



CITY COUNCIL REGULAR AGENDA
MONDAY, OCTOBER 05, 2026
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. PRESENTATIONS**
 - [A.](#) Presentation of Mayor's Proclamation - Domestic Violence Awareness Month to Alexandra House
- 7. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - City Council Work Session - September 21, 2026
 - [B.](#) Approval of Minutes - City Council Meeting - September 21, 2026
 - [C.](#) Accept Letter of Retirement from Sgt. Karen Fiske
 - [D.](#) Authorization to Begin Hiring Process for a Police Officer Position
 - [E.](#) Contractor's Request for Payment #1 - 2026 Street Improvement Project - \$374,116.77
 - [F.](#) Contractor's Licenses
 - [G.](#) Sign Permit
- 8. DEPARTMENT REPORTS**
 - A. Public Works Report
 - [B.](#) Code Enforcement Report
- 9. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Ordinance No. 512, An Ordinance Amending Chapter 16 of the Spring Lake Park City Code Relating to Secondary School Stadium Video Displays
 - [B.](#) Resolution 2026-46, Approving Summary Publication of Ordinance No. 512, An Ordinance Amending Chapter 16 of the Spring Lake Park City Code Relating to Secondary School Stadium Video Displays
 - [C.](#) Resolution 2026-47, Rejecting All Bids for the Terrace Park Building Replacement Project
- 10. NEW BUSINESS**
 - [A.](#) Conditional Sign Permit Approval - Spring Lake Park High School Stadium Video Display - 1100 81st Avenue NE
- 11. REPORTS**

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS
AND DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Deputy City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

One or more City Councilmembers may participate in this meeting remotely using interactive technology, in compliance with the Minnesota Open Meeting Law.

- A. Attorney Report
- B. Engineer Report
- C. Administrator Report

12. OTHER

- A. Close City Council Meeting to Conduct City Administrator Performance Evaluation, pursuant to M.S. § 13D.05, subd. 3a

13. ADJOURN

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.



**MAYOR'S PROCLAMATION
DOMESTIC VIOLENCE AWARENESS MONTH
OCTOBER 2026**

WHEREAS, domestic violence affects individuals and families in communities across Minnesota, regardless of age, background, income, or circumstance, and its effects extend beyond the home to our schools, workplaces, neighborhoods, and community; and

WHEREAS, every person deserves to live in safety, dignity, and respect, free from violence, abuse, intimidation, and fear; and

WHEREAS, Domestic Violence Awareness Month provides an opportunity to raise awareness of domestic violence, support survivors, remember those whose lives have been lost, and encourage individuals and communities to work together to prevent violence and promote healthy relationships; and

WHEREAS, Alexandra House has served Anoka County since 1977, providing shelter, advocacy, support, education, and prevention services to individuals and families affected by domestic and sexual violence; and

WHEREAS, the City of Spring Lake Park recognizes and appreciates the dedicated work of Alexandra House, law enforcement, advocates, service providers, volunteers, and community partners who assist survivors and work to prevent domestic violence;

NOW, THEREFORE, I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby proclaim October 2026 as

DOMESTIC VIOLENCE AWARENESS MONTH

in the City of Spring Lake Park, and I encourage residents to support survivors, learn more about domestic violence, and join in promoting safe, healthy, and respectful relationships throughout our community.

Dated this 5th day of October 2026.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator/Clerk

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Work Session was held on September 21, 2026 at the Spring Lake Park City Hall, 1301 81st Ave NE, at 5:30 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 5:30 PM.

MEMBERS PRESENT:

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember April Moran
Mayor Robert Nelson

MEMBERS ABSENT:

Councilmember Lisa Dircks

STAFF PRESENT:

Public Works Director George Linngren, Police Chief Josh Antoine, Administrator,
Clerk/Treasurer Daniel Buchholtz

OTHERS PRESENT:

Brad Wise	Anoka County Sheriff	
Hannah Wind	Flock Safety	
Kristi Cobbs	8085 Jefferson Street NE	Spring Lake Park MN
Perry Korzenowski	8420 Laddie Road NE	Spring Lake Park
Eric Julien	700 Holland Lane NE	Spring Lake Park
Halyn Roth	7914 Able Street NE	Spring Lake Park
Abi Stark	609 Manor Drive NE	Spring Lake Park
Karl Stark	609 Manor Drive NE	Spring Lake Park

2. DISCUSSION ITEMS

A. Flock Safety ALPR Program – Donation Resolution and Council Direction

City Administrator Buchholtz introduced the item, noting that the City Council had referred consideration of a donation supporting the City's Flock Safety automated license plate reader system to a work session for additional discussion.

Police Chief Antoine reviewed the City's use of Flock Safety cameras, noting that the City has operated two cameras since October 2024 and that the Council had previously approved the program. He stated that the current donation represents the third year of support from the donor.

Sheriff Wise provided an overview of automated license plate reader technology and Anoka County's one-year Safe County Pilot Project involving ALPR technology and drone-assisted response. He explained that law enforcement agencies throughout Anoka County have used license plate reader technology for many years and that the pilot project is intended to evaluate a coordinated countywide approach.

Sheriff Wise reviewed applicable Minnesota law governing ALPR technology, including restrictions on the collection, retention, access, and use of data. He explained that ALPR cameras photograph vehicles traveling on public roadways and record limited information, including the vehicle image, license plate, date, time, and location. The technology does not provide continuous vehicle tracking or facial recognition.

Sheriff Wise stated that law enforcement generally uses ALPR information in two ways: to identify vehicles appearing on authorized "hot lists," such as stolen vehicles and Amber Alerts, and as an investigative tool when law enforcement is attempting to identify a vehicle associated with a reported crime. Searches are logged and subject to audit, and searches involving a particular identified suspect may require a search warrant under Minnesota law.

Chief Antoine reported that the Spring Lake Park Police Department has reduced its ALPR data-retention period to seven days. He also noted that certain search terms, including those associated with immigration and reproductive health matters, are restricted. The Department continues to audit use of the system and is subject to regular compliance reviews.

Councilmember Wendling asked about the system's ability to identify distinguishing characteristics of vehicles, including bumper stickers. Sheriff Wise explained that the system can recognize vehicle characteristics that may assist investigators in narrowing a search, such as vehicle color, body damage, or other distinguishing features. Such information would be used in connection with an authorized law-enforcement purpose and remains subject to applicable legal restrictions.

Chief Antoine provided examples of cases in which ALPR information assisted Spring Lake Park investigations, including a federal bribery investigation and a burglary investigation involving a local business.

The Council discussed privacy protections, accountability, public-safety benefits, and the importance of maintaining appropriate safeguards governing the technology. Several Councilmembers expressed comfort with the City's existing safeguards and the statutory restrictions governing ALPR use.

The Council also discussed the cost of the program. Chief Antoine stated that the City's current cost for its two cameras is approximately \$6,000 for the year and that the proposed donation would offset approximately one-half of that expense.

Sheriff Wise explained that any permanent countywide program following completion of the pilot project would require additional consideration and approval. Potential funding mechanisms could include a countywide public-safety levy or bond, or allocation of costs among participating agencies through the Anoka County Joint Law Enforcement Council. Any future funding proposal affecting Spring Lake Park would return to the appropriate governing bodies for consideration.

Following discussion, the Council indicated that the resolution accepting the donation could return to the regular City Council agenda under Unfinished Business.

B. Discussion from the Floor – Review of Agenda Placement and Procedures (Goodboe-Bisschoff)

Councilmember Goodboe-Bisschoff introduced a discussion regarding the City's "Discussion from the Floor" portion of regular City Council meetings. She stated that public-comment procedures had been discussed at the League of Minnesota Cities Annual Conference and by the North Metro Telecommunications Commission.

Councilmember Goodboe-Bisschoff described recently approved changes to the North Metro Telecommunications Commission's rules of decorum. Those changes reduced individual public-comment time, established an overall time limit, and limited comments to matters germane to the Commission and to residents of member communities or individuals having a direct interest in Commission business.

Administrator Buchholtz explained that Minnesota's Open Meeting Law generally requires meetings to be open to the public but does not require a governing body to provide an opportunity for public comment. He noted that city councils may establish reasonable rules governing public-comment periods.

The Council discussed whether changes should be made to Spring Lake Park's current procedures. Options discussed included retaining public comment near the beginning of the meeting, reducing the existing three-minute individual speaking limit, establishing an overall time limit, limiting comments to matters relevant to City business, and determining who should be eligible to speak.

Councilmembers expressed differing views regarding restrictions on public comment. Some members expressed concern that additional requirements could create unnecessary barriers for residents seeking to address their elected officials. There was general support for continuing to provide an opportunity for public comment while considering reasonable rules to help meetings remain orderly and efficient.

Because not all Councilmembers were present, no final decision was made. The Council directed staff to prepare draft public-comment rules for consideration at a future meeting. The draft will provide the Council with an opportunity to further

discuss potential time limits, eligibility standards, subject-matter limitations, and other procedural requirements before taking formal action.

3. REPORT

A. City Council and Staff Reports – None.

4. ADJOURN

Mayor Nelson adjourned the meeting at 6:28 pm.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on September 21, 2026 at Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember April Moran
Mayor Robert Nelson

MEMBERS ABSENT

Councilmember Lisa Dircks

STAFF PRESENT

Police Chief Josh Antoine, Attorney Thames, Engineer Phil Gravel, City Administrator Daniel Buchholtz

VISITORS

Kristi Cobbs	8085 Jefferson Street NE	Spring Lake Park
Perry Korzenowski	8420 Laddie Road NE	Spring Lake Park
Eric Julien	700 Holland Lane NE	Spring Lake Park
Halyn Roth	7914 Able Street NE	Spring Lake Park
Abi Stark	609 Manor Drive NE	Spring Lake Park
Karl Stark	609 Manor Drive NE	Spring Lake Park
William Best	832 Ballantyne Lane NE	Spring Lake Park
Stephanie Pylka	658 79 th Avenue NE	Spring Lake Park
Tim Marrs	658 79 th Avenue NE	Spring Lake Park
Jason Miller	Cohn Reznick	

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

5. DISCUSSION FROM THE FLOOR

Kristi Cobbs, 8035 Jefferson Street NE, voiced concerns about surveillance technology and emphasized that the central issue is protecting community trust. She noted that trust between residents and the police has been built through long-standing community engagement and

cautioned against risking it for technologies that many communities are questioning. She urged the council to establish a clear, transparent process for evaluating new tools and to ensure residents have meaningful opportunities to be heard, stressing that trust is built over time and can be quickly lost.

Abi Stark, 609 Manor Drive NE, expressed concerns about Flock camera use, noting that officer training comes solely from the vendor and lacks guidance on proper search practices or documentation. She highlighted missing search-reason data in the city's transparency portal and pointed out inconsistencies revealed through audit logs. Stark also raised concerns about extensive queries from outside agencies with varying policies, questioning whether the privacy trade-offs are justified given the small number of local searches. She urged the council to consider clearer oversight and limits on Flock data use.

Stephanie Pylka, 658 79th Avenue NE, requested that the council consider allowing backyard chickens, noting that several nearby cities already permit small, contained flocks of hens. She highlighted potential neighborhood benefits, including companionship, fresh eggs, organic fertilizer, and natural pest control.

Halyn Roth, 7914 Able Street NE, summarized two concerns previously shared with the council by email. She urged the city to end its contract with Flock and prohibit future ALPR use, citing privacy risks, potential misuse, and documented errors. She also opposed moving "discussion from the floor" to the end of meetings, arguing it would discourage public participation and conflict with the council's stated values on citizen involvement.

Karl Stark, 609 Manor Drive NE, highlighted several incidents across the United States where law enforcement officers and Flock Safety systems were misused for surveillance and tracking, including cases of stalking, unauthorized data searches, and inappropriate access to live camera feeds. He noted that corporate employees and outside agencies have accessed sensitive footage and license plate data in violation of state laws, with some systems lacking basic security protections. He emphasized that these abuses, along with numerous documented cases from the Institute for Justice, show that Flock has failed to safeguard its network, posing serious threats to Fourth Amendment privacy rights.

6. PRESENTATION

A. Presentation of 2025 Audited Financial Statements

Jason Miller, Audit Manager with CohnReznick, reported that the city received an unmodified audit opinion for 2025, confirming that its financial statements are fairly presented under U.S. GAAP. He stated that no Minnesota legal compliance issues were found, and a single audit was not required. He noted one ongoing material weakness: auditors must make significant adjustments to the city's trial balance each year, along with one prior-period adjustment affecting government-wide statements.

Mr. Miller stated that revenues continue to grow steadily, with property and sales taxes making up nearly half of governmental revenues. He noted intergovernmental revenues and service charges remain important secondary sources. He noted that expenditures are led by public safety at 43%, followed by general government and Parks & Recreation. He said the City maintains a strong unassigned general fund balance at 62% of expenditures, well above state recommendations.

Mr. Miller said compared to similar nearby cities, Spring Lake Park taxes and spends at a lower per-capita rate. Debt service remains manageable, with larger City Hall bond payments beginning in 2027. He said Capital projects for 2025 included City Hall renovations, street improvements, land purchases, and parks equipment. He noted that the Utility funds show steady revenue growth and positive net income.

Mr. Miller stated that overall, the audit found the city in solid financial condition, with healthy reserves, decreasing debt, and no compliance issues.

Motion made by Councilmember Goodboe-Bisschoff to accept the 2025 Audited Financial Statements.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

7. CONSENT AGENDA

- A. Approval of Minutes – City Council Meeting – September 8, 2026
- B. Approval of June Claims List – General Disbursement #26-15 - \$336,703.28
- C. Revenue and Expenditure Report – August 2026
- D. Statement of Fund Balance – August 2026
- E. May2026 Second Half Suburban Rate Authority Assessment
- F. Contractor's Licenses
- G. Approval of Right-of-Way Application – Comcast Cable

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

8. DEPARTMENT REPORTS

A. Police Report

Chief Antoine reported that the department handled 771 service calls in August 2026, down from 811 calls in August 2025. He reminded residents to use extra caution with school back in session, noting increased pedestrian and bus activity. He reported that the department participated in 13 Night to Unite events in August and encouraged residents to mark next

year's date. Chief Antoine stated that Detective Imig handled 11 felony cases, one gross misdemeanor, and three forfeiture cases for the month.

Chief Antoine gave an update on his activities. He stated that he attended several meetings and trainings, including the Hennepin Tech law enforcement graduation and Regional Police Chief meetings, and reported a successful juvenile justice compliance check. He provided updates on hiring a new officer, progress on Tyler system training, and an upcoming proposal from Alexandra House. He also reminded the public that October is Domestic Violence Awareness Month and encouraged engagement with Alexandra House's programs and volunteer opportunities.

9. ORDINANCES AND/OR RESOLUTIONS - None

A. Resolution 2026-43, Adopting Proposed 2026 Taxes Collectable in 2027

Administrator Buchholtz explained that the proposed preliminary 2026 property tax levy for collection in 2027 is \$5,270,704, setting the maximum levy amount for 2027. He noted the levy reflects the preliminary general fund budget and represents a 5.79% increase from the prior year. He stated that the amount can be reduced in December but not increased, and staff recommended approval to properly establish the levy ceiling.

Motion made by Councilmember Wendling to approve Resolution 2026-43, Adopting Proposed 2026 Taxes Collectable in 2027.

Voting Aye: Councilmember Wendling, Councilmember Moran, Mayor Nelson. Abstain: Councilmember Goodboe-Bisschoff. Motion carried.

B. Resolution 2026-44, Cancelling or Reducing Bond Levies – 2026-2027

Administrator Buchholtz explained that the resolution authorizes a \$185,275.50 reduction in the 2027 property tax levy related to the 2024 City Hall renovation bond. He noted that because sufficient funds are already available, auditors can reduce the required levy amount accordingly. He noted that if the resolution is not approved, the full amount would be added to the levy.

Motion made by Mayor Nelson to approve Resolution 2026-44, Cancelling or Reducing Bond Levies – 2026-2027.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

C. Resolution 2026-45, Authorizing Reimbursement of Project Expenditures from Bond Proceeds and Partial Transfer to Bond Proceeds to the 2024 G.O. CIP Bond Debt Service Fund

Administrator Buchholtz reported that two accounting transfers are needed as the City Hall renovation project nears completion. He explained that \$267,177.69 in earlier project expenses will be reimbursed to the building maintenance fund using bond proceeds, and an additional \$547,609.09 in unused project funds will be transferred to the 2024 bond debt service fund for future principal and interest payments. He noted that a small balance will remain for any final project costs and recommended approval of the resolution.

Motion made by Councilmember Wendling to approve Resolution 2026-45, Authorizing Reimbursement of Project Expenditures from Bond Proceeds and Partial Transfer to Bond Proceeds to the 2024 G.O. CIP Bond Debt Service Fund.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

10. UNFINISHED BUSINESS

A. Resolution 2026-36, Accepting Donation from Keith Schweiger for Police Department Flock Camera Program

Motion made by Mayor Nelson to approve Resolution 2026-36, Accepting Donation from Keith Schweiger for Police Department Flock Camera Program.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

11. NEW BUSINESS

A. Authorization to Issue Request for Proposals for Professional Auditing Services

Administrator Buchholtz requested authorization to issue an RFP for professional auditing services beginning with the 2026 fiscal year. He noted the city last issued an audit RFP in 2013 and that the new proposal would establish a five-year contract with optional one-year extensions. He emphasized that the request is a routine rebid, not due to any problems with the current auditor, who is welcome to submit a proposal.

Motion made by Mayor Nelson to approve Authorization to Issue Request for Proposals for Professional Auditing Services.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

12. REPORTS

A. Attorney's Report - None

B. Engineer's Report

Report accepted as presented.

C. Administrator Report

Administrator Buchholtz reported that Optimize Physical Therapy will hold an open house on Saturday after relocating to a former Rise building.

13. OTHER

Mayor Nelson encouraged residents to attend the upcoming Alexander House gala supporting domestic abuse and sexual violence prevention efforts.

Councilmember Wendling reminded the public that the Lions Pancake Breakfast will be held on October 25 at the high school and encouraged residents to attend and support the event.

14. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:01 PM

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

Dear Chief Antoine,

After much thought and reflection, I am writing to formally announce my retirement from my position with the Spring Lake Park Police Department, effective November 30, 2026.

Serving this department and community for the past 20 years has been one of the most rewarding experiences of my life. I am deeply grateful for the opportunities, challenges and accomplishments that have shaped my career and allowed me to grow both professionally and personally.

It has been a privilege to work alongside such talented officers, dedicated leadership as well as the supportive community. The relationships I have built and the memories I have made during my time here will always hold a special place in my heart.

As I prepare for this new chapter, I am committed to ensuring a smooth transition of my responsibilities and will gladly assist in any way possible before my departure.

Thank you for your support, guidance and friendship throughout my 20 years of service. I am proud of what we have achieved together and will always look back on my time with the Spring Lake Park Police Department, and the City of Spring Lake Park, with gratitude and pride.

I wish the Spring Lake Park Police Department continued success in the years ahead.

Sincerely,

A handwritten signature in cursive script that reads "Karen Fiske #210". The signature is written in dark ink and is positioned above the printed name and title.

Sergeant Karen Fiske #210
Spring Lake Park Police Department



Memorandum

Date: October 5, 2026

To: Mayor and City Council

From: Joshua Antoine
Chief of Police

Re: Authorization to reopen the testing process for a Police Officer position.

Mayor and City Council Members,

With the upcoming retirement of Sergeant Karen Fiske, I am requesting approval to reopen the hiring process for the Police Department. This position would be in anticipation of the vacancy her retirement will leave in November.

With Council approval, we would begin advertising the open position, accepting applications, and conducting interviews to identify top candidates.

Thank you for your consideration of this request.

I am happy to provide additional details or answer any questions the Council may have.

Thank you,

Chief Antoine



Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000
Minneapolis MN 55402-2314

September 29, 2026

Mr. Daniel Buchholtz, Administrator City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2026 Street Improvements Project
Project No. 193807587
Contractor's Request for Payment No. 1

Dear Dan:

Attached for city approval is Contractor's Request for Payment No. 1 for the 2026 Street Project. The prime Contractor on this project is ASTECH.

This request includes payment for most of the work including the paving. Pavement markings and verification of final quantities will be covered under a future payment request.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. If the City wishes to approve this request, then payment should be made to ASTECH in the amount of \$374,116.77.

Please execute the payment request document. Keep one copy for your records, forward a copy to ASTECH and return one copy to me.

Feel free to contact Phil Gravel or me if you have any questions.

Sincerely,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in black ink, appearing to read "Nate Drews", written in a cursive style.

Nate Drews, PE

Attachment



Owner:	City of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, MN 55432	Date:	September 29, 2026
For Period:	9/1/2026 to 9/29/2026	Request No:	1
Contractor:	ASTECH, 8348 Ridgewood Rd., St. Joseph, MN 56374		

CONTRACTOR'S REQUEST FOR PAYMENT
2026 STREET IMPROVEMENTS PROJECT
STANTEC PROJECT NO. 193807587

SUMMARY

1	Original Contract Amount		\$	423,553.70
2	Change Order - Addition	\$	0.00	
3	Change Order - Deduction	\$	0.00	
4	Revised Contract Amount		\$	423,553.70
5	Value Completed to Date		\$	393,807.12
6	Material on Hand		\$	0.00
7	Amount Earned		\$	393,807.12
8	Less Retainage 5%		\$	19,690.35
9	Subtotal		\$	374,116.77
10	Less Amount Paid Previously		\$	0.00
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	1	\$	374,116.77

Recommended for Approval by:

STANTEC

Drews, Nathan

Digitally signed by Drews, Nathan
DN: CN="Drews, Nathan", OU=Internal,
OU=users, OU=stantec, DC=corp, DC=ads
Reason: I have reviewed this document
Date: 2026.09.29 14:57:33-05'00"

9/29/2026

Approved by Contractor:

ASTECH

Approved by e-mail

Approved by Owner:

CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID							
1	MOBILIZATION	LS	1	19500.00	1	1	\$19,500.00
2	TRAFFIC CONTROL	LS	1	2750.00	1	1	\$2,750.00
3	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	270	4.00	177	177	\$708.00
4	SAWING BIT. PAVEMENT (FULL DEPTH)	LIN FT	4400	2.64	1919	1919	\$5,066.16
5	REMOVE CURB & GUTTER OR CROSS GUTTER	LIN FT	1140	9.13	1230	1230	\$11,229.90
6	REMOVE CONCRETE VALLEY GUTTER OR SIDEWALK	SQ FT	750	3.08	352	352	\$1,084.16
7	REMOVE BITUMINOUS PAVEMENT (FOR PATCH)	SQ FT	9710	0.91	4468.36	4468.36	\$4,066.21
8	BITUMINOUS BASE PATCH SPECIAL (3.0-INCHES)	SQ FT	9710	3.03	4468.36	4468.36	\$13,539.13
9	MILL BITUMINOUS SURFACE (2.0-INCHES)	SQ YD	17620	1.43	17620	17620	\$25,196.60
10	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1100	3.00	1295	1295	\$3,885.00
11	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	2120	91.04	2036.77	2036.77	\$185,427.54
12	ADJUST VALVE BOX (WITH NEW TOP SECTION)	EACH	2	490.60	1	1	\$490.60
13	ADJUST MH FRAME & RING CASTING	EACH	12	871.20	14	14	\$12,196.80
14	ADJUST CB FRAME & RING CASTING	EACH	15	605.00	12	12	\$7,260.00
15	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	750	30.80	738	738	\$22,730.40
16	CONCRETE DRIVEWAY CROSS GUTTER	LIN FT	400	28.00	492	492	\$13,776.00
17	7-INCH CONCRETE VALLEY GUTTER	SQ FT	750	11.66	332	332	\$3,871.12
18	4-INCH CONCRETE VALLEY GUTTER	SQ FT	60	11.66	65	65	\$757.90
19	EROSION AND SEDIMENT CONTROL	LS	1	3300.00	1	1	\$3,300.00
20	5" LOAM TOPSOIL, SEED, FERTILIZER, & HYDROMULCH	SQ YD	270	22.55	221.93333	221.93333	\$5,004.60
21	4-INCH DOUBLE SOLID LINE, YELLOW - PAINT	LIN FT	3700	0.35			\$0.00
22	4-INCH SOLID LINE, WHITE - PAINT	LIN FT	4000	0.20			\$0.00
23	2x3 CATCH BASIN RECONSTRUCTION	LS	1	5475.00	1	1	\$5,475.00
24	27-INCH CATCH BASIN RECONSTRUCTION	LS	1	6100.00	1	1	\$6,100.00
25	PAVEMENT MESSAGE PAINT	EA	3	80.00			\$0.00
	TOTAL BASE BID						<u>\$353,415.12</u>
ALTERNATE 1 -WESTWOOD RD. EDGE MILL AND OVERLAY:							
26	BITUMINOUS WEAR MILL AND PATCH SPECIAL (1.5-INCHES)	SQ FT	30600	1.32	30600	30600	<u>\$40,392.00</u>
	TOTAL ALTERNATE 1 -WESTWOOD RD. EDGE MILL AND OVERLAY:						<u>\$40,392.00</u>
	TOTAL BASE BID						\$353,415.12
	TOTAL ALTERNATE 1 -WESTWOOD RD. EDGE MILL AND OVERLAY:						<u>\$40,392.00</u>
	WORK COMPLETED TO DATE:						<u>\$393,807.12</u>

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
STANTEC PROJECT NO. 193807587
CONTRACTOR ASTECH

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	09/01/2026	09/29/2026	374,116.77	19,690.35	393,807.12

Material on Hand

Total Payment to Date		\$374,116.77	Original Contract	\$423,553.70
Retainage Pay No. 1		19,690.35	Change Orders	
Total Amount Earned		\$393,807.12	Revised Contract	\$423,553.70



City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432
763-784-6491

Contractor's Licenses October 5, 2026

Roofing Contractor

Reflective Energy Solutions

Tree Contractor

MSP Outdoor Services



City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432
763-784-6491

Sign Permit
October 5, 2026

Sign Permit

Nashmi

8299 University Ave



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

JOB ADDRESS: 8299 University Ave NE Spring Lake Park, MN 55432

APPLICANT INFORMATION:

Name: Zean Abdallah / NASHMI MN LLC
Address: 11761 Arnold Palmer Ct, Blaine, MN 55449
Email: mn.nashmi@gmail.com Phone: (763) 807-1743
☐ New Construction
☐ Remodel
☐ Word Change

CONTRACTORS INFORMATION:

Please Note: Contractors must be licensed with the City of Spring Lake Park

Name: Zaid Alhazinah / Quick Sign Services
Address: 15545 S 71st CT #101, Orland Park, IL 60462
Email: permits@quicksignservices.com Phone: 708-737-1991
State License #: N/A - City sign contractor license pending Expiration Date:

DESCRIPTION OF WORK TO BE COMPLETED:

Install three wall signs per attached drawings using existing electrical. No new electrical work will be performed.

