



CITY COUNCIL REGULAR AGENDA
MONDAY, JANUARY 05, 2026
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - December 1, 2025 City Council Meeting Minutes
 - [B.](#) Approval of Minutes - December 15, 2025 City Council Meeting Minutes
 - [C.](#) Approval of Change Order #6 - City Hall Renovation/Expansion Project - \$46,389.26
 - [D.](#) Contractor's Licenses
 - [E.](#) Sign Permits
- 7. DEPARTMENT REPORTS**
 - [A.](#) Public Works Report
 - [B.](#) Code Enforcement Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 2026-01, Approval of Annual Appointments
- 9. NEW BUSINESS**
 - [A.](#) Request to Purchase Snow Blower Attachment for Skid Steer
- 10. REPORTS**
 - A. Attorney Report
 - [B.](#) Engineer Report
 - C. Administrator Report
- 11. OTHER**
 - A. Closed Session to Develop or Consider Offers and Counteroffers Related to the Potential Lease of City-owned Property Located at 8466 Central Avenue NE
- 12. ADJOURN**

SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS
AND DISCUSSION FROM THE FLOOR

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Deputy City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

One or more City Councilmembers may participate in this meeting remotely using interactive technology, in compliance with the Minnesota Open Meeting Law.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on December 1, 2025 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Kenneth Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Mayor Robert Nelson

MEMBERS ABSENT

Councilmember April Moran

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director George Linngren, Building Official Jeff Baker, Attorney John Thames, City Administrator Daniel Buchholtz

VISITORS

Tim Marrs 658 79th Avenue NE Spring Lake Park MN
Spring Lake Park Football Team and Parents

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA - None

5. PRESENTATION

A. Proclamation Honoring the Spring Lake Park High School Panthers Football Team – 2025 MSHSL Class 5A State Champions

Mayor Nelson welcomed the Spring Lake Park High School Panthers football team, their coaches, staff, and families, recognizing them for winning the 2025 Minnesota State High School League Class 5A Championship. He noted the personal pride shared by himself and fellow council members.

Mayor Nelson read a formal proclamation declaring December 1, 2025, as Spring Lake Park Panthers Football Day, honoring the team's undefeated 13-0 season and their 24-21 victory over Chanhasseen in the Prep Bowl at U.S. Bank Stadium. He praised the team's exceptional performance, including a decisive fourth-quarter interception and strong offensive efforts. He

also commended Coach John Stewart, the coaching staff, cheerleaders, and players for their discipline, sportsmanship, and dedication, which brought pride to the entire community. Mayor Nelson invited Coach Stewart and team members to speak and share their experiences, highlighting the importance of teamwork and the inspiration they provide to the youth of Spring Lake Park.

Coach John Stewart expressed his gratitude to the City Council and community, calling the recognition a great honor. He reflected on the significance of adding a 2025 championship plaque alongside the one from 1991, emphasizing how meaningful it is to contribute to the legacy of Spring Lake Park.

Coach Stewart highlighted the strong community support the team received throughout the playoffs, noting the outpouring of encouragement from alumni dating back to the Class of 1963. He shared how messages from former students—many of whom he had never met—demonstrated the deep-rooted pride and connection people feel toward Spring Lake Park and its football program.

Coach Stewart credited the team's success to their selflessness and unity, stating that the players prioritized each other over individual accomplishments. This team-first mentality, he said, was a key factor in achieving the championship.

A representative of the Spring Lake Park Panthers football team spoke on behalf of the players, expressing how meaningful the 2025 season was for the entire team. He described it as the most special year of football he had ever experienced, a sentiment shared by his teammates. Echoing Coach Stewart's message, the player emphasized the team's unity and selflessness, noting that their success was built on putting the team first. He highlighted the hard work and commitment shown during the offseason, with players dedicating themselves daily to a shared goal and vision. Their achievements, he said, were a direct result of consistent discipline, effort, and mutual support. He concluded by saying it was an honor to represent the Spring Lake Park community and city, and that the championship victory reflected the team's collective dedication.

A second team representative reflected on the team's growth and determination throughout the 2025 season. He noted that the players were highly committed and driven to improve, especially after previous seasons that fell short of their expectations. He emphasized how meaningful it was for the team to finally showcase their true potential and prove they were capable of performing at a championship level. Overcoming the perception of being underdogs, the team demonstrated resilience and pride in rising to the occasion. He concluded by expressing gratitude and pride in his teammates, coaching staff, and everyone who contributed to the team's success.

6. DISCUSSION FROM THE FLOOR – None

7. CONSENT AGENDA

- A. Approval of Minutes – November 17, 2025 Council Work Session Minutes
- B. Approval of SafeAssure Annual Contract
- C. Approval of 4th Quarter Billing for 2026 Payable 2027 Property Tax Assessment
- D. Contractor's Request for Payment No. 2 – Final – 2025 Street Improvement Project - \$8,440.34
- E. Annual Tort Limit Election – Not Waiving Monetary Tort Limits
- F. Business Licenses
- G. Contractor Licenses
- H. Sign Permit

Motion made by Councilmember Wendling to Approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

8. DEPARTMENT REPORTS

A. Code Enforcement

Building Official Baker provided an overview of the Code Enforcement Department's activities for the month of November. He stated that the department received 22 applications for the new Housing Code Position. He stated that interviews will be held the week of December 8, 2025.

Building Official Baker reported that only six rental properties remain without an inspection, which is an improvement from the forty-three properties at this same time in 2024. He stated that the larger apartment complexes have been inspected, with only a few re-inspections needed for minor issues.

Building Official Baker noted that final inspections are beginning for the new home at 7811 Jackson, and he has already completed the HVAC inspection for that property. He also reported that Habibi's Halal, located at 8188 Highway 65, is now open and has received positive feedback from community members for its Mediterranean-style offerings. He stated that the same contractor is working on the Melt & Dip project, which is a larger undertaking and remains in the construction phase, but progress is steady.

B. Public Works Report

Public Works Director Linngren reported that the department completed three rounds of leaf sweeping throughout the city before the arrival of snow. He expressed appreciation to the Council and Administrator Buchholtz for supporting the leaf drop-off site at City Hall, noting that many residents were grateful for the convenience. He stated that due to the

popularity of the program, the department required two dumpsters per day during the final two weeks of the drop-off.

Director Linngren also provided an update on snow removal efforts, stating that the department conducted two plowing operations. He stated the even though the Department is short three staff members, the team was able to complete the work. He noted that sidewalk clearing was delayed due to a mechanical failure in the sidewalk plow. He stated replacement parts were ordered.

9. PUBLIC HEARINGS

A. Truth in Taxation

Mayor Nelson opened the public hearing at 7:23 pm.

Administrator Buchholtz presented the annual Truth in Taxation public hearing, as required by Minnesota Statute 270.065. The purpose of the hearing was to inform residents about the proposed 2026 budget and tax levy and to provide an opportunity for public feedback. He clarified that this hearing is not intended for discussions about individual property values, which are addressed during the Open Book Assessment process in April.

Administrator Buchholtz outlined the six-month budget development process, which began in June with departmental requests and culminated in the Council's preliminary budget approval on September 1. He emphasized that staff continued refining the budget through the fall, leading up to the final adoption scheduled for December 19.

Key highlights included:

- 2026 proposed tax levy: \$4,982,100, a 5.52% increase over 2025.
- General Fund revenue: 71% from property taxes, with the remainder from intergovernmental revenue, licenses, permits, fines, and enterprise fund transfers.
- Major expenditures: 50% of the General Fund is allocated to public safety (police and fire), with additional funds for code enforcement, streets, parks, recreation, and general government services.
- Public safety investments: Addition of a 13th licensed police officer and creation of an administrative captain position.
- Capital Improvement Fund levy: Increased by 5% to maintain purchasing power and reduce reliance on debt.
- Street Improvement Fund levy: Held steady at \$52,499 to reimburse reserves for recent street projects.
- Debt Service levy: Reduced by \$30,000 due to available project fund transfers.

Administrator Buchholtz noted that the proposed tax rate will rise slightly from 46.324% to 46.994%, resulting in an estimated 1.4% increase in city taxes for properties with unchanged valuations. He stated that Spring Lake Park remains competitively positioned among Anoka

County cities in terms of tax rates, and that the city's budget is structurally balanced for 2026.

