked several of the football games. Please see Officer Imig's report for further details.

Investigator Bennek reports handling a total of thirty-five cases for the month of September 2023. Twenty-eight of these cases were felonies and seven were misdemeanor cases. Investigator Bennek also continues to monitor five forfeiture cases. Investigator Bennek reported participating in a joint law enforcement auto theft/ retail crimes detail in the Northtown Mall/ Blaine area. Please see Investigator Bennek's report for further details.

The month of September has been a busy month for myself as well, besides handling the day to day operations of the police department, I attended the below trainings and meetings throughout the month of September:

- Building Remodel meeting with CIT for technology cabling
- CIT IT review
- Rifle qualifications at Anoka PD's range
- Employee appreciation picnic
- City council meetings
- Hennepin Technical College advisory board meeting
- Mobile Field Force committee meeting
- Anoka County Chiefs of Police monthly meeting
- Department meeting

- Anoka County Emergency Management meeting
- Records Management committee meeting

This will conclude my report for the month of September 2023.

Chief Josh Antoine



Spring Lake Park Police Department

Investigator Tony Bennek

Monthly Report

September 2022

Total Case Load

Case Load by Level of Offense: 35

Felony	28
Gross Misdemeanor	0
Misdemeanor	7
Case Dispositions: County Attorney Juvenile County Attorney	26 0
City Attorney	9
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0
Forfeitures:	
Active Forfeitures	5
Forfeitures Closed	1



September 2022 School Resource Officer Report

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	5	20	22	3
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School			2	
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations	1		``	
Totals:	6	20	24	3

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc)	2
Students charged with Assault or Disorderly Conduct	
Students charged with other crimes	
Non-students Charged	4
Warrant Arrests	
Miscellaneous reports	

Parks and Recreation Department

September 2023 Report

Recreation Programs

Chair Yoga with Dawn Yoga - September Session Classes by Life Legacies Music Together - Demo (Ages 0 - 5) North Metro Ultimate Frisbee League (Ages 18+) Jersey Boys - Chanhassen Dinner Theater Nordic Walking Pickleball Live Play Coaching (Ages 18+) North Metro Kickball League (Ages 18+) **RevSports Flag Football - Fall Session (Ages** 3-9) RevSports Soccer - Fall Session (Ages 3-9) North Metro Soccer League (Ages 18+) Step Trek to Door County with Mounds View Intro to Pickleball Clinic (Ages 18+) Nordic Walking

QC Dance - One Day Dance Camp Offerings Kayaking Day Trip Uber for Transportation & Independence Prepare Wisely: Estate Strategy Essentials Knitting & Crocheting Classes Grandparent & Me "You are my Sunshine" Music Together (Ages 0 - 5) North Metro Volleyball League - Fall Season (Ages 18+) Art Classes with Jill Medicare 101 Online Cooking Classes with Chef Tess Adult Fall Softball Tournament North Metro Volleyball Leagues: 8 Co rec Teams 6 Competitive Teams, 8 women's Adult Pickleball Ladder League Extended tour to Galena, IL

Parks

- Lakeside sand layer added to Volleyball Courts, Memorial Tree planted at Triangle, Grass seeded at Able Park
- Rental Reservations Form for rentals located at https://slprec.org/parksrec/page/facility-use-permit-application
- Adopt-a-flower Garden- Lakeside Park Sierra Steiner, Able Park Sandy Tykeson, Sanburnol Park – Nancy Lee Litt and Garden Club
- Adopt-a-drain Program-register at <u>www.slprec.org</u>

Tower Days - 2024

• If interested in joining the committee please contact the Recreation Office.

Parks & Recreation Commission

• The Commission next meeting will be on December 5th at 6:00pm. Commission not meeting in November due to Election Day.

Department Activity

- Recreation Fall Catalog for November December Programs planned and entered into registration software system
- November December program offerings will be mailed mid-October
- Program Coordinator Wesley Goldberg met with cities of New Brighton, Fridley, and Mounds View on coordination of youth break activities, adult sports and youth sports
- Program Coordinator Anne Scanlon met with local 55 and older apartment buildings to coordinate on site art classes.
- Director Okey attended the following meetings and events during the month:
 - City Council session
 - Music in the Park
 - Park and Recreation Commission Meeting

- MN Parks and Recreation Conference in Plymouth
- City Hall Interior Finishes
 Meeting

Upcoming Activities

Travel Show- Tuesday Nov. 9 10:00am Fall Family Fest- Saturday, October 28 1:00-4:00pm at Able Park Family Hayride at Bunker Park Stable – Sat. October 28 5:00pm Pre-registration required Intro to Online Genealogy Mature Drivers - 8 Hour - Oct 17 & 25 - In person MEA OUTINGS & EVENTS (Ages 6-12) The Marvelous Wonderettes - Sidekick Theater



Memorandum

То:	Department Heads
From:	Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date:	October 11, 2023
Subject:	Resolution 2023-37, Approving Plans and Specifications and Authorizing Bids

The Plans and Specifications for the City Hall Renovation/Expansion Project are complete. I have attached the plans for your review. The specification manual is available at City Hall if you wish to review it.

The anticipated project schedule is as follows:

Approve Plans/Specification and Authorize Bids
Bid Opening at 2:00pm at City Hall
Notice sent to Blaine/SLP Life for Public Hearing
(published in 12/1 & 12/8 editions)
Public Hearing on Capital Improvement Plan
Petition Period Ends
Special City Council Meeting to Award Bids
Anticipation Construction Start
Sell Bonds

I would like to express my appreciation to Architect Bruce Paulson for drafting a concept that meets the City's present and future needs in an economical way and to the Department Heads for their work in refining the plans to ensure that this plan will meet each Department's needs. I would also like to express appreciation to the City Council for their continued leadership on this project.

Staff is recommending the City Council approve Resolution 2023-37.

If you have any questions regarding the City Hall project, please do not hesitate to contact me at 763-784-6491.

RESOLUTION NO. 2023-37

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE 2024 CITY HALL RENOVATION/EXPANSION PROJECT

WHEREAS, Spring Lake Park City Hall, opened in 1977, was built to serve as both the central administrative facility for the city and as a community center for the public; and

WHEREAS, in 1994, an addition to City Hall was constructed to accommodate the police department, enhancing the building's utility and function; and

WHEREAS, over the years, the building has begun to show signs of wear and is faced with several deficiencies; and

WHEREAS, the 2024 City Hall Renovation/Expansion Project aims to address these pressing issues by improving the building's energy efficiency, adding public meeting spaces for community use, creating a separate front entrance for the Police Department, enhancing building security, increasing the functionality of the building, and adding public and staff restrooms;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park:

- 1. **Approval of Plans and Specifications:** The plans and specifications for the 2024 City Hall Renovation/Expansion Project, as presented to this Council and of record at City Hall, are hereby approved.
- 2. Advertisement for Bids: The Administrator, Clerk/Treasurer is hereby authorized and directed to advertise for sealed bids for the 2024 City Hall Renovation/Expansion Project in accordance with the approved plans and specifications. The advertisement for bids shall be published in the official city newspaper, the Construction Bulletin and on the city's official website.
- 3. **Bid Opening:** Sealed bids shall be received by the Administrator, Clerk/Treasurer no later than 1:00 PM on November 20, 2023. Bids shall be publicly opened and read aloud at the City Council Chambers, Spring Lake Park City Hall, 1301 81st Avenue NE immediately thereafter. No bids will be considered unless sealed and filed with the Administrator, Clerk/Treasurer, and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City for 5% of the amount of such bid.
- 4. **Reserve Rights:** The City Council reserves the right to reject any and all bids, to waive any irregularities or informalities in any bid or in the bidding process, and to accept the bid that is in the best interest of the City of Spring Lake Park.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 16th day of October, 2023.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator

SPRING LAKE PARK CITY HALL RENOVATION/EXPANSION PROJECT SPRING LAKE PARK, MINNESOTA 2023

PROJECT: SPRING LAKE PARK CITY HALL 1301 81ST AVENUE NORTHEAST SPRING LAKE PARK, MN 55432

Z Spring Lak





PROJECT LOCATION MAP



PROJECT SHEET INDEX

GENERA	L	۶IF
G001	PROJECT TITLE SHEET AND INDEX	FPC
G002	ARCHITECTURAL ABBREVIATIONS, INDICATION OF MATERIALS, AND	FP
C003	STMBULS	FP∡
G003	FROFOSED FHASING FLAN	ום
		PL
V101	CERTIFICATE OF SURVEY	
C001	EXISTING SITE PLAN	
C002	SITE IMPROVEMENTS PLAN	P 10
C101	REMOVALS PLAN	P20
		P20
ARCHITE	CTURAL	P3(
A001	EXISTING MAIN LEVEL FLOOR PLAN	P30
A002	EXISTING MEZZANINE FLOOR PLAN	P30
A003	EXISTING ROOF PLAN	P50
J101	MAIN LEVEL DEMOLITION PLAN	P60
J102	MEZZANINE LEVEL DEMOLITION PLAN	
A 102	RENOVATED MAIN LEVEL FLOOR PLAN RENOVATED METZANINE LEVEL FLOOR PLAN	M
A102		MC
A201 A202	PARTIAL ENLARGED EXTERIOR ELEVATIONS	M1
A301	WALL SECTIONS	M2
A302	BUILDING SECTIONS	MB
A303	BUILDING SECTIONS	M4
A304	BUILDING SECTIONS	IV\4
A305	STAIR SECTIONS	1714 NA 5
A306	BUILDING AND WALL SECTIONS	MA
A401	PARTIAL ENLARGED MAIN LEVEL FLOOR PLAN	Mé
A402	PARTIAL ENLARGED MAIN LEVEL FLOOR PLAN	1110
A403	PARTIAL ENLARGED MAIN LEVEL FLOOR PLAN	EI
A404	PARIIAL ENLARGED MAIN LEVEL FLOOR PLAN	
A405	INTERIOR ELEVATIONS	E00
A406 A407	INTERIOR ELEVATIONS	E20
A407 A408		E20
A409	INTERIOR FLEVATIONS	E20
A410	INTERIOR ELEVATIONS	E20
A501	EXTERIOR DETAILS	E20
A601	ROOM FINISH SCHEDULE AND DETAILS	E30
A602	DOOR AND FRAME SCHEDULE, DOOR TYPES, AND FRAME ELEVATIONS	E30
A603	DOOR DETAILS	E30
A604	DOOR DETAILS	E3U
A605	DOOR DETAILS	ESU
A606	DUUR DETAILS WINDOW SCHEDUIE ERAME ELEVATIONS AND DETAILS	E30
A007 A 408	WINDOW SCHEDULE, FRAME ELEVATIONS, AND DETAILS	F40
A000 A701	RENOVATED MAIN LEVEL REFLECTED CEILING PLAN	E40
A801	RENOVATED ROOF PLAN	E40
		E40
STRUCTU	IRAL	E40
S001	STRUCTURAL NOTES	E70
S101	FOUNDATION PLAN	E80
S201	ROOF FRAMING PLAN	E8(
S501	STRUCTURAL DETAILS - I	
\$502	STRUCTURAL DETAILS - II	

Exact Control of the second se	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA		SIGNATURE: COUCE 7 100 733 Marquette Avenue, Suite 1000 DATE: OCTOBER 24, 2023 U.C. NO. 20910 www.stantec.com
<section-header></section-header>	CITY OF SPRING LAKE PARK, MINNESOTA	CITY HALL RENOVATION/EXPANSION	PROJECT TITLE SHEET AND INDEX
CITY OFFICIALSNAYORCOUNCIL MEMBERCOUNCIL MEMBERCOFFCOUNCIL MEMBERCOUNCIL MEMBERCITY ADMINSTRATOR, CLERK/TREASURERDEPUTY CITY CLERKCHIEF OF POLICECITY BUILDING OFFICIALPARKS AND RECREATION DIRECTORPUBLIC WORKS DIRECTORCITY ENGINEER	NO REVI		DATE

2023

ROBERT (BOB) NELSON KEN WENDLING APRIL MORAN BARBARA GOODBOE-BISSCH LISA DIRCKS DANIEL BUCHHOLTZ WANDA BROWN JOSHUA ANTOINE JEFF BAKER KAY OKEY TERRY RANDALL PHIL GRAVEL

NTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE 1 NG - ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. DPYRIGHTS TO ALL DESIGNS AND DRAWINGS ARE THE PROPERTY OF STANTEC. REPRODU

& 2 @ C Ø #	AND ANGLE AT CENTER LINE PHASE OR DIAMETER POUND OR NUMBER	CL CCTV CD CG CL CLG CLR CM	CENTER LINE CLOSED CIRCUIT TELEVISION COILING DOOR COILING GRILLE CLASS CEILING CLEAR CONSTRUCTION MANAGER
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 B BA BBD BC BD BFE BG BIT BKT BLDG BLKG BLT BLW BM BO BLT BLW BM BO BOF BOT BR BRG BRL BRP BSMT BTWN BULL BUR 	BUILDING ACCESSORY BULLETIN BOARD BRICK COURSES BOARD BOTTOM FOOTING ELEVATION BUMPER GUARD BITUMINOUS BRACKET BUILDING BLOCKING BORROWED LIGHT BELOW BEAM BY OWNER BY OWNER BY OWNER FUTURE BOTTOM BULLET RESISTANT BEARING BRICK LEDGE BULLET RESISTANT PANEL BASEMENT BETWEEN BULLETIN BUILLETIN	D D DEMO DEPR DET DF DIA DIAG DIFF DIM DISP DIST DIV DJT DN DP DP DP DP DP DP DP DP DP DP DP DWG DWLS	DEPTH OR DEEP DEMOLITION DEPRESSION DEPARTMENT DETAIL/S DRINKING FOUNTAIN DIAMETER DIAGONAL DIFFUSER DIMENSION DISPENSER DISTRIBUTION DUMMY JOINT DUMMY JOINT DOWN DEMOUNTABLE PARTITION DATA PROCESSING DOOR DOWNSPOUT DUMBWAITER DRAWING DOWELS
C C CDISP CAB CG CH CJT	CHANNEL CUP DISPENSER CABINET CORNER GUARD COAT HOOK CONTROL/CONTRACTION JOINT	E EC EF EIFS EJT EL	EXISTING ELECTRIC CABINET EXHAUST FAN EXTERIOR INSULATION AND FINISH SYSTEM EXPANSION JOINT ELEVATION

INDICATION OF MATERIALS

	GRADE
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	CONCRETE - CAST IN PLACE/PRECAST
	TERRAZZO
	BRICK
	STONE
	CONCRETE MASONRY UNIT
	TILE (CERAMIC OR QUARRY)

PLASTER, SAND, GYPSUM BOARD, PARTICLE BOARD

wood (Finish)
WOOD BLOCKING OR FRAMING
PLYWOOD
INSULATION
METAL
ACOUSTICAL MATERIAL
EXPANSION MATERIAL
CARPET

e: 10/11/2023 - 10:14am 3 name: \\us0291-ppfss01\shared_projects\193806049\CAD\Dwg\193806049-G002.dwg

ARCHITECTURAL ABBREVIATIONS

ELEC	ELECTRICAL	Ыч	HEIGHT	MFR	MANUFACTURER	RA	RETURN AIR	SUSP	SUSPEN
ELEV	ELEVATOR			MH	MANHOLE	RAD	RADIATION	SW	STEEL WI
EMERG	EMERGENCY	HD		мнс	MATERIAL HANDLING	PB		SW	SWITCH
		HD	HAND DRYER	MITC				SMD	SOFTWO
		HDCP	HANDICAP	AAINI				SVND	SANAETE
		HDR	HEADER			KE	RELOCATE EXISTING	3174	311VI/VIL11
EO		HDW	HARDWARE	MIR		REC	RECESSED		
EQ	EQUAL	HM	HOLLOW METAL	MISC	MISCELLANEOUS	REF	REFERENCE	Тт	TOP
EQUIP	EQUIPMENT	HORIZ	HORIZONTAL	MO	MASONRY OPENING	REFR	REFRIGERATOR	TAN	TANGENT
ES	END SECTION	HPT	HIGHPOINT	MONO	MONOLITHIC	REG	REGISTER		
EWC	ELECTRIC WATER COOLER	HR	HANDRAIL	MPC	METAL PAN CEILING	REINF	REINFORCE/-ED/-ING	TC	
EXA	EXHAUST AIR	HT	HEIGHT	MPU	MULTI-PURPOSE UNIT	REM	REMOVE		
EXC	EXCAVATE/-ED/-ION	HTR	HEATER	MTD	MOUNTED	REQD	REQUIRED		
EXH	exhaust hood	HVAC	HEATING VENTILATING AIR	MTR	MOTOR	RET	RETAINING	IDISP	11220E DI2
EXIST	existing			MULL	MULLION	REV	REVERSE	IDR	IRENCH L
EXP	EXPANSION	Н\М				REV	REVISE	IEL	IELEPHON
FXT	EXTERIOR			N I		RE		TEMP	TEMPERA1
	EXTERIOR	ПУО	HARDWOOD	N NA	NOT APPLICABLE	PH		TER	terrazzo
				NIC	NOT IN CONTRACT			TG	TONGUE &
		IC	INTERCOM	NO	NUMBER	R/M		THRES	THRESHOL
–		ID	INSIDE DIAMETER	NOM	NOMINAL	RO	ROUGH OPENING	TPH	TOILET PA
F FA	FIRE ALARM	IM-FP	INTUMESCENT MASTIC FIREPROOFING	NRC	NOISE REDUCTION COEFFICIENT	RS	ROUGH SLAB	TR	TREAD
FB	FIRE BLANKET	IN	INCH	NT	NOTE	RWC	RAIN WATER CONDUCTOR	TRANSF	TRANSFOR
FBR	FACE BRICK	INSUI	INSULATION	NTS	NOT TO SCALE			TS	TUBE SECT
FD	FLOOR DRAIN	INT				· 2	SINIK	TV	
FDN	FOUNDATION	ISO							
FDV	FIRE DEPARTMENT VALVE	150	ISOLATION	$\bigcap_{i \in \mathcal{I}}$		3CHED			TIFICAL
FF						SD	SHOWER DRAIN	11	
FGS	FOAM GASKET SEAL	JAN	JANITOR			SD	SMOKE DAMPER	υU	URINAL
Г U J		JB	JUNCTION BOX	OFF	OFFICE	SDISP	soap dispenser	UC	UNDERCU
		JST	JOIST	OH	OVERHEAD	SECT	SECTION	UFD	UNDER FLO
		IT	IOINT	OP	OPERABLE PARTITION	SECY	SECRETARY	UG	UNDERGR
FHV	FIRE HOSE VALVE	51	50111	OPER	OPERATOR	SF	STORE FRONT	UH	UNIT HEAT
FIN	FINISH			OPNG	OPENING	SF	SQUARE FOOT	UNFIN	UNFINISHE
FIXI	FIXIURE	Кко	KNOCK OUT	OPP	OPPOSITE	SH	Shower	UNO	UNLESS NO
FL	FLOOR	• •		ORD	OVERFLOW ROOF DRAIN	SHD	SHOWER HEAD	211	
FL	FLOW LINE					ТН	SHEFT		
FLASH	FLASHING	L	ANGLE	П		SHIC	SHEATHING	UTIL	UTILITT
FLEX	FLEXIBLE	L	LAVATORY	P PART	PARTITION				
FLG	FLANGE	LAV	LAVATORY	PB	PUSH BUTTON	51/01		V vc	VALVE C
FLUOR	FLUORESCENT	LB	POUND	PC	PRECAST CONCRETE			VENT	VENTILATI
FP	FIRE PROOFING	ICD	LINEAR CEILING DIFFUSER	PCD	PAPER CUP DISPENSER	SLINI		VFRT	VERTICAL
FRMG	FRAMING	L E		PED	PEDESTAL	SLV	SLEEVE	VEST	VESTIBLILE
FS	FULL SIZE			PL	PLATE	SM	SURFACE MOUNIED	VIR	
FS				PL	PROPERTY LINE	SNC	SANITARY NAPKIN CABINET	¥ TIX	
				PLAM	PLASTIC LAMINATE	SND	SANITARY NAPKIN DISPOSER	\\\	
F3IOF FT	FIRESTOFFING			PLBG		SOG	SLAB ON GRADE		
FI				PIS	PLASTER	SP	STANDPIPE	VV XX (WIDE FLA
FIG		LMC	LINEAR METAL CEILING			SPC	SPECIMEN PASS THROUGH CABINET	W/	WITH
FIR	FIN TUBE RADIATION	LOC				SPEC	SPECIFICATIONS	W/O	WIIHOUI
FURR	FURRING	LPI	LOW POINT			SPR	SINGLE-PLY ROOFING SYSTEM	WC	WATER C
FUT	FUTURE	LS	lawn sprinkling			SQ	SQUARE	WC	WALL CC
		LT	LIGHT	PRELIM		SQYD	SQUARE YARD	WD	WOOD
•		LTG	LIGHTING	PRES	PLASTIC RESIN	SP SP		WDW	WINDOW
(jGA	GAUGE	LVR	LOUVER	PRESS	PRESSURE	22		WG	WALL GU
GAL	Gallons	LWC	LINEAR WOOD CEILING	PRIM	PRIMARY	55 57		WH	WALL HY
GALV	GALVANIZED			PROJ	PROJECTION	331	STAINLESS STEEL	WHCH	WHEELCH
GB	GRAB BAR			PRV	POWER ROOF VENTILATOR	31		WHTR	WATER H
GB	GRADE BEAM	ΝΛΜ		PT	PAINT	51	SIONE IILE	WP	WATERPR
GC			MANILAL	PTC	PAPER TOWEL CABINET	STC	sound transmission	W/P	
			MATERIAL	PTR	PRINTER	STD	standard	۷۷IX ۱۸/۲	
GEN				PVC	POLYVINYL CHLORIDE	STL	STEEL		
GEN						STN	STONE	VV7	
GL	GLASS	MRD		\frown		STNL	stone ledge	VV I	WINDOW
GMU	GLASS MASONKY UNII	MC			QUARRY IILE	STOR	STORAGE	WI	WEIGHI
GR	GRADE	MCU				STRUCT	STRUCTURAL	WW	WOOD W
GYB	GYPSUM BOARD	MECH	MECHANICAL			STS	STEEL STRUCTURE	WWF	WELDED
GYP	SHTG GYPSUM SHEATHING	MEMB	MEMBRANE	K R	RADIUS	SUPV	SUPERVISOR		
		MET	METAL	R	RISER				
		MEZZ	MEZZANINE						



SYMBOLS



	_		
ed Idows Dd Ical	Ctantor		733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 www.stantec.com
BINET PENSER RAIN E JRE GROOVE D PER HOLDER MER ON I	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA	PRINT NAME: BRUCE P. PAULSON	SIGNATURE: KONLE T. TANKA
DOR DUCT DUND R D DTED OTHERWISE LF BINET DN			
DUGH ROOF DE NGE OSET VERING ARD DRANT	A		ABOLS
ATER DOF CEPTACLE STRIP T TREATMENT INDOW VIRE FABRIC	ring lake park, minnesot	ALL RENOVATION/EXPANSION	eviations, indication of materials and syn
ow ved.	CITY OF SP	CITY H	ARCHITECTURAL ABBR
and			
Vill ew Material Shows Partition)		SION MED SET	DATE 5/21/19
nbing Fixtures, Dr Equipment ved	SURVEY		g Dr.
nbing Fixtures, Dr Equipment	DRAWN DESIGNEE CHECKED APPROVE PROJ. NO.	D 19 EET NUMBI	3806049 ER 2






10 5	Stanted 733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 www.stantec.com
	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THATI AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA PRINT NAME: PHIL GRAVEL SIGNATURE:
PARK	CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION EXISTING SITE PLAN
 	
	NO REVISION DATE
	SURVEY EAB DRAWN GDS DESIGNED LPG CHECKED #### APPROVED LPG PROJ. NO. 193806049 SHEET NUMBER
	C0.01

















EXISTING FLOOR PLAN

late: 10/11/2023 - 8:44am ng name: \\us0291-ppfss01\shared_projects\193806049\CAD\Dwg\193806049-A 193805580_X1X & 193806049-RDP_RPP_30x40





























				ROOM	FINISH	I SCHED	ULE - I	MEZZAI	NINE						
	FLOOR						WALLS					C	EILING		
NAME	MATL	FIN	BASE MATL	NORTH MATL	NORTH FIN	SOUTH MATL	SOUTH FIN	EAST MATL	EAST FIN	WEST MATL	WEST FIN	MATL	FIN	HEIGHT	NOTES
ΞE	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	-
1	CONC/EXIST CONC	SL-1	RB	GYP BD	GB-1	EXIST CMU	M-1	GYP BD	GB-1	GYP BD	GB-1	EXIST MET	EXIST	EXIST	-
	EXIST CONC	EXIST	EXIST CMU	-	-	EXIST CMU	M-1	EXIST/CMU	M-1	CMU	M-1	EXIST MET	EXIST	EXIST	-
AGE	EXIST/CONC	EXIST/SL-1	EXIST/CMU	EXIST CMU	M-1	EXIST/CMU	M-1	EXIST CMU	M-1	EXIST/CMU	M-1	EXIST MET	EXIST	EXIST	-
AGE	CONC	SL-1	EXIST/CONC	EXIST CONC	EXIST	EXIST BRICK	EXIST	CONC	-	CONC	-	MET	-	18'-9"	-
AGE	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	-	NO WORK THIS ROOM
ING	CONC	SL-1	EXIST/CMU	-	-	EXIST/CMU	M-1	-	-	-	-	EXIST MET	EXIST	EXIST	-
DRAGE	CONC	SL-1	-	CMU	M-1	EXIST CMU	M-1	CMU	M-1	EXIST CMU	M-1	EXIST MET	EXIST	EXIST	-
	CONC	SL-1	EXIST/CMU	EXIST CMU	M-1	CMU	M-1	CMU	M-1	CMU	M-1	EXIST MET	EXIST	EXIST	-
ZZANINE	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	-
	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	-	NO WORK THIS ROOM
	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	-	NO WORK THIS ROOM



Date: 10/11/2023 - 8:57am ving name: \\us0291-ppfss01\shared_projects\193806049\CAD\Dwg\193806049-A20 s;, 193806049-XENA, 193806049-BDR, BPP-30x42





1 A303	-IGHT FIXTURI SEE ELEC DWG	ES-		1 A302)		/	/ LIGHT FIX SEE ELEC	XTURES- — DWGS	
MP-3	MP-4	MP-3 MP-4	MP-2	MP-1 MP-2		MP-3 MP-4 —	MP-2 MP-1	MP-4	MP-1	MP-4
	MP-3	MP-2 S P		NG		KE'	PA'I		MP-3	MP-3
	CHED 80 GALV BOLLARDS FI CONC AND PAI THUS)	/ STL- LLED NTED								

PREFIN MET COPING TOP OF WALL EL 922.83 PRECAST BRG EL 920.50 FBR-1 FBR-2 SOLDIER COURSE PREFIN ALUM WINDOWS PRECAST CONC WATERTABLE PRECAST CONC WATERTABLE CSMU-1 MAIN FL EL 908.50	IHEREPY CERTIFY THAT THIS PLAN. SPECIFICATION. OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA PRINT NAME. PRINT NAME. BRUCE P. PAULSON SIGNATURE. DATE. OCTOBER 24, 2023 UC. NO. DATE. OCTOBER 24, 2023 U.C. NO. DATE.
PREFIN MET COPING TOP OF WALL EL 922.83 PRECAST BRG EL 920.50 FBR-1 FBR-2 SOLDIER COURSE PREFIN ALUM WINDOWS PRECAST CONC WATERTABLE CSMU-1 MAIN FL EL 908.50 TOP OF FTG EL 904.50	Display CITY OF SPRING LAKE PARK, MINNESOTA Display CITY HALL RENOVATION/EXPANSION PARIAL ENLARGED EXTERIOR ELEVATIONS
	SURVEY DRAWN BPP DESIGNED BPP CHECKED APPROVED PROJ. NO. 193806049 SHEET NUMBER A202





ste: 10/11/2023 - 8:58am 19 name: \\us0291-ppfss01\shared_projects\193806049\CAD\Dwg\193806049-A301.dw 193806049-XSXA, 193806049-BDR, BPP-30x42





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U Stante JIFICATI JIRECT HITECT Auto ARC ARC PLAN, UNDER ENSED 등 옷 이 [Buce , Mr. I HER WAS AND UNDE OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION CITY NO REVISION DATE SURVEY DRAWN Designed CHECKED APPROVED PROJ. NO. 193806049 SHEET NUMBER A303

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U ant S ARO ARO PLAN, UNDER ENSED SH K C I I Buce JE NE ARED I AM I HER WAS AND UNDE PRINT \triangleleft OF SPRING LAKE PARK, MINNESOT CITY HALL RENOVATION/EXPANSION \succ CI NO REVISION DATE SURVEY DRAWN DESIGNED CHECKED APPROVED PROJ. NO. 193806049 SHEET NUMBER A304





U Stante DIRECT Auto SPEC MY ARC S PLAN, UNDER SENSED SH SH louce Y ME DULY DF 1 ARED BY I AM A I HER WAS AND UNDE PRINT OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION CITY NO REVISION DATI DRAWN Designed CHECKED APPROVED PROJ. NO. 193806049 SHEET NUMBER A305



.Date: 10/11/2023 - 9:00am wing name: \\us0291-ppfss01\shared_projects\193806049\CAD\Dwg\193806049-A401.dwg fs:, 193805580-X1NA, 193806049-BDR, BPP-30x42



Stantec THIS PLAN, SPECIFICATIC OR UNDER MY DIRECT S & LICENSED ARCHITECT HE STATF OF MINNESOTA and a \mathcal{O} Ponce JERTIFY IHAL L ARED BY ME C I AM A DULY - I AWS OF TH WAS AND UNDE CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION NO REVISION DATE SURVEY DRAWN DESIGNED CHECKED APPROVED PROJ. NO. 193806049 SHEET NUMBER A401







Stantec THIS PLAN, SPECIFICATIC OR UNDER MY DIRECT S 1 LICENSED ARCHITECT HE STATE OF MINNESOTA and a \mathcal{O} Buce CERTIFY IHALL ARED BY ME C I AM A DULY E I AWS OF TH CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION NO REVISION DATE SURVEY DRAWN DESIGNED CHECKED APPROVED PROJ. NO. 193806049 SHEET NUMBER A403



Stantec and a I'HIS PLAN, SPEC OR UNDER MY [LICENSED ARC E STATF OF AMIN \mathcal{O} Buce ERTIFY THA ARED BY ME I AM A DULY ` ^ WS OF TH WAS AND UNDI PRIN CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION NO REVISION DATE SURVEY DRAWN DESIGNED BPP CHECKED APPROVED PROJ. NO. 193806049 SHEET NUMBER A404

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te: 10/11/2023 - 9:42am 3 name: \\us0291-ppfss01\shared_projects\193806049\CAD\Dwg\193806049-A4C ONTRACTOR SHALL VERIEY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE ING - ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY.



0/11/2023 - 9:42am me: \\us0291-ppfss01\shared_projects\193806049\CAD\Dwg\1938 14049. RDP_RPP_30v42



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CITY OF SPRING LAKE PARK, MINNESOTA	2 2 CITY HALL RENOVATION/EXPANSION	INTERIOR ELEVATIONS						
SURVEY DRAWN BPP DESIGNED BPP CHECKED BPP CHECKED 4 APPROVED PROJ. NO. 193806049 SHEET NUMBER								



. 10/11/2023 - 9:45am name: \\us0291-ppfss01\shared_projects\193806049\CAD\Dwg\193806049-A408.dwg 8806049-BDR, BPP-30x42





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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA	SIGNATURE:									
CITY OF SPRING LAKE PARK, MINNESOTA	ZITY HALL RENOVATION/EXPANSION	INTERIOR DETAILS								
DRAWN BPP DESIGNED BPP CHECKED APPROVED PROJ. NO. 193806049 SHEET NUMBER A 4 1 1										





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						ROOM F	INISH SCHEI	DULE - M	AIN LEVEL							
DOOM		FLOOR						WALLS					C	EILING		
NO	ROOM NAME	MATL	FIN	BASE MATL	NORTH MATL	NORTH FIN	SOUTH MATL	SOUTH FIN	EAST MATL	EAST FIN	WEST MATL	WEST FIN	MATL	FIN	HEIGHT	NOTES
101		CONC		СТ											101.01	
101				СТ		- M_1	GYP BD	GB-1		- GB-1	GYP BD	GB-1 GB-1	ΔCT-1	-	10°-0"	- -
102	LOBBY	CONC/EXIST CONC	СТ	СТ	FBR/FXIST FBR	M-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1 GB-1	ACT-1/GYP BD	-/GB-2	9'-0"	- -
104	RECEPT	CONC/EXIST CONC	CPT	CPT	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	9'-0"	-
105	PARKS RECEPT	CONC/EXIST CONC	СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
106	OPEN OFFICE	CONC/EXIST CONC	СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
107	CONF ROOM	CONC/EXIST CONC	СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0 1/2"	-
108	OFFICE	CONC/EXIST CONC	CPT	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0 1/2"	-
109	OFFICE	CONC/EXIST CONC	CPT	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0 1/2"	
110	CUPY/ STOR	CONC/EXIST CONC				GB-1	GYP BD	GB-1		GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
111			СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0 1/2"	
112	ENTRY	CONC/EXIST CONC	СРТ	СРТ	EXIST/CMU	M-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1 GB-1	ACT-2	-	9'-0"	-
114	OPEN OFFICE	CONC/EXIST CONC	CPT	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	9'-0"	-
115	OFFICE	CONC/EXIST CONC	СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0 1/2"	-
116	OFFICE	CONC/EXIST CONC	CPT	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
117	OFFICE	CONC/EXIST CONC	СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
118	HALL	CONC/EXIST CONC	СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
119	RECORDS/ STORAGE	CONC/EXIST CONC	CPT	CPT	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	
120	OFFICE	CONC/EXIST CONC				GB-1	GYP BD	GB-1		GB-1	GYP BD	GB-1	ACT-2	-	8'-0 1/2" 8' 0"	-
122			СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0 1/2"	- _
124	HALL	CONC/EXIST CONC	CPT	СРТ	EXIST CMU	M-1	GYP BD	GB-1	GYP BD	GB-1	CMU/EXIST CMU	M-1	ACT-2	-	8'-0"	-
125	HALL	EXIST CONC/CONC	CPT	CPT	GYP BD/EXIST CMU	GB-1/M-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
126	TOILET	CONC/EXIST CONC	СТ	СТ	GYP BD	CT/GB-1	GYP BD	CT/GB-1	GYP BD	GB-1	GYP BD	CT-GB-1	ACT-2	-	8'-0"	-
127	BREAK ROOM	EXIST CONC/CONC	СТ	-	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	9'-0"	-
128	TOILET	CONC/EXIST CONC	СТ	СТ	GYP BD	CT/GB-1	GYP BD	CT/GB-1	GYP BD	CT-GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
129	JAN	CONC/EXIST CONC	СТ	СТ	GYP BD	GB-1	GYP BD	CT/GB-1	GYP BD	CT/GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
130	HALL	EXIST CONC/CONC	СРТ	СРТ	GYP BD/EXIST CMU	GB-1/M-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
131	CONF ROOM	CONC/EXIST CONC	CPT	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	9'-0"	
132			SL-2	KB CDT		GB-I CB 1/M 1	GYP BD	GB-1		GB-1	GYP BD	GB-1	ACT-2	-	9'-0"	-
135	FOC/ TRAINING		CPT		GYP BD	GB-1/M-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT 2	-	9'-6"	- _
135	PARKS STORAGE	EXIST CONC	SL-2	RB	EXIST CONC	M-1	GYP BD	GB-1	EXIST CMU	M-1	GYP BD	GB-1 GB-1	ACT-2	-	10'-0"	-
137	CITY GARAGE	EXIST/CONC	EXIST/SL-1	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	-
140	LINK	CONC	СТ	СТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-1	-	10'-0"	-
141	MULTI-PURPOSE ROOM	CONC/EXIST CONC	СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-1	-	10'-0"	-
142	HALLWAY	CONC/EXIST CONC	СТ	СТ	EXIST/CMU	M-1	EXIST/CMU	M-1	GYP BD	GB-1	GYP BD	GB-1	ACT-1	-	8'-0"	-
143	COUNCIL CHAMBERS	CONC/EXIST CONC	СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-1	-	10'-0"	-
144	STOR	CONC/EXIST CONC	SL-1	-	EXIST/CMU	M-1	EXIXST/CMU	M-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	9'-0"	
14/				КВ		^M I-⊥ M_1	EXIST/CMU	M-1		GB-1		M-I CB-1	ΔCT-2	-	9'-0" 8'_0"	- -
149	STOR	CONC/EXIST CONC	SI-1	-	EXIST/CMU	M-1	EXIST/CMU	M-1	GYP BD	GB-1	GYP BD	GB-1 GB-1	ACT-2		9'-0"	- -
150	PUBLIC TOILETS	CONC	CT	СТ	GYP BD	CT/GB-1	CMU/EXIST CMU/GYP BI	D CT/M-1/GB-1	EXIST CMU/GYP BD	CT/M-1/GB-1	GYP BD	CT/GB-1	ACT-2/GYP BD	-/GB-2	8'-0"	-
151	MECH ROOM	CONC.EXIST CONC	SL-1	RB	GYP BD	GB-1	EXIST CMU	M-1	GYP BD	GB-1	GYP BD	GB-1	EXIST	-	18'-9"	-
155	NORTH VESTIBULE	CONC	СТ	СТ	CMU-1	-	ALUM WDW	-	ALUM WDW	-	GYP BD	GB-1	ACT-1	-	10'-0"	-
156	LOBBY	CONC	СТ	СТ	CMU-1	-	CMU-1	-	GYP BD	GB-1	GYP BD/CMU-1	GB-1/-	ACT-1	-	9'-0"	-
157	RECEPT	CONC	СРТ	CPT	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	9'-0"	-
158	OPEN OFFICE	CONC	СРТ	CPT	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	9'-0"	-
159				CPT	GYP BD	GB-1	CMU-1	M-1	GYP BD	GB-1	GYP BD	GB-1		-	8'-0"	
161					GYP RD	GD-1 GR-1	GYP RD	GD-1 GR-1	GYP RD	GD-1 GR-1	GYP RD	GR-1	ACT-2	-	8'-0 1/2"	
162	POLICE CHIEF	CONC	СРТ	CPT	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0 1/2"	-
163	SERGEANTS OFFICE	CONC	CPT	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0 1/2"	-
164	HALL	CONC	СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
165	SQUAD ROOM	CONC	CPT	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	10'-0"	-
166	HALL	CONC	СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
167	INTERVIEW	CONC	СРТ	СРТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
168		CONC	CPT	СРТ	CMU	M-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	
169		CONC	SL-2	-		^M I-⊥ M_1		M-1 GB-1		IM-1 CB-1		M-1		IMI-2	8'-8" 10'-0"	- -
171			SI -1	-		GB-1/M-1		M-1	GYP RD/CMII	GB-1/M-1	GYP RD/CMU	GB-1/M-1	GYP RD	- GR-7	8'-4"	-
171	HALL	CONC	CPT	СРТ	EXIST CMU	M-1	CMU	M-1	GYP BD	GB-1	EXIST/CMU	M-1	ACT-2	-	8'-0"	-
173	HALL	CONC/EXIST CONC-	СРТ	СРТ	EXIST CMU	M-1	CMU/EXIST CMU	M-1	-	-	-	-	ACT-2	-	8'-0"	-
174	JAN/STOR	CONC/EXIST CONC	SL-2	-	CMU	M-1	CMU/EXIST CMU	M-1	CMU/EXIST CMU	M-1	CMU	M-1	ACT-2	-	8'-0"	-
175	TOILETS/ SHOWERS	CONC/EXIST CONC	СТ	СТ	EXIST CMU/GYP BD	M-1/GB-1/CT	GYP BD	CT/GB-1	CMU/EXIST CMU	M-1	GYP BD	CT/GB-1	ACT-2	-	8'-0"	-
176	WOMENS LOCKERS	CONC/EXIST CONC	СТ	СТ	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	GYP BD	GB-1	ACT-2	-	8'-0"	-
177	TOILET/ SHOWER	CONC/EXIST CONC	CT	СТ	GYP BD	CT	GYP BD	СТ	GYP BD	СТ	GYP BD	CT	-	-	8'-0"	-
178			CT	СТ	GYP BD	GB-1	CMU	M-1	CMU/EXIST CMU	M-1	CMU/GYP BD	M-1/GB-1	ACT-2	-	8'-0"	-
101	SALLYDODT									U 		CI 1	- FYICT	-	δ'-0" Εγιςτ	-
187	POLICE GARAGE		-/SI -1	_	EXIST CMU	M-1	FXIST/CMU	M-1	EXIST/CMU	M-1	EXIST/CMU	M-1	EXIST	-	EXIST	-
184	COLD STORAGE	CONC	SL-1	EXIST/CONC	EXIST CONC	EXIST	EXIST BRICK	EXIST	CONC	-	CONC	-	MET	-	18'-9"	-
185	NORTH GARAGE	EXIST/CONC	EXIST/SL-1	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	-	-
186	SHOOTING RANGE	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	EXIST	-	NO WORK THIS ROOM



