



**CITY COUNCIL REGULAR AGENDA
MONDAY, NOVEMBER 18, 2024**

ABLE PARK BUILDING, 8200 ABLE STREET NE at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - November 12, 2024 Special Meeting
 - [B.](#) Approval of Claims List - General Disbursement #24-19 - \$1,104,329.28
 - [C.](#) Statement of Fund Balance - October 2024
 - [D.](#) Change Order #1 - 2024 Sanburnol Drive, Elm Drive and 83rd Avenue NE Improvements Project
 - [E.](#) Contractor's Request for Payment #5 - 2024 Sanburnol, Elm Drive and 83rd Avenue Improvements Project - \$69,867.44
 - [F.](#) Pay Request #1 - 83rd Avenue Boulevard Restoration Project - \$16,411.72
 - [G.](#) Anoka County Agreement for Residential Recycling Program 2025 - Select Committee on Recycling and the Environment (SCORE)
 - [H.](#) Contractor's Licenses
- 7. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Parks and Recreation Report
- 8. PUBLIC HEARING**
 - [A.](#) Public Hearing -- Assessment of Delinquent Accounts
 - [B.](#) Public Hearing - Rental License Revocation for Certain Property Located at 8070 Central Avenue NE
- 9. NEW BUSINESS**
 - [A.](#) Police Officer Candidate Conditional Job Offer
 - [B.](#) Authorize Contract with Stantec to Prepare Renovation Design Plans and Cost Estimates for Terrace Park Warming House
 - [C.](#) Approve Quote for 1-Year Warranty Televising for 2023 Sanitary Sewer Lining Project
 - [D.](#) City Hall Server Replacement Quote
- 10. REPORTS**
 - A. Attorney Report

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

- B. Engineer Report
- C. Administrator Report

11. OTHER

- A. Correspondence

12. ADJOURN

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the special meeting of the Spring Lake Park City Council was held on November 12, 2024 at the Able Park Building, 8200 Able Street NE, at 4:30 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 4:30 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling

Councilmember Lisa Dircks

Councilmember April Moran

Mayor Robert Nelson

MEMBERS ABSENT

Councilmember Barbara Goodboe-Bisschoff

STAFF PRESENT

Administrator Daniel Buchholtz

VISITORS - None

3. PLEDGE OF ALLEGIANCE

4. NEW BUSINESS

A. Resolution 2024-64, Canvassing Returns of Regular City Election

Administrator Buchholtz provided an overview of the election results. He stated that approximately 85% of the city's residents voted in the General Election, which is slightly less than the County-wide average of 88%. He reported that Barbara Goodboe-Bisschoff, with 1,249 votes, and Lisa Dircks, with 1,068 votes, are the winners of the election.

MOTION by Mayor Nelson to approve Resolution 2024-64, Canvassing Returns of Regular City Election.

Voting aye: Councilmember Wendling, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

5. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 4:35 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: October 2024
Page: 1
Claim Res. #24-19

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
76475	ALTERNATIVE BUSINESS FURNITURE	DELIVERY & INSTALLATION	\$	3,730.00
76476	ANOKA COUNTY	PROPERTY TAXES 2ND HALF	\$	11,457.82
76477	ASPEN MILLS	UNIFORM ALLOW-BENNEK/BLOOMER/IMIG	\$	269.90
76478	BATTERIES PLUS BULBS	BATTERIES	\$	11.76
76479	BUNKER PARK STABLE INC	HAYRIDE DEPOSIT	\$	100.00
76480	CHERYL WESTPHALL	OMAHA HOLIDAY REFUND	\$	50.00
76481	CINTAS	FLOOR MATS	\$	108.25
76482	COMPUTER INTERGRATION TECHNOLOGIES	CONTRACTUAL SERVICES / PARTS	\$	7,865.18
76483	DARY MASON	OMAHA HOLIDAY REFUND	\$	100.00
76484	DOREEN SIEDLECKI	OMAHA HOLIDAY REFUND	\$	100.00
76485	INDIGITAL	SCANNING SERVICES	\$	2,368.23
76486	JACKIE MORPHEW	OMAHA HOLIDAY REFUND	\$	165.00
76488	KAREN FISKE	HY-VEE OP SUPPLIES REIMBURSEMENT	\$	20.67
76489	KELSEY SMITH	UNIFORM ALLOWANCE- BOOT REIMBURSEMENT	\$	74.00
76490	LEAGUE OF MN CITIES	4MO MEMBERSHIP DUES	\$	2,957.00
76491	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED FUEL	\$	1,080.86
76492	MARIE RIDGEWAY LISS, LLC	SLP POWER PROGRAM	\$	400.00
76493	MELISSA BARKER	CONFERENCE MILEAGE REIMBURSEMENT X2	\$	160.80
76494	MENARDS-CAPITAL ONE TRADE CREDIT	CC PMNT	\$	1,130.97
76495	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV	\$	51,957.59
76496	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$	108.00
76497	REVOLUTIONARY SPORTS, LLC	2024 FALL SESSION I SOCCER CLASSES	\$	469.00
76498	SLP FIRE DEPARTMENT	AUGUST 2024 FIRE PROTECTION SERVICES	\$	23,215.00
76499	THERESA LUND	OMAHA HOLIDAY REFUND	\$	100.00
76500	24 SEVEN EVENTS & MARKETING, INC	TOWER DAYS 2025 ENTERTAINMENT	\$	1,800.00
76501	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$	200.93
76502	ANNE SCANLON	GFG 2024 REIMBURSEMENT	\$	1,214.82
76503	ANOKA COUNTY	8502 CENTRAL 2024 PROP TAXES 2ND HALF	\$	77.77
76504	ANOKA COUNTY PROPERTY RECORDS	RESOLUTION RECORDING - 725 82ND AVE ESCROW	\$	46.00
76505	ASPEN MILLS	UNIFORM ALLOWANCE-GULBRANSON	\$	1,697.81
76506	AT & T MOBILITY	CELL PHONE SERVICES	\$	1,131.73
76507	CADY BUSINESS TECHNOLOGIES	PHONE SYSTEM / HEAD SET	\$	1,703.57
76508	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$	10,184.70
76509	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	153.53
76510	CINTAS	FLOOR MATS	\$	129.81
76511	CITY OF SPRING LAKE PARK	10.26.24 RECYCLING EVENT CHANGE	\$	100.00
76512	COMPASS PEER GROUPS, LLC	ANNUAL RETREAT TICKET X2	\$	350.00
76513	COMPUTER INTERGRATION TECHNOLOGIES	CABLING / CORDS / CLOSET MOVE	\$	20,204.75
76514	DIANE BURSEY	WHTIE CHRISTMAS DAY TRIP REFUND	\$	107.00
76515	ECM PUBLISHERS, INC.	PW MAINTENANCE WORKER ADS	\$	363.17
76516	GUY BROWN LLC	US BANK CASH FORWARD BAGS	\$	10.60
76517	INNOVATIVE OFFICE SOLUTIONS LLC	SUPPLIES	\$	264.11
76518	JOSH ANTOINE	CELL PHONE REIMBURSEMENT	\$	50.00
76519	LATE'S GRILL	GFG 2024 REIMBURSEMENT	\$	1,131.09
76520	MELISSA BARKER	MNGFOA CONF. / NOTARY STAMP REIMB.	\$	461.47
76521	METRO-INET	DATA SERVICES	\$	173.00
76522	MINNESOTA COACHES, INC	GFG 2024 BUS	\$	6,826.05
76523	NORTH VALLEY INC	SANBURNOL, ELM, 83RD ST IMPROV. PMNT 4	\$	250,037.39

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: October 2024
Page: 2
Claim Res. #24-19

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
76524	PAGEL GENE R	ESCROW REFUND	\$	96.13
76525	RILEY BUS SERVICE INC	NATIONAL PARK TOUR CUA FEE	\$	300.00
76526	RS PROPERTIES, INC. DBA THE SUNSET GRILL	12.18.24 HOLIDAY PARTY DEPOSIT	\$	375.00
76527	SLP FIRE DEPARTMENT	SEPT 2024 FIRE PROTECTION SERVICES	\$	46,430.00
76528	STANTEC	CONSULTING SERVICES	\$	36,440.60
76529	STREICHER'S	UNIFORM ALLOWANCES/ BODY ARMOR	\$	531.95
76530	ULINE	20 POCKET WOOD FLOOR RACK	\$	293.11
76531	USS MINNESOTA ONE MT LLC	SOLAR	\$	13,531.22
76532	WALTERS RECYCLING REFUSE SERV	MONTHLY RECYCLING SERVICES	\$	11,401.75
76533	WILLIE MCCRAY	SOFTBALL UMPIRE	\$	1,015.00
76534	XCEL ENERGY	MONTHLY UTILITIES	\$	1,827.93
76535	AMERITAS	PAYROLL	\$	68.72
76536	CENTRAL PENSION FUND	PAYROLL	\$	2,600.00
76537	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$	387.10
76538	HEALTH PARTNERS, INC	PAYROLL	\$	30,373.67
76539	LELS	PAYROLL	\$	705.00
76540	LOCAL 49	PAYROLL	\$	175.00
76541	METLIFE	PAYROLL	\$	1,925.30
76542	NCPERS GROUP LIFE INS	PAYROLL	\$	32.00
76543	BOBBIE JOHNSON	OZARK JUBLIEE REFUND	\$	97.00
76544	BUREAU OF CRIM APPREHENSION	CJDN ACCESS FEES	\$	1,560.00
76545	CAR WASH PARTNERS INC (dba: MISTER CAR W	CAR WASHES	\$	72.00
76546	DEBRA LACHER	OZARK JUBLIEE REFUND	\$	97.00
76547	DIAMOND VOGEL PAINTS	PAINT	\$	353.50
76548	GOPHER STATE ONE-CALL INC	LOCATES	\$	144.45
76549	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$	2,152.24
76550	INSTRUMENTAL RESEARCH INC	AUGUST WATER TESTING	\$	96.00
76551	JEFF SANDINO	ASIAN FAVORITES	\$	612.00
76552	KAREN FISKE	CONFERENCE & OFFICE SUPPLIES REIMB	\$	437.34
76553	KIM KILEY	OFFICE CHAIR REIMB	\$	216.24
76554	LANGUAGE LINE SERVICES	INTERPRETATION SERVICES	\$	118.45
76555	LISA MURPHY	BCA CONFERENCE REIMB	\$	122.39
76556	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED / DIESEL FUEL	\$	4,904.79
76557	MARTIN-MCALLISTER	PUBLIC SAFETY ASSESSMENT-GULBRANSON	\$	625.00
76558	NAPA AUTO PARTS	PARTS	\$	115.47
76559	PAT TROMBLEY	ACCOUNT CREDIT BALANCE REFUND	\$	194.00
76560	SCHMITTY & SONS TRANSPORTATION	OSCEOLA FALL TRAIN TRANSPORTATION	\$	956.34
76561	STREICHER'S	UNIFORM ALLOWANCES	\$	102.97
76562	TADPOLE PARADE	2024 FALL FESTIVAL ENTERTAINMENT	\$	350.00
76563	THE HOME DEPOT CREDIT SERVICES	CC PMNT	\$	242.29
76564	JOHN COATES	SNAP ON MODEL 1989 MECHANICS TOOL BOX	\$	4,900.00
76565	ALTERNATIVE BUSINESS FURNITURE	OFFICE FURNITURE DELIVERY / INSTALL	\$	32,901.33
76566	AMERICAN ENGINEERING TESTING	85TH/SANBURNOL/ELM/83RD ST PROJECT	\$	1,801.50
76567	ANIMAL HUMANE SOCIETY	ANIMAL CONTROL	\$	104.00
76568	ANTHONY BENNEK	UNIFORM ALLOWANCE-DICK'S REIMB	\$	150.00
76569	ASPEN MILLS	UNIFORM ALLOWANCE--NEW OFFICER	\$	47.35
76570	BATTERIES PLUS BULBS	BATTERIES	\$	246.79
76571	BATTERIES PLUS BULBS	BATTERIES	\$	444.36

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: October 2024
Page: 3
Claim Res. #24-19

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
76572	BCA BTS	ONLINE RECERT TRAINING-IMIG	\$	75.00
76573	BS & A	CLOUD HR TRAINING	\$	2,000.00
76574	BUSINESS ESSENTIALS	SUPPLIES	\$	2,587.98
76575	CARDINAL INVESTIGATIONS	BACKGROUND CHECK - PHAM	\$	910.00
76576	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	150.74
76577	CENTRAL TURF & IRRIGATION SUPPLY	PARTS	\$	258.22
76578	CITY OF SPRING LAKE PARK	STAFF MEMO-738 SANBURNOL DRIVEWAY VAR	\$	75.00
76579	COMCAST	MONTHLY UTILITIES	\$	113.07
76580	COMCAST	ABLE PARK WARMING HOUSE	\$	149.72
76581	COMM-WORKS, LLC	PARK CAMERA MONITORING	\$	275.00
76582	COMPUTER INTERGRATION TECHNOLOGIES	CONTRACTUAL SERVICES	\$	7,016.00
76583	CONNEXUS ENERGY	8500 CENTRAL / 8463 TERRACE	\$	298.70
76584	CONSTRUCTION RESULTS CORP	CITY HALL RENO/ EXPANSION PMNT NO. 8	\$	356,229.76
76585	COORDINATED BUSINESS SYSTEMS LTD	PD COPIER	\$	577.77
76586	DIANE JOHNSON	OVER THE RIVER & THROUGH THE WOODS REFL	\$	192.00
76587	DO-GOOD.BIZ INC	NEW JOURNEYS - FALL 2024	\$	877.50
76588	ECM PUBLISHERS, INC.	10/16 PAT / AERATION NOTICE / ELECTIONS	\$	161.24
76589	FASTENAL COMPANY	PARTS	\$	66.81
76590	FLEETPRIDE	PARTS	\$	139.68
76591	FRIENDLY CHEVROLET GEO. INC.	PARTS	\$	65.80
76592	GENERAL REPAIR SERVICE	PARTS	\$	2,458.13
76593	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$	60.00
76594	HEALTH PARTNERS OCCUPATIONAL HEALTH	MEDICAL EXPENSES-GULBRANSON	\$	757.00
76595	HEARTLAND TIRE INC	AUTO EQUIPMENT & REPAIR	\$	744.00
76596	INDELCO PLASTICS CORPORATION	PARTS	\$	3,296.34
76597	INSTRUMENTAL RESEARCH INC	SEPTEMBER WATER TESTING	\$	96.00
76598	JOSH ANTOINE	HY-VEE REIMB. MEETING SUPPLIES	\$	59.58
76599	LEAGUE OF MN CITIES INS TRUST	CLAIM NO. 00505172	\$	482.45
76600	LISA MURPHY	EMPLOYEE LUNCH SUPPLIES REIMB	\$	43.87
76601	LITHIA MOTORS SUPPORT SERVICES	AUTO EQUIPMENT & REPAIR	\$	407.90
76602	MANSFIELD SERVICE PARTNERS SOUTH, LLC	UNLEADED FUEL	\$	951.76
76603	MELISSA BARKER	MILEAGE REIMB. 10/13-10/16/24	\$	183.69
76604	METLIFE	COBRA DENTAL PMNT	\$	155.30
76605	MINNEAPOLIS SAW COMPANY, INC.	PARTS	\$	29.65
76606	MINNESOTA COACHES, INC	RIVER RATS SHOW TRANSPORT 08/20/24	\$	462.22
76607	MTI DISTRIBUTING INC	PARTS	\$	3,000.74
76608	NORTHLAND CHEMICAL CORP	SUPPLIES	\$	182.14
76609	NOVAK HYDRAULICS & MACHINING LLC	UNDERBODY CYLINDER	\$	810.00
76610	NUSS TRUCK & EQUIPMENT	CRACKED BELL HOUSING REPAIR	\$	12,463.46
76611	NYSTROM PUBLISHING CO	OCT - DEC 2024 NEWSLETTER	\$	3,472.61
76612	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$	44.60
76613	PERFORMANCE PLUS dba HEALTH STRATEGIES	FIT TESTING	\$	1,438.00
76614	PITNEY BOWES INC	METER RENTAL	\$	134.52
76615	RECYCLE TECHNOLOGIES	09/14/24 RECYCLING EVENT	\$	2,620.40
76616	RIGID HITCH INC	PARTS	\$	216.73
76617	SHRED-IT USA	SHREDDING SERVICES	\$	142.99
76618	SPECIALTY SOLUTIONS LLC	ECO THAW 50LB BAG	\$	538.54
76619	STANTEC	2025 79TH AVE IMPROVEMENT / SLP GENERAL	\$	2,157.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

Date: October 2024
Page: 4
Claim Res. #24-19

<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
76620	STREICHER'S	UNIFORM ALLOWANCE-DRINKWINE/ SUPPLIES	\$ 175.96
76621	TACTICAL SOLUTIONS INC	CONTRACTUAL SERVICES	\$ 292.00
76622	TASC	COBRA ADMIN FEE	\$ 35.20
76623	UNLIMITED SUPPLIES, INC	PARTS	\$ 56.11
76624	WALTERS RECYCLING REFUSE SERV	2YD ORGANICS / 6YD TRASH SERVICES	\$ 691.81
76625	XCEL ENERGY	MONTHLY UTILITIES	\$ 3,710.88
76626	Z SYSTEMS	ROSS QUORUM MGMT & CONTROL SOFTWARE	\$ 50,703.34
76627	ALTERNATIVE BUSINESS FURNITURE	TEMP FURNITURE SETUP IN MULTI-PURP ROOM	\$ 11,221.00
76628	ANOKA COUNTY 4-H	10/26 RECYCLING EVENT	\$ 196.00
76629	ANOKA COUNTY TREASURY	07/01/24 - 06/30/25 STATE ACCESS	\$ 1,800.00
76630	BARBARA GOODBOE-BISSCHOFF	MILEAGE & PARKING REIMBURSEMENT	\$ 243.10
76631	BUNKER PARK STABLE INC	HAYRIDE	\$ 45.00
76632	CARLSON MCCAIN, INC	PROJECT NO. 10932-00 PETROFUND APP REIMB	\$ 350.00
76633	CINTAS	FLOOR MATS	\$ 138.47
76634	CITY OF BLAINE	3RD QTR SLP PROP ON BLAINE WATER	\$ 5,049.94
76635	ECM PUBLISHERS, INC.	ORD. NO 496 SUMMARY	\$ 64.50
76636	EVERGREEN RECYCLING LLC	10/26/24 RECYCLING EVENT MATTRESSES	\$ 1,345.00
76637	HALEY MORRISON	TARGET REIMB--ELECTION CLIPBOARDS	\$ 16.58
76638	INNOVATIVE OFFICE SOLUTIONS LLC	SUPPLIES	\$ 561.11
76639	J. BECHER & ASSOCIATES, INC	MOVE WIRING FROM GAS DISPENSER	\$ 588.59
76640	JO ANN OLSEN	OMAHA HOLIDAY REFUND	\$ 100.00
76641	KAY OKEY	MILEAGE REIMBURSEMENT	\$ 139.90
76642	LEADSONLINE	POWERPLUS INVESTIGATION SYSTEM	\$ 3,106.00
76643	LEEANNE KRUSEMARK	BUSINESS & ASSISTANT CLASSES	\$ 80.00
76644	MIKE KONETSKI	ESCROW REFUND	\$ 106.01
76645	NORTHTOWN AUTO SALES	UB REFUND	\$ 3,113.56
76646	ON SITE SANITATION INC	STD CONSTRUCTION RESTROOMS	\$ 72.00
76647	REVOLUTIONARY SPORTS, LLC	2024 FALL SESSION II SOCCER & FLAG FOOTBALL	\$ 984.90
76648	SOULO COMMUNICATION	BUSINESS CARDS PD	\$ 211.33
76649	TOWN & COUNTRY OFFICE CLEANING COMPANY, INC	8200 ABLE CARPET CLEANING	\$ 407.77
TOTAL DISBURSEMENTS			\$ 1,104,329.28

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____

Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer

STATEMENT OF FUND BALANCE
10/31/2024

Fund	Description	Ending Balance 10/31/2024
101	GENERAL FUND	2,537,912.01
102	ELECTION FUND	84,120.98
103	POLICE RESERVES & SAFETY EDUCATION FUND	14,926.01
104	NORTH CENTRAL SUBURBAN CABLE	20,672.76
108	POLICE FORFEITURES	15,642.41
112	ESCROW TRUST FUND	207,769.55
115	COMPREHENSIVE PLAN UPDATE	10,516.58
224	SMALL EQUIPMENT FUND	6,890.04
225	PARK ACQUISITION & IMPRV FUND	201,934.08
226	PARK EQUIPMENT & IMPRV	68,304.98
227	HRA EXCESS	1,192,843.76
229	SANBURNOL PARK IMPROVEMENT FUND	27,807.49
230	RECYCLING FUND	152,077.16
234	STREET LIGHTING FUND	90,998.89
235	RIGHT OF WAY MAINT	1,967.12
237	PARK & RECREATION SPECIAL PRJ	5,137.19
238	GRANTS & SPECIAL PRJ	1,644.02
240	TOWER DAYS	23,417.55
243	PUBLIC SAFETY RADIO REPLACEMENT	103,459.15
244	RECREATION PROGRAMS FUND	467,438.26
248	TRAFFIC EDUCATION FUND	35,551.96
249	EMERGENCY MANAGEMENT	20,208.75
250	ANIMAL CONTROL	5,984.54
251	FORESTRY	37,977.92
304	N METRO TELECOMMUNICATIONS 2016A	312.55
306	LEGENDS OF SLP-TIF 6.1	23,594.72
331	2017A GO EQUIP CERT DEBT (SBM FIRE)	16,444.14
333	2018A BLAINE FIRE DEBT SERVICE	(4,632.72)
334	2021A G.O. IMPRV REFUND BOND	410,954.61
384	2005A G.O. CAPITAL (FIRE) IMPROV BOND	508.12
400	REVOLVING CONSTRUCTION FUND	329,901.05
401	CAPITAL INVESTMENT FUND	1,752,884.32
402	MSA MAINTENANCE	228,271.93
403	CAPITAL REPLACEMENT	426,548.33
407	SEALCOATING FUND	144,285.20
410	LAKESIDE LIONS PARK IMPROVEMENT	22,314.32
416	BUILDING MAINT & RENEWAL FUND	157,232.68
434	EQUIPMENT FUND	254,489.31
435	2024 CITY HALL RENOVATION/EXPANSION PROJ	2,902,398.83
600	PUBLIC UTILITIES RENEWAL & REPLACEMENT	922,883.94

601	PUBLIC UTILITIES OPERATIONS	1,055,778.79
602	WATER TREATMENT PLANT	2.55
603	STORMWATER UTILITY	206,492.72
700	SEVERANCE FUND	114,023.02
705	PUBLIC SAFETY AID	236,048.15
	REPORT TOTALS:	<hr/> 14,535,939.72

North Valley, Inc

20015 Iguana Street - #100

Nowthen, MN 55330

Phone: 763-274-2580

Fax: 763-274-2584

INVOICE

803-4A

BILL To:

Spring Lake Park

83rd Avenue green boulevard project restoration

Description	Quantity	U/M	Unit Price	Total
Saw Cut Bituminous	300	LF	\$ 5.20	\$ 1,560.00
Remove Bituminous	3810	SF	\$ 1.79	\$ 6,819.90
Grading	1	LS	\$ 3,231.34	\$ 3,231.34
Topsoil	45	CY (LV)	\$ 76.10	\$ 3,424.50
Seed with wood fiber blanket	425	SY	\$ 5.27	\$ 2,239.75
			<i>sub-total</i>	\$ 17,275.49

Total	\$ 17,275.49
--------------	---------------------



Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000
Minneapolis, MN 55402
Tel: (612) 712-2000

November 7, 2024

Mr. Daniel Buchholtz, Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2024 Sanburnol Drive, Elm Drive and 83rd Avenue Improvements Project
Project No. 193806347
Contractor's Request for Payment No. 5

Dear Dan:

Attached for city approval is Contractor's Request for Payment No. 5 for the 2024 Street Project. The prime Contractor on this project is North Valley Inc.

This request includes payment for pavement markings and seeding. The project is now substantially complete. We will work with the Contractor on final project close-out items in the coming months. A Construction Contract Change Order is also ready for approval as a separate action.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to North Valley Inc. in the amount of \$69,867.44.**

Please execute the payment request document. Keep one copy for your records, forward a copy to North Valley Inc., and return one copy to me.

Feel free to contact Zach Naslund or me if you have any questions.

Regards,
STANTEC

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel
City Engineer

Enclosures

cc: Matt Echols, North Valley Inc.
Geroge Linngren, Public Works Director



City of Spring Lake Park
 1301 81st Avenue Northeast
 Spring Lake Park , MN 55432

Page 1 of 4
 Client Project Number:
 Payment Number: 5

Contract Number: 193806347
Pay Request Number: 5
2024 85TH AVENUE/SANBURNOL DRIVE, ELM DRIVE, AND 83RD AVENUE IMPROVEMENTS

State Aid Project Numbers
106-115-007, 106-129-002, 183-103-001, 183-104-001, 183-107-002

Contractor: North Valley, Inc. 20015 Iguana St NW Nowthen, MN 55330	Up To Date: 11/07/2024
--	-------------------------------

Contract Amount		Funds Encumbered	
Original Contract	\$1,048,488.45	Original	\$1,048,488.45
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$1,048,488.45	Total	\$1,048,488.45

Work Certified To Date	
Base Bid Items	\$1,114,266.48
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$1,114,266.48

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$73,544.67	\$1,114,266.48	\$55,713.32	\$988,685.72	\$69,867.44	\$1,058,553.16
Percent: Retained: 5%					

I hereby certify that all items and amounts shown are correct for the work completed to date.
 Contractor: North Valley, Inc.