Square Footage of front of Building (Length X Width): 10,000
Square Footage of all existing signs (Length X Width): 1664 sq ft
Square footage of proposed sign or signs (Length X Width): 98 sq ft + 98 sq ft = 196 sq ft Building signs

IS AN ELECTRICAL PERMIT REQUIRED? Yes ☐ No ☒

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park, MN:

- To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the permit.
- To authorize and direct the City of Spring Lake Park to remove said sign & structure, at the expense of the applicant, where maintenance is not furnished, but only after hearing and after notice of sixty (60) days, specifying the maintained required by the City.
- To provide any other additional information which may be required by the Building Inspection Department.

⇒ Applicant Signature: Zaid Alhazinah Date: 9/28/2026



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

REQUIREMENTS:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right of way and property lines. Said drawing to be prepared to scale.

Attach blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Include a drawing showing location and message on sign.

If you are not the owner of the property, include a **SIGNED** letter from the owner giving permission to erect the sign.

If the application is **NOT** fully completed, it will be denied at time of processing. Please verify that all necessary information is legible and plans are included with job cost estimates.

NOTE: All applications are due by noon on the Tuesday preceding the Council Meeting.

*****FOR OFFICE USE ONLY*****

Fee: \$295.00

Receipt Number: _____

Date of Approval: _____

Date of Issue: _____

Reason for Denial: _____

Existing
76' x 4 = 384' Pylon
36' x 2 = 72' Alton
36' x 2 = 72' pylon digital
64' x 2 = 128' pylon
8' = 8' Arming @ Hi Stakes Bar
664' Existing

3100' - 30%
664' - Existing
196' - proposed
2140' Remaining

Proposed
98' - building - \$75 + 58(1.25) = \$147.50
78' Building \$75 + 58(1.25) = \$147.50
295

EXISTING



16.9 ft H x 78.5 ft wide

PROPOSED



708.864.1239
708.737.1991
15545 S 71st Ct. #101
Orland Park, IL 60462
quicksignservices@gmail.com

Project:
Client/Business Name
NAHSMI

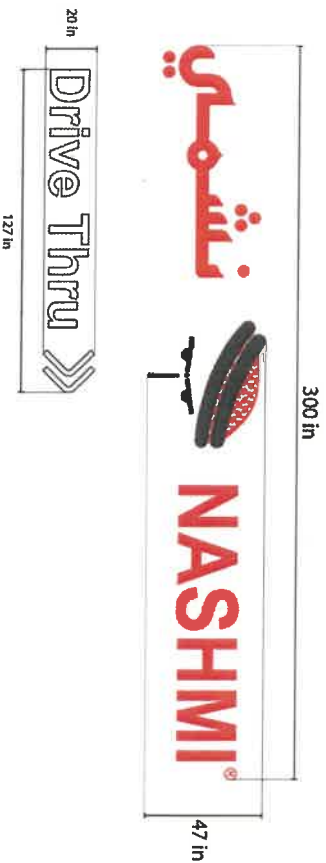
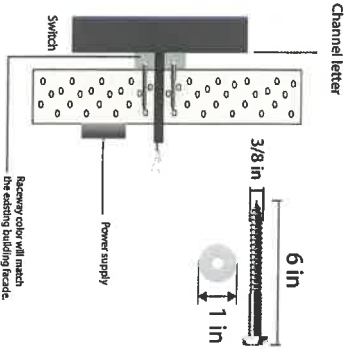
Project Description:
Exterior Wall Sign

Site Location:
8289 University Ave NE Spring Lake Park
MN 55432

Scale:
As Noted

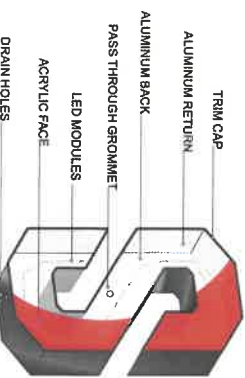
Mount:
Raceway-Mounted

Side view



115.54 sq ft

South-facing elevation



UL file no. E503901
Electric sign no. P09747066



Colors and materials depicted are for representation only and may vary slightly in final production.

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EXISTING

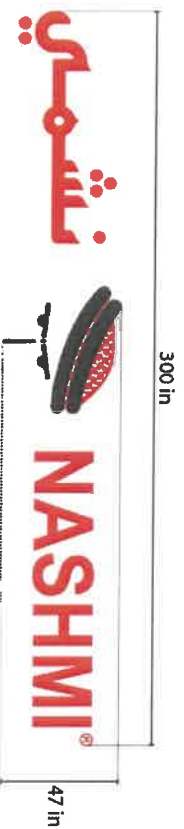
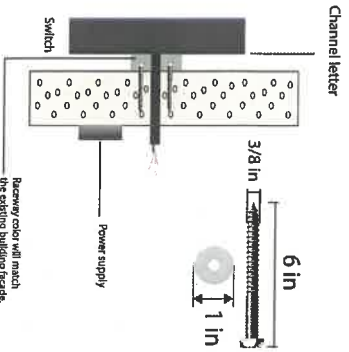


PROPOSED



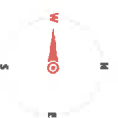
16.9 ft H x 50 ft wide

Side view



97.91 sq ft

West-facing elevation



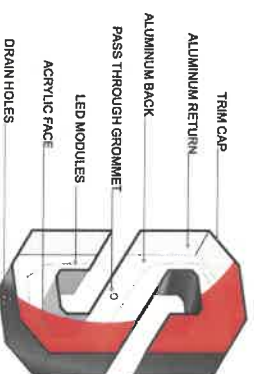
Project:
Client/Business Name
NAHSMI

Project Description:
Exterior Wall Sign

Site Location:
8299 University Ave NE Spring Lake Park
MN 55432

Scale:
As Noted

Mount:
Raceway-Mounted



UL file no. E503901
Electric sign no. P09747066

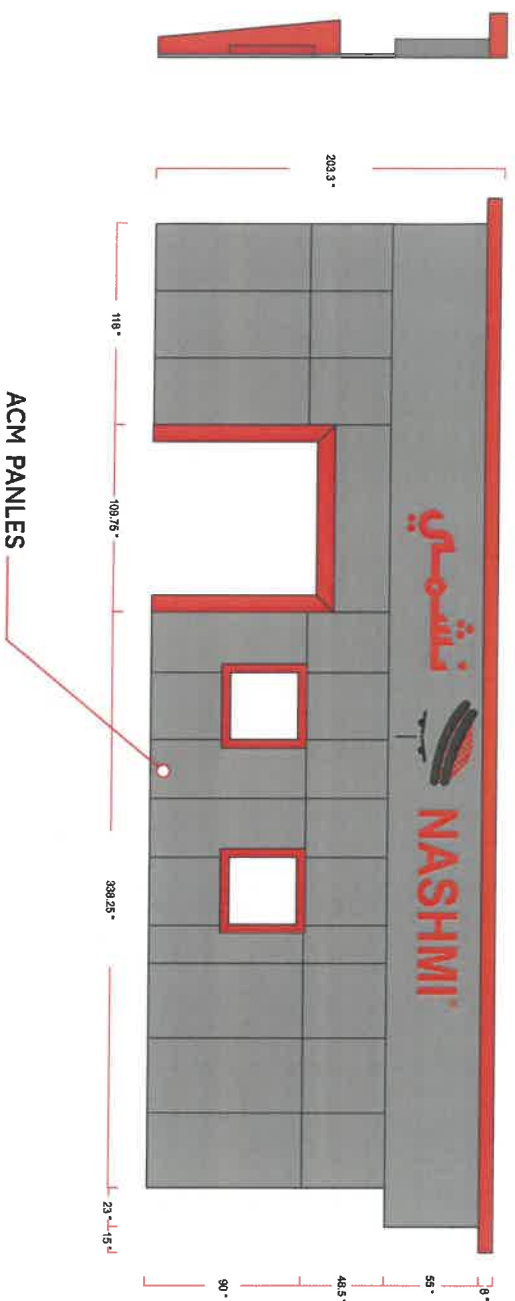


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PROPOSED



Project:
Client/Business Name
NASHMI

Project Description:
Exterior Wall Sign

Site Location:
8299 University Ave NE Spring Lake Park
MN 55432

Scale:
As Noted

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City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 784-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Code Enforcement Director/Building Official
RE: Code Enforcement Monthly Report for September 2026
DATE: September 30, 2026

The Spring Lake Park Code Enforcement department is the authority having jurisdiction for all fire, rental, property, nuisance, and zoning codes within Spring Lake Park.

In September, a total of 55 permits were issued, compared to 60 permits issued in September 2025. The breakdown of permits issued is as follows:

- Building: 22
- Fire Suppression & Alarm: 2
- Mechanical: 10
- Plumbing: 9
- Electrical: 9
- Zoning: 3

Code Enforcement conducted a total of 178 inspections during the month of September, consisting of:

- Building: 58
- Rental: 15
- Zoning: 1
- Nuisance: 98
- Electrical: 6

Additionally, 16 administrative citations were issued for non-compliance.

We are almost ready to begin demolition of the Terrace Park warming house. It has taken quite a bit of coordination to get CenterPoint Energy and Xcel Energy scheduled to disconnect the utilities, along with completing the required asbestos testing. Both utility companies have now completed their work, and all asbestos testing results came back negative.

We have been working with Spring Lake Park High School staff to obtain the required documentation for the building permit. Unfortunately, all work associated with the new stadium scoreboard has already been completed. This raises significant concerns, as the footings were excavated and poured without the required inspection taking place.

The next steps will include obtaining all required permit documents, engineered plans, and supporting documentation for the scoreboard and foundation. Because the footings were poured without inspection, the school and contractor will also need to provide acceptable documentation verifying the footing size, depth, reinforcement, and overall compliance with the approved plans and applicable code requirements. If adequate documentation cannot be provided, additional verification may be required before the building permit and final inspection can be approved.

Construction Update:

1313 Osborne Rd #120 – The Grey Area (Cannabis Cultivation) the building permit has been issued. No inspections yet.

8299 University Ave – Nashmi Restaurant. Rough-In inspections have started coming in.

7777 Highway 65 #C – Event Center. Still working on their CUP paperwork. All Rough-In inspections have been completed.

In September of 2026, I also attended the following appointments:

- City Council meeting on September 7th.
- Department head meeting September 8th.
- Terrace Park Meeting September 24th.
- Planning Commission September 28th.

This concludes the Code Enforcement monthly report for September 2026. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer
Date: August 17, 2026
Subject: Ordinance No. 512 – Secondary School Stadium Video Displays

The City Council is asked to consider Ordinance No. 512, an ordinance amending Chapter 16 of the Spring Lake Park City Code to establish regulations for secondary school stadium video displays.

The need for the ordinance arose following installation of a new video scoreboard at Spring Lake Park High School. The City's existing regulations for dynamic displays were developed primarily for electronic message signs viewed from public streets and do not adequately address the operational characteristics of a stadium video display. Stadium displays are intended to provide scoring information, event information, live video, instant replay, player introductions and other visual content for spectators attending an athletic or school event. At the same time, their size, brightness, changing images and evening operation can create impacts for nearby residential properties.

Ordinance No. 512 creates a separate regulatory framework intended to accommodate the legitimate operational needs of a secondary school stadium while providing objective standards to protect surrounding residential properties and public safety. The ordinance also prevents a stadium display from being operated as a general outdoor advertising platform.

Proposed Regulations

The ordinance defines a secondary school stadium and stadium video display and establishes specific eligibility, dimensional, operational, lighting and enforcement standards.

A stadium video display would be allowed only as an accessory structure to a lawful secondary school use and only within a qualifying secondary school stadium. No more than one stadium video display would be permitted on a secondary school campus. The illuminated display face must be oriented primarily toward the competition field and spectator seating and located and designed to minimize visibility and illumination from nearby residential property and public streets. The illuminated face must be at least 150 feet from residential property located in front of or beside the display, while the rear and sides of the display must remain opaque and non-illuminated.

The maximum overall height of the display and sign apparatus would be 45 feet, with a maximum width of 35 feet. The dynamic video area would be limited to 650 square feet and the total copy and graphic area, including permanent identification and sponsor panels, would be limited to 900 square feet.

Operation would generally be limited to authorized stadium events. The display may begin operating no earlier than 60 minutes before an event and generally must cease operation no later than 30 minutes after the event. The display must normally be turned off by 10:00 p.m. Limited operation

may continue for an event extending beyond that time, subject to additional restrictions, with dynamic operation ending no later than 10:30 p.m. The ordinance also prohibits strobing, blinking, rapid full-screen flashing and similar effects and limits testing outside of authorized events.

The ordinance establishes maximum brightness levels of 5,000 nits during daylight hours and 1,000 nits during nighttime hours. These limits are regulatory ceilings and do not create a right to operate at those levels. The display must include an ambient-light sensor and automatic dimming controls, and the City must approve the maximum authorized nighttime setting. The ordinance also limits total illumination attributable to the stadium video display, stadium lighting and other campus exterior lighting operated in connection with an event to 0.5 foot-candle at residential property lines. The City may require a lower brightness setting if field measurements, observations, complaint investigations or other credible evidence demonstrate that additional reduction is necessary to comply with the ordinance.

Applications would be required to include a site plan, scaled elevations, manufacturer specifications, a photometric plan prepared by a qualified lighting professional, an operating plan, structural plans and other information necessary to demonstrate compliance. The City may also require independent professional review at the applicant's expense. Property owners within 350 feet of the secondary school stadium would receive mailed notice before City Council consideration of a new or materially amended sign permit.

The ordinance contains ongoing compliance, testing and enforcement provisions. The owner must document that required brightness settings, dimming controls and malfunction safeguards are properly programmed before regular operation. The City may investigate supported complaints, require professional testing, direct that brightness be reduced or the display shut off, and suspend dynamic operation following repeated substantiated violations.

Previously Installed Display

Because the Spring Lake Park High School display was installed before adoption of the ordinance and before all required City approvals were obtained, the ordinance specifically provides that its prior installation does not establish a vested right or legalize the display. The School District must obtain all permits and approvals required by law and demonstrate compliance with the amended City Code before the dynamic or luminous portion of the display may be placed into regular operation.

The School District will also be required to obtain the necessary building and sign permits. Because the structure was installed before the required permits were issued, the City's standard doubled permit fees will apply. The Building Official will require sufficient documentation to verify that the installed structure, including its foundations, complies with applicable building code requirements.

Planning Commission Review

The Planning Commission conducted a public hearing on Ordinance No. 512 on September 28, 2026. The Commission discussed the proposed operational and lighting standards, the effect of the display on nearby residential properties, the permitting history of the existing display and the requirement that the School District demonstrate structural and code compliance.

The Commission also discussed whether the display should be available for use during private rental events held at the stadium. Commissioners noted that stadium rentals are an established School District activity and provide revenue to the District. Following discussion, the Commission unanimously amended the proposed ordinance to remove private rentals from the activities excluded from the definition of an authorized stadium event. As amended, an "authorized stadium event" includes a private rental event authorized by the School District and conducted within the secondary school stadium. Practices, rehearsals, camps, classroom activities and routine maintenance and testing remain excluded.

The Planning Commission ultimately voted 5-0 to recommend approval of Ordinance No. 512, as amended.

Staff Analysis

Staff believes the ordinance establishes an appropriate regulatory framework for a type of sign that is substantially different from the City's conventional electronic message signs. Rather than attempting to regulate the stadium display through standards designed for highway-oriented commercial signs, the ordinance establishes objective requirements specifically addressing its location, dimensions, brightness, hours of operation, event-related use and impacts on neighboring residential properties.

The ordinance also provides the City with continuing oversight. Maximum brightness and dimensional standards are ceilings rather than entitlements, and the City retains the ability to require lower brightness, additional shielding, testing or other reasonable measures when warranted by actual conditions. The ordinance further establishes a clear complaint investigation and enforcement process if the display does not operate in compliance with the approved standards.

Staff believes the Planning Commission's amendment regarding private rentals is reasonable. A rental event authorized by the School District and conducted within the stadium is more comparable to other authorized stadium activities than to general commercial operation of the display. The ordinance continues to prohibit leasing or making the display available to a third party for use as a general outdoor advertising platform.

Recommendation

Staff recommends that the City Council approve Ordinance No. 512, as recommended by the Planning Commission.

Recommended Motion: Motion to approve Ordinance No. 512, an ordinance amending Chapter 16 of the Spring Lake Park City Code relating to secondary school stadium video displays.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

**SPRING LAKE PARK
ORDINANCE 512**

**AN ORDINANCE AMENDING CHAPTER 16 OF THE SPRING LAKE PARK CITY
CODE RELATING TO SECONDARY SCHOOL STADIUM VIDEO DISPLAYS**

WHEREAS, video displays serving permanent secondary school stadiums have operational characteristics that differ from electronic message signs intended primarily for viewing from public streets; and

WHEREAS, large luminous displays may affect nearby residential property through direct visibility, illumination, glare, changing images, late-evening operation and reflected light; and

WHEREAS, the City Council finds that secondary school stadium video displays may be allowed subject to objective limits on their number, location, size, height, brightness, hours, manner of operation, testing and enforcement, together with independent technical review and continuing verification, in order to protect nearby residences, preserve traffic safety and prevent their use as general outdoor advertising platforms.

NOW THEREFORE, be it ordained by the Council of the Spring Lake Park, in the State of Minnesota, as follows:

SECTION 1: **AMENDMENT** “16.24.010 Definitions - Signs And Billboards” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

A M E N D M E N T

16.24.010 Definitions - Signs And Billboards

For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

AUTHORIZED STADIUM EVENT. A scheduled interscholastic athletic contest, school-sponsored athletic tournament, commencement ceremony, other school-sponsored event open to spectators, or a private rental event authorized by the school district and conducted within a secondary school stadium. The term does not include practices, rehearsals, camps, classroom activities or routine maintenance and testing.

BILLBOARD. See definition of **SIGN, OFF-PREMISE**.

BUILDING. Any structure erected for the support, shelter, or enclosure of persons, animals, chattels, or moveable property of any kind.

DYNAMIC DISPLAY. Any characteristics of a sign that appear to have movement or that appear to change, caused by any method other than physically removing and replacing the sign or its components, whether the apparent movement or change is in the display, the sign structure itself, or any other component of the sign. This includes a display that incorporates a technology or method allowing the sign face to change the image without having to physically or mechanically replace the sign face or its components. This also includes any rotating, revolving, moving, flashing, blinking, or animated display and any display that incorporates rotating panels, LED lights manipulated through digital input, "digital ink" or any other method or technology that allows the sign face to present a series of images or displays.

SIGN. Any publicly displayed, message-bearing device for visual communication or any attention-attracting device that is used primarily for the purpose of bringing the subject thereto to the attention of the public.

SIGN APPARATUS. The structure upon which any sign is actually placed or erected.

SIGN, DIRECTIONAL. A sign, the primary function of which is to provide locational directions.

SIGN, FLASHING. Any illuminated or luminous sign on which the artificial light or color is not maintained at a constant intensity or color when the sign is in use except for that portion of a sign providing public service information such as time, weather, date, temperature, or similar information. A **FLASHING SIGN** is one that is programmed to flash in either text or graphic more frequently than every three seconds.

SIGN, FREE-STANDING. A sign which is not attached to any part of a building and which is rather supported by upright braces or posts placed in the ground.

SIGN, ILLUMINATED. Any sign upon which artificial light is directed.

SIGN, LUMINOUS. Any sign which has its own self-generated light.

SIGN, NON-COMMERCIAL. A sign which does not advertise products, goods, businesses, or services and which expresses an opinion or other point of view.

SIGN, OFF-PREMISE. A sign located off the premises where the advertised product, service, merchandise, or message is located, manufactured, sold, offered, distributed, or made available to the public.

SIGN, PORTABLE. A sign so designed as to be moveable from one location to another and not permanently attached to the ground or any immobile structure. A **PORTABLE SIGN** may consist of a mobile structure such as a semi-truck trailer or other device whose primary function during a specific time period is to serve as a sign structure.

SIGN, PROJECTING. A sign which is affixed to the wall of a building and extends outward from the building.

SIGN, TEMPORARY. A sign which is erected or displayed for a limited period of time. This includes items such as banners, pennants, flags of other than a political jurisdiction, beacons, sandwich or curb signs, balloons or other air or gas filled figures.

SIGN, WINDOW. A sign which is painted upon the glass portions of doors and windows of a business or is a sign placed within the door or window of a business.

QUALIFIED LIGHTING PROFESSIONAL. A licensed professional engineer with documented experience in photometric analysis or an individual holding a nationally recognized professional lighting credential who is independent of the display manufacturer, vendor, installer, owner and operator.

SECONDARY SCHOOL CAMPUS. One or more contiguous parcels under common ownership or control on which a lawful public or private school serving any of grades 9 through 12 is operated.

SECONDARY SCHOOL STADIUM. A permanent outdoor athletic facility located on a secondary school campus that contains a regulation competition field, fixed spectator seating for at least 500 persons, a permanent press box and permanent athletic-field lighting.

STADIUM VIDEO DISPLAY. A permanent luminous sign and associated sign apparatus located outdoors or viewable from outdoors, within a secondary school stadium, oriented primarily toward the competition field and spectator seating, and used for scoring information, event information, live event video, replay and other visual displays authorized by SLPC 16.24.082. A stadium video display is a dynamic display, except that it is regulated by SLPC 16.24.082.

SECTION 2: AMENDMENT “16.24.040 Construction And Maintenance; Standards” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

16.24.040 Construction And Maintenance; Standards

In order for an applicant to receive and retain a permit for a sign, the following conditions must be met and maintained.

- A. When a sign is illuminated or luminous, any illumination therefrom, or a beam of light directed thereon, shall not shine directly upon any residence or onto any public streets.
- B. No sign structure shall contain more than four exposed beams.
- C. No projecting sign shall extend more than 16 inches from any building wall nor more than six feet above the roof line.
- D. No sign or sign structure may remain erected unless it is erected, maintained, and repaired in accordance with the Uniform Building Code, State Electrical Code, and the

general construction requirements of the city. All signs must remain in good repair and in safe condition.

- E. No part of any sign shall project over or beyond the property line of the property upon which it is located.
- F. The following setback, distance, and other requirements shall be observed:
 - 1. Any sign displayed on the premises where the advertised message, service, merchandise, or product is made, sold, distributed, or offered shall not be closer to a public right-of-way than three feet nor closer than five feet from any other property line;
 - 2. Any sign displayed off the premises where the advertised message, service, merchandise, or product is made, sold, distributed, or offered shall not be closer than 30 feet to a front yard property line or public right-of-way. In addition, the sign shall not be closer than five feet to the side property lines and back property lines of the property;
 - 3. Off-premises directional signs may be erected without conforming with the requirements of Paragraphs F,2 and H as long as the directional signs do not exceed 32 square feet in size and as long as the sign does not violate any of the terms contained in SLPC 16.24.060;
 - 4. The minimum setback from any intersection for off-premises signs shall be 500 feet;
 - 5. No off-premises sign or structure shall be located within 500 feet of a residential district, park, playground, school, governmental building, or building used for religious purposes;
 - 6. An off-premises sign or structure shall be considered the principal use of a site. If another use or structure is added to the site, the off-premises sign must be removed; and
 - 7. Off-premises signs or structures shall be permitted only on property which is zoned commercial or light industrial.
- G. On-premises signs shall not exceed 30% of the square footage of the front of the building. No off-premises sign shall exceed 750 square feet. If a stand alone building has less than 400 square foot frontage, up to 400 square feet frontage may be used for purposes of determining the maximum sign size.
- H. There shall be at least 1,000 feet distance between the location of off-premises signs on the same side of the highway.
- I. No free-standing sign shall be higher than 25 feet from the ground level of the land upon which the sign has been erected, except for a stadium video display, as defined by this Chapter, that complies with SLPC 16.24.082. An applicant may apply for a variance from this height limitation in accordance with ~~in a case where an extreme hardship is caused by the particular physical characteristics of the land. The variance shall be applied for in the manner outlined in~~ SLPC 16.60.040.