E S E S

	DOOR AND FR										FRAME SCHEDULE					
		CIZE		DOOF	२ 						FR/					
		SIZE					LOU	IVER				DETAIL		FIRE	HARDWARE	
NUMBER	WIDTH	HEIGHT	THICK	MATL	TYPE	GLAZ	WIDTH	HEIGHT	MATL	TYPE	HEAD	JAMB	SILL	RATING	GROUP	NOTES
101-1	PR 3'-0"	7'-10"	1 3/4"	ALUM	FG	GL-5	0"	0"	ALUM	1	1,2/A603	3,4,5,6,7/A603	8,9/A603	-	E-284.8	-
101-2	2K 3-0 3'-0"	7'-10	1 3/4"	WD	N N	GL-2 -	0"	0"	HM	2	10/A603	11,12,13,14/A603	15,10/A005 -	-	210.58	-
104-2	3'-0"	7'-0"	1 3/4"	WD	N	-	0"	0"	HM	3	17/A603	18/A603	-	-	27.0	-
105-1	3'-0"	7'-0"	1 3/4"	WD	F	-	0"	0"	НМ	4	19/A603	20/A603	-	-	E-44.0	BR DOOR AND FRAME
107-1	3'-0"	7'-0"	1 3/4"	WD	F	GL-5	0"	0"	HM	5	19,21/A603	20,22,23/A603	24/A603	-	3.0	BR DOOR AND FRAME
108-1	3-0 3'-0"	7'-0"	1 3/4	WD WD	N N	GL-1 GL-1	0"	0"	⊢M HM	4	25/A603 25/A603	26/A603	-	-	5.0	-
110-1	3'-0"	7'-0"	1 3/4"	WD	F	-	0"	0"	HM	4	25/A603	26/A603	-	-	1.0	-
111-1	2'-6"	7'-0"	1 3/4"	WD	F	-	0"	0"	HM	3	17/A603	18/A603	-	-	27.0	-
112-1	3'-0"	7'-0"	1 3/4"	WD	N	GL-1	0"	0"	HM	4	25/A603	26/A603	-	-	5.0	
114-1	3'-0"	7'-0"	1 3/4"	WD WD	F	- GL-5	0"	0"	HM HM	7	25,27/A603	26,28,29/A603	-	-	5.0	-
117-1	3'-0"	7'-0"	1 3/4"	WD	N	GL-1	0"	0"	НМ	4	25/A602	26/A603	-	-	5.0	-
118-1	3'-0"	7'-0"	1 3/4"	WD	N	GL-1	0"	0"	HM	4	25/A602	26/A603	-	-	5.0	-
119-1	3'-0" 3'-0"	7'-0" 7'-0"	1 3/4"	WD WD		GL-1	0"	0"	НМ	4	25/A603	26/A603	-	- 45 MIN	E-44.0	-
120-1	3'-0"	7'-0"	1 3/4"	WD WD	N	GL-1	0"	0"	HM	4	25/A602	26/A603	-	-	5.0	-
123-1	3'-0"	7'-0"	1 3/4"	WD	N	GL-1	0"	0"	НМ	4	25/A603	26/A603	-	-	5.0	-
126-1	3'-0"	7'-0"	1 3/4"	WD	F	-	0"	0"	HM	4	25/A603	26/A603,3/A604	-	-	12.0	-
127-1	3'-0" 3'-0"	7'-0" 7'-0"	1 3/4"	WD WD		GL-1	0" 0"	0"	НМ	4	4/A604	5/A604	-	-	1.0	-
120 1	3'-0"	7'-0"	1 3/4"	WD	F	-	0"	0"	HM	4	25/A603	26/A603	-	-	12.0	-
130-1	3'-0"	7'-0"	1 3/4"	НМ	F	-	0"	0"	НМ	6	6/A604	7,8/A604	9/A604	-	E-164.2	-
131-1	3'-0"	7'-0"	1 3/4"	WD	N	GL-1	0"	0"	HM	4	25/A603	26/A603	-	-	1.0	-
132-1	3'-0" 3'-0"	/'-0'' 7'-0''	1 3/4"	WD HM	F	-	0"	0"	НМ	4	25/A603	26/A603	-	45 MIN 45 MIN	E-44.0	-
135-1	3'-0"	7'-0"	1 3/4"	WD	N	GL-1	0"	0"	HM	4	14/A604	15/A604	-	-	1.0	-
135-2	3'-0"	7'-0"	1 3/4"	WD	N	GL-1	0"	0"	НМ	6	12/A604	13/A604	-	-	1.0	-
136-1	3'-0"	7'-0"	1 3/4"	HM	F	-	0"	0"	HM	6	10/A604	11/A604	-	45 MIN	13.4	-
13/-1	3'-0" 3'-0"	/'-0'' 7'-0''	1 3/4"	НМ	F	-	0"	0"	НМ	6	10/A604	11/A604 17/A604	- 18/4604	45 MIN -	E-44.0 F-164 2	-
137-3	9'-4"	12'-0"	1 3/4"	EXIST	EXIST	EXIST	0"	0"	EXIST	-	-	-	-	-	-	NO WORK THIS DOOR
137-4	16'-0"	12'-0"	1 3/4"	EXIST	EXIST	EXIST	0"	0"	EXIST	-	-	-	-	-	-	NO WORK THIS DOOR
137-5	16'-0"	12'-0"	1 3/4"	EXIST	EXIST	EXIST	0"	0"	EXIST	-	-	-	-	-	-	NO WORK THIS DOOR
141-1	3'-0" PR 3'-0"	/'-0" 7'-0"	1 3/4"	WD WD	HG	GL-1 GL-1	0"	0"	НМ	8	19,20/A604	21,22,23,24/A604 21,26/A604	25/A604 -	-	3.0	-
141-3	3'-0"	7'-0"	1 3/4"	ALUM	FG	GL-1	0"	0"	ALUM	4	26/A604	27/A604,1/A605	-	-	13.4	-
141-4	3'-0"	7'-0"	1 3/4"	ALUM	FG	GL-1	0"	0"	ALUM	4	26/A604	27/A604,1/A605	-	-	13.4	-
143-1	PR 3'-0"	7'-0"	1 3/4"	ALUM	FG	GL-1	0"	0"	ALUM	4	26/A604	27/A604,1/A605	-	-	13.5	-
143-2	3'-0" 3'-0"	7'-0" 7'-0"	1 3/4" 1 3/4"	ALUM HM	FG	GL-1	0"	0"	ALUM HM	4	26/A604 2/A605	27/A604,1/A605 3.4/A605	-	-	13.4 F-44.0	-
144-1	PR 2'-10"	7'-0"	1 3/4"	WD	F	-	0"	0"	HM	4	25/A603	5,6/A605	-	-	14.5	-
144-2	PR 3'-0"	7'-0"	1 3/4"	НМ	F	-	0"	0"	НМ	6	7/A605	8/A605	-	-	11.5	-
147-1	3'-0"	7'-0"	1 3/4"	HM	N	GL-5	0"	0"	HM	6	7/A605	8/A605	-	-	E-44.0	BR DOOR AND FRAME
147-2	3'-0" 3'-0"	/'-0" 7'-0"	1 3/4"	WD HM	F	-	0"	0"	НМ	6 3	9/A605	10/A605	-	-	E-44.0	-
149-2	PR 3'-2"	7'-0"	1 3/4"	НМ	F	_	0"	0"	HM	6	7/A605	8/A605	-	-	13.5	-
150-1	2'-8"	7'-0"	1 3/4"	НМ	L	-	1'-8"	1'-0"	НМ	4	25/A603	26/A603,3/A604	-	-	12.0	-
150-2	2'-8"	7'-0"	1 3/4"	HM	L	-	1'-8"	1'-0"	HM	4	25/A603	26/A603	-	-	12.0	-
150-3	2 -8 2'-8"	7 -0 7'-0"	1 3/4	HM HM		-	1 -8 1'-8"	1'-0"	НМ	4	25/A603 25/A603	26/A603 26/A603	-	-	12.0	-
150-5	2'-8"	7'-0"	1 3/4"	HM	L	-	1'-8"	1'-0"	HM	4	25/A603	26/A603	-	-	12.0	-
150-6	3'-0"	7'-0"	1 3/4"	НМ	L	-	2'-0"	1'-0"	HM	4	25/A603	26/A603,3/A604	-	-	12.0	-
151-1	3'-0" ייס יב סס	7'-0"	1 3/4"	HM	F		0"	0"	HM	4	14/1604	15/A604	-	45 MIN	11.0 E 204 9	-
155-2	PR 3'-0"	7'-10"	1 3/4"	ALUM	FG	GL-3	0"	0"	ALUM	10	1,2/A003 10/A603	11,12,13,14/A603	15,16/A603	-	216.58	-
156-1	3'-0"	7'-10"	1 3/4"	ALUM	FG	GL-1	0"	0"	ALUM	11	11,12/A605	13,14,15,16/A605	17/A605	-	16.0	-
157-1	3'-0"	7'-0"	1 3/4"	HM	F	-	0"	0"	HM	4	19/A603	20/A603	-	-	E-44.0	BR DOOR AND FRAME
159-1	3'-0" 3'-0"	7'-0" 7'-0"	1 3/4"	WD WD	F N	- GL-1	0"	0"	НМ	4	25/A603	26/A603	-	-	1.0	-
161-1	3'-0"	7'-0"	1 3/4"	WD	N	GL-1	0"	0"	HM	4	25/A603	26/A603	-	-	5.0	-
162-1	3'-0"	7'-0"	1 3/4"	WD	N	GL-1	0"	0"	НМ	4	25/A603	26/A603	-	-	5.0	-
163-1	3'-0"	7'-0"	1 3/4"	WD	N -	GL-1	0"	0"	HM	4	25/A603	26/A603	-		5.0	-
167-1	3'-0" 3'-0"	/`-0" 7'-0"	1 3/4" 1 3/4"		F F	-	U" 0"	U" 0"	HM HM	6 4	12/A604 25/A603	13/A604 26/A603	-	45 MIN -	<u></u> ב-44.2 4.0	- LOCK ROOM STDF
169-1	3'-0"	7'-2"	2"	HM	F.	-	0"	0"	HM	5	18/A605	19/A605	-	-	-	DETENTION DOOR AND FRAME
170-1	3'-0"	7'-0"	1 3/4"	HM	F	-	0"	0"	HM	4	25/A603	26/A603	-	45 MIN	E-44.0	-
171-1	3'-0"	7'-0"	1 3/4"	HM	F -	-	0"	0"	HM	-	20/A605	21/A605	-	45 MIN	E-44.0	-
172-1	3'-0" 3'-0"	7'-0" 7'-0"	1 3/4"	НМ	F	-	0"	0"	НМ	6	22/A605 9/A605	23/A605 10/A605	24/A605 -	-	E-164.2	-
175-1	2'-8"	7'-0"	1 3/4"	HM	L		0"	0"	HM	4	25/A603	26/A603		-	12.0	
175-2	2'-8"	7'-0"	1 3/4"	НМ	L	-	0"	0"	НМ	4	25/A603	26/A603	-	-	12.0	-
175-3	2'-8"	7'-0"	1 3/4"	HM LIM		-	0"	0"	HM	4	25/A603	26/A603,3/A604	-	-	12.0	-
170-1	3'-0"	7'-0"	1 3/4"	HM	F F	-	0"	0"	HM	4	25/A603	20/A003 26/A603	-	-	12.0	-
178-1	3'-0"	7'-0"	1 3/4"	НМ	F	_	0"	0"	НМ	4	25/A603	26/A603,3/A604	_	-	11.0	-
179-1	3'-0"	7'-0"	1 3/4"	HM	F		0"	0"	HM	4	25/A603	26/A603,3/A604	-	-	12.0	-
183-1 192 2	3'-0" 2' 0"	6'-8"	1 3/4"	HM	F E	-	0"	0" 0"	HM	6 6	25/A605	26/A605	24/A605	-	E-164.2	-
103-2	ט־ ט־ 14'-0"	ט-ט 14'-0"	1 3/4"	MET	г ОН	- GL-6	0"	0"	MET	- -	22/A005 1/A606	23/A005 2/A606	∠ 1 /A0U5 -	-	20	- -
183-4	14'-0"	14'-0"	1 3/4"	MET	OH	GL-6	0"	0"	MET		1/A606	2/A606	-	-	20	-
183-5	14'-0"	14'-0"	1 3/4"	MET	OH	GL-6	0"	0"	MET	-	1/A606	2/A606	-	-	20	-
183-6	3'-0" זי_∩יי	6'-8" יי_טייד	1 3/4"	HM	F E	-	0" 0"	0" 0"	HM HM	- 6	16/A604	17/A604	18/A604	-	E-44.0	-
184-2	14'-0"	14'-0"	1 3/4"	MET	OH	 GL-6	0"	0"	MET	-	6/A606	7/A606	8/A606	-	20	-
184-3	3'-0"	7'-0"	1 3/4"	НМ	F	-	0"	0"	НМ	6	3/A606	4/A606	5/A606		E-164.2	-
184-4	14'-0"	14'-0"	1 3/4"	MET	OH	GL-2	0"	0"	MET	-	6/A606	7/A606	8/A606	-	20	
185-1	3'-0" 14'₋∩"	/'-0" 14'₋∩"	⊥ 3/4" 1 २/⊿"		EXIST F	- GL-6	U"	U" ∩"		EXIST	- 9/4606	- 10/Δ606	-	-	EXIST	NU WORK THIS DOOR
185-3	14'-0"	14'-0"	1 3/4"	MET	OH	GL-6	0"	0"	MET	-	9/A606	10/A606	-	-	20	-

	DOOR AND FRAME SCHEDLILE															
							יש	JUR		KA	IE SUF	IEDULE				
	DOOR FRAME															
		SIZE					LOU	IVER				DETAIL				
										[FIRE	HARDWARE	
NUMBER	WIDTH	HEIGHT	THICK	MATL	TYPE	GLAZ	WIDTH	HEIGHT	MATL	TYPE	HEAD	JAMB	SILL	RATING	GROUP	NOTES
185-4	3'-0"	7'-0"	1 3/4"	EXIST HM	EXIST F	I	0"	0"	EXIST HM	EXIST	-	-	-	-	EXIST	NO WORK THIS DOOR
185-5	3'-0"	7'-0"	1 3/4"	НМ	F	-	0"	0"	НМ	6	16/A604	17/A604	18/A604	-	E-44.0	-
186-1	3'-0"	7'-0"	1 3/4"	EXIST HM	EXIST F	-	0"	0"	EXIST HM	EXIST	-	-	-	-	EXIST	NO WORK THIS DOOR
186-2	3'-0"	7'-0"	1 3/4"	НМ	F	-	0"	0"	HM	6	10/A604	11/A604	-	-	E-44.0	-







DOOR FRAME TYPES

Stantec I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR RE WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISIC AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA PRINT NAME: <u>BRUCE P. PAULS</u>ON an los AULS AULS BRUCEP **ME ELEVATIONS** CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION LE, D DOOR AND FRAM NO REVISION DATE SURVEY DRAWN Designed CHECKED **PPROVED** PROJ. NO. 193806049 sheet number A602







utractor shall verify and be responsible for all dimensions. Do not scale the G - any errors or omissions shall be reported to stantec without delay.



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: RSE IF- SOLID = RSE	Stantec 733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 www.stantec.com
	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA PRINT NAME: BRUCE P. PAULSON PRINT NAME: BRUCE P. PAULSON SIGNATURE: OUTOBER 24, 2023 U.C. NO. 20910 DATE: OCTOBER 24, 2023 U.C. NO. 20910
AL	
DULED	
ΑL \B	PARK, MINNESOTA TION/EXPANSION TAILS
ED - RSE	IY OF SPRING LAKE CITY HALL RENOVAT DOOR DE
RSE IF- SOLID	Ū
	NO REVISION DATE
	SURVEY DRAWN BPP DESIGNED BPP
	APPROVED PROJ. NO. 193806049 SHEET NUMBER A604


EXIST EXT WALL CONST TO REMAIN AND BE PROTECTED NEW FBR-4 .3-1/2"x3-1/2"x1/4" GALV LINTEL W/ 8" MIN BEARING EACH JAMB- PAINT EXPOSED ANGLE SLNT BOTH SIDES	Ctantor		733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 www.stantec.com
IM DOOR FRAME- GROUT SOLID AND RAKE ITS BOTH SIDES TO RECEIVE SLNT	IEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT AS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION VD THAT I AM A DULY LICENSED ARCHITECT VDER THE LAWS OF THE STATE OF MINNESOTA		SNATURE: 2010 - 2010 - 2023 UC. NO. 20910
EXIST EXT WALL CONST TO REMAIN AND BE PROTECTED	HH AN UN	PRI	SIG
INTO EXIST FBR			
SLNT BOTH SIDES HM DOOR FRAME W/ JAMB ANCHORS AS SPECIFIED-GROUT SOLID AND RAKE JTS BOTH SIDES TO RECEIVE SLNT			
NEW ALUM THRESHOLD OVER FULL BED OF SLNT ANCHOR TO CONC W/ ST CTSK SCREWS IN ST EXP SHIELDS @ 12" OC MAX NEW CONC SLAB AND STOOP-SEE STRUCT OWGS	de spring lake park, minnesota	CITY HALL RENOVATION/EXPANSION	DOOR DETAILS
NEW FBR-4 W/ WALL TIES AS SPECIFIED	CITY (
L3-1/2"x3-1/2"x1/4" GALV LINTEL W/ 8" MIN BEARING EACH JAMB- PAINT EXPOSED ANGLE SLNT BOTH SIDES HM DOOR FRAME- GROUT SOLID AND RAKE ITS BOTH SIDES TO RECEIVE SLNT			
NEW 2" INSUL-2 OVER DAMP-1		Sion	DATE
NEW FBR-4 W/ WALL FIES AS SPECIFIED			
SLNT BOTH SIDES			
Jame Anchors As Specified-grout Solid and Rake JTS Both Sides To Receive Slnt	DRAWN DESIGNEE CHECKED)) D	BPP BPP
	APPROVE PROJ. NO	ש. 19 EFT NUMB	23806049 Er

A605

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U Stante THIS PLAN, SPECIFICATIC OR UNDER MY DIRECT S Y LICENSED ARCHITECT HE STATE OF MINNESOTA 2 Com CERTIFY THAT TH CERTIFY THAT TH PARED BY ME C TI AM A DULY I IE LAWS OF THI Buce PREP, C PREP, THAT ER THE I HERE WAS F AND 1 UNDE PRINT OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION CITY NO REVISION DATE SURVEY DRAWN DESIGNED BPP CHECKED APPROVED PROJ. NO. 193806049 SHEET NUMBER A606







ante S C a ARO ARO LAN, JDER JSED \mathcal{O}^+ 유 옷 식 [Buce I HERI WAS AND UNDE PRINT \triangleleft OF SPRING LAKE PARK, MINNESOT CITY HALL RENOVATION/EXPANSION \succ CI NO REVISION DATE SURVEY DRAWN Designed CHECKED APPROVED PROJ. NO. 193806049 SHEET NUMBER A608





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STRUCTURAL NOTES:

GOVERNING CODES:

1.	GENERAL	MN STATE BLDG CODE 2020	1.	EXCA
		IBC 2018		Α.
2.	LOADS	ASCE 7-16		
3.	CONCRETE	ACI 318-14		
4.	STEEL	AISC 360-16	2.	CON
5.	MASONRY	TMS 402/602-16		A.
				, I

DESIGN LOADS:

RISK CATEGORY

					#6	37 IN	48 IN	56 IN	72 IN
1.	DEAD LOADS				#7	54 IN	70 IN	81 IN	105 IN
	CONCRETE	150 PSF			#8	62 IN	80 IN	93 IN	120 IN
	8" PRECAST PLANK	62 PSF			#0				
	12" CMU GROUTED @ 32" OC	66 PSF			#9	70 IN	90 IN	104 IN	135 1
	8" CMU @ GROUTED 32" OC	48 PSF			* TOP BAR	LAP SPLICES	ARE HORIZONT	AL REINFORCE	MENT PLAC
	EXTERIOR STUD WALL	12 PSF			MORE TH	IAN 12 IN. OF	CONCRETE IS C	AST IN THE ME	MBER BELO
	ROOF	15 PSF	D	DET					
	MECHANICAL/ELECTRICAL	5 PSF	D.	KEII	NFURCING	DAKS SHALL HA	AVE THE FULLO		
	AIR HANDLING UNIT	1.7 KIPS EA		1.	CONCRETE	E CAST AGAINS	T EARTH		3"
2.	LIVE LOADS			2.	TIPPING F WALLS AN	LOOR, DRIVE L D SLABS	ANES, DEMO, N	1SW AREA	2"
	FLOOR	60 PSF		3.	WALLS, PI	ERS AND ALL C	THER CONCRE	TE	3/4"
	STORAGE (MEZZANINE/GUN CLEANING)	250 PSF			EXPOSED ⁻	TO WEATHER O	DR WATER		- 1
	ROOF	20 PSF	C.	CON			WITHOUT CON	STRUCTION JC	
3.	SNOW LOAD (S)			SPE			E DRAWINGS U	K AS APPROVE	
	Pg	50 PSF	D.	BEV	EL ALL EXP	OSED CORNERS	S OF CONCRETE	E 3/4" x 3/4".	
	P _f (POLICE/LINK/PARKS)	35 PSF	E.	VER	IFY SIZE A	ND LOCATION (of all new eq	UIPMENT BASE	s and ope
	P _f (COLD STORAGE)	45.5 PSF 1 0	F.	PRO	VIDE EMBE	D PLATE ARMC	RING WHERE I	NDICATED.	
	I	1.1	G.	PRO	VIDE STAN	DARD CONCRE	TE DETAILS SH	OWN ON THE D	DRAWING U
	C _t (CITY HALL /POLICE)	1.0							
	C _t (COLD STORAGE)	1.3							
	DRIFTING	SEE DRAWINGS							
4.	WIND LOAD (W)		SLAB COI	NSTF	RUCTION	I NOTES:			
	BASIC WIND SPEED, V	109 MPH (3 SECOND GUST)							
		1.0 C	1. TO	OL AN	ID CAULK C	ONTROL JOINT	'S IN ALL INTER	RIOR SLABS ON	GRADE AT
	K	1.0	SPA	ACING	. Selfidle I A	HILS IN			
	• 21	2.0	2. JO	INTED	SLAB PANE	EL LENGTH TO	WIDTH RATIOS	SHALL NOT E	(CEED 1.5 :
5.	NET ALLOWABLE SOIL BEARING PRESSURE	2,000 PSF							

MATERIALS:

1.	CONCRETE	4,000 PSI AT 28 DAYS, TYPE I	1.	FIELD V ARCHIT
2. 3.	REINFORCEMENT BARS	ASTM A615, GRADE 60	2.	ALL TOF FOOTIN FXTENT
	CONCRETE MASONRY UNITS	ASTM C90 2,000 PSI COMP. STRENGTH	3.	COMPAC
	JOINT REINFORCEMENT	LADDER TYPE, NO. 9 WIRE ASTM A153, CLASS B2 GALV.	4.	±3% MC
	MORTAR	ASTM C270, TYPE S		UNDER / PLACE I
	GROUT	ASTM C476, 3,000 PSI COMPREHENSIVE STRENGTH	5.	PROVID
4.	PRECAST CONCRETE PLANK	MIN 5,000 PSI AT 28 DAYS	6.	ELEVAT
5.	STRUCTURAL STEEL		7.	DROP F
	BEAMS OTHER SHAPES	ASTM A992, GRADE 50 ASTM A36	8.	VERIFY EQUIPM
6.	RETAINED FILL	CLEAN AGGRAGATE, NO ORGANICS, 100% PASSING 2" SIEVE		
7.	STRUCTURAL FILL	MEETS GRADATION REQUIREMENTS OF MNDOT 3149.2.D	PRECA	ST CO
			1.	PRECAS

- DIRECTION.

CONSTRUCTION NOTES:

AVATION

CONTRACTOR SHALL PROVIDE AND MAINTAIN ALL TEMPORARY SHORING AND BRACING NECESSARY TO PROTECT PERSONNEL AND PROPERTY FROM INJURY OR DAMAGE DURING CONSTRUCTION OPERATION.

ICRETE

LAP SPLICES AND 90 DEGREE END HOOKS SHALL BE AS SHOWN IN THE FOLLOWING TABLE UNLESS NOTED.

REINF BAR	SLAB, WAL	L, COLUMN	BEA	MS	90 DEG END
SIZE	BAR LAP	TOP BAR *	BAR LAP	TOP BAR *	HOOK
#3	19 IN	24 IN	28 IN	36 IN	6 IN
#4	25 IN	32 IN	37 IN	48 IN	8 IN
#5	31 IN	40 IN	46 IN	60 IN	10 IN
#6	37 IN	48 IN	56 IN	72 IN	12 IN
#7	54 IN	70 IN	81 IN	105 IN	14 IN
#8	62 IN	80 IN	93 IN	120 IN	16 IN
#9	70 IN	90 IN	104 IN	135 IN	19 IN

CED SUCH THAT OW THE SPLICE.

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Г 12 FEET MAXIMUM

1.0.

FOUNDATION NOTES:

ERIFY SIZE, LOCATION AND ELEVATION OF EXISTING FOOTINGS. NOTIFY ECT/ENGINEER OF ANY DISCREPANCIES.

PSOIL, FILL, ORGANIC AND/OR BLACK CLAYEY SOIL SHALL BE REMOVED BELOW THE IGS AND/OR BUILDING AREA TO THE DEPTHS INDICATED IN THE GEOTECHNICAL REPORT. OF REMOVAL SHALL BE VERIFIED BY THE GEOTECHNICAL ENGINEER.

CT ACCEPTABLE SUBGRADE SOILS TO A MINIMUM 100% STANDARD PROCTOR DENSITY OISTURE CONTENT PRIOR TO PLACEMENT OF STRUCTURAL FILL.

AND COMPACT 1'-0" THICK IMPORTED STRUCTURAL FILL OR SUITABLE ONSITE MATERIAL ALL NEW FOUNDATIONS, INTERIOR SLABS, AND TRUCK SCALE BASE SLABS AND RAMPS. IN MAX 8" HIGH LIFTS AND COMPACT TO MIN 100% PROCTOR DENSITY, ±2% MOISTURE

E EMBEDDED DOWELS IN FOOTINGS TO MATCH ALL VERTICAL WALL REINFORCING U.N.O. ELY TIE DOWELS PRIOR TO PLACING CONCRETE.

IONS OF TOPS OF FOOTINGS VARIES. SEE PLAN.

FOOTING BELOW ALL UNDER FLOOR PIPES.

ASSUMED EQUIPMENT LOADS, DIMENSIONS AND FOUNDATION CONFIGURATION WITH 1ENT MANUFACTURER.

NCRETE PLANK NOTES:

ST PLANK BEARING ELEVATION VARIES, SEE PLAN.

2. BRACE TOPS OF ALL NON-LOAD BEARING MASONRY WALLS AT PRECAST PLANK LOCATIONS PER DETAIL FILL THIS IN

3. PRECAST CONCRETE PLANK SHALL HAVE 1-HOUR FIRE RATING UNLESS NOTED. 4. VERIFY PLANK PENETRATIONS SIZES AND LOCATIONS WITH ARCHITECTURAL AND MECHANICAL DRAWINGS. PROVIDE SUPPLEMENTAL REINFORCEMENT AT OPENINGS GREATER THAN 12" IN ANY

PRECAST CONCRETE WALL NOTES:

1. WALL SHALL BE DESIGNED PER THE APPLICABLE LOADS SHOWN ON THE DRAWINGS AND IN THE SPECIFICATIONS.

2. PROVIDE PRECAST PLANK BEARING ANGLE AND SLIP CONNECTION EMBEDS AS NECESSARY. 3. VERIFY ALL WALL OPENINGS AND PENETRATIONS WITH MECHANICAL, ELECTRICAL, PROCESS, AND ARCHITECTURAL DRAWINGS.

4. FOR WALL FINISH AND COLOR, SEE ARCHITECTURAL DRAWINGS.

MASONRY WALL CONSTRUCTION NOTES:

- 1. CONCRETE BLOCK SHALL BE LAID IN RUNNING BOND UNLESS NOTED.
- 2. PROVIDE OPEN-CORE STYLE CMU FOR ALL MASONRY WALLS.
- 3. PROVIDE BULLNOSED CMU FOR ALL EXPOSED MASONRY WALL CORNERS.
- 4. PROVIDE VERTICAL #5 @ 32" SPACING IN ALL MASONRY WALLS UNLESS NOTED.
- 5. GROUT FULL ALL CMU CORES CONTAINING VERTICAL REINFORCEMENT
- 6. INSTALL HORIZONTAL JOINT REINFORCING IN EVERY OTHER COURSE. 7. PROVIDE MASONRY EXPANSION JOINT DETAIL FILL THIS IN WHERE INDICATED THUS.
- SPACING OF NO GREATER THAN 20 FEET.
- 9. TOOL ALL MASONRY JOINTS CONCAVE.
- 10. SEE DETAILS FILL THIS INFOR MASONRY LINTEL INFORMATION. 11. PROVIDE STEEL BEARING PLATES, $3/8" \times 8" \times 10" W/(2)-1/2" \phi \times 4"$ HEADED STUDS FOR ALL STEEL BEARING ON MASONRY. GROUT CORE BELOW BEARING FULL.

STRUCTURAL STEEL:

- 1. REFERENCES: AWS D1.1 STRUCTURAL WELDING CODE STEEL.
- 2. WELD METAL SHALL BE 70 KSI.
- 3. ALL WELDING SHALL BE PERFORMED BY AWS QUALIFIED OPERATORS.
- 4. ALL BOLTS SHALL BE ASTM F3125, GRADE A 325-N WITH ASTM A563 HEAVY HEX NUTS AND ASTM F436 WASHERS. 5. ALL CAST IN PLACE HEADED ANCHOR RODS SHALL BE ASTM F1554 GRADE 36, GALVANIZED UNO,
- W/ LEVELING NUTS 6. ALL EXPOSED STEEL MEMBERS AND FABRICATION SHALL BE SHOP PRIMED AND PAINTED. ALL
- OTHER STEEL MEMBERS SHALL BE SHOP PRIMED. 7. AFTER INSTALLATION, SLEAN AND TOUCH-UP ALL FIELD WELDS, BOLTED CONNECTIONS, AND SCRATCHED AND DAMAGED PAINTED OR COATED SURFACES

OPEN WEB STEEL JOIST NOTES:

- 1. ALL JOISTS SHALL BE DESIGNED, FABRICATED, AND ERECTED IN ACCORDANCE WITH THE LATEST EDITION OF THE STANDARD SPECIFICATIONS OF THE STEEL JOIST INSTITUTE. ALL WELDING PER AMERICAN WELDING SOCIETY (AWS) STANDARDS. COMPLIANCE WITH AWS STANDARDS MAY BE WAIVED IF ALL WELDS ARE INSPECTED BY AN INDEPENDENT TESTING LABORATORY.
- 2. HORIZONTAL & DIAGONAL BRIDGING SHALL BE PROVIDED BY JOIST MANUFACTURER IN ACCORDANCE WITH SJI STANDARDS. LOCATION AND TYPE OF BRIDGING SHALL BE CLEARLY INDICATED ON THE SHOP DRAWING, AND SHALL NOT CONFLICT W/OPENING LOCATIONS.
- WHERE AIR DUCTS OR OTHER EQUIPMENT INTERRUPTS HORIZONTAL BRIDGING, SUPPLY DIAGONAL BRIDGING IN BAYS ADJACENT TO INTERRUPTED BAY. CONTRACTOR TO COORDINATE LOCATIONS WITH MECHANICAL PRIOR TO FABRICATION.
- 4. JOIST GIRDERS ARE TO CONFORM TO THE LATEST AISC-SJI SPECIFICATIONS. BOTTOM CHORDS OF JOIST GIRDERS ARE TO BE STABILIZED DURING ERECTION TO PREVENT OVERTURNING PER MANUFACTURER'S RECOMMENDATION OR METHOD RECOMMENDED BY THE ARCHITECT/ENGINEER.
- 5. BOTTOM CHORDS OF JOISTS IN LINE WITH COLUMNS ARE TO BE EXTENDED AS DETAILED.
- 6. JOIST MANUFACTURER SHALL DESIGN JOISTS FOR THE "DESIGN LOADS" IN THE GENERAL NOTES, AND FOR ANY ADDITIONAL LOADS AT LOCATIONS AS SHOWN ON THE PLANS, INCLUDING A NET UNFACTORED WIND UPLIFT LOAD NORMAL TO THE SURFACE OF THE ROOF
- PER THE LOAD DIAGRAMS. 7. JOIST MANUFACTURER SHALL DESIGN AND SUBMIT CALCULATIONS BY A CIVIL OR STRUCTURAL ENGINEER REGISTERED IN THE STATE IN WHICH THE PROJECT IS LOCATED FOR ALL JOISTS AND JOIST GIRDERS. CALCULATIONS SHALL INCLUDE DEFLECTION AND CAMBER REQUIREMENTS. JOISTS SHALL BE DESIGNED TO RESIST THE LOAD COMBINATIONS SPECIFIED IN IBC, SECTION 1605. LIVE LOAD DEFLECTIONS SHALL BE LIMITED TO SPAN/360 AT SIMPLE SPAN FLOOR MEMBERS, 2X SPAN/360 AT CANTILEVER FLOOR MEMBERS, SPAN/240 AT SIMPLE SPAN ROOF MEMBERS AND 2X SPAN /240 AT CANTILEVER ROOF MEMBERS. ALL JOIST AND JOIST GIRDERS SHALL BE CAMBERED FOR THE DESIGN DEAD LOAD. TO ACCOUNT FOR ADDITIONAL CONTRACTED LOADS, MANUFACTURER SHALL ADD ADDITIONAL WEB MEMBERS AS REQUIRED AND ADJUST CHORD AND WEB SIZE ACCORDINGLY, BUT SHALL NOT ALTER DEPTH OF JOISTS. MANUFACTURER SHALL DESIGN AND SUBMIT CALCULATIONS FOR ALL JOIST SHOES WHERE BEARING LENGTH IS LESS THAN 4" AT LH SERIES JOISTS OR 2 1/2" FOR K SERIES JOISTS.
- 8. JOISTS ADJACENT TO STRUCTURAL STEEL MEMBERS SHALL BE DESIGNED TO HAVE ZERO CAMBER.
- 9. ALL CONCENTRATED LOADS TO STEEL JOISTS SHALL OCCUR WITHIN 6" OF PANEL POINT. 10. DO NOT PLACE LOADS ON JOISTS OR GIRDERS UNTIL BRIDGING IS INSTALLED AND BEARING CONNECTIONS HAVE BEEN INSTALLED.
- 11. STEEL JOIST AND GIRDER SHOES SHALL BE FABRICATED IN COORDINATION WITH THE ROOF SLOPE.

- 8. PROVIDE MASONRY CONTROL JOINT DETAIL FILL THIS IN WHERE INDICATED THUS, OR AT A

STEEL ROOF

- 1. THE S STEEL SHALL SHOR A653 COATE IN ACC
- 2. MINIM HAVE THE P AT IN WHEF FRAM SUPP NOTE AT TH
- 3. ALL DE NO WE
- 4. STEEL
- 5. WHERE OF THE WELD
- 6. HANG SHALL PLACE ROUN MUST
- 7. STEEL 1.5B, (
- 8. SEE AF OPENI FRAMIN
- 9. THE ST ARCHI

THE SPECTRONAL STATES AND	IHERERY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA PRINT NAME. BRUCE P. PAULSON PROPERVISION PRINT NAME. BRUCE P. PAULSON PROPERVISION SIGNATURE: COTOBER 24, 2023 LIC. NO. DATE. OCTOBER 24, 2023 LIC. NO. DATE. OCTOBER 24, 2023 LIC. NO.
DECK TYPES SHALL BE AS FOLLOWS: ROOF DECK - VERCO TYPE HSB-36, VULCRAFT JR APPROVED EQUAL. NCHTTECTURAL, MECHANICAL, ELECTRICAL, ETC. FOR SIZES AND LOCATIONS OF NGS NOT SHOWN ON THE STRUCTURAL DRAWINGS. SEE TYPICAL DETAILS FOR NG SUPPORT AT DECK OPENINGS. TEEL DECK FABRICATOR SHALL FURNISH SHOP DRAWINGS OF ALL STEEL DECK FOR TECT'S REVIEW PRIOR TO FABRICATION.	CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION STRUCTURAL NOTES
DESCRIPTION OF WORK IBC SECTION 1704 INSPECTION TESTING N/A REMARKS 1. CONCRETE • • • • • • • 2. BOLTS INSTALLED IN CONCRETE • • • • • • • 3. DUCTILE MOMENT-RES CONCRETE FRAME • • • • • • 4. REINF STEEL AND PRESTRESSING STEEL • • • • • • 5. WELDING • • • • • • • 6. HIGH-STRENGTH BOLTING • • • • • • •	
7. STRUCTURAL MASONRY • • • 8. REINFORCED GYPSUM CONC • • • 9. INSULATING-CONCRETE FILL • • • 10. SPRAY-APPLIED FIREPROOFING • • • 11. PILING, DRILLED PIERS AND CAISSONS • • • 12. SHOTCRETE • • • 13. SPECIAL GRADING EXC AND FILLING • • • 14. WOOD • • • • 15. SPECIAL CASES • • • •	NO REVISION DATE DATE DATE DATE DATE DATE DATE DATE



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	FOOTING SCHEDULE				
MARK	SIZE & REINFORCEMENT	COMMENTS			
F1	4'-0" SQ x 1'-0" THICK W/ (5)-#5 EW	MIN 16" SQ PIER W/ (8)-#6 VERT			
F2	6'-6" SQ x 1'-0" THICK W/ (7)-#5 EW	16" SQ PIER W/ (8)-#6 VERT			
F3	2'-2" CONT x 1'-0" THICK W/ (3)-#5 CONT	-			
F4	3'-6" CONT x 1'-0" THICK W/ (4)-#5 CONT	EMBED PLATES PER PRECASTER			

FOUNDATION NOTES:

1. FOOTING REINFORCING STEEL SHALL BE PLACED IN BOTTOM MAT UNLESS OTHERWISE NOTED.

2. HOOK VERTICAL PIER AND WALL REINFORCEMENT INTO FOOTING.

3. PIERS SHALL RECEIVE #3 TIES WITH TOP (4) TIES AT 2" SPACING, ELSE 10" SPACING.

FOUNDATION PLAN 4' 8'

NOTES:

- 1. VERIFY EXISTING FOUNDATIONS. NOTIFY THE ARCHITECT AND
- ENGINEER OF ANY DISCREPANCIES. 2. REMOVE EXISTING FOOTING AND BELOW GRADE WALL MINIMUM
- 1'-0" BEYOND LIMITS OF NEW FOOTING.
- 3. SEE SCHEDULE FOR FOOTING SIZE.
- 4. TOP OF FOUNDATION WALL AND PIER ELEVATIONS SHALL BE 907'-10" UNLESS OTHERWISE NOTED.

