



**CITY COUNCIL REGULAR AGENDA**  
**MONDAY, APRIL 20, 2026**  
**CITY HALL at 7:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. PRESENTATION**
  - A. SBM Fire Department Quarterly Report - Chief Retka
- 7. CONSENT AGENDA**
  - [A.](#) Approval of March Claims List - General Disbursement #26-05 - \$446,384.23
  - [B.](#) Mayor's Proclamation - Administrative Professionals Day - April 22, 2026
  - [C.](#) Mayor's Proclamation - Loyalty Day - May 1, 2026
  - [D.](#) Revenue and Expenditure Report - March 2026
  - [E.](#) Statement of Fund Balance - March 2026
  - [F.](#) Application and Certificate for Payment #14 - City Hall Renovation/Expansion Project
  - [G.](#) Approval of Right of Way Application - CenterPoint Energy
  - [H.](#) Contractor's Licenses
- 8. DEPARTMENT REPORTS**
  - [A.](#) Police Report
  - [B.](#) Parks and Recreation Report
- 9. ORDINANCES AND/OR RESOLUTIONS**
  - [A.](#) Resolution 2026-20, Affirming the NMTC as the Broadband Franchising Authority for the City
  - [B.](#) Resolution 2026-21, Approving Plans and Specifications and Ordering Advertisement for Bids - 2026 Street Improvement Project
- 10. NEW BUSINESS**
  - [A.](#) Purchase Police Chief Squad
  - [B.](#) Consider Approval of the Appointment of a Seasonal Community Service Officer (CSO) Position as a Pathway to Sworn Officer Upon POST Licensure
- 11. REPORTS**
  - A. Attorney's Report

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS**  
**AND DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Deputy City Clerk at 1301 81<sup>st</sup> Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

One or more City Councilmembers may participate in this meeting remotely using interactive technology, in compliance with the Minnesota Open Meeting Law.

- B. Engineer's Report
- C. Administrator's Report

**12. OTHER**

**13. ADJOURN**

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**RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS**

**DISCUSSION FROM THE FLOOR**

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

**PUBLIC HEARINGS**

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: March 2026  
Page: 1  
Claim Res. #26-05

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
78858	4 COMMUNITY THEATRE	ELVIS ALL SHOOK UP TICKETS	\$	528.00
78859	ANNE SCANLON	SWEETHEART DANCE/ YOUTH PROGRAM REIMB	\$	697.13
78860	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$	9,397.50
78861	CINTAS	FLOOR MATS / SHOP TOWELS	\$	365.77
78862	CIVICPLUS LLC	DNS HOSTING FOR .GOV	\$	40.17
78863	COMPUTER INTERGRATION TECHNOLOGIES	SERVICE TICKET - SCHEDULED MAINT.	\$	790.40
78864	CUSTOM CATERING	ELVIS ALL SHOOK UP CATERING	\$	356.81
78865	DONNA OSTERKAMP	GIRLFRIENDS GETAWAY REFUND	\$	100.00
78866	DRAGONFLY ADORNMENTS	GEMSTONE BRACELET CLASS (2025)	\$	165.00
78867	ERIK SKOGQUIST	1ST QTR 2026 ASSESSING SERVICES	\$	4,777.90
78868	JSB SURVEILLANCE	CAMERAS FOR PW SHOP - 50% DEPOSIT	\$	4,092.50
78869	LEAGUE OF MN CITIES INS TRUST	PROPERTY / CASUALTY INSURANCE PREMIUMS	\$	138,079.00
78870	MARCO TECHNOLOGIES, LLC	COPIER SUPPLIES	\$	2,173.80
78871	Marie Ridgeway LISS, LLC	SLP POWER PROGRAM	\$	1,200.00
78872	MARY WELLS	1ST QTR 2026 ASSESSING SERVICES	\$	4,777.90
78873	NYKANEN INSPECTIONS, LLC	FEBRUARY 2026 ELECTRICAL INSPECTIONS	\$	1,073.60
78874	RILEY BUS SERVICE INC	ALASKA DEPOSIT	\$	450.00
78875	SHRED-IT USA	SHREDDING SERVICES	\$	150.42
78876	STANTEC	CONSULTING SERVICES	\$	11,446.28
78877	TWIN CITIES BMEU WEST	POSTAGE FOR 1ST QTR USAGE UTILITY BILLS	\$	1,200.00
78878	TWIN CITIES BMEU WEST	NEW JOURNEYS POSTAGE	\$	488.12
78879	USS MINNESOTA ONE MT LLC	SOLAR	\$	4,413.82
78880	AARON IMIG	CONFERENCE MEALS REIMB.	\$	34.35
78881	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$	282.31
78882	ANOKA COUNTY PROPERTY RECORDS	TRUTH IN TAX / TIF / SEPC. ASSESSMENTS	\$	2,305.42
78883	ASPEN MILLS	UNIFORM ALLOWANCE - KILEY	\$	26.55
78884	AT & T MOBILITY	HOT SPOT	\$	38.73
78885	BATTERIES PLUS BULBS	BATTERIES	\$	127.95
78886	BS & A	CLOUD HOSTING FEES	\$	20,980.00
78887	CADY BUSINESS TECHNOLOGIES	PHONE SYSTEM	\$	883.12
78888	CAR WASH PARTNERS INC (dba: MISTER CAR WASH)	CAR WASHES	\$	192.00
78889	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	5,124.88
78890	CINTAS	SHOP TOWELS	\$	37.84
78891	COLLINS ELECTRICAL	GUN RANGE WORK	\$	1,468.00
78892	COMCAST	ABLE PARK MONTHLY UTILITIES	\$	299.44
78893	COMM-WORKS, LLC	PARK CAMERA MONITORING	\$	275.00
78894	COMPANION ANIMAL CARE & CONTROL	FEBRUARY ANIMAL CONTROL	\$	200.00
78895	CONNEXUS ENERGY	STREET LIGHTS	\$	10.92
78896	ECM PUBLISHERS, INC.	ESCROW ZD2026-0001	\$	66.00
78897	GOPHER STATE ONE-CALL INC	LOCATES	\$	18.90
78898	GREEN LAMPS RECYCLING LLC	SMALL ELECTRONICS RECYCLING	\$	66.20
78899	HYDRAULIC SPECIALTY INC	PARTS	\$	4.12
78900	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	\$	223.67
78901	INSTRUMENTAL RESEARCH INC	FEBRUARY WATER TESTING	\$	108.00
78902	J.P. COOKE CO.	2026 DOG LICENSE TAGS	\$	93.95
78903	JEFF SANDINO	CLASSIC FRENCH CUISINE CLASS	\$	400.00
78904	JSB SURVEILLANCE	REMAINING BAL - PW SHOP CAMERAS	\$	4,092.50
78905	LANGUAGE LINE SERVICES	INTERPRETATION SERVICES	\$	75.19
78906	MAC QUEEN EQUIPMENT, LLC.	CURB SHOE	\$	967.88

CITY OF SPRING LAKE PARK  
CLAIMS LIST APPROVED AND PAID  
GENERAL OPERATIONS

Date: March 2026  
Page: 3  
Claim Res. #26-05

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
78956	ASPEN MILLS	VEST-POUCHAK	\$	1,105.26
78957	BATTERIES PLUS BULBS	BATTERIES	\$	107.37
78958	BUSINESS ESSENTIALS	PAPER TOWELS / TOILET PAPER	\$	746.12
78959	CINTAS	SHOP TOWELS	\$	37.84
78960	COMPUTER INTERGRATION TECHNOLOGIES	SP10 / SIRIS4 / ETC	\$	5,941.00
78961	DEAN'S PROFESSIONAL PLUMBING	PREMIT P2026-0611 REFUND	\$	60.00
78962	DEBORAH SPERMBAUR	BACKROADS REFUND	\$	100.00
78963	EARL F. ANDERSEN A DIVISION OF SAFETY SIGI	STREET SIGN BRACKETS	\$	71.00
78964	ECM PUBLISHERS, INC.	MATCH 23 PH-CUP DISCH	\$	55.00
78965	EVIDENT	KNIFE BOXES / BIOHAZARD LABELS	\$	95.23
78966	FASTENAL COMPANY	PARTS	\$	42.50
78967	GARY & LINDA WAX	BACKROADS REFUND	\$	200.00
78968	H & L MESABI INC	BLADES	\$	8,040.00
78969	HACH COMPANY	WATER PLANT PARTS	\$	1,118.98
78970	JOEY D'S TREE SERVICE	CUT DOWN & HAUL DEAD TREES	\$	11,000.00
78971	LISA MURPHY	UNIFORM ALLOWANCE-TJ MAXX REIMB	\$	34.99
78972	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED & DIESEL FUEL	\$	1,583.79
78973	MENARDS - BLAINE	PARTS	\$	259.49
78974	MICHAEL LEDMAN	YOGA CLASSES	\$	408.00
78975	MID AMERICA METER, LLC	METER REBUILD / REPAIR	\$	4,652.00
78976	SHRED-IT USA	SHREDDING SERVICES	\$	152.35
78977	THE HOME DEPOT CREDIT SERVICES	CC PMNT	\$	97.59
78978	TRUST IN US, LLC	DOT PRE-EMPLOYMENT TESTING - G. ANTOINE	\$	62.00
78979	TWIN CITY HARDWARE	KEY FOR MB OFFICE	\$	41.58
78980	XCEL ENERGY	MONTHLY UTILITIES	\$	1,928.56
<b>TOTAL DISBURSEMENTS</b>				<b>446,384.23</b>

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

\_\_\_\_\_  
\_\_\_\_\_

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed: \_\_\_\_\_

Mayor

Councilmembers:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Daniel Buchholtz, Admin/Clerk-Treasurer



**MAYOR'S PROCLAMATION  
ADMINISTRATIVE PROFESSIONALS DAY  
APRIL 22, 2026**

**WHEREAS**, administrative professionals play a vital role in the effective and efficient operation of local government, supporting daily functions that allow the City of Spring Lake Park to deliver high-quality services to its residents; and

**WHEREAS**, administrative professionals are often the first point of contact for residents, businesses, and visitors, providing assistance, information, and customer service that reflects the City's commitment to professionalism and responsiveness; and

**WHEREAS**, these dedicated individuals demonstrate exceptional organizational skills, attention to detail, adaptability, and a strong work ethic in managing a wide range of responsibilities, including communications, records management, coordination of public meetings, and support to City departments; and

**WHEREAS**, the contributions of administrative professionals are essential to maintaining transparency, accountability, and the smooth functioning of municipal operations; and

**WHEREAS**, Administrative Professionals Day provides an opportunity to recognize and express appreciation for the important work performed by these individuals and their continued commitment to public service.

**NOW, THEREFORE**, I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby proclaim April 22, 2026 as

**ADMINISTRATIVE PROFESSIONALS DAY**

in the City of Spring Lake Park, and encourage all residents to join in recognizing the valuable contributions of administrative professionals to our community.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Spring Lake Park to be affixed this 20th day of April, 2026.

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Robert Nelson, Mayor

ATTEST:

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Daniel R. Buchholtz, City Clerk



**MAYOR'S PROCLAMATION  
LOYALTY DAY  
MAY 1, 2026**

**WHEREAS**, Loyalty Day is observed annually on May 1 as a special day for the reaffirmation of loyalty to the United States and for the recognition of the heritage of American freedom; and

**WHEREAS**, Loyalty Day was first proclaimed in 1958 by Dwight D. Eisenhower and has since been observed by communities across the nation as a time to reflect on the values of liberty, democracy, and individual rights; and

**WHEREAS**, the residents of Spring Lake Park recognize the importance of civic responsibility, respect for the rule of law, and active participation in the democratic process; and

**WHEREAS**, Loyalty Day provides an opportunity to celebrate the freedoms we enjoy, honor those who have served and sacrificed in defense of those freedoms, and recommit ourselves to the ideals upon which our nation was founded; and

**WHEREAS**, it is appropriate to promote understanding of our shared history and to encourage unity and pride in our community and our country;

**NOW, THEREFORE**, I, Robert Nelson, Mayor of the City of Spring Lake Park, do hereby proclaim May 1, 2026 as

**LOYALTY DAY**

in the City of Spring Lake Park, and encourage all residents to observe this day with appropriate ceremonies and activities that honor our nation and reaffirm our commitment to its principles.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Spring Lake Park to be affixed this 20th day of April, 2026.

\_\_\_\_\_  
Robert Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Daniel R. Buchholtz, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 03/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 03/31/2026 Normal (Abnormal)	Activity For 03/31/2026 Increase (Decrease)	Available Balance 03/31/2026 Normal (Abnormal)	% Bdgdt Used
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 00000</b>						
101.00000.31010	CURRENT TAXES	4,310,534.00	0.00	0.00	4,310,534.00	0.00
101.00000.32110	LIQUOR LICENSES	24,000.00	0.00	0.00	24,000.00	0.00
101.00000.32180	CIGARETTE,DANCE,BINGO & MISC LIC	6,500.00	0.00	0.00	6,500.00	0.00
101.00000.32181	SIGN PERMITS	6,000.00	1,636.25	388.75	4,363.75	27.27
101.00000.32182	CANNABIS LICENSE	1,500.00	500.00	0.00	1,000.00	33.33
101.00000.32208	CONTRACTORS LICENSES	12,500.00	5,625.00	4,275.00	6,875.00	45.00
101.00000.32210	BUILDING PERMIT	75,000.00	10,499.85	2,027.15	64,500.15	14.00
101.00000.32211	BUILDING PERMIT SURCHARGES	2,500.00	339.26	40.86	2,160.74	13.57
101.00000.32216	ELECTRICAL PERMITS / PLAN REVIEW	20,000.00	5,763.60	1,912.35	14,236.40	28.82
101.00000.32217	ELECTRICAL PERMIT SURCHARGES	250.00	88.08	33.00	161.92	35.23
101.00000.32230	PLUMBING PERMIT	6,000.00	1,515.00	270.00	4,485.00	25.25
101.00000.32231	PLUMBING PERMIT SURCHARGES	150.00	23.00	5.00	127.00	15.33
101.00000.32232	HEATING & A/C PERMITS	10,000.00	3,049.40	1,106.15	6,950.60	30.49
101.00000.32233	HTG & A/C SURCHARGES	250.00	53.53	19.84	196.47	21.41
101.00000.32240	PET LICENSE	1,000.00	50.00	40.00	950.00	5.00
101.00000.32260	CERTIFICATE OF OCCUPANCY	2,800.00	0.00	0.00	2,800.00	0.00
101.00000.32261	VACANT PROPERTY REGISTRATION	500.00	0.00	0.00	500.00	0.00
101.00000.33401	LOCAL GOVERNMENT AID	776,537.00	0.00	0.00	776,537.00	0.00
101.00000.33403	LOCAL PERFORMANCE AID	1,040.00	0.00	0.00	1,040.00	0.00
101.00000.33405	CLASS 4D(1) TRANSITION AID	11,500.00	0.00	0.00	11,500.00	0.00
101.00000.33416	POLICE TRAINING REIMB	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.33421	INSURANCE PREMIUM-POLICE	135,000.00	0.00	0.00	135,000.00	0.00
101.00000.34102	ZONING LETTERS	200.00	200.00	0.00	0.00	100.00
101.00000.34103	SPEC USE,ZONING,SUB-DIV	7,500.00	3,770.07	1,200.00	3,729.93	50.27
101.00000.34104	PLAN CHECKING FEES	25,000.00	280.00	80.00	24,720.00	1.12
101.00000.34107	ASSESSMENT SEARCHES	50.00	0.00	0.00	50.00	0.00
101.00000.34109	FILING FEES	75.00	0.00	0.00	75.00	0.00
101.00000.34111	ADM. GAMBLING EXPENSES	43,950.00	0.00	0.00	43,950.00	0.00
101.00000.34115	GUN RANGE FACILITY USE	250.00	20.00	0.00	230.00	8.00
101.00000.34117	ROOM-FACILITY RENTAL	250.00	0.00	0.00	250.00	0.00
101.00000.34201	POLICE & FIRE ALARM PERMIT	2,000.00	0.00	0.00	2,000.00	0.00
101.00000.34202	POLICE REPORTS	1,000.00	491.00	135.00	509.00	49.10
101.00000.34204	HOUSING REGISTRATION	105,000.00	25,575.00	0.00	79,425.00	24.36
101.00000.34205	RIGHT OF WAY APPLICATIONS	1,000.00	0.00	0.00	1,000.00	0.00
101.00000.34801	INSURANCE DIVIDENDS	10,000.00	0.00	0.00	10,000.00	0.00
101.00000.34950	REFUNDS & REIMB	5,000.00	295.63	272.01	4,704.37	5.91
101.00000.35101	COURT FINES	48,000.00	8,049.68	4,619.65	39,950.32	16.77
101.00000.35102	ADM OFFENSE FINES	35,000.00	7,695.00	1,150.00	27,305.00	21.99
101.00000.35348	PROPERTY ROOM REVENUE	0.00	81.72	0.00	(81.72)	100.00
101.00000.36201	SOLAR ENERGY CREDITS-XCEL	15,000.00	0.00	0.00	15,000.00	0.00
101.00000.36210	INTEREST EARNINGS	90,000.00	48,196.77	23,802.73	41,803.23	53.55
101.00000.36901	LIAISON OFFICER	108,490.00	36,163.56	0.00	72,326.44	33.33
101.00000.39202	TRANSFER FROM PUBLIC UTILITIES	61,946.00	0.00	0.00	61,946.00	0.00
101.00000.39205	TRANSFER-FROM TIF FUND	3,500.00	0.00	0.00	3,500.00	0.00
101.00000.39206	TRANSFER FROM RECYCLING FUND	4,500.00	0.00	0.00	4,500.00	0.00
101.00000.39207	TRANSFER FROM RECREATION	62,500.00	0.00	0.00	62,500.00	0.00
101.00000.39208	TRANSFER FROM PUBLIC SAFETY AID	75,000.00	0.00	0.00	75,000.00	0.00
<b>Total Dept 00000</b>		<b>6,118,772.00</b>	<b>159,961.40</b>	<b>41,377.49</b>	<b>5,958,810.60</b>	<b>2.61</b>