SECTION 3: **ADOPTION** “16.24.082 Stadium Video Displays” of the Spring Lake Park Municipal Code is hereby *added* as follows:

ADOPTION

16.24.082 Stadium Video Displays*(Added)*

A. Purpose. This section establishes performance standards for a stadium video display serving a secondary school stadium. Its purpose is to accommodate the functional needs of a secondary school stadium while protecting nearby residential property, preventing traffic distraction and ensuring that the display does not operate as a general outdoor advertising sign.

B. Eligibility and location.

1. A stadium video display is permitted only as an accessory structure to a lawful secondary school use, only within a secondary school stadium as those terms are defined in SLPC 16.24.010, and only after approval of a permanent sign permit by the City Council under SLPC 16.24.030.
2. No more than one stadium video display is permitted on a secondary school campus.
3. The display face must be oriented primarily toward the competition field and fixed spectator seating. Its location, elevation, tilt, shielding and viewing angle must minimize visibility and illumination from residential property and public streets to the greatest extent practicable while maintaining reasonable visibility for participants and spectators within the stadium.
4. The illuminated face of a stadium video display must be located at least 150 feet from any parcel that is zoned or lawfully used for residential purposes and is located in front of or to the side of the illuminated face, as shown on the approved site plan. This setback does not apply to a residential parcel located behind the display. The rear and sides of the display must be opaque and nonilluminated.

C. Dimensional standards.

1. The maximum overall height of the stadium video display and its sign apparatus is 45 feet, measured vertically from the lowest point of finished grade adjoining the sign apparatus to the highest point of the display, structure, cabinet, identification panel, speaker, decorative element or other attached component, whichever is highest.
2. The maximum width of the stadium video display and its sign apparatus is 35 feet.
3. The dynamic video display area may not exceed 650 square feet.
4. The total copy and graphic area, including the dynamic video display, permanent identification panels, sponsor panels and any other message-bearing surface, may not exceed 900 square feet.
5. Dynamic display area is measured by the smallest rectangle enclosing the illuminated pixels. Total copy and graphic area is measured by the smallest rectangle or combination of rectangles enclosing each message-bearing surface. Structural supports located entirely below the message-bearing surfaces are not included in copy and graphic area.

D. Hours and manner of operation.

1. Except for testing permitted by Paragraph D,7, a stadium video display may operate only in connection with an authorized stadium event, beginning no earlier than 60 minutes before the scheduled start and ending no later than 30 minutes after the event concludes. All authorized stadium events must be conducted within a reasonable and finite period of time.
2. The display must be turned off by 10:00 p.m. If an authorized stadium event that began before 9:00 p.m. continues beyond 10:00 p.m., the display may remain in operation until 30 minutes after the event concludes, but in no event later than 10:30 p.m. After 10:30 p.m., only static, non-advertising scoring and event-status information may remain illuminated, at the lowest approved nighttime setting that permits the information to be read within the stadium. In the event of illumination of static, non-advertising and event-status information after 10:30 p.m., all such displays must be turned off no later than 15 minutes after the event concludes.
3. Live video, instant replay, player introductions, scoring animations and other displays involving motion may be shown beginning 60 minutes before the scheduled start and ending no later than 30 minutes after the official conclusion of an authorized stadium event, but in no event after 10:30 p.m. At all other authorized operating times, each image must be static, complete in itself and displayed for at least 20 seconds. Transitions between static images must be instantaneous and without special effects.
4. Strobing, blinking, rapid full-screen flashing, scrolling, traveling effects and displays that imitate or resemble an emergency vehicle, traffic-control device or official warning signal are prohibited at all times.
5. The display may not be leased or made available to a third party for operation as a general outdoor advertising platform. Sponsor acknowledgments may be displayed only during the authorized operating period established by this paragraph and are included in the regulated copy and graphic area.
6. Any sound system incorporated into or operated with the display may be used only in connection with an authorized stadium event and must comply with SLPC 16.28.010 and all other applicable noise regulations.
7. Illuminated testing and maintenance outside an authorized stadium event may occur only between 8:00 a.m. and 8:00 p.m., for no more than 30 consecutive minutes and no more than 60 total minutes in one day. Routine illuminated testing may occur on no more than two days in a calendar month. The two-day limitation does not apply to testing directed by the City, repair of equipment, investigation of a reported malfunction or investigation of a complaint. Planned testing after sunset requires at least 48 hours' prior notice to the Administrator, Clerk/Treasurer or designee. Nonilluminated diagnostics are not subject to this clause.

E. *Brightness, illumination and glare.*

1. The display may not exceed 5,000 nits during daylight hours or 1,000 nits between one-half hour before sunset and one-half hour after sunrise. These values are absolute maximums and do not create a right to operate at those levels.

2. The display must be equipped with a functioning ambient-light sensor and automatic dimming controls that continuously adjust brightness according to ambient conditions. The maximum authorized nighttime setting must be approved by the City, password protected and inaccessible to routine event operators. Manual override may be used only to reduce brightness or temporarily shut off the display.
3. At any residential property line, the total illumination attributable to the stadium video display, stadium lighting and other exterior lighting operated in connection with a stadium event may not exceed five-tenths (0.5) foot-candle. Compliance must be determined with the display showing a full-white image at its maximum authorized nighttime setting and with stadium lighting and other controllable exterior lighting operating at the maximum settings authorized for nighttime event use. To exclude illumination from streetlights, neighboring properties and other sources not under the owner's control, a baseline reading must be taken at the same location with the display, stadium lighting and other controllable exterior lighting on the secondary school campus turned off. The baseline reading must be subtracted from the event-condition reading to determine the total illumination attributable to the secondary school campus. For a vertical reading, the meter must be held approximately five feet above finished grade with the sensor facing the stadium. For a horizontal reading, the meter must be positioned at the same location with the sensor facing upward. The total campus-attributable illumination must comply with the 0.5-foot-candle limit for both readings.
4. Regardless of measured illumination, the display may not cast concentrated direct illumination into a dwelling or produce discomfort or nuisance glare that materially interferes with sleep, ordinary use of residential property, visual performance or visibility for a person of normal sensitivity. Visibility of the display face, standing alone, is not a violation.
5. The City may establish or require a brightness setting below the numerical maximums when field measurements, direct observation, complaint investigation or other credible evidence demonstrates that a lower setting is necessary to comply with this paragraph or SLPC 16.28.010.
6. Visibility of the illuminated face of a compliant stadium video display does not, by itself, constitute a prohibited direct view of a light source under SLPC 16.28.010 Paragraph B,3,d. This clause does not exempt the display from any illumination, glare, nuisance, traffic-safety or other requirement of this title.
7. Vegetation may be approved as supplemental screening but may not be the principal means of meeting a brightness, illumination, glare or orientation standard. Any approved vegetative screen must provide year-round opacity and be maintained for the life of the display.
8. The maximum dimensions and brightness levels stated in this section are regulatory ceilings, not entitlements. The City Council may approve smaller dimensions, a lower brightness setting, additional shielding or other reasonable permit conditions supported by the application record and necessary to achieve compliance with this section.

E. Permit application and supporting information. In addition to the information required by SLPC 16.24.020 and any building or electrical permit requirements, an application for a stadium video display must include:

1. A site plan showing all property lines, zoning classifications, lawful residential uses, public streets, stadium improvements, display setbacks, the orientation and plane of the illuminated display face, and residential dwellings located within 500 feet of the display.
2. Scaled elevations showing the entire display and sign apparatus, finished grades, method of measuring height, dynamic display area and total copy and graphic area.
3. Manufacturer specifications identifying maximum and minimum brightness in nits, ambient-light sensors, automatic and manual dimming capabilities, horizontal and vertical viewing angles, operating controls and malfunction safeguards.
4. A photometric plan prepared and certified by a qualified lighting professional. The plan must model a full-white image at the proposed daytime and nighttime settings and show existing ambient illumination and the display's additional horizontal and vertical illumination at residential property lines and at the exterior facades and windows of residential dwellings within 500 feet of the display. A residential property located entirely behind the plane of the illuminated display face may be excluded from display-specific calculations if the rear and sides of the display are opaque and nonilluminated. Illumination reaching that property from stadium lighting or other campus lighting must still be included when applicable. The City Council may waive or reduce the photometric plan requirement upon finding, based on the display's location, orientation, proposed brightness settings and other available information, that sufficient information exists to reasonably evaluate compliance with this section. The Council may impose conditions on the waiver. A waiver does not relieve the owner of compliance with applicable illumination, glare or operating standards or limit the City's authority to require testing under Paragraph G.
5. An operating plan identifying authorized events, hours, permitted display modes, proposed daytime and nighttime settings, access controls, testing procedures, recordkeeping, complaint response procedures and the name and 24-hour contact information of a responsible operator authorized to dim or shut off the display.
6. Structural plans, wind load calculations, electrical plans and any other information required by the Building Official or Administrator, Clerk/Treasurer to determine compliance with this Code and applicable building code requirements.
7. The City may require independent professional review of submitted plans and specifications, to be completed at the cost of the applicant, and may require reasonable revisions necessary to demonstrate compliance with this section.
8. At least 10 days before City Council consideration of a new or materially amended sign permit, the City shall mail notice to the owners of property

within 350 feet of the secondary school stadium. The applicant shall provide the required ownership list and reimburse the City's reasonable notice costs. Failure of a property owner to receive notice does not invalidate the proceeding if the City made a good-faith effort to provide notice.

G. Compliance verification and testing.

1. Before regular operation, the owner shall provide documentation from the manufacturer, installer or other qualified representative confirming that the approved brightness settings, ambient-light sensor, automatic dimming controls, password protection and malfunction controls have been programmed and are operational. The owner shall maintain these features in working condition and provide documentation of their operation upon reasonable City request.
2. The City may investigate a supported complaint or other credible evidence of noncompliance by conducting observations, reviewing operating records or taking light measurements. The owner shall reasonably cooperate with the investigation, including providing access to the display controls and operating the display with a full-white image or turning the display off when necessary for testing.
3. Field measurements must follow the procedure established in Paragraph E.3 and include horizontal and vertical readings at the nearest potentially affected residential property lines. The City may require measurements at other locations and, where lawful access is available, at representative residential facades and windows.
4. When an investigation reasonably indicates possible noncompliance, produces inconclusive or disputed results, or requires specialized expertise, the City may require testing by a qualified lighting professional acceptable to the City. The owner shall be responsible for all costs associated with testing, professional review, documentation and corrective work required under this section, including reimbursement of reasonable costs incurred by the City.
5. If testing or other credible evidence establishes that the display exceeds an approved brightness setting, exceeds the illumination limit, produces prohibited glare or otherwise violates this section, the owner shall immediately reduce the brightness, modify the operation or turn off the display as directed by the City. The City may establish a lower maximum authorized nighttime setting when necessary to achieve compliance.
6. The maximum authorized nighttime setting may not be increased without prior written City approval. The City may require additional documentation or testing following a proposed increase, a supported complaint, a change in equipment or software affecting light output, replacement of display modules, alteration of the display or other credible evidence of noncompliance.

H. Operating records and inspection.

1. The owner must retain system-generated records of operating dates, times and brightness settings when available and must maintain a supplemental log identifying the associated authorized stadium event and any manual override,

- malfunction, complaint or corrective action.
- 2. Records required by this paragraph must be retained for at least two years and provided to the City upon request.
- 3. Upon reasonable notice, the owner must provide the City access to the display controls, settings and records necessary to verify compliance. Nothing in this clause authorizes entry into a nonpublic area without consent, an administrative warrant or other lawful authority.

I. *Malfunction, violations and suspension.*

- 1. The display must be designed and programmed to freeze in one static position or shut off if a malfunction occurs. The owner or operator must immediately discontinue any noncompliant display when notified by the City.
- 2. The Administrator, Clerk/Treasurer or designee may order the dynamic or luminous portion of the display temporarily shut off when it is malfunctioning, exceeds an approved brightness setting, violates the hours or display-mode limitations, or creates an immediate traffic-safety, public safety or neighborhood-lighting concern. Static, nonluminous scoring information may continue if it can be operated independently, safely and lawfully.
- 3. Unless immediate shutdown is required under Paragraph I.2, the City shall provide written notice identifying the violation and a reasonable period for correction. Failure to correct the violation constitutes grounds for suspension or revocation under SLPC 16.24.030.
- 4. Two or more substantiated violations within any 12-month period constitute grounds for the City Council to suspend dynamic operation and limit the display to static scoring functions for a period determined by the Council after notice and an opportunity to be heard.
- 5. These remedies are cumulative and do not limit any remedy otherwise available under this Code or state law.

J. *Relationship to other regulations.*

- 1. A stadium video display is governed by this section. If a provision of this section conflicts with another provision of SLPC Chapter 16, this section controls. Except as expressly modified by this section, all other applicable provisions of SLPC Chapter 16 remain in effect.
- 2. Approval under this section does not constitute approval of any variance, building permit, electrical permit, structural plan, land-use approval or other authorization required by law.
- 3. A material change in location, orientation, height, width, display area, light output, viewing angle, operating technology or manner of operation requires a new or amended sign permit before the change is made.

SECTION 4: AMENDMENT “16.28.010 Performance Standards” of the Spring Lake Park Municipal Code is hereby *amended* as follows:

AMENDMENT

16.28.010 Performance Standards

- A. *Intent.* It is the intent of this section to establish performance standards to minimize conflict between land uses, to preserve the use and enjoyment of property, protect property values and to protect the public health, safety and welfare. These standards shall apply to all uses of land and structures and are in addition to any requirements applying to specific zoning districts.
- B. *Standards.*
1. *Noise.*
 - a. Minn. Rules § 7030, as may be amended from time to time, is hereby adopted by reference as a minimum standard for noise. In addition, any use established must be so operated that no noise resulting from the use is noticeable above typically expected levels to a reasonable person beyond the boundaries of the lot line of the site on which the use is located. This standard shall not apply to incidental traffic, parking, loading, construction or normal maintenance operations. The city may also limit the hours of operation of outdoor noise if it is deemed necessary to reduce impacts on the surrounding neighborhood.
 - b. Noise levels measured at the adjoining property line of residential uses or residentially zoned property shall not exceed 55dBA during the hours of 10:00 p.m. to 7:00 a.m. and 60dBA during the hours of 7:00 a.m. to 10:00 p.m., with the highest one-minute equivalent noise level being no more than 75dB. A noise study conducted by a qualified professional may be required to establish existing ambient noise levels before development of a proposed use and actual noise levels after construction and operation of the proposed use.
 2. *Odor.* No use shall produce unreasonable or disturbing odors beyond the property line exceeding applicable regulations established by the Minnesota Pollution Control Agency.
 3. *Exterior lighting.*
 - a. Exterior lighting shall be designed and arranged to limit direct illumination and glare upon or into any contiguous parcel. Reflected glare or spill light shall not exceed five-tenths foot-candles as measured on the property line when abutting any residential parcel and one foot-candle on any abutting commercial or industrial parcel. Street lights installed in the public right-of-way shall be excepted from these standards. For a secondary school campus containing a stadium video display, compliance shall be measured in accordance with SLPC 16.24.082 Paragraph E.3.
 - b. Mitigative measures shall be employed to limit glare and spill light to protect neighboring parcels and to maintain traffic safety on public roads. These measures shall include lenses, shields, louvers, prismatic

- control devices and limitations on the height and types of fixtures. The city may also limit the hours of operation of outdoor lighting if it is necessary to reduce impacts on the surrounding neighborhood.
- c. No flickering or flashing lights shall be permitted, except as expressly allowed for a stadium video display under SLPC 16.24.082.
 - d. Direct, off-site views of the light source shall not be permitted except for globe and/or ornamental light fixtures approved in conjunction with a site and building plan and stadium video displays permitted under SLPC 16.24.082. Globe and ornamental fixtures shall only be approved when the applicant can demonstrate that off-site impacts stemming from direct views of the bulb are mitigated by fixture design and/or location. Visibility of the illuminated face of a stadium video display does not, by itself, constitute a prohibited direct view of a light source; however, the display remains subject to all illumination, glare, nuisance, public safety and traffic-safety standards of this Code.
 - e. The city may require submission of a ~~light distribution plan~~ lighting plan or photometric plan showing fixture locations, mounting heights, shielding, proposed hours of operation, calculated illumination levels at property lines and other information reasonably if deemed necessary to ensure compliance with the intent of this chapter.
4. *Glare.* ~~Glare, whether direct or reflected, such as from floodlights, spotlights, or high temperature processes, and as differentiated from general illumination, shall not be visible beyond the site of origin at any property line.~~ Direct or reflected glare from any use, structure, fixture, or illumination source may not create a sensation of brightness that causes annoyance, discomfort, decreased visual performance, or reduced visibility to a person of normal sensitivity on adjacent property or a public street. The mere visibility of a lighted fixture or illuminated surface does not, by itself, establish a violation; however, the fixture or surface remains subject to the illumination limits and other requirements of this section.
 5. *Vibration.* No use shall at any time cause earth vibrations perceptible beyond the limits of the property on which the operation is located.
 6. *Smoke and particulate matter.* No use shall produce or emit smoke, dust or particulate matter exceeding applicable regulations established by the Minnesota Pollution Control Agency.
 7. *Toxic or noxious matter.* No use or operation shall emit a concentration of toxic, noxious or corrosive matter across the property line which exceeds applicable regulations established by the Minnesota Pollution Control Agency.
 8. *Radiation.* No operation shall be conducted which exceeds the standards established by applicable regulations of the Minnesota Department of Health.
 9. *Hazard.* Every operation shall be carried on with reasonable precautions against fire and explosion hazards. All materials regulated in this section shall be utilized, stored, manufactured and handled in accordance with the Minnesota State Fire Code, as may be amended from time to time.
 10. *Heat and humidity.* No use shall produce any unreasonable, disturbing or

unnecessary emissions of heat or humidity beyond the property line which cause material distress, discomfort or injury to persons or ordinary sensitivity.

11. *Electromagnetic interference.* No use shall produce electromagnetic interference with normal radio or television reception in any residential district, or exceed applicable standards established by any applicable federal or state regulations.
12. *Liquid or solid waste.* All uses shall be subject to applicable regulations or the city governing discharge into a public storm or sanitary sewer, waterway or stream.

13. *Visual.*

- a. It is hereby affirmed as essential public policy that the appearance of this community is a proper matter for public concern and that all open spaces, buildings, signs, plantings, surfaces, and structures which may be seen are subject to the provisions of this title.
- b. All principal buildings other than single- and two-family homes shall be designed by a registered architect and shall be certified in accordance with the appropriate statutes of the state, including, but not limited to, the Minnesota State Building Code.. The application for a building permit shall be accompanied by exterior elevations of the proposed building which will adequately and accurately indicate the height, size, bulk, design, and the appearance of all elevations and a description of the construction and materials proposed to be used therein.

c. *Commercial districts.*

- (1) All structures in commercial districts shall have an exterior finish consisting of the following permitted materials:
 - (A) Brick
 - (B) Stone (natural or cementitious)
 - (C) Decorative concrete block or integral colored block
 - (D) Architectural glass
 - (E) Stucco (natural or artificial, including exterior insulated finishing systems (EFIS))
 - (F) Fiber cement siding
 - (G) Precast concrete
 - (H) Factory-finished metal paneling materials, as an exterior material for architectural trim
 - (I) Other comparable materials as approved by the Zoning Administrator.
- (2) The building design should exhibit architectural control which seeks to be creative and maximize building lines, shades and angles to maximize architectural uniqueness.
- (3) All buildings shall contain a concrete floor.
- (4) All buildings shall incorporate similar exterior materials on all sides of a building.

d. *Light industrial district.*

(1) All structures in the light industrial district shall have an exterior finish consisting of the following permitted materials:

(A) Materials listed in c(1) above.

(B) Based on building size, height, location and/or special use, the city may approve the use of factory-finished metal paneling materials or its equivalent for exterior wall surfaces provided such materials are used in conjunction with other materials listed above. Use of factory-finished metal paneling or its equivalent shall not exceed thirty five percent (35%) of the cumulative area of all building walls. The Council may approve a greater percentage, not to exceed sixty percent (60%) of the cumulative area of all building walls, provided the applicant demonstrates that the modification results in a better integration of the building with the surrounding area and will further the intent of this Section. Factory-finished metal paneling materials shall be used primarily on the rear wall and secondarily on the side and/or front wall.

(2) Building elevations and facades should include a variety of architectural features and building materials to provide visual interest and give each project a distinctive character. Any exterior building wall adjacent to or visible from a public street, public open space or abutting property may not exceed 50 feet in length without significant visual relief consisting of one or more of the following:

(A) The façade shall be divided architecturally by means of significantly different materials or textures; or

(B) Horizontal offsets of at least four feet in depth; or

(C) Vertical offsets in the roofline of at least four feet, or fenestration at the first floor level that is recessed horizontally at least one foot into the façade.

(3) All building shall contain a concrete floor.

e. *Prohibited materials.* Prohibited materials include face materials that rapidly deteriorate or become unsightly such as unfinished/non-pigmented structural concrete block, galvanized metal, sheet metal (either corrugated or plain), unglazed structural clay tile or common or back-up quality brick, or similar materials.

C. *Testing.* In order to assure compliance with the performance standards set forth above, the city may require the owner or operator of any permitted use to have made those investigations and tests as may be required to show adherence to the performance standards. Investigation and tests as are required to be made shall be carried out by an independent testing organization as may be agreed upon by all parties concerned, or if

there is failure to agree, by such independent testing organizations as may be selected by the city after 30 days' notice. The costs incurred in having the investigations or tests conducted shall be shared equally by the owner or operator and the city, unless the investigation and tests disclose non-compliance with the performance standards, in which event the entire investigation or testing cost shall be paid by the owner or operator. The procedure above stated shall not preclude the city from making any tests and investigations it finds appropriate, to determine compliance with these performance standards. Testing conducted under SLPC 16.24.082 Paragraph G, including testing of the stadium video display, stadium lighting and other campus exterior lighting, and all associated testing costs, shall be governed exclusively by SLPC 16.24.082 Paragraph G.

SECTION 5: PREVIOUSLY INSTALLED DISPLAYS. Nothing in this ordinance approves, legalizes or establishes a vested right for any stadium video display installed before the effective date of this ordinance. Every such display must obtain all permits and approvals required by law and demonstrate full compliance with the City Code, as amended, before its dynamic or luminous portion may be placed into regular operation.

SECTION 6: SEVERABILITY. If any provision of this ordinance is held invalid, such invalidity shall not affect other provisions that can be given effect without the invalid provision, and to this end the provisions of this ordinance are severable.

SECTION 7: EFFECTIVE DATE. This ordinance shall be effective upon its passage and publication according to law.

PASSED AND ADOPTED BY THE SPRING LAKE PARK COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Wendling	_____	_____	_____	_____
Councilmember Goodboe- Bisschoff	_____	_____	_____	_____
Councilmember Dircks	_____	_____	_____	_____
Councilmember Moran	_____	_____	_____	_____
Mayor Nelson	_____	_____	_____	_____
Presiding Officer			Attest	

Robert Nelson, Mayor, Spring Lake
Park

Daniel R. Buchholtz, Administrator,
Clerk/Treasurer, Spring Lake Park

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park Planning Commission was held on September 28, 2026, at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Chair Hansen called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Chair Hans Hansen
Commissioner Rick Cobbs
Commissioner Eric Julien
Commissioner Steve Coyle
Commissioner Kristi Goldstein

MEMBERS ABSENT

STAFF PRESENT

Building Official Jeff Baker, Administrator, Clerk/Treasurer Daniel Buchholtz

VISITORS

Ken Wending	547 81 st Ave NE	Spring Lake Park
Perry Korzenowski	8420 Laddie Road	Spring Lake Park
Ken Kirchner	7955 Van Buren St	Spring Lake Park
Bob Nelson	7805 Jackson St	Spring Lake Park
Halyn Roth	7914 Able St	Spring Lake Park
Erna Thomley	7902 Able St	Spring Lake Park
Barbara Goodboe-Bisschoff	8309 Monroe St	Spring Lake Park
Shane Givens	Spring Lake Park Schools	

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

A. Approval of Minutes – May 26, 2026 Meeting

Motion made by Commissioner Julien, seconded by Commissioner Cobbs, to approve the minutes from the August 24, 2026 Planning Commission meeting.

Voting Yea: Commissioner Cobbs, Commissioner Julien, Commissioner Coyle, Commissioner Goldstein, Chairperson Hansen. Motion carried.

5. PUBLIC HEARING

A. Public Hearing: Ordinance No. 512, An Ordinance Amending Chapter 16 of the Spring Lake Park City Code Relating to Secondary School Stadium Video Displays

Administrator Buchholtz presented the proposed ordinance establishing performance standards for secondary school stadium video displays. He explained that the City's existing dynamic sign regulations were primarily intended for signs oriented toward motorists and were not well suited to a stadium video display intended for spectators. The proposed ordinance would establish specific standards governing the location, size, brightness, orientation, hours of operation and residential impacts of these displays.