Amongarian Stanted Ainneapolis, MN 55402 www.stantec.com					
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CITY OF SPRING LAKE PARK, MINNESOTA	CITY HALL RENOVATION/EXPANSION	FOUNDATION PLAN			
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SURVEY					
)	HMP			
CHECKED APPROVE PROJ. NO.	D 1	93806049			
SHE S		ber 1			

EXIST FNDN WALL



LINTEL SCHEDULE					
MARK	SIZE	DETAILS			
L1	W8x24 W/ 5/8" Ø RODS @ 32" O.C.	1 & 2/S502			



MATCH	FY THAT THIS PLAN, SPECIFICATION, OR REPORT D BY ME OR UNDER MY DIRECT SUPERVISION A DULY LICENSED PROFESSIONAL ENGINEER AS OF THE STATE OF MINNESOTA		 VISIO3 Marguesta Vience Avenue, Suite 1000 VIOBER 24, 2023 LIC. NO. 50378 VIOW. Stantec.com
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MASONRY JNITS			
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) SASH MASONRY JNIT (TYP)			
1)-#5 VERTICAL GROUT CORE	CITY OF SPRING LAKE PARK, MINNESOTA	CITY HALL RENOVATION/EXPANSION	STRUCTURAL DETAILS - I
EL ROD 32" O.C.			
AT ENDS		JUN	DATE
re 3/8" from Opening			
SLY	SURVEY DRAWN DESIGNE CHECKEE	D D ED	AJM BGB
	proj. NC SH	. 1 EET NUM 50	93806049 BER]





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S THAT ARE JCTURAL RGER	CITY OF SPRING LAKE PARK, MINNESOTA	CITY HALL RENOVATION/EXPANSION Structural details - II
		DN DATE
	SURVEY DRAWN DESIGNED CHECKED APPROVED PROJ. NO. SHEET	AJM BGB 193806049 NUMBER

PIPE SIZE SCHEDULE				
MAX. NO. OF HEADS	MIN. PIPE SIZE			
2	1"			
3	1 1/4"			
5	1 1/2"			
10	2"			
I. FOR LIGHT HA	AZARD ONLY			
2. MINIMUM 1" F ALL SINGLE H	PIPE RUNOUT TO IEADS			

	FIRE PROTECTION LEGEND
•,	CONCEALED PENDANT SPRINKLER HEAD
0 ₂	PENDANT SPRINKLER HEAD
• •	UPRIGHT SPRINKLER HEAD
•?	RECESSED SPRINKLER HEAD
O ?	SIDEWALL SPRINKLER HEAD
	GUIDE TO SPRINKLER LABELS (?)
E	EXISTING SPRINKLER HEAD TO REMAIN
ER	EXISTING SPRINKLER HEAD TO BE RELOCATED
Ν	NEW SPRINKLER HEAD
R RELOCATED POSITION OF EXISTING SPRINKLER HEAD	
Х	EXISTING SPRINKLER HEAD TO BE REMOVED
x x	EXISTING SPRINKLER PIPE TO BE REMOVED
EXISTING SPRINKLER PIPE TO REMAIN	
	NEW SPRINKLER PIPE
+PS	PRESSURE SWITCH
+FS	SPRINKLER WATERFLOW ALARM SWITCH
	SIAMESE FIRE HYDRANT DEPARTMENT CONNECTION
₽Z+	ALARM CHECK VALVE
Rø	DRY PIPE VALVE WITH QUICK OPENING DEVICE
\diamond	PREACTION VALVE
\diamond	DELUGE VALVE
ÐG	FIRE ALARM GONG
(FE)	FIRE EXTINGUISHER

NOTE: THIS IS A COMPOSITE SYMBOL LIST AND ALL SYMBOLS MAY NOT BE USED IN THIS PROJECT.

FIRE PROTECTION SYSTEM SPECIFICATIO

- 1. FURNISH AND INSTALL COMPLETE FIRE PROTECTION SYSTEM PER LOCAL JURISDICTION REQUIREMENTS. INSTALLATION SHALL COMPLY WITH ALL REQUIREMENTS OF LOCAL, STATE AND FEDERAL AUTHORITIES, / OWNER'S INSURING AGENCY.
- 2. ALL WORK SHALL BE IN ACCORDANCE WITH LOCAL JURISDICTION BUILDING CODE. 3. ALL AUTHORITIES HAVING JURISDICTION SHALL BE NOTIFIED AT LEAST THREE WORKING DAYS PRIOR TO COMMENCEMENT OF WORK.
- 4. PROVIDE AN AUTOMATIC WET PIPE SPRINKLER SYSTEM INCLUDING PIPING, HANGERS, VALVES, ALARMS, SUPPORTS AND SPRINKLER HEADS, NECESSARY AND AS REQUIRED FOR INSTALLATION OF COMPLETE AND APPROVED FIRE PROTECTION SYSTEMS. 5. WORK SHALL BE PERFORMED BY AN APPROVED AUTOMATIC FIRE PROTECTION SPRINKLER CONTRACTOR. SHOP DRAWINGS AND CALCULATIONS SHALL BE PREPARED BY A REGISTERED PROFESSIONAL ENGINEER. APPROVED CONTRACTOR AND THE CONTRACTOR'S REGISTERED ENGINEER SHALL BE LICENSED WITH THE PROPER AUTHORITIES FOR THE LOCATION OF THIS PROJECT.
- 6. IN AREAS SUBJECT TO FREEZING PROVIDE FREEZE PROTECTION VIA GLYCOL (FOOD GRADE) LOOP FOR LIMITED AREAS OR DRY PIPE SYSTEM WITH AIR COMPRESSOR AND APPROVED DRY-PIPE VALVE ASSEMBL' IN FREEZERS AND BENEATH EXTERIOR CANOPIES, DRY-PENDENT HEADS MAY BE EXTENDED FROM WET P CONTENT AND A DESCRIPTION OF A DESCRIPTI SYSTEM.
- 7. HYDRAULIC CALCULATIONS SHALL BE BASED ON THE BUILDING FIRE PUMP FLOW TEST CONDUCTED BY T BUILDING FIRE PROTECTION CONTRACTOR. 8. SPECIAL CONSIDERATION SHALL BE GIVEN TO AREAS THROUGHOUT THE BUILDING SUCH AS DROPPED SOFFITS, LIGHTING SOFFITS AND CABINETRY THAT NECESSITATE ADDITIONAL SPRINKLER HEADS.
- 9. RUN PIPING HORIZONTALLY AND AT RIGHT ANGLES TO WALLS AND CEILINGS. CENTER SPRINKLER HEADS BOTH HORIZONTAL DIRECTIONS WITH RESPECT TO CEILING COMPONENTS, SUCH AS CEILING GRID, LIGHT FIXTURES, HVAC DIFFUSERS AND SPEAKERS OR AS DIRECTED BY OWNER'S REPRESENTATIVE
- 10. FIRE PROTECTION SHOP DRAWINGS SHALL INCLUDE SEPARATE AND COMPLETE REFLECTED CEILING PLAN(
- INDICATING LOCATION OF EACH SPRINKLER HEAD(S) AS WELL AS NEW PIPING LAYOUT. 11. PROVIDE MAIN DRAINS AND AUXILIARY DRAINS WHERE NECESSARY. PIPE SYSTEM DRAIN TO NEAREST EXISTING FLOOR DRAINS AND SUMPS OF ADEQUATE CAPACITY.
- 12. PROVIDE INSPECTOR'S TEST CONNECTION AT MOST REMOTE POINT OF MAIN PORTION OF EACH SPRINKLE SYSTEM.
- 13. PROVIDE AUDIO-VISUAL WATER FLOW ALARM ON THE EXTERIOR OF THE BUILDING ABOVE THE FIRE DEPARTMENT CONNECTION OR AS DIRECTED. 14. LAYOUT THE SPRINKLER PIPING SO THAT THERE IS A MINIMUM SEPARATION OF 8" BETWEEN THE CEILING HEIGHT AND THE BOTTOM OF THE SPRINKLER PIPE OR ROUTE AROUND LIGHT FIXTURES TO AVOID CONFLICTS.
- 15. FIRE PROTECTION CONTRACTOR SHALL FIELD VERIFY EXACT REQUIREMENTS FOR BUILDING REGARDING PIL SIZES, ADEQUATE PRESSURES, SERVICE LOCATION AND ZONING, AND SUBMIT SHOP DRAWINGS TO THE AUTHORITIES HAVING JURISDICTION FOR APPROVAL PRIOR TO FABRICATION OR INSTALLATION OF THE FIRI PROTECTION WATER SERVICE AND SYSTEMS.
- 16. AUTOMATIC SPRINKLERS SHALL BE OF THE OPERATING TEMPERATURE AS REQUIRED BY THE LOCATION WI SPECIAL REGARD NEAR HEATING UNITS. SPRINKLER PIPING SHALL BE ROUTED AROUND SUCH EQUIPMENT SO AS TO PROVIDE PROPER CLEARANCES AND AVOID CONFLICT WITH THE BUILDING EQUIPMENT AND OTHER
- 17. AUTOMATIC SPRINKLERS SHALL BE INSTALLED AS FOLLOWS: A. UNDER JOIST CONSTRUCTION WHERE THERE ARE NO CEILINGS, AUTOMATIC SPRINKLERS SHALL BE BRAUPRIGHT TYPE.
- B. IN FINISHED CEILING AREAS, AUTOMATIC SPRINKLERS SHALL BE CONCEALED FLUSH PLATE FULLY RECESSED PENDANT TYPE WITH FACTORY-APPLIED WHITE FINISH. FIELD PAINTING OF COVER PLATES IS NOT PERMITTED.
- C. IN AREAS WHERE AUTOMATIC SPRINKLERS ARE REQUIRED TO PROVIDE ADDITIONAL COVERAGE BELOW DUCTWORK OR OTHER OBSTRUCTIONS TO THE OVERHEAD COVERAGE, AUTOMATIC SPRINKLER SHALL BE BRASS UPRIGHT TYPE AND EQUIPPED WITH WIRE GUARDS IF LOCATED LESS THAN 8'-0" ABOVE FLOOP
- D. ALL AUTOMATIC SPRINKLERS SHALL BE IN COMPLIANCE WITH NFPA, OWNER'S INSURANCE UNDERWRITI AND LOCAL AND STATE FIRE PROTECTION BUREAUS. 18. ALL PIPING SHALL BE ROUTED IN THE SUSPENDED CEILING SPACE, CONCEALED IN WALLS AND BEHIND FIXED FURNISHINGS, UNLESS OTHERWISE INDICATED. ALL PIPING EXPOSED TO VIEW SHALL BE ROUTED AS HIGH AS POSSIBLE AND TIGHT TO THE UNDERSIDE OF THE STRUCTURE.
- 19. REFER TO THE ARCHITECTURAL DRAWINGS OR CONSULT ARCHITECT FOR EXACT LOCATION OF FIXTURES, EQUIPMENT, ETC.. AND FINAL FINISHED ELEVATIONS PRIOR TO ANY INSTALLATION.
- 20. NO PIPING SHALL BE INSTALLED THROUGH ELECTRICAL OR ELEVATOR EQUIPMENT ROOMS EXCEPT PIPING SERVING SPRINKLER HEADS IN SUCH SPACES.
- 21. PROVIDE ALARM AND SUPERVISORY DEVICES AS REQUIRED TO MEET LOCAL JURISDICTION REQUIREMENTS COORDINATE TYPES, LOCATIONS AND CONNECTIONS WITH FIRE ALARM CONTRACTOR. 22. COORDINATE LOCATIONS OF HEADS WITH ARCHITECTURAL REFLECTED CEILING PLANS, MECHANICAL PLANS, STRUCTURAL PLANS, AND ELECTRICAL PLANS TO AVOID LIGHTS AND DIFFUSERS TO FURNISH A COORDINA CEILING PATTERN CONSISTENT WITH TILE AND OTHER ARCHITECTURAL FEATURES. HEADS LOCATED IN ACOUSTIC TILE SHALL BE CENTERED IN THE TILE OR CENTERED WITHIN THE SCORED AREA OF THE TILE SCOUSING THE STALL DE CENTERED IN THE TILE OR CENTERED WITHIN THE SCORED AREA OF THE TILE (SEE DETAIL 1, THIS SHEET) USING PIPING RETURN BENDS (ARM-OVERS). SPRINKLER LOCATIONS SHALL VERIFIED BEFORE INSTALLING. PROVIDE ADDITIONAL HEADS, PIPING, ALARMS, VALVES, ETC., AS REQUIRED NO ADDITIONAL COST EVEN THROUGH THE NUMBER OF HEADS AND RELATED PIPING MAY EXCEED MINIMU REQUIREMENTS OF CODE.
- 23. SPRINKLER ARRANGEMENT AND PIPING LAYOUT SHOWN IS DIAGRAMMATIC IN NATURE, INTENDED TO SHOW THE SCOPE AND NATURE OF THE WORK. ALL FINAL LAYOUTS, SPRINKLER LOCATIONS AND PIPE SIZES SHALL BE DETERMINED BY THE CONTRACTOR PER HYDRAULIC CALCULATIONS BASED UPON AVAILABLE FLC TEST DATA.
- 24. THE LOCATION OF DRAINS (MAIN AND AUXILIARY), TEST CONNECTIONS, FIRE DEPARTMENT CONNECTION, INTERIOR AND EXTERIOR ALARMS, ETC.. THAT ARE NOT CONCEALED AND WILL BE VISIBLE, SHALL BE REVIEWED AND COORDINATED WITH THE ARCHITECT AND APPROVED BY LOCAL AUTHORITIES. ADDITIONAL PIPING, WIRING, VALVES, ETC., WHICH MAY BE REQUIRED FOR ARCHITECTURALLY COORDINATED LOCATION FOR LOCATIONS REQUIRED BY LOCAL AUTHORITIES FOR EQUIPMENT AND DEVICES SHALL BE FURNISHED WITHOUT ADDED COST.

	FIRE PROTECTION	I G	ENE	RAL NOTES
1. A.	GENERAL THE GENERAL CONDITIONS OF THE PRIME CONTRACT FOR CONSTRUCTION AND THIS SPECIFICATION AS APPLICABLE ARE PART OF THIS CONTRACT. THE CONTRACTOR SHALL ENSURE THAT ALL APPLICABLE PORTIONS OF THE SPECIFICATIONS ARE UNDERSTOOD AND FOLLOWED. REFER TO ALL NOTES ON ARCHITECTURAL DRAWINGS AND FULLY COORDINATE ALL ACTIVITIES WITH THE GENERAL CONTRACTOR AND ALL OTHER TRADES FOR A COMPLETE PROJECT.	т.	SUBMIS PORTION SPACES THAT W OR MAT	SION OF THE PROPOSAL SHALL BE CONSTRUED AS EVIDENCE THAT A CAREFUL EXAMINATION OF THE NS OF THE EXISTING BUILDING, EQUIPMENT, ETC., WHICH AFFECT THIS WORK AND THE ACCESS TO SUCH 5, HAS BEEN MADE AND THAT THE CONTRACTOR IS FAMILIAR WITH EXISTING CONDITIONS AND DIFFICULTIES ILL AFFECT THE EXECUTION OF THE WORK. LATER CLAIMS SHALL NOT BE MADE FOR LABOR, EQUIPMENT TERIALS REQUIRED BECAUSE OF DIFFICULTIES ENCOUNTERED WHICH COULD HAVE BEEN FORESEEN DURING IN EXAMINATION
В.	ALL APPLICABLE BUILDING CODES, LAWS, AND REGULATIONS GOVERNING OR RELATED TO ANY PORTION OF THIS WORK ARE HEREBY INCORPORATED INTO AND MADE A PART OF THESE SPECIFICATIONS, AND THEIR PROVISIONS SHALL BE CARRIED OUT BY THE CONTRACTOR WHO SHALL INFORM THE OWNER (OR THE TENANT'S REPRESENTATIVE OR THE LANDLORD'S REPRESENTATIVE AS MIGHT BE APPLICABLE WHEREVER "OWNER" IS REFERENCED BELOW), PRIOR TO SUBMITTING A PROPOSAL, OF ANY METHODS OR MATERIALS WHICH VIOLATE ANY APPLICABLE CODES, LAWS, OR REGULATIONS. ANY WORK DONE BY THE CONTRACTOR CAUSING SUCH VIOLATIONS SHALL BE CORRECTED BY THE CONTRACTOR AT NO EXPENSE TO THE OWNER.	2. A.	SUCH A SCOPI PROVIDE INSTALL HAVING INSTALL INSPECT	E E E ALL REQUIRED LABOR, MATERIALS, EQUIPMENT, AND SERVICES NECESSARY FOR A COMPLETE AND SAFE ATION OF THE SPRINKLER SYSTEM(S) IN FULL COMPLIANCE WITH REQUIREMENTS OF ALL AUTHORITIES JURISDICTION, ALL AS INDICATED ON DRAWINGS OR SPECIFIED FOR THE SYSTEMS. WORK SHALL BE ED IN A NEAT WORKMANLIKE MANNER. INCLUDE ALL COST FOR PERMITS, LICENSES, FILING AND TIONS REQUIRED BY AUTHORITIES HAVING JURISDICTION.
C.	THE CONTRACTOR SHALL INVESTIGATE EACH SPACE THROUGH WHICH EQUIPMENT MUST BE MOVED. WHERE NECESSARY, EQUIPMENT SHALL BE SHIPPED FROM MANUFACTURER IN SECTIONS OF SIZE SUITABLE FOR MOVING THROUGH AVAILABLE RESTRICTIVE SPACES. ASCERTAIN FROM BUILDING OWNER AND AFFECTED TENANTS AT WHAT TIMES OF DAY EQUIPMENT MAY BE MOVED THROUGH ALL AREAS.	В.	THE CO RESPON DEVELO DIRECTE CONTRA	ONTRACTOR SHALL FURNISH A WRITTEN GUARANTEE TO PROMPTLY REPLACE OR REPAIR AND ASSUME ISIBILITY FOR ALL EXPENSES INCURRED FOR ANY WORKMANSHIP AND/OR EQUIPMENT IN WHICH DEFECTS P WITHIN ONE YEAR FROM THE DATE OF ACCEPTANCE BY OWNER. THIS WORK SHALL BE DONE AS D BY THE OWNER. THIS GUARANTEE SHALL ALSO PROVIDE THAT WHERE DEFECTS OCCUR, THE INCOME SHALL ASSUME RESPONSIBILITY FOR ALL EXPENSES INCURRED IN REPAIRING AND/OR REPLACING
D.	ALL PIPING IS SHOWN DIAGRAMMATICALLY AND DOES NOT SHOW ALL OFFSETS, DROPS AND RISES OF RUNS. THE CONTRACTOR SHALL ALLOW IN HIS PRICING FOR ROUTING OF PIPING TO AVOID OBSTRUCTIONS. EXACT LOCATIONS OF EQUIPMENT SHALL BE SUBJECT TO APPROVAL BY THE OWNER'S REPRESENTATIVE.		WORK (CONTRA	OF OTHER TRADES AFFECTED BY DEFECTS, REPAIRS OR REPLACEMENTS OF EQUIPMENT SUPPLIED BY THE ACTOR.
E.	SUPPORT ALL PIPING FROM BUILDING STRUCTURE AND/OR FRAMING IN AN APPROVED MANNER. WHERE OVERHEAD CONSTRUCTION DOES NOT PERMIT FASTENING OF SUPPORTS FOR EQUIPMENT, FURNISH ADDITIONAL STEEL FRAMING AT NO ADDITIONAL COST.	3. A.	SPRIN PIPE SH AND LA PERMITT	IKLER PIPING HALL BE SCH 40 BLACK STEEL, ASTM A53 OR A120 W/CAST OR MALLEABLE IRON FITTINGS. PIPE 3" IRGER MAY BE SCHEDULE 10 BLACK STEEL, ASTM A53 OR A120. CUT-GROOVED FITTINGS SHALL NOT BE FED IN SCHEDULE 10 PIPE.
F.	INSTALL WORK SO AS TO BE READILY ACCESSIBLE FOR OPERATION, MAINTENANCE AND REPAIR. MINOR DEVIATIONS FROM DRAWINGS MAY BE MADE TO ACCOMPLISH THIS, BUT CHANGES WHICH INVOLVE EXTRA COST	В.	PIPING	FOR DRY-PIPE SYSTEMS SHALL BE GALVANIZED, INSIDE AND OUT.
G	SHALL NOT BE MADE WITHOUT PRIOR APPROVAL BY THE OWNER.	C.	FOR JO	NINTS OF DISSIMILAR METALS, PROVIDE DIELECTRIC UNION CONNECTION.
,.	GENERAL WORK. ALL EXISTING CONDITIONS CANNOT BE COMPLETELY DETAILED ON THE DRAWINGS. THE CONTRACTOR SHALL SURVEY THE SITE AND INCLUDE ALL CHANGES IN PREPARING THE THE WORK PROPOSAL AND/OR BID.	D.	PIPE SU 1. PI A	upports; Rovide Adequate support for PIPE and contents to prevent sagging, vibration or swaying ND ALLOW FOR EXPANSION AND CONTRACTION.
4.	PLAN INSTALLATION OF NEW WORK TO ENSURE MINIMAL INTERFERENCE WITH REGULAR OPERATION OF EXISTING FACILITIES. ALL SYSTEM SHUTDOWNS AFFECTING OTHER AREAS SHALL BE COORDINATED WITH BUILDING OWNER.	D	2. H	ANGERS AND SUPPORTS SHALL CONFORM TO REQUIREMENTS OF MSSP 58 AND MSSP 69.
	INSTALL SUPERVISED ISOLATION VALVES AT POINT OF CONNECTION TO THE EXISTING PIPING. PROVIDE TEMPORARY CAPS AND/OR CONNECTIONS TO MINIMIZE SHUTDOWN TIME.	4. A.	FIRES PENETR	TOPPING ATIONS OF RATED WALLS OR FLOORS SHALL BE PROTECTED WITH A FIRESTOP SYSTEM INSTALLED AND IN ACCORDANCE WITH ASTM 814 OF UL 1470 WITH A MINIMUM PRESSURE DIFFERENTIAL OF 0.01
Ι.	CONNECT NEW WORK TO EXISTING SYSTEMS IN AN APPROVED MANNER. RESTORE EXISTING WORK DISTURBED WHILE INSTALLING NEW WORK TO AN ACCEPTABLE CONDITION AS DETERMINED BY OWNER.		INCHES NOT LE	OF WATER. THE SYSTEM SHALL HAVE AN F RATING AND A T RATING OF NOT LESS THAN 1 HOUR BUT SS THAN THE REQUIRED RATING OF THE FLOOR OR WALL PENETRATED
J.	DISCONNECT, REMOVE AND/OR RELOCATE EXISTING MATERIAL, EQUIPMENT, AND OTHER WORK AS NOTED OR REQUIRED FOR PROPER INSTALLATION OF NEW SYSTEM.	5. A.	MISCE	LLANEOUS NOVATION WORK, THE ENGINEER DOES NOT WARRANTY OR GUARANTEE THE ACCURACY AND
к.	THE CONTRACTOR SHALL KEEP ALL EQUIPMENT AND MATERIALS ARRANGED AND STORED NEATLY AND SHALL KEEP ALL PARTS OF THE BUILDING EXTERIOR SPACES AND ADJACENT STREETS. SIDEWALKS AND PAVEMENTS FREE FROM MATERIAL AND DEBRIS RESULTING FROM THE EXECUTION OF THIS WORK. EXCESS MATERIALS SHALL NOT BE PERMITTED TO ACCUMULATE EITHER ON THE INTERIOR OR THE EXTERIOR.		Comple Observ Docume Opport	ETENESS OF THESE INSTRUMENTS OF SERVICE BEYOND REASONABLE DILIGENCE INVOLVING LIMITED (ATION AND ACCESS. IF THE CONTRACTOR BELIEVES THERE ARE ANY MISTAKES OR OMISSIONS IN THESE ENTS THE ENGINEER SHALL BE PROMPTLY NOTIFIED IN WRITING SO THAT THE ENGINEER SHALL HAVE THE I'UNITY TO TAKE WHATEVER STEPS ARE NECESSARY TO RESOLVE THE ISSUES.
-•	SEAL OPENINGS AROUND PIPING THROUGH PARTITIONS, WALLS AND FLOORS (NOT IN SHAFTS) WITH MINERAL WOOL OR OTHER NON-COMBUSTIBLE MATERIAL TO ACHIEVE FIRE RATINGS AS REQUIRED.	В.	FAILURE RESPON CONSEN	TO PROMPTLY NOTIFY THE ENGINEER OF SUCH CONDITIONS SHALL ABSOLVE THE ENGINEER FROM ISIBILITY FOR ANY CONSEQUENCES OF SUCH FAILURE. ACTIONS TAKEN WITHOUT KNOWLEDGE OR IT OF THE ENGINEER OR IN CONTRADICTION TO RECOMMENDATIONS OR DELIVERABLES SHALL BE THE
м.	THE WORK IN THE BUILDING SHALL BE DONE WHEN AND AS DIRECTED, AND IN A MANNER SATISFACTORY TO THE OWNER. THE WORK SHALL BE PERFORMED SO AS TO CAUSE THE LEAST POSSIBLE INCONVENIENCE AND DISTURBANCE TO THE PRESENT OCCUPANTS.	c.	IF THE	CONTRACTOR IS REQUIRED TO PROVIDE AS-BUILT DRAWINGS FOR THIS PROJECT, ELECTRONIC COPIES OF IGINEERS WORK MAY BE PURCHASED AT A COST OF \$200 PER DRAWING. TELEPHONE REQUEST FOR
•	THE CONTRACTOR'S PROPOSAL FOR ALL WORK SHALL BE PREDICATED ON THE PERFORMANCE OF THE WORK DURING REGULAR WORK HOURS. WHEN SO DIRECTED, HOWEVER, THE CONTRACTOR SHALL INSTALL WORK OVERTIME; THE ADDITIONAL COST TO BE CHARGED SHALL BE ONLY THE "PREMIUM" PORTION OF THE WAGES BAID	6.	DRAWING CHECK	GS AND A FORM WILL BE FAXED FOR CONTRACTOR'S USE TO ORDER DRAWINGS. UPON RECEIPT OF OR MONEY ORDER MADE PAYABLE TO ENGINEERING, INC., THE DRAWINGS WILL BE E-MAILED. Υ
) .	INCLUDE ALL CUTTING AND PATCHING OF EXISTING FLOORS, WALLS, PARTITIONS AND OTHER MATERIALS IN THE EXISTING BUILDING. THIS CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING THESE AREAS TO AN	A. 7.	THE CO THE PR	INTRACTOR IS RESPONSIBLE FOR ALL MEANS AND METHODS INCLUDING ALL SAFETY REQUIREMENTS ON ROJECT SITE AND SHALL COORDINATE ALL WORK ACTIVITIES WITH THE GENERAL CONTRACTOR.
₽.	ACCESS TILE IDENTIFICATION: PROVIDE BUTTONS, TABS AND MARKERS TO IDENTIFY LOCATION OF CONCEALED VALVES AND EQUIPMENT ABOVE LAY-IN CFILINGS.	A.	THESE DISCREF	DOCUMENTS HAVE BEEN PREPARED TO A PROFESSIONAL STANDARD OF CARE. ERRORS, OMISSIONS, OR PANCIES FOUND WITHIN THESE DELIVERABLES, BETWEEN THESE DELIVERABLES AND EXISTING CONDITIONS, WEEN THE ENGINEER'S AND OTHER CONSULTANTS' DELIVERABLES SHALL BE PROMPTLY BROUGHT TO THE
Q.	MAINTAIN A SET OF RECORD DRAWINGS ON SITE WITH ALL SIGNIFICANT CHANGES FROM CONTRACT DOCUMENTS		ATTENTI OMISSIC	ON OF THE ENGINEER SO THAT HE HAS AN OPPORTUNITY TO ADDRESS AND RESOLVE SUCH ERRORS, DNS, OR DISCREPANCIES.
R. S.	ALL EQUIPMENT SHALL BE APPROVED FOR LOCAL JURISDICTION USE AND INSTALLATION. ALL MATERIAL AND EQUIPMENT TO BE NEW UNLESS OTHERWISE NOTED.	В.	ACTIONS ENGINES OR OTH	S TAKEN WITHOUT THE KNOWLEDGE AND CONSENT OF THE ENGINEER OR IN CONTRADICTION TO THE ER'S DELIVERABLES OR RECOMMENDATIONS SHALL BE AT THE RISK OF THE PARTY (OWNER, CONTRACTOR, HER) TAKING SUCH ACTION.
NOTE	E: REFER TO WRITTEN SPECIFICATIONS, IF AVAILABLE, FOR MORE DETAILED INFORMATION.			
	SPRINKLER NOTES:			CODE REFERENCES
	1. BUILDING STANDARDS FOR SPRINKLER RETROFIT, PROCEDURES, AND SPECIFICATIONS SHALL BE FOLLOWED. CONTRACTOR SHALL BE RESPONSIBLE FOR FILING AND OBTAINING PERMIT. CONTRACTOR SHALL OBTAIN WRITTEN AUTHORIZATION FOR ANY DEVIATIONS FROM THE BUILDING STANDARDS REGARDING PIPING, VALVES, HEADS MATERIALS INSTALLATION METHODS AND PROCEDURES			
	2. NEW SPRINKLER HEADS SHALL MATCH EXISTING WITH RESPECT TO MODEL, ORIFICE SIZE, AND K FACTOR.			
	3. ALL WORK TO BE INSTALLED IN STRICT ACCORDANCE WITH NFPA 13 FOR LIGHT HAZARD, MAXIMUM 225 SF PER HEAD, SYSTEM DRAINED AND REFILLED PER NFPA 13.			
	4. ALL NEW HEADS TO BE CONNECTED TO NEAREST LOOP OR CROSS MAIN OF ADEQUATE CAPACITY, 2" MIN., VERIFY LOCATION IN FIELD.			
	5. CONTRACTOR IS RESPONSIBLE FOR DETERMINING ALL FIELD CONDITIONS PRIOR TO SUBMITTING BID. COORDINATE SITE VISITS WITH BUILDING MANAGEMENT AND/OR OWNERS REPRESENTATIVE. IF ANY CONDITIONS ARE FOUND THAT MIGHT PROHIBIT THE CONTRACTOR FROM PERFORMING THE REQUIRED WORK THE CONTRACTOR SHALL ASK FOR CLARIFICATION PRIOR TO BID.			

INCLUDE IN PRICING ALL WORK TO RELOCATE ALL EXISTING HEADS INTO TILE CENTERS, INCLUDING ALL OFFSETS AND EXTENSIONS OF PIPING AS WELL AS ANY ADDITIONAL ROUTING OF PIPING TO AVOID OBSTRUCTIONS, EITHER EXISTING OR NEW. COORDINATE WORK WITH ALL OTHER TRADES. WHERE EXISTING HEADS ARE TO REMAIN AND CEILING GRID IS NOT ADJUSTED THE HEADS MAY REMAIN AS IS EVEN IF THEY ARE NOT CENTERED.

CONTRACTOR SHALL PREPARE AND SUBMIT TO AUTHORITIES HAVING JURISDICTION ALL DOCUMENTS, DRAWINGS, CUT SHEETS, CALCULATIONS, APPLICATIONS, ETC., REQUIRED TO OBTAIN PERMIT FOR THIS WORK.

CRITERIA

THE FIRE SPRINKLER SYSTEM DESIGN SHALL BE BASED UPON LIGHT HAZARD OCCUPANCY, NON COMBUSTIBLE CONSTRUCTION FOR ALL SPACES THE SPRINKLER SYSTEM SHALL BE HYDRAULICALLY DESIGNED TO SUPPLY

DENSITIES AND COVERAGE'S MEETING THE REQUIREMENTS OF NFPA 13.

ONSTRUED AS EVIDENCE THAT A CAREFUL EXAMINATION OF THE MENT, ETC., WHICH AFFECT THIS WORK AND THE ACCESS TO SUCH INTRACTOR IS FAMILIAR WITH EXISTING CONDITIONS AND DIFFICULTIES POULTES ENCOUNTERED WHICH COULD HAVE BEEN FORESEEN DURING EQUIPMENT, AND SERVICES NECESSARY FOR A COMPLETE AND SAFE IN FULL COMPLIANCE WITH REQUIREMENTS OF ALL AUTHORITIES DRAWINGS OR SPECIFIED FOR THE SYSTEMS. WORK SHALL BE . INCLUDE ALL COST FOR PERMITS, LICENSES, FILING AND ING JURSDICTION. A GUARANTEE TO PROMPTLY REPLACE OR REPAIR AND ASSUME .D FOR ANY WORKMANSHIP AND/OR EQUIPMENT IN WHICH DEFECTS OF ACCEPTANCE BY OWNER. THIS WORK SHALL BE DONE AS SHALL ALSO PROVIDE THAT WHERE DEFECTS OCCUR, THE FOR ALL EXPENSES INCURRED IN REPARING AND/OR REPLACING ECTS, REPAIRS OR REPLACEMENTS OF EQUIPMENT SUPPLIED BY THE AS3 OR A120 W/CAST OR MALLEABLE IRON FITTINGS. PIPE 3" STEEL, ASTM A53 OR A120. CUT-GROOVED FITTINGS SHALL NOT BE SALVANIZED, INSIDE AND OUT. E DELECTRIC UNION CONNECTION. E AND CONTENTS TO PREVENT SAGGING, VIBRATION OR SWAYING FRACTION. ORM TO REQUIREMENTS OF MSSP 58 AND MSSP 69. SHALL BE PROTECTED WITH A FIRESTOP SYSTEM INSTALLED AND UL 1479 WITH A MINIMUM PRESSURE DIFFERENTIAL OF 0.01 AN FARING AND A T RATING OF NOT LESS THAN 1 HOUR BUT THE FLOOR OR WALL PENETRATED S NOT WARRANTY OR GUARANTEE THE ACCURACY AND SERVICE BEVOND REASONABLE DILCENCE INVOLVING LIMITED TOR BELIEVES THERE ARE ANY MISTAKES OR OMISSIONS IN THESE PILY NOTHED IN WRITING SO THAT THE ENGINEER SHALL HAVE THE E INCESSARY TO RESOLVE THE ISSUES. R OF SUCH CONDITIONS SHALL ABSOLVE THE ENGINEER FROM 5 SUCH FAILURE, ACTIONS TAKET WITHOUT KNOWLEDGE OR CONTON TOR COMMENDATIONS OR DELLIZERABLES SHALL HAVE THE IS NOT WARRANTY OR GUARANTEE THE ACCURACY AND SERVICE DEVEND REASONABLE DILCEDED INVOLVING LIMITED TOR BELIEVES THERE ARE ANY MISTAKES OR OMISSIONS IN THESE PILY NOTHED IN WALL PENETRATED S NOT WARRANTY OR GUARANTEE THE ACCURACY AND SERVICE DEVEND REASONABLE DILCED INVOLVING LIMITED TOR BELIEVES THERE ARE ANY MISTAKES OR OMISSIONS IN THESE PILY NOTHED IN WARTINGS	THEREBY CERTIFY THAT THAT THAT, SPECIFICATION, OK REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA		SIGNATURE:
	CITY OF SPRING LAKE PARK, MINNESOTA	CITY HALL RENOVATION/EXPANSION	FIRE PROTECTION NOTES, SPECIFICATIONS AND LEGEND
	O REVIS		DATE NNG NNG JLR 3806049

KEYED NOTES :

- 1. EXISTING FIRE SPRINKLER SYSTEM TO REMAIN.
- 2. PROVIDE DRY PIPE SPRINKLER SYSTEM IN THE ENTIRE AREA INDICATED IN DASHED LINES, ORDINARY HAZARD GROUP-1
- 3. PROVIDE WET PIPE SPRINKLER SYSTEM IN THE ENTIRE AREA INDICATED IN DASHED LINES, ORDINARY HAZARD GROUP-1.
- 4. WET PIPE: TBD PPLICE W/ HOLDING CELLS. PROVIDE WET PIPE SPRINKLER SYSTEM IN THE ENTIRE AREA INDICATED IN DASHED LINES, LIGHT HAZARD. 5.
- 6. PROVIDE WET PIPE SPRINKLER SYSTEM IN THE ENTIRE AREA INDICATED IN DASHED LINES, ORDINARY HAZARD GROUP-1.

FIRE PROTECTION OVERALL FLOOR PLAN 0 4' 8'

SHEET NUMBER FP101

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CITY OF SPRING LAKE PARK, MINNESOTA	Price CITY HALL RENOVATION/EXPANSION	FIRE PROTECTION OVERALL FLOOR PLAN	
SURVEY DRAWN DESIGNED CHECKED	D ,	NI NI 9380/0	NG NG JLR

KEYED NOTES :

1. EXISTING FIRE SPRINKLER SYSTEM TO REMAIN.

- 2. PROVIDE WET PIPE SPRINKLER SYSTEM IN THE ENTIRE AREA INDICATED IN DASHED LINES, ORDINARY HAZARD GROUP-1.
- 3. PROVIDE WET PIPE SPRINKLER SYSTEM IN THE ENTIRE AREA INDICATED IN DASHED LINES, LIGHT HAZARD.