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 03/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 03/31/2026 Normal (Abnormal)	Activity For 03/31/2026 Increase (Decrease)	Available Balance 03/31/2026 Normal (Abnormal)	% Bdg't Used
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
	Revenues	6,118,772.00	159,961.40	41,377.49	5,958,810.60	2.61
<b>Account Category: Expenditures</b>						
<b>Department: 41110 MAYOR AND COUNCIL</b>						
101.41110.41030	PART TIME EMPLOYEES	31,297.00	7,823.64	2,607.88	23,473.36	25.00
101.41110.41211	DEFINED CONTR PLAN/PERA	1,565.00	391.23	130.41	1,173.77	25.00
101.41110.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	2,394.00	598.50	199.46	1,795.50	25.00
101.41110.41230	MN PAID LEAVE	276.00	30.87	10.29	245.13	11.18
101.41110.41510	WORKERS COMPENSATION	130.00	77.37	9.98	52.63	59.52
101.41110.42100	OPERATING SUPPLIES	850.00	163.93	34.05	686.07	19.29
101.41110.43310	TRAVEL EXPENSE	650.00	0.00	0.00	650.00	0.00
101.41110.43500	PRINTING & PUBLISHING	1,900.00	0.00	0.00	1,900.00	0.00
101.41110.44000	CONTRACTUAL SERVICE	4,680.00	(455.00)	0.00	5,135.00	(9.72)
101.41110.44300	CONFERENCE & SCHOOLS	5,920.00	12.00	0.00	5,908.00	0.20
101.41110.44330	DUES & SUBSCRIPTIONS	16,552.00	15,563.00	0.00	989.00	94.02
101.41110.44955	DISCRETIONARY FUND	12,050.00	0.00	0.00	12,050.00	0.00
	<b>Total Dept 41110 - MAYOR AND COUNCIL</b>	<b>78,264.00</b>	<b>24,205.54</b>	<b>2,992.07</b>	<b>54,058.46</b>	<b>30.93</b>
<b>Department: 41400 ADMINISTRATION</b>						
101.41400.41010	FULL TIME EMPLOYEES	407,959.00	80,211.92	30,953.62	327,747.08	19.66
101.41400.41050	VACATION BUY BACK	8,500.00	0.00	0.00	8,500.00	0.00
101.41400.41210	PERA CONTRIBUTIONS-EMPLOYER	30,507.00	6,901.96	2,314.58	23,605.04	22.62
101.41400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	31,117.00	6,539.99	2,193.30	24,577.01	21.02
101.41400.41230	MN PAID LEAVE	1,790.00	367.35	123.19	1,422.65	20.52
101.41400.41300	HEALTH INSURANCE	70,694.00	17,380.51	5,681.10	53,313.49	24.59
101.41400.41313	LIFE INSURANCE	225.00	49.62	16.56	175.38	22.05
101.41400.41510	WORKERS COMPENSATION	2,668.00	1,448.36	176.36	1,219.64	54.29
101.41400.42000	OFFICE SUPPLIES	3,000.00	1,074.13	373.87	1,925.87	35.80
101.41400.42030	PRINTED FORMS	1,950.00	350.00	0.00	1,600.00	17.95
101.41400.42100	OPERATING SUPPLIES	970.00	609.60	93.95	360.40	62.85
101.41400.42220	POSTAGE	2,706.00	598.80	258.52	2,107.20	22.13
101.41400.43210	TELEPHONE	625.00	0.00	0.00	625.00	0.00
101.41400.43310	TRAVEL EXPENSE	4,000.00	692.28	230.76	3,307.72	17.31
101.41400.43500	PRINTING & PUBLISHING	350.00	0.00	0.00	350.00	0.00
101.41400.43550	COUNTY FEES FOR SERVICE	1,850.00	1,590.82	1,590.82	259.18	85.99
101.41400.44000	CONTRACTUAL SERVICE	0.00	462.50	(32.50)	(462.50)	100.00
101.41400.44050	MAINTENANCE AGREEMENTS	14,905.00	10,608.18	5,782.08	4,296.82	71.17
101.41400.44300	CONFERENCE & SCHOOLS	7,850.00	1,328.06	0.00	6,521.94	16.92
101.41400.44330	DUES & SUBSCRIPTIONS	1,585.00	554.00	145.00	1,031.00	34.95
101.41400.44380	BANK CHARGES	1,900.00	430.08	112.69	1,469.92	22.64
101.41400.44390	MISCELLANEOUS	0.00	(998.43)	(998.43)	998.43	100.00
101.41400.44500	CONTRACTUAL SERVICES	7,300.00	364.71	76.18	6,935.29	5.00
	<b>Total Dept 41400 - ADMINISTRATION</b>	<b>602,451.00</b>	<b>130,564.44</b>	<b>49,091.65</b>	<b>471,886.56</b>	<b>21.67</b>
<b>Department: 41500 ASSESSOR</b>						
101.41500.44000	CONTRACTUAL SERVICE	40,610.00	9,555.80	0.00	31,054.20	23.53
	<b>Total Dept 41500 - ASSESSOR</b>	<b>40,610.00</b>	<b>9,555.80</b>	<b>0.00</b>	<b>31,054.20</b>	<b>23.53</b>
<b>Department: 41540 AUDIT &amp; ACCTG SERVICES</b>						
101.41540.43010	AUDIT & ACCTG SERVICES	16,400.00	0.00	0.00	16,400.00	0.00
	<b>Total Dept 41540 - AUDIT &amp; ACCTG SERVICES</b>	<b>16,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,400.00</b>	<b>0.00</b>

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

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GL Number	Description	2026 Amended Budget	YTD Balance 03/31/2026 Normal (Abnormal)	Activity For 03/31/2026 Increase (Decrease)	Available Balance 03/31/2026 Normal (Abnormal)	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 41600 I.T. SERVICES</b>						
101.41600.44000	CONTRACTUAL SERVICE	89,035.00	26,891.45	7,441.82	62,143.55	30.20
Total Dept 41600 - I.T. SERVICES		89,035.00	26,891.45	7,441.82	62,143.55	30.20
<b>Department: 41610 LEGAL FEES</b>						
101.41610.43040	LEGAL FEES	130,000.00	27,477.00	18,825.00	102,523.00	21.14
Total Dept 41610 - LEGAL FEES		130,000.00	27,477.00	18,825.00	102,523.00	21.14
<b>Department: 41710 ENGINEERING FEES</b>						
101.41710.43030	ENGINEERING FEES	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 41710 - ENGINEERING FEES		5,000.00	0.00	0.00	5,000.00	0.00
<b>Department: 41720 PLANNING &amp; ZONING</b>						
101.41720.42100	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
101.41720.42220	POSTAGE	100.00	0.00	0.00	100.00	0.00
101.41720.43500	PRINTING & PUBLISHING	200.00	0.00	0.00	200.00	0.00
101.41720.44000	CONTRACTUAL SERVICE	1,750.00	848.89	848.89	901.11	48.51
Total Dept 41720 - PLANNING & ZONING		2,150.00	848.89	848.89	1,301.11	39.48
<b>Department: 41940 GOVERNMENT BUILDING</b>						
101.41940.41013	OVERTIME	0.00	206.58	27.05	(206.58)	100.00
101.41940.41210	PERA CONTRIBUTIONS-EMPLOYER	0.00	15.50	2.04	(15.50)	100.00
101.41940.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	0.00	31.70	18.38	(31.70)	100.00
101.41940.41230	MN PAID LEAVE	0.00	1.70	0.98	(1.70)	100.00
101.41940.41300	HEALTH INSURANCE	0.00	52.78	26.62	(52.78)	100.00
101.41940.41313	LIFE INSURANCE	0.00	0.23	0.11	(0.23)	100.00
101.41940.41510	WORKERS COMPENSATION	0.00	11.98	8.50	(11.98)	100.00
101.41940.42100	OPERATING SUPPLIES	16,000.00	3,706.67	1,460.85	12,293.33	23.17
101.41940.42200	REPAIR & MAINTENANCE	12,000.00	300.69	0.00	11,699.31	2.51
101.41940.42280	UNIFORM ALLOWANCE	0.00	218.76	218.76	(218.76)	100.00
101.41940.43210	TELEPHONE	11,000.00	2,726.82	921.85	8,273.18	24.79
101.41940.43810	ELECTRIC UTILITIES	31,000.00	11,393.91	4,412.00	19,606.09	36.75
101.41940.43830	GAS UTILITIES	20,000.00	12,063.61	6,755.28	7,936.39	60.32
101.41940.43841	RUBBISH REMOVAL	4,850.00	2,094.94	961.48	2,755.06	43.19
101.41940.44000	CONTRACTUAL SERVICE	53,083.00	13,692.43	3,859.51	39,390.57	25.79
101.41940.47000	PERMANENT TRANSFERS OUT	16,400.00	0.00	0.00	16,400.00	0.00
Total Dept 41940 - GOVERNMENT BUILDING		164,333.00	46,518.30	18,673.41	117,814.70	28.31
<b>Department: 42100 POLICE PROTECTION</b>						
101.42100.41010	FULL TIME EMPLOYEES	1,481,239.00	301,423.91	117,585.42	1,179,815.09	20.35
101.42100.41013	OVERTIME	95,000.00	24,229.39	11,569.02	70,770.61	25.50
101.42100.41050	VACATION BUY BACK	8,000.00	0.00	0.00	8,000.00	0.00
101.42100.41210	PERA CONTRIBUTIONS-EMPLOYER	268,256.00	63,027.65	21,906.67	205,228.35	23.50
101.42100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	28,681.00	6,766.61	2,323.02	21,914.39	23.59
101.42100.41230	MN PAID LEAVE	6,925.00	1,469.67	509.50	5,455.33	21.22
101.42100.41300	HEALTH INSURANCE	269,697.00	55,772.08	17,663.70	213,924.92	20.68
101.42100.41313	LIFE INSURANCE	783.00	195.78	60.91	587.22	25.00
101.42100.41510	WORKERS COMPENSATION	116,774.00	78,528.82	8,596.58	38,245.18	67.25
101.42100.42000	OFFICE SUPPLIES	3,600.00	976.35	304.95	2,623.65	27.12
101.42100.42030	PRINTED FORMS	2,200.00	173.78	173.78	2,026.22	7.90
101.42100.42040	RANGE EQUIP & SUPPLIES	9,800.00	2,244.88	1,182.24	7,555.12	22.91
101.42100.42100	OPERATING SUPPLIES	6,610.00	1,591.81	332.55	5,018.19	24.08

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GL Number	Description	2026 Amended Budget	YTD Balance 03/31/2026 Normal (Abnormal)	Activity For 03/31/2026 Increase (Decrease)	Available Balance 03/31/2026 Normal (Abnormal)	% Bdgtd Used
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 42100 POLICE PROTECTION</b>						
101.42100.42120	MOTOR FUELS & LUBRICANTS	25,000.00	4,484.11	1,858.84	20,515.89	17.94
101.42100.42220	POSTAGE	1,000.00	106.12	32.27	893.88	10.61
101.42100.43050	MEDICAL EXPENSE	3,000.00	1,888.00	0.00	1,112.00	62.93
101.42100.43210	TELEPHONE	3,500.00	69.16	69.16	3,430.84	1.98
101.42100.43211	DATA SERVICES	67,096.00	38,047.51	377.30	29,048.49	56.71
101.42100.43300	CLOTHING & PERSONAL EQUIP	16,450.00	6,170.83	355.32	10,279.17	37.51
101.42100.43310	TRAVEL EXPENSE	1,200.00	0.00	0.00	1,200.00	0.00
101.42100.44000	CONTRACTUAL SERVICE	71,075.00	42,071.42	24,926.61	29,003.58	59.19
101.42100.44050	MAINTENANCE AGREEMENTS	10,000.00	5,655.29	0.00	4,344.71	56.55
101.42100.44060	AUTO EQUIPMENT REPAIR	23,000.00	13,881.15	13,036.64	9,118.85	60.35
101.42100.44070	OTHER EQUIPMENT REPAIR	3,000.00	309.00	195.00	2,691.00	10.30
101.42100.44300	CONFERENCE & SCHOOLS	26,000.00	1,537.71	34.35	24,462.29	5.91
101.42100.44310	TRAINING-PER CONTRACT	13,000.00	0.00	0.00	13,000.00	0.00
101.42100.44330	DUES & SUBSCRIPTIONS	2,540.00	577.00	270.00	1,963.00	22.72
101.42100.45000	CAPITAL OUTLAY	57,700.00	41,364.00	1,088.00	16,336.00	71.69
101.42100.47000	PERMANENT TRANSFERS OUT	13,000.00	0.00	0.00	13,000.00	0.00
Total Dept 42100 - POLICE PROTECTION		2,634,126.00	692,562.03	224,451.83	1,941,563.97	26.29
<b>Department: 42200 FIRE PROTECTION</b>						
101.42200.44000	CONTRACTUAL SERVICE	329,270.00	81,780.00	0.00	247,490.00	24.84
101.42200.45000	CAPITAL OUTLAY	116,742.00	0.00	0.00	116,742.00	0.00
Total Dept 42200 - FIRE PROTECTION		446,012.00	81,780.00	0.00	364,232.00	18.34
<b>Department: 42300 CODE ENFORCEMENT</b>						
101.42300.41010	FULL TIME EMPLOYEES	228,751.00	43,013.73	16,755.86	185,737.27	18.80
101.42300.41050	VACATION BUY BACK	1,500.00	0.00	0.00	1,500.00	0.00
101.42300.41210	PERA CONTRIBUTIONS-EMPLOYER	25,514.00	1,634.73	614.88	23,879.27	6.41
101.42300.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	12,581.00	3,367.69	1,197.33	9,213.31	26.77
101.42300.41230	MN PAID LEAVE	1,013.00	186.95	66.17	826.05	18.46
101.42300.41300	HEALTH INSURANCE	55,325.00	9,054.63	3,250.62	46,270.37	16.37
101.42300.41313	LIFE INSURANCE	129.00	32.60	10.86	96.40	25.27
101.42300.41510	WORKERS COMPENSATION	2,622.00	1,091.62	114.34	1,530.38	41.63
101.42300.42000	OFFICE SUPPLIES	600.00	103.36	31.35	496.64	17.23
101.42300.42030	PRINTED FORMS	150.00	159.81	0.00	(9.81)	106.54
101.42300.42100	OPERATING SUPPLIES	2,700.00	363.75	0.00	2,336.25	13.47
101.42300.42120	MOTOR FUELS & LUBRICANTS	3,000.00	297.60	123.92	2,702.40	9.92
101.42300.42200	REPAIR & MAINTENANCE	1,750.00	0.00	0.00	1,750.00	0.00
101.42300.43210	TELEPHONE	1,300.00	0.00	0.00	1,300.00	0.00
101.42300.43300	CLOTHING & PERSONAL EQUIP	0.00	563.68	0.00	(563.68)	100.00
101.42300.43310	TRAVEL EXPENSE	300.00	15.81	0.00	284.19	5.27
101.42300.44000	CONTRACTUAL SERVICE	17,500.00	3,421.00	1,286.10	14,079.00	19.55
101.42300.44050	MAINTENANCE AGREEMENTS	0.00	3,430.50	3,430.50	(3,430.50)	100.00
101.42300.44300	CONFERENCE & SCHOOLS	2,700.00	235.00	0.00	2,465.00	8.70
101.42300.44330	DUES & SUBSCRIPTIONS	5,650.00	3,267.00	0.00	2,383.00	57.82
Total Dept 42300 - CODE ENFORCEMENT		363,085.00	70,239.46	26,881.93	292,845.54	19.35
<b>Department: 43000 STREET DEPARTMENT</b>						
101.43000.41010	FULL TIME EMPLOYEES	190,130.00	32,793.78	13,267.70	157,336.22	17.25
101.43000.41013	OVERTIME	10,100.00	2,209.86	250.42	7,890.14	21.88
101.43000.41020	ON CALL SALARIES	4,525.00	869.27	227.00	3,655.73	19.21