Buchholtz reviewed the principal standards contained in the ordinance, including limitations on the number and size of stadium video displays, minimum separation from residential property, requirements that the rear and sides remain non-illuminated, daytime and nighttime brightness limits, automatic dimming controls, limits on illumination at neighboring residential property, and restrictions on hours of operation. He noted that the ordinance establishes maximum brightness levels rather than guaranteed operating levels and allows the City to require additional testing or reduced brightness if impacts on neighboring properties warrant further restrictions.

The Commission discussed whether the display should be permitted to operate during private rental events and whether advertising and sponsorship messages could be shown during authorized stadium events. Staff clarified that the ordinance would permit event-related advertising and sponsorships, but would not allow the display to operate as a general commercial billboard outside of authorized stadium activities. Commissioners expressed support for allowing use of the display during private rental events because those rentals provide revenue to the School District.

The Commission also discussed the permitting history of the existing display. Staff explained that the School District had previously contacted the City regarding permit requirements, but the necessary permits were not obtained before the display was installed. Commissioners expressed concern that construction had occurred prior to issuance of the required permits and emphasized that the School District should be held to the same permitting standards as other property owners and businesses. Staff stated that the School District would be required to obtain the necessary building and sign permits, verify that the existing structure and foundations comply with applicable requirements, and pay the City's standard doubled permit fees for work completed without permits. Staff further explained that installation of the display before adoption of the ordinance would not establish a legal nonconforming use or vested right.

Chair Hansen opened the public hearing at 7:35pm.

Ken Kirchner, 7955 Van Buren Street, expressed concern regarding the permitting and enforcement process and accountability for construction occurring before permits

were obtained. Staff responded that the School District would be subject to the same permitting and enforcement practices applicable to other property owners.

Halyn Roth, 7914 Able Street, stated that the display is visible and bright from his property and asked whether operation of the display would create additional noise. Staff stated that the display itself does not generate additional sound. Roth noted that he understood that living adjacent to the high school would involve some level of light and noise and expressed general support for the regulatory approach being considered.

Bob Nelson, 7805 Jackson Street, requested that construction plans and specifications for the display be available when the matter proceeds to the City Council so that compliance with applicable structural requirements can be reviewed.

Chairperson Hansen closed the public hearing at 7:48 PM.

Motion made by Commissioner Julien, seconded by Commissioner Cobbs to recommend approval of Ordinance No. 512, An Ordinance Amending Chapter 16 of the Spring Lake Park City Code Relating to Secondary School Stadium Video Displays.

Motion was then made by Commissioner Julien, seconded by Commissioner Goldstein, to amend the main motion by removing "private rentals" from the activities excluded from the definition of an authorized stadium event. Voting Yea: Commissioner Cobbs, Commissioner Julien, Commissioner Coyle, Commissioner Goldstein, Chairperson Hansen. Motion to amend carried.

The Commission then considered the main motion as amended. Voting Yea: Commissioner Cobbs, Commissioner Julien, Commissioner Coyle, Commissioner Goldstein, Chairperson Hansen. The main motion, as amended, carried.

6. OTHER

Administrator Buchholtz advised the Commission that a Planning Commission meeting will be held in October. He stated that the primary agenda item is expected to be a public hearing regarding proposed regulations for wireless communication towers following the City Council's establishment of a moratorium.

Buchholtz also reminded Commissioners to complete the Comprehensive Plan leadership survey. He reported that the resident Comprehensive Plan survey is being promoted through the City newsletter, social media, utility bill communications and other outlets. Commissioners were encouraged to promote participation in the survey. Staff confirmed that the deadline for residents to complete the community survey is December 1, 2026.

7. ADJOURN

Motion made by Commissioner Cobbs, seconded by Commissioner Julien to adjourn.

Voting Yea: Commissioner Cobbs, Commissioner Julien, Commissioner Coyle, Commissioner Goldstein, Chairperson Hansen. Motion carried.

Meeting adjourned at 7:54 PM.



City of Spring Lake Park
 1301 81st Avenue NE
 Spring Lake Park, MN 55432
 763-784-6491 (p) 763-792-7257 (f)
info@slpmn.org

For Office Use Only	
Case Number:	
Fee Paid:	
Received by:	
Date Filed:	
Date Complete:	
Base Fee:	Escrow:

DEVELOPMENT APPLICATION

TYPE OF APPLICATION (Check All That Apply)		
☐ Appeal ☒ Comprehensive Plan Amendment ☒ Ordinance Amendment (Text) ☐ Rezoning ☐ Planned Unit Development	☐ Site Plan/Building Plan Review ☐ Concept Plan Review ☒ Conditional Use Permit ☐ Interim Use Permit ☐ Street or Easement Vacation	☒ Variance ☐ Minor Subdivision ☐ Lot Combination ☐ Preliminary Plat ☐ Final Plat
PROPERTY INFORMATION		
Street Address: 1100 81st. Ave. NE Spring Lake Park, MN 55432		
Property Identification Number (PIN#): 01-30-24-32-0001		Current Zoning: Exempt
Legal Description: LOT11 AUD SUB NO 152, EX RD, SUBJ TO EASE OF REC (Attach if necessary)		
APPLICANT INFORMATION		
Name: Shane Givens		Business Name: Spring Lake Park Schools
Address: 1415 81st. Ave. NE		
City/State/Zip Code: Spring Lake Park/ MN/ 55432		
Telephone: 763-600-5053	Fax:	E-mail: sgiven@district16.org
Contact: 612-323-5360		Title: Buildings & Grounds Supervisor
OWNER INFORMATION (if different from applicant)		
Name:		Business Name:
Address:		
City/State/Zip Code:		
Telephone:	Fax:	E-mail:
Contact:		Title:
DESCRIPTION OF REQUEST (attach additional information if needed)		
Existing Use of Property: Spring Lake Park High School		
Nature of Proposed Use: New Video Scoreboard for Athletic Field		
Reason(s) to Approve Request:	This application is for a new video scoreboard to the Athletic Field Complex at Spring Lake Park High School. This improves the Athletic experience of our student-athletes and creates a better athletic venue for our community and guests.	

APPLICATION FEES AND EXPENSES:

The City of Spring Lake Park requires all applicants to reimburse the City for any and all costs incurred by the City to review and act upon applications.

The application fee includes administrative costs which are necessary to process the application. The escrow fee will include all charges for staff time by the City Planner, City Engineer, City Attorney, and/or any other consultants as needed to process the application.

Minnesota Statute § 471.462 requires all cities to provide, upon request, a nonbinding estimate of consulting fees in connection with applications for permits, licenses, or other approvals relating to real estate development or construction. If the applicant requests the estimate, the application shall not be deemed complete until the City has (1) provided an estimate to the applicant; (2) received the required application fees, as specified by the City; (3) received a signed acceptance of the fee estimate from the applicant; and (4) received a signed statement that the applicant has not relied on the estimate of fees in its decision to proceed with the final application from the applicant.

The City will track all consultant costs associated with the application. If these costs are projected to exceed the money initially deposited to your escrow account, you will be notified in the manner that you have identified below that additional monies are required in order for your application process to continue. If you choose to terminate the application (notice must be in writing), you will be responsible for all costs incurred to that point. If you choose to continue the process you will be billed for the additional monies and an explanation of expenses will be furnished. Remittance of these additional fees will be due within thirty (30) days from the date the invoice is mailed. If payment is not received as required by this agreement, the City may approve a special assessment for which the property owner specifically agrees to be assessed for 100 percent per annum and waives any and all appeals under Minnesota Statutes Section 429.081 as amended. **All fees and expenses are due whether the application is approved or denied.**

With my signature below, I hereby acknowledge that I have read this agreement in its entirety and understand the terms herein. **I agree to pay to the City all costs incurred during the review process as set forth in this Agreement.** This includes any and all expenses that exceed the initial Escrow Deposit to be paid within 30 days of billing notification. I further understand that the application process will be terminated if payment is not made and application may be denied for failure to reimburse City for costs. I further understand that the City may approve a special assessment against my property for any unpaid escrows and that I specifically waive any and all appeals under Minnesota Statutes 429.081, as amended.

I wish to be notified of additional costs in the following manner (select one):

☒ E-mail sgiven@district16.org

☐ Fax _____

☐ USPS _____

I, the undersigned, hereby apply for the considerations described above and declare that the information and materials submitted in support of this application are in compliance with adopted City policy and ordinance requirements are complete to the best of my knowledge.

I acknowledge that I have read the statement entitled "Application Fees and Expenses" as listed above.

I understand that this application will be processed in accordance with established City review procedures and Minnesota Statutes Section 15.99 as amended, at such time as it is determined to be complete. Pursuant to Minnesota Statutes Section 15.99, the City will notify the applicant within fifteen (15) business days from the filing date of any incomplete or other information necessary to complete the application, including all four requirements of Minnesota Statute § 471.462, should I request a written estimate of consultant fees. Failure on my part to supply all necessary information as requested by the City may be cause for denying this application.

Applicant: Shane Givens Date: 9-10-26

Owner: Shane Givens Date: 9-10-26

NOTE: Applications only accepted with ALL required support documents.
See City Code

Thank you for giving Nevco Sports, LLC the opportunity to provide a formal quote for your scoring and display project. Since 1934 we have been helping customer Light Up The Game with our high quality [Scoreboards](#), [Video Displays](#), [Swimming Solutions](#), [LED Scorers Tables](#) and [Message Centers](#). We certainly understand that you have many choices for scoring and display products and we would be honored to be selected as your partner for this exciting project.

The provided quote outlines your product selections. Please look it over carefully and work with your Nevco Scoring and Display Consultant to review and answer any questions.

Please note that Nevco is the manufacturer/supplier of your scoring equipment order and is not an installation provider. Your Nevco scoring consultant may guide you in securing a third-party installation firm to assist in the installation of your order.

We look forward to partnering with you on this very exciting opportunity!

Placing Order:

When you are ready to place your order, contact your Nevco Scoring and Display Consultant to walk you through the order entry process. Nevco will need the following information:

- Finalized equipment decision, including colors and digit selection
- Signed Print Ready Proof
- Delivery location/address
- Sales Tax Exempt (if Applicable)
- Signed Purchase Order (Payment requirements noted in the Quote Terms and Conditions section of this quote.)
- Bill to information – Invoice Remit

If you are incorporating school or sponsorship logos into your project, please view [Nevco Graphics File Standards](#) and submit with your order documents.

Additional Information:

Our website www.nevco.com is a great resource and offers helpful information. Learn more about what our customers are talking about by visiting the following:

• Is your sound system leaving your fans a little underwhelmed?

Check out our full line-up of [Indoor and Outdoor Sound Systems](#).

• Wishing you could check off more items on your list of needs?

See how [Nevco Sports Marketing](#) could add revenue to your budget.

• Curious what other schools have installed?

Look through our [Nevco Photo Gallery](#) for ideas and inspiration to enhance your facility.

• Interested in leasing options?

See how [Nevco Leasing](#) solutions help you get the products you need faster than traditional fundraising.

• Looking to add a Fully Automated Timing (FAT) System to Your Track and Field Venue?

Find the perfect (FAT) package for your facility from [FinishLynx](#) (a Nevco-owned company).



Account Name	Spring Lake Park High School	Created Date	5/12/2026
Quote Number	00200364	Expiration Date	5/27/2026
Contact Name	Chad Hemquist	Prepared By	Alex Brewer
Title	Spring Lake Park High School	Title	Display & Scoring Consultant
Phone	763-442-9835	Phone	(314) 780-4062
Email Address	chad.hemquist@gmail.com	Email Address	abrewer@nevco.com

Quantity	Model/Part #	Product Description	Line Item Description	Dimensions LxHxW/D	Unit Price	Discount Percent	Total Price
2.00		Full Color 3.9mm LED True Pixel Video Display 9.84'H x 16.4'W (768x1280) pixel matrix			USD 39,000.00		USD 78,000.00
2.00	SBIRD-VL - 275-0939	Scorebird Video			USD 4,000.00		USD 8,000.00
2.00	2770-ETN-NL-W	Basketball/Volleyball/Wrestling LED Scoreboard with All-White Digits		8'x5'11"x8"	USD 7,916.00	25.00%	USD 11,874.00
1.00	SD7-5 - EC-W	6 Player/Points/Fouls Panels LED Display with All-White Digits (Set)		3'x5'11"x8"	USD 13,471.00	25.00%	USD 10,103.25
1.00	ADI 14-2	Non-illuminated Indoor Sign		14'x2'	USD 997.00	25.00%	USD 747.75
1.00	ADO 4-2 DOME	Non-illuminated Outdoor Sign			USD 780.00	25.00%	USD 585.00
1.00	SSC-T5-SS Set	Slim Shot Clock & Game Clock LED Display (Set of 2) - Black with Amber/Red Digits		24" x24"x 2"	USD 3,726.00	25.00%	USD 2,794.50
1.00	EOP 275-0717	End of Period LED Light Set (42" or 48" Backboard) - SSC-7/SSC-T5/SSC-T9 Series Interface		0.7'x1.5'x4"	USD 2,099.00	25.00%	USD 1,574.25
4.00	9715P	Locker Room Clock LED Display (Parent) with 25' Ethernet Cable.		14.25"x10.25"x1.5"	USD 721.00	25.00%	USD 2,163.00
2.00	ST-8-LED-3.9mm	8' LED Scorers Table (Full Color, 3.9mm)			USD 10,391.00	25.00%	USD 15,586.50
1.00	PI-ST-BB	Possession Indicator For Scorers Table with Bonus Indicator			USD 770.00	25.00%	USD 577.50
2.00	DC8	Dust Cover for 8' Scorers Table			USD 404.00	25.00%	USD 606.00
2.00	MPCW-7	Controller MPCW-7 (Wired or Wireless)		0.9'x0.8'x4"	USD 1,373.00	25.00%	USD 2,059.50
		Receiver MPCW-7 (Wireless) for indoor			USD		USD

9.00	MPCW-7 Indoor Rec	scoreboards			637.00	25.00%	4,299.75
2.00	MPCW-6 Indoor Rec-Coax	Receiver MPCW-6 (Wireless) for indoor scoreboards-coax			USD 637.00	25.00%	USD 955.50
2.00	MPCW Case	MPC/ MPCW Control Carrying Case		1.7'x1.1'x8"	USD 100.00	25.00%	USD 150.00
1.00		Full Color 10mm LED True Pixel Video Display 18.9'H x 31.5'W (576x960) pixel matrix			USD 129,895.00		USD 129,895.00
2.00		Flanking Signs			USD 279.00	25.00%	USD 418.50
1.00		Custom Scoreboard			USD 29,472.00	25.00%	USD 22,104.00
1.00	ADO 32-3	Non-illuminated Outdoor Sign		32'x3'	USD 4,576.00	25.00%	USD 3,432.00
1.00		7x7 Truss Logo			USD 5,937.00	25.00%	USD 4,452.75
1.00	850-0004	Aluminum Decorative Truss Arch 4' Tall x 32' Wide		32'x4'	USD 6,738.00	25.00%	USD 5,053.50
1.00	MPCW-7	Controller MPCW-7 (Wired or Wireless)		0.9'x0.8'x4"	USD 1,373.00	25.00%	USD 1,029.75
1.00	MPCW-7 Outdoor Rec	Receiver MPCW-7 (Wireless) for outdoor scoreboards			USD 858.00	25.00%	USD 643.50
1.00	MPCW Case	MPC/ MPCW Control Carrying Case		1.7'x1.1'x8"	USD 100.00	25.00%	USD 75.00
1.00	SBIRD-VL - 275-0939	Scorebird Video			USD 4,000.00		USD 4,000.00
1.00	1608	Baseball/Softball LED Scoreboard with Amber/Red Digits		18'x6'x8"	USD 14,373.00	25.00%	USD 10,779.75
1.00	1608	Baseball/Softball LED Scoreboard with Amber/Red Digits	Softball	18'x6'x8"	USD 14,373.00	50.00%	USD 7,186.50
2.00	802-0300 - MPCX2 Baseball/Softball	Wireless Handheld Control		0.3'x0.5'x0.1'	USD 415.00	25.00%	USD 622.50
2.00	MPCX/MPCX2 Case	MPCX/MPCX2 Control Carrying Case (holds 2 controls)		12.4'x8"x4"	USD 39.00	25.00%	USD 58.50
2.00	MPCX2 Rec - Outdoor x6xx	In-board Wireless Receiver Kit			USD 703.00	25.00%	USD 1,054.50
2.00	ONE-REC-OUT-PAR	Nevco ONE Outdoor Receiver Kit - Parent (includes Enclosure Box)			USD 1,881.00	25.00%	USD 2,821.50
2.00		Parent One Receivers for Football and the Gym			USD 1,881.00	25.00%	USD 2,821.50

Ttl Shipping Wt (lbs)	5,255	Subtotal	USD 336,525.25
County	Anoka	Freight	USD 7,786.00
Total Savings!	USD -43,667.75	Installation	USD 200,462.00
		Total	USD 544,773.25

Additional Notes

Quote includes:

1. Nevco One Video Pro Software and Hardware
2. ZERO licensing/subscription fees
3. On Site Commissioning and Training
4. Free subsequent virtual trainings as needed

- 5. Free software updates
- 6. Incredible Custom Generic package PLUS custom graphic package
- 7. Spare Parts package that extends through the life of the warranty
- 8. Freight
- 9. 10 year parts warranty and 5 year onsite warranty
- 10. Project Management support throughout the process
- 11. Engineered drawings, include PE stamped for outside primary structures

Customer is responsible for the following unless otherwise agreed upon:

- 1. Pathways with pull string, if applicable for communication cabling to all locations (point of use, video location, rack location)
- 2. Primary power to the location, including distribution panels and tying video leads into the panel.
- 3. Permitting

Taxes are not included in this quote.

Sourcewell

Nevco is proud to be a Sourcewell partner. By using Nevco's Sourcewell contract pricing you can have confidence the competitive bid process is satisfied, saving you time and money. We have been rigorously vetted and approved to be Sourcewell's scoreboard, video display, and scoring solution provider throughout the United States and Canada.

To complete an order under this competitive contract, ensure your Sourcewell membership number is prominently listed on your purchase order or letter of intent when placing an order.

Billing/Shipping Information

Bill To Name	Spring Lake Park High School	Ship To Name	Spring Lake Park High School
Bill To	1100 81st Avenue NE	Ship To	1100 81st Avenue NE
	Minneapolis, MN 55432-2071		Minneapolis, MN 55432-2071
	USA		USA

Quote Terms and Conditions

The above pricing is for equipment only and does not include installation (unless specified) or taxes (if applicable). Unless shown specifically in the quote, shipping is an additional cost and is not included. Due to the custom nature of our products, our preferred payment terms are 50% down and remaining balance net 30. Additional payment terms available upon credit review. Shipping terms are F.O.B. Greenville, IL USA.

All Scoreboards and Message Centers are UL Listed and most come with our free 5-year guarantee (Exception: Special promotion/packages may have shorter warranty and are noted in product descriptions). Portable Production Kits carry a 3-year guarantee. Wireless components and Solar Power Kit carry a 2-year guarantee. Hand-held controls, switches and printed scrimms carry a 1-year guarantee. Performance and Payment Bonds, if required, will include a one-year warranty after substantial completion.

STATE TAX EXEMPT FORM MUST BE SUBMITTED WITH ORDER OR TAXES WILL BE INVOICED.

Scoreboards are available in 15 standard colors at no extra charge. Please contact your consultant for production/shipping lead times.

Purchase Order	Nevco Sports, LLC	Remit To Address	Nevco Sports, LLC
Address	301 East Harris Ave		P.O. Box 74758
	Greenville, IL 62246-2151		Chicago, IL 60694-4758
			800.851.4040 / 618.664.0360

Leasing Program

If your purchase exceeds \$10,000, you may qualify for our leasing program allowing you more flexibility to spread out the cost of your NEVCO scoring and display solution over of a period up to five (5) years. Benefits of our leasing program include fixed rate financing, non-appropriation clause, no prepayment penalty, and customizable payment schedules. Plus, at the end of the lease, the equipment is yours to keep with no additional balloon payments.

Sample payment options as follows:

\$10,000 in total equipment cost = \$2,400 per year

\$25,000 in total equipment cost = \$6,000 per year

\$50,000 in total equipment cost = \$12,000 per year

\$100,000 in total equipment cost = \$24,000 per year

\$250,000 in total equipment cost = \$60,000 per year

**Payments based on 5 year/annual payment in advance structure. Leasing is subject to credit approval and agreed upon documentation with Nevco's lending partner. Contact your Nevco scoring and display consultant for additional options and details.



PROOF INCLUDES:

- **Custom ETN Football LED Strip Scoreboard-Quote 5946 ETN**
32'W x 4'H x 8"D
Scoreboard Color: 184 Royal Blue
Digit Color: White
Digit Size: 14"/18"/24"
Electronic Team Name Color: White
Electronic Team Name Size: 10"
- **Full Color LED Video Display**
18.9'H x 31.5'W 10mm
(576 x 976 pixel matrix)
- **Filler Panel**
(2) .25'W x 18.9'H
- **Non-illuminated Sign**
32'W x 3'H
- **Decorative Arch Truss**
32'W x 4'H
- **Decorative Arch Truss Logo**
7'W x 7'H

*Truss logo may require additional support.

*Shown in proposed location.

* Engineering specifications may require changes in the quantity, size and/or shape of beams and pillars to meet installation requirements. Nevco assumes no obligations or liability regarding the viability of applicability of existing structures.

SIGNATURE OF APPROVAL _____ DATE _____

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INTEGRATED DISPLAY AND
SCORING SOLUTIONS

WWW.NEVCO.COM



PROOF INCLUDES:

- **Full Color LED Video Display**
9.84'H x 16.4'W 3.9mm
(768 x 1280 pixel matrix)
*Shown with virtual scoring.
- **9715P Locker Room Clock LED Display (Parent) with 25' Ethernet Cable**
14.25"W x 10.25"H x 1.5"D
- **SSC-T5-SS Set-W Slim Shot Clock & Game Clock LED Display (Set of 2)**
24"W x 24"H x 2"D
- **EOP 275-0717 End of Period LED Light Set (42" or 48" Backboard)**

*Shown in proposed location.



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INTEGRATED DISPLAY AND
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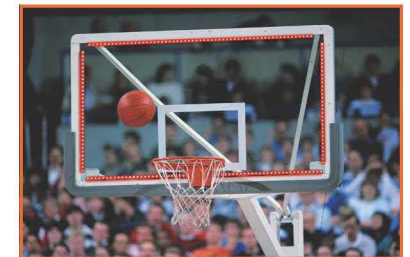
WWW.NEVCO.COM



PROOF INCLUDES:

- **Full Color LED Video Display**
9.84'H x 16.4'W 3.9mm
(768 x 1280 pixel matrix)
*Shown with virtual scoring.
- **9715P Locker Room Clock LED Display (Parent) with 25' Ethernet Cable**
14.25"W x 10.25"H x 1.5"D
- **SSC-T5-SS Set-W Slim Shot Clock & Game Clock LED Display (Set of 2)**
24"W x 24"H x 2"D
- **EOP 275-0717 End of Period LED Light Set (42" or 48" Backboard)**

*Shown in proposed location.



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PROOF INCLUDES:

- **Model 2770-ETN-W Basketball/Volleyball/Wrestling LED Scoreboard with All-White Digits**
8'W x 5'11"H x 8"D
Scoreboard Color: 184 Royal Blue
Digit Color: White
Electronic Team Name Color: White
Custom Striping: White
 - **SD7-5 - EC-W 6 Player/Points/Fouls Panels LED Display with All-White Digits (Set)**
3'W x 5'11"H x 8"D
Scoreboard Color: 184 Royal Blue
Digit Color: White
Electronic Caption Color: White
Custom Striping: White
 - **Non-illuminated Sign**
14W x 2'H
 - **Non-illuminated Dome Sign**
4W x 2'H
- *Shown in place of existing scoreboard.

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PROOF INCLUDES:

- **Model 2770-ETN-W Basketball/Volleyball/Wrestling LED Scoreboard**
8'W x 5'11"H x 8"D
Scoreboard Color: 184 Royal Blue
Digit Color: White
Electronic Team Name Color: White

*Shown in place of existing scoreboard.