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CITY OF SPRING LAKE PARK, MINNESOTA			
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SURVEY DRAWN DESIGNED CHECKED APPROVE PROJ. NO.)) D	P 93806	ING ING JLR 049

	LEGE (SOME SYN
1	KEYNOTE INDICATOR
2	REVISION INDICATOR
R	PIPE RISER TAG
X	SANITARY STACK TAG
X	VENT STACK TAG
X	STORM CONDUCTOR TAG
X	EMERGENCY STORM CONDUCTO
EM.ST X	
S	SOLENOID VALVE
F	FLOW SWITCH
	PRESSURE SWITCH
*	PIPE ANCHOR
	PIPE GUIDE STRAINER
<u> </u>	PRESSURE/TEMPERATURE
	PRESSURE GAUGE
	THERMOMETER
(M)	FLOW METER
	UNION
]	CAP OR PLUG
	BALL VALVE
	GATE VALVE
\$	OS & Y GATE VALVE
—Æ—	LOCK-SHIELD IN OPEN POSITION
<i>≵</i> ⊢ ^{TP}	TEMPERATURE & PRESSURE
Ô	PRESSURE REGULATING VALVE
	CALIBRATED BALANCE VALVE
	DOUBLE CHECK VALVE
RPZA	SWING CHECK VALVE
	PUMP
	RISER WITH WALL CLEAN OUT
0 ()	FLOOR CLEAN OUT
	BACKFLOW PREVENTER
	WALL HYDRANT
	THERMOSTATIC MIXING VALVE
Э.А.	WATER HAMMER ARRESTOR/SHO
 I	GAS COCK
() 	TEE TURNED UP
<u> </u>	TEE TURNED DOWN
)	PIPE TURNED UP
	PIPE TURNED DOWN

LEGEND OF SYMBOLS (SOME SYMBOLS MAY NOT BE USED ON THIS PROJECT)

PROJECT GENERAL NOTES

			 INTENT OF THE DRAWINGS AND SPECIFICATIONS ARE TO PROVIDE A COMPLETE PLUMBING SYSTEM FOR THE PROPOSED PROJECT. THE SYSTEMS PROVIDED SHALL CONFORM TO THE DETAIL STATED IN THE SPECIFICATIONS AND SHOWN ON THE DRAWINGS. ITEMS OR WORK NOT SHOWN OR SPECIFIED, BUT REQUIRED FOR A COMPLETE PLUMBING SYSTEM SHALL BE PROVIDED AND SHALL CONFORM WITH
DICATOR	V ——	VENT PIPE	ACCEPTED TRADE PRACTICES, LOCAL CODES, AND GOVERNING AUTHORITES.
	LVV	POLYPROPYLENE LABORATORY VENT PIPE	2. THE DRAWINGS AND SPECIFICATIONS ARE PRESENTED TO DEFINE SPECIFIC SYSTEM REQUIREMENTS AND SERVE TO EXPAND ON THE PRIMARY CONTRACT REQUIREMENTS OF PROVIDING COMPLETE SYSTEMS. THE DRAWINGS ARE DIAGRAMMATIC AND INDICATE ONLY THE GENERAL ARRANGEMENT OF THE ITEMS COMPRISING THE SEVERAL SYSTEMS INCLUDED IN THE PLUMBIN
DICATOR	CW ——	COLD WATER PIPE	WORK.
ER TAG	HW	HOT WATER PIPE	3. DO NOT SCALE THE DRAWINGS. BECAUSE OF THE SCALE OF THE DRAWINGS, IT IS NOT POSSIBLE TO INDICATE OFFSETS, FITTINGS, VALVES, OR SIMILAR ITEMS WHICH MAY BE REQUIRED TO I A COMPLETE OPERATING SYSTEM. CAREFULLY INVESTIGATE CONDITIONS AFFECTING WORK AND INSTALL WORK IN SUCH A MANNER THAT INTERFERENCES BETWEEN PIPES, CONDUIT, DUCT EQUIPMENT, ARCHITECTURAL AND STRUCTURAL FEATURES ARE AVOIDED. PROVIDE ITEMS THAT MAY BE REQUIRED TO MEET THE CONDITIONS AT THE BUILDING.FIELD COORDINATE EXACT CONNECTION AND DIDE DOUTING WITH DUID DID CMANACEMENT DRIVED TO DECIMINIC WORK
TACK TAG	HWR	HOT WATER RETURN PIPE	CONNECTION AND PIPE ROUTING WITH BUILDING MANAGEMENT PRIOR TO BEGINNING WORK
(7) 0	SAN ———	SANITARY	4. CONTRACTORS SHALL HAVE SUFFICIENT EXPERTISE IN THIS TYPE OF CONSTRUCTION TO REALIZE THE EXTENT OF THE WORK REQUIRED. THEREFORE, IT SHOULD BE OBVIOUS TO ANY PRUD FIRM WITH EXPERIENCE IN THIS FIELD THAT THESE DOCUMENTS MAY NOT EXPLICITLY DISCLOSE FINAL DETAILS; HOWEVER, CONTRACTORS SHALL HAVE THE EXPERTISE NECESSARY TO INCI
KIAG	LW ——	POLYPROPYLENE LABORATORY WASTE PIPE	NECESSARY APPOINTMENTS.
DUCTOR TAG	TPW	TRAP PRIMER WATER PIPE	
	TW	TEMPERED WATER AS REQUIRED BY ANSI Z358.1-2009	WHERE CONSTRUCTION MAY DAMAGE THE FLOOR SURFACES. FLOOR SURFACES (INCLUDING SEALER) DAMAGED DURING THE CONSTRUCTION SHALL BE REPLACED AT THE COST OF THE
Y STORM CONDUCTOR TAG	ST	STORM	CONTRACTOR AT FAULT.
	EM.ST	EMERGENCY STORM	6. RUN ALL SANITARY PIPING WITH MINIMUM CODE-REQUIRED GRADE UNLESS OTHERWISE NOTED. HORIZONTAL VENT PIPING SHALL BE GRADED TO DRIP BACK TO THE SANITARY PIPING BY GRADE
	DIS	DEIONIZATION SYSTEM SUPPLY PIPING	7. COORDINATE ALL WORK WITH WORK SHOWN ON DRAWINGS OF OTHER TRADES.
	DIR	DEIONIZATION SYSTEM RETURN PIPING	8. PROVIDE APPROVED GALVANIZED STEEL SLEEVES AND FIRESAFING AT ALL FLOOR AND WALL PENETRATIONS.
ALVE	мо ———	MEDICAL OXYGEN SYSTEM PIPING	9. NO PIPING SHALL BE LOCATED IN ANY ELECTRICAL ROOMS, CLOSETS, OR TELE / COMMUNICATION ROOMS UNLESS THOSE PIPES SERVE ONLY THAT SPACE AND ARE INDICATED ON DRAWING
СН		PIPING BELOW FLOOR	10 MEANS OF ACCESS SHALL BE PROVIDED TO CONCEALED TRAPS VALVES OF EANOLITS, DRAIN POINTS OR SIMILAR POINTS ITEMS, CONTRACTORS SHALL COORDINATE DURING BIDDING PHAS
	FW — — —	FORCED WASTES	QUANTITY OF ACCESS PANELS REQUIRED.
R			11. COORDINATE THE EXACT LOCATION AND PLUMBING REQUIREMENTS OF ALL PLUMBING FIXTURES, EQUIPMENT, AND DEVICES WITH ARCHITECTURAL DRAWINGS PRIOR TO ROUGH - IN AND INSTALLATION.
			12. REFER TO ARCHITECTURAL DRAWINGS FOR EXACT LOCATION OF EQUIPMENT AND FIXTURES.
			13. INSTALL PIPING SO THAT VALVES ARE ACCESSIBLE AND STEMS ARE EXTENDED VERTICALLY UP USE EXTENSION STEMS VALVE HANDLES.
EMPERATURE			14. ALL VALVES AND EQUIPMENT IDENTIFICATION SHALL BE IN ACCORDANCE WITH OWNER'S IDENTIFICATION SYSTEM. CONTRACTORS ARE RESPONSIBLE FOR ANY REQUIRED CROSS REFERENCE BETWEEN THESE DRAWINGS AND SPECIFICATIONS AND OTHER DISCIPLINES.

RE GAUGE

METER

HIELD IN OPEN POSITION SHUT-OFF VALVE

RATURE & PRESSURE VALVE

JRE REGULATING VALVE

D PRESSURE ZONE BACKFLOW PREVENTER ASSEMBLY

HAMMER ARRESTOR/SHOCK ABSORBER

FLOOR SURFACES. FLOOR SURFACES (INCLUDING SEALER) DAMAGED DURING THE CONSTRUCTION SHALL BE REPLACED AT THE COST OF THE CODE-REQUIRED GRADE UNLESS OTHERWISE NOTED. HORIZONTAL VENT PIPING SHALL BE GRADED TO DRIP BACK TO THE SANITARY PIPING BY GRAVITY. WN ON DRAWINGS OF OTHER TRADES. ELEEVES AND FIRESAFING AT ALL FLOOR AND WALL PENETRATIONS. TRICAL ROOMS, CLOSETS, OR TELE / COMMUNICATION ROOMS UNLESS THOSE PIPES SERVE ONLY THAT SPACE AND ARE INDICATED ON DRAWINGS.) CONCEALED TRAPS, VALVES, CLEANOUTS, DRAIN POINTS OR SIMILAR POINTS ITEMS . CONTRACTORS SHALL COORDINATE DURING BIDDING PHASE FOR LUMBING REQUIREMENTS OF ALL PLUMBING FIXTURES, EQUIPMENT, AND DEVICES WITH ARCHITECTURAL DRAWINGS PRIOR TO ROUGH - IN AND R EXACT LOCATION OF EQUIPMENT AND FIXTURES. ESSIBLE AND STEMS ARE EXTENDED VERTICALLY UP USE EXTENSION STEMS VALVE HANDLES. ION SHALL BE IN ACCORDANCE WITH OWNER'S IDENTIFICATION SYSTEM. CONTRACTORS ARE RESPONSIBLE FOR ANY REQUIRED CROSS REFERENCE CATIONS AND OTHER DISCIPLINES. 15. GENERAL CONTRACTOR SHALL COORDINATE THE LOCATION OF ALL EQUIPMENT HOUSEKEEPING PADS AND SHALL BE RESPONSIBLE FOR HOUSEKEEPING PAD INSTALLATION. 16. SANITARY PIPING SHOWN ON PLUMBING PLANS IS TYPICALLY BELOW FLOOR UNLESS NOTED OTHERWISE. VENT PIPING IS TYPICALLY ABOVE CEILING UNLESS NOTED OTHERWISE. 17. STORM PIPING SHOWN ON PLUMBING PLANS IS TYPICALLY ABOVE CEILING UNLESS NOTED OTHERWISE. 18. DOMESTIC HOT WATER, COLD WATER, HOT WATER RETURN AND NATURAL GAS PIPING SHOWN ON PLUMBING PLANS IS TYPICALLY ABOVE CEILING UNLESS NOTED OTHERWISE. 19. THE CONTRACTOR SHALL INCLUDE IN HIS PRICE ALL COSTS ASSOCIATED WITH REMOVALS AND RELOCATIONS OF PLUMBING WORK AS DESCRIBED ON THE DRAWINGS AND IN THE SPECIFICATIONS WITH ALLOWANCES FOR UNEXPECTED OR UNFORESEEN DIFFICULTIES WHEN CONCEALED WORK HAS BEEN OPENED. NO CLAIMS FOR ADDITIONAL WORK ASSOCIATED WITH DEMOLITION WILL BE ACCEPTED, EXCEPT IN CERTAIN CASES CONSIDERED JUSTIFIABLE BY THE ARCHITECT. 20. THE CONTRACTOR SHALL REMOVE AND/OR RELOCATE ALL EXISTING PLUMBING WORK WHICH INTERFERES WITH THE NEW ARCHITECTURAL LAYOUTS. ALL SYSTEMS WHICH ARE NO LONGER REQUIRED TO FUNCTION SHALL BE REMOVED BACK TO ACTIVE LINES. 21. THE CONTRACTOR SHALL PERFORM DEMOLITION AND REMOVAL WORK WITH MINIMUM INTERFERENCE WITH FUNCTIONING PLUMBING SYSTEMS. ALL AFFECTED SYSTEMS SHALL BE RECONNECTED AND RESTORED. 22. DEMOLITION AND REMOVAL WORK SHALL BE PERFORMED IN A NEAT AND WORKMANLIKE MANNER. THE CONTRACTOR SHALL PATCH, REPAIR OR OTHERWISE RESTORE ANY DAMAGED INTERIOR OR EXTERIOR BUILDING SURFACE TO ITS ORIGINAL CONDITION. 23. THE CONTRACTOR SHALL REMOVE ALL PIPING SUPPORTS, ETC. FROM PARTITIONS THAT ARE TO BE REMOVED. WHERE THE REMOVAL OF THESE ITEMS DISRUPTS EXISTING PIPING THAT IS TO REMAIN, THE CONTRACTOR SHALL INSTALL AND PROVIDE BYPASS CONNECTIONS NECESSARY. 24. ALL PIPING WHICH BECOMES EXPOSED DURING THE ALTERATION, WORK SHALL BE REMOVED AND REROUTED CONCEALED BEHIND FINISHED SURFACES. 25. PORTIONS OF MAIN TO BE REMOVED OR ABANDONED AS A RESULT OF DEMOLITION WORK, BUT WHICH ARE REQUIRED TO REMAIN ACTIVE, SHALL BE CUT AT CONVENIENT LOCATIONS, REROUTED AND RECONNECTED.

26. THE CONTRACTOR SHALL NOTIFY THE OWNER AT THE APPROPRIATE TIME OF THE PROJECTED DEMOLITION AND PHASING SCHEDULE SO THE REMOVAL OR RELOCATION OF AFFECTED UTILITIES MAY BE CARRIED OUT IN COORDINATION WITH THE PROJECT REQUIREMENTS.

27. ALL EXISTING MATERIAL AND EQUIPMENT IN USABLE CONDITION, WHICH IS TO BE REMOVED UNDER THIS CONTRACT, SHALL REMAIN THE PROPERTY OF THE OWNER OR SHALL BE DISPOSED OF BY

THE PLUMBING CONTRACTOR, AS DIRECTED BY THE OWNER. 28. ARRANGE TO WORK CONTINUOUSLY, INCLUDING OVERTIME, IF REQUIRED, TO ASSURE THAT SYSTEMS WILL BE SHUT DOWN ONLY DURING THE TIME ACTUALLY REQUIRED TO MAKE THE

NECESSARY CONNECTIONS TO THE EXISTING SYSTEMS.

BUILDING AREA, NOT UNDER RENOVATION MUST REMAIN ACTIVE, UNLESS OTHERWISE DIRECTED BY THE OWNER.

ABOVE ABV EXISTING AREA DRAIN È.Ć. ELEV ELECTRICAL CONTRACTOR AD ABOVE FINISHED FLOOR ELEVATOR AFF ALTERNATE EMERGENCY GENERATOR ALT. EM. GEN. ENCL EWC EXP AP ALARM PANEL ENCLOSURE ARCH ARCHITECTURAL ELECTRIC WATER COOLER A/S AUTOMATIC SPRINKLERS EXPANSION EXP LP EXPANSION LOOP AUTO AUTOMATIC BALL DRIP FARENHEIT ΒD FRESH AIR INLET BRANCH LINE FAI BLDG. BUILDING FD FLOOR DRAIN BLW FIRE EXTINGUISHER CABINET BELOW FEC BTM. BOTTOM FHC FIRE HOSE CONNECTION FHR FIRE HOSE RACK CAP. CAPACITY FIN FINISH CLG. CEILING FIXT FIXTURE CROSS MAIN FLASH CM FLASHING FLEX CO CLEANOUT FLEXIBLE COL. FLR COLUMN FLOOR COMB. CONC. COMBINATION FND FOUNDATION CONCRETE FIRE PROTECTION FP CONN. CONST CONT. CONNECTION FPM FEET PER MINUTE CONSTRUCTION FPS FEET PER SECOND CONTINUOUS FT. W.G. FEET OF WATER GAUGE FT FOOT(FEET) DET. DETAIL FTG FOOTING DRINKING FOUNTAIN

DEIONIZATION

DOMESTIC WATER HEATER

DIAMETER

DIMENSION

DOWN

DRAWING

DIA.

DIM.

DN DWG DWH

GAUGE GA GALLONS GAL GALLONS PER HOUR GPH GALLONS PER MINUTE GPM

TIONS ARE TO PROVIDE A COMPLETE PLUMBING SYSTEM FOR THE PROPOSED PROJECT. THE SYSTEMS PROVIDED SHALL CONFORM TO THE DETAILS VN ON THE DRAWINGS. ITEMS OR WORK NOT SHOWN OR SPECIFIED, BUT REQUIRED FOR A COMPLETE PLUMBING SYSTEM SHALL BE PROVIDED AND

29. THE SHUTDOWN OF EXISTING BUILDING PLUMBING SERVICES SHALL BE COORDINATED WITH THE OWNER. MAKE ARRANGEMENTS AT LEAST 15 CALENDAR DAYS PRIOR TO A SHUTDOWN. THE

30. LOCATION AND SIZES OF ALL EXISTING UTILITIES ARE APPROXIMATE. VERIFY ALL EXISTING UTILITIES PRIOR TO COMMENCING WORK.

ABBREVIATIONS

(SOME ABBREVIATIONS MAY NOT BE USED ON THIS PROJECT)

N/A

N/C

NIC

N/O

NOM.

NTS

NT

OAI

OC.

OD

02

P.C.

PRESS

PSI

PSIA

PSIG

REV

RPM

RWC

RM

RP

HB HGT HP	HOSE BIBB HEIGHT HORSEPOWER
ID IN. W.G. INSUL INV. EL. ITC	INSIDE DIAMETER INCHES OF WATER GAUGE INSULATION INVERT ELEVATION INSPECTOR'S TEST CONNECTION
JC JS JT	JANITOR CLOSET JANITOR SINK JOINT
LAV LF LTG LV LVR LWT	LAVATORY LINEAL FOOT LIGHTING LOW VOLTAGE LOUVER LEAVING WATER TEMPERATURE
MA MB M.C. MECH MER MFR MFR MH MTD MTG MTL	MEDICAL AIR MOP BASIN MECHANICAL CONTRACTOR MECHANICAL MECHANICAL EQUIPMENT ROOM MANUFACTURER MANHOLE MOUNTED MOUNTING METAL

NOT APPLICABLE NORMALLY CLOSED NOT IN CONTRACT NORMALLY OPEN NOMINAL NEUTRALIZATION TANK NOT TO SCALE

OUTDOOR AIR

OUTDOOR AIR INTAKE ON CENTER OUTSIDE DIAMETER OVERHEAD OXYGEN

PLUMBING CONTRACTOR PRESSURE POUNDS PER SQUARE INCH POUNDS PER SQUARE INCH ABSOLUTE POUNDS PER SQUARE INCH GAUGE

REVISION ROOM RECIRCULATING PUMP REVOLUTIONS PER MINUTE

RAIN WATER CONDUCTOR

SCHED SECT SIM S.S. SPEC SPR S/STL STOR STP STR STRUCT S.V. SW SUSP TEMP

TSP

UR

TFW

SK

STACK VENT SANITARY WASTE SUSPENDED TEMPERATURE TAMPERPROOF SWITCH TOTAL STATIC PRESSURE TIPPING FLOOR WASTE

URINAL

SINK

SCHEDULE

SECTION

SHOWER

SIMILAR

SOIL STACK

SPRINKLER

STORAGE

STANDPIPE

STRAINER

STRUCTURAL

STATIC PRESSURE

SPECIFICATION

STAINLESS STEEL

SQUARE FOOT

VB V.S. VERT VIB VIB ISO VOL VTR W.S. WC WF WH

WLH

ZVB

VENT VACUUM BREAKER VENT STACK VERTICAL VIBRATION VIBRATION ISOLATION VOLUME

VENT THROUGH ROOF

WASTE STACK WATER CLOSET WIDE FLANGE WATER HEATER WEIGHT WALL HYDRANT ZONE VALVE BOX

PLUMBING GENERAL NOTES, SYMBOLS AND ABREVIATIONS
PLUMBING OVERALL FLOOR PLAN
PLUMBING ROOF PLAN
PARTIAL ENLARGED PLUMBING FLOOR PLAN - DOMESTIC WATER
PARTIAL ENLARGED PLUMBING FLOOR PLAN - DOMESTIC WATER
PARTIAL ENLARGED PLUMBING FLOOR PLAN - DOMESTIC WATER
PARTIAL ENLARGED PLUMBING FLOOR PLAN - DOMESTIC WATER
PARTIAL ENLARGED PLUMBING FLOOR PLAN - SANITARY WASTE
PARTIAL ENLARGED PLUMBING FLOOR PLAN - SANITARY WASTE
PARTIAL ENLARGED PLUMBING FLOOR PLAN - SANITARY WASTE
PARTIAL ENLARGED PLUMBING FLOOR PLAN - SANITARY WASTE
DOMESTIC WATER ISOMETRIC DIAGRAM
SANITARY/WASTE ISOMETRIC DIAGRAM
PLUMBING DETAILS
PLUMBING SCHEDULES

P001

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P204 P301 P302

P303

P304

P401

P402 P501

P601

LIST OF DRAWINGS

Ctantor		733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 www.stantec.com
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA	PRINT NAME: JEROMY L. REED	SIGNATURE:
CITY OF SPRING LAKE PARK, MINNESOTA	CITY HALL RENOVATION/EXPANSION	PLUMBING GENERAL NOTES, SYMBOLS AND ABREVIATIONS
	SION	DATE
SURVEY DRAWN DESIGNEI CHECKEI APPROVE PROJ. NO SH	D D ED . 1 EET NUMI	NNG NNG JLR 93806049 BER]

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA	PRINT NAME: JEROMY L. REED	SIGNATURE:
CITY OF SPRING LAKE PARK, MINNESOTA	CITY HALL RENOVATION/EXPANSION	PLUMBING OVERALL FLOOR PLAN
	SION	DATE
SURVEY DRAWN DESIGNED CHECKED PROJ. NO SH		NNG NNG JLR 93806049 BER]

CITY OF SPRING Interest caleny international segmentation of representation of representat	T33 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 Minneapolis	
CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION PLUMBING ROOF PLAN	IHEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA PRINT NAME: JEROMY L. REED SIGNATURE: JEROMY L. REED SIGNATURE: DATE: OCTOBER 24, 2023 LIC. NO. 53856	
	CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION PLUMBING ROOF PLAN	
NO REVISION DAT	NO REVISION DATE	

SHEET KEY NOTES

7. SINK "S-1" AND ALL ASSOCIATED COMPONENTS AS SCHEDULED. PROVID AND 1/2" HW DOWN TO SINK.

 8. TRAP PRIMER "TP-X". 1/2" CW DOWN TO TRAP PRIMER "TP-X". ALL INSTALL/ BE AS PER MANUFACTURER RECOMMENDATIONS.
 9.

WATER HEATER. JMP. REFER TO PER I TO HIGH-LOW SPECIFIED IN	Stantec	733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 www.stantec.com
IN THE VIDE 1/2" CW LLATION SHALL	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA PRINT NAME: <u>JEROMY L. REED</u>	SIGNATURE:
	CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION	Partial enlarged plumbing floor plan-domestic water
	NO REVISION	DATE

ESEC

SHEET KEY NOTES

- 1. GAS FIRED WATER HEATER AS SCHEDULED. DROP 1" DCW DOWN TO WATER HEATER. PROVIDE WITH EXPANSION TANK AND HOT WATER RECIRCULATING PUMP. REFER TO SCHEDULE FOR MORE INFORMATION. ALL INSTALLATION SHALL BE AS PER MANUFACTURER RECOMMENDATIONS. SEE DETAIL 9/P401.
- 2. HIGH-LOW FOUNTAIN "DWF-1" AS SPECIFIED. PROVIDE 1/2" CW DOWN TO HIGH-LOW FOUNTAIN "DWF-1". PROVIDE WITH SHUT-OFF VALVE.
- 3. BALANCE VALVE, SET TO 1.0 GPM.
- 4. WATER CLOSET "WC-1". PROVIDE ALL ASSOCIATED COMPONENTS AS SPECIFIED IN THE SCHEDULE. PROVIDE 3/4" CW DOWN TO WC-1.
- 5. LAVATORY "L-1". PROVIDE ALL ASSOCIATED COMPONENTS AS SPECIFIED IN THE SCHEDULE. PROVIDE 1/2" CW & 1/2" HW DOWN TO L-1
- 6. URINAL "UL-1". PROVIDE ALL ASSOCIATED COMPONENTS AS SPECIFIED IN THE SCHEDULE. PROVIDE 3/4" CW DOWN TO UL-1
- 7. SINK "S-2" AND ALL ASSOCIATED COMPONENTS AS SCHEDULED. PROVIDE 1/2" CW AND 1/2" HW DOWN TO SINK.
- 8. TRAP PRIMER "TP-X". 1/2" CW DOWN TO TRAP PRIMER "TP-X". ALL INSTALLATION SHALL BE AS PER MANUFACTURER RECOMMENDATIONS.
- 9. SERVICE SINK "SS-1" . PROVIDE ALL ASSOCIATED COMPONENTS AS SPECIFIED IN THE SCHEDULE. PROVIDE 1/2" CW & 1/2" HW DOWN TO SS-1 10.

SHEET KEY NOTES

1.	GAS FIRED WATER HEATER AS SCHEDULED. DROP 1" DO PROVIDE WITH EXPANSION TANK AND HOT WATER REC SCHEDULE FOR MORE INFORMATION. ALL INSTALLATIC MANUFACTURER RECOMMENDATIONS. SEE DETAIL 9/F
2.	HIGH-LOW FOUNTAIN "DWF-1" AS SPECIFIED. PROVIDE FOUNTAIN "DWF-1". PROVIDE WITH SHUT-OFF VALVE.
3.	BALANCE VALVE, SET TO 1.0 GPM.
4.	WATER CLOSET "WC-1". PROVIDE ALL ASSOCIATED CC THE SCHEDULE. PROVIDE 3/4" CW DOWN TO WC-1.
5.	LAVATORY "L-1" . PROVIDE ALL ASSOCIATED COMPON SCHEDULE. PROVIDE 1/2" CW & 1/2" HW DOWN TO L-1
6.	URINAL "UL-1". PROVIDE ALL ASSOCIATED COMPONEN SCHEDULE. PROVIDE 3/4" CW DOWN TO UL-1
7.	SINK "S-1" AND ALL ASSOCIATED COMPONENTS AS SC AND 1/2" HW DOWN TO SINK.
8.	TRAP PRIMER "TP-X". 1/2" CW DOWN TO TRAP PRIMER " BE AS PER MANUFACTURER RECOMMENDATIONS.
9.	

DCW DOWN TO WATER HEATER. RECIRCULATING PUMP. REFER TO TION SHALL BE AS PER 9/P401.

DE 1/2" CW DOWN TO HIGH-LOW

OMPONENTS AS SPECIFIED IN

ONENTS AS SPECIFIED IN THE

ENTS AS SPECIFIED IN THE CHEDULED. PROVIDE 1/2" CW

R 'TP-X''. ALL INSTALLATION SHALL

KEY NOTES

	CONNECT NEW SANITARY WASTE TO EXISTING SANITAR VERIFY EXACT LOCATION IN THE FIELD.
	2" SAN, 2" V UP TO DWF-1.
	2" SAN, 2" V UP TO KITCHEN SINK "S-1".
	FLOOR DRAIN "FD-1" PROVIDE 4" SAN, 3" V UP TO FD-1.
٦	

5. 4" SAN, 3" V UP TO "WC-1".

6. 2" SAN, 2" V UP TO "L-1". 7. 3" SAN, 2" V UP TO "UL-1".

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CITY OF SPRING LAKE PARK, MINNESOTA	CITY HALL RENOVATION/EXPANSION	Partial enlarged plumbing floor plan-sanitary waste
	SION	DATE
SURVEY DRAWN DESIGNEE CHECKEE APPROVE PROJ. NO		NNG NNG JLR 93806049

STING SANITARY WASTE. CONTRACTOR TO

KEY NOTES

- 2. 2" SAN, 2" V UP TO DWF-1.
- 3. 2" SAN, 2" V UP TO KITCHEN SINK "S-2".
- 4. FLOOR DRAIN "FD-1" PROVIDE 4" SAN, 3" V UP TO FD-1.
- 5. 4" SAN, 3" V UP TO "WC-1".
- 6. 2" SAN, 2" V UP TO "L-1". 7. 3" SAN, 2" V UP TO "SH-1".
- 8. 3" SAN, 2" V UP TO "SS-1".

9.

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CITY OF SPRING LAKE PARK, MINNESOTA	Price CITY HALL RENOVATION/EXPANSION	PARTIAL ENLARGED PLUMBING FLOOR PLAN-SANITARY WASTE	ΤE
SURVEY DRAWN DESIGNED CHECKED APPROVEI PROJ. NO. SHE	D 1 ET NUMI 30	NI NI 938060 BER 2	NG NG JLR 49

KEY NOTES

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CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION PARTIAL ENLARGED PLUMBING FLOOR PLAN - SANITARY WASTE
NO REVISION DATE I I I

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CITY OF SPRING LAKE PARK, MINNESOTA	OITY HALL RENOVATION/EXPANSION	PLUMBING DETAILS DATE						
SURVEY DRAWN DESIGNED CHECKED) D	NNG NNG JLR						
PROJ. NO. SHE	ו די אישא 50	93806049 BER]						

									Sc	hedule index			
			CONNEC	TION SIZE									
TAG	DESCRIPTION	COLD WATER	HOT WATER	WASTE	VENT	DFU(709.1)	QTY	TOTAL	COMPONANT	MANUFACTURER	MODEL	FINISH	NOTES
		1/2"	-	4"	2"	4	14	56	WATER CLOSET	AMERICAN STANDARD	2333.100.	WHITE/CHORME	FLOOR MOUNTED, CADET, ELONGATED, PRESSURE ASSIST 1.6 GPF WATER CLOSE
WC-1	FLOOR-MOUNT WATER CLOSET	-	-	-	-				OPEN FRONT SEAT	AMERICAN STANDARD		WHITE	
		-	-	-	-				SUPPLY	AMERICAN STANDARD		POL.CHROME	LOOSE KEY STOP
		1/2"	1/2"	2"	2"	1	15	15	LAVATORY	AMERICAN STANDARD	0355.012 LUCERNE	WHITE	COORD. MODEL NUMBER TO POSITION SOAP DISPENSER AT WALL-SIDE OF LAV.
		-	-	2"	-				STAINER	AMERICAN STANDARD	2411.015	POL.CHROME	
		-	-	2"	-				P-TRAP	-	-	POL.CHROME	WITH ESCUTCHEON AND CLEANOUT
L-1	WALL- MOUNT LAVATORY	-	-	-	-				FAUCET	AMERICAN STANDARD	6059.105.002	POL.CHROME	SELECTRONIC SINGLE HOLE BATHROOM FAUCET WITH - AC HARDWIRED TRANSFORM
		1/2"	1/2"	-	-				SUPPLIES	-	-	POL.CHROME	POL. CHROME FLEX TUBE SUPPLI ES AND VALVES
		-	-	-	-				LAV GUARD				COVER TAI LPI ECE, P-TRAP, SUPPLI ES AND VALVES
		-	-	-	-				SOAP DESPENSOR	-	-		
		1/2"	1/2"	2"	2"	2	1	2	SINGLE BOWL	ELKAY	#VALUE!	STAINLESS STEEL	-
		-	-	2"	-				STAINER	-	-	STAINLESS STEEL	-
S-1	LOUNGE SINK	-	-	2"	-				P-TRAP	-	-	POL.CHROME	-
		1/2"	1/2"	-	-				FAUCET	CHICAGO FAUCETS	1100-317ABCP	-	8" SWING SPOUT, 4 INCH WRISTBLADE HANDLES, E3 2.2 GPM AERATOR
		1/2"	1/2"	-	-				SUPPLIES	-	-	-	3/8" FLEX HOSE SUPPLIES AND POL.CHROME KEY STOPS
		1/2"	1/2"	2"	2"	2	1	2	DOUBLE BOWL SINK	ELKAY	LRAD332155.	STAINLESS STEEL	-
		-	-	2"	-				STAINER	-	-	STAINLESS STEEL	-
5-2	LOUNGE SINK	-	-	2"	-				P-TRAP	-	-	POL.CHROME	
		1/2	1/2	-	-				FAUCEI	CHICAGO FAUCETS	1100-31/ABCP	-	8 SWING SPOUL, 4 INCH WRISTBLADE HANDLES, ES 2.2 GPM AERATOR
		1/2	1/2	-	-	2	2	0		-	-		3/8 FLEX HUSE SUPPLIES AND PUL.CHROIVIE REY STUPS
		1/2 1/2"	1/2	3	Z	Z	2	4	FLUURSINK	MUSTEE	63 IVI		
SS-1	MOP SINK	1/2	1/2	-						MUSTEE	63.000A		
										MUSTEE	65.700		SHORTEN HOSE TO PROVIDE AIR GAP
										MIOSTEE	05.000	STAINLESS STEEL	-
SH-1	SHOWER HEAD	1/2"	1/2"	3"	2"	2	2	4		KOHLER	FORTE K-10240	STAINLESS STEEL	KOHLER RITE-TEMP K-305 WITH PRESSURE BALANCED THERMOSTATIC MIXING
DWF-1	DRINKING FOUNTAIN	1/2"	-	2"	2"	0.5	2	1	-	ELKAY	EZSTL8WSSK	STAINLESS STEEL	WITH BOTTLE FILTER. COORDINATE W/ELCTRICAL
HB-1	WALL HOSE BIB	3/4"	-	-	-			0	-	WOODFORD	B65	CHROME	18" ABOVE GRADE
TP-1	TRAP PRIMER	1/2"	-	-	-			0		MIFAB	M1-100-10		ELECTRONIC TRAP PRIMER 120/1PH TO ALL FLOOR DRAIN UNLESS OTHERWISE NOT
TP-2	TRAP PRIMER	1/2"	-	-	-			0		MIFAB	M1-100-15		ELECTRONIC TRAP PRIMER 120/1PH TO ALL FLOOR DRAIN UNLESS OTHERWISE NOTI
FD-1	FLOOR DRAIN	-	-	3"	2"			0		ZURN		STAINLESS STEEL	TRAP PRIMER CONNECTION TO ALL FLOOR DRAINS UNLESS OTHERWISE NOTED
FCO-1	FLOOR CLEANOUT	-	-	SEE PLANS	SEE PLANS			0		ZURN	ZS1400	STAINLESS STEEL	
WCO-1	WALL CLEAN-OUT			SEE PLANS	SEE PLANS			0		ZURN	Z1441	STAINLESS STEEL	

	GAS FIRED WATER HEATER SCHEDULE												
MARK	LOCATION	SERVICE	MFGR MODEL	MODEL NO.	FUEL TYPE	FUEL TYPE FUEL TYPE FOR FACTOR	GALLON CAPACITY E	RECOVERY CAPACITY GPH 100 DEGREE RISE	BTU INPUT NATURAL GAS	HEIGHT (INCH)	DIAMETER (INCH)	SHIPPING WEIGHT	REMARKS
WH-1	MECH	OFFICE BUILDING	A.O.SMITH	BTH-120A Mxi	NAT. GAS	2.78	60	138	120,000	55.5	27.25	490	1
1. REFER 2. PROVIE	. REFER TO EXPANSION TANK SCHEDULE AND PROVIDE EXPANSION TANK. PROVIDE WITH STANDARD LOW PROFILE CONCENTRIC VENT.												

	EXPANSION TANK SCHEDULE								
MARK	SERVICE	MANUFACTURER	MODEL NO.	FLUID	TANK VOLUME (GAL)	ACCEPTANCE (GAL)	LABEL		
ET-1	WH-1	AMTROL	ST-35-CL	WATER	2.3	0.9	ASTM/NSF	11	
	VVII-1	AWITROL	31-35-CL	WAIER	2.3	0.9	ASTIVI/NSF		

DIMENSIONS	REMARKS
1" DIA X 15" TALL	

ATER CLOSET

SIDE OF LAV.