Mayor Nelson closed the public hearing at 7:38 pm.

B. 2026 Fee Schedule

Mayor Nelson opened the public hearing at 7:39 pm.

Administrator Buchholtz provided an overview of the proposed changes to the 2026 Fee Schedule. He outlined the following changes to the fee schedule:

- Contractor's Licenses – Increased by \$10.00 to reflect higher service costs.
- Zoning and Development Fees – increased application fees and escrow charges to cover cost of processing zoning applications.
- Police Fees – updated to various police service fees due to increased costs.
- Administrative Citations – Police-issued citations are now handled under a separate administrative citation program that will be managed through the PSDS system rather than the state citation system. This approach increases City revenue while reducing the cost burden on those who receive the citation.
- Facility Rentals – Adjustments to rates for City Hall rentals to maintain competitiveness while covering operational costs.
- Development Fees – Updates SAC/WAC charges to align with inflationary changes shown in the Construction Cost Index.

Mayor Nelson closed the public hearing at 7:45 pm.

10. ORDINANCES AND/OR RESOLUTIONS

A. Ordinance 506, Adopting the 2026 Fee Schedule for the City of Spring Lake Park

Motion made by Councilmember Wendling to approve Ordinance 506, Adopting the 2026 Fee Schedule for the City of Spring Lake Park.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Resolution 25-43, Authorizing Summary Publication of Ordinance 506, Adopting the 2026 Fee Schedule for the City of Spring Lake Park

Motion made by Councilmember Wendling to approve Resolution 25-43, Authorizing Summary Publication of Ordinance 506, Adopting the 2026 Fee Schedule for the City of Spring Lake Park.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Resolution 2025-41, Establishing 2026 Utility Rates for the City of Spring Lake Park

Administrator Buchholtz gave an overview of the proposed 2026 Utility Rates and Public Utilities Budget. He stated that the base rate will be \$20.42/quarter with the following rates per gallon based on tiered usage:

Tiered usage rates per 1,000 gallons:

- Tier 1: \$2.31/1,000 gallons for 0-9,000 gallons/quarter
- Tier 2: \$2.60/1,000 gallons for 9,0001-18,000 gallons/quarter
- Tier 3: \$4.00/1,000 gallons for 18,001-27,000 gallons/quarter
- Tier 4: \$4.45/1,000 gallons for 27,001-36,000 gallons/quarter
- Tier 5: \$4.83/1,000 gallons for 36,000-45,000 gallons/quarter
- Tier 6: \$5.24/1,000 gallons for 45,00+ gallons/quarter

Administrator Buchholtz stated that sewer rates will be as follows:

- Single Family, Duplex, Townhouse & Similar Residential:
 1. \$89.91/unit/quarter
- Apartment, Mobile Home, Commercial & Industrial:
 1. Minimum \$89.91/unit/quarter for 18,000 gallons and \$5.62/1,000 gallons for all usage over 18,000 gallons.

Administrator Buchholtz noted additional charges on the utility bills will be as follows:

- Recycling Fee \$15.52/quarter/residential unit
- Street Light Fee \$ 4.37/quarter per water connection
- Minnesota Water Test Fee \$ 3.81/quarter per water connection
- Storm Water Utility Fee \$ 9.99/quarter per residential equivalency Factor (REF)

Administrator Buchholtz said that the rate changes are necessary to cover rising costs of materials, labor, and infrastructure maintenance. He noted that despite the increases, the city remains highly competitive for utility rates compared to other North Metro cities.

Motion made by Councilmember Dircks to approve Resolution 2025-41, Establishing 2026 Utility Rates for the City of Spring Lake Park.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

D. Resolution 2025-42, Approving the 2026 Public Utilities Budget

Motion made by Councilmember Dircks to approve Resolution 2025-42, Approving the 2026 Public Utilities Budget.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

9. NEW BUSINESS

A. Approval of 2026 Recycling Budget

Administrator Buchholtz presented the proposed recycling budget, noting it is structurally balanced and maintains a modest surplus of \$1,356, with projected revenues of \$253,988 and appropriations totaling \$252,632. He said in order to sustain cost recovery and offset rising program expenses, the quarterly recycling rate will increase from \$14.97 to \$15.43, a \$0.46 per quarter adjustment. He noted that the primary expenditure change is a 5% increase in contractual recycling services, reflecting higher hauling and processing costs under the city's recycling contract. He stated that the proposed budget supports continued financial stability, maintains current service levels, and ensures compliance with Anoka County's recycling goals.

Motion made by Councilmember Wendling for Approval of the 2026 Recycling Budget.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Approval of 2026-2030 Capital Improvement Plan

Administrator Buchholtz provided an overview of the City's annual update to the Capital Improvement Plan (CIP), emphasizing that the CIP is a planning tool rather than a spending authorization. He stated that the plan serves as a strategic roadmap for future investments in infrastructure, facilities, and equipment. He noted that the Projects within the plan are subject to council approval through the annual budget process or separate council actions.

Administrator Buchholtz stated that the proposed CIP outlines over \$7.86 million in capital improvements across all departments. He said some of the key highlights include:

- Continued investment in street and utility improvements.
- Painting of both city water towers (approximately 20% of the total plan).
- Renewal of wells, mains, and meters for long-term reliability.
- Replacement of Public Works equipment (e.g., dump truck, sidewalk maintenance unit).
- Parks and Recreation projects: Terrace Park building reconstruction, rink and lighting upgrades, and future playground replacements at Sanburnol and Westwood Parks.
- Police Department: scheduled fleet, radio, and equipment replacements.
- Administrative Department: 2029 technology refresh and copier replacement.

Motion made by Councilmember Goodboe-Bisschoff to approve the 2026-2030 Capital Improvement Plan.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

10. REPORTS

A. Attorney's Report - None

B. Engineer's Report

Report accepted as presented.

C. Administrator's Report - None

11. OTHER - None

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 8:05 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on December 15, 2025 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Wendling called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

Councilmember April Moran

Acting Mayor Kenneth Wendling

MEMBERS ABSENT

Mayor Robert Nelson

STAFF PRESENT

Police Chief Josh Antoine, Recreation Director Anne Scanlon, Building Official Jeff Baker, Public Works Director George Linngren, Attorney John Thames, Engineer Phil Gravel, City Administrator Daniel Buchholtz

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested the removal of Item 9A from the agenda and proposed the addition of Item 9F, pertaining to the purchase of a snowblower and a seat for the sidewalk maintenance machine.

5. DISCUSSION FROM THE FLOOR - None

6. CONSENT AGENDA

- A. Approval of Minutes – November 17, 2025 City Council Meeting Minutes
- B. Approval of November Claims List – General Disbursement #25-21 - \$225,982.90
- C. Revenue and Expense Report – November 2025
- D. Statement of Fund Balance – November 2025
- E. Resolution 2025-44, Authorizing Application for Community Development Block Grant (CDBG)
- F. Resolution 2025-47, Accepting Donation from Spring Lake Park Lions
- G. Contractor's Licenses
- H. Business Licenses

Motion made by Acting Mayor Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Police Chief Antoine reported that the department responded to 955 calls for service in November 2025, compared to 792 calls in November 2024. He stated that November saw a higher than normal overnight enforcement effort.

School Resource Officer Imig responded to ten calls for service at the schools, conducted seven student contacts, thirty-one miscellaneous meetings, and four follow-up investigations into school related issues.

Investigator Bennek handled thirty-two cases in November, including thirty felonies and two misdemeanors. He is also monitoring three active forfeiture cases and closed one in November.

Chief Antoine provided an update on the internal selection process for the upcoming Investigator Position. He stated that officers interested in the role were required to submit a letter of intent, respond to supplemental questions, and provide case submissions for review. He stated that following this process, interviews were conducted by a panel consisting of two internal Sergeants and an external Sergeant Investigator. Chief Antoine said the three applicants were interviewed and School Resource Officer (SRO) Aaron Imig was selected to assume the Investigators role upon Officer Bennek's retirement in February.

Chief Antoine noted that the Department has initiated the process to select a new SRO, with the goal of finalizing the appointment by the end of December. He stated this timeline will allow the new SRO to train with Officer Imig in January before he transitions to the Investigators Position.