Approved by: _____ By e-mail _____ Date: _____

The Work on this project and application has been reviewed and the amount shown is recommended for payment.
 Stantec Engineer: Phil Gravel, PE

Approved by: _____ Date: 11/7/2024

Phil Gravel

Approved for Payment by Owner: City of Spring Lake Park

Approved by: _____ Date: _____



Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2024-06-25	\$254,787.33	\$12,739.37	\$242,047.96
2	2024-07-01	\$514,651.39	\$25,732.57	\$488,918.82
3	2024-08-01	\$8,085.86	\$404.29	\$7,681.57
4	2024-10-01	\$263,197.23	\$13,159.86	\$250,037.37
5	2024-11-07	\$73,544.67	\$3,677.23	\$69,867.44

Contract Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LUMP SUM	\$39,120.85	1	0.05	\$1,956.04	1	\$39,120.85
2	2104.502	REMOVE CASTING	EACH	\$212.90	2	3	\$638.70	5	\$1,064.50
3	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$632.93	6	0	\$0.00	6	\$3,797.58
4	2104.502	SALVAGE SIGN TYPE C	EACH	\$43.05	1	1	\$43.05	1	\$43.05
5	2104.502	SALVAGE SIGN TYPE SPECIAL	EACH	\$64.57	3	3	\$193.71	3	\$193.71
6	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$8.61	108	0	\$0.00	105	\$904.05
7	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	\$4.84	745	0	\$0.00	1505.79	\$7,288.02
8	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	\$17.84	54	50	\$892.00	104	\$1,855.36
9	2104.503	REMOVE CURB & GUTTER	LIN FT	\$9.15	620	58.6	\$536.19	1642	\$15,024.30
10	2104.518	REMOVE BITUMINOUS WALK	SQ FT	\$3.93	71	0	\$0.00	71	\$279.03
11	2104.518	REMOVE CONCRETE SIDEWALK	SQ FT	\$4.31	2877	0	\$0.00	3486	\$15,024.66
12	2104.518	REMOVE BITUMINOUS PAVEMENT	SQ FT	\$2.53	991	3479.19	\$8,802.36	5576.5	\$14,108.55
13	2104.618	REMOVE CONCRETE VALLEY GUTTER	SQ FT	\$15.07	736	177.88	\$2,680.65	913.88	\$13,772.17
14	2106.507	EXCAVATION - COMMON (P)	CU YD	\$24.79	2505	-21	(\$520.59)	2505	\$62,098.95
15	2106.507	EXCAVATION - SUBGRADE	CU YD	\$19.37	222	0	\$0.00	0	\$0.00
16	2106.507	SELECT GRANULAR EMBANKMENT (CV)	CU YD	\$8.61	222	0	\$0.00	0	\$0.00
17	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	CU YD	\$12.31	3559	45	\$553.95	3559	\$43,811.29
18	2215.504	FULL DEPTH RECLAMATION (P)	SQ YD	\$4.41	12988	0	\$0.00	12988	\$57,277.08
19	2231.618	BITUMINOUS PATCH SPECIAL	SQ FT	\$6.19	1474	1556.95	\$9,637.53	3042.5	\$18,833.08



Contract Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
20	2232.504	MILL BITUMINOUS SURFACE (2.5")	SQ YD	\$1.72	3900	0	\$0.00	3900	\$6,708.00
21	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	\$95.56	1924	23.59	\$2,254.26	1743.96	\$166,652.82
22	2360.509	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	\$89.31	1743	47.17	\$4,212.75	1587.51	\$141,780.52
23	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3,C)	TON	\$87.98	1743	0	\$0.00	1667.01	\$146,663.54
24	2503.503	12" RC PIPE SEWER DES 3006 CL V	LIN FT	\$60.42	819	-9	(\$543.78)	825	\$49,846.50
25	2503.503	15" RC PIPE SEWER DES 3006 CL V	LIN FT	\$67.90	8	23	\$1,561.70	23	\$1,561.70
26	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,122.01	7	-1	(\$1,122.01)	8	\$8,976.08
27	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$1,588.07	1	0	\$0.00	1	\$1,588.07
28	2504.602	ADJUST VALVE BOX	EACH	\$541.36	10	11	\$5,954.96	14	\$7,579.04
29	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	\$2,054.14	8	0	\$0.00	8	\$16,433.12
30	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	\$2,399.37	10	0	\$0.00	11	\$26,393.07
31	2506.502	CASTING ASSEMBLY	EACH	\$1,076.27	20	1	\$1,076.27	24	\$25,830.48
32	2506.502	ADJUST FRAME & RING CASTING	EACH	\$1,178.51	25	0	\$0.00	25	\$29,462.75
33	2506.602	CORE DRILLED HOLE	EACH	\$2,134.69	1	0	\$0.00	1	\$2,134.69
34	2521.518	4" CONCRETE WALK	SQ FT	\$7.00	2878	0	\$0.00	4040.39	\$28,282.73
35	2521.518	6" CONCRETE WALK	SQ FT	\$16.14	1258	523	\$8,441.22	1308	\$21,111.12
36	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	\$37.13	620	58.6	\$2,175.82	1642	\$60,967.46
37	2531.604	7" CONCRETE VALLEY GUTTER	SQ YD	\$87.18	99	0	\$0.00	106.95	\$9,323.90
38	2531.618	TRUNCATED DOMES	SQ FT	\$75.34	183	0	\$0.00	188.6	\$14,209.12
39	2563.601	TRAFFIC CONTROL	LUMP SUM	\$10,224.55	1	0	\$0.00	1	\$10,224.55
40	2564.502	INSTALL SIGN TYPE C	EACH	\$215.25	1	1	\$215.25	1	\$215.25
41	2564.602	INSTALL SIGN TYPE SPECIAL	EACH	\$457.41	3	3	\$1,372.23	3	\$1,372.23
42	2573.601	EROSION CONTROL	LUMP SUM	\$10,277.29	1	0	\$0.00	1	\$10,277.29



City of Spring Lake Park
1301 81st Avenue Northeast
Spring Lake Park , MN 55432

Page 4 of 4
Client Project Number:
Payment Number: 5

Contract Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
43	2575.604	PERMANENT RESTORATION	SQ YD	\$13.43	713	695.74	\$9,343.79	1413.82	\$18,987.60
44	2582.503	4" SOLID LINE MULTI COMP	LIN FT	\$0.59	547	518	\$305.62	518	\$305.62
45	2582.503	24" SOLID LINE MULTI COMP	LIN FT	\$11.83	298	298	\$3,525.34	298	\$3,525.34
46	2582.503	4" DBLE SOLID LINE MULTI COMP	LIN FT	\$1.18	4622	4545	\$5,363.10	4545	\$5,363.10
47	2582.518	CROSSWALK MULTI COMP	SQ FT	\$5.84	696	684	\$3,994.56	684	\$3,994.56
Base Bid Totals:							\$73,544.67		\$1,114,266.48

Less 5% retainage, amount due this request is **\$69,867.44**



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: November 13, 2024

Subject: Pay Request #1 – 83rd Avenue Boulevard Restoration Project

Attached is an invoice from North Valley for the 83rd Avenue South Boulevard Greening Project, with a final construction cost of \$17,275.49. This amount is below the initial quoted estimate of \$18,648.61 provided in July.

After reviewing the invoice, staff recommends approving payment of 95% of the invoiced amount at this time. The remaining 5% will be withheld until spring, when seeding and restoration can be verified.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

North Valley, Inc

20015 Iguana Street - #100

Nowthen, MN 55330

Phone: 763-274-2580

Fax: 763-274-2584

INVOICE

803-4A

BILL To:

Spring Lake Park

83rd Avenue green boulevard project restoration

Description	Quantity	U/M	Unit Price	Total
Saw Cut Bituminous	300	LF	\$ 5.20	\$ 1,560.00
Remove Bituminous	3810	SF	\$ 1.79	\$ 6,819.90
Grading	1	LS	\$ 3,231.34	\$ 3,231.34
Topsoil	45	CY (LV)	\$ 76.10	\$ 3,424.50
Seed with wood fiber blanket	425	SY	\$ 5.27	\$ 2,239.75
			<i>sub-total</i>	\$ 17,275.49

Total	\$ 17,275.49
--------------	---------------------



Memorandum

To: Mayor Nelson and Members of the City Council
From: Haley Morrison, Accounting Clerk/Special Projects Coordinator
Date: October 31, 2024
Subject: Anoka County Agreement for Residential Recycling Program 2025 – Select Committee on Recycling and the Environment (SCORE)

Attached is the copy of the 2025 Residential Recycling Agreement. The agreement must be signed and returned to Anoka County by November 15, 2024, in order to receive the funding for 2025. The 2025 Municipal Reimbursement Funding Allocation allows us to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities to the project maximum, which shall not exceed \$61,070.00.

Base Funding Allocation (Includes Labor & Staffing):	\$28,423.65
Drop-off Grant:	\$10,346.35
General Enhancement Grant:	\$ 0.00
Organics Grant:	\$ 2,300.00
Additional Grant:	<u>\$20,000.00</u>
Total Contract Award:	\$61,070.00

I recommend approval of the agreement.

Attachment



Anoka County

HUMAN SERVICES DIVISION

Community Social Services and Behavioral Health

October 22, 2024

City of Spring Lake Park
Attn: Bob Nelson
1301 81st Ave NE
Spring Lake Park, MN 55432

Dear Mr. Nelson:

Enclosed is your 2025 contract with Anoka County. Please review the contract and complete the signature portion using DocuSign. If applicable and ready, please attach the necessary insurance information using the attachment link in the DocuSign document. If insurance is not ready and you will be sending this information at a later date, please send to:

Angela.Rodine@co.anoka.mn.us

or

Angie Rodine
County of Anoka
2100 3rd Avenue, 5th Floor
Anoka, MN 55303

PLEASE NOTE: The following information is required as part of your contract. If the contract is signed and executed without receiving this information in a timely manner, it may be referred to the County Attorney's Office for possible Breach of Contract and/or payments may be withheld until information is received.

CERTIFICATE OF LIABILITY INSURANCE - Required

No insurance information is required for this contract.

CONTRACTOR INFORMATION SHEET - Required

Please update/complete and sign this page and return with your contract.

DocuSign will automatically forward a copy of the signed contract to you, once completed. If you have questions regarding the contract, please call your Contract Manager, Sue Doll, at 763-324-3482.

Sincerely,

A handwritten signature in cursive script that reads "Angie Rodine".

Angie Rodine
Administrative Assistant, Planning and Operations Support Services

2025 AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM

THIS AGREEMENT made and entered into on the 1st day of January 2025, notwithstanding the date of the signatures of the parties, between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as the "COUNTY", and the CITY OF SPRING LAKE PARK, hereinafter referred to as the "MUNICIPALITY".

WITNESSETH:

WHEREAS, the County will receive funding from the State of Minnesota pursuant to Minn. Stat. § 115A.557, the Select Committee on Recycling and the Environment (hereinafter "SCORE funds") during 2025 which must be used to encourage and improve recycling and a portion must be specifically directed to recycling source-separated compostable materials; and

WHEREAS, the County will also receive funding pursuant to Minn. Stat. § 473.8441, Local Recycling Development Grants (hereinafter "LRDG funds") during 2025; and

WHEREAS, the County also has additional budgeted program funding available to supplement SCORE and LRDG funds for solid waste recycling programs, so that the available amount for the Residential Recycling Program is \$1,620,370.50; and

WHEREAS, the County Solid Waste Management Master Plan 2018 (Master Plan 2018) and the Minnesota Pollution Control Agency (hereinafter "MPCA") Metropolitan Solid Waste Management Policy Plan 2016-2036 state that MSW generated in the County that is not reused, recycled, or composted, will be processed to the extent that processing capacity is available; and

WHEREAS, the Master Plan 2018 was developed with the participation of a representative from the Municipality staff, and the Municipality is required to develop and implement programs, practices, or methods designed to meet waste abatement goals by Minn. Stat. § 115A.551, Subd 2a. (b).; and

WHEREAS, the County wishes to assist the Municipality in meeting recycling goals established by Anoka County by providing said SCORE, LRDG, and County budgeted program funds to cities and townships in the County for solid waste recycling programs.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the parties mutually agree to the following terms and conditions:

1. **PURPOSE AND CONTRACT DOCUMENTS.** The purpose of this Agreement is to provide for cooperation between the County and the Municipality to implement solid waste recycling programs in the Municipality which will help the County and member municipalities meet the goals set in the current Anoka County Solid Waste Management Master Plan. The County and the Municipality agree that the information provided in the recitals above is to be incorporated into the purpose of this agreement.

The Anoka County Municipal Waste Abatement Grant Program (hereinafter "Grant Program") Contract Documents include: the **Anoka County Municipal Waste**

Abatement Grant Funding Application submitted by the Municipality for the current contract year, and the **Grant Funding Award** issued by Anoka County for the current contract year. These documents are incorporated into this agreement by reference and are components of the entire contract package. The order of precedence of these documents in the event of inconsistency or ambiguity shall be resolved in the following order: 1) this **Agreement for Residential Recycling Program**; 2) **Grant Funding Award**; and 3) **Anoka County Municipal Waste Abatement Grant Funding Application**.

2. **TERM.** The term of this Agreement is from January 1, 2025, through December 31, 2025, unless earlier terminated as provided herein.
3. **DEFINITIONS.** Defined terms contained in this Agreement and all the attachments are found in Minn. Stat. § 115A.03; 115A.471; and 115A.552. The use of capitalization for defined terms has no special effect. Additionally:
 - a. “Full-Service Recycling Drop-off Center” means centralized permanent drop-off center that is open at least two times a week and accepts at least four types of materials beyond traditional curbside recyclables, i.e.: mattresses, appliances, scrap metal, furniture, source-separated compostable materials, electronics, etc.
 - b. “Multi-family dwellings” means households within apartment complexes, condominiums, townhomes, mobile homes, and senior housing complexes.
 - c. “Community Partner” means community festivals which appear to the public to be supported and run by the Municipality but in fact are sponsored or co-sponsored by a municipality or an independent non-profit 501c (3) organization, for example: the Anoka Halloween Parade.
4. **ELIGIBILITY FOR FUNDS.** Per Minn. Stat. § 115A.557, Subd. 1, funding eligibility is based primarily on population, with a minimum funding floor. For 2025, the County has determined that funding will be determined by the Grant Program funding application. The Municipality is entitled to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities up to the project maximum, which shall not exceed \$61,070.00. The Municipality shall be provided documentation of the funding award determination and rationale as indicated by the approved 2025 Grant Program Funding Application.

The County reserves the right to assess reimbursement reporting status for each municipality mid-year and recommend funding adjustments as determined by the County Program Specialist managing the Grant Program.

The County also reserves the right to withdraw reimbursement of approved expenses if the requirements noted in section 6. of this contract are not met.

The County also reserves the ability to assess the programs and reallocate unused SCORE and/or, LRDG funds mid-year if any participating municipality demonstrates the need for the funding and funds are available. The Municipality shall be provided documentation of the Grant Program funding award determination and rationale as indicated by the 2025 Grant Program Funding Award.

5. **PROGRAM.** The Municipality shall develop and implement a residential solid waste recycling program adequate to meet the Municipality's annual recycling goal of 741 tons of recyclable and source-separated compostable materials as established by the County. The Municipality shall ensure that the recyclable materials collected are delivered to processors or end markets for recycling or composting.
- a. The Municipal recycling program shall include the following components:
- i. Per Minn. Stat. § 115A.552, each household (including both single and Multi-family dwellings) in the Municipality shall have the Opportunity to Recycle at least four broad types of materials, including but not limited to, paper (including cardboard/paperboard cartons), glass, plastic, and metal.
 - ii. The recycling (including any organics) program shall be operated in compliance with all applicable federal, state, and local laws, ordinances, rules, and regulations.
 - iii. The Municipality shall implement a public information program that contains at least one of the following components:
 - (1) One promotional mailing to each household focused exclusively on the Municipality's recycling and source-separated compostable materials program;
 - (2) One promotional advertisement detailing recycling and source-separated compostable materials opportunities available for residents included in the Municipality's newsletter or local newspaper; or
 - (3) Two community outreach activities at Municipal or Community Partner events to inform residents about recycling and source-separated compostable materials opportunities.
 - iv. The public information components listed above shall focus on all recyclable materials and the various opportunities to recycle and compost source-separated compostable materials within the Municipality. The Municipality shall incorporate County/regional/State campaigns and images and use the toolkits provided by the County when preparing promotional materials. The Municipality, on an ongoing basis, shall identify new residents and provide detailed information on the recycling opportunities available to these new residents. The County shall work with the Municipality on promotional materials to coordinate messages. The Municipality shall provide promotional materials to the County for review prior to publication to ensure accuracy.
 - v. The Municipality shall offer a minimum of one spring or fall recycling drop-off event where items not normally accepted at the curb are collected for recycling. If the Municipality is hosting a monthly drop-off as described below, the spring/fall recycling drop-off events may be included within that program.
- b. The Municipality is encouraged to expand its recycling program to include one or more of the following components in order to receive additional funding.

- i. Organize monthly/quarterly recycling drop-off events which can be held in conjunction with a neighboring municipality(ies) on a cooperative basis for the citizens of both/all municipalities.
 - ii. Provide a community event recycling program, which at a minimum would consist of providing recycling opportunities at all Municipal sponsored or Community Partner events and festivals as required by Minn. Stat. § 115A.151. The feasibility of adding source-separated compostable material collection at the event will be explored, and if feasible, implemented as an enhancement to the waste abatement program.
 - iii. Provide the opportunity for citizens to engage in recycling activities at Municipal and Community Partner facilities as required by Minn. Stat. § 115A.151 such as athletic fields and public centers.
 - iv. Organize and manage a Full-Service Recycling Drop-off Center.
 - v. Implement enhanced recycling promotion and assistance for Multi-family dwellings.
 - vi. Develop additional opportunities for source-separated compostable materials collection.
 - vii. Develop and implement additional opportunities to recycle bulky and problem materials (e.g., appliances, batteries, electronics, fluorescent lamps, mattresses, oil, scrap metal, etc.) from residents on an on-going basis either curbside or at a drop-off.
- c. If the Municipality's recycling program did not achieve the Municipality's recycling goals as established by the County for the prior calendar year, the Municipality shall work with the County to prepare a plan to achieve the recycling goals set forth in this Agreement.
 - d. The Municipality's recycling program shall be limited to residential programming for funding reimbursements under this Agreement. The County will not reimburse business recycling programming or household hazardous waste programming by the Municipality. Any inquiries or requests regarding these topics should be sent to the County for response.
 - e. In addition to the above requirements designed to increase residential recycling opportunities, the Municipality shall provide recycling opportunities in all municipal buildings including but not limited to, city offices, public meeting rooms and parks, as required by Minn. Stat. § 115A.151.
 - f. If the Municipality requests reimbursement for park/public entity recycling/organics/trash waste systems/containers, the Municipality needs to work with the County before an order is placed to make sure the containers are consistent with the requirements set forth by the County for colors e.g. (blue for recycling, green for organics and gray or black for trash), openings and labels.

- g. Pursuant to Minn. Stat. §§ 115A. 46, 115A.471 and 473.848, all waste generated by municipal government activities (including city/town halls, public works and public safety buildings, parks, and libraries, and for municipalities that arrange for waste services on behalf of their residents (organized collection)) shall be delivered to a waste processing plant for disposal as long as capacity is available. Failure to comply with this provision shall constitute a breach of this Agreement resulting in the loss of all Grant Funding unless, pursuant to statute, the Municipality has conferred with the County and developed a plan to comply within a reasonable period of time.
6. **REPORTING.** The Municipality shall submit the following forms via Re-TRAC: application, reimbursement, and tonnage report forms to the County on the schedule noted below:
- a. June 2, 2025 – Deadline for submitting via Re-TRAC the 2026 Anoka County Municipal Waste Abatement Grant Funding Application and all required attachments
- b. July 11, 2025 – Deadline for submitting via Re-TRAC the 2025 January – June Anoka County Municipal Reimbursement Report Form and all required attachments
- c. July 31, 2025 – Deadline for submitting via Re-TRAC the 2025 January – June Anoka County Municipal Tonnage Report Form and all required attachments
- d. November 14, 2025 – Deadline for submitting via DocuSign the signed 2026 Agreement for Residential Recycling Program
- e. January 9, 2026 – Deadline for submitting via Re-TRAC the 2025 July – December Anoka County Municipal Reimbursement Report Form and all required attachments
- f. January 30, 2026 – Deadline for submitting via Re-TRAC the 2025 July – December Anoka County Municipal Tonnage Report Form and all required attachments
- g. For the Anoka County **Municipal Waste Abatement Grant Funding Application, using set categories in Re-TRAC**, the:
- Municipality is required to follow application instructions
 - Municipality must refer to list of eligible expenses when completing the application
 - Municipality is required to upload in Re-TRAC a complete and accurate 2025 Staffing Metric and Drop-off Calculator
 - Municipality is required to upload in Re-TRAC a complete and accurate .pdf file of up-to-date promotions listing collection opportunities at curbside, permanent drop-off centers or other special events
- h. For the Anoka County **Municipal Reimbursement Report Form, using set categories in Re-TRAC**, the:
- Municipality is required to follow reimbursement form instructions

- Municipality must refer to list of eligible expenses when completing the reimbursement form
 - If the Municipality is being audited, the Municipality must provide a full accounting of the expenses incurred that have been approved in the 2025 Municipal Waste Abatement Grant Funding Application
 - Municipality is required to upload in Re-TRAC a complete and accurate Reimbursement Worksheet which matches the amounts entered in the associated sections in the Re-TRAC Reimbursement Report Form
 - Information regarding any revenue received from sources other than the County, for the Municipality's recycling and source-separated organics programs, i.e., revenue taken in from the sale of recyclables and fees collected from residents, shall be reported
 - Copies of all promotional materials that have been prepared by the Municipality during each reporting period shall be uploaded in the Re-TRAC Reimbursement Report Form
- i. For the **Municipal Tonnage Report Form, using set categories in Re-TRAC**, the:
- Municipality is required to follow tonnage report form instructions
 - Municipality shall keep detailed records documenting the disposition of all recyclable materials collected pursuant to this Agreement
 - When calculating all tonnage categories, weight slips from haulers and end markets are required. If weight slips cannot be obtained, written documentation of the quantity and type of material being reused, recycled, or composted must be provided
 - Using quantity and type of material, the Municipality shall use the conversion factors provided by the County to determine the tonnage
 - If County conversion factors do not apply to any given materials, a description of the methodology used for calculations must be provided to the County
 - If the Municipality is being audited, the Municipality must provide a full accounting of the amount of waste which has been reused, recycled, and composted due to the Municipality's activities and the efforts of other community programs, redemption centers and drop-off centers
 - Municipality is required to upload in Re-TRAC a complete and accurate Tonnage Worksheet which matches the amounts entered in the associated sections in the Re-TRAC Tonnage Report Form
 - For waste abatement programs run by other persons or entities, the Municipality shall provide documentation of materials recycled by the Municipality's residents through these other programs
- j. The Municipality agrees to support County efforts in obtaining hauler reports by ensuring compliance through ordinance, contract or license requirements and the ability to exercise punitive actions, if needed.
- k. The Municipality agrees to furnish the County with additional reports in form and at frequencies requested by the County for financial evaluation, program management purposes, and reporting to the State of Minnesota.

7. **REIMBURSEMENT PAYMENT PROCEDURE.** Approved grant reimbursement payments shall be paid in accordance with standard County procedures, subject to the approval of the Anoka County Board of Commissioners. Payments will not be made until the set contract deadlines are met.

8. **PUBLICATIONS.** The Municipality shall acknowledge the financial assistance of Anoka County on all promotional materials, reports and publications relating to the activities funded under this Agreement, by including the following acknowledgement: "Funded by the Anoka County Board of Commissioners and State SCORE funds." The Municipality shall provide to the County copies of all promotional materials funded by this grant.

The County shall provide to the Municipalities printed public information pieces about County programs and topics developed by the Recycling Education Committee (REC). The Municipality shall not modify County provided publications and promotional materials.

Information about all County programs and drop-off sites that a Municipality plans to publish in a Municipal communication, printed, electronic, or on social media platforms shall be provided to the County for review and approved by the County prior to publication. This includes all information related to County waste prevention, reduction, recycling programs, County household hazardous waste operations and the County compost sites.

To ensure content accuracy and message consistency throughout the region, any technical information about waste prevention, reduction, recycling, composting and household hazardous waste should be provided to the County for review, before it is printed, to verify that it is correct information for Anoka County. Information copied from the Internet may not be accurate for the twin cities metro area.

9. **INDEMNIFICATION.** The County agrees to indemnify, defend, and hold the Municipality harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the County under this Agreement.

The Municipality agrees to indemnify, defend, and hold the County harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the Municipality under this Agreement.

The provisions of this subdivision shall survive the termination or expiration of the term of this Agreement.

10. **GENERAL PROVISIONS.**

- a. In performing the provisions of this Agreement, both parties agree to comply with all applicable federal, state, or local laws, ordinances, rules, regulations, or

standards established by any agency or special governmental unit which are now or hereafter promulgated insofar as they relate to performance of the provisions of this Agreement. In addition, the Municipality shall comply with all applicable requirements of the State of Minnesota for the use of SCORE funds provided to the Municipality by the County under this Agreement. The Municipality shall also comply with all relevant portions of the current Anoka County Solid Waste Management Master Plan and shall participate in the preparation of the successor Master Plans.

- b. If the Municipality utilizes the services of a subcontractor for purposes of meeting requirements herein, the Municipality shall be responsible for the performance of all such subcontracts and shall ensure that the subcontractors perform fully the terms of the subcontract. The agreement between the Municipality and a subcontractor shall obligate the subcontractor to comply fully with the terms of this Agreement.
- c. It is understood and agreed that the entire agreement is contained herein, and that this Agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.
- d. Any amendments, alterations, variations, modifications, or waivers of this Agreement shall be valid only when they have been reduced to writing, duly signed by the parties.
- e. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held to be contrary to law, such decision shall not affect the remaining portion of this Agreement.
- f. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint venturers, or an association between the County and the Municipality, nor shall the Municipality, its employees, agents, or representatives be considered employees, agents, or representatives of the County for any purpose.
- g. The Municipality shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Municipality shall maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. The Municipality shall maintain records sufficient to reflect that all funds received under this Agreement were expended in accordance with Minn. Stat. § 115A.557, Subd. 2, for residential solid waste recycling purposes. The Municipality shall also maintain records of the quantities of materials recycled. All records and accounts shall be retained as provided by law, but in no event for a period of less than five years from the last receipt of payment from the County pursuant to this Agreement.
- h. Pursuant to Minn. Stat. § 16C.05, the Municipality shall allow the County or other persons or agencies authorized by the County, and the State of Minnesota, including the Legislative Auditor or the State Auditor, access to the records of the

Municipality at reasonable hours, including all books, records, documents, and accounting procedures and practices of the Municipality relevant to the subject matter of the Agreement, for purposes of audit. In addition, the County shall have access to the project site(s), if any, at reasonable hours.

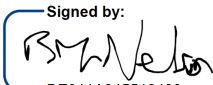
- i. The County reserves the right to withdraw reimbursement of approved expenses if the Municipality does not comply with state law or the County's Solid Waste Ordinance.

11. **TERMINATION.** This Agreement may be terminated by mutual written agreement of the parties or by either party, with or without cause, by giving not less than seven (7) days' written notice, delivered by mail or in person to the other party, specifying the date of termination. If this Agreement is terminated, assets acquired in whole or in part with funds provided under this Agreement shall be the property of the Municipality so long as said assets are used by the Municipality for the purpose of a landfill abatement program approved by the County.

IN WITNESS WHEREOF, the parties hereunto set their hands.

CITY OF SPRING LAKE PARK

COUNTY OF ANOKA

Signed by:

 By: _____
 Bob Nelson
 Mayor

By: _____
 Cindy Cesare, Chief Officer
 Anoka County Human Services

Date: 10/29/2024

Date: _____

By: _____
 Daniel Buchholtz
 City Administrator

By: _____
 Jim Dickinson
 County Administrator

Date: _____

Date: _____

Approved as to form and legality:

Approved as to form and legality:

By: _____
 John Thames
 City Attorney

By: _____
 Kurt Deile
 Assistant County Attorney

Date: _____

Date: _____

Attachment A

Minnesota Statutes Referenced in Agreement for Residential Recycling Program

Chapter 115A WASTE MANAGEMENT

Minn. Stat. §115A.03 Definitions

Subdivision 1. **Applicability.**

For the purposes of this chapter, the terms defined in this section have the meanings given them, unless the context requires otherwise.

Subd. 2. **Agency.**

"Agency" means the Pollution Control Agency.

Subd. 3.

[Repealed, [1989 c 335 art 1 s 270](#)]

Subd. 3a. **Arrange for management.**

"Arrange for management" means an activity undertaken by a person that determines the ultimate disposition of solid waste that is under the control of the person, including delivery of the waste to a transfer station for transport to another solid waste management facility. Knowledge of the destination of waste by a generator is by itself insufficient for arranging for management unless the generator knows that the destination is an environmentally inferior facility as defined in this section, has the ability to redirect the waste to an environmentally superior facility and ensure its delivery to that facility, and chooses not to redirect the waste.

Subd. 4. **Cities.**

"Cities" means statutory and home rule charter cities and towns authorized to plan under sections [462.351](#) to [462.364](#).

Subd. 5. **Collection.**

"Collection" means the aggregation of waste from the place at which it is generated and includes all activities up to the time the waste is delivered to a waste facility.

Subd. 6. **Commercial waste facility.**

"Commercial waste facility" means a waste facility established and permitted to sell waste processing or disposal services to generators other than the owner and operator of the facility.

Subd. 6a. **Commissioner.**

"Commissioner" means the commissioner of the Pollution Control Agency.

Subd. 7. Construction debris.

"Construction debris" means waste building materials, packaging, and rubble resulting from construction, remodeling, repair, and demolition of buildings and roads.

Subd. 7a. Containment.

"Containment" means isolating, controlling, and monitoring waste in a waste facility in order to prevent a release of waste from the facility that would have an adverse impact upon human health and the environment.

Subd. 8. Development region.

"Development region" means a region designated pursuant to sections [462.381](#) to [462.397](#).

Subd. 8a.

[Repealed, [1Sp2005 c 1 art 2 s 162](#)]

Subd. 9. Disposal or dispose.

"Disposal" or "dispose" means the discharge, deposit, injection, dumping, spilling, leaking, or placing of any waste into or on any land or water so that the waste or any constituent thereof may enter the environment or be emitted into the air, or discharged into any waters, including groundwaters.

Subd. 10. Disposal facility.

"Disposal facility" means a waste facility permitted by the agency that is designed or operated for the purpose of disposing of waste on or in the land, together with any appurtenant facilities needed to process waste for disposal or transfer to another waste facility.