TRANSFORMER

ERATOR

ERWISE NOTED

ERWISE NOTED

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CITY OF SPRING LAKE PARK, MINNESOTA	CITY HALL RENOVATION/EXPANSION	PLUMBING SCHEDULES				
	SION	DATE				
SURVEY DRAWN NNG DESIGNED NNG CHECKED JLR APPROVED PROJ. NO. 193806049 SHEET NUMBER BACD1						

	VOLUME DAMPER (MANUA
	MOTORIZED DAMPER
	AIR FLOW STATION
\bigcirc	THERMOSTAT
(s)	TEMPERATURE SENSOR
(E)	EXISTING
RX	REMOVE

1 A909	A 1 SIM
)	X
	1
	<u>SD-X</u> XXX CFM

LEGEND OF SYMBOLS (SOME SYMBOLS MAY NOT BE USED ON THIS PROJECT)

YPE A, NUMBER 1 ES FOR EXPLANATION.		BALL VALVE
	-	HIGH PERFORMANCE BUTTERFLY VALVE
ς ε Δ909)	— X —	GLOBE VALVE
	$-\!$	GATE VALVE
R ON SAME SHEET)		BLOW DOWN STRAINER
,	<u> </u>	PRESSURE/TEMPERATURE PORT
R	—б—с	3/4" HOSE CONNECTION WITH FULL PORT BALL VALVE
R/GRILLE MARK EET)		PRESSURE GAUGE
		DIGITAL THERMOMETER
SION		PRESSURE REGULATOR
DUCTWORK)	\rightarrow	BACKFLOW PREVENTER
SION IM. IS AS VIEWED)		F & T TRAP
CTWORK TURNED UP		MANUAL AIR VENT
CTWORK TURNED DOWN		AUTOMATIC AIR VENT
ICTWORK TURNED UP	P	PRESSURE RELIEF
ICTWORK TURNED DOWN		INVERTED BUCKET TRAP
	— F	FLOW METER
UCIWORK TURNED UP	······\\\\//-·····	CALIBRATED BALANCING VALVE
UCTWORK TURNED DOWN		2-WAY CONTROL VALVE
TH TURNING VANES		3-WAY CONTROL VALVE
		AUTOMATIC FLOW CONTROL VALVE
	-	SWING CHECK VALVE
СН	<u> </u>	COMBINATION CHECK/BALANCE/SHUTOFF VALVE (TRIPLE DUTY VALVE)
		STRAINER
		UNION
W/		САР
TRANSITION		PIPE TEE TURNED UP
RΚ		PIPE TEE TURNED DOWN
ER	0	PIPE ELBOW TURNED UP
	C	PIPE ELBOW TURNED DOWN
REGISTER OR GRILLE	—RL	REFRIGERANT LIQUID
CATES BLANK-OFF)	RS	REFRIGERANT SUCTION

PER (MANUAL)

PROJECT GENERAL NOTES

1.	INTENT OF THE DRAWINGS AND SPECIFICATIONS ARE TO PROVIDE A COMPLETE HEATING, VENTILATION AND AIR CONDITIONING SYSTEM FOR THE PROPOSED PROJECT. THE SYSTEMS PROVIDED SHALL CONFORM TO THE DETAILS STATED IN THE SPECIFICATIONS AND SHOWN ON THE DRAWINGS. ITEMS OR WORK NOT SHOWN OR SPECIFIED, BUT REQUIRED FOR A COMPLETE HEATING, VENTILATION AND AIR CONDITIONING SYSTEM, SHALL BE PROVIDED AND SHALL CONFORM WITH ACCEPTED TRADE PRACTICES, LOCAL CODES, AND GOVERNING AUTHORITIES.
2.	THE DRAWINGS AND SPECIFICATIONS ARE PRESENTED TO DEFINE SPECIFIC SYSTEM REQUIREMENTS AND SERVE TO EXPAND ON THE PRIMARY CONTRACT REQUIREMENTS OF PROVIDING COMPLETE SYSTEMS. THE DRAWINGS ARE DIAGRAMMATIC AND INDICATE ONLY THE GENERAL ARRANGEMENT OF THE ITEMS COMPRISING THE SEVERAL SYSTEMS INCLUDED IN THE HEATING, VENTILATION AND AIR CONDITIONING WORK.
3.	DO NOT SCALE THE DRAWINGS. BECAUSE OF THE SCALE OF THE DRAWINGS, IT IS NOT POSSIBLE TO INDICATE ALL OFFSETS, FITTINGS, VALVES OR SIMILAR ITEMS WHICH MAY BE REQUIRED TO MAKE A COMPLETE OPERATING SYSTEM. CAREFULLY INVESTIGATE CONDITIONS AFFECTING WORK AND INSTALL WORK IN SUCH A MANNER THAT INTERFERENCES BETWEEN PIPES, CONDUIT, DUCTS, EQUIPMENT, ARCHITECTURAL AND STRUCTURAL FEATURES SHALL BE AVOIDED. PROVIDE ITEMS THAT MAY BE REQUIRED TO MEET THE CONDITIONS AT THE BUILDING.
4.	CONTRACTORS SHALL HAVE SUFFICIENT EXPERTISE IN THIS TYPE OF CONSTRUCTION TO REALIZE THE EXTENT OF THE WORK REQUIRED. THEREFORE, IT SHOULD BE OBVIOUS TO ANY PRUDENT FIRM WITH EXPERIENCE IN THIS FIELD THAT THESE DOCUMENTS MAY NOT EXPLICITLY DISCLOSE FINAL DETAILS; HOWEVER, CONTRACTORS SHALL HAVE THE EXPERTISE NECESSARY TO INCLUDE NECESSARY APPOINTMENTS.
5.	PROTECT FLOORING FROM DAMAGE DURING THE CONSTRUCTION PERIOD. PROVIDE PLYWOOD OR SIMILAR MATERIAL UNDER EQUIPMENT OR MATERIALS STORED ON FLOORS, AND IN AREA WHERE CONSTRUCTION MAY DAMAGE THE FLOOR SURFACES. FLOOR SURFACES (INCLUDING SEALER) DAMAGED DURING THE CONSTRUCTION SHALL BE REPLACED AT THE COST OF THE CONTRACTOR AT FAULT.
6.	COORDINATE ALL WORK WITH WORK SHOWN ON DRAWINGS FOR OTHER TRADES. COORDINATE EXACT LOCATION OF DIFFUSERS, REGISTERS AND GRILLES WITH THE ARCHITECTS REFLECTED CEILING PLANS.
7.	PROVIDE MAINTENANCE AREAS AROUND ALL EQUIPMENT AS REQUIRED BY CODES AND RECOMMENDED BY THE EQUIPMENT MANUFACTURER. PAY PARTICULAR ATTENTION TO COIL ACCESS AND REMOVAL.
8.	INDICATED DUCT SIZES ARE CLEAR INSIDE OF DUCT DIMENSIONS, INCLUDING LINER WHERE USED.
9.	INDICATED DUCT AND PIPING RUNS ARE DIAGRAMMATIC. CONTRACTOR SHALL DETERMINE ALL REQUIRED OFFSETS AND DIRECTION CHANGES BEFORE FABRICATION AND INSTALLATION TO AVOID INTERFERENCE WITH OTHER TRADES.
10.	UNLESS OTHERWISE NOTED, ALL DUCTWORK AND PIPING IS OVERHEAD, TIGHT TO UNDERSIDE OF SLAB/STEEL, WITH SPACE FOR INSULATION IF REQUIRED.
11.	ALL PIPING AND DUCTWORK IN FINISHED ROOMS OR SPACES SHALL BE INSTALLED CONCEALED IN A FURRED CHASE OR ABOVE THE CEILING.
12.	INSTALL PIPING AND DUCTWORK SO THAT ALL VALVES, DAMPERS AND ACCESS DOORS ARE ACCESSIBLE.
13.	NO PIPING OR DUCTWORK SHALL BE LOCATED IN ELECTRICAL ROOMS, ELECTRICAL CLOSETS OR TELECOMMUNICATIONS ROOMS UNLESS THOSE PIPES OR DUCTS SERVE ONLY THAT SPACE AND ARE INDICATED ON THE DRAWINGS.
4.	FLOOR PLANS SHOW GENERAL PIPE ROUTING. REFER TO PIPING DIAGRAMS AND DETAILS FOR LOCATIONS OF VALVES AT EQUIPMENT.
5.	INSTALL ALL DRAIN PIPING WITH 2% MINIMUM GRADE UNLESS OTHERWISE NOTED.
6.	PROVIDE DRAIN VALVES AT THE BASE OF ALL RISERS AND AT ALL PIPING LOW POINTS ON HOT WATER, GLYCOL WATER AND CHILLED WATER PIPING SYSTEMS VALVES SHALL BE COMPLETE WITH HOSE CONNECTIONS AND SCREW-ON CAPS.
17.	PROVIDE SHUT-OFF VALVES AT EQUIPMENT REQUIRING CONNECTION, REGARDLESS OF WHETHER SHOWN ON DRAWINGS.
18.	PROVIDE SHUT-OFF VALVES IN UTILITY SHAFTS ON EACH FLOOR FOR ALL PIPING SERVING THE FLOOR.
19.	PIPING, EXCEPT IN MECHANICAL ROOMS AND ROOMS WITHOUT CEILINGS, SHALL BE LOCATED CONCEALED IN CHASES OR ABOVE THE CEILING UNLESS OTHERWISE NOTED.
20.	UNLESS OTHERWISE NOTED, MINIMUM SIZE FOR ALL PIPING SHALL BE 3/4".
21.	THE MECHANICAL CONTRACTOR SHALL PROVIDE ACCESS PANELS NOT SMALLER THAN 24"x24" FOR ACCESS TO CONCEALED TRAPS, VALVES, CLEANOUTS, MOTORS, FIRE DAMPERS, CONTROLS, DRAIN POINTS, OR SIMILAR ITEMS WHERE NO OTHER MEANS OF ACCESS IS PROVIDED.
22.	PROVIDE LINTELS AT ALL RECTANGULAR PENETRATIONS IN MASONARY BY DUCTWORK. PROVIDE SLEEVES FOR ROUND DUCTWORK.
23.	PROVIDE SLEEVES IN STRUCTURE FOR ALL PIPING PENETRATING WALLS OR FLOORS.
<u>2</u> 4.	PROVIDE APPROVED FIRESAFING AT OPENINGS IN FLOORS, WALLS, ETC.
25.	LOCATE ALL ROOM THERMOSTATS 5'-0" (CENTERLINE) ABOVE FINISHED FLOOR ON THE VERTICAL CENTERLINE OF THE ROOM LIGHT SWITCH. NOTIFY THE ARCHITECT OF ANY ROOMS WHERE THE ABOVE LOCATION CANNOT BE MAINTAINED OR WHERE THERE IS A QUESTION ON LOCATION.
26.	DIFFUSER, REGISTER AND GRILLE SIZES SHOWN ON FLOOR PLANS ARE NECK SIZES.
27.	PAINT ALL PIPING, SUPPORTS, ETC. THAT WILL BE EXPOSED TO WEATHER.
28.	PAINT ALL PIPING, SUPPORTS, ETC. THAT WILL BE EXPOSED IN MECHANICAL ROOMS AND INTERIOR SPACES.
<u>29</u> .	WHERE SPACE IS AVAILABLE, CONTRACTOR, AT HIS OPTION, MAY SUBSTITUTE RADIUS ELBOWS FOR RETANGULAR ELBOWS WITH TURNING VANES.
30.	ALL MECHANICAL SERVICES STUBBED INTO TENANT SPACE BY THE CONTRACTOR SHALL BE FINISHED TO MATCH ADJACENT CEILINGS. NO UNFINISHED OR RAW MATERIALS SHALL BE LEFT BY CONTRACTOR, FINISHES TO MATCH EXISTING.
31.	ALL MECHANICAL DISTRIBUTION INSTALLED BY THE CONTRACTOR SHALL BE MAINTAINED IN A HORIZONTAL PLANE ABOVE THE EXISTING FIRE

32. CONTRACTOR TO PROVIDE SHOP DRAWINGS OF ALL SERVICES AND DISTRIBUTION TO BE INSTALLED WITHIN LANDLORD SPACE PRIOR TO INSTALLATION. CONTRACTOR MUST OBTAIN APPROVAL FROM LANDLORD PRIOR TO STARTING CONSTRUCTION.

SPRINKLER SYSTEM, SO AS NOT TO AFFECT THE HEAD-HEIGHT OF THE LANDLORD SPACES.

HVAC SYSTEM DESIGN CRITERIA

HVAC SYSTEMS DESCRIPTION

Outdoors:

Summer: 92.0 Degrees F Dry Bulb

Winter: -6 Degrees F

74.0 Degrees F Wet Bulb

Design Conditions

LIST OF DRAWING

ONDITIONING SYSTEM FOR	
TIONS AND SHOWN ON THE	
AND AIR CONDITIONING	
/ERNING AUTHORITIES.	

I SPACE FOR INSULATION IF E OR ABOVE THE CEILING.

ABOVE ABV. AIR CONDITIONING A/C AD ACCESS DOOR AFF ABOVE FINISHED FLOOR AIR HANDLING UNIT AHU ALTERNATE ALT. ALUMINUM ALUM. ARCHITECTURAL ARCH. AUTOMATIC TEMPERATURE CONTROL ATC BALL DRIP BD BHP BRAKE HORSEPOWER BRANCH LINE BL BUILDING BLDG. BOTTOM BTM. BRITISH THERMAL UNITS/HOUR BTUH CAP. CAV CAPACITY CONSTANT AIR VOLUME CC CFM CH CLG. COOLING COIL CUBIC FEET/MINUTE CABINET HEATER CEILING CLR. CM CO. COL. COOLER CROSS MAIN CLEANOUT COLUMN COMB. CONC. COND. CONDR. COMBINATION CONCRETE CONDENSATE CONDENSER CONN. CONNECTION CONST. CONSTRUCTION CONT. CONTINUOUS CONV. CT CONVECTOR COOLING TOWER CONDENSING UNIT CU CITY WATER CW DRYBULB TEMPERATURE (DEG. F) DB DECIBEL DIRECT DIGITAL CONTROL DDC DETAIL DET DIAMETER DIA. DIMENSION DIM. DISCHARGE DISCH. DOWN DN. DITTO DO DPR. DWG. DWH DAMPER DRAWING DOMESTIC WATER HEATER ENTERING AIR TEMPERATURE (DEG. F) EAT EXHAUST FAN ELEC. E.C. ELEV. ELECTRICAL ELECTRICAL CONTRACTOR ELEVATOR EMERGENCY GENERATOR EM. GEN. ENCL. EQUIP. ESP EVAP. EWT ENCLOSURE EQUIPMENT EXTERNAL STATIC PRESSURE EVAPORATOR ENTERING WATER TEMPERATURE (DEG. F) EXH. EA EXHAUST EXHAUST AIR EXIST. EXP. EXP. LP. EXISTING

EXPANSION

EXPANSION LOOP

ABBREVIATIONS					
(SOME ABBREVIATIONS MAY NOT BE USE	ED ON THIS PROJECT)				
FAHRENHEIT FLANGE AND SPIGOT FRESH AIR INLET FAN COIL FIRE SMOKE DAMPER FINAL FILTER FINISH FIXTURE FLASHING FLEXIBLE FLOOR FOUNDATION FIRE PROTECTION FEET PER MINUTE FEET PER SECOND FINNED TUBE FEET OF WATER GAUGE FOOT (FEET) FOOTING FORCED WASTE GAUGE GALLONS GALVANIZED GALLONS PER HOUR GALLONS PER MINUTE	F F&S FAI FC FD FF FIN. FIXT. FLASH. FLASH. FLEX. FLR. FND. FP FPM FPS FT FT. W.G. FT. FTG. FT. FTG. FW. GA. GAL. GALV. GPH GPM				
HEIGHT	HGT.				
HAND-OFF-AUTOMATIC	HOA				
HORIZONTAL	HORIZ.				
HORSEPOWER	HP				
HIGH POINT	HP				
HUMIDISTAT	H-STAT				
HEATING	HTG.				
HIGH VOLTAGE	HV				
HEAT EXCHANGER	HX				
HYDRAULIC	HYD.				
INSIDE DIAMETER	ID				
INCHES OF WATER GAUGE	IN. W.G.				
INSULATION	INSUL.				
INVERT	INV.				
INSPECTOR'S TEST CONNECTION	ITC				
JANITOR CLOSET	JC				
JANITOR SINK	JS				
JOINT	JT.				
KILLOWATT	KW				
KILLOWATT HOUR	KWh				
LEAVING AIR TEMPERATURE	LAT				
LINEAL FOOT	LF				
LIGHTING	LTG.				
LOW VOLTAGE	LV				
LOUVER	LVR.				
LEAVING WATER TEMPERATURE	LWT				
MIXED AIR	MA				
THOUSANDS OF BTUS/HOUR	MBH				
MECHANICAL CONTRACTOR	M.C.				
MECHANICAL	MECH.				
MECHANICAL EQUIPMENT ROOM	MER				
MANUFACTURER	MFR.				
MANHOLE	MH.				
MILLIONS OF BTUS/HOUR	MMBH				

MILLIONS OF BTUS/HOUR MOUNTED MOUNTING METAL

MTD. MTG. MTL.

M001 M101 MECHANICAL FLOOR PLAN - OVERALL M201 MEZZANINE MECHANICAL FLOOR PLAN M301 MECHANICAL ROOF PLAN - OVERALL M401 M402 M403 MECHANICAL FLOOR PLAN-ENLARGE MECHANICAL FLOOR PLAN-ENLARGE MECHANICAL FLOOR PLAN-ENLARGE MECHANICAL FLOOR PLAN-ENLARGE M404 M501 MECHANICAL SCHEDULES M601 MECHANICAL DETAILS - 1 OF 2 M602 MECHANICAL DETAILS - 2 OF 2

LIST OF DRAWINGS MECHANICAL GENERAL NOTES LEGEND, SYMBOLS & ABBREVIATIONS MECHANICAL FLOOR PLAN - OVERALL MEZZANINE MECHANICAL FLOOR PLAN MECHANICAL ROOF PLAN - OVERALL MECHANICAL FLOOR PLAN-ENLARGE MECHANICAL FLOOR PLAN-ENLARGE MECHANICAL FLOOR PLAN-ENLARGE MECHANICAL FLOOR PLAN-ENLARGE MECHANICAL FLOOR PLAN-ENLARGE MECHANICAL SCHEDULES MECHANICAL DETAILS - 1 OF 2 MECHANICAL DETAILS - 2 OF 2	StanteC 733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 www.stantec.com
NOT APPLICABLE N/A NORMALLY CLOSED N.C. NOT IN CONTRACT NIC NORMALLY OPEN N.O. NOMINAL NOM. NOT TO SCALE NTS OUTDOOR AIR OA OUTDOOR AIR INTAKE OAI OUTDOOR AIR TEMPERATURE OAT OUTDOOR AIR TEMPERATURE OAT OUTSIDE DIAMETER OD OVERHEAD OH OPENING OPNG. OPEN END RETURN OER PRESSURE DIFFERENTIAL PD PREFILTER PF PENTHOUSE PH. PREHEAT COIL PHC PLUMBING PLBG. PRESSURE PRESS. POUNDS PER SQUARE INCH PSI POUNDS PER SQUARE INCH ABSOLUTE PSI POUNDS PER SQUARE INCH ABSOLUTE PSIG RETURN AIR RA RETURN AIR TEMPERATURE RAT REVISION REV. RELATIVE HUMIDITY RH REHEAT COIL RHC RADIO ISOTOPE HOOD RIH ROM	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA PRINT NAME: JEROMY L. REED SIGNATURE: JEROMY L. REED DATE: OCTOBER 24, 2023 LIC. NO. 53856
REVOLUTION PERTAINUTE RAM SUPPLY AIR SA SUPPLY AIR TEMPERATURE SAT SCHEDULE SCHED SCTION SECT. SQUARE FOOT SF SIMILAR SIM STEET METAL SM STEET METAL SM STEET METAL SM STEEL STR. STRANER STR. STRANER STR. STRANER STR. STRANER STR. STRANER STR. SUSPENDED SUSP. SWITCH SW. TEMPERATURE DIFFERENTIAL TD TEMPERATURE DIFFERENTIAL TD TEMPERATURE DIFFERENTIAL TD TEMPERATURE SUNCH TS TOLET EXHAUST TE TOTAL STATIC PRESSURE TSP THERMOSTAT TA UNIT FLATER UH UNIT FLATER UH UNIT FLATER UH UNIT FLATER VOLUME VAV VERTICAL VERT. VIRCH VOLUME VAV VERTICAL VERT. VIRCH NOC SAN TR WIDE FLANGE WF WEIGHT WT. TRANSFORMER SFM	CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION MECHANICAL GENERAL NOTES, SYMBOLS AND ABBREVIATIONS
	NO REVISION DATE

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				28×16 8° 100 103 RE	RTU-1 0 0 0 0 0 0 0 0 0 0 0 0 0
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	25 PUBLIC TOILETS P 150 P 75 150	10x8 10x8 142 142 10x7 142 10x7 142 10x7 142 10x7	200 28x18 10"¢ 6"¢ VAV-12 12"¢	6° OFFICE 50 116 116 28x18 28x18	
POLICE POLICE TORAGE RTU-4 170 HALL	H-1 MECH ROOM 151 1" Ø NG UP TO ROOF	СD-E 12" 300 12"¢ 12"¢ 12"¢ 12"¢ 12"¢ 12"¢	COUNCIL CHAMBERS 12" 300 COUNCIL CHAMBERS 143 CD-E 12"ø CD-E 12" 300		Image: state
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ONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE /ING - ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. OPYRIGHTS TO ALL DESIGNS AND DRAWINGS ARE THE PROPERTY OF STANTEC. REPRODUCTIG SE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

Date: 10/11/2023 - 10:21am ving name: \\us0291-ppfss01\shared_projects\193806049\CAD\Dwg\193806049-M401.c s:, 193805580-X1NA, 193806049-BDR, 193806049-X1NM

KEYED NOTES :

- 1. CABINET UNIT HEATER: COORDINATE EXACT LOCATION WITH ARCHITECT. PROV ALL CLEARANCES PER MANUFACTURER'S RECOMMENDATION. PROVIDE WITH THERMOSTAT ,CONTROL AND WIRING.
- INLINE EXHAUST FAN(EF-2): INSTALL AS PER MANUFACTURER RECOMMENDED INSTRUCTIONS. COORDINATE ROOF PENETRATION WITH ARCHITECT. PROVIDE W GOOSENECK.
 DUCT MOUNTED SMOKE DETECTOR.
- 4. WATER HEATER INTAKE AND FLUE THRU ROOF. COORDINATE ROOF PENETRATION
- WITH ARCHITECT. REFER TO DETAILS #7 / 601 & #8 / 601.INSTALL AS PER MANUFACTURER RECOMMENDED INSTRUCTIONS
- 5. COORDINATE SUPPLY AIR DUCT & RETURN AIR DUCT PENETRATION WITH ARCHIT

SHEET NOTES:

- MAINTAIN 6' DEDICATED ELECTRICAL SPACE ACCORDING TO NEC ABOVE THE WIDTH AND DEPTH OF ELECTRICAL PANEL BOARDS.
- 2. REFER TO SHEET M001 FOR MORE GENERAL NOTES AND INFORMATION.
- 3. BRANCH DUCTWORK TO DIFFUSSERS, GRILLES AND REGISTERS SHALL BE EQUAL TO THE NECK SIZE OF THE DIFFUSER UNLESS OTHERWISE NOTED.
- PROVIDE VOLUME DAMPERS ON THE BRANCH TAKE-OFFS.
 CONTRACTOR SHALL COORDINATE FINAL LOCATIONS OF THERMOSTATS, SWITC FLOOR AND WALL RECEPTACLES, CARD READER, DOOR ACTUATORS, J-BOXES, I WITH ARCHITECTURAL AND / OR STRUCTURAL DRAWINGS PRIOR TO INSTALLATIO
- CONTRACTOR SHALL CONTACT THE ARCHITECT IN CASE OF ANY DISCREPANCIES AND WAIT FOR A WRITTEN RESPONSE PRIOR TO PROCEEDING WITH THE WORK.
 PROVIDE / INSTALL VAV BOXES SO THEY ARE ACCESSIBLE FROM LAY-IN CEILING OR PROVIDE ACCESS PANEL AS REQUIRED BY THE MANUFACTURER.
- INSTALL VAV BOXES WITH SERVICE/ACCESS CLEARANCE AS RECOMMENDED BY MANUFACTURER.

VIDE VITH	Ctantar		733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 www.stantec.com
ITECT.	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA	PRINT NAME: JEROMY L. REED	SIGNATURE:
O CHES, FC. DN: IS G. Y	CITY OF SPRING LAKE PARK, MINNESOTA	ZITY HALL RENOVATION/EXPANSION	PARTIAL ENLARGED MECHANICAL FLOOR PLAN
	SURVEY DRAWN DESIGNED CHECKED APPROVE PROJ. NO SHI	D D ED EET NUM	NNG NNG JLR 93806049 BER D]

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KEYED NOTES :

- 1. GAS UNIT HEATER: COORDINATE EXACT LOCATION WITH ARCHITECT CLEARANCES PER MANUFACTURER'S RECOMMENDATION. PROVIDE THERMOSTAT ,CONTROL AND WIRING. PROVIDE EXHUAST FLUE,COO PENETRATION WITH ARCHITECT.
- 2. EXHAUST FAN (EF-3): PROVIDE EXHAUST FAN ON ROOF. INSTALL AS P MANUFACTURER RECOMMENDED INSTRUCTIONS. COORDINATE ROC WITH ARCHITECT. REFER TO SHEET M501 FOR SCHEDULE.
- 3. DUCT MOUNTED SMOKE DETECTOR.
- GAS METER, 2 PSI DISTRIBUTION PRESSURE, 980 MBH CONNECTED LO, DEVELOPED LENGTH. COORDINATE EXACT LOCATION OF METER WIT
 COORDINATE SUPPLY AIR DUCT & RETURN AIR DUCT PENETRATION V
- COORDINATE SUPPLY AIR DUCT & RETURN AIR DUCT PENETRATION
 EXHAUST FAN (EF-4): COORDINATE LOCATIONS WITH ARCHITECT. F
- ELECTRICAL FOR POWER REQUIREMENTS. PROVIDE AN INTERLOCK FADETECTOR ". INTERLOCK FAN WITH ASSOCIATED LOUVER LOCATED IN
- 7 MOTORIZED DAMPER, MATCH EXACT SIZE WITH LOUVER SCHEDULED ARCHITECTURAL PLANS. INTERLOCK WITH EXHAUST FANS.

SHEET NOTES:

- 1. MAINTAIN 6' DEDICATED ELECTRICAL SPACE ACCORDING TO NEC A WIDTH AND DEPTH OF ELECTRICAL PANEL BOARDS.
- 2. REFER TO SHEET MOOT FOR MORE GENERAL NOTES AND INFORMATIO
- 3. BRANCH DUCTWORK TO DIFFUSSERS, GRILLES AND REGISTERS SHALL THE NECK SIZE OF THE DIFFUSER UNLESS OTHERWISE NOTED.
- PROVIDE VOLUME DAMPERS ON THE BRANCH TAKE-OFFS.
 CONTRACTOR SHALL COORDINATE FINAL LOCATIONS OF THERMC
- FLOOR AND WALL RECEPTACLES, CARD READER, DOOR ACTUATOR WITH ARCHITECTURAL AND / OR STRUCTURAL DRAWINGS PRIOR TO CONTRACTOR SHALL CONTACT THE ARCHITECT IN CASE OF ANY DI AND WAIT FOR A WRITTEN RESPONSE PRIOR TO PROCEEDING WITH
- 6. PROVIDE / INSTALL VAV BOXES SO THEY ARE ACCESSIBLE FROM LAY OR PROVIDE ACCESS PANEL AS REQUIRED BY THE MANUFACTURER.
- 7. INSTALL VAV BOXES WITH SERVICE/ACCESS CLEARANCE AS RECOMMANUFACTURER.

CT. PROVIDE ALL DE WITH ORDINATE ROOF S PER DOF PENETRATION OAD, 350 FT MAX VITH UTILITY. I WITH ARCHITECT. REFER TO FAN WITH "CO D IN SOUTH WALL.	e			733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402
ABOVE THE ION. L BE EQUAL TO		WAS FREFARED BT ME OR UNDER MIT URECT SUFERVISION AND THAT I AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA	PRINT NAME: JEROMY L. REED	SIGNATURE:
STATS, SWITCHES, IRS, J-BOXES, ETC. DINSTALLATION. DISCREPANCIES I THE WORK. AY-IN CEILING. C. MMENDED BY		CITY OF SPRING LAKE PARK, MINNESOTA	CITY HALL RENOVATION/EXPANSION	PARTIAL ENLARGED MECHANICAL FLOOR PLAN
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	SUR DR/ DES CH PRC	RVEY AWN SIGNEE ECKEE DJ. NO SHI	D D ED EET NUM	NNG JLF 93806049 BER)2

2' 4'

- 5. CONTRACTOR SHALL COORDINATE FINAL LOCATIONS OF THERMOSTATS, SWITCHES, FLOOR AND WALL RECEPTACLES, CARD READER, DOOR ACTUATORS, J-BOXES, ETC. WITH ARCHITECTURAL AND / OR STRUCTURAL DRAWINGS PRIOR TO INSTALLATION. CONTRACTOR SHALL CONTACT THE ARCHITECT IN CASE OF ANY DISCREPANCIES AND WAIT FOR A WRITTEN RESPONSE PRIOR TO PROCEEDING WITH THE WORK.
- 6. PROVIDE / INSTALL VAV BOXES SO THEY ARE ACCESSIBLE FROM LAY-IN CEILING. OR PROVIDE ACCESS PANEL AS REQUIRED BY THE MANUFACTURER.
- 7. INSTALL VAV BOXES WITH SERVICE/ACCESS CLEARANCE AS RECOMMENDED BY MANUFACTURER.

DESIGNATION	OVERALL	NECK SIZE	FRAME	CFM RANGE	MAX NC	MANUFACTURER	MODEL	REMARKS
	SIZE	0	SIZE					
CD-A	12X12	6"	24X24	0-100	20	PRICE	SPD	SUPPLY
CD-B	24X24	6"	24X24	0-100	20	PRICE	SPD	SUPPLY
CD-C	24X24	8"	24X24	101-175	20	PRICE	SPD	SUPPLY
CD-D	24X24	10"	24X24	176-300	20	PRICE	SPD	SUPPLY
CD-E	24X24	14"	24X24	391-530	20	PRICE	SPD	SUPPLY
RD-A	12X12	6"	12X12	0-100	20	PRICE	SPD	RETURN
RD-B	24X24	6"	24X24	0-100	20	PRICE	SPD	RETURN
RD-E	24X24	15"	24X24	391-530	20	PRICE	SPD	RETURN
Iotes: . Finishes and (. See Specifica . All Diffuser: Architect. . Install four 5. All Diffuser:	COLOR SHALL ATIONS FOR AD S SHALL BE SU (4) WAY DIFFU S THAT SERVE	BE SPECIFIEL DITIONAL INF ITABLE FOR T SER WITH BL AREAS WITH) by the A Ormatio The type (ANK off e Dut hung	ARCHITECT. N. DF CEILING CO BAFFLES FOR 2 G CEILING SHAL	NSTRUCTION TH -WAY OR 3-WAY L BE SUITABLE F	AT ARE BEING INSTALL BLOW. OR DUCTWORK MOUN	.ed in. coordin/ Ting.	ATE WITH

							GAS	6-FIRE) UNIT	ΉE	ATE	R SC	HED	ULE									
DESIGNATION	CONFIGURATION	LOCATION			NATUR	AL GAS HEATING DAT	ТА					ELE	CTRICAL	DATA		T-STAT	[DIMENSION	IS	WEIGHT	MANUF.	MODEL	REMARKS
	(HORIZ. DISCH./		INPUT	OUTPUT	GAS	VENT	FUEL	AIRFLOW	OUTLET	kVA	AMPS	VOLTS	PH HZ	DISC. BY E.C.	EMER.	TYPE	HEIGHT	WIDTH	DEPTH	(LBS)			
	DOWNFLOW)		CAPACITY	CAPACITY	CONNECTION	COMBUSTION AIR	TYPE	(CFM)	VELOCITY					OR MANUF.	PWR.	(REMOTE/	(IN)	(IN)	OR				
			(MBH)	(MBH)	(IN)	CONNECTOR SIZE			(RPM)										LENGTH				
						(IN)									(Y/N)	BUILT-IN)			(IN)				
UH-1	HORIZ. DISCH	RE: PLAN	60.0	49.2	1/2"	3.0	NAT. GAS	990	653	1.0	4.2	208	3 60	MANUF.	N	BUILT-IN	18	25	27	80	MODINE	HDS-60	SEE NOTES BELOW
UH-2	HORIZ. DISCH	RE: PLAN	60.0	49.2	1/2"	3.0	NAT. GAS	990	653	1.0	4.2	208	3 60	MANUF.	N	BUILT-IN	18	25	27	80	MODINE	HDS-60	SEE NOTES BELOW
UH-3	HORIZ. DISCH	RE: PLAN	60.0	49.2	1/2"	3.0	NAT. GAS	990	653	1.0	4.2	208	3 60	MANUF.	N	BUILT-IN	18	25	27	80	MODINE	HDS-60	SEE NOTES BELOW
UH-4	HORIZ. DISCH	RE: PLAN	60.0	49.2	1/2"	3.0	NAT. GAS	990	653	1.0	4.2	208	3 60	MANUF.	N	BUILT-IN	18	25	27	80	MODINE	HDS-60	SEE NOTES BELOW
NOTES:		1			1			1			1	1					1	1	1	<u> </u>	11		
1. PROVIDE THE F	OLLOWING MANUFA	CTURER FEAT	URES AND O	PTIONS FOR	ALL UNITS:																		

1.1. HEAT PURGE FAN DELAY SWITCH.

1.2. BUILT-IN POWER ON/OFF SWITCH. 1.3. THERMAL CUTOFF.

1.4 PROVIDE WITH 30° HOOD

															.	_							
			A	irflow Performa	nce			Cooling Coil	Performance			Heating C	oil Perform	nance	Cooling Effici	Energy ancy	Elec	trical Data		Unit Details	S		Notes
uantity	Manufacturer	Model Number	Supply Air	Outdoor Air	Design ESP	Net Total Capacity	Net Sensible Capacity	EAT DB	EAT WB	LAT DB	LAT WB	Heating Capacity	EAT	LAT	EER	IEER	Voltage	MCA	MOCP	Unit Dimensions	Weight	Airflow	
			CFM	CFM	in H2O	MBh	MBh	F	F	F	F	MBh	F	F				Α	Α	ft (L x W x H)	lb	Direction	
1	Trane	YSJ150A3S0M**F4C0A1B100A4	3925	600	1.0	130.47	97.85	74.42	62.01	52.46	50.50	162	56.44	93.27	10.8	14.5	208/3	64	90	8.3 x 5.26 x 4.24	1537	Vertical	All
1	Trane	YSJ150A3S0M**F4C0A1B100A4	4250	800	1.0	133.02	101.77	75.06	62.53	53.91	51.85	162	53.35	87.49	10.8	14.5	208/3	64	90	8.3 x 5.26 x 4.24	1537	Vertical	All
1	Trane	YSJ150A3S0H**F4C0A1B100A4	4100	1200	1.0	135.90	101.52	76.67	63.81	54.77	52.72	194.4	45.64	88.19	10.8	14.5	208/3	64	90	8.3 x 5.26 x 4.24	1537	Horizontal	All
1	Trane	YSJ102A3S0M**F4C0A1B100A4	3000	600	1.0	96.05	73.59	75.22	62.66	53.25	51.57	121.5	52.58	89	11	15.1	208/3	48	60	7.34 x 4.44 x 4.24	1195	Vertical	All
	1 1 1 1	1Trane1Trane1Trane1Trane1Trane	1TraneYSJ150A3S0M**F4C0A1B100A41TraneYSJ150A3S0M**F4C0A1B100A41TraneYSJ150A3S0H**F4C0A1B100A41TraneYSJ150A3S0M**F4C0A1B100A4	Image: Marking State CFM 1 Trane YSJ150A3S0M**F4C0A1B100A4 3925 1 Trane YSJ150A3S0M**F4C0A1B100A4 4250 1 Trane YSJ150A3S0M**F4C0A1B100A4 4100 1 Trane YSJ150A3S0M**F4C0A1B100A4 3000	Image: Marking Series and Series	Image: Marking	Image: Comparison of the state of	Image: Comparing the company of the company	Image: Comparing Compar	Image: Comparison of	Image: Comparing Compar	Image: Comparison of the participation of the par	Image: Control of the contro	$\begin{array}{c c c c c c c c c c c c c c c c c c c $	Image: RegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryImage: RegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryRegistryIm	Image: relation of the state in t	Image: black in the second	$\begin{array}{ c c c c c c c c c c c c c c c c c c c$	Image: black of the stress of the	Image: Constant of the	A resultA resultA resultA resultA resultA resultA resultA result1A resultA re	Image: constraint of the state of	And the sector of the sector

NOTES:

Provide factory-mounted BACnet DDC unit controller

11

Provide multiple-zone VAV controls, complete with supply fan VFD, discharge air temperature sensor, Frostat, and duct static pressure sensor with fan-pressure optimization control sequence 2 Without the need for an outdoor air measuring station, the unit shall manage the fan speed according to the outdoor air damper position to prevent over ventilating. Provide Reference enthalpy economizer with Barometric Relief 4

Provide Factory-installed condenser hail guards 5

Provide Factory-installed Disconnect switch, Phase/voltage monitor, and Powered 120V convenience outlet (Powered from the line side of the disconnect) 6 Unit shall operate at full cooling capacity down to outdoor temperatures of zero F. 7

Provide return air smoke detector 8 Provide with 14" roof curb 9

10 Foil faced Insulation

Include Factory Warranties: 3 Year Parts, 5 Year Compressor Parts, 10 Year Heat-Exchanger, and 1st Year Labor.

					EXHAUST FAN	SCHEDULE														ELECTRI	C CABINE	T UNIT HE		IEDULE					
														UNIT IDEI	NTIFICATION			HIC	GH			LC	W		ELECT	RICAL			
TAG	LOCATION	MODEL	DRIVE TYPE	CFM	TOTAL EXTERNAL SP	FAN RPM	внр	V/C/P	SONES (INLET)	MFG	WEIGHT (LBS)	NEC FLA (AMPS)	NOTES	MARK NUMBER	ROOM SERVED	HEATER LENGTH (INCH)	ĸw	втин	AMPS	AIRFLOW (CFM)	KW	BTUH	AMPS	AIRFLOW (CFM)	VOLTS	PHASE	OPERATING WEIGHT (LBS.)	MANUFACTURER	MODE
EF-1	POLICE GARAGE	AER-24-02-0313	DIRECT	2,250	0.510	1,750	0.39	208/60/3	28	GREENHECK	77	2.4	1, 2, 3, 4,6,7																
EF-2	PUBLIC RESTROOMS	CSP-A780	DIRECT	450	0.650	1,487	0.17	115/60/1	1.2	GREENHECK	36	3.3	1, 2, 3, 4	CUH 1	101 SOUTH VESTIBULE	33"	5	17065	15	250	3	10239	8.4	230	208	3	99	MARKEL	T33D0
EF-3	MEN/WOMENS LOCKERS AND SHOWERS	G-120-B	DIRECT	1,000	0.434	1,140	0.14	115/60/1	8	GREENHECK	54	4.4	1, 2, 3, 4,6,7	CUH 2	155 NORTH VESTIBULE	33"	5	17065	15	250	3	10239	8.4	230	ļ			MARKEL	T33D0
EF-4	CITY GARAGE	SE2-16-417-A	DIRECT	1,200	0.540	1,750	0.28	115/60/1	22	GREENHECK	43	7.2	1, 2, 3, 4,6,7	NOTES:															
NOTES		1												2. DUST FILTER.															
1. MECHANCIA 2. BACKDRAFT	L CONTRACTOR TO PROVIDE DISCONNECT SW DAMPER, GRAVITY OPERATED.	/ITCH, FACTORY N	MOUNTED. ELECTF	RICAL CONTRAG	CTOR TO INSTALL AND PR	OVIDE POWER.								 HIGH LOW OPERATION. PROVIDE WITH WALL MO 	UNTED THERMOSTAT.														

2. BACKDRAFT DAMPER, GRAVITY OPERATED. 3. INTERLOCK FAN OPERATION WITH OCCUPANCY SENSORS WITH 10 MINUTES ON/OFF DELAY TIMER(ADJUSTABLE)

4. UNIT MOUNTED SPEED CONTROL SWITCH. 5. PROVIDE FAN WITH GAS DETECTION SENSOR. INTERLOCK SENSOR WITH EXHAUST FAN.

6. INTERLOCK FAN WITH LOUVERS ON OPPOSITE END.

7. PROVIDE CO DETECTOR AND INTERLOCK WITH FAN.

VARIABLE AIR VOLUME BOX SCHEDULE

DESIGNATION	TYPE	PRIMARY	DESIG	δN	DISCHARGE	RADIATED				ELI	ECTRIC HEA	TING C	DIL							
		AIR INLET	AIRFLO	SW	SOUND LEVEL AT	SOUND LEVEL AT		# OF STAGES	DESIGN	HEATING	HEATING	EAT L	λT	ELECT	RICAL	DATA		_		
		SIZE	(CFM	1)	MAX CFM & ΔPS=1"	 MAX CFM & ΔPS=1"	ELECTRIC HEATER CONTROLS		AIRFLOW	CAPACITY	CAPACITY	DB C	B VOLTS	5 PHAS	E HZ	MCA	МОСР	MANUFACTURER	MODEL	REMARKS
		(IN)	MAX	MI	N (NC)	(NC)			(CFM)	(KW)	(MBH)	(°F) ('	F)							
VAV-1	VAV	12	1200	24	0 19	21	24 VOLTS MAGNATIC CONTACTORS	2	1200	12.0	41.0	63 9	4 208	3	60	41.6	45	Trane	VCEF	SEE NOTES BELOW
VAV-2	VAV	8	575	10	5 24	22	24 VOLTS MAGNATIC CONTACTORS	2	575	5.5	18.8	64 9	4 208	3	60	19.1	20	Trane	VCEF	SEE NOTES BELOW
VAV-3	VAV	8	750	10	5 26	24	24 VOLTS MAGNATIC CONTACTORS	2	750	7.0	23.9	65 9	4 208	3	60	24.3	25	Trane	VCEF	SEE NOTES BELOW
VAV-4	VAV	10	925	16	5 20	21	24 VOLTS MAGNATIC CONTACTORS	2	925	9.0	30.7	65 9	6 208	3	60	31.2	35	Trane	VCEF	SEE NOTES BELOW
VAV-5	VAV	6	475	60) 27	20	24 VOLTS MAGNATIC CONTACTORS	2	350	3.5	12.0	65 9	6 208	3	60	12.1	15	Trane	VCEF	SEE NOTES BELOW
VAV-6	VAV	8	750	10	5 26	24	24 VOLTS MAGNATIC CONTACTORS	2	700	7.0	23.9	65 9	6 208	3	60	24.3	25	Trane	VCEF	SEE NOTES BELOW
VAV-7	VAV	10	950	16	5 21	23	24 VOLTS MAGNATIC CONTACTORS	2	950	9.0	30.7	65 9	5 208	3	60	31.2	35	Trane	VCEF	SEE NOTES BELOW
VAV-8	VAV	8	500	10	5 21	21	24 VOLTS MAGNATIC CONTACTORS	2	300	3.0	10.2	65 9	6 208	3	60	10.4	15	Trane	VCEF	SEE NOTES BELOW
VAV-9	VAV	10	1200	16	5 25	26	24 VOLTS MAGNATIC CONTACTORS	2	500	5.0	17.1	65 9	6 208	3	60	17.4	20	Trane	VCEF	SEE NOTES BELOW
VAV-10	VAV	10	850	16	5 19	20	24 VOLTS MAGNATIC CONTACTORS	2	850	8.0	27.3	65 9	5 208	3	60	27.8	30	Trane	VCEF	SEE NOTES BELOW
VAV-11	VAV	12	1800	24	0 25	28	24 VOLTS MAGNATIC CONTACTORS	2	800	8.0	27.3	65 9	6 208	3	60	27.8	30	Trane	VCEF	SEE NOTES BELOW
VAV-12	VAV	6	300	60	20	15	24 VOLTS MAGNATIC CONTACTORS	2	200	2.0	6.8	65 9	6 208	3	60	6.9	15	Trane	VCEF	SEE NOTES BELOW
VAV-13	VAV	10	1200	16	5 25	26	24 VOLTS MAGNATIC CONTACTORS	2	800	8.0	27.3	65 9	6 208	3	60	27.8	30	Trane	VCEF	SEE NOTES BELOW
VAV-14	VAV	8	800	10	5 28	25	24 VOLTS MAGNATIC CONTACTORS	2	600	6.0	20.5	65 9	6 208	3	60	20.8	25	Trane	VCEF	SEE NOTES BELOW
VAV-15	VAV	6	375	60) 24	18	24 VOLTS MAGNATIC CONTACTORS	2	375	4.0	13.7	65 9	9 208	3	60	13.9	15	Trane	VCEF	SEE NOTES BELOW
VAV-16	VAV	8	475	10	5 20	20	24 VOLTS MAGNATIC CONTACTORS	2	475	5.0	17.1	65 9	8 208	3	60	17.4	20	Trane	VCEF	SEE NOTES BELOW
VAV-17	VAV	8	475	10	5 20	20	24 VOLTS MAGNATIC CONTACTORS	2	475	5.0	17.1	65 9	8 208	3	60	17.4	20	Trane	VCEF	SEE NOTES BELOW
VAV-18	VAV	8	675	10	5 26	23	24 VOLTS MAGNATIC CONTACTORS	2	500	5.0	17.1	65 9	6 208	3	60	17.4	20	Trane	VCEF	SEE NOTES BELOW
VAV-19	VAV	10	925	16	5 20	21	24 VOLTS MAGNATIC CONTACTORS	2	750	7.5	25.6	65 9	6 208	3	60	26.0	30	Trane	VCEF	SEE NOTES BELOW

NOTES:

1. MAXIMUM DESIGN AIRFLOW SHALL NOT EXCEED 80% OF MANUFACTURER'S LISTED MAXIMUM AIRFLOW FOR THAT SIZE, UNLESS OTHERWISE NOTED. 2. MAXIMUM RADIATED NC<30, MAXIMUM DISCHARGE NC<28, UNLESS OTHERWISE NOTED IN SCHEDULE ABOVE.