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PROOF INCLUDES:

- **ST-8-LED-3.9mm 8' LED Scorers Table (Full Color, 3.9mm)**
(2) 8'2-1/2"W x 2'9"H x 2'8"D
Padding Color: 183 Jet Black
- **PI-ST-BB Possession Indicator**
Padding Color: 183 Jet Black



SIGNATURE OF APPROVAL _____ **DATE** _____

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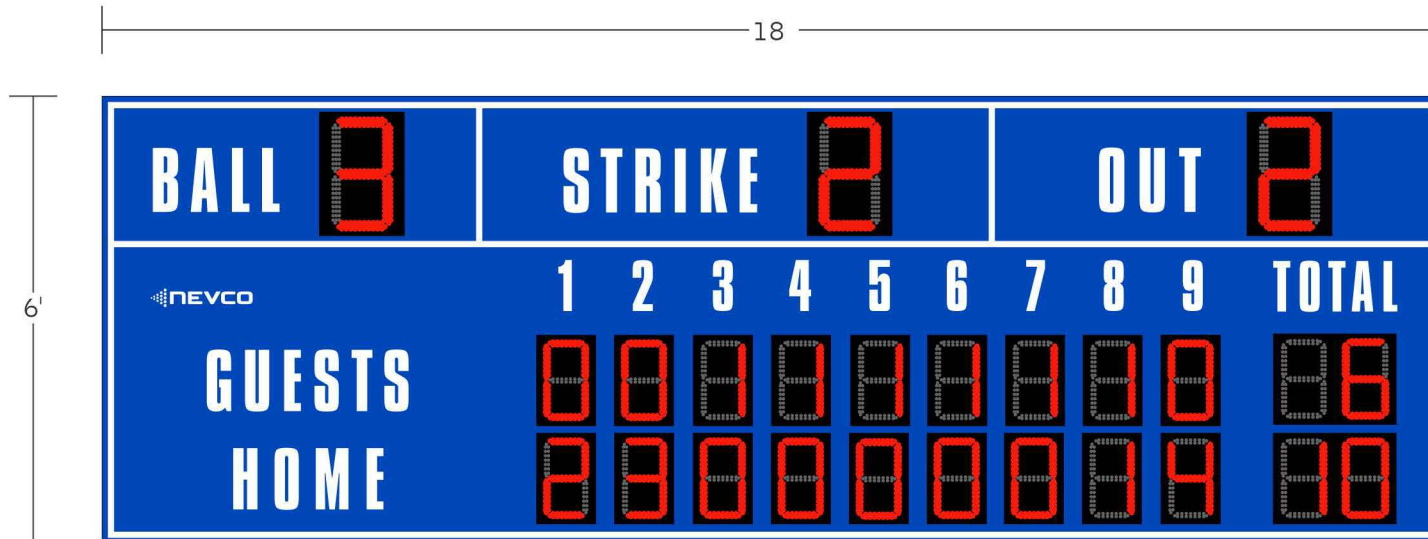


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PROOF INCLUDES:

- **Model 1608 Baseball/Softball LED Scoreboard**
18'W x 6'H x 8"D
Scoreboard Color: 184 Royal Blue
Digit Color: Red



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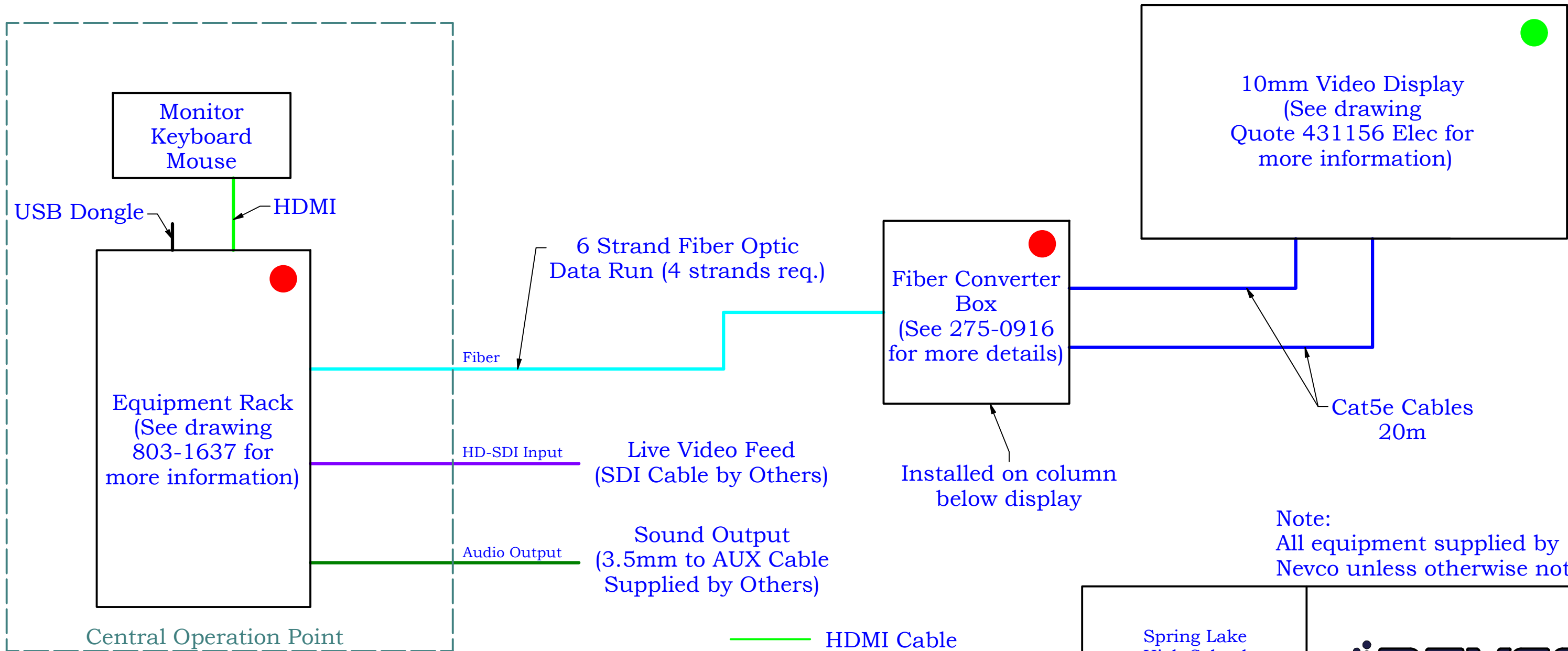
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Connection Diagram

Rev

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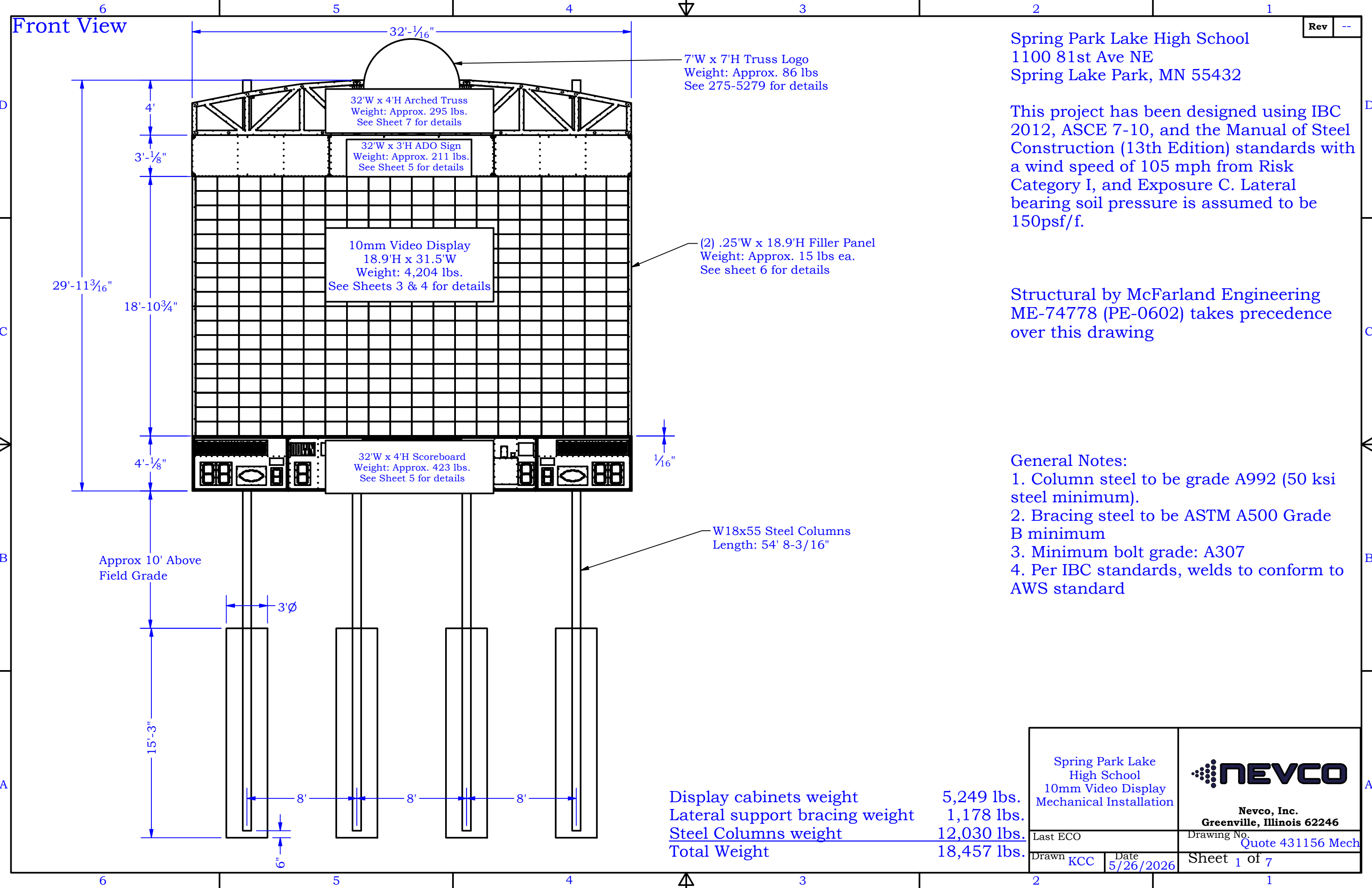


- = 120V Power Connection Required
- = 208V Power Connection Required

- HDMI Cable
- Fiber Optic Cable
- Cat5e Ethernet Cable
- Audio Cable (by others)
- Coax Cable (by others)
- DVI Cable
- USB Cable

Note:
All equipment supplied by
Nevco unless otherwise noted

Spring Lake High School Minneapolis, MN			
Connection Schematic		Nevco, Inc. Greenville, Illinois 62246	
Last ECO		Drawing No. Quote 441156	
Drawn KCC	Date 5/26/2026	Sheet 1 of 1	



Spring Park Lake High School
1100 81st Ave NE
Spring Lake Park, MN 55432

This project has been designed using IBC 2012, ASCE 7-10, and the Manual of Steel Construction (13th Edition) standards with a wind speed of 105 mph from Risk Category I, and Exposure C. Lateral bearing soil pressure is assumed to be 150psf/f.

Structural by McFarland Engineering
ME-74778 (PE-0602) takes precedence over this drawing

- General Notes:
- 1. Column steel to be grade A992 (50 ksi steel minimum).
 - 2. Bracing steel to be ASTM A500 Grade B minimum
 - 3. Minimum bolt grade: A307
 - 4. Per IBC standards, welds to conform to AWS standard

Display cabinets weight	5,249 lbs.
Lateral support bracing weight	1,178 lbs.
Steel Columns weight	12,030 lbs.
Total Weight	18,457 lbs.

Spring Park Lake High School 10mm Video Display Mechanical Installation		 Nevco, Inc. Greenville, Illinois 62246	
Last ECO		Drawing No. Quote 431156 Mech	
Drawn KCC	Date 5/26/2026	Sheet 1 of 7	

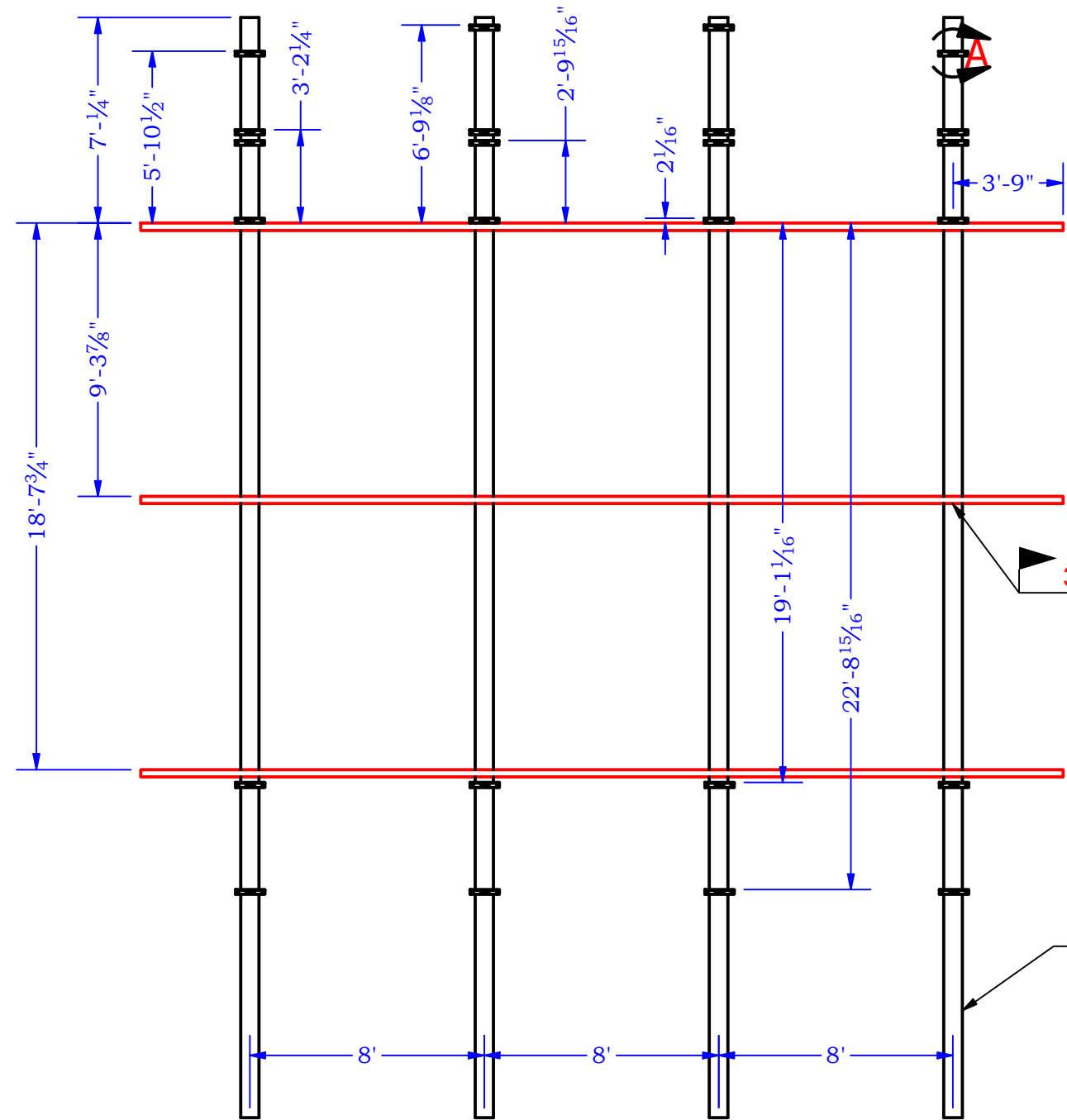
Front Lateral & Bracket Installation

* All Dimensions to TOP of laterals and brackets

All Welds to AWS standards

Steel Laterals Supplied by others					Rev	--
Part	Lateral Description	Size	Length	Quantity		
A	Columns	W18x55	54' 11-3/16"	4		
B	Video Lateral	HSS 5"x3"x3/16"	31' 5-13/16"	3		
C	Bracing Lateral	HSS 2-1/2"x2-1/2"x1/8"	24' 7-1/2"	3		
	Tall Unistrut	P1000 SL Unistrut	9' 6-15/16"	20		
	Short Unistrut	P1000 SL Unistrut	9' 3-3/8"	20		

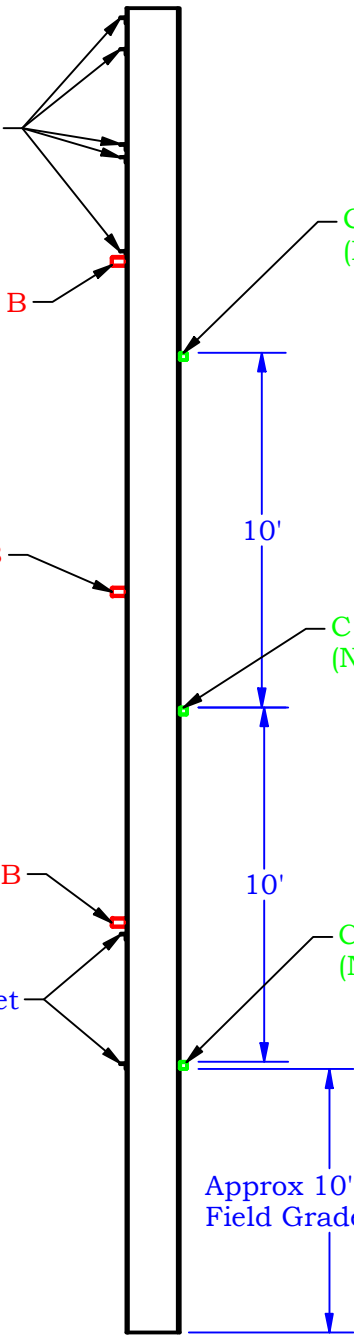
*P1000 SL Strut preferred but P1000 T can be used



Scoreboard Bracket

W18x55 Steel Columns
Length: 54' 8-3/16"

3/16
All thick wall laterals



Note bracket orientation

Brackets on columns face up in all locations

Attach brackets to columns with 3/8" bolts, nuts, and washers or by welding (Connection by Others)

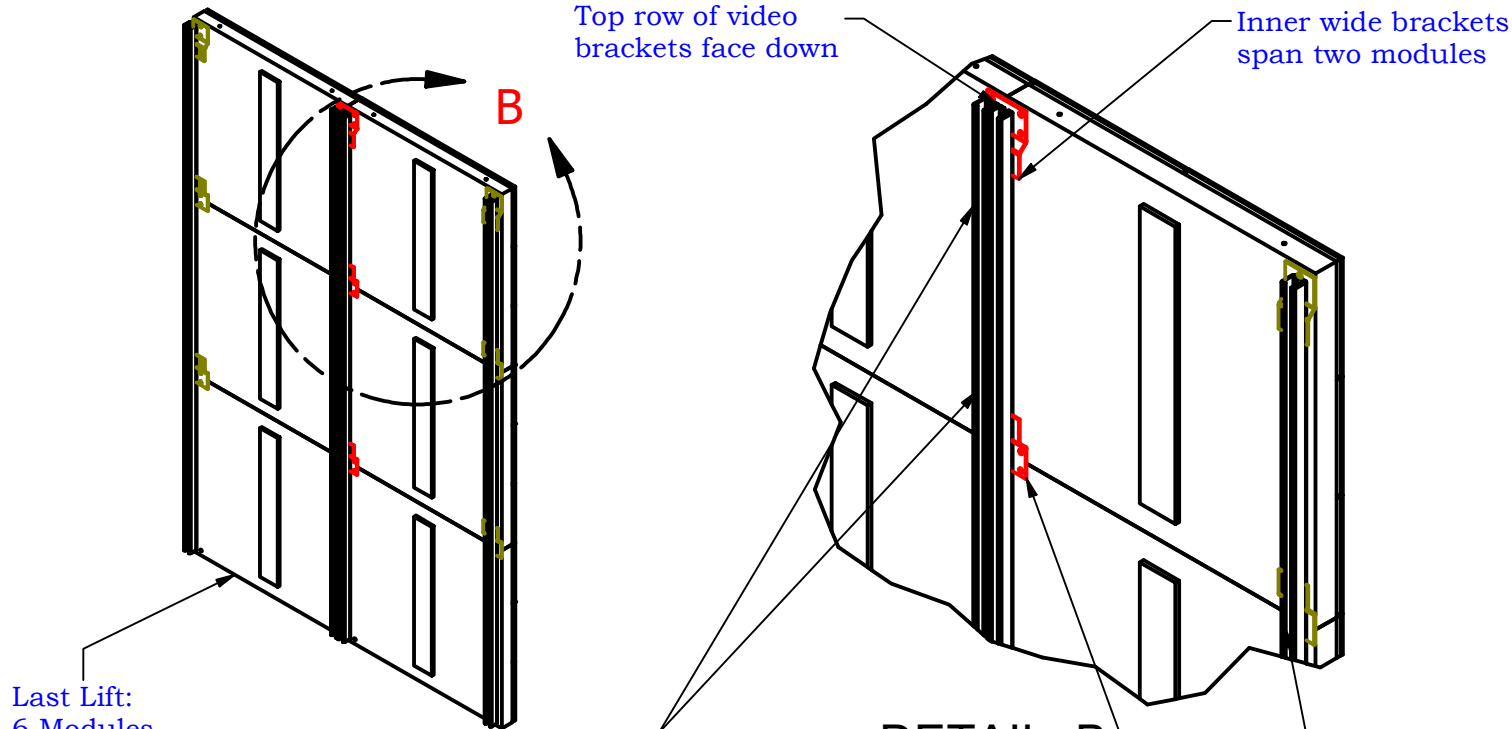
DETAIL A

- Notes:
- 1. Nevco provided hardware itemized on sheet with bolt/nut/screw bags.
 - 2. Mark shortest column, then level across to other
 - 3. Provide a protective coating to minimize corrosion for all steel members exposed to weather, moisture, or soil.

Spring Lake Park High School 10mm Video Display Mechanical Installation		 Nevco, Inc. Greenville, Illinois 62246	
Last ECO		Drawing No.	
Drawn KCC		Date 5/26/2026	
		Quote 431156 Mech	
		Sheet 2 of 7	

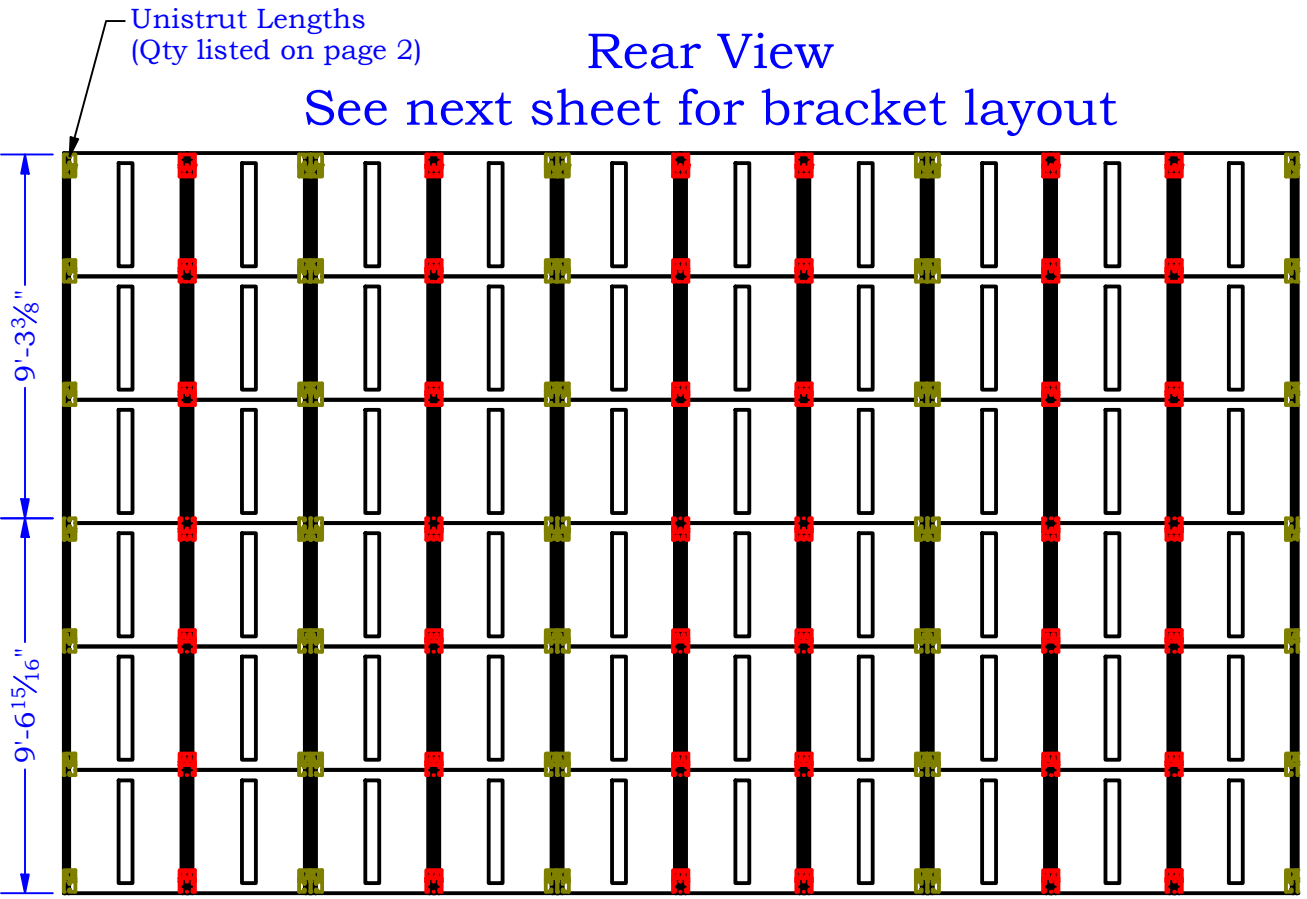
Video Display Installation

Rev	

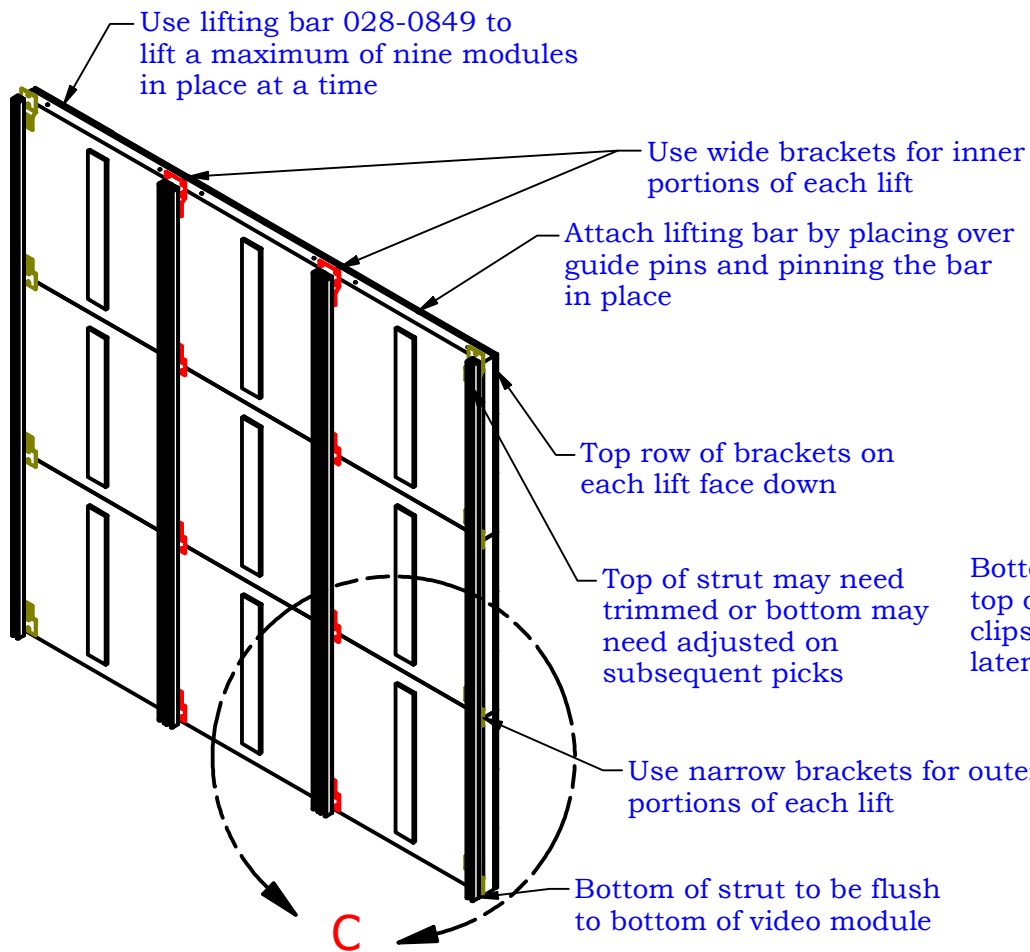


Bolt modules together through frames in 2 places top and bottom using 3/8" x 2" bolts, nuts, washers and lock washers (Provided by Nevco)