Subd. 10a. Environmentally inferior.

"Environmentally inferior" means a solid waste management method that is lower on the list of preferred waste management methods in section [115A.02](#) than a solid waste management method chosen by a county or, as applied to a facility, means a waste management facility that utilizes a waste management method that is lower on the list of preferred waste management methods than the waste management method chosen by a county. In addition, as applied to disposal facilities, a facility that does not meet the standards for new facilities in Code of Federal Regulations, title 40, chapters 257 and 258, is environmentally inferior to a facility that does meet these standards.

Subd. 11. Generation.

"Generation" means the act or process of producing waste.

Subd. 12. Generator.

"Generator" means any person who generates waste.

Subd. 13. Hazardous waste.

"Hazardous waste" has the meaning given it in section [116.06, subdivision 11](#).

Subd. 13a. Industrial waste.

"Industrial waste" means solid waste resulting from an industrial, manufacturing, service, or commercial activity that is managed as a separate waste stream.

Subd. 14. Intrinsic hazard.

"Intrinsic hazard" of a waste means the propensity of the waste to migrate in the environment, and thereby to become exposed to the public, and the significance of the harm or damage likely to result from exposure of natural resources or the public to the waste, as a result of such inherent or induced attributes of the waste as its chemical and physical stability, solubility, bioconcentratability, toxicity, flammability, and corrosivity.

Subd. 15. Intrinsic suitability.

(a) "Intrinsic suitability" of a land area or site means that, based on existing data on the inherent and natural attributes, physical features, and location of the land area or site, there is no known reason why the waste facility proposed to be located in the area or site cannot reasonably be expected to qualify for permits in accordance with agency rules. Agency certification of intrinsic suitability shall be based on data submitted to the agency by the proposing entity and data included by the administrative law judge in the record of any public hearing on recommended certification, and applied against criteria in agency rules and any additional criteria developed by the agency in effect at the time the proposing entity submits the site for certification.

(b) In the event that all candidate sites selected by the board before May 3, 1984, are eliminated from further consideration and a new search for candidate sites is commenced, "intrinsic suitability" of a land area or site shall mean that, because of the inherent and natural attributes, physical features, and location of the land area or site, the waste facility proposed to be located in the area or site would not be likely to result in material harm to the public health and safety and natural resources and that therefore the proposed facility can reasonably be expected to qualify for permits in accordance with agency rules.

Subd. 16.

[Repealed, [1997 c 7 art 1 s 26](#)]

Subd. 17. Local government unit.

"Local government unit" means cities, towns, and counties.

Subd. 17a. Major appliances.

"Major appliances" means clothes washers and dryers, dishwashers, hot water heaters, heat pumps, furnaces, garbage disposals, trash compactors, conventional and microwave ovens, ranges and stoves, air conditioners, dehumidifiers, refrigerators, and freezers.

Subd. 18. Metropolitan area.

"Metropolitan area" has the meaning given it in section [473.121](#).

Subd. 19. Metropolitan Council.

"Metropolitan Council" means the council established in chapter 473.

Subd. 20.

[Repealed, [1994 c 628 art 3 s 209](#)]

Subd. 21. **Mixed municipal solid waste.**

(a) "Mixed municipal solid waste" means garbage, refuse, and other solid waste from residential, commercial, industrial, and community activities that the generator of the waste aggregates for collection, except as provided in paragraph (b).

(b) Mixed municipal solid waste does not include auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams.

Subd. 22. **Natural resources.**

"Natural resources" has the meaning given it in chapter 116B.

Subd. 22a.

[Repealed, [1Sp2005 c 1 art 2 s 162](#)]

Subd. 22b. **Packaging.**

"Packaging" means a container and any appurtenant material that provide a means of transporting, marketing, protecting, or handling a product. "Packaging" includes pallets and packing such as blocking, bracing, cushioning, weatherproofing, strapping, coatings, closures, inks, dyes, pigments, and labels.

Subd. 23. **Person.**

"Person" has the meaning given it in section [116.06](#), but does not include the Pollution Control Agency.

Subd. 24. **Political subdivision.**

"Political subdivision" means any municipal corporation, governmental subdivision of the state, local government unit, special district, or local or regional board, commission, or authority authorized by law to plan or provide for waste management.

Subd. 24a. **Problem material.**

"Problem material" means a material that, when it is processed or disposed of with mixed municipal solid waste, contributes to one or more of the following results:

(1) the release of a hazardous substance, or pollutant or contaminant, as defined in section [115B.02, subdivisions 8, 13, and 15](#);

(2) pollution of water as defined in section [115.01, subdivision 13](#);

(3) air pollution as defined in section [116.06, subdivision 4](#); or

(4) a significant threat to the safe or efficient operation of a solid waste facility.

Subd. 24b. Postconsumer material.

"Postconsumer material" means a finished material that would normally be discarded as a solid waste having completed its life cycle as a consumer item.

Subd. 24d. Prepared sewage sludge.

"Prepared sewage sludge" means exceptional quality sewage sludge, as defined in Minnesota Rules, part 7041.0100, subpart 20, applied to a lawn or home garden and sold or given away in a bag or other container that:

- (1) meets low limits on metal concentrations;
- (2) has been treated to ensure pathogens, pollutants, and vectors that can transport disease have been carefully managed; and
- (3) is labeled with the nutrient content.'

Subd. 25. Processing.

"Processing" means the treatment of waste after collection and before disposal. Processing includes but is not limited to reduction, storage, separation, exchange, resource recovery, physical, chemical, or biological modification, and transfer from one waste facility to another.

Subd. 25a. Recyclable materials.

"Recyclable materials" means materials that are separated from mixed municipal solid waste for the purpose of recycling or composting, including paper, glass, plastics, metals, automobile oil, batteries, source-separated compostable materials, and sole source food waste streams that are managed through biodegradative processes. Refuse-derived fuel or other material that is destroyed by incineration is not a recyclable material.

Subd. 25b. Recycling.

"Recycling" means the process of collecting and preparing recyclable materials and reusing the materials in their original form or using them in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.

Subd. 25c. Recycling facility.

"Recycling facility" means a facility at which materials are prepared for reuse in their original form or for use in manufacturing processes that do not cause the destruction of the materials in a manner that precludes further use.

Subd. 25d. Refuse-derived fuel.

"Refuse-derived fuel" means a product resulting from the processing of mixed municipal solid waste in a manner that reduces the quantity of noncombustible material present in the waste, reduces the size of waste components through shredding or other mechanical means, and produces a fuel suitable for combustion in existing or new solid fuel-fired boilers.

Subd. 26. Regional development commission.

"Regional development commission" means a commission established pursuant to sections [462.381](#) to [462.397](#).

Subd. 26a. Resource conservation.

"Resource conservation" means the reduction in the use of water, energy, and raw materials.

Subd. 27. Resource recovery.

"Resource recovery" means the reclamation for sale, use, or reuse of materials, substances, energy, or other products contained within or derived from waste.

Subd. 28. Resource recovery facility.

"Resource recovery facility" means a waste facility established and used primarily for resource recovery, including related and appurtenant facilities such as transmission facilities and transfer stations primarily serving the resource recovery facility.

Subd. 28a. Retrievable storage.

"Retrievable storage" means a method of disposal whereby wastes are placed in a facility established pursuant to sections [115A.18](#) to [115A.30](#) for an indeterminate period in a manner designed to allow the removal of the waste at a later time.

Subd. 28b. Sanitary district.

"Sanitary district" means a sanitary district with the authority to regulate solid waste.

Subd. 29. Sewage sludge.

"Sewage sludge" means solid, semisolid, or liquid residue generated during the treatment of domestic sewage in a treatment works. It includes, but is not limited to, scum or solids removed in primary, secondary, or advanced wastewater treatment processes and a material derived from sewage sludge. Sewage sludge does not include ash generated during the firing of sewage sludge in a sewage sludge incinerator or grit and screenings generated during preliminary treatment of domestic sewage in a treatment works. Sewage sludge that is acceptable and beneficial for recycling on land as a soil conditioner and nutrient source is also known as biosolids.

Subd. 30. Sewage sludge disposal facility.

"Sewage sludge disposal facility" means property owned or leased by a political subdivision and used for interim or final disposal or land spreading of sewage sludge.

Subd. 31. Solid waste.

"Solid waste" has the meaning given it in section [116.06, subdivision 22](#).

Subd. 32. Solid waste management district or waste district.

"Solid waste management district" or "waste district" means a geographic area extending into two or more counties in which the management of solid waste is vested in a special district established pursuant to sections [115A.62](#) to [115A.72](#).

Subd. 32a.

MS 1994 [Renumbered subd 32c]

Subd. 32a. **Source-separated compostable materials.**

"Source-separated compostable materials" means materials that:

(1) are separated at the source by waste generators for the purpose of preparing them for use as compost;

(2) are collected separately from mixed municipal solid waste, and are governed by the licensing provisions of section [115A.93](#);

(3) are comprised of food wastes, fish and animal waste, plant materials, diapers, sanitary products, and paper that is not recyclable because the commissioner has determined that no other person is willing to accept the paper for recycling;

(4) are delivered to a facility to undergo controlled microbial degradation to yield a humus-like product meeting the agency's class I or class II, or equivalent, compost standards and where process rejects do not exceed 15 percent by weight of the total material delivered to the facility; and

(5) may be delivered to a transfer station, mixed municipal solid waste processing facility, or recycling facility only for the purposes of composting or transfer to a composting facility, unless the commissioner determines that no other person is willing to accept the materials.

Subd. 32b.

MS 1994 [Renumbered subd 32d]

Subd. 32b. **Source-separated recyclable materials.**

"Source-separated recyclable materials" means recyclable materials, including commingled recyclable materials, that are separated by the generator.

Subd. 32c. **Stabilization.**

"Stabilization" means a chemical or thermal process in which materials or energy are added to waste in order to reduce the possibility of migration of any hazardous constituents of the resulting stabilized waste in preparation for placement of the waste in a stabilization and containment facility.

Subd. 32d. **Stabilization and containment facility.**

"Stabilization and containment facility" means a waste facility that is designed for stabilization and containment of waste, together with other appurtenant facilities needed to process waste for stabilization, containment, or transfer to another facility.

Subd. 33. **Transfer station.**

"Transfer station" means an intermediate waste facility in which waste collected from any source is temporarily deposited to await transportation to another waste facility.

Subd. 34. **Waste.**

"Waste" means solid waste, sewage sludge, and hazardous waste.

Subd. 35. Waste facility.

"Waste facility" means all property, real or personal, including negative and positive easements and water and air rights, which is or may be needed or useful for the processing or disposal of waste, except property for the collection of the waste and property used primarily for the manufacture of scrap metal or paper. Waste facility includes but is not limited to transfer stations, processing facilities, and disposal sites and facilities.

Subd. 36. Waste management.

"Waste management" means activities which are intended to affect or control the generation of waste and activities which provide for or control the collection, processing and disposal of waste.

Subd. 36a. Waste management method chosen by a county.

"Waste management method chosen by a county" means:

(1) a waste management method that is mandated for waste generated in the county by section [115A.415](#), [473.848](#), [473.849](#), or other state law, or by county ordinance based on the county solid waste management plan developed, adopted, and approved under section [115A.46](#) or [458D.05](#) or the county solid waste management master plan developed, adopted, and approved under section [473.803](#); or

(2) a waste management facility or facilities, developed under the county solid waste management plan or master plan, to which solid waste generated in a county is directed by an ordinance developed, adopted, and approved under sections [115A.80](#) to [115A.893](#).

Subd. 36b. Waste reduction or source reduction.

"Waste reduction" or "source reduction" means an activity that prevents generation of waste or the inclusion of toxic materials in waste, including:

- (1) reusing a product in its original form;
- (2) increasing the life span of a product;
- (3) reducing material or the toxicity of material used in production or packaging; or
- (4) changing procurement, consumption, or waste generation habits to result in smaller quantities or lower toxicity of waste generated.

Subd. 37. Waste rendered nonhazardous.

"Waste rendered nonhazardous" means (1) waste excluded from regulation as a hazardous waste under the delisting requirements of United States Code, title 42, section 6921 and any federal and state delisting rules, and (2) other nonhazardous residual waste from the processing of hazardous waste.

Subd. 38. Yard waste.

"Yard waste" means garden wastes, leaves, lawn cuttings, weeds, shrub and tree waste, and prunings.

History:

[1980 c 564 art 1 s 3](#); [1981 c 352 s 1,2](#); [1983 c 373 s 5,6](#); [1984 c 640 s 32](#); [1984 c 644 s 1,2](#); [1985 c 274 s 1-3](#); [1986 c 425 s 12-17](#); [1987 c 348 s 1,2](#); [1988 c 524 s 1](#); [1988 c 685 s 3,4,21](#); [1989 c 325 s 3](#); [1989 c 335 art 1 s 128,129,269](#); [1Sp1989 c 1 art 18 s 3](#); [art 20 s 1,2](#); [1991 c 303 s 1](#); [1991 c 337 s 6,7,44](#); [1992 c 593 art 1 s 5-7,28](#); [1993 c 249 s](#)

[7,8,61](#); [1994 c 548 s 1](#); [1994 c 585 s 3](#); [1994 c 639 art 5 s 3](#); [1995 c 220 s 96](#); [1995 c 247 art 1 s 66](#); [1996 c 470 s 2-5](#); [1Sp2005 c 1 art 2 s 161](#); [2008 c 357 s 32,33](#); [2011 c 107 s 81](#); [2014 c 248 s 14](#); [1Sp2015 c 4 art 4 s 104,105](#)

Minn. Stat. § 115A.151 RECYCLING REQUIREMENTS; PUBLIC ENTITIES; COMMERCIAL BUILDINGS; SPORTS FACILITIES.

(a) A public entity, the owner of a sports facility, and an owner of a commercial building shall:

- (1) ensure that facilities under its control, from which mixed municipal solid waste is collected, also collect at least three recyclable materials, such as, but not limited to, paper, glass, plastic, and metal; and
- (2) transfer all recyclable materials collected to a recycler.

(b) For the purposes of this section:

(1) "public entity" means the state, an office, agency, or institution of the state, the Metropolitan Council, a metropolitan agency, the Metropolitan Mosquito Control Commission, the legislature, the courts, a county, a statutory or home rule charter city, a town, a school district, a special taxing district, or any entity that receives an appropriation from the state for a capital improvement project after August 1, 2002;

(2) "metropolitan agency" and "Metropolitan Council" have the meanings given them in section [473.121](#);

(3) "Metropolitan Mosquito Control Commission" means the commission created in section [473.702](#);

(4) "commercial building" means a building that:

- (i) is located in a metropolitan county, as defined in section [473.121](#);
- (ii) contains a business classified in sectors 42 to 81 under the North American Industrial Classification System; and
- (iii) contracts for four cubic yards or more per week of solid waste collection; and

(5) "sports facility" means a professional or collegiate sports facility at which competitions take place before a public audience.

History: [1Sp1989 c 1 art 18 s 9](#); [1991 c 337 s 12](#); [1996 c 457 s 10](#); [2002 c 312 s 2](#); [2014 c 225 s 4](#); [2014 c 312 art 13 s 24](#)

Minn. Stat. §115A.46 REGIONAL AND LOCAL SOLID WASTE MANAGEMENT PLAN; REQUIREMENTS.

Subdivision 1. **General.**

(a) Plans shall address the state policies and purposes expressed in section [115A.02](#) and may not be inconsistent with state law.

(b) Plans for the location, establishment, operation, maintenance, and postclosure use of facilities and facility sites, for ordinances, and for licensing, permit, and enforcement activities shall be consistent with the rules adopted by the agency pursuant to chapter 116.

(c) Plans shall address:

- (1) the resolution of conflicting, duplicative, or overlapping local management efforts;
- (2) the establishment of joint powers management programs or waste management districts where appropriate; and
- (3) other matters as the rules of the agency may require consistent with the purposes of sections [115A.42](#) to [115A.46](#).

(d) Political subdivisions preparing plans under sections [115A.42](#) to [115A.46](#) shall consult with persons presently providing solid waste collection, processing, and disposal services.

(e) Plans must be submitted to the commissioner for approval. When a county board is ready to have a final plan approved, the county board shall submit a resolution requesting review and approval by the commissioner. After receiving the resolution, the commissioner shall notify the county within 45 days whether the plan as submitted is complete and, if not complete, the specific items that need to be submitted to make the plan complete. Within 90 days after a complete plan has been submitted, the commissioner shall approve or disapprove the plan. If the plan is disapproved, reasons for the disapproval must be provided.

(f) After initial approval, each plan must be updated and submitted for approval at least every ten years. The plan must be revised as necessary so that it is not inconsistent with state law.

(g) Rules that regulate plan content under subdivision 2 must reflect demographic, geographic, regional, and solid waste system differences that exist among the counties.

Subd. 2. Contents.

(a) The plans shall describe existing collection, processing, and disposal systems, including schedules of rates and charges, financing methods, environmental acceptability, and opportunities for improvements in the systems.

(b) The plans shall include an estimate of the land disposal capacity in acre-feet which will be needed through the year 2000, on the basis of current and projected waste generation practices. In assessing the need for additional capacity for resource recovery or land disposal, the plans shall take into account the characteristics of waste stream components and shall give priority to waste reduction, separation, and recycling.

(c) The plans shall require the most feasible and prudent reduction of the need for and practice of land disposal of mixed municipal solid waste.

(d) The plans shall address at least waste reduction, separation, recycling, and other resource recovery options, and shall include specific and quantifiable objectives, immediately and over specified time periods, for reducing the land disposal of mixed municipal solid waste and for the implementation of feasible and prudent reduction, separation, recycling, and other resource recovery options. These objectives shall be consistent with statewide objectives as identified in statute. The plans shall describe methods for identifying the portions of the waste stream such as leaves, grass, clippings, tree and plant residue, and paper for application and mixing into the soil and use in agricultural practices. The plans shall describe specific functions to be performed and activities to be undertaken to achieve the abatement, reduction, separation, recycling, and other resource recovery objectives and shall describe the estimated cost, proposed manner of financing, and timing of the functions and activities. The plans shall describe proposed mechanisms for complying with the recycling requirements of section [115A.551](#), and the household hazardous waste management requirements of section [115A.96, subdivision 6](#).

(e) The plans shall include a comparison of the costs of the activities to be undertaken, including capital and operating costs, and the effects of the activities on the cost to generators and on persons currently providing solid waste collection, processing, and disposal services. The plans shall include

alternatives which could be used to achieve the abatement objectives if the proposed functions and activities are not established.

(f) The plans shall designate how public education shall be accomplished. The plans shall, to the extent practicable and consistent with the achievement of other public policies and purposes, encourage ownership and operation of solid waste facilities by private industry. For solid waste facilities owned or operated by public agencies or supported primarily by public funds or obligations issued by a public agency, the plans shall include criteria and standards to protect comparable private and public facilities already existing in the area from displacement unless the displacement is required in order to achieve the waste management objectives identified in the plan.

(g) The plans shall establish a siting procedure and development program to assure the orderly location, development, and financing of new or expanded solid waste facilities and services sufficient for a prospective ten-year period, including estimated costs and implementation schedules, proposed procedures for operation and maintenance, estimated annual costs and gross revenues, and proposals for the use of facilities after they are no longer needed or usable.

(h) The plans shall describe existing and proposed county and municipal ordinances and license and permit requirements relating to solid waste management and shall describe existing and proposed regulation and enforcement procedures.

Subd. 3.

[Repealed, [1984 c 644 s 82](#)]

Subd. 4. Delegating solid waste responsibilities.

A county or a solid waste management district established under sections [115A.62](#) to [115A.72](#) may not delegate to another governmental unit or other person any portion of its responsibility for solid waste management unless it establishes a funding mechanism to assure the ability of the entity to which it delegates responsibility to adequately carry out the responsibility delegated.

Subd. 5. Jurisdiction of plan.

(a) After a county plan has been submitted for approval under subdivision 1, a public entity, as defined in section [16C.073, subdivision 1](#), within the county may not enter into a binding agreement governing a solid waste management activity that is inconsistent with the county plan without the consent of the county.

(b) After a county plan has been approved under subdivision 1, the plan governs all solid waste management in the county and a public entity, as defined in section [16C.073, subdivision 1](#), within the county may not develop or implement a solid waste management activity, other than an activity to reduce waste generation or reuse waste materials, that is inconsistent with the county plan that the county is actively implementing without the consent of the county.

History:

[1980 c 564 art 5 s 5](#); [1982 c 569 s 13](#); [1984 c 644 s 32,33](#); [1987 c 404 s 140](#); [1989 c 131 s 3](#); [1989 c 325 s 6](#); [1989 c 335 art 1 s 269](#); [1Sp1989 c 1 art 20 s 3,4](#); [1991 c 337 s 15,16](#); [1995 c 247 art 1 s 8](#); [art 2 s 12](#); [2003 c 13 s 1](#); [1Sp2005 c 1 art 2 s 161](#); [2014 c 196 art 1 s 5](#)

Minn. Stat. §115A.471 PUBLIC ENTITIES; MANAGING SOLID WASTE.

Subdivision 1. Definitions.

(a) Prior to entering into or approving a contract for the management of mixed municipal solid waste which would manage the waste using a waste management practice that is ranked lower on the list of preferred waste management practices in section [115A.02, paragraph \(b\)](#), than the waste management practice selected for such waste in the county plan for the county in which the waste was generated, a public entity must:

- (1) determine the potential liability to the public entity and its taxpayers for managing the waste in this manner;
- (2) develop and implement a plan for managing the potential liability; and
- (3) submit the information from clauses (1) and (2) to the agency.

(b) For the purpose of this subdivision, "public entity" means the state; an office, agency, or institution of the state; the Metropolitan Council; a metropolitan agency; the Metropolitan Mosquito Control District; the legislature; the courts; a county; a statutory or home rule charter city; a town; a school district; another special taxing district; or any other general or special purpose unit of government in the state.

History: [1995 c 247 art 1 s 9](#)

Minn Stat. §115A.551 RECYCLING.

Subdivision 1. Definitions.

(a) For the purposes of this section, "recycling" means, in addition to the meaning given in section [115A.03, subdivision 25b](#), yard waste and source-separated compostable materials composting and recycling that occurs through mechanical or hand separation of materials that are then delivered for use in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.

- (b) For the purposes of this section, "total solid waste generation" means the total by weight of:
- (1) materials separated for recycling;
 - (2) materials separated for yard waste and source-separated compostable materials composting;
 - (3) mixed municipal solid waste plus motor and vehicle fluids and filters, tires, lead acid batteries, and major appliances; and
 - (4) residential waste materials that would be mixed municipal solid waste but for the fact that they are not collected as such.

Subd. 2

[Repealed, [2014 c 312 art 13 s 48](#)]

Subd. 2a. **County recycling goals.**

- (a) By December 31, 2030, each county will have as a goal to recycle the following amounts:
- (1) for a county outside of the metropolitan area, 35 percent by weight of total solid waste generation; and
 - (2) for a metropolitan county, 75 percent by weight of total solid waste generation.

(b) Each county will develop and implement or require political subdivisions within the county to develop and implement programs, practices, or methods designed to meet its recycling goal. Nothing in

this section or in any other law may be construed to prohibit a county from establishing a higher recycling goal.

(c) Any quantified recyclable materials that meet the definition in subdivision 1, paragraph (a), or section [115A.03, subdivision 25a](#), are eligible to be counted toward a county's recycling goal under this subdivision.

Subd. 3. Interim goals; nonmetropolitan counties.

The commissioner shall establish interim recycling goals for the nonmetropolitan counties to assist them in meeting the goals established in subdivision 2a.

Subd. 4. Interim monitoring.

The commissioner shall monitor the progress of each county toward meeting the recycling goals in subdivision 2a. The commissioner shall report to the senate and house of representatives committees having jurisdiction over environment and natural resources as part of the report required under section [115A.411](#). If the commissioner finds that a county is not progressing toward the goals in subdivision 2a, the commissioner shall negotiate with the county to develop and implement solid waste management techniques designed to assist the county in meeting the goals, such as organized collection, curbside collection of source-separated materials, and volume-based pricing.

Subd. 5. Failure to meet goal.

(a) A county failing to meet the interim goals in subdivision 3 shall, as a minimum:

- (1) notify county residents of the failure to achieve the goal and why the goal was not achieved; and
- (2) provide county residents with information on recycling programs offered by the county.

(b) If, based on the recycling monitoring described in subdivision 4, the commissioner finds that a county will be unable to meet the recycling goals established in subdivision 2a, the commissioner shall, after consideration of the reasons for the county's inability to meet the goals, recommend legislation for consideration by the senate and house of representatives committees having jurisdiction over environment and natural resources and environment and natural resources finance to establish mandatory recycling standards and to authorize the commissioner to mandate appropriate solid waste management techniques designed to meet the standards in those counties that are unable to meet the goals.

Subd. 6. County solid waste plans.

Each county shall include in its solid waste management plan described in section [115A.46](#), or its solid waste master plan described in section [473.803](#), a recycling implementation strategy for meeting the recycling goal established in subdivision 2a along with mechanisms for providing financial incentives to solid waste generators to reduce the amount of waste generated and to separate recyclable materials from the waste stream.

Subd. 7. Recycling implementation strategy.

Each county shall submit to the commissioner for approval the recycling implementation strategy required in subdivision 6. The recycling implementation strategy must be submitted by October 31, 1995, and must:

- (1) be consistent with the approved county solid waste management plan;

(2) identify the materials that are being and will be recycled in the county to meet the goals under this section and the parties responsible and methods for recycling the material;

(3) provide a budget to ensure adequate funding for needed county and local programs and demonstrate an ongoing commitment to spending the money on recycling programs; and

(4) include a schedule for implementing recycling activities needed to meet the goals in subdivision 2a.

History:

[1Sp1989 c 1 art 18 s 12](#); [1991 c 337 s 19-21](#); [1992 c 593 art 1 s 14-16,54](#); [1993 c 249 s 13,14,61](#); [1994 c 639 art 5 s 3](#); [1995 c 247 art 1 s 14-17](#); [art 2 s 15](#); [1996 c 470 s 27](#); [1999 c 73 s 4](#); [1Sp2005 c 1 art 2 s 161](#); [2012 c 272 s 67,68](#); [2014 c 312 art 13 s 26,27](#); [1Sp2015 c 4 art 4 s 108](#); [2016 c 158 art 1 s 26-28](#)

Minn. Stat. §115A.552 OPPORTUNITY TO RECYCLE.

Subdivision 1. County requirement.

Counties shall ensure that residents, including residents of single and multifamily dwellings, have an opportunity to recycle. At least one recycling center shall be available in each county. Opportunity to recycle means availability of recycling and curbside pickup or collection centers for recyclable materials at sites that are convenient for persons to use. Counties shall also provide for the recycling of problem materials and major appliances. Counties shall assess the operation of existing and proposed recycling centers and shall give due consideration to those centers in ensuring the opportunity to recycle. To the extent practicable, the costs incurred by a county for collection, storage, transportation, and recycling of major appliances must be collected from persons who discard the major appliances.

Subd. 2. Recycling opportunities.

An opportunity to recycle must include:

(1) a local recycling center in the county and sites for collecting recyclable materials that are located in areas convenient for persons to use them;

(2) curbside pickup, centralized drop-off, or a local recycling center for at least four broad types of recyclable materials in cities with a population of 5,000 or more persons; and

(3) monthly pickup of at least four broad types of recyclable materials in cities of the first and second class and cities with 5,000 or more population in the metropolitan area.

Subd. 3. Recycling information, education, and promotion.

(a) Each county shall provide information on how, when, and where materials may be recycled, including a promotional program that publishes notices at least once every three months and encourages source separation of residential, commercial, industrial, and institutional materials.

(b) The commissioner shall develop materials for counties to use in providing information on and promotion of recycling.

(c) The commissioner shall provide technical assistance to counties to help counties implement recycling programs.

§

Subd. 4 .Nonresidential recycling.

Each county shall encourage building owners and managers, business owners and managers, and collectors of commercial mixed municipal solid waste to provide appropriate recycling services and opportunities to generators of commercial, industrial, and institutional solid waste in the county.

History: [1Sp1989 c 1 art 18 s 13](#); [1991 c 337 s 22-24](#); [1994 c 639 art 5 s 3](#); [1Sp2005 c 1 art 2 s 16l](#)

Minn. Stat. §115A.557 COUNTY WASTE REDUCTION AND RECYCLING FUNDING.