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GL Number	Description	2026 Amended Budget	YTD Balance 03/31/2026 Normal (Abnormal)	Activity For 03/31/2026 Increase (Decrease)	Available Balance 03/31/2026 Normal (Abnormal)	% Bdgdt Used
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 43000 STREET DEPARTMENT</b>						
101.43000.41050	VACATION BUY BACK	1,900.00	0.00	0.00	1,900.00	0.00
101.43000.41210	PERA CONTRIBUTIONS-EMPLOYER	15,500.00	3,097.28	1,030.91	12,402.72	19.98
101.43000.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	15,810.00	3,188.30	1,143.21	12,621.70	20.17
101.43000.41230	MN PAID LEAVE	910.00	169.40	60.52	740.60	18.62
101.43000.41300	HEALTH INSURANCE	39,492.00	7,197.36	2,286.62	32,294.64	18.22
101.43000.41313	LIFE INSURANCE	105.00	25.53	7.80	79.47	24.31
101.43000.41510	WORKERS COMPENSATION	12,320.00	6,853.04	913.16	5,466.96	55.63
101.43000.42100	OPERATING SUPPLIES	2,500.00	798.06	151.36	1,701.94	31.92
101.43000.42120	MOTOR FUELS & LUBRICANTS	20,000.00	4,507.14	1,672.89	15,492.86	22.54
101.43000.42130	RUG SERVICE	500.00	0.00	0.00	500.00	0.00
101.43000.42150	SHOP MATERIALS	6,000.00	145.71	0.00	5,854.29	2.43
101.43000.42200	REPAIR & MAINTENANCE	12,000.00	976.22	41.09	11,023.78	8.14
101.43000.42210	EQUIPMENT PARTS	16,000.00	14,470.05	8,817.57	1,529.95	90.44
101.43000.42221	TIRES	5,000.00	0.00	0.00	5,000.00	0.00
101.43000.42224	STREET MAINT SUPPLIES	3,000.00	3,160.13	0.00	(160.13)	105.34
101.43000.42226	SIGNS & STRIPING	12,500.00	104.42	71.00	12,395.58	0.84
101.43000.42280	UNIFORM ALLOWANCE	2,170.00	1,557.59	1,557.59	612.41	71.78
101.43000.43210	TELEPHONE	370.00	0.00	0.00	370.00	0.00
101.43000.44000	CONTRACTUAL SERVICE	4,000.00	361.00	0.00	3,639.00	9.03
101.43000.44300	CONFERENCE & SCHOOLS	1,300.00	217.00	107.00	1,083.00	16.69
101.43000.44330	DUES & SUBSCRIPTIONS	245.00	65.00	0.00	180.00	26.53
101.43000.47000	PERMANENT TRANSFERS OUT	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 43000 - STREET DEPARTMENT		411,377.00	82,766.14	31,605.84	328,610.86	20.12
<b>Department: 45100 RECREATION DEPARTMENT</b>						
101.45100.41010	FULL TIME EMPLOYEES	304,680.00	60,203.27	23,144.57	244,476.73	19.76
101.45100.41040	TEMPORARY EMPLOYEES	34,476.00	799.00	768.00	33,677.00	2.32
101.45100.41050	VACATION BUY BACK	4,500.00	0.00	0.00	4,500.00	0.00
101.45100.41210	PERA CONTRIBUTIONS-EMPLOYER	22,852.00	5,168.95	1,735.84	17,683.05	22.62
101.45100.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	26,290.00	5,223.81	1,775.44	21,066.19	19.87
101.45100.41230	MN PAID LEAVE	1,513.00	278.11	94.47	1,234.89	18.38
101.45100.41300	HEALTH INSURANCE	43,385.00	10,658.64	3,552.88	32,726.36	24.57
101.45100.41313	LIFE INSURANCE	155.00	39.15	13.05	115.85	25.26
101.45100.41510	WORKERS COMPENSATION	19,925.00	10,364.18	852.42	9,560.82	52.02
101.45100.42000	OFFICE SUPPLIES	2,600.00	465.69	0.00	2,134.31	17.91
101.45100.42030	PRINTED FORMS	500.00	0.00	0.00	500.00	0.00
101.45100.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
101.45100.42220	POSTAGE	15,000.00	441.55	3.70	14,558.45	2.94
101.45100.42290	RECREATION EQUIP SUPPLIES	16,335.00	0.00	0.00	16,335.00	0.00
101.45100.43310	TRAVEL EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
101.45100.43410	EMPLOYMENT ADVERTISING	150.00	0.00	0.00	150.00	0.00
101.45100.43420	ENTERPRISE ADVERTISING	3,500.00	0.00	0.00	3,500.00	0.00
101.45100.43500	PRINTING & PUBLISHING	25,000.00	0.00	0.00	25,000.00	0.00
101.45100.44050	MAINTENANCE AGREEMENTS	0.00	1,125.60	0.00	(1,125.60)	100.00
101.45100.44300	CONFERENCE & SCHOOLS	1,600.00	0.00	0.00	1,600.00	0.00
101.45100.44330	DUES & SUBSCRIPTIONS	700.00	85.00	0.00	615.00	12.14
101.45100.44501	PROGRAM EXPENSE	3,500.00	0.00	0.00	3,500.00	0.00
101.45100.44502	RECREATION REFUNDS	0.00	218.00	0.00	(218.00)	100.00
Total Dept 45100 - RECREATION DEPARTMENT		528,161.00	95,070.95	31,940.37	433,090.05	18.00

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<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 45200 PARKS DEPARTMENT</b>						
101.45200.41010	FULL TIME EMPLOYEES	185,954.00	32,532.99	13,439.80	153,421.01	17.50
101.45200.41013	OVERTIME	10,550.00	561.89	285.20	9,988.11	5.33
101.45200.41020	ON CALL SALARIES	3,000.00	45.76	2.17	2,954.24	1.53
101.45200.41040	TEMPORARY EMPLOYEES	40,000.00	2,038.50	247.50	37,961.50	5.10
101.45200.41050	VACATION BUY BACK	3,250.00	0.00	0.00	3,250.00	0.00
101.45200.41210	PERA CONTRIBUTIONS-EMPLOYER	15,207.00	2,942.27	1,029.47	12,264.73	19.35
101.45200.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	18,571.00	3,174.65	1,154.29	15,396.35	17.09
101.45200.41230	MN PAID LEAVE	1,069.00	169.11	61.31	899.89	15.82
101.45200.41300	HEALTH INSURANCE	29,948.00	8,465.75	2,709.32	21,482.25	28.27
101.45200.41313	LIFE INSURANCE	105.00	25.24	7.68	79.76	24.04
101.45200.41510	WORKERS COMPENSATION	15,965.00	8,422.63	807.96	7,542.37	52.76
101.45200.42000	OFFICE SUPPLIES	0.00	13.93	13.93	(13.93)	100.00
101.45200.42001	SUPPLIES	600.00	54.56	54.56	545.44	9.09
101.45200.42100	OPERATING SUPPLIES	1,000.00	191.66	164.71	808.34	19.17
101.45200.42120	MOTOR FUELS & LUBRICANTS	16,500.00	4,218.11	1,590.25	12,281.89	25.56
101.45200.42200	REPAIR & MAINTENANCE	25,300.00	118.56	63.56	25,181.44	0.47
101.45200.42205	LAKESIDE PK EXP TO BE REIM	0.00	3,526.65	3,526.65	(3,526.65)	100.00
101.45200.42210	EQUIPMENT PARTS	6,000.00	620.89	206.62	5,379.11	10.35
101.45200.42220	POSTAGE	0.00	488.12	488.12	(488.12)	100.00
101.45200.42221	TIRES	2,000.00	1,000.80	1,000.80	999.20	50.04
101.45200.42225	LANDSCAPING MATERIALS	16,000.00	55.00	0.00	15,945.00	0.34
101.45200.42280	UNIFORM ALLOWANCE	2,070.00	1,557.45	1,557.45	512.55	75.24
101.45200.42290	RECREATION EQUIP SUPPLIES	6,700.00	0.00	0.00	6,700.00	0.00
101.45200.43210	TELEPHONE	550.00	0.00	0.00	550.00	0.00
101.45200.43810	ELECTRIC UTILITIES	6,000.00	1,726.17	773.28	4,273.83	28.77
101.45200.43830	GAS UTILITIES	4,000.00	1,594.80	840.54	2,405.20	39.87
101.45200.43841	RUBBISH REMOVAL	250.00	63.90	63.90	186.10	25.56
101.45200.44000	CONTRACTUAL SERVICE	0.00	1,306.00	1,126.00	(1,306.00)	100.00
101.45200.44190	SATELLITE RENTAL	2,500.00	0.00	0.00	2,500.00	0.00
101.45200.44300	CONFERENCE & SCHOOLS	2,500.00	1,225.00	0.00	1,275.00	49.00
101.45200.44330	DUES & SUBSCRIPTIONS	0.00	60.00	60.00	(60.00)	100.00
101.45200.44500	CONTRACTUAL SERVICES	2,000.00	452.00	62.00	1,548.00	22.60
101.45200.44901	LAKESIDE PARK EXPENSE	13,000.00	0.00	0.00	13,000.00	0.00
Total Dept 45200 - PARKS DEPARTMENT		430,589.00	76,652.39	31,337.07	353,936.61	17.80
<b>Department: 49000 MISCELLANEOUS</b>						
101.49000.41300	HEALTH INSURANCE	525.00	105.60	35.20	419.40	20.11
101.49000.43600	INSURANCE	69,615.00	60,708.20	60,708.20	8,906.80	87.21
101.49000.44000	CONTRACTUAL SERVICE	5,000.00	0.00	0.00	5,000.00	0.00
101.49000.44389	CONTINGENCY FUND	46,339.00	0.00	0.00	46,339.00	0.00
101.49000.44390	MISCELLANEOUS	10,000.00	0.00	0.00	10,000.00	0.00
101.49000.44420	SURCHARGES-PLBG	200.00	0.00	0.00	200.00	0.00
101.49000.44430	SURCHARGES-HTG	400.00	0.00	0.00	400.00	0.00
101.49000.44440	SURCHARGES-BLDG	5,000.00	0.00	0.00	5,000.00	0.00
101.49000.44480	SURCHARGES-ELECTRICAL	100.00	0.00	0.00	100.00	0.00
101.49000.47000	PERMANENT TRANSFERS OUT	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 49000 - MISCELLANEOUS		177,179.00	60,813.80	60,743.40	116,365.20	34.32
Expenditures		6,118,772.00	1,425,946.19	504,833.28	4,692,825.81	23.30

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 03/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 03/31/2026 Normal (Abnormal)	Activity For 03/31/2026 Increase (Decrease)	Available Balance 03/31/2026 Normal (Abnormal)	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>						
Fund 101 - GENERAL FUND:						
	TOTAL REVENUES	6,118,772.00	159,961.40	41,377.49	5,958,810.60	2.61
	TOTAL EXPENDITURES	6,118,772.00	1,425,946.19	504,833.28	4,692,825.81	23.30
	NET OF REVENUES & EXPENDITURES:	0.00	(1,265,984.79)	(463,455.79)	1,265,984.79	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 03/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 03/31/2026 Normal (Abnormal)	Activity For 03/31/2026 Increase (Decrease)	Available Balance 03/31/2026 Normal (Abnormal)	% Bdgt Used
<b>Fund: 601 PUBLIC UTILITIES OPERATIONS</b>						
<b>Account Category: Revenues</b>						
<b>Department: 00000</b>						
601.00000.34950	REFUNDS & REIMB	500.00	377.58	75.00	122.42	75.52
601.00000.36210	INTEREST EARNINGS	60,000.00	10,076.45	10,076.45	49,923.55	16.79
601.00000.37101	WATER COLLECTIONS	785,993.00	123,188.24	133,051.16	662,804.76	15.67
601.00000.37103	SALES TAX ADDED	8,000.00	2,265.19	2,265.19	5,734.81	28.31
601.00000.37104	PENALTIES/WATER	12,500.00	4,013.49	0.00	8,486.51	32.11
601.00000.37109	SAFE DRINKING WATER FEE	34,245.00	8,697.44	8,683.24	25,547.56	25.40
601.00000.37111	ADMINISTRATIVE CHARGE	195,145.00	46,661.89	46,579.34	148,483.11	23.91
601.00000.37115	ESTIMATE READING CHR	0.00	80.00	75.00	(80.00)	100.00
601.00000.37149	WATER CONNECTION CHR	0.00	423.96	23.96	(423.96)	100.00
601.00000.37150	WATER CONNECTION CH	0.00	483.31	483.31	(483.31)	100.00
601.00000.37172	WATER METER SALES	1,500.00	575.40	0.00	924.60	38.36
601.00000.37201	SEWER COLLECTIONS	1,110,195.00	318,716.10	328,028.36	791,478.90	28.71
601.00000.37204	PENALTIES-SEWER	15,000.00	5,611.09	0.00	9,388.91	37.41
601.00000.37250	SEWER CONNECTION C	0.00	1,249.53	1,249.53	(1,249.53)	100.00
601.00000.37251	SEWER CONNECTION C	0.00	61.77	61.77	(61.77)	100.00
601.00000.39206	TRANSFER FROM REC	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 00000		2,226,578.00	522,481.44	530,652.31	1,704,096.56	23.47
Revenues		2,226,578.00	522,481.44	530,652.31	1,704,096.56	23.47
<b>Account Category: Expenditures</b>						
<b>Department: 49400 WATER DEPARTMENT</b>						
601.49400.41010	FULL TIME EMPLOYEES	161,348.00	26,298.63	10,711.96	135,049.37	16.30
601.49400.41013	OVERTIME	5,500.00	210.36	23.16	5,289.64	3.82
601.49400.41020	ON CALL SALARIES	5,663.00	45.84	2.21	5,617.16	0.81
601.49400.41040	TEMPORARY EMPLOYEES	10,000.00	4,875.10	1,600.02	5,124.90	48.75
601.49400.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.41210	PERA CONTRIBUTIONS-EMPLOYER	13,108.00	2,379.21	805.43	10,728.79	18.15
601.49400.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	14,135.00	2,772.37	959.77	11,362.63	19.61
601.49400.41230	MN PAID LEAVE	0.00	148.39	52.45	(148.39)	100.00
601.49400.41300	HEALTH INSURANCE	32,899.00	7,083.84	3,008.33	25,815.16	21.53
601.49400.41313	LIFE INSURANCE	100.00	24.16	7.33	75.84	24.16
601.49400.41510	WORKERS COMPENSATION	8,133.00	3,113.30	387.69	5,019.70	38.28
601.49400.42000	OFFICE SUPPLIES	750.00	108.07	0.00	641.93	14.41
601.49400.42030	PRINTED FORMS	1,500.00	0.00	0.00	1,500.00	0.00
601.49400.42100	OPERATING SUPPLIES	1,200.00	261.11	0.00	938.89	21.76
601.49400.42120	MOTOR FUELS & LUBRICANTS	5,000.00	605.72	247.85	4,394.28	12.11
601.49400.42200	REPAIR & MAINTENANCE	85,000.00	864.00	864.00	84,136.00	1.02
601.49400.42210	EQUIPMENT PARTS	2,500.00	102.70	0.00	2,397.30	4.11
601.49400.42220	POSTAGE	3,000.00	795.21	15.91	2,204.79	26.51
601.49400.42221	TIRES	2,500.00	0.00	0.00	2,500.00	0.00
601.49400.42222	STREET REPAIRS	20,000.00	0.00	0.00	20,000.00	0.00
601.49400.42261	WATER TESTING	1,750.00	216.00	108.00	1,534.00	12.34
601.49400.42262	WATER METER & SUPPLIES	10,000.00	7,687.88	6,759.25	2,312.12	76.88
601.49400.42264	SAFE DRINKING WATER FEE	34,245.00	8,679.00	0.00	25,566.00	25.34
601.49400.42280	UNIFORM ALLOWANCE	1,600.00	914.39	914.39	685.61	57.15
601.49400.43010	AUDIT & ACCTG SERVICES	8,450.00	0.00	0.00	8,450.00	0.00
601.49400.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49400.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49400.43210	TELEPHONE	1,145.00	0.00	0.00	1,145.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 03/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 03/31/2026 Normal (Abnormal)	Activity For 03/31/2026 Increase (Decrease)	Available Balance 03/31/2026 Normal (Abnormal)	% Bdgt Used
<b>Fund: 601 PUBLIC UTILITIES OPERATIONS</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 49400 WATER DEPARTMENT</b>						
601.49400.43310	TRAVEL EXPENSE	1,500.00	0.00	0.00	1,500.00	0.00
601.49400.43500	PRINTING & PUBLISHING	14,500.00	4,407.07	0.00	10,092.93	30.39
601.49400.43600	INSURANCE	25,000.00	24,228.75	24,228.75	771.25	96.92
601.49400.43870	WATER USAGE-CITY OF BLAINE	12,000.00	1,553.42	0.00	10,446.58	12.95
601.49400.44000	CONTRACTUAL SERVICE	9,000.00	1,967.89	1,967.89	7,032.11	21.87
601.49400.44050	MAINTENANCE AGREEMENTS	12,120.00	5,924.25	5,893.17	6,195.75	48.88
601.49400.44300	CONFERENCE & SCHOOLS	2,700.00	406.00	0.00	2,294.00	15.04
601.49400.44330	DUES & SUBSCRIPTIONS	1,500.00	362.50	212.50	1,137.50	24.17
601.49400.44370	TAXES	12,000.00	5,794.47	53.24	6,205.53	48.29
601.49400.47000	PERMANENT TRANSFERS OUT	152,303.00	0.00	0.00	152,303.00	0.00
Total Dept 49400 - WATER DEPARTMENT		675,949.00	111,829.63	58,823.30	564,119.37	16.54
<b>Department: 49402 WATER TREATMENT PLANT</b>						
601.49402.42100	OPERATING SUPPLIES	500.00	337.59	337.59	162.41	67.52
601.49402.42120	MOTOR FUELS & LUBRICANTS	3,000.00	0.00	0.00	3,000.00	0.00
601.49402.42160	CHEMICALS & CHEMICAL PROD	30,000.00	1,208.98	1,028.98	28,791.02	4.03
601.49402.42200	REPAIR & MAINTENANCE	20,000.00	7,500.59	3,901.07	12,499.41	37.50
601.49402.42210	EQUIPMENT PARTS	10,000.00	21.32	0.00	9,978.68	0.21
601.49402.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49402.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49402.43600	INSURANCE	19,733.00	20,486.65	20,486.65	(753.65)	103.82
601.49402.43810	ELECTRIC UTILITIES	105,000.00	9,098.13	1,485.13	95,901.87	8.66
601.49402.43830	GAS UTILITIES	4,000.00	1,974.07	1,348.36	2,025.93	49.35
601.49402.44000	CONTRACTUAL SERVICE	4,000.00	1,592.91	0.00	2,407.09	39.82
601.49402.44370	TAXES	2,550.00	0.00	0.00	2,550.00	0.00
601.49402.47000	PERMANENT TRANSFERS OUT	44,469.00	0.00	0.00	44,469.00	0.00
Total Dept 49402 - WATER TREATMENT PLANT		244,552.00	42,220.24	28,587.78	202,331.76	17.26
<b>Department: 49450 SEWER DEPARTMENT</b>						
601.49450.41010	FULL TIME EMPLOYEES	161,347.00	26,294.16	10,709.90	135,052.84	16.30
601.49450.41013	OVERTIME	5,500.00	209.95	23.01	5,290.05	3.82
601.49450.41020	ON CALL SALARIES	5,417.00	45.69	2.14	5,371.31	0.84
601.49450.41040	TEMPORARY EMPLOYEES	10,000.00	4,874.90	1,599.98	5,125.10	48.75
601.49450.41050	VACATION BUY BACK	2,500.00	0.00	0.00	2,500.00	0.00
601.49450.41210	PERA CONTRIBUTIONS-EMPLOYER	13,108.00	2,378.23	805.00	10,729.77	18.14
601.49450.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	14,135.00	2,771.41	959.36	11,363.59	19.61
601.49450.41230	MN PAID LEAVE	0.00	147.83	52.21	(147.83)	100.00
601.49450.41300	HEALTH INSURANCE	32,899.00	7,082.40	3,007.72	25,816.60	21.53
601.49450.41313	LIFE INSURANCE	100.00	23.57	7.09	76.43	23.57
601.49450.41510	WORKERS COMPENSATION	10,555.00	2,746.09	387.60	7,808.91	26.02
601.49450.42000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49450.42030	PRINTED FORMS	1,600.00	0.00	0.00	1,600.00	0.00
601.49450.42100	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
601.49450.42120	MOTOR FUELS & LUBRICANTS	4,000.00	595.19	247.84	3,404.81	14.88
601.49450.42200	REPAIR & MAINTENANCE	15,000.00	0.00	0.00	15,000.00	0.00
601.49450.42210	EQUIPMENT PARTS	6,000.00	186.29	0.00	5,813.71	3.10
601.49450.42220	POSTAGE	2,500.00	795.22	15.91	1,704.78	31.81
601.49450.42221	TIRES	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42222	STREET REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
601.49450.42262	WATER METER & SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 03/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 03/31/2026 Normal (Abnormal)	Activity For 03/31/2026 Increase (Decrease)	Available Balance 03/31/2026 Normal (Abnormal)	% Bdgt Used
<b>Fund: 601 PUBLIC UTILITIES OPERATIONS</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 49450 SEWER DEPARTMENT</b>						
601.49450.42280	UNIFORM ALLOWANCE	1,550.00	914.30	914.30	635.70	58.99
601.49450.43010	AUDIT & ACCTG SERVICES	8,450.00	0.00	0.00	8,450.00	0.00
601.49450.43030	ENGINEERING FEES	1,000.00	0.00	0.00	1,000.00	0.00
601.49450.43040	LEGAL FEES	300.00	0.00	0.00	300.00	0.00
601.49450.43210	TELEPHONE	875.00	0.00	0.00	875.00	0.00
601.49450.43310	TRAVEL EXPENSE	500.00	0.00	0.00	500.00	0.00
601.49450.43500	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
601.49450.43600	INSURANCE	24,100.00	24,210.75	24,210.75	(110.75)	100.46
601.49450.43810	ELECTRIC UTILITIES	6,250.00	846.24	218.88	5,403.76	13.54
601.49450.43840	METRO WASTE CONTROL	646,215.00	161,553.66	53,851.22	484,661.34	25.00
601.49450.44000	CONTRACTUAL SERVICE	10,000.00	1,967.89	1,967.89	8,032.11	19.68
601.49450.44050	MAINTENANCE AGREEMENTS	9,995.00	5,924.22	5,893.15	4,070.78	59.27
601.49450.44300	CONFERENCE & SCHOOLS	1,500.00	0.00	0.00	1,500.00	0.00
601.49450.44330	DUES & SUBSCRIPTIONS	300.00	212.50	212.50	87.50	70.83
601.49450.44390	MISCELLANEOUS	9,193.00	0.00	0.00	9,193.00	0.00
601.49450.44450	RESERVE CAPACITY CHARGES	12,425.00	0.00	0.00	12,425.00	0.00
601.49450.47000	PERMANENT TRANSFERS OUT	276,463.00	0.00	0.00	276,463.00	0.00
Total Dept 49450 - SEWER DEPARTMENT		1,306,077.00	243,780.49	105,086.45	1,062,296.51	18.67
Expenditures		2,226,578.00	397,830.36	192,497.53	1,828,747.64	17.87
<b>Fund 601 - PUBLIC UTILITIES OPERATIONS:</b>						
TOTAL REVENUES		2,226,578.00	522,481.44	530,652.31	1,704,096.56	23.47
TOTAL EXPENDITURES		2,226,578.00	397,830.36	192,497.53	1,828,747.64	17.87
NET OF REVENUES & EXPENDITURES:		0.00	124,651.08	338,154.78	(124,651.08)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF SPRING LAKE PARK