3. ALL VAV TERMINALS SHALL BE PROVIDED WITH THE FOLLOWING BY MANUFACTURER:

3.1. SINGLE PRIMARY AIR DUCT CONNECTION.

3.2. DIGITAL ELECTRONIC PRESSURE INDEPENDENT CONFIGURATION.

3.3. 1" THICK INTERNAL ACCOUSTICAL LINING WITH NO EXPOSED INSULATION (COMPLETE METAL ENCAPSULATION) 3.4. U.L. LISTED AND LABELED.

3.5. SHEETMETAL CONTROLS ENCLOSURE AND ACTUATOR 3.6. CERTIFIED ULTRA-LOW AIR LEAKAGE IN ACCORDANCE WITH ASHRAE STD 130

3.7. LOW LEAK UNITS SHALL MEET CASING AND DAMPER AIR LEAKAGE LEVELS AT SCHEDULED INLET PRESSURE

3.8. SHEETMETAL CONTROLS ENCLOSURE.

4. FOR VAV BOXES WITHOUT ELECTRIC REHEAT:

4.1. THE ELECTRICAL CONTRACTOR SHALL PROVIDE POWER IN THE GENERAL VICINITY OF EACH VAV BOX, 120V/1φ/60HZ. 4.2. THE MECHANICAL CONTROLS SUB-CONTRACTOR SHALL EXTEND POWER TO EACH VAV BOX, PROVIDE A DISCONNECT SWITCH, AND PROVIDE

A CONTROLS TRANSFORMER WITH 24V/1¢/60HZ OUTPUT. 5. FOR VAV BOXES WITH ELECTRIC REHEAT, PROVIDE THE FOLLOWING ADDITIONAL ITEMS BY MANFUFACTURER:

5.1. SINGLE-POINT EXTERNAL POWER CONNECTION, WITH FACTORY-FURNISHED NON-FUSED DOOR-INTERLOCK DISCONNECT SWITCH.

5.2. CONTROLS TRANSFORMER WITH 24V/1φ/60HZ OUTPUT.

6. THE MECHANICAL CONTROLS SUB-CONTRACTOR SHALL FURNISH AND INSTALL ALL VAV BOX CONTROLS.

2. REFER TO PLANS FOR QUANTITIES AND LOCATIONS. SOME LETTER DESIGNATIONS IN THIS SCHEDULE MAY NOT BE APPLICABLE TO THIS SPECIFIC PROJECT.

CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION	
	MECHANICAL SCHEDULES
NO REVISION	DATE
SURVEY	
DRAWN DESIGNED	NNG
CHECKED	NNG
PROJ. NO. 19	JLR

EL NUMBER	NOTES
52433B30D0F	1,2,3,4
52433B30D0F	1,2,3,4

GAS APPLIANCE CONNECTION (7 INCH)	5 GRD - IN HARD CEILING
01 N.T.S.	M 601 N.T.S.

Stantec I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA PRINT NAME: JEROMY L. REED OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION CITY NO REVISION DATE SURVEY DRAWN NNG DESIGNED NNG CHECKED JLR **APPROVED** JI R PROJ. NO. 193806049 SHEET NUMBER

<u>ON</u>	<u>E-LINE DIAGRAM</u> SYMBOLS	PANE
Y	INCOMING LINE	
Ļ	POWER CIRCUIT BREAKER	
	OIL CIRCUIT BREAKER	LPA1
	CIRCUIT BREAKER	
Í		EQUIPMEN
) ¥	DRAW-OUT CIRCUIT BREAKER	
Ļ	LOAD BREAK INTERRUPTING SWITCH	
	SINGLE THROW DISCONNECTING SWITCH	VOLTAGE:
—/—	DOUBLE THROW DISCONNECTING SWITCH	
	FUSE	LIG
	DISCONNECTING FUSE	
	SWITCH AND FUSE	
	RESISTOR 1	
□ ▲	RESISTOR2	
Ę	CURRENT TRANSFORMER	
\mathcal{L}	POTENTIAL TRANSFORMER	
¢ Ļ	LIGHTNING ARRESTER	Ю
	TRANSFORMER	0
\vdash	CAPACITOR	\bigcirc
(M-)	MOTOR	
G-)	GENERATOR	
*	RELAY (* RELAY NO.)	
•	STRESS CONE	
	FUSE CUTOUT	
	ENCLOSED FUSE CUTOUT	
A	AMMETER	
AS	AMMETER SWITCH	P
	DEMAND METER	
PF	POWER FACTOR METER	GF
V	VOLTMETER	
VS	VOLTMETER SWITCH	
W	WATTMETER	
WH	WATTHOUR METER	∥ Ŷ
WH DR	WATTHOUR METER WITH DEMAND REGISTER	
(MM)	MULTI-FUNCTION METER	
$\overbrace{\mathbb{A}}$	METER	
TVSS	TRANSIENT VOLTAGE	
(K)	KEY INTERLOCK	
<u>،</u>	AUTOMATIC TRANSFER	
	SWITCH (A.T.S)	

PANELBOARD NAMING CONVENTION	POWER SYMBOLS (CONT)	FIRE ALARM SYMBOLS	CONTROL/MISC SYMBOLS	CONTROL SCHEMATIC SYM. (CONT)
TYPICAL UNLESS INDICATED OTHERWISE	ISOLATES GROUND	F MANUAL PULL	J- WALL MOUNTED JUNCTION BOX	O O O NORMALLY OPEN LIMIT SWITCH - HELD CLOSED
EQUIPMENT TYPE			(J) CEILING MOUNTED JUNCTION BOX	O NORMALLY CLOSED
VOLTAGE		Image: Picker Alaxim HORIN/ Image: Picker Alaxim HORIN/ STROBE - 80''AFF WP I WG (WP-WEATHERPROOF)	S SOLENOID	
EQUIPMENT NUMBER	SPLIT WIRE RECEPTACLE - 18"AFF	(WG-WIRE GUARD)	L LEVEL TRANSDUCER	TIME DELAY CLOSING
	AFF, OR AS NOTED ON DRAWINGS.	F FIRE ALARM STROBE - 80''AFF	E EMERGENCY STOP SWITCH	O CLOSED SWITCH WITH TIME DELAY OPENING
QUIPMENT TYPE: SE = SERVICE ENTRANCE PANELBOARD LP = LIGHTING AND APPLIANCE	REMOTE CONNECTION FOR CD / TAPE PLAYER	FS FLOW SWITCH	LS LIMIT SWITCH	OPEN SWITCH WITH TIME DELAY OPENING
BRANCH-CIRCUIT PANELBOARD $PP = POWFR PANELBOARD$		TS TAMPER SWITCH	FS FLOW SWITCH	
L = LIGHTING CONTROL PANEL	\$ SINGLE POLE SWITCH - 48"AFF	SMOKE DETECTOR - PHOTOELECTRIC	P PRESSURE SWITCH	0 0 FLOW SWITCH (CLOSES
OLTAGE: $A = 120/240 \ 10000000000000000000000000000000000$	SWITCH DESIGNATION	SMOKE DETECTOR -	T TEMPERATURE SWITCH	The switch (Opens
$C = 240/120 \ 3\emptyset$ D = 480/277 \ 3Ø	LOW VOLTAGE SWITCH		S SPEED SWITCH	ON INCREASE IN FLOW)
LIGHTING SYMBOLS	\$, FOUR-WAY SWITCH - 48 AFF	DUCT SMOKE DETECTOR	F FLOOD SWITCH	O LEVEL SWITCH (CLOSES ON RISING LEVEL)
FIXTURE TYPE	\$ DIMMER SWITCH - 48"AFF	SMOKE DETECTOR - ER ELEVATOR RECALL	L LEVEL (FLOAT) SWITCH	O LEVEL SWITCH (OPENS ON RISING LEVEL)
AE CIRCUIT NUMBER	\$ _K KEY OPERATED SWITCH - 48"AFF	(F) HEAT DETECTOR	D DAMPER	O PRESSURE SWITCH (CLOSES ON RISING PRESSURE)
FLUORESCENT FIXTURE	\$ P SWITCH AND PILOT LIGHT - 48"AFF \$ MANUAL MOTOR STARTER			O PRESSURE SWITCH (OPENS ON RISING PRESSURE)
	CCUPANCY SENSOR (WALL MOUNTED) - 48"AFF			0 0 TEMPERATURE SWITCH (CLOSES
MOUNTING HEIGHT: CEILING RECESSED MOUNTED	C OCCUPANCY SENSOR (CEILING MOUNTED)	[F] FIRE ALARM HORN H		
 CEILING SURFACE MOUNTED PENDANT MOUNTED AT X" A.F.F. 	RECEPTACLE PANEL	F FIRE ALARM BELL	PUSHBUTION WITH ILLUMINATED STOP	ON RISING TEMP.)
WALL MOUNTED AT X" A.F.F.	LIGHTING PANEL - 54"AFF	F FIREMANS TELEPHONE	SELECTOR SWITCH	CONTACTS
HO WALL MOUNT FIXTURE	DISCONNECT SWITCH - 54"AFF		SELECTOR SWITCH WITH INDICATING LIGHT	NORMALLY CLOSED CONTACTS
O FLUORESCENT OR INCANDESCENT RECESSED DOWNLIGHT	F - FUSED DISCONNECT SWITCH - 54"AFF		BELL	
FLUORESCENT OR INCANDESCENT RECESSED WALLWASHER	B WALL MOUNTED CIRCUIT BREAKER - 54"AFF		BUZZER	* – A - AMBER N - NEON
NEMA 4 REMOTE HEAD	COMBINATION STARTER DISCONNECT - 54"AFF		HORN	C - CLEAR OR - ORANGE
INDICATES ARROW DIRECTION (IF ANY)	MOTOR 3 PHASE		DOOR HOLDER	G - GREEN P - PURPLE
EXIT LIGHT FACE(S) ON WHICH	MOTOR 1 PHASE	SECURITY SYMBOLS	PLUG	
WALL MOUNTED UNIT (NO BRACKET = CEILING MOUNT)	M METER SOCKET	GB GLASS MOUNTED GLASS BREAK DETECTOR		CONTROL SYSTEM OUTPUT
EXIT/BATTERY PACK LIGHT	TELEPHONE AND INTERCOM SYMBOLS	GLASS BREAK DETECTOR SENSING DIRECTION	CONTROL/KEY NOTES SYMBOLS	SOLENOID
COVE LIGHT	TELEPHONE OUTLET - 18"AFF UNO			0200 MANUAL STARTER
	WALL MOUNT TELEPHONE OUTLET - 54"AFF UNO	KEYPAD TYPE ARMING	KEYNOTE	
POWER SYMBOLS	FLOOR MOUNTED TELEPHONE OUTLET	STATION - 48"AFF		(TDR) TIMING RELAY
WP WEATHERPROOF	VOICE/DATA OUTLET - 18"AFF UNO			
GFI CIRCUIT NUMBER	POWER/DATA COMMUNICATIONS CELLING POLE DROP		$(\begin{array}{c} & \\ \hline X \end{array} \\ \land \end{array} $ KEYNOTE	
GROUND FAULT TYPE	FLOOR MOUNTED DATA	ES ELECTRIC STRIKE	<u>/1</u> KEYNOTE	M OL'S MOTOR STARTER COIL AND OVERLOAD CONTACTS
FLOOR BOX DOUBLE DUPLEX	TC TELEPHONE TERMINAL CABINET	REQUEST TO EXIT	CONTROL SCHEMATIC SYMBOLS	
RECEPTACLE - 18"AFF UNO EMERGENCY POWER DUPLEX	INTERCOM DOOR STATION - WALL MOUNTED	CR CARD READER - 48"AFF	OLO NORMALLY CLOSED PUSHBUTTON	
CEILING PENDENT			O O NORMALLY OPEN USHBUTTON	TRANSFORMER
FLOOR MOUNTED	INTERCOM HANDSET STATION			or∕∽o overload
RECEPTACLE OUTLET PLUG STRIP - LETTER	WITH HANDSET AND SPEAKER AMPLIFIER	CCTV CAMERA - PANT/TILT/ZOOM	$ \begin{array}{cccc} & & \text{THREE - POSITION} \\ & & & & \\ & & & & \\ & & & & \\ & & & & $	
HOME RUN SUBFACE MOUNT		DATA GATHERING PANEL - BURGLAR ALARM	TWO - POSITION	
HOME RUN UNDER- GROUND OR IN-SLAB			SELECTOR SWITCH	
CEILING MOUNTED RECEPTACLE		ACP	SWITCH - HELD OPEN	
WELDING RECEPTACLE - 18"AFF UNO			O NORMALLY OPEN LIMIT SWITCH	
SPECIAL PURPOSE RECEPTACLE - 18"AFF UNO				

<u>FIRE</u>	ALARM	S
7	MANUAL P STATION - 4	ull 18''ai
- WG	FIRE ALARN STROBE - 80 (WP-WEA (WG-WIR	n hc)''Afi Thei E Gl
<u>]</u>	FIRE ALARM STROBE - 80	"AFF
]	FLOW SWITC	СН
	TAMPER SW	ITCH
> P	Smoke dete Photoelec	ECTO
> I	Smoke dete Ionization	ECTC
>	DUCT SMOKE	E DE
> ER	Smoke dete Elevator Re	CTO ECAI
)	HEAT DETECT	OR
\triangleright	DOOR HOLD	ER
,] H	FIRE ALARM I	HOR
	FIRE ALARM I	BELL
١F	FIREMANS TE	

Stanted 733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 www.stantec.com					
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA	PRINT NAME: MICHAEL T. FITZPATRICK	SIGNATURE:			
CITY OF SPRING LAKE PARK, MINNESOTA	CITY HALL RENOVATION/EXPANSION	ELECTRICAL SYMBOLS SHEET			
	JUN				
I I I I I I SURVEY I DRAWN KEL DESIGNED KEL CHECKED MTF PROJ. NO. 193806049 SHEET NUMBER EOOO1					

Stanted 33 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 www.stantec.com					
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA	PRINT NAME: MICHAEL T. FITZPATRICK	signature:	DATE: OCTOBER 24, 2023 LIC. NO. 53078		
CITY OF SPRING LAKE PARK, MINNESOTA	ZITY HALL RENOVATION/EXPANSION				
SURVEY DRAWN DESIGNED CHECKED APPROVE PROJ. NO.	D I I EET NUM	9380 <i>6</i> BER	KEL KEL MTF MTF 5049		


IN



—1.5"C -2#10,1#10G

ODA 49 _____ BG2 BG2 BG2 BG FSL O 49**OFFICE** CONF **(B)** Ø $- \begin{pmatrix} 1 \end{pmatrix}$ ROOM 108 OFFIC ODA Ø 109 ¶∏_ BG2 BG2 [≞] \$ LV <u></u>\$LV LV\$ HB203 BG2 BG2 BG₂ COPY PARKS PEN 6 RECEPT STOP OFFIC 105 LV 110 106 HB2 S BG2E EX1 BG2 BG2E BG2E \$LV б) LV DA190 ||111| BG2 OFFICE **(B)** 112 BG2X **(B)** BG2 BG2 R/ECEPT/ BG2 Ø 116 E BG2 BG2 6 ODA EX1 N I R Y 114 Ð BG2 ___ __ _ OPEN **B ØFFICE** 115 (B) BG2 LV 118 \$LV BG2 MATCH LINE B

HALL ____|_

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GENERAL NOTES

- 1. LIGHTING FIXTURES AND WIRING DEVICES SHALL BE WIRED TO PANEL 'LPB1' UNLESS OTHERWISE NOTED. 2. SEE SCHEDULES AND SPECIFICATIONS FOR MORE INFORMATION.
- 3. ALL CONDUIT SHALL BE CONCEALED. 4. REFER TO ARCH ELEVATIONS FOR ALL EXTERIOR LIGHTING
- FIXTURES. 5. ALL EXTERIOR LIGHTS TO BE CONTROLLED BY TIMECLOCK AND PHOTOCELL. REFER TO SPECIFICATIONS FOR MORE INFORMATION

<u>KEY NOTES</u>

 $\langle 1 \rangle$ FLAG SPOT LIGHT TO BE MOUNTED ON ROOF.

S PLAN, SPECIFICATION, OR REPORT UNDER MY DIRECT SUPERVISION CENSED PROFESSIONAL ENGINEER TATE OF MINNESOTA	T. FITZPATRICK	733 Marquette Avenue, Suite 1000 2023 LIC. NO. 53078 www.stantec.com
: SPRING LAKE PARK, MINNESOTA	ITY HALL RENOVATION/EXPANSION	AIN LEVEL PARTIAL ENLARGED LIGHTING PLAN
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A MAIN LEVEL LIGHTING PLAN - ENLARGED PLAN 0 2' 4' 8'

GENERAL NOTES

INFORMATION.

1. LIGHTING FIXTURES AND WIRING DEVICES SHALL BE WIRED TO PANEL 'LPB1' UNLESS OTHERWISE NOTED.

2. SEE SCHEDULES AND SPECIFICATIONS FOR MORE

Ctantor		733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 www.stantec.com
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA	PRINT NAME: MICHAEL T. FITZPATRICK	SIGNATURE:
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EXISTING LIGHTING IN THE SHOOTING RANGE SHALL BE REMOVED AND NEW LIGHTING SHALL BE PROVIDED IN SIMILAR LOCATIONS AS SHOWN. NEW LIGHTING SHALL BE CONNECTED TO THE EXISTING CIRCUIT AS FED FROM EXISTING PANELBOARD G. EACH FIXTURE SHALL BE CONTROLLED INDIVIDUALLY ON/OFF AND 0-10V DIMMING VIA THE LIGHTING CONTROL STATION. THE LIGHTING CONTROL STATION SHALL COMMUNICATE FULLY WITH THE TARGETING SYSTEM CONTROLLER SO WHEN A SHOW IS ACTIVATED IN THE TARGETING SYSTEM THE CORRESPONDING SHOW WILL BE ACTIVATED IN THE LIGHTING CONTROL STATION.



<u>GENERAL NOTES</u>
1. LIGHTING FIXTURES AND WIRING DEVICES SHALL BE WIRED TO PANEL 'LPB1' UNLESS OTHERWISE NOTED.

- SEE SCHEDULES AND SPECIFICATIONS FOR MORE INFORMATION.
 ALL CONDUIT SHALL BE CONCEALED.
 REFER TO ARCH ELEVATIONS FOR ALL EXTERIOR LIGHTING FIXTURES.

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- GENERAL NOTES
- RECEPTACLES AND FLOOR BOXES SHALL BE WIRED TO PANEL 'LPB1' UNLESS OTHERWISE NOTED.
 SEE SCHEDULES AND SPECIFICATIONS FOR MORE INFORMATION.
- ALL CONDUIT SHALL BE CONCEALED.
 RTU1, RTU2, RTU3, AND RTU4 ARE LOCATED ON THE ROOF. RTU DISCONNECT FURNISHED WITH EQUIPMENT INSTALLED BY ELECTRICAL CONTRACTOR. STARTER FURNISHED WITH UNIT INSTALLED BY ELECTRICAL CONTRACTOR. RECEPTACLE MOUNTED ON THE RTU FURNISHED WITH RTU INSTALLED BY ELECTRICAL CONTRACTOR AND WIRED TO THE LINE SIDE OF THE DISCONNECT. PROVIDE SMOKE FIRE DAMPER ON RETURN SIDE OF RTU. CONTROLS BY MECHANICAL.

VOICE/DATA JACK:

PROVIDE 1" CONDUIT STUBBED TO ACCESSABLE LOCATION ABOVE CEILING AND PROVIDE TWO (2) CAT6 CABLES FROM NETWORK RACK TO EACH VOICE/DATA JACK UNLESS NOTED OTHERWISE. TYPICAL FOR EACH VOICE/DATA JACK.

 RECEPTACLES FOR COMPUTER WORK STATIONS ARE SHOWN AS TWO DUPLEX RECEPTACLES TO CLEARLY SHOW THE STANDARD RECEPTACLE ON ONE CIRCUIT AND AN ISOLATED GROUND RECEPTACLE ON THE OTHER CIRCUIT. THESE TWO RECEPTALCES SHALL BE MOUNTED IN A DOUBLE DUPLEX BOX IN LIEU OF TWO SINGLE DUPLEX BOXES. TYPICAL FOR EACH WHERE AN ISOLATED GROUND RECEPTACLE IS SHOWN.

WIRELESS ACCESS POINT (WAP):WAP CEILING MOUNTED. PROVIDE TWO (2) CAT6 CABLES FROM NETWORK RACK TO EACH WAP. PROVIDE 25 FOOT COIL ABOVE CEILING AT WAP LOCATION SO WAP LOCATION CAN BE MODIFIED IN THE FIELD. TYPICAL FOR EACH WAP.

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MAIN LEVEL PARTIAL ENLARGED POWER PLAN 0 2' 4'

	StanteC 733 Marquette Avenue, Suite 1000 Minneapolis, MN 55402 Minneapolis, ANN 55402	200-00-00-00-00-00-00-00-00-00-00-00-00-
TA JACK: " CONDUIT STUBBED TO E LOCATION ABOVE CEILING IDE TWO (2) CAT6 CABLES WORK RACK TO EACH TA JACK UNLESS NOTED	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA PRINT NAME: MICHAEL T. FITZPATRICK SIGNATURE: OCTOBER 24, 2023 LIC. NO. 53078	
CLES FOR COMPUTER WORK S ARE SHOWN AS TWO RECEPTACLES TO CLEARLY IE STANDARD RECEPTACLE CIRCUIT AND AN ISOLATED RECEPTACLE ON THE OTHER THESE TWO RECEPTACLES MOUNTED IN A DOUBLE BOX IN LIEU OF TWO SINGLE BOXES. TYPICAL FOR EACH IN ISOLATED GROUND CLE IS SHOWN.		
ACCESS POINT (WAP): NG MOUNTED. PROVIDE AT6 CABLES FROM RACK TO EACH WAP. 5 FOOT COIL ABOVE T WAP LOCATION SO WAP CAN BE MODIFIED IN THE ICAL FOR EACH WAP.	5 LAKE PARK, MINNESOTA ENOVATION/EXPANSION ARTIAL ENLARGED POWER PLAN	
DOM #132 RECEPTACLES FROM LPB4.	CITY OF SPRING CITY HALL RI MAIN LEVEL PA	
PR BOX. PROVIDE PR BOX ONE FOR PANELBOARD PR VOICE/DATA JACK, PX TO ACCESSABLE	NO REVISION DATE	Ξ
DED CEILING TO BE ICAL OF ALL FOUR CES.	SURVEY DRAWN KEL DESIGNED KEL CHECKED MTF APPROVED MTF PROJ. NO. 193806049 SHEET NUMBER E303	



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CATE CABLES IDE 25 FOOT WAP TYPICAL FOR TA DED FLOOR	CITY OF SPRING LAKE PARK, MINNESOTA	2 CITY HALL RENOVATION/EXPANSION	MAIN LEVEL PARTIAL ENLARGED POWER PLAN
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- <u>GENERAL NOTES</u>
 1. RECEPTACLES AND FLOOR BOXES SHALL BE WIRED TO PANEL 'LPB3' UNLESS OTHERWISE NOTED.
- 2. SEE SCHEDULES AND SPECIFICATIONS FOR MORE INFORMATION.
- 3. ALL CONDUIT SHALL BE CONCEALED.
- 4. EF4 DISCONNECT FURNISHED WITH EXHAUST FAN AND INSTALLED BY ELECTRICAL. EF4 CONTROLLED BY LIGHTING CONTROLS IN THE GARAGE AND CONTROLLED BY THE CO DETECTOR. DAMPER MOTOR SHALL BE INTERLOCKED WITH EF4 AND SHALL OPEN THE LOUVER WHEN THE FAN STARTS.

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<u>GENERAL NOTES</u>
 RECEPTACLES AND FLOOR BOXES SHALL BE WIRED TO PANEL 'LPB3' UNLESS OTHERWISE NOTED.
 SEE SCHEDULES AND SPECIFICATIONS FOR MORE INFORMATION.
 ALL CONDUIT SHALL BE CONCEALED.

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A MAIN LEVEL PARTIAL ENLARGED SYSTEMS PLAN

Stantec I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA PRINT NAME: <u>MICHAEL</u> T. FIT7P A TRICCT CITY OF SPRING LAKE PARK, MINNESOTA CITY HALL RENOVATION/EXPANSION norevision dati RAWN Designed CHECKED PPROVED ROJ. NO. 193806049 SHEET NUMBER E403



AIN LEVEL PARTIAL ENLARGED SYSTEMS PLAN

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FIXTURE TAG	DESCRIPTION	MANUFACTURER	BASIS OF DESIGN	HOUSING	DISTRIBUTION	LENS	BALLAST/ DRIVER	VOLTAGE/WATTS	LAMP TYPE	MOUNTING	LISTING	FINISH	NOTES
FA1	4' STRIP	DAYBRITE	SDS42448L8CST-UNV-DIM-20W-4000K	WHITE PAINTED METAL	-	FROSTED POLYCARBONATE	0-10V DIMMING DRIVER	UNV/20.7W	LED 2448 LUMENS 4000K	SURFACE	cULus listed to meet UL1598, DAMP LOCATION	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	-
FA2	8' STRIP	DAYBRITE	SDS84998L8CST-UNV-DIM-40W-4000K	WHITE PAINTED METAL	-	FROSTED POLYCARBONATE	0-10V DIMMING DRIVER	UNV/39.9W	LED 4998 LUMENS 4000K	SUSPENDED	cULus listed to meet UL1598, DAMP LOCATION	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	-
FA3	8' STRIP	DAYBRITE	SDS84998L8CST-UNV-DIM-80W-4000K	WHITE PAINTED METAL	-	FROSTED POLYCARBONATE	0-10V DIMMING DRIVER	UNV/78.9W	LED 9407 LUMENS 4000K	SUSPENDED	cULus listed to meet UL1598, DAMP LOCATION	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	-
DAX	4' STRIP	Q-TRAN	DW-HE24/2.5-DRY-27/40-XX-XX-	-	-	-	0-10V DIMMING DRIVER	24VDC/2.5W PER FOOR	LED 2700LUMENS 4000K	SURFACE	DRY IP20	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
DB1	LINEAR STRIP	LITHONIA	CLX L36 2250LM HEF MVOLT GZ10 40K 80CRI	COLD ROLLED STEEL HOUSING	-	ACRYLIC LENS	0-10V DIMMING DRIVER	UNI/15.5W	LED 2250 LUMENS 4000K	SURFACE	CSA	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
HB1	6" DOWNLIGHT	SIGNIFY	P6RDL10840CL	-	-	-	0-10V DIMMING DRIVER	120V/7.3W	LED 10000 LUMENS 4000K	RECESSED CEILING	cULus listed to meet UL1598,	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
HB2	6" DOWNLIGHT	SIGNIFY	P6RDL15840CL	-	-	-	0-10V DIMMING DRIVER	120V/11.7W	LED 15000 LUMENS 4000K	RECESSED CEILING	cULus listed to meet UL1598,	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
HB3	6" DOWNLIGHT	SIGNIFY	P6RDL20840CL	-	-	-	0-10V DIMMING DRIVER	120V/16.4W	LED 20000 LUMENS 4000K	RECESSED CEILING	cULus listed to meet UL1598,	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
HA1	6" DOWNLIGHT	SIGNIFY	P6RDL15840WH	-	-	-	0-10V DIMMING DRIVER	120V/11.7W	LED 15000 LUMENS 4000K	RECESSED CEILING	cULus listed to meet UL1598,	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
BG2	2X2 BASKET	LITHONIA	2BLT2 33L ADP 347 LP840	-	-	VOLUMETRIC	0-10V DIMMING DRIVER	120V/26.6W	LED 3300 LUMENS 4000K	RECESSED CEILING		SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
BH1	2X2 BASKET	CERTOLUX	VRIS-3525 2X2 X/X LED 8 40K 052L	_	-	_	-	UNI/47W	LED 5200 LUMENS 4000K	RECESSED CEILING	CSA AND UL LISTED. UL LISTED FOR INSULATED CEILINGS, WET LOCATIONS, INSULATED CEILINGS.	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
BA2	2X4 BASKET	LITHONIA	2VTL4 72L-XXX-EZ1-LP840	COLD ROLLED STEEL HOUSING	-	VOLUMETRIC	0-10V DIMMING DRIVER	UNI/49W	LED 7200 LUMENS 4000K	RECESSED CEILING	CSA	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
BA3	2X4 BASKET	LITHONIA	2VTL4 100L-XXX-EZ1-LP840	COLD ROLLED STEEL HOUSING	-	VOLUMETRIC	0-10V DIMMING DRIVER	UNI/82.2W	LED 10000 LUMENS 4000K	RECESSED CEILING	CSA	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
VA1	VANITY	TGS	VF2-242 5-4000K-XX	_	-	HIGH TRANSMISSION WHITE ACRYLIC LENS	_	UN/25W	LED 1725 LUMENS 4000K	SURFACE	DAMP LOCATION RATED	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
GNK	GOOSENECK LTG	BASELITE	VF2-242 5-4000K-XX					UNI/25W	LED 1725 LUMENS 4000K	SURFACE		SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
DCB	STEEL CORE BOLLARDS	SELUX	CRMFL-X-1B30-30-XX	-	-	LED	-	120V/26W	LED 2082 LUMENS 4000K	-	UL, CSA,NRTL LISTED FOR WET LOCATIONS	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
ODA	WALL SCONCE	SIGNIFY	LPW32-70W-NW-G3-2	DIE CAST HOUSING	-	LED	-	120V/70W	LED 8425 LUMENS 4000K	SURFACE	CETLUS LISTED, SUITABLE FOR WET LOCATIONS	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
ODAE	WALL SCOUNCE	SIGNIFY	LPW32-70W-NW-G3-2	DIE CAST HOUSING	-	LED	-	120V/70W	LED 8425 LUMENS 4000K	SURFACE	CETLUS LISTED, SUITABLE FOR WET LOCATIONS	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
FSL	FLAG SPOT LIGHT	VISTA	1059 S E OUTPUT					xx	LED 3414 LUMENS 4000K	SURFACE	WET LOCATION RATED	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	
YAB	REMOTE EMERGENCY HEAD	LITHONA ELA QWP, LUMIERE WESTWOOD 904, OR EQUAL	-	LED	-	MODED THERMOPLASTIC UV-STABILIZED, CORROSION RESISTANT	-	120V	-	SURFACE	UL LISTED WET LOCATION	SELECTED DURING SHOP DRAWINGS FROM STANDARD FINISHES	

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То:	Mayor Nelson and Members of the City Council
From:	Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date:	October 12, 2023
Subject:	Write-In Ballot Counting Resolution

In previous elections, the City was required to count the votes of all write-in candidates for local elections. This is a time consuming process that has no impact on the election results. Many times, these votes will be for a fictional character (Donald Duck, Mickey Mouse, etc) or a random resident.

The proposed resolution allows the City to take advantage of a change in State Law that allows the City to conform its process to match write-in votes for Federal, State and County elections. A candidate who is running a write-in campaign can file a request with the Administrator, Clerk/Treasurer that he/she wishes to have their votes counted. That request must be filed seven days before the election. Upon receiving that request, staff will only count write-in ballots with that candidate's name on it. If the City does not receive a request from a candidate, staff will only document the total number of write-in votes.

Staff recommends approval of the proposed resolution.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

RESOLUTION NO. 2023-39

RESOLUTION FOR COUNTING WRITE-IN VOTES FOR LOCAL ELECTIVE OFFICE

WHEREAS, Minnesota Statute 204B.09, subdivision 3 allows for the governing body of a statutory or home rule charter city to adopt a resolution governing the counting of write-in votes for local elective office; and

WHEREAS, the current write-in vote counting process is overly time consuming and unnecessary. Counting only registered write-in candidates aligns with the write-in recording process with Federal, State and County offices.

NOW, THEREFORE, BE IT RESOLVED that the City of Spring Lake Park hereby requires candidates for city office to file a written request with the chief election official no later than the seventh day before the city election if the candidate wants to have the candidate's write-in votes individually recorded.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 16th day of October, 2023.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: October 9, 2023

Subject: GIS Software Update

The City's current GIS software, Infraseek, is no longer being supported. Stantec has put together a quote to transition our GIS system to ArcGIS Online. I have attached that proposal for your review.

City Engineer Gravel will discuss the proposal and answer any questions you may have.



September 14, 2023 File: 193801776

Mr. Dan Buchholtz, Administrator City of Spring Lake Park

Reference: City of Spring Lake Park, GIS and Mapping Updates – Scope of Work

Dear Dan,

This letter is a follow-up tpo our meeting this summer regarding the need to update the city's Geographic Information ()GIS) and mapping. We have prepared the following proposed scope of work and fee estimate for establishing an Organizational ArcGIS Online ("AGO") account for the City of Spring Lake Park.

Please review this work plan at your convenience. We welcome the opportunity to further discuss our understanding of the project and the necessary tasks we see as part of this process.

Project Understanding

The City of Spring Lake Park has existing GIS data in Infraseek related to their utility systems and planning purposes that they would like to upload into a cloud-based GIS system for reference and utilization from office and mobile environments. The City has past information that the City would like to have populated/transferred to a GIS system and webmap for utilization by City staff.

Scope of Work

Task 1 Setting up and ArcGIS online mapping GIS System

Stantec will assist with establishing an AGO account for the Owner. ArcGIS online is a collaborative cloudbased GIS that allows you to use, create, and share maps, apps, layers and data. With ArcGIS online you can create web maps for your organization to share internally and externally. These maps can be used through web browsers or by field staff to collect or update data using ESRI application on tablets or smart phones. Stantec staff will publish the existing Infraseek GIS data that we currently have access to (see below for datasets). These layers have current attributes associated with each, and Stantec will publish each dataset with these attributes. In addition, we will include additional attributes for each of the storm, sanitary and water layers. These attributes will be determined by discussions with city staff. We will include up to 5 attributes for each layer with dropdown options. Record plan information that is stored in Infraseek will be brought into the GIS system as well, record plans will be stored as attachments to the features. These published datasets will be used to create an overall web map as well as individual web maps for water, sanitary sewer, storm sewer, electrical and planning. September 14, 2023 Mr. Dan Buchholtz, Administrator Page 2 of 3

Reference: City of Spring Lake Park, GIS and Mapping Updates – Scope of Work

Feature	Information Uploaded
Base Features	Municipal boundary, tax parcels, subdivisions, roads, easements, aerial photos, topographic maps
Planning	Zoning, Land use
Natural Features	Wetlands, streams, lakes, flood hazard zones, soils, contours
Sanitary Sewer	Pipes, services, manholes, lift stations
Storm Sewer	Pipes, drain tiles, catch basins, culverts, manholes, flared ends
Water	Pipes, services, valves, wells, hydrants, curb stops

Basic Assumptions/Exclusions

Stantec has based the Scope of Services contained in this proposal on the following assumptions:

- City of Spring Lake Park will need to purchase ArcGIS licensing to gain access to their ArcGIS online system. Based on our discussions, you can assume a budget amount of \$1,500 to \$2,000 for the licensing (purchased directly by the City).
 - Stantec will assist the City with the ArcGIS license procurement.
- The City will also have to purchase a license through Environmental Systems Research Institute (ESRI) to utilize the webmap. You can assume a budget amount of \$2,000 for the ESRI licensing (purchased directly by the City).
 - Stantec will assist the City with ESRI license procurement.
- For GPS accurate data the City of Spring Lake Park will also need to purchase GPS unit. Assume a budgeting cost for one unit of approximately \$3,500.
- Information published to the webmap will be information that Stantec currently has from past City GIS work.

September 14, 2023 Mr. Dan Buchholtz, Administrator Page 3 of 3

Reference: City of Spring Lake Park, GIS and Mapping Updates – Scope of Work

- The work plan does not include any new data collection or attribution of data.
- Future projects or additional information that the City wants uploaded into the webmap can be completed on an hourly basis at that time.
- We have assumed 5 hours of time for training for City staff for utilizing the GIS webmap. Any necessary additional training can be provided on an hourly basis.

Fee Estimate and Schedule

Task 1

Stantec's estimated fee is \$19,500, this will be billed on a time and materials basis. The work outlined herein will be completed in 90-120 days after authorization. In addition to the \$19,500 estimated Stantec fee, you will also want to budget \$3,500 for a new GPS unit and \$3,500 to \$4,000 for the ArcGIS and ESRI licensing.

Regards,

Stantec Consulting Services Inc.

12 Du

Jordan Shuck Associate, Senior GIS Specialist

Direct: 763 479-4275 jordan.shuck@stantec.com

Phil Gravel

Phil Gravel Principal 612-712-2000 phil.graqvel@stantec.com

Building Remodel Close Move Project

City of Spring Lake Park



Presented by: Colton Jesse, Sr. Account Executive • (651) 255-5732 • colton.jesse@cit-net.com

Thursday, September 28, 2023





Executive Summary

CIT will provide services for the closet relocation during the remodel. CIT will procure new switches needed for the stack and config and deploy everything into a clean rack setup. CIT will also procure more wireless access points for the adequate coverage of wireless in the building post remodel.