Subdivision 1. Distribution; formula.

Any funds appropriated to the commissioner for the purpose of distribution to counties under this section must be distributed each fiscal year by the commissioner based on population, except a county may not receive less than \$55,000 in a fiscal year. If the amount available for distribution under this section is less or more than the amount available in fiscal year 2001, the minimum county payment under this section is reduced or increased proportionately. For purposes of this subdivision, "population" has the definition given in section [477A.011, subdivision 3](#). A county that participates in a multicounty district that manages solid waste and that has responsibility for recycling programs as authorized in section [115A.552](#), must pass through to the districts funds received by the county in excess of the minimum county payment under this section in proportion to the population of the county served by that district.

Subd. 2. Permissible expenditures.

(a) A county receiving money distributed by the commissioner under this section may use the money only for the development and implementation of programs to:

- (1) reduce the amount of solid waste generated;
- (2) recycle the maximum amount of solid waste technically feasible;
- (3) create and support markets for recycled products;
- (4) remove problem materials from the solid waste stream and develop proper disposal options for them;
- (5) inform and educate all sectors of the public about proper solid waste management procedures;
- (6) provide technical assistance to public and private entities to ensure proper solid waste management;
- (7) provide educational, technical, and financial assistance for litter prevention;
- (8) process mixed municipal solid waste generated in the county at a resource recovery facility located in Minnesota;
- (9) compost source-separated compostable materials, including the provision of receptacles for residential composting;
- (10) prevent food waste or collect and transport food donated to humans or to be fed to animals; and
- (11) process source-separated compostable materials that are to be used to produce class I or class II compost, as defined in Minnesota Rules, part [7035.2836](#), after being processed in an anaerobic digester, but not to construct buildings or acquire equipment.

(b) Beginning in fiscal year 2015 and continuing thereafter, of any money distributed by the commissioner under this section to a metropolitan county, as defined in section [473.121, subdivision 4](#), that exceeds the amount the county was eligible to receive under this section in fiscal year 2014: (1) at

least 50 percent must be expended on activities in paragraph (a), clauses (9) to (11); and (2) the remainder must be expended on activities in paragraph (a), clauses (1) to (7) and (9) to (11), that advance the county toward achieving its recycling goal under section [115A.551](#).

Subd. 3. Eligibility.

(a) To be eligible to receive money distributed by the commissioner under this section, a county shall within one year of October 4, 1989:

- (1) create a separate account in its general fund to credit the money; and
- (2) set up accounting procedures to ensure that money in the separate account is spent only for the purposes in subdivision 2.

(b) In each following year, each county shall also:

(1) have in place an approved solid waste management plan or master plan including a recycling implementation strategy under section [115A.551, subdivision 7](#), and a household hazardous waste management plan under section [115A.96, subdivision 6](#), by the dates specified in those provisions;

(2) submit a report by April 1 of each year to the commissioner, which may be submitted electronically and must be posted on the agency's website, detailing for the previous calendar year:

(i) how the money was spent including, but not limited to, specific recycling and composting activities undertaken to increase the county's proportion of solid waste recycled in order to achieve its recycling goal established in section [115A.551](#); specific information on the number of employees performing SCORE planning, oversight, and administration; the percentage of those employees' total work time allocated to SCORE planning, oversight, and administration; the specific duties and responsibilities of those employees; and the amount of staff salary for these SCORE duties and responsibilities of the employees; and

(ii) the resulting gains achieved in solid waste management practices; and

(3) provide evidence to the commissioner that local revenue equal to 25 percent of the money sought for distribution under this section will be spent for the purposes in subdivision 2.

(c) The commissioner shall withhold all or part of the funds to be distributed to a county under this section if the county fails to comply with this subdivision and subdivision 2.

Subd. 4. Report.

The commissioner shall report on how the money was spent and the resulting statewide improvements in solid waste management to the senate and house of representatives committees having jurisdiction over ways and means, finance, environment and natural resources, and environment and natural resources finance. The report shall be included in the report required under section [115A.411](#).

History:

[1Sp1989 c 1 art 19 s 1](#); [1991 c 337 s 26](#); [1992 c 593 art 1 s 17,54](#); [1994 c 585 s 13](#); [1994 c 639 art 5 s 3](#); [1995 c 247 art 1 s 19,20](#); [1996 c 470 s 27](#); [2000 c 490 art 10 s 1](#); [1Sp2001 c 2 s 125](#); [2002 c 374 art 6 s 2](#); [2004 c 284 art 2 s 11](#); [1Sp2005 c 1 art 2 s 161](#); [2009 c 37 art 1 s 42](#); [2012 c 272 s 69](#); [2014 c 312 art 13 s 28,29](#); [1Sp2015 c 4 art 4 s 109](#)

Chapter 473 METROPOLITAN GOVERNMENT

Minn. Stat. §473.8441 LOCAL RECYCLING DEVELOPMENT PROGRAM.

Subdivision 1. Definitions.

"Number of households" has the meaning given in Minnesota Statutes 1992, section [477A.011, subdivision 3a](#).

Subd. 2. Program.

The commissioner shall encourage the development of permanent local recycling programs throughout the metropolitan area. The commissioner shall make grants to qualifying metropolitan counties as provided in this section.

Subd. 3. Grants; eligible costs.

Grants may be used to pay for planning, developing, and operating yard waste composting and recycling programs.

Subd. 4. Grant conditions.

The commissioner shall administer grants so that the following conditions are met:

- (a) A county must apply for a grant in the manner determined by the commissioner. The application must describe the activities for which the grant will be used.
- (b) The activities funded must be consistent with the metropolitan policy plan and the county master plan.
- (c) A grant must be matched by equal local expenditures for the activities for which the grant is made. A local expenditure may include, but is not limited to, an expenditure by a local unit of government, tribal government, or private sector or nonprofit organization.
- (d) All grant funds must be used for new activities or to enhance or increase the effectiveness of existing activities in the county. Grant funds shall not be used for research or development of a product that would be patented, copyrighted, or a subject of trade secrets.
- (e) Counties shall provide support to maintain effective municipal recycling where it is already established.

Subd. 5. Grant allocation procedure.

- (a) The commissioner shall distribute the funds annually so that each qualifying county receives an equal share of 50 percent of the allocation to the program described in this section, plus a proportionate share of the remaining funds available for the program. A county's proportionate share is an amount that has the same proportion to the total remaining funds as the number of households in the county has to the total number of households in all metropolitan counties.
- (b) To qualify for distribution of funds, a county, by April 1 of each year, must submit to the commissioner for approval a report on expenditures and activities under the program during the preceding fiscal year and any proposed changes in its recycling implementation strategy or performance funding system. The report shall be included in the county report required by section [473.803, subdivision 3](#).

History: [1987 c 348 s 46](#); [1989 c 325 s 63](#); [1993 c 249 s 41](#); [1995 c 247 art 2 s 47-49](#); [1Sp2005 c 1 art 2 s 161](#); [2016 c 158 art 1 s 194](#); [2018 c 134 s 1](#)

Minn. Stat. § 473.848 RESTRICTION ON DISPOSAL.

Subdivision 1. Restriction.

(a) For the purposes of implementing the waste management policies in section [115A.02](#) and metropolitan area goals related to landfill abatement established under this chapter, a person may not dispose of unprocessed mixed municipal solid waste generated in the metropolitan area at a waste disposal facility unless the waste disposal facility meets the standards in section [473.849](#) and:

- (1) the waste has been certified as unprocessable by a county under subdivision 2; or
- (2)(i) the waste has been transferred to the disposal facility from a resource recovery facility;
- (ii) no other resource recovery facility serving the metropolitan area is capable of processing the waste; and
- (iii) the waste has been certified as unprocessable by the operator of the resource recovery facility under subdivision 3.

(b) For purposes of this section, mixed municipal solid waste does not include street sweepings, construction debris, mining waste, foundry sand, and other materials, if they are not capable of being processed by resource recovery as determined by the council.

Subd. 2. County certification; office approval.

(a) By April 1 of each year, each county shall submit an annual certification report to the office detailing:

- (1) the quantity of waste generated in the county that was not processed prior to transfer to a disposal facility during the year preceding the report;
- (2) the reasons the waste was not processed;
- (3) a strategy for development of techniques to ensure processing of waste including a specific timeline for implementation of those techniques; and
- (4) any progress made by the county in reducing the amount of unprocessed waste.

The report shall be included in the county report required by section [473.803, subdivision 3](#).

(b) The Pollution Control Agency shall approve a county's certification report if it determines that the county is reducing and will continue to reduce the amount of unprocessed waste, based on the report and the county's progress in development and implementation of techniques to reduce the amount of unprocessed waste transferred to disposal facilities. If the Pollution Control Agency does not approve a county's report, it shall negotiate with the county to develop and implement specific techniques to reduce unprocessed waste. If the Pollution Control Agency does not approve two or more consecutive reports from any one county, the Pollution Control Agency shall develop specific reduction techniques that are designed for the particular needs of the county. The county shall implement those techniques by specific dates to be determined by the Pollution Control Agency.

Subd. 3. Facility certification.

The operator of each resource recovery facility that receives waste from counties in the metropolitan area shall certify as unprocessable each load of mixed municipal solid waste it does not process. Certification must be made to each county that sends its waste to the facility at intervals specified by the county. Certification must include at least the number and size of loads certified as unprocessable and the reasons the waste is unprocessable. Loads certified as unprocessable must include the loads that would otherwise have been processed but were not processed because the facility was not in operation,

but nothing in this section relieves the operator of its contractual obligations to process mixed municipal solid waste.

Subd. 4. Pollution Control Agency report.

The Pollution Control Agency shall include, as part of its report to the Environment and Natural Resources Committees of the senate and house of representatives, the Finance Division of the senate Committee on Environment and Natural Resources, and the house of representatives Committee on Environment and Natural Resources Finance required under section [473.149](#), an accounting of the quantity of unprocessed waste transferred to disposal facilities, the reasons the waste was not processed, a strategy for reducing the amount of unprocessed waste, and progress made by counties to reduce the amount of unprocessed waste. The Pollution Control Agency may adopt standards for determining when waste is unprocessable and procedures for expediting certification and reporting of unprocessed waste.

Subd. 5. Definition.

For the purpose of this section, waste is "unprocessed" if it has not, after collection and before disposal, undergone separation of materials for resource recovery through recycling, incineration for energy production, production and use of refuse-derived fuel, composting, or any combination of these processes so that the weight of the waste remaining that must be disposed of in a mixed municipal solid waste disposal facility is not more than 35 percent of the weight before processing, on an annual average.

History:

[1985 c 274 s 35](#); [1989 c 325 s 66](#); [1991 c 337 s 81,82](#); [1993 c 249 s 43,44](#); [1994 c 585 s 49,50](#); [1995 c 247 art 2 s 51,52](#); [1996 c 470 s 27](#); [1Sp2005 c 1 art 2 s 161](#)

CHAPTER 16C. STATE PROCUREMENT

Minn. Stat. § 16C.05 CONTRACT MANAGEMENT; VALIDITY AND REVIEW.

Subdivision 1. Agency cooperation and delegation.

Agencies shall fully cooperate with the commissioner in the creation, management, and oversight of state contracts. Authority delegated to agencies shall be exercised in the name of the commissioner and under the commissioner's direct supervision and control. A delegation of duties may include, but is not limited to, allowing individuals within agencies to acquire goods, services, construction, and utilities within dollar limitations and for designated types of acquisitions. Delegation of contract management and review functions must be filed with the secretary of state. The commissioner may withdraw any delegation at the commissioner's sole discretion. The commissioner may require an agency head or subordinate to accept delegated responsibility to procure goods, services, or construction intended for the exclusive use of the agency receiving the delegation.

Subd. 2. Creation and validity of contracts.

(a) A contract and amendments are not valid and the state is not bound by them and no agency, without the prior written approval of the commissioner granted pursuant to subdivision 2a, may authorize work to begin on them unless:

(1) they have first been executed by the head of the agency or a delegate who is a party to the contract;

(2) they have been approved by the commissioner; and

(3) the accounting system shows an encumbrance for the amount of the contract liability, except as allowed by policy approved by the commissioner and commissioner of management and budget for routine, low-dollar procurements and section 16B.98, subdivision 11.

(b) Grants, interagency agreements, purchase orders, work orders, and annual plans need not, in the discretion of the commissioner and attorney general, require the signature of the commissioner and/or the attorney general. A signature is not required for work orders and amendments to work orders related to Department of Transportation contracts. Bond purchase agreements by the Minnesota Public Facilities Authority do not require the approval of the commissioner.

(c) Amendments to contracts must entail tasks that are substantially similar to those in the original contract or involve tasks that are so closely related to the original contract that it would be impracticable for a different contractor to perform the work. The commissioner or an agency official to whom the commissioner has delegated contracting authority under section [16C.03, subdivision 16](#), must determine that an amendment would serve the interest of the state better than a new contract and would cost no more.

(d) A record must be kept of all responses to solicitations, including names of bidders and amounts of bids or proposals. A fully executed copy of every contract, amendments to the contract, and performance evaluations relating to the contract must be kept on file at the contracting agency for a time equal to that specified for contract vendors and other parties in subdivision 5. These records are open to public inspection, subject to section [13.591](#) and other applicable law.

(e) The attorney general must periodically review and evaluate a sample of state agency contracts to ensure compliance with laws.

(f) Before executing a contract or license agreement involving intellectual property developed or acquired by the state, a state agency shall seek review and comment from the attorney general on the terms and conditions of the contract or agreement.

Subd. 2a. Emergency authorization.

The commissioner may grant an agency approval to authorize work to begin on a contract prior to the full execution of the contract in the event of an emergency as defined in section [16C.10, subdivision 2](#).

Subd. 3.

[Repealed by amendment, [2014 c 196 art 2 s 4](#)]

Subd. 4. Contract administration.

A contracting agency shall diligently administer and monitor any contract it has entered into. The commissioner may require an agency to report to the commissioner at any time on the status of any contracts to which the agency is a party.

Subd. 5. Subject to audit.

A contract or any pass-through disbursement of public funds to a vendor of goods or services or a grantee made by or under the supervision of the commissioner or any county or unit of local government must include, expressed or implied, an audit clause that provides that the books, records, documents, and accounting procedures and practices of the vendor or other party, that are relevant to the contract or transaction, are subject to examination by the contracting agency and either the legislative auditor or the state auditor, as appropriate, for a minimum of six years. If the contracting agency is a local unit of government, and the governing body of the local unit of government requests that the state auditor examine the books, records, documents, and accounting procedures and practices of the vendor or other party pursuant to this subdivision, the contracting agency shall be liable for the cost of the examination. If the contracting agency is a local unit of government, and the grantee, vendor, or other party requests that the state auditor examine all books, records, documents, and accounting procedures and practices related to the contract, the grantee, vendor, or other party that requested the examination shall be liable for the cost of the examination. An agency contract made for purchase, lease, or license of software and data from the state is not required to contain this audit clause.

Subd. 6. Authority of attorney general.

The attorney general may pursue remedies available by law to avoid the obligation of an agency to pay under a contract or to recover payments made if services performed or goods received under the contract are so unsatisfactory, incomplete, or inconsistent that payment would involve unjust enrichment. The contrary opinion of the contracting agency does not affect the power of the attorney general under this subdivision.

Subd. 7. Contracts with Indian tribes and bands.

Notwithstanding any other law, an agency may not require an Indian tribe or band to deny its sovereignty as a requirement or condition of a contract with an agency.

History:

[1994 c 632 art 3 s 33](#); [1998 c 386 art 1 s 6](#); [1999 c 86 art 1 s 11](#); [1999 c 230 s 1](#); [2000 c 488 art 2 s 1](#); [1Sp2001 c 8 art 2 s 10](#); [1Sp2001 c 10 art 2 s 37](#); [2003 c 130 s 12](#); [1Sp2003 c 1 art 2 s 48,49](#); [2004 c 206 s 7](#); [2007 c 148 art 2 s 35,36](#); [2009 c 101 art 2 s 109](#); [2014 c 187 s 3](#); [2014 c 196 art 1 s 5](#); [art 2 s 4](#)

Anoka County Municipal Waste Abatement Grant Funding Application

Cycle: *Annual* | Year: *2024* | Status: *Verified*

Member Name: *City of Spring Lake Park*

2025 Applications are due June 3, 2024.

City of Spring Lake Park is requesting the following funding for their 2025 Anoka County municipal waste abatement program efforts.

General Instructions

This application is provided to each municipality in Anoka County for funds to support and increase recycling activities and programs within the municipality.

The funds allocated in this application are based on the number of households in the municipality. The number of households is determined using the most current Met Council household data available. For calendar year 2025, 2022 Met Council data has been used to determine the number of households for this application.

There are three sections in this funding application:

- Base Funding
- Enhancement Funding
- Supplemental Funding

The Enhancement Funding section of the application also has three parts:

- Drop-off
- General Enhancement
- Organics Program Funding

Please complete each section of the grant application. A number value must be entered in each field before submitting the application. If no funds are being requested for any given field, enter a zero. **If a completed funding application isn't submitted by June 3, 2024, the municipality will not be eligible for funding.**

In a separate Re-TRAC form, reimbursement requests will be submitted twice a year.

USER TIPS

To contact support from within this form: Click "Support" at the top of the screen or "Program Support Request" in the green bar at the top of the form.

To print this form: Click the "Export" button found on upper top right corner of the form. You must save the form before you can export it.

To see eligible expenses within each section: Click "view eligible expense" in each section.

Click [here](#) to download the full Eligible Expenses document.

To save this form while working on it: Click "Save" at the bottom of the form and select "Save as Draft".

To submit this form: Click "Save" at the bottom of the form and if there are no errors, click the "Mark as Complete" option. Note

that once you mark the form as complete, you cannot make changes to it.

Eligible Expenses

The following items are examples of eligible expenses allowed for reimbursement.

Collection Expenses: If residents are charged recycling fees for curbside or recycling events, waste abatement funds will reimburse the difference between the fees collected and the cost of recycling or composting the materials.

Equipment: The cost to purchase, maintain and repair equipment that is used exclusively to operate the recycling or composting program.

Containers: The cost for recycling or organics containers.

Promotion: The entire cost of a publication if totally dedicated to waste reduction, recycling or composting information or a percentage of the cost for the portion of a municipal publication dedicated to waste management information.

Staffing: Labor and staffing directly related to recycling program administration and implementation may be funded up to 75% of total funding allocation (not including Supplemental Funding). See Labor & Staffing section below for more information.

Ineligible Expenses

The following general operating expenses should NOT be submitted for reimbursement.

Standard Operational Expenses/Building Overhead: Since most of the municipal recycling coordinators are part-time positions and staff serve multiple roles at the municipality, standard operating expenses including office space rental, leasing office equipment and general office supplies, are not eligible for reimbursement.

Project Expenses: Specific to transportation, energy or ground water protection.

Collection Costs: The costs for general waste and recycling collection at municipal buildings, trash costs when advertised as being accepted at a recycling/cleanup day, and costs associated with road side cleanup of illegally dumped materials should not be included in this application.

General Municipal Staff: Staff time related to standard municipal operations (city administrator, office administration, facilities management, finance and legal staff) are not eligible for reimbursement. If municipal staff do not assist the recycling coordinator directly on activities to help the municipality achieve its recycling goal, e.g. communications and collecting, processing or marketing recyclable materials and organics, their time will not be reimbursed.

Click here to view previous years application:

Click [here](#) to download the full Eligible Expenses document.

2025 Total Funding Allocation

 MANAGE ONLY

Your Community has access to the following funds for 2025:

\$ 41,070.00

(An additional \$20,000 in discretionary funds may be available through the Supplemental Funding section.)

2025 BASE Funding Allocation

All municipalities are eligible for base waste abatement grant funding. When completing this application, base funding requests should fall under one of the following categories:

- regular curbside collection,
- general operations of a drop-off center,
- costs for spring and fall recycling days,
- basic promotion,
- yard waste collection and
- percentage of time the recycling coordinator spends on waste abatement activities.

Base Funding is \$10,000.00 base, plus \$5.00/household (household counts are based on 2022 Met Council estimates)

Municipality Name:

City of Spring Lake Park

 **MANAGE ONLY**

of households

3,010

Base Funding

\$ 10,000.00

Base Funding Additional (based on \$5/household)

\$ 15,050.00

Total Base Funding Allocation

\$ 25,050.00

Curbside Collection

Complete ALL required fields below, if value is zero, enter "0.00".

Click [here](#) to download the Curbside Collection Eligible Expenses document.

Collection Service Provider Expenses

\$ 145,030.26

Contamination Fees

\$ 0.00

Additional Expenses

\$ 0.00

Curbside Collection Expense Subtotal

\$ 145,030.26

Estimated Revenue

\$ 169,426.32

Curbside Collection Expenses

\$ -24,396.06

Negative values here will not carry forward to

other sections.

General Operations of a Drop-Off Center/Spring or Fall Recycling Day(s)

Click [here](#) to download the General Operations of a Drop-off Center/Spring or Fall Recycling Days Eligible Expenses document.

Complete ALL required fields below, if value is zero, enter "0.00".

DO NOT include any expenses for tires, oil, antifreeze & oil filters. These expenses should be listed in the Problem Materials section.

Collection Service Provider Expenses	\$	10,023.65
Equipment	\$	0.00
Facility Expenses	\$	0.00

Please enter Labor & Staffing expenses in Labor & Staffing section below.

General Operations of a Drop-off Expense Subtotal

\$	10,023.65
Estimated Revenue	\$ 0.00

General Operations of a Drop-off Expenses

\$	10,023.65	<i>Negative values here will not carry forward to other sections.</i>
----	-----------	---

Promotion -- Base Funding

Click [here](#) to download the Promotion Eligible Expenses document.

Complete ALL required fields below, if value is zero, enter "0.00".

Printing	\$	2,500.00
Postage	\$	3,000.00
Advertising	\$	0.00
Volunteer Incentives	\$	0.00
Educational Entertainment	\$	1,500.00

Promotion -- Base Funding Expenses

\$	7,000.00
----	----------

Yard Waste/Tree Waste

Click [here](#) to download the Yard/Tree Waste Eligible Expenses document.

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses

Equipment

Yard Waste/Tree Waste Expenses Subtotal

Estimated Revenue

Yard Waste/Tree Waste Expenses
 Negative values here will not carry forward to other sections.

**Problem Materials
(Tires, Oil, Antifreeze, and Oil Filters)**

Click [here](#) to download the Problem Materials Eligible Expenses document.

Complete ALL required fields below, if value is zero, enter "0.00".

Service Provider Expenses

Estimated Revenue

Problem Material Expenses
 Negative values here will not carry forward to other sections.

Program Administration -- Base Funding

Click [here](#) to download the Program Administration Eligible Expenses document.

Complete ALL required fields below, if value is zero, enter "0.00".

Office supplies

Training

Mileage

Membership Dues, Periodicals

Professional Services

Please enter Labor & Staffing expenses in Labor & Staffing section below.

Program Administration- Base Funding Expenses

\$ 400.00

Total BASE Funding Requested

\$ 21,423.65

Funding Remaining

\$ 19,646.35

2025 ENHANCEMENT Funding Allocation

The purpose of the Anoka County Municipal Waste Abatement grant funding program is to increase recycling and organics diversion and help the County achieve the State mandated goal of 75% recycling/composting by 2030. The County recognizes that this funding is needed to support established infrastructure costs that exceed the Base and each communities funding. To be eligible for grant funds, municipalities must apply for these funds. Applicants must itemize expenditures within each of the three grant sections, Drop-off, General Enhancement and Organics Program, below and calculate the total grant request for each category.

Drop-off Grant

This grant is allocated to cover additional drop-off center costs or events beyond the regularly scheduled spring and fall recycling days.

The grant for this section is \$10,000.00 for municipalities with up to 4,999 households and \$15,000.00 for municipalities with household counts 5,000 and over.

Below are examples of materials that can be collected for reuse or recycling. Only list organics expenses in the organics section.

Additional Reusable or Recyclable Materials Collected at Permanent Drop-off Centers or Special Events:

Appliances, Electronics, Mattresses*, Confidential Document Destruction, Fluorescent Bulbs, Household Batteries, Fire Extinguishers, Propane Tanks, Bicycles**, and Clothing**.

Additional Items:

Block and Shape Polystyrene, Cell Phones, Film Plastic/Bags, Furniture* **, Household Goods**, String Lights/Extension Cords, Printer Cartridges

* None of these materials should be advertised as being collected on a Recycling Day and then disposed of as trash

** Items that should be evaluated for reuse prior to recycling

 **MANAGE ONLY**

Drop-off Grant Amount Available
\$ 10,000.00

Click [here](#) to download the Drop-off Eligible Expenses document.

Permanent Drop-off Center Enhancements

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses \$ 0.00

New Equipment & Supplies

New Construction

Please enter Labor & Staffing expenses in Labor & Staffing section below.

Permanent Drop-off Center Enhancement Expenses Subtotal

Estimated Revenue

Permanent Drop-off Center Enhancement Expenses

Negative values here will not carry forward to other sections.

Monthly or Quarterly Drop-off Events

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses

New Equipment & Supplies

User Coupon Incentives

Please enter Labor & Staffing expenses in Labor & Staffing section below.

Monthly or Quarterly Drop-off Events Expense Subtotal

Estimated Revenue

Monthly or Quarterly Drop-off Event Expenses

Negative values here will not carry forward to other sections.

Total Drop-off Grant Requested

General Enhancement Grant

The grant amount available for this section is calculated using \$1.00/household.

General Enhancement Grant Amount Available

Click [here](#) to download the General Enhancement Eligible Expenses document.

Park Recycling

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses

Recycling Containers

Recycling Bags

Please enter Labor & Staffing expenses in Labor & Staffing section below.

Park Recycling Expenses

Special Municipal Programs or Events - Please list any organics expenses in the organics section.

Complete ALL required fields below, if value is zero, enter "0.00".

Service Provider Expenses

Supplies & Containers

Please enter Labor & Staffing expenses in Labor & Staffing section below.

Special Municipal Program or Event Expenses Subtotal

Estimated Revenue

Special Municipal Program or Event Expenses *Negative values here will not carry forward to other sections.*

Special Curbside Recycling Collection

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses

Subsidy to Resident

Special Curbside Recycling Collection Expenses Subtotal

Estimated Revenue

Special Curbside Recycling Collection Expenses

\$ 0.00

Negative values here will not carry forward to other sections.

Multi-Family Recycling Outreach

Complete ALL required fields below, if value is zero, enter "0.00".

Supplies & Containers

\$ 0.00

Please enter Labor & Staffing expenses in Labor & Staffing section below.

Multi-Family Recycling Outreach Expenses

\$ 0.00

Promotion -- Enhancement Funding

Complete ALL required fields below, if value is zero, enter "0.00".

Printing

\$ 0.00

Postage

\$ 0.00

Advertising

\$ 0.00

Volunteer Incentives

\$ 0.00

Educational Entertainment

\$ 0.00

Promotion -- Enhancement Funding Expenses

\$ 0.00

Total General Enhancement Grant Requested

\$ 0.00

Organics Program Grant

The grant amount for this section is \$0.50/household if additional curbside or drop-off grant programs are not offered to residents or \$1.00/household if curbside or drop-off organics programs are offered to residents.

Does your municipality offer curbside or drop-off organics programs to your residents? *

Yes

No

Amount Available

\$ 3,010.00

Click [here](#) to download the Organics Eligible Expenses document.

Organics Program Expenses

Complete ALL required fields below, if value is zero, enter "0.00".

Collection Service Provider Expenses	\$ 2,300.00
Organics Equipment	\$ 0.00
Organics Only - Promotion	\$ 0.00

Please enter Labor & Staffing expenses in Labor & Staffing section below.

Organics Program Expenses Subtotal

\$ 2,300.00

Estimated Revenue *	0.00
---------------------	------

Organics Program Expenses

\$ 2,300.00	<i>Negative values here will not carry forward to other sections.</i>
-------------	---

Total ENHANCEMENT Funding Requested	\$ 12,646.35
Maximum Funding Available	\$ 41,070.00
<i>(Base plus Enhancement NOT including Supplemental)</i>	
Total Funding Requested	\$ 34,070.00
<i>(not including Staffing)</i>	
Funding Remaining	\$ 7,000.00
<i>(Total Requested minus Max Amount available)</i>	

Labor & Staffing (All Programs)

Salary and labor expenses must be directly related to recycling program operations and administration. These expenses may be funded up to 75% of funding allocation (not including supplemental funding). The final % and expense amount for salary and labor will be determined after Anoka County approves the submitted staffing and labor metric.