Balance As of 03/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 03/31/2026 Normal (Abnormal)	Activity For 03/31/2026 Increase (Decrease)	Available Balance 03/31/2026 Normal (Abnormal)	% Bdg't Used
<b>Fund: 603 STORMWATER UTILITY</b>						
<b>Account Category: Revenues</b>						
<b>Department: 00000</b>						
603.00000.36210	INTEREST EARNINGS	2,500.00	355.44	355.44	2,144.56	14.22
603.00000.36504	STORMWATER COLLECTION	160,819.00	40,711.97	40,618.75	120,107.03	25.32
603.00000.36506	STORMWATER PENALTIES	1,500.00	538.72	0.00	961.28	35.91
Total Dept 00000		164,819.00	41,606.13	40,974.19	123,212.87	25.24
Revenues		164,819.00	41,606.13	40,974.19	123,212.87	25.24
<b>Account Category: Expenditures</b>						
<b>Department: 49785 STORMWATER UTILITY</b>						
603.49785.41010	FULL TIME EMPLOYEES	27,488.00	5,535.07	2,081.76	21,952.93	20.14
603.49785.41050	VACATION BUY BACK	1,000.00	0.00	0.00	1,000.00	0.00
603.49785.41210	PERA CONTRIBUTIONS-EMPLOYER	2,137.00	465.97	156.15	1,671.03	21.80
603.49785.41220	FICA/MC CONTRIBUTIONS-EMPLOYER	2,180.00	468.68	161.45	1,711.32	21.50
603.49785.41230	MN PAID LEAVE	109.00	24.87	8.58	84.13	22.82
603.49785.41300	HEALTH INSURANCE	4,339.00	1,031.31	343.76	3,307.69	23.77
603.49785.41313	LIFE INSURANCE	16.00	3.91	1.30	12.09	24.44
603.49785.41510	WORKERS COMPENSATION	1,709.00	241.50	85.07	1,467.50	14.13
603.49785.42200	REPAIR & MAINTENANCE	20,000.00	564.35	0.00	19,435.65	2.82
603.49785.42280	UNIFORM ALLOWANCE	300.00	87.51	87.51	212.49	29.17
603.49785.43030	ENGINEERING FEES	10,000.00	0.00	0.00	10,000.00	0.00
603.49785.43040	LEGAL FEES	500.00	0.00	0.00	500.00	0.00
603.49785.43310	TRAVEL EXPENSE	200.00	0.00	0.00	200.00	0.00
603.49785.44000	CONTRACTUAL SERVICE	29,650.00	11,587.50	0.00	18,062.50	39.08
603.49785.44389	CONTINGENCY FUND	691.00	0.00	0.00	691.00	0.00
603.49785.45000	CAPITAL OUTLAY	64,500.00	0.00	0.00	64,500.00	0.00
Total Dept 49785 - STORMWATER UTILITY		164,819.00	20,010.67	2,925.58	144,808.33	12.14
Expenditures		164,819.00	20,010.67	2,925.58	144,808.33	12.14
Fund 603 - STORMWATER UTILITY:						
TOTAL REVENUES		164,819.00	41,606.13	40,974.19	123,212.87	25.24
TOTAL EXPENDITURES		164,819.00	20,010.67	2,925.58	144,808.33	12.14
NET OF REVENUES & EXPENDITURES:		0.00	21,595.46	38,048.61	(21,595.46)	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		8,510,169.00	724,048.97	613,003.99	7,786,120.03	8.51
TOTAL EXPENDITURES - ALL FUNDS		8,510,169.00	1,843,787.22	700,256.39	6,666,381.78	21.67
NET OF REVENUES & EXPENDITURES:		0.00	(1,119,738.25)	(87,252.40)	1,119,738.25	

CASH SUMMARY REPORT FOR CITY OF SPRING LAKE PARK

From 01/01/2026 to 03/31/2026

Fund Description	Beginning Balance 01/01/2026	Total Debits	Total Credits	Ending Balance 03/31/2026
101 GENERAL FUND	3,468,611.19	275,180.39	1,583,908.52	2,159,883.06
102 ELECTION FUND	109,614.09	495.15	1.48	110,107.76
103 POLICE RESERVES & SAFETY EDUCATION FUND	25,240.68	114.02	0.00	25,354.70
104 NORTH CENTRAL SUBURBAN CABLE	19,457.93	4,960.80	0.00	24,418.73
108 POLICE FORFEITURES	16,263.48	68.51	2,196.83	14,135.16
112 ESCROW TRUST FUND	138,701.08	27,928.56	4,017.25	162,612.39
115 COMPREHENSIVE PLAN UPDATE	11,343.58	51.24	0.00	11,394.82
224 SMALL EQUIPMENT FUND	7,458.73	11,347.95	13,368.68	5,438.00
225 PARK ACQUISITION & IMPRV FUND	92,342.52	417.13	0.00	92,759.65
226 PARK EQUIPMENT & IMPRV	178,941.81	1,455.91	3,538.33	176,859.39
227 HRA EXCESS	147,466.88	73,987.30	32,507.55	188,946.63
229 SANBURNOL PARK IMPROVEMENT FUND	33,534.03	3,158.26	0.00	36,692.29
230 RECYCLING FUND	118,451.44	77,197.19	48,898.16	146,750.47
234 STREET LIGHTING FUND	92,292.09	10,332.59	9,957.70	92,666.98
235 RIGHT OF WAY MAINT	2,121.81	9.58	0.00	2,131.39
237 PARK & RECREATION SPECIAL PRJ	5,607.72	25.33	0.00	5,633.05
238 GRANTS & SPECIAL PRJ	2,126.67	9.61	0.00	2,136.28
240 TOWER DAYS	26,695.79	118.11	1,100.00	25,713.90
243 PUBLIC SAFETY RADIO REPLACEMENT	135,688.59	612.73	95.76	136,205.56
244 RECREATION PROGRAMS FUND	475,702.97	201,569.90	91,232.32	586,040.55
248 TRAFFIC EDUCATION FUND	38,375.87	173.36	0.00	38,549.23
249 EMERGENCY MANAGEMENT	23,147.93	104.50	27.09	23,225.34
250 ANIMAL CONTROL	6,519.59	26.71	1,212.50	5,333.80
251 FORESTRY	119,367.16	494.26	19,900.00	99,961.42
304 N METRO TELECOMMUNICATIONS 2016A	337.13	1.52	0.00	338.65
306 LEGENDS OF SLP-TIF 6.1	78,469.79	238.35	51,410.09	27,298.05
331 2017A GO EQUIP CERT DEBT (SBM FIRE)	17,737.27	80.13	0.00	17,817.40
333 2018A BLAINE FIRE DEBT SERVICE	(27,461.54)	0.00	0.00	(27,461.54)
334 2021A G.O. IMPRV REFUND BOND	(93,499.92)	1,663.63	0.00	(91,836.29)
335 2024A G. O. C. I. P. BOND	15,969.66	5,383.14	0.00	21,352.80
384 2005A G.O. CAPITAL (FIRE) IMPROV BOND	77,589.85	297.62	23,409.00	54,478.47
400 REVOLVING CONSTRUCTION FUND	1,037,388.18	1,754.36	7,588.50	1,031,554.04
401 CAPITAL INVESTMENT FUND	1,890,912.07	8,541.72	0.00	1,899,453.79
402 MSA MAINTENANCE	304,265.64	53,638.70	27,081.72	330,822.62
403 CAPITAL REPLACEMENT	456,227.04	2,059.03	825.00	457,461.07
407 SEALCOATING FUND	228,674.22	26,500.13	1,955.00	253,219.35
410 LAKESIDE LIONS PARK IMPROVEMENT	24,089.32	108.81	0.00	24,198.13
416 BUILDING MAINT & RENEWAL FUND	224,052.08	966.10	20,366.77	204,651.41
434 EQUIPMENT FUND	16,599.27	147,586.04	45,249.66	118,935.65
435 2024 CITY HALL RENOVATION/EXPANSION PRO	1,204,802.92	5,433.20	4,073.07	1,206,163.05
600 PUBLIC UTILITIES RENEWAL & REPLACEMENT	1,767,622.12	45,450.18	972.45	1,812,099.85
601 PUBLIC UTILITIES OPERATIONS	440,955.67	511,839.18	502,075.28	450,719.57
603 STORMWATER UTILITY	75,543.04	28,697.73	22,059.77	82,181.00
700 SEVERANCE FUND	8,801.92	0.00	36,174.67	(27,372.75)
705 PUBLIC SAFETY AID	194,293.50	877.67	0.00	195,171.17
750 PAYROLL CLEARING	91,634.78	598,181.85	561,860.55	127,956.08
REPORT TOTALS:	13,330,077.64	2,129,138.18	3,117,063.70	12,342,152.12

**Stantec Architecture Inc.**

733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309  
Phone: (612) 712-2000

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To:	Dan Buchholtz	From:	Bruce Paulson
Company:	City of Spring Lake Park	<input type="checkbox"/>	For Your Information
Address:	1301 81st Avenue NE Spring Lake Park, MN 55432	<input checked="" type="checkbox"/>	For Your Approval
Phone:	(763) 792-7211	<input checked="" type="checkbox"/>	For Your Review
		<input type="checkbox"/>	As Requested
Date:	April 2, 2025		
File:	193806049		
Delivery:	Email		

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**Reference: Spring Lake Park City Hall Renovation/Expansion Application and Certificate for Payment**

## Attachment:

Copies	Doc Date	Pages	Description
1	4/2/2025	14	Application and Certificate for Payment No. 14

Hi Dan,

Please have the attached copy signed and then it can be scanned and emailed to Heather Clay at [heather.clay@constructionresults.com](mailto:heather.clay@constructionresults.com) and to me. Thank you.