Scope of Work

Rack/Switch Reconfiguration (Phase 1)

- Remove any Legacy Hardware No Longer Needed from Both Full Height and Half Height Racks
- Remove all other remaining hardware and place into Full Height Rack
- 2930F Temporary IT Closet Switches
 - o Remove 2 X 2930F Switches from Full Height Rack and Place into Half Height Racks
 - Reconfigure 2930F switches to provide connectivity Needed for the Patch Panels that will remain in the Temporary IT Space Closet
 - o Install Latest Firmware on 2930F switches and ensure proper VLANs and Port Configurations are in place
 - o Configure 1 X Uplinks Port Between 2930F Switches
 - Configure 2 X Uplink Ports Between 2930F Switches and New 6200F Stack (1 Port per Switch)
- 6200F New Closet Switches
 - Remove 2 X 6200F Switches from Half Height Rack and Install into Full Height Rack
 - o Install 2 X 6200F New Switches into Full Height Rack
 - Connect DAC Cables between 4 X 6200F Switches and configure into Stack
 - o Verify Latest Firmware and Configuration Loaded onto Switch
 - o Configure VLANs and Port Configurations as Needed for Equipment installed in Full Height Rack
- Move Full Height Rack to New Closet Space
- Connect Power as Needed for Rack and UPS Units
- Work with Cabling Team/Vendor to install new Patch Panels into Full Height Rack and then cable accordingly
- Configure New 6200F Core Switch Ports with Proper VLANs accordingly

Core Switch Configuration (Phase 2)

- Configure Switch Ports as Needed and Patch into Core Switch from newly run Patch Panels
- Test Connectivity of Devices as Needed

Core Switch Configuration and Decommission (Phase 3)

- Configure Switch Port as Needed and Patch into Core Switch from newly run Patch Panels
- Test Connectivity of Devices as Needed
- Remove 2 X 2930F switches from Temporary IT Closet and disconnect any remaining patch panel cables
- Assist with Removal of Half Height Rack which now should not have any remaining connections within it

Access Point Configuration (6 APs)

- Unbox Hardware and Install Latest Firmware
- Add to Existing Aruba Controller
- Verify AP Responding and Working Correctly

Assumptions/Notes

• Customer is looking at a 3 phase approach for the remodel, which will mean there will need to be a temporary IDF where



Service Descriptions

the existing IT Infrastructure is located

- Phase 1 will include the movement of the remaining IT hardware from its current location to the new IT Closet
- All New Wiring will be getting run to the new IT Closet and will patch in from that location
- Additional Phases will replace the wiring in those areas of the building and will be patching directly to the new IT Closet
- Final Phase will allow the removal of the half height rack and the temporary switches still operating in that location
- Moving of Cabling and Connections will require downtime

Hardware/Software

Description	Qty	Price	Ext. Price
HPE ANW 6200F 48G CL4 4SFP+ PERP 740W SW PL-WB	2	\$5,947.91	\$11,895.82
ARUBA 1Y FOUNDATION CARE NBD SVCS EXCH 6200F 48GPOE+740SVC PL-LS	2	\$676.74	\$1,353.48
ARUBA 10G SFP+ TO SFP+ 1M DAC CABL CABLE PL-I6	3	\$78.22	\$234.66
ARUBA 10G SFP+ TO SFP+ 3M DAC CABL CABLE PL-I6	1	\$102.39	\$102.39
ARUBA AP-505 US UNIFIED AP WRLS PL-VL	6	\$495.62	\$2,973.72
1YR ARUBA FOUNDATION CARE NBD SVCS EXCH AP-505 SVC PL-VR	6	\$37.98	\$227.88
AP-MNT-B AP MOUNT BRACKET RMKT INDIVIDUAL B PL-VL	6	\$16.80	\$100.80

Subtotal: \$16,888.75

2023 Services (T&M)

This is NOT a fixed bid. Services will be billed on a time and materials basis. We will work closely with you and give you as much advance notice as possible if the project is likely to exceed this estimate.

Description	Qty.	Std. Rate	Discount	Price	Ext. Price
CIT Sr. Network Engineer	40	\$250.00	10.00 %	\$225.00	\$9,000.00
CIT Project Management	5	\$155.00	9.68 %	\$140.00	\$700.00

Subtotal: \$9,700.00

Building Remodel Close Move Project

	Prepared by:	Prepared for:	Quote Information:
	Computer Integration Technologies, Inc.	City of Spring Lake Park	Quote #: 025462
	Colton Jesse (651) 255-5732 Fax 651.450.0300 colton.jesse@cit-net.com	1301 81st Ave NE Spring Lake Park, MN 55432 Josh Antoine (763) 792-7219 jantoine@slpmn.org	Version: 1 Delivery Date: 09/28/2023 Expiration Date: 10/06/2023

Quote Summary

Description	Amount
Hardware/Software	\$16,888.75
2023 Services (T&M)	\$9,700.00
Total:	\$26,588.75

By signing this quote, it is assumed that CIT will proceed with placing orders for the recommended products and services. Quoted prices are based upon market pricing at the time of the quote. Due to fluctuating market conditions, pricing for third-party hardware, services, and related products are subject to change due to the market pricing in effect at the time of delivery. CIT will make commercially reasonable efforts to communicate with the customer for material price increases prior to delivery.

Beyond the standard configuration and deployment of the tool/service, additional configuration, tuning will be billed T&M.

Quotes are subject to customer credit terms and conditions. CIT requires 50% down payment upon acceptance on all orders over \$10,000 unless prior approval has been given. Additional down payment may be required if customer credit line is insufficient.

Each of the parties hereto has caused this Schedule to be duly executed by their authorized representatives on the date expressed below. The terms of this project proposal ("Schedule") by and between Computer Integration Technologies, Inc., ("CIT") and Customer are part of, and are hereby incorporated into, the Master Service Agreement executed by CIT and Customer.

Please do not pay from quote; taxes, shipping, handling and other fees may apply. Not all items are available for refund or exchange and must be approved by CIT prior to product return. Customers may need to work directly with manufacturers for item returns.

Computer Integration Technologies, Inc.

City of Spring Lake Park

Signature:	Colton Jesse	Signature:		
Name:	Colton Jesse	Name:	Josh Antoine	
Title:	Sr. Account Executive	Date:		
Date:	09/28/2023			



To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: October 9, 2023

Subject: IT Needs - City Hall Renovation

Staff is seeking authority to work with Computer Integrated Technologies (CIT) to prepare for the City Hall renovation.

The new IT room will require additional switches and hardware to accommodate the new CAT 5e wiring throughout the building. In addition, the building will need additional wireless access points to provide Wi-Fi throughout the building.

There is a 9 month lead time on the switches, requiring us to order those hardware components today.

The labor component of the quote will cover the technology transition for staff moving around the building during the phased construction.

Staff is recommending the City Council approve the quotation and allow staff to order the hardware components.

If you have any questions, please do not hesitate to contact me at 763-784-6491.



То:	Mayor Nelson and Members of the City Council
From:	Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date:	October 9, 2023
Subject:	Voting Operations, Technology and Election Resources Account Agreement

The State of Minnesota has appropriated funds to counties and municipalities across the State to assist with election administration.

The City is scheduled to receive \$607.00 from the State, passed through from Anoka County.

The City has a joint powers agreement (JPA) with Anoka County to share costs associated with facilitating elections in the City. Rather than receive a payment from Anoka County and turning around and sending the money back to cover the City's JPA expenses, staff is recommending entering into this Voting Operations, Technology and Election Resources (VOTER) agreement with the County. The agreement allows the County to apply the City's state aid towards its JPA fees. For Spring Lake Park, this would lower the City's fees from \$1,463.22 to \$856.21.

Staff recommends approval of the agreement.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

STATE OF MINNESOTA VOTING OPERATIONS, TECHNOLOGY & ELECTION RESOURCES (VOTER) ACCOUNT COUNTY – MUNICIPALITY AGREEMENT

This Agreement (hereinafter "Agreement") is made between Anoka County ("County"),

and <u>xxx</u> ("Municipality").

Recitals

- 1. Under Minnesota Laws 2023, Chapter 62, Article 4, section 6, the Voting Operations, Technology, and Election Resources (VOTER) Account was established requiring the Office of the Secretary of State, hereinafter the OSS, to distribute funds to each county as prescribed.
- 2. Total allocation to County is approximately \$67,239.04 annually.
- 3. Upon receipt of funds, County and Municipality must agree on a distribution plan for allocating funds from the account which must be used for expenditures directly related to election administration.
- 4. County is responsible for elections within its county and Municipality operates polling places within its jurisdiction.

Agreement

1. Effectiveness of Agreement

- 1.1. *Effective date.* October 30, 2023, or the date all required signatures have been affixed to the agreement by County and Municipality, whichever is later.
- 1.2 Annual Renewal. This agreement shall remain in effect and renew annually until such time that the County or the Municipality notifies the other party in writing of its desire to terminate the Agreement. The termination will be effective December 31 of the year of notice, for the following year's allocation.
- 1.3 *Application of terms*. Municipality agrees to be subject to the obligations applicable to County in the Agreement set forth in said agreement.

2. Allocation of VOTER Account Funds

- 2.1. *Allocation determination.* The Municipality agrees to receive no direct allocation under this agreement. The Municipality's default allocation amount as provided by the OSS will instead be retained by the County for qualifying expenditures of the County and the Municipality as referenced in this Agreement.
- 2.2. *Allocation methodology.* The County will utilize the provided OSS default allocation as a consistent and equitable distribution of VOTER account funds for qualifying expenditures for all municipalities.
- 2.3. Maximum available amount. Based on the OSS default allocation, Municipality is allocated no more than \$xx for qualifying expenditures described in the Agreement and in accordance with all federal and state laws authorizing these expenditures.

3. Use and Maintenance of VOTER Account Funds

- 3.1. *Municipality authorization*. Municipality agrees to authorize County to expend the allocated amount for authorized purposes on behalf of Municipality.
- 3.2. Segregation of funds. County must segregate all funds in an election funding account.
- 3.3. *Maintenance of funds.* County must maintain the funds in the segregated account until spent for any authorized purposes described in the Agreement.

- *3.4. Authorized purposes.* County may use the funds provided under the Agreement for expenditures directly related to election administration as defined in Minnesota Statutes section 5.305.
- 3.5. *Reporting requirements.* County agrees to provide any required information to OSS to meet reporting requirements outlined in statute for all funds expended for each calendar year by December 31 annually.

4. Authorized Representatives

County's Authorized Representative is: Name: Tom Hunt

Title: Election's Manager Address: 2100 3rd Ave, Anoka, MN 55303 Phone: 763-324-1304 Email: tom.hunt@anokacountymn.gov

Municipality's Authorized Representative is:

Name:	
Title:	
Address:	
Phone:	
Email:	

If either Authorized Representative changes at any time before the funds provided for in this Agreement are fully expended, parties must notify each other of the change.

5. Signatures and Certification

County and Municipality certify that the appropriate person(s) have executed the Agreement on behalf of County and Municipality as required by applicable resolutions or ordinances.

COUNTY	MUNICIPALITY	
By:	Jurisdiction:	
Signed:	By:	
Title:	Signed:	
Date:	Title:	
	Date:	

Municipality	Registered Voters	% of County	State Funds	2024 Estimated JPA Fees	JPA Fees After State Funds
Andover	22455	9.79%	\$3,290.74	\$6,831.21	\$3,540.46
Anoka	10564	4.60%	\$1,548.14	\$3,755.16	\$2,207.02
Bethel	308	0.13%	\$45.14	\$99.74	\$54.60
Blaine	43301	18.88%	\$6,345.69	\$14,714.30	\$8,368.61
Centerville	2709	1.18%	\$397.00	\$816.37	\$419.37
Circle Pines	3354	1.46%	\$491.52	\$1,052.94	\$561.41
Columbia Heights	12227	5.33%	\$1,791.85	\$4,604.22	\$2,812.37
Columbus	2996	1.31%	\$439.06	\$871.48	\$432.42
Coon Rapids	39007	17.00%	\$5,716.41	\$13,326.52	\$7,610.11
Est Bethel	7935	3.46%	\$1,162.86	\$2,469.64	\$1,306.77
Fridley	16662	7.26%	\$2,441.79	\$6,200.28	\$3,758.49
Ham Lake	11469	5.00%	\$1,680.76	\$3,449.86	\$1,769.10
Hilltop	282	0.12%	\$41.33	\$200.74	\$159.41
Lexington	1330	0.58%	\$194.91	\$471.05	\$276.14
Lino Lakes	14429	6.29%	\$2,114.55	\$4,483.94	\$2,369.39
Linwood	3780	1.65%	\$553.95	\$1,117.69	\$563.73
Nowthen	3192	1.39%	\$467.78	\$950.47	\$482.69
Oak Grove	6380	2.78%	\$934.98	\$1,870.98	\$936.00
Ramsey	17884	7.80%	\$2,620.87	\$5,792.94	\$3,172.06
Saint Francis	5003	2.18%	\$733.18	\$1,706.07	\$972.89
Spring Lake Park	4142	1.81%	\$607.00	\$1,463.22	\$856.21
Total	229409	100%	\$33,619.52	\$76,248.79	



To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: October 6, 2023

Subject: Work Session

Staff is requesting the City Council schedule a work session for 5:30pm on Monday, November 6, 2023.

The purpose of the work session is to review the results of the Public Utilities Rate Study. Tammy Omdal, Senior VP of Public Finance, Northland Securities, will attend to present the outcome of the study and her recommendations.

We will also have a work session on November 13, 2023 at 5:30pm. Agenda will be shared with the City Council at the November 6 City Council meeting. If you have any potential agenda items for this work session, please let me know so staff can prepare agenda materials. Likely topics include review of the 2024-2028 Capital Improvement Plan and an update on the SRO issue.

If you have any questions, please do not hesitate to contact me at 763-784-6491.



City of Spring Lake Park Engineer's Project Status Report

To:	Council Members and Staff	Re: Status Report for 10.16.23 Meeting
From:	Phil Gravel	File No.: R-18GEN

Note: Updated information is shown in *italics*.

2023 MS4 Permit and SWPPP Update (193805251). Pond, structural BMP, and outfall inspections due by July 31st. Program analysis and annual training is due in December. The next Annual Report is due by June 30, 2024. Per 5-15-23 message: MPCA has put their requested review/audit of the city's 2022 information on hold until further notice.

2023 Sewer Lining Project (193805871). This project includes lining the remaining sanitary sewers in the city that have not been previously lined (approximately 35,710-feet). Terry Randall will watch this project. The Contractor is Visu-Sewer Inc with a low bid amount of \$1,047,746. Construction Contracts have been signed. A preconstruction Conference with contractor was held on September 28, 2023. Construction is scheduled to begin in December.

City Hall Building (193806049). Design Phase started in January 2023. Construction could begin in 2024. City Council has been updated at workshops (including *September 11th*). Public Open House was held on May 8th. *Plan approval by Council scheduled for October 16, 2023. Bids will be opened on November 20, 2023. Construction Contract award to be considered in January 2024.*

Geographic Information System (GIS) and Mapping (19380----). The city has a need to update the mapping and records system for public works documents. Staff has been discussing implementing an online AcrGIS system maintain documents and mapping of infrastructure.

Suite Living Spring Lake Park (Hampton Cos. project at 525 Osborne). A site work and landscaping inspection needs to be completed in 2023. *The remaining financial surety will be held until a final landscaping has been completed (not done as of 9-6-23).*

Take 5 Express Car Wash (8301 Univ. Ave. NE): Revised site plans dated 8-24-22 include a sidewalk on 83rd Ave. A site inspection needs to be completed this fall.

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Sanburnol Drive (SAP 183-103-001) and Elm Drive (SAP 183-104-001) were reconstructed in 1998. 83rd Avenue NE (SAP 183-107-002) was last paved in 1994. Sanburnol Drive is a shared road between the cities of Spring Lake Park and Blaine. Spring Lake Park will be the lead agency on this project, but it will be a cooperative project between Blaine and Spring Lake Park. Geotechnical work has been completed. Feasibility Report has been prepared. *Public improvement hearing was held on October 2nd. Final design process has begun.*

Please contact Phil Carlson, Bruce Paulson, or me if you have questions or require additional information.


CORRESPONDENCE

North Metro TV

September 2023 Update

Program Production

In September, a total of **89 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **90:00:00 hours of new programming**.

- 23 programs were produced by the public
- 64 programs were produced by NMTV staff
- 2 programs were produced by City staff

Van Shoots

The HD production truck was utilized for 69:45:00 hours of production in September. The following events were produced live and/or recorded for additional playback:

- Volleyball: Andover vs. Blaine
- Girls Tennis: Andover vs. Centennial
- Football: Blaine vs. Centennial
- Volleyball: Totino-Grace vs. Spring Lake Park
- Football: Park Center vs. Spring Lake Park
- Girls Tennis: Maple Grove vs. Blaine
- Football: Centennial vs. St. Michael-Albertville
- Boys and Girls Soccer: Centennial vs. Blaine
- Boys and Girls Soccer: Spring Lake Park vs. Centennial
- Football: Maple Grove vs. Blaine

vMix Live Streaming Shoots

The vMix single camera production system was utilized to record/stream 7 events. The vMix system requires significantly fewer staff members than the production truck. VMix crews are spread out over multiple locations and connected via the internet.

- Girls Swim & Dive: Blaine vs. Spring Lake Park
- Football: St. Francis vs. Spring Lake Park
- Girls Swim & Dive: Centennial vs. Blaine
- Boys and Girls Soccer: Blaine vs. Spring Lake Park
- Volleyball: Andover vs. Centennial
- Football: Spring Lake Park vs. Andover









Most Viewed YouTube Sporting Event

Sports Den: 610 Views

Live Workshops

Workshop	Instructor	Organization	Students
Internet Basics	Eric Houston	Mary Ann Young Center	18
1 Workshop			18 Students

VOD Workshop Views

Workshop	Type	# of Views	Hours Viewed
Diana Rigg: Avenger	Mini	506	50.5 hrs
Batman's Greatest Villains	Mini	201	16.75 hrs
Columbo: One More Thing	Mini	2352	265 hrs
King of the Cowboys 4 – John Wayne	Mini	25	3 hrs
King of the Cowboys 3 – Randolph Scott	Mini	54	2.75 hrs
King of the Cowboys 2 – Autry/Rogers	Mini	289	18 hrs
King of the Cowboys 1 – Strong and Silent	Mini	29	2.5 hrs
Great British Game Shows	Mini	44	1.75 hrs
We Love Lucy: The Lucille Ball Story	Full	NA	NA
The Immortal Ingrid Pitt	Mini	360	15 hrs
The Oscars: 90 Years of the Academy Awards	Full	115	20.5 hrs
Tim Curry Horror Picture Show	Mini	30	.5 hrs
Back to the Eighties: The Decade's Biggest	Full	5	1 hrs
James Bond: 50 Years of 007	Full	16	.5 hrs
Eurovision: A Celebration	Mini	NA	NA
Yabba-Dabba-Do! The Fantastic World of Hanna	Full	287	26.25 hrs
Superman: The Man of Steel on the Silver Screen	Full	NA	NA
The Fantastic Four on the Silver Screen	Mini	NA	NA
Christmas in Hollywood	Full	NA	NA
TV's Greatest Christmas Specials	Full	12	.25 hrs
Chicago Christmas Classics	Mini	288	13.25 hrs
Let's Go Ghostbusters: Filmation's Haunted Heroes	Mini	32	.5 hrs
Monster Movies of the 40s and 50s	Full	178	9 hrs
Monster Movies of the 20s and 30s	Full	19	2.25 hrs
The Presidency on Film JQA to JFK	Full	NA	NA
Monstervision: The Legend of Joe Bob Briggs	Mini	NA	NA
The Cult of Caroline Munro	Mini	1618	60.75 hrs
The Marilyn Monroe Story	Full	NA	NA
Nick at Nite: A TV Viewer's Dream	Mini	26	.5 hrs
The Birth of Animation: Mickey, Bugs, and Betty	Full	NA	NA
Hollywood Goes to War: World War II	Full	67	12.25 hrs
Come on Down: Game Shows of the 70s and 80s	Full	17	2.75 hrs
The Quiz Show Scandals and Other Game Shows	Full	909	276.5 hrs

37 VOD Workshops		7,557 Total Views	807 Hours Viewed
Hollywood Goes to the Dogs: Lassie, Benji	Full	8	.25 hrs
Mary Pickford: The World's First Movie Star	Full	NA	NA
The Marx Brothers: Groucho, Harpo, Chico	Full	70	4.75 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	NA	NA



Most Viewed YouTube Workshop

Columbo: One More Thing 2,352 Views

YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Sub- scribers	Total Impressions
January	26,847	33,656	2,176.25	64	375,076
February	39,350	51,758	5,263	201	1,169,051
March	58,859	74,726	7,070	237	1,833,467
April	53,014	97,942	3,445	58	421,789
May	39,135	61,084	2,771	92	380,115
June	34,746	58,907	3,659	138	344,775
July	34,807	57,811	2,395.5	60	294,888
August	32,600	50,353	2,658	67	272,782
September	31,144	47,246	2,019	88	331,782
TOTAL:	350,502	533,483	31,456.75	1,005	5,423,725

NMTV Website Stats

Month	Number of Users	Number of Views	Ch. 15 Live Stream Views
January	5,568	10,793	1,625
February	5,229	10,091	1,040
March	6,404	11,943	868
April	6,626	11,569	799
May	7,224	8,717	1,564
June	7,305	12,398	1,192
July	4,600	26,000	595
August	10,000	27,000	1,563
September	7,700	20,000	4,746
TOTAL:	60,656	138,511	13,992

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	225	51	59	0	0	\$764.92
February	180.75	35	43	0	0	\$234.52
March	284.75	82	62	0	0	\$1,046.56
April	564	149	161	27	236	\$1,871.45
May	514.5	131	69	10	164	\$4,336.45
June	175	25	49	22	0	\$1,102.67
July	523.25	138	103	9	170	\$1,150.54
August	189	55	13	9	30	\$2,520.65
September	298.25	84	56	46	349	\$1,295.16
TOTAL:	2,954.5	750	615	123	949	\$14,322.92

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Eric Nelson create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some September highlights include:

- Sunrise Ponds Park to Open This Fall
- Roundabout Under Construction on 99th Avenue
- Drought Turns the Mighty Mississippi Into the Shrinking Mississippi
- North Metro Residents Pay Tribute to Victims of 9/11



- House Capital Investment Committee Tour Stops at National Sports Center
- Paper to Digital Transition Going Smoothly at Blaine High School
- AgriSolar Food Production is Catching on in Anoka County
- Lupus Research Foundation Golf Tournament Raises Money for a Cure
- This Bo Knows Sports Cards, Collectibles and How to Run a Blaine Business

In addition to daily playbacks of North Metro TV News on the cable systems, there are **1,262 local stories** archived for viewers on the **NMTV YouTube channel**. The channel can be accessed through the northmetrotv.com website.



Most Viewed YouTube News Story

Drought Turns the Mighty Mississippi Into the Shrinking Mississippi 970 Views



NSPN.TV Streaming Update

North Metro TV is one month into its agreement with the Neighborhood Sports Network (NSPN.TV) to stream fall sports. We have been monitoring activity on our streaming channels to determine whether it is having any impact on NSPN activity. Staff is promoting streaming access to our games on NSPN via banners and links on our website, on our social media platforms and via in-game promos. Attributed NSPN subscriptions through September will result in about \$750 in payments, with an additional \$325 from USA Cup Soccer game downloads. This is a solid number for a trial effort, and based on certain factors the October numbers should be higher. As a reminder, cable subscribers can still be watch all games live, at no additional cost, on the NMTV cable channels.

Election Programming

The news team of Danika Peterson and Eric Nelson have produced 12 Local Decision candidate interviews. They include candidates from Circle Pines and Lino Lakes mayoral and city council races, and Spring Lake Park and Anoka-Hennepin school board races. Each interview is available as a stand-alone video on Youtube and the NMTV website. Candidate videos for each race have been combined into single programs for the cable channels. In addition to the candidate interviews, T.J. Tronson worked with the League of Women Voters to record several candidate forums.



Candidate interviews have been viewed 544 times on the NMTV YouTube channel.

Cemetery Tour

Eric Houston, along with T.J. Tronson and Trevor Scholl, worked with staff from the Anoka County History Center to create a video recording of their Glen Cary Cemetery Tour. The cemetery, which is located in Ham Lake, has a few interesting "residents" whose stories are told on the tour. In total, 16 of the stories are included in the video. Most of the footage was shot in September, including some excellent drone footage. The goal is to wrap up editing in October.

City Meeting Podcasts Update

Facility Manager, Eric Houston, has been working to make city meetings available as a podcast. He has contacted each city, and according to their wishes has converted the meetings to the



audio format. Meetings can be located on Apple Podcasts, Spotify, google Podcasts, Podbean, Amazon Musinc/Audible, iHeartRadio, and Pocketcasts. In addition to city meetings we are providing the candidate interviews and school concerts as podcasts as well.

City Productions

In September, Municipal Producer, Trevor Scholl, completed three productions. He completed a fall Mayor's Minutes and a business highlight. Completed programs include:

- Mayor's Minutes: Centerville Fall 2023
- Business Matters: Renstrom Dental Studio
- Love My Pet Fair

New and ongoing projects include:

- · Historical Society cemetery tours
- Fall Mayor's Minutes
- Public safety employee profiles, fire departments
- · Amazon grand opening in Centerville
- Blaine On-Boarding Videos
- Business profiles
- Blaine Facebook live town halls



Trevor touches base with contacts on a regular basis and also encourages Cities to contact him with ideas for new videos.

Public Access Programs

Title	Producer	Runtime
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	02:25:10
Christ Lutheran Church Worship (5 episodes)	Chance Amundson	04:19:54
Christ Lutheran Church Worship Message (3 episodes)	Chance Amundson	01:27:34
Lovepower (4 episodes)	Rick Larson	04:00:00
The Power of Love (4 episodes)	Rick Larson	02:00:00
Oak Park Community Church (4 episodes)	David Turnidge	02:23:43
Hope Church On-Line	Patrick Joslyn	00:29:23
23 New Programs		17:05:44 New Hours

NMTV Staff Programs

Title	Producer	Runtime
Anoka County Board Meeting (9/12/23)	T.J. Tronson	00:58:38
Anoka County Board Meeting (9/26/23)	T.J. Tronson	01:56:53
League of Women Voters: Fridley School Board Candidate Forum –Commercial Production	T.J. Tronson	00:41:05
League of Women Voters: Columbia Heights School Board Candidate Forum – Commercial Production	T.J. Tronson	00:19:58
League of Women Voters: Spring Lake Park School Board Candidate Forum	T.J. Tronson	00:27:53
NMTV News (2 episodes)	Danika Peterson/Eric Nelson	00:43:05
Local Decision 2023: Circle Pines Mayor	Danika Peterson/Eric Nelson	00:20:41
Local Decision 2023: Spring Lake Park School Board Special Election	Danika Peterson/Eric Nelson	00:37:56
Local Decision 2023: Anoka-Hennepin School Board District 2	Danika Peterson/Eric Nelson	00:35:29
Local Decision 2023: Circle Pines City Council	Danika Peterson/Eric Nelson	00:32:02
Local Decision 2023: Circle Pines City Council Special Election	Danika Peterson/Eric Nelson	00:15:01
Local Decision 2023: Lino Lakes City Council	Danika Peterson/Eric Nelson	01:01:34
Local Decision 2023: Lino Lakes Mayor	Danika Peterson/Eric Nelson	00:19:34
Centerville Mayor's Minutes Fall 2023	Trevor Scholl	00:03:57
Business Matters: Renstrom Dental Studio	Trevor Scholl	00:03:49
Love My Pet Fair	Trevor Scholl	00:03:44
Volleyball: Andover/Blaine	Kenton Kipp/Ted Leroux	02:03:09
Girls Tennis: Andover/Centennial	Kenton Kipp/Ted Leroux	01:28:56
Football: Blaine/Centennial	Kenton Kipp/Ted Leroux	02:24:22
Volleyball: Totino Grace/Spring Lake Park	Kenton Kipp/Ted Leroux	01:25:57
Football: Park Center/Spring Lake Park	Kenton Kipp/Ted Leroux	02:17:25
Girls Tennis: Maple Grove/Blaine	Kenton Kipp/Ted Leroux	01:19:13

Football: Centennial/St. Michael-Albertville	Kenton Kipp/Ted Leroux	02:02:54
Girls Soccer: Centennial/Blaine	Kenton Kipp/Ted Leroux	01:40:14
Girls Soccer: Centennial/Blaine	Kenton Kipp/Ted Leroux	01:49:54
Boys Soccer: Spring Lake Park/Centennial	Kenton Kipp/Ted Leroux	01:24:41
Girls Soccer: Spring Lake Park/Centennial	Kenton Kipp/Ted Leroux	01:38:21
Football: Maple Grove/Blaine	Kenton Kipp/Ted Leroux	01:30:39
Girls Swim & Dive: Blaine/Spring Lake	Kenton Kipp/Ted Leroux	02:11:24
Park		
Football: St. Francis/Spring Lake Park	Kenton Kipp/Ted Leroux	02:01:00
Girls Swim & Dive: Centennial/Blaine	Kenton Kipp/Ted Leroux	01:56:10
Boys Soccer: Blaine/Spring Lake Park	Kenton Kipp/Ted Leroux	01:40:29
Girls Soccer: Blaine/Spring Lake Park	Kenton Kipp/Ted Leroux	01:34:07
Volleyball: Andover/Centennial	Kenton Kipp/Ted Leroux	01:38:11
Football: Spring Lake Park/Andover	Kenton Kipp/Ted Leroux	02:05:50
Sports Den (4 episodes)	Kenton Kipp/Ted Leroux	01:25:23
40 New Programs		44:51:08 New Hours

City Meetings

Title	Producer	Runtime
Blaine Traffic Commission Meeting	T.J. Tronson	00:52:15
(9/5/23)		
Blaine City Council Meeting (9/6/23)	T.J. Tronson	02:25:49
Blaine Planning Commission Meeting	T.J. Tronson	00:41:09
(9/12/23)		
Blaine City Council Meeting (9/18/23)	T. J. Tronson	02:24:31
Blaine Natural Resources Conservation	Trevor Scholl	01:32:50
Board Meeting (9/19/23)		
Blaine Park Board Meeting (9/26/23)	Trevor Scholl	01:34:28
Centerville Planning & Zoning Meeting	John Murphy	01:25:09
(9/5/23)		
Centerville Park & Rec Meeting (9/6/23)	John Murphy	01:54:15
Centerville City Council Meeting (9/13/23)	John Murphy	02:01:00
Centerville EDA Meeting (9/20/23)	John Murphy	01:43:03
Centerville City Council Meeting (9/27/23)	John Murphy	00:40:59
Circle Pines City Council Meeting	Danika Peterson	00:56:16
(9/12/23)		
Circle Pines Utility Commission Meeting	Ray Flint	00:41:22
(9/20/23)		
Circle Pines Planning Commission	Ray Flint	00:17:26
Meeting (9/25/23)		
Circle Pines City Council Meeting	Ray Flint	01:14:26
(9/26/23)		
Ham Lake City Council Meeting (9/5/23)	Danika Peterson/Payton	00:50:22
	Nelson	
Ham Lake City Council Meeting (9/18/23)	Danika Peterson/Payton	00:08:43
	Nelson	
Ham Lake Lake Planning Commission	Payton Nelson	00:27:25
Meeting (9/25/23)		
Lexington City Council Meeting (9/7/23)	Lexington Staff	00:18:29
Lexington City Council Meeting (9/21/23)	Lexington Staff	00:24:24
Lino Lakes City Council Meeting	Anne Serwe	00:34:56
(9/11/23)		
Lino Lakes Planning & Zoning Meeting	Anne Serwe	02:49:21
(9/13/23)		
Lino Lakes City Council Meeting	Anne Serwe	00:33:07
(9/25/23)		
Lino Lakes Environmental Board Meeting	Anne Serwe	00:30:29
(9/27/23)		04.42.72
Spring Lake Park City Council Meeting	Ray Flint	01:10:58

(9/5/23)		
Spring Lake Park City Council Meeting (9/18/23)	Ray Flint	00:21:53
26 New Programs		28:34:40 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.



centerville circle pines

Video Production



Municipal Producer, Trevor Scholl, completed three productions in September. Completed programs include an episode of Mayor's Minutes and a business profile. Programs were also produced by Danika Peterson, Eric Nelson, and T.J. Tronson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with ideas or requests for programming.

September Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Centerville Mayor's Minutes Fall 2023	Trevor Scholl	00:03:57
Business Matters: Renstrom Dental Studio	Trevor Scholl	00:03:49
Love My Pet Fair	Trevor Scholl	00:03:44
Local Decision 2023: Circle Pines Mayor	Danika Peterson/Eric Nelson	00:20:41
Local Decision 2023: Spring Lake Park School Board Special Election	Danika Peterson/Eric Nelson	00:37:56
Local Decision 2023: Anoka-Hennepin School Board District 2	Danika Peterson/Eric Nelson	00:35:29
Local Decision 2023: Circle Pines City Council	Danika Peterson/Eric Nelson	00:32:02
Local Decision 2023: Circle Pines City Council Special Election	Danika Peterson/Eric Nelson	00:15:01
Local Decision 2023: Lino Lakes City Council	Danika Peterson/Eric Nelson	01:01:34
Local Decision 2023: Lino Lakes Mayor	Danika Peterson/Eric Nelson	00:19:34
League of Women Voters: Spring Lake Park School Board Candidate Forum	T.J. Tronson	00:27:53
Anoka County Board Meeting (9/12/23)	T.J. Tronson	00:58:38
Anoka County Board Meeting (9/26/23)	T.J. Tronson	01:56:53

Some projects that Trevor is working on or is scheduled to produce include:

- Historical Society cemetery tours
- Fall Mayor's Minutes •
- Public safety employee profiles, fire departments •
- Amazon grand opening in Centerville •

- Blaine On-Boarding Videos
- Business profiles
- Blaine Facebook live town halls

Equipment Consulting/Technical Support



Blaine

• No assistance required.

Centerville

- 9.5.23: Reactivated presentation to work from personal computer. Also audio problems. Checked settings and levels. Reset audio on the Frame Sync from the Makito X to be ultra low. Found something called the "Loudness Processing" tab. Turned it off and the sound seemed to clear up substantially.
- 9.6.23: Assisted with settings for hybrid zoom meeting. Noticed NDI Tools software had expired certificate. Downloaded new NDI Tools with an updated certificate. There was also a conflict with the IP address assigned by Z Systems. It had a conflict with the address for the Spark Plus. Changed address for Spark Plus. Ran tests. No video passing through. Completed restarts of the tricaster and personal computer and it worked. Recommend testing before each use.
- 9.27.23: Trouble with hybrid zoom work session. Rushed to city hall. Restarted tricaster. Restarted webcam app on laptop and re-linked the correct source to Mix
 1. Then had to select the Webcam 1 as the video feed.

Circle Pines

- No assistance required.
 - Ham Lake
- No assistance required. **Lexington**
- No assistance required.

Lino Lakes

- 9.20.23: Created more clips for Jolleen. Sent MP4 using Google Drive.
- 9.28.23: Problems with Ross LCS. Walked Jolleen through clearing graphics off screen and getting computer feed up.

Spring Lake Park

- 9.18.23: City meeting staff reached out about a monitor problem. The HDMI DA having issues.
 - All Cities
- 9/5:23: Turned off Loudness Processing auto setting in audio processers. Improved sound on all city channels.

Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in September:

Title	Producer	Runtime
Blaine Traffic Commission Meeting (9/5/23)	T.J. Tronson	00:52:15
Blaine City Council Meeting (9/6/23)	T.J. Tronson	02:25:49
Blaine Planning Commission Meeting (9/12/23)	T.J. Tronson	00:41:09
Blaine City Council Meeting (9/18/23)	T. J. Tronson	02:24:31
Blaine Natural Resources Conservation Board Meeting (9/19/23)	Trevor Scholl	01:32:50
Blaine Park Board Meeting (9/26/23)	Trevor Scholl	01:34:28
Centerville Planning & Zoning Meeting (9/5/23)	John Murphy	01:25:09
Centerville Park & Rec Meeting (9/6/23)	John Murphy	01:54:15
Centerville City Council Meeting (9/13/23)	John Murphy	02:01:00
Centerville EDA Meeting (9/20/23)	John Murphy	01:43:03
Centerville City Council Meeting (9/27/23)	John Murphy	00:40:59
Circle Pines City Council Meeting (9/12/23)	Danika Peterson	00:56:16
Circle Pines Utility Commission Meeting (9/20/23)	Ray Flint	00:41:22
Circle Pines Planning Commission Meeting (9/25/23)	Ray Flint	00:17:26
Circle Pines City Council Meeting (9/26/23)	Ray Flint	01:14:26
Ham Lake City Council Meeting (9/5/23)	Danika Peterson/Payton Nelson	00:50:22
Ham Lake City Council Meeting (9/18/23)	Danika Peterson/Payton Nelson	00:08:43
Ham Lake Lake Planning Commission Meeting (9/25/23)	Payton Nelson	00:27:25
Lexington City Council Meeting (9/7/23)	Lexington Staff	00:18:29
Lexington City Council Meeting (9/21/23)	Lexington Staff	00:24:24
Lino Lakes City Council Meeting (9/11/23)	Anne Serwe	00:34:56
Lino Lakes Planning & Zoning Meeting (9/13/23)	Anne Serwe	02:49:21
Lino Lakes City Council Meeting (9/25/23)	Anne Serwe	00:33:07
Lino Lakes Environmental Board Meeting (9/27/23)	Anne Serwe	00:30:29
Spring Lake Park City Council Meeting (9/5/23)	Ray Flint	01:10:58
Spring Lake Park City Council Meeting (9/18/23)	Ray Flint	00:21:53
26 New Programs		28:34:40 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	210	308:23:07
Centerville	56	89:46:15
Circle Pines	180	139:19:16
Ham Lake	54	29:25:36
Lexington	89	27:54:31
Lino Lakes	125	98:41:46
Spring Lake Park	82	66:23:14
Totals:	796 Program Playbacks	759:53:45 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in September:

Blaine

- Transcoded and uploaded 2 videos to Carousel. Centerville
- Transcoded and uploaded 3 videos to Carousel. Circle Pines
- Transcoded and uploaded 2 videos to Carousel. Ham Lake
- Transcoded and uploaded 2 videos to Carousel.
- Created 2 new Carousel graphics. Lexington
- Transcoded and uploaded 2 videos to Carousel. Lino Lakes
- Transcoded and uploaded 3 videos to Carousel. Spring Lake Park
- Transcoded and uploaded 2 videos to Carousel.
- Created 4 new Carousel graphics.

Closed Captioning



Closed captioning is an additional service provided by North Metro TV. Every city meeting is closed captioned during the live presentation via our Tightrope system. That process is assigned a per-minute price. Once the meeting is recorded on our servers, that version of the meeting must be captioned separately. This is accomplished through a system owned by North Metro TV and does not incur an additional cost. The following table tallies the number of minutes of captioning provided each city for the month of September.

City	Minutes of Live Closed Captioning	Minutes of Post Closed Captioning
Blaine	572	572
Centerville	465	465
Circle Pines	190	190
Ham Lake	87	87
Lexington	43	43
Lino Lakes	266	266
Spring Lake Park	93	93
Totals:	1,716 Minutes	1,716 Minutes

Meeting Podcasts



NMTV is now providing a city meeting podcast service. Depending on each cities wishes, any or all meetings can be converted. All podcasts are available across seven platforms: Apple Podcasts, Spotify, Google Podcasts, Podbean, Amazon Music/Audible, iHeart Radio, and Pocketcasts. Links to each platform are available on each individual channel's website and all of those sites can be found at northmetrotv.com/podcasts.

Blaine

- Has not yet given the OK to move forward with podcasts of meetings. Centerville
- Uploaded 5 city meeting podcasts. Circle Pines
- Uploaded 1 city meeting podcast. Ham Lake
- Uploaded 2 city meeting podcasts. Lexington
- Uploaded 2 city meeting podcasts. Lino Lakes
- Has decided not to convert city meetings to podcasts. Spring Lake Park
- Uploaded 2 city meeting podcasts.

Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in September:

- Blaine
- 6 meetings bookmarked and placed on VOD. Centerville
- 5 meetings bookmarked and placed on VOD. Circle Pines
- 4 meetings bookmarked and placed on VOD. Ham Lake
- 3 meetings bookmarked and placed on VOD. Lexington
- 2 meetings placed on VOD. Lino Lakes
- 4 meetings bookmarked and placed on VOD. Spring Lake Park
- 2 meeting bookmarked and placed on VOD

Administrative

Issues dealt with in September include monitoring streaming agreement with Neighborhood Sports Network, initiating podcasts for city meetings, and working with NMTV staff and Blaine regarding NMTV/CCX merger possibility.

Streaming Agreement

- Monitored activity on NMTV streaming channels to determine numbers of viewers.
- · Received report from NSPN.TV regarding attributed subscription levels.
- Talk with staff regarding availability of live stream on NMTV channels.

Meeting Podcasts

- NMTV staff contacted all cities to ascertain interest in providing meetings as a podcast.
- Webpages were created for each city.
- · Links were created to various podcast platforms.
- Selected meetings were converted.
- Went live with cities that signed on.
- · Created podcast portion of this report to monitor number of meetings converted.