DETAIL B



Rear View

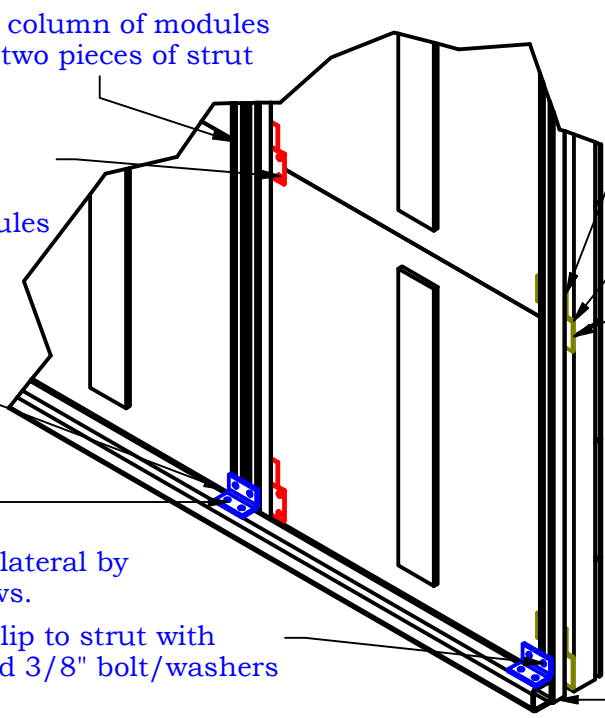


Attach unistrut to slotted portion of video bracket using 3/8" bolts, washers, and nuts (Provided by Nevco)

Attach video brackets to modules using M10 bolts. Inner brackets span 4 modules with one bolt per corner

Bottom strut clips attach to top of laterals. Top strut clips attach to bottom of laterals.

Attach strut clips to lateral by welding or drill screws.
Attach strut clip to strut with spring nut and 3/8" bolt/washers



DETAIL C

Attach unistrut to slotted portion of video bracket using 3/8" bolts, washers, and nuts

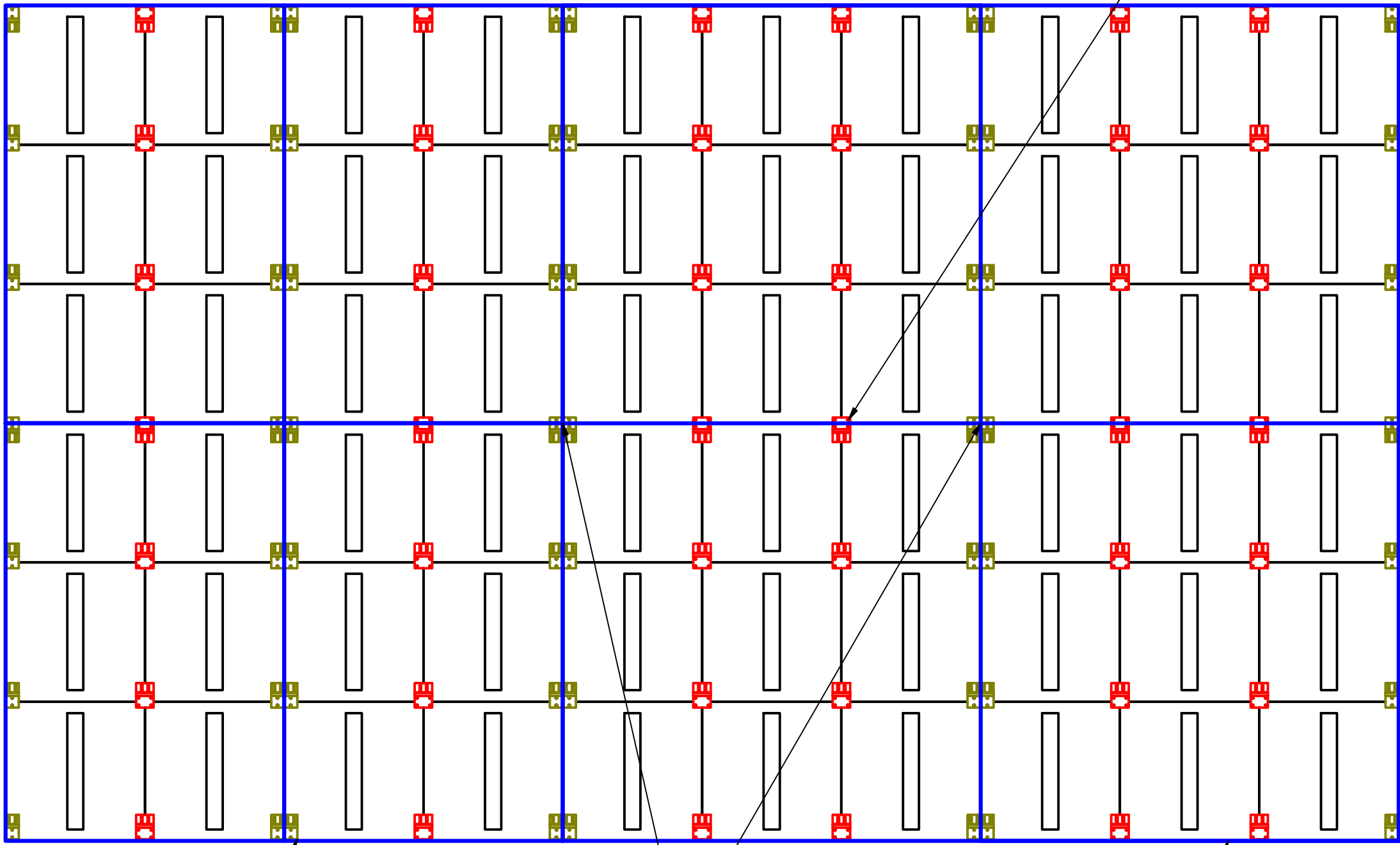
Outer brackets vertically span two modules with one bolt per corner of module

Video brackets face up in all locations except on the top row of each lift

NOTE:
Video modules are auto addressing and therefore do not need to be installed in a specific orientation

Spring Lake Park High School 10mm Video Display Mechanical Installation		 Nevco, Inc. Greenville, Illinois 62246	
Last ECO		Drawing No.	
Drawn KCC		Date 5/26/2026	
		Quote 431156 Mech	
		Sheet 3 of 7	

Bracket Orientation



Brackets on top of each lift face down on all rows

Top set of holes on this row of brackets is for the attachment to the bottom module on the next lift



Bottom brackets attach to modules using the bottom set of holes in the bracket.

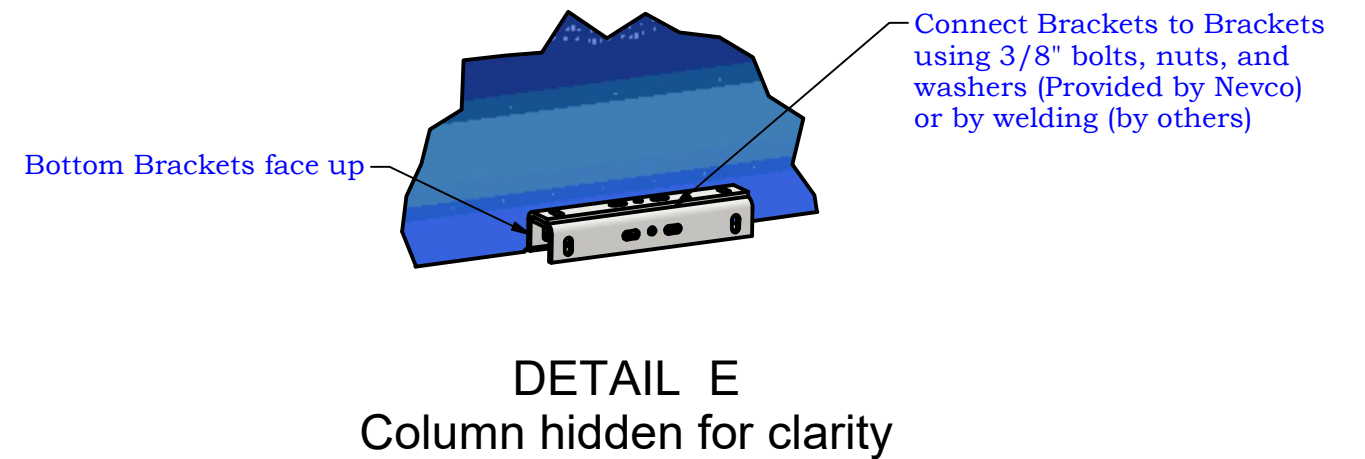
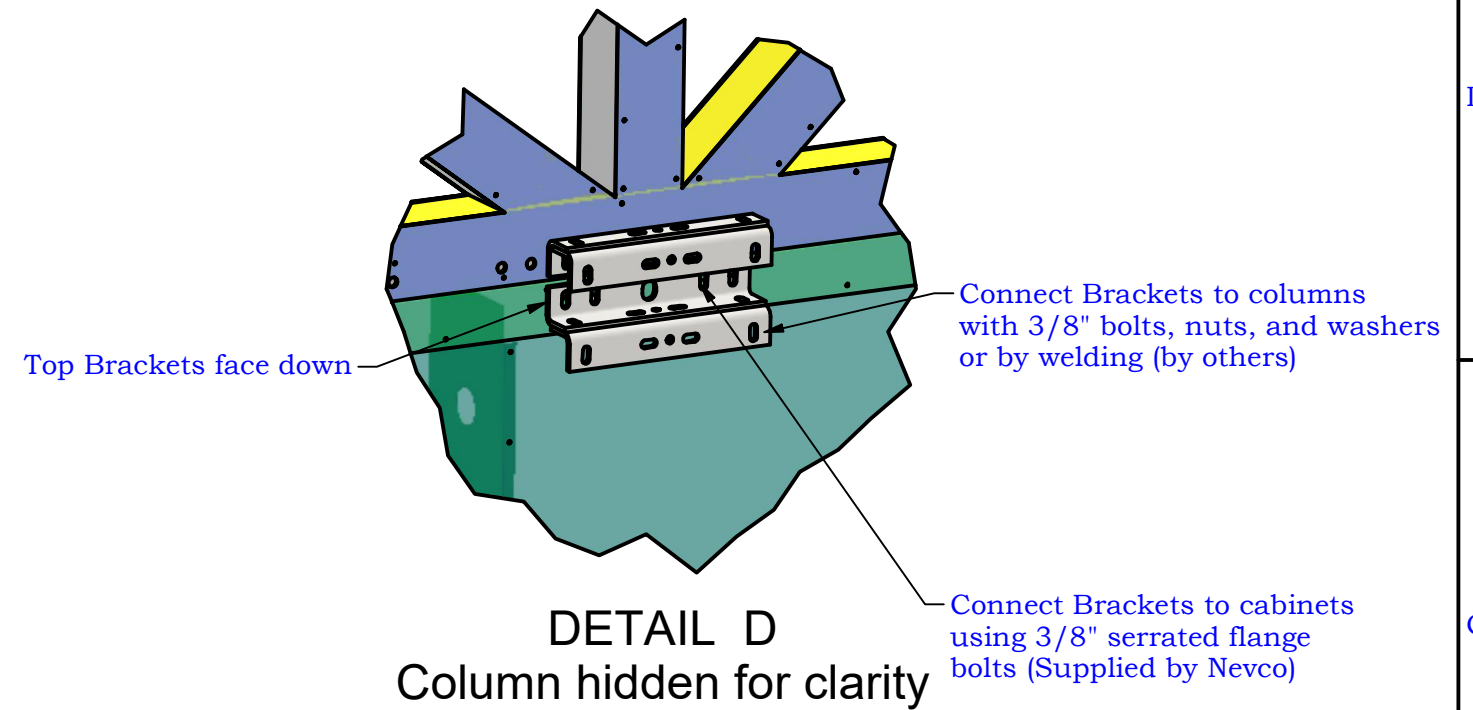
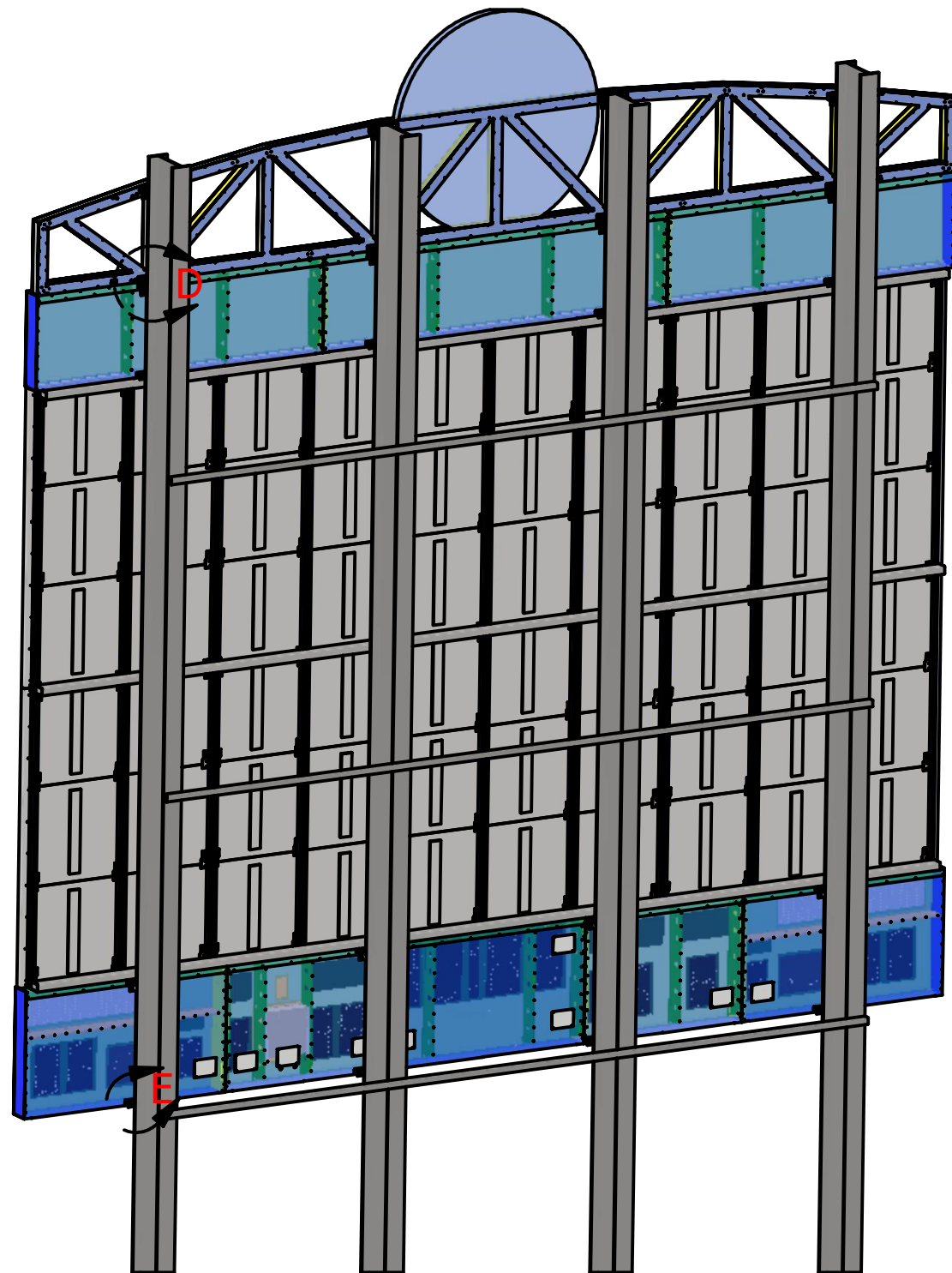
Brackets that span two groups of cabinets should be attached to bottom group before setting in place. Bolt bracket to top group of cabinets after top group of cabinets is set in place.

Each BLUE box indicates a group of cabinets that should be bolted together and picked in one section.

Spring Lake Park High School 10mm Video Display Mechanical Installation		 Neveco, Inc. Greenville, Illinois 62246
Last ECO		
Drawn KCC	Date 5/26/2026	Quote 431156 Mech
Sheet 4 of 7		

Sign/Scoreboard Installation

Rev



Spring Lake Park
High School
10mm Video Display
Mechanical Installation



Nevco, Inc.
Greenville, Illinois 62246

Last ECO

Drawing No.

Drawn

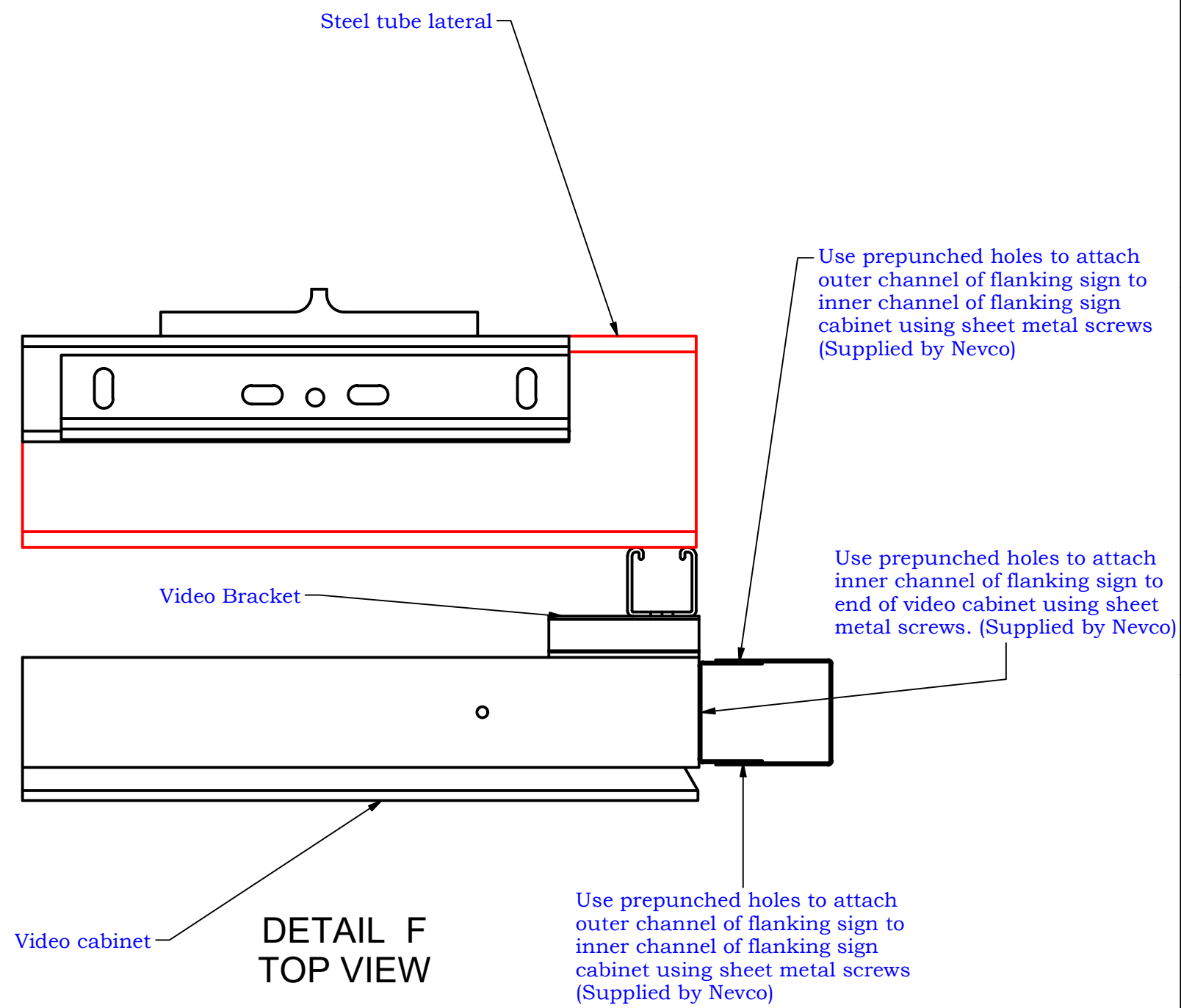
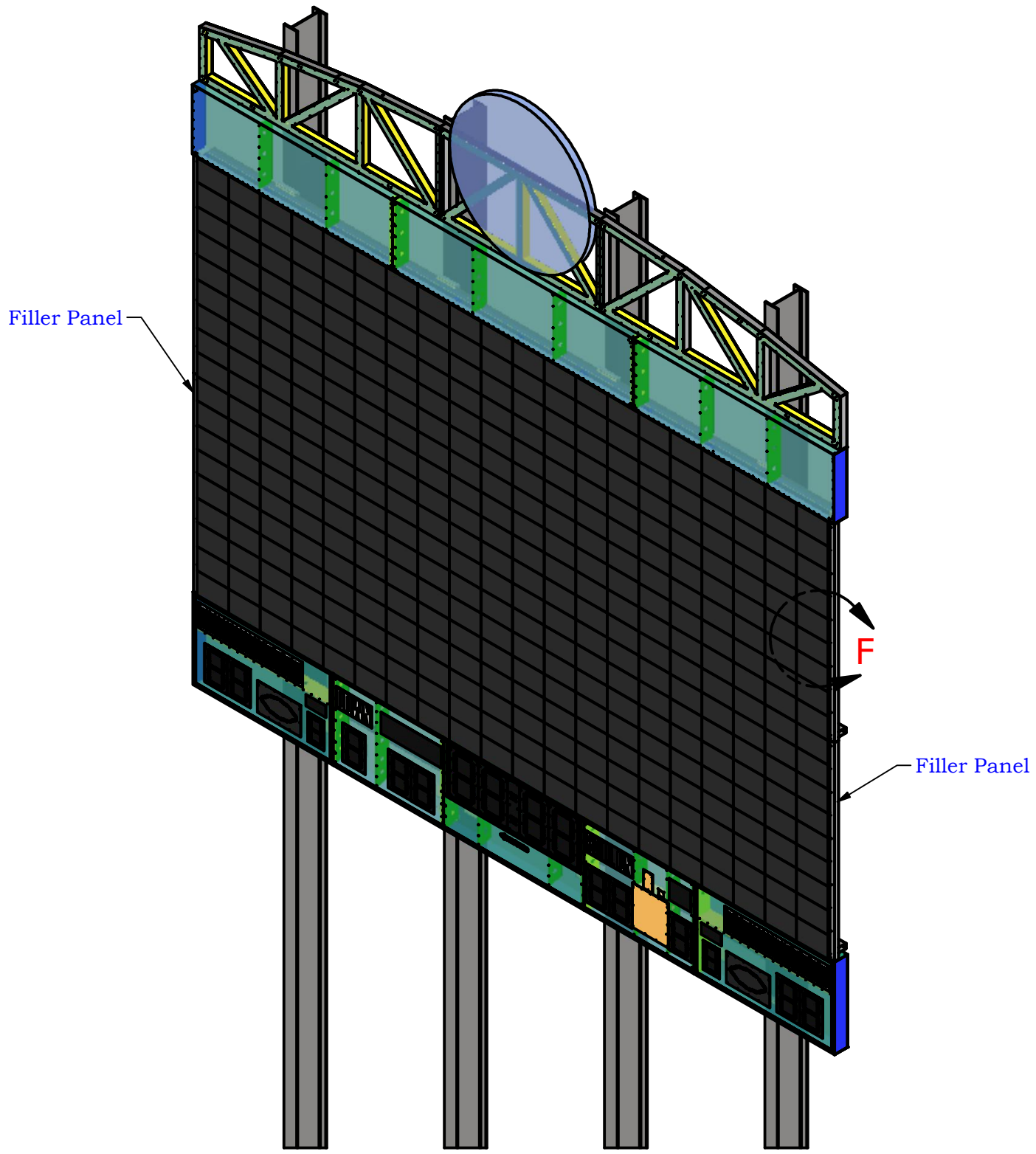
Date