Respectfully yours,

**Stantec Architecture Inc.**



**Bruce P. Paulson**

Senior Project Manager/Architect  
Phone: (612) 712-2108  
Cell: (651) 492-9089  
[Bruce.Paulson@stantec.com](mailto:Bruce.Paulson@stantec.com)

c. File



Project: Spring Lake Park City Hall Renovation/Expansion	Date: April 2, 2025
For Period: 3/1/2025 to 3/31/2025	Request No 14
Contractor: Construction Results Corp., 5465 Hwy 169 North, Plymouth, MN 55442	

**CONTRACTOR'S REQUEST FOR PAYMENT**  
 SPRING LAKE PARK CITY HALL RENOVATION/EXPANSION PROJECT  
 CITY OF SPRING LAKE PARK  
 SPRING LAKE PARK, MINNESOTA  
 STANTEC FILE NO. 19386049

SUMMARY

1	Original Contract Amount		\$	<u>5,955,690.00</u>
2	Change Order - Addition	\$	<u>293,145.19</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>6,248,835.19</u>
5	Value Completed to Date		\$	<u>6,248,835.19</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>6,248,835.19</u>
8	Less Retainage 2.5%		\$	<u>156,220.88</u>
9	Subtotal		\$	<u>6,092,614.31</u>
10	Less Amount Paid Previously		\$	<u>5,936,393.43</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>14</u>		\$	<u><u>156,220.88</u></u>

Recommended for Approval by:  
**STANTEC ARCHITECTURE INC.**

See attached for signature

Approved by Contractor:  
**CONSTRUCTION RESULTS CORPORATION**

See attached for signature

Approved by Owner:  
**CITY OF SPRING LAKE PARK**

\_\_\_\_\_

\_\_\_\_\_

Specified Contract Completion Date:  
June 27, 2025

Date:  
 \_\_\_\_\_

## Application and Certificate for Payment

**TO OWNER:** City of Spring Lake Park  
1301 81st Avenue Northeast  
Spring Lake Park, MN 55432

**PROJECT:** 7088-Spring Lake Park City Hall  
Renovation - Expansion  
1301 81st Avenue Northeast  
Spring Lake Park, MN 55432

**FROM:** Construction Results Corp  
5465 Hwy 169 North  
Plymouth, MN 55442

**VIA ARCHITECT:** Stantec Consulting Services Inc.  
13980 Collections Center Dr  
Chicago, IL 60693

**APPLICATION NO:** 014 - RET  
**PERIOD TO:** March 31, 2025

**CONTRACT FOR:** General Construction  
**CONTRACT DATE:** February 01, 2024  
**PROJECT NOS:** 7088 / /

**Distribution to:**  
OWNER:  ARCHITECT:   
CONTRACTOR:  FIELD:   
OTHER:

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM ..... \$5,955,690.00

2. NET CHANGE BY CHANGE ORDERS ..... \$293,145.19

3. CONTRACT SUM TO DATE (Line 1 ± 2) ..... \$6,248,835.19

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) ..... \$6,248,835.19

5. RETAINAGE:

a. 2.50 % of Completed Work  
(Column D + E on G703) ..... \$156,220.88

b. 0 % of Stored Material  
(Column F on G703) ..... \$0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) ..... \$156,220.88

6. TOTAL EARNED LESS RETAINAGE ..... \$6,092,614.31  
(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$5,936,393.43  
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE ..... \$156,220.88

9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6) ..... \$156,220.88

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$293,145.19	\$0.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$293,145.19</b>	<b>\$0.00</b>
<b>NET CHANGES by Change Order</b>		<b>\$293,145.19</b>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** M. Z... Date: April 02, 2025  
By: \_\_\_\_\_  
State of: Minnesota

County of: Hennepin

Subscribed and sworn to before me this 2nd day of April 2025

Notary Public: [Signature]  
My Commission expires: 11/31/2028

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$156,220.88  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:** [Signature] Date: April 2, 2025  
By: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



# AIA® Document G703® - 1992

## Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 014-RETENTION  
 APPLICATION DATE: March 31, 2025  
 PERIOD TO: March 31, 2025  
 ARCHITECT'S PROJECT NO: Stantec Consulting Services Inc.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G ÷ C)		
1	Mobilization	138,000.00	138,000.00	0.00	0.00	0.00	138,000.00	100.00%	0.00	3,450.00
2	Demobilization	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%	0.00	750.00
3	Bonds & Insurance	85,000.00	85,000.00	0.00	0.00	0.00	85,000.00	100.00%	0.00	2,125.00
4	Procure	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%	0.00	375.00
5	Contracts	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%	0.00	375.00
6	Project Start up	26,000.00	26,000.00	0.00	0.00	0.00	26,000.00	100.00%	0.00	650.00
7	General Conditions	310,000.00	310,000.00	0.00	0.00	0.00	310,000.00	100.00%	0.00	7,750.00
8	Consumables	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%	0.00	1,625.00
9	Site Clean up/ General Clean up	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00%	0.00	250.00
10	Equipment	35,550.00	35,550.00	0.00	0.00	0.00	35,550.00	100.00%	0.00	888.75
11	Site Survey / Staking	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	100.00%	0.00	200.00
12	Site Demolition	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	100.00%	0.00	400.00
13	Earthwork - Excavation	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	100.00%	0.00	400.00
14	Earthwork - Aggregate base Grading	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	100.00%	0.00	325.00
15	Earthwork - Final Grading	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00%	0.00	50.00
16	Earthwork - Equipment	10,256.00	10,256.00	0.00	0.00	0.00	10,256.00	100.00%	0.00	256.40
17	Bituminous Paving - Labor	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	100.00%	0.00	275.00
18	Bituminous Paving - Materials	8,375.00	8,375.00	0.00	0.00	0.00	8,375.00	100.00%	0.00	209.38
19	Landscaping - Labor	2,481.00	2,481.00	0.00	0.00	0.00	2,481.00	100.00%	0.00	62.03
20	Landscaping - Materials	1,395.00	1,395.00	0.00	0.00	0.00	1,395.00	100.00%	0.00	34.88
21	Dust Protection - Labor	13,112.00	13,112.00	0.00	0.00	0.00	13,112.00	100.00%	0.00	327.80
22	Dust Protection -	7,250.00	7,250.00	0.00	0.00	0.00	7,250.00	100.00%	0.00	181.25

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 User Notes: (3B9ADAB1)

A	B	C	D		E	F	G		H	I
			WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	SCHEDULED VALUE			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
ITEM NO.	DESCRIPTION OF WORK				THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)			BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	Material									
23	Demolition - Labor	137,000.00	137,000.00	0.00	0.00	0.00	137,000.00	100.00%	0.00	3,425.00
24	Demolition - Material	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00%	0.00	37.50
25	Demolition - Equipment	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%	0.00	62.50
26	Cast in Place Curb & Gutter - Labor	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%	0.00	125.00
27	Cast in Place Curb & Gutter - Material	2,551.00	2,551.00	0.00	0.00	0.00	2,551.00	100.00%	0.00	63.78
28	Cast in Place Exterior Concrete - Labor	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	100.00%	0.00	300.00
29	Cast in Place Exterior Concrete - Material	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%	0.00	125.00
30	Cast in Place Interior Concrete - Mobilization	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%	0.00	62.50
31	Cast in Place Interior Concrete - Labor	96,300.00	96,300.00	0.00	0.00	0.00	96,300.00	100.00%	0.00	2,407.50
32	Cast in Place Interior Concrete - Material	53,200.00	53,200.00	0.00	0.00	0.00	53,200.00	100.00%	0.00	1,330.00
33	Concrete Reinforcement - Labor	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00%	0.00	75.00
34	Concrete Reinforcement - Material	9,174.00	9,174.00	0.00	0.00	0.00	9,174.00	100.00%	0.00	229.35
35	Architectural / Hollow Core Precast Concrete - Engineering	10,380.00	10,380.00	0.00	0.00	0.00	10,380.00	100.00%	0.00	259.50
36	Architectural / Hollow Core Precast Concrete - Labor	31,426.00	31,426.00	0.00	0.00	0.00	31,426.00	100.00%	0.00	785.65
37	Architectural / Hollow Core Precast Concrete - Material	41,806.00	41,806.00	0.00	0.00	0.00	41,806.00	100.00%	0.00	1,045.15
38	Architectural / Hollow Core Precast Concrete -	9,296.00	9,296.00	0.00	0.00	0.00	9,296.00	100.00%	0.00	232.40

A	B	C	D		E	F	G		H	I
			SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)			THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)		
	Logistics									
39	Architectural / Hollow Core Precast Concrete - Erection	74,902.00	74,902.00	0.00	0.00	0.00	74,902.00	100.00%	0.00	1,872.55
40	Architectural / Hollow Core Precast Concrete - Caulking	5,190.00	5,190.00	0.00	0.00	0.00	5,190.00	100.00%	0.00	129.75
41	Masonry - Mobilization	18,500.00	18,500.00	0.00	0.00	0.00	18,500.00	100.00%	0.00	462.50
42	Masonry - Labor	267,900.00	267,900.00	0.00	0.00	0.00	267,900.00	100.00%	0.00	6,697.50
43	Masonry - Material	150,916.00	150,916.00	0.00	0.00	0.00	150,916.00	100.00%	0.00	3,772.90
44	Masonry - Equipment	12,513.00	12,513.00	0.00	0.00	0.00	12,513.00	100.00%	0.00	312.83
45	Structural Steel - Detailing / Submittals	2,880.00	2,880.00	0.00	0.00	0.00	2,880.00	100.00%	0.00	72.00
46	Structural Steel - Labor	19,000.00	19,000.00	0.00	0.00	0.00	19,000.00	100.00%	0.00	475.00
47	Structural Steel - Material	56,760.00	56,760.00	0.00	0.00	0.00	56,760.00	100.00%	0.00	1,419.00
48	Miscellaneous Metals - Labor	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00	100.00%	0.00	350.00
49	Miscellaneous Metals - Material	52,680.00	52,680.00	0.00	0.00	0.00	52,680.00	100.00%	0.00	1,317.00
50	Structural Steel - Delivery	1,580.00	1,580.00	0.00	0.00	0.00	1,580.00	100.00%	0.00	39.50
51	Metal Fabrications / Mesh Guarding System - Labor	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%	0.00	125.00
52	Metal Fabrications / Mesh Guarding System - Material	21,469.00	21,469.00	0.00	0.00	0.00	21,469.00	100.00%	0.00	536.73
53	Rough Carpentry - Labor	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%	0.00	1,625.00
54	Rough Carpentry - Material	8,743.00	8,743.00	0.00	0.00	0.00	8,743.00	100.00%	0.00	218.58
55	Finish Carpentry -	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	100.00%	0.00	1,000.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	% (G÷C)					
	Labor								
56	Finish Carpentry - Materials	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00	100.00
57	Solid Surface Fabrications / Casework - Labor	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	375.00
58	Solid Surface Fabrications / Casework - Material	56,005.00	56,005.00	0.00	0.00	0.00	56,005.00	0.00	1,400.13
59	Bituminous Dampproofing - Labor	3,750.00	3,750.00	0.00	0.00	0.00	3,750.00	0.00	93.75
60	Bituminous Dampproofing - Material	4,186.00	4,186.00	0.00	0.00	0.00	4,186.00	0.00	104.65
61	Insulation - Labor	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	50.00
62	Insulation - Material	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00	30.00
63	Joint Sealants - Labor	9,784.00	9,784.00	0.00	0.00	0.00	9,784.00	0.00	244.60
64	Joint Sealants - Material	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	0.00	55.00
65	Aluminum Composite Panels - Submittals	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00	37.50
66	Aluminum Composite Panels - Labor	39,129.00	39,129.00	0.00	0.00	0.00	39,129.00	0.00	978.23
67	Aluminum Composite Panels - Material	29,017.00	29,017.00	0.00	0.00	0.00	29,017.00	0.00	725.43
68	Thermoplastic Polyolefin Roofing - Submittals	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00	30.00
69	Thermoplastic Polyolefin Roofing - Mobilization	4,150.00	4,150.00	0.00	0.00	0.00	4,150.00	0.00	103.75
70	Thermoplastic Polyolefin Roofing - Labor	95,545.00	95,545.00	0.00	0.00	0.00	95,545.00	0.00	2,388.63
71	Thermoplastic	273,250.00	273,250.00	0.00	0.00	0.00	273,250.00	0.00	6,831.25

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
	Polyolefin Roofing - Material									
	Thermoplastic Polyolefin Roofing - Equipment	5,850.00	5,850.00		0.00	0.00	5,850.00	100.00%	0.00	146.25
72	Hollow Metal Frames - Labor	5,000.00	5,000.00		0.00	0.00	5,000.00	100.00%	0.00	125.00
73	Hollow Metal Frames - Material	62,757.00	62,757.00		0.00	0.00	62,757.00	100.00%	0.00	1,568.93
74	Wood / Hollow Metal Doors - Labor	9,000.00	9,000.00		0.00	0.00	9,000.00	100.00%	0.00	225.00
75	Wood / Hollow Metal Doors - Material	21,759.00	21,759.00		0.00	0.00	21,759.00	100.00%	0.00	543.98
76	Finish Hardware - Labor	16,000.00	16,000.00		0.00	0.00	16,000.00	100.00%	0.00	400.00
77	Finish Hardware - Materials	89,093.00	89,093.00		0.00	0.00	89,093.00	100.00%	0.00	2,227.33
78	Detention Doors - Shop Drawings / Submittals	1,000.00	1,000.00		0.00	0.00	1,000.00	100.00%	0.00	25.00
79	Detention Doors - Labor	2,500.00	2,500.00		0.00	0.00	2,500.00	100.00%	0.00	62.50
80	Detention Doors - Material	12,650.00	12,650.00		0.00	0.00	12,650.00	100.00%	0.00	316.25
81	Upward Acting Sectional Doors - Labor	26,425.00	26,425.00		0.00	0.00	26,425.00	100.00%	0.00	660.63
82	Upward Acting Sectional Doors - Material	55,227.00	55,227.00		0.00	0.00	55,227.00	100.00%	0.00	1,380.68
83	Aluminum Storefront - Submittals	14,275.00	14,275.00		0.00	0.00	14,275.00	100.00%	0.00	356.88
84	Aluminum Storefront - Shop Drawings	5,259.00	5,259.00		0.00	0.00	5,259.00	100.00%	0.00	131.48
85	Storefront Bullet Resistant & Hardware - Labor	51,388.00	51,388.00		0.00	0.00	51,388.00	100.00%	0.00	1,284.70

A	B	C	D		E	F	G		H	I
			SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)			THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)		
87	Storefront - Material	109,867.00	109,867.00	0.00	0.00	0.00	109,867.00	100.00%	0.00	2,746.68
88	Bullet Resistant Framing - Material	42,918.00	42,918.00	0.00	0.00	0.00	42,918.00	100.00%	0.00	1,072.95
89	Storefront / Door Glazing - Labor	12,113.00	12,113.00	0.00	0.00	0.00	12,113.00	100.00%	0.00	302.83
90	Storefront / Door Glazing - Material	29,926.00	29,926.00	0.00	0.00	0.00	29,926.00	100.00%	0.00	748.15
91	Bullet Resistant Glazing - Labor	1,686.00	1,686.00	0.00	0.00	0.00	1,686.00	100.00%	0.00	42.15
92	Bullet Resistant Glazing - Material	1,028.00	1,028.00	0.00	0.00	0.00	1,028.00	100.00%	0.00	25.70
93	Aluminum Door Hardware / Auto Opener - Material	75,552.00	75,552.00	0.00	0.00	0.00	75,552.00	100.00%	0.00	1,888.80
94	Aluminum Storefront Equipment	7,566.00	7,566.00	0.00	0.00	0.00	7,566.00	100.00%	0.00	189.15
95	Metal Wall Louvers - Labor	2,050.00	2,050.00	0.00	0.00	0.00	2,050.00	100.00%	0.00	51.25
96	Metal Wall Louvers - Material	2,143.00	2,143.00	0.00	0.00	0.00	2,143.00	100.00%	0.00	53.58
97	Gypsum Board Assemblies - Summittals	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%	0.00	25.00
98	Cold Formed Metal Framing - Labor	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00%	0.00	250.00
99	Cold Formed Metal Framing - Material	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00%	0.00	250.00
100	Gypsum Drywall - Labor	190,200.00	190,200.00	0.00	0.00	0.00	190,200.00	100.00%	0.00	4,755.00
101	Gypsum Drywall - Material	126,700.00	126,700.00	0.00	0.00	0.00	126,700.00	100.00%	0.00	3,167.50
102	Ceramic Tile - Labor	61,464.00	61,464.00	0.00	0.00	0.00	61,464.00	100.00%	0.00	1,536.60
103	Ceramic Tile - Material	53,870.00	53,870.00	0.00	0.00	0.00	53,870.00	100.00%	0.00	1,346.75
104	Acoustical Ceilings -	28,990.00	28,990.00	0.00	0.00	0.00	28,990.00	100.00%	0.00	724.75

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
	Labor									
105	Acoustical Ceilings - Material	36,700.00	36,700.00	0.00	0.00	0.00	36,700.00	100.00%	0.00	917.50
106	Vinyl Base - Labor	500.00	500.00	0.00	0.00	0.00	500.00	100.00%	0.00	12.50
107	Vinyl Base - Material	400.00	400.00	0.00	0.00	0.00	400.00	100.00%	0.00	10.00
108	Carpet - Labor	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	100.00%	0.00	325.00
109	Carpet - Material	36,100.00	36,100.00	0.00	0.00	0.00	36,100.00	100.00%	0.00	902.50
110	Concrete Floor Sealer - Labor	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	100.00%	0.00	27.50
111	Concrete Floor Sealer - Material	5,950.00	5,950.00	0.00	0.00	0.00	5,950.00	100.00%	0.00	148.75
112	Painting - Labor	57,777.00	57,777.00	0.00	0.00	0.00	57,777.00	100.00%	0.00	1,444.43
113	Painting - Materials	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	100.00%	0.00	200.00
114	Concrete Floor Coating - Labor	5,840.00	5,840.00	0.00	0.00	0.00	5,840.00	100.00%	0.00	146.00
115	Concrete Floor Coating - Material	3,150.00	3,150.00	0.00	0.00	0.00	3,150.00	100.00%	0.00	78.75
116	Signs - Labor	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00%	0.00	37.50
117	Signs - Material	4,938.00	4,938.00	0.00	0.00	0.00	4,938.00	100.00%	0.00	123.45
118	Interior Way Finding Allowance	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00%	0.00	250.00
119	Operable Partitions - Labor	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00%	0.00	100.00
120	Operable Partitions - Material	15,950.00	15,950.00	0.00	0.00	0.00	15,950.00	100.00%	0.00	398.75
121	Stainless Steel Corner Guards - Labor	1,188.00	1,188.00	0.00	0.00	0.00	1,188.00	100.00%	0.00	29.70
122	Stainless Steel Corner Guards - Material	3,977.00	3,977.00	0.00	0.00	0.00	3,977.00	100.00%	0.00	99.43
123	Toilet Accessories - Labor	9,801.00	9,801.00	0.00	0.00	0.00	9,801.00	100.00%	0.00	245.03
124	Toilet Accessories - Material	7,408.00	7,408.00	0.00	0.00	0.00	7,408.00	100.00%	0.00	185.20