Upload 2025 Staffing Metric and Drop-off Calculator *

2025 Staffing Metric and Drop-off Calculator.xlsx

Upload a scanned pdf of recent promotion for your current curbside or drop-off opportunities. It can be from a brochure, newsletter or from your website, for how your special curbside collection program works, and/or what is accepted at your city or town offices (during business hours), spring recycling event, permanent drop-off centers or other drop-off events. *

2025 Recycling Grant Promotional Materials 05.22.24.pdf

Click [here](#) to download the Curbside Collection Eligible Expenses document.

 **MANAGE ONLY**

Admin only: The approved Labor and Staffing % from your 2024 Staffing Metric has been inserted to provide an estimate of typical Labor and Staffing costs for your community. In general, this percentage has not changed much over the last several years.

75 %

 MANAGE ONLY

Labor & Staffing Maximum Funds Available

\$ 30,802.50

General Program Administration

\$ 7,000.00

Program Implementation

\$ 0.00

Total Labor & Staffing Expenses Requested:

\$ 7,000.00

Supplemental Funding Request

Supplemental grant funding is currently available to help support municipal waste abatement programs and/or new program development. Supplemental funding, however, should not be depended on for long-term program sustainability. Before requesting supplemental additional grant program dollars, it is critical that your municipality is willing to support and sustain the services before implementation.

Please be aware that there is a limited amount of supplemental funding available for this section. If the County receives more funding requests than funds, the funds may be reduced or denied for a municipalities supplemental funding request. Grants will be evaluated based on which projects best help the County meet the State mandated goal of 75% by 2030.

The maximum supplemental grant available may be up to \$20,000.00 per municipality.

Supplemental Funding – may include:

- Collection service provider expenses for additional materials
- Additional expenses from construction and paving projects
- Large equipment purchases
- New program expenses

Do you need additional funds to grow existing waste abatement programs? *

Yes No

In the box below, please include the following information:

- Identify need for supplemental funding;
- Describe project scope and design;
- Describe how the project may benefit multiple municipalities or the County as a whole;
- Note key stakeholders participating in project activities, including project collaborators;
- Quantify and list expected outcomes, such as, new materials to be collected, projected amount to be collected, percentage increase of currently collected materials if supplemental grant funding is approved. *

Obtain yard waste bins from Walter's to have at City Hall for the Spring/Summer/Fall months for residents to use to dump yard waste. This was the plan for 2024, but due to the building remodel & space constraints we were unable to do so. This will help bring up our tonnage while providing another drop off service to our residents that we haven't had in the past.

Project Budget

List all project elements that require funding. Use the ADD button to add elements to the chart.

Project Element *	Expense *
Yard Waste containers for a seasonal drop-off at City Hall Spring-Fall	12,800.00
Drop-off expenses - coupon incentives	7,200.00

Total Supplemental Funding Requested

\$ 20,000.00

Summary of Funding Requested

Base Funding Requested

\$ 21,423.65

Enhancement Funding Requested

Drop-off Grant Requested

\$ 10,346.35

General Enhancement Grant Requested

\$ 0.00

Organics Program Grant Requested

\$ 2,300.00

Total Enhancement Funding Requested

\$ 12,646.35

Labor & Staffing Funding Requested

\$ 7,000.00

Supplemental Funding Requested

\$ 20,000.00

Total Funding Requested

61,070.00

Date: *

06/03/2024

Name: *

Haley Morrison

Title: *

Special Projects Coordinator

Total Funding Granted

 MANAGE ONLY

Base Funding Granted

21,423.65

 MANAGE ONLY

Drop-off Funding Granted

10,346.35

 MANAGE ONLY

General Enhancement Funding Granted

 MANAGE ONLY

Organics Program Funding Granted

2,300.00

 MANAGE ONLY

Labor & Staffing Funding Granted

7,000.00

 MANAGE ONLY

Supplemental Funding Granted

20,000.00

Total Funding Granted

\$ 61,070.00

 MANAGE ONLY

Office Use Only

Received By:

Sue Doll

Date:

06/03/2024

Manager Notes for Reporters:

Amounts needed to be adjusted to not exceed the Base + Enhancement + Labor and Staffing total of \$41,070.00 before \$20,000 in Supplemental Funding was selected.

Created: Apr 25, 2024 at 03:16 PM CDT

Robin Wodziak

Robin.wodziak@anokacountymn.gov

Last Updated: Jul 24, 2024 at 04:40 PM CDT

Sue Doll

Sue.doll@anokacountymn.gov

**ANOKA COUNTY HUMAN SERVICES
CONTRACTOR INFORMATION SHEET**

Please review the following information for accuracy and completeness, indicate any changes, sign and return to:

Angie Rodine
Anoka County Human Services
2100 3rd Ave, Suite 500
Anoka, MN 55303

LEGAL NAME FOR CONTRACTOR: Spring Lake Park, City of
(Legal name and name on Certificate of Insurance must be exactly the same in order for County Signatures to be obtained on the Contract.)

Doing Business As: Spring Lake Park, City of

Business/Corporate Address: 1301 81st Ave NE

Spring Lake Park, MN 55432

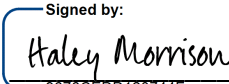
National Provider Identification (NPI) #: _____

Federal Tax Identification #: 41-6008845

NOTICE: Federal Business Tax ID/Social Security Number is needed for tax purposes as mandated by Section 1211 of the Tax Reform Act of 1976 and Minn. Stat 270.66. This information will be shared with the Minnesota Department of Revenue, the Minnesota Department of Human Services, the Internal Revenue Service, and the U.S. Department of Health, Education and Welfare for the purposes of administering the income tax, child support obligation and social security tax programs.

Individual who Contractor is designating to receive notice under the contract and to act as the responsible authority for data requests under the Minnesota government data practices act (Minn. Stat. Chap. 13):

Name: Haley Morrison Phone: 763-792-7240 Fax: 763-792-7257 Email: hmorrison@slpmn.org

Signature (Required):  **Date:** 10/22/2024
Signed by: Haley Morrison
9676CEDD120744F...

Insurance Agency: _____ **Name of Agent:** _____

Telephone Number of Insurance Agent: _____

Person Completing this Form:

Name: Haley Morrison Title: Special Projects Coordinator

Phone: 763-792-7240 Fax: 763-792-7257 Email: hmorrison@slpmn.org

Certificate Of Completion

Envelope Id: CB6E2DFC6CA741FAB8A49575DBCAB816

Status: Sent

Subject: City of Spring Lake Park SCORE Contract# C0011024

Source Envelope:

Document Pages: 46

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Angie Rodine

AutoNav: Enabled

Anoka County Government Center

Envelopeld Stamping: Enabled

2100 3rd Avenue

Time Zone: (UTC-06:00) Central Time (US & Canada)

Anoka, MN 55303

angela.rodine@anokacountymn.gov

IP Address: 156.98.106.233

Record Tracking

Status: Original

Holder: Angie Rodine

Location: DocuSign

10/22/2024 7:22:20 AM

angela.rodine@anokacountymn.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: HS-Public Health & Environmental Services

Location: DocuSign

Signer Events

Signature

Timestamp

Haley Morrison

hmorrison@slpmn.org

Security Level: Email, Account Authentication (None)

Signed by:

Haley Morrison

9676cEEDD120744F...

Sent: 10/22/2024 7:27:33 AM

Viewed: 10/22/2024 9:03:57 AM

Signed: 10/22/2024 9:08:41 AM

Signature Adoption: Pre-selected Style

Using IP Address: 96.67.183.241

Electronic Record and Signature Disclosure:

Accepted: 10/22/2024 9:03:57 AM

ID: 7868f450-8bff-45e6-8c7c-a2f1c8cd81a0

Company Name: Anoka County

Bob Nelson

rnelson@slpmn.org

Mayor

Security Level: Email, Account Authentication (None)

Signed by:

Bob Nelson

DE911A845513439...

Sent: 10/22/2024 9:08:43 AM

Viewed: 10/29/2024 7:35:51 AM

Signed: 10/29/2024 7:37:03 AM

Signature Adoption: Drawn on Device

Using IP Address: 73.94.234.98

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 10/29/2024 7:35:51 AM

ID: 4286789f-0e38-4654-bdf1-10403d40d404

Company Name: Anoka County

Daniel Buchholtz

DBuchholtz@slpmn.org

City Administrator, Clerk/Treasurer

City of Spring Lake Park

Security Level: Email, Account Authentication (None)

Sent: 10/29/2024 7:37:07 AM

Viewed: 10/31/2024 2:14:51 PM

Electronic Record and Signature Disclosure:

Accepted: 10/31/2024 2:14:51 PM

ID: 36a515da-358f-4ee2-b3a3-17aa09a661f8

Company Name: Anoka County

John Thames

john.thames@carsoncs.net

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
---------------	-----------	-----------

Accepted: 9/28/2023 11:45:32 AM
ID: a6d7f63e-3d1b-4e6f-96e5-6391e6e5b711
Company Name: Anoka County

Cindy Cesare

Cindy.Cesare@anokacountymn.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 10/30/2024 10:43:27 AM
ID: 5cc36bf1-d587-418c-a579-687df6a2fea9
Company Name: Anoka County

Jim Dickinson

Jim.Dickinson@anokacountymn.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 9/18/2024 11:28:17 AM
ID: bc9ccb33-25fc-44c4-b097-01e5af457ee6
Company Name: Anoka County

Kurt Deile

Kurt.Deile@anokacountymn.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 2/2/2023 10:41:39 AM
ID: d9e5e25e-2da7-4076-90b4-c0aef4e53110
Company Name: Anoka County

In Person Signer Events	Signature	Timestamp
-------------------------	-----------	-----------

Editor Delivery Events	Status	Timestamp
------------------------	--------	-----------

Angie Rodine

angela.rodine@anokacountymn.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 1/8/2021 1:44:58 PM
ID: 6e2d50ad-740c-4672-beb3-aa4bab51e013
Company Name: Anoka County

Agent Delivery Events	Status	Timestamp
-----------------------	--------	-----------

Intermediary Delivery Events	Status	Timestamp
------------------------------	--------	-----------

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Jill Rykhus

Jill.Rykhus@anokacountymn.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jill Rykhus

Jill.Rykhus@anokacountymn.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Carbon Copy Events	Status	Timestamp
---------------------------	---------------	------------------

Not Offered via DocuSign

Glenna Anderson

Glenna.Anderson@anokacountymn.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Robin Wodziak

Robin.Wodziak@anokacountymn.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Witness Events	Signature	Timestamp
-----------------------	------------------	------------------

Notary Events	Signature	Timestamp
----------------------	------------------	------------------

Envelope Summary Events	Status	Timestamps
--------------------------------	---------------	-------------------

Envelope Sent

Hashed/Encrypted

10/22/2024 7:27:33 AM

Payment Events	Status	Timestamps
-----------------------	---------------	-------------------

Electronic Record and Signature Disclosure		
---	--	--

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

The following information constitutes Anoka County's (we, us or Company) written notices or disclosures relating to your use of DocuSign in relation to Anoka County's license. Described below are the terms and conditions for providing notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (30 days) after the documents are first sent to you. At any time, if you request paper copies of any documents, you may be charged a fee. You may request paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices, disclosures and documents from us electronically, you may change your mind and tell us that going forward you want to receive documents only in paper format. Please note, processing time will be slowed down dramatically as we will be required to print and send the document through the mail and await your return of the documents. The process to change the method of receipt is described below.

All notices and disclosures will be sent to you electronically

Upon your acceptance to receive electronic notifications, all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you will be provided electronically through the DocuSign system. All of the required documents will be provided to you at the address that you have given us.

How to contact Anoka County:

You may change your preferred method of contact whether electronically, or paper copies, or change your email address. You may also request paper copies of certain information from us, or withdraw your prior consent to receive documents. Please use the contact information below for your request and in the body of your correspondence, identify your desired action. If you are

changing an email address, please include your prior email address as well as your new address. If you no longer wish to receive future documents in electronic format, please include that request in the body of your email.

Email: helpdesk@co.anoka.mn.us
Phone: (763) 324-4110
Address: Anoka County Government Center
Attn: Information Technology, #300
2100 3rd Avenue
Anoka, MN 55303

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

ACKNOWLEDGEMENT

To confirm your access to the electronic notices and disclosures, which will be similar to other electronic notices and disclosures that we may provide to you, please acknowledge that you have read this ERSD by selecting the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Anoka County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Anoka County during the course of your relationship with Anoka County.

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

November 18, 2024

Mechanical Contractors

MN Heating and Cooling, LLC.

WJW Company dba Twin City Heating, Air and Electric



Police Report

October 2024

Submitted for Council Meeting November 18, 2024

The Spring Lake Park Police Department responded to six-hundred ninety-eight calls for service in October 2024. This is compared to responding to seven-hundred and fifty-five calls for service in October of 2023.

Investigator Bennek reports handling forty-six cases for the month of October 2024. Forty-three of those cases were felonies and three were misdemeanor cases. Investigator Bennek also continues to monitor five forfeiture cases with one forfeiture case being closed out in October 2024. For further details see Investigator Bennek's attached report.

School Resource Officer Imig reports handling fifteen calls for service at our local schools, along with conducting ten student contacts, twenty-four escorts, and fifteen follow-up investigations into school-related issues. Officer Imig reported attending several staff meetings throughout the month of October, see Officer Imig attached report

The Spring Lake Park Police Department Administrative Office Staff has continued to remain busy with their daily duties. We are grateful for all of their hard work in keeping the front office running at a high level.

The month of October 2024 has been a busy month for myself with the daily operations of the police department, continued remodel items, meetings and trainings:

- Department head meeting
- Pulmonary, hearing and mask fit testing
- Anoka County JLEC Governance Committee meeting
- Anoka County JLEC meeting
- Building remodel camera and door meeting with JSB
- Onboarding Officer Gulbranson
- Conducting interviews for additional officer

This will conclude the police department report for October 2024.



Investigator

Tony Bennek

Spring Lake Park Police Department

Monthly Report

October 2024

Total Case Load

Case Load by Level of Offense: 46

Felony	43
Gross Misdemeanor	0
Misdemeanor	3

Case Dispositions:

County Attorney	43
Juvenile County Attorney	0
City Attorney	3
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	5
Forfeitures Closed	1

Spring Lake Park Police/ School Resource Office Report

October 2024

Incidents by School Location	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	15	10	24	15
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related				
Miscellaneous Locations				
Totals:	15	10	24	15

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	
Students charged with Assault or Disorderly Conduct	4
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	11

Parks and Recreation Department

October 2024 Report

Recreation Programs offered during the month

- Spark School of Music: Intro to Music (Ages 6-13)
 - Spark School of Music: Rock Band Class (Ages 12-17)
 - Art Classes: Mandala Rock Painting
 - Spark School of Music: Rock Band Class (Ages 6-12)
 - Kidlets (Ages 2-3)
 - Mommy & Me (Ages 0-2 w/ parent/adult)
 - QC Dance - Weekly Classes
 - Kidance - (Ages 4-5)
 - FREE Class - Medicare 101
 - Dancing Kids (Ages 6-8)
 - Dancing Tweens (Ages 9-11)
 - Zumba - Session I (Ages 18+)
 - Book Club
 - VIRTUAL - How to use Venmo Safely
 - Yoga - October Session (Ages 18+)
 - Art Classes: Day Painting - Fall Leaves
 - Jeff Sandino Cooking Class - Asian Favorites
 - RevSports Basketball - Fall Session I (Ages 3-9)
 - RevSports Basketball - PreStars (Ages 3-5)
 - RevSports Basketball - KinderStars (Ages 4-6)
 - RevSports Basketball - MightyStars (Ages 6-9)
 - DAY TRIP: Osceola Fall Train
 - Art Classes: Paint with Me - "Spooky Friends"
 - Art Classes: Mixed Media Wood pumpkins, glass and resin
 - Virtual Cooking Class: Soups for Fall and Winter
 - Getting Started with Libby: October
 - Adult Pickleball Ladder Leagues - Fall (Ages 18+)
 - Pickleball Ladder League - Ages 20-40
 - Virtual Cooking Class: Churros & Handmade Corn Tortilla Taco
 - Dungeons & Dragons: Miniature Monster Painting (Ages 10+)
 - Pickleball Ladder League - All Ages
 - MEA BREAK - Twin Cities Harvest Festival & Maze (Ages 6-12)
 - North Metro Bean Bag Toss League - Fall Season (Ages 18+)
 - VIRTUAL: How to Start a Business
 - VIRTUAL: Virtual Assistance
 - MEA BREAK - Zero Gravity & Pumpkin Carving (Ages 6-12)
 - Pickleball Live Play Coaching (Ages 18+)
 - Virtual Cooking Class: Mediterranean Chicken Gyro Meal
 - VIRTUAL - Level Up Your Genealogy
 - DAY TRIP: Over the River & Through the Woods
 - Virtual Cooking Class: Family Fright Night - Ghoulish Fun!
 - QC Dance - One Day Dance Camp Offerings
 - Trick or Treat Dance Party (Ages 3-6)
 - Family Fall Fest
-

Parks and Recreation Monthly Report

- Family Hayride at Bunker Park Stable - Fall Fest Event
 - Mature Drivers - 4 Hour - Oct 30 - In person
 - Mature Driver - 4 Hour - Oct 30 - In person
-

Total of 421 registered participants

Fall Fest: thank you to Commissioners Erik Olsen & Ryan McLaughlin, Council Members Lisa Dircks & Ken Wendling and the Recreation Staff for attending and running activities for 95 families.

Parks

- Rental Reservations Form for rentals now available online: <https://slprec.org/parksrec/page/facility-use-permit-application>.
- Able Park Activities Building rented out had 7 reservations.
- Able Park Activities Building - carpet cleaned on Oct 22.
- Outside water turned off during October. Lakeside Beach House, Community Gardens and water fountain at Able Park.
- Special Thank you to Sandy Tykeson for volunteering her time to tend to the flower gardens at Able Park
- Community gardens are cleaned out by the end of October.
- Terrace Park Playground – equipment was removed by Public Works and ground prep completed. Began pouring border November 8
- Spring Lake aeration notice will go in the December Life newspaper

Tower Days -

- 2025 Planning Meeting will meet again on November 26, 6:30pm Able Park Building
- The Band *Good for Gary* has been booked for Saturday evening and *Free & Easy* for Sunday evening
- Forms updated on website. Getting inquiries from sponsors.

Parks & Recreation Commission

- The Commission next meeting will be in December due to Election Night in November.
- Commission discussed during October meeting Fall Fest and who could volunteer.
- Commissioners volunteered at Fall Fest held on Saturday, October 26th.

Department Activity

- Staff are busy with day to day operations, program planning, program registrations, facility reservations, room set ups and attending programs.
- Staff are finalizing winter catalog that will be mailed to citizens in December.
- Anne Scanlon attended SLP Community Education Advisory Council meeting
- Wesley Goldberg attended an Advisory Mtg for Spring Lake Park Pathways Programs at the High School
- Director Okey attended the following meetings and events during the month:
 - City Council
 - Anoka County Adaptive Program Meeting
 - Construction meetings on City Hall
 - Staff meetings
 - Department Head Meeting

Upcoming Park and Recreation Activities

[Art Classes: Day Painting - Candle Glow](#)

[Art Classes: Mixed Media Glass tree with lights](#)

[Art Classes: Mixed Media Tomato Cage Gnome or Sant](#)

[DAY TRIP: 1940's Holiday Radio Show](#)

[DAY TRIP: Bells Will Be Ringin' Sidekick Theatre](#)

[DAY TRIP: White Christmas - Chanhassen Dinner Theatre](#)

[Dungeons & Dragons: Tabletop Gaming \(Ages 10+\)](#)

[Jeff Sandino Cooking Class - Tantalizing Thai Cuisine](#)

[Make and Take: Cookies & Treats](#)

[VIRTUAL - How to Use Uber](#)

[VIRTUAL - Level Up Your Genealogy 2: Boot Camp](#)

[VIRTUAL -Genealogy Methods: Research Skills via Case Studies](#)

[Yoga - December Session \(Ages 18+\)](#)

SPRING LAKE PARK - PARKS & RECREATION



Winter Break Outings

All outings are for children ages 6 - 12

Please pack an allergy-free bag lunch & weather-appropriate clothing.

These programs are in partnership between the Spring Lake Park & New Brighton Parks & Recreation Departments. Unless specified otherwise, participants will be transported to and spend the non-field trip portion of the day at the New Brighton Community Center (NBCC).

Outing/Activity	Date	Time	Drop off/ Pick Up	Fee	Deadline
All About Sports	Mon, Dec 23	8:00am- 5:00pm	NBCC	\$54	Dec 16
Maple Grove Pool & Maple Maze Indoor Playground	Thu, Dec 26	8:00am- 5:00pm	Able Park	\$54	Dec 19
Eagles Nest & Edible Activities	Fri, Dec 27	8:00am- 5:00pm	Able Park	\$54	Dec 20
Sledding & Hot Chocolate	Mon, Dec 30	8:00am- 5:00pm	Able Park	\$54	Dec 23
Movie Party & Popcorn Bar	Tue, Dec 31	8:00am- 12:00pm	Able Park	\$30	Dec 24

Family Events



Snow Day at Able Park



Bring the whole family for a fun and enjoyable afternoon of ice skating at Able Park! Join us by the campfire to enjoy music, hot chocolate, s'mores, and other fun activities.

Snowshoes will be available for families to use throughout the park!



Saturday, Jan 25
Able Park
1:30 - 3:30pm | Free



Parent/Grandparent + Child Sweetheart Dance



Families are invited to join us for a magical evening of dancing, crafts, snacks, and quality time spent together. Children will receive a take home "swag" bag with goodies! Snacks and refreshments included.

Hosted by

SLP Parks & Rec
 Lions Club
 Spring Lake Park Schools

Thursday, Feb 13
SLP High School - Kenneth Hall
**5:30 - 7:30pm | \$7/pair - \$3.50 for each
 additional participant**

Fall 2024 - Winter 2025 Youth Programs

Dungeons & Dragons Classes (Ages 10+)

D&D is a tabletop roleplaying game that teaches players skills such as creative thinking, group problem solving, & building social connections.



Tabletop Gaming
Wed, Dec 11 or Jan 22
Miniature Monster Painting
Wed, Feb 19

\$36/class

Location
Badwolf Adventure Studio

Red Cross Babysitters Course (Ages 10 - 17)

Students learn essential babysitting skills, such as basic first aid, child development, supervision, accident prevention, emergency



Program Date
Jan 4

\$58/participant

Location
Able Park Building

Music Together (Ages 0-5)

Sing, laugh, move and learn along with child. Our goal is to make the world a better place by making it more musical.



Free Demo
Mon, Dec 9

Mon, Jan 6 - Mar 10
Times & Prices vary,
see online

Location
New Brighton Community Center

QC Dance Classes

QC Dance offers dance programs and theme-based movement parties for kids of all ages.



6-week classes
Session I
Wed, Jan 15 - Feb 19
Session II
Wed, Feb 26 - Apr 9

Times & Prices vary,
see online

Location
QC Dance Studio

Basketball Clinic (Ages 4 - 10)

This is the perfect place for young athletes to develop their talents, boost their confidence, and have a blast! With fun drills, exciting games, and team-building activities, your child will love every minute on the court!

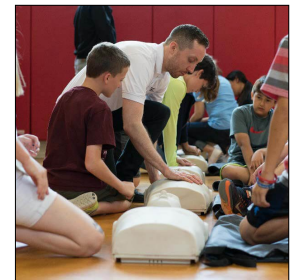


Sat, Feb 8 - Mar 8
Times & Prices vary,
see online

Location
Mounds View Community Center

CPR & First Aid Class (Ages 10+)

Designed for youth and adults alike, gain lifesaving skills in CPR, first aid, and emergency response in this one-day course, building confidence to handle health emergencies and ensure safety for all ages.



Sat, Feb 15
\$55/participant

Location
Mounds View Community Center

Youth Sports Classes (Ages 3-9)

RevSports classes focus on teaching basic sport skills through age-appropriate warm-ups, progressive activities, & scrimmages.



Volleyball
Multi-Sport Sampler
Speed & Conditioning

Dates & Times vary, see online
\$67/session

Location
Mounds View Community Center

Spark Music Classes (Ages 6 - 17)

Your child will learn basic music skills through interactive lessons and activities, nurturing their talent and love for music.



Intro to Music
Rock Band Classes
Group Instrument Classes

Dates, Times, & Prices vary, see online

Location
Spark School of Music

Find more information and register, visit www.slprec.org or call us at 763-792-7201.



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: November 14, 2024

Subject: Public Hearing – Certify Delinquent Utility Bills, Escrow Accounts and Administrative Citations

City staff has assembled an assessment roll of outstanding delinquent utility bills, escrow accounts and administrative citations for review and approval by the City Council.

The proposed assessment roll is \$103,491.18. Of that total, \$67,416.18 is related to outstanding utility bills and \$20,200 is related to unpaid Administrative Offense citations. The City's fee schedule calls for a \$125.00 administrative service charge to be levied against each property certified, resulting in \$15,875.00 in service fees.

A public hearing on the assessment roll has been scheduled for Monday, November 18, 2024 at 7:00pm (or as soon thereafter). Notices were sent to the affected property owners. A public hearing notice was also published in the Blaine/SLP Life on November 1, 2024. The public hearing provides an opportunity for the City Council to review any objections or concerns from the property owners regarding their unpaid balances. After consideration, the City Council may decide to adjust, reduce or certify the full amount of these charges.

As of the City Council agenda deadline, staff has received one objection to the assessments. That objection, and a staff response, is included with the packet.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

RESOLUTION NO. 2024-65

RESOLUTION CERTIFYING DELINQUENT ACCOUNTS

WHEREAS, the City Council of the City of Spring Lake Park, Minnesota, by Chapter 3.20.010(F)(2) of the Municipal Code of the City of Spring Lake Park, has provided that the uncollected citations shall become a lien against the property and be certified against the property for collection in the same manner as taxes; and

WHEREAS, the City Council of the City of Spring Lake Park, Minnesota, by Chapter 5.04.040(C) of the Municipal Code of the City of Spring Lake Park, has provided that the uncollected utility charges of water and sewer furnished to its customers shall become a lien against the property and be certified annually for the collection of said billings.

NOW THEREFORE BE IT RESOLVED, that the uncollected administrative offense citations, service and/or utility bills listed in Exhibit A are deemed to be delinquent and are hereby determined to be liens against the real estate referred to herein, and that the same shall and is hereby certified to the County Auditor pursuant to Minnesota Statute 444.075(3) and Minnesota Statute 429.101 for the collection of said citation, service or utility charges along with taxes against property as other taxes are collected.

The foregoing resolution was moved for adoption by .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 18th day of November 2024.

Robert Nelson, Mayor

ATTEST:

Daniel Buchholtz, City Administrator

State of Minnesota)
Counties of Anoka and Ramsey) ss
City of Spring Lake Park)

I, Daniel Buchholtz, duly appointed and qualified City Clerk in and for the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, do hereby Certify that the foregoing is a true and correct copy of Resolution No. 2024-65, A Resolution Certifying Delinquent Accounts, adopted by the Spring Lake Park City Council at their regular meeting on the 18th day of November 2024.