B. Parks and Recreation Report

Parks and Recreation Director Scanlon provided several department updates. She stated that Public Works completed winter aeration implementation at Spring Lake to help prevent fish kill-off. She noted that a grant application for DNR RELEAF was submitted, with results expected in early February. She stated that the Department ran twenty-nine well-attended programs, including two travel shows that reached record attendance.

Director Scanlon highlighted the transition of the summer program to a full-time day format, now rebranded as Able Park Adventurers, which will also serve as the brand for

future school release day programs. She stated a Parent Information Night is scheduled for February 4, with registration opening February 9.

Director Scanlon said that there are new cooperative programs with the City of Mounds View which include Parents Night Out, Girls Studio, and Teen Outings, supported by a donation from the Spring Lake Park Lions to offset transportation costs.

Director Scanlon reported that preparations for the upcoming softball season are underway, Recreation Supervisor Waddell, a former collegiate softball athlete is leading training for umpires and coaches. She stated that additional initiatives include the Adopt-a-Flower-Garden program, aimed at revitalizing park gardens and reducing maintenance demands, recruitment for Tower Days Committee and the paid Park and Recreation Commission position. She stated that a new program, Country Jammers Community Music, will offer free drop-in sessions at Able Park.

8. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2025-45, Adopting Final 2025 Taxes Collectable in 2026

Administrator Buchholtz presented the proposed tax levy for 2026. He noted that the resolution established the general levy at \$4,982,100.

Administrator Buchholtz stated that from the General Revenue, \$4,310,534 will be used to fund the general operations of the City, \$24,078 will support the 2022 Street Improvement Project, \$28,421 will support the 2024 Street Improvement Project, \$204,320 will support the Capital Improvement Plan and \$414,747 covers the repayment of the 2021A G.O. Improvement Bond. He stated that the increase is primarily driven by personnel costs, inflation across operating categories, and continued capital replacement needs.

Administrator Buchholtz stated that the 2026 General Fund Budget totals \$6,118,772 and is balanced. He said revenue sources include property taxes, intergovernmental aids, licenses and permits, and service charges. He noted that the expenditures fund City Council operations, administration, public safety, public works, recreation, parks, and other essential services.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-45, Adopting Final 2025 property tax levy collectible in 2026.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

B. Resolution 2025-46, Adopting 2026 General Fund Budget

Motion made by Councilmember Dircks to approve Resolution 2025-46, Adopting the 2026 General Fund Budget.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

9. NEW BUSINESS

- A. Approval of Lease Agreement for 8480 Highway 65 NE – True North Greens LLC – Removed
- B. Approval of Updates to SAC & WAC Loan Policy

Administrator Buchholtz presented a proposed update to the City's Sewer Access Charge (SAC) and Water Access Charge (WAC) loan policy in response to a recent business inquiry regarding the former Once Upon a Child space at the Gator Shopping Center, located at 8179 University Avenue. He said the prospective tenant's proposed use would result in SAC and WAC fees exceeding \$110,000, which the business owner indicated was beyond their available budget.

Administrator Buchholtz said the City's loan program is limited to restaurants and brew pubs. He stated that in light of the significant assessment and the Council's interest in supporting economic activity in existing retail centers, staff recommends expanding the program to include other high water-use businesses, subject to City Council approval.

Administrator Buchholtz said that the following would be changes under the new policy:

- Eligible businesses may finance SAC and WAC charges over a five-year period.
- Payments would be billed quarterly on the utility account.
- Interest would be set at the 10-year U.S. Treasury rate at the time of loan approval.
- The minimum project threshold remains \$5,000, with a maximum loan amount of \$50,000.
- Loans would be secured by a promissory note personally guaranteed by the business owner and a special assessment waiver from the property owner.
- Unpaid amounts would be treated as delinquent utility charges and eligible for property tax certification.
- All loans remain subject to City Council discretion.

Motion made by Councilmember Goodboe-Bisschoff to approve Updates to SAC and WAC Loan Policy.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

- C. Authorize Preparation of Plans and Bidding – 2026 Sanitary Sewer Service Clean and Grout Project

Engineer Gravel requested council authorization to proceed with plans, specifications, and bidding for the Center Sewer Grouting Project. He stated the last sewer lining project was

completed in 2023–2024, and as part of the one-year warranty televising, the inspection company also reviewed sewer laterals and building connections. He said they identified several locations with partial root obstructions.

Engineer Gravel stated that the proposed project will remove the roots and grout the laterals. He noted that the estimated construction cost is between \$90,000 and \$100,000.

Motion made by Acting Mayor Wendling to Authorize Preparation of Plans and Bidding for the 2026 Sanitary Sewer Service Clean and Grout Project.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

D. Authorize Preparation of Plans and Bidding – 2026 Seal Coat and Crack Repair Project

Engineer Gravel is requesting the City Council's authorization to prepare plans, develop specifications, and proceed with bidding for the 2026 Seal Coat Project. He stated that the project is between Monroe and Able Street and north of 81st Avenue NE.

Motion made by Councilmember Dircks to Authorize Preparation of Plans and Bidding for the 2026 Seal Coat and Crack Repair Project.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

E. Conditional Job Offer for Housing/Code Enforcement Inspector

Building Official Baker reported that the interview process for the Housing Code Enforcement Inspector position has been completed. He said the process included a thorough review of applications and one round of interviews. He has stated that a conditional job offer has been extended to Ethan Wirtz, who currently serves as a Fire Inspector for the City of Saint Paul.

Building Official Baker explained that Mr. Wirtz current role closely aligns with the responsibilities of the Housing Code Enforcement Inspector position in Spring Lake Park, particularly in conducting both commercial and residential inspections in mixed-use buildings. He requested the City Council's final approval of the hiring, contingent upon successful completion of a background check and drug screening. Building Official Baker stated that if approved Mr. Wirtz will begin employment at Grade 9, Step 1, with a starting wage of \$34.46 per hour, with an anticipated start date of January 5, 2026.

Motion made by Acting Mayor Wendling to approve Conditional Job Offer for Housing/Code Enforcement Inspector to Mr. Ethan Wirtz.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

F. Authorize Purchase of Snowblower and Seat for Sidewalk Machine

Public Works Director Linngren stated that he is requesting the City Council's approval to purchase a replacement snow blower and a seat for the Trackless sidewalk machine. He explained that the current snow blower is not the original unit, and it has been bent and repaired multiple times, and no longer performs adequately. He said the proposed replacement is a 50-inch Snow Clip blower priced at \$33,216, which will provide improved performance and can be reused when the sidewalk machine is replaced in 2027–2028. He noted that the estimated cost for a new sidewalk machine at that time will be approximately \$165,000.

Director Linngren stated that a replacement seat for the Trackless sidewalk machine, is considered the higher priority. He said the existing seat is broken and lacks air-ride suspension, causing significant operator discomfort. He noted the cost for the new seat, including installation, is \$2,583.24. Director Linngren emphasized that this upgrade is necessary for operator safety and comfort during extended snow removal operations.

He further explained that the city maintains sidewalks as part of its ordinance, which requires reliable equipment to handle heavy snowfalls.

Motion made by Councilmember Dircks to Authorize the Purchase of a Snowblower and Seat for the Sidewalk Machine,

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

10. REPORTS

A. Attorney's Report - None

B. Engineer's Report

Report accepted as presented.

C. Administrator Report

Administrator Buchholtz reported on a productive meeting held with representatives from the City of Mounds View, including their City Administrator and Public Works Director, to discuss the jointly managed Lakeside Park.

Administrator Buchholtz said the discussion focused on the current condition of the park and future planning for amenities and improvements. He stated as a result of the meeting,

both cities agreed to form a joint subcommittee composed of members from each city's Park Commission. He noted that the subcommittee will work collaboratively to assess the park's needs and develop a plan to ensure Lakeside Park remains a valuable asset to both communities.

11. OTHER

A. Closed meeting to discuss Labor Negotiation Strategies Pursuant to M.S. 13D.03, subd. 1B

Motion made by Councilmember Dircks to adjourn the meeting to a closed session pursuant to Minnesota Statute 13D.03, subd. 1B

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

Meeting adjourned at 7:30 PM

Meeting reconvened at 7:38 PM

Attorney Thames reported that the City Council had just reconvened from a closed session held pursuant to Minnesota Statute 13D.03, subd. 1B, which allows for discussion of labor negotiation strategies. He stated that staff has been provided with direction regarding those negotiations.