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A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	SCHEDULED VALUE			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
125	Adult Changing Stations - Labor	1,188.00	1,188.00	0.00	0.00	0.00	1,188.00	100.00%	0.00	29.70
126	Adult Changing Stations - Material	9,731.00	9,731.00	0.00	0.00	0.00	9,731.00	100.00%	0.00	243.28
127	Fire Protection Specialties - Labor	2,645.00	2,645.00	0.00	0.00	0.00	2,645.00	100.00%	0.00	66.13
128	Fire Protection Specialties - Material	2,645.00	2,645.00	0.00	0.00	0.00	2,645.00	100.00%	0.00	66.13
129	Heavy Duty Personnel Lockers - Labor	4,250.00	4,250.00	0.00	0.00	0.00	4,250.00	100.00%	0.00	106.25
130	Heavy Duty Personnel Lockers - Material	55,337.00	55,337.00	0.00	0.00	0.00	55,337.00	100.00%	0.00	1,383.43
131	Entrance Floor Mats & Frames - Submittals	200.00	200.00	0.00	0.00	0.00	200.00	100.00%	0.00	5.00
132	Entrance Floor Mats & Frames - Labor	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00	100.00%	0.00	45.00
133	Entrance Floor Mats & Frames - Material	4,773.00	4,773.00	0.00	0.00	0.00	4,773.00	100.00%	0.00	119.33
134	Fire Suppression - Engineered Design Submittals	13,568.00	13,568.00	0.00	0.00	0.00	13,568.00	100.00%	0.00	339.20
135	Fire Suppression - Labor	67,840.00	67,840.00	0.00	0.00	0.00	67,840.00	100.00%	0.00	1,696.00
136	Fire Suppression - Material	88,192.00	88,192.00	0.00	0.00	0.00	88,192.00	100.00%	0.00	2,204.80
137	Plumbing Insulation - Labor	31,330.00	31,330.00	0.00	0.00	0.00	31,330.00	100.00%	0.00	783.25
138	Plumbing Insulation - Material	17,700.00	17,700.00	0.00	0.00	0.00	17,700.00	100.00%	0.00	442.50
139	Facility Water Distribution - Labor	32,420.00	32,420.00	0.00	0.00	0.00	32,420.00	100.00%	0.00	810.50
140	Facility Water Distribution - Material	36,565.00	36,565.00	0.00	0.00	0.00	36,565.00	100.00%	0.00	914.13

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
141	Facility Sanitary Sewage - Labor	92,260.00	92,260.00		0.00	0.00	92,260.00	100.00%	0.00	2,306.50
142	Facility Sanitary Sewage - Material	99,275.00	99,275.00		0.00	0.00	99,275.00	100.00%	0.00	2,481.88
143	Domestic Water Heaters - Labor	2,250.00	2,250.00		0.00	0.00	2,250.00	100.00%	0.00	56.25
144	Domestic Water Heaters - Material	15,000.00	15,000.00		0.00	0.00	15,000.00	100.00%	0.00	375.00
145	Plumbing Fixtures - Labor	14,630.00	14,630.00		0.00	0.00	14,630.00	100.00%	0.00	365.75
146	Plumbing Fixtures - Material	82,550.00	82,550.00		0.00	0.00	82,550.00	100.00%	0.00	2,063.75
147	HVAC Testing Adjusting & Balancing - Labor	8,900.00	8,900.00		0.00	0.00	8,900.00	100.00%	0.00	222.50
148	Facility Natural Gas Piping - Labor	6,700.00	6,700.00		0.00	0.00	6,700.00	100.00%	0.00	167.50
149	Facility Natural Gas Piping - Material	6,950.00	6,950.00		0.00	0.00	6,950.00	100.00%	0.00	173.75
150	HVAC Ducts & Casings - Labor	39,830.00	39,830.00		0.00	0.00	39,830.00	100.00%	0.00	995.75
151	HVAC Ducts & Casings - Material	87,525.00	87,525.00		0.00	0.00	87,525.00	100.00%	0.00	2,188.13
152	HVAC Fans - Labor	3,560.00	3,560.00		0.00	0.00	3,560.00	100.00%	0.00	89.00
153	HVAC Fans - Material	18,245.00	18,245.00		0.00	0.00	18,245.00	100.00%	0.00	456.13
154	Air Outlets & Inlets - Labor	14,300.00	14,300.00		0.00	0.00	14,300.00	100.00%	0.00	357.50
155	Air Outlets & Inlets - Material	19,350.00	19,350.00		0.00	0.00	19,350.00	100.00%	0.00	483.75
156	Gas Fired Unit Heaters - Labor	5,125.00	5,125.00		0.00	0.00	5,125.00	100.00%	0.00	128.13
157	Gas Fired Unit Heaters - Material	21,270.00	21,270.00		0.00	0.00	21,270.00	100.00%	0.00	531.75

A	B	C	D		E	F	G		H	I
			SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)		
ITEM NO.	DESCRIPTION OF WORK			THIS PERIOD						
158	Packaged Outdoor HVAC Equipment - Labor	16,450.00	16,450.00	0.00	0.00	0.00	16,450.00	100.00%	0.00	411.25
159	Packaged Outdoor HVAC Equipment - Material	225,550.00	225,550.00	0.00	0.00	0.00	225,550.00	100.00%	0.00	5,638.75
160	Electrical Mobilization	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	100.00%	0.00	875.00
161	Electrical Demolition - Labor	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00%	0.00	375.00
162	Electrical Demolition - Material	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	100.00%	0.00	187.50
163	Lighting Control - Labor	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00	100.00%	0.00	1,125.00
164	Lighting Control - Labor	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00%	0.00	625.00
165	Light Fixture - Labor	86,000.00	86,000.00	0.00	0.00	0.00	86,000.00	100.00%	0.00	2,150.00
166	Light Fixture - Material	231,000.00	231,000.00	0.00	0.00	0.00	231,000.00	100.00%	0.00	5,775.00
167	Mechanical Power - Labor	32,750.00	32,750.00	0.00	0.00	0.00	32,750.00	100.00%	0.00	818.75
168	Mechanical Power - Material	36,000.00	36,000.00	0.00	0.00	0.00	36,000.00	100.00%	0.00	900.00
169	Panels / Feeder - Labor	43,000.00	43,000.00	0.00	0.00	0.00	43,000.00	100.00%	0.00	1,075.00
170	Panels / Feeder - Material	122,000.00	122,000.00	0.00	0.00	0.00	122,000.00	100.00%	0.00	3,050.00
171	Branch Circuit Devices - Labor	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	100.00%	0.00	1,625.00
172	Branch Circuit Devices - Material	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%	0.00	750.00
173	Fire Alarm - Labor	23,000.00	23,000.00	0.00	0.00	0.00	23,000.00	100.00%	0.00	575.00
174	Fire Alarm - Material	17,000.00	17,000.00	0.00	0.00	0.00	17,000.00	100.00%	0.00	425.00
175	CO #1	64,147.40	64,147.40	0.00	0.00	0.00	64,147.40	100.00%	0.00	1,603.69
176	CO #2	164,011.69	164,011.69	0.00	0.00	0.00	164,011.69	100.00%	0.00	4,100.29
177	CO #3	38,442.39	38,442.39	0.00	0.00	0.00	38,442.39	100.00%	0.00	961.06

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User Notes: (3B9ADAB1)

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			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)		
178	CO #4	26,543.71	26,543.71		0.00	0.00	26,543.71	100.00%	0.00	663.59
	<b>GRAND TOTAL</b>	<b>\$6,248,835.19</b>	<b>\$6,248,835.19</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,248,835.19</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$156,221.05</b>



5465 Hwy 169 North  
Plymouth, MN 55442

763-559-1100 Phone  
763-553-0494 Fax

ConstructionResults.com.

## RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

The undersigned will acknowledge, upon receiving the sum of \$ **156,220.71** from City of Spring Lake Park

- 1)   X   as partial payment Invoice for labor, skill and material furnished; or
- 2)        as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

**Spring Lake Park City Hall**  
**1301 81<sup>st</sup> Avenue Northeast, Spring Lake Park, MN 55432**  
**CRC PROJECT #7088-14**

And for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount paid if line 1 above is indicated). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, **EXCEPT:**

The individual executing this Receipt and Waiver on behalf of the undersigned individually represents and certifies that he or she has authority to execute this Receipt and Waiver on behalf of the undersigned and further represents and certifies that previous payments to the undersigned were and this payment will be used to satisfy all payments due the undersigned's subcontractors, sub-subcontractors, suppliers and material persons, and agrees that he or she will personally and on behalf of the undersigned entity indemnify, defend and hold City of Spring Lake Park, 1301 81<sup>st</sup> Ave NE, Spring Lake Park, MN 55432, harmless from all costs, including attorneys' fees due to the breach of this certification.

### **THIS WAIVER IS INVALID UNTIL CHECKS CLEAR ALL BANKS.**

The effective date of this Receipt, Waiver and Indemnity is the **2<sup>nd</sup>** day of **April, 2025**

**Note: If this instrument if executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.**

Sworn to and subscribed before me

Construction Results Corporation (Company Name)

This **2<sup>nd</sup>** day of **April 20 25**

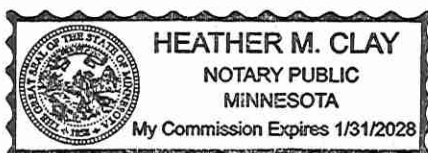
 (Signature)

  
Notary Public

Mike Luurtsema (Name)

President (Title)

My Commission Expires: 1/31/2028





# Public Right of Way Application

## Applicant Information:

Name of Company: CENTERPOINT ENERGY

Address: 505 NICOLLET MALL FL4 POB 59038

City/State/ZIP: MPLS, MN 55459

Phone Number: 612 321 5413

Fax Number: N/A

Email Address: richard.colombo@centerpointenergy.com

Representatives Name: RICH COLOMBO

## Project Information:

Project Name: 121875632 - MGC26-83741

Project Address/Location: SEE MAP FOR 16 LOCATIONS OF INSTALLS

City/State/ZIP: SPRING LAKE PARK MN 55432

Parcel Number(s): SEE MAP FOR ANODE INSTALLATION LOCATIONS

Description of Work and restoration plan: (Attach additional pages if necessary)

## Duration of the Right of Way:

Start Date: 04/20/2026

End Date: 12/31/2026

**The City of Spring Lake Park reserves the right to modify the schedule as necessary in the issuance of the permit. Therefore, the dates stated on this application may not necessarily match actual approved dates.**

## Attachments Required:

Site Plan/Map

Project Drawings

Traffic Control Plan

Proof of Insurance (copy of policy)

Property Deed or Owner Authorization

Environmental Impact Assessment (if applicable)

Other: \_\_\_\_\_

**Applicant's Certification:**

I, the undersigned, certify that I am the owner or authorized agent of the owner, and that the information provided in this application is true and accurate to the best of my knowledge. I agree to comply with all applicable laws and regulations related to the requested right of way.

In lieu of an escrow fee, we will bill the project owner for actual restoration fees if needed.

Signature: Richard Colombo

Date: 04/04/2026

**For Office Use Only:**

Application Number: \_\_\_\_\_

Date Received: 4/13/26

Reviewed By: [Signature]

Approval Status:  Approved  Denied

Conditions of Approval/Reasons for Denial: \_\_\_\_\_

Signature of Reviewing Officer: [Signature]

Date: 4/13/26

**Right of Way Permit - \$150.00**

Excavation Hole - \$150.00

Emergency Hole - \$75.00

Trench - \$70/100'

Obstruction Fee - \$150.00

Overhead Obstruction - \$150.00

Boring Holes - \$50.00 per hole

Other: \_\_\_\_\_

**Instructions for Submission:**

Complete the application form in its entirety.

Attach all required documents and plans.

Submit the application to [info@slpmn.org](mailto:info@slpmn.org) or [wbrown@slpmn.org](mailto:wbrown@slpmn.org).

Please verify specific requirements and guidelines with the appropriate agency before submission, as these can vary by location and project type.

**APPLICANT MUST CONTACT THE SPRING LAKE PARK PUBLIC WORKS DIRECTOR AT 763-792-7227 48 HOURS PRIOR TO COMMENCING WORK.**

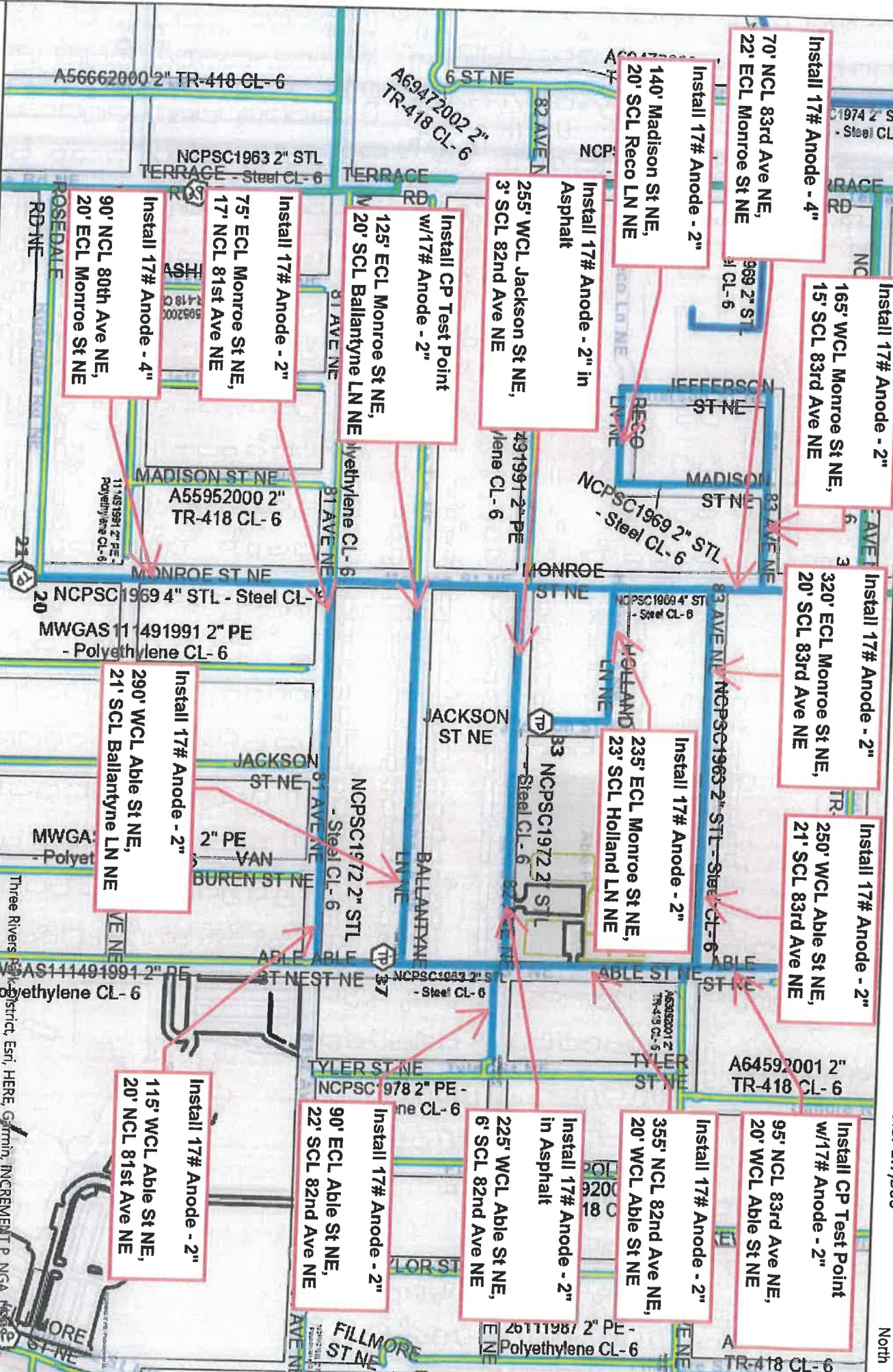
GENERAL LOCATION ONLY.  
DO NOT USE TO LOCATE FOR EXCAVATION.  
CALL 1-800-262-1166 FOR ONSITE LOCATIONS AND STAKING.