ED Search/Commission Future

· Cable Commission learned of merger idea. Answered questions.



- Spoke with CCX ED, Legal Counsel, Operations Committee regarding merger idea.
- Spoke with Operations Committee regarding impact merger idea having on ED search.
- Answered NMTV staff questions regarding merger idea and ED search.
- Worked to maintain NMTV staff morale.

Miscellaneous

- Sent two invoices for city equipment purchase reimbursements.
- Monitor and bookmark all city meetings.
- · Mediated resolution of Blaine subscriber issues with Comcast.
- Respond to questions regarding fiber companies from Sarah Cotton.
- Respond to questions from Dan Buchholtz regarding captioning transcripts.
- Respond to Michelle Wolfe's requests to set up call regarding merger.
- Received and documented monthly Comcast subscriber reports.
- Read September Legal Report.
- Read industry articles.



Anoka County COUNTY ADMINISTRATION

Respectful, Innovative, Fiscally Responsible

Rhonda Sivarajah County Administrator

October 6, 2023

RE: Coon Creek Watershed District Appointment

Dear City Administrators/Managers:

Anoka County is notifying you that Patrick Parker, a manager serving on the Coon Creek Watershed District Board of Managers, with a term ending May 27, 2025, passed away last week. Because the Watershed District is considered a watershed management organization, Anoka County is accepting applications to serve in the vacant position for the remainder of the term through May 27, 2025. For your information, a copy of the published notice is enclosed.

Persons interested in being appointed to serve as a watershed district manager may submit their names to the county board for consideration. To be eligible for appointment, an applicant must reside within the watershed district boundaries, be eligible to vote in the district, and may not be a public officer of the county, state, or federal government, except that a soil and water conservation supervisor may be a manager.

The Anoka County Board of Commissioners will appoint an eligible resident who can fairly represent the various hydrologic areas in the watershed district. In arriving at its decision, the county board will review the applications and other information as required, up to or including interviewing the candidates. Note: interviews may not be required for every appointment.

The appointment will be made on Tuesday, November 14, 2023. For consideration, applications should be received by Friday, October 27, 2023.

All applicants must submit a completed application form to the county board. The application can be found <u>here</u>.

If you have any questions regarding this appointment process, you may contact me at 763-324-4715.

Sincerely,

waiajah handa

Rhonda Sivarajah County Administrator 763-324-4715 <u>Rhonda.Sivarajah@co.anoka.mn.us</u>

RS:bv Enclosure

c: City Managers/Administrators or Clerk Mayors Councilmembers Brenda Vetter, Administrative Assistant Sent by email

PUBLIC NOTICE OF VACANCY

NOTICE IS HEREBY GIVEN pursuant to Minn. Stats. §§ 103B.227 and 103D.311 that a vacancy exists on the Coon Creek Watershed District Board of Managers due to the unexpected passing of Patrick Parker, City of Ham Lake, whose term expires May 27, 2025. The person appointed to fill this vacancy will serve as manager for the remainder of this term. Persons interested in being appointed to serve on the Coon Creek Watershed District Board of Managers may submit their names for consideration to the Anoka County Board of Commissioners, the appointing authority, by October 27, 2023. The Anoka County Board of Commissioners may appoint any voting resident of the Coon Creek Watershed District who is not a public officer of the county, state, or federal government. The Anoka County Board of Commissioners will meet on November 14, 2023, to appoint the new manager.

Rhonda Sivarajah County Administrator

PUBLISH IN:

Anoka Union, October 6, 2023 Forest Lake Times, October 12, 2023

Coon Creek Watershed District



Watershed District Boundary

Community Boundary





OSS Summary of H.F. 1830

Laws 2023 – Chapter 62

Changes to the laws in this legislation are effective on July 1, 2023, unless otherwise noted

Administration & Funding

Voting Operations, Technology, and Election Resources Account

\$1.25 million will be allocated per year for expenses directly related to elections. By July 20 each year, OSS distributes funds to all 87 counties:

- 20 percent allocated equally to all 87 counties
- 80 percent allocated based on proportion of registered voters

Counties and cities/townships can devise their own agreement/formula for distributing the finds. Counties must distribute funds to cities and townships by December 31 of each year. If no separate agreement is reached, the funds are distributed using this formula:

- 50 percent to county
- 25 percent to all municipalities/townships
- 25 percent to county/city/township responsible for administering AB, in proportion to share of registered voters in the county

Funds can be spent on the following eligible expenses:

(1) equipment; (2) hardware or software; (3) cybersecurity; (4) security-related infrastructure; (5) capital improvements to improve access to polling places for individuals with disabilities; (6) staff costs for election administrators, election judges, and other election officials; (7) printing and publication; (8) postage; (9) programming; (10) local match for state or federal funds; and (11) any other purpose directly related to election administration.

By December 15 of each year, municipalities must report to the counties how their money was spent. By December 31 of each year, the county will report to OSS how they and their underlying municipalities spent the funds. Funds remain in the county and/or city/township account until they are expended.

Accessibility Grants

\$500,000 is allocated to the OSS to administer accessibility grants. Grant funding will be made available to counties and municipalities for polling place accessibility improvements. OSS will review and determine the requirements, priorities, funding distribution, and timelines for the administration of the grant and will be reaching out to counties as soon as we have more information.

HAVA Funding

\$461,000 in state matching funds are appropriated to the HAVA account. HAVA funding will now be directly appropriated to the OSS - no longer requiring legislative approval before it can be spent.

This section is effective on the day following final enactment.

Mail Balloting

Metro area restrictions no longer apply for mail balloting. A town of any size or a city with fewer than 400 registered voters, anywhere in the state, may be authorized to administer mail balloting.

Returned mail ballots can be opened starting after the close of business on the 19th day before the election.

Minnesota Statutes 204B.45 is amended so that counties with mail ballot precincts may offer an inperson voting option where voters in a mail ballot precinct can insert their ballot into a tabulator on election day.

Electronic Voting Systems

The electronic voting system definition in Minnesota Statutes 206.80 is amended to allow for multiple ballot formats/sizes within a precinct. Minnesota Statutes 204B.35 is also amended to permit the use of blank paper ballots when using an electronic voting system that displays required information on a touch screen or other electronic device. Precincts using alternative ballot styles must still provide voters with the option of voting with a regularly printed optical scan ballot. In precincts where multiple ballot formats are used and ten or fewer voters use the alternate ballot format, any election judges participating in a recount or postelection review cannot be the same election judges that worked in that precinct.

Separately, once a county/municipality has adopted the use of an electronic voting system, the county/municipality <u>must</u> continue to use an electronic voting system for all state elections in those precincts.

Intimidation and Interference

Defines several prohibited activities related to the performance of duties by an election official, including intimidation, interference, obstruction, tampering, and unauthorized access to SVRS. Civil and criminal penalties apply for violations.

These changes are effective June 15, 2023, and apply to violations occurring on or after that date.

Related, an electronic image of the hard drive of any vote recording or tabulating system or any other component of an electronic voting system may not be created or disclosed, except as authorized in writing by the OSS or for conducting official duties as expressly authorized by law.

This change is effective the day following final enactment.

Presidential Nomination Primary

Major political party chairs will now only receive political party lists of voters who selected that party (previously all lists were provided to each major political party chair).

Major Political Party Status

- By December 1 of each odd year, each major party must submit a certification that they complied with the modified requirements in MN Statutes 202A.12 and 202A.13.
- Beginning after the 2024 election, a party must also receive at least 8% statewide in order to retain major party status.

- Major parties must hold conventions in every congressional district and at least 45 counties or legislative districts. They must also have executive committees in the same number of jurisdictions.
- Section 28 clarifies that a governor's preference ballot is only required in a year that the governor will appear on the ballot.
- The three current major political parties (Democratic-Farmer-Labor Party, Legal Marijuana Now Party, and the Republican Party of Minnesota) all retain their major party status through the 2024 election.

Felon Voting Rights Restoration

Clarifies that an individual serving a felony sentence that is out in the community on state work release (MN Statutes 241.26 or 244.065) or local release (MN Statutes 631.425) is not considered to be incarcerated for the purpose of voting.

Reporting requirements from the Courts and Corrections are updated to provide only the required information on those currently incarcerated for a felony offense.

These changes are effective June 1, 2023.

Legislative District Map Modifications

Minor changes were made to the boundaries in each of the districts listed below. These changes will go into effect for the statewide primary in August 2024. Impacted municipalities and counties will need to adjust precinct and commissioner boundaries after the PNP and before the August 2024 election.

- Senate Districts 9 & 12
- Senate District 17
- Senate District 44

Vacancy in Nomination

Vacancy in nomination requirements for partisan offices under 204B.13 no longer apply to federal offices.

Voting Issues Study

Funding is allocated to the OSS to conduct a study of issues related to voter engagement, education, and improvements to the election system, including assessing ranked choice voting. The study must include consultations with election administrators and community organizations and will review existing elections systems and procedures and their compatibility with the topics of the study. An interim report must be submitted no later than February 1, 2025, and a final report is required by June 30, 2025.

Terminology cleanup

The bill makes several administrative updates/corrections for clarity and consistency. This includes references to *maintaining residence* and corrections from *return envelope* to *signature envelope*.

A majority of these technical corrections are effective June 1, 2023.

Pre-Election

Polling Places

An annual ordinance/resolution designating polling places is no longer required by December 31 if there have been no changes to the designated polling places. *Note that MN Statutes 205A.11 requires an annual resolution by December 31 for combined polling places for school district standalone elections. This remains unchanged.*

A city or town that establishes or withdraws from participation in a combined polling place under MN Statutes 204B.14 must provide notice to the OSS.

Candidate Filing

Candidates must provide a non-government issued email address on the affidavit of candidacy or attest that they do not have an email address.

Candidates can now request that their residence be classified as private data if the candidate has a reasonable fear in regard to the safety of the candidate or the candidate's family. The candidate must provide their residential address to the filing officer to be kept privately. For any offices where the residency requirement must be satisfied by the close of the filing period and where the candidate has requested that their address be classified as private data, the filing officer must, within one day, determine whether the address provided is within the boundaries of the district represented by the office.

The OSS will update the affidavit of candidacy form and circulate to counties electronically as soon as it is available. **Old affidavit of candidacy forms can no longer be used**.

Multiple affidavits of candidacy are now permitted if running for the offices of school board member and town board supervisor, as long as the town is not "exercising the powers of a statutory city under section 368.01 or an applicable special law."

Judges are prohibited from filing if they will reach the age of 70 prior to the date they would take office.

Petitions

A petition cannot be rejected only for the reason that it is printed on paper smaller than 8.5 x 14 inches. This change is effective the day following final enactment.

Published Notice to Voters (Replacing Sample Ballot for Publication)

Counties and municipalities are no longer required to publish a sample ballot. The new law requires the creation of a notice to voters. The OSS will work with stakeholders to design the format and content of the notice. This notice must include: (1) a statement that the voter's official ballot will have the names of all candidates for the voter's precinct; (2) the web address where a voter may view the voter's sample ballot based on the voter's address; (3) the county's website where a list of sample ballots for each county precinct may be viewed; (4) how a voter may obtain a free copy of a sample ballot specific to the voter's address; and (5) contact information for the appropriate local election official, including a phone number and email address.

The notice may include information about contests on the ballot; names, offices, and party affiliation, if any, of candidates; polling place locations; poll hours; and absentee voting information.

The notice to voters must also be published as a full page in at least one newspaper of general circulation in the county.

For the state primary election, the county auditor must publish this notice at least one week before the election. For the state general election, the county auditor must publish this notice no earlier than 20 days and no later than 10 days before the state general election. For municipal elections, the municipal clerk must publish this notice at least two weeks before the election.

This change is effective December 1, 2023 (or earlier if a notice is approved by the OSS sooner than that date).

Translated Example Ballots

Session Laws 2023, Chapter 34, article 2, section 1 required that the OSS provide *sample ballots* to county auditors in the three most commonly spoken languages. This is now amended to change that requirement to translate *example ballots* into the three most commonly spoken languages. The intent with this amendment is that the OSS will prepare the translated example ballots, which counties can then provide to translators to assist in preparing sample ballots for any precincts where translation is required.

Rotation of candidate names

Candidates in partisan contests will now be rotated according to the same "Minnesota rotation formula" as non-partisan contests. The order will no longer be based on party vote share in the previous election. The only exception is the office of president and vice-president, which will be ordered based on party vote share for major political parties, followed by candidates who filed by petition to be ordered by lot.

All Nonpartisan Offices on Back of Primary Ballots

The law has been updated to clarify that all nonpartisan offices must appear on the back side of the ballot for the state primary election.

Preliminary and Public Accuracy Testing

All equipment must now be tested at least three days prior to when the equipment is used. For direct balloting, which now starts 18 days before the election, testing for those pieces of equipment must be completed at least 21 days prior to election day. The same will apply to any equipment being used by ballot boards to pre-tabulate absentee ballots prior to election day.

Challenges Prior to Election Day

Creates a notice, hearing, and appeals process for a registered voter to challenge another voter's eligibility prior to election day. The challenge petition must provide facts supporting the challenge and a challenge can only contain the name of a single person. Lists with multiple names will not be acceptable. Challenges must be filed at least 45 days prior to election day, with limited exceptions.

Voter Registration

Permits the OSS to develop Application Programming Interface (APIs) to link with third party groups to facilitate an individual's submission of voter registration application while on the third party's website.

Post Secondary Voter Education Requirements

There are now additional requirements for postsecondary institutions to provide a voter registration form in both the spring and fall. In a state election year, it must be provided 15 days in advance of the deadline for registering. If it is sent electronically, the communication must be exclusively devoted to voter registration.

Annually, by November 30, each institution must report to OSS how and when the forms were distributed and the voter engagement plan. By February 1 of each year, the OSS must compile this information in a report to the legislature.

All institutions must maintain a webpage to share resources to help students determine voter eligibility, local resources on voting, information on absentee voting, deadlines for voting activities, the institution's voter engagement plan, and contact information for the campus vote coordinator.

Absentee & Early Voting

Early Voting

*The laws related to early voting will not take effect until after the OSS certifies that SVRS has been tested and shown to properly allow for tracking of the information required to conduct early voting and can handle the expected volume of use. This is not anticipated until <u>after</u> the 2024 election cycle.

Early voting will have similarities to the direct balloting process, where the voter will be able to insert the ballot directly into a tabulator. Unlike direct balloting, the voter will not need to complete an absentee ballot application and the front-end process will more closely resemble a roster check-in at the polling place. Specific details for how this will work in practice are still being developed.

Once early voting is certified, it <u>must</u> be made available to voters for all county, state, and federal elections at all counties and any municipalities designated to administer absentee voting under Minnesota Statutes 203B.05. The early voting period starts 18 days before election day.

Election law that applies to absentee voting also applies to early voting.

Direct Balloting

Direct balloting can still be offered until early voting is certified as ready by the OSS and in future elections where early voting is not required. Direct balloting remains *optional*.

Effective June 1, 2023, if direct balloting is used, it must start 18 days before election day and be offered for the entirety of the remaining period for absentee voting.

Day	Hours Required for State General	Hours Required for All Other Elections*
2 nd Saturday before the election	9:00 A.M. – 3:00 P.M.	N/A
Tuesday (one week before the election)	Until 7:00 P.M.	N/A
Saturday before the election	9:00 A.M. – 3:00 P.M.	9:00 A.M. – 3:00 P.M.
Sunday before the election	9:00 A.M. – 3:00 P.M.	N/A
Monday before the election	Until 5:00 P.M.	Until 5:00 P.M.

Additional Required Hours for Voting Before Election Day

Changes for these additional days/hours are effective June 1, 2023.

*For the March township elections, town clerks (and county auditors, if administering AB on behalf of the town) must be open from 10:00 A.M. – 12:00 P.M.

Absentee/Mail Ballot Return Deadline

The deadline for all absentee/mail ballots to be returned is now 8:00 P.M. on election day.

Agent delivery ballots can be issued and accepted until 8:00 P.M. on election day.

Additional Temporary Absentee Voting Locations Authorized

Counties or authorized municipal clerks are now permitted to designate additional temporary locations for voting before election day. These temporary locations can include different dates and hours than those required by MN Statutes 203B.085. Additional temporary locations must be designated at least 47 days before the election, and notice must be provided to OSS to include the dates, times, and locations.

This change is effective June 1, 2023.

Temporary Tribal Voting Location

If a county receives a request from a federally recognized Indian Tribe, it must provide an absentee/early voting location on the Indian reservation for at least one day. The location must be a mutually agreeable site that accessible by public road.

This change is effective June 1, 2023.

Opening of Mail/Absentee Ballot Envelopes

Accepted mail/absentee ballot envelopes can now be opened starting after close of business on the 19th day before the election. A voter can no longer "claw back" their accepted mail/absentee ballot after the close of business on the 19th day before the election.

These changes are effective June 1, 2023.

Notice and Requirements for Absentee/Early Voting Locations

Locations for voting before election day (absentee/early voting) need to be designated by the county auditor at least 14 weeks before the election. Notice of these designations to include the days, times, and locations for voting must be provided to the OSS at the time that the designations are made.

Notice of the days, times, and locations for absentee/early voting must also be posted at least 14 days before the first day of the absentee voting period on the OSS website, the county website, and the website for any municipality where an absentee/early voting location is located. This notice is not required to be published in the official newspaper unless the jurisdiction does not have a website.

These changes are effective June 1, 2023.

Electronic Transmission of Absentee Ballots

Emergency response providers and utility works deployed in response to a state of emergency may request to receive their ballot electronically.

Voters with print disabilities may request to receive their absentee ballot electronically in an accessible format. The county auditor must also mail the return and ballot envelopes and required materials under MN Statutes 203B.07.

In both instances, voters receiving an electronic ballot must print and return the ballot and eligibility certificate to the county auditor in a sealed envelope. Electronic return is not permitted.

Absentee/Early Voting Reports

A report detailing the names of voters with rejected absentee ballots must be made available in the same manner as the public information lists, including during the period of voting before election day. Previously this report was only made available after the close of voting on election day.

This reporting change is effective June 1, 2024.

The report listing the names of voters with accepted absentee ballots must now be separated by the method of ballot delivery for elections where the use of SVRS is required.

A report listing the names of voters who have cast a ballot using early voting must also be made available for all elections held after early voting is certified for use by the OSS.

Healthcare Facility Voting

Healthcare facility voting may now be administered starting 35 days before election day (previously was 20 days before the election).

Election judges <u>must</u> now also administer health care facility voting at veterans homes. The county auditor, municipal clerk, or school district clerk <u>may</u> also administer health care facility voting for voters living in assisted living facilities (Minnesota Statutes Chapter 144G) and/or at battered women shelters (Minnesota Statutes 611A.37, subd. 4).

Safe-at-Home

Permits the OSS to print a ballot from a computer file rather than obtaining a physical copy from the county. This is expected to be used primarily for replacement ballots and last-minute requests closer to election day.

Right to be Absent from Work to Vote

The right be absent from work in order to vote is now extended to include absentee/early voting, in addition to voting on election day.

Prohibition of Incentive Based Compensation for Collecting Absentee Ballot Applications

Individuals may not be compensated for collecting absentee ballot applications using a variable payment rate or based on the number of applications solicited, collected, or accepted. Compensation cannot be withheld for failure to solicit, collect, or accept a set minimum number of applications.

This change is effective the day following final enactment.

Election Day

These changes include many provisions that also extend to voting before election day

Trainee Election Judges

16- or 17-year-old election judges who have graduated high school before they turn 18 now remain eligible to serve as trainee election judges.

Election Judge Misconduct

Election judges can now be removed at any time by the county auditor or municipal clerk for malfeasance, neglect, or misconduct.

This change is effective the day following final enactment.

Challengers Prohibited from Certain Actions

Challengers must only submit a challenge *in writing* to an election judge. The election judge must be the one to administer the challenge questions to the voter. The challenger must not converse with the voter. This is largely in conformance with existing guidance.

Vouching

This list of who may vouch for another resident on election day is expanded to include assisted living staff members. Employees of residential facilities have previously been able to serve as a voucher, and now the definition of a residential facility is expanded to include adult foster and residential treatment programs.

Residential Housing List & Student IDs for Election Day Registration

Every postsecondary institution that accepts state financial aid must prepare a list of students enrolled in the institution and residing in the institution's housing and in the city or cities in which the campus is situated. The list must be provided to the county auditor no sooner than 20 days prior to the election.

The county auditor must provide the list and instructions to election judges in the precinct. The county auditor shall notify all postsecondary educational institutions in the county of this requirement.

Prohibition on Campaigning Near Polling Places

The law has been updated to comply with the 2018 U.S. Supreme Court case that ruled the prior prohibition on political paraphernalia to be overly broad. The new law prohibits wearing, exhibiting, or distributing any item that displays:

- the name, likeness, logo, or slogan of a candidate who appears on the ballot
- the number, title, subject, slogan, or logo of a ballot question that appears on the ballot
- the name, logo, or slogan of a political party represented by a candidate on the ballot

The law clarifies that these prohibitions apply only during voting hours. They also apply during the absentee/early voting periods, to include the polling place and "within 100 feet of the room in which a polling place is situated, to the extent practicable."

These changes are effective June 15, 2023.

Electronic Rosters (Poll Books)

Voters are now allowed to sign electronically when electronic rosters are used. EDRs and voter signature certificates with the electronic signature must be printed at the time of the transaction.

Additionally, for mail balloting and absentee/early voting, electronic rosters containing voter data from multiple precincts may be loaded onto a single electronic roster.

Providing Assistance to Voters

The law has been updated to reflect guidance on providing assistance to voters in the wake of an April 2020 consent decree in *Thao v. Simon*. The three-person limit on the number of voters that any person can assist in an election has been removed, along with the prohibition on candidates providing assistance.

Summary Statements

Summary statements must include the number of election judges and the number of voting booths used in that precinct on election day. In addition, if an alternate ballot format is used, the number of voted ballots using that format must also be reported.

Post-Election

Write-in Vote Counting

Cities can now adopt a resolution requiring that either:

- Write-in candidates submit a request in order to have their individual votes tallied; or
- Write-in candidates will only have their individual votes tallied if the total number of write-in votes for the contest is greater than or equal to the fewest number of votes cast for a non-write candidate

A township, school district, or other election district may also adopt a resolution requiring that write-in candidates will only have their individual votes tallied if the total number of write-in votes for the contest is greater than or equal to the fewest number of votes cast for a non-write candidate.

Additionally, for precincts using optical scan ballots, write-in votes must be marked in the oval or other target shape opposite the blank when a voter writes an individual's name on the line provided in order for the write-in vote to be counted.

County Canvassing Board Corrections

A county canvassing board may now directly instruct the county auditor to apply to the district court to correct an obvious error in counting or recording votes for an office. Previously this request needed to come from a candidate.

Language was also updated to note that the county auditor (not the county canvassing board) is authorized to open envelopes containing ballots if necessary to procure election returns that the election judges inadvertently may have sealed in the envelopes with the ballots.

State Canvassing Board

The statute for county canvassing boards has required that those canvassing boards declare the candidates duly elected who received the highest number of votes. Similar language was not included for the state canvassing board. The new law now requires the same for the state canvassing board for all federal offices and state offices voted on in more than one county.

Ballot Images in Recounts

Canvassing boards are now authorized to require that a recount official publish images of ballots that are challenged during a recount.

Cast Vote Records

Counties are not required by state law to produce a cast vote record. However, <u>if</u> a cast vote record is produced, the textual data from the file is considered to be public information, with the following exceptions, which are protected nonpublic data under section 13.02:

- 1. data that indicate the date, time, or order in which a voter cast a ballot
- 2. data that indicate the method with which a voter cast a ballot
- 3. data files that do not include all ballots cast in a precinct
- 4. data files that provide data in the order it was generated
- 5. data from precincts in which fewer than ten votes were cast

Data stored as images are protected nonpublic data under section 13.02.

National Popular Vote Compact

Membership in this compact stipulates that Minnesota would appoint its presidential electors based on the outcome of the national popular vote, rather than the popular vote within the state. The agreement would not take effect until enough states – representing a majority of electoral votes – have signed onto the agreement.

DEPARTMENT OF HEALTH

Protecting, Maintaining and Improving the Health of All Minnesotans

October 2, 2023

Spring Lake Park City Council c/o Mr. Dan Buchholtz, Administrator Spring Lake Park City Hall 1301 81st Avenue NE Spring Lake Park, Minnesota 55432

Dear Council Members:

SUBJECT: Sanitary Survey Report for Spring Lake Park Public Water System (PWS), Anoka County, PWSID 1020029

Enclosed is a copy of the sanitary survey report summarizing an on-site inspection of your Community Public Water System. This report includes a review of the system's water source, facilities, equipment, operation, maintenance, and monitoring compliance for the purpose of evaluating the adequacy of the facilities for producing and distributing safe drinking water. Technical and management information regarding the operation of the system may also be provided. Conducting sanitary surveys on a regular basis is an important element in preventing contamination of drinking water supplies and in maintaining compliance with the National Primary Drinking Water Standards. Terry Randall, Public Works Director, and Trevor Heller were present during this inspection.

Please take appropriate action to address any deficiencies or recommendations identified within this report. A deficiency may lead to a contamination of the water supply or failure of the system to be in compliance with the Safe Drinking Water Act. The enclosed report must be kept on file and made available for public review for not less than ten (10) years.

The Minnesota Department of Health (MDH) continues to monitor your PWS for contaminants identified by state and federal drinking water regulations. The results of such monitoring are not part of this report. They are sent to you under separate cover as they become available.

If you have questions concerning the information contained in the report, please contact me at 651/201-4683.

Sincerely,

Brian A. Noma Digitally signed by Brian A. Noma Date: 2023.10.02 12:17:35 -05'00'

Brian A. Noma, P.E. Public Health Engineer Section of Drinking Water Protection P.O. Box 64975 St. Paul, Minnesota 55164-0975

BAN Enclosures cc: Water Superintendent



MINNESOTA DEPARTMENT OF HEALTH SECTION OF DRINKING WATER PROTECTION Public Water Supply Inventory Report



System Nar	ne: Spring Lake Park	
PWS	SID: 1020029	
System Conta	act: Terry Randall, Public Wo	orks Director
Contact Infor	rmation	
<u>Name</u>	<u>Address</u>	<u>Phon</u>
.		

Survey Date: 08/31/2023 Surveyor: Brian A. Noma, P.E. PWS Type: Community

<u>Name</u>	<u>Address</u>	<u>Phone/Email</u>	
Contact			
Terry Randall, Public Works Director		Business Phone 1 Business Phone 2 Business Phone 3 Email	763/792-7227, Ext. office 763/784-6491 763/360-4973, Ext. Cell trandall@slpmn.org
Owner/Responsible Part	ty		
Spring Lake Park City Council	c/o Mr. Dan Buchholtz, Administrator Spring Lake Park City Hall 1301 81st Avenue NE Spring Lake Park, MN 55432	Business Fax Business Phone 1 Email	763/792-7257 763/784-6491 dbuchholtz@slpmn.org
Financial			
Spring Lake Park City Council	c/o M. Barker Spring Lake Park City Hall 1301 81st Avenue N.E. Spring Lake Park, MN 55432	Business Phone 1 Email	763/792-7213 mbarker@slpmn.org
Sample Bottles/General	Correspondence		
Spring Lake Park Public Works Director	1301 81st Avenue NE Spring Lake Park, MN 55432	Business Phone 1 Email	763/784-6491 trandall@slpmn.org
Emergency Workday			
Terry Randall - Public Works Director		Business Fax Cell Phone Email Pager	763/792-7257 763/360-4973 trandall@slpmn.org 612/526-0303
Emergency After-Hours			
Anoka County Dispatch		Business Phone 1	763/427-1212
Consumer Confidence F	Report		
Terry Randall		Business Phone 1 Email	763/784-6491 trandall@slpmn.org
Classification Inform	nation		
Owner Type:	Municipal	Population:	7200
System Class:	С	Service Connection	s: 2276
Service Area Characterist	ics: Municipal	Class Points:	46
Certified Operators			
<u>Name</u> Linngren, George A. Turbitt, Benjamin M.	Class Expiration Date A 04/30/2026 C 04/30/2026	<u>Name</u> Randall, Terry P.	Class Expiration Date C 06/30/2025
M I N N E S O T A MDH DEPARTMENT OF HEALTH

MINNESOTA DEPARTMENT OF HEALTH SECTION OF DRINKING WATER PROTECTION Public Water Supply Inventory Report

Parties Water Prove

System Name: Spring Lake Park PWSID: 1020029

System Contact: Terry Randall, Public Works Director

Production Totals

Design Capacity: Average Daily: Highest Daily:

537,000 Gallons 1,800,000 Gallons

Source Information

<u>Well #1</u>

Unique Well No.: 00206638 Type: Well Status: Active Availability: Primary Year Constructed: 1961 Well Depth (ft): 741 Casing Depth (ft): 350 Casing Diameter (in): 16 Screen Length (ft): Aquifer: Tunnel City-Mt.Simon

<u>Well #2</u>

Unique Well No.:	00223294	Source Type:	Groundwater
Туре:	Well	Pump Capacity (gpm):	1000
Status:	Active	Pumping Rate (gpm):	1000
Availability:	Primary	Emergency Capacity:	1000 Gallons per Minute
Year Constructed:	1965	Static Depth (ft):	115
Well Depth (ft):	694	Drawdown (ft):	
Casing Depth (ft):	329	Pump Type:	Submersible
Casing Diameter (in):	16	Vulnerable:	No
Screen Length (ft):		Last Rehabilitated:	2013
Aquifer:	Tunnel City-Mt.Simon		

<u>Well #4</u>

Unique Well No.:	00180920	Source Type:	Groundwater
Туре:	Well	Pump Capacity (gpm):	1000
Status:	Active	Pumping Rate (gpm):	1000
Availability:	Primary	Emergency Capacity:	
Year Constructed:	1982	Static Depth (ft):	182
Well Depth (ft):	726	Drawdown (ft):	42
Casing Depth (ft):	533	Pump Type:	Vertical Turbine
Casing Diameter (in):	16	Vulnerable:	No
Screen Length (ft):		Last Rehabilitated:	2018
Aquifer:	Mt. Simon		

Survey Date: 08/31/2023 Surveyor: Brian A. Noma, P.E.

PWS Type: Community

Emergency Capacity: Storage Capacity: 1,440,000 Gallons per Day 750,000 Gallons

Source Type: Groundwater Pump Capacity (gpm): 1000 Pumping Rate (gpm): 1000 Emergency Capacity: 1000 Gallons per Minute Static Depth (ft): 115 Drawdown (ft): 102 Pump Type: Vertical Turbine Vulnerable: No Last Rehabilitated: 2015



MINNESOTA DEPARTMENT OF HEALTH SECTION OF DRINKING WATER PROTECTION Public Water Supply Inventory Report



System Name: Spring Lake Park PWSID: 1020029 System Contact: Terry Randall, Public Works Director

Survey Date: 08/31/2023 Surveyor: Brian A. Noma, P.E. PWS Type: Community

<u>Well #5</u>

Unique Well No.: 00563006 Type: Well Status: Active Availability: Primary Year Constructed: 1998 Well Depth (ft): 783 Casing Depth (ft): 650 Casing Diameter (in): 18 Screen Length (ft): Aquifer: Mt. Simon-Hinckley

Interconnect - Blaine

Type: Consecutive Connection Status: Active Availability: Emergency

Purchases From: 1020006 Blaine

Interconnect - Mounds View

Type: Consecutive Connection Status: Active Availability: Emergency Pump Capacity (gpm):1000Pumping Rate (gpm):1000Emergency Capacity:1000Static Depth (ft):213Drawdown (ft):45Pump Type:Vertical TurbineVulnerable:NoLast Rehabilitated:2019

Source Type: Groundwater

Source Type: Purchased Groundwater Design Capacity: Emergency Capacity: Pump:

Source Type: Purchased Groundwater Design Capacity: Emergency Capacity: Pump:

Purchases From: 1620008 Mounds View

Treatment Information

Arthur Street Treatment Plant Type: **Treatment Plant** Source Water: Groundwater Status: Active Design Capacity: 1,000 Gallons per Minute Availability: Primary **Emergency Capacity: Treatment Objective Treatment Process Mechanism** Disinfection Chlorine/Gas Fluoridation Fluoridation/Hydrofluosilicic acid Filtration (Pressure)/Patented sand Iron Removal Oxidation - chemical/Potassium permanganate Filtration (Pressure)/Patented sand Manganese Removal Oxidation - chemical/Potassium permanganate Other Backwash recycle Radionuclides Removal Filtration (Pressure)/Patented sand Oxidation - chemical/Manganese sulfate Oxidation - chemical/Potassium permanganate



MINNESOTA DEPARTMENT OF HEALTH SECTION OF DRINKING WATER PROTECTION Public Water Supply Inventory Report

Source Water:



System Name: Spring Lake Park PWSID: 1020029 System Contact: Terry Randall, Public Works Director Survey Date: **08/31/2023** Surveyor: **Brian A. Noma, P.E.** PWS Type: **Community**

Groundwater

Treatment Information

Terrace Park Treatment PlantType:Treatment PlantStatus:ActiveAvailability:Primary

<u>Treatment Objective</u> Disinfection Fluoridation Iron Removal

Manganese Removal

Other Radionuclides Removal

Storage Information

East Tower Type: Storage-Elevated Status: Active

<u>West Tower</u> Type: Storage-Elevated Status: Active Design Capacity: 2,000 Gallons per Minute Emergency Capacity: 1,000 Gallons per Minute <u>Treatment Process Mechanism</u> Chlorine/Gas Fluoridation/Hydrofluosilicic acid Filtration (Pressure)/Patented sand Oxidation - chemical/Potassium permanganate Filtration (Pressure)/Patented sand Oxidation - chemical/Potassium permanganate Backwash recycle Filtration (Pressure)/Patented sand Oxidation - chemical/Manganese sulfate Oxidation - chemical/Potassium permanganate

Capacity: 500,000 Availability: Chlorination:

Gallons Primary

Capacity:	250,000	Gallons
Availability:		Primary
Chlorination:		

10/2/2023



MINNESOTA DEPARTMENT OF HEALTH SECTION OF DRINKING WATER PROTECTION Public Water Supply Inventory Report



System Name: Spring Lake Park PWSID: 1020029 System Contact: Terry Randall, Public Works Director Survey Date: **08/31/2023** Surveyor: **Brian A. Noma, P.E.** PWS Type: **Community**

Bacteriological Sample Site Plan

Distribution

Sample Site ID	Sample Location	<u>Status</u>	<u>Notes</u>
01	City Hall	Active	1301 81st Ave. N.E.
02	Emmanual Christian Center	Active	7777 University Ave.
03	McDonald's	Active	8124 Highway 65
04	Spring Lake Park Baptist Church	Active	8498 Sunset
05	8437 University Ave.	Active	
06	8000 Central Ave.	Active	
07	8101 University Ave.	Active	
08	892 Highway 10	Active	
09	Old Hardee's Building	Active	
10	Prince of Peace Church	Active	7700 Monroe St. NE.
11	Champion Auto	Active	
12	Go Gas	Active	7701 Highway 65
13	Dala Thai Restaurant	Active	8407 Plaza Blvd. NE.
14	8035 Spring Lake Park Road	Active	
15	AA & D Transport	Active	8050 McKinkley St. NE.
16	Quickway Trucking Company	Active	7800 Central Ave. NE.
17	Lion's Den (Warming House)	Active	520 Sanburnol
18	Fire Station No. 1	Active	1710 Highway 10
19	Harsted Buildng	Active	1625 Highway 10
20	8329 Central Ave.	Active	
21	Monte's Cafe	Active	8299 University Ave.
22	Collin Realty	Active	7766 Highway 65
23	IBC Construiction	Active	
24	Spring Lake Park Lumber	Active	8329 Central Ave. ne.
25	Morgan Building	Active	8463 Terrace



MINNESOTA DEPARTMENT OF HEALTH Section of Drinking Water Protection Sanitary Survey Report



System Name: Spring Lake Park PWSID: 1020029 System Contact: Terry Randall, Public Works Director Survey Date: **08/31/2023** Surveyor: **Brian A. Noma, P.E.** PWS Type: **Community**

Requirements and Recommendations

Water Source

As a reminder, it is required that a well for a community public water supply be located according to distances specified in Minn.Rules 4725.4450, including not less than 50 feet from a source of contamination including buried sewers (except as specified in Minn. Rules 4725.5850).

Pumps/Pump Facilities and Controls

No deficiencies observed.

<u>Treatment</u>

No deficiencies observed.

Water Storage

No deficiencies observed.

Distribution

It is recommended that dead ends in the distribution system be minimized by looping. If looping is not feasible, a fire hydrant, approved flushing hydrant or blow off for flushing purposes must be used at the dead ends to maintain water quality and/or chlorine residual. [Recommended Standards for Water Works 8.0]

Monitoring/Reporting Data Verification

The following applicable records are required to be maintained by the water supply system:

- a. Coliform bacteria results 5 years
- b. Chlorine residual results 5 years
- c. Chemical analysis results 10 years
- d. Sanitary survey reports 10 years
- e. All lead and copper materials 12 years
- f. Consumer confidence reports 3 years
- g. Public Notices 3 years
- h. Fluoride quarterly results and monthly reports 1 year



MINNESOTA DEPARTMENT OF HEALTH Section of Drinking Water Protection Sanitary Survey Report



System Name: Spring Lake Park PWSID: 1020029 System Contact: Terry Randall, Public Works Director Survey Date: **08/31/2023** Surveyor: **Brian A. Noma, P.E.** PWS Type: **Community**

Requirements and Recommendations

Water System Management/Operation

Public water supplies are required to maintain effective security measures to protect physical infrastructure and operational practices. This includes security of the physical infrastructure and related operational practices and institutional controls. Listed below are the security concerns that must be identified and addressed:

a. Intrusion deterrents such as physical barriers, lighting, camera, alarms, and sturdy locking hardware with hardened protective covers for all facilities and components.

b. Computer based control technologies such as SCADA must be secured from unauthorized physical access and potential cyber attacks.

c. Safe delivery, handling and storage of chemicals.

d. Redundancy and enhanced security features to eliminate single point of failure. [ANSI/AWWA G430-14(R20) and Recommended Standards for Water Works 2.19]

To ensure security, it is recommended that a daily check of critical system components be conducted, including confirmation that all doors and access hatches are locked.

Engineering plans for new, modifications to, or additions to the water supply system, including watermains, are required to be properly submitted to the Minnesota Department of Health for review. All plans must be approved prior to the start of construction. [Minn. Rules 4720.0010]

Operator Compliance with State Requirements

The certified operators are required to qualify themselves by attending waterworks operators training seminars offered throughout the state. Continuing education is valuable experience for anyone engaged in this field. The required contact hours in the previous 3 years for certification renewal are:

Class A 32 contact hours Class B 24 contact hours Class C 16 contact hours Class D 8 contact hours Class E 4 contact hours [Minn. Rules 9400.1200]





System Name: Spring Lake Park PWSID: 1020029 System Contact: Terry Randall, Public Works Director Survey Date: **08/31/2023** Surveyor: **Brian A. Noma, P.E.** PWS Type: **Community**

Bacteriological Results and Chlorine Residuals

<u>Date</u>	Sampling Location	Chlorine Ro <u>Free / T</u>	esidual <u>otal</u>	Coliform <u>Bacteria</u>	<u>E.Coli</u>
08/31/2023	City Hall	/	0.66	Absent	
08/31/2023	Well #5	/		Absent	
08/31/2023	Fire Station #1	/	0.38	Absent	
08/31/2023	Hyvee Station	/	0.14	Absent	
08/31/2023	LYONS CLUB	/	0.75	Absent	
08/31/2023	EMMANUEL CHURCH	/	0.91	Absent	
08/31/2023	WELL #1	/		Absent	