(SEAL)

Daniel Buchholtz, Administrator, Clerk/Treasurer

Dated: _____

Exhibit A
Delinquent Accounts

Exhibit A - Resolution 2024-65

RAMSEY COUNTY

PROPERTY PIN	UTILITY FUND #NONE	SERVICE FUND #NONE	ADMIN FEE FUND #NONE	TOTAL
06-30-23-32-0001	\$4,417.20		\$125.00	\$4,542.20
06-30-23-31-0218	\$303.03		\$125.00	\$428.03
06-30-23-32-0039	\$649.64		\$125.00	\$774.64
06-30-23-32-0013	\$371.61		\$125.00	\$496.61
06-30-23-32-0008	\$767.91		\$125.00	\$892.91
06.30.23.32.0041	\$495.39		\$125.00	\$620.39

ANOKA COUNTY

PROPERTY PIN	UTILITY FUND #85856	SERVICE FUND #85859	ADMIN FEE FUND #85857	TOTAL
02-30-24-44-0112	\$166.50		\$125.00	\$291.50
02-30-24-44-0111	\$105.41		\$125.00	\$230.41
02-30-24-44-0093		\$50.00	\$125.00	\$175.00
02-30-24-44-0001	\$307.70		\$125.00	\$432.70
02-30-24-43-0119	\$140.49		\$125.00	\$265.49
02-30-24-43-0103	\$215.94		\$125.00	\$340.94
02-30-24-43-0090	\$144.41		\$125.00	\$269.41
02-30-24-43-0068	\$148.86		\$125.00	\$273.86
02-30-24-43-0052	\$171.14		\$125.00	\$296.14
02-30-24-43-0031	\$148.86		\$125.00	\$273.86
02-30-24-43-0028	\$192.96		\$125.00	\$317.96
02-30-24-43-0020	\$984.69		\$125.00	\$1,109.69
02-30-24-42-0116	\$540.51		\$125.00	\$665.51
02-30-24-42-0114		\$850.00	\$125.00	\$975.00
02-30-24-42-0073	\$952.03		\$125.00	\$1,077.03
02-30-24-42-0057	\$754.94		\$125.00	\$879.94
02-30-24-42-0026	\$207.87		\$125.00	\$332.87
02-30-24-42-0008	\$914.51		\$125.00	\$1,039.51
02-30-24-42-0002		\$50.00	\$125.00	\$175.00
02-30-24-41-0117	\$327.29		\$125.00	\$452.29
02-30-24-41-0107		\$1,050.00	\$125.00	\$1,175.00
02-30-24-41-0089	\$158.60		\$125.00	\$283.60
02-30-24-41-0037	\$242.81		\$125.00	\$367.81
02-30-24-41-0023	\$257.71		\$125.00	\$382.71
02-30-24-31-0085	\$346.46		\$125.00	\$471.46
02-30-24-31-0077	\$151.08	\$50.00	\$125.00	\$326.08
02-30-24-31-0071	\$292.41		\$125.00	\$417.41
02-30-24-31-0053	\$765.14		\$125.00	\$890.14
02-30-24-31-0046	\$741.55		\$125.00	\$866.55
02-30-24-31-0039		\$50.00	\$125.00	\$175.00
02-30-24-31-0035	\$156.09		\$125.00	\$281.09
02-30-24-31-0021	\$311.72		\$125.00	\$436.72
02-30-24-31-0017	\$351.37		\$125.00	\$476.37
02-30-24-24-0083	\$380.12		\$125.00	\$505.12
02-30-24-24-0073	\$367.03		\$125.00	\$492.03
02-30-24-24-0063	\$173.65		\$125.00	\$298.65

02-30-24-24-0020	\$802.27		\$125.00	\$927.27
02-30-24-24-0018		\$1,050.00	\$125.00	\$1,175.00
02-30-24-24-0016	\$437.49		\$125.00	\$562.49
02-30-24-21-0100		\$800.00	\$125.00	\$925.00
02-30-24-21-0098	\$2,762.44		\$125.00	\$2,887.44
02-30-24-21-0067	\$565.12		\$125.00	\$690.12
02-30-24-21-0064	\$234.24		\$125.00	\$359.24
02-30-24-21-0048	\$2,457.44	\$100.00	\$125.00	\$2,682.44
02-30-24-14-0098	\$1,014.74	\$1,050.00	\$125.00	\$2,189.74
02-30-24-14-0097	\$851.44	\$1,750.00	\$125.00	\$2,726.44
02-30-24-14-0096	\$416.22		\$125.00	\$541.22
02-30-24-14-0093	\$175.00	\$850.00	\$125.00	\$1,150.00
02-30-24-14-0081	\$287.04		\$125.00	\$412.04
02-30-24-14-0077	\$173.65		\$125.00	\$298.65
02-30-24-14-0074	\$1,376.45		\$125.00	\$1,501.45
02-30-24-14-0063	\$749.43		\$125.00	\$874.43
02-30-24-14-0047	\$255.57		\$125.00	\$380.57
02-30-24-14-0042	\$498.12		\$125.00	\$623.12
02-30-24-14-0036	\$718.47		\$125.00	\$843.47
02-30-24-14-0033	\$782.18		\$125.00	\$907.18
02-30-24-14-0027	\$857.07		\$125.00	\$982.07
02-30-24-13-0073	\$192.96	\$150.00	\$125.00	\$467.96
02-30-24-13-0072		\$2,300.00	\$125.00	\$2,425.00
02-30-24-13-0070	\$415.63		\$125.00	\$540.63
02-30-24-13-0056	\$319.77		\$125.00	\$444.77
02-30-24-13-0053	\$518.05		\$125.00	\$643.05
02-30-24-13-0049	\$153.75		\$125.00	\$278.75
02-30-24-12-0152		\$200.00	\$125.00	\$325.00
02-30-24-12-0150	\$91.06		\$125.00	\$216.06
02-30-24-12-0100	\$156.09		\$125.00	\$281.09
02-30-24-12-0096	\$887.93		\$125.00	\$1,012.93
02-30-24-12-0087	\$212.70		\$125.00	\$337.70
02-30-24-12-0079	\$177.51		\$125.00	\$302.51
02-30-24-12-0013	\$293.93		\$125.00	\$418.93
02-30-24-11-0179		\$100.00	\$125.00	\$225.00
02-30-24-11-0159	\$452.08		\$125.00	\$577.08
02-30-24-11-0153	\$811.62		\$125.00	\$936.62
02-30-24-11-0141	\$185.23		\$125.00	\$310.23
02-30-24-11-0122		\$100.00	\$125.00	\$225.00
02-30-24-11-0109	\$727.18	\$950.00	\$125.00	\$1,802.18
02-30-24-11-0100	\$139.97		\$125.00	\$264.97
02-30-24-11-0098	\$153.59		\$125.00	\$278.59
02-30-24-11-0035	\$865.12	\$700.00	\$125.00	\$1,690.12
02-30-24-11-0029		\$3,100.00	\$125.00	\$3,225.00
02-30-24-11-0026		\$100.00	\$125.00	\$225.00
01-30-24-43-0037	\$730.20		\$125.00	\$855.20
01-30-24-43-0031	\$975.42		\$125.00	\$1,100.42
01-30-24-43-0019	\$895.90		\$125.00	\$1,020.90
01-30-24-42-0083	\$554.81		\$125.00	\$679.81
01-30-24-42-0044	\$800.14	\$150.00	\$125.00	\$1,075.14
01-30-24-42-0043	\$351.55	\$50.00	\$125.00	\$526.55
01-30-24-42-0042	\$807.22		\$125.00	\$932.22
01-30-24-41-0131	\$163.62		\$125.00	\$288.62

01-30-24-41-0013		\$100.00	\$125.00	\$225.00
01-30-24-34-0097		\$300.00	\$125.00	\$425.00
01-30-24-33-0114	\$895.95		\$125.00	\$1,020.95
01-30-24-33-0058	\$156.09		\$125.00	\$281.09
01-30-24-33-0028	\$823.08		\$125.00	\$948.08
01-30-24-33-0011	\$196.82		\$125.00	\$321.82
01-30-24-33-0006	\$1,081.19		\$125.00	\$1,206.19
01-30-24-31-0047		\$500.00	\$125.00	\$625.00
01-30-24-31-0017	\$530.23		\$125.00	\$655.23
01-30-24-31-0016		\$100.00	\$125.00	\$225.00
01-30-24-23-0100	\$412.93		\$125.00	\$537.93
01-30-24-23-0074	\$498.66		\$125.00	\$623.66
01-30-24-23-0044		\$450.00	\$125.00	\$575.00
01-30-24-23-0034	\$359.09		\$125.00	\$484.09
01-30-24-23-0030	\$6,578.39	\$850.00	\$125.00	\$7,553.39
01-30-24-23-0028	\$444.37		\$125.00	\$569.37
01-30-24-22-0153		\$300.00	\$125.00	\$425.00
01-30-24-22-0130	\$1,619.86		\$125.00	\$1,744.86
01-30-24-22-0085	\$697.23		\$125.00	\$822.23
01-30-24-21-0017	\$291.25		\$125.00	\$416.25
01-30-24-21-0015	\$330.80		\$125.00	\$455.80
01-30-24-14-0001	\$735.06	\$400.00	\$125.00	\$1,260.06
01-30-24-13-0035	\$661.92		\$125.00	\$786.92
01-30-24-13-0035	\$38.18		\$125.00	\$163.18
01-30-24-12-0082	\$587.32		\$125.00	\$712.32
01-30-24-12-0081	\$3,584.70	\$1,500.00	\$125.00	\$5,209.70
01-30-24-12-0065	\$116.12		\$125.00	\$241.12
01-30-24-12-0038	\$32.71		\$125.00	\$157.71
01-30-24-12-0012	\$624.12		\$125.00	\$749.12
01-30-24-11-0075	\$399.21		\$125.00	\$524.21
01-30-21-11-0032		\$100.00	\$125.00	\$225.00
01-30-24-11-0008	\$148.86		\$125.00	\$273.86
TOTAL	<u>\$67,416.18</u>	<u>\$20,200.00</u>	<u>\$15,875.00</u>	<u>\$103,491.18</u>

Kristin A. Winter
626 83rd Avenue Northeast
Spring Lake Park, MN 55432

kristin@theaviatrix.com

707-477-4727

November 13, 2024

VIA EMAIL

City Council
City of Spring Lake Park

**RE: OPPOSITION TO PROPOSED ASSESSMENT/ADMINISTRATIVE
CITATION 2024-0305**

Background

I am the owner and sole occupant of the home located at 626 83rd Ave NE in the city of Spring Lake Park. I am 66 years old and suffer from chronic back pain and Plantar Fasciitis. As the summer progressed, it became clear to me that I needed assistance in maintaining my yard. I began a frustrating search for a company or individual(s) whom I could hire to provide the needed services. I was several weeks into that process when I received a note on the door claiming I was in violation of several codes. In less than a week, I received the letter and citation dated 8/5/2024. A couple of weeks later, I was finally able to hire a contractor to clean up the yard. The cost was \$2,500. It was not my intent to let the grass grow as long as it did, but as I was unable to do it myself, I had to hire the work done, which took some time.

Recently, I received notice of the City of Spring Lake Park's intent to assess my property and by extension myself, for the fines purportedly assessed by the above referenced citation which cited three separate violations. I had assumed since the yard got cleaned up that the matter had been resolved, until I received the notice of assessment. These citations are infirm, both legally and factually, and hence any assessment predicated thereon are also without legal basis.

Due Process Violation

By this proposed finding of violation and assessment, my due process rights were violated by the failure to give the notice required by SLPC §9.20.020(G)(2) which requires that notice be given by personal service by a law enforcement officer or by certified mail and by the lack of opportunity to resolve the issue, which I was working towards. Notice of the violation was left at the front door, which does not meet the

notice requirement. For this reason, the matter must be dismissed and any assessments quashed.

Even had proper notice been given, the letter that accompanied the Administrative Citation stated that the inspection occurred on 8/2/2024 and the citation was issued on 8/5/2024, with no period given to cure the alleged violations.

Violation of MSFC 505.1

This alleged violation is factually and legally deficient and violates due process rights as stated above.

The citation claims that my home is in violation of this provision because the house numbers are not at least 12" in height and not "plainly visible". This is nonsense for two reasons. MSFC 505.1 only requires letters to be at least 4" high, not 12". The numbers on my house are in excess of 4" high. The citation further misstates the law when it states that the numbers must be "plainly visible". The statute requires that they be "plainly legible and visible". They are also plainly legible and visible from the street, and always have been. The statute does not define "plainly legible and visible from the street", but any reasonable interpretation as well as accepted practice, allows for trees and other vegetation to perhaps obscure the number from one particular narrow vantage point on the street, as long as any vehicle advancing slowing down the street will be able to identify the dwelling. In my five years of living in Spring Lake Park, I have noted that it is common that dwellings have trees in the front yard.

The noted inspectors comment was that shrubs and an overgrown limb blocked viewing the numbers. This is factually inaccurate and hopelessly vague. There are no shrubs blocking the numbers and there never has been. I have looked to find any legal or common definition of the "overgrown limb", without success. The largest tree in the front yard is a maple. While I am not a horticulturist, the tree appears to have the normal number of leaves on the limbs for the time of year at issue. Those leaves might well have blocked the view of the number from some angles, as did the trunk of the tree. However, no one driving down the street would have any difficulty reading the numbers, which is the point of a fire code.

This violation notice provides insufficient warning as to what the specifics of the alleged deficiency was, such that it could be remediated with confidence of compliance. I also incorporate my points about due process with respect to this allegation.

The other two alleged violations deal with public nuisance. Nothing alleged remotely arises to the level of public nuisance, so attempting to allege these two violations are prima facie invalid.

An information brief for the Minnesota House of Representatives, dated July 2015. generally sums up the what constitutes a *public nuisance*.

A “public nuisance” is an activity (or a failure to act in some cases) that unreasonably interferes or obstructs a right that is conferred on the general public, such as the enjoyment of a public park or other public space. A public nuisance may also exist where there is a condition that is dangerous generally to members of the public (such as a health hazard) or is in some way offensive to accepted community standards (such as loud music late at night).

<https://www.google.com/url?sa=t&source=web&rct=j&opi=89978449&url=https://www.house.mn.gov/hrd/pubs/nuislaws.pdf&ved=2ahUKEwjY5Zeh5tqJAxWfhIkEHcZOFwwQFnoECB4QAQ&usg=AOvVaw0R0yxIVeEjSvxUDeUQiBDL>

Further, to the degree that the law holds that intent is an element of the offense, it never was my intent to let the grass get that long. I was working to contract for the work to be done, but finding help can be difficult these days as it was for me.

Alleged Violation of SLPC §9.20.020(B)(9)

The citation specifies an alleged violation of the above code. This code section is titled “Public Nuisances Health, Safety, Comfort, Or Repose.” Nothing in my yard has affected health, safety, comfort, or repose. But further, §(B)(9) provides that: “All noxious weeds, tall grasses defined as anything over eight inches in height, and other rank growths upon public or private property . . .” The notice of violation fails to allege that there were any noxious or rank growth in the yard. The grass was longer than optimal but not over 8” and there were some weeds of the types common to this area. As there were no grasses over 8” and no noxious weeds, there is no violation of this section.

I also here incorporate my above points regarding violations of my due process rights with respect to required notice, clarity of the violations, and the lack of opportunity to cure.

Alleged Violation of SLPC §9.20.020(D)(10)

The citation specifies an alleged violation of the above code. This code section is titled “Public Nuisances Affecting Peace and Safety. That section addresses: “The piling, storing, or keeping of old machinery, wrecked or junked vehicles, and other junk or debris”. The notice of violation only lists “debris in the front yard setback”. No specifics were given. Other than leaves and weeds, there was no debris in the front yard that I could see. Clearly there was no old machinery, wrecked or junked vehicles, or other junk, so if it is to be claimed that there is a some grave danger to public safety, some better description that debris would seem to have been an obvious requirement of such a violation. It is not clear to me even now, what the inspector thought was debris in the front yard, sufficient to create a public nuisance.

I also here incorporate my above points regarding violations of my due process rights with respect to required notice, clarity of the violations, and the lack of opportunity to cure.

Summation

As proper notice was never given as required by ordinance and my right of due process, this assessment must be set aside and the alleged violations expunged.

As set forth above, at no time was it unreasonably difficult to read the number on the house and it met the requirements of MSFC 505.1. It was visible, plainly legible, and met the height requirements.

It is a gross over-reach that the city has attempted to apply a public nuisance ordinance rather than the weed ordinance contained in SLPC §9.20.030. However, even that would be unavailing as it has the same notification requirement of personal service or certified mail, neither of which was utilized.

At this point, I trust that charity for an old lady of limited physical abilities and the common sense that the City has already expended more effort than \$200 of fines would justify will lead the council to dismiss the alleged violations and the proposed assessments.

Very Sincerely,

A handwritten signature in black ink that reads "Kristin A. Winter". The signature is written in a cursive, flowing style.

Kristin A. Winter



City of Spring Lake Park
Code Enforcement Division
1301 Eighty First Avenue Northeast
Spring Lake Park, Minnesota 55432
(763) 783-6491 Fax: (763) 792-7257

MEMORANDUM

TO: Spring Lake Park City Council
FROM: Jeff Baker, Building Official
RE: 626 83rd Ave Opposition to Property Assessment.
DATE: November 14, 2024

Council,

A resident of the City of Spring Lake Park, Kristin A. Winter, residing at 626 83rd Ave NE, has filed an appeal and expressed opposition to the proposed assessment and administrative citation issued in her case. The appeal documentation is included in the agenda packet for review. Below, you will find Code Enforcement's findings of fact related to this matter.

Inspector Morris received a complaint regarding long grass and junk/debris on the property on July 24th or 25th, 2024. Upon visiting the property to follow up on the complaint, Inspector Morris initially drove passed the property due to poorly visible address numbers. Attached to this memo are photos of the initial compliance notice posted on the front door, along with documentation of the specific violations cited by Code Enforcement.

The initial compliance notice was posted on the front door on July 25, 2024, with a re-inspection date set for August 1, 2024. However, the follow-up inspection did not occur until August 2, 2024, effectively allowing the resident more than seven days to address the violations. When the violations were not corrected, an Administrative Citation was issued and mailed on August 5, 2024. It was only after receiving the administrative citation that the resident contacted Inspector Morris, at which point he began working with the property owner to achieve compliance. Inspector Morris conducted follow-up inspections on August 19th, August 22nd, and ultimately confirmed full compliance on September 17, 2024, all without issuing any additional administrative citations.

Due Process Violation:

The resident has claimed that her due process rights were violated in this matter. According to SLPC 9.20.020(G)(2), the ordinance outlines the procedure for providing notice of a violation as follows: "Written notice of the violation; notice of the time, date, place, and subject of any hearing before the City Council; notice of the City Council order; and notice of motion for summary enforcement hearing shall be delivered by a peace officer or designated official to the owner of record and occupant of the premises either in person or by certified or registered mail. If the premise is not occupied, the owner of record is unknown, or if the owner of record or occupant refuses to accept notice, notice of the violation shall be served by posting it on the premises." I have highlighted any verbiage that may have been left out of her letter.

Code Violations:

MNFC 505.1 Address Identification

As stated in the letter, MSFC 505.1 specifies that address identification must be legible and placed in a position visible from the street or road fronting the property, with each character being no less than 4 inches high and numbers not spelled out. This code requirement is clearly outlined in the initial compliance notice. However, it should be noted that the follow-up correction notice contained incorrect information, referencing 12-inch lettering rather than the 4-inch requirement specified in the code.

SLPC 9.20.020(B)(9) Public Nuisances Affecting Health, Safety, Comfort, Or Repose.

The above-mentioned code does indeed specify that all noxious weeds, tall grasses (defined as anything over eight inches in height), and other rank growths on public or private property must be addressed, with the exception of managed natural landscapes pursuant to M.S. § 412.925. The photographs included with this memo clearly show the presence of rank growth exceeding eight inches in height on the property in question, in violation of this code.

SLPC 9.20.020(D)(10) *Public Nuisances Affecting Peace And Safety.*

The above-mentioned code also specifies the prohibition against the piling, storing, or keeping of old machinery, wrecked or junked vehicles, and other junk or debris. The photographs included with this memo clearly illustrate the presence of junk and debris on the property, some of which is spilling over towards the neighboring property, in violation of this provision.

Code Enforcement's interpretation is as follows:

Due process was properly provided, as Inspector Morris posted the Compliance Notice on the door on July 25, 2024. The Administrative Citation was not issued until August 5, 2024, which provided the resident 11 days to either contact the City or take action to comply with the notice. According to the City of Spring Lake Park's appeal process, as outlined in Section 12.12.140(A) of the City Code, "Any person to whom a compliance order is directed may appeal the compliance order to the City Council sitting as the Board of Appeals. The appeal must be in writing, must specify the grounds for the appeal, must be accompanied by a filing fee in the amount set from time to time by Council resolution, and must be filed with the City Administrator, Clerk/Treasurer within ten business days after service of the compliance order. The filing of an appeal shall postpone all proceedings of any action of the violation in which the appeal is filed, unless such a postponement would cause imminent peril to life, health, or property." The resident submitted the appeal on November 13, 2024, which is significantly beyond the 10 business days required by the ordinance. Therefore, the appeal is outside the timeframe established by City Code.



Compliance Notice

Code Enforcement Division
1301 81st Avenue NE
Spring Lake Park, MN 55432

626 83rd Ave NE
*Approximate Re-inspection date: 8-1-2024

Only one information notice will be issued within a 12-month period. All subsequent violations of noted section may include legal enforcement, action such as fines and/or citations.

A review of your property indicates the following code violations:	Description of corrective action & Deadline
<input checked="" type="checkbox"/> Noxious weeds – SLPC 9.20.020: All noxious weeds, tall grasses defined as anything over nine (9) inches in height.	long grass & weeds throughout yard.
<input checked="" type="checkbox"/> Trash and debris / rubbish – SLPC 9.20.020: Any accumulation of trash or debris of any nature of any kind on private property.	By / Debris must be removed
<input type="checkbox"/> Obstruction intersection / clear view of traffic – SLPC 9.20.020: All trees, hedges, or other obstructions which prevent people from having a clear view of all traffic approaching intersections.	
<input type="checkbox"/> Discarding of debris onto public right-of-way – SLPC 9.20.020: Throwing, placing of trash, lawn clippings or other materials in the streets, alleys, or gutters.	
<input type="checkbox"/> Motor vehicle & recreational vehicle parking and registration – SLPC 16.20.120: All motor vehicles & recreational vehicles must be parked on the approved driveway and display current registration.	
<input type="checkbox"/> Abandoned vehicles & property – SLPC 9.04.010: No person shall allow any partially dismantled, non-operating, wrecked, junked, or discarded vehicle to remain on that property longer than 96 hours.	
<input checked="" type="checkbox"/> Address numbers & visibility – MSFC Sec 505.1: Address numbers and building identification shall contrast with their background. Position as to be plainly visible and legible from the street as approved by fire inspector. Address numbers shall have a minimum of four (4) inch high numbers, with a minimum stroke width of 1/2-inch.	overgrown shrubs / limbs blocking address.
<input type="checkbox"/> Property maintenance – IPMC: 2018: All interior and exterior surfaces along with mechanical, plumbing, and electrical equipment must be maintained in a proper state of repair.	
<input type="checkbox"/> Recreational fire & wood storage – SBM FD & SLPC 9.20.010: Recreational fire pits must be a minimum of 25 ft or greater from all combustible structures. All Rec fires must be attended by an adult with means of extinguishment. Firewood must be no closer than 5 ft away from property lines. Firewood must be stored in neat, secure stacks no less than six (6) inches off of the ground.	
<input type="checkbox"/> Other:	

*If you have any questions about these items or other code related items, please contact the Code Enforcement Divisions at (763) 792-7236. PLEASE NOTE: Legal action will be taken for all non-compliance issues. Please correct the above noted conditions. Thank you.

City Inspector:

Date:

7-25-24













City of Spring Lake Park
 1301 81st Avenue NE, Spring Lake Park, MN 55432
 763.784.6491 | 763.792.7257 (fax) | www.slpmn.org

Citation #
2024-0305

City of Spring Lake Park—Administrative Citation

This citation charges you with one or more violations of the Spring Lake Park City Code.

Alleged Violator's Name Kristin Winter

Street Address 626 83rd Ave NE, Spring Lake Park MN ZIP 55432

Is the alleged violator the property owner? Yes No

Violation Information

Date of Violation 08/05/2024 *Time of Violation* _____ *Location* 626 83rd Ave NE

Charges

1. Fire Code Violations	Limbs blocking address numbers.	Fine \$ 100.00
2. Grass/Weeds Violations	Long grass in front and rear yard.	Fine \$ 50.00
3. Junk or Debris	Debris in the front yard.	Fine \$ 50.00

Description:

See attached letter from Inspector Morris.
 Corrections are due by August 22, 2024
 Citation fee due by August 16, 2024
TOTAL DUE: \$200.00

Citing Dept: Code Enforcement Officer: W. Morris

- If you wish to admit to the Administrative Offense, payment must be made within **7** days of the violation date. If payment is not received or postmarked within 7 days of the violation date, your penalty will increase by \$5.00 for each week the offense is unpaid.
- Failure to pay the penalty imposed may result in the issuance of an ordinance complaint as authorized by law and the violation shall be processed as a crime by the Ramsey or Anoka County District Court.
- Please make checks/money orders payable to: City of Spring Lake Park.
 (A charge of \$35.00 will be assessed for all returned checks.) Please Do Not Mail Cash.

Address for Payment:
 City of Spring Lake Park
 1301 81st Avenue NE
 Spring Lake Park, MN 55432

Signature: _____

Admission of Violation:

*I understand that by paying this penalty, I am admitting to an administrative offense.
 I also understand that I have the right to an Administrative Hearing and waive that right.*

City of Spring Lake Park

RESOLUTION NO. 24-

RESOLUTION APPROVING RENTAL LICENSE REVOCATION FOR CERTAIN PROPERTY LOCATED AT 8070 Central Ave NE, PURSUANT TO SECTION 12.16.140 OF THE CITY OF SPRING LAKE PARK CODE

WHEREAS, Puck Holdings (Hereinafter “License Holder”) is the legal owner of the real property at 8070 Central Ave NE Spring Lake Park MN, 55432; and

WHEREAS, pursuant to City Code, 12.16.140 of the City of Spring Lake Park written notice setting forth the causes and reasons for the proposed council action contained herein and notice of a public hearing to be held on at 7:00 pm on November 18, 2024 was given to the license holder on October 28, 2024

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park that, in accordance with the foregoing, and all ordinances and regulations of the City of Spring Lake Park, the City Council adopts the following.

Findings of Fact

1. That on or about September 12, 2024 Code Enforcement staff completed an initial rental housing inspection at the property of 8070 Central Ave NE in the City of Spring Lake Park MN. The property failed its rental inspection.
2. That on or about October 28, 2024 Code Enforcement staff completed a follow up inspection at the property of 8070 Central Ave NE in the City of Spring Lake Park MN. The property failed the re-inspection. The property manager failed to notify tenants and entry was not available into all units.
3. That on or about October 28, 2024 the property owner Puck Holdings and all tenants were notified of pre-council inspection scheduled to take place on November 18, 2024 at 10:00 am.
4. That based upon said records of the Code Enforcement, the following conditions and violations of the City Property Maintenance Code were found to exist, to-wit:
 - a. Failure of rental housing inspection on September 12, 2024.
 - b. Failure of rental housing inspection on October 28, 2024.
5. That all parties, including the license holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code, Chapter 12 Article 16.140 of the City of Spring Lake Park.

Order of Council

1. The rental license belonging to the license holder described herein and identified as Puck Holdings is hereby revoked;
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by license Holder;
3. All tenants shall remove themselves from the premises within 45 days from the first day of posting of this Order revoking the license as held by license Holder.

The foregoing resolution as moved for adoption by Councilmember.

Upon roll call, the following voted aye:

And the following voted nay:

Where the Mayor declared said resolution duly passed and adopted this the 18th day of
November, 2024

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator



Memorandum

To: Mayor and City Council

From: Chief Antoine

Re: Police Officer Candidate Job Offer

Date: November 18th, 2024

We have partially completed our officer hiring process. This process included an application and two oral interviews.

I am happy to announce that I have given a conditional job offer to Ashlyn Haste for the position of Patrol Officer for the City of Spring Lake Park. Ashlyn does have some Law Enforcement experience with a neighboring agency. I believe that Ashlyn will be an excellent addition to our police department.

I am seeking Council's final approval of Ashlyn Haste, pending a psychological, medical and drug exam and a physical agility test. We are anticipating a tentative start date in December.

We are continuing our hiring process for our additional officer position and I hope to come to the city council in the near future with another candidate.

Sincerely,

Josh Antoine

Police Chief



Memorandum

To: Mayor and City Council
From: Kay Okey, Parks & Recreation Director
Date: 11-14-24
Subject: **Consider Authorize Entering into a Contract with Stantec**

Action To be Considered: Staff recommends the Council approve entering into a contract with Stantec to authorize the firm to prepare renovation design plans and rough cost estimates for remodeling of the Terrace Park Warming/Activities Building.