12. ADJOURN

Motion made by Acting Mayor Wendling to adjourn.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

The meeting was adjourned at 7:39 PM.

Kenneth Wendling, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address)
Spring Lake Park City Hall
Renovation/Expansion
1301 81st Avenue NE
Spring Lake Park, MN 55432

CONTRACT INFORMATION:
Contract For: General Construction

Date: February 5, 2024

CHANGE ORDER INFORMATION:
Change Order Number: 006

Date: November 11, 2025

OWNER: (Name and address)
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

ARCHITECT: (Name and address)
Stantec Architecture Inc.
733 Marquette Avenue
Suite 1000
Minneapolis, MN 55402

CONTRACTOR: (Name and address)
Construction Results Corporation
14170 23rd Avenue North
Plymouth, MN 55447

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

PR 27: Replace two unit heaters in North Garage and revise lighting in Shooting Range 186 = \$14,357.35

PR 29: Modify Door 133-1 hardware to accommodate card reader access from both sides. Add occupancy sensor at underside of mezzanine in City Garage 137 = \$3,275.07

PR 30: Tuckpoint existing face brick at east, south, and west walls between the two roof levels. Install new prefinished metal collector boxes, downspouts, and concrete splashblocks at the three overflow roof drain discharges on the south wall. Add concrete splashblocks below the three roof drain discharges at the south wall = \$24,047.95

Replace (8) drivers and boards in the Reception 104 light fixtures (drivers and boards supplied by Pulse Products at no cost) = \$880.00


COR #148: Add three (3) new prefinished metal rainwater collector boxes at the three roof drain discharges in the south building wall = \$3,828.89

The original Contract Sum was	\$	5,955,690.00
The net change by previously authorized Change Orders	\$	322,040.87
The Contract Sum prior to this Change Order was	\$	6,277,730.87
The Contract Sum will be increased by this Change Order in the amount of	\$	46,389.26
The new Contract Sum including this Change Order will be	\$	6,324,120.13

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

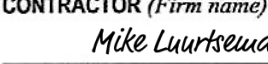
NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Stantec Architecture Inc.
ARCHITECT (Firm name)

SIGNATURE

Bruce P. Paulson, PM
PRINTED NAME AND TITLE

December 17, 2025
DATE

Construction Results Corporation
CONTRACTOR (Firm name)

SIGNATURE

Mike Luurtsema, President
PRINTED NAME AND TITLE

2025-12-17
DATE

City of Spring Lake Park
OWNER (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE

CERTIFICATE *of* SIGNATURE

REF. NUMBER
GSHUW-VAXXD-86GSW-G9YJE

DOCUMENT COMPLETED BY ALL PARTIES ON
17 DEC 2025 20:18:54
UTC

SIGNER

MIKE LUURTSEMA

EMAIL
MIKE.LUURTSEMA@CONSTRUCTIONRESULTS.COM

TIMESTAMP

SENT
17 DEC 2025 20:15:13

VIEWED
17 DEC 2025 20:18:40

SIGNED
17 DEC 2025 20:18:54

SIGNATURE

Mike Luurtsema

IP ADDRESS
96.78.81.138

LOCATION
MINNEAPOLIS, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED
17 DEC 2025 20:18:40





CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 27
 DATE: 8/29/2025
 DESCRIPTION : PR #27 RESPONSE
 PROJECT : SLP CITY HALL
 C.R.C. PROJECT : 7088

	Supervision and Project Management							TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	3.00							3.000	\$150.00	\$450.00
PROJECT MANAGER	2.00							2.000	\$150.00	\$300.00
MATERIALS & EQUIPMENT :										
ROOF BLOCKING MATERIALS										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
PRECISE		\$ 12,193.00								\$12,193.00
RETROFIT ELECTRIC		\$ 440.00								\$440.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$13,383.00
10% OVERHEAD & FEE =	\$75.00
5% OVERHEAD & FEE =	\$631.65
BOND COST =	\$267.70
TOTAL =	\$14,357.35



"Precise...Because We Care"

628 19th Ave NE
St. Joseph, MN 56374
Telephone (320) 363-7401
Fax (320) 363-7402
www.precisemn.com

March 20, 2025 ([Updated August 28, 2025](#))

Construction Results Corporation
5465 Highway 169 North
Plymouth, MN 55442

Attn: Mike Luurtsema

The following quotation is to replace (2) unit heaters per PR#27 at Spring Lake Park City Hall.

Price includes:

1. Two Reznor UDXC 150,000 BTU natural gas fired unit heaters.
2. Two Honeywell digital 7-day programmable thermostats.
3. Unit heater venting modifications back to existing stack up thru roof.
4. Steel pipe and fittings natural gas modifications for new unit heater.
5. Labor to install the above items.
6. Labor to demo and dispose of existing unit heaters.
7. Labor to perform start-up on new unit heaters.
8. Scissor lift use/rental.
9. City permit and inspection fees.
10. Freight and Sales Tax
11. Manufacturer's parts and a one-year labor warranty on work completed by Precise.

Total Price: \$12,193.00

Notes:

1. Not included are any of the following:
 - a. Electrical or control wiring.
 - b. Roofing work
 - c. Painting work
 - d. Overtime or Premium Wages.
2. Due to potential tariff increases, we reserve the right to adjust our quote accordingly if our suppliers add the tariff fees.
3. Quote is valid for 14 days.

Thank you for allowing me to quote this. If you have any questions, please give me a call at (320) 363-7401 or email tory@precisemn.com.

Sincerely,
Precise Heating, A/C, Plumbing, Refrigeration

Tory Zamzow

Prepared For
Construction Results

SLP City Hall-PR#27

Dan Knutson
612-756-2307-
dknutson@retrofitcompanies.com

3/28/2025



Description:

- PR#27 Scope of Work

Materials	0.00
Quotes	0.00
Labor 4hrs	400.00
Tax	0.00
O&P	40.00
Total	<u>\$440.00</u>



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: PR #29 Response
 DATE: 6/5/2025
 DESCRIPTION : PR #29 Response - Hardware Changes
 PROJECT : SLP CITY HALL
 C.R.C. PROJECT : #6935

	Supervision and Project Management							TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER		2.00						2.000	\$105.00	\$210.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT								0.000	\$150.00	\$0.00
PROJECT MANAGER	0.50							0.500	\$150.00	\$75.00
MATERIALS & EQUIPMENT :										
TCH		\$ 1,100.00								\$1,100.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
RETROFIT		\$ 1,610.00								\$1,610.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$2,995.00
10% OVERHEAD & FEE =	\$138.50
5% OVERHEAD & FEE =	\$80.50
BOND COST =	\$61.07
TOTAL =	\$3,275.07



(800) 747-1980

www.tchco.com

Sell CU102008

To: Construction Results Corporation
5465 Hwy 169 North
PLYMOUTH, MN 55442-1903
USA

Order TCH - Oakdale
Initiated 723 Hadley Ave N
From: Oakdale, MN 55128-6205
(651) 735-2200

Ship SPRING LAKE PARK CITY HALL

To: 1301 81ST AVE NE
Spring Lake Park, MN 55432

Page: 1

SALES QUOTE

Quote No. **SQ1098770**

Quote Date: 4/29/2025

Expiration Date: 5/29/2025

Payment Terms: NET 30

Salesperson: Thomas Dvorak

Sls Phone:

Sls Email: tdvorak@tchco.com

Cust PO No:

Ship Method:

Ship Via: TCH Delivery Truck - MN

Item No.	Description	Unit	Quantity
405664	ND82JD-RHO-626-LESS FSIC LOCK,FSIC,INSTITU,DBL,LEV,GR1	Each	1
406624	23-030-626-C145 INTERCHANGEABLE CORE FSIC	Each	1
281004	LABOR KEYING LFIC CYLINDER (SCHLAGE) NO KEY INCLUDED	Each	1
251129	8300-12/24-630 ELECTRIC STRIKE BODY W/O FACE PLATE	Each	1
251130	801-630 FACEPLATE FOR 8000 SERIES	Each	1

Sales Tax Breakdown:
ANOKA, COUNTY

MINNESOTA, STATE OF
METRO AREA TAX DISTRICT FOR HO
METRO AREA TRANSPORTATION

2.55
69.94
2.55
7.63

Subtotal: **1,017.33**

Estimated Sales Tax: 82.67

Total: **1,100.00**

Warranty at www.tchco.com/warranty

Prepared For
Construction Results

SLP City Hall-PR#29

RETROFIT
ELECTRIC

Dan Knutson
612-756-2307-
dknutson@retrofitcompanies.com

6/4/2025

Description:

- PR#29 Scope of Work

Materials	626.00
Quotes	0.00
Labor 7.7hrs	770.00
Tax	46.00
O&P	168.00
<u>Total</u>	<u>\$1,610.00</u>

Item #	PR#29 Back Up	Quantity	Book Price	Ext Book Price		
				<u>\$626.54</u>		<u>7.72</u>
	Branch Rough			<u>\$136.60</u>		<u>3.19</u>
1560	1/2 EMT CONDUIT	42.00	\$201.92 C	\$84.81	4.50 C	1.89
1729	1/2 EMT CONN S/S	2.00	\$0.77 E	\$1.54	0.08 E	0.16
1801	1/2 EMT COUP S/S	4.20	\$1.00 E	\$4.20	0.04 E	0.17
1994	1/2 EMT 1 HOLE STP/STL	5.25	\$22.66 C	\$1.19	4.00 C	0.21
25109	4/S BOX 2-1/8" DEEP	2.00	\$1514.97 C	\$30.30	30.00 C	0.60
25129	4/S BLANK COVER	1.00	\$410.27 C	\$4.10	8.00 C	0.08
25130	4/S TO 3/0 1/2" DEEP MUD RING	1.00	\$1046.36 C	\$10.46	8.00 C	0.08
	Branch Wire			<u>\$26.81</u>		<u>0.76</u>
11	12 THHN CU STRANDED 25A	126.00	\$212.80 M	\$26.81	6.00 M	0.76
	Data CU Cable			<u>\$19.99</u>		<u>0.66</u>
29396	4PR CAT6 24GA BLUE PLENUM CABLE	47.00	\$425.23 M	\$19.99	14.00 M	0.66
	Hangers/Anchors			<u>\$14.74</u>		<u>1.64</u>
5746	10 X 1 PAN HD TAPPING SCR	2.00	\$25.44 C	\$0.51	6.00 C	0.12
5907	1/4 FLAT STEEL WASHER	5.25	\$261.45 C	\$13.73	0.70 C	0.04
6043	#8-#12 PLASTIC ANCHOR 100# 1 1/4"	9.25	\$5.51 C	\$0.51	16.00 C	1.48
	Lighting Control			<u>\$409.89</u>		<u>1.00</u>
24351	CEILING SENSOR DUAL TECH	1.00	\$282.00 E	\$282.00	0.50 E	0.50
24412	POWER PACK 120/277V-24V	1.00	\$127.89 E	\$127.89	0.50 E	0.50
	Lugs/Termination/Ground			<u>\$1.08</u>		<u>0.36</u>
9668	512 3M WIRE NUT	6.00	\$0.18 E	\$1.08	0.06 E	0.36
	Trim Devices/Plates			<u>\$17.43</u>		<u>0.12</u>
26549	GROUND SCREW/#12 PIGTAIL	2.00	\$871.49 C	\$17.43	0.06 E	0.12
				<u>\$626.54</u>		<u>7.72</u>



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: PR #30 Response
 DATE: 8/11/2025
 DESCRIPTION : PR #30 Response
 PROJECT : SLP CITY HALL
 C.R.C. PROJECT : #7088

	Supervision and Project Management							TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT	6.00							6.000	\$150.00	\$900.00
PROJECT MANAGER	2.00							2.000	\$150.00	\$300.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
PATRIOT MASONRY		\$ 15,288.00								\$15,288.00
THURNCO		\$ 3,550.00								\$3,550.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$20,038.00
10% OVERHEAD & FEE =	\$120.00
5% OVERHEAD & FEE =	\$941.90
BOND COST =	\$400.90
TOTAL =	\$21,500.80



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 147

DATE: 8/25/2025

DESCRIPTION : Additional Splash Blocks

PROJECT : SLP CITY HALL

C.R.C. PROJECT : #6935

	Supervision and Project Management							TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT								0.000	\$150.00	\$0.00
PROJECT MANAGER	0.50							0.500	\$150.00	\$75.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
BROTHERBUILT CONCRETE		\$ 2,302.05								\$2,302.05
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$2,377.05
10% OVERHEAD & FEE =	\$7.50
5% OVERHEAD & FEE =	\$115.10
BOND COST =	\$47.49
TOTAL =	\$2,547.15

Prepared For
Construction Results

SLP City Hall-Room 104 Fixture Drivers



RETROFIT
ELECTRIC

Dan Knutson
612-756-2307-
dknutson@retrofitcompanies.com

10/14/2025

Description:

- Replace (8) drivers for room 104 fixtures (drivers supplied by others)

Materials	0.00
Quotes	0.00
Labor 8hrs	800.00
Tax	0.00
O&P	80.00
Total	<u>\$880.00</u>



CHANGE ORDER REQUEST SUMMARY

CHANGE ORDER REQUEST #: 148

DATE: 12/17/2025

DESCRIPTION : Additional Collection Boxes

PROJECT : SLP CITY HALL

C.R.C. PROJECT : #6935

	Supervision and Project Management							TOTALS	RATE	COST
LABOR (MAN-HOURS) :										
LABORER								0.000	\$98.00	\$0.00
LABORER - OVERTIME								0.000	\$147.00	\$0.00
CARPENTER								0.000	\$105.00	\$0.00
CARPENTER - OVERTIME								0.000	\$157.50	\$0.00
SUPERINTENDENT								0.000	\$150.00	\$0.00
PROJECT MANAGER	0.50							0.500	\$150.00	\$75.00
MATERIALS & EQUIPMENT :										
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
SUBCONTRACTORS :										
THURNCO		\$ 3,500.00								\$3,500.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00

SUBTOTAL =	\$3,575.00
10% OVERHEAD & FEE =	\$7.50
5% OVERHEAD & FEE =	\$175.00
BOND COST =	\$71.39
TOTAL =	\$3,828.89



City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432
763-784-6491

Contractor's Licenses January 5, 2026

Mechanical Contractor

Steinkraus Plumbing, Inc.

Plumbing Contractor

Steinkraus Plumbing, Inc.

2026 Garbage Haulers

Waste Management, Inc.



City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432
763-784-6491

Sign Permit
January 5, 2026

Sign Permit

White Smile

1611 Cty Rd 10 NE



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

JOB ADDRESS: 1611 COUNTY ROAD 10 NE (PID#01-30-24-14-0003) White Smile

APPLICANT INFORMATION:

Name: Kim Feldewerd
Address: 4133 Iowa Street - Suite 100
Email: kim.feldewerd@indigosigns.com Phone: 320-391-4946
☐ New Construction
☒ Remodel
☐ Word Change

CONTRACTORS INFORMATION:

Please Note: Contractors must be licensed with the City of Spring Lake Park

Name: Indigo Signs
Address: 4133 Iowa Street - Suite 100
Email: kim.feldewerd@indigosigns.com Phone: 320-391-4946
State License #: SB683135 Expiration Date: 5-21-26

DESCRIPTION OF WORK TO BE COMPLETED:

Install Qty (2) 3.54' H X 8' W replacement flat ACM panel signs on existing double pole sign.

Install 60" x 108" panel sign on South Side Building

Square Footage of front of Building (Length X Width). 2700 sq ft
Square Footage of all existing signs (Length X Width): SLP chiro 32' x 7' Building 32' x 7' = 64 sq ft 96' total
Square footage of proposed sign or signs (Length X Width): 45' Building, 28' x 2' pylon 56' total

IS AN ELECTRICAL PERMIT REQUIRED? Yes ☐ No ☒

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park, MN:

1. To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the permit.
2. To authorize and direct the City of Spring Lake Park to remove said sign & structure, at the expense of the applicant, where maintenance is not furnished, but only after hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
3. To provide any other additional information which may be required by the Building Inspection Department.

⇒ Applicant Signature: Kimberly A. Feldewerd Date: 11/17/25



SIGN PERMIT APPLICATION

City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
763-784-6491
Permits@slpmn.org

REQUIREMENTS:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right of way and property lines. Said drawing to be prepared to scale.

Attach blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Include a drawing showing location and message on sign.

If you are not the owner of the property, include a **SIGNED** letter from the owner giving permission to erect the sign.