Scale: 1:7,500



North



Work Order #: 121875632  
Design Date: 3/17/2026

City: Spring Lake Park  
Quad/Sec/Twp/Rng: NE/2/30/24

CP Section #: 30072  
CP Area: 2013

Designed By: Andrew Kleve  
Designer Phone #: 612-441-1213

DESCRIPTION OF WORK AND RESTORATION PLAN:

CENTERPOINT ENERGY'S CONTRACTOR, NPL CONSTRUCTION (RON EASON CONTACT – 612 363 9698 – 20000 KENRICK AVE LAKEVILLE, MN, 55044) WILL INSTALL SIXTEEN 17LB ANODES AND TWO TESTPOINTS BY VAC TRUCK – DRILLING SIXTEEN 10" DIAMETER DRILL HOLES IN THE BOULEVARD AND IN THE ASPHALT AT A DEPTH OF 48" – 60" AT HP STEEL GAS MAIN. NO TRAFFIC CONTROL PLAN NEEDED. VAC TRUCK WILL PARK OFF THE ROADWAY.

TWO LOCATIONS IN THE ASPHALT: 255' WCL JACKSON ST NE, 3' SCL 82<sup>ND</sup> AVE NE AND 225' WCL ABLE ST NE, 6' SCL 82<sup>ND</sup> AVE NE. ALL OTHER LOCATIONS AS NOTED ON MAP DRILLING IN THE BOULEVARD/GRASS.

NPL CONSTRUCTION WILL RESTORE ALL DRILLED LOCATIONS BACK TO ORIGINAL STATE BY EITHER FILLING BY ASPHALT AND BY USING GRASS SEED OR PLACING BACK EXISTING TURF. CITY WILL NEED TO WATER GRASS SEED/TURF.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> McGriff, a Marsh & McLennan Agency LLC Company 2000 International Park Drive Suite 600 Birmingham, AL 35243	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 1-800-476-2211		<b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
<b>INSURER A:</b> Old Republic Insurance Company			24147
<b>INSURER B:</b> Associated Elec. & Gas Ins Svcs Ltd (AEGIS) AA-			
<b>INSURER C:</b> Indemnity Insurance Company of North America			43575
<b>INSURER D:</b>			
<b>INSURER E:</b>			
<b>INSURER F:</b>			

**COVERAGES**                      **CERTIFICATE NUMBER:** SSJV8UQR                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	MWZY 314232-25	10/01/2025	10/01/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	X	X	MWTB 314195-25	10/01/2025	10/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED    RETENTION \$	X	X	XL5038515P	10/01/2025	10/01/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	WLR C72603886	01/01/2025	01/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  City of Spring Lake Park 1301 81st Avenue NE Spring Lake Park, MN 55432	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
----------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



Interchange Corporate Center  
450 Plymouth Road, Suite 400  
Plymouth Meeting, PA. 19462-1644  
Ph. (610) 832-8240

**LICENSE & PERMIT BOND**

Bond Number: 022050729

KNOW ALL MEN BY THESE PRESENTS, that we CenterPoint Energy Resources Corp. d/b/a CenterPoint Energy Minnesota Gas

1111 Louisiana Street Houston, TX 77002, as principal (the "Principal"),  
and Liberty Mutual Insurance Company, a Massachusetts stock insurance company, as surety (the "Surety"), are  
held and firmly bound unto City of Coon Rapids

1115 Robinson Drive Coon Rapids, MN 55433, as obligee (the "Obligee"),  
in the penal sum of

Ten Thousand Dollars and 00/100 Dollars (\$10,000.00),  
for the payment of which sum well and truly to be made, the Principal and the Surety, bind ourselves, our heirs,  
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has applied for a license or permit for Restoration of Right of Way

for the term beginning the 8th day of April, 2015, and ending the 8th day of  
April, 2016, and this Bond is intended to cover the term of said License or Permit.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the license or permit is issued to  
the Principal, and if Principal shall indemnify and save harmless the Obligee from and against all loss, to which the  
Obligee may be subject by reason of the Principal's breach of any ordinance, rule, or regulation, relating to the  
above described license or permit, then this obligation shall be null and void; otherwise to remain in full force and  
effect.

**PROVIDED AND SUBJECT TO THE CONDITIONS PRECEDENT:**

1. The liability of the Surety hereunder shall in no event exceed the penal sum of this bond as stated above, regardless of the number of years the bond shall continue in force.
2. This bond shall continue in force until (surety shall elect either option a or b)
  - a. the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, or until the expiration date of any Continuation Certificate executed by the Surety.
  - b. the Surety notifies the Obligee in writing of its cancellation of the bond. The Surety shall be relieved of any further liability under this bond thirty (30) days after receipt of said notice by the Obligee, except for defaults occurring prior thereto.
3. Any claim under this bond must be presented in writing to the Surety to the attention of The Surety Law Department at the following address: Interchange Corporate Center, 450 Plymouth Road, Suite 400 Plymouth Meeting, PA. 19462-1644. Should the address of the Surety change, then notice shall be delivered by the Obligee to the Surety as directed in writing by the Surety.

DATED as of this 31st day of March, 2015.

WITNESS / ATTEST

CenterPoint Energy Resources Corp. d/b/a CenterPoint Energy Minnesota Gas  
(Principal)

By: \_\_\_\_\_ (Seal)  
Title:

**LIBERTY MUTUAL INSURANCE COMPANY**  
(Surety)

By: \_\_\_\_\_ (Seal)  
Attorney-in-Fact  
Janie Cermeno



City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432  
763-784-6491

## Contractor's Licenses April 20, 2026

### Blacktopping Contractor

C & S Blacktopping, Inc.

### Mechanical Contractor

Air Mechanical

Genz Ryan

Harris St. Paul, Inc.

Hero Home Sevices, LLC.

Northern Heating & Air Conditioning

O'Boys Heating & Air, LLC.

Standard Heating & A/C, Inc.

St. Cloud Refrigeration, Inc. dba SCR

### Plumbing Contractor

Air Mechanical

Culligan Water

First Class Plumbing, LLC.

Genz Ryan

Harris St. Paul, Inc.

Hero Home Services, LLC.

Northern Heating & Air Conditioning

O'Boys Heating & Air, LLC.

Roto-Rooter Services Company

Twin City Heating Air and Electric

### Roofing Contractor

Monument Construction

### Sewer & Water Contractor

Northern Heating & Air Conditioning

Roto-Rooter Services Company

Northland Lining, Inc.

### Tree Contractor

Arbor Tree Service



## Police Report

March 2026

Submitted for Council Meeting: April 20, 2026

The Spring Lake Park Police Department responded to seven hundred and twenty-eight calls for service for the month of March 2026. This is compared to responding to eight-hundred forty-nine calls for service in March 2025.

School Resource Officer Smith reports handling nine calls for service at our local schools, along with conducting sixteen student contacts, twenty-three escorts/other, and thirteen follow-up investigations into school-related issues. For further details see Officer Smith attached report.

Detective Imig reports handling twenty-five cases for the month of March 2026, nineteen Felony cases, two Gross Misdemeanor cases and four Misdemeanor cases. Detective Imig also continues to monitor four forfeiture cases. Detective Imig reported attending an interrogation training course along with other various meetings. For further detail, see Detective Imig's attached report.

The month of March 2026 was a busy month for me, besides handling the day to day operations of the police department, I attended several meetings and training including the below throughout the month:

- March council meetings
- Department head meeting
- CIT City IT Review
- Anoka Chiefs of Police Meeting
- Finishing the BCA Administrative and Technical Security Audit
- Bi-weekly MN Chiefs of Police Regional Rep meeting
- Tyler RMS/CAD training
- Policy 360 Implementation and training
- City Safety Meeting
- BCA Fusion Center meeting
- Meeting with Sheriff Wise on an upcoming project
- Several trips to our squad builder for our new squad and retiring squad

This concludes my report for the month of March 2026.

Chief Antoine

## Spring Lake Park Police/ School Resource Officer Report

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	3	16	20	12
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School	1		3	1
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations	5		`	
Totals:	9	16	23	13

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	0
Students charged with Assault or Disorderly Conduct	0
Students charged with other crimes	0
Non-students Charged	0
Warrant Arrests	0
Miscellaneous reports	5



**Investigator**

Tony Bennek

# Spring Lake Park Police Department

## Monthly Report

March 2026

### Total Case Load

#### Case Load by Level of Offense: 25

<b>Felony</b>	<b>19</b>
<b>Gross Misdemeanor</b>	<b>2</b>
<b>Misdemeanor</b>	<b>4</b>

#### Case Dispositions:

<b>County Attorney</b>	<b>19</b>
<b>Juvenile County Attorney</b>	<b>0</b>
<b>City Attorney</b>	<b>6</b>
<b>Forward to Other Agency</b>	<b>0</b>
<b>SLP Liaison</b>	<b>0</b>
<b>Carried Over</b>	<b>0</b>
<b>Unfounded</b>	<b>0</b>
<b>Exceptionally Cleared</b>	<b>1</b>
<b>Closed/Inactive</b>	<b>2</b>

#### Forfeitures:

<b>Active Forfeitures</b>	<b>4</b>
<b>Forfeitures Closed</b>	<b>0</b>

# Parks and Recreation Department

March 2026

## Parks

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- The parks are getting ready for summer.
- Adopt-a-Flower Garden – each year residents/organizations can volunteer to maintain a flower garden in one of our parks. We will be actively reaching out to local organizations and businesses for this community project.
- The skating loop added at Sanburnol this winter didn't appear to damage the turf. We will look at continuing this for the next season.
- Community Raised Garden Beds at Sanburnol – are starting to be placed. They look really nice and I encourage you to drive by them. We are so appreciative of the Grant from SHIP and Seedmoney.org for these new containers. The SLP High School traded program did an amazing job.
- We have not received an update from Anoka County regarding our Terrace Park project. I will continue to monitor for updates.

## Department Activity

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- The Recreation Department is excited to share another partnership with SLP High School. We are working with the Pathways Business program to help identify ways to increase our marketing and engagement with our community. We had our initial mtg in the beginning of March. At the end of the project the students and the Recreation department will provide the council with its findings.
- We have our final line up for Music in the Park – as you will see in the council packet.
- The Recreation Department had 38 classes/programs that started in March. Highlights include: A Teen Night at the Timberwolves game with MV/AH/SLP, our Able Park Spring Break Camp, Day Trip Mille Lacs Indian Museum & Casino Tour, Day Trip Elvis.
- Our Annual Egg Hunt took place at the end of March. We had great weather and over 200 participants attended the event. We had wonderful support from the Lions and Leos of Spring Lake Park.
- Clare has been working with Mounds View and Arden Hills to increase participation in our programs and a variety of collaborative programs.
- Patrice continues to research offerings, look at avenues to reduce bussing cost, and which programs might benefit from collaborative programming.
- Director Scanlon attended the following meetings and events during March:
  - Department Head Meeting
  - City Council Session
  - City Safety Mtg
  - Tower Days Mtg
  - Park and Recreation Commission
  - Weekly Park and Rec Staff Mtg
  - Adaptive Programs Mtg (Anoka County)
  - SLP High School Pathways Meeting for Marketing Project
  - Attended Town Hall for Representative Ilhan Omar

## Grants and other funding

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- CDBG Grant for Terrace Park has been submitted. I will update the council when we hear.
- MN Twins Community Fund – Fields for Kids. I was notified that we were awarded this grant. The project will start after the 2026 softball season. Early Oct.

## Park and Recreation Commission

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- Park and Recreation Commission met in March and continues to look at ways to grow and improve.

## Tower Days 2026      June 4-6, 2026

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- Planning is underway – we are looking forward to the new format and events for 2026
- We have secured some great acts this year including Transit Authority, Good for Gary, as well as fireworks and new this year Ninja Anywhere.
- Buttons are in, please stop by the Park and Rec office to purchase your button.
- **We are actively looking for Sponsorships.**
- See included schedule

## New and Upcoming

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- Plant and Garden Tool Swap Meet on May 7
- Learn to Fly Program on May 27

# Spring Lake Park Tower Days

## 2026 Sponsorship Form June 4 - 6, 2026

### Power Local Moments. Create Lasting Impact.

Be part of something big—Spring Lake Park’s Tower Days, our signature community celebration! Sponsoring Tower Days puts your brand front and center during the area’s most anticipated event, connecting you with thousands of residents and visitors. From premium exposure to meaningful recognition, your support helps create unforgettable experiences while showcasing your commitment to community. The earlier you sponsor, the longer your visibility across event promotions—so don’t wait!

- |                                                            |                                                    |
|------------------------------------------------------------|----------------------------------------------------|
| <input type="radio"/> Tower Tribute \$5,000+               | Top billing, premium exposure, and exclusive perks |
| <input type="radio"/> Spring Lake Legacy \$2,000 - \$4,999 | High visibility and strong brand presence          |
| <input type="radio"/> Community Champion \$1,000 - \$1,999 | Support with impact and recognition                |
| <input type="radio"/> Neighborhood Supporter \$500 - \$999 | Great for small businesses and local leaders       |
| <input type="radio"/> Friend of Tower Days \$50 - \$499    | Perfect for individuals and grassroots supporters  |

## Sponsor Information

Organization Name:

Contact Name:

Address:

City:

Zip:

Email:

Website:

**Parade Participation:** As a sponsor, your parade participation fee is waived. Would you like to join the parade at 6:30 PM on Thursday, June 4?

YES

NO

**Celebration in the Park Booth:** As a sponsor, your booth fee is waived. Would your company like to host an informational booth at the Celebration in the Park on Saturday, June 6 at Lakeside Lions Park?

YES

NO



Spring Lake Park Recreation Dept.  
1301 81st Ave. NE, Spring Lake Park, MN 55432  
Phone No. 763-792-7201 Fax No. 763-792-7256  
Visit our website at [www.slprec.org](http://www.slprec.org)

# Spring Lake Park Tower Days

June 4<sup>th</sup> - 6<sup>th</sup>

Get ready, Spring Lake Park! Tower Days is back and bigger than ever, promising an action-packed weekend filled with thrilling entertainment, lively celebrations, and unforgettable community fun! The event kicks off with a parade on Thursday, June 4, and wraps up with exciting festivities at Lakeside Lions Park on June 5 & 6. Don't miss this beloved tradition that showcases the best of our community!

## Thursday June 4<sup>th</sup>

### Tower Days Parade 6:30 PM

Join us for the thrilling launch of Tower Days, with the annual Tower Days Parade!

- **Parade Route:** The parade will commence at 81st & Able St, proceeding north on Able to 84th, then west on 84th to Monroe, south on Monroe to 79th, and finally east on 79th back to Able St.
- **Road Closures:** Streets along the route will close at 5:30 PM.

Register to Participate: Make sure to register for the parade by the deadline on **May 13th**.

## Thursday - Sunday June 4-7<sup>th</sup>

### Tower Days Garage Sales:

Join us for the **Community Garage Sale** June 4-7 during Tower Days! Don't miss the **VFW Garage Sale** June 5-7, shop great deals while supporting our local veterans!

Sale applications, maps, and sale descriptions will be available at [slprec.org](http://slprec.org). To be included on the Community Garage Sale map & route, please complete an application.

- [slprec.org](http://slprec.org) for application
- Registration: May 1 - May 28
- Fee: Free

## Friday June 5<sup>th</sup>

### 12:30 - 3:30 pm 500 Tournament

- Fee: \$10 per pair
- Pre-registration required
- Deadline: May 26, 2026
- Location: SLP City Hall

Come with a PARTNER!

### 2 - 9:30 pm SLP Lions Beer Garden Pull Tabs

### 3 - 5 pm Side Two Main Stage Music

### 3 - 5 pm SLP Lions Bingo

\$99 pots, \$1,000 cover all

### 2 - 9:30 pm Food Concessions by HyVee

### 5 - 7 pm AWF Pro Wrestling

### 7 - 9:30 pm Transit Authority Main Stage Music



# Spring Lake Park Tower Days

**Saturday** June 6th

Bingo, Pull tabs, Live Music & Fireworks at Lakeside Lions Park!