KCC 5/26/2026

Quote 431156 Mech
Sheet 5 of 7

Filler Panel Installation

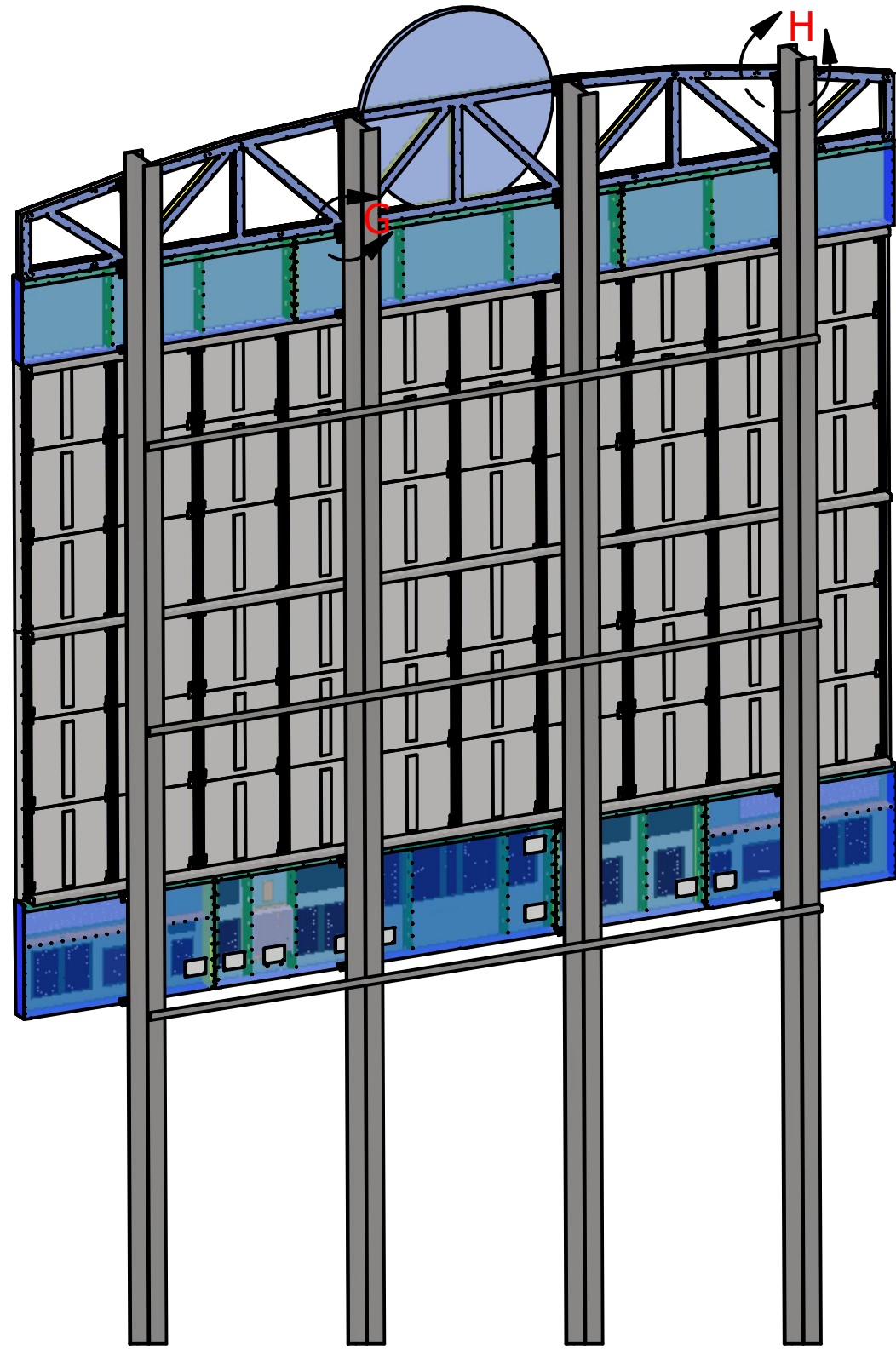
Rev	
-----	--



DETAIL F
TOP VIEW

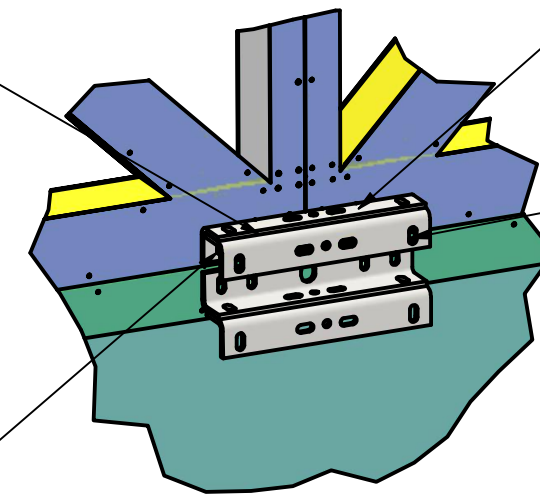
Spring Park Lake High School 10mm Video Display Mechanical Installation		 Nevco, Inc. Greenville, Illinois 62246	
Last ECO		Drawing No. Quote 431156 Mech	
Drawn KCC	Date 5/26/2026	Sheet 6 of 7	

Truss Installation
See 241-0394 for details



Connect Brackets to Brackets
using 3/8" bolts, nuts, and
washers (Provided by Nevco)
or by welding (by others)

Connect Brackets to cabinets
using 3/8" serrated flange
bolts (Supplied by Nevco)



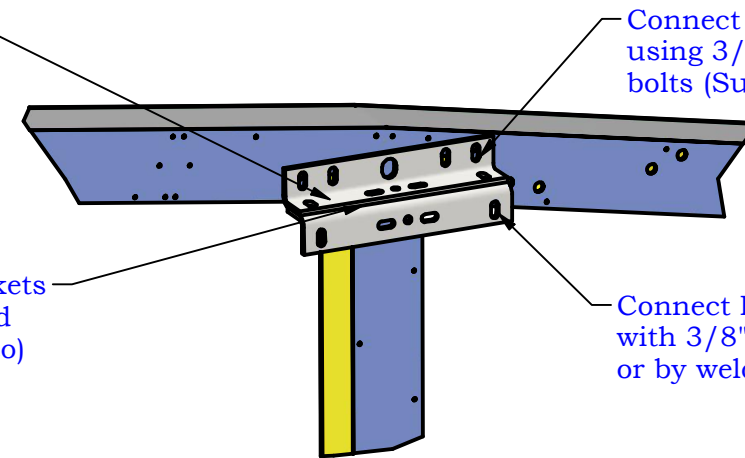
Bottom Brackets face up

Connect Brackets to columns
with 3/8" bolts, nuts, and washers
or by welding (by others)

DETAIL G
Column Hidden for Clarity

Top Brackets face down

Connect Brackets to Brackets
using 3/8" bolts, nuts, and
washers (Provided by Nevco)
or by welding (by others)



Connect Brackets to cabinets
using 3/8" serrated flange
bolts (Supplied by Nevco)

Connect Brackets to columns
with 3/8" bolts, nuts, and washers
or by welding (by others)

DETAIL H
Column Hidden for Clarity

Spring Lake Park
High School
10mm Video Display
Mechanical Installation



Nevco, Inc.
Greenville, Illinois 62246

Last ECO

Drawing No.

Quote 431156 Mech

Drawn

KCC

Date

5/26/2026

Sheet

7 of 7

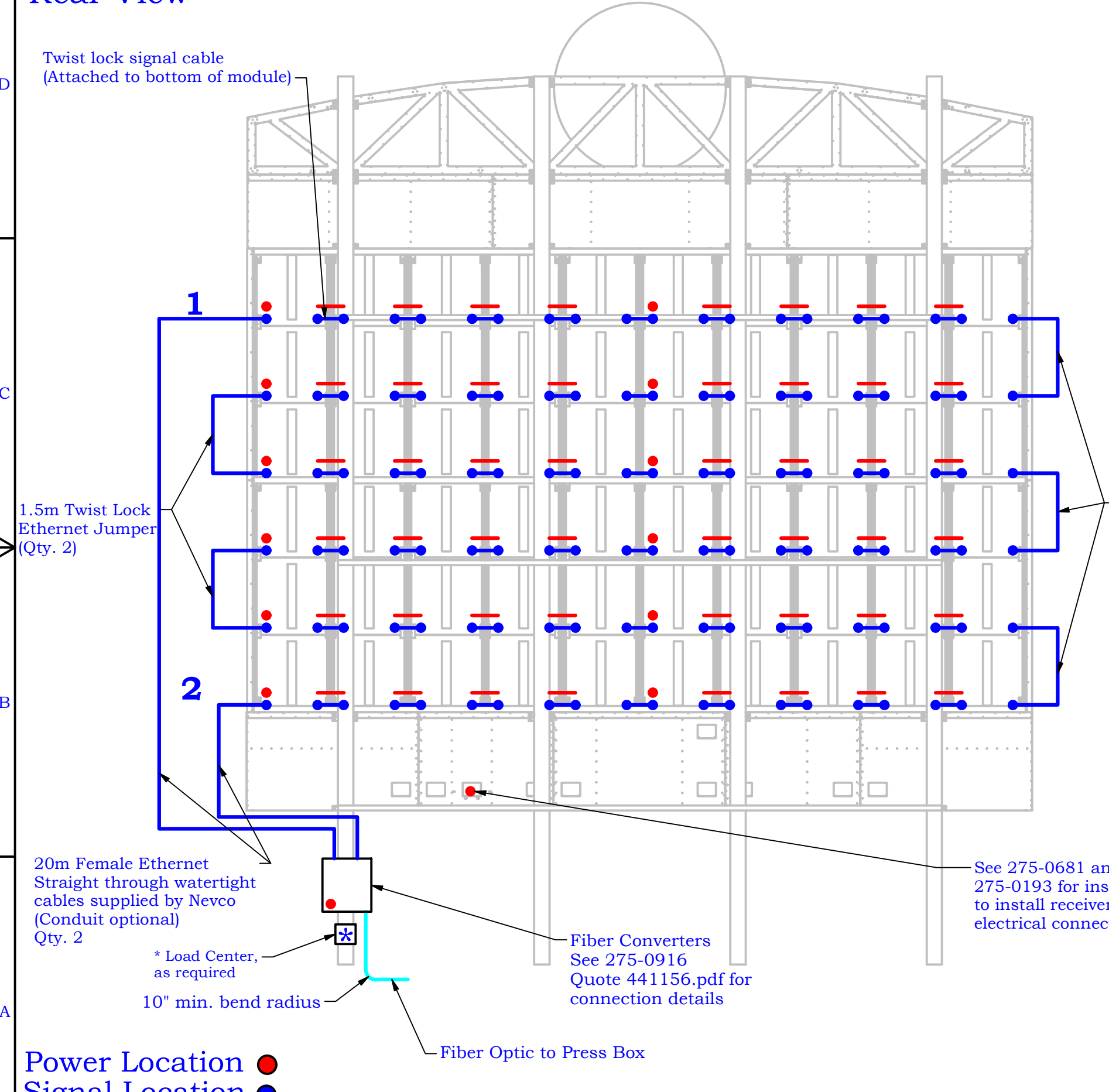
Rear View

Twist lock signal cable
(Attached to bottom of module)

Actual Full-Load Power Consumption (120-240VAC, 50/60Hz)					Rev
Description	@120V	@208VAC	@240VA	Quantity	
10mm Video Module 3.15' x 3.15'	5.0	2.9	2.5	60	
Scoreboard	5.2	3.0	2.6	1	
Fiber Converters	0.1	N/A	N/A	2	
Total + 30% Margin	397.0A	229.1A	198.5A		

Use high inrush current circuit breakers for video display.
* National Electrical Code requires a disconnect switch within sight of sign or lockable within the building. If a subpanel is fed via a breaker from a main panel inside the building, ensure a lockable panel is installed.

Important. Read before Installation.
This display is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign. All personnel who work with electrical connections must be educated in the safe procedures for installing and repairing electrical connections before they are given the responsibility of performing such tasks.



0.8m Twist Lock
Ethernet Jumper
(Qty. 3)

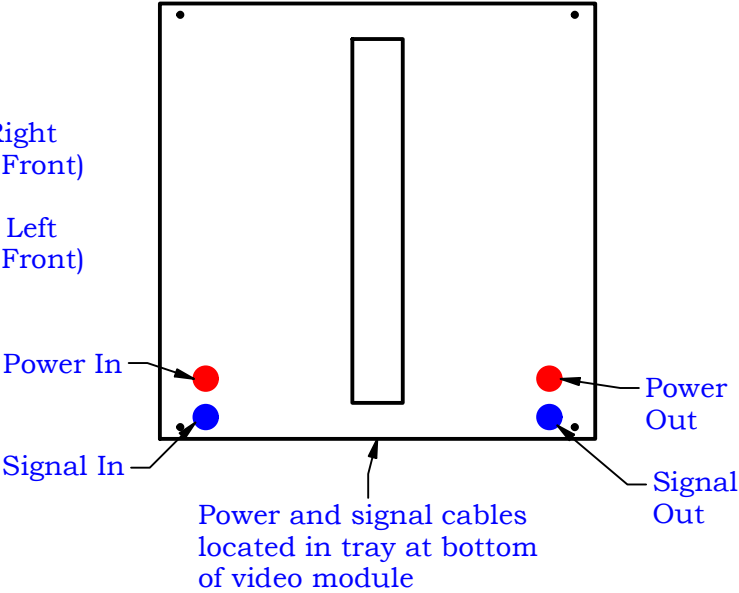
1.5m Twist Lock
Ethernet Jumper
(Qty. 2)

Controller Configuration
NovaStar MCTRL 300

Port 1: 1 (Signal In Upper Right
Cabinet when Viewed from Front)

Port 2: 2 (Signal Out Lower Left
Cabinet when Viewed from Front)

10mm Video
Module
Rear View



Power Location ●
Signal Location ●

* Load center, power
wire, conduit and
fittings are supplied
by owner.

Spring Lake Park High School 10mm Video Display Electrical Installation		 Nevco, Inc. Greenville, Illinois 62246	
Last ECO		Drawing No.	
Drawn KCC		Date 5/26/26	
		Quote 431156 Elec	
		Sheet 1 of 2	

Panel
Schedule

Panel Schedule						
	208 VAC-3Phase					
Description	ØA	ØB	ØC	breaker	trip	Loads
10mm A1, B1, C1	1.5			2-pole	20A	5 Video
10mm D1, E1		1.5				
10mm F1, G1, H1			1.5	2-pole	20A	5 Video
10mm I1, J1	1.5					
10mm A2, B2, C2		1.5		2-pole	20A	5 Video
10mm D2, E2			1.5			
10mm F2, G2, H2	1.5			2-pole	20A	5 Video
10mm I2, J2		1.5				
10mm A3, B3, C3			1.5	2-pole	20A	5 Video
10mm D3, E3	1.5					
10mm F3, G3, H3		1.5		2-pole	20A	5 Video
10mm I3, J3			1.5			
10mm A4, B4, C4	1.5			2-pole	20A	5 Video
10mm D4, E4		1.5				
10mm F4, G4, H4			1.5	2-pole	20A	5 Video
10mm I4, J4	1.5					
10mm A5, B5, C5		1.5		2-pole	20A	5 Video
10mm D5, E5			1.5			
10mm F5, G5, H5	1.5			2-pole	20A	5 Video
10mm I5, J5		1.5				
10mm A6, B6, C6			1.5	2-pole	20A	5 Video
10mm D6, E6	1.5					
10mm F6, G6, H6		1.5		2-pole	20A	5 Video
10mm I6, J6			1.5			
Scoreboard	0.624			1-pole	2A	
Fiber Converters		0.024		1-pole	20A	120VAC
Total (kVA)	12.624	12.024	12			
Max phase Line Current with 30% margin		136.50	AMPS			

Proof 74305	Full-Load SINGLE PHASE Current at			
	120VAC	208VAC	240VAC	qty
10mm 3.15x3.15 cabinets	5	2.9	2.5	60
Custom Scoreboard	5.2	3.0	2.6	1
Fiber Converters	0.1	n/a	n/a	2
Total + 30% margin	397.0	229.1	198.5	AMPS

Spring Lake Park
High School
10mm Video Display
Electrical Installation


Nevco, Inc.
Greenville, Illinois 62246

Last ECO

Drawn KCC

Drawing No.
Quote 431156 Elec

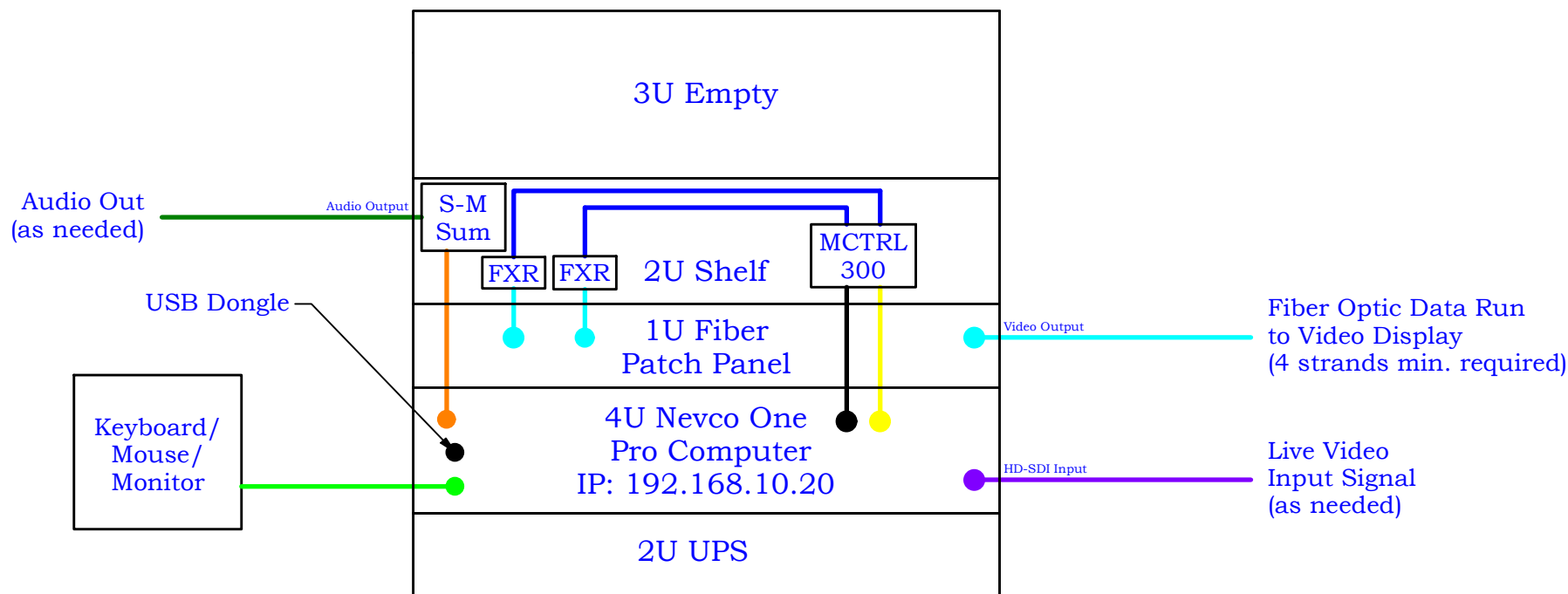
Date 5/26/26

Sheet 2 of 2

12 Unit EQUIPMENT RACK

28"Hx24"Wx22.5"D

Rev --



- FXR** Fiber-Ethernet Converter (048-0481)
- MCTRL 300** MCTRL300 Controller (048-0383)
- S-M Sum** Stereo to Mono Summing Box (048-0549)

- HDMI Cable
- Coax Cable
- Fiber Cable
- Cat5e Ethernet Cable
- DVI Cable
- Aux Cable
- Audio Cable (by Others)

Nevco One Video Pro Equipment Rack MCTRL300 w/ Single Mode Fiber		 Nevco, Inc. Greenville, Illinois 62246
Drawn CJS	Date 1/26/26	
Sheet 1 of 1		Drawing No. 803-1637

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2026-46

**A RESOLUTION APPROVING SUMMARY PUBLICATION OF ORDINANCE NO. 512,
AN ORDINANCE AMENDING CHAPTER 16 OF THE SPRING LAKE PARK CITY
CODE RELATING TO SECONDARY SCHOOL STADIUM VIDEO DISPLAYS**

WHEREAS, the City Council of the City of Spring Lake Park has adopted Ordinance No. 512, entitled “An Ordinance Amending Chapter 16 of the Spring Lake Park City Code Relating to Secondary School Stadium Video Displays;” and

WHEREAS, Minnesota Statutes, section 412.191, subdivision 4, authorizes the City Council, by a four-fifths vote of its members, to direct publication of only the title and a summary of a lengthy ordinance when the summary clearly informs the public of the ordinance’s intent and effect; and

WHEREAS, the City Council has reviewed the summary of Ordinance No. 512 set forth below and determines that it clearly informs the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota that the following summary of Ordinance No. 512 is approved for publication:

On October 5, 2026, the Spring Lake Park City Council adopted Ordinance No. 512, amending Chapter 16 of the Spring Lake Park City Code to establish definitions, permitting requirements, dimensional standards, operational limitations, brightness and illumination standards, testing requirements, recordkeeping provisions, and enforcement procedures for secondary school stadium video displays. The ordinance permits one stadium video display on a qualifying secondary school campus, regulates its size, location, hours of operation, event-related use, lighting impacts and advertising, requires City approval and continuing compliance with applicable performance standards, and provides that previously installed displays must obtain all required permits and approvals and demonstrate compliance before being placed into regular operation.

The full text of the ordinance is available for public inspection at Spring Lake Park City Hall during regular business hours and on the City's website.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 5th day of October, 2026.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



Stantec Architecture Inc.
733 Marquette Avenue, Suite 1000
Minneapolis MN 55402-2314

September 29, 2026

Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
City Hall
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: TERRACE PARK BUILDING REPLACEMENT PROJECT
Project No. 222702844
Bid Results and Contract Award

Dear Dan:

Bids were opened for the Project stated above on September 29, 2026. Transmitted herewith is a copy of the Bid Tabulation for your information and file. Copies will also be distributed to each Bidder once the Project has been awarded.

There were eight bids received. The following summarizes the results of the Bids received:

	Parkos Construction Co., Inc.	Brennan Construction of MN, Inc.	Ebert Companies	Dering Pierson Group
TOTAL PART 1 - BASE BID	\$1,319,800.00	\$1,429,000.00	\$1,433,000.00	\$1,439,000.00
TOTAL ALTERNATE NO. 1	\$8,500.00	\$16,604.00	\$12,100.00	\$33,500.00
TOTAL ALTERNATE NO. 2	\$5,700.00	\$6,831.00	\$6,200.00	\$9,000.00
TOTAL ALTERNATE NO. 3	(\$5,000.00)	\$28,600.00	(\$40,000.00)	(\$10,000.00)
TOTAL ALTERNATE NO. 4	(\$9,600.00)	(\$3,610.00)	(\$2,500.00)	(\$2,500.00)
TOTAL ALTERNATE NO. 5	(\$5,800.00)	(\$5,905.00)	(\$4,750.00)	(\$4,750.00)
TOTAL ALTERNATE NO. 6	\$10,100.00	\$14,080.00	\$18,500.00	\$18,500.00

	Project One Construction, Inc.	Meisinger Construction Co., Inc.	BCI Construction, Inc.	Jorgenson Construction Inc.
TOTAL PART 1 - BASE BID	\$1,477,820.00	\$1,499,000.00	\$1,580,000.00	\$1,586,000.00
TOTAL ALTERNATE NO. 1	\$11,300.00	\$10,400.00	\$40,000.00	\$7,500.00
TOTAL ALTERNATE NO. 2	\$4,870.00	\$8,600.00	\$4,000.00	\$12,500.00
TOTAL ALTERNATE NO. 3	(\$34,200.00)	(\$20,000.00)	(\$41,975.00)	\$8,500.00
TOTAL ALTERNATE NO. 4	(\$1,800.00)	(\$1,200.00)	\$1,000.00	\$7,500.00
TOTAL ALTERNATE NO. 5	\$9,825.00	\$3,300.00	\$15,000.00	\$22,500.00
TOTAL ALTERNATE NO. 6	\$15,200.00	\$10,120.00	(\$20,277.00)	\$12,000.00

The low Bidder on the Project was Parkos Construction Co., Inc.. with a Total Base Bid Amount of \$1,319,800.00. This Bids have been reviewed and found to be in order.