If the application is **NOT** fully completed, it will be denied at time of processing. Please verify that all necessary information is legible and plans are included with job cost estimates.

NOTE: All applications are due by noon on the Tuesday preceding the Council Meeting.

*****FOR OFFICE USE ONLY*****

Fee: \$231.25

Receipt Number: _____

Date of Approval: _____

Date of Issue: _____

Reason for Denial: _____

Proposed
157 - $\$75 + 5(1.25) = \81.25
287 x 2 - $\$75 \times 2 = \150
\$231.25

8107 - 30%
967 - Existing
1017 - Proposed
6137 - Remaining

indigo SIGNS

indigosigns.com

Minneapolis • Fargo • Alexandria • Bismarck
Grand Forks • Miami • St. Cloud
fargo@indigosigns.com • 701-297-9696

Quote # 12056

Client: White Smiles Family Dentistry

City, State: Spring Lake Park, MN

Project Manager:

Aaron Brom

D: 320 316-1237 • C: 612-607-4267

Client Project Specialist:

Drawn by: ID-K/short

Page Scale: 3/4"=1' - 1:16 SCALE
Page Size: 11 x 17



Drawing Date: 03/18/2025
REV1 Date: 03/24/2025
REV2 Date: 10/08/2025
REV3 Date: 10/09/2025
REV4 Date: 10/28/2025



NOTICE
ALL SIGNS MANUFACTURED
BY INDIGO ELECTRICAL SERVICE
INC. ARE APPROVED FOR THE
USE OF THE UL LISTING

File location: S:\projects\107 White Smiles Family Dentistry
Working directory: S:\projects\107 White Smiles Family Dentistry
Project: 107 White Smiles Family Dentistry - Spring Lake Park, MN



45x

S/F Flat Panel Substrate Sign

Quantity: 1

Panel Size: 60" H x 108" W

Graphics Size: 32" H x 102" W

Single or Double Sided: Single

ACM, Aluminum, Other: ACM

Material Thickness: Standard

Background Color: light European Blue

Copy Color: White

Mounting: Direct screwed to wall



EXISTING SIGN



ART SUPERIMPOSED ON PHOTO

SCALE: 3/8"=1'-0"

indigo SIGNS

indigosigns.com

Winnipeg • Fargo • Alexandria • Bismarck
Grand Forks • Minot • St. Cloud
info@indigosigns.com • 701-237-9696

Quote # 12012

Client: White Smiles Family Dentistry

City/State: Spring Lake Park, MN

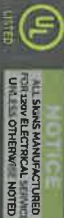
Project Manager:
Aaron Brom
D: 320-316-1237 • C: 612-607-4267
Client Project Specialist:

Drawn by: ID - Kishor

Page Scale: 1"=1' - 1:12 SCALE
Page Size: 11 x 17



Drawing Date: 03/21/2025
REV1 Date: 03/24/2025
REV2 Date: 10/08/2025
REV3 Date: 11/05/2025
REV4 Date: 11/06/2025



Indigo Signs, a subsidiary of Indigo Signs & Graphics, Inc. (Indigo Signs), is a professional sign and graphic design company. Indigo Signs is not responsible for the accuracy of the information provided in this drawing. Indigo Signs is not responsible for the accuracy of the information provided in this drawing. Indigo Signs is not responsible for the accuracy of the information provided in this drawing.



282 x 2 = 560

Flat Panel Substrate Sign

Quantity: 2
Panel Size: 42.5" H X 96" W
Copy Size: 27.50" H X 90" W
Single Or Double Sided: Single
Acn, Aluminum, Other: ACM
Material Thickness: 3MM
Background Color: Light European Blue
Copy Color: White

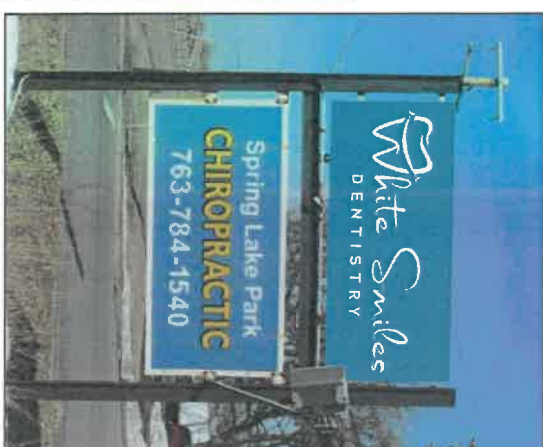
Remove and dispose
Existing sign

EXISTING CONDITION



ART SUPERIMPOSED ON PHOTO

SCALE : NTS



1622 Main Avenue
Fargo, ND 58103
701-297-9696
fargo@indigosigns.com



LETTER OF AUTHORIZATION TO OBTAIN A SIGN PERMIT

PURPOSE: A letter of authorization is required containing the owner's printed name, address, telephone number or email address and the signature of the owner granting permission for the construction, operation, maintenance or displaying of a sign or sign structure. By authorizing this letter, it is the responsibility of the property owner to fully understand that they must be in compliance with the City Ordinances & Building Code.

DATE: 12/15/25

I, Facility Manager and Real Estate Manager, Dustin White
(Print Name)

do authorize _____
(Contractor/Tenant Information)

to obtain sign permits on my behalf for the Bremer Bank / Old National Bank site conversions awarded to them.

Property Manager/Owner's Signature: [Signature] Date: 12/15/28

Owner's Telephone Number: 218-310-4922

Owner's Email: eric.white@white-smile-dental.com

42.5"

FREE WHITENING

FOR NEW PATIENTS FOR LIFE

WHITE SMILES
FAMILY DENTISTRY

Spring Lake Park
CHIROPRACTIC
763-784-1540

Existing

Existing





Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz

From: George Linngren, Public Works Director

Date: 12/30/2025

Subject: December Public Works Report

December 2025 Public Works Report

1. Winter Maintenance Operations

The month of December marked an active start to the winter season, with multiple salting and snow removal operations, including two significant snow events. The Public Works Department successfully maintained clear and safe roadways, ensuring uninterrupted access throughout the city. Positive feedback was received from residents, commuters, and visitors, noting that Spring Lake Park was among the first communities to be cleared and commending the quality of the snow removal efforts. The level of service was achieved while operating the Department short-handed. I wish to extend my appreciation to the team for their exceptional performance during this time.

2. Equipment Acquisition

The Public Works Department procured a new attachment for the trackless sidewalk machine. The equipment upgrade is expected to significantly improve the City's ability to maintain clear sidewalks for pedestrian safety and accessibility during winter months.

3. Tree Maintenance Initiatives

Plans are in place to begin removal of ash trees within city parks during January. Additionally, the Department will address oak trees encroaching into public roadways at several locations to improve visibility and safety.

4. Outlook for 2026

As we conclude 2025, the Department looks forward to continued progress and improvements in the coming year. We remain committed to delivering high-quality services to the community.

Wishing all a safe and prosperous New Year.



City of Spring lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

REPORT

TO: Spring Lake Park City Council
FROM: Jeff Baker, Building Official
RE: Code Enforcement Monthly Report for December 2025
DATE: December 30, 2025

In December, a total of 12 building, 3 Certificate of Occupancy, 1 fire alarm, 0 fire suppression, 3 mechanical, 9 plumbing and 1 Zoning for a total of 29 permits issued compared to a total of 29 in 2024. Code Enforcement conducted 119 inspections in the month of December including 59 building, 23 rental, 32 nuisance and 5 fire inspections.

2025 Totals:

In 2025, a total of 232 building, 12 certificate of occupancy, 5 fire alarm, 5 fire suppression, 91 mechanical, 103 plumbing, 45 zoning and 184 electrical for a total of 676 permits issued compared to a total of 526 in 2024. Code Enforcement conducted 1,486 inspections in 2025 including 621 building, 320 rental, 290 nuisance and 255 fire inspections.

In December of 2025, the Code Enforcement Department issued 10 administrative offense tickets, pertaining to nuisance violations. The 2025 total for Administrative Citations was 93.

Construction Update:

7811 Jackson St – Temporary Certificate of Occupancy has been issued. A full certificate will be issued when the final grading happens when weather permits.

7777 Hwy 65 – MN Melt N Dip is still under construction.

8478 Central Ave – True Greens North has had their Certificate of Occupancy issued. They are waiting on the State licensing process.