**8am**  
**Sunshine Yoga**  
w/Michael  
**Ledman**

Bring your own mat

**10am**  
**Kraus-Hartig VFW**  
Flag Raising &  
Gun Salute  
VFW Honor Rifle Squad

**10am - 3pm**  
**MSMA Car Show**  
w/Chuck from  
Tunes to Go  
SLP District Office

**11 - 9:45 pm**  
**Food**  
**Concessions**  
by HyVee

**11am - 6pm**  
**Arts, Crafts &**  
**Vendor Fair**

**12 - 3pm**  
**Free Face**  
**painting**

**12 - 6pm**  
**Ninja**  
**Anywhere**

**12 - 6pm**  
**Water Wars**  
Free with button

**1 - 3pm**  
**Kids Music**  
**Dean Downs**

**12 - 6:30pm**  
**Inflatables &**  
**Kiddie Barrel**  
**Ride**

**12 - 6pm**  
**Bungee**  
**Trampoline**

**11am - 9:45pm**  
**SLP Lions**  
**Beer Garden**

**1 - 3pm**  
**Bingo**  
\$.25/card | Family

**5:30 - 6 pm**  
**Pie Eating**  
**Contest**  
Ages 5 +

**3 - 5pm**  
**Last Pick'd**  
Main Stage  
Music

**7 - 10pm**  
**Good for Gary**  
Main Stage Music

**FIREWORKS**  
**AT DUSK!**

**Sunday** June 7th

**SLP Lions**  
**Kraus Hartig VFW**  
Meat Raffle 2pm  
Bingo 2:30pm  
\$99 pots, \$1,000 cover all



SPRING LAKE PARK | MOUNDS VIEW

# Summer Music in the Park

**Wednesdays, 6:30 - 8:00 PM**

Lakeside Lions Park  
7840 Pleasant View Drive

**May 27**

SLP High School  
Jazz Band

**Jun 10**

Vinnie Rose

**Jun 24**

Dirty Shorts  
Brass Band

**Jul 8**

Teddy Bear  
Band

**Jul 22**

Thief River  
Band

**Aug 5**

Fiddle and  
Flannels

Arctic Mechanical Storybook Series

**Interactive story telling "Park Ranger Rachel" at 5:00 PM.**

Dress in costumes and enjoy the whole night.

**Concessions:** Relish Brothers

**Sponsored by** Spring Lake Park & Mounds View Recreation Departments

**For More Information:** 763-792-7201 | [recinfo@slpmn.com](mailto:recinfo@slpmn.com) | [www.slprec.org](http://www.slprec.org)



# PLANT &

# GARDEN TOOL

# SWAP MEET

## THURSDAY

## MAY 7

## 6:00-8:00 PM

SPRING LAKE PARK CITY

HALL PARKING LOT

1301 81<sup>ST</sup> AVE NE

**FREE**

### Dig it or Ditch what you bring

- Viable split plants, extra veggie plants, indoor plants, herbs, flowers, plant seeds.
- Gardening tools, pots, gloves things you no longer need, but someone else might.
- Anyone welcome to come meet locals who share gardening passion and swap knowledge, plants and things.

\*Please be prepared to take what is not picked up by 8pm

## Spring Lake Park

Parks and Recreation

763-792-7201

[slprec.org/parksrec](http://slprec.org/parksrec)





# Memorandum

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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer

**Date:** April 1, 2026

**Subject:** Resolution 2026-20

The proposed Resolution 2026-20 affirms the North Metro Telecommunications Commission (NMTC) as the City's franchising authority for broadband providers operating within the public right-of-way. The NMTC has over 40 years of experience administering cable franchises for member cities and currently performs a wide range of services including franchise negotiation, fee collection, regulatory oversight, and customer support. Affirming NMTC's role for broadband franchising builds on this established framework and allows the City to leverage existing legal expertise, administrative capacity, and regional coordination without creating additional workload for City staff.

Broadband franchising presents an opportunity to establish consistent standards for service quality, right-of-way management, and consumer protections, while also positioning the City to receive potential franchise fee revenue. While there are legal and market uncertainties associated with franchising broadband-only providers, NMTC has been actively engaged in addressing these issues at both the state and federal levels and is prepared to administer the process on behalf of member cities. Adoption of Resolution 2026-20 formalizes this relationship and ensures the City is positioned to respond proactively as broadband infrastructure continues to expand.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

**RESOLUTION NO. 2026-20**

**A RESOLUTION AFFIRMING THE NORTH METRO TELECOMMUNICATIONS COMMISSION AS THE BROADBAND FRANCHISING AUTHORITY FOR THE CITY**

**WHEREAS**, the City of Spring Lake Park recognizes the importance of franchising cable communications systems occupying the public rights-of-way and operating within the City; and

**WHEREAS**, the City wishes to protect consumers, set fair and equitable buildout requirements, ensure that every broadband provider operating within the City of Spring Lake Park is treated fairly and equally, and enforce reasonable use of the public rights of way; and

**WHEREAS**, the City recognizes that systems offering broadband-only internet services (i.e. broadband internet access and voice over internet protocol) are cable communications systems under Minnesota law; and

**WHEREAS**, the City is a member of the North Metro Telecommunications Commission (“NMTC”) and has delegated authority to the NMTC to administer the franchising process for cable communications systems; and

**WHEREAS**, franchise fees generated from cable communications system franchises are used in part to support North Metro TV.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPRING LAKE PARK, MINNESOTA** that the City Council affirms the North Metro Telecommunications Commission as the Franchising Authority for the City.

The foregoing resolution was moved for adoption by

Upon roll call, the following voted aye

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 20th day of April 2026.

---

Robert Nelson, Mayor

ATTEST:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer



April 14, 2026

Mr. Dan Buchholtz, Administrator  
City of Spring Lake Park  
1301 Eighty-First Avenue NE  
Spring Lake Park, MN 55432-2188

**Reference:** 2026 Street Improvements Project (northeast area of the city)  
Approve Plans and Specification and Authorize Advertisement for Bids

Dear Dan:

The streets in the 2026 Street Improvements Project include Plaza Boulevard, Theorin Place, Center Drive, Sunset Road, and a portion of Co Rd 10 Service Drive. The initial Public Improvement Hearing for the project was held on April 6<sup>th</sup>.

Construction plans and specifications have been prepared. A complete set of the plans is available in our office. A PDF bid copy will be sent to you. The current total project cost estimate is \$577,200, which is the same as the feasibility report estimate.

At this time, **we request that the City Council Approve Final Plans and Specifications and Authorize Advertisement for Bids for the 2026 Street Improvement project.** Approval of plans and authorization to bid should be completed by Resolution.

A current possible schedule to complete major project tasks is:

City Council Approve Plans and Specifications	April 20, 2026
Open Bids	May 11, 2026 (11:00 AM)
Declare Costs and Order Final Assessment Roll	May 18, 2026
Receive Assessment Roll & Order Assessment Hearing	June 1, 2026
Public Assessment Hearing	June 15, 2026
Award Contract (Award Bids)	June 15, 2026
Begin Construction	July 2026

Please feel free to contact me if you have any questions or require any additional information.

Sincerely,  
**Stantec**

Phil Gravel

**CITY OF SPRING LAKE PARK**

**RESOLUTION NO. 2026-21**

**A RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS**

**WHEREAS**, pursuant to Resolution 2026-17, adopted on April 6, 2026, the city engineer has prepared plans and specifications for the 2026 Street Improvement Project, consisting of improvements to Plaza Boulevard from the right-of-way line at 85th Avenue to its southern terminus approximately 250 feet south of the centerline of Theorin Terrace; Theorin Terrace from the centerline of Plaza Boulevard to the centerline of Center Drive; Center Drive from the right-of-way line at 85th Avenue to the centerline of the Trunk Highway 10 Service Drive; Sunset Road from the right-of-way line at 85<sup>th</sup> Avenue to the centerline of the Trunk Highway 10 Service Drive; and the Trunk Highway 10 Service Drive from the right-of-way line at Anoka County Highway 10 west approximately 570 feet by rehabilitating said streets, along with any needed sanitary sewer, storm sewer, water system and sidewalk repairs discovered during the project; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Spring Lake Park, Minnesota:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The Administrator, Clerk/Treasurer shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the Administrator, Clerk/Treasurer until \_\_\_\_am/pm on \_\_\_\_\_, \_\_\_\_, 2026, at which time they will be publicly opened in the Spring Lake Park City Hall Council Chambers by the Administrator, Clerk/Treasurer and engineer, will then be tabulated and will be considered by the council at 7:00pm on June 15, 2026 in the Council Chambers. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the Administrator, Clerk/Treasurer and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Administrator, Clerk/Treasurer for \_\_\_\_% of the amount of such bid.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 20th day of April, 2026.

APPROVED BY:

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Robert Nelson, Mayor

ATTEST:

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Daniel R. Buchholtz, City Administrator



## Memorandum

March 30, 2026

To: Spring Lake Park City Council

From: Chief Antoine

Re: Purchase new Police Chief Squad Car

Dear City Council Members,

Our 2017 Ram 1500 Police Reserve truck is approaching the end of its service life for the Police Department. We typically budget for the replacement of unmarked squad vehicles every 8 to 10 years. While these vehicles are generally sent to auction, the Ram's low mileage and overall condition prompted us to seek an appraisal directly from a dealership. Coon Rapids Chrysler, which services our squad vehicles, has offered \$20,000 for the truck.

As you are aware, we anticipate promoting a Sergeant to Captain, which will require an additional take-home squad car. To address this need, we have retained our 2021 Dodge Charger to replace the 2017 Ram 1500 for reserve use. We are requesting council approval to apply the proceeds from the sale of the Ram toward the immediate purchase of a new Chief's squad.

We intend to keep the current Chief and Investigator vehicles in service and replace them over the next two years. This phased approach will minimize the budget impact that would occur if all squad vehicles were replaced within a single year.

With the trade-in value of the 2017 Ram 1500, I am requesting that the City Council approve an additional expenditure of up to \$15,000 for the purchase of a new Chief's squad. This amount includes the cost of an unmarked vehicle along with basic lighting and radio equipment. This replacement was anticipated and is included in the City's five-year Capital Improvement Plan.

I can answer any questions you may have.

Thank you,

Chief Josh Antoine



## Memorandum

Date: April 20, 2026

To: Mayor and City Council

Re: Officer Hiring/ Seasonal CSO Position

Mayor and City Council Members,

As all of you know it has As you will recall, we are currently in a hiring process and have completed the interview phase. During the interviews, we identified an applicant we would like to hire; however, the applicant will not complete the skills portion of their training until early August. I have extended a conditional job offer, pending successful completion of skills, the MN POST Board licensing exam, and the required background check, psychological evaluation, and physical examinations.

As you are all aware, it has become increasingly challenging to recruit qualified candidates, and agencies are exploring new approaches to attract quality applicants. With this in mind, the applicant is currently serving as a Community Service Officer in another Anoka County jurisdiction. I am proposing that we offer the applicant a Seasonal CSO position with our department. This position would function similarly to other seasonal roles within the city and would be limited to a maximum of one hundred working days. This would allow the applicant time to complete skills training and take the Peace Officer exam.

Funding for this temporary position would come from a portion of the salary allocated to the vacant officer position. Salary for the CSO is proposed at \$26.00/hour.

I am requesting the council's approval to offer the applicant a Seasonal CSO position, contingent upon passing a background check.

Thank you,

Chief Josh Antoine

# Community Service Officer (seasonal)

Dept/Div: Police/N/A

FLSA Status: Non-Exempt

## General Definition of Work

Performs responsible paraprofessional law enforcement and community service work in support of Police Department operations. Responds to non-priority calls for service, enforces designated ordinances, provides assistance to the public, and supports sworn officers with operational, transport, and administrative duties. Work involves frequent interaction with the public and requires the application of judgment within established policies and procedures.

Work is performed under the general supervision of a Sergeant.

## Qualification Requirements

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*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.*

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## Essential Functions

- Responds to non-priority calls for service and provides general public assistance.
- Enforces animal control, nuisance, parking, and selected traffic ordinances; issues citations as appropriate.
- Assists sworn officers at scenes, including traffic accidents, investigations, and community events.
- Transports in-custody individuals to and from the Anoka County Jail.
- Provides motorist assistance, including vehicle lockouts and coordination of towing or service needs.
- Handles wildlife-related calls and coordinates transport of animals to appropriate facilities.
- Assists with evidence collection, transport, and documentation, maintaining proper chain of custody in accordance with department procedures, including delivery to the Minnesota Bureau of Criminal Apprehension.
- Recovers, inventories, and documents lost, abandoned, or seized property.
- Completes reports and maintains accurate records, including data entry into records management systems.
- Serves subpoenas and transports documents, evidence, and City materials as required.
- Provides security, traffic control, and general support at City facilities, parks, and special events.
- Operates and maintains assigned vehicles, equipment, and facilities, including light maintenance tasks, and performs other duties as assigned.

## Knowledge, Skills and Abilities

Working knowledge of applicable federal, state, and local laws, ordinances, and departmental policies and procedures related to public safety and community service functions. Ability to operate independently in the field and exercise sound judgment and discretion in a variety of routine and moderately complex situations. Ability to communicate effectively, both orally and in writing, including the preparation of clear, accurate, and complete reports. Ability to establish and maintain effective working relationships with coworkers, other agencies, and the general public, including the ability to de-escalate conflict and manage difficult or confrontational situations. Ability to analyze situations, identify appropriate responses, and carry out assignments in accordance with established procedures. Skill in the operation of motor vehicles and standard office and law enforcement support equipment. Ability to accurately enter, maintain, and retrieve data within records management systems and other technology platforms. Demonstrated ability to provide courteous, professional, and responsive customer service.

## Education and Experience

High school diploma or equivalent is required, supplemented by coursework or training in criminal justice, law enforcement, or a related field. Some experience in public safety, customer service, or municipal

## Community Service Officer (seasonal)

operations is preferred, or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the position.

### Physical Requirements

#### *Physical Requirements and Activity*

This work requires the regular exertion of up to 10 pounds of force, frequent exertion of up to 25 pounds of force, and occasional exertion of up to 60 pounds of force. Work regularly requires sitting, speaking, and hearing; frequently requires standing, walking, using hands to finger, handle, or feel, lifting, and repetitive motions; and occasionally requires climbing, balancing, stooping, kneeling, crouching, or crawling, reaching with hands and arms, and pushing or pulling.

#### *Sensory Requirements*

Work requires close vision, distance vision, depth perception, and the ability to adjust focus. Vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions accurately and effectively. Hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications, as well as to distinguish sounds in a variety of environments.

#### *Sensory Utilization*

Work requires preparing and analyzing written and electronic data, operating motor vehicles and standard office and law enforcement support equipment, and observing surroundings and activities for safety and situational awareness. Duties involve visual inspection of details, monitoring environments, and responding appropriately to changing conditions in both indoor and outdoor settings.

#### *Environmental Conditions*

Work frequently requires exposure to outdoor weather conditions, moving mechanical parts, and traffic hazards, and may involve exposure to fumes, airborne particles, and bloodborne pathogens. The position may require the use of personal protective equipment. Work occasionally involves exposure to aggressive or injured animals, hostile or impaired individuals, and loud noise environments. Duties are performed in office settings, vehicles, and field environments, and may include irregular hours or emergency response situations.

Work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic, and firearm range).

### Special Requirements

Valid driver's license in the State of Minnesota.

Must successfully complete all pre-employment screening requirements, including a criminal background investigation, fingerprinting, and drug testing.

Must comply with and maintain all required department training standards.

Ability to work a flexible schedule, including evenings, weekends and holidays, as required.

Created: 4/14/2026



City of Spring Lake Park  
Engineer's Project Status Report

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To: Council Members and Staff  
From: Phil Gravel

Re: **Status Report for 04.20.26 Meeting**  
File No.: R:\client\municipal\spring\_lake\_park\_ci\_mn (18GEN)

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**Note:** Updated information is shown in *italics*.

**2026 Sanitary Sewer Service Clean and Grout Project (193807597).** Council authorized this sewer lateral cleaning and grouting project in December 2025. *Bids and construction will be in 2026.*

**2026 Seal Coat and Crack Repair Project (193807599).** The 2026 Street Seal Coat and Crack Repair Project will include the area north of 81<sup>st</sup> Ave. between Monroe and Able. Council authorized this project in December 2025. *Bids were awarded on 4/6/26. Construction begins in late June.*

**Possible 2026 Street Project (193807587).** A Feasibility Report is being prepared for a possible street mill and overlay project on Plaza Blvd., Theorin Terrace, Center Drive, and Sunset Rd. in the northeast area of the city. *A Neighborhood Meeting was held on 3/31/2026. Public Improvement Hearing on 4/7/2026. Plans have been prepared and can be approved for bidding.*

**Storm Sewer Televising Project.** The Public Works Director has obtained quotes for storm sewer televising and inspection to have information to use for evaluating future storm lining projects. *Televising will be completed in 2026.*

**2025 AT&T on Arthur tower (Escrow # ME2025-0001).** AT&T is replacing equipment. 2025-07-18 CDs are okay. Precon site meeting was on 11/12/2025. Bond has been submitted. *The Contractor (Vinco) will wait until spring to complete their work. KLM Engineering is doing the inspections.*

**2026 Anoka County Highway 10 Paving Project:** Anoka County is planning to repave Co. Rd. 10 between Able St. NE and Pleasant View Dr. in 2026. The construction will require shifting traffic on Co. Rd. 10 with short-term closures. Staff met with Anoka County representative on December 9<sup>th</sup> to discuss the project impacts and coordination with the separate MnDOT bridge repair project.

**Future Water Tower Painting Project (19380xxxx).** The CIP includes new coatings on the Able and Arthur water towers in 2027 and 2028. The Administrator submitted a PPL application for possible State of MN DWRF financing. *Next steps are to have KLM complete interior and exterior inspections this spring and to submit an IUP application in May 2026.*

**Terrace Park Drainage Improvements Project (193807324).** The Parks and Recreation Director has indicated that a drainage and draintile project might be necessary for Terrace Park. A letter outlining the project and a request to proceed to bidding will be presented at a forthcoming meeting.

Please contact Evan Monson, Bruce Paulson, Zach Naslund, Eric Stommes, or me if you have questions.