If the City Council wishes to award the Project to the low Bidder, then **Parkos Construction Co., Inc.** should be awarded the Project on the **Total Base Bid Amount of \$1,319,800.00.**

Stantec does not recommend awarding this project based on the bid amounts noted above.

Should you have any questions, please feel free to contact me at 612-712-2108.

Sincerely,

STANTEC ARCHITECTURE INC.

A handwritten signature in black ink, appearing to read "Bruce P. Paulson", written over the printed name.

Bruce P. Paulson

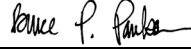
Enclosure

Project Name: **TERRACE PARK BUILDING REPLACEMENT PROJECT**I hereby certify that this is an exact
reproduction of bids received.

City Project No.:

Stantec Project No.: 222702844

Bid Opening: Tuesday, September 29, 2026 at 10:00 AM CDT

Owner: **City of Spring Lake Park**

Bruce Paulson, RA

License No. 20910

BID TABULATION				Bidder No. 1 Parkos Construction Co., Inc.		Bidder No. 2 Brennan Construction of MN, Inc.		Bidder No. 3 Ebert Companies		Bidder No. 4 Dering Pierson Group	
Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
PART 1 - BASE BID:											
1-1	MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO COMPLETE THE WORK AS DEFINED ON THE DRAWINGS AND IN THE PROJECT MANUAL	LS	1	\$1,319,800.00	\$1,319,800.00	\$1,429,000.00	\$1,429,000.00	\$1,433,000.00	\$1,433,000.00	\$1,439,000.00	\$1,439,000.00
TOTAL PART 1 - BASE BID					\$1,319,800.00		\$1,429,000.00		\$1,433,000.00		\$1,439,000.00
ALTERNATE NO. 1											
2-1	ALTERNATE NO. 1: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO FURNISH AND INSTALL AN OPERABLE WALL IN LIEU OF THE BASE BID ACCORDION DOOR AS INDICATED ON THE DRAWINGS AND IN THE PROJECT MANUAL	EA	1	\$8,500.00	\$8,500.00	\$16,604.00	\$16,604.00	\$0.00	\$12,100.00	\$33,500.00	\$33,500.00
TOTAL ALTERNATE NO. 1					\$8,500.00		\$16,604.00		\$12,100.00		\$33,500.00
ALTERNATE NO. 2											
2-2	ALTERNATE NO. 2: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO FURNISH AND INSTALL THE CONCRETE SIDEWALK FROM THE EXISTING SIDEWALK AT THE PARKING LOT TO THE CONCRETE STOOP AT THE EAST EXTERIOR DOOR.	EA	1	\$5,700.00	\$5,700.00	\$6,831.00	\$6,831.00	\$0.00	\$6,200.00	\$9,000.00	\$9,000.00
TOTAL ALTERNATE NO. 2					\$5,700.00		\$6,831.00		\$6,200.00		\$9,000.00
ALTERNATE NO. 3											
2-3	ALTERNATE NO. 3: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO CONSTRUCT THE BUILDING AND SITE IMPROVEMENTS SHOWN ON THE DRAWINGS AND IN THE PROJECT MANUAL BEGINNING IN THE SPRING OF 2027 WITH THE SUBSTANTIAL AND FINAL	EA	1	-\$5,000.00	-\$5,000.00	\$28,600.00	\$28,600.00	\$0.00	-\$40,000.00	-\$10,000.00	-\$10,000.00
TOTAL ALTERNATE NO. 3					-\$5,000.00		\$28,600.00		-\$40,000.00		-\$10,000.00
ALTERNATE NO. 4											
2-4	ALTERNATE NO. 4: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO REDUCE TRUSS BEARING HEIGHT FROM 12'-0" TO 10'-0" ABOVE ROOMS 101, 104 AND 107 THROUGH 115	EA	1	-\$9,600.00	-\$9,600.00	-\$3,610.00	-\$3,610.00	\$0.00	-\$2,500.00	-\$2,500.00	-\$2,500.00
TOTAL ALTERNATE NO. 4					-\$9,600.00		-\$3,610.00		-\$2,500.00		-\$2,500.00

BID TABULATION				Bidder No. 1 Parkos Construction Co., Inc.		Bidder No. 2 Brennan Construction of MN, Inc.		Bidder No. 3 Ebert Companies		Bidder No. 4 Dering Pierson Group	
Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
ALTERNATE NO. 5											
2-5	ALTERNATE NO. 5: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO PROVIDE SL-2 FLOOR COATING WITH 4" HIGH INTEGRAL BASE AND FRP ON 1/2" PLYWOOD FULL HEIGHT AT ALL WALLS IN TOILETS 107, 108, 109, 112, 113, AND 114 IN LIEU OF SPECIFIED BASE BID FINISHES.	EA	1	-\$5,800.00	-\$5,800.00	-\$5,905.00	-\$5,905.00	\$0.00	-\$4,750.00	-\$4,750.00	-\$4,750.00
TOTAL ALTERNATE NO. 5					-\$5,800.00	-\$5,905.00		-\$4,750.00		-\$4,750.00	
ALTERNATE NO. 6											
2-6	ALTERNATE NO. 6: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO PROVIDE 8 INCH/6 INCH CAST-IN-PLACE CONCRETE FOUNDATION WALLS WITH #5 BARS AT 12 INCHES ON CENTER EACH WAY AND #5 VERTICAL DOWELS AT 32 INCHES ON CENTER INTO THE CONCRETE FOOTINGS IN LIEU OF THE BASE BID 8 INCH/6 INCH CMU FOUNDATION WALLS.	EA	1	\$10,100.00	\$10,100.00	\$14,080.00	\$14,080.00	\$0.00	\$18,500.00	\$18,500.00	\$18,500.00
TOTAL ALTERNATE NO. 6					\$10,100.00	\$14,080.00		\$18,500.00		\$18,500.00	
BASE BID SUMMARY:											
TOTAL PART 1 - BASE BID					\$1,319,800.00	\$1,429,000.00		\$1,433,000.00		\$1,439,000.00	
TOTAL ALTERNATE NO. 1					\$8,500.00	\$16,604.00		\$12,100.00		\$33,500.00	
TOTAL ALTERNATE NO. 2					\$5,700.00	\$6,831.00		\$6,200.00		\$9,000.00	
TOTAL ALTERNATE NO. 3					(\$5,000.00)	\$28,600.00		-\$40,000.00		-\$10,000.00	
TOTAL ALTERNATE NO. 4					(\$9,600.00)	-\$3,610.00		-\$2,500.00		-\$2,500.00	
TOTAL ALTERNATE NO. 5					(\$5,800.00)	-\$5,905.00		-\$4,750.00		-\$4,750.00	
TOTAL ALTERNATE NO. 6					\$10,100.00	\$14,080.00		\$18,500.00		\$18,500.00	
Contractor Name and Address:				Parkos Construction Co., Inc. 1010 S. Robert St. West St. Paul, MN 55118 Phone: (651) 455-0031 Email: office@parkosconstruction.com Signed By: John W. Parkos, Jr. Title: Vice President Bid Security: Bid Bond Addenda Acknowledged: 1, 2, 3		Brennan Construction of MN, Inc. 3255 Garfield Ave. Suite 200 Minneapolis, MN 55408 (507) 625-5417 brennan@bcofmn.com Joe Brennan President Bid Bond 1, 2, 3		Ebert Companies 22350 County Rd. 10 Corcoran, MN 55357 (763) 498-7844 mebert@ebertcompanies.com Gregory R. Ebert President Bid Bond 1, 2, 3		Dering Pierson Group 22401 Industrial Blvd. Rogers, MN 55374 (612) 213-2210 npruden@deringpierson.com Michael Pierson Vice President Bid Bond 1, 2, 3	

Project Name: TERRACE PARK BUILD

City Project No.: _____

Bid Opening: Tuesday, September

BID TABULATION				Bidder No. 5		Bidder No. 6		Bidder No. 7		Bidder No. 8	
				Project One Construction, Inc.		Meisinger Construction Co., Inc.		BCI Construction, Inc.		Jorgenson Construction Inc.	
Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
PART 1 - BASE BID:											
1-1	MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO COMPLETE THE WORK AS DEFINED ON THE DRAWINGS AND IN THE PROJECT MANUAL	LS	1	\$1,477,820.00	\$1,477,820.00	\$1,499,000.00	\$1,499,000.00	\$1,580,000.00	\$1,580,000.00	\$1,586,000.00	\$1,586,000.00
TOTAL PART 1 - BASE BID					\$1,477,820.00		\$1,499,000.00		\$1,580,000.00		\$1,586,000.00
ALTERNATE NO. 1											
2-1	ALTERNATE NO. 1: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO FURNISH AND INSTALL AN OPERABLE WALL IN LIEU OF THE BASE BID ACCORDION DOOR AS INDICATED ON THE DRAWINGS AND IN THE PROJECT MANUAL	EA	1	\$11,300.00	\$11,300.00	\$10,400.00	\$10,400.00	\$40,000.00	\$40,000.00	\$7,500.00	\$7,500.00
TOTAL ALTERNATE NO. 1					\$11,300.00		\$10,400.00		\$40,000.00		\$7,500.00
ALTERNATE NO. 2											
2-2	ALTERNATE NO. 2: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO FURNISH AND INSTALL THE CONCRETE SIDEWALK FROM THE EXISTING SIDEWALK AT THE PARKING LOT TO THE CONCRETE STOOP AT THE EAST EXTERIOR DOOR.	EA	1	\$4,870.00	\$4,870.00	\$8,600.00	\$8,600.00	\$4,000.00	\$4,000.00	\$12,500.00	\$12,500.00
TOTAL ALTERNATE NO. 2					\$4,870.00		\$8,600.00		\$4,000.00		\$12,500.00
ALTERNATE NO. 3											
2-3	ALTERNATE NO. 3: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO CONSTRUCT THE BUILDING AND SITE IMPROVEMENTS SHOWN ON THE DRAWINGS AND IN THE PROJECT MANUAL BEGINNING IN THE SPRING OF 2027 WITH THE SUBSTANTIAL AND FINAL	EA	1	-\$34,200.00	-\$34,200.00	-\$20,000.00	-\$20,000.00	-\$41,975.00	-\$41,975.00	\$8,500.00	\$8,500.00
TOTAL ALTERNATE NO. 3					-\$34,200.00		-\$20,000.00		-\$41,975.00		\$8,500.00
ALTERNATE NO. 4											
2-4	ALTERNATE NO. 4: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO REDUCE TRUSS BEARING HEIGHT FROM 12'-0" TO 10'-0" ABOVE ROOMS 101, 104 AND 107 THROUGH 115	EA	1	-\$1,800.00	-\$1,800.00	-\$1,200.00	-\$1,200.00	\$1,000.00	\$1,000.00	\$7,500.00	\$7,500.00
TOTAL ALTERNATE NO. 4					-\$1,800.00		-\$1,200.00		\$1,000.00		\$7,500.00

BID TABULATION				Bidder No. 5 Project One Construction, Inc.		Bidder No. 6 Meisinger Construction Co., Inc.		Bidder No. 7 BCI Construction, Inc.		Bidder No. 8 Jorgenson Construction Inc.	
Item Num	Item	Units	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
ALTERNATE NO. 5											
2-5	ALTERNATE NO. 5: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO PROVIDE SL-2 FLOOR COATING WITH 4" HIGH INTEGRAL BASE AND FRP ON 1/2" PLYWOOD FULL HEIGHT AT ALL WALLS IN TOILETS 107, 108, 109, 112, 113, AND 114 IN LIEU OF SPECIFIED BASE BID FINISHES.	EA	1	\$9,825.00	\$9,825.00	\$3,300.00	\$3,300.00	\$15,000.00	\$15,000.00	\$22,500.00	\$22,500.00
TOTAL ALTERNATE NO. 5					\$9,825.00		\$3,300.00		\$15,000.00		\$22,500.00
ALTERNATE NO. 6											
2-6	ALTERNATE NO. 6: MATERIALS, EQUIPMENT, AND LABOR NECESSARY TO PROVIDE 8 INCH/6 INCH CAST-IN-PLACE CONCRETE FOUNDATION WALLS WITH #5 BARS AT 12 INCHES ON CENTER EACH WAY AND #5 VERTICAL DOWELS AT 32 INCHES ON CENTER INTO THE CONCRETE FOOTINGS IN LIEU OF THE BASE BID 8 INCH/6 INCH CMU FOUNDATION WALLS.	EA	1	\$15,200.00	\$15,200.00	\$10,120.00	\$10,120.00	-\$20,277.00	-\$20,277.00	\$12,000.00	\$12,000.00
TOTAL ALTERNATE NO. 6					\$15,200.00		\$10,120.00		-\$20,277.00		\$12,000.00
BASE BID SUMMARY:											
TOTAL PART 1 - BASE BID					\$1,477,820.00		\$1,499,000.00		\$1,580,000.00		\$1,586,000.00
TOTAL ALTERNATE NO. 1					\$11,300.00		\$10,400.00		\$40,000.00		\$7,500.00
TOTAL ALTERNATE NO. 2					\$4,870.00		\$8,600.00		\$4,000.00		\$12,500.00
TOTAL ALTERNATE NO. 3					-\$34,200.00		-\$20,000.00		-\$41,975.00		\$8,500.00
TOTAL ALTERNATE NO. 4					-\$1,800.00		-\$1,200.00		\$1,000.00		\$7,500.00
TOTAL ALTERNATE NO. 5					\$9,825.00		\$3,300.00		\$15,000.00		\$22,500.00
TOTAL ALTERNATE NO. 6					\$15,200.00		\$10,120.00		-\$20,277.00		\$12,000.00
Contractor Name and Address:				Project One Construction, Inc. 10375 County Rd. 8 Kimball, MN 55353		Meisinger Construction Co., Inc. 121 Bridgepoint Way. South St. Paul, MN 55075		BCI Construction, Inc. 7135 5th Ave. NE Sauk Rapids, MN 56379		Jorgenson Construction Inc. 9255 East River Rd. NW Minneapolis, MN 55433	
Phone:				(320) 398-7000		(651) 452-4778		(320) 393-3185		(651) 452-4778	
Email:				lisa@proectonemn.com		tom@meisingerconstruction.com		bbankers@bciconstruction.us		aaron@jorgensonconstruction.com	
Signed By:				Lisa Kuechle		Thomas M. Meisinger		Brian Bankers		Aaron Weed	
Title:				President		President		Chief Operating Officer		COO	
Bid Security:				Bid Bond		Bid Bond		Bid Bond		Bid Bond	
Addenda Acknowledged:				1, 2, 3		1, 2, 3		1, 2, 3		1, 2, 3	

CITY OF SPRING LAKE PARK

RESOLUTION NO. 2026-47

**RESOLUTION REJECTING ALL BIDS FOR THE TERRACE PARK BUILDING
REPLACEMENT PROJECT**

WHEREAS, the City of Spring Lake Park solicited competitive bids for the Terrace Park Building Replacement Project, Stantec Project No. 222702844; and

WHEREAS, bids for the project were opened on September 29, 2026, and the City received eight bids for the project; and

WHEREAS, the apparent low bidder was Parkos Construction Co., Inc., with a base bid of \$1,319,800.00, with the remaining base bids ranging from \$1,429,000.00 to \$1,586,000.00; and

WHEREAS, the City's architect, Stantec Architecture Inc., reviewed the bids and advised the City that it does not recommend awarding the project based upon the bid amounts received; and

WHEREAS, after reviewing the bids and the anticipated cost of the project, the City Council has determined that it is in the best interests of the City to reject all bids and further evaluate the project's scope, funding, timing, and potential options before proceeding.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park, Minnesota, as follows:

1. All bids received on September 29, 2026, for the Terrace Park Building Replacement Project are hereby rejected.
2. City staff and the City's consultants are authorized to evaluate options for the project, including modifications to the project scope, available funding, project timing, and potential rebidding of the project, and to bring recommendations back to the City Council for future consideration.
3. City staff is authorized to take all actions necessary to formally notify the bidders of the City Council's action and to return or release bid security as appropriate.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 5th day of October, 2026.

APPROVED BY:

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, City Administrator



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer
Date: August 17, 2026
Subject: Spring Lake Park High School Stadium Video Display – Conditional Sign Permit Approval

Spring Lake Park Schools has submitted a sign permit application for the new video scoreboard installed at the Spring Lake Park High School athletic complex, 1100 81st Avenue NE. The application identifies Nevco as the contractor and describes the project as a new video scoreboard for the athletic complex.

Ordinance No. 512 establishes standards for secondary school stadium video displays and requires City Council approval of the permanent sign permit. The ordinance regulates the size and location of the display, hours of operation, brightness, illumination, glare, testing and ongoing compliance.

Staff recommends conditional approval of the sign permit so the School District can complete the remaining permit and compliance requirements without returning to the Council for another sign permit approval. The School District will still need to obtain the required building permit and provide any structural plans, wind-load calculations, electrical plans, foundation information or other materials requested by the Building Official.

The ordinance generally requires a photometric plan prepared by a qualified lighting professional, but allows the City Council to waive or reduce that requirement if sufficient information is available to reasonably evaluate compliance. Any waiver would not relieve the School District from meeting the ordinance's illumination, glare and operating standards, and the City may still require field testing if needed.

Before regular operation, the School District must also provide documentation confirming that the approved brightness settings, ambient-light sensor, automatic dimming controls and related safeguards have been properly programmed and are operational.

Conditional approval should therefore be subject to issuance of the required building permit, completion of final staff review and issuance of the sign permit, and compliance with Ordinance No. 512 and all other applicable City Code requirements. If the Council waives or reduces the photometric plan requirement, the display would remain subject to the ordinance's illumination and glare standards and any testing or adjustments required.

If you have any questions, please do not hesitate to contact me at 763=784-6491.



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

JOB ADDRESS: 1100 81st Ave NE, Spring Lake Park, MN 55432

APPLICANT INFORMATION:

Name: Spring Lake Park Schools
Address: 1415 81st. Ave. Spring Lake Park Schools
Email: sgiven@district16.org Phone: 763-600-5053
☒ New Construction
☐ Remodel
☐ Word Change

CONTRACTORS INFORMATION:

Please Note: Contractors must be licensed with the City of Spring Lake Park

Name: Nevco
Address: 301 East Harris, Greenville IL. 62246
Email: jkendall@nevco.com Phone: 618-367-1309
State License #: 6117303 Expiration Date: _____

DESCRIPTION OF WORK TO BE COMPLETED:

New Video Scoreboard for SLP High School Athletic Complex.

Square Footage of front of Building (Length X Width): 32'W x 18'9" H
Square Footage of all existing signs (Length X Width): 32' W x 30' H
Square footage of proposed sign or signs (Length X Width): 32' W x 40' H

IS AN ELECTRICAL PERMIT REQUIRED? Yes ☒ No ☐

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park, MN:

1. To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the permit.
2. To authorize and direct the City of Spring Lake Park to remove said sign & structure, at the expense of the applicant, where maintenance is not furnished, but only after hearing and after notice of sixty (60) days, specifying the maintained required by the City.
3. To provide any other additional information which may be required by the Building Inspection Department.

➡ Applicant Signature: Shane Givens Date: 9-3-26



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

REQUIREMENTS:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right of way and property lines. Said drawing to be prepared to scale.

Attach blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Include a drawing showing location and message on sign.

If you are not the owner of the property, include a **SIGNED** letter from the owner giving permission to erect the sign.

If the application is **NOT** fully completed, it will be denied at time of processing. Please verify that all necessary information is legible and plans are included with job cost estimates.

NOTE: All applications are due by noon on the Tuesday preceding the Council Meeting.

*****FOR OFFICE USE ONLY*****

Fee: _____

Receipt Number: _____

Date of Approval: _____

Date of Issue: _____

Reason for Denial: _____



PROOF INCLUDES:

- **Custom ETN Football LED Strip Scoreboard-Quote 5946 ETN**
32'W x 4'H x 8"D
Scoreboard Color: 184 Royal Blue
Digit Color: White
Digit Size: 14"/18"/24"
Electronic Team Name Color: White
Electronic Team Name Size: 10"
- **Full Color LED Video Display**
18.9'H x 31.5'W 10mm
(576 x 976 pixel matrix)
- **Filler Panel**
(2) .25'W x 18.9'H
- **Non-illuminated Sign**
32'W x 3'H
- **Decorative Arch Truss**
32'W x 4'H
- **Decorative Arch Truss Logo**
7'W x 7'H

*Truss logo may require additional support.

*Shown in proposed location.

* Engineering specifications may require changes in the quantity, size and/or shape of beams and pillars to meet installation requirements. Nevco assumes no obligations or liability regarding the viability of applicability of existing structures.

SIGNATURE OF APPROVAL _____ DATE _____

This rendering is for conceptual purposes only. It may not be to exact scale or specifications and should not be used for installation purposes. Every effort has been made to make it as accurate as possible. Beams and or pillars are for illustration only. Engineering specifications may require changes in the quantity, size and/or shape of beams and pillars to meet installation requirements. Nevco assumes no obligations or liability regarding the viability of applicability of existing structures. THIS DRAWING IS THE PROPERTY OF NEVCO INC. AND SHALL NOT BE REPRODUCED, COPIED, SHARED or DISTRIBUTED WITH ANYONE OTHER THAN THE INTENDED STAFF OR CLIENT OF THE PROPOSED PROJECT WITHOUT THE EXPRESSED PERMISSION OF NEVCO INC.



INTEGRATED DISPLAY AND
SCORING SOLUTIONS

WWW.NEVCO.COM



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 10.05.26 Meeting**
File No.: R:\client\municipal\spring_lake_park_ci_mn (18GEN)

Note: Updated information is shown in *italics*.

2026 Street Project (193807587). This project consists of a street mill and overlay project on Plaza Blvd., Theorin Terrace, Center Drive, Sunset Rd. and a portion of the Hwy-10 Frontage Road. Neighborhood Meeting was held on March 31st. First Improvement Hearing was on 4/7/2026. Bids came lower than anticipated. Public Assessment Hearing was held on June 15th. Council awarded bid to ASTECH on June 15th. *A Preconstruction Conference was held on August 10th. Construction is substantially complete. Final punch-list work is remaining.*

2027 Street Project (193807587). The City could complete a 2027 street project in the area north of Highway 10 and west of TH-65 in conjunction with a planned project in Blaine. The project would include the Spring Lake Park portions of Tyler Street and Cottagewood Terrace. No work needs to be completed on the Frontage Road. The proposed work will include:

- Replacing all Spring Lake Park water valves and hydrants.
- 1.5-inch mill and overlay on Cottagewood Terrace.
- Full street reclaim and adding concrete curb and gutter on Tyler Street NE.

Possible schedule for 2027 Street Project:

Authorize Feasibility Report	October 19, 2026
Accept Report and Call for Improvement Hearing	November 16, 2026
Public Improvement Hearing	December 7, 2026

American Water Infrastructure Act Plan Update (PN 173411298). The City is required to conduct and certify a Risk and Resilience Assessment (RRA) and an Emergency Response Plan (ERP) this year (every 5 years). *The RRA and ERP are currently being revised. THE RRA was certified on 6/30/26. The ERP will be updated to meet the 12/30/26 submittal deadline.*

2027-2028 Water Tower Maintenance Project (193807712). The CIP includes new coatings on the Able and Arthur water towers in 2027 and 2028. City Administrator has applied for Congressional funding. *Next steps are to have KLM review previous inspections and to begin the design process. Site survey on Arthur Street tower was completed in September.*

Terrace Park Drainage Improvements Project (193807324). The Parks and Rec. Director has indicated that a drainage and draitile project might be necessary for Terrace Park. *See separate letter with quote results (quotes received on 9/30/26).*

Terrace Park New Park Building (193807324 and 222702844). Revised construction drawings for a new park building were prepared for a second round of bids. *New bids for the building project were received on September 29th. The bids were higher than expected – see separate letter.*

Separate quotes for sewer and water utility construction for the building have been received and revised. *Need to decide how to proceed with the low quote for the utility work.*

2026 Street Pavement Markings Project (193807599). Quotes were requested for 2026 pavement markings (striping) of the major city streets. *The low quote was submitted by Sir Lines-A-Lot and the contract was awarded in September. Contractor completed most of the work on September 29th.*

2026 Sanitary Sewer Service Clean and Grout Project (193807597). Council authorized this sewer lateral cleaning and grouting project in December 2025. *Bids will be received in 2026, and construction will be in 2027.*

Please contact Evan Monson, Bruce Paulson, Nate Drews, Jack Menke, Mark Janovek, or me if you have questions or require additional information.