8179 University Ave – Dollar Tree was issued a temporary Certificate of Occupancy to stock and train. A full Certificate will be issued when the new fire alarm panel is installed in early January.

In December of 2025, I also attended the following appointments:

- City Council meeting on December 1st.
- Department Head meeting on December 2nd.
- Interviews December 10 & 11th.
- Holiday Party December 16th.

This concludes the Code Enforcement Department monthly report for December 2025. If anyone has any questions or concerns regarding my report, I would be happy to answer them at this time.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer

Date: December 29, 2025

Subject: 2026 Appointments

Staff is seeking City Council approval of Resolution 2026-01, which establishes the Council Committee appointments for 2026.

The proposed appointment list reflects the same committee assignments as 2025 and continues the City Council's recent practice of rotating the Acting Mayor role. If the Council wishes to maintain this rotation, the Acting Mayor for 2026 will be Councilmember Goodboe-Bisschoff.

Please note, we currently have a vacancy on the Planning Commission. If you know someone who would be a great fit, please encourage them to contact me for an application.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK, MINNESOTA

RESOLUTION NO. 2026-01

RESOLUTION APPROVING 2026 APPOINTMENTS

BE IT RESOLVED that the City Council of the City of Spring Lake Park does hereby approve the appointment list as outlined in Exhibit A of this Resolution.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 5th day of January, 2026.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



CITY OF SPRING LAKE PARK

1301 Eighty First Avenue NE

Spring Lake Park, MN 55432

Ph: 763-784-6491 Fax: 763-792-7257

2025-2026 APPOINTMENTS

I. ELECTED OFFICIALS

POSITION	TERM	NAME	TERM EXPIRES
Mayor	4 Years	Bob Nelson	1/4/27
Councilmember	4 Years	Lisa Dircks	1/2/29
Councilmember	4 Years	Ken Wendling	1/4/27
Councilmember	4 Years	Barbara Goodboe-Bisschoff	1/2/29
Councilmember	4 Years	April Moran	1/4/27

II. ANNUAL APPOINTMENTS AT FIRST MEETING OF THE YEAR

POSITION	TERM	NAME	TERM EXPIRES
Acting Mayor	Annual	Barbara Goodboe-Bisschoff Ken Wendling	1/5/26 1/4/27
Official Newspaper	Annual	Blaine/SLP Life	1/5/26 1/4/27
Official Depository	Annual	U.S. Bank	1/5/26 1/4/27
		4M Fund	1/5/26 1/4/27
		Wells Fargo Bank	1/5/26 1/4/27
		RBS Wealth Management	1/5/26 1/4/27
Agent of Record	Annual	Corporate Four Ins. Agency	1/5/26 1/4/27
Attorney	Annual	Carson, Clelland & Schreder	1/5/26 1/4/27
Auditor	Annual	Smith Schafer	1/5/26 1/4/27
Engineer	Annual	Stantec	1/5/26 1/4/27
Bond Counsel	Annual	Jenny Boulton, Kutak Rock Kennedy & Graven	1/5/26 1/4/27
Weed Inspector	Annual	Mayor	1/5/26 1/4/27
Asst. Weed Inspector	Annual	George Linngren	1/5/26 1/4/27
Animal Control	Annual	Josh Antoine	1/5/26 1/4/27

III. COUNCIL COMMITTEES

COMMITTEE	TERM	NAME	TERM EXPIRES
Parks & Recreation Commission Liaison	Annual	April Moran	1/5/26 1/4/27
Parks & Recreation Commission Alternate	Annual	Ken Wendling	1/5/26 1/4/27
Planning Commission Liaison	Annual	Ken Wendling	1/5/26 1/4/27
Planning Commission Alternate	Annual	April Moran	1/5/26 1/4/27

COMMITTEE	TERM	NAME	TERM EXPIRES
Anoka County Joint Law Enforcement Council	Annual	Bob Nelson	1/5/26 1/4/27
Anoka County Joint Law Enforcement Council – Alternate	Annual	Ken Wendling	1/5/26 1/4/27
Anoka County Fire Protection Council	Annual	Lisa Dircks	1/5/26 1/4/27
Anoka County Fire Protection Council – Alternate	Annual	April Moran	1/5/26 1/4/27
Beyond the Yellow Ribbon	Annual	Bob Nelson	1/5/26 1/4/27
SBM Fire Department Liaison	Annual	April Moran	1/5/26 1/4/27
SBM Administrative Committee	Annual	Daniel Buchholtz	1/5/26 1/4/27
Negotiations – Patrol	Annual	Ken Wendling	1/5/26 1/4/27
Negotiations – Patrol	Annual	Lisa Dircks	1/5/26 1/4/27
Negotiations – Patrol	Annual	Daniel Buchholtz	1/5/26 1/4/27
Negotiations – Sergeants	Annual	Bob Nelson	1/5/26 1/4/27
Negotiations – Sergeants	Annual	Barbara Goodboe-Bisschoff	1/5/26 1/4/27
Negotiations – Sergeants	Annual	Daniel Buchholtz	1/5/26 1/4/27
Negotiations – Public Works	Annual	Ken Wendling	1/5/26 1/4/27
Negotiations – Public Works	Annual	April Moran	1/5/26 1/4/27
Negotiations – Public Works	Annual	Daniel Buchholtz	1/5/26 1/4/27
Non-Bargained Employee Personnel Committee	Annual	Lisa Dircks	1/5/26 1/4/27
Non-Bargained Employee Personnel Committee	Annual	Ken Wendling	1/5/26 1/4/27
Non-Bargained Employee Personnel Committee	Annual	Daniel Buchholtz	1/5/26 1/4/27
N. Metro Cable Communications Commission	Annual	Barbara Goodboe-Bisschoff	1/5/26 1/4/27
N. Metro Cable Communications Commission – Alt.	Annual	April Moran	1/5/26 1/4/27
N. Metro Cable Communications Operations Committee	Annual	Daniel Buchholtz	1/5/26 1/4/27
North Metro Mayor’s Assn Rep.	Annual	Bob Nelson	1/5/26 1/4/27
North Metro Mayor’s Assn. – Alt.	Annual	Barbara Goodboe-Bisschoff	1/5/26 1/4/27
North Metro Mayor’s Assn Operations Committee	Annual	Daniel Buchholtz	1/5/26 1/4/27

COMMITTEE	TERM	NAME	TERM EXPIRES
Tower Days Committee Liaison	Annual	Lisa Dircks	1/5/26 1/4/27
Tower Days Committee Alt.	Annual	Ken Wendling	1/5/26 1/4/27
Trunk Highway 65 Corridor Coalition	Annual	Barbara Goodboe-Bisschoff	1/5/26 1/4/27
School Board Liaison	Annual	April Moran	1/5/26 1/4/27
School Board Liaison – Alternate	Annual	Ken Wendling	1/5/26 1/4/27
Suburban Rate Authority	Annual	George Linngren	1/5/26 1/4/27
Suburban Rate Authority – Alt.	Annual	Daniel Buchholtz	1/5/26 1/4/27
Coon Creek Watershed District Citizens Advisory Commission	Annual	Barbara Goodboe-Bisschoff	1/5/26 1/4/27
Coon Creek Watershed District Technical Advisory Committee	Annual	Phil Gravel/ George Linngren	1/5/26 1/4/27

IV. ADMINISTRATIVE APPOINTMENTS

POSITION	TERM	NAME
Administrator, Clerk-Treasurer	Indefinite	Daniel Buchholtz
Data Practices Responsible Authority	Indefinite	Daniel Buchholtz
Police Chief/Public Safety Director	Indefinite	Josh Antoine
Parks & Recreation Director	Indefinite	Kay Okey (until 3/3/2025) Anne Scanlon (3/4/2025)
Public Works Director	Indefinite	George Linngren
Building Official	Indefinite	Jeff Baker
Plumbing Inspector	Indefinite	Jeff Baker
Fire Marshal	Indefinite	Jeff Baker

V. PLANNING COMMISSION (Municipal Code Section 16.60 – between 5 and 7 members)

POSITION	TERM	NAME	TERM EXPIRES
<u>Commissioner</u>	<u>3 Years</u>	<u>Vacant</u>	<u>12/31/28</u>
<u>Commissioner</u>	<u>3 Years</u>	<u>Steve Coyle</u>	<u>12/31/28</u>
Commissioner	3 Years	Hans Hansen	12/31/27
Commissioner	3 Years	Rick Cobbs	12/31/26
Commissioner	3 Years	Eric Julien	12/31/26
Commissioner	3 Years	Brad Delfs	12/31/25
Commissioner	3 Years	Sharon Weighous	12/31/25
Commissioner (student)	1 Year	Vacant	