In order to get more detailed cost, the architects would be hired to prepare sketches and prepare a rough cost estimate, which would prepare the City of Spring Lake Park to proceed with the CDBG grant application

Financial Impact: The projected cost for preparing the plan and specifications is \$5,000.

Respectfully submitted,

Kay Okey

Director of Parks and Recreation



November 13, 2024

Mr. Dan Buchholtz, Administrator
City of Spring Lake Park
1301 Eighty-First Avenue NE
Spring Lake Park, MN 55432-2188

Reference: 1-Year Warranty Televising for 2023 Sanitary Sewer Lining Project.
Project 193805871
Quote Request Results

Dear Dan:

Staff solicited quotes from sewer televising companies for 1-year Warranty Televising of the sanitary sewers lined under the 2023-2024 Sanitary Sewer Lining Project. Approximately 35,950 feet of sanitary sewer was lined under the 2023-2024 Sanitary Sewer Lining Project.

Quote requests were sent to 9 companies. Quotes were due by 10:00 AM on November 13, 2024. Three quotes were received. The following summarizes the results of the Bids received:

	<u>Contractor</u>	<u>Base Bid</u>
Low	Visu-Sewer, LLC	\$57,520.00
2	Nelson Sanitation	\$71,602.50
3	American Environmental, LLC	\$84,387.50

The low Quote was received from Visu-Sewer, LLC Total Quote Amount of \$57,520.00 (\$1.60 per foot of pipe). A copy of their quote is attached.

There are two things to consider before directing Visu-Sewer to proceed with the work under the low quote

1. Visu-Sewer did the original sewer lining work. They will be providing a inspection report of their own construction.
2. There is no firm requirement that 1-Year Warranty Televising needs to be completed. However, completing the warranty televising is the most certain way to identify any liner installation problems within the warranty period for the 2023-2024 project.

If the City wishes to award the Project based on the low quote, then Visu-Sewer, LLC should be awarded the work based on their quote amount of \$57,520.00. Award should be contingent upon concurrence from the Public Works Director.

Please feel free to contact us if you have any questions or require any additional information.

Sincerely,
Stantec

Phil Gravel, City Engineer



Proposal

To: George Linngren
City of Spring Lake Park
1301 81st Ave. NE
Spring Lake Park, MN 55432
(763) 784-55432

From: Shawn Nico
Visu-Sewer, LLC
19587 Tamarack St. NE
Oak Grove, MN 55011
763-252-0004

Date: 11/12/2024

Project: City of Spring Lake Park 2024 Sanitary Sewer Televising

Visu-Sewer is pleased to provide the following quotation for sanitary sewer CCTV inspection:

CCTV inspection of approximately 35,950 lineal feet of sanitary sewer lines, in the City of Spring Lake Park, MN. Proposal cost includes televising, flash drives, inspection reports with PACP code and defect still photos.

Price - \$1.60 per linear foot
(Based on a minimum of 35,950 lineal feet)

The City of Spring Lake Park will need to provide drivable equipment access to all manholes, water from nearby hydrants (without charge), and a dump site for captured debris.

Thank you for the opportunity to quote on this project. If you have any questions, please do not hesitate to call us at 800-876-8478.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charges "port to port". Terms - Net 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: _____

Signature: _____



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: November 14, 2024

Subject: Server Refresh

Staff is seeking approval to replace the City Hall server. The City Hall server was last replaced in 2019. We cycle the computer infrastructure on a 5 year cycle to maintain operational efficiency and security.

CIT has developed a scope of services for the server replacement. The total cost of the server, fully deployed, is \$33,222.49. Funds for the computer refresh were included in the City Hall Renovation/Expansion project budget.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

Server Host Upgrade with Licensing Quote # 033439

Date Issued: 11.06.2024

Date Expires: 12.14.2024

Prepared For

City of Spring Lake Park
Daniel Buchholtz
1301 81st Ave NE
Spring Lake Park, MN 55432
(763) 792-7211
dbuchholtz@slpmn.org



Prepared By

CIT
Colton Jesse
,
(651) 255-5732
colton.jesse@cit-net.com

Project Overview

Objectives and Intended Outcome

- Business Objectives
 - Update the local hardware for storage and compute on the City side. Delivering stability, performance and supportability to key infrastructure.
- Intended Outcome
 - Replace legacy virtual host with current supported model.
 - Upgrade existing Operating Systems from 2016 which is nearing end of life with Server 2022.
 - Migrate existing applications from legacy Virtual Machines to new replacements.

CIT Statement of Work

- Kickoff Meeting/Call
- Review Active Directory Health (Any problems found will need to be resolved under Out of Scope billing).
 - DCDIAG on each DC to check for errors.
 - Verify AD Replication state.
 - Verify FSR/DFSR Replication state.
 - Verify FSMO role holders.
 - Check for orphaned domain controller objects or references.
 - Review DNS server configuration for stale objects and pointers.
 - Review Sites & Services for state sites, subnets or servers.
- ESXi Host Configuration
 - Unbox and assemble hardware.
 - Install latest service pack and BIOS firmware.
 - Install ESXi 8.0.3 to local boot media.
 - Configure Greenlake Compute Operation.
 - Install latest ESXi release updates.
 - Configure ESXi local storage - RAID5 with 1 hot spare.
 - Configure ESXi networking and OOBM.
 - Apply VMware licensing.
 - Install ESXi host into rack and connect networking and power.
- SLPDC01 Server Migration
 - Create new Virtual Machine on new ESXi host.
 - 2 CPU

Project Overview

- 8 GB RAM
- 150 GB OS Disk
- 1.5 TB Data Disk
- Install Server 2022 Standard.
- Configure Static IP and join to domain.
- Install ADDS, DHCP, DNS, Group Policy services.
- Install security software and configure backups.
- Promote to Domain Controller.
- Configure Sites/Services.
- Configure DNS.
- Migrate FSMO roles to new server.
- Upgrade from FSR to DFSR.
- Review domain group policies and scripts and update any legacy DC references.
- Migrate Azure AD Connect from legacy server to new server and verify Office 365 sync.
- Migrate DHCP scopes from legacy server to new server.
- Update DNS in static assigned devices and DHCP scopes.
- Migrate Printers from legacy server to new server and update GPO objects and scripts.
- Migrate File Shares from legacy server to new server.
 - Asyst
 - LFMedia (this share may need to be migrated by Laserfiche VAR)
 - LFScans (this share may need to be migrated by Laserfiche VAR)
 - PermitWorks
 - PRMaxEnt
- Cutover file shares to new server.
 - Disable access on legacy server.
 - Update scripts and GPO objects to new server locations.
 - Verify end user accessibility to file shares.
- Verify no further applications or services running on legacy server.
 - Any items found will need to be addressed out of scope.
- Demote legacy server from domain controller.
- Cleanup DNS, Sites/Services.
- Shutdown legacy server and remove from backups.
- SLPAPP Server Migration
 - Create new Virtual Machine on new ESXi host.
 - 2 CPU
 - 16 GB RAM
 - 150 GB OS Disk
 - 1.5 TB Data Disk
 - Install Server 2022 Standard.
 - Configure Static IP and join to domain.
 - Install SQL Express and configure services.
 - Install security software and configure backups.
 - Prepare server for 3rd party application installations and data migration.
 - Customer will need to coordinate with 3rd party application vendors for application migrations.
 - Asyst
 - Laserfiche
 - Verify no further applications or services running on legacy server.
 - Any items found will need to be addressed out of scope.
 - Shutdown legacy server and remove from backups.
- Decommission legacy ESXi host.
 - Verify no further applications, data or servers remain on legacy host.
 - Any items found will need to be addressed out of scope.
 - Shutdown host and disconnect from network and power.
- Post Project QA Checklist

Project Overview

- Project Closure Meeting/Call
- Customer Considerations
 - Vendor support and assistance will be required with application migrations. Any work performed by CIT will be t&m and billed separately from the quoted hours on this project.
 - VMware Subscription Model Pricing
 - Effective February of 2024 - VMware has been acquired by Broadcom and has made changes to their licensing plans
 - Legacy Perpetual License options are no longer offered once their existing support agreements expires
 - All New Licensing Purchased will be based on a Subscription Model and will need to be renewed at the end of the term to continue utilize the VMware Product
 - The Previously Available ESXI Free Licensing is no longer offered and all existing license keys for this product are void
 - Licensing is Offered in 1/3/5 Year Subscriptions and is licensed per Core being used on your Hardware (Not by CPU as was previously the case)
 - Multi Year Subscriptions will still require Yearly Payments
 - VMware (Broadcom) Licensing (Out of Scope Billing)
 - Access to Licensing and Entitlement will need to be confirmed before work can be completed
 - If Upgrading from Legacy Licenses, an email on how to sign up for the Broadcom support site would have been sent to the customer in April of 2024
 - For New Purchases After May of 2024 - a Broadcom email will be sent directly to the customer
 - Any work performed by engineers or required to gain access to licensing will be billed Out of Scope for this project

CIT Project Management

- Manage Project Milestones
- Coordinate & Drive Project Update Calls & Communication
- Manage Change Orders

Change Orders

- Small Changes:
 - Changes less than 20% of the original scope will be managed informally with email verification by the PM.
- Significant Changes
 - Changes greater than 20% of the original scope will be managed with a formal approval process.

HPE Server

* Contains Optional Items

Description	Qty	Price	Ext. Price
HPE ProLiant DL380 G11 2U Rack Server - 1 x Intel Xeon Silver 4410Y 2 GHz - 32 GB RAM - 12Gb/s SAS Controller - Intel Chip - 2 Processor Support - 8 TB RAM Support - DDR5 SDRAM - Gigabit Ethernet - 8 x SFF Bay(s) - Hot Swappable Bays - 1 x 800 W	1	\$4,348.50	\$4,348.50
HPE Tech Care Essential - 3 Year - Warranty - On-site - Technical	1	\$4,085.92	\$4,085.92
HPE Integrated Lights-Out Advanced Plus 1 Year 24x7 Support and Updates - Subscription License - 1 Server - Standard - Available via Electronic	1	\$171.46	\$171.46

HPE Server

* Contains Optional Items

Description	Qty	Price	Ext. Price
HPE 800W Flex Slot Platinum Hot Plug Low Halogen Power Supply Kit - Hot-pluggable - 96% Efficiency	1	\$158.65	\$158.65
HPE ProLiant DL380 Gen11 Standard Heat Sink Kit	1	\$88.08	\$88.08
HPE ProLiant DL380/DL560 Gen11 2U High Performance Fan Kit	1	\$425.25	\$425.25
HPE ProLiant DL380 Gen11 NS204i-u Internal Cable Kit	1	\$71.75	\$71.75
HPE NS204i-u Gen11 NVMe Hot Plug Boot Optimized Storage Device	1	\$948.90	\$948.90
HPE Broadcom BCM57416 Ethernet 10Gb 2-port BASE-T Adapter for HPE - PCI Express 3.0 x8 - 1.25 GB/s Data Transfer Rate - 2 Port(s) - 2 - Twisted Pair - 10GBase-T - Plug-in Card	2	\$277.12	\$554.24
HPE 1.92 TB Solid State Drive - 2.5" Internal - SATA (SATA/600) - Mixed Use - Server Device Supported - 3.05 DWPD - Hot Pluggable	6	\$1,087.49	\$6,524.94
HPE Intel Xeon Silver (4th Gen) 4410Y Dodeca-core (12 Core) 2 GHz Processor Upgrade - 30 MB L3 Cache - 64-bit Processing - 3.90 GHz Overclocking Speed - Socket LGA-4677 No Graphics - 150 W - 24 Threads	1	\$1,009.92	\$1,009.92
HPE 32GB DDR5 SDRAM Memory Module - For Server, Rack Server, Blade Server - 32 GB (1 x 32GB) - DDR5-4800/PC5-38400 DDR5 SDRAM - 4800 MHz Dual-rank Memory - 1.10 V - Registered - 288-pin - DIMM	1	\$643.86	\$643.86
HP Standard Power Cord - 6ft	2*	\$7.01	\$14.02
		* Optional Subtotal:	\$14.02
		Subtotal:	\$19,031.47

Perpetual Licensing

Description	Qty	Price	Ext. Price
WINDOWS SERVER 2022 STANDARD - 16 CORE PACK	1	\$1,069.00	\$1,069.00
WINDOWS SERVER 2022 STANDARD - 2 CORE PACK	4	\$134.00	\$536.00
WINDOWS SERVER 2022 - 1 USER CAL	25	\$46.00	\$1,150.00
		Subtotal:	\$2,755.00

VMware Licensing

* Contains Optional Items

Description	Qty	Price	Ext. Price
Licensing Period: Nov 29, 2024 Nov 28, 2027			
Terms: 1) Year 1 will be invoiced on Nov 29, 2024 2) Year 2 will be invoiced on Nov 29, 2025 3) Year 3 will be invoiced on Nov 29, 2026			
Year 1			
VMware VSphere v. 8 Standard - Subscription License	32	\$50.00	\$1,600.00
Year 2			
VMware VSphere v. 8 Standard - Subscription License	32*	\$50.00	\$1,600.00
Year 3			
VMware VSphere v. 8 Standard - Subscription License	32*	\$50.00	\$1,600.00
		* Optional Subtotal:	\$3,200.00
		Subtotal:	\$1,600.00

2024 Services (T&M)

This is NOT a fixed bid. Services will be billed on a time and materials basis. We will work closely with you and give you as much advance notice as possible if the project is likely to exceed this estimate.

Description	Qty.	Std. Rate	Discount	Price	Ext. Price
CIT Network Engineer	40	\$220.00	20.00%	\$176.00	\$7,040.00
CIT Network Engineer (After Hours)	8	\$330.00	20.00%	\$264.00	\$2,112.00
CIT Project Management	5	\$155.00	20.00%	\$124.00	\$620.00
				Subtotal:	\$9,772.00

Quote Summary

Description	Amount
HPE Server	\$19,031.47
Perpetual Licensing	\$2,755.00
VMware Licensing	\$1,600.00
2024 Services (T&M)	\$9,772.00
	Subtotal: \$33,158.47
	Shipping: \$50.00
	Total: \$33,208.47

*Optional Expenses

Description	One-Time
HPE Server	\$14.02
VMware Licensing	\$3,200.00
	Optional Subtotal: \$3,214.02

By signing this quote, it is assumed that CIT will proceed with placing orders for the recommended products and services. Quoted prices are based upon market pricing at the time of the quote. Due to fluctuating market conditions, pricing for third-party hardware, services, and related products are subject to change due to the market pricing in effect at the time of delivery. CIT will make commercially reasonable efforts to communicate with the customer for material price increases prior to delivery.

Beyond the standard configuration and deployment of the tool/service, additional configuration, tuning will be billed T&M.

In addition to billable travel time, customers will be responsible for reimbursing all travel-related expenses, including but not limited to transportation, accommodation, meals, and incidentals, in accordance with the agreed-upon terms outlined in the project contract.

Each of the parties hereto has caused this Schedule to be duly executed by their authorized representatives on the date expressed below. The terms of this project proposal ("Schedule") by and between Computer Integration Technologies, Inc., ("CIT") and Customer are part of, and are hereby incorporated into, the Master Service Agreement executed by CIT and Customer.

Please do not pay from quote; taxes, shipping, handling and other fees may apply. Not all items are available for refund or exchange and must be approved by CIT prior to product return. Customers may need to work directly with manufacturers for item returns.

**Dell now prohibits returns on all products regardless of reason.*

CIT requires 50% down payment upon acceptance on all orders over \$10,000 unless prior approval has been given. Additional down payment may be required if customer credit line is insufficient. Due to changing market conditions, partial invoices may be created as the hardware is shipped.

CIT City of Spring Lake Park

Signature: Colton Jesse
Name: Colton Jesse
Title: Sr. Account Executive
Date: 11/06/2024

Signature: _____
Name: Daniel Buchholtz
Date: _____



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 11.04.24 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2024 MS4 Permit and SWPPP Update (193801776 Task 450). Pond, structural BMP, and outfall inspections are due annually. Program analysis and annual training is due by December. Annual meeting is usually held in June but can be held anytime. Annual Reports to the MPCA are generally due in June (MPCA is not requiring a report in 2024). *City Staff met on October 30th to review MS4 requirements for 2024 (training and annual meeting) and 2025. The required Annual Public Meeting will be held on December 16, 2024.*

City Hall Building (193806049). Design started in January 2023. City Council updated at workshops. Public Open House was held on May 8th. Plans were approved by Council on October 16, 2023. Bids were opened on November 20, 2023. Contract was awarded on February 5, 2024. *Construction is proceeding ahead of schedule.*

2024 Sanburnol Drive NE, Elm Drive NE, and 83rd Avenue NE (193806347). Sanburnol Drive (AKA 85th Ave. NE) is a shared road between Spring Lake Park and Blaine. Spring Lake Park is the lead agency on this project, but it is a cooperative project between Blaine and Spring Lake Park.

Construction on Sanburnol and Elm started on June 10th. CenterPoint Energy gas main replacement on Sanburnol caused a delay. The contractor has completed the final paving and pavement markings. *A Construction Contract Change Order needs to be processed to reflect miscellaneous changes that occurred during construction.*

Geographic Information System (GIS) and Mapping (193806747). Staff has completed the implementation of an online ArcGIS system to maintain public works documents and provide mapping of infrastructure. Training continues as requested. Updates can be completed if issues are identified.

Possible Future Storm Sewer Lining Project (19380xxxx). The Capital Improvement Plan includes future lining of storm sewers. Public works is evaluating sewers for a possible lining project in 2025.

2025 Street 79th Avenue and Taylor Street NE Mill and Overlay Project (193807275). The PW Director has identified 79th Avenue (between Monroe St. and TH-65) and Taylor Street NE (between 79th Ave and Osborne Rd.) as segments for a potential mill and overlay project for 2025. *Public Improvement Hearing will be on December 2, 2024.*

1-Year Warranty Televising for 2023-2024 Sanitary Sewer Lining Project (193805871). *Quotes have been obtained for warranty televising and a report. See separate letter.*

2025 Seal Coat and Crack Repair Project (19380xxxx). Project includes streets north of Osborne Rd, east of Monroe St., and west of TH-65. Will also include Univ Serv Dr. and Terrace north of 81st Ave.

Please contact Phil Carlson, Bruce Paulson, Zach Naslund, or me if you have questions or require additional information.

CORRESPONDENCE

Spring Lake Park P-1A

Statistics	TOTAL	Absentee	Election Day
Ballots Cast - Total	1,663	709	954
Ballots Cast - Blank	1	1	0

President and Vice-President

Vote For 1	TOTAL	Absentee	Election Day
GOP Donald J. Trump and JD Vance	645	258	387
DFL Kamala D. Harris and Tim Walz	937	427	510
LIB Chase Oliver and Mike ter Maat	8	2	6
WTP Robert F. Kennedy Jr. and Nicole Shanahan	21	7	14
GRN Jill Stein and Samson Kpadenou	29	5	24
SAL Claudia De la Cruz and Karina	1	0	1
SWP Rachele Fruit and Dennis Richter	0	0	0
JFA Cornel West and Melina Abdullah	1	0	1
IND Shiva Ayyadurai and Crystal Ellis	1	1	0
Write-In Totals	4	1	3
Total Votes Cast	1,647	701	946
Overvotes	5	4	1
Undervotes	11	4	7
Contest Totals	1,663	709	954

United States Senator

Vote For 1	TOTAL	Absentee	Election Day
LIB Rebecca Whiting	40	7	33
DFL Amy Klobuchar	992	453	539
INA Joyce Lynne Lacey	22	4	18
GOP Royce White	549	233	316
Write-In Totals	1	0	1
Total Votes Cast	1,604	697	907
Overvotes	2	1	1
Undervotes	57	11	46
Contest Totals	1,663	709	954

United States Representative District 5

Vote For 1	TOTAL	Absentee	Election Day
GOP Dalia Al-Aqidi	726	296	430
DFL Ilhan Omar	821	376	445
Write-In Totals	13	9	4
Total Votes Cast	1,560	681	879
Overvotes	0	0	0
Undervotes	103	28	75
Contest Totals	1,663	709	954

Spring Lake Park P-1A

State Representative District 39A

Vote For 1

	TOTAL	Absentee	Election Day
GOP Rod Sylvester	625	258	367
DFL Erin Koegel	912	416	496
Write-In Totals	4	2	2
Total Votes Cast	1,541	676	865
Overvotes	0	0	0
Undervotes	122	33	89
Contest Totals	1,663	709	954

Amendment 1

Vote For 1

	TOTAL	Absentee	Election Day
Yes	1,327	564	763
No	181	86	95
Total Votes Cast	1,508	650	858
Overvotes	2	2	0
Undervotes	153	57	96
Contest Totals	1,663	709	954

County Commissioner District 6

Vote For 1

	TOTAL	Absentee	Election Day
Julie Jeppson	867	407	460
Jeremy Schroeder	373	161	212
Write-In Totals	11	2	9
Total Votes Cast	1,251	570	681
Overvotes	0	0	0
Undervotes	412	139	273
Contest Totals	1,663	709	954

Councilmember City of Spring Lake Park

Vote For 2

	TOTAL	Absentee	Election Day
Barbara Goodboe-Bisschoff	524	273	251
Sharon M Weighous	258	127	131
Lisa Dircks	505	247	258
Ryan Hollihan	400	176	224
Eric Julien	419	172	247
Write-In Totals	11	2	9
Total Votes Cast	2,117	997	1,120
Overvotes	6	4	2
Undervotes	1,203	417	786
Contest Totals	3,326	1,418	1,908

Spring Lake Park P-1A

Chief Justice - Supreme Court Supreme Court

Vote For 1

	TOTAL	Absentee	Election Day
Natalie E. Hudson	771	376	395
Stephen A Emery	381	172	209
Write-In Totals	2	0	2
Total Votes Cast	1,154	548	606
Overvotes	0	0	0
Undervotes	509	161	348
Contest Totals	1,663	709	954

Associate Justice 6 - Supreme Court Supreme Court

Vote For 1

	TOTAL	Absentee	Election Day
Karl Procaccini	641	323	318
Matthew R. Hanson	467	204	263
Write-In Totals	3	0	3
Total Votes Cast	1,111	527	584
Overvotes	0	0	0
Undervotes	552	182	370
Contest Totals	1,663	709	954

Associate Justice 5 - Supreme Court Supreme Court

Vote For 1

	TOTAL	Absentee	Election Day
Anne McKeig	862	438	424
Write-In Totals	16	5	11
Total Votes Cast	878	443	435
Overvotes	0	0	0
Undervotes	785	266	519
Contest Totals	1,663	709	954

Judge 12 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Jonathan R. Woolsey	404	162	242
Diane B. Bratvold	654	343	311
Write-In Totals	6	2	4
Total Votes Cast	1,064	507	557
Overvotes	1	1	0
Undervotes	598	201	397
Contest Totals	1,663	709	954

Spring Lake Park P-1A

Judge 2 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Jon Schmidt	829	415	414
Write-In Totals	15	5	10
Total Votes Cast	844	420	424
Overvotes	2	2	0
Undervotes	817	287	530
Contest Totals	1,663	709	954

Judge 3 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Sarah Wheelock	832	419	413
Write-In Totals	14	4	10
Total Votes Cast	846	423	423
Overvotes	1	1	0
Undervotes	816	285	531
Contest Totals	1,663	709	954

Judge 4 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Tracy Smith	824	417	407
Write-In Totals	12	4	8
Total Votes Cast	836	421	415
Overvotes	0	0	0
Undervotes	827	288	539
Contest Totals	1,663	709	954

Judge 6 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Renee L. Worke	824	420	404
Write-In Totals	13	4	9
Total Votes Cast	837	424	413
Overvotes	1	1	0
Undervotes	825	284	541
Contest Totals	1,663	709	954

Spring Lake Park P-1A

Judge 8 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Keala Christian Ede	816	414	402
Write-In Totals	12	4	8
Total Votes Cast	828	418	410
Overvotes	0	0	0
Undervotes	835	291	544
Contest Totals	1,663	709	954

Judge 14 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Elise Larson	830	418	412
Write-In Totals	15	4	11
Total Votes Cast	845	422	423
Overvotes	0	0	0
Undervotes	818	287	531
Contest Totals	1,663	709	954

Judge 3 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Nathan Hansen	414	173	241
Helen Brosnahan	628	331	297
Write-In Totals	7	2	5
Total Votes Cast	1,049	506	543
Overvotes	0	0	0
Undervotes	614	203	411
Contest Totals	1,663	709	954

Judge 10 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
John D. Klossner	810	411	399
Write-In Totals	11	3	8
Total Votes Cast	821	414	407
Overvotes	0	0	0
Undervotes	842	295	547
Contest Totals	1,663	709	954

Spring Lake Park P-1A

Judge 12 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Dyanna L. Street	819	418	401
Write-In Totals	12	1	11
Total Votes Cast	831	419	412
Overvotes	0	0	0
Undervotes	832	290	542
Contest Totals	1,663	709	954

Judge 16 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Todd Schoffelman	802	407	395
Write-In Totals	13	4	9
Total Votes Cast	815	411	404
Overvotes	0	0	0
Undervotes	848	298	550
Contest Totals	1,663	709	954

Judge 20 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Kari Willis	813	414	399
Write-In Totals	13	4	9
Total Votes Cast	826	418	408
Overvotes	1	1	0
Undervotes	836	290	546
Contest Totals	1,663	709	954

Judge 21 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
John A. Bowen	806	408	398
Write-In Totals	13	4	9
Total Votes Cast	819	412	407
Overvotes	0	0	0
Undervotes	844	297	547
Contest Totals	1,663	709	954

Spring Lake Park P-1A

Judge 25 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Sean C. Gibbs	809	409	400
Write-In Totals	10	3	7
Total Votes Cast	819	412	407
Overvotes	0	0	0
Undervotes	844	297	547
Contest Totals	1,663	709	954

Judge 26 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Jennifer Stanfield	819	416	403
Write-In Totals	9	3	6
Total Votes Cast	828	419	409
Overvotes	0	0	0
Undervotes	835	290	545
Contest Totals	1,663	709	954

Judge 31 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Siv Mjanger	805	404	401
Write-In Totals	12	4	8
Total Votes Cast	817	408	409
Overvotes	2	2	0
Undervotes	844	299	545
Contest Totals	1,663	709	954

Judge 33 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Kristi D. Stanislawski	822	416	406
Write-In Totals	13	4	9
Total Votes Cast	835	420	415
Overvotes	0	0	0
Undervotes	828	289	539
Contest Totals	1,663	709	954

Spring Lake Park P-1A

Judge 34 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Brianne J. Buccicone	817	412	405
Write-In Totals	15	5	10
Total Votes Cast	832	417	415
Overvotes	0	0	0
Undervotes	831	292	539
Contest Totals	1,663	709	954

Judge 35 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Jason R Steffen	806	407	399
Write-In Totals	11	4	7
Total Votes Cast	817	411	406
Overvotes	2	2	0
Undervotes	844	296	548
Contest Totals	1,663	709	954

Judge 36 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Bridgid E. Dowdal	810	411	399
Write-In Totals	14	5	9
Total Votes Cast	824	416	408
Overvotes	1	1	0
Undervotes	838	292	546
Contest Totals	1,663	709	954

Judge 37 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Heather Wynn	817	416	401
Write-In Totals	11	3	8
Total Votes Cast	828	419	409
Overvotes	0	0	0
Undervotes	835	290	545
Contest Totals	1,663	709	954

Spring Lake Park P-1A

Judge 44 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Kevin J. Mueller	805	404	401
Write-In Totals	14	6	8
Total Votes Cast	819	410	409
Overvotes	1	1	0
Undervotes	843	298	545
Contest Totals	1,663	709	954

Spring Lake Park P-1R

Statistics

	TOTAL	Absentee	Election Day
Ballots Cast - Total	88	41	47
Ballots Cast - Blank	0	0	0