VI. EMERGENCY MANAGEMENT AGENCY (Municipal Code Section 3.12 – Appointed by Mayor)

POSITION	TERM	NAME
Co-Directors	Indefinite	Josh Antoine/Dan Retka
Deputy Directors	Indefinite	Sgts. Fiske and Kramer

VII. PARKS AND RECREATION COMMISSION (Municipal Code Section 3.08)

POSITION	TERM	NAME	TERM EXPIRES
<u>Commissioner</u>	<u>3 Years</u>	<u>Wannie-Mae Parsons</u>	<u>12/31/28</u>
<u>Commissioner</u>	<u>3 Years</u>	<u>Chris Lammers</u>	<u>12/31/28</u>
Commissioner	3 Years	Erie Hendrickson	12/31/27
Commissioner	3 Years	Mark Hoard	12/31/27
Commissioner	3 Years	Ryan McLaughlin	12/31/26
<u>Commissioner</u>	<u>3 Years</u>	<u>Erik Olson</u>	<u>12/31/26</u>
Commissioner	3 Years	Wannie-Mae Parsons	12/31/25
Commissioner	3 Years	Erik Olson	12/31/25
Commissioner	3 Years	Barbara Harlan	12/31/25
Commissioner	3 Years	Chris Lammers	12/31/25



CITY OF SPRING LAKE PARK

1301 Eighty First Avenue NE

Spring Lake Park, MN 55432

Ph: 763-784-6491 Fax: 763-792-7257

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		4M Fund	1/4/27
		Wells Fargo Bank	1/4/27
		RBS Wealth Management	1/4/27
Agent of Record	Annual	Corporate Four Ins. Agency	1/4/27
Attorney	Annual	Carson, Clelland & Schreder	1/4/27
Auditor	Annual	Smith Schafer	1/4/27
Engineer	Annual	Stantec	1/4/27
Bond Counsel	Annual	Jenny Boulton, Kutak Rock	1/4/27
Weed Inspector	Annual	Mayor	1/4/27
Asst. Weed Inspector	Annual	George Linngren	1/4/27
Animal Control	Annual	Josh Antoine	1/4/27

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Commissioner	3 Years	Mark Hoard	12/31/27
Commissioner	3 Years	Ryan McLaughlin	12/31/26
Commissioner	3 Years	Erik Olson	12/31/26

ENGAGEMENT LETTER

The Law Firm of Carson, Clelland & Schreder agrees to represent the City of Spring Lake Park for civil legal services and for municipal prosecution services in 2026.

Civil services include meeting attendance, staff consultation and the production of work relating to ordinances, zoning, special assessments, and other contractual matters. In addition to the before mentioned subjects, any other services as needed and directed by the City Council will be gladly performed. Charges for the civil work will be \$150.00 per hour for attorney, \$75.00 per hour for law clerk, and \$75.00 per hour for paralegal assistant. Attorney work performed on new or open land development applications will be billed at \$180.00 per hour.

The criminal prosecution services include the prosecution of petty misdemeanors, misdemeanors and gross misdemeanors as they occur; review and preparation of criminal complaints and consultation and advice with officers and police administration. The prosecution services include vehicle forfeitures. The prosecution services are billed on a flat fee basis, at a monthly retainer rate of \$6,750 per month.

The firm will also provide human resources and labor consultation and representation if desired by the City. These services will be billed at the civil rate.

Sincerely,



John J. Thames
on behalf of Carson, Clelland & Schreder

APPROVED BY CITY OF SPRING LAKE PARK

By: _____
Its Mayor

By: _____
Its Administrator



November 7, 2025

Daniel Buchholz
City Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Dear Daniel,

It is with great pleasure that we ask to serve as the official newspaper for the City of Spring Lake Park in 2026. As we continue to implement new changes in the newspaper to improve readership, we feel it's important to provide readers with the city's public notices in addition to news stories, features and photographs of local events we cover each week.

We would like to publish your public notices in the **Blaine/Spring Lake Park Life**. The legal publication rate for the **Blaine/Spring Lake Park Life** as of January 1, 2026, will be \$11.25 per column inch. If any documents need to be manually typeset, a \$20 flat fee will be charged per public notice. As a newspaper published in the County of Anoka, we meet the requirements to qualify as your official legal newspaper.

All public notices published in the Life will be posted to abcnewspapers.com and the Minnesota Newspaper Association websites at no additional charge. The notices are available for the public to view at no cost.

We have appreciated your business over the past years and hope that we can be of service to you in 2026 as a credible, weekly community news source. If you have any questions, please feel free to call me at 763-691-6001 or email me at publicnotice@apgecm.com. Thank you for your consideration.

Sincerely,

Tonya Orbeck
Legal Notice Department Manager



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: December 31, 2025

Subject: Request for Approval to Purchase Snow Blower Attachment for Skid Steer

Mayor and Council Members,

I am requesting your approval to purchase a new snow blower attachment for the skid steer. When we traded in the previous skid steer, we sold the old blower separately to maximize its resale value. At that time, we anticipated replacing the blower but chose to defer the purchase for one year.

The snow blower is essential for clearing the hockey rinks after snowfalls and can also be utilized for removing snow from streets and boulevards. I obtained three quotes for the replacement, which ranged from \$8,204 (lowest) to approximately \$11,000 (highest). We plan to purchase the blower through the Minnesota State Contract from Quick Attach, a Minnesota-based company located in Alexandria.

The total cost for the blower, including controls and connectors, is \$8,204. This expense will be covered by the equipment fund.

Thank you for your consideration. If you have any questions, please feel free to contact me at 763-257-7106.



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 01.05.26 Meeting**
File No.: R:\client\municipal\spring_lake_park_ci_mn (18GEN)

Note: Updated information is shown in *italics*.

2025 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meetings are usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June. Part 1 of new Permit Application was submitted on April 17, 2025. MPCA Audit of MS4 Permit compliance was held on August 12th. Information was given to the MPCA on September 4th. A formal Notice letter of violation letter was received from the MPCA on September 18th. *A City response was submitted to the MPCA on December 15th. On December 17th, MPCA sent a message that said: **All corrective actions have been satisfied Look for the Case Conclusion letter to be issued in the next couple of weeks.***

Future Water Tower Painting Project (19380xxxx). The CIP includes new coatings on the Able and Arthur water towers in 2027 and 2028. The Administrator submitted a PPL application for possible State of MN DWRF financing. *Next steps are to have KLM complete interior and exterior inspections in April 2026 and to submit an IUP application in May 2026.*

2026 Sanitary Sewer Service Clean and Grout Project (193807597). *A sewer lateral cleaning and grouting project will be necessary in 2026. Council authorized this project in December 2025.*

2026 Seal Coat and Crack Repair Project (193807599). *The 2026 Street Seal Coat and Crack Repair Project will include the area north of 81st Ave. between Monroe and Able. Council authorized this project in December 2025.*

Possible 2026 Street Project (193807587). *A Feasibility Report is being prepared for a possible street mill and overlay project next year in the northeast area of the city.*

Storm Sewer Televising Project. The Public Works Director has obtained storm sewer televising and inspection quotes to have information to use for evaluating future lining projects. *Televising will be completed in 2026.*

2025 AT&T on Arthur tower (Escrow # ME2025-0001). AT&T is replacing equipment. 2025-07-18 CDs are okay. KLM Engineering provides inspections for the City. A Preconstruction Conference was held on 11/12/2025. *A bond has been submitted, and the contractor (Venco) is expected to begin working in January.*

2026 Anoka County Highway 10 Paving Project: Anoka County is planning to repave Co. Rd. 10 between Able St. NE and Pleasant View Dr. in 2026. The construction will require shifting traffic on Co. Rd. 10 with short-term closures. Staff met with Anoka County representative on December 9th to discuss the project impacts and coordination with the separate MnDOT bridge repair project.

Please contact Evan Monson, Bruce Paulson, Zach Naslund, Eric Stommes, Jason Quisberg, or me if you have questions.