President and Vice-President

Vote For 1

	TOTAL	Absentee	Election Day
GOP Donald J. Trump and JD Vance	37	10	27
DFL Kamala D. Harris and Tim Walz	49	30	19
LIB Chase Oliver and Mike ter Maat	0	0	0
WTP Robert F. Kennedy Jr. and Nicole Shanahan	0	0	0
GRN Jill Stein and Samson Kpadenou	1	1	0
SAL Claudia De la Cruz and Karina	0	0	0
SWP Rachele Fruit and Dennis Richter	0	0	0
JFA Cornel West and Melina Abdullah	0	0	0
IND Shiva Ayyadurai and Crystal Ellis	0	0	0
Write-In Totals	0	0	0
Total Votes Cast	87	41	46
Overvotes	0	0	0
Undervotes	1	0	1
Contest Totals	88	41	47

United States Senator

Vote For 1

	TOTAL	Absentee	Election Day
LIB Rebecca Whiting	5	1	4
DFL Amy Klobuchar	46	31	15
INA Joyce Lynne Lacey	3	0	3
GOP Royce White	32	9	23
Write-In Totals	0	0	0
Total Votes Cast	86	41	45
Overvotes	0	0	0
Undervotes	2	0	2
Contest Totals	88	41	47

United States Representative District 4

Vote For 1

	TOTAL	Absentee	Election Day
GOP May Lor Xiong	36	9	27
DFL Betty McCollum	50	32	18
Write-In Totals	0	0	0
Total Votes Cast	86	41	45
Overvotes	0	0	0
Undervotes	2	0	2
Contest Totals	88	41	47

Spring Lake Park P-1R

State Representative District 39A

Vote For 1

	TOTAL	Absentee	Election Day
GOP Rod Sylvester	38	10	28
DFL Erin Koegel	47	31	16
Write-In Totals	0	0	0
Total Votes Cast	85	41	44
Overvotes	0	0	0
Undervotes	3	0	3
Contest Totals	88	41	47

Amendment 1

Vote For 1

	TOTAL	Absentee	Election Day
Yes	71	36	35
No	12	4	8
Total Votes Cast	83	40	43
Overvotes	0	0	0
Undervotes	5	1	4
Contest Totals	88	41	47

County Commissioner Ramsey County District 1

Vote For 1

	TOTAL	Absentee	Election Day
Tara Jebens-Singh	48	26	22
Write-In Totals	1	0	1
Total Votes Cast	49	26	23
Overvotes	0	0	0
Undervotes	39	15	24
Contest Totals	88	41	47

Councilmember City of Spring Lake Park

Vote For 2

	TOTAL	Absentee	Election Day
Barbara Goodboe-Bisschoff	30	17	13
Sharon M Weighous	7	0	7
Lisa Dircks	30	18	12
Ryan Hollihan	22	5	17
Eric Julien	20	9	11
Write-In Totals	0	0	0
Total Votes Cast	109	49	60
Overvotes	0	0	0
Undervotes	67	33	34
Contest Totals	176	82	94

Spring Lake Park P-1R

Chief Justice - Supreme Court Supreme Court

Vote For 1

	TOTAL	Absentee	Election Day
Natalie E. Hudson	36	21	15
Stephen A Emery	23	4	19
Write-In Totals	1	0	1
Total Votes Cast	60	25	35
Overvotes	0	0	0
Undervotes	28	16	12
Contest Totals	88	41	47

Associate Justice 6 - Supreme Court Supreme Court

Vote For 1

	TOTAL	Absentee	Election Day
Karl Procaccini	28	17	11
Matthew R. Hanson	31	7	24
Write-In Totals	1	0	1
Total Votes Cast	60	24	36
Overvotes	1	1	0
Undervotes	27	16	11
Contest Totals	88	41	47

Associate Justice 5 - Supreme Court Supreme Court

Vote For 1

	TOTAL	Absentee	Election Day
Anne McKeig	45	24	21
Write-In Totals	1	0	1
Total Votes Cast	46	24	22
Overvotes	0	0	0
Undervotes	42	17	25
Contest Totals	88	41	47

Judge 12 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Jonathan R. Woolsey	16	1	15
Diane B. Bratvold	39	24	15
Write-In Totals	1	0	1
Total Votes Cast	56	25	31
Overvotes	0	0	0
Undervotes	32	16	16
Contest Totals	88	41	47

Spring Lake Park P-1R

Judge 2 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Jon Schmidt	44	24	20
Write-In Totals	1	0	1
Total Votes Cast	45	24	21
Overvotes	0	0	0
Undervotes	43	17	26
Contest Totals	88	41	47

Judge 3 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Sarah Wheelock	45	24	21
Write-In Totals	2	0	2
Total Votes Cast	47	24	23
Overvotes	0	0	0
Undervotes	41	17	24
Contest Totals	88	41	47

Judge 4 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Tracy Smith	45	24	21
Write-In Totals	1	0	1
Total Votes Cast	46	24	22
Overvotes	0	0	0
Undervotes	42	17	25
Contest Totals	88	41	47

Judge 6 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Renee L. Worke	42	23	19
Write-In Totals	1	0	1
Total Votes Cast	43	23	20
Overvotes	0	0	0
Undervotes	45	18	27
Contest Totals	88	41	47

Spring Lake Park P-1R

Judge 8 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Keala Christian Ede	42	23	19
Write-In Totals	1	0	1
Total Votes Cast	43	23	20
Overvotes	0	0	0
Undervotes	45	18	27
Contest Totals	88	41	47

Judge 14 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Elise Larson	39	21	18
Write-In Totals	1	0	1
Total Votes Cast	40	21	19
Overvotes	0	0	0
Undervotes	48	20	28
Contest Totals	88	41	47

Judge 3 - District Court 2nd District Court

Vote For 1

	TOTAL	Absentee	Election Day
Paul Yang	18	5	13
Timothy Carey	39	20	19
Write-In Totals	1	0	1
Total Votes Cast	58	25	33
Overvotes	0	0	0
Undervotes	30	16	14
Contest Totals	88	41	47

Judge 29 - District Court 2nd District Court

Vote For 1

	TOTAL	Absentee	Election Day
Timothy Mulrooney	37	20	17
Winona Yang	16	5	11
Write-In Totals	1	0	1
Total Votes Cast	54	25	29
Overvotes	0	0	0
Undervotes	34	16	18
Contest Totals	88	41	47

Spring Lake Park P-1R

Judge 2 - District Court 2nd District Court

Vote For 1

	TOTAL	Absentee	Election Day
DeAnne Hilgers	40	21	19
Write-In Totals	1	0	1
Total Votes Cast	41	21	20
Overvotes	0	0	0
Undervotes	47	20	27
Contest Totals	88	41	47

Judge 4 - District Court 2nd District Court

Vote For 1

	TOTAL	Absentee	Election Day
Laura Elizabeth Nelson	40	21	19
Write-In Totals	1	0	1
Total Votes Cast	41	21	20
Overvotes	0	0	0
Undervotes	47	20	27
Contest Totals	88	41	47

Judge 11 - District Court 2nd District Court

Vote For 1

	TOTAL	Absentee	Election Day
Adam C. Yang	38	21	17
Write-In Totals	1	0	1
Total Votes Cast	39	21	18
Overvotes	0	0	0
Undervotes	49	20	29
Contest Totals	88	41	47

Judge 19 - District Court 2nd District Court

Vote For 1

	TOTAL	Absentee	Election Day
Maria Mitchell	39	21	18
Write-In Totals	1	0	1
Total Votes Cast	40	21	19
Overvotes	0	0	0
Undervotes	48	20	28
Contest Totals	88	41	47

Spring Lake Park P-1R

Judge 20 - District Court 2nd District Court

Vote For 1

	TOTAL	Absentee	Election Day
P. Paul Yang	39	21	18
Write-In Totals	1	0	1
Total Votes Cast	40	21	19
Overvotes	0	0	0
Undervotes	48	20	28
Contest Totals	88	41	47

Judge 22 - District Court 2nd District Court

Vote For 1

	TOTAL	Absentee	Election Day
Jacob Kraus	39	21	18
Write-In Totals	1	0	1
Total Votes Cast	40	21	19
Overvotes	0	0	0
Undervotes	48	20	28
Contest Totals	88	41	47

Judge 23 - District Court 2nd District Court

Vote For 1

	TOTAL	Absentee	Election Day
Stephen L. Smith	38	21	17
Write-In Totals	0	0	0
Total Votes Cast	38	21	17
Overvotes	0	0	0
Undervotes	50	20	30
Contest Totals	88	41	47

Spring Lake Park P-2

Statistics	TOTAL	Absentee	Election Day
Ballots Cast - Total	1,935	898	1,037
Ballots Cast - Blank	0	0	0

President and Vice-President

Vote For 1	TOTAL	Absentee	Election Day
GOP Donald J. Trump and JD Vance	839	351	488
DFL Kamala D. Harris and Tim Walz	1,028	521	507
LIB Chase Oliver and Mike ter Maat	12	7	5
WTP Robert F. Kennedy Jr. and Nicole Shanahan	13	7	6
GRN Jill Stein and Samson Kpadenou	23	6	17
SAL Claudia De la Cruz and Karina	0	0	0
SWP Rachele Fruit and Dennis Richter	1	0	1
JFA Cornel West and Melina Abdullah	4	1	3
IND Shiva Ayyadurai and Crystal Ellis	1	0	1
Write-In Totals	5	0	5
Total Votes Cast	1,926	893	1,033
Overvotes	4	3	1
Undervotes	5	2	3
Contest Totals	1,935	898	1,037

United States Senator

Vote For 1	TOTAL	Absentee	Election Day
LIB Rebecca Whiting	31	7	24
DFL Amy Klobuchar	1,092	556	536
INA Joyce Lynne Lacey	50	12	38
GOP Royce White	710	301	409
Write-In Totals	3	2	1
Total Votes Cast	1,886	878	1,008
Overvotes	1	1	0
Undervotes	48	19	29
Contest Totals	1,935	898	1,037

United States Representative District 5

Vote For 1	TOTAL	Absentee	Election Day
GOP Dalia Al-Aqidi	915	389	526
DFL Ilhan Omar	900	460	440
Write-In Totals	13	4	9
Total Votes Cast	1,828	853	975
Overvotes	0	0	0
Undervotes	107	45	62
Contest Totals	1,935	898	1,037

Spring Lake Park P-2

State Representative District 39A

Vote For 1

	TOTAL	Absentee	Election Day
GOP Rod Sylvester	801	335	466
DFL Erin Koegel	1,029	522	507
Write-In Totals	3	0	3
Total Votes Cast	1,833	857	976
Overvotes	0	0	0
Undervotes	102	41	61
Contest Totals	1,935	898	1,037

Amendment 1

Vote For 1

	TOTAL	Absentee	Election Day
Yes	1,554	744	810
No	248	95	153
Total Votes Cast	1,802	839	963
Overvotes	0	0	0
Undervotes	133	59	74
Contest Totals	1,935	898	1,037

County Commissioner District 6

Vote For 1

	TOTAL	Absentee	Election Day
Julie Jeppson	970	478	492
Jeremy Schroeder	565	249	316
Write-In Totals	10	0	10
Total Votes Cast	1,545	727	818
Overvotes	0	0	0
Undervotes	390	171	219
Contest Totals	1,935	898	1,037

Councilmember City of Spring Lake Park

Vote For 2

	TOTAL	Absentee	Election Day
Barbara Goodboe-Bisschoff	695	355	340
Sharon M Weighous	293	144	149
Lisa Dircks	532	280	252
Ryan Hollihan	529	248	281
Eric Julien	573	261	312
Write-In Totals	24	4	20
Total Votes Cast	2,646	1,292	1,354
Overvotes	0	0	0
Undervotes	1,224	504	720
Contest Totals	3,870	1,796	2,074

Spring Lake Park P-2

Chief Justice - Supreme Court Supreme Court

Vote For 1

	TOTAL	Absentee	Election Day
Natalie E. Hudson	950	474	476
Stephen A Emery	543	225	318
Write-In Totals	10	2	8
Total Votes Cast	1,503	701	802
Overvotes	0	0	0
Undervotes	432	197	235
Contest Totals	1,935	898	1,037

Associate Justice 6 - Supreme Court Supreme Court

Vote For 1

	TOTAL	Absentee	Election Day
Karl Procaccini	800	418	382
Matthew R. Hanson	661	267	394
Write-In Totals	9	2	7
Total Votes Cast	1,470	687	783
Overvotes	0	0	0
Undervotes	465	211	254
Contest Totals	1,935	898	1,037

Associate Justice 5 - Supreme Court Supreme Court

Vote For 1

	TOTAL	Absentee	Election Day
Anne McKeig	1,196	588	608
Write-In Totals	25	8	17
Total Votes Cast	1,221	596	625
Overvotes	0	0	0
Undervotes	714	302	412
Contest Totals	1,935	898	1,037

Judge 12 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Jonathan R. Woolsey	569	230	339
Diane B. Bratvold	848	435	413
Write-In Totals	6	1	5
Total Votes Cast	1,423	666	757
Overvotes	3	2	1
Undervotes	509	230	279
Contest Totals	1,935	898	1,037

Spring Lake Park P-2

Judge 2 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Jon Schmidt	1,192	581	611
Write-In Totals	16	7	9
Total Votes Cast	1,208	588	620
Overvotes	0	0	0
Undervotes	727	310	417
Contest Totals	1,935	898	1,037

Judge 3 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Sarah Wheelock	1,185	578	607
Write-In Totals	18	6	12
Total Votes Cast	1,203	584	619
Overvotes	1	0	1
Undervotes	731	314	417
Contest Totals	1,935	898	1,037

Judge 4 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Tracy Smith	1,179	574	605
Write-In Totals	14	6	8
Total Votes Cast	1,193	580	613
Overvotes	2	0	2
Undervotes	740	318	422
Contest Totals	1,935	898	1,037

Judge 6 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Renee L. Worke	1,173	570	603
Write-In Totals	18	6	12
Total Votes Cast	1,191	576	615
Overvotes	3	2	1
Undervotes	741	320	421
Contest Totals	1,935	898	1,037

Spring Lake Park P-2

Judge 8 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Keala Christian Ede	1,167	573	594
Write-In Totals	22	7	15
Total Votes Cast	1,189	580	609
Overvotes	0	0	0
Undervotes	746	318	428
Contest Totals	1,935	898	1,037

Judge 14 - Court of Appeals Court of Appeals

Vote For 1

	TOTAL	Absentee	Election Day
Elise Larson	1,180	574	606
Write-In Totals	17	7	10
Total Votes Cast	1,197	581	616
Overvotes	0	0	0
Undervotes	738	317	421
Contest Totals	1,935	898	1,037

Judge 3 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Nathan Hansen	596	248	348
Helen Brosnahan	787	403	384
Write-In Totals	8	1	7
Total Votes Cast	1,391	652	739
Overvotes	0	0	0
Undervotes	544	246	298
Contest Totals	1,935	898	1,037

Judge 10 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
John D. Klossner	1,161	568	593
Write-In Totals	17	6	11
Total Votes Cast	1,178	574	604
Overvotes	0	0	0
Undervotes	757	324	433
Contest Totals	1,935	898	1,037

Spring Lake Park P-2

Judge 12 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Dyanna L. Street	1,159	563	596
Write-In Totals	20	8	12
Total Votes Cast	1,179	571	608
Overvotes	0	0	0
Undervotes	756	327	429
Contest Totals	1,935	898	1,037

Judge 16 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Todd Schoffelman	1,150	557	593
Write-In Totals	16	6	10
Total Votes Cast	1,166	563	603
Overvotes	1	1	0
Undervotes	768	334	434
Contest Totals	1,935	898	1,037

Judge 20 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Kari Willis	1,157	565	592
Write-In Totals	19	5	14
Total Votes Cast	1,176	570	606
Overvotes	1	0	1
Undervotes	758	328	430
Contest Totals	1,935	898	1,037

Judge 21 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
John A. Bowen	1,160	563	597
Write-In Totals	17	7	10
Total Votes Cast	1,177	570	607
Overvotes	0	0	0
Undervotes	758	328	430
Contest Totals	1,935	898	1,037

Spring Lake Park P-2

Judge 25 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Sean C. Gibbs	1,153	560	593
Write-In Totals	18	8	10
Total Votes Cast	1,171	568	603
Overvotes	0	0	0
Undervotes	764	330	434
Contest Totals	1,935	898	1,037

Judge 26 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Jennifer Stanfield	1,157	566	591
Write-In Totals	21	7	14
Total Votes Cast	1,178	573	605
Overvotes	1	0	1
Undervotes	756	325	431
Contest Totals	1,935	898	1,037

Judge 31 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Siv Mjanger	1,157	567	590
Write-In Totals	23	8	15
Total Votes Cast	1,180	575	605
Overvotes	0	0	0
Undervotes	755	323	432
Contest Totals	1,935	898	1,037

Judge 33 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Kristi D. Stanislawski	1,166	570	596
Write-In Totals	18	5	13
Total Votes Cast	1,184	575	609
Overvotes	0	0	0
Undervotes	751	323	428
Contest Totals	1,935	898	1,037

Spring Lake Park P-2

Judge 34 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Brianne J. Buccicone	1,156	567	589
Write-In Totals	21	6	15
Total Votes Cast	1,177	573	604
Overvotes	1	0	1
Undervotes	757	325	432
Contest Totals	1,935	898	1,037

Judge 35 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Jason R Steffen	1,158	562	596
Write-In Totals	19	9	10
Total Votes Cast	1,177	571	606
Overvotes	1	1	0
Undervotes	757	326	431
Contest Totals	1,935	898	1,037

Judge 36 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Bridgid E. Dowdal	1,153	563	590
Write-In Totals	18	5	13
Total Votes Cast	1,171	568	603
Overvotes	2	1	1
Undervotes	762	329	433
Contest Totals	1,935	898	1,037

Judge 37 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Heather Wynn	1,158	566	592
Write-In Totals	18	4	14
Total Votes Cast	1,176	570	606
Overvotes	2	1	1
Undervotes	757	327	430
Contest Totals	1,935	898	1,037

Spring Lake Park P-2

Judge 44 - District Court 10th District Court

Vote For 1

	TOTAL	Absentee	Election Day
Kevin J. Mueller	1,158	563	595
Write-In Totals	15	6	9
Total Votes Cast	1,173	569	604
Overvotes	1	1	0
Undervotes	761	328	433
Contest Totals	1,935	898	1,037

SERVICE INFORMATION

Service ID: 473148
Service Type: Voluntary Remediation Program Enrollment
Created On: 11/08/2024

Location

Facility Name: Guang Zhou Restaurant
Address Line 1: 8478 Highway 65 NE
Address Line 2:
Address Line 3:
State: Minnesota
County: Anoka
City: Spring Lake Park
ZIP/Postal Code: 554322167
Coordinate System: Lat Long - decimal degrees
Latitude(Y coordinate): 45.124153
Longitude(X coordinate): -93.236322
Collection Method: Digitized - MPCA online map
Reference Point: Center of Feature Represented
Collection Date: 11/08/2024

Facility Parcel (PIN):

County	Parcel ID
Anoka	013024120

Facility Size (acres): 0.3

Contacts

Name: Daniel Buchholtz
Title: Administrator
Contact Type: Applicant(Billable Party)
Organization Name: Spring Lake Park city of
Organization Type: Local Government
E-Mail: dbuchholtz@slpmn.org
Phone: (763) 784-6491 (Office Phone Number)
Contact Address: 1301 81st Ave NE
Spring Lake Park, Minnesota 55432-2116

Name: Jian B. Wu
Title: Owner
Contact Type: Current Property Owner
Organization Name: Jian Bao Wu
Organization Type: Private (Non-Government)
E-Mail: eric.stommes@stantec.com
Phone: (612) 709-7198 (Mobile Phone Number)
Contact Address: 10995 Tyler St NE
Blaine, Minnesota 55434-4534

Contact Type: Other Party
Phone:

Name: Eric P. Stommes
Title: Contractor \ Consultant
Contact Type: Applicant's Consultant
Organization Name: Stantec Consulting Services, Inc.
Organization Type: Private (Non-Government)
E-Mail: eric.stommes@stantec.com

Phone: (612) 709-7198 (Mobile Phone Number)
Contact Address: 1 Carlson Pkwy N
Ste 100
Plymouth, Minnesota 55447-4454

Summary

Known Identifier

Previous Site ID Number:

Previous Site Name:

Prevention Opportunities

Have you implemented any prevention activities in the past year?: No

Why not?

Would you like to be contacted to discuss prevention opportunities?: No

Known Or Suspected Contaminant Type

Known or Suspected Contaminant Type: Non-Petroleum only

Responsible Party Status For a Non-Petroleum Release

Is the applicant a potential Responsible Party for the Non-Petroleum release under Minnesota Statute 115B.03?: No

Voluntary Remediation Program Assistance/Assurances For Non-Petroleum Release

Assistance/Assurances for Non-Petroleum Releases: No Association Determination

Attachment Upload

Attachment Type	Document Author	Document Date	Uploaded Filename
Phase II Environmental Site Assessment	Stantec	11/08/2024	2024-11-08_Phase II ESA report.pdf
Proposed/Past Actions Letter	Stantec	11/08/2024	2024-11-08_Proposed Actions Letter.pdf
Phase I Environmental Site Assessment	Stantec	07/25/2024	2024-07-25_Phase I ESA Report.pdf

Electronic Signature

Signator: Eric Stommes
Signator ID: ESTOMMES
Challenge/Response Question: What high school did you graduate from?
Challenge/Response Answer: *****
eSignature PIN: *****
Date/Time of eSignature: 11/08/2024 15:28

Reimbursement of MPCA Costs

By submitting this application, the applicant agrees to pay the MPCA for the MPCA's costs for providing assistance under this Application pursuant to Minn. Stat. § 115B.17 subd. 14. and/or Minn. Stat. § 115C.03 subd. 9, including review of MPCA records and files, investigation plans, reports and RAPs and activities associated with development of requested assurances or no action documents. The current fee is \$150.00 per hour. The applicant agrees that the applicant will pay the MPCA's costs within 30 days of receipt of an invoice for the costs. The MPCA shall charge simple interest or late payment fees on past due debt owed to the state. The applicant must notify the MPCA within 20 days of receipt of the invoice if any costs are disputed. The applicant agrees that failure to dispute costs by this time constitutes waiver of its right to dispute the costs, and the applicant agrees to pay all undisputed costs promptly. The MPCA issues Brownfields invoices on a monthly basis and Superfund invoices are issued on an annual basis. The applicant agrees that failure to pay the MPCA's costs in a timely manner may result in the MPCA terminating its review, declining to issue requested documents or assurances, and taking appropriate administrative or legal action to recover unpaid invoices from the applicant, which may include costs and legal fees associated with collection of the debt.

After you have entered your Electronic Signature PIN, you must click on the Continue button to submit the application. If your application was successfully submitted, an application copy of record .pdf document will be emailed to the Applicant and, if listed, the Applicant's Consultant.

Use the Help in the upper right-hand corner of this page for additional instructions.

Certification

The applicant or other authorized person signing below on behalf of applicant (Agent):

Certifies that the applicant and/or authorized person has read and is familiar with the information on this form and all referenced documents, and that the submitted information is true, accurate, and complete to the best of the applicant's and/or authorized person's knowledge; and Certifies that the undersigned has the authority to bind the party represented, their agents, successors, and assigns.

Authorized Person: Eric Stommes
Date: 11/08/2024

Submission

Date/Time of Submission: 11-08-2024 03:28:53 PM

Fed Cuts 25, but Offers Few Clues on Future Policy

As expected, Fed officials announced a quarter point rate cut this afternoon, lowering the overnight target range to 4.50% - 4.75%. The Fed's official statement repeated that inflation and employment risks were "roughly in balance" although wording on both mandates were tweaked. Specifically, today's statement no longer indicates the committee had "gained greater confidence" that inflation is progressing toward its 2.0% target, and (despite an admittedly noisy October employment report) the Fed believes "labor market conditions have generally eased." One holdover phrase that seems certain to be a mainstay for the foreseeable future is: *"The economic outlook is uncertain."*

The financial markets didn't appear to react to the rate cut announcement or the slightly amended official statement. There was no summary of economic projections and no fresh dot plot this meeting, so there was little to digest initially.

Fed Chairman Jay Powell began the post-meeting press conference on a familiar path, emphasizing that the U.S. economy remains strong, labor conditions have slowed (but remain solid), and inflation has eased substantially. *All positive.* He added (once again) that future decisions will be data-dependent.

Reporters peppered the Fed Chairman with questions related to the Trump Administration's expected agenda and the committee's likely reaction. In response, Powell said the election results will have no effect on monetary policy, although he admitted implemented actions would likely affect the economy over time, and by extension future policy. Powell did not reply to other election-related questions or a question regarding the Fed's continued independence under the new administration.

When asked if he would resign if asked to leave before his term is up in 2026, Powell was crystal clear in saying "no." He added that the President cannot legally remove a Fed Chairman.

Addressing a question about the recent rise in bond yields, Powell noted that the upward moves were less about rising inflation expectations and more about stronger economic growth. On the rapid increase in the national debt, Powell said it was both "unsustainable" and a "threat to the economy."

If investors had anticipated Powell would provide specific clues about future policy action, they were disappointed once again. The bond market, which had rallied pre-meeting, was unaffected by Powell's words, while stocks continued to climb higher on the Chairman's implied confidence in a soft-landing.

Earlier today, the Bureau of Labor Statistics measure of third quarter productivity showed a +2.2% annualized gain, below the +2.5% median forecast. At the same time, the previous quarter reading was revised downward from +2.5% to +2.1%. Productivity measures output per hour worked. Higher productivity mitigates price pressure. During the past six quarters, enhanced automation has boosted output and helped tap down

Scott McIntyre, CFA
HilltopSecurities Asset Management
Senior Portfolio Manager
Managing Director
512.481.2009
scott.mcintyre@hilltopsecurities.com

Greg Warner, CTP
HilltopSecurities Asset Management
Senior Portfolio Manager
Managing Director
512.481.2012
greg.warner@hilltopsecurities.com

Powell did not reply to other election-related questions or a question regarding the Fed's continued independence under the new administration.

If investors had anticipated Powell would provide specific clues about future policy action, they were disappointed once again.

inflation. Although Q3 productivity growth fell short of forecast, it was still progressing at almost twice the 10-year pre-pandemic average.

Unit labor costs were the bigger surprise, rising at a +1.9% annualized pace in the third quarter, nearly doubling forecasts, while the previous quarter increase was revised sharply higher from +0.4% to +2.4%. The combination of lower-than-expected productivity and higher wages complicates Fed policy. If the trend continues, a quarter point cut next month becomes less likely.

In other news, the Bank of England cut its key overnight rate by a quarter point from 5% to 4.75%, but expressed budget concerns and signaled future cuts would depend on the path of inflation.

The combination of lower-than-expected productivity and higher wages complicates Fed policy. If the trend continues, a quarter point cut next month becomes less likely.

Market Indications as of 3:01 P.M. Central Time

DOW	Down -1 to 43,729 (HIGH: 43,730)
NASDAQ	Up 286 to 19,269 (NEW HIGH)
S&P 500	Up 50 to 5,979 (NEW HIGH)
1-Yr T-bill	current yield 4.28%; opening yield 4.29%
2-Yr T-note	current yield 4.20%; opening yield 4.27%
3-Yr T-note	current yield 4.16%; opening yield 4.23%
5-Yr T-note	current yield 4.18%; opening yield 4.27%
10-Yr T-note	current yield 4.33%; opening yield 4.42%
30-Yr T-bond	current yield 4.54%; opening yield 4.59%

The paper/commentary was prepared by Hilltop Securities Asset Management (HSAM). It is intended for informational purposes only and does not constitute legal or investment advice, nor is it an offer or a solicitation of an offer to buy or sell any investment or other specific product. Information provided in this paper was obtained from sources that are believed to be reliable; however, it is not guaranteed to be correct, complete, or current, and is not intended to imply or establish standards of care applicable to any attorney or advisor in any particular circumstances. The statements within constitute the views of HTS and/or HSAM as of the date of the document and may differ from the views of other divisions/departments of affiliates Hilltop Securities Inc. In addition, the views are subject to change without notice. This paper represents historical information only and is not an indication of future performance. Sources available upon request.

Hilltop Securities Asset Management is an SEC-registered investment advisor. Hilltop Securities Inc. is a registered broker-dealer, registered investment adviser and municipal advisor firm that does not provide tax or legal advice. HTS and HSAM are wholly owned subsidiaries of Hilltop Holdings, Inc. (NYSE: HTH) located at 717 N. Harwood St., Suite 3400, Dallas, Texas 75201, (214) 859-1800, 833-4HILLTOP.